

**PUBLIC SERVICE COMMISSION
OF
THE DEMOCRATIC SOCIALIST REPUBLIC
OF SRI LANKA**



**PUBLIC SERVICE COMMISSION
ANNUAL REPORT
2017**

**1200/9, RAJAMALWATTA ROAD
BATTARAMULLA**

Phone - 0112136600 / 0112136650
Fax - 0112876169 / 0112876181
E-mail - sec-psc@sltnet.lk / info@psc.gov.lk
Web - www.psc.gov.lk

My No: PSC/ADM/07/02/2017
Office of the Public Service Commission
1200/9, Rajamalwatta Road,
Battaramulla.

18th June 2018

The Secretary General
Parliament of the Democratic Socialist Republic of Sri Lanka

Sir,

ANNUAL REPORT OF THE PUBLIC SERVICE COMMISSION
FOR THE PERIOD 1 JANUARY TO 31 DECEMBER 2017

I, by order of the Public Service Commission herewith kindly forward to you the Commission's Report of its activities for the period 1 January 2017 to 31 December 2017 for submission before the Parliament in terms of Article 55(5) of the Constitution of the Democratic Socialist Republic of Sri Lanka.

Yours faithfully,



M.A.B. Daya Senarath
Secretary
Public Service Commission

Vision

Dedicated public service for the nation's excellence.

Mission

To establish and promote an efficient, disciplined and contented public service to serve the public with fairness, transparency and consistency.

Members of the Public Service Commission
for the period 01.01.2017 – 31.12.2017

Chairman

D. Dissanayake

Members

Mrs. D.S. Wijayatilake

Dr. P. Ramanujam

Mrs. V. Jegarasasingam

Mr. S.N. Seneviratne

Mr. S. Ranugge

Mr. D.L. Mendis

Mr. S.A.C.S.W. Jayatilake

Prof. Hussain Ismail

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01. Introduction

In terms of Article 54(1) of the Constitution as amended by the 19th Amendment, the Public Service Commission (PSC) consists of nine members appointed by the President. Of this number, members not less than three should be persons with experience as public officers for more than fifteen years. The President will, on the recommendation of the Constitutional Council, appoint one of such members as its Chairman. Following the 19th Amendment to the Constitution the new Commission was appointed on 15.10.2015. In accordance with the provisions in Article 55(5) of the Constitution the Public Service Commission submits this report to Parliament incorporating its activities during the period 1st January 2017 to 31st December 2017.

02. Historical path of the Public Service Commission

During the era when Sri Lanka was a colony under the British Empire, the first Public Service Commission was established by the Ceylon (Constitution) Order in Council of 15th May 1946. The Public Service Commission was thereby vested with the executive powers of appointment, promotion, transfer, disciplinary control and dismissal of public officers.

With the adoption of the first Republican Constitution in 1972 the Public Service Commission which was hitherto in existence for 26 years was abolished and the authoritative power over the public service was vested in the Cabinet of Ministers.

The second Republican Constitution of 1978 re-established the Public Service Commission and it functioned only as the Appellate Authority. In 1992, this Commission by virtue of the delegated authority vested in it by the Cabinet of Ministers exercised the executive powers of appointment, promotion, transfer, disciplinary control and dismissal of public officers (except higher positions of Senior Assistant Secretary and above). The Cabinet of Ministers retained with it the authority to alter, vary or rescind any decision made by the Commission or a Committee thereof with delegated powers.

The 17th Amendment to the Constitution in 2001 nullified the hitherto existed Chapter IX of the Constitution concerning the public service and a new chapter was incorporated. As such, the Public Service Commission consisted of members, not more than nine in number, appointed by the President on the recommendation of the Constitutional Council and one person from among such members was appointed as the Chairman of the Public Service Commission. This particular amendment brought about a robust change into the profile of the Public Service Commission and the authority vested in the Cabinet of Ministers with

regard to appointment, promotion, transfer and disciplinary control of the public service was delegated to the Public Service Commission subject to the provisions of the Constitution. Moreover, the Public Service Commission in this instance was made an institution accountable and answerable to the Parliament adhering to its Standing Orders.

In the year 2010, matters pertaining to the establishment and functions of the Public Service Commission have been revised by the 18th Amendment to the Constitution. This ought to be a Commission answerable to Parliament in keeping with its Standing Orders. In terms of Sub Article 54(1) of the Constitution as amended by its 18th Amendment, the Public Service Commission consists of not more than nine members appointed by the President. Of this number, members not less than three should be persons with experience as public officers for more than fifteen years. The President will appoint one of such members as the Chairman of the Public Service Commission. They hold office for a term of three years and are eligible for reappointment for one further term.

In pursuance of Article 55 (1) of the Constitution as amended by its 18th Amendment, the Cabinet of Ministers shall provide for all policy matters concerning the public officers. Subject to provisions of the Constitution, the Public Service Commission has been vested with the powers of appointment, promotion, transfer and disciplinary control of the public officers including police officers.

In terms of Article 54(1) of the Constitution as amended by the 19th Amendment, the Public Service Commission consists of nine members appointed by the President. Of this number, members not less than three should be persons with experience as public officers for more than fifteen years. The President will, on the recommendation of the Constitutional Council, appoint one of such members as its Chairman. Subject to provisions of the Constitution, the Public Service Commission has been vested with the powers of appointment, promotion, transfer and disciplinary control of the public officers. Powers over police officers and audit officers were removed from the scope of the Public Service Commission with the establishment of the National Police Commission and the Audit Commission by the 19th Amendment to the Constitution.

The Education Service Committee and Health Service Committee have been established in terms of the provisions in Article 57(1) of the Constitution.

03. Powers of the Public Service Commission

By virtue of the powers vested via 19th Amendment to the Constitution, except for members of Army, Navy and Air Force, an officer of the Election Commission appointed by the Election Commission or a police officer appointed by the National Police Commission or scheduled public officer appointed by the Judicial Service Commission or a member of the Sri Lanka Audit Service appointed by the Audit Commission, provincial public officers appointed by the Provincial Public Service Commissions, Ministry Secretaries appointed by the President, Heads of Department appointed by the Cabinet of Ministers and employees of Public Corporations, Statutory Bodies and Government Owned Business Undertakings,

- the appointment
- promotion
- transfer
- disciplinary control and
- dismissal from service

of all other public officers including officers falling under All Island Services employed in the Provincial Councils are handled by the Public Service Commission.

In accordance with the delegation of powers of the Public Service Commission published in the Gazette Extraordinary No. 1941/41 dated 20.11.2005 as amended by the Gazette Extraordinary No. 1955/22 dated 25.02.2016, power of appointment, promotions, transfers, disciplinary control and dismissal from service concerning all officers other than Ministry Secretaries, Heads of Departments, and officers of the Provincial Public Service and Judicial Service and all other officers in the primary and secondary level excluding supra grade or special grade officers of the tertiary level as defined in the Public Administration Circular No. 6/2006 has been delegated to the Secretaries of Ministries, Heads of Department and the Director General of Combined Services. Disciplinary control over offences concerning all officers of the public service that have been specifically set out in Schedule II of Chapter XLVIII of the Establishments Code has been delegated to Heads of Departments and Secretaries of Ministries.

Powers to take measures in relation to matters concerning appointment, confirmation in service, promotion, transfer, termination of service, resignation from service, retirement and re-employment on contract basis as well as consideration of appeals made against vacation of post notices and matters in dealing with disciplinary control over officers set out in Schedule I of Chapter XLVIII of the Establishments Code, granting concessions on efficiency bar examinations and dismissal from service of officers of the education sector have been delegated to the Education Service Committee by the Gazette

Extraordinary No. 1989/29 dated 19.10.2016 as amended by the Gazette Extraordinary No. 1992/07 dated 07.11.2016. An officer aggrieved by an order of this Committee may submit a written appeal to the Public Service Commission in terms of Article 58(1) of the Constitution.

Powers to take measures in relation to matters concerning appointment, confirmation in service, promotion, transfer, termination of service, resignation from service, retirement and re-employment on contract basis as well as consideration of appeals made against vacation of post notices and matters in dealing with disciplinary control over officers set out in Schedule I of Chapter XLVIII of the Establishments Code, granting concessions on efficiency bar examinations and dismissal from service of officers of the health sector have been delegated to the Health Service Committee by the Gazette Extraordinary No. 1994/24 dated 27.10.2016. An officer aggrieved by an order of this Committee may submit a written appeal to the Public Service Commission in terms of Article 58(1) of the Constitution.

However, where the instances of uncertainty that may arise in dealing with the scope of the delegation of powers made by the Public Service Commission or the implementation by the said Commission of such powers so delegated, the decision of the Public Service Commission is final and conclusive.

3.1 Instances where the decisions of the Public Service Commission can be canvassed.

The decisions of the Commission cannot be canvassed in any Court of Law or Tribunal except;

- in the Supreme Court for the sake of fundamental rights subject to Article 61A and paras (1), (2), (3), (4) and (5) of Article 126 of the Constitution and,
- in the Administrative Appeals Tribunal established by the Administrative Appeals Tribunal Act No. 4 of 2002 in terms of Article 59(1) of the Constitution.

04. General review of the work of the Public Service Commission

In making recruitments and promotions to services of executive level of the public service action has been taken to recruit and promote persons with specialized knowledge, skill, professional qualifications and experience for each of such services in pursuance of the respective Schemes of Recruitment and Promotion advocating transparency. By formulating Service Minutes and

Schemes of Recruitment making it possible for recruitments to take place at the opportune time in a streamlined manner it was possible to recruit to the executive level services batches of youth possessing knowledge and proficiency in keeping with the modern day requirements of the public service.

As the Public Service Commission has been awarded with the ISO 9001:2008 international quality certification of the International Standard Organization for establishing and maintaining a quality management system in conformity with such ISO 9001:2008 certification, it has been possible to make continued improvements constantly in the quality management system and finalize tasks in a more systematic, accurate and expeditious manner within set time lines and phases of work introduced for the purpose. The efficiency levels have been further enhanced by formulating a Clients Charter and assigning set targets for routine duties.

As in the previous years, necessary action was taken to review issues confronting in the execution of duties with the Public Service Commission and expedite work after inviting Ministry Secretaries and Additional Secretaries in charge of administration matters to the Commission during this year as well.

A systematic programme was made possible having set targets for officers to obtain orders of the Public Service Commission and implement them in a fixed timeframe.

Steps were taken to make the work efficient by minimizing the delays in bringing down relevant information from the Ministries and Departments after dispatching formal reminders and also by holding discussions so as to reduce the exchange of letters in order to provide a prompt service to public officers seeking services.

In the event of promotions in the executive level services in the public service, steps were taken to promote the persons with specialized knowledge, skill, professional qualifications and experience for each of such services in keeping with the relevant Schemes of Promotion in a transparent manner. It has been strived to maintain a qualitative and vibrant public service by instilling motivation in the public officers by making such promotions without any delay.

The opportunity to make appeals by the public officers in a justifiable manner was ensured by making just and unbiased decisions within the legal provisions in terms of the Article 58(1) of the Constitution on written appeals submitted to the Public Service Commission by such officers aggrieved by an order of the authority with delegated power.

As there are officers belonging to the different ethnicities and religions employed in the staff of the Public Service Commission, a festival to mark the

Sinhala and Tamil New Year, a religious sermon on account of Vesak Festival, a sermon presided over by a Muslim Moulavi on account of Ramazan Festival, a Deva Puja administered by a Hindu priest on account of Deepawali and a holy sermon under the aegis of a Catholic priest on account of Christmas Festival were held with a view to fostering amity and religious reconciliation among various nationalities. During this year too, it was possible to undertake programmes such as annual excursion for the welfare of all members of the staff in a very successful note.

Construction work of the office building of the Public Service Commission situated in Battaramulla was commenced on the 02nd of January 2014. It was expected to hand over this building to the Public Service Commission on 22.06.2017 following the completion of its construction work after a 03 year period of agreement. The estimated provision for this construction was Rs.432,335,423/- and payments to the value of Rs.300,423,239.61 have been made by 31.12.2017.

Due to technical defects in the site of the construction and inclement weather conditions that prevailed, the period of the contract concerned was extended to 04.01.2018 by the Director General of Buildings being the Manager of the project.

As the General Treasury did not issue adequate funds for the settlement of bills forwarded by the contractor for the year 2017 delays were caused in the payments and the work related to the completion of construction.

4.1 Solutions to challenges and problems faced by the Public Service Commission in the execution of its activities

In order to avoid delays due to various problems in the execution of duties involving the formulation of Schemes of Recruitment and Service Minutes, appointments, promotions and matters concerning discipline and appeals referred to the Public Service Commission, action was taken to arrive at solutions after holding discussions with the officers of the respective institutions wherever necessary. Apart from it, action was also taken to dispatch reminders to the Ministries/ Departments with a view to getting down prompt replies.

Measures were taken to enhance efficiency and productivity through reassigning duties involving respective subjects among officers in charge of the subjects in order to minimize the disparities in the distribution of tasks in each of the divisions and in view of the fact that the officers with wide experience who served a long period in the Public Service Commission were on transfer and the newly arrived officers would take some considerable time to gain experience in

their work, necessary service with efficacy could be made available by asking them to undergo training and attending to proper follow up action.

Action was taken to fill the vacancies in various services resolving the issues that existed in the respective Service Minutes involving certain services.

One of the drawbacks faced by the Public Service Commission is the problematic situations where the unimplementable and flawed decisions of the Administrative Appeals Tribunal make it difficult for the Commission to handle matters in regard to appeals made to the Administrative Appeals Tribunal by the persons aggrieved by the decisions of the Public Service Commission.

When taking the overall work performed during the year 2017 into consideration, the period under review marked a successfully 'directed public service journey' through commitment and mutual cooperation of the staff who faced up to challenges as opportunities in analyzing and resolving problems during the course of the execution of their duties.

05. Tasks assigned to the Divisions following the delegation of powers of the Public Service Commission.

In order to exercise powers vested in the Public Service Commission by the Constitution following Divisions have been established and geared up for making the required contribution as appropriate.

- Establishments Division
- Appointments Division
- Promotions Division
- Disciplinary Division
- Appeals Division
- Administration Division
- Finance Division
- Internal Audit Division

5.1 Establishments Division

In pursuance of the delegation of powers vested in the Public Service Commission by the Gazette Notice No. 1941/41 dated 20.11.2015, formulation of a Service Minute to each approved service and a Scheme of Recruitment to each approved post outside of such service in the public service is dealt with by the Establishments Division.

In the formulation of such Service Minutes and Schemes of Recruitment, method of recruitment to be followed in recruiting officers for each approved post, eligibilities for recruitment, relevant salary scale applicable to the post, terms and conditions of service, methods of promotions and all other related

particulars are incorporated into them. Prior to the approval of the relevant Service Minute or Scheme of Recruitment, approval of the Director General of Management Services having regard to the cadre approval, recommendation of the Salaries and Cadre Commission having regard to the salary scale and the recommendation from the Director General of Establishments for the draft Service Minute or Scheme of Recruitment are obtained.

5.1.1 Role of the Establishments Division

- Matters relating to formulation of a Service Minute for each approved service of the public service.
- Matters relating to formulation of a Scheme of Recruitment for each approved post outside of such services.
- Matters relating to delegation of powers within the scope of the Public Service Commission.
- Matters relating to formulation of guidelines based on the Procedural Rules of the Public Service Commission.
- Matters relating to formulation and amendment of the Schemes of Transfer for all the services.
- Matters relating to amendment of an approved Service Minute or Scheme of Recruitment or Scheme of Transfer on the recommendation of the Secretary concerned where it is necessary to amend such Minutes and Schemes.
- Matters relating to policy decision making on requests seeking solutions to issues concerning appointments and promotions made by the authorities on whom powers have been delegated.
- Matters relating to finding solutions to the issues concerning the instances where action to be taken in deviation of the Procedural Rules of Public Service Commission, Service Minutes, Schemes of Recruitment, Schemes of Transfer, Circulars and Orders.
- Matters relating to the Right to Information Act, No. 12 of 2016.

**5.1.2 Progress Review of the Establishments Division
(01.01.2017 – 31.12.2017)**

	Matter	Total
1	New Schemes of Recruitment	64
2	New Service Minutes	01
3	Amendment to Schemes of Recruitment	62
4	Amendment to Service Minutes	33
5	Schemes of Transfer	08
6	Amendment to Schemes of Transfer	15
7	Schemes of Promotion	12
8	Circulars	04
9	Corrections to Service Minutes	01
10	Requests on deviations from Schemes of Recruitment in exceptional cases	26
11	Requests on deviations from Service Minutes in exceptional cases	11
12	Delegation of Administrative Powers	09
13	Policy Matters	141
14	General Matters	168
15	Matters pertaining to SC/AAT/CA	43
	Total	598

Table No. 01

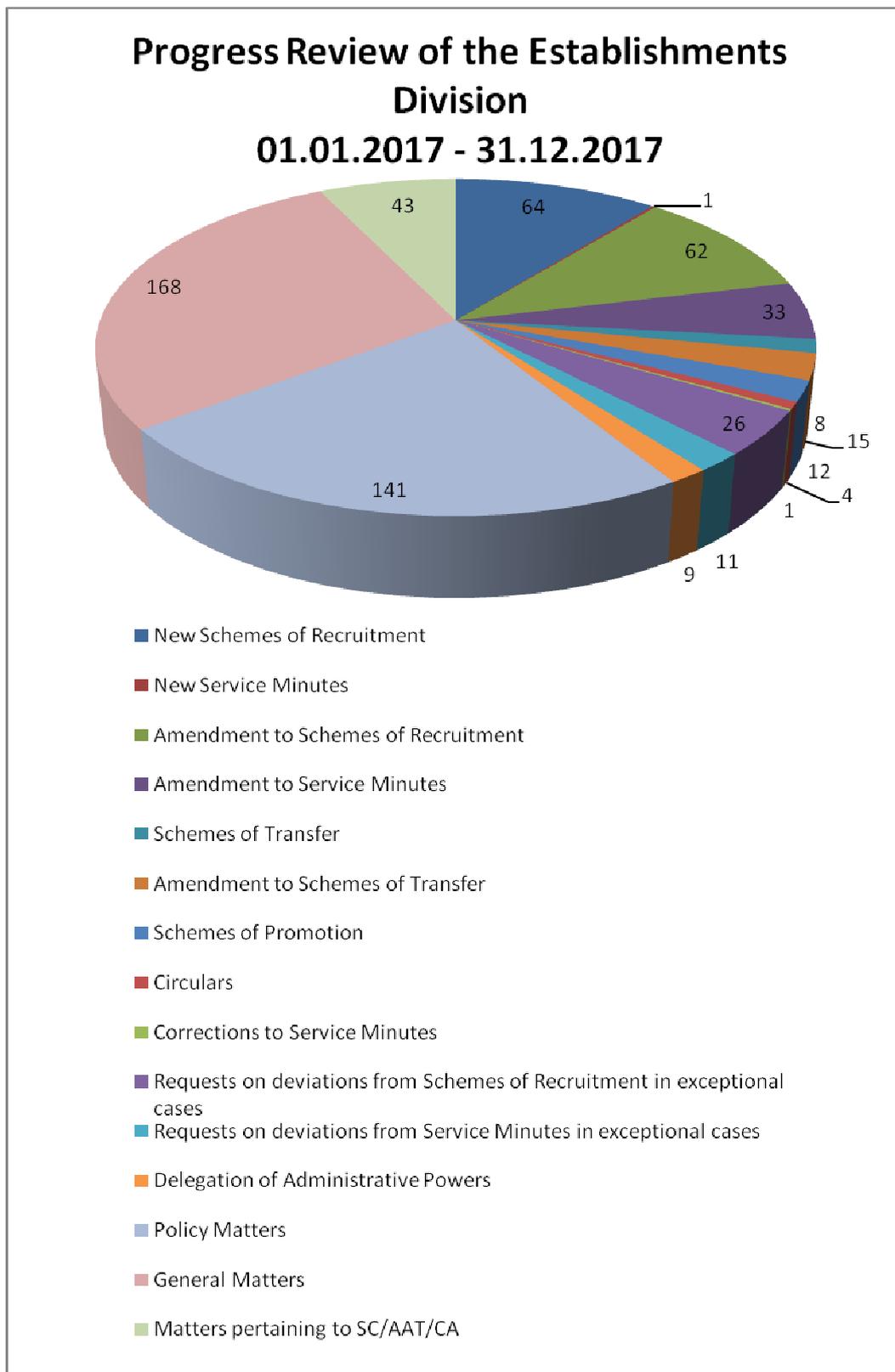


Diagram No. 01

Details of Schemes of Recruitment approved during the period from 01.01.2017 to 31.12.2017

Srl. No.	Ministry	Number Approved
1	Ministry of Finance and Mass Media	02
2	Ministry of Health, Nutrition and Indigenous Medicine	03
3	Ministry of Home Affairs	01
4	Ministry of Law and Order and Prison Reforms	01
5	Ministry of Industries and Commerce	01
6	Ministry of Housing and Construction	01
7	Ministry of Power and Renewable Energy	01
8	Ministry of National Policies and Economic Affairs	01
9	Ministry of Prison Reforms, Rehabilitation, Resettlement and Hindu Religious Affairs	01
10	Ministry of Mahaweli Development and Environment	01
11	Ministry of Women and Child Affairs	02
12	Ministry of Justice	01
13	Ministry of Education	06
14	Ministry of Internal Affairs, Wayamba Development and Cultural Affairs	02
15	Ministry of Social Empowerment and Welfare	02
16	Ministry of Lands and Parliamentary Reforms	01
17	Ministry of Sports	01
18	Ministry of Agriculture	02
19	Ministry of Transport and Civil Aviation	06
20	Ministry of Primary Industries	01
21	Ministry of Sustainable Development and Wildlife	02
22	Prime Minister's Office	01
23	Public Service Commission	01
24	Ministry of Irrigation and Water Resource Management	02
25	Ministry of Labour, Trade Union Relations and Sabaragamuwa Development	01
26	Ministry of Plantation	08
27	Ministry of Telecommunication and Digital Infrastructure Facilities	01
28	Ministry of Local Government and Provincial Councils	01
29	Ministry of Public Administration and Management	02
30	Ministry of Tourism Development and Christian Religious Affairs	01
31	Ministry of Special Assignments	01
32	Ministry of Defense	02
33	Ministry of Regional Development	03
34	Ministry of Ports and Shipping	01
	Total	64

Table No. 02

Service Minutes approved in the year 2017- (01)

1. Service Minute of the Public Health Management Assistants Service.

Public Service Commission Circulars issued during the year 2017- (04)

1. 01/2017 Furnishing of particulars of officers in appointing to posts on permanent / Acting/ Attending to the Duties basis.
2. 02/2017 Release of an officer from the Public Service for services in the Government Volunteer Force or Volunteer Reserve.
3. 03/2017 Reversion to former service by an officer who has duly relinquished his former post to accept another post in the Public Service or outside it.
4. 04/2017 Release of officers in the Public Service to take up a new post in the Public Service which includes a period of training.

Schemes of Transfer formulated in the year 2017- (08)

1. Scheme of Annual Transfer for the Supra Grade of Public Management Assistants Service.
2. Scheme of Transfer of Sri Lanka Audit Service.
3. Scheme of Annual Transfer of Officers belong to Non Academic Staff.
4. Scheme of Annual Transfer of Children's Rights Empowerment Officers/ Assistants.
5. Scheme of Transfer of Executive Officers and Staff Grade Officers in the Unified Postal Service.
6. Scheme of Annual Transfer of Community Correction Officers and Work Inspectors of the Department of Community Correction.
7. Scheme of Transfer of Assistant District Assessor III/II and III/I of the Sri Lanka Assessors Service.
8. Scheme of Transfer of Sri Lanka Medical Administration Service.

5.2 Appointments Division

Following functions relating to the appointment of public officers (other than Ministry Secretaries, Heads of Departments and officers of the Provincial Public Service and Judicial Officers) in respect of whom the powers of the Public Service Commission have not been delegated, published in the Gazette Extraordinary No. 1941/41 dated 20.11.2015 as amended by the Gazette Extraordinary No.1955/22 dated 25.02.2016 and also published in the Gazettes Extraordinary No. 1989/29 dated 29.01.2016, No.1990/24 dated 27.10.2016 and No. 1992/7 dated 07.11.2017 are carried out by the Appointments Division of the Public Service Commission.

5.2.1 Role of the Appointments Division

Recruitment in accordance with the approved Service Minutes/Schemes of Recruitment and Promotion, Confirmation in Service, Termination of Service, Reversion to the former post, Appointment on acting/attending to duties basis (Other than Divisional Secretary), Release (outright/temporary), Recruitment on contract basis, Resignation from service, Reappointment to the Service/Post, Retirement (on optional/compulsory/medical grounds in terms of P.A. Circular 30/88), Reemployment of retired public officers on contract basis, Appointment to Scheduled Posts in the Service Minutes (where applicable) and Dealing with matters pertaining to appeals made against decisions given by the Health Service Committee and Education Service Committee in relation to the appointments of staff officers are handled by the Appointments Division.

Submission of observations and other necessary reports pertaining to appeals laid before the Administrative Appeals Tribunal, cases filed in the Supreme Court/ Court of Appeal and cases forwarded to Parliamentary Ombudsman and Human Rights Commission against orders/decisions made by the Public Service Commission having regard to above functions are also dealt with by the Appointments Division.

5.2.2. Progress Review of the Appointments Division – (01.01.2017- 31.12.2107)

	Matter	Total
1	Retirement	466
2	Confirmation	681
3	Recruitment	404
4	Re-employment on contract basis	959
5	Appointment on contract basis	21
6	Decisions on efficiency bars	905
7	Appointment to act/ attend to the duties	1054
8	Release	90
9	Resignation	18
10	Absorption	1150
	Total	5748

Table No. 03

Progress Review of the Appointments Division (01.01.2017- 31.12.2017)

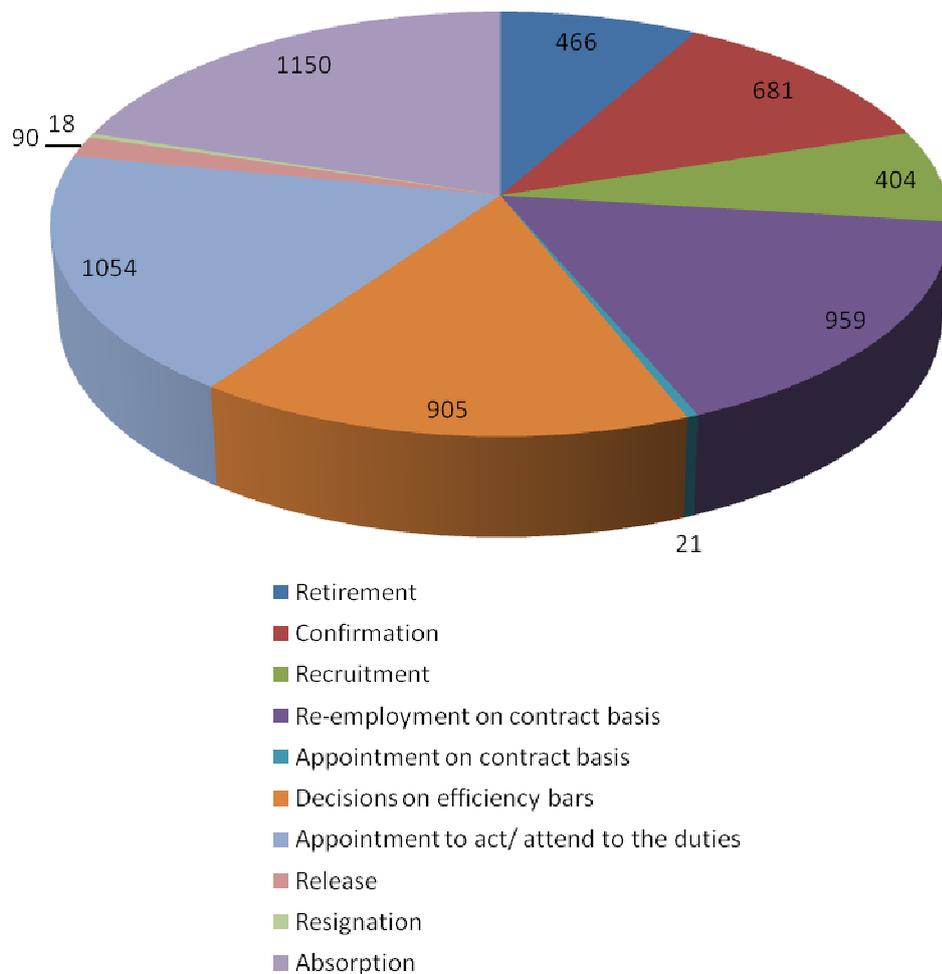


Diagram No. 02

	Retirement	
1	Ministry of Education	01
2	Ministry of Justice	02
3	Ministry of Internal Affairs, Wayamba Development and Cultural Affairs	03
4	Commission to Investigate Allegations of Bribery or Corruption	01
5	Ministry of Disaster Management	03
6	Ministry of Defence	01
7	Ministry of Lands and Parliamentary Reforms	24
8	Ministry of Labour and Trade Union Relations	02
9	Ministry of Industry and Commerce	04
10	Ministry of Sports	01
11	Ministry of Agriculture	42
12	Ministry of Rural Economy	13
13	Ministry of National Policies and Economic Affairs	08
14	Ministry of Post, Postal Services and Muslim Religious Affairs	15
15	Ministry of Sustainable Development and Wildlife	04
16	Ministry of Fisheries and Aquatic Resources	02
17	Ministry of Skills Development and Vocational Training	19
18	Ministry of Transport and Civil Aviation	06
19	Ministry of Primary Industries	01
20	Ministry of Prison Reforms, Rehabilitation, Resettlement and Hindu Religious Affairs	03
21	Ministry of Mahaweli Development and Environment	02
22	Ministry of Megapolis and Western Development	01
23	Ministry of Finance & Mass Media	91
24	Ministry of Public Administration & Management	189
25	Ministry of Irrigation and Water Resource Management	02
26	Auditor General's Department	04
27	Ministry of Foreign Affairs	04
28	Ministry of Home Affairs	18
		466

Table No. 04

	Confirmation	
01.	Ministry of Education	02
02.	Ministry of Justice	10
03.	Ministry of Internal Affairs, Wayamba Development and Cultural Affairs	01
04.	Commission to Investigate Allegations of Bribery or Corruption	02
05.	Ministry of Defence	04
06.	Ministry of Lands and Parliamentary Reforms	13
07.	Ministry of Labour and Trade Union Relations	01
08.	Ministry of Industry and Commerce	15
09.	Ministry of Petroleum Resources Development	02
10.	Ministry of Buddhhasana	01
11.	Ministry of Fisheries and Aquatic Resources	04
12.	Ministry of Rural Economy	23
13.	Ministry of National Policies and Economic Affairs	07
14.	Ministry of National Dialogue & Official Languages	01
15.	Ministry of Transport and Civil Aviation	01
16.	Ministry of Finance and Mass Media	104
17.	Ministry of Public Administration and Management	01
18.	Ministry of Irrigation and Water Resources Management	17
19.	Auditor General's Department	47
20.	Ministry of Science, Technology and Research	01
21.	Ministry of Foreign Affairs	06
22.	Sri Lanka Engineering Service	54
23.	Sri Lanka Planning Service	82
24.	Sri Lanka Technical Education Service	64
25.	Sri Lanka Agricultural Service	79
26.	Sri Lanka Accountants Service	73
27.	Sri Lanka Administrative Service	62
28.	Sri Lanka Architects Service	04
	Total	681

Table No. 05

Recruitment		
1	Prime Minister's Office	01
2	Ministry of Justice	36
3	Ministry of Defence	01
4	Ministry of Lands and Parliamentary Reforms	35
5	Ministry of Industry and Commerce	15
6	Ministry of Labour and Trade Union Relations	05
7	Ministry of National Dialogue and Official Languages	01
8	Ministry of Local Government and Provincial Councils	02
9	Ministry of Transport and Civil Aviation	01
10	Ministry of Prison Reforms, Rehabilitation, Resettlement and Hindu Religious Affairs	01
11	Ministry of Mahaweli Development and Environment	20
12	Ministry of Megapolis and Western Development	02
13	Ministry of Finance	39
14	Ministry of Public Administration and Management	22
15	Sri Lanka Engineering Service	03
16	Sri Lanka Technical Education Service	63
17	Sri Lanka Administrative Service	133
18	Sri Lanka Scientific Service	24
	Total	404

Table No. 06

Re-employment on Contract Basis		
1	Prime Minister's Office	01
2	Ministry of Internal Affairs, Wayamba Development and Cultural Affairs	01
3	Ministry of Lands and Parliamentary Reforms	42
4	Ministry of Labour and Trade Union Relations	03
5	Ministry of Industry and Commerce	06
6	Ministry of Sports	01
7	Ministry of Agriculture	11
8	Ministry of Post, Postal Services and Muslim Religious Affairs	07
9	Ministry of Sustainable Development and Wildlife	01
10	Ministry of Skills Development and Vocational Training	02
11	Ministry of Housing and Construction	02
12	Ministry of Law and Order and Southern Development	17

13	Ministry of Transport and Civil Aviation	308
14	Ministry of Prison Reforms, Rehabilitation, Resettlement and Hindu Religious Affairs	03
15	Ministry of Finance and Mass Media	06
16	Ministry of Public Administration and Management	159
17	Ministry of Irrigation and Water Resource Management	05
18	Ministry of Foreign Affairs	01
19	Ministry of Home Affairs	383
	Total	959

Table No. 07

	Appointment on Contract	
1	Ministry of Internal Affairs, Wayamba Development and Cultural Affairs	04
2	Ministry of Agriculture	06
3	Ministry of Post, Postal Services and Muslim Religious Affairs	01
4	Ministry of Finance and Mass Media	06
5	Ministry of Public Administration and Management	01
6	Ministry of Ports and Shipping	03
	Total	21

Table No. 08

	Release	
01.	Ministry of Justice	02
02.	Ministry of Lands and Parliamentary Reforms	03
03.	Ministry of Labour and Trade Union Relations	01
04.	Ministry of Skills Development and Trade Union Relations	01
05.	Ministry of National Policies and Economic Affairs	01
06.	Ministry of Prison Reforms, Rehabilitation, Resettlement and Hindu Religious Affairs	01
07.	Ministry of Public Administration and Management	79
08.	Ministry of Foreign Affairs	02
	Total	90

Table No. 09

Decisions on Efficiency Bars		
01.	Ministry of Education	02
02.	Ministry of Justice	01
03.	Ministry of Labour and Trade Union Relations	26
04.	Ministry of Agriculture	05
05.	Ministry of Rural Economy	13
06.	Ministry of National Policies and Economic Affairs	05
07.	Ministry of Post, Postal Services and Muslim Religious Affairs	02
08.	Ministry of Sustainable Development and Wildlife	14
09.	Ministry of Skills Development and Vocational Training	50
10.	Ministry of Housing and Construction	02
11.	Ministry of Transport and Civil Aviation	02
12.	Ministry of Prison Reforms, Rehabilitation, Resettlement and Hindu Religious Affairs	20
13.	Ministry of Finance and Mass Media	52
14.	Ministry of Public Administration and Management	548
15.	Ministry of Public Enterprise Development	05
16.	Ministry of Women and Child Affairs	12
17.	Ministry of Irrigation and Water Resource Management	01
18.	Auditor General's Department	03
19.	Ministry of Foreign Affairs	09
20.	Sri Lanka Education Administrative Service	01
21.	Sri Lanka Engineering Service	02
22.	Sri Lanka Planning Service	03
23.	Sri Lanka Accountants Service	04
24.	Sri Lanka Administrative Service	32
25.	Sri Lanka Surveyors Service	63
26.	Sri Lanka Scientific Service	08
27.	Ministry of Social Empowerment and Welfare and Kandyan Heritage	18
28.	Ministry of Home Affairs	02
	Total	905

Table No. 10

Appointment to Act/ Attend to the duties		
01.	Ministry of Education	07
02.	Ministry of Justice	04

03.	Ministry of Lands and Parliamentary Reforms	08
04.	Ministry of Labour and Trade Union Relations	08
05.	Ministry of Industry and Commerce	03
06.	Ministry of Sports	05
07.	Ministry of Agriculture	71
08.	Ministry of Rural Economy	15
09.	Ministry of National Policies and Economic Affairs	25
10.	Ministry of National Dialogue and Official Languages	02
11.	Ministry of Post, Postal Services and Muslim Religious Affairs	36
12.	Ministry of Skills Development and Vocational Training	16
13.	Ministry of Prison Reforms, Rehabilitation, Resettlement and Hindu Religious Affairs	11
14.	Ministry of Mahaweli Development and Environment	02
15.	Ministry of Finance & Mass Media	53
16.	Ministry of Public Administration and Management	648
17.	Ministry of Irrigation and Water Resource Management	07
18.	Ministry of Social Empowerment, Welfare and Kandyan Heritage	02
19.	Ministry of Home Affairs	130
20.	Ministry of Health, Nutrition and Indigenous Medicine	01
	Total	1054

Table No. 11

Resignation		
01.	Ministry of Lands and Parliamentary Reforms	04
02.	Ministry of Provincial Councils and Local Government	01
03.	Ministry of Rural Economy	01
04.	Ministry of Finance	01
05.	Ministry of Public Administration and Management	11
	Total	18

Table No. 12

Absorption		
01.	Office of the Cabinet of Ministers	01
02.	Commission to Investigate Allegations of Bribery or Corruption	16
03.	Ministry of Lands and Parliamentary Reforms	79
04.	Ministry of Labour and Trade Union Relations	53
05.	Ministry of Industry and Commerce	02

06.	Finance Commission	01
07.	Ministry of Public Administration and Management	02
08.	Ministry of Foreign Affairs	174
09.	Sri Lanka Engineering Service	02
10.	Sri Lanka Planning Service	01
11.	Sri Lanka Agriculture Service	22
12.	Sri Lanka Scientific Service	374
13.	Ministry of Social Empowerment and Welfare and Kandyan Heritage	423
	Total	1150

Table No. 13

5.3 Promotions Division

Following functions relating to the promotion of public officers (other than Ministry Secretaries, Heads of Departments and officers of the Provincial Public Service and Judicial Service) in respect of whom the powers of the Public Service Commission have not been delegated, published in the Gazette Extraordinary No. 1941/41 dated 20.11.2015 as amended by the Gazette Extraordinary No.1955/22 dated 25.02.2016 and also published in the Gazettes Extraordinary No. 1989/29 dated 29.01.2016, No.1990/24 dated 27.10.2016 and No. 1992/7 dated 07.11.2017 are carried out by the Promotions Division of the Public Service Commission.

5.3.1 Role of the Promotions Division

The Promotion Division handles the matters pertaining to promotions made to posts from grade to grade following the selections on the result of competitive examinations and structured interviews on the basis of seniority and merit, appointment of officers to respective posts on the basis of seniority and merit following the results of structured interviews as well as on promotions, appointment to the new posts concerned when transferring officers of the All Island Services of Grade I or above from a post to another having given prior approval thereto, appointment to the post of Divisional Secretary (permanent/ acting/ attending to duties) and cases of appeals against decisions made by the Health Service Committee and Education Service Committee with regard to promotions of the staff officers.

Furthermore, submission of observations and other necessary reports on matters pertaining to appeals laid before the Administrative Appeals Tribunal and cases filed in the Supreme Court/ Court of Appeal against orders/ decisions made by the Public Service Commission having regard to above functions and furnishing of necessary observation reports to the Public Petition Committee, Parliamentary Commissioner for Administration

(Ombudsman) and Human Right Commission are also dealt with by the Promotions Division.

5.3.2 Progress Review of the Promotions Division- (01.01.2017- 31.12.2017)

Matter	Total
Promotion from Grade to Grade	1134
Promotion on Selection	213
Appointment to Posts	366
Appointment to act, attend to duties (Divisional Secretary)	43
Total	1756

Table No. 14

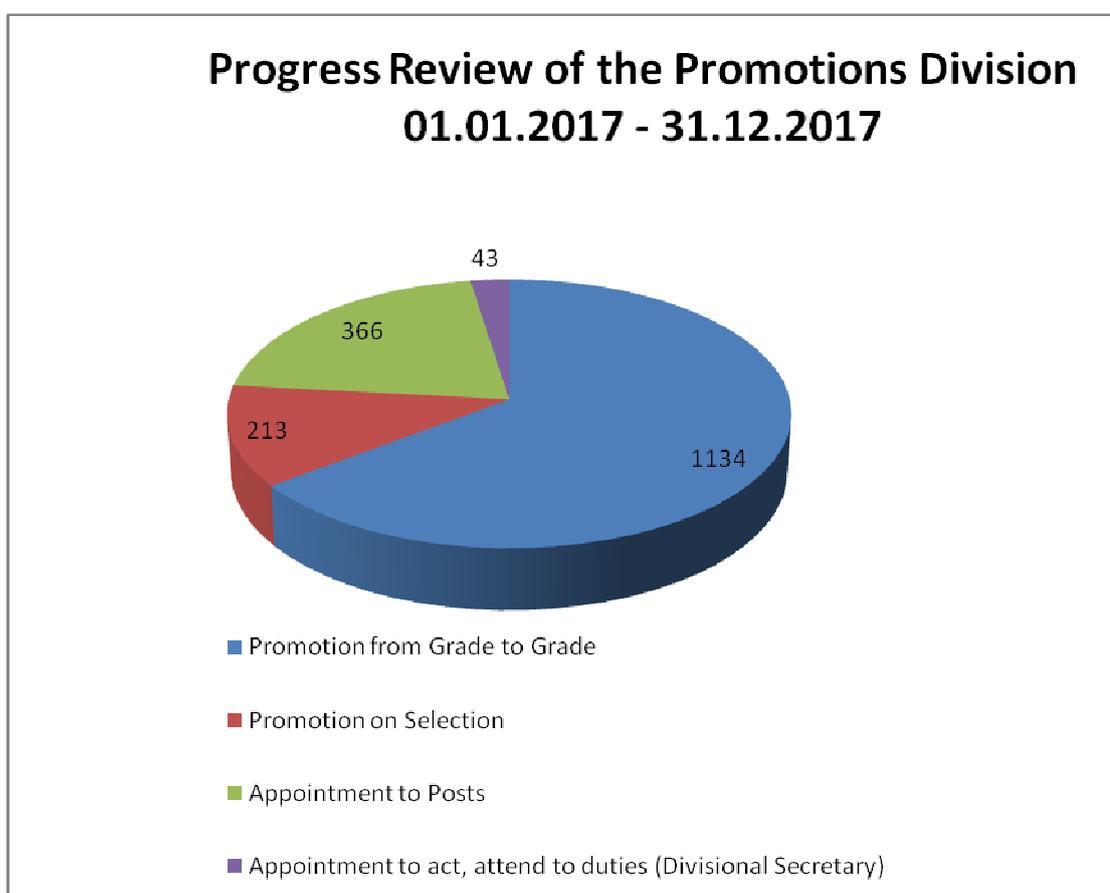


Diagram No. 03

	Promotion from Grade to Grade	
01.	Ministry of Defence	04
02.	Ministry of Lands and Parliamentary Reforms	01
03.	Ministry of Industries and Commerce	06
04.	Ministry of National Policies and Economic Affairs	05
05.	Ministry of Provincial Councils and Local Government	01
06.	Ministry of Finance and Mass Media	314

07.	Ministry of Irrigation and Water Resources Management	06
08.	Auditor General's Department	06
09.	Ministry of Foreign Affairs	31
10.	Ministry of Social Empowerment	01
11.	Sri Lanka Engineering Service	14
12.	Sri Lanka Planning Service	09
13.	Sri Lanka Technical Education Service	07
14.	Sri Lanka Agriculture Service	71
15.	Sri Lanka Accountants Service	173
16.	Sri Lanka Administrative Service	293
17.	Sri Lanka Surveyors Service	86
18.	Sri Lanka Architects Service	01
19.	Sri Lanka Scientific Service	74
20.	Sri Lanka Animal Production and Health Service	31
	Total	1134

Table No. 15

	Promotion on Selections	
01.	Ministry of Justice	06
02.	Ministry of Disaster Management	08
03.	Ministry of Lands and Parliamentary Reforms	04
04.	Ministry of Labour and Vocational Training	01
05.	Ministry of Agriculture	52
06.	Ministry of Rural Economy	09
07.	Ministry of Post, Postal Services and Muslim Religious Affairs	02
08.	Ministry of Housing and Constructions	04
09.	Ministry of Transport and Civil Aviation	43
10.	Ministry of Prison Reforms, Rehabilitation, Resettlement and Hindu Religious Affairs	03
11.	Ministry of Finance and Mass Media	08
12.	Ministry of Public Administration and Management	67
13.	Ministry of Irrigation and Water Resources Management	01
14.	Auditor General's Department	01
15.	Ministry of Social Empowerment, Welfare and Kandyan Heritage	01
16.	Ministry of Home Affairs	03
	Total	213

Table No. 16

	Appointment to Posts	
01.	Secretary of Commission to Investigate Allegations of Bribery or Corruption	01
02.	Additional Director General	16
03.	Additional Chief Assessor	01
04.	Additional Secretary	49
05.	Additional Labour Commissioner General	01
06.	Additional General Manager	01
07.	Director	30
08.	Director General	01
09.	Controller of Import and Export	01
10.	Commissioner of Ayurveda	01
11.	Controller of Immigration and Emigration	04
12.	Commissioner	02
13.	Senior Additional Solicitor General	01
14.	Senior Deputy Assistant Director	01
15.	Senior Soil Recorder	01
16.	Senior Assistant Secretary	28
17.	Deputy Director	02
18.	Deputy Director General	05
19.	Deputy Superintendent of Customs	02
20.	Deputy Chief Assessor	02
21.	Deputy Auditor General	02
22.	Legal Officer	02
23.	Registrar of Pest Control	01
24.	Chief Internal Auditor	09
25.	Chief Accountant	14
26.	Chief Finance Officer	06
27.	Chief Engineer	01
28.	Divisional Secretary	58
29.	Commissioner of Prison	03
30.	Stores Superintendent	01
31.	Special Forest Controller	20

32.	Appointment to the Posts in Sri Lanka Engineering Service	05
33.	Appointment to the Posts in Sri Lanka Accountant Service	23
34.	Appointment to the Posts in Sri Lanka Administrative Service	27
35.	Appointment to the Posts in Sri Lanka Scientific Service	12
36.	Appointment to the Posts in Sri Lanka Technological Service	28
37.	Assistant Auditor General	04
	Total	366

Table No. 17

5.4 Disciplinary Division

This Division handles the disciplinary matters involving the officers coming under the scope of the Public Service Commission stated in the Gazette Extraordinary No. 1941/41 dated 20.11.2015 as amended by the Gazette Extraordinary No. 1955/22 dated 25.02.2016 setting out the delegation of powers of the Public Service Commission other than the officers under the Ministry of Education in accordance with the notices of Gazettes Extraordinary Nos. 1989/27, 1989/28, 1989/29 dated 19.10.2016 and the Gazette Extraordinary No. 1992/7 dated 07.11.2016 and also the officers under the Ministry of Health, Nutrition and Indigenous Medicine in accordance with the notices of Gazettes Extraordinary Nos. 1990/24 and 1990/25 dated 27.10.2016 and No. 2004/49 dated 01.02.2017. The disciplinary division after having comprehensively studied all the letters and corrected documents received by it, extends the needful cooperation by making clear observations and recommendations on such matters to the Commission in order that it could arrive at unbiased decisions.

5.4.1 Role of the Disciplinary Division

Dealing with matters of discipline concerning officers under the disciplinary control of the Public Service Commission as referred in paragraph 5.4 above.

(1) In the Case of a disciplinary matter -

- I. The Public Service Commission, on receiving a preliminary investigation report to the Disciplinary Division filed by the Heads of Department or Ministry Secretaries and following a proper study thereon with a complete examination into relevant information, files and documents, observations and recommendations, will make a suitable determination on whether charge sheets should be served or not against offending officers.

- II. If decided to serve a charge sheet, action will be taken to hand over such charge sheet to the officer concerned through the Administrative Authority, Ministry Secretary and Head of Department. Upon consideration of the answers furnished by the accused officer to such charge sheet and the observations and recommendations thereon made by the respective Head of Department, Ministry Secretary and Administrative Authority a decision will be made as to whether the institution of a formal disciplinary inquiry on the matter is feasible or not.
 - III. Where the decision is to institute a Formal Disciplinary Inquiry it is required to be held following the appointment of a suitable Inquiry Officer selected from the Panel of Inquiry Officers maintained by the Public Service Commission for such purpose. However, if decided against holding a formal disciplinary inquiry the accused officer will either be exonerated from all the charges or be subject to the imposition of a suitable punishment based on the answers filed by the accused officer and the observations and recommendations thereon by the respective Head of Department, Ministry Secretary and Administrative Authority.
 - IV. Where a formal disciplinary inquiry is held, the Public Service Commission, following the receipt of the report of such inquiry, takes all oral and documentary evidence that were laid before the said inquiry and observations and recommendations of the Administrative Authority of the accused officer into account and makes an appropriate disciplinary order either to exonerate the accused officer from all the charges or to hold him an offender to one or several or all the charges.
 - V. Furthermore, as a part of the disciplinary procedure an accused officer can be interdicted from service or reinstated in service following his interdiction or he could even be sent on compulsory retirement. If the officer concerned is to be retired from service pending disciplinary action it can be so done by retiring him under Section 12 of the Minute on Pensions.
- (2) In the case of appeals against the orders made by the Education Service Committee and the Health Service Committee -**

This Division in accordance with the Notices of Gazette Extraordinary Nos. 1989/27, 1989/28 and 1989/29 dated 19.10.2016 and the Notice of Gazette Extraordinary No. 1992/27 dated 07.11.2016 having regard to Education Service Committee and also in accordance with the Notices of Gazette Extraordinary Nos. 1990/24 and 1990/25 dated 27.10.2016 and the Notice of Gazette Extraordinary No. 2004/49 dated

01.02.2017 having regard to Health Service Committee in pursuance of the provisions in Article 57(1) of the Constitution, will provide relief to or reject any such relief over the officers of the Ministry of Education and the Ministry of Health, Nutrition and Indigenous Medicine respectively upon consideration of the facts contained in the appeals of such officers against the disciplinary orders made by the said committees and the observations and recommendations thereon made by the respective Committee and the Administrative Authorities of such officers.

(3) In the case of appeals against the Notices of Vacation of Post -

This Division through the Public Service Commission under its scope referred to in the Gazette Notice No. 1941/41 dated 20.11.2015 as amend by the Gazette Notice No. 1955/22 dated 25.10.2016 in relation to the delegation of powers of the Public Service Commission will reinstate or will not reinstate the officers in service upon consideration of the facts contained in the appeals of such officers against their vacation of post notices and the observations and recommendations thereon made by the respective Administrative Authorities of such officers having regard to those under the Ministry of Education in accordance with the Gazettes Extraordinary Nos. 1989/27, 1989/28 and 1989/29 dated 19.10.2016 and the Gazette Extraordinary No. 1992/7 dated 07.11.2016 and also having regard to officers other than those under the Ministry of Health, Nutrition and Indigenous Medicine in accordance with the Gazettes Extraordinary Nos. 1990/24 and 1990/25 dated 27.10.2016 and Gazette Extraordinary No. 2004/49 dated 01.02.2017.

(4) In the case of appeals made to the Superior Courts, Administrative Appeals Tribunal, Human Rights Commission, Public Petitions Committee of the Parliament and the Ombudsman -

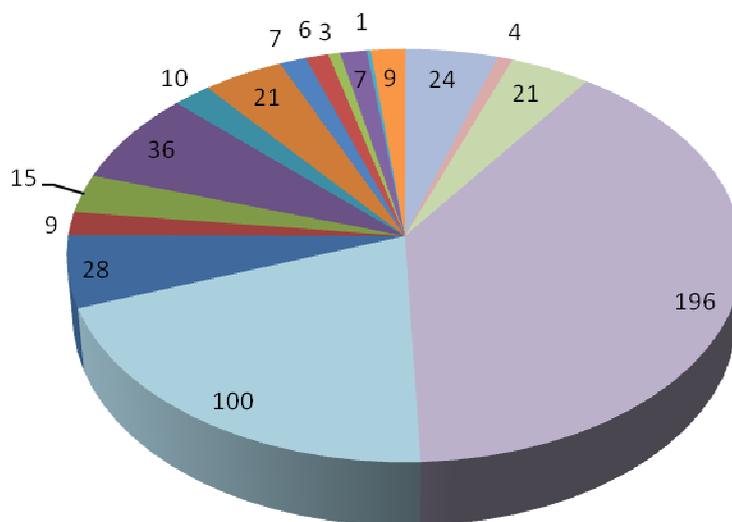
This Division appropriately handles the matters involving the preparation of observations on the applications made to the Superior Courts against the disciplinary orders or decisions on such disciplinary matters made by the Public Service Commission, preparation of observations on appeals made to the Administrative Appeals Tribunal, Public Petition Committee of the Parliament and the Ombudsman, representing the Public Service Commission at such institutions on the dates fixed for the hearing of such cases and dealing with the inquiries made by the Human Rights Commission.

**5.4.2 Progress Review of the Disciplinary Division
(01.01.2017 – 31.12.2017)**

	Matter	Number of Orders
1	Issuance of charge sheets	28
2	Amendments to charge sheets	09
3	Exoneration from charges	15
4	Other disciplinary punishments	36
5	Reinstatement in service	10
6	Dismissal of appeals	21
7	Retirement under Section 12 of the Pension Minute	07
8	Interdiction from service	06
9	Dismissal from service	03
10	Retirements from service	07
11	Compulsory retirement	01
12	Observation on Court Applications	09
13	Appointment of disciplinary inquiry officers	24
14	Conversion of retirement under disciplinary grounds to normal retirement	04
15	Completion of disciplinary matters	21
16	Other general orders	196
17	Observation on Appeals made to AAT	100
	Total	497

Table No.18

Progress Review of the Disciplinary Division (01.01.2017 - 31.12.2017)



- Issuance of charge sheets
- Amendments to charge sheets
- Exoneration from charges
- Other disciplinary punishments
- Reinstatement in service
- Dismissal of appeals
- Retirement under Section 12 of the Pension Minute
- Interdiction from service
- Dismissal from service
- Retirements from service
- Compulsory retirement
- Observation on Court Applications
- Appointment of disciplinary inquiry officers
- Conversion of retirement under disciplinary grounds to normal retirement
- Completion of disciplinary matters
- Other general orders
- Observation on Appeals made to AAT

Diagram No. 04

Number of cases pending before the Supreme Court, Court of Appeal and Administrative Appeals Tribunal during the period from 01.01.2017 to 31.12.2017 were as follows.

Supreme Court Cases	-	08
Court of Appeal Cases	-	10
AAT Cases	-	134

5.5 Appeals Division

Appeals Division extends assistance to the Commission to arrive at decisions on appeals submitted to the Public Service Commission in writing in terms of Article 58(1) of the Constitutions by public officers aggrieved by an order made by an authority with delegated powers and to make decisions on such appeals within the prescribed time frame.

5.5.1 Role of the Appeals Division

- I. Calling for reports containing observations and recommendations from the relevant Ministry/ Department on each appeal.
- II. Preparing a detailed report on each appeal thereafter and forwarding it to the Public Service Commission.
- III. Informing of the decisions made by the Public Service Commission on the appeals to the appellant and other related parties.
- IV. Preparing observation reports forwarded to the Administrative Appeals Tribunal against the decision made by the Public Service Commission on appeals and representing the Public Service Commission before the Tribunal when such appeals are taken up for hearing.
- V. Submitting recommendations of the Public Service Commission on petitions referred to the Public Petitions Committee in connection with the decisions of the Public Service Commission.
- VI. Appearing before the Public Petitions Committee in connection with the petitions taken up for hearing by such Committee.
- VII. Submitting observations/ recommendations of the Public Service Commission on applications made to the Supreme Court and the Court of Appeal against the decisions of the Public Service Commission.
- VIII. Submitting observations of the Public Service Commission in connection with the petitions made to the Parliamentary Commissioner for Administration (Ombudsman) against the decisions of the Public Service Commission.

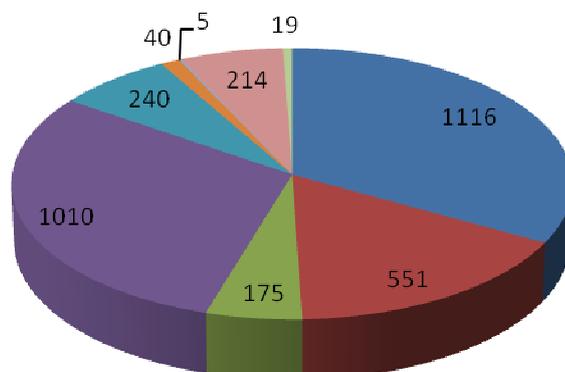
- IX. Forwarding observations of the Public Service Commission in connection with the applications made to the Human Rights Commission against the decisions of the Public Service Commission.
- X. Forwarding detailed particulars to the Attorney General's Department on the cases of the Supreme Court and the Court of Appeal.

5.5.2 Progress Review of the Appeals Division (01.01.2017 – 31.12.2017)

Srl No.	Matter	Number
1	Appeals received during the year	1116
2	Appeals for which reports have not been received	551
3	Appeals being processed on receipt of reports	175
4	No. of appeals finalized during the year 2017 itself for which reports received in the same year	1010
5	No. of appeals finalized during the year 2017 for which reports received in the previous year	240
6	No. of Supreme Court cases pending (including previous years)	40
7	No. of Court of Appeals cases pending (including previous years)	05
8	No. of AAT cases pending (including previous years)	214
9	No. of inquiries from Public Petitions Committee during the period	19

Table No.19

Progress Review of the Appeals Division (01.01.2017 - 31.12.2017)



- Appeals received during the year
- Appeals for which reports have not been received
- Appeals being processed on receipt of reports
- No. of appeals finalized during the year 2017 itself for which reports received in the same year
- No. of appeals finalized during the year 2017 for which reports received in the previous year
- No. of Supreme Court cases pending (including previous years)
- No. of Court of Appeals cases pending (including previous years)
- No. of AAT cases pending (including previous years)
- No. of inquiries from Public Petitions Committee during the period

Diagram No. 05

5.6 Administration Division

General administration of the Office of the Public Service Commission is entrusted with the Administration Division. The Additional Secretary (Administration & Finance) functions as the Head of this Division.

The Administration Division handles following areas of work:

- Distribution of all letters received by the Commission among divisions through Data Management System (DMS)
- Overall administration of the staff of the Office of the Public Service Commission
- Matters involving vacancies in the staff
- Submission of reports on the role and progress of the Commission to Parliament quarterly and annually
- Coordination of the meetings of the general public looking into the client grievances
- All administrative matters relating to the vehicles of the Office of the Public Service Commission
- Matters concerning maintenance and security service of the office building
- Continuing to carry on with the staff within the approved cadre and matters related to the creation of new appointments

5.7 Finance Division

This Division provides financial services to the Office of the Commission ensuring an uninterrupted financial information and management system. Following tasks for that purpose are carried out.

- Formulation and implementation of financial plans for the Office of the Commission.
- Supply of goods and services.
- Management of fixed assets.
- Guidelines and advice on financial matters.
- Provision of updated information on activities of the Accounts Division to the Secretary who is the Chief Accounting Officer.
- Co-ordination of financial activities between Divisions.
- Execution of procurement work.

5.8 Internal Audit Division

This Division which has been established under the direct supervision of the Secretary of the Public Service Commission has carried out following tasks during the year 2016 in order to ensure a productive performance and effective system of internal control in the institution.

- Financial Audit.
- Preparation of the Annual Internal Audit Plan focusing on the system analysis and performance analysis and implementation of the internal audit functions continuously throughout the year covering all the divisions of the institution accordingly.
- Submission of internal audit reports.
- Extending necessary assistance by providing useful information to the top management in making management decisions through convening and holding the meetings of the Audit Management Committee.

6. Education Service Committee

The Gazette No. 1989/29 dated 19.10.2016 has been published for the purpose of establishing the Education Service Committee in accordance with the delegation of powers by the Public Service Commission in terms of the Article 57(1) of the Constitutions of the Democratic Socialist Republic of Sri Lanka. The provisions governing the delegation of powers in the Schedule “B” therein have been published in the amending Gazette No. 1992 dated 07.11.2016 with effect from 20.10.2016 and the Education Service Committee carries out its relevant functions accordingly.

6.1 Role of the Education Service Committee

The role of the Education Service Committee is to make decisions on matters forwarded to it in keeping with the delegation of powers as described above.

**6.2 Progress Review of the Education Service Committee
(01.10.2017 – 31.12.2017)**

Srl No.	Matter	
01	Issuance of Charge Sheets	11
02	General orders on disciplinary matters	48
03	Confirmation	171
04	Amendments to Charge Sheets	02
05	Releases	111
06	Final Disciplinary Orders	21
07	Promotion	246
08	Interdiction	09
09	Retirement	437
10	Retirement under section 12 of the Pension Minute	11
11	Recruitment	543
12	Completion of disciplinary matters	04
13	Absorption	730
14	Appointment of disciplinary inquiry officers	17
15	Conversion of retirement under disciplinary grounds to normal retirement	03
16	Attachment	12
17	Decisions on relief of efficiency bars	96
18	Re-instatement in service	08
19	Appointment to posts	23
20	Appointment to cover up duties	09
21	Other decisions on appointments, promotions	62
22	Appointment on contract basis	06
23	Orders on relief for political victimizations	1037
24	Appeals	06
25	Other orders on relief for political victimizations	04
	Total	3627

Table No. 20

Progress Review of the Education Service Committee (01.01.2017 - 31.12.2017)

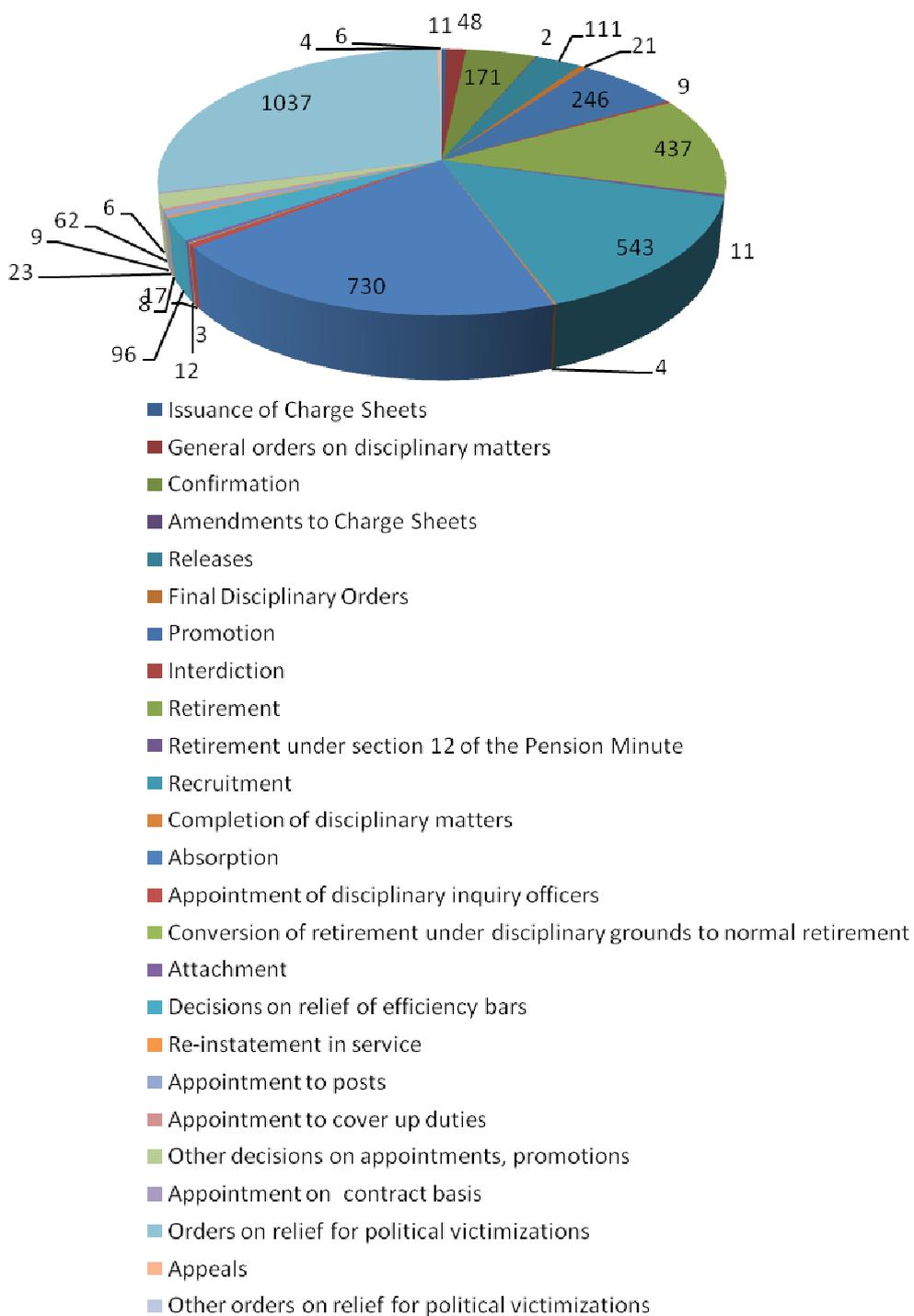


Diagram No. 06

7. Health Service Committee

The Public Service Commission, by the Gazette Extraordinary No. 1990/24 dated 27.10.2016 as amended by Gazette Extraordinary Nos. 2004/49 dated 01.02.2017 and 2009/18 dated 08.03.2017, has delegated powers to the Health Service Committee to take effect as from 01.11.2016 and the members to such Committee have been appointed with effect from 27.10.2016 by the Gazette Extraordinary No. 1990/25 dated 27.10.2016.

7.1 Role of the Health Service Committee

The role of the Health Service Committee is to deal with making decisions over matters referred to the Committee by virtue of the powers delegated in it as described above.

7.2 Progress Review of the Health Service Committee - (01.01.2017 – 31.12.2017)

Srl No.	Matter	
01	Retirement	314
02	Confirmation	1041
03	Recruitment	3546
04	Issuance of letters of appointment to the Medical Officers appointed prior to 2017 but not issued with formal letters of appointment by the Public Service Commission	570
05	Recruitment on contract basis	173
06	Promotions	2498
07	Appointment to posts	16
08	Appointment to special grade	161
09	Release	68
10	Transfer	4060
11	Decisions on relief of efficiency bars	182
12	Resignation	22
13	Acting	49
14	Other orders relevant to appointments	16
15	Issuance of Charge Sheets	33
16	Amendment to charge sheets	8

17	Interdiction	3
18	Release from disciplinary matters	7
19	Other disciplinary punishments	24
20	Retirement under Section 12 of the Pensions Minute	1
21	Re-instatement in service	14
22	Completion of disciplinary matters	4
23	Appointment of officers for formal disciplinary matters	37
24	Other orders relevant to disciplinary matters	69
	Total	12916

Table No. 21

Progress Review of the Health Service Committee (01.01.2017 - 31.12.2017)

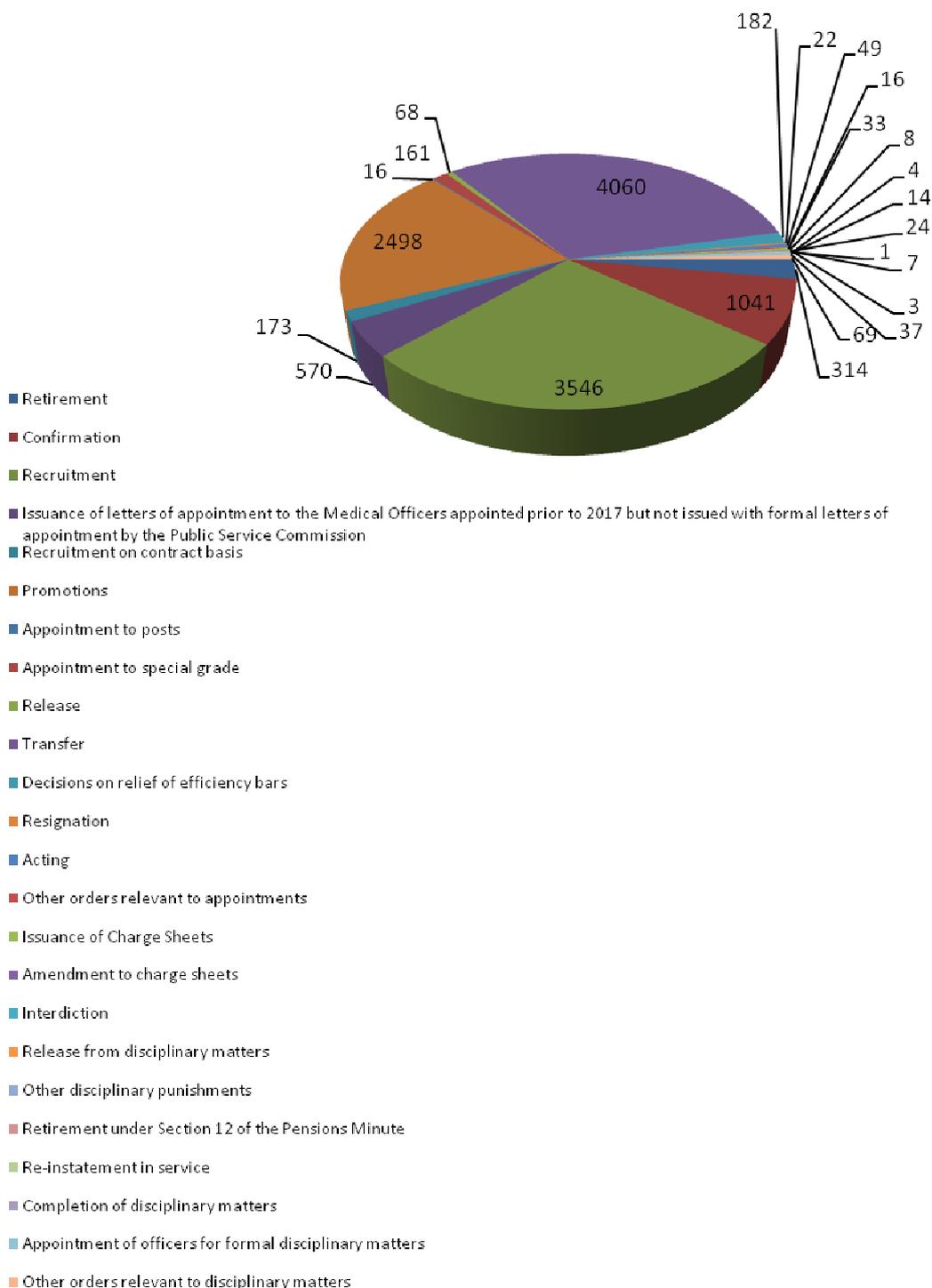


Diagram No. 07

08. Financial Provision

The summary of expenditure of the Office of the Public Service Commission for the period from 01.01.2017 to 31.12.2017 is as follows:

	Allocation	Expenditure	Balance
Recurrent	197, 113, 000.00	184, 170, 503.05	12, 942, 496.95
Capital	254, 500, 000.00	160, 766, 909.61	93, 733, 090.39
Total	451, 613, 000.00	344, 937, 412.66	106, 675, 587.34

Table No. 22

09. Staff

9.1 Organization Chart

Please see Annex 03 for Organization Chart.

9.2 Composition of Staff

During the period under review the approved cadre of the Public Service Commission consisted of 227 personnel and the actual cadre strength employed in the Office of the Public Service Commission during this particular period was 189. Details of the composition of the staff are as follows:

Details of Staff

Secretary	01
Additional Secretary	01
Secretary for Committee	02
Senior Assistant Secretary	07
Assistant Secretary	24
Accountant	02
Administrative Officer	02
Translator	03
I.C.T. Officer	01
I.C.T. Assistant	01
Public Management Assistant	99
Driver	13
Office Employee	33
Total	189

Table No.23

9.3 Staff Training

With a view to improving subject based knowledge of the staff members of the Public Service Commission in language proficiency, technological knowhow and other specialized management skills they were provided with opportunities to participate in different training programmes during the year 2017 as well.

Grade	Local	Foreign
Staff Officers	07	07
Non Staff Officers	05	-

Table No.24

10. Number of Cases to which submissions have been made by each Division during 2017

Division	Supreme Court	Court of Appeal	AAT
Establishments	76	11	40
Appointments	39	14	113
Promotions	43	05	79
Disciplinary	08	10	134
Appeals	47	08	245
Education Service Committee	02	----	---
Total	215	48	611

Table No.25

11. Commission Meetings

95 Commission meetings have been held during the period under review from 01.01.2017 to 31.12.2017.

12. Ministerial and Departmental Meetings

Srl No.	Date	Matter	Ministries / Departments / Institutions participated
01	11.01.2017	Transfers of Sri Lanka Medical Service	Ministry of Health, Nutrition and Indigenous Medicine
02	18.01.2017	Promotion to the post of Senior Station Master	Department of Railways
03	24.01.2017	Filling of vacancies in the post of Sri Lanka Technical Service, Grade I	Ministry of Skills Development & Vocational Training
04	25.01.2017	Appointment to the post of Additional Secretary	Ministry of Health, Nutrition and Indigenous Medicine
05	21.02.2017	Matters relevant to SC(FR) 276/2016	Ministry of Public Administration & Management / Ministry of Sustainable Development & Wildlife / Department of National Botanical Gardens
06	27.02.2017	Interview for promotion to the post of Postal Superintendent	Ministry of Posts, Postal Services and Muslim Religious Affairs
07	28.02.2017	Problems pertaining to interim provisions in new Service Minutes	Ministry of Public Administration & Management
08	06.03.2017	Problems relating to Service Minutes of the Sri Lanka Surveyors Service	Ministry of Lands
09	16.03.2017	Promotion to Special Grade in the post of Inspector of Automobile of Sri Lanka Technological Service	Ministry of Transport & Civil Aviation / Department of Motor Traffic

10	23.03.2017	<ul style="list-style-type: none"> • Promotions in the Sri Lanka Teacher Educationists Service • Confirmation of Lecturers serving attached to Teachers Training Colleges and National Colleges of Education • Inquiries concerning pension from the Education Service Committee of the Public Service Commission • Deciding the period of service of the Sri Lanka Principals Service • Creation of a pool to appoint Principals of National Schools • Appointment of officers to act on fulltime basis • Interview board for selection to the Sri Lanka Teacher Educationists Service • Recruitment of Advanced Level Teachers in the North Central Province • Justification reports on Principals transferred from national schools • Special Grade Posts in the Sri Lanka Educational Administrative Service 	Ministry of Education
11	24.03.2017	Promotion to Special Grade in the Railway Clerical Service	Department of Railways
12	31.03.2017	Promotion of Executive Officers	Sri Lanka Customs
13	06.04.2017	Promotion of Railway Engine Drivers to Special Grade	Ministry of Transport & Civil Aviation / Department of Railways
14	02.05.2017	Efficiency Bars / Granting relief for language proficiency	Ministry of Agriculture
15	05.05.2017	Matters relevant to the Sri Lanka Medical Service	Ministry of Health, Nutrition and Indigenous Medicine

16	05.05.2017	Filling of vacancies in Grade I of the Architects Service	Ministry of Public Administration & Management
17	05.05.2017	Problems relating to appointments in the posts in the Institute of National Sports Science and Department of Sports Development	Ministry of Sports / Department of Sports Development / Institute of National Sports Science
18	16.05.2017	Issues relating to the Teacher Educationists Service	Ministry of Education
19	22.05.2017	Salary anomalies of senior officers in Unified Postal Service	Ministry of Posts, Postal Services and Muslim Religious Affairs
20	22.05.2017	<ul style="list-style-type: none"> • Recruitment of officers to the Sri Lanka Engineering Service, Grade III • Recruitment of officers to Sri Lanka Accountants Service • Recruitment of officers to Sri Lanka Planning Service, Grade III 	Ministry of Public Administration & Management
21	22.05.2017	Promotion of officers in the Sri Lanka Technological Service in Ministry of Irrigation & Water Resources Management	Ministry of Irrigation & Water Resources Management / Department of Irrigation
22	23.05.2017	Issues relating to Development Officers Service	Ministry of Public Administration & Management
23	24.05.2017	Granting relief for completion of Efficiency Bars	Department of Social Services
24	25.05.2017	Issues relating to Scheme of Recruitment MN-5	Ministry of Education / Department of Archeology
25	26.05.2017	Re-submission on the public health, Ministry of Health	Ministry of Health, Nutrition and Indigenous Medicine
26	30.05.2017	Further clarifications on overseas leave availed by State Counselors during the period of probation	Ministry of Justice
27	02.06.2017	Discussion on Medical Administration	Ministry of Health, Nutrition and Indigenous Medicine
28	02.06.2017	Recruitment of Principals and Senior Lecturers to training schools for posts belonging to Para Medical Service and Supplementary Medical Service	Ministry of Health, Nutrition and Indigenous Medicine

29	12.06.2017	Promotion of Engine Drivers to Supra Grade	Ministry of Transport & Civil Aviation / Department of Railways
30	20.06.2017	Promotion of officers holding the post of Assistant Editor in the Office of Sinhala Dictionary to Grade II	Ministry of Internal Affairs / Wayamba Development and Cultural Affairs
31	29.06.2017	Promotion of Railway Engine Drivers to the Special Grade	Ministry of Transport & Civil Aviation / Department of Railways
32	29.06.2017	Schemes of Recruitment in the Department of Railways and other issues	Prime Minister's Office / Ministry of Public Administration and Management / Ministry of Transport & Civil Aviation / Department of Railways
33	29.06.2017	Appointment to posts in Grade I and Special Grade of the Agriculture Service	Ministry of Agriculture / Department of Agriculture
34	10.07.2017	Implementation of the Language Policy	Ministry of National Co-existence, Dialog and Official Languages
35	12.07.2017	Granting relief for efficiency bars in the Sri Lanka Technological Service	Ministry of Agriculture
36	17.07.2017	Absorption to the Non-technological Segment –II post in the Sri Lanka Police Department and approval for the Scheme of Promotion	Ministry of Law and Order & Southern Development
37	18.07.2017	Amendment to the Service Minute of the Sri Lanka Administrative Service, Extension of retirement age of officers in Sri Lanka Engineering Service up to 61 years. Amendment of Section 6 of the letter of appointment	Ministry of Public Administration & Management
38	25.07.2017	Recruitment to the post of Prison Guard	Ministry of Prison Reforms
39	02.08.2017	Recruitment of youths who have experience in youth development work to the Teachers Service	Ministry of National Policies and Economic Affairs / Ministry of Education

40	08.08.2017	Appointment of officers in the Sri Lanka Technological Service upon promotion to the post in the Sri Lanka Scientific Service on the limited basis	Ministry of Public Administration & Management / Department of Irrigation / Department of Export Agriculture / Department of Meteorology / Department of Forest Conservation
41	10.08.2017	Discussion on the issues relating to Teachers Service	Ministry of Education
42	10.08.2017	<ul style="list-style-type: none"> • Appointment of officers to post of Principal fallen vacant in the National Schools • Special cadre in the Sri Lanka Education Administrative Service • Promotion to special grade in the Sri Lanka Education Administrative Service 	Ministry of Education
43	24.08.2017	Issues relating to the Department of Customs	Ministry of Lands and Mass Media
44	31.08.2017	Issues concerning officers in the Sri Lanka Surveyors Service	Ministry of Lands
45	06.09.2017	AAT Appeal No. AAT/124/2016 relevant to the Scientific Service	Department of Forest Conservation
46	18.09.2017	Recruitment of persons who have passed the Dharmacharya Examination to the Sri Lanka Teachers Service, Class 3 Grade II for teaching the subject of Religion	Ministry of Education
47	18.09.2017	Efficiency bar examination for officers belonging to the Unified Postal Service, Segment 'A', Grade III	Ministry of Posts, Postal Services and Muslim Religious Affairs
48	28.09.2017	Recruitment of officers to Grade III of the Sri Lanka Engineering Service – Open (Structured marking scheme)	Ministry of Public Administration & Management
49	28.09.2017	Backdating the Service Minute of the Public Management Assistants Service as at 01.01.2006	Ministry of Public Administration & Management

50	10.10.2017	Promotion to Special Grade of the Agriculture Instructor of the Sri Lanka Technological Service (On the examination results)	Department of Agriculture
51	12.10.2017	<ul style="list-style-type: none"> • Regarding Principals of National Schools with issues • Limited Competitive Examination for Recruitment to Grade III of the Sri Lanka Education Administration Service • Recruitment to Grade III of the Sri Lanka Education Administration Service on seniority and merit • Promotion to the Special Grade of Class I of the Sri Lanka Education Administration Service 	Ministry of Education
52	13.10.2017	Resolving the issues regarding promotions to Class II of the Sri Lanka Technical Education Service	Ministry of Skills Development and Vocational Training
53	16.10.2017	Promotion to Special Grade of the Colonies Officers in Sri Lanka Technological Service of Department of the Commissioner General of Lands	Ministry of Lands and Parliamentary Reforms
54	17.11.2017	Request for relief with regard to efficiency bar examinations	Ministry of Health, Nutrition and Indigenous Medicine
55	20.11.2017	Obtaining information for granting relief for officers in the Information and Communication Technology Service	Department of Census & Statistics
56	24.11.2017	Pending matters concerning the Establishments Division	Ministry of Health, Nutrition and Indigenous Medicine

57	05.12.2017	Issues relating to promotions of officers in the Sri Lanka Planning Service to the Special Grade	Ministry of Public Administration & Management
58	11.12.2017	Recruitment of officers to the post vacant in the Post of Director (Climate Change) through a structured interview	Ministry of Mahaweli Development and Environment
59	14.12.2017	Implementation of the AAT decision with regard to Mr. K.A.A. Sarath Kumara	Ministry of Health, Nutrition and Indigenous Medicine / Ministry of Rural Economy
60	15.12.2017	Promotion to Special Grade of the Sri Lanka Technological Service	Department of Archeology
61	19.12.2017	<ul style="list-style-type: none"> • Recruitment to Grade III of the Sri Lanka Education Administrative Service on limited basis • Granting special cadre posts for officers in General Cadre when promotions are made in the Sri Lanka Education Administration Service • Transferring principals from National Schools • Amendment of the Service Minute of the Sri Lanka Education Administrative Service 	Ministry of Education
62	28.12.2017	Interview held under limited recruitment for the Post of Assistant Director (Departmental) in the Department of Information	Ministry of Finance and Mass Media / Department of Information

Table No. 26

13. Acknowledgement

The Public Service Commission acknowledges with profound gratitude the co-operation and contribution extended by all Secretaries of Ministries and Heads of Departments, particularly,

- Presidential Secretariat
- Prime Minister's Office
- Office of the Cabinet of Ministers
- Ministry of Public Administration and Management
- Ministry of Finance and Planning
- National Salaries and Cadre Commission
- Information and Communication Technology Agency
- Attorney General's Department
- Entire Staff of the Public Service Commission

Mr. D. Dissanayake	Chairman
Mrs. D.S.Wijayatilake	Member
Dr. P. Ramanujam	Member
Mrs. V. Jegarasasingam	Member
Mr. S.N. Seneviratne	Member
Mr. S. Ranugge	Member
Mr. D.L. Mendis	Member
Mr. S.A.C.S.W. Jayatilake	Member
Prof. Hussain Ismail	Member

Handwritten signatures of the members of the Public Service Commission, corresponding to the names listed in the table to the left. The signatures are written in blue ink and are arranged vertically from top to bottom.

Annex 01**Appeals made against PSC decisions by Staff Officers during the year under review.****Complaints laid before AAT**

Number pending as at 01.01.2017	Number received during 2017	Total Number received as at 31.12.2017	Number of PSC decisions upheld	Number of PSC decisions revoked	Number pending as at 31.12.2017
290	61	351	23	15	313

Cases filed in the Supreme Court

Number pending as at 01.01.2017	Number received during 2017	Total Number received as at 31.12.2017	Number dismissed and agreed with PSC decisions	Number of PSC decisions revoked	Number pending as at 31.12.2017
129	42	171	14	01	156

Cases filed in the Court of Appeal

Number pending as at 01.01.2017	Number received during 2017	Total Number received as at 31.12.2017	Number of PSC decisions upheld	Number of PSC decisions revoked and relief granted	Number pending as at 31.12.2017
36	04	40	01	01	38

- Besides these appeals, 12 complaints were made to the Parliamentary Commissioner for Administration (Ombudsman) during the period from 01.01.2017 to 31.12.2017.
- Number of complaints made to the Human Rights Commission (HRC) during the period from 01.01.2017 to 31.12.2017 was 09 and reports have been sent to HRC on such complaints.
- 14 complaints made to the Public Petitions Committee during the period from 01.01.2017 to 31.12.2017 have been dealt with.

Annex 02

Appeals made against Public Service Commission decisions by non staff officers during the year under review.**Complaints laid before AAT**

Number pending as at 01.01.2017	Number received during 2017	Total Number received as at 31.12.2017	Number of PSC decisions upheld	Number of PSC decisions revoked	Number pending as at 31.12.2017
219	41	260	25	7	228

Cases filed in the Supreme Court

Number pending as at 01.01.2017	Number received during 2017	Total Number received as at 31.12.2017	Number dismissed and agreed with PSC decisions	Number of PSC decisions revoked	Number pending as at 31.12.2017
29	19	48	7	---	41

Cases filed in the Court of Appeal

Number pending as at 01.01.2017	Number received during 2017	Total Number received as at 31.12.2017	Number of PSC decisions upheld	Number of PSC decisions revoked and relief granted	Number pending as at 31.12.2017
03	05	08	03	----	05

- 03 complaints were made to the Parliamentary Commissioner for Administration (Ombudsman) during the period from 01.01.2017 to 31.12.2017.
- 03 complaints have been made to the Human Rights Commission (HRC) during the period under review.
- Number of complaints made to the Public Petitions Committee (PPC) during the period from 01.01.2017 to 31.12.2017 was 24.

