



கார்ட்டியாடன லார்ட்டால  
செயற்ற்திறன் அறிக்கை  
**Performance Report**  
**2019**



அஞ்ஞாலா கார்ட்டால  
பிரதம அமைச்சர் அலுவலகம்  
**Prime Minister's Office**





# **Performance Report**

## **2019**

**Prime Minister's Office**  
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# **1. Institutional Profile**





## **1.1 Introduction**

The Prime Minister's Office is the institute which facilitates the Hon. Prime Minister of the Democratic Socialist Republic of Sri Lanka in carrying out his official duties.

This office has rendered assistance in the process of, Building the Economy, Combatting Corruption, Ensuring Freedom, Infrastructure Development and Investment Promotion, and Educational Reforms in accordance with the Election Manifesto "Five-Point Plan – A New Country in 60 Months" of the government led by former Prime Minister Hon. Ranil Wickramasinghe, during the period of 1<sup>st</sup> January 2019 to 21<sup>st</sup> November 2019.

After Hon. Mahinda Rajapaksa assumed duties as the Prime Minister of Sri Lanka on 21<sup>st</sup> November 2019, The functions of the Prime minister's office were restructured towards achieving the fourfold outcomes:

- Productive citizenry
- A contented family
- A disciplined and just society and
- A prosperous nation

in accordance with the 10 key policies in National Policy Framework of the government  
"Vistas of Prosperity and Splendour"

## **1.2 Vision and Mission**

### **1.2.1 Vision**

"Independent, Sovereign and Prosperous Sri Lanka"

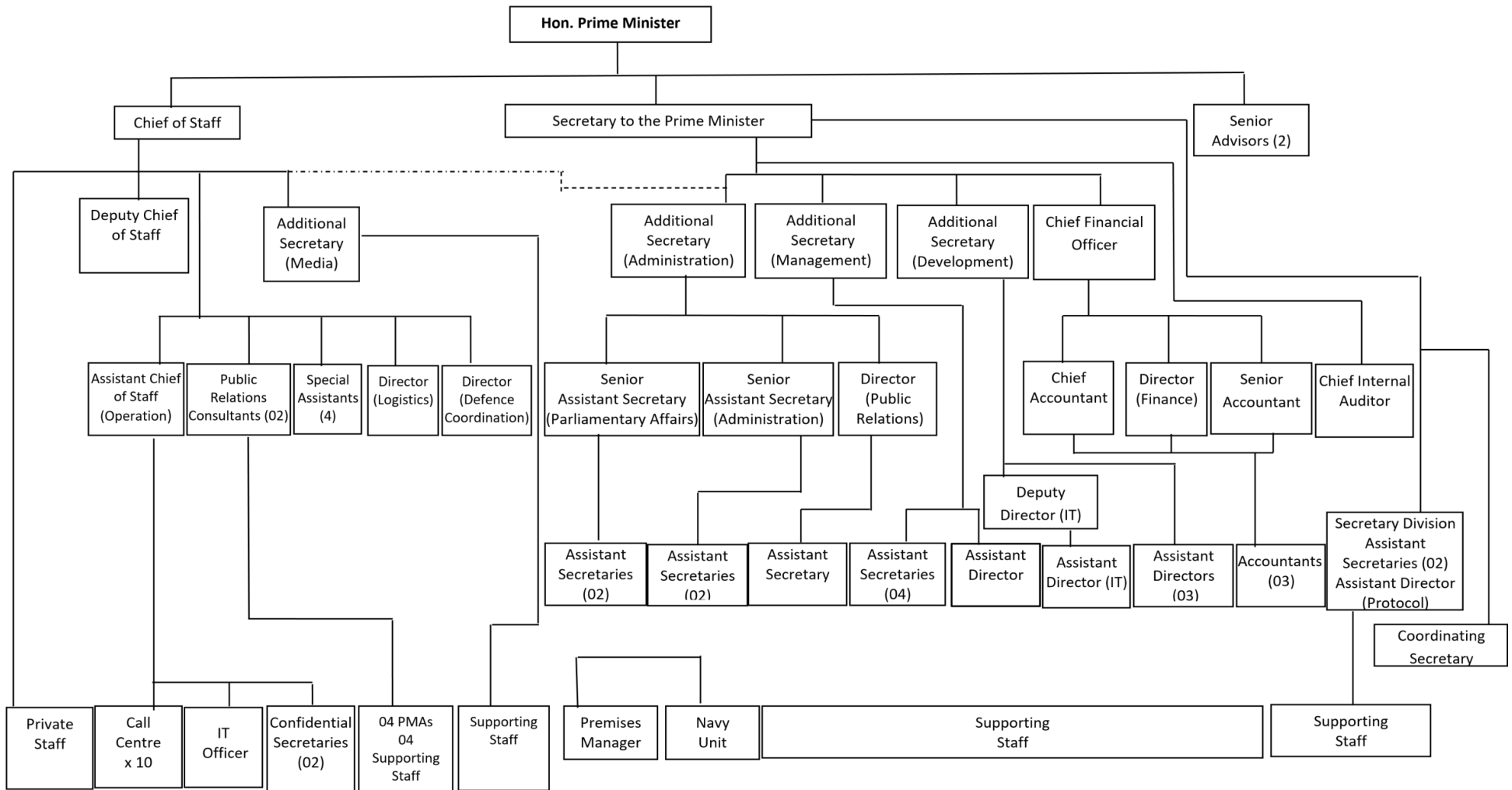
### **1.2.2 Mission**

"To provide leadership for an excellent public sector with good governance practices, by proper co-ordination of government and non-government institutions in order to fulfill the aspirations of the people of Sri Lanka and to uplift their standards of living"

### **1.3 Key Functions**

- Rendering requisite guidance to implement Government policies and decisions
- Facilitation, co-ordination and follow-up action with regard to various Committees and Meetings chaired by the Hon. Prime Minister
- Preparation of answers for Parliamentary questions asked from the Hon. Prime Minister
- Co-ordination of activities pertaining to Bills presented to the Parliament by the Hon. Prime Minister
- Provision of required facilities for the Hon. Prime Minister to maintain and enhance the diplomatic relations.
- Co-ordination of foreign visits of the Hon. Prime Minister
- Facilitating media coverage for State and national functions and special occasions
- Organizing State sponsored national & religious festivals and welfare events.
- Handling public complaints and grievances received by the Hon. Prime Minister and referring them to relevant institutions for redress.
- Proper maintenance of Temple Trees, Prime Minister's Office and Prime Minister's Official Bungalows
- Routine administrative and development functions of the Prime Minister's Office.

## 1.4 Organizational Chart of Prime Minister's Office



\*As at 21.11. 2019

## **1.5 Special Units coming under the Prime Minister's Office**

- Policy Development Office - Operated till 31.12. 2019
- Millennium Challenge Corporation Project Office - Operated till 31.12. 2019
- Secretariat for Coordinating Reconciliation Mechanisms (SCRM) – Operating till 31.03.2020

## **2. Progress and Future Outlook**



## **2.1. Policy Formulation and Economic Development**

### **2.1.1. Performance Tracking and Review Meetings**

Meetings were held to track and review the performance of the prominent development projects and economic matters of the country.

**The major objectives of this meetings are as follows:**

- To obtain the feedback of the matters discussed in the past meetings and assess the progress of the current situation
- To assist continuation of identified delayed projects by confronting relevant parties (Eg; ERD, JICA, EXIM Bank etc.)
- To check the possibility of carrying out a proposal and direct the proponents on their proposals on the existing legal framework
- To build a platform for public and private entities to have better understanding and exchange of views

Accordingly, nine meetings have been held and more than 10 inquiries have been discussed.

### **2.1.2. Steering Committee on Accelerated Program for the Construction of Middle-Class Housing & Infrastructure**

The Steering Committee, consisting of Senior Advisor to the Prime Minister and senior officials of the relevant stakeholder organizations such as the Ministry of Housing and Construction, National Housing Development Authority and Urban Development Authority, under the Chairmanship of Senior Advisor to the Ministry of National Policies and Economic Affairs had been appointed for the implementation of National Priority Programme for construction of houses and providing infrastructure for middle income earners, as per “Five-point Plan for creating a new country within 60 months.”

One housing project and zone 1 of another project have been completed and handed over to the residents, from the four housing projects which were initiated as Public Private Partnership (PPP).

| No  | Project                   | No. of Housing Units | Project Value (Rs. Million) | Progress                                                                                                                           |
|-----|---------------------------|----------------------|-----------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| 01. | Green Valley - Jalthara   | 352                  | 1892.8                      | Housing units have been handed over to the beneficiaries on 12.08.2019                                                             |
| 02. | Mount Clifford - Homagama | 830                  | 6662.85                     | Zone No. 01 has been handed over to the beneficiaries on 17 <sup>th</sup> September 2019<br>Zone 2- Finishing work is in progress. |
| 03. | Sea Breeze - Wadduwa      | 196                  | 1297.55                     | Project work has been re-commenced and finishing work is in progress.                                                              |
| 04. | Lavanya Heights - Ragama  | 124                  | 750                         |                                                                                                                                    |

In addition to the above projects, preliminary work has been initiated to implement the project at two sites which have been identified as suitable for the purpose.

In this regard, the Government has made the contribution by providing land with all public amenities for construction of houses, providing infrastructure facilities such as pipe borne water, electricity and roads, and by granting requisite approvals without delay, for construction of houses.

Further, the purchase price of these houses is determined by the Government and, action will be taken to award credit facilities to the beneficiaries at concessionary interest rates through State and private sector banks.

The steering committee is coordinated by the Prime Minister's office, while the programme is implemented under the Ministry of Urban Development, Water Supply and Housing Facilities.



### **2.1.3. Policy Development Office**

The Policy Development Office (PDO) has been established by a Cabinet decision dated 07<sup>th</sup> October, 2015 with the following objectives:

- To develop national policies
- To review economic policies and analyze and evaluate economic development
- To review the effectiveness of domestic policies; and
- To review the external factors that would affect the development of Sri Lanka and assess their impact on the development of Sri Lanka

The PDO is assisting Cabinet of Ministers by submitting reports to the Prime Minister's Office (PMO), on policy development, policy review and coordination and implementation of government policies. Additionally, the PDO has been entrusted with the following functions;

1. To plan, formulate and develop national policies
2. To prepare the policy framework for economic development
3. To set goals and targets in respect of sectors and government institutions
4. To coordinate the implementation of government policies

#### **Progress**

- Elder Care website and Management Information System were Created.
- National Policy for senior citizens was approved by the Cabinet of Ministers in January 2019.
- Personal Health Number (PHN) – Pilot projects in Karapitiya Teaching Hospital and Elpitiya Base Hospital was concluded.
- Thirteen years guaranteed Education Programme – Pilot project was implemented in 195 schools.
- Tertiary and Vocational Education and Training (TVET) Subcommittee on Childcare – Introduced NVQ level 4 Courses for childcare and, VTA and NAITA are conducting the courses.
- “Thurunu Diriya”, BOC loan scheme to provide financial assistance to 1000 young entrepreneurs – Target was achieved.

In addition, following projects were implemented by the PDO

| No. | Category                                                                 | Projects                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-----|--------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1   | Planning, formulation and development of the National Policies           | Primary/Infant Care Reform, Elder Care Assistant Training Programme, Adventure Tourism & Training, Introducing KPI for Vocational Training Institutions, Introducing a unique identification number for Businesses, Business Matchmaking, Micro Finance Act, TVET Advertising campaign, Primary Health Care, Career Guidance, Sprint accelerate your future, Child Protection and Justice Bill, Bankruptcy Laws, National Women Policy, Day Care Policy, Battle for Solar Power, Project on “Developing a National Policy on Commercial Plantation of Timber Trees”, TVET Subcommittee on women, TVET Subcommittee focus on Persons with Disabilities (PwDs), Junior Achievers, Three-wheeler Regulations. |
| 2   | Coordinating the implementation of current National Policies             | Matters connected to Domestic Aviation, Implementation of e- SLIMs, Exit Survey, Computer based Railway Network Management System, e-Solution for spot fine payment collections on traffic fines, Matara High Court e-filing, Survey on Women’s well-being, Village fair Initiative (Mapping all the village fairs in Sri Lanka, Pilot project in Moratuwa), Special Reintegration Program for Adults and Youths Affected by Violence, Northern Development Coordinating Committee, Project on “Bamboo Processing for Sri Lanka”, Labour Demand Survey, Cloud Access Policy, Establishment of Electrician License framework, IT based valuation System, UNLESSNOW carbon sequestration.                    |
| 3   | Reviewing and evaluating the implementation of National Policies         | Yala Action Plan, Project on “addressing cost of living” - Rice, Safety Net Review.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 4   | Review the development of external factors and their impact on Sri Lanka | BIT (online) Scholarship Programme                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

#### **2.1.4. Millennium Challenge Corporation Project Office**

This project is proposed to be implemented with the financial assistance of Millennium Challenge Corporation (MCC) in the United States of America for a five-year implementation time frame. Currently, following projects have been identified for financing under their compact as an outright grant with the relevant stakeholders.

##### **1. Land Administration Project**

This project mainly focuses on preparation of parcel fabric map and inventory of State land, improving Government capacity to formulate and coordinate land policy, improving land information systems & data on lands and improving deeds registry and the land valuation system in eight districts (Gampaha, Kegalle, Kandy, Matale, Kurunegala, Anuradhapura, Polonnaruwa and Trincomalee).

##### **2. Transport Development Project**

This project encompasses establishing an Advanced Traffic Management System covering the Colombo Metropolitan area, Bus transport sector modernization programme and developing & improving 137 km road sections in the Central Ring Road (CRR) covering and connecting Sabaragamuwa, Uva, North Central and Central Provinces. Connected to this road development, there is a study to locate and finance, locations for wholesale storage of agro produce in collaboration with private investors at locations on the CRR network to be developed to improve post-harvest management of produce.

#### **The Current Status of the Projects**

The final project proposal has been submitted. Investment memo was submitted to the MCC Investment Management Committee and approval was obtained in September 2018. The project agreement was negotiated and the Cabinet approval for the project and agreement was granted in October 2019.

### **2.1.5. Special Unit for Monitoring the Development Projects in Northern Province**

On 08<sup>th</sup> January 2019, Hon. Prime Minister and the Minister of National Policies, Economic Affairs, Resettlement & Rehabilitation, Northern Province Development and Youth Affairs emphasized that the development work of Northern and Eastern Provinces should be expedited and suggested to appoint two committees for the both provinces to plan development work.

For the purpose of prioritizing the Northern and Eastern Development initiatives and to continue follow up action on implementation of the projects, a Steering Committee was appointed which consists of 8 Members of Parliament, under the purview of Hon. Prime Minister. The first meeting of the Steering Committee held on 21<sup>st</sup> January 2019 at Temple Trees. At the meeting, it was proposed to send the issues in the North and East identified by Hon. MPs via memos to the Committee.

In 2019, many development projects were planned to cover sectors such as housing and resettlement, health, education, tourism, fisheries and road development in Northern and Eastern Provinces. Also, several meetings were conducted with line ministries and GA s to discuss and review the progress of the development projects in each province. Construction of 10,000 housing units, development of Jaffna Airport for operation of regional commercial flights, development of Batticaloa Airport, rehabilitation of Gurunagar, Myliddy, Karainagar and Point Pedro fisheries harbour, Palmyrah development fund, i-Road development and roads in Delft island, KKS cement factory, releasing of lands, Municipal Sewerage project at Jaffna are some of the highlighted projects implemented and discussed during the meetings. Former Prime Minister visited Northern and Eastern provinces 5 times during the year 2019 to review the progress of development projects and to opening ceremony of the projects.

As a result of all the efforts, nearly 4999 houses were constructed under the 10,000 Housing units Programme. Completion of Jaffna Airport (1<sup>st</sup> Phase), resettlement of 34,000 families, Completion of Gurunagar, Myliddy fisheries harbor, Opening Foundation of Palmyrah Development Fund, Opening of Pandathippu coconut oil, virgin oil & gingerly cooperative small industry, opening of Cardiology and Nephrology unit at District General Hospital are some of the achievements in 2019.

## 2.2 Promotion of International Co-operation

### 2.2.1. Meetings with Diplomats and Foreign Dignitaries by the Hon. Prime Minister

| No. | Date       | Name of Visiting Dignitary                                                                      |
|-----|------------|-------------------------------------------------------------------------------------------------|
| 01  | 03.01.2019 | Hon. Geoffrey Van Orden, Friends of Sri Lanka group of the EU Parliament                        |
| 02  | 01.02.2019 | H E Vincent Meriton, Vice President of Seychelles                                               |
| 03  | 04.02.2019 | President of Maldives                                                                           |
| 04  | 21.02.2019 | Mr. Kjell Magne, Former Prime Minister of Norway                                                |
| 05  | 22.02.2019 | Secretary General of International Conference of Asian Political Parties (ICAPP)                |
| 06  | 05.03.2019 | Ms. Marianne Hagen, State Secretary of Ministry of Foreign Affairs of Norway                    |
| 07  | 22.03.2019 | Honourable S Iswaran, Minister of Communications & Information and Trade Relations of Singapore |
| 08  | 23.03.2019 | His Excellency Mohammed bin Hamad Al Rumhi, Minister of Oil & Gas in the Sultanate of Oman      |
| 09  | 25.03.2019 | Deakin University Members                                                                       |
| 10  | 09.04.2019 | Indian Defence Secretary                                                                        |
| 11  | 27.04.2019 | Honourable Kenji Harada, State Minister for Defence of Japan                                    |
| 12  | 30.04.2019 | Mr. Miguel Angel Moratinos, High Representative for the UN Alliance of Civilization             |
| 13  | 02.05.2019 | Rt. Honourable Ben Wallace, Minister of State Security and Economic Crime, United Kingdom       |
| 14  | 08.05.2019 | Honourable Abdulla Shahid, Foreign Minister of Maldives                                         |
| 15  | 10.05.2019 | Honourable Sedat Onal, Deputy Foreign Minister of Turkey                                        |
| 16  | 04.06.2019 | Honourable Peter Dutton, Australian Home Affairs Minister                                       |

| <b>No.</b> | <b>Date</b> | <b>Name of Visiting Dignitary</b>                                                                                                                           |
|------------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 17         | 07.06.2019  | Ms. Michele Coninsx, Executive Director of UN Counter Terrorism Executive Directorate                                                                       |
| 18         | 18.06.2019  | Mr. Svein Olaf Olsen, CEO Anzyz Technologies / Sri Lanka Associate for software & Services Companies (SLASSCOM)                                             |
| 19         | 31.07.2019  | World Muslim Congress delegation                                                                                                                            |
| 20         | 29.08.2019  | The Archbishop of Canterbury the Most Rev & Rt Honourable Justin Welby                                                                                      |
| 21         | 10.09.2019  | H E Dr Abdullah I M I I Al-Sheikh, President of the Shura Council (Speaker) of Saudi Arabia                                                                 |
| 22         | 18.09.2019  | H E Chen Min'er, Member of the Political Bureau of the Central Committee and Secretary of the Chongqing Municipal Committee of the Communist Party of China |
| 23         | 19.10.2019  | Honourable Stef Blok, Minister of Foreign Affairs of Netherlands                                                                                            |
| 24         | 04.11.2019  | Honourable Andrew Little, Justice Minister of New Zealand                                                                                                   |
| 25         | 02.12.2019  | H.E. Makhdoom Shah Mahmood Qureshi, Foreign Minister of Pakistan                                                                                            |
| 26         | 05.12.2019  | His Excellency Abdulla Shahid, Foreign Minister of Maldives                                                                                                 |
| 27         | 13.12.2019  | His Excellency Motegi Toshimitsu, Foreign Minister of Japan                                                                                                 |

### **2.2.2. Official Visits by the Hon. Prime Minister**

| <b>No.</b> | <b>Date</b>                    | <b>Official Visits</b>                               |
|------------|--------------------------------|------------------------------------------------------|
| 01         | 23.04.2019<br>to<br>25.04.2019 | Official visit to Singapore                          |
| 02         | 12.06.2019<br>to<br>14.06.2019 | Official visit to Singapore                          |
| 03         | 02.09.2019<br>to<br>04.09.2019 | Official visit to Maldives - Indian Ocean Conference |

## **2.3. Parliamentary and Legal Affairs**

### **2.3.1. Parliamentary Affairs**

The Prime Minister's Office acts as the link between the Cabinet of Ministers and the Parliament.

#### **1. Submission of Cabinet Memoranda and Notes to the Cabinet to the Cabinet of Ministers**

This division has submitted 60 Cabinet Memoranda and 29 Notes to the Cabinet under various subjects during the year 2019.

The Prime Minister's Office takes action to implement the decisions and to follow-up action on implementation.

#### **2. Resolutions**

The Prime Minister's Office peruses action to present the proposals referred to the Cabinet by H E the president in form of resolutions, and resolutions relevant to subjects coming under the preview of Prime Minister, in parliament for approval.

Accordingly, the following resolutions were submitted to the Parliament from 01<sup>st</sup> January 2019 to 31st December, 2019 and steps were taken for their implementation.

- Revision of salary and allowances of parliamentary commissioner for Administration
- Private Security Agencies Act No. 45 of 1998
- Public security Ordinance
- Resolution under the prevention of Terrorism (temporary provisions) Act
- Essential Public Services Act No. 61 of 1979
- Determine the salary of the Auditor General, Mr. W.P.C. Wickramaratne

#### **3. Answering of Parliamentary Questions**

- Answers have been drafted for thirty two (32) questions raised from the Prime Minister by the Members of Parliament of both the opposition and the ruling party with regard to the Ministries, Departments, Statutory Boards and the Corporations which come under the purview of HE the President and the Hon. Prime Minister.

- Answers have been drafted for twenty seven (27) verbal questions on the Ministry of Mahaweli Development and Environment and Ministry of Defence which came under the purview of HE the president.
  - Answers have been drafted for four (04) verbal questions with regard to the subjects of the Prime Minister's Office.
  - Answers have been drafted for one (01) verbal questions with regard to the Prime Minister's Office and, that comes under the purview of the Ministry of National Policies and Economic Affairs.
  - Of above questions, twelve (12) interim questions have been raised by the members of parliament. The questions have been forwarded to the relevant Ministries, drafted the answers and sent to the parliament.
- Answers have been drafted for ten (10) questions referred to the Prime Minister under the Standing Order 27/2 of Parliament.
  - Answers are given for 04 verbal questions raised from the Prime Minister during the question time from the Prime Minister on the 1<sup>st</sup> Wednesday of every month which parliamentary session is held based on the policy matters of national importance. Accordingly, answers have been drafted for sixteen (16) verbal questions by 31.12.2019
  - Fourteen (14) proposals on adjournment of the house, have been presented.

#### **4. Tabling of Parliamentary Reports**

The Prime Minister's Office pursued necessary action to table special reports on subjects coming under the purview of the President and Prime Minister such as Annual Reports, Performance Reports and Statements of Accounts in Parliament and 30 such reports on the following subjects have been tabled in Parliament.



- **Annual Reports**

- i. National Finance Commission - 2017
- ii. National Police Commission - 2018
- iii. Ranaviru Seva Authority - 2015
- iv. Telecommunications Regulatory Commission - 2014
- v. Public Service Commission - 2017
- vi. Judicial Service Commission - 2017
- vii. National Procurement Commission - 2017
- viii. Office of the Parliamentary Commissioner for Administration - 2017
- ix. National Education Commission - 2014,2015,2016
- x. Public Service Commission - 2018
- xi. National Education Commission - 2017,2018

- **Progress Report**

- National Delimitation Commission - 2018

- **Quarterly Progress Reports**

- i Public Service Commission - Report of the Second quarter (30.04.2018)
- ii Public Service Commission - Report of the first quarter  
(01.01.2019-31.03.2019)
- iii Public Service Commission - Report of the Second quarter  
(01.04.2019-30.06.2019)
- iv Public Service Commission - Report of the Third quarter  
(01.07.2019-31.09.2019)

- **Performance Reports**

- i Elections Commission – 2018

- **Performance Reports and Accounts Reports**

- i Public Service Commission – 2018

- **Annual Reports and Accounts Statement**

- i National Finance Commission – 2018
- ii The Commission to Investigations of Bribery or Corruption – 2017
- iii Sri Lanka Foundation – 2018
- iv Sri Lanka Foundation – 2017
- v National Police Commission - 2017
- vi Human Rights Commission of Sri Lanka – 2015

- Observations of the following offices have been referred to the parliament under the submission of the measures taken by the Independent Commissions (in terms of the Standing Order 119 (4)).

- i The Commission to Investigations of Bribery or Corruption
- ii National Audit Office
- iii National Audit Services Commission
- iv Office of the Parliamentary Commissioner for Administration (Ombudsman)

- **Recommendations for the year 2019**

National Finance Commission - 2019

- **Provide guidelines**

National Procurement Commission - 2018

### **2.3.2. Legal Affairs**

The Prime Minister's Office is engaged in coordinating numerous legislative affairs coming under the purview of the Prime Minister. The Prime Minister's Office coordinates with the Attorney General's Department in respect of the Fundamental Rights cases and Writ cases filed at the Supreme Court and the Court of Appeal wherein the Prime Minister or secretary to Prime Minister is a respondent.

Accordingly, the following cases have been filed from 01<sup>st</sup> January to 31<sup>st</sup> December, 2019.

|                 |   |                            |
|-----------------|---|----------------------------|
| Supreme Court   | - | 43 Fundamental Right Cases |
| Court of Appeal | - | 07 Writ Cases              |

## **2.4 National Reconciliation and Religious Affairs**

### **2.4.1. Secretariat for Coordinating Reconciliation Mechanisms (SCRM)**

Secretariat for Coordinating Reconciliation Mechanisms (SCRM) was established in 2015, under the Prime Minister's Office, with the approval of the Cabinet of Ministers. The main objective of SCRM is to implement decisions, programmes and processes related to reconciliation process in Sri Lanka.

#### **The objectives of SCRM**

- Implementation of Transitional Justice Mechanisms
- Facilitating the Implementation of Non- Recurrence and Reconciliation
- Capacity Building
- Communications and Outreach
- Ensure compliance with the United Nations Human Rights Council (UNHRC) Resolution 30/1 and 34/1

#### **Key activities carried out by SCRM**

##### **1. Implementation of Transitional Justice Mechanisms**

###### **➤ Awareness raising on Certificates of Absence (CoA)**

SCRM conducted an awareness raising workshop on the Certificates of Absence themed “Theoretical and Practical Issues relating to CoA” for the legal departments of the banking, insurance sectors and relevant government staff, in order to ensure that the purpose of issuing a CoA to the relatives of missing persons is met. The event was held on 31<sup>st</sup> January 2019 in Colombo.

###### **➤ Assistance for the Establishment of a Truth and Reconciliation Commission**

SCRM coordinated the process of drafting the concept paper and the Bill for the establishment of a Truth and Reconciliation Commission in Sri Lanka. The Cabinet memorandum in this regard has been tabled before the Cabinet in February 2019.

➤ **Monitoring the progress of LLRC and CTF recommendations**

SCRM currently conducts a study on reports of Lessons Learnt and Reconciliation Commission (LLRC) and the Consultation Task Force (CTF) in order to track the progress of the implementation of the recommendations made by such Reports.

**2. Facilitating the implementation of non- recurrence and reconciliation**

➤ **National Human Rights Action Plan 2017- 2021 (NHRAP)**

- Monitoring the progress and following up with relevant agencies on implementation of goals and activities set out in NHRAP, is assigned to SCRM. Accordingly, SCRM collects monthly progress from the 10 Clusters and prepare progress reports each month to be submitted to the Prime Minister's Office and the Ministry of Foreign Affairs.
- SCRM conducted a workshop targeted at the focal points from the respective 10 Clusters and selected responsible agencies in order to sharpen focus on NHRAP and assist the Clusters with rapid implementation of the NHRAP, by the set timelines. The event was held on 12<sup>th</sup> March 2019 with the participation of prominent resource personnel.

➤ **Debt relief projects**

SCRM assisted the Ministry of Finance for the computerization of Cooperative Rural Banks with the aim of facilitating the Government's Debt Relief Programmes. SCRM further supported the Ministry in debt relief initiatives which are currently ongoing.

SCRM also supported the Ministry of Finance in the development of a framework for Northern Province Development which was completed in February 2019.

➤ **Conducting research into related areas**

SCRM is conducting research into Micro finance related issues faced by women, Mental health system related issues in the post armed-conflict Sri Lanka, Role of Sri Lankan woman in reconciliation, Transitional justice and persons with disabilities and Best practices for victims and witness protection, in collaboration with relevant stakeholders.

SCRM also assisted the National Committee on Women on the UN Secretary General's questionnaire on United Nations Security Council Resolution 1325 on Women, Peace and Security agenda.

### **3. Capacity building**

#### **➤ Foreign training for the legal officers to strengthen the criminal justice system of the country**

A project proposal submitted by SCRM with the aid of Japan International Cooperation Agency (JICA) has received approval of the Japanese Government. The proposal intends to provide training in Japan for government officers selected from multiple institutes that are engaged in the criminal justice administration, such as Attorney General's Department, Judiciary, Judicial Medical Officer, Ministry of Justice and Sri Lanka Police in order to address the delays in the criminal justice administration. A local – level capacity assessment has been already conducted and the proposed training will take place in 2020.

#### **➤ Sensitizing State Officials on Transitional Justice and Reconciliation (TJR) Mechanism**

A series of awareness building workshops on TJR mechanism for District Secretariats, Divisional Secretariats and two reconciliation related Ministries (Ministry of National Policies, Economic Affairs, Resettlement & Rehabilitation, Northern Province Development, Vocational Training & Skills Development and Youth Affairs and the Ministry of National Integration, Official Languages, Social Progress and Hindu Religious Affairs) were held in Anuradhapura, Colombo, Trincomalee, Matara, Kilinochchi and Kandy during the period of 21<sup>st</sup> January to 5<sup>th</sup> March 2019. The aim of the workshops was to sensitize the government officials to the issues faced by victims of conflict and build awareness on their role to ensure effective functioning of TJR processes.

The workshops were funded by the United Nations Peace Building Fund.

➤ **Training of Trainers Program for the Community Policing Committees of the Sri Lanka Police**

SCRM and the Sri Lanka Police entered into a Memorandum of Understanding (“MoU”) on 7<sup>th</sup> August 2018 on “Refocusing of Community Policing Committees to promote National Unity and Reconciliation Dialogue”. The purpose of this collaborative initiative was to build a team of peace makers at district and divisional secretariat level to promote the national unity, reconciliation and co-existence dialogue of the Government of Sri Lanka.

The programme, continued in 2019 with the programmes held from 6<sup>th</sup>- 31<sup>st</sup> March 2019 in Colombo for the 569 officers from Island wide.

**4. Communications and outreach**

➤ **Language audit**

SCRM, together with the Ministry of National Integration, Official Languages, Social Progress and Hindu Religious Affairs, with support of the United Nations conducted the 1<sup>st</sup> phase of the language audit on 12<sup>th</sup> March 2019. The aim of this programme is to ensure that the general public can access services in Sinhala, Tamil and English languages.

➤ **“Ahanna” Campaign–Phase III Programme held for the selected schools in the Gampaha District in September 2019.**

➤ **Military Training of Trainers (TOT) programmes and Military Dialogues 2019**

- Eight days residential workshop in Malaysia for 30 officers of Sri Lanka Army, Sri Lanka Navy, Sri Lanka Airforce, Sri Lanka Police and Civil Security Department in collaboration with the swiss federal department of Foreign Affairs.
- Training of trainers programme on transitional justice and reconciliation - 05 days residential workshop for 30 officers of tri forces, Sri Lanka Police and Civil Security Department was held in Kukuleganga.
- SCRM in collaboration with Ministry of Defence and the United Nations, Sri Lanka, organized the Military Dialogue Programme from 08<sup>th</sup> July to 19<sup>th</sup> September, 2019

and completed 10 sessions for 800 Middle Grade Officers, Junior officers and Senior Non-Commissioned Officers in Tri Forces, Police and Civil Security Department

➤ **Media workshops**

- Eight workshops for the provincial media reporters were held in Colombo, Kaluthara, Jaffna, Kandy, Galle, Anuradhapura, Batticaloa and Trincomalee in order to have a dialogue with the media on reconciliation.
- A workshop for the social media reporters was held in Ratnapura, Colombo, Kaluthara, Gampaha and Kurunegala in order to raise their awareness on the reconciliation mechanisms and to have a dialogue on their role in this process.

Workshops were funded by the united nation's peace building fund.

## **5. Other Activities**

SCRM followed-up the progress to ensure compliance with UNHRC Resolution 30/1 and 34/1, facilitated for opening a Language Education channel in PEO TV, has participated and contributed to panel discussion held by the International Committee of the Red Cross (ICRC) on psychosocial interventions for the families of the missing, Parliament Sectoral Oversight Committee pertaining to Counter Terrorism Act, Roundtable discussions organized by the GIZ on Strengthening Reconciliation Process in Sri Lanka (SRP), launch of a baseline study of child marriages in Sri Lanka organized by the Centre for Equality & Justice (CEJ), Webinar on the psychosocial support and practices of Rwanda post conflict, and event on strengthening Reconciliation Programmes (SRP) conducted by the GIZ.

In addition, SCRM has taken initiatives to creation of 20 short videos, publishing short videos, articles and infographics on transitional justice and reconciliation in 20 websites and social media, sharing of experience and knowledge of Bosnia and Herzegovina on justice process with the other stakeholders, conduct workshops for civil society towards taking preventive actions to stop communal out breaks of violence.

### 2.4.2. Religious Affairs

The Government has maintained a strong commitment towards ensuring religious harmony among Buddhist, Hindu, Islam and Christian followers, through the celebration of key religious festivals of importance. Under the aegis of the Prime Minister, the following religious festivals were thus conducted.

- **Thai Pongal Festival**

Thai Pongal festival was celebrated on 13<sup>th</sup> January 2019 at the Temple Trees together with the Ministry of National Integration, Official Languages, Social Progress and Hindu Religious Affairs. Prime Minister Hon. Ranil Wickremesinghe attended as Chief Guest, and Opposition Leader, Honorable Ministers and Members of Parliament also attended.

- **Bodhi Pooja held in front of the sapling of the Jaya Sri Maha Bodhi, planted in the gardens of Temple Trees to invoke blessings**

A ceremony of Bodhi Pooja was held in front of the sapling of Jaya Sri Maha Bodhi planted in the Temple Trees, on 19<sup>th</sup> May 2019 at 5.00 in the evening with the patronage of Prime Minister Hon. Ranil Wickremesinghe. The ceremony was organized in order to mark the 10<sup>th</sup> anniversary of the end of the conflict in the North & East of Sri Lanka and invoke merit to war heroes who died during the conflict, as well as to invoke merit to people who died due to bomb blasts on 21<sup>st</sup> April 2019 and wish the wounded speedy recovery.

Several Ministers and Members of Parliament have also participated in this occasion while the programme was telecasted live, on television channels.

- **"Sisu Dam Sarani" Sil observance programme with the participation of 2500 school children**

Sil observance programme had been held on 14<sup>th</sup> June 2019 to mark the Poson full moon day, at the Temple Trees premises, with the objective of encouraging good conduct among school children.

2500 school children representing 23 schools in and around Colombo including their principals, teachers and officers of the Ministry of Education participated in the event. The programme



included practical lessons on meditation, Buddhist sermons and lectures on morals and ethics while all the participants were given a prize by the People's Bank. Television channels made arrangements to telecast the programme.

- **Annual Esala Perehara organized by the Valukaramaya Temple, Kollupitiya**

Annual Esala Perehara of the Valukarama temple had been held with the patronage of Hon. Prime Minister together with the contribution of the Prime Minister's Office on 27<sup>th</sup> September 2019 for the 56<sup>th</sup> consecutive year with the aim of ushering National reconciliation through inter-religious coexistence.

Many tuskers and elephants, colourful dancing items of Udarata, Pahatharata and Sabaragamuwa artistic traditions and different items showcasing the Sri Lankan heritage featured the Perehara.

Ministers, distinguished guests, Ambassadors and foreigners were also among the spectators, and television channels brought a live telecast of the event.

- **Dhamma Desana Series**

The series of dhamma sermon conducted at Temple Trees every full moon day with the intention of building a society with high standards of values, according to the concept of Prime Minister Hon. Mahinda Rajapaksa has been resumed from Unduvap full moon day 2019.

Accordingly, the 192<sup>nd</sup> Dhamma Desanawa was held at Temple Trees on 10<sup>th</sup> December 2019 with the participation of Hon. Prime Minister Mahinda Rajapaksa.

Dhamma Desanawa was conducted by the Alan Mathiniyarama resident monk Ven. Uduwe Dhammaloka Thera and a huge gathering from across the Island including the staff of the Prime Minister's Office participated in it. A live telecast of the programme was released in television.

## 2.5. Redress for Public Complaints and Grievances

- **Referring Public Complaints and Grievances Received by the Prime Minister's Office to Relevant State Institutions and Follow-up Actions**

The Public Relation Unit of the Prime Minister's Office has been established, in order to expeditiously handle the problems and grievances referred to the Prime Minister, in an effective and efficient manner.

This Division also does necessary co-ordination for the purpose of finding expeditious solutions to public complaints and requests pertaining to all state organizations. Further, the Division takes follow-up action with regard to the public complaints while following progress achieved by various institutions with regard to the fulfillment of requirements of the general public.

### **Public Requests /Complaints Received and Actions Taken & the Progress**

| <b>Month</b> | <b>Total number of letters received</b> | <b>Total number of letters replied</b> |
|--------------|-----------------------------------------|----------------------------------------|
| January      | 2374                                    | 2182                                   |
| February     | 1799                                    | 1471                                   |
| March        | 2660                                    | 1123                                   |
| April        | 966                                     | 853                                    |
| May          | 981                                     | 929                                    |
| June         | 1708                                    | 1591                                   |
| July         | 2592                                    | 2481                                   |
| August       | 3231                                    | 3176                                   |
| September    | 2415                                    | 2282                                   |
| October      | 1616                                    | 1280                                   |
| November     | 2316                                    | 1965                                   |
| December     | 12391                                   | 6394                                   |
| <b>Total</b> | <b>35049</b>                            | <b>27784</b>                           |

In addition to this, all the public requests received through visitors and public calls were attended.

## Summary Details

|                                                  |                     |
|--------------------------------------------------|---------------------|
| Total number of letters received and answered    | 27784               |
| Total number of Public Calls Received & Attended | 23076               |
| Total Number of Public Visitors                  | 7142                |
| Replies/ Acknowledgements Received               | 5652                |
| Total numbers of letters filed as Copies         | 8906                |
| Letters to be attended as at 31.12.2019          | 5997                |
| <b>Total Number of Letters received</b>          | <b><u>79457</u></b> |

## 2.6. Establishment Matters

### 2.6.1. Making use of Information and Communication Technology Towards the Enhancement of Productivity

In conformity with the E-Gov policy, the primary objective of the Information and Communication Technology Division is to identify and take actions with regard to ICT needs in the Prime Minister's Office and fulfill the ICT requirements to implement state policies and programmes. Accordingly, following information and communication technology needs are being performed by the division.

- **Prime Minister's Office Official Website**

The official website of the Prime Minister's Office is frequently updated to disseminate timely and accurate information to its users.

- **Prime Minister's Office E-Mail Service**

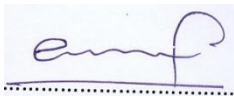
Based on modern technology, it has been possible to maintain trusted and effective internal email service at the Prime Minister's office.

- **Developing of software for internal uses of the Prime Minister's Office**

The software required to facilitate the internal organization needs of the Prime Minister's office is being developed by the Information and Communication Technology Division. Accordingly, software systems have been developed for the follow up of the cabinet decisions, transport management and document management of the Prime Minister's Office. All the systems have been completed and in operational status.

In addition to the above main tasks, the Information and Communication Technology Division perform the ICT needs of the Prime Minister's Office as needed.

**Approved by,**

A handwritten signature in purple ink, appearing to read 'G. Senarath', is written over a horizontal dotted line.

**Gamini S. Senarath**  
Secretary to the Prime Minister

### **3. Overall Financial Performance for the year ended 31<sup>st</sup> December 2019**



### 3.1. Statement of Financial Performance

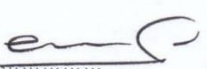
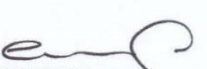
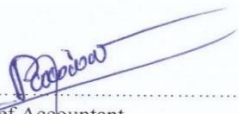
|                                                                                                                                          |                                                                          |      |                     |                      |  | ACA -F |
|------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|------|---------------------|----------------------|--|--------|
| <b>Prime Minister's Office</b><br><b>Statement of Financial Performance</b><br><b>for the period ended 31<sup>st</sup> December 2019</b> |                                                                          |      |                     |                      |  |        |
|                                                                                                                                          |                                                                          |      |                     |                      |  | Rs.    |
| Budget 2019                                                                                                                              |                                                                          | Note | Actual<br>2019      | Actual<br>2018       |  |        |
| -                                                                                                                                        | <b>Revenue Receipts</b>                                                  |      | -                   | -                    |  |        |
| -                                                                                                                                        | Income Tax                                                               | 1    | -                   | -                    |  |        |
| -                                                                                                                                        | Taxes on Domestic Goods & Services                                       | 2    | -                   | -                    |  | ACA-1  |
| -                                                                                                                                        | Taxes on International Trade                                             | 3    | -                   | -                    |  |        |
| -                                                                                                                                        | Non Tax Revenue & Others                                                 | 4    | -                   | -                    |  |        |
| -                                                                                                                                        | <b>Total Revenue Receipts (A)</b>                                        |      | -                   | -                    |  |        |
|                                                                                                                                          | <b>Non Revenue Receipts</b>                                              |      |                     |                      |  |        |
| -                                                                                                                                        | Treasury Imprests                                                        |      | 826,700,000         | 778,778,775          |  | ACA-3  |
| -                                                                                                                                        | Deposits                                                                 |      | 14,630,449          | 25,600,082           |  | ACA-4  |
| -                                                                                                                                        | Advance Accounts                                                         |      | 26,673,933          | 25,073,080           |  | ACA-5  |
| -                                                                                                                                        | Other Receipts                                                           |      | 10,693,093          | 30,058,620           |  |        |
| -                                                                                                                                        | <b>Total Non Revenue Receipts (B)</b>                                    |      | <b>878,697,474</b>  | <b>859,510,558</b>   |  |        |
| -                                                                                                                                        | <b>Total Revenue Receipts &amp; Non Revenue Receipts C = (A)+(B)</b>     |      | <b>878,697,474</b>  | <b>859,510,558</b>   |  |        |
|                                                                                                                                          | <b>Less: Expenditure</b>                                                 |      |                     |                      |  |        |
|                                                                                                                                          | <b>Recurrent Expenditure</b>                                             |      |                     |                      |  |        |
| 318,480,000                                                                                                                              | Wages, Salaries & Other Employment Benefits                              | 5    | 298,267,085         | 293,250,911          |  |        |
| 580,445,150                                                                                                                              | Other Goods & Services                                                   | 6    | 506,965,467         | 563,672,812          |  | 2(ii)  |
| 3,000,000                                                                                                                                | Subsidies, Grants and Transfers                                          | 7    | 1,900,855           | 1,800,521            |  |        |
| -                                                                                                                                        | Interest Payments                                                        | 8    | -                   | -                    |  |        |
| 44,850                                                                                                                                   | Other Recurrent Expenditure                                              | 9    | 44,799              | 32,897               |  |        |
| <b>901,970,000</b>                                                                                                                       | <b>Total Recurrent Expenditure (D)</b>                                   |      | <b>807,178,206</b>  | <b>858,757,141</b>   |  |        |
|                                                                                                                                          | <b>Capital Expenditure</b>                                               |      |                     |                      |  |        |
| 34,000,000                                                                                                                               | Rehabilitation & Improvement of Capital Assets                           | 10   | 28,596,861          | 14,465,205           |  |        |
| 182,600,000                                                                                                                              | Acquisition of Capital Assets                                            | 11   | 43,934,986          | 76,653,505           |  |        |
| -                                                                                                                                        | Capital Transfers                                                        | 12   | -                   | -                    |  | 2(ii)  |
| -                                                                                                                                        | Acquisition of Financial Assets                                          | 13   | -                   | -                    |  |        |
| 2,400,000                                                                                                                                | Capacity Building                                                        | 14   | 1,548,050           | 1,334,000            |  |        |
| 600,000,000                                                                                                                              | Other Capital Expenditure                                                | 15   | -                   | -                    |  |        |
| <b>819,000,000</b>                                                                                                                       | <b>Total Capital Expenditure (E)</b>                                     |      | <b>74,079,897</b>   | <b>92,452,710</b>    |  |        |
|                                                                                                                                          | <b>Main Ledger Expenditure (F)</b>                                       |      | <b>44,477,133</b>   | <b>47,656,109</b>    |  |        |
|                                                                                                                                          | <b>Deposit Payments</b>                                                  |      | 11,038,455          | 23,648,357           |  | ACA-4  |
|                                                                                                                                          | <b>Advance Payments</b>                                                  |      | 33,438,678          | 22,083,753           |  | ACA-5  |
|                                                                                                                                          | <b>Other ( other Ministries)</b>                                         |      | -                   | 1,924,000            |  |        |
|                                                                                                                                          | <b>Total Expenditure G = (D+E+F)</b>                                     |      | <b>925,735,237</b>  | <b>998,865,960</b>   |  |        |
| <b>1,720,970,000</b>                                                                                                                     | <b>Imprest Balance as at 31<sup>st</sup> December 2019<br/>H = (C-G)</b> |      | <b>(47,037,763)</b> | <b>(139,355,403)</b> |  |        |

### 3.2. Statement of Financial Position

|                                            |            |  |                       |  |                       | ACA-P |
|--------------------------------------------|------------|--|-----------------------|--|-----------------------|-------|
| <b>Prime Minister's Office</b>             |            |  |                       |  |                       |       |
| <b>Statement of Financial Position</b>     |            |  |                       |  |                       |       |
| <b>As at 31<sup>st</sup> December 2019</b> |            |  |                       |  |                       |       |
|                                            |            |  |                       |  |                       |       |
|                                            | Note       |  | Actual                |  |                       |       |
|                                            |            |  | 2019<br>Rs            |  | 2018<br>Rs            |       |
| <b><u>Non Financial Assets</u></b>         |            |  |                       |  |                       |       |
| Property, Plant & Equipment                | ACA-6      |  | 19,877,020,205        |  | 19,911,272,119        |       |
| <b><u>Financial Assets</u></b>             |            |  |                       |  |                       |       |
| Advance Accounts                           | ACA-5/5(a) |  | 47,892,354            |  | 41,136,859            |       |
| Cash & Cash Equivalents                    | ACA-3      |  | -                     |  | -                     |       |
| <b>Total Assets</b>                        |            |  | <b>19,924,912,559</b> |  | <b>19,952,408,978</b> |       |
| <b><u>Net Assets / Equity</u></b>          |            |  |                       |  |                       |       |
| Net Worth to Treasury                      |            |  | 16,243,410            |  | 13,079,909            |       |
| Property, Plant & Equipment Reserve        |            |  | 19,877,020,205        |  | 19,911,272,119        |       |
| Rent and Work Advance Reserve              | ACA-5(b)   |  |                       |  |                       |       |
| <b><u>Current Liabilities</u></b>          |            |  |                       |  |                       |       |
| Deposits Accounts                          | ACA-4      |  | 31,648,944            |  | 28,056,950            |       |
| Imprest Balance                            | ACA-3      |  | -                     |  | -                     |       |
| <b>Total Liabilities</b>                   |            |  | <b>19,924,912,559</b> |  | <b>19,952,408,978</b> |       |



Detail Accounting Statements in ACA format Nos. 1 to 6 presented in pages from 05 to 28 and Notes to accounts presented in pages from 29 to 39 form and integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.

|                                                                                                                                                               |                                                                                                                                                         |                                                                                                                                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| <br>Chief Accounting Officer<br>Name :<br>Designation :<br>Date : 2020.02.27 | <br>Accounting Officer<br>Name :<br>Designation :<br>Date : 2020.02.27 | <br>Chief Accountant<br>Name :<br>Date : 2020.02.27 |
| <b>Gamini S. Senarath</b><br>Secretary to the Prime Minister<br>Prime Minister's Office<br>No. 58, Sir Ernest de Silva Mw,<br>Colombo 07.                     | <b>Gamini S. Senarath</b><br>Secretary to the Prime Minister<br>Prime Minister's Office<br>No. 58, Sir Ernest de Silva Mw,<br>Colombo 07.               | <b>P.D.L. Kularathna</b><br>Chief Accountant<br>Prime Minister's Office<br>No. 58, Sir Ernest de Silva Mawatha,<br>Colombo 07          |

### 3.3. Statement of Cash Flows

|                                                              |                     |                     |
|--------------------------------------------------------------|---------------------|---------------------|
|                                                              |                     | ACA-C               |
| <b>Prime Minister's office</b>                               |                     |                     |
| <b>Statement of Cash Flows</b>                               |                     |                     |
| <b>for the Period ended 31<sup>st</sup> December 2019</b>    |                     |                     |
|                                                              |                     |                     |
|                                                              | <b>Actual</b>       |                     |
|                                                              | <b>2019</b>         | <b>2018</b>         |
|                                                              | <b>Rs.</b>          | <b>Rs.</b>          |
| <b><u>Cash Flows from Operating Activities</u></b>           |                     |                     |
| Total Tax Receipts                                           | -                   | -                   |
| Fees, Fines, Penalties and Licenses                          | -                   | -                   |
| Profit                                                       | -                   | -                   |
| Non Revenue Receipts                                         |                     | 804,065,801         |
| Revenue Collected for the Other Heads                        | 1,597,180           | -                   |
| Imprest Received                                             | 826,700,000         | -                   |
| <b>Total Cash generated from Operations (a)</b>              | <b>828,297,180</b>  | <b>804,065,801</b>  |
| <b><u>Less - Cash disbursed for:</u></b>                     |                     |                     |
| Personal Emoluments & Operating Payments                     | 767,838,214         | 735,729,262         |
| Subsidies & Transfer Payments                                | 1,945,655           | 1,833,418           |
| Expenditure on Other Heads                                   | 5,174,629           | -                   |
| Imprest Settlement to Treasury                               | -                   | -                   |
| <b>Total Cash disbursed for Operations (b)</b>               | <b>774,958,498</b>  | <b>737,562,681</b>  |
| <b>NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(a)-(b)</b>    | <b>53,338,682</b>   | <b>66,503,120</b>   |
| <b><u>Cash Flows from Investing Activities</u></b>           |                     |                     |
| Public Officer's Advance B Account                           | 1,192,151           | 1,464,375           |
| Interest                                                     | -                   | -                   |
| Dividends                                                    | -                   | -                   |
| Divestiture Proceeds & Sale of Physical Assets               | -                   | -                   |
| Recoveries from On Lending                                   | -                   | -                   |
| Recoveries from Advance                                      | -                   | -                   |
| <b>Total Cash generated from Investing Activities (d)</b>    | <b>1,192,151</b>    | <b>1,464,375</b>    |
| <b><u>Less - Cash disbursed for:</u></b>                     |                     |                     |
| Purchase or Construction of Physical Assets & Acquisition of | 44,672,456          | 50,917,139          |
| Public Officer's Advance B Account                           | 17,816,730          | 17,050,356          |
| Advance Payments                                             | -                   | -                   |
| <b>Total Cash disbursed for Investing Activities (e)</b>     | <b>62,489,186</b>   | <b>67,967,495</b>   |
| <b>NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(d)-(e)</b>    | <b>(61,297,035)</b> | <b>(66,503,120)</b> |
| <b>ACTIVITIES (g)=(c) + (f)</b>                              | <b>(7,958,354)</b>  | <b>0</b>            |
| <b><u>Cash Flows from Financing Activities</u></b>           |                     |                     |
| Local Borrowings                                             | -                   | -                   |
| Foreign Borrowings                                           | -                   | -                   |
| Grants Received                                              | -                   | -                   |
| Deposit Received                                             | 14,295,795          | -                   |
| <b>Total Cash generated from Financing Activities (h)</b>    | <b>14,295,795</b>   | <b>-</b>            |
| <b><u>Less - Cash disbursed for:</u></b>                     |                     |                     |
| Repayment of Local Borrowings                                | -                   | -                   |
| Repayment of Foreign Borrowings                              | -                   | -                   |
| Deposit Payments                                             | 6,337,441           | -                   |
| <b>Total Cash disbursed for Financing Activities (i)</b>     | <b>6,337,441</b>    | <b>-</b>            |
| <b>NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(h)-(i)</b>   | <b>7,958,354</b>    | <b>-</b>            |
| <b>Net Movement in Cash (k) = (g) -(j)</b>                   | <b>0</b>            | <b>0</b>            |
| <b>Opening Cash Balance as at 01<sup>st</sup> January</b>    | <b>-</b>            | <b>-</b>            |
| <b>Closing Cash Balance as at 31<sup>st</sup> December</b>   | <b>-</b>            | <b>-</b>            |

## **4. Performance Indicators**



#### 4.1. Performance indicators of the Prime Minister's Office (Based on the Action Plan)

| Thrust Area                                                     | Activity                                                                                                                                                            | Specific Indicators                                                                                   | Actual output as a percentage (%) of the expected |          |         |
|-----------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|---------------------------------------------------|----------|---------|
|                                                                 |                                                                                                                                                                     |                                                                                                       | 100%-90%                                          | 75%- 89% | 50%-74% |
| Formulation, Implementation and Monitoring of National Policies | Co-ordination and facilitation of the meetings on Accelerated Program for the Construction of Middle Class Housing & Infrastructure (APMIH & ID) and Other Meetings | No. of meetings held and decisions followed up                                                        |                                                   | ✓        |         |
|                                                                 | Planning, formulation and development of the National Policies                                                                                                      | No. of National Policies formulated                                                                   |                                                   |          | ✓       |
|                                                                 | Coordinating the implementation of current National Policies                                                                                                        | No. of activities related to implementation of National Policies                                      |                                                   |          | ✓       |
|                                                                 | Reviewing and evaluating the implementation of National Policies                                                                                                    | No. of National Policies reviewed and evaluated                                                       |                                                   |          | ✓       |
|                                                                 | Review the development of external factors and their impact on Sri Lanka                                                                                            | No. of research/ reviews made                                                                         |                                                   |          | ✓       |
|                                                                 | Coordination of the activities related to the Millennium Challenge Corporation Project Office                                                                       | No. of projects implemented                                                                           |                                                   |          |         |
| National Reconciliation, Religious Affairs and Social Services  | Co-ordination of the national level reconciliation affairs by the Secretariat for Coordinating Reconciliation Mechanism (SCRM)                                      | No. of meetings and workshops held<br>No. of activities coordinated by the SCRM/special achievements. |                                                   |          | ✓       |

| Thrust Area                     | Activity                                                                                                                            | Specific Indicators                                                                                                | Actual output as a percentage (%) of the expected |          |         |
|---------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|----------|---------|
|                                 |                                                                                                                                     |                                                                                                                    | 100%-90%                                          | 75%- 89% | 50%-74% |
|                                 | Co-ordination of the activities related to the National Ceremonies, Religious Festivals and Social Services                         | No. of National Ceremonies, Religious Festivals and Social events coordinated                                      | ✓                                                 |          |         |
|                                 | Co-ordination of the activities related to public complaints/ grievances forwarded by the General Public to the Hon. Prime Minister | No. of public complaints/ grievances received and handled effectively                                              | ✓                                                 |          |         |
| International Co-operation      | Co-ordination of the activities related to maintaining cordial relationship with foreign countries                                  | Successful maintenance of cordial relationships with foreign countries<br><br>No. of communication sent / received | ✓                                                 |          |         |
|                                 | Co-ordination of the activities related to the participation of International Forums of the Hon. Prime Minister                     | No. of visits coordinated                                                                                          | ✓                                                 |          |         |
| Parliamentary and Legal Affairs | Preparation and submission of Cabinet Memoranda, Notes to the Cabinet and furnishing answers to Parliamentary questions             | No. of Cabinet Memoranda and Notes to the Cabinet submitted / No. of answers furnished to Parliamentary questions  | ✓                                                 |          |         |
|                                 | Reviewing and making recommendations on draft legal amendments                                                                      | No. of reports made on review and recommendation of draft legal amendments                                         | ✓                                                 |          |         |

| Thrust Area               | Activity                                                                                 | Specific Indicators                                           | Actual output as a percentage (%) of the expected |          |         |
|---------------------------|------------------------------------------------------------------------------------------|---------------------------------------------------------------|---------------------------------------------------|----------|---------|
|                           |                                                                                          |                                                               | 100%-90%                                          | 75%- 89% | 50%-74% |
| Good Governance Practices | Preparation of the Financial and Physical Performance Report for the year 2018           | Submission of Performance Report for the year 2018 on time    | ✓                                                 |          |         |
|                           | Preparation of the Financial and Physical Progress Report for the year 2019              | Submission of Progress Report for the year 2019 on time       |                                                   |          |         |
|                           | Preparation of the Action Plan for the year 2020                                         | Submission of Action Plan for the year 2020 on time           | ✓                                                 |          |         |
|                           | Preparation of the Procurement Plan for the year 2020                                    | Submission of Procurement Plan for the year 2020 on time      | ✓                                                 |          |         |
|                           | Preparation of the Appropriation Account for the year 2018                               | Submission of Appropriation Account for the year 2018 on time | ✓                                                 |          |         |
|                           | Preparation of the Budget Estimates for the year 2020                                    | Submission of Budget Estimates for the year 2020 on time      |                                                   |          |         |
|                           | Providing answers to audit queries raised by the Internal Audit and the Government Audit | No. of audit queries received and answered                    | ✓                                                 |          |         |
|                           | Conducting Audit and Management Committee Meetings                                       | No. of Audit and Management Committee Meetings held           | ✓                                                 |          |         |
|                           | Preparation of the Internal Audit Reports                                                | No. of Internal Audit Reports prepared                        | ✓                                                 |          |         |
|                           | Preparation of the Internal Audit Plan for the year 2020                                 | Submission of Internal Audit Plan for the year 2020 on time   | ✓                                                 |          |         |

| Thrust Area                                        | Activity                                                                                                 | Specific Indicators                                                                                                     | Actual output as a percentage (%) of the expected |          |         |
|----------------------------------------------------|----------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|----------|---------|
|                                                    |                                                                                                          |                                                                                                                         | 100%-90%                                          | 75%- 89% | 50%-74% |
|                                                    | Co-ordination and facilitation of the local and foreign training programs                                | No. of local and foreign training programs concluded<br>No. of officers participated                                    | ✓                                                 |          |         |
|                                                    | Managing of the Human Resources (Staff)                                                                  | Maintained the Human Resources (Staff) according to the requirement                                                     | ✓                                                 |          |         |
|                                                    | Managing of the Office facilities                                                                        | Maintained Office Environment/ No. of service agreements signed                                                         | ✓                                                 |          |         |
| Public Opinion and Information Sharing (Publicity) | Co-ordination and facilitation of the media coverage for State/ National functions and special occasions | No. of State/ National functions and special occasions covered by media                                                 | ✓                                                 |          |         |
| Institutional Management and Development           | Purchasing of Office furniture and equipments                                                            | No. of procurement activities handled<br>No. of furniture & equipment purchased<br>Value of procurement                 |                                                   | ✓        |         |
|                                                    | Construction, renovation and maintenance of buildings                                                    | No. of procurement activities handled<br>No. of buildings constructed, renovated and maintained<br>Value of procurement | ✓                                                 |          |         |



| Thrust Area | Activity                                                                                      | Specific Indicators                                                                                                   | Actual output as a percentage (%) of the expected |          |         |
|-------------|-----------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|----------|---------|
|             |                                                                                               |                                                                                                                       | 100%-90%                                          | 75%- 89% | 50%-74% |
|             | Purchasing and Maintenance of Machineries, Equipments and Vehicles                            | No. of procurement activities handled<br>No. of machineries, equipment and vehicles purchased<br>Value of procurement | ✓                                                 |          |         |
|             | Updating and maintaing the Office Website                                                     | Updated Office Website                                                                                                | ✓                                                 |          |         |
|             | Providing internet and e-mail facilities with secure envioranment                             | Successful provision of internet and e-mail facilities with secured envioranment                                      | ✓                                                 |          |         |
|             | Co-ordination of ICT Projects                                                                 | No. of ICT Projects coordinated                                                                                       | ✓                                                 |          |         |
|             | Network and Server Maintenance                                                                | Servers and Network maintenance                                                                                       | ✓                                                 |          |         |
|             | Facilitate ICT Procurement                                                                    | No. of TECs participated<br>No. of documents prepared                                                                 | ✓                                                 |          |         |
|             | Designing and Developing Computer Software for internal users and upgrading existing software | No. of Computer Software developed and upgraded                                                                       | ✓                                                 |          |         |



## **5. Performance of the achieving Sustainable Development Goals (SDG)**



## 5.1. Performance Indicators of the achieving Sustainable Development Goals (SDG)

| Goal/ Objective                                                                                                                                                                                    | Targets*                | Indicators of the achievement*            | Progress of the Achievement to date |          |           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-------------------------------------------|-------------------------------------|----------|-----------|
|                                                                                                                                                                                                    |                         |                                           | 0%- 49%                             | 50%- 74% | 75%- 100% |
| <p>16</p> <p>Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels</p> | <p>16.a</p> <p>16.3</p> | <p>16.a.1</p> <p>16.3.1</p> <p>16.3.2</p> |                                     | 63%      |           |
| <p>9</p> <p>Build resilient infrastructure, promote inclusive and sustainable industrialization and foster innovation</p>                                                                          | <p>9.1</p> <p>9.4</p>   | <p>9.1.2</p> <p>9.4.1</p>                 | 10%                                 |          |           |

### \* Targets and Indicators

16.a - Strengthen relevant national institutions, including through international cooperation, for building capacity at all levels, in particular in developing countries, to prevent violence and combat terrorism and crime

16.a.1 - Existence of independent national human rights institutions in compliance with the Paris Principles

16.3 - Promote the rule of law at the national and international levels and ensure equal access to justice for all

16.3.1 - Proportion of victims of violence in the previous 12 months who reported their victimization to competent authorities or other officially recognized conflict resolution mechanisms

16.3.2 - Unsentenced detainees as a proportion of overall prison population

9.1 - Develop quality, reliable, sustainable and resilient infrastructure, including regional and trans-border infrastructure, to support economic development and human well-being, with a focus on affordable and equitable access for all

9.1.2 - Passenger and freight volumes, by mode of transport

9.4 - By 2030, upgrade infrastructure and retrofit industries to make them sustainable, with increased resource-use efficiency and greater adoption of clean and environmentally sound technologies and industrial processes, with all countries taking action in accordance with their respective capabilities

9.4.1 - CO2 emission per unit of value added

## **6. Human Resource Profile**





## 6.1. Cadre Management

|           | Approved Cadre | Existing Cadre | Vacancies / (Excess)** |
|-----------|----------------|----------------|------------------------|
| Senior    | 55             | 39             | 16                     |
| Territory | 08             | 04             | 04                     |
| Secondary | 150            | 117            | 33                     |
| Primary   | 159            | 127            | 32                     |

(As at 31.12.2019)

## 6.2. How the shortage or excess of human resources affected to the performance of the organization

There was a shortage of Human Resource. But performance was maintained by productively managing the available Human Resource.

### 6.3. Human Resource Development

|    | Name of the Program                                                                        | No. of staff trained | Duration of the program | Total Investment |                   | Nature of the Program (Abroad/ Local) | Output/ Knowledge Gained*                                            |
|----|--------------------------------------------------------------------------------------------|----------------------|-------------------------|------------------|-------------------|---------------------------------------|----------------------------------------------------------------------|
|    |                                                                                            |                      |                         | Local (Rs'000)   | Foreign (\$ or £) |                                       |                                                                      |
| 01 | Diploma in English for junior executive level 02                                           | 10                   | 10 Weeks                | 250              |                   | Local                                 | Minimizing errors of the letters in English                          |
| 02 | Diploma in English for junior executive level 01                                           | 02                   | 10 Weeks                | 50               |                   | Local                                 |                                                                      |
| 03 | Diploma in Human Resource Management                                                       | 01                   | 2018/2019               | 132              |                   | Local                                 | Reduce offences                                                      |
| 04 | Certificate course in Human Resource Management                                            | 01                   | 3 Months                | 39.5             |                   | Local                                 |                                                                      |
| 05 | Computer hardware & PC Maintenance                                                         | 01                   | 02 Days                 | 13               |                   | Local                                 | Rectify minor repairs                                                |
| 06 | Computer hardware with network course                                                      | 01                   | 06 Months               | 34.1             |                   | Local                                 |                                                                      |
| 07 | Training programme on Hospitality management for employees of the office employees service | 27                   | 01 Day                  | 101.25           |                   | Local                                 | Improvement in hospitality management in the prime minister's office |
| 08 | Traffic Management                                                                         | 01                   | 02 Days                 | 7                |                   | Local                                 | Reducing number of accidents                                         |
| 09 | Database Management Using MS Access                                                        | 01                   | 02 Days                 | 13               |                   | Local                                 | Improving the efficiency and effectiveness                           |
| 10 | Second Language (Tamil) Drivers & KKS                                                      | 57                   | 06 Months               | 75               |                   | Local                                 | Improvement in Tamil language skills                                 |

|    | Name of the Program                                    | No. of staff trained | Duration of the program | Total Investment |                   | Nature of the Program (Abroad/ Local) | Output/ Knowledge Gained*                                                  |
|----|--------------------------------------------------------|----------------------|-------------------------|------------------|-------------------|---------------------------------------|----------------------------------------------------------------------------|
|    |                                                        |                      |                         | Local (Rs'000)   | Foreign (\$ or £) |                                       |                                                                            |
| 11 | Master diploma in culinary art                         | 01                   | 06 Months               | 5                |                   | Local                                 | Improving the Quality of service of the food and beverage service officers |
| 12 | Salary Conversion                                      | 03                   | 02 Days                 | 8.5              |                   | Local                                 | Improving the efficiency and effectiveness of the PM office                |
| 13 | File Management & General office Administration E-code | 02                   | 03 Days                 | 18               |                   | Local                                 |                                                                            |
| 14 | Advanced MS excel Skills for Government Officer        | 01                   | 02 Days                 | 13               |                   | Local                                 |                                                                            |
| 15 | Post graduate diploma in diplomacy & world affairs     | 02                   | 01 Year                 | 40               |                   | Local                                 |                                                                            |
| 16 | Cash Flow Statement & control accounts                 | 01                   | 01 Days                 | 7                |                   | Local                                 |                                                                            |
| 17 | Certificate in public procurement management           | 01                   | 04 Weeks                | 26               |                   | Local                                 |                                                                            |
| 18 | Database Management Using MS Access                    | 03                   | 02 Days                 | 13               |                   | Local                                 |                                                                            |
| 19 | Safety Driving                                         | 08                   | 01 Day                  | 28               |                   | Local                                 |                                                                            |
| 20 | Duties & responsibilities of leave clerk               | 01                   | 03 Days                 | 8.5              |                   | Local                                 |                                                                            |
| 21 | Office system                                          | 01                   | 01 Days                 | 3.6              |                   | Local                                 |                                                                            |

|    | Name of the Program                                                      | No. of staff trained | Duration of the program | Total Investment |                   | Nature of the Program (Abroad/ Local) | Output/ Knowledge Gained*                                   |
|----|--------------------------------------------------------------------------|----------------------|-------------------------|------------------|-------------------|---------------------------------------|-------------------------------------------------------------|
|    |                                                                          |                      |                         | Local (Rs'000)   | Foreign (\$ or £) |                                       |                                                             |
| 22 | Network administration with security                                     | 01                   | 06 Months               | 36.1             |                   | Local                                 | Improving the efficiency and effectiveness of the PM office |
| 23 | Strategies of development of corporate plan                              | 01                   | 02 Days                 | 8.5              |                   | Local                                 |                                                             |
| 24 | Salary Conversion                                                        | 02                   | 02 Days                 | 8.5              |                   | Local                                 |                                                             |
| 25 | Board of survey losses and write – offs                                  | 01                   | 02 Days                 | 13               |                   | Local                                 |                                                             |
| 26 | Public administration law                                                | 01                   | 06 Months               | 60               |                   | Local                                 |                                                             |
| 27 | M phil. degree in economics (ii level)                                   | 01                   | 02 Years                | 125              |                   | Local                                 | Improve the capacity of the officers                        |
| 28 | High impact leadership/managerial skill development                      | 01                   | 2019.01.06 - 2019.02.16 |                  | \$1,200           | India                                 |                                                             |
| 29 | Audit of state-owned enterprises                                         | 01                   | 2019.01.06 - 2019.02.03 |                  | \$1,120           | India                                 |                                                             |
| 30 | Fundamentals of HR analytics                                             | 01                   | 2019.02.17 - 2019.02.25 |                  | \$320             | India                                 |                                                             |
| 31 | Management and positive leadership                                       | 01                   | 2019.02.17 - 2019.03.31 |                  | \$1,200           | India                                 |                                                             |
| 32 | participatory planning for poverty reduction and sustainable development | 01                   | 2019.02.17 - 2019.03.19 |                  | \$1,200           | India                                 |                                                             |

|    | Name of the Program                                                                     | No. of staff trained | Duration of the program | Total Investment |                   | Nature of the Program (Abroad/ Local) | Output/ Knowledge Gained*            |
|----|-----------------------------------------------------------------------------------------|----------------------|-------------------------|------------------|-------------------|---------------------------------------|--------------------------------------|
|    |                                                                                         |                      |                         | Local (Rs'000)   | Foreign (\$ or £) |                                       |                                      |
| 33 | informal sector enterprise, entrepreneurship and local economic development             | 01                   | 2019.03.03 – 2019.04.14 |                  | \$1,200           | India                                 | Improve the capacity of the officers |
| 34 | Cluster development executer                                                            | 02                   | 2019.03.03 - 2019.04.14 |                  | \$1,200           | India                                 |                                      |
| 35 | International wesak festival                                                            | 02                   | 2019.05.11 - 2019.05.15 |                  | \$3550            | Vietnam                               |                                      |
| 36 | Human resource planning and development                                                 | 02                   | 2019.07.26 - 2019.08.20 |                  | \$1,200           | India                                 |                                      |
| 37 | Sustainable goals                                                                       | 02                   | 2019.08.04 - 2019.08.17 |                  | \$520             | India                                 |                                      |
| 38 | 2019 seminar on enhancing work competence for young officials at director general level | 01                   | 2019.08.09 - 2019.08.29 |                  | \$920             | China                                 |                                      |
| 39 | 2019 seminar on medium- and long-term development plan under belt and road initiative   | 01                   | 2019.08.09 – 2019.08.29 |                  | \$920             | China                                 |                                      |
| 40 | Building and management of industrial park for developing countries                     | 01                   | 2019.08.21 - 2019.09.12 |                  | \$880<br>£ 70     | China                                 |                                      |
| 41 | china's development experience & its reform and opening up policies for sri Lanka       | 01                   | 2019.09.01 - 2019.10.02 |                  | \$1,200           | China                                 |                                      |

|    | Name of the Program                                                                              | No. of staff trained | Duration of the program | Total Investment |                   | Nature of the Program (Abroad/ Local) | Output/ Knowledge Gained*            |
|----|--------------------------------------------------------------------------------------------------|----------------------|-------------------------|------------------|-------------------|---------------------------------------|--------------------------------------|
|    |                                                                                                  |                      |                         | Local (Rs'000)   | Foreign (\$ or £) |                                       |                                      |
| 42 | Skill development and employment generation                                                      | 01                   | 2019.09.02 - 2019.09.20 |                  | \$800             | India                                 | Improve the capacity of the officers |
| 43 | Asia - pacific regional forum on education language and the human right of minorities            | 01                   | 2019.09.19 - 2019.09.22 |                  | \$960             | Thailand                              |                                      |
| 44 | Poverty alleviation in implementing 2030 sustainable development agenda for developing countries | 02                   | 2019.10.11 - 2019.10.31 |                  | \$1760            | China                                 |                                      |
| 45 | paperless trade E commerce for Asia pacific countries                                            | 01                   | 2019.10.17 - 2019.11.02 |                  | \$640             | China                                 |                                      |
| 46 | Cultural industries development                                                                  | 02                   | 2019.11.21 - 2019.12.11 |                  | \$1760            | China                                 |                                      |
| 47 | Group approach for sustainable development                                                       | 01                   | 2019.11.18 - 2019.11.22 |                  | \$240             | China                                 |                                      |

## **7. Compliance Report**





## 7.1. Compliance Report

| No.      | Applicable Requirement                                                                                   | Compliance Status<br>(Complied/Not Complied) | Brief explanation for Non-Compliance | Corrective actions proposed to avoid non-compliance in future |
|----------|----------------------------------------------------------------------------------------------------------|----------------------------------------------|--------------------------------------|---------------------------------------------------------------|
| <b>1</b> | <b>The following Financial statements/accounts have been submitted on due date</b>                       |                                              |                                      |                                                               |
| 1.1.     | Annual financial statements                                                                              | Complied                                     |                                      |                                                               |
| 1.2      | Advance to public officers account                                                                       | Complied                                     |                                      |                                                               |
| 1.3      | Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)                                 | Not Relevant                                 |                                      |                                                               |
| 1.4      | Stores Advance Accounts                                                                                  | Not Relevant                                 |                                      |                                                               |
| 1.5      | Special Advance Accounts                                                                                 | Not Relevant                                 |                                      |                                                               |
| 1.6      | Others                                                                                                   | Not Relevant                                 |                                      |                                                               |
| <b>2</b> | <b>Maintenance of books and registers (FR445)</b>                                                        |                                              |                                      |                                                               |
| 2.1      | Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018 | Complied                                     |                                      |                                                               |
| 2.2      | Personal emoluments register/personal emoluments cards has been maintained and update                    | Complied                                     |                                      |                                                               |
| 2.3      | Register of Audit queries has been maintained and update                                                 | Complied                                     |                                      |                                                               |
| 2.4      | Register of Internal Audit reports has been maintained and update                                        | Complied                                     |                                      |                                                               |
| 2.5      | All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date         | Complied                                     |                                      |                                                               |
| 2.6      | Register for cheques and money orders has been maintained and update                                     | Complied                                     |                                      |                                                               |

|          |                                                                                                                                                                   |          |  |  |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|--|
| 2.7      | Inventory register has been maintained and update                                                                                                                 | Complied |  |  |
| 2.8      | Stocks Register has been maintained and update                                                                                                                    | Complied |  |  |
| 2.9      | Register of Losses has been maintained and update                                                                                                                 | Complied |  |  |
| 2.10     | Commitment Register has been maintained and update                                                                                                                | Complied |  |  |
| 2.11     | Register of Counterfoil Books (GA – N20) has been maintained and update                                                                                           | Complied |  |  |
| <b>3</b> | <b>Delegation of functions for financial control (FR 135)</b>                                                                                                     |          |  |  |
| 3.1      | The financial authority has been delegated within the institute                                                                                                   | Complied |  |  |
| 3.2      | The delegation of financial authority has been communicated within the institute                                                                                  | Complied |  |  |
| 3.3      | The authority has been delegated in such manner so as to pass each transaction through two or more officers                                                       | Complied |  |  |
| 3.4      | The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package | Complied |  |  |
| <b>4</b> | <b>Preparation of Annual Plans</b>                                                                                                                                |          |  |  |
| 4.1      | The annual action plan has been prepared                                                                                                                          | Complied |  |  |
| 4.2      | The annual procurement plan has been prepared                                                                                                                     | Complied |  |  |
| 4.3      | The annual Internal Audit plan has been prepared                                                                                                                  | Complied |  |  |
| 4.4      | The annual estimate has been prepared and submitted to the NDB on due date                                                                                        | Complied |  |  |
| 4.5      | The annual cash flow has been submitted to the Treasury Operations Department on time                                                                             | Complied |  |  |

|          |                                                                                                                                                                                                                                                       |          |  |  |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|--|
| <b>5</b> | <b>Audit queries</b>                                                                                                                                                                                                                                  |          |  |  |
| 5.1      | All the audit queries has been replied within the specified time by the Auditor General                                                                                                                                                               | Complied |  |  |
| <b>6</b> | <b>Internal Audit</b>                                                                                                                                                                                                                                 |          |  |  |
| 6.1      | The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2) DMA/1-2019                                                                                        | Complied |  |  |
| 6.2      | All the internal audit reports has been replied within one month                                                                                                                                                                                      | Complied |  |  |
| 6.3      | Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018                                                                                 | Complied |  |  |
| 6.4      | All the copies of internal audit and Management Committee has been held during the year as per the DMA Circular 1-2019                                                                                                                                | Complied |  |  |
| <b>7</b> | <b>Audit and Management Committee</b>                                                                                                                                                                                                                 |          |  |  |
| 7.1      | Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019                                                                                                                                | Complied |  |  |
| <b>8</b> | <b>Asset Management</b>                                                                                                                                                                                                                               |          |  |  |
| 8.1      | The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017                                                                       | Complied |  |  |
| 8.2      | A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circulars and the details of the nominated officer was sent to the Comptroller General's Office in terms of paragraph 13 of the aforesaid circular | Complied |  |  |

|      |                                                                                                                                                                                    |          |  |  |
|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|--|
| 8.3  | The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016                           | Complied |  |  |
| 8.4  | The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular | Complied |  |  |
| 8.5  | The disposal of condemn articles had been carried out in terms of FR 772                                                                                                           | Complied |  |  |
| 9    | <b>Vehicle Management</b>                                                                                                                                                          |          |  |  |
| 9.1  | The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date                                             | Complied |  |  |
| 9.2  | The condemned vehicles had been disposed of within a period of less than 6 months after condemning                                                                                 | Complied |  |  |
| 9.3  | The vehicle logbooks had been maintained and updated                                                                                                                               | Complied |  |  |
| 9.4  | The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident                                                                             | Complied |  |  |
| 9.5  | The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016                    | Complied |  |  |
| 9.6  | The absolute ownership of the leased vehicle log books has been transferred after the lease term                                                                                   | Complied |  |  |
| 10   | <b>Management of Bank Accounts</b>                                                                                                                                                 |          |  |  |
| 10.1 | The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date                                                                       | Complied |  |  |

|           |                                                                                                                                                                                                                                              |              |  |  |
|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--|--|
| 10.2      | The dormant accounts that had existed in the year under review or since previous years settled                                                                                                                                               | Not Relevant |  |  |
| 10.3      | The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month | Complied     |  |  |
| <b>11</b> | <b>Utilization of Provisions</b>                                                                                                                                                                                                             |              |  |  |
| 11.1      | The provisions allocated had been spent without exceeding the limit                                                                                                                                                                          | Complied     |  |  |
| 11.2      | The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)                                                                                                                                        | Complied     |  |  |
| <b>12</b> | <b>Advances to Public Officers Account</b>                                                                                                                                                                                                   |              |  |  |
| 12.1      | The limits had been complied with                                                                                                                                                                                                            | Complied     |  |  |
| 12.2      | A time analysis had been carried out on the loans in arrears                                                                                                                                                                                 | Complied     |  |  |
| 12.3      | The loan balances in arrears for over one year had been settled                                                                                                                                                                              | Complied     |  |  |
| <b>13</b> | <b>General Deposit Account</b>                                                                                                                                                                                                               |              |  |  |
| 13.1      | The action had been taken as per F.R.571 in relation to disposal of lapsed deposits                                                                                                                                                          | Complied     |  |  |
| 13.2      | The control register for general deposits had been updated and maintained                                                                                                                                                                    | Complied     |  |  |
| <b>14</b> | <b>Imprest Account</b>                                                                                                                                                                                                                       |              |  |  |
| 14.1      | The balance in the cash book at the end of the year under review remitted to TOD                                                                                                                                                             | Complied     |  |  |
| 14.2      | The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task                                                                                                                                      | Complied     |  |  |

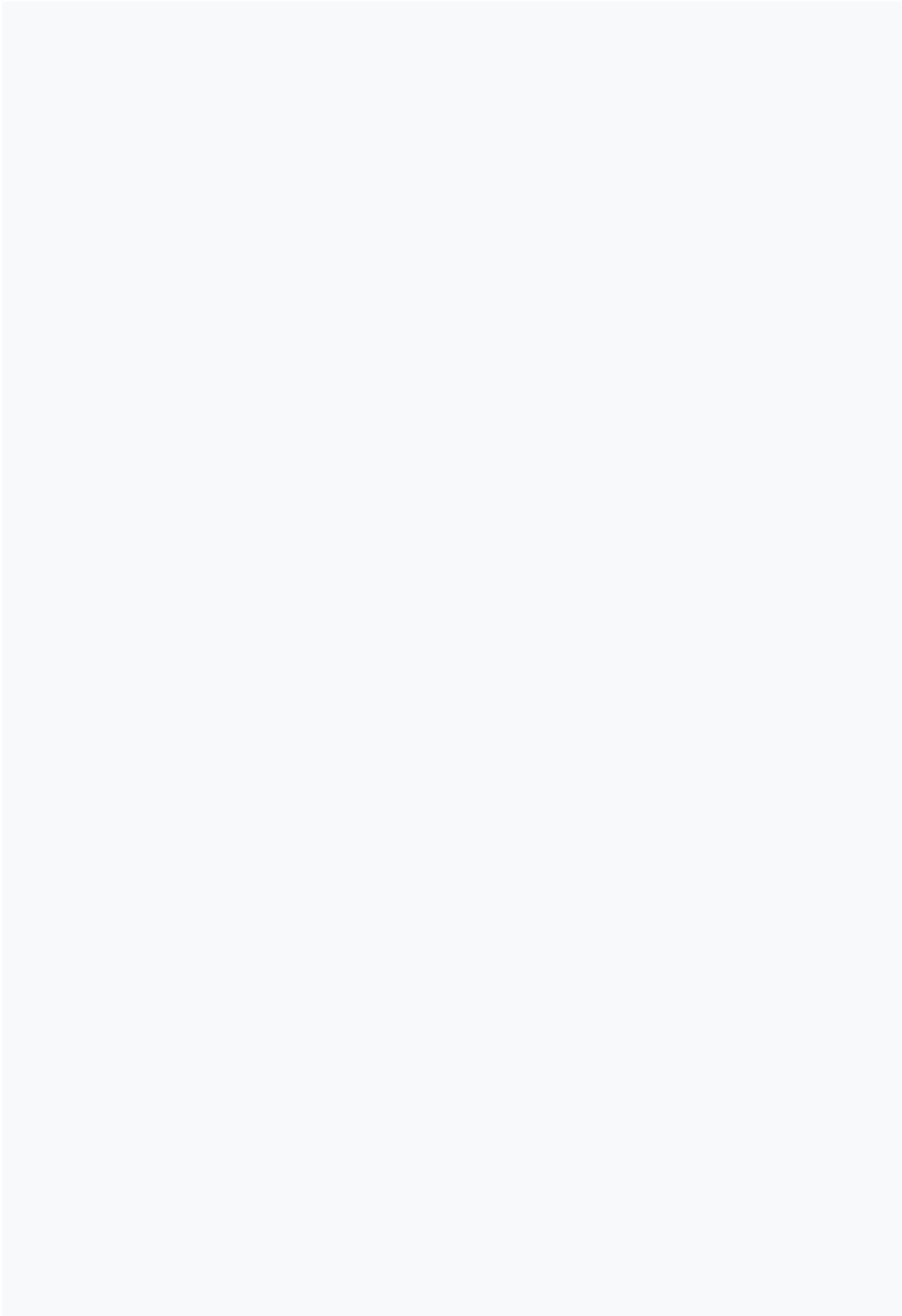
|           |                                                                                                                                                                                                                                             |              |  |  |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--|--|
| 14.3      | The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371                                                                                                                                                    | Complied     |  |  |
| 14.4      | The balance of the imprest account had been reconciled with the Treasury books monthly                                                                                                                                                      | Complied     |  |  |
| <b>15</b> | <b>Revenue Account</b>                                                                                                                                                                                                                      |              |  |  |
| 15.1      | The refunds from the revenue had been made in terms of the regulations                                                                                                                                                                      | Not Relevant |  |  |
| 15.2      | The revenue collection had been directly credited to the revenue account without credited to the deposit account                                                                                                                            | Not Relevant |  |  |
| 15.3      | Returns of arrears of revenue forward to the Auditor General in terms of FR 176                                                                                                                                                             | Not Relevant |  |  |
| <b>16</b> | <b>Human Resource Management</b>                                                                                                                                                                                                            |              |  |  |
| 16.1      | The staff had been paid within the approved cadre                                                                                                                                                                                           | Complied     |  |  |
| 16.2      | All members of the staff have been issued a duty list in writing                                                                                                                                                                            | Complied     |  |  |
| 16.3      | All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017                                                                                                                                               | Complied     |  |  |
| <b>17</b> | <b>Provision of information to the public</b>                                                                                                                                                                                               |              |  |  |
| 17.1      | An information officer has been appointed and a proper register of information is maintained and updated in terms of Right to Information Act and Regulation                                                                                | Complied     |  |  |
| 17.2      | Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures | Complied     |  |  |
| 17.3      | Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act                                                                                                                                                   | Complied     |  |  |

|           |                                                                                                                                                                                                                                                     |              |  |  |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--|--|
| <b>18</b> | <b>Implementing citizens charter</b>                                                                                                                                                                                                                |              |  |  |
| 18.1      | A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management                                     | Complied     |  |  |
| 18.2      | A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular                                        | Complied     |  |  |
| <b>19</b> | <b>Preparation of the Human Resource Plan</b>                                                                                                                                                                                                       |              |  |  |
| 19.1      | A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No. 02/2018 dated 24.01.2018.                                                                                                       | Complied     |  |  |
| 19.2      | A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan                                                                                                | Complied     |  |  |
| 19.3      | Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular                                                                                                                    | Complied     |  |  |
| 19.4      | A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No. 6.5 of the aforesaid Circular | Complied     |  |  |
| <b>20</b> | <b>Responses Audit Paras</b>                                                                                                                                                                                                                        |              |  |  |
| 20.1      | The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified                                                                                                                       | Not Relevant |  |  |





## **8. Auditor General's Observations**



## 8.1. Auditor General's Observations



# ජාතික විගණන කාර්යාලය

## தேசிய கணக்காய்வு அலுவலகம்

### NATIONAL AUDIT OFFICE



මගේ අංකය  
எனது இல.  
My No.

TRE/B/PMO/02/19/15

ඔබේ අංකය  
உமது இல.  
Your No.

දිනය  
திகதி  
Date

2020 ජූනි 08 දින

ගණන්දීමේ නිලධාරී  
අග්‍රාමාත්‍ය කාර්යාලය

අග්‍රාමාත්‍ය කාර්යාලයේ 2019 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන පිළිබඳව 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව විගණකාධිපති සම්පිණ්ඩන වාර්තාව.

### 1. මූල්‍ය ප්‍රකාශන

#### 1.1 මතය

අග්‍රාමාත්‍ය කාර්යාලයේ 2019 දෙසැම්බර් 31 දිනට මූල්‍ය තත්ත්වය පිළිබඳ ප්‍රකාශය, එදිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය කාර්යසාධන ප්‍රකාශනය හා මුදල් ප්‍රවාහ ප්‍රකාශවලින් සමන්විත 2019 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශය 2018 අංක 19 දරන ජාතික විගණන පනතේ විධිවිධාන සමඟ සංයෝජිතව කියවිය යුතු ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(1) ව්‍යවස්ථාවේ ඇතුළත් විධිවිධාන ප්‍රකාර මාගේ විධානය යටතේ විගණනය කරන ලදී. 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව අග්‍රාමාත්‍ය කාර්යාලය වෙත ඉදිරිපත් කරනු ලබන මෙම මූල්‍ය ප්‍රකාශන පිළිබඳව මාගේ අදහස් දැක්වීම් හා නිරීක්ෂණයන් මෙම වාර්තාවේ සඳහන් වේ. ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(6) ව්‍යවස්ථාව සමඟ සංයෝජිතව කියවිය යුතු 2018 අංක 19 දරන ජාතික විගණන පනතේ 10 වගන්තිය ප්‍රකාරව ඉදිරිපත් කළ යුතු විගණකාධිපති වාර්තාව යථා කාලයේදී පාර්ලිමේන්තුව වෙත ඉදිරිපත් කරනු ලැබේ.

2019 දෙසැම්බර් 03 දිනැති අංක 271/2019 දරන රාජ්‍ය ගිණුම් චක්‍රලේඛ විධිවිධාන ප්‍රකාරව පිළියෙල කළ එම මූල්‍ය ප්‍රකාශනවලින් 2019 දෙසැම්බර් 31 දිනට අග්‍රාමාත්‍ය කාර්යාලයේ මූල්‍ය තත්ත්වය සහ එදිනෙන් අවසන් වර්ෂය සඳහා මූල්‍ය කාර්යසාධනය හා මුදල් ප්‍රවාහ ප්‍රකාශය පොදුවේ පිළිගත් ගිණුම්කරණ මූලධර්මවලට අනුකූලව සත්‍ය හා සාධාරණ තත්ත්වයක් පිළිබිඹු කරන බව මා දරන්නා වූ මතය වේ.



## 1.2 මතය සඳහා පදනම

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ශ්‍රී ලංකා විගණන ප්‍රමිතිවලට (ශ්‍රී.ලං.වි.ප්‍ර) අනුකූලව මා විගණනය සිදු කරන ලදී. මූල්‍ය ප්‍රකාශන සම්බන්ධයෙන් මාගේ වගකීම, විගණකගේ වගකීම යන වගන්තියේ තවදුරටත් විස්තර කර ඇත. මාගේ මතය සඳහා පදනමක් සැපයීම උදෙසා මා විසින් ලබා ගෙන ඇති විගණන සාක්ෂි ප්‍රමාණවත් සහ උචිත බව මාගේ විශ්වාසයයි.

## 1.3 මූල්‍ය ප්‍රකාශය සම්බන්ධයෙන් ප්‍රධාන ගණන්දීමේ නිලධාරීගේ හා ගණන්දීමේ නිලධාරීගේ වගකීම

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පොදුවේ පිළිගත් ගිණුම්කරණ මූලධර්මවලට අනුකූලව හා 2018 අංක 19 දරන ජාතික විගණන පනතේ 38 වගන්තියේ සඳහන් විධිවිධානවලට අනුකූලව සත්‍ය හා සාධාරණ තත්ත්වයක් පිළිබිඹු කෙරෙන පරිදි මූල්‍ය ප්‍රකාශන පිළියෙල කිරීම හා වංචා සහ වැරදි හේතුවෙන් ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොරව මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකි වනු පිණිස අවශ්‍යවන අභ්‍යන්තර පාලනය තීරණය කිරීම ගණන්දීමේ නිලධාරීගේ වගකීම වේ.

2018 අංක 19 දරන ජාතික විගණන පනතේ 16(1) වගන්තිය ප්‍රකාරව කාර්යාලය විසින් වාර්ෂික හා කාලීන මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකිවන පරිදි ස්වකීය ආදායම්, වියදම්, වත්කම් හා බැරකම් පිළිබඳ නිසි පරිදි පොත්පත් හා වාර්තා පවත්වා ගෙන යා යුතුය.

ජාතික විගණන පනතේ 38(1) (ඇ) උප වගන්තිය ප්‍රකාරව කාර්යාලයේ මූල්‍ය පාලනය සඳහා සඵලදායී අභ්‍යන්තර පාලන පද්ධතියක් සකස් කර පවත්වා ගෙන යනු ලබන බවට ගණන්දීමේ නිලධාරී සහතික විය යුතු අතර එම පද්ධතියේ සඵලදායීත්වය පිළිබඳව කලින් කල සමාලෝචනයක් සිදු කර ඒ අනුව පද්ධතිය ඵලදායී ලෙස කරගෙන යාමට අවශ්‍ය වෙනස්කම් සිදු කරනු ලැබිය යුතුය.

## 1.4 මූල්‍ය ප්‍රකාශන විගණනය පිළිබඳ විගණකගේ වගකීම

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සමස්ථයක් ලෙස මූල්‍ය ප්‍රකාශන, වංචා හා වැරදි හේතුවෙන් ඇතිවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොර බවට සාධාරණ තහවුරුවක් ලබාදීම සහ මාගේ මතය ඇතුළත් විගණකාධිපති වාර්තාව නිකුත් කිරීම මාගේ අරමුණ වේ. සාධාරණ සහතිකවීම උසස් මට්ටමේ





සහතිකවීමක් වන නමුත්, ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනය සිදු කිරීමේදී එය සැම විටම ප්‍රමාණාත්මක අවප්‍රකාශයන්ගෙන් තොර බවට තහවුරු කිරීමක් නොවනු ඇත. වංචා සහ වැරදි තනි හෝ සාමූහික ලෙස බලපෑම නිසා ප්‍රමාණාත්මක අවප්‍රකාශනයන් ඇති විය හැකි අතර, මෙම මූල්‍ය ප්‍රකාශන පදනම් කර ගනිමින් පරිශීලකයන් විසින් ආර්ථික තීරණ ගැනීමේදී ඒ පිළිබඳව සැලැකිලිමත් විය යුතුය.

### 1.5 වෙනත් නෛතික අවශ්‍යතා පිළිබඳ වාර්තාව

2018 අංක 19 දරන ජාතික විගණන පනතේ 6(ඇ) වගන්තිය ප්‍රකාරව පහත සඳහන් කරුණු මා ප්‍රකාශ කරමි.

(අ) මූල්‍ය ප්‍රකාශන ඉකුත් වර්ෂය සමඟ අනුරූප වන බවට,

(ආ) ඉකුත් වර්ෂයට අදාළ මූල්‍ය ප්‍රකාශන පිළිබඳව මා විසින් කර තිබුණු නිර්දේශ ක්‍රියාත්මක කර තිබුණි.

## 2. මූල්‍ය සමාලෝචනය

### 2.1 වියදම් කළමනාකරණය

(අ) සමාලෝචිත වර්ෂය තුළදී වැය විෂයය 12 ක මූලධන වියදම් වෙනුවෙන් වූ එකතුව රු. 776,600,000 ක මුළු ශුද්ධ ප්‍රතිපාදන වලින් එකතුව රු. 742,698,537 ක ප්‍රතිපාදන ඉතිරි කර තිබුණි. එය ශුද්ධ ප්‍රතිපාදනයෙන් සියයට 69 සිට සියයට 95 දක්වා පරාසයක පැවතුණි.

(ආ) පුනරාවර්තන වියදම් සඳහා වූ වැය විෂයය 28 ක එකතුව රු. 88,650,000 ක මුළු ශුද්ධ ප්‍රතිපාදන වලින් එකතුව රු. 48,403,681 ක ප්‍රතිපාදන ඉතිරි කර තිබුණි. එය ශුද්ධ ප්‍රතිපාදනයෙන් සියයට 24 සිට සියයට 98 දක්වා පරාසයක විය.



(ඇ) පුනරාවර්තන වැය විෂයයන් 07 ක් සඳහා ප්‍රතිපාදන එකතුව රු. 6,250,000 ක් හා ප්‍රාග්ධන වැය විෂයයන් 07 ක් සඳහා එකතුව රු. 610,100,000 ක් වූ ප්‍රතිපාදන සම්පූර්ණයෙන්ම ඉතිරිකර තිබුණි. ඒ තුළ පරිපූරක ප්‍රතිපාදන ලබාගත් වැය විෂයයක්ද ඇතුළත්ව තිබුණි. චක්‍රලේඛ විධිවිධාන පරිදි ප්‍රතිපාදන අහුරා තැබීම හා අත්‍යාවශ්‍ය නොවන වියදම් අත්හිටුවා අවමව වියදම් දරමින් වියදම් කළමනාකරණය කිරීම නිසා ඉහත (අ), (ආ) හා (ඇ) හි සඳහන් පරිදි ප්‍රතිපාදන ඉතිරිවූ බව අග්‍රාමාත්‍ය ලේකම්වරයා විගණනයට දන්වා එවා තිබුණි.

### 3. මෙහෙයුම් සමාලෝචනය හා කාර්යසාධනය

ඉදිරිපත් කරනු ලබන මූල්‍ය ප්‍රකාශනවල සඳහන් ආදායම්, වියදම්, වත්කම් හා වගකීම් සම්බන්ධයෙන් මෙහෙයුම් සමාලෝචනය, තිරසාර සංවර්ධනය, යහපාලනය හා මානව සම්පත් කළමනාකරණයට අදාළ විගණන නිරීක්ෂණ ඉහත 1.1 ඡේදයේ දක්වා ඇති 2018 අංක 19 දරන ජාතික විගණන පනතේ 10 වගන්තිය ප්‍රකාරව ඉදිරිපත් කරනු ලබන වාර්තාවට ඇතුළත් කරනු ලැබේ.

එස්.එම්.ඩී.එස්.එස්. රෝහිත  
 නියෝජ්‍ය විගණකාධිපති  
 විගණකාධිපති වෙනුවට