

2014



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செயலாற்றுகை அறிக்கை
PERFORMANCE REPORT

ඉඩම් හා ඉඩම් සංවර්ධන අමාත්‍යාංශය
காணா, காணா அபிவருத்தி அமைச்சு
Ministry of Land and Land Development



“මහලු මැදුර”
ඉඩම් මහ ලේකම් කාර්යාලය
1200/6, රජමල්වත්ත පාර
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“මිහිකත මෙදුර,”
காணா செயலகம்
1200/6, இரஜமல்வத்தை வழி
பத்தரமுல்லை.

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1. Introduction

Land is the main natural resource that a country owns and it is the foremost factor of the four main factors in Economics, namely Land, Work Force, Capital and Enterprise. In any country, all natural resources have been created and based on the resource of land. For instance, minerals, water, flora and fauna are sub resources of the land resource.

The land contains the soil varieties on earth surface and other geological constructions as well as the minerals in the inner part of the earth. Accordingly, it should be specially noted that the land does not merely mean the surface cover of the earth or the surface of earth except the water cover.

The English term “land” stands for the Sinhala words "Bhoomiya" and "Idama", but when it is discussed 'as a whole' or at a 'macro' level it would be better to use the term "Bhoomiya"; and when referred to a portion of it, the term 'Idama'. In Tamil language these two words are referred respectively as 'பூமி' (*Bhoomi*) and 'காணி' (*Kani*).

Land is a limited natural resource which wanes when not used. Hence, optimum utilization of land is very essential for the country's development. In Sri Lankan context, Land is very close to the lives of people and they have a unique relationship with land. It carries not only an economic value but also a social and cultural value for them. Therefore, dealing with land is a very sensitive matter.

From ancient history the ownership of the entire land was with the king himself. He had the right to alienate lands. He vested the land as “Nindagam” - These lands had been alienated to people for various purposes whom performed duties for the king or the royal palace, “Viharagam” - The villages which contained such temporal entities granted for Buddhist temples, “Dewalagam” - lands granted for Devala. Even at the period of Portuguese and Dutch, the traditional land management system practiced in the country was not changed. But under the British ruling, land management system was totally changed.

Three Land Commissions had been appointed by the then governments in 1927, 1955 and 1983. These Commission Reports could be treated as valuable documents which analyzed and made recommendations for the present problems arisen not only on land administration but also on land use and ownership.

State Land (Encroachment) Ordinance No 12 of 1840, Waste Land Ordinance No 01 of 1897, Land Settlement Ordinance No 20 of 1931, Land Development Ordinance No 19 of 1935, State Land Ordinance No 08 of 1947, State Land (Recovery of Possession) Act No 07 of 1979, Land Grant (Special Provisions) Act No 43 of 1979, Title Registration Act No 21 of 1998 are important landmarks in the history of state land development, conservation and administration.

The Ministry of Land and Land development makes an enormous feasible impact on the socio economic development of the country. The Ministry for the subject of Land was established in 1932 and the Land Commissioner General's Department was established in 1935 on the recommendation of the committee appointed in respect of the subject of Land and Agriculture of the State Council in 1927.

The Ministry of Land and Land development formulates strategies for utilizing the limited land resource for the country's sustainable development, as it being a scarce resource which never grows. The Department of Land Title Settlement shoulders this mission by determining the State land and Private Lands and settling the title to the land while the Land Commissioner General's Department administrates the State lands. The Survey Department prepares plans for state lands and also prepares plans for the private lands under Bimsaviya programme. The role of the Land Use Policy Planning Department is to prepare plans on Divisional / District land use and determine the suitability of lands for various requirements.

Land Survey Council was established in 2003 in terms of the Survey Act no: 17 of 2002, to register the Surveyors, issue annual practicing license to Registered Surveyors and to maintain the professional discipline among the registered Surveyors while the Institute of Surveying and Mapping, Diyathalawa, the training institute of the Survey Department has accomplished experience in the subject of Survey and Mapping as to enable the students to fulfill their full educational competencies.

Ministry of Land and Land Development

1.1 VISION

Optimally utilized land resource towards
sustainable development

1.2 MISSION

Contribution to sustainable development through
efficient management and optimum
utilization of the land resource
by policy planning, implementation
and coordination
for all the stakeholders,
while strengthening
land ownership.

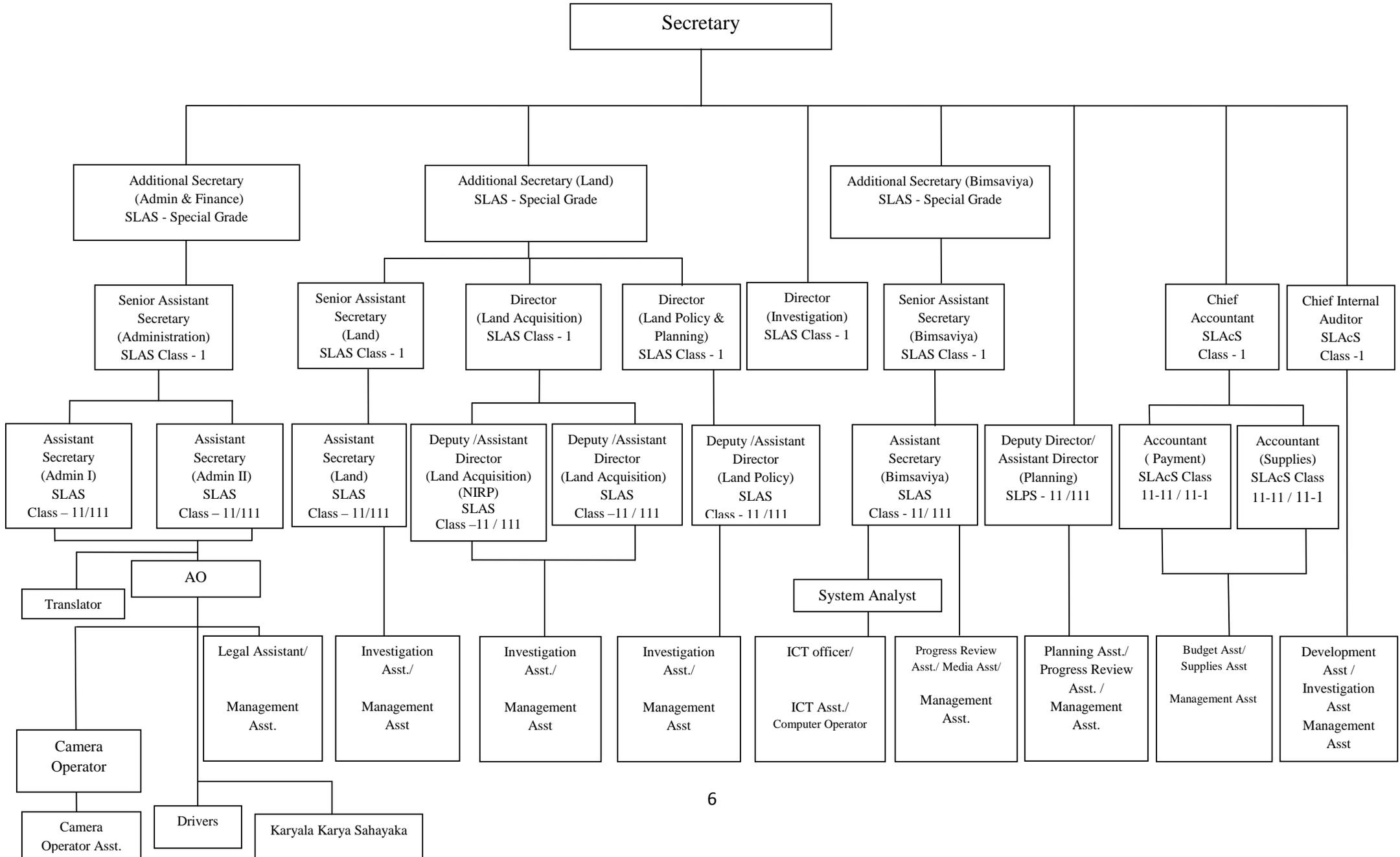
1.3 OBJECTIVES

1. To update and implement the National Land Policy.
2. To preserve the environment for the future generation.
3. To ensure the protection of the state lands.
4. To implement the Land Use Policy.
5. Minimum utilization of state lands and takes action for the prevention of waning.
6. To manage and develop the state lands properly and distribute of suitable land among landless people.
7. To allocate lands for development projects and other essential purposes.
8. To register the titles of all lands, ensuring ownership.

1.4 MAIN THRUST AREAS

1. To formulate and implement land policies as to meet the timely requirements.
2. To acquire private lands for development activities.
3. To ensure clear title while protecting ownership to land.
4. State Land Management.
5. Land surveying, mapping and land information services.
6. To prepare and implement land use plans for sustainable development.
7. National data base/ Information System on land.
8. Good governance for the institution and resources falling under the purview of the Ministry of Land and Land Development.

2. Organization Chart of the Ministry of Land and Land Development



3. Human Resource Development

3.1 Staff of the Ministry

Serial No.	Approved Designation	Approved Carder 2014	Number in the Year 2013	Changes Occurred During the year 2014						Number in 2014
				Retirement	Officers Transferred		Recruitments	Promotions	Resignations	
					Out	To				
1	Secretary	01	01	-	-	-	-	-	-	01
2	Additional Secretary (Admin and Finance) SLAS Special	01	01	-	-	-	-	-	-	01
3	Additional Secretary (Land) SLAS Special	01	01	-	-	-	-	-	-	01
4	Additional Secretary (Bim Saviya) – SLAS Special	01	01	-	-	-	-	-	-	01
5	Senior Assistant Secretary (Admin) SLAS - I	01	01	-	-	-	-	-	-	01
6	Senior Assistant Secretary (Land) SLAS – I	01	-	-	-	01	-	-	-	01
7	Senior Assistant Secretary (Bim Saviya) SLAS - I	01	01	-	-	-	-	-	-	01
8	Chief Accountant SLAcS - I	01	01	-	-	-	-	-	-	01
9	Director (Land Acquisition) SLAS - I	01	01	01	-	01	-	-	-	01
10	Director (Land Policy) SLAS - I	01	01	-	-	-	-	-	-	01
11	Chief Internal Auditor SLAcS - I	01	01	-	-	-	-	-	-	01
12	Director Investigation SLAS - I	01	-	-	-	-	-	-	-	-
13	Accountant SLAcS - II/I, II/II	02	01	-	01	-	-	-	-	-
14	Deputy Director / Assistant Director (Planning) SLPS - II/III	01	01	-	-	-	-	-	-	01
15	Deputy Director / Assistant Director (Land) SLAS - II/III	01	01	-	-	-	-	-	-	01
16	Deputy Director/ Assistant Director (Land Policy) SLAS - II/III	01	01	-	-	-	-	-	-	01
17	Deputy Director Assistant Director (Land Acquisition) SLAS - II/III	01	01	-	-	-	-	-	-	01
18	Deputy Director / Assistant Director (Land Acquisition – NIRP) SLAS II/III	01	-	-	-	01	-	-	-	01
19	Assistant Secretary (Admin.) SLAS - III	01	01	01	-	-	-	-	-	01

Serial No.	Approved Designation	Approved Carder 2014	Number in the Year 2013	Changes Occurred During the year 2014						Number in 2014
				Retirement	Officers Transferred		Recruitments	Promotions	Resignations	
					Out	To				
20	Assistant Secretary (Procurement /Admin) SLAS - III	01	01	-	-	-	-	-	-	01
21	Assistant Secretary (Bimsaviya) SLAS - III	01	01	-	-	-	-	-	-	01
22	Administrative Officer PMAS - Supra	01	01	-	-	-	-	-	-	01
23	Coordinating Secretary to the Secretary	01	01	-	-	-	-	-	-	01
24	Translator	02	02	-	-	-	-	-	-	02
25	Information Technology officer	02	-	-	-	-	-	-	-	-
26	Investigation Assistant (Land Acquisition)	111	111	-	02	02	-	-	-	111
27	Development Officer	249	229	-	02	02	20	-	-	249
28	Investigation Assistant	03	03	-	02	-	-	-	-	01
29	Progress Review Assistant	02	02	-	-	-	-	-	-	02
30	Media Assistant	01	01	-	-	-	-	-	-	01
31	Legal Assistant	03	03	-	-	-	-	02	-	01
32	Budget Assistant	01	-	-	-	-	-	-	-	-
33	Supply Assistant	01	-	-	-	-	-	-	-	-
34	Development Assistant (Internal Audit)	02	02	-	01	-	-	-	-	01
35	Information Technology Assistant	06	04	-	-	01	-	-	-	05
36	Planning Assistant	02	02	-	-	-	-	-	-	02
37	Management Assistant (I, II, III)	55	35	-	10	11	-	-	-	36
38	Computer Data entry Operator	01	-	-	-	-	-	-	-	-
39	System Analyzer	01	-	-	-	-	-	-	-	01
40	Video Photographer	01	01	-	-	-	-	-	-	01
41	Photographer	01	-	-	-	-	-	-	-	-
42	Video Photographer Assistant	01	01	-	-	-	-	-	-	01
43	Karyala Karya Sahayake	25	21	-	02	01	06	-	01	25
44	Driver	22	19	-	-	-	-	-	-	21
45	Garden Labourer	02	02	-	-	-	-	-	-	02
Total		518	458	01	20	20	28	02	01	482

3.2 Details of the Transfers.

Serial No.	Name & Designation	Officers Transferred Out		Officers Transferred to the Ministry	
		Date	Place	Date	from
01	Mrs. P.R. Nelumdeniya P.M.A II	10.01.2014	Divisional Secretariat – Kaduwela	-	-
02	Mrs. E.M.A.K. Yatiyana P.M.A II	10.01. 2014	Ministry of Education	-	-
03	Miss. C.D.S. Jeewanthi P.M.A III	13.01. 2014	Ministry of Finance and Planning	-	-
04	Mrs. U.D.N. Abeygunawardhana P.M.A III	17.01. 2014	Ministry of Education	-	-
05	Mrs. K.K.M.J. Jayarathna P.M.A III	17.01. 2014	Ministry of Education	-	-
06	Mrs. A.K. Kaluarachchi I.C.T.A. 3/III	22.01. 2014	Ministry of Technical Education & Training	-	-
07	Mr. S.S. Kingsley P.M.A III	27.01. 2014	Land Use Policy Planning Department	-	-
08	Mrs. H.A.C. Nirukshika P.M.A II	05.02. 2014	Presidential Secretariat	-	-
09	Mrs. H.T. Kalhari P.M.A III	05.03. 2014	Land Title Settlement Department Regional Office - Kuruwita	-	-
10	Mrs. P.G.T.P. De Silva Legal Assistant	02.06. 2014	Public Resource Enterprise Development	-	-
11	Mrs. Priyanthi Jayanthan Investigation Assistant (Land Acquisition)	09.06. 2014	Ministry of Technology and Research	-	-
12	Mrs. Nadeesha Jayasinghe Legal Assistant	15.12. 2014	Ministry of Highways Port and Shipping Merchant Shipping Secretariat	-	-
13	Mr. S.J. Bandara K.K.S. II	08.05. 2014	Survey Department	-	-
14	Mrs.W.L.C. Priyanthika P.M.A II	-	-	01.01. 2014	Department of Immigration & Emigration
15	Mrs. R.K.K.S.Manohari P.M.A II	-	-	06.01. 2014	Auditor General's Department
16	Mrs. K.P. Kuruppuarachchi P.M.A II	-	-	09.01. 2014	Divisional Secretariat– Kaduwela
17	Mrs. C. Ruwanpathirana P.M.A II	-	-	09.01. 2014	Divisional Secretariat – Pasbage Korale

Serial No.	Name & Designation	Officers Transferred Out		Officers Transferred to the Ministry	
		Date	Place	Date	from
18	Mrs. P.A.A.J. Jayathilaka P.M.A I	-	-	17.03. 2014	Ministry of Local Government & Provincial Councils
19	Ms. H.R. Ranathunga P.M.A III	-	-	24.04. 2014	District Secretariat - Jaffna
20	Ms. A. Jayasekara P.M.A II	-	-	06.08. 2014	Ministry of Justice
21	Mr. M.W.J.K. Jayathilaka P.M.A III	-	-	20.11. 2014	Divisional Secretariat – Wilgamuwa
22	Mrs. W.A.S.S. Wichramaarachchi I.C.T.A. 3/III	-	-	27.11. 2014	Ministry of Education – H/ Wlasmulla M.M.V.
23	Mr. R.M.S.J. Rajapaksha – Investigation Assistant	-	-	10.03.2014	Ministry of Culture & the Arts
23	Mr. R.M.S.J. Rajapaksha – Investigation Assistant	-	-	10.03.2014	Ministry of Culture & the Arts
24	Ms. H.B.I. Dharmarathna – Development Officer	-	-	-	Divisional Secretariat – Kegalle
25	Ms. W.R.A.M. Ranathunga - Development Officer	-	-	-	Divisional Secretariat – Kegalle
26	Ms. U.D.D. Dilhani - Development Officer	-	-	-	Divisional Secretariat – Kaduwela
27	Mr. H.A.V. Lakshman Peiris - Development Officer	24.10.2014	Ministry of Buddhist Affairs	-	-
28	Ms. H.M.P.S.N. Rathnayaka - Development Officer	03.11.2014	Ministry of Health and Indigenous Medicines	-	-
		Releases			
		Date	To which service the officer was released.		
29	Mrs. K. Dileepa - Development Officer	02.01.2014	Western Province Teachers' Service		

3.3 Establishment Activities

Serial No.	Details	Previous Year 2013			Present Year - 2014			
		Number Received	Approved	Balance	Number Received	Approved	Balance	
01	Recruitments	231	231	-	28	28	-	
02	Conducting Examinations	01	01	-	-	-	-	
03	Conducting Interviews	-	-	-	-	-	-	
04	Confirmation in Service	02	02	-	07	07	-	
05	Promotions	-	-	-	-	-	-	
06	Payment of increments	173	173	-	156	156	-	
07	Extension of Service	-	-	-	-	-	-	
08	Preparation of Recruitment Procedure	-	-	-	01	01	-	
09	Vacation of Post	-	-	-	-	-	-	
10	Dismissal of Service	-	-	-	-	-	-	
11	Reinstatement in Service	-	-	-	-	-	-	
12	Disciplinary Inquires	-	-	-	01	01	-	
13	Approval of Leave in abroad	-	-	-	03	03	-	
14	Foreign Scholarship	-	-	-	-	-	-	
15	Cabinet Memorandum	20	11	09	13	11	02	
16	New Bonds	-	-	-	-	-	-	
17	Release of Bonds	-	-	-	01	01	-	
18	Loan approvals	Property	04	04	-	09	09	-
		Vehicle	-	-	-	-	-	-
		Other	-	-	-	-	-	-
Total		431	422	09	219	217	02	

3.4 Human Resource Development

3.4.1 Local Training Course

Training Institution	Course	Name of the Participant	Designation	Duration	Course Fees (Rs.)
Sri Lanka Institution of Development Administration	Diploma in Professionals (DEP)	U.D.M. Thilani	Assistant Secretary (Lands)	01 Year	40,000/-
Sri Lanka Institution of Development Administration	Certificate Course in English for Employment Purposes – Batch 06 (CEEP)	H.A.C. Nirukshika	Public Management Assistant	06 Months	15,000/-
Sri Lanka Institution of Development Administration	Diploma in English for Professionals (DEP)	I. Weerasinghe	Senior Assistant Secretary	01 Year	40,000/-
Sri Lanka Institution of Development Administration	Diploma in English for Professionals (DEP)	L.W.S.P. Nawarathna	Assistant Director (Land Acquisition)	01 Year	40,000/-
Sri Lanka Institution of Development Administration	Workshop on Essence of Public Procurement	A.M.K. Samaradiwakara	Assistant Director (Land Policy)	03 Days	-
Sri Lanka Institution of Development Administration	Workshop on Essence of Public Procurement	M.A.L.D. Kumari	Assistant Secretary (Admin)	03 Days	-
Sri Lanka Institution of Development Administration	Master of Public Management	L.W.S.P. Nawarathna	Assistant Director (Land Acquisition)	02 Years	240,000/-
Sri Lanka Institution of Development Administration	ICT for Management Assistant Parallel Grades	M.K.P. Sanjeevani K.G.P.M. Padmasiri	Public Management Assistant Development Officer	08 Days	-
National Institute of Labour Education	Training Programme on Disciplinary Procedure	M.N.S. Riyasa	Assistant Secretary (Admin)	03 Days	7,500/-
Bandaranayake International Educational Centre	Post Graduate Degree on International Relations	A.D.P. Attigala	Assistant Secretary (Bimsaviya)	01 Year	44,000/-

Training Institution	Course	Name of the Participant	Designation	Duration	Course Fees (Rs.)
Ministry of National Productivity Promotion	Workshop on Leadership for Productivity Improvement	H.G. Malkanthi Jayarathna W.K.S. Padma R.Y. Yeshmika	Progress Review Assistant Public Management Assistant	01 Day	3,000 x 03 9,000/-
Ministry of National Productivity Promotion	Workshop on studying Methods and Strategies	Ruwani Perera P. Ramani Nelumdeniya R.Y. Yeshmika K. Dileepa A.A.I. Athapaththu	Development Officers & Public Management Assistant	01 Day	15,000/-
Ministry of National Productivity Promotion	Productivity and 5 S Concept	A.D. Ilangakoon E.P.P. Alwitigala A.H.M.R. Senewirathna Ruwini Weerarathna N.H.L. Nirosha	Development Officers & Public Management Assistant	01 Day	2,500 x 05 12,500/-
Ministry of National Productivity Promotion	Workshop on Quality Circle Management	M.A.L.D. Kumari Priyadharshani Hettiarachchi Ruwini Weerarathna Ajantha Ilangakoon Erandika Madahapola Kasun Dharshana	Assistant Secretary (Admin) Development Officers	01 Day	21,000/-
Ministry of National Productivity Promotion	Workshop on Green Productivity	E.P.P. Elwitigala W.K. Shreemathi Padma M.P. Indrani Amarasingha A.H.M.R. Senewirathna A.D.J. Gamage Kasun Dharshana	Public Management Assistant Development Officers & Information and Communication Technology Assistant	02 Days	24,000/-
Ministry of National Productivity Promotion	Workshop on Productivity Measurements and Analysis	R.K.K.S. Manohari M.R. Thushanthi Thakshila Rathnayaka Sujeewa Lakmini Hewagama W.L.Shreemathi Padma K.V.R. Sathyajith K.P. Prasadhini Madhurangi	Development Officers & Public Management Assistant	01 Day	21,000/-

Training Institution	Course	Name of the Participant	Designation	Duration	Course Fees (Rs.)
University of Sri Colombo	Master of Public Management	M.A.L.D. Kumari	Assistant Secretary (Admin)	01 Year	103,500/-
NIBM Institution	Workshop on Training Account & Audit Staff	U. Abegunawardena M.P. Indrani Amarasingha A.H. Shamila Shiromi Aberathna A.H.M.R. Senewirathna	Public Management Assistant & Development Officers	04 Days	12,000 x 5 60,000/-
NIBM Institution	Workshop on Advanced Excel for Professionals	L. Ariyaratna Samudra Athukorala K.V. Prasadhini Padmasiri	Information & Communication Technology Assistant & Development Officers	02 Days	6,500 x 3 19,500/-
NIBM Institution	Diploma in Human Resource Management	C.D. Weerasooriya	Public Management Assistant	01 Year	112,000/-
Institute of Construction and Development	Practical Aspects of Bid Evaluation Goods Works and Services	M.N.S. Riyasa M.A.L.D. Kumari	Assistant Secretary (Admin) Assistant Secretary (Admin)	01 Days	3,600 x 2 7,200/-
British Council	General English	Mrs. Thanuja Murugeson	Additional Secretary (Admin)	03 Courses - 06 Months Each	34,400/- 34,400/- 35,500/-
Academy of Language Skills	Spoken English	35 Officers of the Ministry	Public Management Assistant, Development Officers & K.K.S.	03 Months	83,160/-
Ministry of Land and Land Development	Awareness Programme on Productivity	Members of the Productivity Circles	-	02 Days	20,000/-
Ministry of Land and Land Development	Awareness Programme on Road Accidents and Public Safety	Drivers of the Ministry & Departments	-	01 Day	20,000/-
Ministry of Land and Land Development	Workshop on Office System	All the Officers of the Ministry	-	01 Day	15,000/-
DLC Institution	Learning the Art of Presenting Using MS PowerPoint - 2010	M.A.L.D. Kumari A.M.K.K. Samaradiwakara U.K.V.M. Thilani	Assistant Secretary (Admin) Assistant Director (Land Policy) Assistant Secretary (Lands)	03 Days	12,000 x 3 36,000/-

3.4.2. Foreign Training Courses – Year 2014

Course	Name of the participant	Designation	Location	Time
Smart Geospatial Expo 2014 3 rd Geospatial High Level Forum	Mrs. Thanuja Murugeson	Additional Secretary (Admin)	Korea	25.08.2014 28.08.2014
SARRC Special Training Programme - Land Development Policy Planning	Mr. S.D.A.B. Boralessa	Additional Secretary (Lands)	Korea	23.09.2014 13.10.2014
United Nation Global Geospatial Information Management Programme in China	Mr. S.D.A.B. Boralessa	Additional Secretary (Lands)	China	22.10.2014 24.10.2014
Second Regional Workshop on Strengthening Country Safeguard System	Mr. L.B.S.B. Dayarathna	Additional Secretary (Bimsaviya)	Philippine	06.10.2014 10.10.2014
Seminar on Construction Maintenance of Web-base Geographic Information Service Platform For Developing Countries	Ms. G. Kajani	Assistant Secretary (Land Policy)	China	14.10.2014 27.10.2014

4. Finance Management

4.1 Budget Estimate

	Previous Year (2013) (Rs)				Present Year (2014) (Rs)			
	Net Allocation	Expenditure	Balance	Percentage of Expenditu	Net Allocation	Expenditure	Balance	Percentage of Expenditu
01. Project 1								
<i>1- Minister's Office</i>								
Personal Emoluments	16,228,690	16,121,696	106,994	99%	9,800,000	9,507,966	292,034	97%
Other Recurrent expenditure	2,120,420	20,825,036	295,384	99%	32,676,465	2,323,754	30,352,711	7%
Capital								
2001	2,119,540	2,103,540	16,000	99%	500,000	245,040	254,960	49%
2002	200,000	-	200,000	0%	200,000	23,150	176,850	12%
2003	3,000,000	2,819,538	180,462	94%	3,500,000	3,496,871	3,129	100%
2101	-	-	-		12,500,000	10,751,378	1,748,622	86%
2102	2,830,000	2,826,984	3,016	100%	1,000,000	944,019	55,981	94%
2014	-	-	-	-	1,000,000	982,873	17,127	98%
<i>2- Administration and establishment Service</i>								
Personal Emoluments	97,058,251	97,036,984	21,267	100%	100,200,000	100,059,872	140,128	100%
Other Recurrent expenditure	18,024,639	1,780,093	223,708	10%	93,968,539	93,637,833	330,706	100%
Capital								
2001	2,000,000	1,014,166	985,834	51%	1,000,000	693,273	306,727	69%
2002	300,000	103,174	196,826	34%	300,000	72,300	227,700	24%
2003	4,000,000	2,131,160	1,868,840	53%	4,900,000	4,856,090	43,910	99%
2101	-	-	-		-	-	-	-
2102	1,800,000	1,643,053	156,947	91%	5,100,000	5,060,318	39,681	99%
2401	1,500,000	1,486,334	13,666	99%	1,500,000	1,461,950	38,050	97%
<i>Development Program</i>								
<i>3- Land development and Land Acquisition</i>								
153-2-3-4-2105	800,000,000	670,494,577	129,505,423	84%	446,000,000	445,211,752	788,248	
Bimsaviya progmmme								
153-2-3-5-2105	1,300,000,000	1,252,463,589	47,536,411	96%	1,646,000,000	1,645,637,772	362,228	
Land Acquisition for the activities of the overnment								
153-2-3-7-2502	-	-	-	-	300,000,000	255,403,890	44,596,110	
Lessons Learnt and Reconciliation Commission (LLRC)								
153-2-3-8-2502	-	-	-	-	20,000,000	-	20,000,000	0%
E- Land Hub								

4.2 Public Officers Advance 'B' Account

Limits	Previous year (2013) (Rs)		Present Year (2014) (Rs)	
	Estimate	Actual	Estimate	Actual
Maximum Limit of expenditure	13,000,000.00	8,642,601.29	13,000,000.00	11,629,201.05
Minimum Limit of Credit	4,500,000.00	9,426,431.66	4,200,000.00	8,049,135.93
Maximum Limit of Debit Balance	50,000,000.00	24,156,452.88	44,000,000.00	27,736,518.00

4.3 Revenue Account

	Previous Year (2013)	Present Year (2014)
Expenditure	No	No
Annual Revenue	No	No
Deference (+/-)	No	No

4.4. Physical Resource Management

4.4.1. Fixed Assets

Serial No	Assets Type	Situation at the beginning of the year	Changes During the Year				Situation at the end of the year
			Acquisition	purchases	Auction	Disposal	
1	Land(Acres)	-	-	-	-	-	-
2	Buildings	*	-	-	-	-	*
3	Constructions	-	-	-	-	-	-

- ❖ The ministry is running in the 3rd floor of “Mihikatha Medura” building constructed by the Land Commissioner General’s Department in 2012.

4.4.2 Moveable property

Serial No.	Category of asset	Situation at the beginning of the year by 01.01.2014	Changes During the Year					Situation by 31.12.2014
			Acquisitions	Procurement	Auction	Vesting	Disposal	
1	Mobile Phones	4	-	1	2	-	-	3
2	Fax machines	18	-	5	-	-	1	22
3	Refrigerator	4	-	-	-	-	-	4
4	Microwave	1	-	1	-	-	-	2
5	Blender	2	-	-	1	-	-	1
6	Electric Kettles	24	-	2	6	-	-	20
7	Flag pole	5	-	-	-	-	-	5
8	Buddha statue	2	-	-	-	-	-	2
9	White Board	12	-	1	-	-	-	13
10	White Board Stand	3	-	-	-	-	-	3
11	Water Dispenser (Hot and Cool)	4	-	-	-	-	-	4
12	UPS	118	-	8	28	-	-	98
13	Computers	96	-	46	9	-	-	133
14	Air conditioners	29	-	-	-	-	4	29
15	Printers	65	-	-	-	-	-	61
16	Cordless Phones	3	-	1	-	-	-	4
17	Televisions	10	-	1	-	-	-	11
18	Public Address System	1	-	-	-	-	-	1
19	<i>Davula</i>	1	-	-	-	-	-	1
20	Drum (Bongo)	1	-	-	-	-	-	1
21	Accordion	1	-	-	-	-	-	1
22	Cushion visitors chairs	5	-	-	-	-	-	5
23	Sofa Set	4	-	-	-	-	-	4
24	Dining Table	3	-	-	-	-	-	3
25	Dining Chairs	12	-	-	-	-	-	12
26	Library cabinets (steel)	3	-	-	-	-	-	3
27	Library cabinets (timber)	11	-	-	-	-	-	11
28	Reading tables (library)	2	-	-	-	-	-	2
29	Reading chairs (library) – Rexene	12	-	-	-	-	-	12
30	Glass tables (rounded)	1	-	2	-	-	-	3
31	Chairs (<i>Beeralu</i>)	12	-	-	-	-	-	12
32	Almyrah-steel	27	-	-	-	-	-	27

Serial No.	Category of asset	Situation at the beginning of the year by 01.01.2014	Changes During the Year					Situation by 31.12.2014
			Acquisitions	Procurement	Auction	Vesting	Disposal	
33	4 drawer cabinets	70	-	-	1	-	-	69
34	Executive Table MDF	5	-	-	-	-	-	5
35	File Racks	35	-	-	-	-	-	35
36	Steel chairs (Rexene)	3	-	-	-	-	-	3
37	Clerical tables	30	-	-	3	-	1	26
38	Staff tables	109	-	-	-	-	-	109
39	Executive tables	21	-	-	1	-	-	20
40	Executive table (Glass pad)	2	-	-	-	-	-	2
41	Computer tables	64	-	-	2	-	-	62
42	KKS tables (small)	8	-	-	-	-	-	8
43	Computer chairs	166	-	-	-	-	-	166
44	Chairs (steel)	2	-	-	1	-	-	1
45	Laptop Computers	22	-	2	4	-	3	17
46	Boilers	3	-	-	1	-	-	2
47	Photo copy machines	13	-	5	1	-	-	17
48	Speakers	100	-	-	-	-	10	90
49	Executive chairs	33	-	1	-	-	1	33
50	Arm chairs	50	-	-	-	-	4	46
51	Type writers	4	1	-	-	2	1	2
52	Type writers - (electronic)	1	-	-	1	-	-	-
53	Water Dispenser (normal)	4	-	-	-	-	-	4
54	Water Filters	2	-	-	1	-	-	1
55	Pedestal fans	9	-	3	2	-	-	10
56	Library books	1932	-	141	-	-	-	2073
57	Brass lamp	1	-	-	-	-	-	1
58	Glass cupboards (Library)	7	-	-	-	-	-	7
59	Dry Box	1	-	-	-	-	-	1
60	Dynamic Microphone	1	-	-	-	-	-	1
61	Microphone stand	1	-	-	-	-	-	1
62	Voice Recorder	3	-	-	-	-	-	2
63	Lobby chairs	55	-	10	-	-	-	65
64	Small Cassette recorder	1	-	-	-	-	-	1

Serial No.	Category of asset	Situation at the beginning of the year by 01.01.2014	Changes During the Year					Situation by 31.12.2014
			Acquisitions	Procurement	Auction	Vesting	Disposal	
65	Heavy Duty Stapler Machine	5	-	-	-	-	-	5
66	High back chairs	2	-	-	-	-	-	2
67	Visitor Chairs	126	-	9	-	-	-	135
68	Medium Back Chairs	7	-	-	-	-	-	7
69	Conference Table (Wooden)	2	-	-	-	-	-	2
70	Conference Table (Pieces)	10	-	-	-	-	-	10
71	Bunk beds	-	-	-	-	-	-	-
72	Foam Mattress	4	-	-	-	-	-	4
73	Safes	1	-	-	-	-	-	1
74	Cash Box	2	-	-	-	-	-	2
75	Conference Chair (low back)	55	-	-	-	-	-	55
76	Conference Chair (high back)	48	-	-	-	-	-	48
77	Video Light & Stand -DC	1	-	-	-	-	-	1
78	Video Light & Stand -AC	1	-	-	-	-	-	1
79	Platform Trolley	1	-	-	-	-	-	1
80	Sounds System	2	-	-	-	-	-	2
81	Multimedia Projectors	4	-	-	1	-	-	3
82	Electrical Screen	3	-	-	1	-	-	2
83	Display Board	1	-	-	-	-	-	1
84	Dry Cabinet	1	-	-	-	-	-	1
85	Scanners	5	-	-	-	-	-	5
86	Non-linear Editing System	1	-	-	-	-	-	1
87	Government Emblem	1	-	-	-	-	-	1
88	The glass shrine box to place the Buddha Statue	1	-	-	-	-	-	1
89	Display Cabinet	1	-	-	-	-	-	1
90	Cabs	18	-	20	-	18	-	20
91	Vans	2	-	-	-	-	-	2
92	Cars	3	-	1	-	-	-	4
93	Jeeps	16	-	-	1	1	-	14
94	Motor Cycles	1	-	-	-	-	-	1
	Total	3579	1	260	67	21	26	3726

5. Contribution of the other Divisions for development activities

5.1 Land Development Division

The role of this Division is to establish coordination between various institutions in activities such as distribution of lands among various institutions and general public, conservation, development and management of State lands in accordance with the National Land use Policies while maintaining environmental equilibrium. This Division also coordinates with public institutions and officials in activities such as maintaining a unitary land management throughout the country and granting Title Certificate to the lands already distributed.

Accordingly this division handles a number of activities such as formulation and introduction of amendments to the Ordinances and Policies pertaining to the subject of land, land settlement, issuing Title Certificates, releasing lands to statutory institutions, Provincial Councils, Local Authorities and Departments, organizing and monitoring the activities regarding the issue of Grants to Colonization Schemes, Middle Class and Marginal Lands, activities on releasing lands to special projects registered under the Sri Lanka Board of Investment, directing the Survey Department in efficient and formal organizing of surveying activities in Sri Lanka and implementation of the National Involuntary Resettlement Policy.

Understanding the timely requirements, arrangements have been made to introduce amendments to the Land Development Ordinance. The Provincial Councils did not grant their concurrence to the Draft which was published in the gazette. Accordingly it has been re-drafted and submitted to the Attorney General for Observations. Decisions have been taken thereby to remove all the conditions pertaining to Grants except in special occasions. Amendments have been introduced to the Act so as to grant equal opportunities for male and female parties, indicated in Schedule III to inherit the land and giving priority to the one who occupies the land.

The activities handled by the Land Development Division include the following:

- ❖ Obtain the approval of the Hon. Minister to grant state lands to the people on long-term lease and grants in terms of the provisions of the State Land Ordinance.
- ❖ Direct the long-term leases and grants to the Presidential Secretariat for the signature of His Excellency the President.
- ❖ Take action on the problems pertaining to long-term lease and grants.
- ❖ Obtain the approval of the Hon. Minister for village settlements directed by the Land Title Settlement Department.
- ❖ Seek the approval of His Excellency the president and Hon Minister for the issue of Temporality Deeds and Preliminary lease to temples and other religious institutions.
- ❖ Grant lands to persons displaced due to natural disasters such as Tsunami.
- ❖ Vesting lands to government institutions.
- ❖ Hundred thousand land allotment distribution programme.
- ❖ Direct the applications received regarding the Hundred thousand land allotment programme, to the relevant sectors.
- ❖ Organize training programmes on land management on divisional level.
- ❖ Coordinate National Development Programmes.

No	Activities	Progress 2014
01	i. Number of Long Term Lease and Grants directed by the Land Commissioner General for the approval of the Hon. Minister. ii. Number of files directed for the approval of the Hon. Minister. iii. Number of Long Term Lease and Grant files inquired from the Land Commissioner General. iv. Number of Grants and Lease of which actions are being taken. v. Number of Long Term Lease and Grants returned to the Land Commissioner General after receiving the approval of the Hon. Minister.	4053 2219 828 632 1487
02	i. Number of Lease and Grants received from Land Commissioner General for the facsimile signature of His Excellency the President. (Special Grants, Temporal Grants, Tsunami Grants, Ranaviru Grants) ii. Number of Lease and Grants directed to the Presidential Secretariat for the facsimile signature of His Excellency the President. iii. Number of inquiries made from the Land Commissioner General. iv. Number of Grants and Lease of which actions are being taken.	3350 2887 345 118
03	i. Number of files sent to the approval of the Hon. Minister by the Land Title Settlement Department. ii. Number of settled files submitted for the approval of the Hon. Minister.	03 03
04	No. of files received from the Land Commissioner General on which the actions were taken pertaining to vesting lands to various government institutions , local authorities and Forces.	222
05	i. Number of letters received from various institutions and the General Public. ii. Number of letters on which actions were taken iii. Number of pending letters	1825 1658 167
06	i. Number of in -situ inspections conducted in 2014	31

5.2 Land Policy Division

The role of the Land Policy Division is to shoulder the country's development through efficient and productive utilization of state lands, introduce amendments to the land laws in terms of the National Land Policies to meet the timely requirements with a view to optimum utilization of the state lands and provide correct solutions to land problems.

It has been greatly felt that a scientific survey and the study on public opinion have to be made on the problems faced by the public due to the government's land policy. Necessary arrangements have been made to establish the 4th Land Commission as the issues pertaining to state land administration has not been addressed since recommendations issued by the 3rd Land Commission held in 1985. The Lessons Learnt and Reconciliation Commission has given 21 recommendations to be implemented in the year 2014 and actions have been taken to implement it as a special project. Steps are being taken to introduce amendments to the Land Development Ordinance, State Land Ordinance, Land Grant (Special Provision) Act and Land Acquisition Act. It is expected to amend the conditions related to the lands granted to the farmer peasants, Middle Class and Village Expansion Schemes with a view to extending opportunities for transactions in the competitive land market.

The Land Policy Division renders the services given below

- ❖ Implement the National Land Policy and introduce amendments to the land laws so as to meet the timely requirements.
- ❖ Attend the (directives, referring the matters to the institutions concerned, and taking follow up action regarding requests and problems of the persons who visit the Ministry daily with land problems by giving their matters.
- ❖ Take action regarding the requests and letters on land matters received from the Presidential Secretariat / Ministries / Provincial Councils / General Public.
- ❖ Provide necessary guidelines to the institutions concerned regarding the inquiries made pertaining to various land matters.
- ❖ Take action to conduct inquiries/ inspections on land disputes and appeals directed to the Hon. Minister.
- ❖ Conduct District Land Meetings regarding efficient management of State Lands and provide directives and solutions regarding the problems arisen in such discussions.
- ❖ Take legal action on encroachments revealed through the District meetings and public complaints.

5.3 Land Acquisition Division

This division renders duties pertaining to acquisition of private lands, in terms of the Land Acquisition Act No. 9 of 1950 as amended in 1954, 1955, 1961 and 1964 in the instances where state lands are not available in a particular area to utilize for development projects of the government. Further following due legal procedures to expedite the acquisition of private lands for the development projects, compensation payment for the lands acquired for various Ministers and Departments and monitor the Acquiring Officers in land acquisition are also included in the functions and responsibilities entrusted with this division.

By now a large number of land acquisition proposals have been received pertaining to the implementation of a large number of development projects commenced by the government at present. Of such proposals, priority is being granted to the following Projects, which imply a special national importance. Further this division also monitors whether the institutions concerned adopt the National Involuntary Settlement Policy in acquiring private land for Public Purposes.

1. Southern Expressway Project (Matara – Hambanthota extension)
2. Northern Highway Project.
3. Develop the road network of the country under National Highway Sector Project
4. Peradeniya – Badulla – Chenkaladi Highway Project
5. Matara – Katharagama new Railway Project
6. Moragaha Kanda / Kaluganga Development Project
7. Uma Oya Project
8. Acquisitions for Water Supply projects
9. Weras Ganga Development Project
10. Various Urban Development Projects
11. Proposals for the implementation of the recommendations of Lessons Learnt and Reconciliation Commission.
12. Village Expansion.
13. Requirements of various Ministries – Schools, hospitals, playgrounds etc.

The total provision allocated by the General Treasury for the payment of compensations and interests in respect of general acquisitions in the year 2014 is Rs. 1750 million of which Rs. 1743.33 million has been released to the Divisional Secretaries and the Divisional Secretaries have accordingly spent Rs. 1645.59 million the payment of compensations and interests.

Activity	Issue of Section 2 Order		Issue of Section 4 Order		Issue of Section 5 Order		Proviso 38(a)	
	Extent (hec.)	No. of files	Extent (hec.)	No. of files	Extent (hec.)	No. of files	Extent (hec.)	No. of files
Ports and Highway activities	673.0178	147			554.5467	156	569.1537	141
Educational activities	3.585	4	3.722	2	56.111	10	4.068	3
Distribution among landless people	238.7643	56	80.699	21	49.6637	14	142.9982	37
Major scale irrigation activities	1272.2833	25	2.202	2	183.4389	16	184.5499	16
Providing drinking water facilities	2.302	29	1.79	6	4.036	23	1.827	11
Acquisition for other common amenities	1221.3168	166	29.799	54	1789.1197	183	465.7094	141
Total	3411.2692	427	118.2120	85	2636.9160	402	1368.3062	349

- ❖ Issue of Order under Section 2 for the total acquisitions up to 31.12.2014 3,411.26 hec.
- ❖ Total allocation of financial provision for the total acquisitions to 31.12.2014 Rs.(mn)1743.33
- ❖ Total amount paid as compensation for the total acquisitions up to 31.12.2014 Rs.(mn)1645.59

Proposed plan for the Year 2015

Activity	National Target 2015
Allocation of Provision	Rs.(mn). 2500
Number of old files uncompleted	1690
Networking the acquisition Process with the Divisional Secretariats.	D/S Divisions 25

Progress of Land Acquisition on LLRC – as at 31.12.2014

District	Total Acquisitions		No. of suspended acquisitions		Acquisitions at present		Issue of Sec. 2 Order		Issue of Proviso 38		Issue of Sec. 5 Order		Allocation of Provision for 2014 Rs. Mn.	Release of Provision for 2014 Rs. Mn.
	No. of Acquisition Proposals	Hectares	No. of Acquisition Proposals	Hectares	No. of Acquisition Proposals	Hectares	No. of Acquisition Proposals	Hectares	No. of Acquisition Proposals	Hectares	No. of Acquisition Proposals	Hectares		
Jaffna	130	3,225.45	23	28.37	107	3,197.08	130	3,225.45	14	2,607.18	14	2,607.18	150	2.084
Mannar	24	60.84	0	-	24	60.84	24	60.84	15	37.65	15	37.65	45	2
Kilinochchi	55	160.25	16	18.47	39	141.78	55	160.25	20	60.12	20	60.12	65	2
Mulaithivu	33	581.41	10	30.21	23	551.19	33	581.41	8	21.82	8	21.82	50	2
Vavuniya	4	22.87	0	-	4	22.87	4	22.87	1	8.33	1	8.33	15	2
Trincomalee	32	747.84	10	5.80	22	742.05	32	747.84	4	704.30	4	704.30	60	2
Batticaloa	6	16.12	0	-	6	16.12	6	16.12	1	0.08	1	0.08	15	2
Ampara	3	2.11	0	-	3	2.11	3	2.11	0	-	0	-	-	-
Total	287	4,818.88	59	82.85	228	4,734.03	287	4,816.88	63	3,439.48	63	3,439.48	400	14.084

5.4 Bim Saviya programme

Bimsaviya programme which is being implemented with a view to ensuring the protection of the country's land resource, settled with clear title for the younger generation could be introduced as a National Programme that is coupled with the National Economic Development and having a strong impact on the same. The objective of Bimsaviya or this Title Settlement National Programme, is to contribute in granting opportunity for the public to lead self-sufficient lives by ensuring their ownership to land while making their own land strength to life and make the land an investment for their future development, which ultimately paves the way for the national development.

5.4.1 Vision

A society free from land dispute.

5.4.2 Mission

Sustainable contribution to the country's development through a strengthen land title.

5.4.3 Objectives

1. Convert the land registration system of the country in to more trustworthy, efficient and simple system.
2. Strengthen land ownership through settling land problems and disputes.
3. Develop a land database for proper land management.

5.4.4 Activities

The main function of the Bimsaviya division is to act as the center for ensuring the peoples' ownership to land. The activities assigned to this division include policy formulation and coordination of the institutions concerned and the progress reviewing. The Survey Department, Land Title Settlement Department, Land Commissioner General's Department and Registrar General's Department shoulder this task. The Survey Department demarcates lands and prepares Cadastral plans, while the Land Settlement Department determines the Title after investigating the ownership to Land. The Land Commissioner General's Department supports this programme by settling problems arisen regarding the state lands and the Registrar General's Department registers the Title and issues Title Certificates.

5.4.5 Expansion of the Bim Saviya Programme

By now the Bim Saviya Programme has been implemented in the Divisional Secretary's Divisions of Balangoda, Weligepola, Kuruwita, Rathnapura, Udapalatha, Udunuwara, Gangawata Korale, Harispaththuwa, Kothmale, Dambulla, Divulapitiya, Meerigama, Minuwangoda, Aththanagalla, Jaela, Waththala, Gampaha, Katana, Dompe, Mahara, Kelaniya, Thambuththegama, Thalawa, Rajanganaya, Nuwaragam Palatha (East), Homagama, Moratuwa, Ratmalana, Kesbewa, Dehiwala, Lunugamvehera, Thissamaharamaya, Rideegama, Pannala, Kurunegala, Mallawapitiya, Siyambalanduwa, Rideemaliyadda, Mahiyanganaya, Medirigiriya, Hingurakkgoda, Panadura, Kaluthara, Weligama, Mathara, Galle, Wennappuwa, Nallur, Galewela, Pallepola, Hambantota, Hikkaduwa, Horana, Niwithigala, Putlum, Wariyapola, Thihagoda and Galigamuwa.

Also it is expected to expand this programme into the Divisional Secretary's Divisions of Biyagama, Sooriya wewa, Kuliyaipitiya, Mahaweli C and B zones, Ampara, Karachchi, Mathugama, Warakapola, Mundal, Vavuniya South, Nuwaraeliya and Thimbirigasyaya in the year 2015.

Development Programmes expected to be implemented in 2015

Government Process Re-engineering – GPR

1. Establishment of the e-land hub project.

e-Land Hub Project was established with the objective of making Bim Saviya Programme more efficient and developing as to granting optimum benefits to the General Public while contributing to the national development. Accordingly it is expected to operate all the activities through a computerized data system covering all the departments joined in hand with this programme. It has been scheduled to implement this entire programme in three stages. Accordingly arrangements have been made to complete the 1st phase in 2015 while the 2nd phase will be commenced in mid of 2015.

The objectives of this programme contains speedy issue of Title Certificates, minimize the corruptions, errors and mistakes while coordinating lawyers, banks and local authorities with the programme.

Arrangements have been made to implement the Bim Saviya programme by computerizing, networking and re-engineering the activities of all the connected departments and initial steps to establish e-Land Hub has already been completed.

2. e-Land Registry

The programme to computerize scanned information is to be launched, parallel to the e-Land hub project with the assistance of the Registrar General's Department. Under this programme, preparations have been made to scan the documents recoded in the Land Registries and use them according to an electronic format. Accordingly, it is expected to register the new transactions under this computerized programme.

Referring the land documents has become a great problem in the instances where preliminary and detailed inquiries are made under Bim Saviya programme, which wasted a lot of time and energy. With the implementation of e – land registry programme the officers who involve in the inquiries could refer the relevant documents either through the computers in their offices or the computers in the Land Registries

The Ministry of Lands has made arrangements to provide financial support needed to implement this programme in 16 Land Registries in 2015. Accordingly this programme will be commenced in the Land Registries in Homagama, Avissawella, Nigambo, Kalutara, Panadura, Mathugama, Horana, Kandy, Gampola, Matale, Nuwaraeliya, Ratnapura, Embilipitiya, Kegalle, Kurunegala and Kuliyaipitiya.

Other Special Information

National Spatial Data Infrastructure – NSDI

National Spatial Data Infrastructure means a methodology of exchanging spatial data in collaboration with a large number of institutions including; public, private, local authorities. Accordingly initial steps have been taken to formulate a National Spatial Data Infrastructure for Sri Lanka by the Ministry of Lands with collaboration of 27 other institutions, while the Bim Saviya Division of the Ministry of Land and Land Development functions as the Monitoring Unit of this National Spatial Data Infrastructure.

The services based on this spatial data includes the efficient and effective extension of services related to National planning, land use planning, infra structure development, environmental sustainability and disaster management. As a prime step taken in this regard, strategic measures have been taken for the implementation of National Map Portal. The establishment of this National Map Portal may pave the way not only for the application of this valid spatial data available with the public institutions to create a common mechanism for the development process but also for rendering greater service to the General Public.

Through this programme, the data could be exchanged while strengthening cooperation between public institutions. Through implementing a National Map Portal, all public and private sectors would receive a speedy access to the spatial data.

5.4.6 Progress from 01.01.2014 to 31.12.2014

No of Maps Prepared Survey Department	Number recommended and approved Land Title Settlement Department	No of the decisions published Land Title Settlement Department	Number registered Registrar General's Department
94052	48378	58690	42196

5.4.6 Movable Property - 2014

Ser. No	Asset Category	Situation at the Beginning of the year	Changes within the year				Situation at the end of the year
			Acquisitions	Procurements	Auctions	Disposal	
1	Heavy Vehicle	-	-	-	-	-	-
2	Cabs	-	-	-	-	-	-
3	Cars	-	-	-	-	-	-
4	Vans	-	-	-	-	-	-
5	Three Wheelers	-	-	-	-	-	-
6	Bicycle	-	-	-	-	-	-
7	Duplicators	1	-	-	-	-	1
8	Photo Copy Machines	1	-	-	-	-	1
9	Computers	10	-	3	-	2	11
10	Computer Printers	4	-	-	-	-	4
11	Laptop Computers	4	-	-	-	-	4
12	Fax Machines	1	-	1	-	1	1
13	Typewriters (Manual)	-	-	-	-	-	-
14	Typewriters (Electronic)	-	-	-	-	-	-
15	Safe	-	-	-	-	-	-
16	Cameras	1	-	-	-	-	1
17	Video Cameras	1	-	-	1	-	-
18	Televisions	1	-	-	-	-	1
19	Radios	1	-	-	-	1	-
20	Refrigerators	-	-	-	-	-	-
21	Projector	2	-	1	-	-	3
	Total	27	-	05	01	04	27

5.5 Administration Division

All the Administration and establishment activities of the Ministry of Land and Land Development and the below mentioned Departments falling under the purview of the Ministry,

1. Survey Department
2. Land Commissioner General's Department
3. Land Title Settlement Department
4. Land Use Policy Planning Department

The Administration division handles,

- ❖ Activities pertaining to Cabinet Memoranda and submitting Observations to the Memoranda
- ❖ Activities related to Questions in Parliament, Public Petitions Commission and Parliament Consultative Committee
- ❖ Maintaining personal files of the staff
- ❖ Local and Foreign training and scholarships of the Officers
- ❖ Disciplinary activities of all the officers
- ❖ Activities pertaining to the import of duty-free vehicles
- ❖ Activities related to postal branch

5.6 Planning Division

The role of the Planning Division is presented under 7 points in brief as follows

1. Preparation of the following for the Ministry of Lands :
 - Annual Action Plan
 - Medium Term Plan
 - Concise Development Report prepared annually at the time of tabling the Ministry's budget in the Parliament
 - Performance Report
2. To direct the said reports to the Parliament, Department of National Planning, Auditor General's Department and some other institutions.
3. To prepare the quarterly progress reports based on the monthly progress reports and upload to the website of the Ministry of Finance and Planning.
4. To coordinate planning activities with public Institutions.
5. To organize and monitor the activities to be done by this Ministry in Deyata Kirula National Development exhibition.
6. To conduct Progress Review Meetings.
7. To assist in Preparation of Sectional and institutional planning on the requirement of the Ministry of Land and Land Development, implement those projects, progress evaluation and achieving targets.

5.7 Legal Division

The legal division of the Ministry is entrusted with activities such as the activities pertaining to the lawsuit connected to the Ministry, activities regarding the amendment of legal enactments and submitting observations on legal issues directed by the divisions of the Ministry.

Accordingly the cases received and the amount already terminated pertaining to land acquisitions, development and administration activities of the Ministry are as follows.

	Number of cases received in 2014	Amount already Terminated
Regarding Land Acquisition	48	01
Regarding Land development	15	01
Regarding Administration	01	01

5.8 Accounts Division

- ❖ To prepare annual estimates.
- ❖ To maintain ledgers and cash book.
- ❖ Activities related to make all payments.
- ❖ To prepare monthly summary and forward to the treasury.
- ❖ To make the annual appropriation accounts annually.
- ❖ To maintain the audit query register and activities related to the Public Accounts Committees.
- ❖ To maintain the stores and maintain all assets.
- ❖ To conduct board of survey.
- ❖ Procumbent activities.
- ❖ To allocate Provisions and Co-ordinate the Bimsaviya Programme and implementing LLRC Recommendations.
- ❖ Annual accounts balancing and closing of accounts end of the year.

5.9 Internal Audit Division

The Internal Audit Division performs its duties under the supervision of the Secretary, Ministry of Land and Land Development.

Actions have been taken to submit proposals for the development of strategies in affirming the proper performance of administration systems and completion of a reliable financial report for the Ministry and the departments falling under its purview and conduct evaluations.

For this purpose, 14 Internal Audit Queries have been conducted within the year 2014, and follow up actions have also been made. Further, Auditing and Management Committee Meetings of the Ministry, Departments and the National Surveying Council have been conducted as scheduled.