

ANNUAL REPORT

2015



NATIONAL INSTITUTE OF EDUCATION
MAHARAGAMA

PROGRESS REPORT - 2015

1.0 Introduction

According to Act of Parliament No.28 of 1985, legal power has been given to the National Institute of Education for the achievement of the following objectives.

- (a) Advise the Minister regarding plans, programmes and activities for the development of education in Sri Lanka;
- (b) Provide and promote post-graduate education in the several specialties of education;
- (c) Conduct and promote studies on the education system including its performance, goals, structures, content and methodology and on the social, economic and other aspects of education;
- (d) Initiate and promote innovative practices in the education system including adaptation of technology for educational purposes;
- (e) Provide for the development of professional and general competence of personnel in the education system;
- (f) Make specialist services in education available to the Government and other approved organizations, carry out education development programmes approved by the Minister; and
- (g) Co-ordinate with other institutions having similar objectives.

Therefore, NIE is responsible for assuring quality education through a curriculum designed for the development of productive citizens to meet the local and global demands, provide leadership in preparing competent professionals for the school system and ensure a scientific information base by undertaking research to guide and facilitate policy making for the development of education.

According to the existing curriculum policy in Sri Lanka, a curriculum revision process is implemented once every 8 years. The last implementation programme which commenced in 2005 was successfully completed in 2010. Based on the solid foundation established in the year 2012 the rationalization of the existing curriculum was commenced with a view to implementing an updated curriculum in 2015. The main purpose of integrating the aspects below with the curriculum was the basis for the rationalization of the existing curriculum.

- 1. Information disclosed through the studies conducted by each group regarding the implementation of the curriculum in the schools system.
- 2. Positive views and suggestions regarding the curriculum by various social groups.
- 3. Successful experiences of various countries of the world regarding the development and implementation of the curriculum.
- 4. Integrate new knowledge and teaching methodologies added on to each subject area.

The main focus on school curricula in the year 2015 was Implementation of a rationalized curriculum in Grades 6, 10, monitoring their implementation at school level and the preparation of Teacher Guides and training of provincial trainers in order to implement the second step of the curricula in grades 1,7 & 11 for 2016 as well as to prepare syllabi for grades 2,8 & 12 for the implementation of curricula in 2018.

After the introduction of the Education Sector Development Programme, financial allocations for curriculum related activities were initially covered by the funds provided by Transforming the School Education System as the Foundation of a Knowledge Hub Project (TSEP/ DFAT) and United Nations Children's Emergency Fund (UNICEF) Education Sector Development programme (ESDP).

Under the existing financial constraints, after the allocation made to the Institute by the Treasury are spent on the payment of staff emoluments, the credit balance for water, electricity, sanitation and security has to be met utilizing the income derived from the various courses conducted by the Institute. Nevertheless, since the courses conducted by the Institute for specialized areas are not provided with the mere objective of profit making, the fees charged for them are comparatively less than the fees charged for similar courses provided by other institutes. In the year 2015, NIE had to bear Rs. 219,054,670/- as recurrent expenditure excepting salaries and out of the above amount 52% has been covered utilizing NIE earnings.

The table below provides information on the expenditure of the Institute for 2015.

Source of Funding	Recurrent Expenditure		Capital Expenditure	
	Revised allocation	Actual Expenditure	Revised allocation	Actual Expenditure
CF	338,000,000	337,710,405	282,000,000	57,729,712
TSEP	30,000,000	28,114,054	14,000,000	12,457,393
DFAT	22,500,000	22,105,730	14,500,000	13,754,323
Income (NIE)	123,016,000	112,841,719	5,000,000	4,609,475
ESDP	49,100,000	49,039,623	900,000	
Unicef	2,790,000	2,225,746	-	
Korean Embassy of Sri Lanka	338,000	112,950	-	
Korean National Commissionfor UNESCO	2,500,000	2,454,555	-	
Total	568,244,000	554,604,782	316,400,000	88,550,903

Along with the changing of the Government of Sri Lanka in 2015 the National Institute of Education was brought under the administration of an administrator of international as well as national repute, with effect from April 2015. Concurrent with this change, a number of procedures were initiated in order to ensure that the functions of the Institute were introduced to the system more effectively and efficiently in the confirmation of its role as a national level organization through the development of its human as well as physical resources. But, still

for all, the Institute has had to countenance several drawbacks due to the following primary factors that could not be resolved at Institutional level in 2015,

- The failure of the Institute to receive the quantum of allocations agreed to be provided for the implementation of the functions devolved upon the Institute by Act of Parliament, being, on one hand, the main obstacle in the achievement of its goals as targeted, along with the shortage of staff, especially academic staff, being the second serious obstacle
- The requirement that the approval of the Department of Management Services should be obtained in filling vacancies created by the retirement of an officer in the approved carder of the Institute.
- A large number of vacancies exist in the approved carder of the Institute as suitably qualified and experienced individuals are reluctant to apply as the existing salary scales of the Institute fail to be that attractive.

While the existing staff of the Institute functions with immense commitment amidst numerous difficulties in the implementation of the functions assigned to the Institute by Act of Parliament, the main reason for these difficulties is shortage of staff. By 2015 there existed 188 vacancies in the approved staff cadre of 652. The table below provides a clear picture of the staff position of the Institute as of the beginning of 2015.

Designation	Approved staff (as 01.01.2015)	Current staff (as 01.01.2015)			No. of vacancies (as 01.01.2015)
		Male	Female	Total	
Director General	01	01	00	01	00
Additional Director General	01	00	00	00	01
Deputy Director General	06	02	01	03	03
Director	27	11	06	17	10
Board Secretary (Education)	01	00	00	00	01
Senior Lecturer / Senior Educationist	72	25	13	38	34
Lecturer / Educationist	75	23	25	48	27
Assistant Lecturer / Assistant Educationist	90	21	29	50	40
Non Academic Staff	379	144	163	307	72
Total	652	227	237	464	188

It needs to be mentioned that the retirement of 08 members of the staff of the Institute and the severe restriction placed on the recruitment of new staff has, while contributing to the existing shortage of staff, affected the quality of the Institute's product. It was possible to minimize that situation as the result of the tremendous dedication and commitment of the existing staff to ensure actualization of the objectives of the National Institute of Education – 2015.

Apart from the factors above, although a new Director General was appointed to the Institute in April 2015 and also since it took some time for the appointment of a Council for the Institute, it was not possible to provide schools with Teacher Guides and other curriculum material in time, as approval for same could not be obtained from the Council.

Nevertheless, despite the drawbacks above, the staff of the Institute have taken action to implement all the functions of the Institute with maximum efficiency, on time.

In 2015, nearly 9,500 local and foreign personnel, such as school teachers, principals as well as education administrators pursued various courses conducted by the Institute

2.0 Organizational Structure of the NIE

2.1 The Council 2015

Subject to the provisions of the NIE Act the Council shall have the following powers:

- Appoint the staff of the Institute in accordance with scheme of the recruitment and procedures for appointment prescribed by regulations ;
- Determine the terms and conditions of the services of the staff of the Institute including wages, salary or other remunerations;
- Enact rules with regard to matters of discipline;
- Establish and regulate provident funds and schemes for the benefit of the staff of the Institute and contribute to any such fund or scheme.

As per the National Institute of Education Act the Council of the Institute is vested with the financial and administrative powers. The following members served in the Council in 2015.

Mr. Upali Marasinghe (<i>Secretary, MoE</i>)	Chairman (<i>From 02.04.2013 to 27.08.2015</i>)
Mr.W.M.Bandusena ,(Secretary, MoE)	Chairman (<i>From 11.09.2015</i>)
Prof. Gunapala Nanayakkara (<i>Director General, NIE</i>)	Member (<i>From 02.04.2015</i>)
Prof. S. Sandarasegaram (<i>Former Dean, Faculty of Education, University of Colombo</i>)	Member
Dr. T. A. Piyasisri (<i>Vice Chancellor, University of Vocational Technology</i>)	Member
Mr.Y.L.M.Navavi (<i>Senior Assistant Secretary, Ministry of Higher Education</i>)	Member
Mrs.K.A.H.C. Pubudusiri (<i>Assistant Director, Department Of National Budget, Ministry of Finance and Planning</i>)	Member

Prof.W.D.W.Jayathilaka (*Professor, Department of Chemistry, University of Sri Jayawardenapura*) Member

Dr.Nirmal Ranjith Dewasiri (*Senior Lecturer, Faculty of social Sciences, University of Colombo*) Member

Prof.Jayadewe Uyangoda (*University of Colombo*) Member

Dr.Amal Harsha de Silva (*Director, Health Education & Publicity Beuro,Colombo 07*) Member

Ms. Manikya Kodithuwakku (*Lecturer, Department of Languages Open University of Sri Lanka*) Member

Ms. V. D. C. P. Perera Secretary to the Council
(*Director, External Resource Management Unit, NIE*)

2.2 Academic Affairs Board 2015

Apart from the Council, the Academic Affairs Board which consists of experts in education management, administration and other relevant fields, is responsible for all academic affairs and providing educational and institutional leadership, supervision and advice in the following functions / affairs.

- Advise the Council on all academic matters;
- Consider and report on any matter referred to it by the Council;
- Make recommendations and report to the Council on matters connected with courses of study, training programme or programmes and examinations, conducted or held by the Institute;
- Recommend to the Council the requirements to be imposed for the admission of students to courses of study, training programme or programmes and examinations conducted or held by the Institute;
- Drafting rules relating to courses of study, teaching programme or, programmes and examinations conducted by the Institute and submit such drafts to the Council;
- Recommend to the Council, names of persons suitable for appointment as examiners at examinations held by the Institute;
- Recommend to the Council the award of exhibitions and other prizes to such persons who have fulfilled the conditions approved by the Council for the award of such scholarships, medals and prizes; and
- Appoint, with the permission of the Council, committees which may include individual other than the members of the Board.

The Academic Affairs Board 2015 comprised the following educational experts.

Prof. W. Ariyadasa de Silva (<i>Former Dean, Faculty of Education, University of Colombo</i>)	Chairman (<i>Till 03.03.2015</i>)
Dr.M.A.Upali Mampitiya	Chairman(<i>From 21.07.2015</i>)
Prof. W. M. Abeyrathna Bandara (<i>Director General, NIE</i>)	Member (<i>Till 06.01.2015</i>)
Mr.S.U.Wijerathne (<i>Acting Director General, NIE</i>)	Member (<i>only 03.04.2015</i>)
Prof. Gunapala Nanayakkara (<i>Director General, NIE</i>)	Member (<i>From 02.04.2015</i>)
Prof. Narada Warnasooriya (<i>Former Vice Chancellor, University of Sri J'pura</i>)	Member (<i>Till 03.03.2015</i>)
Mr. R. S. Medagama (<i>Retired Director General, Education Reforms Implementation Unit, MoE</i>)	Member(<i>Till 03.03.2015</i>)
Mr. W. M. N. J. Pushpakumara (<i>Commissioner General of Examinations, National Evaluation & Testing Service</i>)	Member
Mr. V. Mutukumaraswamy (<i>former Principal, Hindu College, Colombo 04</i>)	Member
Mr. Tissa Hewavithana (<i>Commissioner General of Educational Publications, Ministry of Education</i>)	Member
Prof. Sudantha Liyanage (<i>Dean, Faculty of Science, University of Sri Jayawardhanapura</i>)	Member(<i>Till 03.03.2015</i>)
Mr. L.M.D. Dharmasena (<i>Commissioner, College of Education MoE</i>)	Member
Dr. Priyantha Premakumara (<i>Secretary, University Grants Commission</i>)	Member
Mr. E.K.Ganihigama (<i>Department of Sociology, University of Sri Jayawardhanapura</i>)	Member (<i>From 21.07.2015</i>)
Dr.R.U.Halwatura (<i>Department of Civil engineering, University of Moratuwa</i>)	Member (<i>From 21.07.2015</i>)
Dr.Mahim Mendis (<i>Senior Lecturer, Department of Social Sciences, Open University of Sri Lanka</i>)	Member (<i>From 21.07.2015</i>)
Prof.R.Arangala (<i>Professor, Department of Sinhala, University of Sri Jayawardhanapura</i>)	Member (<i>From 21.07.2015</i>)
Dr.Prasad Wimalaratne (<i>Senior Lecturer, School of Computing, University of Colombo</i>)	Member (<i>From 21.07.2015</i>)
Dr.M.T.M Mahees (<i>Senior Lecturer, Department of Sociology University of Colombo</i>)	Member

Mr. M. F. S. P. Jayawardene (DDG, Faculty of Science & Technology, NIE)	Member
Ven. Dr. Mambulgoda Sumanarathana Thero (DDG, Faculty of Languages, Humanities and Social Sciences)	Member
Mr.B.Sanath Pujitha (DDG, Faculty of Research and Planning)	Member
Prof. P. C. P. Jaufar (DDG, Faculty of Alternative Education & Teacher Education)	Member (Till 03.03.2015)
Mr.N.V.A.S.Samarasighe (Acting DDG Faculty of Alternative Education and Teacher Education),	Member (From 30.07.2015)
Ms. V.D.C.P. Perera (Director, External Resource Management Unit, NIE)	Secretary to the AAB

Under the guidance and supervision of the Council and Academic Affairs Board of NIE activities assigned to NIE carried out under the following organization structure.

2.3 Director General's Office

The Director General's Secretariat, Department of Examinations, Internal Audit Unit and External Resource Management Unit function under the direct supervision of the Director General. The Director General's office coordinates the activities of the Council and the Academic Affairs Board (AAB). During last year, 08 Council meetings, 12 AAB meetings and one joint meeting have been coordinated.

The Internal Audit Unit has taken charge of internal auditing and has helped strengthen the internal controls and transparency in management.

The External Resource Management Unit is responsible for arranging overseas staff development programmes.

The following are the achievements for 2015:

- Making arrangements for 17 officers to be sent on short term foreign study tours such as seminars and workshop.
- Facilitating 03 academic officers to follow masters degree at University of Malaya as per the mutual agreement signed with the University of Malaya.
- Facilitating 10 academic officers to follow PhD programmes at MSU in Malaysia with the Financial sponsorship of ADB & World Bank.

2.4 Faculties and Divisions

Given below are how the different Departments and units of the Institute are orchestrated under its organizational structure in 2015.

2.4.1 Faculty of Languages, Humanities and Social Sciences

Department of Early Childhood and Primary Education

Department of Sinhala

Department of Tamil

Department of English

Department of Aesthetics

Department of Religions and Value Education

Department of Social Sciences

2.4.2 Faculty of Science and Technology

Department of Science

Department of Mathematics

Department of Technical Education

Department of Commerce

Department of Information Technology & EMIS

Health and Physical Education Unit

Department of Printing & Publication

2.4.3 Faculty of Research and Planning

Department of Planning and Evaluation

Department of Research and Development

2.4.4 Faculty of Education Leadership Development and Management

Department of Professional Development & Educational Management

Department of Education Administration & Development

Foreign Courses Unit

2.4.5 Faculty of Alternative Education and Teacher Education

Department of Inclusive Education

Department of Classical / Foreign Languages and Bilingual Education

Department of Electronic Dissemination

Guidance and Counseling Unit

Open School Unit

Department of Teacher Education

Department of Institutional Development

2.4.6 Division of Administration, Finance and Support Services

Department of Administration and HR

Department of Finance

Department of Engineering Services and Maintenance

Department of Library and Museum

Transport Unit

Special Functions / Achievements of NIE in the year 2015

Functions included in the Annual Implementation Plan (AIP) – 2015 related to curriculum development. Professional Development Education Research as well as additional curricular activities which were not included in the (AIP) have been implemented by the National Institute of Education in 2015.

- 2015 UNESCO King Sejong Literacy Prize awarded to the selected countries based on their dedications to addressing the learning needs of disadvantaged groups, was won by the NIE.
- Transformation of the lecture halls in the building complex, donated by the Japanese Government over 20 years ago, equipped with modern accessories and equipment
- Implementation of a series of lectures related to Office Management matters in the recruitment of employees of the Institute, with qualifications, recruited originally as laborers and office aids.
- Implementation of necessary preliminary action regarding the establishment of a Medical Center in the Institute in relation to staff welfare.
- Implementation of a program in order to elicit the views of the staff of both academic as well as non-academic genre, in the preparation of the Five Year Plan of the Institute of 2016 – 2020.
- Preparation of audio-video programs, under GIZ initiative for the facilitation of learning – teaching methodologies in relation to the teaching of Sinhala / Tamil as a second language and providing same to the school system and the preparation of 12 DVDs, inclusive of practical activities, for the facilitation of teaching of aesthetic subjects, Dance, Oriental Music, Art and Drama and Theater.

3.0 Curriculum Development

Faculty of Languages, Humanities and Social Sciences and the Faculty of Science and Technology hold the responsibility for all matters related to the country's general education.

Sixty Five projects were implemented in 2015 where the following duties were performed by the seven departments under the Faculty of Languages, Humanities and

Social Sciences, and the five departments and Department of Bilingual & Classical Languages under the Faculty of Alternative Education & Teacher Education:

Main objectives of the above faculties are as follows:

- Planning, developing and updating the curriculum to suit the social, cultural, economic and technical needs.
- Introducing new techniques to the school system for a meaningful practical learning / teaching process with the innovation of the curriculum.
- Improving the professional competencies in those who are involved in the development and implementation activities of the curriculum.
- Implementing studies that contribute to the qualitative progress of education in order to elicit information on curriculum development and implementation.
- Introducing new methodologies for the success of learning / teaching and evaluation activities.
- Developing competencies in communication, information technology and national and international languages in students.
- Developing competencies in students to protect and safeguard the culture and national heritage.
- Developing competencies in students to value religious, cultural and language diversities of various ethnic groups in society.

In 2015 the following tasks were implemented related Curriculum Development

- Prepared 75 syllabi (Gr. 3, 9, 12/13) and 78 Teachers' Guide (Gr.1, 8, 12) for primary and secondary Education.
- Prepared 16 resource books for Art, Bharatha Natyam, Carnatic Music, Oriental Music, dancing, Western Music and Drama & Theater (Sinhala and Tamil) for Gr.7 and 11.
- Prepared activity book for G.C.E O/L Science to increase student performance at G.C.E O/L significantly in the years 2016 and 2017.
- Prepared an evaluation tool for monitoring of the progress of activities on remedial programmes for science-Gr.10 and 11 and conducted brainstorming session for 40 evaluators.
- Prepared 45 supportive question papers for Gr.9, 10 and 11 in Sinhala and Tamil media to improve the teaching learning process of Mathematics in Gr. 10 and 11.
- Prepared draft curriculum framework for Early Childhood Education based on standards for age 3-5 years.

- Prepared final draft of Teachers' Guides to be adapted for Special Education for Languages, Mathematics and Environment related Activities (S/T) in Gr.1.
- Prepared 31 syllabuses for Bachelor of Education Degree programme at National Colleges of Education

Implementation of awareness programmes regarding the rationalized curriculum to Subject Directors, Principals, In-service Advisors and Teachers.

While, according to the current curriculum cycle, the updated curriculum for Grades 1,7 and 11 of the schools system was due to be implemented from 2016 onwards, plans for the implementation of action for the provision of awareness, in that regard, to Subject Directors, Principals, In-service Advisors and Teachers before September 2015, had to be completed. The National Institute of Education had to implement the program above even afterwards at the request of the provinces. Accordingly, the National Institute of Education has been able to provide awareness to Subject Directors, Principals In-service Advisors and Teachers numbering a total of 9,500 so as to cover all provinces and Zones.

4.0 Education Leadership Development and Management

Enhancing the management and leadership capacities of the personnel involved in the field of education is the main task assigned to the Faculty of Leadership Development and Management established at Meepe, which, according to the Act, is: “to provide for the development of professional and managerial competence of personnel in the education system”.

In order to achieve the above task, various courses related to education management and school administration, ranging from Master Level to Diploma level are conducted by the Faculty.

In addition to the above, the Faculty conducts short- term courses for officers in the Sri Lanka Education Administration Service (SLEAS) and long-term induction courses specially designed for new recruits to the SLEAS. The thematic courses conducted by the Faculty in 2015 were designed to provide an in-depth knowledge of selected themes in Education Management and ICT for education management.

In 2015, priority was given to training principals and deputy principals in the schools included in the development of 1000 schools programme. The programme is conducted as two five day programmes.

The following table indicates the progress of courses implemented by the Faculty of Education Leadership Development & Management in 2015.

Name of the Course	Department Responsible	Location	No. of Participants
Postgraduate Courses M.Sc. in Education Management	Professional deve.& Edu.	Meepe Centre	50
Postgraduate Diploma Courses Postgraduate Dip. in Ed. Management (Full time/ Part time)	Professional dev. & Edu. Mgt.	Meepe Centre	397
Diploma Courses Diploma in School Management	Professional Dev. & Edu. Mgt. English	Meepe Centre	213
Short-Term Thematic Courses			
Thematic courses on Education Management (S/T)	Professional Dev. & Edu. Mgt.	Meepe Centre	420
Principalship course	Professional Dev. & Edu. Mgt.	Meepe Centre	1244
Courses for Foreign Students			
B.Ed Management Course	Professional Dev. & Edu. Mgt.	Meepe Centre	23
Master of Science in Education Leadership Management	Professional Dev. & Edu. Mgt.	Meepe Centre	33

5.0 Professional Development of Teachers

The National Institute of Education has a long and distinguished history of catering to the professional development needs of large and diverse groups of teachers by using innovative teacher education modes. Achieving the expected objectives of any curriculum or other development initiative introduced to the system depends on the teacher factor; this is needed in the provision of high quality degree courses which aim at providing the teachers with the confidence, competence and the understanding they need to become effective practitioners. For this purpose, various teacher education courses ranging from Master of Philosophy level to Certificate level are

conducted by the respective teacher education departments and some curriculum development Departments.

In view of this, NIE works in close collaboration with its regional centres dispersed throughout the county.

All the post-graduate/degree/ Non-Degree courses implemented by the NIE focus mainly on the professional development needs of educational personnel and are expected to support the respective client group to:

- get acquainted with new trends in education,
- broaden subject knowledge and learn how to apply it in the classroom,
- develop high levels of teaching and classroom management skills,
- work productively with students by catering to individual differences,
- work productively with parents with knowledge of their strengths and capabilities,
- develop a set of general competencies that provide the basis for good teaching,
- engage in small scale research that help improve work-related practices,
- get acquainted with practices of competency-based performance assessments, and
- Develop a self-critical approach to teaching.

Curriculum development for the new BEd (Engineering) programme and recruitment of 260 teachers teaching technology subjects, introduced to the system in 2013, is one of major achievements of the Institute in 2015.

The following chart indicates the progress of courses implemented by the various departments in the Faculty of Languages, Humanities & Social Sciences and Faculty of Alternative Education & Teacher Education:

Name of the Course	Department Responsible	Location	No. of Participants
Postgraduate Courses M.Phil (Education) Master of Education	Teacher Education Teacher Education	NIE NIE/Jaffna Centre	10 266
Postgraduate Diploma Courses Postgraduate Dip. in Education	Teacher Education	NIE +24 regional Centres	4560
Graduate Courses Bachelor of Education Bachelor of Education (Engineering)	Teacher Education Teacher Education	NIE + 38 regional Centres NIE	2100 263
Diploma Courses Dip. in Teaching English as a Second Language Dip. in Early Childhood and Primary Education Dip. in Special Education Dip. in Sign Language Dip. in Guidance and Counseling Dip. in teaching Japanese as a foreign language	English Primary Education Inclusive Education Inclusive Education Guidance & Counseling Foreign & Classical Language Unit	NIE NIE NIE NIE NIE NIE	14 40 51 19 54 12
Certificate Courses Additional Language Improvement Course (ALIC)	Teacher Education	NIE +38 regional Centres	720
Short-Term Thematic Courses Thematic course on Braille	Inclusive Education	NIE	20

5.1 Institutional Development

The NIE is responsible for curriculum development for pre-service teacher education programmes conducted through the National College of Educations (NCoEs) as well as for in-service teacher education programmes conduct through the Teacher Training Colleges (TTCs). During last year the following interventions have taken place:

- Preparation of 03 supplementary books for sociology subjects.
- Implementation of awareness programme for 50 NCoE lecturers

- Conduct teacher training programme for 386 Dharmacharya teacher assistants in 11 regional centres inland.
- Conduct awareness programme for 110 teacher educators on the rationalized curriculum in grade 6 and 10 in the school system.
- Prepared 15 question papers both Sinhala and Tamil medium for final internal exams in Teacher Training colleges for General Subjects.

5.2 Examinations

The Department of Examinations is responsible for maintaining an efficient and effective examination system for NIE in order to evaluate various courses conducted by NIE. Conducting exams evaluation and certification of following exams have been affected by the Department within the year - 2015.

Strengthening the examination procedure of NIE is a remarkable achievement of the period of January – December 2015.

- Higher Diploma in Korean Language (special repeat exam (semester I)
- Higher Diploma in Korean Language (special repeat exam (semester III)
- Post Graduate Diploma in Education 2013/2014 (Final)
- Diploma in Sign Language - 2014 (Final)
- Bachelor of Education (2013/2015) (Part I)
- MSc in Education Leadership and Management
- Post Graduate Diploma in Education Management
- Advanced Certificate Course for Grade 6- 11 Science Teaching
- Master of Education 2013/2015(Final)
- Diploma in Early Childhood Development 2014/2015 (Final)
- National Diploma in Korean Language- Term I
- Diploma in Teaching English as a Second Language 2014/2015 (Final)
- Bachelor of Education – Part I – Special exam
- Additional Language Improvement Course 2015 (Written and Listening - Level I
- Additional Language Improvement Course 2015 (Oral)
- Higher Diploma in Korean Language (Term III)
- Post Graduate Diploma in Education Management - Full time (Final)
- Bachelor of Education – 2011/2013 (Part III)
- Short Term Certificate course on Brail Education

6.0 Alternative Education

6.1 Inclusive Education

The Department of Inclusive Education occupies a special position in making the concept of **Education for All** a reality. This Department is responsible for developing school curriculum suitable for children with special needs, providing necessary training to ISAs and teachers involved in special education and preparation of supplementary curricula materials. Furthermore, they have been provided professional development opportunities through courses on Inclusive Education, Sign Language and Braille Education. The undermentioned activities have been completed during the period considered.

- Updating of Braille Education Training package and conducting 04 workshops on soft skills development.
- Training of 80 teachers and ISAA on teaching learning skills of children pursuing Special Education.
- Preparation of a sign language glossary for Geography.
- Publication of the magazine on Special Education.
- Providing guidance to conduct the Sign Language course at the Ministry of Social Services.
- Conducted a study on determining the low achievement level of deaf children compared to vision impaired children in special education.

6.2 Electronic Dissemination

NIE renders a signal service by ushering the school community as well as the external community towards a learning society through the use of electronic learning material such as Television, Radio and CDs that are attractive and effective learning teaching tools in the non-formal education fields. Various programmes are being produced using aesthetic methods such as songs, music and drama to explain higher order concepts in the curriculum and to make the school community aware of the timely changes in the curriculum.

The following are the activities completed by the end of 2015:

- Commencing the production of 80 ETV programmes for schools to facilitate learning process of A/L new technology stream.

- Production of 12 educational DVD programmes to enrich teaching learning process.
- Production of 09 DVD programmes to promote education reforms introduced to the system in 2015 on rationalized curricula.

6.3 Guidance and Counseling

In order to meet the psychological needs of the educational community, the Guidance and Counselling Unit was established in June 2006. The unit takes the responsibility of providing career guidance and counseling services to the student population. The following activities were completed in 2015:

- Conducted in-house counselling sessions for 64 school children and parents.
- Training of 225 teachers on counselling.
- Developed new syllabi for the carrier guidance component of the Diploma in School Counselling course.

6.4 Open Learning

The Department of Open School was established with the aim of conducting distance education courses for the group that misses formal education due to various reasons. This process is taking education closer to the learner by using distance and open methods. Irrespective of educational qualifications, employment or social satisfaction, this process expects to broaden the provision of educational opportunities for all. Open school facilitates the learner to decide when to start learning, which mode to adopt and also helps to start from any appropriate stage.

Considering the significant and remarkable dedication evinced over this long period of time by the Open School unit of NIE in order to literate, out of school children, in the country, the UNESCO King Sejong Literacy Prize – 2015 was awarded to the Open School Unit of NIE.

The following activities were completed in 2015 with regard to the programme on open learning.

- Conduct 02 Open School courses (primary & secondary)
- Preparation of 02 supplementary materials for the relevant courses.
- Conducting 07 visits for monitoring and supervision.
- Conducting 36 face to face sessions for open school learners.
- Preparation of 01 DVD compiling special events related to Open School project.

7.0 Research, Planning and Development

As an Institution functioning towards quality education the NIE implements curriculum development, professional development and policy making through a variety of research and planning activities. These activities are conducted by the Department of Research and Development and Planning and Evaluation and the External Resource Management Unit.

7.1 Research and Development

Initiate, develop and extend educational research, set a platform to address educational issues that need dialogue and debate, provide opportunities for the people in the field of education to develop their research skills by conducting courses and providing grants and disseminating research information, are the main functions of the Department of Research and Development.

The following are the outstanding achievements of the Department during the year 2015:

- Preparation of Action Research Course Guide for professional courses in Education programmes.
- Completion of the final report on a study “A survey of in-service training programmes implemented in 2014 on the revision of Gr. 6 and 10 curricula introduced in 2015.
- Completion of the final report of a study “ A study on the implementation of school based assessment in the G.C.E (O/L) classroom.
- Completion of the interim report of a study “An opinion survey regarding the Grade Five Scholarship Examination.
- Conducting the 26th C.W.W.Kannangara Memorial Lecture on Education reforms on Dr. Kannangara’s Reforms and Emerging Knowledge Economy in Sri Lanka” by S. Sandarasegaram, former Professor, Faculty of Education, University of Colombo.

7.2 Planning and Evaluation

With a view to achieving the aims and objectives of NIE in agreement with the national aims and to utilize the available human and physical resources in an efficient and effective manner, the following activities have been completed under Planning and Evaluation by the end of 2015:

- Preparation of Annual Progress Report and current performance report 2015.
- Preparation of budget estimates, annual budget and annual implementation plan for the year 2016.
- Preparation of progress reports requested by other institutes such as Central Bank, MoE etc.
- Preparation of quarterly progress reports of activities implemented under local and foreign funded projects.

8.0 Administration, Financial & Support Services

The function of the Division of Administration, Finance and Supporting Services is to procure financial, physical and managerial services and support services with respect to the functions of the five academics faculties of the Institute.

8.1 Department of Administration

The Department of Administration, which is under Division of Administration, Financial and Supporting Services, takes responsibility for all functions related to day to day administration, identifying training needs of the staff and providing necessary training at local level.

Apart from the day to day administrative activities, the recruitments below had been made by the Administration Department within the period January to December 2014.

- The following recruitments were completed by the Department of Administration during the period of January to December 2014

Recruitments

Senior Lecturer	-	05
Assistant Educationist	-	04

Promotions

Senior Lecturer	-	12
Lecturer	-	08

- Financial assistance as well as study leave was provided for 36 academic and non-academic officers of the Institute.
- Establishment of Committee for the evaluation and revision of existing scheme of recruitment (SOR) and disparities on salary scales of the NIE.

8.2 Department of Finance

The Department of Finance provides the financial resources for all tasks of the Institute and maintains income and expenditure reports in terms of financial rules and regulations

- Prepared and completed the fixed assets register and the evaluation procedures.
- Completed the Board of survey for 2015
- Prepared final financial statement 2015

8.3 Department of Engineering Services and Maintenance

The Department of Engineering Services carries out the responsibility for the maintenance of the physical environment appropriate for educational activities by handling the construction and maintenance of the buildings of the Institution, maintenance of electrical and telephone services, provision of infrastructural facilities and coordination of cleaning and security service. The following activities related to Engineering Services were completed by the end of 2015:

- Completion of refurbishment work on the new auditorium and water-treatment plant at NIE.
- Completed 31 repair and maintenance jobs at NIE and Meepe.

8.4 Library

In addition to the internal members of staff, the library of the NIE is often used by the University Staff, Staff of NCoEs and Teacher Training Colleges, teachers and students as well as other educationists for academic purposes. The following books and CDs were added to the library collection in 2015.

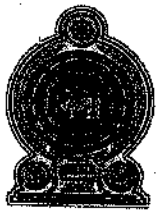
Books	829
Books (donations)	87
Curriculum materials	02
Educational reports	54
Local Magazines (donations)	02
Local Magazines	05
Foreign Magazines (donations)	05

8.5 Printing and Publications

The following publications of the Institute have been printed by the Department of Printing and Publications in 2015.

• Teacher's Instructional Manual	14
• Supplementary books	204
• Other materials	51
• Certificates	13
• Modules (supplementary reading)	06
• Syllabi	31

In addition to the above, participated in 04 book exhibitions and got an opportunity to promote NIE publications and documents related to curriculum development.



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கணக்காய்வாளர் தலைமை அபிபதி திணைக்களம்

AUDITOR GENERAL'S DEPARTMENT



මගේ අංකය
எனது இல.
My No.

EDU/C/NIE/1/15

ඔබේ අංකය
உமது இல.
Your No.

දිනය
திகதி
Date

05 September 2016

The Director General

National Institute of Education

Report of the Auditor General on the Financial Statements of the National Institute of Education for the year ended 31 December 2015 in terms of Section 14(2) (c) of the Finance Act, No. 38 of 1971.

The audit of financial statements of the National Institute of Education for the year ended 31 December 2015 comprising the Statement of Financial Position as at 31 December 2015 and the Statement of Financial Performance, Statement of Changes in Equity and Cash Flow Statement for the year then ended and a summary of significant accounting policies and other explanatory Information was carried out under my direction in pursuance of provisions in Article 154(1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with Section 13(1) of the Finance Act, No. 38 of 1971 and Section 19 of the National Institute of Education Act, No. 28 of 1985. My comments and observations which I consider should be published with the Annual Report of the Institute in terms of Section 14(2)(c) of the Finance Act, appear in this report. A detailed Report in terms of Section 13(7)(a) of the Finance Act was furnished to the Director General of the Institute on 26 July 2016.

1.2 Management's Responsibility for Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Sri Lanka Public Sector Accounting Standards and for such internal control as the management determines is necessary to enable the preparation of financial statements that are free from material misstatements whether due to fraud or error.

1.3 Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Sri Lanka Auditing Standards consistent with International Auditing Standards of Supreme Audit Institutions (ISSAI 1000-1810).

Those Standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgements, including the assessment of the risks of material misstatements of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Institute's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Institute's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of financial statements. Sub - sections (3) and (4) of Section 13 of the Finance Act, No. 38 of 1971 give discretionary powers to the Auditor General to determine the scope and the extent of the audit.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

1.4 Basis for Qualified Opinion

My opinion is qualified based on the matters described in paragraph 2.2 of this report.

2. Financial Statements

2.1 Qualified Opinion

In my opinion, except for the effects of the matters described in paragraph 2.2 of this report, the financial statements give a true and fair view of the financial position of the National Institute of Education as at 31 December 2015 and its financial performance and cash flows for the year then ended in accordance with Sri Lanka Public Sector Accounting Standards.

2.2 Comments on Financial Statements

2.2.1 Sri Lanka Public Sector Accounting Standards

In terms of Sri Lanka Public Sector Accounting Standard 02, investments comprising cash in hand and Short Term Treasury Bills should be taken into consideration when computing cash and cash equivalents in the preparation of cash flow statement. Nevertheless, short term deposits amounting to Rs.321,948,287 had not been considered as cash and cash equivalents in the preparation of cash flow statement.

2.2.2 Accounting Policies

Even though the profit or loss generated from the sale of fixed assets should be adjusted to the profit of the year, the Institute had adjusted the profits and losses generated from the disposal of fixed assets in the preceding years through a Fund called "Disposal Profit Fund" and the balance thereof by the year under review had been Rs.3, 640,844.

2.2.3 Accounting Deficiencies

Two vehicles valued at Rs.4,000,000 not belonging to the Institute and owned by a project of the United Nations Development Programme had been brought to account since the year 2014 as assets of the Institute and provision for depreciation amounting to

Rs.213,909 had been made for the year under review. Nevertheless, it had not been disclosed in the financial statements.

2.2.4 Unexplained Differences

In the physical verification conducted on compact disk on 14 January 2016, there were 6263 compact disks valued at Rs.1,252,600 relating to 44 subjects in the stores and when comparing that balance with the balance appearing in the stock registers as at 31 December of the year under review, a shortage of 2060 compact disks valued at Rs.412,000 was observed.

2.3 Accounts Receivable and Payable

The following observations are made

- (a) Without being taken action to recover a sum of Rs.3,237,800 due from the Ministry of Education in respect of printing question papers on school based evaluations, it had been shown as a receivable balance since the year 2008.
- (b) The payable expenditure totalling Rs. 3,306,017 included a sum totalling Rs.1,397,421 relating to a period from 2 years to 5 years and a sum of Rs.391,613 exceeded 05 years, whereas action had not been taken to settle them.

2.4 Non-compliance with Laws, Rules, Regulations and Management Decisions

The following non-compliances were observed.

Reference to Laws, Rules and Regulations

Non-compliance

- | | |
|--|--|
| <p>(a) Public Finance Circular No.03/2014 (1) of 10 March 2015.</p> | <p>Having issued an Internal Control Circular No.452 (1) of 02 July 2015 while misinterpreting the Public Finance Circular relating to the maximum telephone limit to the officers entitled for communication facilities, a sum of Rs.91,000 had been over paid to the relevant officers.</p> |
| <p>(b) Paragraphs 9.7 and 9.8 of the Public Enterprises Circular No. PED/12 dated 02 June 2003.</p> | <p>A sum totalling Rs.1,663,200 at USD 150 monthly allowance per each officer had been paid to the 06 officers who were following the Ph.D. course at the Colombo Study Centre from November 2014 to December 2015 without the approval of the Secretary to the Treasury.</p> |
| <p>(c) Section 8.9.1 (b) of the Government Procurement Guidelines, 2006</p> | <p>Even though agreements should be signed in respect of the procurements exceeding Rs.500,000 in value, fixed assets totalling Rs.29,788,288 had been purchased in 12 instances without doing so.</p> |
| <p>(d) Paragraph 9.3.1 (b) of the Supplementary to the Procurement Manual dated 06 September 2010.</p> | <p>In repairing motor vehicles and equipment, prior approval of the Secretary to the Line Ministry should be obtained in respect of the expenditure exceeding Rs.200,000, whereas the approval had not been so taken in respect of the repair expenditure totalling Rs.870,106 incurred in 3 instances during the year under review.</p> |

3. Financial Review

3.1 Financial Results

According to the financial statements presented, the operations of the Institute had resulted in a surplus of Rs.157,631,150 for the year ended 31 December 2015 as compared with the corresponding surplus of Rs.59,870,748 for the preceding year, thus indicating an improvement of Rs.97,760,402 in the financial results as compared with the preceding year. Although expenditure of the Institute had increased by Rs.51,914,694 in the year 2015, increase in the income by Rs.149,675,095 had attributed to the increase in the financial results.

3.2 Contribution

In analyzing the financial results of the year under review and four preceding years, although financial surplus had decreased by 64 per cent in the year 2012 as compared with the year 2011, decrease in the contribution was 7 per cent only. The financial results had ceaselessly increased from the year 2012 to the year 2015 and after adjusting the employees' remunerations and depreciation on non-current assets, the overall contribution of the Institute had increased by Rs.318,104,459, Rs.336,995,276 and Rs.500,421,340 from the year 2013 up to the year 2015 respectively. Accordingly, contribution had increased by 57 per cent by the year 2015 as compared with the year 2013.

3.3 Analytical Financial Review

According to the Statement of Financial Position presented, the current ratio of the Institute in the years 2015 and 2014 was 5.4:1 and 3.3:1 respectively. Similarly, the quick ratio was 5.2:1 and 2.8:1. Eighty six per cent of the current assets represented Treasury Bonds and the balances of the bank current accounts and a large number of assets of the Institute had tied up with liquid assets. Two out of the 6 bank accounts of the Institute had balances of Rs.96 million and Rs.88 million as at 31 December 2015 and maintaining

cash balances exceeding the requirements and making short term investments had attributed to the increase in the current and quick assets ratios.

3.4 Legal Events Initiated Against or by the Institute

The following observations are made

- (a) The Institute had filed 06 court cases claiming compensation totalling Rs.11,651,636 in respect of breaching agreements by 06 officers proceeded abroad for studies and according to the decision of one case out of the above cases, it had been decided to settle a sum of Rs.876,236 in 60 installments at Rs.14,604 per instalment.
- (b) Four court cases had been filed in connection with the dismissal of four persons from service on the ground of committing a cash fraud and obtaining teacher training certificates. Out of the above cases, the officers relating to two cases had been paid arrears of salary amounting to Rs.1,336,075 and they had been reinstated.

4. Operating Review

4.1 Performance

The following matters were observed in the examination of the Action Plan and the progress thereof of the National Institute of Education aimed at the objective such as development and promotion of education in Sri Lanka, post graduate education relating to various education streams, studying the performance and education methods of the education system, commencement of modernization process of the education system and improvement of the professional competency of the academic staff.

- (a) Although it had been targeted to train 600 resource persons on the Grade 1 teachers' guidance through the batches of provincial resource persons, only 477 resource persons had been trained by 08 programmes.

- (b) Even though carrying out studies on the specifications of pre-childhood development (age of 07 years), analyzing data reports and informing their results should have been done, only data analyzing had been done.
- (c) Research proposals of the 2014/2015 batch of the Diploma in Teaching English as the Second Language had not been approved under 05 topics and 16 projects required to be evaluated of the 2015/2016 batch had not been so evaluated.
- (d) Although 03 education research journals should have been published, it had not been so done.

4.2 Management Activities

The following observations are made

- (a) Adequate measures had not been taken to get the vehicle transferred owned by the Ministry and the vehicle donated by the UNISEF to the Institute.
- (b) A sum of Rs.24,593,922 had been paid as course fees for 10 officers including 04 officers for following post graduate degree for a period of 03 years comprising 02 years full pay leave and one year no pay leave in the University of Science and Management in Malaysia and 06 officers for carrying out studies in the Colombo Education Centre. The officers who studied in Colombo Education Centre had reported to the Institute for service for few days and as per the attendants registers of the Colombo Education Centre, they had not attended the course from January to March 2015. Nevertheless, without being attended the relevant education activities or properly reported to the service, these 10 officers had drawn salaries amounting to Rs.2,818,890 from November 2014 to March 2015.

- (c) In terms of the agreement entered into between the Ministry of Education, United Nations Educational Scientific and Cultural Organization (UNESCO) and the Sri Lankan Government on September 2012, the Ministry of Education and the National Institute of Education were the executing institutions. In terms of Section 8 of the Agreement, UNESCO had agreed to provide technical assistance including expertise knowledge in each field. In terms of Section 15 of the agreement, the period of agreement was 06 years. Nevertheless, despite the lapse of 03 years, functions of the Asian Teachers' Training Centre had not been commenced and the technical assistance of the UNESCO had also not been obtained.
- (d) The land, 7.0958 hectares in extent valued at Rs.78,600,000 vested by the Letter No.2/ ඉඩම/බප 01/1416/97 dated 13 August 2001 of the Secretary to the Ministry of Education and the Baduwatta land valued at Rs.65,000,000 had been recognized as assets of the Institute without being taken action to take over the ownership of those lands properly.
- (e) In order to construct a lavatory system for the three storied hostel , an estimate amounting to Rs.27,848,100 had been prepared in the year 2008 and having been entered into agreement with a consultancy firm for the preparation of plans and estimates on 14 March 2008, a sum of Rs.1,200,949 or 5 per cent of the contract value had been paid as consultancy fees. Nevertheless, constructions had not been commenced even by 30 June 2016 despite the lapse of 8 years.

4.3 Transactions of Contentious Nature

Deviating from the procurement procedure, having been entered into an agreement with an individual, that was not a Government Institution, for the preliminary activities of the preparation of Students' Information System and for the completion of its development activities within a period of two years from 25 June 2013, a sum of Rs.140,000 had been paid in July 2013. Nevertheless, this Information System had not been developed even by the end of the year under review in accordance with the agreement.

4.4 Underutilization of Funds

Although a sum of Rs.8,750,000 had been allocated for research and development activities in the year 2011, no research activity whatsoever had been carried out by utilizing this fund even by 31 March 2015.

4.5 Idle and Under Utilized Assets

The following observations are made

- (a) Since action had not been taken to procure teachers' hostel facilities, functions of the teachers' training centre constructed at a cost of Rs.85,794,089 and the expiry of nearly one year from the completion, had not been commenced and office equipment valued at Rs.4,814,318 had not been utilized and their warranty period as well had expired.
- (b) It was observed that as books had not been printed according to a proper plan, 48,160 books valued at Rs.5,069,146 relating to 90 subjects had retained in the stores over a long period without being sold up to 30 June 2016, the date of audit.

4.6 Contract Process

Although the South Asian Teachers Training Building, the construction cost of which was Rs.93,975,432 had been handed over to the Institute on 17 March 2015, a large number of defects such as cracks on the walls in various places, detachment of windows, doors and tiles, cracks on concrete columns and percolation of water into the building were observed at the physical verification carried out by the audit and the strength of the construction could not be satisfied in audit.

4.7 Personnel Administration

The following observations are made

- (a) According to the Department of Management Services Letter No.DMS/B1/37/3/Vol III dated 22 December 2011, the approved cadre stood at 652 and the actual cadre stood at 455. Accordingly, the number of vacancies as at 31 December of the year under review was 197. Those vacancies included 119 posts belonged to the top management, of which 100 posts were lecturers and 13 were duty covering posts. Accordingly, it was observed that the capability of properly fulfilling the responsibilities assigned to the Institute including curriculum development, in the process of providing qualitative education to the nation's children was questionable.
- (b) In order to fill 95 vacancies, newspaper advertisement had been published on 3 occasions incurring a sum of Rs.267,731 during the year under review, whereas the Institute had failed to fill at least a single vacancy during the year under review.
- (c) According to the organization chart of the Institute, although there were 5 posts of Deputy Director General, three of which had remained vacant. Without being taken action to fill those vacancies even in the year under review, temporary officers had been appointed on secondary and attachment basis.
- (d) Five Acting Directors had been appointed and allowances of Rs.154,120 had been paid as at 31 December 2015. Further, acting appointments had been made for 8 heads of departments.
- (e) Officers had been recruited on casual and contract basis for two posts of Assistant Lecturer on 01 June 2011 and 01 December 2013 respectively and salaries and allowances totalling Rs.3,181,505 had been paid up to 31 December of the year under review.

- (f) An officer had been employed on acting basis for a monthly acting payment of Rs.9,632 for acting in a post of Director (Printing) with effect from 29 October 2015 outside the approved cadre.

5. Accountability and Good Governance

5.1 Budgetary Control

Variances ranging from 24 per cent to 1647 per cent were observed between the budgeted expenditure and actual expenditure during the year under review, thus indicating that the Budget had not been made use of as an effective instrument of management control.

5.2 Unresolved Audit Paragraphs

Although it had been pointed out by the previous year report that in converting salaries of the officers other than the Staff Grade officers of the Institute according to the Management Services Circular No.30 (I) and (II) dated 01 June 2009, over payment of salaries amounting to Rs.1,209,220 had been made to 29 officers from 01 January 2009 to 30 April 2014 and employees provident fund amounting to Rs.156,684 had been remitted thereupon, action had not been taken to correct it as yet.

5.3 Systems and Control

Deficiencies in systems and controls observed during the course of audit were brought to the notice of Chairman of the Institute from time to time. Special attention is needed in respect of the following areas of control.



Area of Systems and Controls	Observations
Personnel Administration	Failure to fill vacancies, payment of acting salaries over a long period.
Foreign and Local Trainings	Failure to select officers on a formal basis, payment of allowances without approval.
Vehicle Control	Failure to transfer vehicles.
Contract and Procurement Process	Failure to comply with the relevant laws and rules.
Stock Control	Failure to take action on obsolete and non-moving stocks and failure to update books and records.
Fixed Assets	Failure to take over lands and vehicles belonging to the Institute properly and failure to use underutilized assets effectively.

H.M. Gamini Wijesinghe

Auditor General

The Auditor General's Report on the National Institute of Education for the year ending on 31st December 2015, as per clause 14 (2) (c) of Financial Act No. 38 of 1971, regarding Financial Statements.

Elucidations:

2.2. Comments on Financial Statements

2.2.1. The accounting standards of the Sri Lanka Public sector.

Accepted

Arrangements are made to act according to Sri Lanka Public sector accounting standards, Number 02.

Accordingly arrangements are made to prepare the cash flow statement for the year ending on 31.12.2016.

2.2.2. Accounting Principles

Accepted

Instructions have been given to the Deputy Director General (Administration, Finance and Support Services) to keep the officers of the Financial Division informed to act according to the accounts report as stated from the accounting year 2016.

2.2.3. Shortcomings in accounting

Instructions had been given to the officers concerned to take necessary action to return the two vehicles, 61-6298 and GV-1823 to the UNDP.

Accordingly on 15.11.2016 the Resident Representative of the UNDP was informed of the need to return the vehicles.

In response through a letter dated 2016 November 17, covering all relevant institutes in Sri Lanka, the National Institute of Education was informed that the two vehicles 61-6198 and GV-1823, then used by the National Institute could be obtained by the Institute on paying the relevant taxes.

As there had been no response to the letter of 2016 November 15, arrangements will be made to send a reminder.

2.2.4. Unexplained Differences

A three member Committee had been appointed to make an initial inquiry into this legal matter. The Legal Officers have informed the Auditing and Management Committee that an inquiry will be made within three weeks and the report submitted. The relevant report had been submitted by now. Accordingly further action will be taken in due course.

2.3. Accounts to be received and paid.

- (a) Officers of the Accounts Section have been instructed to get together with the Ministry of Education, and take the necessary action to write off these monies as a loss.
- (b) Letters have been directed to the Parties concerned to respond before the 30th of November 2016, with reference to these monies. The monies of those who have not responded would be appropriated against the income of the year 2016.

2.4. Non compliance with by Laws, Rules, Regulations and Management Decisions.

- (a) Public Finance Circular bearing No. 3/2014 (1) dated 2015 10th March.

The Administration Circular AR No. 452 (1) dated 02.07.2015 has been rescinded by the decision of the Council (407) meeting on 20.10.2016. According to that same Council decision, steps have been taken to refund, the bills related to communication facilities of the relevant officers of the National Institute of Education, on the Public Enterprises Circular No. PED/02/2015.

The Council decided to forego the excess monies paid to the Director General and the Deputy Director General (Administration, Finance and Support Services) of the time as they are no longer on service at the Institute.

- (b) Sections 9.7 and 9.8 of the Public Enterprises Circular bearing No PED/12 07 of 2nd June 2003.

On 09.08.2016, in order to get the approval of the Secretary, Ministry of Finance, a letter was directed to the National Income Tax Department seeking approval; reply was sent on 08.12.2016 in response to the inquiry made by them on 21.11.2016 (Attachment 02)

As there had been no response, instructions were given to send a reminder.

- (c) Government Procurement Instructions Manual 2006.
8.9.1 Clause (b)

Relevant officers have been given instructions to take the necessary steps to get written documents of agreements signed as per Clause 8.9.1 (b) of Procurement Instructions Manual for all purchases exceeding Rs. 500,00/-.

Accordingly measures will be taken to sign the written documents regarding the purchases made.

- (d) Additional Clause No. 9.3.1 for Procurement Manual dated 2010 September 06.

According to what was pointed out in the Report of the Auditor General steps have been introduced to take the necessary measures to get the approval of the Secretary, Ministry of Education regarding repairs of equipment and Motor cars above Rs. 200,00/- according to Clause 9.3.1. (b) of Procurement Instructions Manual.

3. Financial Review

3.1. Financial outcome
Accepted

3.2. Contribution
Accepted

3.3. Financial Review Analysis
Accepted

3.4. Legal matters initiated by the Institute and against the Institute

(A)

1. Case : Anton Ravindra Kumar

Even though the decision of the Judiciary against the 2nd accused of this case has been conveyed through the Fiscal, it has been reported that the 2nd accused is not at the particular address. Investigations were made through the Kadawatha police and it is reported that she is not at the particular address.

2. Case : Mrs. A.M.S.N. Senavirathne

The case is temporarily suspended, as the three accused in the case have gone abroad, and it has not been possible to get their correct address.

3. Case : Mrs. B.K. Wijegunawardane

Action is taken to file a case against her.

4. Case : Mrs. K.W.P.A. Weerawardana

The case against her is filed at the District Courts, Nugegoda - Case Number 2320/16/M. It is being heard.

5. Case : Mrs. A.P.S.S. Pathirana

The case is being heard.

6. Case : Mr. S.M. Senanayake

The case was filed against this officer at the Nugegoda District Courts under No. 669/08/M.

When the case was called on 06.08.2013, the officer sought relief to pay back the money in 05 years in 60 instalments: a sum of Rs. 540,345.31 has been paid to the Institute from 08.12.2013 to 19.12.2016. (Rs. 14,603/95 - 37 instalments). The receipt of the first and last bank payments are attached herewith (attachment 03).

(B) 4 officers have filed 4 cases against the Institute

Labour Tribunal : B.R.M. Dayananda

He has been discontinued from service on being found guilty of fraud of Rs. 36,000/-, after a formal inquiry and investigation.

He had filed a case against the Institute No. MH/33/208/04.

The judiciary has found him innocent, and ordered that he be reinstated. Accordingly he has been reinstated and penalties paid.

M.K.D. Deshapriya

Case filed in the Labour Tribunal No MH33/1179/14.

According to an agreement arrived upon and on the approval of the Council (398) of 13.07.2015, action has been taken to reinstate him from 04.08.2015 and pay back salary arrears for the full period.

Nilmini Wickramasinghe

She has been discontinued from service on being found guilty at a formal inquiry for having utilized a sum of Rs. 549, 772.50 from the daily sales of the Bookshop of the National Institute of Education in the year 2009.

She has filed a case against the Institute No. MH33/1005/11.

Current Situation :

The case is being heard.

Mrs. K.D.L. Rani

WP/HCCA/MT/12/2012RA

Not having duly completed the Distance Teacher Training Course conducted by the National Institute of Education, and thereby for forfeiting the right to the certificate, a case has been filed in the Appeals Court under No: 11/2007 seeking the right to the certificate. The petition was rejected. The same matter was filed in the District Courts of Nugegoda through case No: SPL/125/09. That case too was rejected.

She has re-filed this case in the Civil Appeals Court of Mount Lavinia under the above number.

Current situation

The case is being heard. The next date of hearing is 25.01.2017.

a. Review of operations of the Institute performance

(a) The Western Province Education Development has trained 120 trainers; the other provinces have trained 477. Accordingly 577 have been trained.

- (b) The Research Report of the Child Development Standards Research launched in relation to Primary Education stage has been handed over to the Deputy Director General of the faculty on 10.11.2016.
- (c) The actual number of students is 24. Their research topics have been approved, evaluation completed, marks handed over to the Department of Examination, and the work completed.

Only 14 had followed the course. Two have not come for the course. Accordingly the project reports of the 14 have been evaluated, and the marks handed over to the Department of Examinations. Accordingly the target has been completed 100%.

- (d) As a sufficient number of articles of standard and quality has not been received this year, it has not been possible to publish the three research journals, it is expected that three journals could be published with the articles obtained from the research findings of the seminars.

4.2. Management Activities

- (a) Matters indicated under 2.2.3 of the Auditor's Report are relevant here.

Letters have been directed to the Ministry of Education dated 11.02.2016 and 06.10.2016, requesting to take necessary action for the handing over of vehicle NA 7574 to the National Institute of Education.

- (b) The academic matters of this course are basically conducted in the same way as that of Distance Education.

Therefore, while instructions are given to the Director (External Relation) to verify from the relevant universities educational matters regarding course clientele, the coordination from their homes, steps will be taken in the future on the details provided.

- (c) Attention was drawn to the matter regarding the appointment of members to the Council representing UNESCO membership countries and Sri Lanka at the Senior Management meetings chaired by the Secretary, Ministry of Education, the appointments have been made by now. The information has come from the Ministry of Education; that the first meeting of the Council will take place in March 2017. The work of the centre will start once a Director and a Consultant are appointed.

- (d) Instructions have been given to Deputy Director General (Administration, Finance and Support Services) to provide the necessary information to the District Secretaries of Maharagama and Padukka and take the necessary action to take over lands.

Accordingly as per special Cabinet approval given to the contents of the letter directed to the Secretary Education on 23.11.2016 by the District Secretary, Maharagama, it has been informed that action should be taken to take over this land. Following which a request has been made by letter, to the Secretary Education to initiate the necessary action (Annexure 4)

As the Padukka District Secretary had asked for a copy of the Gazette notification regarding the land where the Meepe premises are, it has been duly sent. (Annexure 5)

- (e) As the relevant funds have not been allocated by the Treasury, it has not been possible to build the block of lavatories for the 3 storey hostel.

4.3. Issues of Contention

On 19.09.2016, a letter of demand was sent to D.M.N.J. Dissanayake. Accordingly D.M.J. Dissanayake has paid back to the Institute a sum of Rs. 140,000/- on 11.10.2016.

4.4. Under Utilization of funds

The suggestion to make use of these monies has been forwarded to the Academic Affairs Board.

4.5 Idle and under used assets

- (a) Courses have been conducted for three groups of Maldivian Principals and Educators so far, arrangements will be made to use this building and the relevant equipment from the courses organized in the future.
- (b) Action will be taken to conduct matters on a planned system and to distribute the books and cassettes collected in a systematic manner.

4.6 Contract Process

The shortcomings in the building constructions have been attended to by the contractor. The certificate has been obtained from the Consultancy Services.

4.7 Personnel Administration

A request was made to fill 110 vacancies that were there in 2016, by letter dated 23.09.2016; approval was given by letter 30.09.2016 to fill in 79 vacancies through the Management Services Department. Of the nine Director posts approved, two were filled on 01.12.2016, interviews for three more have been completed. Arrangements are made to call for applications for the remaining 04. (Annexure 7)

Applications were called for 21 Senior Lecturer posts; 46 applications have been received. The interview for these is fixed for 16th January 2017. Arrangements are made to call for internal applications for the post of Lecturer. Approval has been given to fill the vacancies for 25 Assistant Lecturer posts; 3643 applications were received in response to the newspaper advertisement that was published calling for such. Arrangements have been made to hold the interview within the month of January 2017.

- (b) The reply above is applicable.

- (c) As the Management Services Department delays its approval for filling in vacancies, the secondment of Senior level Officers from the Sri Lanka Education Administration Services, by the Secretary Education, has happened from time to time. As approval has been given to fill in two posts of Deputy Director General; measures will be taken to act as required.
- (d) The vacancies of the post of Director (Finance) and Director (Engineering Services) have been filled with new appointees from 07.12.2016.

Interviews related to three Director posts have been completed. The post of Head of section has been made by the then Director General for coordination; no extra payment would be made for these.

- (e) Action will be taken according to the approved cadre of the Management Services Department

5. Accountability and Good Governance

5.1. Control of budget documents

In preparing the budget estimates of expenditure items are identified according to the Treasury Circulars. As there is a difference between this definition and classification in the financial the report of the Institute the correct information has not been reported to the audit. Therefore a big variance is seen.

The clarification forwarded to the Auditor General's Department with regard to the variance ranging from 24% to 1647% mentioned in the auditor's report, is attached herewith as attachment number 08.

Arrangements have already been put in place to appoint an internal Financial Management Committee comprising officers from the Planning, Financial and Internal auditing sections to monitor each month, the planning, budgetary estimates and actual expenditure of the Institute and so improve the efficiency and effectiveness of the Institute. Accordingly every month, the financial progress will be reported, what should be corrected will be corrected, a good financial control will be maintained and a successful physical progress will be brought about.

5.2. Unresolved audit Paragraphs

In order to get back the excess monies paid in salaries when paying bonuses to those recently retired, and resigned, the bonuses have been calculated in cash, the sum deducted, and the balance paid.

The excess payments made in making the final payments to those employees leaving the service have been deducted, and payments made.

A letter dated 14.10.2014 has been sent to those retired officers who have been paid excess Employees Provident Funds, asking them to pay back the excess monies. Since there had been no response a reminder was sent on 21.09.2016.

6. Systems and Courts

a. Administration of staff

The responsibilities and duties devolved upon the National Institute of Education by the act are immense, and the insufficient number of staff remains a major problem. Steps are being taken, to speed up the process of new appointments taking away the many delays that occur in the process.

b. Foreign and Local Training

Earlier foreign and local training have been facilitated on a staff capacity development plan; the abandonment of this procedure in later times have given rise to a number of problems. We wish to inform, that the system would be put in place and staff capacity development plans would be maintained and study leave will be granted as according to the relevant circulars.

c. Conducts of Vehicles

As the Institute has to constantly be working together with the nine (9) provinces in education matters, the relevant officers have been instructed to make use of the present pool of vehicles in a strict formal way, and get repairs attended to according to the circulars. The officers also have been issued with instructions regarding the takeover of vehicles.

d. Contracts and Procurement Process

Action will be taken to assess the requirements of the different departments at the time of drafting the Annual Plan of the Institute; the Procurement plan will be made accordingly, and correct procedure will be maintained in procurement matters.

e. Council of stocks

Officers have been made aware regarding the correct maintenance of stocks.

f. Conduct of fixed assets

The officers have been instructed to take over lands and vehicles belonging to the Institute, and utilize them effectively.



ජාතික අධ්‍යාපන ආයතනය
தேசிய கல்வி நிறுவகம்
NATIONAL INSTITUTE OF EDUCATION



නැ.පෙ. 21, හයිලෙවල් පාර, මහරගම
த.பெ. 21, ஹைலெவல் வீதி, மகரகம்
P.O. Box 21, High Level Road, Maharagama, Sri Lanka

අපේ යොමුව:
எமது கோவை:
Our Reference:

NIE/Transport/2011/GEN/20

ඔබේ යොමුව:
தங்கள் கோவை:
Your Reference:

දිනය: 2016.11.15
திகதி:
Date:

Resident Representative
United Nations Development Programme
202/204, Bullers Road
Colombo 07

Dear Sir / Madam,

Vehicle No s 61-6298 & GV 1823

The above vehicles have been using by National Institute of Education for the last 15 years.

As it is a property owned by UNDP there is a necessity to hand these vehicles over to you, the registered owner of these vehicles though these have been maintaining and utilizing by NIE during the last 15 years.

Due to the fact that these two vehicles are fairly old and not suitable to be used at a diplomatic mission, we wish to suggest you to permit us to keep the vehicles at NIE until such time the vehicles are not suitable to run in roads, which time we can hand it over to you to discard officially from your inventories.

We would be grateful to you if you could accept this suggestion to allow us to keep the two vehicles at NIE for the use of development activities of children in Sri Lanka as the fleet of vehicles at NIE at present is not sufficient to achieve the expected goal.

17/11/2016
Jayamini Senarathna
UNDP

(Signature)
Dr. (Mrs.) T.A.R.J. Gunasekara
Director General

Dr. (Mrs.) T. A. R. J. Gunasekara
Director General
National Institute of Education
Maharagama - Sri Lanka.



17th November 2016

Ref : UNDP/TRA/A-040_A-059

Dear Sir/Madam,

Ref: Transfer of Vehicles under United Nations Development Programme (UNDP) Ownership

The United Nations Development Programme (UNDP) Country Office in Sri Lanka wishes to bring to your kind attention that the following vehicle(s) have been handed over to your organization's custody for UNDP funded project activities which were carried out in the past. Our records also indicate that such vehicles are still registered in the name of the Resident Representative, UNDP and continues to be used by your organization.

The relevant registration number(s) are: 61-6298, WP GV-1823

We have officially written to you on this subject in a letter dated 11th November 2014 and is attached herewith for your reference. Further, you have also confirmed that the said vehicles are under your organization's custody and had agreed to the settlement of all applicable duties and have the vehicles transferred in your organizations favor.

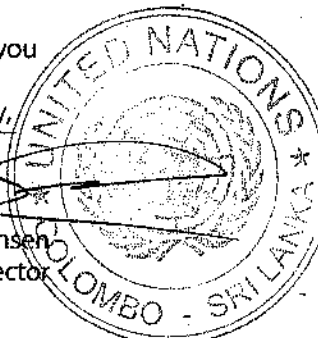
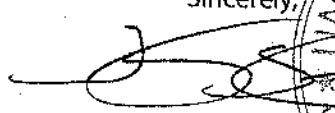
However, as of November 2016 we would like to bring to your kind attention that such transfers remain pending and incomplete and the ownership remains under the United Nations Development Programme (UNDP) while the custodian of the vehicle continues to remain with your organization.

The UNDP in Sri Lanka wishes to work in close collaboration with your organization towards successful transfer of the above vehicles. We hereby attach the latest Sri Lanka Ministry of Foreign Affairs Circular (TPN No. PR/551/2016) which outlines the **Method of Duty Calculation for the Vehicles Imported under duty Free Basis on CIF Value**. Please be guided by this circular in estimating the duties payable for the UNDP vehicle(s) currently in your custody and make the necessary arrangements for such settlements.

We hereby seek your kind assurance that such duties are settled on an urgent basis and have the vehicles transferred prior to 31st January 2017. We remain committed to assist you in the transfer formalities once such duties have been settled in full. In the event of your organizations inability for such settlements, the UNDP wishes to retain the custody of the above vehicle(s) and please notify us to the undersigned by 15th December 2016 to enable such returns back to UNDP.

Thanking you

Sincerely,

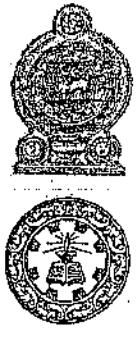


Joern Soerensen
Country Director

Director (Engineering Services)
National Institute of Education
P.O.Box 21
High Level Road
Maharagama

Attention: Mr. P.G.R.C. Piyadasa

1067



ජාතික අධ්‍යාපන ආයතන
தேசிய கல்வி நிறுவனம்
NATIONAL INSTITUTE OF EDUCATION

හැ.පො. 21, හයිලෙවල් පාර, මහරගම
த.பெ. 21, கைளலெவல் வீதி, மஹரகம
P.O. Box 21, High Level Road, Maharagama, Sri Lanka

අපේ යොමුව: REF/ER/MU/FA/424/III
எமது முயோர் MU/FA/424/III
Our Reference:

ඔබේ යොමුව: }
தமது முயோர்: }
Your Reference: }

දිනය: }
திகதி: }
Date: } 09.08.2016

ලේකම්
අධ්‍යාපන අමාත්‍යාංශය මහින්,
ලේකම්
මුදල් අමාත්‍යාංශය,
මහලේකම් කාර්යාලය,
කොළඹ 01.

[Handwritten signature and date 13/08/16]

දර්ශනශීලී උපාධි පාඨමාලාව සඳහා නිලධාරීන්ට මාසික අධ්‍යයන
දිවසාව හෙවිමට අනුමැතිය ලබා ගැනීම

ජාතික අධ්‍යාපන ආයතනයේ නිලධාරීන් දස දෙනෙකු මැලේසියාවේ විද්‍යා හා කළමනාකරණ විශ්ව විද්‍යාලයේ දර්ශනශීලී උපාධි පාඨමාලාව හැදෑරීම සඳහා ජාතික අධ්‍යාපන ආයතනය විසින් 2014 වසරේ තෝරා ගන්නා ලදී.

තේරී පත් වූ නිලධාරීන් හතර දෙනෙකු මැලේසියාවේ විද්‍යා හා කළමනාකරණ විශ්ව විද්‍යාලයේ දර්ශනශීලී උපාධි පාඨමාලාව සඳහා නිලධාරීන් සිටියි.

අනෙකුත් නිලධාරීන් 06 දෙනා කොළඹ කොළඹුපිටියේ පිහිටි විද්‍යා හා කළමනාකරණ විශ්ව විද්‍යාලයට අනුබද්ධ (කොළඹ පිහිටි අධ්‍යාපන මධ්‍යස්ථානයේ) (City Campus) සිට දර්ශනශීලී උපාධි පාඨමාලාව සඳහා නිලධාරීන් සිටියි.

මැලේසියාවේ විද්‍යා හා කළමනාකරණ විද්‍යාලයේ දර්ශනශීලී උපාධි සඳහා නිලධාරීන් 04 දෙනා සඳහා සියලුම විෂයම් වසර 02 ක් සඳහා අයවැය ඇස්තමේන්තුව අනුව අදාළ විශ්ව විද්‍යාලයට ජාතික අධ්‍යාපන ආයතනය විසින් බැර කරන ලදී.

ලංකාවේ කොළඹ City Campus සිට අධ්‍යයන කටයුතුවල නිරත වන නිලධාරීන් 06 දෙනා සඳහා අයවැය ඇස්තමේන්තුව අනුව

- 01. අයදුම්පත් ගාස්තු
- 02. ලියාපදිංචි ගාස්තු
- 03. පාඨමාලා ගාස්තු
- 04. නිබන්ධන හා විභාග ගාස්තු

විද්‍යා හා කළමනාකරණ විශ්ව විද්‍යාලයට ජාතික අධ්‍යාපන ආයතනය විසින් බැර කරන ලදී. මාසික අධ්‍යයන විභාග දීමනාව එම නිලධාරීන් 06 දෙනාට මාසිකව US \$ 150 බැගින් ලබා දෙන ලදී. එම නිලධාරීන් 06 දෙනා සඳහා මාසික අධ්‍යයන විභාග දීමනාව අයවැය ඇස්මෙන්තුවට ඇතුළත් කර ජාතික අධ්‍යාපන ආයතනයේ ආයතන සභාව විසින් අනුමත කර ඇති අතර ආයතන සභාවේ සභාපති වන්නේ අධ්‍යාපන අමාත්‍යාංශයේ ලේකම්වරයා ය. (ඇමුණුම 1 - a, 1 - b, 1 - c, 1 - d, 1 - e, 1 - f) මෙම වැඩසටහන සඳහා මුදල් ලබා දෙන ලෝක බැංකු ව්‍යාපෘතියෙන් විරෝධතාවක් නොමැති බැවින් (No Objection) ලබාගෙන ගෙවීම් සිදු කර ඇත. (ඇමුණුම 2)

එහෙත් විගණකාධිපති දෙපාර්තමේන්තුව මගින් EDU/C/NIE/01/2015/07 දරන 2016 පෙබරවාරි 09 දින විගණන විමසුම මගින් පී ඊ ඩී අංක 12 හා 2013 ජුනි 02 දිනැති රාජ්‍ය ව්‍යාපාර චක්‍රලේඛයේ 9.7 හා 9.8 ඡේද අනුව යම් දීමනාවක් ලබා දීමේ දී මුදල් අමාත්‍යාංශ ලේකම්තුමාගේ අනුමැතිය ලබා ගත යුතු බව සඳහන් කර ඇත.

මෙම විගණන විමසුම නිසා මෙම නිලධාරීන් 06 දෙනාගේ මාසික අධ්‍යයන දීමනාව 2016 ජනවාරි මස සිට ගෙවීම් ආයතනය විසින් නතර කර ඇත.

ආයතනය විසින් ලබා දුන් මාසික අධ්‍යයන විභාග වැය කොට ඇත්තේ පහත සඳහන් විධිවිධානවලට අනුව සඳහා ය.

01. දත්ත රැස් කිරීම.

(ප්‍රශ්නාවලි සකස් කිරීම සහ මුද්‍රණය, ප්‍රශ්නාවලි බෙදා හැරීම, සම්මුඛ සාකච්ඡා පැවැත්වීම, දත්ත රැස් කිරීම.)

02. අවසන් පරීක්ෂණයට පෙර මැලේසියාවේ සිටින උපදේශකවරුන් හමු වී උපදෙස් ලබා ගැනීම.

03. අවසන් පරීක්ෂණයට පෙර පර්යේෂණ පත්‍රිකා පිළිගත් අන්තර් ජාතික සඟරා වල පළ කිරීම.

(අවම වශයෙන් පත්‍රිකා 3 ක් පල කළ යුතු අතර එක් පත්‍රිකාවක් සඳහා අවම වශයෙන් ඇමරිකානු ඩොලර් 100 ක් පමණ වැය වන අතර මෙම මුදල පළ කරනු ලබන සඟරාවට අනුව වෙනස් වේ.)

04. පර්යේෂණ වාර්තාවේ සෝදුපත් පරීක්ෂාව සඳහා විශ්ව විද්‍යාලය මගින් අනුමත කර ඇති ස්ථානයක් වෙත යොමු කිරීම.

පර්යේෂණ වාර්තාව භාෂා සංස්කරණය සඳහා විශ්ව විද්‍යාලය විසින් අනුමත ස්ථානයකට යොමු කිරීම.

05. අධ්‍යයන කටයුතු සඳහා අවශ්‍ය අතිරේක පොත් පත් සඟරා, ලිපි ද්‍රව්‍ය මිලදී ගැනීම හා වෙනත් පර්යේෂණ පත්‍රිකා ආදිය අන්තර්ජාලය හරහා බාගත කිරීම සහ මුද්‍රිත පිටපත් ලබා ගැනීම.

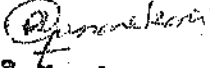
06. විශ්ව විද්‍යාලය මගින් පවත්වන අතිරේක වැඩමුළු සහ සම්මන්ත්‍රණ සඳහා සහභාගි වීම.

07. අවසාන පර්යේෂණ වාර්තාව සකස් කිරීම (Binding of Thesis) සහ අවශ්‍ය පිටපත් සංඛ්‍යාව මුද්‍රණය කිරීම.

08. අවසන් නිබන්ධනයේ Plagiarism පරීක්ෂා කිරීම සඳහා මෘදුකාංගයකට යොමු කිරීම සඳහා වන විභාග.

මෙම නිලධාරීන් 06 දෙනා දර්ශනශීලී පාඨමාලාව හැදෑරීම ලබා දුන් මාසික අධ්‍යයන දීමනාව 2016 ජනවාරි සිට ජාතික අධ්‍යාපන ආයතනයෙන් නොගෙවීම නිසා එම නිලධාරීන්ගේ දර්ශනශීලී පාඨමාලාවේ විභාග පිටපත ගැනීමට සහ පාඨමාලාව හැදෑරීමට එම නිලධාරීන්ට දැඩි දුෂ්කරතාවලට මුහුණ දීමට සිදුවී ඇත.

මෙම නිලධාරීන්ගේ වෘත්තීය දියුණුව ආයතනයේ ඉදිරි කටයුතුවල සාර්ථකත්වයට බෙහෙවින් ඉවහල් වනු ඇත.
එමනිසා මෙම මාසික අධ්‍යයන විධායකී දීමනාව 2016 ජනවාරි සිට ගෙවීමට ඔබතුමාගේ අනුමැතිය ලබා දෙන
මෙන් කරුණාවෙන් ඉල්ලා සිටිමි.


ආචාර්ය ඩී. ඒ. ආර්. ජේ. භාණ්ඩාරත්න
අධ්‍යක්ෂ ජනරාල්

මෙම නිලධාරීන්ගේ වෘත්තීය දියුණුව ආයතනයේ ඉදිරි කටයුතුවල සාර්ථකත්වයට බෙහෙවින් ඉටුපත් වනු ඇත.
එමනිසා මෙම මාසික අධ්‍යයන වියදුම් දීමනාව 2016 ජනවාරි සිට ගෙවීමට ඔබතුමාගේ අනුමැතිය ලබා දෙන
මෙන් කරුණාවෙන් ඉල්ලා සිටිමි.

(Signature)

ආචාර්ය ඩී. ජී. ආර්. ජේ. ගුණසේකර
අධ්‍යක්ෂ ජනරාල්



ජාතික අයවැය දෙපාර්තමේන්තුව
தேசிய வரவு செலவுத் திட்டத் திணைக்களம்
DEPARTMENT OF NATIONAL BUDGET

මහා භාණ්ඩාගාරය, මුදල් අමාත්‍යාංශය, කොළඹ 01, ශ්‍රී ලංකාව.
பொதுத் திறைச்சேரி, நிதி அமைச்சு, கொழும்பு 01, இலங்கை.
General Treasury, Ministry of Finance, Colombo 01, Sri Lanka.

Web Site : www.treasury.gov.lk

e-mail : budget@nbd.treasury.gov.lk

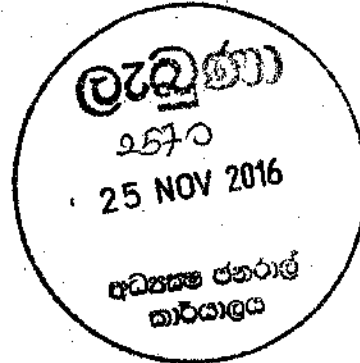
මගේ අංකය
எனது இல.
My No.

BD/HRD/126/09/2016

ඔබේ අංකය
உமது இல.
Your No.

දිනය
திகதி
Date

2016.11.21



අධ්‍යක්ෂ ජනරාල්
ජාතික අධ්‍යාපන ආයතනය

අධ්‍යක්ෂ ජනරාල්තුමෙහි

දර්ශණශූරී උපාධි පාඨමාලාව හදාරන නිලධාරීන්ට මාසික අධ්‍යයන නිවාඩු දීමනාව ගෙවීමට අනුමැතිය ලබාගැනීම

උක්ත කරුණ සම්බන්ධයෙන් ඔබගේ අංක NIE/ERMV/FA/424/111 සහ 2016.08.09 දිනැති ලිපිය හා බැඳේ.

02. ඒ අනුව, පහත සඳහන් විස්තර රාජ්‍ය ව්‍යාපාර දෙපාර්තමේන්තුව වෙත මෙම දෙපාර්තමේන්තුවට පිටපතක් සහිතව දන්වා යවන මෙන් කාරුණිකව ඉල්ලා සිටිමි.

1. ජාතික අධ්‍යාපන ආයතනයේ දර්ශණශූරී උපාධිය සඳහා අධ්‍යයන කටයුතු සිදුකරමින් සිටින නිලධාරීන් හට ඔවුනගේ සේවා ව්‍යවස්ථාවේ හෝ බඳවා ගැනීම් හා උසස් කිරීම් පටිපාටිය අනුව ඉදිරි උසස්වීම් සඳහා එවැනි උපාධියක් අවශ්‍ය වන්නේද

2. එවැනි අවශ්‍යතාවයක් ඇත්නම් උසස්කිරීම් පටිපාටිය හෝ වෙනත් අදාළ ලියවිලිවල පිටපත්

මෙයට - විශ්වාසී

රජ.ජ.බවගොඩ

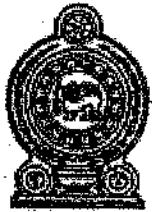
අධ්‍යක්ෂ

අධ්‍යක්ෂ ජනරාල් වෙනුවට

** Urgent*
D/External Res. mgt
pl. prepare a letter
and submit
25/11/16
DS

11069

234-2



ජාතික අධ්‍යාපන ආයතනය
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மக.பெ. 21, உயர்தர வீதி, மகரகம
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 எமது கோவை: }
 Our Reference: }

ඔබේ යොමුව: }
 தங்கள் கோவை: }
 Your Reference: }

දිනය: 2016.12. 08
 திகதி: }
 Date: }

අධ්‍යක්ෂ ජනරාල්
 රාජ්‍ය විශාලාල දෙපාර්තමේන්තුව
 මහා පාඨමාලා
 කොළඹ 01

දර්ශනශූර් උපාධි පාඨමාලාව හදාරන නිලධාරීන්ට මාසික අධ්‍යයන නිවාඩු
දීමනාව ගෙවීමට අනුමැතිය ලබා ගැනීම

උක්ත කරුණ සම්බන්ධයෙන් අනුමැතිය ලබා ගැනීම පිණිස මගේ සමාංක හා 2016.08.09 දිනැතිව ජාතික අයවැය දෙපාර්තමේන්තුව වෙත යොමු කරන ලද ලිපිය අනුව ජාතික අයවැය දෙපාර්තමේන්තුව විසින් මා වෙත එවා ඇති අංක : BD/HRD/126/09/2016 හා 2016.11.21 දිනැති ලිපිය හා බැඳේ.

කළමනාකරණ සේවා දෙපාර්තමේන්තුව විසින් අනුමත කරන ලද නව බඳවා ගැනීම් / උසස්වීම් පටිපාටිය අනුව නියෝජ්‍ය අධ්‍යක්ෂ ජනරාල්, අධ්‍යක්ෂ (අධ්‍යයන) තනතුරු සඳහා උසස් කිරීමේ දී සුදුසුකම් ලෙස ආචාර්ය උපාධියක් ලබා තිබිය යුතුය.

ජාතික අධ්‍යාපන ආයතනය විසින් නුදුරු අනාගතයේ දී දර්ශනශූර් (PhD) උපාධි පාඨමාලාව පැවැත්වීම සැලසුම් කර ඇති අතර දැනටමත් දර්ශනපති (Mphil), ශාස්ත්‍රපති (MA), විද්‍යාපති (MSc) උපාධි පාඨමාලා පැවැත්වීමට කටයුතු කරනු ලබයි. මෙම පාඨමාලා මෙහෙයවන අධ්‍යයන කාර්ය මණ්ඩලය අනිවාර්යයෙන්ම අවාර්ය උපාධිධාරීන් වීම අත්‍යවශ්‍ය කරුණකි.

එබැවින් මෙම නිලධාරීන්ගේ වෘත්තීය දියුණුව ආයතනයේ ඉදිරි කටයුතුවල සාර්ථකත්වයට බෙහෙවින් ඉවහල් වන බැවින් මෙම මාසික අධ්‍යයන විශදම් දීමනාව 2016 ජනවාරි සිට ගෙවීමට අනුමැතිය ලබා දෙන මෙන් කරුණාවෙන් ඉල්ලා සිටිමි.

පහත සඳහන් ලිපිවල පිටපත් මෙයට යා කර ඇත.

1. මගේ සමාංක හා 2016.08.09 දිනැති ලිපියේ පිටපතක්
2. ජාතික අයවැය දෙපාර්තමේන්තුව විසින් යොමු කරන ලද ලිපියේ පිටපතක්
3. ආයතනයේ නියෝජ්‍ය අධ්‍යක්ෂ ජනරාල් / අධ්‍යක්ෂ (අධ්‍යයන) තනතුරු වලට අදාළ බඳවා ගැනීම් පටිපාටියේ පිටපත්.

Punarekna
 ආචාර්ය ඩී.එ.ආර්.ජේ. භෞසේකර
 අධ්‍යක්ෂ ජනරාල්

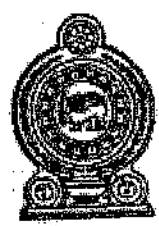
Handwritten signature and date 12/08

පිටපත : අධ්‍යක්ෂ ජනරාල් - ජාතික අයවැය දෙපාර්තමේන්තුව

(1070)

N

ඇ.ප. - 2



ජාතික අධ්‍යාපන ආයතනය
 தேசிய கல்வி நிறுவகம்
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හැ.පෙ. 21, හයිලෙවල් පාර, මහරගම
 த.பெ. 21, ஹைலெவல் வீதி, மகரகம
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 எமது கோவை:
 Our Reference:

NIE/ER/MU/FA/424/III

ඔබේ යොමුව:
 தங்கள் கோவை:
 Your Reference:

දිනය: 2016.12. 08
 திகதி:
 Date:

අධ්‍යක්ෂ ජනරාල්
 රාජ්‍ය ව්‍යාපාර දෙපාර්තමේන්තුව
 මහා තාක්ෂණිකාගාරය
 කොළඹ 01

දර්ශනශූරී උපාධි පාඨමාලාව හදාරන නිලධාරීන්ට මාසික අධ්‍යයන නිවාඩු
දීමනාව ගෙවීමට අනුමැතිය ලබා ගැනීම

උක්ත කරුණ සම්බන්ධයෙන් අනුමැතිය ලබා ගැනීම පිණිස මගේ සමාංක හා 2016.08.09 දිනැතිව ජාතික අයවැය දෙපාර්තමේන්තුව වෙත යොමු කරන ලද ලිපිය අනුව ජාතික අයවැය දෙපාර්තමේන්තුව විසින් මා වෙත එවා ඇති අංක : BD/HRD/126/09/2016 හා 2016.11.21 දිනැති ලිපිය හා බැඳේ.

කළමනාකරණ සේවා දෙපාර්තමේන්තුව විසින් අනුමත කරන ලද නව බඳවා ගැනීම් / උසස්වීම් පටිපාටිය අනුව නියෝජ්‍ය අධ්‍යක්ෂ ජනරාල්, අධ්‍යක්ෂ (අධ්‍යයන) තනතුරු සඳහා උසස් කිරීමේ දී සුදුසුකම් ලෙස ආචාර්ය උපාධියක් ලබා තිබිය යුතුය.

ජාතික අධ්‍යාපන ආයතනය විසින් නුදුරු අනාගතයේ දී දර්ශනශූරී (PhD) උපාධි පාඨමාලාව පැවැත්වීම සැලසුම් කර ඇති අතර දැනටමත් දර්ශනපති (Mphil), ශාස්ත්‍රපති (MA), විද්‍යාපති (MSc) උපාධි පාඨමාලා පැවැත්වීමට කටයුතු කරනු ලබයි. මෙම පාඨමාලා මෙහෙයවන අධ්‍යයන කාර්ය මණ්ඩලය අනිවාර්යයෙන්ම අවාර්ය උපාධිධාරීන් වීම අත්‍යවශ්‍ය කරුණකි.

එබැවින් මෙම නිලධාරීන්ගේ වෘත්තීය දියුණුව ආයතනයේ ඉදිරි කටයුතුවල සාර්ථකත්වයට බෙහෙවින් ඉවහල් වන බැවින් මෙම මාසික අධ්‍යයන විශදම් දීමනාව 2016 ජනවාරි සිට ගෙවීමට අනුමැතිය ලබා දෙන මෙන් කරුණාවෙන් ඉල්ලා සිටිමි.

පහත සඳහන් ලිපිවල පිටපත් මෙයට යා කර ඇත.

1. මගේ සමාංක හා 2016.08.09 දිනැති ලිපියේ පිටපතක්
2. ජාතික අයවැය දෙපාර්තමේන්තුව විසින් යොමු කරන ලද ලිපියේ පිටපතක්
3. ආයතනයේ නියෝජ්‍ය අධ්‍යක්ෂ ජනරාල් / අධ්‍යක්ෂ (අධ්‍යයන) තනතුරු වලට අදාළ බඳවා ගැනීම් පටිපාටියේ පිටපත්.

Punarekara
 ආචාර්ය වි.එ.ආර්.ජේ. ගුණසේකර
 අධ්‍යක්ෂ ජනරාල්

පිටපත : අධ්‍යක්ෂ ජනරාල් - ජාතික අයවැය දෙපාර්තමේන්තුව

20.6/12/19

A3

சு.அ.ந.வ. 03

இதர காரணத்தால் செலவு செய்யும் படிவம்/PAYING IN VOUCHER

NIE R/Y

திகதி / நாள் / வருஷம் / Date: 20.6.12.2016

செலவைத் தரவுகள் / Receipts Note:

பணம் செலவு செய்யும் படிவம் / Paying in Voucher
பணம் செலவு செய்யும் படிவம் / Paying in Voucher
Director General - NIE

1. 1000 0000

பெயர்

அளவுக்கு

பெயர் / பெயர் / பெயர் / பெயர் / பெயர்
பெயர் / பெயர் / பெயர் / பெயர் / பெயர்
Name of Payee or Institute & Address

EPF No.

Register No / I D No.

அதன் படிவம்

If applicable only

ரூபாய் / ரூபாய் / ரூபாய் / ரூபாய் / ரூபாய்
ரூபாய் / ரூபாய் / ரூபாய் / ரூபாய் / ரூபாய்
Rupees / (In words)

பெயர் / பெயர் / பெயர் / பெயர் / பெயர்
பெயர் / பெயர் / பெயர் / பெயர் / பெயர்
Cheque/money order No. or details

இதர காரணத்தால் செலவு செய்யும் படிவம் / Paying in Voucher
இதர காரணத்தால் செலவு செய்யும் படிவம் / Paying in Voucher
Reason for payment?

பெயர் / பெயர் / பெயர் / பெயர் / பெயர்
பெயர் / பெயர் / பெயர் / பெயர் / பெயர்
If an advance settlement Advance No.

ii
பெயர் / பெயர் / பெயர் / பெயர் / பெயர்
பெயர் / பெயர் / பெயர் / பெயர் / பெயர்
Voucher No.

ரூபாய் / ரூபாய் / ரூபாய் / ரூபாய் / ரூபாய்

சென்ட் / சென்ட் / சென்ட் / சென்ட் / சென்ட்

இதர காரணத்தால் செலவு செய்யும் படிவம் / Paying in Voucher
இதர காரணத்தால் செலவு செய்யும் படிவம் / Paying in Voucher
Depositor's Signature

பெயர் / பெயர் / பெயர் / பெயர் / பெயர்
பெயர் / பெயர் / பெயர் / பெயர் / பெயர்
Office use only
Received the above amount

20.6/12/19

பெயர் / பெயர் / பெயர் / பெயர் / பெயர்
பெயர் / பெயர் / பெயர் / பெயர் / பெயர்
Receipts No.

சு.அ.ந.வ. 03
20.6/12/19
20.6/12/19



ප්‍රාදේශීය මහ ලේකම් කාර්යාලය - මහරගම
 பிரதேசச் செயலகம் - மஹரகம
 Divisional Secretariat - Maharagama

425/6

අග්‍රණ 04

සිරිවැஜிரගුණ මාවත,
 මහරගම.

சிறிவஜிரகுண மாவதன்,
 மஹரகம.

SiriVajiragunana Mawatha,
 Maharagama.

මගේ අංකය :
 எனது இல
 My No :

මහ/ඉ/රඉ/පැව/වරාකැටිය පාර 02/05/69/02/08/115

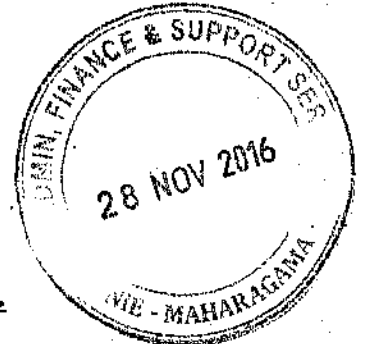
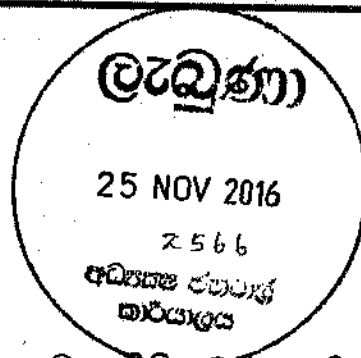
ඔබේ අංකය :
 உமது இல
 Your No :

දිනය :
 திகதி
 Date 2016.11.23

ලේකම්.

අධ්‍යාපන අමාත්‍යාංශය,

බත්තරමුල්ල.



ජාතික අධ්‍යාපන ආයතනයේ ඉඩම් හා ගොඩනැගිලි පවරා ගැනීම.

උක්ත කරුණට අදාළව ඔබගේ සාමාංක හා 2015.12.22 දිනැති ලිපිය හා බැඳේ.

AD/LD 94

02. එම ලිපියෙහි අදාළ ඉඩම ජාතික අධ්‍යාපන ආයතනය වෙත පවරා දෙන ලෙස ඉල්ලා ඇත. නමුත් ජාතික අධ්‍යාපන ආයතනය වෙත ඉඩම පැවරීම සඳහා විෂයභාර අමාත්‍යවරයාගේ යෝජනාවකින් විශේෂ අමාත්‍ය මණ්ඩල අනුමැතියක් ලබා ගත යුතු අතර, ඔබගේ ඉල්ලීමට අනුව අදාළ ඉඩම ඔබ අමාත්‍යාංශය වෙත පැවරීම් කළ හැකි බව කාරුණිකව දන්වමි.

03. මෙම ඉඩම පවරාදිය යුත්තේ ජාතික අධ්‍යාපන ආයතනය සඳහා නම්, ඒ සඳහා අදාළ වන විශේෂ අමාත්‍ය මණ්ඩල අනුමැතියක් මා වෙත ඉදිරිපත් කරන මෙන් කාරුණිකව දන්වා සිටින අතර, අධ්‍යාපන අමාත්‍යාංශය වෙත පැවරීම් කළ යුතු නම් ඒ සම්බන්ධයෙන් මා දැනුවත් කරන මෙන් වැඩිදුරටත් දන්වා සිටිමි.

අ.ක. බුද්ධි තරංගා කරුණාසේන.
 ප්‍රාදේශීය ලේකම්,
 මහරගම.

බුද්ධි තරංගා කරුණාසේන
 ප්‍රාදේශීය ලේකම්
 මහරගම

DDG (AFE)

f.n.a

25/11/16

පිටපත : අධ්‍යක්ෂ ජනරාල්, ජාතික අධ්‍යාපන ආයතනය - (කරු.දැ.ගැ හා අ.ක.ස)

[Handwritten signature]

[Handwritten signatures and notes]

ප්‍රාදේශීය ලේකම්: Divisional Secretary:	සහකාර ප්‍රාදේශීය ලේකම්: உதவி பிரதேசச் செயலாளர்: Ass. Divis. Secretary:	ගණකාධිකාරී: கணக்காளர்: Accountant:	ගණකාධිකාරී (ගැලපුම්): உதவி பணிப்பாளர் (திட்டமிடல்): Ass. Director (Planning):	පරිපාලන නිලධාරී: நிලுங்கு உத்தியோகத்தவர்: Administrative Officer:	පරිපාලන මහ නිලධාරී: கிராம மேலாளர் (திரவளம்): Grana Nilachare (Administrative):
2841931	Tel/Fax : 2746611	Tel/Fax : 2837418	Tel/Fax : 2841245	Tel : 2850551	Tel : 2846674

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அலுவலகம்
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xi

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ජාතික අධ්‍යාපන ආයතනය
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අපේ යොමුව:
 எமது கோவை:
 Our Reference:

ඡායා/පාඩු/පාලන/නීති/4/7

ඔබේ යොමුව:
 தங்களுள் கோவை:
 Your Reference:

දිනය:
 திகதி: 2016.12.12
 Date:

ලේකම්
 අධ්‍යාපන අමාත්‍යාංශය
 ඉසුරුපාය
 බත්තරමුල්ල

ජාතික අධ්‍යාපන ආයතනය පිහිටි මහරගම ඉඩම හා ගොඩනැගිලි පවරා ගැනීම

මහරගම ප්‍රාදේශීය ලේකම්ගේ අංක :මත/ඉ/රඉ/පැව/වරාකැටිය පාර ඉතිරිය හා 2016.11.23 දිනැතිව මටද පිටපත් සහිතව මහරගම ප්‍රාදේශීය ලේකම් විසින් ඔබ වෙත යොමු කර ඇති ලිපිය හා බැඳේ.

මහරගම, ප්‍රාදේශීය ලේකම් බල ප්‍රදේශය තුල පිහිටි ජාතික අධ්‍යාපන ආයතන පරිශ්‍රයට අයත් කැන්තකැලේ වත්ත නැමති වර්ග එලය හෙක්ටයාර් 7.0958 (අක්. 17.53) ක භූමි ප්‍රමාණයකින් යුත් ඉඩම දැනට රජය සතු ඉඩමක් බැවින් එම ඉඩම ජාතික අධ්‍යාපන ආයතනයට පවරා ගෙන නොමැති බවට රජයේ විගණකාධිපතිවරයා විසින් විගණන විමසුමක් මගින් අනාවරණය කර ඇත.

මහරගම ප්‍රාදේශීය ලේකම්ගේ යථෝක්ත ලිපියෙහි 03 වන ඡේදය මගින් මෙම ඉඩම ජාතික අධ්‍යාපන ආයතනය වෙත පවරා ගනු ලබන්නේ නම් ඒ සඳහා විශේෂ අමාත්‍ය මණ්ඩල අනුමැතියක් ලබා ගත යුතු බව දන්වා ඇත.

මෙම ඉඩම එවකට අධ්‍යාපන ලේකම්ව සිටි වෛද්‍ය ඩාරා ද මැල් මහත්මිය විසින් 2001.08.13 දිනැති ලිපිය මගින් ජාතික අධ්‍යාපන ආයතනයට පවරා දෙන ලද බව සඳහන් කර ලිපියක් ලබා දී ඇති නමුත් රජයට අයත් මෙම ඉඩම විධිමත් පරිදි පැවරීම සිදුකිරීම සඳහා අමාත්‍ය මණ්ඩල අනුමැතියක් ලබා ගත යුතු බව ප්‍රාදේශීය ලේකම් විසින් දන්වා ඇත. අදාළ ලිපිවල පිටපත් ඔබගේ පහසුව සඳහා අමුණා එවමි.

එබැවින්, මහරගම ප්‍රාදේශීය ලේකම් විසින් දන්වා ඇති පරිදි මෙම ඉඩම ජාතික අධ්‍යාපන ආයතනය වෙත පවරා දීමට අවශ්‍ය කටයුතු සලසා දෙන මෙන් කාරුණිකව ඉල්ලා සිටිමි.

ආචාර්ය ඩී.එ.ආර්.පී. ගුණසේකර
 අධ්‍යක්ෂ ජනරාල්

(Signature)



ජාතික අධ්‍යාපන ආයතනය
தேசிய கல்வி நிறுவகம்
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எமது கோவை:
Our Reference:

ආදා/පාඩු/පාලන/නීති/විධි
ඔබේ යොමුව:
துங்கள் கோவை:
Your Reference:

දිනය:
திகதி:
Date: 2016.11. 16

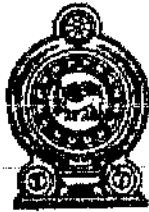
ප්‍රාදේශීය ලේකම්
ප්‍රාදේශීය ලේකම් කාර්යාලය
පාදුක්ක

මිපේ පරිශ්‍රයේ පිහිටි ඉඩම් හා ගොඩනැගිලි
ජාතික අධ්‍යාපන ආයතනයට පවරා දීම

ජාතික අධ්‍යාපන ආයතනයට අයත් මිපේ පිහිටි බදුවත්ත නොහොත් කහටහේන වත්ත යන ඉඩමේ අයිතිය ජාතික අධ්‍යාපන ආයතනයට පවරා ගැනීම සඳහා කටයුතු යොදන ලෙසට කරන ලද ඉල්ලීමට අනුව එම ඉඩමට අයත් මු.පි.කො. 961 පිහිටි අදාල ගැසට් නිවේදනය රාජ්‍ය ලේඛනාගාර දෙපාර්තමේන්තුවෙන් ඉල්ලා ඇත.

එම ගැසට් නිවේදනයේ පිටපතක්ද මේ සමඟ ඉදිරි කටයුතු සඳහා යොමු කරන අතර එම ඉඩම් පවරා දීමට අවශ්‍ය කටයුතු ඉක්මන් කරදෙන ලෙසට කාරුණිකව ඉල්ලා සිටිමි.

එච්.එ.සු. ගුණසේකර
අධ්‍යක්ෂ (පාලන හා මානව සම්පත්)
අධ්‍යක්ෂ ජනරාල් වෙනුවට



ජාතික අධ්‍යාපන ආයතනය

தேசிய கல்வி நிறுவகம்

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නැ.පෙ. 21, කසිලෙවල් පාර, මහරගම
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අපේ යොමුව:
எமது கோவை:
Our Reference:

ආදාන/පාඩු/පාසේ/විගණන/වෙනි යොමුව:

தங்கள் கோவை:
Your Reference:

දිනය: 2016.10.27
திகதி:
Date:

ඩී.එම්.එන්.ජී. දිසානායක මහතා
අංක 116/4,
මෝරුමුදු,
ගම්පහ.

ශිවිසුම්ගත වගකීමෙන් හිදුගස් කිරීම

ජාතික අධ්‍යාපන ආයතනය තුළ පරිගණක ආශ්‍රිත ශිෂ්‍ය තොරතුරු පද්ධතියක් සකස් කිරීම සඳහා ජාතික අධ්‍යාපන ආයතනය හා ඔබ සමඟ 2013 ජුනි මස 25 දින ශිවිසුමකට එලඹ ඇති අතර, එකී ශිවිසුම ප්‍රකාරව එම කාර්යය වසර 02ක කාලයක් තුළ ඉටුකර දීමට ඔබ ඊට එකඟතාවය පළකර ඇති බැවින් එම කාර්යය ඉටුකරනු වස් ඔබගේ අත්තිකාරම් වශයෙන් රු. 140,000/-ක මුදලක් ලබා දී ඇත.

යථෝක්ත ශිවිසුමේ 1 වන වගන්තිය අනුව පවරන ලද එකී කාර්යය නියමිත කාලය තුළදී ඉටුකිරීමට ඔබ අපොහොසත් වීම නිසා ඔබ එම ශිවිසුම ඒක පාර්ශ්වික ලෙස කඩකර ඇත. ඔබගේ අසමත්වීම පිළිබඳව ආයතනයේ කණගාටුව මෙයින් ප්‍රකාශ කරමි.

ඔබ විසින් එකී ශිවිසුම කඩ කිරීම හේතුවෙන් ඔබ වෙත ගෙවා තිබූ රු. 140,000/-ක අත්තිකාරම් මුදල 2016.10.11 දින ඔබ නැවත ආයතනය වෙත ගෙවීම පිළිබඳව ඔබට ස්තූතිවන්ත වෙමි.

ඒ අනුව ඔබ සමඟ 2013.06.25 දින එළැඹී යථෝක්ත ශිවිසුම මෙයින් අවලංගු කරනු ලබන අතර එම ශිවිසුම මගින් ඔබ වෙත පවරා තිබූ වගකීම් වලින් නිදහස් කරනු ඇත.

ආචාර්ය ඩී.එ.ආර්.ජේ. ගුණසේකර
අධ්‍යක්ෂ ජනරාල්

අමුණ - 04
අමුණ 06

To the MANAGER, BANK OF CEYLON, MAHARAGAMA
Please credit the NIE CURRENT ACCOUNT NO. 607628

NIE/R/2
Bank Copy

ජාතික අධ්‍යාපන ආයතනය
ජාතික අධ්‍යාපන ආයතනය
NATIONAL INSTITUTE OF EDUCATION
ලැබීම වටුවට/කොටුපු වැයුප්පු /Paying in Voucher

දිනය } 2016/10/11
නිකුත් කළ
Date

ගෙවන්නාගේ නම } D. N. N. Jeevantha Dissanayake
පොදුකරුගේ නම
Payee Name

ලිපිනය } 116/4, Morupola, Gampaha
Address

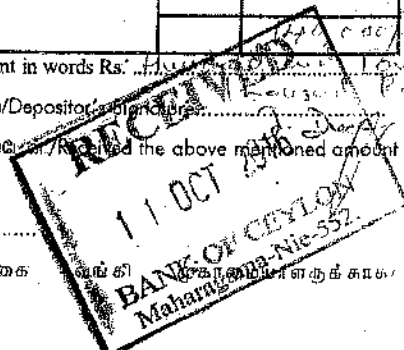
මුදල් ලබාදීමේ අංකය } (If any)
මාර්ගගත පුහුණුව අංකය } (இதப்பின்)
Student's Registration No. (අවසරය)

විද්‍යාල පාඨමාලා අංකය }
L.M.L. අංකය }
Project Course No. Identify C. No.

ප්‍රතිපත්ති කාරණය: } Refund for student management
අනුප්‍රාප්ති පහසුකම් සැලසුම }
Reason for Payment } (Information System)

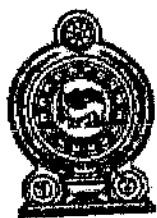
විස්තරය / විස්තරය / Description	A/C Code	Amount (R.s.)
1. පාඨමාලා ලියාපදිංචි කිරීමේ /පුහුණුව / Course Registration Fees	011	
2. පාඨමාලා ගාස්තු / L.M.L. ගාස්තු / Course Fees	012	
3. විභාග ගාස්තු / පරීක්ෂණ / Examination Fees	013	
4. ප්‍රකාශන මුද්‍රණ / පොත් / Publications	015	
5. අනෙකුත් / Others		
එකතුව / මුළු / Total		

- මුදල් අයුරින් රු. / පමණක් (වචනවලින්) ලබාදීම / Amount in words Rs. /
- තැන්පත් කරන්නාගේ අත්සන / අත්සන / Depositor's Signature
- මෙම මුදල ලැබීම / ලැබීම / Received the above mentioned amount by cash
- දිනය / නිකුත් කළ / Date
- ලාභී / ලාභී / Beneficiary



For Manager, Bank of Ceylon

Branch



ජාතික අධ්‍යාපන ආයතනය

தேசிய கல்வி நிறுவகம்

NATIONAL INSTITUTE OF EDUCATION



කැ.පො. 21, හයිලෙවල් පාර, මහරගම
த.பெ. 21, ஹைலெவல் வீதி, மகரகம
P.O. Box 21, High Level Road, Maharagama, Sri Lanka

අපේ යොමුව:
எமது கோவை:
Our Reference:

ඔබේ යොමුව:
தங்கள் கோவை:
Your Reference:

දිනය:
திகதி:
Date: 2016.09.23

ලේකම්
අධ්‍යාපන අමාත්‍යාංශය,
ඉසුරුපාය,
බත්තරමුල්ල.

ආයතනයේ කාර්ය මණ්ඩල පුරප්පාඩු කඩිනමින් පිරවීමට කටයුතු සලසා දෙන ලෙස කරනු ලබන ඉල්ලීම

ජාතික අධ්‍යාපන ආයතනයේ කාර්ය මණ්ඩලයේ අනුමත තනතුරු සංඛ්‍යාව වූ 652 ක් 190 ක් මේ වනවිට පුරප්පාඩු වී පවතින අතර ඉන් තනතුරු 117 ක් ම ආයතනයේ අධ්‍යයන කාර්ය මණ්ඩලයේ තනතුරු වේ. මෙම තත්ත්වය ආයතනයට පැවර ඇති ප්‍රවීණතා, විශාල කාර්යභාරය ඉටු කර ගැනීමටත් ඒ අනුව අපේක්ෂිත අරමුණු කරා යාමටත් බාධාවක් වී ඇත.

දැනට ක්‍රියාත්මක වන විෂයමාලා ප්‍රතිසංස්කරණ කටයුතුවල යෙදවීමටත් සහ රජයේ නව යෝජනාවලට අනුව වසර 13 ක අඛණ්ඩ අධ්‍යාපනය ක්‍රියාත්මක කිරීම සඳහා යෝජිත උසස් පෙළ ව්‍යවහාරික විෂයමාලාව සංවර්ධනය කිරීමටත්, ඒ සඳහා ගුරුවරුන් පුහුණු කිරීමටත් මෙම කාර්ය මණ්ඩල හිඟය විශාල බාධාවක් වී ඇති බව ඔබතුමන් වෙත හවදුරන් දක්වා සිටින අතර, එම පුරප්පාඩු ඉක්මනින් පිරවීමට අවශ්‍ය අනුමැතිය ලබා දීමට කටයුතු කරන මෙන් කාරුණිකව ඉල්ලා සිටිමි.

අනුමත තනතුරු හා පුරප්පාඩු පිළිබඳ විස්තරයක් ඇමුණුමෙහි දක්වා ඇත.

P. Gunarekara
ආචාර්ය ඩී. ඒ. ආර්. ජේ. ගුණසේකර
අධ්‍යක්ෂ ජනරාල්

කළමනාකරණ සේවා දෙපාර්තමේන්තුවේ අංක DMS/B1/37/03/VOL 111 දරණ ලිපියට අනුව පාඨක අධ්‍යයන අංශයෙන්
අනුමත කාර්ය මණ්ඩල සීමාව තුළ පුරප්පාඩු වී ඇති තනතුරුවලට බඳවා ගැනීම සඳහා අනුමැතිය ලබා ගැනීම

ශ්‍රේණිය	තනතුර	බඳවා ගැනීමට අනුමැතිය ලබා ගත යුතු පුරප්පාඩු සංඛ්‍යාව	2016 වසරේ දී බඳවා ගැනීම් සඳහා අනුමැතිය ඉල්ලුම් කරන තනතුරු අංඛ්‍යාව	2017 වසරේ දී බඳවා ගැනීම් සඳහා අනුමැතිය ඉල්ලුම් කරන තනතුරු අංඛ්‍යාව
HM 2-1	නියෝජ්‍ය අධ්‍යක්ෂ ජනරාල්	04	02	02
HM 1-1	අධ්‍යක්ෂ (මුල් ළමාවිය සංවර්ධන හා ප්‍රාථමික අධ්‍යාපන)	01	01	-
	අධ්‍යක්ෂ (සිංහල භාෂා)	01	01	-
	අධ්‍යක්ෂ (ආගමි හා සාරධර්ම අධ්‍යාපන)	01	01	-
	අධ්‍යක්ෂ (විද්‍යා)	01	01	-
	අධ්‍යක්ෂ (වාණිජ)	01	01	-
	අධ්‍යක්ෂ (අධ්‍යාපන පරිපාලන හා සංවර්ධන)	01	01	-
	අධ්‍යක්ෂ (අන්තර්කරණ අධ්‍යාපන)	01	01	-
	අධ්‍යක්ෂ (සම්භාව්‍ය/විදේශ භාෂා සහ ද්විභාෂා අධ්‍යාපන)	01	01	-
	අධ්‍යක්ෂ (ආයතනික සංවර්ධන)	01	01	-
	අධ්‍යක්ෂ (මුදල්)	01	01	-
	අධ්‍යක්ෂ (විභාග)	01	01	-
	අධ්‍යක්ෂ (පරිපාලන හා මානව සම්පත්)	01	01	-
	අධ්‍යක්ෂ (ඉංජිනේරු සේවා)	01	01	-
	අධ්‍යක්ෂ (පුස්තකාල හා කෞතුකාගාර)	01	01	-
	සහා ලේකම් (ශාස්ත්‍රීය)	01	-	01
AR 2	ජ්‍යෙෂ්ඨ කටීකාවාරිය / ජ්‍යෙෂ්ඨ අධ්‍යාපනඥ	21	21	-
AR 1	කටීකාවාරිය / අධ්‍යාපනඥ	32	20	12
	සහකාර කටීකාවාරිය / සහකාර අධ්‍යාපනඥ	50	25	25
MM 1-3	සහකාර අධ්‍යක්ෂ / නියෝජ්‍ය අධ්‍යක්ෂ (වැඩසටහන්)	01	-	01
	සහකාර අධ්‍යක්ෂ (මුදල්)	01	01	-
	අභ්‍යන්තර විගණක	01	-	01
	ඉංජිනේරු (විද්‍යුත්)	01	-	01
	ප්‍රධාන නිවාසාධිකාරී	01	-	01
	සහකාර පුස්තකාලාධිපති	01	-	01
JM 1-1	තාක්ෂණික නිලධාරී	05	03	02
	ප්‍රකාශන නිලධාරී	01	-	01
	මුද්‍රණ නිලධාරී	01	-	01
	කාර්යාල ලේකම්	01	01	-
	නිවාසාධිකාරී	01	-	01
	සහකාර පුස්තකාලාධිපති	01	-	01
MA 4	භාෂා පරිවර්තක	01	01	-
MA 2-2	කාර්මික සහකාර	12	06	06
	විගණන සහකාර	01	01	-
	පුස්තකාල සහකාර	02	01	01
	මාධ්‍ය කාර්මික	02	01	01
	පරිගණක ග්‍රැෆික් නිර්මාණකරු	03	01	02
	පොත් තබන්නා	01	01	-
	විද්‍යාගාර සහායක	01	-	01
	කළමනාකරණ සහකාර	11	02	09
MA 1-2	සහකාර තේවාසිකාගාර පාලක	01	01	-
	පෙර පාසල් ගුරු	02	01	01
PI 3	විද්‍යුරු	10	05	05
PI 2	ගුරුකුල	04	-	04
	මුද්‍රණ යන්ත්‍ර ක්‍රියාකරු	01	01	-
PA 1	කාර්යාල ආධාරක	01	-	01
එකතුව		190	110	80



කළමනාකරණ සේවා දෙපාර්තමේන්තුව
முகாமைத்துவ சேவைகள் திணைக்களம்
DEPARTMENT OF MANAGEMENT SERVICES

95
2016 - 7

මුදල් අමාත්‍යාංශය
நிதி அமைச்சு
MINISTRY OF FINANCE

මගේ අංකය
எனது இல.
My No.

පොදු තිணைපேரී, කොළඹ 01.

01

General Treasury, Colombo 01.

මගේ අංකය
எனது இல.
My No.

DMS/1501

මගේ අංකය
எனது இல.
My No.

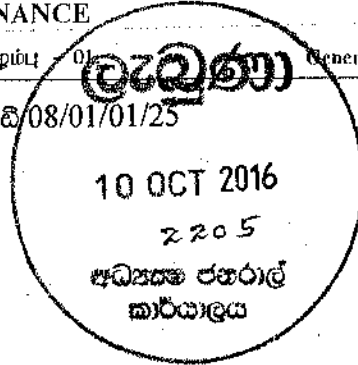
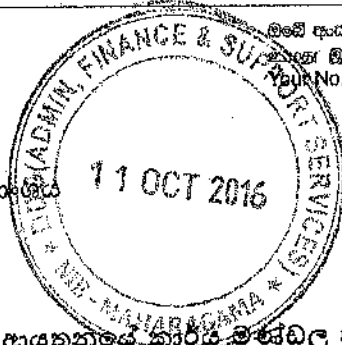
08/01/01/25

දිනය
திகதி
Date } 2016.09.30

ලේකම්

අධ්‍යාපන අමාත්‍යාංශය

ලේකම්තුමනි



ජාතික අධ්‍යාපන ආයතනයේ කාර්ය මණ්ඩල පුරප්පාඩු කඩිනමින් පිරවීමට කටයුතු සලසා දෙන ලෙස කරනු ලබන ඉල්ලීම

උක්ත කරුණු සම්බන්ධයෙන් මුදල් අමාත්‍යාංශයේ ලේකම් ඇමතු ඔබේ සමාංක හා 2016.09.23 දිනැති සහ ජාතික අධ්‍යාපන ආයතනයේ අධ්‍යක්ෂ ජනරාල් විසින් ඔබ ඇමතු අංක පාමු/පිසේ1/121/27/2016 හා 2016.09.23 දිනැති ලිපි හා බැඳේ.

02. එකී ලිපිවල සඳහන් කරුණු හා ජාතික අධ්‍යාපන ආයතනයේ පවතින සේවා අවශ්‍යතාවය සලකා බලා, ඇමුණුම 1 පරිදි පුරප්පාඩු පිරවීම මෙයින් අනුමත කරමි.

03. අනුමත බඳවා ගැනීමේ පරිපාටියේ විධිවිධාන අනුව විනිවිදභාවයෙන් යුක්තව, බඳවා ගැනීම් සිදු කළ යුතු වේ. නව බඳවා ගැනීම් සිදු කළ යුත්තේ තනතුරට අදාළ වැටුප් පරිමාණයේ ආරම්භක පියවරට බව ද කාරුණිකව දන්වමි.

04. කවද, මෙම බඳවා ගැනීම් වෙනුවෙන් අතිරේක ප්‍රතිපාදන ලබා නොදෙන අතර, අදාළ වර්ෂය සඳහා ජාතික අධ්‍යාපන ආයතනය වෙත වෙන්ව ඇති ප්‍රතිපාදන සීමාව තුළ වියදම් කළමනාකරණය කරගත යුතු බව ද වැඩිදුරටත් කාරුණිකව දන්වමි.

මෙයට - විශ්වාසී

අ/කලේ. එන්. ගොඩකන්ද
අධ්‍යක්ෂ ජනරාල්

බී.එම්.එස්. බණ්ඩාර
අතිරේක අධ්‍යක්ෂ ජනරාල්

පිටපත්:-

1. විගණකාධිපති
2. ලේකම්, ජාතික වැටුප් හා සේවක සංඛ්‍යා කොමිෂන් සභාව
3. අධ්‍යක්ෂ ජනරාල්, ජාතික අයවැය දෙපාර්තමේන්තුව
4. අධ්‍යක්ෂ ජනරාල්, ජාතික අධ්‍යාපන ආයතනය
5. පොදු ගොනුව

* Urgent
DDG (AFE)
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OAI
PI 8/16
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10/10/16

80යි 1

ගනු අමාත්‍ය

ෆැක්ස්
பெக்ஸ்
Fax } 2430270

කාර්යාලය
அலுவலகம்
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ஈ-தூதல்
E-mail } dgms@msd.treasury.gov.lk

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ඇමුණුම 1

ජාතික අධ්‍යාපන ආයතනය - පුරප්පාඩු පිරවීම

අනු අංකය	කතකුරු නාමය	වැටුප් කේතය	පුරප්පාඩු පිරවීමට අනුමත කරන කතකුරු සංඛ්‍යාව
01	නියෝජ්‍ය අධ්‍යක්ෂ ජනරාල්	HM 2-1	02
02	අධ්‍යක්ෂ (මුල් ළමාවිය සංවර්ධන හා ප්‍රාථමික අධ්‍යාපන)	HM 1-1	01
03	අධ්‍යක්ෂ (සිංහල භාෂා)	HM 1-1	01
04	අධ්‍යක්ෂ (ආගමි හා සාරධර්ම අධ්‍යාපන)	HM 1-1	01
05	අධ්‍යක්ෂ (විද්‍යා)	HM 1-1	01
06	අධ්‍යක්ෂ (අධ්‍යාපන පරිපාලන හා සංවර්ධන)	HM 1-1	01
07	අධ්‍යක්ෂ (අන්තර්කරණ අධ්‍යාපන)	HM 1-1	01
08	අධ්‍යක්ෂ (සම්භාව්‍ය/ විදේශ භාෂා සහ ද්විභාෂා අධ්‍යාපන)	HM 1-1	01
09	අධ්‍යක්ෂ (මුදල්)	HM 1-1	01
10	අධ්‍යක්ෂ (ඉතිහාසය සේවා)	HM 1-1	01
11	ජ්‍යෙෂ්ඨ කළමනාකරණ/ ජ්‍යෙෂ්ඨ අධ්‍යාපනඥ	AR 2	21
12	කළමනාකරණ/ අධ්‍යාපනඥ	AR 1	20
13	සහකාර කළමනාකරණ/ සහකාර අධ්‍යාපනඥ	AR 1	25
14	තාක්ෂණික නිලධාරී	JM 1-1	01
15	භාෂා පරිවර්තක	MA 4	01
එකතුව			79

වි.වි.සී.පී. සේනාරත්න
අධ්‍යක්ෂ
කළමනාකරණ සේවා දෙපාර්තමේන්තුව
මහා විද්‍යාලය
කොළඹ 01



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අපේ යොමුව:

ඔබගේ යොමුව:

Your Reference: /

පිටුව: 01/එන්අයිඑස්/1/15



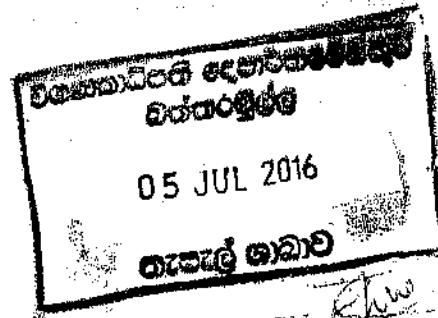
තැ.පෙ. 21, හයිලෙවල් පාර, මහරගම
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දිනය:

திகதி:

Date:

2016/07/02



විගණකාධිපති

විගණකාධිපති දෙපාර්තමේන්තුව

අංක : 306/72

පොල්දූව පාර

බන්තරමුල්ල

ජාතික අධ්‍යාපන ආයතනයේ 2015 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන පිළිබඳව 1971 අංක 38 දරණ මුදල් පනතේ 14(2)(සී) වගන්තිය ප්‍රකාර විගණකාධිපති වාර්තාව

සමාලෝචනා සිරස්තලයෙන් යුත් ඊඩීයූ/සී/එන්අයිඑස්/1/15 සමාලෝචනා හා 2016 මැයි 26 දිනැති කෙටුම්පත් විගණන වාර්තාවේ සඳහන් කරුණුවලට අදාළව 2016. 06. 07 දින විගණකාධිපති දෙපාර්තමේන්තුව වෙත යොමු කරන ලද පැහැදිලි කිරීම් වාර්තාව හා බැඳේ.

සමාලෝචනා විගණකාධිපති වාර්තාවේ 5.1 අයවැය ලේඛනමය පාලනය, සිරස්තලය යටතේ 2015 වර්ෂයේ තත්‍ය වියදම්, අයවැයගත වටිනාකම් සමග සැසඳීමේ දී 0.4% සිට 1647% දක්වා විචලනයක් නිරීක්ෂණය වූ බව වාර්තා කර ඇත.

රජයේ විගණන අංශය වෙතින් අප වෙත ලබාදුන් තොරතුරු අනුව අයවැය විචලනය පහත පරිදි වේ.

	අයවැයගත වටිනාකම (රු.)	තත්‍ය වටිනාකම (රු.)	වාසිදායක / (අවාසිදායක) විචලනය (රු.)	ප්‍රතිශතය (%)
මුද්ගල පඩිනම් දීමනා				
වැටුප් හා දීමනා	273,650,000	242,532,443	31,117,557	11.4
සැපයුම් හා සංරචක ගිණික ද්‍රව්‍ය				
ලිපිද්‍රව්‍ය හා මුද්‍රණ ද්‍රව්‍ය	25,320,000	28,910,445	(3,590,445)	14.18

දුරකථන
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වෙබ් අඩවිය
වෙබ් අඩවිය
Website: www.nie.lk

ඊ-මේල්
ඊ-මේල්
E-mail: info@nie.lk

නඩත්තු				
වාහන	5,280,000	5,299,008	(19,008)	0.4
ගොඩනැගිලි	715,000	12,491,052	(11,776,052)	1647
යන්ත්‍ර උපකරණ	715,000	1,156,751	(441,751)	61.8
ගෘහ භාණ්ඩ හා කාර්යාලීය උපකරණ	3,830,000	5,074,502	(1,244,502)	32.5
ගිවිසුම් හා සේවා				
විදුලිය හා ජල වියදුම්	26,430,000	20,002,231	6,427,769	24.3
ගෙවීම් - සම්පත්ආයකයින් හා පරීක්ෂකවරුන්ට	82,582,000	60,768,685	21,813,315	26.4
ගමන් වියදම්				
විදේශීය	1,340,000	2,611,984	(1,271,984)	94
මෙහෙයුම් වියදම්				
කාර්ය මණ්ඩල සංවර්ධනය	7,600,000	3,245,458	4,354,542	57.2

ඉහතින් දක්වා ඇති අයවැය විචල්‍යතාව අදාළ ව මාගේ පැහැදිලි කිරීම් පහතින් දක්වා ඇත.

පුද්ගල පඩිනඩි දීමනා

වැටුප් හා දීමනා

වැටුප් හා චේතන යන අයවැය ශීර්ෂය යටතේ පහත සඳහන් වියදම් ඇස්තමේන්තු කර ඇත. වැටුප් හා චේතන (ලෙජර් ගිණුම් අංක 0103), සේවක අර්ථ සාධක අරමුදල් 12% (ලෙජර් ගිණුම් අංක 0112), සේවා නියුක්තිකින්ගේ භාර අරමුදල් 3% (ලෙජර් ගිණුම් අංක 0113), විශ්‍රාම ආයතනය (ලෙජර් ගිණුම් අංක 0116), වැටුප් හා චේතන - විධායක (කොන්ත්‍රාත් පදනම මත) (ලෙජර් ගිණුම් අංක 0106), වැටුප් චේතන - විධායක නොවන දෛනික වැටුප් (ලෙජර් ගිණුම් අංක 0111).

අවසන් මූල්‍ය ප්‍රකාශනය අනුව මෙම වියදම්වල එකතුව රු. 271,966,051.44 වේ. ඒ අනුව විචල්‍යතාව රු. 1,683,948.56 සහ විචල්‍යතාව 0.62% කි.

සැපයුම් හා පාරිභෝගික ද්‍රව්‍ය

ලිපිද්‍රව්‍ය හා මුද්‍රණ ද්‍රව්‍ය

අවසන් මූල්‍ය ප්‍රකාශන වල ලෙජර් ගිණුම් අංක 127 හි සඳහන් මුදල රු. 28,057,467.03 කි. ඒ අනුව විචලනය රු. 2,737,467.03 කි. විචලන ප්‍රතිශතය 10.81% කි.

නඩත්තු

වාහන

විචලනය 0.4%ක් බව පිළිගනිමි.

ගොඩනැගිලි

අයවැයගත වටිනාකම රු. 715,000/-

තත්‍ය වටිනාකම රු. 12,491,052/83

මෙම වියදම තුළ ප්‍රාග්ධන අයවැය ප්‍රතිපාදන මුදලට අදාළ Rehabilitation of Building & Structure යටතේ වැය කළ එහෙත් ගිණුම්කරණ ප්‍රමිත අනුව ප්‍රාග්ධනික කළ නොහැකි රු. 11,823,322.87 ක වියදම් ඇතුළත් ව ඇත.

ඒ අනුව සත්‍ය වශයෙන් ම මෙම ගොඩනැගිලි නඩත්තු අයවැය වටිනාකම වූ රු. 715,000/- ක මුදලින් දරා ඇති වියදම රු. 667,729.96 කි. ඒ අනුව විචලනය රු. 47,270.04 කි. විචලන ප්‍රතිශතය 6.61% කි.

යන්ත්‍ර උපකරණ

විචලනය පිළිගනිමි.

අයවැයගත වටිනාකම රු. 715,000

තත්‍ය වටිනාකම රු. 1, 156,751

ඉහත තත්‍ය වටිනාකම ලෙස දක්වා ඇත්තේ අලුත්වැඩියා හා නඩත්තු (විදුලි) වියදම (ලෙජර් ගිණුම් අංක 138) සඳහන් වන රු. 1,156,751.71 මුදලකි.

යන්ත්‍ර උපකරණ අලුත්වැඩියා සහ නඩත්තු අයවැය වටිනාකම වූ රු. 715,000/- මුදලින් දරා ඇති වියදම රු. 369,131.30 කි.

ගෘහ භාණ්ඩ හා කාර්යාලීය උපකරණ

අයවැයගත වටිනාකම රු. 3,830,000/-

තත්‍ය වටිනාකම රු. 5,074,502/-

මේ යටතේ ඇති තත්‍ය වියදම් තුළ මූලධන ප්‍රතිපාදන තුළ ඇති වැඩිදියුණු කිරීම්වලට අයත් ප්‍රතිපාදනවලින් කරන ලද රු. 1,711,810/- වියදම් ද ඇතුළත් වී ඇති අතර, එම බලපෑම ඉවත් කළ විට තත්‍ය වියදම් රු. 3,362,692 වන අතර ඒ අනුව විචලනය රු. 467,308/- ක් වේ. ඒ අනුව විචලන ප්‍රතිශතය 12.2% කි.

නිවිසුම් හා සේවා

විදුලිය හා ජල වියදම්

විදුලිය හා ජල වියදම් යටතේ පහත වියදම් දරා ඇත.

විදුලිය වියදම් - ගිණුම් අංකය 0165	රු. 20,002,231.45
ජල වියදම් - ගිණුම් අංකය 0164	රු. 3,151,013.96
එකතුව	<u>රු. 23,153,245.41</u>

මේ අනුව විචලනය රු. 3,276,754.59 කි. විචලන ප්‍රතිශතය 12.4% වේ.

ගෙවීම් - සම්පත්දායකයින්ට හා පරීක්ෂකවරුන්ට

මේ යටතේ පහත සඳහන් වියදම් දරා ඇත.

01. වැඩමුළු ගාස්තු - සම්පත් පුද්ගල - ගිණුම් අංකය 0155	රු. 60,768,685.62
02. වැඩමුළු ගාස්තු - සහභාගිවන්නන් - ගිණුම් අංකය 0157	රු. 8,712,266.00
03. විභාග වියදම් - ගිණුම් අංකය 0169	රු. 10,839,857.75
	<u>රු. 80,320,809.37</u>

ඒ අනුව විචලනය රු. 2,261,190.63/- කි. විචලන ප්‍රතිශතය 2.74% කි.

ගමන් වියදම් - විදේශීය

කෙටුම්පත් අවසන් ගිණුම් අනුව තත්‍ය වියදම් රු. 2,611,984.63ක් වුව ද අදාළ ගැලපුම් කළ පසු අවසන් මූල්‍ය ප්‍රකාශන අනුව මෙම ගිණුමේ (0122) ශේෂය රු. 2,142,050.63 කි.

මෙම වියදම් තුළ අයවැය ලේඛනයේ අයිතම අංක 1905.1 හි කාර්යය මණ්ඩල සංවර්ධනය යටතේ අයවැයගත කර ඇති කාර්යය මණ්ඩල පුහුණුවන්නන්ගේ විදේශ ගමන් වියදම්

සඳහා වූ රු. 1,370,114/- මුදල ද ඇතුළත් වේ. එම වියදම් ප්‍රමාණය ඉවත් කළ පසු වියදම රු. 771,936.63 කි.

ඒ අනුව විචලනය රු. 568,063.37 කි. විචලන ප්‍රතිශතය 42% ක් වේ.

මෙහෙයුම් වියදම්

කාර්ය මණ්ඩල සංවර්ධනය

කෙටුම්පත් අවසන් ගිණුම් අනුව තත්‍ය වියදම රු. 3,245,458.13 ක් වුව ද අදාළ ගැලපුම් කළ පසු අවසන් මූලාශ්‍රය ප්‍රකාශන අනුව මෙම ගිණුමේ (0172) ශේෂය රු. 3,715,392.13 කි.

තව ද මෙම අයවැය යටතේ ඇස්තමේන්තු ගත කර තිබූ කාර්ය මණ්ඩල පුහුණුවන්නන්ගේ විදේශ ගමන් වියදම් වන රු. 1,370,114/- මුදල විදේශ ගමන් වියදම් ගිණුම් අංක 122 යටතේ ගිණුම්ගත කර ඇත. එම වියදම් ද ගැලපූ පසු මෙම අයවැය යටතේ දරණ ලද වියදම රු. 5,085,506/13 කි.

~~ඒ අනුව විචලනය රු. 2,514,493.87 කි. විචලන ප්‍රතිශතය 33% ක් වේ.~~


ආචාර්ය ඩී. ඒ. ආර්. ජේ. ගුණසේකර

අධ්‍යක්ෂ ජනරාල්



- පිටපත :
1. අධ්‍යාපන ලේකම් - දැන ගැනීම සඳහා
 2. රජයේ විගණන අංශය - දැන ගැනීම සඳහා

NOTES TO THE FINANCIAL STATEMENTS

Significant Accounting Policies

1.1 General

The Published performance and the financial position of the institute have been prepared under the historical cost convention in accordance with generally accepted accounting principles consistent with those used in the past.

- 1.2** Conversion of foreign exchange - All foreign exchange transactions are converted at the rate of exchange prevailing at the time the transactions were effected.

1.3 Basis of preparation

1.3.1 Statement of compliance

The financial statements comprise the statement of financial position, statement of financial performance, statement of changes in equity, cash flow statement and notes to the financial statements. These statements have been prepared in accordance with the Sri Lanka public sector accounting standards (SLPSAS) issued by the Institute of Chartered Accountants of Sri Lanka.

1.4 Assets and the Bases of their Valuation

1.4.1 Debtors & Other Receivable

Receivables are carried at anticipated realisable value. An estimate is made for doubtful receivables based on a review of specific outstanding amounts at the year end.

1.4.2 Property, Plant & Equipment and Depreciation

Assets are recorded at cost or revalued amount less accumulated depreciation (Carrying Amount) and cost includes expenditure that is directly attributable to the acquisition of the asset. Depreciation is charged to the income statement on the written down values at the following rates per annum in order to write off the cost of such assets over their estimated useful lives.

Office Furniture & Equipment	10%
Computer Equipments	33 1/3 %
Library Books & Periodicals	10%
Motor Bicycles & Bicycles	20%
Plant & Machinery	10%
Motor Vehicles	20%
Buildings	5%
Photocopy Machines	10%

NOTES TO THE FINANCIAL STATEMENTS (cont)

1.4.3. Inventories

Inventories have been valued at lower of cost and net realisable value.

1.4.4 Cash & Cash Equivalents

Cash & Cash Equivalents are defined as cash in hand, cash in transit & current account balances in banks.

1.4.5 Cash Flow

Cash Flow statement has been prepared using the indirect method.

1.5. Accounting Grants

Grants that compensate the institute for expenses incurred are recognised as revenue in the income statement on a systematic basis in the same period in which the expenses are incurred. Grants that compensate the institute for the cost of asset is capitalized and amortised as revenue on a systematic basis over the useful life of the related assets.

1.6 Employee Benefits

1.6.1 Provision for gratuity

A Provision has been made for retiring gratuity payable under "Retiring Gratuity Act, No 12 of 1983" for all employees who have joined the Institute. The liability is not externally funded nor is it actuarially valued.

1.6.2 Define contribution plans

Obligations for contributions to Employees Provident Fund and Employees Trust fund are recognised as incurred expenses in the income statement.

1.7 Current Liabilities

Current Liabilities are those which fall due for payment on demand or within one year from the balance sheet date. Non Current Liabilities will fall due for payments one year or more after the balance sheet date.

1.8 Events after the Balance Sheet Date

The materiality of events occurring after the balance sheet date has been considered and appropriate adjustment, wherever necessary, have been made in the accounts.

NOTES TO THE FINANCIAL STATEMENTS (cont)

1.9 Income and Expenditure

1.9.1 Revenue recognition

- (i) Government Grant for Recurrent Expenditure recognized cash basis in the Income & Expenditure Statement.
- (ii) Surplus / Deficits on examinations, seminars, courses and other educational and members activities are taken to income accounts in the year of completion of such activity.

1.9.2 Expenditure

- (i) All expenditure incurred in the running of the institute and maintaining the capital assets in the state of efficiency has been charged to revenue in arriving at the surplus – (deficit) for the year.
- (ii) All Expenditure incurred in the acquisition extension, or improvement of assets of a permanent nature in order to carry on or increase the earning capacity of the institute has been treated as capital expenditure.

2.0 Contingencies

Contingent Liabilities

- 2.1** Since the following cases are sub judice, a provision could not be made as the liability amount is uncertain.

1. MH33/1005/11 -Mrs. W.A.C.N. Wickramasinghe

- 2.2** The Entity has bound to pay Rs.36.5 when suppliers are completed their Orders which were place prior to 31.12.2015.

Contingent Assets

- 2.3** Since the outcome of legal cases indicated below are subjected to the decision of the court they are disclosed as contingent assets.

1. No. 780/09/M/finance	Rs. 2,237,337
2. No. 4801/05/finance	Rs. 2,947,755
3. Mrs. A.P.S.S. Pathirana	Rs. 4,056,527
4. Mrs. K.W.P.A. Weerawardhana	Rs. 198,497
5. Miss. B.K. Wijegunawardhene	Rs. 1,335,286

- 2.4** Assets in the value of Rs. 202,189.60 which were identified as short during asset verification will be carried out once legal proceedings are finalized.

NATIONAL INSTITUTE OF EDUCATION
STATEMENT OF FINANCIAL POSITION

AS AT 31ST DECEMBER 2015

	Notes	2015 Rs. Cts	Re- Stated 2014 Rs. Cts
Assets			
Current Assets			
Cash and Cash equivalents	1	316,977,765.46	129,754,883.62
Short term Investments	2	321,948,287.31	291,433,631.35
Trade, other receivables and advances	3,4	76,161,196.03	73,007,727.21
Inventories / Stock	5	30,083,566.38	72,504,232.14
Prepayments	6	122,508.00	190,242.12
		745,293,323.18	566,890,716.44
Non-Current Assets			
Receivables	7	335,890.55	511,137.71
Work in progress	8	1,200,949.33	68,039,322.63
Infrastructure, Plant, Equipment, Land and Buildings	9	779,055,300.04	696,620,747.79
		780,592,139.92	765,171,208.13
Total Assets		1,525,885,463.10	1,332,061,924.57
Liabilities			
Current Liabilities			
Trade, Other Payable & Accrued Expenses	10	74,970,040.06	131,225,960.60
Course fees & others received in Advance	11	62,941,477.62	40,378,151.81
		137,911,517.68	171,604,112.41
Non-Current Liabilities			
Deferred Income	12	511,137.71	686,384.87
Provision for Gratuity	13	102,838,149.37	98,148,973.89
Total Liabilities		241,260,804.76	270,439,471.17
Net Assets		1,284,624,658.34	1,061,622,453.40
Net Assets / Equity			
Capital Reserves & Grant	14	1,069,018,530.60	1,006,050,770.29
Accumulated Fund	15	(81,616,424.64)	(239,247,574.55)
Loan Fund	16	65,347,543.13	62,944,248.41
Reserve Fund	17	231,875,009.25	231,875,009.25
Total Net Assets / Equity		1,284,624,658.34	1,061,622,453.40

The Accounting Policies and Notes to the Financial statements from page 03 to 05 form an integral part of the Financial Statements.

Certified Correct

.....
B.C.K Gunawardena
Director Finance(Acting)

The Council of National Institute of Education is responsible for preparation of these financial statements and signed for and on behalf of the council.

.....
Dr.T.A.R.J.Gunasekara
Director General
June 07.2016

.....
W.M.Bandusena
Chairman of the Council
Secretary to the Ministry of Education

NATIONAL INSTITUTE OF EDUCATION
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31ST DECEMBER 2015

	Notes	2015 Rs. Cts	Re- Stated 2014 Rs. Cts	Budgeted 2015 Rs. Cts
Operating Revenue				
Income	18(20-25)	469,432,730.60	405,204,377.78	229,454,000.00
Government & Foreign Grant Recurrent	19	341,723,342.44	256,276,600.00	338,000,000.00
Total Income		811,156,073.04	661,480,977.78	567,454,000.00
Operating Expenses				
Personnel Emolument	26	292,034,774.92	228,353,470.58	289,625,000.00
Travelling Expenses	28	5,420,626.46	4,532,015.99	4,884,000.00
Supplies and consumable used	29	34,772,354.07	31,594,144.35	58,890,000.00
Depreciation and Amortization Expenses	30	50,755,415.38	48,771,058.32	0.00
Maintenance	31	26,572,014.52	18,640,314.58	10,540,000.00
Contractual Services	32	194,247,256.11	147,669,020.92	183,546,000.00
Deposit Expenses	33	28,567,170.37	59,267,980.37	0.00
Operating Expenses	34	20,688,609.22	62,473,148.59	19,969,000.00
Finance Cost	35	466,702.08	309,075.54	0.00
Total Operating Expenses		653,524,923.13	601,610,229.24	567,454,000.00
Surplus / (Deficit) for the year		157,631,149.91	59,870,748.54	0.00

The Accounting Policies and Notes to the Financial statements from page 03 to 05 form an integral part of the Financial Statements.

Certified Correct

Approved

.....
B.C.K Gunawardena
Director Finance(Acting)
07th June 2016
National Institute of Education
Maharagama

.....
Dr.T.A.R.J.Gunasekara
Director General

NATIONAL INSTITUTE OF EDUCATION
STATEMENT OF CHANGES IN EQUITY 2015

	Loan Fund		Revaluation and other Reserves		Capital Reserves		Accumulated Fund		Total	
	Rs.	Cts.	Rs.	Cts.	Rs.	Cts.	Rs.	Cts.	Rs.	Cts.
Balance at 1 st January 2014	60,418,561		231,875,009		941,295,599		(299,118,323)		934,470,846	
Fixed Assets Reserve Revenue	Nil		Nil		Nil		Nil		0	
Deposit Capital Reserve	Nil		Nil		59,000,000		Nil		59,000,000	
Capital Grant	Nil		Nil		38,500,000		Nil		38,500,000	
Capital Grant (Forieng Aid)	Nil		Nil		Nil		Nil		0	
Disposal Profit Fund	Nil		Nil		Nil		Nil		0	
Transfer to Loan Fund	Nil		Nil		Nil		Nil		0	
Prior Year Adjustment	Nil		Nil		Nil		Nil		0	
Interest from Distress Loan	2,525,687		Nil		Nil		Nil		2,525,687	
Loan Fund	Nil		Nil		Nil		Nil		0	
Surplus for the year	Nil		Nil		Nil		59,870,749		59,870,749	
Donation	Nil		Nil		(1,656,655)		Nil		(1,656,655)	
Grant for Treasury & others	Nil		Nil		16,000,000		Nil		16,000,000	
Revaluation surplus & other reserves	Nil		Nil		Nil		Nil		0	
Provision for Research Development	Nil		Nil		Nil		Nil		0	
Obsolete stock	Nil		Nil		Nil		Nil		0	
Depreciation (Deferred Reserves)	Nil		Nil		(47,088,173)		Nil		(47,088,173)	
Over Accounted	Nil		Nil		Nil		Nil		0	
Provision for Capital	Nil		Nil		Nil		Nil		0	
Provision for Research Development	Nil		Nil		Nil		Nil		0	
Balance as at 31 st December 2014	62,944,248		231,875,009		1,006,050,770		(239,247,575)		1,061,622,453	
Balance at 1 st January 2015	62,944,248		231,875,009		1,006,050,770		(239,247,575)		1,061,622,453	
Fixed Assets Reserve Revenue	Nil		Nil		Nil		Nil		0	
Deposit Capital Reserve	Nil		Nil		Nil		Nil		0	
Capital Grant	Nil		Nil		87,900,000		Nil		87,900,000	
Capital Grant (Forieng Aid)	Nil		Nil		12,481,580		Nil		12,481,580	
Disposal Profit Fund	Nil		Nil		Nil		Nil		0	
Transfer to Loan Fund	Nil		Nil		Nil		Nil		0	
Prior Year Adjustment	Nil		Nil		Nil		Nil		0	
Interest from Distress Loan	2,403,295		Nil		Nil		Nil		2,403,295	
Loan Fund	Nil		Nil		Nil		Nil		0	
Surplus for the year	Nil		Nil		Nil		157,631,150		157,631,150	
Donation	Nil		Nil		(1,095,107)		Nil		(1,095,107)	
Grant for Treasury & others	Nil		Nil		12,070,602		Nil		12,070,602	
Revaluation surplus & other reserves	Nil		Nil		Nil		Nil		0	
Provision for Research Development	Nil		Nil		Nil		Nil		0	
Obsolete stock	Nil		Nil		Nil		Nil		0	
Depreciation (Deferred Reserves)	Nil		Nil		(48,389,314)		Nil		(48,389,314)	
Over Accounted	Nil		Nil		Nil		Nil		0	
Provision for Capital	Nil		Nil		Nil		Nil		0	
Provision for Research Development	Nil		Nil		Nil		Nil		0	
Balance as at 31 st December 2015	65,347,543		231,875,009		1,069,018,531		(81,616,425)		1,284,624,658	

CASH FLOW STATEMENT

FOR THE YEAR ENDED 31ST DECEMBER 2015

	2015 Rs.	(RE- STATED) 2014 Rs.
Cash Flow from Operating Activities		
Surplus/ (deficit) from ordinary activities	157,631,150	59,317,999
Adjustment for		
Non Cash movements		
Depreciation	50,755,415	48,771,058
Provision for Gratuity	8,789,598	11,262,747
Adjustments		
Adjustments for disposal loss of PPE	209,715	1,542,406
Operating Activities Before Working Capital Changes	217,385,878	120,894,210
(Increase) / Decrease in Stock	42,420,666	(27,275,218)
(Increase) / Decrease in Receivables	(3,153,469)	997,045
(Increase) / Decrease in other Current Assets	67,734	(158,978)
Increase / (Decrease) in Payable	(42,601,524)	68,061,205
Net Cash Flow from Working Capital	(3,266,593)	41,624,054
Cash Generated from Operations	214,119,285	162,518,264
Retirement Benefit Cost Paid	(4,100,422)	(5,739,580)
Net Cash Generated from Operating Activities	210,018,863	156,778,684
Cash Flows from Investing Activities		
Work-in Progress		(53,457,552)
Additions Plant and Equipment	(49,752,380)	(16,367,365)
Investment in treasury bills	(30,514,656)	(125,131,489)
Sales of PPE	-	201,290
Net Cash used in Investing Activities	(80,267,035)	(194,755,116)
Cash Flow from Financing Activities		
Capital Grant & Donation	55,067,760	56,255,171
Loan Fund	2,403,295	2,525,687
Reserve Fund	-	-
Net Cash used in Financing Activities	57,471,055	58,780,858
Net Increase / (decrease) In Cash and Cash Equivalents	187,222,882	20,804,426
Cash & Cash Equivalents at the beginning of year	129,754,883	108,950,458
Cash & Cash Equivalents at End of the Year	316,977,765	129,754,884