



*The Review of the Commissioner
General Of Motor Traffic*

This is the 83rd performance report of the Department of the Motor Traffic which was established on the 1st January 1928. The main duties of this department may be cited as new registration of motor vehicles, Transferring owner ship registration and issue of driving licence. Technical service in respect of motor vehicles, activities in regard to road safety and quality regulation of emission tests may be cited as additional duties.

The new registration of motor vehicles in the year 2011 was 525,421 and by the end of the same year , the total number of motor vehicles in Sri Lanka as a result of this was 4,479,752. The number of transferring made is 288,784 and the amount of driving licences issued is 305,985.

My heartfelt thanks goes to the staff officers including the staff, for their devotion to duties in order to perform all services of the Department of Motor Traffic expeditiously and with great public regard, and the Secretary, Ministry of Transport for his guidance for the promotion of infrastructure as well as the services rendered, and the Hon. Minister of Transport for providing the required funds in accordance with the policies of the government.

S.H Harischandra

Commissioner General Of Motor Traffic

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Established on 01st of January 1928

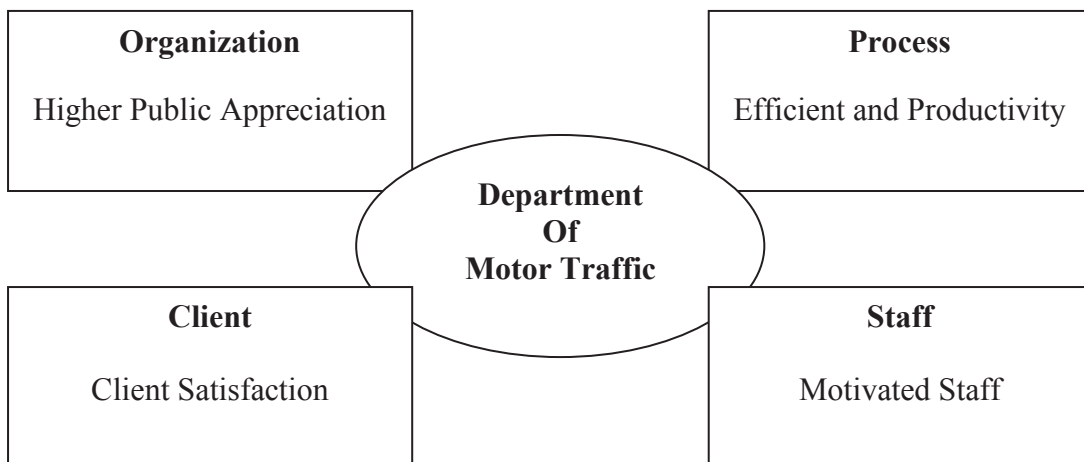
Our vision

Excellence in Motor Traffic regulating for higher public appreciation

Our Mission

Through team work of motivated staff and modern technology executing the rules and regulation entrusted by the Motor Traffic Act and others in an efficient manner for higher public appreciation

Our Values





1. Staff

1.1 Staff Grade – 2011

Commissioner General	–Mr. B.D.L.Dharmapriya
Additional Commissioner (Administrative)	– Mr. G.S.K.Kannangara
Additional Commissioner (Development)	– Mr. U.K Bandara
Deputy Commissioner (Development)	_ Mr. P.H.C.Rathnayaka
Assistant Commissioner (Commercial Vehicle transer)	– Mr. K.T.M.S Serasinghe
Assistant Commissioner (Werahera)	– Mr. P.H.R.Gunawardena
Assistant Commissioner (Information Technology)	– Miss. S. Senanayake
Assistant Commissioner (N.R. Three Wheeler)	– Mr.S.K.H.G.L.Senaratna
Assistant Commissioner (Transfer of Three Wheeler)	_ Mr. K.S.Vijayakeerthi
Assistant Commissioner (Transfer of Motor Cycle)	– Mrs. R.A.K.Renuka
Assistant Commissioner (Werahera)	– Mr.C.W.K.Dharmasena
Assistant Commissioner (N.R. Commer.Vehicle)	– Mr.N.R.Kakulandala
Assistant Commissioner (Werahara)	– Mr.T.N De Silva
Chief Accountant	– Mrs.D.S.R.K.Gunathilaka
Accountant (Revenue)	– Mrs.I.G.S.S.Sirimanna
Accountant (Payments)	– Mr.D.K.M.R.Kumarasiri
Accountant (Internal Audit)	– Mr.R.Kahaduwarachchi
Administrative Officer	– Mr.D.M.Gunathilaka
Administrative Officer (Development)	– Mrs.D.W.S.N Silva
Data Processing Manager	– Mr.P.W.P.B.Irriyagama
Senior Examiner of Motor Vehicle	– Mr.S.A.Premarathna
Computer Programmer	– Mr.K.K.R.Samaraweera

Approved Cadre – 2011

1.2.1 Table

Designation	Service Provide	Approved	Cadre	as at
		Approve	Service	Vacancy
Commissioner General	Sri Lanka Administrative Service	1	1	-
Additional Commissioner	Sri Lanka Administrative Service	1	1	-
Additional Commissioner	Sri Lanka Administrative Service	1	1	-
Deputy Commissioner	Sri Lanka Administrative Service	3	1	2
Deputy	Sri Lanka Administrative Service	1		1
Assistant Commissioner	Sri Lanka Administrative Service	15	9	6
Assistant Commissioner	Sri Lanka Administrative Service	1	1	-
Assistant Commissioner	Sri Lanka Administrative Service	1	-	1
Chief Accountant	Sri Lanka Accounting Service	1	1	-
Accountant	Sri Lanka Accounting Service	3	3	-
Assistant Data Processing	Departmental Service	1	1	-
Administrative Officer	Public Management Service	2	2	-
Translator	Translator Service	2	-	2
Computer Programmer	Departmental Service	1	1	
Chief Examiner of Motor	Sri Lanka Technical Service	12	05	07
Management Assistant	Public Management Service	293	249	44
Examiner of Motor Vehicle	Sri Lanka Technical Service	118	61	57
Budget Assistant	Associated Service	1	-	1
Law Assistant	Associated Service	3	1	2
Investigation and Development	Associated Service	34	33	1
Development Assistant (Road	Associated Service	25	25	-
Investigation Assistant	Associated Service	25	25	-
Human Resources Assistant	Associated Service	20	20	-
Development Assistant	Associated Service	215	15	200
Development Assistant	Associated Service	4	3	1
Account Assistant	Associated Service	3	3	-
Data Controller	Departmental Service	1	1	-
System Operator	Departmental Service	3	2	1
Computer Data Entry Operator	Departmental Service	10	9	1
Assistant Registrar	Public Management Service	2	-	2
Department Clerk	Departmental Service	87	85	2
Receptionist	Departmental Service	1	1	-
Driver	Drivers/ Department Service	9	9	-
Office Assistant	Office Employees Service	71	69	02
Department Labour	Departmental Service	42	28	14
Sanitary Labour	Departmental Service	6	2	4
Total		1019	665	354

1.3 Staff Grade Officers who have been transferred to the Department of Motor Traffic in the year 2010:-

01. Mrs. T.N De Silva -Sri Lanka Administrative Service Class I - 01.07.2011

02. Mrs. D.W.S.N Silva - Public Management Service - 03.01.2011

1.4 Staff Grade Officers who have been transferred from the Department of Motor Traffic in the year 2010:-

01 Mr.D.S.P Senarathna - Sri Lanka Administrative Service Class I - 19.07.2011

02. Staff Motivation.

2.1 Internal Training.

Date	Workshop	Number of Participants
11.01.2011-12.01.2011	Training programme for Public Management Assistant Service Officers came under the year 2011 Annual transfer	30
11.01.2011-12.01.2011	Training programme for Public Management Assistant Service Officers came under the year 2011 New commer	28

2.2 External Training.

Period	Institute	Course	Number of participants
From 10.01.2011-14.01.2011	German Technical college of Sri Lanka	Training for the inspectors of motor vehicle	12
22.01.2011	Institute of Information Technology Resources Development	Computer Course	04
From 01.03.2011	Institute of Sri Lanka Development Administrative	Diploma in Office Management	01
From 07.02.2011-12.02.2011	Miloda Institute	Government Payroll Management System	02
13.09.2011	Skill Development Fund (LTD)	Skill for work Life	02
From 18.10.2011-19.10.2011	Sri Lanka Foundation Institute	Workshop on Management of Legal Affairs of Government Institute	01

03. Administration

The administrative structure of the Department of Motor Traffic consists of an administrative hierarchy headed by the commissioner General of Motor Traffic. Centering the head office of Narahenpita the factures of this structure are operated by the sub office at werahera and other district officers of the Department of Motor Traffic.

All administrative affairs pertaining to the department are carried out by three divisions, the Commissioner General office, Establishment Division and the Development division.

3.1 Commissioner General Office

Commissioner General	- Mr. B.D.L Dharmappriya (SLAS I)
Personal Assistant	- Mrs. H.S.Abeythunga

<u>Staff</u>	<u>Number</u>
Development Assistant (Technical)	01
Receptionist	01
Office Assistant	02

Function of the Division

The main duty of this branch is to support the commissioner of Motor Traffic in his official duties.

3.2 Establishment Division

Additional Commissioner	- Mr. G.S.K.Kannangara (SLAS I)
Assistant Commissioner	- Mr.K.T.M.S.Serasinghe
Administrative Officer	- Mr.D.M.Gunathilaka
Supervising Officer	- Mr.N.Premasiri

<u>Staff</u>	<u>Number</u>
Public Management Assistant	13
Driver	08
Office Assistant	07
Sanitary Labour	04

Duties of the Division

The main duty of this division is to maintain the institutional functions and administrative affairs of the entire staff of the Department of Motor Traffic, the basic duties performed by this division are, appointing of the staff, transfers, promotions, waiting retired from the service, granting of service extensions, maintaining disciplinary control and maintaining personal files. Apart from that approving salary increment, approving various types of loans, settling aghara insurance bills settling water, electricity and telephone bills, is also done by this division.

3.3 Development Division

Commissioner	– Mr. U.K Bandara (SLAS I)
Deputy Commissioner	– Mr. P.H.C.Rathnayaka (SLAS I)
Administrative Officer	– Mr.D.W.S.N De Silva
Supervising Officer	– Mr.G.Saputantri

<u>Staff</u>	<u>Number</u>
Investigation Assistant	01
Development Assistant	01
Office Labour	01

Duties of the Division

Carrying out all the construction activities and activities regarding the Grant and incentives fund of Department of motor traffic, conducting internal and external training to motivate employees, progress review, preparation of all the progress reports, budget reports, performance reports, action plans, which should be forwarded to ministries and other institutions and to engage in productivity promotion activities could be stated as the main duties and functions of this division.

3.4 Divisions of the Head Office

01. Office of the Commissioner General
02. Establishment Division

03. Development Division
04. Accounts Division
05. Computer and Information Technology Division
06. Internal Auditing and Investigation Division
07. Legal Division
08. Luxury Tax Division
09. Chief Clerk's Division
10. Division of the Commercial Vehicle New Registration
11. Division of the Three Wheeler New Registration
12. Division of the Motor Cycle New Registration
13. Transfer Division of Motor Cars
14. Transfer Division of Commercial Vehicles
15. Transfer Division of Motor Lorry
16. Transfer Division of Bus and Land Vehicles
17. Transfer Division of Three Wheelers
18. Transfer Division of Motor Cycle
19. Technical Division
20. Number Plates (Colombo) Division
21. Number Plates (Out Station) Division
22. Record Room I
23. Record Room II
24. Statistics Division

3.5 Sub Office

The Werahera sub office of Motor Traffic Department which is administered by a Deputy Commissioner and two Assistant Commissioners. All the functions relevant to the issuing of driving licence, issuing of weight certificate are also being discharged by this officers.

3.6 District Offices

The district offices of the Motor Traffic Department have been setup covering all the districts by now. These offices which have been set up attached to the district secretariats or other specific locations are managed by an Inspector of motor traffic.

Basically functions such as receiving applications for driving licence and conducting written and practical tests relevant to the issuing of driving licence are being carried out by these district offices. Apart from these applications are called for the purpose of new registration of motor cycle relevant to the district on number allocated in addition to duties, allocation of motor cycle within the district, issue of certificates for heavy vehicles and activities relevant to technical services, and all activities in respect of allocations are also carried out by these offices.

The programs implemented for the efficient regulation of motor cycle:-

With the aim of building sustainable, national policies in regard to the future vision of Mahinda Chinthana Programme the progress made in respect of the programmes relevant to this department may be summarized in the following manner:

- Statistical progress made on the main public services in the department
- Progress made in the implementation of strategies on the annual implementation plan.
- Progress made on the capital investment projects implemented with budget funds.

04. Functions performed by the Department

Basically, the duties of the Department of Motor Traffic may be classified under five groups. Namely,

03. Registration of vehicles that can be driven, in accordance with the rules applicable under Motor Traffic Act.
04. Registration of Transferring of the vehicle's ownership
05. Issue of licence to drivers on skilled certificate
06. Technical Service
07. Monitoring the Emission Tests

4.1 New Registration of Vehicle Ownership

This means the registration for the first time of vehicles that are not registered before in Sri Lanka, that is vehicles imported or manufactured locally. When issuing the certificates relevant to the vehicle, the application MTA 02, duly perfected by the applicant the relevant custom documents, two certified photographs of the applicant with the photocopy of the Identity card, and two certified photographs showing the front and the sides of the vehicle separately should be submitted by the applicant on making payment for registration chargers.

The relevant registration certificate is issued after finishing registration work in one day. The number plates relevant to the vehicle are issued within three (3) days.

For the convenience of persons who register new vehicles, facilities, are provided to obtain the services of Sri Lanka Insurance corporation and Janashakthi Insurance Cooperation within the department premises itself and in order to obtain the first revenue license, a unit in the western province motor traffic commissioner's office has been set up.

The total number of vehicles registered in Sri Lanka as at 2011.12.31 is 4,479,732. This is an increase of 13.28% when compared to the yearend 2010, which was 3,954,311. The number of newly registered motor vehicles in Sri Lanka in the year 2011 is 525,421. When compared to the year 2010, which was 359,243 the number of new registration of vehicles is 46.3%.

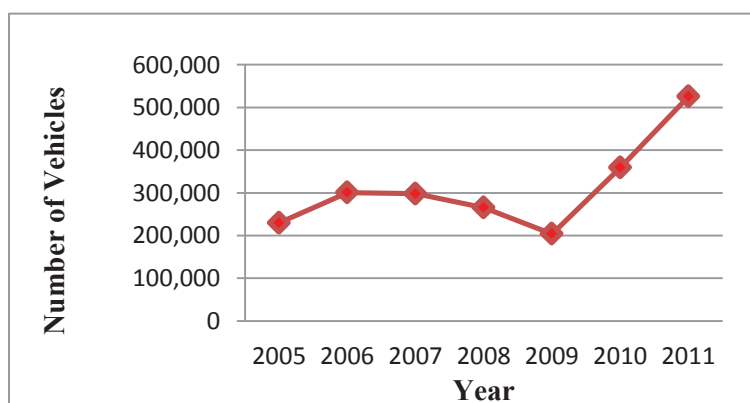
When considering this increase, in comparison to the 76% increase in the new registration in the year 2010 is a decline. The increase of tax percentage on import and the development in the registration fees may be attributed to this decline.

4.1.1 Table: - The total number of vehicle

year	Number of Newly Registered Vehicle	Density of the total number of vehicles
2005	229,669	2,527,380
2006	300,522	2,827,902
2007	297,892	3,125,794
2008	265,199	3,330,993
2009	204,075	3,595,068
2010	359,243	3,954,311
2011	525,421	4,479,732

Source: - The Department of Motor Traffic

4.1.1 Drafts



When considering the new vehicle registration of Sri Lanka, an increase in the number of vehicles year by year can be observed.

Though a decline in registration of vehicles was indicated during the year 2006 and 2009, again it began to increase gradually

since the year 2010 and it has growth up to 525,421 in 2011. The number of newly registered

vehicles during the year 2010 and 2011 are categorized under eight (8) categories according to the type of the vehicle namely , motor buses, dual purpose vehicle, motor Lorries, land vehicles (tractor), land vehicles (trailers).The number of vehicle registered in the year 2011 and the percentage of growth in comparison to the year 2010 under respective category could be shown in table 4.1.2 below.

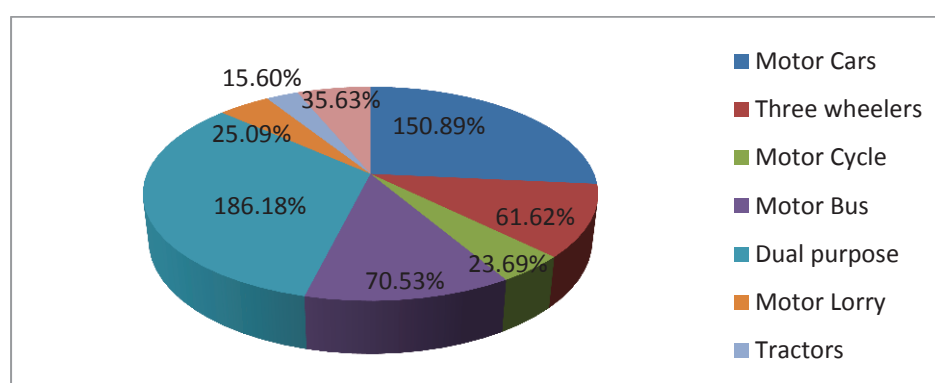
4.1.2 Table:- Categories of new registration vehicle

Class of vehicles	Number of vehicles by the 31 st December 2010	Numbers of Vehicles by 31 st of December 2011	Increase as a Percentage
Motor Cars	23,072	57,886	150.89%
Three Wheelers	85,648	138,426	61.62%
Motor Cycles	204,811	253,331	23.69%
Motor Bus	2,491	4,248	70.53%
Dual Purpose Vehicles	11,712	33,518	186.18%
Motor Lorry	11,845	14,818	25.09%
Land Vehicles (Tractors)	17,363	20,073	15.60%
Land Vehicles (Trailers)	2,301	3,121	35.63%
Total	359,243	525,421	46.25%

Source: - The Department of Motor Traffic

As per the table the 150.89% percentage of new registration of motor cars in 2011, in compared to the year 2010. Though the percentage of the dual purpose vehicles has been increased by 186.18% in comparison to the year 2010. The new registrations of motor buses indicate the highest percentage of growth for the third place. But as a result of the slow growth in comparison to the previous year, all registrations of new vehicles indicate a low progress rate such as 46.25%.

4.1.2 Table:-Increase of the new registration vehicle



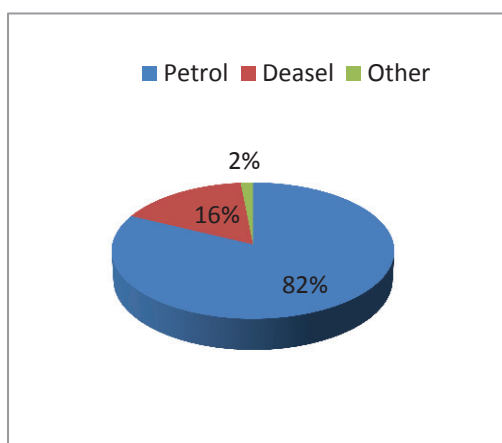
Source:- The Department of Motor Traffic

These vehicle are registered during the year, could be categorized mainly under several categories, according to the fuel consumption. Namely,

- Petrol Vehicle
- Diesel Vehicle
- Other

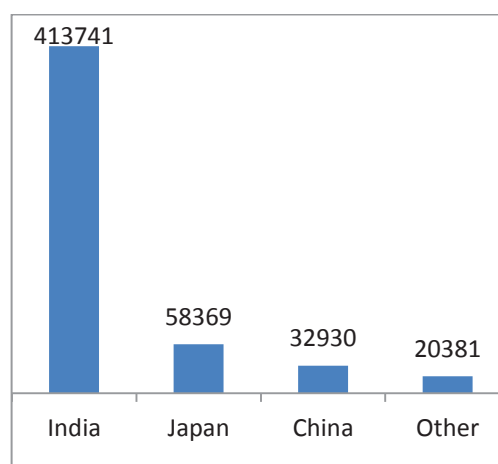
Among the newly registered vehicles within the year 2011, under the above category 431,823 vehicles have been registered as petrol using vehicles and 85,540 vehicles as diesel using vehicles. In addition to this, according to usages, 4,415 vehicles have been registered as petrol/electrical vehicles and a few numbers of vehicles such as 27 have been registered as electrical vehicles and 3,616 as vehicles not using fuel.

4.1.2 Drafts:-



Source:- The Department of Motor Traffic

4.1.3 Drafts



Source:- The Department of Motor Traffic

When considering the countries from where vehicles have been imported during the year 2011, among the 525,421 newly registered vehicles, 413,741 (79%) vehicles have been imported from India. 58,369 (11%) vehicles have been imported from Japan while 32,930 (6%) vehicles have been imported from China. When analyzing the percentage of number vehicles it could be seen that a large number of vehicles, that is nearly 79% vehicles have been imported from India. The said data could be summarized as in the 4.1.3 diagram.

When the new registration of Department vehicle is carried out the vehicle could be registered under three categories. Namely,

- The Division New Registration of Commercial Vehicles
(Cars, Buses, Lorries, Dual Purpose Vehicles, Single Cabs, Prime Mover, Tractors, Herse, Ambulance etc..)
- The Division of New Registration of Three Wheelers
- The Division of New Registration of Motor Cycle.

4.1.1 New Registration Division of Commercial Vehicles

Deputy Commissioner – Mr. N.R Kakulandala (SLAS I)

Supervising officer – Mr.R Eeshvaralingam

<u>Staff</u>	<u>Number</u>
Public Management Assistant	22
Investigation and Development Assistant	01
Investigation Assistant	04
Human Resources Assistant	01
Data Entry Operator	01
Department Cleark	03
Office Assistant	04

Duties of the Division

The main duty of this division is to register and to issue the registration certificates for vehicles for special duties, dual- purpose vehicles, motor Lorries, motor cars and the vehicles purchased by the security forces and the vehicles confiscated and sold at auction. In addition to this, charging of fees and giving English letter for vehicles bearing numbers 18, 19,300,301,302 registering semi luxury, dual-purpose luxury vehicle for tax purpose and allocating numbers for vehicles under government policies and charging fees for such purpose are also carried out by this division.

In the year 2011,the number of motor vehicles registered was 114,905 from this division. In the year 2010, the number of motor vehicles registered was 119,163 and compared to the year 2010, the number of newly registered commercial vehicles during the year 2011 has decreased by 3.57% in growth.

4.1.2. New Registration Division of Three Wheelers

Assistant Commissioner – Mrs. K.H.J Lankadaree Senarathna (SLAS III)

Supervising Officer – Mr.H.Wimalarathna

<u>Staff</u>	<u>Number</u>
Public Management Assistant	04
Investigation Assistant	02
Department Clerk	04
Office Assistant	01
Office Labour	01

Duties of the Division

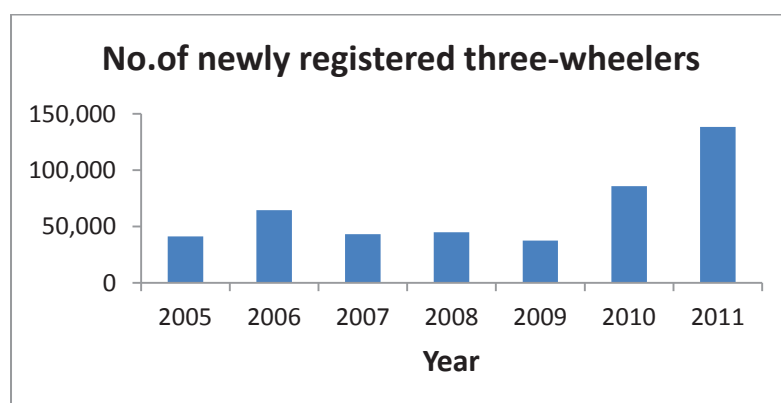
The main duty of this division is the new registration of unregistered three wheelers. In addition to this, transferring and registering of vehicles used by diplomatic mission and nongovernmental organizations, cancellation of such vehicle registration and to perform activities relating to taking such vehicles out of the country are also being done by this division.

4.1.3 Table: - Tendency for new three-wheeler registrations from year 2005

Year	The number of new registration of Three Wheeler
2005	41,085
2006	64,466
2007	43,068
2008	44,804
2009	37,364
2010	85,648
2011	138,426

Source:- The Department of Motor Traffic

4.1.4 Drafts



Source: - The Department of Motor Traffic

4.1.3. New Registration Division of Motor Cycle

Deputy Commissioner – Mr. U.K.Bandara (SLAS I)

Supervising Officer – Mr. S.P Rupananda

<u>Staff</u>	<u>Number</u>
Public Management Assistant	19
Investigation and Development Assistant	01
Data Entry Operator	01
Department Clerk	01
Office Assistant	02
Sanitary Laborers	01

Duties of the division

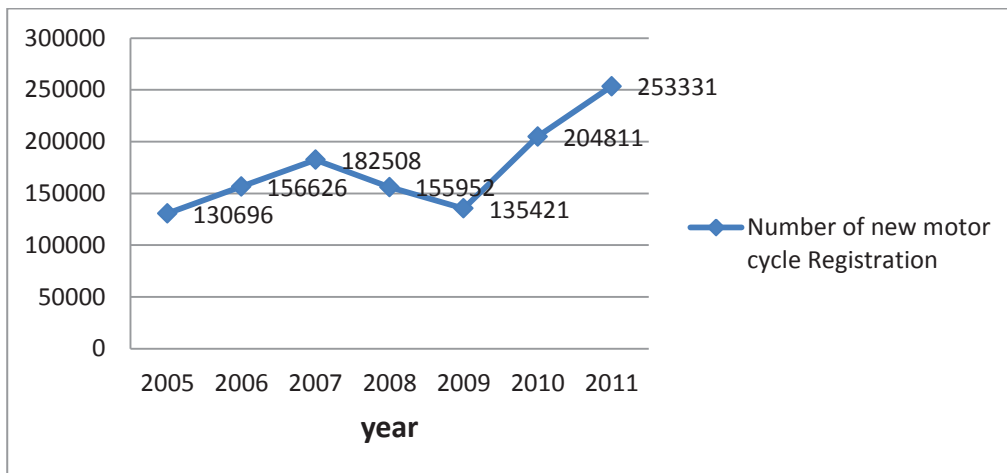
The main duty of the division is to register the new motor cycle which have not been registered in Sri Lanka before. Apart from that, duties such as issuing numbers for new registrations motor cycles in district offices, releasing the data of motor cycle registered by the district offices to the computer system, issuing registration certificates relevant to the MTA 02 specimens sent by district offices in Northern and Eastern provinces after the registrations are also discharged by this division.

4 1.4.Table:- Growth of number of new motor cycles from the year 2005

Year	Number of new motor cycle registrations	Contribution to the total number of vehicle
2005	130,696	1,265,514
2006	156,626	1,422,140
2007	182,508	1,604,648
2008	155,952	1,760,600
2009	135,421	1,896,021
2010	204,811	2,100,832
2011	253,331	2,354,163

Source:- The Department of Motor Traffic

4.1.5 Drafts



The Department of Motor Traffic

During the year 2011, the new registrations of motor cycles are 253,331 and similar to all other years, through the new registrations of motor cycles, a high contribution in the number of motor vehicles has been indicated during this year too. About 2,354,163 motor cycles have been added to the total number of vehicle registration number of vehicle registration during the year 2011. It is as high as 52.56% of the total number of motor vehicles. Though this motor cycle new registrations in comparison to the year 2010 are an increase by 23.69%, when compared to the 51.2% increase in the year 2009, it indicates a slow growth.

4.2 Transferring of Vehicle Ownership: (Transfer)

The main idea of transferring of vehicles is the registration of the transferring of the ownership of all the vehicles which are originally registered at the department of motor traffic. This transferring of vehicles is carried out under six transferring section according to the category of vehicles.

- Lorry transferring division
- Car transferring division
- Commercial vehicles transferring division
- Tree-wheeler transferring division
- Motor Cycle transferring division
- Bus and Land vehicle transferring division

4.2.1 Duties and function of the transferring division

General services and one day services in respect of each section are performed by each section and the duties and function of all these sections could be stated as follows:

- Registration of transfer
- Registration of transfer with absolute right or mortgage
- Registration of transfer after the can collation of absolute right or mortgage
- Issue of registration certificate and duplicates of vehicle I.D.
- Insertion of formally done physical and documentary alterations.
eg: Engine No, Colour, address
- Computerization of data in order to issue duplicates of number plates and stickers of vehicles having new English letters.
- Approval and issue of MTA 2 documents required to obtain revenue license's for vehicles applied to the transferring division for transfer.
- Issue of certified computer extracts required for legal activities and recording the objection received.

4.2.2 The Consistency of officers in transferring divisions

When the relevant duties are discharge by each division, the staff of the relevant division is responsible for its duties and the consistency of officers respective of divisions may be summarized as follows:

4.2.1 Table

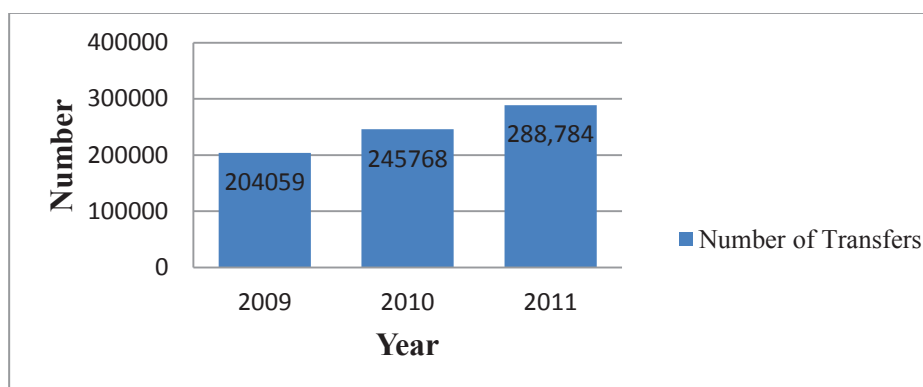
Name of Transferring division	Staff Officers	Supervising Officers	Investigation and Development Assistant	Data Entry Operators	Public Management Assistant	Department Clerk	Office Assistant/ Dept. Labor
Transfers of Motor Cycle	Mrs:R.A.K Renuka Assistant Commissioner	Mr:A.M Somarathana	06	02	06	06	04
Transfers of Commercial Vehicle	Mr:K.M.S.Serasinghe Deputy Commissioner	Mr:G.B Siripala	01	-	07	08	02
Transfers of Lorry	Mr:G.S.K.Kannangara Additional Commissioner	Mr:K.L.M.B Herath	3	-	03	05	01
Transfers of Cars	Mr:Ranjith Gunawardhana Assistant Commissioner	Mr:R.V Upali	07	-	13	07	03
Transfers of Three wheeler	Mr:K.S Wijaya keerthi Assistant Commissioner	Mr:K.P.P Bandara	03	-	05	05	02
Transfers of Buses and Land Vehicles	Mrs:Niroshani de silva Assistant Commissioner	Mr:W.K Kumaradasa	01	-	02	03	01

Source: - Department of Motor Traffic

4.2.3 Progress of the Performance of the transferring divisions

In 2011, When considering the transferring of vehicles, the total number of transfers is 288,784. The tendency in the transferring of vehicles since the year 2011, may be indicated as in the graph below.

4.1.6 Graph :- Tendency for vehicle transfers



Source:- Department of Motor Traffic

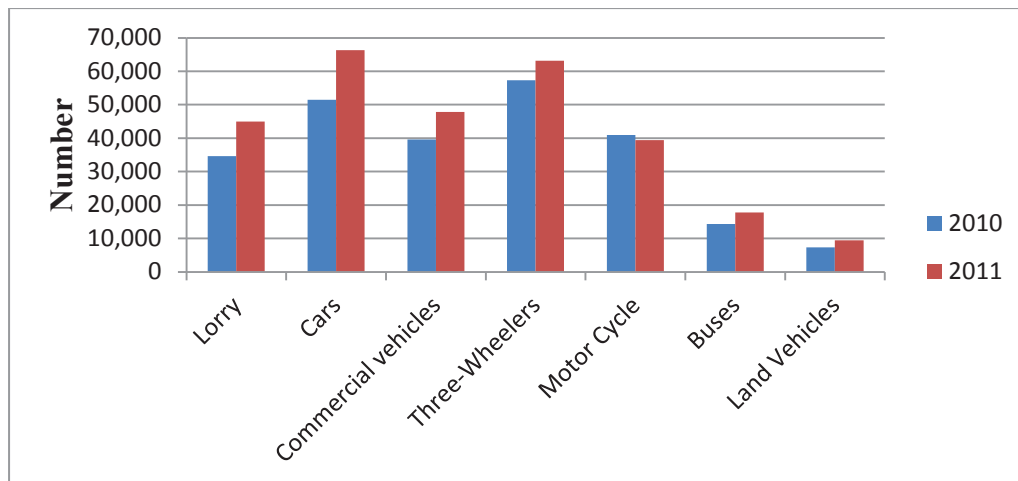
According to the graph, the total number of transfer has reached up to 288,784 indicating a 17.50% growth in comparison to 245,768 transfers done during the year 2011. That growth is an Indicator of a slow growth when compared to the 20% growth during the year 2010. The said number of transfers could be indicated separately as in the table below, according to the each category of vehicles.

4.1.6 Table: - Consistency of transferring of vehicles

Type of Vehicle	2010	2011
Transfers of Lorry	34,653	44,936
Transfers of Cars	51,490	66,297
Transfers of Commercial Vehicles	39,644	47,793
Transfers of Three Wheelers	57,348	63,194
Transfers of Motor Cycles	40,906	39,401
Transfers of Buses	14,366	17,720
Transfers of Land Vehicles	7,361	9,443
Total	245,768	288,784

Source:- Department of Motor Traffic

4.1.7 Graph



Source:- Department of Motor Traffic

Though, in the year 2010, in respect of vehicle transferring, transferring of Three-Wheelers indicated a higher number, within the year 2011, the highest number of transfers indicated was from transferring of motor cars. As a result of that, transferring of Three-Wheelers have taken the third place and the least importance of the total number of vehicle transfer rings has gone to the transferring of buses and land vehicles.

4.3 Weerahera Sub office

Activities of the Weerahera sub office are carried out through the sections mentioned below.

1. Administration Division
2. New Driving Licence Division
3. Driving Licence Enforcement Division
4. Duplicate Driving Licence Division
5. Technical Division
6. Vehicle Inspection Division
7. Shroff's Division
8. Postal Division
9. Record Room
10. Examination Hall

4.3.1 Staff

Assistant Commissioner : Mr. G.H.R. Gunawardane

: Mr. N.P. Amaratunge

<u>Staff</u>	<u>Number</u>
Supervising Officers	10
Public Management Assistants	27
Investigation and Development Assistants	05
Development Assistant (Road safety)	04
Development Assistant	01
Human Resources Assistant	01
Data Entry Operators	02
Department Clerk	22
Motor Traffic Inspector	34
Driver	01
Office Assistants	03
Office Labours	07
Casual	02

4.3.2 Issuing of driving licence

Though all function related to the issuing of driving licence is mainly discharged by the Werahera Sub office of the Department of Motor Traffic, it is expected to be extended to other district offices including Hambantota and Anuradhapura district offices. This process issuing driving licence, passing several stages in its timely expansion, has expanded to the stage of international standard smart card driving licence currently issued. For the prevention of printing this international standard smart card driving licence fraudulently, high quality security systems have been used and the blood group of the card holder has also been included in this. When issuing these licences, two methods are mainly used. That is,

1. On Line (Used by Werahera Office)
2. Off Line (Used by District Office)

Given below is the chart prepared quarterly regarding the issuing of driving licence during the year 2011.

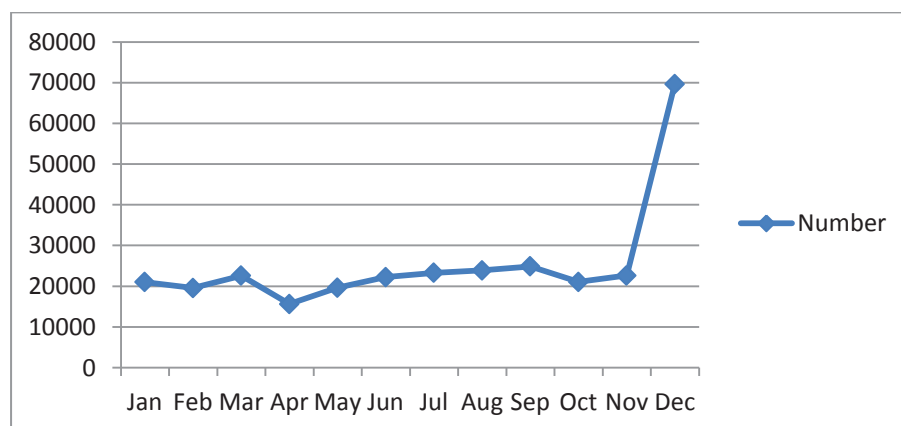
4.3.1 Table

Type	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Conversion	35,690	31,764	37,582	56,059	161,095
Amendments	253	323	557	768	1,901
Duplicates	5,836	6,109	7,571	10,206	29,722
Extention	4,375	4,004	5,149	9,645	23,173
Foreign Conversion	738	731	1,151	1,281	3,901
New vehicles licence	16,250	14,553	20,030	35,354	86,187
Renewals	-	-	-	6	6
Total	63,142	57,484	72,040	113,319	305,985

Source:- Department of Motor Traffic

As per the Table 4.3.1 above, when considering the issue in respect of 35,354 new driving licences, this rate has been made by the addition of a high rate, being 6,198 in the month of October, 6,488 in the month of November and 22,668 in the month of December within the range of 5000-7000. The number of new driving licences issued throughout the year, a high rate was recorded in the month of December by the addition of the rate of the licences issued by the district offices in Gampaha, Hambantota and Kurunegala.

4.1.8 Graph: - Number of driving licence issued



Source:- Department of Motor Traffic

4.4 Technical Service

Activities relevant to technical services carried out by the Department of Motor Traffic are carried out by the Technical Branch, and such duties are carried out by the Motor Traffic Inspectors of Sri Lanka Technical Services, which comprises of Assistant Commissioner Motor Traffic (Technical), 05 Chief Motor Traffic Inspectors and 61 Motor Traffic Inspectors. These Motor Traffic Inspectors have been appointed for technical service at Head office, Branch office at Werahera and all district offices.

The duties carried out in respect of technical services by the Head office, Branch office at Werahera and all district offices may be commonly classified as follow:

- Preparing laws and regulations according to the Motor Traffic Act and doing necessary amendments.
- Conducting written and practical tests regarding driving licences.
- Issuing of Tare certificates, amendment certificates and certificates of identification after inspecting the vehicle.
- Issuing of fitness certificates
- Attending the tender boards, cancelling of vehicles, attending relevant boards before auction, for estimating.
- Registration of Garages and issuing new licences
- Issuing CMT chassis numbers and trailer chassis numbers.
- Designing and implementing of driving instructions programmes.
- Inspecting the vehicles with regard to serious accidents and forwarding reports to the courts.

The technical services carried out by the Head office may be classified under 20 categories and the numerical data may be summarized as in the table 4.3.2 given below.

4.3.2 Table

Duties	Number 2011
Conducted driving licence written tests	77,996
Conducted driving licence practical tests	76,539
No.of number plates issued (Colombo)	356,856
No.of number plates issued (Outstation)	183,874
No.of garages /sales registration	243
No.of garages /sales inspected for new registration	243
No.of garages /sales certificates renewed	805
Inspection of driving school	46
Issuing of specimen forms	375
Issuing of C.M.T. chassis numbers	25
Issuing of Trailer chassis numbers	108
Issuing of C.M.T. chassis numbers for custom vehicles auction	3,888
inspection of Motor Cycles	2,112
Computerizing new Motor Cycles	253,376
Issuing of Tare certificates	12,514
Issuing of Identity certificates	1,754
Issuing of prohibition orders	1,765
Removal of prohibition orders	1,984
Inspection of vehicle accidents	4,751
Attending to special duties	222

Source: - Department of Motor Traffic

4.5 Piloting the functions of Emission of Gas Test

The special gazette notification bearing No 1533/17 issued on the 25th of January 2008, with the intention of controlling the emissions of vehicles, causing environmental pollution and as per the Motor Traffic (Amendment) Act, of No 08 of 2009, which will be effective from 1st of November 2008, test for emission of gases were initiated.

Two private companies have been selected for the purpose of issuing test certificates for emission of gases and the said certificate issued by the said company is valid for one year. When obtaining the annual revenue licence, it is compulsory to forward the test certificate for emission of gases.

At the initial stage of the emission of gas test when obtaining the revenue licence for three (03) years prior to registration for brand new vehicles registered in this country, the test certificate for emission of gases was not necessary. Since 01.02.2011 it was limited to one year and for vehicles registered prior to 31st December 1975 the test certificate for emission of gases is not necessary to be submitted. It is not necessary to forward the test certificate when obtaining the annual revenue licence for all agricultural vehicles.

When piloting the activities in the respect of the emission of gas test, a project office for this purpose has been set up and the staff appointed is as follows:-

Director	- Programme for emission of Gases
Accountant	- Programme for emission of Gases
Traffic Inspector	- 01
Department Clerk	- 01

Duties and Function of the Division:-

The duties performed by this division will be to make the public aware of the programme in respect of emission tests, to issue the relevant circulars and to discharge the relevant activities, to discharge relevant activities in respect of road safety and management of vehicles.

At present the problem with emission testing is that certain centres of relevant companies provide emission test licence in a fraudulent manner. In order to supervise the emission test well, arrangements have been made by the Department to improve the road inspections. Under this, action has been taken to increase number of vehicles that could be used for emission testing and, on the information received from the public emission test have been expanded. Even a vehicles with an emission test certificate driven on the roads emitting smoke, could be stopped and inspected. When receiving telephone messages in respect of such vehicles, provisions have been made to bring them for inspection. It is expected by the Department that the services expected by the public could be done through this.

5. Revenue and Expenditure - 2011

5.1 Accounts Division

Chief Accountant	– Mrs. D.S.R.K.Gunathilaka
Accountant	– Mr.D.K.M.R.Kumarasiri
Supervising Officer	– Mrs. L.G.S. Mangalika

<u>Staff</u>	<u>Number</u>
Investigation and Development Assistant	01
Investigation Assistant	02
Account Assistant	01
Department Clerks	01
Public Management Assistant	14
Office Assistant	03
Office Labours	02
Drivers	01

Duties and Function of the division

The duties and responsibilities of the Account division will be to make payments in respect of wages, overtimes, travelling, loans, to all officers employed in the Traffic Department, purchasing items required for the Department, repairing of all equipments and buildings, all accounts relating to revenue and expenditure, Audit Inquires and forwarding reports relevant to the state accounts committee, raising income and keeping accounts, remitting the revenue to the treasury and activities in respect of assign powers under F.R.135.

5.2 Luxury Tax Division

Accountant	– Mrs.I.G.S.S.Sirimanna
Supervising Officer	– Mr. B.G.A.S.S. Paul

<u>Staff</u>	<u>Number</u>
Investigation Assistant	01
Public Management Assistant	02
Department Clerk	03
Office Assistant	01

Duties of the Luxury Tax Division

Under the finance Act No 16 of 1995 and under the amendments to it levying of luxury, semi luxury and dual purpose, taxes, guiding and managing the insurance institutes which levy the taxes making vehicle owners aware of paying tax, recovering remaining tax, payments of tax, maintaining the computer system with regard to the respective vehicles and remitting the revenue to the treasury and preparing revenue reports.

5.3 Internal Audit and Investigation Division

Accountant – Mr.R.Kahaduwaarachchi

<u>Staff</u>	<u>Number</u>
Public Management Assistant	03
Office Assistant	02

Duties and Responsibilities of the division

To check files and make recommendations with regard to internal Audit work in the Head Office and its branches and attend to inquiries as directed by the Commissioner General.

5.4 Revenue Account

The revenue derived by the Department of Motor Traffic consists of (03) parts.

- ✓ Luxury Motor Vehicle Tax
- ✓ Tax on the sale of Motor Vehicles
- ✓ Chargers and other Revenue under Motor Traffic Act

The Estimated Revenue for the Year 2011 and the Actual Income for the Year 2011 are as follows:-

Description of Revenue/ Revenue Head	Estimated Amount 2011	Actual Revenue for 2011
Luxury Motor Vehicle Tax	575,000,000.00	714,050,018.00
Tax on the sale of Motor Vehicles	32,000,000.00	42,289,200.00
Chargers under Motor Traffic Act	5,800,000,000.00	6,325,878,728.00
Total Revenue	6,407,000,000.00	7,082,217,946.00

Source:- Department of Motor Traffic

In the year 2011, the luxury motor tax when compared to the actual income has risen by 124% and the tax on the sale of vehicles has risen by 132%. In addition to this, under the Motor Traffic Act, the fees charged have risen by 9% more than the actual income. As a result, the total actual income in the year 2011 has risen by 110%, which is more than estimated income. In the year 2010, in comparison to the actual income of the motor traffic department, the increase in the total actual income in the year 2011 is 181%.

5.5 Expenditure Account

5.5.1 Table

Expenditure Statement / Expenditure Heading	Estimated expenditure for 2011	Actual Expenditure for 2011
Expenditure	752,450,000.00	1,788,592,500.00
Capital Expenditure	822,500,000.00	1,054,991,905.00
Total Expenditure	1,574,950,000.00	2,843,584,405.00

Source:- Department of Motor Traffic

The total estimated expenditure in the year 2011 is Rs. 1,574,950,000.00 and the actual expenditure of the year is Rs. 2,843,584,405.00. This expenditure may be grouped under two headings as recurrent and capital expenditure. The actual expenditure for the year is Rs. 1,788,592,500.00 and the actual capital expenditure is Rs. 1,054,991,905.00

5.5.1 Financial Progress (Capital Expenditure)

5.5.2 Table :- Report on Capital Expenditure – 2011 (January – December)

Budget	Description	Value (Rs. Cent)	Financial Progress %
Rehabilitation and promotion of capital assets			
307-02-01-2001	Building and Construction	859,110.24	85%
307-02-01-2002	Machinery and Equipment	809,397.53	53%
307-02-01-2003	Vehicle	197,645.19	9.8%
Acquisition of capital assets			
307-02-01	Furniture and office Equipment	4,376,283.21	87.5%
307-02-01-2103	Machinery and Equipment	8,253,468.26	82.5%
Skills Development			
307-02-01-2401	Training and skill development	292,250.00	9.7%
Building and Constructions			
307-02-01-09-	Acquisition of proposed building at Werahera	20,688,227.70	98%
307-02-01-10-	Setting up divisional offices at divisional Secretariats	37,447,640.67	85%
Other Capital Expenditure			
307-02-01-01-	Printing driving licence	982,067,882.22	99%

Source:- Department of Motor Traffic

5.5.2. Investment project in respect of Constructions.

- Commencement of construction plans at a cost of Rs. 563.4 million for the record room at Werahera Branch office.
- Commencement of work for modernization of the Head Office Restaurant at a cost of Rs. 18.8 million.
- Modernization of part of the Galle Districts office building (E-courts) at a cost of Rs. 11.61 million.
- Internal layout work has commenced for the construction of Puttalam district office building at a cost of Rs. 9.19 million.
- To carry out constructions at Nuwara Eliya district office at a cost of Rs. 53.34 million.
- To complete the work of Hambantota district office at a cost of Rs. 35.22 million.
- Construction work at Vauniya district office has been completed at a cost of Rs. 7.34 million and to carry out internal layout activities.
- Constructions work at Batticaloa district office has been completed at a cost of Rs.8.20 million and attention has been drawn to internal layout activities.
- To complete the internal layout work at Kurunegala district office at a cost of Rs. 10.65 million.
- The construction work at Gampaha district office has been completed at a cost of Rs. 10.90 million and completion of internal layout work.

Charges for new registration of vehicles – 2011

Class of the Vehicles	Registration Charges	Number Plate Chargers	Tare Certificate Chargers	Postal Chargers	Transferring Chargers	Transferring Charges	
Motor Cars	CC =1600, 15,000/- CC>1600, 20,000	3300/-	500/-	50/-	7750/-	Above 30 yrs. less than 01 Yrs. Between 1-2 Yrs Between 2-3 Yrs Between 3-5 Yrs Exceeding 5 Yrs	6,000/- 7,500/- 10,000/- 15,000/- 25,000/-
Dual Purpose Vehicles	15000/-	3300/-	500/-	50/-	7750/-	Above 30 yrs. less than 01 Yrs. Between 1-2 Yrs Between 2-3 Yrs Between 3-5 Yrs Exceeding 5 Yrs	6,000/- 7,500/- 10,000/- 15,000/- 25,000/-
Motor Lorries	3000/-	3300/-	500/-	50/-	3750/-	Above 30 yrs. less than 01 Yrs. Between 1-2 Yrs Between 2-3 Yrs Between 3-5 Yrs Exceeding 5 Yrs.	4,000/- 5,000/- 6,800/- 7,800/- 9,800/-
Motor Buses	3000/-	3300/-		50/-	3750/-	Above 30 yrs. less than 01 Yrs. Between 1-2 Yrs Between 2-3 Yrs Between 3-5 Yrs Exceeding 5 Yrs	7,000/- 8,400/- 9,500/- 10,500/- 13,500/-
Special Purpose Vehicle	20,000/-	3300/-	500/-	50/-	2800/-	Above 30 yrs. less than 01 Yrs. Between 1-2 Yrs Between 2-3 Yrs Between 3-5 Yrs Exceeding 5 Yrs	3,000/- 5,000/- 7,000/- 9,000/- 10,000/-
Ambulance	10,000/-	3300/-	500/-	50/-	1800/-	Above 30 yrs. less than 01 Yrs. Between 1-2 Yrs Between 2-3 Yrs Between 3-5 Yrs Exceeding 5 Yrs.	2,000/- 2,500/- 3,000/- 4,000/- 4,500/-
Herse	10,000/-	3300/-	500/-	50/-	1800/-	Above 30 yrs. less than 01 Yrs. Between 1-2 Yrs Between 2-3 Yrs Between 3-5 Yrs Exceeding 5 Yrs	6,000/- 7,000/- 8,000/- 9,000/- 10,000/-
Lorry Trailor	7500/-	3300/-	500/-	50/-	3100/-	Above 30 yrs. less than 01 Yrs. Between 1-2 Yrs Between 2-3 Yrs Between 3-5 Yrs Exceeding 5 Yrs	5,000/- 6,000/- 7,000/- 8,000/- 9,000/-

Land vehicle/Tractor Wheelers 4	7000/-	3300/-	500/-	50/-	2060/-	Above 30 yrs. less than 01 Yrs. Between 1-2 Yrs Between 2-3 Yrs Between 3-5 Yrs Exceeding 5 Yrs	2,750/- 4,500/- 6,000/- 7,000/- 800/-
Hand Tractor Wheelers 4	1500/-	2400/-	500/-	50/-	1150/-	Above 30 yrs. less than 01 Yrs. Between 1-2 Yrs Between 2-3 Yrs Between 3-5 Yrs Exceeding 5 Yrs	1,750/- 2,000/- 2,500/- 3,500/- 5,000/-
Tractor Trailer/ Bauser	6000/-	3300/-	500/-	50/-	2800/-	Above 30 yrs. less than 01 Yrs. Between 1-2 Yrs Between 2-3 Yrs Between 3-5 Yrs Exceeding 5 Yrs	2,000/- 3,000/- 4,000/- 5,000/- 6,000/-
Prime Mover	15000/-	3300/-	500/-	50/-	3750/-	Above 30 yrs. less than 01 Yrs. Between 1-2 Yrs Between 2-3 Yrs Between 3-5 Yrs Exceeding 5 Yrs	4,000/- 5,000/- 7,000/- 9,000/- 10,000/-
Motor Tricycle	2500/-	2800/-			1200/-	Above 30 yrs. less than 01 Yrs. Between 1-2 Yrs Between 2-3 Yrs Between 3-5 Yrs Exceeding 5 Yrs	2,500/- 3,000/- 4,000/- 5,000/- 6,000/-
Motor Cycle	2000/-	2400/-			500/-	Above 30 yrs. less than 01 Yrs. Between 1-2 Yrs Between 2-3 Yrs Between 3-5 Yrs Exceeding 5 Yrs	1,500/- 1,750/- 2,000/- 2,500/- 4,000/-
Motor Tricycle/ Van	3000/-	2800/-				Above 30 yrs. less than 01 Yrs. Between 1-2 Yrs Between 2-3 Yrs Between 3-5 Yrs Exceeding 5 Yrs	3,000/- 4,000/- 5,000/- 7,000/- 9,000/-
Alternative Fuel Motor Vehicle	1500/-			50/-	1,540/-	Above 30 yrs. less than 01 Yrs. Between 1-2 Yrs Between 2-3 Yrs Between 3-5 Yrs Exceeding 5 Yrs	2,000/- 2,500/- 3,000/- 3,500/- 4,000/-
Electric Power Vehicle	1500/-			50/-	1,540/-	Above 30 yrs. less than 01 Yrs. Between 1-2 Yrs Between 2-3 Yrs Between 3-5 Yrs Exceeding 5 Yrs	2,000/- 2,500/- 3,000/- 3,500/- 4,000/-
Vehicle for the Disabled	1000/-			50/-	1,150/-	Above 30 yrs. less than 01 Yrs. Between 1-2 Yrs Between 2-3 Yrs Between 3-5 Yrs Exceeding 5 Yrs	2,000/- 2,500/- 3,000/- 4,000/- 5,000/-

Annexure -02

Charges for Transfer rings of Vehicles- 2011 (one day service)

Vehicle Class	Transfer ring charges	Sole ownership			Mortgage		Amended charges
		Registration	Extension	Cancellation	Registration	Cancellation	
Motor cars	3750/-	2750/-	2500/-	1000/-	400/-	500/-	250/-
Dual purpose vehicle	3750/-	2750/-	2500/-	1000/-	400/-	500/-	250/-
Land vehicle (agricultural)	1150/-	2750/-	2500/-	1000/-	400/-	500/-	250/-
Land vehicle (non agricultural)	1800/-	2750/-	2500/-	1000/-	400/-	500/-	250/-
Land vehicle (Tractors)	2060/-	2750/-	2500/-	1000/-	400/-	500/-	250/-
Hand Tractors	1150/-	2750/-	2500/-	1000/-	400/-	500/-	250/-
Motor Cycles	1150/-	2750/-	2500/-	1000/-	400/-	500/-	250/-
Motor Tricycles	1150/-	2750/-	2500/-	1000/-	400/-	500/-	250/-
Motor Tricycles/Van	1150/-	2750/-	2500/-	1000/-	400/-	500/-	250/-
Motor Lorry	3750/- 3750/-	2750/-	2500/-	1000/-	400/-	500/-	250/-
Motor Lorry/folk lift	3750/-	2750/-	2500/-	1000/-	400/-	500/-	250/-
Motor Lorry/Prime mover	3750/-	2750/-	2500/-	1000/-	400/-	500/-	250/-
Motor Coaches	3750/-	2750/-	2500/-	1000/-	400/-	500/-	250/-
Vehicle for disabled	1150/-	2750/-	2500/-	1000/-	400/-	500/-	250/-
Motor Ambulance	1800/-	2750/-	2500/-	1000/-	400/-	500/-	250/-
Funeral vehicles	1800/-	2750/-	2500/-	1000/-	400/-	500/-	250/-
Lorry Trailors	3100/-	2750/-	2500/-	1000/-	400/-	500/-	250/-
Tractor Trailor/Baucers	1800/-	2750/-	2500/-	1000/-	400/-	500/-	250/-
Alternative fuel motor vehicles	1540/-	2750/-	2500/-	1000/-	400/-	500/-	250/-
Electric powered vehicles	1540/-	2750/-	2500/-	1000/-	400/-	500/-	250/-
Special purpose vehicles	1800/-	2750/-	2500/-	1000/-	400/-	500/-	250/-

Source:- :- Department of Motor Traffic

* Rs. 50 is charged for stationery and postage

Charges for Transferring of Vehicles- 2011 (General Service)

Vehicle Class	Transfer ring charges	Sole ownership			Mortgage		Amended charges
		Registration	Extension	Cancellation	Registration	Cancellation	
Motor cars	2500/-	1250/-	500/-	500/-	200/-	300/-	100/-
Duel purpose vehicle	2500/-	1250/-	500/-	500/-	200/-	300/-	100/-
Land vehicle (agricultural)	500/-	1250/-	500/-	500/-	200/-	300/-	100/-
Land vehicle (non agricultural)	1000/-	1250/-	500/-	500/-	200/-	300/-	100/-
Land vehicle (Tractors)	1200/-	1250/-	500/-	500/-	200/-	300/-	100/-
Small Tractors	500/-	1250/-	500/-	500/-	200/-	300/-	100/-
Motor Cycles	500/-	1250/-	500/-	500/-	200/-	300/-	100/-
Motor Tricycles	500/-	1250/-	500/-	500/-	200/-	300/-	100/-
Motor Tricycles/Van	500/-	1250/-	500/-	500/-	200/-	300/-	100/-
Motor Lorry	2500/-	1250/-	500/-	500/-	200/-	300/-	100/-
Motor Lorry/folk lift	2500/-	1250/-	500/-	500/-	200/-	300/-	100/-
Motor Lorry/Prime mover	2500/-	1250/-	500/-	500/-	200/-	300/-	100/-
Motor Coaches	2500/-	1250/-	500/-	500/-	200/-	300/-	100/-
Vehicle for disabled	500/-	1250/-	500/-	500/-	200/-	300/-	100/-
Motor Ambulance	1000/-	1250/-	500/-	500/-	200/-	300/-	100/-
Funeral vehicles	1000/-	1250/-	500/-	500/-	200/-	300/-	100/-
Lorry Trailors	2000/-	1250/-	500/-	500/-	200/-	300/-	100/-
Tractor Trailor/ Baucers	1000/-	1250/-	500/-	500/-	200/-	300/-	100/-
Alternative fuel motor vehicles	800/-	1250/-	500/-	500/-	200/-	300/-	100/-
Electric powered vehicles	800/-	1250/-	500/-	500/-	200/-	300/-	100/-
Special purpose vehicles	1000/-	1250/-	500/-	500/-	200/-	300/-	100/-

Source - Department of Motor Traffic

* Rs. 50 is charged for stationery and postage

Sur-charges in respectively on Driving Licence

Service	Revenue Rs.	
	General Service	One day Service
1. New driving licence		
One Class of vehicel	1,700.00	-
Two Classes of vehicles	2,000.00	-
Three Classes of vehicles	2,250.00	-
2. Renewal or extension of Period on due date for delay every year or part - addition	1,700.00 250.00	2,200.00
3. Issuing a duplicate of the driving licence	1,700.00	2,200.00
4. Amendment of the details of the driving licence	2,000.00	2,500.00
5. Transferring of driving licence		
New driving licence for present driving licence	1,700.00	2,200.00
New driving licence for Foreign driving licence		
-For Sri Lankan people	2,000.00	2,500.00
-Only for Foreigners	10,000.00	10,500.00
6. New driving licence for Foreign citizens	1,500.00	
7. Extension for new driving licence	500.00	
8. Permit for driving for foreign citizens (for one month)	1,000.00	
9. International new driving licence	2,000.00	2,500.00
10. Re-application for written test	250.00	
11. Re-application for practical test	500	