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**இலங்கை வயம்ப பல்கலைக்கழகம்**  
**WAYAMBA UNIVERSITY OF SRI LANKA**

**වාර්ෂික වාර්තාව හා ගිණුම්**  
**ஆண்டறிக்கையும் கணக்கும்**  
**ANNUAL REPORT & ACCOUNTS**

**2011**

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# **VISION**

"To be a centre of excellence in higher education in Sri Lanka"

# **MISSION**

"To develop human resources to meet the national development needs through innovative educational programmes, research and outreach programmes"



## **1. Goals of the Wayamba University of Sri Lanka**

- 1. Increase the quality of degree programmes.***
- 2. Increase the student access to meet the growing demand for higher education in the country.***
- 3. Improve the Degree of employability of Graduates.***
- 4. Increase the overall productivity, Degree of efficiency of resource usage and the effectiveness of the services.***
- 5. Acquisition of lavish resources and increase the financial stability of the Wayamba University of Sri Lanka.***
- 6. Rebuild the social capital in the University to promote ethnic cohesion among the students and staff capturing the high quality working environment.***

## **2. OFFICERS OF THE UNIVERSITY**

### **Chancellor**

Prof. CLV Jayathilake

### **Vice - Chancellor**

Prof. A N F Perera, *B.Sc. (Agri) (Peradeniya), M.Sc. (USA), Ph.D (USA)*

### **Deans of Faculties**

#### **Faculty of Agriculture & Plantation Management**

Prof. D P S T G Attanayake, *B.Sc. (Agri) (Peradeniya), M.Sc., Ph.D (Birmingham)*

#### **Faculty of Applied Sciences**

Dr. E M P Ekanayake, *B.Sc. (Kel'ya), M.Sc., D.Sc. (Japan)*

#### **Faculty of Business Studies & Finance**

Prof. E S Wickramasinghe, *B.A. (Colombo), M.Com. (Kelaniya), PG Diploma (Colombo)*

#### **Faculty of Livestock, Fisheries & Nutrition**

Dr. K D R R Silva, *B.Sc. (Agri) (Peradeniya), Ph.D (UK)*

### **Registrar**

Mr. E M G Ekanayake, *B.A. (Peradeniya), PG Diploma in Management (OUSL),  
Certificate in HRM(Hydrabad), MBA(WUSL)*

### **Bursar**

Mr. D A U Dharmadasa, *B.Sc. (Kelaniya), ACA, ASCMA*

### **Librarian**

Mr. W G P Gamlath, *B.A. (Peradeniya), Bachelor of Library & Information  
Science (India), Master of Library & Information  
Science (India)*

### **3. MEMBERS OF THE COUNCIL**

#### **Vice - Chancellor**

Prof. ANF Perera

#### **Deans of Faculties**

|                                                |                           |
|------------------------------------------------|---------------------------|
| Faculty of Agriculture & Plantation Management | - Prof. DPSTG Attanayake  |
| Faculty of Applied Sciences                    | - Dr. EMP Ekanayake       |
| Faculty of Business Studies and Finance        | - Prof. ES Wickramasinghe |
| Faculty of Livestock, Fisheries & Nutrition    | - Dr. KDRR Silva          |

#### **Appointed Members**

Dr. WA Abeysinghe

Mr. AA Jinadasa

Mr. JHR Karunarathne

Mr. BA Bandulasena – upto 31.08.2011

Mr. MR Dharmasena Banda – upto 31.08.2011

Mr. TMCT Malwila– upto 31.08.2011

Mrs. W Senanayake– upto 31.08.2011

Mr. JM Gunathilaka - from 01.09.2011

Mr. F Preethi Perera- from 01.09.2011

Mr. RPL Weerasinghe- from 01.09.2011

Mr. Narada Edirisinghe- from 01.09.2011

Mr. RM Wanninayake – from 02.12.2011

#### **Senate Nominees**

Dr. KDDN Dissanayake

Dr. WJSK Weerakkody

#### **Registrar (Secretary)**

Mr. EMG Ekanayake

## **4. Vice-Chancellor's Review**

### **4.1 Brief Introduction**

The Wayamba University of Sri Lanka, established in 1999 as the 13<sup>th</sup> University of the University System of Sri Lanka had been functioning under much constraints, amidst lack of infrastructure, staff, land, residential facilities etc. However, after the completion of 11 years of existence, the needs of staff and students have been met to a great extent.

The year 2011 saw the fulfillment of many projects commenced in 2010 and even earlier.

A total number of 707 new students were enrolled for the Academic Year 2010/2011 under the four Faculties of the University; Faculty of Agriculture & Plantation Management - 112 students, Faculty of Applied Sciences - 137 students, Faculty of Business Studies & Finance - 348 students and Faculty of Livestock, Fisheries & Nutrition -110 students. This brought the total number of students in each Faculty in the year 2011 to 393 students at the Faculty of Agriculture & Plantation Management, 379 students in the Faculty of Applied Sciences, 1083 at the Faculty of Business Studies & Finance and 323 at the Faculty of Livestock, Fisheries & Nutrition. The total number of students catered to by the University during this period was 2178.

At the General Convocation held in March 2011, 337 Bachelor's degrees and 27 Master's degrees were awarded. This number includes the second batch of graduands from the B.Sc. in Plantation Management (External) Degree Programme conducted by the Faculty of Agriculture & Plantation Management.

## **4.2 Achievements**

The Action Plan 2011 - 2015 was prepared as an amendment to the Corporate Plan 2010 - 2015 during 2011.

Construction work of the 1<sup>st</sup> Phase of the Faculty building of Faculty of Business Studies & Finance was commenced during the year. This four-storey building was scheduled to be completed by September 2012. This building has two large lecture theatres and each could accommodate more than 500 students. Further, there are several other lecture rooms for small batches and also some rooms for academic staff. A car park and a canteen have been designed on the ground floor.

The first phase of the Faculty building of the Faculty of Agriculture & Plantation Management was declared open by Hon. S B Dissanayake, Minister of Higher Education on 31<sup>st</sup> August 2011. The building comprises Dean's Office, Assistant Registrar's Office, Faculty Office, Heads' Offices, Professors' Rooms and rooms for other academic staff members. Lecture rooms, seminar rooms and also some space for laboratories have been designed in this building.

The Medical Centre at Makandura Premises was also declared open by the Hon. Minister. He laid foundation stones for two hostel complexes for academic staff at Kuliapitiya and Makandura and also to the access road leading to Makandura Premises.

The Higher Education for the Twenty First Century (HETC) Project agreed to fund the proposal submitted by the University under University Development Grant Scheme. Under the same project, External Degree Programme Unit received Rs. 10 m. to improve the external degree programmes of the University.

According to the survey conducted by the Ministry of Higher Education through the HETC Project we are happy to note that average employability record of graduates of Wayamba University of Sri Lanka was 90% during 2011. This is a significant achievement for a new University. This indicates that our degree programmes are well accepted by the stake holders.

Four vehicles (cars) were purchased for official use of the four Deans.

A land of 1.05 acres in Waikkala has been allocated to the University to establish a Nano Technology Center for the Faculty of Applied Sciences, by the Ministry of Industrial Development.

#### **4.3 Failure & Justification**

The University faced the difficulty of getting additional land for expansion. Though 5 acres had been promised by the Coconut Research Institute from their land in Makandura, there had not been any progress in getting this land to the University. However, negotiations continued.

We were unable to introduce any new degree programmes or any postgraduate degree programmes during 2011.

#### **4.4 Future Plans**

The commencement of a Special Degree Programme for the Faculty of Applied Sciences is being considered by the Faculty. It is proposed to look into the curriculums of all Faculties and effect revisions wherever necessary to offer quality education to the undergraduates. Postgraduate activities, research, outreach and collaborative activities of the University will be expanded.

The Master Plan, Action Plan and Corporate Plan of the University have been completed and it is expected to carry out future activities in accordance with these plans. Accordingly, the University has planned to develop the University playground, take action to construct the 1<sup>st</sup> stage of the 2<sup>nd</sup> phase of Faculty of Agriculture & Plantation Management, last phase of Faculty of Applied Sciences and Faculty of Livestock, Fisheries & Nutrition and two hostels at two locations in the near future.

## 5. Details of Human Resources & Students – 2011

| Faculty                             | Degree Programme                               | Total Students | Total Academic Staff | Total Non Academic Staff |
|-------------------------------------|------------------------------------------------|----------------|----------------------|--------------------------|
| Agriculture & Plantation Management | B.Sc.(Agriculture)                             | 393            | 25                   | 34                       |
| Applied Sciences                    | B.Sc.(General/Joint Major)                     | 379            | 34                   | 24                       |
| Business Studies & Finance          | B.Sc.(Special) Banking & Finance               | 1083           | 20                   | 12                       |
|                                     | B.Sc.(Special) Business Management             |                |                      |                          |
|                                     | B.Sc.(Special) Insurance & Valuation           |                |                      |                          |
|                                     | B.Sc.(Special) Accounting & Business Finance   |                |                      |                          |
| Livestock, Fisheries & Nutrition    | B.Sc.(Food Science & Nutrition)                | 218            | 25                   | 30                       |
|                                     | B.Sc.(Food Production & Technology Management) | 105            |                      |                          |
| <b>Total</b>                        |                                                | <b>2178</b>    | <b>104</b>           | <b>100</b>               |

During the year 2011, the student population was 2178 with a total academic staff of 104. The four faculties offered 8 degree programmes. The new degree programme introduced by the Faculty of Livestock, Fisheries & Nutrition three years ago had a less number of students. However the total number of students has increased when compared to previous years.

## 6. Details of Local Students - 2011

| Faculty                             | Degree Programme                                | Medium  | Intake 2011 | 1 <sup>st</sup> Year Students | 2 <sup>nd</sup> Year Students | 3 <sup>rd</sup> Year Students | 4 <sup>th</sup> Year Students | No. of Graduated |
|-------------------------------------|-------------------------------------------------|---------|-------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|------------------|
| Agriculture & Plantation Management | B.Sc.(Agriculture)                              | English | 110         | 112                           | 107                           | 91                            | 83                            | 75               |
| Applied Sciences                    | B.Sc. (General/Joint Major)                     | English | 150         | 137                           | 98                            | 100                           | 44                            | 65               |
| Business Studies & Finance          | B.Sc. (Special) Banking & Finance               | English | 350         | 348                           | 298                           | 220                           | 217                           | 13               |
|                                     | B.Sc. (Special) Business Management             | English |             |                               |                               |                               |                               | 41               |
|                                     | B.Sc. (Special) Insurance & Valuation           | English |             |                               |                               |                               |                               | 22               |
|                                     | B.Sc. (Special) Accountancy & Business Finance  | English |             |                               |                               |                               |                               | 46               |
| Livestock, Fisheries & Nutrition    | B.Sc.(Food Science & Nutrition)                 | English | 100         | 70                            | 53                            | 41                            | 54                            | 54               |
|                                     | B.Sc. (Food Production & Technology Management) | English | 60          | 40                            | 34                            | 31                            | -                             | -                |
| <b>Total</b>                        |                                                 |         | <b>770</b>  | <b>707</b>                    | <b>590</b>                    | <b>483</b>                    | <b>398</b>                    | <b>316</b>       |

All degree programmes in Wayamba University of Sri Lanka are being conducted in English from first year to final year. 316 students who completed the degree programmes in 2011 from four faculties were conferred degrees at the convocation held in March 2012.



## 7. Employability of the Wayamba University Graduates in the year 2011

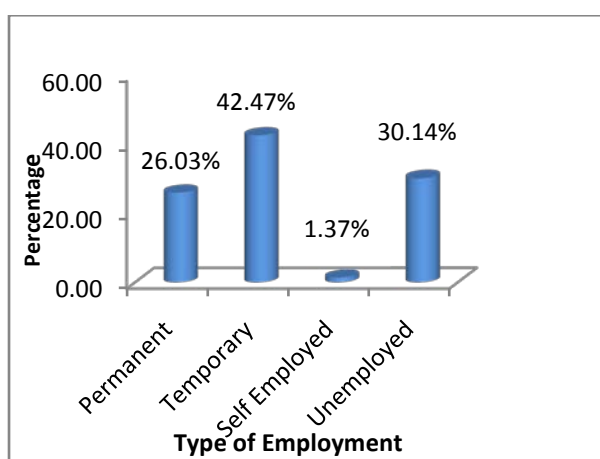
The following information was collected through a questionnaire and was analyzed at the External Affairs Unit in the Wayamba University of Sri Lanka. 98% of the graduates have responded by providing information. The following information is the employment status of Graduates of 2011 as at February 2012.

One objective of the External Affairs Unit is to develop links between the University and the outside community. The University should know how the passed out students are performing in their respective working places, status of their jobs, salary levels they are drawing, how far their occupations related to the degree programme and additional qualifications they have gained after leaving the University.

### 7.1 Faculty of Agriculture & Plantation Management

| Department                         | Permanent | Temporary | Self Employed | Unemployed | Total     |
|------------------------------------|-----------|-----------|---------------|------------|-----------|
| Plantation Management              | 3         | 12        | -             | 7          | 22        |
| Horticulture & Landscape Gardening | 3         | 3         | 1             | 5          | 12        |
| Biotechnology                      | 7         | 4         | -             | 5          | 16        |
| Agribusiness Management            | 6         | 12        | -             | 5          | 23        |
| <b>Total</b>                       | <b>19</b> | <b>31</b> | <b>1</b>      | <b>22</b>  | <b>73</b> |

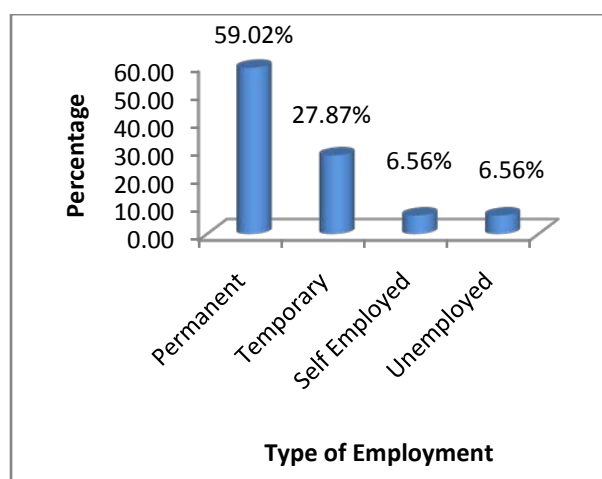
| Permanent | Temporary | Self Employed | Unemployed |
|-----------|-----------|---------------|------------|
| 26.03%    | 42.47%    | 1.37%         | 30.14%     |



## 7.2 Faculty of Applied Sciences

| Department                      | Permanent | Temporary | Self Employed | Unemployed | Total     |
|---------------------------------|-----------|-----------|---------------|------------|-----------|
| Industrial Management           | 16        | 4         | 2             | -          | 22        |
| Mathematical Sciences           | 7         | 7         | -             | 2          | 16        |
| Electronics                     | 6         | 2         | 1             | 2          | 11        |
| Computing & Information Systems | 7         | 4         | 1             | -          | 12        |
| <b>Total</b>                    | <b>36</b> | <b>17</b> | <b>4</b>      | <b>4</b>   | <b>61</b> |

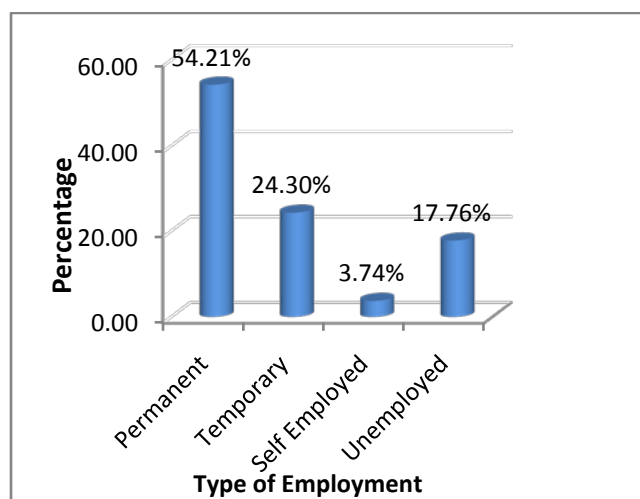
| Permanent | Temporary | Self Employed | Unemployed |
|-----------|-----------|---------------|------------|
| 59.02%    | 27.87%    | 6.56%         | 6.56%      |



### 7.3 Faculty of Business Studies & Finance

| Department                     | Permanent | Temporary | Self Employed | Unemployed | Total      |
|--------------------------------|-----------|-----------|---------------|------------|------------|
| Business Management            | 18        | 9         | 2             | 7          | 36         |
| Accountancy & Business Finance | 20        | 14        | 1             | 9          | 44         |
| Banking & Finance              | 5         | 3         | -             | 2          | 10         |
| Insurance & Valuation          | 15        | -         | 1             | 1          | 17         |
| <b>Total</b>                   | <b>58</b> | <b>26</b> | <b>4</b>      | <b>19</b>  | <b>107</b> |

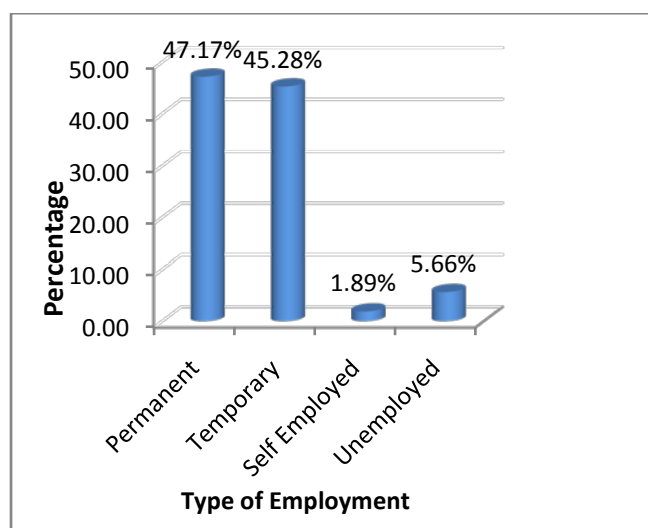
| Permanent | Temporary | Self Employed | Unemployed |
|-----------|-----------|---------------|------------|
| 54.21%    | 24.30%    | 3.74%         | 17.76%     |



#### 7.4 Faculty of Livestock, Fisheries & Nutrition

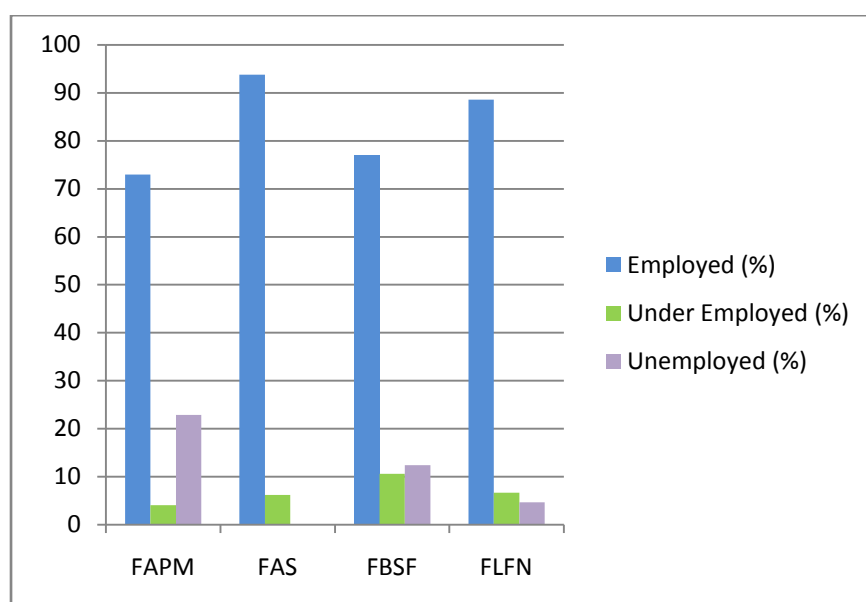
| Department                 | Permanent | Temporary | Self Employed | Unemployed | Total     |
|----------------------------|-----------|-----------|---------------|------------|-----------|
| Aquaculture & Fisheries    | 7         | 5         | -             | -          | 12        |
| Livestock & Avian Sciences | 7         | 3         | 1             | 2          | 13        |
| Food Science & Technology  | 6         | 6         | -             | 1          | 13        |
| Applied Nutrition          | 5         | 10        | -             | -          | 15        |
| <b>Total</b>               | <b>25</b> | <b>24</b> | <b>1</b>      | <b>3</b>   | <b>53</b> |

| Permanent | Temporary | Self Employed | Unemployed |
|-----------|-----------|---------------|------------|
| 47.17%    | 45.28%    | 1.89%         | 5.66%      |



Another survey conducted at a later date by the Ministry of Higher Education through HETC Project gave somewhat different figures indicating higher employability record for each faculty. They are summarized in the following table. Further overall average of employability for the University recorded as 90% while unemployability was 10%.

| Faculty                                    | Employed (%) | Under Employed (%) | Unemployed (%) |
|--------------------------------------------|--------------|--------------------|----------------|
| Agriculture & Plantation Management (FAPM) | 73.0         | 4.1                | 22.9           |
| Applied Sciences (FAS)                     | 93.8         | 6.2                | 0              |
| Business Studies & Finance (FBSF)          | 77.0         | 10.6               | 12.4           |
| Livestock, Fisheries & Nutrition (FLFN)    | 88.6         | 6.7                | 4.7            |
| <b>Overall</b>                             | <b>83.1</b>  | <b>6.9</b>         | <b>10.0</b>    |



## 8. Details of New Courses Started – 2011

| Faculty                          | Course                | Medium  | Certificate | Diploma | Postgraduate Diploma | Master | M. Phil | PhD |
|----------------------------------|-----------------------|---------|-------------|---------|----------------------|--------|---------|-----|
| Livestock, Fisheries & Nutrition | Fish Feed Formulation | Sinhala | 1           | -       | -                    |        |         |     |
| <b>Total</b>                     |                       |         | <b>1</b>    | -       | -                    | -      | -       | -   |

## **9. Details of External Programs conducted by the University in 2011**

### ***1.) Faculty of Business Studies & Finance***

- Master of Business Administration Degree
- Post Graduate Diploma in Business Management
- Diploma in Insurance

### ***2.) Faculty of Agriculture & Plantation Management***

- B.Sc. (Plantation Management) External Degree Programme

### ***3.) English Language Teaching Unit – Kuliyaipitiya***

- Diploma in English

### ***4.) Information Communication Technology Center – Kuliyaipitiya***

- Certificate in Computer Application & Skills

### ***5.) Information Communication Technology Center – Makandura***

- Diploma in Information Technology
- Certificate in Information Technology

| <b>Course</b>                                              | <b>No. of students registered in 2011</b> | <b>No. of students completed in 2011</b> |
|------------------------------------------------------------|-------------------------------------------|------------------------------------------|
| a. Master of Business Administration Programme             | 74                                        | 27                                       |
| b. Postgraduate Diploma in Business Management Programme   | 100                                       | 05                                       |
| c. B.Sc. (Plantation Management) External Degree Programme | 32                                        | 21                                       |
| d. Diploma in Insurance                                    | 37                                        | 26                                       |
| e. Diploma in English                                      | 350                                       | 115                                      |
| f. Diploma in Information Technology                       | 85                                        | -                                        |
| g. Certificate Course in Information Technology            | 57                                        | 45                                       |
| h. Certificate Course in Computer Applications & Skills    | 78                                        | 65                                       |

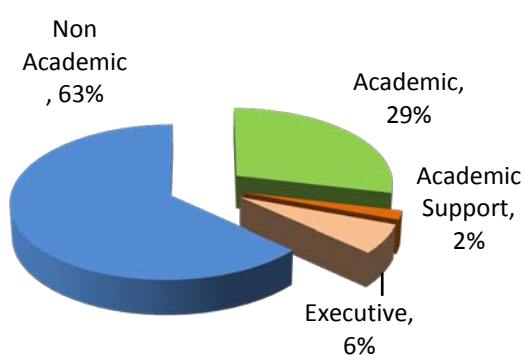
**10. Details of Academic & Academic Support Staff as at  
31.12.2011**

| Faculty                             | Department                                     | Approved Cadre | Senior Professor | Professor | Associate Professor | Senior Lecturer | Lecturer/ Lecturer (Prob.) | Instructor | Systems Engineer | Total Existing Staff | No. of Vacancies |
|-------------------------------------|------------------------------------------------|----------------|------------------|-----------|---------------------|-----------------|----------------------------|------------|------------------|----------------------|------------------|
| Agriculture & Plantation Management | Agribusiness Management                        | 8              | -                | 2         | -                   | 2               | 2                          | -          | -                | 6                    | 2                |
|                                     | Biotechnology                                  | 8              | -                | -         | 1                   | 2               | 2                          | -          | -                | 5                    | 3                |
|                                     | Horticulture & Landscape Gardening             | 10             | 1                | 1         | -                   | 2               | 2                          | -          | -                | 6                    | 4                |
|                                     | Plantation Management                          | 10             | -                | 2         | -                   | 4               | 2                          | -          | -                | 8                    | 2                |
| Applied Sciences                    | Computing & Information Systems                | 9              | -                | -         | -                   | -               | 6                          | -          | -                | 6                    | 3                |
|                                     | Electronics                                    | 8              | -                | 1         | -                   | 5               | 2                          | -          | -                | 8                    | 0                |
|                                     | Industrial Management                          | 15             | -                | -         | -                   | 4               | 6                          | -          | -                | 10                   | 5                |
|                                     | Mathematical Sciences                          | 14             | -                | -         | -                   | 3               | 7                          | -          | -                | 10                   | 4                |
| Business Studies & Finance          | Accountancy                                    | 11             | -                | -         | -                   | 2               | 4                          | -          | -                | 6                    | 5                |
|                                     | Banking & Finance                              | 7              | -                | -         | -                   | 5               | -                          | -          | -                | 5                    | 2                |
|                                     | Business Management                            | 11             | -                | -         | 1                   | 3               | 3                          | -          | -                | 7                    | 4                |
|                                     | Insurance & Valuation                          | 7              | -                | -         | -                   | 1               | 1                          | -          | -                | 2                    | 5                |
| Livestock, Fisheries & Nutrition    | Applied Nutrition                              | 9              | -                | -         | -                   | 3               | 3                          | -          | -                | 6                    | 3                |
|                                     | Aquaculture & Fisheries                        | 8              | 1                | 1         | 1                   | 1               | 2                          | -          | -                | 6                    | 2                |
|                                     | Food Science & Technology                      | 10             | 1                | -         | -                   | 5               | 3                          | -          | -                | 9                    | 1                |
|                                     | Livestock & Avian Sciences                     | 8              | -                |           |                     | 3               | 1                          | -          | -                | 4                    | 4                |
| English Language Teaching Unit      | English Language Teaching Unit - Kuliyaipitiya | 4              | -                | -         | -                   | -               | 4                          | -          | -                | 4                    | 0                |
|                                     | English Language Teaching Unit – Makandura     | 3              | -                | -         | -                   | -               | -                          | 1          | -                | 1                    | 2                |



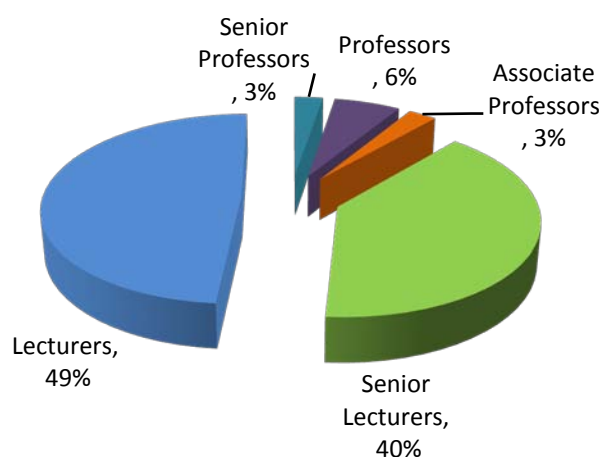
| Faculty                                     | Department                                                  | Approved Cadre | Senior Professor | Professor | Associate Professor | Senior Lecturer | Lecturer/ Lecturer (Prob.) | Instructor | Systems Engineer | Total Existing Staff | No. of Vacancies |
|---------------------------------------------|-------------------------------------------------------------|----------------|------------------|-----------|---------------------|-----------------|----------------------------|------------|------------------|----------------------|------------------|
| Information Communication Technology Center | Information Communication Technology Center - Kuliyaipitiya | 5              | -                | -         | -                   | -               | 3                          | 1          | 1                | 5                    | 0                |
|                                             | Information Communication Technology Center - Makandura     | 6              | -                | -         | -                   | -               | 2                          | 1          | 1                | 4                    | 2                |
| Physical Education Unit                     |                                                             | 3              | -                | -         | -                   | -               | -                          | 2          | -                | 2                    | 1                |
| <b>Total</b>                                |                                                             | <b>174</b>     | <b>3</b>         | <b>7</b>  | <b>3</b>            | <b>45</b>       | <b>55</b>                  | <b>5</b>   | <b>2</b>         | <b>120</b>           | <b>54</b>        |

The Wayamba University of Sri Lanka worked towards its goals with the assistance of 411 staff members comprising 29% academic, 2% academic support, 6% executive and 63% as non academic staff.



**Staff Strength of the University - 2011**

The proportional distribution of the academic staff among Senior Professors, Professors, Associate Professors, Senior Lecturers and Lecturers were 3%, 6%, 3%, 40%, 49% respectively.



#### **Academic Staff strength - 2011**

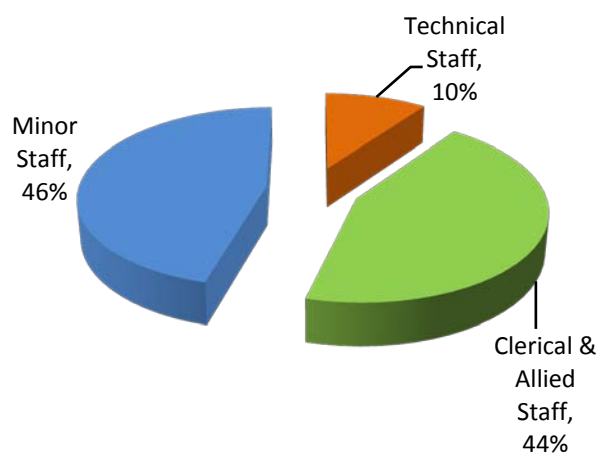
The University experienced shortage of 54 academic & academic support staff during 2011. In the year 2011, 14 academic cadre positions have been received to four faculties by the UGC. Therefore the total vacancies have increased than last year. Actions have been taken to fill the above vacancies in the next year.

## 11. Details of Non Academic Staff as at 31.12.2011

| Faculty/Branch                                                       | Executive Staff | Technical Staff | Clerical & Allied Staff | Minor Staff |
|----------------------------------------------------------------------|-----------------|-----------------|-------------------------|-------------|
| Vice Chancellor's Office                                             | 1               | -               | 1                       | 1           |
| Registrar's Office                                                   | 2               | -               | 2                       | 1           |
| Academic Establishment Branch                                        | 1               | -               | 4                       | 1           |
| Non Academic Establishment Branch                                    | 1               | -               | 4                       | 1           |
| General Administration Branch                                        | 1               | -               | 5                       | 4           |
| Capital Works Branch                                                 | 1               | -               | 2                       | 1           |
| Academic Branch                                                      | 1               | -               | 1                       | 1           |
| Common Support Unit - Makandura                                      | 1               | -               | 2                       | 1           |
| Internal Audit Branch                                                | -               | -               | 3                       | 1           |
| Career Guidance Unit                                                 | -               | -               | 1                       | -           |
| External Affairs                                                     | -               | -               | 1                       | -           |
| Financial Branch - Kuliyaipitiya Premises                            | 5               | -               | 8                       | 2           |
| Financial Branch - Makandura Premises                                | 2               | -               | 4                       | 1           |
| Stores & Supplies Services                                           | 1               | -               | 5                       | 2           |
| Security Services                                                    | -               | -               | 3                       | 3           |
| Transport Services                                                   | -               | -               | -                       | 6           |
| Faculty of Applied Sciences                                          | 1               | 5               | 8                       | 10          |
| Faculty of Agriculture & Plantation Management                       | 1               | 5               | 10                      | 18          |
| Faculty of Business Studies & Finance                                | 1               | 1               | 6                       | 4           |
| Faculty of Livestock, Fisheries & Nutrition                          | 1               | 8               | 10                      | 11          |
| Examination Services                                                 | 1               | -               | 6                       | 2           |
| Library - Kuliyaipitiya Premises                                     | -               | -               | 5                       | 10          |
| Library - Makandura Premises                                         | -               | -               | 4                       | 4           |
| Information Communication Technology Centre - Kuliyaipitiya Premises | -               | 1               | 2                       | 2           |
| Information Communication Technology Centre - Makandura Premises     | -               | -               | 2                       | 2           |

| <b>Faculty/Branch</b>                                   | <b>Executive Staff</b> | <b>Technical Staff</b> | <b>Clerical &amp; Allied Staff</b> | <b>Minor Staff</b> |
|---------------------------------------------------------|------------------------|------------------------|------------------------------------|--------------------|
| English Language Teaching Unit - Kuliyaipitiya Premises | -                      | -                      | 1                                  | 1                  |
| English Language Teaching Unit - Makandura Premises     | -                      | -                      | 1                                  | 1                  |
| Health Services - Kuliyaipitiya Premises                | -                      | 3                      | 1                                  | 2                  |
| Health Services - Makandura Premises                    | -                      | 3                      | -                                  | 1                  |
| Physical Education Unit                                 | 1                      | -                      | -                                  | 3                  |
| Student & Staff Welfare                                 | 1                      | -                      | 4                                  | -                  |
| Maintanace Division - Kuliyaipitiya Premises            | 1                      | -                      | 4                                  | 14                 |
| Maintanace Division - Makandura Premises                | -                      | -                      | 1                                  | 6                  |
| Hostel - Kuliyaipitiya Premises                         | -                      | -                      | 2                                  | 2                  |
| Hostel - Makandura Premises                             | -                      | -                      | 2                                  | -                  |
| <b>Total</b>                                            | <b>25</b>              | <b>26</b>              | <b>115</b>                         | <b>119</b>         |

The proportional distribution of the Non Academic staff (excluding the executive staff there were 260 staff members in 2011) among Technical, Clerical & Allied and Minor staff members were 10%, 44% and 46% respectively.



**Non Academic Staff – 2011**

## **12. Library**

### **12.1 Background Information**

The Library of the Wayamba University of Sri Lanka consists of two Libraries. One is serving for Faculty of Applied Sciences and Faculty of Business Studies & Finance at Kuliypitiya Premises and the other Library serving for Faculty of Agriculture & Plantation Management and Faculty of Livestock, Fisheries & Nutrition at Makandura Premises.

### **12.2 Building**

#### **12.2.1 *The Library at Kuliypitiya***

The Library at Kuliypitiya was established in left side of the first floor of old administrative building. After shifting of the administrative office of the University, the Library received other part of the building which expanded to the present Library. Now entire floor area of the Library building is 7326 square feet approximately, and seating capacity is 141.

#### **12.2.2 *The Library at Makandura***

The Library at Makandura is situated in the middle of two faculties and closer to the main road of the premises. The Library has a new separate two story building, with a floor area of approximately 7200 square Feet. The new building was opened on 27<sup>th</sup> July 2006.

### **12.3 New Achievements**

Published the Library website ([libsys.wyb.ac.lk](http://libsys.wyb.ac.lk)) and opened the computer laboratory facilities for the academic purposes of the students. Library Automation work started and bar-coding system has been implemented.

### **12.4 Library Orientation Programme**

Orientation Programme for new Students of the Faculty of Applied Sciences was held at the Main Library, Kuliypitiya on 25<sup>th</sup> October 2011. Similar programmes were also conducted for new students of other faculties at their respective locations.

## **12.5 Workshops**

- Ms. D.G.A.S Malkanthi, Assistant Librarian, participated in Certificate course on Staff Development(CCSD – 2011) conducted by the Staff Development Centre, Wayamba University of Sri Lanka on 11<sup>th</sup> February 2011
- Ms. Maheekanthi Thusitha Kumari, Senior Assistant Librarian, participated in workshop on Electronic Information Resources for Libraries at the British Council, Colombo on 22<sup>nd</sup> August 2011
- Mr. W.G.P Gamlath , Librarian, Ms. . Maheekanthi Thusitha Kumari Senior Assistant Librarian and Mr.W.Punyawardana, Senior Assistant Librarian, participated in ULA Annual International Conference of Academic Libraries towards knowledge society at Hotel Galadari, Colombo on 16<sup>th</sup> – 17<sup>th</sup> September 2011
- Ms. .Maheekanthi Thusitha Kumari, Senior Assistant Librarian, participated in workshop on Information Literacy organized by PE Rit/INASP Project on 18<sup>th</sup> October 2011
- Ms. Maheekanthi Thusitha Kumari, Senior Assistant Librarian and Mr. W. Punyawardana, Senior Assistant Librarian, participated in knowledge sharing workshop “Mining Information from e- Resources 19<sup>th</sup> October 2011
- Mr. W.G.P Gamlath, Librarian, participated in workshop organized by HETC Project of Ministry of Higher Education at Hotel Janaki on 17<sup>th</sup> October 2011
- Mr. W Punyawardana, Senior Assistant Librarian, participated in workshop on Library Research Methodology in ULA on 03.11.2011

## **12.6 Books and Periodical Vote**

### *Library Allocation:*

Books & Periodicals - 4.5 Million

### Expenditure:

#### a) Library – Kuliypitiya

|                  |                  |
|------------------|------------------|
| Books            | Periodicals      |
| Rs.3, 087,812.57 | Rs. 1,189,282.00 |
| 1001 Numbers     | 10 Numbers       |

**Total Expenditure - Rs. 4,277,094.57**

#### b) Library – Makandura

|                  |                |
|------------------|----------------|
| Books            | Periodicals    |
| Rs.3, 089,174.81 | Rs. 707,022.00 |
| 230 Numbers      | 14 Numbers     |

**Total Expenditure - Rs. 3,796,196.81**

## 12.7 Book Stock

Total Number of book stock as at 31.12.2011 according to the Accession registers.

The Library at Kuliypitiya - 33298

The Library at Makandura - 18595 (Accession No.66430 according to the Accession Register at the Makandura Library)

During the year under review the Library at Kuliypitiya Accessioned 1774 books of which 773 books were received as donations. The Library at Makandura accessioned 756 books of which 526 books were received as donations.

## 12.8 Library Staff as at 31.12.2011 (Academic, Academic Support & Administrative Staff)

| Library                        | Approved Cadre | Librarian | Senior Assistant Librarian | Assistant Librarian | Assistant Registrar (Library Services) | Programmer Cum Analyst | Total | Vacancies |
|--------------------------------|----------------|-----------|----------------------------|---------------------|----------------------------------------|------------------------|-------|-----------|
| Library - Kuliypitiya Premises | 5              | 1         | 1                          | 1                   | 0                                      | 1                      | 4     | 1         |
| Library - Makandura Premises   | 2              | -         | 1                          | -                   | -                                      | -                      | 1     | 1         |

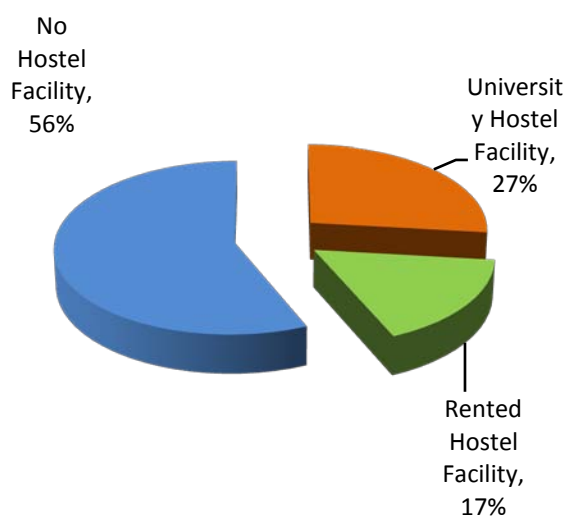
### 13. Hostel Accommodation for Undergraduates – 2011

| University Hostels                 | Number of students accommodated in the hostel |            | Rented Hostels                                           | Number of students accommodated in the hostel |           |
|------------------------------------|-----------------------------------------------|------------|----------------------------------------------------------|-----------------------------------------------|-----------|
|                                    | Male                                          | Female     |                                                          | Male                                          | Female    |
| Pandukabhaya- Kuliyaipitiya        |                                               | 60         | Kariyawasam<br>(1 <sup>st</sup> & 2 <sup>nd</sup> floor) | 150                                           |           |
| Deegagamini- Kuliyaipitiya         |                                               | 56         |                                                          |                                               |           |
| Swarnapali- Kuliyaipitiya          | 60                                            |            | Ashoka                                                   |                                               | 40        |
| Chitradevi- Kuliyaipitiya          | 60                                            |            |                                                          |                                               |           |
| New Girls Hostel- Kuliyaipitiya    |                                               | 100        |                                                          |                                               |           |
| Sapumal Bandara I & II - Makandura | 120                                           |            |                                                          |                                               |           |
| Biso Bandara I & II - Makandura    |                                               | 120        |                                                          |                                               |           |
| <b>Total</b>                       | <b>240</b>                                    | <b>336</b> | <b>Total</b>                                             | <b>150</b>                                    | <b>40</b> |

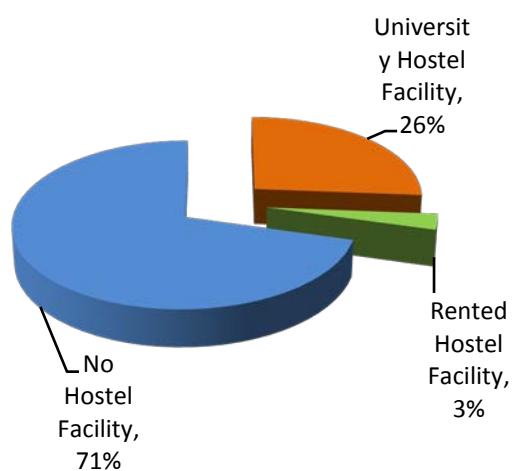
Total Male and Female students in the University in the year 2011 were 897 and 1281 respectively. Among the total students 240 male students and 336 female students were given the University hostels. Generally the University provides hostel facilities for first and fourth year students considering the distance from the residence.

Due to the lack of the hostels the University has rented two hostels. 150 male students and 40 female students were accommodated in these rented hostels in 2011.





**Hostel Facility 2011 – Male**



**Hostel Facility 2011 - Female**

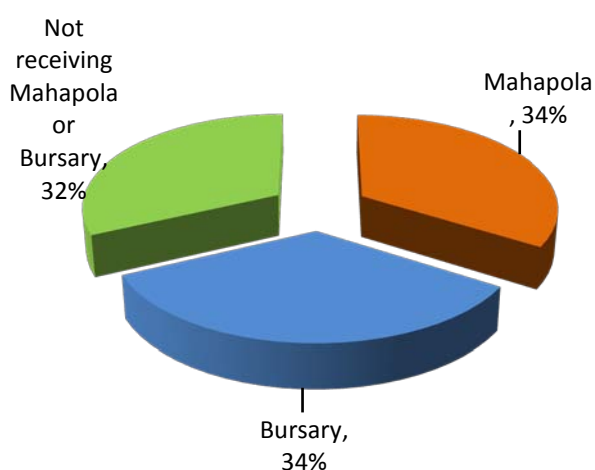
### 13.1 Annual Expenditure for the Rented Hostels

| Hostel (kuliyaipitiya Premises)                          | Amount Spent Rs.    |
|----------------------------------------------------------|---------------------|
| Kariyawasam<br>(1 <sup>st</sup> & 2 <sup>nd</sup> floor) | 2,622,000.00        |
| Ashoka                                                   | 540,000.00          |
| <b>Total</b>                                             | <b>3,162,000.00</b> |

#### 14. Number of Bursary/ Mahapola scholarships recipients

| Faculty                             | Mahapola   | Bursary    |
|-------------------------------------|------------|------------|
| Agriculture & Plantation Management | 136        | 162        |
| Applied Sciences                    | 78         | 157        |
| Business Studies & Finance          | 379        | 326        |
| Livestock, Fisheries & Nutrition    | 146        | 97         |
| <b>Total</b>                        | <b>739</b> | <b>742</b> |

Among the total students in the University in 2011 (2178 students), 739 students were Mahapola scholarships recipients and 742 students were Bursary recipients. i.e. 34% were Mahapola scholarship recipients and 34% were Bursary recipients among the total students in the year 2011.



**Bursary/ Mahapola scholarships recipients - 2011**

## 15. Details of Research, Innovation and Publications

### 15.1 Faculty of Agriculture & Plantation Management

| Subject               | Published  | Commercialized | Presented |
|-----------------------|------------|----------------|-----------|
| a. No. of Researches  | 87         | -              | 56        |
| b. No. of Innovations | -          | -              | -         |
| c. No. of Journals    | 17         | -              | -         |
| d. No. of Books       | 03         | -              | -         |
| e. No. of Articles    | 84         | -              | -         |
| f. Other              | 06         | -              | -         |
| <b>Total</b>          | <b>197</b> | <b>-</b>       | <b>56</b> |

### 15.2 Faculty of Applied Sciences

| Subject               | Published | Commercialized | Presented |
|-----------------------|-----------|----------------|-----------|
| a. No. of Researches  | 32        | -              | 32        |
| b. No. of Innovations | -         | -              | -         |
| c. No. of Journals    | 05        | -              | 02        |
| d. No. of Books       | 02        | -              | -         |
| e. No. of Articles    | -         | -              | -         |
| f. Other              | 01        | -              | 01        |
| <b>Total</b>          | <b>40</b> | <b>-</b>       | <b>35</b> |

### 15.3 Faculty of Livestock, Fisheries & Nutrition

| <b>Subject</b>        | <b>Published</b> | <b>Commercialized</b> | <b>Presented</b> |
|-----------------------|------------------|-----------------------|------------------|
| a. No. of Researches  | 37               | 02                    | 51               |
| b. No. of Innovations | -                | -                     | -                |
| c. No. of Journals    | -                | -                     | -                |
| d. No. of Books       | 08               | 04                    | 03               |
| e. No. of Articles    | 16               | -                     | 01               |
| f. Other              | 08               | -                     | 05               |
| <b>Total</b>          | <b>69</b>        | <b>06</b>             | <b>60</b>        |

### 15.4 Faculty of Business Studies & Finance

| <b>Subject</b>        | <b>Published</b> | <b>Commercialized</b> | <b>Presented</b> |
|-----------------------|------------------|-----------------------|------------------|
| a. No. of Researches  | 06               | -                     | -                |
| b. No. of Innovations | -                | -                     | -                |
| c. No. of Journals    | 03               | -                     | -                |
| d. No. of Books       | -                | -                     | -                |
| e. No. of Articles    | 02               | -                     | -                |
| f. Other              | -                | -                     | -                |
| <b>Total</b>          | <b>11</b>        | <b>-</b>              | <b>-</b>         |

## 16. Postgraduate Degrees Completed by Academic Staff - 2011

### 16.1 Faculty of Agriculture & Plantation Management

| Subject      | No. of Academics who have achieved postgraduate degrees as at 31.12.2011 | Postgraduate degrees completed in the year 2011 |          |
|--------------|--------------------------------------------------------------------------|-------------------------------------------------|----------|
|              |                                                                          | Local                                           | Foreign  |
| Ph.D.        | 17                                                                       | -                                               | -        |
| M.Phil.      | 01                                                                       | -                                               | -        |
| M.Sc.        | 04                                                                       | -                                               | -        |
| PG Diploma   | -                                                                        | -                                               | -        |
| <b>Total</b> | <b>22</b>                                                                | <b>-</b>                                        | <b>-</b> |

### 16.2 Faculty of Applied Sciences

| Subject            | No. of Academics who have achieved postgraduate degrees as at 31.12.2011 | Postgraduate degrees completed in the year 2011 |           |
|--------------------|--------------------------------------------------------------------------|-------------------------------------------------|-----------|
|                    |                                                                          | Local                                           | Foreign   |
| Ph.D./D.Sc./D.Eng. | 09                                                                       | -                                               | 01        |
| M.Phil.            | 01                                                                       | -                                               | -         |
| M.Sc.              | 11                                                                       | 03                                              | -         |
| MBA                | 05                                                                       | -                                               | -         |
| PG Diploma         | -                                                                        | -                                               | -         |
| <b>Total</b>       | <b>26</b>                                                                | <b>03</b>                                       | <b>01</b> |

### 16.3 Faculty of Business Studies & Finance

| Subject                             | No. of Academics who have achieved postgraduate degrees as at 31.12.2011 | Postgraduate degrees completed in the year 2011 |           |
|-------------------------------------|--------------------------------------------------------------------------|-------------------------------------------------|-----------|
|                                     |                                                                          | Local                                           | Foreign   |
| Ph.D                                | 01                                                                       | -                                               | 01        |
| M.Phil                              | -                                                                        | -                                               | -         |
| M.Com./M.Sc./M.S.Sc./<br>M.F.A/M.A. | 10                                                                       | 01                                              | -         |
| MBA                                 | 06                                                                       | 01                                              |           |
| PG Diploma                          | 01                                                                       | -                                               | -         |
| <b>Total</b>                        | <b>18</b>                                                                | <b>02</b>                                       | <b>01</b> |

### 16.4 Faculty of Livestock, Fisheries & Nutrition

| Subject      | No. of Academics who have achieved postgraduate degrees as at 31.12.2011 | Postgraduate degrees completed in the year 2011 |           |
|--------------|--------------------------------------------------------------------------|-------------------------------------------------|-----------|
|              |                                                                          | Local                                           | Foreign   |
| Ph.D.        | 14                                                                       | -                                               | 03        |
| M.Phil.      | 03                                                                       | -                                               | -         |
| M.Sc.        | 04                                                                       | -                                               | -         |
| PG Diploma   | -                                                                        | -                                               | -         |
| <b>Total</b> | <b>21</b>                                                                | <b>-</b>                                        | <b>03</b> |

## 17. Details of Awards Received

### 17.1 Faculty of Agriculture & Plantation Management

| Subject                 | No. of Awards | No. of Academics | No. of Students |
|-------------------------|---------------|------------------|-----------------|
| a. Local Awards         | -             | -                | -               |
| b. National Awards*     | 01            | 01               | -               |
| c. International Awards | -             | -                | -               |
| d. Other                | -             | -                | -               |
| <b>Total</b>            | <b>01</b>     | <b>01</b>        | <b>-</b>        |

\* National Award of the Faculty of Agriculture & Plantation Management

*Prof. JMUK Jayasinghe – Department of Agribusiness Management*

‘YSF Award for Excellence in Scientific Research – 2010’ at the Young Scientist Forum (YSF)  
Annual General Meeting

### 17.2 Faculty of Livestock, Fisheries & Nutrition

| Subject                   | No. of Awards | No. of Academics | No. of Students |
|---------------------------|---------------|------------------|-----------------|
| a. Local Awards           | -             | -                | -               |
| b. National Awards        | -             | -                | -               |
| c. International Awards** | 05            | 02               | -               |
| d. Other***               | 01            | 01               | -               |
| <b>Total</b>              | <b>06</b>     | <b>03</b>        | <b>-</b>        |

**\*\* International Awards of the Faculty of Livestock, Fisheries & Nutrition**

***Dr. GAP Chandrasekara***

1. International Union of Food Science & Technology (IUFOST) Student Graduate Travel Award
2. Barrowman Biochemistry Graduate Travel Award, Memorial University, Newfoundland, Canada
3. Recipient for Withtcombe-Charalambous Award for excellence in graduate research, American Chemical Society (Agricultural & Food Chemistry Division)
4. Recipient for American Oil's Chemists Society (AOCS) Honored Student Award (Health & Nutrition Division)

***Dr. (Mrs.) CVL Jayasinghe***

1. Japan Student Services Organization (JASSO) Postdoctoral research fellowship

**\*\*\* Other Awards of the Faculty of Livestock, Fisheries & Nutrition**

***Dr. WMTB Wanninayake*** - Prawn Farmers Association in Sri Lanka



## 18. Department of Physical Education

### 18.1 Introduction

Many programmes were organized by the Department of Physical Education for the undergraduates for the improvement of their talents, capabilities, abilities and develop their Physical, mental and sociological aspects. Student participation and achievements on the Physical Education activities were highly successful and fruitful.

### 18.2 Visiting Instructors

The University obtained services from visiting instructors to strengthen the following sports and also conducted several coaching camps for these sports.

| Sports        | Name of Visiting Instructor | Qualifications                                            |
|---------------|-----------------------------|-----------------------------------------------------------|
| Baseball      | Mr.K.N.Anuradha             | Member of Sri Lanka National Baseball Team                |
| Chess         | Mr.J.M.C.B.Rathgalla        | Former University team player & University colours winner |
| Elle          | Mr.G.Wimalasiri             | National best player of North Western Province            |
| Rugger        | Mr. B.M.B.D.Bandara         | Qualified Level 2 Rugby Coach                             |
| Swimming      | Mr.N.M.J.K.Nawarathna       | Swimming Coach- Shilpa Shalikawa.                         |
| Table Tennis  | Mr.T.M.K.P.B.Thennakoon     | School Coach                                              |
| Weightlifting | Mr.S.M.R.Gunathilake        | District Coach- Kurunegala National Assistant Coach       |
| Wrestling     | Mr.D.M.A.Gunawardana        | Sri Lanka Wrestling Colours winner                        |

### 18.3 Annual Programmes

#### 18.3.1 Sports Programmes

##### ❖ *Inter Faculty Fresher's Championship – 2011*

Following sports were conducted for Inter Faculty Fresher's Championship.

- |                      |                      |                        |
|----------------------|----------------------|------------------------|
| 01. Badminton (M/W)  | 02. Basketball (M/W) | 03. Carom (M/W)        |
| 04. Chess            | 05. Cricket          | 06. Elle (M/W)         |
| 07. Football         | 08. Netball          | 09. Table Tennis (M/W) |
| 10. Volleyball (M/W) | 11. Weightlifting    |                        |

| <b>Place</b> | <b>Points</b> | <b>Faculty</b>                       |
|--------------|---------------|--------------------------------------|
| Champion     | 82            | -Business Studies & Finance          |
| Runner up    | 66            | -Applied Sciences                    |
| Third Place  | 34            | -Agriculture & Plantation Management |
| Fourth Place | 30            | -Livestock, Fisheries & Nutrition    |

### ❖ *Inter Faculty Championship-2011*

Following sports were conducted for Inter Faculty Championship.

- |                     |                      |                         |                       |
|---------------------|----------------------|-------------------------|-----------------------|
| 01. Badminton (M/W) | 02. Basketball (M/W) | 03. Carom (M/W)         | 04. Chess(M/W)        |
| 05. Cricket         | 06. Elle (M/W)       | 07. Football            | 08. Hockey (M)        |
| 09. Netball         | 10. Road Race        | 11.Swimming (M/W)       | 12.Table Tennis (M/W) |
| 13. Weightlifting   | 14. Volleyball (M/W) | 15. Track & Field (M/W) |                       |

Students' participation of the Inter Faculty Championship-2011

| <b>Faculty</b> | <b>APM</b> | <b>AS</b>  | <b>BSF</b> | <b>LFN</b> | <b>Total</b> | <b>Percentage*</b> |
|----------------|------------|------------|------------|------------|--------------|--------------------|
| Men            | 43         | 96         | 85         | 56         | <b>280</b>   | <b>31.2%</b>       |
| Women          | 38         | 61         | 56         | 49         | <b>204</b>   | <b>16.0%</b>       |
| <b>Total</b>   | <b>81</b>  | <b>157</b> | <b>141</b> | <b>105</b> | <b>484</b>   | <b>22.2%</b>       |

\* Inter Faculty participation (Men-280),(Women-204),(Total-484)

### **Final Result of the Inter Faculty Championship – 2011**

| <b>Place</b> | <b>Points</b> | <b>Faculty</b>                       |
|--------------|---------------|--------------------------------------|
| Champion     | 203           | -Business Studies & Finance          |
| Runner up    | 179           | -Livestock, Fisheries & Nutrition    |
| Third Place  | 177           | -Applied Sciences                    |
| Fourth Place | 15            | -Agriculture & Plantation Management |

### ❖ *Inter University Championships -2011*

Sri Lanka University Sport Association organized the 2011 Inter University Championships, from 3<sup>rd</sup> June to 3<sup>rd</sup> July 2011 at the respective Universities. Inter University Carom men and women Championship, games were organized by Department of Physical Education of Wayamba University of Sri Lanka on 25<sup>th</sup> & 26<sup>th</sup> June 2011 at Sri Lanka Carom Federation, and thirteen Universities took part in this Championship.

Students' representation of each faculty for the Inter University Championship -2011, is given in following table.

| Faculty            | APM          | AS           | BSF         | LFN          | Total      | Percentage** |
|--------------------|--------------|--------------|-------------|--------------|------------|--------------|
| Men                | 25           | 71           | 48          | 23           | <b>167</b> | <b>18.6%</b> |
| Women              | 19           | 25           | 29          | 14           | <b>87</b>  | <b>6.8%</b>  |
| <b>Total</b>       | <b>44</b>    | <b>96</b>    | <b>77</b>   | <b>37</b>    | <b>254</b> | <b>11.7%</b> |
| <b>Percentage*</b> | <b>11.2%</b> | <b>25.3%</b> | <b>7.1%</b> | <b>11.5%</b> | -          | -            |

\* Inter University Representation-2011  
Students in University - 2011

\*\* Inter University Representation - 2011  
Students in each Faculty -2011

#### 18.4 Achievements of the Inter University Championship - 2011

- Second Runner up - Carom (Men)  
Wrestling
- Weightlifting - Runner up - W.S.B.Dissanayake - 77Kg Category  
- Second Runner up - D.M.M.W.C. Bandaranayake – 56 Kg Category
- Qualified for Quarter Finals - Badminton (Men/Women)  
- Basketball (Women)  
  
- Football  
- Volleyball (Women)

#### 18.5 Colours Awarding Ceremony 2008, 2009 & 2010

130 Students won the University Colours for year 2008, 2009 & 2010 at the Colours Awards Ceremony, held on 15<sup>th</sup> February 2011 at the Wayamba University of Sri Lanka.

#### 18.6 Out Side Tournaments

This year our students participated in following tournaments for the purpose of increasing their experience & ability.

- Lanka Plate, Ranking and Novices Carom Tournaments conducted by the Carom Federation Sri Lanka.
- National Open Knockout Baseball Championship conducted by the Sri Lanka Baseball Federation.
- Invitational Baseball Tournament organized by the University of Moratuwa.
- “UMiSF” Badminton Tournament organized by the University of Moratuwa.

- Division III Cricket Tournaments- Conducted by Kurunegala District Cricket Association.
- “Mora Hokey Sevens” Tournament organized by the University of Moratuwa.
- “Kelani Sevens” Rugby Tournament organized by the University of Kalaniya.
- “Mora soccer” Tournament organized by the University of Moratuwa.
- Novices and Inter mediate Weightlifting Championships conducted by Sri Lanka Weightlifting Federation.
- Novices Wrestling Championship conducted by Wrestling Federation Sri Lanka.

## **18.7 Special Programmes**

Special programmes were conducted to enhance knowledge & ability of students and to gain new knowledge about the games.

### **18.7.1 Orientation Programme**

This programme was conducted to give following ideas for the first year students.

- Goal of the Department of Physical Education.
- How to join Physical Education activities.
- Programs conducted by the Department.
- How to maintain discipline.
- Future benefits.

## **18.8 Suggestions to enhance Physical Education activities**

- 1) Expedite the construction activities of playground and initiate to construct a Gymnasium.
- 2) Start academic activities of all faculties at same period.
- 3) Make necessary arrangements to release students from the academic activities at least by 4.30 p.m.
- 4) If other staff members can encourage students to involve in Physical Education activities that will be valuable support for the department.
- 5) Excuses from lectures when students participate in Physical Education activities representing the University.

## **19. Career Guidance Unit**

The Career Guidance Unit (CGU) of the Wayamba University of Sri Lanka was established on January, 2003 through the initiative of the University Grants Commission (UGC) , Sri Lanka with the objectives of enhancing the quality of University students' professional skills and soft skills , Whilst strengthening the links between University students and the corporate sector . Since the establishment, CGU has been organizing events, facilitating this purpose and the unit is functioning directly under the Vice – Chancellor.

Presently the Career Guidance Unit (CGU) assists students in making a successful transition from their academic pursuits to their career goals.CGU strives to provide a well-balanced variety of direct services, educational programmes, and resource materials so students may:

- secure meaningful employment
- obtain internships
- Pursue additional education consistent with their career goals

Undergraduates who are selected to participate in the project will go through personal development programmes in the form of workshops and seminars on soft skills, entrepreneurship and other related areas, which are critical for their survival in the corporate world. Those who participate in these events only will be qualified for the Career Fair where both companies and students will meet in the form of personal interviews. The programmes conducted by the Unit during 2011 are given in table 19.1.

### 19.1 Training/Awareness Programmes Conducted during 2011

| Programme                                                                           | Target Group                                                      |
|-------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| Stand on Your Own Two Feet “Certificate Awarding Ceremony – (2010)”                 | Second year undergraduates of FAPM & FLFN                         |
| Workshop on “ Keys to Success”                                                      | First year undergraduates of FAS                                  |
| Awareness Programme on Career Guidance                                              | First year undergraduates of FAS                                  |
| Introductory Programme on “Stand on Your Own Two Feet”                              | First year undergraduates all faculties                           |
| Attitude Development Programme                                                      | First year undergraduates all faculties                           |
| Workshop on “Drawing and Painting with Water Colours”                               | Student Members of the Art Circle of FAPM                         |
| Workshop on “ A Vision to Life – Goal Setting”                                      | First year undergraduates all faculties                           |
| Workshop on “Managing Your Time – Time Management”                                  | First year undergraduates all faculties                           |
| Workshop on “Effective Communication – The Art of Non Discriminative Communication” | First year undergraduates all faculties                           |
| Workshop on “Entrepreneurial Ability Development”                                   | First year undergraduates all faculties                           |
| Workshop on “Liberal Democracy”                                                     | First year undergraduates all faculties                           |
| .”JA/YESL University Students Company Programme”                                    | First ,Second & Third year undergraduates of Makandura Premise    |
| Out – Bound Training –“Visiting Ancient Yapahuwa”                                   | First year undergraduates of FAPM                                 |
| Orientation Programme                                                               | First year undergraduates of FAS                                  |
| Out – bound Training –“Leadership Development Camp”                                 | Second year undergraduates of FAPM , FBSF & FAS                   |
| Orientation Programme                                                               | First year undergraduates of FLFN                                 |
| Stand on Your Own Feet “ Certificate Awarding Ceremony – (2011)”                    | Second Year Undergraduate of FAPM, FBSF & FAS                     |
| Youth Fest – 2011                                                                   | 2 <sup>nd</sup> and 3 <sup>rd</sup> Year Students – (All Faculty) |

### 19.2 Constrains

The Unit needs some basic facilities to enhance the programmes efficiently and effectively.

## **20. Information Communication Technology Center**

### **Kuliyapitiya premises**

#### **20.1 Introduction**

Information Communication Technology Center at Kuliyapitiya Premises serves the students of Faculty of Applied Sciences and Faculty of Business Studies & Finance. The Laboratory has two sections, one for internet access and the other for the practical sessions. The Laboratory consists with state-of-the-art technology to the laboratory. There is a separate section provided services for academic and non academic staff. The lab is opened during the normal office hours and up to 10.00 p.m in the night for students. It also opened during the weekends and on holidays. Both web and e-mail services are housed in the ICT Centre and the administration of both sections is also done by our staff. ICT Centre was able to develop a link with the Microsoft Company and MOU was signed with them. As a result we were able to get 3 million worth academic software free of charge. ICT Centre provides services to all in the premises. As latest addition we have establish IP phone system which is designed and administered by the ICT Centre. During past year several new courses were introduced and conducted for undergraduates & Local community.

#### **20.2 Training/ awareness programmes/ Courses conducted**

- Computer Awareness Programme for New Comers
- Certificate Course on MS Office for Undergraduates
- Certificate Course on IT for external applicants(fee laying)
- IT Awareness Training Programme - Non academic staff

#### **20.3 Budget**

|           |   |              |
|-----------|---|--------------|
| Capital   | - | 1.75 Million |
| Recurrent | - | 4.1 Million  |

#### **20.4 Progress during the year**

- Use of Learning Management System (LMS) to conduct Courses and for testing purpose.
- Commencing a Certificate Courses on MS office for Undergraduates and it is in progress.
- Replacement and upgrading of computers in the laboratory.
- Expansion of wireless network.

#### **20.5 Constrains if any**

- Lack of Grants for providing infrastructure Facilities for the staff
- Lack of Expertise knowledge to apply new technology
- Lack of space to expand the Laboratory space in par with the increase in student numbers.
- Lack of staff and facilities to establish a computer repair workshop
- Lack of training programmes to the staff.

#### **20.6 Suggestions for further development**

- Upgrade the certificate course in IT up to Diploma in IT.
- Introducing Learning Management system (LMS) for Academic staff.
- Workshops for outsiders.
- Expand the laboratory area to compensate the increase in the student intake.
- Expand the wireless network.
- Start an F/L course on web Development.
- Staff Training

#### **20.7 Any other relevant information**

Need to develop ICTC as a multi service center which provides services to the University and also to outsiders.



## **21. Information Communication Technology Center**

### **Makandura premises**

#### **21.1 Introduction**

The ICT Centre of Makandura location was established to cater the knowledge on Information Technology for students to meet the challenges in rapidly developing communication system in their relevant field. It will facilitate to acquire computer literacy and to perform their career thereafter.

The ICT Centre continues to offer courses on Information Technology and Advanced Computer Applications to the Faculty of Agriculture and Plantation Management and course on Information Technology to the Faculty of Livestock Fisheries and Nutrition. For statistics related courses conducted by the Departments are supported by the ICT Centre especially for practical. Further, two courses, Information Technology and e- Commerce and Management Information Systems are conducted to the students of External Degree of Plantation Management which is offered by the University. The Centre now expands its services by offering several IT related course for the benefit of the people in North- Western Province.

The ICT centre is opened from 8.00 am to 8.00 pm in week days, 8.00 am to 5.00 pm on Saturdays. During examination period opening duration is 8.00 am to 10.00 pm on week days.

#### **21.2 Training/ Awareness Programmes conducted**

- completed the second intake of Certificate Course in Computer Applications & Skills- 30<sup>th</sup> July 2011
- Third intake of Certificate Course in Computer Applications & Skills – 08<sup>th</sup> Sep 2011
- Firstintake of Diploma in Information Technology – 09<sup>th</sup> Sep 2011

### **21.3 Progress during the year**

Following items were purchased.

01 Laptop Computer

12 Layer Two Management Switches

15 Power Supply Units

15 Keyboards & Mouses

03 USB Flash Drives

03 DVD Writers

50 RAM

### **21.4 Constraints if any**

Space is not sufficient

### **21.5 Suggestions**

Adequate funding is necessary to develop the Centre.

### **21.6 Any other relevant Information**

Mr. H.A.C.K Jayathilake participated at the 38<sup>th</sup> Residential Short Course on “**GIS and Applications**”, 22<sup>nd</sup> Aug 2011 – 27<sup>th</sup> Aug 2011, conducted by the Post Graduate Institute of Science, University of Peradeniya, Sri Lanka

## **22. English Language Teaching Unit – Kuliypitiya premises**

The English Language Teaching Unit – Kuliypitiya provides high quality academic English Language Skills required for its students to meet the challenges in their future careers and to develop honest, adaptable and productive citizens. It will be recognized for its outstanding courses, partnerships and activities and it will articulate and promote interaction with society at large with a view to contributing towards the development of the Nation. The courses compatible to UTEL (University Test of English Language) standard and student centered teaching methods were introduced and the students were given more opportunities to take part in activities to improve English Language Proficiency and confidence during the year 2011.

### **22.1 Academic programmes offered during 2011**

#### **1. I) For the Faculty of Applied Sciences.**

- Intensive English Course for the new entrants.
- English Language Proficiency Course for the Level I students
- English Language Proficiency Course for the Level II students.
- Certificate course in Business English for the Level III students.
- Advanced English Proficiency Course for the Level III students.

#### **II) For the Faculty of Business Studies and Finance.**

- English I Grammatical Foundation (ELTU 1110) – Year 01
- English II Composition (ELTU 1210) – Year 01
- Business Communication I (BSF 2131) – Year 02
- Business Communication II (BSF 2251) – Year 02

The ELTU had the service of a senior academic fellow from the USA in 2010 and she conducted several teacher training programmes during 2011 for the staff and bought a number of useful books to the ELTU library and several teaching aids such as a video camera, digital camera and a color copier. Programmes she conducted comprised of training programme for the temporary and

permanent ELTU staff, IELTS preparation course for the academic staff of the Faculties and an English language proficiency course for the administrative staff of the University.

In addition, two lecturers were provided with an opportunity to participate in the Sixth International and 42<sup>nd</sup> Annual English Teachers' Association of India Conference held at Vellore (India) on June 16-18, 2011.

Apart from the language proficiency courses offered to the undergraduates, with a view to extend the service of the Wayamba University, a number of external courses and workshops were conducted during 2011 to the outside community. Organizing GCE O/L, A/L seminars and English Language proficiency workshops for the school children are some of them. The 5<sup>th</sup> intake of the one year Diploma in English Course was completed for the outside community and about 160 students completed the course successfully. A Tamil Language Proficiency Course was conducted for the non-academic staff and it was funded by the ELTU development fund of the Diploma in English Course and it was very fruitful for the employees of the Wayamba University to enhance their bilingualism.

A training on interview skills for the third year undergraduates following the Certificate Course in Business English was organized with the help of outside experts in different organizations, and it was very useful to the students.

## **22.2 Research activities**

During 2011, the academic staff of the ELTU started conducting their researches in the following areas.

|                          |                                                                                                                                                                      |
|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Mr. E.M.H.J.Edirisinghe  | 'What kind of writing activities should EFL/ESL teachers use with post, beginners- A study of 1 <sup>st</sup> year students at the Wayamba University of Sri Lanka.' |
| Mr. M.K.S.M.Samaranayake | 'Article usage by undergraduates'                                                                                                                                    |
| Ms. W.S.A.Fernando       | 'Why do students fail to acquire basic sentence structure of English at the O/L standard? –A case study.'                                                            |

### **22.3 Future activities planned**

Activities Planned to be conducted under UDG Project.

The following activities were planned with a view to improving the language proficiency and competency of the undergraduates.

- I. Revising English language syllabi.
- II. Upgrading the facilities at the language center of the ELTU.
- III. Incorporating E-Learning into syllabi.
- IV. Organizing teacher training programmes.
- V. Organizing language camps.
- VI. Organizing English Day Competitions
- VII. Initiating student led journal / News letter / wallpaper

### **22.4 Constraints**

Every year both Faculties increase their annual Intake and no new cadre has been created or new lecturers have been recruited to the ELTU since 2005. The Unit has been doing its best to improve the English Language skills of the undergraduates in both Faculties with just four probationary lecturers to the satisfaction of the Faculties and it is because of our unreserved commitment and dedication to the duties expected by the ELTU. The need for more lecturers is highly felt and also the Reviewers of the HETC project highly emphasized the need for more lecturers to run the suggested programmes of the project successfully. If new lecturers could be recruited, we would be able to render a better service to the Faculties and avoid a possible collapse of activities due to the dearth of permanent academic staff.

Also the need for a technical officer for the language Laboratory should be paid immediate attention because the lack of a Technical officer affects badly for the smooth function of the programmes carried out in the language center.

## **23. English Language Teaching Unit – Makandura premises**

### **23.1 Introduction**

The English Language Teaching Unit (ELTU) conducted English courses for the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> year students of the two faculties situated at Makandura. 'Foundation English' course was for the 1<sup>st</sup> year students of the Faculty of Agriculture & Plantation Management and 'English for Science' course was for the 1<sup>st</sup> year students of the Faculty of Livestock Fisheries and Nutrition. 'Academic Writing' course was offered for the 2<sup>nd</sup> year students of the Faculty of Agriculture and Plantation Management and 'Academic English' course was offered for the 2<sup>nd</sup> year students of the Faculty of Livestock Fisheries and Nutrition. The 'Certificate Course in Business English' was offered for the students in the 3<sup>rd</sup> year 2<sup>nd</sup> semester of both faculties. The 'Intensive English' course was conducted for the new entrants to the two faculties located at Makandura. This year the English Unit conducted the Intensive English Course for one month for the Faculty of Livestock Fisheries and Nutrition and a three week course was offered for the students of the Faculty of Agriculture and Plantation Management.

### **23.2 Training and awareness programmes conducted**

The English Unit benefitted from the English Language Fellow (ELF) from the American Embassy. Electronic equipments; a video camera, a digital camera, and a color printer were gifted to the ELTU. The training workshops conducted by the ELF for this year are 1. Training the Instructors to train the Temporary Instructors for Intensive Course, Instructional method – backward by design and gave Instructions on how to select a topic and set about writing a paper to present at a conference. Ms. Paige Jackins, the English Language Fellow left the country in June 2011 after serving the English Units for 10 months from September 2010. The Temporary English Instructors recruited to conduct the Intensive English Course were trained by Ms. Fernando and Ms. Ramanayaka based on the instructions given by the English Language Fellow. An English course for the non academic staff members was held on two days per week for three months at the Makandura premises of Wayamba University. Ms. WMC Fernando and Ms. RMS Ramanayaka conducted the classes.

### **23.3 Staff position**

The ELTU consists of one permanent English Instructor, three Temporary English Instructors, and one Visiting English Instructor. In addition, one Computer Applications Assistant and a Laborer are available in the English Language Teaching Unit at Makandura.

### **23.4 Progress during the year**

The English Language Teaching Unit at Makandura together with the ELTU Kuliypitiya was successful in obtaining the University Development Grant (UDG) through the Higher Education in Twentieth Century Project. The Coordinator ELTU Makandura participated in all the meetings and workshops carried out to assist the Coordinator of the HETC project to write the proposal. Ms. WMC Fernando with two other English Instructors and the ELF participated in the 6<sup>th</sup> International and 42<sup>nd</sup> ELTAI conference in India in June 2011. Ms. WMC Fernando presented a paper at this conference on the topic “Multilingualism and English Language Teaching in Sri Lanka”. The paper was published in the ELTAI (English Language Teachers’ Association in India) magazine.

### **23.5 Constraints if any**

The English Unit is awaiting approval from the senate to start the Certificate Course in English through e Learning. This course was carried out for three months in 2009 and it was modified and made fit to be offered as a self funding course prepared by Ms. WMC Fernando.

### **23.6 Suggestions**

It is suggested to expedite the development work started under the UDG Project. The English Unit will have the front entrance renovated. Workshops are planned for the students to improve writing skills. The ELTU Makandura suggests recruiting staff to conduct classes on permanent basis.

## **24. Medical Center**

There were two functioning medical centres in Wayamba University. They are in Kuliyapitiya premises and Makandura premises and have played a key role in promoting health in Wayamba University in 2011 as it was done in 2010.

Kuliyapitiya medical centre was shifted to a new building in year 2010 and continued its work in new premises successfully in 2011. Makandura Medical Centre located in Administration building in 2011 same as in 2010 but planning to shift to the new building next year.

The staff of Kuliyapitiya premises was the same as year 2010 which comprises of one nurse, one public health inspector, one pharmacist, one stenographer, one attendant and one laborer. Medical Centre in Makandura premises got the same staff without stenographer.

The University Medical Officer went through the medical examination reports of the new entrants who were enrolled for the Academic Year 2011/2012. Those who had problems were examined and referred to the relevant consultants for further investigations.

The health issues of newly entered students were properly addressed and solutions were given.

All new batches of Faculties in Kuliyapitiya premises and Makandura premises were given a lecture on general health and medicals at the commencement of the courses.

Medical examinations were done by the Medical Officer on newly appointed staff members and staff members who were needed extension of service.

Those with minor ailments, students and staff, were treated at University Medical Centre and those who in need of specialized medical attention were referred to Base Hospital Kuliyapitiya.

There are many health promotion programs done in year 2011,

1. Mass screening program for Thalassemia
2. Education program and prophylaxis for Leptospirosis
3. Well woman clinic and mass screening program for Non Communicable Disease
4. Sterilization program for stray dogs
5. Mosquito controlling program

In general, the medical staff as a team was able to help the total University community both at Kuliyapitiya and Makandura premises within its limits during the year 2011.



## 25. Details of Recurrent Expenditure

| Subject                 | 2010 Rs.           | 2011 Rs.           |
|-------------------------|--------------------|--------------------|
| a. Personal Emoluments  | 215,950,573        | 268,105,027        |
| b. Travelling           | 630,630            | 1,006,540          |
| c. Supplies             | 19,779,501         | 22,634,745         |
| d. Maintenance          | 6,210,143          | 7,613,077          |
| e. Contractual Services | 61,797,148         | 80,740,847         |
| f. Other                | 6,832,695          | 9,590,867          |
| <b>Total</b>            | <b>311,200,690</b> | <b>389,691,103</b> |

## 26. Details of Capital Expenditure

| Subject                                         | 2010 Rs.          | 2011 Rs.          |
|-------------------------------------------------|-------------------|-------------------|
| a. Acquisition of Furniture & Office Equipments | 21,328,125        | 35,815,148        |
| b. Acquisition of Machineries                   | -                 | -                 |
| c. Acquisition of Building & Structures         | -                 | -                 |
| d. Other (Books & Other Goods)                  | 6,158,061         | 10,559,440        |
| <b>Total</b>                                    | <b>27,486,186</b> | <b>46,374,588</b> |

## 27. Details of Financial Progress (Expenditure)

| Subject                     | Provision in 2011 Rs. | Expenditure in 2011 Rs. | Savings /Excess Rs. |
|-----------------------------|-----------------------|-------------------------|---------------------|
| a. Recurrent except Project | 379,463,000           | 389,691,103             | (10,228,103)        |
| b. Capital except Project   | -                     | -                       | -                   |
| c. Project - Local Funded   | 148,741,000           | 148,020,487             | 720,513             |
| d. Project - Foreign Funded | -                     | -                       | -                   |
| <b>Total</b>                | <b>528,204,000</b>    | <b>537,711,590</b>      | <b>(9,507,590)</b>  |

## 28. Details of Financial Progress (Generated Income)

| Source of Revenue        | Provision in 2011 Rs. | Collection in 2011 Rs. | Deficit /Surplus Rs. |
|--------------------------|-----------------------|------------------------|----------------------|
| a. Undergraduate Studies | -                     | 4,201,396              | -                    |
| b. Postgraduate Studies  | -                     | 11,610,421             | -                    |
| c. Consultancies         | -                     | 938,450                | -                    |
| d. Other                 | -                     | 25,727,684             | -                    |
| <b>Total</b>             | -                     | <b>42,477,951</b>      | -                    |

## 29. Financial Performance Analysis – 2011

| Subject                                   | Formula                      | Expenditure Per Student Rs. |
|-------------------------------------------|------------------------------|-----------------------------|
| a. Recurrent Expenditure per Student (RE) | RE / No. of Student strength | 178,921.53                  |
| b. Capital Expenditure per Student (CE)   | CE/ No. of Student strength  | 21,292.28                   |
| <b>Total</b>                              |                              | <b>200,213.81</b>           |

### 30. Details of Projects (Local Funded)

| Name & Detail                                                                                                        | Loan/Grant | Funding Agency | TCE Rs.     | RFA Rs. | DF Rs. |
|----------------------------------------------------------------------------------------------------------------------|------------|----------------|-------------|---------|--------|
| Lecturer Theater - Faculty of Applied Sciences<br>(Stage II Phase I & Stage II Phase II) , Kuliyaipitiya             | -          | GOSL           | 118,200,000 | -       | -      |
| Lecturer Theater - Faculty of Livestock, Fisheries & Nutrition<br>(Stage II Phase I & Stage II Phase II) , Makandura | -          | GOSL           | 97,000,000  | -       | -      |
| Administration Building Complex - Kuliyaipitiya                                                                      | -          | GOSL           | 85,100,000  | -       | -      |
| Lecturer Theater - Faculty of Agriculture & Plantation Management, Makandura                                         | -          | GOSL           | 100,000,000 | -       | -      |
| Health Centre Stage II - Kuliyaipitiya                                                                               | -          | GOSL           | 17,500,000  | -       | -      |
| Health Centre Stage I- Makandura                                                                                     | -          | GOSL           | 7,500,000   | -       | -      |
| Lecturer Theater Stage I – Faculty of Business Studies & Finance, Kuliyaipitiya                                      | -          | GOSL           | 165,000,000 | -       | -      |
| Bachelor Staff Quarters for Academic Staff, Makandura                                                                | -          | GOSL           | 49,000,000  | -       | -      |
| Bachelor Staff Quarters for Academic Staff, Kuliyaipitiya                                                            | -          | GOSL           | 49,000,000  | -       | -      |
| Lecturer Theater Stage II- Faculty of Agriculture & Plantation Management, Makandura                                 | -          | GOSL           | 125,000,000 | -       | -      |
| Hostel Stage IV- Kuliyaipitiya                                                                                       | -          | GOSL           | 69,000,000  | -       | -      |
| Hostel Stage V- Makandura                                                                                            | -          | GOSL           | 69,000,000  | -       | -      |
| Hostel Stage VI- Makandura                                                                                           | -          | GOSL           | 69,000,000  | -       | -      |

### 31. Details of Project Expenditure (Local Funded)

| Name                                                                        | TCE Rs.     | Exp in 2010 Rs.   | Exp in 2011 Rs.   | Cumulative Exp as at 31.12.2011 | % of Physical Progress |
|-----------------------------------------------------------------------------|-------------|-------------------|-------------------|---------------------------------|------------------------|
| Hostel Project Stage III                                                    | -           | 8,680,013         | -                 | 30,769,541                      | 100%                   |
| Lecturer Theater - Faculty of Applied Sciences (Stage II )                  | 118,200,000 | 20,629,117        | 7,813,605         | 84,629,355                      | 100%                   |
| Lecturer Theater - Faculty of Livestock, Fisheries & Nutrition (Stage II)   | 97,000,000  | 20,605,949        | 10,172,422        | 60,638,696                      | 100%                   |
| Administration Building                                                     | 85,100,000  | -                 | 10,032,083        | 84,441,378                      | 100%                   |
| Lecturer Theater - Faculty of Agriculture & Plantation Management (Stage I) | 100,000,000 | 25,740,870        | -                 | 77,466,900                      | 100%                   |
| Health Centre Stage II - Kuliyaipitiya                                      | 17,500,000  | 2,773,261         | 2,164,444         | 8,313,980                       | 20%                    |
| Health Centre Stage I - Makandura                                           | 7,500,000   | 1,623,576         | 1,496,007         | 3,119,583                       | 100%                   |
| Faculty Building –Faculty of Business Studies & Finance                     | 165,000,000 | -                 | 30,709,216        | 30,709,216                      | 60%                    |
| Staff Quarters - Kuliyaipitiya                                              | 49,000,000  | -                 | 5,745,813         | 5,745,813                       | 20%                    |
| Staff Quarters - Makandura                                                  | 49,000,000  | -                 | 5,840,071         | 5,840,071                       | 20%                    |
| Access Road - Makandura                                                     | -           | -                 | 292,500           | 292,500                         | -                      |
| <b>Total</b>                                                                |             | <b>80,052,786</b> | <b>74,266,161</b> | <b>391,967,033</b>              | <b>-</b>               |

## 32. Details of Infrastructure Facilities Received in 2011

| Infrastructure Details                                                                | Expenditure<br>Rs. | Physical<br>Progress |
|---------------------------------------------------------------------------------------|--------------------|----------------------|
| Faculty Building - Faculty of Livestock, Fisheries & Nutrition<br>Stage II (Phase I)  | 10,172,422         | 100%                 |
| Faculty Building - Faculty of Livestock, Fisheries & Nutrition<br>Stage II (Phase II) |                    |                      |
| Faculty Building - Faculty of Applied Sciences<br>Stage II (Phase I)                  | 7,813,605          | 100%                 |
| Faculty Building - Faculty of Applied Sciences<br>Stage II (Phase II)                 |                    |                      |
| Faculty Building - Faculty of Agriculture & Plantation Management (Stage I)           | -                  | 100%                 |
| Administration Building                                                               | 10,032,083         | 100%                 |
| Faculty Building – Faculty of Business Studies & Finance (Stage I)                    | 30,709,216         | 60%                  |
| Health Center Stage I, Makandura                                                      | 1,496,007          | 100%                 |
| Health Center Stage II, Kuliyaipitiya                                                 | 2,164,444          | 20%                  |
| Bachelor Staff Quarters for Academic staff, Makandura                                 | 5,840,071          | 20%                  |
| Bachelor Staff Quarters for Academic staff, Kuliyaipitiya                             | 5,745,813          | 20%                  |

**THE STATUTORY REPORT ON FINANCIAL STATEMENT AND THE ANNUAL  
STATEMENT OF ACCOUNTS OF THE WAYAMBA UNIVERSITY OF SRI-LANKA  
FOR THE YEAR 2011 IN KEEPING WITH THE REQUIREMENT SPECIFIED IN  
SECTION 13(6) OF THE FINANCE ACT NO.38 OF 1971.**

1. These accounting statements have been prepared and submitted in terms of Sections 106 (1) and 107 (b) of the Universities Act No.16 of 1978 and amendments incorporated into it thereafter and in terms of the Finance Act No. 38 of 1971.
  - (i) The presentation and interpretation of accounts have been done by maintaining consistency and adhering Sri Lanka Accounting Standards for public sector organization and generally accepted Accounting practices which are usually followed in presenting Annual Statement of Accounts of a University.

**A FINANCIAL HIGHLIGHTS**

**(1) Govt. Grants**

|                                                    | <b>Rs.</b> | <b>2011</b>           | <b>2010</b>           |
|----------------------------------------------------|------------|-----------------------|-----------------------|
| Government Grant for Recurrent Expenditure         | <b>Rs.</b> | 379,462,613.00        | 301,331,000.00        |
| Government Grant for Mahapola Scholarship Payments | <b>Rs.</b> | 14,860,550.00         | 15,252,100.00         |
| Government Grant for Bursary Payments              | <b>Rs.</b> | 10,738,100.00         | 10,202,600.00         |
| Capital 101 Rehabilitation Programme               | <b>Rs.</b> | 25,200,000.00         | 18,500,000.00         |
| Capital 102 Equipment and Books & Periodicals      | <b>Rs.</b> | 34,541,000.00         | 39,000,000.00         |
| Capital 103 Permanent Structure                    | <b>Rs.</b> | 89,000,000.00         | 64,000,000.00         |
| Special Capital Grant for Information Technology   | <b>Rs.</b> | -                     | 1,000,000.00          |
| <b>TOTAL</b>                                       | <b>Rs.</b> | <b>553,802,263.00</b> | <b>449,285,700.00</b> |

**Postgraduate Courses****2011****2010**

|                            |            |              |              |
|----------------------------|------------|--------------|--------------|
| MBA Programme - BSF        | <b>Rs.</b> | 4,933,225.00 | 2,218,500.00 |
| Postgraduate Diploma - BSF | <b>Rs.</b> | 6,677,196.44 | 4,955,767.11 |

**External Degree Courses**

|                                                |            |              |              |
|------------------------------------------------|------------|--------------|--------------|
| External Degree in Plantation Mgt. – Makandura | <b>Rs.</b> | 4,201,396.50 | 3,049,658.00 |
|------------------------------------------------|------------|--------------|--------------|

**Diploma Courses**

|                            |            |              |              |
|----------------------------|------------|--------------|--------------|
| Diploma in English         | <b>Rs.</b> | 4,787,600.00 | 7,970,300.00 |
| Diploma in Insurance – BSF | <b>Rs.</b> | 3,517,302.80 | 2,215,250.00 |

**Certificate Courses**

|                                                     |            |              |              |
|-----------------------------------------------------|------------|--------------|--------------|
| Certificate in Information Technology – Kuliapitiya | <b>Rs.</b> | 814,500.00   | 1,057,700.00 |
| External Computer Course – Makandura                | <b>Rs.</b> | 1,950,087.21 | 1,056,417.00 |
| English through e Learning – Makandura              | <b>Rs.</b> | -            | 343,279.00   |
| Bio-Informatics                                     | <b>Rs.</b> | -            | 161,773.00   |
| CBA – BSF                                           | <b>Rs.</b> | -            | 7,000.00     |

**Research Grants**

|                |            |             |            |
|----------------|------------|-------------|------------|
| SANDEE Project | <b>Rs.</b> | -           | 483,185.00 |
| NSF Grant      | <b>Rs.</b> | 4307,174.00 | 558,939.00 |
| IUCN Project   | <b>Rs.</b> | 127,550.00  | -          |

**Other Grants**

|                             |            |                      |                      |
|-----------------------------|------------|----------------------|----------------------|
| FLICT                       | <b>Rs.</b> | -                    | 1,690,000.00         |
| IDRC                        | <b>Rs.</b> | 10,223,469.72        |                      |
| Outreach Centre - Makandura | <b>Rs.</b> | 938,450.00           | 1,079,058.00         |
| <b>TOTAL</b>                | <b>RS.</b> | <b>42,477,951.67</b> | <b>26,846,826.11</b> |

- (2) Excess of Income over Expenditure in the year 2011 was Rs. (100,267,068.55) where as this figure for the year 2010 was Rs. (91,494,571.70). This is mainly due to the accounting treatment of Depreciation.
- (3) Balance to be recovered from the loans and advances paid to employees for this University is Rs. 25,889,537.55 where as the last year Rs. 24,617,556.14.
- (4) The value of the restricted funds invested by the University as at the date of the Balance Sheet was Rs. 12,275,144.46, where as the amount for the year 2010 was Rs. 6,765,535.06.
- (5) Internal Source of Income

| <b>2010<br/>Rs.</b> | <b>2011<br/>Rs.</b> | <b>Change<br/>Rs.</b> | <b>Change as a<br/>%</b> |
|---------------------|---------------------|-----------------------|--------------------------|
| 5,888,174.34        | 7,614,628.45        | 1,726,454.11          | 29.32%                   |

# WAYAMBA UNIVERSITY OF SRI LANKA

## STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31ST DECEMBER 2011

|                                                     | THIS YEAR<br>2011<br>(Rs.'000) | LAST YEAR<br>2010<br>(Rs.'000) |
|-----------------------------------------------------|--------------------------------|--------------------------------|
| <b>Operating Revenue</b>                            |                                |                                |
| Government Grant for Recurrent Expenditure          | 379,463                        | 301,331                        |
| Government Grant for Students Bursaries             | 10,746                         | 10,224                         |
| Government Grant for Mahapola Scholarships          | 14,861                         | 15,252                         |
| Recurrent Grant ( Rehabilitation Nature)            | 1,214                          | 728                            |
| Interest from Investments                           | 12                             | 12                             |
| Interest from Loans to Staff                        | 1,003                          | 863                            |
| Rent from Properties                                | 509                            | 333                            |
| Sale of Old Stores                                  | 125                            | 13                             |
| Sale of Produce                                     | 411                            | 603                            |
| Miscellaneous Receipts                              | 4,728                          | 3,428                          |
| Registration Fee (Under Graduate)                   | 729                            | 576                            |
| Examination Fee (Under Graduate)                    | 43                             | 37                             |
| Library Fines                                       | 54                             | 23                             |
| <b>Total Operating Revenue</b>                      | <b>413,898</b>                 | <b>333,423</b>                 |
| <b>Operating Expenses (Including Depreciation)</b>  |                                |                                |
| Personal Emoluments (Note 01)                       | 268,105                        | 215,950                        |
| Traveling                                           | 1,007                          | 631                            |
| Supplies & Consumable used                          | 22,635                         | 19,780                         |
| Maintenance                                         | 7,613                          | 6,210                          |
| Contractual Services                                | 80,741                         | 61,797                         |
| Depreciation                                        | 97,919                         | 87,513                         |
| Other Operating Expenses                            | 9,591                          | 6,833                          |
| Mahapola & Bursary Payments                         | 25,606                         | 25,476                         |
| Rehabilitation Expenditure (Recurrent Nature)       | 1,214                          | 728                            |
| <b>Total Operating Expenses</b>                     | <b>514,431</b>                 | <b>424,918</b>                 |
| <b>Surplus/ (Deficit) from Operating Activities</b> | <b>(100,533)</b>               | <b>(91,495)</b>                |
| Finance Cost                                        |                                | -                              |
| Gain on Sales of Property Plant & Equipment         |                                | -                              |
| Total Non Operating Revenue (Expenses)              |                                | -                              |
| Net Surplus/ (Deficit) Before Extra Ordinary Items  | (100,533)                      | (91,495)                       |
| Extra Ordinary Items                                |                                | -                              |
| <b>Net Surplus/ (Deficit) for the Period</b>        | <b>(100,533)</b>               | <b>(91,495)</b>                |

(contd...)

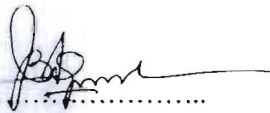


Statement of Financial Performance Cont. from page 13

|                                            | THIS YEAR<br>2011<br>(Rs.'000) | LAST YEAR<br>2010<br>(Rs.'000) |
|--------------------------------------------|--------------------------------|--------------------------------|
| Balance Brought Forward from Previous Year | (487,049)                      | (356,536)                      |
| Deficit for the Year                       | (100,533)                      | (91,495)                       |
| Add : Income in Respect of Past Year       |                                |                                |
| Other Adjustments                          | 554                            | 99                             |
| Less : Payment in Respect of Past Year     |                                |                                |
| Other Adjustments                          | (286)                          | (39,117)                       |
| General Reserve C/F                        | <u>(587,314)</u>               | <u>(487,049)</u>               |

Note 01

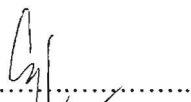
|                                                   |                       |                       |
|---------------------------------------------------|-----------------------|-----------------------|
| Salaries & Wages                                  | 138,281               | 131,301               |
| Overtime & Holiday Pay                            | 8,282                 | 6,891                 |
| Other Allowances                                  | 75,182                | 45,246                |
| Retirement Benefits (UPF, ETF, Pension, Gratuity) | 46,360                | 32,512                |
| <b>Total Personal Emoluments</b>                  | <u><b>268,105</b></u> | <u><b>215,950</b></u> |

  
.....

(Prof. S.J.B.A. Jayasekara)  
Vice Chancellor

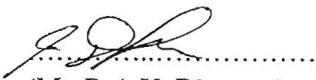
**VICE-CHANCELLOR**  
**WAYAMBA UNIVERSITY OF SRI LANKA**  
**KULIYAPITIYA**

22nd February, 2012

  
.....

(Mr. E.M.G. Ekanayake)  
Registrar

**E M Gamini Ekanayake**  
**REGISTRAR**  
**Wayamba University of Sri Lanka**  
**Kuliyapitiya**

  
.....

(Mr. D.A.U. Dharmadasa)  
Bursar

**BURSAR**  
**WAYAMBA UNIVERSITY**  
**KULIYAPITIYA**

# WAYAMBA UNIVERSITY OF SRI LANKA

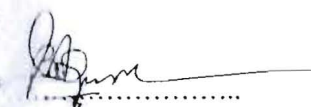
## STATEMENT OF FINANCIAL POSITION AS AT 31ST DECEMBER 2011

Rs' 000

|                                        |           | AS AT<br>31 ST DECEMBER 2011 |                  | AS AT<br>31 ST DECEMBER 2010 |                  |
|----------------------------------------|-----------|------------------------------|------------------|------------------------------|------------------|
| <b>ASSETS</b>                          |           |                              |                  |                              |                  |
| <b>Non-Current Assets</b>              |           | <b>Note</b>                  |                  |                              |                  |
| Property, Plant and Equipment          | <b>1</b>  | 932,210                      |                  | 850,157                      |                  |
| Work in Progress                       | <b>2</b>  | 39,826                       |                  | 31,448                       |                  |
| Investments- Long Term                 | <b>3</b>  | 12,275                       |                  | 6,766                        |                  |
| Loans to Staff                         | <b>4</b>  | <u>25,281</u>                | 1,009,592        | <u>23,970</u>                | 912,341          |
| <b>Current Assets</b>                  |           |                              |                  |                              |                  |
| Inventories/ Stocks                    | <b>5</b>  | 16,979                       |                  | 15,529                       |                  |
| Trade and Other Receivables            | <b>6</b>  | 189                          |                  | 179                          |                  |
| Advances to Staff                      | <b>7</b>  | 608                          |                  | 647                          |                  |
| Capital Advances                       | <b>8</b>  | 46,565                       |                  | 20,455                       |                  |
| Advances for Services & Supplies       | <b>9</b>  | 3,013                        |                  | 1,728                        |                  |
| Prepayments                            |           | 1,541                        |                  | 556                          |                  |
| Other Current Assets                   | <b>10</b> | 3,314                        |                  | 3,691                        |                  |
| Savings Deposit                        | <b>11</b> | 309                          |                  | 297                          |                  |
| Cash at Bank                           | <b>12</b> | <u>31,597</u>                | <u>104,115</u>   | <u>19,726</u>                | <u>62,808</u>    |
| <b>Total Assets</b>                    |           |                              | 1,113,707        |                              | 975,149          |
| <b>LIABILITIES</b>                     |           |                              |                  |                              |                  |
| <b>Current Liabilities</b>             |           |                              |                  |                              |                  |
| Sundry Creditors                       | <b>13</b> | 30,087                       |                  | 14,078                       |                  |
| Deposits                               | <b>14</b> | 812                          |                  | 3,223                        |                  |
| Expense Creditors                      | <b>15</b> | 15,839                       |                  | 11,285                       |                  |
| Others                                 | <b>16</b> | <u>62,340</u>                | <u>109,078</u>   | <u>39,147</u>                | <u>67,733</u>    |
| <b>Non-Current Liabilities</b>         |           |                              |                  |                              |                  |
| Capital -Spent Capital Grant           |           | 1,292,665                    |                  | 1,152,631                    |                  |
| Capital -Spent Grant/ Work In Progress |           | 39,826                       |                  | 31,448                       |                  |
| Unspent Capital Grant                  | <b>17</b> | 835                          |                  | 115                          |                  |
| Special Grant                          |           | 162,423                      | 1,495,749        | 130,675                      | 1,314,869        |
| Endowment Fund                         | <b>18</b> | 389                          |                  | 385                          |                  |
| Student Welfare Fund                   |           | -                            |                  | 1,194                        |                  |
| Special Fund                           | <b>19</b> | 6,328                        |                  | 1,904                        |                  |
| Provision for Gratuity                 |           | <u>55,261</u>                | <u>61,978</u>    | <u>41,897</u>                | <u>45,380</u>    |
| <b>Total Liabilities</b>               |           |                              | 1,666,805        |                              | 1,427,982        |
| <b>Total Net Assets</b>                |           |                              | <u>(553,098)</u> |                              | <u>(452,833)</u> |

Rs' 000

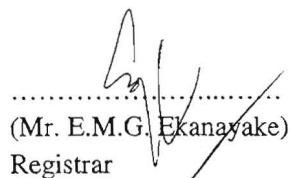
|                                 | AS AT<br>31ST DECEMBER 2011 |                         | AS AT<br>31ST DECEMBER 2010 |                         |
|---------------------------------|-----------------------------|-------------------------|-----------------------------|-------------------------|
| <b>NET ASSETS/ EQUITY</b>       |                             |                         |                             |                         |
| Accumulated Fund                | (587,314)                   |                         | (487,049)                   |                         |
| Reserves                        | <u>34,216</u>               | (553,098)               | <u>34,216</u>               | (452,833)               |
| <b>Total Net Assets/ Equity</b> |                             | <u><b>(553,098)</b></u> |                             | <u><b>(452,833)</b></u> |



(Prof. S.J.B.A. Jayasekara)  
Vice Chancellor

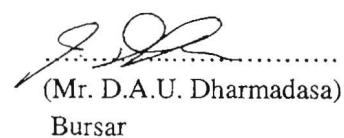
**VICE-CHANCELLOR**  
**WAYAMBA UNIVERSITY OF SRI LANKA**  
**KULIYAPITIYA.**

22nd February, 2012



(Mr. E.M.G. Ekanayake)  
Registrar

**E M Gamini Ekanayake**  
**REGISTRAR**  
**Wayamba University of Sri Lanka**  
**Kuliyapitiya**



(Mr. D.A.U. Dharmadasa)  
Bursar

**BURSAR**  
**WAYAMBA UNIVERSITY**  
**KULIYAPITIYA.**

# WAYAMBA UNIVERSITY OF SRI LANKA

## CASH FLOW STATEMENT FOR YEAR ENDED 31ST DECEMBER 2011

|                                                           | As At<br>31/12/2011 | As At<br>31/12/2010 |
|-----------------------------------------------------------|---------------------|---------------------|
|                                                           | Rs.' 000            | Rs.' 000            |
| <b>CASH FLOWS FROM OPERATING ACTIVITIES .</b>             |                     |                     |
| Surplus /(deficit) from ordinary activities               | (100,267)           | (91,495)            |
| <b>Add : Non- cash movements</b>                          |                     |                     |
| Depreciation                                              | 97,919              | 87,513              |
| Provision for Gratuity                                    | 13,364              | 7,240               |
| Gratuity Paid                                             | (107)               | (876)               |
| Prior Year Adjustments - Income in respect of past years  |                     |                     |
| Prior Year Adjustments - Payment in respect of past years |                     |                     |
| Increase / Decrease In Stocks                             | (1,450)             | (2,301)             |
| Increase / Decrease In Debtors                            | (10)                | (43)                |
| Increase / Decrease In Loans to Staff                     | (1,311)             | (2,661)             |
| Increase / Decrease In Advances to Staff                  | 39                  | (36)                |
| Increase / Decrease In Supplies & Services Advances       | (1,285)             | 119                 |
| Increase / Decrease In Prepayments                        | (985)               | 331                 |
| Increase / Decrease In Other Current Assets               | 377                 | 3,273               |
| Increase / Decrease In Sundry Creditors                   | (627)               | (988)               |
| Increase / Decrease In Deposits                           | (2,411)             | (59)                |
| Increase / Decrease In Expense Creditors                  | 4,554               | 1,061               |
| Increase / Decrease In Other Current Liabilities          | 4,432               | 5,008               |
| <b>Net cash flows from operating activities</b>           | <b>12,232</b>       | <b>6,086</b>        |
| <b>Net cash flows from operating activities</b>           | <b>12,232</b>       | <b>6,086</b>        |
| <b>CASH FLOWS FROM INVESTING ACTIVITIES</b>               |                     |                     |
| Purchase of plant and equipment                           | (149,341)           | (123,822)           |
| Restricted Fund Investments                               | (5,509)             | 289                 |
| Endowment Fund                                            | 4                   | 8                   |
| <b>Net cash flows from Investing Activities</b>           | <b>(154,846)</b>    | <b>(123,525)</b>    |



(Continue from previous page 16)

|                                                                   | As At<br>31/12/2011 | As At<br>31/12/2010 |
|-------------------------------------------------------------------|---------------------|---------------------|
|                                                                   | Rs.'000             | Rs.'000             |
| <b>CASH FLOWS FROM FINANCING ACTIVITIES</b>                       |                     |                     |
| Capital Grant : Rehabilitation & Improvements                     | 21,500              | 15,000              |
| Capital Grant : Acquisition of Assets                             | 34,045              | 39,000              |
| Capital Grant : Permanent Structures                              | 89,000              | 64,000              |
| Special Grants                                                    | 5,516               | 5,203               |
| Special Reserve                                                   | 4,424               | 484                 |
| CARP Fund                                                         | -                   | -                   |
| <b>Net Cash flows from financing activities</b>                   | <b>154,485</b>      | <b>123,687</b>      |
| <b>Net Increase/ (decrease) in cash and cash equivalents</b>      | <b>11,871</b>       | <b>6,248</b>        |
| <b>Cash and cash equivalents at beginning of period (Note 01)</b> | <b>19,726</b>       | <b>13,478</b>       |
| <b>Cash and cash equivalents at end of period (Note 01)</b>       | <b>31,597</b>       | <b>19,726</b>       |

|                                                       | As at<br>31/12/2011 | As at<br>31/12/2010 |
|-------------------------------------------------------|---------------------|---------------------|
| <b>Analysis Of Cash &amp; Cash Equalents</b>          |                     |                     |
| People's Bank Kuliyaipitiya - A/C No :028100151586123 | 10,135              | 7,309               |
| People's Bank Makandura - A/C No :100120000171        | 8,320               | 4,788               |
| People's Bank Makandura - A/C No :100140000165        | 1,175               | 259                 |
| Bank Of Ceylon Kuliyaipitiya - A/C No :0002874770     | 1,680               | 3,841               |
| Bank Of Ceylon Kuliyaipitiya - A/C No :00001473507    | 3,527               | 1,074               |
| Bank Of Ceylon Kuliyaipitiya - A/C No :0001473508     | 587                 | 259                 |
| Bank Of Ceylon Kuliyaipitiya - A/C No :0001473388     | 739                 | 29                  |
| People's Bank Makandura - A/C No :100120000963        | 4,911               | 297                 |
| People's Bank - Makandura - A/C No : 100130041538     | 516                 | 1,870               |
| People's Bank - Makandura - A/C No : 100140044857     | 7                   | -                   |
| <b>Total</b>                                          | <b>31,597</b>       | <b>19,726</b>       |



**විගණකාධිපති දෙපාර්තමේන්තුව**  
**கணக்காய்வாளர் தலைமை அறிபதி திணைக்களம்**  
**AUDITOR GENERAL'S DEPARTMENT**



මගේ අංකය }  
எனது இல } NW/PT/B/1-2/W.U./  
My No } 2011/FA/2012/28

ඔබේ අංකය }  
உமது இல }  
Your No }

දිනය }  
திகதி } 31 October 2012  
Date }

Vice Chancellor,  
Wayamba University of Sri Lanka.

**Report of the Auditor General on the Financial Statements of the Wayamba University of Sri Lanka for the year ended 31 December 2011 in terms Section 108 of the Universities Act No. 16 of 1978**

The audit of financial statements of the Wayamba University of Sri Lanka for the year ended 2011 comprising the balance sheet as at 31 December 2011 and the income statement, statement of changes in equity and the cash flow statement for the year then ended and a summary of accounting policies and other explanatory notes was carried out under my direction in pursuance of provisions in Article 154(1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with Sub-section 107(5) of the Universities Act No. 16 of 1978. My comments and observations which I consider should be published with the Annual Report of the University in terms of Sub-section 108(1) of the Universities Act appear in this report.

**1.2 Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Sri Lanka Accounting Standards and for such internal control as the management determines is necessary to enable the preparation of financial statements that are free from material misstatements whether due to fraud or error.

අංක 306/72 පොල්දූව පාර,  
பொல்துவ வீதி,  
புத்தரமுல்லை இலங்கை

දුරකථනය }  
தொலைபேசி } 2887028 - 34  
Telephone }

දුරකථනය }  
உமது இல }  
Your No }

දුරකථනය }  
உமது இல }  
Your No }

No.306/72, Polduwa Road,  
Battaramulla ,Sri Lanka

ඉලෙක්ට්‍රොනික් තැපෑල }  
#- மெயில் } oaggov@sltnet.lk  
E-mail }

### 1.3 Auditor's Responsibility

---

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Sri Lanka Auditing Standards. Those Standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures to selected depend on the auditor's judgments, including the assessment of the risks of material misstatements of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the University's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the University's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of financial statements. Sub-sections (3 and 4) of Section 13 of the Finance Act, No. 38 of 1971 give discretionary powers to the Auditor General to determine the scope and the extent of the audit.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.

### 1.4 Basis for Qualified Opinion

---

My opinion is qualified based on the matters described in paragraph 2.2 of the report.

## 2. Financial Statements

---

### 2.1 Qualified Opinion

---

In my opinion, except for the effects of the matters described in paragraph 2.2 of this report, the financial statements give a true and fair view of the financial position of the Wayamba University of Sri Lanka as at 31 December 2011 and its financial performance and cash flows for the year then ended in accordance with Sri Lanka Accounting Standards.

### 2.2 Comments on Financial Statements

---

#### 2.2.1 Sri Lanka Accounting Standards

---

Action had not been taken in terms of Sri Lanka Accounting Standard 18 to revalue and bring to accounts assets costing Rs.15,847,454 that are being used for operating activities of the University, the value of which had been shown in the balance sheet as zero.

#### 2.2.2 Accounting Policies

---

The following matters were observed.

- (a) Interest Income should be accounted on cash basis. However, the interest of Rs.1,457,411 received by the University from various funds had not been shown in the financial statements.
- (b) Issue of stock should be on the basis “first in first out” according to policy 2.4 referred to in the financial statements. However, there were certain instances where deviations had taken place and according to the policy referred to in 2.5 contracts that had not been completed should be accounted on cash basis. Instead, it was observed in two instances that it had been accounted on accrued basis.



### 2.2.3 Accounting Deficiencies

-----

The following deficiencies were observed

- (a) The sum of Rs.4,500,000 given by the University Grants Commission for development activities of the employees and the sum of Rs.967,750 granted by an International Association and the Ministry of Higher Education for research activities during the year under review had not been accounted as the income of the year.
- (b) It had been mentioned in the estimates concerned and the schedules that 10% of the profit derived from courses conducted and completed by the University should be credited to the Vice-Chancellor's Fund. However, the sum of Rs.352,620 pertaining to 4 stages of 2 courses had not been credited. Meanwhile, even the amount to be credited with regard to 10 stages of 4 other courses had not been shown.
- (c) Action had not been taken to identify and bring to account the sum of Rs.435,750 remaining as unidentified deposits from January to December 2011 in the current account of the Bank of Ceylon, Kuliapitiya which is being maintained for postgraduate courses.

### 2.2.4 Accounts Receivable and Payable

-----

The following deficiencies were observed.

- (a) Action had not been taken to settle 15 balances of debtors valued at Rs.121,342 which continues from 1999 even during the year under review.

- (b) The balance of unsettled salary advances as at 31 December 2010 amounting to Rs.50,300 had been included in the balance of salary allowances continues to be in existence for many years.
- (c) Action had not been taken to settle even as at 31 March 2012, contractual advances amounting to Rs.5,550,981 given on 5 instances during 2007 to December 2010, the sum of Rs.1,142,790 given on 31 instances as supplies advances from 1996 to 31 December 2010 and the sum of Rs.203,530 given on 21 instances as service advances from 2003 to 31 December 2010.

#### 2.2.5 Lack of Evidence for Audit

-----  
Title deeds of land valued at Rs.121,054,802, schedules and the register of fixed assets relating to 4 items of fixed assets valued at Rs.737,866,826 and schedules relating to the assets of the water supply scheme valued at Rs.6,607,263 had not been furnished for audit.

#### 2.2.6 Non-compliance with Laws, Rules, Regulations

-----  
The following instances of non compliance were observed.

| Reference to Laws, Rules, Regulations                             | Non-compliance                                                                                                                                                                                                                                                                                    |
|-------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| -----                                                             | -----                                                                                                                                                                                                                                                                                             |
| (a) Acts                                                          |                                                                                                                                                                                                                                                                                                   |
| -----                                                             |                                                                                                                                                                                                                                                                                                   |
| Universities Act No. 16 of 1978<br>Chapter XIII<br>Section 99 (c) | All income earned from whatever source should be credited to the Universities Fund. However, contravening this, the sum of Rs.19,127,924 obtained from 4 courses and 6 projects had not been credited to the University's Fund and accounted under other liabilities in the financial statements. |

(b) Establishments Code of the  
Universities

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Chapter XXVII

Section 2.1.1

All vehicles belonging to the University should be registered in the name of the Registrar. However, 6 vehicles belonging to the Wayamba University had not been so registered.

(c) Establishments Code of the  
Democratic Socialist Republic of Sri  
Lanka

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Chapter XIX

Section 5.5

Instead of recovering rent in terms of provisions in the Establishments Code from officers who occupy official residences of the University and residences obtained or lease basis, rent had been computed and recovered as decided by the hostel committee of the University staff. As a result, the rent recovered for the year under review was Rs.714,446 less than that of the rent which should have been recovered according to the provisions in the Establishments Code.

(d) Financial Regulations of the  
Democratic Socialist Republic of Sri  
Lanka

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(i) F.R. 371 (2) (b)

The maximum amount payable as ad-hoc imprest at an instance is Rs.20,000. However, a sum of Rs.173,300 had been paid as advances on 5 occasions, exceeding the limit.

(ii) F.R. 396 (c)

Action had not been taken in terms of the financial regulation with regard to 28 cheques valued at Rs.57,800 which had exceeded a period of 6 months from the date of issue.

(iii) F.R. 571 (2)

Action had not been taken in terms of the financial regulation with regard to miscellaneous deposits valued at Rs.3,897,713 which had exceeded 2 years from the date of deposit.

(iv) F.R. 835 (1)

Approval from the related Secretary to the Ministry should be obtained for obtaining buildings on lease. However, buildings had been obtained on lease without obtaining such approval and a sum of Rs.93,869,000 had been paid as lease rent during the year under review. In this connection, the Vice-Chancellor had replied that at present this had been referred to the Chairman of the University grant Commission and the Secretary to the Ministry of Higher Education for obtaining approval.

(c) Public Administration Circular

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Public Administrator Circular No.  
11/2006

The Vice-Chancellor had obtained fuel in excess of the limit valued at Rs.91,244 during the year under review. The Board of Control had approved this on 23 August 2012.

### 2.2.7 Transactions of a Contentious Nature

---

An agreement had been signed to obtain security services to the University for the year 2011 for the period 01 June 2011 to 31 January 2012. While there was time ahead for the validity period of the agreement, security services had been obtained from another contractor on an institution letter No. HE/AD/Security dated 22 September 2011 of the Secretary to the Ministry of Higher Education. As a result, the University had lost Rs.4,768,340 for the 2 ½ months period.

## 3. Financial Review

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### 3.1 Financial Results

---

According to the financial statements presented, the financial results of the activities for the year ended 31 December 2011 had resulted in a deficit of Rs.506,817,000 before taking the government grant for recurrent expenditure into consideration as comprised with the previous year deficit of Rs.419,030,000. The deficit of the University for the year under review had decreased to Rs.100,533,000 after taking into consideration the government grant for recurrent expenditure of the university amounting to Rs.406,284,000 compared with this, after adjusting the government grant of Rs.327,535,000 received for recurrent expenditure of the previous year the deficit for that year and decreased to Rs.91,495,000. Accordingly, the financial result for the year under review had decreased by Rs.9,038,000. Increase in research allowances by Rs.11,250,000, increase in other allowances by Rs.5,833,000 and increase in gratuity by Rs.8,833,000 had mainly attributed to this deterioration in financial results.



#### 4. Operating Review

##### 4.1 Performance

Information regarding the expenditure incurred on each faculty, number of students and cost per student for the year 2011 is shown below.

| Details                 | Business<br>Studies and<br>Financial<br>Faculty | Applied Science<br>Faculty | Agriculture and<br>Plantations<br>Management<br>Faculty | Livestock,<br>Fisheries and<br>Nutrition Faculty |
|-------------------------|-------------------------------------------------|----------------------------|---------------------------------------------------------|--------------------------------------------------|
| Expenditure – 2011 (Rs) | 44,648,076                                      | 50,288,773                 | 59,222,043                                              | 59,739,834                                       |
| No of Students          | 1,079                                           | 358                        | 396                                                     | 323                                              |
| Cost per student (Rs)   | 41,379                                          | 140,471                    | 149,550                                                 | 184,953                                          |

The following observations are made in this connection.

- During the year 2011, the cost per student of the Livestock, Fishery, Nutrition and Applied Science Faculties had increased as compared with other faculties.
- Significant number of students selected for 3 faculties of the University had shifted to other universities. It was observed that this was a higher percentage compared to the previous year. Details of same are given below.

|                                               | Number of students<br>registered at the<br>Wayamba<br>University | Number of<br>Students Shifted<br>to other<br>Universities | Number Shifted to<br>other Universities, as<br>a Percentage of<br>Number Registered |
|-----------------------------------------------|------------------------------------------------------------------|-----------------------------------------------------------|-------------------------------------------------------------------------------------|
| (i) Business Studies and<br>Financial Faculty | 344                                                              | 17                                                        | 05                                                                                  |

|       |                                                      |     |    |    |
|-------|------------------------------------------------------|-----|----|----|
| (ii)  | Applied Science<br>Faculty                           | 146 | 98 | 67 |
| (iii) | Agriculture and<br>Plantations<br>Management Faculty | 115 | 45 | 39 |
| (iv)  | Livestock Fishery<br>and Nutrition<br>Faculty        | 110 | 45 | 41 |

#### 4.2 Management Inefficiencies

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The following observations are made in this connection.

- (a) Eight Lecturers who were employed at the Wayamba University had gone abroad and had not reported back for duty as per agreement entered into with the University at the time of their leaving. As a result, they had breached agreement and due action had not been taken to recover the arrears of Rs.10,524,210 still recoverable from the amount.
- (b) Library books valued at Rs.4,130,770 had been purchased on loan from a private organization in 2008, deviating the procurement procedure. This liability had not been disclosed in the financial statements.

#### 4.3 Operating Inefficiencies

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The number of employees to be utilized per day is 42 as per agreement pertaining to the award of contract for janitorial activities of the University. But, the number of employees were less and as such 307 man days of work had been performed less during the 22 working days of November 2011. However, payments had been made according to the agreement.

#### 4.4 Under-utilization of Funds

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The following observations are made.

- (a) The sum of Rs.1,000,000 received during the year 2010 from the University Grant Commission for the Information Technology Fund had not been utilized for any purpose even during the year 2011.
- (b) The unspent money lying in the Mahapola Fund and the Bursary Fund from 2000 to 2010 were Rs.633,200 and Rs.560,400 respectively. The balance of these as at 01 January 2011 was Rs.1,193,600. This had not been credited to the above Funds. Instead, it had been credited to the Students' Welfare Fund which was lying idle for many years. This had been brought to the University Fund on 31 December 2011.

#### 4.5 Uneconomic Transactions

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While obtaining 3 students' hostels on rent in the Kuliyapitiya area, a sum of Rs.421,000 had been paid in excess of the valuer's amount on an approval of the Board of Control.

#### 4.6 Identified losses

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Advances paid during the period ranging from 2003 – 2011 for purchasing the journal named "Nature Biotechnology" was Rs.1,803,968. Of this, journals valued at Rs.631,413 and journals valued Rs135,690 out of the advances of Rs.363,152 paid for purchase of journals from a foreign private organization had not been received at the library even as at 31 March 2012.



#### 4.7 Deficiencies in Contract Administration

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The following matters were observed.

- (a) The minimum bid of the engineering estimate for construction of a car park at the Livestock, Fishery and Nutrition Science Faculty was Rs.857,525 and this had increased by 5.28 %. However, the work for Rs.37,000 included in it had not been carried out. Meanwhile, a sum of Rs.993,087 had been paid without proper authority by including the value of the extra work and the work done in excess which amounted to Rs.138,796.
- (b) The contract for partitioning the Administration Building with aluminum sheets had been awarded for the lowest bid of Rs.413,175. As it was not done, the contract was awarded to the second lowest bid. The sum of Rs.41,317 recoverable from the performance bond of the first contractor had not been recovered.
- (c) During the year under review, constructions had been carried out for Rs.1,756,147 on direct labour basis without preparing estimates. The Vice-Chancellor had informed that as time is wasted in preparation of estimates, constructions had been done without preparing estimates.
- (d) Of the 5 projects subjected to checks, work pertaining to 14% - 27% of the contractual value had been abandoned whereas there were extra work and changes ranging from 15% - 26%. Proper approval had not been obtained in this connection.
- (e) During the year under review, various constructions valued at Rs.2,025,962 which had not been included in the approved plan for the main building of the University had been carried out without the approval of the Board of Control.

#### 4.8 Staff Administration

##### 4.8.1 Approved and Actual Cadre

Information relating to the approved and actual cadre of the Wayamba University as at 31 December 2011 is shown below.

|           | Approved |              | Actual   |              | Vacancies / (Surplus) |              |
|-----------|----------|--------------|----------|--------------|-----------------------|--------------|
|           | Academic | Non Academic | Academic | Non Academic | Academic              | Non Academic |
| Executive | 162      | 31           | 118      | 25           | 44                    | 06           |
| Secondary | 83       | 152          | 88       | 241          | (05)                  | 11           |
| Primary   | -        | 138          | -        | 119          | -                     | 19           |
| Others    | -        | -            | 13       | 29           | 13                    | (29)         |
| Total     | 245      | 321          | 219      | 314          | 52                    | 07           |

The following observations are made in this connection.

- There were 44 vacancies in the group of academic staff comprising Professors, Lectures, Instructors and Instructors ((Probationary) which directly affects the education of students.
- Twenty two temporary Demonstrators and Thesis Writers had been recruited in excess of the actual cadre of 58 in the Academic Division.
- Thirteen external instructors had been recruited in 2011. The salaries paid in this connection amounted to Rs.1,202,715.

- (d) There were 19 vacancies in the approved cadre with regard to the posts of labourers. In spite of this, without making recruitments 29 labourers had been recruit from an organization rendering external labour services by paying Rs.4,766,716.

5. Accountability and Good Governance

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5.1 Corporate Plan

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The University had prepared a Corporate Plan covering up activities of the year under review.

5.2 Action Plan

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According to the Action Plan, a buildings to be constructed from a provision of Rs.28,189,988 and library books were to be purchased from a provision of Rs.12,459,101. During the year under review, the expenditure in this regard amounted to Rs.27,079,735 and Rs.9,186,780 respectively. The savings in those two objects as at 31 December 2011 were Rs.1,110,252 and Rs.3,272,321 respectively.

5.3 Audit and Management Committee

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The University had established Audit and Management Committees. During the year under review, three meetings alone had been held.

#### 5.4 Procurement Plan

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The following observations are made.

- (a) The University had not prepared a Procurement Plan for the year under review and the previous years. As a result, an extensive sum of Rs.3.2 million remained unspent from the sum of Rs. 7.5 million obtained from the Treasury for purchasing books and publications.
- (b) The procurement activities for the year had not been properly carried out in accordance with the Procurement Plan. As a result, computers valued at Rs.2,360,800 had been purchased at various prices on 10 occasions within 3 months.

#### 5.5 Budgetary Control

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While preparing the budget, overestimates had been prepared with regard to 25 objects, expenditure had been incurred in excess of the provision with regard to 22 objects, the provision in one object remained fully unspent and Rs.25,606,250 had been spent on behalf of students' bursaries without being included in the budget. It was observed that the budget had not been utilized as an instrument of financial management.

#### 5.6 Tabling of Annual Reports

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There was no evidence to show that the annual report of the year 2010 that should have been tabled in Parliament within 150 days of closure of the financial year in terms of Section 6.5.3 of the Public Enterprises Circular No. PED/2 dated 02 June 2003 and Section 14(1) of the Financial Act No. 38 of 1971 had been tabled even by 25 September 2012.

## 5.7 Fulfilment of Social and Environmental Responsibilities

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According to the scheme of recruitment, the basic qualifications required for the post of an Instructor in Applied Science Faculty of the University was a Special Degree. The degree offered by that Faculty was not a special degree. As a result, 31 graduates who left this Faculty by obtaining general degree from 2007 to date had lost employment opportunities in this Faculty or in any other Universities.

## 6. Systems and Controls

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Deficiencies observed with regard to systems and controls were brought to the notice of the Vice-Chancellor from time to time. Special attention is needed in respect of the following areas of control.

- (a) Purchase of Library Books
- (b) Constructions Contracts
- (c) Granting of Advances and Settlements
- (d) External Courses
- (e) Stock Control
- (f) Staff
- (g) Budget
- (h) Procurement

H.A.S. Samaraweera  
Auditor General

Ashani/AF

**Report of the Auditor General on the Financial Statements of the Wayamba University of Sri Lanka for the year ended 31 December 2011 in terms of Section 108 of the Universities Act No. 16 of 1978**

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2.2 Comments on Financial Statements

2.2.1 Sri Lanka Accounting Standards

Action had not been taken in terms of Sri Lanka Accounting Standard 18 to revalue and bring to accounts assets costing Rs. 15,847,454 that are being used for operating activities of the University, the value of which had been shown in the balance sheet as zero.

An attempt was made to obtain the services of ten graduates recruited by the Government to AGA Offices under the Graduate Employment Scheme to update the Fixed Assets Register. However, it was observed that they did not possess the ability or knowledge to carry out this task. It was attempted to obtain this service from the Government Valuation Department, but that too was not successful. Therefore, the Audit & Management Committee at its 39<sup>th</sup> Meeting decided to recommend to the Council and obtain its approval for handing over the task of preparing the Fixed Assets Register to a qualified external institution or person.

2.2.2 Accounting Policies

The following matters were observed.

- (a) Interest Income should be accounted on cash basis. However, the interest of Rs. 1,457,411 received by the University from various funds had not been shown in the financial statements.

**Interest income shown is interest from Fixed Deposits. According to No. 8.1 (b) of Accounting Standards, once the interest is realized it is accounted on monetary basis as income.**

**Since the amount of interest shown here are interests obtained from investment of funds received for specific purposes, it has been accounted under Investments and Funds Accounts.**

- (b) Issue of stock should be on the basis “first in first out” according to policy 2.4 referred to in the financial statements. However, there were certain instances where deviations had taken place and according to the policy referred to in 2.5 contracts that had not been completed should be accounted on cash basis. Instead, it was observed in two instances that it had been accounted on accrued basis.

**“First in first out” basis is followed when issuing stocks from stores.**

#### **Accounting Incomplete Contracts**

**Incomplete contract works are normally accounted on accrued basis. However, accounting the value relevant to the contract work on accrued basis has been overlooked. Action has been taken to correct this matter in the accounts for 2012.**

#### **2.2.3 Accounting Deficiencies**

The following deficiencies were observed

- (a) The sum of Rs. 4,500,000 given by the University Grants Commission for development activities of the employees and the sum of Rs. 967,750 granted by an International Association and the Ministry of Higher Education for research activities during the year under review had not been accounted as the income of the year.



**These funds have been received for special projects outside the normal University funds, and thus, have been accounted separately. All receipts and payments of the above have been detailed in the schedules.**

**135030 - This fund had been granted by the University Grants Commission for staff welfare activities**

**133011 - These funds have been received for research activities carried out by Dr. (Mrs.) J A D S S Jayakody, Senior Lecturer, Faculty of Livestock, Fisheries & Nutrition**

**133103 - This fund has been received from the Ministry of Agriculture as an advance for research activities.**

(b) It had been mentioned in the estimates concerned and the schedules that 10% of the profit derived from courses conducted and completed by the University should be credited to the Vice-Chancellor's Fund. However, the sum of Rs. 352,620 pertaining to 4 stages of 2 courses had not been credited. Meanwhile, even the amount to be credited with regard to 10 stages of 4 other courses had not been shown.

**10% of the profit derived from courses conducted by the University that have already been completed have been credited to the Vice-Chancellor's Fund as at 31.12.2011. Once other courses are identified as completed action will be taken to credit the amounts to the relevant accounts.**

(c) Action had not been taken to identify and bring to account the sum of Rs. 435,750 remaining as unidentified deposits from January to December 2011 in the current account of the Bank of Ceylon, Kuliypitiya which is being maintained for postgraduate courses.



**An amount of Rs. 323,250/- out of the unidentified deposits have now been identified and the unidentified receipts have been duly accounted.**

**From the year 2013 onwards, students of the Diploma in Insurance and Diploma in English courses have been instructed to pay fees relevant to those courses at the Shroff Counter of the Wayamba University of Sri Lanka. Only the students of the MBA programme have been given the concession of making payments at any Branch of the Bank of Ceylon.**

**The Operations Managers of the North Western Province Divisional Offices of Bank of Ceylon have been informed accordingly, and the Banks have been advised to indicate the relevant name, registration no. or application no. in the bank statements from 2013 onwards.**

#### **2.2.4 Accounts Receivable and Payable**

**The following deficiencies were observed.**

- (a) Action had not been taken to settle 15 balances of debtors valued at Rs. 121,342 which continues from 1999 even during the year under review.**

**During the year 2012, Rs. 49,030.39 of balances of debtors have been settled. By letters dated 08.10.2012 and 19.12.2012 the relevant parties have been informed to settle the amount of Rs. 54,380.00.**

- (b) The balance of unsettled salary advances as at 31 December 2010 amounting to Rs. 50,300 had been included in the balance of salary allowances continues to be in existence for many years.**

**Most of these balances were those carried forward from 1999 and pertains to employees who have been transferred to other Universities. The relevant Universities have been requested to settle them. Relevant parties have been requested to settle the other salary advances.**

- (c) Action had not been taken to settle even as at 31 March 2012, contractual advances amounting to Rs. 5,550,981 given on 5 instances during 2007 to December 2010, the sum of Rs. 1,142,790 given on 31 instances as supplies advances from 1996 to 31 December 2010 and the sum of Rs. 203,530 given on 21 instances as service advances from 2003 to 31 December 2010.

#### **Contract Advances**

An amount of Rs. 1,878,406.55 from completed contracts have been settled as at present. The amounts recovered from other contracts will be settled when the final accounts of 2012 are prepared.

#### **Supplies Advances**

The above advances were given for the purchase of books and journals for Makandura and Kuliyaipitiya Libraries. The advances have not been settled due to the complete number of issues of each Journal not being received. Reminders have been sent by the Library regarding the issues of Journals that have not been received.

#### **Service Advances**

Action will be taken to settle the above service advances as soon as the required documents are received from the relevant divisions.

### **2.2.5 Lack of Evidence for Audit**

Title deeds of land valued at Rs. 121,054,802, schedules and the register of fixed assets relating to 4 items of fixed assets valued at Rs. 737,866,826 and schedules relating to the assets of the water supply scheme valued at Rs. 6,607,263 had not been furnished for audit.

### Title Deeds, Deeds of Transfer

Although compensation and interests for land acquired for the Kuliyaipitiya Premises of the University have now been paid the relevant Deeds of Transfer have not yet been received by the University. The Divisional Secretary of Kuliyaipitiya (West) has informed that the process for transfer of the acquired land to the University has now commenced and that it will be completed as soon as the approval of the Land Commissioner-General of Lands is received. When inquiries were made over the phone on 21.11.2012, the Divisional Secretary informed that although the Land Ministry has been informed that all payments for the land have been made by the University, the approval of the Commissioner-General has not yet been received.

The Divisional Secretary has informed in writing that action will be taken to transfer the land at Makandura Premises which has been surveyed under the “Bim Saviya” Programme, once the map of the land is received and published in the gazette (Annexure 01). When inquired regarding this matter over the phone on 21.11.2012, she stated that the land has not yet been gazetted.

### Valuation Reports, Fixed Assets Register

The Audit & Management Committee at its 39<sup>th</sup> Meeting decided that the task of preparing a formal Fixed Assets Register for the Wayamba University of Sri Lanka be entrusted to an external institution or person. It was also decided to forward the decision to the Council for approval.

### Schedules

Once the Fixed Assets Register is prepared, this requirement will be fulfilled.

## 2.2.6 Non-compliance with Laws, Rules, Regulations

The following instances of non-compliance were observed.

| <u>Reference to Laws, Rules, Regulations</u>                         | <u>Non-compliance</u>                                                                                                                                                                                                                                                                              |
|----------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (a) Acts                                                             |                                                                                                                                                                                                                                                                                                    |
| (i) Universities Act No. 16 of 1978<br>Chapter XIII<br>Section 99(c) | All income earned from whatever source should be credited to the Universities Fund. However, contravening this, the sum of Rs. 19,127,924 obtained from 4 courses and 6 projects had not been credited to the University's Fund and accounted under other liabilities in the financial statements. |

**Action has been taken to maintain funds accrued for special purposes in a separate account, in accordance with Section 101 of Universities Act No. 16 of 1978. The income received for each course has been shown separately in the Final Statement of Accounts. Although separate accounts are maintained, the total amount is included in the University Funds.**

(b) Establishments Code of the  
Universities

Chapter XXVII  
Section 2.1.1

All vehicles belonging to the University should be registered in the name of the Registrar. However, 6 vehicles belonging to the Wayamba University had not been so registered.

The Motor Car bearing No. KP-1785 is a vehicle purchased by the General Treasury on lease and handed over to the University. The registration of the vehicle was also carried out by the General Treasury and it has been registered under the name of the Vice-Chancellor. It can be seen that the General Treasury had acted in accordance with the instructions of the Government Establishments Code instead of the Establishments Code of the University.

The other vehicles referred to in the Report have not been registered under the name of the Registrar but under the name of the University. As the Registrar is the custodian of records and property of the University, registering the vehicles under the name of the University can be considered the same as registering them in the name of the Registrar. However, a letter has been sent to the General Treasury requesting that the vehicles belonging to the University be registered in the name of the Registrar (Annexure 02).

(c) Establishments Code of the Democratic  
Socialist Republic of Sri Lanka

#### Chapter XIX

##### Section 5.5

Instead of recovering rent in terms of provisions in the Establishments Code from officers who occupy official residences of the University and residences obtained or lease basis, rent had been computed and recovered as decided by the hostel committee of the University staff. As a result, the rent recovered for the year under review was Rs. 714,446 less than that of the rent which should have been recovered according to

the provisions in the  
Establishments Code.

A letter has been sent to the Attorney-General on 11.09.2012 in order to seek advice to solve this problem. Accordingly, to inquire into the matter, the Assistant Registrar/General Administration was summoned to meet the State Consul Husley Razeek on 08.11.2012. At the discussion which ensued it had been found suitable to arrive at a final decision taking into consideration the decision of the Committee on Public Enterprises. Accordingly, it was informed that a letter should be sent to the State Consul once again, together with a copy of the instructions of COPE and a copy of any provisions in the Establishments Code in this regard.

Further, I would like to inform that not only the Universities Act (29: n and 45:1, 2 - iii, ix, x, xi), the University Establishments Code (Chapter 1, 7:3C) too has provision for granting residential facilities to staff members.

It is also informed that as soon as the report of the COPE meeting is received, all relevant information will be submitted to the State Consul in order to arrive at a final decision.

(d Financial Regulations of the  
Democratic Socialist Republic of Sri  
Lanka

(i) F.R. 371 (2) (b)

The maximum amount payable as ad-hoc imprest at an instance is Rs. 20,000. However, a sum of Rs. 173,300 had been paid as advances on 5 occasions, exceeding the limit.

Due to exigencies of service and for the smooth functioning of the activities of the University without delay, payments had been made subject to

**estimates and budgets. However, at present all advance payments have been limited to Rs. 20,000.00**

**(ii) F.R. 396 (c)**

Action had not been taken in terms of financial regulation with regard to 28 cheques valued at Rs. 57,800 which had exceeded a period of 6 months from the date of issue.

**By 31.12.2011, all cheques past a period of 06 months from the date of issue have been cancelled, and cheques over six months from the date of issue are not seen in the bank reconciliations.**

**(iii) F.R. 571 (2)**

Action had not been taken in terms of the financial regulation with regard to miscellaneous deposits valued at Rs. 3,897,713 which had exceeded a period of 2 years from the date of deposit.

**The relevant parities were informed to clear the above deposits and as a response of requests made, Rs. 8,500.00 has been cleared by now. Action will be taken to clear the remaining deposits based on requests received in the future.**

**(iv) F.R. 835 (1)**

Approval from the related Secretary to the Ministry should be obtained for obtaining buildings on lease. However, buildings had been obtained on lease without obtaining such approval and a

sum of Rs. 93,869,000 had been paid as lease rent during the year under review. In this connection, the Vice-Chancellor had replied that at present this had been referred to the Chairman, University Grants Commission and the Secretary to the Ministry of Higher Education for obtaining approval.

**The relevant approval of the Ministry has now been received.  
(Annexure 03-01, 03-2)**

**(c) Public Administration Circular**

Public Administration Circular  
No.11/2006

The Vice-Chancellor had obtained fuel in excess of the limit valued at Rs. 91,244 during the year under review. The Board of Control had approved this on 23 August 2012.

**The fuel limit permitted for the official vehicle of the Vice-Chancellor had exceeded only in the months of April, May, July, August, October, November and December. Further, during this period the fuel prices had increased on 3 occasions.**

**The following reasons contributed to the exceeding of fuel limits :**

- I. Travelling to Makandura for functions on a large number of occasions (the two Premises are located approximately 22 km. from each other)**



- II. Participating at meetings regularly at the University Grants Commission and the Ministry of Higher Education
- III. Participating at monthly meetings of the CVCD which are held in Universities island-wide and this requires extra amounts of fuel.

Hence, action is being taken to obtain the approval of the Council for the exceeded amount of Rs. 91,244.17 as indicated in the observation.

#### 2.2.7 Transactions of a Contentious Nature

An agreement had been signed to obtain security services to the University for the year 2011 for the period 01 June 2011 to 31 January 2012. While there was time ahead for the validity period of the agreement, security services had been obtained from another contractor on an institution letter No. HE/AD/Security dated 22 September 2011 of the Secretary to the Ministry of Higher Education. As a result, the University had lost Rs. 4,768,340 for the 2 ½ months period.

Up to 13.10.2010 obtaining private security services has been carried out following procurement procedures; as per the Public Finance Circular No. 445 and the letters by the Secretary, Ministry of Higher Education and the Chairman, University Grants Commission, the security activities of the University were conferred to M/s. Rakna Arakshaka Lanka Services Ltd. The additional requirement of funds in handing over the services to the above company was communicated to the University Grants Commission by letter dated 14.09.2011. Accordingly, action has been taken to obtain funds for the amount exceeding the estimated limit.

### 3. Financial Review

#### 3.1 Financial Results

According to the financial statements presented, the financial results of the activities for the year ended 31 December 2011 had resulted in a deficit of Rs. 506,817,000 before taking the government grant for recurrent expenditure into consideration as comprised with the previous year deficit of Rs. 419,030,000. The deficit of the University for the year under review had decreased to Rs. 100,533,000 after taking into consideration the government grant for recurrent expenditure of the university amounting to Rs. 406,284,000 compared with this, after adjusting the government grant of Rs. 327,535,000 received for recurrent expenditure of the previous year the deficit for that year and decreased to Rs. 91,495,000. Accordingly, the financial result for the year under review had decreased by Rs. 9,038,000. Increase in research allowances by Rs. 11,250,000 increase in other allowances by Rs. 5,833,000 and increase in gratuity by Rs. 8,833,000 had mainly attributed to this deterioration in financial results.

**The main causes affecting such deterioration in the financial results were the increase of Research Allowances by Rs. 11,250,000, increase of Other Allowances by Rs. 5,833,000 and the increase of Gratuity Payments by Rs. 8,833,000.**

### 4. Operating Review

#### 4.1 Performance

Information regarding the expenditure incurred on each faculty, number of students and cost per student for the year 2011 is shown below.

|                  |       | Faculty of<br>Business<br>Studies &<br>Finance | Faculty of<br>Applied<br>Sciences | Faculty of<br>Agriculture<br>& Plantation<br>Management | Faculty of<br>Livestock,<br>Fisheries<br>&<br>Nutrition |
|------------------|-------|------------------------------------------------|-----------------------------------|---------------------------------------------------------|---------------------------------------------------------|
| Expenditure      | - Rs. | 44,648,076                                     | 50,288,773                        | 59,222,043                                              | 59,739,834                                              |
| 2011             |       |                                                |                                   |                                                         |                                                         |
| No. of Students  |       | 1,079                                          | 358                               | 396                                                     | 323                                                     |
| Cost per student | Rs.   | 41,379                                         | 140,471                           | 149,550                                                 | 184,953                                                 |

The following observations are made in this connection :

- (a) During the year 2011, the cost per student of the Faculty of Livestock, Fisheries & Nutrition and the Faculty of Applied Sciences had increased as compared with other Faculties.

➤ **Faculty of Livestock, Fisheries & Nutrition**

- Since two degree programmes containing new subject combinations are in operation in the Faculty, the services of more Visiting Lecturers are required for which more funds have to be set apart.
- The Faculty does not have a farm (livestock/sea water and fresh water fish) teaching has to be done largely through field trips and field classes and due to such field work having to be done at very distance locations, funds have to be set apart on a large scale for transport facilities and other requirements.
- Due to the high cost of chemicals required for practical training in laboratories, funds have to be set apart for such expenses.
- Unlike other Faculties, the printing of question papers for written and practical examinations for two degree programmes of the Faculty are printed at the Faculty itself, and as such a considerable cost has to be set apart for requirements of stationery, ink and other equipment and maintenance.

➤ **Faculty of Agriculture & Plantation Management**

The B.Sc. Degree Programme in Agriculture consists of lectures, laboratory tests, projects, field tests, field trips, research projects and in-plant training etc. Therefore, the overall student costs are comparatively high. This is common to all Faculties of Agriculture. Further, the recruitment of new staff in 2011, the rapid increase of all costs inclusive of laboratory chemicals and equipment, the overall costs of the Faculty has increased and accordingly the cost per student too has increased.

- (b) Significant number of students selected for 3 faculties of the University had shifted to other universities. It was observed that this was a higher percentage compared to the previous year. Details of same are given below.

|                                                         | No. of<br>students<br>registered at<br>the<br>Wayamba<br>University | No. of<br>Students<br>Shifted to<br>other<br>Universities | Number<br>Shifted to other<br>Universities, as<br>a Percentage of<br>Number<br>Registered |
|---------------------------------------------------------|---------------------------------------------------------------------|-----------------------------------------------------------|-------------------------------------------------------------------------------------------|
| (i) Faculty of Business Studies<br>and Finance          | 344                                                                 | 17                                                        | 05                                                                                        |
| (ii) Faculty of Applied<br>Sciences                     | 146                                                                 | 98                                                        | 67                                                                                        |
| (iii) Faculty of Agriculture &<br>Plantation Management | 115                                                                 | 45                                                        | 39                                                                                        |
| (iv) Faculty of Livestock,<br>Fisheries & Nutrition     | 110                                                                 | 45                                                        | 41                                                                                        |

➤ **Faculty of Applied Sciences**

As per the letter dated 06.04.2010 of the University Grants Commission, the Faculty Board of Applied Sciences at its 78<sup>th</sup> Meeting decided to admit 150 students for the Academic Year 2010/2011.

Accordingly, admission of students were carried out in the following manner:

| Admission            | No. of Students | No. of Students Registered | Date of letter indicating the no. of students |
|----------------------|-----------------|----------------------------|-----------------------------------------------|
| Initial Registration | 148             | 80                         | 20.07.2011                                    |
| First stage          | 139             | 82                         | 05.09.2011                                    |
| Second stage         | 108             | 54                         | 26.09.2011                                    |
| Third stage          | 30              | 11                         | 25.10.2011                                    |
| Fourth Stage         | 17              | 09                         | 11.11.2011                                    |
| Internal Transfers   | 06              | 04                         | 11.11.2011                                    |

Accordingly, although 240 students registered for the Faculty of Applied Sciences for the Academic Year 2010/2011 under the above stages, under each of these stages students were transferred to other Universities for higher courses by the University Grants Commission based on the higher results; and there were instances where the students independently cancelled their student registrations due to various reasons.

Furthermore, The Handbook issued to students by the University Grants Commission states that when students are sent to other Universities for higher courses it was compulsory for students to accept such transfers. As per the above, it can be shown that approximately 99 students had either been transferred by the University Grants Commission for higher courses or students on their own cancelled their registrations.

Also, at meetings of the Standing Committee on Sciences of the University Grants Commission, Deans have been emphasizing the problems that have to be faced in filling of student vacancies at Faculties of Science and Applied Sciences. The problems that arise can be solved effectively only if action is taken to admit the required number of students prior to commencement of academic programmes.

Also, the academic programme for new admissions for the Academic Year 2010/2011 commenced on 14.11.2011. Since the academic programmes of the Faculty are conducted in the English medium and a compulsory Intensive English Programme of 2 months' duration precedes the academic programme; receiving student lists from the University Grants Commission for filling vacancies take 03 or 04 weeks; students are required to do Continuous Assessments with the beginning of the academic programmes; the students cannot be admitted under lists received after the due date.

Further, since the delaying of academic programmes due to admission of students from time to time affect the duration of the academic programme of other students, the Faculty Board decided to stop admissions from 14.11.2011.

However, it is of significance to note that 31 students who had been promoted to Universities of Kelaniya, Ruhuna, Sabaragamuwa, Jaffna and Uva Wellassa, opted to follow the academic programme of the Faculty of Applied Sciences. Accordingly, the total number of registered students for the Academic Year 2010/2011 as at 30.06.2012 was 141.

➤ **Faculty of Livestock, Fisheries & Nutrition**

The reason for students cancelling their registrations and transferring to other Universities is not solely considering the quality of the Degree Programmes, but due to the demand existing over the years for Degree Programmes such as Medical, Dental, Allied Sciences and Agricultural Technology Management. The students who are initially registered at this Faculty are later given the opportunity for admission to the above-

mentioned programmes by the University Grants Commission and this is directly conveyed by them to the students.

In addition to the above, the distance from their permanent residences and the popular demand for the established Universities such as University of Peradeniya, University of Colombo, University of Kelaniya etc. are also shown as reasons.

➤ **Faculty of Agriculture & Plantation Management**

There is a demand normally for some undergraduate programmes including medical and dental degree programmes. When students are selected for such courses, the normal practice is for them to leave this course for those courses even though registered at this Faculty. However, though the allocated number of students for this Faculty for 2011 was 110, at present 114 students are studying at the Faculty and no vacancies exist. There are students following the academic programme over and above the approved number of students.

**4.2 Management Inefficiencies**

The following observations are made in this connection.

- (a) Eight Lecturers who were employed at Wayamba University had gone abroad and had not reported back for duty as per agreement entered into with the University at the time of their leaving. As a result, they had breached agreement and due action had not been taken to recover the arrears of Rs. 10,524,210 still recoverable from the amount.

**I. Mr. H P V Rupasinghe, Lecturer**

The balance due from Mr. Rupasinghe to the University is Rs. 1,742,770.50. In order to recover part of the above amount from his provident fund of Rs. 939,324.63, the UPF release forms have been

forwarded to the University Grants Commission. Action is being taken to recover the balance amount.

**II. Mr. W M E P Wickramasinghe, Senior Lecturer**

The balance to be recovered from the above is Rs. 2,386,193.22. The amount in the provident fund balance and gratuity is Rs.1,812,179.83. He has given his consent to set off the dues from the provident fund balance, and has paid the balance amount of Rs. 574,013.39 to the University.

Action has been taken to recover the amount of Rs.1,812,179.83 from the provident fund balance and the gratuity.

**III. Mrs. N G S C Rathnasiri, Lecturer**

The amount paid by Mrs. Rathnasiri at present is Rs. 1,162,000.00. Since she has consented to set off the dues from the provident fund and gratuity, after deducting the provident fund, gratuity and the payment already made, the amount due from her is (Rs. 4,025,398.00 - 955,018.78 - 1,162,000.00)Rs. 1,908,379.22. Reminders have been sent to her to pay this amount and the sureties too have been informed. The sureties have been sent letters once again; and arrangements have been made to recover to the University the provident fund and gratuity.

**IV. Mrs. P W M L H K Marambe, Lecturer**

The amount due from her is Rs. 1,686,602.83. The provident fund balance is Rs. 665,724.92. She has given her consent to set off the dues from the provident fund balance, and has paid the balance amount of Rs. 1,020,877.91 to the University.



Action has been taken to recover the amount of Rs. 665,724.92 from the provident fund balance.

V. Mr. R M W S Rathnayake, Lecturer

The total amount due from Mr. Rathnayake is Rs. 946,634.38 and his provident fund balance is Rs. 707,367.01. In order to recover this amount the provident fund release forms have been sent to him. He has also been informed to pay the balance due from him and the sureties too have been informed.

VI. Dr. U T K Herath, Lecturer

She has resigned from University service on 08.09.2010. The amounts due from her are as follows :

|                                           |     |                     |
|-------------------------------------------|-----|---------------------|
| 1. Bond value                             | Rs. | 1,430,535.50        |
| 2. Three months' salary in lieu of notice | Rs. | 87,720.10           |
| 3. Dues to Finance Division               | Rs. | 58,140.55           |
| 4. Total due                              | Rs. | <u>1,576,396.15</u> |

Provident fund balance is Rs. 550,824.35. She has consented to the settlement of dues from the provident fund balance and once it is deducted, the balance due from her is (Rs. 1,576,396.05 - Rs. 550,824.35) Rs. 1,025,571.80. This amount has been paid on 18.09.2012. Action has been taken to deduct Rs. 550,824.35 from her provident fund.

VII. Mr. J A D R N Appuhamy, Lecturer

He has been served with vacation of post on 13.10.2008. The amounts due from him to the University are as follows :

|                                                               |     |                     |
|---------------------------------------------------------------|-----|---------------------|
| 1. Bond value                                                 | Rs. | 1,998,009.68        |
| 2. Three months' salary due when served with vacation of post | Rs. | 89,475.00           |
| 3. Dues to Finance Division                                   | Rs. | 74,079.88           |
| 4. Total                                                      | Rs. | <u>2,161,564.56</u> |

Provident fund balance is Rs. 699,781.45. He has consented to the settlement of dues from the provident fund balance and once it is deducted, the balance due from him is (Rs. 2,161,564.56 - Rs. 699,781.45) Rs. 1,461,783.11. He has paid the amount of Rs. 1,461,783.11 on 11.12.2012. Action has been taken to deduct Rs. 699,781.45 from his provident fund.

#### VIII. Mr. K L Rodrigo, Lecturer

Mr. Rodrigo has been served with vacation of post on 01.04.2008. The amount due from him to the University is Rs. 1,069,158.87. He has consented to the settlement of Rs. 926,474.46 from his provident fund and gratuity. The balance amount of Rs. 142,684.41 has been paid on 03.10.2012. Action is being taken to deduct the balance of Rs. 926,474.46 from his provident fund and gratuity.

- (b) Library books valued at Rs. 4,130,770 had been purchased on loan from a private organization in 2008, deviating the procurement procedure. This liability had not been disclosed in the financial statements.

The method followed so far in acquisition of books to the Library was the Library Acquisition Committee (the Committee which takes decisions regarding purchase of books) functioning as the University Tender Board for purchase of books. This method has been approved at the 31<sup>st</sup> Tender Board Meeting held on 29<sup>th</sup> July 2003 (Annexure 04), and this is the method that had been in operation up to the latter part of 2010. Accordingly,

loaning of library books by deviating from the procurement procedure has not been done.

A Committee has been appointed by the Council to resolve the problem of the payments in relation to the library books obtained from Messrs. Quency and action will be taken in the future based on the recommendations of the Committee.

#### 4.3 Operating Inefficiencies

The number of employees to be utilized per day is 42 as per agreement pertaining to the award of contract for janitorial activities of the University. But, the number of employees were less and as such 307 man days of work had been performed less during the 22 working days of November 2011. However, payments had been made according to the agreement.

As per the agreement entered into with Messrs. CN Creations on 16.11.2010, BOQ have been prepared and the cost has been analyzed based mainly on the works and services at each of the Premises. Even when number of workers reduced, CN Creations was able to carry out the services in the BOQ without any complaints, by using additional assistants and additional equipment.

However, it is informed that in future, steps will be taken to decide on the tender value with an analysis of the number of workers and to make payments after comparing the attendance of the employees.

Accordingly, provisions have been made in the Tender documents for 2013/2014 to arrange for payments considering both areas of employee attendance and work carried out.

#### 4.4 Under-utilization of Funds

The following observations are made.

- (a) The sum of Rs. 1,000,000 received during the year 2010 from the University Grants Commission for the Information Technology fund had not been utilized for any purpose even during the year 2011.

**Procurement procedure was carried out during the year 2011 for the amount of Rs. 1,000,000.00 obtained in the year 2010, and a payment of Rs. 812,000.00 was made at the beginning of 2012.**

- (b) The unspent money lying in the Mahapola Fund and the Bursary fund from 2000 to 2010 were Rs. 633,200 and Rs. 560,400 respectively. The balance of these as at 01 January 2011 was Rs. 1,193,600. This had not been credited to the above Funds. Instead it had been credited to the Students' Welfare Fund which was lying idle for many years. This had been brought to the University Fund on 31 December 2011.

**This Student Welfare Fund was formed out of the balance remaining in the unpaid Bursaries and unpaid Mahapola account. Since no response was received from the University Grants Commission to the inquiry made regarding unpaid Bursaries and unpaid Mahapola, as decided by the Finance Committee - 52.06, they were accounted to the income after completion of reconciliation for the year 2011.**

#### 4.5 Uneconomic Transactions

While obtaining 3 students' hostels on rent in the Kuliyapitiya area, a sum of Rs. 421,000 had been paid in excess of the valuer's amount on an approval of the Board of Control.

An attempt was made to reduce the prices quoted by the tenderers to match the valuation reports obtained from the Valuation Department on the relevant houses/buildings. However, although the Tender Board was able to reduce the tender value to some extent, the relevant parties were not agreeable to reducing to the assessment value. Hence, with the approval of the Council the Procurement Committee has taken action to pay the approved value.

#### 4.6 Identified losses

Advances paid during the period ranging from 2003-2011 for purchasing the journal named “Nature Biotechnology” was Rs. 1,803,968. Of this, journals valued at Rs. 631,413 and journals valued Rs. 135,690 out of the advances of Rs. 363,152 paid for purchase of journals from a foreign private organization had not been received at the library even as at 31 March 2012.

##### Nature Biotechnology

Although the audit had shown that the total value of the advances paid for the period 2003 - 2011 for the magazine Nature Biotechnology to be Rs. 1,803,968/-, it has been revealed that when calculating the total value it amounts to Rs. 1,436,808/-.

According to the Audit Query the value of the journals that have not been received on the advances was Rs. 631,413.00, but at present this sum is Rs. 176,818.70.

This sum is calculated as follows :

|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                  |                |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|----------------|
| 01. | Advance taken in 2003/2004<br>(Advances settled for 11 journals on<br>26.07.2004 - Journal No. C - 076)                                                                                                                                                                                                                                                                                                                                                                                                    | Rs. 98,830.00                    |                |
| 02. | Advance taken in 2005/2006<br>(All issues of the journals have been<br>received and advance settled by<br>Inventory Service Certificate No.<br>2753 dated 05.09.2006)                                                                                                                                                                                                                                                                                                                                      | Rs. 174,018.00                   |                |
| 03. | Advance taken in 2006/2007<br>(All issues of the journals have been<br>received and advance settled by<br>Inventory Service Certificate No.<br>3185 dated 14.09.2007)                                                                                                                                                                                                                                                                                                                                      | Rs. 214,191.00                   |                |
| 04. | Advance taken in 2008/2009<br>(Value of one journal is (Rs.<br>25,259.66)                                                                                                                                                                                                                                                                                                                                                                                                                                  | Rs. 303,116.00<br>Rs. 126,298.30 |                |
|     | Value of (5) Journals received)                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                  | Rs. 176,818.70 |
|     | Deficit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                  |                |
| 05. | Although an advance of Rs.<br>275,886.00 has been requested for<br>2009/2010 on 12.06.2009 it has not<br>been received.<br>(Since this advance was received in<br>2010, this includes issues from<br>September 2010 to August 2011. All<br>journals have been received and the<br>advance has been settled by<br>Inventory Service Certificate No.<br>6196 dated 16.03.2012. The journals<br>recorded in the Query as not being<br>received - from January to December<br>2009, are not relevant to this.) |                                  |                |

06. Advance taken in 2010/2011 Rs. 370,767.00

(All issues of the journals have been received and advance settled by Inventory Service Certificate No. 7452 dated 17.09.2009)

|                  |                |
|------------------|----------------|
| Rs. 1,436,808.00 | Rs. 176,818.70 |
|------------------|----------------|

**Senior Assistant Librarian, Makandura - Rs. 363,152.23**

The above advance has been taken for three journals from Cambridge University Press.

- |                                 |                |
|---------------------------------|----------------|
| a) British Journal of Nutrition | Rs. 146,834.00 |
| b) Public Health Nutrition      | Rs. 126,731.90 |
| c) Proceedings of the Nutrition | Rs. 89,856.33  |

Out of the above three journals, all issues have been received, under the advance of Rs. 146,834.00 obtained for journal (a) and under advance of Rs. 126,731.90 obtained for journal (b), and the total advance of Rs. 273,565.90 has been settled by Inventory Certificate No. 6183 dated 13.12.2011.

Under (c) Proceedings of the Nutrition Society, 5 out of 6 issues have been received and Rs. 74,655.33 out of the total advance has been settled by Inventory Service Certificate No. 7470 dated 19.12.2012. Accordingly, the value of one issue is Rs. 14,931.00 and action will be taken to obtain the same issue or a current issue in lieu of the due issue.

#### 4.7 Deficiencies in Contract Administration

The following matters were observed.

- (a) The minimum bid of the engineering estimate for construction of a car park at the Faculty of Livestock, Fisheries & Nutrition Science Faculty was Rs. 857,525 and this had increased by 5.28%. However, the work

for Rs. 37,000 included in it had not been carried out. Meanwhile, a sum of Rs. 993,087 had been paid without proper authority by including the value of the extra work and the work done in excess which amounted to Rs. 138,796.

Since there had been a dispute between the two Faculties at Makandura with regard to the location of this car park, after the award of the contract the location decided on earlier had to be changed. As a result when the contract was completed, more works had to be done over the quantity mentioned in the items 01 to 07 in the BOQ. Due to this reason it had been decided not to carry out the nos. 08, 09, 10 (Rs. 37,000/-) of the Engineer's estimate without disturbance to the main construction. This is a practical situation which had arisen while the work was going on.

The value of the net variation according to the variation payments of this construction is as follows :

|                                      |     |                   |
|--------------------------------------|-----|-------------------|
| BOQ Nos. 1 - 7 (Excess Work)         | Rs. | 109,996.00        |
| Extra work due to change of location | Rs. | 28,800.00         |
|                                      | Rs. | <u>138,796.00</u> |

#### Deductions

|                                                                                 |     |                  |
|---------------------------------------------------------------------------------|-----|------------------|
| Work not carried out under Nos. 8, 9, 10 as per the quotation of the Contractor | Rs. | 48,534.00        |
| Net Variation                                                                   | Rs. | <u>90,262.00</u> |

As the value of net variation is within the limit of 10% payment has been made with the approval of the Vice-Chancellor.



- (b) The contract for partitioning the Administration Building with aluminium sheets had been awarded for the lowest bid of Rs. 413,175. As it was not done, the contract was awarded to the second lowest bid. The sum of Rs. 41,317 recoverable from the performance bond of the first contractor had not been recovered.

**As per the Memo UFC/Memo 60/06 submitted by the Capital Works Division to the University Finance Committee Meeting dated 23.10.2012, the above mentioned performance bond was recovered without any loss to the University, from the balance amount of Rs. 95,308.83 which was due to M/s. Santa Maria from the contract awards of Staff Quarters and Researching Hut at Makandura.**

- (c) During the year under review, construction had been carried out for Rs. 1,756,147 on direct labour basis without preparing estimates. The Vice-Chancellor had informed that as time is wasted in preparation of estimates, constructions had been done without preparing estimates.

**Due to very urgent requirements these constructions had been carried out, but in future constructions will be carried out after preparing draft estimates.**

- (d) Of the 5 projects subjected to checks, work pertaining to 14% - 27% of the contractual value had been abandoned whereas there were extra work and changes ranging from 15% - 26%. Proper approval had not been obtained in this connection.

**It is the normal situation in the field of construction to leave out work, make additions, change the nature of work, due to various reasons. In constructions done so far, no payments have been made exceeding the value of 10% or without approval.**

- (e) During the year under review, various constructions valued at Rs. 2,025,962 which had not been included in the approved plan for the main building of the University had been carried out without the approval of the Board of Control.

**The Master Plan does not contain small constructions which are carried out under the Rehabilitation Vote each year to meet the requirements of each Faculty or common requirements of the University. They have been carried out as and when the rehabilitation funds are received and with the approval of the Vice-Chancellor, Registrar and the University Procurement Committee. No major constructions have been done contrary to the Master Plan.**

#### 4.8 Staff Administration

##### 4.8.1 Approval and Actual Cadre

Information relating to the approved and actual cadre of the Wayamba University as at 31 December 2011 is shown below.

|           | Approved |     | Actual   |     | Vacancies (Surplus) |      |
|-----------|----------|-----|----------|-----|---------------------|------|
|           | Academic | Non | Academic | Non | Academic            | Non  |
|           | Academic |     | Academic |     | Academic            |      |
| Executive | 162      | 31  | 118      | 25  | 44                  | 06   |
| Secondary | 83       | 152 | 88       | 241 | (05)                | 11   |
| Primary   | -        | 138 | -        | 119 | -                   | 19   |
| Others    | -        | -   | 13       | 29  | 13                  | (29) |
| Total     | 245      | 321 | 219      | 314 | 52                  | 07   |

The following observations are made in this connection .

- (a) There were 44 vacancies in the group of academic staff comprising Professors, Lecturers, Instructors and Instructors (Probationary) which directly affects the education of students.

**Action had been taken to advertise in the press and recruit staff to fill the vacancies in the academic staff. Accordingly by 31.10.2012 19 staff members have been recruited (Annexure 05). Action is being taken to fill the existing vacancies once again through newspaper advertisements.**

- (b) Twenty two temporary Demonstrators and Thesis Writers had been recruited in excess of the actual cadre of 58 in the Academic Division.

**08 Temporary Demonstrators only have been recruited in excess of the approved number, in accordance with the requirements of each academic department, and utilizing the financial provisions of vacant permanent positions in the departments.**

- (c) Thirteen external instructors had been recruited in 2011. The salaries paid in this connection amounted to Rs. 1,202,715.

**Due to the lack of expertise in the academic departments for each subject taught, 13 visiting lecturers have been appointed for the smooth functioning of the academic programmes.**

- (d) There were 19 vacancies in the approved cadre with regard to the posts of labourers. In spite of this, without making recruitments 29 labourers had been recruited from an organization rendering external labour services by paying Rs. 4,766,716.

**The letter dated 08.09.2008 of the Chairman, University Grants Commission had informed that until the approval from the Department of Management Services for new cadre for the year 2009 are received, to recruit outsource labour for the sanitary, maintenance and cleaning services (Annexure 06). As a developing University, with the addition and expansion of Faculties, Departments, Academic Units and Administrative Units, the daily labour requirements too have expanded. Further, recruitment of the University are being carried out based on the approved cadre for 2008, but after 2008**

**approval has not been received for the cadre requested by each Faculty, Department and Unit.**

**Accordingly, following the correct tender procedure, the services of a private outsourcing institution is obtained to fill the requirements and accordingly, the services of 29 labourers have been obtained. However, the labour requirements of the University are not met with the above, and although there is a larger labour requirement, due to scarcity of financial provisions the University has to manage with 29 labourers.**

## **5. Accountability and Good Governance**

### **5.1 Corporate Plan**

The University had prepared a Corporate Plan covering up activities of the year under review.

**The Corporate Plan of the University for 2010-2015 has been prepared.**

### **5.2 Action Plan**

According to the Action Plan, a building to be constructed from a provision of Rs. 28,189,988 and library books were to be purchased from a provision of Rs. 12,459,101. During the year under review, the expenditure in this regard amounted to Rs. 27,079,735 and Rs. 9,186,780 respectively. The savings in those two objects as at 31 December 2011 were Rs. 1,110,252 and Rs. 3,272,321 respectively.

**Although a prior list of rehabilitation work for the year 2011 had been prepared, only the work that could be carried out with the financial resources received for the year 2011 had been done. In addition, according to the requirements that had arisen during the year, some work that should be given priority had been done.**

**Although arrangements were made to purchase books and publications for the year under review, due to lack of financial provision until the end of the year, action could not be taken as planned.**

### **5.3 Audit and Management Committee**

The University had established Audit and Management Committees. During the year under review, three meetings alone had been held.

**Due to the officer who had been functioning as the Assistant Internal Auditor being promoted and having to report for duty at another university, only 3 meetings of the Audit & Management Committee had been held for the year 2011. An Internal Auditor from another University visited this University once a week and attended to all preliminary audit duties of the Internal Audit Branch; the internal audit pertaining to various fields coming under the Annual Internal Audit Programme are carried out with the agreement of the Auditor-General.**

**However, according to the circular instructions, from 2012 one meeting of the Audit & Management per quarter is being held.**

### **5.4 Procurement Plan**

The following observations are made.

- (a) The University had not prepared a Procurement Plan for the year under review and the previous years. As a result, an extensive sum of Rs. 3.2 million remained unspent from the sum of Rs. 7.5 million obtained from the Treasury for purchasing books and publications.

**The Procurement Plan pertaining to the University has been prepared and submitted to the Secretary, Ministry of Higher Education.**

**The reason for the remaining balance of Rs. 3.2 in the vote code of 2011 with regard to the purchase of Library books is given in the answer for 5.2.**

- (b) The procurement activities for the year had not been properly carried out in accordance with the Procurement Plan. As a result, computers valued at Rs. 2,360,800 had been purchased at various prices on 10 occasions within 3 months.

**According to the urgency of the requests from each division, purchases were made with the approval of the Vice-Chancellor.**

#### 5.5 Budgetary Control

While preparing the budget, overestimates had been prepared with regard to 25 objects, expenditure had been incurred in excess of the provision with regard to 22 objects, the provision in one object remained fully unspent and Rs. 25,606,250 had been spent on behalf of students' bursaries without being included in the budget. It was observed that the budget had not been utilized as an instrument of financial management.

**Estimates are prepared based on the actual expenses of previous years, plans for the forthcoming year and other hypotheses. Therefore, it is natural for variations to occur. The variations of global economic situations and unexpected changes cause variations and action will be taken to reduce such variations in the future.**

**The budget is prepared in accordance with the format provided by the University Grants Commission and a vote head for bursaries is not included in that format.**

## 5.6 Tabling of Annual Reports

There was no evidence to show that the annual report of the year 2010 that should have been tabled in Parliament within 150 days of closure of the financial year in terms of Section 6.5.3 of the Public Enterprises Circular No. PED/2 dated 02 June 2003 and Section 14(1) of the Financial Act No. 38 of 1971 had been tabled even by 25 September 2012.

**As per the letter No. HE/AD/09 dated 07.09.2010 by the Additional Secretary, Ministry of Higher Education, 07 copies of the annual report for 2010 were sent on 14.02.2012 for the perusal of the Hon. Minister as prescribed. After revising the document in accordance with the discussion held with the Ministry officials on 23.05.2012, 08 trilingual copies have been handed over to the Ministry of Higher Education on 20.09.2012. The number of copies required to be submitted to the Parliament are now completed but so far the Ministry of Higher Education has not requested the submission of the copies.**

## 5.7 Fulfillment of Social and Environmental Responsibilities

According to the scheme of recruitment, the basic qualifications required for the post of an Instructor in Applied Science Faculty of the University was a Special Degree. The degree offered by that Faculty was not a special degree. As a result, 31 graduates who left this Faculty by obtaining general degree from 2007 to date had lost employment opportunities in this Faculty or in any other Universities.

**The undergraduate programme for the graduands of the Faculty of Applied Sciences who passed out in 2007 were established 03 years previously and even at that time, due to the lack/insufficiency of the required number of Senior Lecturers to award special degrees in the 03 academic departments (except for Department of Electronics), the special degree programmes were not established.**

However, during the period May 2006 to August 2008 the revision of undergraduate programmes in order to establish Special Degree Programmes was taken up as a major agenda item at Faculty Board Meetings and was discussed extensively; and the process of encouraging the Departments to establish such degree programmes was essentially done. (Annexure 07.)

Further, each academic department should be directly involved in the process of offering the special degree and the lack of required senior lecturers in the 03 departments was the reason for the delay in this activity during the above period.

However, even prior to the above period (2007) the Faculty offers a four-year Joint/Major degree programme (including a six-month industrial training) and its primary objective is to produce future career opportunities after graduation, and not the recruitment as Lecturers (Probationary) to the academic staff.

Further, from 2007 to date, the primary result of the award of Joint Major and General Degrees (with 31 First Classes) was to provide a backing to obtain high job opportunities and to move on to higher studies.

Further, even if Special Degree Programmes are offered, it cannot be expected that all first class holders will be given jobs by the Faculty; when calling for applications for Lecturers (Prob.) the opportunity of applying is open not only for graduands from the Faculty of Applied Sciences, but also for applicants from other universities.

Accordingly, the main goal of establishing special degree programmes is to expand the opportunities for the graduands to obtain jobs and to expand opportunities for higher education. Hence by 2011 the obligatory job percentage for Faculty of Applied Sciences graduands is more than 90%.

Further, at present an extensive subject revision has been completed and 03 departments of study have forwarded the recommendations for the award



**of Special Degrees to the University Grants Commission after obtaining the recommendation of the University. Matters are under way to offer the Special Degree to students admitted for the academic year 2011/2012.**

**6. Systems and Controls**

Deficiencies observed with regard to systems and controls were brought to the notice of the Vice-Chancellor from time to time. Special attention is needed in respect of the following areas of control.

- (a) Purchase of Library Books
- (b) Construction Contracts
- (c) Granting of Advances and Settlements
- (d) External Courses
- (e) Stock Control
- (f) Staff
- (g) Budget
- (h) Procurement

It is kindly informed that action is being taken to minimize the shortcomings in the systems and controls, brought to notice in the Audit Report.

Professor S.J.B.A. Jayasekara  
Vice-Chancellor