



PERFORMANCE REPORT - 2019

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Ministry of Housing, Construction and
Cultural Affairs,
2nd Floor,
"Sethsiri paya", Battaramulla

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1. INTERDUCTION

The overall provision allocated to the Ministry of Housing and Construction in the year 2019 was Rs. 11,389 million. Of this amount, Rs. 10,946 was apportioned for capital inputs. Notwithstanding the political confusion prevailed in the country during the year, the Ministry was able to record a financial progress of 85%.

Implementing the national housing drive, 905 model villages were commenced during the year bringing the total number of model villages commenced as at the end of the year to 1415.

Housing programmes implemented providing financial assistance by way of grants and concessionary loans respectively for families living in penury and low income earners and offering technical guidance have been designed in a flexible manner to meet the requirements of different groups of beneficiaries. For people without a land of their own, the ownership of a house was confirmed together with a plot of land in a model village and for beneficiaries with land entitlements a host of scattered loan schemes and aid programmes were implemented in the year 2019 as well. Recognizing the success of this programme, the government of India stepped in to grant another Rs 600 million to the model village programme through national housing drive and this was one of our standout achievements during the year.

construction industry.

2019 is also significant as a year in which the “Shilpa Saviya” national programme to address the skilled labour shortage in the construction sector was implemented successfully. Further, the year 2019 is also important due to the measures initiated for the formulation of new legislation aimed at uplifting the construction sector. In the main, the year under review was important in achieving encouraging results in many aspects for the advancement of the

2. Vision and Mission of the Ministry

Vision

"Development of sustainable settlements and a reawakening of the construction industry"

Mission

Creation of a planned, environmentally friendly and high quality construction industry by strengthening Sri Lankan entrepreneurs, professionals and labour force with skills and resources and contributing to economic development by generating settlements with basic facilities through community participation.

Scope of the Ministry

Formulating policies and development plans to realize the objectives of the housing and construction sector and making guidelines for the relevant institution involved in the sector

1.3. Main subjects areas coming under the purview of the Ministry

Housing Division

1. Implementing housing schemes and housing financial assistance programmes for fulfilling housing requirements of people including low income earners and special community groups.
2. Activities relating to acquisition, taking over and disposition of lands for housing development needs.
3. Formulation of policies, programmes and projects, monitoring and evaluation in regard to the subject of housing.

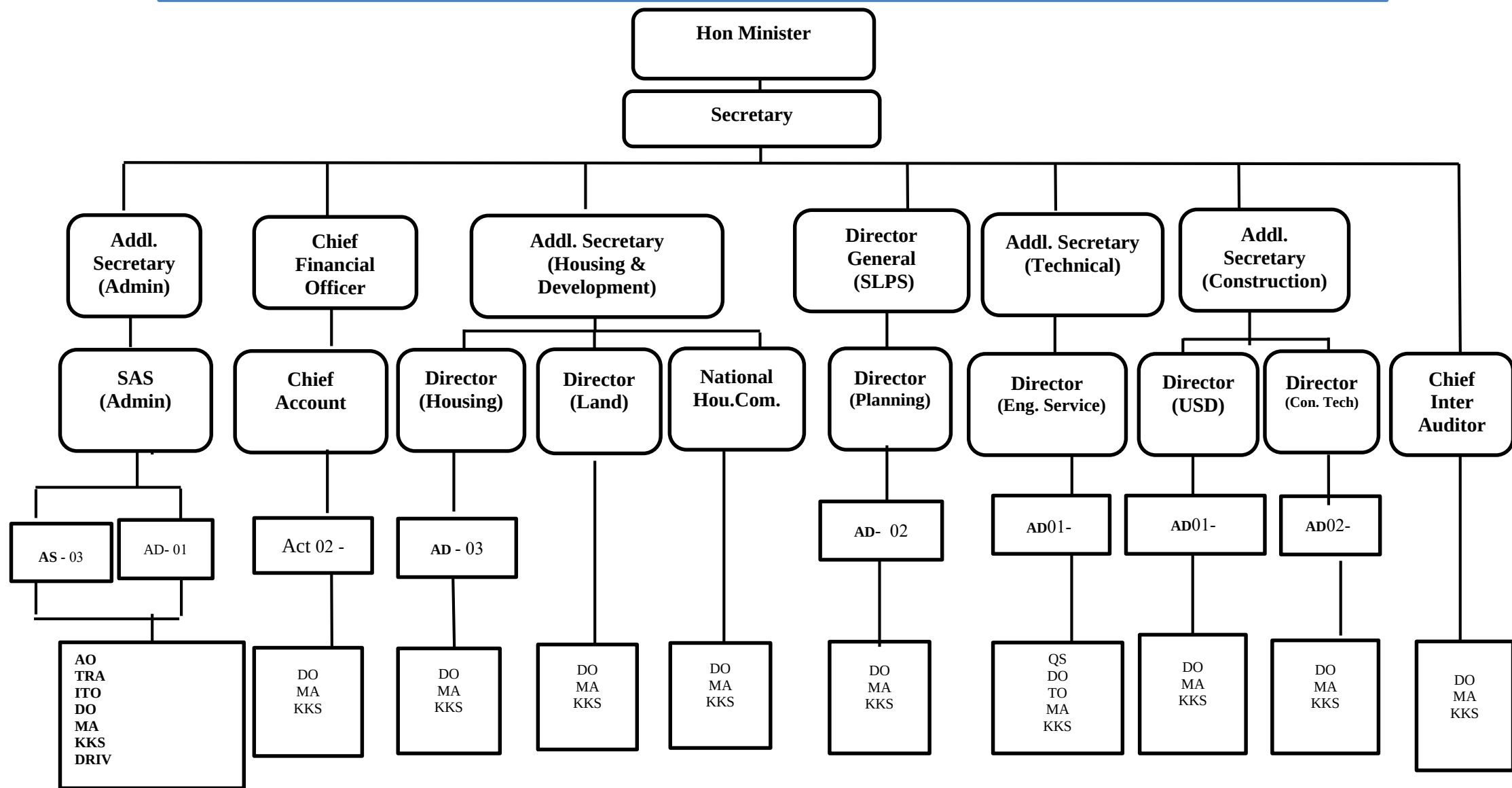
Technical Division

1. Formulating policies, rules and regulations in respect of the subject of construction and evaluating same.
2. Providing facilities required for the maintenance of the construction industry.
3. Regulating and offering guidance to government departments and the authority in charge of construction under the Ministry.

Construction Division

1. Coordinating the construction institutions under the purview of the Ministry and regulating progress.
2. Offering technical guidance in construction activities for nontechnical institutions under the Ministry.

1.4 - Organizational structure of the Ministry and Human Resources Profile



Act - Accountant
 DD -Deputy Director
 AS - Assistant Secretary
 AD - Assistant Director

LO- Legal Officer
 AO- Administrative Officer
 TRA- Translator
 ITO- Information Technology Officer

DO- Development Officer
 TO- Technical Officer
 QS- Quantity Surveyor
 MA- Management Assistant

DRIV -Drivers
 KKS -Karyala Karya Sahayaka

1.5 Major Divisions and subject areas under the Ministry (Housing and Construction Sector)

1.5.1 Administrative division

Extending support to all divisions of the Ministry in implementing the policies of the government and in discharging various functions for the wellbeing of the public by the Ministry of Housing and Construction.

Creating conducive working environment and managing human resources efficiently is the responsibility of the Administrative Division.

Key functions of the Administrative Division

1. Maintaining establishment activities of all officials serving in the Ministry.
2. All maintenance activities of the Ministry.
3. Carrying out procurement activities of the Ministry.
4. All administrative activities executed with the intervention of the Ministry and institutions affiliated to the Ministry.
5. Activities concerning the staff of the Ministry.
6. Providing facilities required for all divisions of the Ministry.
7. Updating the website of the Ministry
8. Conducting productivity activities.
9. Providing transport facilities for the activities of the Ministry.
10. Conducting training sessions for the officials of the Ministry.
11. Performance Report in Ministry and institutions affiliated to the Ministry.

1.5.2. Planning Division

Guiding the Ministry and the institutions under the purview of the Ministry to achieve the progress in development activities as planned. Creating awareness amongst the relevant

Parties and the general public by disseminating information about the development activities carried out in the construction sector.

Identifying the developmental needs of the housing and construction sector and assisting to have the project proposals formulated by the affiliated institutions approved by the Ministry of Finance and Planning.

Key functions of the Planning Division

1. Coordinating the activities in respect of drafting the action plan of the Ministry and affiliated institutions in line with the vision and the mission of the Ministry.
2. Evaluating the progress of developmental activities of institutions under the purview of the Ministry as per the monthly and annual action plans.
3. Compiling and reporting information related to development programmes
4. Forwarding the project proposals of the Ministry and affiliated institutions to the National Planning Department and coordinating relevant activities.
5. Following up and evaluating projects
6. Following up on the implementation of cabinet decisions relevant to the Ministry and affiliated institutions.
7. Preparing the annual Progress Report and Performance Report of the Ministry.
8. Organizing and following up on progress review meetings

1.5.3. Housing Division

Formulating national policies, making plans and conducting follow-ups in the field of housing development and common amenities

A view to achieving the objectives of the housing sector offering guidance to institutions affiliated to the Ministry.

Key functions of the Housing Division

1. Policy formulation

- Formulating policies required for the advancement of the housing sector
- Implementing policies relevant to the housing sector in collaboration with other public sector institutions.
- Developing underserved settlements and developing their communities
- Establishing district, divisional and village level housing committees.
- Implementing programmes associated with housing construction island-wide parallel to World Habitat Day and commemorating World Habitat Day.

2. Land related duties

- Activities relating to acquisition of lands for housing development purposes
- Activities pertaining to disposal of lands for housing purposes
- Transferring legal ownership of lands/housing to their occupants under section 8(1) of the National Housing Development Authority Act.
- Regularizing illegal occupants of lands belonging to the National Housing Development Authority as per the decision of the cabinet of ministers.

3. Housing Development

- Implementing housing construction programmes and housing projects in accord with the requirements of the country
- Renovating multi-storied housing programmes
- Implementing housing loan programmes
- Submitting cabinet memoranda in respect of housing schemes
- Implementing housing programmes in collaboration with other public sector agencies.
- Coordinating housing projects with local and foreign investors
- Developing underserved settlements and uplifting communities

4. Other Duties

- Establishment of District, Regional and Village Housing Committees.
- Conducting island wide housing construction programs and celebrating World Habitat Day in parallel to World Habitat Day.

1.5.4 Technical Division

1.5.4.1 Engineering Services Division

Controlling the total construction cost by fixing reasonable and affordable prices for construction projects and assisting the institutions under the Ministry

Select contractors for construction projects at reasonable prices employing a transparent process are carried out.

Key function of the Engineering Service Division

1. Granting approval of the standing technical committees in respect of constructions of government institutions

2. Appointing procurement committees for institutions under the Ministry.
3. Granting approval of the Ministry for contract fluctuations
4. Conveying the decisions of the ministerial procurement committee
5. Maintaining databases on contractors involved in the construction sector and prices relevant to the construction sector

1.5.5 Construction Division

1.5.5.1 Technology Division

This division is responsible for steering the institutions under the purview of the Ministry to create an environmental friendly and qualitative construction industry.

Key function of the Construction Technology Division

1. Formulating policies required for the advancement of the field of construction.
2. Activities regarding Bills, Acts relevant to the construction sector.
3. Guiding the institutions affiliated to the construction sector providing construction and engineering services for the advancement of the construction industry.
4. Taking measures to prepare the labour force required for the construction industry
5. Guiding the affiliated institutions to equip professionals and construction craftsmen with knowledge and skills.
6. Taking measures to present Cabinet Papers as and when necessary.

1.5.5.2 Urban Settlement development Division

Steering the construction of housing projects equipped with amenities primarily for urban low income earners. Developing urban settlements are carried out

Key function of the Urban Settlement development

1. Forwarding the development proposals submitted by the institutions affiliated to the Ministry to the National Planning Department through the standing project evaluation committee.
2. Monitoring and reviewing the progress of urban settlement development projects.

1.5.6 National Housing commissioner's Division

This division executes powers and functions proclaimed under the Ceiling on Housing Property Law No. 01 of 1973. It also carries out certain functions under the Rent Act No. 7 of 1972.

Granting deeds to tenants and payment of compensation to owners of houses acquired by the government which are the main objectives set out by the above legislation are main responsibilities of this division.

Key function of the National Housing Commissioner's Division

1. Granting deeds for tenants
2. Paying compensation to owners of houses acquired by the government.
3. Resolving problems arisen in respect of areas reserved for common amenities.

1.5.7. Finance Division

Provision of financial resources and consultancy services required for the attainment of objectives of the Ministry and institutions coming under its purview and giving instructions on systems and controls needed for more efficient and effective deployment of such resources are the main functions of this division.

Key function of the Finance Division

1. Operationalizing an efficient and effective financial management system in the Ministry.
2. Appointing procurement committees for institutions under the purview of the Ministry.
3. Giving instructions and offering guidance to the Ministry and institutions thereunder on financial management, financial planning, assets management and purchasing and management.
4. Maintaining coordination with the Ministry of Finance and securing financial provisions from the Treasury for the attainment of objectives of the Ministry and disbursing such provisions amongst institutions under the Ministry.
5. Preparing annual budgets for the Ministry and institutions under the Ministry with the objective of achieving the objectives of the Ministry and conducting budgetary controlling activities throughout the year.
6. Reporting the expenditure of the money allocated to the Ministry and institutions under the Ministry through annual appropriation acts and submitting financial statements monthly and annually to the relevant institutions.

1.5.8. Internal Audit Division

Establishing sound financial administration and proper management to convert the expected goals of the institutions into reality.

Participating in the financial administration and management activities of the Ministry and institutions under its purview and assisting them by offering guidance and giving instructions to carry out such activities more systematically and efficiently.

Key function of the Internal Audit Division

1. Coordinating audit activities of the Ministry and institutions affiliated to the Ministry.
2. Taking action to minimize problematic situations of the Ministry and institutions affiliated to the Ministry through the meetings of the Audit and Management Committee.
3. Assisting in the minimization of problems of institutions through audits and inquiries.
4. Following up on the implementation of the recommendations and directives of the Committee on Public Enterprises and the Committee on Public Accounts.

1.6. Institutions under the purview of the Ministry

1.6.1 National Housing Development Authority



The National Housing Development Authority functions with the objective of providing a secured house with basic facilities to all those who are in need of a house in Sri Lanka. The National Housing Development Authority was incorporated by the National Housing Development Authority, Act No. 17 of 1979 to undertake Housing Development activities in Sri Lanka. The Authority carries out its activities on an island wide basis through a network of 25 district offices and 02 metropolitan offices in addition to the head office in Colombo.

1.6.2. Urban Settlement Development Authority



The Urban Settlement Development Authority was established by Act No. 36 of 2008 for the purpose of offering housing solutions to persons living underserved urban settlements, empowering them economically, socially and culturally and improving their living conditions to ensure a sustainable urban settlement development.

1.6.3. Condominium Management Authority



The Condominium Management Authority was established under the Common Amenities Board (Amendment) Act No. 24 of 2003 as a regulatory authority to ensure that condominium properties are constructed for the benefit and welfare of residents of such properties, and regulate the management of the property through the establishment of management corporations. Further, the main objective setting up of this Authority is to regulate the terms of the Apartment Ownership Act amended as per Act No. 45 of 1982 and Act No. 39 of 2003.

1.6.4 Ocean View Development Private Limited



Ocean View Development Company was established with the objective of becoming the flagship property developer in the property development market of Sri Lanka and has been registered as a private company under the Companies Act No. 17 of 1982 (Registration No. PV 17667) and later, the company was re-registered under the Companies Act No. 7 of 2007.

Bringing to the fore trust and responsibility as a private sector institution, it has been able to bring about a noticeable change to the housing market while catering to the housing needs of the country.

1.6.5 Department of Buildings



The Department of Buildings which was founded as the Government Works Department in the year 1849 was established as an “A” grade department in 1969 and with the abolition of the Government Works Department, it is considered as the sole authority and consultancy institution in the field of construction of government buildings.

With 07 district engineer offices, it renders an immense service in the construction of buildings in the public sector across the island through architectural and engineering designs, maintenance, project management and provision of technical instructions.

It was awarded ISO 9001:2008 quality certification.

1.6.6 Department of Government Factory



The Government Factory provides metal and carpentry products in the field of mechanical engineering for the public sector and private sector institutions and also provides practical workshop training for mechanical engineers on workshop production and works. It was awarded ISO 9001:2008 quality certification.

1.6.7 Construction Industry Development Authority



The Institute of Construction Training and Development (ICTAD) was converted into the

Construction Industry Development Authority under the provisions of the Construction Industry Development Act No. 33 of 2014. The prime objective of this Act is to regulate, register, formalize and standardize the activities of the construction industry.

The Act has provided for the establishment of the National Advisory Council on construction, the establishment of the Construction Industry Development Fund, provides measures for the improvement and wellbeing of the industry related professionals, manufacturers, suppliers, contractors and craftsmen and for the settlement of disputes related to construction activities: to ensure public safety in the construction industry.

1.6.8 State Engineering Corporation



The State Engineering Corporation, a semi-government institution functioning under the purview of the Ministry of Housing and Construction. The Corporation's main functions include the provision of construction consultancy services, the provision of engineering services for constructions, provision of construction machinery, planning and designing, manufacturing precast and pre stressed concrete accessories, provision of training and conducting research.

It was awarded ISO 9001:2000 quality certification in 2009 and more recently it received ISO 14001:2004 environmental management certification.

1.6.9 National Equipment and Machinery Organization



The National Equipment and Machinery Organization (NEMO) was established in 1992 under the National Housing Development Authority (NHDA) to provide earth moving machinery and equipment to government organizations. In 2011 the NEMO was brought under the State Engineering Corporation of Sri Lanka (SEC) as the Equipment and Machinery Division and in January 2016 the NEMO was once again made an individual organization by a Cabinet approval.

NEMO is progressively moving forward with specialized contracts awarded by the Departments of Wild Life, Zoological, Irrigation, Coast Conservation and Railway. The staff consists of 609 employees including printing professionals, skilled workers and labourers.

It has a fleet of heavy machinery, island wide depot system which caters to all the districts of the country and fully fledged mechanical workshops in all provinces of the country.

1.6.10. State Development and Construction Corporation



State Development & Construction Corporation (SD &CC) was incorporated on 01 October 1971 as an engineering institution under the State Industrial Corporation Act No. 49 of 1957 and is currently under the purview of the Ministry of Housing and Construction.

SD&CC has been playing a leading role in developing infrastructure facilities of the country as a leading engineering institution by planning, designing and constructing bridges, roads, multi-storied buildings, irrigation

structures, tunnels and water supply projects and is the foremost institution in bridge construction. It is also the only local construction organization capable of constructing tunnels.

The Construction Industry Development Authority has registered SD & CC as a construction institution of C1 Grade and has also bagged the award for construction performance awarded by CIDA.

It has also been awarded ISO9001 : 2008 quality certification and the Corporation carries out construction activities as per the set standards.

The Corporation manufactures precast concrete bridges, beams, electricity posts and all other precast concrete products required for engineering purposes. In addition, the maintenance of traffic signal systems of the Road Development Authority and the installation of new systems are carried out by this Department.

1.6.11 Building Materials Corporation



Building Materials Corporation (BMC) was established in 1971 under the "Sri Lanka State Trading Corporations Act" No. 33 of 1970. Thereafter in September 1992, the corporation was converted into a 100% government owned limited liability public company under the "Conversion of Public Corporations or Government Owned Business Undertakings into Public Companies Act" No. 23 of 1987. The institution was re-registered in March 2010 under the Companies Act No.07 of 2007.

The Building Materials Corporation carries out its activities as the leading public sector entity that supplies building materials and equipment's in the housing and infrastructure developments at competitive prices island-

wide earning the trust of the community whilst performing its social responsibility as a government agency.

1.6.12 Housing Development Finance Corporation Bank



Housing Development Finance Corporation Bank (HDFC) is a licensed specialized bank incorporated by the HDFC Act No. 07 of 1997 amended by Act No. 15 of 2003 and Act No. 45 of 2011. The ordinary shares of this have been listed in the Colombo Stock Exchange.

The primary objective of the institution is to optimize returns for stakeholders, provide a caring service to customers by anticipating their requirements and innovatively satisfying them beyond their expectations.

1.6.13 Accelerated Programme for Middle Income Housing and Infrastructure Development.



This programme introduced in the year 2016 is geared towards providing a house equipped with modern amenities to middle income earning salaried employees of the public and private sectors and the programme will specifically cater to those without a home of their own. It also aims to better their social existence and economic wellbeing.

1.7. Foreign funded projects (Housing and Construction Sector)

There are five development projects implemented by the ministry under the Indian grant assistance.

Project	Financial value	Project period	Project objectives
Maduluwawe Sobitha Nahimigama project	Rs. 300 million	2018-2019	Providing houses and basic social infrastructure facilities to 153 poor families in the Elapathgama Grama Niladhari Division in the Vilachchiya Divisional Secretariat in Anuradhapura district.
Southern province model village project I	Rs. 300 Mn	2017-2020	Constructing houses employing participatory approach for 600 poor families.
Island-wide model village project	Rs. 300 Mn	2017-2020	Constructing houses employing participatory approach for 600 poor families.
Southern province model village project II	Rs. 300 Mn	2019-2022	Constructing houses employing participatory approach for 600 poor families.
Northern province model village project I	Rs. 300 Mn	2019-2022	Constructing houses employing participatory approach for 600 poor families.

Paragraph 2

2019 Progress & of the Ministry

2.1 Administrative division

❖ Staff of the Ministry

The total approved staff for the Ministry of Housing and Construction as at the end of the year 2019 was 198 and in terms of the cabinet decision CP/12/15/42/504/142- viii dated 04/10/2017 titled “Creation of new posts for the special grade of island-wide services”, officers were appointed in the year 2019 for the 02 posts approved for the Ministry in the Sri Lanka Engineering Service (Special Grade) and the Sri Lanka Planning Service (Special Grade). Accordingly, the approved cadre for the Ministry increased to 198.

For the post of Director (Land) approved for the Ministry during the last quarter of the year 2018, an officer was attached in the year 2019 and for the post of Accountant in the Sri Lanka Accounting Service, which remained vacant for nearly 2 years, an officer could be attached following new recruitments to the Sri Lanka Accounting Service.

Due to promotions of and the acquiring of other positions by Management Service Officers, vacancies were created in the service and on the back of 07 graduate trainees being attached to the Ministry during the relevant period, the staff requirements could ne managed.

With the approval of the Ministry of Public Administration, two office assistants (KKS) could be recruited. As at 31.12.2019, the total number of vacancies in the permanent cadre of the Ministry was 52.

❖ Cabinet Memoranda and Parliamentary Questions

Forty seven cabinet memoranda and 12 cabinet notes in respect of matters covered by the scope of the Ministry of Housing and Construction were referred by the Ministry for the approval of the Cabinet of Ministers up to 31.12.2019. Similarly, 11 oral questions were asked in Parliament in the year 2019 about the matters coming under the scope of the Ministry and all of them were answered by the Minister.

❖ Responding to public requests

The majority of problems submitted to the Ministry are in connection with the housing sector and a few complaints have also been received on establishment related issues of employees and problems encountered by trade unions. Some of these requests have been made through the President’s Office, the Prime Minister’s Office and the Public Petitions Committee.

The Ministry has made prompt interventions in respect of all such requests and discussions were held with relevant parties under the patronage of the Ministry and solutions were offered for problems of trade unions and establishment related issues of employees. During the year 2019, 8245 public requests were received.

❖ Training and Productivity activities

Eighty officers were referred to various training programmes during the year 2019 conducted up to 31.12.2018 by government and semi government training institutes enabling participating officers to enhance their knowledge on a wide range of subjects.

During the year, 07 officers belonging to the staff grade of this Ministry and 05 development officers participated in foreign training programmes and workshops. In

addition, 11 trainees were given subject related training by the Ministry.

2.2 Planning Division

It is the responsibility of the Planning Division to prepare the annual action plan every year incorporating development programmes of the ministry and its affiliated institutions and activities relating to projects and estimates thereof and in the year 2019 too, the annual action plan of the Ministry as well as its affiliated institutions was prepared.

❖ Annual action plan & progress review meeting

Thirty four progress review meetings in connection with the national housing programme were held during the year under the patronage of the Minister of Housing and Construction to observe and assess the proper implementation of development programmes as per the annual action plan and the number of progress review meetings held on the National Construction Programme was 03. This enabled the provision of necessary guidance to carry out development activities of the housing and construction sector efficiently and effectively.

❖ Progress Reports.

Action was taken to submit progress reports monthly to the National Budget Department, 04 quarterly progress reports to the Project Management and Evaluation Department and 04 progress reports that should be provided quarterly to the Presidential and the Prime Minister's office. In addition, measures were taken to coordinate the outcome based evaluation reports of institutions and 03 progress reports were forwarded to the Task Force on Northern and Eastern Development.

❖ Project Proposals

The Ministry was able to submit 12 project proposals planned to be implemented in respect of housing and construction sectors

with the objective of obtaining the recommendation of the National Planning Department for development programmes and projects expected to be implemented in the year 2019 by the institutions affiliated to the Ministry to the National Planning Department to secure funds from the treasury. The total amount requested through the said new project proposals was Rs. 60,000 million.

❖ Obtaining foreign funds for development projects

By the end of the year 2019, there were 5 foreign funded projects implemented by this Ministry. All these projects were funded by the government of India. The physical progress of the project granted by the government of India in the year 2017 for the construction of 600 houses in 25 model villages with one model village in each district had reached 60%. Four of these model villages were vested with people in the year 2019.

2.3 Housing Division

❖ Public requests

8245 public requests directed to the Ministry in the year 2019 were referred to the relevant institutions as per their subjects and the applicants were apprised as per the replies received.

Further, action was taken to refer the grievances received online from public under "Tell the President" programme speedily to the relevant institutions and 390 grievances thus received were referred to the relevant institutions during the year.

❖ Amendment of Act

The set of proposals relevant to the amending of the Apartment Ownership Act No.11 of 1973 was referred to the Legal Draftsman's Department on 01.08.2017 and the regulations made under the Condominium

Management Authority Act No. 10 of 1973 were published in Gazette Extraordinary No. 2026/25 dated 05.07.2017.

The observations of the Condominium Management Authority were forwarded to the Legal Draftsman on 29.03.2019. Since the Legal Draftsman, by his letter dated 16.12.2019, had informed that the approval of the new cabinet of ministers was required for the amendments to the Acts, action is being pursued accordingly. Similarly, the Legal Draftsman has informed that the approval of the cabinet of ministers is required for amending the Urban Settlement Development Authority Act since a new cabinet has taken office and action is being pursued accordingly.

The Legal Draftsman was notified through letter dated 14.08.2018 to draft new legislation to amend the Rent Act No. 7 of 1972 and a discussion in this regard was held at the Legal Draftsman's Department on 12.02.2019.

❖ **Right to Information Act**

Out of 17 applications received seeking information under the Right to Information Act No.12 of 2016, ten were responded to by the Ministry and the other 07 were referred to the relevant institutions to which they have provided relevant information to the applicants with copies to the Ministry.

❖ **Revising National Housing Policy**

In terms of a cabinet decision, a board of editors appointed on 31 October 016 formulated the national housing policy.

Approval was received from the cabinet of ministers on 11.01.2019 for the revision of this housing policy and parallel to the National Housing Day ceremony on 23.06.2019, the revised national housing policy was launched. (revision of January 2019)

❖ **Transferring entitlement or ownership**

Having taken action to secure the approval of the Hon. Minister to award deeds to 919 recipients of houses/lands in the year 2019, approved 8(1) documents were referred to the

National Housing Development Authority.

❖ **Preparing answers for parliamentary questions**

Answers were prepared and submitted for 11 parliamentary questions referred to the Hon. Minister for oral answers in respect of the National Housing Development Authority and the Urban Settlement Development Authority.

❖ **Cabinet memoranda and notes**

Twenty six cabinet memoranda and notes were presented to the cabinet and action is being pursued as per decisions given in respect of them.

❖ **Implementing housing programmes**

The model village programme is implemented in two components as loans and grants.

During the year construction work of 2562 model villages was commenced.

367 villages have been vested in people. Under "Shelter for all" housing programme, construction activities of 32,228 houses had been commenced by the end of the year 2018. The secretary of the Ministry of Mahaweli Development and Environment has been briefed for the provision of infrastructure facilities including drinking water for the model village programme implemented in the Welioya Divisional Secretariat under the Welioya housing project.

Four persons filed a case against the proposed Hantana Stage I and Stage II public-private partnership housing project in the year 2019 citing the NHDA, Central Environmental Authority, Urban Development Authority, the Chairman of Gangawata Korale Pradeshiya Sabha and the Attorney General as respondents for the alleged damaged that would be caused to environment as a result of this housing project (Stage I & sage II) and

the case is currently pending before the Appeals Court.

❖ **Sonduru Piyasa housing programme**

One of the principal criteria for granting loans under this programme is that the floor area should be within the limit of 750 square feet, but subsequently it was increased to 1500 square feet.

Accordingly, out of the loans applications submitted up to 18.10.2019, 28514 were approved and referred to the banks and loans have been granted for 14,221 of them.

❖ **Wekanda national housing scheme**

Due to the grave risk faced by residents of this housing scheme as a result of its dilapidated condition, 150 houses of Henamulla housing scheme were allocated to relocate them. But this task could not be accomplished as electricity supply has not been provided to housing units.

A cabinet note requesting the supply of electricity to be expedited to this housing scheme was presented to the cabinet on 16.10.2018. However, since no decision was given in respect of this cabinet note during the year, a new cabinet note under the hand of the new minister is due to be submitted.

❖ **Constructing houses with solar panels**

Under the programme for the construction of 5000 houses with solar panels, Sun Power Private Limited is to construct houses for poor homeless families with foreign investments and 5000 houses each with a floor area of 650 square feet will be constructed free of charge and the solar panels which can generate 20 kilowatts will be installed on each roof. Of the electricity so generated, the residents will receive 90 kilowatts and the ownership of the house will be transferred in 20 years. Preliminary work for the commencement of the project has been carried out and the relevant Memorandum of Understanding has been submitted to the Attorney General's

Department for the observations of the Attorney General.

On the instructions of the Ceylon Electricity Board, the possibility of preparing tripartite agreement as an additional document between the CEB, the owner of the house and the owner of the land is being explored.

❖ **World Habitat Day**

The United Nations has designated the first Monday of October as World Habitat Day. The 26th conference of the United Nations Human Settlements Programme- UN Habitat was held from 27-31 May 2019 at Nairobi, Kenya. A delegation representing the Ministry of Urban Development, Water Supply and Housing Facilities which is the Sri Lanka agency of the UN Habitat programme and the Ministry of Foreign Affairs participated in the conference. The main commemorative ceremony of World Habitat Day of 2019 was held at the Folk Art Theatre at the Ape Game premises, Pelawatta, Battaramulla under the theme of "Frontier Technologies as an innovative tool to transform waste to wealth".

Concurrent to the main event, diverse development programmes including the promotion of new creations using waste and taking an initial step to educate people in that regard, conducting drawing and essay competitions for children, promoting entrepreneurship programmes, preparing World Habitat Day souvenir, creating awareness among people of waste management, establishing management corporations in condominium properties, raising awareness among members of community settlement committees, vesting model villages in people, carrying out development activities in model villages vested in the people, conducting a building clinic to offer solutions to problems encountered in constructing buildings, broadcasting "Sathyakshanaya" radio programme, handing over "Sampath Piyasa" projects, implementing 'shramdana' campaigns in model villages and conducting tree planting, environmental conservation, drug prevention and food security, implementing a housing programme

for those suffer from chronic kidney disease were carried out.

❖ **Establishing rural housing committees**

Out of the 14023 Grama Niladhari Divisions across the country, rural housing committees have been established in 11192 of them by the end of the year 2019. Expanding the scope of rural housing committees beyond the level of GN Divisions, they were renamed as Community Settlements Committees and a committee was established in each sub-village of the island.

❖ **Providing information under the Right to Information Act**

The number of applications received by the Ministry under the Right to Information Act No. 12 of 2016 was twenty four (24). As two (02) of them did not come under the purview of this Ministry, they were referred to the relevant institutions and information relevant to other applications was obtained from the ministry and institutions under the purview of the ministry and provided to the relevant individuals.

❖ **Sevana Fund**

In granting Sevana aid, subsequent to a preliminary field inspection on recipients of aid and project proposals, the requests were forwarded to the Governing Council of the Sevana Fund with the observations of the NHDA and after such requests were approved by the Chairman and the Governing Council, they were referred for the approval of the Hon. Minister and Rs. 579.192 million was approved for 04 programmes and 5707 beneficiaries and as at 31.12.2019, the amount released was Rs. 374.547 million.

Further, it has been decided to award 03 houses as the super prize of the Sevana lottery draw.

❖ **Development of middle class housing and infrastructure**

The relevant coordinating activities were carried out with the coordinating unit of the Accelerated Programme for Middle Income Housing and Infrastructure Development (APMIHID).

As of now, 02 projects have been handed over to people.

- Greenvalley –Athurugiriya
- Mount Clifford –Homagama

Construction activities of 02 projects have been commenced

- Sea Breeze- Wadduwa
- Lavnya Heights-Ragama

2.4 Technology Division

All bills submitted by professional bodies associated with the construction industry were drafted in collaboration with the Legal Draftsman's Department and were referred to Parliament after confirming their constitutionality from the Attorney General's Department. The approval of Parliament was received for such bills..

The observations of our Ministry on the Bill for the incorporation of the Sri Lanka Building Services Engineering and Technology Institute were submitted to the Attorney General's Department.

In terms of the decision given for Cabinet Note submitted on 19.06.2019, the Construction Industry Development Act was referred to the Legal Draftsman and observations on the amended Act were once again forwarded to the Legal Draftsman's Department.

Ten (10) regulations and 02 rules as regards the enforcement of the Construction Industry Development Act have been gazetted. In addition, 05 regulations and 02 rules have been submitted for the approval of the Hon. Minister

and 01 regulation and 03 rules have been referred to the Legal Draftsman.

Necessary guidance, assistance and coordination were extended for strengthening the construction industry related institutions under the purview of the Ministry, i.e. Construction Industry Development Authority, Department of Buildings and Department of Government Factory. The number of progress review meetings held separately in respect of all institutions was 23 and the number of cabinet memoranda was 09.

2.5 Urban Development Division

This division is responsible for guiding the construction of housing schemes equipped with necessary amenities specially targeting low income people residing in urban areas and developing urban settlements.

Extending support and providing technical guidance for the necessary institutions to identify and implement urban settlement projects as well as the monitoring of urban settlement development projects and progress review are the key functions of the Division.

The Division also coordinates technical affairs and the conduct of meetings for housing schemes implemented by the Urban Settlement Development Authority and urban housing projects carried out by the National Housing Development Authority for the Accelerated Programme for Middle Income Housing.

Similarly, referring project proposals submitted by the institutions coming under the purview of the Ministry to the Standing Project Evaluation Committee and forwarding its recommendations to the Planning Division to be sent to the National Planning Department is carried out by this Division. In the year 2019, seven such project proposals were recommended and submitted.

2.6 Construction Division

The main function assigned to this Division is the coordination of construction activities carried out by the State Engineering Corporation, State Development and Construction Corporation, National Equipment and Machinery Organization at the ministerial level.

The Division has extended support at the ministerial level when constructions activities were carried out by the relevant institutions and made interventions to offer guidance as well as to take the required policy decisions to maintain such constructions beneficial to the country while ensuring advancement of those institutions.

Under the programme for the development of rural infrastructure development programme-2019, the construction of the swimming pool of Sooriyawewa National School, construction of the swimming pool of the Debarawewa National School and the construction of the youth resort centre at Tissamaharama were carried out by the State Engineering Corporation and the National Equipment and Machinery Organization.

Amongst other key initiatives by this Division was the upgrading of sanitary facilities in 16 bus terminals and railway stations by the State Construction and Development Corporation under proposal No.44 of the 2019 budget.

2.7 Engineering Services Division

The Standing Technical Evaluation Committee established under the Ministry of Housing and Construction is responsible for the evaluation of quotations of contracts awarded as per the decisions of the cabinet of ministers.

As at 31.12.2019, under the supervision of the Committee, approval had been granted for quotations in respect of 122 projects. It was able to make a saving of Rs. 862.23 million by granting approval for Rs. 6,615.92 million as against Rs 7,487.16 million requested by the relevant institutions.

Appeals pertaining to 02 project contract activities were dealt with and the number of projects approved by the Ministerial Procurement Committees (MPC) was 02.

Amongst the Engineering Services Division currently in operational status are a total of 05 contacts with 01 project relevant to the Ministerial Level Procurement Committee, 01 project relevant to the Standing Cabinet Appointed Procurement

Committee and 01 contract relating to the Cabinet Appointed Negotiating Committee.

Delay in the submission of the relevant documents by the parties for resolving disputes arisen regarding certain housing properties, delay in the submission of reports by Divisional Secretaries, inability to complete inquiries due to non-availability of documents, gazettes and plans as well as the non-establishment of evaluation boards up to now have posed challenges in achieving objectives. The non-appointment of a permanent Housing Commissioner following the expiry of the term of office of the previous Housing Commissioner has also been a contributory factor.

2.8. Finance Division

The annual board of survey for the year 2019 is now being conducted.

During the year 2019, 28 audit queries were received from the government audit division and responses were submitted for 08 of them.

2.9 National Housing Commissioner's Division

Under the project for granting title deeds for tenants in terms of the Ceiling on Housing Property Law No. 01 of 1973, 12 deeds were granted in the year 2019. In addition 26 on-site inspections were carried out.

Payment of compensation to a large number of owners of houses acquired by the government has been finalized.

Delay in the submission of the relevant

documents by the parties for resolving disputes arisen regarding certain housing properties, delay in the submission of reports by Divisional Secretaries, inability to complete inquiries due to non-availability of documents, gazettes and plans as well as the non-establishment of evaluation boards up to now have posed challenges in achieving objectives. The non-appointment of a permanent Housing Commissioner following the expiry of the term of office of the previous Housing Commissioner has also been a contributory factor.

2.10 Internal Audit Division

Eight (08) audit reports were finalized in the year 2019. As at 10.12.2019, 3 out of the 4 audit and management committee meetings have been held. Four investigations into the Ministry and its affiliated institutions have been completed and 03 investigations are in progress.

By coordinating audit activities of the of the Ministry and its affiliated institutions and by conducting audit and management committee meetings, it is possible to minimize the emergence of problematic issues.

The absence of a staff with experience in handling audit activities has created problematic situations in discharging the duties of the Division.

Housing Sector

1. Establishment of Green Smart Cities and Settlements
2. Ensured adequate house for each and every family
3. Ensured accessibility to the housing and other essential amenities for marginalized groups and for the persons with special needs.-
4. Encouraged multi stakeholder partnership in housing development.
5. Ensured housing finance market up to 12% of the GDP in support of accelerating economic growth through housing. (Current 8%).
6. Ensured availability of necessary policy and legal framework for the housing sector.
7. Ensured adequate supply of rental housing in all urban areas

Construction Sector

1. Empowered policy and legal framework for the Construction Industry
2. Ensured Health and safety policy implementation of the construction processes and built environment of commercial, public and service areas
3. Ensured optimum contribution of the construction industry to the national economy
4. Well Developed Capacity of the Local Contractors of the various sectors and of the Construction Industry.
5. Ensured Supply of high quality building materials at a rate below competitive market prices
6. Mainstreamed sustainability aspects of construction industry development

Chapter 03

Overall Financial Performance for the Year ended 31" December 2019

3.1 Statement of Financial Performance (Housing & Construction)

			Actual		Rs.
Budget (Current Year) 2019		No te	Current Year	Previous Year	
-	Revenue Receipts		-	-	
-	Income Tax	1	-	-	ACA - 1
-	Taxes on Domestic				
-	Goods & Services	2	-	-	
-	Taxes on International				
-	Trade	3	-	-	
-	Non Tax Revenue &				
-	Others	4	-	-	
-	Total Revenue Receipts (A)		-	-	
-	Non Revenue Receipts		-	-	
-	Treasury Imprests		12,701,854,000.00	9,261,908,000.00	ACA - 3
	(Returns)		-	(75,000,000.00)	
-	Deposits		3,069,224	2,864,014.00	ACA - 4
-	Advance Accounts		12,755,070	10,013,128.00	ACA - 5/5 (a)
-	Other Receipts		88,301,357	25,544,280.00	
-	Total Non-Revenue Receipts		<u>12,805,979,651</u>	<u>9,225,329,442</u>	
-	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)		<u>12,805,979,651</u>	<u>9,225,329,442</u>	
	Less: Expenditure				
-	Recurrent Expenditure		0	0	ACA - 2 (ii)
	Wages, Salaries & Other				
348,100,000	Employment Benefits	5	109,537,546	107,509,811	
123,600,000	Other Goods & Services	6	780,320,035	113,654,299	
	Subsidies, Grants and				
6,300,000	Transfers	7	228,212,844	196,751,032	
-	Interest Payments	8			
-	Other Recurrent				
-	Expenditure	9			
478,000,000	Total Recurrent Expenditure (D)		1,118,070,425	417,915,142	
	Capital Expenditure				
	Rehabilitation &				
	Improvement of Capital				

5,000,000	Assets Acquisition of Capital	10	4,045,889	3,489,580.00	ACA – 2(ii)
106,000,000	Assets	11	168,454,676.50	13,466,505.00	
10,635,000, 000	Capital Transfers Acquisition of Financial	12	11,127,573,249.10	8,785,426,680.00	
	Assets	13			
1,000,000	Capacity Building Other Capital	14	903,033.44	970,311.00	
558,000,000	Expenditure	15	396,015,898.97	422,492,887.00	ACA-4 5/5 (a)
11,305,000, 000	Total Capital Expenditure (E)		11,696,992,747.89	9,225,845,963.00	
	Main Ledger Expenditure (F)		0	0	
	Deposit Payments		2,822,542.00	3,039,664.00	
	Advance Payments		12,404,443.00	12,220,530.00	
	Total Capital Expenditure (F)		15,226,985.00	15,260,194.00	
	Total Expenditure G =(D+E+F)		12,830,290,158.18	9,659,021,299.00	
11,783,000, 000	Imprest Balance as at 31st December 2019 H=(C-G)		(24,310,506.90)	(433,691,877.00)	

ACA-P

3.2 Statement of Financial Position

As at 31st December- 2019

	Note	Actual	
	-	Current Year Rs.	Previous Year Rs.
<u>Non Financial Assets</u>			
Property, Plant & Equipment	ACA-6	279,640,560	276,442,221
<u>Financial Assets</u>			
Advance Accounts	ACA-5/5(a)	25,863,254	26,213,881
Cash & Cash Equivalents	ACA-3		
Total Assets		305,503,814	302,656,102
<u>Net Assets / Equity</u>			
Net Worth to Treasury		25,616,572	26,213,881
Property, Plant & Equipment Reserve		279,640,560	276,442,221
Rent and Work Advance Reserve	ACA – 5(b)		
<u>Current Liabilities</u>			
Deposits Accounts	ACA – 4	246,682	0
Imprest Balance	ACA – 3	-	-
		305,503,814	302,656,102

Total Liabilities

Detail Accounting Statements in above ACA format Nos. 1 to 6 presented in pages format No 1 to 6 and Notes to accounts presented in pages from to form and integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.

.....		
Chief Accounting Officer	Accounting Officer	Chief Financial Officer/ Chief Accountant/
Name .	Name .	Director (Finance)/Commissioner (Finance)
Designation	Designation	Name .
Date .	Date .	Designation
		Date .

3.3 Statement of Cash Flows

ACA-C

Statement of Cash Flows for the Period ended 31st December 2019

	2019	Actual 2018
		Rs.
<u>Cash Flows from Operating Activities</u>		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non-Revenue Receipts	12,790,155,357	9,300,329,442
Total Cash generated from Operations (a)	12,790,155,357	9,300,329,442
<u>Less - Cash disbursed for:</u>		
Personal Emoluments & Operating Payments	817,386,813	221,164,110
Subsidies & Transfer Payments	5,312,844	196,751,032
Finance Costs – Imprest	375,682,281	
Finance Costs – Imprest		
Settlement to Treasury		75,000,000
Total Cash disbursed for Operations (b)	1,198,381,937	492,915,142
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(a)-(b)	11,591,773,419	8,807,414,300
<u>Cash Flows from Investing Activities</u>		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Advance Rerive	1,291,203	
Total Cash generated from Investing Activities (d)	1,291,203	
<u>Less - Cash disbursed for:</u>		
Purchase or Construction of Physical Assets & Acquisition of	11,583,522,145	9,225,845,963
Other Investment (Advances Paid)	9,542,477	
Total Cash disbursed for Investing Activities (e)	11,593,064,622	9,225,845,963

NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(d)-(e)	(11,591,773,419)	(9,225,845,963)
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (g)=(c) + (f)	(0)	(418,431,663)
Cash Flows from Fianacing Activities		
Local Borrowings		
Foreign Borrowings		
Grants Received		
Total Cash generated from Financing Activities (h)		
<u>Less - Cash disbursed (for):</u>		
Repayment of Local Borrowings		
Repayment of Foreign Borrowings		
Change in Deposit Accounts and Other Liabilities	2,822,542	
Total Cash disbursed for Financing Activities (i)	2,822,542	-
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(h)-(i)	(2,822,542)	
Net Movement in Cash (k) = (g) –(j)	2,822,542	(418,431,663)
Opening Cash Balance as at 01st January	-	-
Closing Cash Balance as at 31st December	(0)	-

1.4 Notes to the Financial Statements

1.5 Performance of the Revenue Collection

Revenue Code	Description of the Revenue Code	Revenue Estimate		Collected Revenue	
		Original	Final	Amount (Rs.)	as a % of Final Revenue Estimate
	No				

3.5 Performance of the Utilization of Allocation

Rs. ,000

Type of Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
	Original	Final		
Recurrent	478,000,000	1,142,000,000	1,118,070,426	98
Capital	11,305,000,000	12,365,000,000	11,696,992,748	95

1.6 In terms of F.R.2tl8 grant of allocations for expenditure to this Department/District Secretariat/Provincial Council as an agent of the other Ministries/ Departments

Serial No.	Allocation Received From Which Ministry	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
			Original	Final		
	Ministry of National Policies	1. Recruitment of Graduate Trainees 2. Construction of building projects undertaken by NEMO			374,216,395	
	Precedential Sectaries	Environment Conservation Prg .			2,226,155	
	Department of Pention				640,154	

3.7 Performance of the Reporting of Non-Financial Assets

Assets Code	Code Description	Balance as per Board of Survey Report as --- 31.12.2019	Balance as per financial Position Report as at 31.12.2019	Yet to be Accounted	Reporting Progress as a %
9151	Building and Structures		150,000,000		
91 52	Machinery and Equipment		2,861,349		
9153	Land		} NO		
9154	Intangible Assets				
91 55	Biological Assets				
916()	Work in Progress				
91 50	Lease Assets				

3.8 Auditor General's Report"

* The final audit report issued by the Auditor General to be scanned and placed here while submitting to the Parliament.

Chapter 04

Performance indicators

4.1 Performance indicators of the Institute (Based on the Action Plan)

Specific indicators	Actual result as a percentage (%) of the expected output		
	100%-90%	75%-89%	50%-74%
Commencing work of 31712 housing units under the construction of houses for low income earners and completing work of 12,000 of them			✓
Completing work of 5000 partially constructed houses and completing work of 19006 housing unit continued from the previous year.			✓
Constructing houses for 9523 families under the provision of houses for displaced families in the Northern and Eastern Provinces and completing 8635 of them.		✓	
Renovating 28 old housing schemes.			
Constructing 27 bridges and carrying out development activities in 16 water supply projects under the development of infrastructure facilities of settlements.			
Constructing 30 'Sampath Piyasa' solid waste management units.	✓		
Conducting preliminary activities for human development of 6663 families of low-income settlements.	✓		
Training and releasing to the field 7800 new craftsmen to the construction industry		✓	
Organizing World Habitat Day programme		✓	
Conducting 12 monthly progress review meetings		✓	
Conducting 04 audit and management committee meetings	✓		

S.C. - Indicators of development programs carried out by all departments and institutions affiliated to the Ministry are presented separately in the performance reports submitted by each institution.

Chapter 05

Performance of the achieving Sustainable Development Goals (SDG)

5.1 Indicate the Identified respective Sustainable Developments Goals

Goal / Objective	Targets	Indicators of the achievement	Progress of the Achievement to date		
			0%-49%	50%-74%	75%- 100%
Preparation of Sustainable Development Plan for the Ministry	Preparing the Sustainable Development Plan and submitting it for approval	Sustainable Development Plan		* (The action plan is currently being prepared(	

5.2 Achievements and challenges in fulfilling sustainable development goals in brief

In preparing sustainable development plan 6 major subject areas, 16 goals and 110 strategies have been identified. Even though action plan inclusive of projects and programmes relevant to the housing sector has been finalized, the section pertaining to construction sector is yet to be completed. No sooner the action plan relevant to the construction sector is completed, it is to be submitted to the Sustainable Development National Council for observations and instructions.

Chapter 06

Human Resource Profile

06.1 – carder Management

	Approved Cadre	Existing Cadre	Vacancies / (Excess)
Senior	31	23	08
Territory	06	02	04
Secondary	108	81	27
Primary	53	40	13
Total	198	146	52

6.2As per the Cabinet decision dated 4/10/2017 and 12/15/42/504 / 142- viii, there are two special grade post approved for this Ministry. According to that Sri Lanka Engineering Service And Sri Lanka Planning Service (Special Grade) Officers have been appointed in the year 2019. With this the total staff strength of the Ministry increased to 198.

In respect of the above appointment of the Sri Lanka Engineering Service , new positions are due to be approved as Director (Constructions) instead of Director (Construction Technology) and Assistant Director (Constructions) instead of Assistant Director (Construction Technology)

In addition, the new recruitment to the Sri Lanka Accountants Service has been able to recruit an officer to the post of Accountant who has been vacant for almost two years. Staff requirements were managed by recruiting 07 graduate trainees to the Ministry for training in vacancies in secondary level. With the approval of the Ministry of Public Administration, two office assistants were recruited in 2019. The total number of vacancies in the Ministry's permanent staff as at 31.12.2019 was 52.

6.3 Human Resource Development

No .	Name of the Program	No. of staff trained	Duration of the Program	Total Investment (Rs' 000)		Nature of the program (Abroad/ Local)		Output/ Knowledge Gained
				Local	Foreign			
1	Public Service disciplinary procedure	6	1 Day	free		Local		
2	Ethics, values & standards for public sector	7	1 Day	free		Local		
3	New Audit Act	20	1 Day	free		Local		
4	Advance "B" Account preparing for Gov. Service officers	2	1 Day	Rs. 10,000/=		Local		
5	Lecture on stress free employee	4	1 Day	free		Local		
6	Microsoft office specialist Training	3	8 Days	free		Local		
7	Official Bank Accounts & Cheque	1	1 Day	Rs.7000/=		Local		
8	E-Code & Financial Regulations	2	2 Days	Rs.17,000/=		Local		
9	Stores Management	1	1 Day	Rs.3000/=		Local		
10	Awareness Programme for the Public Sector Officers	2	1 Day	free		Local		
11	preparing Salary & Salary revising	4	2 Days	Rs.30,000/=		Local		
12	Transport Management	1	2 Days	Rs.7000/=		Local		
13	PSC Rules	6	1 Day	free		Local		
14	Maintaining Personal files	1	2 Days	Rs.8500/=		Local		
15	Preparing Pension	1	1 Day	Rs.5000/=		Local		
16	E-code	2	2 Days	Rs.17,000/=		Local		
17	SOR Training	3	2 Days	Rs.25,500/=		Local		
18	Foreign leave & Allowances for Foreign Training	2	1 Day	Rs.10,000/=		Local		
19	E-Code	4	2 Days	free		Local		
20	KKS Training	2	2 Days	Rs.17,000/=		Local		
21	KKS Training	3	1 Day	Rs.12,000/=		Local		

22	Seminar on "Design & Construction of Deep Basement"	2	1 Day	Rs.13,500/=		Local		
23	Seminar on Advances in Concrete & steel	2	1 Day	Rs.13,500/=		Local		
24	Seminar on Structural reinforced Concrete	2	1 Day	Rs.8000/=		Local		
25	Diploma Course in Contract Management & Procurement management	1	40 Days	Rs.100,000/=		Local		
26	International Programme on Applied Criminology & Criminal Justice System	1	8 Days	Rs.234,500/= & US \$ 1104			Abroad	
27	Capacity Building of Housing & Settlements Development Programme	4	15 Days	225 Pounds + US \$ 2400			Abroad	
28	First session of the UN Habitat Assembly	1	5 Days	Rs.181,500/= +US \$ 4395			Abroad	
29	Capacity Building Training	1	7 Days	US \$ 280			Abroad	
30	International Conference on Cohesive Societies	1					Abroad	
31	2019 Seminar on Infrastructure Planning & construction for Sri Lanka	2	20 Days	US \$ 1760			Abroad	
32	BRCA Workshop	1	1 Day				Abroad	
33	Seminar on Belt & Road development for Sri Lanka	3	22 Days	US \$ 2640			Abroad	
34	Gender Issues in the World of Work	1	19 Days	US \$ 840 + 75 Pounds			Abroad	
35	SME-financing Approaches & strategies	1	45 Days	US \$ 1200			Abroad	

Chapter 07

Compliance Report

No.	Applicable Requirement	Compliance Status (Complied/Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
1	The following Financial statements/accounts have been submitted on due date			
1.1	Annual financial statements	Comply with		
1.2	Advance to public officers account	Comply with		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Not compatible	Not applicable	
1.4	Stores Advance Accounts	Not compatible	Not applicable	
1.5	Special Advance Accounts	Not compatible	Not applicable	
1.6	Others	Not compatible	Not applicable	
2	Maintenance of books and registers (FR445)/			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Comply with		
2.2	Personal emoluments register/ Personal emoluments cards has been maintained and update	Comply with		
2.3	Register of Audit queries has been maintained and update	Comply with		
2.4	Register of Internal Audit reports has been maintained and update	Comply with		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Comply with		

2.6	Register for cheques and money orders has been maintained and update	Comply with		
2.7	Inventory register has been maintained and update	Comply with		
2.8	Stocks Register has been maintained and update	Comply with		
2.9	Register of Losses has been maintained and update	Comply with		
2.10	Commitment Register has been maintained and update	Comply with		
2.11	Register of Counterfoil Books (GA – N20) has been maintained and update	Comply with		
03	Delegation of functions for financial control (FR 135)			
3.1	The financial authority has been delegated within the institute	Comply with		
3.2	The delegation of financial authority has been communicated within the institute	Comply with		
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Comply with		
3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated I 1.05.2014 in using the Government Payroll Software Package	Comply with		
4	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Comply with		
4.2	The annual procurement plan has been prepared	Comply with		
4.3	The annual Internal Audit plan has been prepared	Comply with		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Comply with		
4.5	The annual cash flow has been submitted to the 4 treasury Operations Department on time	Comply with		
5	Audit queries			

5.1	All the audit has been replied within the specified time by the auditor General	Comply with		
6	Internal Audit			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 34 (/) DMA1209	Comply with		
6.2	All the internal audit reports has been replied within one month	Comply with		
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in Terms of Sub-section 40(4) of the National Audit Act to. 19 of 2018	Comply with		
6.4	All the copies of internal audit Reports has been submitted to the Auditor General in terms of Financial Regulation 1.34(3)	Comply with		
7	Audit and Management Committee			
71	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular I -2019	Comply with 03 were held		
8	Asset Management			
8.1	The information about purchases of Assets and disposals was submitted to the comptroller General's Office in terms of paragraph 07 of the Asset Management Circular No. 0. 1/20. 1.7	Comply with		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of	Comply with		
	the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular			
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Comply with		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Comply with		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Comply with		

9	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Comply with		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Comply with		
9.3	The vehicle logbooks had been maintained and updated	Comply with		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Comply with		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Comply with		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Comply with		
10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Comply with		
10.2	The dormant accounts that had existed in the year under review or since previous years settled	Comply with		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Comply with		
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Comply with		
11.2	The liabilities not exceeding the provision that remained at the end of the year as per the FR 94(I)	Comply with		
12	Advances to Public Officers Account			
12.1	The limits had been complied with	Comply with		
12.2	A time analysis had been carried out on the loans in arrears	Comply with		
13	General Deposit Account			
13.1	The action had been taken as per F. R.57 1 in relation to disposal of lapsed deposits	Comply with		

13.2	The control register for General deposits had been updated and maintained	Comply with		
14	Imp rest Account			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Comply with		
14.2	The ad—hoc sub imp rests issued as per F.R. 3.7.1 settled within one month from the completion of the task	Comply with		
14.3	The ad-hoc sub imprests had been Issued exceeding the limit approved as per F . R. 371	Comply with		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Comply with		
15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the regulations	Not compatible	Not applicable	
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Not compatible	Not applicable	
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Not compatible	Not applicable	
16	Human Resource Management			
16.1	The staff had been paid within the approved cadre	Comply with		
16.2	All members of the staff have been issued a duty list in writing	Comply with		
16.3	All reports have been submitted MSD in terms of their circular	Comply with		

	no.04/2017 dated 20.09.2017			
17	Provision of information to the public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Comply with		
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures	Comply with		
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Comply with		
18	Implementing citizens charter			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Comply with		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	Comply with		
19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 Dated 24.01.2018.	Comply with		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Comply with		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Comply with		

19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Comply with		
20	Responses Audit Paras			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Comply with		

