



வார்டிகை கார்டீசு சா஁ன வார்டால  
வருடாந்தசெயல் நிறைவேற்றுகை  
**Annual Performance Report**  
**2015**

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சட்டமும் ஓழுங்கும் மற்றும் தெற்கு அபிவிருத்திஅமைச்சு  
Ministry of Law & Order and Southern Development

# **Annual Performance Report**

## **2015**

**Ministry of Law & Order and Southern Development**

13<sup>th</sup> Floor, Sethsiripaya - StageII  
Battaramulla.

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## 01. Introduction

The peaceful ambience prevailing throughout a country can be defined as the basic foundation for its development. The balanced development policy is one of an important aspects for the achievement of a sustainable development. The Ministry of Law & Order established by the Extraordinary Gazette Notification 1823/70 of 16.08.2013 with the objective of setting up of a free and peaceful ambience has performed its functions under the relevant scope in order to safeguard public security and order.

In keeping with the concept “Compassionate Government – A Stable Country” as well as to reach a balanced development policy the duties of this Ministry have been further extended with the re-designation as Ministry of Public Order, Disaster Management and Christian Affairs by the Extraordinary Gazette Notification 1897/15 dated 18.01.2015. Subsequently it was re-designated as Ministry of Public Order and Christian Affairs by the Extraordinary Gazette Notification 1905/04 dated 09.03.2015 bringing in the Department of Police, Special Task Force, Department of Registration of Persons, Department of Immigration and Emigration, Department of Christian Religious Affairs and National Dangerous Drugs Control Board under its purview. Thereafter the Ministry was re-designated as the Ministry of Law & Order and Prison Reforms by the Extraordinary Gazette Notification 1933/13 of 21.09.2015 with the Department of Police, Special Task Force, Department of Prison, National Dangerous Drugs Control Board, Department of Community Based Corrections and the Training Schools for Juvenile Offenders were in operation under the Ministry.

Accordingly the Ministry of Law & Order and Southern Development was established by the Extraordinary Gazette Notification 1942/10 of 24.11.2015 for strengthening the objective of creating a peaceful ambience through safeguarding the public order of our motherland as well as for the contribution in respect of a balanced development of southern area.

Responsibility entrusted with this Ministry in acquiring the provincial development targets towards the sustainable development and also in creating a society with law abiding and virtuous citizens, is enormous. The Ministry performs its responsibilities through formulation of policies, guidance, supervision, performance evaluation and follow up activities for the improvement of the institutions such as the Department of Police, Special Task Force, National Dangerous Drugs Control Board and Galle Heritage Foundation.

### **Conforming Guidance .....**

“I will establish Independent Commissions to secure the impartiality of Judicial, Police Elections, Auditing Institutions and the office of the Attorney-General.”

“I will introduce an apolitical merit system to secure the impartial functioning of the Public Service in accordance with government policies.”

“Maximum action will be taken to prevent the abuse of women and children that has grown to unbelievable proportions in the country due to the wrong actions of people of all walks of life. I will provide facilities to speed up and end in a short span of time the trials related to these offences. Thereby I will act to completely stop the abuse of women and children.”

(Compassionate Government - A Stable Country - Page No.16)

“A Special Force will be established, combining the National Intelligence Service, the Special Task Force, Sri Lanka Customs and the Authority for the Control of Dangerous Drugs to suppress drug dealers.”

“Special rehabilitation Centres will be established to rehabilitate drug addicts.”

(Compassionate Government - A Stable Country - Page No.24)

### **Vision**

**“To be the pioneer in that of creating a Disciplined Country, Law Abiding Society and Prime Leader of the Southern Development”**

### **Mission**

**“Maintenance of a peaceful ambience within the country in the establishment of Law and Order, Prevention of Terrorism, Road Patrol and Vehicular Traffic Control, Prevention and Control of the Use of Dangerous Drugs and also to enhance the Social and Economic Condition of the Community in the Southern Province through utilization of Physical and Human Resources in the area Sustainably.”**

## Objectives

- To take legal action in equally and fairly for the maintenance of a peaceful ambience which enables each and every citizen live without fear and apprehension.
- To take necessary measures for preventing and stifling various crimes, anti social acts and violence.
- To quell the fear of social crimes by means of bringing those persons who resort to various crimes, anti social acts and violence to book.
- To control the vehicular traffic for facilitating transport
- To prevent the use and circulation of dangerous drugs and socially reintegrate the drug addicts after rehabilitating them
- Creating of additional income generating methods for the low income community in the Southern Province.
- Development of infrastructure within the divisions in the Southern area of which minimum infrastructure is available.
- Creating of economic units for the promotion of industries and current services in relation to the Airport and Harbour.
- Improvement of facilities, industries and services of the tourist destinations in the southern area.
- Proper maintenance of national heritages and places with a current value that are situated in the Southern aarea.



## Staff of the Ministry

Staff of the Ministry as at 31.12.2015

Numeric Table - 01

S. No	Designation	Service	Class	Salary Scale	Approved Number			Strength as at 31.12.2015		
					Permanent	Casual	Contract	Permanent	Casual	Contract
01	Secretary	-	-	SL 2006	01			01		
02	Additional Secretary	SLAS	SP	SL 3-2006	02			01		
03	Chief Finance Officer	SLAS	SP	SL 3-2006	01			01		
04	Senior Assistant Secretary	SLAS	I	SL 1-2006	03			03		
05	Director (Planning)	SLPS	I	SL 1-2006	01			01		
06	Chief Internal Auditor	SLACS	I	SL 1-2006	01			01		
07	Assistant/Deputy Director Planning	SLPS	II/III	SL 1-2006	01			01		
08	Assistant Secretary	SLAS	II/III	SL 1-2006	03			01		
09	Accountant	SLAS	II/III	SL 1-2006	02			01		
10	Legal Officer	Departmental	II/III		01					
11	Administration Officer	PMAS	Supra	MN 7-2006A	01					01
12	Translator (Sinhala-English)	T.S	Spe I	MN 6-2006A	01					
13	Translator (Sinhala-Tamil)	T.S	I/II	MN 6-2006A	01					
14	Coordinating Secretary to the Secretary		Casual		01			01		
15	Information and Technology Officer	I&TS	Class II Grade II	MN 6-2006A	01					
16	Statistical Officer		I/II		01					
17	Development Officer	D.O.	III,II,I	MN 4-2006A	24			13		
18	Public Management Assistant	PMSA	III,II,I	MN 2-2006A	40			33		01
19	Driver	D.S	III,II,I	PL3-2006	15			12		
20	Office Assistant	KKS	III,II,I	PL 1-2006	18			16	01	
<b>Total</b>					<b>113</b>			<b>86</b>	<b>01</b>	<b>02</b>

Source – Administration Division of the Ministry

## 02.Overall Performance of the Ministry

### 2.1. Enhancing the lives of Civil Community.....

#### 2.1.1. Provision of policy and strategic guidance required to speed up the solutions for crimes reported in the Island

As indicated in the table 02 the number of crimes during the year 2013 was reported as 1,172,793 and it was increased up to 1,180,805 during 2014. A decrease up to 1,129,555 is evident during the year under review and it is a better result of the guidance given by the Ministry for the Department of Police and Special Task Force.

#### Classification of reported crimes and solutions given

Numeric Table – 02

Type of Crimes	2013		2014		2015	
	Reported	Solved	Reported	Solved	Reported	Solved
Grave Crimes	55,349	32,791	50,962	29,396	40,188	13,049
Minor Offences against Persons	45,282	33,094	42,368	30,561	43,870	30,292
Minor Offences against property	26,138	15,703	21,827	11,691	30,685	14,407
Minor Complaints	1,046,024	1,044,465	1,065,648	1,063,413	1,014,812	1,014,291
Total	1,172,793	1,126,053	1,180,805	1,135,061	1,129,555	1,072,039
Percentage		96%		96%		95%

Source – Sri Lanka Police

Resolution of grave crimes means the number of suspects arrested and number of cases finalized through finding solutions by Sri Lanka Police or on referral to the Mediation Board have been indicated as minor offences and minor complaints. It was 96% during the year 2013 and 2014 and although it was decreased by 1% upto 95% during 2015, the percentage can be considered as better progress.

#### 2.1.2. Provision of assistance to prevent and control crimes against women and children

Taking into consideration the crimes reported against women and children and solutions given a decrease can be seen in the percentage of 47% of solutions during 2013 up to 42% during 2014. As per the table No.3 percentage was increased up to 68% in the year 2015 due to the proper guidance of the Ministry.

**Crimes reported against women and children and solutions given**

Numeric Table - 03

Type of Crime	2013		2014		2015	
	Reported	Solved	Reported	Solved	Reported	Solved
<b>Crimes against Children</b>	6,040	2,109	5,868	1,648	5,911	5,102
<b>Crimes against Women</b>	8,320	4,672	8,434	4,399	8,288	4,579
<b>Total</b>	14,360	6,781	14,302	6,047	14,199	9,681
<b>Percentage</b>		47%		42%		68%

*Source-Sri Lanka Police***2.1.3. Taking necessary steps in order to streamline the vehicular traffic so as to secure the lives and property of the people**

The numeric table No.4 on vehicular accidents vouches for the fact that the number of vehicular accidents is on the decline as a result of the progress initiated even amidst an emerging situation where a rapid growth in the number of vehicles throughout the country is evident.

**Vehicular Accidents**

Numeric Table- 04

Year	Fatal Accidents	Serious Accidents	Minor Accidents	Accidents with Damage	Total Accidents	Number of Vehicles	No. of accidents for 1,000 vehicles
2013	2,190	6,870	13,525	15,292	37,877	5,203,678	07
2014	2,261	6,847	12,950	13,992	36,050	5,633,234	96
2015	2,590	7,719	13,095	13,514	36,918	6,302,141	06

*Source – Sri Lanka Police***2.1.4. Taking steps required to disclose illicit liquor and narcotic drugs related offences**

The following numeric table No.5 shows an increase of 97% during the year under review and this progress was achieved as a result of the directives given to the Department of Police and Special Task Force in controlling the illicit drugs and narcotic related drugs offences.

**Narcotic Drugs**

Numeric Table- 05

S. No	Offence	2013		2014		2015	
		Reported	Solved	Reported	Solved	Reported	Solved
1	Reported offences and solutions of narcotic drugs	73,383	70,678	74,366	71,712	89,996	87,846
2	Reported offences and solutions of liquor related drugs.	124,603	119,198	114,790	110,234	113,944	109,256
<b>Total</b>		<b>197,986</b>	<b>189,876</b>	<b>189,156</b>	<b>181,946</b>	<b>203,940</b>	<b>197,112</b>
<b>Percentage</b>			<b>96%</b>		<b>96%</b>		<b>97%</b>

*Source – Sri Lanka Police*

As a result of the analysis carried out on the expansion of narcotic drugs and directives thereby given, it was able to raid more illicit narcotic drugs. The following numeric table No-6 confirms raid of more illicit drugs .

**Narcotic drugs related arrests**

Numeric Table- 06

Narcotic Drugs	Number of Arrest								
	2013			2014			2015		
	Kg	g	mg	Kg	g	Mg	kg	g	mg
<b>Cannabis</b>	10,361	336	365	10,758	19	886	13,253	55	225
<b>Opium</b>	-	496	150	-	5	-	-	249	500
<b>Hashish</b>	-	274	5	1	95	107	4	187	630
<b>Heroin</b>	337	859	965	312	549	4	44	521	89
<b>Morphine</b>	-	112	130	-	-	90	-	-	-
<b>Cocaine</b>	-	-	-	-	2	964	81	672	333
<b>Other</b>	139	700	185	46	852	961	166	751	909
<b>Total</b>	<b>10,837</b>	<b>2,777</b>	<b>1,800</b>	<b>11,117</b>	<b>1,522</b>	<b>3,012</b>	<b>13,548</b>	<b>2,435</b>	<b>2,686</b>

*Source – Sri Lanka Police*

### 2.1.5. Assistance for suppression of corruptions

Steps have been taken to prevent offences such as prostitution, maintaining of brothels as well as 31 statutory offences such as illicit wood transportation, illicit sand mining and soil transportation. The numeric table No.07 shows 95% exceedings due to the remedial measures taken by the Police Department and Special Task Force to the instructions and directions of the Ministry.

#### Corruptions and statutory offences

Numeric Table- 07

S. No.	Offences	2013		2014		2015		
		Reported	Solved	Reported	Solved	Reported	Solved	%
1	Corruptions (6)	2,724	2,627	1,921	1,856	1,796	1,788	99.5 %
2	Statutory Offences (31)	73,124	69,541	54,877	52,998	46,290	43,896	94%
Total		75,848	72,168	56,798	54,854	48,086	45,684	95%
Percentage			95%		97%		95%	

Source – Sri Lanka Police

### 2.1.6. Other raids carried out by the Special Task Force

The numeric table No.08 shows the number of persons arrested as a result of engaging in informal and illicit activities by the Special Task Force which is functioned as a special project of the Ministry.



*Narcotics related raids by STF*

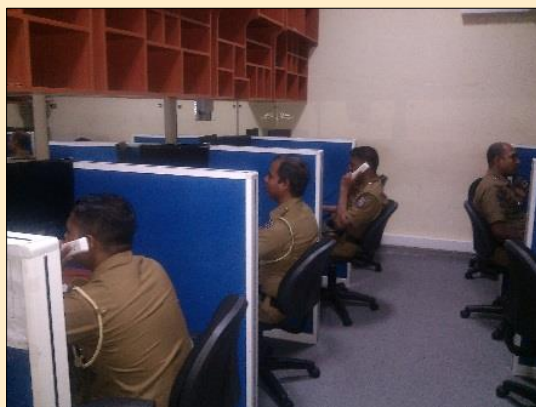
**Other raids carried out by the STF**

Numeric Table- 08

S. No.	Arrested Contrabands		No.of raids	Quantity Arrested	No. of Persons Arrested
1	Dust Tea		29	325,655.900 Kg	45
2	Transportation of Cattle		31	272 Cattles	75
3	Rotten Meat		19	3,460,900 Kg	57
4	Weapons & explosives		23	Weapons (Local) 16 Revolver 02 Detonator 336 Hand Grenade 04 Cartridge (shot Gun) 07	26
5	Illicit Gem Mining		58	Compressor 12 Backhoe22	125
6	Drug related raids	Drugs	256	Permitted Drugs 454 Illicit Drugs 16,002	284
		Cigarettes	25	201,384	26
7	Other			-	81
Total			479		719

*Source – Special Task Force***2.1.7. Management of Public Grievances**

A special service such as making the police aware in order to take quick action at a crime, relief for the matters that are not taken into action by the police is rendered through this service. Complaints, received and the progress in finding solutions are shown below:

**118 Emergency Unit**

**Number of public grievances received and the measures taken****Numeric Table- 09**

<b>S. No</b>	<b>Management measure</b>	<b>2015</b>		<b>Percentage</b>
		<b>Complaints Received</b>	<b>Complaints Solved</b>	
1	Tell IGP	2,082	2,019	96%
2	Public Day of IGP	1,055	780	74%
3	Public Relief Room	1,881	1,429	76%
4	119 Emergency Calls	903,245	899,181	99%
5	118 Emergency Calls	155,357	137,300	88%
<b>Total</b>		<b>1,063,620</b>	<b>1,040,709</b>	<b>98%</b>

*Source – Sri Lanka Police*



## 2.2. Policy Initiatives for a regularized Police Service

### 2.2.1. Updating of the Police Ordinance

In terms of the Cabinet approval received in 2014 an internal committee from the Department of Police and an external committee comprising of veterans in the field was the field appointed. Accordingly amendments to be made to the Ordinance were identified. The committee has proposed to draft a new Act rather than to amend the Ordinance. Also Hon. Prime Minister at a meeting dated 26.05.2015 has given instructions to introduce a new Act. Action is being taken to obtain the Cabinet approval in that connection.

### 2.2.2. Establishment of a Police University

Steps are underway for drafting legal documents, obtaining Cabinet approval and financial assistance for the establishment of a University in creating police officers empowered in knowledge, attitude and skills.



*Discussion held for the purpose establishing the Police University in Session*

### 2.2.3. For the management of traffic congestion

A one day workshop with the participation of the related institutions presided over by Hon. John Amarathunga, the Minister Incharge was held on 06.06.2015 at Sri Lanka Institute of Development Administration (SLIDA) with a view to approach policy decisions required for vehicular traffic. Short term and long term proposals were identified to avoid increasing traffic congestion in Colombo and suburb areas. Moreover, the importance of putting into practice of the views set out in the Interim Report of the special Parliamentary Committee to look into the matters relating to rapidly increasing vehicle accidents as pointed out in the Parliamentary series of publications No. 351 was emphasized.



*Supporting to control the traffic congestion*



## **2.3. For the progress of the Ministry and Institutions under the purview of the Ministry**

### **2.3.1. For the regularization of functions in relation to Accounts**

A one day workshop was held on 15.05.2015 at the Auditorium, Sethsiripaya Stage II, for 80 senior officers including Accountants attached to the Department of Police in relation to regularization of proper accounting, reporting and adherence to circulars and guidelines as well as enhancing of attitudes and positive thinking.

### **2.3.2. For the regularization of planning and procurement process**

A workshop was held on 11.08.2015 regarding the regularization of planning and procurement process at the Auditorium of Construction Development at Pelawatta for 125 senior officials including Planning Officers in each and every institutions coming under the Ministry.



*Planning and Procurement workshop in progress*

### **2.3.3. Progress Review Meetings**

Action has been taken to conduct 05 Progress Review Meetings with the participation of all the institutions under the Ministry. As a result of that it was able to identify issues connected to each institution and to find and initiate relevant measures in that connection



*At a progress review meeting*

### 2.3.4. Celebration of International Anti Drugs Day

International Anti-Drugs Day celebration was held on 26.06.2015 at the Temple Trees under the patronage of Hon. Prime Minister and with the participation of approximately 8,000 people with a view to make the general public aware on the effects of misuse of dangerous drugs and chemicals and to control the international drug trafficking.



*At the celebration of International Anti-Drugs Day*

## 2.4. Performance of the Development Projects initiated under the supervision of the Ministry

- Construction of 399 prefabricated buildings for the Department of Police and 142 prefabricated buildings for the Special Task Force under the supervision of the Central Engineering Consultancy Bureau has been finalized. These buildings are used in respect of the residential facilities and sanitary facilities of Police and Special Task Force personnel.



*Inside and outside views of the prefabricated buildings*

- Construction of 02 buildings using the prevailing provision amounting to Rs. 41 Million at Katana Police Academy and Kalutara Police Training College in order to enhance the vocational development of police personnel has been finalized and construction work on 17 buildings is under way.



*Buildings constructed*

- Preliminary measures in establishing a Project Management Unit for the smooth initiation of newly introduced Police Information and Communication System project of the department have been worked out.





- Under the directives given by the Ministry actions have taken to develop infrastructure facilities of Sri Lanka Police constructing new police buildings amounting to Rs. 592 Million. Some of them are Ella, Deniyaya, Katana, Badulla, Ambanpola, Point Pedro, Wellawa and Weeravila Police Stations and SP's Office Tangalle, SP's Office in Panadura, ASP's Office in Mahawa, a Circuit Bungalow for Inspectorate and a Circuit Bungalow for Junior Police Officers in Nuwara Eliya.



*Police Station in Point Pedro*



*Circuit Bungalow for Junior Police Officers in N'Eliya*

- 18 buildings have been constructed with the provision of Rs. 44.32 Million so as to solve the issue on buildings at Special Task Force. Amongst them are Lavatory System at Gonahena camp, pavilion of the Katukurunda Swimming Pool, Three storied building at the Headquarters, main gate and the front fence at Ampara Camp, front path and gate of Haputhale Camp and other buildings are under construction.



*STF Headquarters*

## 2.5. Progress of the institutions which are not under the purview of the Ministry

### 2.5.1. Enhancing the International Co-operation

During the period under review, Sri Lanka and the Russian Federation entered into a memorandum of understanding on exempting the official and diplomatic passport holders for a certain period of time from the requirement of obtaining visas at the points of entry to the two countries with a view to enhancing the international co-operation between them.



*Highlights of the agreement entered*

### 2.5.2. Taking preliminary measures for the issuance of electronic National Identity Cards

With the objective of issuing an electronic National Identity Card to all the citizens of 15 years and above and establishing a mechanism in verifying and exchanging information, action has been taken during the year under review to obtain legal approval, training and appointing staff, strengthening divisional secretariats training on a collection of data, taking of photographs and etc.



*Workshop to train Grama Niladharis on finger print taking process*

### 2.5.3. A training for Prison Guards

Hundredth batch of the trained prison Guards (208 Officers) in the history of Prison were passed out on 15.09.2015 at a ceremony held under the patronage of Hon. ThilakMarapanaMinister of Law & Order and Prison Reforms.



*Passing out Ceremony*

### 2.5.4. Assistance for construction and rehabilitation of churches

Necessary action has been taken for the renovation and reconstruction activities of 33 Churches island wide including St.Anthony's Church in Wasalakotte and National shrine of our Lady of Marandamadhu.

### 2.5.5. Making the Police personnel aware on Automated Finger Print System

A workshop was held by the Department of Registration of Persons for the police personnel on automated identification methods of the criminals. It is expected to expedite the process of bringing the criminals before the law.



*Awareness Programme*

### 03. Performance of the Divisions

#### 3.1. Administration Division

- All the institutional as well as internal administration of the Ministry are performed by this Division.
  - Taking into consideration the amendments to the scope of the Ministry preliminary actions were taken for obtaining of the approval of cadre for the following 26 posts:
    - Additional Secretary 01
    - Chief Financial Officer 01
    - Senior Assistant Secretary 01
    - Accountant 01
    - Legal Officer 01
    - Statistical Officer 01
    - Development Officers 10
    - Management Assistants 10
  - Changes in staff of the Ministry were as per the table No.10 and actions in regard to that were taken by the Administration Division.

#### Changes in Staff - 2015

Numeric Table- 10

S. No.	Designation	Service	Approved Cadre	No. of Officers Transferred from Ministry	No. of Officers Retired	No. of Officers Resigned	No. of Officers Transferred to Ministry
1	Secretary		01	02	-	-	02
2	Additional Secretary	SLAS	02	02	-	-	02
3	Chief Financial Officer	SLAS	01	-	-	-	-
4	Senior Assistant Secretary	SLAS	03	-	-	-	01
5	Director (Planning)	SLPS	01	01	-	-	01
6	Chief Internal Auditor	SLAS	01	-	-	-	01
7	Assistant Secretary	SLAS	03	03	-	-	02
8	Development Officer	DO	24	01	-	-	03
9	Management Assistant	MA	40	02	-	-	09
10	Driver	Driving	15	04	-	-	05
11	Office Assistant	KKS	18	01	-	-	03

Source – Administration Division of the Ministry

- Training facilities within the country were provided for 59 officers in 2015 with a view to enhance their knowledge, technical ability and language proficiency.

**Local Training Programmes****Numeric Table- 11**

<b>Course of Training</b>	<b>No. of officers participated</b>
Workshop on professionalism for institutional development (Sri Lanka Foundation)	01
Diploma in Psychology (University of Kelaniya)	01
Office Management & Attitude Development	12
Human Resources Management	04
Provisionsof Establishment Code	15
Project Management	01
Legal background for public officers	05
State Land Management	01
Government Audit	03
Government Payment Scheme	02
Treasury Provisions and Management	01
Business Letter Writing Skills	01
Public Accounts	07
Salary Conversion	01
Matters related to Pension	04
<b>Total</b>	<b>59</b>

*Source – Administration Branch of the Ministry*

- During the year 2015 four staff officers of the Ministry have took part for overseas training and conferences and the details are given in the numeric table No. 12.



**Overseas Training****Numeric Table- 12**

<b>Name of the Officer</b>	<b>Designation</b>	<b>Country</b>	<b>Training Course</b>	<b>Period</b>
Mr. T.M.K.B. Tennakoon	Secretary	Australia	Summit against external violence	04 Days
Mr. Ananda Hettiarachchi	Chief Financial Officer	U.S.A	Financial Management	02 Weeks
Mr. V.K.H. Kolitha	Chief Auditor	U.S.A	Finance Management	02 Weeks
Mr. OshadaGunatilaka	Assistant Secretary	Miyanmar	Bay of Bengal Initiative for Multi-Sectoral Technical and Economic Cooperation (BIMSTEC)	03 Days

*Source – Administration Branch of the Ministry*

- Activities such as purchasing of office equipments and furniture, cleaning and maintaining of office, payments of water bills, electricity bills and rent, repairing and servicing of computers, Photocopiers, fax machines, printers, vehicles were performed.
- Seven Cabinet Memoranda have been submitted and approval have been obtained.
- Parliamentary activities required for a new office for the Ministry were initiated in 2015.
- Administration Division has given its support for the Police Department, Special Task Force, National Dangerous Drugs Control Board and Gall Heritage Foundation in respect of administrative and institutional functions.

### 3.2. Police Division

- All activities with regard to administration and discipline of police officers.
- While steps being taken to revise and prepare scheme of recruitment for all the posts of Police.
- 58 Cabinet Memoranda have been submitted with Hon. Minister's Signature seeking approval of the Cabinet of Ministers.
- Action was taken to rename Police Posts such as Silavathura, Medagoda, Mamaduwa, Purawasankulam, Ulukkulam and Parayanakulam as Police Stations and to set up of a new Police Station at Katana.
- Co-ordination and functions in regard to the requests of Police Security and escorts.
- Preliminary actions have taken in relation to acquisition and take over of 479 lands for Police Stations, Police Posts and Camps for Special Task Force.
- Approval was obtained for the proposal to increase the number of police personnel sent for United Nations Peace Keeping Force, and submitted to the United Nations Office through the Ministry of External Affairs.
- 26 Police Officers were given opportunity to take part in the duties of United Nations Peace Keeping Force during the year 2015.
- Submission of 23 answers for question raised by Members of Parliament during the year.
- Co-ordination for provision of reports for Parliament Consultative Committee, Public Petition Committee and Ombudsman.
- Relevant co-ordination for the preparation of a new Police Act instead of the present police Ordinance which is in operation without any amendment from the last amendment in 1984.
- Memorandum of Understanding was signed with the joint coordination of Ministry of Justice, Department of External Resources and this Ministry between the Korean International Cooperation Agency with a view to enhance practical and theoretical knowledge on Judicial Science.

### 3.3. Finance Division

- Financial Provisions in 2015 were managed productively and accordingly financial progress is 85% (Recurrent Expenditure 98%, Capital Expenditure 75%)

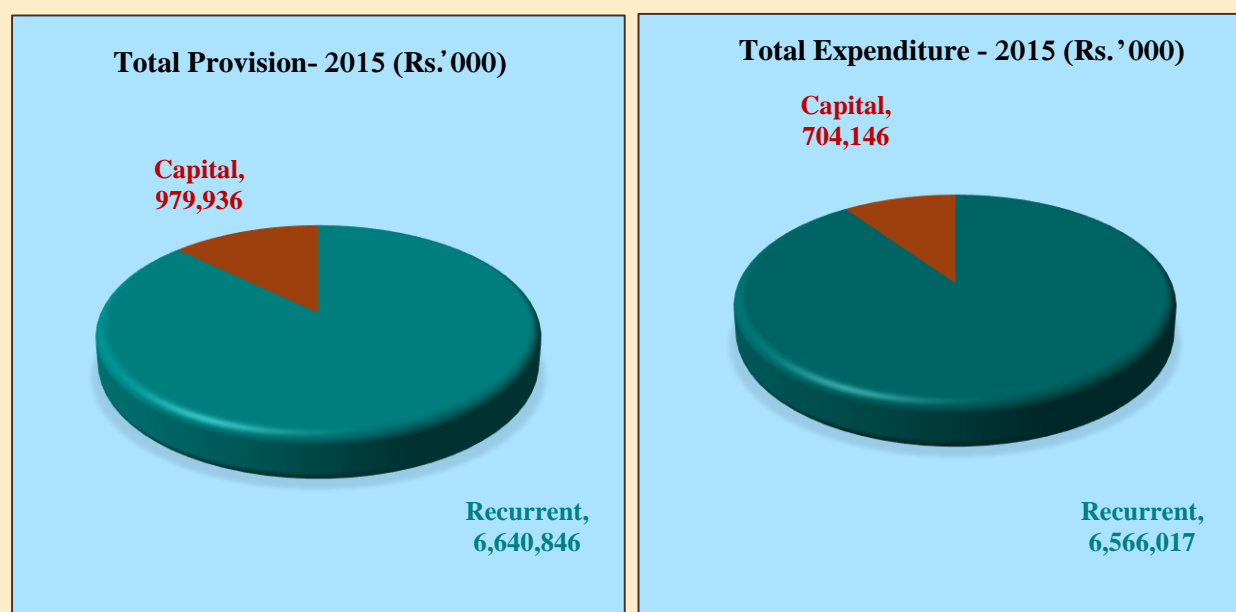
#### Financial Provisions received and utilization - 2015

Numeric Table- 13

Rs.000

Project	Type of Expenditure	Estimated Provisions	Transfers on F.R. 66	Net Provision	Total Expenditure	%
Minister's Office	Recurrent	27,700	3,663	31,363	30,193	99%
	Capital	2,300	550	2,850	2,524	88%
Ministry Administration and institutional Service	Recurrent	297,950	6,474	304,424	290,162	95%
	Capital	49,010	550	48,460	27,769	57%
STF	Recurrent	5,758,200	540,000	6,298,200	6,245,662	99%
	Capital	928,000	-	928,000	673,853	72%
Staff of the State Minister	Recurrent	6,859	-	6,859	-	0%
	Capital	626	-	626	-	0%
Total	Recurrent	6,090,709	550,137	6,640,846	6,566,017	98%
	Capital	979,936	-	979,936	704,146	71%

Source-Finance Branch of the Ministry



### ➤ Financial Activities

- Action has been taken to submit the budget estimates of year 2016 to the Department of Budget including Department of Police, Special Task Force, Department of Registration of Persons, Department of Immigration and Emigration, Department of Christian Affairs and National Dangerous Drugs Control Board which were under the purview of the Ministry along with the letter No.POD/ACC/13/15 dated 20.07.2015.
- Expenditure and receipts to Public Officers Advance 'B' Account were properly managed.

### Public Officers Advance 'B' Accounts

**Numeric Table- 14**  
**Rs.'000**

Subject	Maximum Limit of Expenditure	Minimum Limit of Receipts	Maximum Limit of Debit
Limitations provided by Appropriation Act	20,000	10,500	618,000
Actual amounts at the end of the year	975	11,404	167,733
<b>Total</b>	<b>20,975</b>	<b>21,904</b>	<b>785,733</b>

*Source—Finance Division of the Ministry*

- Two cabinet memoranda were submitted for approval of the Cabinet of Ministers.
- Action was taken to submit the following reports within the relevant time frame:
  - Annual cash imprest application – First dates of the month
  - Monthly cash imprest application – First working day of every month.
  - Monthly Accounts Summary – Within first 2 days of every Month
  - Report of salaries and cadre – Within first 2 working days of every Month
- Submission of monthly Bank Reconciliation Reports to the Department of Auditor General before 15<sup>th</sup> of every month.
- Financial management of the Ministry were maintained as per the Financial Regulations, Treasury Circulars and directives and also all the receipts, payments and accounts were properly maintained accordingly.
- Preparation of Appropriation Accounts and Public Officers 'B' Accounts in the year 2014 and submission before 31.03.2015 to the relevant institutions.

➤ **Procurement Process of the Ministry and its Departments**

▪ **Department of Police**

- A decision was taken to award the contract for construction of the rest of the Police Hospital Building in Narahenpita for Rs. 220.22 Million (without VAT).
- A decision was taken to approve the procurement with relevant to the construction of the rest of building of Bachelors Barracks for Rs. 347.83 million (without VAT).
- Decisions were taken to approve procurement of 100,000 (Estimated Expenditure Rs. 375 Million) Leather Shoes for Police Constables and sergeants.

▪ **Department of Prison**

- Presentation of Cabinet Memorandum No: 62/2015 dated 28.09.2015 with relevant to the procurement of 2015/16 for purchase of Food (raw and dry rations) for prison inmates. Cabinet approval was obtained for purchase of food from the same institutions under the previous procurement agreements until the procurement activities initiated at that time is finalized .
- Also further action was taken by the Procurement Committee (CAPC) at two times in relation to this procurement until this Department is changed from the scope of the Ministry in terms of the Gazettee Extraordinary No 1942/10 of 24<sup>th</sup> November 2015.

▪ **Ministerial Procurement Committee**

- Four Procurement Committee meetings for the construction contracts and purchases in relation to the Department of Police have been conducted and decisions were thereby taken in regard to 06 contracts and 03 purchases.
- Three Procurement Committee meetings have been conducted in relation to the Special Task Force and decisions were taken in regard to 06 construction contracts and 16 purchases.

▪ **Approval for Departmental Procurement Committee recommendations**

- Approval for Departmental Procurement Committee recommendations (Supplement No.28) has been given in respect of 263 items for the Department of Police.

▪ **Opening of Procurement Bids**

- Six bids have been opened during the year 2015. Two of them are constructions in relation to the Department of Police and 04 of them are purchases in relation to Special Task Force.

▪ **Progress review meetings**

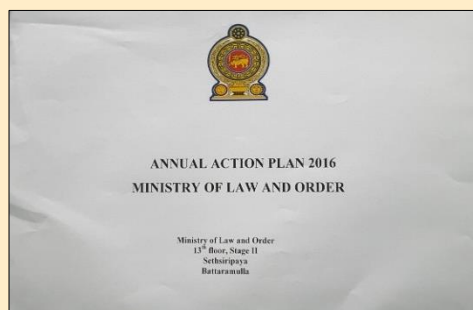
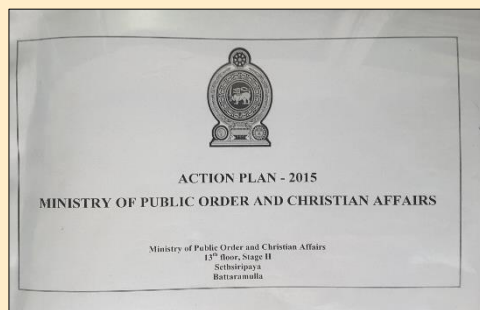
- Six procurement progress review meetings have been held during the year 2015 with a view to review the progress of the procurements and to solve the issues arised.

▪ **Taking actions to obtain letter of credits**

- 18 recommendation letters which should be issued in obtaining of letters of credit have been issued during the year 2015 to the Department of Police and Special Task Force.

### 3.4. Planning and Monitoring Division

- Preparation of the Action Plan – 2015 and the draft Action Plan – 2016 of the Ministry and submission to the relevant institutions.



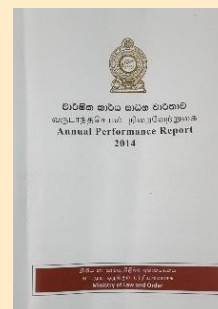
#### *Prepared Action Plans*

- Evaluation of 16 project proposals submitted in 2015 for the physical development of Department of Police and Special Task Force. And also to forward the same to the Department of National Planning so as to make necessary recommendations to the Department of Budget.
- Preparation and submission of 10 Cabinet Memoranda which require approval for the implementation of development project proposals and provide them to relevant institutions and take follow up action.
- Preparation of monthly and quarterly progress reports of the Ministry and the institutions under its purview and submission of the reports to the Presidential Secretariat and other relevant institutions.
- Conducting of 05 progress review meetings and follow up activities to review and discuss whether the activities of the Ministry and its institutions are performed as planned and reasons if variabilities found and to discuss the measures taken on the issues.

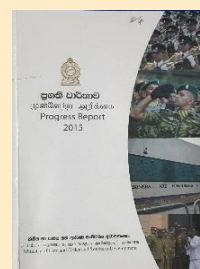


#### *Progress Review Meeting*

- Submission of Annual Performance Report – 2014 of the Ministry prepared as per Public Finance Circular No. 402 to table the parliament and other institutions.



- Relevant co-ordination to table the Performance Report of the Department of Police for the year 2013, Performance Report of the National Dangerous Drugs Control Board for the year 2013, Performance Reports of the Department of Registration of Persons for the year 2013 and 2014 and the Performance Report of Department of Christian Affairs for the year 2014 and Performance Report of the Department of Immigration and Emigration for the year 2014 to the Parliament along with the covering letters bearing Minister's signature.
- Preparation of the Progress Report – 2015 to be used at the Debate of Appropriation Act of the Ministry of Law & Order and Southern Development which was held on 04.12.2015.



- Provision of information required for the Annual Report – 2014 of the Central Bank.
- Provision of relevant information on children and women for the Ministry of Children and Women's Affairs.
- Conducting of an Awareness programme in respect of the staff of the Ministry of Law & Order and the Ministry of Children and Women's Affairs on Harassment to Women. This programme was held with the co-ordination of the officer attached by the Ministry of Children and Women's Affairs.



### 3.5. Internal Audit Division

- Vacancy for a Chief Internal Auditor of the Ministry in 2015 was filled on 06.07.2015.
- Proper implementation and supervision in terms of relevant circulars, rules and regulations the functions of the Internal Audit Divisions of the Ministry and institutions under the Ministry, progress for answers to audit queries and Annual Action Plan and Procurement plan including other financial and administrative affairs. Conducting of 02 Audit and Management Meetings during the last 02 quarters of the year respectively on 11.08.2015 and 21.12.2015 so as to take measures required for variabilities.
- Completion of answers for 02 Audit Queries raised by the Auditor General in 2015.
- Relevant guidance to expedite the answers for recommendations of Public Accounts Committee and audit queries with relevant to the Department of Police , for the proper preparation of fixed assets, Bank Accounts and Bank reconciliations, to recover the loan balances of Advance 'B' Account and taking necessary measures on losses and damages.
- Proper guidance to expedite the answers for Audit queries and recommendations of PAC with relevant to the National Dangerous Drugs Control Board and preparation of Fixed Assets registers, Bank Accounts and Bank reconciliation reports, recovering of arrears of loan balances of Public Officers Advance 'B' Accounts and taking necessary measures on losses and damages.
- To direct the officers for the use of present software in the preparation of fixed assets register, Bank Accounts, Bank reconciliation reports, Recovering of arrears of loan balances of Advance 'B' Account and activities on losses and damages in regard to STF.
- Instructions were given to the Department of Registration of Persons on maintenance of fixed assets register, recovering of arrears of loan balances of Advance 'B' Accounts and losses and damages and also guidance to Department of Immigration and Emigration and Department of Christian Affairs on the importance of answering audit queries with immediate effect.
- To speed up of surveys of articles of institutions and supervision on all surveys and disposal reports to ensure whether those are properly carried out.