

2015



கார்டீய ஙாடந லார்டால
செயலாற்றுகை அறிக்கை
PERFORMANCE REPORT

ஓவதீ அலாநயாங்கெ
காணி அமைச்சு
Ministry of Lands



“தீகை லுதர”
ஓவதீ லக லேகதீ கார்டாலய
1200/6, ரகலுலவநை லா
வந்நரலுலே

“மிஹிகத்த மெதுர,”
காணிச் செயலகம்
1200/6, இரஜமல்வத்தை வீதி,
பத்தரமுல்லை.

"Mihikatha Medura"
Land Secretariat Office
1200/6, Rajamalwatta Rd
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1. Introduction

Land is the main natural resource that a country owns and it is the foremost factor of the four main factors in Economics, namely Land, Work Force, Capital and Enterprise. In any country, all natural resources have been created based on the resource of land. For instance, minerals, water, flora and fauna are sub resources of the land resource.

The land contains the soil varieties on earth surface and other geological constructions as well as the minerals in the inner part of the earth. Accordingly, it should be specially noted that the land does not merely mean the surface cover of the earth or the surface of earth except the water cover.

The English term “land” stands for the Sinhala words "Bhoomiya" and "Idama", but when it is discussed 'as a whole' or at a 'macro' level it would be better to use the term "Bhoomiya"; and when referred to a portion of it, the term 'Idama'. In Tamil language these two words are referred respectively as 'பூமி' (*Bhoomi*) and 'காணி' (*Kani*).

Land is a limited natural resource which wanes when not used. Hence, optimum utilization of land is very essential for the country's development. In Sri Lankan context, Land is very close to the lives of people and they have a unique relationship with land. It carries not only an economic value but also a social and cultural value for them. Therefore, dealing with land is a very sensitive matter.

From ancient history the ownership of the entire land was with the king himself. He had the right to alienate lands. He vested the land as “Nindagam” - These lands had been alienated to people for various purposes whom performed duties for the king or the royal palace, “Viharagam” - The villages which contained such temporal entities granted for Buddhist temples, “Dewalagam” - lands granted for Devala. Even at the period of Portuguese and Dutch, the traditional land management system practiced in the country was not changed. But under the British ruling, land management system was totally changed.

Three Land Commissions had been appointed by the then governments in 1927, 1955 and 1983. These Commission Reports could be treated as valuable documents which analyzed and made recommendations for the present problems arisen not only on land administration but also on land use and ownership.

State Land (Encroachment) Ordinance No 12 of 1840, Waste Land Ordinance No 01 of 1897, Land Settlement Ordinance No 20 of 1931, Land Development Ordinance No 19 of 1935, State Land Ordinance No 08 of 1947, State Land (Recovery of Possession) Act No 07 of 1979, Land Grant

(Special Provisions) Act No 43 of 1979, Title Registration Act No 21 of 1998 are important landmarks in the history of state land development, conservation and administration.

The Ministry of Lands makes an enormous feasible impact on the socio economic development of the country. The Ministry for the subject of Land was established in 1932 and the Land Commissioner General's Department was established in 1935 on the recommendation of the committee appointed in respect of the subject of Land and Agriculture of the State Council in 1927.

The Ministry of Lands formulates strategies for utilizing the limited land resource for the country's sustainable development, as it being a scarce resource which never grows. The Department of Land Title Settlement shoulders this mission by determining the State land and Private Lands and settling the title to the land while the Land Commissioner General's Department administrates the State lands. The Survey Department prepares plans for state lands and also prepares plans for the private lands under Bimsaviya programme. The role of the Land Use Policy Planning Department is to prepare plans on Divisional / District land use and determine the suitability of lands for various requirements.

Land Survey Council was established in 2003 in terms of the Survey Act no: 17 of 2002, to register the Surveyors, issue annual practicing license to Registered Surveyors and maintain the professional discipline among the registered Surveyors while the Institute of Surveying and Mapping, Diyathalawa, the training institute of the Survey Department has accomplished experience in the subject of Survey and Mapping as to enable the students to fulfill their full educational competencies.

In addition, Land Reform Commission established under the Land Reform Act of 1972 and Kantale Sugar Company (Limited), were published in the gazette notification dated 2015.01.18 under the purview of the Ministry of Lands. Accordingly, the Ministry of Lands along with those departments and institutes falling under its purview render a yeoman's service towards the sustainable development of the country.

Ministry of Lands

1.1 Vision

Optimally utilized land resource towards
sustainable development

1.2 Mission

Contribution to sustainable development through
efficient management and optimum
utilization of the land resource
by policy planning,
implementation and
coordination for all the stakeholders,
while strengthening
land ownership.

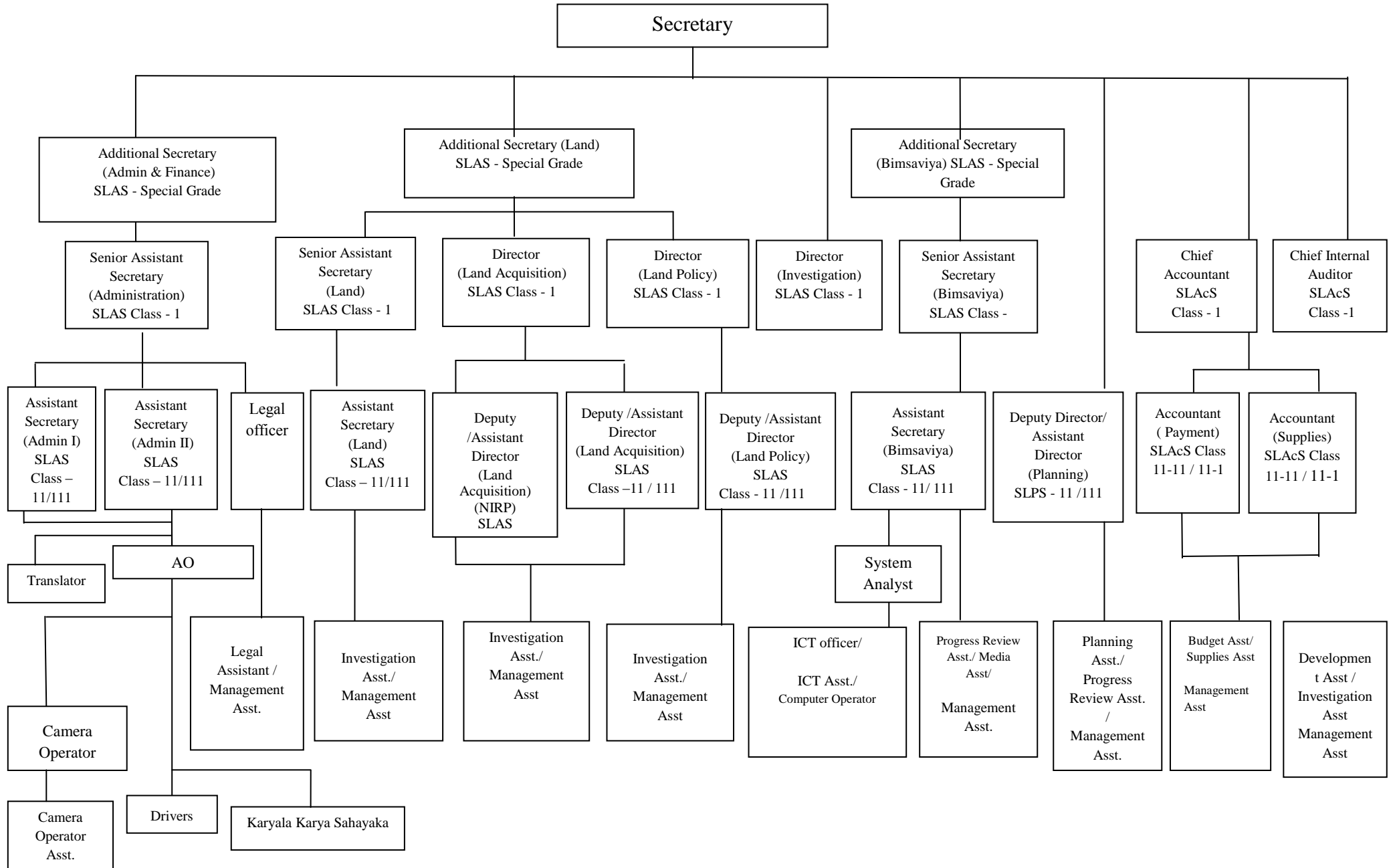
1.3 OBJECTIVES

1. To update and implement the National Land Policy.
2. To preserve the environment for the future generation.
3. To ensure the protection of the state lands.
4. To implement the Land Use Policy.
5. Minimum utilization of state lands and takes action for the prevention of waning.
6. To manage and develop the state lands properly and distribute of suitable land among landless people.
7. To allocate lands for development projects and other essential purposes.
8. To register the titles of all lands, ensuring ownership.

1.4 MAIN THRUST AREAS

1. To formulate and implement land policies as to meet the timely Requirements.
2. To acquire private lands for development activities.
3. To ensure clear title while protecting ownership to land.
4. State Land Management.
5. Land surveying, mapping and land information services.
6. To prepare and implement land use plans for sustainable development.
7. National data base/ Information System on land.
8. Good governance for the institution and resources falling under the Purview of the Ministry of Lands.

Organization Chart of the Ministry of Lands



3. Human Resource Development

3.1 Staff of the Ministry

Serial No.	Approved Designation	Approved Carder 2015	Number in the Year 2014	Changes Occurred During the year 2015						Number in 2015
				Retirement	Officers Transferred		Recruitments	Promotions	Resignations	
					Out	To				
1.	Secretary	01	01	-	01	01	-	-	-	01
2.	Additional Secretary (Admin and Finance) SLAS Special	01	01	-	-	-	-	-	-	01
3.	Additional Secretary (Land) SLAS Special	01	01	-	01	01	-	-	-	01
4.	Additional Secretary (Bim Saviya) – SLAS Special	01	01	-	01	01	-	-	-	01
5.	Senior Asst. Secretary (Admin) SLAS - I	01	01	-	-	-	-	-	-	01
6.	Senior Assit. Secretary (Land) SLAS – I	01	01	-	01	01	-	-	-	01
7.	Senior Assit. Secretary (Bim Saviya) SLAS - I	01	01	-	01	-	-	-	-	-
8.	Chief Accountant SLAcS - I	01	01	-	-	-	-	-	-	01
9.	Director (Land Acquisition) SLAS - I	01	01	-	01	01	-	-	-	01
10.	Director (Land Policy) SLAS - I	01	01	-	01	01	-	-	-	01
11.	Chief Internal Auditor SLAcS - I	01	01	-	-	-	-	-	-	01
12.	Director Investigation SLAS - I	01	-	-	-	-	-	-	-	-
13.	Accountant SLAcS, II/III	02	-	-	-	-	-	-	-	-
14.	Deputy Director / Assistant Director (Planning) SLPS - II/III	01	01	-	-	-	-	-	-	01
15.	Deputy Director / Assistant Director (Land) SLAS - II/III	01	01	-	-	-	-	-	-	01
16.	Deputy Director/ Assistant Director (Land Policy) SLAS - II/III	01	01	-	-	-	-	-	-	01
17.	Deputy Director Assistant Director (Land Acquisition) SLAS - II/III	01	01	-	-	-	-	-	-	01
18.	Deputy Director / Assistant Director (Land Acquisition – NIRP) SLAS II/III	01	01	-	-	-	-	-	-	01

Serial No.	Approved Designation	Approved Carder 2015	Number in the Year 2014	Changes Occurred During the year 2015						Number in 2015
				Retirement	Officers Transferred		Recruitments	Promotions	Resignations	
					Out	To				
19.	Assistant Secretary (Admin.) SLAS - III	01	01	-	-	-				01
20.	Assistant Secretary (Procurement /Admin) SLAS - III	01	01	-	-	-	-	-	-	01
21.	Assistant Secretary (Bimsaviya) SLAS - III	01	01	-	-	-	-	-	-	01
22.	Legal officer	01	-	-	-	-	-	-	-	-
23.	Administrative Officer PMAS - Supra	01	01	-	-	-	-	-	-	01
24.	Coordinating Secretary to the Secretary	01	01	-	01	01	-	-	-	01
25.	Translator	02	02	-	-	-	-	-	-	02
26	Information and communication Technology officer	02	-	-	-	-	-	-	-	-
27.	Development Officer	249	249	-	05	04	-	-	-	248
28.	Investigation Assistant (Land Acquisition)	111	111	-	-	-	-	-	-	111
29.	Investigation Assistant	03	01	-	-	-	-	-	-	01
30.	Progress Review Assistant	02	02	-	-	-	-	-	-	02
31.	Media Assistant	01	01	-	-	-	-	-	-	01
32.	Legal Assistant	03	01	-	01	-	-	-	-	-
33.	Budget Assistant	01	-	-	-	-	-	-	-	-
34.	Supply Assistant	01	-	-	-	-	-	-	-	-
35.	Development Assistant (Internal Audit)	02	01	-	-	-	-	-	-	01
36.	Planning Assistant	02	02	-	-	-	-	-	-	02
37.	Information and communication Technology Assistant	06	04	-	01	-	-		-	03
38.	Management Assistant (I, II, III)	55	36	02	04	12 *	-	-	-	42
39.	Computer Data entry Operator	01	01	-	-	-	-	-	-	01
40.	System Analyzer	01	-	-	-	-	-	-	-	-
41.	Video Photographer	01	01	-	-	-	-	-	-	01
42.	Photographer	01	-	-	-	-	-	-	-	-
43.	Video Photographer Assistant	01	01	-	-	-	-	-	-	01
44.	Karyala Karya Sahayake	27	27	-	05	04	-	-	-	26
45.	Driver	22	21	-	05	01	-	-	-	17
	Total	519	482	02	29	28	-	-	-	479

* About 09 new Public Management Assistants have reported duty to the Ministry of Lands in the year 2015.

Staff of the Land Acquisition Board of Review

Serial No.	Approved Designation	Approve d Carder 2015	Numbe r in the Year 2014	Changes Occurred During the year 2015						Numbe r in 2015
				Retire ment	Transfers		Recruit ments	Prom otions	Resig nation s	
					Out	To				
1.	Public Management Assistants	01	-	-	-	-	-	-	-	-
2.	Karyala Karya Sahayaka	01	-	-	-	-	-	-	-	-

* Approved vide No. DMS/0074 dated 06.07.2015 of the Director General of Management Services

3.2 Details of the Transfers Sri Lanka Administrative Service

Serial No.	Name & Designation		Officers Transferred Out		Officers Transferred to the Ministry	
			Date	Place	Date	Place
01	Mrs.H.N.N. Gunasekara	Senior Assistant Secretary (Bim Saviya)	11.02.2015	Educational Services Commission		
02	Mr. U.G.R. Ariyaratne	Senior Assistant Secretary (Land)	11.03.2015	Ministry Of Plantation Industries		
03	Dr.H.M.S. Jayathunga	Additional Secretary (Bim Saviya)			26.01.2015	Ministry of Public Administration, Provincial Councils, Local Government and Democratic Governance
04	Mr. W.P.M.G.R. Shantha Kumara Muhandiram	Senior Assistant Secretary (Land)			26.03.2015	Cooperative Services Commission of Western Province
05	Miss.B.R.K. Medha	Director (Land Acquisition)			02.11.2015	Presidential Secretariat

Combined Service (Public Management Assistants Service/Information and Communication technology Assistant Service/ Combined Service Driver/ Karyala Sevaka Sevaya)

Serial No.	Name & Designation		Officers Transferred Out		Officers Transferred to the Ministry	
			Date	Place	Date	Place
01	Mr.T.G.D.Manjula	Driver II "B"	27.01.2015	Department of Immigration and Emigration		
02	Mr. L.C. Perera	Driver I	05.02.2015	Prime Minister's Office		
03	Mr.H.A.A.P. Udayakumara	P.M.A. II	06.02.2015	Department of Examinations		
04	Mr.G.D.N. Silva.	Driver II "B"	23.02.2015	Ministry of Home Affairs and Fisheries		
05	Mrs.S.P. Suriyabandara	K.K.S.III	09.03.2015	Highways, Higher Education and Industrial promotion		
06	Mrs.W.K.G. Kumarasuriya	K.K.S.III	13.03.2015	Department of Animal Production and Health		
07	Mr.R.M.N.S. Rathnayaka	K.K.S.III	18.03.2015	Survey Department		
08	Mrs.W.K.S. Pathma	P.M.A.. I	20.03.2015	Divisional Secretariat - Mahara		
09	Mr.D.S. Wikramasinghe	K.K.S.III	11.05.2015	Ministry of Home Affairs		
10	Mrs.W.A.S.S. Wickramaarachchi	Information and Communication technology Assi. Service 3/III	14.05.2015	Survey Department		
11	Mrs. R.P.K. Gamage	P.M.A.I	22.05.2015	Department of Immigration and Emigration		
12	Mr. D.K.G. Pushpakumara	K.K.S III	25.08.2015	Presidential Secretariat		
13	Mrs.S. L. Hewagama	P.M.A.III	13.10.2015	Department of Inland Revenue		
14	Mrs. V.H. Ranga Lakmal	Driver II "B"	21.10.2015	Ministry of Sustainable Development and Wild Life		

Serial No.	Name & Designation		Officers Transferred Out		Officers Transferred to the Ministry	
			Date	Place	Date	Place
15	Mr. T.C. Haputhanthi	Driver II "B"	01.12.2015	Prime Minister's Office		
16	Mr. P.M. Abesena	P.M.A.. II			05.02.2015	Department of Examinations
17	Mr. H. A.C.R. Sudarshana	Driver II "B"			11.02.2015	Ministry of Urban Developmet, Water Supply and Drainage
18	Mrs. D.D. Sunathra Malkanthi	K.K.S III			11.02.2015	Office of the Senior Ministers
19	Mrs. S.P.Suriyabandara	K.K.S. III			19.02.2015	Ministry of Public Relations and Public Affiars
20	Miss. M Nivanthika Chandimali	K.K.S. III			25.03.2015	Department of land Title Settlement
21	Mr. H.A.A.P. Udayakumara	P.M.A II			04.03.2015	Department of Examinations
22	Mr. N.M.P. Perera	K.K.S. II			07.05.2015	Department of Motor Traffic
23	Mrs. C. Balasooriya	P.M.A. II			21.05.2015	Ministry of Provincial Councils and Regional Development
24	Mr. W.M.I. Madusanka Wijasundara	K.K.S. III			17.06.2015	Presidential Secretariat

Development Officers' Service

Serial No.	Name & Designation		Officers Transferred Out		Officers Transferred to the Ministry	
			Date	Place	Date	Place
01	Mrs. G.D.S. Chulakanthi	Development Officer III	09.01.2015	Department of Community Based Corrections		
02	Mrs. N.A.G.K.W. Bandara	Development Officer III	20.03.2015	Ministry of Health and Indiginous Medicine		
03	Mrs. W.K.Madumadhavi	Development Officer III	13.05.2015	Department of Agriculture		
04	Mrs..M A.N.C. Gunarathna	Development Officer III	01.10.2015	Land Commissioner General's Department		
05	Mrs. P.B.G.B.A. Kumari	Development Officer III	08.03.2015	Department of Census and Statistics		
06	Mrs. L.H.Nirmala	Development Officer III			02.02.2015	Department of Community Based Corrections
07	Mrs. H.M.J.C. Amarasooriya	Development Officer III			21.04.2015	Ministry of Home Affairs and Fisheries
08	Mrs. K.A.G.S.D. Karunathilaka	Development Officer III			01.10.2015	Land Commissioner General's Department
09	Mrs. P. G.A.S. Kumari	Development Officer III			09.12.2015	Ministry of Health and Indiginous Medicine

Related Services

No transfers in the year 2015

Serial No.	Name & Designation	Officers Transferred Out		Officers Transferred to the Ministry	
		Date	Place	Date	Place
01					
02					

3.3 Establishment Activities

Serial No.	Details	Previous Year 2014			Present Year - 2015		
		Number Received	Approved	Balance	Number Received	Approved	Balance
01	Recruitments	08	08	-	-	-	-
02	Conducting Examinations	-	-	-	-	-	-
03	Conducting Interviews	03	03	-	01	*	-
04	Confirmation in Service	07	06	01	06	05	01
05	Promotions	01	01	-	06	06	-
06	Payment of increments	421	408	13	441	421	20
07	Extension of Service	-	-	-	-	-	-
08	Preparation of Recruitment Procedure	01	-	01	01	01	-
09	Vacation of Post	02	02	-	-	-	-
10	Dismissal of Service	-	-	-	-	-	-
11	Reinstatement in Service	-	-	-	-	-	-
12	Disciplinary Inquires	-	-	-	-	-	-
13	Approval of Leave in abroad	03	03	-	11	11	-
14	Foreign Scholarship	-	-	-	01	01	-
15	Cabinet Memorandum	12	11	01	22	21	01
16	New Bonds						
17	Release of Bonds						
18	Loan approvals						
	Property						
	Vehicle						
	Other						

- * The results of the interview conducted for the recruitment of a Legal Officer has been forwarded to Public Services Commission, but the approval has not been recieved yet. Therefor a Legal Officer has not been appointed.

3.4 Human Resource Development

3.4.1 Local Training Course

Serial No.	Training Institution	Course	Name of the Officer	Designation	Duration	Course Fees (Rs.)
01	Department of Management Auditing	Accounting Standards of the Public Sector (SLPSAS)	Mrs. G.S. Kumuduni Silva	Chief Internal Auditor	01 day	
02	Sri Lanka Foundation Institute	Certificate Course in Conversational English	Mrs. W.P.S.N. Wickramasinghe	Translator (Sinhala/ English)	04 months	15,000
03	SLIDA	SLIDA Certified Driver	Mr. G.H. Sujith Priyadarshana Mr. Wasantha Kumara Athapaththu Mr. A.R.K. Athapattu.	} Driver	01 day	-
04	SLIDA	Training Programme on the Laws that Public Officers should be aware of.	Mrs. D.J.D.R.N. Abarathna	Investigation Assistant	02 days	-
05	SLIDA	Training Programme on the Laws that Public Officers should be aware of.	Mr. A.H.M.R. Senavirathna Mrs. W.C.P. Wickramasinghe	Development Assistant Investigation Assistant	02 days	-
06	SLIDA	Project Management	Mr. L.N. Udawaththa	Public Management Assistant	03 days	-
07	SLIDA	Public Auditing	Mr. L.N. Udawaththa	Public Management Assistant	02 days	-
08	SLIDA	Public Payment Procedure	Mr. L.N. Udawaththa	Public Management Assistant	01 day	-
09	SLIDA	Project Management	Mrs. D.J.D.R. Aberathna.	Investigating Assistant	03 day	-
10	SLIDA	Public Payment Procedure	Mrs. N.H.L.N. Lakmini.	Development Officer	01 day	-
11	SLIDA	Public Payment Procedure	Mrs. J.N.T.S. Samaranayaka	Development Officer	01 day	-
12	SLIDA	Human Resource Development	Mrs. R.Y. Yashmika	Public Management Assistant	03 day	-
13	SLIDA	Establishments Code & Procedural Rules	Mrs. M.W.E. Jeewani Madhapola	Development Officer	03 day	-
14	SLIDA	Stores Management	Mr. P.N.D. Obasena.	Public Management Assistant	02 day	-

Seri al No.	Training Institution	Course	Name of the Officer	Designation	Durati on	Course Fees (Rs.)
15	SLIDA	Public Auditing	Mrs. K.P. Kuruppuarachchi	Public Mgt..Assistant	02 day	-
16	SLIDA	Project Management	Miss. S.L.D. Wijathunga	Development Officer	03 day	-
17	SLIDA	Project Management	Mrs. G.S.S.V. Bathdavaththa	Progress Review Assistant	03 day	-
18	SLIDA	Management of Public Finance	Mrs. H.T. Kalhari	Public Mgt..Assistant	02 day	-
19	SLIDA	Management of Public Finance	Mrs. D.A.T. Udashika.	Development Officer	02 day	-
20	SLIDA	Master of Management	Mrs. L.W.S.C Navarathna.	Assistant Director (Land Acquisition)	01 year	2,40,000
21	SLIDA	Establishments code and proceduarel Rules	Mrs. S.H.M.R. Salgamuva Mrs. R.P.K.Virarathna.	Development Officer Development Officer	03 day	-
22	SLIDA	Disciplinary Procedure	Mrs. A.D.J. Gamege Mrs. Malkanthi Jayarathna	Information and Communication Technology Assistant Progress Review Assistant	03 day	-
23	SLIDA	Office Management and Attitude Development	Mrs. Mehipani Karunarathna Mrs. M.A.P.M. Perera Mrs. D.J.D.R.S Aberathna	Public Management Assistant Investigating Assistant	04 day	-
24	SLIDA	Salary Conversions	Mrs. D.M. Inoka Sanjiwani	Public Mgt..Assistant	02 day	-
25	SLIDA	Salary Conversions	Miss. W.S. Harshani Padmasiri	Public Mgt..Assistant	01 day	-
26	SLIDA	Management of Public Finance	Mrs. H.R. Ranathunga	Public Mgt..Assistant	01 day	-
27	SLIDA	Management of Public Finance	Miss. H.B.I. Darmarathna	Development Officer	01 day	-
28	SLIDA	Establishments Code and Proceduaral Rules	Mrs. W C.P. Wickramasinghe	Investigation Assisstant	02 day	-
29	SLIDA	Establishments Code and Proceduaral Rules	Mrs.K M.I. Priyadrshani.	Development Officer	02 day	-

Serial No.	Training Institution	Course	Name of the Officer	Designation	Duration	Course Fees (Rs.)
30	SLIDA	Human Resource Development	Mrs..H.G.M. Jayarathna	Progress Review Assistant	02 day	-
31	SLIDA	Human Resource Development	Mrs.M.K.P. Sanjeewani Mrs. W.R.A.M. Ranasinghe	Planning Assistant Development Officer	02 day	-
32	SLIDA	Communication & Presentation Skills	Mr. A.H.M.R. Sanavirathna	Development Officer	01 day	-
33	SLIDA	Communication & Presentation Skills	Mrs..A D.J. Gamege	Information Communication Technology Assistant	01 day	-
34	SLIDA	Office Management & Attitude Development	Mrs..I.Y. Yashmika	Public Management Assistant	01 day	-
35	SLIDA	Parallel Thinking	Mrs..Shiromi Aberathna Miss.Subani Perera Mrs..I.Y. Yashmika	Investigation Assistant Public Management Assistant	02 day	-
36	SLIDA	Immotional Interlligence to balance the profesional life	Mrs.A.T.D.Jayarathna	Investigation Assisstant	01 day	-
37	Distance Learning Unit	Grooming Young executives into tomorrow's leaders	Mrs..A.Jayasekara	Public Management Assistant	01 day	20,000
38	Land Use Policy Planning Department	Salary Conversion	Mrs.K.P.Kuruppuarachchi Miss.Nayana Nandani Miss.W.S.H. Padmasiri Miss.Heshara Ranathunge	Public Management Assistant	01 day	-
39	Praj service (pvt) Ltd	Preparation of Bidding Documents Contract Management	Mrs..W.L. Chamari Priyanthika	Public Management Assistant	01 day	6000
40	SDFL	Recreitment Procedure	Mrs..D.M.I. Sanjeewani Miss.W.S.H. Padmasiri	Public Management Assistant	02 day	17,000
41	SDFL	Public Officers Advance Account	Mrs..R. Indika	Development Officer	01 day	8,500

3.4.2. Foreign Training Programme

Serial No.	Course/ Institution	Name	Designation	Country	Duration
01	Sri Lanka Institute of Development Administration Professional Development Programme for Sri Lanka Public Administrators at the Beijing foreign studies.	Thanuja Murugeson	Additional Secretary (Admin)	China	21.12.2015 27.12.2015
02	Land Administration expertise encourage economic resilience in Sri Lanka.	Mr. L.B.S.B. Dayarathna	Additional Secretary (Land)	Australiya	17.10.2015 15.11.2015
		Mrs. Dilipa Rathnayaka	Chief Accountant		
		Mrs. Piumi Atigala	Assistant Secretary (Bimsaviya)		
		Miss. G. Kajani	Assistant Director (Land)		
03	JDS Scholarship masters Program	Mr. P.M. Nanayakkara	Director (Land Policy)	Japan	16.08.2015 15.11.2017
04	Total quality management and ISO 9011/2008/14002/ 22000/27000 and six sigma	G.A.K.M.A. Kariyapper	Assistant Director	India	16.11.2015 08.01.2016
05	Workshop on Productivity Promotion	Mrs. H.N.N. Gunasekara	Senior Assistant Secretary (Bimsaviya)	India	25.02.2015 06.03.2015
		Mr. U.G. Ranjith Ariyaratna	Senior Assistant Secretary (Land)		
		Mrs. K.D.D. Rathnayaka	Chief Accountant		
		Mrs. N. Kumuduni Sliva	Chief Internal auditor		

4 . Finance Management

4.1 Budget Estimate

	Previous Year (2014)(Rs)				Present Year (2015)(Rs)			
	Net Allocation	Expenditure	Balance	Percentage of Expenditure	Net Allocation	Expenditure	Balance	Percentage of Expenditure
01. Project 1								
1- Minister's Office								
Personal Emoluments	9,800,000	9,507,966	292,034	97%	18,500,000	14,148,448	4,351,552	71%
Other Recurrent	32,676,465	2,323,754	30,352,711	7%	41,710,000	32,928,674	9,090,773	79%
Capital								
2001	500,000	245,040	254,960	49%	700,000	407,729	292,271	82%
2002	200,000	23,150	176,850	12%	-	-	-	0%
2003	3,500,000	3,496,871	3,129	100%	3,700,000	3,202,007	497,993	87%
2101	12,500,000	10,751,378	1,748,622	86%	-	-	-	0%
2102	1,000,000	944,019	55,981	94%	1,100,000	690,377	409,623	63%
2103	-	-	-	0%	4,000,000	-	4,000,000	0%
2104	1,000,000	982,873	17,127	98%				
02. Project 2								
Administration and establish - ment Service								
Personal Emoluments	100,200,000	100,059,872	140,128	100%	213,310,000	198,600,378	14,709,622	93%
Other Recurrent expenditure	93,968,539	93,637,833	330,706	100%	241,110,000	224,460,421	16,649,079	93%
Capital								
2001	1,000,000	693,273	306,727	69%	1,000,000	388,850	611,150	39%
2002	300,000	72,300	227,700	24%	300,000	48,005	251,995	16%
2003	4,900,000	4,856,090	43,910	99%	4,000,000	1,980,328	2,019,672	50%
2101	-	-	-	-	-	-	-	0%
2102	5,100,000	5,060,318	39,681	99%	2,000,000	1,111,361	888,640	56%
2401	1,500,000	1,461,950	38,050	97%	1,500,000	1,445,460	53,540	96%
Development Program - 2								
3. Land development and Land Acquisition								
153-2-3-4-2105	446,000,000	445,211,752	788,248	100%	546,000,000	308,357,559	237,642,441	56%
Bimsaviya progrmme								
153-2-3-5-2105	1,646,000,000	1,645,637,772	362,228	100%	2,100,000,000	1,540,989,623	559,010,377	73%
Land Acquisition for the activities of the government								

	Previous Year (2014)(Rs)				Present Year (2015)(Rs)			
	Net Allocation	Expenditure	Balance	Percentage of Expenditure	Net Allocation	Expenditure	Balance	Percentage of Expenditure
153-2-3-7-2502	300,000,000	255,403,890	44,596,110	85%	400,000,000	77,402,795	322,597,205	19%
Lessons Learnt and Reconciliation Commission (LLRC)								
153-2-3-8-2502	20,000,000	-	20,000,000	0%	25,000,000	-	25,000,000	0%
Establishment of Land Information System								
153-2-3-9-2502	-	-	-	-	2,000,000	-	2,000,000	0%
Capacity development project on geospatal information Database infrastructure for mainstreaming Disaster Management								
153-2-3-10-2501	-	-	-	-	17,973,672	17,156,457	817,215	95%
Kanthala Sugar Industries								
Total	2,680,145,004	2,580,370,101	99,774,902		3,623,903,672	2,423,318,472	1,200,893,148	

4.2 Public Officers Advance 'B' Account

Limits	Previous year (2014) (Rs)		Present Year (2015) (Rs)	
	Estimate	Actual	Estimate	Actual
Maximum Limit of expenditure	13,000,000.00	11,629,201.05	14,400,000.00	13883159.00
Minimum Limit of Credit	4,200,000.00	8,049,135.93	6,900,000	8,158,834.51
Maximum Limit of Debit Balance	44,000,000.00	27,736,518.00	50,000,000.00	37,279,542.15

4.3 Revenue Account

	Previous Year (2013)	Present Year (2014)
Expenditure	No	No
Annual Revenue	No	No
Deference (+/-)	No	No

4.4 Physical Resource Management

4.4.1 Fixed Assets

Serial No	Assets Type	Situation at the beginning of the year	Changes During the Year				Situation at the end of the year
			Acquisition	purchases	Auction	Disposal	
1	Land(Acres)		-	-	-	-	-
2	Buildings	*	-	-	-	-	*
3	Constructions	-	-	-	-	-	-

- ❖ The ministry is running in the 3rd floor of “Mihikatha Medura” building constructed by the Land Commissioner General’s Department in 2012.

4.4.2 Movable Properties

Serial No.	Category of asset	Situation at the beginning of the year	Changes During the Year					Situation at the end of the year
			Acquisitions	Procurement	Auction	Vesting	Disposal	
1	Mobile Phones	03		03	02			4
2	Fax machines	22		04	05		01	20
3	Refrigerator	04						4
4	Microwave	02						2
5	Blender	1			-			1
6	Electric Kettles	20		04	5			19
7	Flag pole	5						5
8	Buddha statue	02						2
9	White Board	13		02				15
10	White Board Stand	03						3
11	Water Dispenser	04						4
12	UPS	98		6	20			84
13	Computers	133			20			113
14	Air conditioners	29		01				30
15	Printers	61		12	02		06	65
16	Cordless Phones	04		01				5
17	Televisions	11						11
18	Public Address System	01						1

Serial No.	Category of asset	Situation at the beginning of the year	Changes During the Year					Situation at the end of the year
			Acquisitions	Procurement	Auction	Vesting	Disposal	
19	Davula	01						1
20	Drum (Bongo)	01						1
21	Accordion	01						1
22	Cushion visitor chairs	05						5
23	Sofa Set	04	3					7
24	Dining Table	03						3
25	Dining Chairs	12						12
26	Library cabinets (steel)	03						3
27	Library cabinets (timber)	11						11
28	Reading tables (library)	02						2
29	Reading chairs (library) – Rexene	12						12
30	Glass tables (rounded)	3		02				5
31	Chairs (<i>Beeralu</i>)	12						12
32	Almyrah-steel	27						27
33	4 drawer cabinets	69		01				70
34	Executive Table MDF	05	02					7
35	File Racks	35						35
36	Steel chairs (Rexene)	03						3
37	Clerical tables	26					02	24
38	Staff tables	109						109
39	Executive tables	20						20
40	Executive table (Glass pad)	02						2
41	Computer tables	62		08	02		01	67
42	KKS tables (small)	08						8
43	Computer chairs	166		14			1	179
44	Table (steel)	1						1
45	Laptop Computers	17		02	01			18
46	Boilers	2						2
47	Photo copy machines	17	02		4			15
48	Speakers	90		06	06		10	80
49	Executive chairs	33	02					35
50	Arm chairs	46					04	42
51	Type writers	2	-					2
52	Water Dispenser (Hot & Cool)	0	4					4
53	Water Dispenser (normal)	04						4
54	Water Filters	1						1
55	Pedestal fans	10			02			8

Serial No.	Category of asset	Situation at the beginning of the year	Changes During the Year					Situation at the end of the year
			Acquisitions	Procurement	Auction	Vesting	Disposal	
56	Library books	2073		61				2,134
57	Brass lamp	01						1
58	Glass cupboards (Library)	07						7
59	Dry Box	01						1
60	Dynamic Microphone	01						1
61	Microphone stand	01						1
62	Voice Recorder	2		01			-	3
63	Lobby chairs	65		-				65
64	Small Cassette recorder	01						1
65	Heavy duty staples machine	05		01			01	5
66	High back chairs	02						2
67	Visitor Chairs	135		-				135
68	Medium Back Chairs	07						7
69	Conference Table (Wooden)	02						2
70	Conference Table (Pieces)	10						10
71	Bunk beds	-						-
72	Foam Mattress	04						4
73	Safes	01						1
74	Cash Box	02						2
75	Conference Chair (low back)	55						55
76	Conference Chair (high back)	48						48
77	Video Light & Stand - DC	01						1
78	Video Light & Stand - AC	01						1
79	Platform Trolley	01						1
80	Sounds Systems	02						2
81	Multimedia Projectors	3	2					5
82	Electrical Screen	2						2
83	Display Board	1						1
84	Dry Cabinet	01						1
85	Scanners	05						5
86	Non-linear Editing System	01						1
87	Government Emblem	01						1
88	The glass shrine box to place the Buddha Statue	01						1

Serial No.	Category of asset	Situation at the beginning of the year	Changes During the Year					Serial No.
			Acquisitions	Procurement	Auction	Vesting	Disposal	
89	Display Cabinet	01						1
90	10 KVA Online	0		01				1
91	Access Control S ^{Server} Unit	0		01				1
	Office Cupboard	0		01				1
92	Notice Board	0		01				1
93	Vedio Camaras	0		02				2
94	Normal Camaras	0		02				2
95	Steel Rack	0	01					1
96	Cabs	20						20
97	Jeeps	14	1					15
98	Vans	02						2
99	Motor Cycles	01						1
100	Cars	4						4
Total		3,726	17	137	69		26	3,785

5. Contribution of the other Divisions for development activities

5.1 Land Development and Policy Division

The role of the Land Development and Policy Division is to establish coordination between various institutions in activities such as distribution of lands among various institutions and general public, conservation, development and management of State lands in accordance with the National Land use Policies while maintaining environmental equilibrium. This Division also coordinates with public institutions and officials in activities such as maintaining a unitary land management throughout the country and granting Title Certificate to the lands already distributed.

Accordingly this division handles a number of activities such as formulation and introduction of amendments to the Ordinances and Policies pertaining to the subject of land, land settlement, issuing Title Certificates, releasing lands to statutory institutions, Provincial Councils, Local Authorities and Departments, organizing and monitoring the activities regarding the issue of Grants to Colonization Schemes, Middle Class and Marginal Lands, activities on releasing lands to special projects registered under the Sri Lanka Board of Investment, directing the Survey Department in efficient and formal organizing of surveying activities in Sri Lanka and implementation of the National Involuntary Resettlement Policy.

Understanding the timely requirements, arrangements have been made to introduce amendments to the Land Development Ordinance. The Provincial councils did not grant their concurrence to the said Draft which was published in the gazette. Accordingly it has been redrafted and submitted to the Attorney General for observations. Decisions have been taken thereby to remove all the conditions pertaining to Grants except in

special occasions. Amendments have been introduced to the Act so as to grant equal opportunities for male and female parties, indicated in Schedule III to inherit the land and giving priority to the one who occupies the land. Steps are being taken to introduce amendments to the Land Development Ordinance, State Land Ordinance, Land Grant (Special Provision) Act and Land Acquisition Act. It is expected to amend the conditions related to the lands granted to the farmer peasants, Middle Class and Village Expansion Schemes with a view to extending opportunities for transactions in the competitive land market.

Necessary arrangements have been made to establish the 4th Land Commission as the issues pertaining to state land administration has not been addressed since recommendations issued by the 3rd Land Commission held in 1985. The Lessons Learnt and Reconciliation Commission has given 20 recommendations to be implemented in the year 2015 and actions have been taken to implement it as a special project. Of the said 20 recommendations 13 have already been completed and arrangements have been made to complete the rest by the end of this year.

The activities handled by the Land Development and Policy Division include the following.

- ❖ Implement the National Land Policy and introduce amendments to the land laws so as to meet the timely requirements.
- ❖ Obtain the approval of the Hon. Minister to grant state lands to the people on long-term lease and grants under the State Land Ordinance.
- ❖ Direct the long-term leases and grants to the Presidential Secretariat for the signature of His Excellency the President.
- ❖ Take action on the problems pertaining to long-term lease and grants.
- ❖ Obtain the approval of the Hon. Minister for village settlements directed by the Land Title Settlement Department.
- ❖ Seek the approval of His Excellency the president and Hon Minister for the issue of Temporality Deeds and Preliminary lease to temples and other religious institutions.
- ❖ Grant lands to persons displaced due to natural disasters such as Tsunami.
- ❖ Vesting of lands to government institutions.
- ❖ Implement the National Land Policy and introduce amendments to the land laws to meet the timely requirements.
- ❖ Give directives, refer the matters to the institutions concerned, and follow up action regarding the requests and problems of the persons who visit the Ministry daily with land problems.
- ❖ Take action regarding the requests and letters on land matters received from the Presidential Secretariat / Prime Minister's Office/Ministries / Provincial Councils / General Public.
- ❖ Provide necessary guidelines to the institutions concerned regarding the inquiries made pertaining to various land matters.
- ❖ Take action to conduct inquiries/ inspections on land disputes and appeals directed to the Hon. Minister.
- ❖ Conduct District Land Meetings regarding efficient management of State Lands and provide directives and solutions regarding the problems arisen in such discussions
- ❖ Take legal action on encroachments revealed through the District meetings and public complaints.

5.1.1. Progress of the Land Development and Policy Division from 01.01.2015 to 31.12.2015

Serial No.	Activities	Progress
01	1. Number of Long-term lease files directed by the Land Commissioner General for the approval of the Hon. Minister.	3534
	2. No. of Grants and Long Term Lease files inquired from the Land Commissioner General	361
	3. Number of Grants and Long Term Lease files on which actions are being taken	823
	4. No of files directed to Land Commissioner General after obtaining the approval of the Hon. Minister	2410
02	1. Number of Long-term lease and Grants received from the Land Commissioner General for the facsimile signature of HE the President (Special Grants, Temporalities, Tsunami Grants, and Ranawiru Grants).	2624
	2. Number of Long-term lease and Grants sent to the Precedential Secretariat for the facsimile signature of HE the President	1587
	3. Number of inquiries made from the Land Commissioner General	791
	4. Number of grants and lease on which actions are being taken.	32
03	1. Number of files received from the Land Title Settlement Department seeking the approval of the Hon. Minister	12
	2. Number of files directed for the approval of the Hon. Minister	11
	3. Number of settlement files on which actions are being taken.	01
04	1. Number of files received from the Land Commissioner General pertaining to the vesting of lands to various public institutions, local authorities and forces	133
	2. Number of inquires made from the Land Commissioner General	20
	3. Number of files on which actions are being taken	12
	4. Number of alienations for which the approval of HE the President received and directed to the Land commission General	74
	5. Number of vesting files directed to the Secretary to the President after receiving the approval of the Hon. Minister	103
05	1. No of land issues received from the Presidential Secretariat and directed to the Land Commissioner General	124
	2. No of land issues received from the Prime Minister's Office and directed to the Land Commissioner General	421
	3. No of land issues received from the General Public and directed to the Land Commissioner General	1125
	4. Number of pending files	64

5.2 Land Acquisition Division

This division renders duties pertaining to acquisition of Private lands, in terms of the Land Acquisition Act No. 9 of 1950 as amended in 1954, 1955, 1961 and 1964 in the instances where state lands are not available in a particular area to utilize for development Projects of the government. Further, following due legal procedures to expedite the acquisition of private lands for the development projects, compensation payment for the lands acquired for various Ministers and Departments and monitor the Acquiring Officers in land acquisition are also included in the functions and responsibilities entrusted with this division.

By now a large number of land acquisition proposals have been received pertaining to the implementation of a large number of development projects implemented at present. Of such proposals, priority is being granted to the following Projects, which imply a special national importance. Further this division also monitors whether the institutions concerned adopt the National Involuntary Settlement Policy in acquiring private land for Public Purposes.

1. Southern Expressway Project (Matara – Hambanthota extension)
2. Central Expressway Project
3. Develop the road network of the country under National Highway Sector Project
4. Peradeniya – Badulla – Chenkaladi Highway Project
5. Matara – Katharagama new Railway Project
6. Moragaha Kanda / Kaluganga Development Project
7. Acquisitions for Water Supply projects
8. Weras Ganga Development Project
9. Acquisitions for various Urban Development Projects
10. Proposals for the implementation of the recommendations of Lessons Learnt and Reconciliation Commission
11. Village expansions.
12. For the requirements of the Ministries – Schools, Hospitals, Play grounds etc.

The total provision allocated by the General Treasury for the payment of compensations and interests in respect of general acquisitions and acquisitions for Lessons Learnt and Reconciliation Commission in the year 2015 is Rs. 2100 million and Rs. 175 million respectively, of which Rs. 2060 million has been released to the Divisional Secretaries by 31.12.2015 for the payment of compensations and interests. The Divisional Secretaries have accordingly spent Rs. 2044 million for the payment of compensations and interests.

Progress of Land Acquisition from 01.01.2015 to 31.12.2015

Serial No.	Activity	Issue of Section 2 Order		Issue of Section 4 Order		Issue of Section 5 Order		Proviso 38(a)		50, 39
		Extent (hec.)	No. of files	Extent (hec.)	No. of files	Extent (hec.)	No. of files	Extent (hec.)	No. of files	No. of files
1.	Ports and Highway activities	556.99151	76	16.0599	1	221.84051	78	232.00731	72	1
2.	Educational activities	2.0035	2			7.6278	6			1
3.	Distribution among landless people	79.4971	22	94.522	24	70.2808	18	53.0882	13	8
4.	Major scale irrigation activities	250.3885	13	37.588	5	1029.9889	27	948.1331	22	2
5.	Providing drinking water facilities	146.61415	57	61.35744	13	5.5221	37	5.7892	44	4
6.	Defence Affairs	36.67185	16	62.54	8	56.511	11	1.3283	2	68
7.	Urban Development Affairs	33.9098	22	4.8346	5	36.474188	11	85.8258	8	3
8.	Electricity Facilities	30.6615	6			22.3205	3	30.4992	5	
9.	Acquisition for other common amenities	51.2952	50	75.8394	34	693.14018	40	1.21635	17	11
	Total	1188.0331	264	352.74134	90	2143.706	231	1357.8875	183	98

Total Provision allocated by the General Treasury for the payment of compensation & Interest in 2015 - Rs. **2275** million

Provisions Released to the Divisional Secretariats in 2015 - Rs **2060** million

Total amount of Provision spent by the Divisional Secretaries in the year 2015 - Rs. **204** million

Progress of Land Acquisition for LLRC – as at 31.12.2015

District	Total Acquisitions		No. of suspended acquisitions		Acquisitions at present		Issue of Sec. 2 Order		Issue of Proviso 38		Issue of Sec. 5 Order		Allocation of Provision for 2014 Rs. Mn.	Release of Provision for 2014 Rs. Mn.
	No. of Acquisition Proposals	Hectares	No. of Acquisition Proposals	Hectares	No. of Acquisition Proposals	Hectares	No. of Acquisition Proposals	Hectares	No. of Acquisition Proposals	Hectares	No. of Acquisition Proposals	Hectares		
Jaffna	130	3,225.45	31	42.20	99	3,183.25	130	3,225.45	15	2,607.59	15	2,607.59	82	2
Mannar	24	65.36	2	2.56	22	62.80	24	65.36	16	41.83	16	41.83	18	2
Kilinochchi	55	160.25	21	31.36	34	128.89	55	160.25	23	62.97	23	62.97	30	2
Mulaithivu	33	581.41	12	21.20	21	560.21	33	581.41	8	21.82	8	21.82	17	2
Vavuniya	4	22.87	0	-	4	22.87	4	22.87	1	8.33	1	8.33	4	2
Trincomalee	28	733.66	8	4.66	20	729.00	28	733.66	4	704.30	4	704.30	16	2
Batticaloa	5	16.12	2	1.82	3	14.30	5	16.12	2	0.76	2	0.76	5	2
Ampara	3	2.11	0	-	3	2.11	3	2.11	0	-	0	-	3	2
Total	282	4,807.22	76	103.80	206	4,715.56	282	4,807.22	69	3,447.59	69	3,447.59	175	16

5.3.Bim Saviya Programme

Bimsaviya National Programme which is being implemented with the objective of settling the Land resources and protecting it for the betterment of the future generation could be considered as a programme which entangled with the National Economic Development that could also lay a strong foundation for the same. Accordingly, Bimsaviya fulfills this objective, that is to contribute in granting the opportunity for the public to lead self-sufficient lives by ensuring their ownership to land while making their own land a strength to life and make the land an investment for their future development which ultimately paves the way for the national development.

5.3.1 Vision

A society free from land dispute.

5.3.2 Mission

Sustainable contribution to the country's development through a strengthened land title.

5.3.3 Objectives

1. Convert the land registration system of the country into more trustworthy, efficient and simple system.
2. Strengthen land ownership through settling land problems and disputes.
3. Develop a land database for proper land management.

5.3.4 Activities

The main function of the Bimsaviya division is to act as the center for ensuring the peoples' ownership to land. The activities assigned to this division include policy formulation and coordination of the institutions concerned and the progress reviewing. The Survey Department, Land Title Settlement Department, Land Commissioner General's Department and Registrar General's Department shoulder this task. The Survey Department demarcates lands and prepares Cadastral plans, while the Land Settlement Department determines the Title after investigating the ownership to Land. The Land Commissioner General's Department supports this programme by settling problems arisen regarding the state lands and the Registrar General's Department registers the Title and issues Title Certificates.

The programme to computerize scanned information is to be launched, parallel to the e – land hub project with the assistance of the Registrar General's Department. Under this programme, preparations have been made to scan the documents recorded in the Land Registries and use them according to an electronic format. Accordingly, it is expected to register the new transactions under this computerized programme.

Referring the land documents has become a great problem in the instances where preliminary and detailed/ extended inquiries are made under Bimsaviya programme, which wasted a lot of time and energy. With the implementation of

e– land registry programme the officers who involve in the inquiries could refer the relevant documents either through the computers in their offices or the computers in the Land Registries

5.3.5 Expansion of the Bimsaviya Programme

By now the Bimsaviya Programme has been implemented in the 24 Districts of the country and accordingly in the Divisional Secretary's Divisions of Balangoda, Weligepola, Kuruwita, Rathnapura, Niwithigala, Ayagama in Rathnapura district, Udapalatha, Udunuwara, Gangawata Korale, Harispaththuwa, and Yatinuwara in Kandy district, in Nuwara Eliya district Kothmale, Dambulla and Galawela in Matale, Divulapitiya, Meerigama, Minuwangoda, Aththanagalla, Jaela, Wattala, Gampaha, Katana, Dompe, Mahara, Kelaniya in Gampaha district, Thambuththegama, Thalawa, Rajanganaya, Nuwaragam Palatha (East), in Anuradhapura district, Homagama, Moratuwa, Rathmalana, Kesbewa, Dehiwala in Monaragala district, in Colombo, Lunugamwehera, Thissamaharamaya Hambantota Beliatta in Hambantota district, Rideegama, Pannala, Kurunegala, Mallawapitiya Wariyapda in Kurunegala district, Siyambalanduwa, Rideemaliyadda in Badulla, Mahiyanganaya, Medirigiriya, Hingurakkgodda in Polonnaruwa, Panadura, Kaluthara Ingiriya & Horana in Kalutara, Weligama, Mathara, Galle, Wennappuwa in Putteen, Nallur in Puttlum, Karachchi in Kilinochchi, Meritimepatted in Mullaithivu, Northern Vavuniya in Vavuniya district.

5.3.6 Progress of Bimsaviya Division from 01.01.2015 to 31.12.2015

No. of allotments surveyed as depicted in cadastral Maps Survey Department	Number recommended and approved Land Title Settlement Department	No of the decisions published Land Title Settlement Department	Number registered Registrar General's Department	No of Grants and Permits – Land Commissioner General's Department
83,957	51,475	53,484	43,132	36,033

5.3.6 Movable Property – 2015

Serial No	Asset Category	Situation at the Beginning of the year	Changes within the year				Situation as at end of the year
			Acquisitions	Procurements	Auctions	Disposal	
1	Heavy Vehicle	-	-	-	-	-	-
2	Cabs	-	-	-	-	-	-
3	Cars	-	-	-	-	-	-
4	Vans	-	-	-	-	-	-
5	Three Wheelers	-	-	-	-	-	-

Serial No	Asset Category	Situation at the Beginning of the year	Changes within the year				Situation as at end of the year Acquisitions
			Acquisitions	Procurements	Acquisitions	Procurements	
6	Bicycle	-	-	-	-	-	-
7	Duplo machine	1	-	-	-	-	1
8	Photo Copy Machines	1	-	1	-	-	2
9	Computers	7	-	3	-	2	8
10	Computer Printers	4	-	-	-	2	2
11	Laptop Computers	8	-	1	-	2	7
12	Fax Machines	1	-	1	-	1	1
13	Typewriters (Manual)	-	-	-	-	-	-
14	Typewriters (Electronic)	-	-	-	-	-	-
15	Safe	-	-	-	-	-	-
16	Cameras	1	-	-	-	-	1
17	Video Cameras	-	-	-	-	-	-
18	Televisions	1	-	-	-	-	1
19	Radios	-	-	-	-	-	-
20	Refrigerators	-	-	-	-	-	-
21	Projectors	4	-	-	-	3	1
Total		28	-	06	-	10	24

5.4 Administration Division

All the Administration and establishment activities of the Ministry of Lands and the below mentioned Departments falling under the purview of the Ministry,

1. Survey Department
2. Land Commissioner General's Department
3. Land Title Settlement Department
4. Land Use Policy Planning Department
5. Land Reform Commission
6. Kanthale Sugar Industries

- ❖ Activites Pertaining to cablnet Memoranda and observation to the Memoranda submitted other Ministries
- ❖ Activites related to parliamentary querths, Public Petiriones committee and parliamentary Consultative Commiittee.
- ❖ Maintance of Personal files of all the officers and establishment activites related to the same
- ❖ All the Establishment activites related to local and foreign traning
- ❖ Maintain dissciplinary activities of the officers.
- ❖ Translations related to English and tami languages
- ❖ Activites related to the improtation of Duty free Vehicle
- ❖ Activites related to post
- ❖ All repairs and maintainance activities related to the Ministry.
- ❖ All activities related to transport of the Ministry.

5.5 Planning Division

The role of the Planning Division is presented under 7 sections in brief as follows

1. Preparation of the following reports for the Ministry of Lands:
 - ❖ Annual Action Plan
 - ❖ Medium Term Corporate Plan
 - ❖ Concise Development Report prepared annually at the time of tabling the Ministry's budget in the Parliament
 - ❖ Performance Report
2. To direct the said reports to the Parliament, Department of National Planning, Department of national Budget” Auditor General's Department and some other institutions.
3. To prepare the quarterly progress reports and uploads to the website of the Ministry of Finance and Planning.
4. Coordinating planning activities with government Institutions.
5. Organizing and monitoring the activities to be done by this Ministry in National Development Programmes.
6. Conducting Progress Review Meetings.
7. To assist in Preparation of Sectional and institutional planning on the requirement of the Ministry of Lands, implement those projects, progress evaluation and achieving targets.

5.6 Legal Division

The legal division of the Ministry is entrusted with activities such as the activities pertaining to the lawsuit connected to the Ministry, activities regarding the amendment of legal enactments and submitting observations on legal issues directed by the divisions of the Ministry. Accordingly the cases received and the amount already terminated pertaining to land acquisitions, development and administration activities of the Ministry are as follows.

No. of Cases received for 2015		Number completed
Regarding Land Acquisition	20	01
Regarding Land development	17	01
Regarding Administration	17	01

5.7 Accounts Division

- ❖ Preparation of annual estimates.
- ❖ Maintaining ledgers and cash book.
- ❖ Activities related to making all payments.
- ❖ Implement pay roll system
- ❖ Preparation monthly summary and forward to the treasury.
- ❖ Making the annual appropriation accounts annually
- ❖ Maintaining the audit query register and activities related to the Public Accounts Committees.
- ❖ Maintaining the stores and maintain all assets.
- ❖ Conducting board of survey.
- ❖ Procumbent activities.
- ❖ Allocation of Provisions and Co-ordination and implementation of the Bimsaviya Programme and LLRC Recommendations.
- ❖ Annual accounts balancing and closing of accounts end of the year.

5.8 Internal Audit Division

- ❖ The Internal Audit Division performs its duties under the supervision of the Secretary, Ministry of Lands.
- ❖ Actions have been taken to submit proposals for the development of strategies in affirming the proper performance of administration systems and completion of a reliable financial report for the Ministry and the departments falling under its purview and conduct evaluations.
- ❖ For this purpose, 20 Audit Queries and 01 inquiry have been conducted within the year 2015, and follow up actions have been made.

Institutions which submitted Audit Queries	No. of Audit Queries
Ministry of Lands	06
Land Title Settlement Department	03
Land Use Policy Planning Department	07
Land Surveying Council	04
Total	20

- ❖ Auditing and Management Committee Meetings of the Ministry, Departments and the National Surveying Council have been conducted as scheduled.