

Annual Performance Report for the Year 2019
District Secretariat Ratnapura
Head of Expenditure 278

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CHAPTER 01 - CORPORATE INFORMATION / EXECUTIVE SUMMARY

1.1 Message of the District Secretary/ Government Agent



“The Performance and Accounts Report – 2019” is hereby presented to you by analyzing the performance achieved through the functions of the District Secretariat in the year 2019.

I believe that we have been able to properly carry out the task assigned to us in the year 2019 by managing a staff of about 2165 in collaboration with various Ministries, Departments and other Statutory bodies with the objective of economic and social development of 1.2 million people living in the Ratnapura District with the vision of achieving “prosperity through good governance” in the year 2019 as well as in previous years.

In particular, health, education, agriculture, social services, transport, rural development and provincial road development have been able to efficiently and effectively manage the provisions allocated from the Consolidated Fund. According to Income Expenditure Survey 2016-2019, Economic and Social census of the Central Bank bear witness that we yet have dozens of challenges to win in every sector in the administrative district of Ratnapura.

In addition, annual development programs, special development programs with the full involvement of His Excellency the President and the Prime Minister and development programmes implemented on the NGOs, assistance and subsidies are contributing to this. Although this year was considered as a year of minimum disasters as compared to 2016-2017, there were some allocation shortfalls due to an upcoming election.

Finally, I gratefully acknowledge all the staff members and institutions who contributed to the preparation of this performance report and greatly appreciate their support.

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Malani Lokupothagama

District Secretariat

Ratnapura Administrative District

Vision

Prosperity through Good Governance

Mission

To raise the living standard of the people in Ratnapura District by implementing government policies and programme effectively through Divisional Secretariats and other government institutions with the active participation of private sector and non-government sector

Objective

Coordinating in order to fulfill the goals, objectives and functions of all government Ministries and Departments acting as the representative of each of them

1.3 Major Functions

- Coordinating government functions
 - Performing functions vested in by law at village and division level through the officers and organizations
 - Acting as a representative of other departments and ministries
 - Collecting revenue relevant to various Heads
 - Implementation of Decentralized Budget Programmes
 - Assisting the Provincial Council in its functions
 - Acting as the head most body in organizing cultural, religious and other topical State ceremonies at national and district levels.
 - Functioning as the Agency of the Elections Commission in all election matters.
 - Planning, organizing, implementation and supervision of District Development work through conducting DCC, Agriculture Committee, Environmental Committee, Nutrition committee, Dengue Eradication Committee and Housing Committee.
 - Supervision of administration of 17 Divisional Secretariats and 575 Grama Niladari Offices.
 - Collecting, accounting and remitting revenues to the treasury and reporting the relevant Revenue Accounting Officers being
 -
- the representative of various ministries and departments.
- Coordinating as to achieve the objectives, goals and functions of all the Ministries and Departments being their representative in the District.
 - Acting as the representative of the government at the occasions of extensive natural disasters such as drought, flood, cyclone, landslide etc. and organizing, implementing, supervising, feedback and stabilizing disaster management affairs.
 - Coordinating registration of land deeds and issuing copies of births, deaths and marriages.
 - Coordinating pensions programme in the district.
 - Acting as an effective response authority for public grievances including "Tell the President".
 - Acting as a common authority in which the Provisions of the Right to Information Act are implemented.

Geographical Location

- I. Ratnapura is the 6th largest district in Sri Lanka which covers 3275.4 km² area. It is located between 6.23 - 6.93^o Latitudes and between 80.17^o - 80.95^o Longitudes. It is the district by which bounded the largest number of districts as it is bounded to the North by Kegalle and Nuwaraeliya Districts, to the South by the Districts of Galle, Matara and Hambanthota, to the West by Colombo and Kalutara and to the East by Moneragala and Badulla Districts.

Concerning the physical features of the district, some parts elevate less than 50m from the sea level while some parts of the middle of the district elevate about 400m. Further it deviates up to 700m in the West boundary, about 1300m in the South-west boundary, about 2500m in the North part of the district.

Climatic Background

- II. The average annual temperature of the district is 27.50^o C and the average annual rainfall is 3749.3mm. Nevertheless concerning the location of the district, features belong to all climatic zones in the island can be seen here. A considerable area with higher rainfall is belonged to Ratnapura District.

Due to heavy continuous rain brought to the wet zone of the district by the South-West Monsoon from May to September, this area faces flood threat during this season. Especially, flood and land slide

Disasters were seriously occurred in 2017 and near 1000 mm rainfall has been

brought to the area only in the month of May. Embilipitiya and Kalthota, the dry

areas receive rain from the North-east Monsoon winds activated from November to February. There is a gross

variation in temperature in the district and it reports a lower degree such as 12^o C around Samanala Mountain range while 32^o C in the dry zone.

Historical Background of the District

- III. According to the archaeological facts revealed so far, the fossilized bones of the most ancient man that is Balangoda Man have been found in the places such as Batadombalena and Bellanbendipelessa in Ratnapura District. Rock inscriptions written in Brahmi letters found in several places in Anuradhapura era also have been found in this area and the historical value inherent to Ratnapura District is proved by such inscriptions and ruins found in the places such as Embilipitiya and Kalthota. Ratnapura District had been divided into 06 Kolales by Kandy era. Those are Kuruwiti, Nawadun, Atakalan, Kukulu, Kadawath Meda and Kolonna.

The District Flag of Ratnapura, influenced by the ancient flag of Sabaragamuwa yellowish pearl in colour and it has a yellow background with a decorative red border. Yellow is the colour devoted to God Maha Saman. The most prominent sacred place in Ratnapura District is Sri Pada. The Sri Pada pilgrim season starts on Il Poya Day and continues until the Vesak Poya day next year. People from all over the island travel this place in the season to worship. Ratnapura Maha Saman Devalaya also is another sacred place which has an historical value. The annual procession of Maha saman Devalaya parading during the months of July and August is considered to be a pageant which exhibits the great cultural features of Sabaragamuwa. In addition, many other religious places such as Delgamu Raja

MahaViharaya, Pothgul Viharaya, Aluth Nuwara Devalaya and Sankhapala raja Maha Viharaya situated in Ratnapura District.

Population

The total population of the Ratnapura District in year 2019 is 1,162,607. Out of the population, 589,427 are female while 573,180 are male. Number of Households are 329,175. The density of population in the district is 402.35 per sq km. Concerned the ethnic groups, majority is Sinhalese and Tamils Muslims, Burgers and Moors also reside in the district. Majority of the population is Buddhists while there Hindus, Islamics Christians and Catholics also live in the area.

Economic Activities

IV. Basically, Ratnapura District has an agriculture based economy and the highest percentage, i.e. 40.2% of employed population is engaged in agricultural sector. 27.4% and 32.4% of the work force belonged to industrial and services sectors consecutively. Unemployment rate of the district is 3.2%. A higher percentage such as 30.1% has been engaged in employments which are neither required specialized knowledge nor training.

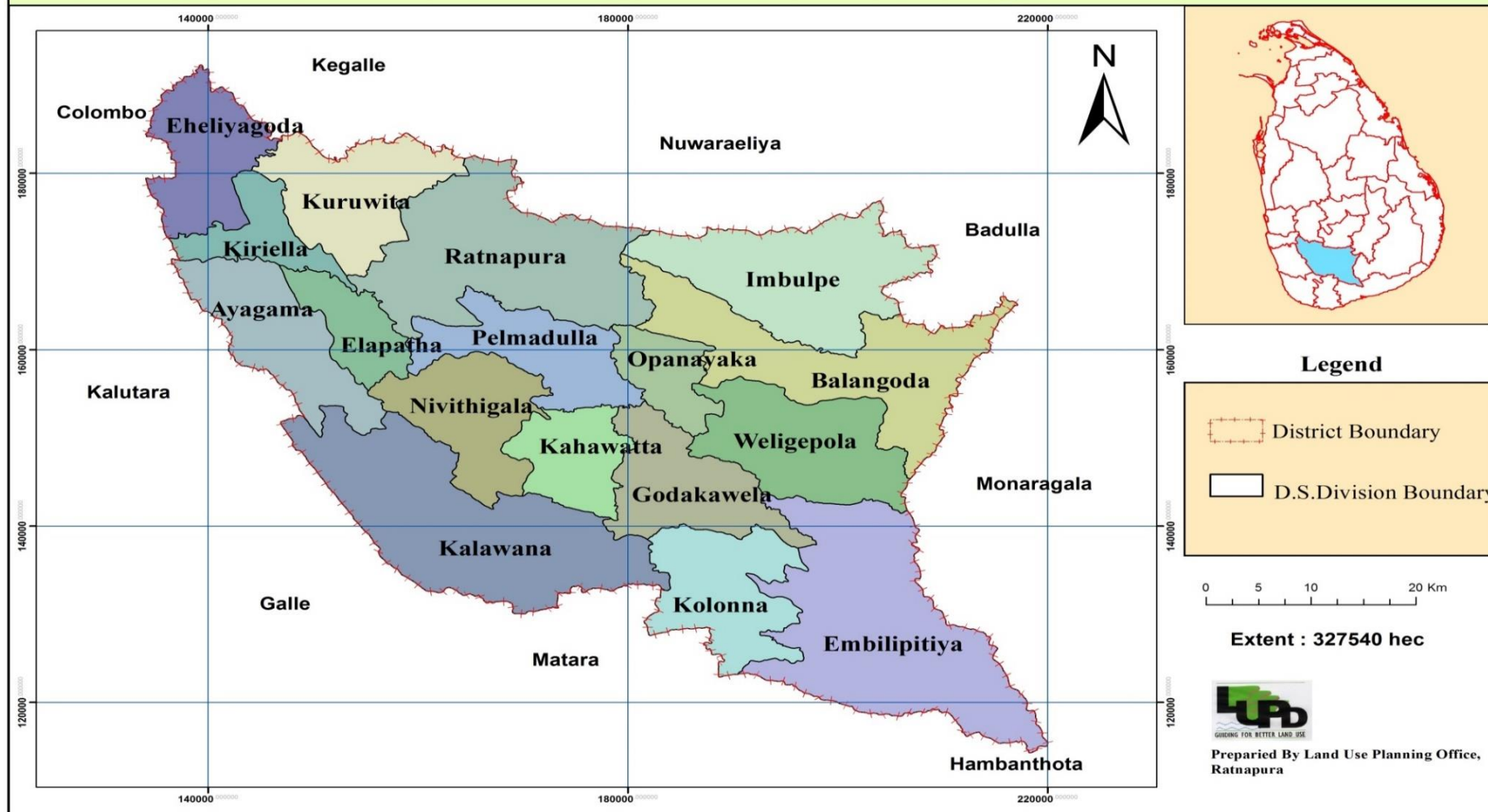
V. When agricultural activities concern 25,809 farmers live in the district. Majority of them are from Embilipitiya Divisional Secretary's Division. Number of tea cultivators in total are 103,807. A higher percentage of tea cultivators in the district are from Ratnapura and Kalawana area. Total Rubber cultivators are 15,590 in number. Majority of them are from the Divisional Secretary's Divisions of Eheliyagoda and Kuruwita. Coconut cultivators in the district are 140,842 in number. Majority of them are from the Divisional Secretary's Divisions of Godakawela, Weligepola and Embilipitiya. Those who engage in animal husbandry, 2090 are engaged in cattle farming and 2805 are in poultry farming.

There are 45,210 units in the district engaged in non agriculture activities namely industries and commercial services. Among those, 19,959 units have undertaken trading while 11,216 units have engaged in industrial sector.

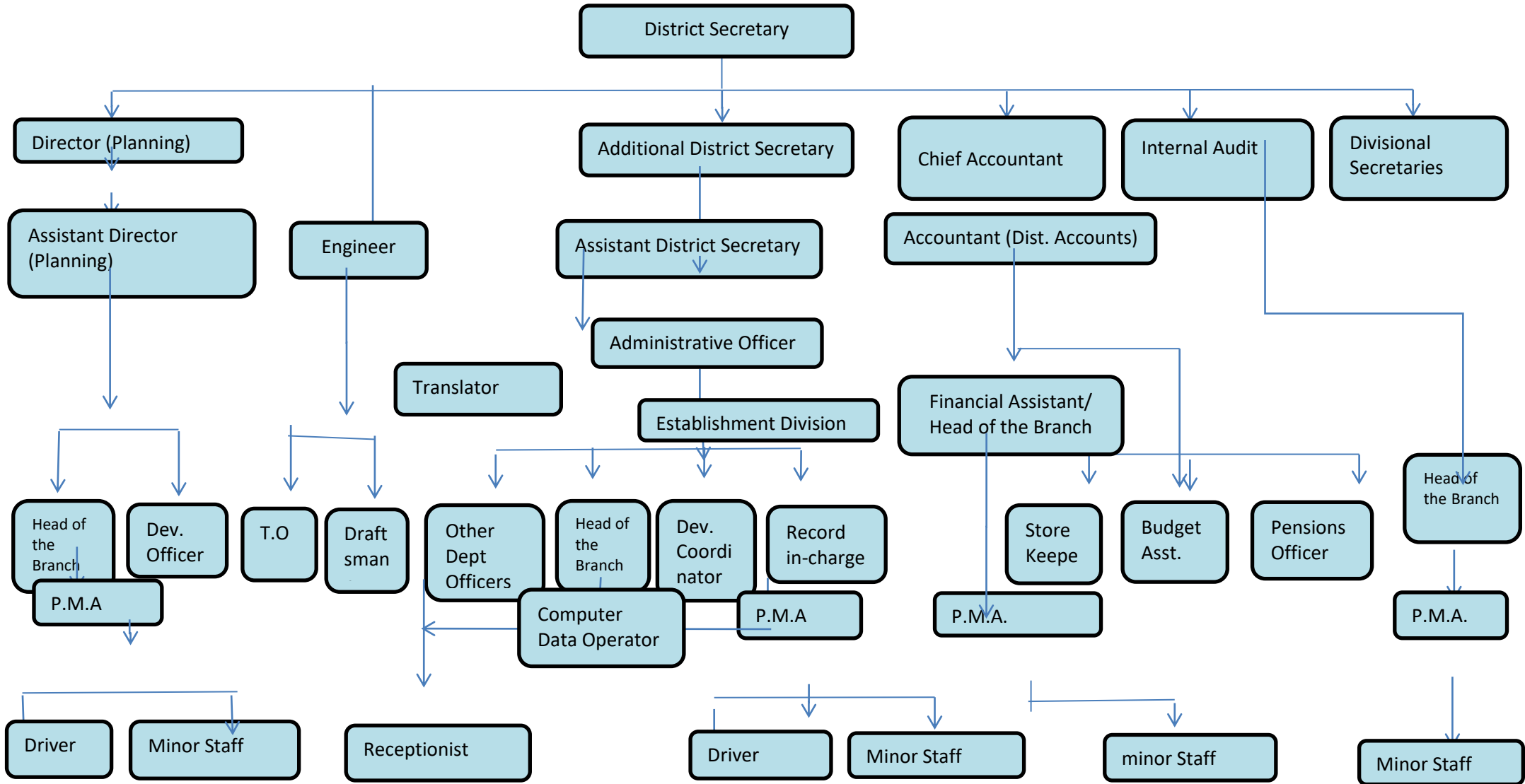
Furthermore, gems are the most precious mineral spreaded in the district. Many skilled and unskilled employees in the district have employed in gem industry. This kind of mineral can be mainly found in the Divisional

Secretary's Divisions of Ratnapura, Eheliyagoda, Nivithigala, Kahawatta, Balangoda, Kuruwita and Ayagama. There are iron ores from Dela to Balangoda via Kahawatta even though no economic use. Calcite ores are deposited in Kirimetithenna, Balangoda are and they are currently used for the tile manufactory.

Relative & Absolute Location - Ratnapura District



Organization Chart



❖ Cadre Information

Significance of District and Divisional Administration						
Basic Information			Land Use in Ratnapura District			
No.	Description	Amount	Type of Land	Extent(ha.)	%	
1	Total extent of land (Km ²)	3,275.40	1	Extent of land	321,312.1	98.1
	Male	573,180	2	Inland resevoirs	62,27.9	1.9
	Female	589,427	3	Total extent of lands	32,7540	100
3	Divisional Secretariats	17	4	total extent of cultivated lands	20,5117	62.5
4	Grama Niladari Divisions	575	5	Total extent of uncultivated lands	43,081	13.5
5	Villages	2,101	6	Total extent of forests	79,236.8	24
6	No. of total voters	864,978	7	Total extent of lands	32,7434.8	100
7	Local Govt. Institutions	-	Land Use Pattern in the District			
8	Municipal Councils	1	1	Tilted paddy fields	19,435.6	
9	Urban Councils	2	2	1.Irrigation works	14,796.2	
10	Educational Zones	4		2.Rain water	4,639.4	
11	Educational Divisions	17	3	Tea	48,533.5	
12	No. of Schools	602	4	Rubber	38,853.1	
13	Public Representation		5	Coconut	6,338.5	
	Members of Parliament	10	6	Cinnamon	7,1486	
	Members of Provincial Councils	27	7	Other crops	1,8741.6	
	Members of Municipal Councils	15	8	Forests	7,9236.8	
	Members of Urban Councils	16		1. Dense forests	60,295.1	
	Members of Pradeshiya Saba	198		2. Open forests	14,427.6	
	Pradeshiya Saba	14		3. Cultivated forests	4,514.1	
14	Provincial Councils	27	9	Thicket, Scrubs and Chena	31,104.7	
15	Municipal Council	1	10	Homegardens	71,639.5	
16	Urban Councils	2	11	Mangroves	134.4	
17	Pradeshiya Saba	14	12	Reservoirs	3,464.2	
18	අන්දකොට්ඨාස	8	13	Bare lands and abandoned	2,368.4	
19	Divisional Secretariats	17	14	Other waters	2,763.8	
20	Grama Niladari Divisions	575	15	Other	510.2	
21	Villages	1,941	16	Other (community premises,roads, cemeteries)	1640	
22	Local Government Institutions		17	Shoal and reef	3,433.4	
School Education -2019						
1	Educational Zones	4				
2	Educational Divisions	14				
3	No. of Schools	598				
	Type of School	Amount	No. of Teachers	No. of Students		
1	National Schools 1 AB Schools	14	1,733	37,086		
2	Provincial Council Schools					
	1 AB Schools	44	2,447	43,507		
	1 C Schools	88	2,940	52,091		
	Grade 2Schools	253	4,318	55,349		
	Grade 3Schools	199	1,689	34,967		
	Total	598	13,127	223,000		

**Number of Divisional Secretary's Divisions, Grama Niladari Divisions and Population
in Ratnapura District -2019**

Serial No.	Divisional Secretariat	Division No.	Total extent of land Hectare	No. of Villages	No. of G.N. Divisions	Population
1	Eheliyagoda	9103	14,100	96	44	75,696
2	Kuruwita	9106	17,400	85	39	102,204
3	Kiriella	9109	8,100	35	17	34,849
4	Ratnapura	9112	32,400	160	53	128,454
5	Imbulpe	9115	25,600	252	50	63,555
6	Balangoda	9118	27,100	259	53	87,155
7	Opanayake	9121	8,000	119	20	28,410
8	Pelmadulla	9124	14,600	111	37	95,604
9	Elapatha	9127	8,200	68	20	40,448
10	Ayagama	9130	16,500	67	21	33,012
11	Kalawana	9133	37,900	125	33	54,825
12	Nivithigala	9136	15,600	82	24	64,253
13	Kahawaththa	9139	10,300	54	21	46,267
14	Godakawela	9142	15,500	62	44	81,712
15	Weligepola	9145	19,800	138	30	33,107
16	Embilipitiya	9148	38,800	107	40	143,950
17	Kolonna	9151	17,600	123	29	49,105
Total			327,500	1,943	575	1,162,607

Number of Voters according to Electoral District - 2019

Electoral District	Population			Number of Registered Voters
	Total	Male	Female	
Eheliyagoda	136,292	67,221	69,071	102,356
Ratnapura	95,504	47,747	47,757	130,334
Pelmadulla	150,711	73,145	77,566	92,216
Balangoda	143,302	71,081	72,221	116,400
Rakwana	193,054	95,167	97,887	111,499
Nivithigala	143,229	70,317	72,912	104,273
Kalawana	175,668	86,748	88,920	68,326
Kolonna	124,847	61,754	63,093	152,178
Total	1,162,607	567,680	583,771	877,582

General Administration and Social and Cultural Activities

National Identity Cards and Grama Niladari Certificates and Births/Marriages/Death Registration Issued in the Year 2019

Serial No.	Divisional Secretariat	No. of National Identity Cards	No. of GS Certificates	Births		Marriages		Deaths	
				No. of registered Births	No. of copies of Birth Certificates Issued	No. of marriages registered	No. of copies of Marriage Certificates Issued	No. of Deaths registered	No. of copies of Death Certificates Issued
1	Ratnapura	4530	19100	7746	32174	889	1324	2292	963
2	Elapatha	1298	4366	00	4815	289	808	134	326
3	Kuruwita	3314	14800	7	6625	740	4202	334	1284
4	Eheliyagoda	3001	9804	7	13850	483	1931	360	250
5	Aayagama	1053	4029	05	3085	134	408	06	250
6	Pelmadulla	4427	0	05	7788	341	1249	272	509
7	Opanayake	855	3920	0	3872	187	549	112	236
8	Embilipitiya	4821	15800	5725	41608	987	1753	973	709
9	Kolonna	1330	6433	11	6978	322	865	240	292
10	Kahawatta	1897	5837	1454	13454	514	946	459	342
11	Nivithigala	1839	7456	16	8709	392	1107	221	415
12	Godakawela	2895	0	09	10765	486	1418	311	407
13	Kalawana	1729	5745	41	7991	326	703	230	257
14	Weligepola	1018	4729	02	3201	202	470	116	103
15	Imbulpe	1809	8670	2387	19009	486	991	597	380
16	Balangoda	2895	17700	09	14228	569	1528	291	308
17	Kiriella	920	4560	1	3671	149	356	119	142
	Total	39631	132949	17425	201823	7496	20608	7067	7173

Grants and Deeds of Lands

Divisional Secretariat	Total extent of Land (ha./A./km)	No of Grants of Lands Issued	No. of Deeds of Lands issued	No. of copies of Deeds
Ratnapura	329.41 Sqr.km	540	22	00
Elapatha	8696 ha	31	241	00
Kuruwita	17449.1 ha.	142	09	00
Eheliyagoda	14100 ha.	102	58	58
Ayagama	15710 ha.	46	11	00
Pelmadulla	6032 ha.	66	54	00
Opanayake	76 Sqr. km	25	04	00
Embilipitiya	40611 ha.	200	202	36
Kolonna	47,742.5 A.	900	02	00
Kahawatta	25497.5	60	00	00
Godakawela	2534 ha.	101	00	02
Balangoda	68881 A.	33	15	00
Nivithigala	10.23 A	84	06	00
Weligepola	20209.99 ha.	257	68	00
Imbulpe	18.731 A.	40	00	00
kalawana	Heq.38051	129	33	35
kiriella	Heq.8100	58	0	0
Total		2814	725	131

1.5 Main Divisions in the District Secretariat

- ❖ District Administration, Social Development and Human Resource
 - i. District Administration
 - ii. Human Resource Management
 - ❖ Accounts Division
(Financial Management, Imprest Plan and Annual procurement plan, Stores)
 - ❖ District Planning Division (Development activities, Establishment activities, Estate activities)
 - ❖ Internal Audit Division
 - ❖ Engineering Division
 - ❖ Samurdhi Division
 - ❖ District Agriculture Division
 - ❖ Statistics Division
 - ❖ Social Development Section
 - i. Cultural affairs
 - ii. Social Services affairs
 - iii. Buddhists affairs
 - iv. District Productivity affairs
 - v. Sports Division
 - vi. Child Development affairs (Child rights /Psycho Socio)
 - vii. Non Government Organizations activities
 - viii. Disaster Management Unit
 - ix. Disaster Relief Services
 - x. Dangerous Drugs controlling activities
 - xi. Language Translating
 - xii. Women's affairs
 - xiii. Human Resource Development Activities
 - xiv. Foreign Employment
 - ❖ Land and District Registrar Division
 - ❖ Motor Traffic Division
 - ❖ Consumer Affairs Authority
 - ❖ National Child Care Authority
 - ❖ Social Security Board
 - ❖ Small Enterprises Development Division
 - ❖ Divisional Administration
 - ❖ Weight and Measures Unit
-
-

❖ Cadre Information as at 31.12.2019in
District Secretariat Ratnapura and the 17 Divisional Secretariats

S. No.	Designation	Service	Approved Cadre	Available Position	Vacancies
1	District Secretary/ Government Agent	SLAS	1	1	0
2	Additional District Secretary	SLAS	2	2	0
	Director (Planning)	SLPS	1	1	0
3	Chief Accountant	SLAcS	1	1	0
4	Chief Internal Auditor	SLAcS	1	1	0
5	Divisional Secretary	SLAS	17	17	0
6	Assistant District Secretary	SLAS	1	1	0
7	District Engineer	SLEngS	1	1	0
8	Assistant Divisional Secretary	SLAS	17	14	3
9	Accountant	SLAcS	18	17	1
10	Asst/Deputy Director (Planning.)	SLPS	3	3	0
11	Asst. Director (Planning)	Super	17	12	5
	Asst. Director (Planning)	Supplemenry	0	12	0
	Senior Level		80	83	9
1	Additional District Registrar	Regs	17	16	1
2	Administrative Officer	PMAS	18	17	1
3	Administrative Grama Niladari		17	10	7
4	Translator	TS	8	2	6
	Tertiary Level		60	45	14
1	Information Technology Officer	SLICTS	1	0	1
2	Development Coordinator	AS	17	17	0
3	Development Field Officer	AS	26	23	3
4	Development Assistant	AS	4	4	0
5	Budget Assistant	AS	2	1	0
6	Development Officer (old)	AS	38	41	-3
7	Development Officer	DOS	799	743	56
8	Technical Officer	SLTS	36	17	19
9	Draftman	SLTS	1	0	1
10	Public Management Assistant	PMAS	455	455	0
11	Grama Niladari		575	525	50
12	Receptionist	Dept.	2	0	2
13	IT Development Assistant	SLICTS	19	13	6
14	Technical Assistant	Dept.	36	18	18
	Secondary Level		2011	1857	154
1	Driver	CDS	44	44	0
2	Office Employment	OES	139	139	-4
3	Electric Mechanic/Plumber	Dept.	1	1	0
4	Bungalow Keeper and Butcher	Dept.	1	0	1
5	KKS	Dept.	7	0	0
6	Sanitary Labourer	Dept.	2	0	0
7	Watcher	Dept.	16	4	0
	Primary Level		210	188	-3
Total			2361	2173	174

CHAPTER 02 - PROGRESS AND FUTURE VISION

➤ Remarkable Achievements

- Construction of new District Secretariat Complex
- Effective projects for the best school
- Creating an effective Depot
- Empowerment of micro scale industrialists
- The Divisional Secretariat of Kahawatta secured the First Place in the all island evaluation of Divisional Secretariat
- Establishment of Nila Sevana Offices
- Construction of 'Ran Mawath' bridge at Demuwawatha
(Exemplified details have been included on page number 41.)

➤ Challenges

- ▶ Natural Disasters
 - Flood
 - Drought
 - Cyclones
- ▶ Embarrassments suffered due to Easter attack on 21.04. 2019. - (Extra security measures had to be taken)
- ▶ Allocating time for election matters
- ▶ not receiving imprest on the due date

➤ Potential goals

- **Rehabilitation, reconstruction and construction of new buildings which are required for divisional administration**
- Introducing a mechanism to recycle and environment friendly disposal of garbage.
- Re construction of drainage and sewerage systems
- Renovation of by roads and upgrade of tourist destinations
- Introduction and construction of daily /weekly fair and preliminary market of novelties
- Making and implementation of disaster reduction commitments
- designing projects to increase the forest cover
- Further implementation of projects to eradicate poverty.
- Since Pepper is mostly grown and Cinnamon is grown in about 32,000 hectares in Ratnapura and Kegalle districts, motivation to grow such crops and projects should be implemented to introduce cultivation loan schemes by coordinating banks and financial Institution and to provide necessary knowledge and technology.
- Implementation of programmes such as introducing village level market for handicrafts (hide items/clay/animal/cement/palmyrah leaf) of the craftsmen with an international standard in order to be attracted by the foreign tourists base on the market assisted by Laksala.
- Providing opportunity to uplift their families and to make them contributed to the national economy
- Programmes to provide language proficiency in addition to skills for the youth

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Signature of C.E.O./A.O./Head of the Institution

2.1 Progress

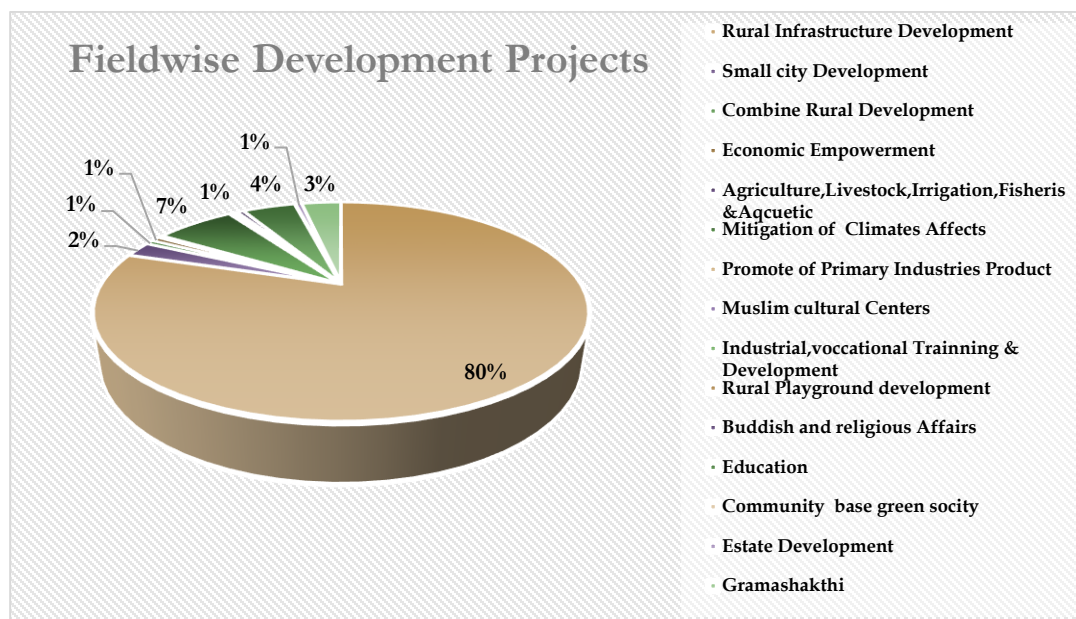
➤ Development Programmes, Bills in Hand and Continuous Projects under the Provisions of Other Departments Value Summary – as at 31.12.2019.

(Rs.m.)

No.	Programme	Provisions Allocating Ministry	No. of Projects	Approved Provision	No. of Projects Implemented	Value of projects Implemented	No. of Completed Projects as at 31.12.2019	Expenditure	Amount of Bills in Hand (Rs.m.)
1	Gamperaliya Expeditious Rural Development Programme	Ministry of National Policies, Economic Affairs, Resettlement and Rehabilitation, Northern Province Development and Youth Affairs (New Ministry—Ministry of Finance, Economic Policies Development)	5979	2188.86	5113	2026.97	4779	1602.62	340.84
2	Rural Infrastructure Facilities Development Programme Phase I		466	528.94	323	296.23	320	84.87	172.89
3	Rural Infrastructure Facilities Development Programme Phase II		130	65	37	18.5	32	2.44	14.8
4	Decentralized Budget Programme		1000	120.91	994	119.57	994	54.47	60.77
5	Religious Centres Development Programme		3	7	1	1	1		0.996
6	Social Cultural Development Programme		1	2	1	2	1		1.88
7	'Sukhitha Purawara' – Small Town Development Programme	Ministry of Mega Cities and Western Province Development (New Ministry – Ministry of Urban Development, Water Supply and Housing Facilities Development)	143	84.49	120	70.79	120	20.56	47.34
8	Siharaja Special Combined Rural Development Programme	Ministry of Harbour and Shipping and Southern Development (New Ministry- Ministry of Industrial Exports and Investment Promotion)	15	24.5	10	14.5	9	2.2	10.51
9	Reconciliation based Economic empowerment and Social Infrastructure Facilities Development	Ministry of National Integration, Official Languages, Social Progress and Hindu Religious Affairs (New Ministry -Ministry of Justice, Human Rights and Law Reforms)	21	6.96	18	6.07	18	2.84	2.966
10	District Reconciliation Committee Projects		42	14.02	35	12.06	35	2.52	9.66
11	Development Assistance Programmes		33	4.13	5	2.54	5		2.51
12	Rural Economic Promotion Programme	Ministry of Agriculture, Rural Economic Affairs, Live Stock Development , Irrigation and Fisheries and Aquatic Resources Development (New Ministry- Ministry of Fisheries and Aquatic resources)	11	10	11	10	11	3.44	6.2
13	Development of earthenware Production Villages		1	0.214	1	0.214	1	0.14	0.18
14	Kitul Development Programme		5	0.83	5	0.83	5	0.8	
15	Programme for the Development a tank with a Village		2	3.99					
16	CRIP Programme	Ministry of Agriculture Rural Economic Affairs, Live Stock Development , Irrigation and Fisheries and Aquatic Resources Development (New Ministry – Ministry of Mahaweli, Agriculture, Irrigation and Rural Development)	10	238.03	10	221.44	2	70.19	

No.	Programme	Provisions Allocating Ministry	No. of Projects	Approved Provision	No. of Projects Implemented	Value of projects Implemented	No. of Completed Projects as at 31.12.2019	Expenditure	Amount of Bills in Hand (Rs.m.)
17	Construction of Primary Industrial Productions Promoting Centres Phase I	Ministry of Primary Industries and Social Empowerment (Current Ministry- Ministry of Plantation Industries and Export Adgriculture)	1	10	1	9.01		0.73	1.15
18	Development Programme for Upgrading mosque and Cultural Centres	Department of Islam Religious and Cultural Affairs	2	0.7	1	0.3	1	0.29	
19	Infrastructure Facilities Development at Nalanda Ellawala Industrial Park, Kuruwita	Ministry of Industries and Commerce, Resettlement of Long term Displaced Persons, Co- operative Development and Vocational Training and Skills Development	4	5.82	4	5.82	4		5.82
20	Rural Playground Development Programme	Ministry of Telecommunication and Foreign Employment and Sports (New Ministry – Ministry of Sports and Youth Affairs)	5	8.98	5	8.98	4		6.6
21	Thirasara Punya Grama Programme	Ministry of Buddhasashana and Vayamba Development (Current Ministry- Ministry of Buddha Sashana and Religious Affairs)	10	3.3	10	3.3	10	0.9	2.4
22	Reconstruction of temples damaged due to adverse Weather Condition		3	2	3	1.5	2		1.5
23	Upgrading under developed Dhamma Schools		41	6.5	35	4.7	35	0.8	3.77
24	Upgrading Underdeveloped Temples		29	8.9	22	6.8	22		6.48
25	Rehabilitation of School Buildings damaged due to sudden Climatic Situation	Ministry of Education	53	134.89	34	49.07	32	7.1	34.39
26	Reconstruction of School, Buildings and Property damaged due to Sudden Climatic Situation		20	25.09	17	18.94	16	2.68	16.02
27	Community Based Green Society Programme	Ministry of Finance	12	2.7	2	0.34	2	0.344	
28	Estate Development Programme	Ministry of Up Country New Villages and Estate Infrastructure Facilities New Ministry – Ministry of Community Empowerment and Estate Infrastructure Facilities evelopment)	52	17.59	15	6	15	1.09	4.82
29	Uplifting Living standard of Estate Population		89	1.02	84	0.88	84	0.95	
30	Grama Shakthi Programme	Presidential Secretariat (New Ministry – Ministry of Community Empowerment and Estate Infrastructure Facilities evelopment)	53	119.86	53			25.4	82.16
Projects implemented in 2018 and continued in 2019			5	65.75	5			53.4	6.7
Total			8,241	3,712.97	6,974	2,918.35	6,560	1,940.77	843.35

Fieldwise Development Projects (Allocation of Other Departments) –2019



❖ Planning Division:

Provisions of the Ministry of National Policies, Economic Affairs, Resettlement and Rehabilitation, Northern Province Development and Youth Affairs

➤ Rehabilitation and Reconstruction project of School Buildings and Property Damaged due to sudden Climatic Situation

No.	No. of DS Divisions Operative	No. of Approved Projects	Allocated Provisions(Rs.m.)	No. of Projects Implemented	Value of the Implemented project(Rs.m.)	No. of Projects completed as at 31.12.2019	Expenditure	Financial Progdress	Physical Progress
1	Rehabilitation of School bulding and property	53	134.89	34	49.07	32	35.34	56%	94%
2	Reconstruction of school buildings	20	25.09	17	18.94	16	2.68		
Total		73	159.98	51	68.01	48	38.02		

➤ Gamperaliya–Speedy Rural Development Programme

(Rs.m.)

S.No.	Programme	No. of Approved Projects	2019 Provisions	No. of Projects Implemented	Value of the Implemented Projects (Rs.m)	No. of Projects Completed as at 31.12.2019	Expenditure	Financial Progress	Physical Progress
1	Construction Projects	3252	1901.33	3054	1809.75	3054	1447.67	79%	93%
2	Rural and Urban Housing Development	1879	261.56	1414	197.61	1082	142.74		
3	Power Supply for the houses without electricity	848	25.97	645	19.61	643	12.21		
Total		5979	2188.86	5113	2026.97	4779	1602.62		

➤ **Rural Infrastructure Facility Development Programme**

(Rs.m.)

S.No.	Programme	No. of Approved Projects	2019 Provisions	No. of Projects Implemented	Value of the Implemented Projects (Rs.m)	No. of Projects Completed as at 31.12.2019	Expenditure	Financial Progress	Physical Progress
1	Rural Infrastructure Facilities Development Programme I	466	528.94	323	296.63	320	84.87	27%	97%
2	Rural Infrastructure Facilities Development Programme II	130	65	37	18.5	32	2.44		
Total		596	593.94	360	315.13	352	87.31		

➤ **Decentralized Capital Budget Programme**

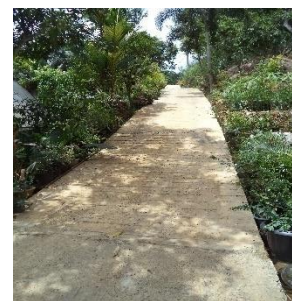
(Rs..m.)

S.No.	Programme	No. of Approved Projects	2019 Provisions	No. of Projects Implemented	Value of the Implemented Projects (Rs.m)	No. of Projects Completed as at 31.12.2019	Expenditure	Financial Progress	Physical Progress
1	Construction and Purchasing Programmes	1000	120.91	994	119.57	994	54.47	46%	100%
Total		1000	120.91	994	119.57	994	54.47		

➤ **Sukhitha Purawara Small Town Development Programme**

(Rs..m.)

S.No.	No. of DS Divisions implemented	No. of Approved Projects	2019 Provisions	No. of Projects Implemented	Value of the Implemented Projects (Rs.m)	No. of Projects Completed as at 31.12.2019	Expenditure	Financial Progress	Physical Progress
1	16	143	84.49	120	70.79	120	20.56	29%	100%
Total		143	84.49	120	70.79	120	20.56		



"Punarudaya" Programme -2019

Number	D.S. Division	Name of the Project	Provision	Financial Progress	Physical Progress
1	Ayagama	Preservation of water source area associated with Heressa Dola	206 070.00	206 070.00	100%
2	Embilipitiya	Preservation of katu kumbura Karwelketiya water front	342 300.00	342 300.00	100%
3	Elapatha	Preservation of Guru Dola Water fountain and nearby land	544 300.00	544 300.00	100%
4	Eheliyagoda	Presevation of Erawak Oya water front	291 050.00	291 050.00	100%
5	Kolonna	Preservation of Hunugal Oya water front	383 250.00	383 250.00	100%
6	Nivithigala	Preservation of Bogaha Dola micro water front	122 250.00	122 250.00	100%
7	Godakawela	Preservation of Hal Dola and Indikada Dola water fronts	214 500.00	214 500.00	100%
8	Kuruwita	Preservation of Delgahakotuwa micro water front	155 600.00	155 600.00	100%
9	Kiriella	Regulating the use of land in water front areas and preservation of soil.	299 680.00	299 680.00	100%
10	Kahawatta	Preservation of Trincowatta water front	166 900.00	166 900.00	100%
11	Kalawana	Preservation of Pethigedola water front	63 640.00	63 640.00	100%
12	Ratnapura	Preservation of Dachchiwatta water front	223 500.00	223 500.00	100%
Total			3 013 040.00	3 013 040.00	100%



Ayagama



Elapatha



Kiriella

2. Sinharaja Special combined Rural Development Programme - 2019

S.No.	No. of effective D.S. Divisions	No. of approved Projects	Provisions for 2019	No. of operative Projects	Amount of operative Projects	No. of Projects Completed as at 31.12.2019	Expenditure	Financial Progress	Physical Progress
1	16	15	24.5	10	14.5	9	2.2	8.97%	60%

❖ Buddhist Affairs Division:

❖ **Prominent Services Rendering for Religious Development**

- Values and Economic Development Programme (in 14 D.S. Divisions)
- Physical Development Programme (22 temples and 14 Dhamma Schools)
- Bhikku Welfare Programme (Suraksha Insurance for 568 bhikkus)
- Dhamma school development programme (665 Dhamma schools)
- Contribution towards religious development at national level
- Religious activities operative in the district

Other services Rendered during the Year

- Implementing drug prevention project in order to develop a society without drug.
- Print and distribution of Buddhist Diary and Temple Diary annually
- Development of temporalities
- Organizing annual processions of Maha Saman Devalaya Ratnapura, Maha Saman Devalaya Bolthumbe, Kuda Dataragama Devalaya Aluthnuwara, organizing the procession of Sankhapala Raja Maha Viharaya and organizing the processions when inaugurating and ending of Sri Pada season.
- Organizing the Dhamma School National Day celebrated on 03.08.2019.
- A programme of observing sil was organized in parallel with Vesak Poya Day on 21.05. 2019.

1. Religious Centres Development Programme - 2019

A provision of Rs.Million 7 was received for the Divisional Secretariats of Kiriella, Eheliyagoda and Kolonna under this Programme. Two projects in Eheliyagoda and Kolonna were not implemented due to failure of agreements while only development of Nedun Maha Viharaya in the Divisional Secretariat of Kiriella for which Rs. 1 million was allocated has been implemented. the base of the pagoda was concreted about three feet and work of the Dhamma hall has been completed.



Development work of Nedun Raja
Maha Viharaya



Seela Programme



Blood donation Programme

Activity	Approved Provisions Rs.m.	Expenditure as at 31.12.2019.(Rs..m.)
<ul style="list-style-type: none"> • Providing aid for the development of underdeveloped temples. 	8.9	0.0
<ul style="list-style-type: none"> • Housing programmes such as “Thisarana Sarana”, “Sasunata Sevana”, “Budu Puth Mapiya Nivasa” and “Bosath Dampal” Programme 		
<ul style="list-style-type: none"> • Religious Centres Development Programmes 	7.0	0.0
<ul style="list-style-type: none"> • Commomeration of Ven. Sumangala Nayaka Thero 		
<ul style="list-style-type: none"> • Conducting Pali Language Promoting Course, Collecting information conducting competitions for the improvement of the knowledge of Pali language among Dhamma school teachers/students, Distributing allowances and uniforms among teachers in 654 Dhamma schools, assisting for development of Dhamma schools 	6.5	0.8
<ul style="list-style-type: none"> • Punya Grama Programme 	3.3	0.9

❖ Cultural Division:

Seiris of all religious programmes, creating event groups, drawing lotteries, strengthening Cultural Authorities' funds, 'The Man of the Independence' : National Independence Day Celebration Programme, Awakening beautiful thoughts in child's (nursery) mind are being implemented through this Division.

Cultural Programmes Implemented in year 2019

Serial No.	Programme	No. of Programmes
1	Development of Arts Institutes	
1.1	Registration of new Arts Institutes	03
1.2	Providing assistance to Arts Institutes	58
1.3	Informing aboutr dancing and various competetions	170
1.4	Yearly festivals	120
3	Artistics improvement programmes	
3.1	Various artistics Programmes	51
3.2	Kala Bushana Awards (Individual)	09
3.3	Granting artistic aid (individual)	141
3.4	Providing medical assistance for artistics (Individual)	19
4	Other Cultural Programmes	
4.1	Dolos mahe Pahana Programme	204
4.2	District Literary Festival	01
4.3	Providing assistance for Processions	01
4.4	Other	81



Annual Cultural Festival 2019



Collecting garbage along Kuruwita Erathna Sri Pada ro

❖ Statistics Division

Description	Assigned	Completed	Physical Progress (%)	Financial Progress (%)
Paddy harvest survey	310	216	70	92
Labour force survey	128	128	100	100
House-hold units Income /Expenditure survey	95	95	100	
Quarterly Survey on Industrial Production	5	5	100	
Annual Industry Survey	387	260	67	57
Collecting statistics on paddy	Submitted for 575 divisions according to irrigation methods relevant to the Maha 2018/2019 and Yala 2019 seasons		100	
Preparing a list of names of paddy fields	Preperation completed		100	
Statistics of building	204	197	97	
Local government statistics			100	
Collecting dry farming statistics	Data have been collected relevant to the 2 seasons at Grama Niladari division level and submitted to the Head Office		100	
Collecting animal and live stock statistics	Data have been collected relevant to the 2 seasons at Grama Niladari division level and submitted to the Head Office		100	
Manufacturer price	Monthly data have been collected relevant to the 2 seasons at Divisional Secretary's division level and submitted to the Head Office		100	
Collecting municipal price	Collected data has been referred weekly/fortnightly/monthly/quarterly to the Head Office.		100	80
Colleting statistics on timber	Collected at Divisional Secretary's Division level and submitted to the Head Office		100	
Compiling the District Statistics Handbook 2019	Publication of District Statistics Hand book		100	
Providing data as required	Providing data according o the requirements of Institutions and individuals		100	

❖ Social Development Division

Implementation of programmes such as empowerment of differently abled persons, child guidance centres, living allowances for elderly and differently abled persons concurrent to the programmes of Rehabilitation of Differently Abled Persons, Housing Aid, and Vocational Training

Serial No.	Programme for Uplifting Differently Abled Persons	No. of Beneficiaries	Expenditure (Rs.)
1	Living Allowance Programme (Rs..3,000/=)	5038	118635500.00
2	Direct project aid	13	195000.00
3	Providing self-employment opportunities for differently abled persons	02	50,000.00
4	Single parent families programme	12	331,800.00
5	Maintenance of Child Guidance Centres		258,650.00
6	Housing aid for disabled persons	07	410,825.00
7	Enrolling differently abled persons for vocational training	105	0.00

Serial No.	Programme for Uplifting Elderly Persons	No. of Beneficiaries	Expenditure (Rs.)
1	Senior Citizen Living Allowance Programme (Rs.2,000/=)	26202	412,055,300.00
2	Centenarian Senior Citizen Allowance (Rs.5000/-)	21	645,000.00
3	Providing minimum facilities to elderly persons in their houses	77	1,736,750.00
4	Empowering 1000 rural elders' committees	0	3,000,000.00
5	Conducting medical camps for elderly persons	0	1,380,000.00

Serial No.	Social Development Programme	No. of Programmes
1	Child Guidance Programme	05
2	Special Programme for differently abled persons	54
3	Special Programme for elderly persons	85
4	Swashakthi training programme	24
5	Elders Board of Authority, Swashakthi Organizations Programme	208
6	Awareness programme for voluntary servants	17
7	Other social development programmes	214

❖ Child Development and Women's Affairs Division

Implementation of programmes on probation and childcare services and empowerment and awareness of women

❖ Programmes implemented by National Child Care Authority

Serial No.	Programme	No. of Programmes	No. of Beneficiaries
1	Rais awareness among children	143	7920
2	Raise awareness among parents	121	7693
3	Raise awareness among civil community leaders	198	6848
4	Skill development of practitioners	38	3084
5	Raise awareness among estate community	22	724
6	Establishment of child care committees	106	7184
7	Investigation of complaints (1929/other)	312	667
8	Investigation in other complaints	243	500
9	Raise awareness maternity clinics	26	949
10	Schooling children	103	98

❖ Other Programme for Child Protection

Serial No.	Programme	Expenditure (Rs.)	No. of Beneficiaries
1	Raise awareness among health practitioners for Protection	73,600.00	04
2	Educational aid programme	184,000.00	92
3	Programme on distribution of books	30,000.00	09
4	Supervision of children's homes	40,000.00	10
5	Raise awareness among positive primary school teachers	111,900.00	03
6	Raise awareness among Principals	40,000.00	01
7	Monthly progress review meeting	47,700.00	0
8	'Diriya' programme	56,758.00	13
9	Programme of reducing teenage pregnancy	20,000.00	01
10	Establishing child protection committees	335,000.00	67
11	Estates associated programmes	58,750.00	03
12	Raise awareness among teachers and students in colleges of education	45,073.00	01
13	Training programmes for the staff of Children's home	21,839.00	01
14	Raise awareness among non government civil organizations	14,575.00	02
15	Raise awareness among public officers on Day Care Centres	36,725.00	01

❖ Department Services – Other Programmes

Serial No.	Programme Description	No. of Programmes	No. of Beneficiaries	Provision (Rs.)	Expenditure (Rs.)
1	District Children's Council	03	85	10,000.00	10,000.00
2	Training programme on meaningful child participation	03	120	169,000.00	169,000.00
3	Celebration of Universal Children's Day	01	50	63,000.00	63,000.00
4	Progress review	11	18	51,000.00	51,000.00

❖ Programmes of Probation and Child Care Services Department

Serial No.	Programme Description	No. of Programmes	No. of Beneficiaries	Provisions (Rs..)	
				දෙපාර්තමේන්තු	උපයාගත්
1	Children's Society	35	300	34,000.00	297,000.00
2	Children's Council	21	700	85,000.00	100,000.00
3	Rural Committee	50	1500	34,000.00	125,000.00
4	Regional operational Committees	51	850	170,000.00	
5	Aid from 'Kepakaru' parents	1	85	510,000.00	
6	Assistance for twin babies	15	30	112,000.00	
7	Nutritional aid	5	5	25,000.00	
8	Medical aid	20	20	150,000.00	
9	First-aid programme	17	850	102,000.00	
10	Educational aid	17	102	102,000.00	
11	Model village programme	0	0	-	
12	Celebration of Universal Children's Day	17	2700	85,000.00	325,000.00
13	Uplifting children at risk	15	25	218,000.00	
14	Schooling	0	75	-	
15	Estate sector	6	150	75,000.00	
16	Raise awareness among school children	75	3700	-	
17	Protection	0	0	-	
18	Raise community awareness	85	4200	-	

❖ Progress of Allocation for Woman development Affairs

Allocation	Divisional Secretariat	Programme	Progress	
			Pycicle	Finnancial
			Benifichery	(Rs.)
Ministry of Social Welfair	14	Women Authority	530	2,350,897.14
		Marketing facilities for women's products		
		Adminstration of women's protect centers		
		Capacity Development Training Programme		
		Awareness about Act of domestic violence		
		Equipment & acquisition for child and women's unit		
		Self employment for disable womens		
		Similer product villages		

Decentralized programme (DCB) - 2019

Upgrading water supply facilities for the resettlement village at Ayagama- Udugala.



Construction of the roof of Sarasavi early childhood development centre at Ayagama



Construction of the shelter for the bus halt at Samagipura, Ratnapura



Concreting 200m along the road to R/ Kawanthissa M.Vidyalaya, Balangoda



Developing the road near the Royal Ceramic Eheliyagoda by laying concrete interlocks



Developing Elapatha- Dambuluwana Pahalawaththa road



❖ Small Enterprises Development Division:

Small and medium scale enterprises have been identified as they play a critical role in the economic development process in Sri Lanka and it is very important in eradicating poverty and unemployment. Accordingly this Division assists by coordinating the institutions as follows to upgrade the technology, market and other business activities of small and medium scale entrepreneurs.

- ”Thurunu Diriya” Loan Scheme
- “Swashakthi” Loan Scheme
- Other training programmes conducted by the Financial unit



Activity	Target	Time Frame (Quarter)				Cost/Income
		1	2	3	4	
Programmes of Entrepreneur Development Unit	90	31	32	17	10	1,650,000.00
Programmes of Technology and Innovation Unit	107	14	29	37	27	790,000.00
Programmes of Marketing Development Unit	30	15	3	5	7	1,746,500.00
Programmes of Financial and Assistant Services Unit	28	6	11	8	3	643,500.00
Programmes of enterprise counseling Unit	55	3	17	18	17	580,000.00
Total	310	69	92	85	64	5,410,000.00
Establishment expenditure						18,000.00
Total expenditure						5,428,000.00



❖ Samurdhi Division:

➤ Samurdhi Social Security Fund 2019- (Classification of Expenditure up to 31.12.2019.)- Ratnapura District

Divisional Secretariat	Births		Marriages		Deseases		Deaths		Sipdora				Twin Births		Total	
	Rs.7500/-		Rs.7500/-		Rs.500/-		Rs.15,000/-		1 අධිසර		2 අධිසර		Rs.3000/-			
	Number	Amount Rs.	Number	Amount Rs.	Number	Amount Rs.	Number	Amount Rs.	Number	Amount Rs.	Number	Amount Rs.	Number	Amount Rs.	Number	Amount Rs.
Eheliyagoda	21	0.16	152	1.14	285	0.75	209	3.14	116	0.17	692	1.04	0	-	1475	6.4
kuruvita	51	0.38	219	1.64	404	1.05	226	3.33	461	0.69	862	1.29	6	0.03	2229	8.41
Kiriella	15	0.11	122	0.92	233	0.59	110	1.65	127	0.19	327	0.49	0	-	934	3.95
Ratnapura	33	0.25	184	1.38	327	1.02	215	3.23	336	0.50	526	0.79	25	0.13	1646	7.3
Imbulpe	39	0.29	124	0.93	267	0.78	151	2.27	267	0.40	550	0.83	12	0.06	1410	5.56
Balangoda	29	0.22	138	1.04	375	1.02	183	2.75	557	0.84	528	0.79	6	0.03	1816	6.69
Opanayake	25	0.19	91	0.68	159	0.46	111	1.67	292	0.44	302	0.45	0	-	980	3.89
Pelmadulla	72	0.54	141	1.06	421	1.20	261	3.92	282	0.42	639	0.96	0	-	1816	8.1
Elapatha	25	0.19	139	1.04	260	0.68	148	2.22	278	0.42	394	0.59	15	0.08	1259	5.22
Ayagama	28	0.21	81	0.61	184	0.51	114	1.71	407	0.61	420	0.63	0	-	1234	4.28
Kalawana	19	0.14	82	0.62	140	0.40	86	1.29	456	0.68	414	0.62	19	0.10	1216	3.85
Nivithigala	15	0.11	172	1.29	277	0.75	185	2.78	339	0.51	491	0.74	8	0.04	1487	6.22
Kahawatta	38	0.29	160	1.20	162	0.48	138	2.07	241	0.36	444	0.67	7	0.04	1190	5.11
Godakawela	70	0.53	204	1.53	371	1.12	230	3.45	490	0.74	568	0.85	4	0.02	1937	8.24
Weligepola	48	0.36	84	0.63	234	0.62	93	1.40	199	0.30	448	0.67	3	0.02	1109	4
Embilipitiya	43	0.32	275	2.06	575	1.59	203	3.05	444	0.67	722	1.08	41	0.21	2303	8.98
Kolonna	16	0.12	129	0.97	391	1.04	156	2.34	263	0.39	445	0.67	0	-	1400	5.53
Total	587	4.41	2497	18.74	5065	14.06	2819	42.27	5555	8.33	8772	13.16	146	0.76	25441	101.73

➤ Social Development Programme-2019

(රු.මි.)

S.No.	D.S. Division	Diriya Piyasa		Drug Prevention		Programme on reducing Physical and Mental Issues		Children's Society, Leadership and Library		Achievements in competitions among Kekulu Children's Societies and Administrative Expenditure		Progress		Aggregation of Programmes	
		No.	Expenditure	Allocated Amount	Expenditure	Allocated Amount	Expenditure	Allocated Amount	Expenditure	Allocated Amount	Expenditure	Allocated Amount	Expenditure	Allocated Amount	Expenditure
1	Eheliyagoda	1	75,000.00	30,000.00	30,000.00	30,000.00	30,000.00							260,000.00	135,000.00
2	Kuruwita	1	75,000.00											200,000.00	75,000.00
3	Kiriella	1	150,000.00					25,000.00	25,000.00					225,000.00	175,000.00
4	Ratnapura	1	135,000.00											200,000.00	135,000.00
5	Imbulpe	1	200,000.00	30,000.00	26,350.00									230,000.00	226,350.00
6	Balangoda	1	150,000.00	30,000.00	21,920.00									230,000.00	171,920.00
7	Opanayake	1	200,000.00	30,000.00		30,000.00	30,000.00							260,000.00	230,000.00
8	Pelmadulla	1	200,000.00											200,000.00	200,000.00
9	Elapatha	1	150,000.00											200,000.00	150,000.00
10	Ayagama	1	200,000.00											200,000.00	200,000.00
11	Kalawana	1	75,000.00											200,000.00	75,000.00
12	Nivithigala	1	150,000.00											200,000.00	150,000.00
13	Kahawatta	1	200,000.00	30,000.00	30,000.00	30,000.00	30,000.00							260,000.00	260,000.00
14	Godakawela	1	105,000.00	30,000.00	20,175.00									230,000.00	125,175.00
15	Weligepola	1	200,000.00					25,000.00	25,000.00					225,000.00	225,000.00
16	Embilipitiya	1	129,000.00											200,000.00	129,000.00
17	Kolonna	1	75,000.00		30,000.00			25,000.00	25,000.00					225,000.00	130,000.00
18	Dist. Secretariat									283,925.00	257,443.00	35,400.00	33,850.00	319,325.00	291,293.00
Grand Total		17	2,469,000.00	180,000.00	158,445.00	90,000.00	90,000.00	75,000.00	75,000.00	283,925.00	257,443.00	35,400.00	33,850.00	4,064,325.00	3,083,738.00

➤ Housing Lottery Programme , Issuing Samurdhi Assistance Allowances

(Rs.m.)

S.No.	Housing Lottery Programme			Issuing Samurdhi Assistance Allowances	
	D.S. Division	No. of Winners	Amount (Rs. m.)	Total Amount	No of Beneficiaries
1	Eheliyagoda	12	2.40	193.82	6,601
2	Kuruwita	12	2.40	341.87	11,065
3	Kiriella	11	2.20	139.76	4,496
4	Ratnapura	12	2.40	274.12	10,193
5	Imbulpe	12	2.40	205.87	7,870
6	Balangoda	12	2.40	210.93	7,769
7	Opanayake	12	2.40	104.29	3,731
8	Pelmadulla	12	2.40	344.20	12,342
9	Elapatha	11	2.20	155.93	5,752
10	Ayagama	12	2.40	129.16	4,727
11	Kalawana	11	2.20	140.00	5,034
12	Nivithigala	11	2.20	168.72	6,550
13	Kahawatta	12	2.40	160.40	5,808
14	Godakawela	12	2.40	273.05	9,777
15	Weligepola	11	2.20	128.22	4,928
16	Embilipitiya	11	2.20	349.54	13,575
17	Kolonna	11	2.20	151.30	6,031
Total		197	39.4	3,471	126,249

➤ Samurdhi Programme-2019

S. No.	Type of Deposit	No. of Deposits	Amount Deposited (Rs. m.)
1	Share Deposits	274,824	1,286,394
2	Membership Deposits	278,210	1,636,248
3	Collective Deposits	36,181	921,749
4	Diriya Matha Deposits	86,245	264,974
5	Non-membership Deposits	55,042	340,447
6	Sisureka Deposits	38,236	34,678
7	Children's Deposits	93,802	276,539
8	Compulsary Savings	177,334	3,997,718
9	Fixed Deposits	38	2,379
Total		1,039,912	8,761,126

➤ Samurdhi Bank Loan

S. No.	Type of Loan	No. of Loans	Loan Amount (Rs. m.)
1	Self Employment	293,703	5,622.07
2	Janapubudu	14,811	561.15
3	Cultivation	48,938	536.08
4	Consumer	169,437	1,241.59
5	Swashakthi	5160	281.99
6	Distress	37,856	322.13
7	Fishery	265	6.40
8	Housing	51835	2,031.49
9	Mihijaya	251	14.14
10	Kirula	100	21.29
11	Yovun Diriya	4	0.21
12	Livelihood Circular	7090	354.95
13	Rata Viruwo	749	222.92
14	Sahana Aruna	9,070	318.14
15	Diriya SAViya	1015	82.25
16	Livelihood Development	61,569	4,993.75
17	Household Unit Loan	36,043	2,915.64
18	Emergency Business	929	13.50
19	Arunalu Loan	4	0.43
20	Ran Pradeepa	327	7.56
21	Dhana Saviya	4,241	62.51
22	Dhana Abhimani	763	184.11
23	Employee Consumer	412	40.80
Total		744,572	19,835.09

Chapter 03—Overall Financial Performance for the Year ended on 31st December 2019

(3.1)

ACA -F					
Statement of Financial Performance					
for the period ended 31st December 2019					
Rs.					
Budget 2019	Note	Actual			
		2019	2018		
-	Revenue Receipts	-	-		
-	Income Tax	1	-	-	} ACA-1
-	Taxes on Domestic Goods & Services	2	-	-	
-	Taxes on International Trade	3	-	-	
-	Non Tax Revenue & Others	4	-	-	
-	Total Revenue Receipts (A)		-	-	
-	Non Revenue Receipts		-	-	
-	Treasury Imprests		5,273,169,000	6,210,136,595	ACA-3
-	Deposits		468,352,833	327,302,083	ACA-4
-	Advance Accounts		-	80,898,646	ACA-5/5(a)
-	Other Receipts		30,159,596	51,189,112	
-	Total Non Revenue Receipts (B)		5,771,681,429	6,669,526,436	
-	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)		5,771,681,429	6,669,526,436	
	Less: Expenditure				
-	Recurrent Expenditure		-	-	
742,505,000	Wages, Salaries & Other Employment Benefits	5	728,876,618	672,925,568	} ACA-2(ii)
137,900,000	Other Goods & Services	6	131,813,809	115,423,960	
8,900,000	Subsidies, Grants and Transfers	7	7,665,072	8,029,545	
-	Interest Payments	8	-	-	
-	Other Recurrent Expenditure	9	-	-	
889,305,000	Total Recurrent Expenditure (D)		868,355,499	796,379,072	
	Capital Expenditure				
55,000,000	Rehabilitation & Improvement of Capital Assets	10	32,612,189	52,438,699	} ACA-2(ii)
103,500,000	Acquisition of Capital Assets	11	72,904,516	137,459,431	
-	Capital Transfers	12	-	-	
-	Acquisition of Financial Assets	13	-	-	
2,500,000	Capacity Building	14	1,731,964	2,471,255	
2,700,000	Other Capital Expenditure	15	344,000	1,576,783,522	
163,700,000	Total Capital Expenditure (E)		107,592,669	1,769,152,906	
	Main Ledger Expenditure (F)		421,470,356	536,005,646	
	Deposit Payments		353,008,973	453,036,874	ACA-4
	Advance Payments		68,461,383	82,968,771	ACA-5/5(a)
				-	
	Total Expenditure G = (D+E+F)		1,397,418,523	3,101,537,624	
1,053,005,000	Imprest Balance as at 31st December 2019 H = (C-G)		4,374,262,906	3,567,988,812	
Note:	<i>Add Total Cross entries</i>		389,419,823	321,054,025	
	<i>Less Other Head Expenditure</i>		4,754,242,502	3,889,033,152	
	<i>Other Heads debits & Adjustment</i>		176,540	-	
	Actual imprest Balance as at 31.12.2019		9,616,767	9,685	

Statement of Deposit Accounts as at 31st December 2019

Expenditure Head No : 278

Ministry / Department / District Secretariat : Ratnapura

Rs.

Name of Deposit Accounts	Deposit Number	Balance as at 1 st January 2019	Credited during the year	Debited during the year	Balance as at 31 st December 2019	Balance as per Treasury Book as at 31 st December 2019
Security Deposits	6000-0-0-1-0-42	2,727,874.26	3,958,992.88	3,215,830.13	3,471,037.01	3,471,037.01
Tender Deposits	6000-0-0-2-0-56	335,806.26	1,246,392.92	1,060,511.24	521,687.94	521,687.94
Deposits Temporary Retained Payable to Third Parties	6000-0-0-13-0-43	1,862,856.24	29,404,877.50	24,378,043.01	6,889,690.73	6,889,690.73
Retention Money for Construction	6000-0-0-16-0-11	190,197,621.53	228,750,635.22	109,290,681.16	309,657,575.59	309,657,575.59
Compensation	6000-0-0-17-0-02	86,029,402.86	77,279,068.87	88,718,533.38	74,589,938.35	74,589,938.35
Temporary Retention for Statutory Payments	6000-0-0-18-0-13	46,256,551.77	127,712,866.06	126,345,373.86	47,624,043.97	47,411,469.23
District Secretariat Deposit Account	6003-0-0-54-0-0	(108,029.77)	-	-	(108,029.77)	-

(3.3)

			ACA-P				
Statement of Financial Position							
As at 31st December- 2019							
			Actual				
Note			2019	2018			
			Rs	Rs			
<u>Non Financial Assets</u>							
Property, Plant & Equipment	ACA-6		1,994,215,040	2,172,627,311			
<u>Financial Assets</u>							
Advance Accounts	ACA-5/5(a)		203,952,380	214,208,141			
Cash & Cash Equivalents	ACA-3		9,616,767	9,686			
Total Assets			2,207,784,188	2,386,845,138			
<u>Net Assets / Equity</u>							
Net Worth to Treasury			(264,400,453)	(269,204,723)			
Property, Plant & Equipment Reserve			1,994,215,040	2,172,627,311			
Rent and Work Advance Reserve	ACA-5(b)						
<u>Current Liabilities</u>							
Deposits Accounts	ACA-4		468,352,833	483,412,863			
Imprest Balance	ACA-3		9,616,767	9,686			
Total Liabilities			2,207,784,188	2,386,845,138			
<p>Detail Accounting Statements in ACA format Nos. 1 to 6 presented in pages from 01 to 62 and other Notes to accounts presented in pages from 63 to 72 are form integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Finacial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.</p>							
<table border="0" style="width: 100%;"> <tr> <td style="width: 33%; vertical-align: top;"> Chief Accounting Officer Name : S Hettiarachchi Designation : Secretary to the Ministry of Public Administration, Home Affairs and Provincial Councils & Local Government Date : 02.2020 </td> <td style="width: 33%; vertical-align: top;"> Accounting Officer Name : Malani Lokupothagama Designation : District secretary Ratnapura Date : 02.2020 </td> <td style="width: 33%; vertical-align: top;"> Chief Financial Officer/ Chief Accountant/ Director (Finance)/ Commissioner (Finance) Name : S.D.D.Fernando Date : 02.2020 </td> </tr> </table>					Chief Accounting Officer Name : S Hettiarachchi Designation : Secretary to the Ministry of Public Administration, Home Affairs and Provincial Councils & Local Government Date : 02.2020	Accounting Officer Name : Malani Lokupothagama Designation : District secretary Ratnapura Date : 02.2020	Chief Financial Officer/ Chief Accountant/ Director (Finance)/ Commissioner (Finance) Name : S.D.D.Fernando Date : 02.2020
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(3.4)

		ACA-C
Statement of Cash Flows		
for the Period ended 31st December-2019		
	2019 Rs.	Actual 2018 Rs.
<u>Cash Flows from Operating Activities</u>		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	498,512,429	6,669,526,436
Revenue Collected for the Other Heads	-	-
Imprest Received	5,273,169,000	-
Total Cash generated from Operations (a)	5,771,681,429	6,669,526,436
<u>Less - Cash disbursed for:</u>		
Personal Emoluments & Operating Payments	783,862,782	715,884,272
Subsidies & Transfer Payments	7,664,021	8,029,545
Expenditure on Other Heads	4,542,312,829	-
Imprest Settlement to Treasury	9,686	-
Total Cash disbursed for Operations (b)	5,333,849,318	723,913,817
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(a)-(b)	437,832,112	5,945,612,619
<u>Cash Flows from Investing Activities</u>		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	-	-
Recoveries from advance	-	-
Total Cash generated from Investing Activities (d)	-	-
<u>Less - Cash disbursed for:</u>		
Purchase or Construction of Physical Assets & Acquisition of Other Investment	96,371,490	1,742,005,611
Advance Payments	54,403,303	-
Total Cash disbursed for Investing Activities (e)	150,774,793	1,742,005,611
ACTIVITIES(F)=(d)-(e)	(150,774,793)	(1,742,005,611)
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (g)=(c) + (f)	287,057,319	4,203,607,008
<u>Cash Flows from Financing Activities</u>		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Deposit Received	-	-
Total Cash generated from Financing Activities (h)	-	-
<u>Less - Cash disbursed for:</u>		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Deposit Payments	277,450,237	4,203,597,322
Total Cash disbursed for Financing Activities (i)	277,450,237	4,203,597,322
ACTIVITIES (J)=(h)-(i)	(277,450,237)	(4,203,597,322)
Net Movement in Cash (k) = (g) + (j)	9,607,081	9,686
Opening Cash Balance as at 01st January	9,686	-
Closing Cash Balance as at 31st December	9,616,767	9,686

(3.5) Notes to the Financial Statement

Note-(ii)

Statement of write off from books

Expenditure Head No : 278

Ministry / Department / District Secretariat : Ratnapura

Programme No. & Title : 01 - Operational Activities

1 Statement of losses and waivers under F.R. 109 during the year

	Value	No. of Cases	Value (Rs.)
(i)	Below Rs. 25,000.00	1	12,050.00
(ii)	Over Rs. 25,000.01	6	1,641,980.00
	Total	7	1,654,030.00

2 Statement of write off from the book and recoveries under F.R. 109 during the year

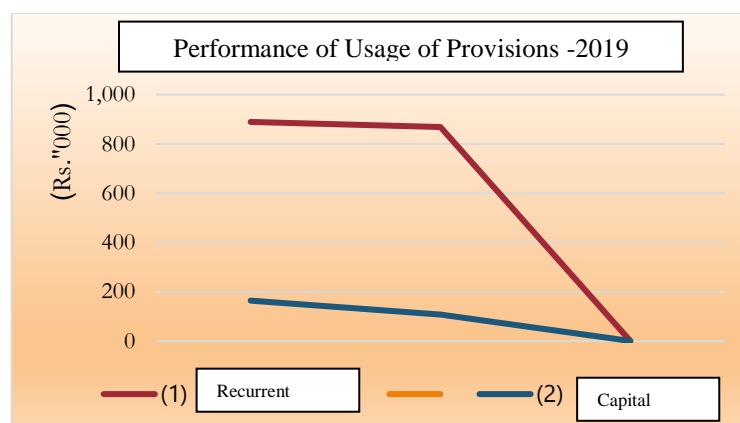
Nature of Loss	Opening balance which was not written off	Value of loss	Recoveries	Value written off from the book	Balance carried forward which was not written off	Reference No. of Approval for write off from the book
	Rs.	Rs.	Rs.	Rs.	Rs.	
1. Damage of vehicle Eheliyagoda D.S.O.	266,265.00	266,265.00			266,265.00	Inquiry Going On for recovery the losses from relevant insurance company of damager
2. Damage of vehicle Eheliyagoda D.S.O.	387,116.00	387,116.00			387,116.00	Inquiry Going On for recovery the losses from relevant insurance company of damager
3. Damage of vehicle No. 252-9835 Dubble Cab Kiriella D.S.o.	102,749.00	102,749.00			102,749.00	Inquiry Going On for recovery the losses from relevant insurance company of damager
4. Damage fo Vehicle No. P.A. 4911 Ratnapura DSO	636,000.00	636,000.00			636,000.00	Inquiry Going On for recovery the losses from relevant insurance company of damager
5. Damage of vehicle No. 32-2235 District Secretariate	-	120,500.00	-	-	120,500.00	Inquiry Going On for recovery the losses from relevant insurance company of damager
6. Damage of vehicle No. SG - PC 2172 District Secretariate	-	12,050.00	12,050.00	-	-	Recovery from the relevant Insurance companies
7. Damage of vehicle No. SG -KB 0939 District Secretariate	-	129,350.00	129,350.00	-	-	Recovery from the relevant Insurance companies
Total	1,392,130.00	1,654,030.00	141,400.00	-	1,512,630.00	

1.6 Performance of Collecting Revenue -2019

₹. '000

Number	Revenue Code	Description of Revenue Code	Revenue Estimate		Revenue Collected	% from Final Estimate
			Initial	Final	Amount	
1	1003.07.02	Regisdtration Fees from Registrar General's Department	32,000	32,000	32,620	101.94
2	1003.07.03	Private Timber Transport	700	700	559	79.81
3	1003.07.04	Levy on motor vehicle sales	25,000	25,000	22	89.60
4	1003.07.05	Lisence fees relevant to the Ministry of Defence	1,000	750	383	51.00
5	1003.07.09	Carbon tax from Commissioner General of Motor traffic		85,000	92,791	109.17
6	1003.07.99	Other License Fees	16,500	16,500	11,700	70.91
7	2002.01.01	Rents of Government Buildings	1,750	1,600	2,087	130.47
8	2002.01.03	Lands and Other taxes	-	100	195	195.23
9	2002.02.99	Other	8,000	8,000	10,585	132.31
10	2003.01.00	Department Sales	250	100	6	6.41
11	2003.02.13	Examination and other Fees	-	1,000	993	99.32
12	2003.02.14	Charges and other receipts under Motor Traffic Act	0	75,000	72,896	97.19
13	2003.02.03	Charges on Registration of Persons	-	15,000	14,814	98.76
14	2003.02.99	Sundry public Revenue	15,000	15,000	5,253	35.02
15	2003.03.02	Fine and Confiscations	-	1	600	60.00
16	2003.04.00	Motor Cycle Payment	200	200	-	-
17	2003.99.00	Other Reciepts	10,000	10,000	12,342	123.42
18	2004.01.00	Social Security Contribution	-	50,000	46,458	92.92
19	2006.02.02	Sales of Capital Assets	200	200	8,327	100.00
Total			85,625	311,176	312,033	100.3

3.7 Performance of Usage of Provisions-2019



Rs.'000

Provision Category	Allocation of Budget Estimate	Total Net Allocation	Total Expenditure	Usage of Provisions as % of Final Provision
(1) Recurrent	868,000	889,305	868,355	97.64%
(2) Capital	161,000	163,700	107,593	65.73%
Grand Total	1,029,000	1,053,005	975,948	92.68%

(3.7) Allocation of provisions as a representative of other Ministry/ Department to be spent by this Department/ District Secretariat/Provincial Council in terms of F.R. 208

3.8 Performance of Recording Non-financial Assets

(Rs..000)

Assets Code	Code Description	Balance according to the Board of Survey as at 31.12.2019.	Balance according to the Statement of Financial Position as at 31.12. 2019.	Not recorded in accounts so far	Progress of recording as %
9151	Building and Constructions	4,340,002	801,679	3,538,322	18.47%
9152	Machinery and Equipments	3,356,204	347,652	3,008,551	10.36%
9153	Lands	2,703,928	543,347	2,160,580	20.09%
9154	Intangible Assets	-	-	-	
9155	Biological Assets	-	-	-	
9160	Work in progress	2,814,045	301,534	2,512,511	10.72%
9080	Leased Assets	-	-	-	
Total		13,214,180	1,994,215	11,219,965	

3.9 Auditor General's Report**

** The Final Audit Report is submitted to the Parliament by the Auditor General and a scanned copy will be forwarded.

Chapter 04 –Performance Indices

4.1 Performance Indices of the Institution (Based on the Action Plan)

Defined Indices	Actual production as a percentage of the expected production		
	100 -90%	75% - 89%	50% - 74%
1 Implementation of Projects			
• Gamperaliya–speedy Rural Development Programme	✓		
• Rural Infrastructure Development Programme	✓		
• Decentralized Budget Programme	✓		
• Sinharaja Special joined Rural Development Programme	✓		
• Rural Economy upliftment Projects	✓		
• Religious Centres Development Programme			✓
• Grama Shakthi Programme	✓		
• Sukhitha Purawara Programme	✓		
• Other Projects	✓		
• Projects in Plantation Sector			
2 Office applied Files			
3 Advance B Account	✓		
4 All the 29 audit queries forwarded by the Auditor General in 2019 were answered in the same year and the internal audit programme was launched under a Chief Internal Auditor in 2019	✓		
5 Inspection of Grama Niladari	✓		
6 Accounting of Revenue	✓		
7 Motor Traffic Division	✓		

Performance - 2019

Divisional Secretariats in Ratnapura District, with the participation of other government and non-government institutions, have launched a number of programmes for economic, social and cultural development in the district.

Programmes and projects have been implemented according to the well planned State policies to fulfill personal as well as common needs of the population about 1,162,607 in the district. In line with past years, as programmes for social, cultural and economic development should be launched in order to achieve the sustainable development goals by 2030 and to poverty alleviation by this year. The government implemented programmes and projects in order to fulfill common as well as individual needs and required infrastructure facilities should be provided as the concepts of eradication of poverty as well as sustainable development by 2030 programme should be implemented in this year too, in line with previous years. All grass-root level development

activities should be performed including schools and community awareness in that purpose.

❖ Social, Cultural and Religious Development:

Programmes for uplifting disabled persons, providing disaster relief services, child care and renaissance of Buddhist, Hindu and Islam religions were organized in order to achieve social and cultural improvement. Under General Administration, housing aid programme and vocational training programmes as well as express projects such as issuing National Deaths, Land Permits and distributing Grants for government lands were executed. Implementing awareness programmes on disasters, rehearsal programmes, security programmes, strengthening funds of rural cultural board of authorities as well as national level programmes such as independent day celebration and cultural programmes such as “

Awakening beautiful thoughts in (nursery) child's mind were implemented.

❖ **Economic Development:**

Financial provisions were received from the Line Ministry and the President's Office and a large number of development programmes were implemented districtwide under such provisions. Decentralized Budget programme, Gamperaliya express rural development programme, rural infrastructure development programme, Sinharaja Special joined rural development programme, projects for uplifting rural economy, development of religious places, Grama Shakthi programme, Sukitha Purawara Programme, projects in Plantation sector as well as other development projects were implemented among the development work in the district. Apart from that, the number of completed projects of rehabilitation of roads, school buildings and minor irrigation works which were damaged due to flood and land slides occurred in the district was 6,560. Total provisions for that purpose was Rs. million 3,712.97 and 95% of such projects have been completed.

❖ **Livelihood Development:**

Housing Lottery, Driya Piyasa Housing Programme, Happy Family Development through preventing drugs and cigarettes, model villages programme, Generating Estate based employments were implemented successfully in line with Divineguma programme by selecting low

income families in order to eradicate poverty. Programmes such as Housing lottery programme implemented inline with Divineguma programme by selecting low income families in order to eradicate poverty, Driya Piyasa Housing programme, Happy

family development through preventing drugs and smoking, Model village programme, Generating estate associated employments could be implemented.

The new District Secretariat Complex has been acquired 98% progress and is being successfully completed its final phase

Strengthening further the Public Complaints Investigation Committee, through resolving 562 out of 800 complaints lodged during 2019 and calling reports from Divisional Secretariats public service could avoid public dissatisfaction towards the government. Steps were taken to maintain the office system efficiently by conducting monthly Progress Review Meeting covering all the 17 Divisional Secretaries and guiding to resolve public grievances.

❖ Internal Audit Division:

❖ Detailed Progress Report on performed functions and rendered services by Internal Audit Division at the District Secretariat Ratnapura in year 2019

- Internal audit check at the District Secretariat
- Internal audit check at Divisional Secretariats
- Inspection of Grama Niladri Offices

01 Interna; Audit check at the District Secretariat

- Inspection on continuing cleaning services
- Internal audit check on issuing fire arm licenses
- Inspection of Field Officer's Division
- Inspection regarding construction of new building
- Audit check conducted in Establishment Division
- Inquiry on the matters arisen from Auditor General's Report -154(6)

02. Internal Audit check in Divisional Secretariats

- During the year, in all the 17 Divisional Secretariats of 17 Divisional Secretary's Divisions
- Establishments Division
- Accounts Division
- Planning Division
- Field Officers' Division
- Land Division
- As the Office has a growing trend to reduce prevailed defects by referring audit queries and finding solutions for special matters by referring them to the District Audit and Management Committee .

03. Inspection of Grama Niladri Offices

1. In view of fulfilling the public affairs efficiently and easily through strengthening of rural administration, 54 grama Niladri Offices belonged to Elapatha, Kiriella, Kuruwita, Kahawatta and Eheliyadgoda Divisional Secretariats have been inspected in year 2019.
2. Conducting District Audit and Management Committee
3. Issuing Internal Audit instructions
4. Analysing reports and solving problems arisen in that regard

04 Conducting District Audit and Management Committee

4 meeting as one meeting for each quarter are conducted and the first meeting on 21.05.2019, second quarter meeting on 14.05.2019, third quarter meeting on 16.08.2019 and the forth quarter meeting on 09.12.2019 relevant to year 2019 have been conducted. It could guide to provide effective resolutions for problems pertinent to losses and damages, General Deposits, misscullenious accounts and establishments activities, projects as well as problems related to internal audit.

5. Issuing Internal Audit Instructions

Internal audit instructions are issued in connection with issued arisen in order to perform official functions effectively and efficiently and 01 such internal audit instruction was issued in 2019

01.Creating efficient public officers through appropriate training- Staff Training (I.A.Circular 01/2019)

6. Report Analysis and Solutions for the problems in that Regard

Actions have been taken to focus on the solutions for the problems arisen analyzing

- (i) Divisional Audit committee reports
- (ii) Quarter reports on cost of vehicle
- (iii) Bank reconciliation reports Received from the Divisional Secretariats and examining the standard of their functions.

Further details of the activities performed relevant to the District Secretariat and the Divisional Secretariats has been indicated in Annexure 1 and Annexure 2				
1			3	
Internal Audit Checks in the District Secretariat				
1. Inspection on maintenance of Cleaning Service				
2. Internal Audit check on issuing Gun Lisece				
3. Inspection of Field Officers' Division				
4. Audit check on the construction of new building				
5. Audit check conducted on the Establishment Division				
6.154(6) Query on the matters arisen in the Auditor General's Report				
2				
S. No.	Office	Internal Audit check in the Divisional Secretariats	Inspection of Grama Niladari Offices	
		Details of the audit check conducted	No. of Offices	Query date
1	Eheliyagoda	Inspection of Staff training, training programmes in 2017-2018, construction of Nila Sevana, Office systems, correspondence, Cheque and Money Order Register, Fax message Register, e-mail register, return of irrelevant letters, Annexure missed letters, Filing and piling up letters sending letter to the record room, leave register, outdoor duties receiving letters by the record room, disposal of records, GLED, Citizen Charter, Right to Information Act No.12 of 2016, Vehicle subject, Log Books, offices of Grama Niladari and Development officers, Field Officers, Payment vouchers, Vote Ledger, Bank Reconciliation Statement, assets management, procurement, pensions, Science and Technology Research Centre, Register of Consumable items, inventory register, Programmes implemented in 2018, Utilization of inventory, issuing identity cards to the workmen in Kitul industry, distributing equipment to early childhood centres, Distributing sports goods to sports clubs, Resource aspect, Catalogue register, Infrastructure development special programme, Action Plan 2018, providing trilingual name boards for schools, Registrar Division, duplicate register of Births, Marriages and Deaths registration, stamp revenue register, Counterfoil register in the registrar division, register of disposal of documents, Grama Niladari offices and files, land division, conservation of natural water sources.	11	2019.01.21
2	Kuruwita	Inspection of staff training, construction of Nila Sevana, Office Systems, Correspondence, leave register, document management and disposal GLED, progress of training programmes, payment vouchers, ad-hoc interim imprest register, Vote Ledger, Assets management, Inventory register, Computer Fixed Assets register, G.287 Fixed Assets Register, register of consumable items, main stores, vehicle subject.	11	2019.01.27
3	Ratnapura	Training programmes in 2017-2018, Land Division, Office Systems, Correspondence, Cheque and Money Order Register, Fax register, E-mail register, returning register of irrelevant letters, annexure missed letters, filing documents, storing documents, leave register, outdoor duties leave of officers, document management, GLED, Citizen Charter, Right to Information Act No. 12 of 2016, Vehicle subject, Log Books, Ad-hoc interim imprest register, Assets subject, register of issuing inventories for Development Officers, Grama Niladari inventory register, Computer Fixed Assets Register, G.287 Fixed Assets register, Stores, register of consumable items, Stationery stock register, Pension files procurement, Registrar Division, Science and Technology Research Centre Grama Shakthi programme 2018, Issuing identity cards to the workmen in Kitul industry, the project on empowering women through small scale garment. providing assistance for self employment under single parent partnership development programme 2018, Thurunu Diriya Programme 2018, Decentralized programme, issuing driving licence, procurement register, catalogue register, distribution register, stock record, Resource aspect, concreting roads, action plan and its progress, Compensation for flood disaster 2017.	-	-

4	Ayagama	Inspection of Staff training, Training programmes in 2017-2018, Land Division, Construction of Nila Sevana, Correspondence, Document management and disposal, GLED, Citizen Charter, Office systems, storing documents, leave register, outdoor duties, document management and disposal, Vehicle subject, Log Books, procurement, pensions, Field Officer's division, payment vouchers, Bank Reconciliation Statement, vote Register, Kitul development programme, programmes in Vidatha Centres, programme of alternative income generating for women, assistance for self employment for single parent partnership development Liya Sahana programme, National programme of environmental preservation, decentralized programme, Grama shakthi 2018, concreting roads, action plan and its progress, economic empowerment of estate women 2018, Registrar division, Grama niladari offices and files.	-	-
5	Kalawana	Inspection of Staff training, Training programmes in 2017-2018, office systems, correspondence, cheque and money order register, Fax register, E-mail register, returning register of irrelevant letters, annexure missed letters, filing documents, leave register, outdoor duties, management of documents and disposal of documents, GLED, Citizen Charter, payment vouchers, Vote Ledger, Assets management, Verification of inventories, Procurement Pensions, thurunu Diriya 2018, traditional handicraft industry development programme, Issuing identity cards for workmen in Kitul industry, Punarudaya Environmental preservation 2018, Programmes in Vidatha Centre, marital and pre-marital counselling 2018, decentralized programme, concreting roads, action plan and its progress, Registrar division, feed back, Grama niladari offices and files.	-	-
6	Nivithigala	Inspection of Staff training, internal audit of Construction of Nila Sevana, inspection of office systems, correspondence, cheque and money order register, fax register, received e-mail register, returning register of irrelevant letters, annexure missed letters, filing documents, storing documents, leave register, outdoor duties, leave of officers, management and disposal of documents, , GLED project, Citizen Charter, payment vouchers, Vote ledger, Assets management, Verification of inventories, Vehicles, Pensions, Kitul Development programme 2018, Distributing material for Orchid Plantation 2017, Grama shakthi programme 2017, empowering female head of households 2018, programme for taking security measures for children at risk, Science and technology Research Centre, decentralized programme, Concreting roads, Action plan and its progress, Registrar division, feed back, Grama niladari offices and files Field division- feed back.	-	-
7	Elapatha	Inspection of Staff training, Training programmes in 2017-2018, office systems, correspondence, cheque and money order register, Fax register, E-mail register, returning register of irrelevant letters, annexure missed letters, filing documents, leave register, outdoor duties, management of documents and disposal of documents, GLED, Citizen Charter, register of consumable items, inventory register, General Fixed Assets register, Register for issuing equipments to Grama niladari divisions, counterfoil register, procurement, pensions, Science and Technology Research Centre, Mushroom production development project, CRIP project 2017, decentralized programme, resource aspect, action plan 2018, Punya Grama programme, Community Police unit, Registrar division, Land division, Construction of Nila Sevana.	12	2019.01.27

8	Pelmadulla	Inspection of Staff training, Training programmes in 2017-2018, office systems, correspondence, cheque and money order register, Fax register, E-mail register, returning register of irrelevant letters, annexure missed letters, filing documents, Storing documents,leave register, outdoor duties,management of documents and disposal of documents, Citizen Charter, payment vouchers, Asset management, pensions, Grama Shakthi Traditional handicraft development programme, decentralized programme, Action plan 2018, Regisstrar Division, tax revisions, long term tax certificates, levy on water direction, arrears control account, land disputes, water sources should be preserved, construction of Nila sevana at Morathota and Gallinna	-	-
9	Opanayake	Inspection of Staff training, Training programmes in 2017-2018, office systems, correspondence, cheque and money order register, Fax register, E-mail register, returning register of irrelevant letters, annexure missed letters, filing documents, Storing documents,leave register, outdoor duties,management of documents and disposal of documents, Citizen Charter, GLED, Vehicle subject, Offices of Grama Niladari and Development Officers, Feed back of Field division, Inspection of payment vouchers, Vote Ledger, Assets management, procurement, Pensions, Grama Shakthi 2017, Constuction of sales stalls for promoting market of Vidatha entrepreneurs2018, awareness programme for children and women on environmental preservation2018, Training programmes 2019, Couselling programmes 2018, decentralized programmes, concreting roads, Action plan and its progress, Registrar division, Land division.	-	-
10	Balangoda	Inspection of Staff training, construction of Nila Sevana, payment vouchers, Assets management, register of condemned inventories, physical inspection of the stores, inspection of the register of providing official logos to Grama Niladaris, register of distributing equipments for Grama Niladaris, Sectoral inventory, Register of consumable items, Vehicle subject, Log Books, Conterfoil register, Procurement, pensions, Office systems correspondence, cheque and money order register, Fax register, E-mail register, returning register of irrelevant letters, annexure missed letters, filing documents, Storing documents,leave register, outdoor duties,management of documents and disposal of documents, Citizen Charter, GLED,Right to Information Act No. 12 of 2016, Field divison, Kitul development programme, Decentralized programme, reorganization of underdeveloped Dhamma schools,Action plan 2018 Registrar division, Grama niladari offices, Land division,	-	-
	Imbulpe	Inspection of staffe training.Land divison, office systems, Cheque and money order registerFax register, E-mail register, returning register of irrelevant letters, annexure missed letters, filing documents, Storing documents,leave register, outdoor duties,management of documents and disposal of documents, Citizen Charter, GLED, payment vouchers, feed back of registration of Business names, Assets management, Grama niladari inventory register, Register of consumable items, Procurement, pensions Field officers, Vehicles, offices of the Economic Development officers, Grama Shakthi programme, Kitul Development programme 2018, programmes of Vidatha Technical Research Centres, Thurunu Diriya 2018, progress of the training programmes in year 2019, Decentralized programme, Resource aspect, concreting roads,Action plan and its progress, Registrar division, Grama niladari officesand files.	-	-
12	Weligepola	Inspection of staff training, office systems, , Cheque and money order registerFax register, E-mail register, returning register of irrelevant letters, annexure missed letters, filing documents, Storing documents,leave register, outdoor duties,management of documents and disposal of documents, Citizen Charter,Right to Information Act No.12 of 2016, payment vouchers, Assets management, register of consumable items, Grama Niladari inventor register, Counterfoil register, vehicle subject, log books, procurement, pensions, field division, Grama Shakthi programme2017, decentralized programme, action plan and its progress, registrar division, Grama niladari offices and files, Land division, construction of Nila Sevana offices.	-	-

13	Kahawatta	Inspection of staff training, office systems, , Cheque and money order registerFax register, E-mail register, returning register of irrelevant letters, annexure missed letters, filing documents, Storing documents,leave register, outdoor duties,management of documents and disposal of documents, (GLED), Right to Information Act No.12 of 2016, payment vouchers, Assets management,, vehicle subject, log books, procurement, Cash balance, field division, Grama Shakthi programme2017, empowerment of Blacksmith villages 2018,empowerment of widow households 2018, programmes of Science and Technology Research Center, Two daysTraining on production using coconut shells2018, Thurunu Diriya programme 2018, Decentralized programme, Resource Aspect, concreting roads, log notes, Action plan, Registrar division, Grama Niladari offices and files, land divison, construction of Nila Sevana.	10	2019.01.30
14	Godakawela	Inspection of staff training, office systems, , Cheque and money order registerFax register, E-mail register, returning register of irrelevant letters, annexure missed letters, filing documents, Storing documents,leave register, outdoor duties,management of documents and disposal of documents, payment vouchers, Assets management, Register of consumable items, counterfoil register, Vehicle subject, log books, Procurement, pensions, Field divison,Grama shakthi programme, traditional handicraft industry development programme,Science and Technology Research centre, Decentralized programme,Resource aspect, Stock records, Action plan and its progress, Registrar Divison, Acquisition of lands, collecting arrears levy, conducting land Kachcheri and feed back, delay of producing reports by Colony officers, printing and distributing L.C.75 forms, Administration of plans,water sources to be preserved, levy on water, development projects.	-	-
15	Embilipitiya	Inspection of staff training, office systems, Construction of Nila Sevana, Land division, Office systems, payment vouchers, Assets management, pensions, vehicle subject, log books, register of consumable items, document management and disposal of documents, GLED project, Citizen Charter, Vote ledger, Bank Reconciliation Statement, Salary lists,Assets management, inventory register, procurement, Assistance for self employment for single parents 2018, Thurunu Diriya 2018, Decentralized programme, Catalogue register, Distributing register, Stock record, resource aspect, concreting roads, Action plan and its progress, Registrar division,Grama niladari office and files.	-	-
16	Kolonna	Inspection of staff training, construction of Nila Sevana, Office System, payment vouchers, Asset management, Pensions, Vehicles subject, Log Books, register of consumable items, Inventory register, Field Officers' Division,Procurement, Programmes conducted by the Science Technology Research Centre, Grama Shakthi Programme, Providing self employment assistance under single parent partnership development programme- 2018, Decentralized programme, Procurement Register Inventory Register, Distribution Register, Invenry Record, Resource Aspect, concreting roads, Action Plan and its progress, Registrar Division, Grama Niladari offices and files.	-	-
17	Kiriella	Inspection of staff training, training programmes in 2017-2018, Office Systems, correspondence, Leave register, outdoor duties, management and disposal of documents, (GLED), Citizen Charter payment vouchers, vote ledger, Bank Reconciliation Statement, Salary list, assets management register of consumable items, inventor registers, General Fixed Assets Register, Register of issuing equipment to Grama Niladari Divisions, Sectoral inventory register, Fixes Register, Computer fixed assets Register, Vehicles subject, Log books, procurement, Pensions subject, Kitul Development Programme 2018, issuing identity cards to workmen in Kitul industry, Programme on making security measures to children at rist- 2018, programmes in Science and technology Research Centre, Thurunu Diriya Programme-2018, Grama Shakthi 2017, Decentralized programme, Resource Aspect, concreting roads Action Plan and its progress, Registrar Division, Grama Niladari Offices and files, Fiele Division, Construction of Nila Sevana.	10	2019.01.28

➤ **Inspectopn of Grama Niladari Offices - (as at 31.12.2019.)**

Divisional Secretaries Division	No. of GN Divisions	Total No. of offices checked for the first time	No. of offices checked for the second time	No. of offices not checked for the second time	No. offices checked for the third time	No of offices not checked for the third time
Ayagma	21	21	21	0	5	16
Embilipitiya	40	40	40	0	9	31
Elapatha	20	20	20	0	6	14
Eheliyagoda	44	44	44	0	0	44
Imbulpe	50	50	50	0	4	46
Opanayake	20	20	20	0	12	8
Kalawana	33	33	33	0	33	0
Kahawatta	21	21	21	0	10	11
Kiriella	17	17	17	0	5	12
Kuruwita	39	39	39	0	8	31
Kolonna	29	29	29	0	2	27
Godakawela	44	44	44	0	3	41
Nivithigala	24	24	21	3	2	23
Pelmadulla	37	37	33	4	6	31
Balangoda	53	53	52	1	3	50
Ratnapura	53	53	41	12	1	52
Weligepola	30	30	30	0	0	30
Total	575	575	555	20	109	467

❖ **Motor Traffic Division:****Contribution of Motor Traffic Division in Ratnapura District**

No.	Description	Number	Financial Progress (Rs.)
01	Issuing new driving licenses	26,037	70,299,900.00
02	Renewal of driving licenses	10,950	18,615,000.00
03	Issuing Identity Certificates	247	30,875.00
04	Transfer of vehicles	0	0.00
05	Issuing weight certificates	399	199,500.00
06	Issuing Number plates	7,880	0.00
07	Issuing prohibition orders	364	50,500.00
08	Newly appointments of drivers and conducting Efficiency Bar Examinations	27	00.0

Grade	Total length (k.m.)	carpetted	Tarred	Laid concrete.
AA-Grade	263.8	152.4	63.2	
AB -Grade	4.7	2.7	2.0	
B - Grade	441.7	234.3	207.4	
C - Grade	216.5	130.9	82.7	2.9
D - Grade	156.7	29	91.3	21.7
E - Grade	1,900.5		-	
UC Roads	413.8		195.1	101.1
Pradeshiya Saba roads	3,040.7		1,438.0	1602.7
Total length of road	6,438.4	549.3	2079.7	1728.4
Total no. of vehicles obtained license at Divisional Secretariatwise				193,916
Maximum number of vehicles which have obtained license -Motor Cycle				93,632
New registration of vehicles in Ratnapura District				16,669

❖ **In addition, conducting special functions, which are conducting annually.**

- ✧ Distributing one million government lands and Grants
- ✧ Ratnapura District Marriages, Births and Deaths Registrar's Day
- ✧ One day service for Registration of Lands
- ✧ Opening of Demuwawatha two lane new bridge by the Hon. Prime Minister
- ✧ Ending of the Sri Pada Pilgrimage Season.
- ✧ Observing Sil at the office premises remarking the Vesak Poya Day
- ✧ Sri Lanka Vocational Training Programme under SMART Sri Lanka
- ✧ "Think Fresh and Rise with Effort" " Programme
- ✧ Blood Donation Campaign conducted at the District Secretariat premises
- ✧ Drug Prevention Week
- ✧ Programme on use of fire estinguishes in order to prevent fire accidents
- ✧ National Mediation Day – Ratnapura District Celebration



CHAPTER 05–PERFORMANCE OF THE SUSTAINABLE DEVELOPMENT GOALS

(5.1) Identified Relevant Sustainable Development Goals

Goal/ Objective	Task	Performance Indices	Progress of the performance up to date		
			0% - 49%	50%-74%	75%-100%
1.Eradication of poverty	Implementing 4673 poverty alleviation projects	No. of projects implemented			✓
2.Sustainable Development for peaceful and lawful environment	Executing 600 religious centres	No. of projects implemented			✓
3.Promotion of urban/ rural infrastructure	Providing 3000roads/2000 houses/30 irrigation works	No. of projects implemented			✓
4.qualitative education for social empowerment	Development of 175 schools	No. of projects implemented			✓
5. empowerment of women and children	Projects on children and women-550	No. of projects implemented			✓
6. Management of drinking water and sanitary facilities	Drinking water projects-150	No. of projects implemented			✓
7. Promotion of sustainable consumption and /production patterns and nutritionlevels	Households 1500	No. of beneficiaries			✓
8. Readiness for climatic changes	Disasterminimizing projects	No. of projects implemented			✓

❖ Progress of the construction of Ratnapura New District Secretariat Complex

Phase 1



Phase 2



Final Phase



Development programme	Total Estimated Cost (TEC)	Cumulative Expenses31.12.2019.	Progress (%)
1.Construction of New District Secretariat Complex	465.00	631.22	100%
2.Erecting Gabian wall of the office premises	13.66	16.94	100%

5.2 Achievements in Sustainable Development Goals

➤ Opening of the Demuwawatha bridge by the Ministry of Internal and Home Affairs and Provincial Councils and Local Government

Construction was commenced by Ratnapura District Secretariat on the 19th September 2016 under the provisions of the Ministry of Internal and Home Affairs and Provincial Councils and Local Government and completed in June 2018. Total cost was Rs.m. 182.11.



alternative route to by pass the Ratnapura town. It will considerably reduce the traffic congestion in the town.



➤ Distribution of Samurdhi Titles in Ratnapura District

New Samurdhi titles were granted in Ratnapura District in line with the national ceremony with the patronage of the Minister of Primadry Industries and Social Empowerment at Pelmadulla Gankanda Vidyalaya ground on 14.06.2019 with the participation of a large crowd of people. Title instruments were distributed among 4500 beneficiaries.



➤ Implementation of Swashakthi Loan Scheme

Swashakthi loan scheme for the establishment of small and medium scale businesses as an important step to create a million employments under the theme of “Twenty five thousand ideas – Twenty five thousand Businesses”. Was inaugurated.



➤ 'Ran Mawath' Programme

After opening the bridge two pile road from Batugedara to Mudduwa is being constructed. Allocation assigned to the District Secretary by the Ministry of Nadtional Policies, Economic Affairs Resettlement and Rehabilitation, Nothern Province Development and Youth Affairs for this purpose was Rs. m.. 100.After construction, this road will be an

5.2 Achievements in Sustainable Development Goals – Achievements of Development Targets of Identified Divisional Offices

- Under the Provisions of the Ministry of Agriculture, Rural Economic, Livestock Development, Irrigation and Fisheries and Aquatic Resources Development :



- Kithul Development Programme - 2020
- Pottery village Development
- Rural Economic Promotion Programme
- Reducing climatic ill-effects

1. Kithul Development Programme - 2020

Development of Kithul cultivation



- Upgrading productions associated with Kithul cultivation



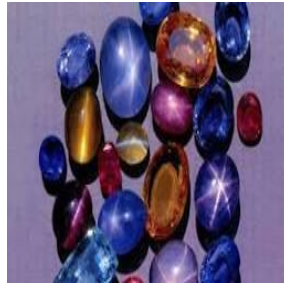
2. Rural Economic Promotion programme

- Directing to Self Employment



- Primary Industries and Social Empowerment

“Regional Industrial City Development” Programme is one of the main project implemented for regional industrial promotion. Having identified suitable lands in the rural areas, basic infrastructural facilities such as roads, electricity, water are developed under this project.



- Vocational Training for Disabled Persons

With the objective of making them participant of National work force by protecting Human Rights and providing opportunities to the disabled youth enabling them to arise with self confidence.
Ratnapura- Kalawana Vocational Training Centre

- Processed Food Industry
- Packaging Industry

- Value Added Tea Industry
- Value Added Spices Industry



1. Earthenware Production Villages Development Programme:

➤ Clay Industry



➤ Cement Industry



➤ CRIP Programme – 2018 -2019

Projects in operation



5.2 Achievements in Sustainable Development Goals in the District Secretariat



Colour wash and power supply for the Community hall at Medabedda Colony in Balangoda (DCB)



Construction of the pavilion at the Wanniarachchigama Plaground in Pelmadulla



Vocational Guidance Programme



Construction of two storied building for Sri Pada Pilgrim's Rest in Sri Palabaddala



Development of the Community Hall in Millawitiya



Reconstruction of Raigala weir in Nivithigala



Renovation of the main canal of Katugasella in Ratnapura.(Irrigation)



Model Vilage Programme



Construction of the bathing well in haththella division



Construction of the weekly fair in Nivithigala(SRIDP)



Renovation of Pitawala road



Ayagama- Awaragiriya(Disaster)



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The monastery bein constructed at Sri Isipathanaramaya in Bulathwelkanda



Construction of Galpoththa Henyaya road(Samurddhi)



Carpetting the remaining part of Kajugaswatta road (Road Carpeting)



Diriya Piyasa Housing programme



Construction of a wall around Sri Sudharmarama Rajamaha Viharaya in Thoragala,Hingura

5.2.Challenges of Sustainable Development Goals

National Independence Day



Tree Planting Day



Cultural Day



National Women's Day



- Allocation of additional provisions and performing unexpected workload due to natural disaster situation
 - Flood
 - Drought
 - Cyclone



- Difficulties arisen on Easter bomb attack on 21.04.2019– Additional security measures had to be taken
- Time was allocated for an urgent election
- Delay of receiving imprest
- Delay in procurement process

5.2 Details of the Projects Funded by Foreign Funds

➤ Climate Resilience Improvement Project (CRIP)- 2018-2020

Rs.m.

No.	Electorate	Project	D.S. Division	Approved Provision Rs.m.	Contractual Proce Rs.m.	Physical progress %	Financial Progress	Continuous value for year 2020	Beneficiaries
1	Ratnapura	Renovation of Kotamulla Amuwela Road	Elapatha	15.39	15.39	100%	13.8		1650
2	Pelmadulla	Construction of abutment wall on Welimaluwa Gonakumbura road (near 2 km post)	Pelmadulla	7.01	7.01	10%	1.23	5.78	1450
3	Ratnapura	Construction of 63/9 bridge on Panadura Nambapana Ratnapura road	Ratnapura	35.002	35.002	65%	23.47		12000
4	Kalawana	2/5 bridge on Ayagama Kukulegama road	Ayagama	37.46	37.46	85%		48.992	4900
5	Kalawana	Construction of the gabian wall at 29/3, 29/4,29/5 on Thiriwanaketiya Agalawatta road	Kalawana	15.84	15.84	100%	10.46		4500
6	Ratnapura	Renovation of Gorokgoda road near Sumana Balika Vidyalaya	Ratnapura	22.74	22.74	98%	15.88	6.86	4000
7	Kalawana	5/9 bridge on Ayagama Kukulegama road	Ayagama	63.67	63.67	55%	17.9	45.77	12600
8	Nivithigala	Renovation of Weragama Dambuluwana road	Elapatha	24.33	24.33			24.33	350
9	Ratnapura	Renovation of Veralupa Godawela road	Ratnapura	12				12	6000
10	Ratnapura	Renovation of road from Gorokgoda to Muwagama	Ratnapura	4.878				4.878	2000
Total				238.32	221.442		82.74	148.61	49,450

✚ 10 projects, including 5 road projects, 3 bridge constructing projects, 2 projects of constructing an abutment wall and a gabian wall are been in progress in 5 Divisional Seretary's Divisions. Roads and bridges damaged due to flood, landslides are brought to normal condition through this projects, and transportation of the people will be upgraded.

✚ Funding Source - World Bank (WB)

CHAPTER 06 - DETAILS REGARDING HUMAN RESOURCE

6.1 Cadre Management

Category	Approved Cadre	Actual Cadre	Shortage/ Excess
Senior Level	80	83	03
Tertiary Level	60	45	15
Secondary level	2011	1857	154
Primary Level	210	188	22
Other (Casual/Temporary/Contract)	00	00	00
Total	2361	2173	194

6.2 Briefly explain how the Shortage or excess human resource affects the performance of the office

- Shortage -Hindering performance of duties in a optimal and efficient manner
- Excess - Arising problems in both physical and human resources
(Springing up various unions, Allocation issues, scarcity of resources, management difficulties)

1.3 Human Resource Development

Name of the Programme	No. of employees trained	Duration of the Programme	Total Investment (Rs.,000)		Nature of the Programme (Foreign/ Local)	Result/Knowledge achieved
			Local	Foreign		
District Secretariat Training	699	From March to December 2019	0.42		Local	Good
Divisional Secretariat Training	5637	From March to December 2019	1.35		Local	Good
Management Office Training	420	From March to December 2019	0.15		Local	Good

6.4 Briefly state how the programmes contributed to the performance of the office.

- Knowledge, skills and attitudes of the officers are developed through implementing activity based motivation programmes, productivity programmes and training programmes prioritized under diverse fields that promote s performance of the office resulting higher effective and efficient service and further it directly contributes to perform duties efficiently. It assisted to promote the performance of the entire office.

CHAPTER 07 - COMPLIANCE REPORT

Number	Appropriate Requirement	Statement of Compliance (Complied/ not complied)	Brief explanation for being not complied	Proposed rectifying measures prevent future non-compliances
1	Following financial statements/Accounts have been submitted on the due date			
1.1	Annual Financial Statement	Complied		
1.2	Advance to Public Officers Account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Not Applicable		
1.4	Stores Advance Accounts	Not Applicable		
1.5	Special Advance Accounts	Complied		
1.6	Other	Not Applicable		
2	Maintaining books and registers			
2.1	Maintaining a Fixed Asset Register according to P.A. Circular 267/2018			
2.2	Maintaining updated individual pay Register/ Individual PayCards	Complied		
2.3	Maintaining updated Audit Query Register	Complied		
2.4	Maintaining updated Internal Audit Report register	Complied		
2.5	All monthly Accounts Summaries (CIGAS) have been prepared and duly forwarded to the Treasury.	Complied		
2.6	maintaining updated Cheques and Money Order Register	Complied		
2.7	Maintaining updated Inventory Registers	Complied		
2.8	Maintaining updated Stock Registers	Complied		
2.9	Maintaining updated Damages and Losses Register	Complied		
2.10	Maintaining updated Surety Register	Complied		
2.11	Update and maintaining of Counterfoil Register (GA – N20)	Complied		
03	Delegation of functions for financial control (F.R. 135)			
3.1	Financial authority has been delegated within the Office.	Complied		
3.2	Financial authority has been communicated within the Office	Complied		
3.3	Authority has been delegated in a manner that each transaction passes through two or more different officers.	Complied		
3.4	Accountants have adapted controls when using Government Salary Software in terms of State Accounts Circular No. 171/2014 dated 11.05.2014.	Complied		
4	Preparing the Annual Plans			
4.1	Annual action plan has been prepared	Complied		
4.2	Annual Procurement Plan has been prepared	Complied		
4.3	Annual Internal Audit Plan has been prepared	Complied		
4.4	Annual estimates have been prepared and submitted to the National Budget Department (NBD)	Complied		
4.5	Annual Cash Flow Statement has been submitted to the Treasury Operations Department on due date	Complied		
5	Audit Query			
5.1	Answers for all audit queries have been submitted within the period of time prescribed by the Auditor General.	Complied		
6	Internal Audit			
6.1	Having consulted the Auditor General, an internal audit plan has been prepared in the beginning of the year in terms of F.R. 134(2), DMA/1-2019	Complied		
6.2	Answers for all internal audit reports have been submitted within one month.	Complied		
6.3	Copies of all internal audit reports have been submitted to Management Audit Department in terms of the Sub-section 40(4) of National Audit Act No. 19 of 2018.	Complied		
6.4	Copies of all the Internal Audit Reports have been submitted to the Auditor General according to F.R. 134 (3) .	Complied		
7	Audit and Management Committee			
7.1	Minimum 4 Audit and Management Committee meetings have been conducted in terms of Audit and Management Circular No 1-2019.	Complied		
8	Assets Management			
8.1	Details on purchase and disposal of assets have been submitted to Controller General in terms of the Assets Management Circular No 01/2017.	Complied		
8.2	Appointment of a Coordinating Officer to coordinate the implementation of Provisions in the Circular and submission of details of such officer to the Controller General's Office in terms of Paragraph 13 of the Circular	Complied		

8.3	Verification of Stores was conducted and the relevant reports have been submitted on the due date as per the Public Finance Circular No. 05/2016.	Complied		
8.4	Discrepancies identified through the Board of Survey, recommendations thereto and measures taken within the period of time prescribed in the Circular.	Complied		
8.5	Condemned Articles have been destroyed in terms of F.R. 772	Complied		
9	Management of Vehicles			
9.1	Daily running charts and monthly summaries have been prepared and duly submitted to the Auditor General.	Complied		
9.2	Condemned vehicles have been destroyed within a period of time not less than 6 months after deciding them as condemned.	Complied		
9.3	Vehicle Log Books have been maintained updated.	Complied		
9.4	Steps have been taken in terms of F.R. 103,104, 109 and 110 with regard to every vehicle accident.	Complied		
9.5	Fuel consumption of vehicles has been re-inspected in accordance with Paragraph 3.1 of P.A.Circular No. 30/2016 dated 29.12.2016.	Complied		
9.6	The Log book of the vehicle has been transferred to absolute right at the end of the leasing period of leased vehicles	Complied		
10	Management of Bank Accounts			
10.1	Bank Reconciliation Statement has been prepared , certified and ready to audit.	Complied		
10.2	Idle Accounts continued from the year under review and previous years have been settled.	Complied		
10.3	Balances identified through the Bank Reconciliation Statement have been settled within a month after adjustments according to F.R.	Complied		
11	Utilization of Provisions			
11.1	Allocated provisions have been disbursed without exceeding limits.	Complied		
11.2	Commitments have not been exceeded balance provisions at the end of the year as F.R. 94(1)	Complied		
12	Advance to Public Officers account			
12.1	Complied with the limits	Complied		
12.2	Time analysis on recoverable loan balances has been performed.	Complied		
12.3	Loan balances outstanding for more than one year have been settled.	Complied		
13	General Deposit Account			
13.1	F.R. 571 was followed regarding disposal of Lpsed Deposits	Complied		
13.2	General Deposit control Account has been maintained updated	Complied		
14	Imprest Account			
14.1	Balance of the Cash Book as at the end of the reviewed year has been remitted to the Treasury Operations Department	Complied		
14.2	Ad-hoc sub imprest issued in terms of F.R. 371 has been settled within on month after completion of the task	Complied		
14.3	Ad-hoc sub imprest has been issued exceeding the limits approved as per F.R. 371.	Complied		
14.4	Monthly balances of the Imprest Account have been compared with Treasury books	Complied		
15	Revenue Account			
15.1	Refund of money credited to the revenue has been performed in terms of the Regulations	Complied		
15.2	Collected revenue has directly been credited to the revenue account without credited to the Deposit Account.	Complied		
15.3	Receipt of arrears revenue has been referred to the Auditor General in terms of F.R. 176 .	Complied		
16	Human Resource Management			
16.1	Payments to the staff have been made within the approved cadre.	Complied		
16.2	Every member of the staff has been given a duty list.	Complied		
16.3	All the reports have been submitted to the MSD in terms of the Circular No. 04/2007 and dated 20.09.2017.	Complied		
17	Provisions regarding Information to the Public			
17.1	An Information officer has been appointed and duly maintained updated information Register in terms of the Right to Information Act and Regulations.	Complied		
17.2	Information regarding the institution has been provided to the public via the Web Page or alternative work measures and whether facilitated the public to accuse against the public authority	Complied		
17.3	Bi-annual and annual reports have been submitted in terms of Sections 8 and 10 of the Right to Information Act	Complied		
18	Implementation of Citizen Charter			
18.1	A Citizen Charter/ Citizen Client Charter has been prepared and implemented by the office in terms of the Public administration Circulars Nos. 05/2008 and 05/2008(1)	Complied		
18.2	A methodology was adopted by the office in order to prepare, implement, supervise and assess the Citizen Charter/ Citizen Client Charter in terms of the Paragraph No. 2.3 of the Circular.	Complied		
19	Development of a Human Resource Plan	Complied		
19.1	A Human Resource Plan was developed in the format given in Annexure 02 of the P.A. Circular No. 02/2018 dated 24.01.2018..	Complied		

19.2	Minimum 12 hour training opportunity per year has been given to each member of the Staff through the Human resource Plan.	Complied		
19.3	Yearly Performance Agreement s have been signed for the entire staff based on the format given in Annexure 01 of the above Circular.	Complied		
19.4	A senior officer has been appointed and assigned the responsibility in terms of the Paragraph 6.5 of the above Circular, for developing Human resource Plan, organizing capacity development programmes and conducting skill development programmes..	Complied		
20	Answers to Audit Paras			
20.1	Defects pointed out in audit paras issued by the Auditor General in previous years have been corrected..	Complied		



