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## **Towards People Friendly Sustainable Development through Better Administrative and Development Strategies.**

The Kandy District located in a holy, religious surrounding where the holy temple of tooth relic situated which enshrined significantly in the Buddhist world.

### **Statutory Duties**

In 2012 also, the measures had been taken to strengthen the district administration, while Organizing Kandy Esala Perahara explosive, and firearm license activities, Consumer affairs and activities, weighing and measurement activities, election department activities, District Co-ordination committees, cultural, social services and social security board activities, disaster management and archaeological activities had been organized and conducted very successful manner.

### **Strengthening the Internal Administration**

Working very closely with the staff is an approach to create developmental attitudes within their minds. Discussing progress, problems of each branch in one table once or twice a week is a good assistance to mutual understanding.

Similarly by strengthening of internal Administration the District Secretariat always kept a fair and positive approach with all other institutions located in kandy and subscribes line ministries, banks, statutory bodies with non government organizations and with political leadership. By that, staff can exchange their Knowledge, skills, attitudes with each other helped to improve development and welfare of the people.

### **District, Divisional and Rural Administration**

Through the qualitative internal administration, it is expected to create divisional administration and development close to thoughts of the people. It was easy to measure and supervise the 20 divisional secretariats due to implemented a same administrative methodology through introducing accelerate productivity methodologies and strategies by conducting divisional secretary.

Conference and productivity programmes and competitions beyond traditional divisional administration. Similarly, Construction and repairing of Divisional secretariats, quarters, improvements of essential physical facilities done in well manner. To improve the grass root level administrative structure “Sewa Piyasa” Grama Niladhari offices and Grama Niladhari Model offices which are performing a considerable role.

### **Religious and Human Values Development**

State Vesak festival of Sri Buddha Year 2556 was held under distinguished patronage of His Excellency the President Mahinda Rajapakshe on 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> of may, 2012 in Kandy. 65<sup>th</sup> Higer ordination festival of region of Burma under distinguished patronage of His Excellency the President Mahinda Rajapakshe, District Literature Festival, Festival to Commemorate the fulfilling of 700 years to Asgisri Maha Vihara under the patronage of Maha Nayaka thero and with participation of His Excellency

the president. All night pirith ceremony at Sri Dalada Maligawa to commemorate 3<sup>rd</sup> term of the office of His excellency the president on 18.11.2012 at Sri Dalada Maligawa was held. Contemporarily to Esala Perhera, we have organized to publish a souvenir this time also about the Dalada Perahera and its importance Called “Sri Dalada Abivandana”. Esala Perahera controlling center directed. Competitions such as, Vesak lanterns, decorations “Dalada Siritha Gam Dorata” organized. In addition to that a Vesak Bathi Gee pageant was held by the staff of the District Secretariat. District Literature festival was concluded successfully.

### **Employee Welfare**

Activities such as organizing trips, implementing Dhamma sermons and religious programmes for special Poya days, awarding certificates and cups by holding a sports festival among public institutions and officers, establishing a lunchroom for the staff were done paying considerable attention to enhance the welfare of officers.

### **Media Co-ordination**

Media Co-ordination maintained successfully as required to keep good governance and in communicating development information's to the people. The District Secretariat published a newspaper (quarterly) Senkadagala Viththi and maintained Kandy E-news system continuously.

### **District Co-ordination and Customer Friendly Administration**

The District secretariat maintained a good report with all line ministries, with provincial Councils, Central Provincial Political leadership and other statutory bodies, NGO's Private sector to perform a high standard of service to the public at the District and Divisional level. This year, organized a number of National Festivals and programmes such as National Consumption Day, National safety Day.

### **Usage of Information Technology**

A high progress was shown in using computer technology and developing relevant facilities. Continuous updating of District Website initiated under the guidance of Ministry of Public Administration and Home Affairs, implementing e-government network programme pioneered by the ICTA and giving benefits to the staff, Initiating a website named as “Gampathi” by the Grama Niladhari at Thennakumbura. Taking basic actions to establish a computer skill Development Center with the assistance of the Ministry of Public Management and Reforms are being the steps taken to strengthen the progress.

### **Implementation of Government Language Policy**

To implement the Language Policy the District Secretariat organized Diploma Course on Tamil Language conducted by the assistance of SLIDA and Tamil Language Courses Level III, II and extended up to Level I Conducted with the assistance of National Integration Unit helped to improve language Knowledge of the staff.

### **Non-Government Organizations and Community Participation**

A Considerable number of 104 NGO s carrying out their duties within the district. More opportunities given to said NGO s, which had a real need on community development.

## **Improving office environment and physical facilities**

To maintain the District Secretariat's premise pleasantly and cleanly, implemented a considerable procedure and methodology. Accordingly bringing some sections existed in other floors into one floor, laying floor tiles, preparing a lunchroom, Air-conditioning and modernizing conference hall by using multi – media instruments, painting the office, repairing and preparing a lavatory system were done. 10 million has spent for that. Thus keeping the internal premise too regularly and pleasantly and fulfilling office equipments needs led to approach towards ISO 9001 -2008 level.

## **Expenditure for District Development and Administration**

In the year 2012, received noticeable provisions for social, economic and infrastructure facilities through that it was easy to approach towards development Administrative Goals by proper expenditure.

<b>Programme</b>	<b>Allocated Funds(Rs)</b>
◆ D.D.C.	67 million
◆ One work for one village under jathika Saviya Gama neguma (1084 projects)	976 million
◆ Line Ministries Fund	131.31 million
◆ Prison Complex - Pallekele	181.66 million
◆ Samurdhi Authority	49.6 million
◆ Other Co-operations, Boards, and Authorities Funds	4637.84 million
◆ Mahiyangana Road (for 7.8km) Development (for 7.8 Km)	5400 million
◆ Carpeting Provincial Roads	3075 million
◆ Developing 58 schools under the programme Of Developing 5000 primary schools	28.5 million
◆ Materials and equipment for Agri,Animal Products and self-Employments	61 million

In addition to that

• Constructing Divisional Secretariats and quarters	64 million
• Constructions and improvements of the District Secretariat	10 millions
• Repairing of District Secretary quarters	3.3 millions
• Rehabilitation of divisional Secretary quarters	1.0 millions
• Recurrent Expenditure	2461 millions
• Capital Expenditure	3299 millions

## **Sustainable Development Programmes and Gama Neguma**

We achieved higher Progress in whole development activities including one work for one village project under decentralized budget jathika saviya and Gama naguma and Provincial Council development programme. Samurdhi programmes initiated, as a

premier poverty alleviation programme in the district that enhanced the life standard of the rural people, is the ultimate objective of the whole project.

### **Towards Efficient and Qualitative Staff**

It is a pleasure to practice a number of attributes needed to render efficient and qualitative public service by the staff of District Secretariat. Programmes in attributes development training, workshops, were helpful to create positive thinking similarly ideas and proposals through productivity circles deployed not only to enhance the office but also to enhance the public service. Concurrent to it, usage of computer technology, E-mail, Internet, Website for inter duties, adjusting file activities and other daily services according to ISO-9001 International standards led to win the hearts of the people is a victory of the district administration.

### **Productivity Achievements.**

It is a pleasure me that the District secretariat and Divisional secretariats have been able to approach towards a high performance level in the year 2012 relative to 2011. Contemporary, in the year 2010 we won a special merit certificate in productivity competition conducted by district level. Harispattuwa Divisional secretariat won the 1<sup>st</sup> Place in National level in 2009 while Pathadumbara in 2008 3<sup>rd</sup> place in National level won by Gangawata Korala Divisional Secretariat. Mean while other four Divisional Secretariat Captured Special merit certificates.

Similarly, District secretariat won and maintained the ISO 9001 certificate and Several Divisional Secretariats won the same later appreciated by political leadership, various organizations and the community. Through all these tasks, we have been able to give an efficient and qualitative friendly service to the people of the district is an approach towards our performance.

The important matter to be mentioned here with is that the staff of Kandy, district secretariat performed their duties well as a team and achieved through productivity circles within implemented an action plan under a clear vision. I believe that these achievements gained through Co-operate efforts by the whole staff. Therefore, my heartfelt thanks to all those who dedicated their time and extended their helping hands towards victory.

07<sup>th</sup> of February 2013  
At the District Secretariat

H.M Gamini Senevirathna  
District Secretary/G.A. Kandy

## **2. Introduction of District Secretariat Kandy**

Sri Lanka lost his sovereignty and became a crown colony after signing the Kandyan Agreement on 02<sup>nd</sup> March 1815 and Local Public Administration structure existed so far collapsed.

Accordingly, Government Agent of Kandy Kachcheri became the Chief Administration Officer in the Central Province in British era. According to the historical information sources Kandy Kachcheri initiated afreshly at Kandy “Rajagedara” in 1825 B.C. Mr. Turner who was a British, acted as Government Agent in Kandy from 1825 to 1827.

Information reveal that Kandy Kachcheri had been taken to the Octagon of Dalada Maligawa in 1868. Mr. P.W. Bebook had been acted as Kandy Government Agent at that time.

In addition to that, Kandy Kachcheri had been taken to Kandy Postal Complex on various grounds. In 1880, it had been taken to the Kachcheri building (later called as court building) constructed close to Sri Dalada Maligawa and continued its activities in the same place for about 80 years. Mr. F.B. Templer was the Government Agent at that time.

During the service period of Government Agent Mr. A.B.S.N. Pulleyar, Kandy Kachcheri had brought to present building in Yatinuwara Veediya in 1957. By the year 2006 from 1825 Kandy was ruled by 37 Government Agents. Beginning from Mr. George Turner 20 British Government Agents up to Mr. E.J. Daison and beginning from Mr. R. Aluvihare (1946) 18 Local Administration officers up to Mr. H.M. Gamini Senevirathna have been acted in the office.

It is a special situation that institutions such as Central Provincial Council Chief Secretariat, Office of the Provincial Land Commissioner, Local Government Office, Department of Motor Traffic and Gangawata Korale Divisional Secretariat have been situated within the premise of District Secretariat which is in the touch of Sri Dalada Maligawa.

## **2.1 Vision & Mission**

# **Vision**

**To make the District Secretariat, Kandy to be the excellent administrative establishment in sri lanka.**

# **Values**

- **Polite and Friendly service**
- **Customer Satisfaction**
- **Priority to Senior citizens**
- **Priority to disabled citizens**
- **Maximum customer care**
- **An environment friendly office background.**

# **Mission**

**To lead Kandy district towards sustainable development in accordance with the state policies presenting the proud heritage inherent to the district.**

## 2.2 Quality Policy

# Quality Policy

**Giving Maximum satisfaction to Customers  
through good governed management system  
improving continuously according to  
ISO 9001:2008 International Service Standards.**

### **2.3. Main duties performed by the District Secretariat**

- Creating a better mentioned atmosphere within them by efficient performing of establishment activities of the staff who give a helping hand ceaselessly for winning objectives
- co-ordination, supervision of divisional secretariats and establishment activities of the officers
- Proving institutional facilities such as confirmation of service, conductivity efficiency bar tests, promotions/extensions, giving salary loans, advances
- Creating better mental satisfaction within them by performing established 1187 divisions in the district.
- Religious activities including sri dalada perahara sri dalada maligawa and malwathu asgiri maha vihara
- Activities relevant to Hindu, Islam and other religious
- Conducting committees district agriculture coordinating committee and District environmental law.
- Implementing committee and district security committee and coordinating with other government institutions by assisting all meetings conduction in the district secretariat.
- Implementing district investment plan with the co-ordination of development and economic development activities including water, electricity and infrastructure facilities.
- Organizing and conducting festivals conducted by the patronage of the government.
- Coordinating with the department of elections.
- Training of apprentice staff, directing existing staff to training courses with the aim of developing abilities and skills.
- Creating better financial control by internal auditing in district secretariats and divisional Secretariats and giving instructions.
- Coordinating and supervision of offices which are functioned under the district secretariat such as planning, small Enterprises, consumer authority, Measurements and standards, social security, district Media, Statistics, Planning, District Smaurdhi, Motor traffic, cultural, Disaster Management and Elections.

Maintaining establishment activities of graduates who are being recruited to the public service newly.

- Formal distribution through maintaining stocks of printed secretariat and divisional secretariats
- Directing to relevant sections regarding complains, petitions, grievances, and demands received from public.
- Creating a better administration through conducting impartial investigations on petitions, complains received in connection with the officers relevant to district and divisional administration.
- Approving the issue of permits falling jack, breadfruit trees within the Kandy district
- Issuing firearm licenses in the district and giving licenses to approximately 1500 firearms annually.
- Issuing explosive licenses in the district and registering institutions supplying security services
- Maintaining District Secretariat is building providing infrastructure facilities such as water electricity and internal telephone facilities which is needed to supply public service.
- Formal separation and maintaining 47 government quarters.
- Implementation of government paddy buying programme and coordinating other institutions related through proper management.

### 3. Kandy District Introduction

Kandy district which abound in attractive mountain ranges and valleys, covers an excellent of 1940km in the central hills.

Kandy district is bounded North by Ukuwela, Raththota, Laggala-pallegama and Wilgamuwa divisional secretariats of Matale district, east by Kahiyanganaya divisional secretariat of Badulla district, south by Kandaketiya divisional secretariat of Badulla district and Walapane, Hanguranketha, Kothmale, Nuwara Eliya and Ambagmuva korale divisional secretariats of Nuwara Eliya district as well and west by Aranayake, Bulathkohapitiya, Mawanella and Rambukkana and Rideegama divisional Secretariats of Kurunagala district. The district is located North Latitude between 60.56' and 70.29' and east Longitude between 80.25' and 80.00.

Kandy district is bounded North by Matale district, East by Badulla district, and South by Nuwara Eliya district and west by Kegalle district. Mahaweli River born at Adams peak begins from Pasbage Korale Divisional secretary's Division in Kandy district and flows down across Medadumbara Divisional secretary's Division and finally the district boundary joins Badulla district. Kandy district which is the main district from 03 districts Kandy, Matale, Nuwara Eliya in central Province comprising 20 Divisional Secretariats, 17 Pradeshiya Sabhas and 1188 Gram Niladhari Divisions.

The district Population is 1369899. As a percentage, it is Sinhala -74.34 %, Tamil - 11.31%, Muslim -13.95% and other- 0.40 percentage .There is an opinion among Social scientists that people of upcountry have a great interest in hospitality.

#### Historical Background

The city of kandy which is inherited to a pride history was belonged to Malayarata area in the kingdoms of Anuradhapuara and polonnaru era. It has been stated in folk tradition, that the city has been developed in the region of king III wickramabahu in Gampola era. kandy which had been known as Senkadagala Nuwara in the Past was converted in to a complete city including a beautiful Dalada Maligawa and a Royal palaces by the king Wimaladharmasooriya 1<sup>st</sup> thenceforth Senkadagala Nuwara remained changelessly as the capital city of Sinhala kingdom until 02<sup>nd</sup> march 1815 by protecting pure Buddhism and Sinhalese Culture from western powerful nations such as Portuguese, Dutch and English for a more than 03 decades.

Most of the victorious battles against invasions aimed at kandyan kingdom by Western nations from time to time in their ruling period of Maritime Provinces took place around Kandy. Invaded foreign army were destroyed by the battles took place in Peradeniya, Gannoruwa and yatinuwara in the region of King Rajasinghe II<sup>nd</sup>. Balana fortress is the main fortress is the main fortress, which helped to get, protected the Sinhala kingdom from foreigners is situated near the present kadugannawa city.

After Kandyan kingdom became under the hands of British nations due to various the hands of British nations due to various political crises in 1815, King Sri Wickrama rajasinghe, the last Sinhala king was captured by British in the village of Bogambara, Medamahanuwara on February 15. By the kandyan Agreement, signed in the

Audience Hall of Dalada Maligawa On March 2 in 1815, ruling power of Sri Lanka was taken over by British and they were nominated Colombo as the capital city of the country. Until then, the City of Kandy was existed as the main city of the Country.

A large number of aristocratic leaders in Kandy area had led on behalf of Uva – Wellassa rebellion, the final freedom struggle in Sinhalese history in 1818. Kandy region was motherland of the most the leaders such as Monaravila, Keppetipola, Madugalla who dedicated and relinquished their positions for the freedom struggle. English who brutally suppressed the freedom struggle in 1818 had led the hill country including kandy region towards trade economy which based on plantation industry and trade.

After the coffee cultivation which had been introduced to the country a fresh one was destroyed by a blight, the first tea sapling planted in the island can be seen in Lookandura estate in Delthota divisional secretariat even today.

### **Historical Places**

Sri Dalada Maligawa, holy of holies of entire Buddhist nation in the world and large number of historically important temples are situated in Kandy district

1. Gadaladeniya Viharaya
2. Ambakka Devalaya
3. Degaldoruwa Raja Maha Viharaya
4. Galmaduwa Raja Maha Viharaya
5. Thalawa Raja Maha Viharaya
6. Bombure village, medamahanuwara and rajagala kanda area some of them.

### **Climate and Environment Features**

Kandy district is situated in the Central uplands and is 100-1600m height from sea level. Its eastern side is bounded to Mahaweli River, 100m height from sea level. General annual rainfall is 1840 mm, and Minipe Divisional Secretariat in the eastern region of the district shows mountainous and low country dry zonal climate features. General Temperature is between 20-22° C and smooth climate can be seen in most parts of the district throughout the year. Generally, temperature of the areas such as Delthota Pasbage korale, Gangaihala Korale, Udadumbara, Panvila shows a low temperature relatively to other areas which is located in the dry zone shows a higher temperature.

Mahaweli River is the main river which flows across the Kandy district and it covers 110km within Kandy district. Two water streams such as Hatton river and Kothmale Oya initiated from two places join together and give birth to Mahaweli river and flows down at Polwathura village at Pasbage.

In addition to that, initiative water streams of Deduru oya also begin in the Poojapitiya Divisional Secretariats join with Ma oya and increase its water capacity.

Knuckles mountain range situated in Udadumbara, Medadumbara, Minipe and Panvila Divisional Secretariats is a unique environmental zone. Main Mountain ranges such as Kobonilla gala (1553.87m height), Dotulugala (1573.96m height) Dumaragala (1642.57m height) and situated in the Kandy district. This zone is being the main

catchment area of the Mahaweli River and Amban River and shows a high rainfall. Knuckles mountain range which provides the protection to the endemic flora and fauna shows the highest natural beauty in the district.

Hanthana, Ambuluwawa, Balana, and Alagalla mountain ranges are situated in the Kandy district and the district harbors many waterfalls such as Kadiyamhela, Galaboda. Through most of them are unknown to the public, they are splendour with natural beauty.

### **Natural Flora**

41,521 hectare otherwise 21% out of the total land area in the Kandy district is covered with forest. Out of these forests which should be protected as hard forests, 23,317 hectare is remains as thick forest, 10,759 as open forest and 7,445 hectare as forest cultivations. Much forest cover can be seen around high mountain summit. Therefore, this forest should be strictly protected with the aim of conserving water.

A large extent of land belongs to Knuckles reserve is in the Kandy district. This range has named as strict natural reserve and being residence for endemic plants and animals in Sri Lanka. A large extent of land in Randenigala – Rantambe sanctuary belongs to this district. Hanthana mountain range and Udawatta forest are situated closely to the Kandy city. Hanthana mountain range is an area, which has been under the strong environmental threats.

### **Wild Animals**

A large number of animal communities live in the forest of Kandy district. Among them elephant, leopard, monkey, porcupine monkey, wild boar, jungle tiger, deer are prominent. Wild elephants are abundant in the areas such as Udadumbara, Minipe, Meemure and Randenigala Sanctuary. It has been reported leopards from time to time from Gampola, Hanthana and Pathahewaheta areas. Monkeys, Parquet monkey and wild boars live in each forest in the district. Animal species such as spotted deers, samburs and barking deers can be seen in the Randenigala Sanctuary. In addition to that, a large number of bird's species have been reported.

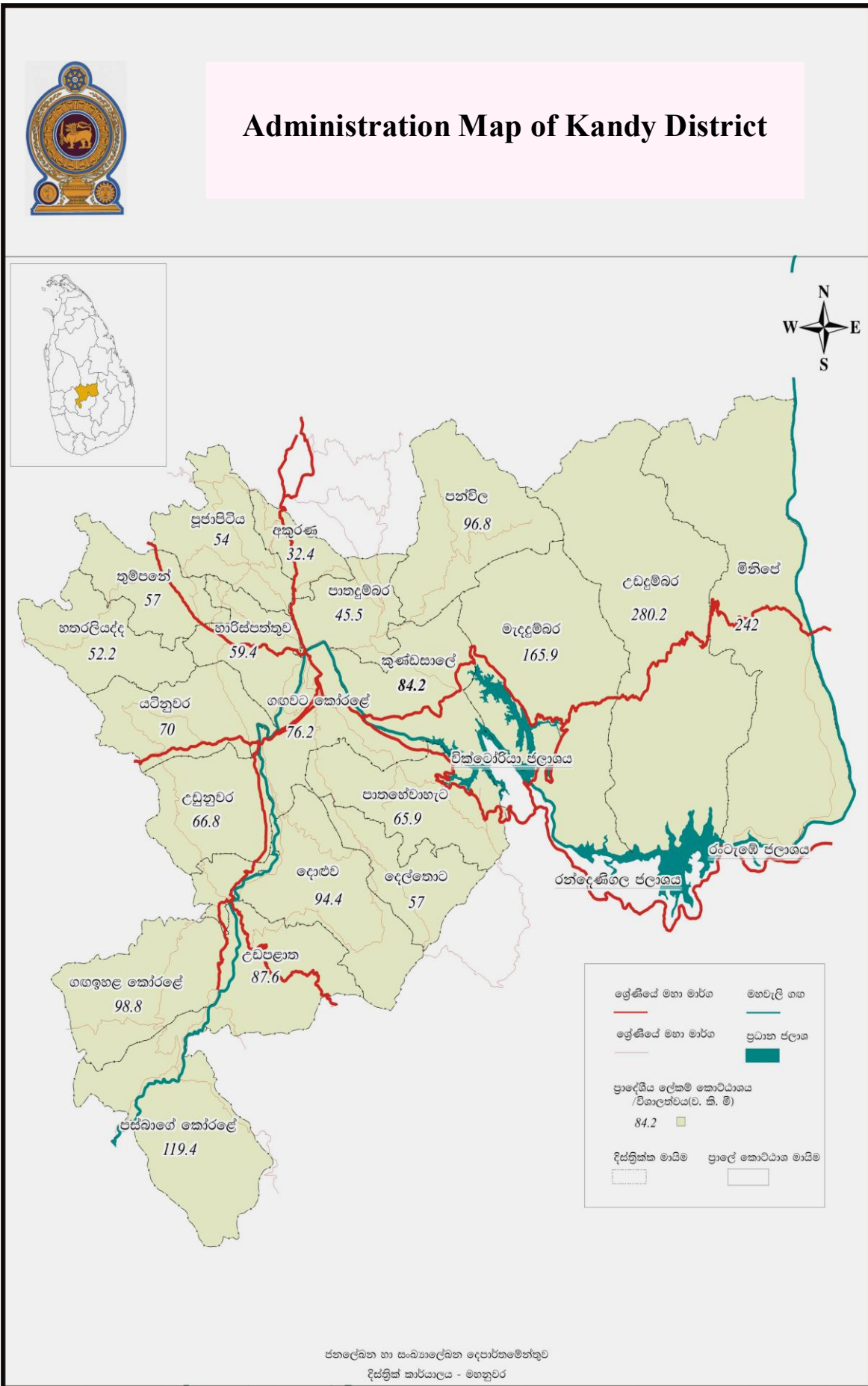
### **Problems caused by wild Animals**

Threats for the agriculture and human life, is high in some areas such as Udadumbara, Minipe, and Pathahewaheta. Meemure, Dewahandiya, Madugalla and Minipe are strictly affected. Damages Caused to the cultivation by apes and wild boars can be seen in every areas and it is becoming a major issue is hard to be controlled.

### **Life Style**

Peaceful and good economic environment existing in the Kandy district has been created a friendly environment to the people living in the district. Different races live within a same premises mutually. 80.5% people of who follow old life pattern live in the rural area. But It can be seen high density in urban areas where 12.2% of people living. They have been inclined strongly to own life professions under the fields of industry and services. However 7.5% of estate people are engaged in livelihoods relevant to plantation sector. Contribution given to district economy by this three fields takes a special importance.

### 3.1 Administration Map



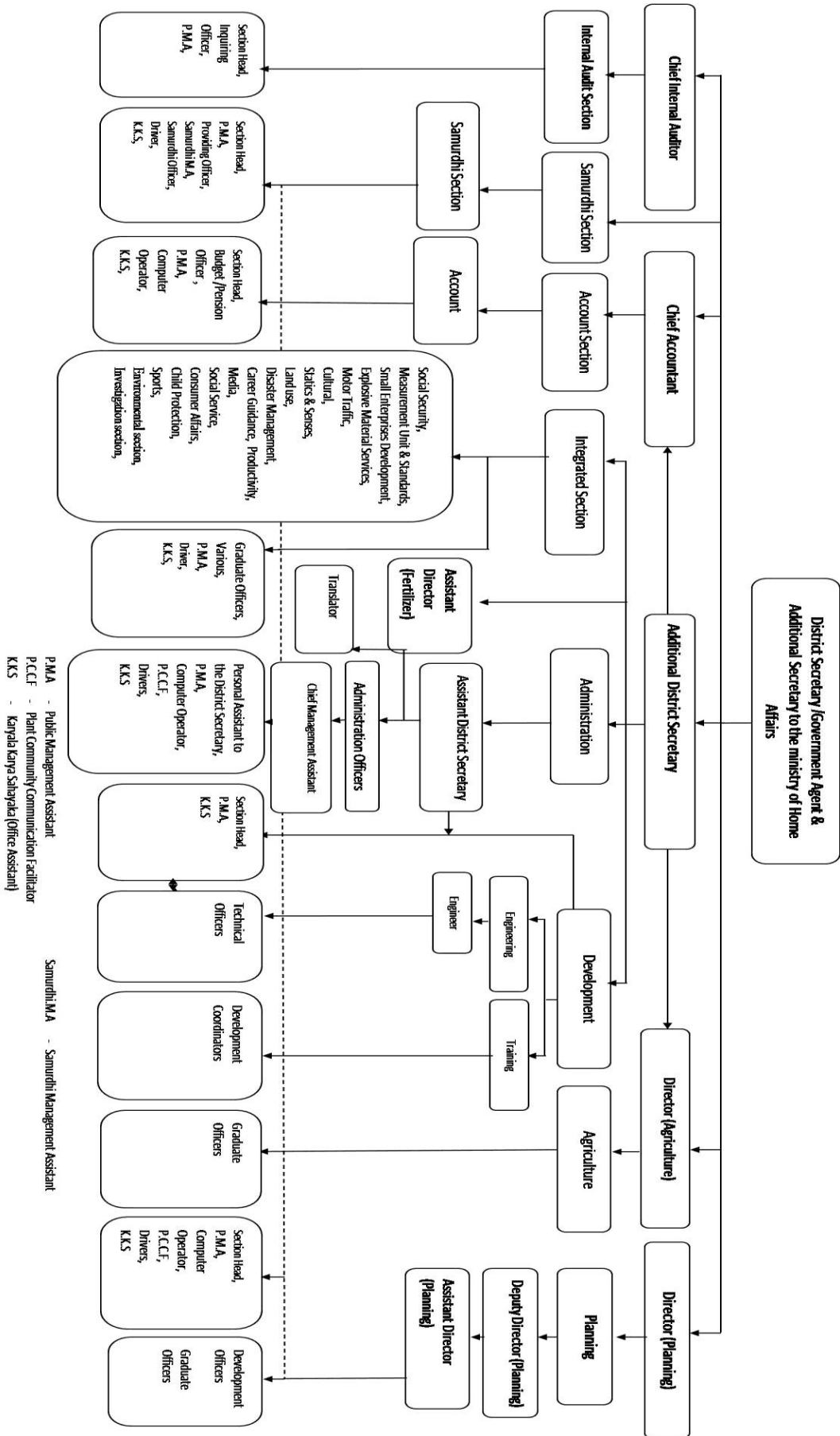


## BASIC INFORMATION

• Total Land area (sq.km)	1940
• Province	Central
• District	Kandy
• Divisional Secretariat Divisions	20
• Grama Niladhari Divisions	1188
• Villages	2758
• Polling Divisions	13
• Municipal Councils	01
• Urban Councils	04
• Pradeshiya Sabha	17
• Zonal Education Offices	06
• Schools	642
• Teachers	15767
• Students	269771
• Members of Parliament	12
• Members of Provincial Council	28
• Members of Local Government Authorities	328
• Clergy	
Buddhist	3027
Hindu	44
Islam	301
Roman Catholic	283
Other Christian	45
• Population	
Census of Population & Housing - 2011	1369899
• Housing Units	342255
• Families	344681

Source:- Census & Statistic Department District Secretariat - Kandy  
Designed by: District Monitoring Unit District Secretariat - Kandy

## 4. Organizational Chart



P.M.A. - Public Management Assistant  
 P.C.C.F. - Plant Community/Communication Facilitator  
 K.K.S. - Kanyala Kanya Sahayakal (Office Assistant)

Samurdhi M.A. - Samurdhi Management Assistant

## 4.1 Approved Cadre

Category	Approved Cadre as Management Service Circular	Existing Cadre	Vacancies
<b>Group A</b>			
<b>District Secretary (S.L.A.S)</b>	01	01	
<b>Group B</b>			
Additional District Secretary (S.L.A.S)	01	01	
Assistant District Secretary (S.L.A.S)	01	01	
Chief Accountant (S.L.Acc.S)	01	01	
Accountant (S.L.Acc.S)	01	01	
District engineer (S.L.E.S)	01	01	
Administrative Officer	01	01	
<b>Group C</b>			
Translators	02	02	
Budget Assistant	02	02	
Management Assistant	24	24	
Development Coordinator	02	02	
Technical Officer	01	01	
Draftsman	01	01	
Data Entry Operators (Computer)	02	02	
Reception	01	01	
<b>Group D</b>			
Drivers	06	06	
Book Binders	01	01	
Circuit Bungalow keeper	02	02	
Office Assistants	12	12	
Telephone Operators	01	01	
Watcher	02	02	
Labor	01	01	
Garden Labor	01	01	
Sanitary Labor	02	02	
<b>Total</b>	70	70	

## 4.2 Staff by section

Section	Name & Designation	Contact
	District Secretary Mr.H.M Gamini Senevirathna	081-2222235 <a href="mailto:ds@kandy.dist.gov.lk">ds@kandy.dist.gov.lk</a>
	Additional District Secretary Mr. Sunanda kariyapperuma.	081-2239241
	Assistant District Secretary Mr.Mohan Dharmadasa	081-2239129
1.Administration	1.Officer of Administrative – Mr. R.A Ajith Kumara	081-2224435
2.Accounts Branch	1.Chief Accountant – Mr.W.M.Wijerathne 2.Accountant Mr. J.M.S Bandara	081-2233604
3.District Engineering Sec.	1.Engineer 2.Technical officers	081-5626672
4.Development and Training Unit	Development Coordinator	081-2239241
5.Internal audit unit	Internal auditor	
6.District Planning	1.Director Planning 2.Deputy Director Planning	081-2224079 081-2201120
7.District Samurdhi	1.Assistant Commissioner of Samurdhi	081-2223603 081-2233809
8.Census & statistics	Deputy Director(Statistic)	081-2223757
09.Cultural Affairs and Buddhist affairs	Cultural Officer	
10.Media Unit	Press Officer	081-2200149
11.Registration of person Branch Office	Staff assistant	081-2234752
12. Motor Traffic	Examiner of Motor Traffic	081-2232968
13.Social Service Unit	In charge of Social service	081-2203929
14.social Security	1.District Coordinating Officer	081-2228387
15.Disaster management	District Coordinating Officer	081-2202697
16.Child care Unit	Asst,District Coordinating Officer	081-2203929
17.Consumer Affairs	District Coordinating Officer	081-2826212
18.Measurement & Standard Unit	Measurement & Standard Officer In charge	
19.Agriculture	Director (Agriculture) Assistant Director	
20.National Integration	National Integration Promotion Assistant	081-2239241
21.Small Business Development	Assistant Director	081-2229180
22.District sports	District Sport Officer	081-5633190
23.Labour relation and Man power	Career Guidance Officer Human Resource Development Officer	081-2224678
24.Controller of Explosives	Asst, Controller of Explosives	081-2222770
25.Environment	Environment Officer	081-2239129

## 5. Performance of District Secretariat

We believe that achieving more targets which represents about 27 sections of the District Secretariat is a victory received not only by the people of the district but also the whole nation so far. Specially, much effort made to protect the external and internal own from cleanness, order, office structure and attractiveness. Support given by the central provincial Chief Secretariat and the Gangawatakorale Divisional Secretariat in connection with the matter is praiseworthy. Foundation needed to approach towards broad aims built through mutual Co-operation. For that, ground of all branches were tiled and converted into a very pleasant, clean and beautiful office. Likewise, inner parts of the district secretariat were painted. Old furniture was replaced with new furniture. District Secretary's conference hall converted to be a pleasant place fixing new audio, video instruments and all facilities. Likewise, Actions were taken to establish a District Skills Development Unit with the aim of improving computer knowledge and information technology skills of officers, under the assistance of Public Management and Reform Ministry Lavatory system existing from the beginning was repaired and modernized. As in each above section, engaged in daily duties by using productivity methodologies and strategies beyond 5 S concept. By that, we could able to prepare file racks and to limit files by maximum usage of computer technology. Other than, this tried to give people a new experience through human friendly concepts. In addition, high knowledge and talents. Training opportunities were increased and at least one training was organized for a month. It is a pleasure that we could develop expected efficient and qualitative public service. Observation on public services is evidence here. Strongest reason for that is leadership. Encouraging, Co-operation, listening and discuss the ideas and proposals of the staff by the top management helped for it. The monthly section head progress review meeting and other staff meeting utilized successfully regarding the matter.

It is very special situation that we received ISO 9001, 2008 international standard certificate, as a result is to extend and continue the situation regarding 20 divisional secretariats. Our next aim is to bring 20 divisional Secretaries to same position and continue it.

Winning first place from National Productivity competition in District secretary's levels received by us.

### 5.1 Conducting Committees

District Secretariat as a main Coordinating Institution in District administration in District Administration Conducted all Committees and meetings duly and achieved a high performance level.

Committees Conducted	Amount
District Coordinating Committee	11
District Development Planning Committee	11
District Agriculture Committee	11

District Environment Committee	06
District Price Committee	02
District Housing Committee	06
District Non Government Organization Committee	02
District Urban Development Committee	03
Hanthana Committee	08

## 5.2 Performance of the Divisional Secretariats

Medadumbara Divisional Secretariat won 1st place in the productivity as well as in office management competitions in National level in 2011 and is a distinguish victory which was a powerful factor in creating a Divisional administration with high standards. Not only those other 16 divisional secretariats won in various levels in National Productivity competition in 2010, 2011.

## 5.3 Divisional Secretary Conferences

Conducting Divisional Secretary Conferences have been successful procedure as a more beneficial monitoring method in strengthening divisional administration and exchanging performance targets and results. Accordingly, actions have been taken to conduct the conference in selected office in every month.

## 5.4 Productivity Programmes

Productivity circles have been established as represented by various Sections and departments in the district Secretariat with the aim of maintaining Productivity and creating new proposals.

Main projects were implementing by each circle in the year 2012 as follows.

Name of the Quality Circle	Main Projects Implemented
Mulya Shakthi	Management of inventory goods in District secretariat and introducing formal inventory methodology for board of survey.
Arunalu	Survey on internal service activities and service satisfaction, bicycle parking Project
Prathiba	Preparing a project post evaluation report on the Gama Neguma Projects implemented in 2006-2011
Apeksha	Preparing a data system of all District Samurdhi Beneficiaries in Kandy district.
Janani	statistics Handbook - 2011
kamsuru	Data System on artists in Kandy district
Jeewana Pradeepa	Establishing First aid Unit in District Secretarial

Jeewana Prdeepa	Health unit in District Secretariat
Smart	A forming methodology for post service facilities.
Kalana Mithuru	Project in disaster mitigation
Matali	A methodology to fill application received in English language for renewal driving licenses
Sahana	Protecting customers from minor scale businessmen and traders.
Ranpatha	A Programmers to give identity cards for estate workers
Pramithi	Awareness of trade community on verification of weigh and measure equipment.
Haritha	Improving infrastructure facilities and internal/outside beauty.



## 5.5 Publications

In last year, several important publications was issued such as “Sri Dalada Abhiwandabna” for Sri Dalada Perahara Festival and “Senkadagala Viththi” newspaper, which commenced to give development information to the people of the district, published in the 2012 also.

## 5.6 Special Programmes / Welfare

- ◆ Commemorating 64<sup>th</sup> National Independence Day Grandly at Bogambara stadium, Kandy
- ◆ Co-ordination of Esala Perahara room.
- ◆ Conducting a Vesak lantern competition in the premises of District Secretariats on vesak days.
- ◆ Holding all night pirith sermon at Sri Dalada Maligawa on 18<sup>th</sup> November Blessing his Excellency the President, Government and People.
- ◆ Circumambulating a vehicle of pirith up to Mahiyangana viharaya for meritorious act of alms – giving conduted on behalf of completing 700 years to mahiyangana stupa.

- ◆ Conducting festival on behalf of completing 700 years to asgiri maha viharaya under patronage of maha nayaka thero and with participation of his Excellency the president.

## 5.7 Grama Niladhari Activities – 2012

There are 1188 G.N.D.S in 20 Divisional Secretary's Divisions in Kandy District. A considerable number of model G.N. offices have been constructed and few are under constructed in 2012.

### Grama Niladhari Vacancies in Kandy District – 2012

Serial No.	Divisional Secretary's Office	No. of Grama Niladhari Divisions	No. of Present Grama Niladharis	No. of Vacancies
1	Gangawata Korale	64	55	09
2	Harispattuwa	84	61	23
3	Poojapitiya	67	54	13
4	Akurana	35	29	06
5	Yatinuwara	95	54	41
6	Udawalatha	49	32	13
7	Doluwa	33	28	05
8	Pathahewaheta	73	57	16
9	Delthota	29	19	10
10	Pasbage Korale	29	25	04
11	Ganga Ihala Korale	31	21	10
12	Pathadumbara	52	31	21
13	Panwila	14	09	05
14	Medadumbara	94	71	23
15	Udadumbara	63	41	22
16	Minipe	48	28	20
17	Kundasale	80	51	29
18	Udunuwara	124	96	28
19	Thumpane	67	38	29
20	Hataraliyadda	57	36	21
<b>Total</b>		<b>1188</b>	<b>836</b>	<b>348</b>

## 5.8 Public Service Training Institute activities – 2012

For 40 training programmers conducted in 2012, about 1300 officers in various posts joined amount of Rs. 950,908.00 has spent. Initial arrangements have been completed to begin a computer lab in the public service Training Institute for improving computer literacy of public officers computer equipment worth Rs.1, 625,000.00 has purchased.

## 5.9 District Monitoring Unit

A District Monitoring unit with an updated database of the socio-economic development projects undergoing in the district was maintained. This database is continually updated after evaluating the development projects and includes Main information data of the District.

This unit facilitated successfully by providing data to political authorities, policy planners, Public officers' researchers, student community, non-governmental organizations and others who need data and information. The initiative has been taken to combine district and divisional operational unit

### **5.10 Kandy Circuit Bungalow Activities**

Kandy, Bahiravakanda circuit bungalow is situated in a mountain range at the foot of Bahiravakanda temple. This was initiated on 2 September, 1999 and maintained under the ministry of public Administration and Home Affairs. Kandy city can be viewed beautifully from here.

Bungalow is consisting with three bedrooms with attached bathrooms, dining room, verandah and a kitchen. For official duty it is charged Rs 250 while for other duty it is Rs.300.00 an income of Rs. 131,400 has earned in the year of 2012 by reserving 1211times.

### **5.11 Computer and Information Technology**

#### **District Website**

Website of District Secretariat, Kandy [WWW.Kandy.dist.gov.lk](http://WWW.Kandy.dist.gov.lk) created with the guidance of the Ministry of Public Administration and Home Affairs. It is maintained in three languages Sinhala, Tamil and English with a Continuous updating process. Following improvements have been done to it.

1. Having Web-sited the monthly computer magazine Kandy e-News created by the District Media Unit.
2. Having web-sited the supplier's registry of the Kandy District.
3. Having provided facilities in obtaining useful statistic and maps via web site in Kandy District.
4. Having web sited information and time tables on programmes of Katugasthota Training Unit of public service Training Institute being conducted by Kandy District Secretariat.
5. Establishing a Computer skills development unit for uplifting the computer literacy of public officers in Kandy and conducting trainings.

#### **District Secretariat's Computer Network**

We were able to create a computer network connecting the networks of all divisional Secretariat with the district Secretariat. By this separate folders opened in District Secretariat's File server for all divisional Secretariats and given confidential numbers

by that all the offices have the opportunity to exchange data and important information ( Pension information monthly accounts summaries allocations etc; ) instantly as keeping the maximum confidentiality.

It has been increased the percentage of sending E-mail to divisional Secretaries by district P.T.O. Secretariat From 70% to 90%

## **e Circle**

### **Objective of e Circle.**

E Circle has been established with the aim of enhancing information technology abilities, Computer network System Official website of the District Secretarial, maintaining Computer data System and revealing new processes.

### **Activities of e Circle.**

- ❖ Surveys done to measure ability of information technology in the District Secretariat.
- ❖ Giving a training on using of Internet and E-mail for staff officers.
- ❖ Established and updating of Computer Safety Software.
- ❖ Servicing Computers.
- ❖ Conducting a Software Collection.

## 6. General Administration

### 6.1 Established Division Activities

Establishment activities of the District Secretariats gives a great contribution for Social, economic, religious, culture and environmental divisions development through co-coordinative and other sections activities.

According to establishment code and public administration and acts in compliance with state policies by creating better co-ordination among other government organizations, departments, on government Organizations, private sector.

#### Established Division activities of the year 2012

##### 1. Staff recruitments making permanent, promotions', transfers and retirements.

Serial No	Activity/sub Activity	Number
01	Establishment activities of the officers in combined service of the Divisional Secretariats in Kandy district	-
02	Graduate Transfers	355
	Field Officers Transfers	05
03	Extensions	25
04	Retirements	31
05	Activities relating appointments	22
06	Making permanent, recommending and sending	11
07	Giving Recommendations relating leave	4
	Recommending and sending promotions	22
08	Efficiency Bar tests	2
09	Recruitments of graduates and establishment activities related	
	No of interviews	4045
	No of Appointments	3691

##### 2. Performance Evaluations done in the year 2012

Serial No	Activity/sub Activity	Number
01	Performance Evaluations	
	I.Staff	64
	II.Divisional Secretary	20
	III.Assistant Divisional Secretary	20
	IV.Accountant	20
02	Recommendations/Approval of increments	80
03	pensions Granted	03

### 03. Grama Niladhari Activities.

Serial No	Nature of the Duty	Number
1.	Activities relevant to making permanent in grama niladhari service	11
2.	Activities relating to Efficiency Bars	21
3.	Activities relating to retirements	66
4.	<ul style="list-style-type: none"> <li>• Letters Relating Transfers</li> <li>• Transfers among Divisional Secretary's Divisions</li> <li>• Transfers Outside the district Annual transfers</li> </ul>	17 09 12
5.	Activities relating to Grama Niladhari petitions	65
6.	Activities relating to formal disciplinary Inquiries.	08
7.	Activities relating to management of Grama Niladhari officers	Preparing 20 observation papers relating to divisional secretariat
8.	Calling Up for testing reports of Grama Niladhari offices.	240
9.	Submitting progress to Divisional secretary's conferences	12
10.	Appointing Grama Niladhari for acting	292
11.	issuing Grama Niladhari identity cards	11
12.	Activities relevant to Grama Niladhari Extensions	89
13.	Grama Niladhari vacancy reports	03
14.	Foreign leave	16
15.	Activities relevant to Grama Niladhari transfers	03
16.	Grama Niladhari vacancy reports	03
17.	Activities relating to Administration Grama Niladhari appointments	03
18.	Activities relating to cancellation of retirements	04
19.	Calling for three months disciplinary reports	02

#### 4. Conducting Divisional Secretary Conferencess

Venue	Date
Divisional Secretary Thumpane	2012/01/30
Divisional Secretary Hathraliyadda	2012/02/28
Divisional Secretary Udunuwara	2012/03/26
Divisional Secretary Udapalatha	2012/04/30
Divisional Secretary Yatinuwara	2012/05/29
Divisional Secretary Pathadumbara	2012/06/22
Divisional Secretary Minipe	2012/07/30
Divisional Secretary Akurana	2012/08/27
Divisional Secretary Doluwa	2012/09/25
Divisional Secretary Delthota	2012/10/23
District Secretariat	2012/11/26

## 5. Property Loan Disaster Loan

Recommended and sent 32 property loan application in the year 2012  
Disaster loan has been given to 48 officers in the year 2012

## 6. Quarters activities

Serial No	Duty	Number
1.	No of overtime submitted to the approval	1388
2.	No of letters sent regarding overtime	251
3.	No of houses allocated	04
4.	Requirements made to repair quarters	18
5.	Activities relating to applications submitted for quarters	29
6.	No of quarters rent cheques banked	528
7.	No of appeals made for quarters	26
8.	Activities relating to removing trees dangerous to quarters	06

## 7. Railway Warrants water electricity, telephone bills

Serial No	Duty	Number	Amount (Rs)
1.	issuing railway warrants		
	I. official	42	-
	II. leave	145	
2.	Setting monthly telephone bills	-	558365.92
3.	Setting monthly electricity bills	-	3955972.80
4.	Setting monthly water bills	-	951135.74
5.	Setting monthly newspaper bills	-	41350.00

## 8. Office vehicle maintenance activities

Serial No	Vehicle maintenance activities	Number
1.	vehicle repairs of district secretariat and divisional secretariat and divisional secretariats	08
2.	vehicle service	07
3.	vehicle insurance	33
4.	Getting new vehicles	06
5.	Examine fuel burn	04
6.	Examine vehicle running charts	06
7.	Giving approval for personal use and ride official vehicles	07
8.	Releasing vehicles removed from use of District Secretariats to central Provincial council	16
9.	Transferring the ownership of vehicles in the name of District secretary.	09

## 9. Submitting 32 performance reports of field officers for evaluation.

### Other activities

- Preparing and submitting vouchers relevant to refilling of 09 fire extinguishers of the District Secretariat building
- obtaining the jury name list relevant to 20 Divisional secretariats in the year 2012
- submitting 33 requests relevant to reserving rooms in the district secretariat for approval
- Acting regarding 20 letters sent in connection with election affairs
- Acting regarding 50 letters relevant to registers affairs and public petitions

### 6.2 Different requests of Public/ Letters/ Petitions and Public Land issues in the year -2012.

Letters/ Petitions received from Presidential secretariat	Public Land issues	Public Petitions/ Letters
36	167	202

### Giving approval for felling jack/ bread fruit trees in the year -2012

Approved of District Secretary		Approved of the Ministry of Agriculture	
Jack trees	Bread Fruit trees	Jack trees	Bread Fruit trees
506	46	307	10

### **6.3 Activities of the District Media Unit**

Giving information to People through media contribution to Social, economic, political, religious and cultural development in Kandy district is being a main objective.

#### **Main duties of the District**

1. Issuing news announcements relating to development of the district.
2. Issuing announcements relating to decisions of district main meetings.
3. Organizing workshops, seminars relevant to communication.

#### **Awareness of school mass media circles. Activities of the District Media Unit – 2012**

1. Prepared a souvenir in the name of “Sri Dalada Abhiwandana” concurrent to historical Kandy Esala Perahera and received by His Excellency the President at Perahara concluding ceremony.
2. Initializing a photo library including photos relevant to other development activities in the district and the district secretariat.
3. Conducting mass media seminar and other two seminars for students studying mass media in schools.
4. Conducting one-day awareness workshop on media ethics for all journalists in Kandy district.
5. Updating the website of the district secretariat
6. Preparing a newspaper collection in the name of “Madya Awalokanaya in 2011 collecting reports published in the news papers relating District Secretariat in the year 2011.
7. Media Covering for main national, Religious, Cultural, and development programmes in kady district in 2012.

## **6.4 Internal Audit Activities.**

Internal Audit Unit maintained in Kandy district secretariat was established as a separate section from august 2012.

### **The Role of Internal Audit**

checking internal controlling method existing on establishment administrative and financial affairs in District secretariat and 20 divisional secretariats, finding shortcomings and recommending remedies, avoiding frauds, continuous surveys and independent evaluations of internal inspections are being major roles of the unit which assist to effective good governance and better management of public resources.

Similarly, finding as per the order of district secretary on complains and petitions by customers living throughout the district, getting, getting information and reporting basic investigations where necessary in connection with facts non compliance with regulations and non systematic facts revealed by findings and giving necessary assistance for disciplinary activities. Following staff has been attached to the section.

1. Chief Internal Auditor - 01
2. Internal audit officers - 02
3. Trainee graduates - 05

### **Progress of Internal Audit Activities in 2012**

1. Examination of audit chapters relevant to audit reports 2005,2006,2007,2008,2009 and submitting data and information needed for clearing on present performance (658 books were prepaid in Sinhala, Tamil, and English Languages for Submitting written)
2. Submitting necessary information relevant to 2005, 2006,2007, committee investigation.
3. Duties performed relevant to audit inquiries for the year 2012.
  - i. No. of audit inquiries received for Divisional secretariats – 40
    - a. No. of audit inquiries replied - 26
    - b. No. of audit inquiries to be replied - 14
  - ii. No. of audit inquiries received for District Secretariat
    - a. No. of audit inquiries replied - 10
  - iii. No. of Internal audit examinations held – 7

## **6.5 District Audit and Management Committee**

District Audit and Management Committee of Kandy District Secretariat was established according to public finance circulars PF/PE 7 dated 15.03.2000

Composition of the Committee.

- I. Chairman - Mr. Gamini Senevirathna, District Secretary/ Government Agent.
- II. Member - Mr. W.M. Wijerathna, Chief Accountant
- III. Member - Mr. D.M.N.T. Karunarathna, Divisional Secretary, Gangawata Korale.

### **Other Committee Members**

- I. Director (Planning)
- II. Chief Internal Auditor
- III. Superintendent of Audit
- IV. Development Coordinator – 02
- V. Internal Audit Officers – 02

### **Role of Audit and Management Committees**

- Preparing annual estimate and Procurement plan.
- Conducting management and board of surveys
- Measuring Efficiency of control methods relating all administrative activities including establishment activities, financial, activities.
- Preparing of vehicle cost quarter reports and observing
- reconciliation of accounts
- Analyzing expenditure.
- Reviewing the duties of internal audit unit.
- Activities such as preparing annual performance report.

This Committee meet once a quarter and co-ordination activities are being done by development coordinators.

## Progress of Conducting Audit and management committees – 2012

No. of audit and management Committees conducted in 2012	1 <sup>st</sup> quarter	2 <sup>nd</sup> quarter	3 <sup>rd</sup> quarter	4 <sup>th</sup> quarter	Total
	-	01	01	01	03

## Special decisions taken at committee meetings and progress of implementing

Preparing estimates and procurement plan for the year 2013	Completed.
Preparing performance report 2011	Prepared reports and CD has been sent.
Submitting cost quarter reports of vehicle repairing to the committee and observing.	Submitted to the committee and being observed
Establishing internal audit section	Established this section
Inquiring on how allocated grants for each department.	report submit to the meeting by chief Accountant, Continuous inspection
savings, transfers and checking of grants in advanced B accounts and expenditure vote	Continuous inspection by Chief Accountant
Analyzing expenditure	inspected by chief Internal Auditor
Preparing a corporate plan for future 03 years from the year 2013 according to letter No. PA/F/FR/05/AP/01/ and dated 11..10.2012 of the secretary to the ministry of public administration and home affairs and preparing action plan 2013 and future years.	Awareness workshop on how to prepare corporate plan for district secretariats, chief accountants and planning directors to the ministry of public administration and home affairs.

## 6.6 District Disaster Management Activities – 2012

Serial No:	Programme/Project	Number	Amount spent(Rs)	Venue /Institution
1.	implementing disaster, mitigating projects	2	8211652.48	Related Kandy city Geliyo bus stand
2	Community awareness programmes. I. Preparing divisional disaster preparedness and responding plans. II. Forming rural disaster management committees and emergency disasters. III. Awareness Programmes on disaster Management IV. Programme of preparing school disaster management plan V. Conducting school disaster management rehearsals	4 8 6 10 10	58484.00 103288.00  103047.00	Poojapitiya, Gangawatta korale, Pasbage korale and Akurana. Udadumbara, Pujapitiya, Weheragala, Madugalla, Udapalatha, Gangawatakorale Pqallekale, Kandy, Gangawatakorale Kandy Kandy
3	Holding art exhibitions	9		kandy
4.	Distribution of disaster relief goods	3	630000.00	Harispattuwa, Akurana, pathadumbara, panwila, poojapitiya, udadumbara, Minipe, Medadumbara, pathhewaheta, udapalatha, yatinuwara, pasbagekorale, udumuwara, deltota, doluwa, Gangaihalakorale, Kundasale,
5	Distribution of 20-kitchen equipment sets for divisional secretaries divisions.	5	34500.00	Galagedara, Ganga ihala korale, Harispattuwa, Medadumbera, uddumbara.
6	Distribution of dry rations for the people effected	15	950070.00	Harispattuwa, Akkurana , panwila, Poojapitiya, Udadumbara, Medadumbara, pathhewaheta, Pasbagekorale, Ududumbara, Deltota, Doluwa, Gangaihala korale.
7	Distribution of drinking water for the people suffered by drought	9	1680000.00	Pathahewaheta, Meddumbara, Harispattuwa, pathdumbara, panvila, poojapitiya, doluwa, akurana, Minipe.

8	Giving Provisions for aid for decreased	3	60000.00	Medadumbara, Panvila, Udadumbara,
9	Responding for emergency disasters	13	998000.00	Herakola, Heerassagala, Akurana, Hathraliyadda, Yatinuwara, Gangawattakorale, Poojapitiya, Panvila, Delthota, Udadumabara, pathahewaheta, Medadumbara.
10	Establishing emergency operation Centre and office in a new place.			
11	Establishing emergency operation unit for Dalada Perahera			
12	Implementing emergency operation unit for Dalada Perahera			
13	Coordinating first aid service needed for National Sports Festival.			

## 6.7 Training and Human Resources Development

### 6.7.1 Training Programme - 2012

#### A. Provision - Public service Training Institute

NO	Name of the training course	No of approved course	Allocated amount	No. of courses conducted	No. of beneficiary participated	Expenditure (Rs)	Officers participated
1	office Management	1	52,750.00	1	42	44,800.00	Field officers, Public Management Assistants
2	Public Finance Management	2	105,500.00	2	83	102,750.00	Field officers, Public Management Assistants
3	State Land Management	2	65,100.00	2	81	43,400.00	Field officers, Public Management Assistants and administrative Grama Niladhari
4	Data Information Management	1	21,950.00	1	53	23,700.00	Field officers
5	Use of office equipment and training on maintain	2	23,700.00	1	40	11,200.00	Office employee assistant
6	Training on ISO Certificate	2	43,900.00	2	106	29,200.00	District Secretariat's staff
7	Disciplinary procedure	1	32,550.00	1	48	32,550.00	Public Management Assistants
8	Grama Niladhari Training	1	32,550.00	1	41	32,550.00	Grama Niladharis
9	Office Employee Assistant Service- Training	1	32,550.00	1	36	32,550.00	Office employee assistant
10	Driver Training	1	22,450.00	1	39	20,800.00	Drivers
11	Basic computer training	3	90,525.00	3	34	64,820.00	Field officers, Public Management Assistants
12	Advanced computer training	3	90,525.00	3	12	70,060.00	Field officers, Public Management Assistants
13	MS Excel	2	36,910.00	2	24	28,200.00	Field officers, Public Management Assistants
14	MS PowerPoint	2	25,190.00	2	26	20,900.00	Field officers, Public Management Assistants
15	Internet E-mail training	1	6,660.00	1	12	5,200.00	Field officers, Public Management Assistants
	Total	25	682,810.00	24	677	562,680.00	

<b>B. Provision Sources – District Secretariat</b>							
Serial No	Name of the Training course	No of course	Gross Estimate (Rs)	No of courses conducted	No of beneficiaries participated	Expenditure	Officers participated
1	Training on disciplinary procedure	1	32,000.00	1	34	35,800.00	Divisional Secretaries and Assistant Divisional Secretaries
2	Training on disciplinary procedure	1	32,000.00	1	34	31,000.00	Administrative officers and Administrative Grama Niladhari
3	Basic computer training	3	75,000.00	3	30	40,950.00	District Secretariat's staff
4	Internet & E-Mail	2	10,000.00	2	20	5,400.00	Field officers, public Management Assistants
5	Open Source computer training	2	15,000.00	2	24	18,080.00	Field officers, public Management Assistants
6	Training course on file maintenance	2	32,000.00	2	112	34,905.00	District Secretariat's staff
7	Cigas programme	1	150,000.00	1	50	145,223.00	Accountants and Public Management Assistants
8	Training on emergency death examinations	2	25,000.00	2	200	20,400.00	Administrative officers, and Administrative Grama Niladharis
9	Preparation of salaries and training on amendment	1	50,000.00	1	54	24,650.00	Administrative officers, Public Management Assistants
10	Basic training of graduate trainees ( attached to agriculture field )	1	25,000.00	1	46	31,820.00	Graduate trainees
	Total	16	446,000.00	16	604	388,228.00	

**Officers Participated to foreign scholarships and training courses - 2012**

<b>Serial No.</b>	<b>Name</b>	<b>post and office</b>	<b>Course participated</b>	<b>Country where training was held</b>	<b>Duration</b>
1.	Mr. H.M. Gamini Senavirathna	District Secretary/ Government Agent, Kandy	Workshop on uplifting productivity in the public sector	Indoonesia	2012/07/01 - 2012/07/07
2.	Mr. M.L. Premawardana	Grama Niladhari, Poojapitiya Divisional Secretariat ( Weligalla division )	Poverty Alleviation	Malayasia	2012/02/12 - 2012/02/25
3.	Mrs. H.M.P.D. Sarathchandra	Divisional Secretary, Divisional Secretariat, panwila.	District and Divisional administration	Korea	2012/05/13 -2012/05/26
4.	Mrs. T.N.W. Ranasinghe	Assistant Divisional Secretary, poojapitiya	Indian administrative service Programme - stage III	India	2012/07/02 – 2012/08/25
5.	Mr. K.M.H.W. Bandara	Assistant Divisional Secretary, Madadumbara	Indian administrative service Programme - stage III	India	2012/07/02 – 2012/08/25
6.	Mr. K.M.H.W. Bandara	Assistant Divisional Secretary, Thumpane	Young Leaders – 2012 Administrative Management	Japan	2012/08/29 - 2012/09/14

## 6.7.2 Human Resource and career Guidance - 2012

<b>Serial No:</b>	<b>Vocational and Human Resources Development Programme Conducted</b>	<b>No: of Programme</b>
01.	Advance level Students	58
02.	Ordinary level students	95
03.	Achieving vocational plans	11
04.	Job research	9
05.	self Employments	9
06.	Graduates	-
07.	Awareness of teachers	1
08.	Job clubs	4
09.	Training on Requirement	7
10.	job management	3
11.	Entrepreneurial Development	2
12.	Computer Programme	12

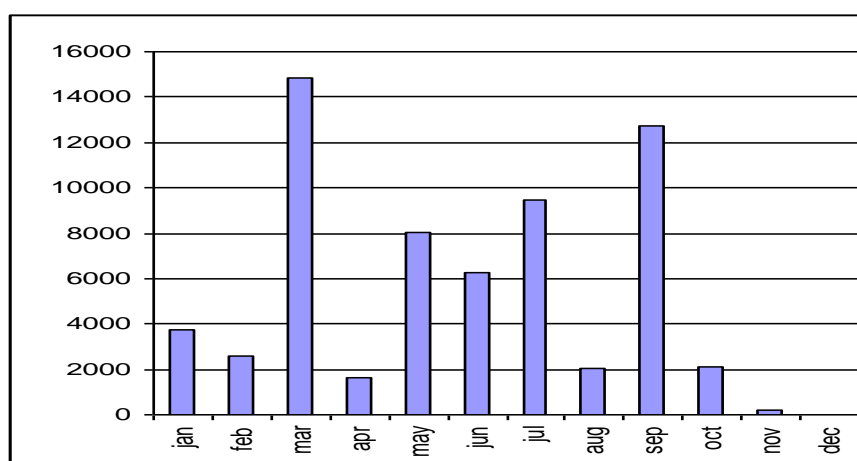
## 6.7.3 Productivity Programmes

<b>Serial No:</b>	<b>Programme</b>	<b>Institute where programmes was conducted /No Of Workshops</b>
01.	Domestic Productivity workshops – 5S	13
02.	Productivity Promoting workshops – 5S	08
03.	Productivity Promoting Workshops – Quality Circles - Public Sector - Schools	06 03
04.	Productivity Promoting Workshops private sector	03

## 7. Statutory Activities And Other Duties

### 7.1 Personal Registration Unit Duties

	Month	Progress (Duties of P.R)			
		(Duties of P.R)	(Duties of P.R)	(Duties of P.R)	Total
01.	January	739	500	2500	3739
02.	February	1512	300	800	2612
03.	March	6364	3500	5000	14864
04.	April	1412	-	250	1662
05.	May	4564	2450	1000	8014
06.	June	5221	510	510	6231
07.	July	2989	2500	4000	9489
08.	August	27	1000	1000	2027
09.	September	2715	4500	5500	12715
10.	October	1587	250	250	2087
11.	November	193	-	-	193
12.	December	10	-	-	10
	Total	27,333	15,510	20,810	63,653



The table and graph on issuing forms by this office are shown above. Accordingly, the department was able to distribute more than 63,500 forms within the year 2012.

## Progress in forwarding applications to the head office in 2012

NO	Month	Progress		Total
		School	state	
01	January	72	-	72
02	February	134	-	134
03	March	253	-	253
04	April	224	-	224
05	May	723	-	723
06	June	2628	07	2635
07	July	2293	-	2293
08	August	3203	06	3209
09	September	946	01	947
10	October	1245	04	1249
11	November	271	-	271
12	December	177	-	177
	Total	12169	18	12187

High demand from school application from Kandy district is being a main reason to increase in forwarding 98% from total is being school applications while rest of 2% is estate.

## 7.2 Motor Traffic Activities

A District office of Department of Motor Traffic has been established in the District secretariat for implementing motor traffic activities in district level.

According to motor traffic ordinance following duties are being performance mainly by this section.

01. Issuing new driving licenses.
02. Giving computer information relevant
03. Extending the validity period of driving licenses
04. Issuing number plates relevant to registered vehicles.
05. Registering new motorcycles
06. Issuing identifies certificates after checking registered and non registered vehicles.
07. Issuing weight certificates after checking vehicles according to the permission of commissioner of Motor traffic.
08. Checking damaged vehicles running and issuing prohibition orders for unsuitable vehicles and removing orders after repair.
09. Checking garage for issuing fitness certificates.
10. Checking of changed vehicles which are being taken into custody by police and preparing reports.
11. Checking vehicles relevant to accidents

### Progress of Motor Traffic activities in the year 2012

Serial No:	Duty	No of Performed	Financial Progress Rs.
01	Driving tests – Written	19673	48519534.00
02	Driving test - Practical	20682	
03	Renewal Of driving licenses.	6233	12867090.00
04	Registration of motor cycles.	01	4400.00
05	Giving vehicle number plates	10864	
06	Issuing weight certificates	459	209750.00
07	Issuing identity certificates	355	44250.00
08	Checking government vehicles	358	
09	Prohibition orders	233	25262.00
10	Road safety committees	21	
11	Checking vehicle accidents	1436	
	Total	60315	61670286.00

### 7.3 Activities of Explosives Division

#### 1) Progress in issuing explosives, Statutory/legal

- Explosive act, No. 21 of 1956
- Explosives orders 1979
- Explosives circulars dated 25.08.2010 and No. CS/7/Ex/1/38

Performed duties	Progress	
	Physical	Financial
1. Issuing permits for explosives	398	86,450/-
2. Issuing licenses for explosives production	02	1,000/-
3. Issuing Licenses of explosives suppliers	09	18,000/-
4. Issuing licenses for Producing of explosive goods	03	15,000/-
5. Issuing licenses for producing of explosive goods	10	5,000/-
6. Issuing licenses of fire-works suppliers	303	115,500/-
<b>TOTAL</b>		<b>240,950/-</b>

#### 2). Gun Licenses

##### Statutory/legal

- Gun Ordinance, no. 33 of 1916
- Gun (amendment) act, no. 22 of 1996
- Circular of renewal of gun licenses dated 14.09.2011 and NO. MOD/CS/3/F/2/2011

Performed duties	Progress	
	Physical	Financial Rs.
1. Renewal Of fire arms licenses	722	190,000/-
2. Issuing watcher licenses	138	1,380/-
3. Issuing certificate of loosing	01	10/-
4. Issuing applications for new fire arms licenses	99	990/-
5. Calling up of applicants who have been applied for new firearms licenses for interviews.	28	-
1. Selling of handovered fire - arms	12	52,000/-
<b>Total</b>		<b>244,380/-</b>

#### 3.) Private Security agent licenses Statutory/legal

- Private security agencies formatting act, no.45 of 1998
- Gun (amendment) act, no 22 of 1996
- Circular of formatting private security dated 09.03.2011 and No. MOD/CS/10/2011/01

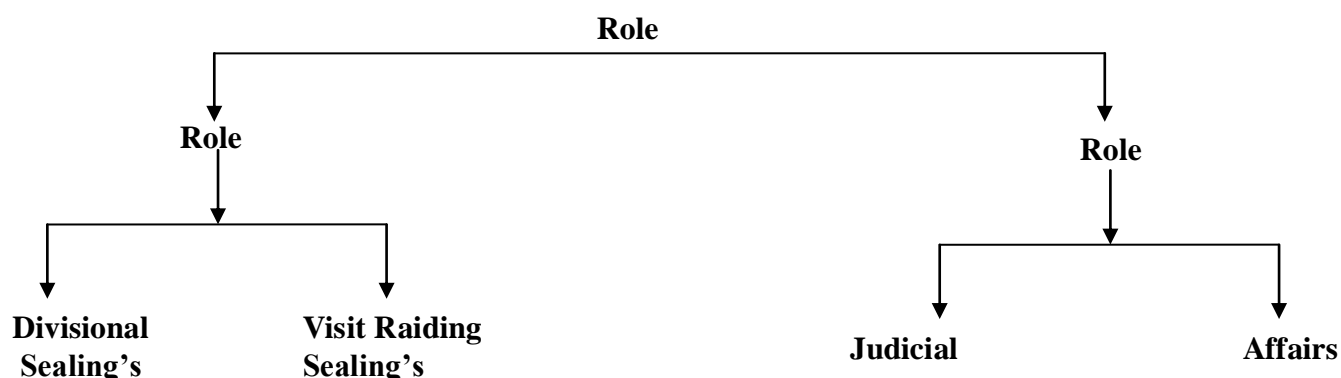
Performed duties	Progress	
	Physical	Financial
Registering Private security agencies	16	16,000.00

## 7.4 Consumer Authority

This unit aims at protecting consumers from unfair trade activities according to consumer authority act no.04 of 2003 and proper care for consumer rights.

Serial No.	Description	Number	Amount
1.	No. Of total raids	2784	-
2.	Amount of penalties earned	-	6402500.00
3.	No. Of written complains solved	87	2520258.00
4.	Telephone complains solved	152	-
5.	Consumer organizations made aware	14	-
6.	Trade, Production and organizations made aware	68	-

## 7.5 Measurements Units, Standards services activities



### Progress of Measurement units, standard and services activities

Serial No.	Activities/ sub activities	Targets achieved	
		Units Total	Rs.
1.	Verification and sealing of weigh equipment of trade community in the district and earning income	58734	7796053.71
2.	Organizing raids and taking in to custody incorrect weigh and measure equipment, submitting to the judiciary, revenue, from fines.	90	126500.00
3.	Verification of emission testing equipment of such centers and getting income	248	395808.00
4.	Basic verification and sealing of imported and newly produced weigh equipment in Kandy, Matale, Nuwaraeliya, and Kegalle, districts.	29	23850.00
5.	Basic verification and sealing of imported and newly produced weigh equipment in Kandy, Matale, Nuwara Eliya and Kegalla districts.	31676	2078860.40
	<b>Total</b>	90777	10,421,072.11

## 7.6 Environment Activities

Serial No.	Activities sub activities	Number	Venue
1.	District Environment Committee	06	District Secretariat
2.	Hanthana Management Committee	08	District Secretariat
3.	Community Environment Programmes I. Environmental hospitality offered to lord sri lanka dalada II. Awareness Programme on dengue prevention III. Tree Planting Programme	01 03 01	Area related kandy sri dalada Maligawa Premises Of Buwelikada signal school in gangawata korale minipe, Gangawata korale, yatinuwara, Galgagedara, hataraliyadda, akurana, Harispattuwa, Kundasale
4	School Environment programme	09	Minipe, Gangawatakorale, Yatinuwara, Galagedara, Hatharaliyadda, Akurana, Harispaththuwa, Kundasale
	<b>Total</b>		

## 7.7 Statistics Affairs 2012

Serial No.	Activities Sub Activities	Target	Progress
1.	Agricultural Statistics (PII,H,II)	20 D.S	20 D.S
2.	Paddy Harvest survey	20 D.S	20 D.S
3.	Labor survey in Sri Lanka updating F1 Documents	1360 housing units	1360 housing units
4.	Labor survey in Sri Lanka conducting survey	1360 housing units	1360 housing units
5.	Survey on computer literacy	1360 housing units	1360 housing units
6.	Survey on non formal, housing, units	1360 housing units	1360 housing units
7.	Editing /coding of survey and implementing the programme of data computerized	1360 housing units	1360 housing units
8.	Conducting training for supervisor officers.	20 D.S	20 D.S
9.	Conducting training for counting officers	20 D.S	20 D.S
10.	Round in collecting information census, date, and amending		

<b>Serial No.</b>	<b>Activities sub activities</b>	<b>Target</b>	<b>Progress</b>
11.	Collecting prices		
	Volume IA (Weekly)	Form 52	Form 52
	Volume I (twice a month)	Form 24	Form 24
	Volume IIA (Once a month)	Form 12	Form 12
	Price of Producer (Once a month)	Form 240	Form 240
12.	Collecting veterinary statistics	20 D.S	20 D.S
13.	Collecting Building statistics		
14.	Preparing statistics thesis 2011	Completing	Completing
15.	Collecting statistics on animals slighted for meat	22 Local Government Institutes	22 Local Government Institutes
16.	Collecting local government statistics	22 Local Government Institutes	22 Local Government Institutes

## 8. Social Service And Cultural

### 8.1 Progress of Religious & Cultural Development Affairs – 2012

1. Holding a pirith sermon before commencing duties in 2012, giving public service pledge and organizing a meeting.
2. Commemorating 64<sup>th</sup> National Independence day at Bogambara stadium, Kandy, proudly.



3. Conducting Kandy district art and sculptor exhibition and competition
4. Sri Buddha year 2556 state Vesak Festival was held in Kandy on 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> of May 2012 under the distinguished patronage of His Excellency the president.
5. Vesak lantern competition held with vesak festival
6. Kandy district bakthi Gee samadhiya was held at District secretariat's premises on 04.06.2012 .
7. Kandy district sanskruthika bala Mandalaya get - together was held at katugasthota public service Training institute with the participation of artists scattered through the district on 18.09.2012.
8. Kandy district literature festival was held at udarata art Association hall on 04.10.2012
9. Inter art- institute competitions was held in kandy chandramandala Buddhist colleges open space theater On 15.09.2012 successfully.
10. Kandy district state dancing competitions was held at chandramandu Buddhist College on 22.09.2012



## 8.2 District Social Service Affairs - 2012

Serial No	Targeted Programme / Project activity	Targeted number benefits	Targeted estimate (Rs.)
1.	Arranging to hold 64 <sup>th</sup> independence day celebrations in pride manner.	About 3000 including students, threefold force and policeman	
2.	Holding Kandy district arts and sculptor festival on 06.03.2012 with the aim of directing artists who have craft talents to national level.	With the participation of creations of artists in 20 D.S. divisions and school students.	
3.	Holding Sri Buddha year 2556, state Vesak Festival in Kandy on 05 <sup>th</sup> , 06 <sup>th</sup> and 7 <sup>th</sup> of may,2012 under the distinguished patronage of his Excellency the president eminently.	1000 of students/dhamma school students/artists.	State Sponsorship
4.	Kandy district Bhakthi Gee samadhiya was held at District secretariat's premises on 04.06.2012 on behalf of poson poya	600 members of sanskruthika bala mandala	
5.	Giving state sponsorship needed for conducting esala Maha perahara Mangalya in 2012	Local and foreign devotes	Expenditure beared by public institutes participated.
6.	Inter art –institute completions was held in Kandy Chandrananda Buddhist college's open space theatre on 15.09.2012 successfully	80 art –institutes in the district	
7.	Conducting Kandy district state dancing competitions at Chandrananda Buddhist college on 22.09.2012	80 arts – Institutes students who are studying at art institute's/schools/cultural/centre/youth council.	
8.	Conducting Kandy district sanskruthika bala Mandala get together at Katugasthota. Public service Training institute with the participation of artists scattered through out the district On 18.09.2012	Memembrs of Sanskruthika bala Mandala	
9.	Conducting Kandy district literature festival at "Akwessa" at udarata art Association Hall in eminent manner.	1000 of adults/youths/schools/art institutes dhamma schools / cultural centres.	
10.	Establishing Kandy District Authors club on 06.11.2012	Mobilizing authors scattered in the district and directing them to form author organizations in national level.	

## Progress C.B.R of Programmes.

Serial No.	Description	Number	No of beneficiaries	Expenditure
1.	No. of commenced rehabilitation in house level		496	570500.00
2.	No. of children directed for pre schools		07	
3.	No. Of children directed for general schools		08	
4.	No. of children directed for special schools.		18	
5.	No. Of persons directed for therapy services.		299	
6.	No. of persons directed for vocational Training		113	
7.	No. of persons directed for jobs		02	
8.	No. of persons directed for self employments		92	
9.	No. of persons given assistance		182	
10.	No. of persons received housing aid	21		
11.	No. of voluntary employee progress meetings held.		56	
12.	No. of operation committee progress meetings		60	
13.	No. of rural committee meetings held		791	
14.	Awareness of officers		10	
15.	payments of living aid for disabled		680	24480000.00
16.	C.B.R Programme		643	372500.00
17.	Physiotherapy clinics.		146	150000.00
18.	Voluntary employee trainings		132	198000.00
19.	Payments of elderly allowances.		11360	22720000.00
20.	supporting implements – wheel chair	37	37	
21.	Audio implements	18	18	
22.	Crutches	26	26	
23.	Spectacles	658	658	
24.	Commode chairs	11	11	

### 8.3 Social Security Affairs

Social No.	Activity	No. of Performance	Financial value
1	Contributors recruited under social security pension scheme.	107	-
2	Awarding pensions	301	1,743,111.00
3	Payments off full/semi disabled allowances and death gratuities	15	354,692.00
	Total	423	2,097,803.00

Special programmes performed in the year 2012 “Saraswathi” pensions policies were awarded to artists by the his Excellency the presidential at president house, Kandy on 02.08.2012 and awarded gratuities of Rs.200,000.00 to dependents of artists.

## 8.4 Child Protection Affairs - 2012

Progress of child protection affairs

### 01. Implementing of awareness programmes via school child protection committees. (Students/parents)

Serial No.	Programme	No of Programmes	No.of participants
01	'Let's Protect' program – awareness Programme	12	4888
02	lets protect programme – awareness programme for parents	10	2482

### 02. Supervision of Children Homes

No. Of children Homes supervised	officers participated
No. of children homes supervised	District officers, Administrative public health, inspectors, and officers of police children and women bureau.

### 03. Investigations in to child abuse complains

year	No. of complains reported
2012	81

### 04. Special child protection programmes implemented

Serial No.	Programme	Venue	Number
01.	Mental Development Programme	Weralawatta detaining centre	15
02.	District Programme to pledge and sign on behalf of protection of children	District secretariat	75
03.	Making aware of school development societies	Pragnarathna College school	882
04.	Making aware of children for getting through exams and healthy mentality	Senkadagala Veerodhara school	150
05.	Making aware of pregnant mothers	Katukelle maternity and children clinic	80
06.	Making aware of mothers, pregnant mothers and family health officers concurrent with universal children day	District Secretariat	100
07.	Giving a computer scholarship to the student who has got the 1 <sup>st</sup> place in the five year scholarship exam.	Thalatuoya Junior schools	01
08.	Developing skills of health professionals on child protection	District Secretariat	50
Total			1353

## 8.5 National Integration Affairs -2012

Serial No.	Activity/Project	Number	Amount Spent (Rs)	Benefits/ Beneficiaries
01	Conducting second language course (for public officers)	09	890800.00	345
02	Survey on social integration, economic, social, religious and political conditions.	02		1090
03	Awareness programmes for public officers	06	22050.00	630
04	implementing Tamil language classes in 16 languages	16	960000.00	600
05	lavatory facility for persons who have been left out due to race, religious, cast, social, levels concurrent to national integration week	02	50000.00	150
06	Conducting law clinics	01		150
07	Opening relief counters in bilingual divisional secretaries divisions.	06	1999006.00	
08	Making aware of political authority			150
09	Fixing name boards in bilingual divisional secretary's divisions.	11	495000.00	People of the area
10	Training of languages association teacher counselors	20		

## 8.6 Small Enterprises Development Affairs -2012

serial No.	Programme	Target	No. of conduct	No. of participated	Expenditure
1	Awareness Programme	29	31	798	-
2	Entrepreneurial development	14	16	473	1,375,682.00
3	Management training Programmes	-	03	57	74,699.50
4	Enterprise development	10	11	203	175,534.00
5	Strawberry cultivation special project	01	-	-	-
6	Trade fair and exhibition	02	03	110	437,452.00
7	Enterprise association development programme	01	01	56	7,143.00
8	packing programmes	01	01	86	11,494.00
9	checking of projects	06	12	246	113,841.00
10	post inspection meetings	04	06	98	28,024.00

## Special programme /activities conducted in the year2012

30 businesspersons were participated for the BMICH exhibition-representing district



This exhibition was held at BMICH from 17 to 19 of March 2012. Here a competition to select excellent businesspersons was held and kandy district achieved 3<sup>rd</sup> place in national level for production sector.

### 8.7 District Sports Development activities – 2012

serial No.	Activity	Number/place		
		Gold	Silver	Bronze
01	victories received			
	1. Victories received in National sports festival Athletics weight lifting	01 06	01 06	04
	Athletics			
	1. PARA - Olympic sports festival – 400m			01
	2. Under 16 championship – National – Relay girls	01		
	3. Asian athletics championship	6 <sup>th</sup> place		
	4. All island schools junior athletics	championship		
	5. sir john target junior	championship		
	6. Under 12 and 13 –National relay championship – girls	championship		
	7. Weight lifting National Schools Sports Festival	All championship		
	8. National Schools sports festival	All championship most talented player-under 20		
	9. Defense service championship	03 New records		
	10. National junior Amateur Championship	Championships		
	11. Inter central championship	Talented Player		
	12. Central province weight lifting	Championship		
	13. strong lifting – National	Talented Player		
	Football			
	14. All island football championship	01		

## Special Programmes / Projects -2012

Serial No:	Sport	Division held	No. of beneficiaries
1	Volley ball	Medadumbara D.S	
2	Athletics	Hasalaka	
3	Volleyball	Hasalaka	
4	Training of coaches	Kandy	
5	women cricket	Kandy	
6	“Kreedha shakthi ” Programme	Awarding nutrition allowances for 140 players. Rs. 2500 and Rs. 1500 per month	



Divisional Sport Training Programme 2012. - Occasion of awarding Certificates.



Divisional Sport Training Programme 2012.

## 9. Development Activities

### 9.1 Construction Activities in District Secretariat and Divisional Secretaries

Serial. No.	Activity	Physical Targets	Allocated amount	Progress
<b>Constructions of district secretariat</b>				
1	Construction of auditorium of district secretariat		40,000,000.00	Reformed for tender activities
<b>Constructions of divisional secretariats</b>				
1	Constructions of thumpane Divisional Secretariat's building (stage 3)	Completing the construction part as appropriated to the amount allocated	8,094,000.00	100%
2	Construction of Udadumbara Divisional Secretariats building (stage 4)		2,000,000.00	100%
3	Construction of Kundasale Divisional Secretariats building (stage 3)		8,160,000.00	100%
4	Construction of Minipe Divisional secretariats		11,700,000.00	100%
5	Construction of Hatharaliyadda divisional secretariat is building.		12,472,000.00	100%
6	Construction of Harispattuwa Divisional Secretariats Building (stage 2)		6,225,000.00	100%
7	Construction of Doluwa Divisional secretariats (Building)		3,762,000.00	100%
8	Construction of staff quarters of district secretariat (stage 1)		6,240,000.00	100%
9	Construction of divisional secretariats building (ceiling)		1,245,000.00	100%
10	Construction of pathadumbara Divisional secretariats building (stage 3)		2,322,221.13	100%
11	Construction of pathadumbara divisional secretariats building (stage 4)		1,405,778.87	100%

<b>Serial. No.</b>	<b>Repair and improvements of District secretariats building</b>	<b>Physical Targets</b>		
	<b>Constructions of district secretariat</b>			
1	Improvements of a lavatory system at second floor of district secretariat	Improving of lavatory system	960,000.00	100%
2	Improvements of a lavatory system at second floor of district secretariat	Repairing of two lavatory	165,000.00	100%
3	Improving several sections of district secretariat	Floor filling	380,000.00	100%
4	Replacing the water tank	Minor repairs	270,000.00	100%
5	Fixing the sink of district secretariats quarter, repairing the electric system of the Accounts section, closing ventilation holes, removing counters, and filing the corridor.	Minor repairs	112,000.00	100%
6	Improving the developing section		210,000.00	100%
7	Construction of garage in the premises of District Secretariat		100,000.00	
8	Repairing the election office		300,000.00	
9	Repairing the pump house		27,000.00	
10	Repairing the electric system of the conference room.		400,000.00	
11	Repairing the lavatory system		155,000.00	
12	Repairing the electric system of 2 <sup>nd</sup> floor of the district secretariat (stage 1)		113,715.00	
13	Repairing the electric system of 2 <sup>nd</sup> floor of the district secretariat (stage 2)		480,000.00	
14	Repairing the electric system of 1 <sup>st</sup> floor of the district secretariat		2,000,000.00	
15	Repairing the electric system of ground floor of the district secretariat.		2,000,000.00	
16	Preparing the name board of the district secretariat		390,000.00	
17	Preparing the name board of the district secretariat		108,500.00	

**Repairing and Improving Quarters belong to district secretariat**

1	Improvements of district secretary's quarter	Preparing the drainage a water system, sod ding netting the land	1,700,000.00	100%
2	Repairing the quarter 30/4	Minor Repairs	58,000.00	100%
3	Repairing the quarter 30/6	Minor Repairs	120,000.00	100%
4	Repairing the quarter 12/19	Minor Repairs	370,000.00	100%
5	Repairing the quarter 30/5	Minor Repairs	42,700.00	100%
6	Repairing the quarter 15/2	Minor Repairs	40,000.00	100%
7	Repairing the quarter 30/7	Minor Repairs	22,000.00	100%
8	Repairing the quarter 5/1	Minor Repairs	100,000.00	100%
9	Repairing the quarter 4/5	Minor Repairs	38,000.00	100%
10	Repairing the quarter 73	Minor Repairs	330,000.00	100%
11	Repairing the quarter 12/17A	Minor Repairs	170,000.00	100%
12	Repairing the quarter 12/15	Minor Repairs	34,000.00	100%
13	Repairing the quarter 19/50	Minor Repairs	50,000.00	100%
14	Repairing the quarter 5/2	Minor Repairs	112,000.00	100%
15	Repairing the quarter 30/12	Minor Repairs	115,000.00	100%

**Other Constructions**

1	Improvements of udarata arts association hall	Construction of a toilet and a sewer system	500,000.00	100%
2	Improvements of udarata arts association hall	Preparing the drain system	500,000.00	100%

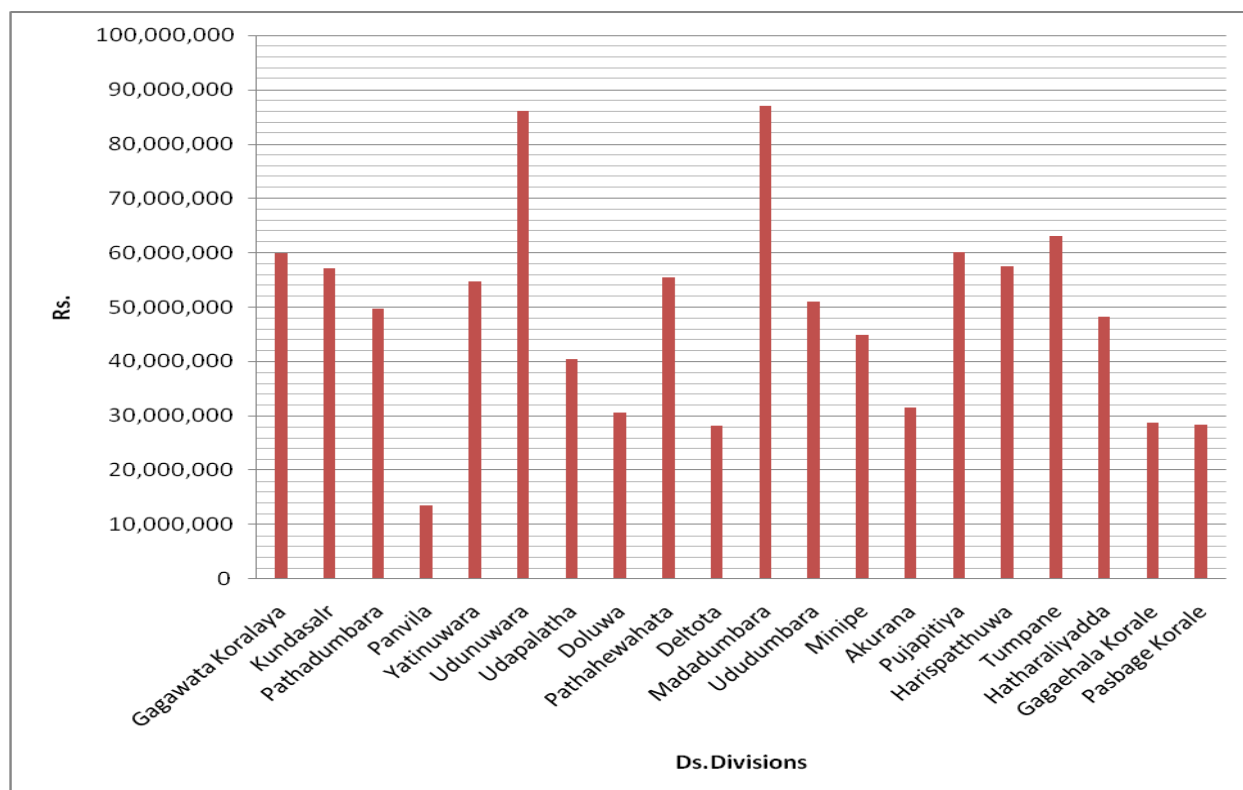
## 9.2 Kandy District Investment Programme 2012

### 01 National Development Programme (Gama Naguma ek Gamakata ek wadak)

Se .No	No. of. Gn Divisions	No. of Project approved	Allocations Rs.	No. of .Completed Project	Expenditure Rs.
01	1187	1174	1,371,964,883	1084	976,384,855

### National Development Programme (Gama Naguma ek Gamakata ek wadak')

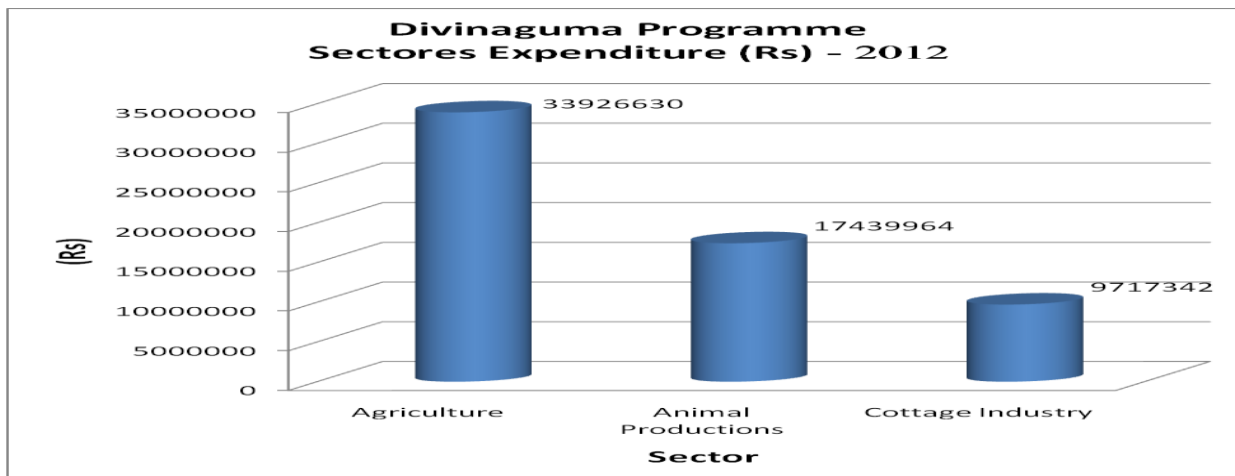
#### Expenditure By Divisional Secretariat - 2012



### National Development Programme (Gama Naguma ek Gamakata ek wadak')

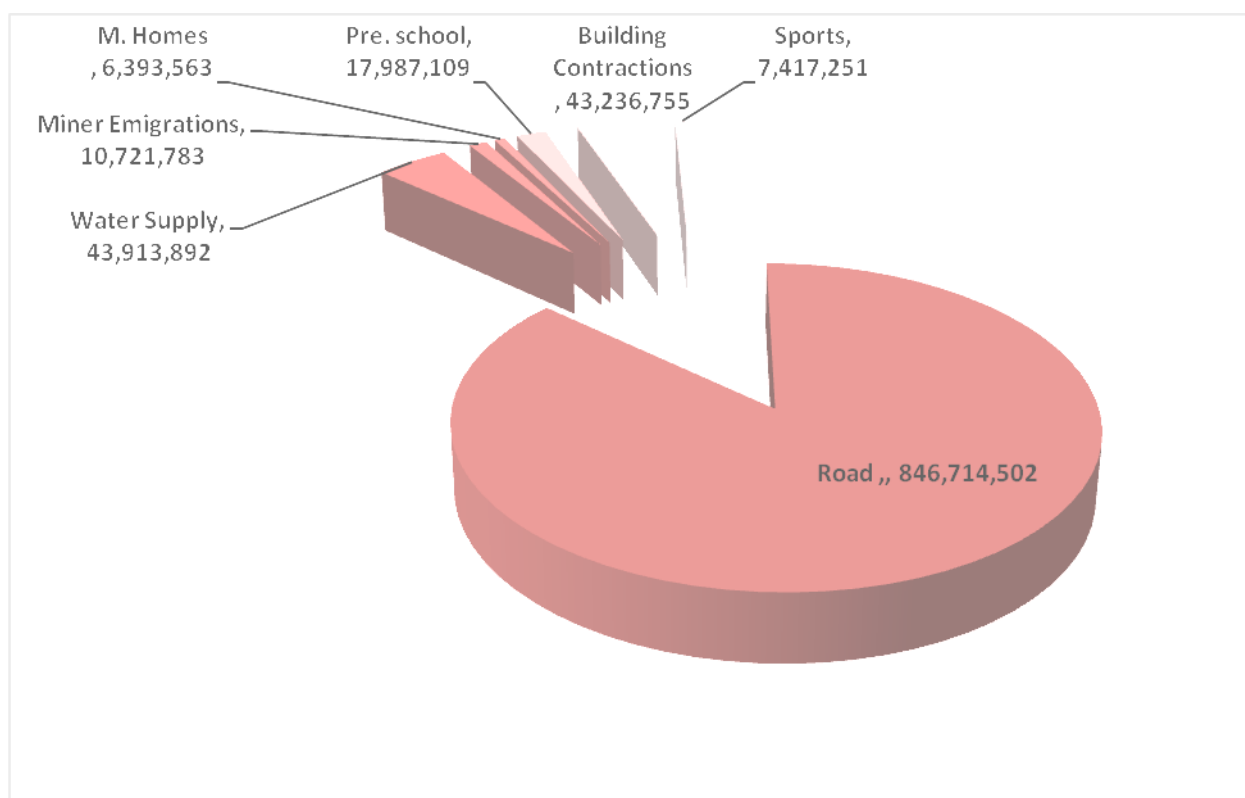
#### Sectors Vices Expenditure

Se .No	Sectors	Expenditure Rs.
1	Road ,	846,714,502
2	Water Supply	43,913,892
3	Miner Emigrations	10,721,783
4	M. Homes	6,393,563
5	Pre. school	17,987,109
6	Building Contractions	43,236,755
7	Sports	7,417,251



**National Development Program (Gama Naguma ek Gamakata ek wadak')**

**Sectors Vices Expenditure**



**02 National Development Program (Divinaguma) - 2012**

i	No .Of .GN. Divisions -	1187
ii	No .Of. Householders (units) ( 1 2 3 Steps) -	201293
iii	Total Expenditure (Rs.) -	61,083,937

## Agriculture Sector

Se.No	Verity of Crops	No .Of Plants Distributed	Expenditure (Rs)
01	Minor export Crops	39,150	329,322
02	Perennial Crops	117,378	7,656,964
03	Fruits	214,898	24,305,010
04	Vegetable Crops	25,656	527,310
05	Seed (Kg)	18,039	708,024
	<b>Total</b>		<b>33,926,630</b>

## Animal Productions Sector

Se.No	project	Quantity	Expenditure (Rs)
01	Fisheries	142	4,460,750
02	Distributed of cock/chicks	39904	12,793,081
03	Distributed of Cows	9	-
04	Distributed of Goats	30	-
05	Distributed of bee Apiary	47	136,133
06	Distributed of bee culture	50	50,000
	<b>Total</b>		<b>17,439,964</b>

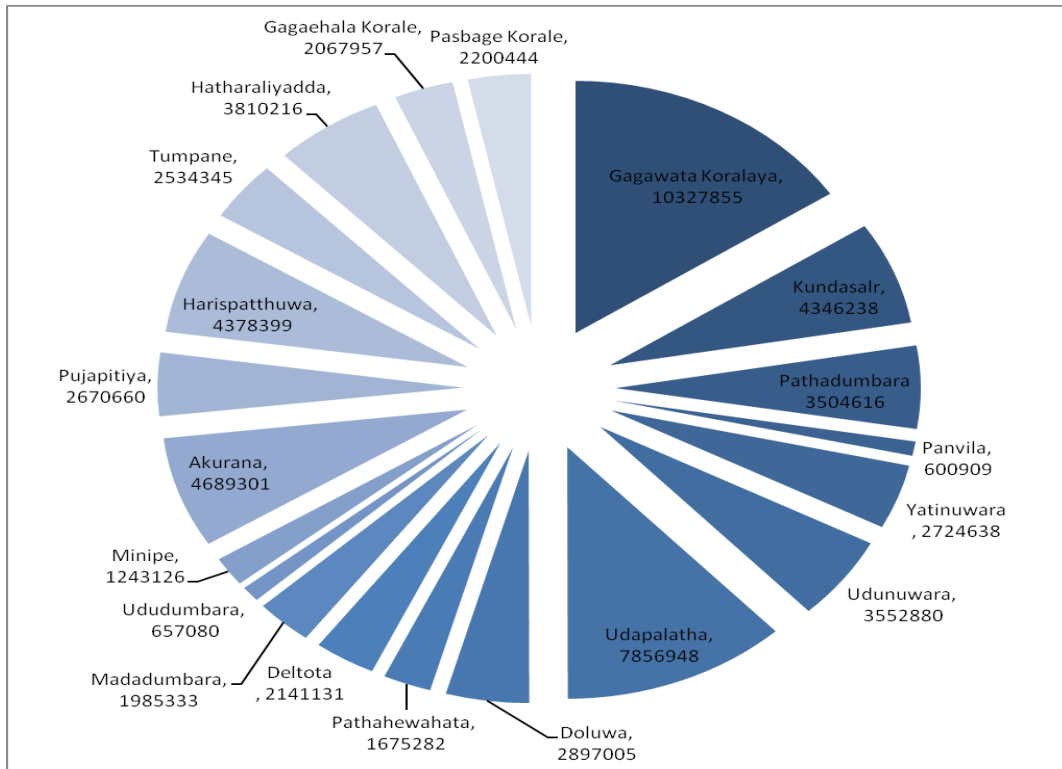
## Cottage Industry Sector

Se.No	Project	Quantity	Expenditure (Rs)
01	No. of Beneficiaries	4371	9,717,342
02	No Of Implementing Projects	436	
03	No. of. Trainees Beneficiaries	1964	
	<b>Total</b>		<b>9,717,342</b>

## 03 Decentralized Budget Programme in Kandy District

Se.Nc	No.Of Project	Allocations(Rs)	No.of Completed Project	Expenditure
01	1095	70,767,270	1091	66,891,564

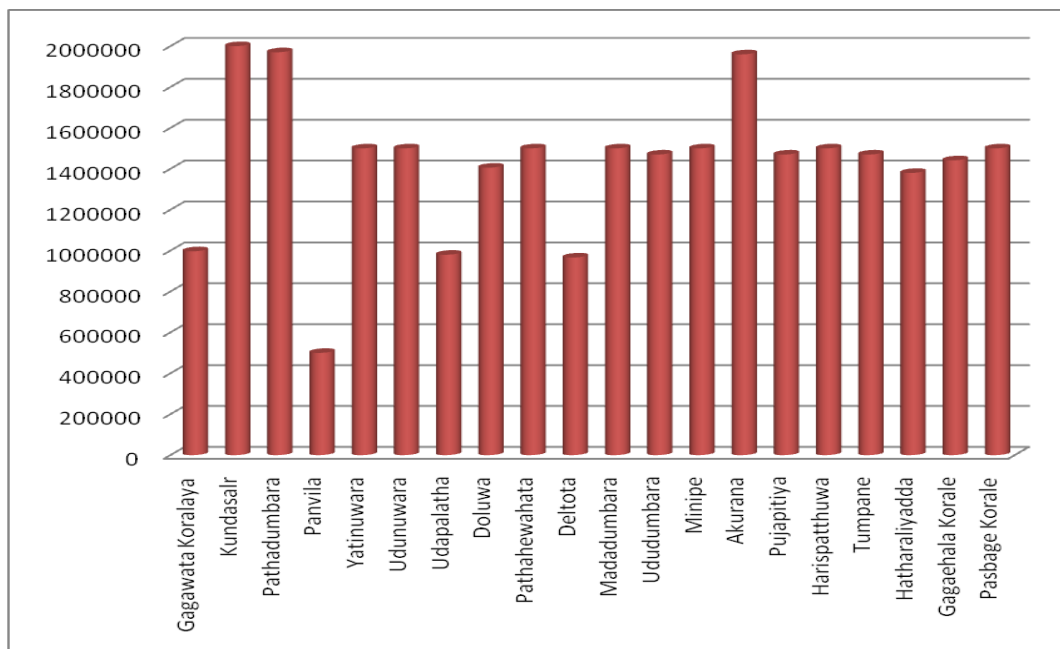
**Decentralized Budget Programme - 2012  
Expenditure By Divisional Secretariat**



**04 National Development Program Of Primary school Rehabilitations Programme**

Se.No	No.Of School	Allocations (Rs)	Expenditure (Rs)
01	58	29,000,000	28,510,982.33

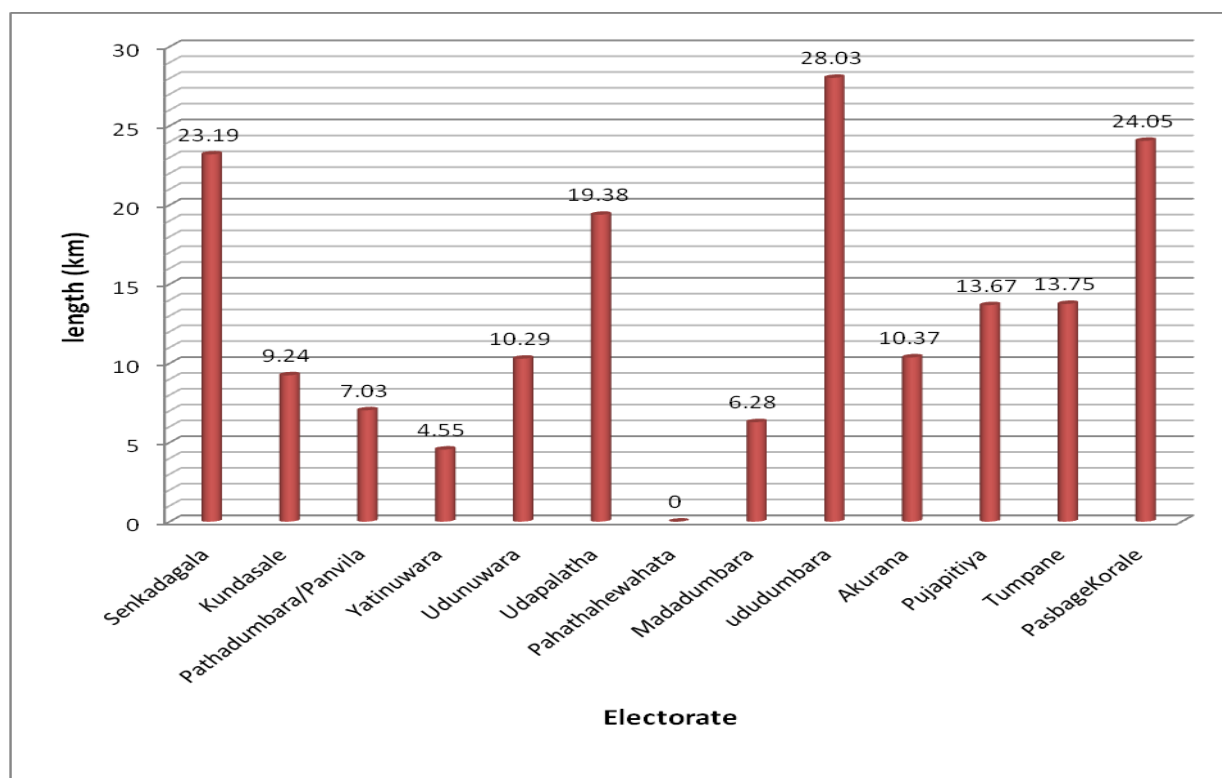
**Primary school Rehabilitations Programme - 2012  
Expenditure by Divisional Secretariat**



## 05 Carpeting of Provincial Road Programme - 2012

Se.No	No.Of Project	Approval length (Km)	Allocations(Rs)	Completed length (km)	Expenditure (Rs)
01	152	437.22	4,372,200,000	169.831	3,075,619,065

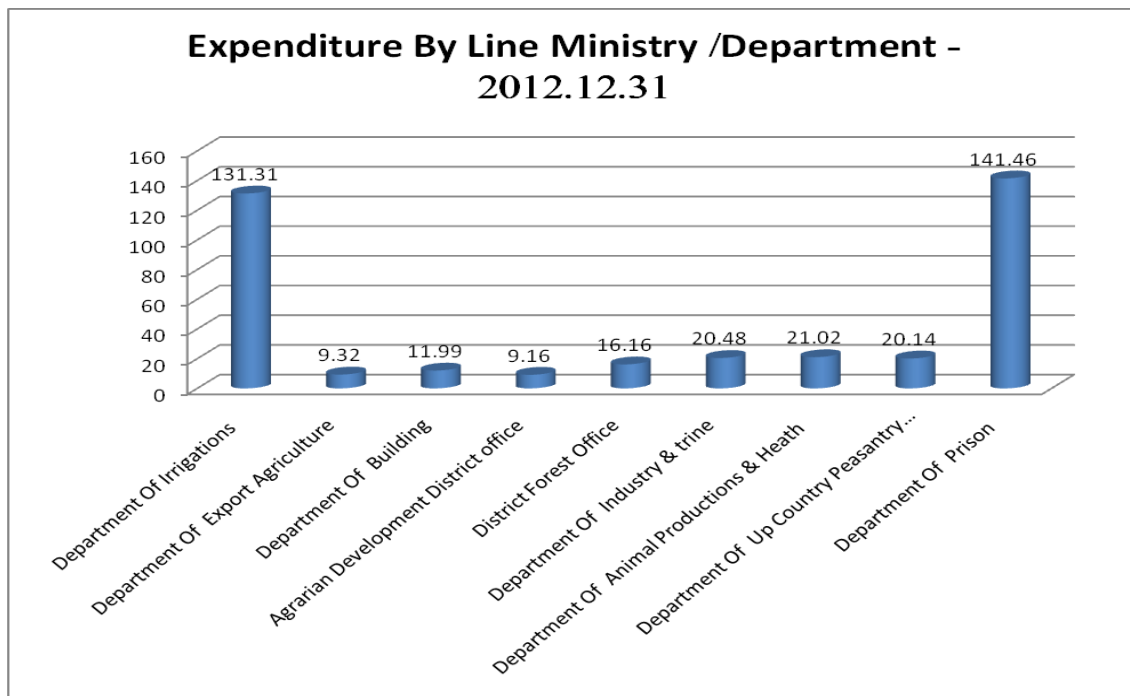
### Carpeting of Provincial Road Programme - 2012



Completed length (km) By Electorate

## 06 Line Ministry /Department Development Programme - 2012

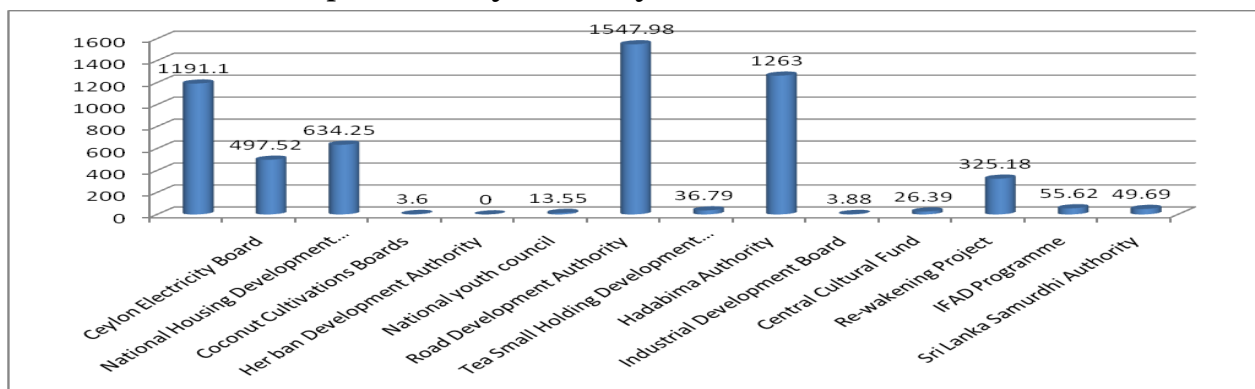
Se.No	Line Ministry /Department	Allocations (Rs)	NO .of Project	Expenditure (Rs)
01	Department Of Irrigations	176.55	10	131.31
02	Department Of Export Agriculture	12.62	05	9.32
03	Department Of Building	15.34	10	11.99
04	Agrarian Development District office	31.29	50	9.16
05	District Forest Office	17.00	11	16.16
06	Department Of Industry & trine	22.32	05	20.48
07	Department Of Animal Productions & Heath	21.02	24	21.02
08	Department Of Up Country Peasantry Rehabilitation	20.14	345	20.14
09	Department Of Prison	479	01	141.46



**07 Investment of Statutory Bodies - 2012**

Se. No		Allocations (Rs)	No.of Project	Expenditure
01	National Water Supply & Drainage Board	2944.45	05	1191.10
02	Ceylon Electricity Board	725.28	933	497.52
03	National Housing Development Authority	2596.69	12	634.25
04	Coconut Cultivations Boards	4.90	04	3.60
05	Urban Development Authority	101.50	04	-
06	National youth council	13.94	87	13.55
07	Road Development Authority	2333.67	06	1547.98
08	Tea Small Holding Development authority	52.08	09	36.79
09	Hadabima Authority	17.61	03	1263
10	Industrial Development Board	4.45	15	3.88
11	Central Cultural Fund	35.01	22	26.39
12	Re-wakening Project	675.92	48	325.18
13	IFAD Programme	65.17	23	55.62
14	Sri Lanka Samurdhi Authority	49.69	1750	49.69

**Expenditure by Statutory Bodies - 2012.12.31**



### 9.3 District Samurdhi Development Activities - 2012

<b>No. of Samurdhi Beneficiaries</b>	<b>92971</b>
<b>No. of Samurdhi Development</b>	<b>1864</b>
<b>No. of Samurdhi officers</b>	<b>174</b>
<b>No. of Samurdhi Bank Societies</b>	<b>91</b>
<b>No. of Samurdhi “Maha sangama” societies</b>	<b>20</b>

#### Assistance Programme

Programmes	No. of families	Expenditure (Rs.mill)
Nutrition stamps	1119	0.55
Kerosene Assistance	99	1.99
Samurdhi Assistance	92972	61.30
Housing Lotteries 2011	237	35.55
Social Security Compensation	5113	13.54

#### Samurdhi Bank Association Deposits

Type of Deposit	No. of Accounts	Deposit Amount (Rs.mill)
Member	202725	540.795
Children	98974	156.303
Diriya Matha	89487	132.497
Non member	33121	127.703
Group	27089	352.715
Sisuraka	10441	14.188
Member Deposit	27089	352.715
Investment	136027	1068.402
Total	820195	2720.773

#### Samurdhi Bank Association Loan Programme

No. of Outstanding loans	Amount (Rs.mill)	No. of released loans	Amount released (Rs.mill)
260614	4.440	38546	751

#### Samurdi Social Security Programme

Type of Payment	No	Amount (Rs.mill.)
Birth	93	0.465
Marriage	764	2.292
Hospitalized	717	2.063
Death	751	7.510
Total	2325	12.33

## Samurdhi Development Activities

Serial No:	Targeted Programme Project/ Activity	Targeted Number/ Beneficiaries	Targeted Estimated amount (Rs.Mill)
1	Living hood Development Programme	2519	63.36
2	Infrastructure Development Programme	02	1.0
3	Social Development Programme (Diriya Piyasa Housing Programme)	206	8.99
4	Samurdhi Housing Lottery Programme	92782	35.55
5	Samurdhi Bank Society Profit	91( Bank)	451.00
6	Samurdhi Social Security Programme	92782	21.55

Serial No:	Targetted Programme Project/ Activity	Number of Performed	Amount Spent (Rs.Mill)	Venue	Beneficiaries Received	Reasons for considerable Change between targets and progress if any
1	Living hood Development Programme	1541	35.1	20 Divisional Secretariats	1541	Not approved grants
2	Infrastructure Development Programme	02	1.0	20 Divisional Secretariats	240	-
3	Social Development Programme (Diriya Piyasa Housing Programme)	206	8.99	20 Divisional Secretariats	206	-
4	Samurdhi Housing Lottery Programme	237	35.55	20 Divisional Secretariats	237	-
5	Samurdhi Bank Programme	91	248.6	Samurdhi Bank 91	92782	To adjust Staff Salaries

### 9.4 Agriculture Affairs

Progress of Agricultural Programmes Co-ordinate by the Agricultural Unit of Kandy District Secretariat Shown below.

Serial No:	Programme	Progress ( Hectares)	
01	Cultivation of additional food crops		
	01. Chilies	240	
	02.Green gram	88	
02	Soil Conservation	Progress	
		Extent of Conserved lands ( Hectare)	No. of Farmers
		40	208

## 9.5 Details of the payments made under the line Ministries and Other Department

Ministry/Department	Head	Capital	Recurrent
Office of the Prime Minister	2	378,400	
Min. of Buddha Sasana & Religious Affairs	101	20,788,120	-
Min. of Finance & Planning	102		279,062
Min. of Deference & Urban Development	103	-	382,369
Min. of Economic Development	105	3,412,053,456	49,186,116
Min. of Disaster Management	106	500,000	3,575,364
Min. of Justice	110	-	3,859,343
Min. of Cooperatives & Internal Trade	116	-	298,684
Min. of Highways	117	10,000	-
Min. of Agriculture	118	5,680,411	174,115
Min. of Child Development & Women's Affairs	120	2,268,800	19,464,370
Min. of Public Administration & Home Affairs	121	1,058,310	1,098,476
Min. of Social Services	124	1,686,140	26,459,522
Min. of Trad. Indu. & Small Enterprises Developme	128	121,000	
Min. of Local Government & Provincial Councils	130	-	
Min. of Technology & Research	133	1,801,504	4,180,489
Min. of National Languages & Social Integration	134	125,985	509,615
Min. of Liv. & Rural Community Development	140	154,500	
Min. of Irrigation & Water Resources Mgt.	152	1,507,794	
Min. of Land & Land Development	153	13,856,873	3,315,536
Min. of Youth Affairs & Skills Development	156	2,997,000	438,400
Min of Environment	160	25,000	
Min of public Mgt Reforms	173	270,000	
Min of Cultural & The Arts	177	1,272,164	222,500
Min of Agrarian Services & Willd Life	179		110,000
Min. of Productivity Promotion	181	17,250	
Min. of Foreign Employment Promotion & Welfare	182	-	
Min. of Public Relations & Public Affarrs	183	6,720,313	
Dep. of Buddhist Affairs	201	6,494,962	14,419,070
Dep. of Cultural Affairs	206	21,800	173,000
Dep. Of Information	210	250,100	8,000
Dep. of Social Servises	216	1,035,000	11,479,863
Dep. of Probation & Child Care Services	217	-	9,534,760
Dep. of Commissioner General of Samurdhi	218	-	729,645,035
Dep. of Sports Development	219	18,599,864	96,500
Dep. of Registration of Persons	227	-	23,000
Courts Administration	228	1,246,308	
Dep. of Census & Statistics	252	54,233,847	1,174,825
Dep. of Pensions	253	-	968,000,000
Dep. Of Registrar Genral	254	490,000	
District Secretariat - Kandy	258	769,569	919,658,500
Dep. of Agriculture	285	77,842,000	
Dep. of Mortor Traffic	307	286,855	1,002,981
Dep. Of Land Use Policy Planning	327	1,787,000	6,781,202
Dep. Of Man Power & Employment	328	299,855	731,718