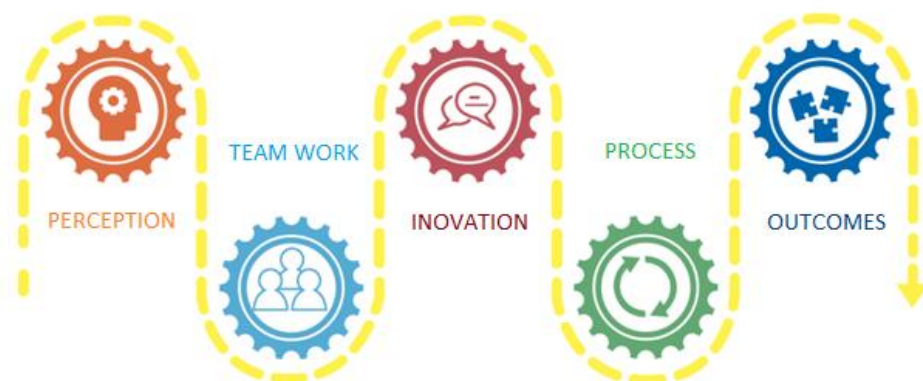


# Expectation ...

The choices we make today will define the future

However as stated in the previous year signs and hints to how scope and the functions Home Affairs Division would be strengthened, are clearly visible.

With the expansion of novel technology and the advent of new concepts the Division would be in a better position to achieve its intended targets. Accordingly Home Affairs Division fully focused on such future. We are truly depended on such environment.



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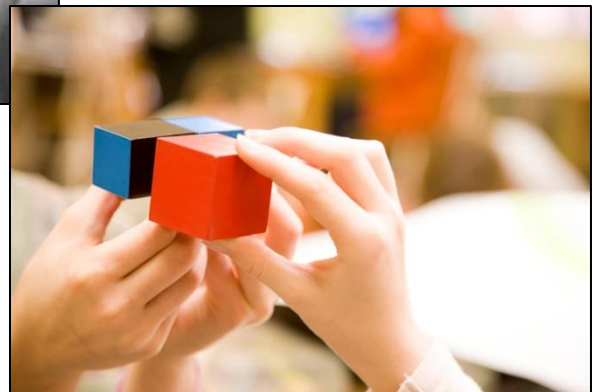
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# Vision

Providing exceptional service towards the Nation's progress

# Mission

Assuring an excellent service through an optimum administrative system at national and divisional level with the utilization of human resources endowed with required skills.



## Former Ministers of Home Affairs Division

**From 1931 To 1942**

Sir Don Baron Jayathilaka



**From 1942 To 1946**

Mr. Arunachalam Mahadeva



**From 1947 To 1948**

Mr. Oliver Goonethileke



**From 1953 To 1956**

Mr. A.Ratnayake



**From 1951 To 1952**

Mr. Oliver Goonethileke



**From 1948 To 1951**

Sir Edwin Aloysious Perera



**From 1956 To 1959**

Mr. A.P.Jayasuriya



**From March 1960 To  
July 1960**

Mr.M.C.M.Kaleel



**From 1960 To 1965**

Mr.Maithripala  
Senanayaka



**From 1974 To 1977**

Mr.T.B Ilangarathna



**From 1970 To 1974**

Mr.Felix Dias Bandaranayake



**From 1965 To 1970**

Mr.W.Dahanayaka



**From 1977 To 1980**

Mr.Montagu Jayawickrama



**From 1980 To 1989**

Mr.K.W.Devanayagam



**From 1989 To 1990**

Mr.U.B. Wijekoon



**From 1994 To 2000**

Mr.Amarasi Dodangoda



**1994**

Mr.Rathnasiri  
Wickremanayake



**From 1990 To 1994**

Mr.Festus Perera



**From 2000 To 2001**

Mr. Richard Pathirana



**From 2001 To 2004**

Mr.Alick Alivihare



**From 2004 To 2005**

Mr.Amarasiri Dodangoda



**From 2009 To 2010**

Mr.Sarath Amunugama



**From 2007 To 2009**

Mr.Karu Jayasuriya



**From 2005 To 2007**

Mr.Sarath Amunugama



**From 2010 To 2015**

Mr.W.D.J. Senevirathna



**From January 2015  
To September 2015**

Mr. M. Joseph Michel Perera



**From September  
2015**

Mr.Wajira Abewardhana

## Message from the President



### **Maithripala Sirisena**

H.E. the President of the Democratic Socialist Republic of Sri Lanka

It is with great pleasure that I issue this message for the Annual Performance Report & Account – 2018 of the Home Affairs Division. Home Affairs Division is a unique Division which has been entrusted with a number of critical and highly responsible subject areas. The Division which is comprised of a well-established administrative structure and a broad network of officials provides an extensive contribution towards the district divisional and rural development functions. Similarly, the Division is also instrumental in bringing the Government development processes right down to the grass root level.

The contribution and dedication of the public officers are essential in transforming the concept of good governance of the Government into a reality. The Home Affairs Division which executes the state mechanism right through to the rural level is expected to be more accountable and transparent in providing necessary services to the citizens and in fulfilling the development process of the country.

A large number of public related issues which have been left unnoticed and unattended over a number of years has led to the loss of confidence amongst the people in public service of this country and above all is a greater obstacle to the efforts made to make the public service more efficient. “Nila Mehewara” the President’s People Service introduced as a remedial measure to this problem is also implemented by this Home Affairs Division. It is apposite to note that “Nila Mehewara” programme which is implemented by the Home Affairs Division in collaboration with the other Ministries and all the public institutions has been a major success.

As such, the “Annual Performance Report & Accounts” of such Division is more like a mirror which reflects as to how the overall development process of the country manifested itself over a period of one year. And I take this opportunity to extend my best wishes for the strength and the courage of everyone to continue the development process of the previous year in the year to come.

## Message from the Prime Minister



### **Ranil Wickramasinghe**

Hon. Prime Minister of the Democratic Socialist Republic of Sri Lanka

Home Affairs Division is a Division with greater responsibility to implement the policies and the decisions of the Government. Administrative matters of district secretariats and divisional secretariats of every district are carried out by the Home Affairs Division. Accordingly, in addition to the direct projects and programmes implemented by the Division, the responsibility in dealing with all the line Ministries and in fulfilling the functions of such other Ministries is assigned on the Home Affairs Division.

Therefore, the Home Affairs Division is one of the most specific Division of the country. Similarly the responsibility of conveying the new policies of the Government to the people at the rural level in line with the needs of the twenty first century and implementing the district and divisional administration efficiently and effectively with the application of novel technological mechanisms is also entrusted on this Division.

While regularizing the administration of district and divisional secretariats which is considered to be the district and divisional center of the Government administration, the effort made by the Hon. Wajira Abeywardhane, the Minister of Internal and Home Affairs and Provincial councils and local government, J.C. Alawathuwala, State Minister of Internal and Home Affairs and Provincial councils and local government, Mr. H.M. Gamini Senevirathna, Secretary to the Ministry of Internal and Home Affairs and Provincial councils and local government and Mrs. N. Godakandha, State Secretary of Internal and Home Affairs and Provincial councils and local government together with the overall Ministry staff in transforming the services of the Grama Niladhari who is the closest public servant of the people is commendable.

The policy of the Government was to confer an efficient and transparent public service on the general public. In order to discharge this bounden duty more effectively, I consider it an essential need to reflect on the progress of the year and submit it in the form of a report. It will only facilitate the continuation of the respective functions in more effective and efficient manner into a successful coming year.

## Message of Minister



### **Wajira Abeywardena**

Hon. Minister of Internal and Home Affairs and Provincial Councils and Local Government

Home Affairs Division is the Division which provides the highest contribution in district, divisional and rural administration and the development initiative of this country. Similarly, while implementing the government policies more efficiently and effectively and the responsibility of conveying benefits of such processes to the rural levels has been conferred upon this Division.

For the purpose of achieving this objective, 25 district secretariats, 332 divisional secretariats, 14,022 Grama Niladhari divisions and 17,000 Economic Development Officers have joined hands under the Home Affairs Division. In addition to that, conducting of all Divisional and District Coordinating Committees is also carried out by the Home Affairs Division.

While all registration requirements from birth to the death of the citizen are being taken care of by the Registrar General's Department, the legitimacy with respect to land ownership of the whole county is granted by the Home Affairs Division.

Main responsibility with respect to new constitutional amendments and the formulation of practical strategies on the implementation of district and divisional administration more efficiently and effectively is also assigned on the Home Affairs Division.

Under the order of His Excellency Maithripala Sirisena, the President and under the direction of Hon. Ranil Wickremasinghe, the Prime Minister, "Nila Mehewara" President's People Service, National Programme is currently in progress.

All Ministries, Government Departments and other public institutions as well as the private sector of this country are making their contribution towards this programme and as of now, the programme has been successfully completed in Polonnaruwa, Galle and Vavuniya districts respectively. Upon completion of Nila Mehewara divisional/regional programmes in the districts of Mullaitivu, Kilinochchi and Mannar the closing ceremonies for these districts are expected to conclude shortly.

Nila Mehewara Divisional programme were held in 30 divisional secretariats in Kurunegala district and as guide by His Excellency the president Maithripala Sirisena and with the guidance of honorable prime minister Ranil Wickramasinghe Nila Mehewara divisional programmes have been held in 15 divisional secretariats in Jaffna district and as a whole 96 regional Nila Mehewara programme were held. It is with great pleasure to inform that this programme has been successful in providing solutions to hundreds and thousands of people's problems that have been left unnoticed and unattended for over three decades.

For the purpose of implementing the public administrative functions more efficiently, new projects such as construction of district administrative buildings in place of old office buildings, construction of new buildings for divisional secretariats, establishment of "Nila Sewana" field offices for Grama Niladharies and field officers and provision of latest technological devices to Grama Niladharies and Development Officers are being implemented by this Division.

And let me submit Annual Performance Report & Accounts for the year 2018 of the Ministry of Internal and Home Affairs and Provincial Councils and local government which holds responsibility for the execution of number of such specific functions. A brief account of what has been achieved in respect of the services and the projects implemented by this Ministry, has been included in this report.

I like to mention very happily about the dedication of all the staff in completing all the responsibilities and the leadership given in every disaster situation including the secretary of the Ministry.

## Message of Deputy Minister



### J.C. Alawathuwala

Hon. State Minister of Internal and Home Affairs and Provincial councils and local government.

It has been a special occasion to submit a progress report on the projects and programmes implemented by this Division intended to provide a unique service for the betterment of the nation through the establishment of an optimum administration at both national and regional level.

Just as the Division has been entrusted the responsibility of implementing the public policies and projects right down to the people at rural level, instead of introducing it as the Progress and Development Programmes report of the Division, it is more appropriate to introduce it as the performance report of the entire public mechanism.

It is with great pleasure that I extend my fullest cooperation for the projects implemented by the Ministry under the leadership of Hon. Wajira Abeyawardhane, Minister of Internal and Home Affairs and Provincial councils and local government and under the guidance and instructions of the His Excellency Maithripala Sirisena, the President and Hon. Ranil Wickramasinghe, the Prime Minister.

I am of the view that in the path to achieve targets and objectives of the Government while making the public service more efficient, the preparation of a Progress and Development Programmes report of this nature based on the past experience is even more productive in achieving these objectives. It will not only facilitate the functions and activities of the coming year but will be instrumental in guiding the country and the nation towards a well-planned future.

And I extend my heartfelt gratitude and best wishes towards the Secretary and the entire staff of the Division together with the Heads of Departments and Establishments who dedicate themselves to make this task a reality.

## Message of Secretary



### H.M. Gamini Senevirathna Secretary

Ministry of Internal and Home Affairs and Provincial councils and local government

Directed by the vision, mission, objectives and the activities of the Home Affairs Division and with the use of novel strategic planning techniques of the public service, we, the Home Affairs Division are dedicated to establish a more sensitive and people friendly public service within the country.

The service extended by the Division in regularizing the activities of the Public Sector during the previous year is noteworthy. It is with pleasure and gratitude that I mention the exceptional contribution made by the Registrar General's Department, district secretariats, divisional secretariats and Grama Niladhari offices which are under the purview of the Division, in achieving this objective.

District secretariats and the divisional secretariats which are under the purview of this Division are dedicated towards providing a far-reaching public service. Action taken to make use of the novel Information Technology (IT) applications in providing more people-friendly service for fulfilling the aspirations of the people in line with the standards of the 21<sup>st</sup> Century is commendable.

With the invaluable experience we gathered on our way forward, we, as the Home Affairs Division have extended our fullest cooperation and contribution towards the administrative structure of the country, good governance and the development as a whole through the fulfillment of efficient and effective public service.

## Message of state Secretary



N. Godakandha  
State Secretary  
Ministry of Internal and Home Affairs and Provincial councils and local government

Assisting and providing active contribution towards the line Ministry in facilitation and coordination of the services associated with district administration, divisional administration, Gram Niladhari administration and civil registrations under the purview of the Home Affairs Division which acts as the center of civil administration, achieving its development targets and transferring the development benefits right down to the rural level are the objectives of the Home Affairs Division.

Therefore, it is our responsibility to assist in maintaining a more people oriented public service, while achieving the social and economic development targets in line with the national priorities of the government.

## ***Scope of the Home Affairs Division***

## Objectives

- To establish a citizen friendly participatory development mechanism in the areas of district, regional and rural administration.
- To establish a collective approach to rural, regional and overall economic development.
- To establish and maintain public services closer to the people with more integrated approach.
- To strengthen the district, regional and rural administration through modern information technology relationship.
- To acquire quality human resources to ensure efficient and effective public service.

## Strategies

- Guarantee the public responsibility and satisfaction through simple structures and re-evaluation in District Secretariats and Divisional Secretariats.
- Bring all District Secretariats, Divisional Secretariats Grama Niladhari offices and the Registrar General's Department under one roof.
- Improve office systems closer and responsive to clients.
- Empower and motivate employees all District Secretariats and Divisional Secretariats in health promotional environment and attractive payment procedure.

## Main Functions

1. Organize, follow-up and evaluation of the functions of Ministry of Home Affairs, Registrar General's Department, District and Divisional Secretariat.
2. Organizing public events.
3. Determination of the limitations of State Rural Development Centers.
4. Establish State Rural Development Boards.
5. Establishment of District Coordination Board.
6. Perform activities related to birth, marriage and death registration.
7. Perform duties of Registrar General's Department and all district and divisional secretariats.
8. Supervision of Registrar General's Department, the district offices, regional offices and Grama Niladhari offices



## District Administration

- Management & supervision of human resources in district secretariats.
- Management of district secretariats.
- Resolution of issues in district secretariats.
- Organizing of national and public ceremonies.
- Affairs with regard to National Anthem & National Flag & determination of public holidays.
- Updating and keeping of Sri Lanka Republic Priority documents.
- **District Secretary/Government - Agents' Conference**

The District Secretaries' Conference is held with the intension of discussing and giving solutions to the common problems existing at district level and also to give opportunity to create awareness amongst the District Secretaries on the programmes initiated by other Ministries/Departments/Institutions. Six (06) District Secretaries' Conferences were successfully held within the year 2018.



- **Independence Day Celebrations**

Under the theme of "Ekama Deyak" (One Nation and a Great Power) the 70th Independence Day Celebration were held in a dignified manner under the precedence of His Excellency the President on 04.02.2018 at the Galle Face ground, during morning hours of the day.



## Divisional Administration

### Main Functions

- Coordinating and providing necessary guidance for the activities of Divisional Secretaries.
- Appointments and transfers of Divisional Secretaries and Assistant Divisional Secretaries.
- Coordination of building construction activities in Divisional Secretariats.
- Supervision of Divisional Secretariats.
- Introduction of better management systems for the staff of divisional secretariats and the amendment of existing systems and procedures.
- Holding management competitions amongst divisional secretariats.
- Coordination of activities carried out by other Ministries through divisional secretariats.
- Taking steps to upgrade performance of divisional administration.

## Grama Niladhari Administration

According to the government policy in order to ensure a rural administration, Grama Niladhari Division operates the entire administration of performing duties in the 14022 Grama Niladhari Divisions at 332 Divisional Secretariats.

### Main Functions of Grama Niladhari Division

- Activities related to recruitment of new Grama Niladhari.
- Giving promotion to Grama Niladhari.
- Appointing rural administrative officers
- Implementation of citizen charter of Grama Niladhari.
- Activities related to Efficiency Bar Examination
- Activities related to discipline of Grama Niladhari.
- Activities related to complaints against to Grama Niladhari.

## Grama Niladhari Administration

	Province	No. of District Secretariats	No. of Divisional Secretariats	Number of G.N Divisions
01	Central Province	03	36	2224
02	Eastern Province	03	46	1079
03	Northern Province	05	34	921
04	North Central Province	02	29	989
05	North Western Province	02	46	2158
06	Sabaragamuwa Province	02	28	1148
07	Southern Province	03	47	2122
08	Western Province	03	40	2495
09	Uva Province	02	26	886
<b>TOTAL</b>		<b>25</b>	<b>332</b>	<b>14022</b>

## Development Division

- Management of matters related to construction of buildings in district and divisional secretariats.
- Monitoring of project reports, guiding, implementation and follow up activities.
- Progress review and conducting follow up activities according to the Annual Development Action Plan.
- Procurement management related to building constructions.
- Implementation of public investment programs related to capital projects.



Laying foundation stone for District Secretariat office Pollonnaruwa



Opening ceremony of Hipankanda Road Development Project at Galle District

## Internal Administration

### Functions

- Conducting all establishment matters of the officers belonging to internal administrative structure of the Home Affairs Division.
- Creating and maintaining a work environment which will enhance the quality aspects of the Division.
- Reviewing, updating and maintaining of office staff and bringing employee welfare up to a higher level
- Supply and maintenance of security and sanitation facilities in continuous and productive manner
- Administration of maintenance activities and repair activities of the buildings where the Division is established and maintaining and developing of service facilities such as transport, electricity, water supply and telecommunication
- Identification of foreign and local training opportunities related to human resource development and directing officers to such training programmes
- Repairing, maintaining, purchasing and disposing of Ministry vehicles
- Establishing and maintaining a higher level of coordination amongst internal and external institutions
- Making office methods more efficient and methodical by using Information Technology
- Networking of divisional and district offices and the management of data bases
- Management of circuit bungalows belonging to Division.
- Management of service recipient grievances
- Ensuring that the Citizen's Charter is implemented

### • Circuit Bungalows

1	Galle (Bataganvila)	17	Monaragala
2	Kandy	18	Ampara
3	Mathara	19	Mulaitivu
4	Hambanthota	20	Chillaw
5	Katharagama	21	Arugambe
6	Badulla	22	Madu
7	Nuwaraeliya	23	Trincomalee
8	Anuradhapura	24	Trincomalee New
9	Polonnaruwa	25	Mannar
10	Polonnaruwa New	26	Thawalama
11	Kurunegala	27	Rathnapura
12	Puttlam	28	Deniyaya
13	Jaffna	29	Wakare



Circuit Bungalow - Jaffna



Circuit Bungalow - Puttlam

## Finance Division

Strengthening of district, divisional and rural administration through efficient and effective financial activities with the application of novel technological tools is one of the main responsibilities of the Finance Division. The Finance Division consists of five sub divisions and they are covered by the divisions of district accounts, financial reporting, salaries and payments, procurement and rural and divisional administrations.

The functions of the division include proper maintenance of the accounting system of the institution, reporting of information related to decision making process and the applicable accounting and the preparation of relevant reports, updating and maintenance, receipts, performing of activities related to payments, preparation of estimates, implementation of a proper internal control methodology, assisting the Chief Accounting Officer, assigned activities associated with the accounting matters of the affiliated institutions and the activities related to accounting process of the institution namely, implementation of efficient and effective management system, providing financial instructions and directions, financial planning and budgeting, accounting and reporting, internal control, asset management, procurement management, giving project management instructions and performing inspections with regard to foreign funded projects, implementation of financial policies and regulations and assisting the Head of Institution with respect to financial responsibility and regarding the matters to be accountable to the Parliament, guiding the affiliated institutions for financial management, inspection and provision of instructions and training of financial management staff, in conformity with the Financial Regulations relevant to the specifically assigned scope and the rules and provisions incidental thereto.

## Internal Audit Division

Internal Audit Division is responsible for the audit functions of the Home Affairs Division, Registrar General's Department, District Secretariats and the Divisional Secretariats. Accordingly, strengthening of the internal administration in order to report to the Secretary whether the activities of the Ministry and institutions under its purview, are carried out as planned and in accordance with the financial rules and regulations and in a way that the people would be benefited from such activities and taking action to minimize the internal issues that are referred to the Committee on Public Accounts are carried out by the Internal Audit Division. Implementation of internal audit functions efficiently and expeditiously through issuing of internal audit reports, audit management committee reports and internal advisory notices etc., is carried out by the Internal Audit Division of the Ministry.

Since qualitative aspects of the internal administration are preserved by the audit investigations, Internal Audit Division provides its necessary assistance in pre-identification of areas where errors are like to occur and thereby preventing such errors.

## Investigation Division

- Management of complaints submitted by service recipients.
- Management of investigation matters related to district, divisional and Grama Niladhari administration.
- Pre-identification of areas where frauds and corruptions are likely to occur, introduction and implementation of new methodologies to prevent such frauds and corruptions, and taking follow-up action.
- Management of activities related to staff disciplinary investigations.

# ***Significance of the Home Affairs Section***

### **“Nila Medura” for the Convenience of Service Recipients**

A permanent building with proper facilities has, not so far, been allocated to the Ministry of Home Affairs which was established in 1931. “Nila Medura” the 22-storey new building of the Ministry of Home Affairs, constructed at a cost of Rs. 3461, is to be declared open in 2019, bring an end to all the shortcomings and difficulties experienced until now.

It is pertinent to note that the construction activities of “Nila Medura” have now been completed under the personal level supervision and follow up action by Hon. Wajira Abeywardana, Minister of Home Affairs.

Colombo District and Divisional Secretariats are currently situated within Nila Medura building and the various divisions of the Ministry of Home Affairs will be located from the 06<sup>th</sup> Level/Floor upwards.

It is noteworthy to state that the convenience and facilities that could be made available for the service recipients and as well as for the staff of the Ministry through this Nila Medura would be enormous.

### **Construction of “Nila Sewana” Service Centers**

The 332 divisional secretariats established within the island, consist of 14,022 Grama Niladhari divisions. In the majority of those divisions, the field officers, without a specific office premises, are operating from various temporary places with serious difficulties. As a result of that, the service recipients too are subjected to various difficulties. Similarly, on occasions where it is required to meet several officers for one activity, it is observed that people are to be subjected to numerous difficulties and inconvenience for they have to travel to several places for the same activity

It was proposed under the Budget 2017 to build “Nila Sewana” service centers covering each Grama Niladhari Division and to build 1000 “Nila Sewana” service centers initially as the first stage of the project. Accordingly, the provisions worth Rs. 1,500,000,000 were allocated to the Ministry of Home Affairs for the year 2017. Accordingly, the provisions worth Rs. 100,000,000 were allocated to the Ministry of Home Affairs for the year 2018. Based on the said provision, construction of Nila Sewana service centers, each at a cost of Rs. 02 million for 710 Grama Niladhari divisions across the island, enabling the 04 officers namely, Grama Niladhari, Economic Development Officer, Samurdhi Development Officer, and Agriculture Research and Production Assistant who had been serving without a permanent office premises, to provide their services to the general public from one location, was initiated in 2018.

Of the above Nila Sewana service centers, construction of 650 centers has now been completed while 200 centers have already been declared open. And the remaining Nila Sewana centers are to be declared open shortly.

Based on the expressions of commendation from the general public as well as the political representatives and also further requests made in this regard, it has become the objective of the government to build Nila Sewana service centers for the entire 14,022 Grama Niladhari divisions before the year 2021.

Similarly, based the instructions given by His Excellency the President, it has build 146 Nila Sewana service centers in Polonnaruwa district, under “ Pibidemu Polonnaruwa”-Awakening Polonnaruwa development programme.

### **Provision of New Building Facilities for District and Divisional Administration**

Provisions of Rs. 579 million have been allocated for new building requirements of the Ministry for the 2018. Under the said provision amount, 75 new buildings, including 50 new district and divisional secretariat building constructions, 04 new circuit bungalows 04 auditoriums, 03 office quarters and 14 public safety centers have been declared open within the year 2019.

It is also expected to commence the construction activities of new administrative complex of Gampaha District Secretariat and Galle new auditorium within this year.

It has been proposed to construct new auditoriums for Anuradhapura and Monaragala district secretariats as well.

Construction activities of Polonnaruwa, Matale, Kalutara and Batticaloa new district secretariats have been reaching a progress level of 75% and are expected to be declared open in 2019.

### **Development of Under-utilized government owned lands.**

It has been planned to develop the following government owned lands situated within Colombo district for Ministry proposes under Public Private Participation approach and to develop the following under- utilized lands within the year 2019.

### **Segment of Land**

Land at Wella Veediya, Colombo-12, belonging to Colombo District Secretariat (Nearly 01 acre)

Land belonging to Colombo District Secretariat, situated at No: 101, Park Road, Colombo-05 where Measurement Units, Standards and Services Department is located (Nearly 01 acre)

Land at Marks Fernando Road, Colombo-07, where Land Registry (Office) is situated. (About 80 perches)

Land adjacent to Nila Medura building of the Ministry of Home Affairs, situated at No: 561/2, Elvitigala Mawatha, Narahenpita, Colombo- 05, where the State Ministry of Industry and Commerce is currently located. (Nearly 01 acre)

Land where Dehiwala Post Office is situated (About 80 perches)

It is expected to build office facilities and official quarters required to facilitate the government activities in the above mentioned lands with high commercial value and as a solution to the scarcity of financial provisions for this purpose, it is expected to implement this project with the financial assistance of the private sector under the circular MNPEA 07/2018 dated 25.09.2018 issued by the Ministry of National Policies and Economic Affairs.

## **Construction of an Auditorium for Galle Secretariat**

Many state Function ,ceremonies, conferences, seminars, conventions, public gatherings and discussions pertaining to the Galle District and well as the entire southern province are held in Galle city which is Known to be the rapidly becoming one of the most prominent commercial cities of the country.

However, as there is no suitable and adequate place to hold conferences, discussions, and other function in a proper manner in the Galle city, the Ministry Home Affairs has planned to construct a 2000 seat auditorium, which a necessity for both the Galle District and the entire southern province with the guidance of the Hon. Minister Wajira Abeywardena.

There by the cabinet approval has been granted to construct the proposed auditorium for RS. 2700 million through the medium term budgetary frame work of 2019-2020.

Currently the project has started and it is supposed to start the construction by selecting the suitable contractor under competitive bidding using the design and build method.

## **Diversion of Ging Ganga and Gall Flood Protection Development Project**

With the main objective of providing a fast-tracked solution to the flood hazard existing within Galle district to a larger extend and with the intension of developing commercial agriculture, Ministry of Home Affairs, Ministry of Irrigation and Water Resources and Disaster Management, Ministry of Youth Affairs, Project Management and Southern Development and Metallurgical Corporation of China Ltd. (MCC) have joined together as relevant stakeholders to implement this project. MCC, in the meantime, has agreed to carry out the pre-feasibility study for the project free of charge. Accordingly, the Cabinet of Ministers has given its approval to carry out the feasibility study under the said conditions. The report of the feasibility study has now been submitted the same is being studied at present.

## **Galle Mixed Development Project**

Ministry of Home Affairs in collaboration with M/s. Metallurgical Corporation of China Ltd. (MCC) has embarked on this project with the objective of developing Galle city within the district of Galle. Since “Galle Fort” is to be developed as one of the centers of tourism industry, it has been decided to relocate many identified public institutions either in the administrative complex expected to be constructed in Karapitiya or in any other suitable place. Approval of the Cabinet of Ministers has been received for this project as well.

## E-GN Project

With the objective of providing an efficient service to the general public via the application of Information Technology (IT), this project is jointly implemented as a perennial project for the year 2016 -2019 by the Ministry of Telecommunication, Digital Infrastructure and Foreign Employment and the Ministry of Home Affairs. Under this E-GN project, information of the Sri Lankan citizens and households is gathered by means of the questionnaire through Grama Niladgaries and the gathered data will be scanned and established in centralized database. This will facilitate the access to necessary information by Grama Niladharies, Divisional Secretary, District Secretary, Ministry of Home Affairs, other government ministries and departments at any given time via the internet. Through this project it would be possible to issue printed copies within few minutes for the general public with respect to 22 different certificates such residence certificate, vacation of residence certificate, and certificates for issuing eye lenses aids under first stage while printed copies will be issued with regard to 52 different certificates under the second stage.

Since the pilot projects implemented in Galle, Kurunegala and Badulla districts had been successful, the project would be implemented in another 168 Grama Niladhari divisions in 2018 and in 3500 Grama Niladgari divisions in first quarter of the year 2019.

## Websites of District and Divisional Secretariats

District and divisional secretariat websites that were updated using new features with latest technological tools have been successfully functioning as of now. The responsibility of updating these websites has been delegated to website coordinating officers by the Head of Establishment of the relevant institution. In order to ensure that the district and divisional secretariat websites are updated and maintained properly, it is expected to organize training workshops to encourage web updating officers and to hold a competition for selecting the best website at district and national level. It is also projected that the Right to Information Act would be strengthened by this project.



## Information Technology

- Implementation and motivation of e-Citizen Service Charter
- Introduction of new software to facilitate the services provided by all district secretariats, divisional secretariats and the Registrar General's Department.
- Introduction of new concepts to minimize the use of paper and files in all district secretariats, divisional secretariats and the Registrar General's Department.
- Introduction of new Online Information Exchange Methodology for all district secretariats, divisional secretariats and the Registrar General's Department.
- Introduction of new Development Project Management Database/System for all district secretariats, divisional secretariats and the Registrar General's Department.
- Development of software for the reservation of circuit bungalows under the Ministry.
- Development of Information Technology infrastructure facilities in divisional secretariats
- Assisting other line ministries to ensure more efficient service provided to the general public by district and divisional secretariats.

### Introduce the front office system to all offices

- It has been planned to implement Front Office System in 25 district secretariats, 332 divisional secretariats and 14022 Grama Niladhari offices and the Registrar General's Department.

- Human Resources Development through training and creating awareness on Front Office System amongst officers of all district secretariats, divisional secretariats and Grama Niladhari divisions.
- Provision of computers and other equipment and conducting training and awareness programmes



### Developing a Software for reviewing the Progress of Capital Expenditure

It is expected to develop software that will facilitate the online connection via internet so that that the progress on the provisions allocated by the Home Affairs Division, all the other ministries and departments would be observed, supervised, managed, and evaluated and follow up activities would be performed by those ministries and the department that provided the relevant provisions.

## Productivity

- Introducing the concept of Green Audit to all district secretariats, divisional secretariats and Register General's Department.
- Development and introduction of productivity for service recipients
- Encouraging employees for innovation and knowledge management
- Dissemination of the concept of productivity amongst public officers
  - Introducing awareness methodologies
  - Preparation of training handbooks
  - Practical training



## Welfare Facilities

- Development of methodologies to provide housing facilities for public servants on concessionary terms
- Provision of government owned circuit bungalows and holiday resorts for public officers on concessionary terms



Circuit Bungalow – Arugam bay

## Exposure to Foreign Knowledge

By providing foreign scholarships for the non-staff officers of 25 district secretariats, 332 divisional secretariats, 14022 Grama Niladhari offices and the Registrar General's Department, it is expected to bring about attitudinal development amongst these officers and also to motivate them.

## Human Resource Management

Human Resource management involves the managerial activities related to attracting employees to the organization, recruitment, employment, training and development.

This managerial task comprises the activities such as human resource planning, attraction of service providers, selection, orientation, training and development and performance appraisal, promotions and transfers which have been created under the main managerial function namely "Organizing" which determines the posts related to the organizational structure and the work force requirements. These organizational functions are expected to help achieve the objectives and targets of an organization and the overall development goals.

- Introduce the training programmes for all the staff officers and other officers including the field officers.
- Prepare and implement the performance appraisal system.
- Introduce the competitive and performance based system to minimize the difference of personal emoluments between the government and private sector.

- Train and develop the level of junior managers
- Establish the HR cells in each Districts and divisional secretariats including department of Register Generals
- Empower the three day rule.
- Introduce the check list to improve the quality of services.
- Emergency investigation units are established for searching the complaints and inspect the offices.

### **Implement Green Productivity Concept**

Green productivity is a strategy to uplift productivity and environmental performance for overall socio-economic advancement. With the effective use of productivity and environmental management tools, strategies, and technology, it is expected to minimize the impact on the environment caused by the activities and services of an organizational structure. And the application of 3R concept (Reduce) (Reuse) and (Recycle) and energy conservation, waste water management, green waste management and green purchasing techniques will result in the increased environmental conservation productivity and thereby overall social development

- Target to implement the above concept through all the district Secretariats.
- Divisional Secretariats & Grama Niladhari Divisions.

- Launch the programmes to give information and knowledge for all officers who work in above mention offices.
- To issue a manual which is contained the instructions of implementing green productivity concept.
- Development of human resources using the training programmes

### **Novelties / Innovations of Internal Auditing**

- Audit and Management Committees of the Ministry of Home Affairs in 2018 have been properly conducted.
- 40 Audit and Management Committees in district secretariats and the Registrar General's Department have been conducted, so far, within the year 2018, necessary assistance has been provided to resolve the relevant issues and awareness programmes have also been conducted
- Recommendations on the internal control and public administration of 25 district secretariats within the year 2017 were prepared and submitted to the Sectoral Oversight Committee and subsequently, approval has been received for same
- In order to ensure the implementation of proper auditing system, internal circulars and instructions have been issued. Accordingly,
- The circular No. 2018/06 on conducting Audit and Management Committees in divisional secretariats was issued.
- A series of internal guidelines, 2018/01 on conducting Audit and Management Committees were forwarded to District Secretaries and Registrar General.

# ***Significance of the Registrar General Department***



### Vision

Assist the public to secure their rights by registration.

### Mission

Our mission is the registration of legal documents pertaining to movable and immovable properties and registration of titles in Sri Lanka and registration of marriages, births and deaths, the primary domestic events of the populace; the preservation of such documents and the issue of certified copies there from at request and thereby assisting the populace to protect their rights.

### Objectives of the Department

- Registration of Sri Lankans marriages , births & deaths.
- Registration of legal documents relating to movable & immovable properties
- Preservation of records pertaining to such registration
- Issue of certified copies registered documents.



## Registrar General's Department



The institution which was established in 1864, during its 153 years of satisfied history, with the intention of protecting and registering the civil rights of the General Public, provides a range of services to the General Public through registration of properties and the movables and the related documents in Sri Lanka, registration of births, deaths and the marriages which are the foremost domestic occurrences in the life of people, preservation of such documents and the issuance of the certified copies of such documents. The guidance and the instructions given by the Hon. Minister of Home Affairs and the Ministry are highly instrumental in achieving these functions.

Although the registration of marriages and births, which are recognized as the civil rights of the general public, were being carried out by this Department since 1867, in 1992, with the intention of providing a more expeditious and convenient service to the General Public civil registration activities were decentralized handed over to divisional secretariat divisions. According, through the 332 divisional secretariats across the country with the use of latest technological application, these civil registration activities have been expedited and a special programme has been introduced with the aid of a scanning process to issue certified births and death certificates within few minutes.

Document registration and title registration activities are carried out by 45 Land District Registrar Offices situated across the island and under the Registration of Title Act No. 21 of 1998, title registration activities too have been assigned to this Department.

Seven (07) zonal offices have been established under the Department for the purpose of supervising the civil registration activities and fulfilling the statutory functions and thereby the Department provides a more convenient and people friendly service to the General Public.

Similarly, in most Land Registrar Offices, title registration activities are carried out within one day and the process have been further simplified by giving the opportunity for the people check the status whether the relevant title registration has been completed by entering the relevant details on homepage of the departmental website.

At the same time, under the Government policy of creating an Electronic Public Service to the people, the Department has also been able to provide a greater service to the General Public through its e-BMD, e-Population project and e-LR projects. Similarly, in order to provide necessary instruction for the General Public, facilities have been made available on the departmental website as well.



### e – Land Registration

Issues related to Land ownership has been longstanding barrier for utilization of Land as a tool for generating capital. Delays in this search due to difficulties to access registers lengthy searches and lack of space to work in land Registries has been an obstacle for the program. Hence the objectives of e Land Register is to provide a solution to the above issues and to ensure convenient access to land registers, registration information, facilitate development of pedigree information while the safety of documents and providing a speedy and more convenient and economical service to General Public and other government organizations, Elevating the position of Sri Lanka in the doing business indicator by improving access to land registration information is also an important objective of this program.

Computer based Land information System is supporting better land management and issue of Government ensured title certificate. Hence convenient, easy speedy and efficient transaction can be produced to the public

### e – BMD

Issuing copies of the registered Birth, Death and Marriage certificate to the public is one of the main function of registrar General's Department and these copies are issued upon the request of public.

However the manual searching is hard when the essential particulars are not know by the applicant such as exact Number, Date or even the period of the event under goes.

To avoid this time consuming searches the e-BMD project is introduced. Main objectives of this program is maintain database, issuing of certificate through the system and sharing information of registered birth, death and marriages with other government agencies. Other than that the program benefited to develop an information database, conduct speedy searches, speedy issue of certified copies and decentralize issuing certified copies by installing database in Divisional Level offices.

Any Sri Lankan citizen would be able to obtain copies of birth, death and marriage certificate at any divisional secretariat in future.

### Providing Computer Assisted Services within One Day

Registrar General's Department which was established in 1864, has provided its services during the past 154 years through the handling of files. Registration of public properties, registration of births, marriages and deaths, and issuing of Notary Licenses are primarily done by the Department. Provision of above mentioned services would require at least 14 days and there are occasions where the processes get delayed even by several months.

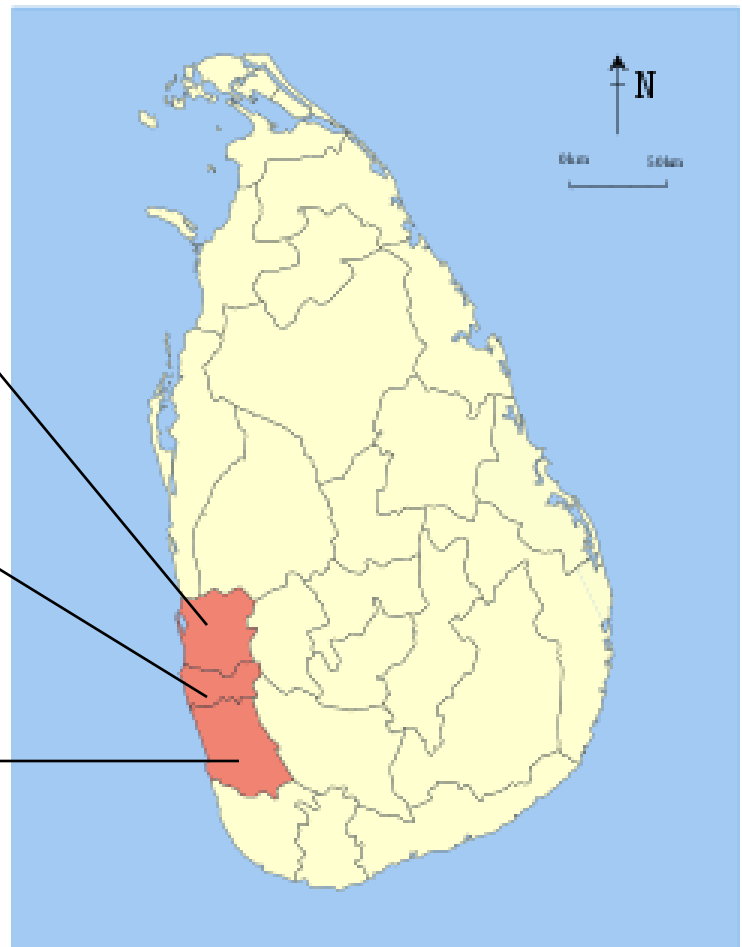
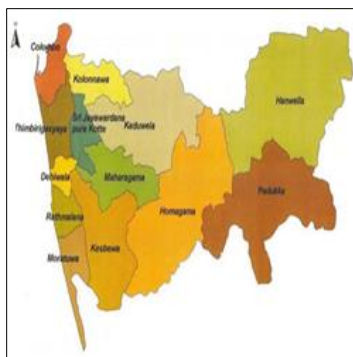
- Issuing of all certificates issued by the Registrar General's Department within one day (within 08 hours) through 45 offices covering the entire island.
- Issuing of extracts related to land deeds under e-Land Registry Project using computer assisted methodology in Western and Southern provinces, under the first stage of the project.

## ***Significance of the District and Divisional Administration***

- Western Province
- Central Province
- Southern Province
- Northern Province
- Eastern Province
- North Western Province
- North Central Province
- Uva Province
- Sabaragamuwa Province

# Western province

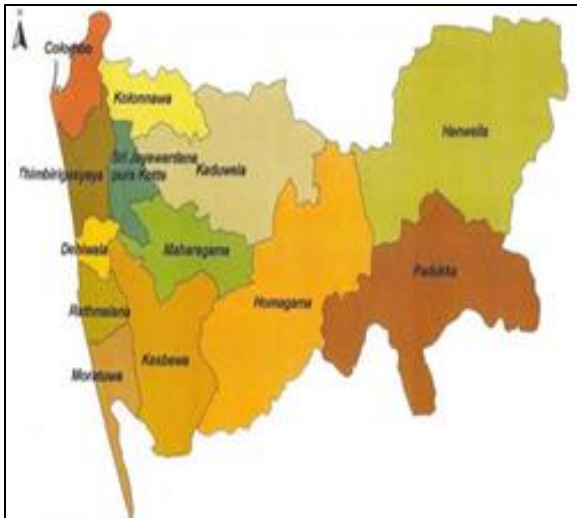
- **Colombo District**
- **Gampaha District**
- **Kalutara District**



# Western province

Description	Quantity	Quantity	Quantity	Total
District	Colombo	Gampaha	Kaluthara	
Total Land Area in square kilometers	669	1,386.7	1,598	3,653.7
Total population	2,375,000	2,391,109	1,271,325	6,037,434
Female Population	1,178,864	1,232,408	656,148	3,067,420
Male Population	1,196,136	1,158,701	615,177	2,970,014
Number of voters	1,823,545	1,724,309	941,742	4,489,596
Number of polling centers	1,063	1,222	633	2,918
Number of Electorates	1,166	1,171	540	2,877
Number of divisional secretariat divisions	13	13	14	40
Number of Grama Niladhari divisions	557	1,177	762	2,496
Number of villages	1,015	1,774	2,514	5,303
Number of municipal councils	5	2	0	7
Number of urban councils	5	5	4	14
Number of Pradeshiya Sabhas	3	12	13	28
Number of Members of parliament	32	18	10	60
Number of Provincial Councils Members	43	40	22	105
Number of families	572,350	604,009	305,737	1,482,096
Number of housing units	569,206	598,674	302,371	1,470,251
Number of Land Registrar offices	5	3	4	12
Marriage, Birth and Death Registrars	22	42	28	92
Marriage (Additional) Registrars	69	52	18	139
Birth and Death Medical Registrars	13	2	5	20
Birth and Death Registrars	10	3	0	13
Muslim Marriage Registrars	18	11	13	42
Government Schools	37	17	18	72
Provincial Schools	368	519	401	1,288
Government Hospitals	14	3	4	21
Provincial Hospitals	15	21	16	52
Number of district secretariat employees	116	124	126	366
Number of divisional secretariat employees	2,010	3,267	2,103	7,380
Number of Nila Sewana offices being constructed	4	11	40	55

# Colombo District



Cheque Distribution in Kolonnawa



The Office Premises of Ministry of Home Affairs Is Under Progressive Construction Utilizing the Allocation Amounting to Rs.3461 Mn.



Open Ceremony of Nila Sewana Office - Padukka Udumulla



Open Ceremony of Nila Sewana Office - Padukka Pitumpe North



Open Ceremony of Nila Sewana Office - Horagolla

# Gampaha District



Open Ceremony of Katana Alawathupitiya Nila sewana Office



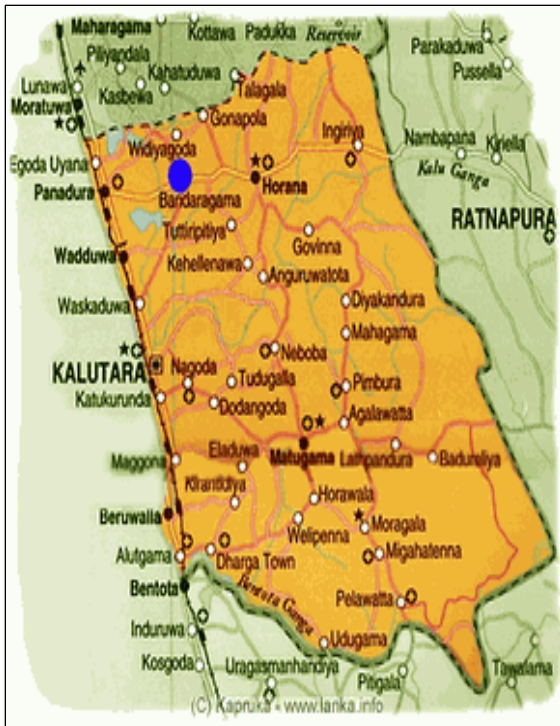
Open Ceremony of three story Building of Mahara Divisional secretariat



Open Ceremony of Ja-ela Ragama Nila sewana Office



# Kalutara District



Laying Foundation Stone for three story building of Walallawita Divisional secretariat

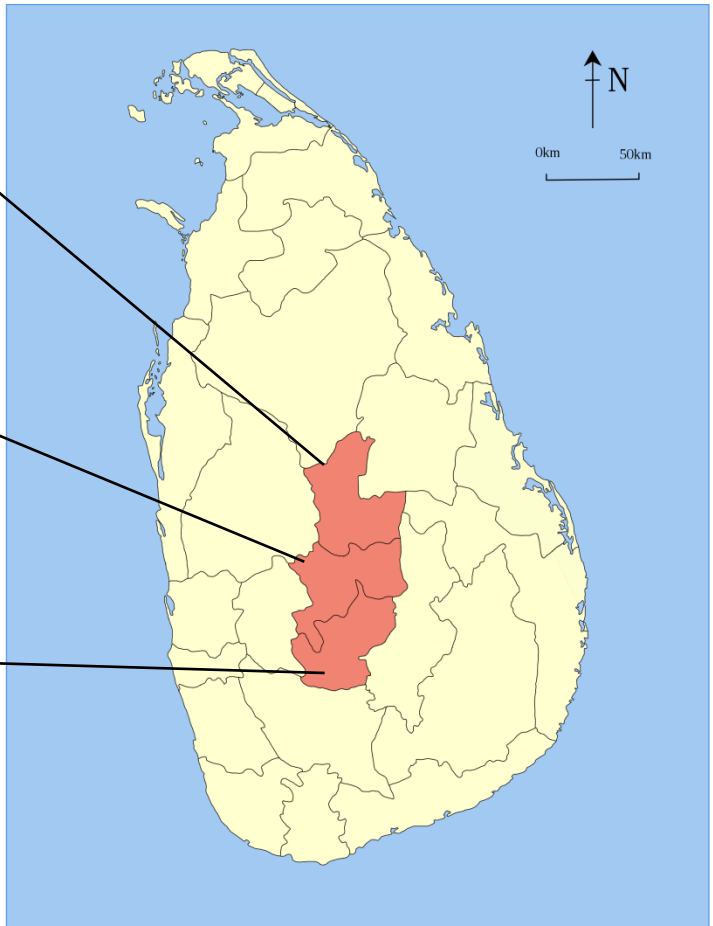
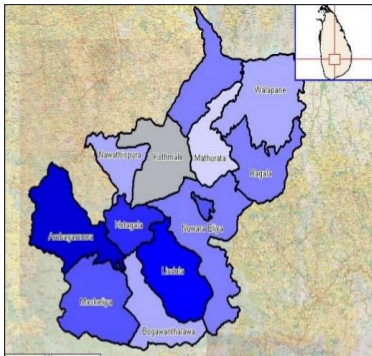


Laying Foundation Stone for three story building of madurawala Divisional secretariat



# Central Province

- **Kandy District**
- **Matale District**
- **Nuwara Eliya District**



# Central province

Description	Quantity	Quantity	Quantity	Total
District	Kandy	Matale	Nuwara Eliya	
Total Land Area in square kilometers	1,940	1,993	1,740	5,673
Total population	1,451,836	514,311	756,259	2,722,406
Female Population	759,591	248,018	394,575	1,402,184
Male Population	692,245	266,293	361,684	1,320,222
Number of voters	1,097,342	395,786	562,025	2,055,153
Number of polling centers	827	324	485	1,636
Number of Electorates	827	4	485	1,316
Number of divisional secretariat divisions	20	11	5	36
Number of Grama Niladhari divisions	1,188	545	491	2,224
Number of villages	2,588	1,483	1,134	5,205
Number of municipal councils	1	2	1	4
Number of urban councils	4	0	2	6
Number of Pradeshiya Sabhas	17	11	9	37
Number of Members of parliament	12	5	8	25
Number of Provincial Councils Members	29	11	17	57
Number of families	348,019	142,860	181,182	672,061
Number of housing units	342,911	139,807	178,440	661,158
Number of Land Registrar offices	2	1	43	46
Marriage, Birth and Death Registrars	55	22	29	106
Marriage (Additional) Registrars	49	2	5	56
Birth and Death Medical Registrars	5	0	3	8
Birth and Death Registrars	0	1	2	3
Muslim Marriage Registrars	36	7	6	49
Government Schools	35	12	7	54
Provincial Schools	614	309	542	1,465
Government Hospitals	3	19	1	23
Provincial Hospitals	48	20	26	94
Number of district secretariat employees	115	102	82	299
Number of divisional secretariat employees	3,333	1,549	956	5,838
Number of Nila Sewana offices	70	28	18	116
Number of Nila Sewana offices being constructed	0	7	2	9

# Kandy District



Laying Foundation Stone for three story building of Doluwa Divisional secretariat



Cultural Day – Kandy District



Open ceremony Nila sewana Office Bawulana



Laying foundation stone for new divisional secretariat building Delthota

# Matale District



open ceremony of three story Building of Mathale Divisional secretariat (Rs.45Mn)

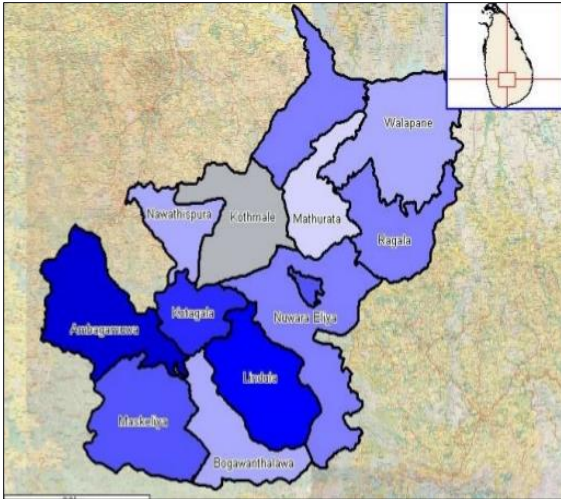


Meeting of government officers in Mathale



Laying foundation stone for new District secretariat Building Mathale (Rs.550)

# Nuwara Eliya District



Nuwaraeliya Circuit Bungalow



Meeting of Government officers in Nuwaraeliya

# Southern Province

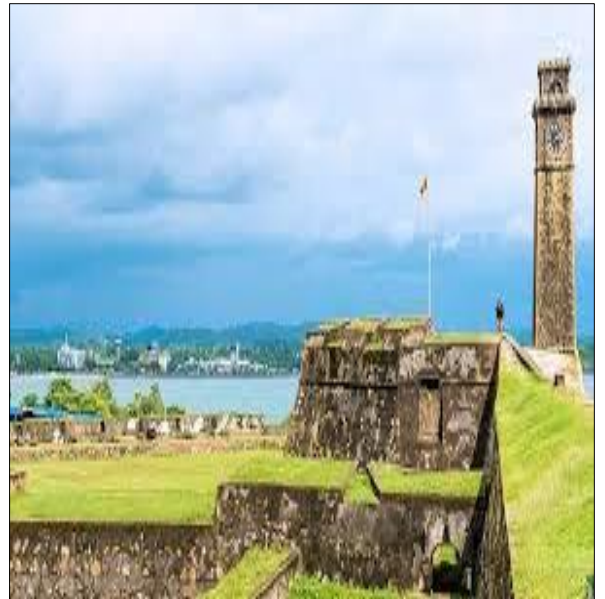
- **Galle District**
- **Matara District**
- **Hambanthota District**



# Southern Province

Description	Quantity	Quantity	Quantity	Total
District	Galle	Matara	Hambanthota	
Total Land Area in square kilometers	1,651.6	1,282.5	2,625.5	5,559.6
Total population	1,113,345	851,337	704,518	2,669,200
Female Population	579,458	443,574	358,588	1,381,620
Male Population	533,887	407,763	345,930	1,287,580
Number of voters	848,877	644,800	479,498	1,973,175
Number of polling centers	703	524	413	1,640
Number of Electorates	703	524	4	1,231
Number of divisional secretariat divisions	19	16	12	47
Number of Grama Niladhari divisions	896	650	576	2,122
Number of villages	2,446	1,658	1,012	5,116
Number of municipal councils	1	1	1	3
Number of urban councils	2	1	1	4
Number of Pradeshiya Sabhas	17	15	10	42
Number of Members of parliament	10	8	7	25
Number of Provincial Councils Members	22	17	14	53
Number of families	273,140	206,790	193,990	673,920
Number of housing units	271,236	205,153	183,037	659,426
Number of Land Registrar offices	3	2	2	7
Marriage, Birth and Death Registrars	63	36	28	127
Marriage (Additional) Registrars	26	12	3	41
Birth and Death Medical Registrars	2	1	2	5
Birth and Death Registrars	2	2	0	4
Muslim Marriage Registrars	8	1	5	14
Government Schools	28	22	16	66
Provincial Schools	402	342	305	1,049
Government Hospitals	2	1	2	5
Provincial Hospitals	23	36	27	86
Number of district secretariat employees	152	100	237	489
Number of divisional secretariat employees	2,836	1,519	3,631	7,986
Number of Nila Sewana offices	21	0	20	41
Number of Nila Sewana offices being constructed	21	0	0	21

# Galle District



Opening ceremony of Nila sewana  
Ambalangoda - Karandeniya



Opening ceremony of Rajgama office



Opening ceremony of Nila sewana Dimbulduwa



Opening ceremony of Nila sewana  
Dewalegama

# Matara District



Opening ceremony of Nila sewana Dimbulduwa



Laying foundation stone for new building Tihagoda



Meeting of Government officers in Mathara District



Opening ceremony of new Divisional Secretariat Building Mulatiyana (Rs.50 Mn)

# Hambanthota District



Opening ceremony of Nila sewana  
Ambalangoda - Karadeniya



Meeting of Government officers in Hambanthota

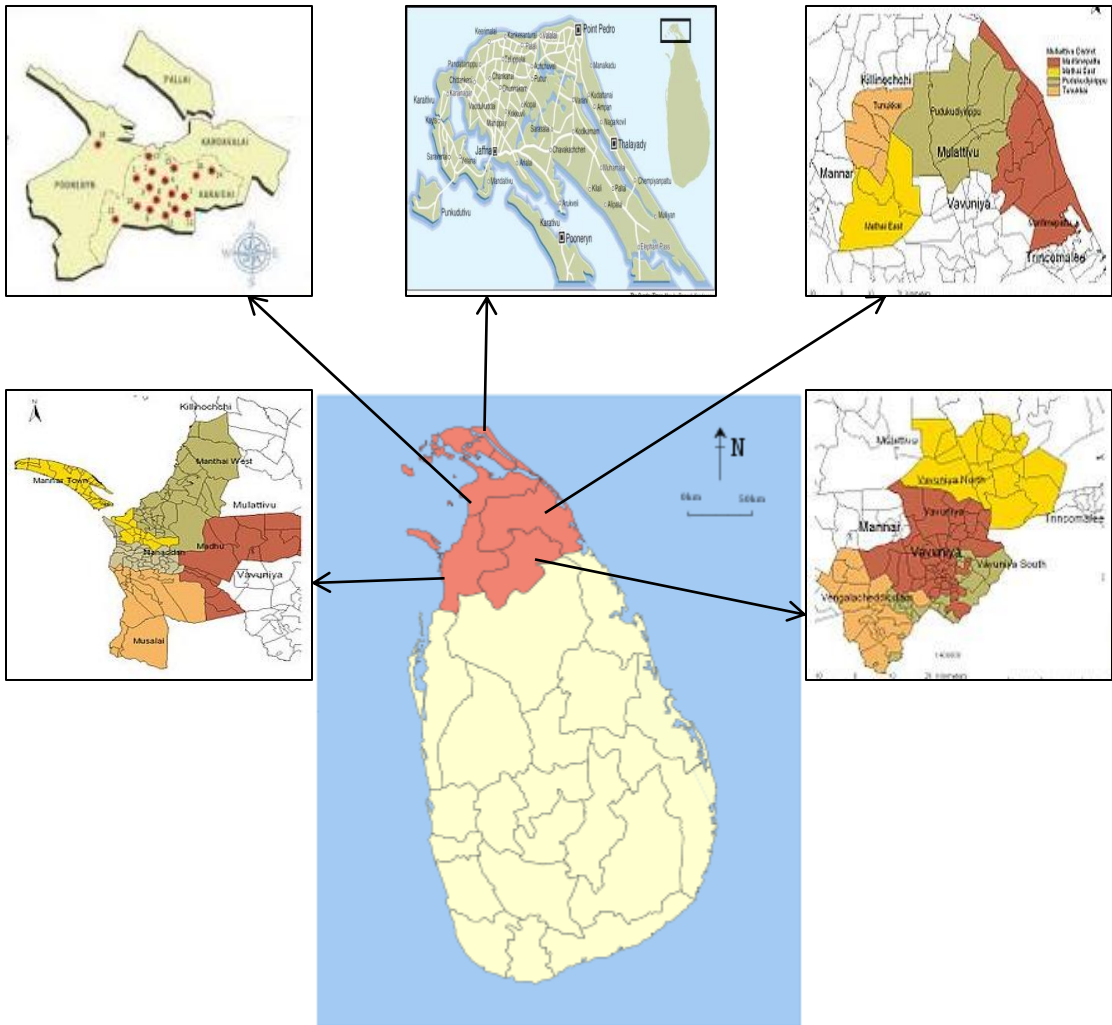


Opening ceremony of Nila sewana  
Ambalangoda - Karadeniya



# Northern Province

- **Jaffna District**
- **Mannar District**
- **Vavuniya District**
- **Mullaitivu District**
- **Killinochchi District**



# Nothern Province

Description	Quantity	Quantity	Quantity	Quantity	Quantity	Total
District	Jaffna	Mannar	Vavuniya	Mullaitivu	Killinochchi	
Total Land Area in square kilometers	1,012.01	2,002	1,967	2,516.059	1,237.11	8,734.18
Total population	622,001	163,004	184,444	136,081	144,470	1,250,000
Female Population	322,256	82,140	93,661	69,534	74,265	641,856
Male Population	299,745	80,864	90,783	64,547	70,205	606,144
Number of voters	468,476	86,094	114,599	72,961	86,731	828,861
Number of polling centers	529	75	148	134	100	986
Number of Electorates	10	94	1	1	100	206
Number of divisional secretariat divisions	15	5	4	6	4	34
Number of Grama Niladhari divisions	435	153	102	136	95	921
Number of villages	1,453	616	505	632	354	3,560
Number of municipal councils	1	0	0	0	0	1
Number of urban councils	3	1	1	0	0	5
Number of Pradeshiya Sabhas	13	4	4	4	3	28
Number of Members of parliament	13	6	6	6	9	40
Number of Provincial Councils Members	16	6	6	5	4	37
Number of families	194,475	46,769	47,293	43,691	45,561	377,789
Number of housing units	134,676	27,815	45,380	24,245	25,609	257,725
Number of Land Registrar offices	2	1	1	1	1	6
Marriage, Birth and Death Registrars	29	14	7	10	8	68
Marriage (Additional) Registrars	9	0	1	0	0	10
Birth and Death Medical Registrars	2	2	1	0	0	5
Birth and Death Registrars	0	1	11	0	8	20
Muslim Marriage Registrars	1	8	3	1	0	13
Government Schools	7	5	5	3	2	22
Provincial Schools	445	139	197	125	102	1,008
Government Hospitals	1	0	0	0	0	1
Provincial Hospitals	32	19	14	22	12	99
Number of district secretariat employees	160	81	331	147	84	803
Number of divisional secretariat employees	1,711	400	707	557	234	3,609
Number of Nila Sewana offices	39	09	14	10	0	72
Number of Nila Sewana offices being constructed	0	0	0	10	0	10

# Jaffna District



Nila Mehewara Programme- Weerasingham Hall



Nila Mehewara Programme – Jaffna District



Divisional Nila Mehewara Programme – Wachakachcheri Diberg school

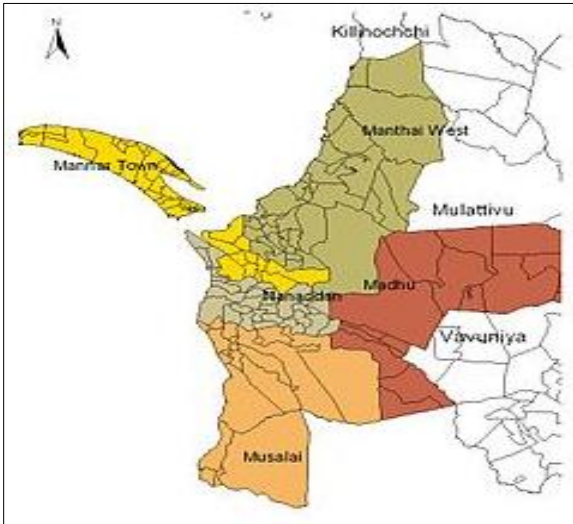


Nila Mehewara Programme – Wachakachcheri Diberg School



Nila Mehewara Programme- Wankanaai

# Mannar District



Nila mehewara programme - Mannarama



Nila mehewara programme - Mannarama mannei



Opening ceremony of new District secretariat building - Mannarama

# Vavuniya District



Meeting of Government officers in Vavuniya

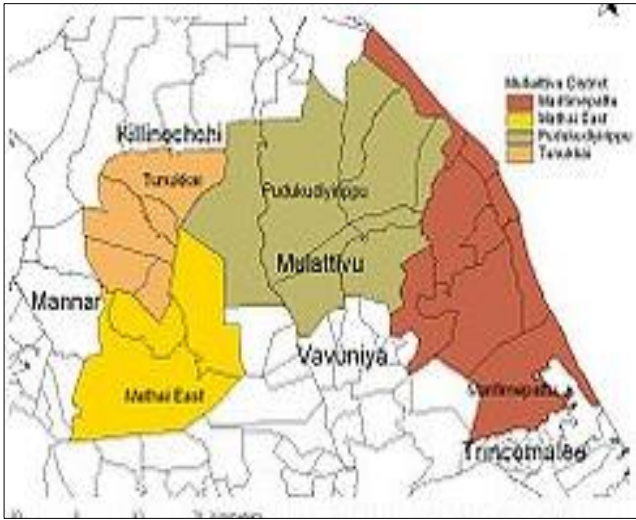


Nila mehewara programme- vavuniya north



Final Nila mehewara programme- Vavuniya

# Mullaitivu District



Divisional Nila mehewara programme- Mullative Putukudirippu



Opening ceremony of new District secretariat building in Mullaitivu



Divisional Nila mehewara programme - Mullative Welioya



Divisional Nila mehewara programme - Mullaitivu Mannei Eastern

# Killinochchi District



Nila mehewara programme- killinochchi palei



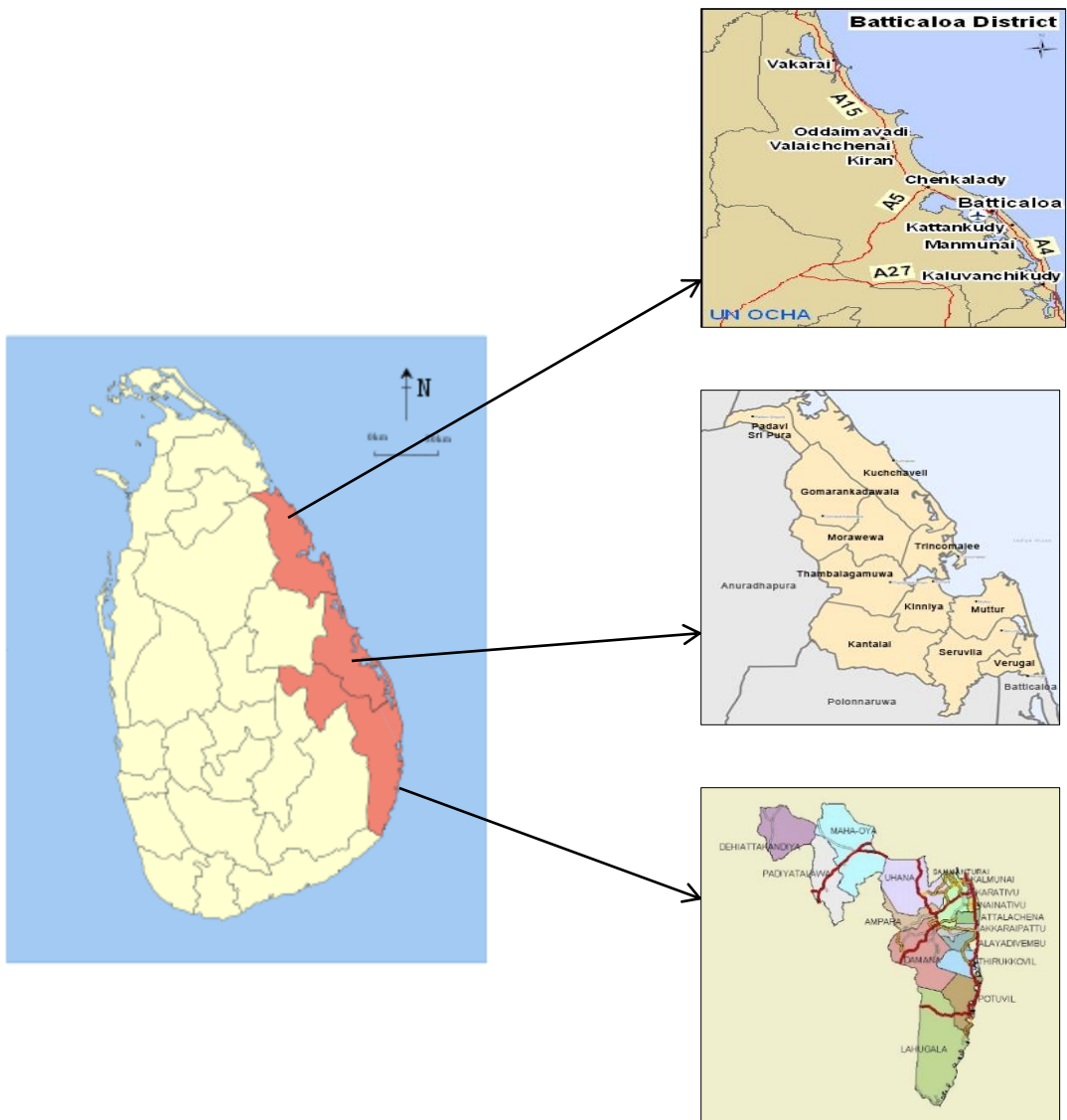
Opening ceremony of Housing complex – Killinochchi District



Nila mehewara programme- killinochchi Poonei

# Eastern Province

- **Batticaloa District**
- **Ampara District**
- **Trincomalee District**



# Eastern Province

Description	Quantity	Quantity	Quantity	Total
District	Batticaloa	Ampara	Trincomalee	
Total Land Area in square kilometers	2,624.19	4,415	2,727	9,766
Total population	610,692	719,462	440,718	1,770,872
Female Population	309,616	371,196	222,833	903,645
Male Population	301,076	348,266	217,885	867,227
Number of voters	389,582	493,684	264,371	1,147,637
Number of polling centers	362	512	294	1,168
Number of Electorates	3	4	3	10
Number of divisional secretariat divisions	14	20	11	45
Number of Grama Niladhari divisions	345	503	230	1,078
Number of villages	1,036	828	657	2,521
Number of municipal councils	1	2	0	3
Number of urban councils	2	1	2	5
Number of Pradeshiya Sabhas	9	17	11	37
Number of Members of parliament	5	8	4	17
Number of Provincial Councils Members	11	20	10	41
Number of families	180,140	177,180	122,344	479,664
Number of housing units	160,601	176,641	112,636	449,878
Number of Land Registrar offices	1	2	1	4
Marriage, Birth and Death Registrars	27	26	13	66
Marriage (Additional) Registrars	2	1	1	4
Birth and Death Medical Registrars	1	2	1	4
Birth and Death Registrars	31	14	7	52
Muslim Marriage Registrars	19	34	11	64
Government Schools	10	10	9	29
Provincial Schools	349	427	303	1,079
Government Hospitals	1	1	2	4
Provincial Hospitals	36	24	31	91
Number of district secretariat employees	107	380	63	550
Number of divisional secretariat employees	881	3,177	576	4,634
Number of Nila Sewana offices	13	0	10	23
Number of Nila Sewana offices being constructed	-	21	25	46

# Batticaloa District



Opening ceremony of Divisional secretariat -Erawul



Opening ceremony of Nila sewana office- Muthur

# Ampara District



Offering "Siipdora" Scholarship - Uhana Divisional secretariat



Opening ceremony of Divisional secretariat - Lahugala



Distributing official bags for Grama niladhari officers in Ampara District



Opening ceremony of Divisional secretariat - Padiyathalawa

# Trincomalee District



Opening ceremony of new building Divisional secretariat Gomarankadawala (Rs.35Mn)



Opening ceremony of new circuit bungalow Trincomalee

Nila sewana office - Muttur

# North Western Province

- Kurunegala District
- Puttalam District



# North Western Province

Description	Quantity	Quantity	Total
District	Kurunegala	Puttalam	
Total Land Area in square kilometers	4,901	3,072	7,973
Total population	1,693,746	813,827	2,507,573
Female Population	880,394	419,965	1,300,359
Male Population	813,352	393,862	1,207,214
Number of voters	1,315,715	587,683	1,903,398
Number of polling centers	949	453	1,402
Number of Electorates	373	387	760
Number of divisional secretariat divisions	30	16	46
Number of Grama Niladhari divisions	1,610	548	2,158
Number of villages	4,432	1,273	5,705
Number of municipal councils	1	0	1
Number of urban councils	1	2	3
Number of Pradeshiya Sabhas	19	10	29
Number of Members of parliament	18	8	26
Number of Provincial Councils Members	52	16	68
Number of families	443,340	216,477	659,817
Number of housing units	440,517	214,948	655,465
Number of Land Registrar offices	3	3	6
Marriage, Birth and Death Registrars	68	27	95
Marriage (Additional) Registrars	8	7	15
Birth and Death Medical Registrars	3	1	4
Birth and Death Registrars	-	2	2
Muslim Marriage Registrars	25	17	42
Government Schools	28	7	35
Provincial Schools	857	358	1,215
Government Hospitals	1	1	2
Provincial Hospitals	45	15	60
Number of district secretariat employees	152	100	252
Number of divisional secretariat employees	5,034	1,636	6,670
Number of Nila Sewana offices	72	24	96
Number of Nila Sewana offices being constructed	3	0	3

# Kurunegala District



Opening ceremony of new building Divisional secretariat Polpithigama (Rs. 25Mn)



# Puttalam District



Polythene prevention social programme

Opening ceremony of new building Divisional secretariat Puttalam

# North Central Province

- Anuradhapura District
- Polonnaruwa District



# North Central Province

Description	Quantity	Quantity	Total
District	Anuradhapura	Polonnaruwa	
Total Land Area in square kilometers	7,179	3337.9	10,517
Total population	893,000	476,379	1,369,379
Female Population	457,071	243,151	700,222
Male Population	435,929	233,228	669,157
Number of voters	653,151	321,594	974,745
Number of polling centers	634	287	921
Number of Electorates	7	3	10
Number of divisional secretariat divisions	22	7	29
Number of Grama Niladhari divisions	694	294	988
Number of villages	2,584	655	3,239
Number of municipal councils	1	1	2
Number of urban councils	0	0	0
Number of Pradeshiya Sabhas	18	7	25
Number of Members of parliament	9	5	14
Number of Provincial Councils Members	22	11	33
Number of families	244,035	131,520	375,555
Number of housing units	227,598	124,422	352,020
Number of Land Registrar offices	1	1	2
Marriage, Birth and Death Registrars	49	11	60
Marriage (Additional) Registrars	3	5	8
Birth and Death Medical Registrars	0	0	0
Birth and Death Registrars	0	1	1
Muslim Marriage Registrars	16	2	18
Government Schools	6	4	10
Provincial Schools	534	247	781
Government Hospitals	1	1	2
Provincial Hospitals	57	18	75
Number of district secretariat employees	105	90	195
Number of divisional secretariat employees	1959	776	2,735
Number of Nila Sewana offices	-	139	139
Number of Nila Sewana offices being constructed	26	-	26

# Anuradhapura District



Evaluation of government officers in Anuradhapura



Opening ceremony of new building Divisional secretariat Rajanganaya (Rs. 33.74Mn)



Opening ceremony of new building Divisional secretariat Kahatagasdigiliya

# Pollonnaruwa District



Opening ceremony of Nila sewana office-  
Diyasenapura



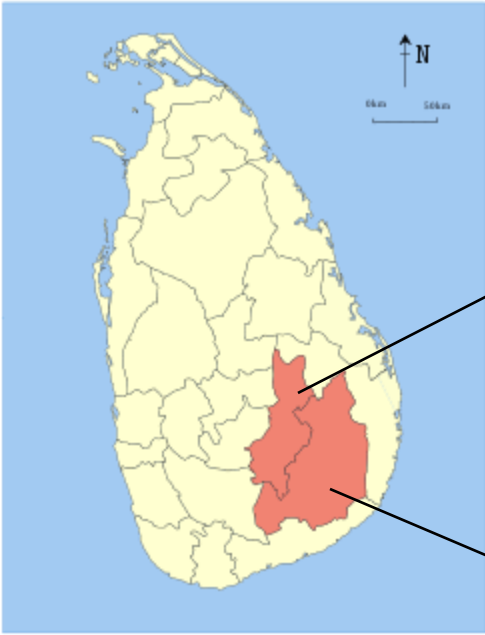
Opening ceremony of Nila sewana office-  
Kahalugama



Opening ceremony of Nila sewana office-  
Weli ela

# Uva Province

- **Badulla District**
- **Monaragala District**



# Uva Province

Description	Quantity	Quantity	Total
District	Badulla	Monaragala	
Total Land Area in square kilometers	7,861	5,659	13,520
Total population	854,000	484,679	1,338,679
Female Population	443,500	243,802	687,302
Male Population	410,500	240,877	651,377
Number of voters	643,580	360,368	1,003,948
Number of polling centers	525	351	876
Number of Electorates	9	351	360
Number of divisional secretariat divisions	15	11	26
Number of Grama Niladhari divisions	567	319	886
Number of villages	1991	1,330	3,321
Number of municipal councils	2	0	2
Number of urban councils	1	0	1
Number of Pradeshiya Sabhas	14	10	24
Number of Members of parliament	9	3	12
Number of Provincial Councils Members	20	14	34
Number of families	211,178	128,562	339,740
Number of housing units	230,616	149,215	379,831
Number of Land Registrar offices	1	1	2
Marriage, Birth and Death Registrars	32	25	57
Marriage (Additional) Registrars	13	3	16
Birth and Death Medical Registrars	2	0	2
Birth and Death Registrars	2	1	3
Muslim Marriage Registrars	10	3	13
Government Schools	27	294	321
Provincial Schools	574	285	859
Government Hospitals	19	28	47
Provincial Hospitals	18	27	45
Number of district secretariat employees	114	105	219
Number of divisional secretariat employees	1,746	1,127	2,873
Number of Nila Sewana offices	19	31	50
Number of Nila Sewana offices being constructed	0	3	3



# Monaragala District

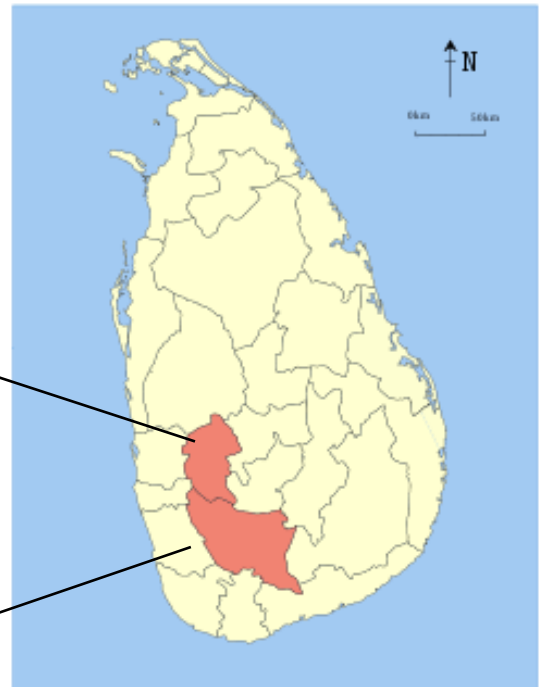


Laying Foundation stone for new building  
Divisional secretariat Mahiyanganaya

Enterprises Sri Lanka Programme

# Sabaragamuwa Province

- Rathnapura District
- Kegalle District



# Sabaragamuwa Province

Description	Quantity	Quantity	Total
District	Rathnpura	Kegalle	
Total Land Area in square kilometers	3,275.4	1,693	4,968.4
Total population	1,151,451	876,781	2,028,232
Female Population	583,771	458,733	1,042,504
Male Population	567,680	418,048	985,728
Number of voters	852,473	669,570	1,522,043
Number of polling centers	627	578	1,205
Number of Electorates	8	577	585
Number of divisional secretariat divisions	17	11	28
Number of Grama Niladhari divisions	575	573	1,148
Number of villages	1941	1743	3,684
Number of municipal councils	1	-	1
Number of urban councils	2	1	3
Number of Pradeshiya Sabhas	14	11	25
Number of Members of parliament	8	9	17
Number of Provincial Councils Members	24	18	42
Number of families	285,893	220,749	506,642
Number of housing units	284,282	219,404	503,686
Number of Land Registrar offices	2	1	3
Marriage, Birth and Death Registrars	49	27	76
Marriage (Additional) Registrars	8	5	13
Birth and Death Medical Registrars	1	1	2
Birth and Death Registrars	0	2	2
Muslim Marriage Registrars	4	10	14
Government Schools	14	14	28
Provincial Schools	584	517	1,101
Government Hospitals	1	1	2
Provincial Hospitals	37	43	80
Number of district secretariat employees	109	331	440
Number of divisional secretariat employees	2029	2369	4,398
Number of Nila Sewana offices	101	6	107
Number of Nila Sewana offices being constructed	0	16	16

# Rathnapura District



Opening ceremony of Rathnapura circuit Bungalow



Opening ceremony of Elapatha "Surakshitha center"



Opening ceremony of Kalthota sub Office



Opening ceremony of Nila sewana Office - Samagipura

# Kegalle District



Opening ceremony of Nila sewana Office- Ampagala



Meeting of Government officers- Kegalle District



Opening ceremony of Nila sewana Office- Ganepalla



Opening ceremony of Nila sewana Office- Ganepalla

## Infrastructure Development in District Secretariats and Divisional secretariats

s/No	Infrastructure Development in District Secretariats and Divisional secretariats	Total cost Estimate (Rs.Mn)
1	Weliwitiya –Divithura Divistional secretariat Building	31
2	Wakunugoda Quarters	12
3	Niyagama Divisional Secretariat building	61
4	Thawalama Divisional Secretariat building	50.75
5	Galla District secretariat new auditorium	1700
6	Neluwa Divisional Secretariat four story building	46
7	Yakkalamulla Divisional Secretariat three story building	48
8	Nagoda Divisional Secretariat four story building	50
9	Korale paththu west Divisional Secretariat building	80
10	Rambukkana Divisional Secretariat building	50
11	Aranayaka Divisional Secretariat building	54.3
12	Galigamuwa Divisional Secretariat building	55.31
13	Lunugamwehera Divisional Secretariat building	99.9
14	Malimbada Divisional Secretariat building	73.03
15	Karuwalagaswewa Divisional Secretariat building	56
16	Katharagama Divisional Secretariat building	62
17	Mahiyaganaya Divisional Secretariat building	11.82
18	Completion of Medawchchiya Divistional secretariat	60
19	Comple tion of Medawchchiya Divistional secretariat	60
20	Katharagama Divisional Secretariat building	28.44
21	Galgamuwa Divisional Secretariat building	34.45



Opening ceremony of Nila sewna-Madakumbura



Opening ceremony of Divisional secretariat - Dehiowita

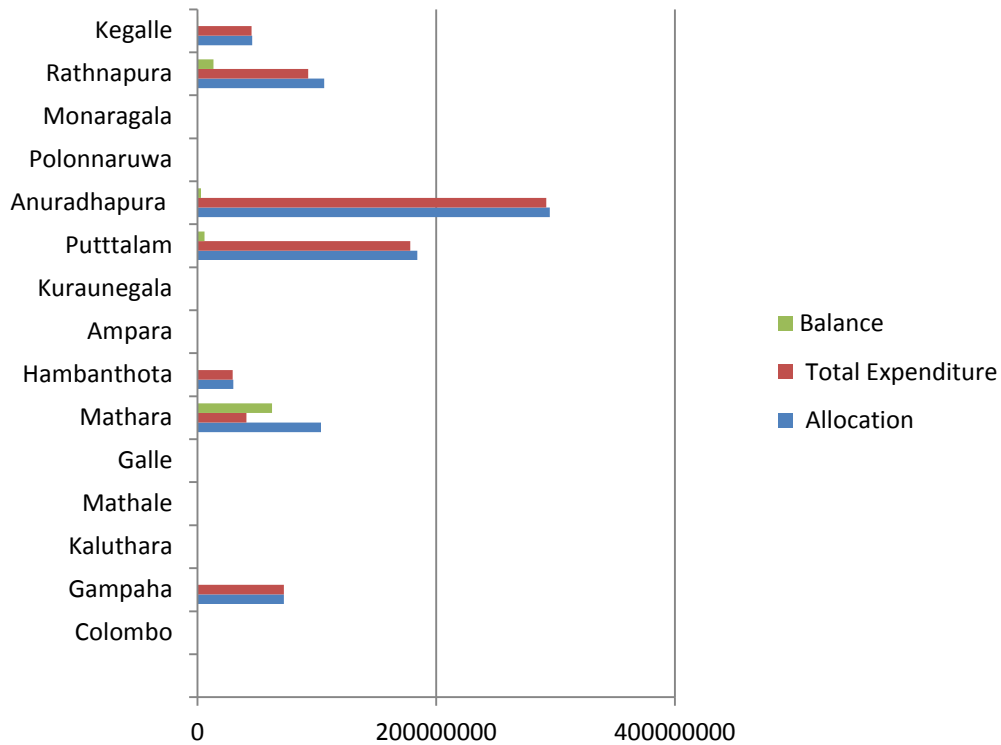


Opening ceremony of Nila sewna-Kadiragonna

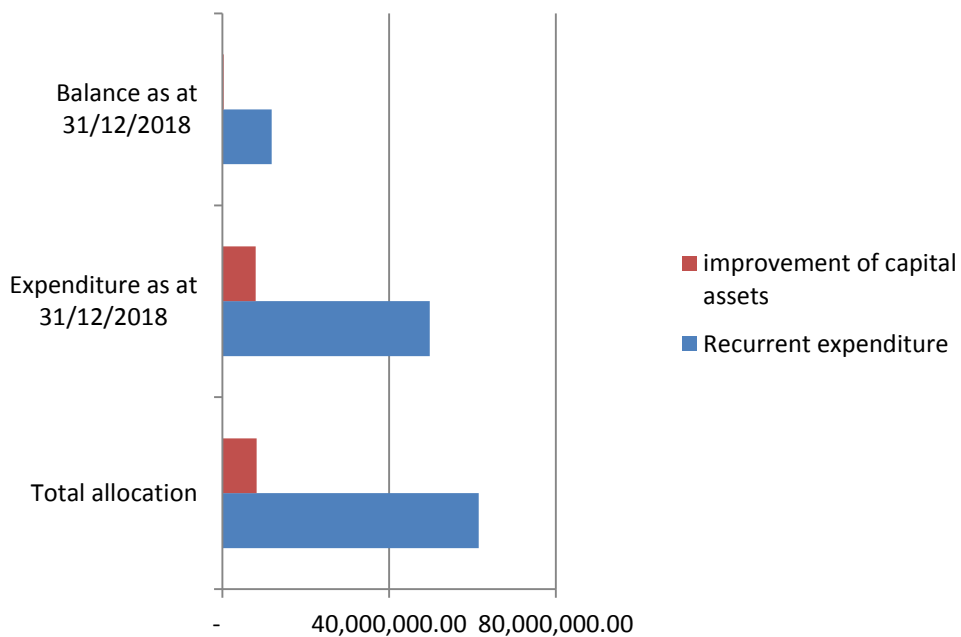
***Progress of the Recurrent and Capital  
Expenditure as at 31.12.2018***

## Allocation - Progress as at 31.12.2018

**Progress of allocation for the settlement of continuous projects and outstanding bills for development programmes as at 31.12.2018**

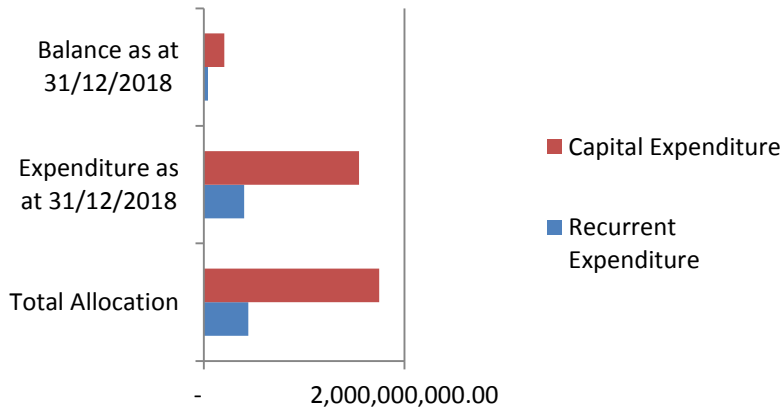


### 121-1-1 (Minister's Office) – Recurrent and Capital Expenditure

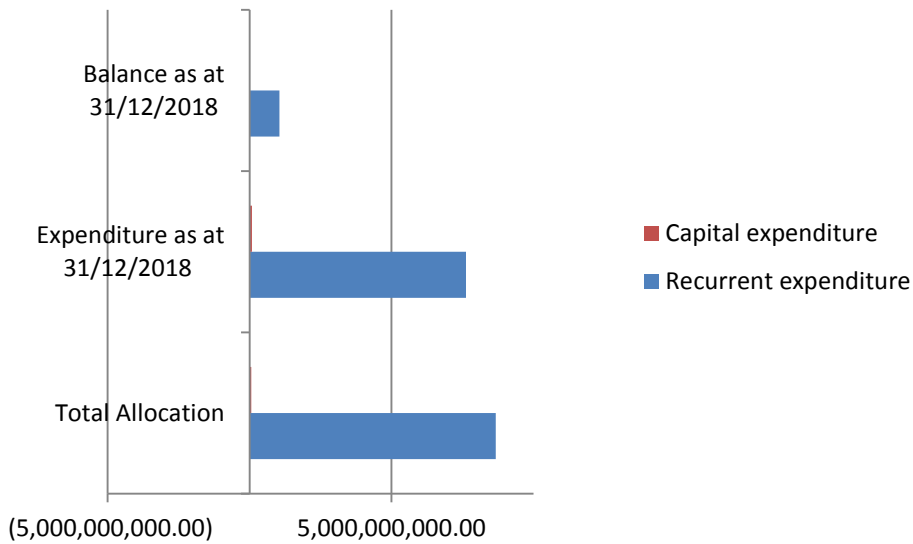


## Allocation - Progress as at 2018.12.31

### 121-1-2 Ministry Recurrent and Capital Expenditure

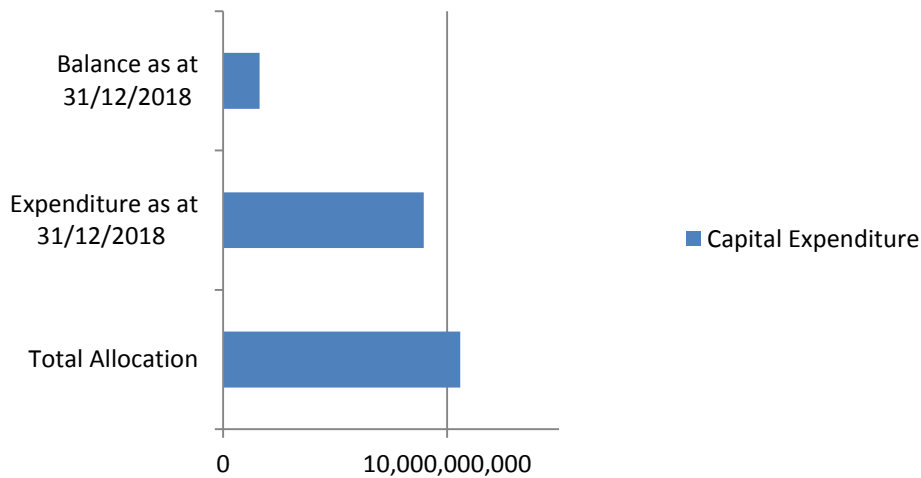


### 121-1-3 (Rural & Regional Administration) - Recurrent and Capital Expenditure



### 121-1-4 (Development Programme) – Capital Expenditure

#### Capital Expenditure



***Nila Mehewara President's People  
Service***

## Nila Mehewara President's People Service

Under the directions of His Excellency the President, Maithripala Sirisena, and under the instructions of Hon. Prime Minister, Ranil Wickremesinghe, 'Nila Mehewara' President's People Service National Programme is implemented under the leadership of Hon. Wajira Abeywardana, Minister of Home Affairs. Under this programme, the issues that have been left unattended for a long period of time at district, divisional and rural level are identified and with the assistance of relevant ministries and departments, and Nila Mehewara programme is implemented at divisional secretariat level. The objective of this programme is to provide necessary facilities and arrangements to resolve all issues of the people under one roof. According to the vision of Hon. Wajira Abeywardana, Minister of Home Affairs, to reach out to the people for solving their issues instead of allowing them to come to the officers for solutions, the issues such as lack of National Identity Cards, lack of driving licenses, inability to obtain Birth, Death and Marriage Certificates, unsolved land related issues, housing issues, disaster related issues, issues related to Agriculture, water related issues and Elders' Allowance etc. which those people have been unable to find solutions for, are attended and dealt with.

The first stage of this National Programme, was implemented in the District of Polonnaruwa under the patronage of His Excellency the President, Maithripala Sirisena, and accordingly, action has been able to provide effective solutions to the problems faced by the people in the district. The second state of the programme was successfully concluded in Galle district covering 19 divisional secretariats and providing solutions to nearly 250,000 unsolved issues within the district in 2017.

With the intention of providing solutions faced by the people in other districts as well, 30 divisional programmes of Nila Mehewara President's People Service in Kurunegala district, 15 divisional programmes in Jaffna district and 19 programmes in the districts of Mullaitivu, Mannar, and Kilinochchi have been conducted. The final Nila Mehewara National Programmes for the said districts are expected to be held with the participation of His Excellency the President and the Hon. Prime Minister.

Accordingly, it has been able to provide solutions to more than 85% of the people's issues by conducting 64 Nila Mehewara programmes within the year 2018.



Closing Ceremony of "Nila Mehewara"

## Nila Mehewara President's People Service- polonnaruwa District

### Summary of the issues forwarded at Nila Mehewara

Number of Divisional Secretariats within the district	07
Number of Nila Mehewara programmes held	07
Number of problems forwarded	47,235
Number of problems solved	44,906
Percentage of solving issues	95.06%
Number of issues to be solved	2,329



### Benefits provided to the General Public

Benefits	Amount
Spectacles	5,683
Other aids for social services	159
Elders Identity Cards	1,308
Land permits and grants	1,700
Livelihood aids for self-employment	0
Number of National Identity Cards	5,336
Number of Birth, Marriage and Death certificate copies	2,247
Driving licenses (New, amendments and other services)	3,576



Divisional programmes- Nila mehewara

## Nila Mehewara President's People Service- Galle District

### Summary of the issues forwarded at Nila Mehewara

Number of Divisional Secretariats within the district	19
Number of Nila Mehewara programmes held	21
Number of problems forwarded	140,956
Number of problems solved	137,681
Percentage of solving issues	97.67%
Number of issues to be solved	3,275



### Benefits provided to the General Public

Benefits	Amount
Spectacles	10,488
Other aids for social services	5,184
Elders Identity Cards	3,906
Land permits and grants	2,865
Livelihood aids for self-employment	3,048
Number of National Identity Cards	16,205
Number of Birth, Marriage and Death certificate copies	18,282
Driving licenses (New, amendments and other services)	7,037



Nila mehewara – Galle District

## Nila Mehewara President's People Service- Vavuniya District

### Summary of the issues forwarded at Nila Mehewara

Number of Divisional Secretariats within the district	04
Number of Nila Mehewara programmes held	04
Number of problems forwarded	11,806
Number of problems solved	6,753
Percentage of solving issues	57.19%
Number of issues to be solved	5,053

### Benefits provided to the General Public

Benefits	Amount
Spectacles	2,450
Wheelchairs	10
Elders Identity Cards	124
Land permits and grants	4,500
Livelihood aids for self-employment	13
Number of National Identity Cards	730
Number of Birth, Marriage and Death certificate copies	984
Driving licenses (New, amendments and other services)	464

While providing solutions to nearly 10,000 issues covering 04 divisional secretariats within the district, the closing ceremony of Nila Mehewara programme in Vavuniya district was successfully concluded under the precedence of His Excellency the President and Hon. Prime Minister on 21 October, 2017. On this occasion, about 4500 land deeds were distributed amongst the people by His Excellency the President.



"Nila Mehewara" Programme Vauniya

## Nila Mehewara President's People Service- Mullaitivu District

### Summary of the issues forwarded at Nila Mehewara

Number of Divisional Secretariats within the district	06
Number of Nila Mehewara programmes held	06
Number of problems forwarded	12,821
Number of problems solved	11,270
Percentage of solving issues	95.33%
Number of issues to be solved	1,551

### Benefits provided to the General Public

Benefits	Amount
Spectacles	3274
Wheelchairs	11
Elbow crutches	17
Crutches	6
Other aids for social services	164
Elders Identity Cards	16
Land permits and grants	1930
Livelihood aids for self-employment	589
Number of National Identity Cards	1786
Number of Birth, Marriage and Death certificate copies	1456
Driving licenses (New, amendments and other services)	773

The programme has managed to provide solutions to almost 10,000 problems within Mullaitivu district and is presently under way since 2017, covering 06 divisional secretariat divisions within the district.



“Nila Mehewara” Programme Mullaitivu

## Nila Mehewara President's People Service- Mannar District

### Summary of the issues forwarded at Nila Mehewara

Number of Divisional Secretariats within the district	05
Number of Nila Mehewara programmes held	05
Number of problems forwarded	8,695
Number of problems solved	5,636
Percentage of solving issues	64.81%
Number of issues to be solved	3071

The programme has managed to provide solutions to almost 6,000 problems within Mannar district and is presently under way since 2017, covering 05 divisional secretariat divisions within the district.



### Benefits provided to the General Public

Benefits	Amount
Spectacles	2993
Wheelchairs	10
Elbow crutches	10
Crutches	8
Other aids for social services	20
Elders Identity Cards	146
Land permits and grants	417
Livelihood aids for self-employment	365
Number of National Identity Cards	1633
Number of Birth, Marriage and Death certificate copies	1582
Driving licenses (New, amendments and other services)	675



"Nila Mehewara" Programme Mannar

## Nila Mehewara President's People Service- Killinochchi District

### Summary of the issues forwarded at Nila Mehewara

Number of Divisional Secretariats within the district	04
Number of Nila Mehewara programmes held	04
Number of problems forwarded	8,446
Number of problems solved	5,669
Percentage of solving issues	67.12%
Number of issues to be solved	2,811

### Benefits provided to the General Public at

Benefits	Amount
Spectacles	1148
Wheelchairs	5
Elbow crutches	4
Crutches	4
Other aids for social services	585
Elders Identity Cards	92
Land permits and grants	378
Livelihood aids for self-employment	115
Number of National Identity Cards	877
Number of Birth, Marriage and Death certificate copies	2543
Driving licenses (New, amendments and other services)	94

The programme has managed to provide solutions to almost 6,000 problems within Killinochchi district and is presently under way since 2017, covering 04 divisional secretariat divisions within the district. All divisional mobile services are already finished.



“Nila Mehewara” Programme Killinochchi

## Nila Mehewara President's People Service- Kurunegala District

### Summary of the issues forwarded at Nila Mehewara

Number of Divisional Secretariats within the district	30
Number of Nila Mehewara programmes held	30
Number of problems forwarded	106,715
Number of problems solved	86,046
Percentage of solving issues	80.63%
Number of issues to be solved	20,669

### Benefits provided to the General Public as at 30/09/2017)

Benefits	Amount
Spectacles	1,131
Other aids for social services	299
Elders Identity Cards	219
Land permits and grants	193
Livelihood aids for self-employment	405
Number of National Identity Cards	1,488
Number of Birth, Marriage and Death certificate copies	2,233
Driving licenses (New, amendments and other services)	757

The programme, which has so far managed to find solutions to nearly 74,000 problems within Kurunegala district, is presently underway since 2017. By 31 December 2017, the programme is currently in progress by conducting 30 mobile services in 30 divisional secretariat divisions.



“Nila Mehewara” Programme Kurunegala

## Nila Mehewara President's People Service- Jaffna District

### Summary of the issues forwarded at Nila Mehewara

Number of Divisional Secretariats within the district	15
Number of Nila Mehewara programmes held	15
Number of problems forwarded	43,314
Number of problems solved	36,348
Percentage of solving issues	83.92%
Number of issues to be solved	6,966

While providing solutions to nearly 36,348 issues, the nila mehewara programme has covered divisional secretariats in Jaffna district.



### Benefits provided to the General Public as at 30/09/2017)

Benefits	Amount
Spectacles	7,672
Other aids for social services	3,427
Elders Identity Cards	518
Land permits and grants	282
Livelihood aids for self-employment	365
Number of National Identity Cards	3,287
Number of Birth, Marriage and Death certificate copies	6,532
Driving licenses (New, amendments and other services)	2,294



Nila mehewara- karei nagar Hindu college



Nila mehewara – Jaffna District



Nila mehewara – St. Anthony college, kaitis

## ***Action Plan – 2018***

- Administration Division
- District Administration Division
- Divisional Administration Division
- Grama Niladhari Administration Division
- Investigation Division
- Finance Division
- District Secretariat
- Development Division

Division : Administration

Policies	Strategies	Proposed activity	Allocation (Rs. '000)	Date of Commencement	Date of Completion	Financial Targets (Rs. 000 )				Physical Targets (%)				Output/ Outcome or Indicator	Implementing Agency	Responsible by
						Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
Contribution to the development activities of the country	Rehabilitation and improvement of capital assets	121-1-2-2001 (5) Upgrading Circuit Bungalows	50,000	01/01/2018	31/12/2018	12,500	12,500	12,500	12,500	25	25	25	25	Number of Upgraded Circuit Bungalows (12)	Ministry of Home Affairs (Admin Division)	DS Add. Sec. (Ad) SAS (Ad)
		121-1-1- 2003 Vehicles- Rehabilitation and Improvement	3,000	01/01/2018	31/12/2018	500	500	700	1,300	26	26	14	34		Ministry of Home Affairs (Admin Division)	Add. Sec. (Ad) SAS (Ad)
		121-1-2-2003 Vehicles- Rehabilitation and Improvement	3,000	01/01/2018	31/12/2018	1,000	1,000	1,000	-	33	33	34	-	Number of vehicle rehabilitations and improvements (29)	Ministry of Home Affairs (Admin Division)	Add. Sec. (Ad) SAS (Ad)
Human Resources Development	Capacity Building	121-1-2- 2401 Staff Training	50,000	01/01/2018	31/12/2018	2,000	4,000	9,000	10,488	8	16	35	41	Number of training programs (35)	Ministry of Home Affairs (Admin Division)	Add. Sec. (Ad) SAS (Ad)

Division : District Administration

Policies	Strategies	Activities	Allocation (Rs.'000)	Date of Commencement	Date of Completion	Financial Targets (Rs. 000)				Physical Targets (%)				Output/ Outcome or Indicator	Implementing Agency	Responsible By
						Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
Providing efficient, productive, talented and skillful Human Resources	Selecting and assigning of suitable persons for existing vacancies	-Updating details of vacancies - Conducting open competitive examinations of recruitment - Conducting interviews, selecting officers and assign.	-	01/06/2018	31/12/2018	-	-	-	-	-	25	25	25	Technical officers and Takshana Sahayaka Officers who can successfully completed duties in technical field		Add. Sec (HA) SAS (Dis. Ad) AS (Dis. Ad)
Creating staff filled with knowledge, skills and attitudes to give the maximum individual contribution to the effectiveness of the sector	Developing of officers in the technical field	- Continue training programmes at provincial level	-	01/06/2018	31/12/2018	-	-	-	-	-	25	25	25	Creation of officers filled with modern technical knowledge		Add. Sec (HA) SAS (Dis. Ad) AS (Dis. Ad)
Proper coordination and supervision on all relevant institutions for success of Independence Day Celebrations	- Conducting 70th Independence Day - Organizing 71st Independence Day which is falling on 04th February 2019	121-1-2-1409 (3) National Day Celebrations - Coordinating all relevant institutes -Prepare invitee list - Invite VVI{ and VIP (Local and Foreign) - Supervising all duties and services - Ushering invitees	85,000	01/01/2018	31/12/2018	63,750	12,750	-	8,500	75	15	-	10	Successful completion of Independence Day Celebration and Organizing next year Independence Day Celebration		Add. Sec (HA) SAS (Dis. Ad) AS (Dis. Ad)

Division : Divisional Administration

Policies	Strategies	Proposed Activities	Allocation	Date of Commence	Date of Completion	Financial Targets (Rs)				Physical Targets (%)				Output/ Outcome or Indicator	Implementing Agency	Responsible by
						Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
Assessment / evaluation of officers attached to Divisional Administration	01. Identification of different sections to be assessed/ evaluated 02. Preparation of assessment /evaluation methodologies according to the identifies sections	01. Appointment of evaluation committees 02. Informing Dis. Sec/ Div. Sec on the evaluation methodology 03. Calling applications in accordance with the evaluation methodologies 04. Selecting officers who have fulfilled qualifications 05. Releasing of results 06. Awarding of evaluation certificates	Rs. 1,000,000	2018.01.01	2018.12.31	-	-	-	1,000,000	-	-	-	100	Evaluation and motivation of officers who discharge their duties effectively and maintaining public service at an optimum level through such measures	01. Ministry of Home Affairs 02. Divisional Administration	01. Additional Secretary (Home Affairs) 02. Senior Assistant Secretary (Div. Admin) 03. Assistant Secretary (Div. Admin)
Preparing a formal transfer policy for officers in Divisional Administration	01. Preparation of criteria 02. Identifying the officers who should be transferred and get the relevant information	01. Establishment of Transfer Boards 02. Calling of applications 03. Analysis of information 04. Making Transfer Board decisions 05. Providing transfers		2018.01.01	2018.12.31	-	-	-	-	25	25	25	25	Transferring officers who have completed 05 years of service in one and the same work place upon their service and transfer needs without hindrance to duty matters	01. Ministry of Home Affairs 02. Divisional Administration	01. Additional Secretary (Home Affairs) 02. Senior Assistant Secretary (Div. Admin) 03. Assistant Secretary (Div. Admin)
Proper examination of public complaints and taking action to provide necessary solutions	01. Appointing officers in charge for the subject of public complaints at provincial level 02. Properly conducting the "Tell the President of Sri Lanka" programmed	01. Maintaining an updated register of public complaints 02. Calling recommendations and reports through Div. Sec. and Dis. Sec. 03. Completing the reports and analysis activities on the due date 04. Providing the monthly report the "Tell the President of Sri Lanka" programmed to the Administration Division		2018.01.01	2018.12.31	-	-	-	-	25	25	25	25	Providing an efficient service from the Service providers to the beneficiaries	01. Ministry of Home Affairs 02. Divisional Administration	01. Additional Secretary (Home Affairs) 02. Senior Assistant Secretary (Div. Admin) 03. Assistant Secretary (Div. Admin)
Delimitation activities of divisional secretariat divisions and providing maps	01. Obtaining delimitation requirements of divisional secretariats through the Dis. Sec.	01. Collecting delimitation requirements and analysis 02. Submission of committee reports for the approval of the Cabinet 03. Getting of the recommendations of approved delimitation committee reports 04. Carrying out surveying and mapping activities in respect of the relevant changes / amendments 05. Coordination with the Survey Department for obtaining relevant maps.		2018.01.01	2018.12.31	-	-	-	-	25	25	25	25	Facilitating the general public who visit offices for services through decentralized administration	01. Ministry of Home Affairs 02. Divisional Administration	01. Additional Secretary (Home Affairs) 02. Senior Assistant Secretary (Div. Admin) 03. Assistant Secretary (Div. Admin)
Properly carrying out the establishment matters of the officers in divisional secretariats Divisional Secretaries -332 Assistant Divisional Secretaries -332 Assistant Directors (planning)-332 Accountants - 332 Administrative Officers - 332 Management Assistants - 9840 K.K.S. - 13184 Drivers - 664 I.T. Officers- 184 D.C. Officers -283	01. Providing information about vacancies through Dis. Sec. 02. Maintaining proper coordination with the divisional secretariats regarding the establishment matters	01. Obtaining information on vacancies 02. Carrying out establishment matters such as transfers, personal foreign leave, promotions and service confirmations 03. Coordination and obtaining instructions from the Ministry of Public Administration and Management and Public Service Commission, based on the nature of the official requirements		2018.01.01	2018.12.31	-	-	-	-	25	25	25	25	Providing an efficient public service	01. Ministry of Home Affairs 02. Divisional Administration	01. Additional Secretary (Home Affairs) 02. Senior Assistant Secretary (Div. Admin) 03. Assistant Secretary (Div. Admin)

Division : Grama Niladhari Administration

Policies	Strategies	Proposed activity	Date of Commence	Date of Completion	Financial Targets (Rs)				Physical Targets (%)				output/outcome or indicators	Implementing Agency	Responsible by
					Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
1. Assuring the timely supply of efficient and effective human resources filled with skills, capabilities and competencies	1. Maintain a timely recruitment procedure	Maintain an update data base/ information system on Grama Niladhari vacancies and filling of vacancies	1/1/2018	4/30/2018	-	-	-	-	25	25	25	25		Grama Niladhari Administration Division	Senior Assistan Secretary (Grama Niladhari Administration Division)
	2. Recruiting the approval carder				-	-	-	-	-	100	-				
	3. forecasting of human resourses	providing trainee appointment	6/4/2018	9/4/2018	-	-	-	-	100	-	-	-	Interview has been conducted based on the results of the open competitive examination held in 2016, recruited 1663 officers for 1835 vacancies existing as at 30.04.2017. Second round recruitment are going on as per the existing vacancies on 30.04.2018.		
		Recruiting of administrative Grama niladhari - on limited basis	1/1/2018	10/31/2018	-	-	-	-	100	-	-	-	Interview has been conducted and PSC approval has been taken		
		Recruiting of administrative Grama niladhari - on merit basis	1/1/2018	12/31/2018	-	-	-	-	50	50	-	-	Exam results has been released. Preparing to conduct to interview		
2. Customer care/ Attention	1. Offering promotion to the officers	Implementing all promotion as per the new recruitment procedure	1/1/2018	12/31/2018	-	-	-	-	25	25	25	25		Grama Niladhari Administration Division	Senior Assistan Secretary (Grama Niladhari Administration Division)
		Conducting efficiency bar examinations for Grama Niladhari Grade I Grade II	1/1/2018	12/31/2018	-	-	-	-	25	25	25	25			
		Holding trade union discussion	1/1/2018	12/31/2018	-	-	-	-	25	25	25	25	Discussing on Grama Niladhari issues and providing effective solutions.		
		Calling reports from District Secretaries	1/1/2018	12/31/2018	-	-	-	-	25	25	25	25	Sending replies to the public complainants received across the year		
		Forward to investigation division	1/1/2018	12/31/2018	-	-	-	-	25	25	25	25			
		forward to the complainant	1/1/2018	12/31/2018	-	-	-	-	25	25	25	25			
3. Assuring an efficient, productive and quality service	1. Improving of facilities	1. Grama nildhari Diary	1/1/2018	12/31/2018	-	-	-	-	25	25	25	25	make Grama Niladharis' duties formal and effective	Grama Niladhari Administration Division	Senior Assistan Secretary (Grama Niladhari Administration Division)
		2. Grama Niladhari Telephone allowance	1/1/2018	2/28/2018	-	-	-	-	100	-	-	-	providing superior service to the people		

Division : Investigation

Policies	Strategies	Proposed activity	Allocation	Date of Commence	Date of Completion	Financial Targets (Rs. 000)				Physical Targets (%)				Output / Outcome or Indicator	Implementing Agency	Responsible by
						Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
Control/ prevention of fraud and corruption in District / Divisional Administration structure and Registration Department activities	Identification of existing issue / irregular situations	Calling of reports	-	2018.01.01	2018.12.31	-	-	-	-	25	25	25	25	01. No. of reports called & received 02. No of investigations held and reports submitted	Ministry of Home Affairs	01.Add. Sec. (Admin) 02.SAS (Inv) 03.AS (Inv) 04.Inv. Assist. & DO (Inv)
		Conducting preliminary investigations	-	2018.01.01	2018.12.31	-	-	-	-	19	19	25	37	03. Prevention / control/ Solving of issues 04. Providing a superior/ high quality service without corruptions, frauds and delays		
		Submission of preliminary investigation reports	-	2018.01.01	2018.12.31	-	-	-	-	10	20	30	40			
		Drafting of charge sheets	-	2018.01.01	2018.12.31	-	-	-	-	-	33	-	67			
		Giving witness to formal disciplinary investigations	-	2018.01.01	2018.12.31	-	-	-	-	-	-	-	-			
	Working as procecuton officer, Directing / Handling of complaint in formal disciplinary investigations	-	2018.01.01	2018.12.31	-	-	-	-	-	-	-	-				
Human Resources Management	Identification of needs and weaknesses of officers	Holding monthly meetings	-	2018.01.01	2018.12.31	-	-	-	-	25	25	25	25	Ministry of Home Affairs SLIDA	01.Add. Sec. (Admin) 02.SAS (Inv) 03.AS (Inv) 04.Inv. Assist. & DO (Inv)	
		Obtaining progress reports	-	2018.01.01	2018.12.31	-	-	-	-	25	25	25	25			
		Conducting Trainings	-	2018.01.01	2018.12.31	-	-	-	-	25	25	25	25			

Division : Finance

Policies	Strategies	Activities	Allocation / Actual Expenditure (Rs.)	Date of Commencement	Date of Completion	Financial Targets (Rs.)				Physical Targets (%)				Output/ Outcome or Indicator	Implementing Agency	Responsible By
						Q 01	Q 02	Q 03	Q 04	Q 01	Q 02	Q 03	Q 04			
Proper Management of funds of Ministry, District and Divisional Secretariats	Supervision of district secretariats and divisional secretariats under ministry	1) Provision of Allocations to Rural & Regional Administration activities	8,728,800,000	01/01/2018	29/12/2018	3,478,520,000	2,625,140,000	1,752,260,000	872,880,000	40	30	20	10	Number of requests fulfilled	CFO, CA	Acct. (Dist.A.)
	Financial Reporting	2) Preparation of Annual Budget	-	01/01/2018	04/08/2018	-	-	-	-	10	50	40	-	Submission of budget estimates to the Treasury within the deadline	CFO, CA	
		3) Preparation of appropriation account of the ministry	-	01/01/2018	31/03/2018	-	-	-	-	100	-	-	-	Submission of Appropriation account to the Auditor General before 31st March	Acct. (FR)	
		4) Preparation of Financial Statements of the Ministry and review of District Secretariat Financial Statements	-	01/01/2018	30/06/2018	-	-	-	-	40	60	-	-	Submission of Financial Statements to Auditor General before 30th June	Ministry of home affairs	
		5) *Before making a payment ensure the voucher is Authorized & Approved *Voucher certification *Payment	-	01/01/2018	31/12/2018	-	-	-	-	25	25	25	25	Number of paid vouchers per day	CFO, CA	Acct. (Pay)
	Establishment of efficient payment system according to Financial Regulations	6) Preparation of Public Officers Advance 'B' account	-	01/01/2018	30/04/2018	-	-	-	-	75	25	-	-	Submission of Advance 'B' account to the Auditor General on or before 30th of April	CFO, CA	
		7) Provide the requested items to relevant divisions	-	01/01/2018	31/12/2018	-	-	-	-	25	25	25	25	Number of requests fulfilled	CFO, CA	Acct. (Pro)
	Provision of proper goods and services at proper time with proper quality & quantity to ensure efficient service in the institution	8) Coordinating TEC and PC meetings	-	01/01/2018	31/12/2018	-	-	-	-	25	25	25	25	Number of procurement decisions taken during the year / procurement reports.	CFO, CA	Acct. (Pro)

Division : Finance ...

Policies	Strategies	Activities	Allocation / Actual Expenditure (Rs.)	Date of Commencement	Date of Completion	Financial Targets (Rs.)				Physical Targets (%)				Output/ Outcome or Indicator	Implementing Agency	Responsible By
						Q 01	Q 02	Q 03	Q 04	Q 01	Q 02	Q 03	Q 04			
Contribution to the development activities of the country	Rehabilitation and improvement of capital assets	9) 121-1-1-2002 Rehabilitation and Improvement of Plant, Machinery and Equipment	200,000	01/06/2018	30/09/2018	-	50,000	150,000	-	-	25	75	-	Number of rehabilitations of Plant, Machinery and Equipment	Ministry of home affairs	CFO, CA Acct. (Pro)
		10) 121-1-2-2002 Rehabilitation and Improvement of Plant, Machinery and Equipment	800,000	01/06/2018	30/09/2018	-	200,000	600,000	-	-	25	75	-	Number of rehabilitations of Plant, Machinery and Equipment	Ministry of home affairs	CFO, CA Acct. (Pro)
	Acquisition of Capital Assets	11) 121-1-1-2102 Furniture and Office Equipment - Acquisition of Capital Assets	2,000,000	01/01/2018	31/07/2018	1,700,000	300,000	-	-	85	15	-	-	Number of furniture & office equipment acquired	Ministry of home affairs	CFO, CA Acct. (Pro)
		12) 121-1-2-2102 Furniture and Office Equipment - Acquisition of Capital Assets	Budgetary allocation - Rs. 15,900,000 FR Transfer - Rs. 14,000,000.00 1,900,000.00	01/01/2018	31/12/2018	4,000,000	4,900,000	3,260,000	3,740,000	25	31	21	24	Number of furniture & office equipment acquired	Ministry of home affairs	CFO, CA Acct. (Pro)
		13) 121-1-1-2103 Plant, Machinery and Equipment - Acquisition of Capital Assets	Budgetary allocation - Rs. 3,462,000 FR Transfer - Rs. 2,000,000.00 1,462,000.00	01/01/2018	31/08/2018	890,000	955,000	155,000	1,462,000	26	27	4	42	Number of Plant, Machinery and equipment acquired	Ministry of home affairs	CFO, CA Acct. (Pro)
		14) 121-1-2-2103 Plant, Machinery and Equipment - Acquisition of Capital Assets	Budgetary allocation - Rs. 82,430,000 FR Transfer - Rs. 50,000,000.00 32,430,000	01/02/2018	31/08/2018	7,475,000	24,175,000	17,310,000	33,470,000	9	29	21	41	Number of Plant, Machinery and equipment acquired	Ministry of home affairs	CFO, CA Acct. (Pro)

Development Projects under Ministry of Home Affairs - District Secretariats

Policies	Strategies	Activities	Allocation / Actual Expenditure (Rs.)	Date of Commencement	Date of Completion	Financial Targets (Rs.)				Physical Targets (%)				Output/ Outcome or Indicator	Implementing Agency	Responsible By
						Q 01	Q 02	Q 03	Q 04	Q 01	Q 02	Q 03	Q 04			
						Contribution to the development activities of the country										
Rehabilitation and improvement of capital assets	Acquisition of Capital Assets	1) 121-1-3-2001 Rehabilitation and Improvement of Building and Structures Budgetary allocation - Rs. 1,000,000.00 FR Transfer - Rs. 2,023,400.00	3,023,400	01/01/2018	31/12/2018	250,000	375,000	375,000	2,023,400	7	12	12	67	Number of rehabilitations of buildings & structures completed	Ministry of home affairs	DS
		2) 121-1-3-2002 - Rehabilitation and Improvement of Plant, Machinery and Equipment	5,000,000	01/01/2018	31/12/2018	1,250,000	1,250,000	1,250,000	1,250,000	25	25	25	25	Number of rehabilitations of Plant, Machinery and Equipment		DS
		3) 121-1-3-2003 Vehicles- Rehabilitation and Improvement Budgetary allocation - Rs. 2,000,000.00 FR Transfer - Rs. 1,227,300.00	3,227,300	01/01/2018	31/12/2018	670,000	665,000	665,000	1,227,300	21	21	21	38	Number of vehicle rehabilitations and improvements		DS
		4) 121-1-3-2102 Furniture and Office Equipment - Acquisition of Capital Assets Budgetary allocation - Rs. 3,000,000.00 FR Transfer - Rs. 68,432,228.00	71,432,228	01/01/2018	31/12/2018	750,000	750,000	750,000	69,182,228	1	1	1	97	Number of furniture & office equipment acquired		DS
		5) 121-1-3-2103 Plant, Machinery and Equipment - Acquisition of Capital Assets Budgetary allocation - Rs. 1,000,000.00 FR Transfer - Rs. 970,000.00	1,970,000	01/01/2018	31/12/2018	180,000	275,000	275,000	1,240,000	9	14	14	62	No of plant machinery & equipment acquired		DS
		6) 121-1-3-2104 Buildings and Structures Budgetary allocation - Rs. 1,000,000.00 FR Transfer - Rs. 540,000.00	1,540,000	01/01/2018	31/12/2018	250,000	250,000	250,000	790,000	16	16	16	51	No. of building and structures acquired		DS

Development Projects under Ministry of Home Affairs - District Secretariats ...

Policies	Strategies	Activities	Allocation / Actual Expenditure (Rs.)	Date of Commencement	Date of Completion	Financial Targets (Rs.)				Physical Targets (%)				Output/ Outcome or Indicator	Implementing Agency	Responsible By
						Q 01	Q 02	Q 03	Q 04	Q 01	Q 02	Q 03	Q 04			
						Contribution to the development activities of the country										
Development Projects of District and Divisional Secretariats		7) 121-1-2-6-2509 Development Projects implemented by the District and Divisional Coordinating committees - Gampaha District  Supplementary Q2 - Rs. 51,115,000.00 FR Transfer - Rs. 5,041,900.00	56,156,900	20/04/2018	31/12/2018	-	50,500,000	300,000	5,356,900	-	90	1	10	No. of projects completed	Ministry of home affairs	DS Gampaha
		8) 121-1-2-6-2509 Development Projects implemented by the District and Divisional Coordinating committees - Matara District  Supplementary Q2 - Rs. 2,560,000.00 FR Transfer - Rs. 100,890,000.00	103,450,000	28/04/2018	31/12/2018	-	2,000,000	100,000	101,350,000	-	2	-	98	No. of projects completed		DS Matara
		9) 121-1-2-6-2509 Development Projects implemented by the District and Divisional Coordinating committees - Hambantota District - Supplementary Q2	30,030,000	28/04/2018	31/12/2018	-	27,000,000	1,000,000	2,030,000	-	90	3	7	No. of projects completed		DS Hambantota
		10) 121-1-2-6-2509 Development Projects implemented by the District and Divisional Coordinating committees - Putalam District - Supplementary Q2	184,302,000	20/04/2018	31/12/2018	-	180,000,000	1,500,000	2,802,000	-	98	1	2	No. of projects completed		DS Putalam
		11) 121-1-2-6-2509 Development Projects implemented by the District and Divisional Coordinating committees - Anuradhapura District - Supplementary Q2	295,184,000	20/04/2018	31/12/2018	-	285,000,000	2,000,000	8,184,000	-	97	1	3	No. of projects completed		DS Anuradhapura
		12) 121-1-2-6-2509 Development Projects implemented by the District and Divisional Coordinating committees - Kegalle District - Supplementary Q2	45,820,000	28/04/2018	31/12/2018	-	45,000,000	100,000	720,000	-	98	-	2	No. of projects completed		DS Kegalle
		<b>121-1-2-6-2509 Development Projects implemented by the District and Divisional Coordinating committees - Supplementary Q2</b>	<b>714,942,900</b>	<b>20/04/2018</b>	<b>31/12/2018</b>	<b>-</b>	<b>589,500,000</b>	<b>5,000,000</b>	<b>120,442,900</b>	<b>-</b>	<b>82</b>	<b>1</b>	<b>17</b>			

Development Projects under Ministry of Home Affairs - District Secretariats ...

Policies	Strategies	Activities	Allocation / Actual Expenditure (Rs.)	Date of Commencement	Date of Completion	Financial Targets (Rs.)				Physical Targets (%)				Output/ Outcome or Indicator	Implementing Agency	Responsible By
						Q 01	Q 02	Q 03	Q 04	Q 01	Q 02	Q 03	Q 04			
Contribution to the development activities of the country	Development Projects of District and Divisional Secretariats	13) 121-1-2-8-2509 Development Projects of District and Divisional Secretariats - Gampaha District Supplementary - Q2	16,352,000	20/04/2018	31/12/2018	-	16,300,000	25,000	27,000	-	100	-	-	No. of projects completed	Ministry of home affairs	DS Gampaha
		14) 121-1-2-8-2509 Development Projects of District and Divisional Secretariats - Rathnapura District Supplementary - Q2 - Rs. 30,000,000.00 FR Transfer - Rs. 76,296,000.00	106,296,000	14/03/2018	31/12/2018	-	28,000,000	1,000,000	77,296,000	-	26	1	73	No. of completed outstanding works of the development project		DS Rathnapura
		<b>121-1-2-8-2509 Development Projects of District and Divisional Secretariats - Supplementary - Q2</b>	<b>122,648,000</b>	<b>14/03/2018</b>	<b>31/12/2018</b>	-	<b>44,300,000</b>	<b>1,025,000</b>	<b>77,323,000</b>	-	<b>36</b>	<b>1</b>	<b>63</b>			
		15) 121-2-4-1-2506 Providing sanitary facilities for National Heritage Sites	5,000,000	01/01/2018	31/12/2018	1,250,000	1,250,000	1,250,000	1,250,000	25	25	25	25	Number of National heritage sites provided with sanitary facilities		DS
		16) 121-2-4-3-2509 Construction of Sewa Piyasa (Nila Sewana) Buildings Budgetary allocation - Rs.100,000,000	949,110,000	01/01/2018	31/12/2018	25,000,000	158,036,000	158,037,000	608,037,000	3	17	17	64	Number of Sewa Piyasa Buildings substantially completed		DS Add. Sec (Dev)
	Presidential Programme 2016 - 2020	17) 121-2-4-2-2509 "Let's Awaken Polonnaruwa" Presidential Programme, 2016-2020	10,000,000,000	01/01/2018	31/12/2018	-	2,500,000,000	2,500,000,000	5,000,000,000	-	25	25	50	Number of completed projects	Secretary to the President Sec. MOHA DS Polonnaruwa	
	Disaster Response Project	18) 121-2-4-4-2509 (13) Flood and Landslide Disaster Response Project (ADB,GOSL) - Supplementary Q1 Refer Annexure 1	77,000,000	01/01/2018	30/04/2018	77,000,000	-	-	-	100	-	-	-	No. of requests fulfilled	Sec. DS	
		19) 121-2-4-4-2509 (17) Flood and Landslide Disaster Response Project (ADB,GOSL) - FR Transfer	212,710	01/12/2018	31/12/2018	-	-	-	212,710	-	-	-	100	No. of requests fulfilled	Sec. DS	
		20) 121-1-3-0-2401 Capacity Building Staff Training	2,000,000	01/01/2018	31/12/2018	500,000	500,000	500,000	500,000	25	25	25	25	Number of training programs	DS Add. Sec. (Admin)	
	Human Resource Development	Capacity Development of Staff Grade Regional Officers	21) 121-1-3-1-2401 Staff Training Budgetary allocation - Rs. 50,000,000.00	11,807,072	01/01/2018	31/12/2018	3,000,000	2,000,000	2,500,000	4,307,072	25	17	21	36	Number of training programs	DS Add. Sec. (Admin)

Division : Development

Policies	Strategies	Proposed Activity	Allocation (Rs. '000)	Date of Commencement	Date of Completion	Financial Targets (Rs.)				Physical Targets (%)				Output/ Indicator	Implementing Agency	Responsible By
						Q 01	Q 02	Q 03	Q04	Q 01	Q 02	Q 03	Q04			
Contribution to the development activities of the country	2. Ensures value for money by handling procurement activities efficiently and effectively in relation to the contracts which total cost exceeds 100 million.	Divisional Secretariat Building - Thawalama	26,340	01.12.2016	2018	-	-	17,000	9,340	50	25	25	-	District Secretariat, Galle	District Secretary, Galle	
		Divisional Secretariat Building - Koralei Pattu West	20,000	01.09.2016	2019	-	-	2,000	12,710	20	20	25	35	District Secretariat, Batticaloa	District Secretary, Batticaloa	
		Divisional Secretariat Building - Walewitiya Devitura	14,590	01.10.2018	2018	-	-	14,357	233	75	25	-	-	District Secretariat, Galle	District Secretary, Galle	
		02 Government quarters - wakunagoda	9,900	01.12.2016	2018	-	-	5,913	3,987	75	25	-	-	District Secretariat, Galle	District Secretary, Galle	
		Divisional Secretariat Building - Niyagama	17,940	01.12.2016	2018	-	-	16,710	230	100	-	-	-	District Secretariat, Galle	District Secretary, Galle	
		Galle District Auditorium	11,580	2017	2019	-	-	11,580	-	-	-	100	-	District Secretariat, Galle	District Secretary, Galle	
		Divisional Secretariat 04 storied Building - Neluwa	28,500	2017	2018	-	-	10,000	18,500	10	30	30	30	District Secretariat, Galle	District Secretary, Galle	
		Divisional Secretariat 03 storied Building - Yakkalamulla	22,000	2017	2018	-	-	10,000	12,000	10	30	30	30	District Secretariat, Galle	District Secretary, Galle	
		Divisional Secretariat 04 storied Building - Nagoda	37,000	2017	2019	-	-	16,000	9,530	10	30	30	30	District Secretariat, Galle	District Secretary, Galle	
		Divisional Secretariat Building - Rabukkana	8,000	2015	2018	-	-	-	7,900	25	25	25	25	District Secretariat, Kegalle	District Secretary, Kegalle	
		Divisional Secretariat Building - Aranayaka	15,000	2015	2018	-	-	-	14,700	25	25	25	25	District Secretariat, Kegalle	District Secretary, Kegalle	
		Divisional Secretariat Building - Galigamuwa	15,000	2015	2018	-	-	-	14,100	25	25	25	25	District Secretariat, Kegalle	District Secretary, Kegalle	
		Payment of Bills on Hand - Divisional Secretariat - Lunugamwehera	9,000	2017	2019	-	-	-	9,000	-	-	-	-	District Secretariat, Kandy	District Secretary, Kandy	
		Divisional Secretariat Building - Malimbada	20,000	2016	2018	-	-	7,000	13,000	25	25	25	25	District Secretariat, Matara	District Secretary, Matara	

Division : Development ...

Policies	Strategies	Proposed Activity	Allocation (Rs.'000)	Date of Commencement	Date of Completion	Financial Targets (Rs.)				Physical Targets (%)				Output/ Indicator	Implementing Agency	Responsible By	
						Q 01	Q 02	Q 03	Q04	Q 01	Q 02	Q 03	Q04				
Contribution to the development activities of the country	Ensures value for money by handling procurement activities efficiently and effectively in relation to the contracts which total cost exceeds 100 million.	Divisional Secretariat Building - Karuwalagaswewa	20,000	2016	2018	-	-	1,000	15,210	20	25	30	25	Number of building & structures Constructed/ Completed	District Secretariat, Puttalam	District Secretary, Puttalam	
		Divisional Secretariat Building - Kataragama	10,000	2016	2018	-	-	-	9,710	10	25	25	40		District Secretariat, Monaragala	District Secretary, Monaragala	
		Divisional Secretariat Quarters - Mahiyanganya	6,000	2018	2019	-	-	-	6,000	25	20	30	25		District Secretariat, Badulla	District Secretary, Badulla	
		Completion of Divisional Secretariat Building - Madawachchiya	7,000	2018	2018	-	-	5,000	2000	20	25	25	30				
		Completion of Divisional Secretariat Building - Horowpatana	5,000	2018	2018	-	-	5,000	-	20	25	25	30				
		Completion of Divisional Secretariat Auditorium-Nuwaragampalath a East	2,000	2018	2018	-	-	-	2,000	25	25	50	-			District Secretariat, Anuradhapura	District Secretary, Anuradhapura
		Construction of District Secretariat Garage - Anuradhapura	1,000	2018	2018	-	-	-	1,000	25	25	50	-				
		Construction of Driver Room at Circuit Bunglow - Anuradhapura	1,670	2018	2018	-	-	-	1,670	25	25	50	-				
		Divisional Secretariat Building - Bibila	10,000	2018	2019	-	-	-	10,000	-	10	40	-			District Secretariat, Monaragala	District Secretary, Monaragala
		Construction of Gebian Fence-Rathnapura District Secretariat	5,800	2018	2019	-	-	-	5,800	10	10	20	20			District Secretariat, Rathnapura	District Secretary, Rathnapura
		Construction of Administrative Complex - Ministry of Home Affairs	271,000	2016	2018	-	-	-	271,000	-	-	-	100		District Secretariat, Colombo	District Secretary, Colombo	

Division : Development ...

Policies	Strategies	Proposed Activity	Allocation (Rs. '000)	Date of Commencement	Date of Completion	Financial Targets (Rs.)				Physical Targets (%)				Output/ Indicator	Implementing Agency	Responsible By
						Q 01	Q 02	Q 03	Q04	Q 01	Q 02	Q 03	Q04			
						Contribution to the development activities of the country										
Ensures value for money by handling procurement activities efficiently and effectively in relation to the contracts which total cost exceeds 100 million.																
		Construction of Divisional Secretariat- Ududumbara	4,200		2018	-	-	-	4,200	-	-	-	100	Number of building & structures Constructed/ Completed	District Secretariat, Kandy	District Secretary, Kandy
		Construction of Divisional Secretariat- Yatinuwara	4,800		2018	-	-	-	4,800	-	-	-	100			
		Construction of Divisional Secretariat- Deltota	6,000		2018	-	-	-	6,000	-	-	-	100			
		Construction of Divisional Secretariat- Haguranketha	8,197		2018	-	-	-	8,197	-	-	-	100		District Secretariat, Nuwaraeliya	District Secretary, Nuwaraeliya
		Payment of Bills on Hand- Ampara District Secretariat	3,300		2018	-	-	-	3,300	-	-	100	-		District Secretariat, Ampara	District Secretary, Ampara
		Divisional Secretariat Building - Wariyapola	13,430	2018	2019	-	-	10,000	3,430	10	40	50	-		District Secretariat, Kurunagala	District Secretary, Kurunagala
		<b>121-1-2-3-2104 Building Constructions and Improvements (Total)</b>	<b>643,247</b>			-	-	<b>131,560</b>	<b>479,487</b>	-	-	<b>20</b>	-			
Contribution to the development activities of the country																
Development Projects of District and Divisional Secretariats																
		121-2-4-3-2509 Construction of Sewa Piyasa (Nila Sewana) Buildings	100,000	01/01/2018	31/12/2018		25,000	25,000	49,917	-	25	25	-	Number of Sewa Piyasa Buildings substantially completed	Ministry of home affairs	DS Add. Sec (Dev)
Contribution to the development activities of the country																
Rehabilitation and improvement of capital assets																
		121-1-1-2001 Rehabilitation and Improvement of Building and Structures	1,000	01/02/2018	30/09/2018	-	-	-	1,000	-	-	-	100	Number of rehabilitations of buildings & structures completed.	Ministry of home affairs	DS Add. Sec (Dev)
		121-1-2-2001 (2) Building and Structure	2,000	01/02/2018	31/12/2018	500	750	750	-	24	38	38	-	Number of rehabilitations of buildings & structures completed	Ministry of home affairs	DS Add. Sec (Dev)
		121-1-2-2001 (9) Upgrading Buildings of Divisional Secretariats	80,000	01/01/2018	31/12/2018	20000	20000	20000	20000	25	25	25	25	Number of Upgraded Buildings of Divisional Secretariats	Ministry of home affairs	DS Add. Sec (Dev)

## ***Progress of the year – 2018***

- Administration Division
- District Administration Division
- Divisional Administration Division
- Grama Niladhari Administration Division
- Investigation Division
- Finance Division
- District Secretariat
- Development Division

Division : Administration

Policies	Strategies	Proposed activity	Allocation (Rs. '000)	Date of Commencement	Date of Completion	Target (T)/ Actual (A)	Financial Targets (Rs. 000 )				Physical Targets (%)				Output/ Outcome or Indicator	Implementing Agency	Responsible by
							Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
							Contribution to the development activities of the country										
Rehabilitation and improvement of capital assets	121-1-2-2001 (5) Upgrading Circuit Bungalows	50,000	01/01/2018	31/12/2018	T	12,500	12,500	12,500	12,500	25	25	25	25	Number of Upgraded Circuit Bungalows (12)	Ministry of Home Affairs (Admin Division)	DS Add. Sec. (Ad) SAS (Ad)	
		18,695			A	114	1,313	6,972	536	-	3	14	1				
	121-1-1- 2003 Vehicles- Rehabilitation and Improvement	3,000	01/01/2018	31/12/2018	T	500	500	700	1,300	26	26	14	34	Number of vehicle rehabilitations and improvements (8)	Ministry of Home Affairs (Admin Division)	Add. Sec. (Ad) SAS (Ad)	
		3,800			A	1,260	973	176	1,363	33	26	5	36				
	121-1-2-2003 Vehicles- Rehabilitation and Improvement	3,000	01/01/2018	31/12/2018	T	1,000	1,000	1,000	-	33	33	34	-	Number of vehicle rehabilitations and improvements (29)	Ministry of Home Affairs (Admin Division)	Add. Sec. (Ad) SAS (Ad)	
		3,000			A	37	16	255	2,684	1	1	9	89				
Human Resources Development	Capacity Building	121-1-2- 2401 Staff Training	25,488	01/01/2018	31/12/2018	T	2,000	4,000	9,000	10,488	8	16	35	41	Number of training programs (35)	Ministry of Home Affairs (Admin Division)	Add. Sec. (Ad) SAS (Ad)
			25,488			A	550	1,337	8,240	11,233	2	5	32	44			

Division : District Administration

Policies	Strategies	Activities	Allocation (Rs.)	Date of Commencement	Date of Completion	Target (T)/ Actual (A)	Financial Targets (Rs.)				Physical Targets (%)				Output/ Outcome or Indicator	Implementing Agency	Responsible By
							Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
Providing efficient, productive, talented and skillful Human Resources	Selecting and assigning of suitable persons for existing vacancies	-Updating details of vacancies	-	01/06/2018	31/12/2018	T	-	-	-	-	-	25	25	25	Technical officers and Takshana Sahayaka Officers who can successfully completed duties in technical field	Add. Sec (HA) SAS (Dis. Ad) AS (Dis. Ad)	
		A				-	-	-	-	-	20	10					
Creating staff filled with knowledges, skills and attitudes to give the maximum individual contribution to the effectiveness of the sector	Developing of officers in the technical field	- Continue training programmes at provincial level	-	01/06/2018	31/12/2018	T	-	-	-	-	-	25	25	25	Creation of officers filled with modern technical knowledge	Add. Sec (HA) SAS (Dis. Ad) AS (Dis. Ad)	
		A				-	-	-	-	-	25	25	10				
Proper coordination and supervision on all relevant institutions for success of Independence Day Celebrations	- Conducting 70th Independence Day - Organizing 71st Independence Day which is falling on 04th February 2019	121-1-2-1409 (3) National Day Celebrations	85,000,000	01/01/2018	31/12/2018	T	63,750,000	12,750,000	-	8,500,000	75	15	-	10	Successful completion of Independence Day Celebration and Organizing next year Independence Day Celebration	Add. Sec (HA) SAS (Dis. Ad) AS (Dis. Ad)	
		A				62,257,400	1,884,000	27,349,000	1,228,450	75	15	5	5				

## Progress of the year - 2018

### Division : Divisional Administration

Policies	Strategies	Proposed Activities	Allocation	Date of Commence	Date of Completion	Target (T)/ Actual (A)	Financial Targets (Rs)				Physical Targets (%)				Output/ Outcome or Indicator	Implementing Agency	Responsible by
							Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
Assessment / evaluation of officers attached to Divisional Administration	01. Identification of different sections to be assessed/ evaluated 02. Preparation of assessment /evaluation methodologies according to the identifies sections	01. Appointment of evaluation committees 02. Informing Dis. Sec/ Div. Sec on the evaluation methodology 03. Calling applications in accordance with the evaluation methodologies 04. Selecting officers who have fulfilled qualifications 05. Releasing of results 06. Awarding of evaluation certificates	Rs. 1,000,000	2018.01.01	2018.12.31	T A					-	-	-	-	Evaluation and motivation of officers who discharge their duties effectively and maintaining public service at an optimum level through such measures	01. Ministry of Home Affairs 02. Divisional Administration	01. Addition al Secretary (Home Affairs) 02. Senior Assistant Secretary (Div. Admin) 03. Assistant Secretary (Div. Admin)
Preparing a formal transfer policy for officers in Divisional Administration	01. Preparation of criteria 02. Identifying the officers who should be transferred and get the relevant information	01. Establishment of Transfer Boards 02. Calling of applications 03. Analysis of information 04. Making Transfer Board decisions 05. Providing transfers		2018.01.01	2018.12.31	T A				15	20	25	40	Transferring officers who have completed 05 years of service in one and the same work place upon their service and transfer needs without hindrance to duty matters	01. Ministry of Home Affairs 02. Divisional Administration	01. Addition al Secretary (Home Affairs) 02. Senior Assistant Secretary (Div. Admin) 03. Assistant Secretary (Div. Admin)	
Proper examination of public complaints and taking action to provide necessary solutions	01. Appointing officers in charge for the subject of public complaints at provincial level 02. Properly conducting the "Tell the President of Sri Lanka" programmed	01. Maintaining an updated register of public complaints 02. Calling recommendations and reports through Div. Sec. and Dis. Sec. 03. Completing the reports and analysis activities on the due date 04. Providing the monthly report the "Tell the President of Sri Lanka" programmed to the Administration Division		2018.01.01	2018.12.31	T A				25	25	25	25	Providing an efficient service from the Service providers to the beneficiaries	01. Ministry of Home Affairs 02. Divisional Administration	01. Addition al Secretary (Home Affairs) 02. Senior Assistant Secretary (Div. Admin) 03. Assistant Secretary (Div. Admin)	
Delimitation activities of divisional secretariat divisions and providing maps	01. Obtaining delimitation requirements of divisional secretariats through the Dis. Sec.	01. Collecting delimitation requirements and analysis 02. Submission of committee reports for the approval of the Cabinet 03. Getting of the recommendations of approved delimitation committee reports 04. Carrying out surveying and mapping activities in respect of the relevant changes / amendments 05. Coordination with the Survey Department for obtaining relevant maps.		2018.01.01	2018.12.31	T A				25	25	20	-	Facilitating the general public who visit offices for services through decentralized administration	01. Ministry of Home Affairs 02. Divisional Administration	01. Addition al Secretary (Home Affairs) 02. Senior Assistant Secretary (Div. Admin) 03. Assistant Secretary (Div. Admin)	
Properly carrying out the establishment matters of the officers in divisional secretariats Divisional Secretaries - 332 Assistant Divisional Secretaries - 332 Assistant Directors (planning) - 332 Accountants - 332 Administrative Officers - 332 Management Assistants - 9840 K.K.S. - 13184 Drivers - 664 I.T. Officers - 184 D.C. Officers - 283	01. Providing information about vacancies through Dis. Sec. 02. Maintaining proper coordination with the divisional secretariats regarding the establishment matters	01. Obtaining information on vacancies 02. Carrying out establishment matters such as transfers, personal foreign leave, promotions and service confirmations 03. Coordination and obtaining instructions from the Ministry of Public Administration and Management and Public Service Commission, based on the nature of the official requirements		2018.01.01	2018.12.31	T A				25	25	25	25	Providing an efficient public service	01. Ministry of Home Affairs 02. Divisional Administration	01. Addition al Secretary (Home Affairs) 02. Senior Assistant Secretary (Div. Admin) 03. Assistant Secretary (Div. Admin)	

Division : Grama Niladhari Administration

Policies	Strategies	Proposed activity	Date of Commence	Date of Completion	Target (T)/ Actual (A)	Financial Targets (Rs)				Physical Targets				output/outcome or indicators	Implementing Agency	Responsible by	
						Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4				
1. Assuring the timely supply of efficient and effective human resources filled with skills, capabilities and competencies	1. Maintain a timely recruitment procedure	Maintain an update data base/ information system on Grama Niladhari vacancies and filling of vacancies	1/1/2018	4/30/2018	T	-	-	-	-	25	25	25	25				
					A	-	-	-	-	75							
	2. Recruiting the approval carder			1/1/2018	4/30/2018	T	-	-	-	-	100	-	-				
						A	-	-	-	-	85						
	3. forecasting of human resources	providing trainee appointment		6/4/2018	9/4/2018	T	-	-	-	-	100	-	-	Interview has been conducted based on the results of the open competitive examination held in 2016, recruited 1663 officers for 1835 vacancies existing as at 30.04.2017. Second round recruitment are going on as per the existing vacancies on 30.04.2018.			
						A	-	-	-	-	95						
	Recruiting of administrative Grama niladhari - on limited basis			1/1/2018	10/31/2018	T	-	-	-	-	100	-	-	Interview has been conducted and PSC approval has been taken			
						A	-	-	-	-	75						
	Recruiting of administrative Grama niladhari - on merit basis			1/1/2018	12/31/2018	T	-	-	-	-	50	50	-	Exam results has been released. Preparing to conduct to interview			
						A	-	-	-	-	50						
2. Customer care/ Attention	1. Offering promotion to the officers	Implementing all promotion as per the new recruitment procedure	1/1/2018	12/31/2018	T	-	-	-	-	25	25	25	25				
					A	-	-	-	-	75							
	Conducting efficiency bar examinations for Grama Niladhari Grade I Grade II			1/1/2018	12/31/2018	T	-	-	-	-	25	25	25	25			
						A	-	-	-	-	75						
	Holding trade union discussion			1/1/2018	12/31/2018	T	-	-	-	-	25	25	25	25	Discussing on Grama Niladhari issues and providing effective solutions.		
						A	-	-	-	-	75						
	Calling reports from District Secretaries			1/1/2018	12/31/2018	T	-	-	-	-	25	25	25	25	Sending replies to the public complainants received across the year		
						A	-	-	-	-	75						
	Forward to investigation division			1/1/2018	12/31/2018	T	-	-	-	-	25	25	25	25			
						A	-	-	-	-	75						
	forward to the complainant			1/1/2018	12/31/2018	T	-	-	-	-	25	25	25	25			
						A	-	-	-	-	75						
	3. Assuring an efficient, productive and quality service	1. Improving of facilities	1. Grama nildhari Diary	1/1/2018	12/31/2018	T	-	-	-	-	25	25	25	25	make Grama Niladharis' duties formal and effective		
						A	-	-	-	-	75						
2. Grama Niladhari Telephone allowance				1/1/2018	2/28/2018	T	-	-	-	-	100	-	-	providing superior service to the people			
						A	-	-	-	-	100						

Grاما Niladhari Administration Division

Senior Assistan Secretary (Grاما Niladhari Administration Division)

Division : Investigation

Policies	Strategies	Proposed activity	Allocation	Date of Commence	Date of Completion	Target (T)/ Actual (A)	Financial Targets (Rs. 000)				Physical Targets (%)				Output / Outcome or Indicator	Implementing Agency	Responsible by
							Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
Control/ prevention of fraud and corruption in District / Divisional Administration structure and Registration Department activities	Identification of existing issue / irregular situations	Calling of reports	-	2018.01.01	2018.12.31	T	-	-	-	-	25	25	25	25	01. No.of reports called & received 02. No of investigations held and reports submitted 03. Prevention / control/ Solving of issues 04. Providing a superior/ high quality service without corruptions, frauds and delays	Ministry of Home Affairs	01.Add. Sec. (Admin) 02.SAS (Inv) 03.AS (Inv) 04.Inv. Assist. & DO (Inv)
			A	-	-	-	-	14	24	29	25						
		Conducting preliminary investigations	-	2018.01.01	2018.12.31	T	-	-	-	-	19	19	25	37			
			A	-	-	-	-	8	11	18	23						
		Submission of preliminary investigation reports	-	2018.01.01	2018.12.31	T	-	-	-	-	10	20	30	40			
			A	-	-	-	-	2	6	11	20						
	Drafting of charge sheets	-	2018.01.01	2018.12.31	T	-	-	-	-	33	-	67					
		A	-	-	-	-	3	6	90	-							
	Directing to disciplinary actions	Giving witness to formal disciplinary investigations	-	2018.01.01	2018.12.31	T	-	-	-	-	-	-	-				
			A	-	-	-	-	-	-	-	-	-					
		Working as proceecution officer, Directing / Handling of complaint in formal disciplinary investigations	-	2018.01.01	2018.12.31	T	-	-	-	-	-	-	-				
			A	-	-	-	-	20	12	28	-						
Human Resources Management		Identification of needs and weaknesses of officers	Holding monthly meetings	-	2018.01.01	2018.12.31	T	-	-	-	-	25	25	25	25	Ministry of Home Affairs SLIDA	01.Add. Sec. (Admin) 02.SAS (Inv) 03.AS (Inv) 04.Inv. Assist. & DO (Inv)
				A	-	-	-	-	25	25	25	25					
	Obtaining progress reports	-	2018.01.01	2018.12.31	T	-	-	-	-	25	25	25	25				
		A	-	-	-	-	25	25	25	25							
Conducting Trainings	-	2018.01.01	2018.12.31	T	-	-	-	-	25	25	25	25					
	A	-	-	-	-	-	-	-	25	-	25						

Division : Finance

Policies	Strategies	Activities	Allocation / Actual Expenditure (Rs.)	Date of Commencement	Date of Completion	Target (T) / Actual (A)	Financial Targets (Rs.)				Physical Targets (%)				Output/ Outcome or Indicator	Implementing Agency	Responsible By
							Q 01	Q 02	Q 03	Q 04	Q 01	Q 02	Q 03	Q 04			
Proper Management of funds of Ministry, District and Divisional Secretariats	Supervision of district secretariats and divisional secretariats under ministry	1) Provision of Allocations to Rural & Regional Administration activities	8,728,800,000	01/01/2018	29/12/2018	T	3,478,520,060	2,625,140,070	1,752,260,050	872,880,020	40	30	20	10	Number of requests fulfilled	Ministry of home affairs	CFO, CA
			7,840,517,096			A	7,128,542,235	3,848,441	612,535,855	95,590,565	82	-	7	1			Acct. (Dist. A.)
	Financial Reporting	2) Preparation of Annual Budget	-	01/01/2018	04/08/2018	T	-	-	-	-	10	50	40	-	Submission of budget estimates to the Treasury within the deadline	Ministry of home affairs	CFO, CA
			-			A	-	-	-	-	10	50	40	-			
		3) Preparation of appropriation account of the ministry	-	01/01/2018	31/03/2018	T	-	-	-	-	100	-	-	-	Submission of Appropriation account to the Auditor General before 31st March	Ministry of home affairs	Acct. (FR)
			-			A	-	-	-	-	100	-	-	-			
		4) Preparation of Financial Statements of the Ministry and review of District Secretariat Financial Statements	-	01/01/2018	30/06/2018	T	-	-	-	-	40	60	-	-	Submission of Financial Statements to Auditor General before 30th June	Ministry of home affairs	
			-			A	-	-	-	-	50	50	-	-			
		5) *Before making a payment ensure the voucher is Authorized & Approved *Voucher certification *Payment	-	01/01/2018	31/12/2018	T	-	-	-	-	25	25	25	25	Number of paid vouchers per day	Ministry of home affairs	CFO, CA
			-			A	-	-	-	-	25	25	25	25			Acct. (Pay)
	6) Prepration of Public Officers Advance 'B' account	-	01/01/2018	30/04/2018	T	-	-	-	-	75	25	-	-	Submission of Advance 'B' account to the Auditor General on or before 30th of April	Ministry of home affairs	CFO, CA	
		-			A	-	-	-	-	85	15	-	-				
	Provision of proper goods and services at proper time with proper quality & quantity to ensure efficient service in the institution	7) Provide the requested items to relevant divisions	-	01/01/2018	31/12/2018	T	-	-	-	-	25	25	25	25	Number of requests fulfilled	Ministry of home affairs	CFO, CA
			-			A	-	-	-	-	25	25	25	25			Acct. (Pro)
8) Cordinating TEC and PC meetings		-	01/01/2018	31/12/2018	T	-	-	-	-	25	25	25	25	Number of procurement decisions taken during the year / procurement reports.	Ministry of home affairs	CFO, CA	
		-			A	-	-	-	-	25	25	25	25			Acct. (Pro)	

Division : Finance ...

Policies	Strategies	Activities	Financial Targets (Rs.)		Physical Targets (%)				Output/ Outcome or Indicator	Implementing Agency	Responsible By						
			Allocation / Actual Expenditure (Rs.)	Date of Commencement	Date of Completion	Target (T) / Actual (A)	Q 01	Q 02				Q 03	Q 04				
Contribution to the development activities of the country	Rehabilitation and improvement of capital assets	9) 121-1-1-2002 Rehabilitation and Improvement of Plant, Machinery and Equipment	200,000	01/06/2018	30/09/2018	T	-	50,000	150,000	-	-	25	75	-	Number of rehabilitations of Plant, Machinery and Equipment	CFO, CA Acct. (Pro)	
			21,875			A	-	-	-	21,875	-	-	40	11			
		10) 121-1-2-2002 Rehabilitation and Improvement of Plant, Machinery and Equipment	800,000	01/06/2018	30/09/2018	T	-	200,000	600,000	-	-	25	75	-	Number of rehabilitations of Plant, Machinery and Equipment		
			796,864			A	785,324	-	-	-	11,540	98	-	-			1
	Acquisition of Capital Assets	11) 121-1-1-2102 Furniture and Office Equipment - Acquisition of Capital Assets		2,000,000	01/01/2018	31/07/2018	T	1,700,000	300,000	-	-	85	15	-	Number of furniture & office equipment acquired	CFO, CA Acct. (Pro)	
				1,497,625			A	-	619,330	29,890	848,405	-	31	1			42
		12) 121-1-2-2102 Furniture and Office Equipment - Acquisition of Capital Assets		15,900,000	01/01/2018	31/12/2018	T	4,000,000	4,900,000	3,260,000	3,740,000	25	31	21	24	Number of furniture & office equipment acquired	CFO, CA Acct. (Pro)
				15,870,772			A	4,018,458	3,486,096	3,931,472	4,434,747	25	22	25	28		
		13) 121-1-1-2103 Plant, Machinery and Equipment - Acquisition of Capital Assets		3,462,000	01/01/2018	31/08/2018	T	890,000	955,000	155,000	1,462,000	26	27	4	42	Number of Plant, Machinery and equipment acquired	CFO, CA Acct. (Pro)
				3,461,893			A	338,264	1,144,003	338,865	1,640,761	10	33	10	47		
		14) 121-1-2-2103 Plant, Machinery and Equipment - Acquisition of Capital Assets		82,430,000	01/02/2018	31/08/2018	T	7,475,000	24,175,000	17,310,000	33,470,000	9	29	21	41	Number of Plant, Machinery and equipment acquired	CFO, CA Acct. (Pro)
				75,931,863			A	167,000	1,514,149	8,888,471	65,362,243	-	2	16	79		

Development Projects under Ministry of Home Affairs - District Secretariats

Policies	Strategies	Activities	Allocation / Actual Expenditure (Rs.)	Date of Commencement	Date of Completion	Target (T) / Actual (A)	Financial Targets (Rs.)				Physical Targets (%)				Output/ Outcome or Indicator	Implementing Agency	Responsible By
							Q 01	Q 02	Q 03	Q 04	Q 01	Q 02	Q 03	Q 04			
							Contribution to the development activities of the country										
	Rehabilitation and improvement of capital assets	1) 121-1-3-2001 Rehabilitation and Improvement of Building and Structures	3,023,400	01/01/2018	31/12/2018	T	250,000	375,000	375,000	2,023,400	7	12	12	67	Number of rehabilitations of buildings & structures completed	Ministry of home affairs	DS
		Budgetary allocation - Rs. 1,000,000.00 FR Transfer - Rs. 2,023,400.00	2,543,962			A	-	25,266	39,452	2,479,244	-	1	1	82			
	Rehabilitation and improvement of Plant, Machinery and Equipment	2) 121-1-3-2002 - Rehabilitation and Improvement of Plant, Machinery and Equipment	5,000,000	01/01/2018	31/12/2018	T	1,250,000	1,250,000	1,250,000	1,250,000	25	25	25	25	Number of rehabilitations of Plant, Machinery and Equipment	Ministry of home affairs	DS
			2,223,677			A	-	43,490	152,465	2,027,722	-	1	3	41			
	Rehabilitation and improvement of Capital Assets	3) 121-1-3-2003 Vehicles- Rehabilitation and Improvement	3,227,300	01/01/2018	31/12/2018	T	670,000	665,000	665,000	1,227,300	21	21	21	38	Number of vehicle rehabilitations and improvements	Ministry of home affairs	DS
		Budgetary allocation - Rs. 2,000,000.00 FR Transfer - Rs. 1,227,300.00	2,248,302			A	-	222,754	80,323	1,945,225	-	7	2	60			
	Acquisition of Capital Assets	4) 121-1-3-2102 Furniture and Office Equipment - Acquisition of Capital Assets	71,432,228	01/01/2018	31/12/2018	T	750,000	750,000	750,000	69,182,228	1	1	1	97	Number of furniture & office equipment acquired	Ministry of home affairs	DS
		Budgetary allocation - Rs. 3,000,000.00 FR Transfer - Rs. 68,432,228.00	71,432,227			A	-	615,719	744,370	70,072,138	-	1	1	98			
	Acquisition of Capital Assets	5) 121-1-3-2103 Plant, Machinery and Equipment - Acquisition of Capital Assets	1,970,000	01/01/2018	31/12/2018	T	180,000	275,000	275,000	1,240,000	9	14	14	62	No of plant machinery & equipment acquired	Ministry of home affairs	DS
		Budgetary allocation - Rs. 1,000,000.00 FR Transfer - Rs. 970,000.00	1,629,532			A	-	8,631	170,982	1,449,919	-	-	9	74			
	Acquisition of Capital Assets	6) 121-1-3-2104 Buildings and Structures	1,540,000	01/01/2018	31/12/2018	T	250,000	250,000	250,000	790,000	16	16	16	51	No. of building and structures acquired	Ministry of home affairs	DS
		Budgetary allocation - Rs. 1,000,000.00 FR Transfer - Rs. 540,000.00	743,473			A	-	-	-	743,473	-	-	-	48			

Development Projects under Ministry of Home Affairs - District Secretariats ...

Policies	Strategies	Activities	Allocation / Actual Expenditure (Rs.)	Date of Commencement	Date of Completion	Target (T) / Actual (A)	Financial Targets (Rs.)				Physical Targets (%)				Output/ Outcome or Indicator	Implementing Agency	Responsible By
							Q 01	Q 02	Q 03	Q 04	Q 01	Q 02	Q 03	Q 04			
Contribution to the development activities of the country	Development Projects of District and Divisional Secretariats	7) 121-1-2-6-2509 Development Projects implemented by the District and Divisional Coordinating committees - Gampaha District	56,156,900	20/04/2018	31/12/2018	T	-	50,500,000	300,000	5,356,900	-	90	1	10	No. of projects completed	Ministry of home affairs	DS Gampaha
		Supplementary Q2 - Rs. 51,115,000.00 FR Transfer - Rs. 5,041,900.00	55,966,103			A	-	51,089,334	-	4,876,769	-	91	-	9			
		8) 121-1-2-6-2509 Development Projects implemented by the District and Divisional Coordinating committees - Matara District	103,450,000	28/04/2018	31/12/2018	T	-	2,000,000	100,000	101,350,000	-	2	-	98	No. of projects completed	Ministry of home affairs	DS Matara
		Supplementary Q2 - Rs. 2,560,000.00 FR Transfer - Rs. 100,890,000.00	41,055,925			A	-	1,910,563	34,000	39,111,362	-	2	-	38			
		9) 121-1-2-6-2509 Development Projects implemented by the District and Divisional Coordinating committees - Hambantota District - Supplementary Q2	30,030,000	28/04/2018	31/12/2018	T	-	27,000,000	1,000,000	2,030,000	-	90	3	7	No. of projects completed	Ministry of home affairs	DS Hambantota
			29,502,774			A	-	25,655,291	-	3,847,483	-	85	-	13			
		10) 121-1-2-6-2509 Development Projects implemented by the District and Divisional Coordinating committees - Putalam District - Supplementary Q2	184,302,000	20/04/2018	31/12/2018	T	-	180,000,000	1,500,000	2,802,000	-	98	1	2	No. of projects completed	Ministry of home affairs	DS Putalam
			178,383,226			A	-	178,383,226	-	-	-	97	-	-			
		11) 121-1-2-6-2509 Development Projects implemented by the District and Divisional Coordinating committees - Anuradhapura District - Supplementary Q2	295,184,000	20/04/2018	31/12/2018	T	-	285,000,000	2,000,000	8,184,000	-	97	1	3	No. of projects completed	Ministry of home affairs	DS Anuradhapura
			292,191,684			A	-	280,357,707	11,504,646	329,331	-	95	4	-			
		12) 121-1-2-6-2509 Development Projects implemented by the District and Divisional Coordinating committees - Kegalle District - Supplementary Q2	45,820,000	28/04/2018	31/12/2018	T	-	45,000,000	100,000	720,000	-	98	-	2	No. of projects completed	Ministry of home affairs	DS Kegalle
			45,267,616			A	-	45,267,616	-	-	-	99	-	-			
121-1-2-6-2509 Development Projects implemented by the District and Divisional Coordinating committees - Supplementary Q2	714,942,900	20/04/2018	31/12/2018	T	-	589,500,000	5,000,000	120,442,900	-	82	1	17	No. of projects completed	Ministry of home affairs			
	642,367,329			A	-	582,663,737	11,538,646	48,164,946	-	81	2	7					

Development Projects under Ministry of Home Affairs - District Secretariats ...

Policies	Strategies	Activities	Allocation / Actual Expenditure (Rs.)	Date of Commencement	Date of Completion	Target (T) / Actual (A)	Financial Targets (Rs.)				Physical Targets (%)				Output/ Outcome or Indicator	Implementing Agency	Responsible By	
							Q 01	Q 02	Q 03	Q 04	Q 01	Q 02	Q 03	Q 04				
Contribution to the development activities of the country	Development Projects of District and Divisional Secretariats	13) 121-1-2-8-2509 Development Projects of District and Divisional Secretariats - Gampaha District Supplementary - Q2	16,352,000	20/04/2018	31/12/2018	T	-	16,300,000	25,000	27,000	-	100	-	-	No. of projects completed	DS Gampaha		
			16,343,477			A	-	16,343,477	-	-	-	100	-	-				
		14) 121-1-2-8-2509 Development Projects of District and Divisional Secretariats - Rathnapura District	106,296,000	14/03/2018	31/12/2018	T	-	28,000,000	1,000,000	77,296,000	-	26	1	73	No. of completed outstanding works of the development project	DS Rathnapura		
			92,851,491			A	-	26,866,591	992,046	64,992,854	-	25	1	61				
		121-1-2-8-2509 Development Projects of District and Divisional Secretariats - Supplementary - Q2	122,648,000	14/03/2018	31/12/2018	T	-	44,300,000	1,025,000	77,323,000	-	36	1	63				
			109,194,968			A	-	43,210,068	992,046	64,992,854	-	35	1	53				
		15) 121-2-4-1-2506 Providing sanitary facilities for National Heritage Sites	5,000,000	01/01/2018	31/12/2018	T	1,250,000	1,250,000	1,250,000	1,250,000	25	25	25	25	Number of National heritage sites provided with sanitary facilities	DS		
			2,089,741			A	-	-	80,789	2,008,952	-	-	2	40				
		16) 121-2-4-3-2509 Construction of Sewa Piyasa (Nila Sewana) Buildings	949,110,000	01/01/2018	31/12/2018	T	25,000,000	158,036,000	158,037,000	608,037,000	3	17	17	64	Number of Sewa Piyasa Buildings substantially completed	DS		
			585,996,868			A	39,497,405	343,636,750	72,410,306	130,452,406	4	36	8	14				
		Presidential Programme 2016 - 2020	"Let's Awaken Polonnaruwa" Presidential Programme, 2016-2020	17) 121-2-4-2-2509	10,000,000,000	01/01/2018	31/12/2018	T	-	2,500,000,000	2,500,000,000	5,000,000,000	-	25	25	50	Number of completed projects	Secretary to the President Sec. MOHA DS Polonnaruwa
					8,315,473,566			A	2,166,930,787	1,514,427,816	2,038,193,436	2,595,921,527	22	15	20	26		
Disaster Response Project	18) 121-2-4-4-2509 (13) Flood and Landslide Disaster Response Project (ADB,GOSL) - Supplementary Q1 Refer Annexure 1	19) 121-2-4-4-2509 (17) Flood and Landslide Disaster Response Project (ADB,GOSL) - FR Transfer	77,000,000	01/01/2018	30/04/2018	T	77,000,000	-	-	-	100	-	-	-	No. of requests fulfilled	Sec. DS		
			57,241,394			A	57,241,394	2,462	-	(2,462)	74	-	-	-				
			212,710			T	-	-	-	212,710	-	-	-	100			-	-
	212,709	A	-	-	-	212,709	-	-	-	100	-	-						
Human Resource Development	Capacity Building	20) 121-1-3-0-2401 Staff Training	2,000,000	01/01/2018	31/12/2018	T	500,000	500,000	500,000	500,000	25	25	25	25	Number of training programs	DS Add. Sec. (Admin)		
			503,358			A	-	-	185,883	317,475	-	-	9	16				
	Capacity Development of Staff Grade Regional Officers	21) 121-1-3-1-2401 Staff Training	11,807,072	01/01/2018	31/12/2018	T	3,000,000	2,000,000	2,500,000	4,307,072	25	17	21	36	Number of training programs	DS Add. Sec. (Admin)		
	4,744,412	A	383,508			37,190	879,839	3,443,875	3	-	7	29						

Division : Development

Policies	Strategies	Proposed Activity	Allocation (Rs. '000)	Date of Commencement	Date of Completion	Target (T)		Financial Targets (Rs.)				Physical Targets (%)				Output/ Indicator	Implementing Agency	Responsible By
						Actual (A)	Q 01	Q 02	Q 03	Q 04	Q 01	Q 02	Q 03	Q 04				
Contribution to the development activities of the country	2. Ensures value for money by handling procurement activities efficiently and effectively in relation to the contracts which total cost exceeds 100 million.	Divisional Secretariat Building - Thawalama	26,340	01.12.2016	2018	T	-	-	17,000	9,340	50	25	25	-	District Secretariat, Galle	District Secretary, Galle		
		A	-	-	16,245	10,095	40	20	40	-								
		Divisional Secretariat Building - Koralei Pattu West	20,000	01.09.2016	2019	T	-	-	2,000	12,710	20	20	25	35	District Secretariat, Batticaloa	District Secretary, Batticaloa		
		A	-	-	1,600	13,110	5	15	10	25								
		Divisional Secretariat Building - Walewitiya Devitura	14,590	01.10.2018	2018	T	-	-	14,357	233	75	25	-	-	District Secretariat, Galle	District Secretary, Galle		
		A	-	-	14,357	193	95	5	-	-								
		02 Government quarters - wakunagoda	9,900	01.12.2016	2018	T	-	-	5,913	3,987	75	25	-	-	District Secretariat, Galle	District Secretary, Galle		
		A	-	-	5,913	3,987	95	5	-	-								
		Divisional Secretariat Building - Niyagama	17,940	01.12.2016	2018	T	-	-	16,710	230	100		-	-	District Secretariat, Galle	District Secretary, Galle		
		A	-	-	16,710	230	100		-	-								
		Galle District Auditorium	12,580	2017	2019	T	-	-	11,580	-	-	-	-	-	District Secretariat, Galle	District Secretary, Galle		
		A	-	-	11,580	-	-	-	-	-								
		Divisional Secretariat 04 storied Building - Neluwa	29,500	2017	2018	T	-	-	10,000	18,500	10	30	30	30	District Secretariat, Galle	District Secretary, Galle		
		A	-	-	5,514	12,632	7	20	10	28								
		Divisional Secretariat 03 storied Building - Yakkalamulla	32,000	2017	2018	T	-	-	10,000	11,940	10	30	30	30	District Secretariat, Galle	District Secretary, Galle		
		A	-	-	7,158	14,782	7	20	20	38								
		Divisional Secretariat 04 storied Building - Nagoda	37,000	2017	2019	T	-	-	16,000	9,530	10	30	30	30	District Secretariat, Galle	District Secretary, Galle		
		A	-	-	15,800	9,730	10	25	25	20								
		Divisional Secretariat Building - Rabukkana	8,000	2015	2018	T	-	-	-	7,900	25	25	25	25	District Secretariat, Kegalle	District Secretary, Kegalle		
		A	-	-	-	7,900	20	20	20	20								
Divisional Secretariat Building - Aranayaka	15,000	2015	2018	T	-	-	-	14,700	25	25	25	25	District Secretariat, Kegalle	District Secretary, Kegalle				
A	-	-	-	14,700	10	20	25	25										
Divisional Secretariat Building - Galigamuwa	15,000	2015	2018	T	-	-	-	14,100	25	25	25	25	District Secretariat, Kegalle	District Secretary, Kegalle				
A	-	-	-	14,100	20	20	20	25										
Payment of Bills on Hand-Divisional Secretariat - Lunugamwehera	9,000	2017	2019	T	-	-	-	9,000	-	-	-	-	District Secretariat, Kandy	District Secretary, Kandy				
A	-	-	-	9,000	-	-	100	-										
Divisional Secretariat Building - Malimbada	20,000	2016	2018	T	-	-	7,000	13,000	25	25	25	25	District Secretariat, Matara	District Secretary, Matara				
A	-	-	6,730	6,430	20	20	25	25										

Division : Development ...

Policies	Strategies	Proposed Activity	Allocation (Rs.'000)	Date of Commencement	Date of Completion	Target (T) Actual (A)	Financial Targets (Rs.)				Physical Targets (%)				Output/ Indicator	Implementing Agency	Responsible By
							Q 01	Q 02	Q 03	Q04	Q 01	Q 02	Q 03	Q04			
							Contribution to the development activities of the country										
Ensures value for money by handling procurement activities efficiently and effectively in relation to the contracts which total cost exceeds 100 million.		Divisional Secretariat Building - Karuwalagaswewa	20,000	2016	2018	T	-	-	1,000	15,210	20	25	30	25	District Secretariat, Puttalam	District Secretary, Puttalam	
		A	-	-	30	16,180	-	20	30	30							
		Divisional Secretariat Building - Kataragama	10,000	2016	2018	T	-	-	-	9,710	10	25	25	40	District Secretariat, Monaragala	District Secretary, Monaragala	
		A	-	-	-	9,710	10	30	30	30							
		Divisional Secretariat Quarters - Mahiyanganya	6,933	2018	2019	T	-	-	-	6,933	25	20	30	25	District Secretariat, Badulla	District Secretary, Badulla	
		A	-	-	-	-	-	-	-	5							
		Completion of Divisional Secretariat Building - Madawachchiya	6,890	2018	2018	T	-	-	5,000	1,890	20	25	25	30	District Secretariat, Anuradhapura	District Secretary, Anuradhapura	
		A	-	-	5,000	1,890	20	25	30	25							
		Completion of Divisional Secretariat Building - Horowpatana	5,000	2018	2018	T	-	-	5,000	-	20	25	25	30	District Secretariat, Anuradhapura	District Secretary, Anuradhapura	
		A	-	-	5,000	-	20	25	30	25							
		Completion of Divisional Secretariat Auditorium - Nuwaragampalatha East	2,000	2018	2018	T	-	-	-	2,000	25	25	50	-	District Secretariat, Anuradhapura	District Secretary, Anuradhapura	
		A	-	-	-	2,000	25	25	50	-							
		Construction of District Secretariat Garage - Anuradhapura	1,000	2018	2018	T	-	-	-	1,000	25	25	50	-	District Secretariat, Anuradhapura	District Secretary, Anuradhapura	
		A	-	-	-	1,000	25	25	50	-							
		Construction of Driver Room at Circuit Bunglow - Anuradhapura	1,670	2018	2018	T	-	-	-	1,670	25	25	50	-	District Secretariat, Anuradhapura	District Secretary, Anuradhapura	
		A	-	-	-	1,670	25	25	50	-							
Divisional Secretariat Building - Bibila	15,000	2018	2019	T	-	-	-	7,500	-	10	40	-	District Secretariat, Monaragala	District Secretary, Monaragala			
A	-	-	-	5,457	-	-	37	-									
Construction of Gebian Fence - Rathnapuara District Secretariat	5,800	2018	2019	T	-	-	-	3,480	10	10	20	20	District Secretariat, Rathnapuara	District Secretary, Rathnapuara			
A	-	-	-	696	-	-	-	12									
Construction of Administrative Complex - Ministry of Home Affairs	271,000	2016	2018	T	-	-	-	271,000	-	-	-	-	District Secretariat, Colombo	District Secretary, Colombo			
A	-	-	-	271,000	-	-	-	100									

Division : Development ...

Policies	Strategies	Proposed Activity	Allocation (Rs. '000)	Date of Commencement	Date of Completion	Target (T)		Financial Targets (Rs.)				Physical Targets (%)				Output/ Indicator	Implementing Agency	Responsible By
						Actual (A)	Q 01	Q 02	Q 03	Q 04	Q 01	Q 02	Q 03	Q 04				
Contribution to the development activities of the country	Ensures value for money by handling procurement activities efficiently and effectively in relation to the contracts which total cost exceeds 100 million.	Construction of Divisional Secretariat- Ududumbara	4,200	2018	T	-	-	-	4,200	-	-	-	-	Number of building & structures Constructed/ Completed	District Secretariat, Kandy	District Secretary, Kandy		
					A	-	-	-	4,200	-	-	100	-					
		Construction of Divisional Secretariat- Yatinuwara	4,800	2018	T	-	-	-	4,800	-	-	-	-		District Secretariat, Kandy	District Secretary, Kandy		
					A	-	-	-	4,800	-	-	100	-					
		Construction of Divisional Secretariat- Deltota	6,000	2018	T	-	-	-	6,000	-	-	-	-		District Secretariat, Kandy	District Secretary, Kandy		
					A	-	-	-	6,000	-	-	100	-					
		Construction of Divisional Secretariat- Haguranketha	8,197	2018	T	-	-	-	8,197	-	-	-	-		District Secretariat, Nuwaraeliya	District Secretary, Nuwaraeliya		
					A	-	-	-	8,197	-	-	100	-					
		Payment of Bills on Hand- Ampara District Secretariat	3,300	2018	T	-	-	-	3,300	-	-	100	-		District Secretariat, Ampara	District Secretary, Ampara		
					A	-	-	-	3,300	-	-	100	-					
Divisional Secretariat Building - Wariyapola	13,430	2019	T	-	-	10,000	3,430	10	40	50	-	District Secretariat, Kurunagala	District Secretary, Kurunagala					
			A	-	-	10,000	3,430	-	50	50	-							
	<b>121-1-2-3-2104 Building Constructions and Improvements (Total)</b>	<b>579,000</b>			T	-	-	<b>131,560</b>	<b>475,490</b>	-	-	<b>23</b>	-					
		<b>652,070</b>			A	-	-	<b>121,637</b>	<b>456,419</b>	-	-	-	-					
Contribution to the development activities of the country	Development Projects of District and Divisional Secretariats	121-2-4-3-2509 Construction of Sewa Piyasa (Nila Sewana) Buildings	100,000	01/01/2018	31/12/2018	T	-	25,000	25,000	49,917	-	25	25	-	Number of Sewa Piyasa Buildings substantially completed	Ministry of home affairs	DS Add. Sec (Dev)	
						A	-	-	-	585,996	-	-	-	61				
Contribution to the development activities of the country	Rehabilitation and improvement of capital assets	121-1-1-2001 Rehabilitation and Improvement of Building and Structures	1,000	01/02/2018	30/09/2018	T	-	-	-	1,000	-	-	-	100	Number of rehabilitations of buildings & structures completed.	Ministry of home affairs	Add. Sec. (Dev) SAS (Dev)	
						A	-	675	925	900	-	-	-	41				
		121-1-2-2001 (2) Building and Structure	2,000	01/02/2018	31/12/2018	T	-	-	-	1,462	-	-	-	28	Number of rehabilitations of buildings & structures completed			
						A	-	-	-	89,547	-	-	-	82				

## ***Financial Statement – 2018***

- Statement of Financial Performance
- Imprest Adjustment Account.
- Statement of Financial Position
- Statement of Cash Flows
- Reporting Basis
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**Statement of Financial Performance  
for the period ended 31<sup>st</sup> December 2018**

Rs.

Budget 2018	Note	Actual		
		2018	2017	
<b>Revenue Receipts</b>				
- Income Tax	1	-	-	} ACA-1
160,239,500 Taxes on Domestic Goods & Services	2	227,924,065	194,868,154	
- Taxes on International Trade	3	-	-	
- Non Tax Revenue & Others	4	-	-	
<b>160,239,500</b>	<b>Total Revenue Receipts (A)</b>	<b>227,924,065</b>	<b>194,868,154</b>	
<b>- Non Revenue Receipts</b>				
- Treasury Imprests		443,002,000	383,210,000	ACA-3
- Deposits		1,765,853	340,434	ACA-4
250,000,000 Advance Accounts		344,255,021	250,238,893	ACA-5/5(a)
- Other Receipts		-	-	
<b>250,000,000</b>	<b>Total Non Revenue Receipts (B)</b>	<b>789,022,874</b>	<b>633,789,327</b>	
<b>410,239,500</b>	<b>Total Revenue Receipts &amp; Non Revenue Receipts C = (A)+(B)</b>	<b>1,016,946,939</b>	<b>828,657,482</b>	
<b>Less: Expenditure</b>				
<b>Recurrent Expenditure</b>				
7,891,920,650 Wages, Salaries & Other Employment Benefits	5	7,598,276,540	7,488,783,932	} ACA-2(ii)
523,256,740 Other Goods & Services	6	447,590,709	414,004,724	
26,150,000 Subsidies, Grants and Transfers	7	22,105,408	21,747,300	
- Interest Payments	8	-	-	
82,000 Other Recurrent Expenditure	9	81,780	-	
<b>8,441,409,390</b>	<b>Total Recurrent Expenditure (D)</b>	<b>8,068,054,437</b>	<b>7,924,535,956</b>	
<b>Capital Expenditure</b>				
157,050,700 Rehabilitation & Improvement of Capital Assets	10	117,043,952	100,770,940	} ACA-2(ii)
830,804,228 Acquisition of Capital Assets	11	748,623,507	486,117,096	
- Capital Transfers	12	-	-	
- Acquisition of Financial Assets	13	-	-	
39,295,072 Capacity Building	14	26,607,415	36,214,493	
11,868,913,610 Other Capital Expenditure	15 & 16	9,712,576,574	8,659,757,931	
<b>12,896,063,610</b>	<b>Total Capital Expenditure (E)</b>	<b>10,604,851,448</b>	<b>9,282,860,460</b>	
<b>650,000,000</b>	<b>Main Ledger Expenditure (F)</b>	<b>671,907,061</b>	<b>665,211,914</b>	
	<b>Deposit Payments</b>	7,485,664	294,516	ACA-4
650,000,000 <b>Advance Payments</b>		664,421,397	664,917,383	ACA-5/5(a)
- <b>Other Main Ledger</b>		-	15	
<b>21,987,473,000</b>	<b>Total Expenditure G = (D+E+F)</b>	<b>19,344,812,946</b>	<b>17,872,608,330</b>	
<b>(21,577,233,500)</b>	<b>Imprest Balance as at 31<sup>st</sup> December 2018 H = (C-G)</b>	<b>(18,327,866,007)</b>	<b>(17,043,950,849)</b>	

**Imprest Adjustment Account - 2018**

	(Rs.)		(Rs.)
Revenue collected by other Ministries/ Departments under Ministry's revenue head (1003.07.99)	227,924,040	Expenditure incurred by other ministries/ departments	18,221,051,052
Expenditure incurred on other ministries / departments by the Ministry	156,821	Total amount of debit entries on Advance B account made by other ministries/ departments	641,664,197
Total amount of credit entries on Advance B account made by other ministries/ departments	334,597,387	Total amount of credit entries to other Advance B accounts by Ministry	4,952,899
Total amount of debit entries to other Advance B accounts by the Ministry	1,175,479	Total amount of revenue collected on behalf of other Dept. (after deduction of refund)	24,051,586
Due Imprest Balance as at 31st December 2018	18,327,866,007		
	<b>18,891,719,734</b>		<b>18,891,719,734</b>

**Statement of Financial Position  
As at 31<sup>st</sup> December 2018**

	Note	Actual	
		2018 Rs	2017 Rs
<b><u>Non Financial Assets</u></b>			
Property, Plant & Equipment	ACA-6	132,904,279	113,483,703
<b><u>Financial Assets</u></b>			
Advance Accounts	ACA-5/5(a)	1,124,388,960	804,222,584
Cash & Cash Equivalents	ACA-3	-	-
<b>Total Assets</b>		<b>1,257,293,239</b>	<b>917,706,287</b>
<b><u>Net Assets / Equity</u></b>			
Net Worth		1,123,654,439	798,723,941
Property, Plant & Equipment Reserve		132,904,279	113,483,703
Rent and Work Advance Reserve	ACA-5(b)	-	-
<b><u>Current Liabilities</u></b>			
Deposits Accounts	ACA-4	734,521	5,498,643
Imprest Balance	ACA-3	-	-
<b>Total Liabilities</b>		<b>1,257,293,239</b>	<b>917,706,287</b>

**Statement of Cash Flows**  
for the Period ended 31<sup>st</sup> December 2018

	Actual	
	2018 Rs.	2017 Rs.
<b><u>Cash Flows from Operating Activities</u></b>		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	25	1,000
Profit	-	-
Non Revenue Receipts	452,616,125	389,980,769
<b>Total Cash generated from Operations (a)</b>	<b>452,616,150</b>	<b>389,981,769</b>
<b><u>Less - Cash disbursed for:</u></b>		
Personal Emoluments & Operating Payments	385,987,250	285,439,736
Subsidies & Transfer Payments	4,504,517	989,493
Finance Costs - Imprest Settlement to Treasury	-	15
<b>Total Cash disbursed for Operations (b)</b>	<b>390,491,767</b>	<b>286,429,244</b>
<b>NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(a)-(b)</b>	<b>62,124,383</b>	<b>103,552,526</b>
<b><u>Cash Flows from Investing Activities</u></b>		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	479,687	694,918
<b>Total Cash generated from Investing Activities (d)</b>	<b>479,687</b>	<b>694,918</b>
<b><u>Less - Cash disbursed for:</u></b>		
Purchase or Construction of Physical Assets & Acquisition of Financial Assets	38,778,465	47,459,179
Other Investment	6,278,596	29,385,125
Public Officers Advance B	17,800,601	27,434,546
<b>Total Cash disbursed for Investing Activities (e)</b>	<b>62,857,662</b>	<b>104,278,850</b>
<b>NET CASH FLOW FROM INVESTING ACTIVITIES( F)=(d)-(e)</b>	<b>(62,377,975)</b>	<b>(103,583,932)</b>
<b>NET CASH FLOWS FROM OPERATING &amp; INVESTMENT ACTIVITIES (g)=(c) + (f)</b>	<b>(253,592)</b>	<b>(31,406)</b>
<b><u>Cash Flows from Financing Activities</u></b>		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
<b>Total Cash generated from Financing Activities (h)</b>	<b>-</b>	<b>-</b>
<b><u>Less - Cash disbursed for:</u></b>		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Change in Deposit Accounts and Other Liabilities	253,592	31,406
<b>Total Cash disbursed for Financing Activities (i)</b>	<b>253,592</b>	<b>31,406</b>
<b>NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(h)-(i)</b>	<b>(253,592)</b>	<b>(31,406)</b>
<b>Net Movement in Cash (k) = (g) -(j)</b>	<b>0</b>	<b>(0)</b>
<b>Opening Cash Balance as at 01<sup>st</sup> January</b>	<b>-</b>	<b>-</b>
<b>Closing Cash Balance as at 31<sup>st</sup> December</b>	<b>0</b>	<b>(0)</b>

Reporting Basis

1. Reporting Time Period

Reporting time period for this financial statement shall be one year from 01<sup>st</sup> January 2018 to 31<sup>st</sup> December.

2. Measurement Basis

Financial statement was prepared on historical cost basis, while historical cost of some assets has been replaced by the revaluated value. Unless otherwise stated, financial statement shall be prepared in improved cash basis.

Financial statements have been submitted in Sri Lankan Rupees, to the nearest Rupee.

3. Income Recognition

Transferable and non-transferable incomes shall be recognized on cash receipts within the accounting period, not taking into account their tax time period.

4. Recognition and Measurement of Property, Plant and Equipment

When there is confirmation that the future economic benefits related to the asset are receivable by the institution, and if the said assets can be reliably measured, such assets shall be identified as PPE.

Property, Plant and Equipment are recognized on cost and on situations where the cost format is not applicable, revalued figure shall be used.

5. Reserve account on Property Plant and Equipment

Reserve account shall be the corresponding account of Property, Plant and Equipment.

6. Cash and Cash Equivalent

Cash and the cash equivalents shall comprise the in hand local currency notes and coins as at 31 December, 2018.

Statement of Revenue for the period ended 31<sup>st</sup> December 2018

Revenue Accounting Officer : Secretary, Ministry of Home Affairs

Expenditure Head No : 121

Rs.

Revenue Code	Revenue Title	Revenue Estimate (1)		Revenue Collection (2)			Collection of Arrears Revenue (3)	Revenue Refund (4)			Net Revenue
		Original Estimate	Revised Estimate	Collected by Ministry / Dept.	Collected by Other Ministry/ Dept. (Table 66)	Total		By Cash	Error Corrections	Total	
		1(i)	1(ii)	2(i)	2(ii)	2(iii) = 2(i) + 2(ii)		4(i)	4(ii)	4(iii) = 4(i)+ 4(ii)	
<b>NOTE - 1</b>	<b>INCOME TAX</b>										
1004.02.01	PAYE										
1004.02.99	Other										
1004.03.00	Withholding Tax										
1004.04.00	Economic Service Charge										
<b>NOTE - 2</b>	<b>TAXES ON DOMESTIC GOODS &amp; SERVICES</b>										
1002.01.00	Value Added Tax										
1002.02.00	Goods and Services Tax										
1002.03.00	National Security Levy										
1002.04.00	Excise (Ordinance) Duty										
1002.05.00	Excise (Special Provisions) Duty										
1002.06.00	Tobacco Tax										
1002.07.00	Stamp Duty										
1002.08.00	Debits Tax										
1002.09.00	Turnover Tax										
1002.10.00	Social Responsibility Levy										
1002.11.00	Telecommunication Levy										
1002.12.00	Nation Building Tax										
1002.13.00	Teledramas, Films and Commercial Programme Tax										
1003	Licence Taxes and other	183,696,500	160,239,500	25	228,061,609	228,061,634	-	137,569	-	137,569	227,924,065
1003.07.00	Other Licences	183,696,500	160,239,500	25	228,061,609	228,061,634	-	137,569	-	137,569	227,924,065
1003.07.99	Other	183,696,500	160,239,500	25	228,061,609	228,061,634	-	137,569	-	137,569	227,924,065
1003.08.00	Fees under the Certificate to be granted yearly to Notary Registrar of the High Court										
1003.09.00	Taxes on Lands leased out to Foreigners										
1003.10.00	Emigration Tax										
	<b>Total Taxes on Domestic Goods &amp; Services</b>	<b>183,696,500</b>	<b>160,239,500</b>	<b>25</b>	<b>228,061,609</b>	<b>228,061,634</b>	<b>-</b>	<b>137,569</b>	<b>-</b>	<b>137,569</b>	<b>227,924,065</b>

**Financial Statement - 2018**

Revenue Code	Revenue Title	Revenue Estimate (1)		Revenue Collection (2)			Collection of Arrears Revenue (3)	Revenue Refund (4)			Net Revenue 5 = 2(iii) + (3) - 4(iii)
		Original Estimate 1(i)	Revised Estimate 1(ii)	Collected by Ministry / Dept. 2(i)	Collected by Other Ministry/ Dept. (Table 66) 2(ii)	Total 2(iii) = 2(i) + 2(ii)		By Cash 4(i)	Error Corrections 4(ii)	Total 4(iii) = 4(i) + 4(ii)	
<b>NOTE - 3</b>	<b>TAXES ON INTERNATIONAL TRADE</b>										
1001.01.00	Import Duties	-	-	-	-	-	-	-	-	-	-
1001.02.00	Export Duties	-	-	-	-	-	-	-	-	-	-
1001.03.00	Import & Export Licences Fees	-	-	-	-	-	-	-	-	-	-
1001.04.00	Ports & Airports Development Levy	-	-	-	-	-	-	-	-	-	-
1001.05.00	Cess Levy	-	-	-	-	-	-	-	-	-	-
1001.06.00	Motor Vehicle Concessionary Levy	-	-	-	-	-	-	-	-	-	-
1001.07.00	Regional Infrastructure Development Levy	-	-	-	-	-	-	-	-	-	-
1001.08.00	Special Commodity Levy	-	-	-	-	-	-	-	-	-	-
1001.99.00	Other	-	-	-	-	-	-	-	-	-	-
	<b>Total Revenue from Taxes on International Trade</b>	-	-	-	-	-	-	-	-	-	-
<b>NOTE - 4</b>	<b>NON-TAX REVENUE AND OTHERS</b>										
2002.01.00	Rent	-	-	-	-	-	-	-	-	-	-
2002.02.00	Interest	-	-	-	-	-	-	-	-	-	-
2002.03.00	Profits	-	-	-	-	-	-	-	-	-	-
2002.04.00	Dividends	-	-	-	-	-	-	-	-	-	-
2002.05.00	Transferring Surplus Fund from Public Enterprises	-	-	-	-	-	-	-	-	-	-
2003.01.00	Departmental Sales	-	-	-	-	-	-	-	-	-	-
2003.02.00	Administrative Fees & Charges	-	-	-	-	-	-	-	-	-	-
2003.03.00	Fines and Forfeits	-	-	-	-	-	-	-	-	-	-
2003.04.00	Public Officer's Motor Cycle Premium	-	-	-	-	-	-	-	-	-	-
2003.05.00	Treasury Bonds Premium	-	-	-	-	-	-	-	-	-	-
2003.06.00	Revenue from the United Nations' Peacekeeping Operations	-	-	-	-	-	-	-	-	-	-
2003.99.00	Other Receipts	-	-	-	-	-	-	-	-	-	-
2004.01.00	Social Security Contributions	-	-	-	-	-	-	-	-	-	-
2005	Current Transfers	-	-	-	-	-	-	-	-	-	-
	<b>Total Revenue (Note 1 - 4)</b>	<b>183,696,500</b>	<b>160,239,500</b>	<b>25</b>	<b>228,061,609</b>	<b>228,061,634</b>	<b>-</b>	<b>137,569</b>	<b>-</b>	<b>137,569</b>	<b>227,924,065</b>

**Summary of Expenditure by Programme for the period ended 31st December 2018**

Ministry : Ministry of Home Affairs

Expenditure Head No : 121

							Rs.
Programme Number given in Annual Estimates	Title of the Expenditure	Annual Budget Provision (1)	Supplementary Estimate Provision (2)	FR 66/69 Transfers (3)	Total Net Provision (4)=(1)+(2)+(3)	Total Expenditure (5)	Net Effect Savings / (Excesses) (6)=(4)-(5)
Programme (1)	(1) Recurrent	9,199,000,000	-	(757,590,610)	8,441,409,390	8,068,054,437	373,354,953
	(2) Capital	902,000,000	655,363,000	307,377,900	1,864,740,900	1,643,837,170	220,903,730
	<b>Sub Total</b>	<b>10,101,000,000</b>	<b>655,363,000</b>	<b>(450,212,710)</b>	<b>10,306,150,290</b>	<b>9,711,891,607</b>	<b>594,258,683</b>
Programme (2)	(1) Recurrent	-	-	-	-	-	-
	(2) Capital	10,105,000,000	476,110,000	450,212,710	11,031,322,710	8,961,014,278	2,070,308,432
	<b>Sub Total</b>	<b>10,105,000,000</b>	<b>476,110,000</b>	<b>450,212,710</b>	<b>11,031,322,710</b>	<b>8,961,014,278</b>	<b>2,070,308,432</b>
	<b>Grand Total</b>	<b>20,206,000,000</b>	<b>1,131,473,000</b>	<b>-</b>	<b>21,337,473,000</b>	<b>18,672,905,885</b>	<b>2,664,567,115</b>

Statement of Expenditure by Programme

Ministry : Ministry of Home Affairs  
Expenditure Head No : 121

Rs.

Expenditure Code	Programme (1)					Programme (2)					Total Expenditure (11)=(5)+(10)
	Provisions				Expenditure	Provisions				Expenditure	
	Annual Budget Provision (1)	Supplementary Estimate Provision (2)	FR 66/69 Transfers (3)	Total Net Provision (4)=(1)+(2)+(3)		Annual Budget Provision (6)	Supplementary Estimate Provision (7)	FR 66/69 Transfers (8)	Total Net Provision (9)=(6)+(7)+(8)		
<b>Recurrent Expenditure</b>											
<b>Personal Emoluments</b>											
1001 - Salaries & Wages	5,714,500,000	-	(300,000,000)	5,414,500,000	5,257,687,321	-	-	-	-	-	5,257,687,321
1002 - Overtime & Holiday Payments	22,300,000	-	10,329,500	32,629,500	31,067,373	-	-	-	-	-	31,067,373
1003 - Other Allowances	2,860,200,000	-	(415,408,850)	2,444,791,150	2,309,521,846	-	-	-	-	-	2,309,521,846
<b>Travelling Expenditure</b>											
1101 - Domestic	113,000,000	-	(26,312,000)	86,688,000	62,118,872	-	-	-	-	-	62,118,872
1102 - Foreign	9,000,000	-	(7,247,000)	1,753,000	758,763	-	-	-	-	-	758,763
<b>Supplies</b>											
1201 - Stationery & Office Requisites	17,250,000	-	18,625,200	35,875,200	35,202,260	-	-	-	-	-	35,202,260
1202 - Fuel	29,500,000	-	(706,500)	28,793,500	23,522,725	-	-	-	-	-	23,522,725
1203 - Diets & Uniforms	1,050,000	-	(340,750)	709,250	412,070	-	-	-	-	-	412,070
1204 - Medical Supplies	-	-	-	-	-	-	-	-	-	-	-
1205 - Other	4,200,000	-	(230,000)	3,970,000	2,536,164	-	-	-	-	-	2,536,164
<b>Maintenance Expenditure</b>											
1301 - Vehicles	18,800,000	-	11,504,300	30,304,300	29,659,878	-	-	-	-	-	29,659,878
1302 - Plant and Machinery	7,500,000	-	1,081,100	8,581,100	6,018,637	-	-	-	-	-	6,018,637
1303 - Building and Structures	2,500,000	-	(375,710)	2,124,290	1,429,507	-	-	-	-	-	1,429,507
<b>Services</b>											
1401 - Transport	6,900,000	-	1,550,000	8,450,000	7,401,432	-	-	-	-	-	7,401,432
1402 - Postal & Communication	30,600,000	-	6,443,000	37,043,000	34,430,771	-	-	-	-	-	34,430,771
1403 - Electricity & Water	14,400,000	-	9,545,600	23,945,600	21,763,870	-	-	-	-	-	21,763,870
1404 - Rents & Local Taxes	80,000,000	-	(23,731,000)	56,269,000	52,561,190	-	-	-	-	-	52,561,190
1405 - Other	-	-	-	-	-	-	-	-	-	-	-
1406 - Interest Payment for Leased vehicles	-	-	-	-	-	-	-	-	-	-	-
1408 - Lease Rental for Vehicles Procured under Operational Leasing	5,100,000	-	1,250,000	6,350,000	5,367,740	-	-	-	-	-	5,367,740
1409 - Other	188,000,000	-	4,400,500	192,400,500	164,406,830	-	-	-	-	-	164,406,830
<b>Transfers</b>											
1501 - Welfare Programmes	-	-	-	-	-	-	-	-	-	-	-
1502 - Retirement Benefits	-	-	-	-	-	-	-	-	-	-	-
1503 - Public Institutions	-	-	-	-	-	-	-	-	-	-	-
1504 - Development Subsidies	-	-	-	-	-	-	-	-	-	-	-
1505 - Subscriptions and Contributions fees	-	-	-	-	-	-	-	-	-	-	-
1506 - Property Loan Interest to Public Servants	26,200,000	-	(50,000)	26,150,000	22,105,408	-	-	-	-	-	22,105,408
1507 - Contribution to Provincial Councils	-	-	-	-	-	-	-	-	-	-	-
1508 - Other	40,000,000	-	(40,000,000)	-	-	-	-	-	-	-	-
1509 - Contribution to Contingencies Fund	-	-	-	-	-	-	-	-	-	-	-

Expenditure Code	Programme (1)					Programme (2)					Total Expenditure
	Provisions				Expenditure	Provisions				Expenditure	
	Annual Budget Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision		Annual Budget Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision		
(1)	(2)	(3)	(4)=(1)+(2)+(3)	(5)	(6)	(7)	(8)	(9)=(6)+(7)+(8)	(10)	(11)=(5)+(10)	
<b>Interest Payment</b>											
1601 - Domestic Debt	-	-	-	-	-	-	-	-	-	-	-
1602 - Foreign Debt	-	-	-	-	-	-	-	-	-	-	-
1603 - Discounts on Treasury Bills and Treasury Bonds	-	-	-	-	-	-	-	-	-	-	-
<b>Other Recurrent Expenditure</b>											
1701 - Losses & Write off	-	-	-	-	-	-	-	-	-	-	-
1702 - Contingency Services	-	-	-	-	-	-	-	-	-	-	-
1703 - Implementation of the Official Languages Policy	8,000,000	-	(7,918,000)	82,000	81,780	-	-	-	-	-	81,780
<b>Grand Total</b>	<b>9,199,000,000</b>	<b>-</b>	<b>(757,590,610)</b>	<b>8,441,409,390</b>	<b>8,068,054,437</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,068,054,437</b>
<b>Capital Expenditure</b>											
<b>Rehabilitation &amp; Improvements of Capital Assets</b>											
2001 - Building & Structures	134,000,000	-	7,023,400	141,023,400	104,989,460	-	-	-	-	-	104,989,460
2002 - Plant, Machinery & Equipment	6,000,000	-	-	6,000,000	3,042,416	-	-	-	-	-	3,042,416
2003 - Vehicles	8,000,000	-	2,027,300	10,027,300	9,012,076	-	-	-	-	-	9,012,076
<b>Acquisition of Capital Assets</b>											
2101 - Vehicles	-	-	-	-	-	-	-	-	-	-	-
2102 - Furniture & Office Equipment	19,000,000	-	70,332,228	89,332,228	88,800,625	-	-	-	-	-	88,800,625
2103 - Plant, Machinery & Equipment	53,000,000	-	34,862,000	87,862,000	81,023,288	-	-	-	-	-	81,023,288
2104 - Buildings & Structures	580,000,000	-	73,610,000	653,610,000	578,799,595	-	-	-	-	-	578,799,595
2105 - Lands & Land Improvements	-	-	-	-	-	-	-	-	-	-	-
2106 - Software Development	-	-	-	-	-	-	-	-	-	-	-
2108 - Capital Payment for Leased Vehicles	-	-	-	-	-	-	-	-	-	-	-
<b>Capital Transfers</b>											
2201 - Public Institutions	-	-	-	-	-	-	-	-	-	-	-
2202 - Development Assistance	-	-	-	-	-	-	-	-	-	-	-
2203 - Contribution to Provincial Councils	-	-	-	-	-	-	-	-	-	-	-
2204 - Transfers Abroad	-	-	-	-	-	-	-	-	-	-	-
2205 - Capital Grants to Non-Public Institution	-	-	-	-	-	-	-	-	-	-	-
<b>Acquisition of Financial Assets</b>											
2301 - Equity Contribution	-	-	-	-	-	-	-	-	-	-	-
2302 - On-Lending	-	-	-	-	-	-	-	-	-	-	-

Expenditure Code	Programme (1)				Expenditure	Programme (2)				Expenditure	Total Expenditure
	Provisions					Provisions					
	Annual Budget Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision		Annual Budget Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision		
(1)	(2)	(3)	(4)=(1)+(2)+(3)	(5)	(6)	(7)	(8)	(9)=(6)+(7)+(8)	(10)	(11)=(5)+(10)	
<b>Capacity Building</b>											
2401 - Staff Training	102,000,000	-	(62,704,928)	39,295,072	26,607,414	-	-	-	-	-	26,607,414
<b>Other Capital Expenditure</b>											
2501 Restructuring	-	-	-	-	-	-	-	-	-	-	-
2502 Investments	-	-	-	-	-	-	-	-	-	-	-
2503 Contingency Services	-	-	-	-	-	-	-	-	-	-	-
2504 Contribution to Provincial Councils	-	-	-	-	-	-	-	-	-	-	-
2505 - Procurement Preparedness	-	-	-	-	-	-	-	-	-	-	-
2506 - Infrastructure Development	-	-	-	-	-	5,000,000	-	-	5,000,000	2,089,741	2,089,741
2507 - Research and Development	-	-	-	-	-	-	-	-	-	-	-
2509 - Other - Development Projects by District & Divisional Coordinating Committees	-	655,363,000	182,227,900	837,590,900	751,562,296	-	-	-	-	-	751,562,296
2509 - Other - Development Projects (Others)	-	-	-	-	-	10,100,000,000	476,110,000	450,212,710	11,026,322,710	8,958,924,537	8,958,924,537
<b>Grand Total</b>	<b>902,000,000</b>	<b>655,363,000</b>	<b>307,377,900</b>	<b>1,864,740,900</b>	<b>1,643,837,170</b>	<b>10,105,000,000</b>	<b>476,110,000</b>	<b>450,212,710</b>	<b>11,031,322,710</b>	<b>8,961,014,278</b>	<b>10,604,851,448</b>
<b>Total Recurrent &amp; Capital Expenditure</b>	<b>10,101,000,000</b>	<b>655,363,000</b>	<b>(450,212,710)</b>	<b>10,306,150,290</b>	<b>9,711,891,607</b>	<b>10,105,000,000</b>	<b>476,110,000</b>	<b>450,212,710</b>	<b>11,031,322,710</b>	<b>8,961,014,278</b>	<b>18,672,905,885</b>

**Summary of Financing the Expenditure by Programme**

Ministry : Ministry of Home Affairs

Expenditure Head No : 121

Code	Financing Description of Items	Programme 01 *		Programme 02 *		Grand Total		
		Net Provision **	Actual Expenditure	Net Provision **	Actual Expenditure	Net Provision **	Actual Expenditure	Percentage of Expenditure ***
		1	2	3	4	5	6	(6÷5)X100 %
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	
11	Domestic Funds	10,306,150,290	9,711,891,607	10,954,110,000	8,903,560,175	21,260,260,290	18,615,451,782	88%
12	Foreign Loans	-	-	-	-	-	-	-
13	Foreign Grants	-	-	77,000,000	57,241,394	77,000,000	57,241,394	74%
14	Reimbursable Foreign Loans	-	-	-	-	-	-	-
15	Reimbursable Foreign Grants	-	-	-	-	-	-	-
16	Counterpart Funds	-	-	-	-	-	-	-
17	Foreign Finance Related Domestic Cost	-	-	212,710	212,709	212,710	212,709	100%
18	Foreign Financing Related Domestic - Co-Financing	-	-	-	-	-	-	-
21	Special law services	-	-	-	-	-	-	-
	<b>Total</b>	<b>10,306,150,290</b>	<b>9,711,891,607</b>	<b>11,031,322,710</b>	<b>8,961,014,278</b>	<b>21,337,473,000</b>	<b>18,672,905,885</b>	<b>88%</b>

\* Please include figures under each programme according to ACA 2(v)

\*\* Allocations, referred to 4th column of ACA-2

ACA-3

**Imprest Account as at 31<sup>st</sup> December 2018**

Ministry : Ministry of Home Affairs

Expenditure Head No. : 121

Imprest Account No.	Imprest Balance as at 1 <sup>st</sup> January 2018			Imprest Received			Imprest Settlement			Imprest Balance as at 31 <sup>st</sup> December 2018			Imprest Balance as at 31 <sup>st</sup> December 2018 as per Treasury Books
	1			2			3			4			
	Unsettled Sub Imprests	Unsettled Imprests (Excluding Unsettled Sub Imprests)	Total	Treasury	Other Sources	Total	Expenditure	Cash	Total	Unsettled Sub Imprest Balance	Unsettled Imprests	Total	
1(i)	1(ii)	1(iii)	2(i)	2(ii)	2(iii)	3(i)	3(ii)	3(iii)	4(i)	4(ii)	4(iii)	5	
7002/0000/00/0061/0017/000	-	-	-	-	-	-	-	-	-	-	-	-	-
7002/0000/00/0061/0018/000	-	-	-	443,002,000	13,610,656	456,612,656	456,612,656	-	456,612,656	-	-	-	476,090,091

**1. Please show reasons for difference between 4 and 5 above .**

(1) Remitted to the Treasury but not updated cash book balance as at 31/12/2018

(2) Other reasons - The Imprest Balance as at 31/12/2018 as per Treasury books was increased by Rs.19,477,435 on both debit and credit sides of the account due to entries made by Treasury in order to rectify an incorrect entry made by them.

19,477,435

19,477,435

**Statement of Deposit Accounts as at 31<sup>st</sup> December 2018**

Ministry : Ministry of Home Affairs  
Expenditure Head No : 121

Rs.

Name of Deposit Accounts	Deposit Number	Balance as at 1 <sup>st</sup> January 2018	Credited during the year	Debited during the year	Balance as at 31 <sup>st</sup> December 2018	Balance as per Treasury Book as at 31 <sup>st</sup> December 2018
Security Deposits	6000-0-0-1-91	51,000	236,000	287,000	-	-
Tender Deposits	6000-0-0-2-121	5,048,412	-	5,038,412	10,000	10,000
Depreciation Reserves	6000-0-0-8-12	955,689	-	955,689	-	-
Deposits Temporary Retained Payable to Third Parties	6000-0-0-13-81	334,810	1,247,374	1,188,063	394,122	394,122
Retention Money for Construction	6000-0-0-16-70	64,421	242,604	-	307,024	307,024
Temporary Retention for Statutory Payments	6000-0-0-18-139	-	39,875	16,500	23,375	23,375
<b>Total</b>		<b>6,454,332</b>	<b>1,765,853</b>	<b>7,485,664</b>	<b>734,521</b>	<b>734,521</b>

**Advance Accounts as at 31<sup>st</sup> December 2018**

Ministry : Ministry of Home Affairs  
Expenditure Head No : 121

Rs.

Name of Advance Account	Advance Account Number	No. of Advance Accounts	Balance as at 1 <sup>st</sup> January 2018 (1)	Maximum Limits of Expenditure Rs. 650,000,000		Minimum Limits of Receipts Rs. 250,000,000		Maximum Limits of Debit Balance Rs.2,000,000,000 Balance as 4=(1)+(2)-(3)	Maximum Limits of Liabilities Rs.....	Balance as per Treasury Books as at 31 <sup>st</sup> December 2018
				Debits during the year (2)		Credits during the year (3)				
				In Cash	Through Cross Entries	In Cash	Through Cross Entries			
Advance to (1) Public Officers	8493/0/0/121/0011	1	804,222,584	17,800,601	614,958,114	479,687	314,131,686	1,122,369,926	-	1,122,369,926
	8493/0/0/121/0012		-	-	31,662,682	-	29,643,648	2,019,034	-	2,019,034
			<b>804,222,584</b>	<b>17,800,601</b>	<b>646,620,796</b>	<b>479,687</b>	<b>343,775,334</b>	<b>1,124,388,960</b>	<b>-</b>	<b>1,124,388,960</b>
(2) Other Advances										
(3) Miscellaneous Advances										