

ANNUAL PERFORMANCE REPORT
LAND COMMISSIONER GENERAL'S DEPARTMENT
2018

MINISTRY OF LANDS AND PARLIAMENTARY REFORMS

Hon. Gayantha Karunatileka

Minister, Ministry of Lands and Parliamentary Reforms

Hon. T. B. Ekanayaka

State Minister, Ministry of Lands and Parliamentary Reforms

Hon. Dunesh Gankanda

Deputy Minister, Ministry of Lands and Parliamentary Reforms

Hon. Edward Gunasekara

Deputy Minister, Ministry of Lands and Parliamentary Reforms

Dr. W.H. Karunarathna

Secretary, Ministry of Lands and Parliamentary Reforms

LAND COMMISSIONER GENERAL'S DEPARTMENT

Mrs. R. M. C. M. Herath

Land Commissioner General

Ms. W. W. A. Chandra

Land Commissioner (I)

Ms. P. D. Indika L. Wijegunawardane

Land Commissioner (II)

Mrs. L.A. Jayasingha

Land Commissioner (III)

Mrs. Suseema Kariyawasam

Land Commissioner (Administration)

Mrs. R.P.D.S.D. Perera

Chief Accountant

Ms. A. T. Sivapathasundaram

Chief Internal Auditor

Content	Page No.
1. Chapter - Introduction	6- 9
1.1 Vision	
1.2 Mission	
1.3 Objectives	
1.4 Role of the Department	
2. Chapter – Organization Chart	10 - 10
3. Chapter – Human Resource Management	11 – 20
3.1 Composition of staff	
3.2 Matters pertaining to the Establishment	
3.3 Human Resource Development	
4. Chapter - Financial Management	21 - 26
4.1 Cost Estimate	
4.2 Public officers' advance payments 'B' account	
4.3 Revenue Account	
4.4 Physical Resource Management	
4.5 Board of Survey	
4.6 Audits	
5. Chapter – Development Affairs	27 - 37
5.1 Lands	
5.2 Lease	
5.3 Details on attached Institutions	

CHAPTER 1

Introduction

1.1 Vision of the Department

"Creating a freehold land
owning society
whilst being
the leading
stakeholder
in State
Land
management"

1.2 Mission of the Department

"Management of State Land
at a well-coordinated level adhering to
the National Policy and ensuring optimum
Utilization of State Land to gain
Sustainable development while confirming
the freehold
Ownership of land."

1.3 Objectives and Strategies of Department

Objectives	Strategies
1. Ensure the land occupancy of the landless	I. Confirm the ownership of Lands II. Management of information on State Lands
2. Expand investment opportunities	I. Utilization of State Lands to expand investment opportunities
3. Optimum usage of State Land	I. Development of State Lands in an optimum level II. Ensure the security of State Lands
4. Optimum management of resources owned by the Department	I. Develop the human resource II. Use physical resources productively III. Proper management of financial resource
5. Contribute to the growth of state revenue	I. Identify and estimate land revenue II. Collect land revenue regularly and efficiently III. Take legal steps to recover outstanding revenue

1.4 Role of Land Commissioner General's Department in Land Administration

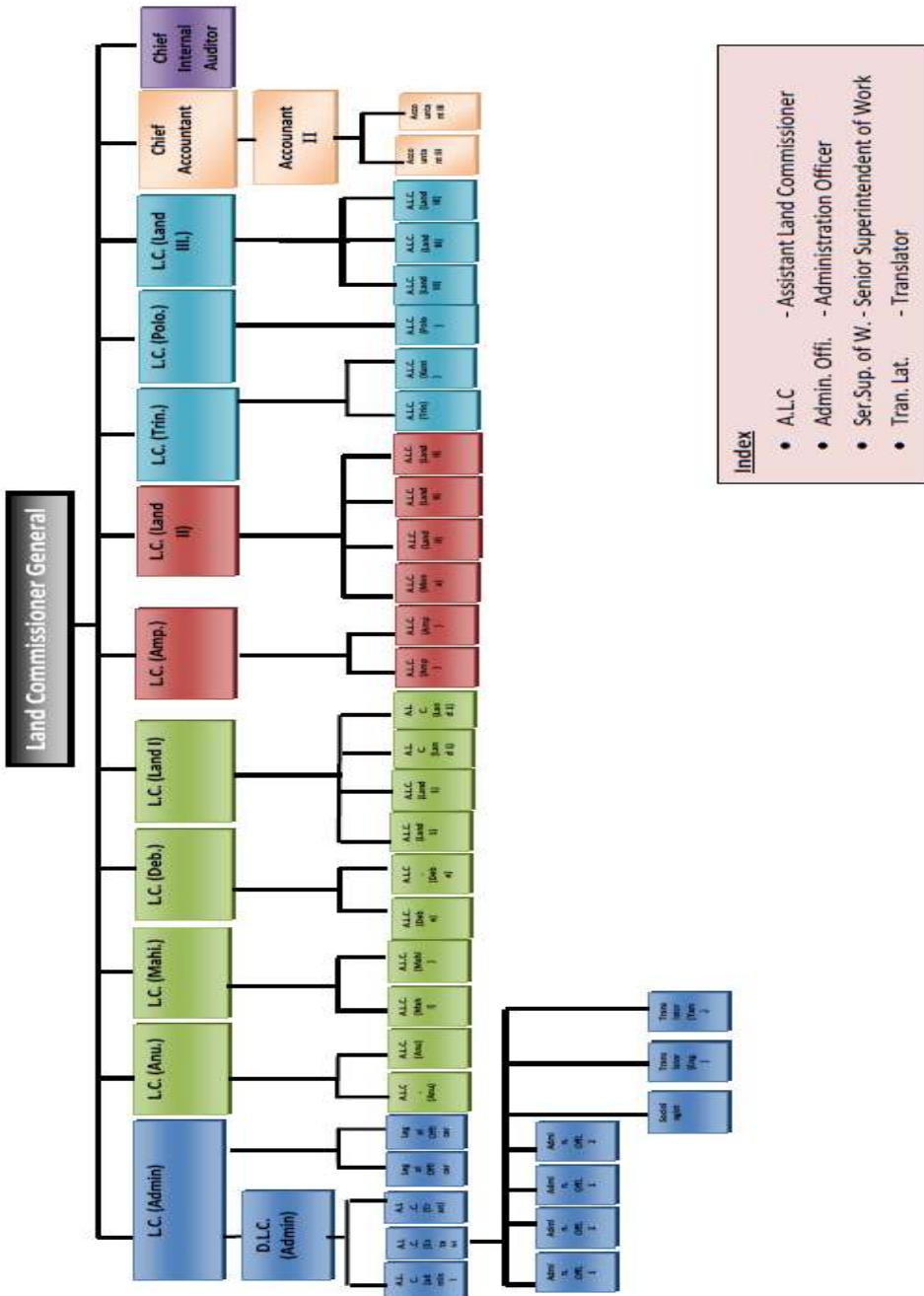
The Land Commissioner General's Department performs a special role in alienating State Lands being the pioneer in State Land management.

1. Management of inter provincial irrigation and land development projects
2. Distributing lands and issuing Grants for distributed lands under Land Development Ordinance
3. Distributing lands under State Land Ordinance and
 - Issuance of long term lease permits for residential, agricultural, industrial and commercial purposes
 - Issuance of Special and Free Grants
 - Issuance of temporality deeds (Pooja Bhoomi deeds) for temples
 - Releasing, leasing and vesting lands required for Government Departments, Statutory Boards and Institutes of Local Government, under this.
4. Distributing lands and issuing Grants under Land Grants (Special Provisions) Act
5. Protecting State Lands and reservations under State Lands (Recovery of Possession) Act
6. Providing necessary instructions and guidelines to Provincial Land Commissioners and Divisional Secretaries regarding administration of State Lands outside inter provincial and land development projects
7. Management of information on State Lands
8. Management of recovering lease on State Lands in order to strengthen the state lease revenue
9. Development of human resource
10. Settle land disputes

CHAPTER 2

Organization Chart

Land Commissioner General Department – Organizational Structure



CHAPTER 3

Human Resource Management

3.1 Composition of staff

The Land Commissioner General's Department comprises the Head Office and 08 regional offices. The Land Commissioner General serves as the Head of Land Commissioner General's Department. There are six divisions in the Head Office as Land division I, II and III, Administrative division, Accounts division and Internal Audit division. Four Land Commissioners serve as the Head of main four divisions and the Accounts division is headed by the Chief Accountant and the Internal Audit division is headed by the Internal Auditor. The regional offices established under inter provincial irrigation schemes are functioned under Deputy or Assistant Land Commissioners.

Composition of staff

No	Name of the Approved Post	No. of Posts	Number of posts in 2017	Changes occurred during the year					Number of posts in 2018
				Retired	Transferred		Recruitments	Promotions	
					Out	In			
1	Land Commissioner General	1	1	-	-	-	-	-	1
2	Land Commissioner	10	4	-	1	1	-	-	4
3	Chief Accountant	1	1	-	1	1	-	-	1
4	Chief Internal Auditor	1	1	-	-	-	-	-	1
5	Deputy/Assistant Commissioner	24	24	-	4	4	-	-	24
6	Accountant	3	2	-	-	-	-	-	2
7	Surveyor	9	9	1					8
8	Legal Officer	2	1	-	1	1	-	-	1
9	Administrative Officer	2	1	1	-	-	-	-	0
10	Colonization Officer (Special Grade)	31	6	1	-	-	-	-	7
11	Senior Superintendent of Work	2	1	-	-	-	-	-	1
12	Translator	2	1	-	-	-	-	-	1
13	Sociologist	1	1	-	-	-	-	-	1
14	Development Assistant	260	157	-	3	5	-	-	154
15	Superintendent of Work	21	4	2	-	-	-	-	3
16	Colonization Officer	204	96	7	-	1	-	-	89
17	Draftsman	1	0	-	-	-	-	-	0
18	Management Assistant	160	117	8	22	8	50	1	145
19	Field Instructor	22	22	-	-	-	-	-	22
20	Information & Communication Technical Assistant	5	2	-	-	-	-	-	2
21	Record Keeper	1	1	1	-	-	-	-	0

22	Driver	32	30	-	3	1	-	-	28
23	Motor Mechanic	1	1	-	-	-	-	-	1
24	Office Employer Assistant	32	32	-	3	1	-	-	30
25	Office Laborer	15	15	2	-	-	-	-	13
26	Circuit Bungalow Keeper	8	4	0	1	-	2	-	5
27	Circuit Bungalow Laborer	8	3	-	-	-	4	-	7
28	Survey Assistant	27	11	-	-	1	-	-	11
29	Store Keeper	1	1	1	-	-	-	-	0
30	Watcher	16	14	-	-	-	-	-	14
Total		903	563	24	39	24	56	1	576

576

Since the number of employed officers are less than the approved Carder for some posts, some vacancies. Therefore there were vacancies for the posts of, Colonization officer, Development Assistant and Management Assistant in the year 2018.

Details of Transfers in the Year

No.	Name & the Post	Transferred out		Transferred in	
		Date	Place	Date	Place
1	Mr. P.K. Dayashantha –	10-07-2018	Ministry of Health, Nutrition and Indigenous Medicine		
2	Mrs. E.A.R. Renuka	20-09-18	Ministry of Lands & Parliamentary Reforms		
3	Mr. K.Jahannath	31-05-2018	Department of Agrarian Development		
4	Mr. K.G.A.K. Palugaswewa	09-05-2018	Presidential Secretary of Sri Lanka		
5	Mrs. N.M.D.T.M. Jayathilake	08-03-2018	Department of Land Title Settlement		
6	Mrs. J.A. Garli	30-01-2018	Department of Immigration & Emigration		

7	Mrs. W.D.P.H. Vithana – Leagal Officer	25-07-2018	Ministry of Industry and Commerce		
8	Mrs. H.G. Ranjani – DO III	11-07-2018	Ministry of Home Affairs		
9	Mr. M.H.I. Ali – DO III	29-06-2018	Ministry of Irrigation and Water Resources Management		
10	Ms. E.M. Harshi – DO III	08-06-2018	Western Provincial Public Service		
11	Mrs. B.S.P. Priyadarshani – DO III	16-05-2018	Department of Rubber Development		
12	Mr. G.W.G.A.B. Gangoda – DO III	10-05-2018	Department of Agriculture		
13	Mrs. H.M. Vijitha Malkanthi – DA (Land)	14-03-2018	Department of Registration of Persons		
14	Mr. D. Piyathissa – DA (Land)	02-03-2018	Department of Registration of Persons		
15	Mr. H.M.C.M. Abewadhana – DA (Land)	14-02-2018	Industrial Development Board		
16	Mrs. A.M.K.C. Jayanathi – P.M.A. I	31-05-2018	Department of Immigration and Emigration		
17	Mrs. K.N. Kalupahana – P.M.A. I	13-03-2018	Technical College, Homagama		
18	Mrs. M.N. Ranasinghe – P.M.A. I	31-05-2018	Department of Registration of Persons		
19	Mrs. L.D.C. Ramyalatha – P.M.A. I	11-05-2018	Divisional Secretariat, Homagama		
20	Mrs. K. Premalatha – P.M.A. I	05-03-2018	Divisional Secretariat, Tissamaharama		
21	Mrs. J.G.W. Gayani Jayalath – P.M.A. I	09-03-2018	District Secretariat, Monaragala		

22	Mr. Jayantha – P.M.A. I	05-03-2018	Ministry of Finance and Mass Media		
23	Mrs. W.N.S. Alwis – P.M.A. I	05-03-2018	Department of Wild life Conservation		
24	Mrs. S.K.P. Samarakoon – P.M.A. II	01-06-2018	Divisional Secretariat, Matale		
25	Mrs. G.A.P.C. Liyanage – P.M.A. III	06-09-2018	Department of Inland Revenue		
26	Mrs. W.A.L.N. Gunarathne – P.M.A. III	20-08-2018	Department of Immigration and Emigration		
27	Mrs. L.R.C.D. Lakmali – P.M.A. III	01-06-2018	Divisional Secretariat, Warakapola		
28	Ms. R.F. Rusana – P.M.A. III	01-06-2018	Police Head Quarters, Puttalam		
29	Mr. A.B.M. Arshad - P.M.A. III	01-06-2018	Deputy Land Commissioner office, Ampara		
30	Mrs. W.A.T.N. Bandara - P.M.A. III	31-05-2018	Department of Immigration and Emigration		
31	Mrs. K.A.B.M. Edirisinghe - P.M.A. III	31-05-2018			Ministry of Immigration
32	Mrs. W.M.C.N.N. Wijekoon - P.M.A. III	31-05-2018			Ministry of Immigration
33	Mrs. W.A.I.N. Weerakoon - P.M.A. III	31-05-2018			National Policy and Economic Affairs Ministry
34	Ms. K.A.S. Nilakshi - P.M.A. III	31-05-2018			Labor Department
35	K.T.N. Amarathunge - P.M.A. III	31-05-2018			Ministry of Finance and Mass Media
36	Mrs. J.E.R. Sureni - P.M.A.	02-03-2018			Divisional Secretariat Office, Tissamaharamaya
37	Mrs. G.H. Lamahewa	07-03-2018			Teaching Hospital, Anuradhapura

38	Mrs. H.A.S.D. Opanayake	02-03-2018			Department of Motor Traffic
39	Mrs. R.M.N.T. Rathnayake - P.M.A. II	12-03-2018			Agriculture College, Anuradhapura
40	Mr. U.M.K.I. Bandara - P.M.A. III	16-05-2018			Divisional Secretariat Office, Panvila
41	Mrs. W.I.S. Wickramasinghe - K.K.S. III	10-04-2018			Divisional Secretariat Office, Alauwa
42	Ms. K.G.K. Gunawardhana - K.K.S. III	14-05-2018			Land Commissioner General's Department
43	Ms. P.A. Karunarathne - K.K.S. III	04-04-2018			Labor Department
44	Mrs. S.W.K.S. Weerasooriya - K.K.S. III	03-04-2018			Ministry of Women's and Women's Affairs
45	Mrs. L.U.K. Thejani - P.M.A. III	05-03-2018			District Secretariat Office, Hambantota
46	Mr. D.M. Nandana Sampath - K.K.S. III	29-03-2018			Ministry of Justice
47	Mr. T.P.T.K. Sirisena - K.K.S. III	01-06-2018			National Water supply and Drainage Department
48	Mr. U.R. Samaranayake – Driver III	09-05-2018			Divisional Secretariat office, Polpithigama
49	Mr. S.A. Vijitha – Driver III	21-03-2018			Office of the Deputy Direct of Agriculture
50	Mr. S.M.N. Nihalsiri – Driver III	12-03-2018			Divisional Forest Office
51	Mrs. L.A. Jayasinghe - S.L.A.S. I	01-11-2018			Divisional Secretariat, Rathmalana
52	Mr. D.M.U.I.N.K. Disanayake – S.L.A.S. I			06-03-2018	Ministry of Industry and Commerce

53	Mrs. N.A.B.M. Nilawaka Arachchi - S.L.A.S. III			02-03-2018	Ministry of Local Government
54	Ms. T.U.K. Satannayake - S.L.A.S. III			23-02-2018	Sri Lanka Institute of Development Administration
55	Ms. P. Jambudha - S.L.A.S. III			23-02-2018	Sri Lanka Institute of Development Administration
56	Mrs. R.P.D.S.D. Perera - S.L.A.S. I			18-09-2018	Department of Inland Revenue
57	Mr. P.K. Dayashantha - S.L.A.S. I			01-02-2018	Ministry of Health and Nutrition
58	Mr. S.H.P. Kanchana – DO			28-08-2018	Ministry of Justice and prisons Reforms
59	Mrs. P.G.M. Pathirana – DO			19-03-2018	Department of Registration Person
60	Ms. G.P.S. Asha – DO			11-07-2018	Department Secretariat Office, Niyagama
61	Mr. D.K. Vijesinghe – DO			02-03-2018	Ministry of Petroleum Resources Development
62	Mr. M. Rifan – DO			02-07-2018	Irrigation and Water Resources and the Ministry of Disaster Management
63	Mrs. K.D.S. Dharmasena – P.M.A. I			03-04-2018	Department of Inland Revenue
64	Mrs. N.P. Champa – P.M.A. I			02-03-2018	Department of Motor Traffic
65	Mrs. M.A.M. Hemalatha – P.M.A. I			05-03-2018	Department of Wild Life Conservation
66	Mrs. P.D.I. Rathnayake – P.M.I. I			03-04-2018	Vishaka Vidyalaya
67	Ms. K.D.I. Pranandu – P.M.A. I			12-03-2018	Department of Immigration and Emigration

68	Mrs. T.C. Mahawaththa – P.M.A. III			11-06-2018	Department of Police
69	Mr. N. Pirashanandan – P.M.A.			02-03-2018	Department of Labor
70	Mrs. W. Kusum Kumari – P.M.A. II			22-03-2018	Ministry of Education
71	Mrs. M.G.H.I. Abesinghe – P.M.A. III			02-03-2018	Department of Customs
72	Mr. P.M.P.S. Kumara – K.K.S. III			01-08-2018	Ministry of Digital Infrastructure and Information Technology
73	Mr. R.J.N.N.N.P.C. Kumara - Driver III			08-05-2018	Divisional Secretariats – Polpithigama

3.2 Matters pertaining to the Establishment

There is an improvement in the matters pertaining to the establishment in 2018 compared to the year 2016. This is specially depicted through recruitments, loan approvals and promotions.

No	Description	Year 2017			Year 2018		
		Received	Approved	Remaining	Received	Approved	Remaining
1	Recruitments		37			9	
2	Efficiency Bar Examinations		3			2	
3	Interviews		3			3	
4	Confirmation of Service		52			35	
5	Promotions		12			65	
6	Salary Increments		212			229	
7	Retirements		11			23	
8	Extension of Service		-			-	
9	Preparation of Recruitment Procedure		2			8	
10	Vacation of Post		4			1	
11	Interdiction		1			4	

12	Reinstatement of Service	-	-	-	-	-	-
13	Disciplinary Inquiry		1			5	
14	Granting approval for foreign leave		4			13	
15	Foreign Scholarships		1			0	
16	Commencement of Bonds		0			0	
17	Release of Bonds		5			0	
18	Granting approval for loans						
	Property		6			0	
	Vehicle		0			0	
	Distress		203			67	

IV. Human Resource Development

Various training programs are organized for the development of the human resource of Land Commissioner General's Department. There have been local as well as foreign training programs. Specially, knowledge, skills and attitudes of the staff have been developed through the training programs. Accordingly, a budget estimated provision of LKR 3,000,000.00 was allocated for training and skill development in 2018 and the expenditure was LKR 2,630,044.90. The training programs organized by the department in 2018 were as follows;

Progress of the Training of the Staff 2018 - Local

Subject	Number of Training Programs planned	Number of Training Programs conducted	Expected number of officers to be trained	Number of officers trained
Training of the officers by the Department	14	15	600	541
Training of the officers by Training Institutes		10	600	20
Total	14	25	1200	* 561

(*Same officer has participated in several training programs)

In addition to the aforesaid local training programs, the officers were provided with foreign training opportunities as well with the intention of developing the human resource and making them more efficient. Details are given below.

Progress of Training the Staff 2018 - Foreign

No.	Name of the Course	Name of the Officer	Designation	Country	Training Period	
1	Kaluganga Reservoir Head Work Project	Mrs. R.M.C.M. Herath	Land Commissioner General	China	15-04-2018	24-04-2018
2	Colombo Port City Development Project	Mrs. R.M.C.M. Herath	Land Commissioner General	China	01-09-2018	11-09-2018
3	Regional Foreign Bilateral Work Shop on Strengthening Land Acausition for Public	Mrs. P.D.I.L. Wijegunawardhana	Land Commissioner – Land I	Nepal	15-04-2018	20-04-2018
4	2018 Seminar the Consruction and Management of Industrial Part for Sri Lanka	Mrs. Y.Y.N. Perera	Assistant Land Commissioner - Land II	China	25-09-2018	15-10-2018
5	Foreign Training Programme for Official in Sri lankan	Mrs. C.P. Chamika	Assistant Land Commissioner - Land II	India	29-07-2018	04-08-2018
6	Rules and Contributions of Land Administration	Mrs. K.P.T. Premadasa	Assistant Land Commissioner - Land I	Malasia	26-08-2018	08-09-2018
7	Capacity Building Training	Ms. A.T.S. Sivapathasundaram	Chief Internal Auditor	India	09-09-2018	15-09-2018
8	Public Procurement Best Practtices	Mrs. E.P.D. Alwis	Accountant (supply)	Japan	09-09-2018	19-09-2018
9	National Aerospace Remote Sensing	Mrs. P.D.I.L. Wijegunawardhana	Assistant Land Commissioner - Land I	China	08-10-2018	29-10-2018
10	Public Administration and Development - India	Mrs. S.A. Kalani M. Dhanasekara	Assistant Land Commissioner - Land II	India	21-10-2018	27-10-2018

11	Public Administration and Development	Mrs. Susima Kariyawasam	Land Commissioner (Admin)	India	25-11-2018	01-12-2018
12	Public Administration and Development	Ms. A.T.S. Sivapathasundaram	Chief Internal Auditor	India	25-11-2018	01-12-2018

CHAPTER 4

Financial Management

4.1 Cost Estimate

286-02-01	2017			% of Expenditure	2018			% of Expenditure
	Provision (LKR)	Expenditure (LKR)	Balance (LKR)		Provision (LKR)	Expenditure (LKR)	Balance (LKR)	
Personal Emolument	282,104,000	276,213,364	5,890,636	97.91	279,900,000	279,370,330	529,670	99.8
Other Recurrent	68,660,000	65,955,304	2,704,696	96.06	81,940,000	75,162,232	6,777,768	91.7
Capital	54,200,000	34,151,254	20,048,746	63.01	67,500,000	40,799,963	26,700,037	60
2001	30,000,000	16,162,417	13,837,583	53.87	32,000,000	16,361,078	15,638,922	51.1
2002	1,200,000	1,188,484	11,516	99.04	2,000,000	563,926	1,436,074	28.2
2003	5,500,000	3,824,936	1,675,064	69.54	6,500,000	3,557,513	2,942,487	54.7
2102	3,000,000	488,234	2,511,766	16.27	4,000,000	2,196,222	1,803,778	54.9
2104	5,000,000	4,346,300	653,700	86.93	-	-	-	-
2105-1	1,000,000	727,095	272,905	72.71	2,000,000	-	2,000,000	-
2105-2	3,600,000	3,579,000	21,000	99.42	-	-	-	-
2105-3	2,200,000	1,160,310	1,039,690	52.74	-	-	-	-
2401	2,700,000	2,674,478	25,522	99.05	3,400,000	3,247,745	152,255	95.5
2106					17,600,000	14,873,479	2,726,521	84.5
Total	404,964,000	376,319,922	28,644,078	92.93	496,840,000	436,132,488	60,707,512	87.7

4.2 Advance to Public officers' Account - B

Providing financial facilities for advances and loans to the staff of the Department is compiled through this account and the received advances and loan applications were completed in 2018 as mentioned below.

Advance to Public officers' Account - B

No	Category of Loan	Number of applied	Number of granted	Amount (LKR)
01	Special loan advances	132	132	528,000.00
02	Festival advance	389	389	3,890,000.00
03	Distress loans	156	129	17,327,271.65
04	Cycle loans	-	-	-
	Total			21,745,271.65

The operation of advance account in terms of due limitations is given below with a comparison to the previous year.

Public Officers Advance 'B' account

Limitations	2017			Total B+C	2018			Total B+C
	Estimate A	Actual			Estimate A	Actual		
		Having Impact on estimate -B	Not having Impact on estimate - C			Having Impact on estimate -B	Not having Impact on estimate - C	
Maximum expenditure limit	21,000,000.00	20,346,710.18	2,131,441.00	22,478,15 1.18	25,000,000.00	21,745,271.65	4,494,199.16	26,239,470.81
Minimum credit limit	15,200,000.00	16,357,698.76	3,602,176.00	19,959,87 4.76	15,200,000.00	15,789,810.20	7,206,203.52	22,996.013.72
Maximum debit balance limit	80,000,000.00	55,493,198.59	-	55,493,19 8.59	90,000,000.00	5,955,461.46	(2,712,004 .36)	58,696,126.95

4.3 Revenue Account

	Previous Year (LKR) million	Current Year (LKR) million
Estimate (LKR)	45,000,000	65,000,000.00
Revenue of the year (LKR)	64,197,522	55,324,037.41
Difference (+/-)	(19,197,522)	9,675,962.59

4.4 Physical Resource Management

Composition of physical resources, changes occurred and procurement, Disposals of goods

Since new buildings were not constructed and new lands were not acquired to the Department under the category of fixed assets, the remaining balance of immovable assets in 2017 were same as in the year 2017.

Immovable Assets

No	Category	At the beginning of the year	Changes within the year				At the end of the year
			Acquisitions	Purchases	Auctions	Vesting	
01	Land (Ha.)	88.4	-	-	-	-	
02	Building	250	-	-	-	-	250
03	Construction	-	-	-	-	-	

Movable Assets

No	Category of the Asset	At the beginning of the	Changes within the year				At the end of the year
			Acquisitions	Purchases	Auctions	Disposal	
							**
01	Cabs	29					14
02	Motor vehicles (Jeeps and cars)	13					09
03	Bicycles	09					02
04	Photocopy machines	11					23
05	Computers	78		15			353
06	Computer printers	55					97
07	Fax machines	17		01			15
08	Type writers	32					27
09	Safes	05					02
10	Televisions	15					09
11	Refrigerators	07					03
12	Almira (steel & wooden)	161		26			227
13	Tables (steel & wooden)	463					645
14	Chairs	522					1080
15	Shelves	221					82
16	Pedestal fans	06		03			35
17	Roneo machines	04					25
18	Electric kettles	15		03			16
19	Filters	31					26
20	Rice cookers	02					04
21	Gas cookers	08					08
22	Air conditioners	24					09
23	Electric irons	07					03
24	Blenders	03					02
25	Calculators	128		11			02
26	Vacuum cleaners	06		02			03
27	Polishers	03					02
28	Lawn mowers	04					01
29	Electric drill hammer	01					01
30	Digital cameras	01					01

31	Beds (Teak)	11					04
32	Multimedia projectors	0					01
33	Veranda chairs	12					10
34	Sofas	03					02
35	Iron tables	03		01			04
36	Television racks	01		01			05
37	Long bench	17					42
38	Beds	14					23
39	Gas cylinder	04					04
40	Dressing table	15					04
41	Clocks	01					08
42	Leisure chairs	07					04
43	White board	01					04
44	Ladders	04					02
45	Boiler	01					02
46	Plate racks	0					02
47	Scanners	02		03			11
48	Rechargeable torch	02					02
49	Lobby stool	01					11
50	Cupboards	05					117
51	Towel racks	06					09
52	Mattresses	24					14
53	Filing cupboards	53		02			205
54	Water motors	01		01			16
55	Door panel	03					02
56	Teapoy	01					05
57	Bed side stool	01					01
58	Cabinet (display)	01					02
59	Reception table	01					01
60	Water filter stand	07					10
61	AC machines	01					09

** According to the Cygas accounting system balances adjusted as at 2018/12/31.

4.5 Board of Survey

Store management is done by keeping annual store inspection records. This is successfully carried out by Land Commissioner General's Department at the levels of Head Office and sub offices.

Board of Survey

No	Office	No. of offices surveyed
01	Head Office	6

02	World Food Stores Complex. Rathmalana	1
03	Circuit Bungalow - Meepilimana	1
04	Deputy Land Commissioner's Office – Anuradhapura	1
05	Circuit Bungalow - Anuradhapura	1
06	Sub Offices - Anuradhapura	32
07	Deputy Land Commissioner's Office – Polonnaruwa	1
08	Circuit Bungalow – Polonnaruwa	1
09	Sub Offices - Polonnaruwa	13
10	Deputy Land Commissioner's Office –Trincomalee	1
11	Sub Offices – Trincomalee	8
12	Assistant Land Commissioner's Office – Kanthale	1
13	Circuit Bungalow – Kanthale	1
14	Sub offices - Kanthale	6
15	Deputy Land Commissioner's Office – Debarawewa	1
16	Circuit Bungalow – Katharagama	1
17	Circuit Bungalow – Hambanthota	1
18	Sub Offices – Debarawewa	8
19	Deputy Land Commissioner's Office – Mahiyanganaya	1
20	Circuit Bungalow – Mahiyanganaya	1
21	Sub Offices – Mahiyanganaya	16
22	Deputy Land Commissioner's Office – Ampara	1
23	Circuit Bungalow – Ampara (Uhana)	1
24	Sub Offices– Ampara	14
25	Assistant Land Commissioner's Office – Monaragala	1
26	Circuit Bungalow – Monaragala	1
27	Sub Offices - Monaragala	4
	Total	125

4.6 Audits

Audits of the Land Commissioner General's Department are conducted annually by the Government Auditor General's Department and the Internal Audit division of the Department. The internal audits and government audits conducted are given in comparison with the previous years.

Internal Audits

	2016	2017	2018
Number of Audits conducted	19	21	20
Number of audit queries responded within the year	16	20	18

According to the annual Audit Plan 2018, it was planned to conduct 20 internal audits and it was possible to complete 18 audits by the end of 2018. Following are the details of the offices which audits were conducted.

Regional Offices

- | | | |
|---|---|---------------|
| 1. Deputy Land Commissioner's Office | - | Anuradhapura |
| 2. Deputy Land Commissioner's Office | - | Polonnaruwa |
| 3. Deputy Land Commissioner's Office | - | Ampara |
| 4. Deputy Land Commissioner's Office | - | Mahiyanganaya |
| 5. Deputy Land Commissioner's Office | - | Debarawea |
| 6. Deputy Land Commissioner's Office | - | Trincomalee |
| 7. Assistant Land Commissioner's Office | - | Monaragala |
| 8. Assistant Land Commissioner's Office | - | Kantale |
| 9. Circuit Bungalow | - | Nuwaraeliya |
| 10. World Food Stores | - | Rathmalana |

Head Office

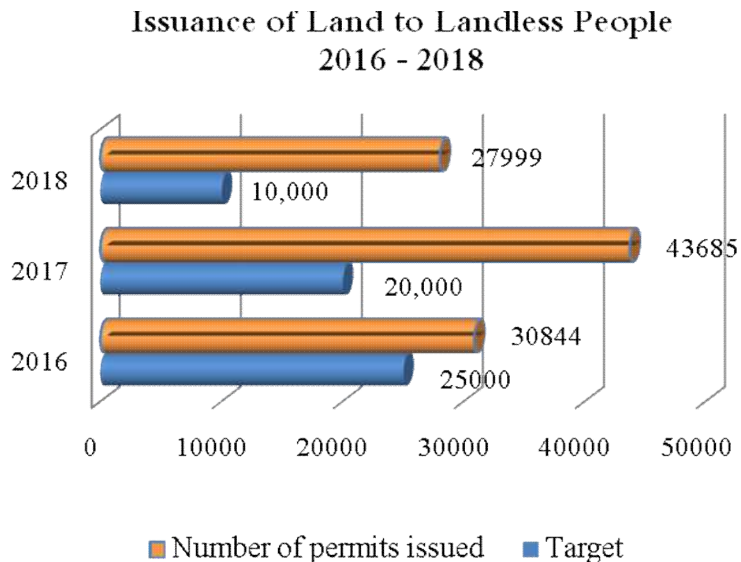
1. Administrative Division
2. Finance & Account Division
3. Transport Division
4. Land Division 01
5. Land Division 02
6. Procurement
7. Main Stores

CHAPTER 5

Development Affairs

5.1 Land

5.1.1. Issuance of Permits under the Land Development Ordinance



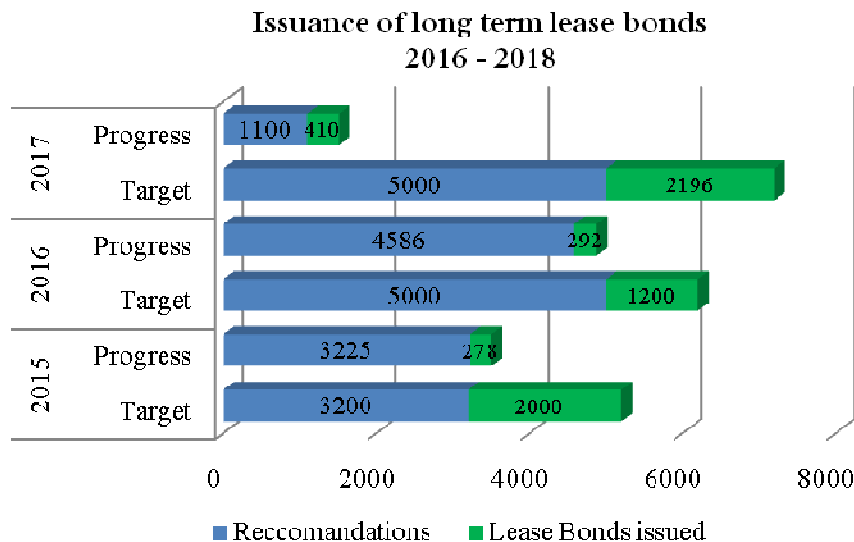
Under the issuance of land Permits to the landless, it was targeted to issue 10,000 Permits in 2018 and it was possible to issue 27,999 Permits as 7,958 Permits from the Department and 20,041 Permits from Provincial Land Commissioner offices.

5.1.2. Issuance of Long Term Lease bonds under State Land Ordinance

The Land Commissioner General's Department provides lands to the people and institutes of both public and private sector for agricultural, residential, industrial and commercial purposes and also to the investors who wish to invest in special development projects.

Issuance of long term lease is a very long process. The Divisional Secretaries send all the documents with reports of recommendations through all the Provincial Land Commissioners / Deputy Land Commissioners (Inter Provincial). They should be checked and submitted to the Minister through the Secretary of Ministry of Lands and obtain the approval to lease. Notifications are published in the government gazette for objection and then the possession is handed over after recovering the lease rental. Following that, after obtaining the diagram and

preparing the lease bond, it is sent to the Presidential Secretariat via Ministry of Lands and after getting it signed, and registered by sending to the Divisional Secretary, the lease bond is issued.



Under the issuance of long term lease bonds for 2018, the target to send recommendations to the Ministry was 5000 and the recommendations for 2196 permits have been sent to the Ministry. The target to issue long term lease bonds was 1100 and it was possible to issue 410 lease bonds.

5.1.3. Sending Recommendations to the Ministry to issue Vesting Orders for Tri Forces and Local Government Institutions

In terms of the Section 27 of the State Land Ordinance, any immovable property of the Democratic Socialist Republic of Sri Lanka can be vested in any naval, military, air force or local authority by the officer authorized by H.E. the President or a Vesting Order signed by the said officer, for purposes of administration subject to such terms and conditions as may be specified in such order. Accordingly, the target for preparing Vesting Orders in the year 2017 was 360 and it was possible to prepare 81.

5.1.4. Issuance of Grants

Though certain administrative powers regarding the management of State Lands are vested in Provincial Councils by the 13th amendment to the constitution, the Land Commissioner General's Department is assigned a special role in implementing the legal powers vested in H.E. the President with regard to disposition of State Lands. Issuance of Ran Bima grants under Land Development Ordinance, issuance of grants, free grants, special grants, temporality (Pooja Bhoomi) grants, Tsunami grants under State Land Ordinance and issuance of instruments of disposition under Land Grants (Special provisions) Act take a main place in disposition of State Lands.

5.1.4.1. Releasing Lands for Departments

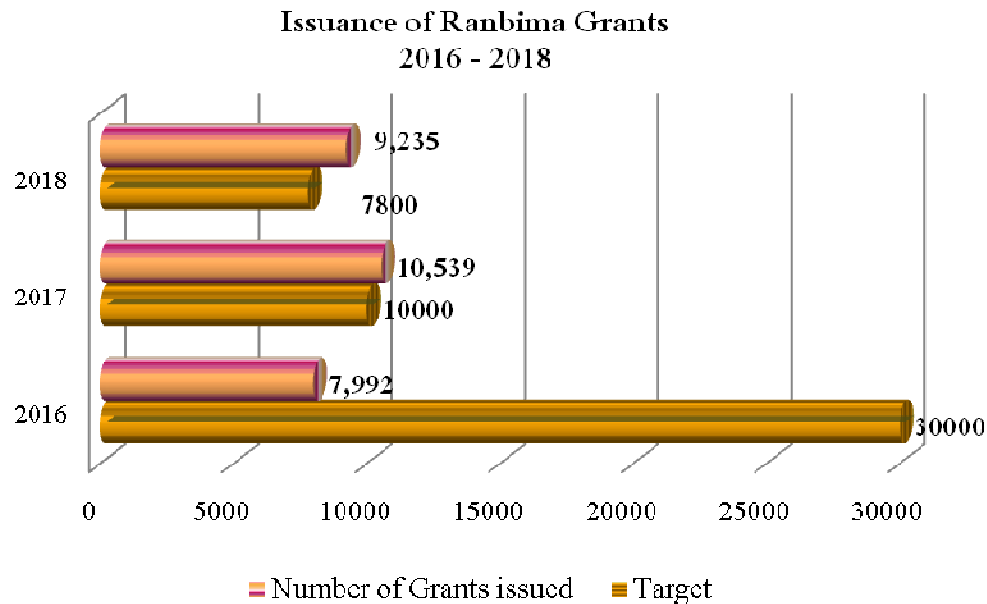
Land Commissioner General's Department annually releases lands for various requirements of government institutions and departments and the following table depicts how it was carried out in recent years.

Year	2016	2017	2018
Target	250	250	400
Progress	340	378	348

The target of releasing lands for Departments in 2018 was 400 and it was possible to achieve 348.

5.1.4.2. Issuance of Grants under Land Development Ordinance

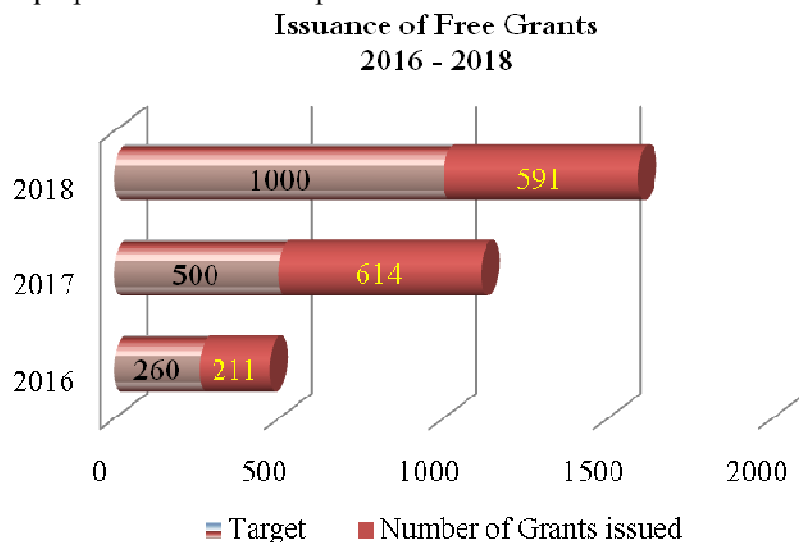
Issuance of Ran Bima grants to give the permanent ownership with conditions, after the developments are made to the lands which permits were issued under Land Development Ordinance, is one of the main programs of this department.



It was planned to issue 7,800 Ran Bima grants in the year 2018 and 9,235 grants were issued by the end of year.

5.1.4.3. Issuance of Free Grants (under State Land Ordinance)

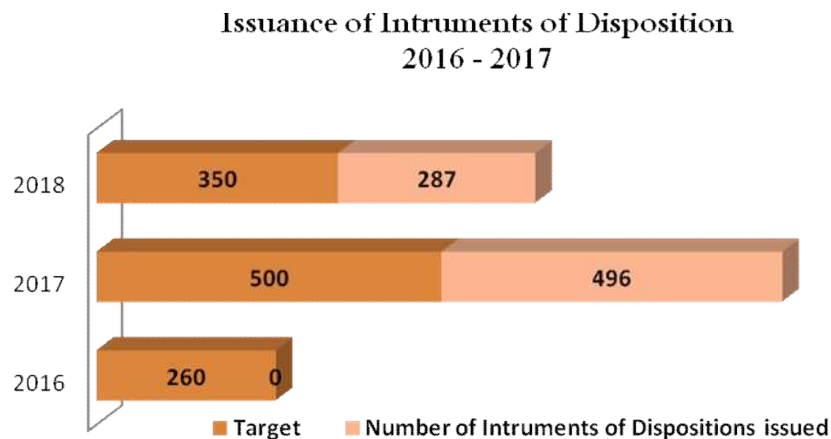
Free Grants with permanent ownership are issued to the public for the lands distributed with long term lease bonds or preliminary lease. However, such grants are not issued for commercial purposes unless it is a special instance.



It was targeted to issue 10000 Free Grants in the year 2018 and it was possible to issue 591 grants by the end of the year & target to send recommendation to the ministry for Free grant was 1000 & to recommendation for 689 grants have been sent to the ministry.

5.1.4.4. Issuance of Grants under Land Grants (Special Provisions) Act (Issuance of Instruments of Disposition)

This Act is in effect since 1979. The lands distributed in terms of this Act are the lands which have been released to the government in order to distribute to the landless families from the lands acquired by the Land Reform Commission. Poor people who do not own any piece of land are benefited under this Act.



It was targeted to issue 350 Instruments of Disposition under Land Grant (special provisions) Act in the year 2018 and it was possible to issue 287 Instruments of Disposition.

5.1.4.5. Issuance of Middle Class Grants under Land Development Ordinance

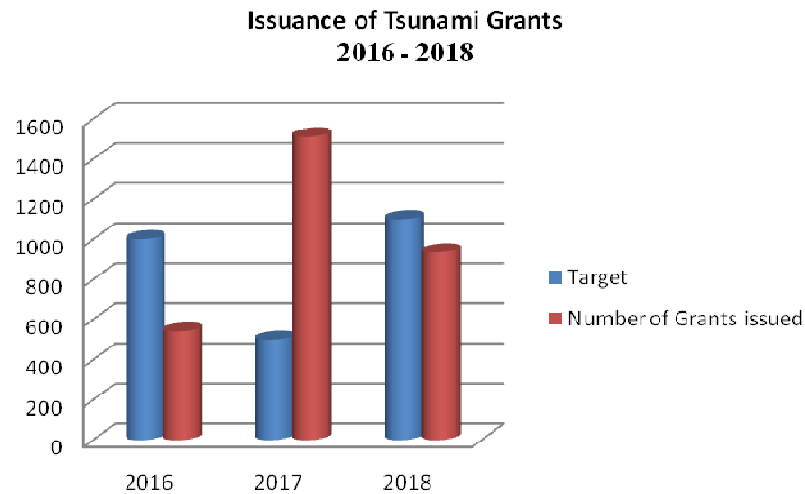
It is passed by Land Development Ordinance in order to give a State Land not only to the landless peasants but also to the citizens with some financial or capital capabilities, and to prepare a system to make them develop that allotment and get their active contribution to the national productivity. In pursuance with that, under providing a State Land to the middle class, each person is given an area of land in extent of about 10, 25 acres or 50 acres.

It was targeted to issue 55 middle class grants in 2018 and it was possible to issue 70 grants.

5.1.4.6. Issuance of Tsunami Grants

Identifying alternative lands, Free Grants have been issued for free of charge to the displaced people of Tsunami since 2007 and by 2018, 935 grants have been issued.

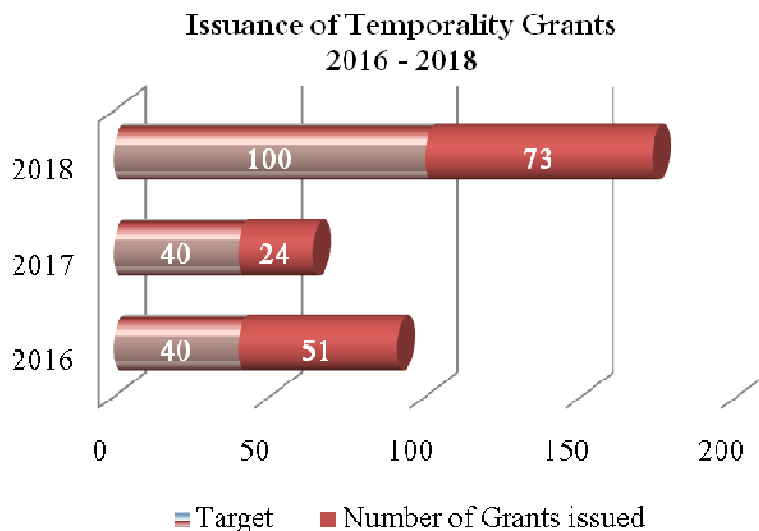
Year	2016	2017	2018
Target	1000	500	1100
No. of Grants issued	541	1512	935



It was targeted to issue 1100 Tsunami grants in the year 2018 and it was possible to issue 935 grants by the end of the year.

5.1.4.7. Issuance of Temporality (Pooja Bhoomi) Grants

Free grants are issued annually for the development of Buddhist temples and the issuance of such grants during the current year is shown below.



It was targeted to issue 100 temporality (Pooja Bhoomi) grants in the year 2018 and it was possible to issue 73 grants by the end of year.

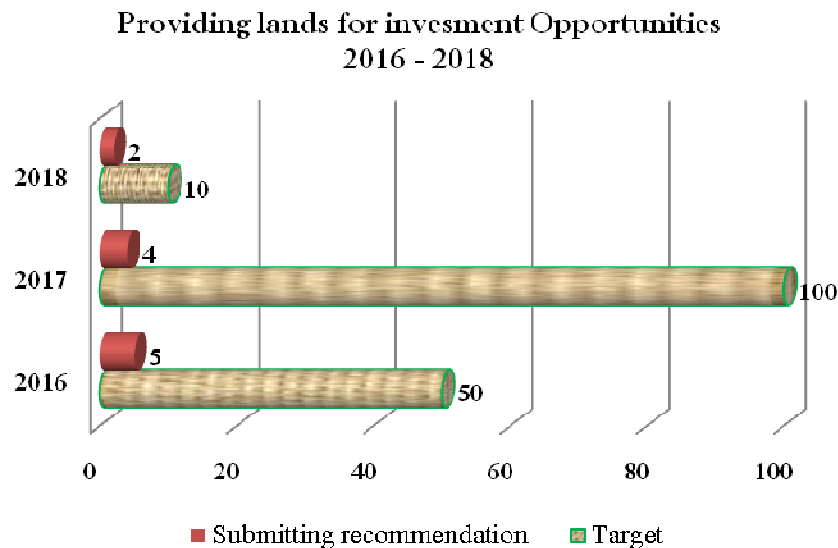
5.1.5. Resolve Land Issues and Provide with Instructions

Divisional Day and Mobile Service programs have been conducted to resolve the land issues of the land beneficiaries and to provide necessary instructions. In addition, Department provides legal and technical assistance for the issues directed at inter provincial and provincial council levels.

In the year 2018, instructions were given for 9,365 issues under Land Development Ordinance and for 11,968 issues under State Land Ordinance.

5.1.6. Providing lands for investments

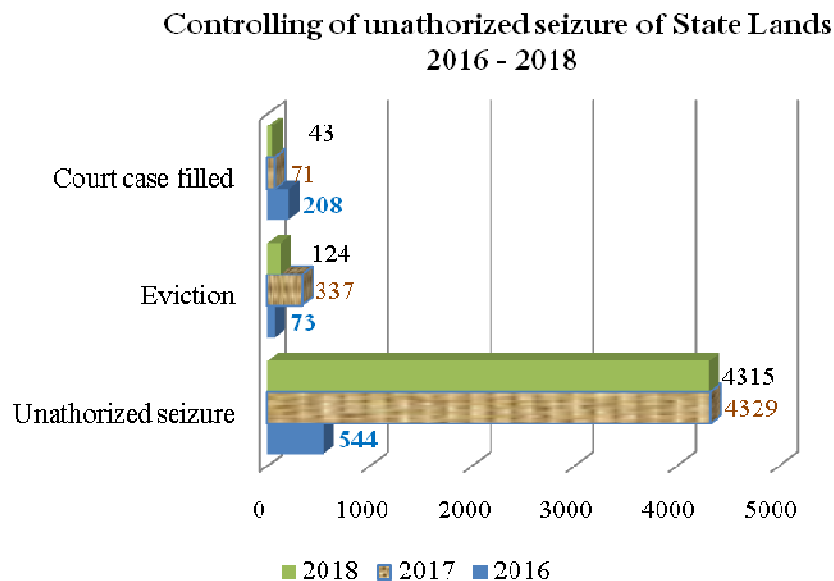
State Lands are given for middle term and long term investment opportunities.



Though it was targeted to submit 10 recommendations of long term lease bonds for special development investment projects to the Ministry of Lands during the year 2018, with the intention of providing lands to expand investment opportunities, due to the decline in requests made, only 02 recommendations have been sent.

5.1.7. Ensuring the security of State Lands

Many steps have been taken to ensure the security of State Lands and to control unauthorized seizing. A combined national program has been implemented since 2013, together with The Ministry of Public Administration and Home Affairs, Land Commissioner General's Department and all the District Secretariats and Divisional Secretariats island wide, for this purpose. In pursuance with the circular numbered HAF/03/ADMIN/002 issued on 05.07.2013 by the Ministry of Public Administration and Home Affairs, the investigations on controlling unauthorized seizing in every Grama Niladhari division and every Divisional Secretary's division, have been initiated by the Land Commissioner General's Department. There, the actions have been taken to identify the encroachers and eject them from the lands and sue the encroachers who do not leave. Such actions taken in the year 2017 are given below.



4315 instances of unauthorized seizure of State Lands were reported during the year 2018 and it was possible to remove 124 cases from the state land and to sue another 43. Further action are in process for another 3864 encroachers.

5.1.8. Conducting Mobile Services

The process of giving solutions for the land related issues of land beneficiaries at divisional level, with the intervention of government officers is known as the Mobile Service Program. It was targeted to conduct 100 Mobile Service programs in 2018 and it was possible to conduct 95 programs and to provide necessary instructions for 2,230 issues.

5.1.9. Development of circuit bungalows, office quarters and offices

Renovation and repairing of office quarters and office buildings of internal officers attached to inter provincial irrigation and settlement projects are done annually. Accordingly, they were proceeded in the year 2018 as well. There, it was planned to repair 02 circuit bungalows, office quarters and office buildings and all of them could be completed with a cost of LKR 13,975,925.43.

5.1.10 Implementation of State Land Information and Management System

State Land Information and Management System has been designed to make the State Land management more efficient by using information technology. The information on State Lands are entered to this system at Divisional Secretary's divisions' level and it is also possible undertake the issuance of documents in land distribution and the process of revenue collection, the follow ups and supervision of distributed lands. It was possible to successfully implement this system, which was commenced with 40 Divisional Secretary's divisions in Western Province in 2013, in 332 Divisional Secretary's divisions island wide by the end of 2018.

Year	2016	2017	2018
Entering information to the data system as per the land documents. (No of documents)	415,606	231,021	236,326
Entering area information with tracings to the data system. (No of allotments)	83,016	93,911	32,876
Issuance of new grants	4,237	5,075	4,387
Total	502,859	330,007	273,589

It was targeted to enter 300,000 land documents to the State Land Information System during the year 2018 and the Department could enter 236,326 documents. In addition, all the documents including grants, annual permits, and long term lease bonds were also printed by using this system. Accordingly, it was possible to issue 4,387 grants.

5.2 Estimating and collecting of revenue generated from land lease

The land lease income which should be collected by the Land Commissioner General's Department annually, is predicted in the beginning and the middle of the year. When considering those predictions, the amount of the lease income which is to be collected annually has increased. Accordingly, there is a tendency to increase the state income also. When predicting the annual land lease income which should be collected by the Department, it is calculated separately as new lease income and outstanding lease income. When the both are taken as a whole, the lease income to be collected annually has gone up. This tendency is reflected by the collection of lease rental in past few years. The quantitative increase in new leasing of lands and the increase in the assessed value of the lands have mainly affected for this. Further, the decrease in concessionary leasing on nominal value and the regularizing of collection could also be identified as reasons.

Estimated and Collected Lease Revenue 2016 – 2018

	2016	2017	2018
Estimated lease income (LKR)	45,000,000.00	46,000,000.00	65,000,000.00
Lease income of the year (LKR)	64,197,521.90	70,132,249.15	55,324,037.41

