Annual Performance Report 2019

Ministry of National Integration, Official Languages, Social Justice

Expenditure Head No 157

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Chapter- 01

Institutional Profile/Executive Summary

1.1 Introduction

The Ministry of National Integration, Official Languages, Social Progress and Hindu Religious Affairs is established by extraordinary gazette no. 2103/33 on 2018.12.28 and presently consists of 7 Institutions. Earlier, it was under the name of Ministry of National Integration, Reconciliation and Official Languages which was established by extraordinary gazette no. 2070/56 on 12.05.2018.Which was amended under the name of Ministry of National Co-existence, Dialogue and Official Languages and was established by extraordinary gazette no. 1945/40 on 18.12.2015.

The Hon. Mr. Mano Ganeshan is the Minister to the Ministry of National Integration, Official Languages, Social Progress and Hindu Religious Affairs and Mr.M.Y.S.Deshapriya is the Secretary. The Ministry is situated at No.40, Buthgamuwa Road, Rajagiriya.

The Ministry of National Intergration, official Languages social Progress and Hindu Religious Affairs was devided into 2 and after the 12/10/2019 its co-existence section was attached to the Ministry of Justice, Human Rights and law Reforms while the subject of official language was attached to the ministry of State Ministry of Public Administration and Home Affairs by a Gazette Notification and the subject of social Intergration continue to maintain as National Integration Reconciliation unit at 40, Buthgamuva road, Rajagiriya. Mr. Mohan de Silva has been approved as its State Minister while Mrs. Geethamani C. Karunarathne has been appointed as its secretary.

1.2 Vision, Mission, Objectives

Vision

A Sri Lankan nation stronger through diversity,enjoying revival of coexistence and fostering the cultural identity of all communities.

Mission

Policy formulation, promoting dialogues, guidance, facilitation and implementing relevant programmes to create a developed society which ensure rights of all communities and observes mutual respect, cooperation and coexistence.

Objectives of the Ministry

- To empower Government institutions for the implementation of Official Languages Policy.
- To Develop human resources for Bilingualization of public services.
- To provide leadership and facilities for the National Coexistence drive .
- To Coordinate public and private sector organizations for National Coexistence and implementation of Official Languages Policy.

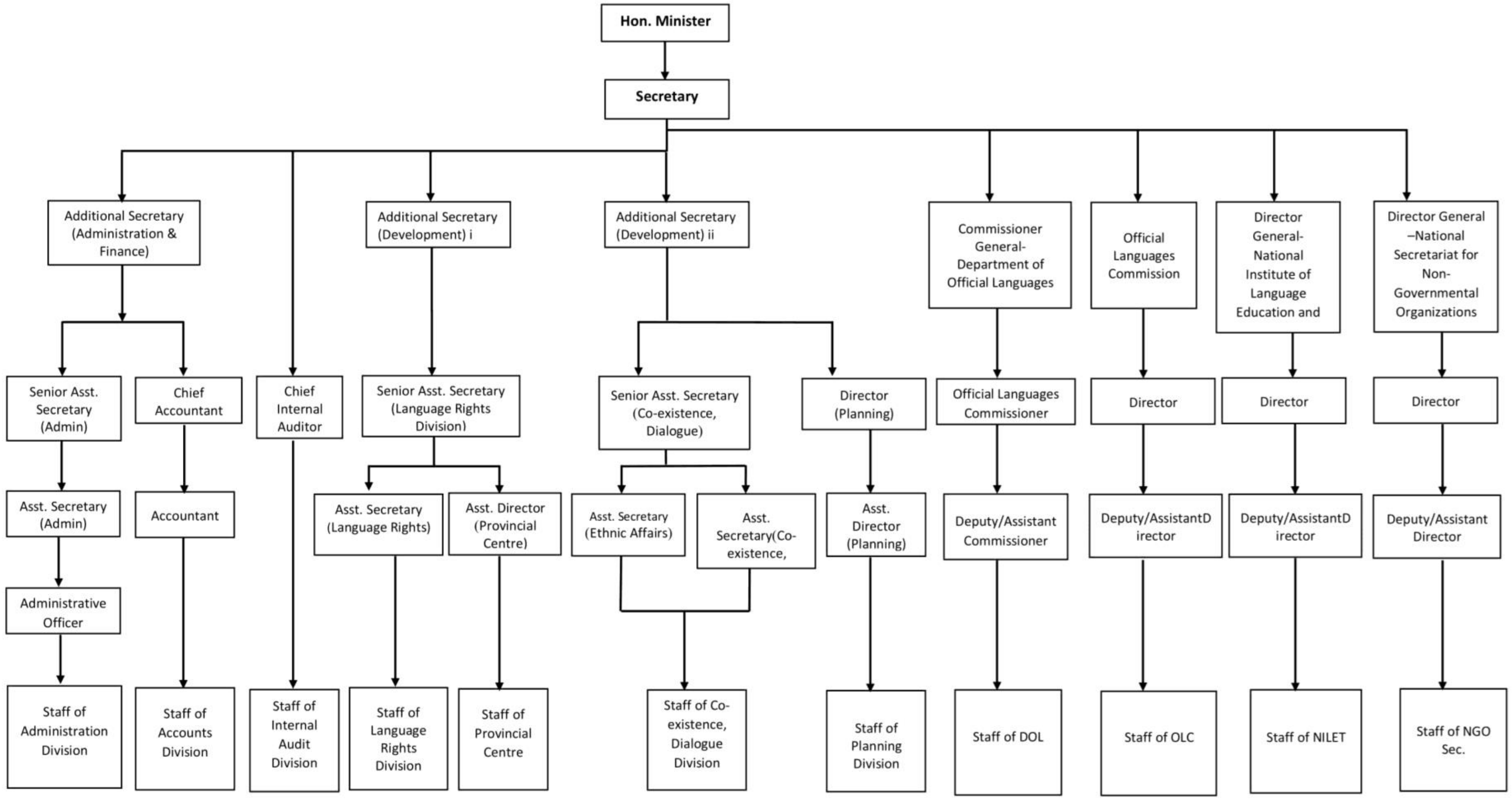
1.3 Duties and functions of the Ministry

- Formulation of Policies, Programmes and Projects, monitoring and evaluation in regard to the subject of national dialogue.
- Implementation of Official languages policy and related matters.
- Introduction and implementation of national dialogue programmes to establish solidarity and co-existence between communities.
- Provision of necessary facilities for use of national dialogues and link language to enable people to gain a mutual understanding of their culture, social and religious backgrounds

1.4 Organizational Structure of Ministry

Ministry of National Integration, Official Languages, Social Progress and Hindu Religious Affairs

Organizational Structure



1.5 Department under the Ministry

1. Department of Official Languages
   T.P.- 011-2888934
   Fax- 011-2883930
   E-Mail-comm@languagesdept.gov.lk

2. Department of Hindu Religious Affaires
   T.P.- 011- 2552643
   Fax- 011-2552824
   E-Mail-hindudir@gmailcom

1.6 Divisions under the Ministry

1. Official Languages Commission
   T.P.-011-2889482
   Fax- 011-2875830
   E-Mail-olcommission@gmail.com

2. National Institute of Language Education and Training
   T.P.-011-3092910
   Fax- 011-2884612
   E-Mail-nilet@sltnet.lk

3. National Secretariat for Non Governmental Organizations
   T.P.- 011-2877376
   Fax- 011-2884612
   Email-ngosecretariatsl@gmail.com

4. Office of National Unity and Reconciliation
   T.P.- 011- 2343501
   Fax- 011-4355418

5. Office of the Missing Persons
   T.P.-011- 3687333
   Fax- 011-2667098
   Email-ompsrilanka@gmail.com

1.7 Details of the Foreign Funded Projects (if any)

	Name of the Project	Donor Agency	Estimated Cost of the Project – Rs. Mn	Project Duration
01	Initivitive Sustained Peaceful Interethnic Relations Through Economics Development Activity USAID	USAID	209.00	2018-2022
02	National Language equality advancement project	CANADA	1460.00	2018-2023
03	Social cohesion and Reconcilation Project (SCORE) USAID	USAID	1780.00	2019-2021
04	Strengthening the Reconcilation Process in Sri Lanka (SRP)	EU	3018.00	2018-2021
05	Construction Of Rain water Harvesting systems in Jaffna District (ONUR)	INDIA	300.00	2017-2021

Chapter 02

Progress and the Future Outlook

2.1 Performance of the Ministry 2019

2.1.1 National Integration Division

Introduction

The National Integration Division is engaged in introduction and implementation of programmes to establish solidarity and co-existence between communities and provision of necessary facilities to enable people to gain a mutual understanding of their cultural, social and religious backgrounds.

Thus, heritages and identities of all communities living in the Sri Lankan society are protected, building mutual confidence and respect between them.

Activities

- In line with the Annual Action Plan, implementing activities relevant to promotion of national coexistence.
- Identifying and implementing programmes suitable for establishment of cooperation and coexistence between the ethnic communities.
- Implementation of coexistence promotion programmes through empowerment of the marginalized groups in society.
- Identifying coexistence related issues prevailing in relevant districts and divisional secretariats through National Integration Promotion Assistants and implementing suitable programmes to address such issues.
- Holding dialogue programmes at different levels with the stakeholders related to promotion of coexistence.

Registration of Coexistence Societies and Coexistence Society projects

Duty of the division is to create a suitable environment for creating a Sri Lankan Nation through bringing about coexistence between all communities of the country in line with the current requirements of the country and the official languages policy. The Coexistence Societies help to fulfill this need. Those societies have been set up based on various objectives and functions. It encompasses the subjects such as national coexistence, culture, arts, language, various festivals, sports, various projects and empowerment of the marginalized groups.

Coexistence Societies can be set up with the membership of ordinary people interested in promotion of coexistence and learning of languages within divisional secretariats. With the membership of the chairmen and secretaries of the divisional societies, the District Coexistence Societies are set up. Advisor to the District Coexistence Society should be the relevant District Secretary.

The National Coexistence convention is set up through incorporation of all coexistence societies should be coordinated by the division of National Integration and Reconciliation

Thus set up coexistence societies implements suitable projects in collaboration with village level government and private institutions.

Promotion of livelihood for small scale entrepreneurs, provisions of social welfare facilities for socialization of marginalized people and communities, promotion of Sinhala, Tamil and English languages, public awareness programmes for elimination of the arms culture in society, projects for enhancement of and provision of infrastructure facilities in the fields of education, culture, religion and sports sectors are carried out by the Coexistence Societies at divisional level. By the end of 2019, 72 projects were being implemented through the Societies. An amount of Rs. 5.81 million was spent for the activity in 2019.

In year 2019, 395 coexistence societies have been registered island wide.

Promotion of Coexistence through media

Radio Programme

Utilizing media programmes is a timely requirement to publicize the objectives of the division, the promotion of coexistence. Among the media programmes, the radio programmes are of particular importance to raise public awareness about the objectives and the subjects coming under the division and the duties and functions of the affiliated institutions of the division. Therefore, in collaboration with the Sri Lanka Broadcasting Corporation, "Subharathi" programme broadcasts on the Swadesheeya service and "Vidium Velai" progarmme on the Tamil Swadesheeya service on every Monday (except Poya days) from 7.00 a.m to 8.00 a.m. By the end of 2019, 90 Sinhala and Tamil programs were conducted.

The total cost of the activity was 13.7 million. Live telecasts took place at the districts of Matale, Trincomalee, Baticoloa and kandy.

Mobile service

The objective of this programme is to deliver many public services at a single place and to provide the people with essential legal documents which are necessary for them to lead their life as citizens of the country, and there by to establish mutual confidence between all Sri Lankans without discrimination on the grounds of ethnicity and to ensure equal opportunities for the marginalised groups in society.

26 The public institutions such as Registrar General's Department, Human Rights Commission, Official Languages Commission, Department of Pensions, Sri Lanka Police, Divisional Secretariat, Department of Employee's Provident Funds, Legal

Aid Commission, Sri Lanka Social Security Board, National Housing Development Authority, Ceylon Electricity Board, Urban Councils, Pradeshiya Sabha, Central Bank, and Justices of the Peace National Child Protection Department and Department of Registration of Person's participated in the programme.

Facilities are arranged for the people to receive a free of charge service from these institutions without any hassle, for example, stamps and photographs required for obtaining the national identity card is provided free of charge and no fee is charged for issuing birth/death and marriage certificates and registration of new marriages.

Through this service, people can obtain the essential documents without having to spend extra time and labor and possess the basic documents.

The services provided are as follows.

- Issuing National Identity cards
- Issuing Birth Certificates, registration of births not registered in time, Issuing Birth, Death and Marriage certificates.
- Registration of new marriages - Free of charge registration of marriage for living together unmarried couples.
- Issuing of police certificates for misplaced identity cards. Police reports are issued free for the misplaced national identity cards.
- Issuing Justice of Peace certificates - effidavits related to national identity cards, Birth, Death and Marriage certficates.
- Issuing Elders' Identity Cards
- Translation facilities were offered for having translations (Sinhala/Tamil/English) of the legal documents such as Birth/Death and Marriage certificates.
- Elders' Identity cards were issued free to the Senior citizens by providing the photographs required for the identity card free of charge.
- Opportunity to submit employee's provident fund related problems
- Solving water supply facilities related issues
- Providing legal aid services
- Solving electricity supply facilities related issues
- Solving issues related to the services of the Department of Motor Traffic.
- Providing services of the valuation section of urban councils.

12 Mobile services were conducted during the year 2019 and the total cost of the activity was 12.1 million around 9,940 persons have been served through Mobile services by providing legal documents. People of Gampaha, Colombo, Batticaloa, Matale, Kalutara, Jaffna and Kegalle districts thus received sevices under this programme. The people belonging to the respective DS divisions are well benefitted from these services and their empowerment will lead towards the promotion on of coexitennce.

Diversity Cultural exchange programme Different nationalities are lived together in Sri Lanka. The division expected to create a society with mutual trust, mutual respect and coexistence. Therefore, this division providing financial and material assistance for celebrate the religious and cultural festivals example Thaipongal, National Day, Sinhala-Tamil New year day, Ramasan, Christmas etc. Through, these celebrations enabling each other to understand the values and differences among cultures and religions. In 2019, division released the 3.74 millions provisions to district secretary/ divisional secretaries for 46 cultural exchange programmes.

Printing of Cultural Books

In additional to that, in this occasion we provided Demala Janakata and Ramayanaya for Sinhala stands and Gamperaliya and madolduwa for tamil student for promote mutual understanding of the cultural values. Also awarding the certificates for principals and teachers. Distribution of "Buddha Wandana" religious book is a special issue among the programs that have been implemented for a peaceful country. The purpose of this was to promote the Ministry's message among the people. Accordingly, this book was given to the devotees on Poya day, for the purpose of religious co-existence in Kelaniya, Sri Dalada Maligawa in Kandy, Sri Maha Viharaya-Pamankada, Ruwanweliseya-Anuradhapura and Kiriwehera - Kataragama

Special Evaluating programme on Students who gained best results in Second Language at the G.C.E (O/L) in 2018

Based on the programme "If You Know Teach - If you don't Know Learn", awarded the students who obtained excellent results in the second language stream of the GCE Ordinary Level in the year 2018. This event was held under the patronage of His Excellency the primeminister Ranil Wikcramasinghe at temple trees, Colombo, on 18th July 2019. Provided with stationary packs for 3130 school children who obtained the second highest at the G.C.E. O/L (Second Class) was awarded.

2.1.2. Language Rights Section

Introduction

The Ministry of National Integration, Official Languages, Social Progress and Hindu Religious Affairs was established in the aim of productively implementation of Official Languages Policy; ensure the equal opportunity for every citizen live in national harmony through productively implementation of official Language Policy.

To achieve above objectives, Language Rights Section performs various functions in relation to implementation of Official Languages Policy and to build up co-existence. Compilation of different policy plans, co-ordination of relevant programmes, provision necessary services, conducting facilitating and feedback programmes are the functions carried out to success this effort.

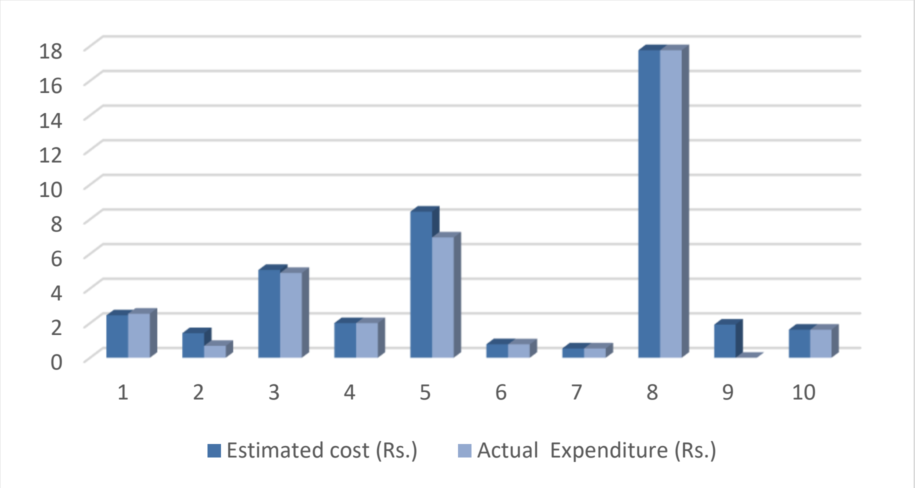
Objectives of the Language Rights Section:

- Planning and compilation of policy planning.
- Build up appropriate environment to bilingualism in public sector.
- Empowerment of general public in relation with implementation of Official Languages Policy.
- Generate positive mindset in general public towards advertising and promoting languages.

Functions of the Language Rights Section:

- Contribute to preparation of language plans in government institutions.
- Conducting awareness programmes for government officers on implementation of Official Languages Policy.
- Implementation of relevant programmes such as international days in the scope of the ministry.
- Facilitate the government institutions to establish trilingual sign boards.
- Assist the government institutions to translate all the necessary formats in three languages and print them
- Obtain complains against violation of Official Languages Policy and take relevant steps regarding them.
- Provision of ministerial assistances for planning and implementation of Foreign Aid Projects.

Performance as per the Action Plan
Financial Progress of the Language Rights Division



S/N	*Description*	*Estimated cost (Rs.)*	*Actual Expenditure (Rs.)*	*Percentage*
01	To establish trilingual name boards in government institutions	2.45	2.546	104%
02	To assist government offices for the translation of the necessary forms into three languages and to print.	1.42	0.686	48%
03	To conduct workshops on the implementation of the Official Languages Policy throughout the country (Department of Police, selected Ministries and Local Government Institutions	5.07	4.90	97%
04	Special projects related to the Official Languages Policy	2.00	2.00	100%
05	To celebrate National and International Days that are under the scope of the Ministry.	8.44	6.951	82%
06	Improving of 1956 call center unit	0.78	0.776	99%
07	Giving language education facility to school of Zonal education of Colombo	0.539	0.539	100%
08	Evaluation of students those who got distinction for second language at (G.C.E.O/L)	17.766	17.766	100%
09	North provincial center language promotion programme	1.917	0	0%
10	North provincial center language promotion programme	1.621	1.621	100%
	Total	**42.00**	**21.79**	**92.29%**

2.1.3 Administration Division

Introduction

Main objective of administrative branch is to maintaining effective institutional administrative environment, managing the human and physical resources, fulfilling career needs of staffs, and assisting in providing services by the ministry.

Main functions of the Administrative Branch

- Internal administration of the ministry
- Get carder approvals
- Preparing Scheme of Recruitment
- Appointment ,transfer and promotion related activities
- Maintain personal files
- Disciplinary activities
- Conduct trainings
- Maintain physical resources including building and vehicle
- Coordinating parliament advisory committee
- Preparing cabinet papers

2.1.4 Planning Division

Introduction

The Planning Division is a one of the main divisions of the Ministry of National Integration, Official Languages, Social Progress and Hindu Religious Affairs .

The Division assists in identifying suitable projects/programmes that should be implemented by the Ministry and its affiliated institutions, and evaluates the progress of such programmes. Accordingly, reviewing of progress against the Action Plan is carried out on a monthly and quarterly basis and the instances of deviation from the expected targets are reported to the upper management.

The main functions of the Planning Division

- Coordinate with various divisions of the Ministry and the institutions under the Ministry to prepare the Annual Action Plan and the Annual Performance Report of the Ministry.
- Coordinating the implementation of the activities in relation to the pilot projects identified by the Ministry Preparation of the Monthly, Quarterly and Annual Progress reports and submitting them to the Presidential Secretariat, Department of National Budget, Department of Project Management and Monitoring, Department of National Planning and any other interested parties, through the Secretary to the Ministry.
- Preparation of the Progress Report and Action Plan and submit them to Parliament during the budget discussions.
- Maintaining, updating and developing the database of the Ministry.
- Preparation of the Annual Performance Report and submitting it to Parliament, the Ministry of Finance and the Auditor General's Department.

2.1.5 Finance Division

Introduction

The accounts unit takes up the responsibilities of coordinating the financial services and maintaining the provable financial information and management system for the Ministry by coordinating the relevant units.

The main functions of the Finance Division

- Assisting the Secretary to the Ministry in his capacity as Chief Accounting Officer to fulfill the financial obligations of the Ministry and maintain accountability to the Parliament.
- Ensuring compliance with the financial rules and regulations of the Government.
- Establishing and maintaining a sound financial accounting system including cash management.
- Coordinating with the Treasury and the Institutions under the Ministry and Foreign Funded Projects to prepare/update/review and finalize financial reports and budgetary requirements
- Financial planning and budgeting.
- Ensuring timely and accurate financial reporting.
- Protect all physical assets belonging to the Ministry through effective Asset management systems.

2.1.6 Internal Audit Division

Introduction

The objective of this Division is to assist the management by reviewing, measuring and evaluating of the functions carried out at all levels of the Ministry and the institutions operating under the Ministry, and by reporting about the effectiveness of the internal control system.

The functions of the internal audit unit are as follows

Appraising effectiveness of the internal systems of control being employed by the Ministry and the institutions under the Ministry for preventing errors and frauds, and assisting in strengthening such systems of control.

- Ascertaining the credibility of the accounting and other records and inspecting whether the accounting methods followed provide the information necessary for the preparation of correct financial statements.
- Appraising the quality of performance of the staff in carrying out the responsibility assigned to them.
- Ascertaining the extent to which the assets of the Ministry and that of the institutions under the Ministry are safeguarded from losses of all kinds. Ascertaining whether the Establishments Code, Financial Regulations and Public Administration, Treasury and other circulars and instructions are being followed.
- Appraisal of the progress of works, schemes and projects and the extent to which programmes and schedules are on target.
- Carrying out special investigations when necessary Conducting the Audit and Management Committee meetings.
- Appraisal of the progress of works, schemes and projects and the extent to which programmes and schedules are on target.
- Following the guidelines and directions issued from time to time by Department of Audit Management, conducting the meetings of Audit and

Management Committee of the Ministry once in each quarter of the respective year and taking follow-up actions to verify the progress in the implementation of decisions taken at those meetings.

2.1.7 Reconciliation Focused Economic Empowerment and Social Infrastructure Development Project 2019 (REEP)

Introduction

Reconciliation-oriented Economic Empowerment and Social Infrastructure Development Project was implemented with the approval of the Northern and Eastern Provinces on the decision of the Cabinet of Ministers dated 17/2020/705/006 and 26.09.2017, thereby enhancing the living standards of the marginalized urban / rural / estate sectors. The project proposal dated 10.08.2018 to implement and cover the entire island taking into consideration the upliftment National Planning of department study General's approval of a project have been received. Accordingly, this project will be implemented with the objective of bringing together all communities to benefit all communities by improving the livelihood of low income families and creating an environment to strengthen the rural economy.

The ministry is selecting the projects for all community subject to provision limit. We used to the capacity of the rural, regional district officers for several steps of project implementation which are planning, estimation, implementation and supervision. Rural level community based organizations (Coexistence society) help to those steps.

The ministry takes actions for project selection process with transparency and with the guidance of the political leadership.

1. Infrastructure Development Projects

Priority is given to rural level projects identified by the Ministry under Infrastructure Development and for the development of infrastructure facilities which can be used to mitigate emergency disaster situations / vulnerabilities that are not covered the large scale development programs and common needs that cannot be implemented by one family or several families. Is also the focus.

2. Economic empowerment.

It is expected to facilitate the livelihood development of rural and urban low income families who are either marginalized or suffering form poverty under economic empowerment. This will provide them with the necessary equipment to improve their existing self-employment or to start anew.

Eg: sewing machines, agricultural equipment, water motor, cosmetics, cooking sets, etc.

A applications should be sent through the District Secretary with the recommendation of the Divisional Secretary with the recommendation of the Grama Niladhari that the identified beneficiary is a low income earner and engaged in the related work. The goods will be delivered after signing an agreement with the beneficiary.

Family selection criteria

Being a rural and urban low income family / women needed family / disabled children with poverty or marginalization

• The person has completed some training of relevant field or is already involved in the job

Cash restrictions on provisions

• The maximum limit for a single family gift should be Rs. 50,000.00

• If the beneficiary agrees to pay the money in excess of the amount, the opportunity may be granted.

3. School Development Programs

Under this program, children who are suffering due to economic difficulties and those who are struggling to select schools are strengthened.

• Water and sanitation facilities for schools

• Provide common amenities (desk benches, buildings, playground development etc.)

• Provide learning support kits.

(Computer / Smart Boards, etc ..)

• Preparing school fences and gates

Table No 2.1

Reconciliation Focused Economic Empowerment and Social Infrastructure Development

(First stage)

No.	***District***	***Approved Allocation (Rs.)***	***Released Allocation (Rs.)***	***Refund***
1	Colombo	273,349,570.32	264,926,684.97	208,468,885.45
2	Kalutara	16,225,832.35	16,225,832.35	
3	Kegalle	20,297,534.09	20,297,481.70	

4	Nuwara Eliya	4,500,000.00	3,500,000.00	
5	Puttalam	1,830,149.19	1,830,149.19	
6	Ampara	20,108,325.15	20,108,325.15	
7	Jaffna	32,000,000.00	32,000,000.00	
8	Rathnapura	6,974,105.98	6,974,105.98	
9	Gampaha	43,100,000.00	43,100,000.00	
10	Mathale	16,522,403.96	15,922,403.96	
11	Anuradhapura	10,000,000.00	10,000,000.00	
12	Kandy	52,594,014.00	44,164,014.00	
13	Galle	3,208,850.00	3,208,850.00	2,670,000.00
14	Polonnaruwa	977,317.60	977,317.60	
	Total	**501,688,102.64**	**483,235,164.90**	**211,138,885.45**

Table No 2.2

Reconciliation Focused Economic Empowerment and Social Infrastructure Development 2019 (second stage)

NO	*District*	*Allocation (Mn)*	*Allocation Released(Mn)*	*Need to Release Allocation*
1	Jaffna	75,582,089.78	66,082,089.78	9,500,000.00
2	Ampara	15,580,000.00	15,580,000.00	
3	Trincomalee	6,900,000.00	6,900,000.00	
4	Batticaloa	80,313,300.00	80,313,300.00	-
5	Mannar	25,140,000.00	25,140,000.00	-
6	Mullaithivu	45,080,000.00	45,080,000.00	-
7	Vavuniya	14,161,611.85	14,161,611.85	-
8	Kilinochchi	1,000,000.00	1,000,000.00	-
9	2018 Liabilities	40,000,000.00	40,000,000.00	-
10	Admin	1,500,000.00	660,992.96	839,007.04
	Grand Total	**305,257,001.63**	**294,917,994.59**	**10,339,007.04**

2.1.8 Development Assistance Projects

Introduction

By the Cabinet Decision No. 19/2264/131/019 dated 18.09.2019, the The government approval to transfer of Provisions which was allocated to the Office for National Unity and Reconciliation for the Social progress Welfare of see for the ministry Accordingly, Rs. 369.99 million has been allocated to the subject of Social progress and the Development Assistance Project is being implemented through these provisions.

Infrastructure Development

Infrastructure development is prioritized at rural level projects and the development of infrastructural facilities to mitigate disaster situations / vulnerabilities that are not covered by the large scale development programs and common needs that benefit all communities where one or more families cannot work together. There is also a focus for.

- Development of rural / estate road
- National Water Facilities
- Development of public baths / sanitary facilities
- Service Centers (Maternity Homes / Clinic Centers)
- Provide facilities for the improvement of children's homes and adult homes.

Economic empowerment

It is envisaged to facilitate the livelihood development of rural and urban low income families under poverty or marginalized under economic empowerment. The objective of this program is to reduce expenditure within the family unit, to generate additional income and to create employment opportunities in the agricultural, industrial or service sectors at the household level as the main source of income. Accordingly, low income families will be provided with the following subjects:

1. Agricultural activities
2. Self employment (Food related products, Clothing, etc ...)
3. Handicrafts
4. Carpentry
5. Animal Husbandry
6. Fisheries related activities
7. Industrial activities
8. Facilitate mobile trading activities

Educational Development for Social Integration

Under this program, children who are suffering due to economic difficulties and those who are struggling are selected for the purpose of empowering them for social progress.

- Water and sanitation facilities for schools
- Provide common amenities (Development of desks, buildings, playgrounds etc.)
- Provide learning support kits (computer facilities / smart boards etc.)
- Preparing school fences and gates
- Providing bicycles to school children with transport difficulties.

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Table 2.3
Development Assistance Projects

NO	*District*	*Approved Amound (Mn)*	*Allocation Released*	*Expenditure*
1	Mullaithivu	24,530,000.00	12,830,000.00	
2	Monaragala	15,496,009.98	15,496,009.98	
3	Kilinochchi	46,550,000.00	22,550,000.00	
4	Jaffna	92,338,145.30	24,344,970.00	
5	Mannar	68,654,000.00	62,629,000.00	
6	Colombo	262,282,857.23	21,257,206.11	65,617,504.95
7	Kandy	10,347,000.00	9,047,000.00	
8	Kegalle	4,612,417.47	3,612,417.47	
9	Ampara	14,907,000.00	14,907,000.00	
10	Kurunegale	1,458,294.00	1,458,294.00	
11	Badulla	6,600,000.00	-	
12	Batticaloa	35,550,000.00	35,550,000.00	
13	Nuwara Eliya	30,564,076.10	6,464,076.10	
14	Puttalam	983,550.96	-	
15	Rathnapura	3,545,837.93	3,545,837.93	
16	Gampaha	3,799,631.70	2,599,631.70	
17	Matale	1,500,000.00		
18	Galle	700,000.00		
	Total	**624,418,820.67**	**236,291,443.29**	**65,617,504.95**

2.1.9 District Reconciliation Committees

Introduction

To overcome the economic distress caused by the thirty years war and it is noted isolated incidences of ethnic, religious and regional extremism at a very small scale fueled by very few extreme elements religious. These incidences, if un-arrested may escalate on a wide-spread basis creating inter-ethnic and inter-religious tensions. Therefore, District reconciliation committee has been established to resolve these issues through a proper mechanism to ensure national integration, reconciliation, co-existence and sustainable peace.

The Committee composition

1. District Secretary (Convener)
2. Inter-Religious Leaders (leaders of Buddhist, Christian, Hindu and Islamic religions)
3. Superintendent of Police
4. Co-opt officials and others as observers (including retired Judges, Principals etc.)

Objectives

The objectives of the District Level Reconciliation Committee:

1. Study the background and causes of religious and ethnic tensions in the locality and formulate suitable strategy and approach to mediate the problem.
2. Tension created due to attacks on religious places should be examined and rapid response should be provided to resolve conflict.
3. Examine the root causes for the religious and ethnic conflict and invite all responsible parties including the perpetrators and victims and mediate through a conflict resolution approach
4. Tensions and incidence to be reviewed in a more balanced perspective and negotiated between the groups to resolve the problems amicably.
5. Maintain with the support of the District Office a database on incidence of tensions and attacks on religious and communal disturbances
6. Identify prominent layers and dynamics of the local context and undertake field inspections where necessary and mediate, negotiate and resolve conflict through appropriate methods and approaches.
7. The team also should address verbal attacks or hate speeches which create problems and conflicts.

This committee should resolve the problem and finally submit the report to the Secretary, Ministry of National Integration and Reconciliation for information. If the problem is not amicably resolved, the committee will submit its recommendation to the Secretary to the Ministry of National Integration and Reconciliation. Such report should be placed to the National Reconciliation Committee with the submissions and recommendations made by the District Reconciliation Committee.

2.1.10 To grant Interim Relief to the recipients of Certificate of Absence

Introduction

Recognizing the need to expedite the commitments undertaken by the Government of Sri Lanka, as a government that is sensitive to the grievances of citizens and fulfill its obligations to provide relief to those citizens affected by civil unrest and conflict, and achieve sustainable peace, the 2019 budget made provisions worth Rs. 15.25 Billion to advance reconciliation in Sri Lanka.

This included granting a monthly allowance of Rs.6000/- as an interim relief measure to the families of the missing, including families of security forces and police personnel who are missing in action, upon their obtaining a Certificate of Absence(COA), as recommended by the office on Missing Persons (OMP). It is intended to continue this process; unit the recently established *Office for Reparations* commences its work of facilitating the granting of reparations to aggrieved persons.

This recommendation proposed by the OMP in its interim report published in August 2018 and included in the 2019 Budget received the approval of parliament. This recommendation was made by the OMP, recognizing the economic hardships faced by families of the disappeared and missing and importance therefore of providing interim relief to the most vulnerable among these families, until compensation and other forms of reparation are provide through the facilitation of the office for Reparation (established under Act No. 34 of 2018), to address their complex needs and acknowledge the harms suffered.

Accordingly, the monthly allowance have been paid to 153 persons who the certificate of absence (COA). Those who have COA are eligible for a monthly allowance of Rs. 6,000.

In the second stage cabinet has approved to include recipients of the certificates of the certificates of death for the interim relief. According to OMP (Office of the missing persons). Estimate 22000 applications will be received.

Table 2.4
To grant Interim Relief to the recipients of Certificate of Absence (January-October)

No	*Divison*	*No of Benefices*	*Amount Rs.*
1	karavaddi	1	60,000.00
2	Kareinagar	8	332,277.42
3	Kopay	6	360,000.00
4	Nallur	2	85,600.00
5	Point pedro	14	761,400.00
6	Vadamarachchi EAST	1	50,800.00
7	Vadamarachchi North ,Point pedro	1	60,000.00
8	Velanai	2	104,600.00
9	Chavakachcheri	2	84,703.23
10	Karainagar	2	93,800.00
11	Koralaipattu ,Valaichenai.	30	1,466,400.00
12	Koralaipattu Central,Valaichenai.	6	329,400.00
13	Manmunai North	6	346,000.00
14	Manmunai West , Vavunathivu.	34	1,541,400.00
15	Manmunai West , Vavunathivu.	7	376,600.00
16	Koralaipattu ,Valaichenai.	29	1,388,400.00
17	Manmunaipattu, Araiyampathy	2	120,000.00
	Grand Total	**153**	**7,561,380.65**

According to the above figure 10.1, 153 beneficiaries of the 6,000.00 Interim relief of Certificate of absence from January to October 2019 were paid a sum of Rs. 7,561,380.65 Was done. Rs. 8,434,801.65 as the balance payment for November and December.

2.2 **Perfomans of the division under the Ministry 2019**

22..1 Department of Official Languages

Introduction

The Department of Official Languages was established on 01.10.1956 as the institution for the implementation of the Official Language Act No.33 of 1956. Sinhala and Tamil were recognized as the official languages and English the link language by the 13th and 16th Amendments to the Constitution, respectively in 1987 and 1988.

The Department of Official Languages presently functions as the facilitator to the effective implementation of the official language policy as enshrined in the Article 18 and 19, Chapter IV of the Constitution, and performs the main functions such as providing translation services in all three languages to meet the requirements of the government, improving language skills of government servants and compiling glossaries, language textbooks and dictionaries. This department located at No 341/7, Kotte Rd, Rajagiriya is headed by the Commissioner General of Official Languages.

Vision

"A Trilingual Society enriched with Peace and Harmony"

Mission

"To facilitate and coordinate the implementation of the Official Language Policy with the objective of achieving peace and ethnic harmony"

Functions of the Department

1. Conduct the relevant written and oral tests for officers who are required to obtain official language proficiency as per the Public Administration Circular No 01/2014, 03/2014 and 04/2014 and issue certificates.
2. Provide translation services to government and semi government institutions. (Sinhala, Tamil, English)
3. Compile glossaries on various subjects.
4. Compile and sell textbooks, supportive books relevant to the language proficiency examinations of government servants.
5. Conduct Sinhala, Tamil, English and other foreign language classes using modern technology and conduct examinations.
6. Conduct language proficiency examinations and efficiency bar examinations for staffs of external establishments.
7. Provide practical training for the students who follow translation courses in universities and recognized educational institutions.

Divisions such as Development, Examinations, Translation, Language Laboratory, Language Research and Books Compilation, Glossary Compilation, Library and Dictionary, have been established within the Department for the implementation of the above mentioned functions.

2.2.2. Official Languages Commission

Introduction

The Official Languages Commission is a statutory board established under the provisions of the Official Languages Commission Act No 18 of 1991. The Commission shall consist of six members appointed by His Excellency the President, one of whom shall be nominated by the President to be the Chairman of the Commission. The Commissioner of the Official Languages Department shall be the (Ex-Officio) Secretary to the Commission.

Vision

To be the organization empowered to ensure implementation of the official languages policy by all organizations providing services to the public.

Mission

Provide for the bilingual need of the public through reviwing, monitoring, educating and advising on implementing the official language policy.

Objective

To recommend principles of policy, relating to the use of the Official Languages and to monitor and supervise compliance with the provisions contained in Chapter IV of the Constitution;

- To take all such actions and measures as are necessary to ensure the use of the languages referred to in Article 18 of the Constitution (here in after referred to as the "relevant languages") in accordance with the spirit and intent of Chapter IV of the Constitution.
- To promote the appreciation of the Official Languages and the acceptance, maintenance, and continuance of their status, equality and right of use ;
- To conduct investigations, both on its own initiative, and in response to any complaints received, and to take remedial action as provided for by the provisions of this Act.

The functions of the Commission are as follows

- Initiate reviews of any regulations, directions or administrative practices, which affect, or may affect, the status or use of any of the relevant languages.
- Issue or commission such studies or policy papers on the status or use of relevant languages as it may deem necessary or desirable.
- Undertake such public educational activities, including, sponsoring or initiating publications or other media presentations, on the status or use of the relevant language as it may consider desirable.
- Acquire, by way of purchasing or otherwise, and to hold, take or give on lease or hire, mortgage, pledge, sell or otherwise dispose of, any movable or immovable property.
- Do all such other things as are necessary for, or incidental to, the attainment of the objects of the commission or necessary for or an incidental to, the exercise of any powers of the commission.

2.2.3. National Institute of Language Education and Training

Introduction

In terms of the objective of implementation of the trilingual concept of the Democratic Socialist Republic of Sri Lanka, the National Institute of Language Education and Training was established as a statutory board, under the National Institute of Language Education and Training Act No. 26 of 2007, under the Ministry of National Languages and Social Integration.

At the commencement i.e. with effect from First November 2007, this institution was brought under the purview of the Ministry of Constitutional Affairs and National Integration which had been located at No. 310, Galle Road, Colombo 03 and this institution also was located at the same address. The ministry was renamed as the Ministry of National Languages and Social Integration, and this institution was added to those institutions operated under the said ministry.

The head office of the institution had been established at three locations i.e. No. 155/A, Castle Street, Colombo 08 with effect from 15th November 2011, 2nd Floor, Building No. 09, Bandaranaike Memorial International Conference Hall, Colombo 07 from 03rd September 2013 to 28th February 2015 and No. 40, Buthgamuwa Road, Rajagiriya up to 30th May 2017, which has been presently located at No. 321/1, Highlevel Road, Makumbura.Special programmes have been conducted Island wide by the institution by now to achieve its objectives. Following are the key programmes out above.

- Preparing syllabuses related to Sinhala/Tamil/English language training programmes
- Training of instructors to teach Sinhala/Tamil and English languages.
- Conducting certificate and diploma courses related to teaching the second language.
- Conducting the teachers training programmes
- Conducting follow up and regulatory programmes for resource personnel.
- Conducting certificate and diploma courses related to language translation.
- Conducting medium term second language training courses (Level-I, Level-II, Level-III and Level-IV) for government officers.
- Conducting residential/non-residential short term training courses for government officers and, students who sat for the G.C.E. (A/L) Examination
- Conducting English language training courses.
- Conducting short term second language training courses for newly recruited officers within the internship (Doctors, Engineers and other professionals)
- Publishing language training programmes via radio channels.
- Conducting seminars for G.C.E. (O/L) second language.

Many residential training courses organized by the institution are being conducted at the training center located at Galewatta of Agalawatta. This training center is situated at a beautiful place which consists with a lecture hall where can accommodate about 250 trainees at once, a language lab where can sit for 30 persons and a hostel where can stay 60 persons, and with a library as well.

An expert panel of resource personnel has been engaged to implement the above mentioned training courses Island wide, and the office staff also extends their contribution with an optimum commitment

Vision

Promoting the peace and co-existence among Sri Lankan Nation through National Language Training.

Mission

To act as the center for compilation of trilingual knowledge for language education and training to implement the Official Languages Policy.

Objectives

- To generate the skilled teachers to teach Sinhala, Tamil and English languages for such persons expect to acquire the knowledge pertained to said languages.
- To generate the translators and interpreters skilled in Sinhala, Tamil and English languages that should be appointed by the National Translation Service established under a written law
- To generate qualified teachers to train language teachers, language translators and interpreters in Sinhala, Tamil and English languages.
- To train personnel competence with trilingual ability to provide an efficient service for public.

Role of the Institution

- Providing a long training in Sinhala, Tamil and English languages for persons expect to acquire the knowledge in said languages to generate skilled personnel to teach those languages.
- Conducting researches and studies pertained to the problems exist with the language training, with the objective of utilizing the outcomes of the researches and studies, to maintain the institution’s performance efficiently.
- Providing language training and education for suitable persons and, awarding certificates and diplomas for successful candidates who complete said training and education.
- To establish a panel consist with trained persons to carry on the language teaching.
- To establish a place to store information pertained to languages.

- Conducting special language training courses in Sinhala, Tamil and English languages for persons belong to special categories i.e. Translators, Interpreters, and Steno Typist etc.
- Developing the status of Sinhala, Tamil, English languages as and when required and, issuing

recommendations for relevant authorities with regard to the changes to be made pertained to said languages, conducting language researches about Sinhala, Tamil, English and foreign languages and, assisting and promoting them.

All decisions relevant to achieve the above mentioned objectives of the institution are taken by the management and the learning panel extends its contribution in various ways for the teaching purposes carried out by the institution. The Board of Consultation instructs to the institution about the productivity of the steps taken for the growth of the institution and provides a board of discussion to discuss about the problems related to the institution and its growth as well.

2.2.4 National Secretariat for Non-Governmental Organizations

Introduction

The National Secretariat for Non-governmental Organizations was established under the then Ministry of Health, Highways and Social services in 1996 and later on, this institution was attached to the Ministry of Defense. As per the Gazette Extraordinary No. 1933/13 dated 21.09.2015, currently the National Secretariat for Non-governmental Organizations operates under the Ministry of National Integration, Official Languages, Social Progress and Hindu Religious Affairs Voluntary Social Service Organizations (Registration and Supervision) Act No. 31 of 1980 and Microfinance Act, No. 6 of 2016 are implemented through this Secretariat.

Mission

Mobilize the resources and co-ordinate the activities of NGO's within the National Policy Framework and make them to contribute as partners in the process of development of the country.

Our Objectives

- To ensure optimal utilization of all the resources received to NGOs which are registered under the Voluntary Social Service Organizations Act and Microfinance Act, for the wellbeing of people in Sri Lanka, within the frame of Government Laws and Policies.
- To create a conducive environment for the local and foreign communities to take part voluntarily in the development process and to support victimized parties.

Strategies

The strategy of accepting NGOs as alternative service providers for the beneficiaries, under the supervision and mediation of the government.

Main Divisions of the National Secretariat for Non-Governmental Organization

To achieve the above mentioned objectives, activities of the National Secretariat for Non-Governmental

Organization has been organized as follows;

1. Division of Registration and Investigation of NGOs
2. Division of Monitoring and Supervising of NGOs
3. Division of Registration and Investigation of Microfinance NGOs
4. Facilities and Service Providing Division
5. Administration DivisionDivision of Registration and Investigation of NGOs

Objectives

- To declare that operating voluntary organizations defined in Voluntary Social Service Organizations Act No.31 of 1980, without being registered under the said Act, is a violation of law.
- Organizations at National Level and monitoring the registration at District and Divisional level.
- To update the directory of NGOs information.
- To update the official website
- To appoint a Boards of Inquiry to investigate on the complaints against NGOs, as per the Provisions of the Act.

Registration of national and international organizations under the Voluntary Social Service Organizations [Registration and Supervision] Act Number 31 of 1980, is carried out by this division. To give instruction on the manner of carrying on an NGO, on the manner of preparing a constitution, on the manner of preparing project reports and the methodology of registration, and issuing application forms are carried out by the Registration Division. Secondly, after examination of the applications received for the registration, they are forwarded to relevant security divisions and the Ministry of Foreign Affairs to obtain recommendations. Registration certificate is issued to the Heads of Institutions, having received the recommendations.

The Cabinet approval for the amendments to the Voluntary Social Service Organizations Act has been received and arrangements are being made to print with a view to bringing the said before the Parliament.

The progress of the Registration Division

.Around 42 NGOs has been registered during the period from 01.01.2018 to 31.12.2018, with the recommendations and observations of the Ministry of Foreign Affairs and Ministry of Defense and other line ministries.

Number of NGOs that are implemented from local funds-38
Foreign organizations and organizations receiving foreign funds-04
Total number of NGOs registered in this office-1621
Initiatives have been taken to issue a circular to formalize the registration process of NGOs.

A circular has been drafted to provide necessary instructions on the registration process and it is proposed to introduce a centralized approval system to register all the NGOs carried on within the country. Further, measurers have been taken to maintain a database that includes information about national level organizations and district/divisional level organizations.

Investigations on Non-Governmental Organizations

This division investigates, inquires and reports about the complaints received against the NGOs that are not registered as per the provisions of Voluntary Social Service Organizations [Registration and Supervision] Act No. 31 of 1980 and Voluntary Social Service Organizations [Registration and Supervision] [Amendment] Act No. 8 of 1998.After receiving a written complaint or information about any NGO, such complaints and information are forwarded to the investigation division for an investigation. In case of the Investigation Division reveals evidence regarding such complaints, a Board of Inquiry will be appointed by the Minister as per the provisions of the Act, to carry out a formal inquiry. An inquiry that was commenced on 19.04.2014, has been stopped temporary due to a court order.

Division of Monitoring and Supervising of NGOs

Objectives

To follow up whether the utilization of resources received to NGOs are utilized optimally to be beneficial for the people through the objectives of the institution, and to minimize and prevent misuse of such institutions and resources for the illegal purposes

Strategies

01. Regulation of fund management to which included source oriented incomes, utilization them and process of utilization and, the final beneficiaries.
02. Using the inter-ministries/departments approaches to follow up the local and foreign activities of non-government organizations.

Programmes / Activities

- Classification of non-government organizations.
- Follow up the progress pertained to the action plans of non-government organizations.
- Holding District Committees with regard to the supervision of non-government organizations.

Progress

The registered non-government organizations have classified into 4 types, according to the response they do to the National Secretariat. The non-government organizations that receive foreign funds are being supervised. Following programmes with regard to above have conducted.

Category of Non Government Organization

According to the Non Government Organizations Register, number of Non Government Organizations are 1605. That Non Government Organizations category is based on submit the report to this office. As per the Non Government Organizations are categorized as follows.

1. The Non Government Organizations that respond more than 75%
2. The Non Government Organizations that respond more than 50%
3. The Non Government Organizations that respond less than 50%
4. The Non Government Organizations that without respond

Take actions to identify whether the non responded organizations are function by post the letters to official and personally, telephone, email and inquire the information from District Co-ordinating Officers. At the observing and supervising information obtain from Non Government Organizations.

1. Take information on the projects implemented by organizations.
2. Information of receiving funds.
3. Details on expenditure the funds.
4. Information of Carder
5. Information of assets
6. Annual Audit Reports

District Supervision Committees

District Coordinating Committees have established to supervise the district level activities carried out by non-government organizations. Twenty two Development Officers have attached for the purpose of district supervision.

In addition to above, the investigations pertained to the non-government organizations based on the complaints/petitions received with regard to said organizations are carried out by the Supervision Division, in National, District and Provincial level.Such organization will be referred to a Board of Inspection to conduct a broad investigation in case required, according to the disclosures in Supervision Division. Such primary investigations are conducted by the District Coordinators and will be referred to the Additional/Assistant Registrars for further actions.

Registration and supervision of micro financial non-government organizations

Steps were taken to publish the gazette after working on compiling rules under the Micro Finance Act.
District Coordinating Committees have established to supervise the district level activities carried out by the non-government organizations. Eleven Development Officers have attached for the purpose of district supervision.
Registration of micro finance non-government institutions has already been commenced by now and 46 such institutions have applied by the moment for registration. Assessing and supervision of said organizations have been commenced and, 13 organizations of such assessment and supervision were completed, have already been registered.
An awareness programme to make aware of the micro finance

organizations in all districts (25 districts) with regard to the Micro Finance Act and its contents has been conducted. All District Coordinators were directed to the certificate course on micro finance conducted by National Mahaweli Management Institution. All District Coordinators and the officers in micro finance division in the head office were directed via the training programme on activity on micro finance societies, financial sustainability, regulations and risk management, conducted under the Central Bank Vidu Piyasa.

Training programmes on training of trainers about financial literacy were conducted and, a programme to give financial literacy for all Grama Niladhari Officers in district level was commenced.

Provision of facilities and services

Objectives

The objective of this division is to provide facilities and services for the proper continuance to achieve the results by non-government volunteer organizations registered under the Registration and Supervision of Volunteer Organizations Act No. 31 of 1980 Services provided by the section of supplying facilities and services

- Visa recommendation/ issuing work permits
- Issuing recommendations for duty free
- Issuing recommendations for import taxes
- Conducting proficiency development programmes
- Establishment the Divisional and District Civil Society Conferences and capacity development
- Mediating to other requests of Non Government Organizations

Issuing of visa/work permits

Recommendations for visa and work permits required for the employees engaged in non-government organizations are issued by this division. In terms of the Visa Circular No. 01/20018 issued by the Ministry of Domestic Administration, the recommendations to issue entry visa and residential visa and, to extend said visa in respect of the foreigners arrive to this country to serve in non-government organizations, are issued to the Controller of Immigration and Emigration. Thereby, consent of the relevant District Secretary is obtained in issuing the recommendations.In addition to above, the recommendations for short term visa for the volunteer employees arrive to engage in a short period of service as well as the foreigners arrive for meetings, discussions, seminars etc. are issued.

Residential visa for 383 foreigners, short term visa recommendations for 368 foreigners and work permits for 58 foreigners have been issued during the period of 01.01.2018 - 31.12.2018

Issuing recommendations for import tax reliefs

Recommendations to obtain duty reliefs in respect of the goods imported from foreign countries by non-government institutions to distribute among poor peoples and the peoples in needs, are submitted by the Facilities and Services Supply Division. Recommendations for the duty reliefs are granted for the organizations registered under the Act and fulfilled the requirements of this office and, Monitoring and Supervision Division, are issued based on the recommendations of the District Secretary.

Provincial and Civil Society Conventions

Arrangements have been made to establish 332 provincial levels Civil Society Conventions and 25 in district level and, 263 Civil Society Conventions in provincial level and 25 in district level have been established at 31.12.2018. Awareness creation programmes have been conducted to make aware of the heads i.e. Chairman, Secretary and Sub-committees of said organizations.

In addition to above, seminars to make aware of the Sub-committees of Children Development, Human Rights and Democracy, Co-existence, Drugs Prevention and Women Development have been conducted. Several awareness programmes to make aware about the District Capacity Development have already been conducted by now.

Further, two separate model constitutions (as district and provincial) printed in both Sinhala and Tamil languages have been distributed.

2.2.5 Office for National Unity and Reconciliation (ONUR)

Legal provision for the establishment of ONUR

The Office for National Unity & Reconciliation (ONUR) was established under H.E. the President, as per the Cabinet decision of 08th April 2015 based on the Cabinet memorandum dated 25 March 2015 presented by the Hon. Prime Minister.

ONUR was entrusted the activities relating to reconciliation under the Ministry of National Integration and Reconciliation by Extraordinary gazette no 1945/41 dated 18 12.2015. In 2018 the functions of ONUR were allocated under the State Ministry of Nation National Unity and Co-existence.

Currently, ONUR has been entrusted with implementing the mission of the Ministry of National Integration, official Languages, Social Progress and Hindu Religious Affairs as implementing agency of the on 28.12.2018 by a gazette extraordinary of Sri Lanka.

Road Map to National Unity

A multi-pronged approach to achieving national unity is important in the Sri Lankan context. In this regard, ONUR believes that the process of building National Unity and Reconciliation in Sri Lanka is connected to multiple aspects affecting the lives of people, whether they are from the North, South, East or West of the country.

ONUR is responsible for formulating and coordinating the implementation of the policies and programmes to build National Unity and Reconciliation. Principal role of the ONUR is to ensure a durable peace through building bridges between all our people in Sri Lanka.

ONUR conceptualizes and formulates programmes, secures funding and collaborates with the agencies of the Central Government, the Provincial Councils, Civil Society Organizations, Development Partners and other stakeholders for implementation towards the enabling National Unity and Reconciliation.

Vision

To build a strong, stable, progressive inclusive and peace-loving nation where all Sri Lankans coexist in harmony and unity while diversity and national identity is respected and celebrated with a guarantee of equal opportunity in economic, social, cultural and political spheres for every citizen.

Mission

Promote and provide for a society that respects fundamental rights, freedom, rule of law, equality and diversity, treats and respects all citizens with dignity and nondiscrimination irrespective of ethnicity, language, caste, age, gender, sexual orientation, birthplace and political opinion.

Objectives

1. Recommend to Government and monitor the implementation of measures to resolve issues that cause tensions and conflicts within and among different communities.
2. Formulate and recommend to Government and thereafter monitor the implementation of programmes for reconciliation that would build understanding, harmony and unity among all communities.

Composition of Board of Governors of ONUR:

Madam Chandrika Bandaranaike Kumaratunga, former President of Sri Lanka is the Chairperson of the ONUR and the following eminent persons who have excelled in their professional lives and are representative of multiple religious, ethnic, professional and academic backgrounds have been functioning as members of the governing board of ONUR.

The following programmes and projects have been implemented during the period of 2018.

- National Reconciliation Policy, Sri Lanka
- Education for Social Cohesion
- Conflict Transformation
- Psychosocial Support Project
- Arts and Culture for Reconciliation
- Awareness and Outreach
- Economic Engagement Programme in the Northern and Eastern Provinces under the Comprehensive District

Development Plan (DDP) Programme
- Through these programmes and projects, ONUR has played a key role in the national reconciliation strategy by winning the hearts of thousands of people in the Northern and Eastern Provinces, public officials, civil society representatives and with the support of the donor community and national & international organizations

1.2.6. Department of Hindu Religious and Cultural Affairs

Introduction

The Department of Hindu Religious and Cultural Affairs was established on 1st of January 1986, to preserve, promote and propagate, Hindu Religion and Hindu Culture of Sri Lanka. At present, this Department functions under the Ministry of National Integration, Official Languages, Social Progress and Hindu Religious Affairs.

Vision

Preserved and well established Hindu Religion and Culture in Sri Lanka.

Mission

Preservation, Promotion and Propagation of Hindu Religion, Hindu Culture and Arts and Hindu Religious Education.

Objectives

- Promotion and Development of Hindu Religious education
- Promotion of Hindu Religious activities
- Conduct Research on Hindu Religion and Culture
- Promotion of Hindu Culture and Arts

Key Functions

- Development of Hindu Aranery Schools
- Provide Training for Hindu Priests
- Renovation of Hindu Temples
- Administration of Hindu Research Library
- Administration of Kataragama Hindu Pilgrim’s Rest
- Administration of Batticaloa Hindu Cultural Centre
- Administration of Aanaipanthy, Gurukulam Centre
- Administration of Jaffna Navalar Mani Mandapam
- Conducting research on Hindu and Tamil culture
- Compilation of Hindu Encyclopedia
- Preservation of Hindu Culture and Arts
- Preserving the traditions through Hindu festivals
- Implementation of provisions of the Hindu Cultural Fund Act

2.2.7. Office on Missing Persons

Introduction

The Office on Missing Persons (Establishment, Administration and Discharge of Functions) Act No. 14 of 2016 was enacted in August 2016. The seven Commissioners of the OMP were appointed by His Excellency the President, Maithripala Sirisena on the recommendations of the Constitutional Council for a period of three years.1 On the 28thth of February 2018, His Excellency the President appointed Mr. Saliya Pieris P. C. as Chairperson of the OMP and Dr. Nimalka Fernando, Mr. S. K. Liyanage (Attorney-at-Law), Major General (Retired) Mohanti Peiris, Ms Jeyadeepa Punniyamoorthy, Mr. Mirak Raheem and Mr. Kanapathipillai Venthan as Commissioners.

The OMP has an explicit mandate to clarify the circumstances in which persons went missing and their fate; to make recommendations to relevant authorities to ensure non-recurrence; to protect the rights and interests of missing and disappeared persons and their relatives; to identify proper avenues of redress for missing and disappeared persons; and to collate data related to missing and disappeared persons from existing sources and centralise all available information in a database.

The OMP is charged with a range of functions and duties which include issuing interim reports to relatives to enable the Registrar General to issue CoAs; providing or facilitating the provision of administrative assistance and welfare services that includes psycho-social support to the relatives of the missing and disappeared; making recommendations to a relevant authority to grant reparations to the missing or disappeared person or their relatives; developing and enforcing a system for victim and witness protection; creating, managing and maintaining a database which will include all particulars concerning missing and disappeared persons; creating public awareness and sensitivity to the pain and harm caused to the families of missing and disappeared and facilitating support among the general public to fulfil their needs and ensure access to economic, psycho-social, legal and administrative support.

The OMP has general powers to make rules, develop guidelines that are gender sensitive, appoint and dismiss staff, and establish Units as required for its effective operation.4 Further, the OMP has the power to make recommendations to other state authorities relating to a broad array of issues which includes preventing future disappearances; the means and methods of commemoration and acknowledgment of disappearances; the handling of unidentifiable remains and identifiable remains; the publishing of information on issues of missing persons for public knowledge; developing national laws and regulations related to missing persons; granting of reparations psycho-social support and other means to improve social and economic conditions of missing and disappeared persons and their relatives.

In order to conduct its investigations, the OMP has specific powers to receive complaints, initiate inquiries and investigate into the whereabouts of a missing or disappeared persons; to take all necessary steps to investigate cases which includes summoning any person to be present before the OMP or producing any document or other thing; to accept confidential information or information in camera; to accept information on the condition of confidentiality; to apply to a Magistrate's Court for an order to carry out an excavation or an exhumation and to act as an observer; to request any necessary assistance from any state actor; to search without warrant any place of detention; and to report offences that have been committed to relevant law enforcement or prosecuting authority Any person can be held guilty of an offence of contempt against the authority of the OMP for a range of causes including when a person fails to appear before the OMP or produce a document or other thing pursuant to summons issued by the OMP; refuses without cause to answer questions or to comply with requirements of a notice or written order made to him or her by the OMP; resists or obstructs an Officer of the OMP to exercise their powers; or knowingly hinders the OMP's work.

The OMP has sought to operationalise its mandate in a manner that recognises the centrality of the rights and interests of the missing and disappeared and their families. In addition, the OMP has carried out its functions and duties in a manner that upholds the rule of law and facilitates the implementation and enforcement of existing laws and policies.

Chapter 03

Overall Financial Performance for the Year ended 31st December 2019

3.1 Statement of Financial Performance

ACA -F

Statement of Financial Performance
for the period ended 31st December 2019

Rs.

Budget 2019		Note	Actual 2019	Actual 2018	
-	**Revenue Receipts**		-	-	
-	Income Tax	1	-	-	ACA-1
-	Taxes on Domestic Goods & Services	2	-	-	ACA-1
-	Taxes on International Trade	3	-	-	ACA-1
-	Non Tax Revenue & Others	4			ACA-1
-	**Total Revenue Receipts (A)**		-	-	
-	**Non Revenue Receipts**		-	-	
-	Treasury Imprests		719,083,470	430,305,000.00	ACA-3
-	Deposits		4,220,593	445,274.00	ACA-4
-	Advance Accounts		16,302,830	14,618,027.00	ACA-5
-	Other Receipts		9,895,883	8,022,951.00	
-	**Total Non Revenue Receipts (B)**		**749,502,776**	**453,391,252**	
-	**Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)**		**749,502,776**	**453,391,252**	
	Less: Expenditure				
-	**Recurrent Expenditure**		-	-	ACA-2(ii)
293,060,000.00	Wages, Salaries & Other Employment Benefits	5	210,799,175	201,033,511.00	ACA-2(ii)
182,150,000.00	Other Goods & Services	6	114,700,119	114,821,581.00	ACA-2(ii)
666,000,000.00	Subsidies, Grants and Transfers	7	186,143,502	83,690,754.00	ACA-2(ii)
-	Interest Payments	8	-	-	ACA-2(ii)
-	Other Recurrent Expenditure	9	-	-	ACA-2(ii)
1,141,210,000.00	**Total Recurrent Expenditure (D)**		**511,642,796**	**399,545,846**	
	Capital Expenditure				
7,350,000.00	Rehabilitation & Improvement of Capital Assets	10	18,465,557	4,792,242.00	ACA-2(ii)
29,900,000.00	Acquisition of Capital Assets	11	19,653,540	40,666,742.00	ACA-2(ii)
1,373,000,000.00	Capital Transfers	12	918,007,681	39,023,831.00	ACA-2(ii)
-	Acquisition of Financial Assets	13	-	-	ACA-2(ii)
27,000,000.00	Capacity Building	14	8,167,268	1,693,159.00	ACA-2(ii)
1,435,000,000.00	Other Capital Expenditure	15	1,064,220,909	259,720,443.00	ACA-2(ii)
2,872,250,000.00	**Total Capital Expenditure (E)**		**2,028,514,955**	**345,896,417**	
	Main Ledger Expenditure (F)		**20,687,594**	**24,621,104**	
	Deposit Payments		4,232,803	491,106.00	ACA-4
	Advance Payments		16,454,791	24,129,998.00	ACA-5
	Total Expenditure G = (D+E+F)		2,560,845,345	770,063,367	
4,013,460,000.00	**Imprest Balance as at 31st December 2019 H = (C-G)**		(1,811,342,569)	(316,672,115)	

3.3 Statement of Financial Position

ACA-P

Statement of Financial Position
As at 31st December 2019

	Note	Actual 2019 Rs	2018 Rs
Non Financial Assets			
Property, Plant & Equipment	ACA-6	310,031,702.00	251,215,324.00
Financial Assets			
Advance Accounts	ACA-5/5(a)	46,544,533.00	46,392,572.00
Cash & Cash Equivalents	ACA-3	-	-
Total Assets		**356,576,235.00**	**297,607,896.00**
Net Assets / Equity			
Net Worth to Treasury		46,100,326.00	45,981,080.00
Property, Plant & Equipment Reserve		310,031,702.00	251,215,324.00
Rent and Work Advance Reserve	ACA-5(b)		
Current Liabilities			
Deposits Accounts	ACA-4	444,207.00	411,492.00
Imprest Balance	ACA-3	-	-
Total Liabilities		**356,576,235.00**	**297,607,896.00**

Detail Accounting Statements in ACA format Nos. 1 to 6 presented in pages from ..05... to..70 and Notes to accounts presented in pages from ..71.. to ..94.... form and integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Finacial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.

Chief Accounting Officer
Name :
Designation :
Date :

Accounting Officer
Name :
Designation :
Date : 2020.02.26

Chief ~~Financial~~ Officer/ Chief Accountant/ Director (Finance)/ Commissioner (Finance)
Name :
Date : 2020 . 02 . 26

J.J. Rathnasiri
Secretary
Ministry of Justice, Human Rights and Legal Reforms

Geethamani C. Karunarathne
Secretary
State Ministry of Human Rights and Law Reforms
No. 40, Buthgamuwa Road, Rajagiriya.

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3.4 Statement of Cash Flows

ACA-C

Statement of Cash Flows
for the Period ended 31st December 2019

	Actual 2019 Rs.	2018 Rs.
Cash Flows from Operating Activities		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	5,239,408	445,368,301
Revenue Collected for the Other Heads	-	-
Imprest Received	719,083,470	-
Total Cash generated from Operations (a)	**724,322,878**	**445,368,301**
Less - Cash disbursed for:		
Personal Emoluments & Operating Payments	197,164,696	204,114,607
Subsidies & Transfer Payments	101,592,534	795,914
Expenditure on Other Heads	8,197,333	-
Imprest Settlement to Treasury	48,620	-
Total Cash disbursed for Operations (b)	**307,003,183**	**204,910,521**
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(a)-(b)	**417,319,695**	**240,457,780**
Cash Flows from Investing Activities		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	-	-
Recoveries from Advance	786,685	-
Total Cash generated from Investing Activities (d)	**786,685**	**-**
Less - Cash disbursed for:		
Purchase or Construction of Physical Assets & Acquisition of Other Investment	403,764,774	240,457,780
Advance Payments	14,328,369	-
Total Cash disbursed for Investing Activities (e)	**418,093,144**	**240,457,780**
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(d)-(e)	**(417,306,459)**	**(240,457,780)**
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (g)=(c) + (f)	**13,236**	**-**
Cash Flows from Fianacing Activities		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Deposit Received	4,147,543	-
Total Cash generated from Financing Activities (h)	**4,147,543**	**-**
Less - Cash disbursed for:		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Deposit Payments	4,160,779	-
Total Cash disbursed for Financing Activities (i)	**4,160,779**	**-**
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(h)-(i)	**(13,236)**	**-**
Net Movement in Cash (k) = (g) -(j)	**-**	**-**
Opening Cash Balance as at 01st January	**-**	**-**
Closing Cash Balance as at 31st December	**-**	**-**

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3.5 Notes to the Financial Statement

Basic Of Reporting

1. ***Reporting Period***

   The reporting period for these Financial Statement is from 01st January 31st December 2019.

2. ***Basis of Measurement***

   The Financial Statements have been prepared on historical cost modified by the revaluation of certain assets and accounted on a modified cash basis, unless otherwise specified.

   The figures of the Financial Statements are presented in Sri Lankan rupees rounded to the nearest rupee.

3. ***Recognition of Revenue***

   Exchange and non exchange revenues are recognized on the cash receipts during the accounting period irrespective of relevant revenue period.

4. ***Recognition and Measurement of Property, Plant & Equipment (PP & E).***

   An item of Property, Plant & Equipment is recognized when it is probable that future economic benefit associated with the assets will flow to the entity and the cost of the assets can be reliably measured.

   PP & E are measured at a cost and revaluation model is applied when cost model is not applicable.

5. ***Property, Plant & Equipment Reserve.***

   This revaluation reserve account is the corresponding account of PP & E.

6. ***Cash & Cash Equivalents.***

   Cash & cash equivalents include local currency notes and coins on hand as at 31st December 2019.

3.6 Performance of the Revenue Collection

Rs. ,000

Revenue Code	Description of the Revenue Code	Revenue Estimate		Collected Revenue	
		Original	Final	Amount (Rs.)	as a % of Final Revenue Estimate
	Not relevant				

3.7 Performance of the Utilization of Allocation

Rs. ,000

Type of Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of FinaLl Allocation
	Original	Final		
Recurrent	1,141,210.00	1,183,110.00	511,643.00	43.25%
Capital	2,872,250.00	4,273,873.00	2,028,515.00	47.46%

3.8 In terms of F.R.208 grant of allocations for expenditure to this Department/District Secretariat/Provincial Council as an agent of the other Ministries/ Departments

Rs. ,000

Serial No.	Allocation Received from Which Ministry /Department	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
			Original	Final		
01	Prime ministers office		4,340.00	4,340.00	4,340.00	100%
02	Ministry of National Policies, Economic Affairs	Paid allowances for training development officers	4,098.00	4,098.00	4,051.00	98.85%

3.9 Performance of the Reporting of Non-Financial Assets

Rs. ,000

Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2019	Balance as per financial Position Report as at 31.12.2019	Yet to be Accounted	Reporting Progress as a %
9151	Building and Structures	25,648.00	25,648.00	-	100%
9152	Machinery and Equipment	282,433.00	282,433.00	-	100%
9153	Land	1,950.00	1,950.00	-	100%
9154	Intangible Assets	-	-	-	-
9155	Biological Assets	-	-	-	-
9160	Work in Progress	-	-	-	-
9180	Lease Assets	-	-	-	-

3.10 Auditor General's Report**

ජාතික විගණන කාර්යාලය
தேசிய கணக்காய்வு அலுவலகம்
NATIONAL AUDIT OFFICE
NAOSL

Head 157 - Ministry of National Co-existence, Dialogue and Official Languages

1. Financial Statements

1.1 Qualified Opinion

The audit of the financial statements of the Ministry of National Co-existence, Dialogue and Official Languages for the year ended 31 December 2018 comprising the statement of financial position as at 31 December 2018 and the statement of financial performance, and cash flow statement for the year then ended, was carried out under my direction in pursuance of provisions in Article 154(1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with provisions of the National Audit Act No. 19 of 2018. The Summary Report containing my comments and observations on the financial statements of the Ministry of National Co-existence, Dialogue and Official Languages was issued to the Chief Accounting Officer on 07 June 2019 in terms of Section 11 (1) of the National Audit Act No. 19 of 2018. The Annual Detailed Management Audit Report of the Ministry was issued to the Chief Accounting Officer on 13 June 2019 in terms of Section 11 (2) of the Audit Act. This report is presented to Parliament in terms of Section 10 of the National Audit Act No. 19 of 2018 which is read in conjunction with Article 154 (6) of the Constitution of the Democratic Socialist Republic of Sri Lanka.

In my opinion, except for the effects of the matters described in Paragraph 1.6 of this report, the financial statements give a true and fair view of the Ministry of National Co-existence, Dialogue and Official Languages at 31 December 2018 and its financial performance and cash flow for the year then ended, in accordance with Generally Accepted Accounting Principles.

1.2 Basis for Qualified Opinion

I conducted my audit in accordance with Sri Lanka Auditing Standards (SLAuSs). My responsibilities, under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

1.3 Responsibilities of Chief Accounting Officer and Accounting Officer on Financial Statements

Preparation of financial statements in a manner that reflects a true and reasonable position and determines the internal control required to enable financial statements to be prepared without inadequate false statements that may result from fraud and error in accordance with Generally Accepted Accounting Principles and the provisions of Section 38 of the National Audit Act, No. 19 of 2018 is the responsibility of the Chief Accounting Officer.

As per Section 16 (1) of the National Audit Act No. 19 of 2018, the Ministry is required to maintain proper books and records of all its income, expenditure, assets and liabilities, to enable annual and periodic financial statements to be prepared.

The Chief Accounting Officer shall ensure that an effective internal control system is maintained for the financial control of the Ministry in terms of Sub-section 38 (1) (c) of the National Audit Act and it should be periodically reviewed the effectiveness of the system and make any necessary changes to keep the system running efficiently.

1.4 Auditor's Responsibility on Audit of Financial Statements

My objective is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Sri Lanka Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Sri Lanka Auditing Standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- It is not intended to express an opinion on the effectiveness of internal control of the Ministry to plan appropriate audit procedures in a timely manner.

- Evaluate Structure of Financial Statements Including Disclosures and content-based transactions and events the structure that the financial statements are appropriate and reasonable.

- That the transactions and events underlying the structure and content of the financial statements are appropriately and fairly when submitting financial statements as a whole.

The Chief Accounting Officer was made aware of important audit findings, key internal control deficiencies and other matters identified in my audit.

1.5 Report on Other Legal Requirements

I declare the following matters in terms of Section 6 (d) and Section 38 of the National Audit Act No. 19 of 2018 .

(a) As there was no need to prepare financial statements for the previous year for the Ministry of National Integration, Official Languages, Social Progress and Hindu Religious Affairs, it was impossible declare the financial statements for the year under review were consistent with those of the previous year.

(b) As there was no need for the Ministry to prepare financial statements for the previous year, the recommendations for the financial statements of the preceding year had not been furnished.

1.6 Comments on Financial Statements

1.6.1 Submission of Accounts

The following financial statements had not been furnished to audit by the Ministry on due date.

Audit Observation	Recommendation	Comments Given by the Chief Accounting Officer
Although the Annual Financial Statements should be submitted to the Auditor General before 28 February 2019 in terms of State Accounts Circular No.	Prepare and submit financial statements in accordance with Paragraph 9.1 of the State Accounts Circular No. 267/2018 of 21 November 2018 .	That the translation of the Annual Financial Statements in to Tamil has been delayed.

267/2018 dated 21 November 2018, the Tamil Version of the financial statements was submitted to audit on 25 March 2019 after a delay of 25 days.

1.6.2 Statement of Financial Position

The following observation is made.

Audit Observation	Recommendation	Comments Given by the Chief Accounting Officer
Even though the opening balance of assets of the financial statements for the year 2018 was Rs. 181,734,104, the opening balance as per the Treasury Computer Printouts was Rs. 150,466,027. Further, even though the value of fixed assets purchased during the year under review was Rs. 69,481,220 , the purchases had been stated in the Treasury Printouts as Rs. 101,257,891 adjusting the difference in the opening balances and the corrections made by the Treasury amounting to Rs. 31,776,671 .	Actions should be taken to mention the accurate balances adjusting the identified differences whilst preparation of the financial statements.	Non- inclusion of the value of the car purchased in the year 2017 in to the fixed assets of the year 2017 had caused the difference in the opening balance. Non-inclusion of the value of office equipment purchased during the year under review had caused this difference and the officials have been instructed to correct them.

1.6.3 Cash Flow Statement

The following observations are made.

	Audit Observation	Recommendation	Comments Given by the Chief Accounting Officer
(a)	The cross entry valued at Rs. 4,564,153 had also been included in the balance of Rs. 14,618,027 stated as receivables in the Advance Account.	The accurate financial values should be identified whilst preparation of the Cash Flow Statement.	Lack of knowledge and training in preparing cash flow statements, there was a limited time to prepare financial statements and financial statements will be prepared to minimize mistakes in the future.
(b)	The value of non-taxable income and the other income remained in the Financial Performance Statement amounted to Rs. 8,022,951 had not been included in the Cash Flow Statement.		-do-
(c)	Recurrent and Capital Expenditure incurred by the provisions received from the other Ministries amounted to Rs. 5,266,270 and Rs. 605,796 respectively had not been stated in the Cash Flow Statement.	-do-	-do-
(d)	The refunds of the deposits amounting to Rs. 491,106 stated	-do-	-do-

	in the financial performance statement had not been shown in the Cash Flow Statement.		
(e)	The value of Rs. 10,053,874 received from the Advances to Public Officers Account activities and the value of Rs. 17,503,826 paid to the officers had not been adjusted to the net cash flow generated from the investment activities.	The receipts from public officers' advances and the interest thereon should be shown in the net cash flow generated from investment activities.	-do-

1.6.4 Reconciliation Statement of Advances to Public Officers Account

The following observations are made.

	Audit Observation	Recommendation	Comments Given by the Chief Accounting Officer
(a)	Actions had not been taken to recover the debt balances recoverable from two officers who had station transfers in the year 2017 amounted to Rs. 279,878 stated under the unsettled advance balance in 2018 .	Steps should be taken to recover the debt balances by complying with the provisions.	The relevant officers were instructed to get involved with the Ministry of Plantation Industries and recover the loan balances of the two officers who had station transfers to that Ministry .
(b)	Actions had not been taken to recover the outstanding loan balances of four officers who had been	Actions should be taken to recover the loan balances with out delay.	That the cases have been filed in the District Courts to recover the debts of two employees and since there is

interdicted for more than 05 years totalled to Rs. 242,820 during the year under review.		no information available in respect of one employee, actions are being taken to send to the approval of the Secretary to write off that loan balance.

1.6.5 Non-availability of documents and books

It was observed during audit test checks carried out the following documents had not been maintained by the Ministry.

	Audit Observation	Recommendation	Comments Given by the Chief Accounting Officer
(a)	**Register of Surety**		
	A Register of Surety consisting the details of the officers and employees who should keep surety had not been prepared in accordance with Financial Regulation 891 (1).	A Register of Surety consisting the details as per the Financial Regulation 891 (1) should be maintained in respect of the officers who should keep surety.	The relevant officials were instructed to maintain the Register of Surety .
(b)	**Register of Electrical Equipment**		
	A Register of Electrical Equipment had not been maintained in terms of Financial Regulation 454 (2) .	An Inventory Book should be maintained with regarding all electrical components and equipment in government buildings as specified in Financial Regulation 454 (2) .	The officers were instructed to maintain and update the registers.

(c) **Register of Losses**

The Register of Losses had not been updated in terms of the Financial Regulation 110 .	The Register of Losses should be maintained in an updated manner in terms of the Format under Financial Regulation 110 .	-do-

1.6.6 Certificates to be made by the Chief Accounting Officer

Although the Chief Accounting Officer should certify the following matter in respect of the provisions of Section 38 of the National Audit Act, No. 19 of 2018 , actions had not been taken accordingly

Audit Observation	Recommendation	Comments Given by the Chief Accounting Officer
The Chief Accounting Officer should ensure that an effective internal control system for the financial control exists and carry out periodic reviews to monitor the effectiveness of such systems and accordingly make any alterations as required for such systems to be effectively carried out. Even though such reviews should be made in writing and submitted a copy to the Auditor General, the statements that such reviews were made had not been furnished to audit	Actions should be taken in terms of Section 38 of the National Audit Act No. 19 of 2018 .	The internal control system is being reviewed through the Audit and Management Committees and the relevant officers were instructed for the further strengthen of the existing internal control systems.

1.6.7 Non-compliance with Laws, Rules and Regulations

Instances of non - compliances with provisions in Laws, Rules and Regulations observed during the course of audit test checks are analyzed below.

	Audit Observation		Recommendation	Comments Given by the Chief Accounting Officer
	Reference to Laws, Rules and Regulations	**Non-compliance**		
(a)	**Financial Regulation of the Democratic Socialist Republic of Sri Lanka**			
	(i)Financial Regulations 104 (3)	The preliminary reports had not been sent with regard to 03 accidents occurred to 02 vehicles even by the date of the audit.	Just after a damage has been occurred, the investigation should be commenced determining the extent and causes of the damage by identifying those responsible thereon.	Steps have been taken to send the preliminary reports of accidents to the Ministry of Finance on 28 February 2019.
	(ii)Financial Regulations 1646	The daily running charts regarding 26 pool vehicles from the month of June to December 2018 had not been furnished submitted to audit.	The running charts should be furnished to audit in due time period in accordance with the regulations.	Officers were instructed to update the running charts and submit them to audit within due time period.

(b)	Section 3.3 of the Public Administration Circular No. 30/2016 of 29 December 2016	The reports regarding the transport services had not been prepared in terms of the Format of the Circular.	The records in accordance with the Circular should be Maintained.	A Register with regard to the Transport Services is prepared and being maintained with updates by now.
(c)	Asset Management Circular of the Department of State Accounts No. 01/ 2017 dated 28 June 2017 .	It had not been reported in respect of fixed assets valued at Rs. 251,215,324 to the Comptroller General at the end of the year under review.	Reporting of accurate information regarding the fixed assets to the Comptroller General.	Since the computerization of the fixed assets took place until the month of December 2018, it was unable to submit the report to the Comptroller General.

2. Financial Review

2.1 Expenditure Management

The following observations are made.

	Audit Observation	Recommendation	Comments Given by the Chief Accounting Officer
(a)	The entire net provision made available for 03 Capital Expenditure Objects amounted to Rs. 1.80 million had been saved without utilization.	The Annual Expenditure Estimates should be prepared as the provisions stated in the Financial Regulation 50 is fulfilled .	Non-receipt of the requested imprests has resulted in these savings.
(b)	Out of the total net provision made available for 05 Recurrent Expenditure Objects	-do-	The recurrent provisions were saved due to the inability to carry out the planned activities and the

	amounted to Rs. 14.71 , since only a total of Rs. 11.17 million was utilized a sum of Rs. 3.54 million had been saved. The portion of savings had ranged from of 22 per cent to 99 per cent from the total net provision made available.		allocations for the field officers were not sufficient and the Sabaragamuwa Provincial Center was closed.
(c)	Out of the total net provision made available for the 09 nine Capital Expenditure Objects amounted to Rs. 294.60 million, since only a total of Rs. 182.68 million was utilized a sum of Rs. 111.92 million had been saved. The portion of savings had ranged from of 20 per cent to 76 per cent from the total net provision made available.	-do-	The provisions have been saved due to non- receipt of imprests for the office equipment for field officers and non- receipt of imprests for other institutions under the Ministry and absence of new recruitments.

2.2 **Entered in to Liabilities and Commitments**

The following observation is made.

Audit Observation	Recommendation	Comments Given by the Chief Accounting Officer
As per the financial statements of the National Institute of Language Education and Training as at 31 December 2018 it had been mentioned that the	Measures should be taken in respect of the commitments and liabilities in terms of the provisions of the State Accounts Circular.	Since the previous year's commitments had to be reported expeditiously to the Department of Treasury Operations, actions have been taken to record the

receivable amount from the Ministry as Rs. 14.2 million. Nevertheless, that amount had been shown as Rs. 11.97 million understating Rs. 2.22 million as per the liability statement of the Ministry.		approximate savings of the provisions as liabilities.

3. Operational Review

3.1 Delays in Executing Projects

The following observation is made.

Audit Observation	Recommendation	Comments Given by the Chief Accounting Officer
Out of the 7500 chairs purchased to distribute to the coexistence societies, on 29 December 2017 a number of 775 chairs worth of Rs. 561,104 had remained without distributing even by 27 May 2019 .	Implement and complete the relevant programmes within the designed period.	The remaining chairs could not be distributed due to the turbulent atmosphere caused on 21 April 2019 and arrangements have been made to distribute these chairs to the coexistence societies in the following months.

3.2 Losses and Damages

The following observations are made.

	Audit Observation	Recommendation	Comments Given by the Chief Accounting Officer
(a)	The Mitsubishi Double Cab that	The investigation should be	It will take some time for the

13

	had crashed on 01 July 2018, had been parked at the garage of the agent without any repairs up to the month of May 2019. Due to the lack of quick preliminary investigations in respect of this accident, the opportunity to recover the damage was missed.	carried out immediately in accordance with the Financial Regulations to be able to identify the parties responsible for vehicle accidents and recover the damages.	repair of the vehicle until import the air bag and seat belts needed for the repair from Germany.
(b)	The BMW vehicle purchased in October 2018 for the value of Rs 32.7 million had been repaired incurring a sum of Rs. 570,296 from the Agent in December 2018 due to damage caused to the tyres during the first run. Since the use of a different type of fuel instead of specified fuel in the vehicle whilst re-run in January 2019, a cost of Rs 1.08 million had been incurred to repair the defect occurred in May 2019. It was revealed that the two incidents had done by two temporarily appointed officers .	Actions should be taken to carry out immediate inquiries to recover the losses in terms of Financial Regulations in the event of vehicle accidents or defects occurred .	Preliminary Reports on those losses have been prepared and sent. The vehicle has been sent to repair by now and the estimated cost is Rs. 1,089,788. It was informed to take measures regarding this to recover from the responsible parties.

4. Human Resource Management

The following observation is made.

Audit Observation	Recommendation	Comments Given by the Chief Accounting Officer
The applications were called for the recruitment of 110 officers in Class III of the National Integration Coordinator Service in the years 2017 and 2018. Even though a sum of Rs. 3.47 million was incurred for recruitment purposes, the recruitments had not been carried out until 28 May 2019 .	Recruitments should be expedited for the essential posts.	The written part of the National Integration Coordinator Examination was held on 16 September 2018 and the oral part was held on 25 February 2019 and once the results have been obtained, actions will be taken to conduct the interview and recruit.

Chapter 04

Performance indicators

4.1 Performance indicators of the Institute
(Based on the Action Plan)

4.1 Division –Administration								
S. No	**Activities**		**Allocation (Mn)**	**Financial Progress**	**Actual output as a % of the Expected output**			
					100%-90%	75%-89%	50%-74%	**Less than 50%**
1	**Office Management**							
	1.1	Office Space Management ,Utility bills ,Security , Cleaning			100%			
	1.2	Management of Daily Postal Activity			100%			
	1.3	Managing Ministry Website			90%			
	1.4	Coordination of RTI			100%			
	1.5	Coordinating of Cabinet Papers			100%			
2	**Personnel Management**							
	2.1	Cadre Management				75%		
	2.2	Maintains of the Personnel Fills				75%		
	2.3	Railway warrant, Season, Agrahara, Distress loan, Festival Advance Etc.			100%			
	2.4	Appointment of the director Board of SOEs			100%			
3	**Training & Development**							
	3.1	Preparation of Training Plan			100%			
	3.1.1	Implementing of Training Plan –Local Training			90%			
	3.1.2	Implementing of Training Plan –Foreign Training			90%			
4	Fleet Management							
	4.1	Renewing License and Insurance						
	4.2	Vehicle Maintainance						
5	Facilitation of Minister and Deputy Minister and Minister's Office				100%			

4.2 Accounts Division

S. No	Activities		Allocation (Mn)	Financial Progress	Actual output as a % of the Expected output			
					Less than 50%	50%-74%	75%-89%	100%-90%
01	Preparation of Annual Financial Statements							
	1.1	Preparation of Financial Statements	1	1				100%
	1.2	Preparation of Advance B Account	1	1				100%
02	Preparation of Annual Budget Estimate		1	1				100%
03	Preparation & submission of Other Reports							
	3.1	Preparation of Annual Imprest Application and Cash Flow Statement	1	1				100%
	3.2	Preparation of Delegation of Authority	1	1				100%
	3.3	Monthly Summery	12	11				92%
	3.4	Bank Reconciliation	12	11				92%
	3.5	Imprest Application	12	12				100%
	3.6	Bills in Hand Report	12	12				100%
	3.7	Expenditure Report	12	11				92%
	3.8	Imprest Reconciliation	4	3			75%	
	3.9	Revenue Report	-	-				
	3.10	Arrears Revenue Report	-	-				
	3.11	Deposit Reconciliation	1	1				100%
	3.12	Annual PAYE Tax Reconciliation	1	1				100%
04	Payments							
	4.1	Payment of Salaries	12	11				92%
	4.2	Other Payments	12	11				92%
05	Asset Management							
	5.1	Submission of Report on assets	1	1				100%
	5.2	Store management	1	1				100%
	5.3	Up to date Maintenance of assets register & Inventory						

06	Submission of Annual Report							
07	Procurement		1	1				100%
	7.1	Preparation & Submission of Procurement Plan						

4.3 Language Rights Division							
S. No	**Activities**	**Allocation (Mn)**	**Financial Progress**	**Actual output as a % of the Expected output**			
				Less than 50%	**50%-74%**	**75%-89%**	**100%-90%**
1	Language Development Programme	42.00	38.03			80%	

4.4 **National Integration Division**							
S. No	**Activities**	**Allocation (Mn)**	**Financial Progress**	**Actual output as a % of the Expected output**			
				Less than 50%	**50%-74%**	**75%-89%**	**100%-90%**
1	Promoting of Coexistence	125.00	95.75			75%	

4.5 **Planning Division**

S. No	Activities	Allocation (Mn)	Financial Progress	Actual output as a % of the Expected output			
				Less than 50%	**50%-74%**	**75%-89%**	**100%-90%**
01	Submitting of Reports	1.20					100%
	1.1 Annual Performance Report 2018						100%
	1.2 Progress Report 2019						
02	Monitoring the Progress	0.80	2.49				
	2.1 Progress of Division under the Ministry	-				80%	
	2.2 Progress of institution coming under the Ministry	-				80%	
03	Coordination of national Programmes	1.00				80%	
04	Reconciliation focus Economic Empowerment and Social Infrastructure Development Project 1 & 2	1288.00	732.27			80%	
05	District Reconciliation Commitee	75.00	39.64			80%	
06	Development Assistance	375.00			50%		

4.6 Internal Audit Division							
S. No	**Activities**	**Allocation (Mn)**	**Financial Progress**	**Actual output as a % of the Expected output**			
				Less than 50%	**50%-74%**	**75%-89%**	**100%-90%**
01	Preparation & obtain approval for the Internal Annual Audit Plan.	-	-				90%
02	Submission of quarterly evaluation report						100%
03	Conducting of Audit and Management committee Meetings						100%
04	Attending COPA & COPE meetings & Coordinating replies for the General Audit Queries						90%

Chapter **05**

Performance of the achieving Sustainable Development Goals (SDG)

5.1 Identified Sustainable Development Goals related to the institution

- Ministry of National Integration, Official Languages , Social Progress and Hindu religious Affairs

No	Goal / Objective	Targets	Indicators of the achievement	Pecentage		
				0% - 49%	50% -74%	75% -100%
01	National Integration Division					
	SGD 16.a Create a peaceful and inclusive society and provide opportunities for all	Developing and Empowering Laws and Policies to Prevent Discrimination	Launching the National Integration Policy	40%		
02	Language Rights Division					
	SGD 16An efficient, transparent service for all	Ensuring the practical implementation of the Official Languages Policy	Number of corrected language name board No of training programs conducted			80%

- Institution under the Ministry

No	Goal / Objective	Targets	Indicators of the achievement	Pecentage		
				0% - 49%	50% -74%	75% -100%
01	Department of Official Languages					
	SGD 04 Provide opportunities for all to achieve quality education	National and international language training Work as the Official Translator of the Government			70%	
02	Official Languages Commission					
	SGD 16An efficient, transparent service for all	Ensuring the practical implementation of the Official Languages Policy	Number of language audits Number of language complaints received			80%
03	National Institute of Language Education and Training					
	SGD 04 Provide opportunities for all to achieve quality education	Making of bilingual civil servants Training of Bilingual Teachers	Number of trained civil servants Number of trained teachers			90%
04	Secretariat for NGOs					
	SGD 17 Utilizing the national and international linkage to implement the institutions	Monitoring of NGOs in a systematic manner Amendments to the Micro Finance Act	Number of monitoring visits Launching New Microfinance Act		50%	

05	Department of Hindu Affairs					
	SGD 04 Provide opportunities for all to achieve quality education	Empowering Hindu children through Dhamma education	Number of registered Dhamma Schools Number of projects implemented Number of beneficiary children		60%	
06	Office for National Unity and Reconciliation					
	SGD 16 .a Creating a peaceful and inclusive society and providing opportunities for all	Carrying out projects for creating a peaceful environment	Number of projects completed		50%	
07	Office of Missing Persons					
	SGD 16 .a Creating a peaceful and inclusive society and providing opportunities for all	Providing relief to the missing persons and their families	Number of relief families	10%		

Chapter 06

Human Resource Profile

6.1 Cadre Management

	ApprovedCadre	Existing Cadre	Vacancies / (Excess)**
Senior	27	12	15
Territory	6	2	4
Secondary	432	253	179
Primary	96	80	16
Grand Total	**561**	**347**	**214**

6.3 Human Resource Development

No	Programme no	No of trainees	Time frame	Total Cost (Rs. 000)		Nature of Programme (Local / Foreign)	Output / Knowledge acquired *
				Local	Foreign		
1	Basic/ Advance Course of second Language	13	2019.02.07 07.02.2019	Free of charge		Local	Enhancing knowledge, skills and attitudes of staff to provide efficient and effective service to the public
2	Teacher Training workshop on Sinhala/English/ Tamil teaching .	2	From 07.01.2019 to 21.01.2019	Free of charge		Local	
3	Duty and Responsibility of Cashier	1	21.01.2019	5,000.00	-		
4	Workshop on Gender	4	25.01.2019	Free of charge		Local	
5	Maintaining and maintaining fixed assets related to property / equipment	2	29.01.2019	5,000.00	-	Local	Enhancing knowledge, skills and attitudes of staff to provide efficient and effective service to the public
6	Secretariat for Coordinating Reconciliation Mechanisms	50	18.02.2019	Free of charge		Local	
7	Personal file Management	3	From 14.02.2019 to 15.02.2019	39,000.00	-	Local	
8	Training Course on Office Management, Management & Leave	70	28.02.2019	44,275.00	-	Local	
9	Provisions of the Establishments Code	2	From 14.03.2019 to 15.03.2019	Free of charge		Local	
10	Basic accounting concepts and accounting standards	4	From 14.03.2019 to	34,000.00	-	Local	

			15.03.2019				
11	Procedure of Recruitment	1	From 27.05.2019 to 28.05.2019	8,500.00	-	Local	
12	ICT (Basic Computer Training)	5	From 03.06.2019 to 04.06.2019	65,000.00	-	Local	
13	Workshop on Advance B Accounts	3	04.06.2019	15,000.00	-	Local	
14	Diploma on Tamil	1	28.06.2019	16,500.00	-	Local	
15	Effective management skills	1	From 20.06.2019 to 21.06.2019	8,500.00	-	Local	
16	Machinery and Vehicle Administration	2	From 24.06.2019 to 25.06.2019	12,000.00	-	Local	
17	New Audit Act	80	24.06.2019	52,400.00	-	Local	
18	Course on Stock Management	1	From 27.06.2019 to 26.07.2019	18,000.00	-	Local	
19	Annual Board of Survey	1	18.07.2019 to 19.07.2019	13,000.00	-	Local	
20	Government Pay Roll System	1	From 31.07.2019 to 02.08.2019	18,000.00	-	Local	Enhancing knowledge, skills and attitudes of

21	Expert lecture on drug abuse prevention	All staff of the Ministry	30.07.2019	5,630.00	-	Local	staff to provide efficient and effective service to the public
22	Training on Preparing Cabinet Paper	1	From 09.07.2019 to 23.07.2019	7,800.00	-	Local	
23	English Diploma – II stage	1	28.08.2019	25,000.00	-	Local	
24	Workshop on preparing Project Proposal	25	21& 20.08.2019	168,000.00	-	Local	
25	Wellness for mental well-being	100	29.08.2019	15,400.00	-	Local	
26	Workshop on Foreign Leave	2	09.09.2019.	10,000.00	-	Local	
27	Workshop on Leave	2	17.09.2019	7,600.00	-	Local	
28	Advanced Excel Programme	2	19 & 20.08.2019.	34,000.00	-	Local	
29	Workshop on Retirement System	4	04.09.2019	15,200.00	-	Local	
30	Outreach Active Workshop	100	29.09.2019	348,376.00	-	Local	
31	Preparation of Project Proposal (Residential fee)	14	20 & 21.08.2019	23,800.00	-	Local	
32	Expertise Lecture	100	01.10.2019	6,900.00	-	Local	
33	Expertise Lecture on Information Act	120	16.10.2019	10,090.00	-	Local	
34	Awarding certificate for Outreach Active Workshop	100	29.09.2019	17,000.00	-	Local	
35	Workshop on office management	45	14.11.2019	13,225.00	-	Local	
36	Diploma in Tamil	1	18.08.2019	23,000.00	-	Local	

37	Work shop for KKS	16	07.12.2019	64,000.00	-	Local	
38	Basic Tamil course	16	From 23.09.2019 to 10.12.2019	18,400.00	-	Local	
39	International Programme on Management	2	17.03.2019 to 24.03.2019	500,000.00	-	Foreign	
40	Technical Exchange Mission	2	17.02.2019 to 03.03.2019	US $ 2850 and Pound 150	-	Foreign	Enhancing knowledge, skills and attitudes of staff to provide efficient and effective service to the public
41	2019 Seminar on Ethnic Policies and Practices for Developing Countries	2	From 16.08.2019 to 05.09.2019	Pound 150	-	Foreign	
42	Seminar on China's Development Experience Policies for Sri Lanka	1	From 01.09.2019 to 02.10.2019	US $ 1200 and Pound 75	-	Foreign	
43	Invitation for Capacity Development Measure	3	22.09.2019 to 27.09.2019	US $600	-	Foreign	
44	The Inclusion Mobility and Multilingual Education	2	From 23.09.2019 to 26.09.2019	US $ 120	-	Foreign	

Chapter 07

Compliance Report

No.	Applicable Requirement	Compliance Status (Complied/Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
1	**The following Financial statements/accounts have been submitted on due date**			
1.1	Annual financial statements	**Complied**		
1.2	Advance to public officers account	**Complied**		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	-		
1.4	Stores Advance Accounts	-		
1.5	Special Advance Accounts	-		
1.6	Others	**Complied**		
2	**Maintenance of books and registers (FR445)/**			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	**Complied**		
2.2	Personal emoluments register/ Personal emoluments cards has been maintained and update	**Complied**		
2.3	Register of Audit queries has been maintained and update	**Complied**		
2.4	Register of Internal Audit reports has been maintained and update	**Complied**		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	**Complied**		
2.6	Register for cheques and money orders has been maintained and update	**Complied**		
2.7	Inventory register has been maintained and update	**Complied**		
2.8	Stocks Register has been maintained and update	**Complied**		

2.9	Register of Losses has been maintained and update	**Complied**		
2.10	Commitment Register has been maintained and update	**Complied**		
2.11	Register of Counterfoil Books (GA – N20) has been maintained and update	**Complied**		
03	**Delegation of functions for financial control (FR 135)**			
3.1	The financial authority has been delegated within the institute	**Complied**		
3.2	The delegation of financial authority has been communicated within the Institute	**Complied**		
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	**Complied**		
3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	**Complied**		
4	**Preparation of Annual Plans**			
4.1	The annual action plan has been prepared	**Complied**		
4.2	The annual procurement plan has been prepared	**Complied**		
4.3	The annual Internal Audit plan has been prepared	**Complied**		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	**Complied**		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	**Complied**		
5	**Audit queries**			
5.1	All the audit queries has been replied within the specified time by the Auditor General	**Not Complied**		

6	**Internal Audit**			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2))DMA/1-2019	**Complied**		
6.2	All the internal audit reports has been replied within one month	**Not Complied**		
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	**Complied**		
6.4	All the copies of internal audit reports has been submitted to the Auditor General interms of Financial Regulation 134(3)	**Complied**		
7	**Audit and Management Committee**			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019	**Complied**		
8	**Asset Management**			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	**Complied**		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	**Complied**		
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	**Not Complied**		

8.4	Theexcessesanddeficitsthatweredisclosedthroughtheboardofsurveyandotherrelatingrecommendations,actionswerecarriedout during the period specified in the circular	**Complied**		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	**Complied**		
9	**VehicleManagement**			
9.1	The daily running charts and monthly summaries of the pool vehicleshad been prepared and submitted to the Auditor General on due date			
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning			
9.3	The vehicle logbooks had been maintained and updated			
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident			
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	**Complied**		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term			
10	**Management of Bank Accounts**			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	**Complied**		
10.2	The dormant accounts that had existed in the year under review or since previous years settled	**Complied**		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statementsandforwhichadjustmentshadtobemade,andhadthose balancesbeensettledwithinonemonth	**Complied**		

11	**Utilization of Provisions**			
11.1	Theprovisionsallocated hadbeenspentwithoutexceedingthelimit	**Complied**		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	**Complied**		
12	**Advances to Public Officers Account**			
12.1	The limits had been complied with	**Complied**		
12.2	A time analysis had been carried out on the loans in arrears	**Complied**		
12.3	The loan balances in arrears for over one year had been settled	**Complied**		
13	**General Deposit Account**			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	**Complied**		
13.2	The control register for general deposits had been updated and maintained	**Complied**		
14	**Imprest Account**			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	**Complied**		
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task	**Not Complied**		
14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371	**Complied**		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	**Complied**		
15	**Revenue Account**			
15.1	The refunds from the revenue had been made in terms of the regulations	-		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	-		

15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	-		
16	**Human Resource Management**	-		
16.1	The staff had been paidwithin the approved cadre			
16.2	All members of the staff have been issued a duty list in writing			
16.3	All reports have been submitted to MSD interms of their circular no.04/2017 dated 20.09.2017			
17	**Provision of information to the public**			
17.1	An information officer has been appointed and a proper register of information is maintained and updatedin terms of Right To Information Act and Regulation			
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures			
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act			
18	**Implementing citizens charter**			
18.1	Acitizenscharter/Citizensclient'scharterhas been formulated and implemented by the Institution interms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management			
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular			
19	**Preparation of the Human Resource Plan**			

19.1	A human resource plan has been prepared interms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.			
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in theaforesaid Human ResourcePlan			
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular			
19.	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular			
20	**Responses Audit Paras**			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	**Complied**		