



PARLIAMENT OF SRI LANKA

Vacancies

Applications are invited from citizens of Sri Lanka who are physically sound and of excellent moral character for the following posts of the staff of the Secretary-General of Parliament.

Applications prepared in accordance with the specimen given below should be sent only under registered cover along with the copies of certificates to prove educational, professional qualifications and experience, to reach the “**Secretary-General of Parliament, Parliament of Sri Lanka, Sri Jayewardenepura Kotte**” on or before **15.07.2026** indicating the post applied for, on the top left-hand corner of the envelope. (This advertisement also available on the website: www.parliament.lk)

N.B.: Candidates who wish to apply for more than one post should submit separate applications for each post.

1 Post of Air Conditioning and Refrigeration Technician– [01 vacancy]

1.1 Salary Scale

According to the Schedule I of the Management Services Circular No: 04/2025 dated 25.03.2025, the monthly salary scale for this post is Rs. 47,240–9x540/10x590/3x680–60,040/- (On this salary scale, the minimum initial gross monthly remuneration together with all the allowances will be approximately Rs. 87,000/-).

(Further salary revisions are scheduled for the year 2027 as per the aforementioned circular).

1.2 Age Limit

Not less than 18 years and not more than 35 years of age as at the closing date of the application.

1.3 Educational Qualifications

Having passed the G.C.E.(O/L) examination in six subjects including passes for Sinhala/ Tamil, Mathematics and English not more than in two sittings.

1.4 Vocational Qualifications

Should have obtained NVQ Level IV in Air-Conditioning and Refrigeration.

1.5 Experience

Not less than three (03) years of experience in the Air- Conditioning and Refrigeration field in a recognized institution.

1.6 Method of Recruitment

Through a trade test and an interview.

1.7 Evaluation Procedure

Applicants' qualifications will be checked through a trade test and an interview conducted by a vocational training institute/ supervisory board appointed/selected by the Secretary- General of Parliament.

Only those applicants who fulfil the required basic qualifications will be called for the trade test and the interview will be scored according to the following criteria. The total number of marks allotted is one hundred (100):

Serial No	Criteria
1	Additional Educational and Professional Qualifications
2	Subject Knowledge
3	Experience
4	Personality and Performance at the interview

2 Post of Skilled Labourer (Civil) – [05 vacancies]

2.1 Salary Scale

According to the Schedule I of the Management Services Circular No: 04/2025 dated 25.03.2025, the monthly salary scale for this post is Rs. 42,290–9x490/10x540/6x590–55,640/- (On this salary scale, the minimum initial gross monthly remuneration together with all the allowances will be approximately Rs. 81,000/-).

(Further salary revisions are scheduled for the year 2027 as per the aforementioned circular).

2.2 Age Limit

Not less than 18 years and not more than 30 years of age as at the closing date of the applications.

2.3 Educational Qualifications

Having passed the G.C.E.(O/L) examination in six subjects including passes for Sinhala/ Tamil and Mathematics not more than in two sittings.

(Note – Above qualifications are not relevant for those who have NVQ level III or above in the field of construction)

2.4 Vocational Qualifications

NVQ Level III certificate in the field of Carpenter/ Mason/ Plumber/ Welder/ Painter issued by Vocational Training Authority (VTA) / National Apprentice and Industrial Training Authority (NAITA) or government recognized institution.

2.5 Experience

Not less than three (03) years of experience in the field of civil construction work mentioned in 2.4 above, in the government/ recognized institution.

2.6 Method of Recruitment

Through a trade test and an interview.

2.7 Evaluation Procedure

Applicants' qualifications will be checked through a trade test and an interview conducted by a supervisory board appointed/selected by the Secretary-General of Parliament.

(a) Trade Test

This stage assesses the applicant's technical knowledge, core expertise, and required skills. The maximum attainable score for the trade test will be hundred (100) marks.

(b) Interview

Marks will be awarded during the interview based on the following criteria. The maximum attainable score for the interview will be hundred (100) marks:

Serial No	Criteria
1	Educational and Professional Qualifications
2	Subject Knowledge
3	Experience
4	Personality and Performance at the interview

3 Terms and Conditions of Service

- (i) These posts are permanent and pensionable. Selected candidates will be appointed subject to a probation period of three-years (03). If an internal candidate who has been confirmed in the post of the staff of the Secretary-General of Parliament or a person who has been confirmed in a permanent post in the Public/ Provincial Public Service is selected, he / she will be appointed subject to an acting period of one year (01).
 - (ii) The number of appointments to be made and the effective date of the appointments will be determined by the Secretary-General of Parliament. The Secretary-General of Parliament also retains the authority to decide not to fill any or all of the vacancies.
 - (iii) Selected candidates shall abide by the Financial and Departmental Regulations applicable to the staff of the Secretary-General of Parliament.
 - (iv) Selected candidates should contribute to the Widows' and Orphans'/ Widowers' and Orphans' Pension Fund from his/her salary with a percentage determined by the Government.
 - (v) Selected candidates should be subject to a medical examination.
 - (vi) Security Clearance Reports with respect to the selected candidates will be obtained prior to his / her appointment.
4. Applicants should attach the copies of the following certificates (not originals) to their application, and original certificates should be produced when called upon to do so.
- (i) Birth Certificate
 - (ii) Copy of the National Identity Card
 - (iii) Certificates of Educational Qualifications
 - (iv) Certificates of Professional Qualifications
 - (v) Certificates of Experience

5. Applicants serving in the Public/ Provincial Public Service should submit their applications through relevant Heads of Departments / Institutions.
6. Canvassing in any form will be considered as a disqualification for these posts.
7. Any information in the application found to be incorrect, disclosed before selection will render the applicant liable for disqualification, and to dismissal if discovered after appointment.
8. Applications received after the closing date or sent without copies of the above-mentioned certificates or not sent through Heads of Departments/Institutions (if serving in the Public/Provincial Public Service at present) or applications not prepared in accordance with the specimen application, will be rejected. Applications submitted through the Heads of Departments/Institutions received after the closing date will also be rejected.
9. In the event of any discrepancy or inconsistency between Sinhala, Tamil, and English versions of this notification, the Sinhala text shall prevail.

Hansa Abeyrathne

Actg. Secretary–General of Parliament

Parliament of Sri Lanka,
Sri Jayewardenepura Kotte
June 2026



PARLIAMENT OF SRI LANKA
Specimen Application Form
Vacancies - 2026

Post of -----

1. (a) Name with initials (*in Sinhala/Tamil*) :
- (b) Names denoted by initials (*in Sinhala/Tamil*) :
- (c) Full Name (in block Capitals) : (Mr/Mrs/Miss)

2. National Identity Card Number :

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3. (a) (i) Private Address :

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(ii) E-mail Address :

(iii) Telephone No :

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(iv) WhatsApp No :

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(b) (i) Official Address :

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(ii) Telephone No :

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(c) Please indicate the address to which the admission should be posted.

Private Office

4. (a) Date of Birth : Year Month..... Date.....
(A copy of the birth certificate should be attached)

(b) Age as at closing date for applications : Years Months Days

5. Civil Status (Married/Unmarried) :

6. Gender (Male/Female) :

7. State whether a citizen of Sri Lanka : (Yes/ No)

8. Educational Qualifications: *(Copies of the certificates should be attached)*

Examination	Subject	Pass	Year
G.C.E. (A/L)			
G.C.E. (O/L)	Sinhala/Tamil		
	Mathematics		
	English		

9. Professional Qualifications *(Copies of the certificates should be attached)*:

Course	Institution	Effective date

10. Other Qualifications *(Copies of the certificates should be attached)*

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11. Experience *(Copies of the Certificates should be attached)*

Institution	Post	Service Period

12. Details of Present Employment *(related documents should be submitted)*

- (a) Name of the Institution :
- (b) Address of the Institution :
- (c) Date of First Appointment :
- (d) Present Post :
- (e) Monthly basic salary :
- (f) Allowances :
- (g) Gross Salary :

13. Have you been convicted for a criminal offence by a Court of Law? (Yes / No)
If yes, give details :
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14. Have you served under the Government before? (Yes / No)
If yes, give details :
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I do hereby certify that all the particulars furnished by me in this application are true and correct. I am also aware that, I am liable to be disqualified for this post if any particulars contained herein are found to be false or incorrect before selection, or to be dismissed without any compensation if such detection is made after appointment.

Date:
Signature of the Applicant

Recommendation of Head of Department/Institution

Only for applicants serving in the Public Service/Provincial Public Service

Secretary - General of Parliament,

I recommend and forward the application of Mr / Mrs /Miss holding the post of in this Institution. I certify that he/she has been confirmed/ not confirmed in this post and his/her work and conduct are satisfactory and that he/she has not been subjected to any disciplinary action or there is no intention to make such inquiry. He/she can be released/cannot be released from the service if selected for this post. (*Please strike through the irrelevant words.*)

Date:
Signature of Head of Department/Institution
(Official Stamp)