



ANNUAL REPORT – 2012



**SRI LANKA INSTITUTE OF ADVANCED TECHNOLOGICAL
EDUCATION**

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Colombo - 10

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CHAPTER 01

Vision, Mission, Goals and Objectives of the SLIATE

Vision

To become the centre of excellence in technological education in Sri Lanka

Mission

Creating excellent Higher National Diplomas with modern technology for sustainable development

Goals of the SLIATE

Based on the SWOT analysis and the identified thrust areas, the goals for the next three years were identified and are as follows.

Goal One:

Improve the quality of existing courses and introducing new academic programs with the aim of increasing the students intake

Goal Two:

Introduce fee levying courses and distance education programs

Goal Three:

Establish affiliations with foreign and local bodies and obtain required accreditations.

Goal Four:

Redesign and streamline the existing system of the examination management unit.

Goal Five:

Improve the harmonization between students, parents and general public.

Goal Six:

Establishing of proper HRD system.

Goal Seven:

Redesigning and strengthening of the functions of the Academic Affairs Planning and Research division.

Goal Eight:

Constructing of new ATII to Convert ATI sections to ATII and establishing LQDC (Leadership and quality development center)

Goal Nine:

Introduce Effective system to manage physical resources efficiently.

Goal Ten:

Implementing of efficient and effective mechanism to communicate between ATII and SLIATE Head office.

Goal Eleven:

Establishing partnerships or linkages with the (public and private sector) industries and the SLIATE

Main Objectives of the SLIATE

- 1. To Conduct Higher National Diploma and National Diploma courses and any other Technical courses as may be determined by the Ministry of Higher Education from time to time.*
- 2. To plan and coordinate the technical education.*
- 3. To apportion the funds voted by parliament among Advanced Technological Institutes and control the expenditure of such Advanced Technological Institutes*
- 4. To maintain the academic and training standards in Advanced Technological Institutes.*
- 5. To regulate the Administration of Advanced Technological Institutes.*
- 6. To regular the admission of students to each Advanced Technological Institute and perform and exercise and discharging such powers duties and functions as are conferred or imposed on or assigned to the institute by or under this act.*

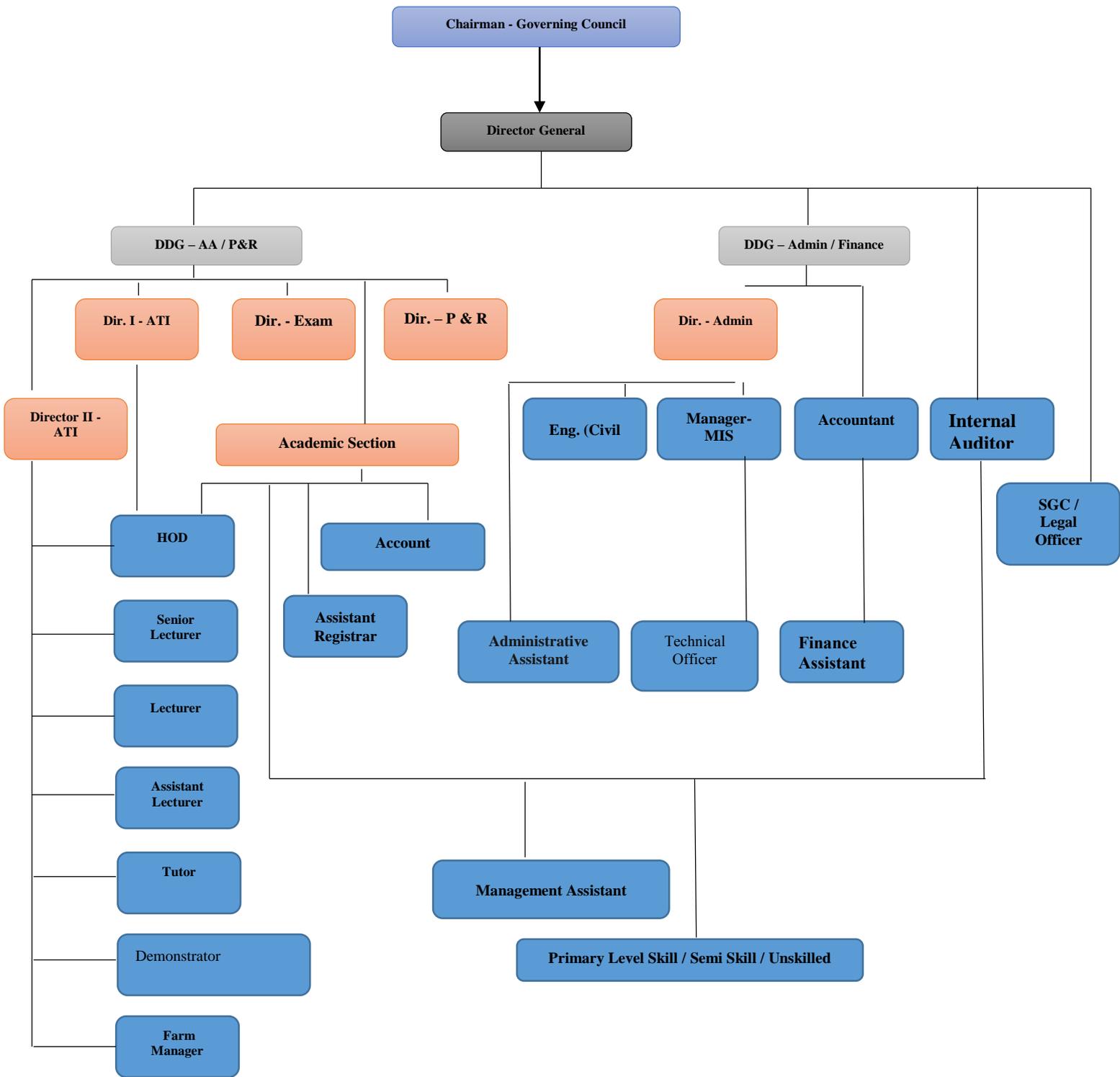
Thrust Areas

Based on the SWOT analysis, following thrust areas were identified.

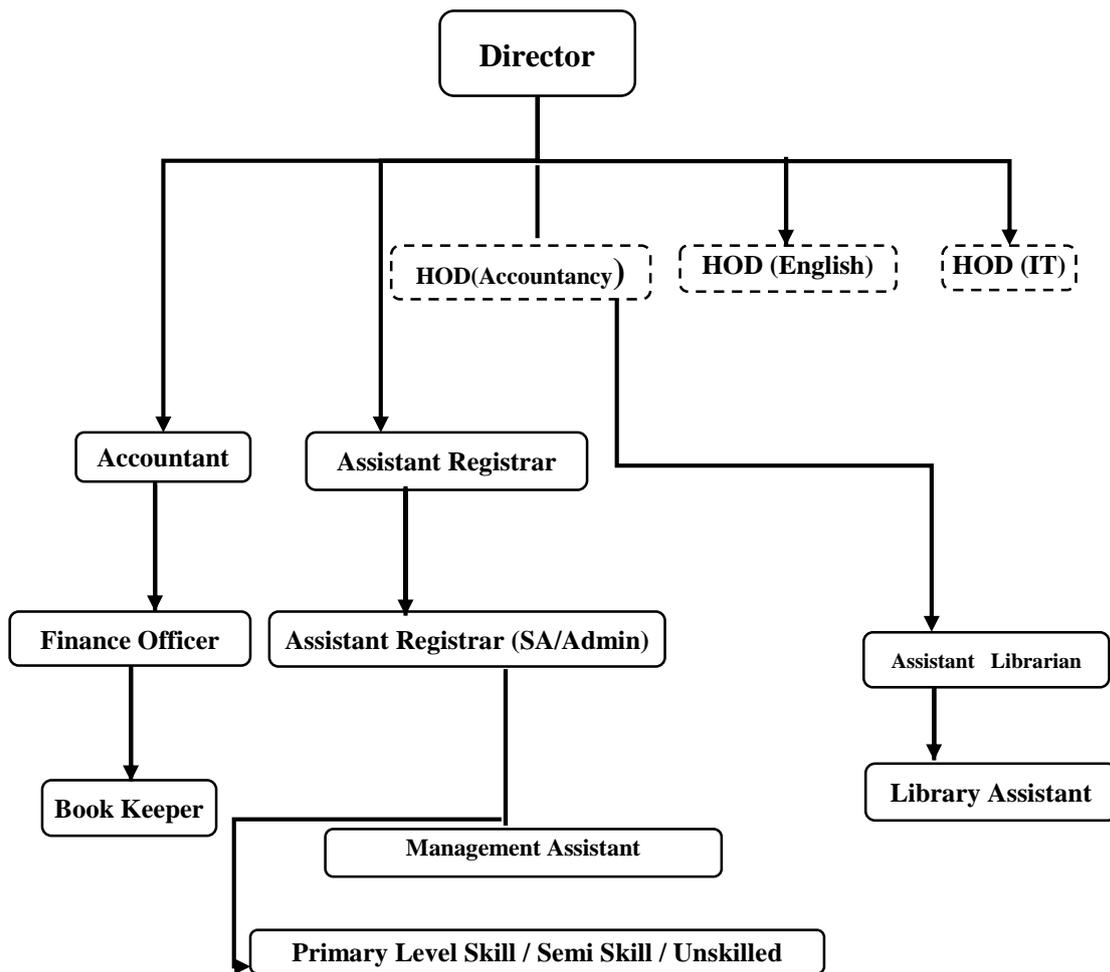
- Quality and diversification of courses – Improving of quality of existing courses and taking steps to commence new courses.
- Increasing of access for the post-secondary level education
- Harmonization –Improving of the favorable attitudes to establish recognition of the SLIATE among students, and the parents as well as the general public.
- Accreditation - Affiliation with foreign and local bodies to gain accreditations.
- Fee Levying Courses – Introducing of new fee levying courses and distance education programs.
- Human Resource Development (HRD) – Implementing of a proper HRD system (providing of necessary training and capacity building)
- Upgrading of the Examination unit- Redesigning and streamlining the existing management system of the examination unit
- Upgrading the management system of SLIATE - Formalizing of Administration & Finance section, introducing of new administrative procedures as well as implementing of a monitoring system etc.
- Upgrading of ATI sections to ATII and SLIATE head office as LQDC
- Planning & Research – Strengthen the Planning & Research division to enhance a system of research work etc.
- Introducing of a system for the asset management to maintain physical resources of SLIATE properly
- Developing of Proper linkages and close relationships with the industry.

1.1 Organization Structure

Organization Structure of the SLIATE



Organization Structure of the ATII



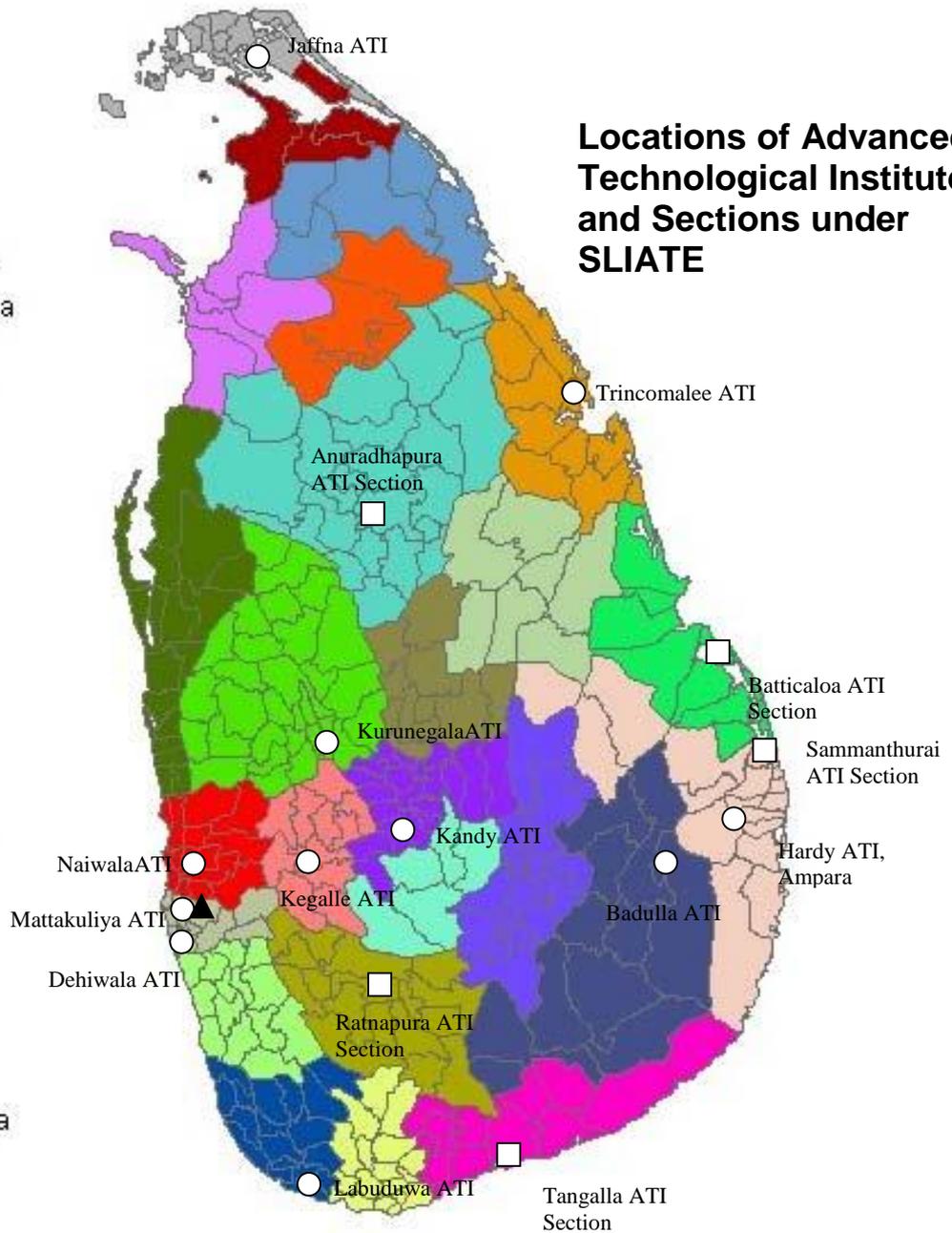
1.2 Location of ATII & ATI Sections



Legend

- Vavuniya
- Trincomalee
- Ratnapura
- Puttalam
- Polonnaruwa
- Nuwara - Eliya
- Mullaitivu
- Monaragala
- Matara
- Matale
- Mannar
- Kurunegala
- Killinochchi
- Kegalle
- Kandy
- Kalutara
- Jaffna
- Hambantota
- Gampaha
- Galle
- Colombo
- Batticaloa
- Badulla
- Anuradhapura
- Ampara

Locations of Advanced Technological Institutes and Sections under SLIATE



- Advanced Technological Institute -
- Advanced Technological Institute Section

04

- ▲ Sri Lanka Institute of Advanced Technological Education - SLIATE

<ol style="list-style-type: none"> 1. Mattakuliya ATI 2. Galle ATI 3. Ampara Hardy ATI 4. Kandy ATI 5. Dehiwela ATI 6. Kurunegala ATI 7. Badulla ATI 	<ol style="list-style-type: none"> 8. Naiwala ATI 9. Jaffna ATI 10. Trincomalee ATI 11. Kegalle ATI 	<ol style="list-style-type: none"> 1. Rathnapura ATI Section 2. Batticaloa ATI Section 3. Sammanthurai ATI Section 4. Anuradhapura ATI Section 5. Tangalla ATI Section
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CHAPTER 02

Director General's Report

Director General's Report

SLIATE is one of the leading educational institutions in Sri Lanka for higher education and it is a statutory body functioning under the purview of Ministry of Higher Education.

SLIATE has been established by the Parliament Act 29 of 1995 focusing on fostering Advanced Technological Education at a post-secondary level and the head of SLIATE is the Director General. It is mandated to establish Advanced Technological Institute (ATI) in every province to cater for both Technology and Business Study fields. At present it manages and supervises 11 separate Advanced Technological Institutes (ATI) and 5 ATI Sections to conduct the courses leading to Higher National Diplomas and National Diplomas. Each institute is lead by a Director and each section has an Academic Coordinator.

During the period of review it is noticed that there is a considerable progress of the activities indicating the corporate plan of year 2011 and it is due to the fullest cooperation rendered by each and every layer of the SLIATE system. These activities were implemented through the identified strategies and this progress has been indicated in the relevant chapters of the annual report.

2.1 Academic Affairs / Planning & Research Division

2.1 ACADEMIC AFFAIRS / PLANNING & RESEARCH DIVISION

Maintaining the quality and the quantity of following academic programs conducted in 14 Advanced Technological Institutes and 05 Advanced Technological Institute sections is the prime responsibility of the Academic Affairs /Planning & Research Division of SLIATE. Planning and research component also functioning under the Academic Affairs /Planning & Research Division to assist to reach for the goals mentioned above.

Name of the courses of the Institutes

Name of the Courses	Duration
1. Higher National Diploma in Accountancy (HNDA) –Day/Full time	4 Yrs.
2. Higher National Diploma in Accountancy (HNDA)-Part time	4 Yrs.
3. Higher National Diploma in Management (HNDM)-Day/Full time (English Medium)	3 Yrs.
4. Higher National Diploma in Information Technology (HNDIT)- Day/Full time (English Medium)	3 Yrs.
5.Higher National Diploma in Information Technology (HNDIT)- Part time (English Medium)	2 ½ Yrs.
6. Higher National Diploma in Technology–Agriculture (HNDA-Agri) Day/Full time (English Medium)	3 Yrs.
7. Higher National Diploma in English (HND in English)-Day /Full time	3 Yrs.
8. Higher National Diploma in English (HND in English)-Part time	2 ½ Yrs.
9. Higher National Diploma in Business Administration (HNDBA) Day /Full time (English Medium)	2 ½ Yrs.
10.National Diploma in Business Finance (NDBF)	
11. Higher National Diploma in Engineering- Electrical – Day-(English medium)	3 ½ Yrs.
12. Higher National Diploma in Engineering – Civil – Day-(English medium)	3 ½ Yrs.
13. Higher National Diploma in Engineering – Mechanical-Day-(English medium)	3 ½ Yrs.
14. Higher National Diploma in Tourism, Hospitality & Management (HNDTHM) –Day (English medium)	3 Yrs.
15. Higher National Diploma in Food Technology	2 ½ Yrs
16. Higher National Diploma in Quantity Surveying	2 ½ Yrs.
17. Higher National Diploma in Building Services Engineering	3 ½ Yrs.

2.1.1 Main functions of the Academic Affairs/ Planning & Research Division

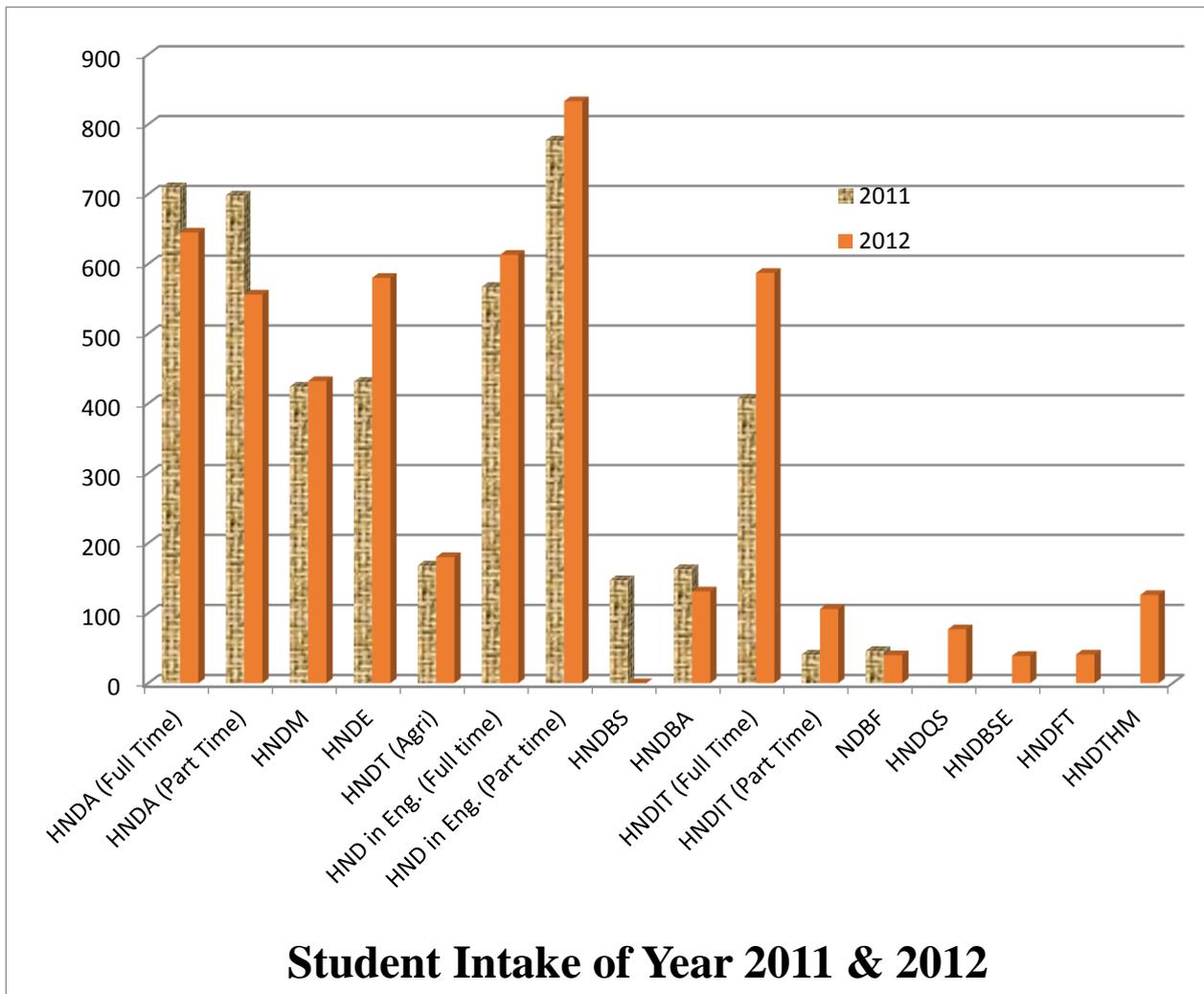
Student Admission

New Intake of Student Academic Year 2011 & 2012

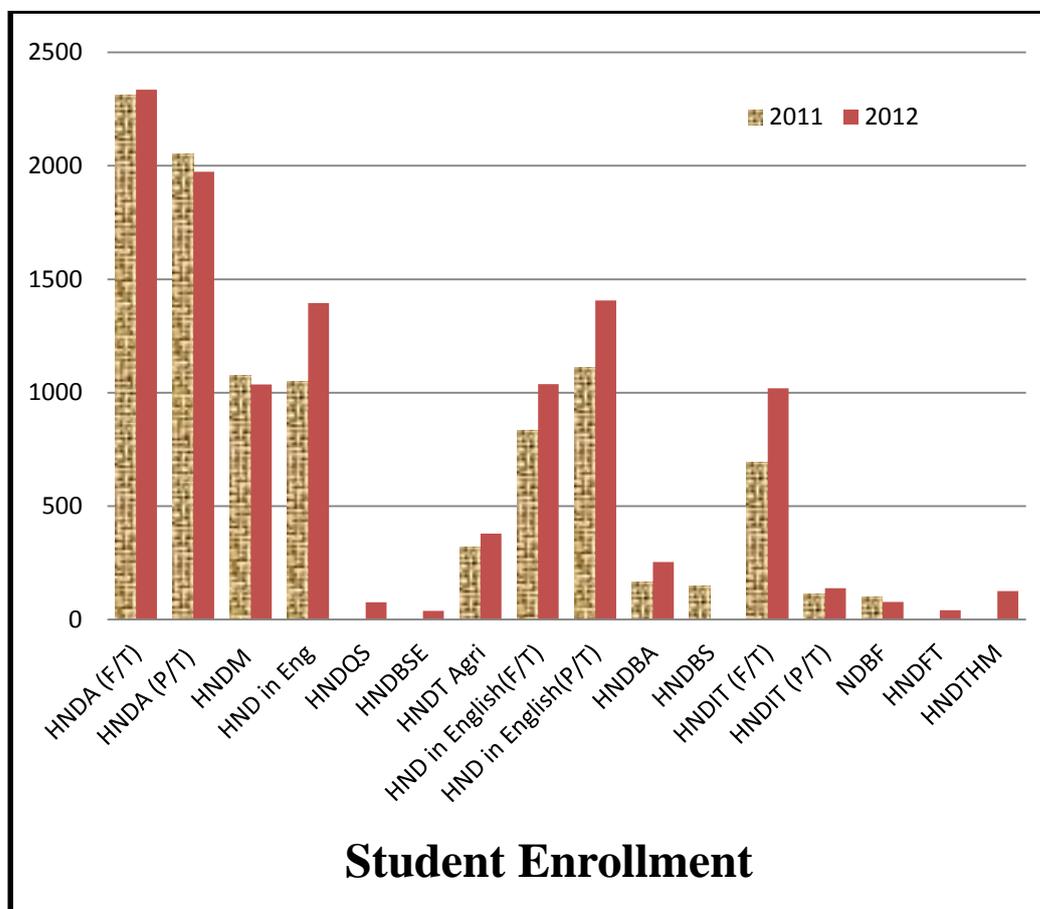
Courses	2011	2012
HNDA (Full Time)	710	645
HNDA (Part Time)	698	556
HNDM	424	432
HNDE	431	580
HNDT (Agri)	168	180
HND in Eng. (Full time)	567	613
HND in Eng. (Part time)	777	833
HNDBS	147	0
HNDBA	163	131
HNDIT (Full Time)	407	587
HNDIT (Part Time)	41	106
NDBF	46	40
HNDQS	-	77
HNDBSE	-	39
HNDFT	-	41
HNDTHM	-	126
Total	4579	4986

Student intake has been increased due to introducing HNDQS, HNDBSE, HNDFT & HNDTHM program.

Students Intake Academic Year =2011-2012



This bar chart indicate that the student intake for year 2012 has increased shown a progress compared to the year 2011.



Student Enrollment

This bar chart indicates that the student enrolment of year 2012 has increased and shown slight progress compared to year 2011. When compared the student enrollments for year 2012 with 2011 the total enrollments have increased by 407 (4.07%). The most popular course of the institute during the year 2012 was Higher National Diploma in Accountancy (HNDA).

This year HND in Engineering course was started at Jaffna ATI other than the places where it was conducted previously at Galle, Mattakkuliya and HNDIT (F/T) was introduced at Mattakkuliya ATI as well.

Other than that to cater with the market oriented four HND programs have been introduced in year 2012. The details of those are as follows.

1. Higher National Diploma in Quantity Surveying (**HNDQS**)
Program is available at Galle and Mattakkuliya and 77 students have enrolled.
2. Higher National Diploma in Building Services Engineering (**HNDBSE**)
Program is available only at Mattakkuliya and 39 students have enrolled.
3. Higher National Diploma in Tourism & Hospitality Management (**HNDTHM**)
Program is available at Badulla, Dehiwela, Galle, Jaffna and Kandy and 126 students have enrolled.
4. Higher National Diploma in Food Technology (**HNDFT**)
Program is available only at Naiwala and 41 students have enrolled.

The purpose of conducting HND courses in ATI is to cater for the Advanced Level qualified students and the applicants responded for the advertisement published in newspapers and the government Gazette, are interviewed by the relevant institutes to offer the studentship in merit order for all the academic programs except HNDIT & HND in English program. For the students applied for the HNDIT program have to face an aptitude test and HND in English have to face a placement test in addition to the interview mentioned above. Base on the market trend SLIATE consider continuing HNDBA and decided to eliminate the HNDBS program.

According to the needs of the business environment and the trend of the economic development of the country Accountancy, Information Technology and Engineering are main three streams concentrate by the SLIATE. As a result of that, HNDA, HNDIT and HND in Eng. courses are more popular among the other courses in the institution during the year. Though English is second language in Sri Lanka, currently it is the key language for the higher studies. Because of that and to go with the world situation HND in English course is becoming more popular in the institute.

2.1.2 Benefits for the students following full time programs

2.1.2.1 Mahapola Scholarship

50% of the students registered in each and every ATI are offered the Mahapola scholarships with the limitation of 1000 opportunities. Calling and processing applications according to the guidelines provided and directing the final list prepared to the Mahapola Scholarship fund is a responsibility of the Academic Affairs division of SLIATE. In the academic year 2011/2012 Mahapola Scholarships have been awarded in accordance with following table.

Institute	HNDA	HNDM	HNDE	HNDIT	HND in Eng.	HNDT (Agr)	HNDBA	HNDDBF	HNDQS	HNDBSE	HNDTHM	HNDFT	Total
Anuradhapura	4												4
Ampara	7	12	22	10		30							81
Batticaloa	9												9
Badulla	13	8	26	12							6		65
Dehiwala	37	25	24	16			19	12			6		139
Jaffna	14	20	13	21	18						9		95
Kandy	18	19	19	14			12				6		88
Kegalle	6		12	9									27
Kurunegala	22	20	27	20									89
Labuduwa	22	27	22	32	52	12	7		9		13		196
Mattakkuliya				5	93				15	8			121
Naiwala	9			18		9						8	44
Sammanthurai	7												7
Trincomalee	16		9	10									35
Total	184	131	174	167	163	51	38	12	24	8	40	8	1000

2.1.2.2 Student Welfare

Providing of concession season tickets of the CTB and CGR as well as providing sports and recreation facilities are handled by the AA/P&R division.

No.	Institute	Expenditure (Rs.)
		2012
1	Dehiwala	292,633.32
2	Kandy	1,467,058.11
3	Mattakkuliya	147,722.74
4	Jaffna	1,524,146.89
5	Labuduwa	1,474,151.08
6	Kurunegala	1,793,353.00
7	Badulla	576,390.61
8	Ampara	340,354.89
9	Kegalle	629,594.30
	Total	8,245,404.94

2.1.3 Providing of In-plant Training Opportunities

In-plant training is one of the compulsory component of following academic programs. Number of students those who have completed in plant training in year 2012 is as follows.

Academic program	Duration	No. of students
		2011
Higher National Diploma in Accounting	6 Months	141
Higher National Diploma in Engineering (HNDE)	6 Months	12
Higher National Diploma in Management (HNDM)	One Year	49
Higher National Diploma in Information Technology (HNDIT)	6 Months	38
Higher National Diploma in Technology (Agriculture) (HNDT(Agri))	One Year	39
Higher National Diploma in Business studies (HNDBS)	One Year	28

It is a responsibility of the AA/P&R division to coordinate with National Apprentice Industrial Training Authority (NAITA) to explore the training opportunities and assigning the students in the relevant Industrial / Business enterprises for gaining the required practical skills.

2.1.4 Organizing Industrial visits

Purpose of organizing industrial visits is to improve the awareness of the prevailing technologies applied in the industries / Business enterprises.

After verifying the relevancy of the visit to achieve the above mentioned goals Director General will grant the approval for the industrial visits proposed by the relevant Head of the Division.

Summary of the Industrial Visits granted in year 2012

Institute	Expenditure
Kandy	100,000.00
Labuduwa	64,082.00
Badulla	145,000.00
Naiwala	470,550.00
Ampara	280,226.90
Kegalle	50,000.00
Dehiwala	38,825.00
Total	1,148,683.90

2.1.5 Role of AA/P & R division to provide visiting staff for academic programs

Publishing press advertisement calling for the applications for visiting staff members is a responsibility of the AA/P&R division. Holding interviews for the applicants received will be carried out by the relevant ATI or the ATI sections. All the visiting appointments should be subjected to the approval of the Director General or a responsible officer appointed by the Director General. Settling of the visiting payments will be carried out by the Directors of ATII. But the payments of ATI sections will be carried out by the AA/P & R division.

2.1.6 Handling of foreign funded projects

2.1.6.1 Enhancement and Upgrading of Advanced Technological Institute at Mattakkuliya and Labuduwa funded by the Netherlands and Austrian Governments

Austria and The Netherlands governments awarded Euro 21.9 million for the enhancement and upgrading of Advanced Technological Institutes at Mattakkuliya and Labuduwa. This fund is for the development of curriculum and upgrading of human and physical resources of the Higher National Diploma in Engineering Programs.

Project components

1. Revising of the existing Curriculum of the HNDE program
2. Upgrading Infrastructure facilities of ATI, Mattakkuliya
3. Upgrading of Laboratory and Workshop equipment of ATII Mattakkuliya and Labuduwa
4. Capacity building of the Academic staff

It is targeted to increase the student intake of the HNDE program from 210 to 700 as the major output of this project.

Major Activities	Achievements
1. Revising of existing curriculum of the HNDE program	Completed
2. Infrastructure developments at ATI Mattakkuliya	Completed
3. Providing of laboratory and workshop equipment to ATI Labuduwa	Completed

2.1.6.2 Higher Education for the Twenty First Century Project (HECT)

The project development objectives is to enhance the capacity of the Higher Education System, Institutions and Human Resources to deliver quality higher education services inline with equitable, social and economic development needs.

HECT Project components for SLIATE are as follows.

01. Sub component 3.1 Modernization of Sri Lanka Institute for Advanced Technological Education (SLIATE)
02. Sub Component 3.2 Promoting Regional Equity of Access to Alternative Higher Education
03. Sub Component 4.1 Human Resource Development

2.1.7 Diploma Awarding Ceremony

1st Diploma awarding ceremony was held in November 2005 and Up to now 9 Diploma Awarding Ceremonies were held to offer the Diploma certificates for those who achieved eligibility for the diploma certificate.

Ceremony	Year gained the eligibility for the Diploma certificate	No of certificates offered
December 2012	2011	1695

2.1.8 Academic Syndicate of SLIATE

According to the provisions granted by the section 10 of the Sri Lanka Institute of Advanced Technological Education act no 29 of 1995 it was established the academic syndicate of SLIATE. Academic Syndicate, has the control over given and general direction to instruct, education, research and examinations in the Institute.

Academic Affairs / planning & Research division has developed its action plan based on Corporate Plan of the year 2013. That plan has gained the approval of the Governing Council and the progress report of it in each month was submitted to the Governing Council continually.

The Academic Syndicate consists,:-

- a) ex officio members namely-
 - (i) The Director-General of the Institute, who shall be the Chairman;
 - (ii) The Deputy Director General, Academic Affairs / Planning and Research of the Institute, who shall be the Secretary;
 - (iii) The Directors of Advanced Technological Institutes;And
- b) The following other members namely-
 - (i) Five heads of sections appointed by the council from the Advanced Technological Institutes representing different disciplines;
 - (ii) Five teachers appointed by the council from each area of study provided by the Advanced Technological Institutes; and
 - (iii) Five persons appointed by the Council, on the recommendation of the Director General of the institute from among persons of eminence in the areas of study relevant to the institute.

Every member of the Academic Syndicate appointed under section (b) shall hold office as a member for a period of two years reckoned from the date of his/ her appointment and shall be eligible for re appointment.

Summary of the academic syndicate meetings held in year 2012

Meeting No	Date	No of participants
82	13/01/2012	29
83	09/03/2012	27
84	20/04/2012	24
85	25/05/2012	26
86	03/09/2012	30
87	05/10/2012	26
88	26/11/2012	26

2.1.9 List of the recommendations granted by the Academic Syndicate in Year 2012

Meeting	Matters	Action	Responsibility
84	Examination Matters Director General informed that the students registered in year 2007 & 2008 will be granted a final opportunity to appear for the 1 st Year 1 st & 2 nd semesters and 2 nd Year 1 st & 2 nd semesters examinations without considering the number of attempts they appeared for the examinations.	Noted	Director (Exam) Directors of ATII
85	New Procedure for submitting assignments Director General informed that the delays experienced in the present procedure of submitting assignments can be eliminated by implementing a new method of authorizing the academic staff members to issue the assignments to students on the first day itself of the lectures are commencing of each academic staff member. It is important that the copies of the each assignments mentioned above should also be directed to the Head Office on the same.	Approved	Directors of ATII/ Academic Coordinator
86	Examination Matters Director General informed that it is a responsibility of Directors to make aware the students about the GPA system, proposed to be introduced to SLIATE for the evaluation procedure of it.	Noted	Academic Syndicate Members
86	Diploma Awarding Ceremony of Year 2012 DDG (AA/P&R) informed that the Diploma awarding ceremony of year 2012 is scheduled to be held on 9 th of October 2012 at BMICH.	Noted	DDG(AA/P&R)

86	2nd Semester Time Tables Director General explains about the assessing of human resource requirement of SLIATE can be done through calculating the student contact hours of academic staff members assigned in the time tables.	Comments and suggestions to be directed to the head office before 10 th of September 2012	Director, ATII/ Director (P&R)
86	Mr.M.Seneirathna (HOD IT) informed that he come across considerable shortcomings in the present curriculum of HIDIT program. DG appointed a committee to rectify the shortcomings of the curricular with the assistance of the HETC project.	Noted	Committee
87	Student Counseling DDG (AA/P&R) readout the list of student counselors and Carrier Guidance Counselors. It was approved subject to some additions.	DDG (AA/P&R) agreed to prepare appointment letters to student counselors.	DG, DDG(AA/P&R)
88	New Intake – 2013 Director General informed that the closing date for application is due to 30 th November 2012 and requested all members of the syndicate to follow the normal procedure to admit new students. Academic Calendar for 2013 is to be prepared. DG instructed DDG (AA/P & R) to make necessary arrangements to hold placement tests for HND in English and HNDIT programs due to high demand.	DDG (AA/P & R) agreed to obtain placement test papers from paper setters and discussed to prepare academic calendar 2013.	DG/ DDG (AA/P & R), All directors
88	PAC Meetings DDG (AA/P & R) distributed the minutes of the PAC Meetings on Agriculture and Engineering and discussed the minutes in detail.	It was decided to incorporate In-plant Training with six (06) months in the first semester of the third year and three (03) months at the end of the program of HND in English. And decided to prepare a council memo to get approval from the council.	DG, DDG (AA/P & R)

2.1 Governing Council

2.2 GOVERNING COUNCIL

Governing Council Members List 2012

Name	Post and Address
1. Dr.SunilJayantheNawarathna	Secretary Ministry of Higher Education No. 18, Ward Place, Colombo- 07
2. Prof. K. Kapila C.K. Perera	Director General, Sri Lanka Institute of Advanced Technological Education, 382, New Kandy Road Malmbe
3. Mr. P.Ranepura	Additional Secretary, Ministry of Higher Education 18 ,Ward Place Colombo-07
4.Mr.Jayantha A. Samarakoon	Director, Ministry of Higher Education 18 ,Ward Place Colombo-07
5. Mr.S.H. Harischandra	Senior Assistant Secretary, Ministry of Industry and Commerce P.O. Box 570, Galle Road, Colombo 03
6. Eng. Thilak De Silva	Vice President of IESL 8th Floor, OTS Building, Sri Lanka Telecom, Lotus Road, Colombo 01
7. Mr.W.W. JagathChandanaPerera	KPMG Ford, Rhodes, Thornton & Co. 32/A, Sir Mohamed MacanMarkar Mw, Colombo 03
8. Mr.K.B. Kotagama	Managing Director/ CEO CIC Agri Business (Pvt) Ltd, 205, D.R. Wijewardana Mw, Colombo 10
9. Ms. P.K. Ayanthi De Silva	Director, Department of National Budget, Ministry Of Finance and Planning General Treasury, The Secretariat,

	Colombo-01.
10. Dr. Thusitha Tennakoon	Secretary General Federation of Chamber of Commerce and Industry of SL (FCCISL) No.53, Vauxhall Lane, Colombo 02
11. Dr. H. Chithral Ambawatta	Director General Department of Technical Education and Training P.O. Box 557, Olcott Mw, Colombo 10
12. Mr. Kingsly Ranawaka (Attorney – at – Law)	Chairman, Sri Lanka Bureau of Foreign Employment No.234, Denzil Kobbekaduwa Mw, Koswatta, Battaramulla.
13. Mr. P.H. Aananda	Additional Secretary (Admin) Ministry of Cooperative & Internal Trade CWE Secretarial Building 3rd floor, Vauxhall Street, Colombo 02

GOVERNING COUNCIL

Governing Council of Sri Lanka Institute of Advanced Technological Education. Attendance of the Governing Council Members

The Director General –Prof. K.Kapila C.K. Perera – Year – 2012

	Name	No. 129 held 19/01/2012	No.130 held 24/04/2012	No.131 held 29/05/2012	No.132 held 10/07/2012
1.	Dr.SunilJayantheNawarathna	✓	✓	✓	✓
2.	Prof. K. Kapila C.K. Perera	✓	✓	✓	✓
3.	Mr. P.Ranepura	✓	✓	✓	✓
4.	Dr. ThusithaThennakoon	Ab	Ex	✓	✓
5.	Eng. Thilak De Silva	✓	✓	✓	Ex
6.	Mr.JayanthaSamarakoon	✓	Ex	Ex	Ex
7.	Dr. H. ChithralAmbawatta	✓	Ab	Ab	
8.	Ms. P.K. Ayanthi De Silva	✓	✓	✓	✓
9.	Mr.W.W. JagathChandanaPerera	✓	✓	✓	✓
10.	Mr.S.H. Harischandra	Ex	✓	Ab	Ab
11	Mr.K.B. Kotagama	✓	Ex	Ex	Ex
12.	Mr. KingslyRanawaka	Ab	Ab	Ab	Ex
13.	Mr.P.H. Aananda	✓	✓	✓	✓

	Name	No.133 held 28/08/2012	No. 134 held 30/10/2012	No.135 held 13/12/2012
1.	Dr.SunilJayantheNawarathna	✓	✓	✓
2.	Prof. K. Kapila C.K. Perera	✓	✓	✓
3.	Mr. P.Ranepura	✓	Ab	✓
4.	Dr. ThusithaThennakoon	✓	✓	✓
5.	Eng. Thilak De Silva	✓	✓	✓
6.	Mr.JayanthaSamarakoon	Ex	✓	✓
7.	Dr. H. ChithralAmbawatta		Ex	✓
8.	Ms. P.K. Ayanthi De Silva	Ab	✓	Ex
9.	Mr.W.W.JagathChandanaPerera	Ex	✓	Ex
10.	Mr.S.H. Harischandra	Ab	Ab	Ab
11	Mr.K.B. Kotagama	Ex	Ex	
12.	Mr.KingslyRanawaka	Ex	Ex	Ex
13.	Mr.P.H. Aananda	✓	✓	✓

✓ - Present

Ab – Absent

Ex – Excused

The Most Important Decisions taken by Governing Council - 2012

Meeting No	Council Paper	Decision
<p>135th Meeting held on (13/12/2011)</p>	<p>Council Paper No. 01/135</p> <p><u>Curriculum – Higher National Diploma in Engineering & Curriculum – Higher National Diploma in English</u></p> <p>At the Program Advisory Committee meeting on Engineering held on 12th November 2012, it was decided to incorporate nine months in-plant training for which six months is in the first semester of third year and remaining 3 months at the end of the program where students are required to undertake an individual project related to an actual social/industrial need as part of their Diploma.</p> <p>Ten credits were assigned to six months in-plant training with non GPA and remaining three months is mandatory at the end of the program (Credits assigned for the final semester projects will be allocated as students are engaged in carrying out their final Project).</p> <p>Academic Syndicate held on 26th of November 2012 recommended this In-plant training program and Governing Council approval was sought for this decision.</p> <p>The curriculum for <u>Higher National Diploma in English</u> (three year program) has been approved by the Governing Council for two years only.</p> <p>Academic Syndicate held on 26th of November 2012 recommended one year teacher training program after completion of the two year academic program. Governing Council approval was sought for above Syndicate Recommendation.</p>	<p>Approved</p>
<p>135th Meeting held on (13/12/2012)</p>	<p>Council Paper No. 03/135</p> <p><u>Request for additional provisions for fuel to provide transport facilities for visiting lecturers – ATI Labuduwa</u></p> <p>As there are not sufficient and competent lecturers to conduct certain lectures at ATI – Labuduwa, the institute is compelled to obtain services of visiting lecturers. Most of these lecturers are from University of Ruhuna. As they conduct lectures for SLIATE after their normal working hours, they have to be provided transport. As such, provision for fuel required to provide transport facilities for these visiting lecturers. The request for additional</p>	<p>Approved</p>

	<p>provision was forwarded for the approval of the Governing Council.</p> <p>Total cost allocated to provide transport facilities for Visiting Lecturers remain at Rs. 6210.00 whereas the actual cost required is Rs. 69,801.70.</p> <p>As such, the additional allocation required is Rs. 63,591.70.</p>	
<p>131st Meeting held on(29/05/2012)</p>	<p>Follow up on the quality of education No. 06/131</p> <p>The Chairman informed that continuous monitoring should be carried with regard to quality of knowledge, skills and aptitudes of students. Attitudes and positive thinking should also be assessed. The council members proposed a scheme to be introduced to assess the quality through random sampling at each ATI for different courses on a continuous basis at regular intervals i.e every 6 months.</p> <p>It was decided to begin the monitoring process from final year accountancy students from Dehiwela with a sample of approximately 50 students and Final Year Electronics & Telecommunication Students from Mattakkuliya with a sample of approximately 20 – 25 students. It should be noted that the samples should be able to represent the whole number of students and therefore the individuals in the sample(s) should vary according to total number of students in the respective population/stream.</p> <p>For gathering information there should be a format formulated with expertise of a committee. It was decided to appoint Ms. P. Udakara as the as the responsible authority for the task and coordinator of the committee. It was decided to nominate following members to the committee.</p> <p>Prof. KapilaPerera – DG SLIATE (Chairman) Ms. P de S Udakara – DDG (AA/P&R) 1 Representative from CIMA Representative from Chartered Accountants 1 Representative from Engineering (Nominee of Mr.Thilak de Silva) 1 Representative from Private sector - management 1 Representative from the Government sector - administration</p> <p>The Chairman requested the respective format to be forwarded to the Governing Council by DDG (AA/P&R) at the next Governing Council Meeting for perusal and comments.</p>	<p>Approved</p>

2.3 Examination Division

2.3 EXAMINATION DIVISION

Examination Division has completed the process of organizing, and evaluating exams of the year 2012 over the power vested by No.29 of Sri Lanka Institute Advanced Technological Education act of 1995.

Examination Administration

As per the action plan of year 2012, Examination division conducted examinations of all course during the period from 07th June 2011 to 20th June 2011 and 11th November 2011 to 09th December 2011 respectively.

The table given below describe the detail of the examinations held.

Course Name	Medium	Duration (Years)	No of institute
Higher National Diploma in Accountancy	Sinhala/Tamil/English	4	16
Higher National Diploma in Management	English	3	6
Higher National Diploma in Business Administration		2	4
Higher National Diploma in Business Studies		3	12
Higher National Diploma in Technology (Agri.)		2	3
Higher National Diploma in English		3	12
Higher National Diploma in Information Technology		2	9
National Diploma in Business Finance		2	1
Higher National Diploma in Engineering		3	3

Examination division completed the 1st semester evaluation process within 2 weeks and released result by 2 months and 2nd semester evaluation process within 2 weeks and released result by 2 months.

In brief examination division has achieved its target as per the action forecasted for the year 2011.

Summary of the Result

Distribution of Student Performance by Courses wise (1st Attempt) 2012 Examination

2nd Semester

Course	Year	No. of Total Applicants	Sat for the Exam	Pass	Fail	Ab/NE	Pass Rate %
HNDA	1	855	779	153	626	76	20%
	2	854	843	361	482	11	43%
	3	885	836	455	381	49	54%
	4	786	747	474	273	39	63%
	Total	3380	3205	1443	1762	175	45%
HNDM	1	291	279	72	207	11	26%
	2	258	252	129	123	6	51%
	3	249	243	147	96	6	60%
	Total	798	774	348	426	23	60%
HND in English	1	1008	955	435	520	53	46%
	2	699	681	197	484	18	29%
	Total	1707	1636	632	1004	71	39%
HNDIT	1	503	484	127	357	19	26%
	2	241	227	93	134	14	41%
	Total	744	711	220	491	33	31%
HNDE	Civil -1	212	211	38	173	1	18%
	Civil -2	150	150	15	135	0	10%
	Total	362	361	53	308	1	15%
	Electrical -1	209	207	39	168	3	19%
	Electrical -2	136	135	28	107	1	21%
	Total	345	342	67	275	4	20%
	Mechanical -1	108	107	14	93	1	13%
	Mechanical -2	92	90	13	77	2	14%
Total	200	197	27	170	3	14%	
HNDBA	1	112	101	42	59	11	42%
	2	94	86	25	61	8	29%
	Total	206	187	67	120	19	36%
HNDBF	1	33	31	12	19	2	39%
	2	32	32	25	7	0	78%
	Total	65	63	37	26	2	59%
HNDT (Agri.)	1	156	149	81	68	7	54%
	2	115	115	84	31	0	73%
	Total	271	264	165	99	7	63%
HNDTHM	1	107	99	43	56	8	43%
HNDFT	1	33	33	14	19	0	42%
HNDQS	1	80	79	29	50	1	37%
HNDBS	1	28	27	10	17	1	37%

All of Institute

8326

7978

3155

4823

348

40%

Higher National Diploma in Accountancy

Distribution of Student Performance by Institutional wise (1st Attempt) First Year - Examination 2012

2nd Semester

Institute		Medium	Day (FT)/ Evening (PT)	No. of Total Applicants	Sat for the Exam	Pass	Fail	Ab/NE	Pass Rate %
ATII	Ampara	English	Day	19	18	2	16	1	11%
			Eve.	15	12	0	12	3	0%
			Total		34	30	02	28	04
	Badulla	English	Day	39	38	14	24	1	37%
		Sinhala	Eve.	9	9	0	9	0	0%
			Total		48	47	14	33	01
	Dehiwala	English	Day	92	85	12	73	7	14%
			Eve.	28	24	3	21	4	13%
		Sinhala	Eve.	24	20	08	12	04	40%
		Total		144	129	23	106	15	18%
	Galle	English	Day	58	53	27	26	5	51%
		Sinhala	Eve.	13	12	3	9	1	25%
			Total		71	65	30	35	06
	Jaffna	English	Day	40	37	10	27	3	27%
		Tamil	Eve.	43	37	7	30	6	19%
			Total		83	74	17	57	09
	Kandy	English	Day	59	58	6	52	1	10%
		Sinhala	Eve.	39	39	1	38	0	3%
			Total		98	97	07	90	01
	Kegalle	English	Day	21	20	9	11	1	45%
		Sinhala	Eve.	35	31	4	27	4	13%
		Total		56	51	13	38	05	25%
Kurunegala	English	Day	63	60	6	54	3	10%	
	Sinhala	Eve.	16	16	0	16	0	0%	
		Total		79	76	06	70	03	8%
Naiwala	English	Day	36	36	17	19	0	47%	
	Sinhala	Eve.	18	14	0	14	4	0%	
		Total		54	50	17	33	04	34%
Trincomalee	English	Day	37	34	8	26	3	24%	
	Tamil	Eve.	33	16	0	16	17	0%	
		Total		70	50	08	42	20	16%
ATIs	Anuradhapura	English	Day	14	13	2	11	1	15%
		Sinhala	Eve.	24	22	2	20	2	9%
			Total		38	35	04	31	03
	Batticaloa	English	Day	25	24	5	19	1	21%
		Tamil	Eve.	35	31	1	30	4	3%
			Total		60	55	06	49	05
	Sammanthurai	English	Day	9	9	4	5	0	44%
		Tamil	Eve.	11	11	2	9	0	18%
			Total		20	20	06	14	00
All Institute	Total	English	Day	512	485	122	363	27	25%
			Eve.	43	36	03	33	07	8%
		Sinhala	Eve.	178	163	18	145	15	11%

	Tamil	Eve.	122	95	10	85	27	11%
	Total		855	779	153	626	76	20%

Higher National Diploma in Accountancy

Distribution of Student Performance by Institutional wise (1st Attempt) Second Year - Examination 2012

2nd Semester

Institute		Medium	Day (FT)/ Evening (PT)	No. of Total Applicants	Sat for the Exam	Pass	Fail	Ab/NE	Pass Rate %
ATI	Ampara	English	Day	19	19	7	12	00	37%
			Total	19	19	07	12	00	37%
	Badulla	English	Day	24	24	14	10	00	58%
		Sinhala	Eve.	16	16	3	13	00	19%
			Total	40	40	17	23	00	43%
	Dehiwala	English	Day	85	85	15	70	00	18%
			Eve.	12	12	6	6	00	50%
		Sinhala	Eve.	25	24	3	21	01	13%
			Total	122	121	24	97	01	20%
	Galle	English	Day	58	58	42	16	00	72%
		Sinhala	Eve.	29	29	18	11	00	62%
			Total	87	87	60	27	00	69%
	Jaffna	English	Day	36	36	14	22	00	39%
		Tamil	Eve.	54	54	27	27	00	50%
			Total	90	90	41	49	00	46%
	Kandy	English	Day	31	31	19	12	00	61%
		Sinhala	Eve.	34	32	9	23	02	28%
		Tamil	Eve.	7	7	2	5	00	29%
		Total	72	70	30	40	02	43%	
Kegalle	English	Day	30	29	16	13	01	55%	
	Sinhala	Eve.	21	21	4	17	00	19%	
		Total	51	50	20	30	01	40%	
Kurunegala	English	Day	49	49	36	13	00	73%	
	Sinhala	Eve.	18	18	8	10	00	44%	
		Total	67	67	44	23	00	66%	
Naiwala	English	Day	51	49	35	14	02	71%	
	Sinhala	Eve.	18	18	6	12	00	33%	
		Total	69	67	41	26	02	61%	
Trincomalee	English	Day	41	40	17	23	01	43%	
	Tamil	Eve.	18	18	2	16	00	11%	
		Total	59	58	19	39	01	33%	
Anuradhapura	English	Day	21	21	11	10	00	52%	
	Sinhala	Eve.	29	28	9	19	01	32%	
		Total	50	49	20	29	01	41%	
Batticaloa	English	Day	34	34	11	23	00	32%	
	Tamil	Eve.	31	31	2	29	00	6%	
		Total	65	65	13	52	00	20%	
Rathnapura	Sinhala	Eve.	20	18	2	16	02	11%	
		Total	20	18	02	16	02	11%	

	Sammanthurai	English	Day	12	12	11	1	00	92%
		Tamil	Eve.	26	25	10	15	01	40%
			Total	38	37	21	16	01	57%
	Tangalle	Sinhala	Eve.	5	5	2	3	00	40%
		Total	05	05	02	03	00	40%	
All Institute	Total	Sinhala	Day	428	421	202	219	07	48%
			Eve.	215	209	64	145	06	31%
		Tamil	Day	136	135	43	92	01	32%
		English	Day	503	499	254	245	04	51%
		Grand Total		854	843	361	482	11	43%

Higher National Diploma in Accountancy

Distribution of Student Performance by Institutional wise (1st Attempt) Third Year - Examination 2012

2nd Semester

Institute		Medium	Day (FT)/ Evening (PT)	No. of Total Applicants	Sat for the Exam	Pass	Fail	Ab/NE	Pass Rate %
ATII	Badulla	English	Day	12	12	5	7	0	42%
		Sinhala	Eve.	15	15	12	3	0	80%
			Total	27	27	17	10	00	63%
	Dehiwala	Sinhala	Eve.	31	31	22	9	0	71%
		English	Day	139	130	40	90	9	31%
			Eve.	32	31	20	11	1	65%
		Total	202	192	82	110	10	43%	
	Galle	English	Day	54	54	25	29		46%
		Sinhala	Eve.	17	16	15	1	1	94%
			Total	71	70	40	30	01	57%
	Jaffna	English	Day	67	62	27	35	5	44%
		Tamil	Eve.	62	61	35	26	1	57%
			Total	129	123	62	61	06	50%
	Kandy	English	Day	38	35	20	15	03	57%
			Eve.	16	16	7	9	00	44%
		Sinhala	Eve.	30	25	11	14	05	44%
			Total	84	76	38	38	08	50%
	Kegalle	English	Day	21	21	11	10	0	52%
		Sinhala	Eve.	14	14	9	5	0	64%
			Total	35	35	20	15	00	57%
Naiwala	English	Day	12	12	7	5	0	58%	
	Sinhala	Eve.	6	6	6	0	0	100%	
		Total	18	18	13	05	00	72%	
Kurunegala	English	Day	47	47	27	20	00	57%	
	Sinhala	Eve.	14	14	9	5	00	64%	
		Total	61	61	36	25	00	59%	
Trincomalee	English	Day	47	39	21	18	8	54%	
	Tamil	Eve.	29	27	19	8	2	70%	
		Total	76	66	40	26	10	61%	
ATIs	Anuradhapura	English	Day	22	19	11	8	3	58%
		Sinhala	Eve.	29	24	11	13	5	46%

		Total	51	43	22	21	08	51%	
Batticaloa	English	Day	30	29	19	10	1	66%	
	Tamil	Eve.	25	21	18	3	4	86%	
		Total	55	50	37	13	05	74%	
Tangalle	Sinhala	Eve.	11	11	8	3		73%	
		Total	11	11	08	03	00	73%	
Rathnapura	Sinhala	Eve.	23	23	16	7		70%	
		Total	23	23	16	07	00	70%	
Sammanthurai	English	Day	11	11	0	11	0	0%	
	Tamil	Eve.	31	30	24	6	1	80%	
		Total	42	41	24	17	01	59%	
All Institute	Total	English	Day/Eve.	532	502	233	269	30	46%
		Sinhala	Eve.	190	179	119	60	11	66%
		Tamil	Eve.	147	139	96	43	08	69%
			Total	885	836	455	381	49	54%

Higher National Diploma in Accountancy

Distribution of Student Performance by Institutional wise (1st Attempt) Fourth Year - Examination 2012

2nd Semester

Institute		Medium	Day (FT)/ Evening (PT)	No. of Total Applicants	Sat for the Exam	Pass	Fail	Ab/NE	Pass Rate %
ATII	Badulla	English	Day	23	23	17	6	0	74%
		Sinhala	Eve.	16	16	12	4	0	75%
			Total	39	39	29	10	00	74%
	Dehiwala	English	Day	136	132	81	51	4	61%
		Sinhala	Eve.	22	21	18	3	1	86%
			Total	158	153	99	54	05	65%
	Galle	English	Day	31	31	16	15	0	52%
		Sinhala	Eve.	18	18	14	4	0	78%
			Total	49	49	30	19	00	61%
	Jaffna	English	Day	57	55	40	15	2	73%
		Tamil	Eve.	56	54	38	16	2	70%
			Total	113	109	78	31	04	72%
	Kandy	English	Day	51	48	25	23	3	52%
		Sinhala	Eve.	29	28	19	9	1	68%
			Total	80	76	44	32	04	58%
	Kegalle	English	Day	16	16	12	4	0	75%
		Sinhala	Eve.	13	12	12	0	1	100%
			Total	29	28	24	04	01	86%
	Kurunegala	English	Day	33	31	23	8	2	74%
		Sinhala	Eve.	16	15	10	5	1	67%
			Total	49	46	33	13	03	72%
Trincomalee	English	Day	48	44	18	26	4	41%	
	Tamil	Eve.	27	22	19	3	5	86%	
		Total	75	66	37	29	09	56%	
ATIs	Anuradhapura	English	Day	19	14	8	6	5	57%

All Institute		Sinhala	Eve.	23	21	12	9	2	57%
			Total	42	35	20	15	07	57%
	Batticaloa	English	Day	46	44	9	35	2	20%
		Tamil	Eve.	32	29	15	14	3	52%
			Total	78	73	24	49	05	33%
	Ratnapura	Sinhala	Eve.	23	23	18	5	0	78%
			Total	23	23	18	05	00	78%
	Sammanthurai	English	Day	16	16	8	8	0	50%
		Tamil	Eve.	35	34	30	4	1	88%
			Total	51	50	38	12	01	76%
	Total	English	Day	476	454	257	197	22	57%
			Eve.	83	78	52	26	05	67%
		Tamil	Eve.	118	110	87	23	08	79%
		Sinhala	Eve.	109	105	78	27	04	74%
		Total	786	747	474	273	39	63%	

Higher National Diploma in Management

Distribution of Student Performance by Institutional wise (1st Attempt) First Year - Examination 2012

2nd Semester

Institute	No. of Total Applicants	Sat for the Exam	Pass	Fail	Ab/NE	Pass Rate %
Ampara	23	22	6	16	1	0%
Badulla	18	16	3	13	2	19%
Dehiwala	66	64	22	42	2	34%
Galle	62	61	17	44	1	28%
Jaffna	45	41	0	41	3	0%
Kandy	42	40	13	27	2	33%
Kurunegala	35	35	11	24	0	31%
All Institute	291	279	72	207	11	24%

Second Year

2nd Semester

Institute	No. of Total Applicants	Sat for the Exam	Pass	Fail	Ab/NE	Pass Rate %
Badulla	22	22	14	8	0	64%
Dehiwala	55	55	33	22	0	60%
Galle	53	49	23	26	4	47%
Jaffna	51	50	12	38	1	24%
Kandy	36	35	20	15	1	57%
Kurunegala	41	41	27	14	0	66%
All Institute	258	252	129	123	06	51%

Third Year

2nd Semester

Institute	No. of Total Applicants	Sat for the Exam	Pass	Fail	Ab/NE	Pass Rate %
Badulla	15	15	14	01	01	93%
Dehiwala	68	67	34	33	01	51%
Galle	42	41	17	24	01	41%
Jaffna	49	47	28	19	02	60%
Kandy	46	46	36	10	00	78%
Kurunegala	29	27	18	09	01	67%
All Institute	249	243	147	96	06	60%

Higher National Diploma in English

Distribution of Student Performance by Institutional wise (1st Attempt) First Year - Examination 2012

2nd Semester

Institute		No. of Total Applicants	Sat for the Exam	Pass	Fail	Ab/NE	Pass Rate %	
ATII	Ampara	Day	56	56	07	49	00	13%
		Eve.	19	17	02	15	02	12%
		Total	75	73	09	64	02	12%
	Badulla	Day	61	61	34	27	00	56%
		Eve.	43	40	12	28	03	30%
		Total	104	101	46	55	03	46%
	Dehiwala	Day	70	70	34	36	00	49%
		Eve.	22	17	07	10	05	41%
		Total	92	87	41	46	05	47%
	Galle	Day	59	59	26	33	00	44%
		Eve.	22	21	13	08	01	62%

		Total	81	80	39	41	01	49%
Jaffna		Day	23	23	14	09	00	61%
		Eve.	61	53	31	22	08	58%
		Total	84	76	45	31	08	59%
Kandy		Day	61	61	27	34	00	44%
		Eve.	45	40	27	13	05	68%
		Total	106	101	54	47	05	53%
Kegalle		Day	58	58	20	38	00	34%
		Eve.	37	32	13	19	05	41%
		Total	95	90	33	57	05	37%
Kurunegala		Day	83	81	65	16	02	80%
		Eve.	76	71	43	28	05	61%
		Total	159	152	108	44	07	71%
Trincomalee		Day	26	26	04	22	00	15%
		Eve.	50	42	06	36	08	14%
		Total	76	68	10	58	08	15%
ATIs	Anuradhapura	Eve.	37	34	12	22	03	35%
		Total	37	34	12	22	03	35%
	Batticaloa	Eve.	48	43	16	27	05	37%
		Total	33	43	16	27	05	37%
	Sammanthurai	Eve.	51	50	22	28	1	44%
		Total	51	50	22	28	01	44%
All Institute	Total	Day	497	495	231	264	02	47%
		Eve.	510	460	204	256	51	44%
			1007	955	435	520	53	46%

Higher National Diploma in English

Distribution of Student Performance by Institutional wise (1st Attempt) Second Year - Examination 2012

2nd Semester

Institute		No. of Total Applicants	Sat for the Exam	Pass	Fail	Ab/NE	Pass Rate %	
ATI	Ampara	Day	26	25	0	25	1	0%
		Eve.	11	11	1	10	0	9%
		Total	37	36	1	35	1	3%
	Badulla	Day	63	62	10	52	1	16%
		Eve.	37	34	9	25	3	26%
		Total	100	96	19	77	4	20%
	Dehiwala	Day	45	44	19	25	1	43%
		Eve.	21	21	9	12	0	43%
		Total	66	65	28	37	1	43%
	Galle	Day	24	24	3	21	0	13%
		Eve.	12	11	2	9	1	18%
		Total	36	35	5	30	1	14%
	Jaffna	Day	17	15	5	10	2	33%
		Eve.	32	32	15	17	0	47%
		Total	49	47	20	27	2	43%

	Kandy	Day	45	45	9	36	0	20%
		Eve.	42	40	17	23	2	43%
		Total	87	85	26	59	2	31%
	Kegalle	Day	46	45	7	38	1	16%
		Eve.	35	35	10	25	0	29%
		Total	81	80	17	63	1	21%
	Kurunegala	Day	79	79	28	51	0	35%
		Eve.	52	51	11	40	1	22%
		Total	131	130	39	91	1	30%
	Trincomalee	Eve.	20	19	1	18	1	5%
		Total	20	19	1	18	1	5%
	ATIs	Anuradhapura	Eve.	25	24	4	20	1
Total			25	24	4	20	1	17%
Batticaloa		Eve.	26	24	10	14	2	42%
		Total	26	24	10	14	2	42%
Sammanthurai		Eve.	41	40	27	13	1	68%
		Total	41	40	27	13	1	68%
All Institute	All Institute	Day	345	339	81	258	6	68%
		Eve.	354	342	116	226	12	68%
		Total	699	681	197	484	18	29%

Higher National Diploma in Information Technology

Distribution of Student Performance by Institutional wise (1st Attempt)

Distribution of Student Performance by Institutional wise (1st Attempt) First Year - Examination 2012

2nd Semester

Institute	No. of Total Applicants	Sat for the Exam	Pass	Fail	Ab/NE	Pass Rate %
Ampara	15	15	2	13	0	13%
Badulla- FT	21	19	2	17	2	11%
Badulla- PT	15	13	5	8	2	38%
Dehiwala	42	41	13	28	1	32%
Galle - FT	86	85	16	69	1	19%
Galle - PT	12	11	5	6	1	45%
Jaffna - FT	56	53	16	37	3	30%
Jaffna - PT	35	34	14	20	1	41%
Kandy	33	32	6	26	1	19%
Kegalle	31	29	5	24	2	17%
Kurunegala	44	42	9	33	2	21%
Mattakkuliya	24	22	1	21	2	5%
Naiwala	66	65	28	37	1	43%
Trincomalee	23	23	5	18	0	22%
All Institute	503	484	127	357	19	26%

Second Year

2nd Semester

Institute	No. of Total Applicants	Sat for the Exam	Pass	Fail	Ab/NE	Pass Rate %
Ampara	12	12	2	10	0	17%
Badulla– FT	14	14	7	7	0	50%
Badulla– PT	13	11	4	7	2	36%
Dehiwala	13	13	4	8	1	31%
Jaffna – FT	11	11	4	7	0	36%
Jaffna – PT	13	13	4	9	0	31%
Kandy	17	17	9	7	1	53%
Kegalle	16	14	6	8	2	43%
Kurunegala	17	12	6	6	5	50%
Galle	49	46	19	28	2	41%
Naiwala	47	47	21	26	0	45%
Trincomalee	19	18	7	11	1	39%
Total	241	227	93	134	14	41%

Higher National Diploma in Engineering

Distribution of Student Performance by Institutional wise (1st Attempt)

Examination - 2012

2nd Semester

Institute	No. of Total Applicants	Sat for the Exam	Pass	Fail	Ab	Pass Rate %
Civil - 1st Year						
Jaffna	46	46	5	41	0	11%
Galle	72	72	3	69	0	4%
Mattakkuliya	94	93	30	63	1	32%
Total	212	211	38	173	1	18%
Civil - 2nd Year						
Galle	53	53	5	48	0	9%
Mattakkuliya	97	97	10	87	0	10%
Total	150	150	15	135	0	10%
Electrical - 1st Year						
Galle	47	47	8	39	0	17%
Jaffna	13	13	5	8	1	38%
Mattakkuliya	149	147	26	121	2	18%
Total	209	207	39	168	3	19%
Electrical - 2nd Year						
Galle	48	48	13	35	0	27%
Mattakkuliya	88	87	15	72	1	17%

Total	136	135	28	107	1	21%
Mechanical - 1st Year						
Galle	33	33	3	30	0	9%
Mattakkuliya	75	74	11	63	1	15%
Total	108	107	14	93	1	13%
Mechanical - 2nd Year						
Galle	38	38	8	30	0	21%
Mattakkuliya	54	52	5	47	2	10%
Total	92	90	13	77	2	14%

Higher National Diploma in Business Administration

Distribution of Student Performance by Institutional wise (1st Attempt)

First Year – Examination 2012

Institute	No. of Total Applicants	Sat for the Exam	Pass	Fail	Ab	2nd Semester
						Pass Rate %
Dehiwala	55	48	20	28	7	42%
Galle	19	19	7	12	0	37%
Kandy	38	34	15	19	4	44%
All Institute	112	101	42	59	11	42%

Second Year

Institute	No. of Total Applicants	Sat for the Exam	Pass	Fail	Ab	2nd Semester
						Pass Rate %
Dehiwala	47	42	5	37	5	12%
Galle	15	13	6	7	2	46%
Jaffna	3	3	0	3	0	0%
Kandy	29	28	14	14	1	50%
All Institute	94	86	25	61	08	29%

Higher National Diploma in Business Finance

Distribution of Student Performance by Institutional wise (1st Attempt)

First Year – Examination 2012

Institute	No. of Total Applicants	Sat for the Exam	Pass	Fail	2nd Semester	
					Ab	Pass Rate %
Dehiwala	33	31	12	19	02	39%
Total	33	31	12	19	02	39%

Second Year

Institute	No. of Total Applicants	Sat for the Exam	Pass	Fail	2nd Semester	
					Ab	Pass Rate %
Dehiwala	32	32	25	07	00	78%
Total	32	32	25	07	00	78%

Higher National Diploma in Technology (Agriculture)

Distribution of Student Performance by Institutional wise (1st Attempt)

First Year – Examination 2012

Institute	No. of Total Applicants	Sat for the Exam	Pass	Fail	Ab	2nd Semester
						Pass Rate %
Ampara	84	79	38	41	05	48%
Labuduwa	29	29	24	05	00	83%
Naiwala	43	41	19	22	02	46%
All Institutes	156	149	81	68	07	54%

Second Year

Institute	No. of Total Applicants	Sat for the Exam	Pass	Fail	Ab	2nd Semester
						Pass Rate %

Ampara	44	44	33	11	00	75%
Labuduwa	19	19	16	03	00	84%
Naiwala	52	52	35	17	00	67%
All Institute	115	115	84	31	00	73%

Higher National Diploma in Tourism & Hospitality Management

Distribution of Student Performance by Institutional wise (1st Attempt) First Year – Examination 2012

Institute	No. of Total Applicants	Sat for the Exam	2nd Semester			Pass Rate %
			Pass	Fail	Ab	
Badulla	13	12	9	3	1	75.0
Dehiwala	17	14	2	12	3	14.3
Galle	35	33	9	24	2	27.3
Jaffna	23	21	14	7	2	66.7
Kandy	19	19	9	10	0	47.4
Total	107	99	43	56	8	43.4

Higher National Diploma in Food Technology

Distribution of Student Performance by Institutional wise (1st Attempt) First Year – Examination 2012

Institute	No. of Total Applicants	Sat for the Exam	2nd Semester			Pass Rate %
			Pass	Fail	Ab	
Naiwala	33	33	14	19	0	42.2

Higher National Diploma in Quantity Surveying Engineering

Distribution of Student Performance by Institutional wise (1st Attempt)

First Year - Examination - 2012

2nd Semester

Institute	No. of Total Applicants	Sat for the Exam	Pass	Fail	Ab	Pass Rate %
Galle	24	23	5	18	1	22%
Mattakkuliya	56	56	24	32	0	43%
Total	80	79	29	50	1	37%

Higher National Diploma in Building Services Engineering

Distribution of Student Performance by Institutional wise (1st Attempt)

First Year - Examination - 2012

2nd Semester

Institute	No. of Total Applicants	Sat for the Exam	Pass	Fail	Ab	Pass Rate %
Mattakkuliya	28	27	10	17	1	37%
Total	28	27	10	17	1	37%

2.4 Administration Division

2.4 ADMINISTRATION DIVISION

Objective of the Division

The objective of the Administration Division is to manage physical & human resources of Sri Lanka Institute of Advanced Technological Education for the sustainable development.

Introduction

There are 11 Advanced Technological Institutes (ATII) and 5 Advanced Technological Institute Sections (ATI Section) under SLIATE. All the ATII & ATI sections are situated in different parts of Sri Lanka. Out of 5 ATII sections 4 are upgrading to ATIIs. There are around 11,237 students following different courses at SLIATE.

In order to facilitate the study program the ATII is equipped with buildings, workshops, laboratories, farms, Machineries, computers and other necessities.

The management of all the physical resources are handled by the Administration Division of SLIATE Head office with the assistance of ATII and ATI sections. That includes maintenance, rehabilitation, refurbishment, construction, procurement activities and other related activities.

Management of the Human resources is one of the important components for the success of any institutions. It consists of 556 members of the staff in various categories. The members of staff is categorized on senior management, academic, academic support non-academic and minor grade staff.

The recruitment of staff, training & capacity building, performance evaluation, rewarding promotion, transfer and disciplinary activities are some of the major functions of Administration Division with regard to Human Resource Management. The activities of the physical & Human Resource were highly centralized in SLIATE. Most of these activities are carried by the Head office of SLIATE. From the recent past the management of SLIATE has taken a policy decision to decentralize the activities of ATII and as much as possible.

Anyhow because of the capacity of the ATII the decentralized functions have reached up to a certain standard.

Subsequently there are additional burdens on the Administration Division. Therefore the division is concentrated on the capacity building and performance evaluation of staff.

The success of an institution mainly depends on its human resources. As human resources are the most important asset of any organization. Scheme of Recruitment is

has to be a visionary, comprehensive document at the recruitment, promotion, capacity building, performance management policies are incorporated it.

New Recruitment of 2012

	Designation	No
01	Demonstrator	07
02	Deputy Director General	02
03	Director	02
04	Farm Manager	02
05	Legal Officer	01
06	Laborer	02
07	Driver	01

Change taken place in the Higher Management

DDG (Admin & Finance) Mr.C.N. Peirisulle was appointed as the Deputy Director General (Administration and Finance) from 01-10-2012.

Mrs V.M.D. Jayasekera served as Director (Exam) up to her retirement on 15-11-2012

Training Programme for Development Human Resource

Master Degree program under HETC project.

	Name	Designation	Institute
01	Mrs.D.K.Y.Dharmawardena	Assistant Lecturer	Kegalle
02	Miss. D.A.Akuratiya	Assistant Lecturer	Kegalle
03	Mrs.W.A.Sujeewani	Assistant Lecturer	Mattakkuliya
04	Mrs.H.K.T.Buddhika	Assistant Lecturer	Badulla
05	Mrs. Halima Ummah	Assistant Lecturer	Badulla
06	Mrs.W.M.N.K.Wasala	Assistant Lecturer	Kurunegala
07	Mr.R.K.P.Kumara	Assistant Lecturer	Galle
08	Mr.D.M.S.M.Dissanayake	Assistant Lecturer	Badulla
09	Mrs.ShanthiniGnanasooriya	Assistant Lecturer	Jaffna
10	Mrs.S.H.P.Priyadarshani	Assistant Lecturer	Badulla
11	Mrs.K.M.G.T.R.Waidyarathne	Assistant Lecturer	Labuduwa
12	Mr.B.S.Keerthi (One week Procurement Training)	Accountant	SLIATE

Annual Transfer

7 members of the academic staff was given transfers considering their request.

37 members of the non-academic staff were given transfers according to the new transfer policy.

Promotion of Staff

With the approval granted by the Department of Management Service (DMS) promotion of Assistant Lecturer to lecturer has been given according to the old Scheme of Recruitment (SOR).

Promotion has been given primary level to Management Assistant.

Achievement of Human Resource

Assistant Lecturer

	Introduction	2011			2012		
		Existing	Approved		Existing	Approved	
01	Academic Staff						
i	Confirmation	22	-	22	51	-	51
ii	Promotions	35	25	-	54	50	04
iii	Increments	201	179	22	142	137	05
iv	Extension	05	05	-	03	03	
v	Vacation of Post	-	-	-	-	-	
vi	Release			-	-	01	
vii	Retirement	04	04	-	04	04	
viii	Foreign Scholarship	-	-	-	-	09	
ix	Resignation	25	25	-	-	25	

	Introduction	2011			2012		
		Existing	Approved		Existing	Approved	
01	Non Academic Staff						
i	Confirmation	03	03	23	-	-	-
ii	Promotions	37	14	23	05	05	-
iii	Increments	323	226	06	219	195	24
iv	Extension	01	01	-	01	01	-
v	Vacation of Post	-	-	-	-	-	-
vi	Interview		07		-	17	-
vii	Distress Loans	37	31	06	-	-	-
viii	Formal Inquiry	2	2	-	-	-	-
ix	Disciplinary Inquiry	8	6	02	03	01	2

Details of Academic staff – 2012

Institute	Subject	Medium	Senior Lecturer	Lecturer	Ass.Lecturer	Tutor
ATI Mattakkuliya	Civil Engineering	English	01	01	-	
	Mechanical Engineering	English		01	06	
	Electrical Engineering	English	01	-	04	
	Information Technology	English	01	02	02	
	English	English	-	01	01	01
ATI Dehiwala	Commerce	English	01	-	-	
	Accounts	English	03	02	03	
	Management	English	01	01	01	
	IT	English	01	-	04	
	English	English	01	02	02	01
	Hospitality Mgt				01	
ATI Badulla	Accounts	English	-		-	
	Management	English	-	02	-	
	IT	English	-	02	01	
	English	English	-	02	01	
ATI Kurunegala	Accounts	English	01		03	
	Management	English	-	02	-	
	IT	English	-	02	02	
	English	English	-	03	01	
	Law	English	-		01	
ATI Naiwala	Agri	English	02	02	01	
	Accounts	English	-	01	01	
	Management	English		01	-	
	IT	English	01	01	02	
	English	English	-		01	
	Health and Nutrition	English	-	02	-	
ATI Kandy	Commerce	English	03		-	
	Econ	English	-	01	-	
	Accounts	English	01		02	
	Management	English	-	02	-	
	IT	English	01	-	02	
	English	English	-	02	04	
ATI Labuduwa	Civil Engineering	English	-	-	01	

	Mechanical Engineering	English	-	-	02	
	Electrical Engineering	English	-	-	05	
	Information Technology	English	01	02	03	
	English	English	01		02	
	Agri	English	02	01	02	
	Accounts	English	-	-	05	
	Commerce	English	-	-	-	
	Management		01	-	01	
ATI Ampara	Agri	English		03	-	
	Accounts	English	-	-	02	
	Information Technology	English	-	01	02	
	English	English	-	01	01	01
	Management	English	-	01	03	
ATI Jaffna	Commerce	English	-	01	-	
	Management	English	-	-	01	
	Accounts	English	01	-	03	
	Maths & Statics	English	-	01	-	
	Econ	English	01	-	-	
	IT	English	01	03	01	
	English	English	-	01	01	-
ATI Trincomalee	Accounts	English	-	01	01	
	Management	English	-	-	01	
	English	English	-	-	02	01
	IT	English	-	01	01	
ATI Kegalle	Maths	English	-	-	-	
	Accounts	English	-	01	01	
	Commerce	English	-	-	-	
	English	English	-	-	04	
	IT	English	-	-	02	
ATI Anuradhapura	Accounts	English	01	-	01	
	Commerce	English	01	-	-	
	English	English	-	-	01	
ATI Sammanthurai	Management	English		01	-	
	Accounts	English	01	-	01	
ATI Batticaloa	Management	English	-	-	-	
	Accounts	English	-	02	-	

Details of Academic Staff – 2012

	2012			
	Senior Lecturer	Lecturer	Assistant Lecturer	Academic Support staff
Mattakkuliya	03	05	13	13
Dehiwala	07	05	11	01
Badulla	-	06	03	-
Kurunegala	01	07	07	01
Naiwala	03	07	05	02
Kandy	05	05	08	02
Labuduwa	05	03	21	09
Ampara	-	06	08	02
Jaffna	04	06	06	02
Trincomalee	-	02	05	02
Kegalle	-	01	07	01
Anuradhapura	02	-	02	-
Sammanthurai	-	02	01	-
Batticaloa	01	01	-	-
SLIATE				

Details of Non Academic Staff – 2012

Institute	Higher Management	Senior Staff	MA Staff	Primary Level Staff	Total
SLIATE	05	04	36	12	57
Mattakkuliya	-	22	09	12	51
Dehiwala	-	20	10	05	36
Badulla	-	16	04	05	25
Kurunegala	01	16	05	04	27
Naiwala	01	16	07	06	32
Kandy	01	21	06	03	33
Labuduwa	01	28	14	17	65
Ampara	-	16	06	13	37
Jaffna	01	18	02	07	30
Trincomalee	01	08	01	01	13
Kegalle	01	11	05	03	21
Anuradhapura	01	04	-	-	04
Sammanthurai		02	-	01	03
Batticaloa		04	-		04

Item	Quantity	Total
Furniture (for SLIATE)		797412.00

2.5 *Management Information System (MIS) Division*

2.5 MANAGEMENT INFORMATION SYSTEM (MIS) DIVISION

Introduction

Information Systems are the driving force in the world of business today. Management Information System (MIS) is essential in making organizations more effective. MIS and the information it generates are generally considered essential components of prudent and reasonable organizational decisions.

The need of a MIS unit and its essentialness to achieve SLIATE's corporate targets was identified by the present Director General of SLIATE Mr. Kamal Pathmasiri and established a separate unit on August 2009 by recruiting a Manager – MIS.

SLIATE MIS Unit Definitions

Computer based application and network system designed to support the operations, management, and decision functions of the SLIATE

Vision of the MIS Unit

To become the best CMMI / ISO Certified MIS department / Unit in the government sector

Mission of the MIS Unit

The MIS unit is committed to provide the highest quality technology services and support, thereby enhancing the operation, management, research, and educational capabilities within SLIATE.

Purpose of the MIS Unit

The primary purpose of the MIS Division is to plan, manage, coordinate, and provide quality, accurate and timely computerized information to SLIATE management. The division is responsible to report and manage pertinent information or data for SLIATE management and for its stakeholders in a comprehensive and cost effective manner.

Major Activities carried out in year 2012

1 Implementation of Mini- Server Farm

SLIATE implemented its first small scale server farm with 2 database servers and 2 application servers. Currently the servers are used to host SLIATE web site, email and internet web applications which are developed with open source technologies.

As part of the project, SLIATE installed 2 internet leased line to fulfill internet facility for email, general purpose internet and web site hosting purposes.

2 Implementation of LAN at New Head office

With the financial assistance of the HETC project, MIS division involved in constructing a brand new physical computer network (consisting 70 nodes) at SLIATE's new head office building at #320 , T.B. Jaya Mawatha, Colombo 10. Technical consultation was given 100% by the MIS division.

3 Implementation of DMZ and Controlling Data Traffic

MIS division secured it's newly create LAN by implementing a De - Militarized Zone by installing a Unified Threat Management (UTM) Module. With the said implementation, all data traffic is managed and checked for any security vulnerability. Technical consultation was given 100% by the MIS division.

4 Purchasing New Desktop Computers

In 2012, MIS division procured and distributed 170Nos of computers for following locations.

Location	Computers Distributed
Head Office	50
Ampara	50
Galle	50
Kurunegala	20

5 Purchasing Peachtree Accounting Package

In order to automate and structuralize accounting activities of SLIATE and ATIs, MIS division procured and installed SAGE Peachtree accounting package with the help of SLIATE Accounts department. The software is installed in 11 ATIs and SLIATE head office. Now, all financial activities are conducted through the Sage software.

4 Training

In order to strengthen the database skills of SLIATE academic, MIS division conducted series of workshops on SQL with Oracle Corporation for all IT academics and demonstrators. The training was composed of 14 virtual training sessions followed by 3 day residential workshop conducted by foreign resource personals.

2.6 Internal Audit Division

2.7 INTERNAL AUDIT DIVISION

(01) The Internal Audit Branch, which is entrusted with the task of Internal Audit Assignments and investigations of Sri Lanka Institute of Advanced Technological Education and the Advanced Technological Institutions, has been continuing its program of work as in the previous year's reviewing the adequacy of internal control systems and procedures ensuring adherence to Circular instructions. SLIATE Act and other relevant rules and regulations. The monitoring process and institute of Advanced Technological Education. All lapses, weaknesses and shortcomings were brought to the notice of the relevant authorities with suggestions for improvements.

- 1) Internal Audit and special investigation were carried out at the SLIATE Head Office and following Advanced Technological institutes according to the annual audit plan and submitted reports to authorities for further actions.

Field Audits

- (a) Sri Lanka Institute of Advanced Technological Institute – SLIATE Head Office
- (b) Advanced Technological Institute - Dehiwala
- (c) Advanced Technological Institute - Mattakkauliya
- (d) Advanced Technological Institute - Batticaloa
- (e) Advanced Technological Institute – Ampara

Investigations and Preliminary Inquiries

Date	Institute	Subject
14/06/2012	Advanced Technological Institute – Dehiwala	Misused of Collections

- 2) The Internal audit branch coordinated, complied and submitted information required on the directions/ decisions of the committee on public enterprise of the Parliament in respect of SLIATE and ATIs.
- 3) The committee shall take the following steps, Functions and resources of the internal audit branch and satisfy itself that the branch has the necessary authority to carry out its work. During the year under review the Audit Committee met on three occasions viz.

Date	Meeting No.
28/02/2012	57
23/07/2012	58
19/12/2012	59

Review the internal audit programme and results of the internal audit process and where necessary, ensure that appropriate actions are taken on the recommendations of the internal audit branch.

- 4) Fifteen (15) Audit queries have been received from the Auditor General's Department for the financial year 2012 and we have answered all them immediately. Those are as follows.

Reference No	Date of Received	Description	Date Answered
CE/B/SLIATE/ABC/2011/05	13/01/2012	Query for Cash Received – Dehiwala	19/03/2012
CE/B/SLIATE/2011/08	01/02/2012	Security service-Dehiwala	09/05/2012
CE/B/SLIATE/ABCD/2011/06	25/01/2012	Payment Verification-Dehiwala	25/06/2012
CE/B/SLIATE/2011/09	02/04/2012	Verification of Legal agreements	18/07/2012
CE/B/SLIATE/2011/10	02/04/2012	Use of Assets of SLIATE	18/07/2012
CE/B/SLIATE/2011/11	17/04/2012	Ownership of Land and Building	27/06/2012
CE/B/SLIATE/FA/11	11/05/2012	Management report for 2011	16/01/2014
CE/B/SLIATE/FA/2011	18/07/2012	Audit Report for 2011	24/08/2012
CE/B/SLIATE/2011/14/09	16/08/2012	Weakness of Accounts	26/11/2012
CE/B/SLIATE/2011/01	20/08/2012	Financial Audit	16/01/2014
CE/B/SLIATE/2012/01	11/09/2012	Verification of Vouchers -2012	26/11/2012
EC/B/SLIATE/2012/02	10/10/2012	Advance Verification	16/01/2014
EC/B/SLIATE/2012/03	11/10/2012	Audit of Jaffna	31/12/2012
EC/B/SLIATE/2012/04	18/12/2012	Audit of Rathnapura	16/07/2013
EC/B/SLIATE/2012/05	21/12/2012	Audit of Kandy	16/07/2013

- 5) Sri Lanka Institute of Advance Technological Institute received the True and Fair View of Audit opinion subject to matters described in paragraph 2.2 for the year ended 31st December 2012.
- 6) The Internal Audit branch which was set up in the SLIATE in 2007 to screen the affairs of the Advanced Technological Institutes (ATIs) in a macro perspective with particular reference to the findings of the Auditor General and to have an interaction with the Management of ATIs on a case by case basis met on monthly at the management committee Meeting during the year 2012. The Committee chaired by the Director General, 12 of Advance Technological Institutes Heads and 06 ATI sections Coordinators, SLIATE examined the performance and current affairs of the all Advanced Technological Institutes and Sections accordingly.

2.8 Engineering Division

2.7 ENGINEERING DIVISION

Formation and Introduction

Engineering Unit of Sri Lanka institute of advanced Technological Education was established on last quarter of 2009 mainly focusing on the simultaneous development of infrastructure for ATII with the intention to increasing student intake.

Composition of the Engineering unit is Engineer (Civil), Technical Officer, Quantity Surveyor, Management Assistant and the unit is under the Supervision of Director General and Deputy Director General (Admin/Fin), Director (Admin).

Main activities of Engineering unit is handling the foreign funded projects such as proposed New Buildings under Education for Twenty First Century project, EKSP civil works and regular Maintenance of ATII at present to achieve the SLIATE's vision while optimum utilization of resources.

Objective

- To ensure adequate and quality infrastructure facilities necessary to each ATII to provide technical education
- To increase the efficiency and safety of existing physical resources by better management
- To identify future demand and planning

Main Activities in 2012

i. Proposed Building under Education for 21st Century Project –

Proposed Quality Development & Leadership Center for SLIATE, Proposed ATI Buildings at Rathnapura, Tangalle & Vavuniya – Construction started in 2011. ATI-Ratnapura & ATI-Tangalle & ATI-Vavuniya will be completed in 2013. Total estimated cost is Rs. 400 million.



ii. Proposed Building at Batticaloa ATI and Anuradhapura ATI –

Proposed ATI Building at Batticaloa- In year 2011 Completed awarding of the contract and started the construction in 2012, 1st stage will be completed in 2013.

Proposed ATI Building at Anuradhapura – Started the procurement for contractor in 2011 and awarded the contract in 2012.

iii. Operation & Maintenances-

General maintenance and repair works carried out throughout the year such as supplying and upgrading electricity and etc. and the total expenses as follows.

Description	ATI	Status of the project	Payment (Rs.)
1. Renovation of Administration Building	Ampara	Completed	12,156,107.12
2. Renovation of Administration Building	Kandy	Completed	9,971,627.00
3. Renovation of Home Science Lab & Construction of Director's Washroom	Naiwala	Completed	1,950,222.35
4. Modifications for Book Shop & Canteen	Labuduwa	Completed	757,656.80
5. Construction & Renovations	Kurunegala	Under Construction	1,445,592.96
8. Refurbishment	Badulla	Construction Started	----
Constructions Awarded in 2011			
9. Construction of New Toilet Block	Dehiwala	Completed	6,631,476.89
10. Renovation of Canteen Building & Boundary Wall	Dehiwala	Completed	1,971,097.28
11. Renovation of Two Storied Lab Building & Old Administration Building	Mattakkuliya	Completed	3,113,952.91
12. Renovation of Lecture's Quarters & Girls' Hostel	Naiwala	Completed	1,976,582,.58
13. Construction of Barbed Wire Fence	Naiwala	Completed	1,807,560,.31
14. Refurbishment to Toilets	Naiwala	Completed	1,106,230.16
New Constructions			
1. Construction of Bicycle Shed	Jaffna	Completed	2,376,620.41
2. Construction of New Canteen	Kegalle	Construction Started	----

CHAPTER - 03

Brief Profile of the Senior Management

Director General

Prof. K. Kapila C.K. Perera
PHD in Mechanical Engineering

Deputy Director General (Administration & Finance)
Mr. V.M.D. Jayasekara
B.A (Hon), Pg. Dip.in Eco.Devp., LLB Attorney at Law, ICA-LIC

Deputy Director General (Administration & Finance)
Mr.C.N.Peirisipulle
MSc Civil Engineering / B.Sc Civil Eng.

Deputy Director General (Academic Affairs/Planning & Research)
Prof.R.P.C.Ranajani
PHD/Maser of Commerce/ B Com.

Director (Planning & Research)
Mrs.J.H. Gunarathne
M.Sc. B.Sc. Hon.,PG,Dip in Eng.

Accountant
Mr. W.A. Anura
B.Sc. (Mgt.), ICA-LIC

Accountant
Mr. Saman Keerthi
B.Com (General) AAT

Internal Auditor
Mr. D.B.P. Willarachchi

Secretary to the Governing Council
Mrs. Amitha J. Samaraweera
LLB (Attorney at Law)

Secretary to the Governing Council
Mrs.H.G.A.S.J.Wejeskara
LLM (Attorney at Law)

Director (Acting) – Hardy ATI Ampara
Mr. N.M.K.K. Nawarathna
(B.Sc., M.Sc., Dip. in Mgt, MI.Biol)

Director (Performing) - ATI, Badulla
Mr. B. Gajasinghe

Director (Acting)– ATI Dehiwala
Mrs.P.M.Dissanayake

Director – ATI Labuduwa
Dr. D.L.A.H.S.Liyanage

Director – ATI Jaffna
Dr.S.J.M.Sahayan

Director – ATI Kandy
Mrs. M.P.K. Rathnayaka

Director – ATI Kurunegala
Mr. N.K.Rupasinghe

Director (Acting) – ATI Mattakkuliya
Miss.P.H.A.Ariyaratna

Director – ATI Naiwala
Dr.Wasantha Gunathilaka

Director – ATI Trincomalee
Mr. K. Veemarajan
B.Com. (Hon), Pg. Dip. in Ed

Director – ATI Kegalle
Mr.G.A.K.Sirisumana

Advanced Technological Institute Sections

Academic Coordinator - ATI Section Anuradhapura
Mr. Jalitha Kumara
B.Sc. in Bus. Admin., Pg. Dip. in Mgt.

Academic Coordinator - ATI Section, Batticaloa
Mr.S.Jayapalan

Academic Coordinator - ATI Section, Tangalla
Mr.S.Ramanayake

Academic Coordinator - ATI Section, Rathnapura
Mr. L.A. Kithsiri
B.Com. Spl., Pg. Dip. in Ed

Academic Coordinator - ATI Section, Samanthurai
Mr.A.L.A.Rahman

CHAPTER - 04

Financial Statements

2.1 FINANCIAL PERFORMANCE OF STATUTORY BOARD 2012

Income Statement for the year ended 31st December 2012

	Note	2012	2011
		Rs.	Rs.
Revenue			
Recurrent Grant - Treasury		339,922,000	321,400,000
Projects - IRQUE		-	107,620
- EKSP		213,046	-
- HETC		1,742,452	400,000
- Austria & Netherland		5,308,435	400,000
Miscellaneous Revenue	2		
Institutional Income		24,679,770	16,855,083
Other Income		<u>9,282,169</u>	<u>3,663,913</u>
Total Revenue		381,147,872	342,826,616
Expenditure			
Personal Emoluments	3	(242,425,519)	(229,809,107)
Travelling Expenses	4	(1,989,704)	(2,100,369)
Contractual Services	5	(78,224,191)	(65,711,586)
Supply & Requisites	6	(12,721,171)	(11,270,713)
Maintenance Expenditure	7	(8,766,262)	(8,245,044)
Training & Evaluation	8	(33,266,510)	(21,665,067)
Other Expenditure	9	(1,000,774)	(315,950)
Total Expenditure before Depreciation		(378,394,131)	339,117,836
Surplus/(Deficit) before Depreciation		2,753,741	3,708,780
Depreciation	10	(111,267,947)	(104,794,621)
Surplus/(Deficit) Transferred to Accumulated Fund		(108,514,206)	(101,085,841)
			-

Balance Sheet as at 31st December 2012

	Note	2012	2011
		Rs.	Rs.
Assets			
Non - Current Assets			
Property, Plant & Equipment	10	1,521,762,211	1,344,822,831
		1,521,762,211	1,344,822,831
Current Assets			
Inventories		1,164,774	1,078,820
Deposits, Pre-payments , Advances & Debtors	11	15,105,105	13,905,219
Cash and Cash Equivalents	12	106,889,315	106,191,769
		123,159,194	121,175,808
Total Assets		1,644,921,405	1,465,998,639
Funds & Liabilities			
Accumulated Fund		1,509,899,886	1,373,112,012
Non - Current Liabilities			
Provision of Gratuity	13	61,383,015	48,478,622
Deferred Grant Income		25,799,331	-
Current Liabilities			
Creditors	14	12,627,187	20,276,016
Accrued Expenses	15	22,810,717	17,518,546
Deposit - Payable	16	7,274,047	6,613,443
Deferred Grant Income		4,784,262	-
Provision for Compensation		342,960	-
		47,839,173	44,408,005
Total Funds & Liabilities		1,644,921,405	1,465,998,639

Cash Flow Statement for the year ended 31st December 2012

		2012		2011
		Rs.		Rs.
Cash Flows from Operating Activities				
Surplus/ (Deficit) for the year		(108,514,206)		(101,085,841)
Add.				
Depreciation	111,267,947		104,794,621	
Privision for Gratuity	16,131,444			
Non-monetary Government Grants	25,799,331	153,198,722	9,175,337	113,969,958
Operation Income before Changes in Working Capital		44,684,516		12,884,117
Surplus / (Deficit) before the adjustment		918,080		2,153,356
<u>Increase/ (Decrease) in working Capital</u>				
Increase in Inventories	(85,954)		231,912	
Increase in Deposits, Pre payments , Advances & Debtors	(1,199,886)		(3,390,308)	
Increase in Deposit Payable	660,604		2,412,245	
Increase in Deferred Grant Income	4,784,262			
Increase in Compensation	342,960			
Increase in Accrued Expenditure	5,292,170		2,767,147	
Decrease in Creditors	(7,648,828)		12,207,040	
Gratuity paid	(3,227,051)		(1,919,328)	
Net Cash flow from/ (used) operating Activities		(1,081,723)		12,308,708
Cash Flows From /(Used) in Investing Activities				
Construction of Buildings & Land	(242,090,537)		(51,068,409)	
Purchase of Fixed Assets & Work in Progress	(46,116,790)		(22,629,915)	
Net Cash Flows from /(Used) in Financing Activities		(288,207,327)		(73,698,323)
Cash Flows from/(used) Financing Activities				
Treasury	86,000,000		80,928,576	
HETC Project	-		199,200	
EKSP Project	-		5,894,850	
Valuation of Lands	158,384,000		-	
Net Cash Flows from/(used) in Investing Activities		244,384,000		87,022,626

Net Increase/ (Decrease) in Cash and Cash Equivalents		697,546		40,670,484
Cash and Cash Equivalents at the beginning of the year		106,191,769		65,521,285
Cash and Cash Equivalents at the end of the year		106,889,315		106,191,769

Statement of Charges in Accumulated Funds as at 31st December 2012

Description	Note	Amount Rs.
Adjusted Balance as at 1st of January 2011		1,388,093,307
Contribution for the year		87,022,626
Deficit for the year		<u>(101,085,841)</u>
Balance as at 1st of January 2012		1,374,030,092
Contribution for the year		244,384,000
Deficit for the year		(108,514,206)
Balance as at 31st December 2012		1,509,899,886

Notes to Financial Statements for the ended 31st December 2012

02. Miscellaneous Revenue

(i) Institutional Income

Detail	Schedule	2012 Rs.	2011 Rs.
Course Fee		16,621,500	11,558,000
Fee Levying Course Fee		1,108,000	636,000
Student Application Fee		4,231,000	2,888,550
Examination Fee		2,186,020	1,741,240
Convocation Surplus	1	482,084	793
Diploma Certificate Fee		35,500	30,500
Farm Accounts Surplus	2	15,666	
Total		24,679,770	16,855,083

(ii) Other Income

Detail	Schedule	2012 Rs.	2011 Rs.
Hire of Halls Equipments		635,470	408,930
Sale of old Newspapers & Auctions		422,059	405,961
Interest from Loan		375,362	380,091
Interest from Treasury Bill		374,200	185,400
Interest from Savings A/C		14,507	11,035
Interest from Fixed Deposit (ATI Jaffna)		187,594	128,750
Rental Charges		154,792	186,816
Penalty Charges		406,383	322,000
Hostel Charges		1,222,850	1,254,600
Photocopy Charges		296,148	247,675
Miscellaneous		43,862	27,256
Non Refundable Deposit		364,680	105,400
Deferred Grant Income		4,784,262	-
Total		9,282,169	3,663,913

3. Personal Emoluments

	Schedule	2012 Rs.	2011 Rs.
Salaries & Wages			
(i) Academic		94,114,279	97,264,922
(ii) Non Academic		77,923,737	76,500,160
Visiting Lecture Fee		18,320,916	12,058,274
Gratuity	3	16,131,444	9,175,337
Allowance to G.C.Members		189,800	173,600
Allowance to Trainees		2,699,458	1,026,648
Allowance to Academic Allowance/Syndicate/Manag.		137,600	43,800
Allowance to Audit & Management Committee		44,800	35,800
Pensionery		-	71,970
Labour Charges		49,900	216,459
EPF		25,673,432	25,818,743
ETF		5,134,686	5,163,749
Overtime & Holiday Payment		1,732,242	2,092,029
Consultancy /Translation /Interview Board		273,225	167,618
Total		242,425,519	229,809,107

4. Travelling Expenses

	Schedule	2012 Rs.	2011 Rs.
Domestic		1,667,677	1,661,679
Foreign		322,027	438,690
Total		1,989,704	2,100,369

5. Contractual Services

	Schedule	2012 Rs.	2011 Rs.
Rent & Hire Charges		11,866,881	7,472,712
Rates & Taxes to Local Auth.		14,825	285,603
Electricity		16,077,552	14,729,683
Water		5,016,040	5,532,970
Telecommunication/Internet		3,990,709	3,695,750
Postal Charges		617,507	641,320
Janitorial Services		14,476,568	12,050,298
Licence& Insurance		1,344,744	259,810
Printing / Advertising		3,701,808	4,088,899
Security Services		21,117,557	16,954,541
Total		78,224,191	65,711,586

6. Supplies & Requisites

	Schedule	2012 Rs.	2011 Rs.
Stationery & Office Requisites		6,661,470	6,528,658
Fuel & Lubricants		3,568,205	2,389,618
Uniforms		45,320	56,220

Entertainment		1,443,125	1,255,466
Library Services		741,372	575,621
Canteen Gas		261,679	465,131
Total		12,721,171	11,270,713

7. Maintenance Expenditure

	Schedule	2012 Rs.	2011 Rs.
Vehicles		2,558,068	2,127,568
Plant, Machinery Equipment		4,281,897	2,160,504
Building & Structures		1,926,297	3,956,972
Total		8,766,262	8,245,044

8. Training & Evaluation

	Schedule	2012 Rs.	2011 Rs.
Meetings / Student Interviews		100,909	126,663
Functions/Exhibition/Student Welfare		1,463,771	2,034,279
Examination/Evaluation		8,776,766	7,964,665
Workshop/Seminars		197,975	509,658
Study Tours / Field Visits		2,347,861	1,003,111
Staff Training		51,650	14,881
Student Season Ticket		8,942,778	7,270,780
Printing of Exam Papers		1,658,670	1,077,122
Consumable for Training Activities		551,780	568,556
Course Promotion		117,753	207,976
Equipment Moving charges		406,110	192,670

Institutional Membership Fee		83,995	53,700
HETC Project Payments		1,783,818	115,935
EKSP Project payment		-	378,078
NODES Project Payments		-	142,200
BISVAM Project Payments		6,782,674	-
Farm Account deficit		-	4,792
Total		33,266,510	21,665,067

9. Other Expenditure

	Schedule	2012 Rs.	2011 Rs.
Legal / Investigation /Type Setting		151,859	23,698
Audit Fee		495,280	282,000
Bank Charges		10,675	10,252
Compensation		342,960	-
Total		1,000,774	315,950

Notes to the Financial Statements for the year ended 31st December 2012

10. Property, Plant and Equipment

Description	Land & Land Improvement		Building & Structures		Motor Vehicles		Furniture & Office Equip.		Computers		Library Books		Workshop & Training Equipment		Total
Cost															
Balance as at 1st Janu. 2012	61,580,476		1,380,515,342		21,049,378		204,228,742		137,061,493		31,094,834		69,253,549		1,904,783,814
Additions during the year	159,377,275		82,713,262		18,350,000		22,257,433		14,740,705		21,142		880,950		298,340,767
Transfer															
Balance as at 31 Dec. 2012	220,957,751		1,463,228,604		39,399,378		226,486,175		151,802,198		31,115,976		70,134,499		2,203,124,581
Depreciation															
Balance as at 1st Janu. 2012			298,697,176		16,891,622		89,961,806		99,208,964		10,098,361		55,236,494		570,094,423
Depreciation charge for the year			70,660,084		3,181,711		16,665,635		15,384,335		1,555,063		3,821,119		111,267,947
Transfer															
Balance as at 31 Dec. 2012			369,357,260		20,073,333		106,627,441		114,593,299		11,653,424		59,057,613		681,362,370
Carrying Amounts															
Balance as at 31 Dec. 2012	220,957,751		1,093,871,344		19,326,045		119,858,734		37,208,899		19,462,552		11,076,886		1,521,762,211
Construction Work in Progress 10 (a)															
Balance as at 31 Dec. 2012	220,957,751		1,093,871,344		19,326,045		119,858,734		37,208,899		19,462,552		11,076,886		1,521,762,211
10 (a) Construction Work-in-Progress															
Description	Land	Building & Structures	Motor Vehicles	Furniture & Office Equip.	Computers	Library Books	Workshop & Training Equipment	Total							
Balance as at 1st Jan:2012		10,133,440						10,133,440							
Transferred to the Rela: Acc		(10,133,440)						(10,133,440)							
Incurred during the year															
Balance as at 31st Dec:2012															

11. Deposit, Pre Payments and Advances

	Schedule	2012 Rs.	2011 Rs.
(i) Deposit	4	1,331,368	1,306,368
(ii) Pre Payments	5	913,793	1,172,161
(iii) Other Advances	6	3,146,855	1,556,702
(iv) Festival Advance	7	313,500	385,500
(v) Debtors		-	175,720
(vi) Distress Loan	8	9,385,539	9,292,468
(vii) Special Advance	9	14,050	16,300
Total		15,105,105	13,905,219

12. Cash and Cash Equivalents

Institute	Schedule	2012 Balance Rs.	2011 Balance Rs.
Head Office - Current A/C		64,513,503	75,533,840
- Savings A/C		308,095	293,589
- Short Term Investment	10	3,417,000	3,042,800
- Distress Loan A/C		285,328	107,128
Mattakkuliya - Current A/C		7,966,136	1,332,687
Kurunegala - Current A/C		6,267,372	7,693,543
Dehiwala - Current A/C		1,996,316	581,993
Kandy - Current A/C		5,407,473	3,765,215
Badulla - Current A/C		2,951,847	1,756,052
Ampara - Current A/C		204,994	394,936
- Farm A/C		78,226	112,908

Naiwala	- Current A/C	1,530,898	2,275,814
	- Farm A/C	38,930	5,534
	- Cash in Hand	-	4,713
Labuduwa	- Current A/C	3,592,942	691,725
	- Farm A/C	56,840	39,889
Jaffna	- Current A/C	2,474,728	3,944,687
	- Short Term Investment	1,863,000	1,800,000
Kegalle	- Current A/C	1,306,989	1,604,489
Trincomalee	- Current A/C	2,628,698	1,210,228
Total		106,889,315	106,191,769

13. Provision for Gratuity

	Schedule	2012 Balance Rs.	2011 Balance Rs.
Balance as at 1st January		48,478,622	41,222,613
Provision for the year	3	<u>16,131,444</u>	<u>9,175,337</u>
		64,610,066	50,397,950
Less :			
Payments during the year		(3,227,051)	(1,919,328)
		61,383,015	48,478,622

14. Creditors

	Schedule	2012 Rs.	2011 Rs.
Anthony Builders	12	1,043,777	1,043,777
State Engineering Co-operation		4,087,007	4,087,007
State Development & Constructions Co-opra.		2,185,483	2,185,483
Central Engineering Consultancy Bureau		523,013	523,013
Sahan Engineering (Pvt)Ltd.,		196,386	196,386

Austria & Netherland Project	33,311	33,311
EdiriweeraConstractions	-	2,529,115
Aruna Builders	333,821	1,839,283
Charming Enterprises	1,889,953	1,948,659
Chanaka Construction	-	2,804,508
S.A.S.Construction	-	449,220
R.S.Projects	2,204,438	562,655
Furniture - New Interios (pvt) Ltd.	130,000	2,073,600
Total	12,627,188	20,276,016

15. Accrued Expenses

	Schedule 13	2012 Rs.	2011 Rs.
Head Office		10,654,668	8,284,570
Kandy		1,573,491	210,034
Mattakkuliya		1,134,107	2,579,014
Badulla		615,256	58,884
Naiwala		695,924	631,119
Labuduwa		1,239,741	434,362
Dehiwala		3,835,112	2,259,396
Ampara		1,205,613	931,614
Kurunegala		787,218	778,560
Trincomalee		317,157	354,426
Jaffna		236,589	779,152
Kegalle		515,841	217,415
Total		22,810,717	17,518,546

16. Deposit Payable

Detail	Schedule	2012 Rs.	2011 Rs.
Library Deposit		3,074,000	1,767,500
Tender / Refundable	14	3,893,797	3,405,693
Mahapola -			
- Dehiwala - 42,500			
- Kandy - 6,250			
- Naiwala - 98,750			
- Jaffna - 158,750			
Total		7,274,047	6,613,443

CHAPTER - 05

Auditor General's Report

The Director General
Sri Lanka Institute of Advanced Technological Education

Report of the Auditor General on the Financial Statements of the Sri Lanka Institute of Advanced Technological Education for the year ended 31 December 2012 in terms of Section 14 (2) (c) of the Finance Act, No. 38 of 1971.

The audit of financial statements of the Sri Lanka Institute of Advanced Technological Education for the year ended 31 December 2012 comprising the balance sheet as at 31 December 2012 and the income statement, the statement of changes in the accumulated fund and cash flow statement for the year then ended and a summary of significant accounting policies and other explanatory information, was carried out under my direction in pursuance of provisions in Article 154(1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with Section 13 (1) of the Finance Act, No. 38 of 1971 and Section 19 of the Sri Lanka Institute of Advanced Technological Education Act, No. 29 of 1995. My comments and observations which I consider should be published with the Annual Report of the Institute in terms of Section 14 (2) (c) of the Finance Act appear in this report. A detailed report in terms of Section 13(7)(a) of the Finance Act was furnished to the Director General of the institute on the 24 September 2013.

1.2 Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Sri Lanka Public Sector Accounting Standards and for such internal control as the management determines is necessary to enable the preparation of financial statements that are free from material misstatements, whether due to fraud or error.

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1.3 Auditor's Responsibility

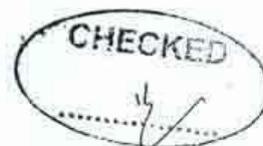
My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Sri Lanka Auditing Standards. Those Standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Institute's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Institute's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. Sub-sections (3) and (4) of the Section 13 of the Finance Act, No. 38 of 1971 give discretionary powers to the Auditor General to determine the scope and extent of the audit.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.

1.4 Basis for Qualified Audit Opinion

My opinion is qualified based on the matters described in paragraph 2.2 of this report.



2. Financial Statements

2.1 Qualified Opinion

In my opinion, except for the effects of the matters described in paragraph 2.2 of this report, the financial statements give a true and fair view of the financial position of the Sri Lanka Institute of Advanced Technological Education as at 31 December 2012 and its financial performance and cash flows for the year then ended in accordance with Sri Lanka Public Sector Accounting Standards.

2.2 Comments on Financial Statements

2.2.1 Accounting Policies

According to the Accounting Policy No.1.7 of the financial statements, the assets obtained from Government are recognized as income during the effective life of those assets according to a systematic bases. Nevertheless, it had not been so done.

2.2.2 Accounting Deficiencies

The following observations are made:

- (a) The computers, projectors and furniture valued at Rs.6,095,192 supplied by the Education for Twenty First Century Project in the year 2012 to the Sri Lanka Institutes of Technical Education had not been brought to account.
- (b) The depreciation of Property, Plant and Equipment had been understated by a sum of Rs.977,112.
- (c) Interest on investments had been overstated by a sum of Rs.158,614 due to the failure to compute the interest on investments as at 31 December 2012 accurately.



- (d) The work-in-progress of buildings of an Advanced Technological Institute amounting to Rs.23,378,804 had been capitalised while the fully depreciated property, plant and equipment costing Rs.163,727,770 had not been revalued and brought to account.

2.2.3 Accounts Receivable and Payable

The following observations are made.

- (a) Action had not been taken for the recovery of the loan installments and interest on the distress loans amounting to Rs.134,395 granted in the year 2005 and 2006 to 04 officers who are at present serving in three Advanced Technological Institutes.
- (b) The creditors balance of Rs.12,627,188 appearing in the financial statements included debts older than 04 years payable to the Public Sector and the Private Sector amounting to Rs.6,795,503 and Rs.1,273,473.

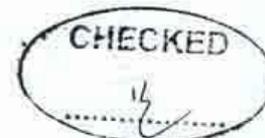
2.2.4 Lack of Evidence for Audit

Confirmation of balances had not been furnished for the confirmation of creditors and debtors balances totaling Rs.13,958,556.

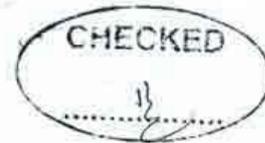
2.2.5 Non-compliance with Laws, Rules, Regulations and Management Decisions

The following non-compliances were observed.

Reference to Laws, Rules, Regulations, etc.	Non-compliance
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(a) Public Enterprises Circular No.116 of 24 January 1997	Even though three casual labourers recruited on contract basis had been released for service



- in the Ministry of Higher Education and paid salaries totalling Rs.618,979 in the year under review the formal approval for that had not been obtained.
- (b) Sub – Paragraph 2.11 of paragraph 2.1 of Treasury Circular No. 842 of 19 December 1978
- A Register of Fixed Assets had not been maintained for property, plant and equipment valued at Rs. 2,203,124,581
- (c) Financial Regulations 135
- The financial authorities of the Institute for the year 2012 had not been delegated.
- (d) Chapter XII of the Establishments Code
- The Leave Register of the Advanced Technological Institutes had not been mentioned in the updated manner. An instance of 44 ½ days of leave not supported by leave applications obtained by a Director of one of the Advanced Technological Institutes during the year under review was also observed.
- (e) Circular No.A1/02/15 dated 02 January 2008 of the Directors General of Sri Lanka Institute of Advanced Technological Education.
- The Register of Work Done of 02 Advanced Technological Institutes had not maintained properly in terms of circular to enable the examination of the lectures delivered by the lecturers.



3. Financial Review

3.1 Financial Results

According to the financial statements presented, the financial result for the year ended 31 December 2012 amounted to a deficit of Rs.108,514,206 as compared with the corresponding deficit of Rs.101,085,841 for the preceding year. The deterioration of the financial result for the year under review by a sum of Rs.7,428,365 or 7 per cent as compared with the preceding year had been due mainly to the increase of the expenditure on personal emoluments, contractual services and the training and evaluation by sums of Rs.12,616,412, Rs.12,512,605 and Rs.11,601,443 respectively.

3.2 Legal Action against the Institute

As the possibility of payment of employees compensation amounting to Rs.342,960 in connection with the case against the Institute filed in a Court was probable, provision had been made in that connection.

4. Operating Review

4.1 Performance

The following observations are made.

- (a) The percentage of enrolments for the overall courses conducted by the Advanced Technological Institute in the year 2011 had increased by 17 per cent as compared with the preceding year that had increased only by 9 per cent in the year 2012.
- (b) Out of the students who had sat the examination in the second semester of the year 2012, only 38 per cent had passed the examination. Details appear below.

CHECKED

<u>Higher National Diploma</u>	<u>Number who sat the Examination</u>	<u>Passed Number</u>	<u>Passes as a percentage of the Number who sat the Examination</u>
Accountancy	3234	1443	45
Management	774	342	44
Business Administration	187	66	35
Business Financing	63	37	59
English	1670	627	38
Information Technology	712	215	30
Tourism and Hospitality Management	107	43	40
Food Technology	33	14	42
Engineering	897	114	13
Quantity and Surveys	79	19	24
Building Services Engineering	26	09	35
Technical (Agriculture)	<u>260</u>	<u>158</u>	61
Overall Result	<u>8042</u>	<u>3087</u>	<u>38</u>

4.2 Management Inefficiencies

The following observations are made.

- (a) Action had not been taken up to 31 December 2012 for the takeover of the lands used by six Advanced Technological Institutes.
- (b) Diversifying the Courses, introduction of new courses, introduction of fee charging etc. are among the targets and objectives of the establishment of the Advanced Technological Institutes. Nevertheless, action had not been taken by the Institute of Advanced Technological Education up to 31 December 2012 to introduce the following academic courses included in the Action Plan for the year 2012.
 - Higher National Diploma in Construction
 - Higher National Diploma in Software Engineering



- Higher National Diploma in Communications
- Technological Certificate Course on Landscape Gardening
- Technological Certificate Course in Gemmology

The following observations are made in connection with the above matters.

- (i) Even though an Advanced Technological Institute had introduced the Higher National Engineering Diploma, permanent Instructors had not been recruited. Teaching according to the Course Outline had been resorted to in connection with the Tourism and Hospitality Management Course introduced. The Head Office had not taken action to supply adequate resources needed for the course even by the end of the year 2012.
- (ii) One Advanced Technological Division had not enrolled any students for the academic years 2012 and 2013. Even though only the External Lecturers had delivered lectures for the Higher National Accountancy Diploma Course conducted at present and a permanent place for delivering of those lectures was not available.

5. **Accountability and Good Governance**

5.1 **Presentation of Financial Statements**

According to Section 6.5.1 of the Public Enterprises Circular No.PED12 of 02 June 2003, the financial statements together with draft Annual Report should be presented to the Auditor General within 60 days after the close of the financial year. Nevertheless, the draft Annual Report for the year had not been presented to the Auditor General while the financial statements had been presented only on 28 May 2013.



5.2 Corporate Plan

According to Section 5.1.3 of the Public Enterprises Circular No. PED12 of 02 June 2003, Corporate Plan should be presented to the Auditor General 15 days before the commencement of the financial year. Nevertheless, the Corporate Plan for the year 2012 had been presented to the Auditor General only in May 2013.

5.3 Action Plan

Even though the Action Plan had been prepared it did not agree with the annual budget and the financial statements. As such the progress on the achievement of the targets of the Action Plan could not be examined in audit.

5.4 Procurement Plan

Even though purchases amounting to Rs.138,963,492 had been made in the year 2012, a Procurement Plan in terms of the National Budget Circular No. 128 of 24 March 2006 had not been prepared.

5.5 Budgetary Control

The budget had not been prepared in concurrence with the financial statements in terms of Section 5.2.1 of the Public Enterprises Circular PED/12 of 02 June 2003. The variances between estimated expenditure and the actual expenditure ranged between 29 per cent to 56 per cent. As such it was observed that the budget had not been made use as an instrument of financial control.



5.6 Tabling of Annual Reports

The Annual Reports for the years 2010 and 2011 had not been tabled in Parliament.

6c Systems and Controls

Deficiencies in systems and controls observed during the course of audit were brought to the notice of the Director General from time to time. Special attention is needed in respect of the following areas of control.

- (a) Inventory Control
- (b) Takeover of and Accounting for Lands and Buildings
- (c) Motor Vehicles Control
- (d) Library Administration
- (e) Hostels Control
- (f) Farms Control
- (g) Conduct of Examinations
- (h) Counterfoil Books

H.A.S. Samaraweera
Auditor General

