Contents

1.0. INTRODUCTION

Sri Lanka Institute of Local Governance (SLILG) emerged in the background of the search for a developmental vision for Local Government in the country. In order to make this vision a reality, a Presidential Commission was appointed in 1997 to carry out a study and make recommendations in this regard. This Commission emphasized the importance of creating a national institute in order to cater to the need of enhancing the performance of the local governance sector. The Presidential Commission noted that the local governance sector should be considered as an independent sector with self-authority which can directly contribute to the development activities and provide people with an efficient and satisfactory service to achieve their aspirations in order to uplift their living standards. Sri Lanka Institute of Local Governance was believed to be the most appropriate institute that can work towards achieving these goals. As an institute that is closest to the public, this has the ability to act as a representative body of the general public. With these objectives, Sri Lanka Institute of Local Governance was established under the parliament act No. 31 of 1999. Its functions were commenced in October the same year.

1.1. Vision

"A Provincial and Local Government System which is Vibrant and Accountable and Assures High Quality service delivery to the Community"

1.2. Mission

"Develop human capital to promote sustainable development and good governance in provincial councils & local Government through advocacy, training & researches"

1.3. Mandate of the Institute

Sri Lanka Institute Local Governance was established as a public sector agency to perform the following functions as stated in the strategic plans.

- Train the members, officers and other employees attached to provincial councils and local authorities and building up of a cadre of competent officers in those institutes with a view to ensuring good governance in the country.
- Providing consultancy services for improving the organizational structures and management capabilities of provincial councils and local authorities.

- Providing a forum for the critical appraisal of management systems and processes of provincial councils and local authorities.
- Assisting Provincial Management Development Training Units in management development.
- Providing necessary information to the Hon. Minister for formulating the national policies in local government.
- Collaboration with local and international networks for publishing books and magazines on provincial and local government, disseminating information and conducting seminars and workshops.

1.4. Objectives

The above mission leads towards the achievement of following objectives;

1. To formulate programmes for improvement of performance in order to enhance institutional strengthening of provincial and local governance in partnership with Provincial Management Development Training Units.

2. To strengthen the capacity of Provincial Management Development Training Units towards formulating and delivering training programmes for improving the performance of provincial councils and local government bodies giving assistance for the same.

3. To function as a resource center for provincial councils and local government providing technical and other information to the stakeholders local governance.

4. To function as the central institute for provincial and local governance in collaboration with relevant national and international institutions.

5. To provide special support services in the development of human resources, improvement of management systems and facilitating organizational changes to sub national government institutions.

6. To improve the performance of Sri Lanka Institute of Local Governance to enable efficient and effective provision of training, consultancy and research services for strengthening provincial and local government institutions.

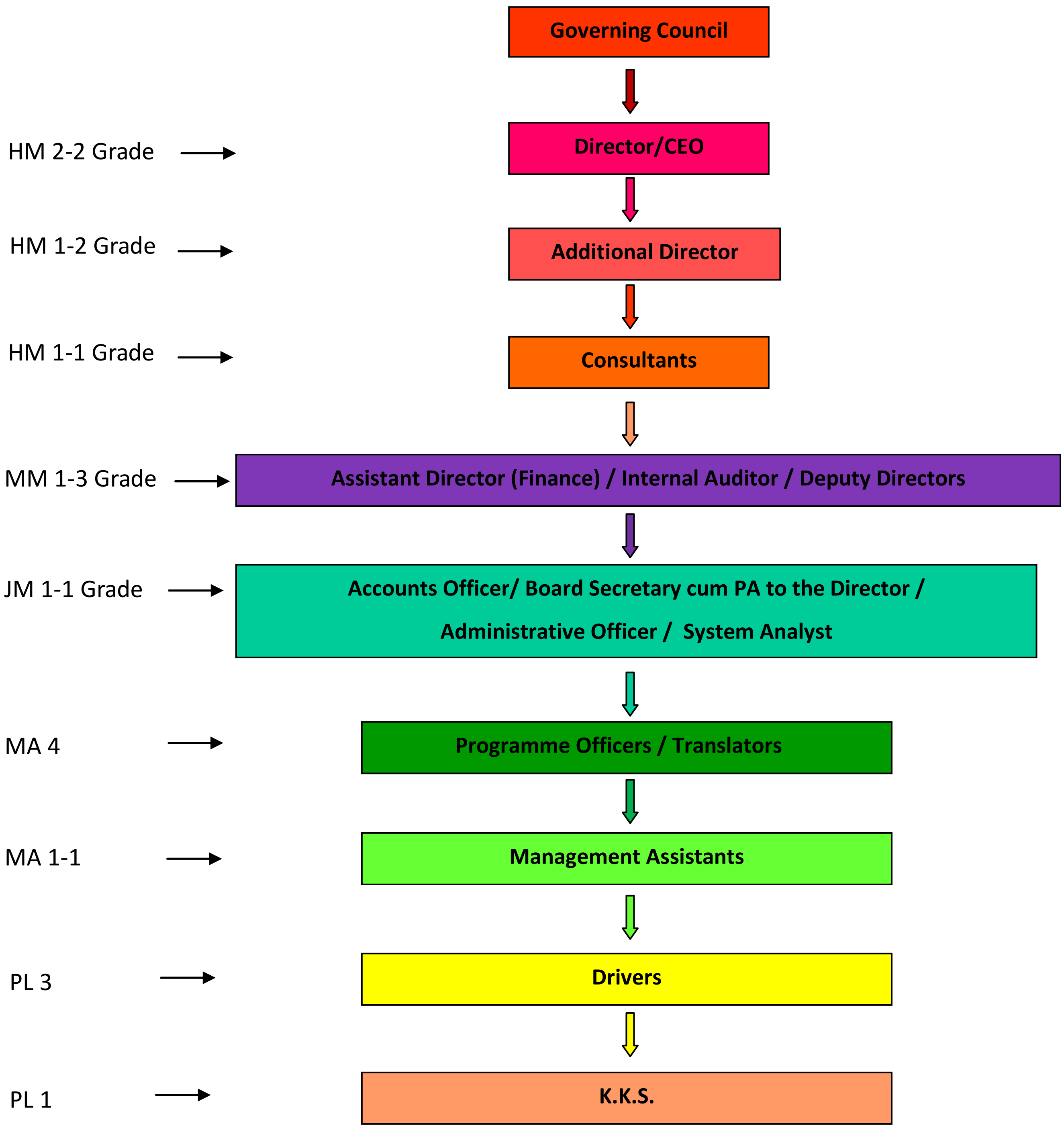
1.5. MANAGEMENT STRUCTURE OF SLILG

All the decisions related to the functioning and management of the Institute is made by the Governing Council. The Governing Council of the Institute consists of secretaries to specified ministries and representatives of professional organizations. The chairperson is the Secretary to the Ministry of Local Government & Provincial Councils.

The Director of SLILG, who is also the convener of the Council, is the Chief Executive of the Institute. He acts on the overall guidance of the Governing Council. The Director is assisted by the Additional Director and a team of Consultants, Deputy Directors, Assistant Director (Finance) and the support staff.

SLILG is presently organized into nine divisions, namely the General Management and Human Resource Management Division, Engineering Division, Physical Planning Division, Financial Management Division, Legal and Legislative Affairs division, Research and Publications division, Institutional Capacity Building division, Administration division and Accounts division.

Management Structure of SLILG



***** The management structure will be changed as per the discussions with Management Services Department*

1.6. CADRE POSITION OF THE INSTITUTE DURING YEAR 2017

The total cadre position for year 2017 is as follows,

Table 1

Division	Approved Cadre Position			Actual Cadre		
	Executive	**Non Executive**	**Total**	**Executive**	**Non Executive**	**Total**
Administration Division	09	18	27	06	14	20
Engineering Division	02	--	02	02	--	02
General Management & HRD Division	02	--	02	01	--	01
Physical Planning Division	02	--	02	01	--	01
Financial Management Division	02	01	03	--	01	01
Legal & Legislative Affairs Division	02	--	02	01	--	01
Research & Development Division	03	--	03	03	--	03
Training Division	02	01	03	02	--	02
Accounts Division	02	03	05	01	03	04
Total			**49**	**Total**		**35**

2.0. LAYOUT

2.1. Introduction to SLILG

The prime objective of this institute is to improve their organizational systems and management excellence of the provincial councils and local authorities in order to enable them to provide people with an efficient and satisfactory service. Decentralization of administrative powers was commenced with the introduction of the 13th amendment to the constitution in 1987. It is an essential condition that the powers that are vested be implemented correctly in order to achieve the objectives of transferring administrative powers and the primary objectives of democracy. Accordingly, it was expected to establish an institutional administrative role at provincial council level.

It has been Nineteen (19) years since the establishment of Sri Lanka Institute of Local Governance as mentioned above. During this period it has implemented the plans that should be put into operation annually by the institute and has effectively conceptualized the aims and objectives of the Institute under the guidance of the Governing Council of the Institute. The Institute has received invaluable co-operation of international local government institutes as well as local training institutes in achieving its conceptualized aims and objectives successfully within a short period of time. The contribution of the staff of the Institute have helped immensely in achieving the expected objectives of the Institute.

However, the decentralization programme seems to have distanced itself especially in the process of implementation. For example:

- Increase of efficiency resulting from decentralization and ensuring the distribution of resources for addressing the immediate and prioritized needs of society.
- Ability to enhance the responsiveness of decentralization in policy making and implementation of policies in addressing the needs of target groups.
- Effectiveness of decentralization in poverty reduction and development activities.
- Implementing the decisions taken at these levels to reflect the high priority placed on citizens, especially the poor categories.
- Concerns of decision making with the involvement of grass root communities in order to uplift their living standards.

Thus, the goal of every year would be to consider showing the path way leading to provincial level democratic processes to which local authorities and provincial councils are committed and to orient the capacity enhancement process in local authorities & provincial councils accordingly.

2.2. Corporate Governance Statement

Name of the Institute	:	Sri Lanka Institute of Local Governance (Incorporated by an Act of Parliament No. 31 of 1999)
Date of commencement of the Operations	:	15.10.1999
Registered Office	:	No. 17, Malalasekara Mawatha, Colombo 07.
Auditors	:	Auditor General Department of the Auditor General
Bankers	:	Bank of Ceylon Independence Square Branch, Colombo 07.
Overseas Associations	:	(a) Commonwealth Local Government Forum (CLGF) (b) Network of Local Government Training and Research Institutes in Asia and the Pacific (LOGOTRI)
Local Associations	:	a) The Asia Foundation - Colombo b) CHRYSALIS c) Searh for Common Grounds (SFCG) d) USAID – SDGAP e) UNHABITAT
Affiliated Projects	:	(a) State of Sri Lankan Cities Project (b) Redrawing the Margins Project (c) Strengthening Policy and Action through Citizen’s Engagement (SPACE) Project (d) NELSI Project

2.3. Governing Council from 01st January 2017 to 31st December 2017

The Governing Council of the Institute comprises thirteen (13) members including eight (08) ex officio members and five (05) appointed members.

The ex officio and the appointed members are as follows,

- Mr. H.T. Kamal Pathmasiri
  Secretary – Ministry of Provincial Councils and Local Government - Chairman

- Mrs. B.M.M.M. Basanayake - Member
  Additional Secretary – Investigarion, Monitoring & Research
  Ministry of Public Administration & Management

  On behalf of

  Mr. J.J. Ratnasiri (upto October 2016)
  Secretary – Ministry of Public Administration & Management

- Mr. N.D. Hettiarachchi (upto February 2017) - Member
  Secretary – Ministry City Planning & Water Supply

  And

  Mr. Sarath Chandrasiri Withana
  Secretary – Ministry City Planning & Water Supply

- Mr. Udaya R. Seneviratne (upto June 2017) - Member
  Secretary – Minsitry of Mahaweli Development and Environment

- Mr. D. Swarnapala - Member
  Secretary – Ministry of Internal Affiars, Wayamba Development and Cultural Affairs

- Dr. M.K.C. Senanayake (from October 2016) - Member
  Director – Dept. of Fiscal Policy, Ministry of Finance & Planning

- Mr. D.P. Hettiarachchi - Member
  Former Additional Secretary, Ministry of Provincial Councils and Local Government

- Mr. Z.A.H. Ahmed - Member
  Attorney –at-Law & Notary Public

- Mrs. Reunka M. Weerakone - Member
  Attorney –at-Law

- Mr. N.M.M.Ninzer - Member
  Chairman – JIC (Pvt) Ltd

- Mr. I.P.K. Koralage (upto May 2017) - Member
  No. 302/3, Meegasmulla, Dadigamuwa

- Mr. Sujeeve Samaraweera - Member &
  Director – Sri Lanka Institute of Local Governance Convenor

Secretary of the Governing Council

- Ms. Niranjala Perera
  Board Secretary cum PA to the Director/CEO

2.4. Audit and Management Committee

The following members were engaged in activities of the Audit and Management Committee during year 2017.

(a). Dr. M.K.C. Senanayake - Chairman
Director – Dept. of Fiscal Policy, Ministry of Finance & Planning

(b). Ms. Reunka M. Weerakone - Member
Attorney –at-Law

(c). Mr. N.M.M. Ninzer - Member
Chairman – JIC (Pvt) Ltd
Member of the Governing Council

(d). Mr. Sujeeve Samaraweera - Member
Director – Sri Lanka Institute of Local Governance

(e). Mr. Ranjith Liyanarachchi - Convener
Internal Auditor
Sri Lanka Institute of Local Governance

External Observers

(f). Mr. Asoka Dhanapala
Superintendent of Audit – Dept. of Auditor General

(g) Ms. L.M.D. Padmakumari
Chief Internal Auditor – Ministry of Provincial Councils and Local Government

Secretary to the Audit & Management Committee

(h). Ms. Niranjala Perera
Board Secretary cum PA to the Director/CEO

SLILG Staff

(i). Mr. Hiran Radeesha
Accounts Officer / Cover up for Assistant Director (Finance)

(j). Mr. Asela Samararatne (from August 2017)
Administration Officer

3.0. REVIEW OF THE MANDATE OF THE AUTHORITY AND THE ROLE OF THE INSTITUTE TOWARDS THE IMPROVEMENT OF PERFORMANCE OF PROVINCIAL COUNCILS AND LOCAL AUTHORITIES

3.1. Consultancy Service of Sril Lanka Instiute of Local Governance

SLILG has established seven (07) major divisions for consultancy services, namely:

a. Engineering
b. General Management & Human Resource Management
c. Physical Planning
d. Financial Management
e. Legal and Legislative Affairs
f. Research
g. Training and Development

3.2. Target Group

The beneficiaries of training, research and consultancy services, etc. are the nine provincial councils and the local government bodies which comprise elected representatives respectively. The total strength of office staff, field staff and the employees of other grades that draws our concern amounts to around 50000.

Each category of the target group differs from one another. Therefore programmes have been designed to cater to the needs identified through training need analysis and discussions with Provincial Management Development Training Units. The SLILG has also played a supporting role in designing provincial level programmes.

3.3. Co-ordination and Monitoring

Co-ordination and monitoring of training activities implemented by Provincial Management Development Training Units and Local Government Commissioners are considered to be important activities implemented by this institute. The progress of these activities is reviewed through monthly review sessions conducted by Provincial Management Development Training Units (MDTU) and the SLILG.

MDTU Meetings at SLILG

3.4. Business Promotion

The past experience of the SLILG makes it clear that various governmental and non-governmental organizations seek the support of the SLILG for the implementation of their projects related to local governance. It is necessary to filter these activities in order to identify the result-oriented projects. These business promotion activities are under the supervision of the Director of the SLILG. After negotiating with the relevant organizations, the Director has taken measures for the appropriate implementation of the programmes with the approval of the Governing Council as well.

Visit of Mongolia Delegation – 15th May 2017

Study/Observation tour by a Nepalese delegation to observe and learn experience on Provincial & Local Governments – 14th July 2017

3.5. Linkages with National / International Training and Educational Institutions

Sri Lanka Institute of Local Governance is linked with both national and international organizations. These linkages have been maintained in a way that both parties are mutually benefited. The linkages thus established have helped in creating the opportunity for enhancing overseas training opportunities with their facilitation (CLGF). SLILG expects to exchange information with USAID, UN-HABITAT, CHRYSALIS, DFAT - Australia, World Bank and the European Union during the year 2017.

USAID FROM THE AMERICAN PEOPLE

European Union

UN-HABITAT FOR A BETTER URBAN FUTURE

Chrysalis

Search for Common Ground

3.6. Special Event

Programme to create awareness among the General Public and community based organizations on new electoral system and women's representation within that system

Although the majority of the population of Sri Lanka comprises women, the representation of women in the Parliament, Provincial Councils and local bodies is low as a percentage of the total population. The details show that women representation in politics is less than 5% despite femal consists of 50% - 52% of the total population in the country.

It has been observed that the knowledge and awareness regarding this new system is highly inadequate among people when taken into consideration the number of inquiries, questions and clarifications regularly directed to us by interested parties.

This necessitates to embark on an immediate social awareness creation campaign thoughout the country to impart the required knowledge and awareness on submitting of nomination new voting method, selecting of ward based representatives and representatives from common list and also imbedded methodology to decide women's representation under Act No 16 of 2017.

During the discussion held with the representatives of High-commissions, Embassies and International and Local Non-Governmental organizations engaged in this field, they have consented to extend their fullest corporation for a collective programme directed towards encouraging women in politics.





As a result, USAID-SDGAP contributed Rs. 20,000,000/- for printing and publishing of a handbook consisting main subject areas such as;

a. Introduction to Local Government system in Sri Lanka
b. Local Government Legislation
c. Scope, Powers, Functions and Duties of Local Authorities
d. Participatory Budgeting, Social Accountability and service delivery
e. Lateral and Horizontal coordination mechanism in managing local authorities as an effective and efficient entity.
f. Council meeting/committee procedure in local authorities
g. The role of Mayor/Chairperson, members, Commissioners/Secretaries of LAs and
h. Legal provisions relating to the conduct of LA members (Acts and Ordinances)

It is recommended that the newly elected members to be given systematic training on Council Affairs before entering the new council, enabling them to know their roles and responsibilities in achieving the objectives of the community at large. The training is divided into three categories, i.e. Short Term, Mid Term and Long Term programmes. Training Schedules are expected to conduct as follows,

Short Term - The Orientation will commence immediately after the announcing of the elected members by the Election Commission across 25 Districts Island wide and planned to conduct orientation programme with a maximum of 100-125 participants per workshop.


Mid Term - Training Programmes on Sustainable Development Goals, Good Governance Principles, Right to Information Act and Social Gender Inclusion and e-Local Governance program.



Long Term - Approved Certificate and Diploma Courses on Local Governance for Elected Members.

3.7. Expansion of the Support Staff

SLILG already re designed its organization structure after several discussions had with Ministry of Provincial Councils & Local Government including the representation from Department of Management Services. Further, we have taken steps to submit our proposal to Department of Management Services which is still on discussion.

However, improvement of performance and quality of work of the staff is essential in order to ensure efficient and effective services to local government sector. Therefore, SLILG has organized various staff development programmes to improve their knowledge and understanding with a view to ensuring effective and efficient service provision.

The staff of SLILG will also receive external training opportunities both national and international level to improve their capacity development.

4.0 OVERALL PERFORMANCE OF THE INSTITUTE DURING YEAR 2017

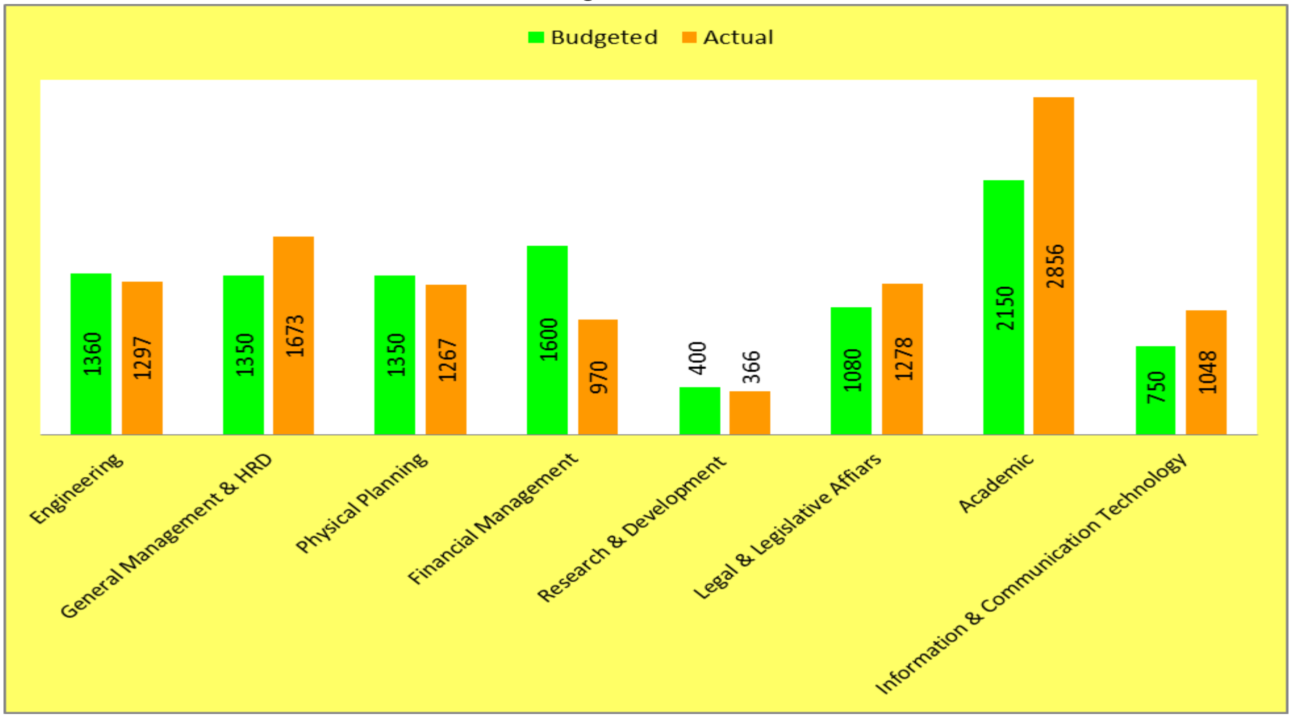
Summary of the National Level Programmes conducted by the Institute – Year 2017

Table 2

	Western	North Western	North Central	Sabaragamuwa	Central	Southern	Uva	Eastern	Northern	Total
Engineering	04	04	03	03	04	03	03	04	03	31
General Management	05	04	04	03	05	04	04	04	03	36
Physical Planning	03	03	03	02	03	03	03	03	03	26
Financial Management	02	02	02	02	02	02	02	04	02	20
Research	01	01	01	01	01	01	01	01	01	09
Legal & Legislative	03	03	03	03	03	03	03	03	03	27
Training Division (Provincial level)	04	13	03	02	11	04	03	00	00	40
Information & Communication Technology	03	03	04	02	03	04	06	03	03	31
Total	25	33	23	18	32	24	25	22	18	220

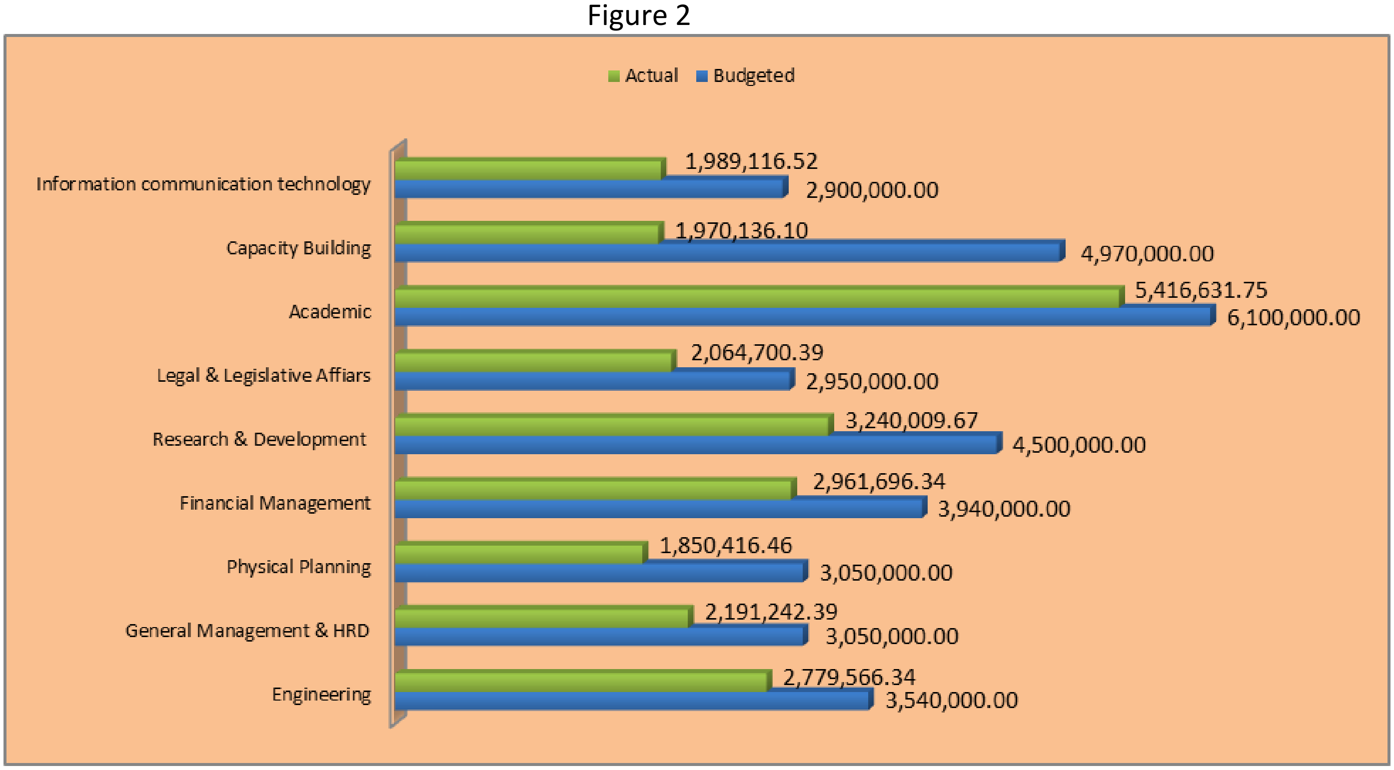
Target & Actual Beneficiaries

Figure 1



Budget allocation and Actual expenditure in all divisions

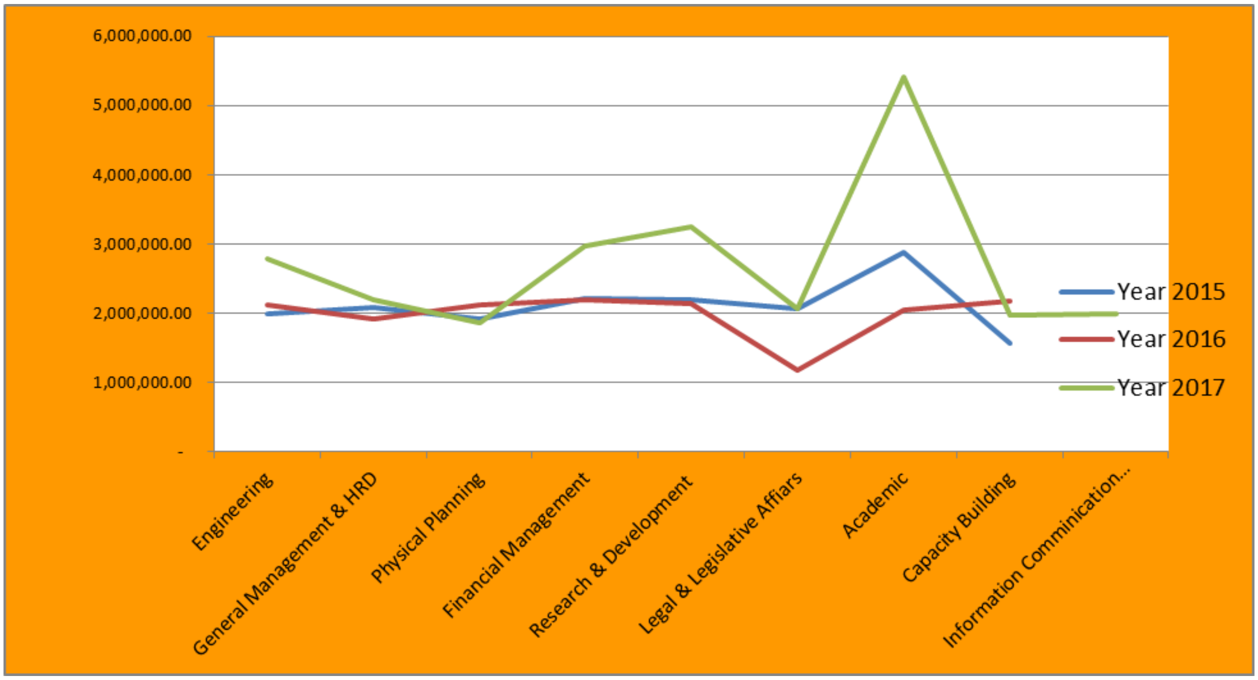
Figure 2



**** The actual expenses are taken excluding fee levy allocations*

Comparison of Financial Utilization of Treasury Funds - Year 2015, Year 2016 & Year 2017

Figure 3



Profit/Loss for the past few years

Figure 4

4.1. INFORMATION ON THE PERFORMANCE OF EACH DIVISION OF THE INSTITUTE

4.1.1. ENGINEERING DIVISION

- Allocated Budget - Rs. 3,540,000.00
- Utilized Amount - Rs. 2,779,566.34
- No. of Programmes / Workshops etc. completed (including Provincial level programmes) - 31
- Actual beneficiaries - 1297
- Usage percentage of funds - 78.52%

Engineering Division of SLILG bears the complete responsibility of improving the performance of Technical Departments of Local Authorities and Engineering Divisions of Provincial Councils. These objectives are expected to be achieved through training and research activities designed in accordance with the institutional objectives.

Engineers, Work Superintendents and Technical Officers were given training on relevant areas that were selected. In addition, programmes on capacity building were provided to Technical Officers and Provincial Engineers attached to Provincial Councils.

4.1.2. GENERAL MANAGEMENT & HUMAN RESOURCE DEVELOPMENT DIVISION

- Allocated Budget - Rs. 3,050,000.00
- Utilized Amount - Rs. 2,191,242.39
- No. of Programmes / Workshops etc. completed (including Provincial level programmes) - 36
- Actual beneficiaries - 1673
- Usage Percentage of Funds - 71.84%

The General Management Division of the SLILG is set up to enhance the managerial capabilities of the elected members and the staff of the Provincial Councils and the Local Government Institutions in Sri Lanka. The Institutional strengthening programmes implemented under the division especially focused on the contemporary capacity building needs of the PCs and LAs. Priority is given to raise the general awareness on devolution and good governance among political leaders, government officials and the civil society. In addition to the national level programs, customized programs too are to be introduced according to needs.

Objectives of the Division,

- ❖ Improve managerial capabilities of elected members and officials of Provincial Councils and Local Authorities for good governance.

- ❖ Strengthen the capacity of elected members and officials of PCs and LAs to improve their performances and changing attitudes to provide better public service to the community.

- Develop private public partnership to eliminate any barriers for the development in sub national level.

- Improve the institutional efficiency, effectiveness and productivity to provide better service to general public and other customer satisfaction.

The action plan for every year is formulated after scrutinizing the best practices in local governance in the country as well as in the region. Especially the present situation and the existing capacity levels in the provincial councils and local authorities are taken into accounts.

4.1.3. PHYSICAL PLANNING DIVISION

The main objective of this Division is to improve the performance of political representatives and other relevant officials of the local government bodies and provincial councils of Sri Lanka through the improvement of knowledge, attitudes, skills and quality of service, training and consultancy services in the area of physical planning. The ultimate goal is to improve the living standards and the environment in the relevant local government area.

- Allocated Budget - Rs. 3,050,000.00
- Utilized Amount - Rs. 1,850,416.46
- No. of Programmes / Workshops etc. completed (including Provincial level programmes) - 26
- Actual beneficiaries - 1267
- Usage Percentage of Funds - 60.67%



4.1.4 FINANCIAL MANAGEMENT DIVISION

- Allocated Budget (LKR 000') - Rs. 3,940,000.00
- Utilized Amount (LKR 000') - Rs. 2,961,696.34
- No. of Programmes / Workshops etc. completed (including Provincial level programmes) - 20
- Actual beneficiaries - 970
- Usage Percentage of Funds - 75.17%

The Financial Management Division mainly focuses on;

- ✧ improving the knowledge and understanding of local authority staff on financial management
- ✧ conducting workshops for elected members on financial management
- ✧ providing consultancy services to local authorities for improving their efficiency in financial management
- ✧ training of trainers on financial management
- ✧ The programmes developed by the SLILG in this respect have been very effective in improving the performance of Local Authorities. Yet the demand for knowledge in Financial Management still exists. Training programmes have also been conducted in the following areas based on the requirement.

- ✧ preparation and presentation of financial statements
- ✧ preparation of budgets, budgetary controls and monitoring

- ✧ raising awareness on Sri Lanka Accounting Standards and their applications
- ✧ preparation of cash flow statements and fund flow statements
- ✧ raising awareness on auditing and auditing standards in Sri Lanka
- ✧ raising awareness on internal control systems
- ✧ conducting diploma courses in Local Government Financial Management

4.1.5 Legal & Legislative Affairs Division

- Allocated Budget (LKR 000') - Rs. 2,950,000.00
- Utilized Amount - Rs. 2,064,700.39
- No. of Programmes / Workshops etc. completed (including Provincial level programmes) - 27
- Actual beneficiaries - 1278
- Usage Percentage of Funds - 70%

The Legal and Legislative Affairs Division of SLILG is mandated to strengthen the legislative capacities of elected members and officials of Sub – National Government Institutions in Sri Lanka. The Provincial Councils and Local Authorities, which constitute the Sub – National Government of the country, derive their legal mandate by the respective governing legislations. Therefore the constitution, establishment, powers and functions of them have been built on a legislative foundation.

It has been observed that, elected members and officials of PCs and LAs lack the legislative capacities namely drafting, reviewing, validation and approving By–Laws and Statutes as well as applying the prevailing laws in day to day activities. This has been identified as a major drawback which led PCs and LAs to face with wide range of legal issues, irregularities, malpractices and violation of laws.

The programs of the Legal and Legislative Affairs Division are specially designed having identified and assessed the present situation, training needs and requirements of PCs and LAs and to address them effectively. Moreover a new program titled "Certificate Course on Local Government Law " has been introduced in the year 2015 and will be continuing for Year 2016 as well. This helps to fill the existing knowledge gap of LAs on general laws of the country with a deeper emphasis on the Constitution, By–Laws, Administrative Law, Court Procedure and Council Affairs of LAs. Having focused on the overall objective of strengthening legislative capacities of PCs and LAs, the following specific objectives will be addressed by the division.

4.1.6. TRAINING DIVISION

- Allocated budget (LKR 000') (National & Provincial) = Rs. 6,100,000.00
- Utilized Amount (LKR 000') = Rs. 5,416,631.75
- No. of Programmes / Workshops etc. completed (including Provincial level programmes) = 57
- Actual beneficiaries = 2616
- Usage Percentage of Funds = 88.80%

Training division of the institute has carried out the following activities relating to human resource development of officers and elected members of pro vincial councils and local authorities.

- Assessment of Training needs
- Identification of target groups
- Development of training manuals and modules
- Conduct training of trainers programme
- Arrange training programmes in key areas for members and staff of Provincial Councils and Local Government Institutions
- Conduct the National level Diplomas / Certificate Courses on Local Governance.
- Disseminate information on Local Governance
  - Quarterly Newsletter (Tamil/Sinhala)
  - Governance Journal (Annually)
- Establish and maintain an up to date Library on Local Governance
- Support and strength the MDTUs and PCLGs for conducting Provincial and Local Government training.
- Co-ordinate, monitor and evaluate the training programmes conducted by MDTUs and PCLGs in local levels.

Certificate and Diploma Awards Ceremony – Year 2017



Inaugural Ceremonies


4.1.7. CAPACITY BUILDING OF SLILG

Having passed several landmarks during the period of past nineteed (19) years, it is important that the SLILG, as an Institute, looks back on its own performance up to now and gain from the exercise to guide its functions in specialized functional agendas and need to asses the impact in achieving its goals and objectives. It was expected to perform the functions of the institute eliminating isolation.

- Allocated Budget (LKR 000') - Rs. 4,970,000.00
- Utilized Amount (LKR 000') - Rs. 1,970,136.10
- Usage Percentage of Funds - 39.64%

Outbound Training programme

4.1.8. Research & Development Division

The Research & Development Division of the SLILG is mainly concern on supporting Local Authorities & Provincial Councils by conducting Research & Surveys and dissemination of results and necessary Information for policy makers to strengthen the Local Government & Provincial Council sector. Additionally the Division is conducting training programes on related activities based on research findings.

- Allocated Budget (LKR 000') - Rs. 4,500,000.00
- Utilized Amount (LKR 000') - Rs. 3,240,009.67
- No. of Programmes / Workshops etc. completed (including Provincial level programmes) - 09
- Actual beneficiaries - 366
- Usage Percentage of Funds - 72%

Objectives:

- ❖ To undertake and promote Research Studies of Local Authorities and Provincial Councils to improve and develop their capacities.
- ❖ Dissemination of Research findings among relevant Policy Makers & Implementing Agencies.
- ❖ Link with National as well as International Research Bodies in the area of Governance.
- ❖ To unearth areas of Importance for new Research initiatives.
- ❖ Maintain a Data Base of Provincial Councils & Local Authorities.
- ❖ Documentation of Research outputs.
- ❖ Publishing relevant publications related to Local Government & Provincial Councils.
- ❖ Conducting Research Methodology courses for relevant officials of the Local Government and Provincial Council sector at National, Provincial & District levels
- ❖ Provide required training for Elected Members, Officials of Local Authorities and Provincial Councils on Development issues based on research findings.

Research Studies – Year 2017:

Year 2017 - ** Research Study on contribution of the Provincial Councils for Revenue Enhancement through the powers assign under the 21st subject of the Provincial Councils list

** Research study on legal frame work of the Local Government Accounting System and its present practice

4.1.9. Information and Communication Technology

The Information & Communication Technology Division which is responsible for management of the Information and communication including websites, Local Area Network, Databases and Computer Hardware and Software Management, and involved with training various reform oriented ICT Programmes for the local government staff.

Functions

- Provision of email and internet service to the staff of the institute and local government sector.
- Development and Maintenance of the SLILG website
- Maintenance of the computers and Local Area Network of the institute
- Training of the local government staff to increase the IT literacy
- Distribution of official information email and internet
- Providing IT based services to the Ministry and agencies

Allocated Budget (LKR 000') - Rs. 2,900,000.00

Utilized Amount (LKR 000') - Rs. 1,989,116.52

No. of Programmes / Workshops etc. completed (including Provincial level programmes) - 31

Actual beneficiaries - 1048

Usage Percentage of Funds - 68.60%

4.2. ASSIGNMENTS / PROJECTS / CONSULTANCY SERVICES CONDUCTED BY SLILG – YEAR 2017

4.2.1. Mapping Exercises :

** Mapping exercise on the training programmes conducted by stakeholders on women empowerment

** Mapping exercise on Community Governance conducted by stakeholders

4.2.2. Projects :

a) <u>State of Sri Lankan Cities</u>

The "State of Sri Lankan Cities" Project is jointly developed by Sri Lanka Institute of Local Governance and United Nations Human Settlements Programme under the guidance of Ministry of Provincial Councils, Local Government and Sports with the financial aid of Australian Government.

The "State of Sri Lankan Cities" Project is the first ever project of its kind in Sri Lanka that provides a comprehensive analysis of the nine provincial capital cities in Sri Lanka compiling spatial and statistical data into one report to sets out a way forward for policy makers as well as to create a rigorous evidence base for better social, environmental and economic outcomes for the cities. The project is guided by a steering committee consisted of Secretaries and Directors attached to several key Ministries in Sri Lanka.

The Sri Lanka Institute of Local Governance has been funded with **<u>USD 30,122</u>** for the implementation of project activities under four components.

Component 1 : Project Management and Support
Component 2 : Assessing data availability
Component 3 : Data collection
Component 4 : Capacity building on data collection, updating, analysis and use of urban data for local authorities and other relevant officials

The "State of Sri Lankan Cities Report 2018" consisted of eight chapters including urban settlements, demography, economy, environment, urban connectivity, municipal services, urban governance and housing that provides an analysis of the current situation and issues prevailing in the cities and provide a way forward for all Sri Lankans for a better urban future.

**** The Project is still ongoing*

(b) Redrawing the Margins

This is a bilateral agreement entered into between the CARE International Sri Lanka and SLILG. The overall objective of this project is to promote the rights and entitlements of citizens living and working in the tea plantations of the Central and Uva Provinces of Sri Lanka. Specifically on following areas,

(i) Foster national level dialogue to effect changes to policy that impacts on plantation communities with a special focus on women's rights.

(ii) Facilitating the provision of services to plantation and neighbouring communities by increasing capabilities, responsiveness and accountability of the local government with a special focus on language rights and civil society organizations (CSO) capacity building.

The Sri Lanka Institute of Local Governance has been funded with **Rs. 1,149,323.52** for the implementation of this project activity. The targeted areas are Kandy, Matale, Nuwara Eliya districts of Central Province and Badulla and Monaragala districts of the Uva Province.

**** The Project is still ongoing*

(c) Strengthening Policy and Action through Citizen's Engagement (SPACE)

This is a bilateral agreement entered into between the CRYSALIS and SLILG. The goal of this project is to empower marginalized communities, specially the poorest women and youth in Sri Lanka, to actively engage in governance; to determine their development priorities, define solutions plan and execute such plans in order to address their needs and entitlements.

SPACE project will plot a pragmatic approach to understand the multiplicity of existing "Praja Mandala" in the project locations while exploring the potential of local government authorities to guide such Praja Mandala.

The expected results of this project are;

a) To establish and institutionalize "Praja Mandala" to include the Marginalized communities in local decision making process.
b) Government officials accept the importance of engaging communities in decision-making and facilitate the project.
c) State officials will replicate the tested model with greater efficiency and effectiveness.
d) Institutional mechanism will formulate and implement the community governance policy.

The Sri Lanka Institute of Local Governance has been funded with **Rs. 10,706,478/-** for the Implementation of this project activity.

The targeted areas are North, Central and Uva Provinces covering and Badulla and Monaragala districts of the Uva Province.

4.2.3. Consultancy : (a) **<u>Women Empowerment Programme</u>**

This necessitates us to embark on an immediate social awareness creation campaign throughout the country to impart the required knowledge and awareness on submitting of nomination new voting method, selecting of ward based representatives and representatives from common list and also imbedded methodology to decide women's representation under Act No 16 of 2017.

During the discussion held with the representatives of High commissions, Embassies and International and local government organizations engaged in this field they have consented to extend their fullest corporation for a collective programme directed towards encouraging women in politics.

The main Objectives are;

a) To undertake a social awareness creating campaign through electronic and printed media to realize expected women representation at the forth coming local government election

b) Conducting social awareness workshops and seminars by Sri Lanka Institute of Local Governance

Anticipated Outcomes;

a) Gender aware and sensitive political culture
b) The acceptance of women's inclusion and leadership in politics
c) Increased number of women in local authorities and governance
d) A stepping stone for women to enter provincial and parliamentary politics
e) More gender sensitive and democratic political culture within political parties

USAID – SDGAP assisted SLILG by funding Rs. 20,000,000/- for printing of dockets to distribute among Women representatives at the Campaign.

(b) <u>North East Local Services Improvement Project (NELSIP)</u>

North East Local Services Improvement Project (NELSIP) function under the Ministry of Provincial Councils and Local Government had several components. Capacity development of Local Authorities was one component among them.

Under the Capacity development component, some of the training programmes of the NELSIP relevant subject matters conducted by SLILG have been assigned to this Institute on the instruction of the Hon. Minister of Provincial Councils and Local Government. It leads to strengthen the capacities of the institute to cater to the local government sector. The Assigned provinces for SLILG were Uva, North Central and North Western Provinces and the total amount for this assignment was **<u>Rs. 7,153,600/-.</u>**

This assignment will provide great opportunity to uplift the status of the institute by developing IT facilities such as well-equipped laboratory, online access to conducting courses, etc.,

Additionally, two Diploma Courses (Sinhala & Tamil medium) and two new Certificate courses included under the above assignment. The Diploma Courses were specially arranged for the selected backward local authorities by NELSIP to be conducted free of charge.

CHAPTER 05 - Financial Information 2017

5.1. Audit Opinion

ජාතික විගණන කාර්යාලය
தேசிய கணக்காய்வு அலுவலகம்
NATIONAL AUDIT OFFICE

මගේ අංකය / எனது இல. / My No. WNP2/ CB/H/SLILG/FA/2017
ඔබේ අංකය / உமது இல. / Your No.
දිනය / திகதி / Date 11 September 2018

The Chairman,

Sri Lanka Institute of Local Governance

Report of the Auditor General on the Financial Statements of Sri Lanka Institute of Local Governance for the year ended 31 December 2017 in terms of Section 14(2)(c) of the Finance Act No. 38 of 1971

The audit of financial statements of the Sri Lanka Institute of Local Governance for the year ended 31 December 2017 comprising the statement of financial position as at 31 December 2017, the statement of financial performance, statement of changes in net assets and cash flow statement for the year then ended and a summary of significant accounting policies and other explanatory information, was carried out under my direction in pursuance of provisions in Article 154 (1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with Section 13(1) of the Finance Act, No. 38 of 1971 and Section 18 of the Sri Lanka Institute of Local Governance Act, No. 31 of 1999 . My comments and observations which I consider should be published with the Annual Report of the Institute in terms of Section 14(2)(c) of the Finance Act appear in this Report. A detailed report in terms of Section 13 (7) (a) of the Finance Act was sent to the Chairman of the Institute on 20 July 2018.

1.2 Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Sri Lanka Public Sector Accounting Standards and for such internal control as the management determines is necessary to enable the preparation of financial statements that are free from material misstatements, whether due to fraud or error.

අංක 306/72, පොල්දූව පාර, බත්තරමුල්ල, ශ්‍රී ලංකාව
இல. 306/72, பொல்துவ வீதி, பத்தரமுல்லை, இலங்கை.
No. 306/72, Polduwa Road, Battaramulla, Sri Lanka.
+94 11 2 88 70 28 - 34 +94 11 2 88 72 23 ag@auditorgeneral.gov.lk www.auditorgeneral.gov.lk

1.3 Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Sri Lanka Auditing Standards consistent with International Auditing Standards of Supreme Audit Institutions (ISSAI 1000-1810). Those Standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Institute's preparation and fair presentation of financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Institute's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. Sub-sections (3) and (4) of Section 13 of the Finance Act, No. 38 of 1971 give discretionary powers to the Auditor General to determine the scope and extent of the audit.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

1.4 Basis for Qualified Opinion

My opinion is qualified based on the matters described in paragraph 2.2 of this report.

2. Financial Statements

2.1 Qualified Opinion

In my opinion, except for the effects of the matters described in paragraph 2.2 of this report, the financial statements give a true and fair view of the financial position of the Sri Lanka Institute of Local Governance as at 31 December 2017 and its financial performance and cash flows for the year then ended in accordance with Sri Lanka Public Sector Accounting Standards.

2.2 Comments on Financial Statements

2.2.1 Accounting Policies

The following observations are made.

(a) The accounting policy in respect of government capital grants had not been disclosed in the financial statements amounting Rs. 508,434,195 appeared in the statement of financial position.

(b) Even though it had been the decided the values which were not material transferred by the Ministry of Provincial Councils and Local Governance by the accounting policy under the Note 1 submitted with the financial statements not to bring into accounts , the limit of the materiality level had not been identified.

2.2.2 Accounting Deficiencies

The following observations are made.

(a) Although the understated depreciations made in the preceding year with regard to the computer and accessories amounting Rs.75,347 should be adjusted to the prior year profit for the corrections of the computations, as the adjustments made to the profit in the current year the profit of the year had been understated by the same amount.

(b) The value of the 10 computers amounting Rs. 839,000 provided in the year under review by the North East Local Governance Institutions and Services Development Project (NELSIP) had not been brought to accounts.

(c) Despite the 03 portable laptops valued at Rs. 412,500 had not been purchased, decided to purchase from a private organization and due to those assets taken in to accounts the computer accessories account and sundry creditors account had been overstated by the same amount.

(d) Instead crediting to the capital grant account of the value of 10 computers and the server amounted to Rs. 987,178 received from the North East Local Governance Institutions and Services Development Project had been credited to the Revenue Statement. Similarly, that value had been shown as the purchasing of non- current assets that value had been shown as purchasing of non- current assets in the investment activities while preparation of the statement of cash flows.

2.2.3 Accounts Receivable and Payable

The following observations are made.

(a) The value receivable from the Ministry of Provincial Council and Local Governance for the Diaries printed by the Institute in the year 2015 amounted to Rs. 492,000 had not received to the Institute during the year 2017 .

(b) Actions had not been taken to settle the improper credit balance remained for a long period in the Staff Loan Account amounted to Rs. 54,240 as at 31 December 2017.

(c) According to the Annexure for the trade debtors furnished with the financial statements , a sum of Rs. 31,219 had remained as a receivable amount from preceding years from the Institute of National Cooperative Development and it had been informed that a sum of Rs. 61,430 should be paid by the Sri Lanka Institute of Local Governance as per the letter of the Institute of National Cooperative Development on 18 September 2017 . However, any information in this connection was not furnished to audit and had not been taken in to accounts even as the creditors.

2.3 Non - compliance with Laws, Rules, Regulations and Management Decisions.

The following non- compliances were observed.

Reference to Laws, Rules and Regulations	Non-compliance
(a) Financial Regulations of the Democratic Socialist Republic of Sri Lanka Financial Regulations 756 and 757 (2).	Boards of Survey Reports had not been furnished to the Auditor General by conducting a Boards Survey as at the last day of the year under review.
(b) Treasury Circulars	
(i) Circular No. 842 of 19 December 1978	A Register of Fixed Assets had not been maintained by the Institute.
(ii) Circular No. IAI/ 2002/ 02 of 28 November 2002	A Register of Fixed Assets had not been maintained in respect of the computers, accessories and software.

(c) Paragraph 1.2.1 of Procurement Guidelines 2006	Three people had been selected for a 03 research study contracts valued at Rs.3,110,500 out of the proper procurement procedure in the year under review.

(d) Public Administration Circulars

(i) Circular No. 30/ 2016 of 29 December 2016	Fuel consumptions of the vehicles had not been examined.
(ii) Circular No. 26/92 (1) of 08 March 1994	Government Emblem and the name of the Institute had not been displayed on the vehicles used for official duties.

3. Financial Review

3.1 Financial Results

According to financial statements presented the financial result of the Institute for the year under review had been a surplus of Rs. 5,411,945 and as against the deficit of Rs. 4,805,575 for the preceding year thus indicating an improvement of Rs. 10,217,520 in the financial results for the year under review as compared with the preceding year. Increase of special project income by Rs. 9,524,436 and the decrease in the administrative expenses by Rs. 735,384 had mainly attributed to the increase of the above growth.

In analyzing the financial results of the year under review and 04 preceding years the remained deficit of the Institute amounting Rs. 8,575,023 in the year 2013 had increased to a surplus of Rs. 5,411,945 by the year 2017 . However, in considering the re-adjustments of the employees remuneration and the depreciation for the non-current assets to the financial result , the contribution of the Institute amounted to Rs. 16,721,542 in the year 2013 had been Rs. 37,685,852 by the end of the year 2017 being subject to fluctuations.

4. Operating Review

4.1 Performance

4.1.1 Planning

Even though an Action Plan had been prepared and furnished to audit for the year 2017 by the Institute, it had not been prepared consisting of the information mentioned in the Section 04 of Public Finance Circular No. 01/ 2014 of 17 February 2014. Similarly, a methodology which could be timely checked the progress of achieving the activities mentioned in the Action Plan furnished to audit had not been maintained by the Institute.

4.1.2 Activity and Review

Twenty two training programmes consisted in the Action Plan in the year under review had not been implemented during the year .

4.2 Management Activities

The following observations are made.

(a) Although the Additional Directress and the Engineering Consultant, the two Executive Officers of the Institute who had been subjected to a formal disciplinary inquiry in respect of a cash fraud, had been attached to the Line Ministry from the month of January 2016 and a sum of Rs. 1,534,320 had been paid as salaries and allowances for the year 2017 for these two officers . Even though the contribution for these two officers was 16 per cent out of the total employee remuneration of the Institute amounted to Rs. 11,597,372 , any contribution had not been obtained from these officers to the performance of the Institute from the date of appointment.

(b) The Case No. SCFR 233/ 2017 had been filed at the Supreme Court against stopping of the transport allowances and the telephone allowances of the accused officers assigned to the Line Ministry and a sum of Rs. 375,000 had been paid by the Institute as lawyer charges to appear for this by now.

(c) The following observations are made in respect of a cash fraud occurred in the year 2012.

(i) The Board had decided on 21 July 2017 based on the formal disciplinary examination to suspend the service of the driver and also to recover the money receivable to the government from the accused driver in respect of a cash fraud occurred in the year 2012 .

(ii) Even though it had been mentioned that the date of the punishment to a convicted officer was the date of the offense made in terms of Section 23.9 of Paragraph XLVII of part II of Establishments Code of Democratic Socialist Republic of Sri Lanka , as a result of punishment given from 21 July 2017 the date of the Board meeting held to make the decision to suspend the service , a sum of Rs. 539,128 had been paid as salaries for the period of suspended without taking actions accordingly .

(iii) Further, in terms of Section 13 of Payment of Gratuity Act No. 12 of 1983 the gratuity should be forfeit to the extent of the loss or damage caused to an employer by a labourer, because of not doing so, a sum of Rs. 187,596 had been paid.

Accordingly, actions had not been taken to recover the amount totalled to Rs. 726,724.

(d) The approval of the Board had not been obtained for the external resource persons recruit for the lectures.

(e) The approval of the Board had not been obtained in respect of the content subjects in a short term training programme.

(f) A sum of Rs. 51,391 had been allocated for the gratuity for the year under review for the two employees who had to be dismissed from the service by the Board due to being the convict at a Formal Disciplinary Examination.

(g) The attention of the Management had not drawn to write off the receivable loan balances totalled to Rs. 623,297 from the books from the two officers who had died after dismissing from the service and the interdicted. The loan balances receivable from 16 officers who had resigned from the duties amounted to Rs. 92,016 could not be recovered from a long period.

(h) The attention of the Management had not been drawn for the removal of the publications which could not be used amounting to Rs. 1,517,202 descending from previous years consisted in the value of the final stock balance amounting Rs. 1,686,163 appeared under the current assets of the statement of financial position as at 31 December 2017 .

4.3 Operational Activities

Out of the recurrent grant amounted to Rs. 35,000,000 and a sum of Rs. 57,250,000 of capital provision for training expenses provided by the Line Ministry during the year under review a sum of Rs. 30,200,000 or 53 per cent had not been utilized. The vacancies in consultants and programme officers, delays in the appointments of new members of the Local Government Institutions had been shown by the Line Ministry as the reasons for the savings of provisions in the appropriation account furnished to audit for the year under review. Any training programme for the members of Local Government Institutions had not been identified according to the Action Plan furnished for the audit and it could have been used the external resources persons to avoid the shortage of the consultants.

4.4 Transactions not supported by Adequate Authority

Despite a post of a Working Director was not available a sum of Rs. 480,000 had been obtained by the Director a sum of Rs. 60,000 per month for 8 months in the preceding year also as the Working Director . A sum of Rs. 100,000 had been refunded on 22 March 2017 thereof.

4.5 Idle and Underutilized Assets

The balance of the savings account maintaining at National Savings Account was Rs. 4,399,788 as at 01 January 2017 which should be functioned as a Revolving Fund for granting loans to the staff of the Institute was underutilized due to not transferring this money to an investment or a fixed deposit.

4.6 Staff Administration

The approved cadre and the actual cadre of the Institute as at 31 December 2017 had been 49 and the actual number of employees were 36. Actions had not been taken to get the approval for the staff as suitable for the Institute and to fill the vacancies falling for long time in terms of Section 03 of Sri Lanka Institute of Local Governance Act, No. 31 of 1999.

5. Sustainable Development

5.1 Achieving of Sustainable Development Objectives

Every public institutions should act in compliance with the United Nations Sustainable Development year " 2030 Agenda" the Sri Lanka Institute of Local Governance had not been aware as how to take measures relating to the activities under purview of their Scope.

As a result of the Sri Lanka Institute of Local Governance had not been aware of the 2030 Agenda as above, actions had not been taken to identify the Sustainable Development Goals in relation to the activities , targets and interlinks where can be achieved the targets and the indicators to measure for achieving the targets .

6. Accountability and Good Governance

6.1 Internal Audit

Only an Internal Auditor is being employed and since any officer had not been assigned to the Internal Audit Unit by the Institute a sufficient Internal Audit had not been carried out.

6.2 Budgetary Control

The following observations are made.

(a) A Budget Estimate should be prepared and approved by the Governing Council in terms of Section 8 of the Finance Act No. 38 of 1971 before 03 months of the commencement of the financial year. Even though it was mentioned as budgeted profit and loss account, a balance sheet and a statement of cash flow had not been prepared for the relevant financial year in terms of Section 8 (3) The Budget Estimate had not been prepared in terms of those provisions.

(b) In terms of Section 03 of the Sri Lanka Institute of Local Governance Act, No. 31 of 1999 training of the Members of the Provincial Councils and the Local Governance Institutions Officers and Employees , conducting researches and providing consultancy services, are the main activities of the Institute. Accordingly, while estimating the operational expenses of the Institute instead of preparation of estimate considering researches and consultancy services consisting the training which was the main operation of the institute , a sum of Rs. 57,250,000 had been estimated for the development of Human Resources under the capital expenditure.

6.3 Tabling Annual Reports

The Annual Report relating to the year 2016 had not been tabled.

6.4 Unresolved Audit Paragraphs

The following observations are made.

(a) It had been entered in to an contract agreement amounted to Rs. 53,196,907 selecting a contractor by calling quotations in the year 2013 to construct a building consisting 04 floors for the Institute and the construction of the piled foundation of the building had been handed over to a sub- contractor . The following observations are made in this connection.

(i) Even though the Governing Council of the Institute had decided that the building proposed for 04 storied to extend up to 8 floors on 04 November 2013 and informed to the main contractor in writing , due to the main contractor had not informed the sub-contractor regarding that the piling and the foundation work had been completed to be sufficient only for 4 storied.

(ii) A consultancy company or a person had not been appointed for the supervision of the construction of the pile foundations. Even though the bills had been prepared for a sum Rs. 755,709 as supervision expenses by the main contractor for the supervision of the works of the sub- contractor, any technical examination to be carried out for the piles constructed and also conducting those examinations and submission of reports had not been made by the sub-contractor.

(iii) A sum of Rs. 38,147,381 had been paid to the construction contractor without examination of the piles constructed and because of the pile caps had been used connecting the piles, those had been impossible to test later on.

(iv) The PDA examination had been conducted by the Institute later on only for 02 piles which were not loaded the pile caps. It had been confirmed that as there was no necessary quality in one pile out of that and the quality of all the remained piles had not been confirmed. Accordingly, since the Institute had accepted that the construction of building on them was not suitable , it was observed in audit that the expenditure of Rs. 44,757,072 incurred was useless.

6.5 Achieving Social Responsibilities

The following observations are made.

(a) The environmental and social responsibilities of the Institute had not been identified.

(b) Even though the Waste Management was a main activity of the Local Governance Institutions any training programme or a workshop in respect of that had not been implemented by the Sri Lanka Institute of Local Governance .

7. Systems and Controls

Deficiencies in systems and controls observed during the course of audit were brought to the attention of the Chairman of the Institute from time to time. Special attention is needed in respect of the following areas of control.

Areas of Systems and Controls	Observations
Fixed Assets Control	Non- maintenance of a Register of Fixed Assets properly
Accounting	Weaknesses available while making provision for depreciation
Staff Administration	Non-maintenance of personal files properly, not given salary increments, not carrying out disciplinary activities properly and not revising the Schemes of Recruitment as the way suits to the Institution.
Conducting Training Programmes	Not receiving maximum contribution from the current staff of the Institute and weaknesses available in conducting training programmes while occupying external resource persons under approved allowances.

Sgd./ H.M. GAMINI WIJESINGHE
Auditor General

H.M. Gamini Wijesinghe

Auditor General

Ministry of Provincial Councils and Local Government

SRI LANKA INSTITUTE OF LOCAL GOVERNANCE

FINANCIAL STATEMENTS

For the Year Ended 31st December 2017

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SRI LANKA INSTITUTE OF LOCAL GOVERNANCE
STATEMENT OF FINANCIAL PERFORMANCE
For the Year Ended 31st December 2017

	Notes	31/12/2017	31/12/2016
Operating Revenue			
Government Contribution	01	60,354,000.00	52,429,000.00
Fee Levy Course Income	02	3,993,750.00	4,936,250.00
Special Projects Income	03	19,009,401.52	9,484,964.62
Other Income	04	4,133,604.24	688,388.13
Total Operating Revenue		**87,490,755.76**	**67,538,602.75**
Operating Expenses			
Administration & Establishment Expenses	05	34,847,269.77	35,582,653.61
Human Resources Development Expenses	06	24,463,515.96	15,715,873.84
Fee Levy Course Expenses	07	3,253,677.93	4,340,695.21
Special Projects Expenses	08	8,862,533.93	8,847,374.93
Retirement Benefit Obligations and Depreciation	09	10,651,812.74	7,857,580.47
Total Operating Expenses		**82,078,810.33**	**72,344,178.06**
Surplus / (Deficit) for the year		**5,411,945.43**	**(4,805,575.31)**

SRI LANKA INSTITUTE OF LOCAL GOVERNANCE

STATEMENT OF FINANCIAL POSITION
As at 31st December 2017

	Notes	31/12/2017	31/12/2016
ASSETS			
Non-Current Assets			
Property, Plant & Equipment	10	421,532,310.47	425,160,205.37
		421,532,310.47	**425,160,205.37**
WORKING CAPITAL			
Construction Building	11	**45,357,072.25**	**44,757,072.25**
Current Assets			
Stocks	12	1,686,162.94	1,801,487.25
Pre - Payments & Receivables	13	4,425,363.37	3,292,169.33
Debtors & Advances	14	9,873,301.13	11,535,778.80
Cash and Cash Equivalents	15	31,476,595.26	11,933,776.88
		47,461,422.70	**28,563,212.26**
Total Assets		**514,350,805.42**	**498,480,489.88**
EQUITY & LIABILITIES			
Government Contribution - Capital		508,434,195.41	508,434,195.41
Accumulated Fund		(15,355,001.88)	(21,606,447.31)
UNDP Grant		714,658.79	714,658.79
Projects Contribution - Capital		1,595,824.75	1,595,824.75
Grant from Asia Foundation		291,000.00	291,000.00
		495,680,677.07	**489,429,231.64**
Non Current Liabilities			
Retirement Benefit Obligations	16	6,724,417.50	5,224,933.23
Retention Money		1,512,000.00	1,512,000.00
		8,236,417.50	**6,736,933.23**
Current Liabilities			
Provisions - Audit Fees		662,400.00	350,000.00
Creditors & Accrued Charges	17	9,771,310.85	1,964,325.01
		10,433,710.85	**2,314,325.01**
Total Assets & Liabilities		**514,350,805.42**	**498,480,488.88**

The Accounting Policies & Notes on pages 05 to 15 from an integral part of theses Financial Statements. We hereby, certify that these financial statements give a true and fair view of the state of affairs of Sri Lanka Institute of Local Governance as at 31.12.2017 & its Surplus/(Deficit) for the year then ended.

……………………………

Mr. Sujeeve Samaraweera

Director/ C.E.O.

……………………………

Mr.P.A.D.Hiran Radisha

Asst. Director - Finance (Covering Up) / Accounts Officer

The Board of Directors is responsible for the preparation and presentation of theses financial statements. These Financial statements were approved by the board of Directors and signed on their behalf.

……………………………

Mr. H.T Kamal Pathmasiri

Chairman - SLILG / Secretary - Ministry of PCs & LG

……………………………

Mr. N.M.M. Ninzer

Member of AMC & Governing Council

SRI LANKA INSTITUTE OF LOCAL GOVERNANCE

CASH FLOW STATEMENT

For the Year Ended 31st December 2017

		31/12/2017
CASH FLOWS FROM OPERATING ACTIVITIES		
Surplus /(Deficit) from Ordinary Activities		*5,411,945.43*
Adjustments for Non - Cash Movements		
Depreciation	*8,544,523.97*	
Provision for Gratuity	*1,794,888.77*	
		10,339,412.74
Operating Surplus Before Working Capital Changes		***15,751,358.17***
Increased/ Decreased in Stocks / Debtors / Other Receivables	*644,607.94*	
Increased/ Decreased in Creditors & Payables	*8,119,385.84*	*8,780,315.04*
Cash Generated from Operation		***24,531,673.21***
Gratuity paid	*(295,404.50)*	
	-	*(295,404.50)*
Net cash from Operating Activities		***24,236,268.71***
Cash Flows from Investing Activities		
Purchasing of Non Current Assets		*(4,916,627.38)*
Interest Income		*223,177.05*
Net Cash Flows from Investing Activities		***19,542,818.38***
Cash Flows From Financing Activities		
Transfers from Capital Contribution		-
Net Movement During The Year		***19,542,818.38***
Cash & Cash Equivalent at Beginning of the Period		*11,933,776.88*
Cash & Cash Equivalent at End of the Period	***Note 'A'***	***31,476,595.26***

Note 'A'

Bank of Ceylon - A/C No. 2323344	*11,136,545.27*
Bank of Ceylon - A/C No. 2323350	*13,754,856.25*
Savings Account - Bank of Ceylon - A/C No. 2329975	*6,585,193.74*
	31,476,595.26

SRI LANKA INSTITUTE OF LOCAL GOVERNANCE

STATEMENT OF CHANGES IN NET ASSETS

For the Year Ended 31st December 2017

Description	*Government Contribution Capital*	*Accumulated Fund*	*UNDP Grant*	*Project Contribution - Capital*	*Grant from Asia Foundation*	*TOTAL*
	Rs.	*Rs.*	*Rs.*	*Rs.*	*Rs.*	*Rs.*
Balance as at 01/01/2017	***508,434,195.41***	***(21,606,447.31)***	***714,658.79***	***1,595,824.75***	***291,000.00***	***489,429,231.64***
Surplus / Deficit for the period	-	*5,411,945.43*	-		-	***5,411,945.43***
Transfer for the period	-	-	-	-	-	-
Prior year Adjustments ***(Note A)***	-	*839,500.00*	-	-	-	***839,500.00***
UNHABITAT Grant for the period	-	-	-	-	-	-
Balance as at 31/12/2017	***508,434,195.41***	***(15,355,001.88)***	***714,658.79***	***1,595,824.75***	***291,000.00***	***495,680,677.07***

Note A

Movements in Prior Year Adjustments

	Accumulated Fund
	Rs.
Adjustment of Unpaid DMC Project Allowances	*174,500.00*
Adjustment of Advance to Special Projects	*(415,000.00)*
Adjustment of unsettled Executive Director Allowance	*380,000.00*
Adjustment of Cost of New Building Constructions	*600,000.00*
Adjustment of Refundable deposit	*100,000.00*
	839,500.00

SRI LANKA INSTITUTE OF LOCAL GOVERNANCE

NOTES TO THE ACCOUNTS

For the Year Ended 31st December. 2017

		31/12/2017	31/12/2016
Note 01 - Government Contribution			
2100 - 02	General Treasury - Recurrent	33,304,000.00	34,000,000
	General Treasury - Capital	27,050,000.00	18,429,000
	Total	**60,354,000.00**	**52,429,000**

Note 02 - Fee Levy Course Income

Diploma Course Income

		31/12/2017	31/12/2016
2101-01-02-01	Engineering Diploma 2015/16	20,000.00	70,000.00
2101-01-07-01	Advance Diploma In Local Governance 2014/15	-	50,000.00
2101-01-07-02	Advance Diploma In Local Governance 2015/16	191,000.00	1,179,000.00
2101-01-07-03	Advance Diploma In Local Governance 2016/17	1,830,250.00	1,079,750.00
2101-01-07-04	Advance Diploma In Local Governance 20017/18	1,235,000.00	-
2101-01-07-05	Diploma in Community Development 2017/18	200,000.00	-
		3,476,250.00	2,378,750.00

Certificate Course Income

		31/12/2017	31/12/2016
2101-02-03-01	Certificate Course General Management - 2015	-	265,000.00
2101-02-03-02	Certificate Course in Human Resource Management 2016	45,000.00	615,000.00
2101-02-03-03	Certificate Course in Project Management 2016	-	300,000.00
2101-02-03-04	Certificate Course in Library Development 2016	82,500.00	472,500.00
2101-02-04-01	Certificate Course in Auto CAD 2016	70,000.00	185,000.00
2101-02-09-01	Certificate Course in Research Methodology 2016	-	720,000.00
2101-02-09-02	Certificate Course in Research Methodology 2017	320,000.00	-
		517,500.00	**2,557,500.00**

		31/12/2017	31/12/2016

Note 03 - Special Projects Income

2101-04	North East Local Service Improvement Project (NELSIP)	7,153,600.00	6,122,939.12
2101-05	UNDP Delegations Visit	-	1,536,406.20
2101-06	Chrysalis RtM Project	1,149,323.52	1,825,619.30
2101-07	Chrysalis Space Project	10,706,478.00	-
	Total	**19,009,401.52**	**9,484,964.62**

Note 04 - Other Income

1505 - 01	Miscellaneous Income	467,586.51	51,081.25
1505 - 02	Interest on Staff Loan	391,730.58	479,426.26
1505 - 03	Sales of Publication	23,005.00	31,927.00
1505 - 05	Interest on Saving A/C	223,177.05	125,953.62
1505 - 05	Sales of Non Current Assets	2,039,900.00	-
1505 - 06	Interest on Advance to employees	1,027.60	-
1505 - 07	Contribution Revenue	987,177.50	-
	Total	**4,133,604.24**	**688,388.13**

Note 05 - Administration & Establishment Expenses :-

	Personal Emoluments		
1503 - 01 - 01	Salaries & Wages	12,491,181.49	9,361,091.74
1503 - 01 - 02	E. P.F	2,119,544.53	2,220,682.66
1503 - 01 - 03	E. T.F	529,886.16	555,170.98
1503 - 01 - 04	Holiday Payments & O.T	707,056.94	543,017.61
1503 - 01 - 05	Other Allowance	7,163,442.71	11,244,886.86
	Travelling		
1503-02-01	Travelling Expenses - Local	468,716.51	490,180.51
1503-02-02	Travelling Expenses - Foreign	249,553.80	443,805.09
	Supplies		
1503 - 03 - 01	Stationary	1,696,979.39	1,323,836.58
1503 - 03 - 02	Fuel Lubricants	1,319,362.92	1,331,816.77
1503 - 03 - 03	Uniform	24,000.00	28,000.00
	Maintenance Expenses		
1503 - 04 - 01	Vehicles	2,121,891.83	1,776,705.53
1503 - 04 - 02	Plant, Machinery & Equ.	473,923.21	678,802.81
1503 - 04 - 03	Building	980,068.27	1,214,067.94
	Contractual Services		
1503-05- 01	Rates & Rent	97,999.20	97,999.20
1503-05- 02	Telephone	522,099.53	539,502.50
1503-05- 03	Postal Charges	98,555.00	135,676.50
1503-05- 04	Water & Electricity	1,080,424.90	1,020,984.23
1503-05- 05	Newspapers & Periodicals	47,250.00	45,715.00
1503-05- 06	Security Service	1,308,350.00	1,293,531.92
1503-05- 08	Advertising Expenses	303,898.75	571,853.20
1503-05- 09	Refreshments	295,291.82	235,268.80
1503-05- 10	Office Expenses	368,542.81	430,057.18
1503-05- 11	FR Case Expenses	375,000.00	-
1503-05- 12	Bank Charges	4,250.00	-
	Total	**34,847,269.77**	**35,582,652.61**

		31/12/2017	31/12/2016

Note 06 - Human Resources Development Expenses :-

		31/12/2017	31/12/2016
2201 - 05 - 01	**H.R.D Expenses - National Level Training Programme**		
2201 - 05 - 01 - 02	H.R.D. Expenses - National Level Training - Engineering	2,779,566.34	1,897,279.40
2201 - 05 - 01 - 03	H.R.D. Expenses - National Level Training - General Management	2,191,242.39	1,332,132.37
2201 - 05 - 01 - 04	H.R.D. Expenses - National Level Training - Physical Planning	1,850,416.46	1,494,040.77
2201 - 05 - 01 - 05	H.R.D. Expenses - National Level Training - Financial Management	2,961,696.34	1,703,473.59
2201 - 05 - 01 - 06	H.R.D. Expenses - National Level Training - Legal	2,064,700.39	1,169,162.18
2201 - 05 - 01 - 07	H.R.D. Expenses - National Level Training - Academic	2,416,631.75	928,628.00
2202 - 05 - 01 - 08	H.R.D. Expenses - National Level Training - ICT	1,989,116.52	735,266.20
	2015 H.R.D & Other Expenses		309,992.15
2201 - 05 - 03	**H.R.D Expenses - Capacity Building of SLILG & Director Division**	1,970,136.10	1,438,356.63
2201 - 05 - 04	**H.R.D Expenses - Research Division**	3,240,009.67	1,855,260.25
	Total	**21,463,515.96**	**12,863,591.54**
2201 - 05 - 02	**H.R.D Expenses - Provincial Level Training Programme**		
2201-05-02-02	H.R.D Expenses - Provincial Level - Engineering	-	214,144.00
2201-05-02-03	H.R.D Expenses - Provincial Level - General Management	-	473,718.50
2201-05-02-04	H.R.D Expenses - Provincial Level - Physical Planning	-	422,691.00
2201-05-02-05	H.R.D Expenses - Provincial Level - Financial Management	-	487,109.00
2201-05-02-06	H.R.D Expenses - Provincial Level - Legal	-	398,070.00
2201-05-02-07	H.R.D Expenses - Provincial Level - Academic	3,000,000.00	571,322.80
2201-05-02-09	H.R.D Expenses - Provincial Level - Research	-	285,227.00
	Total	**3,000,000.00**	**2,852,282.30**

Note 07 - Fee Levy Course Expenses

		31/12/2017	31/12/2016
2201-06-01-02-01	Engineering Diploma 2015/16 Expenses	144,914.00	608,995.00
2201-06-01-07-01	Advanced Diploma In Local Governance 2014/15 Expenses	-	550,340.72
2201-06-01-07-02	Advanced Diploma In Local Governance 2015/16 Expenses	651,570.86	1,389,649.50
2201-06-01-07-03	Advanced Diploma In Local Governance 2016/17 Expenses	928,918.33	214,358.90
2201-06-01-07-04	Advanced Diploma In Local Governance 2017/18 Expenses	176,098.00	-
2201-06-01-07-05	Diploma in Community Development 2017/18	75,765.00	-
	Total	**1,977,266.19**	**2,763,344.12**
2201-06-02-03-02	Certificate Course In Human Resource Management 2016 Expenses	8,200.00	354,401.00
2201-06-02-03-03	Certificate Course In Project Management 2016 Expenses	32,453.00	189,400.25
2201-06-02-03-04	Certificate Course In Library Development 2016 Expenses	157,169.76	69,557.00
2201-06-02-04-01	Certificate Course In Auto CAD 2016 Expenses	247,586.20	199,018.00
2201-06-02-08-01	Certificate Course In Computer Application 2015 Expenses	-	255,231.39
2201-06-02-09-01	Certificate Course In Research Methodology 2016 Expenses	-	509,743.45
2201-06-02-09-02	Certificate Course In Research Methodology 2017 Expenses	182,333.00	-
2201-06-02-09-03	Certificate Awarding Ceremony Expenses 2017	648,669.78	-
	Total	**1,276,411.74**	**1,577,351.09**

		31/12/2017	31/12/2016
Note 08 - Special Project Expenses :-			
1504-01	*DMC Project Expenses*	-	*277,487.00*
1504-02	*North East Local Service Improvement Project Expenses (Nelsip)*	*5,111,075.16*	*6,249,062.56*
1504-03	*UNDP Delegates Visit Expenses*	-	*995,618.57*
1504-04	*Chrysalis RtM Project Expenses*	*581,823.52*	*1,325,206.80*
1504-05	*Chrysalis Space Project Expenses*	*2,965,818.25*	-
1504-06	*UNHABITAT SLC Project Expenses*	*203,817.00*	-
	Total	***8,862,533.93***	***8,847,374.93***

Note 09 -Retirement Benefit Obligations and Depreciation

2102 - 03	*Gratuity*	*1,794,888.77*	*(1,351,949.53)*
2102 - 04	*Audit Fees*	*312,400.00*	-
2105 - 02	*Depreciation*	*8,544,523.97*	*9,209,530*
	Total	***10,651,812.74***	***7,857,580.47***

SRI LANKA INSTITUTE OF LOCAL GOVERNANCE

NOTES TO THE ACCOUNTS

For the Year Ended 31st December 2017

Note 10 - Property, Plant & Equipment:-

		Cost as at 01/01/2017	Additions 2017	Removals 2017	Total As at 31/12/2017	Depreciation As at 01.01.2017	Removals 2017	Depreciation 2017	Accumulated Depreciation As at 31.12.2017	W.D.V. As at 31/12/2017	W.D.V. As at 31/12/2016
2201-01	Land	406,890,000.00	-	-	406,890,000.00	-	-	-	-	406,890,000.00	406,890,000.00
2201-02	Buildings	15,659,000.00	-	-	15,659,000.00	10,178,350.00	-	782,950.00	10,961,300.00	4,697,700.00	5,480,650.00
2201 - 04 - 01	Vehicles	33,500,000.00	-	-	33,500,000.00	27,639,900.00	-	5,859,600.00	33,499,500.00	500.00	5,860,099.00
2201- 04 - 02	Machinery & Office Equipment	5,471,528.57	1,219,009.62	-	6,690,538.19	2,541,264.00	-	397,270.07	2,938,533.07	3,752,005.12	2,930,264.57
2201- 04 - 03	Computers & Computer Accessaries	15,532,113.68	2,771,394.95	-	18,303,508.63	12,644,938.00	-	1,249,335.34	13,894,273.34	4,409,235.29	2,887,175.68
2201- 04 - 04	Furniture & Fittings	2,271,508.16	764,917.50	-	3,036,425.66	1,416,716.00	-	200,400.93	1,617,116.93	1,419,308.73	854,792.16
2201- 04 - 05	Library Books	495,907.96	161,305.00	-	657,212.96	238,684.00	-	54,967.63	293,651.63	363,561.33	257,223.96
	Total	**479,820,058.37**	**4,916,627.07**	-	**484,736,685.44**	**54,659,852.00**	**-**	**8,544,523.97**	**63,204,374.97**	**21,532,310.47**	**425,160,205.37**

SRI LANKA INSTITUTE OF LOCAL GOVERNANCE

NOTES TO THE ACCOUNTS

For the Year Ended 31st December 2017

Description	*Cost As at 01/01/2017*	*Additions 2017*	*Removals 2017*	*Total As at 31/12/2017*	*Depreciation As at 01.01.2017*	*Removals 2017*	*Depreciation 2017*	*Accumulated Depreciation As at 31.12.2017*	*W.D.V. As at 31/12/2017*	*W.D.V. As at 31/12/2016*
Construction Building	*44,757,072.25*	*600,000*	-	*45,357,072.25*	-	-	-	-	*45,357,072.25*	*44,757,072.25*
	44,757,072.25	***600,000***	**-**	***45,357,072.25***	**-**	**-**	**-**	**-**	***45,357,072.25***	***44,757,072.25***

			31/12/2017	31/12/2016
Note 12 - Stocks :-				
2202 - 01	Stationary	Annexure I	168,961.04	284,285.35
2202 - 02	Publication		1,517,201.90	1,517,201.90
	Total		**1,686,162.94**	**1,801,487.25**

			31/12/2017	31/12/2016
Note 13 - Pre - Payments & Receivables :-				
2206 - 01	Insurance	Annexure II	237,074.75	209,835.94
2206 - 02	Others	Annexure III	113,722.70	80,053.97
2206 - 03	Refundable Deposits	Annexure IV	121,250.00	21,250.00
2206 - 04	Ministry of PC & LG	Annexure V	3,815,148.25	2,605,165.29
2206 - 05	Receivable - Saving A/C 2329975	Annexure VI	138,167.67	375,864.13
	Total		**4,425,363.37**	**3,292,169.33**

			31/12/2017	31/12/2016
Note - 14 - Debtors & Advance :-				
	Debtors			
2203 - 01	Staff Debtors	Annexure VII	467,888.27	83,620.67
2203 - 03	Trade Debtors	Annexure VIII	68,627.62	184,335.90
	Advances			
2204 - 02	Special Advance	Annexure IX	7,850.00	7,850.00
2204 - 04	Festival Advance	Annexure X	24,600.00	14,600.00
2204 - 05	Staff Loan - Property Loan	Annexure XI	7,618,149.33	8,257,943.33
2204 - 06	Staff Loan - Distress Loan	Annexure XII	1,647,185.91	2,336,808.15
2205-02	Advance to Credit Purchases		-	215,620.75
2205-03	Advance to HRD	Annexure XIII	19,000.00	20,000.00
2205-05	Advance to Projects		-	415,000.00
2205-06	Advance to Incidental	Annexure XIV	20,000.00	-
	Total		**9,873,301.13**	**11,535,778.80**

		31/12/2017	31/12/2016
Note - 15 - Cash and Cash Equivalents :-			
2207 - 02	Bank of Ceylon - A/C No. 2323344	11,136,545.27	7,235,138.45
2207 - 03	Bank of Ceylon - A/C No. 2323350	13,754,856.25	298,849.51
2207 - 04	Savings Account - Bank of Ceylon - A/C No. 2329975	6,585,193.74	4,399,788.92
	Total	**31,476,595.26**	**11,933,776.88**

				31/12/2017	31/12/2016

Note - 16 - Retirement Benefit Obligations :-

			31/12/2017	31/12/2016
	Opening Balance		5,224,933.23	6,693,462.36
	Provisions During the Period		1,794,888.77	(1,351,949.13)
	Actual Amount Paid		(295,404.50)	(116,580.00)
	Closing Balance	Annexure XV	**6,724,417.50**	**5,224,933.23**

Note - 17 - Creditors & Accrued Charges :-

			31/12/2017	31/12/2016
2103 - 01	Accrued Charges	Annexure XVI	645,126.17	1,917,930.01
2103 - 02	Advance RtM Project (Payable)		5,806,076.48	-
2103 - 03	Advance UNHABITAT SL Cities Project (Payable)		1,388,083.20	-
2103 - 04	Deposits - Tender		20,000.00	30,000
2103 - 05	Stamp Duty Payable		225.00	175
2103 - 06	Welfare Payable		100.00	-
2103 - 07	PAYE Payable			5,200.00
2103 - 08	Direct Bank Remmittance Payable			11,020
2103 - 09	Provision for Module Preparation		1,250,000.00	-
2103 - 10	Provision for Governance Journal		124,200.00	-
2103 - 11	Provision for News Letters		125,000.00	-
2103 - 12	Sundry Creditors		412,500.00	-
	Total		**9,771,310.85**	**1,964,325.01**

ACCOUNTING NOTES

1. GENERAL ACCOUNTING POLICES

1.1 Financial Statements of the institute are prepared in accordance with Sri Lanka Public Sector Accounting Standards.

1.2 Non-Current Assets have been shown in the Balance Sheet at cost less depreciation. Capital working progress is treated as Non-Current Assets.

1.3 There was no any adjustment made for inflationary factors affecting the accounts in the primarily financial statements.

1.4 Among the items transferred from Ministry of Provincial Council and Local Government certain items were appeared immaterial in pricing. A decision was taken to continue these items only on quantity basis in records without a valuation.

1.5 Stock measured at the lower value of cost and net realizable value.

1.6 Depreciation is provided the date of use of the assets during the year 2017 on straight line basis.

1.7 Land & Buildings valuation for Accounts purpose was carried out from Department of Valuation during the year 2015 which was Owner ship transferred from the Ministry of Public Administration during the year of 2004.Depreciation for Buildings was calculated from the year 2004 and retrospective impact adjusted to Accumulated Funds.

1.8 For the purpose of depreciation the effective life time Assets are as given below

Category of Assets	Life Time Year	Depreciation Rate
Machinery & Office Equipment's	10	10%
Computers & Accessories	5	20%
Vehicles	5	20%
Library Books	10	10%
Buildings	20	5%
Furniture & Fittings	10	10%

2. LIABILITIES AND PROVISSIONS

A provision of LKR 6,724,417.50 has been made in the accounts for terminal benefits under the Gratuity Act no 12 of 1983 and this has been grouped under non Current Liabilities in the Balance Sheet. This Position is prudent, fair and reasonable.

3. CAPITAL EXPENDITURE

Expenditure incurred for the purpose of acquiring extending or improving Assets of a permanent nature by means of which to carry on the objectives or for the purpose of increasing the earning capacity had been treated as Capital Expenditure.

4. WORKING CAPITAL

Construction of new building treated as a working capital and grouped under non-current assets in the balance sheet. However, constructions has not been carried out since 2014.

5. REVOLVING FUND FOR STAFF LOANS

Saving A/C no. 2329975 existing for the purpose of staff loan. Interest of staff loan & Saving A/C grouped under other income. However, those interest amounts directly remittance to the saving A/C itself.

Annexure I

Sri Lanka Institute of Local Governance

Stocks Stationery Schedule As at 31.12.2017
Account # 2103 -01

	Qty	Unit Price	Total Amount
Lavendra	03	798.01	2,394.03
Letter Head	03	2,134.23	6,402.69
Sign Pen	03	135.24	405.72
Blue	111	13.23	1,468.53
Red	228	12.76	2,909.28
CR Book			
80 Pgs	01	53.80	53.80
120 Pgs	06	80.64	483.84
160 Pgs	01	106.27	106.27
200 Pgs	07	129.95	909.65
1" Size yellow	08	170.00	1,360.00
Binding Tape Yellow	01	169.70	169.70
Enveloped 9*4' (500 nos)	4000	2.75	10,981.98
Enveloped - Legal 50nos)	100	6.12	612.00
Tipex	01	43.13	43.13
File Clips	06	19.31	115.86
Foot Rule	01	24.45	24.45
Buldo Clip	30	20.12	603.60
Pencil	48	12.77	612.96
Hp Cartridge Model P1102 - *CE 285A (85)*	01	9,400.00	9,400.00
Hp Cartridge Q2613A	01	6,150.00	6,150.00
Canon FX 3	07	11,830.00	82,810.00
Sharp Toner AR 310ST	01	19,649.00	19,649.00
Samsung Toner MLT-D110s (Director Fax)	01	7,700.00	7,700.00
Toshiba estudio ***T2309P(New)***	01	10,925.00	10,925.00
Stapler Machine	01	2,669.55	2,669.55
TOTAL			**168,961.04**

Annexure II

Sri Lanka Institute of Local Governance

Insuarance Pre Payments Schedule As at 31/12/2017
Account # 2206-01

Date	P.V. No	Cheque No	Name of Payee	Particulars	Amount (Rs.)
28.02.2017	246	005106	Sri Lanka Insurance Cooperation	Insurance renewal charges for Vehicle No. NB-2751 from 16/03/2017 to 15/03/2018	25,275.90
28.02.2017	247	005107	Sri Lanka Insurance Cooperation	Insurance renewal charges for Vehicle No. NA - 9428 from 16/02/2017 to 15/02/2018	20,030.74
28.07.2017	1033	113344	Sri Lanka Insurance Corporation	Insurance renewal charges for Vehicle No PE 1401from 09/08/2017 to 08/08/2018	71,769.60
28.07.2017	1034	113345	Sri Lanka Insurance Corporation	Insurance renewal charges for Vehicle No KO 8510 from 06/08/2017 to 05/08/2018	31,304.47
26.12.2017	2073	247702	National Insurance Trust Fund	Insurance renewal charges for Vehicle No. KR - 6752 from 03.01.2018 to 02.01.2019	88,694.04
TOTAL					**237,074.75**

Sri Lanka Institute of Local Governance

Annexure III

Prepayments Others Schedule As at 31/12/2017
Accounts # 2206-02

Date	P.V. No	Cheque No	Name of Payee	Particulars	Amount (Rs.)
21.03.2017	385	005208	Metropolitan Office (Pvt) Ltd.	Service agreement for IR 2318L Photo Copy 26/03/2017 - 26/03/2018	4,686.65
30.05.2017	686	113095	Colts Trading (Pvt) Ltd.	Service agreement for DP - J450 Duplo 30/05/2017 - 29/04/2018	7,471.85
18.07.2017	949	113269	Finlay Rentokil Ceylon (Pvt) Ltd	Pest Controlling Agreement for period of June'2017 to May'2018	20,420.20
27.10.2017	1629	197235	Metropolitan Office (Pvt) Ltd.	Service agreement for MF 4570 DN Fax machines from 19/08/2017 to 18/08/2018	7,610.00
27.10.2017	1630	197235	John keells office Automation (Pvt) Ltd	Service agreement for Studio 357 Photo Copy Machines 27/10/2017 to 26/10/2018	16,974.00
29.11.2017	1837	197378	ABS Information Systems (Pvt) Ltd.	ServiceAgreement for Tally ERP 9.0 from 16/11/2017 to 15/11/2018	56,560.00
TOTAL					**113,722.70**

Sri Lanka Institute of Local Governance

Annexure IV

Refundable Deposit Schedule As at 31/12/2017
Accounts # 2206-03

V.NO	Payee	Amount (Rs.)
250	American Premier Water	11,250.00
630	Mobitel (Pvt) Ltd	4,000.00
N-24	Mobitel Dongles	6,000.00
	MARKFED	100,000.00
TOTAL		**121,250.00**

Sri Lanka Institute of Local Governance

Annexure V

Receivable - Ministry of Provincial Councils & Local Government
Accounts # 2206-05

Description	Amount (Rs.)
Opening Balance as at 01.01.2016	492,000.00
Vote for Women Programme	3,323,148.25
Total	**3,815,148.25**

Sri Lanka Institute of Local Governance

Annexure VI

Receivable - Saving A/C 2329975 Schedule As at 31/12/2017
Accounts # 2206-07

Year	Payee	Particulars	Amount (Rs.)
2017	P.K.N Asangika	Distress Loan Balance	45,096.00
2017	Property Loan Installments of Y.D.S Chandima & H.I Premasinghe		93,071.67
TOTAL			**138,167.67**

Sri Lanka Institute of Local Governance

Annexure VII

Staff Debtors Schedule as at 31st December 2017
Accounts # 2203-01

NAME	AMOUNT (Rs.)
Mr. Sujeeve Samaraweera	380,000.00
Mr. Asoka Kapuge	3,207.42
Mr. J.M Waseer	5,000.00
Mr.M.A.S.S.K Chandrasiri	5,000.00
Ms. P.C.T. De Silva	1,500.00
Ms.P. Algama	5,000.00
Ms. I. Premasinghe	1,000.00
Mr. J. Wijesiri	5,000.00
Mr.M.M Feros	5,000.00
Ms. C.O Liyanage	6,180.85
P.K Dharmasena	8,000.00
Mr. A. Dodamgoda	2,000.00
Ms. K.A.P.R Kariyapperuma	2,000.00
Ms. S.N.P Rosa	5,000.00
Ms. R.M.H Rathnayake	2,000.00
Ms. O.W.T.P Owitipana	2,000.00
Ms. H.D.M Priyadarshani	2,000.00
Ms. T. Randunu	2,000.00
Mr.D.M.J Pushpakumara	5,000.00
Ms. M.S.C Wimalaweera	2,000.00
Mr. H.P.S Sisira Kumara	1,000.00
Mr. C.B Karunarathna	5,000.00
Mr. G.C Jayawardhana	2,000.00
Mr. Susantha Sampath	2,000.00
Mr. N.H.D Thushara	5,000.00
Mr. S. Bandara	2,000.00
Ms. B.D Dingiri Amma	2,000.00
TOTAL	**467,888.27**

SRI LANKA INSTITUTE OF LOCAL GOVERNANCE **Annexure VIII**

Trade Debtors Schedule as at 31st December 2017
Accounts # 2203-03

DESCRIPTION	AMOUNT (Rs.)
OPENING BALANCE - 2015	**31,218.65**
Year 2016	
NICD Polgolla	
SV 197-2016	7,810.75
SV 198-2016	13,106.50
NICD Polgolla - SV - 225 - 2017	11,706.72
Regional Asst. Commissioner of LG - Trinco - SV - 01 - 2018	710.00
Regional Asst.Commissioner of LG - Trnco SV - 02 - 2018	4,075.00
TOTAL	**68,627.62**

Sri Lanka Institute of Local Governance

Annexure IX

Special Advance Schedule As at 31/12/2016
Accounts # 2204-02

Employee Name	Total (Rs.)
Mr. N.H.D.Thushara	250.00
Mr. P.C.T.D.Silva	1,750.00
Mr. R.M.U.Priyadarshana	1,000.00
Ms. S.H.I.Premasinghe	1,750.00
Mr. L.A.V.Jinendra	600.00
Mr. R.M.R.P.Dissanayaka	2,500.00
TOTAL	**7,850.00**

Sri Lanka Institute of Local Governance

Annexure X

Festival Advance Schedule As at 31/12/2016
Accounts # 2204-04

Employee Name	Total (Rs.)
Ms.A.P. Rathnahewa	1,000.00
Mr. Susantha Sampath	5,000.00
Mr. R.M.U. Priyadarshana	3,500.00
Mr. L.A.V. Jinendra	2,100.00
Unknown Person	500.00
Mr. D.M.M. Jifran	2,500.00
Mr. J.K Krishantha	10,000.00
TOTAL	**24,600.00**

Sri Lanka Institute of Local Governance

Annexure XI

Property Loan Details 2017

	Name of Employee	Outstanding as at 01.01.2017	Jan'17	Feb'17	Mar'17	April'17	May'17	June'17	July'17	Aug'17	Sep'17	Oct'17	Nov'17	Dec'17	Outstanding as at 01.01.2018
1	Mr. R.M.A.K RATHNAYAKE	673,252.50	9,280.00	9,280.00	9,280.00	9,280.00	9,280.00	9,280.00	9,280.00	9,280.00	9,280.00	9,280.00	9,280.00	9,280.00	561,892.50
2	Mr. A. DODANGODA	1,229,000.46	7,140.00	7,140.00	7,140.00	7,140.00	7,140.00	7,140.00	7,140.00	7,140.00	7,140.00	7,140.00	7,140.00	7,140.00	1,143,320.46
3	MS. K.A.P.R. KARIYAPPERUMA	53,441.42	590.00	590.00	590.00	590.00	590.00	590.00	590.00	590.00	590.00	590.00	590.00	590.00	46,361.42
4	MS. S.N.P. ROSA	840,610.17	3,845.00	3,845.00	3,845.00	3,845.00	3,845.00	3,845.00	3,845.00	6,785.00	6,785.00	6,785.00	6,785.00	6,785.00	779,770.17
5	MS. R.M.HEMALATHA	185,024.10	3,855.00	3,855.00	3,855.00	3,855.00	3,855.00	3,855.00	3,855.00	3,855.00	3,855.00	3,855.00	3,855.00	3,855.00	138,764.10
6	MS. O.W.T.P. OWITIPANA	622,694.48	2,355.00	2,355.00	2,355.00	2,355.00	2,355.00	2,355.00	2,355.00	2,355.00	2,355.00	2,355.00	2,355.00	2,355.00	594,434.48
7	MS. H. D. M. PRIYADARSHANI	689,454.99	2,992.00	2,992.00	2,992.00	2,992.00	2,992.00	2,992.00	2,992.00	2,992.00	2,992.00	2,992.00	2,992.00	2,992.00	653,550.99
8	MS. D.M.T RANDUNU	739,826.63	2,920.00	2,920.00	2,920.00	2,920.00	2,920.00	2,920.00	2,920.00	2,920.00	2,920.00	2,920.00	2,920.00	2,920.00	704,786.63
9	Mr. C.B. KARUNARATHNA	674,841.42	2,780.00	2,780.00	2,780.00	2,780.00	2,780.00	2,780.00	2,780.00	2,780.00	2,780.00	2,780.00	2,780.00	2,780.00	641,481.42
10	Mr. S. BANDARA	585,817.52	2,550.00	2,550.00	2,550.00	2,550.00	2,550.00	2,550.00	2,550.00	2,550.00	2,550.00	2,550.00	2,550.00	2,550.00	555,217.52
11	Mr. G.C. JAYAWARDENA	711,450.22	2,365.00	2,365.00	2,365.00	2,365.00	2,365.00	2,365.00	2,365.00	2,365.00	2,365.00	2,365.00	2,365.00	2,365.00	683,070.22
12	Mr. SUSANTHA SAMPATH	707,494.16	2,440.00	2,440.00	2,440.00	2,440.00	2,440.00	2,440.00	2,440.00	9,590.00	9,590.00	9,590.00	9,590.00	9,590.00	642,464.16
	Resigned Employees	-													-
13	Ms. K.K.M.C MENIKE	23,312.61	-	-	-	-	-	-	-	-	-	-	-	-	23,312.61
14	Ms. Y.D.S CHANDIMA	356,921.99	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	320,921.99
15	Ms. S.H.I PREMASINGHE	174,159.14	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	138,159.14
16	Mr. D.N JAYASINGHE	9,358.48	-	-	-	-	-	-	-	-	-	-		-	(9,358.48)
		8,257,943.33	**33,832.00**	**49,112.00**	**49,112.00**	**49,112.00**	**49,112.00**	**49,112.00**	**49,112.00**	**59,202.00**	**59,202.00**	**59,202.00**	**59,202.00**	**59,202.00**	**7,618,149.33**

Sri Lanka Institute of Local Governance

Annexure XII

Distress Loan Details 2017

	Name of Employee	Outstanding as at 01.01.2017	Jan'17	Feb'17	Mar'17	April'17	May'17	June'17	July'17	Aug'17	Sep'17	Oct'17	Nov'17	Dec'17	Out Standing as 01.01.2018
1	Mr. A. DODANGODA	120,531.24	3,900.00	3,900.00	3,900.00	3,900.00	3,900.00	3,900.00	3,900.00	3,900.00	3,900.00	3,900.00	3,900.00	3,900.00	73,731.24
2	MS. K.A.P.R. KARIYAPPERUMA	165,001.75	4,335.75	4,335.75	4,335.75	4,335.75	4,335.75	4,335.75	4,335.75	4,335.75	4,335.75	4,335.75	4,335.75	4,335.75	112,972.75
3	Mr. L.A.R PIYANANDA	134,585.31	3,875.00	3,875.00	3,875.00	3,875.00	3,875.00	3,875.00	3,875.00	3,875.00	3,875.00	3,875.00	3,875.00	3,875.00	88,085.31
4	MS. S.A.S.S. NIRANJALA PERERA	138,448.00	3,462.00	3,462.00	3,462.00	3,462.00	3,462.00	3,462.00	3,462.00	3,462.00	3,462.00	3,462.00	3,462.00	3,462.00	96,904.00
5	MS. S.N.P. ROSA	112,998.00	2,598.00	2,598.00	2,598.00	2,598.00	2,598.00	2,598.00	2,598.00	2,598.00	2,598.00	2,598.00	2,598.00	2,598.00	81,822.00
6	MS. W.H.M.N.G. P.PILAPITIYA	114,112.00	5,662.00	5,662.00	5,662.00	5,662.00	5,662.00	5,662.00	5,662.00	5,662.00	5,662.00	5,662.00	5,662.00	5,662.00	46,168.00
7	MS. R.M.HEMALATHA	108,000.40	3,040.00	3,040.00	3,040.00	3,040.00	3,040.00	3,040.00	3,040.00	3,040.00	3,040.00	3,040.00	3,040.00	3,040.00	71,520.40
8	MS. THARANGA OWITIPANA	96,401.89	2,290.00	2,290.00	2,290.00	2,290.00	2,290.00	2,290.00	2,290.00	2,290.00	2,290.00	2,290.00	2,290.00	2,290.00	68,921.89
9	MS. H. D. M. PRIYADARSHANI	94,942.01	2,192.00	2,192.00	2,192.00	2,192.00	2,192.00	2,192.00	2,192.00	2,192.00	2,192.00	2,192.00	2,192.00	2,192.00	68,638.01
10	MS. M.S.C. WIMALAWEERA	67,222.50	2,130.00	2,130.00	2,130.00	2,130.00	2,130.00	2,130.00	2,130.00	2,130.00	2,130.00	2,130.00	2,130.00	2,130.00	41,662.50
11	Mr. D. M. M. JIFRAN	86,990.00	2,040.00	2,040.00	2,040.00	2,040.00	2,040.00	2,040.00	2,040.00	2,040.00	2,040.00	2,040.00	2,040.00	2,040.00	62,510.00
12	Mr. H.P.S. SISIRA KUMARA	69,291.00	2,165.00	2,165.00	2,165.00	2,165.00	2,165.00	2,165.00	2,165.00						54,136.00
13	Mr. C.B. KARUNARATHNA	41,062.23	2,060.00	2,060.00	2,060.00	2,060.00	2,060.00	2,060.00	2,060.00	2,060.00	2,060.00	2,060.00	2,060.00	2,060.00	16,342.23
14	Mr. G.C. JAYAWARDENA	86,020.00	2,020.00	2,020.00	2,020.00	2,020.00	2,020.00	2,020.00	2,020.00	2,020.00	2,020.00	2,020.00	2,020.00	2,020.00	61,780.00
15	Mr. N.H.D. THUSHARA	31,369.00	1,980.00	1,980.00	1,980.00	1,980.00	1,980.00	1,980.00	1,980.00	1,980.00	1,980.00	1,980.00	1,980.00	1,980.00	7,609.00
16	Mr. S. BANDARA	36,028.78	1,980.00	1,980.00	1,980.00	1,980.00	1,980.00	1,980.00	1,980.00	1,980.00	1,980.00	1,980.00	1,980.00	1,980.00	12,268.78
17	MS. B.G. DINGIRI AMMA	77,500.00	1,880.00	1,880.00	1,880.00	1,880.00	1,880.00	1,880.00	1,880.00	1,880.00	1,880.00	1,880.00	1,880.00	1,880.00	54,940.00
															1,020,012.11
Resigned & Intedict Employees															
18	Mr. P.K DHARMASENA	218,545.25	-												218,545.25
19	Ms. THAKSHILA DE SILVA	38,105.83	-												38,105.83
20	Mr. S.S.K CHANDRASIRI	3,283.98	-												3,283.98
21	Mr. M.N THALANGAHAGODA	(1,374.00)	-												(1,374.00)
22	Mr. U. GUNAWARDANA	(55.99)	-												(55.99)

23	Mr. L.A.V.C JINENDRA	7,256.50	-												7,256.50
24	Mr. N.K BANDARA	404,751.55	-												404,751.55
25	MR. J.WIJESIRI	113.12	-												113.12
26	Ms. I.A.D.R THARANGANI	(1,545.50)	-												(1,545.50)
27	Mr. D.M.S DISSANAYAKE	(1,905.33)	-												(1,905.33)
28	Mr. D. FERNANDOPULLE	(27.50)	-												(27.50)
29	UNVERIFIED BALANCE	(39,974.11)	-												(39,974.11)
		2,336,808.15	**59,116.75**	**59,116.75**	**59,116.75**	**98,212.75**	**56,646.75**	**56,646.75**	**55,141.99**	**51,581.00**	**51,581.00**	**49,663.50**	**47,636.75**	**46,765.75**	**1,647,185.91**

Sri Lanka Institute of Local Governance

Annexure XIII

Advance to HRD Schedule As at 31/12/2017

Accounts # 2205-03

Date	Name of the Employee	Amount
26.12.2017	Gangani Ranasignhe	4,000.00
26.12.2017	A.E Samararathna	15,000.00
TOTAL		**19,000.00**

Sri Lanka Institute of Local Governance

Annexure XIV

Incidential Advance Schedule As at 31/12/2017

Accounts # 2205-03

Date	Name of the Employee	Amount
26.12.2017	Sujeewa Samaraweera	20,000.00
TOTAL		**20,000.00**

Sri Lanka Institute of Local Governance

Annexure XV

Provision for Gratuity As at 31.12.2017

Emp: No	Employee Name	Consolidated Salary	Cost of Living	Total	1/2 Salary	Date Of Joined	No. of Completed Years	Prov. for Gratuity
7	Mr.P.D.L.Fernandopulle	77,738.00	7,800.00	85,538.00	42,769.00	01.06.2000	17	727,073.00
25	Mr.R.M.A.K.Rathnayaka	76,170.00	7,800.00	83,970.00	41,985.00	05.12.2003	14	587,790.00
75	Ms.W.H.M.N.N.G.Prasadini Pilapitiya	59,793.00	7,800.00	67,593.00	33,796.50	17.09.2009	8	270,372.00
21	Mr.P.K.Dharmasena	66,647.00	7,800.00	74,447.00	37,223.50	01.11.2001	16	595,576.00
54	Mr.P.S.Dharmarathna	47,922.00	7,800.00	55,722.00	27,861.00	01.01.2007	11	306,471.00
36	Mr.A.Dodamgoda	26,380.00	7,800.00	34,180.00	17,090.00	01.07.2005	12	205,080.00
01	Ms.K.A.P.R.Kariyapperuma	42,300.00	7,800.00	50,100.00	25,050.00	01.01.2000	18	450,900.00
10	Mr.R.P.Liyanarachchi	37,691.00	7,800.00	45,491.00	22,745.50	16.05.2000	17	386,673.50
65	Ms.S.A.S.S.Niranjala Perera	34,044.00	7,800.00	41,844.00	20,922.00	17.11.2008	9	188,298.00
50	Ms.L.Mahavithana	27,689.00	7,800.00	35,489.00	17,744.50	02.11.2005	12	212,934.00
46	Ms.S.N.P.Rosa	27,689.00	7,800.00	35,489.00	17,744.50	15.06.2005	12	212,934.00
48	Mr.D.M.J.Pushpa Kumara	27,689.00	7,800.00	35,489.00	17,744.50	01.10.2005	12	212,934.00
62	Ms.I.D.Wijemanna	23,468.00	7,800.00	31,268.00	15,634.00	15.09.2008	9	140,706.00
25	Ms.R.M.H.Rathnayaka	27,444.00	7,800.00	35,244.00	17,622.00	01.10.2002	14	246,708.00
16	Ms.O.W.T.P.Owitipana	22,546.00	7,800.00	30,346.00	15,173.00	01.07.2001	16	242,768.00
35	Ms.H.D.M.Priyadharshani	21,718.00	7,800.00	29,518.00	14,759.00	01.10.2005	14	206,626.00
34	Ms.D.M.T.Randunu	21,718.00	7,800.00	29,518.00	14,759.00	01.10.2005	11	162,349.00
67	Ms.M.S.C.Wimalaweera	21,097.00	7,800.00	28,897.00	14,448.50	10.11.2008	8	115,588.00
81	Ms. D.M.M.Jifran	19,855.00	7,800.00	27,655.00	13,827.50	02.09.2011	6	82,965.00
82	Ms. A.P.Rathnahewa	19,648.00	7,800.00	27,448.00	13,724.00	02.09.2011	6	82,344.00
11	Mr.H.P.S.Sisira Kumara	20,536.00	7,800.00	28,336.00	14,168.00	01.12.2000	16	226,688.00
28	Mr.C.B.Karunarathna	20,350.00	7,800.00	28,150.00	14,075.00	01.04.2005	13	182,975.00
53	Mr.G.C.Jayawardena	19,420.00	7,800.00	27,220.00	13,610.00	01.12.2007	10	136,100.00
56	Mr.Susantha Sampath	19,792.00	7,800.00	27,592.00	13,796.00	01.09.2008	9	124,164.00
63	N.H.D.Thushara	19,606.00	7,800.00	27,406.00	13,703.00	04.05.2009	8	109,624.00
31	Mr.S.Bandara	19,606.00	7,800.00	27,406.00	13,703.00	01.04.2005	12	164,436.00
52	Ms.B.G.Dingiri Amma	18,262.00	7,800.00	26,062.00	13,031.00	02.06.2008	11	143,341.00
	Total				-	-		**6,724,417.50**

Sri Lanka Institute of Local Governance

Annexure XVI

Accrued Charges Schedule As at 31.12.2017

Account # 2103 -01

Date	Name	V. No.	Amounts
	Lanka Salusala Ltd		21,295.00
	S. L. Motors		7,662.00
	Cancell Cheque		13,762.26
	Salary Payable		32,175.65
	Telephone		1,466.56
	Other Allowance		5,751.22
	Payroll June 2015 EPF Payable		5,388.11
	Payroll June 2015 ETF Payable		808.20
05/01/2018	R. P. Liyanarachchi	04	12,677.81
05/01/2018	S. Samaraweera	SV 03	15,443.50
08/01/2018	Director General, Civil Security Department	05	109,300.00
08/01/2018	Markfed	06	22,503.75
08/01/2018	Action Clean Services	09	64,699.00
09/01/2018	A. E. Samararathna	SV 04	13,860.00
10/01/2018	S. A. S. S. N. Perera	12	3,000.00
10/01/2018	S. A. S. S. N. Perera	13	2,000.00
10/01/2018	Markfed	15	16,704.48
10/01/2018	American Premium Water Sustams (Pvt) Ltd	16	5,131.88
10/01/2018	M.S. Antony	17	3,835.00
10/01/2018	Sri Lanka Telecom PLC	18	12,066.80
10/01/2018	T. H. P. Wijesiri	19	6,170.00
10/01/2018	Sri Lanka Telecom PLC	20	30,425.92
12/01/2018	R. P. Liyanarachchi	22	1,406.74
12/01/2018	R. P. Liyanarachchi	23	1,681.39
12/01/2018	K.A.P.R. Kariyapperuma	24	2,864.05
12/01/2018	P.A.D.H. Radisha	25	3,208.76
12/01/2018	L. Mahawithana	26	2,612.60
12/01/2018	D. M. J. Pushpakumara	27	1,358.40
12/01/2018	P.A.D.H. Radisha	28	8,962.80
12/01/2018	L. S. Sampath	29	13,090.82
12/01/2018	B.G.C.B. Karunarathna	30	10,646.57
12/01/2018	N. H. D. Thushara	31	5,756.17
12/01/2018	R. R. P. W. Sujath	32	5,764.84
12/01/2018	G. C. U. Jayawardana	33	4,085.96
12/01/2018	L. U. G. S. Ariyarathna	34	603.92
12/01/2018	P.A.D.H. Radisha	35	3,039.70
12/01/2018	R. M. Hemalatha	36	914.80

12/01/2018	M. Priyadarshani	37	2,126.51
12/01/2018	M. S. D. Wimalaweera	38	615.30
12/01/2018	L. U. G. S. Ariyarathna	39	7,549.00
12/01/2018	C. Bandara	40	2,840.46
12/01/2018	L. S. Sampath	41	8,246.00
12/01/2018	N. H. D. Thushara	42	8,169.00
12/01/2018	S. Bandara	43	8,169.00
12/01/2018	G. C. U. Jayawardana	44	1,557.51
12/01/2018	G. C. U. Jayawardana	45	2,609.34
12/01/2018	N. S. D. Perera	46	2,842.80
12/01/2018	G. C. U. Jayawardana	47	787.50
12/01/2018	L. S. Sampath	48	1,575.00
12/01/2018	L. U. G. S. Ariyarathna	49	3,062.50
12/01/2018	S. Bandara	50	3,325.00
12/01/2018	C. Bandara	51	1,400.00
12/01/2018	H. N. D. Thushara	52	3,237.50
12/01/2018	G. C. U. Jayawardana	53	875.00
13/01/2018	Gangani Ranasinghe	SV 06	2,940.00
16/01/2018	M. H. M. Ramis	57	1,155.00
17/01/2018	R. M. A. K. Rathnayake	64	2,435.45
17/01/2018	S. A. S. S. N. Perera	65	3,081.98
22/01/2018	P. K. Nisham Asangika	77	53,457.66
22/01/2018	D. S. Sarathchandra	78	50,944.00
TOTAL			**645,126.17**

8.0. CONCLUSION

In my observation Sri Lanka Institute of Local Governance has performed its functions successfully during the year 2017 by achieving its targets and objectives. However, the performance of the SLILG has to be further improved in order to accelerate the fulfillment of future needs and to meet the future challenges in local authorities.

The following actions had taken to fulfill the gaps from Year 2017 onwards,

Academic point of view,

- Appointment of Provincial level and local authority level training coordinators.
- Coordinating with Deputy Chief Secretaries (Training) & Deputy Chief Secretaries (Planning) at the MDTU meetings to strengthen the relationship with the MDTD units
- A Training Impact Analysis and Training Needs Analysis were conducted to get the feedback from the local government sector about the performance of SLILG and also to findout the lacking areas in the local authorities. This enables to prepare the Action Plan for the Year 2018.
- Throughout the year 2017, SLILG started islandwide awareness programmes for empowering women into politics with the Financial support of Search for Common Grounds, IFES & USAID - SDGAP. This will be continuing in the Year 2018 as well.
- In continuing with the year 2016 programmes, this institute has started disucsions with Donor funding agencies such as USAID, UNHABITAT, IFES, SFCG, etc., where the institute implemented a mapping excercersice as the first step to avoid adhoc training to women in potics. It is my observation that this mapping exercise should continue to other subject areas well.
- SLILG with the guidance of the Hon. Minister and Secretary of our line Ministry implemented Action Committee for Local Governance (ACLG) involving most of the International and National Non Government Organizaions. This will encourage donor funding agencies to join hands with SLILG to provide their support for capacity development activities required for local government sector.
- Amendment of existing modules and preparation of new Modules for the Year 2018.

Administration Point of view

- It was noted that some local authorities did not maintain a standard e mail identity. Hence, ICT division of this institute with the support of Ministry of Provincial Councils and Local Government and ICTA, took the initiative to formalize all e mail IDs (gov.lk). At present, it is running in a smooth manner.

  The support rendered by the Commissioners of Local Government and the Assistant Commissioners of Local Government for the successful implementation of the programme should be appreciated.

- Meetings were held with the Department of Management Servicefor for Resturcturing of SLILG Cadre.

- Reorganize and develop the library of the institute. It had become essential to provide an effective and efficient service to the provincial councils and local government sector officers who attend for training progrmmes and Certificate/Diploma programmes. Further, undergraduates from different universities also request to refer SLILG library for their Research studies.

The main issues arise at SLILG can be highlited as follows,

a) Restururing of SLILG Cadre
b) Construction of the proposed new building

But when considering the overall performance, Sri Lanka Institute of Local Governance performed its mandated activities effectively to achieve its expected targets and objectives during the year 2017.

M.S.M. Rismy
Director / CEO
Sri Lanka Institute of Local Governance