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தொகைமதிப்பு புள்ளிவிபரத் திணைக்களத்தின்
2013 ஆம் ஆண்டுக்கான
செயலாற்றுகை அறிக்கை

இ. சி. ஏ. குணவர்தன
பணிப்பாளர் நாயகம்

**PERFORMANCE REPORT
OF THE
DEPARTMENT OF CENSUS AND STATISTICS
FOR THE YEAR 2013**

**D. C. A. Gunawardena
DIRECTOR GENERAL**

MESSAGE FROM THE DIRECTOR GENERAL

The Department of Census and Statistics (DCS) is the National Statistical Institute in Sri Lanka mainly responsible for the collection and dissemination of statistical data requirements of the government and data users of other government institutions. Inclusion of its responsibility of collecting and supplying data on the various sectors of the socio-economic conditions of the country, it is required to recruit, train and place professional staff to all Government Agencies requiring statistical services. In addition, it provides statistical consultancy services to the agencies that require assistance on statistical matters.

The year under review was especially gratifying, since many of the activities undertaken by the Department were completed with great success.

While I am expecting to continue the activities commenced in 2012, my sincere appreciation is extended to the staff of the Department for their commitment, dedication and untiring efforts in achieving the set targets of the year 2012. I wish to thank Public, Private Institutions and other Organizations and general public of the country who extended their co-operation to fulfill the targets of the Department.



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ANNUAL PERFORMANCE REPORT – 2013**1. Introduction**

The Department of Census and Statistics is the Central Government Agency which is responsible for collection, process, analysis and dissemination of statistical information and computation of statistical indicators related to the socio economic condition of the country. The Department provides data required for national planning and policy formulation of the government as well as that needed for monitoring the progress in implementing such policies. Department also provides data to the needs of local and international agencies regularly on a variety of subject areas drawn from different sources, including its own censuses and surveys. The data collected covers subjects such as population, agriculture, trade, industry, prices, national income etc.

Vision

To be the leader in the region in producing timely statistical information to achieve the country's development goals.

Mission

Making contribution to the socio economic development of the country by providing accurate timely statistics, more effectively by means of new technology, and utilizing the services of dedicated staff under a strategic leadership to become a prosperous nation in the globalised environment.

2. Activities of the Department

The activities of the Department fall mainly within the following three broad categories.

- 2.1 Censuses and Surveys conducted by the Department.
- 2.2 Other Statistical work carried out by the Department relating to the collection and compilation of data on the socio-economic conditions of the country.
- 2.3 Censuses, Surveys and other statistical work conducted by the statistical branch offices of the Department located in some of the Ministries and Departments.

2.1 Censuses and Surveys conducted by the Department**2.1.1 Census of Population and Housing – 2011/2012**

After finalizing amendments and Census information collection of final stage of year 2012, all schedules checking and scanning activities have been finalized.

Editing activities were finalized after checking data of scanned data files. 50% work of codings relevant to employment, industry and vocational qualifications of edited data file have been finalized. Scanning activities of all listing documents (F1 documents) relevant to 2011 Population and Housing Census have also been finalized. Population and Housing tables were prepared using data files of relevant 5% sample of above Census and those were issued to website. Report of 5% sample is being prepared.

2.1.2 Economic Census 2013/2014

Industry Census

Listing of Industry, trade and services units in Sri Lanka have already been finalized. Seminars were conducted to make aware data users based on Census information collection, publication of Gazette, preparation of fund estimation time frame, preparation of forms for data tables, preparation of basic forms relevant to questionnaires for enumeration stage of industry, trade and service sectors of economic census have been finalized during this year.

Agriculture Census

List of estates more than 20 acres in Sri Lanka and publication of a report based on it has been finalized during this year with regard to above Census. Purchased of scanning machines required for scanning census questionnaires and contract was given for creation of scanning program to the relevant institution.

2.1.3 Census on Injured/Died Persons and Damages to Property Due to Conflict 2013

This census has not been planned at the beginning of the year 2013 and it was conducted later on request of the Presidential Secretariat.

Above Census was conducted by the Ministry of Public Administration and Home Affairs and Department of Census and Statistics as it has been recommended to be held a Census on damages due to internal conflicts in accordance with the recommendations made by Lesson Learnt and Reconciliation Commission which aims to create a future vision with era of peace and harmony in the country. All technical activities of this census were conducted by the Department of Census and Statistics and field activities were monitored by the Ministry of Public Administration and Home Affairs. An unit affiliated with Presidential Secretariat continuously supervised all activities.

Planning activities were commenced from the year 2013 February and field activities of this census (data collection) were done within a month from 25th November. From 2013.12.27 information collected Census schedules were received to head office after finalizing field activities. It is expected to finalize data editing, computerizing of schedules, preparation of preliminary reports and final report in the year 2014.

2.1.4 Estimation Survey of Paddy Harvest

Estimation Survey is done Bi-annual for the cultivation seasons Maha 2012/13 and Yala 2013. Final report has been prepared with help of district report relevant to 2012/13 Maha season and published in the website and arrangements were made to prepare temporary report on paddy production of Yala 2013 in this year.

2.1.5 Cost of Production Surveys on Tea, Rubber and Coconut

Data required for cost of production estimates of Tea, Rubber, and Coconut for the year 2012/13 will be taken from relevant institutions. Calculations were made according to a sample given by this department. Detailed information relating to the cost of production of tea was collected from all tea factories registered with Tea Commissioner's Division of the Sri Lanka Tea Board while the cost of production of Rubber was computed based on the survey conducted in collaboration with the Department of Rubber Development. Information to compile the cost of

production of coconut was also collected through a field survey. Now completed questionnaires are being received from relevant institutions and district offices.

2.1.6 Annual Survey of Industries - 2013

This survey program covered the economic activities in the areas of Mining and Quarrying, Manufacturing, production and distribution of Electricity, Gas and water, Establishments with 25 or more persons engaged were fully canvassed and a sample of establishments was selected from the other establishments with 5-24 persons engaged.

Coding, editing and computerizing of 2012 survey data was completed. Preparation and printing of questionnaires and instructions of this year, selecting sample and posting of questionnaires and other documents has been attended.

2.1.7 Quarterly Survey on Industrial Production

The survey on Industrial production was designed to obtain the most recent information on production level, raw material consumption, inputs, earnings and employment of industrial manufacturing establishments. Field activities of final quarter of 2012 have been attended and calculated growth rate and sent to the national accounts division for necessary action.

2.1.8 Annual Survey on Construction Industries - 2013

The survey on construction Industries is a continuous annual survey designed with a view to provide basic information on construction industry. This survey has been conducted annually since 1994. Selecting samples after taking registers of contractors who registered with ICTAD, posting of questionnaires to construction institutions and field activities were done. Coding questionnaires according to their receiving order and editing activities were done.

2.1.9 Sri Lanka Labour Force Survey

Sri Lanka Labour Force Survey (LFS) was designed to measure the levels and trends of employment, unemployment and labour force in Sri Lanka. This survey has been conducted quarterly since the first Quarter of 1990. The LFS produces estimates Quarterly at national level and district level estimates annually.

The Survey for the 1st Quarter 2012 was not conducted as the departments staff was engaged in the Census of Population and Housing activities. But Survey for the other 3 quarters were conducted.

Table 1 : Summary Indicators of Sri Lanka Labour Force Survey conducted in 2012

Indicator	Sri Lanka	Male	Female
Labour Force (Age of 10 and above) ('000)	8,465	5,637	2,828
Labour Force Participation rate (%)	47.2	66.8	29.9
Employed population ('000)	8,129	5,477	2,652
Employment rate (%)	96.0	97.2	93.8
Unemployed population ('000)	336	160	176
Unemployment rate (%)	4.0	2.8	6.2

In addition, English report relevant to 1st quarter of 2013 has been published in the web site.

2.1.10 Household Income and Expenditure Survey 2012/2013

House hold Income and Expenditure Survey is conducted under National Housing Survey Programme once in three years by the Department of Census and Statistics. The 8th Survey in this series has commenced in July 2012 and was completed in June 2013. It was conducted through the island covering 12 monthly rounds. Data is collected on demography, school education, health, household income and expenditure, existing durable goods, access to basic facilities, household debts, housing and sanitation, natural disasters, ownership of land and livestock. Data for calculation of social protection indicator has been included to the data which is taken at this Survey.

Preliminary report which is prepared using data of first three months of this survey has been published.

Table 2: Household Income and Expenditure Survey 2012/2013

Summary Indicators

Indicator	Unit	Value
Monthly Household Mean Income	Rs.	46,207
Monthly Household Median Income	Rs.	30,400
Monthly Household Mean per capita Income	Rs.	11,932
Monthly Household Mean Income of Income earners	Rs.	25,778
Gini Co-efficient for Household Income	-	0.48
Monthly Household Mean Expenditure	Rs.	40,887
Co - efficient for Food	%	39.40
Poverty Index	%	6.50

2.2 Other Statistical work carried out by the department relating to the collection and compilation of data on the Socio – Economic conditions of the country.

2.2.1. Paddy Statistics

Enumeration of all paddy lands in the country and preparing of aggregates by GN division and by DS division on the basis of mode of irrigation was continued as an on going programme. Final figures related to the Asweddumized, Sown and Harvested extent pertaining to 2012/13 Maha and 2013Yala were prepared. Final report of paddy harvest of 2012/13 Maha has been published in the department web site and updated report of 2013 Yala is being prepared.

2.2.2 Food balance sheet

The Food Balance sheet prepared annually reflects the nutrition status at national level and also shows the per capita availability of food. Food Balance Sheet for 2012 was compiled and published in the web site.

2.2.3. Highland Crop Statistics and Livestock Statistics

Final report of Highland Crop Statistics for 2012/13 Maha was prepared and given to the data users. Forecasts for each crop of 2013 Yala have been attended.

In addition, Final reports of Survey on potatoes and Big – onions for 2013 Yala were published.

2.2.4 National Accounts of Sri Lanka

The Department has the responsibility of compiling national accounts of Sri Lanka. Accordingly production, expenditure and income approach is used in estimating annual National Accounts while production approach is used in estimating quarterly National Accounts.

Data collection will be started after completion of a year or Quarter. The data needed to compile National Accounts estimates were collected from Central Bank of Sri Lanka, Sri Lanka custom, General Treasury and many other government and private institutions as well as from the Departments own data sources.

Annual quick estimates of National Accounts estimates and quarterly national accounts estimates are published in 75 days after the completion of the relevant quarter and the year. Accordingly quarterly national Accounts for 4th quarter and annual accounts for 2012 and 1st Quarter and 3rd Quarter 2013 were compiled during the year 2013. Breakdown of national accounts figures were released to the media and department official website as usual.

The information on National Accounts were produced to Ministry of Finance and Planning, Central Bank of Sri Lanka, International Monetary Fund, United Nation, World Bank and other foreign and local agencies throughout the year.

The annual publication “National Accounts of Sri Lanka - 2012” has been published in 2013 and it is the 39th issue of the series.

Table 3 : Major Indicators of Annual National Accounts Estimates

Indicator	2011	2012*
Growth Rate of Gross Domestic Product (%)	8.2	6.4
Per Capita Gross Domestic Product (Rs.)	313,576	373,001
Per Capita Gross Domestic Product (USD)	2,836	2,923
Per Capita Gross National Income (Rs.)	310,124	365,699
Per Capita Gross National Income (USD)	2,805	2,866
Growth of Per Capita Gross Domestic Product (USD) (%)	18.2	3.1
Growth of Per Capita Gross National Income (USD) (%)	15.7	17.9
Gross Domestic Product Implicit Price Deflator (2002=100)	228.5	248.8
Annual Average Price Change (Gross Domestic Product- Implicit) (%)	7.9	8.9

* Provisional

2.2.5 Colombo Consumer Price Index – (Base 2006/07=100)

Recognizing the need for a new and more reliable index of Consumer Price Changes, the Department of Census & Statistics has constructed a new Colombo Consumer Price Index in June 2011.

This new index is based on the Household Income and Expenditure Survey conducted in 2006/07 and style as Colombo Consumer Price Index, (CCPI base 2006/07=100). It represents all urban households in Colombo district. Normally the consumer price index required to be revised based on consumer expenditure surveys and the base weight should be revised at least in

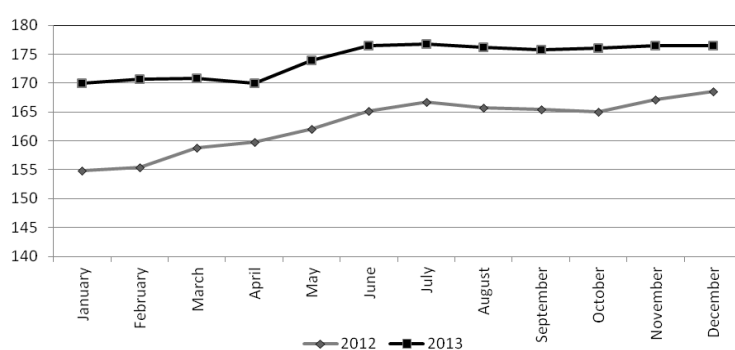
5 to 10 years to reflect change in consumption pattern. The number of price collection centers was widened from 12 for the old index to 14 for the new one. They are Pettah, Maradana, Wellawatta, Dematagoda, Grandpass, Borella, Kirulapone, Dehiwala, Kotte, Nugegoda, Kolonnawa, Rathmalana and two Dedicated Economic Centers namely Narahenpita and Rathmalana.

This new index (Base 2006/07=100) was accepted as the official measure of inflation in Sri Lanka in June 2011 replacing the outdated CCPI (Base 2002=100).

Table 4 : Movements of the Current CCPI, 2012/2013

Year	Month	Index Number	Inflation (Year on Year)
2012	January	154.8	3.8
	February	155.4	2.7
	March	158.8	5.5
	April	159.8	6.1
	May	162.1	7.0
	June	165.2	9.3
	July	166.7	9.8
	August	165.7	9.5
	September	165.5	9.1
	October	165.0	8.9
	November	167.1	9.5
	December	168.6	9.2
2013	January	170.0	9.8
	February	170.7	9.8
	March	170.8	7.5
	April	170.0	6.4
	May	173.9	7.3
	June	176.5	6.8
	July	176.8	6.1
	August	176.2	6.3
	September	175.8	6.2
	October	176.1	6.7
	November	176.5	5.6
	December	176.5	4.7

Fig 1 : Colombo Consumer's Price Index (Base 2006/07 = 100)



2.2.6 Producer Price Index (PPI)

Though Prices Division collects producer prices data for years, Department of Census and Statistics (DCS), has never calculated any index number regarding producer prices. As a better proxy to measure changes in the prices of domestic producer goods and services, it is of vital importance to compile this index number.

Thus, in 2012, Prices Division of the DCS has initiated ground works of compiling the PPI for agriculture sector and it was compiled on testing basis in 2013. An International Monetary Fund Advisor who came to this department in 2013 focused his attention on this matter and suggested to calculate the PPI. Then, discussed the background to broaden the coverage relevant to produces price index and decided to calculate PPI using information which is collected presently by the department for production industries and utility division.

Accordingly, tasks with four number of International Standard Industry category with better productions of production sector were selected and preparation of weights for economic institutions has been finalized.

2.2.7 Retail and Producer Price

The retail prices of goods and miscellaneous items were collected at all district towns on weekly, monthly and quarterly basis deploying the field statistical staff of the Department.

A systematic collection of locally grown producer prices at Divisional Secretary's level was carried out by the Prices Division by deploying the field staff attached to those divisions.

Urban retail prices and producers price collection forms for year 2013 were amended and price collection number of items were increased on needs of National Accounts Division. The 21th edition of the Price Bulletin on weekly retail prices of selected commodities in Colombo district covering the period from January to December 2012 was also published.

2.2.8 Semi Government Sector Employment Statistics

Collection of information on 31st December each year is continued. Data tables of semi government sector employment for 2011 have been received for publication in department publications and action has been taken to collect the data for 2012.

2.2.9 Statistical Training

Some training programmes were conducted for the year 2013 by the training division. Another training programme was conducted on corporate plan, action plan and performance report for 33 officers. Three Tamil training classes were conducted according knowledge of department officers. These three classes are tamil language training level III to level I, level III and level II.

A training programme was organized for 10 officials who came for study tour from Nepal. All activities relating to the programme was done well.

Efficiency Bar Examinations were conducted for the Statisticians, Statistical Officers and Statistical Assistants. Training programmes on Basic computer, Page Maker, Inventory goods and Advanced Multimedia Content Development using Adobe Flash were conducted for officers in the department.

2.2.10 Information and Communication Technology Division

The data processing work in respect of censuses and surveys conducted by the Department as well as the data processing work of statistical branch offices located in some of the Ministries and other Departments continued to be handled by this Division. Sri Lanka Labour Force Survey, Household Income and Expenditure 2012/2013, Census of Population and Housing 2011, 5% Sample, Post Enumeration Survey – 2012 were some of important work handled by this division. Additionally the data collected in the statistical branches established in other government departments namely Labour department, Customs, Registrar General's Department, Medical Statistical Division were also processed. Other responsibilities of this division are the maintenance and updating the Department Website to provide statistical information collected by the department and other work related to early release of data while maintaining the user friendliness. In performing the above responsibilities this division has commenced restructuring of the website and development of the search engine to make it more user friendly. Moreover it has taken measures to release micro data and producing departmental publications in the form of CDs. This division also involves in repairing and troubleshooting of personnel computers in various divisions in the department and installing network system to them.

2.2.11 Publications

The Publications Division of the Department is responsible for the compilation, printing and publishing of the Statistical Abstract, Statistical Pocket Book, Action Plan and Annual Performance Report.

Accordingly all these publications for 2012 were prepared and distributed. Some of them were published in the departmental website. Collection of Local Government Statistics and compilation of quarterly and annual tables were also attended. A data sheet giving basic statistics was also attended. A data sheet giving basic statistics was prepared in all three languages. ISBN and ISSN numbers were given to all publications and forms issued by this department and prices were also given to them. All publications were distributed without delay.

Questionnaire for 2013 Dayata Kirula Exhibition at Ampara district was prepared well and handed over by Publication Division.

2.2.12 Printing

The printing division of the Department is responsible for the printing of schedules, questionnaires, instruction manuals as well as reports in respect of Censuses and Surveys conducted by the Department.

Following publications were printed during the year 2013

01. Sri Lanka Labour Force Survey 2010 – Sinhala Report
02. Statistical Abstract
03. Household Income and Expenditure Survey – 2009/10 Report (Sinhala)
04. Field Diary – 2013
05. Sri Lanka Labour Force Survey – 2nd Quarter 2012
06. Statistics Pocket Book - 2013
07. Economic Census – 2013/14 – Industry Market listing Form
08. Annual Performance Report - 2012

- 09. All forms of LLRC Census
- 10. Field Diary – year 2014

2.2.13 Cartography

Mapping Atlas which was prepared for 25 districts included basic population information on Population and Housing Census 2011 at “Grama Niladari” level has been handed over to the Economic Development Ministry on their request.

Steps were taken to digitized “Grama Niladari” maps prepared for the Census of Population and Housing 2011. Now action has been taken to digitized the “Grama Niladari” maps of Galle and Matara district.

2.2.14 Data Dissemination Unit

The data Dissemination unit of the department is responsible for providing the data requested by the parliament and other government institutions. In addition it releases micro data files for data users and responsible for giving 25% data and completed data files to users in accordance with data dissemination policy. Accordingly, 36 of 25% data files and 24 completed data files have been issued for the year 2013.

2.2.15 Library

The Department library with its lending and reference sections, has books on different disciplines such as Agriculture, Computer Science, Demography, Economics, Human Resources, Industry, Management, Mathematics, National Accounts, Prices, trade, wages etc. All books were classified under DDC 21st edition. Computerization activities of the library has been systematically done under the web based a automated library catalogue project.

A stall was presented to exhibit and sell department’s publications at “Deyata Kirula” exhibition 2013 held in Ampara. An awareness program on role of the department was held with a view to improve productivity of the department for journalists.

2.2.16 Field Management

Field Management division is responsible for providing necessary funds, physical facilities and forms for district statistical divisions and to coordinate district statistical division and head office as well. For this purpose provisions given for fuel, drivers and overtime and provisions given bi-annually for travelling expenses of district heads and field officers and other provisions also made this year.

Annual workshops, annual demography, industry and agriculture committee meetings could not be held as officers were busy with economic census and other censuses.

2.3 Census and Surveys conducted by the branch offices of the department located in some of the ministries and departments.

2.3.1 Annual Employment Survey

Information is obtained based on a working day of month of June of the year with regard to both semi government and private sector enterprises and service stations in Sri Lanka which contributed to Employees Trust Fund.

The information for this survey is collected by a mail questionnaire from a sample selected at proportionate rate as per number of layers. This report publishes organized employment of Sri Lanka, information on industry categories and another important information annually.

Report of the 2012 Annual Employment Survey was prepared and sent to publication. 2013 report was prepared and printing activities is expected to be done in 1st Quarter of 2014.

2.3.2 Survey on Average Earnings and Hours of work

This bi-annual postal survey is conducted giving reference to the months of March and September each year. The main objective of this survey is to collect data on average earnings and the hours worked by the employees coming under Wages Boards Ordinance. Information published in “The Survey on hours of actually worked and average earnings” and it describes earning patterns.

2.3.3 Education Statistics

Statistical Branch of the Ministry of Education conducted its annual census of schools simultaneously to the census conducted on private schools, Pirivenas, Teachers Training Colleges and National Colleges of Education. Annual preliminary report is being prepared census and those data will be published in web page in first quarter of next year and expected to provide analyzed education data required for publications.

2.3.4 Medical Statistics

The Statistical Branch of the Ministry of Health continued to collect and maintain statistics on in-patients, out-patients, clinic patients, dental and maternal health services given, hospital deaths, hospital beds, medical personnel and health facilities in the public sector health institutions. Population estimates of MOH divisions level were prepared.

Computerization of data obtained by each institutions for 2011 and 2012 years have been finalized and data analysis was completed. Action has been taken to improve the web based system introduced in 2010 to collect hospital statistics.

Separate training programmes were conducted in 26 Regional Health service offices and after finalizing those programmes, 98 hospitals registered under this programmes and relevant data were sent through internet.

2.3.5 Vital Statistics

The Statistics Branch of Registrar Generals Department continued to collect information on registered vital events on births, deaths and marriages etc. Data processing work related to 2009 for deaths and births has been completed and final data has been published. 2010 data are computerized. Data editing and shortage data is being received. Vital Statistics Indicators have been prepared for the year 2012. Preparation of mid year population as per age categories and districts for 2013 have been finalized.

2.3.6 Fisheries Statistics

The statistical branch of the Ministry of Fisheries and Aquatic Resources continued to collect and dissemination data on marine fish and inland fish production, wholesale and retail prices of

fish, import and export of fish and fishery products and compilation of Fisheries Statistics 2013 has been completed.

In addition, required data has been disseminated to department publications, Central Bank reports and international institutions.

2.3.7 Index number of Minimum Wage Rate

The above index is compiled monthly based on minimum wage fixed in accordance with Wages Board by the Department of Labour under Wages Board ordinance. This index is compiled for Agriculture (Plantation Sector), Industry Commerce and Service sectors separately and also as a whole and trends in wage increases can be obtained from these indices. Report of index number of minimum wage rate has been published for the months of January to December 2013.

2.3.8 Publication of Labour Statistics 2013

Annual publication carrying numbers data on the field of labour for 2013 has been published in the website of Labour Department and arrangements have been made to publish it as a print.

2.3.9 Customs Statistics

Statistical Branch of the Department of Sri Lanka Custom is responsible for collection and compilation, analysis and dissemination of import, export statistics based on the information extracted from customs entries. The computer printouts giving monthly data on imports and exports were made available to the government institutions and other data users on their requests.

The annual publication on External Trade statistics for the year 2012 was published while arrangements have been made to print statistical Hand Book on External Trade

3. Administration

3.1 Divisions, Branch Offices and District Offices

3.1.1 Divisions and Units

The following fifteen Technical and Service Divisions with additional three units were in operation during the year 2013.

- Division 1 - Population Census and Demographic
 - Division 2 - Industries, Construction, Trade and Services
 - Division 3 - Agriculture and Environment
 - Division 4 - National Accounts
 - Division 5 - Publications
 - Division 6 - Library and Documentation
 - Division 7 - Information and Communication Technology
 - Division 8 - Establishments and Accounts
 - Division 9 - Sample Surveys
 - Division 10 - Printing
 - Division 11 - Field Management
 - Division 12 - Training
 - Division 15 - Research and Special Studies
-

Division 16 - Prices and Wages
 Division 18 - Cartography
 International Statistics Unit
 Data Dissemination Unit
 LLRC Census Unit

3.1.2 Branch Offices in Ministries and Departments

The Department maintains about 43 Branch Offices in various key Ministries and Departments which are placed in charge of a Deputy Director, a Senior Statistician, a Statistician, a Statistical Officer or a Statistical Assistants.

3.1.3 District Offices

There are 25 District Offices attached to the District Secretariats and an office in Galnewa in the “H” area of the Mahaweli Development Authority. Each office is in charge of a Deputy Director, a Senior Statistician or a Statistician who is assisted by a team of Statistical Officers and Statistical Assistants. The responsibility for the collection, compilation and co-ordination of various statistical data at Divisional Secretariat level and District level devolves on these district offices.

3.1.4 Statistical Staff in Provincial Councils

Department continued to provide statistical services to Provincial Councils by deploying professional statistical staff. Arrangements were made with the Provincial Councils for the department to provide them with statistical personnel through temporary release of staff. This arrangement has ensured better statistical co-ordination, maintenance of statistical standards and rationalization of staff.

3.2 Staff

Designation	Approved Cadre	Existing Cadre as at 31.12.2013	Vacancies
Director General	1	1	0
Additional Director General (Statistics/Information & Communication Technology)	3	0	3
Additional Director General (Administration)	1	1	0
Director (Statistics)	11	2	9
Director (Information & Communication Technology)	1	0	1
Accountants' Service	4	3	1
Deputy Director (Statistics)	23	9	14
Deputy Director (Information & Communication Technology)	4	1	3
Assistant Director (Information & Communication Technology)	19	10	9
Assistant Director (Administration) – S.L.A.S III	1	1	0
Senior Statistician	80	35	45
Statistician	110	67	43
Printing Manager	1	1	0
Public Management Assistants Service - Supra Class	1	1	0

Statistical Draughtsman	1	1	0
Librarian Service	6	2	4
Translators	3	2	1
Statistical Officer	488	343	145
Statistical Assistant	213	202	11
Development Officer	80	64	16
Budget Assistant	1	0	1
Sri Lanka Technological Service Grade II B (Cartographer)	1	1	0
Supervisor (Printing)	1	0	1
System Controller	8	2	6
Senior System Operator	11	4	7
Senior System Record Keeper	1	0	1
Data Controller	5	0	5
Information & Communication Technology Service Class III	149	149	0
Public Management Assistants' Service	200	109	91
System Operator	4	0	4
System Record Keeper	1	0	1
Assistant Data Controller	12	3	9
Data Entry Operator	52	21	31
Data Entry Operator/Coding Clerk	156	122	34
Clerk (Tamil Medium)	20	14	6
Type Setter	1	1	0
Foreman (Printing)	2	0	2
Comptometer Operator	3	1	2
Process Hand	1	0	1
Varietyper Headliner	1	1	0
Camera Operator	2	1	1
Book Binder (Printing)	5	1	4
Guillotine Machine Operator	2	1	1
Litho Machine Operator	3	1	2
Proof Reader	1	0	1
Plate Maker	1	1	0
Layout man	1	0	1
Machine Attendant	2	2	0
Drivers	55	54	1
Air Condition Machine Operator	2	1	1
Mechanic Section Employees	3	0	3
Office Employee Service (permanent) – Including Watcher	107	102	5
Office Employee Service (departmental)	10	10	0
Total	1875	1348	527
Graduate Trainee	-	5	-

3.3 Participation in Conferences, Seminars and Workshops – 2013

1.	Mrs. I. R. Bandara Director	26 th Population Census Conference Mongoliya, 26/06/2013 - 28/06/2013
2.	Mr. S. I. S. Bandulasena Director	26 th Population Census Conference Mongoliya, 26/06/2013 - 28/06/2013
3.	Mr. P.M. R. Fernando Deputy Director	Chief Information Officers Training Programme on the Strategic Management of Information Technology Singapore, 14/01/2013 – 25/01/2013
4.	Mr. S. I. S. Bandulasena Director	Joint UNECE/Eurostat/OECD/ESCAP/ Meeting on the Management of Statistical Information Systems Thailand, 23/04/2013 – 25/04/2013
5.	Mr. H. S. Wanasinghe Director	RDTA-7507:2011 International Comparison Programme for Asia & Pacific Technical Evaluation of 2011 ICP Malaysia, 14/03/2013 – 22/03/2013
6.	Mr. A. G. S. Kariyawasam Statistician	RDTA-7507:2011 International Comparison Programme for Asia & Pacific Technical Evaluation of 2011 ICP Malaysia, 14/03/2013 – 22/03/2013
7.	Mr. D. C. A. Gunawardena Director General	44 th Session of the United Nations Statistical Commission and Related Special Events, UNHQ, New York USA, 14/02/2013 – 01/03/2013
8.	Mr. H. R. L. S. Ranatunga Statistician	Workshop: Regional Training Programme on the System of National Accounts USA, 22/04/2013 – 26/04/2013
9.	Mr. S. Thanabalasingham Senior Statistician	International Workshop (National Statistical Organization – India) India, 05/04/2013 – 06/04/2013
10.	Mrs. D. D. G. A. Senevirathne Deputy Director	Global Summit of Civil Registration & Vital Statistics Thailand, 18/04/2013 – 19/04/2013
11.	Mr. D. C. A. Gunawardena Director General	Executive Training for Staff of Ministry of Finance & Planning Sri Lanka/ Strategic Management at the Leekuan law School of Public Policy Singapore, 18/03/2013 – 22/03/2013
12.	Mrs. Y. P. Rajapakse Statistician	Second Country Study Visit of Master of Public Management (MPM) Programme Malaysia, 02/04/2013 – 11/05/2013
13.	Mrs. C. D. De Silva Senior Statistician	United Nations Workshop on Improving Integration of a Gender Perspective in to Official Statistics Japan, 16/04/2013 – 19/04/2013

14.	Dr. A.J. Satharasighe Additional Director General	Invitation to the first meeting of the Regional Steering Committee for Asia & Pacific for Global Strategy to Improve Agricultural & Rural Statistics Thailand, 09/04/2013 – 10/04/2013
15.	Mr. W. W. M. A. S. Premakumara Additional Director General	Capacity Development Workshop on Measuring Social Protection Indonesia, 14/05/2013 – 16/05/2013
16.	Mrs. D. Deepawansa Statistician	Capacity Development Workshop on Measuring Social Protection Indonesia, 14/05/2013 – 16/05/2013
17.	Mr. N. M. A. K. Nawarathne Senior Statistician	Workshop on Quarterly National Accounts Compilation Issues IMF Statistics Development Project on ICP & SNA Thailand, 27/05/2013 – 31/05/2013
18.	Mr. M. T. T. De Silva Statistician	Workshop on Quarterly National Accounts Compilation Issues IMF Statistics Development Project on ICP & SNA Thailand, 27/05/2013 – 31/05/2013
19.	Mr. B. A. U. Warnasiri Statistical Officer	Workshop on Quarterly National Accounts Compilation Issues IMF Statistics Development Project on ICP & SNA Thailand, 27/05/2013 – 31/05/2013
20.	Mr. P. Y. M. Senevirathne Statistical Officer	Workshop on Quarterly National Accounts Compilation Issues IMF Statistics Development Project on ICP & SNA Thailand, 27/05/2013 – 31/05/2013
21.	Mrs. W. A. R. Mangalika Statistical Assistant	Workshop on Quarterly National Accounts Compilation Issues IMF Statistics Development Project on ICP & SNA Thailand, 27/05/2013 – 31/05/2013
22.	Mr. W. A. S. P. Senevirathne Statistical Assistant	Workshop on Quarterly National Accounts Compilation Issues IMF Statistics Development Project on ICP & SNA Thailand, 27/05/2013 – 31/05/2013
23.	Mr. H. K. W. K. K. Hitibandara Senior Statistician	Seminar on Basic Expression of China's Social & Economic Development China, 15/05/2013 – 04/06/2013
24.	Mrs. I. R. Bandara Director	Expert Meeting on the Model Disability Switzerland, 29/04/2013 – 30/04/2013

25.	Mr. K. L. C. L. Weerasooriya Assistant Director (Information Technology)	Regional Training Workshop on NADA Survey Catalog izing Micro Data Dissemination Philippines, 25/06/2013 - 27/06/2013
26.	Mr. P. D. D. Peris Systems Analyst/Programmer	Regional Training Workshop on NADA Survey Catalog Icing Micro Data Dissemination Philippines, 25/06/2013 - 27/06/2013
27.	Mrs. U.Maheshwaran Deputy Director	International Workshop on Industrial Statistics China, 08/07/2013 – 10/07/2013
28.	Mr. D. M. N. Bandara Senior Statistician	International Workshop on Industrial Statistics China, 08/07/2013 – 10/07/2013
29.	Mr. G. S. Uduwana Senior Statistician	First RAP Regional Workshop on training. Resource for Improving Agricultural & Rural Statistics Korea, 05/08/2013 – 09/08/2013
30.	Mr. B. Balachandran Statistician	Regional Training on using population census data for Planning & Decision making Thematic analysis on Youth Japan, 22/07/2013 – 02/08/2013
31.	Mr. D. C. A. Gunawardena Director General	2011 International Comparison Programme for Asia Pacific Dissemination. Meeting for the Heads of National Implementing Agencies Philippines, 13/08/2013
32.	Mrs. Susantha Ranadheera Director	2011 International Comparison Programme for Asia Pacific Dissemination. Meeting for the Heads of National Implementing Agencies Philippines, 13/08/2013
33.	Mrs. B. G. Kumari Premalatha Senior Statistician	Executing Training for staff of Ministry of Finance & Planning Sri Lanka in Public Finance Singapore, 29/07/2013 – 04/08/2013
34.	Mr. W. H. D. C. P. Wijesooriya Senior Statistician	Executing Training for staff of Ministry of Finance & Planning Sri Lanka in Public Finance Singapore, 29/07/2013 – 04/08/2013
35.	Mrs. H. M. N. K. Hennayake Statistical Officer	International Seminar on Trade & Tourism Statistics Indonesia, 2013.10.07 – 2013.10.10
36.	Mr. H. R. L. S. Ranathunge Statistician	International Seminar on Trade & Tourism Statistics Indonesia, 2013.10.07 – 2013.10.10

37.	Mrs. P. H. Walpita Statistical Officer	Second RAP Regional Workshop on Building Resources for Improving Agricultural and Rural Statistics Sampling method for Agricultural Statistics – review of current practice Iran, 2013.09.10 – 2013.09.17
38.	Mr. D. C. A. Gunwardane Director General	Valuing & Accounting for the environment in the Asia Pacific Region – A Workshop for Senior Policy Makers & Managers Thailand, 2013.10.08 – 2013.10.10
39.	Mrs. M. D. T. Kumari Statistical Officer	UIS South & West Asia Culture Statistics Training Workshop India, 2013.10.22 – 2013.10.25
40.	Mr. J. S. P. N. Darmawardene Senior Statistician	19 th International Conference of Labour Statistician Jineewa, 2013.10.02 – 2013.10.11
41.	Mrs. W. A. R. L. Welivita Systems Controller	Statistical Analysis with STAT Philippine, 2013.10.21 – 2013.10.25
42.	Mrs. R. K. P. Jayathunge Systems Controller	Statistical Analysis with STAT Philippine, 2013.10.21 – 2013.10.25
43.	Mr. D. P. A. Dissanayake Systems Controller	Statistical Analysis with STAT Philippine, 2013.10.21 – 2013.10.25
44.	Mrs. G. W. C. C. K. Sumanasiri Statistical Officer	Statistical Analysis with STAT Philippine, 2013.10.21 – 2013.10.25
45.	Mr. A. W. S. W. Perera Statistical Officer	Statistical Analysis with STAT Philippine, 2013.10.21 – 2013.10.25
46.	Mrs. D. M. Samarawickrama Statistical Officer	Statistical Analysis with STAT Philippine, 2013.10.21 – 2013.10.25
47.	Mrs. S. N. P. Wanamalee Statistical Assistant	International trading Programme on “Cluster Development Executives” India, 2013.11.11 – 2013.12.20
48.	Mrs. W. S. D. Jayasundara Statistical Officer	International trading Programme on “Cluster Development Executives” India, 2013.11.11 – 2013.12.20
49.	Mr. A. G. S. P. K. Ambanpitiya Statistical Officer	International trading Programme on “Cluster Development Executives” India, 2013.11.11 – 2013.12.20
50.	Mr. M. L. A. P. Gunasekara Senior Statistician	Study visit to observe Health Management Information System Thailand, 2013.09.16 – 2013.09.18
51.	DR. A. J. Satharasinghe Director General	International Seminar on Modernizing Official Statistics China, 2013.10.24 – 2013.10.26
52.	Mrs. S. Jayagauree Statistical Officer	6 th Regional Training Course on the System of National Accounts Korea, 2013.10.14 – 2013.10.18

53.	Mr. Senarath Daya Rajapaksha Statistical Draughtsman	Expert Group on Improving Disaster Data Build Resilience in Asia and Pacific Japan, 2013.09.30 – 2013.10.01
54.	Mrs. D. D. G. A. Senevirathna Deputy Director	Statistical Capacity Development for Social Inclusion and Gender Equality Inception Meeting for Component 2 Thailand, 2013 November 4 - 5
55.	DR. A. J. Satharasinghe Director General	The first meeting of the Regional Steering Committee for Asia & Pacific for Global Strategy to Improve Agricultural & Rural Statistics Thailand, 2013.11.01
56.	Mr. R. H. S. Abenayake Director	Ninth Session of the Governing Council of the Statistical Institute for Asia & Pacific Japan, 2013.11.19 – 2013.11.22
57.	Mr. H. W. M. Jayaweera Statistician	Regarding Training Programme Korea, 2013.11.25 – 2013.11.28
58.	Mrs. C. Premarathna Statistician	Regional Consultative Workshop to Development Framework and core st of Gender Statistics and indicators in Asia & Pacific Thailand, 2013.11.04 – 2013.11.06
59.	Mr. W. Jinadasa Statistician	8 th JODI Training Workshop Malaysia, 2013.10.28 – 2013.10.30
60.	K. A. S. Kodikara Deputy Director	Statistical Capacity Development for Social Inclusion and Gender Equality Thailand, 2013.11.04 - 05
61.	Ms. K. K. C. Shiromalee Senior Statistician	Second Regional Workshop on Production & Use at Vital Statistics Korea, 2013.12.02 – 2013.12.06
62.	Mr. P. M. P. Anura Kumara Director	Third RAP Regional Workshop on Building Resources for Improving Agricultural and Rural Statistics Sampling Method for Agricultural Statistics India, 2013.12.02 – 2013.12.04
63.	Mr. S. Thanabalasingham Senior Statistician	Expert Group Meeting on Strategies' for Improving Environmental Statistics in Asia & Pacific Thailand, 2013.12.09 – 2013.12.11
64.	Mrs. D. D. G. A. Senevirathna Deputy Director	First Meeting of the Regional Steering group for Civil Registration and Vital Statistics in Asia & Pacific Thailand, 2013.12.09 – 2013.12.11

3.4 Promotions, New appointments, Releases, Resignations, Vacation of Post and Retirements

Promotions

Senior Statistician	03
Public Management's Assistant	05
Office Employment Service	01

New appointments

Statistical Assistant	03
Development Officer	67
Coding Clerk (Tamil Medium)	14

Releases

Statistical Officer	03
Statistical Assistant	03
Development Officer	03
Public Management's Assistant	02
Data Entry Operator/Coding Clerk	05
Office Employment Service	01

Vacation of Post

Statistical Officer	01
Public Management Assistant	01

Retirements

Director	03
Deputy Director	01
Senior Statistician	04
Statistician	04
Senior Systems Controller	01
Statistical Officer	05
Assistant Director (ICT)	01
Public Management's Assistant	01
Data Entry Operator	03
Assistant Data Controller	02
Mechanic Section Employees	01
Driver	01
Office Employment Service	02

Transfers

Accountant	02
Statistical Officer	35
Public Management Assistant	22
Data Entry Operator/Coding Clerk	02
Driver	15
Office Employment Service	10

3.5 Internal Audit

Internal Audit programme for 2013 was prepared and submitted to the Audit Management Department. Progress of projects of department and audit queries were discussed at the quarterly audit management meeting and prepared report sent to relevant divisions.

A sample of few branches has been selected and checked the manner of maintaining leave and outgoing register and audited above matters. After identification of some weaknesses a draft circular on outgoing matters was given to the Additional Director General (Administration)

In addition checked vouchers, performance reports of the establishment branch, files of staff and subject matters of administration were checked and reported.

4. Financial Report 2013

The total estimated expenditure for the year 2013 under applicable constraints is Rs. 1,650,471,129/- (1,650.47 million). The recurrent expenditure is Rs. 637,500,000/- (637.5 million) and capital expenditure is Rs. 1,012,971,129 (1,012.97 million). As per "Recurrent Expenditure 2013" table, actual recurrent expenditure experienced was Rs. 632,400,029/- (632.40 million). In accordance with "Capital Expenditure 2013" table, the actual capital expenditure spent were Rs. 996,108,136 (996.10 million).

As required, the total expenditure is respectively forwarded as personal emoluments and recurrent expenditure. Difference between estimated expenditure and actual expenditure can be identified under above categorization and they are described as follows:

- Delayed submission of vouchers
- Decreasing maintenance cost

Difference between estimated expenditure and actual expenditure under capital expenditure.

- Minimizing repairing expenditure
- Delayed submission of vouchers

Head : 252 Department of Census and Statistics
 Programme : 01 Operation Activity Programme
 Project : 01 Administrative and Statistics Service

Recurrent Expenditure 2013

Project	Vote	2013 Estimated Rs.	2013 Actual Expenditure Rs.
1	1. Personal Emoluments	466,800,000	465,341,656
	2. Other Recurrent Expenditure	170,700,000	167,058,373
	Total	637,500,000	632,400,029

Capital Expenditure 2013

Project	Vote	2013 Estimated Rs.	2013 Actual Expenditure Rs.
1	Capital Expenditure	7,100,000	4,198,714
	1. Rehabilitation and improvement of Capital assets		
	2. Acquisition of capital assets	324,000,000	317,562,597
	Other Capital Expenditure	681,871,129	674,346,825
	Total	1,012,971,129	996,108,136

Advance Account of Government Services – 25201 A.B.A.G.S. – 2013

	Approved limit Rs.	Actual limit Rs.
Maximum debit limit	50,000,000	23,007,040
Minimum credit limit	22,000,000	30,743,047
Maximum limit of debit balance	215,000,000	132,251,858