



# National Institute of Social Development

*(Ministry of Social Empowerment & Social Welfare)*

*University Grants Commission Approved Degree Awarding Institute.*



## Annual Report - 2016





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# ***National Institute of Social Development***

## **Vision**

*“To be a center of excellence, nationally and globally in Social Work Education, Training and Research”*

## **Mission**

*“To enhance human resources for social development through the preparation of competent manpower in social work at all levels, generate and disseminate new knowledge and technologies for social work practice, provide specialized services for social welfare and social development.”*



## Review

The National Institute of Social Development (NISD), functions under the purview of the Ministry of Social empowerment and welfare is the only one academic institute which provides social work education in Sri Lanka. This was established as a higher educational institute with the name of “national institute of Social development by order under the parliament act no.41 of 1992. In 2005, the government of the democratic, Socialist republic of Sri Lanka, on the recommendation of the university grants commissions, declared the National Institute of Social Development as a degree awarding institute for the purpose of developing higher education by order under section 25 A of the universities Act No.16 of 1978. Currently this institute conduction, training and research programmes and number of diploma on social work, social welfare, social development and psychological counseling. To conduct these programmes successfully, National Institute of Social Development functions under four main divisions such as, school of social work, training division, Research Division as well as Administration and Finance Division.

All the syllabuses of graduate degree, degree, higher diploma, diploma certificate level courses and training programmes are prepared according to the need assessment reports, which is suited up to national requirements. The syllabuses are conducted by the relevant professionals, educationalists and internal staff to fall in line with the Sri Lanka Qualification Framework (SLQF) formulated by the University Grand Commission.

Among the academic programmes which are conducted by the school of social work, Diploma in professional social work, higher diploma, BA and MA in Social Work can be identified as major programmes. Except that, School of Social Work conducts Diploma in Women Empowerment and Diploma in Child Protection. Also Diploma in Sign Language is stated to conduct this year onwards.

The training Division conducts number of courses. Among that Diploma in counseling, Child Protection, Social Care, and Community Based Corrections can be identified as major courses. Diploma in counseling developed as a higher diploma as well as working to create a degree in counseling. Also conducts certificate courses and short term training programmes all around the country according to the requirement of both government and non-government organizations. This hopes to develop the capacity of officers in the field of social developments. These courses are conducted in Jaffna, mannra, Kilinochchi, Ampara, Vawniya, Batticaloa, Kurunagala, Anuradhapura and Hambanthota mainly focused on Colombo.



Research and Publications Division conducts several researchers to enhance social policies in Sri Lanka. Research Reports and publications done by the research division are more relevant to use the development of the fields of Social Development and Social Welfare. There are four major regional centers in Anuradhapura, Thalawa, Ampara, Hamabanthota Ranna, and Kilinochchi. The purpose of the establishment of these regional centers, to distribute institutional programmes of the main branch to Sinhala, Tamil, Muslim communities in other regional areas.

In 2014, Ministry of higher education and the University Grant Commission agreed to establish this institution as a national university through cabinet paper. Now as a step of this, one institution started to affiliate to the University of Sri Jayewardenepura.

There was a cabinet approval for the construction work for a new building structure to the institution at Seeduwa. Also it was allocated one billion rupee for a building from the Department of Budget. Currently, it is conducting Procurement process of the construction in 2017.

National Institute of Social Development has conducted academic programmes with national/International institutions and organizations. It helps to broaden the opportunities to provide objectives and duties of the institution for community. At the present, the institution provides a great service for the Sri Lankan community and within the 65 years of history, it is a great pleasure to appreciate its social service.

Dr. Riddley Jayasinghe  
Director General  
National Institute of Social Development



## **Introduction of the National Institute of Social Development**

The National Institute of Social Development (NISD) is a statutory body of the Ministry of Social Empowerment and Welfare. It is the premier institution in Social Work education in Sri Lanka. It is recognized by the University Grant Commission (UGC) as a degree awarding institute, under 25 of the Universities Act No. 16 of 1978. This institute functions under the purview of the Ministry of Social Services and Social Welfare as an educational institution producing professional social workers to serve the social welfare system and to promote social development.

The history of this institute goes far back as 1952 which renamed as the Sri Lanka School of Social Work. In 1992, it was upgraded and renamed as National Institute of Social Development by an Act no.41 of 1992. In 2005, the Government of the Democratic, Socialist Republic of Sri Lanka, on the recommendation of the University Grants Commission, declared the National Institute of Social Development as a degree awarding institution for the purpose of developing higher education leading to the conferment of the Bachelor's degree in Social Work, by order under Section 25 A of the Universities Act No 16 of 1978, published in the Gazette Extraordinary No. 1395/15 of June 01 2005.

Subsequently to include the Master's Degree programme in Social Work as recommended by the University Grants Commission, published under section 25 A of the Universities Act No. 16 of 1978 published in the Gazette Extraordinary No. 1557/7 of July 07 2008.

### **1.2 The Organizational Structure of the Institute**

The Governing Council is the apex body in the organizational structure of the National Institute of Social Development. The administration, management and control of the affairs of the Institute are vested in the Council. The Academic Affair Board functions under the Council as an advisory body on all academic matters.

The regular operational functions of the Institute are carried out by four integrated divisions. They are;

1. The Sri Lanka School of Social Work
2. The Training Division
3. The Social Policy Research & Publications Division
4. The Administration & Finance Division



The first three divisions are engaged in academic matters. At present, the School of Social Work conducts the three main academic programmes of the institute. They are; the two-year Diploma programme in Social Work, the four-year Bachelor's degree programme in Social Work, and the two-year Master of Social Work degree programme.

The training division conducts the Diploma programme in Counselling, an eighteen-month programme and several sponsored in-service and out-reach training programmes. The research division is engaged in conducting and collaborating research activities pertaining to aspects of social work education and practice, social welfare and social development. The administrative and financial division is in charge of all administrative and financial matters of the Institute. The Director-General is the principal executive officer of the Institute

### 1.3 Affiliations to Professional Associations

A number of International affiliations have been established by the Institute.

The international affiliations are with:

- The International Association of Schools of Social Work (IASSW)
- The International Consortium on International Social Development (ICISD)
- The International Federation of Social Workers (IFSW)
- The Asia Pacific Association of Social Work Education (APASWE)

### Council Members

The consistence of the governing council, NISD, can be described as tallows according NISD act in 1992 No 41, sub of 7(1) in 2015.

01	Mr. Mahinda Senavirathne (Chairman by virtue of office)	Secretary, Ministry of Social Empowerment and Welfare. from 2015.09.10 up to days
02	Dr. Riddley Jayasinghe	Director General Form 2013.01.01 up to days National Institute of Social Development
03	Prof. Y. Rasanayagum	Member from 2005.12.06 up to days
04	Mrs .S. Weerasuriya	Member from 2011.04 up to days
05	Prof .S.W.Amarasinghe	Member from 2013.02. up to days
06	Prof. P.S.M. Gunarathne	Member from 2015.03.03 up to days
07	Mr E.K. Ganihigama	Member from 2015.03.03 to 2015.08
08	Mr. J.M.S.D. Rathnayake	Member from 2015.12 up to days
09	Dr. S.R.S.N. Sudasinghe	Member from 2016.03 up to days
10	Rev. Prof. I. Indrasara Thero	Member from 2016.03. up to days
11	Prof. D.P.D. Amarasekara	Member from 2016.03. up to days
12	Dr. S.M.A.K. Samarakoon	Member from 2016.03 up to days
13	Dr. S.J. Nawarathna	Member from 2016.03 up to days
14	Mr. S.T. Danthanarayana	Member from 2016.03 up to days



## Academic Affairs Board

The academic board can be mentioned as follows according to 1992 No 41 NISD act 10(1) sub division no 796/11 and gassete notification in 1993.12.09

01	Mr. Mahinda Senavirathne (Chairman by virtue of office)	Secretary, Ministry of Social Empowerment and Welfare. from 2015.09.10 up to today
02	Dr. Riddley Jayasinghe	Director General Form 2013.01.01 up to today – National Institute of Social Development
03	Prof. Y. Rasanayagum	Member from 2005.12.06 up to today
04	Mr. W.M. Danapala	Senior Lecture Department of Sociology (Academic)
05	Prof Daya Edirisinghe	Senior Prof University of Kelaniya
06	Prof Premakumar De Silva	Department of Sociology University of Colombo from 2015.08.16 up to date
07	Dr. Wasantha Subasinghe	Senior Lecture Department of Sociology, University of Kelaniya. 2015.08.16 up to date
08	Mrs. Shamini Attanayake	Director (School of Social Work) National Institute of Social Development
09	Mrs. Gowry Vasudevan	Director training Division National Institute of Social Development
10	Mr. K.M.Y. Karunarathna	Director (Social Development, Policy Research and publication and )
11	Mrs. C.H.D. Hettiarachchi	Registrar (Secretary, Academic Affairs Board)

## Academic Head

**Mrs. M.T.R.S. Attanayake** - B.A. (Hon) (University of Colombo), PgDip. in Education & Counselling (University of Colombo), M.A. (University of Colombo), MSW (National Institute of Social Development)

## Division Heads

### Director - (School of Social Work)

**Mr. K.M.Y. Karunaratne** - B.A. (Hon) (University of Kelaniya), PgDip. in C.D. (University of Colombo), PgDip. in Counselling (University of Colombo), MSSc. (University of Kelaniya), M.A. in Social Work (University of Delhi, India)



### **Director - (Training Division)**

- **Mrs. V. Vasudevan** - B.A. (Hon) (University of Jaffna), PgD in Applied Sociology (University of Colombo), M.A. in Social Work (Tata Institute of Social Sciences, Mumbai, India), CTHE (University of Colombo)-(2015/05/15 up to date...)

### **Director - (Social Development Policy, Research and Publication Division)**

- **Mr. M.S.M. Asmiyas** - B.A. (University of Peradeniya), MSW (Bharathiar University, India), MPhil in Social Work (Bharathiar University, India)

### **Faculty Members**

Mr. Gamage Karunarathna Additional Director General (Academic) National Institute of Social Development (2015/04/01 – 2016.06.09)

### **School of Social Work**

The consistent of academic staff of NISD in 2016 can be describe as tallows

National Institute of Social Development Structure of Academic Staff in year 2016.

<b>Mrs. M.T.R.S. Attanayake</b>	Director (School of Social Work) 2015.01.01 - 2016.11. 15
<b>Mr. V. Jeyaruban</b>	Lecturer – II – 2006.07.03 – 2012.07.02 Lecture – I 2012.07.03 up to days
<b>Mrs. H.M.C.J. Herath</b>	Lecture – II 2006.07.03 – 2012.07.02 Lecture – I 2012.07.03 up to days
<b>Mrs. G.A.M.S.P. Wijesekare</b>	Lecture – II 2006.07.03 – 2012.07.02 Lecture – I 2012.07.03 up to days
<b>Rev. Omalpe Somananda Thero</b>	Lecture – II 2009.03.02 – 2015.03.01 Lecture – I 2015.03.02 up days
<b>Mr. U.L.M. Ashker</b>	Lecture – II 2009.03.02 – 2015.03.01 Lecture – I 2015.03.02 up to days
<b>Mr. S. Hariharathamotharan</b>	Lecture – II 2012.02.01 up to days



<b>Mrs. Angelene Ahalya Jeyarajah</b>	Lecture – II 2013.09.16 up to days
<b>Mrs. V. Balamathy</b>	Lecture – II 2013.09.16 up to days
<b>Ms. Shamila Sivakumaran</b>	Lecture – II 2013.09.16 up to days
<b>Ms. W.B.H. Jayawadana</b>	Lecture – II 2013.09.16 up to days
<b>Mrs. M.K.G.I.U. Gunarathna</b>	Lecture – II 2013.09.16 up to days
<b>Mrs. C.M. Munasingharachchi</b>	Lecture – II 2013.09.16 up to days
<b>Mrs. H.M.S. Niroshani</b>	Lecture – II 2014.05.02 up to days
<b>Ms. H.M.D.S. Herath</b>	Lecture – II 2014.05.02 up to days
<b>Ms. L.R. Abeywickrama</b>	Lecture – II 2014.05.02 up to days
<b>Ms. Y.H.S. Silva</b>	Lecture – II 2015.12.01 up to days
<b>Mrs. L.C.I. Jayasena</b>	Lecture – II 2015.12.01 up to days

### **English Instructor**

**Ms. W.W.S.R.M.H. Samaranayake**

### **School of Social Work**

- **Lecturer - I**

**Mr. V. Jeyaruban** - B.A. (Hon) (University of Peradeniya), M.A. Economics (University of Peradeniya), M.A. in Social Work (Tata Institute of Social Science, Mumbai, India)

- **Lecturer - I**

**Mrs. H.M.C.J. Herath** - B.A. (Hon) (University of Peradeniya), MSW (National Institute of Social Development) (On study leave)

**Lecturer - I**

**Mrs. G.A.M.S.P. Wijesekare** - B.A. (Hon) (University of Kelaniya), MSc. (Research Based) (University of Kelaniya), MSW (National Institute of Social Development)

- **Lecturer - II**

**Rev. Omalpe Somananda Thero** - B.A. (Hon) Buddhist and Pali (University of Sri Lanka), MSW (University of Bangalore, India)

- **Lecturer -II**

**Mr. U.L.M. Ashker** - BSW (Hon) (National Institute of Social Development), PgDip. in Human Rights & Law (University of Colombo), PgDip. in Counseling (Madurai Kamaraj University, India), MSW (National Institute of Social Development)

- **Lecturer - II**

**Mr. S. Hariharathamotharan** - B.Sc. (Hon) (University of Jaffna), MSc.(University of Peradeniya), MSW (National Institute of Social Development), SEDA (UK)

- **Lecturer - II**

**Mrs. Angelene Ahalya Jeyarajah** - B.A. (Madurai Kamaraj University, India), PgDip. in Computer Application (Madurai Kamaraj University, India), PgDip. in Counseling (Madurai Kamaraj University, India), MSW (Madurai Kamaraj University, India)

- **Lecturer - II**

**Mrs. V. Balamathy** - B.A. (University of Jaffna), MSW (University of Bharthiyar, India), PgDip. in Counselling and Guidance (University of Bharthiyar, India)

- **Lecturer - II**

**Ms. Shamila Sivakumaran** - B.A. (University of Jaffna), MSW (University of Madras, India)

- **Lecturer - II**

**Ms. W.B.H. Jayawadana** - BSW (Hon)(National Institute of Social Development), B.A. (Open University, Sri Lanka)

- **Lecturer - II**

**Mrs. M.K.G.I.U. Gunarathna** - BSW (Hon)(National Institute of Social Development), MSc. University of Peradeniya)

- **Lecturer - II**

**Mrs. C.M. Munasingharachchi** - BSW (Hon)(National Institute of Social Development)



### **Lecturer - II**

**Mrs. H.M.S. Nirosmani** - B.A. (University of Sri Jayewardenepura), PgDip. in Counselling (University of Colombo), MSW (National Institute of Social Development)

- **Lecturer - II**

**Ms. H.M.D.S. Herath** - B.A.(University of Delhi, India), M.A. in Social Work (University of Delhi, India)

- **Lecturer - II**

**Ms. L.R. Abeywickrama** - B.A. (University of Kelaniya), M.A. in Social Work (University of Mangalore, India)

### **Lecturer - II**

**Ms. Y.H.S. Silva** - BSW (National Institute of Social Development), MSW (University of Sardar Patel, India)

- **Lecturer - II**

**Mrs. L.C.I. Jayasena** - B.A. (Hon) in Sociology (University of Colombo), M.A. in Social Work (University of Delhi, India)

- **English Instructor**

**Mrs. Malmadhara .D. Jayarathna** -Degree in ELT (University of Sri Jayewardenepura)

## **Key Administrative Officers**

### ➤ **Director-General**

**Dr. Riddley Jayasinghe** – B.A. (University of Peradeniya), PgDip. in Counselling (University of Colombo), MSW (University of Mumbai, India), Ph.D. (University of Ruhuna)

- **Director (Admin & Finance) - Acting**

**Mrs. L.K. Pushpakanthi** - B.A. (University of Kelaniya), PgDip. in Educational and Career Counselling (University of Colombo), M.A. (University of Kelaniya), MSW (National Institute of Social Development)

- **Accountant**

**Mr. K.S.W. Wickramasinghe** – CBA, MAAT, MCPM, AIPFM(UK)



### **Registrar**

**Mrs. C.H. Dammika Hettiarachchi** – *B.A. (Degree in ELT) (University of Sri Jayawardenapura), Masters in Counselling & Psychosocial Support (University of Colombo)*

- **Administrative Officer**

**Mrs. M.K. Palihakkara** – *B.Com (University of Colombo)*

- **Internal Auditor**

**Mrs. U.D.D. Danushka Ushetti** – *BB Mgt. (Mkt.) Sp., SAT, CBA, MCPM, PgDip.(ICASL)*

- **Accounting Officer**

**Mrs. N.K. Manathunga** – *MAAT, ICAL-1, CIMA-1*

- **Assistant Registrar**

**Mrs. R.M.R. Damayanthi** – *B.A. (University of Sri Jayawardenapura)*

- **Computer Programmer**

**Mr. D.K. Indika Wijerathna** – *B.Sc. Special in IT (SLIIT)*

- **Translator - (Tamil)**

**Ms. H.K. Fathima Rameeza** – *B.A. (Hon) (Geography) (University of Colombo)*

- **Assistant Librarian**

**Mr. D.M. Wasantha Kumara** – *Dip. in Library & Information Science (Sri Lanka Library Association)*

- **Assistant Librarian**

**Miss. K.N. Samanthi** – *B.A. (Com) (University of Peradeniya), PgDip. in Mass Com.(University of Sri Jayawardenapura), Chartered Librarian (SLLA), COLA (SLLA)*

- **Programme Assistant (Center in Charge) - Thalawa**

**Mr. Yaseem Mohamed Nimsath** – *B.A. (University of Southeastern), BSW (NISD)*

- **Programme Assistant (Center in Charge) - Ampara**

**Mr. P.L. Munasingha** – *B.A. (University of Kelaniya), Dip. in Social Work (NISD)*

- **Programme Assistant (Center in Charge) - Ranna**

**Mr. D.C.S. Gunawardena** – *B.A. (University of Ruhuna), Dip. in Social Work (NISD)*

### **Project Programmer**

**Mr. H.C.B. Sumanapala** – *Dip. in Automobile Engineering (Dimo Lanka Automobile Training School)*



### Academic Staff Members - Training Division

01	Mrs. Gowry Vasudevan	-	Director (Training) from 2015.05.05 up to days
02	Mr. M.S.M. Asmiyas	-	Training Officer II from 2005.07.01 to 2011.06.30, Training Officer I from 2011.07.01 to 2017.05.02
03	Mrs. L.K. Pushpakanthi	-	Training Officer II from 2005.07.01 to 2011.06.30, Training Officer I from 2011.07.01 to 2017.03.01
04	Mrs. Deepthi Niroshika	-	Training Officer II from 2007.03.01 to 2013.02.28 Training Officer I from 2013.03.01 up to days
05	Mrs. Kumuduni Wedisinghe	-	Training Officer II from 2012.05.01 up to days
06	Mr. B.K.S. Karunarathna	-	Training Officer II from 2013.08.01 up to days
07	Mr. P.C. Hettiarchchi	-	Training Officer II from 2013.08.01 up to days
08	Mrs. A.M.K.L. Adikari	-	Training Officer II from 2013.08.01 up to days
09	Mr. A.H. Ubaidullah	-	Training Officer II from 2013.08.01 up to days
10	Mr. J.H.I. Prasad	-	Training Officer II from 2013.08.01 up to days
11	Mr. T. Tharshan	-	Training Officer II from 2013.08.01 up to days

### Social Development, Policy, Research and Publication

01	Mr. K.M.Y. Karunarathna	-	Director (Social Development, Policy, Research and Publication ) from 2015.01.01 up to days
02	Mrs. E.N.K. Rasangika	-	Research Officer from 2012.02.01 to up to days
03	Ms. J.K.P.U. Keerthi	-	Research Officer from 2013.08.01 to up to days
04	Mr. H.M.S.B. Herath	-	Research Officer from 2013.08.01 to up to days
05	Mrs. B.A. Niluka Vijebandara	-	Research Officer from 2012.02.01 to up to days
06	Mrs. H.K.S.K. Sirikumara	-	Research Officer from 2014.05.02 to up to days
07	Ms. A.M. Manamudali	-	Research Officer from 2013.08.01 to up to days
08	Ms. P.P.G.C. Sirirwardhana	-	Research Officer from 2014.05.02 to up to days
09	Mr. A.H. Indika Sanjeewa	-	Research Officer from 2012.05.02 to up to days
10	Ms. K.C.K. Thabrew	-	Research Officer from 2012.02.01 to up to days
11	Ms. A.E. Jayawarne	-	Research Officer from 2012.05.02 to up to days
12	Ms. S.H.N. Madushani Silva	-	Research Officer from 2012.05.02 to up to days



## Non-Academic Staff

The consistent of administration staff of NISD in 2016 can be describe as tallows

01	Dr. Riddley Jayasinghe	-	Director General from 2013.01.01 up to days
02	Mrs. L.K. Pushpakanthi	-	Director (Admin & Finance) from 2014.02.03
03	Ms. M.K. Palihakkara	-	Administrative Officer from 2005.07.01 up to days
04	Ms. C.H.D. Hettiarachchi	-	Registrar from 2013.09.16 up to days
05	Ms. Danushka Ussetti	-	Internal Auditor from 2011.10.17 up to days
06	Mr. K.S.W. Wickramasinghe	-	Accountant from 2015.12.03 up to days
07	Mr. D.M.W.K. Chandrasiri	-	Assistant Librarian II from 2005.06.01 to 2015.06.01, Librarian I from 2015.06.01 up to days
08	Ms. K.N. Samanthi	-	Assistant Librarian II from 2013.09.02 up to days

### ➤ **Computer Programmer**

Mr. D.K. Indika Wijerathna – *B.Sc. Special in IT (SLIIT)*

### • **Translator - (Tamil)**

Ms. H.K. Fathima Rameeza – *B.A. (Hon) (Geography ) (University of Colombo)*

### • **Programme Assistant (Center in Charge) - Thalawa**

Mr. Yaseem Mohamed Nimsath – *B.A. (University of Southeastern), BSW (NISD)*

### • **Programme Assistant (Center in Charge) - Ampara**

**Mr. P.L. Munasingha** – *B.A. (University of Kelaniya), Dip. in Social Work (NISD)*

### • **Project Programmer**

**Mr. H.C.B. Sumanapala** – *Dip. in Automobile Engineering (Dimo Lanka Automobile Training School)*

## School of Social Work

Sri Lanka School of Social Work is the oldest and the largest division at the NISD. It conducts Professional Degrees in Social Work. It has the highest number of postgraduate level qualified Social Work academics in the country at present. At present, the School of Social Work conducts three main academic programmes of the institute.

### Goals and Objectives

#### To be a centre of excellence in Social Work Education in Sri Lanka

#### Objectives:

1. Introduce new programs for social work education.
2. Upgrade existing educational programs.
3. Use IT and English in social work education.
4. Make arrangements for quality accreditation for social work education programs.
5. Obtain professional recognition.
6. Provide Professional Social Workers.

#### Professional Social Work courses conducted by the School of Social Work

1. Master of Social Work degree programme - (Two year, English medium)
2. Bachelor's degree programme in Social Work - (Four year, English medium)
3. Higher Diploma programme in Social Work - (Two year, Tamil & English medium)
4. Diploma programme in Social Work - One year, Sinhala, Tamil & English medium)
5. Diploma in Women & Political Empowerment (one year, Sinhala & Tamil medium)
6. Diploma in sign Language (one year, Sinhala & Tamil medium)





## Master's Degree in Social Work (MSW)

### Introduction

The Master's degree programme in Social work aims to produce professionally qualified and managerially competent work force to service the social welfare system and thereby promote Social development. This program is designed to provide advanced knowledge in social work encompassing a qualitative shift from knowledge acquisition to the development of analytical skills, critical appraisal, and production of knowledge through critical inquiry. It will provide clear leadership and expertise to professional practitioners and persons in managerial positions.

### Admission Requirements

A Bachelor's degree from a University or from a recognized higher education institution with a first or second class honours **OR**

A Bachelor's degree from a University or from a recognized higher education institution with an ordinary pass and a minimum of a one year post-graduate diploma **OR**

A Bachelor's degree from a University or from a recognized higher education institution and a minimum of three years post-qualifying experience working in social welfare organization (s) **OR**

A professional qualification equivalent to a Bachelor's degree consideration a case by case basis by the NISD on the recommendation of the Board of Graduate Studies and a minimum of three years of post-qualifying experience working in social welfare organization (s) and A good working knowledge of English.



## **THE BACHELOR'S DEGREE IN SOCIAL WORK (BSW)**

### **Introduction**

The Bachelor's degree course in Social Work is a full time four-year programme. It is conducted in eight semesters, through classroom lessons, on-site-teaching-learning methods and guided field practice. Within the four-year study period, two fieldwork placements (in the 2nd & 4th years) are conducted. In these two Block field placements, students learn the practice of social work in communities and agencies under the close supervision of trained professional social workers. The placements are full time and conducted during a total time period of twenty four weeks. This professional course anticipates the students to be committed learners working with people in need.

### **Admission Requirements**

Admission of candidates to the first year of the course leading to the Bachelor of Social Work is considered based on;

- a.) the minimum requirements for University admission prescribed by the University Grants Commission (UGC) AND
- b.) a good working knowledge of English \*

Candidates who have completed the Diploma in Social Work are considered for admission to the second year of the course leading to the Bachelor of Social Work on the basis of

- a.) a merit pass at the Diploma in Social Work examinations AND
- b.) a good working knowledge of English

Eligible candidates at both levels of intake may be required by the Admissions Committee to sit for an Entrance Test. Those who qualify at this Entrance Test will be called for an interview. The final selection of candidates is happened based on merit.

# Bachelor of Social Work



## Introduction

Bachelor degree in social work is a 4-year full time course. It consists of 08 semesters which include classroom lectures and parallel field training specially the importance of the Master of Social Work is it consists of theoretical knowledge with practical training rather than other universities. Undergraduate move to field trainings, which time of conducting lectures to change knowledge and attitudes of undergraduates. Field activities are conducted by the guidance and advice of field supervisor and faculty supervisor.

Syllabus of Bachelor of Social Work provides a broad knowledge on subject inclusions of social science and social work special technics students. Through field training, students mediate for community activities and it is compulsory to prepare reports regarding to the activities. Also they should prepare a research report.

The specialty of this course is this has more number of hours for field practice rather than the number of hours, which provide theoretical knowledge. The enrolment qualification for this course is to sit for an interview (this is eligible for the students who have complete basic requirement) students can enrol the course who have earned highest mark.

Bachelor of social work is conducted in all three language (Sinhala, English and Tamil) from 2013 first year and second year students can participate for lecture in their mother language or in English Students those who are following the course in Sinhala and Tamil, they should face for an exam which helps to uplift the English knowledge. If student earn highest mark, they can follow this course in English third year onward.



## **Qualifications of the enrolment**

Here are the qualifications those students who have to fulfil to complete social work degree who are in the first year (following diploma in counselling)

1. Minimum qualification for University admission recognized by University Grant Commission
2. Sound knowledge on English

Basic qualification that the second year students who have completed Diploma in Social Work to be fulfilled, then can enter to social work degree

- 1 credit pass for diploma in social work
- 2 Sound knowledge on English

## **Fieldwork programmes of the Social Work Degree**

Among the academic programmes of School of Social Work, it enrolls students for rural camps through that student should be able to gain experiences on human areas. Through field work for that they choose very rural area and in 2016, students were enrolled to “Degavapi” and “Irakakaman” at Ampara District this was choose for both Sinhala and Tamil students through that students. Students in search on the ways of social welfare services, structure of human areas and strength and weaknesses of the community. In addition, they study about the role of social work professions. The work plan is included in the students hand book.

## Rural Camp Ampara - 2016



Students who have followed the dirge at School of Social Work, National Institute of Social Development, should be able to work in following areas.

### Job opportunities, which are gained by graduate

- |                |   |
|----------------|---|
| Government job | <ul style="list-style-type: none"> <li>- Social Work Counselor, Medical Faculty University of Colombo</li> <li>- Custom officers</li> <li>- Development Assistant</li> <li>- Probation officer</li> <li>- Child Protection Development Officer</li> <li>- Counsellor</li> <li>- Sri Lanka teaching Educational Service</li> <li>- Psychological Social Work Counsellor</li> </ul> |
|                | <p>Non-Government Sector - There is a huge number of chances for social work professionals in National and International level therefore here are the top opportunities, which are provided for our graduates. .</p> <ul style="list-style-type: none"> <li>- Project manager/ officers</li> </ul>  |



- Development officers
- Counsellor
- Privet Sector
  - Social responsibility coordinators
  - Counsellor
  - Human resource manager / officers

Except that, number of students went abroad for higher education in NORAD,AUS/ AID, Commonwealth, Indian government scholarships by taking scholarships

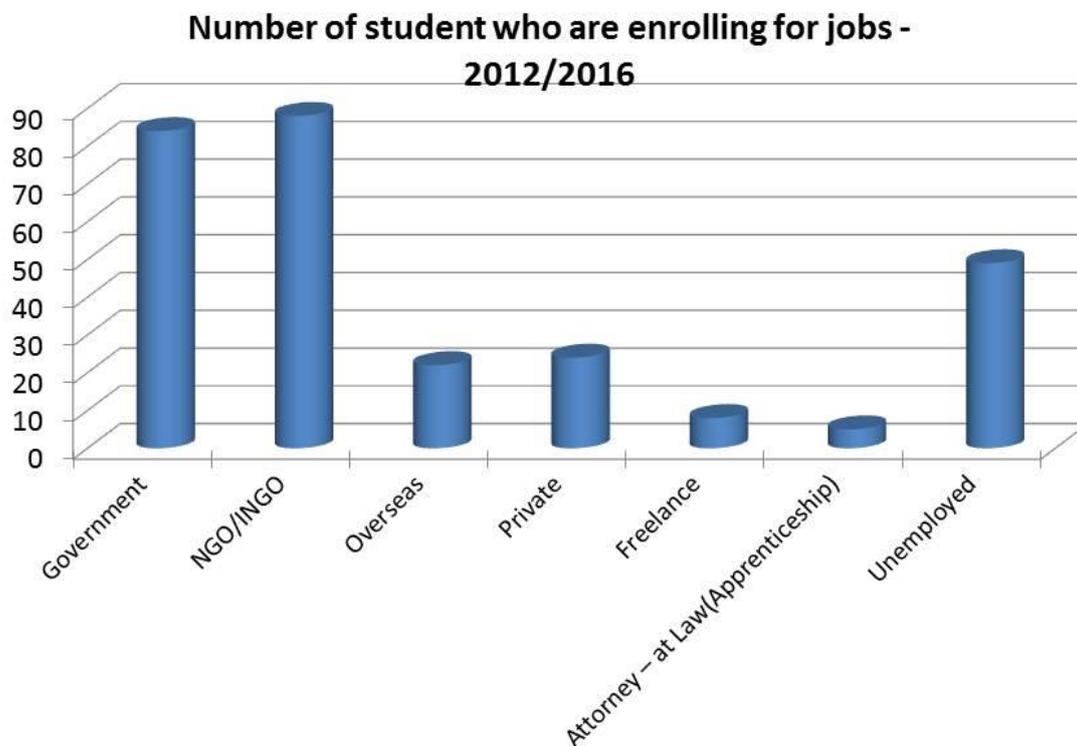
The number of student who were graduate from the school of Social work can be describe in this table

#### Number of student who have Social Work degree from 2009

- 2005/ 2009 - 18
- 2006/2010 - 52
- 2007/2011 - 28
- 2008/2012 - 35
- 2009/2013 - 37
- 2010/2014 - 38
- 2011/2015 - 38
- 2012/2016 - 34
- Total = 280

Sector	Number	Percentage
Government	84	30.0
NGO/INGO	88	31.4
Overseas	22	7.8
Private	24	8.6
Freelance	08	2.9
Attorney – at Law(Apprenticeship)	05	2.1
Unemployed	49	17.5
<b>Sub Total</b>	<b>280</b>	<b>100</b>

## Number of student who are enrolling for jobs - 2012/2016



### International Relationship

There are 34 students who are following Master of Social Work at Chennai, India, they collaborate with our institution for fieldwork, and they were enrolled for 06 days of study on welfare system in Sri Lanka.



2016 - Awareness programme of team of Chennai University students.

**Here are the scholarships, which are provided by our institution for our student**

**Gift offered by the Soyza scholarships**

This fund was established by W.H.M.Soyza in No 174, Havelock Road, Colombo – 05, for the student who earn the highest marks at the final examination Institute of Social Development

**Scholarship fund of Daniel S. Sanders**

This fund was established of 500/- Britten pounds which was donated by Ms' sanders as a memory of her husband prof. Daniel Sanders, who was the founder member of the Inter University Society for continental social Development.

**Rajani Javalath Fund**

This offered for the efficient student of the year (Sinhala/Tamil Medium)

**Riddley Jayasingha – Imandi Runalee Fund**

This scholarship is offered for two students who shows best performance in the diploma in counselling (Sinhala / Tamil medium)

**Officers who participate for international training and who received scholarship**

- |                                    |  |
|------------------------------------|--|
| 01. Dr. Riddly Jayasingha          | - Indonesia<br>“Immerging Challenges for Social Development and Human Services Practice in the Asia Pacific Region Programe”<br>From 2016.06.17 to 2016.06. 20 |
| 02. Mrs. M.T.R. Shamini Attanayake | - Indonesia<br>“Immerging Challenges for Social Development and Human Services   |



Practice in the Asia Pacific Region Programme” Paper  
Presentation on "Challengers of Social Work education in  
Sri Lanka" from 2016.06.17 to 2016.06.20

### Officers who participate for national training and who received scholarship

01	Mr. D. Vijayantha	- Procurement Process training conducted by National Institute of Labour Studies
02	Mrs. U.D.D.D. Ushetti	AMDISA Regional Management Conference 2016, 2016.07.25,26
03	Mr. J.A. Samantha	- Scientific efficient and Safe Driving Training
04	Mr. P.H.C. Janaka Kumara	- - do -
05	Mr. K.S.W. Wikrama Singhe	- aat Digitalization Accountants Role Conference 2016, 2016.11.01,02
06	Mrs. K. Nilupa Manathunga	- - do -
07	Mrs. H.M.A. Niroshine	- Marking Teaching Effective (MATE Course) University of Colombo
08	Mrs. L.R. Abewikrama	- - do -
09	Mrs. J.A. Ahallya	- - do -
10	Ms. H.M.D.S. Herath	- - do -
11	Mrs. G. Balamathi	- - do -

### **Library**

NISD library is a special academic library. Except all subjects there are **special collection** of social work sociology, psychology counseling elder hood, child protection and social welfare books.

Currently there are more the 25000 published and Non-Published books, lecturer books hand note.

And publication

Also there is encyclopedia dictionaries also there are local and international books which is in trilingual.



## Structure of the Library

The library is consisted of two sections Reference and Lending

Collection of the library is certified through DV point classification which is recognized internationally

Currently library which is automating

It currently started the project which is going to rename (using color cord and call up numbers) the collection of books.

## Opening Hours of the Library

Weekday from 8.30 am to 4.15pm

Saturdays from 9.00 am to 2.00 pm

(Except government holydays)

## Special Collection

- Collection of government statements.
- Collection of institutional statements.
- Collection of student's social development projects.
- Collection of translated articles.
- Collection of newspaper articles.
- Collection of question papers.
- Collection of postgraduate dissertation.

## Computer Data Base

**PURNA** data base (for the collection of library books) - 2013

**TRNS** Data base (for the collection of translated article) - 2015

**REPORT** data base (for social work post graduate dissertation) - 2017

## Library Publications

- Translated article index (for the collection of translated article) – 2015.
- Library handbook – 2016.
- Bibliography of research report (Master of Social Work) for social work post graduate 2017.

## Membership of Library

- Diploma holders of NISD.
- Academic staff member of NISD.



- Non-academic staff member of NISD.
- External lecturer who affiliated to the NISD.
- Faculty board member.
- Undergraduate and researchers of different field in Sri Lanka, with the permission of Director General (only for reference).

### School of Social Work

#### Progress - January to December (2016)

S.No	Name of the Project	Activity	Location	Annual Allocation (Rs)	Physical Progress	Financial Progress	No. of Beneficiaries
01	Masters of Social Work (2015/2017)	Currently preparing the 2 <sup>nd</sup> year 2 <sup>nd</sup> semester research dissertation. community work activities	NISD	3,231,000/-	Currently preparing the 2 <sup>nd</sup> year 2 <sup>nd</sup> semester research dissertation.	1,329,000/-	15
02	Masters of Social Work (2015/2017)	After the selection of diploma holders, currently preparing for the inauguration	NISD		Preparing for the inauguration.		expectation recruit 20 person
03	Bachelor of Social Work (2012/2016)	Completed academic work	NISD	53,500/-	Pre Examination board is to be conducted	25,000/-	34
04	Diploma in Social Work/ Higher Diploma in Social Work / Bachelor Degree	4 <sup>th</sup> year 1 <sup>st</sup> semester Examination has completed	NISD	530,500/-	4 <sup>th</sup> year 1 <sup>st</sup> semester Examination has been completed	443,100/-	96



	Programme (2013 / 2017)English Medium (A & B Group)	and handed over the research dissertations			and handed over the research dissertations		
05	Diploma in Social Work/ Higher Diploma in Social Work / Bachelor of Social Work Degree Programme (2014 / 2018) Sinhala, Tamil & English Medium	3 <sup>rd</sup> year 2 <sup>nd</sup> semester examination has completed	NISD	668,100/-	3 <sup>rd</sup> year 2 <sup>nd</sup> semester examination has completed	385,900/-	112
06	Diploma in Social Work/ Higher Diploma in Social Work / Bachelor of Social Work Degree Programme (2015 / 2019) Sinhala, Tamil & English Medium	2 <sup>nd</sup> year 2 <sup>nd</sup> semester examination has completed	NISD	359,900/-	2 <sup>nd</sup> year 2 <sup>nd</sup> semester examination has completed	81,300/-	100
07	Diploma in Social Work/ Higher Diploma in Social Work / Bachelor of Social Work Degree Programme (2016 / 2020) Sinhala, Tamil & English Medium	After completing the 1 <sup>st</sup> year semester examination s, currently preparing for 1 <sup>st</sup> semester examination	NISD	1,411,300/-	Completing the 1 <sup>st</sup> year 1 <sup>st</sup> semester lectures	219,880/- 12,050/- 135,000/- 241,000/- <hr/> <b>607,930/-</b> <hr/>	45
08	Diploma in Sign Language translator	Conducting 1 <sup>st</sup> semester class room	NISD & Ministry of social empowe	4,165,000/- (allocations of funds:	Conducting 1 <sup>st</sup> semester class room	580,718,5 3	50 persons were registered



		lectures	ment & welfare	Social Service Department )	lectures		& 45 persons are attending the class room lectures
09	Diploma in Integrated Social Work	Computerizing applications		Funded by "Sarvodaya" Institute	Interviews should be conducted		
10	Diploma in Social Work (week end) Sinhala Medium	Interview was conducted			Interview was conducted		
11	Diploma in Social Work (for Social Service Officers ) Sinhala Medium Ranna Training Center		NISD	Allocations of fund: social service department	Preparing for the inauguration		

Progress of the BA in social work degree in 2016 is 4.7 million from 3 - 7 programmes.

## Training Division



Certificate Awarding Ceremony - Diploma in Counseling - 2016

The responsible of the training division, which was established by an act of parliament namely: the National Institute of Social Development Act no 41 of 1992.

- Conduct academic promote social welfare system and social development programmes.
- Start and develop a creative phenomenon social work and social developmental educational system including the use of social work technology.
- Work collaboratively with other institutions, which have some objectives.
- Conduct Training diplomas and teaching programmes for officers and other staff members in social welfare

The training division, established in 2004, is one of the integral components of the organizational structure of the National Institute of Social Development. It functions under the Director of the Training Division. At present, one training officer grade I (one) and seven training officers grade II (two) serve in the Division.

Initially the division engaged in training of the client's staff. As well as the division is conducted diplomas related to training themes for different institutions and officers from field of development at NISD and regional wise who send from the Ministry of Social Empowerment, Welfare and Kandyan Heritage

### Objectives of this Division are to:

- Identify the need for the training in the different and relevant field.
- Train human resources to fulfil the need of the training need assessments.
- Design, develop and implement training programs according to client is requirements.
- Develop and update curriculum to suit the needs of programmes.



Inauguration of Diploma in Counselling, Thalawa .Anuradhapura

## Diploma Courses Conducted by the Training Division

### Diploma Courses

#### Higher Diploma in Counselling

Higher diploma in counselling and Diploma in counselling can be identified as a part time training diploma, which was introduced by the training division, National Institute of Social Development.

The diploma programme in Counselling was designed to fit into the students of (SLQF) university grant commission in Sri Lanka.

Within the field practicum period, students are taught to apply the theoretical knowledge that they gained in classroom lessons to real field (ground) setting under the close supervision provided by trained professionals. The field placements are full time session. This diploma consist of 10 modules, 405 class room lectures (6 hours per week) and 135 hours field work (12 hours per week)



Higher diploma in counseling developed through newly collected survey data. This consists of 08 diploma units, 420 hours of lectures which include 28 credit and 180 hours of field practicum which includes 04 credits. Total numbers of credit are 32.

## **Diploma in Counselling**

The newly revised Diploma program in Counselling is offered by the training division at the NISD as an in house weekend training program. It is a 21 month long part time program consisting of 405 hours of class room lectures (6 hours per week) to be completed in 19 months and 135 hours of field practice (12 hours per week) to be completed in 3 months.

Place which Conducted the Diploma

- Main branch of National Institute of Social Development.
- Nawala Branch National Institute of Social Development.
- Thalawa regional Training Centre .
- Ampara regional Training Centre.
- Kilinochchiya regional Training Centre.
- Puttalama District Secretary office.
- Baticaloa District Secretary office.
- Baticaloa IPS Institute.
- Vavuniya District / Regional Secretary office.

## **Diploma in Gerontology and Elder Care**

This diploma program in gerontology/ elder care is designed for individual who wish to develop their careers in the field of gerontology / elder care to those already employed or active in gerontology elder care or related field who wish to enhance their career paths. It is also offered to those seeking challenging and meaningful career changes in response to new opportunities created by an aging society. Upon completion of this program with interdisciplinary courses, the students are expected to be well equipped with problems – solving and research skills responding to a demand for a longer living and healthier public it helps to prepare student to develop individualized career paths in the elder care based service industries.

This Diploma programme in gerontology / Elder care is a part time study programme developed in line the Sri Lanka qualification framework (SLQF) developed by the Sri Lanka qualification framework and quality assurance unit of the Ministry of Higher Education to promote national and international recognition of qualifications offered in Sri Lanka. In the SLQF the volume of



learning at each level is describe in terms of credits. The minimum number of credits required at each level is stated in table 4.1 given below.

### **Conducted Place**

- Main branch of National Institute of Social Development
- Ranna Regional Training Centre
- Thalawa Regional Training Centre

### **Diploma in Child Protection**

The diploma in child protection is a part-time one and half year programme. It is conducted in two semesters (each semester is 9 months in duration), through class room lessons, on-site-teaching-learning methods and guided field practice exercises. Within the one and half year study period, two concurrent field placements will be conducted. In these two field placement, student are taught to apply the theoretical knowledge that they have learnt in the class room to their field setting under close supervision provide by trained professionals. The placements are full time and shall be conducted during a total time period of 13 week. In addition to the field placement, there will be observation field visits based on the needs of the participants.

The total number of contract hours of the programme is 630 hours. Of which 360 hours are allocated for class room lectures and 270 hours for training in the field. The remaining hours are allocated independent studies (notional learning).

### **Conducted Place**

- Ampara District Secretary office.
- Batalow Manmunei North Regional Secretary office.
- Kilinochchiya District Secretary office.
- Monaragala District Secretary office.
- Thalawa Regional Training Centre

### **Diploma in Community Based Corrections**

This diploma programme in Community Based Correction is a part time study programme developed in line with the Sri Lanka Qualification Framework (SLQF) developed by the Sri Lanka Qualifications Framework and Quality Assurance Unit of the Ministry of Higher Education to promote national international recognition of qualification offered in Sri Lanka. In the SLQF, the volume of learning at each level is described in terms of credits.



## **Conducted Places**

Department of Community Based Corrections, Borella

## **Certificate Courses**

Certificate Course in Special Educational Teaching Method – 06 months

Certificate Course in Child Focus Community Development – 06 months

## **Short-term Training programmes and other Diplomas**

1. Short term training programmes on stress management
2. Trainer of training programme for NISD academic programmes by the donations of Asia foundation.
3. Start a project on Social Care.
4. Short term training programme on office administrative management and enhancing the computer literacy
5. Awareness programme on counseling about NISD resource persons and external officers
6. Short term training programme on stress management and leadership skills
7. Awareness programme on counseling for resource persons and officers at NISD and external institutions
8. Training diploma which are conducted with the collaboration of NISD and Asia Foundation
9. Trainer of training seminar for “Divi Naguma” development officers at the department of “Divi Naguma” development
10. Stress management and leadership development
11. Psychosocial intervention in school system
12. Strength based approach for social work field

### 13. Thalawa Training, Research, and Field learning centre



#### Introduction

Training, research and field learning centre at Thalawa divisional secretariat (Anuradhapura District) based on North central province by NISD.

According to suggestion of honourable Members of parliament Mr. Berty Premalal Dissanayak, foundation stone was kept by the president, Honourable Chandrika Bandaranaka Kumarathunge.

With the participation of honourable parliament chief speaker pr. K.B. Rathnayake at 26<sup>th</sup> February 1999. In 31<sup>st</sup> march 2002, this was opened by the Social Welfare Minister honourable Rawindra Samaraweera

However, in 10.11.1999, this land was taken through long-term permit as 32 acres and 28 perches and it was deducted for 10 acres.

#### Facilities

##### Lecture Hall

Hall Number	Number of Seats	Charges per day - Government Sector	Charges per day – Private Sector
LH – 1	50	4,000.00	6,000.00
LH - 2	100	5,000.00	7,000.00

##### Hostel Charges

S Number	Description	Accommodation fee per person day - Government Sector	Accommodation fee per person day - Private Sector	Number of Rooms	Number of People can be accommodated



DM – 1	With two storey bed	100.00	300.00	1	32
DM – 2	With two storey bed	100.00	300.00	1	18

### Room charges

S Number	Description	Room charges Government Sector	Room charges - Private Sector	Number of Rome	Number of People can be accommodated
RM – 1	VIP – A/C	600.00	1200.00	1	2
RM – 2	With two storey bed	200.00	600.00	4	8

- **Stated the Diploma in psychological counselling**

Diploma in psychological counselling was started in 28.05.2015. There were around 42 students in this diploma. The purpose to start this course was to produce professionals with knowledge, skills and attitude to minimize individual family and group psychological problem and abnormal duration of this diploma is 21 months (classroom lectures and 03 months (135 hours) field practicum)

- **Diploma in Gerontology and Elder care**

This course is conducting according to a request of North Central Province Ministry of Social service. Including service officers, Assistant development officers from 2015.09.18 duration of the courses 18 months short term training diploma. (Class room lectures and 135 hours of field practicum)

- **Short term training programme**
- **Short term training programme on community development project management**

This was conducted from 03<sup>rd</sup> to 4<sup>th</sup> September 2015 based on 45 government officers for Thalawa / Thabuththegama Division Secretariat office and health medial officers.

- **Short term training programme on counselling skills development**

This was conducted from 26<sup>th</sup> to 27<sup>th</sup> November 2015 for 40 teachers at kakirawa zonal educational office.

### Future Plans

1. 2016 / 2018 Diploma in child protection was started and successfully completed.
2. Started the diploma in counselling 2016/2018.
3. Start a short-term training programme for civil Defence force officers.
4. Start a short-term training programme for “Samurghi” officers.



5. Keep a fence around the whole land.
6. Establish a counselling centre.
7. Develop library facilities regarding to diplomas.

## **Hambanthota Ranna Training, research and field learning centre**

### **Introduction**

#### **1. Objective of the establish a regional centre**

- Conducting the regional centre as a main institution, which provides education for students, who follows social work field and other related diplomas at our institution in southern province including Hambanthota District.
- Capacity and development work as a training station, which provides education for Government and semi government officers.
- Work as coordinated institution to fulfil field-training need of Social Work diploma and undergraduate student.
- Work as a social research centre which identifying and work for training programmes and diplomas needed to the area.

#### **2. Vision of the regional centre**

- To become the nationally and internationally recognized best centre in social work education, training and research.

#### **3. Mission of the regional centre**

- Provide a special service to the society by using the rewired knowledge and technology in social work to gain social development and social welfare in Sri Lanka in all stages and fulfil all human needs.

#### **4. Diplomas which conducted in last year**

- Diploma in Gerontology and elder care

#### **5. Short-term training programme**

- Training programme on stress management and leadership skills development for 53 Hambanthota District “Divi Naguma” development officers at 4<sup>th</sup> and 5<sup>th</sup> of August 2016
- Training programme on enhancing the efficiency of District “Divi Naguma” management officers at 01st and 02<sup>nd</sup>, November 2018.

**Other programmes**

- Aware the 2016 Hambanthota A/L students by the collaboration with Hambanthota District collaborative professional career guidance society at the awareness programme on higher educational opportunities at 01<sup>st</sup> and 02<sup>nd</sup> October 2016 .
- Distributing handbills for diplomas near 2016 A/L examination centres for student.
- Establish a small library for student who follows diplomas at the centres.
- Establish a counselling centre for guiding the regional community to resolve their psychological problem.

**6. Renovation and maintenance of the regional centre**

- Renovate three selling fan which was not working properly and fitted these fans at classroom.

**7. Barrios and solution which is faced while conducting the regional centre****Barrios**

- Their no proper advertising media about the centres accommodation facilities
- Their no fax machine photocopy machine and a printer for officers usage at the centres

**Solution**

- Display a notice near the Matara - Katharagama main road which describe the accommodation facilities at the centre.

**8. Future plane**

- It is expected to conducted child protection social work diploma for Department of southern province social welfare, probation and child protection officers.
- It is expected to conduct a short-term training programme for government and semi government officers at the area.



### Activities done by Training Division from January to December 2016.

<b>S. No</b>	<b>Institute / Organization by Organized</b>	<b>Program / Lecture Topic</b>	<b>Date</b>	<b>Attendance</b>
01	Elders office Secretariat	Diploma in Gerontology & Eldercare	2016/01/02	27
02	Elders office Secretariat	Diploma in Gerontology & Eldercare	2016/01/03	28
03	Elders office Secretariat	Diploma in Gerontology & Eldercare	2016/01/15	26
04	Elders office Secretariat	Diploma in Gerontology & Eldercare	2016/01/16	25
05	Elders office Secretariat	Diploma in Gerontology & Eldercare	2016/01/29	23
06	Elders office Secretariat	Diploma in Gerontology & Eldercare	2016/01/30	26
07	Elders office Secretariat	Diploma in Gerontology & Eldercare	2016/02/05	26
08	Elders office Secretariat	Diploma in Gerontology & Eldercare	2016/02/06	21
09	Elders office Secretariat	Diploma in Gerontology & Eldercare	2016/02/12	30
10	Elders office Secretariat	Diploma in Gerontology & Eldercare	2016/02/13	28
11	Elders office Secretariat	Diploma in Gerontology & Eldercare	2016/02/19	23
12	Elders office Secretariat	Diploma in Gerontology & Eldercare	2016/02/20	22
13	Elders office Secretariat	Diploma in Gerontology & Eldercare	2016/03/05	29
14	Elders office Secretariat	Diploma in Gerontology & Eldercare	2016/03/06	25



15	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/03/18	25
16	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/03/19	29
17	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/03/26	20
18	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/04/01	24
19	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/04/02	24
20	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/04/22	24
21	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/04/23	19
22	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/04/29	29
23	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/05/06	26
24	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/05/07	15
25	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/05/13	27
26	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/05/14	25
27	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/06/03	26
28	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/06/04	22
29	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/06/17	19
30	Elders office	Secretariat	Conducted the First semester examination of Diploma in	2016/07/15	32
31				2016/07/16	32



32			Gerontology & Eldercare	2016/07/17	32
33			Diploma in Gerontology & Eldercare	2016/07/29	25
34			Diploma in Gerontology & Eldercare	2016/07/30	19
35	Department of “Divi Naguma”		Training programme on Stress management and leadership skills development for 53 “Divi Naguma” Developmental officers at humbanthota district	2016/01/02	
36				2016/01/02	
37	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/08/06	21
38	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/08/20	12
39	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/08/26	20
40	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/08/27	12
41	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/09/02	20
42	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/09/03	22
43	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/09/09	18
44	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/09/10	19
45	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/09/23	19
46	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/09/24	14
47	“Hambanthota” District United Professional Carrier Guidance Society		Awareness programme 2016/A/L Student about the courses that are conducted by our institution with the collaboration of “Humbanhota” district United Professional Carrier Guidance Society	2016/10/01	3500
48				2016/10/02	



49	Elders office	Secretariat	Training programme on efficiency development of “Divi Naguma” Management office in “Hambanthota” district	2016/11/01	45
50				2016/11/02	
51	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/11/04	16
52	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/11/05	13
53	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/11/11	21
54	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/11/12	20
55	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/11/25	21
56	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/11/26	13
57	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/12/16	19
58	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/12/17	19
59	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/12/30	18
60	Elders office	Secretariat	Diploma in Gerontology & Eldercare	2016/12/31	16

## **Ampara Regional Centre of National Institute of Social Development**

### **Achievement of 2016**

#### **01. Long term training courses**

<b>S.no</b>	<b>Courses</b>	<b>Time Duration</b>	<b>attendance</b>
01	Diploma in Counselling (Sinhala Medium), Lecture held in Ampara regional center,	21 months	26 Students



02	Diploma in Counselling (Tamil Medium)Lecture held in Karrhive regional council auditorium,	21 months	41 Students
03	Diploma in Child Protection – Ampara, Lecture held in Ampara regional center,	18 months	44 Students
04	Diploma in Child Protection Monaragala, Monaragala Lecture held in District Secretary office.	18 months	42 Students

S.No	Programme	Location	Attendance	Expenditure(Rs)
01	Stress Management and Leadership skills development, Two day short term training programme (Sinhala Medium)	“Uhana” regional Secretary office auditorium	15 “Divi Naguma” Development Officers	50,460.00
02	Stress Management and Leadership skills development, Two day short term training programme (Tamil Medium)	“Addalachachen a” “Uhana” regional Secretary office auditorium	15 “Divi Naguma” Development Officers	50,455.60

### Contribution for Field Trainings

9. Rural camp was conducted at “addalachchena” Regional secretariat and “Erakkamam” regional secretariat for 105 social work undergraduate of the school of Social work within 10 days.

S No	Organizing Institution	Topic of the Lecture or Programme	Attendance	Date
01	“Konduwatuwana” Military Battelle Training School	Motivation Skills for Leadership	234 army, air force and navy officers	2016.01.22
02	“Konduwatuwana” Military Battelle Training School	Psychological Counselling and its importance psychology Counselling and important of--	223 army, air force and navy officers	2016.02.08
03	“Dehiaththakandiya” Educational office	Use of group work skills for the development of institutional effectiveness	21 officers at the educational office	2016.02.23



04	“Konduwatuwana” Military Battelle Training School	Stress Management	223 army, air force and navy officers	2016.03.08
05	Madagama Regional Secretariat office	Mental Stress and Stress Management	44 officers at regional secretariat office	2016.03.17
06	Eastern Province police training college	Positive thinking and Skills Development	47 officers at community police units	2016.04.27
07	Uhana Regional Secretariat office	Community Organization Management	53 Member of Widow Women Community Organization	2016.04.28
08	Ampara General Hospital	Stress Management	35 first aid trainees at special task force	2016.04.29
09	Uhana Regional Secretariat office	simple mental disorders and get rid of it	68 members of women organizations	2016.05.02
10	Konduwatuwana Military Battelle Training School	Stress Management	208 army, air force and navy officers	2016.05.04
11	Konduwatuwana Military Battelle Training School	Motivation Skills for Leadership	211 army, air force and navy officers	2016.05.06
12	Zonal educational office and mental health developmental foundation	Teachers’ role for mental health development	77 nursery teachers at Uhana educational zone	2016.05.13
13	Nawamadagama National School “Dehiaththakandya”	Use of efficiency development for group work	22 school teachers	2016.05.18
		Skill Development	54 school prefects	
14	“Divi Naguma” Development Division of Uhana Regional Secretariat office	Skill Development	63 ‘Divi Naguma’ development officers	2016.06.03
15	“Divi Naguma” Development Division of Uhana Regional Secretariat office	Skill Development	57 rural ‘Divi Naguma’ community organizational officers	2016.06.10
16	“Divi Naguma” Development Division of Ampara Regional Secretariat office	Introduction to Counselling, Importance of Counselling and use of Counselling for solving community problems	44 “Divi Naguma” Development officers	2016.06.16
17	Ampara District professional training centre	Better mental health practices	72 young people who follow diplomas (age in between 18-25)	2016.06.21



18	Ampara Regional Secretariat office	Introduction to Psychological Counselling and its scientific basis	69 Sunday school teachers and village development society officers	2016.07.05
19	Ampara zonal educational office and mental health developmental foundation	Teachers' role for mental health development	63 nursery teachers at Damana Zone	2016.07.08
20	Ampara zonal educational office and mental health developmental foundation	life skills	63 nursery teachers at Damana Zone	2016.07.09
21	Konduwatuwana Military Battelle Training School	Stress Management	287 army, air force and navy officers	2016.07.11
22	Room to Reed office	Releasing (Relaxation) Examination Stress	49 Advance level Student	2016.07.18
23	Konduwatuwana Military Battelle Training School	Motivation Skills for Leadership	262 army, air force and navy officers	2016.07.21
24	Ampara senior police Superintendent office and Ampara district secretariat office	Attitude development of police officers to develop the concept of 'efficiency' at police stations	60 police offices	2016.07.21
25	"Divi Naguma" Development Division of "Uhana" Regional Secretariat office	Techniques of community problem solving	57 'Divinaguma' rural developmental officers	2016.07.22
26	"Divi Naguma" Development Division of "Ampara" Regional Secretariat office	Introduction to Counselling, Importance of Counselling and use of Counselling for solving community problems	44 "Divi Naguma" Developmental officers	2016.07.23
27	Hingurana Siri Darma Rathana Sunday School	Parents duty for educational development process of children	83 parents	2016.07.24
28	Child Development Unit of "Uhana" Regional Secretariat office	The importance of child protection for pre childhood development	39 preschool teachers	2016.07.26



29	Civil Security force and “Divi Naguma” Unit	Better family skills	Civil defence officers and 86 ‘Divi Naguma’ beneficiaries	2016.08.01
30	“Divi Naguma” Development Division of Uhana Regional Secretariat office	Better family skills	63 “Divi Naguma” Developmental officers	2016.08.03
31	“Divi Naguma” Development Division of Lahugala Regional Secretariat office	Introduction to Counselling, Importance of Counselling and use of Counselling for solving community problems	13 “Divi Naguma” Development officers	2016.08.07
32	“Divi Naguma” Development Division of Uhana Regional Secretariat office	Better family skills	64 “Divi Naguma” Development officers	2016.08.15
33	“Divi Naguma” Development Division of Damana Regional Secretariat office	Introduction to Counselling, Importance of Counselling and use of Counselling for solving community problems	48 “Divi Naguma” Development officers	2016.08.19
34	Ampara zonal Educational Office	Scientific Skill of Counselling	26 Student Counselling Teachers of Zonal Educational Division	2016.10.01
35	Eastern province probation and child protection department and Mahaoya regional secretariat office	Awareness programme of parents who are in the families which has drug addicted children	58 parents who are in the families which has drug addicted children	2016.10.02
36	Eastern province probation and child protection department and Serankada Maha Vidyalaya	Prevent Child Abuse	227 School Student	2016.10.03
37	“Wawinna” School	Media and Alcohol publicity	86 School Student and 24 parents	2016.10.05
38	“Divi Naguma” Development Division of Ampara Regional Secretariat office	Skill Development	63 Divi Naguma committee members	2016.10.10



39	Ampara Regional Secretariat office and "Paam" Foundation	Skill Development	37 rural community leaders	2016.10.11
40	Eastern province police training college	Positive thinking and Skills Development	39 officers at community police units	2016.10.12
41	"Dehiaththakandiya" Regional Secretariat office	Knowledge Management	40 officers of Dehiaththakandiya Regional Secretariat office	2016.10.13
42	"Ampara" zonal Educational Office	Buddhist Counselling Methods	38 teachers who teach Buddhism and 128 school Buddhist society officers	2016.10.14
43	"Lahugala" Regional Secretariat office and "Palm" Foundation	Skill Development	19 Rural Community Leaders	2016.10.18

44	A/L students at Ampara Gamini Vidyalaya	Better mental health practices	104 A/L students and 64 parents at Ampara Gamini Vidyalaya	2016.10.20
45	Damana divisional secretariat office and palm foundation	Skill Development	18 Rural Community Leaders	2016.10.27
46	Ampara district land commissioner's office	Positive Thinking Development	37 officers at the Ampara district land commissioner's office	2016.10.28
47	Ampara divisional secretariat office	Drug prevention	162 A/L students at Ampara D.S.Senanayaka National School	2016.11.30
48	Eastern province social service department	Mental health well-being of the retired life of government officers who are expected to retired	48 government officers who are expected to retired	2016.12.01
49	Mental health unit at Ampara base hospital, Ampara district mental health development foundation	Community activities on mental health development	Community organizational workers and 26 community police officers	2016.12.02
50	Konvatuwana army battle training school	Motivational skills for leadership	257 army, navy and air force officers	2016.12.07



51	Eastern province police training college	Positive thinking and attitude development	59 community police unit officers	2016.12.08
52	Konvatuwana army battle training school	Stress management	315 army, navy and air force officers	2016.12.09
53	Hingurana Maha Vidyala and Red cross organization	Decision making skills	69 school class monitors	2016.12.15
54	Dehiathakandiya divisional secretariat office	Knowledge management	32 management assistant officers	2016.12.19
	Total		5056	

### **Killinochchi, Ranna Training, Research and Field learning centre**

Kilinochchi training research and field learning centre in 2016 -2019 this centre was established at kilinochchi District by focusing North province to enhance the services of NISD at the ethnic contract happen in the North province over a 30 years of period.

This was opened in 29<sup>th</sup> January 2016 with the invitation of Mr.Mahinda senevirathna, secretary to the NISD Governing Council president / Minister of Social Empowerment and welfare, Dr. Riddley Jayasingha Director General ,NISD and Hon. Minister S.B. Dissanayake Ministry of Social Empowerment and welfare and Mr.S.Arumaynayagam Kilinochchi District Secretary and honourable guests

#### **Objectives to opened the regional Centre**

To spread the academic, training and research opportunities to rural areas such as North province, which was location only in Colombo?

#### **Vision of the regional centre**

To become the best Centre for Social Developmental Education, Training and Research in North Province.

#### **Mission of the regional centre**

To become the Social Development most effective in North province by introducing new knowledge and technology to Social developmental process and produce professionals, which are needed to the Social Development process.

## Training Division

### 2016 from January to December

S.No	Name of the Project	Attendance	Location	Number of Attendance	Progress from 2016.01.01 to 2016.12.31
01.	Diploma in Counselling Course – “Thalawa” Sinhala Medium (Ministry of Women affairs) 2013/2015	Officers of Related office to the Ministry of Women Affairs	“Thalawa” Training Center	62	Diploma awarding ceremony done by march 2016
02.	Diploma in Counselling Course – Colombo First Group (Ministry of Women affairs) 2013/2015	Officers of Related office to the Ministry of Women Affairs	Nawala Branch of NISD	51	Diploma awarding ceremony done by march 2016
03.	Diploma in Counselling Course – Colombo Second Group (Ministry of Women affairs) 2013/2015	Officers of Related office to the Ministry of Women Affairs	Nawala Branch of NISD	45	Diploma awarding ceremony done by march 2016
04.	Diploma in Counselling Course – (Sinhala Medium) 2013/2015	For police department officers and government officers	Nawala Branch of NISD	48	Diploma awarding ceremony done by march 2016
05.	Diploma in Counselling Course – (Tamil Medium) “Kilinochchiya” 2014/2015	Government, non-government officers and voluntary organization staff and Advance level Students	Kachcheriya in kilinochchiya	45	Final results are release
06.	Diploma in Counselling Course – (Tamil Medium) “Kilinochchiya”	Government, non-government officers and voluntary	Teachers training centre	37	Results are release.



	2014/2015	organization staff and Advance level Students	“Kilinochchiya”		
07.	Diploma in Counselling Course – (Tamil Medium) “Baticalow” 2014/2016	- Do -	Institute of Ip’s Sri Lanka	38	Final results are release
08.	Diploma in Gerontology and Elder care - 2014/2015	- Do -	NISD	25	Final results are release
09.	Diploma in Counselling Course “Ampara” 2015/2017	Government, non-government officers and voluntary organization staff and Advance level Students	Ampara training centre, National Institute of Social Development	28	Ready for final examination
10.	Higher Diploma in Counselling Course – (Sinhala & Tamil Medium) 2014/2016	Government, non-government officers who have followed a diploma in counselling and voluntary organization staff and Advance level Students	NISD	Sinhala 14 Tamil 16	Student involve field placement
11.	Diploma in Counselling Course – (Sinhala Medium) “Thalawa” 2014/2016	Government, non-government officers and voluntary organization staff and Advance level Students	Thalawa, Anuradhapura training centre, National Institute of Social Development	50	Student involve field placement
12.	Diploma in Counselling Course – Colombo, First Group (Sinhala Medium) 2015/2017	- Do -	NISD	34	Ready for final examination
13.	Diploma in Counselling Course – Colombo, Second Group (Sinhala	- Do -	NISD	31	Ready for final examination



	Medium) 2015/2017				
14.	Diploma in Counselling Course – Colombo (Tamil Medium) 2014/2016	- <b>Do</b> -	NISD	<b>56</b>	Ready for final examination
15.	Diploma in Counselling Course – “Batalow” (Tamil Medium) 2015/2017	- <b>Do</b> -	Ip,s Institute Batalow	<b>45</b>	Student involve field placement
16.	Diploma in Counselling Course – “Wawniya” (Tamil Medium) 2015/2017	- <b>Do</b> -	Rural Development Institute “Vauniyawa”	<b>45</b>	Student involve field placement
17.	Diploma in Counselling Course – “Ampara” (Tamil Medium) 2015/2017	- <b>Do</b> -	Ampara training centre, National Institute of Social Development	<b>45</b>	Student involve field placement
18.	Diploma in Gerontology and Elder care (Anuradhapura)	Social service officers at the North Central Province social service department	Thalawa, Anuradhapura training centre, National Institute of Social Development	<b>45</b>	First semester class room lectures on-going
19.	Diploma programme for officers at the community based correction	Work supervisors at community based correction department	“Boreela” Community Base Correction	<b>44</b>	First semester class room lectures on-going

	department 2015/2016 (Sinhala medium)		Department		
20	Diploma programme for officers at the community based correction department 2015/2017 (Sinhala medium)	Work supervisors at community based correction department	“Boreela” Community Base Correction Department	47	First semester class room lectures on-going
21	Diploma programme for officers at the community based correction department 2015/2017(Tamil medium)	Work supervisors at community based correction department	“Boreela” Community Base Correction Department	17	First semester class room lectures on-going
22	Diploma in Gerontology and Elder care (Ranna)	Elder care development officers at elder secretariat offices	“Ranna” Training Center NISD	37	Second semester class room lectures on-going
23	Diploma in Counselling Course – “Kandy” 2015/2017	Government, non-government officers and voluntary organization staff and Advance level Students	“Plimathala w” Rural Development and Research Institute	40	Second semester class room lectures on-going
24	Diploma in Child Protection 2016/2018	Government officers who work related to child affairs	“Ampara” Training Center	44	First semester class room lectures on-going
25	Diploma in Child Protection 2016/2018	Government officers who work related to child affairs	“Monaragala”	42	First semester class room lectures on-going
26	Diploma in Child Protection 2016/2018	Government officers who work related to child affairs	“Baticalow”	40	First semester class room lectures on-going
27	Diploma in Child Protection 2016/2018	Government officers who work	“Kilinochchi”	40	First semester class room



		related to child affairs			lectures on-going
28	Diploma in Child Protection 2016/2018	Government officers who work related to child affairs	“Thalawa” Training Center	40	First semester class room lectures on-going
29	Diploma in Counselling Course – 2016/2018	Government Officers	“Puththalam ”	40	First semester class room lectures on-going
30	Diploma in Counselling Course – 2016/2018	Government, non-government officers and voluntary organization staff and Advance level Students	NISD		Interviews already finished on 27/10/2016, and students registration are processing
31	Diploma in Counselling Course – 2016/2018	Government, non-government officers and voluntary organization staff and Advance level Students	NISD		Interviews already finished on 27/10/2016, and students registration are processing

### Short-term training programme

No.	Name of the training programme	Participants	Conducted date and the venue	No. of – participants
32	Basic counselling skills – short term training programme	Damurdhi development officers	2016.01.30, 2016.02.01 and 2016.02.02 “Kilinochchi” training centre	60
33	Office management, administration and enhancing the computer literacy	Non-academic staff members of National Institute of Social Development	2016.06.29,30 and 07.01	28
34	short term training programme on stress management and leadership skills development	Department of Divinaguma Development officers	2016 .08.18 and19 two days Anuradhapura , thalawa Regional training	44



			center	
35	short term training programme on stress management and leadership skills development	Department of Divinaguma Development officers	2016.08.24 and 25 two days Kilinochchiya Regional training center	50
36	short term training programme on stress management and leadership skills development	Department of Divinaguma Development officers	2016.09.01 and 02 two days Ampara Regional training center	50
37	short term training programme on stress management and leadership skills development (two days දින 02)	Department of "Divinaguma" Development officers	2016.09.01 and 02 "Ampara" Regional training center	50
38	Training programme for officers at Sri Lanka social security board to enhance the efficiency and efficiency	Sri Lanka social security board officers	2016.09.02 National Institute of Social Development	75
39	Trainer of training programme for divinaguma development officers at the divi naguma development officers	Department of "Divinaguma" Development affiliated officers	From 2016.10.03 to 05 "Kelaniya" Retired persons rest house	40
40	short term training programme on stress management and leadership skills development	Department of "Divinaguma" Development affiliated officers	2016.10.06 and 07 "Attalachchena" Regional Secretariat office	40
41	Short term training programme on Psychological counselling and stress management	Police STF officers	from 2016.10.18 to 24 Police STF Training School "Katukurnda"	50
42	- do -	- do -	from 2016.11.07 to 09 "Kelaniya" Retired persons rest house	42
43	stress management and leadership skills development	Department of Divinaguma Development Management officers	2016.08.04, 05 Ranna training center	47
44	Psycho social mediation in	Dirct and in Direct	Sumeda Sumeda Maha	150



	school system	injured student of Sumeda Maha Vidhalaya	Vidhalaya Salawa	
45	Psycho social mediation in school system	Dirct and in Direct injured student of Manadhi Maha Vidhalaya	Manadhi Maha Vidhalaya Aranayaka	100

### Certificate courses

S. No	Name of the Project	Participation	Conducted Place	Number of participant	Progress
46	Certified course on teaching method of special education Teaching (for months) (for carrier counsellors of social development Department )	For carrier guidance counsellors of Social Service department	NISD	24	Course is Completed
47	certified course on child centred community development(for month)	Government, non-government officers and voluntary organization staff and Advance level Students	Chenkaladi	38	Course is Completed
48	certified course on child centred community development(six month)	Government, non-government officers and voluntary organization staff and Advance level Students	Kilinochchi	27	Course is Completed
49	Certificate course on social work & counselling	For rehabilitation officers at the prison headquarters	Prison Headquarter s	13	Course is Completed



## Certificate courses

No	Name of the Project	Participation	Conducted Place	Number of participant	Progress
50	Training programme for the academic staff members who teach the subject 'Counselling' at the National Institute of Social Development with funds of Asia Foundation	Academic staff members and training officers at National Institute of Social Development	NISD	20	10 training programme completed
51	Conducted a project von Social Care (UNICEF)	Child protection officers, counselling assistant officers, elder care officers and social service officers at Kegalle	Kegalle, Sanasa campus Institute	52	Completed
52	Conducted a project von Social Care (UNICEF)	Child protection officers, counselling assistant officers, elder care officers and social service officers at Kegalle – Stage 2	Kegalle, Sanasa campus Institute	50	Completed
53	Conducted a project von Social Care (UNICEF)	Child protection officers, counselling assistant officers, elder care officers and social service officers at Ampara	Uhana Regional Secretariat Office	50	Completed
54	Conducted a project von Social Care (UNICEF)	Child protection officers, counselling assistant officers, elder care officers and social service officers at Nuwara Eliya	Nuwar Eliya Regional Secretariat Office	32	Completed



55	Conducted a project von Social Care (UNICEF)	Child protection officers, counselling assistant officers, elder care officers and social service officers at Ampara and Batticaloa district secretariat offices	Ampara and Batticaloa Regional Secretariat Offices	204	Completed
56	Training programmes conducted with the collaboration of National Institute of Social Development and Asia Foundation	Counselling officers at women affairs ministry and social service ministry	Training centre at Palawaththa	45	Completed
57	- do -	- do -	Management Development and Training Centre of Wakwella	33	Completed
58	- do -	- do -	Management Development Centre at Passara.	18	Completed
59	Training programmes conducted with the collaboration of National Institute of Social Development and Asia Foundation	Counselling officers at women affairs ministry and social service ministry	Training and Research Centre of Gurutalawa and Thannakumbura ( Kandy)	30	Completed
60	- do -	-do -	Training Centre of Wayamba ( Wariyapola)	30	Completed
61	- do -	- do -	Conducted at Puttalam, Kurunagala and Matale districts	40	Completed

62	- do -	- do -	It was conducted at Kilinochchi, Mullathive, Jaffna, Vavniya and Mannar districts	28	Completed.
63	- do -	- do -	Matara and Hambantota	38	Completed
64	Short-term training programme on good governance and democratic values for community correctional officers. Total expenses are Rs. 810,446.82	Offices of Storme foundation	Conducted from 2016.01.18 to 2016.11.30	80	Completed
65	Training programme for academic staff members	Staff of NISD	2016.09.28 and 29 University of Peradeniya	26	Completed
66	One day programme on child protection for academic staff members	Staff of NISD	Child protection authority	20	Completed
67	Lecture on strength based approach in social practice by Dr. Vencatpullail	Staff of NISD	National Institute of Social Development	30	Completed

### **Contacted the diploma in women empowerment**

The objective to start this diploma is to provide required knowledge attitude, Skills to contribute women leader ship for the development of the country there were 28 Student at this diploma, and it was conducted from 05<sup>th</sup> November 2014 to 11<sup>th</sup> November 2016.

It was conducted a short-term training programme on stress management and basic psychological counselling in 19<sup>th</sup> and 20<sup>th</sup> March 2015. There were 45 participants of government officers. The purpose was to provide effective and efficient service by reducing psychological stress and problems arise at the institution and external environment.



01. It was conducted a short-term training programme on project management for developmental officers at “Agunokolapalassa” regional secretariat office in 12<sup>th</sup> and 13<sup>th</sup> and November 2005. There were 40 officers
02. It was started diploma in Gerontology and Elder care for elder right development officers under the secretariat officers in 2015.11.28 there were 37 officers registered for the course who are from Sothern province. The major objective to start this course is to take the elders participation for the country development by providing elder welfare and mediate to its related problems as developing country
03. It was conducted a short-term training programme on project management for development officers of “tangolle” regional secretariat office in 10<sup>th</sup> and 11<sup>th</sup> December 2015. The major objective of this training programme is to provide knowledge to prepare projects immediately and accurately to solve problem in villages by using rural development projects.

## **08 Future plan**

01. It will proposed to conduct 06 months social work certificate course at week days as a paid course (students who have passed GCE o/l s). It was decided to get pass diploma and degree holders
02. It will proposed to conduct three short term programmes for Government offices (this programmes was conducted based on divisional secretariat office, police station, school, youth, “Govojana sewa saba” which was selected last year).
03. Conducted an awareness programme about Dip in Counselling at 2016
04. Conducted the Diploma in Gerontology an Eldercare in 2016
05. It was proposed to conduct a promotion about accommodation facilities hiring for both government and private officers by developing the accommodation facilities of the centre.
06. It was proposed to develop the lecture hall facilities and rent these halls for external institutions with estimated prices
07. According to an idea, it will take necessary actions to establish the library with earning the membership fees and give opportunities to this library for people at this area - 2016



## Kelaniya Hostel

### Introduction

“Kelaniya” “polhena” hostel was established in January 20 and it is annual provided hostel facilities for the students who are coming from low-income communities. This is located near form 10.5 km from the main road. There were 22 students at there in 2016 (2014.11.03). The highest number of students can be stayed here is 22 students. There is a matron, who facilitates them.

Programme co-ordinated and student coordinator supervising this hostel affair

According to the assessment report, which was done by the department at assessment at the final semester in 2014, the value of the land is Rs. 2500000.00; value of the building is Rs 2540000.00. In addition “kalaniya” regional secretariat office was done the renovation of Rs. 397,990.58/ in 2014/2015

Opened the “kilinochchiya” centre, 2016.01.30

There was an interview in 2016.12.23, 2016.12.27, 2016.12.29, and 2016.12.30 for fill up 12 vacant people the institution. It was decided to offering it to these people in January 2017.

Currently it is processing the collaboration of the institution with university of Sri Jayewardenepura. It is expecting to sign MOU in between the institution. It was passed one billion rupees for the building complex at “seeduwa”, NISD. Under the Ministry, expenditure it was it was allocated 500million rupees in 2017



## Social Development Policy, Research, and Publications Division

### Aim of the Division

To Initiate, Promote, Conduct and collaborate in Research work pertaining to various aspects of Social Work Education, Practice, Social welfare and Social Development whilst generating and propagating new knowledge pertaining to the field for present and future application.

### Objectives

- Identifying the fields of research and survey and plan them to make social work and social development policies.
- Engage in social research to draw the attention of typical current social issues and provide information to make state policies in various fields.
- Coordinate the relevant ministries to provide facilities and services to the disadvantaged families with the help of the information.
- Conducting research in collaboration with the government and non-governmental organizations.
- Conducting researches in qualitative and quantitative ways.
- Preparing and presenting research proposals. Analysis of data and the preparation of research reports.
- Collecting data in the field and protecting the confidentiality of them.
- Maintaining a data bank.

### Staff

Director	: Mr. K.M.Y. Karunaratne
Research Officer – II	: Mrs. Nadeeka Arawwala Mr. H.M. Saman Bandu Herath Dr. (Mrs) P.P.G. Chamila Siriwardena Mr. Keerthi Jayawardena Mrs.Sandya Sirikumara
Research Assistant III	: Mrs. Niluka Priyadarshani Wijebandara Mrs. Aloka Manamudali Mrs. Chamari Thabrew Mr. Indika Sanjeewa Ms. Ayesha Jayawarna Ms. Nisansala Madushani Silva
Management Assistant	: Mrs. Nayana Liyanage
Office Work Assistant	: Mr. Kasun Sanjaya Alankara

## Educational Qualifications of the Staff of Social Development Policy, Research and Publications

No	Name	Educational Qualifications
01	Mr. KM.Y. Karunaratne Director – Research and Publications Division	MSSc in Sociology (University of Kelaniya) MSW (University of Delhi) BA (sp) Hons in Mass Communication (University of Kelaniya) PgD in Counseling (University of Colombo) PgD in Community Development (University of Colombo) Dip in Social work (NISD)
02	Mrs. Nadeeka Arawwala	MA in Sociology (University of Kelaniya) BA (sp) Hons in Languages (University of Sabaragamuwa )
03	Mr. Keerthi Jayawardena	MA in Sociology (University of Colombo) BA (sp) Hons in Sociology (University of Ruhuna)
04	Mr. Saman Bandu Herath	MSSc (merit) in History (University of Kelaniya) BA (sp) Hons in History (University of Kelaniya)
05	Dr. (Mrs.) Chamila Siriwardena	PhD in Philosophy(University of Sri jayawardhanepura) MA in Political Science (University of Kelaniya) BA (sp) Hons in philosophy (University of Kelaniya) Dip in Counseling (IHRA- University of Colombo)
06	Mrs. Sandya Sirikumara	MA in Sociology (University of Kelaniya) BA (sp) Hons in Sociology (University of Kelaniya)
07	Mrs. Niluka Wijebandara	MA in Sociology (University of Kelaniya) BA (University of Sri jayawardhanepura) Dip in Counseling (NISD)
08	Mrs. Aloka Manamudali	BA (sp) Hons in Psychology (University of Kelaniya) Dip in Counseling and Psychotherapy (IPS)
09	Mrs. Chamari Thabrew	MA in Sociology (University of Kelaniya) BA (sp) Hons in Sociology (University of Colombo) Dip in Counseling (NISD)
10	Mr. Indika Sanjeewa	BA (sp) Hons in Sociology (University of Ruhuna)
11	Ms. Nisansala Madushani	BSW – Alva’s College ( University of Mangalore) PgD in Development Studies (University of Colombo)
12	Mrs. Ayesha Jayawarna	BA (University of Peradeniya)

## RESEARCH REPORTS - 2016

- **Research study on Identification of needs and challenges on Public Assistance Provision.**

Distributing beneficiaries among most eligible people will lead to strengthen up the underprivileged community, develop their Social and psychological welfare, minimize national monetary funds, empowering more dynamic elderly community In National Development.

Since many funds which could have invested for Social Development is being used as Public Assistance beneficiaries equally distributing those funds among actual eligible community has created a challenging situation. Therefore, a Society which follows the good governance should have the fundamental factor of providing welfare for the most eligible community who needs Social, Economic as well as mental Development.

Objective of this research was to identify weather the beneficiaries of Public Assistance is actually eligible the Public assistance for the people in research area. Moreover, to identify the causes behind the motivation of applying the Public assistance by majority of people. Examine the measures to uphold the qualitative benefits rather than quantity of the assistance, to address the policies and issues with related to implementation of the public assistance.

All community who are receiving public assistance beneficiaries in 149 “Grama Niladhari wasam” in “Mirigama” Divisional secretariat has been taken as the sample.

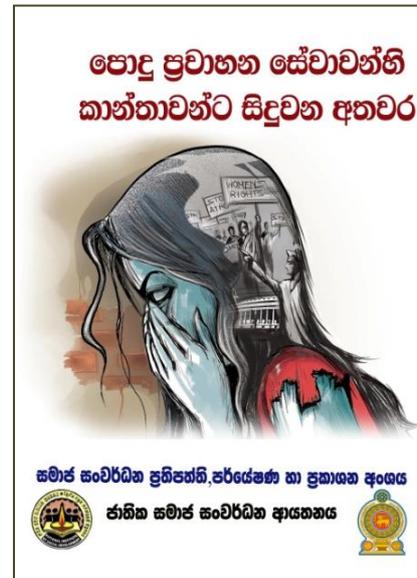
- **Research Study on Exposure, Vulnerability and Ability to respond to harassment in Public Transport**

In modern Sri Lankan Social Context while gender has become a major discourse and Woman, Education, career, Business and other services have inseparable relationship with the Transportations Services. In many Asian Countries women’s wellbeing is affected by physical and mental harassment in public transportation services. In Sri Lanka also the tendency of physical and mental harassment in public transportation services is increasing.



The main objective of this research is to identify the exposure and vulnerability of physical and mental harassment and to study deeply about the alternative solutions. Sub objectives of this research are to identify the harassments, types of harassments, impacts and responses faced by the women in public transportation as well as to understand the measurements which can be taken to evade the motivational factors for harassment and to identify the perception and attitudes of people towards the harassments and violence.

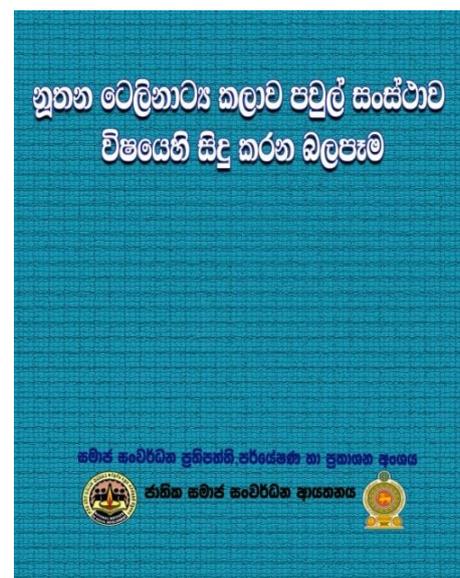
Data collection methods were questionnaires, interviews, Focus Group Discussions, group discussion, Primary data has been taken from school girls, employed women and housewives. 100 respondents were chosen from Colombo District for this study.



- **Family Structure Transformation through popular Tele-Drama in Sri Lanka: An analysis of audience perspective.**

In modern society Tele-dramas are becoming most popular program among many other Television Programmes. The relationships in human family unit such as correlation, conflicts, male demonism, situations and characters are represented in this Tele - dramas. In modern era human mind is mostly captivated by the Mega- Tele-dramas. These Tele-Dramas narrate many personality traits of characters in a family unit. The inter-relationships of family members and their responds to these personality traits by other family members in a family unit as well as adjusting the human character according to these personality traits are displayed in this Tele - dramas.

The modern human family structure is based on modern commercial & economical outline; new consuming patterns as well as on global economic context. As a result, audio visual media is making a huge impact on family structure.



Therefore, it is necessary to find out whether the entertainment, which provides by a Tele-drama, will also be helpful in contributing to formulate a family unit.

The main objective of this study is to identify the Positive and Negative impact of modern Tele-Drama on family structure. Identifying the impact of modern Tele-Drama on Socialization of Children, identifying the effects on Tele-Drama in building relationship between parents and children as well as among the children are the co-objectives of this study.

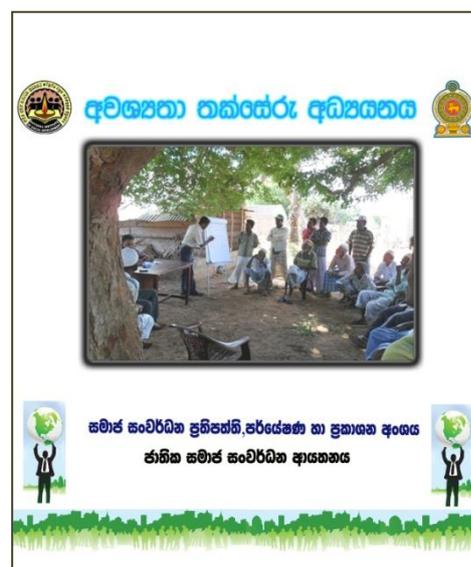
The main methodology of data collection is Focus Group Discussion. Especially, this study is based on qualitative data. Except primary data, Secondary data has also been collected. This study is conducted by focusing rural and urban areas. “Kirimetimulla” East “grama niladhari” division in “Malimbada” divisional secretariat in “Matara” District was rural area’s sample whereas “Narahenpita grama niladhari” division in “Thimbirigasyaya” divisional secretariat in Colombo District. From both rural and urban community 50 respondents will be selected.

- **Need Assessment survey on Academic, Training and Research Programmes in National Institute of Social Development**

School of Social Work, Training and Research Divisions of NISD are providing Social Work education and conducting various educational programs and training in accordance with the requirement of the country.

Most of the courses, training and researches are not covered in the Regional Centers of the national Social Development. Therefore, need based assessment is an important factor to be done. Further, it is necessary for NISD to examine which courses should be conducted, which training programmes need to be created and suitable types of research fields.

This will provide an opportunity to identify new courses, programmes as well as to redevelop existing courses and syllabus. Moreover, this will help to recreate study courses according to the prevailing job market in the country. Hence, this will help NISD as



well as Ministry of Social Empowerment and Welfare to gain a good publicity whilst fulfilling their National duties.

Need assessment is planned to be done by prioritizing Divisional Secretaries, Hospitals, Police Departments, as well as NGOs close by regional centers of NISD in “Thalawa”, “Ampara”, “Ranna”, and “Kilinochchi”. Proposed research methodology is Survey methodology. Data Collection will be done by using questionnaires, Interview methods.

- **Effectiveness of the Vocational Training Programmes for Disabled**

Each and every citizen should benefit the basic human right of education. However, government has established the right for special education even for people who are least disabled. Moreover, a special consideration for their vocational education in order to provide them a good future.

Therefore, the Department of Social Services which operates under Ministry of Social Empowerment and Welfare is providing Vocational Training for physically and mentally disabled people in Sri Lanka. Both Male and Female disabled persons are free to have this education and they have the opportunity to choose the Study programme.

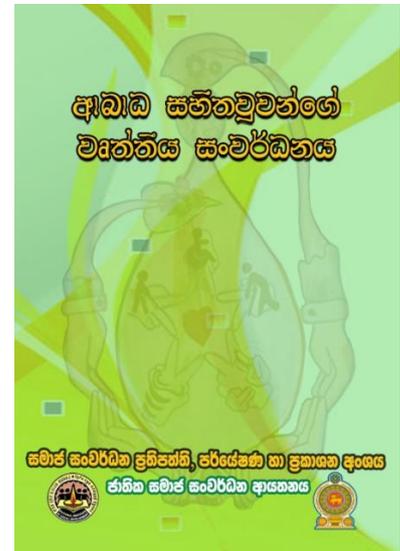
This emphasizes the special attention provided for re-habilitation the disabled persons in Sri Lanka. The main objective of this study is to focus to find out the effectiveness of the programmes conducted by the Vocational Training Centers in rehabilitation for disabled.

Sub objectives are as below

- Identifying the categories of disability and Vocational Training programmes for disabled
- Identifying the impact of study programmes on disabled as well as to examine and usage of law and regulations on re-habilitation of disabled.
- Identifying the Social norms regarding the disabled and to bring forward the proposals on new policies in order identify how vocational Training centers can enhance the effectiveness of rehabilitation programmes.

- To provide new knowledge to society regarding rehabilitating and empowering the disabled and to discover how to amend and develop Social Policies for this total process

Seeduwa Vocational Training Center was selected as the sample among 08 vocational training centers under the Ministry of Social Empowerment and welfare. This Study was mainly focused on qualitative data, but according to the necessity, quantitative data were also collected using the questionnaires. In order to collect Qualitative data Focus Group Discussions, In depth Interviews, The Study is mainly focused to find out the effectiveness of the Programme Conducted by the Vocational Training Centers and the data was collected by using the Non-experimental observation as well as case studies.

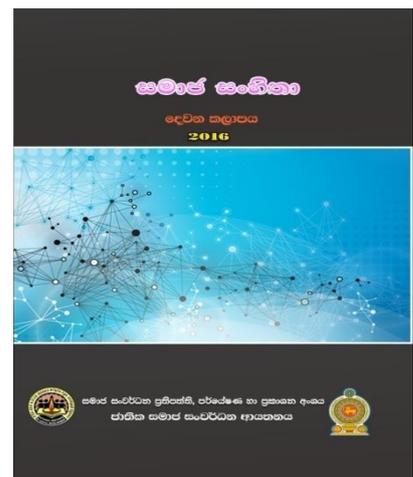


**Publications of the Research Division**

▪ **Faculty Publications**

The Division of Social Development Policy, research and publications of National Institute of Social Development has decided to present this journal considering the theme of “Good governance and Social Development”. To strengthen up the Process of National Development in order to create a prosperous tomorrow for the country, concepts such as Public Involvement, Collective Thinking and Social Accountability are concerned as main areas.

Developing a academic consciousness and creating an interaction among the subjects which they are expert as well as creating a good path for academic sustainability for multi-disciplinary academic discourse are objectives of this publication. As a whole this will be helpful to enhance the knowledge of the community.



Many articles which were written under the theme of good governance have been included in this journal. This annual publication is a result of the dedication and patronage of many personnel.

### **The Journal of Social Work**

Even though Social Work is not a popular subject in Sri Lanka, nowadays it is becoming a necessity for the society. Therefore, in order to promote the knowledge of Social Work among graduands the Social Development Policy, Research and Publication unit of the National Institute of Social Development is annually publishing the “Journal of Social Work”

The Sri Lanka Journal of Social Work is a Publication composed with a collection of articles

written by the Academic Staff of the institute of Social Development with the objective of promoting Social Work Education in Sri Lanka. This Journal is an important guidance for graduands and beginners as well as for people who are interested in Social Work. This journal publishes the academic and research papers of the academic staff and it is a good guidance manuscript for graduands as well as for beginners of the subject of Social Work.

- **The Journal of Social Development**

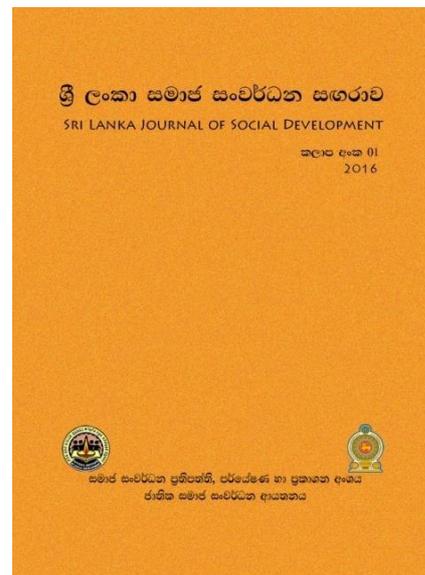
In current Sri Lankan Society there are many discourses regarding the Education Sector. Since the new education system has been developed under Free Education policy attention has been paid for its productivity, cleverness of the gradients, benefits to the society. It is hard to find a intellectual discourse regarding the status of modern education in current society. Especially researches are in considerable rate regarding social problems, and unmannered actions the transmission of central information to community is in low level. Hence, it is important to produce a academic journals for Sri Lankan community which for address Social problems, issues which will be useful to Social Policies. Raise conscious of all academic and learning community of Universities, other



educational, research and training section and making opportunities for them to use their knowledge in actively.

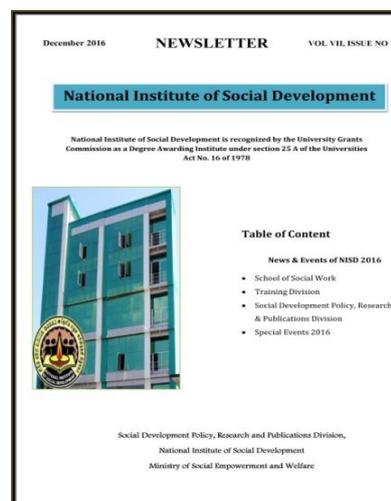
By considering the above facts importance of publishing a referred journal according to international standards was arisen. Therefore, paying attention on current social phenomenon under the theme of “Effectiveness of the Social Sciences for the Social Development in Sri Lanka” this journal has been published. Academic and Research papers written in both languages – English and Sinhala are been published here.

It is important to nurture the Sri Lankan nation with Knowledge, make them pay their attention on contemporary Social issues and trends. Moreover, influencing people to make positive responses through writing is really essential. Therefore, this publication exposes effective research based and descriptive disclosures.



## Newsletter

National institute of Social Development is annually publishing this newsletter. Information of the National Institute of Social Development in the year of 2016 is included in this newsletter. The main objective of this newsletter is to make the public aware regarding the courses, research and training programmes. This newsletter includes the current information of other divisions.



## Events organized in 2016 by Research and Publication Division

### Book Launch

In modern global context a radical change is occurring in electronic media and communicating information is happening in parallel. In development of human knowledge information transmission is an important matter. However, in modern Sri Lankan Social context tendency in academic articles and research is very low. As a solution in order to make a new approach the Division of Social Development Policy, research and Publications has launched new



publications such as The Journal of Social Work, Faculty Publication, The Journal of Social Development, The Newsletter, Effectiveness of the Vocational Training Programmes for Disabled, Need Assessment survey on Academic, Training and Research Programmes in National Institute of Social Development, Family Structure Transformation through popular Tele-Drama in Sri Lanka: An analysis of audience perspective, Research Study on Exposure, Vulnerability and Ability to Respond to Harassment in Public Transport. These publications will help academics, beginners as well as researches in Nation in order to enhance their knowledge.

For this occasion Hon. Minister S.B. Dissanayake, Hon. Deputy Minister Ranjan Ramanayake, Hon. Secretary Mr. Mahinda Seneviratne, of the Ministry of Social Empowerment, Welfare and Kandyan Heritage, Senior Professor Sarath Amarasinghe were participated as distinguished guests. Moreover, other professors and Lecturers as well as members of Governing Council of NISD were participated.

### **Social Development policy, Research & Publication**

#### **Progress - 2016**

S.No	Name of the Project	Activity	Location	Annual Allocation	Expenditure	Physical Progress	No. of Beneficiaries
01	Social work glossary	Handover the glossary to 'Salasine' printing shop for printing	All Island	Rs. 1,00,000/-	Rs. 59471.10	300 copies were printed	For all scholars, lecturers and academicians
02	News letter	Completed out –line of the news letter	NISD	Rs. 75,000/-	Rs. 39,100/-	200 copies were printed	Students, researchers, academic staff and other related group
03	Sri Lanka journal of social work 2016	Deciding and completing theme about academic letters for social work	NISD	Rs. 80,000/-	Rs. 71,600/-	200 copies were printed	Students, researchers, academic staff and other related groups



		journal					
04	Annual faculty publication 2016	Aware and advice to writers to write relevant articles under the sub topics	NISD	Rs. 80,000/-	Rs. 40,500/-	100 copies were printed	Students, researchers, academic staff and other related groups
05	A research on abuses, the spaces for it and relevant responses related to women in public transport services	Gathering research data	Nearby colombo fort ,peta ,maradana, baththaram ulla “sethsiripaya” office complex, colombo university, open university and national institute of social developme nt	Rs.100,000/-	Rs. 42,513/-	100 copies were printed	All Sri Lankan citizen and entire woman’s community
06	Research on challenges and need assessment of granting public donation	Preparing out – line of research report	Meerigama regional secretariat division	Rs. 2,49,997.30 (Sponsors by social service department )	Rs. 2,49,997.30	Hand over out – line of research report to the social service departmen t	Policy makers and public grant beneficiarie s
07	Research to investigate about the effect of modern tele-dramas in family structure	Completing preparation of guideline for above focus group conversatio n methodology to research,	All Island	Rs. 100,000/-	Rs. 21,100/-	100 copies were printed	Officers of media organizatio n, NISD academic staff, students and other related field officers



		literature investigation, gathering research data					
08	Sri Lanka journal of social development	Make a basic discussion with director about future plans of Sri Lanka Journal of social development and create work plane for 2016	NISD	Rs. 140,000/-	Rs. 84,100/-	100 copies were printed	Students , researchers , academic staff and other related groups
09	Making documentary film on NISD	Received temporary copy of the documentary to the division	NISD	Rs. 198,000/-	Rs. 198,000/-	Completion of the documentary film	NISD and other outside institutes
10	Need assessment based on conducting courses at the regional centers of NISD	Making questionnaires and Interview papers for need assessment	Ranna, Ampara ,kilinochchiya, and thalawa regional centers	Rs. 100,000/-	Rs. 82,400/-	100 copies were printed	NISD and other institutes
11	Observation about urban beggars (Western Province)	Handover budget, timeframe, and outline research plane included research proposal related to the research to Ministry of	Western Province	-	-	discussion with Ministry of Municipal Council and Western Development	Street beggars and child in colombo



		Municipal Council and Western Development					
1 2	Research about finding out efficiency of 'Samurdhi' programme for reduction of rural poverty	Currently making basic discussion related to the Research	All Island	-	-	Handover budget, timeframe, and outline research plane included research proposal related to the Research to the department of divi naguma development	All Sri Lankan Citizen
1 3	Research about finding out the productivity of vocational training centers currently continuing courses conducted by the Ministry of Social Empowerment and Welfare	Make few corrections about the research	Vocational training centers conducted by the Ministry of Social Empowerment and Welfare	Rs. 100,000/-	Rs. 40,550/-	300 copies were printed	Academic staff and all students who study in vocational training centers conducted by Ministry of Social Empowerment and Welfare



## Administration Division

Here are the number of workers at the administrative branch

S.No	Position	Number of Employs	Permanent	Secondary	Temporary
01	Accounting officer	01	01		
02	Assistant Registrar	01	01		
03	computer project programmer	01	01		
04	project programmer	01	01		
05	Management Assistant	34	30		
06	Hostel keeper	01			
07	Audio Visual technician	01			
08	Audio Visual Assistant	01	01		
09	Translator	02	01		
10	Receptionist / Telephone operator	01	01		
11	Driver	09	08		
12	K.K.S	15	14		
13	Programme Assistant (Centre in charge)	04	03		
14	Security	01	01		

- “Kilinochchiya” Centre was opened in 2016.01.30
- It was conducted interviews in 23/12/2016, 27/12/2016, 29//12/2016 to fill-up 12 vacancies at the institution offer appointment in January 2017.
- It is conducting the process of the work of collaboration of National Institute of Social Development and University of Sri Jayewardenepura. It is expected to sign MOU between two institutions.
- It was approved one billion rupees from the cabinet, for the construction of building complex of rupees in 2017 Ministry budget.



<b>NATIONAL INSTITUTE OF SOCIAL DEVELOPMENT</b>				
<b>STATEMENT OF FINANCIAL PERFORMANCE</b>				
<b>FOR THE YEAR ENDED 31st DECEMBER</b>			<b>2016</b>	<b>2015</b>
<i>(All amounts are in Sri Lankan Rupees)</i>		<b>NOTE</b>		
Revenue		14	141,022,638	148,595,887
Other Income		15	9,556,187	6,210,546
			<b>150,578,825</b>	<b>154,806,432</b>
<b>Less : Expenses</b>				
Personal Emoluments		16	65,337,742	60,888,651
Administration & Establishment Expenses		17	50,044,743	49,869,913
Academic Programmes		18	4,857,344	7,393,185
Rehabilitation of Non Current Assets		19	3,337,630	4,222,842
Paid Course Programme Expenditure		20	29,740,773	25,820,399
<b>Total Expenses</b>			<b>153,318,232</b>	<b>148,194,991</b>
<b>Income over Operational Expenditure</b>			<b>(2,739,407)</b>	<b>6,611,442</b>
Less: Financial & Other Costs		21	153	655
<b>Net Surplus / (Deficit) Before Other Comprehensive Income</b>			<b>(2,739,560)</b>	<b>6,610,787</b>
Other Comprehensive Income - Gratuity Over Provision			-	3,817,376
<b>Net Surplus / (Deficit) for the year</b>			<b>(2,739,560)</b>	<b>10,428,163</b>



<b>NATIONAL INSTITUTE OF SOCIAL DEVELOPMENT</b>				
<b>STATEMENT OF FINANCIAL POSITION</b>				
<b>AS AT 31st DECEMBER</b>				
<i>(All amounts are in Sri Lankan Rupees)</i>				
	<b>NOTE</b>	<b>2016</b>	<b>2015</b>	
<b>ASSETS</b>				
<b>Non Current Assets</b>				
Property, Plant & Equipment	<b>01</b>	42,346,044	33,081,314	
Receivable from Dr.Lakshika Liyanage(Nopay Bond)		1,426,960	-	
Advance Payments	<b>02</b>	2,528,400	3,990,750	
Transfer Loan Deposit 3298038		-	6,431,142	
		46,301,404	43,503,206	
<b>Current Assets</b>				
Inventories	<b>03</b>	836,338	665,485	
Prepayments	<b>04</b>	383,862	254,435	
Festival Advance TRF 37 to 38		-	71,875	
Staff Debtors & Receivables	<b>05</b>	13,991,116	9,310,040	
Cash and Cash Equivalent	<b>06</b>	31,497,639	19,928,084	
		46,708,955	30,229,920	
<b>Total Assets</b>		<b>93,010,359</b>	<b>73,733,126</b>	
<b>EQUITY AND LIABILITIES</b>				
<b>Equity</b>				
Accumulated surpluses/(deficits)		36,574,026	39,952,246	
Reserves		9,432,966	3,589,375	
<b>Total Equity</b>		<b>46,006,991</b>	<b>43,541,621</b>	
<b>Non Current Liabilities</b>				
Loan Fund		2,000,000	2,000,000	
Funds	<b>07</b>	449,514	449,514	
Employee Benefits	<b>08</b>	5,963,145	5,175,858	
		<b>8,412,658</b>	<b>7,625,372</b>	
NISD Fund		4,791,459	-	
Differed Income	<b>09</b>	11,131,225	-	
Capital Grant		21,598,755	-	
		<b>37,521,439</b>	<b>-</b>	
<b>Current Liabilities</b>				
Transfer Loan Deposit 3298037		-	5,915,156	
Mahapola		12,400	43,400	
Other Liabilities	<b>10</b>	-	224,322	
Other Programmes	<b>11</b>	-	13,364,818	
Refundable Deposits & Retention	<b>12</b>	75,181	31,484	
Accrued Expenses	<b>13</b>	981,689	2,519,111	
Employee Benefits	<b>08</b>	-	467,842	
		1,069,270	22,566,133	
<b>Total Equity and Liabilities</b>		<b>93,010,359</b>	<b>73,733,126</b>	

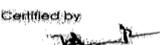


<b>NATIONAL INSTITUTE OF SOCIAL DEVELOPMENT</b>			
<b>STATEMENT OF CASH FLOW</b>			
<b>FOR THE YEAR ENDED 31st DECEMBER</b>			
<i>(All amounts are in Sri Lankan Rupees)</i>			
		<b>2016</b>	<b>2015</b>
<b>Cash Flows From Operating Activities</b>			
Net Surplus/(Deficit)		(2,739,560)	10,428,163
<b>Adjustments For</b>			
Transfer to NISD Fund		(1,225,346)	-
Prior Year Adjustments		586,685	333,096
Provisions		899,609	(3,817,376)
Depreciation		8,425,143	8,479,190
<b>Operating Profit Before Working Capital Changes</b>		<b>5,946,531</b>	<b>15,423,072</b>
Increase/(Decrease) in Differed Income & Capital Grant		32,729,980	-
Gratuity Paid during the year		(580,165)	(1,177,799)
(Increase)/Decrease in Nopay Bond		(1,426,960)	-
(Increase)/Decrease in Inventories		(170,853)	170,853
(Increase)/Decrease in Staff Debtors		(4,681,076)	(765,572)
(Increase)/Decrease in Advance Payments		1,462,350	(1,658,150)
(Increase)/Decrease in Loan Deposit		6,431,142	161,283
(Increase)/Decrease in Prepayments & Other Receivables		(57,552)	(326,310)
Increase/(Decrease) in NISD Fund		4,791,459	-
Increase/(Decrease) in Accrued Expenses		(1,537,422)	526,233
Increase/(Decrease) in Payables		(13,576,444)	74,884
Increase/(Decrease) in Funds		-	5,000
Increase/(Decrease) in Loan Deposit		(5,915,156)	(447,368)
<b>Cash Generated From Operations</b>		<b>23,415,835</b>	<b>11,986,127</b>
<b>Cash Flows From Investing Activities</b>			
Disposal of PPE		1,726,765	650,000
Purchase of PPE		(13,573,047)	(6,929,273)
<b>Net cash used from in investing activities</b>		<b>(11,846,282)</b>	<b>(6,279,273)</b>
<b>Cash Flows From Financing Activities</b>			
		-	-
		-	-
<b>Net cash flow from financing activities</b>		<b>-</b>	<b>-</b>
<b>Net increase in Cash &amp; Cash Equivalents</b>		<b>11,569,554</b>	<b>5,706,855</b>
Cash & Cash Equivalents at Beginning Of the year (Note A)		19,928,084	14,221,230
<b>Cash &amp; Cash Equivalents at end Of the year (Note A)</b>		<b>31,497,639</b>	<b>19,928,084</b>
<b>NOTE A</b>			
<b>Cash &amp; Cash Equivalents</b>		<b>31.12.16</b>	<b>31.12.15</b>
<b>Favourable Balances</b>			
Fixed Deposits		15,201,767	5,198,264
Savings Account - NSB		319,215	291,857
People's Bank 143-1001-23298037		1,572,890	181,786
People's Bank 143-1001-03298038		14,403,767	14,256,177
<b>Cash &amp; Cash Equivalents at end Of the year</b>		<b>31,497,639</b>	<b>19,928,084</b>

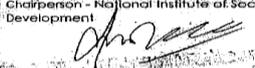
We are certifying that the above given statement of financial position as at 31st December 2015 and on annex other financial statements are prepared according to the Sri Lanka Public Sector Accounting Standards, UKAS & SLFRS. We undertake the responsibilities of the financial statements.

  
 M. Mahinda Senarathne  
 Secretary - Ministry of Social Empowerment & Welfare  
 Chairman - National Institute of Social Development

  
 Dr. Riddley Jayasinghe  
 Director General  
 National Institute of Social Development

Certified by  
  
 K.S.W. Wickramasinghe  
 Accountant  
 National Institute of Social Development

  
 A. S. P. Weerasinghe  
 Senior Assistant Secy  
 Higher Education Div  
 No. 18, Ward Place  
 Colombo 07.

  
 Dr. Riddley Jayasinghe  
 Director General  
 National Institute of Social Development

**K. S. W. WICKRAMASINGHE**  
 ACCOUNTANT  
 NATIONAL INSTITUTE OF SOCIAL DEVELOPMENT



<b>NATIONAL INSTITUTE OF SOCIAL DEVELOPMENT</b>			
<b>STATEMENT OF CASH FLOW</b>			
<b>FOR THE YEAR ENDED 31st DECEMBER</b>			
	<b>2016</b>	<b>2015</b>	
<i>(All amounts are in Sri Lankan Rupees)</i>			
<b>Cash Flows From Operating Activities</b>			
Net Surplus/(Deficit)	(2,739,560)	10,428,163	
<b>Adjustments For</b>			
Transfer to NISD Fund	(1,225,346)	-	
Prior Year Adjustments	586,685	333,096	
Provisions	899,609	(3,817,376)	
Depreciation	8,425,143	8,479,190	
<b>Operating Profit Before Working Capital Changes</b>	<b>5,946,531</b>	<b>15,423,072</b>	
Increase/(Decrease) in Differed Income & Capital Grant	32,729,980	-	
Gratuity Paid during the year	(580,165)	(1,177,799)	
(Increase)/Decrease in Nopay Bond	(1,426,960)	-	
(Increase)/Decrease in Inventories	(170,853)	170,853	
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Increase/(Decrease) in NISD Fund	4,791,459	-	
Increase/(Decrease) in Accrued Expenses	(1,537,422)	526,233	
Increase/(Decrease) in Payables	(13,576,444)	74,884	
Increase/(Decrease) in Funds	-	5,000	
Increase/(Decrease) in Loan Deposit	(5,915,156)	(447,368)	
<b>Cash Generated From Operations</b>	<b>23,415,835</b>	<b>11,986,127</b>	
<b>Cash Flows From Investing Activities</b>			
Disposal of PPE	1,726,765	650,000	
Purchase of PPE	(13,573,047)	(6,929,273)	
<b>Net cash used from in investing activities</b>	<b>(11,846,282)</b>	<b>(6,279,273)</b>	
<b>Cash Flows From Financing Activities</b>			
	-	-	
	-	-	
<b>Net cash flow from financing activities</b>	<b>-</b>	<b>-</b>	
<b>Net increase in Cash &amp; Cash Equivalents</b>	<b>11,569,554</b>	<b>5,706,855</b>	
Cash & Cash Equivalents at Beginning Of the year (Note A)	19,928,084	14,221,230	
<b>Cash &amp; Cash Equivalents at end Of the year (Note A)</b>	<b>31,497,639</b>	<b>19,928,084</b>	
<b>NOTE A</b>			
<b>Cash &amp; Cash Equivalents</b>	<b>31.12.16</b>	<b>31.12.15</b>	
<b>Favourable Balances</b>			
Fixed Deposits	15,201,767	5,198,264	
Savings Account - NSB	319,215	291,857	
People's Bank 143-1001-23298037	1,572,890	181,786	
People's Bank 143-1001-03298038	14,403,767	14,256,177	
<b>Cash &amp; Cash Equivalents at end Of the year</b>	<b>31,497,639</b>	<b>19,928,084</b>	



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<b>NATIONAL INSTITUTE OF SOCIAL DEVELOPMENT</b>				
<b>STATEMENT OF CHANGES IN EQUITY</b>				
<b>FOR THE YEAR ENDED 31st DECEMBER</b>				
<i>(All amounts are in Sri Lankan Rupees)</i>				
		<b>Translation</b>	<b>Accumulated</b>	<b>Total</b>
		<b>Reserves</b>	<b>Fund</b>	
		<b>Rs. Cts.</b>	<b>Rs. Cts.</b>	<b>Rs. Cts.</b>
<b>Balance As At 31st December 2014</b>		3,589,375	29,190,987	32,780,362
Revaluation of Building		-		-
Revaluation of Vehicles		-		-
Prior year Adjustments		-	333,096	333,096
Adjustments During the Year		-	-	-
Surplus / (Deficit) for the Period		-	10,428,163	10,428,163
<b>Balance As At 31st December 2015</b>		<b>3,589,375</b>	<b>39,952,246</b>	<b>43,541,621</b>
Revaluation of Building		893,591	-	893,591
Transfer to NISD Fund 2016		-	(1,225,346)	(1,225,346)
Revaluation of Land		4,950,000		
Prior year Adjustments		-	(4,859,305)	(4,859,305)
Adjustments During the Year		-	5,445,990	5,445,990
Surplus / (Deficit) for the Period		-	(2,739,560)	(2,739,560)
<b>Balance As At 31st December 2016</b>		<b>9,432,966</b>	<b>36,574,026</b>	<b>46,006,991</b>



<b>NATIONAL INSTITUTE OF SOCIAL DEVELOPMENT</b>					
<b>NOTES TO THE FINANCIAL STATEMENTS</b>					
<b>FOR THE YEAR ENDED 31 DECEMBER 2016</b>					
<i>(All amounts are in Sri Lankan Rupees)</i>					
<b>NOTE - 01</b>					
<b>PROPERTY, PLANT &amp; EQUIPMENT</b>					
<b>1.1 Gross Carrying Amounts</b>	<b>Balance as at</b>	<b>Additions/</b>	<b>Disposals</b>	<b>Balance as at</b>	
<b>At Cost</b>	<b>01.01.16</b>	<b>Transfers</b>	<b>/Transfers</b>	<b>31.12.2016</b>	
Land	2,500,000	4,950,000	-	7,450,000	
Buildings	19,456,409	893,591	-	20,350,000	
Library Books	7,520,394	497,101	276,765	7,740,731	
Furniture & Office Equipment's	20,372,141	735,440	-	21,107,581	
Machinery & Equipment's	17,088,054	1,741,970	-	18,830,024	
Motor Vehicles (New)	15,200,000	10,598,536	-	25,798,536	
Motor Vehicles (Old)	4,450,000	-	1,450,000	3,000,000	
Rehabilitation - Buildings	1,604,894	-	-	1,604,894	
Rehabilitation - Machinery & Equipment's	425,021	-	-	425,021	
Rehabilitation - Motor Vehicles	1,039,877	-	-	1,039,877	
	<b>89,656,791</b>	<b>19,416,637</b>	<b>1,726,765</b>	<b>107,346,663</b>	
<b>1.2 Depreciation</b>	<b>Balance as at</b>	<b>period/Transfer</b>	<b>Disposals</b>	<b>Prioryear</b>	<b>Balance as at</b>
	<b>01.01.16</b>	<b>s</b>	<b>/Transfers</b>	<b>Adjustment</b>	<b>31.12.2016</b>
Land	-	-	-	-	-
Buildings	12,454,770	1,017,500	-	-	13,472,270
Library Books	5,486,927	735,822	-	-	6,222,749
Furniture & Office Equipment's	14,824,109	3,104,596	-	-	17,928,704
Machinery & Equipment's	8,959,882	2,207,488	-	-	11,167,370
Motor Vehicles	7,330,000	2,405,199	-	404,538	10,139,737
Motor Vehicles (Old)	4,449,999	-	1,450,000	-	2,999,999
Rehabilitation - Buildings	1,604,894	-	-	-	1,604,894
Rehabilitation - Machinery & Equipment's	425,020	-	-	-	425,020
Rehabilitation - Motor Vehicles	1,039,876	-	-	-	1,039,876
	<b>56,575,476</b>	<b>9,470,605</b>	<b>1,450,000</b>	<b>404,538</b>	<b>65,000,620</b>



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<b>NATIONAL INSTITUTE OF SOCIAL DEVELOPMENT</b>					
<b>NOTES TO THE FINANCIAL STATEMENTS</b>					
<b>FOR THE YEAR ENDED 31 DECEMBER 2016</b>					
<i>(All amounts are in Sri Lankan Rupees)</i>					
<b>NOTE - 01</b>					
<b>PROPERTY, PLANT &amp; EQUIPMENT (Contd ....)</b>					
					<b>Use full life</b>
<b>1.3 Net Book Value</b>		<b>2016</b>	<b>2015</b>		<b>in Years</b>
<b>At Cost</b>					
Land		7,450,000	2,500,000		
Buildings		6,877,730	7,001,640	20	
Library Books		1,517,982	2,033,468	10	
Furniture & Office Equipment's		3,178,876	5,548,032	6.67	
Machinery & Equipment's		7,662,653	8,128,171	8	
Motor Vehicles		15,658,799	7,870,000	10	
Motor Vehicles (Old)		1	1	4	
Rehabilitation - Buildings		0	-	4	
Rehabilitation - Machinery & Equipment's		1	1	4	
Rehabilitation - Motor Vehicles		1	1	4	
		<b>42,346,044</b>	<b>33,081,314</b>		



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<b>NATIONAL INSTITUTE OF SOCIAL DEVELOPMENT</b>				
<b>NOTES TO THE FINANCIAL STATEMENTS</b>				
<b>FOR THE YEAR ENDED 31st DECEMBER</b>				
<i>(All amounts are in Sri Lankan Rupees)</i>				
			2016	2015
<b>NOTE - 02 - DEPOSITS &amp; ADVANCE PAYMENTS</b>				
Deposit			2,500	2,500
Cash Advance - Kelaniya Hostel			2,000	-
Cash Advance - Mr.Tharshan			5,500	-
Deposit Correction			-	(6,450)
Refundable building Advance			638,400	2,114,700
Refundable building Deposit			1,880,000	1,880,000
			<b>2,528,400</b>	<b>3,990,750</b>
<b>NOTE - 03 - INVENTORIES</b>				
Inventories - Consumables	<b>Schedule 01</b>		836,338	665,485
			<b>836,338</b>	<b>665,485</b>
<b>NOTE - 04 - PREPAYMENTS</b>				
Other Pre Payments			49,250	-
Computers & Printers			49,167	-
Photocopy Machine-RMM03994			15,813	-
Fax Machine - ADL 41263			2,837	-
Fax Machine -B4N601108			3,426	-
Fax Machine -B4N494187			3,426	-
Fax Machine -B4N601110			3,426	-
Duplo Machine - 060983894			10,264	-
Fax Machine - AARN - 11793			4,255	-
Photo copy Machine-C36256892			2,994	-
Photo copy Machine -PUZ 03879			1,110	-
Photocopy Machine - RMM03322			28,463	-
Vehicle Insurance - WP GI - 7212			-	2,809
57 - 9639			-	7,145
57 - 9640			8,802	9,032
WP KH - 4872			10,443	10,775
WP NB - 1247			-	110,059
WP PE - 1322			71,231	62,288
WP KR - 1799			54,212	52,327
WP NC - 5943			15,699	-
WP PF - 8853			3,236	-
WP PF - 8847			3,236	-
WP CAQ - 2126			42,575	-
			<b>383,862</b>	<b>254,435</b>
<b>NOTE - 05 - STAFF DEBTORS &amp; RECEIVABLES</b>				
Course Fee Income - Dip:in Child Protection 16/18			756,000	-
Salary Return - SLIPS			45,025	-
Staff Distress Loan	<b>Schedule 02</b>		12,619,679	9,191,379
Festival Advance	<b>Schedule 03</b>		76,250	33,750
Interest Receivable	<b>Schedule 04</b>		137,423	84,911
Receivable from Dr.Lakshika Liyanage(Nopay Bond)			356,740	-
			<b>13,991,116</b>	<b>9,310,040</b>
<b>NOTE - 06 - CASH AND CASH EQUIVALENT</b>				
<b>Favourable Balances</b>				
Fixed Deposits	<b>Schedule 05</b>		15,201,767	5,198,264
Savings Account - NSB			319,215	291,857
People's Bank 143-1001-23298037			1,572,890	181,786
People's Bank 143-1001-03298038			14,403,767	14,256,177
			<b>31,497,639</b>	<b>19,928,084</b>



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<b>NATIONAL INSTITUTE OF SOCIAL DEVELOPMENT</b>				
<b>NOTES TO THE FINANCIAL STATEMENTS</b>				
<b>FOR THE YEAR ENDED 31st DECEMBER</b>			<b>2016</b>	<b>2015</b>
<i>(All amounts are in Sri Lankan Rupees)</i>				
<b>NOTE -07 - FUNDS</b>				
NISD Fund			-	-
Ranjani Jayalath Fund			15,000	15,000
Daniel's Sanders Fund			274,514	274,514
Imandi Ronali Fund			25,000	25,000
Jegarasingham Fund			5,000	5,000
Rasanayagam fund MSW			30,000	30,000
TG & MG Fund MSW			50,000	50,000
M.M.M. Nazeer & Family fund			50,000	50,000
			<b>449,514</b>	<b>449,514</b>
<b>NOTE -08 - EMPLOYEE BENEFITS</b>				
Employee Benefits - Non Current	<b>Schedule 06</b>		5,963,145	5,175,858
Employee Benefits - Current	<b>Schedule 06</b>		-	467,842
			<b>5,963,145</b>	<b>5,643,700</b>
<b>NOTE -09 - DIFFERED INCOME</b>				
Differed Income	<b>Schedule 09</b>		11,131,225	-
			<b>11,131,225</b>	<b>-</b>
<b>NOTE -10 - OTHER LIABILITIES</b>				
W.H.W. Soysa			-	7,150
Daniel'S Sanders Interest			-	140,675
Swarna Jayalath Interest			-	8,338
Imandi Ronali Interest			-	6,192
TG & MG Interest			-	21,010
Rasanayagam Interest			-	5,457
Jegarasingham			-	100
Mahapola			-	35,400
			<b>-</b>	<b>224,322</b>
<b>NOTE -11 - OTHER PROGRAMMES</b>				
Counselling Programme Sinhala(09/11)			-	129,401
Counselling Programme Tamil (09/11)			-	329,061
U.N.D.P Programme			-	102,948
North West Programme(New)			-	332,641
Gerontology Programme			-	430,070
D.C.P.Programme (New)			-	59,362
Prison of Women Inmates			-	117,287
MSW Balance 2011/2013			-	1,057,364
Probation officers Training Southern			-	97,836
Jaffna counselling Programme			-	926,362
Counselling programme Sin 2011/2012			-	147,900
Counselling programme Tamil 2011/2012			-	544,188
Counselling programme Sin & Tamil 12/13			-	495,712
Cboo programme			-	11,591
Women Politics Imprint Programme(Vouniya)			-	156,910
Manner Counselling Programme			-	649,389



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<b>NATIONAL INSTITUTE OF SOCIAL DEVELOPMENT</b>				
<b>NOTES TO THE FINANCIAL STATEMENTS</b>				
<b>FOR THE YEAR ENDED 31st DECEMBER</b>			<b>2016</b>	<b>2015</b>
<i>(All amounts are in Sri Lankan Rupees)</i>				
<b>NOTE -11 - OTHER PROGRAMMES (Contd ....)</b>				
GIZ Programme			-	15,266
Salvation Army Programme			-	63,737
Women Jaffna Counselling Programme			-	1,333,976
Japan Tokai Programme			-	1,039,938
SAIC Programme			-	813,870
Ampara Counselling 2013/2015 (Sinhala)			-	155,215
Short Term Programme			-	39,784
Counselling programme Sin 2013/2015			-	828,530
Counselling programme Tamil 2013/2015			-	2,017,031
Women Counselling (Thalawa)			-	765,120
Jaffna counselling Programme 2012/2014			-	671,937
Asia Foundation Programme			-	32,392
			-	<b>13,364,818</b>
<b>NOTE -12 - REFUNDABLE DEPOSITS &amp; RETENTIONS</b>				
Building Deposit Retention			75,181	31,484
			<b>75,181</b>	<b>31,484</b>
<b>NOTE -13 - ACCRUED EXPENSES</b>				
Insurance Payable - WP NB - 1247			9,179	-
Gratuity Payable			-	156,086
Training Payable			-	1,849
Programme expenses payable			-	490,619
Water Bills Payable			-	21,460
Others Payable			-	41,185
BSW Payable			-	470,740
Provision Audit Fees 2014			-	130,000
W.H.T 10% -Payable			111,450	79,880
Stamp Duty Payable			8,450	8,875
Cleaning - Payable			-	216,703
Communication - Payable			-	86,390
Domestic - Payable			-	13,563
E.P.F. -Payable			717,952	269,511
E.T.F. -Payable			107,693	-
Electricity bills- Payable			-	392,755
O.T. Payable			-	52,040
provision Audit Fees 2013			-	3,460
News Paper Bill			24,580	-
Salaries - Payable			2,384	2,384
Security - Payable			-	81,611
			<b>981,689</b>	<b>2,519,111</b>
<b>NOTE -14 - REVENUE</b>				
Government Allocation				
Recurrent Expenditure			108,160,000	106,900,000
Capital Expenditure			5,832,151	11,250,000
Paid Courses Income	<b>Schedule 07</b>		27,030,487	30,445,887
			<b>141,022,638</b>	<b>148,595,887</b>



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<b>NATIONAL INSTITUTE OF SOCIAL DEVELOPMENT</b>			
<b>NOTES TO THE FINANCIAL STATEMENTS</b>			
<b>FOR THE YEAR ENDED 31st DECEMBER</b>			
		2016	2015
<i>(All amounts are in Sri Lankan Rupees)</i>			
<b>NOTE -15- OTHER INCOME</b>			
Interest from Fixed Deposits	<b>Schedule 08</b>	453,479	302,969
Interest from Distress Loan		440,211	364,852
Interest from Special Advance		3,625	2,127
NSB Savings Account Interest		13,397	12,750
Unrecognised Deposit 037		17,070	11,500
Unrecognized Deposit 038		803,300	721,570
Income for Convocation		1,143,517	406,300
NISD Fund		3,901,943	691,052
Cloak rent		75,100	128,800
Other Receipts		12,531	1,850,027
No Pay Bond		-	1,711,118
Cloak Fine		4,600	-
BSW		792,000	-
Arrears Loan Interest		13,282	7,481
Vehicle Charges Deductions		3,500	-
Programme Contribution & Other Receipts		1,632,120	-
Salary Fine		148,063	-
Annual Auction Income		52,945	-
BSW Repeat Examination Fees		7,050	-
Hostel Income		13,800	-
Library & Photocopy Income		24,655	-
		<b>9,556,187</b>	<b>6,210,546</b>
<b>NOTE - 16 - PERSONAL EMUOLUMENTS</b>			
Salaries & Wages		30,927,678	26,697,116
EPF - 12%		5,166,815	4,093,354
ETF - 3%		1,300,800	1,051,192
Holiday Payment		17,358	19,534
Over Time		413,271	478,747
Chairman Allowances		450,000	344,798
COL Allowances & Language Allowances		25,348,012	27,834,428
Secondment & Council Allowances		814,200	369,480
W. & O.P. / Pension		-	-
Gratuity Provision		899,609	-
		<b>65,337,742</b>	<b>60,888,651</b>
<b>NOTE - 17 - ADMINISTRATION &amp; ESTABLISHMENT EXPENSES</b>			
Travelling Expenses - Domestic		74,590	134,515
Travelling Expense - Foreign		299,924	637,084
Stationary & Office Requisites		1,295,822	2,002,373
Fuel		1,344,854	1,493,833
Others		40,760	23,660
News papers & Magazine		79,590	87,330
Uniforms		72,000	76,000
Vehicle Maintenance		485,640	521,979
Plant, Machinery & Equipment Maintenance		245,961	446,552
Building & Structures Maintenance		10,000	-
Transport		15,013	16,787
Postal & Communication		1,071,138	917,757



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<b>NATIONAL INSTITUTE OF SOCIAL DEVELOPMENT</b>			
<b>NOTES TO THE FINANCIAL STATEMENTS</b>			
<b>FOR THE YEAR ENDED 31st DECEMBER</b>		<b>2016</b>	<b>2015</b>
<i>(All amounts are in Sri Lankan Rupees)</i>			
<b>NOTE -17 - ADMINISTRATION &amp; ESTABLISHMENT EXPENSES (Contd ....)</b>			
Electricity & Water		5,139,382	5,177,741
Building Rents & Local Taxes		24,745,190	24,034,800
Cleaning Service		2,378,245	2,207,563
Others - Services		722,499	930,469
Security Service		2,399,857	1,902,281
Staff Development		153,675	130,000
Audit Fees		-	-
Depreciation - Building		1,017,500	972,820
Library Books		735,822	708,973
Furniture & Office Equipment's		3,104,596	2,590,431
Machinery & Equipment's		2,207,488	1,904,977
Motor Vehicles		2,405,199	1,520,000
Motor Vehicles (Old)		-	1,224,999
Rehabilitation - Machinery & Equipment's		-	26,912
Rehabilitation - Motor Vehicles		-	180,078
		<b>50,044,743</b>	<b>49,869,913</b>
<b>NOTE - 18 - ACADEMIC PROGRAMMES</b>			
Bachelor of Social Work Degree (BSW)		3,089,769	2,935,699
Bursary - BSW		814,050	3,379,950
Research Expenses		693,795	545,386
Training Expenses		259,729	532,151
		<b>4,857,344</b>	<b>7,393,185</b>
<b>NOTE -19 - REHABILITATION OF NON CURRENT ASSETS</b>			
Rehabilitation of Vehicle		1,362,774	1,808,305
Rehabilitation of Building & Structure		1,524,929	1,748,690
Rehabilitation of Plant Machinery		449,927	665,847
		<b>3,337,630</b>	<b>4,222,842</b>
<b>NOTE -20 - PAID COURSE PROGRAMME EXPENDITURE</b>			
Social Care Centre project		47,105	100,812
Elder Care 2015/2017 (Ranna)		570,654	60,298
Dip in coun: Kandy 2015/2017 (T)		647,600	23,178
Teaching Method of special Education		81,780	74,617
Child Focused Communication Development		-	265,733
Chennai Study Tour(MSW)		-	19,343
DCP Shanthiyam Jaffna14/15(T)		-	33,351
Dip in Coun Ampara 15/17(Tamil)		562,017	180,015
Dip in coun/Batti (2015/2017)		830,260	342,630
Elder Care 2015/2017 (Anu)		580,952	248,236
Need & Challenges(Mirigama-R)		58,113	58,850
Dip in Coun Vavuniya15/17(T)		795,806	383,573
Drug Rehabilitation Programme		-	17,698
Asia Foundation 2015 2nd Phase		2,775,686	2,700,029
Ampara Coun,15/17 (Sin)		425,285	419,629
Child Protection Baticaloa 15/16		454,953	223,430



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<b>NATIONAL INSTITUTE OF SOCIAL DEVELOPMENT</b>			
<b>NOTES TO THE FINANCIAL STATEMENTS</b>			
<b>FOR THE YEAR ENDED 31st DECEMBER</b>			
<i>(All amounts are in Sri Lankan Rupees)</i>			
		<b>2016</b>	<b>2015</b>
<b>NOTE -20 - PAID COURSE PROGRAMME EXPENDITURE (Contd ....)</b>			
Thalawa Coun 2015/2017 (Tamil)		-	19,750
Counselling Tamil Col 2015/2017		706,775	194,092
Thalawa Coun 2015/2017 (Sin)		576,864	541,328
Dip in Coun2015/2017(Sinhala)Co		1,261,634	770,783
MSW 2015/2017		774,729	745,027
Convocation		1,003,226	561,595
Dip in Coun. 15/16 Tamil Col		-	213,529
Plan Sri Lanka		3,876	709,436
Imandi Ronali Fund		-	8,000
Mannar Programme		-	23,500
Diploma in Child Protection		-	28,385
Higher Dip in Coun14/16(T&Sin)		265,240	744,571
Short Term Programme		-	321,910
Wo.Poli.Empower- Ranna(2014/15)		8,000	909,686
Elder Care (2014/16)		60,175	523,921
Daniel's Sanders Fund		-	5,000
Dip. In Coun. 14/16 Batticaloa		60,000	186,581
Dip. in Co.Battic(Tamil)2014/15		-	18,804
Dayatakirula Programme		-	80,000
Jegarasingham Fund		-	5,000
Soysa Fund		-	5,000
Talawa Centre		35,945	26,592
SAIC Programme		-	1,544,300
Dip.in.Counseling 2013/15 Tamil		25,000	137,715
In-service Training Programme		-	5,242,688
MSW 2013/2015		950,844	722,237
Sign Language 16/17		531,271	-
Talawa Counselling (2013/14)		-	75,629
Jaffna Counselling 12/14		-	39,200
MSW 2016/2018		4,998	-
Tokai Programme		79,194	343,919
Batticaloa(2014/16) Tamil		19,041	699,905
Wo.Coun.Nawala( I)Colo(2013/15)		106,356	262,993
Wo.Coun.Nawala(II)Colo(2013/15)		2,000	114,840
Women killinochchi(2014/16)(II)		525,523	762,192
Police & Govn.Office 2013/15		133,700	205,967
Dirisawiya Programme		-	1,692,860
Social Care - Projects		510,290	148,768
Coun. Sinhala & Tamil 2012/13		-	10,000
Wo.Poli.Empowerment Programme		-	20,800
Dip in Coun Jaffna (2013/15)		50,000	320,103
Ampara Coun.(2013/15)Sinhala		175,700	131,832
Ampara Coun.(2013/15)Tamil		139,380	82,290
Dip.in.Coun.(2013/15) Sin -Colombo		476,030	286,057
NISD Fund		2,676,598	262,647
Cloak rent		-	5,000
Batticaloa(2013/2015)Tamil		387,300	190,638
Women Talawa Sin counsell 13/15		166,901	192,416
Dip inCommunity Correction16/18		514,653	-
Divinaguma 2016		352,129	-
Psychological Coun & Stress mgt		4,800	-



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<b>NATIONAL INSTITUTE OF SOCIAL DEVELOPMENT</b>			
<b>NOTES TO THE FINANCIAL STATEMENTS</b>			
<b>FOR THE YEAR ENDED 31st DECEMBER</b>			
		2016	2015
<i>(All amounts are in Sri Lankan Rupees)</i>			
<b>NOTE -20 - PAID COURSE PROGRAMME EXPENDITURE (Contd ....)</b>			
Women Killinochchi(13/15) (I)		490,591	531,492
Stromme Foundation Program2015		915,420	-
Japan Social College Study Tour - 2016		46,591	-
Child Focused Com D(Killi 2016)		145,654	-
Child Focused Com D(Batti 2015)		142,809	-
Dip in Coun Thalawa 2016/18		12,283	-
Dip Coun Batticaloa(T) 2016/18		43,939	-
Dip in Counseling16/18-Puttalam		332,636	-
Dip in coun Killinochchi16/18-T		398,119	-
Asia Foundation(Short term 15/16)		571,520	-
Dip Child Pro 16/18(Anuradhapura)		52,870	-
Dip Child Pro16/18(Kilinochch)T		179,489	-
Dip Child Pro 16/18(Monaragala)		318,408	-
Dip Child Pro 16/18(Ampara)		222,415	-
Dip Child Pro 16/18(Batticaloa)		39,390	-
CKDU Research		237,045	-
Asia Foundation 3rd Pro(2016)		4,665,681	-
DSW Shanthiyam Vavuniya14/15(T)		240,325	-
DCP Shanthiyam Jaffna14/15(T)		267,206	-
		<b>29,740,773</b>	<b>25,820,399</b>
<b>NOTE -21 - FINANCIAL &amp; OTHER EXPENSES</b>			
WHT 10% on Fixed deposits Interest		153	655
		<b>153</b>	<b>655</b>
<b>NOTE -22 - UNRECOGNISED CONTRACTUAL COMMITMENTS</b>			
There were no commitments existing as at the reporting date.			
<b>NOTE -23 - CONTINGENT LIABILITIES AND CONTINGENT ASSETS</b>			
<b>23.1 Contingent assets</b>			
There were no material Contingent Assets as at the reporting date.			
<b>23.2 Contingent Liability</b>			
There were no material Contingent Liabilities existing as at the reporting date to be disclosed			
<b>NOTE - 24 EVENTS OCCURRING AFTER THE REPORTING DATE</b>			
No circumstances have arisen since the statement of financial position date would require adjustment to or disclosures in the financial statements.			
<b>NOTE - 25 - RELATED PARTY TRANSACTIONS</b>			
National Institute of Social Development considers its Members of Governing Council as the Key Management Personnel of the Institute.			
During the year 2016 there were no transaction take place with Key Management Personnel and their close family members , such require disclosure as per the LKAS 24- Related Party Disclosure.			

<b>NATIONAL INSTITUTE OF SOCIAL DEVELOPMENT</b>				
<b>SCHEDULES TO THE FINANCIAL STATEMENTS</b>				
<b>FOR THE YEAR ENDED 31st DECEMBER</b>				
<i>(All amounts are in Sri Lankan Rupees)</i>				
			<b>2016</b>	<b>2015</b>
<b>SCHEDULE - 01 INVENTORY - CONSUMABLES</b>				
C.R.Book - I			1,178	1,292
C.R.Book -II			2,325	3,023
C.R.Book -III			2,850	1,425
C.R.Book -IV			2,430	540
C.R.Book- V			1,750	4,290
C.R.Book -VI			2,100	1,470
Memo Book			3,920	3,996
Field Book			1,275	12,210
Masking tape 1'			-	180
Bristol Board			1,972	1,450
Fax Roll			139	139
A4 Paper(pkt)			87,750	87,750
DVD			-	1,185
Blue Tag (pkt)			5,850	5,400
Binding tape 2'			4,425	3,245
Clip chart (pkt)			4,650	9,300
Cartridge-BX/3			7,952	-
Bulldog Clip			39	80
Drawing pin (pkt)			507	390
Duster			9,500	6,400
Dimai Paper			4,462	1,138
Duster Witte Board			1,500	975
Envelop - 6X4			600	300
Envelop - 9X4			8,694	3,232
Envelop - 10 X 8			1,032	172
Envelop - 7X5			750	650
Envelop - 15X10			1,360	1,235
Life boy			1,125	2,112
Lux			228	308
White Board Maker			-	4,514
Eraser			240	296
Pin stapler 369			3,603	1,678
File Tag			4,513	3,149
File Covers			2,193	4,250
File Covers (Printed)			575	19,200
Boll Point Pen			6,944	11,984
File Box			12,250	9,800
File Plastic			-	7,350
Full Sheet (Rule)(pkt)			8,708	14,928
Foot Ruler			354	472
Gum Bottle			270	45
Cello Tape 1'			1,198	1,198
Cello Tape 2'			1,440	2,160
Pen light Battery			525	840
Gum Tube			3,450	2,346
Transparency Sheets			250,000	62,500
Red Tape			57,750	1,045
Twinge Ball			4,080	500
Magnet Batten			3,420	3,040
Paper Computer(S) 9 ½ X 11 ½			3,750	1,250



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<b>NATIONAL INSTITUTE OF SOCIAL DEVELOPMENT</b>			
<b>SCHEDULES TO THE FINANCIAL STATEMENTS</b>			
<b>FOR THE YEAR ENDED 31st DECEMBER</b>			
		2016	2015
<i>(All amounts are in Sri Lankan Rupees)</i>			
<b>SCHEDULE - 01 INVENTORY - CONSUMABLES (Contd ....)</b>			
Paper Computer(S) 9 ½ X 11		2,700	4,700
A/3 Paper(pkt)		15,125	12,375
Legal Paper(pkt)		8,250	7,450
A/4 Colour Paper(pkt)		15,750	7,830
Typing Paper(pkt)		12,750	16,960
Paper Ronio(pkt)		11,250	11,250
Paper Clips(pkt)		963	1,650
Paper Pin		2,596	2,272
Caban pepper		-	19,200
Pencil		336	840
Pencil Cuter		181	114
Pen High Light		1,896	2,528
Pen Permanent Maker		518	74
Pen Sign		1,190	468
Pad Ink Bottle		370	222
Platignum Pen Set 12 (Colours)		3,720	6,300
Platignum Pen Set 06 (Colours)		1,920	3,630
Stencil Roll (For Duplicating Machine)514		11,950	19,980
PG 40 Cartridge		-	2,609
Stamp Pad		225	125
Battery		720	1,400
Tippex		1,656	2,139
Toner 2520		8,900	41,514
Toner - 1020		39,600	33,000
Toner - 2015		7,500	7,500
Toner - 1102		39,000	13,000
Toner - 1005		40,500	33,750
Toner - 2450		24,864	49,950
Toner - 514		33,600	23,310
Toner - 1230D		-	28,860
Toner - 18		2,570	2,570
Masking tape2'		-	600
CD		221	885
Shoat hand Book		5,772	-
Pen white Board		6,320	-
Toner - 7160		7,800	-



<b>SCHEDULE - 02 STAFF DISTRESS LOAN</b>				
<b>Non Current</b>				
Dr. Riddley Jayasinghe			193,200	207,000
Mr G. Karunaratne			-	193,000
Mr K. M. Y. Karunaratne			159,000	237,000
Mrs M. T. R. S. Attanayaka			-	50,100
Mrs V. G. Vasudevan			400	66,200
Mrs G. M. S. P. Wijesekara			226,400	220,000
Mr V. Jeyaruban			-	60,400
Rev. O. Somananda Thero			7,100	57,500
Mr S. Hariharathamotharan			38,050	86,050
<b>NATIONAL INSTITUTE OF SOCIAL DEVELOPMENT</b>				
<b>SCHEDULES TO THE FINANCIAL STATEMENTS</b>				
<b>FOR THE YEAR ENDED 31st DECEMBER</b>				
<i>(All amounts are in Sri Lankan Rupees)</i>			<b>2016</b>	<b>2015</b>
<b>SCHEDULE - 02 STAFF DISTRESS LOAN (Contd ....)</b>				
Mrs J. A. Ahalya			174,000	219,600
Mrs S. Shamila			145,000	190,600
Mrs H M S Niroshani			246,250	209,750
Mrs L. K. Pushpakanthi			244,900	159,800
Mrs K. P. D. Niroshika			-	50,100
Mrs K. S. Wedisingha			168,200	215,000
Mr.J. H. I. Prasad			131,700	21,600
Mr B. K. S. Karunaratna			235,600	21,600
Mrs A.M.K.L Adikari			204,400	250,000
Mrs E. N. K. Rasangika			226,000	230,000
Mrs . H. K. S.S. Sirikumara			227,050	183,500
Dr. P. P. G. C. Siriwardene			236,650	227,500
Mrs B. A. N. P. Wijebandara			194,090	157,600
Mr D. M. W. K. Chandrasiri			209,250	40,850
Miss. K. N. Samanthi			116,300	153,500
Mrs C. H. D. Hettiarachchi			145,100	191,300
Mrs R.M.R.D. Rathnayaka			230,350	203,200
Mrs M. K. Paliakkara			230,000	227,250
Mrs U. D. D. Ushetti			228,500	217,200
Mrs N.K. Manathunga			225,400	128,900
Mr D. K. I. Wijerathna			28,300	61,900
Mrs D. M. P. Dissanayaka			206,100	155,500
Mrs P. D. D. Peiris			196,200	162,100
Mr H. M. U. Herath			193,600	151,300
Mrs G. L. C. Nilmini			210,880	79,000
Mrs M. I. S. Neelakanthi			185,000	135,400
Mrs K. M. Samalatha			1,375	28,975
Mrs Seetha Rathnayake			197,560	175,700
Mrs H. L. N. S. Liyanage			191,250	141,200
Mrs A.M.C. Gunasekara			193,380	23,550
Mrs Y. Madawalage			166,850	131,650
Mrs Nadeeka P. De Silva			166,000	136,900
Mrs V. P. Thushari Priyangika			-	126,200
Mrs M. S. A. Fathima Fareeha			102,400	130,000
Mr W. Wimal Ranjith Silva			152,500	105,900
Miss. R. Darshani			150,900	55,300
Mr S. E. Mendis			118,550	74,350
Mrs A. D. Jayasinghe			164,000	118,500
Mrs R. S. K. Pinto			158,800	105,600
Mrs W. A. S. V. Lakmali			70,850	96,050
Miss N. K. Hewapathirana			148,700	105,600
Miss. H. Seelawathi			160,354	74,454
Mrs W.M.S. Muhandiram			109,800	126,100
Mr H. K. D. W. Darmasri			84,500	114,500
Mrs I. M.D.R. Maduwanthi			157,680	124,000
Mr P. R. Dayananda			175,760	107,800
Mr P. Widdanapathirana			57,900	83,100
Mr A. A. U. Rupasinghe			97,850	124,250
Mr P. H. C. Janaka Kumara			155,400	89,600
Mr J. A. Samantha			160,020	125,550
Mr S. A. R. Chandana			96,000	120,000
Mr A. D. I. Pushpakumara			144,680	80,700
Mr W. M. A. Bandara			149,880	78,700
Mr Y. G. S. K. Jayalath			91,800	114,600
Mr Jesulii Jiffri			167,840	98,000
Mr D.K.M. Dharmadasa			58,700	86,300
Mr W. P. A. Sampath Perera			176,160	147,200
Mr S. N. G. Premarathna			111,900	20,200
Mr S. M. A. Jayaranga			69,050	91,850
Mr J. A. P. Jayasinghe			133,050	88,650
Mr Y. M. B. Gayan			140,420	71,300
Mr D.D.M.Jayasinghe			96,450	118,650
Mr A. S. K. Alankara			135,400	101,300
Mrs A. V. Nishali Silva			135,800	112,100
Miss. U.A.R.L. Madushani			134,000	115,700
Miss.W.G.B.H.Jayawardane			245,200	-
Mrs. I.U.Gunarathne			245,200	-
Mrs.C.M.Munasinghaarachchi			245,200	-
Mrs.G.M.D.Kaushalya			158,700	-
Mr.K.S.W.Wickramasinghe			235,000	-
Mrs.L.R.Abeywickrama			230,800	-
Mr.E.P.D.Gunawardana			92,900	-
Miss.D.M.R.Charitha			111,500	-
Mr.H.C.B.Sumanapala			157,000	-
Mr.U.N.S.Silva			111,900	-
Mrs.K.C.K.De Thabrew			131,600	-
Mr.P.C.Hettiarachchi			208,200	-
			<b>12,619,679</b>	<b>9,191,379</b>

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<b>NATIONAL INSTITUTE OF SOCIAL DEVELOPMENT</b>				
<b>SCHEDULES TO THE FINANCIAL STATEMENTS</b>				
<b>FOR THE YEAR ENDED 31st DECEMBER</b>			<b>2016</b>	<b>2015</b>
<i>(All amounts are in Sri Lankan Rupees)</i>				
<b>SCHEDULE - 03 STAFF FESTIVAL ADVANCE</b>				
Mr. A.H.Ubaidullah			6,250	-
Mr.U.L.M.Ashker			3,750	-
Mrs. J. A. Ahalya			10,000	10,000
Mrs. S. Shamila			10,000	10,000
Mr. M.S.M. Asmiyas			6,250	6,250
Mrs. M. S. A. Fathima Fariha			3,750	3,750
Miss. R. Darshani			7,500	-
Mrs. W. A. S. V. Lakmali			10,000	-
Mr. U.N.S. Silva			10,000	-
Miss. U.L.T. Banu			-	3,750
Mrs. W.M.S Muhamdiram			8,750	-
			<b>76,250</b>	<b>33,750</b>
			-	-
<b>SCHEDULE - 04 INTEREST RECEIVABLE</b>				
M.M.M.Nazeer & Family Fund	143-6001-0000-3306-9		1,908	1,206
Daniel Sanders	20001-17-85290		1,125	753
Daniel Sanders	20001-17-31696		-	72
Daniel Sanders	20001-16-06930		3,683	2,859
Daniel Sanders	20001-05-39449		5,250	3,398
Daniel Sanders	20001-05-41842		7,082	5,177
Daniel Sanders	143-6001-0000-2693-2		1,913	1,528
Swarna Jayalath	20001-16-06956		1,510	660
Poeples bank	143-6001-0000-1780-8		4,375	3,019
Poeples bank	143-6001-0000-1779-1		4,375	3,019
Poeples bank	143-6001-0000-1781-7		4,375	3,019
Poeples bank	143-6001-0000-2419-5		17,881	8,983
Poeples bank	143-6001-0000-2421-1		17,881	8,983
Poeples bank	143-6001-0000-2152-6		13,089	8,151
Poeples bank	143-6001-0000-2153-5		13,089	8,151
Poeples bank	143-6001-0000-2026-0		8,750	5,640
Poeples bank	143-6001-0000-2024-2		8,750	5,640
Poeples bank	143-6001-0000-2027-9		8,750	5,640
Poeples bank	143-6001-0000-2025-1		8,750	5,640
Rasanayagam peoples bank MSW	143-6001-0000-2701-2		1,700	1,362
R. Jayasingha Imandi Ronali	143-6001-0000-2153-3		688	436
TG & MG Peoples bank MSW	143-6001-0000-2352-4		2,500	1,576
			<b>137,423</b>	<b>84,911</b>



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<b>NATIONAL INSTITUTE OF SOCIAL DEVELOPMENT</b>				
<b>SCHEDULES TO THE FINANCIAL STATEMENTS</b>				
<b>FOR THE YEAR ENDED 31st DECEMBER</b>			<b>2016</b>	<b>2015</b>
<i>(All amounts are in Sri Lankan Rupees)</i>				
<b>SCHEDULE - 05 FIXED DEPOSITS</b>				
M.M.M.Nazeer & Family Fund	143-6001-0000-3306-9		57,253	53,750
Daniel Sanders	20001-17-85290		30,000	30,000
Daniel Sanders	20001-17-31696		30,000	30,000
Daniel Sanders	20001-16-06930		65,000	65,000
Daniel Sanders	20001-05-39449		90,000	90,000
Daniel Sanders	20001-05-41842		29,514	29,514
Daniel Sanders	143-6001-0000-2693-2		30,000	30,000
Swarna Jayalath	20001-16-06956		15,000	15,000
Poeples bank	143-6001-0000-1780-8		250,000	250,000
Poeples bank	143-6001-0000-1779-1		250,000	250,000
Poeples bank	143-6001-0000-1781-7		250,000	250,000
Poeples bank	143-6001-0000-2419-5		500,000	500,000
Poeples bank	143-6001-0000-2421-1		500,000	500,000
Poeples bank	143-6001-0000-2152-6		500,000	500,000
Poeples bank	143-6001-0000-2153-5		500,000	500,000
Poeples bank	143-6001-0000-2026-0		500,000	500,000
Poeples bank	143-6001-0000-2024-2		500,000	500,000
Poeples bank	143-6001-0000-2027-9		500,000	500,000
Poeples bank	143-6001-0000-2025-1		500,000	500,000
Rasanayagam peoples bank MSW	143-6001-0000-2701-2		30,000	30,000
R. Jayasingha Imandi Ronali	143-6001-0000-2153-3		25,000	25,000
TG & MG Peoples bank MSW	143-6001-0000-2352-4		50,000	50,000
Poeples bank	1436001000037289		1,000,000	-
Poeples bank	1436001000037270		1,000,000	-
Poeples bank	1436001000037261		1,000,000	-
Poeples bank	1436001000037252		1,000,000	-
Poeples bank	1436001000037243		1,000,000	-
Poeples bank	1436001000037234		1,000,000	-
Poeples bank	1436001000037225		1,000,000	-
Poeples bank	1436001000037216		1,000,000	-
Poeples bank	1436001000037207		1,000,000	-
Poeples bank	1436001000037190		1,000,000	-
			<b>15,201,767</b>	<b>5,198,264</b>



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<b>NATIONAL INSTITUTE OF SOCIAL DEVELOPMENT</b>			
<b>SCHEDULES TO THE FINANCIAL STATEMENTS</b>			
<b>FOR THE YEAR ENDED 31st DECEMBER</b>		<b>2016</b>	<b>2015</b>
<i>(All amounts are in Sri Lankan Rupees)</i>			
<b>SCHEDULE - 06 EMPLOYEE BENEFITS</b>			
<b>Non Current</b>			
Mr. Riddley Jayasinghe		635,470	586,761
Mr. K. M. Y. Karunaratna		384,523	344,088
Mrs. M.T.R.S. Attanayaka		379,122	345,070
Mrs. V. Gowry Vasudeven		242,787	216,894
Mrs. E.A.M.S.P. Wijesekara		96,759	-
Mr. Varatharajah Jeyaruban		102,385	97,814
Rev.O.Somananda Thero		101,792	88,168
Mr. U. L. M. Ashker		49,619	40,597
Mr. S. Hariharathamotharan		60,618	51,863
Miss. M.K.G.I.U. Gunarathna		15,516	10,714
Mrs. C.M. Munasingharachchi		14,836	10,235
Miss. W.B.H. Jayawardena		16,241	11,227
Miss. A.A. Jeyarajah		17,846	12,362
Miss. V. Balamathy		17,846	12,362
Mrs. S. Sivakumaran		18,553	12,992
Miss. L R Abewickrama		10,457	6,459
Miss H.M.D. Subodini Herath		10,924	7,306
Mrs. H.M.S. Niroshani		14,476	9,014
Miss Y.H.S. Silva		7,215	3,377
Mrs. L.C.I. Silva		10,576	5,002
Mrs. L.K. Pushpakanthi		125,450	107,823
Mr. M.S.M. Asmiyas		173,864	166,560
Mrs. K. P. D. Niroshika		77,915	66,137
Mrs. K.S. Wadisingha		21,271	16,026
Mr. P.C. Hettiarachchi		18,553	12,992
Mrs. A.M.K.L. Adikari		16,090	11,227
Mr. A.H. Ubaidullah		21,584	15,171
Mr. B.K.S. Karunaratna		18,553	12,992
Mr. J.H.I. Prasad		17,676	12,362
Mr. T. Tharshan		15,373	10,714
Mrs. E. N. K. Rasangika		49,401	42,016
Mr. J.K.P.U. Keerthi		21,584	15,336
Mr. H.M.S.B. Herath		17,676	12,492
Mrs. H.K.S.K. Sirikumara		15,230	10,714
Mrs. P.P.G.C. Siriwardena		17,506	12,362
Mrs. B.A. N.P. Wijebandara		63,376	57,826
Miss. A.M. Manamudali		8,595	6,010
Miss S.H.N. Madushani Silva		5,927	3,807
Miss A.E.Jayawarne		6,197	3,982
Mrs. K.C.K.Thabrew		6,197	3,982
Mr.A.H.Indika Sanjeeva		7,847	5,059
Mr.D.M. Wasanatha Kumara		78,723	68,673
Miss. K.N. Samanthi		20,046	14,457
Mrs H.M.C.J. Herath		68,226	47,972
Mr. K.S.W.Wickramasinghe		11,346	5,063



<b>NATIONAL INSTITUTE OF SOCIAL DEVELOPMENT</b>			
<b>SCHEDULES TO THE FINANCIAL STATEMENTS</b>			
<b>FOR THE YEAR ENDED 31st DECEMBER</b>		<b>2016</b>	<b>2015</b>
<i>(All amounts are in Sri Lankan Rupees)</i>			
<b>SCHEDULE - 06 EMPLOYEE BENEFITS (Contd ....)</b>			
Mrs.C.H.D.Heftiarachchi		115,289	103,026
Miss. Danushka Ussetti		32,980	25,892
Mrs. M.K. Palihakkara		210,426	185,791
Mrs. Nilupa Manathunga		102,478	93,528
Mrs. R.M. Renuka Damayathi		86,608	78,997
Mr. D.K.I. Wijerathna		24,846	19,788
Mr. H.C.B.Sumanapala		18,711	14,818
Mr. Y.M. Nimsath		19,299	15,597
Mr. P.L.Munasinghe		20,377	16,480
Miss. H.K.F. Rameeza		16,151	11,579
Mr. D.C.S. Gunawardhana		4,922	2,392
Mrs. D. M. Pushpa Dissanayaka		82,299	74,980
Mrs. P. Deepika Damayanthi		49,554	44,028
Mrs. M. I. S. Neelakanthi		142,048	130,562
Mrs. G.L.Chamila Nilmini		89,729	82,026
Mrs. Seetha Rathnayake		123,854	113,570
Mrs. K. M. Samalatha		240,308	226,413
Mr. H. M. Upali Herath		86,771	76,298
Mrs. H. L. Nayana Liyanage		66,581	60,219
Mrs. Champika Gunasekara		52,969	47,565
Mrs. Yasanthika Madawalage		27,837	24,399
Mrs Nadika Priyadarshani,Silva		30,869	26,802
Mrs. V. P. Thushari Priyangika		-	34,207
Mrs. M. S. A. Fathima Fareeha		29,032	25,319
Mr. W. Wimal Ranjith Silva		31,215	27,919
Miss. R.Darshani		12,290	9,630
Mr. S. Eranga Mendis		22,223	19,245
Miss. G.M. Dilani Kaushalya		6,708	4,887
Mrs. A.D. Jayasinghe		10,360	7,579
Mrs. R.S.K. Pinto		8,059	5,881
Miss.W.A.S.V. Lakmali		8,059	5,881
Mr. W.I.N.Madusanka Silva		7,687	5,607
Miss. N.H. Hewapathirana		8,059	5,881
Miss. H. Seelawathi		92,180	85,598
Mrs. T.M.Kmalawathi		14,827	9,699
Mr.U.N.Samitha Silva		5,010	3,243
Miss.U.Thasila Banu		6,514	4,098
Mrs.W. M.S. Muhandiram		-	7,952
Mr.H K D Wijeyantha		9,135	7,102
Mrs. I.D.R. Maduwanthi		5,481	3,535
Miss. D.M.R. Charitha		3,477	1,688
Miss R.P.D. Arunodhi		3,051	1,480
Mr.T.D. Ariyadasa		3,184	1,545
Mr.S.M.T.B.Samarakoon		6,399	3,125
Mr. P. R. Dayananda		198,506	185,552
Mr. Pandula Widdanapathirana		71,348	64,819
Mr. A. A. Upali Rupasinghe		64,060	57,324
Mr. Janaka Kumara		27,876	24,234
Mr. J. A. Samantha		41,405	37,119
Mr. Ruwan Chandana		23,955	19,571
Mr.A.D.I. Pushpakumara		12,465	9,141
Mr.W.M.A. Bandara		21,990	16,207
Mr.Y.G.S.K. Jayalath		4,987	3,228
Mr. Jazooli Jeffry		100,424	94,488
Mr. D. M. D. Dissanayake		127,994	120,110
Mr. Amila Sampath		56,100	51,760
Mr. S. N. G. Premarathna		57,809	50,606
Mr. Dilanka Gunawardana		12,651	9,484
Mr. S.M. Asanka Jayaranga		7,841	6,099
Mr. Amila Prasad		11,524	8,994
Mr.Y.M.B. Gayan		8,292	6,060
Mr.D.D.M. Jayasinghe		4,281	2,771
Mr.A.S.K.Alankara		6,517	4,234
Mrs. A.V. Nishali Silva		6,517	4,234
Miss.U.R.R.L. Madushani		4,652	3,025
Mr.W.G.Inika Prasad		5,354	2,613
Mrs.K.P.C. Nimalika		8,031	5,232
Mr. D.M.Samarasena		28,948	19,042
		<b>5,963,145</b>	<b>5,175,858</b>
<b>Current</b>			
Mr. Gamage Karunarathna		-	467,842
		<b>-</b>	<b>467,842</b>



<b>SCHEDULE - 07 PAID COURSE INCOME</b>			
Dip in Community Correction 2015		-	70,000
Stromme Foundation Programme(1)		-	970,320
Elder Care 2015/2017 (Ranna)		796,250	841,750
Teaching Method of special Education		169,500	172,500
Child Focused Commun Development		445,000	181,500
DSW Shanthiyam Vavuniya14/15(T)		51,162	247,500
DCP Shanthiyam Jaffna14/15(T)		51,162	247,500
Dip in Coun Ampara 15/17(Tamil)		1,616,000	525,500
Thalawa Coun 2015/2017 (Sin)		674,500	1,496,500
Dip in coun/Batti (2015/2017)		1,535,000	406,500
Elder Care 2015/2017 (Anu)		821,250	1,045,500
Need & Challenges(Mirigama-R)		-	175,000
Dip in Coun Vavuniya15/17(T)		1,426,500	567,500
Asia Foundation 2015 2nd Phase		-	5,627,563
Ampara Coun,15/17 (Sin)		840,000	468,000
Child Protection Batticaloa 15/16		699,963	173,095
Counselling Tamil Col 2015/2017		1,374,050	139,550
Counselling 2015/2017(Sinhala)		1,193,000	2,147,575
MSW 2015/2017		592,800	1,008,000
Dip in Coun. 2015/2016 Tamil		27,750	1,388,400
Plan Srilanka		3,876	599,436
Wo.Poli.Empower- Ranna(2014/15)		430,193	438,693
Dip.in.Coun.2013/15 Sin-Colombo		4,000	70,000
Elder Care (2014/16)		-	306,000
InserviceT.Pro(Asia Found)		-	5,093
Talawa Coun.Pro.Sin(2013/14		-	2,000
Poli.&Govern. Officers(2013/15)		-	45,500
Dirisariya Programme		-	1,978,052
Women Killinochchi(2013/15)-(I)		15,000	847,500
Dip in Coun Jaffna (2013/15)		40,000	15,000
Coun.Pro.Tamil (2013/15)		-	406,000
MSW 2013/2015		995	565,500
Dip.in.coun.14/16 Batticaloa		-	1,451,250
Higher Dip in Coun14/16(T&Sin)		51,000	1,232,000
Women Killinochchi(2014/16) (II)		-	2,135,500
Tokai Programme		496,039	250,970
SAIC Programme		-	1,729,940
Short Term Programme		-	381,140
Thalawa Centre		300,672	78,560
Imandi Ronali Fund		-	8,000
CKDU Research		610,750	-
Certificate C Psy Intervention		21,780	-
Programme Income		114,500	-
Sign Language 16/17		2,499,000	-
Dip Coun Batticaloa(T) 2016/18		124,350	-
Dip in Counseling16/18-Puttalam		231,000	-
Dip in Coun Killinochchi16/18-T		317,250	-
Dip in Community Correction16/18		324,175	-
Divinaguma Programme - 2016		542,850	-
Dip Child Pro 16/18(Anuradhapura)		38,400	-
Dip Child Pro16/18(Kilinochchi)T		502,000	-
Dip Child Pro 16/18(Monaragala)		190,500	-
Dip Child Pro 16/18(Ampara)		207,400	-
Dip Child Pro 16/18(Batticaloa)		18,600	-
Child Focused Com D(Killi 2016)		210,000	-
Social Care project(2ndBattic)		89,875	-
Social Care project(1st Ampara)		81,014	-
Social Care Project(5thNuwaraE)		44,970	-
Social care Project(4th Ampara)		48,829	-
Social care Project(3rd Keglle)		110,798	-
Social Care project(2nd Kegall)		125,329	-
Social Care project(1st Trinco)		110,288	-
Asia Foundation 3rd Pro(2016)		4,140,144	-
Asia Foundation (Short Term 15/16)		578,025	-
Japan Social College Study Tour - 2016		108,000	-
Dip in coun Kandy 2015/2017 (T)		1,970,000	-
Mannar Programme		15,000	-
		<b>27,030,487</b>	<b>30,445,887</b>



		29		
<b>NATIONAL INSTITUTE OF SOCIAL DEVELOPMENT</b>				
<b>SCHEDULES TO THE FINANCIAL STATEMENTS</b>				
<b>FOR THE YEAR ENDED 31st DECEMBER</b>				
			2016	2015
<i>(All amounts are in Sri Lankan Rupees)</i>				
<b>SCHEDULE - 08 INTEREST FROM FIXED DEPOSITS</b>				
M.M.M.Nazeer & Family Fund	143-6001-0000-3306-9		4,206	4,956
Daniel Sanders Fund			25,683	15,847
Swarna Jayalath Fund	20001-16-06956		1,747	660
People's bank F/D's			413,487	274,294
Rasanayagam MSW Fund	143-6001-0000-2701-2		2,293	2,012
Imandi Ronali Fund	143-6001-0000-2153-3		1,881	1,874
TG & MG MSW Fund	143-6001-0000-2352-4		4,183	3,326
			<b>453,479</b>	<b>302,969</b>
<b>SCHEDULE - 09 DIFFERED INCOME</b>				
Dip in Sign Lanuge & Inter16/17			1,666,000	-
MSW 2016/2018			1,114,000	-
Dip Coun Batticaloa(T) 2016/18			704,650	-
Dip in Counseling16/18-Puttalam			693,000	-
Dip in coun Killinochchi16/18-T			317,250	-
Dip inCommunity Correction16/18			972,525	-
Dip Child Pro 16/18(Anuradhapu)			153,600	-
Dip Child Pro16/18(Kilinochch)T			2,008,000	-
Dip Child Pro 16/18(Monaragala)			762,000	-
Dip Child Pro 16/18(Ampara)			829,600	-
Dip Child Pro 16/18(Batticaloa)			74,400	-
Child Focused Com D(Killi 2016)			52,500	-
Receivable from Dr.Lakshika Liyanage(Nopay Bond)			1,783,700	-
			<b>11,131,225</b>	<b>-</b>



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**கணக்காய்வாளர் தலைமை அபிபதி திணைக்களம்**  
**AUDITOR GENERAL'S DEPARTMENT**



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 எனது இல. }  
 My No. }

මගේ අංකය }  
 எனது இல. }  
 My No. }

දිනය } 31 August 2017  
 திகதி }  
 Date }

The Chairman,  
 National Institute of Social Development

30 OCT 2017  
 ලැබුණා

25 OCT 2017

**Report of the Auditor General on the Financial Statements of the National Institute of Social Development for the year ended 31 December 2016 in terms of Section 14(2)(c) of the Finance Act, No.38 of 1971.**

The audit of financial statements of the National Institute of Social Development for the year ended 31 December 2016 comprising the statement of financial position as at 31 December 2016 and the statement of financial performance , statement of changes in equity and cash flow statement for the year then ended and a summary of significant accounting policies and other explanatory information was carried out under my direction in pursuance of provisions in Article 154(1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with Section 13(1) of the Finance Act, No. 38 of 1971 and Section 18 of the National Institute of Social Development Act, No.41 of 1992. My comments and observations which I consider should be published with the Annual Report of the Institute in terms of Section 14(2)(c) of the Finance Act, appear in this report. A detailed report in terms of Section 13(7)(a) of the Finance Act was issued to the Chairman of the Institute on 18 August 2017.

**1.2 Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the Sri Lanka Public Sector Accounting Standards and for such internal control as the management determines is necessary to enable the preparation of financial statements that are free from material misstatements whether due to fraud or error.

**1.3 Auditor's Responsibility**

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Sri Lanka Auditing Standards consistent with International Auditing Standards of Supreme Audit Institutions (ISSAI-1000-1810). Those Standards require that I comply with ethical requirements



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Auditor General's Department

and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Institute's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Institute's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. Sub - sections (3) and (4) of Section 13 of the Finance Act, No. 38 of 1971 give discretionary powers to the Auditor General to determine the scope and the extent of the audit.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

#### **1.4 Basis for Qualified Opinion**

My opinion is qualified based on the matters described in paragraph 2.2 of this report.

### **2. Financial Statements**

#### **2.1 Qualified Opinion**

In my opinion, except for the effects of the matters described in paragraph 2.2 of this report, the financial statements give a true and fair view of the financial position of the National Institute of Social Development as at 31 December 2016 and its financial performance and cash flows for the year then ended in accordance with Sri Lanka Public Sector Accounting Standards.



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 Auditor General's Department

## 2.2 Comments on Financial Statements

### 2.2.1 Accounting Deficiencies

The following observations are made.

- (a) Even though the physically calculated stock as at 31 December of the year under review amounted to Rs.541,201, that value had been included as a sum of Rs.836,338 in the financial statements. As such, the stock balance as at the end of the year under review had been overstated by a sum of Rs.295,137 and the deficit of the year had been understated by that amount.
- (b) Capital grants amounting to Rs.5,832,151 received from the Treasury for the year under review to the Institute of Social Development, the deficit of the year as well had been understated by that amount on it being brought to account as income of the year and the Treasury provisions opening balance amounting to Rs.14,571,241 had not been stated in the comparative statement of financial position.
- (c) Provisions had not been made available for the audit fees payable to the Auditor General's Department for the audit of financial statements relating to the preceding year and to the year under review.

## 3. Financial Review

### 3.1 Financial Results

According to the financial statements presented, the financial result of the Institute for the year ended 31 December of the year under review had resulted in a deficit of Rs.2,739,560 as against the corresponding surplus of Rs.10,428,163 for the preceding year, thus indicating a deterioration of Rs.13,167,723 in the financial result in the year under review as compared with the preceding year. The increase of the course income by a sum of Rs.3,415,400 in the year under review and the increase of personnel emoluments and course fee expenses by a sum of Rs.8,369,465 had been the main reason for the above deterioration.



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கணக்காய்வகத் திணைக்களம்  
Auditor General's Department

In analyzing financial results of 04 preceding years and in the year under review, even though a financial deficit had indicated from the year 2012 to the year 2014, it had been a financial surplus in the year 2015 and it had again indicated a financial deficit in the year 2016. However, in adjusting personnel emoluments and depreciation on non-current assets again, the contribution of the Institute amounting to Rs.30,319,643 had continuously improved and had been a sum of Rs.72,068,787 in the year 2016.

#### 4. **Operating Review**

##### 4.1 **Performance**

The following functions were scheduled to be executed in terms of Section 03 of the National Institute of Social Development Act No.41 of 1992.

- (a) Advising the Minister regarding plans, programmes and activities for the promotion of social work and social development education.
- (b) Conducting undergraduate and postgraduate courses in social work and social development.
- (c) Conducting and promoting studies on the social welfare system and social development programmes.
- (d) Initiating and promoting innovative practices in the social work and the social development education system, including adaptation of technology in social work.
- (e) Making provisions available for the development of professional and managerial competence of personnel in the social welfare system.
- (f) Making available to the Government and other approved organizations, specialist services in social work and social development.
- (g) Co-operating with other institutions having similar objects.



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Auditor General's Department

The Institute had prepared an Action Plan for the year under review for its 04 main divisions and, the following observations are made according to the Performance Report prepared in the year under review relating to it.

**(a) School of Social Works**

- i. Even though it had been planned to recruit 180 students in Sinhala, Tamil and English mediums for the Bachelor of Social Work for the academic year 2016/2020 according to the Revised Action Plan furnished for the year under review, 55 students had been recruited for English medium and students had not been enrolled for Sinhala and Tamil mediums.
- ii. Even though action should be taken to conduct the relevant examinations only after completing 100 per cent of lecture hours for each semester, examinations had been conducted without completing 100 lecture hours.
- iii. The number of students registered in three languages for the Bachelor's Degree in Social Work from the year 2013 to the year 2015 had been decreased by 30 per cent by the end of the year under review.
- iv. Even though the examinations relating to Bachelor of Social Work, Diploma in Social Work and Higher Diploma in Social Work in the academic years 2012/2016, 2013/2017, 2014/2018, 2015/2019 should be conducted in the year under review, those examinations had not been conducted.



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 Auditor General's Department

### **(b) Training Division**

- i. The Diploma in Counseling conducted in the Kilinochchi District Secretariat Office for the officers of the Government and Non-Governmental Institutions and for the personnel of voluntary organizations and for the students passed the Advanced Level Examination should be initiated in the year 2014 and had to be completed in the year 2015. However, the awarding of Diploma certificates after the release of the final results of the Diploma had been delayed for one year and 03 months.
- ii. It had been planned to conduct the Diploma in Gerontology in the years 2014/2015 for the officers of the Government and Non-Governmental Institutions and for the personnel of voluntary organizations and for the students who passed the Advanced Level Examination and, 25 students had participated for it. Even though results had been released in the year 2015, the awarding of certificates had been delayed for over a year.

### **(c) Social Development Policy, Research and Publication Division**

Preparing social development policies, conducting research and launching publications are carried out by this division and a sum of Rs.1,323,000 had been allocated for thirteen programmes under the Action Plan of the year under review.

The following observations are made in this connection.

- i. Conducting courses, collecting research data and conducting interviews only had been carried out for Ranna, Ampara, Kilinochchi and Thalawa regional centres. However, specific courses had not been initiated in those centres up to date.



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Auditor General's Department

- ii. Even though it had been stated in the Action Plan to print the Research Report on Inquiring on the Impact of the Art of Modern Tele Drama towards the family structure in 200 copies, about 100 copies being printed in the year under review, its physical progress remained at 50 per cent. Moreover, printing books and scholastic magazines according to the expected plan remained at a low level and, they had not been distributed to the relevant division or to the relevant persons in the year under review.

#### 4.2 Personnel Administration

The following observations are made.

- (a) The approved cadre of the Institute as at 31 December of the year under review had been 137 and the actual cadre being 113, 24 vacancies remained. Ten posts such as 04 posts of Senior Lecturer, 03 posts of Senior Research Officer and the post of the Professor as well remained vacant up to 30 June 2017. It could not be neglected in the audit that the posts of these lecturers remaining vacant did not affect in not being able to conduct most of the courses of the Institute.
- (b) Even though a Senior Officer of its immediate position should be appointed for acting in appointing for acting for the post of Director (Administration and Finance), an officer who serves for a post of a lower grade had been appointed despite there were three officers who serve for that post. Moreover, even though an acting post is susceptible for a period of 3 months, the acting appointment had been awarded and salaries and allowances had been paid, despite it had been over 3 years to fill the vacancies of the relevant post and until a permanent officer is appointed for that post.



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 Auditor General's Department

- (c) A female officer who was not acquired with fundamental knowledge on Accounting, who was serving for a post in the category of Academic and Research Services, had been appointed on 01 March 2017 by revising in a manner that is relevant to this instance as a post in the “category of Academic and Research Services”, the condition that the candidate should be acquired with at least 5 years of experience in a Grade I post “in the category of Management Services”, the qualification required in making recruitments from internal candidates for the post of Director (Administration and Finance), according to the approved Recruitment Procedure.

## 5. **Accountability and Good Governance**

### 5.1 **Internal Audit**

Even though the Internal Auditor should directly report to the Chairman of the Institute according to the Organizational Manual of the Institute, reports had been furnished to the Director General, the Chief Executive Officer, by the Internal Auditor.

### 5.2 **Budgetary Control**

The budget had not been made use of as an effective instrument of management control on not preparing the budget for the year under review by including the expected course income and expenditure.

## 6. **Systems and Controls**

Deficiencies in systems and controls observed during the course of audit were brought to the notice of the Chairman of the Institute from time to time. Special attention is needed in respect of the following areas of control.



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Auditor General's Department

**Areas of Systems and Controls**

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**Observations**

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(a) Accounting

Some of the Accounting not being accurate and the existence of unsettled accounts balance.

(b) Budgetary Control

The income earned in addition to the Treasury provisions not being considered in preparing the Budget.

(c) Personnel Administration

Not appointing officers on specific qualifications, not carrying out proper evaluation training of officers and the official time.

**Sgd./ H.M. GAMINI WIJESINGHE**  
**Auditor General**

H.M Gamini Wijesinghe  
Auditor General



**Observations of the Director General, which is according to the accounts which was closed on 2016/12/31 in accordance 14 (2) C act, the audit report**

## **2.2. Expression of views on Financial Statements**

### **2.2.1 Issues of accounts**

- a. Will be accepting the recommendations that have been given with regard to the preparation of the final accounts and acknowledge the fact that the final value of the stock to be recorded with a false amount. It was also observed that this is an error which could have been avoided hence instructions have been given to the accountant to do the needful in making sure that an error of this nature will not be repeated in the future.
- b. It was observed that the capital obtained by the treasury needs to be properly accounted for and records maintained hence it has been instructed to do the needful in eliminating the occurrences of erroneous account entries in the future.
- c. The recommendations provided are accepted with instructions being given to the accountant in making reservations to prepare accounts from 2017 onwards with allocations being made to factor into accounting charges.

## **03. Financial Review**

3.1 Agree with the recommendations given. The accounts of the institution had been prepared on cash basis since 2016. However it needs to be mentioned that even though since 2016, proper measures were taken in preparing the accounts on accrual basis, course fees of 2016 have been included in the accounts of previous years thus the reduction in the amount due for 2016 been recorded in accounts. It needs to be reiterated that proper recording and maintenance of accounts will be made from 2016 onwards as mentioned above and that the due amount that ought to be received for 2016 will be recorded without any discrepancy and wishes to emphasize on the fact that there have been no decline in the amount that is due to be received in course fees for 2016. Instructions have been given to the accountant to make sure that the above is being properly exercised.

Agree with the financial results analysis of the year under review together with the results of the previous four years.

## **04. Operational Review**

### **4.1 Performance**

#### **a. School of Social Work**

- I. It was identified that the inefficiency was caused due to the limitations of available space at the premises together with the limitations in the facilities provided, hence in a bid to increase the number of future student enrolments, it was decided to conduct awareness programs by the secretary to the ministry of Social services and women empowerment and the relevant academic directors (school of social work, training division, social policy analysis and publications division) have been instructed to engage in the process for which measures taken



will include informing the relevant ministries that are in the development process, via the distribution of leaflets to increase coverage and making visits to government institutions and schools. It is expected that the above will be much productive once the construction activities of the new building is being completed.

- II. Agree with your observation. It was informed by the relevant lecturers that 100 hours had been completed for each semester. What had happen is that the lecturers have not been able to sign off the attendance sheet. It needs to be mentioned that attendance sheets are available for different lectures and it is being inspected and monitored by the course coordinator and the relevant director.
- III. The new building which is currently under construction is expected to be consisted with relevant infrastructure that facilitates student learning experience hence it is expected that once the new building is completed the difficulties prevailing at present will be eliminated. However the three academic divisions consisting of the school of social work, training division, social policy research and development division have been instructed to provide a comprehensive report elaborating the present status of the physical and human resources available to the institution together with issues and solutions with the inclusion of observations made by the academic board and to be presented to the governing council.
- IV. It was instructed to the director of school of social work and relevant parties to take measures to ensure that students are able to sit for exams during the time period they are supposed to sit for exams. Instructions have been given to the ??? to provide a report to the academic board of studies and afterwards to present it to the governing council in the event that the exams are not able to hold during the time period it's supposed to be held.

#### **b. Training Division**

- I. It was observed that the major obstacle to conduct certificate award ceremonies is the delay of the submission the exam paper marking results. Therefore, I was advised both the registrar and the director to make the efficiency of paper marking process within the institution. Further advised to the registrar and her staff to conduct certificate award ceremony on time by conducting exams in scheduled time. Also advised to the registrar to submit a report (whether the all exams are conducted on punctual time) to AAB and the Governing Council.
- II. According to your observation, it was advised to offer certificates in proper time period for relevant conducted exams in upcoming years.

#### **C. Social Development, Policy, Research and Administration Division**

- I. The need assessment conducted about the expected research, which is going to conduct based on NISD regional centers at Ranna, Ampara, Kilinochchi and Thalawa. In addition, report according to the need assessment completed in 20.12.2016 and submitted the soft copies of it to all O/C at regional centers. As well as conclusions and suggestions



according to the report was given to the Director, Training after the book lounge held 11.07.2017.

After the research, also informed to the training division to include necessary training programmes and diploma to Action plan 2018. Similarly, expenditure estimate of the conducted diplomas at regional centres was included in to the budget estimate 2018. Advice the relevant parties to work according to the instructions.

II. Though it was decided to publish 200 research books, limiting the number of research and academic based on academic needs, published 100m copies at the research report. In such case, it was informed to forwarding the issues to the AAB and get permission of the Governing Council.

#### **4.2. Staff Management**

- a. Based on your observation, it was advised to immediately fill the most important position at the institution to conduct diplomas on time.
- b. It was noted that in future when filling the positions at the institution the most senior officer should be selected and work according to the admiration regulation and financial regulation. Also advised to the administration division about the said facts.
- c. Recruiting the position of Director (Administration & Finance) is mentioned as an academic and research service post, but today on wards it was noted that affiliate the most suitable senior officers for such posts. Administration branch was advice on such facts.

#### **05. Accounting and General Governance**

##### **5.1. Internal Audit**

I am agreeing with your observation. Organizing Note was corrected by discussing it at the institutional audit and management committee. As well as, advice to the relevant divisions to charge the independency of post.

##### **5.2 Budget management**

There is an approved budget by governing council of the institution for all diplomas. All the management is conducting according tom the institution for all diplomas. All the management is conducting according to it father advice according to your observation to both directors training and accountant most focus on she said budget in coming years and correctly predict expected earnings and expenditure and included it in to the total budget and use it as effective management force.

#### **06. System and management**

It is noted to pay much attention on your observations and currently, it was providing the necessary advice to relevant officers to reduce issues.

Dr. Riddley Jayasinghe  
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National Institute of Social Development