

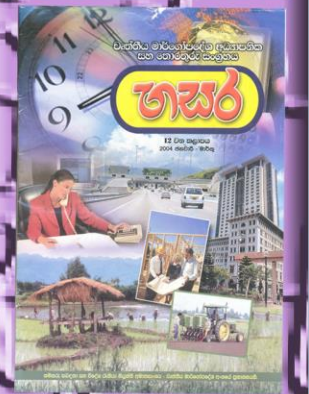
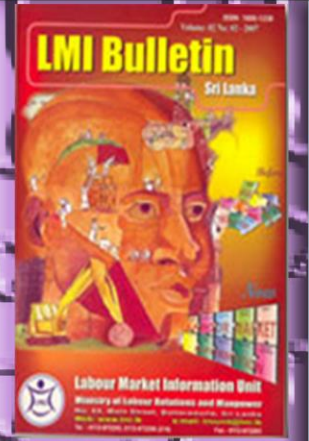


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Department of Manpower and Employment  
மனிதவலு வேலைவாய்ப்புத் திணைக்களம்



2012

කාර්ය සාධන වාර්තාව  
Performance Report  
செயலாற்றுகை அறிக்கை



International  
Labour  
Organization

විද්‍යාශිත ප්‍රවර්ධන අමාත්‍යාංශය  
Ministry of Productivity Promotion  
உற்பத்தித்திறன் மேம்பாட்டு அமைச்சு

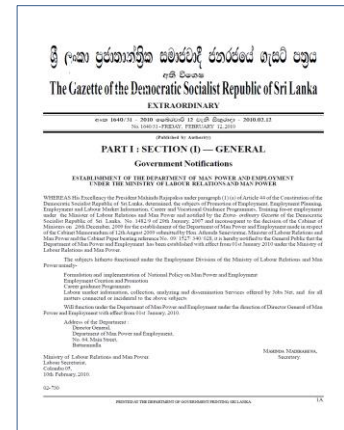
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## Department of Manpower and Employment

Department of Manpower & Employment has been established with effect from 1st of January 2010 under the Ministry of Labour Relations and Man power by amalgamating career guidance and employment planning division by the Extra –ordinary Gazette no 1640/31, dated 12/02/2010.

At present this Department is functioned under the Ministry of Productivity Promotion.



## Mandated Functions of the Department

**Mandated Functions of the department are,**

1. Formulation and implementation of a national policy on manpower and employment
2. Employment creation and promotion
3. Career guidance programmes
4. Labour market information collection, analysis and dissemination
5. Services offered by JobsNet and
6. for all matters connected or incidental to the above subjects

## Strategic Direction

### Vision

#### **Vision**

World class Sri Lankan workforce

### Mission

#### **Mission**

Development of highly skilled dynamic and globally competitive workforce and use the full potential of our human resources for the socio economic development of Sri Lanka

#### **Department Trust Area**

Man power utilization

The department performs in five main divisions

Progress monitoring and performance evaluation Unit

Employment Creation, Promotion and Career Guidance Division

Manpower planning, development and research division

Establishment Division

Accounts Division

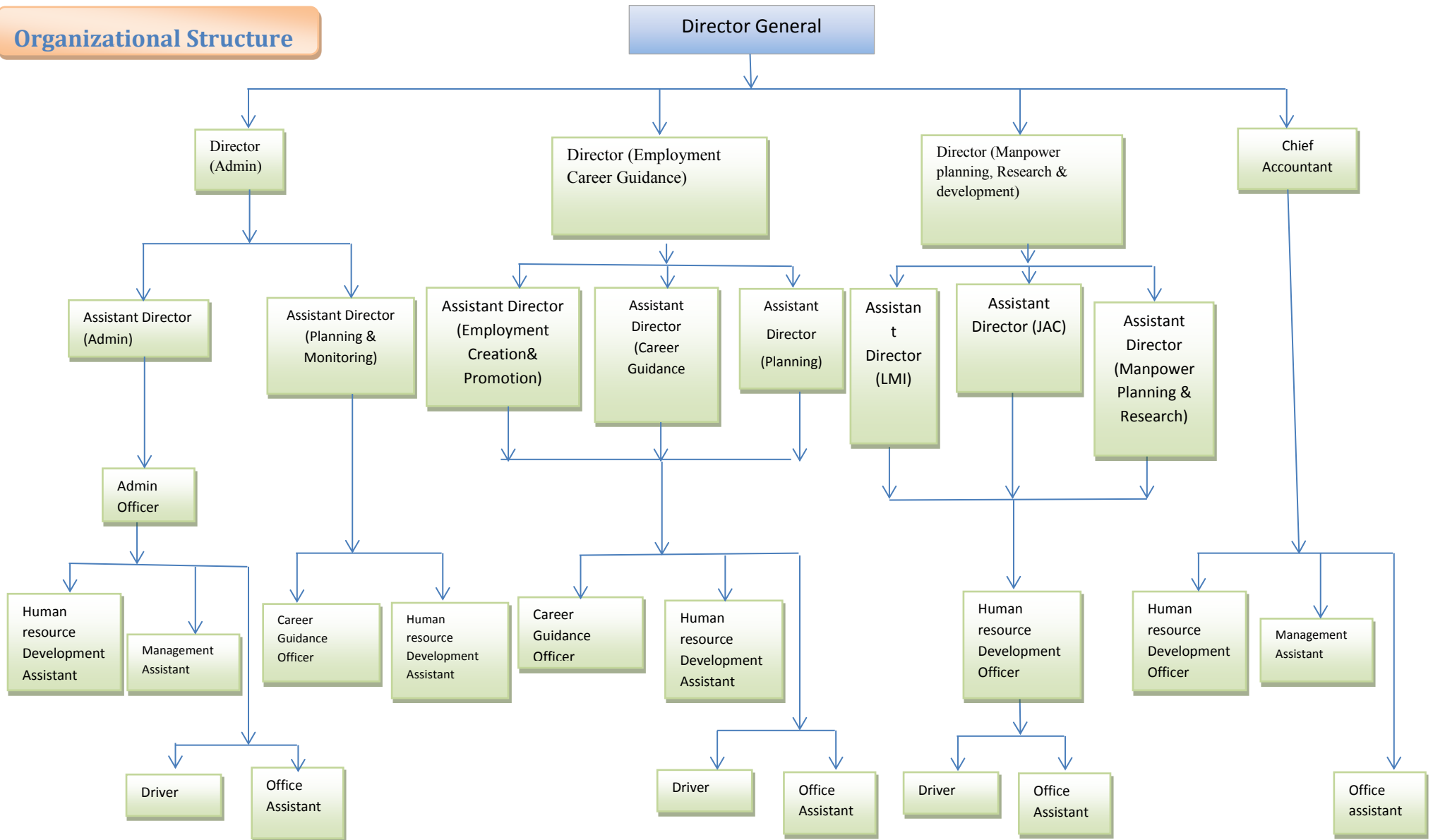
## Objectives

### Objectives

- Human resource planning and development
- Reduction of unemployment through the promotion of self-employment
- Employability development
- Empowerment for private sector employment
- Career guidance providing correct direction to the new comers to the work force and unemployed people

With above objectives department launch below mentioned programmes using its Human Resource to minimize unemployment and provide better employment

## Organizational Structure



## Approved and Existing Carder as at 31st December 2012

|    | Designation                                                                    | Relevant service | Approve Carder | Existing Carder | Vacant     |
|----|--------------------------------------------------------------------------------|------------------|----------------|-----------------|------------|
| 1  | Director General                                                               | SLAS(supra)      | 1              | 0               | 1          |
| 2  | director (Manpower Planning Development and Research)                          | SLAS I           | 1              | 1               | 0          |
| 3  | Director (Administration)                                                      | SLAS I           | 1              | 0               | 1          |
| 4  | Director (Employment Creation, Promotion and Career Guidance)                  | SLAS I           | 1              | 1               | 0          |
| 5  | Deputy/Assistant Director (Manpower Planning Development and Research)         | SLAS II, III     | 2              | 0               | 2          |
| 6  | Deputy/Assistant Director (Manpower Planning Development and Research)         | SLPS II, III     | 1              | 1               | 0          |
| 7  | Deputy/Assistant Director (Administration)                                     | SLAS II, III     | 2              | 2               | 0          |
| 8  | Deputy/Assistant Director (Employment Creation, Promotion and Career Guidance) | SLAS II, III     | 2              | 1               | 1          |
| 9  | Deputy/Assistant Director (Employment Creation, Promotion and Career Guidance) | SLAS II, III     | 1              | 1               | 0          |
| 10 | Chief Accountant                                                               | SL Ac S I        | 1              | 1               | 0          |
| 11 | Administrative Officer                                                         | PMAS (Supra)     | 1              | 0               | 1          |
| 12 | Career Guidance Officer                                                        | Asso. officers   | 85             | 34              | 51         |
| 13 | Project Officer                                                                | Asso. officers   | 3              | 3               | 0          |
| 14 | Human Resource Development Assistant                                           | Asso. officers   | 570            | 452             | 118        |
| 15 | Management Assistant                                                           | PMAS I, II, III  | 15             | 6               | 9          |
| 16 | Driver                                                                         | Driver Service   | 7              | 5               | 2          |
| 17 | Office Assistance                                                              | KKS I, II, III   | 5              | 5               | 0          |
|    | <b>Total</b>                                                                   |                  | <b>699</b>     | <b>512</b>      | <b>187</b> |

## Summary of Human Resource Development Assistant Details

| <b>N<br/>o:</b> | <b>District</b> | <b>no of<br/>divisio<br/>nal<br/>secreta<br/>riats</b> | <b>HRD<br/>A at<br/>divisio<br/>nal<br/>level</b> | <b>HRDA<br/>at<br/>district<br/>level</b> | <b>total<br/>no of<br/>HRDA</b> | <b>vacanci<br/>es at<br/>division<br/>al level</b> | <b>vacanci<br/>es at<br/>district<br/>level</b> | <b>total<br/>vacant<br/>HRDA</b> |
|-----------------|-----------------|--------------------------------------------------------|---------------------------------------------------|-------------------------------------------|---------------------------------|----------------------------------------------------|-------------------------------------------------|----------------------------------|
| 1               | Ampara          | 17                                                     | 2                                                 | 19                                        | 3                               | 3                                                  | 6                                               | 17                               |
| 2               | Anuradhapura    | 10                                                     | 3                                                 | 13                                        | 2                               | 13                                                 | 15                                              | 10                               |
| 3               | Badulla         | 12                                                     | 3                                                 | 15                                        | 2                               | 3                                                  | 5                                               | 12                               |
| 4               | Batticallo      | 7                                                      | 2                                                 | 9                                         | 7                               | 7                                                  | 10                                              | 7                                |
| 5               | Colombo         | 13                                                     | 7                                                 | 20                                        | -                               | -                                                  | -                                               | 13                               |
| 6               | Galle           | 18                                                     | 6                                                 | 24                                        | 1                               | -                                                  | 1                                               | 18                               |
| 7               | Gampaha         | 13                                                     | 9                                                 | 22                                        | -                               | -                                                  | -                                               | 13                               |
| 8               | Hambantota      | 12                                                     | 10                                                | 22                                        | -                               | -                                                  | -                                               | 12                               |
| 9               | Jaffna          | 10                                                     | 5                                                 | 15                                        | 5                               | -                                                  | 5                                               | 10                               |
| 10              | Kandy           | 19                                                     | 9                                                 | 28                                        | 1                               | -                                                  | 1                                               | 19                               |
| 11              | Kegalle         | 11                                                     | 8                                                 | 19                                        | -                               | -                                                  | -                                               | 11                               |
| 12              | Kalutara        | 14                                                     | 9                                                 | 23                                        | -                               | -                                                  | -                                               | 14                               |
| 13              | Kurunegala      | 30                                                     | 8                                                 | 38                                        | -                               | -                                                  | -                                               | 30                               |
| 14              | Matara          | 16                                                     | 11                                                | 27                                        | -                               | -                                                  | -                                               | 16                               |
| 15              | Matale          | 9                                                      | 5                                                 | 14                                        | 2                               | -                                                  | 2                                               | 9                                |
| 16              | Monaragala      | 10                                                     | 3                                                 | 13                                        | 1                               | 2                                                  | 3                                               | 10                               |
| 17              | Nuwara Eliya    | 5                                                      | 1                                                 | 6                                         | -                               | 4                                                  | 4                                               | 5                                |
| 18              | Puttalam        | 11                                                     | 1                                                 | 12                                        | 5                               | 4                                                  | 9                                               | 11                               |
| 19              | Pollonnaruwa    | 5                                                      | 1                                                 | 6                                         | 2                               | 4                                                  | 6                                               | 5                                |
| 20              | Ratnapura       | 17                                                     | 4                                                 | 21                                        | 1                               | 1                                                  | 2                                               | 17                               |
| 21              | Trincomallee    | 4                                                      | -                                                 | 4                                         | 7                               | 5                                                  | 12                                              | 4                                |
| 22              | Vavunia         | 3                                                      | 2                                                 | 5                                         | 1                               | 3                                                  | 4                                               | 3                                |
| 23              | Mannar          | 1                                                      | -                                                 | 1                                         | -                               | 5                                                  | 5                                               | 1                                |
| 24              | Killinochchi    | 2                                                      | -                                                 | 2                                         | 2                               | 5                                                  | 7                                               | 2                                |
| 25              | Mulativ         | -                                                      | -                                                 | -                                         | -                               | 5                                                  | 5                                               | -                                |
|                 | Foreign Leave   | 1                                                      | 2                                                 | 3                                         | -                               | -                                                  | -                                               | 1                                |
|                 | Total           | 326                                                    | 270                                               | 111                                       | 381                             | 42                                                 | 64                                              | 102                              |

## Establishment division

Following divisions are functioning under the establishment division.

- I. Establishment division
- II. Progress Monitoring and Performance Evaluation Unit

## Carder information

| Name of the Officer       | Designation        | Date of Assuming<br>Duty |
|---------------------------|--------------------|--------------------------|
| <b>C.P.U. Gunathilaka</b> | Director General   | 11-07-2012               |
| <b>R.M.D. Jayawardana</b> | Assistant Director | 26-01-2012               |
| <b>E.M.S.W. Iriyagama</b> | Assistant Director | 28-09-2012               |
| <b>P.A.C.D. Jayamali</b>  | Assistant Director | 28-09-2012               |

## Staff Motivation and Welfare

| Motivation/Welfare |                                    | Beneficiaries                                                                                                                                                                                                                          |
|--------------------|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>I.</b>          | <b>Confirmations</b>               | Human resource Development Assistants                                                                                                                                                                                                  |
| <b>II.</b>         | <b>Salary Increments</b>           | Sri Lanka administrative service officers<br>Sri Lanka Planning service officers<br>Public Management service<br>Project officers<br>Human resource Development Assistants<br>Career Guidance officers<br>Office assistants<br>Drivers |
| <b>IV.</b>         | <b>Agrahara insurance Payments</b> | For 89 Officers                                                                                                                                                                                                                        |
| <b>V.</b>          | <b>property loan payments</b>      | For 42 officers                                                                                                                                                                                                                        |
| <b>VI.</b>         | <b>distress loan payments</b>      | For 57 officers                                                                                                                                                                                                                        |

## Staff Training

- Basic computer training
- Advanced computer training
- Public finance management training
- Project management training
- Good governance and human resource management training
- Office management training
- Tamil language training

|                   |   |                  |
|-------------------|---|------------------|
| Total expenditure | - | Rs. 1,296,135.00 |
|-------------------|---|------------------|

## Progress Monitoring and Performance Evaluation Unit

| No | Programme                                | Activity                                                                                                                                                                                        | Progress        |                |                                            |
|----|------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------|--------------------------------------------|
|    |                                          |                                                                                                                                                                                                 | Financial (Rs.) | Physical       |                                            |
|    |                                          |                                                                                                                                                                                                 |                 | No of Programm | No of Beneficiarie                         |
| 1  | 2011 Annual Progress Review              | Evaluate year 2011 departmental Progress.                                                                                                                                                       | 205,000         | 9              | 421                                        |
| 2  | Field Inspection                         | Post Monitoring of Departmental Activities.                                                                                                                                                     | -               | 4              |                                            |
| 3  | 2012 Mid-Year Progress Review            | 2012 Post Evaluation and progress review of the programmer conducted by the Human Resource Development Assistant                                                                                | 209,299         | 9              | 404                                        |
| 4  | Computer Training For Advance Excel NIBM | Fundamental data base preparation, cored sheet calculations, Analysis techniques                                                                                                                | 200,000         | 1              | 20                                         |
| 5  | Focus Groups Meeting (District Level     | Assessment of departmental Activities by obtaining benefices feedback.                                                                                                                          | 22,500          | 8              | 180                                        |
| 6  | Computer Training For SPSS               | Training on Computer package on “ Statistical package (Labour market informati Social Science, (SPSS) Data Analysis Training using , unit Provided the expens ) For this Programme SPSS Package |                 | 1              | 10 - No of Participan of the Monitoring Un |

## Extract of financial progress 2012

| Head                                   | Item Description                          | Approved allocations (Rs.) | Expenditure (Rs.) | Balance at the end of 2012(Rs.) |
|----------------------------------------|-------------------------------------------|----------------------------|-------------------|---------------------------------|
| 1001                                   | Salaries and Wages                        | 102467500.00               | 102,467,449.16    | 50.84                           |
| 1002                                   | Overtime                                  | 258100.00                  | 258,000.35        | 99.65                           |
| 1003                                   | Other Allowances                          | 51878100.00                | 51,869,294.58     | 8805.42                         |
| <b>Travelling</b>                      |                                           |                            |                   |                                 |
| 1101                                   | Domestic travelling                       | 1005000.00                 | 10014659.13       | 35340.87                        |
| 1102                                   | Foreign travelling                        | 200,000.00                 | 200,000.00        | 0.00                            |
| <b>Supplies</b>                        |                                           |                            |                   |                                 |
| 1201                                   | Stationary and office requisites          | 1675000.00                 | 1644268.88        | 30371.12                        |
| 1202                                   | Fuel                                      | 1423800.00                 | 1,423,717.68      | 82.32                           |
| 1203                                   | Diets and uniforms                        | 35,000.00                  | 4,390.00          | 610.00                          |
| <b>maintenance expenditure</b>         |                                           |                            |                   |                                 |
| 1301                                   | Vehicles                                  | 740700.00                  | 740,655.96        | 44.04                           |
| 1302                                   | Plant and Machinery                       | 465000.00                  | 464180.23         | 819.77                          |
| <b>Services</b>                        |                                           |                            |                   |                                 |
| 1401                                   | Transport                                 | 0.00                       | 0.00              | 0.00                            |
| 1402                                   | Postal and Communication                  | 1,400,000.00               | 1,398,953.01      | 1046.99                         |
| 1403                                   | Electricity and Water                     | 1668800.00                 | 1,668,701.50      | 98.50                           |
| 1404                                   | Rents and Local taxes                     | 7995000.00                 | 7994960.00        | 40.00                           |
| 1405                                   | Other                                     | 1,800,000.00               | 799,911.61        | 88.39                           |
| <b>Transfers</b>                       |                                           |                            |                   |                                 |
| 1506                                   | Property Loan interest to Public Servants | 6113000.00                 | 6,112,845.23      | 154.77                          |
| <b>Capital Expenditure</b>             |                                           |                            |                   |                                 |
| 2001                                   | Buildings and Structure                   | 780000.00                  | 777824.94         | 2175.06                         |
| 2002                                   | Plant machinery and equipment             | 385,000.00                 | 184,620.36        | 200379.64                       |
| 2003                                   | Vehicles                                  | 1,320,000.00               | 1,072,233.00      | 247767.00                       |
| <b>Capital Expenditure acquisition</b> |                                           |                            |                   |                                 |
| 2102                                   | Furniture and office equipment            | 3,450,000.00               | 1686024.70        | 1763975.30                      |
| 2103                                   | Plant machinery and equipment             | 4770000.00                 | 1,032,386.00      | 3737614.00                      |
| <b>Training</b>                        |                                           |                            |                   |                                 |
| 2401                                   | Staff Training                            | 7000,000.00                | 6281884.00        | 718115.30                       |
| <b>Other capital Expenditure</b>       |                                           |                            |                   |                                 |
| 2502                                   | Investments                               | 8000000.00                 | 7728794.00        | 271205.71                       |

## **Employment Creation Promotion and Career Guidance Division**

### **Objectives of the division**

01. Employment creation, and promotion
02. career guidance

There are two units in the division to achieve these objectives.

- Career guidance unit
- Employment creation and promotion unit

### **Career Guidance Programmes**

1. Programme on winning career challenges
2. Awareness programmer for school teachers
3. Pogramme to motivate for self-employment
4. Career guidance programmer for university students
5. Career guidance programmer for external university students
6. Career guidance programmer for advanced level students
7. Career guidance programmer for Ordinary level students
8. Career guidance publications in identified fields (employment Directories)
  - Naval Field
  - Science Field
  - Management Field
  - Arts Field
9. Publishing 02 “HASARA” magazines

### **Employment Creation and Promotion Programmes**

1. Job club programmer
2. Divisional job fair programmer
3. Freelance job motivation programmer
4. Mobile phone repairing programmer
5. Programme on developing entrepreneurs
6. Programme on need based training
7. Rural employment and micro finance programmer
8. Private sector job placement programmer

## Special Programmes

### Information technology knowledge for central province

The project based on a project proposal submitted by human resource development assistants in the Kandy district secretariat. It allows 800 job seekers in Kandy district to improve their information technology knowledge free of charge.

### Progress of career guidance programmes:-

| Programme                                        | No. of Projects |              | Benefiters |              | Expenditure(Rs. MN) |              |
|--------------------------------------------------|-----------------|--------------|------------|--------------|---------------------|--------------|
|                                                  | Target          | Achievements | Target     | Achievements | Target              | Achievements |
| Awareness programmer for ordinary level Students | 1,271           | 1,380        | 44,485     | 43,438       | -                   | -            |
| Awareness programmer for Advanced level Students | 750             | 755          | 22,500     | 25,857       | -                   | -            |
| Awareness programmer for Teachers                | 18              | 14           | 360        | 282          | 0.0225              | 0.01695      |
| Programme for winning career challenges          | 88              | 110          | 2,640      | 3,523        | 0.44616             | 0.48813      |
| Programme on motivating for self-employment      | 152             | 172          | 5,460      | 5,587        | 0.21736             | 0.22298      |
| External university students programmer          | 07              | 12           | 280        | 471          | 0.13447             | 0.2199       |
| Internal university students programmer          | 05              | 02           | 200        | 81           | 0.09605             | 0.03842      |
| Improving career performance                     | -               | -            | 5,510      | 9,687        | -                   | -            |
| Career guidance services                         | -               | -            | 6,500      | 22,540       | -                   | -            |
| HASARA Magazine                                  | 03              | 02           | -          | -            | 0.42                | 0.23927      |
| Other publications                               | 04              | 04           | -          | -            | 0.1                 | 1.97762      |
| Programme manuals                                | -               | -            | -          | -            | 2                   | 1.24757      |
| Training of Trainers programmes                  | 02              | 01           | -          | -            | 0.2                 | 0.26578      |



## Employment promotion Programmes:-

| Programme                               | No. of programmes | No. of beneficiaries | No. of employment opportunities | Expenditure(Rs. MN) |                     |
|-----------------------------------------|-------------------|----------------------|---------------------------------|---------------------|---------------------|
|                                         | Target            | Achievement          | Target                          | Achievement         | ඉලක්කය සපුරා ගැනීම් |
| Job club Programme                      | 72                | 70                   | 2160                            | 2256                | 1.4904 1.430612     |
| Divisional job fair programmer          | 22                | 48                   |                                 | 6827                | 0.132 0.116895      |
| Private Sector job placement programmer | 18                | 17                   | 1350                            | 1830                | 0.156 0.192485      |
| Freelance Employment programmer         | 18                | 20                   | 540                             | 715                 | 0.20628 0.174314    |
| Mobile phone repairing programmer       | 07                | 08                   | 210                             | 237                 | 0.1645 0.215415     |
| Entrepreneur development programmer     | 24                | 33                   | 720                             | 1112                | 0.35064 0.378645    |
| Need based training programmer          | 88                | 107                  | 1760                            | 2755                | 0.4796 0.470427     |
| Job hunting programmer                  | 127               | 72                   | 120                             | 3493                | - -                 |



### Rural Employment Project and Micro financial Programme

| District     | Beneficiaries | Small Groups | Village Societies | Divisional Societies | District Societies | Group Fund | Created Entrepreneurs | Persons credit received | Loan amount   | Jobs Created |
|--------------|---------------|--------------|-------------------|----------------------|--------------------|------------|-----------------------|-------------------------|---------------|--------------|
| Colombo      | 540           | 96           | 3                 | 1                    | -                  | 93,750.00  | -                     | 43                      | 319,000.00    | 54           |
| Kandy        | 830           | 129          | 11                | -                    | -                  | 16,600.00  | -                     | 48                      | 3,267,000.00  | 39           |
| Nuwara Eliya | 179           | 34           | 10                | 2                    | -                  | -          | -                     | 5                       | 500,000.00    | 5            |
| Kurunegala   | 1047          | 188          | 23                | 11                   | -                  | 132,202.78 | 62                    | 128                     | 8,090,000.00  | 127          |
| Badulla      | 468           | 34           | 8                 | 1                    | -                  | 11,830.00  | -                     | 199                     | 9,310,500.00  | 7            |
| Gampaha      | 870           | 105          | 35                | 3                    | -                  | 563,800.00 | -                     | 161                     | 10,130,000    | 51           |
| Hambantota   | 551           | 78           | 15                | 1                    | -                  | 6,850.00   | -                     | 39                      | 2,370,000     | 25           |
| Puttalam     | 328           | 51           | 12                | 1                    | -                  | 50,400.00  | 7                     | 50                      | 2,920,000.00  | 5            |
| Kegalle      | 1130          | 187          | 32                | 4                    | -                  | 170,332.00 | 7                     | 258                     | 20,506,000.00 | 45           |
| Kalutara     | 796           | 69           | 30                | 3                    | 1                  | -          | -                     | 174                     | 3,560,000.00  | 15           |
| Polonnaruwa  | 79            | 10           | 4                 | -                    | -                  | 9,000.00   | -                     | 3                       | 150,000.00    | 24           |

|              |      |     |    |    |   |            |   |     |               |     |
|--------------|------|-----|----|----|---|------------|---|-----|---------------|-----|
| Matale       | 416  | 50  | 14 | -  | - | 3,020.00   | 3 | 12  | 775,000.00    | 14  |
| Anuradhapura | 272  | 32  | 14 | -  | - | 5,000.00   | 2 | 12  | 350,000.00    | 15  |
| Ratnapura    | 1027 | 79  | 7  | -  | - | 159,866.00 | - | 105 | 3,687,500.00  | 108 |
| Monaragala   | 286  | 30  | 3  | 2  | - | 6,775.00   | - | 1   | 100,000.00    | 7   |
| Galle        | 979  | 144 | 33 | 18 | 1 | -          | 0 | 99  | 1,750,000.00  | 34  |
| Matara       | 91   | 11  | 3  | 1  | - | 151,000.00 | 0 | 63  | 1,815,000.00  | 9   |
| Ampara       | 234  | 34  | 2  | -  | - | 25,800.00  | - | 14  | 140,000.00    | 2   |
| Total        | 101  | 13  | 2  |    |   | 1,406,225. |   | 14  | 69,740,000.00 | 5   |



## Rural employment programmer and micro finance programmer

| programmer                                             | Annual target                           | Achievement | beneficiaries | Group Funds (Rs.) | Employment opportunities |
|--------------------------------------------------------|-----------------------------------------|-------------|---------------|-------------------|--------------------------|
| <b>Micro finance programmer – no. of entrepreneurs</b> | 100<br>entrepreneurs from each division | -           | 10123         | -                 | -                        |
| <b>Micro finance programmer – small groups</b>         | 5560                                    | 1361        | -             | -                 | -                        |
| <b>Rural Associations</b>                              | 1398                                    | 259         | -             | -                 | -                        |
| <b>Divisional associations</b>                         | 233                                     | 48          | -             | -                 | -                        |
| <b>District entp. clubs</b>                            | 18                                      | 2           | -             | -                 | -                        |
| <b>No. of entrepreneurs</b>                            | 1296                                    | -           | 634           | 0                 | -                        |
| <b>No. of loan providers</b>                           | 2500                                    | -           | 1414          | -                 | -                        |
| <b>loan (Rs.)</b>                                      | -                                       | -           | -             | 69,740,000.00     | -                        |
| <b>Employment opportunities</b>                        | -                                       | -           | -             | -                 | 586                      |
| <b>Group funds</b>                                     | -                                       | -           | -             | 1,406,225.00      | -                        |

### Training for the division

| Training programmer                                      | venue          | attendance |
|----------------------------------------------------------|----------------|------------|
| TOT Programmes of the division for Tamil medium officers | NICD- Polgolla | 40         |

### Progress of Programmes Related With Dayata Kirula

| programmer                                  | No. of programmes | beneficiaries | Job placements | Cost(Rs.)  |
|---------------------------------------------|-------------------|---------------|----------------|------------|
| Entrepreneur development programmer         | 02                | 70            | -              | 25100.00   |
| Need based training programmer              | 02                | 85            | -              | 10900.00   |
| Tailoring training                          | 02                | 129           | -              | 161400.00  |
| Mobile phone repairing programme            | 03                | 66            | -              | 103100.00  |
| Private sector job placement programmer     | 04                | -             | 122            | -          |
| Tamarind products training                  | -                 | 24            | -              | 69294.00   |
| Ayurvedic beauty culture programme (8 days) | -                 | 58            | --             | 440560.00  |
| Lime products training                      | -                 | 15            | -              | 47303.00   |
| Curtain production training                 | -                 | 122           | -              | 133885.00  |
| Floriculture training                       | -                 | 58            | -              | 55000.00   |
| Bags and mushroom production training       | -                 | 135           | -              | 138888.00  |
| Total                                       | 13                | 762           | 122            | 1185430.00 |

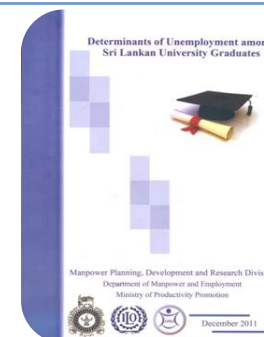
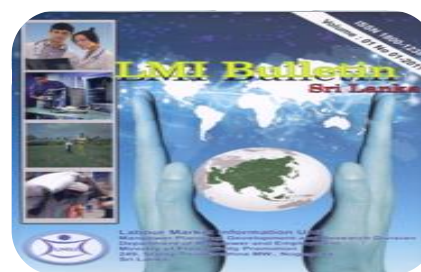


## Manpower planning, development and research Division

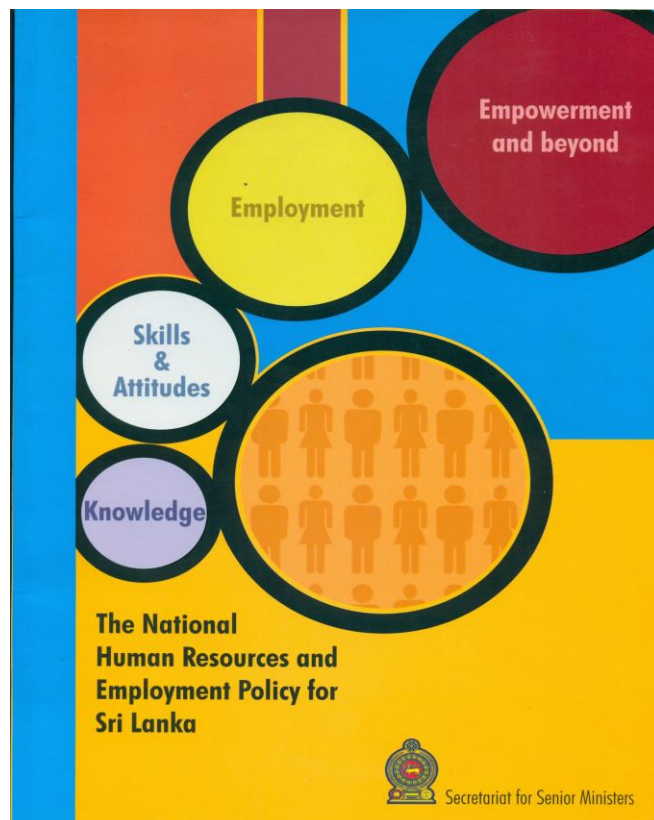
| Programme | Activities                                           | Progress                                                                               |                                   |
|-----------|------------------------------------------------------|----------------------------------------------------------------------------------------|-----------------------------------|
|           |                                                      | Financial                                                                              | Physical                          |
|           |                                                      |                                                                                        | No of Programme / 'Beneficiaries' |
| 1         | Survey on employment trends of the School Drop outs  | Survey, data Analysis and data dissemination                                           | 18,500.00 60% -                   |
| 2         | Survey of employability through vocational trainings | Survey, data Analysis and data dissemination                                           | 15,000.00 50% -                   |
| 3         | Survey of employment opportunities in tourism sector | Survey, data Analysis and data dissemination                                           | 27,200.00 60% -                   |
| 4         | Survey on self-employment                            | Survey, data Analysis and data dissemination                                           | 21,900.00 65% -                   |
| 5         | Survey on employability of external degree holders   | Survey, data Analysis and data dissemination                                           | - 60%                             |
| 6         | Survey of skill composition of public servants       | Survey, data Analysis and data dissemination                                           | 15,800.00 45%                     |
| 7         | LMI Web Sit                                          | Recording Hit Count                                                                    | - - 13986                         |
| 8         | Uploading Labour market information                  | Collation of labour market information or- the district and divisional basis and up da | - -                               |



|    |                                                                            |                                                                                                                                                                                                                            |            |              |
|----|----------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|--------------|
| 9  | Occupational Employments forecasting (Vacancy Analysis) Newspaper Analysis | -                                                                                                                                                                                                                          | -          | -            |
| 10 | LMI Bulletin and CD prepared and Released                                  | -                                                                                                                                                                                                                          | 90%        |              |
| 11 | School Based Socio Economic Data Book                                      | Data Analysis and preparation of book                                                                                                                                                                                      | -          | 20%          |
|    | Department Official Website (www.medept.gov.lk)                            | Updating                                                                                                                                                                                                                   | -          | Web pages 75 |
| 12 | Training on Manpower Planning development techniques                       | Development of manpower forecasting ability by training<br>training programme on manpower planning and forecasting<br>training programme on research methodology<br>training programme on data analysis using SPSS package | 100,950.00 | 1            |
|    | Total                                                                      |                                                                                                                                                                                                                            | 430,920.00 | 14006        |



## National Human resource and employment policy (NHREP)



The National Human Resource and Employment Policy were launched in 30th October 2012. NHREP is formulated on the theme of Knowledge, Skills & Attitudes, Employment and Empowerment and beyond.

The Vision Of the policy is “Sri Lanka - the Wonder of Asia” in which all persons of working age become globally competitive and multi-skilled ,and enjoy full, decent and productive employment with higher incomes in conditions of freedom, equity, security and human dignity.

## Employment Service Centers (JOBSNET)

### Establishment of Employment Service Centers and Operation

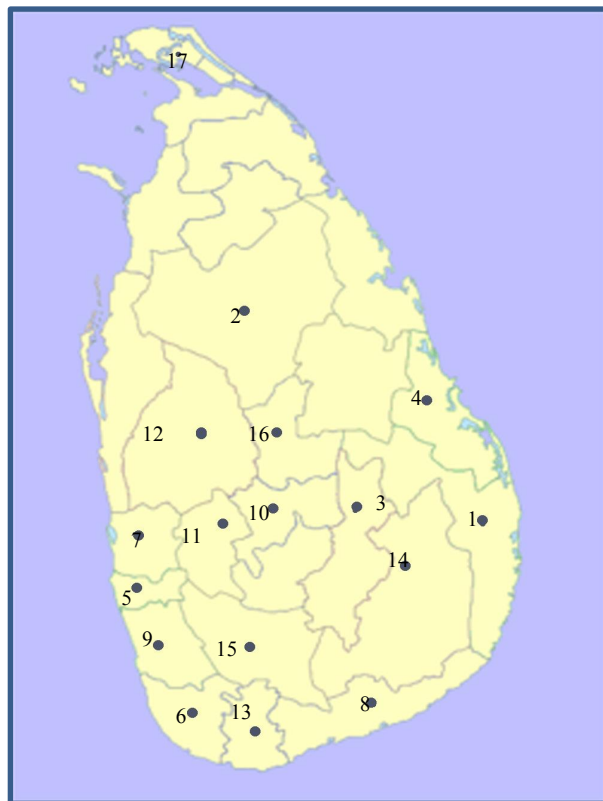
Seventeen Employment Service Centers are being operated in Seventeen districts in Sri Lanka by the department. All the services which were offered by the **Jobs Nets** are presently provided by the above centers. Summary of the delegated Services to the employment service centers are given below.

1. Registration of job Seekers
2. Registration of Vacancy and institutions
3. Carry out interview and verification of qualifications of job seekers.
4. Job matching and Referral for Interviews.
5. Job placement and post monitoring.
6. Facilitation for the applicants to find out private Sector employments. ( for application received through various government institutions )
7. Provision of Career guidance Services
8. Facilitation for training

Job Seekers are registered using various methods such as collecting lists from divisional level human resource assistants, through **Job hunting** programmes, Divisional and District **Job fairs** and by registration of candidates who visit the Employment Service Centers. After identifying job seekers needs through interviews, career guidance services are arranged with the coordination of career guidance officers.

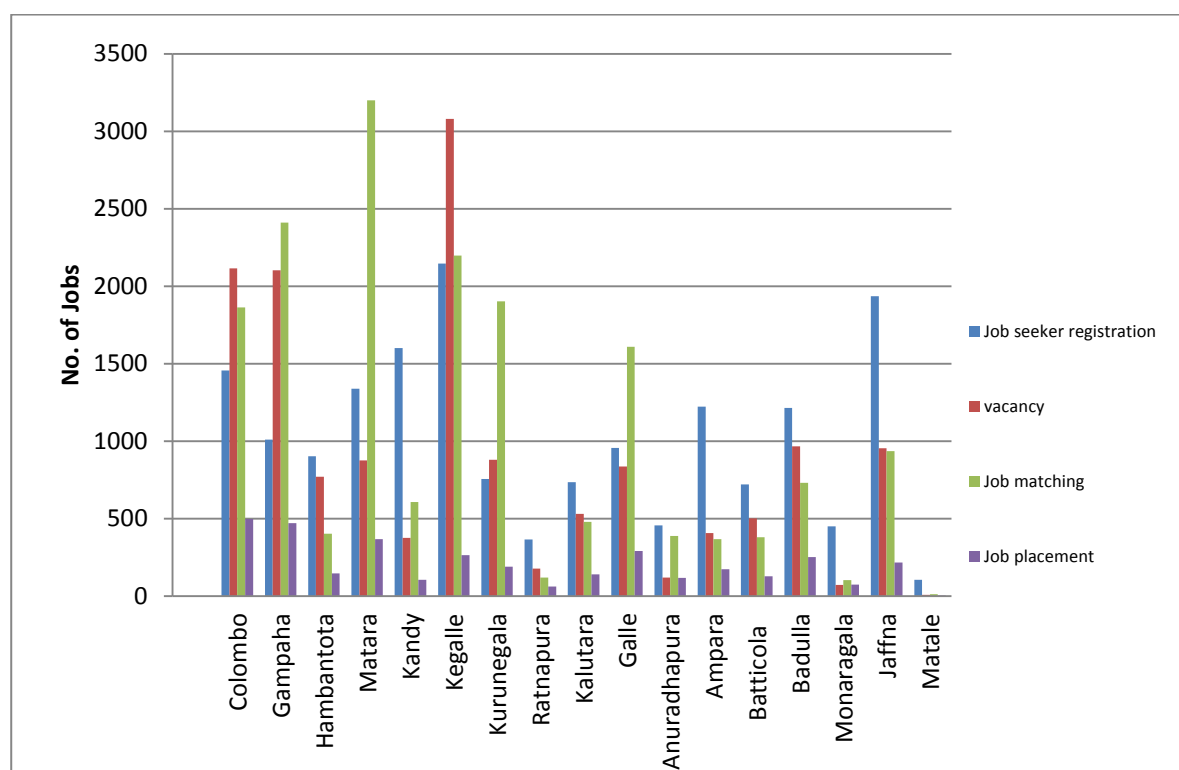
### Employment Services Centers in operation and their location

1. Ampara district Secretariat
2. Anuradhapura district Secretariat
3. Badulla district Secretariat
4. Batticaloa district Secretariat
5. Colombo district Employment Services Center -318, High level road, Nugegoda.
6. Galle district Secretariat
7. Gampaha district Secretariat
8. Tangalle divisional Secretariat ( Hambantota district )
9. Kalutara district Secretariat
10. Kandy district – district Labour office , Kandy
11. Kegalle district Secretariat
12. Kurunegala district Secretariat
13. Matara district Secretariat
14. Monaragala district Secretariat
15. Ratnapura district Secretariat
16. Matale district Secretariat
17. Jaffna district Secretariat



## Employment Service Centers- Performance Summery

| District     | Job seeker registration | vacancy registration | Job matching | Job placement |
|--------------|-------------------------|----------------------|--------------|---------------|
| Colombo      | 1456                    | 2115                 | 1862         | 498           |
| Gampaha      | 1009                    | 2102                 | 2411         | 470           |
| Hambantota   | 902                     | 770                  | 403          | 147           |
| Matara       | 1338                    | 876                  | 3200         | 368           |
| Kandy        | 1600                    | 375                  | 608          | 105           |
| Kegalle      | 2147                    | 3080                 | 2197         | 265           |
| Kurunegala   | 756                     | 879                  | 1903         | 190           |
| Ratnapura    | 365                     | 177                  | 120          | 61            |
| Kalutara     | 736                     | 530                  | 479          | 140           |
| Galle        | 956                     | 836                  | 1608         | 290           |
| Anuradhapura | 456                     | 119                  | 388          | 118           |
| Ampara       | 1222                    | 406                  | 367          | 174           |
| Batticola    | 720                     | 502                  | 380          | 127           |
| Badulla      | 1214                    | 966                  | 731          | 251           |
| Monaragala   | 450                     | 71                   | 102          | 74            |
| Jaffna       | 1935                    | 955                  | 935          | 216           |
| Matale       | 105                     | 60                   | -            | -             |
| Total        | 17367                   | 14767                | 17706        | 3498          |



## Providing Employment Opportunities

|                                                  |   |             |
|--------------------------------------------------|---|-------------|
| 1) From Employment Creation, Promotion Programme | - | 5860        |
| 2) From Micro Financial Programme                | - | 586         |
| 3) From Job Center                               | - | <u>3498</u> |
|                                                  |   | <u>9944</u> |