

லாபீக காரீகா஁கா ஁ா ஁ு஁ு லாபீல வருடாந்த ஁ெயலாற்றுகை மற்றும் கணக்குகள் அறிக்கை ANNUAL PERFORMANCE & ACCOUNTS REPORT



஁ீ஁ுிக லீகலி காரீகா஁கா, ஁ாபக஁
மாவுட்ட஁ ஁ெயலகம், யாழ்ப்பாணம்
DISTRICT SECRETARIAT, JAFFNA



கன.஁஁ீகன் ஁கா
஁ீ஁ுிக லீகலி

திரூ. க.மாசேசன்
மாவுட்ட஁ ஁ெயலாளர்

Mr. K.MAHESAN
DISTRICT SECRETARY

2019

**Annual
Performance
And
Accounts
Report
Jaffna District
2019**

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1. Institutional Profile / Executive Summary

1.1 Introduction

Jaffna District is the capital of Northern Province. The administrative setup in Jaffna District is divided into four zones Valikamam, Vadamaradchi, Thenmaradchi and Islands, and divided into 15 Divisional Secretariats. This District Secretariat contains the setup to ease the function of administrative organization.

1.2 Vision and Mission, Objectives of the Institution

❖ VISION

Offer an excellent, efficient and effective service to the people through the District Administration by utilizing contemporary technical strategies.

❖ MISSION

Promote the Socio-Economic status of people at village, Divisional and District Levels by optimum utilization of resource at our disposal by means of adopting Government policy plan and to uphold arts, local custom.

❖ Objectives of the Institution

- Introduction innovative
- Providing efficient services
- Up-grading of rural folk life standard
- Preserving or protecting the Cultural Values or movements.
- Preparation of plans for safe-guarding or protecting against the natural Disaster
- Coordination activities with Divisional and Village level.

1.3 Key Functions

- Providing computer network for District Secretariat and Divisional Secretariat. Introduction of Internal and External network.
- Necessary training for Government officers, depending on their position.
- The produces in Jaffna District may be given

sufficient physical and financial provision to plan and implement the development project.

- Providing education, Health to poor people who comes under poverty line and granting assistance or livelihood assistance to raise their education standard.
- Ensuring to provide pure public goods and services at Village, Division and District level such as birth, Marriage and Death registration without delay.
- Appointment of committees on village level by Disaster management service unit and rendering immediate relief assistance on the spot.

- Preserve or protection of traditional cultural values or movements by conducting cultural festivals in appropriate time.
- Coordination of Elections



1.5 Divisional Secretariats of the District Secretariat

01	Divisional Secretariat - Delft	08	Divisional Secretariat - Chankanai
02	Divisional Secretariat - Velanai	09	Divisional Secretariat - Uduvil
03	Divisional Secretariat - Kayts	10	Divisional Secretariat - Tellippalai
04	Divisional Secretariat - Karainagar	11	Divisional Secretariat - Kopay
05	Divisional Secretariat - Jaffna	12	Divisional Secretariat - Chavakachcheri
06	Divisional Secretariat - Nallur	13	Divisional Secretariat - Karaveddy
07	Divisional Secretariat - Sandilipai	14	Divisional Secretariat - Point Pedro
		15	Divisional Secretariat - Maruthakerny

1.6 Basic Statistical Information of the District

Name of the District	Jaffna	Number of the Member of Provincial Council	16
Province	Northern Province	Number of Families	197,133
Extent of Whole Area	1,025 sq.km	Number of Housing Units	134,320
Population	616,462	Number of the Office of Land Registrars	2
Females	317,435	Registrar of Marriages, Births and Deaths	31
Males	299,027	Additional Registrar of Marriages	12
Number of Voters	479,584	Medical Registrar of Births and Deaths	02
Number of Polling Stations	508	Registrar of Muslim Marriages	01
Number of Polling Divisions	10	Schools (National)	7
Number of Divisional Secretariats	15	Schools (Provincial)	443
Number of Grama Niladhari Divisions	435	Government Hospitals	1
Number of Villages	1,453	Provincial Council's Hospitals	27
Municipal Councils	1	Number of the Officers of District Secretariat	145
Urban Councils	3	Number of the Officers of Divisional Secretariats	1770
Pradeshiya Sabah	13	Number of the "Nilasewana" Offices Established	20
Number of the Member of Parliament	7		



2. Progress and the Future Outlook from the Government Agent



I am pleased to submit the Report for the Annual Performance and Accounts of the Jaffna District Secretariat, which carried out tasks with optimum efforts in order to improve the living standard of the population in the district for the year 2019. Activities were carried out based on the national policies, including sector policies, and the community needs in order to boost the social-economic growth efficiently. These achievements were accomplished with the support of 15 Divisional Secretariats working in harmony.

In connection with the above matter, various development and rehabilitation projects have been implemented in 2019 such as DCB, RRDP, RIDP, Projects of the Presidential Secretariat, Resettlement works in 15 Divisional Secretary Divisions in implementing 11,662 projects with the

Allocation Rs.7,309.695 million and Other Ministries have implemented 318 projects with the allocation Rs.569.029 million. Our District Secretariat has fully utilized the financial and the technical resources available in the district in order to achieve the targeted goals with the help of our dedicated staff.

In addition to above, 5487 projects have been successfully implemented under the “let’s stand to the country” program under guidance of the Presidential Secretariat along with the other accompanied projects such as Myliddy Fishery Harbor Development Projects and SMART Sri Lanka Carrier guidance Projects. They have been constructed with the view to promote employment opportunities for the district and hence uplift the standard of living, besides cultural and the sports activities in the district have been revealed its commendable performance.

I would like to specify the development trend in Jaffna district that in spite of the implementation of several development projects, the prevailing discrepancies in the socio and the development purposes among the

Divisional Secretariat Divisions, due to inadequate financial and technical resources. The Above short comings should be rectified in Advance to have symmetry of development in the district.

Further, I would like to express my sincere gratitude to Honorable Ministers, Honorable Members of Parliament, the Government Institutions and the Development Partners who have provided tremendous support in accomplishing the relevant tasks for the development of the district as well as enhancing a better living standard in the district.

I hereby extend my gratitude to each and every staff of the District Secretariat and the Divisional Secretariats irrespective of their categories for their immense Co-operation for addressing the problem, obstructions and delivering the desired results in the district successfully.

K. Mahesan,
District Secretary,
District Secretariat,
Jaffna.



❖ Special Achievements in District Level

- Golden Award for the event making in recognition of outstanding performance has been achieved in the evaluation programme of the committee on public accounts in the financial year 2018.
- Silver Award for the Public Sector - Inter Departments National Productivity Awards ceremony 2018/2019
- 1st phase of Reactivation and Reconstruction of Fishery Harbor of the Myliddy in Tellippalai have been done and the Harbor has been operated for fishing activities.
- Construction and Improvement of 287.51 Km of rural access roads in Jaffna have been done.
- Construction of Psychiatric Centre, Construction of nurses quarters, Renovation of Wards, and Equipped Wards to the hospitals in Jaffna have been provided.
- 1548 Individual households to cover connection of the electricity facility have been provided.
- Rural Infrastructure Development for poor coastal fishing communities has been made.
- Renovation of Agro-wells, Promotion of Paddy and Other Crop Cultivation has been done.
- 1st phase of Economic Centre in Madduvil, Jaffna for revolutionizing agricultural products marketing to help producers and consumers have been constructed.

❖ Challenges

- Fluctuations in the prices of building materials and the pressure of instability
- Lack of technological skills

- Lack of modern technologies and the preservation facilities
- Price fluctuation of the agricultural products
- Lack of transportation facilities and proper access road facilities

❖ Future Goals

- Strengthening Cultural Values and Traditions
- Eradication of Poverty
- Promote agricultural production and ensure sustainable growth on it.
- Promote enterprise with high value addition and encourage enterprises with available local raw materials.
- Increase coast fish production
- Sustainable usage of the natural resources
- Increased wealth creation with increased employment and living standards



3. Overall Financial Performance for the Year Ended 31st December 2019

3.1 Statement of Financial Performance

				ACA -F	
				Rs.	
Statement of Financial Performance for the period ended 31 st December 2019					
Budget 2019	Note	Actual 2019	Actual 2018		
-	Revenue Receipts	-	-		
-	Income Tax	-	-		
-	Taxes on Domestic Goods & Services	-	-	} ACA-1	
-	Taxes on International Trade	-	-		
-	Non Tax Revenue & Others	-	-		
-	Total Revenue Receipts (A)	-	-		
-	Non Revenue Receipts	-	-		
-	Treasury Imprests	8,590,987,000	4,914,897,228	} ACA-3	
-	Deposits	919,240,385	787,387,880	} ACA-4	
-	Advance Accounts	55,500,568	56,211,181	} ACA-5	
-	Other Receipts	289,638,448	197,499,370		
-	Total Non Revenue Receipts (B)	9,855,366,401	5,955,995,660		
-	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)	9,855,366,401	5,955,995,660		
	Less: Expenditure				
-	Recurrent Expenditure	-	-		
672,500,000	Wages, Salaries & Other Employment Benefits	667,587,848	609,301,035	} ACA-2(ii)	
99,302,104	Other Goods & Services	98,614,928	98,956,710		
4,637,506	Subsidies, Grants and Transfers	4,495,988	4,249,716		
-	Interest Payments	-	-		
60,390	Other Recurrent Expenditure	60,390	-		
776,500,000	Total Recurrent Expenditure (D)	770,759,155	712,507,460		
	Capital Expenditure				
17,300,000	Rehabilitation & Improvement of Capital Assets	16,168,765	16,195,261	} ACA-2(ii)	
50,400,000	Acquisition of Capital Assets	40,124,908	70,199,507		
-	Capital Transfers	-	-		
-	Acquisition of Financial Assets	-	-		
2,300,000	Capacity Building	1,918,656	2,087,810		
6,750,000	Other Capital Expenditure	6,750,000	-		
76,750,000	Total Capital Expenditure (E)	64,962,328	88,482,578		
	Main Ledger Expenditure (F)	877,105,694	875,458,513		
	Deposit Payments	805,652,482	803,203,957	} ACA-4	
	Advance Payments	71,453,212	72,254,556	} ACA-5	
	Total Expenditure G = (D)+E+F)	1,712,827,177	1,676,448,551		
853,250,000	Imprest Balance as at 31st December..... H = (C-G)	8,142,539,224	4,279,547,109		




3.2 Statement of Financial Position

ACA-P

Statement of Financial Position As at 31st December 2019

	Note	Actual	
		2019 Rs	2018 Rs
Non Financial Assets			
Property, Plant & Equipment	ACA-6	2,068,267,329	1,968,605,116
Financial Assets			
Advance Accounts	ACA-5/5(a)	169,241,388	153,288,744
Cash & Cash Equivalents	ACA-3	-	-
Unsettled sub imprest advance		506,890	-
Total Assets		2,238,015,607	2,121,893,860
Net Assets / Equity			
Net Worth to Treasury		(177,591,250)	(80,462,880)
Property, Plant & Equipment Reserve		2,068,267,329	1,968,605,116
Rent and Work Advance Reserve	ACA-5(b)	-	-
Current Liabilities			
Deposits Accounts	ACA-4	347,339,527	233,751,624
Imprest Balance	ACA-3	-	-
Total Liabilities		2,238,015,607	2,121,893,860

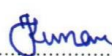
Detail Accounting Statements in ACA format Nos. 1 to 6 presented in pages from 05 to 58 and Notes to accounts presented in pages from 59 to 67 form and integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.


.....
Chief Accounting Officer
Name :
Designation :
Date : 28/02/2020

S. Hettiarachchi
Secretary
Ministry of Public Administration,
Home Affairs and Provincial Councils
& Local Government
"NILA MEDURA"
Mw., Narahenpita, Colombo - 05.


.....
Accounting Officer
Name :
Designation :
Date : 25.02.2020

K. MAHESAN
GOVERNMENT AGENT/
DISTRICT SECRETARY
JAFFNA DISTRICT


.....
Chief Financial Officer/ Chief Accountant/
Director (Finance)/ Commissioner (Finance)
Name :
Date : 25.02.2020

J. Hillward Kunam
Chief Accountant
for Government Agent/ District Secretary
District Secretariat
Jaffna



3.3 Statement of Cash Flows

		ACA-C	
Statement of Cash Flows for the Period ended 31 ST December 2019			
	2019 Rs.	Actual 2018 Rs.	
<u>Cash Flows from Operating Activities</u>			
Total Tax Receipts	-	-	
Fees, Fines, Penalties and Licenses	-	-	
Profit	-	-	
Non Revenue Receipts	-	5,782,078,388	
Revenue Collected from the Other Heads	199,541,589	-	
Imprest Received	8,590,987,000	-	
Total Cash generated from Operations (a)	8,790,528,589	5,782,078,388	
<u>Less - Cash disbursed for:</u>			
Personal Emoluments & Operating Payments	1,775,439,243	5,693,070,863	
Subsidies & Transfer Payments	96,797,381	4,249,716	
Expenditure on Other Heads	5,830,883,436	-	
Imprest Settlement to Treasury	-	-	
Total Cash disbursed for Operations (b)	7,703,120,060	5,697,320,579	
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(a)-(b)	1,087,408,529	84,757,809	
<u>Cash Flows from Investing Activities</u>			
Interest	-	-	
Dividends	-	-	
Divestiture Proceeds & Sale of Physical Assets	413,255	-	
Recoveries from On Lending	-	-	
Recoveries from Advance	3,706,935	-	
Total Cash generated from Investing Activities (d)	4,120,190	-	
<u>Less - Cash disbursed for:</u>			
Purchase or Construction of Physical Assets & Acquisition of Other Investment	1,013,033,417	84,757,809	
Advance Payments	87,607,039	-	
Unsettled Sub imprest	506,890	-	
Total Cash disbursed for Investing Activities (e)	1,101,147,345	84,757,809	
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(d)-(e)	(1,097,027,156)	(84,757,809)	
ACTIVITIES (g)=(c) + (f)	(9,618,627)	-	
<u>Cash Flows from Fianacing Activities</u>			
Local Borrowings	-	-	
Foreign Borrowings	-	-	



Grants Received	-	-
Deposit Received	702,880,373	-
Total Cash generated from Financing Activities (h)	702,880,373	-
<i>Less - Cash disbursed for:</i>		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Deposit Payments	712,499,000	-
Total Cash disbursed for Financing Activities (i)	712,499,000	-
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(h)-(i)	(9,618,627)	-
Net Movement in Cash (k) = (g) -(j)	0.00	-
Opening Cash Balance as at 01 st January	-	-
Closing Cash Balance as at 31 st December	0.00	-

3.4 Performance of the Revenue Collection

Revenue Code	Description of the Revenue Code	2018	2019		
		Actual	Estimate	Revised Estimate	Actual
10.03.07.02	Registration fees relevant to the Department of Registrar General	34,135,083.40	27,500,000.00	35,000,000.00	34,995,415.50
10.03.07.03	Private Timber Transport	503,324.78	510,000.00	510,000.00	399,985.07
10.03.07.04	Tax sale of Motor Vehicle	31,000.00	-	-	40,000.00
10.03.07.05	License fees relevant to the Ministry of Public Security	1,020.00	1,000.00	1,000.00	1,670.00
10.03.07.09	Carbon Tax	-	-	-	41,805,750.64
10.03.07.99	Other	758,298.56	1,000,000.00	1,650,000.00	1,603,994.51
20.02.01.01	Rent on Government Building and Housing	527,537.50	639,000.00	639,000.00	400,258.33



20.02.02.99	other	7,594,191.23	8,000,000.00	8,500,000.00	8,674,628.98
20.03.02.03	Fees on passports visas and dual citizenship	2,921,190.00	-	-	9,155,550.00
20.03.02.13	Examination and other fees	324,950.00	-	-	832,900.00
20.03.02.14	Fees under the Motor traffic act	82,624,647.00	-	-	100,057,841.03
20.03.02.99	Sundries	264,669.67	200,000.00	200,000.00	93,438.25
20.03.07.00	Paddy Purchase	-	-	-	26,956,626.00
20.03.99.00	Other Receipts	6,749,828.37	4,000,000.00	9,000,000.00	15,928,526.64
20.04.01.00	Central Government	41,722,582.96	-	-	48,278,607.88
20.06.02.02	Sales of Capital Assets-Other	794,096.00	800,000.00	400,000.00	413,255.00


3.5 Performance of the Utilization of Allocation

ACA - 2

Summary of Expenditure by Programme for the period ended 31st December 2019

Expenditure Head No :264 Ministry / Department / District Secretariat : District Secretariat, Jaffna

Programme Number given in Annual Estimates	Title of the Expenditure	Rs.					
		Annual Budgetary Provision (1)	Supplementary Estimate Provision (2)	FR 66/69 Transfers (3)	Total Net Provision (4)=(1)+(2)+(3)	Total Expenditure (5)	Net Effect Savings / (Excesses) (6)=(4)-(5)
Programme (1)	(1) Recurrent	768,000,000	8,500,000	-	776,500,000	770,759,155	5,740,845
	(2) Capital	70,000,000	6,750,000	-	76,750,000	64,962,328	11,787,672
	Sub Total	838,000,000	15,250,000	-	853,250,000	835,721,483	17,528,517
Programme (2)	(1) Recurrent						
	(2) Capital						
	Sub Total						
	Grand Total	838,000,000	15,250,000	-	853,250,000	835,721,483	17,528,517


 Chief Financial Officer /Chief Accountant/Director (Finance)/
 Commissioner (Finance)
 Date : 25.02.2020

J. Hillward Kunam
 Chief Accountant
 for Government Agent/District Secretary
 District Secretariat
 Jaffna

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3.6 In terms of F.R.208 grant of allocations for Expenditure to this District Secretariat as an agent of the Other Ministries

Head	Ministry / Department	Recurrent		Capital		Total		
		Allocation	Expenditure	Allocation	Expenditure	Allocation	Expenditure	%
001	President Secretariat	600,000.00	0.00	230,179,532.91	175,910,328.27	230,779,532.91	175,910,328.27	76.2%
101	Ministry of Buddhasasana	89,745.00	81,477.00	-	-	89,745.00	81,477.00	90.8%
102	Ministry of Finance and Mass Media	30,046,546.75	21,304,646.57	-	-	30,046,546.75	21,304,646.57	70.9%
104	Ministry of National Policies and Economic Affairs	196,265,384.49	184,956,625.35	7,566,240,084.18	5,812,231,389.42	7,762,505,468.67	5,997,188,014.77	77.3%
110	Ministry of Justice	7,850,150.00	7,133,838.40	-	-	7,850,150.00	7,133,838.40	90.9%
118	Ministry of Agriculture	75,046,460.00	62,282,538.88	106,155,204.28	47,853,996.48	181,201,664.28	110,136,535.36	60.8%
120	Ministry of Women & Child Affairs	187,864,370.00	178,018,199.32	9,384,211.81	9,372,583.10	197,248,581.81	187,390,782.42	95.0%
122	Ministry of Lands & Parliamentary Reforms	11,640,694.53	11,396,689.94	52,165,201.25	52,156,310.15	63,805,895.78	63,553,000.09	99.6%
123	Ministry of Buddhasasana Cultural and Religious Affairs	-	-	393,250.00	0.00	393,250.00	0.00	0.0%
124	Ministry of Primary Industries and Social Empowerment	538,972,439.45	536,841,173.45	1,338,463.00	1,338,463.00	540,310,902.45	538,179,636.45	99.6%
130	National Productivity Secretariat	34,496,894.10	34,210,155.77	8,107,252.03	8,078,743.79	42,604,146.13	42,288,899.56	99.3%
149	Ministry of Industry and Commerce	-	-	86,370,000.00	9,371,919.24	86,370,000.00	9,371,919.24	10.9%
155	Ministry of Home Affairs	311,746,240.73	310,811,745.23	14,934,034.63	14,286,956.33	326,680,275.36	325,098,701.56	99.5%
157	Ministry of National Co-existence, Dialogue and Official Languages	1,986,434.25	1,864,367.95	550,178,082.63	375,679,855.85	552,164,516.88	377,544,223.80	68.4%



159	Ministry of Tourism Development & Christian Religious Affairs	-	-	44,740.00	44,740.00	44,740.00	44,740.00	100.0%
166	ministry of city planning Water supply and Higher Education	-	-	5,877,000.00	0.00	5,877,000.00	0.00	0.0%
176	Ministry of Ports and Shipping	-	-	11,467,000.00	0.00	11,467,000.00	0.00	0.0%
193	Ministry of Labor, Trade Union Relations and Social Empowerment	186,423,318.00	185,617,889.81	515,600.00	4,050.00	186,938,918.00	185,621,939.81	99.3%
194	Ministry of Telecommunication & Digital Infrastructure	27,595,042.46	26,904,274.77	470,000.00	462,226.92	28,065,042.46	27,366,501.69	97.5%
195	Ministry of Science, Technology and Research	2,347,293.95	2,347,293.95	798,781.50	798,456.50	3,146,075.45	3,145,750.45	100.0%
201	Department of Buddhist Affairs	53,250.00	31,477.94	-	-	53,250.00	31,477.94	59.1%
203	Department of Christian Religious Affairs	3,619,290.40	3,364,653.11	-	-	3,619,290.40	3,364,653.11	93.0%
206	Department of Cultural Affairs	3,835,500.00	3,616,029.44	374,000.00	264,575.60	4,209,500.00	3,880,605.04	92.2%
210	Department of Government Information	86,740.00	68,182.46	-	-	86,740.00	68,182.46	78.6%
216	Department of Social Service	8,624,078.45	8,361,151.95	351,700.00	351,700.00	8,975,778.45	8,712,851.95	97.1%
217	Department of Probation and Child Care Services	8,594,680.00	8,515,943.88	1,739,600.00	1,724,412.16	10,334,280.00	10,240,356.04	99.1%
219	Department of Sports Development	1,035,905.00	983,749.00	137,500.00	94,910.00	1,173,405.00	1,078,659.00	91.9%
220	Department of Ayurveda			100,000.00	100,000.00	100,000.00	100,000.00	100.0%
227	Department of Registration of Persons	13,636,397.66	13,579,542.57	-	-	13,636,397.66	13,579,542.57	99.6%



247	Sri Lanka Customs	-	-	459,000.00	459,000.00	459,000.00	459,000.00	100.0%
252	Department of Census and Statistics	1,111,393.79	1,078,856.31	693,500.00	684,179.00	1,804,893.79	1,763,035.31	97.7%
253	Department of Pensions	6,578,260.73	6,321,112.14	-	-	6,578,260.73	6,321,112.14	96.1%
254	Registrar General's Department	1,905,400.00	1,830,150.00	-	-	1,905,400.00	1,830,150.00	96.1%
264	District Secretariat Jaffna	776,500,000.00	767,385,139.82	76,750,000.00	64,962,328.36	853,250,000.00	832,347,468.18	97.6%
307	Department of Motor Traffic	5,025,000.00	4,346,932.14	-	-	5,025,000.00	4,346,932.14	86.5%
326	Department of Community Based Corrections	24,000.00	22,500.00	-	-	24,000.00	22,500.00	93.8%
327	Land Use Policy Planning Department	484,500.00	481,544.50	372,360.00	372,300.00	856,860.00	853,844.50	99.6%
328	Department of manpower and Employment	806,900.00	791,449.42	476,532.00	454,950.68	1,283,432.00	1,246,400.10	97.1%
331	Department of Samurdhi Development	-	-	500,000.00	500,000.00	500,000.00	500,000.00	100.0%
GRAND TOTAL		2,449,617,608.57	2,389,003,371.30	8,729,592,506.72	6,580,329,039.35	11,179,210,115.29	8,969,332,410.65	80.2%

3.7 Performance of the Reporting of Non – Financial Assets

Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2019	Balance as per Financial Position Report as at 31.12.2019
9151	Building and Structures	1,168,782,595.46	1,168,782,595.46
9152	Machinery and Equipment	539,701,644.92	539,701,644.92
9153	Land	276,210,000.00	276,210,000.00
9160	Work in Progress	83,573,088.38	83,573,088.38



3.8 Auditor General's Report

Translation

My No: NNP/JF/A/DSJ/02/19

Date: 29th May 2020

District Secretary,
District Secretariat
Jaffna

Summary Report of the Auditor General as per National Audit Act, No. 19 of 2018 Under the Section 11(1) on the financial statements of the District Secretariat, Jaffna for the year ended on 31st December 2019

The above mentioned report and the audited financial statements are enclosed herewith.

Sgd. Illegibly
A.J.L. Wimalaratne
Assistant Auditor General
For Auditor General

- Copies: 1. Director General, Department of State Accounts
2. Secretary, Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government – for information



My No: NNP/JF/A/DSJ/02/19

Date: 29th May 2020

District Secretary,
District Secretariat
Jaffna

Summary Report of the Auditor General as per National Audit Act, No. 19 of 2018 Under the Section 11(1) on the financial statements of the District Secretariat, Jaffna for the year ended on 31st December 2019

1. Financial Statements

1.1 Qualified Opinion

The statements of financial position of the District Secretariat, Jaffna as at 31st December 2019 and the financial statements comprising the statements of financial performance and cash flow statement for the year ended on 31st December 2019 were audited under my direction in pursuance of the provisions in the Article 154(1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with the provisions of the National Audit Act, No. 19 of 2018. In terms of Section 11(1) of the National Audit Act, No. 19 of 2018, my comments and observations on the financial statements of the District Secretariat, Jaffna are found in this report. This report which should be submitted by the Auditor General in pursuance to the Section 10 of the National Audit Act, No. 19 of 2018 read in conjunction with the Article 154(6) of the Constitution of the Democratic Socialist Republic of Sri Lanka will be submitted to Parliament in due course.



It is my opinion, except for the effects of the matters described in paragraph 1.6 of this report, the financial statements prepared in pursuance to the provisions of the State Accounts Circular, No. 271/2019 of 03rd December 2019 reflect a real and fair view of the financial position of the District Secretariat, Jaffna as at 31st December 2019 and the statements of financial performance and cash flow statement for the year ended on that date.

1.2 Basis for Qualified Opinion

I conducted my audit in accordance to the Sri Lanka Auditing Standards (SLAuS). My responsibilities on the financial statements are further described in the Section of Auditor's Responsibilities. I believe that I have obtained sufficient and appropriate audit evidences to provide a basis for my qualified opinion.

1.3 Responsibility of the Chief Accounting Officer and Accounting Officer regarding Financial Statements

The Chief Accounting Officer is responsible for the preparation of financial statements that give a real and fair view in accordance with the Generally Accepted Accounting Principles and in pursuance to the provisions of the State Accounts Circular, No. 271/2019 of 03rd December 2019 and for making decision on internal control to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

As per Sub-section 16(1) of the National Audit Act, No. 19 of 2018, the District Secretariat is required to maintain proper books and records of all its income, expenditure, assets and liabilities, to enable annual and periodic financial statements to be prepared.



In terms of Sub-section 38(1) (c) of the National Audit Act, the Chief Accounting Officer shall ensure that an effective internal control system for the financial control exists in the District Secretariat and carry out periodic reviews to monitor the effectiveness of such system and accordingly make any alterations as required for such systems to be effectively carried out.

1.4 Auditor's Responsibilities for the Audit of the Financial Statements

My objective is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Sri Lanka Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In accordance with Sri Lanka Auditing Standards, I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement, of the financial statements, whether due to fraud or error design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error as fraud may involve collusion, forgery, intentional, omissions, misrepresentations, or the override of internal control.



- Obtain an understanding of internal control relevant to the audit in order to design procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District Secretariat's internal control.
- It had been included that structure and contained of the financial statements are based on transactions and events appropriate and fairly included when presenting the financial statements as a whole.
- Evaluate the overall presentation, structure and content of the financial statements including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I have been made know to the Accounting Officer regarding, among other matters, significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

1.5 Report on Other Legal Regulatory Requirements

I express the following matters in accordance with Section 6(d) of National Audit Act No.19 of 2018.

- (a) Financial statements presented were consistent with the preceding year.
- (b) Recommendations drawn by me on the financial statements of the preceding year have been implemented.



1.6 Comments on Financial Statements

1.6.1 Statement of financial performance

1.6.1.1 Recurrent Expenditure

Though the projects were as two in the recurrent expenditures since the expenditure has been shown vote wisely as the total expenditure of two projects it is unable to compare and check with the treasury printout.

1.6.2 Statement of financial position

1.6.2.1 Non-financial Assets

The following observations are made.

(a) Though the value of the land owned by the Divisional Secretariat, Vadamadachy South West was valued as Rupees 35 Million it has not been shown in the financial statements. Thereby the value of the non-current assets shown was reduced by Rupees 35 Million.

(b) Though the land of the Divisional Secretariat, Karainagar was owned by a private party its value of Rupees 2 Million has been shown in the financial statements under the non-current assets and though the office building was built with the value of Rupees 58.14 Million in this land, any action has not been undertaken to acquire the ownership of that land until 20th April 2020.

1.6.3 Non-maintenance of Registers and Books

It was observed during the Random check of the audit that the following registers have not been maintained and some registers have not been maintained in proper and in updated manner.



<u>Category of Register</u>	<u>Relevant Regulations</u>	<u>Observations</u>
Security Deposit Register	Financial Regulation 891(1)	Not updated in the year of review
Electrical Appliances Register	Financial Regulation 454(2)	Not updated over the last 07 years
Liabilities Register	Financial Regulation 214	Not updated in the year of review
List of Moto Vehicle	Financial Regulation 1647(e)	Not updated over the last 07 years
Bid Register	Guideline 5.2.1 of the State Procurement Manual	Not updated over the last 07 years

2. Financial Review

2.1 Imprest Management

(a) During the year of review though the application was made to the Treasury for the imprest of Rupees 10,415.56 Million, Rupees 8,590.99 Million was only released. Thereby since Rupees 1,824.57 Million was insufficient it was unable to utilize the financial provisions of the parliament and was unable to reach the completion level of the planned projects of the District Secretariat.

(b) Though the sum of Rupees 13,622 Million under 05 heads of expenditures in 05 attempts from the recurrent expenditure of the other ministries and departments were spent and the projects worth of Rupees 1,806.77 Million under 08 heads of expenditures in 11 attempts from the capital expenditure were accomplished, since the imprest for the year of review



was not received from the Treasury, it was unable to do the payments for them.

2.2 **Expenditure Management**

- (a) In 10 expenditure items in the capital allocation of the recurrent expenditure while the savings ranging from 6.25 to 48.31 percentages aggregated the sum of Rupees 7.92 Million, in other 6 expenditure items increase by the same sum has happened with the percentage ranging from 13.44 to 46.15. It illustrates that the evaluation for the recurrent expenditure is done without proper planning.
- (b) In 10 expenditure items in the capital allocation of the recurrent expenditure, though the savings with the percentage ranging from 6.25 to 48.31 happened satisfactory reasons for the alteration of category have not been submitted.
- (c) In six recurrent expenditure items of the Divisional Secretariats though the sum of Rupees 1.22 Million was shown as the liabilities to be solved, since the sum of Rupees 0.03 Million was only found as the savings for the year of review for them surplus expenditure of Rupees 1.19 Million has happened.
- (d) In terms of the National Budget Circular, No. 5/2019 of 24th September 2019, 10 percentages of savings for the capital expenditures has not been made for the recurrent expenditures.

2.3 **Utilization of the financial provisions provided by other Ministries and Departments**

In view of several reasons the financial provisions aggregating Rupees 11,179.21 Million were provided to the District Secretariat by 39 other ministries and departments and Rupees 8,969.33 Million was spent from that financial provisions. 14 kinds amounting to the sum of Rupees 2,209.87 Million remained without get utilized in the year of review.



Non-compliance with the Laws, Rules and Regulations

<u>Reference to Laws, Rules and Regulations</u>	<u>Value</u>	<u>Non compliance</u>
Financial Regulations of the Democratic Socialist Republic of Sri Lanka	Rupees Million	
Financial Regulation 113	2.08	During the period ranging from 18 to 32 years without taking necessary action to rectify the losses in the accounts, they were shown in the financial statements.
Financial Regulation 371(2)	1.18	Prior to the receipt of goods and services the imprest advance was given by the Divisional Secretariat, Vadamaradchy South West to several approved societies.
Financial Regulation 571	7.67	Though 2 years passed action has not been taken regarding 26 deposits of retention money.
Financial Regulation 137, 138	55.35	Prior to obtain the goods and services 158 cheques were drawn and secured at the District Secretariat and 14 Divisional Secretariats. Goods were not obtained for these cheques until 31 st of March 2020 and found in the list of unchanged cheques.
Financial Regulation 94	1.30	Independent accreditation for the liabilities shown in the financial statement has not been obtained.
Public Administration Circular, No. 07/97 and 21/2013	0.28	Particulars on the works performed regarding the holiday pays at the Divisional Secretariats of Vadamaradchy North, Nallur and Karainagar were not submitted for the audit.



2.5 Advances released and settled

- (a) Advances provided in 02 instances during the year of review by the District Secretariat aggregating Rupees 150,837 have found settled after the delay, period ranging from 01 month to 04 months.
- (b) As per the reconciliation statement of the advance account of the government servants for the year of review submitted for audit, constructive actions have not been taken in terms of the Section 4 of Chapter XXIV of the Establishments Code to recover the arrears of recoveries of the Officers those who vacated from the post, retired and transferred to other ministries and departments aggregating Rupees 2.5 Million.
- (c) Regarding the two years loan of the Officers transferred to the Provincial Council aggregating Rupees 1,703,664 constructive actions have not been taken in terms of the Section 3.2.1 of the Circular of the National Budget Department, No. 118 dated 11th October 2004.
- (d) A formal mechanism on defining the limits of advance loans within the District Secretariat and Divisional Secretariats has not been handled.

2.6 Deposits, payments and balances

In this regards the following observations were made.

- (a) Temporary deposits which need to be refunded to the third party aggregating Rupees 0.69 Million are maintained in the deposit account for more than 06 months without get provided to the relevant persons.
- (b) Sum of Rupees 37.9 Million obtained as the expenditure refund is maintained in the deposit account for more than 06 months without taking proper action.



(c) Income balances of the District Secretariat, Jaffna aggregating Rupees 13.61 Million as at 31st December 2019 are maintained in the deposit account without sending to the relevant ministries or departments.

3. **Operational Review and Performance**

The observations on the operational review, permanent development, good governance and human resources development regarding the incomes, expenditures, assets and liabilities mentioned in the submitted financial statements will be included in the report submitted in terms of the Section 10 of the National Audit Act, No. 19 of 2018 cited in the above paragraph 1.1.

Sgd. Illegibly

A.J.L. Wimalaratne

Assistant Auditor General

For Auditor General



4. Performance Indicators

4.1 Performance Indicators of the Institute (Based on the Action Plan)

Rehabilitation and Improvement of Buildings & Structures						
Head 264	Programme : 1	Project : 1	Sub Project : 0		Object Code : 2001	
S.No	Name of Work	Division	Allocation	Expenditure	Progress %	
					Financial	Physical
01	Renovation of District Secretariat branches	District Secretariat, Jaffna	2,536,637	2,536,637	100	100
02	Renovation work of pathways for handicapped	Divisional Secretariat, Kayts	106,615.00	106,615.00	100	100
03	Record room fitting	Divisional Secretariat, Karainagar	1,000,000.00	1,000,000.00	100	100
04	Partition work – record room, ADR branch	Divisional Secretariat, Sandilipay	585,000.00	585,000.00	100	100
05	Renovation work and Fitting cupboard	Divisional Secretariat, Chankanai	200,000.00	200,000.00	100	100
06	Renovation of Motor bike parking	Divisional Secretariat, Uduvil	500,000.00	500,000.00	100	100
07	Renovation work- Upper floor female toilet / Extension to ADR Branch	Divisional Secretariat, Tellipalai	1,600,000.00	1,600,000.00	100	100
08	Renovation of Toilet	Divisional Secretariat, Kopay	1,000,000.00	1,000,000.00	100	100
09	Renovation of Cycle shed	Divisional Secretariat, Karaveddy	700,000.00	700,000.00	100	100
10	Renovation of Toilet repair	Divisional Secretariat, Point pedro	1,021,276.69	1,021,276.69	100	100
11	Renovation of record room	Divisional Secretariat, Maruthankerny	400,000.00	400,000.00	100	100
Total			9,649,529.00	9,649,529.00	100	100



Rehabilitation and Improvement of Plant, Machinery & Equipment

Head 264	Programme : 1	Project : 1	Sub Project : 0		Object Code : 2002	
S.No	Name of Work	Division	Allocation	Expenditure	Progress %	
					Financial	Physical
01	Extension to intercom connection and CCTV system connection	District Secretariat, Jaffna	522,160.00	522,160.00	100	100
02	Improvement of machinery, Addl. Internal telephone connection	Divisional Secretariat, Kayts	141,840.00	141,840.00	100	100
03	Intercom connection Balance work	Divisional Secretariats Jaffna,	302,700.00	302,700.00	100	100
04	New building intercom connection	Divisional Secretariat, Chankanai	147,258.44	147,258.44	100	100
05	Air Conditioner installation work	Divisional Secretariat, Uduvil	861,575.19	861,575.19	100	100
06	Intercom Extension to new building	Divisional Secretariat, Tellaiपालai	50,000.00	50,000.00	100	100
07	Net work system, Intercom fiber connection	Divisional Secretariat, Kopay	897,120.00	897,120.00	100	100
08	Equipment repair	Divisional Secretariat, Karaveddy	298,832.50	298,832.50	100	100
09	Change over for generator	Divisional Secretariat, Maruthankerny	97,750.00	97,750.00	100	100
Total			3,319,236.00	3,319,236.00	100	100

Rehabilitation and Improvement of Vehicles

Head 264	Programme : 1	Project : 1	Sub Project : 0		Object Code : 2003	
S.No	Name of Work	Division	Allocation	Expenditure	Progress %	
					Financial	Physical
01	Repair of vehicle	District Secretariat, Jaffna	921,999.30	921,999.30	100	100
02	Repair of Radio and CD player	Divisional Secretariat, Chankanai	7,000.00	7,000.00	100	100
03	Repair of vehicle	Divisional Secretariat, Tellipalai	201,081.00	201,081.00	100	100



04	Repair of vehicle	Divisional Secretariat, Karainagar	524,480.48	524,480.48	100	100
05	Repair of head light switch	Divisional Secretariat, Sandilipay	30,110.62	30,110.62	100	100
06	Repair of vehicle	Divisional Secretariats, Nallur	99,700.00	99,700.00	100	100
07	Repair of vehicle	Divisional Secretariat, Jaffna	436,520.60	436,520.60	100	100
08	Repair of vehicle	Divisional Secretariat, Kopay	198,080.00	198,080.00	100	100
09	Radio, DVD player and spare parts	Divisional Secretariats, Maruthankerny	71,000.00	71,000.00	100	100
10	Repair of vehicle	Divisional Secretariats, Chavakachcheri	710,028.00	710,028.00	100	100
Total			3,200,000.00	3,200,000.00	100	100

Acquisition of Furniture and Office Equipments

Head 264	Programme : 1	Project : 1	Sub Project : 0		Object Code : 2102	
S.No	Name of Work	Division	Allocation	Expenditure	Progress %	
					Financial	Physical
01	Furniture & Office Equipment	District Secretariat, Jaffna	1,187,807.50	1,187,807.50	100	100
02	Furniture	Divisional Secretariats, Kayts	900,000.00	900,000.00	100	100
03	Furniture & Office Equipment	Divisional Secretariat, Karainagar	681,975.00	681,975.00	100	100
04	Furniture & Office Equipment	Divisional Secretariat, Jaffna	191,680.00	191,680.00	100	100
05	Furniture	Divisional Secretariat, Nallur	2,650,000.00	2,650,000.00	100	100
06	Furniture & Office Equipment	Divisional Secretariat, Sandilipay	1,017,990.00	1,017,990.00	100	100
07	Furniture & Office Equipment	Divisional Secretariat, Chankanai	421,706.25	421,706.25	100	100
08	Furniture	Divisional Secretariat, Uduvil	198,250.41	198,250.41	100	100



09	Furniture & Office Equipment	Divisional Secretariat, Tellipalai	147,350.00	147,350.00	100	100
10	Furniture	Divisional Secretariat, Chavakachcheri	704,690.00	704,690.00	100	100
11	Furniture & Office Equipment	Divisional Secretariat, Point pedro	172,500.00	172,500.00	100	100
12	Furniture	Divisional Secretariat, Maruthankerny	674,800.00	674,800.00	100	100
Total			8,948,749.00	8,948,749.00	100	100

Acquisition of Plant, Machinery

Head 264	Programme : 1	Project : 1	Sub Project : 0		Object Code : 2103	
S.No	Name of Work	Division	Allocation	Expenditure	Progress %	
					Financial	Physical
01	Purchase of Air Conditioner, router	District Secretariat, Jaffna	440,014.55	440,014.55	100	100
02	Purchase of Air Conditioner,	Divisional Secretariat, Kayts	733,849.99	733,849.99	100	100
03	Purchase of Air Conditioner,	Divisional Secretariat, Karaveddy	125,000.00	125,000.00	100	100
Total			1,298,865.00	1,298,865.00	100	100

Construction of Buildings and Structures

Head 264	Programme : 1	Project : 1	Sub Project : 0		Object Code : 2104	
S.No	Name of Work	Division	Allocation	Expenditure	Progress %	
					Financial	Physical
01	Path for lift	District Secretariat, Jaffna	753,293.86	753,293.86	100	100
02	Construction of Engine room, Cycle shed, Roof work	Divisional Secretariat, Jaffna	4,789,000	4,789,000	100	100
03	Vehicle Shed	Divisional Secretariat, Maruthankerny	625,000.00	625,000.00	100	100
04	Cycle Shed	Divisional Secretariat, Sandilipay	850,000.00	850,000.00	100	100
05	Adm. Block - 3rd stage	Divisional Secretariat, Karaveddy	9,000,000.00	9,000,000.00	100	100



06	Adm. Block - 3rd stage	Divisional Secretariat, Nallur	13,000,000.00	13,000,000.00	100	100
07	Boundary wall	Divisional Secretariat, Delft	860,000.00	860,000.00	100	100
Total			29,877,294.00	29,877,294.00	100	100

Human Resource Development - Staff Training

Head 264	Programme : 1	Project : 1& 2	Sub Project : 0		Object Code : 2401	
S.No	Name of Work	Division	Allocation	Expenditure	Progress %	
					Financial	Physical
01	Staff Training	District Secretariat, Jaffna	656,700	656,700	100	100
02	Staff Training	15 Divisional Secretariats, Jaffna	1,261,956	1,261,956	100	100
Total			1,918,656.00	1,918,656.00	100	100

Progress of Annual Action Plans in 2019 [Consolidated District Annual Implementation Programmes by the Central & Provincial Council]

S.No	Sector / Components	No of Approved Projects	Approved Allocation	Progress as @ 31/12/2019	
			Rs.	No of Finished Projects	Expenses Rs. (Mn)
1	Rural access	1,737	2,291.50	1,647	1,730.23
2	Rural Electricity	1,551	61.686	1551	59.63
3	Sanitation	620	46.92	620	45.86
4	Playground	648	412.56	639	367.67
5	Minor Irrigation	79	197.63	79	137.94
6	Rural Economy	74	328.219	54	54.98
7	Housing	3,986	4,561.51	2,403	2,918.13
8	Education	456	1,118.87	409	580.08
9	Health	42	392.92	25	152.24
10	Fisheries	40	105.35	25	28.63
11	Livelihood	64	27.81	64	12.94
12	Water supply	928	3,490.21	890	2,057.29
13	Social Welfare & Cultural Services	1,326	971.65	1,297	863.08
14	Community Development	671	517.29	400	310.11
15	Administrative Overheads	24	868.91	13	108.84
16	Others	89	262.20	30	191.57
Total		12,335	15,655.235	10,146	9,619.22



5. Performance of the Achieving Sustainable Development Goals (SDG)

5.1 Indicate the Identified Respective Sustainable Developments Goals

Goal / Objective	Targets	Indicators of the Achievement	Progress of the Achievement to Date		
			0% - 49%	50% - 74%	75% - 100%
End poverty in all its forms every where	By 2030, eradicate extreme poverty for all people everywhere, currently measured as people living on less than \$1.25 a day	Proportion of population below the international poverty line, by sex, age, employment status and geographical location (urban / rural)	√		
	By 2030, reduce at least by half the proportion of men, women and children of all ages living in poverty in all its dimensions according to national definitions	Proportion of population living below the national poverty line, by sex and age	√		
		Proportion of men, women and children of all ages living in poverty in all its dimensions according to national definitions	√		
	Implement nationally appropriate social protection systems and measures for all, including floors, and by 2030 achieve substantial coverage of the poor and the vulnerable	Proportion of population covered by social protection floors/systems, by sex, distinguishing children, unemployed persons, older persons, persons with disabilities, pregnant women, newborns, work injury victims and the poor and the vulnerable	√		
	By 2030, ensure that all men and women, in particular the poor and the vulnerable, have equal rights to economic resources, as well as access to basic services, ownership and control over land and other forms of property, inheritance, natural resources, appropriate new technology and financial services, including microfinance	Proportion of population living in households with access to basic services	√		
		Proportion of total adult population with secure tenure rights to land, with legally recognized documentation and who perceive their rights to land as secure, by sex and by type of tenure	√		
	By 2030, build the resilience of the poor and those in vulnerable situations and reduce their exposure	Number of deaths, missing persons and persons affected by disaster per 100,000 people	√		
		Proportion of total government spending on essential services (education, health and social protection)	√		



	Create sound policy frameworks at the national, regional and international levels, based on pro-poor and gender-sensitive development strategies, to support accelerated investment in poverty eradication actions	Proportion of government recurrent and capital spending to sectors that disproportionately benefit women, the poor and vulnerable groups	√		
End hunger, achieve food security and improved nutrition and promote sustainable agriculture	By 2030, end hunger and ensure access by all people, in particular the poor and people in vulnerable situations, including infants, to safe, nutritious and sufficient food all year round	Prevalence of undernourishment	√		
		Prevalence of moderate or severe food insecurity in the population, based on the Food Insecurity Experience Scale (FIES)	√		
	By 2030, end all forms of malnutrition, including achieving, by 2025, the internationally agreed targets on stunting and wasting in children under 5 years of age, and address the nutritional needs of adolescent girls, pregnant and lactating women and older persons	Prevalence of stunting (height for age <-2 standard deviation from the median of the World Health Organization (WHO) Child Growth Standards) among children under 5 years of age	√		
		Prevalence of malnutrition (weight for height >+2 or <-2 standard deviation from the median of the WHO Child Growth Standards) among children under 5 years of age, by type (wasting and overweight)	√		
	By 2030, double the agricultural productivity and incomes of small-scale food producers, in particular women, indigenous peoples, family farmers, pastoralists and fishers, including through secure	Volume of production per labor unit by classes of farming / pastoral / forestry enterprise size	√		



	and equal access to land, other productive resources and inputs, knowledge, financial services, markets and opportunities for value addition and non-farm employment	Average income of small-scale food producers, by sex and indigenous status	√		
	By 2030, ensure sustainable food production systems and implement resilient agricultural practices That increase productivity and production, that help maintain ecosystems, that strengthen capacity for adaptation to climate change, extreme weather, drought, flooding and other disasters and that progressively improve land and soil quality	Proportion of agricultural area under productive and sustainable agriculture	√		
	By 2020, maintain the genetic diversity of seeds, cultivated plants and farmed and domesticated animals and their related wild species, including through soundly managed and diversified seed and plant banks at the national, regional and international levels, and promote access to and fair and equitable sharing of benefits arising from the utilization of genetic resources and associated	Number of plant and animal genetic resources for food and agriculture secured in either medium or long-term conservation facilities	√		



	traditional knowledge, as internationally agreed	Proportion of local breeds classified as being at risk, not-at-risk or at unknown level of risk of extinction	√		
	Increase investment, including through enhanced international cooperation, in rural infrastructure, agricultural research and extension services, technology development and plant and livestock gene banks in order to enhance agricultural productive capacity in developing countries, in particular least developed countries	The agriculture orientation index for government expenditures	√		
		Total official flows (official development assistance plus other official flows) to the agriculture sector	√		
	Correct and prevent trade restrictions and distortions in world agricultural markets, including through the parallel elimination of all forms of agricultural export subsidies and all export measures with equivalent effect, in accordance with the mandate of the Doha Development Round	Producer Support Estimate	√		
		Agricultural export subsidies	√		



	Adopt measures to ensure the proper functioning of food commodity markets and their derivatives and facilitate timely access to market information, including on food reserves, in order to help limit extreme food price volatility	Indicator of food price anomalies	√		
Ensure healthy lives and promote well-being for all at all ages	By 2030, reduce the global maternal mortality ratio to less than 70 per 100,000 live births	Maternal mortality ratio	√		
		Proportion of births attended by skilled health personnel	√		
	By 2030, end preventable deaths of newborns and children under 5 years of age, with all countries aiming to reduce neonatal mortality to at least as low as 12 per 1,000 live births and under-5 mortality to at least as low as 25 per 1,000 live births	Under-five mortality rate	√		
		Neonatal mortality rate	√		
	By 2030, end the epidemics of AIDS, tuberculosis, malaria and neglected tropical diseases and combat hepatitis, water-borne diseases and other communicable diseases	Number of new HIV infections per 1,000 uninfected population, by sex, age and key populations	√		
		Tuberculosis incidence per 1,000 population	√		
		Malaria incidence per 1,000 population	√		
		Hepatitis B incidence per 100,000 population	√		
		Number of people requiring interventions against neglected tropical diseases	√		
	By 2030, reduce by one third premature mortality from non-communicable diseases through prevention and treatment and promote mental health and well-being	Mortality rate attributed to cardiovascular disease, cancer, diabetes or chronic respiratory disease	√		
Suicide mortality rate					



	Strengthen the prevention and treatment of substance abuse, including narcotic drug abuse and harmful use of alcohol	Coverage of treatment interventions (pharmacological, psychosocial and rehabilitation and after care services) for substance use disorders	√		
		Harmful use of alcohol, defined according to the national context as alcohol per capita consumption (aged 15 years and older) within a calendar year in liters of pure alcohol	√		
	By 2020, halve the number of global deaths and injuries from road traffic accidents	Death rate due to road traffic injuries	√		
	By 2030, ensure universal access to sexual and reproductive health-care services, including for family planning, information and education, and the integration of reproductive health into national strategies and programmes	Proportion of women of reproductive age (aged 15-49 years) who have their need for family planning satisfied with modern methods	√		
		Adolescent birth rate (aged 10-14 years; aged 15-19 years) per 1,000 women in that age group	√		
	Achieve universal health coverage, including financial risk protection, access to quality essential health-care services and access to safe, effective, quality and affordable essential medicines and vaccines for all	Coverage of essential health services (defined as the average coverage of essential services based on tracer interventions that include reproductive, maternal, newborn and child health, infectious diseases, non-communicable diseases and service capacity and access, among the general and the most disadvantaged population)	√		
		Number of people covered by health insurance or a public health system per 1,000 population	√		
	By 2030, substantially reduce the number of deaths and illnesses from hazardous chemicals and air, water and soil pollution and contamination	Mortality rate attributed to household and ambient air pollution	√		



		Mortality rate attributed to unsafe water, unsafe sanitation and lack of hygiene (exposure to unsafe Water, Sanitation and Hygiene for All (WASH) services)	√		
		Mortality rate attributed to unintentional poisoning	√		
	Strengthen the implementation of the World Health Organization Framework Convention on Tobacco Control in all countries, as appropriate	Age-standardized prevalence of current tobacco use among persons aged 15 years and older	√		
	Support the research and development of vaccines and medicines for the communicable and non-communicable diseases that primarily affect developing countries, provide access to affordable essential medicines and vaccines, in accordance with the Doha Declaration on the TRIPS Agreement and Public Health, which affirms the right of developing countries to use to the full the provisions in the Agreement on Trade-Related Aspects of Intellectual Property Rights regarding flexibilities to protect public health, and, in particular, provide access to medicines for all	Proportion of the population with access to affordable medicines and vaccines on a sustainable basis	√		
		Total net official development assistance to medical research and basic health sectors	√		



	Substantially increase health financing and the recruitment, development, training and retention of the health workforce in developing countries, especially in least developed countries and small island developing States	Health worker density and distribution	√		
Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all	By 2030, ensure that all girls and boys complete free, equitable and quality primary and secondary education leading to relevant and effective learning outcomes	Proportion of children and young people: (a) in grades 2/3; (b) at the end of primary; and (c) at the end of lower secondary achieving at least a minimum proficiency level in (i) reading and (ii) mathematics, by sex	√		
	By 2030, ensure that all girls and boys have access to quality early childhood development, care and pre-primary education so that they are ready for primary education	Proportion of children under 5 years of age who are developmentally on track in health, learning and psychosocial well-being, by sex	√		
		Participation rate in organized learning (one year before the official primary entry age), by sex	√		
	By 2030, ensure equal access for all women and men to affordable and quality technical, vocational and tertiary education, including university	Participation rate of youth and adults in formal and non-formal education and training in the previous 12 months, by sex	√		
	By 2030, substantially increase the number of youth and adults who have relevant skills, including technical and vocational skills, for employment, decent jobs and entrepreneurship	Proportion of youth and adults with information and communications technology (ICT) skills, by type of skill	√		



	<p>By 2030, eliminate gender disparities in education and ensure equal access to all levels of education and vocational training for the vulnerable, including persons with disabilities, indigenous peoples and children in vulnerable situations</p>	<p>Parity indices (female / male, rural/urban, bottom / top wealth quintile and others such as disability status, indigenous peoples and conflict affected, as data become available) for all education indicators on this list that can be disaggregated</p>	√		
	<p>By 2030, ensure that all youth and a substantial proportion of adults, both men and women, achieve literacy and numeracy</p>	<p>Percentage of population in a given age group achieving at least a fixed level of proficiency in functional (a) literacy and (b) numeracy skills, by sex</p>	√		
	<p>By 2030, ensure that all learners acquire the knowledge and skills needed to promote sustainable development, including, among others, through education for sustainable development and sustainable lifestyles, human rights, gender equality, promotion of a culture of peace and non-violence, global citizenship and appreciation of cultural diversity and of culture's contribution to sustainable development</p>	<p>Extent to which (i) global citizenship education and (ii) education for sustainable development, including gender equality and human rights, are mainstreamed at all levels in: (a) national education policies, (b) curricula, (c) teacher education and (d) student assessment</p>	√		



	<p>Build and upgrade education facilities that are child, disability and gender sensitive and provide safe, non-violent, inclusive and effective learning environments for all</p>	<p>Proportion of schools with access to: (a) electricity; (b) the Internet for pedagogical purposes; (c) computers for pedagogical purposes; (d) adapted infrastructure and materials for students with disabilities; (e) basic drinking water; (f) single sex basic sanitation facilities; and (g) basic hand washing facilities (as per the WASH indicator definitions)</p>	√		
	<p>By 2020, substantially expand globally the number of scholarships available to developing countries, in particular least developed countries, small island developing States and African countries, for enrolment in higher education, including vocational training and information and communications technology, technical, engineering and scientific programmes, in developed countries and other developing countries</p>	<p>Volume of official development assistance flows for scholarships by sector and type of study</p>	√		
	<p>By 2030, substantially increase the supply of qualified teachers, including through international cooperation for teacher training in developing countries, especially least developed countries and small island developing States</p>	<p>Proportion of teachers in: (a) pre-primary; (b) primary; (c) lower secondary; and (d) upper secondary education who have received at least the minimum organized teacher training (e.g. pedagogical training) pre-service or in-service required for teaching at the relevant level in a given country</p>	√		



Achieve gender equality and empower all women and girls	End all forms of discrimination against all women and girls everywhere	Whether or not legal frameworks are in place to promote, enforce and monitor equality and non-discrimination on the basis of sex	√		
	Eliminate all forms of violence against all women and girls in the public and private spheres, including trafficking and sexual and other types of exploitation	Proportion of ever-partnered women and girls aged 15 years and older subjected to physical, sexual or psychological violence by a current or former intimate partner in the previous 12 months, by form of violence and by age	√		
		Proportion of women and girls aged 15 years and older subjected to sexual violence by persons other than an intimate partner in the previous 12 months, by age and place of occurrence	√		
	Eliminate all harmful practices, such as child, early and forced marriage and female genital mutilation	Proportion of women aged 20-24 years who were married or in a union before age 15 and before age 18	√		
		Proportion of girls and women aged 15-49 years who have undergone female genital mutilation/cutting, by age	√		
	Recognize and value unpaid care and domestic work through the provision of public services, infrastructure and social protection policies and the promotion of shared responsibility within the household and the family as nationally appropriate	Proportion of time spent on unpaid domestic and care work, by sex, age and location	√		



<p>Ensure women's full and effective participation and equal opportunities for leadership at all levels of decision-making in political, economic and public life</p>	<p>Proportion of seats held by women in national parliaments and local governments</p>	<p>√</p>		
<p>Ensure universal access to sexual and reproductive health and reproductive rights as agreed in accordance with the Programme of Action of the International Conference on Population and Development and the Beijing Platform for Action and the outcome documents of their review conferences</p>	<p>Proportion of women aged 15-49 years who make their own informed decisions regarding sexual relations, contraceptive use and reproductive health care</p>	<p>√</p>		
	<p>Number of countries with laws and regulations that guarantee women aged 15-49 years access to sexual and reproductive health care, information and education</p>	<p>√</p>		
<p>Undertake reforms to give women equal rights to economic resources, as well as access to ownership and control over land and other forms of property, financial services, inheritance and natural resources, in accordance with national laws</p>	<p>(a) Proportion of total agricultural population with ownership or secure rights over agricultural land, by sex; and (b) share of women among owners or rights-bearers of agricultural land, by type of tenure</p>	<p>√</p>		
	<p>Proportion of countries where the legal framework (including customary law) guarantees women's equal rights to land ownership and/or control</p>	<p>√</p>		
<p>Enhance the use of enabling technology, in particular information and communications technology, to promote the empowerment of women</p>	<p>Proportion of individuals who own a mobile telephone, by sex</p>	<p>√</p>		



	Adopt and strengthen sound policies and enforceable legislation for the promotion of gender equality and the empowerment of all women and girls at all levels	Proportion of countries with systems to track and make public allocations for gender equality and women's empowerment	√		
Ensure availability and sustainable management of water and sanitation for all	By 2030, achieve universal and equitable access to safe and affordable drinking water for all	Proportion of population using safely managed drinking water services	√		
	By 2030, achieve access to adequate and equitable sanitation and hygiene for all and end open defecation, paying special attention to the needs of women and girls and those in vulnerable situations	Proportion of population using safely managed sanitation services, including a hand-washing facility with soap and water	√		
	By 2030, improve water quality by reducing pollution, eliminating dumping and minimizing release of hazardous chemicals and materials, halving the proportion of untreated wastewater and substantially increasing recycling and safe reuse globally	Proportion of wastewater safely treated	√		
		Proportion of bodies of water with good ambient water quality	√		
	By 2030, substantially increase water-use efficiency across all sectors and ensure sustainable withdrawals and supply of freshwater to address water scarcity and substantially reduce the number of people suffering from water scarcity	Change in water-use efficiency over time	√		
		Level of water stress: freshwater withdrawal as a proportion of available freshwater resources	√		



	By 2030, implement integrated water resources management at all levels, including through trans boundary cooperation as appropriate	Degree of integrated water resources management implementation (0-100)	√		
		Proportion of trans boundary basin area with an operational arrangement for water cooperation	√		
	By 2020, protect and restore water-related ecosystems, including mountains, forests, wetlands, rivers, aquifers and lakes	Change in the extent of water-related ecosystems over time	√		
	By 2030, expand international cooperation and capacity-building support to developing countries in water- and sanitation-related activities and programmes, including water harvesting, desalination, water efficiency, wastewater treatment, recycling and reuse technologies	Amount of water- and sanitation-related official development assistance that is part of a government-coordinated spending plan	√		
	Support and strengthen the participation of local communities in improving water and sanitation management	Proportion of local administrative units with established and operational policies and procedures for participation of local communities in water and sanitation management	√		
	Ensure access to affordable, reliable, sustainable and modern energy for all	By 2030, ensure universal access to affordable, reliable and modern energy services	Proportion of population with access to electricity	√	
		Proportion of population with primary reliance on clean fuels and technology	√		
By 2030, increase substantially the share of renewable energy in the global energy mix		Renewable energy share in the total final energy consumption	√		



	By 2030, double the global rate of improvement in energy efficiency	Energy intensity measured in terms of primary energy and GDP	√		
	By 2030, enhance international cooperation to facilitate access to clean energy research and technology, including renewable energy, energy efficiency and advanced and cleaner fossil-fuel technology, and promote investment in energy infrastructure and clean energy technology	Mobilized amount of United States dollars per year starting in 2020 accountable towards the \$100 billion commitment	√		
	By 2030, expand infrastructure and upgrade technology for supplying modern and sustainable energy services for all in developing countries, in particular least developed countries, small island developing States and landlocked developing countries, in accordance with their respective programmes of support	Investments in energy efficiency as a percentage of GDP and the amount of foreign direct investment in financial transfer for infrastructure and technology to sustainable development services	√		
Promote sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all	Sustain per capita economic growth in accordance with national circumstances and, in particular, at least 7 % cent gross domestic product growth per annum in the least developed countries	Annual growth rate of real GDP per capita	√		



	Achieve higher levels of economic productivity through diversification, technological upgrading and innovation, including through a focus on high-value added and labor-intensive sectors	Annual growth rate of real GDP per employed person	√		
	Promote development-oriented policies that support productive activities, decent job creation, entrepreneurship, creativity and innovation, and encourage the formalization and growth of micro-, small- and medium-sized enterprises, including through access to financial services	Proportion of informal employment in non-agriculture employment, by sex	√		
	Improve progressively, through 2030, global resource efficiency in consumption and production and Endeavour to decouple economic growth from environmental degradation, in accordance with the 10-Year Framework of Programmes on Sustainable Consumption and Production, with developed countries taking the lead	Material footprint, material footprint per capita, and material footprint per GDP	√		
	By 2030, achieve full and productive employment and decent work for all women and men, including for young people and	Average hourly earnings of female and male employees, by occupation, age and persons with disabilities	√		



persons with disabilities, and equal pay for work of equal value	Unemployment rate, by sex, age and persons with disabilities	√		
By 2020, substantially reduce the proportion of youth not in employment, education or training	Proportion of youth (aged 15-24 years) not in education, employment or training	√		
Take immediate and effective measures to eradicate forced labor, end modern slavery and human trafficking and secure the prohibition and elimination of the worst forms of child labor, including recruitment and use of child soldiers, and by 2025 end child labor in all its forms	Proportion and number of children aged 5-17 years engaged in child labor, by sex and age	√		
Protect labor rights and promote safe and secure working environments for all workers, including migrant workers, in particular women migrants, and those in precarious employment	Frequency rates of fatal and non-fatal occupational injuries, by sex and migrant status	√		
	Increase in national compliance of labor rights (freedom of association and collective bargaining) based on International Labor Organization (ILO) textual sources and national legislation, by sex and migrant status	√		
By 2030, devise and implement policies to promote sustainable tourism that creates jobs and promotes local culture and products	Tourism direct GDP as a proportion of total GDP and in growth rate	√		
	Number of jobs in tourism industries as a proportion of total jobs and growth rate of jobs, by sex	√		
Strengthen the capacity of domestic financial institutions to encourage and expand access to banking, insurance and financial services for all	Number of commercial bank branches and automated teller machines (ATMs) per 100,000 adults	√		



		Proportion of adults (15 years and older) with an account at a bank or other financial institution or with a mobile-money-service provider	√		
	Increase Aid for Trade support for developing countries, in particular least developed countries, including through the Enhanced Integrated Framework for Trade-related Technical Assistance to Least Developed Countries	Aid for Trade commitments and disbursements	√		
	By 2020, develop and operationalize a global strategy for youth employment and implement the Global Jobs Pact of the International Labor Organization	Total government spending in social protection and employment programmes as a proportion of the national budgets and GDP	√		
Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels	Significantly reduce all forms of violence and related death rates everywhere	Number of victims of intentional homicide per 100,000 population, by sex and age	√		
		Conflict-related deaths per 100,000 population, by sex, age and cause	√		
		Proportion of population subjected to physical, psychological or sexual violence in the previous 12 months	√		
		Proportion of population that feel safe walking alone around the area they live	√		
	End abuse, exploitation, trafficking and all forms of violence against and torture of children	Proportion of children aged 1-17 years who experienced any physical punishment and / or psychological aggression by caregivers in the past month	√		
		Number of victims of human trafficking per 100,000 population, by sex, age and form of exploitation	√		



		Proportion of young women and men aged 18-29 years who experienced sexual violence by age 18	√		
Promote the rule of law at the national and international levels and ensure equal access to justice for all		Proportion of victims of violence in the previous 12 months who reported their victimization to competent authorities or other officially recognized conflict resolution mechanisms	√		
		Un sentenced detainees as a proportion of overall prison population	√		
By 2030, significantly reduce illicit financial and arms flows, strengthen the recovery and return of stolen assets and combat all forms of organized crime		Total value of inward and outward illicit financial flows (in current United States dollars)	√		
		Proportion of seized small arms and light weapons that are recorded and traced, in accordance with international standards and legal instruments	√		
Substantially reduce corruption and bribery in all their forms		Proportion of persons who had at least one contact with a public official and who paid a bribe to a public official, or were asked for a bribe by those public officials, during the previous 12 months	√		
		Proportion of businesses that had at least one contact with a public official and that paid a bribe to a public official, or were asked for a bribe by those public officials during the previous 12 months	√		
Develop effective, accountable and transparent institutions at all levels		Primary government expenditures as a proportion of original approved budget, by sector (or by budget codes or similar)	√		
		Proportion of the population satisfied with their last experience of public services	√		



	Ensure responsive, inclusive, participatory and representative decision-making at all levels	Proportions of positions (by sex, age, persons with disabilities and population groups) in public institutions (national and local legislatures, public service, and judiciary) compared to national distributions	√		
		Proportion of population who believe decision-making is inclusive and responsive, by sex, age, disability and population group	√		
	Broaden and strengthen the participation of developing countries in the institutions of global governance	Proportion of members and voting rights of developing countries in international organizations	√		
	By 2030, provide legal identity for all, including birth registration	Proportion of children under 5 years of age whose births have been registered with a civil authority, by age	√		
	Ensure public access to information and protect fundamental freedoms, in accordance with national legislation and international agreements	Number of verified cases of killing, kidnapping, enforced disappearance, arbitrary detention and torture of journalists, associated media personnel, trade unionists and human rights advocates in the previous 12 months	√		
		Number of countries that adopt and implement constitutional, statutory and/or policy guarantees for public access to information	√		
	Strengthen relevant national institutions, including through international cooperation, for building capacity at all levels, in particular in developing countries, to prevent violence and combat terrorism and crime	Existence of independent national human rights institutions in compliance with the Paris Principles	√		
	Promote and enforce non-discriminatory laws and policies for sustainable development	Proportion of population reporting having personally felt discriminated against or harassed in the previous 12 months on the basis of a ground of discrimination prohibited under international human rights law	√		



5.2 Achievements and Challenges of the Sustainable Developments

The SDGs are comprehensive, ambitious and challenging goals and require huge resources as well as capacity enhancement to achieve them in 15 years' time. The goals of universal access to basic economic and social services, reduction of inequality and structural changes in the production and consumption patterns are ideal. But their achievements would require fundamental policy shifts, unprecedented national efforts and larger international cooperation in action.

Localization of SDGs at the sub national levels is strategically important for several reasons. First, the government entrusts many SDGs related service delivery at the province and local levels. They include basic and secondary education, primary health care, water supply and sanitation, agriculture, basic infrastructure, and social security. Second, devolution of revenue and other resource mobilization authority to the Provincial and Local governments along with likely fiscal transfer of larger portion of the revenue from the central government provide sub-national governments with large amount of resources to carry out SDGs.

Third, the level of development being different across sub national units and the priorities of development being different, prioritization and sequencing of SDG interventions could be best addressed through the planning and budgeting process at the sub national levels. Fourth, local people's participation and effective service delivery can be best assured when the SDGs are implemented at the sub national levels. And fifth, leaving no one behind and ensuring equality in development outcome requires targeting to the pockets of poverty, deprivation and underdevelopment which only the local governments are more suitable to, and can perform better.

The following sections explore on the key issues and challenges that Jaffna District has to address to achieve the SDGs within the stipulated time period to contribute the country. Improving the quality and relevance of education, providing medical treatment and care facilities for the ageing population, and fighting climate disasters call for further policy support, financial mobilization and partnership strengthening are the major challenges which are faced by us. Government has been incorporating in the Sustainable Development Goals (SDGs) into its national policy framework with the District. Since the endorsement of the 2030 Agenda for Sustainable Development, Sri Lankan government has taken several momentous initiatives which have been positively accelerated on district and regional level development.

The most important one is the Sustainable Development Act in 2017, which establishes the legal framework to implement the SDGs with improved institutional and policy coherence. Under this Act, the Sustainable Development Council has been established, which formulates related national policies and guides new development projects to the District. Investments needed to achieve the SDGs are huge, but not beyond reach. Some of this investment needs have been mainstreamed into the budgets. For example, this year Budget focuses on:

➤ Quality Education

By reforming curricula to enable the combination of Science, Technology, Engineering, Math and the Arts, enhancing continuous professional training for teachers, and introducing more technology in education delivery in Jaffna District.

➤ Health Care

By services and facilities by enhancing investments in healthcare delivery, quality



and infrastructure development to the Jaffna District.

➤ **Agriculture**

By linking smallholder farmers to value chains of larger enterprises, investing in climate-proof warehousing, and enhancing natural disaster insurance for farmers in Jaffna District.

➤ **Climate Resilience**

By improving irrigation infrastructure quality, strengthening eco-system conservation, and expanding natural disaster insurance scheme to the Jaffna District.

➤ **Gender**

Equality by sharing costs of maternity benefits, facilitating childcare services by businesses and schools, and encouraging participation of women on corporate boards. Despite the Government's initiatives, financing the SDGs remains a challenge. Relatively low level of tax revenue in Jaffna District constrains Sri Lanka's domestic resource mobilization.

The Jaffna District was characterized by outstanding educational institutions, a prosperous class of professionals, a booming agricultural economy and a nascent industrial sector. The escalation of the war disrupted this socio-economic trajectory with outmigration of youth and the professional classes to western countries.

Eventually, mass migration and internal displacement led to considerable depopulation of the Jaffna District. Agriculture, fisheries and small industries were all disrupted due to displacement and war-time restrictions. With reduced production and minimal accumulation, there was little investment to upgrade or build new production facilities. The education and working life of several generations of children, youth and workers were repeatedly disrupted. Furthermore, an

intergenerational gap was created with fewer educationists, managers and other professionals capable of mentoring the next generation.

Overall, as the localization of SDGs at the Provincial and Local governments' levels is critical for the universal, equitable and inclusive outcome of sustainable development efforts, it is equally important to have a political set up at that level willing and capable of handling the development agenda in an effective manner. Thus, along with preparing SDGs based local development strategy at the sub-national and local levels, it is essential to work out its financing strategy and encompass capacity development interventions in the same strategy to the District.

Ensuring a steady flow of resources for operations and maintenance is a necessary condition for success. Good maintenance generates substantial savings, reducing the total lifecycle costs of infrastructure projects. Raising awareness among relevant stakeholders and building capacity of relevant institutions are necessary to achieve the SDGs. An effective mechanism is needed for collaborative engagement in SDG implementation from policy formulation for monitoring in the Jaffna District.

The 2030 Agenda provides a blueprint to achieve a more sustainable future for all. Drawing on perspectives and experience coming out of the District, this Framework is offered as a resource to support the creation of a master plan for economic development of the Jaffna District. It is hoped the contents will stimulate further discussion, debate and research by the decision-makers in government, the donor community and wider civil society, and encourage collaboration and cooperation towards a shared goal of bringing prosperity and equity to the Jaffna District.



6. Human Resource Profile

6.1 Cadre Management

Details of Approved Cadre and Vacancies as at District Secretariat, Jaffna- 31.12.2019

S/ No	Designation	Service	Class / Grade	Approved Cadre	Present strength	Vacancies
1	District Secretary	SLAS	Special	1	1	0
2	Add District Secretary	SLAS	I	2	2	0
3	Chief Accountant	SLAcS	I	1	1	0
4	Director (Planning)	SLPS	I	1	1	0
5	Chief Internal Auditor	SLAcS	I	1	1	0
6	Asst. District Secretary	SLAS	III/II	1	1	0
7	Accountant	SLAcS	III/II	2	2	0
8	Assistant Director/ Deputy Director(Planning)	SLPS	III/II	4	4	0
9	Engineer	SL.EngS	III/II	2	1	1
10	Administrative officer	MSO	Supra	1	1	0
11	Translator- (Sinhala- Tamil) &(Tamil - English)	TS	II/ I	2	1	1
12	Sri Lanka Information and Communication Technology officer	SLICTS	Class 2 Grade II/I	1	2	-1
13	Development Co- Coordinator	AS	III/II/I	2	2	0
14	Budget Assistant	AS	III/II/I	2	1	1
15	Development Officer	DOS	III/II/I	26	26	0
16	Development Officer (Development)	DOS	III/II/I	12	12	0
17	Technical Officer	SLTS	III/II/I	2	1	1
18	Draughtsman	SLTS	III/II/I	1	0	1
19	Management Services Officer	MSO	I,II,III	50	48	2
20	Receptionist	Contract Basis	Monthly Allowance 33,638/=	1	0	1
21	Typist	Departmental	I,II,III	1	1	0
22	Clerk	Departmental	I,II,III	2	2	0
23	Computer Operator	Departmental	I,II,III	1	1	0
24	Sri Lanka Information and Communication Technology Assistant	SLICTS	Class 3 Grade III/II/I	2	1	1
25	Technical Assistant	Departmental	I,II,III	2	2	0
26	Driver	CDS	Spe, I,II,III	14	10	4
27	Electrician/Plumber	Departmental	Spe, I,II,III	1	0	1
28	Bungalow Keeper Cum Cook	Departmental	Spe, I,II,III	1	2	-1
29	KKS	O.E.S	Spe, I,II,III	20	18	2
30	Office Labor	Departmental	Spe, I,II,III	4	0	4
31	Office Watcher			0	4	-4
Total				163	149	14



Details of Approved Cadre and Vacancies as at 15 Divisional Secretariats in Jaffna District as at 31.12.2019 (Head No 264 & 155)

Posts	Service Grade/ Class	Approved Cadre of Management Service Department	Present Strength	Number of Vacancies
Senior Level				
Divisional Secretary	SLAS I	15	15	0
Asst. Divisional Secretary	SLAS II/ III	15	5	2
			8	
Accountant	SLAcS II/III	15	6	0
			9	
Assistant / Deputy Director(Planning)	SLPS II/III	15	8	7
Assistant Director	Supernumerary III	2	2	0
Senior Level Total		62	53	9
Tertiary Level				
Administrative Officer	MSO Supra	15	10	5
Grama Niladharies Admin	GNS Supra	15	8	7
Translator (English.-Tamil, Tamil- English)	TS, I, II, III	30	8	22
Tertiary Level Total		60	26	34
Secondary Level				
Development Coordinator	Graduate	12	12	0
Development Officer	DOS	137	142	-5
Development Officer (Planning)	DOS	570	565	5
Management Services Officer	MSO I. II. III	416	408	8
Clerk/Management Officer	I,II,III	1	3	-2
Grama Niladharies	I. II. III	435	381	54
Technical Officer	SLTS I,II,III	16	15	1
Information Communication and Technology Assistant	SLICTS I,II,III	15	10	5
Technical Assistant	Departmental I,II,III	15	13	2
Secondary Level Total		1,617	1,549	68
Primary Level				
Driver	Driver Service I, II,III	30	29	1
Office Employees Service (Watcher, Sanitary Laborer, Office Laborer)	OES Service Supra, I, II, III Department Included	141	113	28
Primary Level Total		171	142	29



6.1.1 Shortage or Excess in Human Resources has been Affected to the Performance of the Institute

❖ Senior Level

➤ Engineer - Vacant - 1

Though the approved cadre for the District Secretariat is two, only one person is presently employed. Thereby constraints are found in the supervision of the development plans of 15 Divisional Secretariats, in the supervision of the Technical Officers and Assistants and in the completion of the tasks promptly.

❖ Tertiary Level

➤ Translator (Sinhala ↔ Tamil) Vacant - 1

Since the post of Translator (Sinhala ↔ Tamil) is vacant, the Officers of the other Service Category are engaged in the translation of the letters and circulars of the Sinhala medium which are received from the Ministry. Since they are performing the translation duty as well in addition to their lists of duty, there are unable to accomplish the duties assigned to them on prescribed time. Besides, since the service needs to be done from the outside, it causes waste of time and money.

➤ ICTO II/II - Surplus - 1

Though the approved cadre doesn't exist for the Information and Communication Technology Officer Service Category II/II, one personnel is employed. Cadre shortage prevails for ICTA at the District Secretariat. The tasks arising due to this vacancy are performed by the said Officer.

❖ Secondary Level

➤ Budget Assistant - Vacant - 1

Though the approved cadre is 2, only one person is employed. Thereby difficulty is found in the completion of tasks instantly. Also occasionally the accumulation of work is found.

➤ Technical Officer - Vacant - 1

Though the approved cadre is 2, only one person is employed. Since only one Officer is available to supervise the development works and to supervise the Technical Assistants there are constraints in the completion of works on time.

➤ Draftsman - Vacant - 1

Thereby since the service needs to be obtained from the outside it causes waste of time and money.

➤ Management Service Officer Vacant - 2

Since shortage in the cadre of Management Service Officers existed there were delays in the completion of works on time. Presently since the cadre has been adjusted as per the Annual Transfer 2020, there are no more vacancies.

➤ ICTA - Vacant - 1

Though the approved cadre is 2, only one personnel is employed. Moreover, since a person from the ICTO II/II Category which is not approved is performing the said duties those are able to be accomplished on time.

➤ Receptionist - 1

Since the Receptionist is serving on contract basis and as the said contract is being renewed annually, the post has not been included in the cadre detail.

❖ Primary Level

➤ Driver Vacant - 4

Due to the existence of vacancy for Drivers it is unable to maintain the vehicles of the District Secretariat and unable to employ the Drivers in rotation during unusual situations. Hence the Drivers in the service as well have work load. It is informed to the Ministry in this respect time



to time and is pointed out by the Government Agent during the Conferences of the Government Agents.

➤ **Electrician - Vacant - 1**

Since the appointment has not yet been granted to the post of Electrician the required cadre is obtained from the outside and thus it causes waste of time and money.

➤ **Bungalow Assistant and Cook - Surplus - 1**

Since the said Officers have been appointed at the District Secretariat by subjecting to the cadre limitation of the of the Ministry of Home Affairs, they were mistakenly included in our cadre and presently the adjustment has been made and as well request letter has been sent to the Ministry of Home Affairs by requesting to appoint an Assistant and Cook for the Government Agent's Bungalow. Up to now an Office Assistant of the District Secretariat is performing the duties of the Government Agent's Bungalow.

➤ **Office Employee - Vacant 2**

It is unable to maintain the District Secretariat and its premises and to employ them in rotation during weekends. Hence the Office Employees in the service as well have work load. It is informed to the Ministry in this respect time to time and is pointed out by the Government Agent during the Conferences of the Government Agents.

➤ **Office Watcher - Excess - 4**

➤ **Office Laborer - Shortage - 4**

4 Employees appointed at the post of Office Watcher have been approved in the post of Office Laborers by the Management Services Department.

❖ **Divisional Secretariat Wisely**

❖ **Senior Level**

➤ **Assistant Divisional Secretary - Vacant - 2**

Due to the above vacancy the accumulation of work prevails at the said Divisional Secretariats and since certain personnel use to share the duties the work load is also found.

➤ **Assistant Director of Planning - Vacant - 7**

Since vacancy exists at certain Divisional Secretariats there is a delay in rendering livelihood assistances to the civilians and in the supervision of development projects and inexistence of suitable Officers to supervise the lower grade Officers. However, presently the vacancy has been filled.

❖ **Tertiary Level**

➤ **Administrative Officer - Vacant - 5**

Since vacancy exists at certain Divisional Secretariats those Secretariats have approved the lower grade Officers to perform acting duty. Thereby the duties could be performed promptly and efficiently. Besides since the said Officers perform acting duty in addition to their duties they have work load and inability to accomplish the duty on time.

➤ **Grama Officer (Admin) - Vacant - 7**

Since vacancy exists at certain Divisional Secretariats those Secretariats have approved one Grama Officer to perform acting duty. Thereby the duties could be performed promptly and efficiently. Moreover since the said Officers perform acting duty in addition to their duties they have work load and inability to accomplish the duty on time.

➤ **Translator - Vacant - 22**

Since the vacancy exists for Tamil - English and Sinhala - Tamil Translators, Officers of the other service category are involved in the



translation of letters and documents drawn in Tamil or English and in the translation of letters and circulars received from the Ministry in Sinhala. Since they are performing the translation duty as well in addition to their lists of duty they are unable to accomplish the duties assigned to them on time.

❖ Secondary Level

- Development Officer - Excess 5
- Development Officer (Development) - Shortage - 5

Due to the 8 Development Officers appointed through Smart Sri Lanka, there is a surplus in the cadre and by considering the difficulty arose regarding their salary payments presently the salary is being paid to them by including in the service category of Development Officers (Development) which has shortage in cadre and letter has been sent to the Ministry in this connection.

- Management Service Officer - Vacant - 8

Since the shortage of Management Service Officers exists, delay occurs in the completion of works on time and as the other Officers use to share the duties work load arises.

- Clerk - Excess - 2

Regarding the cadre approval of the said Officers served at the DRRS Project, the approval has not been granted to two Officers and the said cadre has been approved until their term of service only. (Personal to Holder)

- Grama Officers - Vacant - 54

Since certain Officers are performing acting duty at the divisions where the vacancy exists they have work load and acting duty payment need to be paid to them.

- Technical Officer - Vacant - 1

It is unable to supervise the development works of the said Divisional Secretariat and the Officers from the other Divisional Secretariats need to be engaged in order to perform estimates and in turn it causes waste of time.

- ICTA - Vacant - 5

It seems unable to perform the ICT works of the said Divisional Secretariats and Officers of the other category or Officers from the other Divisional Secretariats need to be engaged and in turn it causes waste of time and work load.

- Technical Assistant - Vacant - 1

It is unable to supervise the development works of the said Divisional Secretariat and the Officers from the other Divisional Secretariats need to be engaged in order to perform estimates and in turn it causes waste of time.

❖ Primary Level

- Driver - Vacant - 1

Since a vacancy exists for the Driver at the said Divisional Secretariat it is unable to maintain the vehicles of the Divisional Secretariat and unable to employ the Drivers in rotation during unusual situations. Hence the Drivers in the service as well have work load. It is informed to the Ministry in this respect time to time and is pointed out by the Government Agent during the Conferences of the Government Agents.

- Office Employee - Vacant - 28

It is unable to maintain the Divisional Secretariats and premises and to employ them in rotation during weekends. Hence the Office Employees in the service as well have work load. It is informed to the Ministry in this respect time to time and is pointed out by the Government Agent during the Conferences of the Government Agents.



6.2 Human Resource Development

S. N	Name of Training Programme	Purpose of Programme	Participants	No.of. Participants	Programme Duration	Total Allocation / Expenditure	Nature of Programme Local / Foreign	Out Come
1	Dengue Prevention Training Programme	Making awareness among Officers and Public	PMA, DO	50	01 Day	12,650.00	Local	Enhancement in the knowledge of dengue prevention actions
2	Internal Audit Training Programme	Introduction of theory and practices for staff who work at the Internal Audit Unit	Internal Audit Staff	60	01 Day	20,500.00	Local	Educated internal audit staff in physical checking & practices
3	Advance Training to Public Officers	Make knowledge about the use of New format of "B" Account	Accounts Staff	50	01 Day	18,350.00	Local	Staff become familiar with the new format of "B" Account
4	Procurement Training Programme	Introduction to Procurement and Procedures	PMA, DO	50	03 Days	89,700.00	Local	Staff become aware with the Procurement Procedures
5	CIGAS Training Programme	Expertise in CIGAS system through knowledge on payment system and monthly summary report	Accounts Staff	55	02 Days	34,750.00	Local	Staff become expertise in CIGAS system
6	Training Programme on ICT	Developing computer knowledge specially in MS Office and Internet among staff	DO, PMA	250 (5 Groups)	25 Days (5*5)	203,447.20	Local	Refreshed in MS Office, e-mail & Internet handling knowledge
7	GIS Training Programme	Understanding the basic concept and language of GIS and its need and strategies in launching	DO, PMA	50	03 Days	36,450.00	Local	Trained staff in GIS



8	Pension Officer Training Programme	Awareness about the Pension procedures, rules & regulations, and issues faced with alternative solutions	Pension Officer	40	01 Day	5,400.00	Local	Clear vision on pension procedures and related issues
9	Training Programme on Photoshop	Developing Photoshop knowledge among staff in order to design agenda, invitations and banners for the programmes	DO, PMA	30	03 Days	47,250.00	Local	Well trained the staff in Photoshop designing
10	Training Programme on Sustainable Village Planning, Development, and Management	Enhancing knowledge in sustainable livelihood development with practical session, and Resource mobilization approaches & practices.	Nallur DS Office Staff	156	03 Days	66,600.00	Local	Vision on sustainable development
11	Training Programme on Anti - Corruption	Create anti-corruption with public servants.	DO, GS	200	01 Day	49,000.00	Local	Awarded on anti-corruption nation
12	Training Programme on Land use Planning	Expertise in effective land using through national project and plans.	Land Use Planning Staff	30	03 Days	18,800.00	Local	Ensured effective land use planning methods and man powers
13	Training Programme on rules & regulations applicable for themining of limestone	Discussing field/practical threats in limestone mining and providing respective solutions	GS	200	01 Day	11,050.00	Local	Suggestion carried out for the issues faced in the field of limestone mining
14	Training Programme on Procurement	Make expertise the selected staff in the subject of procurement	Engineer & Accountant	2	52 Days (1 Year)	200,000.00	Local	Expertise Staff Officers



15	Training Programme for Graduate Trainees	Making clear knowledge on Office Management & Procedures, Discipline, Financial Regulation, Auditing and Productivity as fresh to the government institutions	Graduate Trainees	783 (7 Groups)	21 Days (7*3)	347,050.00	Local	Fresh Public Servants made aware with basic official procedures and disciplined to the atmosphere
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6.2.1 Contribution of the Training Programme in the Performance of the institution

Changes through skill Development Programme by providing services to the organizational or public

- ❖ Provide a prime opportunity to expand the knowledge base of all employees.
- ❖ An employee who receives the necessary training is better to able to perform his/her job and he/she becomes more knowledgeable on procedures to fulfil the tasks.
- ❖ Training programs had been designed to strengthen the skills and knowledge of the employees.
- ❖ Training programs were enhanced the awareness, knowledge and skills on procedures and responsibility of each staff
- ❖ Continuous training and development program ensures that employees have a consistent experience and background knowledge.
- ❖ The institution / department are to be more faithfulness on the expectation and quality of the all staff who are working in the institution.
- ❖ The investment which made by an institution / department for the training are reveal the importance of staff who are working in the institutions.
- ❖ Establishing a culture of learning at institution/department by debriefing and sharing an individual's learning with the rest of team.
- ❖ Through the development of the internal talents and skills of staff to enable them to provide training and facilitation as recourse person.
- ❖ To enhancing the skills and future leadership talents to uplift the skills and development of staff in future
- ❖ Training for fresh employees is allowing them to fit for government atmosphere and make aware of circulars & E-code.
- ❖ Launching diversified curriculum would lead to decentralized workplace.



Changes happened in the year through the skill development Programme

- ❖ Employees are the valuable resources of the government sector to deliver service to general public. The investment of the capacity development for the staff is to lead the sustainable development.
- ❖ In 2019, it was requested from the employees to apply the knowledge

acquired from the training programs and to resolve the real problems at the workplace.

- ❖ As per the evaluation collected at the end of each program from the employees /participants of training session, it was allowed to consider ways to improve the effectiveness of the employee training session in the following year 2020.

7. Compliance Report

No.	Applicable Requirement	Compliance Status (Complied / Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in Future
1	The Following Financial Statement / Accounts have been Submitted on due date			
1.1	Annual financial statement	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Complied		
1.4	Stores Advance Accounts	Complied		
1.5	Special Advance Accounts	Complied		
1.6	Others	Complied		
2	Maintenance of books and registers(FR445)			
2.1	Fixed register has been maintained and update in terms of Public Administration circular 267/2018	Complied		
2.2	Personal emoluments register/ Personal emoluments cards has been maintained and update	Complied		
2.3	Register of Audit queries has been maintained and update	Complied		
2.4	Register of Internal Audit reports has been maintained and update	Complied		



2.5	All the monthly accounts summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for Cheques and money orders has been maintained and update	Complied		
2.7	Inventory register has been maintained and update	Complied		
2.8	Stocks Register has been maintained and update	Complied		
2.9	Register of Losses has been maintained and update	Complied		
2.10	Commitment Register has been maintained and update	Complied		
2.11	Register of Counterfoil Books (GA-N20) has been maintained and update	Complied		
03	Delegation of functions for financial Control (FR 135)			
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied		
3.3	The authority has been delegated in such manner so as to pass each transitions through two or more officers	Complied		
3.4	The controls has been adhered to by the Accountants in terms of state Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied		
4	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual Procurement plan has been prepared	Complied		
4.3	The annual Internal Audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow has been submitted to the Treasury operations Department on time	Complied		
5	Audit Queries			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Complied		



6 Internal Audit				
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2) DMA/1-2019	Complied		
6.2	All the internal audit reports has been replied within one month	Complied		
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of sub- section 40(4) of the National unit Act No.19 of 2018	Complied		
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulations 134(3)	Complied		
7 Audit and Management Committee				
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019	Complied		
8 Asset Management				
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's office in terms of paragraph 07 of the Assets Management Circular No.01/2017	Complied		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's office in terms of paragraph 13 of the aforesaid circular	Complied		
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of public Finance Circular No. 05/2016	Complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular.	Complied		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Complied		
9 Vehicle Management				
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Complied		
9.3	The vehicle logbooks had been maintained and updated	Complied		



9.4	The action has been taken in terms of F.R 103,104,109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of paragraph 3.1 of the public Administration Circular No. 30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied		
10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared ,got certified, and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous year settled	Complied		
10.3	The action had been taken in terms of Financial Regulations Regarding balances that had been disclosed through bank reconciliation statement and for which adjustments had to be made ,and had those balances been settle within one month	Complied		
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied		
12	Advances to Public Officers Account			
12.1	The limits had been complied with	Complied		
12.2	A time analysis had been carried out on the loans in arrears	Complied		
12.3	The loan balances in arrears for over one year had been settled	Complied		
13	General Deposit Account			
13.1	The action had been taken as per F.R 571 in relation to disposal of lapsed deposits	Complied		
13.2	The control register for general deposits had been updated and maintained	Complied		
14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2	The ad-hoc sub imp rests issued as per F.R. 371 settled within one month from the completion of the task	Complied		



14.3	The ad-hoc sub imp rest had not been issued exceeding the limit approved as per F.R. 371	Complied		
14.4	The balance of the imp rest account had been reconciled with the Treasury books monthly	Complied		
15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the regulations	Complied		
15.2	The revenue collections had been directly credited to the revenue account without credited to the deposit account	Complied		
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Complied		
16	Human Resource Management			
16.1	The staff had been paid within the approved cadre	Complied		
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circular No.04/2017 dated 20.09.2017	Complied		
17	Provision of Information to the Public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulations	Complied		
17.2	Information about the institution to the public have been provide by website or alternative measures and has it been facilitated to appreciate/ allegation to public against the public authority by this website or alternative measures	Complied		
17.3	Bi- Annual and Annual reports have been submitted as per sections 08 and 10 of the RTI Act	Complied		
18	Implementing Citizens Charter			
18.1	A citizens charter/ citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of public Administration and Management	Complied		



18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of citizens charter / Citizens client's charter as per paragraph 2.3 of the circular	Complied		
19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in annexure 02 of public Administration Circular No.02/2018 dated 24.01.2018	Complied		
19.2	A Minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid human Resource Plan	Complied		
19.3	Annual Performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Complied		
19.4	A senior officer was appointed the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied		
20	Responses Audit Pares			
20.1	The shortcoming pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied		

