

Annual Performance Report for the year 2019

District Secretariat Gampaha

Expenditure Head No - 256

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1. Institutional Profile / Executive Summary

1.1 Introduction

Gampaha District was declared as a new district by the gazette notification of 7th September 1978 under section 3 of the Administrative District Act. Gampaha is an administrative area created by the division of Colombo District. It is a rectangular block with a length and width of 45 km which is bounded by the Ma Oya (Kurunegala and Puttalam Districts) in the north, the hills and valleys extending 100-200 meters in the East (Kegalle District), in the South by the Kelani River (Colombo District) and in the West Indian Ocean and the 45 km in length. The District Secretariat located at the Agra Building in Bandiyamulla, Gampaha acts as the headquarters.

The Gampaha District is comprised of East Siyane Koralya, West Siyane Korale, Aluthkuru Koralya, South Aluthkuru Korale and Hapitigam Koralya. It is known that the name Gampaha has been used connecting the names of five villages, Medagama, Ihalagama, Pahalagama, Henarathgoda and Aluthgama. Gampaha District has an incomparable place in cultural, political and educational fields. District is located in the heart of the island's capital and international harbor, and bears special importance in the manufacturing industry-centered free trade zones, tourism, international airports, railways, highways, and electricity & telephone infrastructure.

The administrative district of Gampaha covers an area of 1,386.7 square kilometers (139,140 hectares) and is twice the size of the Colombo district. The district covers 38% of the total land area of the Western Province and 2.1% of the total land area of Sri Lanka. Located between 6 ° 54 "5 and 7 ° 20 North latitude and 79 ° 48.75 and 80 ° 13 ° East longitude.

Gampaha District is a warm and humid zone with minimum temperatures of 21.6 ° C and maximum temperature of 37 ° C. Average rainfall is around 1,750 mm (Henarathgoda 2,477 mm). Rain is received during inter monsoonal periods and during southwest monsoon. Between January and April, the district experiences a dry climate.

Wet zone vegetation areas and mangrove forests can be found in the Gampaha District due to the prevailing warm and humid weather conditions.

1.2 Vision, Mission and Goals of the Institution

Vision

Pioneer in public customer service

Mission

Lead Gampaha District to a sustainable development in line with the government policies, through effective resource management and efficient management structure

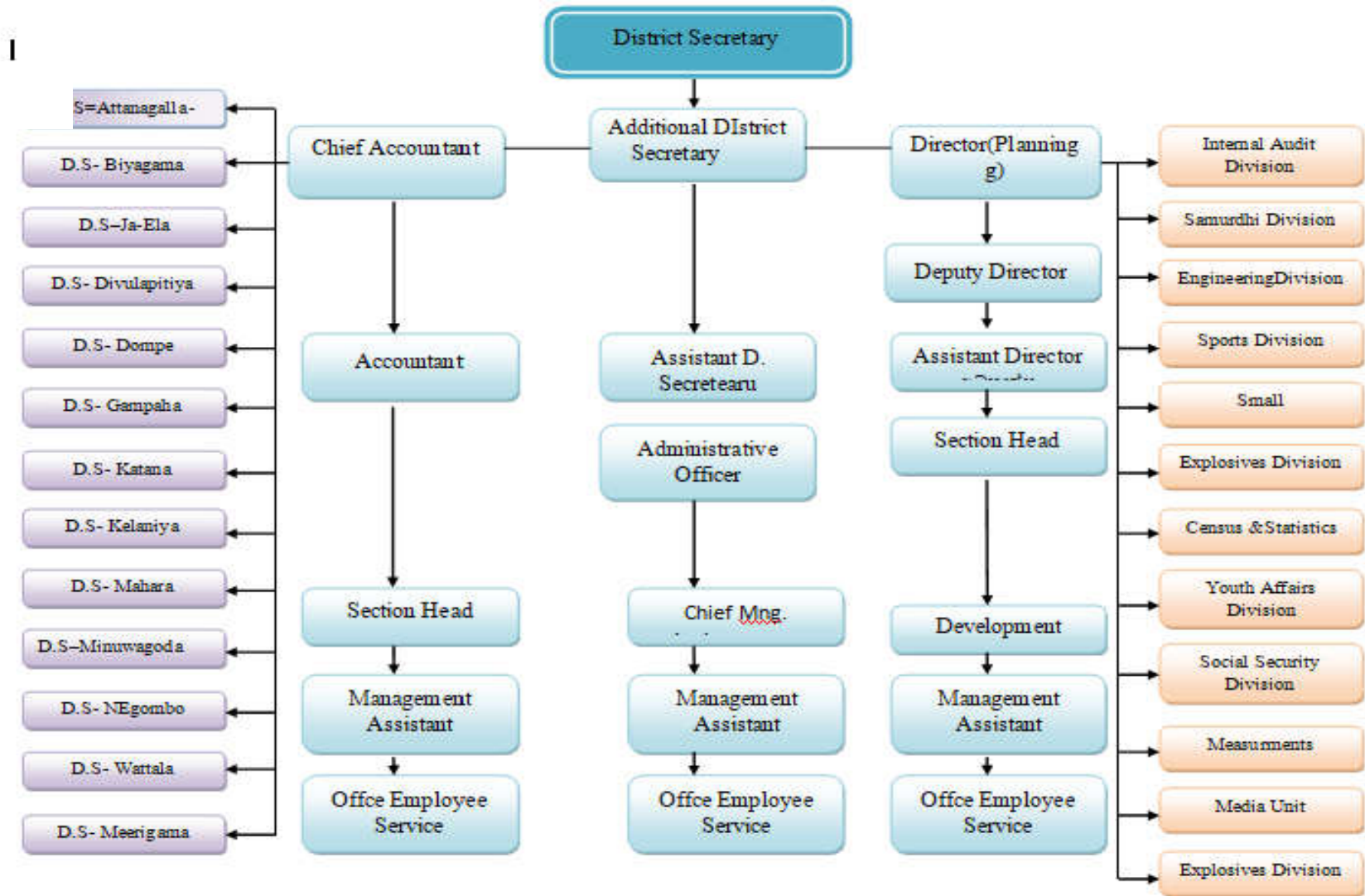
Role

Construct a populist public service blooming the aspirations and expectations of the people in divisional and rural level in line with government policies through better management.

1.3 Main Functions

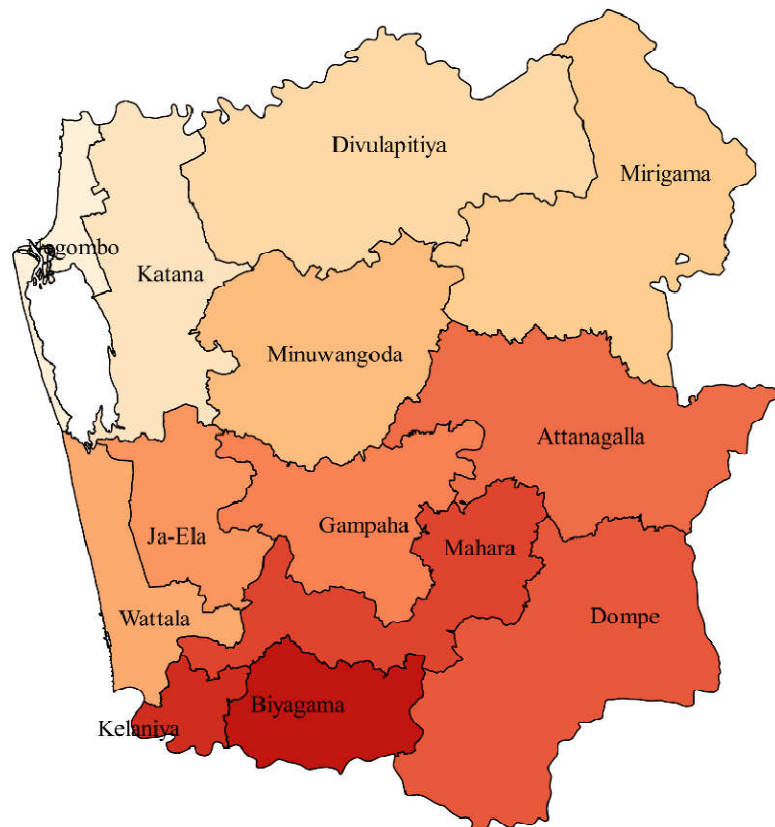
1. Administrative activities related to the 13 Divisional Secretariats and handling public complaints.
2. Maintaining the functions of the District Secretariat, Human Resource Management, Improving Physical Resources, Issuing Firearms, Recommendations for Firearms and Control of Dengue Epidemic
3. Activities related to Food production, drug prevention and environmental protection.
4. Engage in the activities related to price control, small business development, productivity programs, disaster management.
5. Organizing and coordinating cultural and religious events.
6. Management of projects under the approval of the District Secretary.
7. Maintaining Financial Management and Discipline under expenditure head no.256
8. Implementation of projects within the approved allocation limits

1.3 Organization Chart



1.4 Divisional Secretariats under the District

1. Divisional Secretariat Gampaha
2. Divisional Secretariat Divulapitiya
3. Divisional Secretariat Minuwangoda
4. Divisional Secretariat Meerigama
5. Divisional Secretariat Aththanagalla
6. Divisional Secretariat Katana
7. Divisional Secretariat Negombo
8. Divisional Secretariat Dompe
9. Divisional Secretariat Waththala
10. Divisional Secretariat Jaela
11. Divisional Secretariat Kelaniya
12. Divisional Secretariat Biyagama
13. Divisional Secretariat Mahara



2. Progress and Objectives



Special achievements, Challenges and Objectives

Improvement of quantitative and qualitative aspects of district development is a reflection of national economic growth and the District Secretariat Gampaha and its affiliated institutions are committed to make a greater contribution from Gampaha District.

All the staff of the District Secretariat and Divisional Secretariats including the Divisional Secretariat should be praised for providing the most efficient and effective services to the clients.

We are constantly committed to implement regional development programs that meet the national requirement while protecting the district identity and the Gampaha District is being driven towards sustainable development through the establishment of an administrative structure in line with government policies.

The sixth program of the "Stand Together for the Country" implemented by the Presidential Secretariat in 2019 was held within 13 Divisional Secretariat Divisions in Gampaha District and it is a significant achievement for us as a district.

Another achievement for 2019 is:

Nearly 5,000 projects have been completed under a number of components including access roads, social welfare, minor irrigation and infrastructure, and this is another achievement for the year 2019.

In addition, implementation of the Grama Shakthi program and the Grama Shakthi Provincial Steering Committee in the year 2019 was a major step towards provincial development activities. Completing the necessity of an administration building for the District Secretariat for a long time, commencement of the construction of a new building is a new phase of the district administration. We are constantly working to meet the challenges of development and take them to victory. Gampaha is a densely populated district and an area where the activities that cause environmental damages are frequent. Tree planting programs as well as forest conservation programs need to be implemented to maintain the density of the forest. With the increasing population, there should be a proper wasterecycling system and it is still a challenge. With the increase in urban population, space and accommodation have become pressing issues for the public.

Due to limited space and increasing population, the spread of dengue epidemics is also on the rise. Various programs have been implemented in collaboration with all Divisional Secretariats in accordance with the policy decisions taken by the Government from time to time to control these epidemics.

Moreover, the Kelani River and Attanagalu Oya foster the district and at times, the same are subjected to severe flooding and disrupts the lives of the people. Officers are constantly carrying out necessary measures for the development of infrastructure and proper disaster management..

As the District Secretary, my vision is to create an efficient administrative structure through effective resource management to overcome all these challenges, to provide secure and affordable housing and basic services to all by 2030, to create highly reliable and resilient infrastructure and through this measures to bring Gampaha District to the peak of the development.

I appreciate the assistance rendered by all the officers in achieving these challenges and the assistance rendered by the Secretaries and the relevant officials of the Presidential Secretariat, the Prime Minister's Office, the Ministry of Finance and the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government in coordinating the functions are also commendable.



Sunil Jayalath

District Secretariat/ Government Agent

Gampaha Administrative District

3. Overall Financial Performance

Overall Financial Performance for the Year ended 31" December2019

3.1 Statement of Financial Performance

Statement of Financial Performance for the period ended on 31st December 2019

Budget (Current Year)		Note	Actual		
			Current Year	Previous Year	
-	Revenue Receipts		-	-	
-	Income Tax	1	-	-	} ACA- 1
-	Taxes on Domestic Goods & Services	2	-	-	
-	Taxes on International Trade	3	-	-	
-	Non Tax Revenue & Others	4	-	-	
	Total Revenue Receipts (A)		-	-	
-	Non Revenue Receipts		-	-	
-	Treasury Imprests		6,776,120,000	5,685,653,651	ACA- 3
-	Deposits		691,015,503	1,284,884,788	ACA- 4
-	Advance Accounts		95,467,862	74,814,988	ACA-5
-	Other Receipts		485,002,689	337,510,719	
	Total Non Revenue Receipts (B)		8,047,606,054	7,382,864,146	
	Total Revenue Receipts and Non Revenue Receipts		8,047,606,054	7,382,864,146	
-	C = (A) + (B)				
	Less :Expenditure				
-	Recurrent Expenditure		-	-	} ACA- 2(11)
	Wages, Salaries & Other Employment Benefits	5	976,598,988	895,577,478	
980,000,000-					


111,800,000-	Other Goods and Services	6	106,744,453	96,286,588	} ACA-2(11)
	Subsidies,Grants and				
13,200,000-	Transfers	7	12,471,766	12,671,680	
-	Interest Payments	8	-	-	
	Other Recurrent				
	Expenditure	9	-	-	
-					
1,105,000,000-	Total Recurrent		1,095,815,207	1,004,535,746	
	Expenditure (D)				
	Capital Expenditure				} ACA-2(11)
	Rehabilitation &				
	Improvement Capital				
18,000,000-	Assets	10	15,711,324	21,581,307	
1,221,000,000-	Aquisition of Capital	11	839,025,493	66,024,600	
	Assets				
	- Capital Transfers	12			
	Aquisition of Financial				
	- Assets	13			
5,000,000-	Cpacity Building	14	263,481	414,374	
2,700,000-	Other Capital Expenditure	15	2,098,085	10,776,200	
1,246,700,000	Total Capital Expenditure		857,098,383	98,796,481	
	(E)				
	Main Ledger Expenditure				} ACA-4ACA-5/5(€)
	(F)		820,083,501	1,472,923,002	
	Deposit Payments		702,618,739	1,370,002,959	
	Advance		117,464,762	102,920,043	
	Total Expenditure G =				
	(D+E+F)		2,772,997,091	2,576,255,229	
-	Imprest Balance as at		5,274,608,963	4,806,608,917	
	31"December..... H				
	—(c-c)				

3.3 Statement of Financial Position

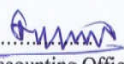
Statement of Financial Position
As at 31st December 2019

	Note	Actual	
		Current Year Rs	Previous Year Rs
<u>Non Financial Assets</u>			
Property, Plant & Equipment	ACA-6	3,139,698,047	2,189,928,873
<u>Financial Assets</u>			
Advance Accounts	ACA 5/5(a)	888,119,271	299,974,699
Cash & Cash Equivalents	ACA -3	4,695,117	-
Total Assets		4,032,512,435	2,489,903,572
<u>Net Assets /Equity</u>			
Net Assets		(425,540,803)	(459,140,939)
Property, Plant & Equipment Reserve		3,139,698,047	2,189,928,873
Rent and Work Advance Reserve	ACA -5(b)	566,147,672	
<u>Current Liabilities</u>			
Deposits Accounts	ACA -4	747,512,402	759,115,638
Imprest Balance	ACA -3	4,695,117	-
Total Liabilities		4,032,512,435	2,489,903,572


Detail Accounting Statements in ACA format Nos. 1 to 6 presented in pages from 1 to 52 and Notes to accounts presented in pages from 53 to 65 form and integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.



 Chief Accounting Officer
 Name :
 Designation :
 Date : 26/2/2020



 Accounting Officer
 Name :
 Designation :
 Date : 20/2/2020



 Chief Financial Officer/ Chief Accountant/
 Director (Finance)/ Commissioner (Finance)
 Name : 24th February 2020
 Date :

S. Hettiarachchi
 Secretary
 Ministry of Public Administration,
 Home Affairs and Provincial Councils
 & Local Government
 "NILA MEDURA"
 Elvitigala Mw., Narahenpita, Colombo - 05.

Sunil Jayalath
 District Secretary / Government Agent
 Gampaha Administrative District

V.D.S. Rodrigo
 Chief Accountant
 District Secretariat
 Gampaha.



3.4 Statement of Cash Flows

Statement of Cash Flows for the Period ended 31st December 2019

	Actual	
	Current Year Rs.	Previous Year Rs.
<u>Cash Flows from Operating Activities</u>		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses Profit	-	-
Non Revenue Receipts	-	-
Revenue collected for other Heads	390,067,814	-
Imprest Receipts	6,776,120,000	6,023,164,370
Total Cash generated from Operations (a)	7,166,187,814	6,023,164,370
<u>Less – Cash disbursed for</u>		
Personal Emoluments & Operating Payments	956,993,458	878,433,032
Subsidies & Transfer Payments	-	-
Expenditure for other Expenditure Heads	5,087,525,575	4,688,111,874
Imprest Settlement to Treasury	-	-
Total Cash disbursed for Operations (b)	6,044,519,033	5,566,544,906

NET CASH FLOW FROM OPERATINGACTIVITIES (C)=(a)-(b))	1,121,668,781	456,619,464
<u>Cash Flows from Investing Activities</u>		-
Interest	-	-
Deividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoeries from on lending	-	-
Recovery of Advances	2,128,650	431,890
Total Cash generated from Investing Activities (d)	2,128,650	431,890
<u>Less - Cash disbursed for:</u>		
Purchase or construction of physical assets & acquisition of other investment	808,590,472	61,263,462
Advance payments	102,594,083	102,920,043
Total Cash disbursed for Investing Activities (e)	911,184,555	164,183,505
NET CASH FLOW FROM INVESTINGACTIVITIES (F)=(d)-(e)	(909,055,905)	(163,751,615)
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (g)=(c) + (f)	212,612,876	292,867,849
<u>Cash Flows from Financing Activities</u>		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Deposit Receipts	489,438,977	898,855,767
Total Cash generated from Financing Activities (h)	489,438,977	898,855,767
<u>Less = Cash disbursed for</u>		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Deposit payments	702,051,853	1,191,723,616
Total Cash disbursed for Financing Activities (i)	702,051,853	1,191,723,616
NET CASH FLOW FROM FINANCING ACTIVITIES (I)=(h)-(i)	(212,612,876)	(292,867,849)
Net Movement in Cash (k) = (g) -(j)	0	0
Opening Cash Balance as at 01st January	0	0
Closing Cash Balance as at 31st December	0	0

3.5 Notes to the Financial Statements

Object Code	Provision				Expenditure			Net effect			
	Financing (code number)	Annual budget allocations	Supplementary Estimate Allocation	F.R. 66/69 Transfers	Total net allocations	Expenditure in accordance with cash book	Expenditure incurred by other Ministries / Departments (Treasury)	Total Expenditure	Balance / (Excess)	Balance / (Excess) as % of the revised estimate	Reasons for the deference
	(1)	(2)	(3) (-)/+	(4)=(1)+(2)+(3)	(5)	(6)	(7)= (5)+(6)	(8)=(4)-(7)	(9)=(8)/(4)*100		
Recurrent Expenditure		83,900,000	-	4,900,000	88,800,000	87,769,821	-	87,769,821	1,030,179	1.16	
Program (1)											
Program./Project./ sub project / Object Code											
256-1-1-0											
Note - 5 - Salaries, wages and other employee benefits classified by the Object Code											
Personal Emoluments											
1001 Salaries and Wages		29,000,000	-	5,000,000	34,000,000	33,975,878	-	33,975,878	24,122	0.07	The balance is less than 5%
1002 Overtime and Holiday Pay		3,000,000	-	-	3,000,000	2,872,144	-	2,872,144	127,856	4.26	The balance is less than 5%
1003 Other allow.				-							The balance is

	13,300,000	-		13,300,000	12,843,615	-	12,843,615	456,385	3.43	less than 5%
Note - 6 –Other Goods and Services classified by the Object Code	45,300,000	-	5,000,000	50,300,000	49,691,637	-	49,691,637	608,363	1.21	
<u>Travel expenses</u>										
1101 Domestic	1,350,000	-	-	1,350,000	1,289,807	-	1,289,807	60,193	4.46	The balance is less than 5%
Total (A)	1,350,000	-	-	1,350,000	1,289,807	-	1,289,807	60,193	4.46	
<u>Supplies</u>										
1201 Stationery & Office Requisites	1,900,000	-	-	1,900,000	1,900,000	-	1,900,000	-	0.00	No balance.
1202 Fuel	1,400,000	-	-	1,400,000	1,336,371	-	1,336,371	63,629	4.54	The balance is less than 5%
1205 Other	600,000	-	-	600,000	592,745	-	592,745	7,255	1.21	The balance is less than 5%
Total(B)	3,900,000	-	-	3,900,000	3,829,117	-	3,829,117	70,883	1.82	
<u>Maintenance costs</u>										
1301 Vehicle	2,500,000	-	-	2,500,000	2,500,000	-	2,500,000	-	0.00	No balance
1302 Plant and Machinery	500,000	-	-	500,000	500,000	-	500,000	-	0.00	No balance
1303 Buildings and constructions	900,000	-	-	900,000	876,740	-	876,740	23,260	2.58	The balance is less than 5%
Total (C)	3,900,000	-	-	3,900,000	3,876,740	-	3,876,740	23,260	0.60	
<u>Services</u>										
1402 Postal and Communication	1,250,000	-	-	1,250,000	1,250,000	-	1,250,000	-	0.00	No remains
1403 Electricity and Water	2,300,000	-	-	2,300,000	2,300,000	-	2,300,000	-	0.00	No balance
1404 Rent & Local Taxes	300,000	-	(200,000)	100,000	100,000	-	100,000	-	0.00	No balance
1409 Other	25,000,000	-		25,000,000	24,732,521	-	24,732,521	267,479	1.07	The balance is less than 5%

Total (D)	28,850,000	-	(200,000)	28,650,000	28,382,521	-	28,382,521	267,479	0.93	
Total cost for other goods and services(A+B+C+D)	38,000,000	-	(200,000)	37,800,000	37,378,184	-	37,378,184	421,816	1.12	
								-		
Note - 7 –Transfers, Grants and Subsidies classified by Object Code										
<u>Transfers</u>										
1501 Welfare Programs	-	-	-	-	-	-	-	-	-	-
1502 Retirement benefits	-	-	-	-	-	-	-	-	-	-
1503 Public Institutions	-	-	-	-	-	-	-	-	-	-
1504 Development Subsidies	-	-	-	-	-	-	-	-	-	-
1505 Subscription and Contribution Fee	-	-	-	-	-	-	-	-	-	-
1506 Property Loan Interest to public Servants	600,000		100,000	700,000	700,000		700,000	-	0.00	No balance
1507 Contribution to Provincial Councils	-	-	-	-	-	-	-	-	-	-
1508 Other	-	-	-	-	-	-	-	-	-	-
1509 Contribution to Contingencies Fund	-	-	-	-	-	-	-	-	-	-
Total	600,000	-	100,000	700,000	700,000	-	700,000	-	-	
Note - 8 -Interest payments classified by Object Code								-		
1601 Local Borrowings	-		-	-	-					

1602 Foreign Borrowings	-	-	-	-	-	-	-	-	-	-	-
1603 Discounts on Treasury Bills and Treasury Bonds	-	-	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-	-	-
Note - 9 - Other recurrent expenditure classified by Object Code	-	-	-	-	-	-	-	-	-	-	-
1701 Losses and Write off	-	-	-	-	-	-	-	-	-	-	-
1702 Contingency Services	-	-	-	-	-	-	-	-	-	-	-
1703 Implementation of the official Official Languages Policy	-	-	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-	-	-
<u>Program (1)</u>	-	-	-	-	-	-	-	-	-	-	-
Sum of total recurrent expenses(Note5-9)	83,900,000	-	4,900,000	88,800,000	87,769,821	-	87,769,821	1,030,179	1.16	The balance is less than 5%	
Capital Expenditure								-			
<u>Program (1)</u>								-			
Classification of Public Investment Expenditure by Object Code.								-			
Note - 10 Rehabilitation and Improvement of Capital Assets								-			
2001 Buildings and Constructions	10,000,000	-	-	10,000,000	9,909,109	-	9,909,109	90,891	0.91	The balance is less than 5%	

2002 Plants and Machineries	3,500,000	-	-	3,500,000	3,480,871	-	3,480,871	19,129	0.55	The balance is less than 5% Save 25% of the total capital allocation as per the Budget circular 05/2019 & Reduced vehicle maintenance costs
2003 Vehicle	4,500,000	-	-	4,500,000	2,321,345	-	2,321,345	2,178,655	48.41	
Total (A)	18,000,000	-	-	18,000,000	15,711,325	-	15,711,325	2,288,675	12.71	
Note - 11 Acquisition of capital assets				-				-		
2101 Vehicles								-		Shortage of cash imprest and saving 25% of the total capital allocation as per Budget Circular no 05/2019. Delay in the construction of new buildings in Wattala and Ja-Ela and save 25% of the total capital allocation as per Budget Circular 05/2019 Shortage of cash imprest and saving 25% of the
2102 Furniture and office equipment	12,500,000	-	-	12,500,000	1,471,344	-	1,471,344	11,028,656	88.23	
2103Plants and Machineries	8,500,000	-	-	8,500,000	1,885,768	-	1,885,768	6,614,232	77.81	
2104Buildings and Constructions– Divisional Secretariat	200,000,000	-	-	200,000,000	472,781	-	472,781	199,527,219	99.76	
2104 Buildings and Constructions – District Secretariat	1,000,000,000	-	-	1,000,000,000	835,195,600	-	835,195,600	164,804,400	16.48	

										total capital allocation as per Budget Circular no 05/2019
Total (B) Note -12Capital Transfers	1,221,000,000	-	-	1,221,000,000	839,025,493	-	839,025,493	381,974,507	31.28	
Total (C) Note - 13Acquisition of Financial Assets	-	-	-	-	-	-	-	-	-	
Total (D) Note - 14 Skill Development	-	-	-	-	-	-	-	-	-	
2401 Staff Training	3,000,000	-	-	3,000,000	245,981	-	245,981	2,754,019	91.80	Saving 25% of the total capital allocation as per Budget Circular no 05/2019
Total (E) Note - 15 Other Capital Expenditure	3,000,000	-	-	3,000,000	245,981	-	245,981	2,754,019	91.80	
2509 Other		2,700,000	-	2,700,000	2,098,085	-	2,098,085	601,915	22.29	Saving 25% of the total capital allocation as per Budget Circular no 05/2019
Total (E)	-	2,700,000	-	2,700,000	2,098,085	-	2,098,085	601,915	22.29	

Program (1)											
Total Cost of Government Investments (A+B+C+D+E+F)	1,242,000,000	2,700,000	-	1,244,700,000	857,080,883	857,080,883	387,619,117	31.14		Saving 25% of the total capital allocation as per Budget Circular no 05/2019	
Sum of Total Expenditure (Note5-15)	1,325,900,000	2,700,000	4,900,000	1,333,500,000	944,850,704	944,850,704	388,649,296	29.15			
Recurrent expenditure Program (1)	1,021,100,000		(4,900,000)	1,016,200,000	1,008,045,386	-	1,008,045,386	8,154,614	0.80		
Program./Project./Sub project / Object Code											
256-1-2-0											
Note - 5 - Salaries, wages and other employee benefits classified by the Object Code											
Personal Emoluments											
1001 Salaries and Wages	665,000,000	-	14,000,000	679,000,000	678,966,138	-	678,966,138	33,862	0.00	No balance	
1002 Overtime and Holiday Payment	15,000,000	-	2,000,000	17,000,000	14,706,253	-	14,706,253	2,293,747	13.49	Reduced overtime applications due to	

1003 Other Allowancws	254,700,000	-	(21,000,000)	233,700,000	233,234,959	-	233,234,959	465,041	0.20	presidential election
	934,700,000	-	(5,000,000)	929,700,000	926,907,351	-	926,907,351	2,792,649	0.30	The balance is less than 5%
Note - 6 – Other Goods and Services classified by the Object Code										
<u>Travel expenses</u>										
1101 Domestic	28,000,000	-	-	28,000,000	24,140,478	-	24,140,478	3,859,522	13.78	Reduced travel expense applications due to presidential election
Total (A)	28,000,000	-	-	28,000,000	24140478	-	24,140,478	3,859,522	13.78	
<u>Supplies</u>										
1201 Stationery & Office Requisites	12,000,000	-	2,000,000	14,000,000	13,972,691	-	13,972,691	27,309	0.20	The balance is less than 5%
1202 Fuel	4,000,000	-		4,000,000	3,990,678	-	3,990,678	9,323	0.23	The balance is less than 5%
1205 Other	200,000	-		200,000	199,865	-	199,865	135	0.07	The balance is less than 5%
Total (B)	16,200,000	-	2,000,000	18,200,000	18,163,234	-	18,163,234	36,766	0.20	
<u>Maintanance Costs</u>										
1301 Vehicle	5,000,000	-		5,000,000	4,827,521	-	4,827,521	172,479	3.45	
1302 Plant and Machineries	1,200,000	-		1,200,000	1,185,973	-	1,185,973	14,027	1.17	The balance is less than 5%
1303 Buildings and Constructions	1,600,000	-		1,600,000	1,572,314	-	1,572,314	27,686	1.73	The balance is less than 5%
Total (C)	7,800,000	-	-	7,800,000	7,585,807	-	7,585,807	214,193	2.75	
<u>Services</u>										

1401 Transport				-			-	-			
1402 Postal and Communication	3,800,000	-	400,000	4,200,000	4,173,230	-	4,173,230	26,770	0.64	The balance is less than 5%	
1403 Electricity and Water	9,100,000	-	721,808	9,821,808	9,470,851	-	9,470,851	350,957	3.57	The balance is less than 5%	
1404 Rent and Local Taxes	1,000,000	-	(521,808)	478,192	478,192	-	478,192	-	0.00	No balance	
1409 Other	8,000,000	-	(2,500,000)	5,500,000	5,354,477	-	5,354,477	145,523	2.65	The balance is less than 5%	
Total (D)	21,900,000	-	(1,900,000)	20,000,000	19,476,749	-	19,476,749	523,251	2.62		
Total expenditure for other goods and services (A+B+C+D)	73,900,000	-	100,000.00	74,000,000	69,366,269		69,366,269	4,633,731	6.26		
Note - 7 - Transfers, Grants and Subsidies classified by Object Code				-			-	-			
<u>Transfers</u>				-			-	-			
1506 Property Loan Interest to public Servants	12,500,000	-	-	12,500,000	11,771,766	-	11,771,766	728,234	5.83	Decrease in Property Loan Applications by Public Servants	
Total	12,500,000	-	-	12,500,000	11,771,766	-	11,771,766	728,234	5.83		
Note - 8 – Payment of Interests classified by Object Code	-	-	-	-	-	-	-	-			
Note - 9 -Other Recurrent expenditures classified by object code	-	-	-	-	-	-	-	-			
<u>Program (1)</u>				-			-	-			

Total Recurrent Expenditure (Note5-9)	1,021,100,000	-	(4,900,000)	1,016,200,000	1,008,045,386	-	1,008,045,386	8,154,614	0.80	
Capital Expenditure Program (1)										
Public Investment Expenditure classified by Object Code										
NOte - 10 Rehabilitation and Improvement of Capital Assets							-	-		
Note - 11 Acquisition of Capital Assets		-	-	-	-	-	-	-		
Note-12Capital Transfers		-	-	-	-	-	-	-		
Note- 13Acquisition of Financial Assets		-	-	-	-	-	-	-		
Note- 14 Skill Development							-	-		
 2401 Staff Trainings	 2,000,000		-	 2,000,000	 17,500		 17,500	 1,982,500	 99.13	
Total (E) Note - 15 Other Capital Expenditure	2,000,000		-	2,000,000	17,500		17,500	1,982,500	99.13	
 Total (F)	 -	-	-	-	-	-	-	-		
<u>Program (1)</u>							-	-		

Saving 25% of the total capital allocation as per Budget Circular 05/2019

Total expenditure on public investments(A+B+C+D+E+F)	2,000,000	-	-	2,000,000	17,500		17,500	1,982,500	99.13	
Sum of total expenditures (Note5-15)	1,023,100,000	-	(4,900,000)	1,018,200,000	1,008,062,886		1,008,062,886	10,137,114	1.00	



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Chief Financial Officer/ Chief Accountant

Date - 2020.06.12

3.6 Performance of the Revenue Collection

Rs.000

Reveue Code	Description of the Revenue Code	Revenue Estimate		Collected Revenue	
		Original	Final	Amount (Rs.)	as a % of Final Revenue Estimate
1003-07-02	Registration fee of the Registrar General	-	75,630	50,032.27	66%
1003-07-03	Private timber transportation charges	-	-	775.21	-
1003-07-05	Firearms and Explosive License Fees	2,500	2,500	2,500.9	100%
1003-07-99	Other charges	11,500	11,500	10,410.56	91%
2002-01-01	Renting government buildings	1,100	900	1,056.28	117%
2002-02-99	Other Income	12,000	14,000	15,739.38	112%
2003-99-00	Other receipts	8,000	6,000	5,912.24	99%
2003-02-99	Miscellaneous	7,000	7,000	8,082.57	115%
2003-02-03	Identity card fees	-	-	33,687.65	-
2003-02-13	Examination and other fees	-	-	960.1	-
2003-02-14	Charges under the Motor Traffic Act	-	-	232,275.67	-
1003-07-04	Tax revenue on motor vehicle sales	-	-	-	-
2003-04-00	Provision of Motor Bikes to Public Officers	-	-	(45)	-
2004-01-00	Recharge of widows '& orphans' pension	-	-	70,853.93	-
1002-07-00	Stamp Duty for Explosive License Fees	-	-	131	-
2006-02-01	Capital Asset Income (Vehicles)	10	10	-	-
2006-02-02	Capital Asset Income (Other)	10	800	332.93	42%
1003-07-09	Carbon tax	-	-	19,698.73	-
2003-07-00	Government Paddy Purchasing Program	-	-	1,799.65	-
	Total			454,204.07	-

3.7 Performance of the Utilization of Allocation

Rs,000

Type of Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
	Original	Final		
Recurrent	1,105,000	1,105,000	1,095,815.21	99%
Capital	1,244,000	1,246,700	857,098.38	69%

3.7 In terms of F.R.208 grant of allocations for expenditure to this Department/District Secretariat/Provincial Council as an agent of the other Ministries/ Departments

Serial No	Miniarey/ Department allocation recieved	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
			Original	Final		
001	Presidential Secretariat	Program and Project Expenditure	141,138.85	141,138.85	81,103.66	57%
051	Ministry of DIgital Infrastructure and Information Technoloty	Program and Project Expenditure	1,196	1,196	832.74	70%
052	Ministry of Higher Education, Technology and Innovations	Recurrent and Capital Expenditure	5,137.92	5,137.92	3,902.25	76%
055	Ministry of Mass Media	Program expenditures	39	39	39	100%
101	Ministry of Buddhasasana, Culturala and Religious Affairs	Recurrent and Capital Expenditure	25,711.92	25,711.92	15,863.74	62%
103	Ministry of Defense	Program Expenditure	30	30	20.54	68%
104**	Ministry of National Policies and Economic Affairs, Resettlement and Rehabilitation, Nortern Province Development, Vocational Training and Skils Developmen and Youth Affairs	Recurrent and Capital Expenditure	4,936,891.35	4,936,891.35	2,397,244.99	49%
110	Ministry of Jusitice and Prision Reforms	Recurrent and Capital Expenditure	10,730.11	10,730.11	10,253.77	96%
111	Ministry of Health, Nutrition and Indigenous Medicine	Recurrent and Capital Expenditure	1,328.7	1,328.7	1,276,.03	96%
117	Ministry of Roads and Highways	Program Expenditure	100	100	100	100%
118	Ministry of Mahaweli, Agriculture and Rural Development	Recurrent and Capital Expenditure	20,164.35	20,164.35	19,810.45	98%

120	Ministry of Women and Children affairs and Dry Zone Development	Recurrent and Capital Expenditure	503,804.49	503,804.49	497,667.21	99%
122	Ministry of Lands and Land Development	Recurrent and Capital Expenditure	74,302.97	74,302.97	53,915.78	73%
124	Ministry of Labour, Trade Union Relations and Social Empowerment	Recurrent and Capital Expenditure	653,563.66	653,563.66	649,275.93	99%
126 **	Ministry of Education	Capital Expenditure	57,079.77	57,079.77	22,223.86	39%
130	Ministry of Public Administration and Disaster Management	Recurrent and Capital Expenditure	44,834.53	44,834.53	34,421.18	77%
155	Ministry of Internal and Home Affairs	Recurrent and Capital Expenditure	542,313.59	542,313.59	530,652	98%
157**	Ministry of National Integration, Official Languages, Social Progress and Hindu Religious Affairs	Recurrent and Capital Expenditure	34,613.34	34,613.34	15,320.5	44%
160	Ministry of Mahaweli Development and Environment	Capital Expenditure	2,518.98	2,518.98	2,518.68	100%
162 **	Ministry of Megapolis and Western Development	Capital Expenditure	236,149.88	236,149.88	51,271.55	22%
166**	Ministry of City Planning, Water Supply and Higher Education	Capital Expenditure	45,711.27	45,711.27	1,830	4%
193	Ministry of Labor, Trade Union Relations and Social Empowerment	Recurrent and Capital Expenditure	272,457.5	272,457.5	272,457.5	100%
194**	Ministry of Telecommunication, Foreign Employment and Sports	Recurrent and Capital Expenditure	47,405.75	47,405.75	26,010.17	55%
195	Ministry of Development Strategies and International Trade	Recurrent and Capital Expenditure	287.98	287.98	286.67	100%
201	Department of Buddhist Affairs	Recurrent and Capital Expenditure	48,201.47	48,201.47	47,466.54	98%
203	Department of Christian Religious Affairs	Program Expenditure	15.6	15.6	15.6	100%
206	Department of Cultural Affairs	Recurrent and Capital Expenditure	5,135.2	5,135.2	4,768.18	93%
210	Department of Government Information	Recurrent Expenditure	183.33	183.33	183.33	100%

216	Department of Social Services	Recurrent and Capital Expenditure	18,860.03	18,860.03	17,966.48	95%
217	Department of Probation and Child Care Services	Recurrent and Capital Expenditure	15,396.98	15,396.98	15,396.98	100%
219	Department of Sports Development	Program and capital expenditure	2,150.01	2,150.01	1,986.67	92%
220	Department of Ayurveda	Program Expenditure	34.5	34.5	3	9%
227	Department of Registration of Persons	Recurrent Expenditure	11,645.09	11,645.09	11,516.39	99%
248	Department of Excise Department of Sri Lanka	Capital Expenditure	30,640	30,640	18,397.99	60%
252	Department of Census and Statistics	Recurrent and Capital Expenditure	2,888.98	2,888.98	2,839.81	98%
253	Department of Pensions	Recurrent Expenditure	385,583.14	385,583.14	379,419.15	98%
254	Department of Registrar General	Recurrent and Capital Expenditure	7,395.98	6,700.72	5,248.76	78%
286	Department of Land Commissioner General	Recurrent Expenditure	111.53	111.53	105.67	95%
289	Department of Export Agriculture	Program Expenditure	800	800	799.87	100%
307	Department of Motor Traffic	Recurrent Expenditure	4,535.27	4,535.27	4,025.55	89%
308	Department of Posts	Capital Expenditure	1,851.3	1,851.3	1,804.89	97%
326	Department of Community Based Corrections	Capital Expenditure	966.5	966.5	32.5	3%
327	Department of Land Use Policy Planning	Recurrent and Capital Expenditure	970.5	970.5	942	97%
328	Department of Manpower and Employment	Recurrent and Capital Expenditure	1,414.26	1,414.26	1,355.57	96%

5,202,573.11

Note : **Non-availability of necessary cash imports has diminished financial progress.

3.8 performance of the Reporting of Non-Financial Assets

Rs.000

Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2019	Balance as per financial Position Report as at 31.12.2019	Yet to be Accounted	Reporting Progress as a%
9151	Buildings and Structures	838,536.29	838,536.29	-	100%
9152	Plants	397,429.08	397,429.08	-	100%
9153	Land	954,802	954,802	-	100%
9154	Intangible Assets	-	-	-	100%
9155	Biological assets	-	-	-	100%
9160	Ongoing works	948,930.67	948,930.67	-	100%
9180	Leased assets	-	-	-	100%

3.9 Auditor General's Report

National Audit Office

My No: WNP1/GP/A/DS/FA/2019/22

Date : 31 May 2020

Director General of Public Accounts
Department of Public Accounts

Auditor General's Summary Report in terms of Section 11 (1) of the National Audit Act No. 19 of 2018 on the Financial Statements for the year ended 31st December 2019 of the District Secretariat, Gampaha

Aforesaid report prepared in terms of the section 9(ii) of the State Accounts Circular No.271/2019,and Financial Statements certified in all three languages are presented herewith.

U.Munasinghe
Assistant Auditor General
For Auditor General

National Audit Office

My No: WNP1/GP/A/DS/FA/2019/22

Date : 31 May 2020

Director General of Public Accounts
Department of Public Accounts

Auditor General's Summary Report in terms of Section 11 (1) of the National Audit Act No. 19 of 2018 on the Financial Statements for the year ended 31st December 2019 of the District Secretariat, Gampaha

1. Financial Statements

1.1 The Audited Opinion

The financial statements of Gampaha District Secretariat for the year ended on 31.12.2019, which comprised Financial Status Statement as at 31.12.2019, Financial Performance Statement for the year ended on the same date and Cash Flow Statements, was audited under my command, in terms of Article 154 (1) of the constitution of Democratic Socialist Republic of Sri Lanka, which is read in conjunction with the provisions of the National Audit Act, No. 19 of 2018. This report contains my comments and observations on these financial statements, which are presented to the Gampaha District Secretariat in terms of Section 11 (1) of the National Audit Act No. 19 of 2018. The Auditor General's report, in terms of Section 10 of the National Audit Act No. 19 of 2018, which is read in conjunction with Article 154 (6) of the Constitution of the Democratic Socialist Republic of Sri Lanka, will be presented to Parliament in due course.

It is my view that those Financial Statements prepared in terms of the Public Accounts Circular No. 271/2019 dated 03.12.2019, reflects the true and fair position in financial status of Gampaha District Secretariat as at 31.12.2019 and the financial Performance and Cash Flow for the same year as per generally accepted accounting principles, except for the impact of paragraph 1.6 of this report.

1.2 The basis for the audited opinion

I carried out the audit in line with the Sri Lanka Audit Standards. My responsibility in relation to financial statements is further described in the Auditor's Responsibility section. I believe that the audit evidence obtained by me is sufficient and appropriate to provide the basis for my opinion.

1.3 Responsibility of the Chief Accounting Officer and the Accounting Officer regarding financial statements

Preparation of financial statements in terms of the Public Accounts Circular No. 271/2019 dated December 03, 2019 reflecting the true and fair position in line with generally accepted accounting principles and determination of the internal control required to prepare financial statements without adequate false statements that may result from fraud and error, are responsibilities of the accounting officer.

In terms of the provisions of Section 16 (1) of the National Audit Act No 19 of 2018, the District Secretariat of Gampaha should maintain proper books and records on its income, expenses, assets and liabilities in order to prepare annual and timely financial statements.

The Accounting Officer should ensure that an effective internal control system for the financial control of the Gampaha District Secretariat is prepared and maintained in terms of subsection 38 (1) (c) of the National Audit Act. Periodic reviews on the effectiveness of the system should be conducted and changes must be made accordingly, to maintain the system effectively.

1.4 The auditor's responsibility on auditing financial statements

My objective is to provide a reasonable assurance that the overall financial statements are free from quantitative false statements caused by fraud and errors and to issue the Auditor General's Summary Report. While fair certification is a high-level guarantee, auditing in terms of Sri Lanka Auditing Standards does not always ensure that there are no quantitative misstatements. The individual or collective impact of fraud and errors could result in quantitative misstatements. Users need to be careful in making economic decisions based on these financial statements. In terms of the Audit Standards of Sri Lanka, I audited with professional judgment and professional skepticism.

Furthermore

- My opinion is based on obtaining adequate and appropriate audit evidence to avoid risks of fraud and error, by planning appropriate audit procedures in a timely manner to identify and assess the risks of financial statements due to fraud or inaccuracies. The impact of fraud is stronger than the impact of quantitative false statements. Collusion, forgery, intentional avoidance or circumventing internal controls can lead to fraud.
- There is no intention of expressing an opinion on the effectiveness of the internal control of the District Secretariat in planning the appropriate audit procedures.
- Evaluate the structure of Financial Statements, including disclosure and transactions and events taken as the basis for the contents in the financial statements as appropriate and fair.
- When submitting financial statements as a whole, transactions and events underlying the structure and content of the financial statements are included appropriately and fairly.

Important audit findings identified by my audit, major internal administration weaknesses and other matters were addressed to the Accounting Officer.

1.5 Report on other legal requirements

In terms of Section 6 (c) of the National Audit Act No. 19 of 2018, I declare the following.

- (A) that the financial statements correspond to the previous year
- (B) The recommendations I had given on last year's financial statements have been implemented.

1.6 Comment of Financial Statements

1.6.1 Financial Performance Statement

1.6.1.1 Recurrent and Capital Expenditures

A difference of Rs. 2,259,701 was observed in the consolidated summary of the consolidated accounts and the expenses as per the schedule presented in the financial statements in relation to the expenditure incurred under expenditure heads of 5 other Ministries and Departments

1.6.12 Advance Accounts

Advances to Public Officers

A debt balance of Rs. 2,694,690 which should be reimbursed from officers who have died, retired, suspended, left the service and transferred to the provincial councils had not been recovered during the year under review. The total outstanding balance due for over four years amounted to Rs. 1,012,282.

1.6.2 Statement on Financial Position

1.6.2.1 Deposit Account

Actions had not taken in terms of Financial Regulation 571, with respect to deposits amounting Rs. 15,285,438 in 280 instances in 3 general deposit accounts expired more than two years,

1.6.2.2 Imprest Account

The following observations are made.

(A) An unpaid sub-Imprest balance of Rs. 7425 since January 01, 2018 remained unchanged until December 31, 2019

(B) The unpaid electoral advance balance as at December 31, 2019 was Rs.4,687,692.

2. Financial Review

2.1 Imprest Management

The following observations are made.

In accordance with the imprest plan for each month of 2019, the imprest to apply for the year under review was Rs.14,721,985,000. The applied imperative was 13,840,349,559. However, only 49% of the requested imprest for the year under review, amounting to Rs. 6,776,120,000 had been received. As a result, it was observed that the performance of the District Secretariat has not been able to deliver as planned.

2.2 Cost Management

The following observations are made.

(A) Under – Estimating

Under the provisions of the Financial Regulations 66, Rs. 24,221,808 had been transferred from other expenditure heads related to 6 recurrent object codes. Transferred allocations ranged from 01% to 14% of the estimated provision. Allocations amounting Rs. 2,100,000 had been transferred with regard to two Object Codes amounting Rs. 31,100,000 basic provision. But the total provision transferred had been left without spending.

(B) Over-Provisioning

An amount of Rs. 24,221,808 had been over-provisioned with regard to 03 recurrent Object Codes. As a result, allocations have been transferred to other Object Code in the range of 8% to 56% of the estimated budget by the Financial Regulation 66.

(C) Difference Between Net Provision And Expenditure

Two recurrent object codes had remaining of 13% and 14%, respectively, as at December 31, 2019. The reason was stated as "less applications for overtime due to the presidential election". However, by October 31, 2019, the month before the presidential election, the remaining of the two object codes were 31% and 39% respectively and therefore, the reasons for the savings were unacceptable.

(D) According to the National Budget Circular No. 5/2019 dated September 24, 2019, remaining of 25% of the total capital allocation should be made. Nevertheless, remaining of 31.09% were observed over that limit. With respect to each of the capital object codes, savings were made in the range of 48% to 99% in excess of 25% concerning six object codes.

2.3 Unauthorized working losses

The following observations are made.

(A) In accordance with the final report of the inquiry conducted in terms of the Financial Regulations 104 (1) (b) regarding the disappearance of the money in the safe which occurred at the Divisional Secretariat, Maharagama on 15th July, 2014 the entire staff is responsible for the loss of money. Out of this, the incident occurred due to the defects, carelessness and negligence in the duties of Divisional Secretary, Accountant, Financial Assistant and Shroff Officers in relation to overall supervision. Therefore, it had been proposed that the loss to the government should be recovered from the four officers. Accordingly the District Secretary has recommended to share the Rs. 1,082,245 loss equally among the four officers. And recover Rs. 275,561 from each officer. The recommendation has been forwarded to the Secretary of the Ministry of Home Affairs on 06.08.2016 for approval but has not been approved by May 2020. Therefore, it was not possible to recover the loss.

- (B) Vehicle bearing number PC 5174 belonging to the Ja-Ela Divisional Secretariat was damaged by an accident on 28th April 2014. The damage to the vehicle was Rs. 148,583. The loss not covered by the insurance amounted to Rs. 18,583. According to the letter of the District Secretary of January 14, 2019, the amount had been deducted from the book under the FR109 as per the Damage and Loss Register. But it was not included in the financial statements as a deduction from the book under FR109.
- (B) The vehicle, 252-3452 belonged to the Katana Divisional Secretariat met with an accident on October 28, 2006 while delivering relief for the people those who affected by the flood. The vehicle was damaged at a cost of Rs. 234,890. Four years after the accident, the report of the inquiry committee was issued on June 23, 2010 and the preliminary report and final report had not been prepared in terms of financial regulations. 10 years after the accident, on August 31, 2016 action has been taken with regard to the accident and the District Secretary had informed the Secretary to the Ministry of Home Affairs that the relevant documents could not be submitted in terms of Rule 104 (3) due to the delay. In terms of the Public Finance Circular No 2016/12, the Head of the Department has the authority to make decisions relating to losses less than Rs. 250,000. Therefore, the District Secretary has been instructed to deal with this matter. Since the accident occurred on October 28, 2006, the Ministry had the authority to deal with this value at that time. Therefore, the District Secretary has sent a letter to the Ministry of Home Affairs on April 25, 2017 proposing to deal with the loss through a committee again. However, no action has been taken by the Ministry or the District Secretary since then. Therefore steps had not been taken until the end of the year under review, to recover this loss from the responsible officers or to cut them off from the books
- (C) The vehicle, No. 251-3437, which belonged to the Minuwangoda Divisional Secretariat, had met with an accident on July 9, 1999 when driving on an essential duty while the permanent driver of the vehicle is on leave. The loss that is not covered by insurance was Rs. 189,360. In accordance with the preliminary report on damages in accordance with Rule 104 (3) of the Financial Regulations the driver of the van that was met with the accident was

responsible for this. Accordingly, the Attorney General had filed a complaint against the driver on November 5, 2001. The case was delayed due to delays in correspondence between the institutions from time to time. Meanwhile the case was going on furthermore since the accused had gone abroad and was unable to hand over the summons. Accordingly, the loss has not been recovered. It was observed that the sluggishness of the officers of the Minuwangoda Divisional Secretariat and the District Secretariat in carrying out their duties had been the cause of the delay.

2.4 Entering in to Liabilities and Obligations

In addition to the estimate of expenditure, additional provisions had been added under the Financial Regulation No 66 of Weeramong Procedure. However, contrary to the Regulation 94 (1) of the Financial Regulations, liabilities with respect to two recurring object codes, were made Rs. 136,801 in excess of the remaining provisions.

2.5 Utilization of funds provided by other Ministries and Departments

Rs.,192,596,320 had been allocated to the Gampaha District Secretary for the implementation of various projects in 44 Ministries and Departments in the year 2019., Rs. 2,990,023,207 of this amount was left, since the projects were not accomplished as at December 31, 2019. Of this amount, Rs.5,357,851,351 had been allocated for the fulfillment of various projects by the following six Ministries and due to lack of necessary cash imprest, only projects worth Rs 2,513,901,055 could be implemented. It was observed that the provisions provided by Parliament could not be utilized effectively.

Object Code	Allocated Ministry	Allocation received	Actual cost	Utilization of Provision
104	Ministry of National Policies, Economic Affairs, Resettlement & Rehabilitation, Northern Province Development, Vocational Training, Skills Development and Youth Affairs	4,936,891,349	2,397,244,988	49
126	Ministry of Education	57,079,770	22,223,857	39
157	Ministry of National Integration & Reconciliation, Official Languages/ Social Progress and Hindu Religious Affairs	34,613,336	15,320,490	44
162	Ministry of Megapolis and Western Development	236,149,875	51,271,554	22
166	Ministry of City Planning, Water Supply and Higher Education	45,711,269	1,830,000	4
194	Ministry of Telecommunications, Foreign Employment and Sports.	47,405,752	26,010,166	2\55
		5,357,851,351	2,513,901,055	

3. Operational review and performance

Audit observations relevant to the Operational Review, Sustainable Development, Good Governance and Human Resources Management in Revenue, Expenditure, Assets and Liabilities of the Financial Statements presented will be included in the report submitted pursuant to Section 10 of the National Audit Act No. 19 of 2018, referred to in paragraph 1.1 above.

U. Munasinghe

Assistant Auditor General

For the Auditor General

4. Performance Indicators

4.1 Performance indicators of the Institute (Based on the Action Plan)

Specific Indicators	Actual output as a percentage (%) of the expected output		
	100%-90%	75%-89%	50%-74%
Rehabilitation and Improvement		87%	
Acquisitions			16%
the construction			70%
Other capital expenditures			31%
Total			69%

Note-, Progress has been reduced due to saving of 25% of the total budget according to Budget Circular 05/2019. Accordingly, the correct progress should be $69\% + 25\% = 94\%$

5. Performance of the achieving Sustainable Development Goals

(SDG)

5.1 Identified respective Sustainable Developments Goals

Goal / Objective	Targets	Indicators of the achievement	Progress of the Achievement to date		
			0%-49%	50%-74%	75%-100%
Winding-up all forms of poverty in all areas	Reducing the proportion of men, women and children of all ages suffering from all forms of poverty by at least half according to national definitions	<ul style="list-style-type: none"> The proportion of people living below the national poverty line by sex and age The proportion of all age groups, including men, women and children living in all dimensions of poverty according to national definitions, 			
	Implement nationally appropriate social security measures for all persons, including lower-level people, and adequately covered poverty and vulnerable groups by 2030	Proportion of the population covered by Social Security Schemes/ Measures			
	Improving Resilience of the poor and those at risk and reducing their exposure to economic, social and environmental harm and disasters and the harmful effects of weather conditions by 2030,	The number of people who decease, disappear and are directly affected by natural disasters per 100,000 of the population			

To promote sustainable agriculture by eliminating hunger, achieving food security and good nutrition	Eradicate hunger and ensure that the poor and vulnerable populations, including infants, have access to safe, nutritious food throughout the year, by 2030	Expansion of malnutrition			
	Addressing the nutritional needs of adolescent girls, pregnant mothers, feeding mothers and older persons eliminate all forms of malnutrition by 2030 Including achieving the internationally agreed goals regarding stunting and wasting for children under 5 by 2025	Prevalence of stunting in children less than 5 years of age. (In accordance with the WHO child development standards, <- 2 standard deviation of average the height of the age)			
Ensuring a healthy life and Promoting the welfare of all age groups	Reduce by 1/3 of deaths from non-communicable diseases by 2030 and promote mental health and wellbeing	• Deaths due to cardiovascular disease, cancer, diabetes or chronic diseases			
		• The number of suicides Per capita alcohol consumption among persons 15 years of age or older within a period of one year			
Ensuring a comprehensive , equitable quality education and providing opportunities for all to learn for a lifetime	Ensure the provision of quality early childhood development for all girls and boys by 2030	The proportion of children under 5 years of age who have undergone a good developmental in the areas of Education and Psychology			
	Establishment of educational facilities	Provision of electricity, drinking water and other infrastructure facilities			

Water and sanitation facilities for all and ensuring sustainable management	By the year 2030, all people will have access to safe, affordable drinking water	Proportion of the population use Safely Managed Drinking Water Supply Services			
	By 2030, all people will be able to enjoy equal hygiene and sanitation facilities.	The proportion of the population who use safe-managed sanitation services			
Ensuring affordable, reliable, sustainable and modern energy supply for all	Ensure that by 2030, everyone has access to reliable, modern energy sources for affordable price.	The proportion of the population with electricity supply			
	Increasing the share of renewable energy in the world energy sources by 2030	The portion of renewable energy from total final energy consumption			
enhanced perfect and sustainable economic growth and promotion of full and productive employment for all	The share of renewable energy from total final energy consumption	<ul style="list-style-type: none"> Earnings per hour based on various factors Unemployment rate 			
Building strong infrastructure, promotion of perfect and sustainable industrialization and encourage innovation	Develop high quality, reliable, sustainable and disaster resilient infrastructure	The proportion of the rural population living within a distance of 2 km on a road that can be used your-round.			
	improving financial services, access to credit and opportunities for small businesses and other enterprises and integrating those enterprises into value chains and market chains	Small scale production as a proportion of the total production value			
Making cities and settlements perfect, safe, solid and sustainable	Ensuring access to adequate, safe and affordable housing and basic services for all by 2030 and improving shanties	Population living in slums, informal settlements or inadequate housing			
	Preservation and protection of natural and cultural heritage	Total per capita expenditure for the protection and preservation of natural and cultural heritage			

Ensuring sustainable consumption and production pattern	Prevention of the waste generation, Reduction and Recycling by 2030	Recycling speed, Tons			
Prompt action on climate change and its impacts	Strengthening the resilience and ability to face weather disasters and natural disasters	Number of deaths, disappearances and direct impacts due to sudden disasters out of 100,000 persons			

5.2 Achievements and challenges of the Sustainable Development Goals

If a country's rapid development can be effectively delivered to the human population, the people can enjoy the benefits. Sustainable development goals play an important role in achieving various goals in line with government policies. We need to focus on sustainable development goals and keep them up to date.

Although the relevant goals are easily achieved in pursuing sustainable development objectives in the provision of public services by the District Secretariat sometimes, those goals are challenged and interrupted. Environmental protection has to be addressed due to the large number of people living in the Gampaha District and the main livelihood being agriculture and industry. In particular, it is necessary to liberate the people from poverty, release them from various environmental and climatic hazards, raise the level of nutrition and increase the value of food security. It is necessary to create a prosperous child generation through the control of malnutrition and to provide welfare for children and the elderly. Further, improving the health of other people who are directly involved in development work and rescuing people from alcohol-related conditions will undoubtedly provide a good approach to sustainable development

Therefore, steps have been taken to provide the necessary facilities for uplifting education in the district in collaboration with the relevant institutions and to provide the necessary infrastructure for learning. Steps have been taken to address issues such as electricity, water, sanitation, rural infrastructure, small scale industries, informal construction / housing and land issues, protection of cultural heritage, waste management and disaster management.

While reaching the respective development goals as an organization providing maximum efforts and contributions towards the welfare of the public Interruptions occur at various times from the public. The organization is reaching its development goals addressing the challenges. Accordingly necessary steps have been taken to develop the infrastructure by implementing 2481 projects at a cost of Rs. 1766.94 million for access roads to the district. Moreover, steps have been taken to expand the district's development by carrying out nearly 5000 projects covering the entire district, including 33 rural bridge, Power Projects, 158 Sanitation

projects, 204 Playgrounds, 53 minor irrigation channels, 255 Weekly Markets/Sales Centers/ Self-employments, 784 Religious Centre Development Projects, 520 Social Welfare Projects, 196 Housing Development Projects, 132 Sola Panel Projects, 22 Drinking Water Projects, Nilasewan Projects and other infrastructure projects. In addition, millions of people are benefited through the Samurdhi Development Programs, Diriya Piyasa Housing Programs, Samurdhi subsidies, Drug Prevention / Happy Family Programs, Physical Mental Development Programs,, Library Programs etc. .

The problems we face here are the inadequate public attention, especially in the development work, the objections of the people to the removal of shanties and irregular construction and the reluctance to properly house them.

Even though new housing programs have an important place in sustainable development, finding suitable land for building houses is a serious problem. There is also a reluctance of some people to adopt new technologies and techniques.

Despite the above challenges, the District Secretariat has played an important role in the development of the district by achieving the Sustainable Development Goals. Therefore, we are working towards achieving the Sustainable Development Goals in 2019 by contributing to various projects for sustainable development.

6. Human Resource Profile

6.1 Cadre Management

	Approved Cadre	Existing Cadre	Vacancies / (Excess)**
Senior	16	15	01
Territory	4	3	1
Secondary	82	74	8
Primary	23	21	2

6.2 ** how the shortage or excess in human resources has been affected to the performance of the institute

Organizational performance is determined by the various programs, projects and activities implemented by the organization. However, if the programs, projects or activities are not properly managed in a timely manner, there is a possibility that the country may not be able to achieve its performance. However, the efficient use of human resources in the implementation of their project programs and activities can easily achieve the desired performance goals. However, the quality and quantity of human resources in running an organization greatly contribute to performance. Often there are cases where the human resource is less than the required amount. There may also be an excessive number of employees. However, it is true that scarcity or surplus of human resources directly affects performance.

The number of technical officers and technical assistants attached to the District Secretariat at present is inadequate, when comparing with the large number of projects carried out by the District Secretariat annually. Due to the limited availability of these technical officers and technical assistants, the project related tasks, such as project supervision, estimation and payment, have to be carried out in the office and field, so that there is no enough time to properly assess the quality of the projects. And these officers are under unbearable pressure. In fact, if a project is completed and it is not suitable for public use, it is questionable whether there is any performance. Therefore, when considering the technical officers and technical assistants, it is clear that the shortage of human resources has a direct impact on performance. If a division is able to employ at least five officers to mitigate this situation it will increase the performance of the institution.

There have been a large number of graduates who were employed as trainee graduates, recent years. The lack of adequate establishment and field duties for these officers is also a problem. This human resource is underutilized due to the lack of adequate employment opportunities to suit the knowledge level of the officers / sciences in which they are useful. They have missed the opportunity to contribute to the performance of the organization since they are not able to contribute their knowledge, skills and work through a recognized formal duty assignment.

6.3 Human Resource Development

Name of the Program	No. of staff trained	Duration of the program	Total Investment (Rs'000)		Nature of the Program (Abroad /Local)	Output/Knowledge Gained*
			Local	Foreign		
<u>Allocations–Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government</u>						
Computer using, Data Management and Analytical Skills.	133	3 Days (5 Workshops)	356.25		Local	Training was accomplished to approach the main objective of enhancing efficiency and organizational productivity of the officers who show the lowest performance at each level.
Project Management	95	2 Days (2 Workshops)			Local	
Public Finance Management	98	3 Days (2 Workshops)			Local	
Responsibility of a Driver in the Public Service	20	10 Days (1 Workshop)			Local	
Office Procedure and Office System	46	2 Days (1 Workshop)			Local	
Office equipment use, maintenance and Responsibility of the Office Assistant	23	1 Day (1 Workshop)			Local	
Practical use of office systems	18	1 Day (1 Workshop)			Local	
Research and analysis	46	2 Days (1 Workshop)			Local	

<u>Allocations – Ministry of Internal and Home Affairs and Provincial Councils & Local Government</u>						
Communication	87	2 Days (2 Workshops)	760.84		Local	Training was accomplished to approach the main objective of enhancing efficiency and organizational productivity of the officers who show the lowest performance at each level.
Project Management	82	2 Days (2 Workshops)			Local	
Provisions of the Establishments Code	142	2 Days (3 Workshops)			Local	
Public Finance Management	129	2 Days (3 Workshops)			Local	
Event Management	93	2 Days (3 Workshops)			Local	
Productivity for the development of individuals and institutions	166	2 Days (4 Workshops)			Local	
Computer Training - Internet & Email	128	3 Days (6 Workshops)			Local	
Computer Training - (MS Excel)	131	3 Days (6 Workshops)			Local	
Institutional systems and public relations	42	1 Day (1 Workshop)			Local	
Responsibility of a Driver in the Public Service	30	1 Day (1 Workshop)			Local	
<u>Allocations – Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government</u>						
10 Days Course for Efficiency Bar Examination relevant to Class I of Public Management Assistants' Service	76	10 Days (2 Workshops)	222.03		Local	Training was accomplished to the maximum to suit the needs.

<u>Allocations – Ministry of Cultural Affairs</u>						
Computer Training Program for Cultural Officers at District Secretariat and 13 Divisional Secretariats	24	10 Days (1Workshop)	136.05		Local	Training was accomplished to the maximum to suit the needs.
<u>Allocations – Ministry of Internal and Home Affairs and Provincial Councils & Local Government</u>						
Participating in the “Seminar on Construction & Management of Industrial Park Under the Belt & road Initiative for Sri Lanka” training program held in China.	2	22 Days(1 Workshop)	347.5 2		Foreign	Improvement of Performance
Participating in the “National School of Public Policy (NSPP)”training program held in Pakistan	1	13 Days (2 Workshops)	94.84		Foreign	Improvement of Performance
Participating in the “International Best Practices in Public Finance Management Systems and Procedures “ training program held in Malaysia	1	7 Days (1Workshop)	50.07		Local	Improvement of Performance

07. Compliance Report

No.	Applicable Requirement	Compliance Status (Complied/Not Complied)	Brief explanation for Compliance	Corrective actions proposed to avoid non-compliance in future
1	The following Financial statements/accounts have been submitted on due date			
1.1	Annual financial statements	Complied with		
1.2	Advance to public officers account	Complied with		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	-		
1.4	Stores Advance Accounts	-		
1.5	Special Advance Accounts	-		
1.6	Others	-		
2	Maintenance of books and registers (FR445)/			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Complied with		
2.2	Personal emolument register/ Personal emoluments cards has been maintained and update	Complied with		
2.3	Register of Audit queries has been maintained and update	Complied with		
2.4	Register of Internal Audit reports has been maintained and update	Complied with	-	-
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied with		
2.6	Register for cheques and money orders has been maintained and update	Complied with		
2.7	Inventory register has been maintained and update	Complied with		

2.8	Stocks Register has been maintained and update	Complied with		
2.9	Register of Losses has been maintained and update	Complied with		
2.10	Commitment Register has been maintained and update	Complied with		
2.11	Register of Counterfoil Books (GA N20) has been maintained and update	Complied with		
3	Delegation of functions for financial control (FR 135)			
3.1	The financial authority has been delegated within the institute	Complied with		
3.2	The delegation of financial authority has been communicated within the institute	Complied with		
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied with		
3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 1.05.2014 in using the Government Payroll Software Package	Complied with		
4	Preparation of Annual Plans			
4.1	The Annual action plan has been prepared	Complied with		
4.2	The annual procurement plan has been prepared	Complied with		
4.3	The Annual Internal Audit Plan has been prepared	Complied with	-	-
4.4	The annual estimate has been prepared and submitted to the N B D on due dale	Complied with		
4.5	The actual cash flow statement has been submitted to the Treasury Operations Department on time	Complied with		

5	Audit queries			
5.1	All the audit queries has been replied On due date as declared by the Auditor General	Complied with		
6	Internal Audit			
6.1	The internal audit plan has been prepared at the beginning of the year after discussing with the Auditor General in terms of Financial Regulation 34(/)DMA1209	Complied with	-	-
6.2	All the internal audit reports has been replied within one month	Complied with	-	-
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of sub-section 40(4)e of the National Audit Act to. 19 of 2018.	Complied with	-	-
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134 (3)	Complied with	-	-
7	Audit and Management Committee			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held within the year as per the DMA Circular I -2019	Complied with	-	-
8	Asset Management			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of paragraph 07 of the Asset Management Circular No. 01/2017	Complied with		
8.2	A suitable officer was appointed to coordinate the implementation of provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied with		

8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Complied with		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Complied with		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Complied with		
9	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied with		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning		no condemned vehicles	
9.3	The vehicle logbooks had been maintained and updated	Complied with		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied with		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016		Not complied with	Fuel inspections have not been performed due to the duty reasons of the Motor vehicle inspector
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term		Not complied with	There are no vehicles beyond the time limit
10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied with		
10.2	The dormant accounts that had existed in the year under review or since previous years settled	Complied with		

10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Complied with		
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Complied with		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per F.R. 94(1)	Complied with		
12	Advances to Public Officers Account			
12.1	The limits had been complied with	Complied with		
12.2	A time analysis had been carried out on the loans in arrears	Complied with		
12.3	The loan balances in arrears for over one year had been settled	Complied with		
13	General Deposit Account			
13.1	Auction had been taken as per F. R.571 in relation to disposal of lapsed deposits	Complied with		
13.2	The control register for General deposits had been updated and maintained	Complied with		
14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review remitted to TSHD	Comply with		
14.2	Ad-hoc sub imprests issued as per F.R.371 settled within one month from the completion of the task	Comply with		
14.3	Ad-hoc sub imprests had been issued not exceeding the approved limit in terms of F.R.371	Comply with		
14.4	The balance of the imprest account had been reconciled with the treasury books monthly	Complied with		

15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the relevant regulations	Complied with		
15.2	The revenue collected is credited directly to the income without crediting the deposit account	Complied with		
15.3	Arrears of income have been submitted to the Auditor General in terms of FR 176,			
16	Human Resource Management			
16.1	Maintained the staff within approved staff limits	Not complied with	Vacancies due to transfers and retirements are not filled immediately	
16.2	Duty lists hand been provided to all members of staff in written	Complied with		
16.3	All reports have been submitted to the Management Services Department in terms of MSD Circular No. 04/2017 dated 20.09.2017	Complied with		
17	Provision of information to the public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Complied with	-	-
17.2	Information about the institution to the public have been provided by Websiteoralternativemeasuresand hasitbeenfacilitatedtoappreciate/ allegationtopublicagainstthepublic authority by this website or alternativemeasures	Complied with	-	-
17.3	Bi- Annual and Annual reports have beensubmittedaspersection08and 10 of the RTIAct	Complied with	-	-

18	Implementing citizens charter			
18.1	A citizens charter/ Citizensclient's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Complied with		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter/ Citizens client's charter as per paragraph 2.3 of the circular	Complied with		
19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Complied with	-	-
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied with	-	-
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Complied with	-	-
19.4	The resource development plan has been prepared, capacity development programs have been developed and a senior officer has been assigned the responsibilities of implementing skills development programs in accordance with paragraph 6.5 of the above circular	Complied with	-	-
20	Responding to audit paragraphs			
20.1	Correction of the shortcomings indicated by the Auditor General's Audit paragraphs for the previous year	Complied with		