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# **Performance Report and Accounts of District Secretariat of Matara for the year 2013**

## **1. Message from District Secretary**

As the guardian of the district, it is my responsibility to plan and implement policies needed for the development of Matara district and obtain utmost benefits through that process. I highly appreciate this opportunity in issuing a message for this report by which the standard of the service provided to the general public is measured and targets of service planning expected to be achieve in the year 2014.

State policies have featured that most of services provided by the government in order to upgrade the living standard of the low income families are provided and many development projects are carried out through District Secretariat and Divisional Secretariats. Public trust will be ensured by publishing details of performance of these activities and services and people contribution to the development process could be promoted.

According to the annual budget, in the process of utilizing financial resources allocated within the year 2013, performance of financial operations of District Secretariat, 16 Divisional Secretariats, 650 Grama Niladari divisions and line ministries including Economic Development and Disaster Management is included in this report.

My sincere thanks due to Secretary to the Ministry of Public Administration & Home Affairs, Mr. Ranjith Weerasekara - Chief Accountant of District Secretariat, Mr. Sunil Jayasekara - Accountant of District Secretariat, Mrs. Vijitha Abeywickrama - Budget Assistant and all others in Account Division and District Secretariat who provided their assistance in preparing this report.

E.A.C. Widanagamachchi  
District Secretary / Govt. Agent  
Matara.  
22.04.2014

## **2. Introduction to the District Secretariat**

### **2.1 Vision**

To direct the district of Matara towards excellence through an efficient and effective service which brings satisfaction to the public.

### **Mission**

To create a public friendly administrative mechanism and sustainable development in Matara district through strategic management of human, physical and financial resources in accordance with the Government policies.

### **2.2 Objectives**

- ❖ Maintaining an efficient and effective District Administrative System.
- ❖ Securing Provision of efficient public service so that the satisfaction of general public could be increased.
- ❖ Establishing in public service a code of ethics consisting result orientation, attitudes, responsibilities, careful use of resources, impartiality, transparency etc.
- ❖ Implementing policies related to the human resources management in public sector
- ❖ Implementing schemes related to the policies on pension of public servants.
- ❖ Organizing Programmes and projects done by different Ministries, Departments Boards and Authorities operating in the district upgrading welfare and development of the people in the district acting as a co-coordinator in financial and non financial resources and follow up.
- ❖ Achieving different type of economic, social and cultural requirements of people living within the district through District Secretariat and 16 Divisional Secretariats.
- ❖ Acting as the government agent of the district collect and integrate the accurate, needy information at rural and divisional level and supply them to various Ministries , Departments and non government organizations in order to make correct decisions.
- ❖ Through District Secretariat and Divisional Secretariats collect due revenue of different government Departments and refer them to the treasury
- ❖ In case of sudden disasters such as floods, Cyclone, drought or tsunami supply quick relief and aid to people and rehabilitate their living condition.

## 2.3 Activities

Acting as the head of the District Defense Committee secure the safety of the people living within the territory of the district.

- ❖ Acting as the head of organizing cultural , religious and other state functions in the district
- ❖ Implementation of decentralized budget, organization, implementation and supervision of development purposes in the district acting as the Secretary of District coordinating Committee and District Development Committee.
- ❖ Acting as the chief of divisional administrative purposes with 16 Divisional Secretaries and take measures in order to increase its efficiency.
- ❖ Using novel information technology and motivate the staff for that in order to increase the productivity and quality of administration purposes.
- ❖ As the deputy head of all ministries and Departments involve in Co-coordinating purposes so that objectives, aims and functions of such institutions are fulfilled.
- ❖ Take necessary measures to hold fair and impartial elections acting as the representative of the Commissioner of elections in elections of all types such as Presidential election, Parliamentary election, Provincial Council election and Local Government election.
- ❖ Take necessary measures needed for the motivation and capacity development of staff of District Secretariat as well as Divisional Secretariats.
- ❖ On behalf of Accounting Officers of various Ministries, Departments, Corporations and Boards to collect, accounting and transfer their revenue to the Treasury and making aware such Accounting Officers.
- ❖ In various disastrous situations like tsunami, droughts and floods, to organize, implement, supervise and follow up disaster management purposes acting as the agent of the government and take measures to restore lives of the affected.
- ❖ Develop assess management systems by supervising local and foreign funded projects.

### **3. Introduction to the District**

#### **3.1. Boundaries to Matara district**

Matara district which is situated near Nilwala river close to sea is in between Galle and Hambantota districts in Ruhuna. It possesses an attractive land containing in extent 1282.5 Sq. km. or 128,250 hectare. Matara district falls in between 5.8 - 6.4 North Latitude and 80.4 - 80.7 East Longitude. Matara district has wet climate while it has a mean rainfall of 2553.2 ml. and temperature of 26.7.

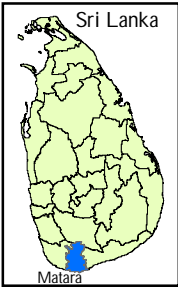
1.96% of total land extent of Sri Lanka is belonged to our district and it is 23.14% of land extent belonged to southern province. The elevation from the coast up to Kukulugala is 3880 feet. The Sinharaja which has been a world heritage is consisted of attractive water falls.

Matara district is bounded on the South by attractive belt of sea, North by Divisional Secretariat divisions of Kolonna, Kalawana in Ratnapura district, West by Divisional Secretariat divisions of Habaraduwa, Imaduwa, Yakkalamulla, Thawalama, Neluwa in Galle district and East by Divisional Secretariat divisions of Okewela, Beliatte, Katuwana in Hambantota district.

Length of the attractive sea belt from Dodampahala up to Midigama in Matara district is 55 km. Mean width from East to West is 35 km. About 85% of this coast is situated against pattern of monsoon. The width of continental tank close to Matara district is about 7 km. In addition from south the distance runs up to Sinharaja forest is 64 km.

Matara district is consisted of 16 Divisional Secretariat divisions where 650 Grama Niladari divisions are included.

# Situation of Matara district



Source: Statistic Division, Matara

Map scale 1:300,000  
0 1.252.5 5 7.5 10km

### **3.1.1 Historical importance of Matara District.**

Matara district which has a long history up to Ravana period is situated touching Nilwala river. It is described in Sinhala Mahawansa as the city of aliens, Bengal of wealthy people and institute of intellectuals. It is very apparent that Matara city is the mother land of people those enriched with patriotism and religious honour.

The city firstly called "Mathota" later became "Mahathota". Left sea belt of Nilwala river was called "Mathota" while right belt as "Mathotagama". By archeological evidences it is proved that even before the arrival of Wijaya Prince Matara was an area where the power was under Naga tribe. Mutaseewa king who fled to Ruhuna at that period and prince Mahanama have been identified as the earliest Naga tribesmen. It is mentioned in Mahawansa that Naga tribes have lived in villages like Navimana, Nadugala, Naimbala, Naotunna and Narawelpita.

It is further mentioned that Kapparatota in Weligama area had been used by foreign people for anchoring their commercial ships and Agrabhodhi Vihara of Weligama had been built during the reign of king Devanam Piyatissa. Hathbodhi watte and Matara Bodhi which situated in Matara city were built in the reign of king Kumaradasa. According to above facts Matara has a proud history.

### **3.1.2 Natural Resources of Matara district.**

When the situation of land of the district is considered, land extent of about 10% - 20% are hilly areas between 300 m - 750 m. Soil of the district is mostly a mixture of red and yellow. The main feature of this soil is moisture and fertile. The climate of the district is environment friendly. The annual mean rainfall is 2500 mm. while mean temperature amounts to 26.7 C.

Rivers, canals, lakes can be seen as water sources in the district and major source of water is Nilwala river. Polwatte river which falls into the sea at Polwathu river mouth covers a considerable catchment area. Hilly areas such as Kotapola, Pasgoda and Pitabaddara provide pure water. 6 major lakes and 7 anicuts in the district provide water for the agricultural purposes.

The highest contributing mineral to the national wealth in the district is gems. Metal could be mentioned as another mineral in the district.

The major item of natural resources in the district is considered as forests. Sinharaja forest situated in this district is a marvelous creation of the nature. Sinharaja forest wick covers about 11,187 hectares within Galle, Matara and Hambantota districts was named in 1989 as a "world heritage". The highest point of this forest is Heenatigala peak which records 1,170 m from sea level. The minimum height is 90 m. Sinharaja is most impoatant as a catchment area. Gingaga and Kaluganga starts from Sinharaja mountain. In 2011 quantity of forest in Matara district is 21,203.1 hectare. Out of that, quantity of reserved forests amounts to 18,152 hectare. Extent of other forests is 3,051.1 hectare.

Another valuable natural resource we had is Indian ocean and coastal belt by which Sri Lanka is surrounded. Out of coastal belt long about 1600 km. 55 km is belonged to Matara district. We have bays, lagoons, sea marshy lands, wet lands and natural plants resources. Area of Divisional Secretariat of Weligama has sea bays while lagoons are situated in Devinuwara and Gandara areas. Mangrove can be mostly seen in Matara area while small quantities in areas of Divisional Secretariats of Devinuwara and Dickwella. Mangrove close to sea coast in Matara district extends in about 6 hectare. Kiralakele which is situated in the area of Divisional Secretariat of Matara is significant among them.

Kirala, Ketala and Kumbuk which are major components in mangrove plan system can be mostly seen here. In addition, waterborne plants like Mimosa pudica, love grass can be seen. Fruits such as Madan, Kirala, mango can also be seen. There are rare herbal plants needed for indigenous medicine in this system of environment.

When the bio diversity in Kiralakele is considered birds, reptiles, butterflies and fish can be seen. Different kind of birds can be seen covering about 68 species. One part of this area is considered as an area of butterflies. There are also different type of fish in the canal system with marshy lands.

**Beautiful places situated in the areas of Divisional Secretary's Divisions of Matara district.**

Divisional Secretary's Division	Natural resources and their situation.
Pitabaddara	Athuela Bridge – Nilella, Morawaka
Kotapola	Sinharaja forest
	Sathmahal Ella – Deniyaya
	Thiruwana Ganga Ella - Kotapola
Akuressa	Dediyagala Ella
Weligama	Stilt fishing
	Lovers park of Mirissa
	Rassa Munu Kuduwa
	Mahaneviya Pokuna
	Mirissa fishing harbor
	Giragala
Devinuwara	Light House
Thihagoda	Kiralakele Birds paradise
	Birds park of Meda Uyangoda
Pasgoda	Ilukthenna Aranya forest
	Mekiliyathenna Umandola
	Urubokka Oya
	Rammalekanda
	Biso Ella
Kamburupitiya	Lenabatuwa Lake

Source : Statistic Division – Matara.

### 3.1.3 Livelihood of people and main commercial and economic activities.

History show that Matara district had a prosperous and self sufficient economy. At present the majority of land consumption is for estate plantation. Tea, one of major commercial crop is significant and related tea factories.

In addition, priority is given to tea plantation when considered the land use.

Spread of plantations could be understood when considering the pattern of land use. Following table clearly shows that.

Land use pattern of Matara district - 2012

Description	Land extent (Hectare)	Percentage
1. Paddy fields cultivated		
Irrigation	7726.7	6.02
Rain water	10701	8.34
2 Tea	23704.2	18.48
3 Rubber	3732.9	2.91
4 Coconut	14398.2	11.23
5 Cinnamon	7831.5	6.11
6 other cultivations	9882.1	7.71

Source : Statistics Division - Matara

Total extent of paddy lands cultivated in the years 2011/2012 is 15116.9 hectare and land extent harvested is 15089.2 hectare.

Matara district has recorded third place in tea plantation among main 08 districts. 13 divisional secretary divisions including 345 Grama Niladari divisions are covered by tea plantation in Matara district. Among estate plantation, tea plantation comes first acquiring land extent of 2417 hectares.

Coconut plantation can be seen in coastal areas in the district where about 75% are belonged to small land owners. Comparatively, since initial capital and labour needed for coconut plantation are minimum rural people have entered this plantation. There is no increase of land in the district as coconut lands have been used for development activities and building houses. In addition, 187358 coconut trees were cut and removed in Matara district due to coconut leave disease in Weligama area during the period from 2011 to 2013. It has adversely affected coconut plantation of Matara district.

Rubber plantation and related industries can also be seen in small quantities. In addition, in almost all Divisional Secretary divisions in Matara district paddy cultivation can be seen according

to land consuming pattern. Paddy cultivated area of land in the district is 15,921.6 hectate (Maha season of 2010/2011). Export crop cultivation too has extended through out the district and cinnamon cultivated land extent is about 7,713.6 hectare. People living in Mulatiyana, Kamburupitiya, Hakmana, Pasgoda, Akuressa and Welipitiya have made used cinnamon cultivation to strengthen their economy and significant entrepreneurs in Cinnamon exportation can be seen in Matara district. 30% of cinnamon cultivated lands of the island is in Matara district.

In addition, cultivation of pepper, coffee and areconnut can be seen. Cultivation of vegetable and fruits is being done as a home garden cultivation using traditional methods. In divisional secretariat areas of Welipitiya, Hakmana and Weligama vegetable cultivation is significant.

In Matara district agriculture based industries could be considered major. Among them tea industry is prominent. There are 89 tea factories in Matara district and it has contribution to the supply of employments. A few garment factories, Lordstar tyre factory and Lucky yoghurt company have employed more that 20 employees. Higher number of job opportunities has been created in the field of food production and procession, garment related industries, coir and reeds and clay products.

According to industrial statistics in 2003, number of industry unit employed less than 9 employees is 5033 while total employee amounted to 10455. There were 273 factories where more than 10 employees employed and total employees there were 10416. Accordingly total number of employees employed in these factories except domestic industries is 28871. 22.9% of the labour force of Matara district is employed in industrial division.

In 86 villages in 56 Grama Niladari divisions in Divisional Secretariat divisions of Dickwella, Devinuwara, Weligama and Matara, the percentage of people employed in fishing industry is 48% of total population of such areas. Annual fishery production of 2012 is 50343 M.T.

### 3.1.4 Irrigation system of the district.

When considered the irrigation system of Matara district, according to statistics of 2012 6 huge irrigation, 7 anicuts, 24 small irrigation lakes and 131 small anicuts could be seen.

#### Irrigation according to Divisional Secretariat divisions – 2012.

Divisional Secretariat division	Large irrigation		Minor irrigation	
	Lakes	Anicuts	Lakes	Anicuts
Akuressa		2	1	33
Athureliya			3	2
Devinuwara				2
Dickwella	1		3	
Hakmana	3		7	13
Kamburupitiya	1	2		7
Kirinda Puhulwella				8
Kotapola				8
Malimbada			2	4
Matara	1		3	4
Mulatiyana				10
Pasgoda			1	10
Pitabaddara				1
Thihagoda		3		8
Weligama			1	4
Welipitiya			3	17
Matara district	6	7	24	131

Source : Statistic Division – Matara.

According to details of District Irrigation Engineer's office, lane extent cultivated under lakes are 3719 hectares while number of farmers 3851. It is 6573 hectares and 6298 cultivators under the category of anicuts.

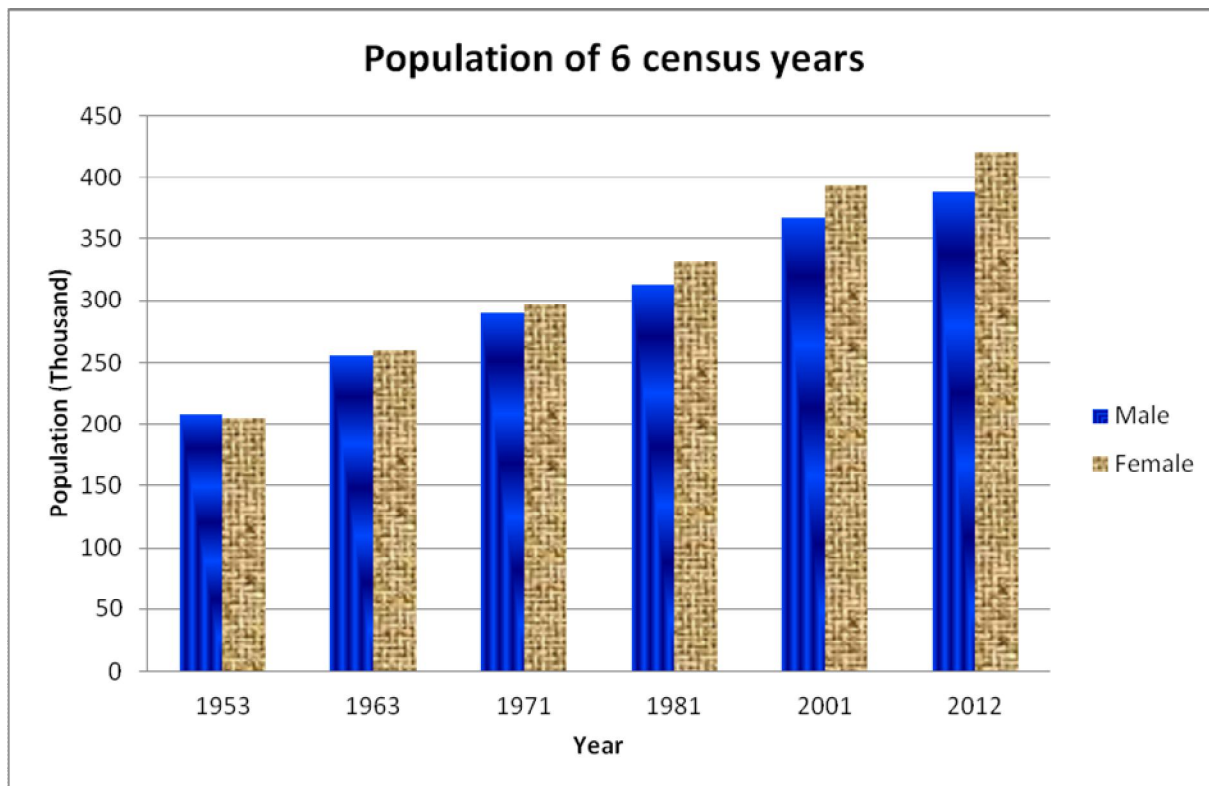
### 3.1.5 Population information of Matara district.

Male - female population details of 6 census years (1953-2012 by thousands) are mentioned in the following table. Accordingly female population has increased as a whole.

Population (Thousand)

Census year	Total population	Male		Female	
		Number	Percentage	Number	Percentage
1953	413.4	208.4	50.4	205	49.6
1963	514.9	255.5	49.6	259.4	50.4
1971	586.4	289.5	49.4	296.9	50.6
1981	643.8	312.2	48.5	331.6	51.5
2001	761.4	367.7	48.3	393.7	51.7
2012	809.3	388.6	47.9	420.7	52.1

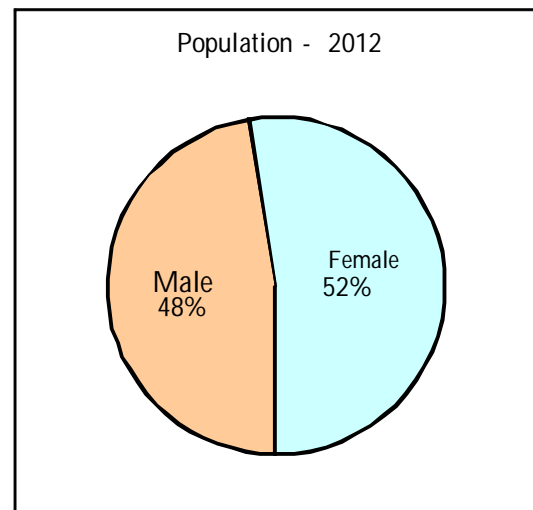
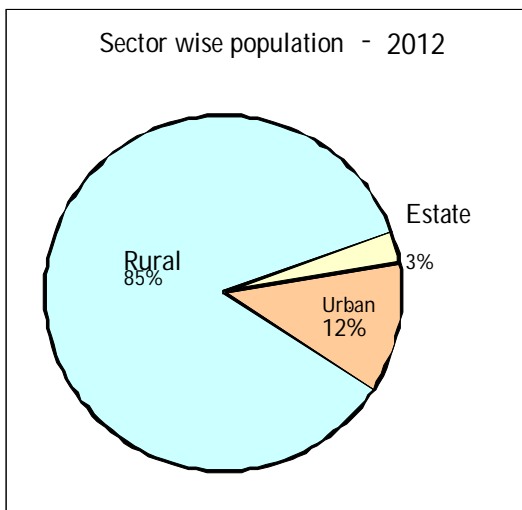
Source : Dept. of Census and Statistics.



Estimated population based on Sectors and sex - 2012

Sector	Total	Male	Female
Urban	96,063	46,029	50,034
Rural	690,734	331,374	359,360
Estate	22,547	11,201	11,346
Total	809,344	388,604	420,740

Source : Statistic Division – Matara



### 3.1.6 Monthly pattern of rainfalls – 2012

Pattern of rainfalls of Matara district is given below.

Month	Rainfall to Kekanadura (ml)	Rainfall to Deniyaya (ml)
Annual rainfall	1688.4	3474.7
January	15.4	78.4
February	130.3	140.4
March	125.9	288.6
April	71.8	527.7
May	66.7	154.6
June	55.2	146.0
July	53.4	133.3
August	277.0	300.5
September	217.4	229.4
October	234.3	474.4
November	276.0	792.2
December	165.0	209.2

Source : Grass Resources and Investigation Center – Kekanadura

Tea Research Institute – Deniyaya.

Hilly areas like Pitabaddra, Kotapola and Pasgoda in Matara district has a wet weather with higher rainfall while coastal areas like Matara, Dickwella and Devinuwara has a dry weather. Rainfall in hilly areas is double as in coastal areas.

### 3.2 Basic information – Matara district.

❖ District	: Matara
❖ Province	: Southern
❖ Total land extent	: 1282.5 Sq. km.
❖ No. of Divisional Secretariat division	: 16
❖ No. of Grama Niladri division	: 650
❖ No, of villages	: 1658
❖ No. of Polling Districts	: 07
❖ No. of Municipal Councils	: 01
❖ No. of Urban Councils	: 01
❖ No. of Pradeshiya Sabhas	: 15
❖ No. of Circuit Bungalows	: 01 (Ministry of Public Administration)
❖ No. of Zonal Education office	: 04
❖ No. of schools	: 359
❖ No. of teachers	: 10035
❖ No. of Parliamentarians	: 08
❖ No, of Provincial Councilors	: 18
❖ No. of Local Govt. Institutions	: 193
❖ Population	: 809344
❖ No. of houses	: 203570

## **4. Organizational chart and approved cadre.**

### **4.1 Organizational chart**

Operational programme is implemented under Head 262 so that responsibilities and functions could be properly performed in order to achieve objectives of District Secretariat. Two projects are carried out under that programme.

262 Operational programme

Project 1 – General Administration and Establishment services – District Secretariat.

Project 2 - Divisional Secretariats.

In designing organizational chart of District Secretariat under operational programme, not only staff coming under Head 262 but also officers of other Departments serving in District Secretariat have to be entered. Because all these divisions have been established at the premises of District Secretariat in order to provide economic, social and cultural services for the general public under one roof. District Secretary acts as the Head of such district Secretariats.

Example : Dept. of Statistics, Dept. Of Cultural affairs and Dept. of Motor Traffic etc.

Organizational Chart.



## 4.2 Approved cadre

Following table shows the approved cadre, over staff and vacancies of District Secretariat of Matara and its 16 Divisional Secretariats as at 31.12.2013.

Category	District Secretariat			16 Divisional Secretariats		
	Approved cadre	Over staff	Vacancies	Approved cadre	Over staff	Vacancies
Senior level	1	-	-	-	-	-
Tertiary level	8	-	-	80	-	10
Secondary level	37	25	-	1124	-	160
Primary level	12	3	-	128	-	1
Other (Casual/Substitute)	1	-	1	5	-	4
Total	59	28	1	1337	-	175

## **5. Functions done in parallel to the action plan.**

### **5.1 Progress of General Administrative activities**

#### **5.1.1. Activities of Grama Niladaries.**

There are 650 Grama Niladari divisions in 16 Divisional Secretariat divisions in Matara district and out of them 219 are vacancies in 2013.

All duties and bio data details of Grama Niladaries are maintained by District Secretariat. Accordingly role of District Secretary regarding Grama Niladaries are as follows.

- ❖ Attach Grama Niladaries to offices
- ❖ Make transfers within the district
- ❖ Make recommendations for confirmation in service and promotions
- ❖ Make recommendations for retirement of Grama Niladaries
- ❖ Make recommendations for granting language allowance for Grama Niladaries
- ❖ Maintain bio data information system of Grama Niladaries and report quarterly to Secretary of Local Government regarding approved cadre and vacancies
- ❖ Duties related to public petitions against Grama Niladaries
- ❖ Duties pertaining to office inspection of Grama Niladaries etc.

Performance competition of Grama Niladaries are annually held with the hope of providing an efficient service to the people.

There are some Divisional Secretariats that make surveys on family details in managing Grama Niladari offices and printing books, computerizing data and insert such details into the internet. For an example, in 40 Grama Niladari division in Thihagoda, family details were surveyed and a book was printed. These documents and files are maintained in Grama Niladari division of Akkara Panaha as a model and all those details are computerized and inserted to internet.

It has been able to provide an efficient service to people through the organization of these competitions. Different type of projects such as rubber plantation projects, pineapple cultivation to avoid soil erosion, toilets and providing drinking water have been implemented with the participation of Department of Rubber Development, Department of Land Use and non governmental organization in order to financially empower the people.

- ❖ Janasahana accelerated services have been carried out at the level of selected divisiona of Grama Niladaries. ( quick actions to uplift disabled families residing in Grama Niladari divisions, resolved land issues of the people, issuing National Identity Cards and purposes related to Births, Deaths and Marriages)
- ❖ Construction of six Seva Piyasa offices.
- ❖ Conducting various programmes in order to promote social and cultural activities in Grma Niladari divisions.
- ❖ Conducting Shramadana campaigns at division level making aware people at house hold unit level under Dengue combating program.
- ❖ Providing seeds, plants, fertilizer and equipments etc. under Gamaneguma and Divineguma program and providing active contribution for the purposes of inspection of industries, animal husbandry and home gardens.
- ❖ Provided dry rations for low income families with the participation of civil defense committees in the Grma Niladari division of Karagoda Uyangoda in Kamburupitiya and constructed a house for a low income family with the community contribution.
- ❖ Constructed a house for a disabled family in Nimalawa area in Akuressa with the community contribution and constructed a temple and residence for monks in the area of Nimalawa East.
- ❖ Provided lunch and school equipments for Rohana Special School joining hands with Rural Development Society of Akurugoda South , Malimbada and repaired roof of the house of a mental patient with the support of civil defense committee.
- ❖ Established a Tamil Language Society in the Grama Niladri division of Kekunawala, Malimbada and obtained a Tamil language class to the division.

Made people aware of Gazette notifications, Circulars, services obtainable from Divisional Secretariats.

- ❖ Conducted the programme named “Guru Gedarin Govi Gedarata” in Sulthanagoda Junior school in Grama Niladari division of Sulthanagoda West, Malimbada and admitted the children who were not going to school.
- ❖ Made active some Rural Development Societies that had become inactive, started Gemisetha program and Rural Development Societies, upgraded the function of societies of women, elders, youths, sports etc. (Supported to construct a residence for a homeless member of the youth society with the allocation made by Ministry of Youth Affairs and Sports).
- ❖ All the services including social services provided by Divisional Secretariats are provided here and in addition all field officers perform their duties. Conducting Ayurveda medical clinic has become popular.

### **5.1.2 Internal Audit Duties.**

According to the internal audit plan for the year 2013, internal audit inspections were to be held in 08 Divisional Secretariats and 06 inspections in District Secretariat. Accordingly, in the year 2013 08 inspections and 06 internal inspections in District Secretariat were held achieving expected targets. Further 02 audit and management committees have been held. Paying Vuochers of Divisional Secretariat were checked and submitted to relevant Divisional Secretariats.

### 5.1.3 Collection of revenue

Revenue collected in the year 2013.

Revenue Head	Description	Revenue Counting officer	Revenue collected
10.02.07.00	Stamp fees	Commissioner General of Inland Revenue	20,000.00
10.03.07.02	Registration fees pertaining to Dept. of Registrar General	Registrar General	23,713,725.00
10.03.07.03	Private timber transportation	Forest Conservator	684,685.52
10.03.07.05	Permit fees related to Defense Ministry	Secretary, Defense Ministry	285,200.00
10.03.07.99	Permits - other	Secretary, Ministry of Public Admin. & Home Affairs	4,646,659.57
20.02.01.01	Rents of Govt. buildings	Director General of Treasury Operation	837,124.59
20.02.01.03	Land and other rentals	Land Commissioner	1,100.00
20.02.02.99	Interest - other	Director General of State Enterprise	7,362,726.28
20.03.02.13	Exam. and other fees	Commissioner General of Examinations	1,515,250.00
20.03.02.14	Fees charged under Motor Traffic Act and other receipts	Commissioner of Motor Traffic	34,456,003.00
20.03.02.99	Selling and fees - miscellaneous s	Director General of Treasury Operation	1,707,994.49
20.03.99.00	Selling and fees - other receipts	Director General of Custom / Director General of Treasury Operation	766,767.69
20.04.01.00	Social Conservation Contributing funds - Central Government	Director of Pensions	30,559,388.93
	Total		106,556,625.07

### 5.1.4 Human Resources Development & Career Guidance Affairs.

Career Guidance Officers and Human Resources Development Assistants who are attached to District Secretariat and Divisional Secretariats are providing guidance and job placements in order to upgrade the socio economic condition of the people.

In parallel to the action plan, the target of Career Guidance Officer in conducting programmes is 167 in 2013. But they have completed 175 programmes. Accordingly they have been able to go forward passing their target. Details of such programmes are mentioned below.

Programme	Target for the year 2012	No. of programmes completed in 2012	No. of beneficiaries	Progress
School career guidance programmes				
G.C.E. (A/L)	48	48	1152	100%
G.C.E. (O/L)	80	86	2080	108%
Career guidance programmes for school leavers.				
Programme of winning career challenges	04	04	122	100%
Programme of motivation towards self employments.	05	05	162	100%
Teacher awareness programme	01	01	20	100%
Graduate programme	01	01	40	100%
Job Society programme	04	04	127	100%
Training programmes on needs	05	05	155	100%
Divisional job market programme	15	15	1280	100%
Entrepreneurship Development training programme	01	01	30	100%
Independent Employment				
Motivation Programme	01	01	32	100%
Private Sector Placement programme	01	01	75	100%
Main Job Fair	01	01	700	100%
Shoe production programme	0	01	25	
Screen Printing programme	0	01	25	

Services provided under Human Resources Development are as follows.

- ❖ Provide guidance for setting up goals, developing skills and positive attitudes
- ❖ Registration of job seekers
- ❖ To identify job vacancies, register job firms and make placements
- ❖ To hold district job market and organizing job society
- ❖ Referring for job opportunities through training and career guidance
- ❖ Referring for self employments

Duties performed by District Job Center in the year 2013.

Programme	Target of 2013	Extent of targets achieved in 2013	No. of beneficiaries	Progress
Registration for jobs	1800	2768	2768	154%
No. of job vacancies	600	635	-	106%
No. of matching jobs	-	2346	-	
Reference for interviews	900	1800	1800	200%
Placements	400	364	-	91%
Career Guidance Programmes	-	7	750	
Reference for career guidance	-	702	702	
Job fair programmes	-	13	1496	
Job Society programme	-	3	133	

### **5.1.5 Productivity Promotion purposes.**

Productivity Development Assistant Officers attached to District secretariat have contributed to a greater extent to improve the productivity of the district in 2013. Accordingly, introduction of productivity, introduction and implementation of 5S and implementation of quality circle and green productivity programmes have been done. 15 school programmes, 28 programmes in public institutions, 20 community programmes have been conducted. 30 small and medium scale entrepreneurs were joined under the programme named "Kaisen Entrepreneurs" implemented to introduce productivity for small and medium scale entrepreneurs introduced in the year 2013. 17 programmes were conducted for them. Further awareness and follow ups were done for teachers, children and parents of 192 pre schools selected from each 12 pre schools in every Divisional Secretariat in the district under 5S programme introduced for pre schools.

### **5.1.6 Media and Information Affairs**

District Media Unit of Government Information Department which is established in Matara District Secretariat plays a major role. Various measures have been taken to make general public aware of development activities in Matara district. Special attention is paid for development news which are not published in the media. State and private media personnels are made aware and necessary information are provided to them.

Details of Matara district are reported to [www.news.lk](http://www.news.lk) which is the official web site of Democratic Socialist Republic of Sri Lanka.

Various type of seminars, conferences and workshops are conducted for mediemen with the intention of improving knowledge, attitudes and skills of regional media personnels of the district.

Media coordination is provided for varios programmes conducted in Matara diatrict by government and semi government institutions including ministries, departments, corporations and boards..

Accordingly, 142 news notifications issued for private and government media regarding development projects implemented in Matara district in 2013.

One day workshop on the theme of "Role of regional mediaman in the event of reporting crimes" was conducted for 112 mediemen with the contribution of Sri Lanka Newspaper Board.

Done 18 media coordinations referring regioanal media personnels for reporting functions, programmes and workshops conducted in Matara district by various ministries and departments.

Done district organizing works in the Online test conduct based on information regarding Common Wealth organization for school children by Government Information Department with the coordination of Ministry of Education in parallel to Common Wealth State Head Conference held in 2013. In this test 100 students from 05 school participated.

### 5.1.7 Election purposes.

As the Returning Officer in elections District Secretary has a major role to perform. In this process full support of District Assistant Commissioner of Elections, Divisional Secretaries and staff officers of the district including all public sector officers will be given.

Following measures have been taken in order to well organize and hold elections.

- ❖ In implementation of election purposes, process introduced under I.S.O.Quality management programmes was used.
- ❖ Preparing strategic plans
- ❖ Training of officers of every category who involve in election duties.
- ❖ Displaying vision and mission at counter centers
- ❖ Establish strong committees for every election activity.

### 5.1.8 Registration of persons and lands.

Details of registration of persons and lands of 16 Divisional Secretariats in Matara district in 2013 are given below.

Description	Number
No. of births registered within the year	12522
No. of marriages registered within the year	7257
No. of deaths registered within the year	4822
No. of deeds registered within the year	37

Details of progress of various land duties of 16 Divisional Secretariats in Matara district are given below.

Description	Number
No. of permits granted under Lands development Ordinance	472
No. of grants given	397
No. of long term lease given	35
No. of long term lease recommended for Land Commissioner	307
No. of community Deeds issued	2
No. of land Kachcheri held	26
No. of division days held	83
Total No. of allotments granted within the year	6
No. of land disputes solved	1199
No. of recommendations made for legitimating unauthorized	302
No. of permits issued under that	-
No. of measurement orders sent	643
No. of measurement descriptions received	416
No. of encroachers removed	55
No. of cases filed for obtaining possession back	43
No. of lands for which measures were taken to obtain possession back	63

Progress of issue of identity cards of 16 Divisional Secretariats in Matara district are given below

Description	Number
No. of applications forwarded to Dept. of Registration of Persons	20603
No. of identity card issued to general public by Grama Niladaries	6147
No. of applications for identity cards forwarded to one day service	4570

### 5.1.9 Disaster Management Activities

Disaster Management Unit has been established in District Secretariat with the aim of taking measures related to possible disasters in the district. Accordingly planning, implementation and supervision of disaster management activities are done by this unit.

Following are the major role and functions related to disaster management purposes in 2012.

1. Sudden Responses
  - ❖ To assist in controlling extinguishing of sudden fire and supervision
  
- II. Assessment of disasters and accidents.
  - ❖ To inspect houses became unsafe due to rain and rough wind and made those people aware.
  - ❖ To inspect vulnerable area.
  - ❖ To inspect damages caused due to falling down trees onto houses and make aware of occupiers.
  - ❖ Inspection of vulnerable hills and houses damaged by land slide caused due to heavy rains.
  
- III. Pre disaster activities
  - ❖ To conduct lectures on disaster management for school children/officers of vocational training centers and public officers.
  - ❖ To set up disaster management committees.
  - ❖ To make aware school children and public sector officers on fire extinguishing.
  - ❖ To make aware school children on combating of Dengue.
  - ❖ To make aware community through house to house programmes on combating of Dengue.
  - ❖ Making aware community of either side of Nilwala river on crocodile treat through sets of small speakers.
  
- IV Preparation of regional disaster pre preparedness plan

- ❖ Preparation of rural disaster pre preparedness plan
- V Providing tools, goods and equipments for disaster pre preparedness
- VI Disaster minimizing purposes
- ❖ Set up electric cyrons signal system within the area of tsunami tidal waves.
  - ❖ Constructed 10 safe bathibg place under phase III to combact crocodile threat.
  - ❖ Esteblished 50 warning board in selected places either side of Nilwala river in order to minimize crocodile threat.
  - ❖ Constructed drainage system to prevent damages caused by rain water (Devinuwara, Gandara Central)
  - ❖ Established 04 warning boards in order to minimize dawning in water.
  - ❖ Conducted three day training workshop on searching and life saving (Matara - Polhena)
  - ❖ Conducted a first aid training programme for Graduate Trainees (District Secretariat).
  - ❖ Conducted a practical training programme on camp management and first aid for rural disaster management committee members
  - ❖ Conducted a training programme on life saving and first aid for school children
  - ❖ Inspected land slide situations related to tea estates in Deniyaya Tea Research Institute and conducted two day training programme on leadership, ability of decision making and improving self confidence.
- VII Coordination meetings, conference anf other activities..

## **5.2 Social Services and Cultural Progress.**

### **5.2.1 Cultural and religious activities**

#### **5.2.1.1 Cultural activities**

It has been able to play a greater role in the year 2013 for cultural promotion, conservation and extension in Matara district. Such activities are mentioned below.

- ❖ Held National Independence day festival and holding Pirith Chanting ceremony of District Secretariat and offering morning arms giving.
- ❖ Held Sil programmes, dhamma Deshana programmes on the day prior to Vesak day and conducting refreshment stalls (*Dansa*)
- ❖ Organizing divisional, district and all island skill assessment of Dhamma school students and refer the children for those events.
- ❖ Refer dhamma school teachers for diploma course held for them and conducting Dhamma school teacher training programmes..
- ❖ Provided equipments for the temple and Dhamma school.
- ❖ Implemented cattle releasing programmes.
- ❖ Organizing domestic food culture programmes.
- ❖ Provided needy assistance for the conduction of district and divisional literary festivals.
- ❖ Held spiritual development programmes at District Secretariat of Matara and Divisional Secretariats.
- ❖ Perahara organizing (Thotamuna Jayamaha Vihara procession, Wewrukannala Buduraja Maha Vehera procession)
- ❖ Organizing festivals of national, religious and cultural importance.

#### **5.2.1.2 Religious activities**

Buddhist Affairs division of District Secretariat has been taking measures to have a religious encouragement in whole country by protecting identity of Buddhism and consistence of other religions. Accordingly role performed in 2013 is mentioned below.

- ❖ Organizing and supervision of skill assessment activities of district Dhamma school students.

- ❖ Conducting Dhamma school teacher training programmes.
- ❖ Evaluating skills of district Dhamma school students and all island Dhamma school students.
- ❖ Took actions for the implementation of Pansalen Gamata Osu Uyan project.
- ❖ Started housing project named Sasunen Sevana.
- ❖ Provided aid for Dhamma schools and temple development.
- ❖ Organised Daham Sarasaviya Diploma Course and Pali language purposes.
- ❖ Organizing all religious functions and programmes organized by District Secretariat.

### **5.2.2. Child Protection Activities**

Major role is being played by District Secretariat and 16 Divisional Secretariats in order to prevent daily increasing incidents of child abuse. Abused children will be looked after and treated as well. Accordingly role played related to child protection in 2013 is as follows.

- ❖ Held 09 awareness programmes on child protection with the participation of 900 persons and women societies and active civil organizations at rural level.
- ❖ Held an awareness programme on child protection during school period with the participation of 80 counselling teachers.
- ❖ Held an awareness programme on child protection during school period with the participation of 275 teacher students of National Colleges of Education.
- ❖ Conducted 06 programmes on child abuse with the participation of pregnant mothers, fathers and health officers.
- ❖ Conducted 18 Child Protection committee programmes under Surakum Pawwa programme.
- ❖ Held 5 meetings of District Child Protection Committee with the participation 400 persons.
- ❖ Held 5 programmes on Psycho social protection with the participation of 200 persons for child home supervision and children thereof.
- ❖ Held 2 with the participation of 43 persons for the welfare of tsunami affected children.

- ❖ Intervened in reviewing complaints received through Child Support telephone service and identifying child issues.

### **5.2.3 Child Rights Promotion Activities.**

Child Right Promotion Officers play a vital role regarding promotion of child rights in the district. Accordingly activities done in 2013 regarding child right promotion are as follows.

- ❖ Pre school teacher training on aesthetic activities with the aid provided by Atlas institution of Wattala and conducted 13 programmes in 13 Divisional Secretary's divisions with the participation of pre school teachers..
- ❖ Conducted a training for public officers on minimizing child abuse with the participation of 72 officers including 8 Grama Niladaries of which child abuse is in serious situation with the aid of Child Protection division of Sarvodaya.
- ❖ Held 03 awareness programmes on child protection and legal condition pertaining to children with the participation of Grama Niladaries, Samurdhi Development Officers, graduates attached to Grama Niladari divisions and parents and with the aid provided by Caritas Shed Goal.
- ❖ Prepared integrated mechanism and capacity development of officers who take measures regarding Good conduct of Teenage with the assistance of Save the Children and District Maternity and Child Health Medical Officers.
- ❖ Held empowering programme for children and parents identified by the survey who are living in the Housing complex of Nupawela, Matara with the aid of Registrar Thero of District Sasanarakshaka Mandalaya.
- ❖ Held 6 empowering programmes for children and parents who are at risk under Senehasata Diriyak.

- ❖ Held 2 awareness programmes for parents under the theme of “Let’s strengthen wings of our butterflies”.
- ❖ Established District Children Society and conducting short drama competitions of inter children societies.
- ❖ Held awareness programme for public officers in Grama Niladari division in which model children village programme is implemented with the contribution of Sarvodaya.
- ❖ Identifying estate related issues and planning future programmes

#### **5.2.4 Early Childhood Development purposes**

Aim of this division is to take necessary measures for the development, protection and whole development of children aged between 0-5 years living in Matara district. Accordingly, role played by District Secretariat and 16 Divisional Secretariats is as follows.

- ❖ Implemented the programme of providing a fresh glass of milk for children in early childhood in 188 pre schools in all 16 Divisional Secretariats.
- ❖ Development activities of children in model villages selected for early childhood development in selected Divisional Secretariats.
- ❖ Held 18 pre school teachers training programmes at District level and Divisional Secretariat level.
- ❖ Held 18 awareness programmes for parents of early childhood and 16 programmes for parents of children aged between 0-05 who needs special requirements.
- ❖ Providing school equipments for children of low income families.
- ❖ Provided sport equipments and academic equipments for residential child patients of Matara General Hospital.
- ❖ Held 17 programmes at District level and Divisional Secretariat level to commemorate Universal Children’s Day.

### 5.2.5 Social Security Programmes

The aim of this programme is to establish socio economic security of self employees and others involved in improper employments. Beneficiaries those complete 60 years of age will be given a pension and that will reduced welfare cost in the society.

Accordingly, following are the details of implementation of social security pension scheme in the year 2013.

Social Security Pension Scheme	No. of persons	Amount spent (Rs.)
Recruitment	698	
Payments of pensions	367	5,584,567.66
Death payments	12	324,372.92

### 5.2.6 Social Services Activities

Special social task achived in 2013 was to uplift disabled persons, use them for the development of the country and obtain their contribution for the development process.

- ❖ Held programmes pertaining to rehabilitation of disabled, providing aid ans assistance and equipments, self employment training.
- ❖ A sum of Rupees 250000.00 was given for each disabled person selected from each Divisional Secretariat under the scheme of housing aid in Matara district.
- ❖ 50 dissabled persons were given Rs. 3000.00 under programme of providing living aid for disabled persons.
- ❖ In 2013, awareness programmes at the level of Divisional Secretary'r division for selected montesori matrons for the purpose of improving education of disabled children.
- ❖ Organization of disabled persons and volunteer assistance groups.
- ❖ Held musical show of disabled persons named "Hidden Rythom" by Social Service division of Divisional Secretariat of Matara.

- ❖ Held international disabled day celebrations and walk.
- ❖ Organized mobile eye clinic and medical clinic for the aged by Divisional Secretariat of Matara joining hand with Helpage organization.
- ❖ Provided bank pass books for 85 children who are at risky condition with the sponsorship of Hakmana Pully Purpose Co-operative Society under the direction of Divisional Secretariat of Hakmana.
- ❖ Held awareness programmes for 200 pregnant mothers and husbands with the sponsorship provided by David Peiris Motor Company.
- ❖ Provided Brail machine worth Rs. 175000.00 for the blind student donated by Hon. Sedara Senerath – Head of President’s staff.
- ❖ Provided a bag of nutritious food for the empowerment of 04 families who are at risk with the assistance of whole staff of Divisional Secretariat of Hakmana.
- ❖ Held disabled comomoration festival with the financial donation of Rs. 60000.00 collected from donors for 120 dissable persons in Divisional Secretariat division of weligama.
- ❖ Conducted 04 diabetic clinics.
- ❖ Provided school equipments for 50 children who are with financial difficulties with the contribution of Children Development Fund of Divisional Secretarai of Weligama.
- ❖ Held parents worship programme and adult commemoration festival.

### **5.2.7 District Sport Activities.**

In 2013 Matara district sport field has acquired several great victories. Sport meets were held at the level of Divisional Secretariat (inter sport societies) in relation to 39<sup>th</sup> national sport festival. Training camps were held for qualified athletes. We are very proud that we could acquire a several victories at the national sport festival which were limited to Western Province.

Among those victories the athlet from Matar distrcti could become the Champion of the sport festival (Champion - Manjula Kumara Wijesekara). Our special victory was that the both and female

champion in the event of Tikondo game won by Matara district (Male champion - P.S. Sayakkara, female champion - P.M.A.G. Sandamali). Netball champion also was won by Matara district. Female champion of that event was Miss. D.L.M. Karunarathna from Matara district. Championship of Male Cricket at Public Service Sport Festival was also won by Matara district.

### 5.3 Progress of Development Activities.

#### 5.3.1 Expenditure details of Line Ministries and Departments.

Except object code 262 pertaining to District Secretariat, It plays a major role of other ministries and departments. Accordingly expenditure spent pertaining to line ministries are as follows.

Ministry/Department	Object Code	Capital Expenditure	Recurrent Expenditure
Ministry of Buddhasasana & Religious Affairs	101	9,176,200.00	11,281.00
Ministry of Finance & Implementation	102		609,729.00
State Defense Ministry	103		110,562.00
Ministry of Economic Development	105	860,120,115.00	194,621,688.00
Building Rehabilitation		1,458,311.00	
Furniture and Office equipments		586,058.00	
Machines & Machineries		313,000.00	
Trainings & Skill capacity		132,500.00	
Divineguma		33,627,898.00	
Gamaneguma		223,449,079.00	
Minor irrigation		4,034,610.00	
Rural pre school development		3,018,312.00	
Primary school 5000 development programme		83,810,141.00	
Diripiyasa Housing Development Programme		1,498,293.00	

Decentralized budget		47,982,571.00	
Road development		460,209,342.00	
Ministry of Disaster Management	106	15,752,459.00	3,904,914.00
Ministry of Justice	110		9,458,605.00
Ministry of Transport	114	914,920.00	
Ministry of cooperative & Internal Trade	116		124,290.00
Ministry of Port & Highways	117	45,648.00	
Ministry of Agriculture	118	10,740,201.00	9,239,667.00
Ministry of Child Development & Women Affairs	120	4,189,845.00	20,424,146.00
Ministry of Public Administration & Home Affairs	121	13,558,865.00	1,003,998.00
Ministry of Social Services	124	1,353,290.00	90,650,124.00
Ministry of Traditional Industries and Small Entrepreneur Development.	128	134,550.00	
Ministry of Local Government & Provincial Councils	130		922,998.00
Ministry of Technology & Research	133	1,487,450.00	4,904,792.00
Ministry of National Languages & Social Integrated	134	455,793.45	30,500.00
Ministry of Fisheries & Aquatic Resources Development	139		
Ministry of Lands & Land Development	153	82,499,495.00	5,349,905.00
Ministry of Youth Affairs & Skill Development	156	1,299,890.00	403,909.00
Ministry of Environment	160	25,000.00	
Ministry of Cultural & Art Affairs	177	1,572,684.60	
Ministry of Coconut Development & People Estate	178	102,337,253.00	

Ministry of Agrarian Services & Wild Life	179	114,630.00	151,816.00
Ministry of Productivity development	181	8,700.00	5,541,333.00
Ministry of Foreign Employments Promotion & welfare	182		8,930,442.00
Ministry of Public Relation & Public Affairs	183	4,364,989.00	
Department of Buddhist Affairs	201	6,820,039.00	11,089,274.00
Department of Cultural Affairs	206		443,495.00
Dept. of Govt. Informations	210		7,400.00
Department of Social Services	216		8,075,600.00
Department of Probation & Child Care	217	14,950.00	8,736,312.00
Department of Samurdhi Commissioner General	218	7,500.00	700,516,249.00
Dept. of Sport Development	219	724,837.00	100,000.00
Dept. of Registration of Persons	227		5,071,104.12
Dept. of Inland Revenue	246	2,075,867.00	
Department Census & Statistics	252	6,713,801.00	1,022,286.00
Department of Pensions	253		687,773,280.00
Department of Registrar General	254	568,190.00	182,036.00
Dept. of Agriculture	285	422,125.00	1,459,284.00
Department of Export Agriculture	289	704,057.00	
Department of Motor Traffic	307	24,732.00	455,618.00
Department of Land Use Policy Planning	327	1,069,682.00	4,763,011.00
Department of Manpower & Employments	328	679,105.00	879,867.00

## 5.3.2 Development Programmes

### 5.3.2.1 Gamaneguma

Progress of Gamaneguma Programme as at 31.12.2013 is as follows

Gamaneguma Programme - 2013 (2012 continuation)  
Physical and financial progress as at 31.12.2013

Serial No.	Sector	No. of projects approved	Estimated amount (Except community contribution) Rs. m.	Amount allocated Rs. m.	community contribution Rs. m	100% Completed	Expenditure Rs. m	Physical progress	Financial progress	No. of Km / Units	No. of beneficiaries
1	Roads	83	76.9	70.46	17.13	81	66.99	98%	87%	13.81	23670
2	Minor irrigation	10	9.25	7.41	2.22	10	7.21	100%	78%	3.97	2230
3	Buildings	21	15.54	13.94	3.49	20	12.63	95%	81%	21	8631
4	Pre school	4	3.94	3.11	0.83	4	3	100%	76%	4	780
5	Play frounds	1	0.99	0.99	0.24	1	0.98	100%	99%	1	500
6	Water supply	11	8.08	7.97	0.73	11	7.69	100%	95%	0.12	6791
7	Maternity Clinics	2	2	1.93	0.48	2	1.89	100%	95%	2	750
8	Other	0	0	0	0	0	0			0	0
9	Admin. Cost	0	0	0	0	0	1.88			0	0
	Total	132	116.7	105.81	25.12	129	102.27	98%	88%	45.9	43352

Total No. of projects expected to be completed in the programme of "Gamaneguma" as per the action plan 2013 is 132. 129 of them have been completed. Accordingly, 81 roads of 83, 10 minor irrigation, 20 of 21 buildings, pre schools, playgrounds, water supply & maternity homes have been completed as expected in 2013.

### 5.3.2.2 Decentralised Budget Programme

#### Decentralised Budget Programme 2013

##### Physical and Financial progress 2013.12.31

Sector	No. of projects	Estimated amount Rs, m	Allocation Rs. m	100% Completed	Expenditure Rs. m	Physical progress	Financial progress	No. of Km / Units	No. of beneficiaries
Roads, bridges, culverts	39	4.74	4.61	38	4.5	97%	95%	49,422	27074
Water supply	9	0.64	0.64	9	0.61	100%	95%	62,002	674
Education	162	12.49	12.42	162	11.91	100%	95%	4,896	55002
Health/Sanitation facilities	8	1.08	1.07	8	1.02	100%	94%	85	6152
Irrigation	3	0.2	0.2	3	0.19	100%	95%	3	485
Electricity	14	0.58	0.58	14	0.56	100%	97%	25	3415
Religiou/Cultural	145	9.03	9	145	8.7	100%	96%	1,870	41202
Social welfare	292	16.99	16.99	292	16.46	100%	97%	5,650	42874
Sport facilities	24	0.9	0.9	24	0.82	100%	91%	355	2101
Other	24	1.98	1.95	24	1.95	100%	98%	367	2179
Admin. Cost					-				
Total	720	48.63	48.36	719	46.72	99.9%	96%	13,362.45	181158

### 5.3.2.3 Divineguma Programme.

Expenditure of Divineguma Programme as at 31.12.2013 is as follows.

#### Divineguma National Project - 2013 Progress Report 2013.12.31

Description	No. of domestic industries functioning		Expenditure Rs.	Special programmes (mushroom) Rs.	Industrial sector - Poverty Free Sri Lanka			Admin. Cost Rs.	Total Expenditure Rs.
	No. of trained beneficiaries	No. of persons provided with needy inputs			No. of families empowered	Expenditure Rs.	Expenditure for awareness meetings Rs.		
16 Div. Secretariats and District Secretariat	88	88	1,667,583.18	455,112.00	215	1,933,775.00	1,494,900.00	1,151,700.00	6,703,070.18

#### 5.3.2.4 Development Programme of 5000 primary schools.

Development Programme of 5000 primary schools under Mahinda Chinthana Idiri Dekma  
Matara District.

No. of schools selected under Programme	No. of school started works	No. of school to which allocation released	Allocation Granted Rs.	Expenditure Rs..	Physical progress	Financial progress
170	170	170	84,058,464.00	83,777,803.83	100%	100%

All selected schools 170 have been completed in 2013 as per the action plan of program of developing 5000 primary schools according to Mahinda Chinthana Idiri Dekma.

### 5.3.2.5 Provincial Road Development Programme

Southern Provincial Road development Authority

Physical and Financial Progress as at 31.12.2013

	No. of roads	Length of roads km.	Estimate Rs.m..	Physical progress							Expenditure Rs.m.
				0%	1-20%	21-40%	41-60%	61-80%	81-99%	100%	
Devinuwara	13	48.0	1015.81				1	1	11		593.56
Weligama	10	27.4	589.39						10		391.60
Akuressa	9	28.95	593.77						9		369.15
Deniyaya	8	28.95	611.66						8		418.26
Total	40	133.3	2810.63				1	1	38		1772.57

According to action plan of 2013 number of roads proposed to be completed under Southern Provincial Road development Authority is 40. Within the year physical progress of 1 road is 41%-60%, 1 road 61%-80% and 38 roads 81%-99%.

### 5.3.2.6 Progress of Small Enterprise.

Serial No.	Programme	Annual target			Achieving targets			Programme progress (%)
		No. of programmes	Participation	Estimated amount	No. of programmes	Participation	Expenditure	
01	Awareness programmes							
	I General awareness	17	540	-	14	889	-	82%
	II Special awareness	02	200	60,000	01	109	33,000	50%
	III Two day awareness	-	-	-	-	-	-	-
02	Entrepreneur development programmes							
	I Training programmes named Way to the business	06	180	120,000	10	271	155,379	167%
	II EDP programmes	-	-	-	-	-	-	-
	III Mighty Mind programmes	01	30	250,000	01	25	150,695	100%
03	Management dev. programmes							
	I Mang. Training programmes	02	30	45,000	02	52	35,452	100%
	II Marketing Training programmes	01	30	20,000	-	-	-	-
	III Accounting Training Programmes	01	30	35,000	-	-	-	-
	IV Productivity Training programmes	01	30	20,000	01	26	34,495	100%
	V Programmes of Business plan designing	01	30	50,000	01	20	15,200	100%
	VI Costing training programmes	-	-	-	-	-	-	-
04	Technoly training programmes	01	30	-	03	102	77,550	300%
05	Business Promotion							

	programmes							
	I Fair and exhibition	02	100	300,000	02	114	241,865.10	100%
	II Business unions development programmes	02	300	20,000	04	185	4,020	200%
	III Packing	01	30	30,000	-	-	-	-
06	Business counselling							
	I Business follow up programmes	06	180	30,000	10	317	29,505	167%
	II Project inspections	07	140	100,000	14	314	210,349.90	200%
	III Business Clinic programmes / Counselling	01	30	50,000	-	-	-	-
	<b>Total</b>	<b>52</b>	<b>1880</b>	<b>1,130,000</b>	<b>63</b>	<b>2424</b>	<b>987,511</b>	

### **Annual progress review of small Entrepreneur Development Division.**

<b>Description</b>	<b>Annual target</b>	<b>Achieving targets</b>	<b>As a percentage</b>
<b>Starting new businesses</b>	<b>45</b>	<b>36</b>	<b>80%</b>
<b>Dvelopment of existing businesses</b>	<b>90</b>	<b>120</b>	<b>133%</b>
<b>Providing counseling services</b>	<b>30</b>	<b>43</b>	<b>143%</b>
<b>Reference for credits</b>	<b>26</b>	<b>26</b>	<b>100%</b>
<b>Amount of loans provided</b>			<b>17,650,000</b>

Small Enterprise Development Division of Matara District Secretariat plays a major role through the implementation of various programmes in order to uplift small entrepreneurs.

Beneficiaries are invited from Divisional Secretary divisions for interviews and selected for one day awareness programmes. In this event introduction about Small Enterprise Development Division and their programmes is done. According to the action plan it was targeted to hold 17 one

day awareness programmes in 2013. 14 one day programmes could be held in 2013 and its progress is 82%..

Special awareness programmes mean programmes which are held at district level. Programme of this type has been held in 2013. 109 persons participated in this program.

Mighty Mind mean special programmes conducted with the intention of referring graduates into the field of enterprise. In 2013 programme of this type has been held. Beneficiaries will be encouraged and knowledge will be provided through this.

Knowledge of technology will be given to those who are currently involving in enterprises as well as those who expect to enter this field. Eg : Milky food items. Above table shows that the progress of these programmes is 300% .

Follow up workshops will be held in order to discuss the progress of beneficiaries who participated in these programmes and 10 workshops have been held in the year 2013.

In the inspection of progress of the project needy instructions will be given at the place of project itself. According to action plan of 2013 target was to inspect 07 projects. But it has been able to inspect 14 projects and the progress thereof is 200%.

Fair and exhibition conducted for a period from 03 days to 08 days is helpful to increase the demand of products of small entrepreneurs. Its progress for 2013 is 100%.

Get together of purchasers and buyers was held in 2013 at BMICH. Aim of this meeting is to meet small entrepreneur with high scale entrepreneurs. 18 selected beneficiaries participated in this meeting..

### 5.3.2.7 Building construction of District Secretariat according to the Action Plan.

Rehabilitation and Improvements of Capital Assets under Object code 262 (Building & Constructions)

Ministry / Department	Object Code	Capital Expenditure	Recurrent expenditure
District Secretariat of Matara Rehabilitation and Improvements of Capital Assets Building and Constructions District Secretariat of Matara Improvements of Residence of District Secretary, Improvements of quarters of Addl. District Secretary, Improvements of quarters Nos. 4 and 18, essential improvements of office, Data center for investigation unit, office space for explosive controller, installing electric breaker of the building of audit sub office, fixing portion of toilet of building B, preparation of 04 notice boards for monitoring room, aluminium partition for a store room and library.	262	3,125,224.70	
Divisional Secretariat of Matara Repair of quarter of Divisional Secretary		97,060.81	
Divisional Secretariat of Weligama Repair of office buildings		140,311.56	
Divisional Secretariat of Hakmana Partitioning land and registrar divisions, painting Divisional Secretariat		641,000.00	
Divisional Secretariat of Pasgoda Repair of quarters, repairs of outer toilets.		473,000.00	
Divisional Secretariat of Kotapola Repair of toilets of first floor		128,561.61	
Divisional Secretariat of Akuressa		375,335.89	

Repair of toilets of Divisional Secretariat			
Divisional Secretariat of Dickwella		721,655.70	
Repair of lower floor of the office building, Fixing two iron coverings of the front wall of the office.			
Divisional Secretariat of Thihagoda		658,987.14	
Partitioning of office			
Divisional Secretariat of Mulatiyana		100,000.00	
Repair of roof of account branch			
Divisional Secretariat of Devinuwara		146,841.21	
Repair of Registrar's zdivision and Canteen, Repair of Divisional Secretariat			
Divisional Secretariat of Welipitiya		176,950.00	
Construction of motor bike garage			
Divisional Secretariat of Kirinda - Puhulwella		297,934.71	
Partitioning dining room of the office and fixing pantry cupboards, construction of covering room for the generator, renovation of the Canteen.			
Divisional Secretariat of Pitabaddara		789,870.98	
Internal partitioning of the office, obtaining a new water supply.			
Grand Total		7,872,734.31	

According to Action plan of 2013, estimate under building rehabilitation and improvement of object Code 262 is 7.5 m. The way of planning such sum for 4 quarters and actual expenditure are given as follows.

Quarter	Expected expenditure as per action plan (Rs.)	Actual expenditure of 2013 (Rs.)
First quarter	1,000,000.00	442,126.73
Second quarter	4,500,000.00	1,481,971.69
Third quarter	2,000,000.00	3,272,747.50
Fourth quarter	-	2,675,888.39
Total	7,500,000.00	7,872,734.31

Taking into consideration needs of District Secretariat and 16 Divisional Secretariats, it had to obtain Rs. 385,800.00 by changing F.R.66 under building rehabilitation and improvement.

## Acquisition of Capital Assets (Buildings and construction)

Details of acquisition of Capital Assets under Object Code 262 (Buildings and construction) are as follows

Ministry / Dept.	Object Code	Capital Expenditure	Recurrent expenditure
District Secretariat - Matara. Acquisition of capital assets. Buildings and construction Payment of bills pertaining to building c of District Secretariat and payment of bills of completing construction., Payment of unpaid VAT amount for the construction of internal audit unit, Providing office space in building C for investigation unit, Construction of proposed pump room to supply water to Ga's Residence, Construction of Divisional Secretariat of Matara.	262	73,319,897.88	
Divisional Secretariat of Hakmana Construction of office toilet, construction of rear fence		426,219.53	
Divisional Secretariat of Malimbada Construction of toilet of office premises, construction of side wall adjoining to the toilet		248,000.00	
Divisional Secretariat of Akuressa Construction of bicycle garage of office		359,643.38	
Divisional Secretariat of Dickwella Construction of watch room and gate		748,687.18	
Divisional Secretariat of Mulatiyana Construction of watch room and fence		809,140.00	
Grand Total		75,911,587.97	

According to action plan of 2013, under acquisition of capital assets of object code 262 estimate for building construction is Rs. 76 m. the manner of planning that amount for four quarters and actual expenditure are as follows.

Quarter	Expected expenditure as per Action plan (Rs. Cts)	Actual expenditure of 2013 (Rs. Cts)
First quarter	69,000,000.00	25,595,478.94
Second quarter	7,000,000.00	6,176,194.81
Third quarter	-	21,100,101.62
Fourth quarter	-	23,039,812.60
Total	76,000,000.00	75,911,587.97

## 5.4. Annual Accounts

### 5.4.1 Appropriation Account

# Appropriation Account by Programme - 2013

Expenditure Head No :-

262

Name of Ministry/Department/District Secretariat :-  
District Secretariat Matara

Programme Number given in Annual Estimates	Title of the Programme given in Annual Estimates	(1) Provision in Annual Estimates	(2) Supplementary Provisions and Supplementary estimates are reserved	(3) Transfers in terms F.R.66 and 69	(4) Total Net Provision (1+2+3)	(5) Total Expenditure	(6) Net effect Saving / (surplus) 4-5	Page No. (reference to relevant DGSA 2 format)
01	Recurrent							
	Operational activities	531,625,000	281,801,406	5395600(5781400)	813,040,606	812,176,453	864,153	2
	<b>Sub Total</b>	531,625,000	281,801,406	5395600(5781400)	813,040,606	812,176,453	864,153	
01	Capital							
	Operational activities	97,300,000	-	15385800(15000000)	97,685,800	97,555,312	130,488	2
	<b>Sub Total</b>	97,300,000		15385800(15000000)	97,685,800	97,555,312	130,488	
<b>Grant Total</b>		628,925,000	281,801,406	20781400(20781400)	910,726,406	909,731,765	994,641	

Detailed Programme Appropriation Accounts and other detailed Accounting Statements in DGSA format numbers 2 to 11 presented in pages from 02 to 25 and other notes presented in pages from 01 To 04 an integral part of this 'Appropriation Account.

We hereby certify that the figures in this account, other detailed statements and notes are correct and relevant accounts are

Chief Accounting Officer

Name  
Designati  
Date : 03.2014

Accounting Officer

Name :  
Designation :  
Date: 03.2014

Chief Accountant /Head of finance Division

Name:  
Designation :  
Date : 03.2014

E.A.C. Widanagamage  
District Secretary / Government Agent  
Matara.

Ranjith Weerasinghe  
Chief Accountant  
District Secretarial Office  
MATARA

# Appropriation Account by Programme - 2013

Expenditure Head 262 Name of Ministry / Department / District Secretariat : District Secretariat - Matara.  
 Programme No. and Title 01 Operational Activities

## Summary of Recurrent and Capital Expenditure

Nature of Expenditure with DGSA format reference	(1) Provision in Budget Estimates	(2) Supplementary Provisions and Supplementary estimates are reserved	(3) Transfers in terms F.R.66 and 69	(4) Total Net Provision (1+2+3)	(5) Total Expenditure	(6) Net effect Saving / (surplus) (4-5)	Page No. (reference to relevant DGSA format)
(a) Recurrent (DGSA 3)	531,625,000	281,801,406	5395600(5781400)	813,040,606	812,176,453	864,153	3
(b) Capital (DGSA 4)	97,300,000	-	15385800(150000000)	97,685,800	97,555,312	130,488	4
<b>Total</b>	<b>628,925,000</b>	<b>281,801,406</b>	<b>20781400(20781400)</b>	<b>910,726,406</b>	<b>909,731,765</b>	<b>994,641</b>	

  
 Chief Accountant / Head of finance Division  
 Date :- 03.03.2014

Ranjith Weerasingh  
 Chief Accountant  
 District Secretariat Matara

## Recurrent expenditure by Projects

Expenditure Head: 262 Name of Ministry/Department/District Secretariat : District Secretariat, Matara

Programme No. and Title :		01 Operational Activities					
Project No., Title and personal emoluments and other charges for all projects.	(1) Provision in Budget Estimates	(2) Supplementary Provisions and Supplementary estimates are reserved	(3) Transfers in terms F.R.66 and 69 (+/-)	(4) Total Net Provision (1-2+3)	(5) Total Expenditure	(6) Net effect Saving ((surplus) 4-5	
	Rs.	Rs.	Rs	Rs	Rs	Rs	
<b>Project No. 01 Title : General Administration and Institutional services District Secretariat</b>							
Personal emoluments ( from 1001 to 1003)	27,200,000	250,929,976	200,000	278,329,976	278,128,006	201,970	
Other charges ( from 1101 to 1506)	17,575,000	-	3113000(1710200)	18,977,800	18,777,418	200,382	
<b>Sub Total</b>	<b>44,775,000</b>	<b>250,929,976</b>	<b>3313000(1710200)</b>	<b>297,307,776</b>	<b>296,905,424</b>	<b>402,352</b>	
<b>Project No. 02 Title : Divisional Secretariat</b>							
Personal emoluments (1001 - 1003)	414,500,000	30,443,415	(200,000)	444,743,415	444,496,715	246,700	
Other charges (1101 - 1506)	72,350,000	428,015	2082600(3871200)	70,989,415	70,774,314	215,101	
<b>Sub Total</b>	<b>486,850,000</b>	<b>30,871,430</b>	<b>2082600(4071200)</b>	<b>515,732,830</b>	<b>515,271,029</b>	<b>461,801</b>	
<b>Grand Total</b>	<b>531,625,000</b>	<b>281,801,406</b>	<b>5395600(5781400)</b>	<b>813,040,606</b>	<b>812,176,453</b>	<b>864,153</b>	

Chief Accountant/Head of finance

Date : 03.03.2014

Ranjith Weerasekera

Chief Accountant

District Secretariat

Matara

**Capital Expenditure by Project**

Expenditure Head NO :- 262

Name of Ministry/Department/District Secretariat :District Secretariat, Matara

Programme No.and Title : 01 , Operational Activities

Project No. and Title : General Administration and Institutional Services

Object code No.	Item No.	Finance (Code No)	Description of Items	Provision in Annual Estimates	Supplimentary Provision and transfers in terms F.R.66 and 69	Total Net Provision (1+2)		Total Expenditure	Net Effect Savings/Excess (3-4)
						(1)	(2)		
				Rs.	Rs.	Rs.	Rs.	Rs.	
			<b>Rehabilitation of Capital Assets and improvements</b>						
2001		11	Buildings and constructions	7,500,000	385,800	7,885,800	7,872,734	13,066	
2002		11	Plant, machinery and equipments	1,250,000	-	1,250,000	1,249,154	846	
2003		11	Vehicles	2,500,000	-	2,500,000	2,490,921	9,079	
			<b>sub total</b>	<b>11,250,000</b>	<b>385,800</b>	<b>11,635,800</b>	<b>11,612,809</b>	<b>22,991</b>	
			<b>Acquisition of capital assets</b>						
2102		11	Furniture and office equipment	7,000,000	-	7,000,000	6,990,108	9,892	
2103		11	Machinery	1,750,000	-	1,750,000	1,741,570	8,430	
2104		11	Buildings and constructions	76,000,000	15000000(15000000)	76,000,000	75,911,588	88,412	
			<b>sub total</b>	<b>84,750,000</b>	<b>15000000(15000000)</b>	<b>84,750,000</b>	<b>84,643,266</b>	<b>106,734</b>	
			<b>Total</b>	<b>96,000,000</b>	<b>15385800(15000000)</b>	<b>96,385,800</b>	<b>96,256,075</b>	<b>129,725</b>	
			<b>Capacity Building</b>						
2401		11	Traning and Capacity Building	500,000	-	500,000	499,787	213	
			<b>Total</b>	<b>500,000</b>	<b>-</b>	<b>500,000</b>	<b>499,787</b>	<b>213</b>	
			<b>Grand total</b>	<b>96,500,000</b>	<b>15385800(15000000)</b>	<b>96,885,800</b>	<b>96,755,862</b>	<b>129,938</b>	

Chief Accountant /Head of finance Division

Date : 03.2014

Ranjith Weerasakara  
 Chief Accountant  
 District Secretariat Office  
 MATARA

**Capital Expenditure by Project**

Expenditure Head NO :- 262

Name of Ministry/Department/District Secretariat : District Secretariat, Matara  
 Programme No. and Title : 101, Operational Activities  
 Project No. and Title : 2 Divisional Secretariat

Object code No.	Item No.	Finance (Code No)	Description of Items	Provision in Annual Estimates	Supplimentary Provision and transfers in terms F.R.66 and 69	Total Net Provision (1 + 2)	Total Expenditure	Net Effect Savings/Excess (3-4)
				(1) Rs.	(2) Rs.	(3) Rs.	(4) Rs.	(5) Rs.
2401		11	Capacity Building	800,000	-	800,000	799,450	550
			Traning and Capacity Building	800,000	-	800,000	799,450	550
			Grand total					

Chief Accountant / Head of finance Division

Date : 03.2014

Ranjith Weerasekera  
 Chief Accountant  
 District Secretariat Office  
 MATARA

**programme wise Financing Expenditure summary**  
( Total of Recurrent and Capital Expenditure)

Code	Source	programme 01 *		programme 02		Total		percentage of Expenditure (6/5)*100
		Net provision **	actual Expenditure	Net provision	actual Expenditure	Net provision	actual Expenditure	
		1	2	3	4	5	6	
		Rs	Rs	Rs	Rs	Rs	Rs	(6.5)*100
11	Domestic funds	910,726,406	909,731,765	-	-	910,726,406	909,731,765	100
12	Foreing aid - loan							
13	Foreing aid - Grant							
14	Reimbursable foreign aid - loan							
15	Imbursable foreign aid - grant							
16	Counterpart fund							
17	Foreign aid related domestic funds							
21	Special Law Services							
<b>Total</b>		<b>910,726,406</b>	<b>909,731,765</b>	<b>-</b>	<b>-</b>	<b>910,726,406</b>	<b>909,731,765</b>	<b>100</b>

\*Insert values of each

\*\* Allocation , referred to 4 th of DGSA 1

\*\*\* State the percentage without decimal

Chief Accountant /Head of finance Division

Date :-

*Ranjit Singh*  
Ranjit Singh  
Chief Accountant  
District Secretariat Office  
MATARA

## project wise Financing of Expenditure of each programme

( Total of Recurrent Expenditure project wise of programm)

Head No. 262

Progr.01 General Administration


Name of Ministry/Department/District Secretariat : District Secretariat, Matara

Code	Source	project 01		project 02		project 03		Programme Total /Page Total	
		Net provision	actual Expenditure	Net provision	actual Expenditure	Net provision	actual Expenditure	Net provision	actual Expenditure
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
11	Domestic funds	297,307,776	296,905,424	515,732,830	515,271,029			813,040,606	812,176,453
12	Foreing aid - loan								
13	Foreing aid - Grant								
14	Reimbursable foreign aid - grant								
15	Imbursable foreign aid - grant								
16	Counterpart fund								
17	Foreign aid related domestic funds								
21	Special Law Services								
	<b>Total(Recurrent)</b>	<b>297,307,776</b>	<b>296,905,424</b>	<b>515,732,830</b>	<b>515,271,029</b>	<b>-</b>	<b>-</b>	<b>813,040,606</b>	<b>812,176,453</b>

\* Final page total Would be equal programme total ; if an extra page is added for each programme

Chief Accountant/Head of finance Division

Date :-

  
 Ranjith Weerasinghe  
 Chief Accountant  
 District Secretariat Office  
 Matara

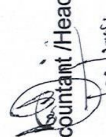
## project wise Financing of Expenditure of each programme

( Total of Capital Expenditure project wise of programme)

Head No. 262  
 Programme 01 : Operation Activities  
 Name of Ministry/Department/District Secretariat : District Secretariat, Matara

Finance Source	project 01		project 02		project 03		Programme Total /Page Total	
	Net provision	actual Expenditure	Net provision	actual Expenditure	Net provision	actual Expenditure	Net provision	actual Expenditure
11 Domestic funds	96,885,800	96,755,862	800,000	799,450			97,685,800	97,555,312
12 Foreing aid - loan								
13 Foreing aid - Grant								
14 Reimbursable foreign aid - grant								
15 Imbursable foreign aid - grant								
16 Counterpart fund								
17 Foreign aid related domestic funds								
21 Special Law Services								
<b>Total(Capital)</b>	<b>96,885,800</b>	<b>96,755,862</b>	<b>800,000</b>	<b>799,450</b>	<b>-</b>	<b>-</b>	<b>97,685,800</b>	<b>97,555,312</b>

\* Final page total Would be equal programme total ; if an extra page is added for each programme

  
 Chief Accountant /Head of finance Division  
 Date :-  
 Ranjith Weerasinghe  
 Chief Accountant  
 District Secretariat Office  
 MATARA

**project wise Financing Expenditure summary of each programme**

( Total of Recurrent & Capital Expenditure project wise of programm)

Head No. 262

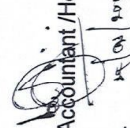
Programme 01 : Operation Activities

Name of Ministry/Department/District Secretariat :District Secretariat, Matara

Finance Source	project 01		project 02		project 03		Programme Total /Page Total	
	Net provision	actual Expenditure	Net provision	actual Expenditure	Net provis	actual Expen	Net provision	actual Expenditure
11 Domestic funds	394,193,576	393,661,286	516,532,830	516,070,479			910,726,406	909,731,765
12 Foreing aid - loan								
13 Foreing aid - Grant								
14 Reimbursable foreign aid - grant								
15 Imbursable foreign aid - grant								
16 Counterpart fund								
17 Foreign aid related domestic funds								
21 Domestic funds								
<b>Total( Recurrent and capital)</b>	<b>394,193,576</b>	<b>393,661,286</b>	<b>516,532,830</b>	<b>516,070,479</b>	<b>-</b>	<b>-</b>	<b>910,726,406</b>	<b>909,731,765</b>

\* Final page total Would be equal programme total ; if an extra page is added for each programme

Chief Accountant /Head of finance Division

Date :-  
  
 Ranjith Weerasingha  
 Chief Accountant  
 District Secretariat Office  
 MATARA

#### 5.4.2 Govt. Officers' Advance Account B for 2013

	Max. limit of expenditure (Rs. Cts.)	Minimum limit of receipts (Rs. Cts)	Max. limit of credit (Rs. Cts.)
Approved limit as per estimates of 2013	53,000,000.00	36,000,000.00	200,000,000.00
Actual value of 2013	43,142,333.78	41,904,229.66	177,283,078.95

#### Govt. Officers' Advance Account B for 2013

Loan category	District Secretariat		Divisional Secretariats		Total amount paid (Rs. Cts.)
	No. of paid to	Amount (Rs. Cts.)	No. of paid to	Amount (Rs. Cts.)	
Distress loans	59	3,230,627	552	37,756,106.78	40,986,733.78
Festival advance	52	260,000	935	467,500.00	727,500.00
Special advance	28	70,000	424	1,060,000.00	1,130,000.00
Bicycle loans	7	42,000	35	215,900.00	257,900.00
Other	2	15,000	3	25,200.00	40,200.00
Total	148	3,617,627	1949	39,524,706.78	43,142,333.78

### 5.4.3 General Deposit Account

Acc.No.	Initial balance as at 01.01.2013	Receipts within year 2013 (Rs. Cts.)	payments within year 2013 (Rs. Cts.)	Final balance as at 31.12.2013
6003/0/0/38/0	266,649,366.01	551,741,144.62	481,551,078.99	366,839,431.64