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வருடாந்த செயற்றிறன் அறிக்கை

ANNUAL PERFORMANCE REPORT

2019

දිස්ත්‍රික් ලේකම් කාර්යාලය - මොනරාගල

மாவட்ட செயலகம் மொனராகலை

DISTRICT SECRETARIAT - MONERAGALA

Annual Performance Report for the year 2019

Name of the Institution District Secretariat, Monaragala

Expenditure Head No. 277

Contents

Chapter 01 – Institutional Profile/Executive Summary

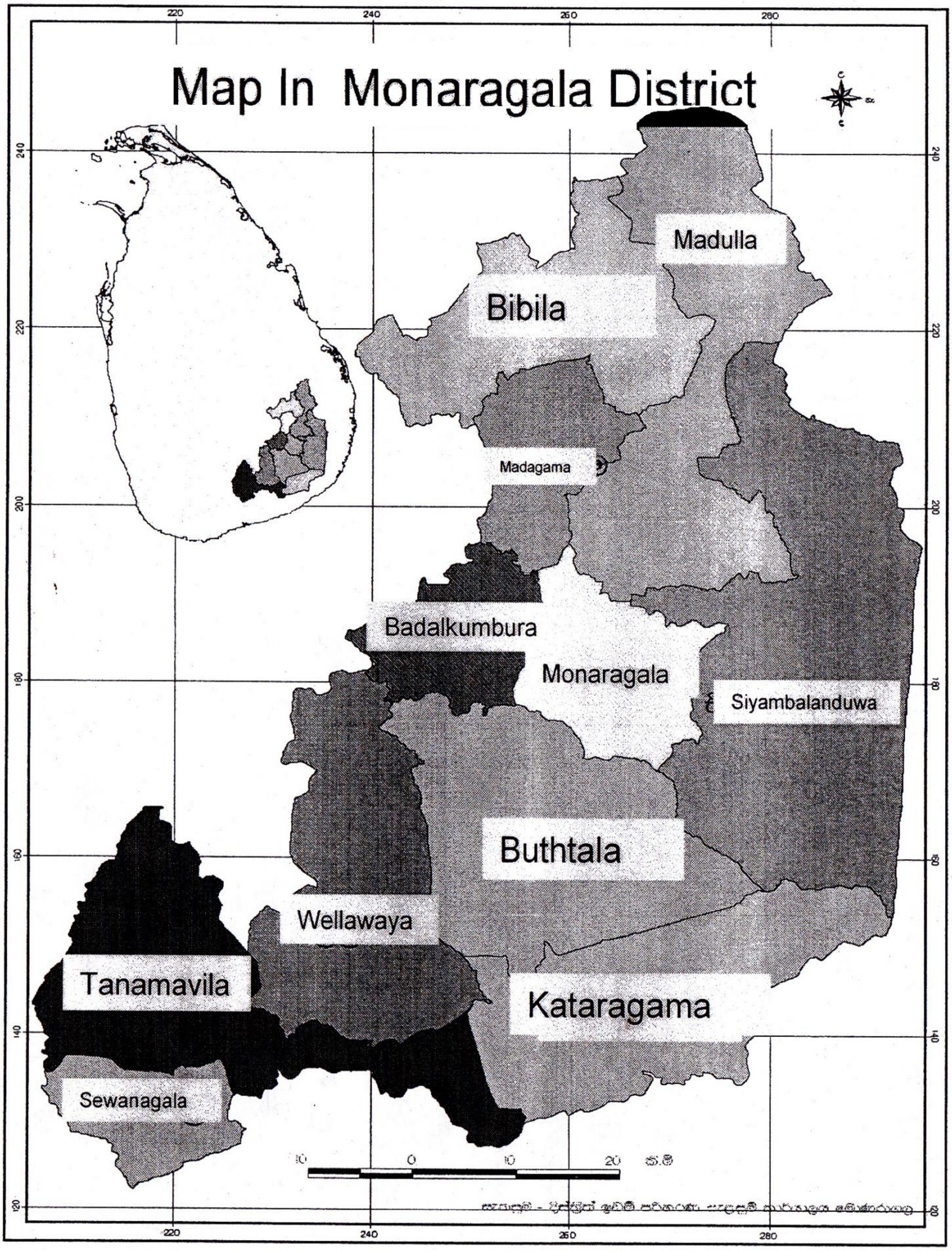
1.1. Introduction

Monaragala District was known as Wellassa in ancient time, and which was situated in Eastern and South-East Direction of Uva District in Sri Lanka. Its total area is, 5959 km^2 and it is the second largest district in Sri Lanka. The district is absolutely located between North latitude: 6° 17' - 7° 28' and the East longitude: 80° 50' - 81° 35' and the entire area is nurtured with full of natural resources. This district is bordered by Ampara District in North and East; by Badulla district in West and North; by Hambantota district in South; and by Rathnapura district in South East. It consists of 11 divisional secretariats, 319 Grahma Niladhary regions 1324 villages and 10 Prahdeshiya Sabhas.

When the climate condition is taken into consideration, the whole part of Monaragala considered as intermediate and dry climatic region. The significance of this area is, 70% of the district is dry zone but Monaragala mountain ridge shows the characteristics of a wet climate. This kind of climatic condition is very particular in our country. The average rainfall in this district is approximately, 1625 m.m. and the average annual temperature is about 26° Celsius. 490,847 is the overall population rate of the district in 2019. There are 243,942 males and 246,905 females. Approximately 149,215 families exist within the Monaragala district.

Many important and historical valued places are found in this district. There at Ruhunu Maha Katharagama Devalaya, Katharagama Kirivehera, Maligawila, Yudthaganawa, Buduruwagala are some of them. Senanayake Samudraya, Weheragala and Udawalawa are the prominent reservoirs situated in this district.

Monaragala was named as Wellassa before the colonial reign of British Government. Which had been a highly developed position and the agricultural level was fortunate and self sufficient. While the British encounter, many great damages had been occurred and as a result the district had become to a declined position. Later on when the government took various developing strategies, it became bloomed.


Map In Monaragala District
Madulla
Bibila
Madagama
Badalkumbura
Monaragala
Siyambalanduwa
Buthtala
Wellawaya
Tanamavila
Kataragama
Sewanagala
220
240
260
280

1.2. Vision, Mission, Objectives of the Institution

OUR THEME

"Nilla Piruna Wellassak – Thutin Sapiri Janathawak"

OUR VISION

To be Excellent in Public Services through Good Governance Contributing Sustainable Development

OUR MISSION

Co-ordinate and guide the activities of the Divisions and District level institution towards district development and to improve the performance so as to deliver the services efficiently and effectively in fulfilling aspiration of the Government and expectation of the people in satisfying their needs with earn and concern and also with cost effectiveness, equity and speed.

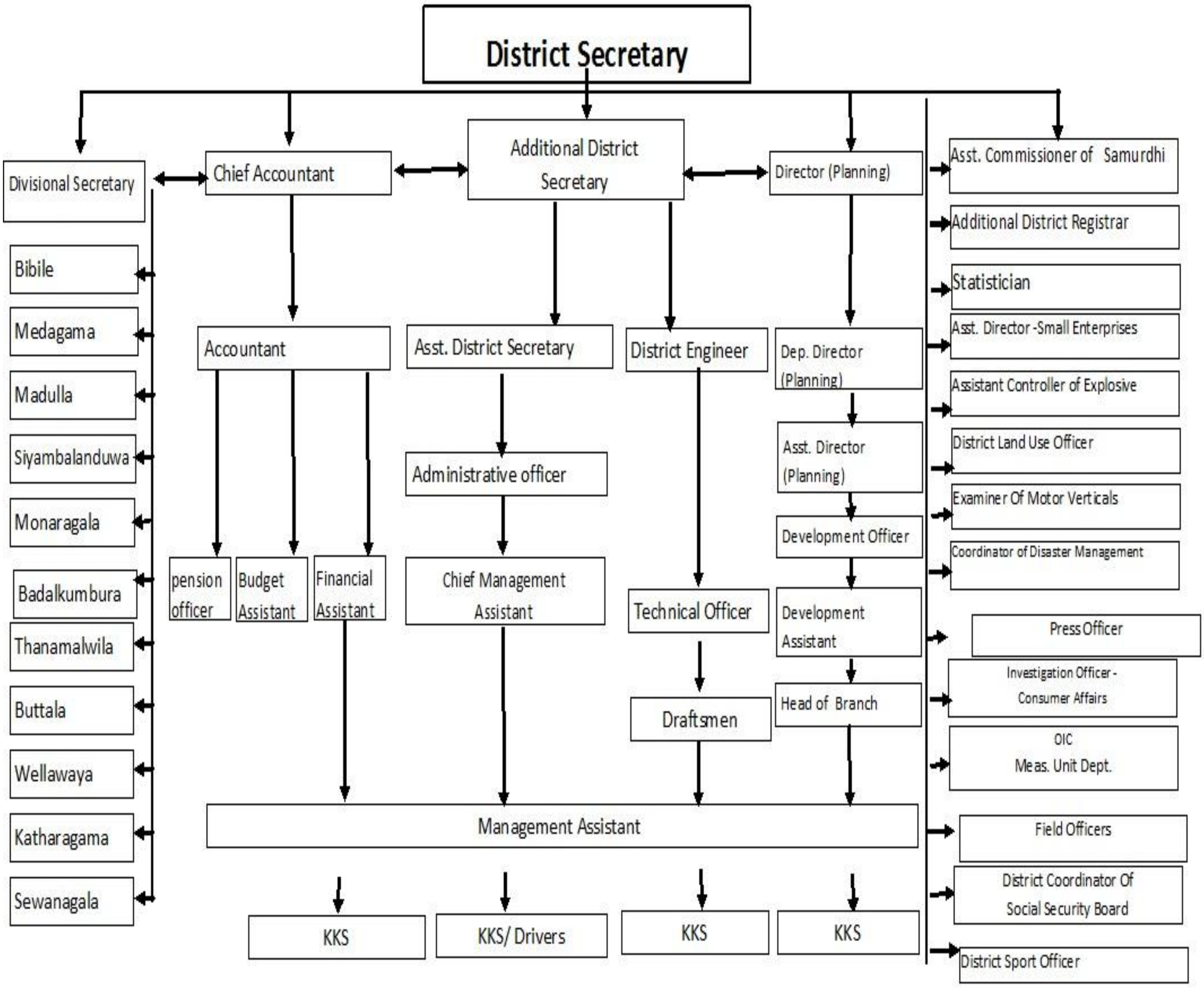
OBJECTIVES

- To improve the performance of divisional administration, coordination and facilitation of the functions of the National, district, divisional level institutions.
- To establish and share a system of values (result oriented attitudes, Accountability, Resource prudence, impartiality, transparency etc.) to make sure efficient service delivery to satisfy the needs of the public.
- To develop strategies to reorient mindset of existing public servants to response to people needs and formulate and implement new management concepts and systems for enhance productivity and quality in the public service, Identify training requirements of public sector personnel, facilitate and conduct training programs
- Prudent management of physical and human resources in the district to make sure efficient, effective and formal administration.
- To collect revenues under the law efficiently and cost-effectively, providing courteous and effective service to the general public.
- To coordinate and monitoring foreign and local funded projects / programs ,activities of local and international organizations to Make-sure that the NGOs conduct projects within the Legal framework of the country and to make sure maximum utilization of resources flows to district.

1.3. Key Functions

1. Divisional Administration & Coordination
2. Development Programs
3. Regulatory Activities
4. Disaster Management and Relief activities
5. Social welfare Programs
6. Revenue Collection
7. Religious and Cultural activities
8. Coordination, facilitation and monitoring of district level activities, projects, human resources of various ministries and statutory bodies.
9. Re-engineering of public sector work forces through the use of Information Technology
10. Coordination and monitoring of activities of national and international non-government organizations and facilitation and guidance of private sector business service providers in the district

1.4. The Organizational Structure of District Secretariat



1.5. Departments under the Ministry/ Main Divisions of the Department / Divisional Secretariats of the District Secretariat

1. District Secretary

(District Secretariat)

⇩

Divisional Secretary
(Divisional Secretariat)

⇩

Grama Niladhari Wasama
(319 No. of Wasams)

2 Divisional Secretariat

1 Bibila
2 Medagama
3 Madulla
4 Siyambalanduwa
5 Badalkumbura
6 Monaragala
7 Buttala
8 Wellawaya
9 Thanamalwila
10 Katharagama
11 Sewanagala

1.6. Institution/funds under the ministry/department/provincial council; - No

1.7. Details of the Foreign Funded Projects (if any)

a) Project name ; - No project

b) Contributing agencies; - Not relevant

c) Estimated cost: - Not relevant

d) Project duration : - Not relevant

Chapter 02 – Progress and the Future Outlook

Briefly explain Special Achievements, challenges and future goals

To be signed by CAO/AO/Head of Institution

2.1. Progress of the National program - 2019

No.	Program	2019 Allocation Rs.	Total Expenditure up to 2019.12.31 Rs.	Financial progress %	Physical progress %
1	Kidney Prevention program	15,002,762.75	14,307,192.20	95%	100%
2	Drug prevention program	267,950.00	267,950.00	100%	100%
3	Environmental conservation program	2,488,295.00	2,462,257.00	98%	100%
4	Save the children program	3,240,257.00	3,172,459.50	97%	100%

2.2. Achievements:-

Winning the presidential environment awards 3rd place under the category of eco-government agencies in the presidential green awards 2018 program.

2.3. Future goals of National programs for 2020

No	Program	Number of Programs	Estimate Rs.
	Drug prevention program		
1	Drug prevention program – strengthening of drug prevention system	193	930,220.00
2	Creating a District resource person pool for drug prevention	30	600,050.00
3	Updating of information system	151	48,500.00
4	Counseling and Rehabilitation (Divisional wise)	67	495,000.00
5	Empowering of families of imprisoned inmates due to drug related cases	66	1,841,200.00
6	Rehabilitation of families who faced to social issues due to drug	63	469,400.00
7	Drug prevention within working premises	31	272,500.00
8	Minimizing of drug production and selling (rescuing of people who engaged with drug production and selling	205	248,300.00
9	Minimizing of drug production and selling (inducement of people who engaged with druc producing and selling to other income generated sources)	40	806,000.00
10	Reducing of Trend of new entrants to drug business	140	742,000.00
11	Follow up and evaluation	28	465,000.00
	Total	**1014**	**7,354,670.00**
	Save the children program		
12	Awareness programs	95	1,063,200.00
13	Promotion programs of infrastructure facilities	116	862,500.00
	Total	**211**	**1,925,700.00**
	Environmental conservation program		
14	Increasing of forest density	607	10,231,800.00
15	Solid waste management	113	18,464,000.00
16	Natural resource management	38	18,910,300.00
	Total	**758**	**47,606,100.00**
	Kidney Prevention program		
17	Minimizing of kidney diseases risk in the district	568	4,820,990.00
18	Checking of people – Department of Ayurveda	4	440,000.00
19	Checking of people – Regional Department of Health Services	16	800,000.00
20	Empowering of living conditions in families who affected by kidney diseases	175	13,713,200.00
21	Minimizing of potential risk of kidney diseases	249	3,114,150.00
22	Maintaining an accurate data base for kidney patients	24	-
	Total	**1036**	**22,888,340.00**
	Sub Total	**3019**	**79,774,810.00**

Chapter 03 - Overall Financial Performance for the Year ended 31st December 2019

3.1. Statement of Financial Performance

ACA -F

Statement of Financial Performance
For the period ended 31st December 2019

Rs.

Budget (2019)		**Note**	**Actual Current Year 2019**	**Actual Previous Year 2018**	
-	**Revenue Receipts**		-	-	
-	Income Tax	1	-	-	
-	Taxes on Domestic Goods & Services	2	-	-	**ACA-1**
-	Taxes on International Trade	3	-	-	
-	Non Tax Revenue & Others	4	-	-	
	Total Revenue Receipts (A)				
-	**Non Revenue Receipts**		-	-	
-	Treasury Impress		2,781,973,100	2,399,847,442	**ACA-3**
-	Deposits		292,660,285	234,150,178	**ACA-4**
-	Advance Accounts		42,033,371	39,744,796	**ACA-5/5(a)**
-	Other Receipts		188,555,265	114,008,097	
-	**Total Non Revenue Receipts (B)**		**3305,222,021**	**2,787,750,513**	
-	**Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)**		**3,305,222,021**	**2,787,750,513**	
	Less: Expenditure				
-	**Recurrent Expenditure**				
434,550,000	Wages, Salaries & Other Employment Benefits	5	433,366,291	397,967,251	**ACA-2(ii)**
88,090,000	Other Goods & Services	6	83,959,639	78,833,377	

5,715,000	Subsidies, Grants and Transfers	**7**	5,621,764	5,569,106	
-	Interest Payments	**8**	-	-	
-	Other Recurrent Expenditure	**9**	-	-	
528,355,000	**Total Recurrent Expenditure (D)**		**522,947,694**	482,369,737	
	Capital Expenditure				
27,750,000 -	Rehabilitation & Improvement of Capital Assets	**10**	22,692,190	25,835,972	
88,800,000	Acquisition of Capital Assets	**11**	65,153,153	98,270,423	
1,450,000	Capital Transfers	**12**	-	-	**ACA-2(ii)**
, 1,350,000	Acquisition of Financial Assets	**13**	-	-	
-	Capacity Building	**14**	1,359,067	1,349,655	
-	Other Capital Expenditure	**15**	1,349,942	-	
119,350,000	**Total Capital Expenditure (E)**		**90,554,352**	125,456,050	
	Main Ledger Expenditure (F)		**271,835,075**	300,053,177	
	Deposit Payments		226,442,596	257,884,498	**ACA-4**
	Advance Payments		45,392,479	42,168,679	**ACA-5/5(a)**
	Total Expenditure G = (D+E+F)		**885,337,121**	907,878,964	
647,705,000	**Impress Balance as at 31st December…2019….. H = (C-G)**		**2,419,884,900**	**1,879,871,549**	

3.2 Statement of Financial Position

ACA-P

Statement of Financial Position
As at 31st December 2019

	Note	Actual 2019 Rs	2018 Rs
Non Financial Assets			
Property, Plant & Equipment	ACA-6	2,369,585,534	2,034,406,144
Financial Assets			
Advance Accounts	ACA-5/5(a)	100,222,914	96,863,806
Cash & Cash Equivalents	ACA-3	5,494,393	-
Total Assets		**2,475,302,841**	**2,131,269,950**
Net Assets / Equity			
Net Worth to Treasury		(35,189,998)	27,671,883
Property, Plant & Equipment Reserve		2,369,585,534	2,034,406,144
Rent and Work Advance Reserve	ACA-5(b)		
Current Liabilities			
Deposits Accounts	ACA-4	135,412,912	69,191,923
Imprest Balance	ACA-3	5,494,393	-
Total Liabilities		**2,475,302,841**	**2,131,269,950**

Detail Accounting Statements in ACA format Nos. 1 to 6 presented in pages from ...01....... to...52... and Notes to accounts presented in pages from 53....... to ...60........ form and integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Finacial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.

Chief Accounting Officer	Accounting Officer	Chief Financial Officer/ Chief Accountant/ Director (Finance)/ Commissioner (Finance)
Name :	Name :	Name :
Designation :	Designation :	
Date : 26/2/20	Date : 2020.02.23	Date : 23/02/2020

S. Hettiarachchi
Secretary
Ministry of Public Administration, Home Affairs and Provincial Councils & Local Government
"NILA MEDURA"
Elvitigala Mw., Narahenpita, Colombo - 05.

L.A. Somarathna
Additional District Secretary (Land)
District Secretariat
Monaragala

D.M.S. Dissanyake
Chief Accountant
District Secretary Office
Moneragala

3.3. Statement of Financial Position

ACA-C

Statement of Cash Flows
for the Period ended 31st December 2019

	Actual 2019 Rs.	2018 Rs.
Cash Flows from Operating Activities		-
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	-	-
Revenue Collected for the Other Heads	188,555,265	-
Imp rest Received	2,781,973,100	2,674,911,932
Total Cash generated from Operations (a)	**2,970,528,365**	**2,674,911,932**
Less - Cash disbursed for:		
Personal Emoluments & Operating Payments*	517,222,700	476,800,628
Subsidies & Transfer Payments	5,621,764	5,569,109
Expenditure on Other Heads	2,411,759,000	-
Imp rest Settlement to Treasury	-	-
Total Cash disbursed for Operations (b)	**2,934,603,464**	**482,369,737**
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(a)-(b)	**35,924,901**	**2,192,542,195**

Cash Flows from Investing Activities		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	-	-
Recoveries from Advance (Annexure 02-II)	56,566,578	-
Total Cash generated from Investing Activities (d)	**56,566,578**	**-**
Less - Cash disbursed for:		
Purchase or Construction of Physical Assets &	90,554,352	125,456,050

Acquisition of		
Other Investment		
Advance Payments (Annexure 02-II)	62,660,423	-
Total Cash disbursed for Investing Activities (e)	**153,214,775**	**125,456,050**
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(d)-(e)	**(96,648,197)**	**(125,456,050)**
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (g)=(c) + (f)	**(60,723,296)**	**2,067,086,145**
<u>Cash Flows from Financing Activities</u>		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Deposit Received	292,660,285	-
Total Cash generated from Financing Activities (h)	**292,660,285**	**-**
Less - Cash disbursed for:		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Deposit Payments	226,442,596	-
Total Cash disbursed for Financing Activities (i)	**226,442,596**	**2,067,086,145**
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(h)-(i)	**66,217,689**	**(2,067,086,145)**
Net Movement in Cash (k) = (g) +(j)	**5,494,393**	**-**
Opening Cash Balance as at 01st January	**-**	**-**
Closing Cash Balance as at 31st December	**5,494,393**	**-**

*This amount has been taken without the value (R.s.103,230) debited by other heads under FR 208

3.4. Statement of Financial Position

Expenditure Summary for the Month of December 2019

මුල් පිටපත හා සැසඳේ

මොණරාගල දිස්ත්‍රික් ලේකම් වෙනුවට

To
District Secretariat Monaragala (277)
From
K.D.R Olga - Director General,
Department of State Accounts
General Treasury, Colombo 01

New Table No :SA-10
Old Table No :BTBL 33
Report Date 2/22/2020 12:21:36 PM

Code	Provision	Net_Exp_upto_Last_Month	Exp_for_month	Surcharge	Net_Exp_For_Month	Tot_Exp	Savings/Excess
277-1-1-0-1001/11	30,150,000.00	27,564,788.97	2,543,007.32	0.00	2,543,007.32	30,107,796.29	42,203.71
277-1-1-0-1002/11	2,500,000.00	2,497,363.00	2,637.00	0.00	2,637.00	2,500,000.00	0.00
277-1-1-0-1003/11	11,400,000.00	10,263,725.09	1,144,602.00	8,430.57	1,136,171.43	11,399,896.52	103.48
277-1-1-0-1101/11	1,700,000.00	1,700,000.00	0.00	0.00	0.00	1,700,000.00	0.00
277-1-1-0-1201/11	2,000,000.00	1,346,581.25	653,418.75	0.00	653,418.75	2,000,000.00	0.00
277-1-1-0-1202/11	3,000,000.00	2,084,236.61	674,581.00	0.00	674,581.00	2,758,817.61	241,182.39
277-1-1-0-1203/11	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00	0.00
277-1-1-0-1301/11	3,500,000.00	2,368,252.19	1,012,303.40	0.00	1,012,303.40	3,380,555.59	119,444.41
277-1-1-0-1302/11	1,300,000.00	993,612.81	70,002.65	0.00	70,002.65	1,063,615.46	236,384.54
277-1-1-0-1303/11	1,000,000.00	159,019.56	757,631.41	0.00	757,631.41	916,650.97	83,349.03
277-1-1-0-1402/11	2,000,000.00	1,726,851.34	200,683.07	361.00	200,322.07	1,927,173.41	72,826.59
277-1-1-0-1403/11	4,000,000.00	3,263,011.29	342,798.90	28,000.00	314,798.90	3,577,810.19	422,189.81
277-1-1-0-1404/11	100,000.00	84,521.80	0.00	0.00	0.00	84,521.80	15,478.20
277-1-1-0-1409/11	8,300,000.00	6,013,790.50	1,609,893.50	0.00	1,609,893.50	7,623,684.00	676,316.00
277-1-1-0-1506/11	515,000.00	469,557.74	44,533.10	0.00	44,533.10	514,090.84	909.16
277-1-1-0-2001/11	18,250,000.00	14,478,225.15	3,331,849.94	0.00	3,331,849.94	17,810,075.09	439,924.91
277-1-1-0-2002/11	2,000,000.00	452,023.80	416,116.41	0.00	416,116.41	868,140.21	1,131,859.79
277-1-1-0-2003/11	7,500,000.00	1,975,499.48	2,044,875.36	6,400.00	2,038,475.36	4,013,974.84	3,486,025.16
277-1-1-0-2102/11	10,800,000.00	6,476,042.41	2,740,618.76	0.00	2,740,618.76	9,216,661.17	1,583,338.83
277-1-1-0-2103/11	8,000,000.00	5,268,473.00	2,660,247.57	27,400.00	2,632,847.57	7,901,320.57	98,679.43
277-1-1-0-2104/11	70,000,000.00	35,636,234.99	12,400,936.64	2,000.00	12,398,936.64	48,035,171.63	21,964,828.37
277-1-1-0-2401/11	650,000.00	507,146.00	78,400.00	0.00	78,400.00	585,546.00	64,454.00
277-1-1-0-2509/11	1,350,000.00	0.00	1,349,942.04	0.00	1,349,942.04	1,349,942.04	57.96
277-1-2-0-1001/11	284,000,000.00	259,803,863.27	23,218,702.69	117,521.97	23,101,180.72	282,905,043.99	1,094,956.01
277-1-2-0-1002/11	8,500,000.00	4,991,235.20	3,492,164.17	0.00	3,492,164.17	8,483,399.37	16,600.63
277-1-2-0-1003/11	98,000,000.00	87,880,021.76	10,183,658.88	93,525.64	10,090,133.24	97,970,155.00	29,845.00
277-1-2-0-1101/11	9,500,000.00	6,204,140.48	3,301,286.14	10,068.27	3,291,217.87	9,495,358.35	4,641.65
277-1-2-0-1201/11	8,300,000.00	5,663,210.89	2,685,369.96	50,000.00	2,635,369.96	8,298,580.85	1,419.15
277-1-2-0-1202/11	6,900,000.00	5,253,865.23	1,423,907.00	8,337.00	1,415,570.00	6,669,435.23	230,564.77
277-1-2-0-1203/11	400,000.00	211,320.00	25,280.00	0.00	25,280.00	236,600.00	163,400.00

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1/2

277-1-2-0-1301/11	6,000,000.00	4,024,005.49	1,914,677.88	4,168.50	1,910,509.38	5,934,514.87	65,485.13
277-1-2-0-1302/11	2,300,000.00	1,119,977.00	792,071.99	0.00	792,071.99	1,912,048.99	387,951.01
277-1-2-0-1303/11	1,750,000.00	990,794.01	752,512.89	0.00	752,512.89	1,743,306.90	6,693.10
277-1-2-0-1402/11	5,100,000.00	3,856,005.91	1,170,980.94	2,500.00	1,168,480.94	5,024,486.85	75,513.15
277-1-2-0-1403/11	4,700,000.00	3,595,868.08	670,626.79	34,910.06	635,716.73	4,231,584.81	468,415.19
277-1-2-0-1404/11	200,000.00	115,447.49	11,218.65	0.00	11,218.65	126,666.14	73,333.86
277-1-2-0-1409/11	16,000,000.00	11,505,089.62	3,859,009.00	149,871.89	3,709,137.11	15,214,226.73	785,773.27
277-1-2-0-1506/11	5,200,000.00	4,657,374.56	450,298.95	0.00	450,298.95	5,107,673.51	92,326.49
277-1-2-0-2401/11	800,000.00	464,989.45	308,531.09	0.00	308,531.09	773,520.54	26,479.46

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Report Generated by the new CIGAS Web Application--Developed by S.Tharshan - Deputy Director, Dept of State Accounts.

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3.5. Performance of the Revenue Collection

Rs. ,000

Revenue Code	Description of the Revenue Code	Revenue		Collected Revenue	
		Original	Final	Amount (Rs.)	as a % of Final Revenue Estimate
1003-07-02	Registration fees		12,508.2	13,138.22	105%
1003-07-03	Private Timber Transport			842.51	
1003-07-05	License Taxes relevant to the My/of public Security			389.71	
1003-07-09	Cuban Taxes			53,978.83	
1003-07-99	Other	4,500	4700	6,900.19	153%
2002-01-01	Rent on Government building & housing	2,560	3010	3,192.02	106%
2002-01-03	Rent from land & housing			2,166.86	
2002-02-99	Interest - Others	4,700	4900	5,248.40	107%
2003-02-03	Fees of Issuing Identity Cards			6,262.05	
2003-02-13	Examinations & Other fees			517.17	
2003-02-14	Fees under the Motor Traffic Act & Other receipts			54,564.93	
2003-02-99	Sundries	130	120	301.15	250%
2003-03-02	Fines & Forfeits	20	75	65.83	88%
2003-99-00	Other receipts	16,000	4000	8,331.28	208%
2004-01-00	Central Government - W & O.P			32,656.11	

3.6. Performance of the Utilization of Allocation

Rs. ,000

Type of Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
	Original	Final		
Recurrent	**523,000**	**528,355**	**522,947.69**	**99%**
Capital	**118,000**	**119,350**	**90,554.35**	**75%**

3.7. In terms of F.R.208 grant of allocations for expenditure to this Department/District Secretariat/Provincial Council as an agent of the other Ministries/ Departments

Rs. ,000

Serial No.	Allocation Received from Which Ministry/Department	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final
			Original	Final		
1	Presidential Secretariat		147,203.47	147,203.47	123,065.07	84%
2	Min. of Digital Infrastructure and Information Technology		240.00	240.00	204.67	85%
3	Min. of Science , Technology & Research		2,623.40	2,623.40	2,298.55	88%
4	Min. of Mass Media		121.00	121.00	93.07	77%
5	Mi. of Buddha Sasana and Wayamba Development		16,571.00	16,571.00	15,135.77	91%
6	Min. of National Policies and Economic Affairs		1,073,476.48	1,073,476.48	936,548.51	87%
7	Min. of Justice and Law Reform		6,250.05	6,250.05	5,848.39	94%
8	Min. of Health Nutrition & Indigenous Medicine		287.00	287.00	284.88	99%
9	Min. of Agricultural		94,480.79	94,480.79	81,116.07	86%
10	Min .of Electricity and Renewable		4,000.00	4,000.00	4,000.00	100%
11	Min. of Child & Women's Affairs		170,022.22	170,022.22	166,993.35	98%
12	Ministry Of Lands And Parliamentary Reforms		18,177.21	18,177.21	18,008.92	99%
13	Min. of House & Culture Affairs		945.60	945.60	771.17	82%
14	Min .of Primary Industries and Social Empowerment		306,551.40	306,551.40	299,884.33	98%
15	Min. of Public Administration and Disaster Management		507,754.00	507,754.00	157,305.48	31%
16	Min. of Hill Country, New Villages, Infrastructure Com. Deve.		7,317.24	7,317.24	579.86	8%
17	Min. of Industry & Commerce		24,000.00	24,000.00	650.83	3%
18	Minor Internal & Home Affairs and Provincial Councils and Local Government		315,831.48	315,831.48	295,870.21	94%
19	Min .of National Integration Official Languages, Social		49,204.76	49,204.76	39,951.00	81%

20	Min. of Public Enterprise, Upcountry Heritage and Kandy Development		77,751.52	77,751.52	19,957.06	26%
21	Mi. of Municipal and Western Development		6,591.14	6,591.14	4,834.32	73%
22	Min. of City Planning, Water Supply and Higher Education		395.00	395.00	280.00	71%
23	Min. of Primary Industries and Social Empowerment		121,195.21	121,195.21	118,400.44	98%
24	Min. of Telecommunication, Foreign Empowerment and Sports.		16,446.46	16,446.46	15,449.00	94%
25	Min. of Science , Technology & Research		1,222.49	1,222.49	709.20	58%
26	Dept. of Buddhist Affairs		17,278.53	17,278.53	16,581.81	96%
27	Dept. of Muslim Religious & Culture Affairs		709.00	709.00	196.32	28%
28	Dept. of Culture Affairs		3,229.50	3,229.50	2,904.60	90%
29	Dept. of Information		141.20	141.20	126.76	90%
30	Dept. of Social Services		9,516.24	9,516.24	8,374.89	88%
31	Dept. of Probation and Child Care Services		9,012.48	9,012.48	8,983.59	100%
32	Dept. of Sports Development		16,618.91	16,618.91	9,370.22	56%
33	Dept. of Aurwadha		98.00	98.00	-	0%
34	Dept. of Registration of Persons		10,149.69	10,149.69	10,236.67	101%
35	Dept. of Development Finance		8,000.00	8,000.00	2,347.52	29%
36	Dept. of Census and Statistics		2,452.45	2,452.45	2,154.15	88%
37	Dept. of Pensions		17,033.06	17,033.06	12,813.36	75%
38	Dept. of Registrar General's		1,394.32	1,394.32	1,635.10	117%
39	Dept. of Agrarian Development		7,000.00	7,000.00	5,193.88	74%
40	Dept. of Wildlife Conservation		5,717.25	5,717.25	5,762.33	101%
41	Dept. of Land Commissioner General		15,297.04	15,297.04	13,300.51	87%
42	Dept. of Land Use policy		1,653.74	1,653.74	1,564.14	95%

43	Min. of Justice and Prison Reform		12.00	12.00	9.00	75%
44	Dept. of Land Use Planning		1,017.97	1,017.97	921.56	91%
45	Dept. of Man Power and Employment		1,232.87	1,232.87	1,042.46	85%
46	Dept. of Samurdhi Development		500.00	500.00	-	0%

3.8. Performance of the Reporting of Non Financial Assets

Rs. ,000

Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2019	Balance as per financial Position Report as at 31.12.2019	Yet to be Accounted	Reporting Progress as a %
9151	**Building and Structures**	**-**	**1,328,517.18**	**-**	
9152	**Machinery and Equipment**	**-**	**331,975.23**	**-**	
9153	**Land**	**-**	**701,790.00**	**-**	
9154	**Intangible Assets**	**-**	**-**	**-**	
9155	**Biological Assets**	**-**	**-**	**-**	
9160	**Work in Progress**	**-**	**952.99**	**-**	
9180	**Lease Assets**	**-**	**-**	**-**	

3.9. Auditor General's Report**

Annexure - I

Chapter 04 – Performance indicators

4.1. Performance indicators of the Institute (Based on the Action Plan)

Specific Indicators	Actual output as a percentage (%) of the expected output		
	100%- 90%	75%-89%	50%- 74%
Issuing vehicle revenue license	138%	-	-
Issue of National Identity Cards (Applications Should be sent to head office.)	136%	-	-
Issuing formal permits and grants for unauthorized lands	123%	-	-
Issuing birth, marriage and death certificates	203%	-	-
Business Name Registration.	131%	-	-

Chapter 05- Performance of the achieving Sustainable Development Goals (SDG)

5.1 Indicate the Identified respective Sustainable Developments Goals

Goal / Objective	Targets	Indicators of The achievement	Progress of the Achievement to date		
			0%-49%	50%-74%	75%-100%
End Poverty in all forms every where	Reducing poverty index From 20.8% to	Poverty index in 2019 was 5.8%		72.1	
	Reducing percentage of Household suffering from	Percentage of Households suffering from poverty in 2019 is		74.5	
End hunger, achieve food security and improved nutrition ,and promote sustainable agriculture	Increasing per Capita calorie consumption per day from	Per Capita Calorie consumption per day in 2019 is 2302 KC	3.7		

Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all	Increasing number of students qualified for G.C.E A/L by 25%	5040 students have been qualified for G.C.E. A/L among 7661 students who faced for the G.C.E. O/L Examination		65.8	
	Increasing number of students qualified for	4037 Students were qualified for university entrance among		65.2	
Ensure availability and sustainable management of water and substation for all	Increasing the number of household units taken clean water by 10%	Total number of household units taken clean water in 2019 is 119124(total number			77.3
	Increasing number of households with sanitary facilities	Number of households with sanitary facilities in 2020 is			83.1
Affordable and clean energy	Increasing electricity power used household units up to 90%	Total number of electricity power used household units in 2019 is 142873 (total			92.7
Promote sustained, inclusion and sustainable economic growth, full and productive employment and decent work	Reducing unemployment rate from 5.8% to 5%	Unemployment rate in 2019 is 4.8%	4.8		

5.2 Briefly explain the achievements and challenges of the Sustainable Development Goals

No	Achievement	Challenges
1	Reduced the poverty level	Producing only primary products and slowly growing of value addition
2	Increased the number of students enroll for higher education	Minimum opportunities in the private sector
3	Completed basic needs in households by higher percentage	Less concern about vocational requirements

Chapter 06 - Human Resource Profile

06.1 Cadre Management

	Approved cadre	Existing cadre	Vacancies/Excess
Senior	68	49	19
Territory	23	13	10
Secondary	1271	1069	202
Primary	110	106	4

06.2 **briefly state how the shortage or excess in human resources has been affected to the performance of the institute.

***Since the duties of certain vacancies are assigned to graduate officers, they are able to perform their day-to-day duties without difficulty.**

06.3 Human Resource Development

Name of the Program	No. of Staff trained	Duration of the program	Total Investment (Rs'000)		Nature of the Program (Abroad/ Local)	Output/Know ledge Gained*
			Local	Foreign		
Basic Computer Training course	126	05 Days	303,220.00	-	local	Developing basic knowledge about computer use
Institutional Directives Training Program	42	03 Days	46,860.00	-	local	Improve knowledge of institutional code provisions
CIGAS Training Program	48	04 Days	168,200.00	-	local	Troubleshooting the CIGAS program
Salary Conversion Training Program	44	02 Days	52,340.00	-	local	Developing knowledge on salary Conversion
Fitness and Accounting Training Program to Divisional Secretariat Officers of Madulla	74	01 Days	30,000.00	-	local	Improving the knowledge of Officers

Chapter 07– Compliance Report

No.	Applicable Requirement	Compliance Status(Complied/Not Complied)	Briefexplanation for Compliance	Corrective actions proposed to avoid non-compliance in future
1	**The following Financial statements/accounts have been submitted on due date**			
1.1	Annual financial statements	√		
1.2	Advance to public officers account	√		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Not Relevant		
1.4	Stores Advance Accounts	Not Relevant		
1.5	Special Advance Accounts	Not Relevant		
1.6	Others	Not Relevant		
2	**Maintenance of books and registers (FR445)/**			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	√		
2.2	Personal emoluments register/ Personal emoluments cards has been maintained and update	√		
2.3	Register of Audit queries has been maintained and update	√		
2.4	Register of Internal Audit reports has been maintained and update	√		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	√		

2.6	Register for cheques and money orders has been maintained and update	√		
2.7	Inventory register has been maintained and update	√		
2.8	Stocks Register has been maintained and update	√		
2.9	Register of Losses has been maintained and update	√		
2.10	Commitment Register has been maintained and update	√		
2.11	Register of Counterfoil Books (GA – N20) has been maintained and update	√		
03	**Delegation of functions for financial control (FR 135)**			
3.1	The financial authority has been delegated within the institute	√		
3.2	The delegation of financial authority has been communicated within the institute	√		
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	√		
3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	**No**		Officers have been made aware of the training program in this regard
4	**Preparation of Annual Plans**			
4.1	The annual action plan has been prepared	√		
4.2	The annual procurement plan has been prepared	√		
4.3	The annual Internal Audit plan has been prepared	√		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	√		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	√		
5	**Audit queries**			

5.1	All the audit queries has been replied within the specified time by the Auditor General	√		
6	**Internal Audit**			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019	√		
6.2	All the internal audit reports has been replied within one month	**No**		Actions have been taken to reply for all audit queries within one Month
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	√		
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3)	√		
7	**Audit and Management Committee**			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019	√		
8	**Asset Management**			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	√		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of	√		
	the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular			
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	√		

8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	√		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	√		
9	**Vehicle Management**			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	√		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	No		Due to the lack of ownership of many vehicles the District Secretariat has delayed the process of disposal of the vehicle
9.3	The vehicle logbooks had been maintained and updated	√		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	√		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016			
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	√		
10	**Management of Bank Accounts**			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	√		
10.2	The dormant accounts that had existed in the year under review or since previous years settled	√		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	√		
11	**Utilization of Provisions**			

11.1	The provisions allocated had been spent without exceeding the limit	√		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	√		
12	**Advances to Public Officers Account**			
12.1	The limits had been complied with	√		
12.2	A time analysis had been carried out on the loans in arrears	√		
12.3	The loan balances in arrears for over one year had been settled	No		Balance from the Provincial Council and Widows' Orphans is recovered monthly
13	**General Deposit Account**			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	No		Due to some audit queries for some intermediaries and insufficient funds to pay intermediaries
13.2	The control register for general deposits had been updated and maintained	√		
14	**Imprest Account**			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	√		
14.2	The ad-hoc sub imp rest issued as per F.R. 371 settled within one month from the completion of the task	√		
14.3	The ad-hoc sub imp rests had not been issued exceeding the limit approved as per F.R. 371	√		
14.4	The balance of the imp rest account had been reconciled with the Treasury books monthly	√		
15	**Revenue Account**			
15.1	The refunds from the revenue had been made in terms of the regulations	√		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	√		

15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	√		
16	**Human Resource Management**			
16.1	The staff had been paid within the approved cadre	√		
16.2	All members of the staff have been issued a duty list in writing	√		
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017			
17	**Provision of information to the public**			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	√		
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures	√		
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	√		
18	**Implementing citizens charter**			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	√		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	√		
19	**Preparation of the Human Resource Plan**			

19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	√		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	√		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	No		Currently actions are being taken for this
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	√		
20	**Responses Audit Paras**			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	√		