

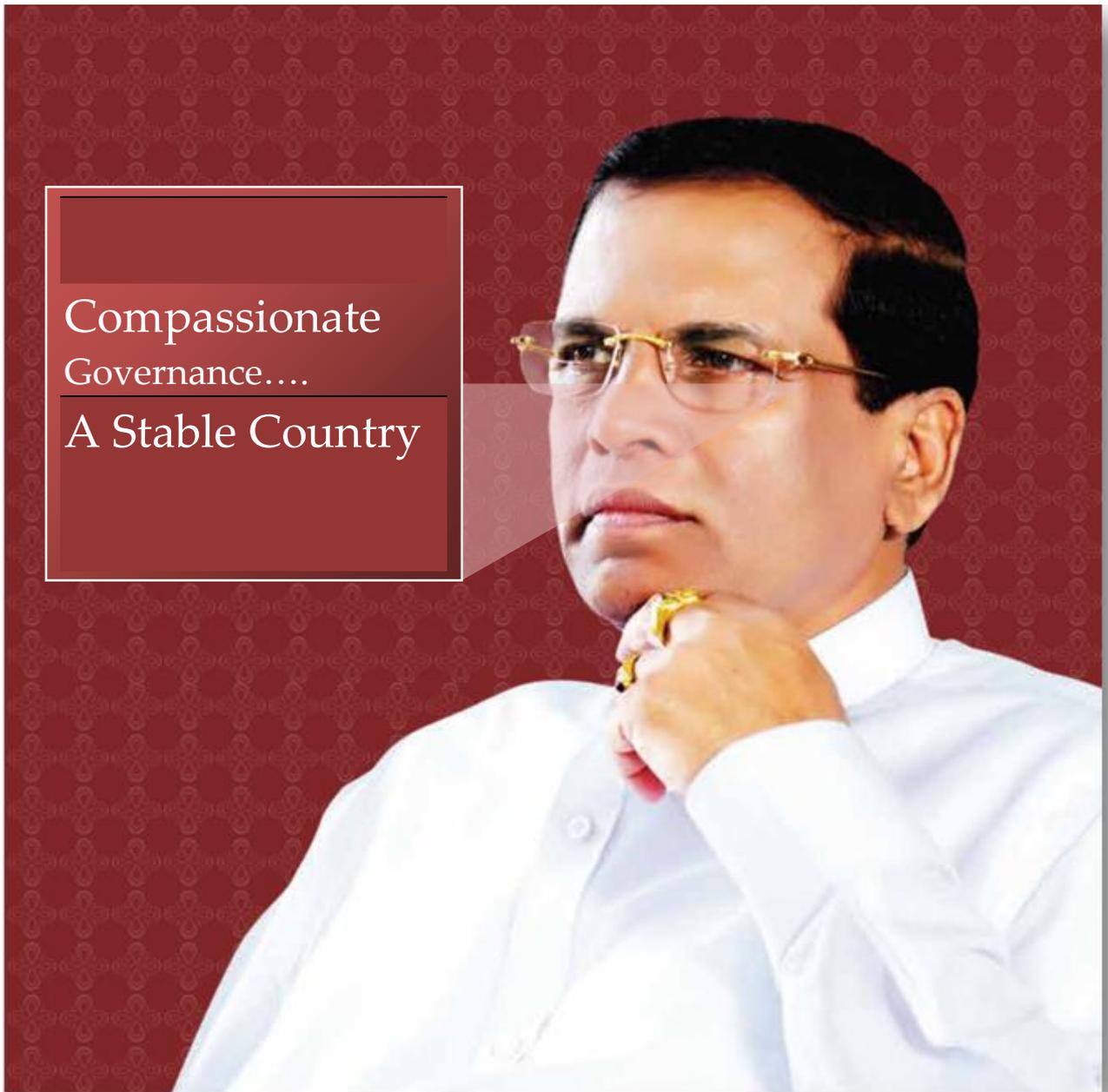


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சனாதிபதி செயலகம்  
Presidential Secretariat



කාර්ය සාධන වාර්තාව  
செயலாற்றுகை அறக்கை  
Performance Report

2015





## **His Excellency The President's message**

Planning is the prerequisite of performance. Performance is virtually inconceivable in the absence of planning. This logic applies with equal force in the matter of a successful life as well as to any sphere of activity such as worksites, workshops and offices. Of particular importance is the fact that planning is of the essence in the context of a country.

However, what we really did observe during a certain period gone by was the woeful absence of planning and abysmal lack of transparency in the assignment of work undertaken. Consequently, there was an increased incidence of wastage, corruption and misuse of state resources and the country was inexorably plunging into the deep abyss.

The popular mandate given on January 08, 2015 was of historic importance and it was to deflect the country to the righteous path away from the track leading to the fathomless abyss. We are now well and truly involved in the arduous task of re-orienting the country in the right direction.

In this exercise we are called upon to make bold decisions. We have of necessity to call a halt to the time-serving methodologies in vogue in the Public Service and instead adopt speedy, effective and vibrant policies. In effecting the transformation we got to ensure that there will be no recurrence of the errors committed in the past.

The Presidential Secretariat being the apex organization in the country must dedicate itself to serving so many as 22 million people in an ideally exemplary, effective and expeditious manner since the country's regulatory machinery is centralized in the efficient functioning of the office.

We all are thus obliged to faithfully discharge this responsibility.

**Maithripala Sirisena**

The President

Democratic Socialist Republic of Sri Lanka



**Presidential Secretariat, Colombo 01**



## Message of the Secretary to the President

The Presidential Secretariat is naturally called upon to play a significant role compared to other ministries and the state institutions in the country. We are thus tasked with the major responsibilities of being directly accountable to the President and effectively projecting His Excellency's vision to the country and the people.

Of all the state institutions on which public attention is particularly focused, the Presidential Secretariat occupies the pride of place being the apex organization which is easily accessible by the public to have their needs serviced. The Presidential Secretariat has, therefore, to accord priority to the delivery of services to the people. In doing so, it is imperative that efficiency of performance is maintained at the highest level.

We are, delighted to have maintained the performance of the Presidential Secretariat at the optimum level. It is, indeed, a significant achievement on our part to have put in place five (05) special projects directly under the guidance and supervision of His Excellency the President that were particularly designed to promote the welfare of the people. Of paramount importance is the fact that the Presidential Secretariat is invariably ever ready to accord special diplomatic receptions and conduct discussions with them aimed at promoting diplomatic relations.

In the context of the roles assigned to this secretariat, it is extremely necessary that we stress the need for all ranks of the staff from the highest to the lowest to be disciplined and restrained in the due performance of their duties. The effort collectively made by the staff in this direction over the past year is commendable.

I cannot but state that the guidance of His Excellency the President and the strict monitoring by the staff enabled us to safeguard the reputation of the Presidential Secretariat against accusations previously made with regard to deteriorating financial discipline.

With the dawn of the New Year, the focus will be on many crucial stages in the country's overall development. It is, therefore, extremely necessary that we too play our role relatively more effectively. I wish all of you the strength and courage to be able to accomplish this task.

**P.B. Abeykoon**  
**Secretary to the President**



Presidential Secretariat, Colombo 01

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**The Presidential Secretariat  
Sri Lanka**

## 01. Introduction

The President of the Democratic Socialist Republic of Sri Lanka is the Head of the State, the Head of the Executive and the Commander-in-Chief of all Armed Forces. The Presidential Secretariat provides the administrative and institutional framework for the President in the performance of duties discharge of functions and exercise of the powers vested in the President by the Constitution of Sri Lanka. The Presidential Secretariat is currently housed in the Old Parliament Building at Galle Face. This magnificent edifice representing a watershed in our country's political development was modelled on the Parthenon Grand Church at the hilltop "Athopolis" which is dedicated to the Greek Goddess. In the construction of the building the ionic style which is one of the fivefold styles in-vogue at the time has been adopted. This building was ceremonially declared open by Governor Herbert Stanley on July 29, 1930.

With the changes effected following the constitutional reforms introduced in Sri Lanka over years this building was officially designated the State Council (1931-1947), the House of Representatives (1947-1972), the National State Assembly (1972-1978), and the Parliament (1978-1982). With the relocation of Parliament in Jayewardenepura, this historic building was re-designated Presidential Secretariat effective September 08, 1983. The foundation-stone for the Building Construction Project was laid in 1912 by Governor Sir Henry McCallum. This building was constructed at Galle Face Road facing the west in a commanding position after filling the marshy land at Northern end of the Galle Face between the Army Barracks and the Beira Lake.

The Head of the Administration of the Presidential Secretariat is the Secretary to the President who is the senior-most officer of the public service and is officially appointed Head of the Sri Lanka Administrative Service. The Presidential Secretariat is tasked with coordinating all divisions and monitoring progress in the implementation of policies and follow-up in the launch of special projects and programmes of action with regard to public interests and grievances aired and Foreign Relations.



**The Presidential Secretariat is comprised of the following divisions:**

- The Secretary's Bureau
- The Private Secretary to the President's Division
- The Chief of Staff (COS)'s Division
- Constitutional & Statutory Affairs Division
- Internal Administration Division
- Human Resources Development Division
- Agency Coordination Division
- Policy Coordination and Monitoring Division
- Financial Management Division
- Internal Audit Unit
- The President's Fund
- Development and Special Projects Division
- Public Relations Division
- Media Unit
- Reconciliation Unit
- Transport Unit
- Information and Communication Technology Unit
- Legal Division
- Medical Service Unit
- The Presidential Investigation Unit
- The Presidential Commissions of Inquiries



## 02. The Secretary's Bureau

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### Introduction

This Division is expected to facilitate the performance of duties by the Secretary to the President on behalf of His Excellency and to attend to the matters connected therewith. Accordingly this division is tasked with the following key functions.

### General Objectives /Functions

- Attending to the matters related to the report of the Lessons Learnt and Reconciliation Commission (LLRC).
- Organizing and coordinating the functions held in honour of the visiting foreign Heads of State as directed by His Excellency the President and instructed by the Secretary to the President.
- Attending to matters arising out of the correspondence with the Ministry of Foreign Affairs.
- Assisting in all matters connected with organizing meetings convened by the Secretary's Bureau including preparation of invitation cards, making inquiries with regard to the facilities required to the meetings and initiating necessary action to provide such facilities, recording notes and minutes of meetings and taking follow-up actions.
- Coordinating the meetings of the Secretaries to Ministries.
- Issuing circulars on the directives of His Excellency the President and as per instructions of the Secretary to the President.
- Initiating actions with regard to the appointments of the District and Divisional Coordinating Committees.
- Organizing and coordinating the All Party Conference & the Inter -Religious Conferences.
- Taking actions to obtain Declarations of Assets from those who are liable to submit such declarations to His Excellency the President.
- Taking action as Chair of the panel of Judges interviewing the candidates for award of Presidential "Parisara Niyamu" Gold Medals.



- Initiating actions as directed by His Excellency the President / instructed by the Secretary to the President with regard to complaints/requests made to His Excellency and the Secretary to the President.
- Taking action with regard to issuing concessionary vehicle permits to officers in the Presidential Secretariat and other institutions there-under.
- Compiling monthly reports on noteworthy day to day actions initiated by His Excellency the President and the Presidential Secretariat.
- Initiating necessary actions with regard to official vehicles of Ministries in terms of the directives issued by H.E. the President on various occasions.
- Maintaining updated files of all the circulars/internal documents of the Presidential Secretariat, circulars/financial circulars of the Ministry of Public Administration and Management and any other important circulars/documents.

### Accomplishments in 2015

#### ➤ The Visit of His Eminence Pope Francis to Sri Lanka



This division coordinated the function held at the Presidential Secretariat on January 13, 2015 to mark the Visit of His Eminence Pope Francis to Sri Lanka and the bi-lateral discussions between His Eminence Pope Francis and His Excellency the President.



➤ **The discussion held by His Excellency the President with the Senior Officials of the Department of Police**

His Excellency the President had a discussion with senior officials of the Department of Police on February 13, 2015 and the Honourable Minister of Public Order, Disaster Management and Christian Religious Affairs, the Secretary to the Ministry, the Inspector General of Police, Senior Deputy Inspectors General of Police, and 37 Deputy Inspectors General of Police were present at this meeting. Discussions centred on various matters including the need for the formulation of a proper methodology for promotions in the department, streamlining the delivery of services by the Police and disaster management, introducing a simple methodology in the payment of penalties and the establishment of the Sri Lanka Police Training College .

➤ **The discussion with foreign ambassadors and the representatives of United Nations and other specialized international organizations.**

45 foreign ambassadors and 24 representatives from other international organizations took part in the discussion held on February 13, 2015. The discussion was organized and coordinated by the Secretary's Bureau.

➤ **His Excellency The President's Official Visit to India**



The Secretary's Bureau in collaboration with the Ministry of Foreign Affairs coordinated His Excellency The President's official visit to India during the period February 15 – 18, 2015.



➤ **The discussion His Excellency the President had with the Association of Officers of the Sri Lanka Administrative Service**

The discussion His Excellency the President had with Officers of the Association Sri Lanka Administrative Service (SLAS) on February 26, 2015 was coordinated by the Secretary's Bureau. The discussion centred on the role of the Sri Lanka administrative service, filling vacancies in the Sri Lanka Administrative Service, revising salary anomalies and establishing a professional institute for Sri Lanka Administrative Service, preventing irregular transfer of officers, appointing officers of Sri Lanka Administrative Service to vacancies in the overseas service, regularizing to procurement-related matters and settlement of land-related issues.

➤ **Official Visit of the Indian Prime Minister to Sri Lanka**



The reception accorded to the Indian Prime Minister on arrival at the Presidential Secretariat on March 13, 2015 during the two day visit to Sri Lanka, Bi-lateral discussions held, signing of agreements and the special dinner hosted in honour of the Indian Prime Minister were coordinated by the Secretary's Bureau.



➤ **The Official Visit of the Head of State Qatar, to Sri Lanka**



The official reception held at the Presidential Secretariat in honour of the Shaikh Thameem Been Hamadh Al-Thaani, the Head of State of Qatar who arrived in Sri Lanka on March 24, 2015, the bi-lateral discussion held and signing of the memorandum of understanding were organized by the Secretary's Bureau.

➤ **His Excellency The President's Official Visit to China**

His Excellency the President's official visit to China from March 25 – 29, 2015 was coordinated by the Secretary's Bureau in collaboration with the Ministry of Foreign Affairs.



➤ **His Excellency the President's Official Visit to Pakistan**



His Excellency the President's official visit to Pakistan from April 5-7, 2015 was coordinated by the Secretary's Bureau in collaboration with the Ministry of Foreign Affairs.

➤ **Official Visit of the Prime Minister of Bhutan to Sri Lanka**

Ceremonial welcome accorded to the Prime Minister of Bhutan who was on an official visit to Sri Lanka, from April 9-12, 2015, the bi-lateral discussion held and the signing of agreements were coordinated by the Secretary's Bureau.



➤ **The discussion between His Excellency the President and the officials of the Sri Lanka Chamber of Commerce**

The discussion between His Excellency the President and the officials of the SLCC was coordinated by the Secretary's Bureau.



➤ **His Excellency the President's Official Visit to Maldives**



His Excellency the President's Official Visit to Maldives from July 26-27,2015 on the occasion of the 50<sup>th</sup> Independence Celebration of Maldives was coordinated by the Secretary's Bureau collaboration with the Ministry of Foreign Affairs.

➤ **The Swearing - in of the new Cabinet of Ministers**

The organization and coordination of activities related to the Swearing- In of the new Cabinet of Ministers on September 04, 2015 were handled by the Secretary's Bureau.

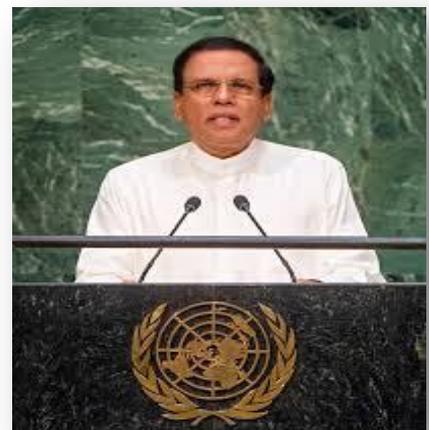


➤ **The Swearing- In Ceremony of the State Ministers and the Deputy Ministers**

The organization and coordination of the Swearing-In of the State Ministers and the Deputy Ministers on September 9, 2015 were handled by the Secretary's Bureau.

➤ **His Excellency the President's Official Visit to New York.**

His Excellency the President's Official Visit to New-York from September 23 - October 02,2015 to attend the 70<sup>th</sup> General Assembly of United Nations was coordinated by the Secretary's Bureau in collaboration with the Ministry of Foreign Affairs.



➤ **His Excellency the President's Official Visit to Thailand**



His Excellency the President's Official Visit to Thailand from November 1- 4, 2015 was coordinated by the Secretary's Bureau in the collaboration with the Ministry of Foreign Affairs.

➤ **Discussion on resettlement in the Northern and the Eastern Provinces**

Discussion held on November 11, 2015 on expediting resettlement in the Northern and the Eastern Provinces was coordinated by the Secretary's Bureau.

➤ **His Excellency the President's Official Visit to Malta**



His Excellency the President's Official Visit to Malta from November 26 -29 ,2015 was coordinated by the Secretary's Bureau in collaboration with the Ministry of Foreign Affairs.



➤ **His Excellency the President's Official Visit to France**



His Excellency the President's official visit to France from November 29 - December 01, 2015 was coordinated by this Bureau in the collaboration with the Ministry of Foreign Affairs.

➤ **His Excellency the President's Official visit to Vatican**



His Excellency the President's official visit to Vatican from 13-15 December 2015 was coordinated by this Bureau in collaboration with the Ministry of Foreign Affairs.

➤ **Special Dinner hosted on the Christmas Day**

This Division contributed to coordinating and organizing the special Christmas dinner hosted by His Excellency the President at the President's House on December 22, 2015.



➤ **All Party Conference**



The Secretary's Bureau coordinated and organized all activities related to the all party conference held on 22<sup>nd</sup> October and 17<sup>th</sup> November 2015 aimed at promoting human rights, accountability and co-existence in Sri Lanka. At the request made by the party representatives from His Excellency the President on 17<sup>th</sup> November 2015 at the second round of discussions with the all party

conference a brief report on views expressed and proposals made was handed over to the relevant parties.

➤ **Discussions held with the Secretaries to Ministries**

The Secretary's Bureau organized the above discussion held on 23.06.2015 chaired by His Excellency the President and three discussions held on 24.01.2015, 12.05.2015 and 02.11.2015 chaired by the Secretary to the President.

➤ **Issuance of Concessionary Vehicle permits**

The Bureau issued concessionary vehicle permits to the following officers.

- Justice Mr. B.L.K. Wimalachandra, Commissioner, Commission to Investigate, Allegations of Bribery or Corruption
- Hon. B.P. Aluvihare, Judge of the Supreme Court
- Mr. R.M. Wijerathna, Senior Lecturer, Sri Lanka Foundation
- Mr. D.I. De S. Balapatabendige, the Chairman, the Commission to Investigate Allegations of Bribery or Corruption.
- Mr. C.N. Palihawadana, Deputy Director, Telecommunication Regulatory Commission of Sri Lanka



➤ **Report on Monthly Programmes**

This Bureau submitted to the Secretary to the President commencing December, 2015 reports on monthly summaries on various programmes, meetings, and functions organized by the Presidential Secretariat on the directives of His Excellency the President and on the instructions of the Secretary to the President.

➤ **Issuing Circulars**

The following circulars were issued by the Secretary's Bureau during the period under review:

No.	Name of Circulars	Circular Nos.	Date
01.	Documents on corruption, fraud and misuse of public resources	SP/SB/01/15	2015.02.02
02.	Provision of Official transport to the Ministers, Deputy Ministers and the Members of Parliament of the last administration	SP/SB/02/15	2015.02.05
03.	Provision of official transport to the Ministers, Deputy Ministers and the Members of the Parliament of the last administration (issued as amendments to the above circular)	SP/SB/02/15	2015.02.09
04.	Provision of official transport to the Senior Ministers of the last administration	SP/SB/03/15	2015.02.13
05.	Participation of the officers of the Provincial Councils in the activities of Line Ministries	SP/SB/04/15	2015.03.06
06.	Your attention is drawn to Article 50(b) of the 19 <sup>th</sup> Amendment to the Constitution of the Democratic Socialist Republic of Sri Lanka	SB/02/Circular	2015.06.29
07.	Conducting public sector functions, conferences and workshops	SP/SB/07/15	2015.09.25
08.	Updating the web-sites of Public Offices	SP/SB/08/15	2015.12.15
09.	Implementing the National Week and Special Day Programme on promotion of sports and physical exercises	SP/SB/09/15	2015.12.31
10.	Submission of copies of documents, circulars, decisions or orders, minutes and copies of Notes of discussion	SB/2/1/A/10	2015.05.20



➤ **Matters related to the panel of Judges interviewing Presidential “ParisaraNiyamu” gold medalists**

The Secretary’s Bureau handled all matters related to the panel of Judges interviewing selectees to be awarded “Parisara Niyamu” in 2015 at the venues indicated below:

Date	Place
11– 12May 2015	District Secretary’s Office, Kalutara
May 18, 2015	Al-Aleesha National School, Ampara
21– 22 May 2015	Provincial Office of Central Environmental Authority, Polgolla
6-7 July 2015	Madagama National School, Bibile
July 30, 2015	VishakaVidyalaya, Bambalapitiya
28-29September 2015	Anuradhapura, Padavi, E-yaya 5 <sup>th</sup> Mile Post, Central College
1-2 October 2015	Central Environmental Authority, Central Provincial Council

➤ **Appointment of Co-chairs for District and Divisional Co-ordinating Committees**

01. Action has been taken to appoint 67 co-chairs to the District Co-ordination Committees in 25 Districts.
02. Action has been taken to appoint 53 Co-chairs for the People’s Alliance and a Co-chairman of the United National Party for Beruwala Divisional Secretariat Division of Kalutara district.



### 03. The Private Secretary to the President's Division

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#### Introduction

Adoption of measures at the optimum level of efficiency in relation to daily programmes/directives and orders/documents and reports of His Excellency the President.

#### Common Objectives/ Functions

- Adoption measures at the optimum level of efficiency in relation to daily programmes/directives and orders/documents and reports of His Excellency the President.
- Updating the Diary with notes on functions and meetings held and the interviews with His Excellency. Organizing and coordinating daily programmes, and briefing relevant officials and divisions on such programmes.
- Preparing letters for His Excellency the Presidents' signature as directed by His Excellency the President
- Submitting documents/reports, invitations to functions etc. with appropriate notes for the attention of His Excellency the President and initiating action as directed.
- Adoption of further measures with regard to the documents addressed to His Excellency the President by the general public and the people's representatives
- Updating information related to the letters received, maintenance and preparation of Files



## 04. Chief of Staff's Division

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### Mission

**Accomplishing the objectives of national policies qualitatively as envisioned by mobilizing the available physical, financial and human resources at optimum level**

### Introduction

The Chief of Staff Division is assigned the principal responsibility relating to the management of the President's staff, coordination of security-related matters pertaining to His Excellency the President and functions and meetings held in Colombo and other areas, adoption of necessary measures with regard to letters, project proposals and other messages received by His Excellency.

### Common Objectives/Functions

- Formal Management of the President's staff
- Ensuring security of His Excellency the President
- Coordinating meetings and functions of His Excellency the President in Colombo and in other areas
- Coordinating meetings and discussions of His Excellency the President in order to ensure that they are held productively
- Adoption of measures with regard to the project proposals and other messages received by His Excellency the President.
- Coordination of the District Development Programme: "Pibidemu Polonnaruwa" (Let's awaken Polonnaruwa) and projects in the environment and energy sectors



## Accomplishments in 2015

### I. Management of the President's staff

Conducting workshops on attitudinal development, subject knowledge, office systems and discipline of the staff attached to the Presidential Secretariat and monitoring such activities.

### II. Ensuring the security of His Excellency the President

Formulating a coordinated programme in consultation with the chief security officers in relation to the duties in the field, the office and the official residence. Growing up a programme in order to prevent leakage of information related His Excellency the President and the office to unnecessary parties.

Putting in place a programme designed to impose restriction on carrying mobile phones and electronic equipment to office and monitor the arrivals and departure of visitors to the office.

### III. Coordinating the meetings and functions in Colombo and the other areas attended by His Excellency the President

To acquaint ourselves fully with the arrangements made for the meetings in Colombo and outstations that are to be attend by His Excellency the President, the desirability of attending such meetings and addressing the meetings, particulars of the invitees and those who have already confirmed their participation in the meetings, the purpose of the meeting, details of access route to the venue, media coverage and security arrangements made and brief His Excellency the President on such matters.

In order to meet this specified requirements the Coordinating Secretaries to the President have been assigned responsibilities for the districts and a programme is also operative to obtain information from those officers as well as from those attached to the Presidential Security Division and to have the information thus collected confirmed by the District Secretaries.



**IV. To ensure the conduct of His Excellency the President’s meetings and discussions in a productive manner**

To have a prior knowledge of the objectives of the meetings to be attended by His Excellency the President at the Presidential Secretariat, issues to be taken up and requests made at such meetings as well as participating institution and those institutions directly associated therewith as is evident from the objectives of the meetings and brief his Excellency on the subject.

To see that a File containing the Agenda, particulars of the participant, background materials related to the objective of the meeting and writing pad etc are kept ready on the table prior to the arrival of His Excellency the President and that necessary arrangements are made for media coverage.

**V. To respond to the personal letters, project proposals and other messages of His Excellency the President**

To identify public requests received by His Excellency the President and categorize such requests and refer them to the relevant divisions and monitor the progress in initiating necessary action, identify the difficulties in servicing public needs and adopt measures to eliminate such hindrance and see that public requirements are accommodated.

**VI. Co-ordination of District Development Programme: “Pibidemu Polonnaruwa” (Let’s awaken Polonnaruwa) and project including other environmental and energy projects**

**“PibidemuPolonnaruwa” – District Development Programme (Summary)**

Sector / Project	Number of Projects
Schools – related development work	28
Sanitary facilities for schools	86
Provision of desks and chairs for schools	48,500
Development of Pirivenas	02
Hospitals – related development work	02
Conservation of Wildlife	02
Conservation of Forests	01
Agrarian Services	12
Developments of roads and canals in Mahaweli “B” Zone	08
Common amenities	11



**Projects launched in 2015, under “PibidemuPolonnaruwa” (Let’s awaken Polonnaruwa) – District Development Programme**

**1. Developments related to Schools**

- 1.1 Construction of a three-storied classroom building for Muslim M.M.V, Kaduruwela.
- 1.2 Construction of a three-storied classroom building complex for WilayayaM.M.V
- 1.3 Construction of a two storied classroom building for Tamil Maha Vidyalaya, Manampitiya.
- 1.4 Construction of a two-storied classroom building for Welikanda Maha Vidyalaya.
- 1.5 Construction of a three-storied building of the Madirigiriya National School.
- 1.6 Construction of a two-storied classroom building for Vijitha M.M.V
- 1.7 Construction of an auditorium for 800 students in Minneriya National School.
- 1.8 Construction of a three-storied classroom building and a Technological Unit for Mahasen Central College.
- 1.9 Construction of the second floor of the classroom building of which the first floor was constructed - Athumalpitiya Primary School.



- 1.10 Construction of a classroom building for Lankapura Jayanthi Junior School.
- 1.11 Construction of a classroom building for Sungavila Muslim Maha Vidyalaya.
- 1.12 Construction of a classroom building for Sugaladevi Primary School.
- 1.13 Construction of a two-storied classroom building for Siripura M.M.V
- 1.14 Construction of toilets at Siripura M.M.V
- 1.15 Providing a water supply system for Nikawathalanda Maha Vidyalaya.
- 1.16 Construction of a classroom building for Diwulankadawala Maha Vidyalaya.
- 1.17 Construction of a class room building for Suriyagama Primary School.



- 1.18 Construction of teachers' quarters and two toilets at Junior School, Gal Oya.
- 1.19 Construction of a classroom building for Primary School, Hinguraka.



- 1.20 Construction of a students' toilet system for Maha Vidyalaya Ataragallewa.
- 1.21 Construction of a well and laying pipe lines for the supply of drinking water for Maha Vidyalaya, Aragallega.
- 1.22 Construction of a classroom building at Primary School, Namalwewa.
- 1.23 Construction of a classroom building at Mahasen Maha Vidyalaya Bakamuna
- 1.24 Construction of a two-storied classroom building for Primary School, Vilayaya.
- 1.25 Construction of a two-storied classroom building for Primary School, Al Ikra.
- 1.26 Construction of a two-storied classroom building for Junior School, Kirimatiya.
- 1.27 Construction of a two-storied classroom building for Irahanda Ketuwewa School,
- 1.28 Construction of a two-storied classroom building for Primary School, Madudamana.

## 2. Developments in the religious sector

- 2.1 Construction of a two-storied Preaching Hall at Kasyapa Forest Hermitage, Dimbulagala.
- 2.2 Renovation of the Bhikkhu Hostel at Mahindarama Viharaya, Bendiwewa.

## 3. Development in the Health Sector

- 3.1 Construction of a nurses' hostel at Medirigiriya Hospital.
- 3.2 Construction of the OPD, Emergency Treatment Unit, Clinics and Administration Building at Regional Hospital, Manampitiya.

## 4. Wildlife Conservation

- 4.1 Construction of a 46 km. long electric fence on either side of the access road to Trinkonamaduwa.
- 4.2 Construction of electric fence at Kalukele, Nuwaragala.

## 5. Conservation of Forests

- 5.1 Renovation of the field training centre at Palapitikanda.



## 6. Renovation of Agrarian Service-Field Canals

- 6.1 Anicut and canal at Ilukpitiya
- 6.2 Feeder canal at Paluwewa
- 6.3 Feeder canal at Kadawalawewa
- 6.4 Samagi Canal system at Katukeliyawa
- 6.5 Anicut and canal at Akkara 60
- 6.6 Pudur anicut and canal system
- 6.7 Kirimetiypita tank and canal
- 6.8 Ganangollaanicut and canal
- 6.9 Janasavi anicut and canal
- 6.10 Canal system at Perakumgama
- 6.11 Canal system at the Centre of Katukeliyawa Village
- 6.12 Diganwewa tank and canal system

## 7. Development of Roads and Canal Systems in Mahaweli B Zone

- 7.1 Reconstruction of road network within the canal systems in Pelatipayawa and Ellewawe Unit
- 7.2 Reconstruction of road network within the Canal Systems in Dimbulagala region
- 7.3 Reconstruction of roads within the canal systems in Pinburattewa Unit
- 7.4 Reconstruction of canal systems in Arunapura Unit
- 7.5 Reconstruction of roads within the canal system in Alutwewa Unit
- 7.6 Reconstruction of canal at Ruhunuketha Unit in Senapura Division
- 7.7 Reconstruction of roads within the canal systems in Sinhapura Division
- 7.8 Reconstruction of roads within the canal system in Menikdeniya Unit

## 8. Development of Common Amenities

- 8.1 Completion of the balance work of the multi-purpose building of the Junior School, Lakshauyana
- 8.2 Renovation of the old White House building
- 8.3 Completion of the balance work of the Teachers' hostel at Welikanda
- 8.4 Refurbishing Teachers' hostel at Welikanda
- 8.5 Completion of balance work of the Crematorium in Elehera
- 8.6 Construction of community hall at Laksauyana
- 8.7 Refurbishing community hall at Laksauyana
- 8.8 Modernization of the Royal College
- 8.9 Completion of balance work of the Ayurvedic building in Dimbulagala Stage-I
- 8.10 Completion of balance work of the Ayurvedic building in Dimbulagala Stage-II
- 8.11 Partitioning rooms for the loudspeaker system of the auditorium in Maha Vidyalaya Giritalegama

**A sum of Rs. 4000 million has been spent in 2015 on the above projects**

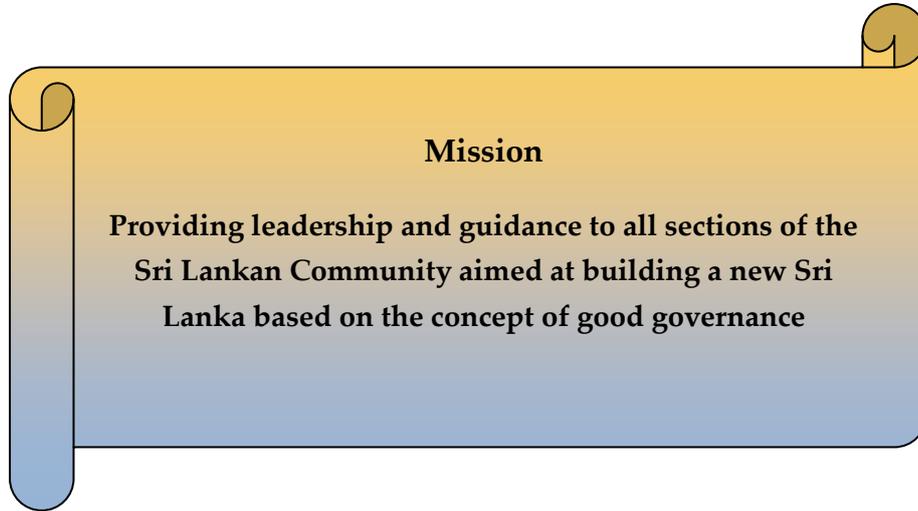


- **Launch of the Development Programme in PahalaYagoda, Gampaha**

1. Development of Gm/Swarnapali Maha Vidyalaya
2. Widening and extending the road system around Pahala Yagoda
3. Development of the Transport System linking Pahala Yagoda with the neighbouring towns
4. Irrigation - related problems in Yagoda – Oruthota Paddy fields and raising agricultural productivity
5. Extending drinking water facilities in PahalaYagoda
6. Promoting vocational training and development of skills of youth in PahalaYagoda
7. Establishing rural industries centred on PahalaYagoda



## 05. Constitutional and Statutory Affairs Division



### Introduction

Assisting in the performance discharge and exercise of duties, functions and powers vested in the office of the President by Constitution and other written laws.

### General Objectives/Functions

Efficient performance discharge and exercise of duties, functions and powers vested in the office of the President by Constitution.

### Accomplishments in 2015

#### 1. Appointments made by His Excellency the President to various posts in terms of the Constitutional and other Statutory Provisions.

• Cabinet Ministers	46
• State Ministers	19
• Deputy Ministers	23
• Provincial Governors	09
• Chief Justice	01
• Judges of the Supreme Court	02



• Judges of the Appeal Court	03
• Judges of the High Court	14
• Members of the Judicial Service Commission	01
• Members of the Management Board of the Supreme Court Complex	02
• Commissioners of High Court	03
• President's Counsels	02
• Members of the Judges Institute of Sri Lanka	02
• <b>Members of Independent Commissions</b>	
➤ Human Rights Commission	05
➤ Delimitation Commission	03
➤ National Procurement Commission	05
➤ Public Service Commission	09
➤ National Police Commission	07
➤ Commission to Investigate Allegation of Bribery or Corruption	03
➤ Director General of the CIA BOC	01
➤ Elections Commission	03
➤ Finance Commission	05
➤ Audit Service Commission	05
• Secretaries to Ministers	45
• Provincial Chief Secretaries	04
• Grant of Presidential Pardon in terms of Article 34 of the Constitution	06
• Officers of the Armed Forces	
➤ Army Commander	01
➤ Navy Commander	01
➤ Commander of the Air Force	01
➤ Chief of Defence Staff	01
• Auditor General	01
• Chancellors of Universities	02



• Vice-Chancellors of Universities	06
• Members of the Telecommunication Regulatory Commission of Sri Lanka	03
• Registrar of Common Contracts	01
• Commissioners of Scouts Headquarters	03
• District Commissioners of Scouts	06
• Director, Cadet Corps	01
• Members of the Central Environment Authority	03
• Director General , BOI of Sri Lanka	01
• Members of the Board of Management of the RanaviruSeva Authority	05
• Members of the National Child Protection Authority	13
• Members of the Board of Management of the Institute of Fundamental Studies	08
• Members of the Research Council of the Institute of Fundamental Studies	02
<b>11. Land deeds, long term leaseholds</b>	
• Issuance of long term leaseholds	267
• Issuance of land-grants for developed lands	166
• Issuance of Ranaviru deeds	22
• Issuance of Tsunami Land-grants	1113
• Issuance of land-grants for temples	66
• land-grants for the Board of Investment	02
• Transfer of lands to the UDA	03
• Transfer of lands to the Housing Development Authority	07
• Grant of alternative lands	09
• Mahaweli leaseholds	52
• Issuance of Mahaweli land-grants (for developed lands)	52



• Issuance of Mahaweli land-grants (under the Land Development Ordinance)	5856
• Mahaweli Temples	08
• Grant of lands through land-grants to those employees who lost service due to liquidation of the River Valleys Development Board	37
• New Ranbima land-grant	7900
• Cancellation under Section 3 of the State Land Ordinance	19
• Issuance of new land-grants under Section 4(3) of the State Land Ordinance after Cancellation of the grant under Section 4(1)	1532
• Middle Class land-grants	13
• Cancellation made under of Section 104 of the State Land Ordinance	32
<b>111. Procurement Appeal Board</b>	
• Meetings of the Procurement Appeal Board	33
IV. Award of Bravery Medals to Members of the Armed Forces	551
V. Presentation of Acts of appointments in the Security Forces	190
VI. Presentation of Acts of Appointments (Air Force)	149
VII. Presentation of Acts of Appointments (Navy)	16
VIII. Granting approval for overseas leave of People's Representatives and of officials appointed by His Excellency the President	390
IX. Issuance of Circulars on the manner People's Representatives should act in managing public expenditure	01



## 06. Internal Administration Division

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### Mission

Providing administrative support required to speedily service the needs of all Divisions and Units aimed at promoting efficiency of performance of the Presidential Secretariat.

### Introduction

Providing administrative support required to speedily service the needs of all Divisions and Units of the Presidential Secretariat so as to promote efficiency of performance.

### Objectives and Functions

- Provision of office space, equipment and services for all Divisions & Units.
- Organizing special state functions and liaising with other concerned parties in the provision of requisite facilities.
- Initiating appropriate actions including settlement of expenses involved on behalf of His Excellency the President in respect of funeral ceremonies for dignitaries
- Minimizing payment of penalties by prompt settlement of water/electricity/telephone bills.
- Appointing Annual Boards of Survey, conducting Boards of Survey and adopting necessary measures to properly maintain inventories of goods by either auctioning/ or destroying damaged goods as recommended by the Boards of Survey.



- Adopting necessary measures to properly store/maintain files dispatched to the Record Room by all divisions/units.
- Adopting necessary measures in dealing with outward and inward mail in a proper and responsible manner.
- According priority of attention to maintenance and renovation of all buildings of the Secretariat in liaison with the Engineering Units of the Navy/Army.
- Preparing estimates, registration of suppliers, placing orders for supply of goods and issuance of goods by adoption of the annual procurement procedure.
- Translation into Sinhala/Tamil/English of Cabinet Memoranda, Cabinet Papers, Observations on Cabinet Memoranda, Gazette Notifications, Circulars, Answers to Parliamentary Questions and letters and documents addressed to various institutions and persons, prepared by the Presidential Secretariat and providing simultaneous interpretation services in all three languages.

## Accomplishments in 2015

### 01. Diplomatic Ceremonies

Organizing diplomatic ceremonies and providing requisite facilities are the special duties handled by this division. With special focus on the below-mentioned matters this unit monitors the activities with necessary feedback.

- A preliminary meeting with the Ministry of Foreign Affairs



- Discussions with security forces, traffic police and other parties chaired by the Secretary to the President.
- Preparing the special podium for the Army Parade, laying red carpets, and making necessary arrangements for the guard of honour and gun salute.



- Providing facilities for Heads of State Meetings, Bilateral discussions and signing of bilateral agreements.
- Organizing refreshments and decorations.
- Liaising with various relevant institutions.

### Diplomatic Ceremonies held at the Secretariat in 2015

- 13.01.2015 - Visit of His Holiness Pope Francis
- 13.03.2015 - Visit of Indian Prime Minister
- 24.03.2015 - Visit of His Excellency Sheikh Tamim bin Hamad Al Thani, Leader of Qatar
- 09.04.2015 - Visit of Prime Minister of Bhutan
- 31.08.2015 - Visit of His Excellency Hamid Karzai, President of Afghanistan.



## 02. Other Ceremonies

- **Conferment of National Honours in recognition of the distinguished service**

This division provided facilities such as halls / seats / refreshments / decorations for the ceremonies organized by the Ministry of Defence and the expenditure involved was met by the relevant ministries.

- **Award of Presidential Medals to Leaders in Environment**

All facilities required for this ceremony held at the President's House, in Colombo Fort were provided by this Division and the expenditure involved was met by the Central Environmental Authority.

## 03. Ceremonies related to the Presentation of Acts of Appointment

- **Countries that presented Acts of appointment at the Presidential Secretariat on 29.04.2015**

- Bahrain
- Hungary
- England
- France

- **Countries that presented Acts of appointment at the Presidential Secretariat on 12.05.2015**

- South Sudan
- Pakistan

- **Countries that presented Acts of appointment at the Presidential Secretariat on 07.07.2015**

- Kenya
- Guyana
- Japan
- Singapore

- **Countries that presented Acts of appointment at the Presidential Secretariat on 18.09.2015**

- Ecuador
- Algeria
- Norway
- Turkey



- Countries that presented Acts of appointment at the Presidential Secretariat on 05.11.2015

- Kazakhstan
- Siberia
- Kuwait

**Presenting Acts of Appointment to H.E. the President**



- Although the President's Houses are not being used by H.E. the President regularly this Division is taking action to maintain the President's Houses preserving their historical value by providing facilities required and carrying out supervisory and feedback activities.



President's House –Colombo



President's House –Kandy



President's House –Nuwara-eliya



## 07. Human Resources Development Division

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### Introduction

Adoption of necessary measures in relation to establishment matters connected with recruitments/transfers/ promotions /disciplinary control of the staff of the Presidential Secretariat and promotion of productivity of the staff.

### General Objectives/ Functions

- Establishment matters relating to recruitment, transfer, promotion and disciplinary control of the staff of the Presidential Secretariat.
- Matters relating to the creation of posts for the Presidential Secretariat under FR 71.
- Updating personal files of the staff recruited to the Presidential Secretariat and the other staff.
- Matters relating to security clearance of the staff of the Presidential Secretariat.
- Updating particulars of the approved cadre
- Maintaining the organizational structure of the Presidential Secretariat.
- Assessing performance reports of the permanent/temporary staff of the public service recruited as staff of the Presidential Secretariat.
- Organizing local/overseas training and capacity building for the staff recruited by the Presidential Secretariat.
- Recommending/approving of loans including housing loans, property loans and distress loans for government servants under Chapter XXIV of the Establishment Code.
- Matters relating to holiday railway warrants and concessionary railway season tickets for the staff of the Presidential Secretariat.



- Recommending grants under the Agrahara Insurance Scheme.
- Matters connected with the approval of leave, overtime payments, travelling and other allowances for the staff of the Presidential Secretariat.
- Adopting measures for the promotion of productivity of the staff of Presidential Secretariat.
- Matters relating to the provision of special facilities at the Airport Terminal for the staff entitled to such facilities.
- Making recommendations on issuance of official passports and service certificates for those applying for visas.
- Payment of allowances to officers accompanying His Excellency the President on visits abroad.
- Matters relating to the issuance of tax free vehicle permits.
- Administrative matters pertaining to the library.
- Matters relating to the payment of incentives to state officers who are proficient in more than one language and the implementation of the official language policy.
- Maintaining registers on attendance and departure of the staff and supervision of the finger marking machines.
- Preparing monthly programmes of active duty of staff deployed on such work.

### Accomplishments in 2015

- In respect of establishment matters, 326 secondments, 39 retirements, 510 transfers and release of staff and reimbursement of 59 Agrahara medical bills were effected during the period under review.



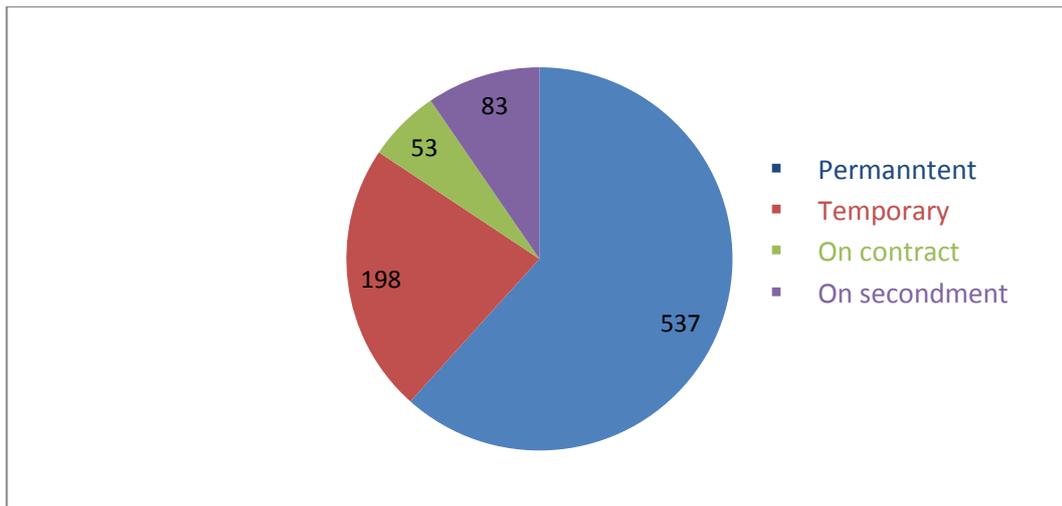
Staff as at 31.12.2015

Approved Cadre: 1496

Staff in Service:871

**Categorization of Staff as at 31.12.2015**

Permanent	Temporary	On Contract	On Secondment	Total
537	198	53	83	871



**Provision of Local and Overseas Training**

**Overseas Training**

A total number of ten (10) Staff Officers participated in overseas training courses approved by the Department of External Resources during the period 01.01.2015 to 31.12.2015.



**Local Training**

The following training programmes/workshops were conducted in order to improve the knowledge, skills and attitudes of the Staff at primary and secondary levels, attached to each Division/Unit of the Secretariat.

Serial No.	Courses of Training conducted locally during the period 2015.01.01 to 2015.12.31	Category of Trainees	Total number
01	One day training workshop on initiation to service	New Entrant Public Management Assistants	65
02	Workshop on achieving excellence in service through productivity	Drivers	133
03	Training workshop on the Theme “Contented Public service through attitudinal development”	Officers of the Presidential Media Unit	90
04	Workshop on raising awareness of new appointees	New appointees	38
05	National workshop on achieving excellence in S service through productivity	Officers of the inner Security Division of H.E. the President	125
06	National Workshop on good governance and leadership	Officers of the inner Security Division of H.E. the President	140



## 08. Agency Coordination Division

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### Introduction

The Agency Coordination Division is tasked with coordination of establishment/administrative matters relating to the Independent Commissions/Ministries/Presidential Commissions of Inquiries and the other institutions coming under the purview of His Excellency the President. There are 21 such institutions being so coordinated. This division also deals with various matters that do not pertain to any other institution.

### General Objectives/Functions

- Urgently coordinating matters with the Ministries under the purview of His Excellency the President.
- Providing facilities for and coordinating matters with the Independent Commissions established under the 19<sup>th</sup> Amendment to the Constitution.
- Providing replies urgently to letters in relation to policy, establishment and administrative matters of the Presidential Commissions of Inquiries, Committees and Task Forces.
- Attending to establishment, administrative and coordinating work related to other institutions under the purview of His Excellency the President.
- Providing replies in conjunction with the relevant Ministries, Institutions and sectors to all the Parliamentary Questions to be answered by the Honourable Prime Minister on behalf of His Excellency the President.
- Attending to matters relating to overseas leave and visits abroad of officers of Ministries and independent institutions under the purview of His Excellency the President(except those appointments made by His Excellency the President)
- Issuance of diplomatic passports to special persons and matters relating to award of dual citizenships.
- Initiating action in response to public complaints.
- Conducting annual audit.



Accomplishments in 2015

Institution	Function Performed	Total
<b>Attending to coordinating activities related to the Ministries under the purview of H.E. the President, when required to do so.</b>		
Ministry of Defence		
Ministry of Mahaweli Development & Environment	Various activities	02
Ministry of National Integration and Reconciliation	Establishment of related work	07
<b>Attending to coordinating activities related to the Independent Commissions appointed under the 19<sup>th</sup> Amendment to the Constitution</b>		
Elections Commission	Activities not initiated	
Public Service Commission	Approval of overseas leave	07
	Miscellaneous requests	03
National Police Commission	Extension of Service	08
	Presentation of Annual Reports	Presentation of Annual Report, 2013 to Parliament
	Miscellaneous requests	05
	Approval of leave for the Secretaries to the Commissions	08
Audit Service Commission	Functions not initiated	



Sri Lanka Human Rights Commission	Establishment related work	25
	Public complaints	08
	Approval of overseas leave	19
	Purchasing a building	10
	Approval of the recruitment scheme	11
	Complaints of the staff	04
	Presentation of Annual Reports to Parliament	Presentation of Annual Report, 2012 to Parliament
Commission to Investigate Allegations of Bribery or Corruption	Approval of overseas leave	06
	Establishment - related work.	
	Matters relating to the acquisition of a building for the CIABOC	04
	Various petitions	01
	Presentation of Annual Reports to Parliament	It has been requested to submit Annual reports in respect of all years for which no such reports have been presented to Parliament
Finance Commission	Establishment - related duties	10
	Construction of an Office Complex	05
	Approval of overseas leave	07



Delimitation Commission	Functions not yet initiated	
National Procurement Commission	Functions not yet initiated	
<b>Coordinating duties relating to the Commissions of Inquiries , Presidential Task Forces and other Institutions appointed by His Excellency the President</b>		
Office of the Cabinet of Ministers	Approval of overseas leave	03
	Establishment - related matters	16
Department of Elections	Matters related to Presidential Election, 2015	02
	Matters related to Parliamentary General Election 2015	33
	Providing official quarters to Officials of the Department	02
	Approval of overseas leave	24
	Establishment related matters	21
	Creation of new posts under FR 71	03
Department of Audit	Approval of overseas leave	17
	Establishment related duties	43
	Initiating action to appoint a Board of Interview for the recruitment of Audit Superintendents	06
	Initiating action in relation to recruitment of Audit Inspectors, Additional Auditor General and Assistant Auditor General	08
	Retirements	03
	Audit Queries related to various institutions	06
	Initiating action on various petitions received	22



Judicial Service Commission	Establishment related functions	02
	Annual Reports	Request was made for the submission of Annual Reports for 2013/2014
National Education Commission	Establishment related matters	21
	Performance Assessments in respect of Staff Officers	3
Presidential Commission of Inquiry on Serious Fraud, Corruption and misuse of State Resources, Privileges, Power and Authority	Settlement of bills	79
	Establishment - related matters	44
	Miscellaneous activities	30
Presidential Commission of Inquiry into Complaints of Missing Persons	Establishment - related functions	23
	Petty cash imprest	38
	Settlement of bills	49
	Payment of salaries	14
	Conducting public meetings	99
Special Presidential Task Force on Recovery of State Resources	Establishment - related matters	05
Telecommunication Regulatory Commission of Sri Lanka	Overseas Leave	48
	Approval of visas	98
	Establishment - related matters	20
	Miscellaneous activities	35



Sri Lanka Foundation	Approval of overseas leave	26
	Establishment - related matters	15
	Annual Reports	Requested to forward Annual Reports for the years 2012,2013 and 2014
	Correspondence with Sri Lanka Television Training Institute which is operative under Sri Lanka Foundation(SLF)	01
	Import of vehicles on concessionary basis	01
Administrative Appeals Tribunal	Establishment - related matters	09
	Request for office building	01
	Annual Reports	Request has been made to forward Annual Reports for 2012,2013 and 2014
S.W.R.D. Bandaranaike Commemorative Foundation	Establishment- related matters	21
	Miscellaneous requests	2
Office of the Parliamentary Commission for Administration	Establishment- related matters	26
	Recommendations were not implemented	15
J.R. Jayewardene Centre	Establishment-related matters	37



Nelum Pokuna Mahinda Rajapaksa Theatre	Maintenance activities	87
	Settlement of Electricity bills	31
	Settlement of water bills	30
	Settlement of telephone and internet bills	15
	Settlement of newspaper bills	12
	Reservation of the Theatre	25
	Correspondence relating to sanitary issues	12
	Appointment of procurement committees	19
	Petty cash imprest	12
	Miscellaneous activities	80
	Staff	12
	Matters relating to buildings	14
<b>Coordinating activities with other institutions under the purview of H.E. the President</b>		
Strategic Enterprises Management Authority	Establishment-related matters	
	Miscellaneous activities	
<b>Miscellaneous Activities</b>		
Forwarding replies to Parliamentary Questions to the Prime Minister's Office		07
Approval of overseas leave for Provincial Chief Ministers	Approval of overseas leave	20
	Privilege issues related to Provincial Councils	4
	Inquiries on being out of the island	6
Issuance of diplomatic permits		02
Overseas Leave for the officers of Parliament		02



## 09. Policy Coordination and Progress Review Division

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### Introduction

The Policy Coordination and Progress Review Division functions directly under the supervision of Mr. M. Kingsley Fernando, Senior Additional Secretary to the President, as directed by His Excellency the President and under the guidance of the Secretary to the President.

### General Objectives/Functions

- Facilitating and coordinating policy planning
- Ensuring that district development activities are undertaken in line with the Policy Statement: “Compassionate Governance-A stable country”.
- "A developed and responsible state sector: Coordinating the inter- ministerial matters expressly stated in the policy statement: “Compassionate Governance – A stable country”.
- Monitoring development projects and programmes and conducting progress review activities.
- Launching studies on social, economic and cultural issues and social needs.
- Collection and analysis of data and information required for policy planning and reporting as required
- Coordinating activities with all stakeholders involved in the nutrition programme and assisting in the launch of such activities. This programme is primarily intended to reduce by 40% stunted and low weight among children under 05 years of age and reduce below 5% leanness, besides taking action to control the increase in the percentage of overweight children. It is also envisaged to reduce up to 30% low weight child birth and low weight and overweight among women, while reducing anemia up to 50% of the prevailing levels.



**Accomplishments in 2015**

The following chart depicts the number of meetings held and programmes organized by this Division in order to achieve the targets envisaged in 2015.

Subject	Meetings/Activities
Under the patronage of His Excellency the President	15
Chaired by the Secretary to the President	12
Chaired by the Addl. Secretary to the President	24
Others	09
<b>Total</b>	<b>60</b>

**Matters taken up at these meetings include:**

**1. Review of Progress of the Development Projects**

A review of progress was made in relation to 714 development projects launched with local and foreign funding under all Ministries during the first two quarters of the year 2015 in the presence of all officials concerned.

**2. Special District Coordinating Committee Meetings**

Meetings of Special District Coordinating Committees were held under the patronage of His Excellency the President in the districts of Polonnaruwa, Anuradhapura and Kandy in order to coordinate, implement and monitor all development activities launched by the governmental and non-governmental organizations at district level based the national development plans. Follow – up action of the committee meetings is underway. Furthermore, on the directives of His Excellency the President special attention was focused on development activities in the District of Kandy and a number of related issues were resolved after three (03) progress review meetings were held.



### 3. Coordination of Ministerial policy

Interventions were made in order to sort out problematic issues related to Ministries and some Trade Unions after discussions with the relevant parties. During the course of such intervention discussions were held on the issues that arise in the day-to-day administration of the ministries and responsibilities involved in interventions at national level and the follow – up action to be taken. These also include duties performed when His Excellency the President intervened in the settlement of grievances aired by Trade Unions. There were 36 such direct interventions made during the period under review

### 4. Drug Eradication Programme

The period 08.07.2015 - 09.08.2015 was declared as the National Drug Eradication Month, and under the guidance of this Division 3776 programmes were launched in 25 District Secretariats and Divisional Secretariats. By the launch of this programme 418,984 persons were made aware of the Drug Eradication Programme in progress. Additionally a total number of 705,447 persons were made acquainted with the programme. 6049 such programmes were launched by the Ministries, Provincial Councils and the Department of Police under the guidance of this Division.

### 5. Nutrition Programme

#### Activities performed in 2015

- Review of activities so far undertaken under the multi-sectoral action plan for nutrition
- The meeting of the National Nutrition Monitoring Committee was held chaired by the Secretary to the President all Secretaries to Ministries, Provincial Chief Secretaries, District Secretaries and Provincial Directors of Health in attendance.
- Establishment of monitoring committees on Nutrition at national, provincial and divisional Levels.
- Establishment of Nutrition Promotion Committees at Grama Niladhari's Division level.



**Meetings chaired by His Excellency the President**

May 08	-	National Monitoring Committee on Drug Prevention - President's Auditorium
May 11	-	National Disaster Management Council - President's Auditorium
May 14	-	National Kidney Disease Prevention Monitoring Committee - President's Auditorium
May 22	-	Development of infrastructure in Colombo and suburbs - President's Auditorium
June 23	-	Meeting of the Special District Coordinating Committee – Polonnaruwa District - President's Auditorium
June 25	-	Discussion with Inland Revenue Department Staff Officers- President's Auditorium
July 02	-	Discussion with Environmentalists on damage caused to the Environment - President's Auditorium
July 09	-	National Function on declaration of Drug Prevention Month held at Urban Council grounds, Ja-ela
July 10	-	Discussion on prevention of cruelty to animals - President's Auditorium
August 31	-	Special Discussion on conducting raids and control of drugs - President's Auditorium
October 15	-	Meeting of the District Coordinating Committee -Anuradapura held at Auditorium of Provincial Council of the North Central Province. Meeting of the District Coordinating Committee - Kandy - President's House, Kandy
October 16	-	Meeting of the District Coordinating Committee -Polonnaruwa
October 30	-	Meeting of the Cabinet of Ministers
December 22	-	Christmas Programme 2015 - President's House



**Meetings chaired by the Secretary to the President**

April 30	-	Meeting of the National Steering Committee on organizing the State Poson Festival - Banquet Hall
May 12	-	Sub Committee Meeting of Secretaries to Ministries on prevention of Kidney disease - Sri Lanka Institute of Development Administration (SLIDA)
June 03	-	Discussion with Businessmen in Private Sector who contribute to prevention of Kidney disease - The Secretary's Office
June 17	-	Discussion on the National Programme on Drug Prevention - Banquet Hall
July 10	-	Discussion on the Prevention of Kidney Disease -The Secretary's Office
July 23	-	Discussion on distribution of Generators donated by the Government of China -The Secretary's Office
November 26	-	Meeting on lands in Panama area -The Secretary's office
November 27	-	Meeting of the National Committee on Nutrition - Cinnamon Grand Hotel
November 30	-	Meeting of the Kandy District Committee, Kandy- Banquet Hall
December 14	-	Meeting on Promotions in the Judicial Medical Service- The Secretary's Office

**Meetings chaired by the Additional Secretary to the President**

May 06	-	Discussion with Development Stakeholders on Multi - Sectoral Action Plan on Nutrition - Standard Chartered Bank building
May 07	-	Technical Sub -Committee Meeting on prevention of kidney disease
May 08	-	Discussion with Ministry Coordinators on multi-sectoral action plan on nutrition - Standard Chartered building



May 14	-	Meeting of the National Steering Committee on organizing the State Poson festival - Banquet Hall
May 26	-	Pre- Progress Review Discussion on foreign funded/aided Projects - Banquet Hall
May 27	-	Pre-progress Review Discussion on Development Projects - Standard Chartered Building

May 28	-	Pre-progress review discussion on Development Projects - Standard Chartered Building
May 29	-	Pre-progress review discussion on foreign funded projects - Banquet Hall
June 01	-	Pre-progress review discussion on Development Projects - Standard Chartered Building
June 03	-	Pre progress review discussion on Development Projects - - Standard Chartered Building
June 05	-	Discussion on lands belonging to National Livestock Development Board - Banquet Hall
June 10	-	Discussion on Salary anomalies of the Government Valuers-Standard Chartered Building
June 12	-	Discussion on evaluation of Development Projects/ Foreign Funded Projects. Department of Project Management and Monitoring and Department of National Budget - Standard Chartered Building
June 25	-	Discussion on studies on Infants and Child Development -
August 03	-	Meeting on organizing the functions connected with the opening of the express-way between Kaduwela and Kadawatha which forms part of the Colombo Outer Circular Road - Banquet Hall
August 05	-	Meeting on implementing Multi-Sectoral Plan on nutrition - - Standard Chartered Building
August 05	-	Meeting on salary anomalies of the Government valuers - - Standard Chartered Building



August 10	-	Meeting with Sri Lanka Local Footwear manufacturers and Leather Products Manufactures - - Standard Chartered Building
August 13	-	Meeting on implementing Multi -sectoral plan for nutrition - Banquet Hall
August 13	-	Meeting on the appointment of Director General and Senior officers of National Intellectual Property Office - Secretary's Office
October 02	-	Meeting on seeking assistance in Investigation -related work- Secretary's Office

November 23	-	Discussion on Nutrition related subjects - Standard Chartered Building
December 08	-	Meeting on Catholic Churches and other issues - Banquet Hall
December 14	-	Meeting of Coordinators of the Ministries concerned with Nutrition- Banquet Hall
December 15	-	Meeting of the Monitoring Committee with World Vision Institute

**Meetings chaired by Senior Assistant Secretary to the President**

October 26	-	Meeting on construction of Defense Headquarters Building - Ministry of Foreign Employment
November 16	-	Meeting on streamlining Management of Institutions - Telecommunications Regulatory Commission
November 17	-	Meeting on construction of Defense Headquarters - Ministry of Foreign Employment
December 02	-	Meeting on Defence Headquarters Building-Standard Chartered Building



**Other Meetings**

August 03	-	Discussion on prevention of kidney diseases - - Standard Chartered Building
August 11	-	Discussion on prevention of drugs – SEMA Building
August 13	-	Discussion on the YMCA Building - Standard Chartered Building
August 13	-	Discussion with officials of Disaster Relief Service Centre on distribution of generators donated under Chinese Aid
August 27	-	Meeting on the creation of a web-site on the Prevention of Kidney Diseases Unit



## 10. Financial Management Division

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### Introduction

Performance of all duties related to Financial Management of the Presidential Secretariat



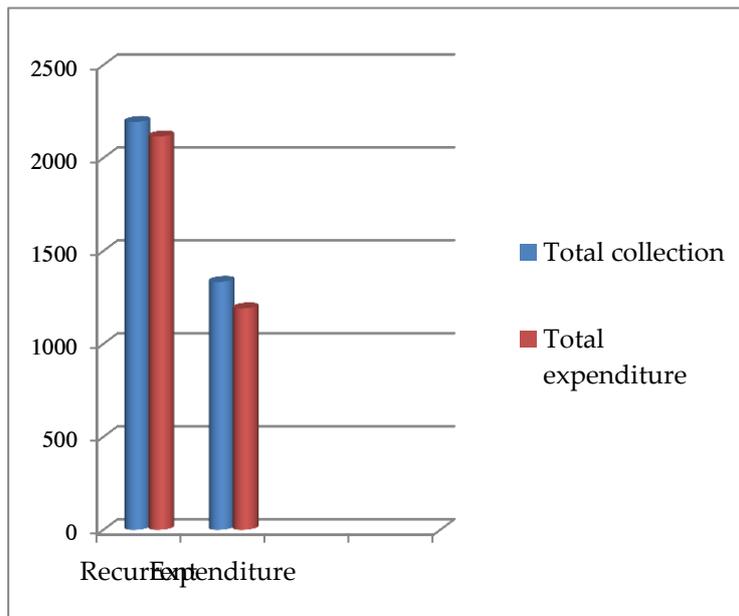
### Objectives/Functions

- Payment of monthly salaries ,allowances and emoluments of the staff employed on permanent, temporary, casual and contract basis and other officers attached to the Presidential Secretariat
- Payment of overtime and travelling expenses of the officers
- Effecting payments for services provided and delivery of supplies made to the Presidential Secretariat
- Preparing Monthly Summaries of Accounts and Bank reconciliation and rendering them to the General Treasury
- Preparing Annual Appropriation Accounts and rendering them to the General Treasury
- Preparing the Annual Budget and rendering same to General Treasury
- Matters relating to Committee stage of the Budget
- Reconciliation of office accounts with Treasury accounts
- Releasing financial provisions to other Ministries and Departments
- Matters related to official tours and travels abroad by officers on Training Assignments



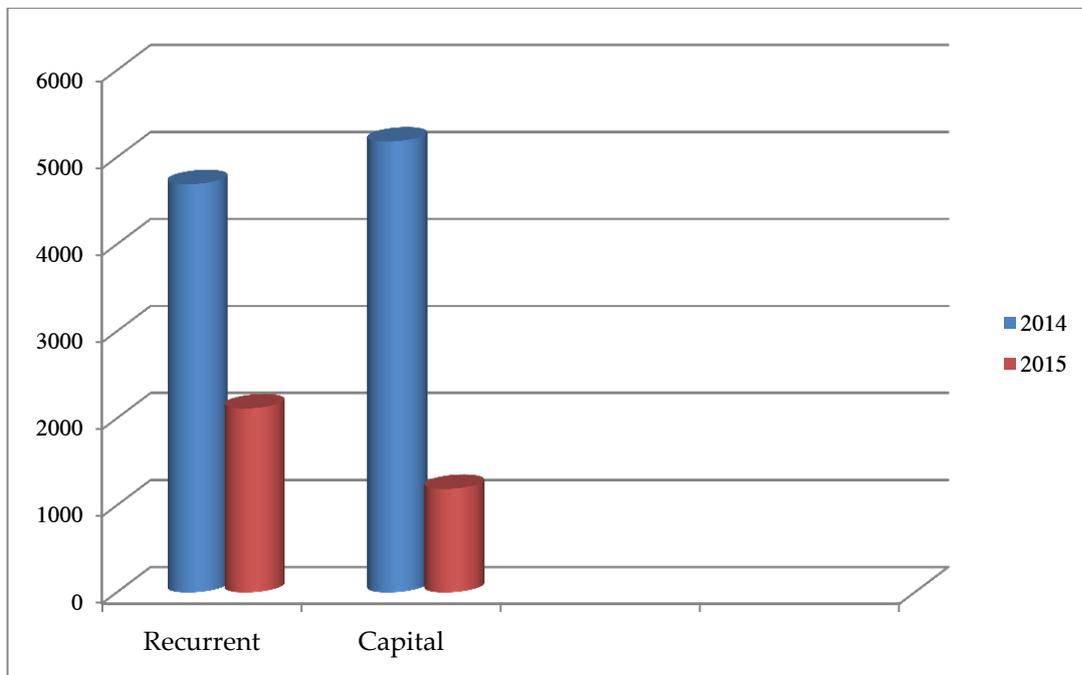
**Total Provision and Total expenditure for 2015**

Description	Recurrent	Capital(in Rs. Million)
Total Allocation	2,194	1,334
Total Expenditure	2,116	1,194
%	96.4	89.3



Comparative study of Total expenditure incurred in the years 2014 and 2015

Year	Recurrent	Capital( Rs.Million)
2014	4,693	5,183
2015	2,116	1,191



## 11. Internal Audit Division

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### Introduction

Established under the Secretary to the President  
 this division is tasked with conducting internal audits  
 of the Presidential Secretariat and the other institutions grouped  
 there-under and such other internal audit investigations as are assigned  
 to the Division by the Secretary to the President.

### General objectives /Functions

- Maintaining a continuing survey and an independent assessment of the regularity and adequacy of internal inspections adopted in preventing and exposing irregularities and frauds.
- To assist the Secretary to the President in monitoring the progress of work, proposals and projects



## Accomplishment in 2015

Serial No.	Plan	Status	Productivity Percentage
01.	Financial control and Administrative matters relating to the Transport Unit of the Presidential Secretariat	Completed	100%
02.	Purchases made by the Procurement Unit of the Presidential Secretariat in 2014	Completed	100%
03.	Stores Management and Annual Board of Survey of the Presidential Secretariat	Completed	100%
04.	Information and Communication Unit	Completed	100%
05.	Checking Payment Vouchers in respect of the period January –December 2015	From January to September	66.6%
06.	Providing internet facilities through Dongles and obtaining satellite TV connections	Completed	100%
07.	The President's Fund	Completed	100%
08.	Software prepared to automate the functions of the President's Fund	Completed	100%
09.	Checking the cash and cash book in possession of the shroff	Completed	100%
10.	J.R.Jayewardene Historical Research Documentation and Library Center	Completed	100%
11.	Strategic Enterprises Management Agency(SEMA)	Completed	100%
12.	Audit and Management Committee Meeting (Meeting proposed to be held No. 04)	Completed	50%



## 12. The President's Fund

### Mission

Provision of effective and productive monetary incentives and grants for treatment of life-threatening diseases, fostering of religions, grant of educational scholarships and in appreciation of those who have made an outstanding service to the nation and for the welfare of the people.

### Introduction

Provision of financial assistance by the Secretary to the President including the staff of the President's Fund in terms of the policy decisions of His Excellency the President and the Board of Governors of the Fund for the citizens of Sri Lanka for treatment of life-threatening diseases, children of low income families for them to study for G.C.E. (Advanced Level) and for other projects. The President's Fund is also expected to provide Mahapola higher education Fund with 50% of the annual income of the Development Lottery Board.

### Objectives/Functions

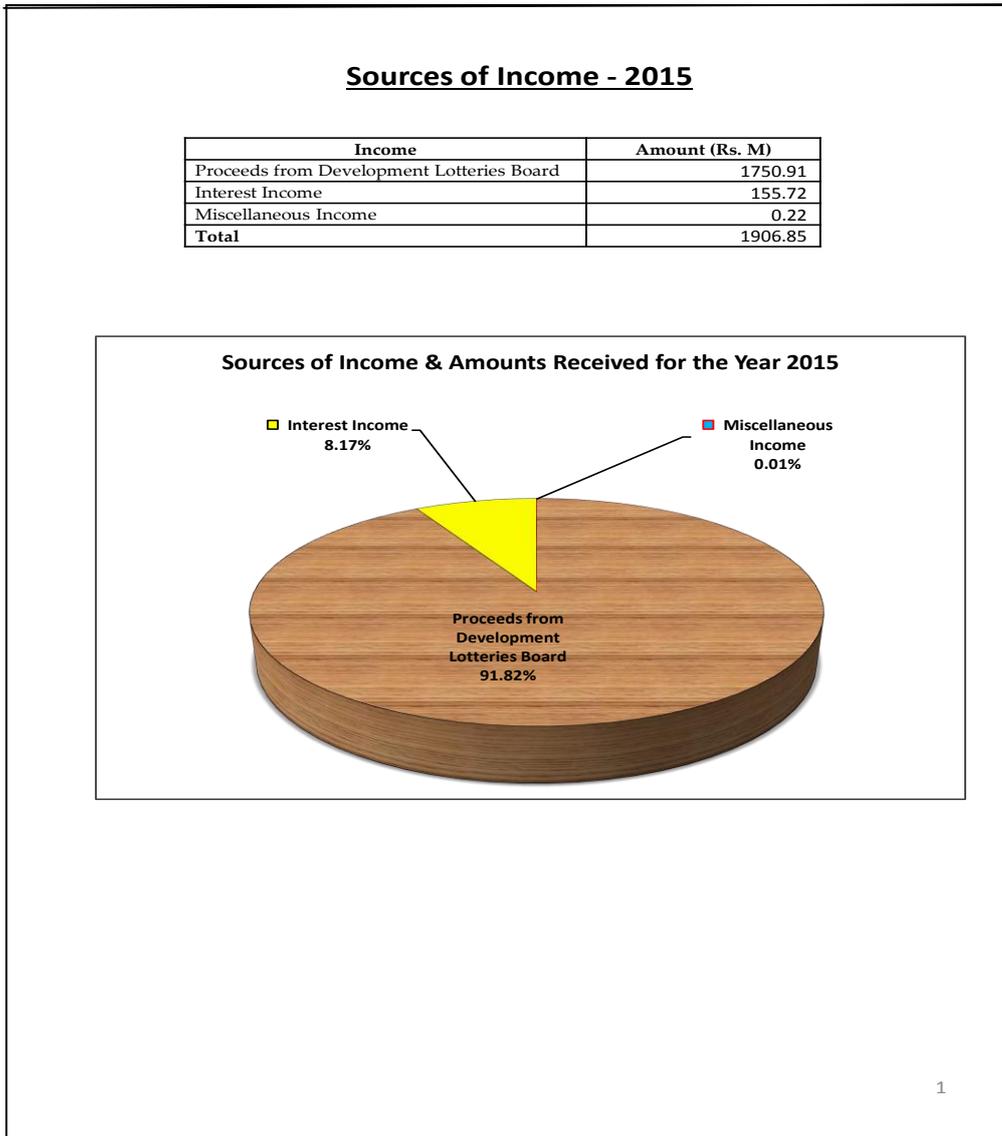
- 01) Providing financial assistance to relieve poverty
- 02) Advancement of education and knowledge
- 03) Fostering of religions
- 04) Conferring awards on persons who have rendered services to the nation
- 05) To accomplish such tasks that would in the opinion of His Excellency the President and the board of governors, ensure the welfare of the public

### Accomplishments in -2015

The President's Fund has been in receipt of Rs.1906.85 Million being contribution from the



Development Lottery Fund, accrued interest on fixed deposit and other income during the year 2015.

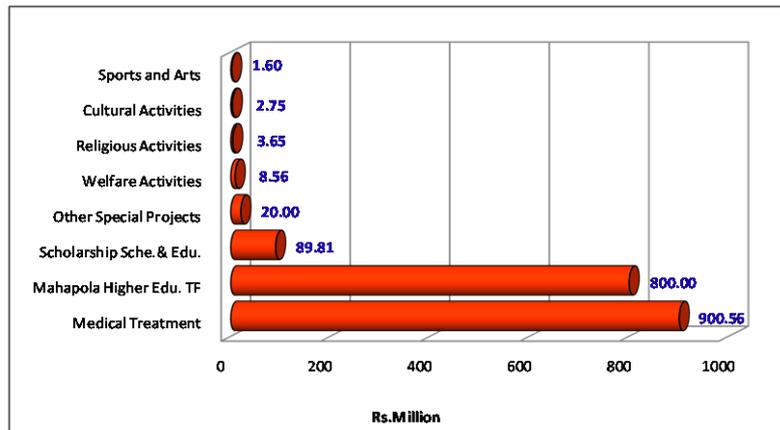


Of the income earned by the President’s Fund in 2015 an expenditure totalling Rs.1826.93 Million was incurred during the year in respect of financial assistance granted for medical treatment, contribution made to the Mahapola scholarship Trust Fund, grants provided for other special projects, welfare and religious and cultural activities as depicted in the chart below.



**Categories of Expenditure – 2015**

Categories	Amount (Rs. M)
Medical Treatment	900.56
Mahapola Higher Education Trust Fund.	800.00
Scholarship Scheme & Education	89.81
Other Special Projects	20.00
Welfare Activities	8.56
Religious Activities	3.65
Cultural Activities	2.75
Sports and Arts	1.60



3

A sum of Rs.1,735 Million has been invested as fixed deposits of the President’s Fund in State Banks while an amount of Rs.338 Million has been invested in Treasury Bonds.



## 13. Development and Special Projects Division

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### Introduction

Several concepts on creating “a cultured society economically strong, endowed with good qualities and a country which is an ideal example of good governance” were embodied in His Excellency the President’s policies statement: “Compassionate Governance – A stable country”. The Development and Special Projects Division was established in mid 2015 for the launch of special national programmes on the initiative of His Excellency in order to give effect to these concepts and find solutions to the sensitive issues Sri Lanka is currently confronted with.

The following major programmes were put in place by this division:

- I. National Programme on Food Production
- II. National Programme on Environment Conservation
- III. National Programme on Prevention of Drugs
- IV. National Programme on Prevention of Kidney Diseases

With the establishment of four Task Forces under the Development and Special Projects Division of the Presidential Secretariat the above programmes were launched in coordination with the concerned ministries and departments.

The main functions assigned to these Task Forces are as set out below:

- Planning national programmes with a specific time-span for each programme
- Proper liaison with the concerned Ministries, Departments and Institutions
- Intervention in legal and policy matters
- Creating a paradigm shift among the officers, community in the country
- Adoption of an integrated approach to work by every individual
- Regular Monitoring
- Supervision and review of progress



## National Food Production Programme 2016-2018

### Overview

Sri Lanka spends nearly Rs.200 billion yearly on import of main food items. Most of the food items imported can be locally produced toxin-free and in good quality. There is also the possibility of increasing animal and fish production. It is the need of the hour to produce all items of food that could be locally grown thereby reducing the expenditure yearly incurred on food imports.

When food consumption in Sri Lanka is taken into account it is observed that the per capita vegetable and fruit consumption per day is 100 grammes whereas this figure should be 200 grammes per day as recommended by the Nutritionists. Likewise the per capita consumption of dairy product should be 100 grammes per day. However this figure is relatively low in Sri Lanka and is likely to have an adverse impact on the nutritional level of the people of Sri Lanka.

In the above context the national programme on food production was planned to be launched during the time span 2016 – 2018 in conjunction with stakeholders. This national programme is intended to increase the production of food that could be locally produced as well as animal and fish production aimed at reaching the goal of self – sufficiency and save a huge amount of foreign exchange. The Cabinet of Ministers have approved the Memorandum No. 15/1391/701/008 dated 14.10.2015 presented for the launch of this programme as a matter of policy.

The Prime objectives of the programmes are spelt out below:

- ❖ To ensure the balanced development in the country by the launch of a crop production programme centred on Agri-environment zones.
- ❖ To attain the goal of self sufficiency in food substances that could be locally produced and save a sizable amount of foreign exchange that would otherwise have been spent on food imports.
- ❖ To cut down on fertilizer and pesticides used in food production and make available quality food by adoption of eco – friendly methods.
- ❖ Improving fish production, its standard, quality and healthiness to an acceptable level



and ensuring food security and nutrition status.

- ❖ Ensuring food security by transportation, distribution and management of additional food reserves in an efficient manner.
- ❖ Maximizing productivity and minimizing the cost of production by usage of quality inputs and adoption of proper technical and mechanical methods.
- ❖ Ensuring proper coordination among all stakeholders involved in local food production drive and participation of school children, farmer organizations, civil societies and the people in this programme.

**The major activities initiated in 2015**

- 20.07.2015                      The first meeting where His Excellency the President’s concept on National Programme on Food Production was declared.
- 05.08.2015                      The first workshop on National Programme on Food Production was held at the Presidential Secretariat.
- 21.09.2015                      A Memorandum on National Programme on Food Production was presented to the Cabinet of Ministers (2016-2018).
- 05.10.2015                      Launch of the National Programme at Waddakkachchi in Kilinochchi by organizing the series of programme on the direction of His Excellency the President





Several functions were held at District and Divisional Secretary’s Division on the sidelines of the National Programme. For this purpose funds were allocated by the Presidential Secretariat. The total amount allocated for 21 districts was Rs.2,395,397/-.

**The functions held at district level on 05.10.2015 on the sidelines of the National Programme on Food Production**

District	Activity	The amount of expenditure incurred by the Presidential Secretariat Rs.
<p><b>Colombo</b> District Agricultural Training Centre, Gabadawatte, Homagama</p>	<ul style="list-style-type: none"> <li>➤ Fruit planting (50 Plants) and distributing 100 chicks to 10 families.</li> <li>➤ Ground preparation in 50 acre paddy land.</li> <li>➤ Distributing Traditional varieties of seed paddy (Kahawanu and Kettiyaram) – 01 bushel each.</li> </ul>	<p>85,000</p>



<p style="text-align: center;"><b>Gampaha</b></p> <p>Divisional Secretariat at Bolagala in Divulapitiya</p>	<ul style="list-style-type: none"> <li>➤ Distributing 2000 plants of citrus fruit Jamanarang for establishing a 16 acres fruit village.</li> </ul>	<p>135,486</p>
<p style="text-align: center;"><b>Kalutara</b></p> <p>Fruit and Crops Development Institute Kananvila, Horana</p>	<ul style="list-style-type: none"> <li>➤ Fruit planting, distributing seed paddy, coconut seedlings, chicks, sadikka plants amongst the selected farmers and providing agricultural equipment for school home gardens.</li> </ul>	<p>119,880</p>
<p style="text-align: center;"><b>Kandy</b></p> <p>Divisional Secretary's Division Kundasale, Maluwagame Unit</p>	<ul style="list-style-type: none"> <li>➤ Conducting a "Vap-Magual" Ceremony.</li> <li>➤ Distributing cultivation loans and agricultural equipment.</li> <li>➤ Opening children's Savings Accounts for children of the farmers.</li> <li>➤ Providing agricultural entrepreneurs with loans and seed paddy of traditional varieties, fresh milk for selected rural school children.</li> <li>➤ Payment of farmers' pensions.</li> <li>➤ Granting assistance for 10 persons under the programme on rearing calves.</li> </ul>	<p>69,000</p>



<p><b>Matale</b> Divisional Secretary's Division, Matale</p>	<ul style="list-style-type: none"> <li>➤ Fruit planting - mangoes and pomegranate etc.</li> <li>➤ Presenting cheques to 5 milk farmers as a symbolic gesture.</li> <li>➤ Farming in school garden of Imbulpitiya Mahavidyalaya, Ukuwela.</li> <li>➤ Planting mangoes, pepper and fruit in 2 acre plot of land.</li> <li>➤ Inaugurating the home gardening project.</li> </ul>	<p>60,800</p>
<p><b>Nuwara-Eliya</b> Mahakudugale Temple</p>	<ul style="list-style-type: none"> <li>➤ Launch of seed potato production programme.</li> <li>➤ Providing seed potatoes for the upcoming season.</li> </ul>	<p>52,525</p>
<p><b>Galle</b> Labuduwe Government Farm</p>	<ul style="list-style-type: none"> <li>➤ Fruit planting – under developed local fruit plants</li> <li>➤ Distributing 500 coconut seedlings, Cinnamon, pepper and newly - germinated seed paddy and inorganic fertilizer amongst selected farmers and launch of the manufacture of inorganic fertilizer.</li> </ul>	<p>128,600</p>



<p style="text-align: center;"><b>Matara</b></p> <p>Kamburugamuwe Kotawila Nugagahawatta</p>	<ul style="list-style-type: none"> <li>➤ Publicity made on National Programme on Food production and a talk on eco-friendly technological methods.</li> <li>➤ Further development of pineapple cultivation.</li> <li>➤ Planting under developed fruit plants.</li> <li>➤ Re-starting passion fruit cultivation.</li> <li>➤ Demonstrations on inorganic fertilizer production.</li> <li>➤ A demonstration on food production locally through women's farmers programme.</li> <li>➤ Distributing equipment for home gardens.</li> </ul>	<p>Details of expenditure not indicated</p>
<p style="text-align: center;"><b>Hambantota</b></p> <p>Badigamtota village in the Suriyawewa Divisional Secretary's Division</p>	<ul style="list-style-type: none"> <li>➤ Distributing fruit plants (3000 orange plants and 1000 wood-apple plants.)</li> </ul>	<p style="text-align: right;">197,500</p>
<p style="text-align: center;"><b>Jaffna</b></p> <p>Divisional Secretary's Division of Sandilipe, Periyavillan</p>	<ul style="list-style-type: none"> <li>➤ papaw planting in Periyavillan area-550 plants</li> </ul>	<p style="text-align: right;">160,000</p>
<p style="text-align: center;"><b>Mannar</b></p> <p>Divisional Secretary's Division Nananthan, Kattakadan Kulam</p>	<ul style="list-style-type: none"> <li>➤ fruit planting- 50 fruit plants.</li> </ul>	<p>Details of expenditure not indicated</p>



<p style="text-align: center;"><b>Vavuniya</b></p> <p>Muruganoor Vavuniya</p>	<ul style="list-style-type: none"> <li>➤ Planting pineapple in a half an acre land.</li> </ul>	<p>64,865</p>
<p style="text-align: center;"><b>Mulativu</b></p> <p>Oddusudanarea</p>	<ul style="list-style-type: none"> <li>➤ Planting groundnuts in Oddusudan</li> </ul>	<p>72,000</p>
<p style="text-align: center;"><b>Ampara</b></p> <p>Karana paddy field of Pahalakande of Damana Divisional Secretary's Division</p>	<ul style="list-style-type: none"> <li>➤ Harvesting green gram in 150 acres of Pahalakande Karana paddy field.</li> <li>➤ Dredging KethEla, RB4, by Canal Irrigation Division of Damana Department of Irrigation</li> <li>➤ Distributing Water pumps under Galoya Navodya Programme and presenting cheques as agricultural insurance compensation for flood-affected farmers</li> </ul>	<p>66,030</p>
<p style="text-align: center;"><b>Trincomalee</b></p> <p>Manirasakulam Kinnya</p>	<ul style="list-style-type: none"> <li>➤ Cultivating maize and groundnuts planted as model farming.</li> <li>➤ Distributing seeds of maize, 10 chicks per person, dairy foods, and fruit plants among selected farmers.</li> <li>➤ Planting of fruit plants.</li> </ul>	<p>106,800</p>



<p style="text-align: center;"><b>Batticaloa</b></p> <p>Government Seed Certification and Planting Material Development Centre, Karadiyanaru Divisional Secretary's Division, Eravurpattu</p>	<ul style="list-style-type: none"> <li>➤ Adopting of measures to enhance the production of crops such as paddy, maize, groundnuts, cow-pea, undu, green gram, gingelly, soya beans, big onions, kurakkan, chillies vegetables and fruits.</li> </ul>	<p>Details of expenditure incurred is not indicated</p>
<p style="text-align: center;"><b>Kurunagala</b></p> <p>Nikaweratiya Divisional Secretary's Division, Balagollagama</p>	<ul style="list-style-type: none"> <li>➤ "Shramadana" to mark the onset of Maha Season.</li> <li>➤ Raising awareness of farmers on the National Food Production Programme underway</li> </ul>	<p style="text-align: right;">180,000</p>
<p style="text-align: center;"><b>Putalam</b></p> <p>Thalawela Village in Dankotuwa Divisional Secretary's Division</p>	<ul style="list-style-type: none"> <li>➤ Programme of timber planting and cultivating food crops in the village of Thulawala.</li> <li>➤ To design an eco-friendly home garden in a selected location.</li> </ul>	<p style="text-align: right;">116,340</p>



<p style="text-align: center;"><b>Anuradapura</b></p> <p>Pawakulama village in Nachchaduwa Divisional Secretary's Division</p>	<ul style="list-style-type: none"> <li>➤ Educating the farmers on Parachute method of farming.</li> <li>➤ Budded fruit Planting in public places within the Divisional Secretary's Division and establishment of a model home garden.</li> <li>➤ Encouraging the use of organic fertilizer.</li> </ul>	<p>290,000</p>
<p style="text-align: center;"><b>Polonnaruwa</b></p> <p>District Agricultural Training Centre, Polonnaruwa</p>	<ul style="list-style-type: none"> <li>➤ Releasing 30,000 fingerlings into the lake located in the seed farm.</li> <li>➤ A meeting with the political leaders, Government officials and farmers.</li> <li>➤ Opening the exhibition and workshop organized on the delivery of agricultural services.</li> </ul>	<p>160,000</p>
<p style="text-align: center;"><b>Badulla</b></p> <p>Komarikaela Project, Palawatta Paddy field, MeegahaKivula</p>	<ul style="list-style-type: none"> <li>➤ Launch of diverse programmes on the sidelining of the National Programme on food production.</li> </ul>	<p>129,500</p>



<p style="text-align: center;"><b>Monaragala</b></p> <p>Divisional Secretary's Divisions of Wellawaya and Siyambalanduwa</p>	<ul style="list-style-type: none"> <li>➤ Planting, King Coconut seedlings district wise as a substitute for soft drinks.</li> <li>➤ Mechanized planting of maize seeds in one acre plantation in Siyambalanduwa.</li> <li>➤ Distributing seed paddy amidst farmers under the wee-yayaprogramme.</li> <li>➤ Planting groundnuts in one acre in Wellawaya.</li> <li>➤ Establishing Regional Association of groundnut producers under aegis of Sri Lanka Industrialists Association.</li> </ul>	<p>56,000</p>
<p style="text-align: center;"><b>Ratnapura</b></p> <p>District Secretariat, Ratnapura</p>	<ul style="list-style-type: none"> <li>➤ Farmers were provided with a small bag of vegetable seeds from Batatha Seeds and Planting Materials Centre.</li> <li>➤ The quantities of seeds provided are as follows: Ladies fingers 500g, Snake gourd 600g, long beans 1335 g, Capsicum(Malu-miris) 300g, Radish 250 g, Beans 730 g, Dambala 490g, Ridge gourd(Watakolu) 10 g.</li> </ul>	<p>81,071</p>



<p><b>Kegalle</b></p> <p>Warakapola Divisional Secretary's Division Dadigama Paddy Fields</p>	<ul style="list-style-type: none"><li>➤ Conducting a VapMagul ceremony and preparing three paddy fields for sowing.</li><li>➤ Distributing fruit plants and agricultural machinery.</li></ul>	<p>64,000</p>
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Launch of District Programmes – 05.10.2015

Matale



Jaffna



Mullaitivu



09.11.2016

A special meeting was held chaired by His Excellency the President with political leadership and all stakeholders on raising awareness on National Food Production Programme and launch of the programme.



13.11.2015

Takeover of the National Agricultural Enterprises Development Programme (NADEP) by the Development and Special Projects Division of the Presidential Secretariat.

25.11.2015

In an effort to promote Toxin-free sustainable farming a Cabinet Memorandum (No. 15/1331/701/008) was presented to the Cabinet of Ministers seeking approval for the purchase of seed paddy at Rs.70/- per kilogramme during the Maha season in 2015 and for distribution of seed paddy free of charge among the farmers and delivery of seeds, planting materials and equipment to farmer organizations free of charge to promote off season crop farming. The approval was granted for the above Cabinet Memorandum on 02/12/2015.

09.12.2015

Allocations were released for 10 districts for the cultivation of traditional varieties of paddy and crops during Maha Season in 2015/2016 under the programme of promoting 'toxin free' farming.



**Expenditure incurred on cultivation of traditional  
Varieties of seed paddy and inter-cropping  
During Maha season in 2015/2016**

District	Amount incurred (Rs. )
Trincomalee	4,397,400
Ampara	191,940
Mulativu	3,700,000
Vavuniya	1,704,570
Polonnaruwa	119,700
Anuradapura	8,050,595
Puttalam	1,373,435
Kurunagala	2,105,120
Kilinochchi	702,300
<b>Total</b>	<b>22,345,060</b>

### **Cultivation of indigenous Seed Paddy**

Under this project for popularizing indigenous traditional paddy farming an extent of about 9065 acres has been brought under cultivation of paddy in 08 districts as at December 2015 and an quantity of 272 428 kg of indigenous traditional seed paddy has been distributed.



District	The extent of paddy land brought under cultivation in Acres	Quantity of indigenous varieties of seed paddy distributed (kg)
Trincomalee	2094.000	62,820
Ampara	376.500	11,295
Mullaitivu	1050.300	31,509
Vavuniya	795.750	24,351
Polonnaruwa	444.375	13,331
Anuradhapura	2649.100	79,473
Puttalam	650.500	19,515
Kurunegala	1004.490	30,134
Total	9065.015	272,428

21.12.2015- A discussion was held to determine the selection criteria to be adopted in choosing the best farmer under the National Programme on Food Production and related initial activities were organized.

### National Programme on Environmental Conservation Overview

With the increase in population, there have been a host of environmental issues such as haphazard urbanization and development, irregular disposal of garbage caused by the changing of life styles of the people, environmental pollution, felling of trees and degradation of land. These issues have now assumed serious problems. In order to settle the environmental issues including those mentioned above a three year National Programme (2016-2018) for environmental conservation under the theme: *Punarudaya* (Reawakening) was drawn up jointly with all stakeholders. The major strategies and related activities are incorporated in this programme. The Cabinet of Ministers that met on 14.10.2015 approved the Cabinet



Memorandum (Cabinet Paper No.15/1390/701/007) presented for the launch of the programme as a matter of policy.

The following objectives are planned to be achieved by the launch of the National programme on Environmental Conservation: “Punarudaya” :

- ❖ Conservation and development of forest resources by the increasing forest cover by about 32% of the entire extent of land area required for sustainability of Sri Lanka.
- ❖ Creating of a waste free environment by 2018 through sustainable waste management (by launch of programmes ‘Nikasala Lanka’, ‘NikasalaPurawara’ and ‘Sunila Sayura’)
- ❖ Establishment of an eco-friendly environmental system through sustainable use, conservation and management of natural resources in Sri Lanka.(‘Hayana Sayana’, ‘Kshema Bhoomi’, ‘Rehabilitation of Mining Grounds’, ‘Climate Smart Sustainable Villages’, ‘Smart Cities and Smart Villages’, ‘Jana DiviRakina-JalaRekawarana’, ‘Saara Nagara’, and ‘Janawarana Rekawarana’ programmes)
- ❖ Putting in place ‘Jana Andaheraya’ programme aimed at consciously empowering people on environmental issues.
- ❖ Putting in place an optimum institutional mechanism for management of environment conservation and building up a joint environment promotion (‘system restructuring’ programme)
- ❖ Direction, monitoring and review of progress of this programme at national level are to be handled by a committee comprising Secretary to the President and Secretaries to the other Ministries and Heads of Institutions. The aforesaid functions will be carried out at provincial and district level by committees comprising provincial and district level officers attached to Ministries and institutions at the provincial and district level.

### Major Tasks Accomplished in 2015

21.07.2015- The inaugural meeting at the National Programme on Environmental Conservation was held at the Presidential Secretariat chaired by H.E. the President.

30.07.2015- Workshop on drawing up a three year national plan was held at the Banquet hall of the Presidential Secretariat

19.09.2015- International Day for clearing the Beach was celebrated at Galle Face Green under the patronage of H.E. the President.





21.09.2015- Presenting the Cabinet Memorandum on National Programme on Environmental Conservation “Punarudaya” (Reawakening)

11.10.2015- Launching the National Tree planting programme “WanaRopa” at Nawadevita in Mahaweli reserve.





- 13.10.2015- A discussion held at the Presidential Secretariat on Green Climate Fund operative under United Nations Development Fund.
- 14.10.2015- The decision taken to prohibit manufacture and use of Asbestos in Sri Lanka was discussed at a programme held at the Presidential Secretariat on Environmental Conservation
- 17.11.2015 - A discussion held at the Development and Special Projects Division on the project proposal to recycle and destroy the waste in Colombo and other major cities.
- 19.11.2015 - The meeting of Higher Level Ministerial Committee on preparation of a project proposal for the Green Climate Fund was chaired by the Secretary to the President at the Presidential Secretariat.
- 02.12.2015 –A decision was taken to impose a ban on using polythene with a width of less than 20 microns effective January 01, 2016



- 29.12.2015 - A meeting of the Expert Committee of Academics is in progress sharing their particular views and proposals on environmental conservation. This was pursuant to a decision taken at a meeting with the Academics on October 13, 2015 chaired by His Excellency the President.



## National Programme on Prevention of Drug

### Overview

Drug addiction is a serious problem that has been plaguing this country over several decades. The surveys have confirmed that 1/3 of the earnings of the low income families is spent on liquor and cigarettes and that more than 22% of the expenditure on healthcare is incurred on medical treatment for patients who are addicted to drinking and smoking. Furthermore, the family members of the addicts are also faced with a host of economic and social problems. The programme: “Drug Free Country” is launched in order to save the country from this recurring menace.



This programme is launched under three major areas with a focus on minimizing the demand and supply of drugs.

- Enforcing policies and laws.
- Treatment and rehabilitation
- Prevention

The programme: “Drug Free Country” initiated by the Presidential Task Force on Drug Prevention is launched under the patronage of His Excellency the President in coordination with the concerned governmental and non-governmental agencies. The National Policy and Programme of providing the target groups with the knowledge and inculcating in them the required attitudes is designed to create ‘Drug Free Country’. This programme is enriched with inputs by scholars. The Cabinet of Ministers has on July 08, 2015 approved the launch of the programme.

**Objectives of the Drug Prevention Programme are –**

- Reducing the production, transportation and sale of illegal narcotics and alcohol in Sri Lanka by at least 80% by 2020 compared to 2014.
- Reducing the individual consumption of alcohol by at least 25% by 2020 compared to 2014.
- Reducing the consumption of tobacco by at least 50% by 2020 compared to 2014.
- Preventing new users coming into contact with narcotics.
- Ban on direct or indirect advertising of tobacco and alcohol and the charity programmes launched by those companies.
- Minimizing the damage caused to the teetotallers and non-smokers by the substance abusers at homes, work places and public places ensuring their right to live in an alcohol and smoke free environment.
- Raising awareness among people on direct and indirect harmful effects of the use of narcotics and alcohol.



**Major activities launched during the year 2015**

- Declaring a cigarette prevention week from May 31, 2015 - June 06, 2015 under the International Anti-Cigarette Day Programme.
- Declaring June 2015 the National Drug Prevention Month.
- Launch of National Drug Prevention policy and Action Plan on July 07, 2015 based on the Cabinet Memorandum PS/CP/17/2015.
- The first District Drug Prevention Programme was launched in Ja-ela, Gampaha covering 13 Divisional Secretary's Divisions on July 09, 2015 under the auspices of His Excellency the President.



- Prohibiting the use of narcotics and alcohol in public institutions in terms of the Circular 19/2015 of the Ministry of Public Administration, Local Government and Democratic Governance.
- Introducing a new sticker for all kinds of liquor produced/imported/exported by Sri Lanka from November 04, 2015 by the Ministry of Finance in terms of the Cabinet Decision 15/1658/719/038.
- The second District Drug Prevention Programme was launched in Galle covering 19 Divisional Secretary's Divisions on September 18, 2015 under the patronage of His Excellency the President.





- The third District Drug Prevention Programme was launched in Kegalle covering 11 Divisional Secretary's Divisions on November 16, 2015 under the patronage of His Excellency the President.



## National Programme on Prevention of Kidney Disease

### Overview

The Chronic Kidney Disease of unknown aetiology, first identified in 1990s from Rajarata is now prevalent in many parts of the island. The disease is widespread in North Central, Uva, Wayamba, North Central and Eastern provinces. This has posed a huge threat to people resident in 60 Divisional Secretary's Divisions in 11 districts (Anuradhapura, Polonnaruwa, Kurunegala, Matale, Vavuniya, Badulla, Hambantota, Ampara, Monaragala, Mullaitivu, Trincomalee) 20,828 affected persons have been identified thus far in screening of people in vulnerable areas carried out by the Ministry of Health in December, 2015.



The aetiology of this disease has not been defined and according to the researches done agrochemicals, chemical residue, hard metals found in water (Arsenic, Cadmium, Lead), inadequate drinking of water, dehydration and density of water (Calcium Magnesium) are assumed to be improbable causes of this disease.

The Presidential Task Force on Prevention of Kidney Disease was established under the guidance of His Excellency the President in 2015 in order to provide a lasting solution to this national problem. The Task Force has planned to put in place the National Programme on Prevention of Kidney Disease in collaboration with the concerned institutions particularly in the following areas-

1. Behavioural promotion in the prevention of the disease
2. Screening
3. Treatment
4. Welfare of the patient, family and community
5. Supply of pure drinking water
6. Healthy diets and nutrition
7. Putting in place an active observation system
8. Surveys, researches and policy making

### **Major activities launched during the year 2015**

- Organising awareness-raising programmes on Kidney Disease for those residents in vulnerable areas through posters, banners, cut-outs and street dramas. These programmes are launched under the guidance of Mr. Dayaratne Ratagedara in liaison with Health Education Bureau and the President's Media Unit.
- On September 16, 2015 the veteran cricketers: Thilakaratne Dilshan, Muttiah Muralitharan and Mr. Mano Thittawella, Chairman of EAP Holdings and Mr. Sanjeev Gardiner, Chairman of Galle Face Hotel, were appointed Brand Ambassadors for the Programme on Prevention of Kidney Disease and the KIND Fund which was especially established for the same purpose. With these appointments it is expected to enlist their cooperation in full measure in providing leadership in the launch of awareness-raising programmes and in generating opportunities for financial support for the KIND Fund.



- The National Workshop on the Prevention of Kidney Disease was held at Galle Face Hotel on December 16, 2015 at 8.30 a.m. under the auspices of Honourable (Dr.) Rajitha Senararatne, Minister of Health, Nutrition and Indigenous Medicine. The launch of activities by the stakeholders in the Prevention of Kidney Disease took place on the same day under the patronage of His Excellency President Maithripala Sirisena



**Appointment of Brand Ambassadors**



**National Workshop on Prevention of Kidney Disease - December 16, 2015 at Galle Face Hotel**

- Necessary assistance was extended in conducting mobile screening clinics at Welioya in Mullaitivu District and mobile screening clinics from 24 – 28 August 2015
- Identifying the need to building renovations, medicinal drugs and other equipment for Maligawatte Hospital which is to be developed as the hospital for kidney diseases and initiating action to service such needs.
- Initial steps were taken to construct a hospital for kidney diseases in Polonnaruwa sponsored by the People’s Republic of China after discussion with the Ambassador to the People’s Republic of China in Sri Lanka.
- Diverse welfare programmes were put in place in late 2015 for the benefit of kidney patients and their families. Accordingly, a bus was provided sponsored by the Government of Korea for transporting patients. Launching “Niroga” Lottery for the welfare of the kidney patients, granting financial assistance to the kidney patients and awarding scholarships for their children were some of the key measures taken in this direction.





- A special fund-raising project was planned by the Sri Lankans in London on December 31, 2015.
- A plant installed in Welioya for the supply of pure drinking water to kidney patients was vested in the community. The delivery of a water supply system for the people in Medirigiriya, provision of agro-wells and distribution of water by bowsers were the other projects launched. And Welioya Divisional Secretariat and Sri Lanka Army have jointly launched on an experimental basis the BIO-BRICKS Water Treatment System with Japanese Technology.



- Researches to determine the aetiology of kidney disease was encouraged and such researches made were planned to be regularized jointly by the Task Force and the Coordinating Office of Science, Technology and Innovation (COSTI) by end 2015.



## 14. Public Relations Division

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### Introduction

Initiating actions with regard to the public requests (especially the political requests) addressed to His Excellency the President. The members of the public are provided the opportunity to refer their requests generally addressed to His Excellency the President direct to this division such requests are looked into and referred to the particular Divisions that are expected to deal with such public requests.

### General Objectives/Functions

- This Division is primarily intended to direct to various divisions for priority of attention the political requests out of those public requests made and have them appropriately resolved.
- Requests for employment, allocation of houses and land, admission of children to schools, assistance to religious institutions as well as requests for urgent financial assistance from the President's Fund being the main requests received will be directed to the relevant divisions as are the other requests for transfers, provision of common amenities etc. The progress made in relation to the requests aired is invariably monitored by this division.

### Accomplishment in 2015

1. The leadership and directions have been provided for the public institutions in order to ensure a people-friendly public service par excellence.
2. Speedy solutions have been provided with regard to the public requests, grievances, complaints and proposals made by issuing directions to and intervention with the relevant public institutions.
3. Directing the relevant Government Institutions to launch projects capable of providing sustainable solutions to the crucial issues identified and interventions in such matters



4. Measures were taken with regard to the requests, views and proposals submitted by the clergy including religious dignitaries on public affairs.
5. Action was taken to receive memoranda brought to be presented to His Excellency the President or the Secretary to the President following demonstrations and protests held and further action was taken on such memoranda.
6. Reports were submitted on matters that are worthy of attention of His Excellency the President and the Secretary to the President.
7. Action was taken to make a study of matters that are likely to cause public hazards in the future and make recommendations to the Secretary to the President.
8. A study was made of new methodologies to be adopted in order to minimize the public issues and reports were submitted to the Secretary to the President.
9. Continued maintenance of the Public Grievances Management Website: “Tell the President” launched on January 08, 2016 to mark the first anniversary of His Excellency’s assumption of office.
10. Measures were taken to direct to the Heads of the relevant Institutions through the Public Grievances Management Website, all the public and institutional requests made to His Excellency the President via Hot Line 1919 and P.O. Box: 1323. Interventions were made in addressing problems by monitoring progress and calling for reports as a follow-up action in order to ensure the delivery of public service as desired.



## 15. Media Division

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### Introduction

This division is expected to responsibly provide the other media agencies with accurate information in relation to special meetings/discussions/functions held under the patronage of His Excellency the President/such meetings held at the Presidential Secretariat.

### General Objectives/Functions

- Ensuring the functioning of Video Unit at the highest level of efficiency
- Ensuring the functioning of the International Media and Research Unit at the highest level of efficiency
- Functioning of the Editorial Unit in a highly efficient manner
- Highly efficient functioning of the Photographic Unit
- Functioning of the New Media Unit at the maximum level of efficiency

### Accomplishments in 2015

Items	Details of the task accomplished
1. Organising National Programmes	Organizing, monitoring and directing media coverage – live or post telecasting of National Programmes organised by the Presidential Secretariat and the other Agencies.



<p>2. Special Projects – Editorial Unit</p> <p style="text-align: center;">-Video Unit</p>	<p>Assisting in editing publications issued by President’s Special Projects Division.</p> <p>To brief His Excellency the President on news items on Sri Lanka given publicity over local and foreign media.</p> <p>Organising workshops on creating videos / documentaries for raising public awareness on National Programmes on Prevention of Drugs and Kidney Diseases.</p> <p>Sending footages of official functions graced by His Excellency the President to the Department of National Archives to be conserved.</p>
<p>3. Co-ordinating local and foreign media agencies and issuing press releases</p>	<p>Transmitting texts of the messages and press releases issued together with related photographs to the local and foreign media agencies.</p>
<p>4. Publishing features articles/ bringing out publications on His Excellency the President and the development projects underway to build up the image of His Excellency</p>	<p>Publishing such photographs that would build up the image of His Excellency the President.</p> <p>Publishing in newspapers, books and magazines, the photographs of His Excellency the President highlighting His Excellency’s participation in development project to date.</p>
<p>5. Special meetings and conferences etc.</p>	<p>Inviting the President’s Media Division and other Media Agencies where necessary and making arrangements for formally telecasting local/overseas ceremonies /meetings and special press briefings.</p>



6. Exhibitions	Launch of photographic exhibitions depicting all aspects of development in progress throughout the country thus bolstering the image of His Excellency.
7. Daily reporting	To brief His Excellency the President on news items on Sri Lanka given publicity over local and foreign media.
8. Capacity Building (Directing the Staff to workshop/training programmes when necessary)	
9. To brief His Excellency the President on news items on Sri Lanka given publicity over local and foreign media.	
10. Collecting inputs required for speeches and addresses of His Excellency the President	



## 16. Reconciliation Unit

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### Introduction

The reconciliation division was established and made operational since June 2015. The pivotal role of this division has been to build a stable country where every citizen could live in unity, being respectful of pluralities and national identities with equality of opportunities and to basically contribute to national unity and reconciliation thus, ensuring protection of fundamental rights. This division is functional under the direction and guidance of the former President Honourable Madam Chandrika Bandaranaike Kumaratunga under the overall guidance of the Presidential Secretariat.

### General objectives/Functions

- The prime objective of this division is to have a sustained dialogue with diverse communities and religious leaders, Civil Society Organizations, national Provincial Councils and divisional political leadership and adopt necessary measures in order to forge national unity and reconciliation.

### Accomplishments in 2015

Discussions have been held with the Cabinet Ministers, State Ministers, Deputy Ministers, Members of Parliament, Provincial and Local Government Representatives, Civil Society Organizations, Religious Leaders, Community-based Organizations as well as Ambassadors for foreign countries, Representatives of Sri Lanka in the United Nation, Representatives of Asian Development Bank, World Bank and other Governmental and Non-Governmental Organizations.

- Several rounds of discussions headed by Honourable Madam Chandrika Bandaranaike Kumaratunga were held with political parties and decisions reached on related matters. And a report on such matters was compiled and such reports were submitted to His Excellency the President and the Honourable Prime Minister.
- Furthermore, prompt replies were sent to nearly Five (500) hundred letters forwarded to Honourable Madam Chandrika Bandaranaike Kumaratunga with regard to problems being encountered by people in various provinces.



## 17. Transport Division

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### Introduction



Accomplishment of tasks assigned to the Transport Unit of the Presidential Secretariat, at the highest level of efficiency.

### General objectives/ Functions

- Attending to all types of work pertaining to vehicles meant for His Excellency the President
- Provision of daily transport
- Maintenance of Presidential Secretariat – owned fleet of vehicles
- Obtaining insurance certificates, revenue licences, vehicle emission test certificates in respect of the fleet of vehicles of the Presidential Secretariat
- Submitting insurance claims in respect of vehicles involved in road accidents
- Issuing fuel orders and submitting vouchers to the Financial Management Division for payment after scrutiny
- Scrutiny of bills related to repairs and servicing of vehicles and submitting them for payments.
- Scrutiny of running charts related to fuel orders issued and proper management of expenditure incurred on fuel
- Maintaining an updated inventory of vehicles and transfers, taking over and disposal of vehicles.
- Attachment of drivers newly- recruited by the Presidential Secretariat to relevant divisions where there are vacancies for them
- Attending to administration – related matters pertaining to drivers and the staff



## 01. Staff

- The staff of the Transport Division is now comprised of new recruits to the public service and those who were transferred to this office from other state institutions after all the employees attached to this division were either transferred or retired from service. Accordingly, there are, at present, three vacancies in the Cadre for Management Assistants.
- Training programmes were launched by the Ceylon- German Technical Training Institute and the Vocational Training Authority for all drivers. In addition to the workshop on technical knowhow and road rules, programmes were also put in place for them on positive thinking and stress management at the Sri Lanka Foundation. The feedback from the participants at the conclusion of these workshops was found most encouraging.
- Drivers and supervisory staff were made acquainted with the procedures to be adopted in claiming compensation for road accidents.

## 02. Provision of Services

Delivery of services was done by mobilizing the physical and human resources available with the Transport Division as at December 30, 2015. There were nearly 15 vacancies for drivers in the cadre. And a certain degree of control has had to be exercised on their requests for grant of leave.

## 03. Refurbishment of the Office

Requests were made for refurbishment of the office and new set of computers and software are to be installed. It is expected to make speedily available requisite reports for decision – making by the management and reduce the heavy paper work involved making the performance of day-to-day duties more efficient.

## 04. Repairs to vehicles

Vehicles are to be sent for repairs only when a proper inspection of such vehicles has been carried out by the Technical Officers. A certain control has thus been exercised on the number of requests made for repairs that are found to be quite un-necessary. Even after repairs were effected the vehicles are subjected to inspection, spares removed from vehicles are taken over and stored.



**05. Consumption of fuel**

It was possible to cut down on consumption of fuel to a satisfactory level compared to the previous year as are borne out by the following figures:

Year	Expenditure incurred on fuel (Rs.)
2014	350 000 000.00
2015	120 000 000.00

(Vouchers have been sent to the Financial Management Division for payment and figures have been roughly calculated)

**06. Progress made in the settlement of accident and insurance claims**

- Action was taken to impress upon drivers the imperative need to perform their duties with restraint thus minimizing the occurrence of accidents. Action was also initiated to ensure due settlement of claims for insurance in respect of road accidents.
- The Secretary to the President has instructed that reckless driving be made the criterion in the evaluation of performance as well as in the payment of increments.

**07. High Security Vehicles**

As modified high security vehicles are not transferrable for private use they are not meant to be either disposed of or privately used. The methodology hitherto adopted has been either to destroy them or sink them in the deep sea with the least damage to sea environment in conformity within the generally accepted standards. Enquires were also made from the suppliers as to whether they could re- purchase these vehicles. The Benz Automotive Company has responded stating that they could do so provided export shipping charges and re-cycling charges are met by the Government. Hence, the possibility of bullet-proof armoured cars that are un-serviceable or out of commission being transferred to the Security Forces is being explored.



**08. Taking over the possession of vehicles under custody in Court proceedings**

Action is underway to take over possession of those vehicles under custody in court proceedings and those under court custody and still remaining parked in such premises over a protracted period on various grounds such as accidents, misuse, being found missing once the legal issues involved are settled.

**09. Re-purchase**

Action was initiated to purchase two (02 )Car Carriers for the Presidential Secretariat since huge expenditure has had to be incurred in transporting high security vehicles and those damaged in road accidents.

**10. Necessary measures have been adopted as pointed out in audit queries and in terms of the audit reports issued on the subject.**



## 18. Legal Division

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### Introduction

Established on March 18, 2015 this division is expected to direct all legal proceedings related to the Presidential Secretariat and proffer legal advice on related matters.

### General Objectives/ Functions

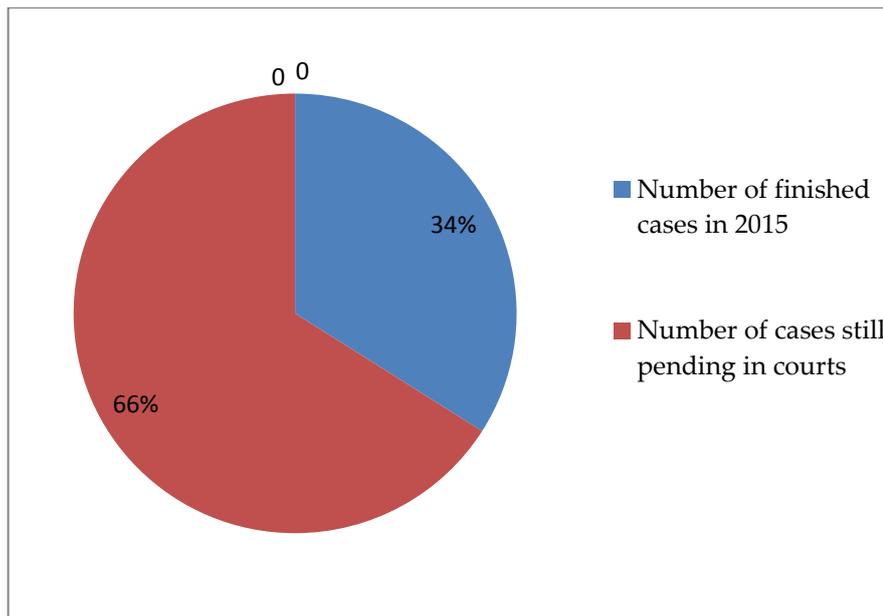
- Coordinating and making representations in Fundamental Rights Cases in which His Excellency the President has been made a respondent and the Cases filed in Courts of Law related to the Secretary to the President or the President's staff.
- Providing necessary advice on legal matters to all divisions of this institution.
- Initiating necessary action in terms of recommendations of the reports of Presidential Commissions of Enquiries appointed by His Excellency the President
- Making studies on the agreements entered into by the Presidential Secretariat with other parties and submitting observations and making recommendations thereon.
- Submitting observations on legal Drafts that are referred to the Cabinet Sub Committee.
- Calling for relevant reports and submitting observations on files that are referred to this division by His Excellency the President.
- Submitting observations on new rules and regulations referred to the Secretary to the President by the Cabinet of Ministers wherever such observations are required.



**Accomplishments in 2015**

➤ A brief note indicating the number of case files received in 2015

Total Number of cases	Number of cases in 2015	Number of cases still pending in Courts
53	18	35



➤ Given below is a brief note on agreements entered into with other parties in 2015 by the Presidential Secretariat of which a study was made by this Division

- New agreement with Chinese Technical Team in respect of Peliyagoda warehouse complex leased out.
- The lease agreement related to the building at No.1, Mudalige Mawatha, Colombo 01 leased out to provide residential accommodation for personnel of the Presidential Security Division.
- Agreement related to the provision of Security Service for the building No. 17, Janadhipathi Mawatha, Colombo 01.
- Lease agreement related to the building at No. 21, Chatham Street, Colombo 01.



- Lease agreement related to the building at No.06, Sir Baron Jayathilaka Mawatha, Colombo 01
- Lease agreement related to the building bearing Assessment No. 93, Chatham Street, Colombo 01
- Lease agreement relating to the building at assessment No. 10/C., R A de Mel Mawatha, Colombo 03
- Lease agreement related to the building No. 41, Janadhipathi Mawatha, Colombo 01.
- The agreement related to the provision of sanitary services for the President's Official Residence at Paget Road
- Lease agreement related to the building bearing Assessment No. 30/75A, London Place, Colombo 07
- Lease agreement related to the building No. 61, Chatham Street, Colombo 01.
- Agreement in respect of the 1st Floor of Block 05 of the of BMICH
- Agreement signed between the Secretary to the President and Hayleys Agriculture Holdings Ltd.
- Releasing on Christmas Day 2015 Sivarajah Jeniwan, a member of the LTTE who made an attempt on His Excellency the President's life



➤ **Court Proceedings relating to Vehicles**

- To get vehicle No.GD 7209 released from the court in Case No. B 20031/14 and hand over same to the Presidential Secretariat
- To get vehicle No. WPKJ 0698 released from the court in Case No. B 139/2015 and hand over same to the Presidential Secretariat
- To get vehicle No. WPLD 1112 released from the court in Case No. B 9235/2015 and hand over same to the Presidential Secretariat
- To get vehicle No. KB 9980 released from the court in Case No. B 240/16 and hand over same to the Presidential Secretariat

➤ **Initiating action in relation to the following new Bills and Regulations that were referred to the Secretary to the President in 2015**

- National Audit Bill
- Right to Information Bill
- Proposed Constitutional amendment by introducing a mixed electoral system comprising First Past the Post and Propositional Representative Systems
- Incorporation of Barira Muslim Ladies' Arabic School Bill



## 19. Medical Services Unit

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### Introduction

The Medical Services Unit of Presidential Secretariat is functional under the Secretary to the President. This Unit is expected to provide necessary guidance and administer treatment so as to help maintain the good standard of health of His Excellency the President, His Excellency's immediate family members as well as the personnel of the Presidential Secretariat.

This Unit also plans relief measures required to uplift the standard of health of the economically disadvantaged citizens.

### General Objectives / Functions

- To draw up and put in place an action programme to maintain in good condition an ambulance accompanying His Excellency the President's motorcade.
- To keep a constant watch of the maintenance and the supplies of the ambulance and make interventions when necessary
- Take good care of His Excellency's health and those accompanying His Excellency on local as well as visits abroad.
- Launching diverse awareness raising programmes for the staff to enhance the level of knowledge required for them to maintain a sound standard of health.
- To maintain a medical centre for the staff to seek medical treatment and medical advice
- To direct the officers of the Secretariat to other leading institutions where necessary for consultation with medical specialists in the field
- To provide advice and contribute actively to organizing quality health programmes planned and conducted from time to time in under-served areas for the benefit of the public.

To plan and put in place programmes to meet any health issues that may arise in the country.



## 20. The Presidential Investigation Unit

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### Mission

Preventing wastage of public funds resulting from the misuse of public properties and minimizing the incidence of frauds and corruptions in public institutions

### Introduction

This Unit is functional under the Internal Administration Division of the Presidential Secretariat.

### General Objectives / Functions

- Investigating alleged irregularities in the public sector and reporting to His Excellency the President or the Secretary to the President as directed.

### Accomplishments in 2015

- With the assumption of office by the incumbent President, the services of 12 Investigating Officers including the Director General employed in the Presidential Investigation Unit on contract basis were terminated and 06 State Officers attached to this Unit were transferred out.
- Furthermore, 04 officers attached to Department of Irrigation have been employed by this Unit as Investigating Officers and the investigation files are kept in their custody. Meanwhile, two retired officers of the Police Department have also been attached to this Unit as Investigating Officers since July, 2015.
- Case Files have been submitted and evidence provided with due permission in court proceedings and disciplinary inquiries held in 2015.
- No investigations have been launched into the complaints received in 2015.



## 21. The Presidential Commissions of Inquiries

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### Introduction

Investigating into all petitions received by the Presidential Commission of Inquiry

### General Objectives/Functions

- Investigation of serious fraud, corruption and misuse of public resources, privileges, power and authority in terms of the Gazette Notification No. 1904/57

### Accomplishments in 2015

- Of 1350 petitions received by the Commission during the period March 06,2015-December 12,2015, 881 petitions were referred to this commission and 602 were rejected in terms of the mandate of the commission. 13 petitions were forwarded to other relevant institutions whilst 246 were referred for investigation.

