



**SRI LANKA INSTITUTE OF ADVANCED  
TECHNOLOGICAL EDUCATION**

**ANNUAL REPORT -2014**



**MINISTRY OF HIGHER EDUCATION**

# **ANNUAL REPORT**

## **2014**



**SRI LANKA INSTITUTE OF ADVANCED TECHNOLOGICAL EDUCATION**

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## DIRECTOR GENERAL'S REVIEW



Sri Lanka Institute of Advanced Technological Education (SLIATE) is recognized as a leading government educational Institution which functions under the purview of the Ministry of Higher Education & Highways in Sri Lanka. Sri Lanka Institute of Advanced Technological Education (SLIATE) was established under the provisions of the act of parliament No: 29 of 1995 and it focuses on the Advanced Technological Education at post-secondary level.

Currently, there are 11 Advanced Technological Institutes (ATII) and 06 Advanced Technological Institute Sections functioning under the Sri Lanka Institute of Advanced Technological Education (SLIATE). The island wide network of SLIATE is covering all the provinces of Sri Lanka. At present, SLIATE produces the Higher National Diploma holders in 14 different fields including; Accountancy, Agriculture, Business Administration, Business Finance, Building Services Engineering, Engineering (Civil, Mechanical, Electrical), English, Food Technology, Information Technology,

Management, Quantity Surveying, Tourism and Hospitality Management. The Diploma Holders contribute to the development of National and International economy in different sectors comprising of Agriculture, Education, Industry and Service.

In the year 2014, there is a remarkable progress in the physical and human resource development of the institute. Infrastructure facilities of the institutes, staff development programs and the employability of the Diploma Holders have achieved higher rates comparatively to the previous years. During the period of review, it was noticed that there was a considerable advancement in all the activities in accordance with the corporate plan of the year 2014. This progress can be attributed to the commitment and sacrifice of all the stakeholders mainly the staff members and the students of SLIATE. All the proposed strategies have been implemented to uplift the quality and the image of SLIATE. The detail information can be obtained in the separate chapters of this annual report.

**Dr. W. Hilary E Silva**  
**Director General**  
**SLIATE**



The future is not a gift  
it is an achievement.

# SRI LANKA INSTITUTE OF ADVANCED TECHNOLOGICAL EDUCATION (SLIATE)

## 1.1 VISION

*To become the center of excellence in technological education in Sri Lanka*

## MISSION

*Creating excellent higher national diploma holders with modern technology for sustainable development*

## GOALS

Based on the SWOT analysis and the identified thrust areas, the goals for the next three years were identified as follows.

- Goal 1: Improve the quality of existing courses and introduce new academic programs with the aim of increasing the students' intake.
- Goal 2: Introduce fee levying courses and distance education programs.
- Goal 3: Establish affiliations with foreign and local bodies and obtain required accreditations.
- Goal 4: Redesign and streamline the existing system of the examination management unit.
- Goal 5: Improve the harmonization between students, parents and general public.
- Goal 6: Establish proper Human Resources Development (HRD) system.
- Goal 7: Redesign and strengthen the functions of the Academic Affairs/ Planning and Research Division.

- Goal 8: Construction of new ATII by converting ATI sections to ATII and establishing a Leadership and Quality Development Center (LQDC)
- Goal 9: Introduce an effective system to manage physical resources efficiently.
- Goal 10: Implement an efficient and effective mechanism for communication between ATII and SLIATE Head Office.
- Goal 11: Establish partnerships or linkages with the public and private sector industries.

## 1.2 MAIN OBJECTIVES OF SLIATE

1. To Conduct Higher National Diploma and National Diploma courses and any other technical courses which can be determined by Ministry of Higher Education from time to time.
2. To plan and coordinate the technical education.
3. To apportion the funds voted by parliament among Advanced Technological Institutes and control the expenditure of the Advanced Technological Institutes.
4. To maintain the training standards for academic activities in Advanced Technological Institutes.
5. To regulate the administration of Advanced Technological Institutes.
6. To regularize and increase the admission of students to each Advanced Technological Institutes by determining powers, duties and functions in an efficient and effective manner.

## 1.3 THRUST AREAS

### Based on the SWOT analysis, following thrust areas were identified

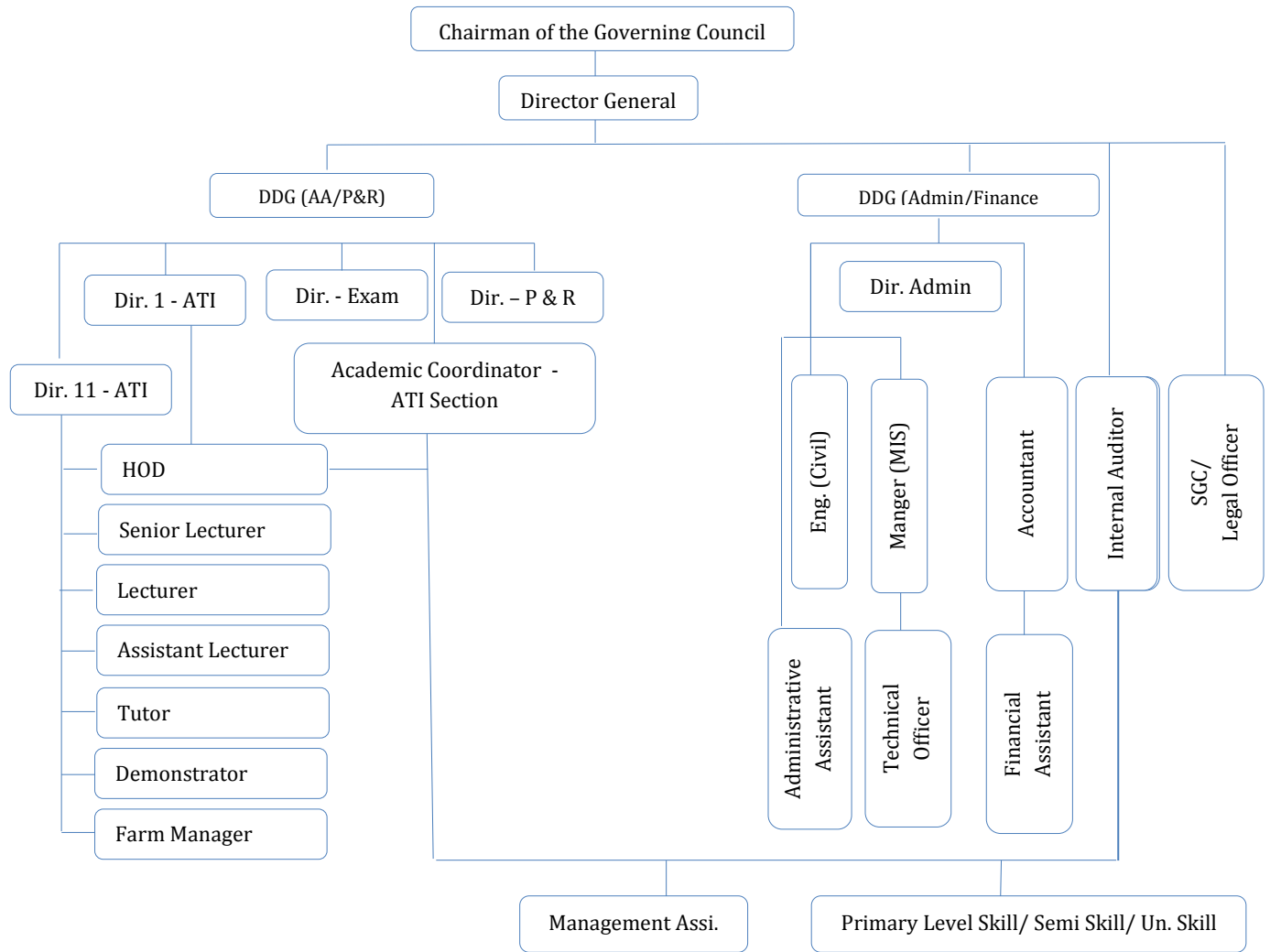
- Quality and diversification of courses: - Improving of quality of existing courses and taking steps to commence new courses.
- Increasing of access for the post- secondary level education.
- Harmonization:- Improving of the favorable attitudes to establish recognition of SLIATE among students, parents as well as the general public.
- Accreditation:- Affiliation with foreign and local bodies to gain accreditations.
- Fee Levying Courses:- Introducing of new fee levying courses and distance education programs.
- Human Resource Development (HRD):- Implementing of a proper HRD system (providing of necessary training and capacity building).
- Upgrading of the Examination unit- Redesigning and streamlining the existing management system of the examination unit.
- Upgrading the management system of SLIATE - Formalizing of Administration & Finance section, introducing of new administrative procedures as well as implementing a monitoring system etc.
- Upgrading of ATI sections to ATII and SLIATE Head Office as LQDC.
- Planning & Research – Strengthen the Planning & Research division to enhance a system of research work.
- Introducing a system for the asset management to maintain physical resources of SLIATE appropriately.
- Developing of proper linkages and close relationships with the industry.

## 1.4 LOCATION OF ATI'S & ATI SECTIONS

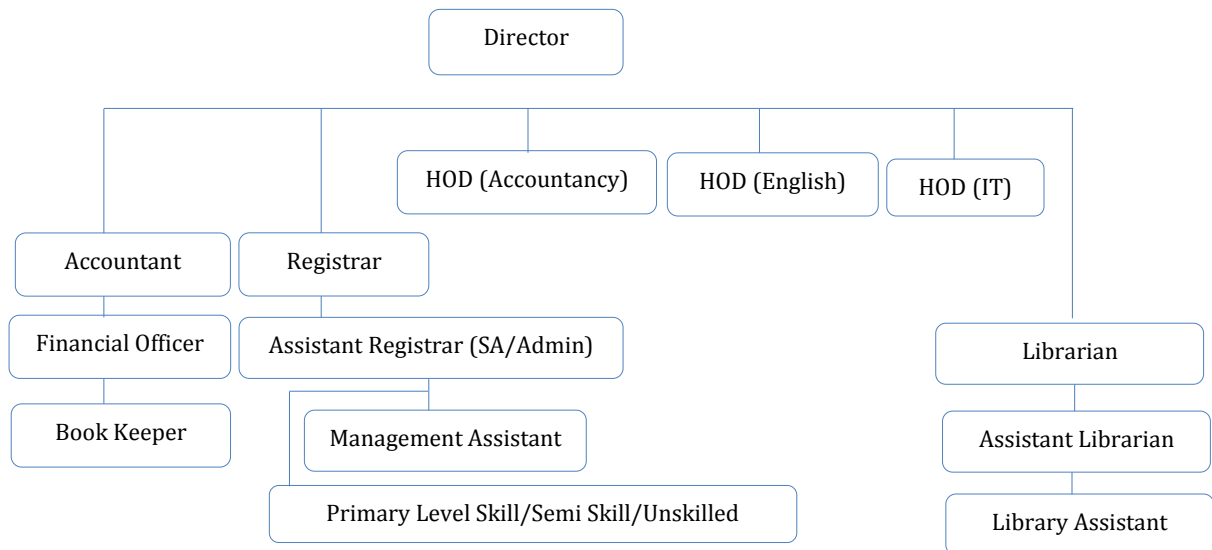


## 1.5 ORGANIZATION STRUCTURE

### ORGANIZATION STRUCTURE OF THE SLIATE



### ORGANIZATION STRUCTURE OF THE ATI



## 1.6 SENIOR MANAGEMENT

### Director General

Dr. W. Hilary E. Silva  
PhD, MA (Acc. & Fin.) BCom

### Deputy Director General (Administration & Finance)

Mr. C. N. Peirisipulle  
MSc (Civil Eng.), BSc (Civil Eng.)

### Deputy Director General (Academic Affairs/Planning & Research)

Prof. R. P. C. Ranajani  
PhD, MSc (Comm.), BCom

### Director (Planning & Research)

Eng. (Mr.) M. S. Nazeer  
BSc (SL), MSc (UK)

### Director (Exam)

Mrs. J. H. Gunarathne  
MSc.

### Director (Admin-Contract)

Miss. Nilmini Ulluwishewa  
BCom

### Accountant

Mrs. B. Sivakaran  
CIMA

### Secretary to the Governing Council

Mrs. W. M. N. Rathnayake  
LLM (Attorney at Law)

## Advanced Technological Institutes

### Director (Acting) – Hardy ATI - Ampara

Mrs. V. G. S. Pradeepika  
MSc.

### Director (ii) ATI - Badulla

Mr. B. Gajasinghe  
MSc

### Director (Acting)– ATI - Dehiwala

Mrs. N. N. P. Dias  
MBA

### Director (i) – ATI - Galle

Eng (Mr.) N. K. A. Rupasinghe  
MSc

### Director– ATI - Jaffna

Mr. C. R. Ravinthiran  
PGDE

### Director– ATI - Kandy

Mrs. M. P. K. Rathnayaka  
MPhil

### Director – ATI - Kurunegala

Dr. S. J. M. Sahayan  
PhD

### Director (i) – ATI - Mattakkuliya

Miss. P. H. A. Ariyaratna  
MSc

### Director – ATI - Naiwala

Dr. Wasantha Gunathilaka  
PhD

### Director – ATI- Trincomalee

Mr. J. Pratheepan  
MSc

### Director – ATI - Kegalle

Mr. G. A. K. Sirisumana  
MSc

## Advanced Technological Institute Sections

### Academic Coordinator - ATI Section - Anuradhapura

Mr. Jalitha Kumara  
BSc in Bus. Admin., PGD in Mgt. MBA

### Academic Coordinator - ATI Section - Batticaloa

Mr. S. Jayapalan  
MCom

### Academic Coordinator - ATI Section - Tangalla

Mr. S. Ramanayake  
MSc

### Academic Coordinator - ATI Section - Rathnapura

Mr. P. Priyashantha  
BCom

### Academic Coordinator - ATI Section - Samanthurai

Mr. N. M. K. K. Nawarathna  
MSc

# Contribution of Academic Affairs & Planning Research Division



**Chemical Analysis Lab  
Food Technology  
Advanced Technological Institute Gampaha**

## ACADEMIC AFFAIRS & PLANNING & RESEARCH DEVISION

### Main functions of the Academic Affairs / Planning & Research Division

Maintaining the quality and the quantity of following academic programs conducted by ATII and ATI sections is the prime responsibility of the Academic Affairs/ Planning & Research division of SLIATE. All the courses are conducted in English medium.

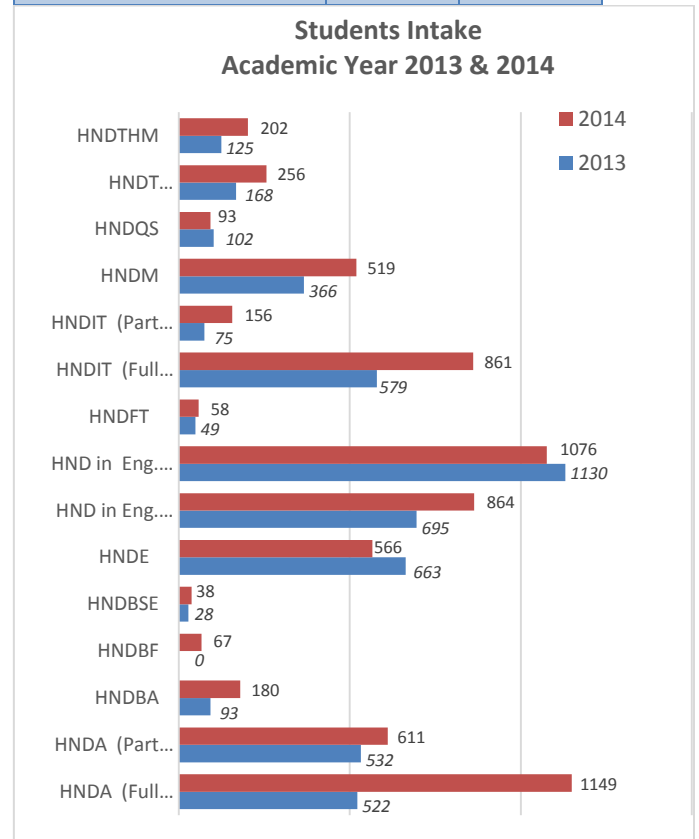
#### Name of the conducting courses of the Institutes

Name of the Course	Duration (Yrs.)
1. Higher National Diploma in Accountancy (HNDA) – Full time	4
Higher National Diploma in Accountancy (HNDA)-Part time	4
2. Higher National Diploma in Management (HNDM)-Full time	3
3. Higher National Diploma in Information Technology (HNDIT)- Full time	2 ½
Higher National Diploma in Information Technology (HNDIT)- Part time	2 ½
4. Higher National Diploma in Technology Agriculture (HNDT-Agri.)- Full time	3
5. Higher National Diploma in English (HND in English)- Full time	2
Higher National Diploma in English (HND in English)- Part time	2 ½
6. Higher National Diploma in Business Administration (HNDBA)- Full time	2 ½
7. Higher National Diploma in Engineering (HNDE) Electrical – Full time	3 ½
8. Higher National Diploma in Engineering (HNDE) Civil – Full time	3 ½
9. Higher National Diploma in Engineering (HNDE) Mechanical- Full time	3 ½
10. Higher National Diploma in Tourism, Hospitality & Management (HNDTHM) – Full time	3
11. Higher National Diploma in Food Technology- (HNDFT) - Full time	2 ½
12. Higher National Diploma in Quantity Surveying- (HNDQS) - Full time	2 ½
13. Higher National Diploma in Building Services Engineering- (HNDDBSE) - Full time	3 ½
6. Higher National Diploma in Business Finance(HNDBF) - Full time	2 ½

## 2.1 Students Admission

### New Intake of Students Academic Year 2013 & 2014

Name of the Course	2013	2014
HNDA (Full Time)	522	1149
HNDA (Part Time)	532	611
HNDBA	93	180
HNDBF	45	67
HNDBSE	28	38
HNDE	663	566
HND in Eng. (Full Time)	695	864
HND in Eng. (Part Time)	1130	1076
HNDFT	49	58
HNDIT (Full Time)	579	861
HNDIT (Part Time)	75	156
HNDM	366	519
HNDQS	102	93
HNDT (Agriculture)	168	256
HNDTHM	125	202
<b>Total</b>	<b>5172</b>	<b>6696</b>

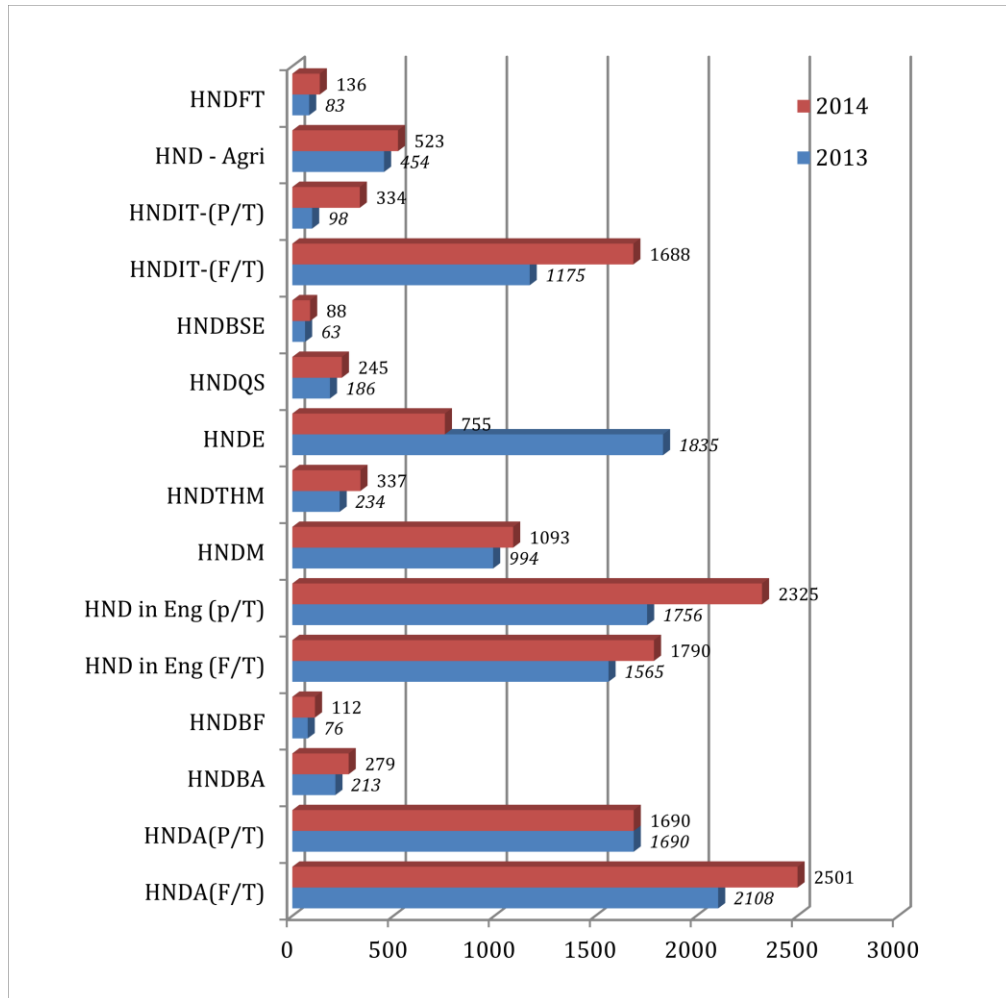


This bar chart indicates that the student intake for year 2014 has increased and shown a progress compared to the year 2013.

## 2.2 Students Enrollment

Details of the number of students registered in year 2013 and year 2014 for each programme are given in following table.

**Students Enrollment Academic Year 2013 & 2014**



This bar chart indicates that the student enrolment of year 2014 has increased and shown slight progress compared to year 2013.



Purpose of organizing industrial visits is to improve the awareness of the prevailing technologies applied in the industries / business enterprises.

After verifying the relevance of the visit to their academic programs, Director General will grant the approval for the industrial visits proposed by the relevant Head of the Division.

In the year 2014 following industrial visits have been completed.

### Industrial visit Year 2014

#### Badulla

- |        |   |
|--------|---|
| HNDIT  | 1. Loardstar (Pvt) Ltd, Minuwangoda Road, Ekala, Ja-Ela           |
|        | 2. Arthur C. Clarke Institution, Moratuwa.                        |
|        | 3. Virtusa (PVT) Ltd. Colombo.                                    |
| HNDA   | 4. Loardstar (Pvt) Ltd, Galle                                     |
|        | 5. D. Samson Industries Galle.                                    |
| HNDM   | 6. Ceylon Biscuit Ltd. Homagama                                   |
|        | 7. Mahiyangana, Polonnaruwa, Trincomalee, Nilaweeli, Koneshwaram. |
|        | 8. Hettigoda Industries.  |
|        | 9. Hotel school –Bandarawela                                      |
| HNDTHM | 10. Hotel school –Bandarawela                                     |
|        | 11. Sri Lankan Air Lines.   |
|        | 12. Taj Samudra Hotel.  |
|        | 13. Sri Lanka Tourism Development Authority                       |
|        | 14. Historical places in Uva Province.                            |
|        | 15. Horton Plains and Hakgala Botanical Garden.                   |

#### Dehiwala

- |       |                                 |
|-------|---------------------------------|
| HNDIT | 1. E-Wis Institute-Sooriyawewa. |
|-------|---------------------------------|

#### Kandy

- |        |   |
|--------|---|
| HNDTHM | 1. Demonstration of table manners & restaurant operations |
| HNDM   | 2. Heritage Tea Factory, Kandapola, Nuwara Eliya          |
| HNDBA  | 3. Holcim (Lanka) Ltd, Puttalama.                         |

#### Galle

- |                   |  |
|-------------------|--|
| HNDTHM            | 1. Institute of Hotel Management-Koggala                                 |
| HNDE (Civil)      | 2. Survey Department of Sri Lanka, Diyatalawa                            |
|                   | 3. ELS Constructions-Sooriyawewa.  |
|                   | 4. Norochholei Power Station.  |
| HNDDT (Agri.)     | 5. Farm Mechanization Training Center, Puliyankulama, Anuradhapura.      |
|                   | 6. Survey camp.  |
|                   | 7. Aquaculture Development Center (Carp) – Udawalawa.                    |
|                   | 8. Seed Laboratory and Chamal Rajapaksha Agricultural Garden at Hungama. |
| HNDE (Mechanical) | 9. Norochcholai Power station.   |

#### Jaffna

- |        |   |
|--------|---|
| HNDTHM | 1. Natural & Historical Destinations in Sri Lanka |
|--------|---|

#### Colombo

- |                   |  |
|-------------------|--|
| HNDE (Electrical) | 1. Kelanithissa Power Station-Kolonnawa.   |
| HNDE (Civil)      | 2. Henemulla Housing Project – Madampitiya |

#### Naiwala

- |               |  |
|---------------|--|
| HNDDT (Agri.) | 1. Rambadegalla, Udaperadeniya, Chillow. |
|               | 2. Citigardens- Dehiwala.                |

Farmers Training Centre – Bibila



Studying compost fertilizer making



Method demonstration on budding and drafting



Training for machinery

**2.4 Workshops conducted for developing Human Resources at SLIATE in year 2014**

**Training programs for Academic Staff**

	Topic	Date & Venue	Target Group
1	Workshop to Enhance and Development the Financial Systems of SLIATE	24/02/2014 SLIATE	Directors Accountants Assistant Registrar In all ATII
2	Workshop on HND in English for Curriculum Revision	14/03/2014 SLIATE	HODs in English
3	Workshop on self-evaluation Report (SER) writing for Institutional Review of ATII – I Session	26/03/2014 SLIATE	Directors Accountants Assistant Registrar Selected Lecturers
4	Workshop on Administrative Procedures – Part I	08/04/2014 SLIATE	All the Head Office Staff
5	Workshop on HND in English for Curriculum Revision	22/04/2014 SLIATE	All HODs in English
6	Workshop on self – evaluation Report (SER) writing for Institutional Review of ATII – II Session	22/04/2014 SLIATE	Directors Accountant Assistant Registrars Selected Lecturers
7	Workshop on Administrative Procedures – Part II	24/04/2014 SLIATE	All the Head Office Staff
8	Workshop on Instructions for and Guidelines Paper setting and Moderating & Discussion Problems with examination	12/05/2014 UGC Auditorium	All Academic Staff
9	Workshop on Procurement Plan	20/05/2014 SLIATE	Director Assistant Registrar Accountant
10	Workshop on HNDIT on use of ICT in SCL Environment	03/03/2014 Kandy ATI	
11	Workshop on Strategic Management	22/05/2014 UGC Auditorium	Directors Assistant Registrars Accountant All HODs

	Topic	Date & Venue	Target Group
12	Workshop on Capacity Development Programme for SLIATE staff	23/24/25/06/2014 SLIDA Auditorium	Directors Assistant Registrar Accountants
13	Workshop on Strategic Management	02/06/2014 Dehiwala ATI	Directors Assistant Registrars Accountant All HODs
14	Workshop on Strategic Management	16/06/2014 Dehiwala ATI	Directors Assistant Registrars Accountant All HODs
15	Workshop on Strategic Management	23/06/2014 Dehiwala ATI	Directors Assistant Registrars Accountant
16	Workshop on curriculum Revision for Agriculture	19/06/2014 SLIATE	HODs in Agriculture
17	Workshop on Strategic Management	03/07/2014 Hotel Sapphire in Wallawatte	Directors Assistant Registrars Accountants
18	Workshop on SER writing	07/07/2014 Kandy ATI	Directors Accountants Assistant Registrars All HODs
19	Workshop on training session for newly recruited Academic Staff members	08/07/2014 SLIATE 09/15/16/07/2014 06/07/08/2014 U/ Ja'pura	Newly recruited Academic Staff members
20	Workshop on Curriculum Revision of Agriculture	15/07/2014 SLIATE	HODs in Agriculture
21	Workshop on Administrative Procedures – Part III	24/07/2014 SLIATE	All the Head Office Staff
22	Workshop on Curriculum Revision for Information Technology	28/07/2014 SLIATE	All HODs in Information Technology
23	Discussion of Progress Review meeting of HETC Project activities	19/08/2014 SLIATE	World Bank members & Head Office Executive members

	Topic	Date & Venue	Target Group
24	Discussion Progress Review meeting of HETC Project activities	21/08/2014 SLIATE	World Bank members & Head Office Executive members
25	Workshop on Training sessions for Newly recruited Management Assistants	26,27,28,29/08/2014 SLIATE	Newly recruited Management Assistants
26	Workshop on Payee Tax & Introducing SAGE Package	04/09/2014 SLIATE	Accountants Selected Management Assistants
27	Workshop on preparing Tourism training manual for students	24/25/09/2014 SLIATE	Tourism Lecturers Visiting Lecturers
28	Discussion of Curriculum Revision – Agriculture	03/10/2014 SLIATE	Agriculture Lecturers
29	Finalized Tourism Training manual	20/10/2014 SLIATE	Tourism Lecturers
30	IT workshop	21/11/2014 SLIATE	IT related Directors, HODs, Lecturers
31	Engineering Workshop	18/12/2014 Colombo ATI	HODs in Engineering

## Training Programs for Academic & Nonacademic Staff Members

### Academic Staff

	Name of the training program	Government Fund	Under HETC Fund	Free Training
1	Computer Based Accounting (5 participants)		√	
2	Urban Agriculture (8 participants)		√	
3	Biotechnology Training for Agriculture (12 participants)		√	
4	Training Workshop on Two Wheel and Four Wheel Tractor (4 participants)			√

	Name of the training program	Government Fund	Under HETC Fund	Free Training
5	Five Days Staff Training programme - Newly recruited Academic Staff members	√		
6	Training Program in Linux and Windows Server Installation - National Institute of Co-operative Development at Polgolla		√	
7	English Programme for Non English Lecturers		√	
8	Personality and Career Development Training Workshop (13 participants)		√	
9	Practical Training Programmed on Food Technology (2 participants)	√		
10	Workshop on Personal Development of Staff members	√		

### Nonacademic Staff

	Programs	Government Fund	Under HETC Fund
1	Functional English Program for Non Academic Staff		√
2	Training Session for Administrative Procedures for Head Office Staff	√	
3	Four days' Workshop on "Secretarial Practices" for Management Assistants (3 participants)		√
4	Two Days Workshop on Stores Management & Purchasing Procedures for Store Keepers (6 participants)		√
5	Four days Staff Training programme - Newly recruited Management Assistants	√	

## 2.5 Role of AA / P&R division to provide visiting staff for academic programs

Publishing press advertisements, calling for the applications for visiting staff members are the responsibility of the AA/P&R division. Holding interviews for the applicants successful will be carried out by the relevant ATII or the ATI sections. All the visiting appointments should be subject to the approval of the Director General or a responsible officer appointed by the Director General. Settling of the visiting payments will be carried out by the Directors of ATII. But the payments of ATI sections will be carried out by the AA/P&R division.

## 2.6 Handling of foreign funded projects

### 2.6.1 Enhancement and Upgrading of Advanced Technological Institute at Mattakkuliya and Labuduwa funded by the Netherlands and Austrian Governments.

Austria and Netherlands governments awarded Euro 21.9 million for the enhancement and upgrading of Advanced Technological Institutes at Mattakkuliya and Labuduwa. This fund is for the development of curriculum and upgrading of human and physical resources of the Higher National Diploma in Engineering Programs.

#### Project components

1. Revising of the existing curriculums of the HNDE program.
2. Upgrading infrastructure facilities of Mattakkuliya ATI.
3. Upgrading of laboratory and workshop equipment of Mattakkuliya and Labuduwa ATII.
4. Capacity building of the academic staff.

It is targeted to increase the student intake of the HNDE program from 210 to 700 as the major output of this project.

Major Activities	Achievements
1. Revising of existing curriculum of the HNDE program	Completed
2. Infrastructure developments at ATI Mattakkuliya	Completed
3. Providing of laboratory and workshop equipment to ATI Labuduwa	Completed

## 2.6.2 Higher Education for the Twenty First Century Project (HECT)

The project development objectives are to enhance the capacity of the Higher Education System, Institutions and Human Resources to deliver quality higher education services in line with equitable, social and economic development needs.

### HETC Project components for SLIATE are as follows:

1. *Sub component 2.6.3:  
Modernization of Sri Lanka Institute of Advanced Technological Education (SLIATE)*
2. *Sub component 2.6.5:  
Promoting Regional Equity of Access to Alternative Higher Education*
3. *Sub component 2.6.6:  
Human Resource Development*

## 2.6.3 Modernization of SLIATE

### Background

#### Objective:

To modernize and strengthen the programs offered by SLIATE

Period: 5 years

#### Funds allocated for component 3.1:

USD 1.4 M

#### Activities:

- Establishment of an Academic Framework for the ATII.
  - Introduction of balanced and coherent curricula.
  - Promoting cooperative program models with industry and business.
- Establishment of Program Advisory Committees (PACs)
- Establishment of Leadership and quality Development Centre
- Use of Contemporary Knowledge Resources.

Balanced and coherent curricula, which are credit based and with liberal education courses, occupationally /professionally related courses and core occupational and professional courses in the designated discipline have been introduced to the following HND Programs:

- i. Higher National Diploma in Accountancy (HNDA)
- ii. Higher National Diploma in Business Administration (HNDBA)
- iii. Higher National Diploma in Business Finance (HNDBF)
- iv. Higher National Diploma in Engineering (HNDE) Civil
- v. Higher National Diploma in Engineering (HNDE) Electrical
- vi. Higher National Diploma in Engineering (HNDE) Mechanical

- vii. Higher National Diploma in English (HND in Eng)
- viii. Higher National Diploma in Food Technology (HNDFT)
- ix. Higher National Diploma in Information Technology (HNDIT)
- x. Higher National Diploma in Management (HNDM)
- xi. Higher National Diploma in Technology (Agriculture) (HNDT [Agri.]

Percentages of Liberal Education Courses (LEC), occupationally / Professionally Related Courses (O/PRC) and Core Occupational and Professional Courses (CO & PC) in the curricula are as follows:

Course	% LEC	% O/PRC	% Co & PC
HNDE	24	14	62
HNDBF	21	19	60
HNDBA	21	18	61
HNDT(AGRI)	14	18	68
HNDA	16	16	68
HNDIT	10	16	74
HNDFT	25	20	55
HNDE (Civil)	17	20	63
HNDE (Electrical)	16	21	63
HNDE (Mechanical)	18	21	61
HNDM	16	18	66

Following courses are still being developed:

- i. Higher National Diploma in Building Services Engineering (HNDBSE)
- ii. Higher National Diploma in Quantity Surveying (HNDQS)
- iii. Higher National Diploma in Tourism and Hospitality Management (HNDTHM)

Consultants to develop these courses have been appointed.

#### 2.6.4 Promote cooperative program models with industry and business.

- ❖ Students of all ATI programs are given in-plant training for a minimum of 6 months with industry.
- ❖ This is a compulsory component of the curriculum.
- ❖ Placements are found with the cooperation of National Apprentice and Industrial Training Authority (NAITA)

#### **Establishment of Program Advisory Committees (PACs)**

- ❖ Six PACs have been established. These are,
  - PAC in IT & Telecommunication Engineering
  - PAC in Agriculture & Food Technology
  - PAC in Engineering
  - PAC in Accountancy & Management
  - PAC in English
  - PAC in Tourism & Hospitality Management

#### **Leadership and Quality Development center (LQDC)**

Action has been taken to establish LQDC at Dehiwala Premises.

#### **Use of Contemporary Knowledge Resources (CKR)**

Following contemporary knowledge resources worth of Rs.7, 478,283 had been purchased.

- Microsoft Visual studio 2010 Professional 11 Nos.
- Microsoft Project 2010 11 Nos.
- Auto Cad 2013 EDU 10 Nos.
- Adobe CS6 Design & Web Premium 11 Nos.
- Wireless Access Points 25 Nos.

- Wireless Access PCI Cards 120 Nos.
- Web servers 02 Nos.
- Database servers 02 Nos.
- Server racks 01 Nos.
- UPS 02 Nos.

**Purchase of the following items worth of around Rs.46 M has been initiated.**

- Desktop Computers 185 Nos.
- Laptop Computers 93 Nos.
- Multimedia Projectors 28 Nos.
- Photocopiers 21 Nos.
- Financial Information system
- MIS Server infrastructure

### 2.6.5 Promote the regional equity of Access to Alternative Higher Education.

Following equipment and furniture worth of Rs. 20,247,040 had been purchased for the six ATII.

- Desktop computers 90 Nos.
- Printers 09 Nos.
- Lecture Hall Chairs (with writing tablet) 600 Nos.
- Examination hall desks 300 Nos.
- Photocopiers 06 Nos.
- Duplo Machines 05 Nos.
- Multimedia Projectors 12 Nos.

### 2.6.6 Human Resource Development

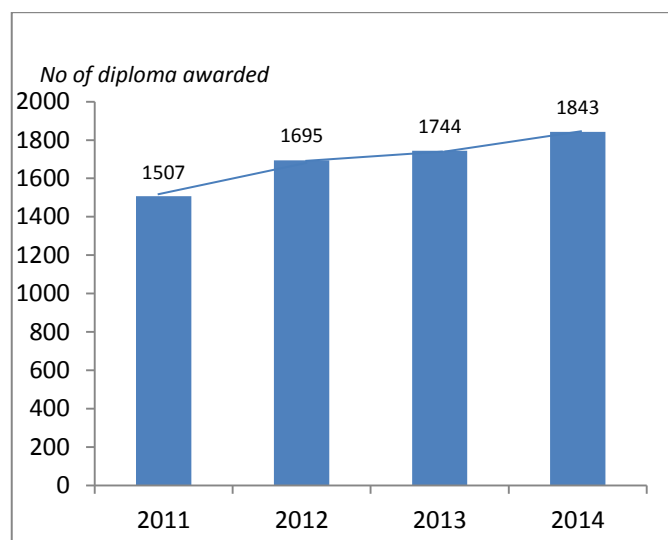
In 2014, 09 Academic Staff members had completed Master Degree Program under HETC project,

## 2.7 Diploma Awarding Ceremony

1<sup>st</sup> Diploma awarding ceremony was held in November 2005 and subsequently, 10 Diploma Awarding Ceremonies were held up to now.

Ceremony	Year gained the eligibility for the Diploma certificate	No of certificates
December 2014	2013	1843

### No of Diploma awarded last three years



### Diploma warding Ceremony 2014



## 2.8 Academic Syndicate Meeting of SLIATE

According to the provisions granted by the section 10 of the Sri Lanka Institute of Advanced Technological Education Act no 29 of 1995, the Academic Syndicate of SLIATE was established. Academic Syndicate gives a general direction pertaining to the activity with regard to Academic Affairs / Planning & Research.

Academic Affairs / Planning & Research division has developed its action plan based on Corporate Plan of the year 2014. The plan received the approval of the Governing Council and the Monthly Progress Report is submitted to the Governing Council.

### *The Academic Syndicate consists of :-*

- a) Ex officio members namely-
- (i) The Director-General of the Institute, who shall be the Chairman;
  - (ii) The Deputy Director General, Academic Affairs / Planning and Research of the Institute, who shall be the Secretary;
  - (iii) The Directors of Advanced Technological Institutes and Academic Coordinators of Advanced Technological Institute Sections.
- b) Rest of the members namely-
- (i) Five heads of sections appointed by the council from the each Advanced Technological Institute representing different disciplines;
  - (ii) Five lecturers appointed by the council from each area of study provided by the Advanced Technological Institutes; and
  - (iii) Five persons appointed by the Council, on the recommendation of the Director General of the institute from among persons of eminence in the areas of study relevant to the institute.

Every member of the Academic Syndicate appointed under section (b) shall HeadOffice as a member for a period of two years reckoned from the date of his/ her appointment and shall be eligible for re appointment depending on his/her performance.

### **Summary of the academic syndicate meetings held in year 2014**

<b>Meeting No</b>	<b>Date</b>	<b>No of participants</b>
99	17-02-2014	27
100	25-03-2014	27
101	28-04-2014	30
102	17-06-2014	28
103	18-07-2014	27
104	23-09-2014	25
105	03-11-2014	27
106	28-11-2014	25
107	24-12-2014	52



Meeting	Matters	Action	Responsibility
101	<p><b>5. Top-Up Degree Program</b></p> <p>DG stated the status as below, Accountancy - Initial discussion completed and detailed.</p> <ul style="list-style-type: none"> <li>Accountancy - Initial discussion completed and detailed.</li> <li>Agriculture - Completed.</li> <li>Management Coordinator working on it and awaiting result</li> <li>IT - Required to appoint new resource person due to appointed resource person's unreachability.</li> <li>Engineering - Ongoing.</li> </ul> <p>English - Required to appoint new resource person.</p>	Process to be completed without any delay.	DG All Directors
101	<p><b>3. Progress of the Academic Programs</b></p> <p><b>1. English Programs</b></p> <p>DG tabled items given below for ASM approvals on English program.</p> <p><i>i. Detail outline syllabus of 'English for Technology'</i></p> <p>The subject English for Technology is introduced as a common English subject for HNDE, HNDIT, HNDT(Agri) &amp; HNDT(Food Technology) courses with effect from 1<sup>st</sup> semester 2014. All the subjects should be given proper code of syllabus.</p> <p><i>ii. Detail out line syllabus of 'English for Technology'.</i></p> <p>The subject Business Communication is introduced as a common English subject for HNDA, HNDM, HNDBF &amp; HNDBA &amp; HNDTHM courses with effect from 1<sup>st</sup> semester 2014.</p> <p><i>iii. Competency based certificate course in English for speakers of other languages.</i></p> <p>This particular course is introduced as a fee levying course for those who want to follow a certificate course in English for six month at SLIATE.</p> <p>ASM recommended detail course syllabus for approval from the GC.</p> <p><b>2. Internship Program</b></p> <p>Discussed about the importance of the separate internship unit for the SLIATE head office and sub units for each ATII streamline the training of students. ASM recommended to establish an internship unit.</p>	<p>ASM recommended the above items for approval from the GCM.</p> <p>ASM recommended establishing an internship unit.</p>	<p>DG Director(Admin) Secretary to the GCM.</p> <p>DG</p>

Meeting	Matters	Action	Responsibility
101	<p><b>3. Develop the Prospectus for SLIATE</b></p> <p>DG highlighted the requirement of the prospectors for year 2015 and it will be developed sector wise. Allocated section will be giving it to all ATII on next ASM.</p>	ASM decided to develop prospector for year 2015.	DG Director(Admin)
102	<p><b>1. Introduce “Human Values” as a subject to all the HND program.</b></p> <p>DG Stressed the importance of introducing “Human Values” as a subject to each HND program (1<sup>st</sup> year 2<sup>nd</sup> semester) as a 3 credit course. He further instructed better to select female lectures and all the ASM agreed to send the nomination to the Head Office by 30<sup>th</sup> June, 2014. ASM request to conduct the workshops for the selected staff members before conducting lectures.</p>	Workshop to be arranged for selected staff members.	All Directors
102	<p><b>2. Solar Power System to 5 ATIs</b></p> <p>DG Stated that HETC has identified five ATII. (Kandy, Kurunegala,, Jaffna, Trincomalee, Badulla) to improve to upgrade the quality at ATII. DG stated better to obtain Solar Power System to all above ATII. He further stated at Mattakkuliya ATI, It has been done as a pilot project and its going well. Therefore, AS decided to obtain solar power system to other ATII as well.</p>	ASM decided to obtain solar power system.	DG All Directors
103	<p><b>6. Vising Staff Payments</b></p> <p>DG strongly advised to all Directors of each ATIs to share the resources without paying any extra visiting payments due to minimize the visiting payment cost more than 50Mn per annum. He further stated if any of staff member is unable to cover the required lecturer hours ask them to work in neighboring institutes to cover-up the balance hours. DG stressed without prior approval will not make any visiting payments. He further stated Governing Council decided to reduce the visiting hours from 8 to 6 hours for internal &amp; external lecturers from 2<sup>nd</sup> Semester in 2014.</p>	Visiting hours will reduce from & hours to 6 hours	DG all ASM Members

Meeting	Matters	Action	Responsibility
104	<p><b>1. Internship Unit (IU)</b></p> <p>DG stated, that ASM decided that the Technological streams students must continue their implant training with NAITA and Non Technological students can decide to undergo either NAITA training or IU at SLIATE. He further stated that SLIATE opportunity will be arranged from year 2015.</p> <p>DG stressed to all ASM members to encourage students to undergo NAITA training due to the higher recognition by the business community. However SLIATE is not permitted to issue a separate certificate for students who completed their implant training through IU. Because implant training is a part of the HND program.</p>	<p>Internship Unit available from year 2015 only for non-technical students if they wish.</p>	<p>Coordinator IU. All Directors.</p>
104	<p><b>4. Employability Survey 2012: Action Plan</b></p> <p>Each ATI should submit one page document to H/O by 15-10-2014 indicating what the activities/actions ready to be taken up by ATI to enhance the employability of HND holders.</p> <p>He further stated that it must be prepared after having the detail discussion with all academic &amp; non-academic executive staff. This report should be sent to the World Bank representative by the given date.</p>		
104	<p><b>1. Post Graduate Studies for Academic Staff</b></p> <p>DG Stressed out that 113 staff members are funded by HETC for their post graduate studies and so far only 6 staff members have completed their study programme. He further requested all the Directors to call for a meeting and check the difficulties faced by them.</p>	<p>ATI Directors follow up required</p>	<p>All Directors</p>

Meeting	Matters	Action	Responsibility																																				
105	<p><b>2.6. Decentralization of Paper Evaluation</b></p> <p>DG pointed out that the impotency of the centers for paper evaluation due to following reasons</p> <ol style="list-style-type: none"> <li>To enhance quality of evaluation</li> <li>To minimize the stress of the academic staff.</li> </ol> <p>Following evaluation centers were proposed.</p> <p>Tentative Evaluation Center are as follow.</p> <table border="0"> <thead> <tr> <th><u>Evaluation center</u></th> <th><u>Study Pogramme</u></th> </tr> </thead> <tbody> <tr> <td>1 Ampara</td> <td>Agriculture</td> </tr> <tr> <td>2 Colombo</td> <td>Engineering</td> </tr> <tr> <td>3 Dehiwala</td> <td>Non Tech course</td> </tr> <tr> <td>4 Galle</td> <td>Agriculture, English, Non Tech course</td> </tr> <tr> <td>5 Jaffna</td> <td>English, Information Technology</td> </tr> <tr> <td>6 Kandy</td> <td>Business Related &amp; English</td> </tr> <tr> <td>7 Kurunegala</td> <td>IT, English, Accountancy</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>However final decision is made based on the availability. Further each answer script should be marked by 2 examiners.</li> </ul>	<u>Evaluation center</u>	<u>Study Pogramme</u>	1 Ampara	Agriculture	2 Colombo	Engineering	3 Dehiwala	Non Tech course	4 Galle	Agriculture, English, Non Tech course	5 Jaffna	English, Information Technology	6 Kandy	Business Related & English	7 Kurunegala	IT, English, Accountancy																						
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106	<p><b>5. NVQ Levels</b></p> <p>Coordinator /IU pointed out that it is needed to be registered at TVC. Following committee members have been nominated to proceed with this task.</p> <table border="1"> <thead> <tr> <th>Field</th> <th>Name</th> <th>ATI</th> </tr> </thead> <tbody> <tr> <td>Accountancy</td> <td>Mrs.S.S.K.Nanayakkara</td> <td>Kandy</td> </tr> <tr> <td>Agriculture Food Technology</td> <td>Mr.N.M.K.K.Nawaratna</td> <td>Sammanth urai</td> </tr> <tr> <td>Building Service Engineering</td> <td>Ms.A.K.Liyanage</td> <td>Colombo</td> </tr> <tr> <td>Business Finance</td> <td>Ms.T.Kalani</td> <td>Dehiwala</td> </tr> <tr> <td>Civil</td> <td>Mr.N.K.A.Rupasinghe</td> <td>Galle</td> </tr> <tr> <td>English</td> <td>Ms.A.S.W.Gunawardene</td> <td>Kegalle</td> </tr> <tr> <td>Electrical</td> <td>Mr. C.R.Ravinthiran</td> <td>Jaffna</td> </tr> <tr> <td>Management</td> <td>Ms.K.Wasala</td> <td>Kurunegala</td> </tr> <tr> <td>Mechanical</td> <td>-</td> <td>Colombo</td> </tr> <tr> <td>Tourism</td> <td>Ms.J.D.D.P.Jayasinghe</td> <td>Dehiwala</td> </tr> <tr> <td>Quantity Surveying</td> <td>Ms.B.K.D.Balasooriya</td> <td>Colombo</td> </tr> </tbody> </table>	Field	Name	ATI	Accountancy	Mrs.S.S.K.Nanayakkara	Kandy	Agriculture Food Technology	Mr.N.M.K.K.Nawaratna	Sammanth urai	Building Service Engineering	Ms.A.K.Liyanage	Colombo	Business Finance	Ms.T.Kalani	Dehiwala	Civil	Mr.N.K.A.Rupasinghe	Galle	English	Ms.A.S.W.Gunawardene	Kegalle	Electrical	Mr. C.R.Ravinthiran	Jaffna	Management	Ms.K.Wasala	Kurunegala	Mechanical	-	Colombo	Tourism	Ms.J.D.D.P.Jayasinghe	Dehiwala	Quantity Surveying	Ms.B.K.D.Balasooriya	Colombo		All Directors
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## 2.9 Student Internship

### Introduction

In-plant training is one of the compulsory component of all academic programs. It was the responsibility of the AA/P & R division to coordinate it with the National Apprentice Industrial Training Authority (NAITA) to explore the training opportunities and assigning the student to the relevant Industries. After Academic Syndicate Meeting (ASM) members highlighted the issues faced by students with NAITA training. The need of an Internship Unit (ISU) and its essentialness to achieve SLIATE corporate targets was identified by the present Director General Mr. W. Hilary E. Silva and established a separate unit on April 2014 by appointing a coordinator to ISU.

According to that, conducting the in-plant training through SLIATE is only for non-technical courses (HNDA, HNDM, HNDBS, HNDBF, and HNDTHM). Further non-technical courses students are able to select the training opportunities either through NAITA or through SLIATE. Hence, technological courses are compulsory to get the training through NAITA.

### Objectives

1. To explore the training opportunities in public and private industrial sectors and assigning to them.
2. The student knowledge is gained from classroom based learning into life context and improve the ability for self-reflection on what they experienced through internship and learning.
3. The students are required to have practical experience and exposure to real life working situations through systematic training and development in the field.

## Major activities carries out in year 2014

- Appointed co-coordinator for all Institutes/Sections
- Introduced quality confidential evaluation system for trainee
- Introduced separate Training Manual Book & Training Record Book for non-technical courses.  
(HNDA/HNDM/HNDBA/HNDBF/HNDTHM/HND in English)

Number of students those who have participated in-plant Training in year 2014 through NAITA & SLIATE

Name of Course	Training period	No of Participated
<b><u>Non Tech courses</u></b>		
HNDA*	6 <sup>th</sup> Months	430
HND in English *	6 <sup>th</sup> Months	325
HNDM	6 <sup>th</sup> Months	275
HNDBA	6 <sup>th</sup> Months	83
HNDBF	6 <sup>th</sup> Months	33
HNDTHM*	6 <sup>th</sup> Months	95
<b><u>Tech courses</u></b>		
HNDE	6 <sup>th</sup> Months	539
HNDQS	6 <sup>th</sup> Months	81
HNDIT	6 <sup>th</sup> Months	387
HNDT ( Agri.)	24 <sup>th</sup> Months	55
HNDBF	6 <sup>th</sup> Months	43
Total		2346

Note: \* No. of students training through SLIATE

Since 2015, in-plant training through SLIATE, will expect to expand among non technological courses.

## 2.10 Student Affairs

### Extra Circular Activities Development of Students

To enhance the quality of students ability sports, cultural events, social events are been conducted in the ATI's/ ATI Sections.



Organized by students of ATI - Ampara

### Social Events

#### Arms given for Sarana Elder's Home



Organized by students of ATI - Ampara

#### Ayurveda medical Clinic Organized



Organized by students of HNDFI- ATI Naiwala

#### Visari Mandakini



Organized by IT students of ATI Naiwala

#### Blood donation



## Cultural Events



### **New Year and Thaipongal Celebration**

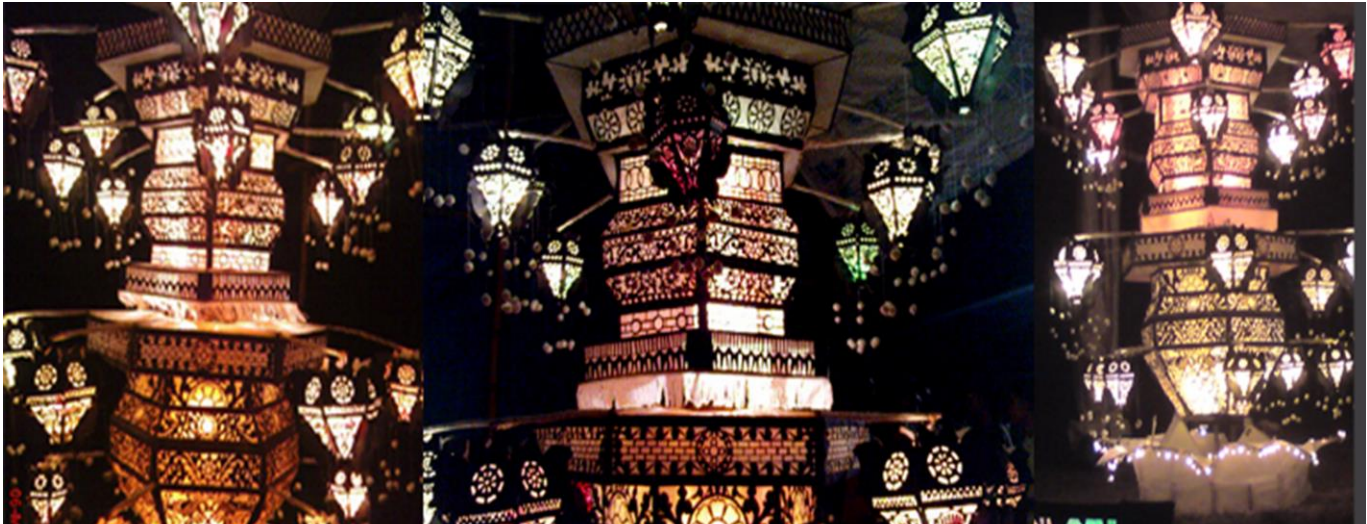
*Organized by IT students of ATI Batticaloa*



*Smile with Us .....” The English Day 2014”  
23<sup>rd</sup> February 2014 at Ampara Auditorium*



*122<sup>nd</sup> Birthday of Prof-  
Evan A. Hardy, The founder  
of the institute was commemorated with a Damma preaching ceremony*



*Our Vesak Lantan in 2014 on Wesak Poya Day*

*Advanced Technological Institute Ampara*



*Orientation programme of HNDAs*

*Organized by students of ATI Section*

# Contribution of Administration Division



*Appointed Management Assistant on 14 August 2014 at SLIATE Head Office*

## ADMINISTRATION DEVISION

### Objectives of the Division

The objective of the Administration Division is to manage physical & human resources of Sri Lanka Institute of Advanced Technological Education for sustainable development.

### Introduction

There are 11 Advanced Technological Institutes (ATII) and 5 Advanced Technological Institute Sections (ATI Sections) under SLIATE. All the ATII & ATI sections are situated in different areas of Sri Lanka. There are around 15,294 students following different courses at SLIATE.

In order to facilitate the study programme, the ATI is equipped with buildings, vehicles, workshops, laboratories, farms machineries, computers and other necessities.

The management of all the physical resources are handled by the Administration division of SLIATE with the assistance of ATII and ATI sections. This includes maintenance, rehabilitation, refurbishment, construction, procurement activities and other related activities.

Management of human resources is one of the key components for the success of any institutions. It consists of 668 members of the staff in various categories. The members of staff are categorized on senior management, academic, academic support, non-academic and minor grade staff.

The recruitment of staff, training & capacity building, performance evaluation, rewarding promotion, transfer and disciplinary activities are some of the major functions of Administration Division with regard to Human Resource Management.

The activities of the physical & human resource were highly centralized in SLIATE. Most of these activities are carried by SLIATE. From recent past, the management of SLIATE has taken a policy decision to decentralize the activities of ATII as much as possible. Land of Dehiwala ATI is handed over to SLIATE from the Divisional Secretary of Colombo.

Anyhow because of the limited capacity of the ATII, the decentralized functions have reached up to a certain standard. Subsequently there are additional burdens on the Administration division. Therefore the division is concentrated on the capacity building and performance evaluation of staff.

The success of an institution mainly depends on its human resources. As human resources are the most important asset of any organization, Scheme of Recruitment has to be a visionary, comprehensive document in which the recruitment, promotion, capacity building, performance management policies are incorporated. Revision of scheme of recruitment is on process.

### 3.1 New Recruitment of 2014

Designation	No
01 Director (admin)	01
02 Demonstrator	20
03 Management Assistant	35
04 Farm Manager	01
05 Assistant Registrar	01
06 Technician	09
07 Library Assistant	03
08 Assistant Lecturer	35
09 Laborer	01



*Awarding appointment letter for Demonstrator by Director General - held on 26 May 2014 at SLIATE Head Office*

- \* Prof. Chithra Ranjani is taken over as DDG (Academic affairs & Research & planning) from 03/10/2014.
- \* One of the academic member participated in a research conference to the impact of call in "Grammar for Sri Lanka ESL Karners" top topic in Thailand from - 18.08.2014 - 23.08.2014.
- \* Further another academic member has sent to a full scholarship to follow a Master degree in china through Minister of Higher Education for 10.09.2014 - 05.09.2014.

### 3.2 Training Programme for Development Human Resource

#### Master Degree programme under HETC project.

	Name	Designation	Institute
01	Mr. T.R.M. Rathnayake	Accountant	Trincomalee
02	Mr. A.L.A. Rahuman	Ass. Lecturer	Sammanthurai
03	Mrs. B.K.D. Balasooriya	Lecturer	Colombo
04	Mr. M.C.P.K. Samarathunga	Ass. Lecturer	Colombo
05	Mr. H.F. Abdul Sattar	Ass. Lecturer	Colombo
06	Mr. G.A.S. Perera	Ass. Lecturer	Colombo
07	Mr. G. R.C. Kumara	Ass. Lecturer	Galle
08	Mrs. H.K.T. Buddika	Ass. Lecturer	Galle
	Name	Designation	Institute
09	Ms. S.H. Gallage	Ass. Lecturer	Gampaha
10	Mr. M.A.M. Altaf	Demonstrator	Galle
11	Mr. K.A.A.C. Edward	Finance Assistant	SLIATE
12	Mr. S. Ishar Ali	Ass. Lecturer	Ampara
13	Mr. J.K.D.R.C. Jayanetti	Lecturer	Galle
14	Mr. D.M.S.B. Dissanayake	Ass. Lecturer	Kandy
15	Mr. W.A. Nihal	Ass. Lecturer	Ampara
16	Mr. P.G.W.L. Ekanayake	Ass. Registrar	Colombo
17	Mr. U.L. Dharmalatha	Ass. Registrar	Gampaha
18	Mr. D.A. Samarakoon	Ass. Registrar	Dehiwala
19	Mr. D. Douglas	Accountant	Dehiwala
20	Mrs. M.A.C.H. Piyathilake	Ass. Lecturer	Dehiwala
21	Mr. M.B.A. Pushpa Kumara	Ass. Lecturer	Kurunegala
22	Ms. N.R. Meddage	Ass. Lecturer	Dehiwala
23	Ms. H.G. Rajapaksha	Ass. Lecturer	Dehiwala
24	Miss. N.K.A.I. Gunarathne	Accountant	Badulla
25	Mr. D.M.C.L. Dissanayake	Demonstrator	Kandy
26	Mr. M.M.S.K. Karunarathne	Internal Auditor	SLIATE
27	Mr. M.I.M. Riyath	Ass. Lecturer	Ampara

### 3.3 Contribution of Academic Staff

#### Details of Academic staff - 2014

Institute	Subject	Medium	Senior Lecturer	Lecturer	Assistant Lecturer	Tutor								
Colombo	Civil Engineering	English		1	-	-								
	Mechanical Engineering			-	3	6	-							
	Electrical Engineering			1	1	4	-							
	Information Technology			1	-	1	-							
	English			1	1	1	-							
	Dehiwala		Commerce	English	-	-	-	-						
			Accounts		3	2	4	-						
			Management		1	-	1	-						
			Information Technology		1	1	4	-						
English		2	1		2	-								
Tourism & Hospitality Management		-	-		2	-								
Law		-	-		1	-								
Badulla	Accounts	English	-	-	1	-								
	Management		-	2	-	-								
	Information Technology		1	-	1	-								
	English		-	2	2	-								
	Tourism & Hospitality Management		-	-	1	-								
Kurunegala	Accounts	English	-	-	3	-								
	Management		-	2	-	-								
	Information Technology		-	1	4	4								
	English		1	2	3	-								
	Law		-	-	1	-								
Gampaha	Agriculture	English	4	-	-	-								
	Accounts		-	1	2	-								
	Management		-	1	-	-								
	Information Technology		2	-	3	-								
	English		-	-	1	-								
	Health and Nutrition		1	1	-	-								
Kandy	Commerce	English	3	-	-	-								
	Economic		-	1	-	-								
	Accounts		1	-	2	-								
	Management		-	2	-	-								
	Information Technology		1	-	4	-								
	English		-	2	4	-								
Galle	Civil Engineering	English												
	Mechanical Engineering					3								
	Electrical Engineering					5								
	Information Technology		1	1	5	-								
	English		1	1	3	-								
	Agriculture		2	1	2	-								
	Accounts		-	-	5	-								
	Commerce		-	-	-	-								
	Management		1	-	1	-								
Ampara	Agriculture	English												
	Accounts					2								
	Information Technology					2								
	English					2								
	Management					3								
	Jaffna		Commerce	English										
Management						1								
Accounts		1	-		4	-								
Math & Statics		1	-		-	-								
Economic		1	-		-	-								
Information Technology		2	3		1	-								
English		-	1		3	-								
Engineering		1	-		3	-								
Trincomalee	Accounts	English												
	Management					1								
	English					2								
	Information Technology					1								
	Kegalle		Maths	English										
Accounts						1								
Commerce						-								
English						5								
Information Technology						3								
Anuradhapura	Accounts	English												
	Commerce		1	-	-	-								
	English		-	-	2	-								
Sammanthurai	Management	English												
	Accounts					2								
	Agriculture					1								
Batticaloa	Management	English												
	Accounts					1								
	English					-								
Tangalle	Accounts	English												
	Information Technology					1								
Rathnapura	Accounts	English												

## Felicitation Day

Annually we organizing ceremony for the pensions who work at SLIATE for past years. In 2014 it was held at ATI Clombo premises.



*Welcome speech of Director General in the ceremony*



*Student Life of Advanced Technological Institute Gampaha*

# Contribution of Examination Division



## EXAMINATION DIVISION

Examination Division has completed the process of organizing, and evaluating exams of the 2014 with the power vested by No.29 of Sri Lanka Institute Advanced Technological Education act of 1995.

### Examination Administration

As per the action plan of year 2014, Examination division conducted examinations of all courses during the period of 14<sup>th</sup> July 2014 to 16<sup>th</sup> August 2014 and 12<sup>th</sup> January 2015 to 09<sup>th</sup> February 2015 respectively.

The table given below described the details of the examinations held.

Course Name	Medium	No of institute
Higher National Diploma in Accountancy	Sinhala/ Tamil/ English	16
Higher National Diploma in Management	English	7
Higher National Diploma in Business Administration		4
Higher National Diploma in Business Studies		4
Higher National Diploma in Technology (Agri.)		3
Higher National Diploma in English		12
Higher National Diploma in Information Technology		10
Higher National Diploma in Business Finance		1
Higher National Diploma in Engineering (Civil, Mechanical, Electrical)		3
Higher National Diploma in Quantity Surveying		2
Higher National Diploma in Building Services Engineering		2
Higher National Diploma in Tourism & Hospitality Management		4
Higher National Diploma in Food Technology		1

Examination division completed the 1<sup>st</sup> semester evaluation process within 5 weeks and released the results by 2 months and 2 weeks and 2<sup>nd</sup> semester evaluation process within 4 weeks and released the results by 3 months.

In brief the examination division has achieved its target as per the action forecasted for the year 2014.

### 4.1 Summary of Examination Result

Summary of the Result (Course Wise)  
1<sup>st</sup> Semester Examination 2014 (1<sup>st</sup> attempt)

Year	Day/Eve.	No of Total Applicant	Sat for the Exam	Passed all subjects	Incomplete	AB/NE	Pass Rate %
<b>Higher National Diploma in Accountancy</b>							
1st Yr.	Day	1013	927	382	545	86	41.21
	Eve.	459	341	21	320	118	6.16
<b>Total</b>		<b>1472</b>	<b>1268</b>	<b>403</b>	<b>865</b>	<b>204</b>	<b>31.78%</b>
2nd Yr.	Day	395	359	116	243	36	32.3
	Eve.	298	235	27	208	63	11.5
<b>Total</b>		<b>693</b>	<b>594</b>	<b>143</b>	<b>451</b>	<b>99</b>	<b>24.07%</b>
3rd Yr.	Day	420	373	81	292	47	22
	Eve.	220	182	20	162	38	11
<b>Total</b>		<b>640</b>	<b>555</b>	<b>101</b>	<b>454</b>	<b>85</b>	<b>18.19%</b>
4th Yr.	Day	431	411	251	160	25	61.1
	Eve.	298	278	278	0	20	100
<b>Total</b>		<b>729</b>	<b>689</b>	<b>529</b>	<b>160</b>	<b>45</b>	<b>76.77%</b>
<b>Total</b>		<b>3534</b>	<b>3106</b>	<b>1176</b>	<b>1930</b>	<b>433</b>	<b>37.86%</b>
<b>Higher National Diploma in Management</b>							
1st Yr.	Day	457	415	126	289	42	30.36
2nd Yr.	Day	243	154	63	91	89	40.91
3rd Yr.	Day	242	177	75	102	65	42.37
<b>Total</b>		<b>942</b>	<b>746</b>	<b>264</b>	<b>482</b>	<b>196</b>	<b>35.38%</b>
<b>Higher National Diploma in English</b>							
1st Yr.	Day	884	822	322	500	62	39.17%
	Eve.	1018	846	295	551	172	34.87%
<b>Total</b>		<b>1902</b>	<b>1668</b>	<b>617</b>	<b>1051</b>	<b>234</b>	<b>37%</b>
2nd Yr.	Day	485	471	188	288	14	38.85
	Eve.	609	553	137	416	56	24.77
<b>Total</b>		<b>1094</b>	<b>1024</b>	<b>325</b>	<b>704</b>	<b>70</b>	<b>31.73%</b>
3rd Year	Day	445	410	333	77	35	81.22%
	Eve.	410	383	112	271	27	29.24%
<b>Total</b>		<b>855</b>	<b>793</b>	<b>445</b>	<b>348</b>	<b>62</b>	<b>56.11%</b>
<b>Total</b>		<b>3851</b>	<b>3485</b>	<b>1387</b>	<b>2103</b>	<b>366</b>	<b>39.79%</b>
1st Yr.	Day	165	152	39	113	13	25.66%
2nd Yr.	Day	72	69	38	31	03	55.07%
<b>Total</b>		<b>237</b>	<b>221</b>	<b>77</b>	<b>144</b>	<b>16</b>	<b>34.84%</b>

Higher National Diploma in Business Finance							
1st Yr.	Day	64	63	40	23	1	63.49
2nd Yr.	Day	34	31	31	0	3	100%
<b>Total</b>		<b>98</b>	<b>94</b>	<b>71</b>	<b>23</b>	<b>4</b>	<b>75.53%</b>
Higher National Diploma in Information Technology							
1st Yr.	Day	765	686	218	468	79	31.78
	Eve	136	103	37	66	33	35.92
<b>Total</b>		<b>901</b>	<b>789</b>	<b>255</b>	<b>534</b>	<b>112</b>	<b>32.31%</b>
2nd Yr.	Day	408	365	92	273	43	25.21
	Eve	36	33	15	18	3	45
<b>Total</b>		<b>444</b>	<b>398</b>	<b>107</b>	<b>291</b>	<b>46</b>	<b>26.88%</b>
Higher National Diploma in Technology (Agriculture)							
1st Yr.	Day	219	210	101	109	9	48.10%
2nd Yr.	Day	119	107	76	31	12	71.03%
<b>Total</b>		<b>338</b>	<b>317</b>	<b>177</b>	<b>140</b>	<b>21</b>	<b>55.83%</b>
Higher National Diploma in Food Technology							
1st Yr.	Day	47	46	29	17	1	63.04
2nd Yr.	Day	41	39	33	6	2	84.62
<b>Total</b>		<b>88</b>	<b>85</b>	<b>62</b>	<b>23</b>	<b>3</b>	<b>72.94%</b>
Higher National Diploma in Tourism & Hospitality Management							
1st Yr.	Day	223	160	20	140	63	12.50%
2nd Yr.	Day	162	97	11	86	65	11.34%
3rd Yr.	Day	86	55	45	10	31	81.82%
<b>Total</b>		<b>471</b>	<b>312</b>	<b>76</b>	<b>236</b>	<b>159</b>	<b>24.35%</b>
Higher National Diploma in Engineering (Civil)							
1st Yr.	Day	207	198	108	90	9	54.55%
2nd Yr.	Day	150	150	125	25	0	83%
3rd Yr.	Day	190	181	85	96	9	47%
<b>Total</b>		<b>547</b>	<b>529</b>	<b>318</b>	<b>211</b>	<b>18</b>	<b>60.11</b>
Higher National Diploma in Engineering (Electrical)							
1st Yr.	Day	201	196	89	107	5	45%
2nd Yr.	Day	164	137	34	103	27	24.82%
3rd Yr.	Day	135	101	46	55	34	46%
<b>Total</b>		<b>500</b>	<b>434</b>	<b>169</b>	<b>265</b>	<b>66</b>	<b>38.94%</b>
Higher National Diploma in Engineering (Mechanical)							
1st Yr.	Day	128	106	45	61	22	42%
2nd Yr.	Day	159	145	36	109	14	24.8%
3rd Yr.	Day	93	51	46	5	42	90%
<b>Total</b>		<b>380</b>	<b>302</b>	<b>127</b>	<b>175</b>	<b>78</b>	<b>42.05%</b>
Higher National Diploma in Quantity Surveying							
1st Yr.	Day	100	96	76	20	4	79.2%
2nd Yr.	Day	107	84	58	26	23	69.1%
<b>Total</b>		<b>207</b>	<b>180</b>	<b>134</b>	<b>46</b>	<b>27</b>	<b>74.44%</b>
Higher National Diploma in Building Services Engineering							
1st Yr.	Day	34	32	19	13	2	59.4%
<b>Total</b>		<b>34</b>	<b>32</b>	<b>19</b>	<b>13</b>	<b>2</b>	<b>59.4%</b>

## 2<sup>nd</sup> Semester Examination 2014 (1<sup>st</sup> attempt)

Year	Day/Eve.	No of Total Applicant	Sat for the Exam	Passed all subjects	Incomplete	AB/NE	Pass Rate %
Higher National Diploma in Accountancy							
1st Yr.	Day	882	776	434	342	106	55.9
	Eve.	321	241	51	190	80	21.2
<b>Total</b>		<b>1203</b>	<b>1017</b>	<b>485</b>	<b>532</b>	<b>186</b>	<b>47.68%</b>
2nd Yr.	Day	430	403	202	201	27	50.1
	Eve.	183	140	34	106	43	24.3
<b>Total</b>		<b>613</b>	<b>543</b>	<b>236</b>	<b>307</b>	<b>70</b>	<b>43.46%</b>
3rd Yr.	Day	429	384	265	119	45	69
	Eve.	220	183	95	88	37	52
<b>Total</b>		<b>649</b>	<b>567</b>	<b>360</b>	<b>207</b>	<b>82</b>	<b>63.49%</b>
4th Yr.	Day	423	389	226	163	36	58
	Eve.	298	275	158	117	23	57
<b>Total</b>		<b>721</b>	<b>664</b>	<b>384</b>	<b>280</b>	<b>59</b>	<b>57.83%</b>
<b>Total</b>		<b>3186</b>	<b>2791</b>	<b>1465</b>	<b>1326</b>	<b>397</b>	<b>52.49%</b>
Higher National Diploma in Management							
1st Yr.	Day	463	392	167	225	71	42.6%
2nd Yr.	Day	245	138	44	94	107	31.88%
3rd Yr.	Day	227	112	54	58	115	48.21%
<b>Total</b>		<b>935</b>	<b>642</b>	<b>265</b>	<b>377</b>	<b>293</b>	<b>41.27%</b>
Higher National Diploma in English							
1st Yr.	Day	780	707	331	376	73	46.82%
	Eve.	819	695	230	465	124	33.09
<b>Total</b>		<b>1599</b>	<b>1402</b>	<b>561</b>	<b>841</b>	<b>197</b>	<b>40%</b>
2nd Yr.	Day	471	452	202	250	19	44.69
	Eve.	567	508	204	304	59	40.16
<b>Total</b>		<b>1038</b>	<b>960</b>	<b>406</b>	<b>554</b>	<b>78</b>	<b>42.29%</b>
Higher National Diploma in Business Administration							
1st Yr.	Day	147	135	73	62	12	54.07%
2nd Yr.	Day	71	69	52	17	2	75.36%
<b>Total</b>		<b>218</b>	<b>204</b>	<b>125</b>	<b>79</b>	<b>14</b>	<b>61.27%</b>
Higher National Diploma in Business Finance							
1st Yr.	Day	62	61	61	5	1	100%
2nd Yr.	Day	82	31	26	5	1	83.87%
<b>Total</b>		<b>144</b>	<b>92</b>	<b>87</b>	<b>10</b>	<b>2</b>	<b>94.56%</b>
Higher National Diploma in Information Technology							
1st Yr.	Day	658	584	141	443	74	24%
1st Yr.	Eve	100	77	23	54	23	30%
<b>Total</b>		<b>758</b>	<b>661</b>	<b>164</b>	<b>497</b>	<b>97</b>	<b>24.81%</b>
2nd Yr.	Day	385	260	43	217	125	17%
2nd Yr.	Eve	34	24	7	17	10	29%
<b>Total</b>		<b>419</b>	<b>284</b>	<b>50</b>	<b>234</b>	<b>135</b>	<b>17.60%</b>
Higher National Diploma in Technology (Agriculture)							
1st Yr.	Day	222	164	74	90	58	45.12%
2nd Yr.	Day	139	134	66	68	5	49.25%
<b>Total</b>		<b>361</b>	<b>298</b>	<b>140</b>	<b>158</b>	<b>63</b>	<b>46.97%</b>
1st Yr.	Day	43	36	6	30	7	16.67%
2nd Yr.	Day	40	40	35	5	0	87.50%
<b>Total</b>		<b>73</b>	<b>76</b>	<b>41</b>	<b>35</b>	<b>7</b>	<b>53.94%</b>

<b>Higher National Diploma in Tourism &amp; Hospitality Management</b>							
1 <sup>st</sup> Yr.	Day	157	117	36	81	40	30.77%
2 <sup>nd</sup> Yr.	Day	122	69	28	41	53	40.58%
<b>Total</b>		<b>279</b>	<b>186</b>	<b>64</b>	<b>122</b>	<b>93</b>	<b>34.40%</b>
<b>Higher National Diploma in Engineering (Civil)</b>							
1 <sup>st</sup> Yr.	Day	203	195	83	112	8	42.6%
2 <sup>nd</sup> Yr.	Day	193	160	41	119	33	25.6%
3 <sup>rd</sup> Yr.	Day	215	203	147	56	12	72%
<b>Total</b>		<b>611</b>	<b>558</b>	<b>271</b>	<b>287</b>	<b>53</b>	<b>48.56%</b>
<b>Higher National Diploma in Engineering (Electrical)</b>							
1 <sup>st</sup> Yr.	Day	200	184	57	127	16	30.98%
2 <sup>nd</sup> Yr.	Day	177	172	56	116	5	32.6%
4 <sup>th</sup> Yr.	Day	193	136	31	105	57	22.8%
<b>Total</b>		<b>570</b>	<b>492</b>	<b>144</b>	<b>348</b>	<b>78</b>	<b>29.26%</b>
<b>Higher National Diploma in Engineering (Mechanical)</b>							
1 <sup>st</sup> Yr.	Day	126	119	32	87	7	26.9%
2 <sup>nd</sup> Yr.	Day	158	153	75	78	5	49%
4 <sup>th</sup> Yr.	Day	101	99	64	35	2	64.7%
<b>Total</b>		<b>385</b>	<b>371</b>	<b>171</b>	<b>200</b>	<b>14</b>	<b>46.09%</b>
<b>Higher National Diploma in Quantity Surveying</b>							
1 <sup>st</sup> Yr.	Day	96	90	55	35	6	61.1%
2 <sup>nd</sup> Yr.	Day	79	79	36	43	0	46%
<b>Total</b>		<b>175</b>	<b>169</b>	<b>91</b>	<b>78</b>	<b>6</b>	<b>53.84%</b>
<b>Higher National Diploma in Building Services Engineering</b>							
1 <sup>st</sup> Yr.	Day	34	30	9	21	4	30%
3 <sup>rd</sup> Yr.	Day	31	26	13	13	5	50%
<b>Total</b>		<b>65</b>	<b>56</b>	<b>22</b>	<b>34</b>	<b>9</b>	<b>39.28%</b>

# Contribution of Management Information System Division



## MANAGEMENT INFORMATION SYSTEM (MIS) DIVISION

### Introduction

Information Systems are the driving force in the world of business today. Management Information System (MIS) is essential in making organizations more effective. MIS and the information it generates are generally considered as essential components of prudent and reasonable organizational decisions.

### SLIATE MIS Division Definition

Computer based application and network system designed to support the operations, management, and decision functions of the SLIATE.

### Vision of the MIS Division

To become the best CMMI / ISO Certified MIS department / Unit in the government sector.

### Mission of the MIS Division

The MIS unit is committed to provide the highest quality technology services and support, thereby enhancing the operation, management, research, and educational capabilities within SLIATE.

### Purpose of the MIS division

The primary purpose of the MIS Division is to plan, manage, coordinate, and provide quality, accurate and timely computerized information to SLIATE management. The division is responsible to report and manage pertinent information or data for SLIATE management and for its stakeholders in a comprehensive and cost effective manner.

## 5.1 Major Activates carried out in year 2014

### 5.2.1 MIS division facilitated SLIATE's Largest ICT based Procurement activity

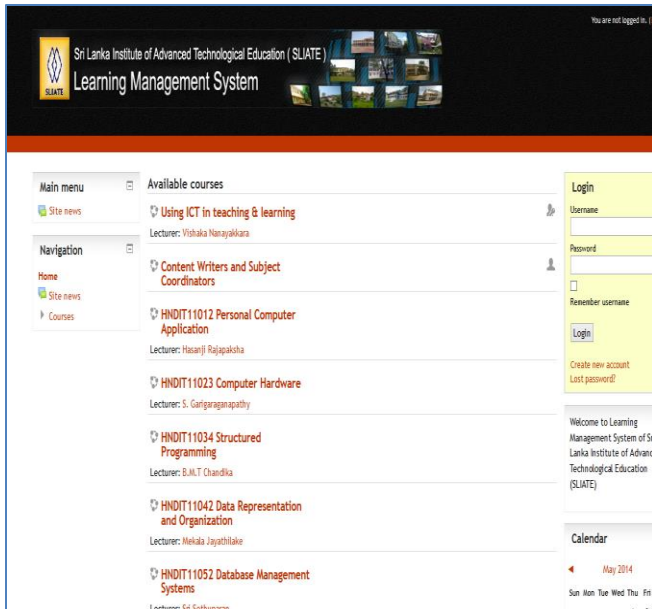
With the guidance of Director General, Mr. W. Hilary E. Silva, MIS divisions involved in distributing and establishing the resources obtained from Ministry of Educations' EKSP Project in 2014. MIS division well managed the Computer labs networking with assets obtained from EKSP.

Item	Qty.
Computers	1000
UPS	1200
Multimedia Projectors	125
Laptops	335
Photo copiers	36

### 5.2.2 Host and Improve Moodle to support Student Centered

MIS Division supported the development of SLIATE Moodle to accommodate Student Centered Learning and was hosted in SLIATE's newly implemented in house server farm.

SLIATE worked with Higher Education for Twenty First Century (HETC) project to improve facilities for



### 5.2.3 Working with HETC Project

SLIATE worked with Higher Education for Twenty First Century (HETC) project to improve facilities for ATII Island wide. MIS procured Multimedia projectors, printers, photocopiers and desktop computers for the ATII.

Implementation of telephone (Data & Voice) connections to Rathnapura and Tangalle ATI sections were completed with Higher Education for Twenty First Century (HETC) project to enhance communication.

### 5.2.4 MIS Contribution of Computer Labs at ATII

MIS Division procured Desktop computers & UPSs to improve facilities at ATII for the development of IT skills of Students at Anuradhapura, Colombo, Kurunegala, Jaffna, Kegalle, Dehiwala, Samanthurai and Gamapaha ATIS

Further MIS Division involved in networking computer labs and office areas to facilitate with internet to improve the quality of student and staff of SLIATE.

### 5.2.5 Introduction of Digital display system at the SLIATE Convocation 2014

MIS Division created a new method of expressing Name list at SLIATE convocation 2014 at BMICH.

### 5.2.6 Working with Examination Unit SLIATE

MIS Division worked with examination unit to train the staff to improve knowledge of processing result effectively.



*Lab Faculties of the Advanced Technological Institute Gampaha*

# Contribution of Engineering Division



*Hardy auditorium is an important resource of the Hardy ATI. It is one of the economic resources as it is rented out by theatre organizers of the area to stage famous plays and also movies. The wide screen in the Hardy Auditorium is one of the two such wide*

# ENGINEERING DEVISION

## 6

### Engineering Division

#### Formation and Introduction

Engineering unit of Sri Lanka Institute of Advanced Technological Education was established on final quarter of 2009 mainly focusing on the simultaneous development of infrastructure for ATII with the intention to increase student intake.

Compositions of the Engineering unit were Engineer (Civil), Technical Officer, Management Assistant and the unit is under the supervision of Director General and Deputy Director General (Admin & Finance) and Director (Admin).

Main activities of Engineering unit is handling the foreign funded projects such as proposed new buildings under Education for Twenty First Century Project, EKSP civil works and regular maintenance of ATII at present to achieve the SLIATE's vision while optimum utilization of resources.

#### Objective

- To ensure adequate and quality infrastructure facilities necessary for each ATI to provide technical education
- To increase the efficiency and safety of existing physical resources by better management
- To identify future demand and planning

#### 6.1 Main Activities in 2014

- i. Proposed Building under HETC Project – Leadership & Quality Development Center (LQDC) for SLIATE, total estimated cost is Rs. 100 million.

Consultancy service for the Construction of LQDC was awarded in the 2<sup>nd</sup> quarter of 2014. Tenders were called for the Construction of LQDC in the 4<sup>th</sup> quarter of 2014.

Construction of New ATI section at Vavuniya has been completed & taken over in 2014.



*ATI Vavuniya*

- ii. **Construction of ATI section Batticaloa & Construction of ATI section Anuradhapura –**

Construction of ATI section at Batticaloa (Stage II) was completed in 2014.

Construction of ATI section at Anuradhapura (Stage I) was substantially completed in 2014.



*New Building of ATI- Batticaloa*



*New Building of ATI- Anuradhapura*

### iii. Operation & Maintenances-

General maintenance and repair works carried out throughout the year were renovation & construction.

Project Name	Amount Paid	Status
Roof Repairing of Girls' Hostel at ATI - Dehiwala	614,962.43	Completed
Construction of Retaining Wall at ATI - Dehiwala	3,860,018.80	Completed
Fixing Barbed Wire for Hostel Boundary Wall at ATI - Mattakkuliya	606,352.00	Completed
Renovation works at ATI - Trincomalee	2,553,132.75	Completed
Electrical work for Computer Room, Partition works & Balance Work of Canteen at ATI - Trincomalee	2,492,855.75	Completed
Reparing of New Building, Electrical Work for Computer Room & Fence for New Building at ATI section - Sammanthurai	1,184,159.90	Completed
Convering Boys' Toilet to Class Room & Renoation of Old Toilet at ATI - Jaffna	899,039.00	Completed
Renovation of Girls' Hostel at ATI - Mattakkuliya	1,748,184.00	Completed
Partitioning of SLIATE Head Office	309,895.00	Completed
Renovation of Toilet Blocks, Repairing & Miscellaneous Works at ATI - Kandy	8,292,418.00	Under Construction
Construction of a Rubble Retaining Wall & Earth	7,834,250.00	Under Construction

Filling at ATI – Kegalle		
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ATI section – Batticaloa	3,335,967.15	Construction
Renovation of Boundary Wall & External Staircase at ATI – Kandy	1,512,802.50	Under Construction

Project Name	Awarded Amount	Status
Improvement to Playground & Grill, Partition For Canteen at ATI – Kegalle	3,553,258.10	Under Construction
Renovation of Boys' Hostel Blocks & Iron Grill for Canteen at ATI – Mattakkuliya	8,019,850.00	Completed, Final Bill to be Paid
Renovation of Old Building at ATI – Labuduwa	5,097,600.00	Under Construction
Construction of Boundary Wall with Retaining Wall at ATI – Labuduwa	2,445,250.00	Under Construction
Renovation of Library at ATI – Labuduwa	2,285,700.00	Under Construction
Construction of Wire Mesh Boundary Fence, Main gate & Curtaining for Windows at ATI section – Batticaloa	4,619,205.64	Under Construction
Construction of Security Hut & Interlocking Paving Blocks for Access Path at ATI section – Batticaloa	2,363,120.60	Under Construction
Construction of Boundary Wall with Retaining Wall at ATI - Naiwala	4,198,690.00	Completed, Final Bill to be Paid
Improvements to Playground at ATI - Naiwala	3,546,300.00	Under Construction
Temporary Class Room at ATI section - Sammanthurai	19,935,055.00	Under Construction
Construction of Basket Ball & Net Ball Court, Concrete Drainage, Volley Ball Court & Ground Preparation at ATI – Trincomalee	4,940,000.00	Completed, Final Bill to be Paid
Construction of Vehicle Shed & Grill work for windows at		Under

## Education for Knowledge Society Project (EKSP Project)

### Civil Constructions & Renovations

Procurement has been completed for the following projects & Contracts have been awarded in 2013 and payments have been done in 2014.

#### ATI Dehiwala

1. Renovation and Construction of Boundary Wall
2. Renovation of Girl's Hostel
3. Repairs to Internal Road at
4. Construction of a Rubble Retaining
5. Converting Three Storied Building as Counseling Room, Book shop & Stores with Renovation at
6. Renovation of Library
7. Renovation of Administration Building & Lecture Hall
8. Electricity Work for Administration Building & Lecture hall
9. Electricity Work for Girl's Hostel
10. Construction of Two Storied Security Building & Hardware Lab

#### ATI Galle

1. Construction of Bicycle Shed & Boundary wall
2. Supplying of Air Conditioning

3. Construction of Boundary Wall
4. Repairing of Internal Road
5. Renovation
6. Supply and Fixing of Iron Grills in Workshops Building

#### **ATI Kurunegala**

1. Construction of Ceiling

#### **ATI Trincomalee**

1. Construction of Canteen and Common Room
2. Painting of Existing Building

#### **ATI Naiwala**

1. Partitioning of Staff Rooms, Library & Construction of Store Room
2. Construction of Boundary Wall
3. Water Supply to the ATI
4. Repairing of Old Building (Cafeteria)

#### **ATI Jaffna**

1. Construction of Canteen

#### **ATI Kandy**

1. Supplying & Fixing Partition for Library & Staff Room Cubicles
2. Supplying and Fixing of Iron Grills for Existing Windows & Staircase
3. Construction of Proposed Generator Room & Transformer Room
4. Electrical Installation
5. Renovation Work

#### **ATI Kegalle**

1. Construction of Rubble Retaining Wall

#### **Supplying of Furniture**

Contracts have been awarded in 2013 and payments have been done in 2014.

<b>Item</b>	<b>Quantity</b>
Student Desks (Foldable)	1386
Lecture Hall Chairs	1817
Lecture's Tables	111
Lecture's Chairs	127
White Boards	97
Steel Cupboards	174
Computer Chairs	463
Computer Tables	349
Veranda Chairs	66
Library Chairs	132
Laboratory Stools	775

#### **Supplying of Library Books**

Library Books for Management, Accountancy, Engineering, Information Technology, English, and Agriculture & Hospitality & Tourism Management were distributed to all ATII.

<b>Subject Area</b>	<b>No of Books</b>
Accounting	5100
Agriculture	500
Building Service Engineering	300
Civil Engineering	1000
Electrical Engineering	1800
English	3200
Food Technology	400

Information Technology	2100
Management	2900
Quantity Surveying	200
Tourism & Hospitality Management	2000



**Advanced Technological Institute - Colombo**

# Contribution of Internal Audit Division



## INTERNAL AUDIT DEVIATION

The Internal Audit Branch, which is entrusted with the task of Internal Audit Assignments and investigations of Sri Lanka Institute of Advanced Technological Education and the Advanced Technological Institutions, has been continuing its program of work as per Audit Plan and the adequacy of internal control systems and procedures are ensuring the adherence to Circular instructions, SLIATE Act and other relevant rules and regulations. All lapses, weaknesses and shortcomings were brought to the notice of the relevant authorities with suggestions for improvements.

### 7.1 Main Activities in 2014

#### 7.1.1 Following internal audits and assignments were carried out in 2014

- Internal Audit of Kandy ATI
- Internal Audit of Kurunegala ATI
- Internal Audit of Naiwala ATI
- Internal Audit of Jaffna ATI
- Internal Audit of Anuradhapura Section
- Internal Audit of Head Office
- System Audit on Paper Evaluation – 2<sup>nd</sup> Semester 2013
- Investigation of Assistant Registrar – Ampara ATI
- Special Audit on Exam Division
- Investigation of Farm Manager – Ampara ATI

#### 7.1.2 During the year under review, the Audit Committee met at following occasions viz.

<u>Date</u>	<u>Meeting No.</u>
20.01.2014	2014.01
19.02.2014	2014.02
29.05.2014	2014.03
19.09.2014	2014.04

#### 7.1.3 There is an approved Internal Audit plan for 2014 and carried out the Audit based on this plan.

##### Field Audit Plan – 2014

Month of Year 2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
ATI-Dehiwala				*						*		
ATI-Galle									*			
ATI-Kandy			*								*	
ATI-Kurunegala		*										*
ATI-Badulla								*				
ATI-Jaffna	*											
ATI- Vaunia					*							
ATI-Naiwala						*				*		
ATI-Ampara							*					
ATI-Trincomalee				*								
ATI-Kegalle			*									*
ATI-Mattakkuliya						*					*	
ATII-Anuradhapura		*										
ATII-Rathnapura								*				
ATII-Sammanthuriai							*					
ATII-Batticaloa							*					
ATII-Tangalla									*			

No. of visits indicated by \*

Total No. of 928 Hours were used for field Audit for the Year -2014

Note:- According to Manpower, Accommodation, Transportation, Cost and Time Length of Audit, Field Audit Plan can be changed.

**7.1.4 Fifteen Audit queries were received from the Auditor General Department for the financial year 2014 and we have answered all the Audit Queries.**

Committee comprises of 12 of Advanced Technological Institutes Heads and 06 ATI section coordinators, chaired by the Director General, examined the performance and current affairs of the all Advanced Technological Institutes and sections accordingly.

Reference No	Date of Received	Description
EC/B/SLIATE/2013/9	2014.01.06	Audit on Vehical-2013
EC/B/SLIATE/2013/8	2014.01.06	Audit on Distress Loan
EC/B/SLIATE/2013/2	2014.01.02	Advance Audit-2013
EC/B/SLIATE/2013/1	2014.01.03	Audit for 2013
EC/B/SLIATE/2013/12	2014.03.01	Audit on Labuduwa ATI-2013
EC/B/SLIATE/2013/11	2014.03.12	Audit on Vouchers-2013
EC/B/SLIATE/F/2012	2014.09.14	Financial Statements - 2012
EC/B/EUTE/FA/2012	2014.04.09	Audit on EUTE Project
EC/B/SLIATE/2013/	2014.06.25	Audit Report-Labuduwa
EC/B/SLIATE/2013/14	2014.09.05	Audit on Salaries and Allowances
EC/B/SLIATE/2013/10	2014.09.05	Audit on Electricity Bill
EC/B/SLIATE/2013/01	2014.09.09	Motor Vehicle Permit
EC/B/SLIATE/2013/05	2014.09.15	Draft Report as at 31/12/2013
EC/B/SLIATE/2013/015	2014.09.13	Final Report as at 31/12/2013
EC/B/EUTE/2013.01	2014.10.16	EUTE Project

7.1.5 Sri Lanka Institute of Advanced Technological Education received the True and Fair View of Audit opinion subjected to matters described in paragraph 2.2 for the year ended 31<sup>st</sup> December 2014.

7.1.6 The Internal Audit branch was set up in the SLIATE in 2007 to screen the affairs of the Advanced Technological Institutes (ATII) in a macro perspective with particular reference to the findings of the Auditor General and to have an interaction with the Management of ATI's on a case by case basis met on monthly at the management committee meeting during the year 2014. The



# Contribution of Governing Council Division



## GOVERNING COUNCIL DEVISTION

### 8.1 Member of Governing Council

#### List of Governing Council Members - 2014

Name	Post and Address
1.Dr. Sunil Jayanthe Nawarathna	Secretary Ministry Of Higher Education No.18, Ward Place, Colombo 07.
2 Mr. W. Hilary E. Silva	Director General, Sri Lanka Institute of Advanced Technological Education, "Janawathu Piyasa" No.320,T.B.Jaya Mawatha, Colombo 10.
3. Mr. P. Ranepura	Additional Secretary, Ministry Of Higher Education No.18, Ward Place, Colombo 07.
4. Ms. P. K. Ayanthi De Silva	Director, Department of National Budget, Ministry of Finance and Planning, The Secretariat Colombo 01.
5. Mr. Jayantha Samarakoon	Project Director, South Eastern University Development Project, No 320, "Janawathu Piyasa" T.B.Jaya Mawatha, Colombo 10.

Name	Post and Address
6. Ms. Apsara Caldera	Director (Skill Development), Ministry of Youth Affairs & Skills Development, Colombo 07.
7. Mr. P. H. Ananda	Additional Secretary, Ministry of co-operative and Internal Trade, CWE Secretariat Building, 3 <sup>rd</sup> Floor, 27,Vauxhall Street, Colombo 02.
8. Mr. W. W Jagath Chandana Perera	KMPG Ford Rhodes, Thornton & CO, 32A ,Sir Mohamed Macan Market MW, Colombo 03.
9. Mr. Amal Senalankadhikara	Chairman, Sri Lanka Bureau of foreign Employment, 234,Densil Kobbekaduwa Mawatha, Koswaththa, Baththaramulla.
10. Mr. Thilak De Silva	Chief Innovation Office.IESI, 8 <sup>th</sup> Floor, OTS Building, Sri Lanka Telecom,' Lotus Road, Colombo 01.
11. Mr. Herath Yapa	Additional Secretary, Ministry Of Labour & Labour Relations, Colombo 08.

**Governing Council of Sri Lanka Institute of Advanced Technological Education.  
Attendance of the Governing Council Members**

**The Director General – Dr. W. Hilary E. Silva**

Name	No.143 held on 30/01/14	No.144 held on 19/02/14	No.145 held on 08/05/14	No.146 held on 08/08/14	No.147 held on 14/10/14	No.148 held on 18/12/14
1. Dr. Sunil Jayanthe Nawarathna	✓	✓	✓	✓	✓	✓
2. Mr. W. Hilary E. Silva	✓	✓	✓	✓	✓	✓
3. Mr. P. Ranepura	✓	Ex	✓	✓	✓	✓
4. Ms. P. K. Ayanthi De silva	✓	✓	✓	✓	✓	✓
5. Mr Jayantha Samarakoon	✓	✓	Ex	Ex	Ex	Ex
6. Ms. Apsara Caldera	✓	✓	Ex	Ex	✓	Ex
7. Mr. P. H. Ananda	✓	✓	✓	✓	✓	✓
8. Mr. W. W. Jagath Chandana Perera	✓	Ex	✓	✓	✓	✓
9. Mr. Amal Senalankadhikara	✓	Ex	Ex	Ex	Ex	Ex
10. Mr. Thilak De Silva	✓	✓	✓	Ex	Ex	Ex
11. Mr. Herath Yapa	✓	Ex	✓	✓	✓	✓

✓ -Present

Ab – Absent

Ex- Excused

## 8.2 Most Importance Decisions

### The Most Important Decisions taken by Governing Council -2014

Meeting No.	Council Paper No.	Progress
144 <sup>th</sup> Meeting held on (19/02/2014)	<b><u>Council Paper No. 1/143 Guide lines for Preparation of Financial Statements for year ended 31/12/2012</u></b>  DG informed that the approval has been obtained from the AMC which was held on 20 <sup>th</sup> January 2014 for the above matter. The Governing Council members approved the council paper	Approved
145 <sup>th</sup> Meeting held on (07/05/2014)	<b>Council paper no. 5/144 – request for Maternity leave</b>  The council granted their approval to adopt the provision of the section no.18.1 to 18.10 of the establishment coade to the employees of SLIATE with effect from 19 <sup>th</sup> February 2014.	Approved



Meeting No.	Council Paper No.	Progress
<p>146<sup>th</sup> Meeting held on (08/08/2014)</p>	<p><b>Council Paper No. 08/145 :Recruitments</b></p> <p>GC Approved the recruitment of individuals for the following positions as indicate in the board paper;</p> <ul style="list-style-type: none"> <li>- Driver</li> <li>- KKS</li> </ul> <p><b>Council Paper No.12/145: Appointment of Consultant for the Construction of leadership and Quality Development Center (LQDC) for SLIATE.</b></p> <p>GC approved to appoint A-N Architects (Pvt) Ltd as Consultants For the LQDC.</p>	
<p>147<sup>th</sup> Meeting held on (16/10/2014)</p>	<p><b>Council Paper No.04/140 - Transfer Policy for SLIATE</b></p> <p>DG clarified that after the 2<sup>nd</sup> reminder, those who were for the Transfer Policy was now 94%. GC approved and insist to proceed.</p> <p><b>Council Paper No.14/145 – Approval to rent a house for outstation staff of SLIATE</b></p> <p>GC requested DG to communicate with Eastern University authority to use their house at Mount Lavinia as a solution to provide accommodation to outstation staff attending meetings/workshops, etc., at the Colombo Office.</p> <p>Further, GC approved payment of Rs.1,000/- per day for a person in the event he/she is unable to acquire appropriate accommodation.</p> <p><b>Council Paper No.15/145 – Recruitments</b></p> <p>Further to the interview conducted on the 30<sup>th</sup> of April 2014 and based on marks received, 10 individuals have been selected for the post of Farm Managers. GC approved the list of candidates for the post of Farm Managers.</p>	<p>Approved</p> <p>Approved</p> <p>Approved</p>

Meeting No.	Council Paper No.	Progress
147 <sup>th</sup> Meeting held on (16/10/2014)	<p><b>Council Paper No.18/145 - Funds from Students Association - ATI Mattakkuliya.</b></p>	Approved
	<p>GC approved to utilize Rs.1,700,000/- (approximate) funds received from the Students Association - ATI Mattakkuliya, to accommodate the numerous requests received from students regarding their welfare including equipment. GC approved it and ask to proceed.</p>	
	<p><b>Council Paper No.02/146 - Recommendation received from the ASM held on 18<sup>th</sup> July 2014</b></p>	
	<p>GC approved to reduce lecture hours from 8 to 6 per week from the 2<sup>nd</sup> semester of 2014 onwards as recommended by the ASM.</p>	Approved
	<p>GC approved to reduce repeat exam fees from Rs.200/- to Rs.100/-per subject and the renewal of registration fees from Rs.1,000/- to Rs.500/- as recommended by the ASM.</p>	Approved
	<p>GC instructed DG to write to Mr. Algama of the Dept. of Public Finance, seeking their concurrence to pay Rs.4,000/- per meeting for coordinators and resource persons of the Top-up Degree Programme.</p>	Approved
	<p><b>Council Paper No.05/146 - Mobile bill re-imburement for the Academic Coordinators and 01 Management Assistant.</b></p>	
<p>DG clarified that this mobile bill re-imburement is for the Academic Coordinators of Ratnapura, Tangalle, Anuradhapura, Vauniya and Batticaloa.</p>	Approved	
<p>GC approved to reimburse Rs.1,000/- of the mobile bill expense of the Academic Coordinators.</p>		
<p>As regards phone bill of the Management Assistant who is responsible for <del>to</del> coordinating the transport division, GC instructed DG to obtain a detailed bill and to reimburse the cost of obtaining the detail bill and the identified mobile bill expenses limit to Rs.1000/=</p>	Approved	

Meeting No.	Council Paper No.	Progress
147 <sup>th</sup> Meeting held on (16/10/2014)	<p><b>Council Paper No.08/146 – Appointment of Laborer (Office Assistant) cum Driver to ATI Jaffna, Trincomalee and Badulla</b></p> <p>GC approved the appointment of ‘Drivers’ to ATI, Jaffna, Trincomalee and Badulla and to include laborer in their job descriptions in addition to that of a Driver.</p> <p><b>Council Paper No.13/146 – Recruitment of Assistant Lecturers in Engineering (Electrical)</b></p> <p>Interviews conducted on the 13<sup>th</sup> of May 2014, GC approved the list of candidates for the post of Assistant Lecturers in Engineering (Electrical).</p> <p><b>Council Paper No.13A/146 – Recruitment of Assistant Lecturers in Tourism and Hospitality Management</b></p> <p>Interviews conducted on the 13<sup>th</sup> of May 2014, GC approved the list of candidates for the post of Assistant Lecturers in Tourism and Hospitality Management</p> <p><b>Council Paper No.13B/146 – Recruitment of Assistant Lecturers in Accountancy</b></p> <p>Interviews conducted on the 02<sup>nd</sup> of June 2014, GC approved the list of candidates for the post of Assistant Lecturers in Accountancy.</p> <p><b>Council Paper No.13D/146 – Recruitment of Assistant Lecturers in English</b></p> <p>Interviews conducted on the 05<sup>th</sup> of May 2014, GC approved the list of candidates for the post of Assistant Lecturers in English.</p>	<p>Approved</p> <p>Approved</p> <p>Approved</p> <p>Approved</p> <p>Approved</p>
147 <sup>th</sup> Meeting held on (16/10/2014)	<p><b>Council Paper No.13E/146 – Recruitment of Assistant Lecturers in Agriculture</b></p> <p>Interviews conducted on the 06<sup>th</sup> of June 2014, GC approved the list of candidates for the post of Assistant Lecturers in Agriculture.</p> <p><b>Council Paper No.13F/146 – Recruitment of Technicians</b></p> <p>Interviews conducted on the 21<sup>st</sup> of May 2014, GC approved the list of candidates for the post of Technicians.</p>	<p>Approved</p> <p>Approved</p>

Meeting No.	Council Paper No.	Progress
147 <sup>th</sup> Meeting held on (16/10/2014)	<p><b>Council Paper No.13G/146 – Recruitment of Assistant Registrars</b></p> <p>Interviews conducted on the 09<sup>th</sup> of April 2014, GC approved the list of candidates for the post of Assistant Registrars.</p> <p><b>Council Paper No.13J/146 – Recruitment of Management Assistants</b></p> <p>Interviews conducted on the 27<sup>th</sup> of June and 25<sup>th</sup> of July 2014 respectively, GC approved the list of candidates for the post of Management Assistants. Read twice and permit to recruit them before end of August,2014.</p>	<p>Approved</p> <p>Approved</p>
Meeting on (18/12/2014)	<p><b>Council Paper No.01/147 – 11<sup>th</sup> Convocation – List of Diploma Holders</b></p> <p>GC noted and approved the list of 1,842 Diploma Holders recommended by the Academic Syndicate Meeting (ASM).</p> <p><b>Council Paper No.14/146 – Application for the post of warden for the hostel</b></p> <p>DG informed the Council Members that Ms.G.D.Malani Kusumalatha will be recruited as warden for 01 year on contract basis. Her salary will be based on her experience and according to the applicable levels of increments. GC approved same.</p> <p><b>Council Paper No.08/147 – Financial Assistance to Non Academic Staff to proceed Higher Education</b></p> <p>GC requested the Committee of the Members to include this item also in to their draft policy paper which is to be submitted for consideration GC at the next meeting. Draft a policy paper to provide financial assistance to Non Academic Staff to pursue higher education.</p> <p><b>Council Paper No.09/147 – Approval to submit Top-up Degree Application to the University Grants Commission (UGC)</b></p> <p>Approval was given by GC to submit the Top-up Degree Application to UGC.</p> <p><b>Council Paper No.11/147 – Recommendation of the Academic Syndicate Meeting (ASM) held on 23<sup>rd</sup> September 2014</b></p> <p>GC approved to purchase 02 buses and a 16 seated van by utilizing ‘Earned Funds’</p>	<p>Convocation- held on 17<sup>th</sup> October 2014. submitted</p> <p>Recruited</p> <p>Approved Implemented as per the policy paper</p> <p>Submitted</p> <p>Payment have been made. Buses will be delivered shortly.</p>

# Contribution of Finance Division



## FINANCIAL DEVIATION

## 9.1 Financial Statements

Statement of Financial Performance for the year ended 31<sup>st</sup> December 2014

Description	Note	2014	2013
		Rs.	Rs.
<b>Revenue</b>			
Recurrent Grant - Treasury		525,000,000	367,600,000
Projects - EKSP		2,110,170	559,390
<b>Miscellaneous Revenue</b>	2		
Institutional Income		47,813,040	31,217,172
Other Income		373,495,265	358,173,973
Total Revenue		948,418,475	757,550,535
<b>Expenditure</b>			
Personal Emoluments	3	(350,015,217)	(305,579,240)
Travelling Expenses	4	(4,396,562)	(3,232,228)
Contractual Services	5	(94,730,962)	(86,325,116)
Supply & Requisites	6	(15,198,507)	(17,761,444)
Maintenance Expenditure	7	(9,329,838)	(8,649,025)
Training & Evaluation	8	(57,417,032)	(30,309,448)
Other Expenditure	9	(1,035,618)	(214,763)
Depreciation	10	(362,207,325)	(352,161,019)
		<b>(894,331,061)</b>	<b>(804,232,283)</b>
<b>Surplus/(Deficit) Transferred to Changes in Equity</b>		<b>54,087,414</b>	<b>(46,681,748)</b>

Statement of Financial Position as at 31<sup>st</sup> December 2014

	Note	2014	2013
		Rs.	Rs.
<b>Assets</b>			
<b>Non - Current Assets</b>			
Property, Plant & Equipment	10	3,510,876,488	3,248,076,358
		<b>3,510,876,488</b>	<b>3,248,076,358</b>
<b>Current Assets</b>			
Inventories		1,929,900	1,147,040
Deposits, Pre-payments, Advances & Debtors	11	11,959,131	18,160,471
Cash and Cash Equivalents	12	161,330,130	64,726,861
		175,219,161	84,034,372
<b>Total Assets</b>		<b>3,686,095,649</b>	<b>3,332,110,730</b>
<b>Funds &amp; Liabilities</b>			
Accumulated fund		1,564,279,369	1,554,284,342
<b>Non-Current Liabilities</b>			
Provision of Gratuity	13	89,173,455	75,261,678
Deferred Grant		1,973,477,430	1,656,534,862
<b>Current Liabilities</b>			
Creditors	14	10,823,522	9,299,480
Accrued Expenses	15	35,244,982	26,199,500
Deposit - Payable	16	13,096,891	10,530,868
		<b>59,165,395</b>	<b>46,029,848</b>
<b>Total Funds &amp; Liabilities</b>		<b>3,686,095,649</b>	<b>3,332,110,730</b>

**Consolidated Cash Flow Statement for the  
Year ended 31<sup>st</sup> December 2014**

Description	2014	2013
	Rs.	Rs.
<b>Cash Flows From Operating Activities</b>		
<b>Receipts</b>		
Treasury Grants	775,000,000	451,100,000
Projects	2,110,170	559,390
Institutional Income	47,813,040	31,217,172
Other Income	11,287,940	6,012,954
<b>Total Receipts</b>	<b><u>836,211,150</u></b>	<b><u>488,889,516</u></b>
<b>Payments</b>		
Personal Emoluments	(321,990,262)	(275,822,119)
Travelling	(4,283,576)	(2,949,849)
Contractual Services	(88,197,159)	(78,561,807)
Supply & Requisites	(14,919,656)	(17,449,594)
Maintenance	(9,043,300)	(8,426,794)
Training & Evaluation	(43,996,406)	(28,589,674)
Other Payments	(529,418)	(180,124)
Increase/Decrease in Advances	6,078,372	(3,055,366)
Increase/Decrease in Payables	2,553,523	3,256,721
Accrued Expenditure (Previous year)	(28,004,909)	(22,810,717)
<b>Total Recurrent Payments</b>	<b><u>(502,332,791)</u></b>	<b><u>(434,589,323)</u></b>
<b>Net cash flows from operating activities</b>	<b>333,878,359</b>	<b>54,300,193</b>
<b>Cash flows from investing activities</b>		
Construction of Land , buildings & working progress	(146,844,262)	(61,115,466)
Purchase of Fixed Assets	(90,424,627)	(35,334,042)
<b>Net cash flows from investing activities</b>	<b>(237,268,890)</b>	<b>(96,449,508)</b>
<b>Net cash flows from financing activities</b>		
Bank Charges	(6,200)	(13,139)
Net cash flows from financing activities	(6,200)	(13,139)
Net increase/(decrease) in cash and cash equivalents	96,603,269	(42,162,454)
Cash and cash equivalents at beginning of period	64,726,861	106,889,315
<b>Cash and cash equivalents at end of period</b>	<b><u>161,330,130</u></b>	<b><u>64,726,861</u></b>

**9.2. Miscellaneous Revenue**

**9.21 Institutional Income**

Detail	Schedule	2014	2013
		Rs.	Rs.
Course Fee		31,164,000	19,405,000
Fee Levying Course Fee		1,260,000	1,835,650
Student Application Fee		7,947,250	6,667,850
Examination Fee		6,616,365	2,981,870
Convocation Surplus	1	825,425	-
Farm Accounts Surplus		-	326,802
<b>Total</b>		<b><u>47,813,040</u></b>	<b><u>31,217,172</u></b>

**9.2.2. Other Income**

Detail	2014	2013
	Rs.	Rs.
Hire of Halls/ Equipment	402,293	241,486
Sale of old Newspapers & Auctions	400,585	107,914
Interest from Lone	419,658	384,319
Interest from Treasury Bill	274,974	348,648
Interest from savings A/C	36,253	5,546
Interest from fixed Deposit	236,040	181,240
Rental Charges	1,798,289	776,921
Penalty Charges	3,190,413	241,650
Hostel Charges	2,026,000	1,647,700
Photocopy Charges	1,023,395	524,790
Miscellaneous	935,502	427,680
Donation	11,700	20,000
Non Refundable Deposit	532,839	1,105,060
Deferred Grant Income	362,207,325	352,161,019
<b>Total</b>	<b><u>373,495,265</u></b>	<b><u>358,173,973</u></b>

### 9.2.3 Personal Emoluments

Detail	2014	2013
	Rs.	Rs.
Salaries & Wages		
i. Academic	143,289,132	110,804,211
ii. Non Academic	91,093,186	87,801,959
Visiting Lecturer Fee	51,260,152	49,129,206
Gratuity	16,033,949	16,816,220
Allowance to Governing Council. members	269,000	215,500
Allowance to Trainees	5,096,611	4,106,307
Allowance to Academic Allowance/Syndicate/Manag.	76,500	15,500
Allowance to Audit & Management Committee	78,000	18,000
Laborer Charges	363,085	448,575
EPF	31,509,943	27,952,118
ETF	6,301,988	5,590,423
Overtime & Holiday Payment	3,233,106	2,587,589
Consultancy/Translation/Interview Board	1,410,565	93,632
<b>Total</b>	<b>350,015,217</b>	<b>305,579,240</b>

### 9.2.4 Travelling Expenses

Detail	2014	2013
	Rs.	Rs.
Domestic	3,583,174	2,794,661
Foreign	813,388	437,566
<b>Total</b>	<b>4,396,562</b>	<b>3,232,227</b>

### 9.2.5 Contractual Services

Detail	2014	2013
	Rs.	Rs.
Rent & Hire Charges	10,038,908	13,447,015
Rates & Taxes to Local Auth	258,302	119,856
Electricity	18,932,499	17,040,807
Water	7,424,276	6,285,508
Telecommunication/Internet	7,222,376	5,763,404
Postal Charges	745,925	561,242
Janitorial Services	21,361,020	15,551,443
License & Insurance	1,674,739	1,440,775
Printing/Advertising	2,256,586	2,947,987
Security Services	24,816,332	23,167,079
<b>Total</b>	<b><u>94,730,962</u></b>	<b><u>86,325,116</u></b>

### 9.2.6 Supplies & Requisites

Detail	2014	2013
	Rs.	Rs.
Stationary & Office Requisites	8,132,431	10,700,714
Fuel & Lubricants	3,686,836	3,570,836
Uniforms	184,270	77,365
Entertainment	1,965,816	2,186,478
Library Services	643,068	671,157
Canteen Gas	586,086	554,894
<b>Total</b>	<b><u>15,198,507</u></b>	<b><u>17,761,444</u></b>

### 9.2.7 Maintenance Expenditure

Detail	2014	2013
	Rs.	Rs.
Vehicles	2,859,555	2,700,440
Plant, Machinery Equipment	3,612,228	3,568,817
Building & Structures.	2,858,055	2,379,768
<b>Total</b>	<b>9,329,838</b>	<b>8,649,025</b>

### 8.2.8 Training & Evaluation

Detail	Schedule	2014	2013
		Rs.	Rs.
Meetings/Student Interviews		1,531,128	195,108
Functions/Exhibitions /Student welfare		2,522,338	3,560,429
Examination/Evaluati		34,575,133	13,152,659
Workshops/Seminars		1,612,397	803,112
Study Tours/Field Visits		1,945,220	2,368,989
Staff Training		242,520	1,313,473
Student Season Ticket		9,943,838	7,316,459
Printing of Exam Papers		1,835,321	192,955
Consumable for Training Activities		1,015,094	522,594
Course Promotion		637,796	244,115
Equipment moving Charges		4,500	101,000
Institutional Membership Fee		27,420	33,550
Capacity Building		1,433,243	
Farm deficit	2	91,084	505,005
<b>Total</b>		<b><u>57,417,032</u></b>	<b><u>30,309,448</u></b>

## 9.2.9 Other Expenditure

Detail	2014	2013
	Rs.	Rs.
Legal /Investigation / Type Setting	36,304	201,624
Audit Fee	993,114	
Bank Charges	6,200	13,139
<b>Total</b>	<b><u>1,035,618</u></b>	<b><u>214,763</u></b>

## 9.2.10 Property, Plant and Equipment

Description	Land & Land Improvement	Building & Structures	Motor Vehicles	Furniture & Office Equip.	Computers / Machinery	Library Books	Workshop & Training	Total
<b>Cost</b>								
Balance as at 1st Janu. 2014	224,655,665	1,940,571,231	96,859,258	2,222,150,532	197,883,529	35,817,965	71,667,548	4,789,605,728
Additions during the year	2,550,000	164,926,374	17,941,090	96,225,411	199,746,225	35,156,199	29,050,457	545,595,756
<b>Balance as at 31 Dec. 2014</b>	<b>227,205,665</b>	<b>2,105,497,605</b>	<b>114,800,348</b>	<b>2,318,375,943</b>	<b>397,629,754</b>	<b>70,974,164</b>	<b>100,718,005</b>	<b>5,335,201,484</b>
<b>Depreciation</b>								
Balance as at 1st Janu. 2014		524,607,458	62,555,155	797,562,742	135,735,710	13,209,255	62,243,752	1,595,914,072
Depreciation charge for the year		97,712,561	13,892,520	218,030,034	27,502,173	1,810,674	3,259,364	362,207,325
<b>Balance as at 31 Dec. 2014</b>		<b>622,320,019</b>	<b>76,447,675</b>	<b>1,015,592,776</b>	<b>163,237,883</b>	<b>15,019,929</b>	<b>65,503,116</b>	<b>1,958,121,397</b>
<b>Carrying Amounts</b>								
Balance as at 31 Dec. 2014	227,205,665	1,483,177,586	38,352,673	1,302,783,167	234,391,871	55,954,235	35,214,889	3,377,080,087
Construction Work in Progress 1 st Ja:		54,384,702						54,384,702
Construction Work in Progress 10 (a)	-	76,270,227	-	3,141,472	-	-	-	79,411,699
<b>Balance as at 31 Dec. 2014</b>	<b>227,205,665</b>	<b>1,613,832,515</b>	<b>38,352,673</b>	<b>1,305,924,639</b>	<b>234,391,871</b>	<b>55,954,235</b>	<b>35,214,889</b>	<b>3,510,876,488</b>

### 8.210(a) Construction Work-in-Progress

Description	Land	Building & Structures	Motor Vehicles	Furniture & Office Equip.	Computers	Library Books	Workshop & Training Equipment	Total
Balance as at 1st Jan:2014		54,384,702						54,384,702
Transferred to the Rela: Acc		-						
Incurred during the year		76,270,227		3,141,472				79,411,699
<b>Balance as at 31st Dec:2014</b>		<b>130,654,929</b>		<b>3,141,472</b>				<b>133,796,401</b>

### 9.2.11 Deposit, Pre Payments and Advances

Detail	Schedule	2014	2013
		Rs.	Rs.
(i) Deposit	4	1,260,000	1,260,000
(ii) Pre-Payment	5	718,385	759,584
(iii) Other Advances	6	650,956	2,034,448
(iv) Mobilization Advance	7	839,738	5,255,040
(v) Festival Advanced		316,700	322,200
(vi) Debtors	8	695,522	150,000
(vii) Distress Loan		7,453,030	8,358,149
(viii) Special Advance	9	24,800	21,050
<b>Total</b>		<b>11,959,131</b>	<b>18,160,471</b>

### 9.2.12 Cash and Cash Equivalents

Institute	Detail	Schedule	2014	2013
			Rs.	Rs.
Head Office	Current A/C		131,110,574	44,200,985
	Savings A/C		8,835,309	313,642
	Short term Investment	10	3,882,008	3,607,034
	Distress Loan A/C		2,292,274	971,846
Colombo	Current A/C		1,696,807	2,096,394
	Cash in Hand		982	4,960
Kurunegala	Current A/C		452,797	1,657,261
Dehiwala	Current A/C		989,593	336,877
	Cash in Hand		2,480	500
Kandy	Current A/C		223,637	2,596,660
Badulla	Current A/C		463,442	(713,320)
Ampara	Current A/C		138,370	284,098
	Farm A/C		285,140	248,749
	Cash in Hand		-	9,250
Gampaha	Current A/C		1,058,112	2,467,497
	Farm A/C		37,059	180,495
	Short Term Investment		790,245	488,751
Galle	Current A/C		910,678	2,931,459
	Farm A/C		87,276	71,555
Jaffna	Current A/C		3,798,564	113,293
	Short Term Investment		1,964,640	1,863,000
Kegalle	Current A/C		1,830,948	850,133
Trincomalee	Current A/C		479,195	135,742
	Patty cash			10,000
<b>Total</b>			<b>161,330,130</b>	<b>64,726,861</b>

### 9.2.13 Provision for Gratuity

Detail	2014	2013
	Rs.	Rs.
Balance as at 1 <sup>st</sup> January	75,261,679	61,383,015
Provision for the year	16,033,949	16,816,220
	91,295,628	78,199,235
<b>Less:</b>		
Payments during the year	(2,122,173)	2,937,556
	<b>89,173,455</b>	<b>75,261,679</b>

### 9.2.14 Creditors

Detail	Schedule	2014	2013
		Rs.	Rs.
	<b>11</b>		
Furniture-New Interiors(Pvt) Ltd		-	6,549
Micro Constructions (Pvt) Ltd		-	9,292,931
Siridantha Construction		2,977,043	-
A.J.Enterprises		49,629	-
Venukanth Construction		64,050	-
Abiru Construction		209,934	-
Silmiya Construction		122,149	-
Chaming Enterprises		202,385	-
Victoria Builders		352,372	-
Bobby Constructions		1,512,278	-
Tokiyo Trade Centre		196,492	-
S.S.Constructions		247,000	-
K.A.Raja Welding Centre		177,000	-
St. Mary's Enterprises		100,962	-
Sri Shakthi Construction		232,820	-
SL State Trading Corporation		595,681	-
University of Sri Jayewardenepura		437,061	-
University of Wayamba		2,998,450	-
ATI Dehiwala		226,150	-
ATI Kandy		113,366	-
ATI Naiwala		8,700	-
<b>Total</b>		<b>10,823,522</b>	<b>9,299,480</b>

### 9.215 Accrued Expenses

Detail	Schedule	2014	2013
		Rs.	Rs.
	12		
Head Office		22,757,309	16,366,109
Kandy		1,084,835	75,707
Mattakkuliya		1,811,335	2,040,120
Badulla		1,438,323	
Naiwala		674,175	1,009,691
Labuduwa		1,079,303	2,457,657
Dehiwala		1,300,377	823,946
Ampara		1,845,658	1,274,324
Kurunegala		806,752	703,009
Trincomalee		1,260,216	655,502
Jaffna		562,514	405,619
Kegalle		624,185	387,816
<b>Total</b>		<b><u>35,244,982</u></b>	<b><u>26,199,500</u></b>

### 9.2.16 Deposit Payable

Detail	2014	2013
	Rs.	Rs.
Library / Other Deposit	6,291,840	4,325,613
Tender / Refundable	1,659,743	1,399,977
Mahapola	1,700,000	1,615,500
Unclaimed Payable - Miscell	3,275,597	3,164,178
Direct & Indirect Tax Payable	169,710	25,600
<b>Total</b>	<b><u>13,096,890</u></b>	<b><u>10,530,868</u></b>

# AUDITOR GENERAL REPORTS



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கணக்காய்வகம் தலைமை அலுவலர் திணைக்களம்  
Auditor General's Department

## 1.3 Auditor's Responsibility

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My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Sri Lanka Auditing Standards consistent with International Standards of Supreme Audit Institutions (ISSAI 1000-1810). Those Standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Institute's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Institute's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of financial statements. Sub-sections (3) and (4) of Section 13 of the Finance Act, No. 38 of 1971 give discretionary powers to the Auditor General to determine the scope and extent of the audit.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

## 1.4 Basis for Qualified Opinion

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My opinion is qualified based on the matters described in paragraph 2.2 of this report.



**2. Financial statements**

**2.1 Qualified Opinion**

In my opinion, except for the effects of the matters described in paragraph 2.2 of this report, the financial statements give a true and fair view of the financial position of the Sri Lanka Institute of Advanced Technological Education as at 31 December 2014 and its financial performance and cash flows for the year then ended in accordance with Sri Lanka Public Sector Accounting Standards.

**2.2 Comments on Financial Statements**

**2.2.1 Sri Lanka Public Sector Accounting Standards**

Even though the statement of changes in equity should be presented fairly in terms of the relevant format according to the Public Sector Accounting Standard 01, it had not been so presented by the Institute.

**2.2.2 Accounting Policies**

Even though depreciation of assets had been made in terms of Sri Lanka Public Sector Accounting Standard 07, a different policy had been presented therefor by Notes along with the financial statements.

**2.2.3 Accounting Deficiencies**

The following observations are made.

- (a) Assessment tax amounting to Rs.236,440 payable for the building of the Advanced Technological Institute at Mattakkuliya as at 31 December 2014, had not been brought to account.



(b) Disclosures had not been made in the financial statements in respect of the sums totalling Rs.618,105 and Rs.635,908 recoverable by the Institute from two officers of the academic staff who proceeded abroad and 13 officers of the non-academic staff who left the service respectively on the breach of agreements.

**2.3 Accounts Receivable**

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The distress loans balance totalling Rs.360,814 granted to 3 officers of the Sri Lanka Institute of Advanced Technological Education, who had left the service and one interdicted officer and the interest thereon had not been recovered from the relevant parties.

**2.4 Non-compliance with Laws, Rules Regulations and Management Decisions**

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The following non-compliances were observed.

**Reference to Laws, Rules, Regulations etc.**

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**Non-Compliances**

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(a) Public Finance Circular No. 431 of 04 April 2008

Even though it had been mentioned that all officers travelling abroad on official purposes including discussions, seminars and training programmes are required to purchase airline tickets only from Sri Lankan Airlines or Mihin Lanka (Pvt.) Ltd., contrary to it, payments of Rs.127,000 had been made to private institutions.



(b) Financial Regulations of the Democratic Socialist Republic of Sri Lanka

(i) Financial Regulation 217

Even though all payments falling due in any financial year should be completed as far as possible before the end of that year, according to the audit test check, visiting lecturer fees totalling Rs.879,075 relating to the period from February to September 2013 had been paid within the first 04 months of the year under review.

(ii) Financial Regulation 371(2) (b)

Even though a Sub-Imprest which can be granted to an officer should be a maximum of Rs.20,000, contrary to it, it was observed in audit test check that Sub-Imprests from Rs.39,000 to Rs.310,000 had been issued in 8 instances.

(iii) Financial Regulation 756

The boards of survey report for the year under review had not been presented to audit.

(c) Section (1) (e) of the Trade Tariff and Investment Policy Circular No. 01/2010 of 10 December 2010

Even though the officers who have completed an active service period of 12 years are entitled to obtain Concessionary Motor Vehicle Import Permit under this Scheme, a Concessionary Motor Vehicle Import Permit had been issued to an officer who had obtained no-pay leave for



one year for a private purpose during the period of 12 years taken into consideration. However, proper action had not been taken to settle the value of tax relating to the above permit even up to now.

- (d) Paragraphs 04 (i) and 05 (c) of the Management Services Circular No.02/2014 of 11 February 2014
- Research proposals should be presented and approved by the Research Supervision Committee. Even though the research allowance can be paid with effect from a date decided by that Committee, 10 instances were observed in audit test checks where research allowances had been paid since January 2014, that is before the approval of the research proposals.
- (e) Public Finance Circular No.428 of 28 May 2008 of the Ministry of Finance and Planning
- A sum of Rs.10,000 each had been granted in the year under review without a proper approval exceeding the maximum petty cash imprest of Rs.7,500 that can be issued.
- (f) Treasury Circular No. 842 of 19 December 1978.
- According to audit test check, the Registers of Fixed Assets had not been maintained by two advanced technological institutions.
- (g) The Gratuity Act No. 12 of 1983 and Gratuity Amendment Act No. 41 of 1990 and 62 of 1992.
- The salary which is entitled for the payment of gratuity is defined as basic or consolidated salary and cost of living allowance or an amount similar to the



living allowance. Even though no other allowance, an additional payment and a financial value except this can be made relevant in the payment of gratuities, the Sri Lanka Institute of Advanced Technological Education had made the gratuity payments by adding the special allowance of 20 per cent as well. As such, it was observed in audit test check that an overpayment of gratuities amounting to Rs.545,886 had been made in the year 2014.

### 3. Financial Review

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#### 3.1 Financial Results

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According to the financial statements presented, the financial result of the Institute for the year ended 31 December 2014 amounted to a surplus of Rs.54,087,414 as against with the deficit of Rs.46,681,748 for the preceding year, thus indicating an improvement of Rs.100,769,162 in the financial result of the year under review, as compared with the preceding year. The increase in the recurrent grants by Rs.157,400,000 had mainly attributed to the improvement of the financial result.

### 4. Operating Review

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#### 4.1 Performance

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The following observations are made.

- (a) The percentage of enrolments for the Courses conducted by the Institute of Advanced Technological Education in the year 2014, as compared with the preceding year had increased by 55 per cent.



- (b) The overall percentage of passing the examinations of 12 Higher National Diplomas conducted by the Institute of Advanced Technological Education in the second semester of the year 2014 had been 40 per cent.

#### 4.2 Management Inefficiencies

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The following observations are made.

- (a) It was observed in audit that the Work Done Register of the lecturers maintained by the advanced technological institutions had not been properly supervised and differences between the number of hours that should be covered and the number of hours actually covered in each course and subject were observed as well.
- (b) The amount repaid had been ranging from 11 per cent to 69 per cent as advances had been granted exceeding the requirement due to failure in proper evaluation of the requirement in granting advances on estimates.
- (c) Action had not been taken to vest the land with the Institute up to 31 December 2014, on which the buildings belonging to 10 advanced technological institutions are situated, and it had not been disclosed in the accounts.
- (d) A cash balance amounting to Rs.772,987 of the Project for Improving and Updating the Advanced Technological Education completed as at 31 December 2011 had been inoperative in the bank current accounts even by the end of the year under review and it had not been disclosed in the financial statements.
- (e) Even though provisions of Rs.89,173,455 had been made for employees' gratuities, it was observed that a methodology of raising a fund adequate for settling the liabilities that could possibly arise in future, does not exist.

#### 4.3 Idle and Underutilized Assets

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It was observed in the audit test check that 1,096 units of six types of assets received in the year under review in four advanced technological institutions had been underutilized.

#### 4.4 Deficiencies in Contract Administration

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The physical progress of 06 projects that should be completed in the year under review had been in a range from 40 per cent to 80 per cent. Moreover, constructions of the Kegalle Advanced Technological Institute and Labuduwa Advanced Technological Institute amounting to Rs.7,834,250 and Rs.2,445,250 respectively had not been commenced even by the end of the year under review.

#### 4.5 Resources of the Institute given to other Government Institutions

-----

Even though it was mentioned that it is inappropriate to utilize the resources of Corporations and Boards by the Supervising Ministry in terms of Section 8.3.9 of the Public Enterprises Circular No.PED/12 of 02 June 2003 and Public Enterprises Circular No.116 of 24 January 1997, salaries and wages amounting to Rs.421,477 had been paid as at 31 December of the year under review by deploying three casual labourers of the Advanced Technological Education Institute in the duties of the Ministry.

#### 4.6 Personnel Administration

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The approved cadre as at 31 December 2014 had been 668 whereas the actual cadre had been 527 and the number of vacant and excess posts had been 143 and 2 respectively.

## 5. Accountability and Good Governance

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### 5.1 Presentation of Financial Statements

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Even though the financial statements should be presented to the Auditor General along with the draft annual report within 60 days of completion of the financial year in terms of Section 6.5.1 of the Public Enterprises Circular No.PED/12 of 02 June 2003, the draft annual report of the year under review had not been presented to the Auditor General.

### 5.2 Action Plan

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Even though the Action Plan had been prepared, it did not tally with the annual budget and the financial statements. As such, the progress of achieving the targets of the Action Plan could not be examined in audit.

### 5.3 Procurement Plan

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Even though a Procurement Plan had been prepared, it was not in compliance with the National Budget Circular No.128 of 24 March 2006 and the 06 proposed constructions of 05 advanced technological institutions included in the Procurement Plan, had not been commenced even by the end of the year under review.

### 5.4 Budgetary Control

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The budget had not been prepared in terms of Paragraph 5.2.1 of Circular No. PED/12 of 02 June 2003 and significant variances between the budgeted expenditure and the actual expenditure ranging from 33 per cent to 113 per cent were observed, thus indicating that the Budget had not been made use of as an effective instrument of management control.



**5.5 Tabling of Annual Reports**  
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Annual Report of the year 2012 had not been tabled in Parliament.

**6. Systems and Controls**  
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Deficiencies in systems and controls observed during the course of audit were brought to the notice of the Director General of the Institute from time to time. Special attention is needed in respect of the following areas of control.

- (a) Accounting
- (b) Control of Fixed Assets
- (c) Stock Control
- (d) Library Control
- (e) Financial Control

W.P.C. Wickramaratne  
Acting Auditor General