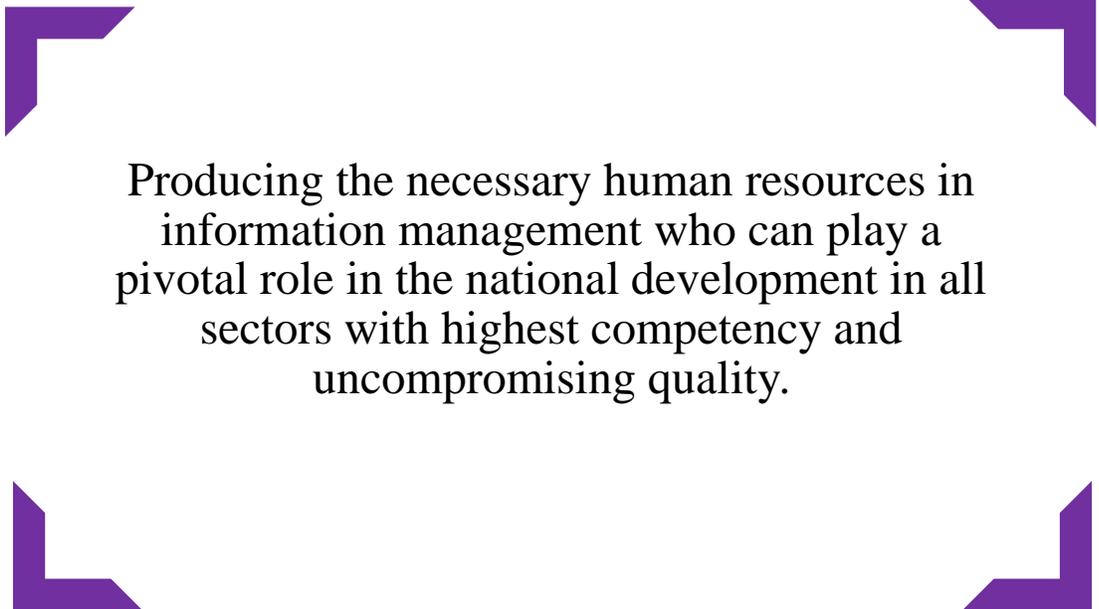


Vision



To be a centre of excellence of international repute, building synergies between knowledge, education, research and entrepreneurship in library and information management

Mission



Producing the necessary human resources in information management who can play a pivotal role in the national development in all sectors with highest competency and uncompromising quality.

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Director's Report



The National Institute of Library & Information Sciences (NILIS) was established under the purview of the University of Colombo, as a component of the general education project funded by the World Bank, in 1999. 2000 new school libraries were established and another existing 2000 libraries were refurbished and renovated under this project. The primary objective of NILIS was to provide the necessary academic knowledge and practical training for the newly recruited School Librarians, as well as for the library professionals and library assistants of other institutions. Accordingly, NILIS commenced conducting PhD courses, masters, post graduate diploma courses and certificate and diploma courses in Librarianship for the teacher librarians, library professionals and library assistants. In addition, as the national institute, NILIS conducts short term training programs in the NILIS premises, and also similar training programs island wide, in the schools, and zonal and provincial education offices. All these programs have been formulated according to the new trends and changes taking place in the school library sector, worldwide. Therefore, greater emphasis has been laid on the teaching of practical applications in the diploma and certificate courses, whereas the postgraduate courses deal with theoretical knowledge.

Since there was a considerable increase in the number of library assistants recruited to the school libraries during the past years, there was a great demand for the diploma and certificate courses in librarianship conducted by NILIS. Since the courses were conducted in the NILIS premises, the main difficulty encountered by the students following these courses was travelling, since they were residing outside Colombo. Therefore, in order to sustain the market for these courses, the possibility of conducting them outside Colombo was explored. Accordingly discussions were held in 2015 to conduct the courses in the Uva province which had the highest potentiality, and in 2016 for the first time in NILIS history, a certificate and diploma course each in school librarianship, were commenced in the Uva province Library premises. These programs were highly acclaimed, and are very popular in the education field of the Uva province. Due to the success of these courses, discussions were held to extend the courses to the Central and Sabaragamuwa provinces, and also to conduct a Tamil medium course in the Uva province.

NILIS was the pioneer institution to introduce tailor-made courses for the various categories of libraries in Sri Lanka. The Diploma and certificate courses in Public Librarianship are two such courses designed for the staff employed in public libraries. Discussions have been held to commence these courses at the provincial level in the Uva and Sabaragamuwa provinces and the programs are scheduled to commence this year (2017).

In addition to the above mentioned courses, NILIS also conducts several post-graduate Diploma and Masters courses in Information Management, Library & information sciences, and Teacher Librarianship.

Challenges

The non-inclusion of the NILIS qualifications for the promotion of teacher librarians in the Teacher services minute has been the biggest impediment for the success of the NILIS courses. NILIS has been making a tremendous effort to rectify this issue for over a decade, and although many letters have been written by the secretary/higher education to the secretary/education, the Department of education has been silent on the issue. As a result, there has been a rapid decline in the enrolment for the postgraduate courses in teacher librarianship.

Future Plans

Several Discussions were held with the new director of the school library development unit of the ministry of education and a course of action has been suggested to resolve the matter. Accordingly, it has been planned to conduct an awareness raising program in 2017, for the directors in charge of school libraries. The directors in charge of school libraries from ninety eight education zones are expected to participate in this program. Also, it has been suggested that the department of education provides funds to enable 10 subject directors to follow the masters in school librarianship. This suggestion has been met with a favourable response.

Prasanna Ranaweera
Director

Quick Reference

Address

P.O.Box 1698, Colombo 03.

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Board of Management:

Dr. Ruvaiz Haniffa	Chairman/NILIS (Ex-officio), Chairman, SCOLIS/UGC
Mr. Prasanna Ranaweera	Director/NILIS (Ex-officio)
Prof. W. Chandradasa	Dean/Education (Ex-officio) - Up to July 2016
Prof. M.V. Vidanapathirana	Dean/Education (Ex-officio) – from September 2016
Prof. G. N. Wickremanayake	Director/UCSC/Nominee of UGC
Dr. Wathmanel Seneviratne	Librarian, Open University, Sri Lanka, Nominee of SCOLIS/UGC
Dr. P. Wijethunga	Librarian, University of Colombo, President SLLA (Ex-officio) from September 2016
Ms. Shivanthi Weerasinghe	President/SLLA (Ex-officio) – Up to July 2016
Dr. Nayana Wijayasundara	Librarian, University of Sri Jayawardhanapura Nominee of UGC
Mr. W. Sunil	Director General/ NLDSB (Ex-officio)
Mr. L.A. Jayatissa	Librarian, University of Kelaniya, Nominee of SCOLIS/ UGC Up to September 2016
Ms. Geetha Wimalaweera	Additional Director General, Department of National Budget Nominee of Treasury
Mr. H.D.S.N. Hettige	Assistant Secretary, Ministry of Higher education, Nominee of MoHE (Ex-officio)

Academic Committee:

Mr. Prasanna Ranaweera	Director/NILIS (Chairman)
Prof. W. Chandradasa	Dean/Education (up to June 2016)
Mr. G.P. Senevirathna	Nominee of BoM
Dr. Wathmanel Senevirathna	Nominee of BoM – (From September 2016)
Dr. Nayana Wijayasundara	Nominee of BoM – (From September 2016)
Ms. R. Kodikara	Nominee of SCOLIS - (From October 2016)
Dr. P. Wijetunga	Nominee of SLLA – (From September 2016)
Dr. Ruwan Gamage	Senior Lecturer, NILIS
Mr. P.G. Premadasa	Senior Lecturer, NILIS
Dr. C. Mallawarchchi	Nominee of SCOLIS – (From October 2016)
Ms. Shivanthi Weerasinghe	President/SLLA (up to June 2016)
Mr. W. Sunil	Director General/ NLDSB
Mr. U.P. Alahakoon	Asst. Librarian, NILIS

Staff

Approved Carder and Present Staff				
Carder	Approved Carder	Existing Carder	Vacancies	Remarks
Director	01	01	-	-
Senior Assistant Registrar	01	01	-	-
Senior Assistant Bursar	01	01		
Senior Lecturer	03	03	-	-
Assistant Librarian	01	01	-	-
Computer Application Assistant (Grade III)	04	04	-	01 on contract Basis
Clerk (Grade I)	01	01	-	-
Book Keeper (Grade III Seg. B)	01	-	01	01 on assignment Basis
Library Assistant (Grade III)	02	02*	-	*One (01) Library Attendant
Driver (Grade II)	01	01	-	-

Courses of the Institute

NILIS is conducting courses from Certificate to MPhil/PhD. The following table gives information on student registration for each course.

Course	Total Students	Total Academic Staff	Total non Academic Staff
MPhil/PhD programme	09	V.05 P.02	01
Masters in Library and Information Science (MLS) - Full Time	22	V.11 P.02	01
Masters in Information Management (MIM) - Full Time	15	V.10 P.1	01
Postgraduate Diploma in Information Management (PGDIM) Part Time	16	V.05 P.02	01
Postgraduate Diploma in Library and Information Science (PGLIS)-Part Time	39	V.10 P.1	01
Diploma in School Librarianship (DSL)	86	V.4 P. 1	01
Diploma in School Librarianship (DSL) UVA	77	V.11 P.02	
Diploma in Public Librarianship (DPL)	26	V.8 P.1	01
Diploma in Library and Information Management (DLIM)	-	V.2 P. 1	01
Preliminary Certificate in Library and Information Management (PLIM)	25	V. 8 P.2	01
Intermediate Certificate in Library and Information Management (ILIM)	33	V. 8 P.2	
Certificate in Public Librarianship (CPL)	22	V.7 P.1	01
Certificate in School Librarianship (CSL)	80	V. 10	01
Certificate in School Librarianship (CSL) UVA	76	V.11 P.02	
Certificate Course in English and Information Literacy Skills (CEILS)	27	V. 2 P.1	01
Bachelor of Education (Part III) Library and Information Management (Sinhala Medium)	63	P.4	01
Bachelor of Education (Part III) Library and Information Management (English Medium)	15	P.4	01

Short courses

NILIS is conducting short courses for continuous professional development of human resources employed in libraries and other sectors. The following table briefly gives information on such programs.

Subject	Number of Participants
Certificate course on Internet for classroom Teaching & Learning for Western province Directors of Information Technology and Teachers	35
Certificate course on Internet for classroom Teaching & Learning for Western province Principals	35
'Workshop on OpenBiblio (OB) Library Information Automation Software	28
Training Program on Information Technology for office management	8
Three-day workshop on Counselling and Career Guidance, Provincial Department of Education, Western Province	88
Three-day workshop on Counselling and Career Guidance, Provincial Department of Education, Western Province	146
International Workshop on "New Trends in Library Space Design: Library Design with Low Cost or No Budget"	42
NILIS Research Symposium -2016 - "Information Literacy for Teaching and Learning Process"	57
Three-day workshop on Counselling and Career Guidance, Provincial Department of Education, Western Province	83
Four-day workshop on Computer Literacy and Improvement skills for Early Child Development officers	35
Four-day workshop on Computer literacy training and community mobilization program for formal education project officers	13

Postgraduate Convocation

One PhD student, four Masters students and 16 Postgraduate Diploma holders were conferred with degrees at the 2016 Postgraduate Convocation.

Panel of Visiting Lecturers

As NILIS has only three permanent lecturers it obtains the services of visiting lecturers. The following scholars served as the panel of visiting lecturers in 2016.

	Name of the Lecturer	Specialization area	Designation
02	Prof. K.A.P. Siddisena	Research Methodology	Senior Professor Faculty of Arts University of Colombo
03	Prof. Gamini De Alwis	Management	Former Professor Faculty of Management & Finance University of Colombo
04	Dr. Wathmanel Senevirathna	Knowledge Management	Librarian Open University of Sri Lanka Nawala
05	Dr. K.D.G. Wimalaratne	Conservation	Former Director Department of National Archives
06	Mr. G.R. Padmasiri	Classification	Librarian University of Visual & Performing Arts
07	Mr. L.A. Jayatissa	Indexing	Librarian University of Kelaniya
08	Mr. M.N. Ravikumar	Information Technology	Senior Assistant Librarian Eastern University of Sri Lanka
09	Mr. T.H.K.T. De Silva	Copyright law	Attorney at Law, Supreme Court of Sri Lanka
10	Mr. T. Ramanan	Social Media	Senior Assistant Librarian Eastern University of Sri Lanka
11	Mr. Harsha Balasooriya	Library Automation	Senior Assistant Librarian Open University of Sri Lanka Nawala
12	Mr. Nishan Punchihewa	Information Technology	Senior Assistant Librarian University of Moratuwa
13	Mr. D.L.P.M. Rathnasinghe	Financial Management	Senior Lecturer Faculty of Management & Finance University of Colombo
14	Ms. H.M.D.S.D. Somarathna	Information Literacy	Senior Assistant Librarian, University of Colombo
15	Mrs. D.M.P. Bandaranayake	Information Sources	Library Director American Center Library Colombo
16	Mr. T.K De Seram	Education Technology	Technical Officer Educational Technology Division Open University of Sri Lanka

17	Mr. W G Premarathna	Management	Senior Lecturer Faculty of Management & Finance University of Colombo
18	Ms. T.N. Gunadeera	Management	Lecturer Department of Finance, Faculty of Management & Finance University of Colombo
19	Mr. Buddhin Kumara	Information Technology	Senior Assistant Librarian University of Moratuwa
20	Dr. Manoja Samaradiwakara	Research Methodology	Senior Assistant Librarian University of Moratuwa
21	Mr. K.M.A.S. Jayasooriya	Internet Literacy	Director, Provincial Library Service Board, Badulla
22	Ms. D.M.Y. Yomini Kumari	Information Literacy	Teacher Librarian, Katugaha Sri Dhammalankara Maha Vidyalaya
23	Mr. H.K. Karunasiri	Collection Management	Library instructor, Provincial Education Office, Badulla
24	Mr. D.P.C. Vithana	Children & Young Adult Literacy	Assistant Librarian University of Uva Wellassa
25	Ms. H.M.K. Herath Menike	Internet Literacy	Teacher Librarian, Mahamathya Vidyalaya, Bibila, Monaragala
26	Mr. J.M. Gunasekara	School Curriculum	Library coordinator, Bibila
27	Ms. K.G.D.E. Dilrukshi	Collection Management	Teacher Librarian, Wepassawala, Pattiyagedara
28	Ms. W.P.G. Piyaseeli	Internet Literacy	Teacher Librarian, Rideemaliyadda Maha Vidyalaya, Mahiyanganaya
29	Ms. R.M.K. Rathnayaka	School Library	Monaragala Educational Zone, Monaragala

NILIS Research Conference

NILIS Research Conference 2016 was held on 13th November at NILIS University of Colombo, 16 research papers were presented of the conference under 03 different themes.

Titles of the present papers

Functions of school Library development units in provincial Education Departments (Based on central province)

Ms. Y.M. Muddika Kumari Yapa

School Library Development programs based on Staff Training in Theldeniya Educational Zone

Ayanthi Perera

Action research to improve A/L student's information skills based on empowering & model

R.M.K. Rathnayaka

Teaching – learning process through information literacy

P.M.N. Begam

Critical Study on School Librarianship courses in Uva province

M.J.C. Hemalatha

Impact of teacher training sessions of the quality improvement of school libraries. (Based on Kegalle Educational Zone)

R.A.P. Rathnayak, W.S.S. Dayananda

Information technology access and new friends in General Education system

Udara Thambapanni Dikkumbura

Computer Education computer assisted education (Based on western province Educational Zones)

H.T. Krishanthi Kumari

School Computer security and case response circle for to confirm students protection in cyber space.

Wasana Surangi Edirisuriya

Impact of information technology to 21st century learning and teaching process

R.M.M.A. Rathnayake

21st century learning skills and innovative teacher

K.C.M. Kulathilaka

Reading promotion initiatives for students in difficult areas in central province

H.M.M.U.B. Herath

Children and young adult literature for the quality improvement of learning and teaching process

Chandrika Ambepitiya

Study on the use of international technology for learning and teaching process in primary classes

K.A.N.A. Kanaherarachchi

Improvement of formal education in children's literature

Thanuja Ayagama

Challenges in 21st Century education

K.M.A.S. Jayasooriya

NILIS Resource persons' Contribution to External Institutions

Dr. Ruwan Gamage / Senior Lecturer

Education Officer – Sri Lanka Library Association (2015/2016 & 2016/2017):

Handles overall administration of the flagship professional Diploma of SLLA, takes policy decisions, and in the process of revising the course, writing textbooks, and transferring the course from face to face and postal modes to online within the next three years.

Resource Person – National Library and Documentation Services Board (NLDSB), Bachelor of Education program, Faculty of Education, University of Colombo, and the Raffles Institute of Design, Colombo.

Curriculum Design for Teacher Librarians – National Institute of Education (NIE) Resource Person

Mr. P.G. Premadasa / Senior Lecturer

Reading camp for central province school students with the patronage of the central province cultural Development

- Naula Pussalla Vidyalaya, Naula
- Pilhatha Vidyalaya, Teldeniya, Zonal Education
- Grate Western Tamil School, Talawakele, Nuwara Eliya Zonal Education
- Kadawa Vigneswar Tamil School, Hatton

Mr. Uditha Alahakoon / Assistant Librarian

Serve as a resource person for seminars, workshops and training programmes conducted by National Library and Documentation services board and zonal Education offices

Reading camp for western province school students with the patronage of the western province Education Department

- Kolonnawa Balika Vidyalaya
- Ananda Balika Vidyalaya, Colombo

Information Literacy programme

- University Library Assistants of South eastern and Eastern University
- Senior Assistant Librarians of South eastern and Eastern University

Information Literacy Programme for in-service advisors

- Uva province at Badulla Library Board

Contribution to Research from Academic staff

Publications

Mr. R.P.P.Ranaweera / Director

Prasanna Ranaweera and PG Pemadasa Impact of Domestic Information Management on Students' Achievement Level in the Community of Dodamgolla School, Bibila, Sri Lanka. Conference paper presented and published at the 2016 August IFLA conference, Columbus, USA

PG Pemadasa and **Prasanna Ranaweera** Developing Students' Information Skills based on Empowering 8 Information Literacy Model in The Siyabalanduwa Educational Zone, Sri Lanka. 2016 August IASL conference, Tokyo, Japan

Ranaweera, R.P.P. (2016) Poster Presentation with the Abstract "programme on Information Literacy for Higher Education, University of Jaffna Library, Sri Lanka" presented for the 6th Library Congress, taking place in the Congress Center of Leipzig Germany from March 14th to 17th 2016.

Dr. Ruwan Gamage / Senior Lecturer

Kodikara, Ruvini and Gamage, Ruwan (2016). Rethinking library space as an information commons; from drawbacks to solutions, and negotiations in between. In Sommer, D., Schmidt, J., & Clevström, S. (Eds) *High quality design on a low budget, new library buildings*. Berlin, Boston: De Gruyter Saur.

Mr. Uditha Alahakoon / Assistant Librarian

Translation of Fredric Jameson by Adarn Roberts

Translation of Jacques Lacan by Darian Leader

Jacques Lacan: A Graphic guide by Sean Homer

Art of Love by Hong Ying

Committee Membership for the other Institutes

Mr. R.P.P. Ranaweera / Director

- ❖ Member, SCOLIS, UGC
- ❖ Member for the Education advisory committee at National Library of Sri Lanka

Dr. Ruwan Gamage / Senior Lecturer

- ❖ Committee for Digitization, Ministry of Planning
- ❖ Digitization Steering Committee, National Science Foundation of Sri Lanka

Mr. Uditha Alahakoon / Assistant Librarian

- ❖ Member of the advisory committee for the bibliographic organization at National Library and Documentation Services Board.
- ❖ Member of the Committee on formulating acquisitions policy National Library and Services Board
- ❖ Member of the Advisory Committee of The Colombo Public Library

MPhil/ PhD Programme 2014/2017

	Name of the Student	Title of the Dissertation	Supervisor
01	Mr. N.M. Karannagoda	Information Gathering (seeking) Behavior and In-House Library Usage for Academic Purposes of Undergraduates in the Universities of Sri Lanka.	Dr Wathmanel Seneviratne Librarian Open University of Sri Lanka
02	Mr. T.H.K.T. De Silva	The Impact of Intellectual Property Act No. 36 of 2003 to the field of publishing rights	Dr. Tissa Hemaratne Senior Lecturer University of Ruhuna
03	Mr. K.M.A.S. Jayasooriya	Study of the necessity /requirement of a structured information literacy syllabus in school (පාසල් විෂය මාලාව සඳහා තොරතුරු සාක්ෂරතා විෂය මාලාවක ව්‍යුහික අවශ්‍යතාවය අධ්‍යයනය කිරීම)	Dr. Ruwan Gamage, Senior Lecturer, NILIS
04	Mr. L.M.U. Prasad Cabral	A Study on the Biology and Ecology of the Invertebrate Fauna Associated with the Documents in Depository Libraries in Sri Lanka with a view of Developing Techniques for Conservation of Documents	Dr. Pascal Querner Institute of Zoology, University of Natural Resources and Life Sciences, Vienna Prof. L. Nugaliyadde Professor in Agricultural Biology Faculty of Agriculture, University of Ruhuna, Kamburupitiya
05	Mr. A.S.M. Azahim	Quality evaluation of private university libraries in Baharain using libQual model: An empirical study	Dr. Nishad Anwaz Assistant Professor College of Business Administration, Kongdom University, Kingdom of Baharain

Masters in Library & Information Science (MLS) 2014/2016 – Full Time

	Name of the Student	Title of the Dissertation	Supervisor
01	Ms. A.C. Abeywardane	Running an efficient library service – main determinants from the users perspective: A case study based on the Postgraduate Institute of Management (PIM) Library	Prof. J.A.S.K. Jayakody Director, IHRA, University of Colombo
02	Ms. W.H.D.K. Abeyrathne	Enhancing self-directed Learning in Higher Education: Case Study at the Faculty of Agriculture, University of Peradeniya, Sri Lanka.	Dr. (Mrs.) T.M.S.S.K. Yatigammana Ekanayake Department of Education, Faculty of Arts, University of Peradeniya
03	Ms. W. Ayoni Perera	Assessing Information Literacy Competencies of the design undergraduates in “Academy of Design”, Sri Lanka	Mr. Prasanna Ranaweera Director, NILIS
04	Ms. P.K. Jayasekara	Influence of Social Media in the choice of a tourist destination; The case of tourists opting to visit Sinharaja Forest, Sri Lanka	Chief Supervisor Prof. Oscar Amarasinghe Faculty of Agriculture, University of Ruhuna Co-supervisor Mr. H.I.G.C. Kumara Senior Lecturer, Faculty of Humanities and Social Sciences, University of Ruhuna
05	Mr. P.G. Nishantha	“A comparison of citation behavior between traditional and social media’	Dr. Ruwan Gamage Senior Lecturer, NILIS

Masters in Library & Information Science (MLS) 2015/2017 – Full Time

	Name of the Student	Title of the Dissertation	Supervisor
01	Ms. D.P.C. Vithana	An Explorative Study on use of Mobile Devices in the Home Learning Environment in Early Childhood	Dr. Ruwan Gamage Senior Lecturer, NILIS
02	Ms. L. Pandaram	Use of Electronic Information Resource: A Case Study of Sri Lanka National Library	Mr. M.N. Ravikumar Senior Assistant Librarian, Eastern University of Sri Lanka
03	Ms. R. Nadesamoorthy	Problems and challenges of using social media on Sri Lanka National Library	G.D. Amarasiri Director, National Library and Documentation Services Board
04	Mr. V. Alagaratnam	Information needs and information seeking behavior of Military Officer-Students – A special reference to Kotelawala Defense University	Mr. Prasanna Ranaweera Director, NILIS <i>Co-supervisor</i> Dr. T. Pradeepan Assistant Librarian, Uva Wellassa University
05	Ms. S. Weerasinghe	Acceptance of Social networks by University librarians in Sri Lanka	Dr. (Mrs.) Menaka Hindagolla Senior Assistant Librarian Science Library, University of Peradeniya
06	Ms. F.Z. Ashiq	Issues and challenges facing secondary school libraries in selected schools in the Colombo District, Sri Lanka	Ms. Pushpamala Perera Chief Librarian Sri Lanka Institute of Information Technology (SLIIT) Campus, Malabe
07	Ms. R.S. Withana	Case Study on the contribution of public library to develop reading skills among children (Based on Dr. Richerd Pathirana Public Library)	Mr. U.P. Alahakoon Assistant Librarian, NILIS,
08	Ms. P.K. Wijesekara	Investigating the information literacy skills gaps and academic performance of undergraduates in Faculty of FBESS, that Impact on the final degrees in the KDU	Mr. P.G. Pemadasa Senior Lecturer, NILIS

Masters in Information Management (MIM) 2015/2017 – Part Time

	Name of the Student	Title of the Dissertation	Supervisor
01	Ms. H.P.R.W. Hettiarachchi	Effect of information literacy skills of health professionals on their academic activities	Dr. Manoja Samaradiwakara Senior Assistant Librarian University of Sri Jayawardhanapura
02	Ms. K.B.G. Sunethra	ජාතික ග්‍රන්ථ විඥාපන පාලනය සඳහා තොරතුරු සන්නිවේදන තාක්ෂණයේ බලපෑම පිළිබඳ අධ්‍යයනයක් (ජාතික පුස්තකාල හා ප්‍රලේඛණ මධ්‍යස්ථානය ඇසුරෙන්)	Mr. U.P. Alahakoon Assistant Librarian, NILIS
03	Mr. P.B.D. Rathnapala	An Explorative study on the role of Information Visualization in Sales Management	Mr. Shantha Puhulwella Senior Lecturer in IT Faculty of Management Studies & Commerce, University of Sri Jayawardhanapura
04	Ms. M.K.G. Yanika Nandasena	ශ්‍රී ලංකාවේ කම්කරු පරීක්ෂණ ක්‍රියාවලිය සඳහා නව ජාලගත පද්ධතියේ බලපෑම පිළිබඳ සිද්ධි අධ්‍යයනයක්	Mr. U.P. Alahakoon Assistant Librarian, NILIS
05	Ms. B.S. Upamalika	උද්‍යාන හෝග වගාවන් පිළිබඳ පර්යේෂණ සඳහා භූගෝලීය තොරතුරු පද්ධති තාක්ෂණය භාවිතය පිළිබඳ විමර්ශනාත්මක අධ්‍යයනයක් (ජේරාදණිය කෘෂිකර්ම පර්යේෂණ ආයතනයේ එළවළු වගා පර්යේෂණ නිලධාරීන් ඇසුරින්)	Dr. Champa Alahakoon Senior Assistant Librarian University of Peradeniya
06	Ms. Sherin Santhampillai	Impact of ICT application for Training and Educational services in Training Institute (Irrigation Training Institute)	Ms. Harshani Dissanayake Senior Assistant Librarian, Faculty of Medicine, University of Peradeniya
07	Ms. S.A.D. Samarakoon	පාරිභෝගික පැමිණිලි විශ්ලේෂණය කිරීම ගුණාත්මක විදුලි සංදේශ සේවාවට බලපාන අන්දම පිළිබඳ අධ්‍යයනයක්	Mr. U.P. Alahakoon Assistant Librarian, NILIS

Postgraduate Diploma in Information Management (PGDIM) 2015/2017 – Part Time

	Name of the Student	Title of the Dissertation	Supervisor
01	Ms. B.K.A. Mendis	Evaluating the multimodality of news articles published by news websites in Sri Lanka	Dr. Ruwan Gamage Senior Lecturer, NILIS
02	Ms. E.M.Y.C. Dharmawardhana	“Implementation of an Audio Visual Section in a School Library; a Case study “.	Mr. U.P. Alahakoon Assistant Librarian, NILIS
03	Mr. Samantha Liyanage	Enhance the accuracy of eye injury coding with external cause codes under ICD-10	Dr. Charith Fonseka Consultant Eye Surgeon
04	Ms. K.A.N.D. Weerakoon	Evaluation of Online Shopping Websites upon local Customer Preferences and Constraints in Sri Lanka	Mr. Harsha Balasooriya Senior Assistant Librarian, Open University of Sri Lanka
05	Mr. H.R. Thushantha	Usage of online journals and databases by the postgraduate students at the National Institute of Library & Information Science (NILIS), University of Colombo	Mr. U.P. Alahakoon Assistant Librarian, NILIS
06	Ms. K.A.V. De Costa	Personal Digital Information Management Among University Academics: A case study The Open University of Sri Lanka.	Mr. Harsha Balasooriya Senior Assistant Librarian, Open University of Sri Lanka
07	Mr. M.H.M. Shafkan	Action Research on Impact of Information Literacy Programs on the use of E- Resources	Mr. P.G. Pemadasa Senior Lecturer, NILIS
08	Ms. R.I.P. Peiris	Evaluation of digital information resources provided by ITI (Industrial Technology Institute) Library	Mrs. Kamani Perera Librarian, Regional Centre for Strategic Studies
09	Ms. W.M.V.P. Weerasinghe	The Evaluation of the Selective Dissemination Information (SDI) service offered by Information Services Centre of Industrial Technology Institute for Research Scientists: User Perceptions	Mrs. Kamani Perera Librarian, Regional Centre for Strategic Studies

Postgraduate Diploma in Library & Information Sciences (PGLIS) – 2016/2017

No	Name	Topics of Project Report	Supervisors
01	Ms. G.S.C. Jayakodi	බෝ නොවන රෝගයක් ලෙස හඳුනාගැනීමට ගොදුරු වීමෙන් වැළකී සිටීම සඳහා ආහාර රටාව වෙනස් විය යුතු ආකාරය පිළිබඳව කාන්තාවගේ දැනුවත්භාවය පිළිබඳව අධ්‍යයනයක් (ඡා ඇල ප්‍රාදේශීය ලේකම් කොට්ඨාශය ඇසුරින්)	Dr. Ruwan Gamage, Senior Lecturer NILIS, University of Colombo
02	Ms. A.P.Illangakoon	A Study on impact of selected maths apps, to enhance the mathematical knowledge of the students (Based on Grade - 8 Students in Trinity College)	Mr. P.G Pemadasa, Senior Lecturer NILIS, University of Colombo
03	Ms. D.W.S. Karunaratne	මහජන පුස්තකාලවල මුද්‍රිත එකතු සංවර්ධනයේ දී අනුගමනය කරන ක්‍රියා පිළිවෙල පිළිබඳ තුලනාත්මක අධ්‍යයනයක් (කොළඹ දිස්ත්‍රික්කයේ මහනගර සභාවලට අයත් මහජන පුස්තකාල ඇසුරින්)	Mrs. Varuni Gangabadaarachchi, Chief Librarian, Public Library, Colombo
04	Ms. S.R.B.K.D.C. Kadadara	මහපොළ වාරය සහ සාමූහික විද්‍යා ආයතන පුස්තකාලයෙහි නාවික ඉංජිනේරු හා නාවික ශිල්ප විෂය එකතුව පිළිබඳ ප්‍රමාණාත්මක ඇගයීමක්	Mr. U.P. Alahakoon, Assistant Librarian, NILIS, University of Colombo
05	Ms. L.M. Marambe	උපකාරක පන්ති සඳහා සහභාගි වන සිසුන්ගේ තොරතුරු ගවේශන වර්ෂාවන් පිළිබඳ තුලනාත්මක අධ්‍යයනයක්(මහනුවර සිප්මා අධ්‍යාපන ආයතනයේ 12 ශ්‍රේණියේ තොරතුරු හා සන්නිවේදන තාක්ෂණය හදාරන සිසුන් ඇසුරින්)	Ms. P.K.S. Manatunga, Senior Assistant Librarian, Main Library, University of Colombo
06	Ms. D.M.W.V. Jayasinghe	ප්‍රජා පාදක විශේෂිත මධ්‍යස්ථානයන්හි ආචාරාභිමත විශේෂිත කාර්යයේදී තොරතුරු අවශ්‍යතා පිළිබඳ අධ්‍යයනයක් (කොළඹ මහජන පුස්තකාල බල ප්‍රදේශට අයත් කොළඹ කොටුව හා මාලිගාකන්ද විශේෂිත මධ්‍යස්ථානය ඇසුරින්)	Mr. P.G Pemadasa, Senior Lecturer NILIS, University of Colombo
07	Ms. W.H. Athukorala	ලංකාවේ ප්‍රකාශයට පත් වූ සිංහල පරිවර්තන සාහිත්‍ය පිළිබඳ ග්‍රන්ථමිතික අධ්‍යයනයක් (2011 * 2015)	Mr. U.P. Alahakoon, Assistant Librarian, NILIS, University of Colombo
08	Ms. K.A.A. D.D. Sanjeewane	ලංකාවේ සිංහල භාෂාමය ග්‍රන්ථ ප්‍රකාශනයෙහිලා ප්‍රකාශන ආයතනවල දායකත්වය පිළිබඳ විමර්ශනාත්මක අධ්‍යයනයක් (2015 ප්‍රකාශිත කෘති ඇසුරින්)	Mr. U.P. Alahakoon, Assistant Librarian, NILIS, University of Colombo
09	Ms. W.A. Swarnakanthi	ඉගෙනුම් සාධනය කෙරෙහි කියවීම් කුසලතා බලපාන ආකාරය පිළිබඳ අධ්‍යයනයක් (වයඹ ජාතික අධ්‍යාපන විද්‍යා පීඨයේ ගුරු සිසුන් ඇසුරින්)	Mr. P.G Pemadasa, Senior Lecturer NILIS, University of Colombo
10	Ms. G.G.W.P. Kuruppu	මහජන පුස්තකාලවල සේවාවන්හි ගුණාත්මක බව ඉහළ නැංවීම සඳහා මානව සම්පත් සංවර්ධනයේ බලපෑම පිළිබඳ අධ්‍යයනයක් (සබරගමුව පළාතේ මහජන පුස්තකාල ඇසුරින්)	Mr. U.P. Alahakoon, Assistant Librarian, NILIS, University of Colombo
11	Mr. .K.G.W.B.Wijerethna	නව පුස්තකාල කළමනාකරණ පද්ධතියක් හඳුන්වා දීමේදී පාඨකයන් හා කාර්ය මණ්ඩලය මුහුණ පාන ගැටළු පිළිබඳ සිද්ධි අධ්‍යයනයක් (පේරාදෙණිය විශ්වවිද්‍යාල ඇසුරින්)	Dr. B.M.M.C.B. Hindagolla, Senior Assistant Librarian, Reader Services Division, University of Peradeniya.

8. Details of Recurrent Expenditure

Subject	2015 Rs.	2016 Rs.
a. Personal emoluments	14,821,160.00	19,330,133.00
b. Travelling	2,376.00	11,001.00
c. Supplies	713,130.00	706,123.00
d. Maintenance	1,150,642.00	1,641,561.00
e. Contractual Services	1,350,658.00	1,450,676.00
f. Other	2,272,443.00	3,437,881.00
Total	20,310,409.00	26,577,375.00

9. Details of Capital Expenditure

Subject	2015 Rs.	2016 Rs.
a. Acquisition of furniture & Office Equipment	424,821.00	1,390,804.00
b. Acquisition of Machineries	59,217.00	-
c. Acquisition of Building & Structures	588,772.21	762,910.00
d. Other – Books and Periodicals	113,707.00	256,748.00
Total	1,186,517.21	2,410,462.00

National Institute of Library & Information Sciences
Statement of Financial Position as at December 31,2016

	Notes	<u>2016</u> (Rs.)	<u>2015</u> (Rs.)
Assets			
Current Assets			
Cash & Cash Equivelent	04	12,366,248	7,270,719
Receivables	05	1,817,672	1,449,846
Inventories		159,107	163,329
Prepayments	06	124,243	83,010
Other Current Assets	07	6,017,950	3,408,762
		<u>20,485,220</u>	<u>12,375,666</u>
Non-current assets			
Other Financial Assets	3	58,256	79,756
Infrastructure,Plant & Equipment	3	16,146,691	4,842,846
		<u>16,204,947</u>	<u>4,922,602</u>
Total assets		<u>36,690,168</u>	<u>17,298,268</u>
Liabilities			
Current liabilities			
Payables	08	1,078,133	522,327
Short-term Provisions	09	4,937,657	3,749,337
		<u>6,015,790</u>	<u>4,271,664</u>
Non Current Liabilities			
Employee benefits	2	2,363,276	2,531,151
		<u>2,363,276</u>	<u>2,531,151</u>
Total Liabilities		<u>8,379,066</u>	<u>6,802,815</u>
Net Assets		<u>28,311,101</u>	<u>10,495,453</u>
Net Assets/Equity			
Capital contributed by			
Other Government Entities	10	47,621,544	38,095,460
Accumulated Surpluses/(deficits)	11	(19,310,443)	(27,600,007)
Total Net Assets / Equity		<u>28,311,101</u>	<u>10,495,453</u>

National Institute of Library & Information Sciences
Statement of Financial Performance for the year ended December 31,2016

	Notes	<u>2016</u> <u>Rs.</u>	<u>2015</u> <u>Rs.</u>
Revenue			
Taxes			
Fees ,Fines,Penalties and Licences	12	10,834,210	4,523,073
Grant for Rehabilitation & Maintenance	13	762,910	588,772
Transfers from Other Government Entities	13	17,000,000	15,000,000
Human Capital Development Grant	13	1,301,006	878,991
Other Revenue	14	2,748,709	1,262,039
Total Revenue		<u>32,646,835</u>	<u>22,252,875</u>
Expenses			
Wages Salaries and Employee benefits	15	19,330,133	14,821,160
Supplies and other consumables used	01	706,123	713,130
Depreciation	03	2,460,088	1,802,512
Other Expenses	16	6,541,119	4,776,479
Finance Cost	01	119,910	124,744
Total Expenses		<u>29,157,373</u>	<u>22,238,025</u>
Surplus/(deficit) for the period		<u>3,489,462</u>	<u>14,850</u>



විගණකාධිපති දෙපාර්තමේන්තුව
கணக்காய்வாளர் தலைமை அபிபதி திணைக்களம்
AUDITOR GENERAL'S DEPARTMENT



මගේ අංකය
எனது இல.
My No.

} EDU/B/NILIS/FA/16

මගේ අංකය
உமது இல.
Your No.

}

දිනය
திகதி
Date

}

28 July 2017

The Director
National Institute of Library and Information Sciences

Report of the Auditor General on the Financial Statements of the National Institute of Library and Information Sciences affiliated to the University of Colombo for the year ended 31 December 2016 in terms of Sub-section 108(1) of the Universities Act, No. 16 of 1978

The audit of financial statements of the National Institute of Library and Information Sciences affiliated to the University of Colombo for the year ended 31 December 2016 comprising the statement of financial position as at 31 December 2016 and the statement of financial performance, statement of changes in equity and cash flow statement for the year then ended and a summary of significant accounting policies and other explanatory information, was carried out under my direction in pursuance of provisions in Article 154 (1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with Sub-section 107(5) of the Universities Act, No. 16 of 1978. My comments and observations which I consider should be published with the Annual Report of the Institute in terms of Sub-section 108(1) of the Universities Act appear in this report.

1.2 Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Sri Lanka Public Sector Accounting Standards and for such internal control as the management determines is necessary to enable the preparation of financial statements that are free from material misstatements, whether due to fraud or error.



1.3 Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Sri Lanka Auditing Standards consistent with International Auditing Standards of Supreme Audit Institutions (ISSAI 1000 – 1810). Those Standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatements of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Institute's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Institute's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of financial statements. Section 111 of the Universities Act, No.16 of 1978 gives discretionary powers to the Auditor General to determine the scope and extent of the Audit.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

1.4 Basis for Qualified Opinion

My opinion is qualified based on the matters described in paragraph 2.2 of this report.



2. Financial Statements

2.1 Qualified Opinion

In my opinion, except for the effects of the matters described in paragraph 2.2 of this report, the financial statements give a true and fair view of the financial position of the National Institute of Library and Information Sciences affiliated to the University of Colombo as at 31 December 2016 and its financial performance and cash flows for the year then ended in accordance with Sri Lanka Public Sector Accounting Standards.

2.2 Comments on Financial Statements

2.2.1 Sri Lanka Public Sector Accounting Standards

The following non-compliances were observed.

(a) Sri Lanka Public Sector Accounting Standard 02

- (i) Even though the value of the non-current assets acquired in the year under review amounted to Rs.1,647,552, the amount paid by cash during the year amounted to Rs.1,528,552. However, the total value of the acquired assets had been considered as a cash outflow in the preparation of the cash flow statement.
- (ii) Even though the prior year adjustments made to the Accumulated Fund in the year under review and the adjustment of Rs.1,012,967 made to the opening balances had not made an impact on the operating profit, it had been adjusted to the operating profit in the preparation of the cash flow statement. In addition to this, despite having adjusted the payable pensions gratuity current liabilities as increases, it had not been deducted from the operating profit.



(b) Sri Lanka Public Sector Accounting Standard 07

The assets costing Rs.18,316,900 had been fully depreciated as the useful life of non-current assets had not been reviewed annually. However, they had still been in use. Accordingly, action had not been taken in terms of Sri Lanka Public Sector Accounting Standard 03 to revise the estimated error.

2.2.2 Accounting Policies

The grants given by the Government and other institutions in the year under review totalled Rs.42,812,944 and the net value of the non-current assets purchased from those grants as at the end of the year under review amounted to Rs.16,146,691. However, the Institute had not introduced a Policy on accounting of the grants.

2.2.3 Accounting Deficiencies

Even though the surplus amounting to Rs.4,800,000 generated through the revaluation of assets in the year under review, should be disclosed separately in the statement of changes in equity, it had been added to the Accumulated Fund.

2.2.4 Unexplained Differences

A difference of Rs.65,424 was observed in the comparison of provisions for depreciation relating to three classes of assets shown in the financial statements with the schedules made available to Audit.

2.3 Non-compliance with Laws, Rules, Regulations and Management Decisions

The following instances of non-compliance with laws, rules, regulations, etc. observed during the course of audit, are given below.



**Reference to Laws, Rules, Regulations
and Management Decisions**

Non-compliances

(a) National Institute of Library and Information Sciences Ordinance, No. 01 of 1999.

(i) Section 7 (3)

Even though the activities on the Courses of Master of Philosophy/ Doctor of Philosophy should be carried out by a Higher Degree Committee, functions relating to these courses had been carried out through the Academic Committee.

(ii) Section 12(1) (c)

The Heads of each Department of Library and Information Sciences of the Universities established under the Act as a member of the Academic Committee, had not participated in any meeting whatsoever during the year 2016.

(iii) Section 12 (1) (e)

The representative of the Sri Lanka National Library Association appointed as a member of the Academic Committee had only participated in 03 out of 09 meetings held in the year 2016.

(iv) Section 12 (1) (f)

Even though two Librarians nominated by the Inter University Committee of Librarians from among their members, should be appointed as members of the Academic Committee, two Librarians had been appointed only for the final quarter of the year under review.



3. Financial Review

3.1 Financial Results

According to the financial statements presented, the financial result of the Institute for the year under review had been a surplus of Rs.3,489,462 as compared with the corresponding surplus of Rs.14,850 for the preceding year, thus indicating an improvement of Rs.3,474,612 in the financial result as compared with the preceding year. The increase in the income by Rs.10,393,960 as compared with the increase in the expenditure by Rs.6,919,348 had been attributed to the above improvement of the financial result.

An analysis of financial results of the year under review and 04 preceding years revealed that the deficit of the Institute which was Rs.1,796,279 in the year 2012 had become a financial surplus in the years 2015 and 2016. However, in readjusting the employees' remuneration and the depreciation on non-current assets to the financial result, the contribution of the Institute which was of Rs.10,448,949 in the year 2012 had increased to Rs.25,327,683 in the year 2016.

4. Operating Review

4.1 Performance

The National Institute of Library and Information Sciences was established on 20 April 1999 and attached to the University of Colombo with a view to training the human resources required for the Librarians enrolled for the development of school libraries under the General Education Project 2(GEP-2) (1994-2002) implemented under the World Bank aid and the Teacher Librarians of those schools.

The performance on conducting courses during the year under review by the Institute had been as follows.

- (a) The following observations are made in respect of conducting courses on Masters in Teacher Librarianship (MTL) and Postgraduate Diploma in Teacher Librarianship (PGTL).



- (i) Even though the approval had been granted by the Decision No.09/1448/316/055 of 19 August 2009 of the Cabinet of Ministers stating that the Ministry of Education should take action for the inclusion of qualifications such as Masters in Teacher Librarianship (MTL) and Postgraduate Diploma in Teacher Librarianship (PGTL) for the Recruitment and Promotion Scheme of Teacher Librarians, these qualifications had not been included in the Teachers' Service Minute.
 - (ii) The students had not registered for the academic years 2012, 2013, 2015 and 2016 of the Course on Postgraduate Diploma in Teacher Librarianship (PGTL) and the total number of students registered for the years 2010 and 2014 stood at 20. Out of them, 09 students had successfully completed the course and the remaining 11 students had dropped out of the course.
 - (iii) The students had not registered for the academic years 2013, 2015 and 2016 of the Course on Masters in Teacher Librarianship (MTL). Twenty six students had registered for the years 2012 and 2014 and out of them, 13 students had successfully completed the course and the 13 students had dropped out of the course.
 - (iv) It was further observed that failure in taking action according to (i) above, had caused the decrease in the demand of students for the courses.
- (b) Even though action had been taken to publish the details on the website, by newspapers and gazettes and admit the students in every academic year continuously to the Degree Course on Master of Philosophy / Doctor of Philosophy on Library and Information Sciences, commenced in the year 2007, students had not applied for the Course for 6 academic years out of 10 academic years from 2007-2010 to 2016-2019 and 19 students had been enrolled for other academic years.



- (i) Out of 07 students who had registered for the academic year 2007/2010, one student had successfully completed the Degree on Master of Philosophy in the year 2017 and another student had successfully completed the Degree on Doctor of Philosophy in the year 2016 and remaining students had dropped out of the course.
- (ii) The academic period of 3 scheduled years of the students who had registered for the academic year 2011/2014, had elapsed and the course period had been extended by those students.
- (c) The Degree Course on Masters in Library and Information Science (MLS-FT) was a 02 year course and the number of registered students for the 02 academic years 2013-2015 and 2014-2016 stood at 11 and 05 students had completed the course. However, it was observed that two students had dropped out of the course and 04 students had remained in the course as at 31 December 2016.
- (d) Twenty seven students had registered for the 02 academic years 2013-2014 and 2014-2015 for the Postgraduate Diploma on Information Management (PGDIM) which was a 18 month course and only 07 students had completed the course while the course period had been extended by 10 students. Moreover, another 10 students had dropped out of the course. Eleven students had registered for the academic year 2015-2016 and no student had been registered for the academic year 2016-2017.

4.2 Underutilization of Funds

The following observations are made.

- (a) Purchases in terms of the Procurement Plan had not been made during the year itself and as such, the Unspent State Capital Grants Account included a sum of Rs.2,362,641 as at 01 January 2016. Grants amounting to Rs.4,200,000 had been received for the year under review and out of that, sums of Rs.762,910 and Rs.1,301,006 had been transferred to the Rehabilitation Grants Account and the Human Capital Development Grants Account respectively. A sum of Rs.1,528,552 had been spent during the year for purchases and as such, the balance as at 31 December 2016 amounted to Rs.2,970,173.



- (b) Even though action should be taken to invest effectively the money not urgently required for the purposes of the Institute in terms of Section 11(2) (p) of the National Institute of Library and Information Science Ordinance No. 01 of 1999, contrary to that, there were balances amounting to Rs.12,366,248 in the current accounts of the Institute as at 31 December 2016 and Rs.9,664,521 in the normal bank current accounts as at the end of every month.

5. Systems and Controls

Deficiencies observed during the course of audit were brought to the notice of the Director from time to time. Special attention is needed in respect of the following areas of control.

<u>Areas of Systems and Controls</u>	<u>Observations</u>
(a) Fixed Assets Control	Non- maintenance of Registers so as to identify the cost of computers and accessories.
(b) Operating Control	Failure in taking action to increase the demand of students for the courses.

Sgd./ H.M. GAMINI WIJESINGHE
Auditor General

H.M. Gamini Wijesinghe

Auditor General



My No. NILIS/35/2/16

11.09.2017

Auditor General
Auditor General's Department
No.306/ 72
Polduwa Road
Battaramulla.

Dear Sir,

Report of the Auditor General on the Financial Statement of the National Institute of Library and Information sciences affiliated to the University of Colombo for the year ended 31st December 2016 in terms of Section 108(1) of the Universities Act, No.16 of 1978.

Please find our views and explanations with regard to the matters contained in the Audit Report No. EDU/B/NILIS/FA/16 which we have received.

2. Financial Statements.

2.2 Comments on Financial Statements

2.2.1 Sri Lanka Public Sector Accounting Standards.

- (a) (i), (ii) Action will be taken to rectify the shortcomings of the Cash Flow Statement as pointed out in the above report when preparing cash – flow statements in the years to come.
- (b) Action will be taken in 2017 to revalue the fully depreciated fixed assets.

2.2.2 Accounting policies

Action will be taken to introduce a suitable policy in this regard, when preparing accounts for 2017.

2.2.3 Accounting Deficiencies

Action will be taken to rectify when preparing statement of accounts in 2017

2.2.4 Unexplained Differences

Action will be taken to rectify when preparing accounts for 2017.

2.3 Non – Compliance with Laws, Rules and Regulations and Management Decisions.

The National Institute of library and Information Sciences Ordinance No.01 of 1999

(i) Sec. 7 (3)

According to 13(I) and (2) of the Ordinance the Academic Committee is vested with the power to grant approval for all studies, Researches and examinations. Therefore, at times when committee for Higher Degrees does not meet, recommendations of the Academic Committee are referred for the approval of the Board of Management and the Senate. By now, Higher Degree Committee has been appointed. Sessions thereof will be held in 2017 when necessary.

(ii) Sec. 12 (I) (C)

Although the Head of the Department of Library & Information Science, University of Kelaniya had been informed about the academic committee meetings, he did not attend the meetings. But, since March 2017 Rev. Priest, the Head of the Department has been attending the meetings.

(iii) Sec 12 (I) (e)

Although informed, the representative had not attended the meetings due to his busy schedules.

(iv) Sec. 12(I) (f)

Although we made requests by our letter dated 25th July 2016, to appoint relevant members, the SCOLIS, appointed the members by their letter dated 27th September 2016.

4.00 Operational Review

4.1 Performance.

(a)

(i) As regards this matter, representations have been submitted over and over again to the Ministry of Education. This matter was taken up for discussion at Committee on Public Enterprise (COPE) sessions. Hereby, the Chairman of COPE stressed that the direct intervention of the Ministry of Education is required for this matter. According to the Ordinance of our Institute, power has been vested to conduct courses for all the Library staffs. Accordingly courses are conducted for Library staffs of schools, Universities, Public libraries and special libraries. From 2016 a separate Library Assistant Staff has been appointed by the Ministry of Education instead of teacher - librarians. Requisite Training for such staff is provided by our Institute. In addition to this, we have started these courses at local level in provinces such as Uva, Sabaragamuwa and Central. Subsequent to the courses conducted, the no. of students in our Institute has exceeded than expected in 2016.

During the past several years we have been making efforts to include the Masters in Teacher Librarianship (MTL) and the Post Graduate Diploma in Teacher Librarianship (PGTL) introduced for teacher librarians who were recruited to school – system, into the Teachers' Service Minutes as relevant to their promotions. To ascertain the position as

regards this matter, 09 reminder letters were sent (from 30.11.2016 to 14.06.2017) to the Secretary of the Ministry of Education by the Ministry of Education and Highways which is our line – Ministry. But no response has been received so far. Copies of relevant letters are attached hereto. (Annex 01- 09)

- (ii) In the relevant years 23 students had registered (this no. is not 20 students as stated in the Auditor General's Report) for Post Graduate Diploma in Teacher Librarianship (PGTL) representing 08 for full-time Course for 2010/ 2011, 08 as part-time students for 2010/ 2012 and 07 students as part-time for 2011-2013. All of them have successfully completed the course. 04 students have registered for the 2014/ 2015 academic year and 03 students of them have successfully completed the course.

Out of the students registered for the PGTL 2010/ 2011 full-time course one student could not complete the course due to the fact that he had not passed the prescribed subjects during the relevant academic year and he had not submitted the Project Report. Though the other two students passed the subjects relevant the course, they could not submit Project Report. They were informed in writing during the relevant academic period to handover their Project Report.

- (iii) The no. of students registered for MIL in the relevant years mentioned should be 23 and not 26. 12 students have registered as full-time students for 2012/ 2013 and 06 have registered as part-time for 2012/2014. Out of them 09 full-time students and 03 part-time students have successfully completed the course. For 2014/ 2015 academic year 06 have registered as full-time students. Out of them 01 student has completed the course successfully.

One of the students registered for MTL 2012/ 2014 could not complete the course as he had not passed the subjects relevant to the course during the relevant academic year and he had not submitted the thesis. The other two passed the relevant subjects during the relevant academic year but they were not able to submit their thesis. They were informed in writing year by year during the relevant academic period to handover their thesis.

- (iv) Representations have been submitted to the Ministry of Education repeatedly. This matter was taken up for discussion at the COPE session whereupon the chairman of the COPE stressed that this issue required the direct intervention of the Ministry of Education.

As a result of the discussions Ministry of Education agreed to provide funds in 2017, for 10 directors of Library and Information Science to follow the MTL MSC course. Arrangements have been made to commence that course on 30th September 2017. Copy of the letter sent by the Ministry of Education is attached hereto. (Annex 10) In addition to these students 13 students have referred their applications to follow the course.

- (b) Since all Research Degree Courses (MPhil/ PhD) are based on compulsory self – motivation, Completion of the courses depend on students’ dedication and interest. Applications for MPhil/ PhD Degree Course are not called year by year. So far applications were called in 2007, 2011, 2014 and 2016 through advertisements.
- (i) The Institute has decided to cancel the studentship of 05 students out of 07 students who had registered in 2007 on the grounds that their progress was not at the desired level and also they had not followed the instructions relevant to the MPhil/PhD Degree course issued by the institute. One of those students obtained (PhD) Degree at the convocation held in December 2016. Another student has handed over her thesis. She is due to be conferred on the MPhil Degree at the convocation to be held in November 2017.
- (ii) 3 students have registered for MPhil/ PhD – 2011/2014 confidential reports have been called from their supervisors as their progress has not reached the desired level. Once the report is received it will be referred to the academic committee to take a decision regarding these two students. The other student has been informed to get her period of time extended.
- (d) 04 students have registered for Masters in Library and Information Science (MLS) 2013-2015 academic year. One of the students has withdrawn from this course to follow her PhD in overseas. MLS Degree has been awarded 02 students. The other student has not submitted his thesis though he had been informed in writing to forward the same. But he has not done so. 07 students have registered for MLS-2014/ 2016 academic year and 03 students have been awarded the MLS Degree. Another two students of 2014/ 2016 academic year have submitted their thesis. The other students has been informed to get his period extended. But he has not done so.
- (e) 10 students have registered for full-time Post Graduate Diploma in Information Management (PGDIM) Course for 2013-2014 academic year and 11 students have registered for part-time course to be conducted in the academic year 2014-2015. The total No. of students is 21. (In the Auditor General’s Report this number erroneously has been stated as 27). 04 of students registered for PGDM 2013-2014 (full-time) Course, have been awarded the Diploma and 03 of them have not submitted their project report although they have passed all subjects. By now one student has handed over his project report. The other two have been informed in writing to handover their project reports. But they have not complied with it. Another student sat for the repeat examination. But he has not submitted his project report. 10 student of PGDIM – 2013-2014 Full-time Course, have not passed the exam although they sat for the first exam. Therefore they have been informed in writing to hand over their project reports and submit themselves for examinations. But they have not participated.

Two of 2014–2015 Part – time students have been awarded the PGDIM. Though 5 students had passed all subjects they had not submitted their Project reports. 03 students out of those five students have submitted their project reports by now. The remaining 02

students have been informed in writing to handover their project reports. But they have not done so. 02 of the students out of 10 students registered for 2014–2015 part-time course submitted themselves for the 1st Semester examination. Subsequently, they were informed in writing to present themselves for the other examinations. But they have not complied with the request. One of the part-time students (2014/ 2015) has not presented himself for any examination though he had been informed in writing.

Although applications were called by way of advertisements for the PGDIM course 2016/ 2017 there wasn't sufficient No. of applicants. Facts being so it was not possible to commence that Course of study.

4.2 Underutilization of Funds.

- (a) These funds had been allocated to be incurred within the procurement plan for 2016. With the Procurement activities in 2016 had not been completed. With the completion of relevant procurement activities in 2017 there may not be any balance to exist in this account, since the procurement work had not been completed in 2016.
- (b) Unspent capital balance too included in this amount. With the completion of relevant Procurement activities this balance will be reduced by that amount. Action will be taken to invest the excess monies lying further in fixed deposits in 2017.

5. Systems and Controls

More attention will be paid to minimize the deficiencies in the systems and controls mentioned in the Audit Report.

- (a) An inventory code have been given to all Computers and accessories and labelled with relevant codes. Action will be taken mention the value of to each item in preparation of 2017 Final Accounts.

In order to increase the student – demand for courses of study, more attention was paid in 2016. For this purpose following strategies were employed.

- I. Our institution has been engaging in the provision of training necessary for the Assistance Staff of Libraries appointed by the Ministry of Education, since 2016. In addition to this arrangement, courses of study have been commenced for the sake of students from distant areas such as Uva, Sabaragamuwa and Central Provinces at divisional level. This initiative has led to increase the number of student than expected in 2016. It is envisaged that this number will increase further in 2017.
- II. Commencing Tamil – Medium Courses (Uva Province)

- III. As a result of a discussion held with the University Grants Commission, action was taken to commence training programmes for assistant staff of University libraries. (Provisions for this purpose has been granted by the University Grants Commission)
- IV. The Ministry of Education has agreed to grant provision for 10 students to follow MTL Degree Course, following discussions we had with them.

Thank you.

Sgd. **Prasanna Ranaweera,**
Director

Cc.

- 01. Secretary/ Ministry of Finance.
- 02. Secretary/ Ministry of Higher Education & Highways.
- 03. Chairman/ University Grants Commission.
- 04. Vice Chancellor/ University of Colombo.