



ANNUAL REPORT

2014

MINISTRY OF HIGHER EDUCATION

NO. 18, WARD PLACE, COLOMBO 07

SRI LANKA.

Ministry of Higher Education

Annual Report - 2014

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MINISTRY OF HIGHER EDUCATION

(From 01.01.2014 to 31.12.2014)

Hon. S.B. Dissanayake

Minister of Higher Education

Hon. Nandimithra Ekanayake

Deputy Minister of Higher Education

Principal Officials

Dr. Sunil Jayantha Nawaratne

Secretary, Ministry of Higher Education

Mr.Piyasena Ranepura

Mr. Douglas Nanayakkara

Mr. P.G. Jayasinghe

Additional Secretaries

Staff officers in charge of divisions of the Ministry of Higher Education (From 01.01.2014 to 31.12.2014)

Administrative Division

Mr. P.G. Jayasinghe , Additional Secretary, (Admin. and Finance)

Mr. Y.L.M. Navavi, Senior Assistant Secretary

Mrs. A.S.P. Weerasuriya, Assistant Secretary

Establishment Division

Mr. P.G. Jayasinghe , Additional Secretary, (Admin. and Finance)

Mr. Y.L.M. Navavi, Senior Assistant Secretary

Mr. H.D.S.N. Hettige, Assistant Secretary

Procurement Division

Mr. P.G. Jayasinghe, Additional Secretary, (Admin. and Finance)

Mr. Somanath Gamage, Director (Procurement)

Infrastructure Development Section

Mr. P.G. Jayasinghe, Additional Secretary, (Admin. and Finance)

Information and Technology Division

Mr. P.G. Jayasinghe, Additional Secretary, (Admin. and Finance)

Mr. Lalith Waduge, Director

Mr. H.D.S.N. Hettige, Assistant Secretary

(Information Technology) (Covering duties)

Legal Affairs Division

Special Units Division

Mr. P.G. Jayasinghe, Additional Secretary, (Admin. and Finance)

Mr. Sunil Gunawardhane, Senior Advisor (Sports and Skills Development)

Mr. Keerthi Mawellage, Senior Advisor (Students' affairs and Student welfare)

Mr. Somanath Gamage, Director (Procurement and infrastructure facilities Development)

Mr. S.T. Nandasara, Project Director

(Cloud Based Management Information System)

Mrs. S.P. Weerasuriya (Assistant Secretary (Administration)

Mr. H.D.S.N. Hettige,

Assistant Secretary (Establishment)

Leadership Training Program

Cloud Based Management Information System

Accelerated project for construction of 60 hostels

Development Division

Mr. P. Ranepura, Additional Secretary (Development)

Mrs. B.M.S. Bandara, Director (Development)

Mrs. K.A.P. Perera, Assistant Director (Scholarships)

Miss. J.A.D.S. Jayasinghe, Assistant Director (Development)

Non State Universities Division

Mr. Douglas Nanayakkara, Additional Secretary (Non State Universities)

Sports and skill Development Division

Mr. Sunil Gunawardhane, Senior Advisor (Sports and Skill Development)

Students' affairs and Student Welfare Division

Mr. Keerthi Mawellage, Senior Advisor (Students and Student Welfare)

Planning Division

Mr. G.M.R.D. Aponsu, Director (planning)

Mrs. H.P.R.P. Fernando Assistant Director (Planning)

Mrs. H.L.G. Dilrukshi, Assistant Director (planning)

Finance Division

Mr. W.D.L. Dushmantha, Chief Accountant /Chief Financial Officer

Miss. D.G. Lakmali, Accountant (Acting)

Chief Internal Audit

Mrs. K.V.S. De Silva, Chief Internal Auditor

Universities and Higher Education Institutes under the supervision of the Ministry of Higher Education

University Grants Commission

Universities

1. University of Colombo
2. University of Peradeniya
3. University of Sri Jayawardhanapura
4. University of Kelaniya
5. University of Moratuwa
6. University of Jaffna
7. University of Ruhuna
8. Open University
9. Rajarata University
10. Sabaragamuwa University
11. Wayamba University
12. Uwa Wellassa University
13. University of Visual and Performing art
14. Eastern University
15. South Eastern University of Sri Lanka

Post Graduate Institutes

1. Post Graduate Institute of Medicine
2. Post Graduate Institute of Agriculture
3. Post Graduate Institute of Pali and Buddhist studies
4. Post Graduate institute of Archeology
5. Post Graduate institute of Management
6. Post Graduate Institute of Science
7. Post Graduate Institute of English

Institutes of Higher Education

1. Institute of Human Resources Advancement
2. Institute of Indigenous Medicine
3. University of Colombo School of Computing
4. Gampaha Wickramarachchi Ayurveda Institute
5. National Institute of Library and Information Science

6. Institute of Technology -University of Moratuwa
7. Institute of Bio Chemistry, Molecular Biology & Bio Technology
8. National Centre for Advanced Studies in Humanities and Social Sciences
9. Swamy Vipulananda Institute of Aesthetic Studies
10. University of Colombo, Institute for Agro-Technology and Rural Sciences

Other statutory institutes under the Ministry of Higher Education and Heads of the projects

Sri Lanka Bhikku University

Rev. Dr. Thumbulle Seelakkhanda Thero,
Mahopadhyaya

Pali and Buddhist University of Sri Lanka

Ven. Professor. Iththademaliye Indasara Thero,
Mahopadhyaya

Ven. Prof. Gallele Sumanasiri Thero, Mahopadhyaya
(From 30.10.2014)

Sri Lanka Institute of Advanced Technological
Education

Mr. W. Hilery Silva, Director General

Higher Education Project for the 21 century

Professor L.L. Rathnayake, Project Director

Professor K.A. Nandasena, Project Director (From
01.10.2014)

South Eastern University of Sri Lanka Development
Project

Mr. J.A. Samarakoon, Project Director

Tsunami Rehabilitation Project

Mr. Kithsiri Sandhya Pathirana, Project Director

National Online Distance Education Service

Mr. S.T. Nandasara, Director

Vision of the Ministry of Higher Education

Sri Lanka to be an international hub of excellence for higher education by 2020

Mission

To satisfy students, the sector, staff and other stakeholders of Higher Education system of Sri Lanka by formulating and implementing results oriented policies & strategies and to deliver results in an effectively and efficiently through a participatory process to produce the best intellectuals, professionals, researchers, entrepreneurs to discover innovative solutions to make Sri Lanka “The Wonder Of Asia”

Goals:

- Increased opportunities and access to Higher Education
- Improved world ranking of all Higher Education Institutes
- Improved Employability
- Improved stakeholder satisfaction
- Improved global compatibility of Higher Education Institutes
- Excellence in research and publications
- Improved global links and exchanges
- Reduced dependency on treasury
- Increased entrepreneurship of graduates
- Improved effectiveness and efficiency of Higher Education Sector
- Contributing to the National Development and long term Vision of Sri Lanka
- Contributing to the National Reconciliation & Global Peace

Major Performance Indicators

- Gross rate of admission for higher education
- world ranking of universities
- Employability of graduates
- Utility of capital budget
- Infrastructure Development
- Rate of holding doctorates in the academic staff
- Student centered teaching
- Admission of foreign students
- Entrepreneurship of graduates
- Top level universities and knowledge hubs in Sri Lanka

Administration Division - Ministry Of Higher Education

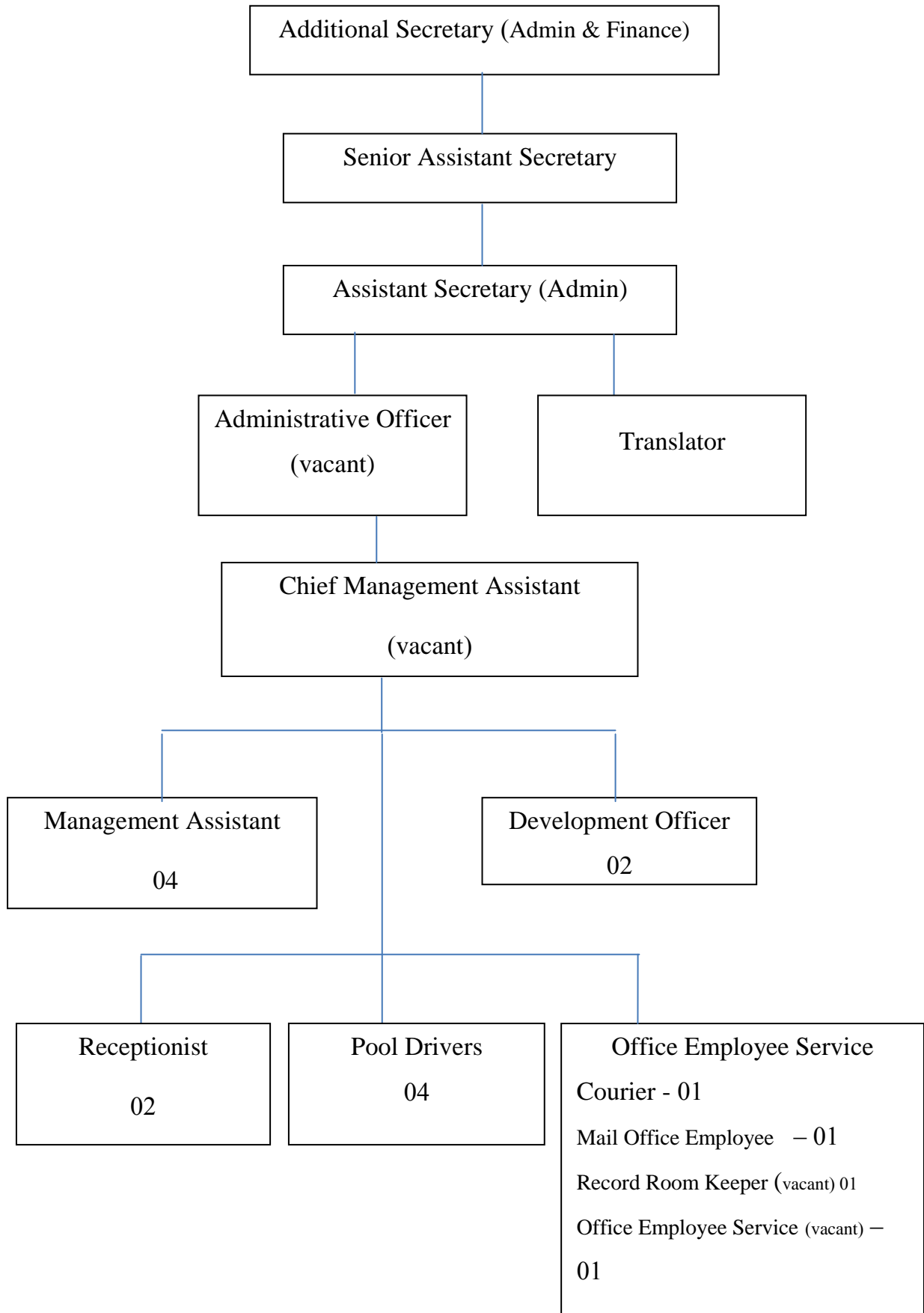
Creation of a physical surrounding which is required to enhance and maintain the quality of the tasks performed by the Ministry of Higher Education in order to improve the higher education, supplying of continuous and productive services, establishment and maintenance of a proper coordination with other institutes, improvement of the welfare of the staff and the operation of the entire administration of the ministry are the tasks of the Administration Division.

The Role of the Administration Division -

- Providing of infrastructure facilities in an efficient and productive manner, obtaining of services with regard to the maintenance of the buildings and machinery.
- Taking action reading the correspondence received and send out daily by the ministry and ensuring of its efficiency.
- Proper maintenance of the security and sanitary work of the ministry.
- Settling of telephone bills of the ministry officials.
- Providing of transport facilities for the activities of the ministry.
- Registration, maintenance and obtaining of insurance coverage, revenue license for all the vehicles of the ministry and supplying of fuel for all the pool vehicles.
- Taking action with regard to vehicle accidents in terms of FR 104 and obtaining of insurance claims, properly, in relation to those accidents.
- Performing the duties with regard to the obtaining of passports, visa, travel expenses and allowances of the officers for foreign tours, and the permission to travel abroad by relevant authorities.
- Activities with regard to leave, overtime, and travel expenses of the ministry officials.
- Actions in relation to the granting of distress loan, property loan, motorcycle loans, and festival advance for ministry staff and activities with regard to the applying of Agrahara Insurance claims.
- Activities regarding the issuance of sponsored railway season tickets and railway warrants.
- At the time of elections, coordination of the activities in relation to them.
- Directing of Cabinet Memoranda submitted by the ministry to the Cabinet, and making aware the relevant parties regarding Cabinet decisions.
- Making observations regarding the Cabinet Memoranda submitted by other ministries to the Cabinet.
- Taking suitable action for Parliamentary questions, proposals of the Consultative Committee meetings, Public petitions, violation of human rights, and complaints, proposals and requests received from various parties through the Presidential Secretariat.
- Tabling of Annual Reports and Accounts of the universities and higher education institutes in Parliament on the prescribed date.
- Reservation of lodging for the official visits of the Hon. Minister, Deputy Minister, and the staff officers of the ministry and settling of bills.
- Granting of advances to the staff officers, settling of advances, recording, and maintenance and updating of related documents.
- Obtaining and settling of petty cash imprest with regard to minor maintenance work and various petty cash payments.
- Granting of uniforms for the minor staff.

- Settling of payments for translation activities.
- Payment of house rent allowance.
- Reimbursement of hospitality expenses, and various other expenses of the ministry officers and settling of bills.
- Making aware of the relevant parties regarding the election circulars of presidential, general, provincial and local authority elections, coordinating activities for the marking of postal votes, appointing officers for the election duties and settling of payments of the election duties.
- Maintenance of inventory records of the Admin. Division and apply, accept and distribution of office stationary for the division.
- Maintenance and updating of separate files for circulars and orders issued by the Ministry of Public Administration, Ministry of Finance and Planning and other government institutes.
- Payments in relation to the Leadership Training and summarizing of its expenditure.
- Be in- charge of the record room.
- Sinhala to English and English to Sinhala translations.
- Duties of the front desk, diverting of telephone calls received through the exchange to relevant parties, and connection of outside parties over the phone.
- Maintenance of the Ministerial library.
- Establishment matters with regard to the National Online Distance Education Service (NODES), Higher Education for Twenty First century (HETC) Project, Tsunami Rehabilitation Project and South Eastern University of Sri Lanka Development Project.
- All affairs of the Bhiksu University of Sri Lanka

Organization Chart - Administration Branch



The duties of the Administration Division are assigned to each officer as follows.

Development Officers

Mr. P.M.S. Dayananda

- Providing of transport facilities for the activities of the ministry.
- Registration, maintenance and obtaining of insurance coverage, revenue license for all the vehicles of the ministry and supplying of fuel for all the pool vehicles.
- Updating and maintenance of the vehicle registry.
- Taking action with regard to vehicle accidents in terms of FR 104 and obtaining of insurance claims, properly, in relation to those accidents.

Mr. H.N. Pushpakumara

- Settling of telephone bills of the ministry officials.
- Reservation of lodging for the official visits of the Hon. Minister, Deputy Minister, and the staff officers of the ministry and settling of bills.
- Granting of advances to the staff officers, settling of advances, recording and maintenance and updating of related documents.
- Reimbursement of hospitality expenses, and various other expenses of the ministry officers and settling of bills.
- Payments in relation to the Leadership Training and summarizing of expenditure.

Management Assistants

Mr. D.M.C.L Gunasekara

- Providing of infrastructure facilities in an efficient and productive manner, obtaining of services with regard to the maintenance of the buildings and machinery and maintaining of them.
- Maintenance of inventory records of the Admin. Division and apply, accept and distribution of office stationary for the division.
- Activities with regard to leave, overtime, and travel expenses of the ministry officials.
-

Ms. G.B.M. Kumarathilaka

- Taking action reading the correspondence received and send out daily by the ministry and ensuring of its efficiency.
- Maintenance and updating of separate files for circulars and orders issued by the Ministry of Public Administration, Ministry of Finance and Planning and other government institutes.

Ms. A.R. Kottage

- Tabling of Annual Reports and Accounts of the universities and higher education institutes in Parliament on the prescribed date.
- Directing of Cabinet Memoranda submitted by the ministry to the Cabinet, and making aware the relevant parties regarding Cabinet decisions.

- Making observations regarding the Cabinet Memoranda submitted by other ministries to the Cabinet.
- Taking action to forward the Parliamentary questions, proposals of the Consultative Committee meetings, Public petitions, violation of human rights, and complaints, proposals and requests received from various parties through the Presidential Secretariat, to the relevant parties.
- Payment of house rent allowance.
- Activities with regard to the issuance of sponsored railway season tickets and railway warrants.
- Settling of payments for translations.
-

Ms. T.M.P. Wanigasuriya

- Proper maintenance of the security and sanitary work of the ministry.
- Performing the duties with regard to the obtaining of passports, visa, travel expenses and allowances of the officers for foreign tours, and the permission to travel abroad by relevant authorities.
- Establishment matters with regard to the National Online Distance Education Service (NODES), Higher Education for Twenty First century (HETC) Project, Tsunami Rehabilitation Project and South Eastern University of Sri Lanka Development Project.
- Actions with regard to the granting of distress loan, property loan, motorcycle loans, and festival advance for ministry staff and activities with regard to the applying of Agrahara Insurance claims.
- At the time of elections, coordination of the activities in relation to them.

Translator - Ms. Himesha Perera

- Sinhala to English and English to Sinhala translations

Receptionists

Ms. C.P.Randeni

- The duties of the front desk, diverting of telephone calls received by the exchange to relevant parties, and connection of outside parties over the phone.
- Maintenance of the Ministerial library.

Ms. S.T. Sonali

- Answer the phone calls regarding the leadership training.
- Answer the calls received through the hotline 1918.
- Assist with the front desk activities.

Record Room Keeper

- Working as the in - charge of record room.

Courier – Mr. A.J. Sunil Ananda

- Collecting of the mailbag of the ministry, and handing over the correspondence and parcels to the prescribed destinations.

Office Assistant (Mail) – Mr. K.A.B. Niroshan

- Distribution of files, letters, circulars, and orders of the Administration Division to the staff officers, subordinate officers and to the other divisions.
- Acknowledge all the correspondence received daily by the ministry through registered post, general post, and by hand, and direct them to the management assistant (mail) and hand over them to the relevant division after recording.
- Marking of prescribed postage stamp on the letters delivered daily from various divisions of the ministry to be sent outside via general post and registered post, and post every correspondence before 3.00 p.m. and the filling of registered post receipts.
- Perform duties as a photocopier, Risograph and fax machine operator

In 2014, the basic role of the Administration Division is as follows.

Submission of Cabinet Memoranda to the Cabinet, and answering the proposals of the Consultative Committee Meetings, Parliament Public Petition Committee Meetings and the Parliamentary questions.

01	No. of Cabinet memoranda submitted to the Cabinet Office	55
02	Answered Consultative Committee Meeting proposals	4
03	Answered Parliament Public Petition Committee Meeting proposals	3
04	Answered Parliamentary questions	18

Submission of Annual Reports and Accounts of the Ministry of Higher Education, Universities and Higher Education Institutes in Parliament within the year 2014.

Draft annual Reports submitted to the ministry for the discussions	46
Revised Annual Report drafts forwarded for the approval of the Cabinet of Ministers	30
Annual Reports submitted to the Parliament	27
Annual Reports submitted for the observations of the minister	01

Details regarding Computers, Printers, Fax Machines, A/C Machines, etc.

		No. of Machines
01.	Computers	95
02.	Computer Printers	42
03.	A/C Machines	61
04.	Photo Copiers	24
05.	Fax Machines	26
06.	Televisions	07
07.	Scanners	03
08.	Refrigerators	03
09.	Duplo Machines	02
10	Shredders	01
11	Stamping Machines	01

Maintenance Work of the Ministry in 2014

Task	Expenditure
Maintenance expenditure of machinery and Equipment	Rs.417,991.91
Maintenance expenditure of buildings and constructions	Rs.417,151.10

Obtaining of Water and Electricity Supply in 2014

Task	2013	2014
Electricity	Rs.5,517,289.08	Rs.6,538,305.79
Water	Rs.709,943.24	Rs.612,541.21

Details of the Security and Sanitary Services of the Ministry in 2014

Task	Expenditure
Expenditure on security services	Rs.2,307,248.00
Expenditure on sanitary services	Rs.2,660,750.33

Details regarding the Expenditure on the Foreign Travels of the Ministerial Officials in 2014

Hon. Minister's office and the Deputy Minister's office	Rs.6,374,865.85
Ministerial Staff	Rs.4,735,221.16

Details of the loans and advances granted to the staff of the ministry within the year 2014

Loan / Advance type	No. of Officers	Amount Granted
Distress Loan	44	Rs. 4,3847,160.50
Special Advance	16	Rs. 40,000.00
Festival Advance	81	Rs. 405,000.00

Settling of telephone bills of the Hon. Minister, Deputy Minister and their staff, and of the staff officers of the ministry, in 2014

Details	No. of Telephones	No. of Bills Settled
Office Telephones	49	588
Fax	14	168
Official Resident Phones	30	360
Mobile Phones and Internet Connections	42	504
Ministerial Internet Connections	2	24

Details of the distribution of the received correspondence, and the sending correspondence in 2014

- Received mail -18,849
- Mail sent outside

	Amount	Total Expenditure Rs.
General Mail	10,174	₹.109,756.00
Registered Mail	5877	₹.252,105.00
General Airmail	42	3,160.00
Registered Airmail	01	175.00
General Parcel Post	27	6,890.00
Registered Parcel Post	01	600.00

Postal and Communication Expenditure of the Ministry

Task	2013	2014
Postal and Communication Expenditure	Rs.7,235,306.77	Rs.9,035,710.32

Particulars of the Leave Obtained by the Staff within the Year 2014

	Composition	Obtained Leave
Staff Officers	18	473 1/2
Development Assistants	7	267
Development Officers	50	1295
Public Management Assistants	31	771 1/2
Office Assistant Service	21	414
Drivers	19	323
Other Officers	3	86
Total	149	3630

- Number of office days in the year 2014 = 241
- Number of human hours in 2014 = $241 \times 149 \times 8 = 287,272$
- Leave hours = $3630 \times 8 = 29,040$
- Number of productive human hours = $287,272 - 29,040 = 258,232$
- Productive human hour percentage = 89.89%

Providing of Required Transport Facilities to the Ministry in the year 2014

Task		Expenditure in 2014 (Rs.)
1.	Repairing and Servicing of vehicles	7,777,284.55
2.	Supplying of extra fuel for pool vehicles and for the officers who are entitled to office vehicles, and reimbursement of fuel bills	20,651,358.00
3.	Activities in relation to vehicle insurance, and permits	21,869,642.00
4.	Emission testing	23,033.00
5.	Supplying of tires, tubes and accessories	3,559,397.50
6.	Obtaining of rented vehicles	7,295,580.00
Total		32,747,652.50

Details of the Vehicles owned by the Ministry of Higher Education

Motor Cars

<u>Registration No.</u>	<u>Type</u>
WP KL 6086	BMW
WP KX 3743	BMW
WP KL 4349	BMW
WP KR 5637	Toyota Yaris
WP KF 7918	Suzuki Liana
WP KB 6995	Peugeot
WP KR 5688	Toyota Yaris
WP KR 3013	Toyota Corolla
WP KE 1431	Mitsubishi Lancer
WP KR5654	Toyota Yaris
WP KR 5634	Toyota Yaris
WP KR 5658	Toyota Yaris
WP KF 1358	Honda Motor Car
WP KP 6534	Nissan Sunny
301-1497	Nissan Sunny
WP KF 5456	Nissan Sunny

Jeeps

<u>Registration No.</u>	<u>Type</u>
WP KI 8673	Toyota Land Cruiser
WP GC 0286	Toyota Land Cruiser
WP GK 4912	Toyota Prado
WP GB 8458	Toyota Land Cruiser
WP KV 0284	BMW
WP KI 4908	Mitsubishi Pajero
WP KE 6427	Micro Rexton
WP KQ 0031	Toyota Prado
WP KE 4329	Sportage Jeep
WP KU 8202	Nissan Petrol Jeep

Other Vehicles

WP NB 1416	Toyota Hi Ace Van
AAE 1916	Three Wheeler

Cabs

<u>Registration No.</u>	<u>Type</u>
WP PC 2696	Toyota Hilux D Cab
WP PF2141	Toyota Double Cab
250-5007	Mitsubishi Double Cab
WP PD 7794	Toyota Hilux D Cab
58-8579	Mitsubishi Double Cab
WP PB 3458	Double Cab

Ministry owned Vehicles assigned for Projects

<u>Registration No.</u>	<u>Type</u>	<u>Project</u>
KE 3349	Montero Jeep	Tsunami Rehabilitation Project
301 3644	Volvo Car	South Eastern University of Sri Lanka Development Project
KX -8259	NCAS	Toyota Corolla 141

Vehicles obtained on Rental Basis

1. KT-6724	2. 19-1932	3. HD-6355	4. PU-6897
5. KF 5464	6. KL-8861	7. 32-4306	8. KB 4389
9. JQ 1496	10. JG 7755	11. HT 8591	12. KU 7044
13. KH 4394	14. KJ 3399		

Establishment Division - Ministry of Higher Education

The Establishment Division performs the functions of maintaining an optimal staff with the required qualities to achieve the expected goals of the Ministry of Higher Education in respect of enhancing higher education, and the proper coordination with all the institutes that are under the purview of the ministry.

The Role of the Establishment Division

- Appointments, attachments, transfers, promotions and retirements of the staff at the ministry.
- Appointments, attachments, and the terminations of service of Hon. Ministers' staff.
- Compilation of the Schemes of Recruitment.
- Providing of training opportunities for the staff.
- Implementation of the Leadership Development program for the new entrant university students.
- Coordination of the 'Deyata Kirula' program.
- Issuing of motor vehicle permits on concessionary terms for officials at the Ministry of Higher education, University Grants Commission, SLIATE, and for the university lecturers.
- Appointing of non-academic staffs of the universities and higher educational institutes.

Staff of the Ministry of Higher Education as at 31.12.2014

	Category	Post	Approved Cadre	Filled Cadre	Vacancies
(i)	Executive Level	Secretary	1	1	-
		Additional Secretary (Admin. & Finance)	1	1	-
		Additional Secretary (Development and Scholarships)	1	1	-
		Additional Secretary (Non State Universities and Professional Institutes)	1	1	-
		Chief Financial Officer *	1		1
		Chief Accountant	1	1	-
		Senior Assistant Secretary	1	1	-
		Director (Development and Scholarships)	1	1	-
		Director (S.L.A.S)	1	1	-
		Director (Planning)	1	1	-
		Director (Infrastructure) *	1	-	1
		Director (IT) *	1	1	1
		Director (Procurement)	1	1	-
		Chief Financial Officer	1	1	-
		Accountant	1	1	
		Deputy Director / Assistant Director (Planning)	2	2	-
		Assistant Secretary (Admin)	1	1	
		Assistant Secretary (Procurement)	1	1	
		Deputy Director / Assistant Director (Development & Scholarships /Talent Development)	2	2	-
		Deputy Director / Assistant Director (SLAS)	1	1	
		Legal Officer **	1	1	-
		Engineer (Civil) *	1	-	1
12					

	Category	Post	Approved Cadre	Filled Cadre	Vacancies
(ii)	Tertiary	Administrative Officer*	1	-	1
		Translator	1	1	
		Development Officer*	60	42	18
		Development Assistant**	11	6	5
		Management Assistant*	36	19	17
(iii)	Secondary	Technical Officer *	1	-	1
		Media Officer	1	1	-
		Supply Assistant	1	1	-
		Information Technology Officer *	2	-	2
		Statistical Officer	1	1	-
		Receptionist	1	1	-
(iv)	Primary	Office Assistant **	20	15	5
		Driver**	19	18	1
		Assistant Photographer	1	1	-
(v)	Other (Casual/ Temporary/ contract basis/Subst itute)	Senior Advisor (Sports and Skill Development)	1	1	-
		Senior Advisor (Student Affairs)	1	1	-
		Secretary –Coordinating Secretary	1	1	-
		Advisor to the Hon. Minister	2	2	-
		Still Photographer**	1	-	1
		Photographer**	1	-	1
	Sub Total		187	131	56

*It has been requested from relevant ministries to assign a suitable officer

** Actions have been taken to appoint a suitable officer

Details of the officers who were appointed to the staff and transferred within the year of reviewing.

Category	Officers Appointed to the Staff	Officers Transferred
Executive Level	3	-
Tertiary Level	-	-
Secondary Level	16	13
Primary Level	1	1
Other (Casual/ Temporary / Contract Basis /Substitute)	-	-

In addition, as per with the Public Administration Circular No.EST-4/PEMNT/03/0225 and dated 12.11.2014, employees of the following positions who served assigned to this ministry at the National Online Distance Education Service (NODES) have been granted of permanent status as they have completed 180 days of service.

Management Assistants' Service	- 06
Drivers' service	- 01
Office Assistants' Service	- <u>02</u>
Total	<u>09</u>

Granting of Approval to Fill Vacancies of the Staffs at Universities and Higher Educational Institutes

With the expansion of the role of the higher education sector, the large number of vacancies available at the university system has become a great obstacle to perform its role. So that having discussed with the Ministry of Finance, the powers vested with the Director General of Management Services to fill only the essential vacancies by studying the available vacancies, was conferred with the Secretary to the Ministry of Higher Education by the letter No.DMS/E1/54/7/313/1 and dated 15.11.2011. Accordingly, considering the requests made by universities and institutes with regard to filling vacancies, the approval has been granted to fill the following vacancies.

The number of non-academic staff vacancies for which the approval was granted to fill from 01.01.2014-31.12.2014

	University / Higher Education Institute	No. of Approved Cadre vacancies
1	University Grants Commission	25
2	University of Colombo	64
3	University of Sri Jayewardenepura	54
4	University of Kelaniya	56
5	University of Moratuwa	60
6	University of Jaffna	85
7	University of Ruhuna	58
8	Eastern University of Sri Lanka	42
9	Rajarata University of Sri Lanka	45
10	Sabaragamuwa University of Sri Lanka	25
11	Wayamba University of Sri Lanka	16
12	Open University of Sri Lanka	53
13	University of the Visual & Performing Arts	13
14	Sri Lanka Bhiksu University	4
15	Gampaha Wickramarachchi Ayurveda Institute	9
16	Institute of Indigenous Medicine	4
17	Postgraduate Institute of English	1
18	Postgraduate Institute of Archaeology	3
19	Postgraduate Institute of Pali and Buddhist Studies	1
20	National Centre for Advanced Studies in Humanities and Social Sciences	1
21	Institute of Biochemistry, Molecular Biology and Biotechnology	4
22	Postgraduate Institute of Science (University of Peradeniya)	1
23	Postgraduate Institute of Medicine	5
24	Institute of Human Resource Advancement	1
25	National Institute of Library and Information Sciences	7
26	Institute of Technology University of Moratuwa	1
27	Sri Palee Campus	2
28	Vavuniya Campus	3
Sub Total		643

**Issuing Motor Vehicle Permits on Concessionary Terms for Universities and Other Degree
Awarding Institutes by the Ministry of Higher Education in 2014
(Trade, Tariff & Investment Policy Circular No. 01/2013)**

	University / Higher Education Institute	Applications Received	Applications Rejected	Issued Permits
01.	University of Peradeniya	56	02	54
02.	University of Colombo	50	04	46
03.	University of Kelaniya	37		37
04.	University of Sri Jayewardenepura	34	01	33
05.	University of Jaffna	31		31
06.	Moratuwa University	31	01	30
07.	Open University of Sri Lanka	30	01	29
08.	Sabaragamuwa University	25		25
09.	Ruhuna University	23		23
10.	Eastern University	19		19
11.	Rajarata University	16		16
12.	University of the Visual & Performing Arts	14		14
13.	Institute of Indigenous Medicine	14		14
14.	Uwa Wellassa University	12		12
15.	Wayamba University	09		09
16.	South Eastern University	08		08
17.	University Grants Commission	04		04
18.	Sri Lanka Institute of Advanced Technological Education	03		03
19.	Postgraduate Institute of English	01		01
20.	Institute of Technology University of Moratuwa	02	01	01
21.	Postgraduate Institute of Medicine	01		01
22.	Gampaha Wickramarachchi Ayurveda Institute	01		01
23.	Institute of Biochemistry, Molecular Biology and Biotechnology	01		01
24.	National Centre for Advanced Studies in Humanities and Social Sciences	01		01
25.	Sri Lanka Bhiksu University	01		01
	Total	424	10	414

Procurement Division - Ministry of Higher Education

The Procurement Division is implemented under the supervision of the Additional Secretary (Admin. & Finance) of the Ministry and the guidance of Mr. S.L.H. Gamage, Class I officer of the Sri Lanka Engineering Service.

Staff

The staff served at the Procurement Division from 01st January 2014 to 31st December 2014 is as follows.

Name	Designation
Mr. S.L.H. Gamage	Director (Procurement)
M.A.C.S. Gunawardena	Procurement Assistant
Mrs. H.M.A Premarathne	Development Officer
Mrs. E.D. Sarika	Development Officer
Ms. W.M.P Madushani	Development Officer
Ms. M.P. Hasanga	Development Officer
Ms. T.S.S. Dissanayake	Development Officer
Mr. H.A. Tissera	Office Assistant

The tasks fulfilled by the Procurement Division within the relevant year are as follows.

- Submission of the Procurement Plan for the year 2015 and get the approval.
- Obtaining of pre- authority from the Additional Secretary (admin. & Finance) and Secretary to commence procurement activities.
- Order and supplying of all the goods and services required by all divisions of the ministry as per with the Procurement Manual 2006, guidance, Financial Regulations and the estimate provisions relevant to the year 2014.

Accordingly, all the activities performed by the Procurement Division can be categorized as Works, Goods, Supply and Consultancy.

Works

- The details of the constructions including building procurement in the year 2014 by the Procurement division are as follows.

	University	Project	Total Estimated Cost (Rs. Mn.)
01	University Of Sri Jayewardenepura	Construction of a nine storied building for the Faculty of Medicine – Stage IV	Rs.1363 Mn
02		Construction of a building for the Faculty of Management Studies and Commerce - Stage II, III	Rs.82 Mn
03		Construction of a building for the Faculty of Applied Sciences and development of infrastructure (Under Stage II)	Rs.110 Mn
04		Construction of a building for the Faculty of Applied Sciences and development of infrastructure (Under Stage II)	Rs.229 Mn
05	University of Moratuwa	Construction of a building complex for the faculty of Architecture - Stage IV	Rs.98 Mn
06		Construction of a building for the Faculty of Information Technology- Stage II	Rs.128 Mn
07		Construction of a multipurpose building for the Faculty of Engineering	Rs.160 Mn
08		Construction of a lecture hall for the Faculty of Architecture	Rs.144 Mn
09		Development of the student center and cafeteria	Rs.48 Mn
10		Construction of an extension of the Administrative building	Rs.199 Mn
11		Construction of a building complex for the Faculty of Architecture - Stage III	Rs. 80 Mn
12	Bhiksu University of Sri Lanka	Construction of a building for the library	Rs. 298 Mn
13	Postgraduate Institute of Medicine	Construction of an eight storied building for the Medical Studies Resource Center	Rs. 143 Mn
14	University of Kelaniya	Construction of a building for the Faculty of Science	Rs. 226 Mn
15		Construction of a building for the Information and Communication Technology Center	Rs. 158 Mn
16		Construction of a five storied building complex for the faculty of Humanities	Rs. 88 Mn
17		Construction of a Six Storied Building for Examination and Lecture Halls	Rs. 246 Mn
18		Construction of a Hostel Complex for the Faculty of Medicine	Rs. 115 Mn

19		Construction of a Multipurpose Building	Rs. 64 Mn
20	University of Peradeniya	Development of the Agriculture Faculty	Rs. 797 Mn
21		Construction of a four storied building for the Department of Statistics and Computer Science	Rs. 156 Mn
22		Construction of a Five Storied Building for the Faculty of Dental Science	Rs. 185 Mn
23		Construction of the building of the Faculty of Engineering for chemical and process engineering under the Stage II	Rs. 76 Mn
24		Construction of a building for the Faculty of Management Studies and Faculty of Arts	Rs. 83 Mn
25		Construction of a hostel building with three stories.	Rs. 70 Mn
26		Development of the surgery unit of the Faculty of Medicine	Rs. 72 Mn
27	Wayamba University of Sri Lanka	Construction of a building for the Faculty of Applied Sciences	Rs. 316 Mn
28		Construction of the hostel building on Makadura premises	Rs. 72 Mn
29		Construction of a hostel for female students	Rs. 72 Mn
30		Construction of a building for the Faculty of Livestock, Fisheries and Nutrition	Rs. 170 Mn
31		Construction of an administrative building	Rs. 87 Mn
32	Trincomalee Campus	Construction of a building for the Faculty of Applied Sciences	Rs. 332 Mn
33		Construction of a building for IT center	Rs. 254 Mn
34		Construction of a building complex for the library	Rs. 271 Mn
35		Construction of a cafeteria building	Rs. 104 Mn
36		Construction of a hostel for 100 male students	Rs. 73 Mn
37		Construction of a hostel for 100 female students	Rs. 73 Mn
38		Construction of a building for the recreational activities.	Rs. 34 Mn
39	Open University of Sri Lanka	Construction of a building for the Postgraduate Institute of English	Rs. 80 Mn
40		Construction of a seven storied building for the Faculty of Graduate Studies -Stage III	Rs. 229 Mn
41		Construction of a seven storied building for the Faculty of Graduate Studies	Rs. 125 Mn

42	University of Colombo	Construction of a building with library and academic facilities for the Faculty of Medicine	Rs. 723 Mn
43		Extension of the existing building of the Faculty of Education	Rs. 113 Mn
44	Rajarata University of Sri Lanka	Construction of a six storied building for the Faculty of Agriculture	Rs. 100 Mn
45		Construction of a three storied building for female students	Rs 110 Mn
46	Gampaha Wickramarachchi	Construction of a four storied administrative building	Rs 57 Mn
47	Ayurveda Institute	Construction of a four storied academic building	Rs. 98 Mn
48	University of Colombo School of Computing	Construction of a new building for the multi – purposes including lecture halls	Rs. 226 Mn
49	University of Jaffna	Construction of a Building for the Faculty of Management Studies and Commerce	Rs. 67 Mn
50		Construction of a Building for the Faculty of Management Studies and Commerce	Rs 147 Mn
51		Construction of a building for the Faculty of Management Studies and Commerce	Rs 94 Mn
52		Construction of a five storied building for the Siddha Medicine unit	Rs 79 Mn
53		Construction of a building for the Faculty of Engineering	Rs 1,504 Mn
54	University of Visual and Performing Arts	Construction of a building for the Faculty of Music	Rs 111 Mn
55	University of Ruhuna	Construction of a building for the Faculty of Management and Finance	Rs. 236 Mn
56		Construction of a building for the computer science and computer unit of the Faculty of Science	Rs. 180 Mn
57		Construction of a library building for the Faculty of Engineering	Rs. 84 Mn
58	Eastern University of Sri Lanka	Construction of a hostel for the Faculty of Health Sciences	Rs 277 Mn
59		Construction of a three storied building for the Professional Units	Rs 185 Mn
Total			Rs 12101 Mn

Other Major tasks Performed

- Supervision of 30 hostels separately, which are constructed under the stage I of the expedite project of constructing hostels, speed up the construction by conducting the progress review meetings.
- Handing over of the completed hostels to the universities.
- Preparation of the relevant agreements, awarding, selection of lands, and progress reviewing in relation to the 30 hostels to be constructed under the stage II
- Settling of bills relevant to the 60 hostels constructed under Stage I & II. (The value of the bills settled in the relevant year is Rs. 5600 Mn)
- Updating of information relevant to the construction projects at universities.
- Organizing of ministry procurement committee meetings, preparation of minutes, taking actions accordingly, and preparation of paying vouchers for the members participated in committee meetings and forward them for approval.
- Appointing of department procurement committees to the universities, postgraduate institutes, and other affiliated institutes coming under the purview of the ministry.
- Providing of procurement documents required for the major procurement meetings of the ministry.
- Inquiring of the construction progress and completion of the progress report after awarding the contracts, including the procurement activities of the universities and higher educational institutes. (Including the Expeditious Project of Constructing 60 Hostels)

Goods, Supplies and Services

The tasks performed in 2014 with regard to the supplying of goods and service

- Order and supplying of the goods and services required by all the divisions of the ministry through National Procurement Process, and fulfill tasks as per with the estimate provisions and procurement plan.
- When requests for goods were received by the division, obtaining of approval to call for quotations from the registered suppliers and the suppliers cited in the telephone directories (Rainbow Pages).
- Conducting of following procurement programs
 - Procurement activities related to Leadership Training Program 2014
 - Procurement activities in relation to Kavitha Talent 2013/2014
- Submission of the nominations of the experts in specialized fields to be appointed in Technical Evaluation Committees.
- Supplying of procurement documents required for the minor and major procurement committee meetings.
- Compilation of bidding documents
- Publishing of advertisements to obtain bids, calling for bids
- Appointing of bid opening committees and assist in opening of bids as scheduled
- Listing of bids and submitting them to the relevant Technical Evaluation Committee.
- Obtaining of final decisions after having submitted the recommendations of the Technical Evaluation Committee to the Procurement Committee.
- Order and accept the approved goods
- Taking action to receive the goods and instruments on the prescribed date and sending them to stores.
- After receiving the suppliers bill and the goods received note by the Procurement division, submitting them along the copy of the approval and request to the Assistant Secretary (Admin) for payments.
- Forwarding of the warranties of the relevant goods to the assistant Secretary (Admin)
- Procurement activities with regard to the petty cash purchasing.
- Obtaining of advances for refreshments and settling of bills.
- Fulfilling of other duties assigned by the Secretary / Additional Secretary of the ministry.

Consultancy Services

After awarding contracts for construction works in many universities and higher education institutes, it was observed instances where it took a long time to commence and complete the relevant contracts and instances where it doubled the cost and project duration. When examining in this regard, it was observed that it was taken a long time, even for a minor task like selecting a consultant.

As a solution, for the construction projects approved for universities after having followed the proper procurement process, actions have been taken by the ministry to make available a list of consultants. Accordingly, instead of taking a long time to appoint a consultant, universities got the opportunity to commence the construction works without delay by selecting consultants from the given list.

Information and communication Technology - Ministry of Higher Education

The role of the Division of Information and Communication Technology, which was established in 2012, has been expanded further within the year 2014. Accordingly, this division, which was limited only for the repairing and maintaining of IT devices of the ministry, has been expanded upto the level of providing IT solutions for enhancing the efficiency of duties performed by the ministry. Therefore, in addition to its general duties, the role of the IT division can be separated into main divisions as follows.

The Role of the IT Division

- Providing of Information and Communication Technology (ICT) services within the ministry.
 - Organizing of activities with regard to the implementation of an Online Leave Management System.
 - Expanding the internet facilities of the ministry (Expanding Bandwidth of Internet Leased Line)
 - Organizing of activities with regard to the implementation of an Online Scholarship Management System.
 - Organizing of activities in relation to the implementation of the Leadership training program for the new entrant university students.
 - Updating of the ministerial website.
 - Preparing of the plans of the ministry using Smart sheet software and review it.
-
- **Providing of Information and Communication Technology (ICT) services within the ministry.**

The ICT division provides an array of services such as repairing of day to day computer errors and Internet breakdowns, providing instructions and training for the issues faced by the users when implementing new computer programs, installing of other technical tools (printers, fax machines, photocopy machines, multimedia devices), downloading of necessary software and installing them when requires, installing of hardware and rectification of errors, minimizing of Internet traffic and monitoring, blocking of unwanted Web sites, installing of Virus protection software and updating them etc.

- **Organizing of activities with regard to the implementation of an Online Leave Management System.**

An Online Leave Management System was introduced to facilitate the academic and non-academic staffs of the State universities to apply for leave with regard to the personal and duty foreign tours. There, with the objective of providing an efficient, convenient and speedy service, this is planned to be implemented at the Development Division, and its continuous observation, problem solving, coordination between the agent and the user, and the providing of required training and instructions for the usage are done by the ICT division.

- **Updating of the ministerial website**

The ministerial website is being updated, regularly, by the ICT division. There, the activities such as updating of the home page by uploading fresh news and special photos, publishing of features and announcements regarding scholarships for local and foreign undergraduate and postgraduate degrees, publishing of novel programs conducted by the ministry and publishing of newspaper advertisements issued by the ministry are being performed.

- **Organizing of activities in relation to the implementation of the Leadership training program for the new entrant university students.**

The main objective of this training program is to improve the leadership qualities of the students who are ready to commence higher education just after school education. There, the students of each stream who were selected on the basis of Z – score order, are directed to relevant training centers as several groups. The tasks such as directing of these students to the training centers, preparation of the student lists for training centers are performed by the ICT division. In 2014, the ICT division has assigned 23,080 students, who have been selected to universities, to 20 training centers. Further, compilation, printing and posting of all the documents relevant to those students was performed by this division.

- **Expanding of the internet facilities. (Expanding Bandwidth of Internet Leased Line)**

A speedy and efficient internet service has been provided by increasing the speed up to 5 MBPS, which was 1MBPSearlier. There, the Internet Leased Line facilities were provided by the LEARN Institute.

- **Establishment of the Smart sheet Cloud Based Software.**

Since this is online software, it can be used to revise and review the relevant plan at any instant by connecting through the internet. Similarly, using this software, obtaining of data and information from universities through the internet can be performed very efficiently. It is more beneficial in management decision making because access to all the information is possible at any place where there is an internet connection. In future, it is expected to expand this system to the University Grants Commission and State universities.

Development Division - Ministry of Higher Education

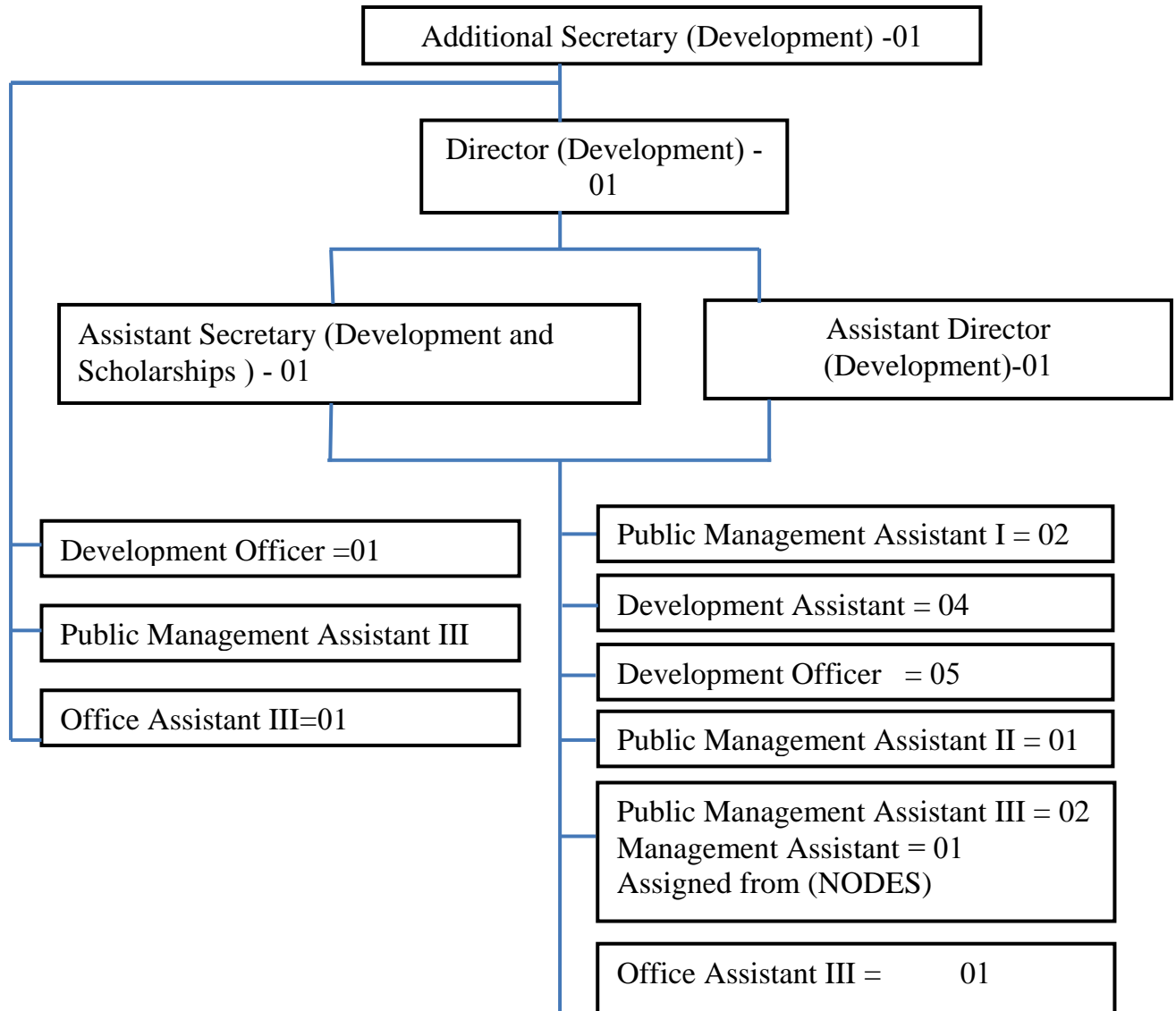
The Development Division, also, performs a significant role among the other divisions established at the Ministry of Higher Education.

Clients

Staff of the University Grants Commission

- Staffs of all the State universities/ campuses/ higher educational institutes
- Local and foreign students studying at State universities/ campuses/ higher educational institutes
- Project staffs of the projects related to higher education institutes and the foreign resource persons served at those projects
- Foreign postgraduate and undergraduate scholarship applicants
- Other Public and foreign institutes.

Staff of the Development Division



Development Division – Cadre

	Designation	Cadre as at 2014.01.01	Cadre as at 2014.12.31
01.	Additional Secretary (Development)	01	01
02.	Director (Development)	01	01
03.	Assistant Director (Development and Scholarships)	01	01
04.	Assistant Director (Development)	01	01
05.	Public Management Assistant I	02	02
06.	Development Assistant	04	04
07.	Development Officer	06	05
09.	Public Management Assistant II	01	01
10	Public Management Assistant III	02	02
	Management Assistant III assigned from (NODES)	01	01
11.	Office Assistants	02	02
Total		22	21

Role of the Development Division

- Activities regarding the appointing of Chancellors and Vice Chancellors of the universities.
- Activities regarding the obtaining of the approval of HE the President, Hon. Prime Minister and Hon. Minister for the foreign leave applications received from all the universities and postgraduate institutes.
- Taking action with regard to the obtaining of required approval from the Department of National Budget or from the Secretary to the Ministry with respect to the provisions to be spent for the foreign tours utilizing Generated Funds or local funds by the staffs at universities, postgraduate institutes, and other higher educational institutes.
- Affairs in relation to the granting of approval for the airline tickets for the staffs at universities as per with the Public Finance Circular 431.
- Activities regarding the obtaining of the approval of the Secretary to the Ministry for the air import of chemicals, electric devices, and other accessories required by universities in terms of the Public Finance Circular No. 368.
- Directing the requests demanding the release from custom duties and VAT when importing chemicals, electric devices, and other accessories required for universities, by the Department of Customs for approval in accordance with the GazetteExtraordinary No. 1783/18 and dated 08.11.2012.
- All the activities in relation to the Buddhist and Pali University of Sri Lanka (except recruitments)
- Publishing of specifications regarding the commencement of new courses, alteration of courses, establishing of new faculties and departments under the Universities Act No. 16 of 1978.
- Taking action with regard to the correspondence received from Presidential Secretariat and other institutes on the issues of the university sector.
- All the activities in relation to the Presidential Scholarships of the Sri Lankan government for foreign students.
- All the activities in relation to the Commonwealth Scholarships.
- All the activities in relation to the submitting of nominations for undergraduate and postgraduate scholarships received from foreign countries and degree awarding institutes (publishing, of newspaper advertisements, selection of applications in accordance with the criteria, conducting of interviews, and directing of selected applications with recommendations to the relevant country/ institute).

- Activities with regard to the recommendation of applications to extend entry and resident visas of the foreign students and lecturers who engage in academic work at Sri Lankan State universities and higher educational institutes and forwarding them to the Controller General of Immigration and Emigration.
- Making aware of the staffs at universities and higher education institutes regarding short time courses received through the Department of External Resources and Ministry of External Affairs, and forwarding the nominations to the Department of External Resources.
-
- Actions with regard to the Memoranda of Understanding signed and that has to be signed between Sri Lanka and foreign countries.
-
- All the activities regarding lands relevant to the State Universities.
- All the activities in relation to the Trilingual Sri Lanka program.
- Forwarding the letters received regarding recognizing and equivalent of degree certificates to the UGC/ relevant institutes and taking action to reply them.
- All the activities in relation to the Sri Lanka Institute of Advanced Technological Education
- Activities with regard to the obtaining of approval for the payments in relation to the Kavitha program.

Assigning of Duties

Name of the Officer :Ms. B.M.S. Bandara

Designation : Director (Development)

Period of Service : From 04.04.2008 to 31.01.2015

01. Appointing of the Chancellor/ Vice Chancellor
02. Appointing of the members of the Board of Management
03. Activities in relation to the Memoranda of Understanding
04. Issuance of visa for foreign students
05. Granting of permission for the officials of the universities and higher educational institutes to travel abroad
06. Activities of obtaining airline tickets through Generated Funds of the universities.
07. Activities in relation to the release from taxes/ VAT/ custom duties
08. Activities in relation to the lands of the State universities, and higher educational institutes
09. Issues relevant to the State universities, and higher educational institutes
10. All the activities in relation to the Buddhist and Pali University of Sri Lanka
11. Affaires in relation to the Sri Lanka Institute of Advanced Technological Education
12. Other assigned duties

Name of the Officer : Ms. K.A.P. Perera
Designation: Assistant Director II (Scholarships & Development)
Period of Service: From 02.05.2011 to this date

Duties Performed

01. 100 Presidential Scholarships of the Sri Lankan government program
- 02 All the activities regarding scholarships awarded by foreign countries.
03. Trainings and conferences offered by foreign countries.
04. Issuance of visa for foreign students
05. Granting of approval for the officials of following universities and institutes to travel abroad
 1. University of Colombo
 2. Postgraduate Institute and Institute of Computer Technology affiliated to the University of Colombo
 3. University of Sri Jayewardenepura
 4. Postgraduate Institute of Management
 5. Institute of Technology university of Moratuwa
 6. University of Ruhuna
 7. Eastern University of Sri Lanka
 8. South Eastern University of Sri Lanka
 9. Uva Wellassa University
 10. Wayamba University of Sri Lanka
06. Activities with regard to the purchasing of air travel tickets through Generated Funds.
07. Memoranda of understanding
08. Other assigned duties

Name of the Officer : Ms. J.A.D.S Jayasinghe
Designation : Assistant Director II (Development)
Period of Service : From 02.05.2011 to this date

Duties Performed

01. Activities in relation to the lands of the State universities, and higher educational institutes.
02. Issues relevant to the State universities, and higher educational institutes
03. All the activities in relation to the Buddhist and Pali University of Sri Lanka
04. Appointing of the Chancellor/ Vice Chancellor
05. Appointing of the members of the Board of Management
06. Affaires in relation to the Sri Lanka Institute of Advanced Technological Education
07. Activities in relation to the release from taxes/ VAT/ custom duties
08. Granting of approval for the officials of the following universities and institutes to travel abroad
 1. University of Peradeniya
 2. University of Jaffna
 3. Rajarata University of Sri Lanka
 4. University of Kelaniya
 5. Gampaha Wickramarachchi Ayurveda Institute
 6. Postgraduate Institute
 7. Postgraduate Institute of Archeology
 8. Buddhist and Pali University of Sri Lanka
 9. Open University of Sri Lanka
 10. University of visual and Performing Arts
 11. Postgraduate Institute of Agriculture
 12. Sri Lanka Bikshu University
09. Activities with regard to the purchasing of air travel tickets through Generated Funds
10. Other assigned duties

Duty List of the Additional Secretary (Development) Office

- Assist with the meetings organized by the Additional Secretary (Development)
- Assist with the interviews conducting for selecting students for the foreign scholarships and coordinating them.
- Taking action with regard to correspondence sent and received by the Additional Secretary (Development) Office
- Assist with the management activities of the Additional Secretary (Development) Office
- Performing of all the duties assigned by the Additional Secretary (Development), importunately.

Staff at the Additional Secretary (Development) Office

- Ms. S.G.K.D.I.S Jayamalee – Development Officer
- Ms. K.S.G. Perera - Public Management Assistant (iii)
- Mr. Udayanga Jayewardena –Office Assistant (iii)

Details regarding the Chancellors and Vice Chancellors at universities in 2014

	University	Chancellor	Vice Chancellor	Appointment Date	Term of Office
01.	Buddhist & Pali Uni.	Rev. Tibbatuwawe Sri Siddhartha Thero	-	16.01.2014	15.01.2019
02.	University of Jaffna	Prof. S. Padmanathan	-	17.03.2014	16.03.2019
03.	Rajarata Uni.	Dr. Leel Gunasekara	-	24.04.2014	23.04.2019
04.	University of Kelaniya	-	Prof. Y.M. Sunanda Madduma Bandara	19.03.2014	18.03.2017
05.	University of Jaffna	-	Prof. V. Arasarathnum (Mrs)	24.04.2014	23.04.2017
06.	Sabaragamuwa University	-	Pro. Chandana P. Udawaththa	13.05.2014	12.05.2017
07.	University of Moratuwa	-	Prof. A.K.W. Jayewardena	14.10.2014	13.10.2017
08.	Uwa Wellassa University	-	Dr. G.Chandrasena	18.10.2014	17.10.2017
09.	University of Visual and Performing Arts	-	Pf. A. Kaluarachchi	20.10.2014	19.10.2017
10.	Buddhist & Pali Uni.	-	Rev. Prof. Gallali Sumanasiri Thero	30.10.2014	29.10.2017
11.	University of Sri Jayewardenepura	-	Prof. S.P.P. Amarathunga	17.11.2014	16.11.2017

FOREIGN SCHOLARSHIPS FOR SRI LANKAN STUDENTS

A foremost task of the Ministry of Higher Education is the providing of higher education opportunities at foreign countries by the means of awarding foreign scholarships for undergraduate and postgraduate degrees.

Several countries offer scholarships, annually, and details regarding that is published in public newspapers and in the ministry Web Site www.mohe.gov.lk, and applications are called. Suitable applicants are selected through an interview and the selected applicants are nominated to the relevant country. The selection of suitable applicants is done in an open and transparent way, by an expert interview board consisting with university lecturers. The final selection is done by the relevant country or the agency that offers the scholarship. . In the year 2014, The Ministry of Higher Education has provided scholarship opportunities for 217 students for undergraduate degrees, and 64 students for postgraduate degrees. The total number of students selected for undergraduate and postgraduate degrees from 2011 to 2014 is given in Table 6.1 and 6.2

Postgraduate Opportunities 2011-2014

.	Country	2011	2012	2013	2014
1	India	13	42	37	31
2	China	17	3	11	16
3	Japan	6	6	9	9
4	New Zealand	2	1	1	1
5	United Kingdom	6	6	7	7
	Total	44	58	65	64

Undergraduate Opportunities 2011-2014

	Country	2011	2012	2013	2014
1	Bangladesh	3	-	5	7
2	India	42	122	115	133
3	China	10	9	13	18
4	Brunei	2	2	-	-
5	Korea	2	1	1	2
6	Cuba	4	4	-	2
7	Russia	18	25	20	37
8	Pakistan	5	8	9	10
9	Serbia	2	1	1	1
10	Macedonia	-	2	-	1
11	Vietnam	-	3	5	5
12	Japan	-	2	5	1
	Total	88	179	174	217

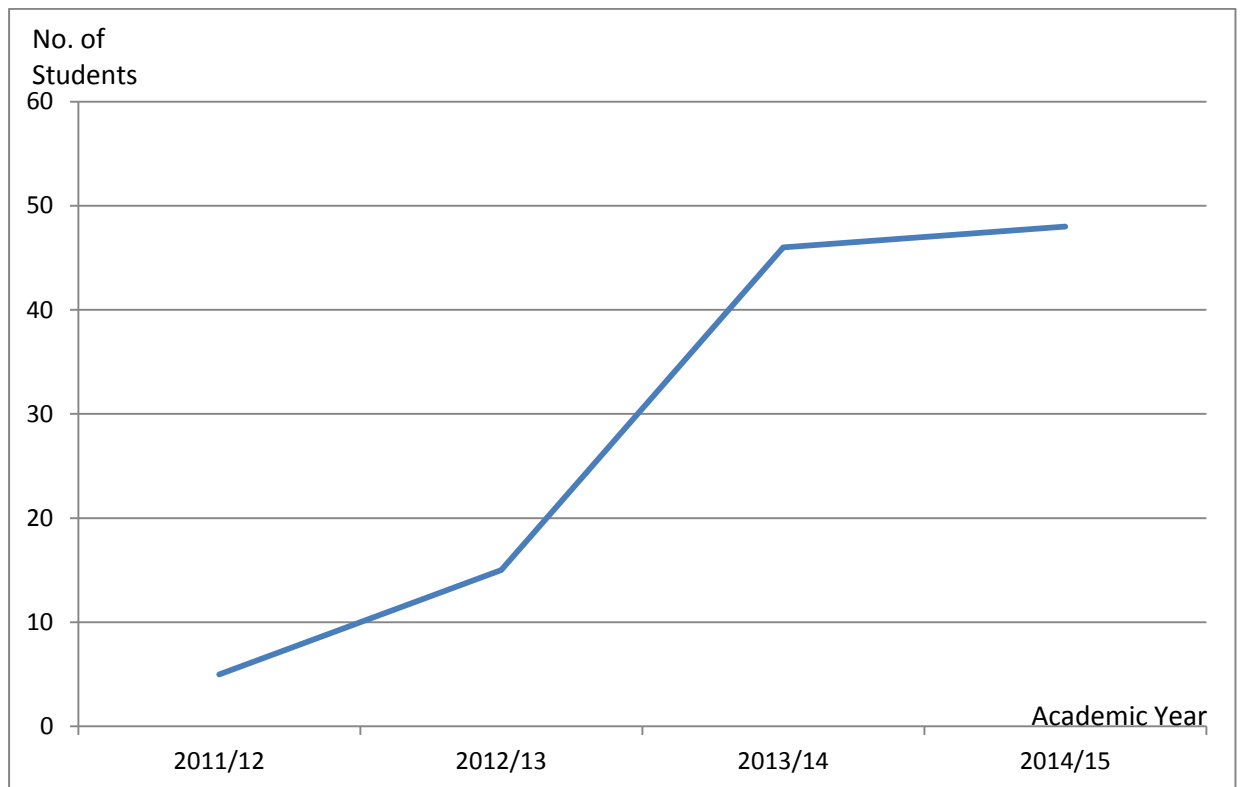
Presidential Scholarship Program of the Sri Lankan Government for Foreign Students

Annually, foreign countries offer more than two hundred scholarships to Sri Lankan students through the Ministry of Higher education. Therefore, the Presidential Scholarship Program of the Sri Lankan Government for Foreign Students, which targeted to provide higher education opportunities in Sri Lanka, was commenced in the year 2011.

Another objective of this program is to attract more foreign students to the State universities on a fee-paying basis by means of the publicity gained by the Sri Lankan higher education institutes with regard to the quality of their education through the scholarship recipient foreign students.

Under this, the number of scholarships awarded annually is as follows, and a total number of 96 students of 22 countries have been awarded scholarships. 12 State universities and affiliated postgraduate institutes award undergraduate and postgraduate scholarships to Presidential Scholarship recipients, and by now, 6 students from Nepal, Bhutan, Nigeria, and Korea have completed their courses, successfully.

Registered Students for Academic Years



For the Academic year 2004/2015, 188 applications were received for undergraduate and postgraduate courses, and qualified 30 students out of this are being studied at universities, now. Another 16 students are to be registered in the future.

Students' registration for the Academic Year 2014/2015 and students to be registered in the future (as at 05.05.2015)

	Country	Registered Students	Students to be Registered
1	Bangladesh	1	1
2	Bhutan	3	-
3	Indonesia	2	-
4 •	Japan	1	-
5 •	Kenya	1	1
6 •	Latvia	1	-
7 •	Maldives	5	-
8 •	Myanmar	-	2
9 •	Nepal	5	1
10 •	Nigeria	3	3
11	Pakistan	4	6
12	Russia	-	1
13	Swaziland	1	1
14	Tanzania	2	-
15	Uganda	1	-
	Total	30	16

Foreign Students' registration for the Academic Year 2014/2015 for undergraduate and postgraduate courses at universities and higher education institutes is as follows. 16 of them are to be registered in the future.

Student Registration for the Academic Year 2014/2015 at Universities and Affiliated Institutes (as at 05.05.2015)

	University	No. of Students		
		Undergraduate	Postgraduate	Total
1	University of Colombo	7	2	9
2	IBMBB Institute	-	1	1
3	University of Moratuwa	3	-	3
4	Postgraduate Institute of Management, University of Sri Jayewardenepura	-	2	2
5	University of Ruhuna	1	-	1
6	University of Kelaniya	3	-	3
7	University of Peradeniya	2	-	2
8	University of Jaffna	4	-	4
9	Vavuniya Campus	3	-	3
10	Eastern University of Sri Lanka	2	-	2
	Total	26	4	30

Foreign Leave

Details of approval of foreign leave for the academic and non-academic staffs at universities and higher education institutes - 2014.01.01.2014 to 31.12.2014

University / Institute	Duty Leave	Personal Leave	Total
University Grants Commission	25	3	28
Bikshu University	19	11	30
Buddhist and Pali University	21	5	26
University of Colombo	436	199	635
University of Peradeniya	464	111	575
University of Kelaniya	355	128	483
University of Sri Jayewardenepura	261	112	373
University of Moratuwa	161	103	264
University of Ruhuna	172	48	220
University of Jaffna	90	76	166
Eastern University of Sri Lanka	59	34	93
Open University	91	49	140
Sabaragamuwa University of Sri Lanka	65	14	79
South Eastern University of Sri Lanka	43	43	86
University of Visual and Performing Arts	38	31	69
Rajarata University	52	07	59
Wayamba University	50	08	58
Uwa Wellassa University	25	03	28
Vavuniya Campus	04	0	04
Gampaha Wickramarachchi Ayurvedic Institute	33	04	37
Swami Vipulananda Institute of Aesthetic Studies	03	01	04
Postgraduate Institute of Buddhist and Pali Studies	01	01	02
Postgraduate Institute of Archeology	09	01	10
Postgraduate Institute of English	02	02	04
Postgraduate Institute of Agriculture	04	01	05
Postgraduate Institute of Management	02	02	04
Postgraduate Institute of Science	0	01	01
Sri Lanka Institute of Advanced Technological Education	7	10	17
Total	2492	1008	3500

Issuing and Extending of Visa

Recommendations for issuing and extending of visa for foreign students, who come for the studies at State universities and higher education institutes for the Academic Year 2014/15, have been submitted to the Department of Immigration & Emigration as cited below. Mostly, students from Myanmar, Germany, Bhutan, Vietnam and China are coming here for studies, and Medicine, Arts degrees and Postgraduate degree programs in Buddhist Studies are popular among them.

Entry Visa and Visa Extension -2014

	University	Entry Visa	Visa Extension
01.	University of Kelaniya	31	184
02.	Postgraduate Institute of Pali and Buddhist Studies	106	309
03.	Buddhist and Pali University of Sri Lanka	09	150
04.	University of Peradeniya	17	195
05.	University of Moratuwa	-	19
06.	University of Ruhuna	178	76
07.	University of Colombo	41	103
08.	Rajarata University of Sri Lanka	05	6
09.	University of Sri Jayewardenepura	-	17
10.	University of Jaffna	02	1
11.	Sabaragamuwa University	-	3
12.	Open University of Sri Lanka	-	2
13.	South Eastern University of Sri Lanka	-	8
Total		390	1073

Number of foreign students reregistered for different degree courses at universities - 2014

	Degree Program	Number of Students	University
Undergraduate Degrees	Medicine	206	University of Ruhuna University of Colombo, University of Kelaniya, Rajarata University, University of Jaffna
	Arts degree	8	Buddhist and Pali University, University of Colombo, University of Peradeniya
	Other	07	University of Kelaniya, University of Colombo, University of Peradeniya, Rajarata University, University of Jaffna
Postgraduate Degrees	Pali and Buddhist Studies	122	Postgraduate Institute of Buddhist and Pali Studies , University of Kelaniya, University of Peradeniya, Buddhist and Pali University
	Master of Arts	14	University of Ruhuna, University of Peradeniya Buddhist and Pali University
	Other	33	University of Kelaniya, University of Colombo, Buddhist and Pali University, University of Peradeniya

Memoranda of Understanding

Particulars on the Memoranda of Understanding signed from 01.01.2014 to 31.12.2014

- ✚ In the year 2014, the only Memorandum of Understanding was signed between the Government of the State of Qatar and the Government of the Democratic Socialist Republic of Sri Lanka.

	MoU	Date Signed	Valid period	Proposed Tasks	Progress
01.	Memorandum of Understanding (MoU) for Cooperation in Education, Higher Education and Scientific Research between the Government of the State of Qatar and the Government of the Democratic Socialist Republic of Sri Lanka.	21.02.2014	For 03 years	<ul style="list-style-type: none"> • Allocations for Scholarships or half time scholarships on higher education or primary education under recognized higher education institutes. • Examination of the capability for allocations on higher educational activities under recognized higher educational institutes. 	Has been implemented since 2014.

The Memoranda of Understanding signed prior to the year 2014, was enforced in 2014 and as per the valid agreements, the countries of Maldives, Vietnam, China and Sri Lanka were benefitted from them.

**Ministry Of Higher Education
Development Division - Duty List**

	Name	Subject No	Designation	Period of Service	Duty List
1	Ms. Neetha Senevirathne	UD/01	P.M.A.1	From 13.06.2010 to now	<p>All the activities in relation to the subject of lands of the universities</p> <p>Obtaining and distribution of stationeries required for the division</p> <p>Supervision of the staff of the division and mail</p> <p>Maintaining of leave and attendance registries of the division</p> <p>Supervision of the activities related to the Kavitha program</p> <p>Supervision of the files in relation to issues of the universities.</p>
2	Ms. Madushani bandara	UD/02	M.A NODES	10.01.2012 up to now	<p>Trilingual Sri Lanka program, All the activities in relation to the Sri Lanka Institute of Advanced Technological Education, Activities with regard to the recognizing and equivalenting of degree certificates</p>
3	Mr. Amal Abeysekara	UD/03	P.M.A1	From 01.01.2011 to 21.04.2015	<p>Activities in relation to the Buddhist and Pali University of Sri Lanka</p> <p>Publishing of specifications under the Universities Act No. 16 of 1978.</p> <p>Nominations for management boards and Senete of the universities and affiliated institutes.</p> <p>Visas of the foreign students and lecturers who are coming Sri Lanka for academic purposes at State universities.</p>
4	Ms. W.D.M. Sovis	UD/04	De.Off	03.09.2012 to 25.09.2014	<p>Activities in relation to the payments of Kavitha program</p> <p>Taking actions regarding the letters received from the office and other institutes.</p>

	Name	Subject No	Designation	Period of Service	Duty List
5	Ms. Rasangika Gunawardena	UD/05	P.M.A. 11	10.11.2009 to 02.02.2015	Submission of foreign leave applications for approval - University of Moratuwa - Institute of Technology - Institute of Computer Technology Obtaining of required recommendations for utilizing local funds and generated funds
6	Ms. M.A.R. Deepthika	UD/06	De. Ast.	From 07.08.2011 to this date (Maternity leave from 23.09.2013 to 07.04.2014)	Appointing of the Chancellors/ Vice Chancellors Obtaining of approval for foreign leave applications received from the University of Colombo and affiliated postgraduate institutes. Sending replies to the letters received in relation to court cases, human rights, Ombudsman Obtaining of required recommendations for utilizing local funds and generated funds
7	Ms. Suranga Warnasooriya	UD/07	De. Ast	From 26.03.2012 to 02.04.2014	Submission of foreign leave applications for approval - University of Kelaniya - Open University - Gampaha Wickramarachchi Ayurveda Institute - Buddhist and Pali University of Sri Lanka - University of visual and Performing Arts - Postgraduate Institute of Agriculture - Postgraduate Institute of Archeology - Postgraduate Institute of Buddhist and Pali Studies - Buddashrawaka Bhikku University Obtaining of required recommendations for utilizing local funds and generated funds

	Name	Subject No	Designation	Period of Service	Duty List
8	Ms. Menasha De Soyza	UD/08	Dev.Ast	From 01.07.2011 up to now	<p>Affaires in relation to bilateral agreements signed between Sri Lanka and foreign countries.</p> <p>Land affairs of the Non State Universities.</p> <p>Submission of foreign leave applications for approval</p> <ul style="list-style-type: none"> - University of Peradeniya - University of Jaffna - Rajarata University <p>Obtaining of required recommendations for utilizing local funds and generated funds</p>
9	Ms. S.N.M Senevirathne	UD/09	Dev. Off.	From 23.11.2013 up to now	<p>Submission of foreign leave applications for approval</p> <p>University of Sri Jayewardenepura</p> <p>Postgraduate Institute of Management</p> <p>University of Ruhuna</p> <p>Eastern University of Sri Lanka</p> <p>South Eastern University of Sri Lanka</p> <p>Uwa Wellassa University</p> <p>Wayamba University of Sri Lanka</p> <p>Obtaining of required recommendations for utilizing local funds and generated funds</p>
10	Mr. T.M.Asanka Sanjeewa	FA/01	Dev. Off.	03.09.2012 to this date	<p>Obtaining of required recommendations for utilizing local funds and generated funds</p> <p>Making aware of the staffs at universities and higher education institutes regarding short time courses received through the Department of External Resources and Ministry of External Affairs, and forwarding the nominations to the Department of External Resources.</p>

	Name	Subject No	Designation	Period of Service	Duty List
11	Mr. S.P.N. Amarathuga	FA/03	De. Ast	01.08.2011 to this date	All the activities in relation to undergraduate scholarships received from foreign countries.
12	Ms. Harshi Kumarapeli	FA/02	De. Ast	From 27.04.2009 to this date	All the activities of the following universities with regard to the Presidential Scholarship Program for foreign students - School of Computing University of Colombo - University of Kelaniya -Postgraduate Institute of Archeology -Postgraduate Institute of Buddhist and Pali Studies - University of Moratuwa - University of Peradeniya - Postgraduate Institute of Agriculture
13	Ms. Anushka Abeykoon	FA/04	සං.නි	From 01.01.2014 to this date	All the activities of the following universities with regard to the Presidential Scholarship Program for foreign students - University of Jaffna - University of Ruhuna - Rajarata University of Sri Lanka - University of Sri Jayewardenepura
14	Ms. Indeewari Jayakody	UD/	Dev. Of	From 08.08.2013 to this date (Leave from 22.05.2014 to 10.03.2015)	Covering the duties of Ms. Deepthika while she is on maternity leave

Non - State Higher Education Division- Ministry of Higher Education

Introduction

With the growth of positive attitudes regarding education in the Sri Lankan community, which is in a topmost position in terms of literacy in Asia, there is a difficulty to meet the greater demand for higher education only through the State higher education institutes. As an alternate access to this, considering the relative importance of providing study opportunities through the Non-State university sector, regulation of the activities of the Non- State universities were taken, directly, under the Ministry of Higher Education on a policy decision made by the ministry. Accordingly, the Non-State Higher Education Division was established in January, 2013, and as per the provisions under the Section 25 A of the Universities Act No.16 of 1978, the Secretary to the Ministry of Higher Education was appointed as the Specific Authority and the division is now being implemented under an Additional Secretary.

This division performs ,mainly, the procedure starting from the reviewing of applications sent by State or Non-State Institutes to be recognized themselves as specifically identified degree/ degrees awarding institutes in relation to the Rules No. 1 of 2013 published by the GazetteExtraordinary No. 1824/21 of the Democratic Socialist Republic of Sri Lanka on Thursday, August 22, 2013,which is compiled under the Section 137 read with Section 70 C and 70 D of the Universities Act, No. 16 of 1978,to the issuance of the relevant order, if so recognized. The Standing Committee on Accreditation and Quality Assurance (SCAQA) was established in order to provide the required instructions on the tasks specified in these rules. The said committee submits relevant policies and required administration recommendations in accordance with the provisions of such rules. The amendment to the Rule 31 of the Rules No. 1 of 2013 published by the Gazette Extraordinary No. 1891/9 of the Democratic Socialist Republic of Sri Lanka onTuesday, December 02, 2014 was done in the year 2014.

The tasks being performed by the Non-State Higher Education Division

01. Organizing and conducting of Standing Committee on Accreditation and Quality Assurance (SCAQA) meetings, and the implementation of its decisions.
02. Basic review activities of the applications that have been sent by institutes requesting the degree awarding authority, and the other activities incidental to them.
03. Appointment of Review Committees for the reviewing activities of the institutes that have sent applications requesting the degree awarding authority.
04. Maintaining, follow up and updating of an information system with regard to details and activities of the institutes that have received degree awarding status,
05. Ensuring whether the degree awarding institutes are performed in compliance with the other requirements cited in the Act.
06. Maintaining and updating of an information system on study courses conducted by local institutes which offer foreign certificates.
07. National Action Plan to implement the recommendations of the Lessons Learnt and Reconciliation Commission - Organizing of the relevant activities to implement the recommendations related to the Ministry of Higher education.
08. Affairs regarding visa recommendations of foreign students who study at higher education institutes.
09. Maintaining and updating of an information system on local students who migrate aboard for studies
10. Performing of the tasks in relation to the payments to the committees and other requirements.
11. Office administration and related activities jointly with the Planning and Administration divisions and recording.

01. Standing Committees on Accreditation and Quality Assurance

Two review panels are appointed, namely Institutional Review Panel and Subject Review Panel in order to scrutinize the applications requesting the degree awarding status as per with the above rules. These panels are consisted with Senior Lecturers / Professors and senior government officials who are specialized in the relevant subject areas.

After the Secretary to the Ministry of Higher Education was appointed as the Specific Authority by the Minister in terms of the conditions and orders of the Universities Act No. 16 of 1978, following members were appointed by the specific Authority to the Standing Committee on Accreditation and Quality Assurance to recommend degree awarding institutes.

1. Dr. Sunil Jayantha Nawaratne – Specific Authority, the Secretary of the Ministry of Higher Education (Chairman of the Committee)
2. Mr. Douglas Nanayakkara (S.L.A.S. Special Grade) Additional Secretary, Ministry of Higher Education (Committee Member)
3. Prof. Ranjith Senarathna, Vice Chairman- University Grants Commission (Committee Member)
4. Prof. Rohan Rajapakse, Senior Professor, University of Ruhuna (Committee Member)
5. Dr. R.M.K. Ratnayake, Director , NCAS Project of the Ministry of Higher Education (Committee Member)
6. Pamodha Rajakeeya, Legal Officer, University Grants Commission (Committee Member)

Within the relevant year, nine meetings of the Standing Committee on Accreditation and Quality Assurance were conducted. The said committee performs its duties under the following provisions.

- a) Submitting of recommendations on policy decisions with regard to Non State higher education to the Specific Authority.
- b) Submitting of recommendations to the Specific Authority regarding the appointment of review panels
- c) Submitting of recommendations to the Specific Authority regarding the Recommendation Reports issued by review panels.
- d) Monthly progress review of Non State University and Advanced Professional Institute sector.
- e) Submitting of recommendations on issues arisen in different profiles specified by the Specific Authority.

Applications of the 17 institutes requesting degree awarding status were being reviewed in the year 2014, and nine applications of them were commenced to review in the previous year. Eight of them were the applicants that requested degree awarding status within 2014. Number of courses applied by all the institutes are, approximately, 77. (PhDs, degrees, postgraduate diplomas, higher diplomas, and diplomas)

Table-1.1 Recognized degrees and degree awarding institutes within the year 2014

Institute	Courses	Awarded Date
SANASA Campus Ltd.	B.Sc Degree in Banking and Finance (Special)	Gazette (Extraordinary) No.1890/12 of 21/01/2014
	Degree in Insurance and Risk Management (Special)	
	Degree in Regional Sciences and Planning (Special)	
Horizon College of Business and Technology (Pvt) Ltd (Horizon Campus)	Degree in Business Management Science Human Resources Management)	Gazette (Extraordinary) No.1846/18 of 26/11/2014

In the year 2014, institutional review and subject review of the KAATSU International University Ltd. Were completed, and the procedure for publishing by gazette was being conducted.

Further, the below mentioned institutes were informed to complete and submit the Review Committee Report recommendations.

1. International College of Business and Technology (ICBT Campus)- (Institutional Review)
2. AquinasUniversity College - (B.Sc. degree in Agriculture Management (Agriculture))
3. Colombo School of Construction Technology (CSCT) - (Institutional Review)
4. Institute of Bankers of Sri Lanka (IBSL) - (Institutional Review)

Institutional Review Committees or Subject Review Committees were appointed, appropriately, for the below named institutes, of which the basic review was completed,

1. Raffles University
2. South Asian Institute of Technology and Medicine (SAITM)
3. SEAGIS CAMPUS
4. National School of Business Management (NSBM)
5. Nagananda International Buddhist Academy
6. Sri Lanka International Buddhist Academy (SIBA)

Similarly, from the applications received within the year 2014, the basic review was done for the following institutes.

1. Colombo International Nautical and Engineering College (CINEC)
2. Sri Lanka Institute of Information Technology (Guaranty) Ltd (SLIIT)
3. Naleemiah Institute of Islamic Studies
4. Victoria Higher Education Campus

02. Maintain Information Systems on Non-State Higher Education Institutes

2.1 In 2014, with the objective of monitoring the activities of the institutes that had obtained the degree awarding authority, this division has performed the task of maintaining, follow up and updating of an information system containing the details of the students and the courses of those institutes. Details of the number of students studied at institutes that have obtained the degree awarding authority are as follows.

Table - 2.1 Number of students studied at institutes that have obtained the degree awarding authority

	Institute	No. of Students (Authorized courses for degree awarding)	No. of Students (other courses)	No. of Students(Cou rses offered by foreign universities)
01	Institute of Technological Studies	Not Functioning at present		
02	Institute of Surveying and Mapping	Students have not been enrolled for the academic year 2012/2013	45	-
03	Sri Lanka Institute of Information Technology (Guaranty) Ltd (SLIIT)	5608	-	-
04	Sri Lanka Institute of Development Administration [SLIDA]	134	1188	-
05	National Institute of Fisheries and Nautical Engineering	214	130	-
06	National Institute of Social Development	387	569	-
07	Aquinas College of Higher Education	454	27	195

08	South Asian Institute of Technology and Medicine (SAITM)	664	34	555
09	National School of Business Management (NSBM)	664	20927	1919
10	Colombo International Nautical and Engineering College (CINEC)	210	-	660
11	Sri Lanka International Buddhist Academy (SIBA)	132	5	31
12	Institute of Chartered Accountants of Sri Lanka (ICASL)	23	50310	90
13	SANASA Campus Ltd.	49	-	-
14	Horizon College of Business and Technology (Pvt) Ltd (Horizon Campus)	Degree Awarding Authority was granted on 26.11.2014	17	183
	Sub Total	8539	73252	3633

2.2 Education Opportunities of the Non-State Higher Education Sector

The Non- State Higher Education division has commenced the collecting of data with regard to higher education opportunities available for the students with higher education requirements. This consists of data on the number of currently registered students at local higher education institutes that directs for foreign certificates, and the particulars of those institutes.

Table- 2.2 No. of Students at 62 Higher Education Institutes that have not obtained a degree awarding status.

Course Type	No. of Courses		No. of Students		Total No. of Students
	Courses for Local Certificates	Courses for Foreign Certificates	Courses for Local Certificates	Courses for Foreign Certificates	
Foundation/ Certificate/ Professional Courses	35	14	3091	17794	20885
Diploma	103	89	6817	3402	10219
Degree programs	35	14	3091	17794	20885
Postgraduate Degree programs	14	6	861	210	1071
Master of Arts /Master of Science	6	34	570	1503	2073
Doctorates	1	1	6	62	68
Total	186	234	12353	25912	38265

03. National Action Plan to implement the recommendations of the Lessons Learnt and Reconciliation Commission - Organizing of the relevant activities to implement the recommendations related to the Ministry of Higher education.

As per with the two recommendations submitted by the Lessons Learnt and Reconciliation Commission in relation to higher education:

Recommendation 01 -Select a committee of experts in education to review the quota system with a view to introduce a merit based admission system,

Recommendation 02 - Ensure public Universities have ethnically mixed student populations with a choice of courses offered in all three languages,

the Expert Committee has submitted the following recommendations.

1. Implementation of student and staff exchange programs among universities.
2. When entering students to universities, giving a priority to the students with Sinhala / Tamil proficiency when that language is not their mother language.
3. .Commencement of all three language degree program at all the universities.
4. Inclusion of the Subject of National Reconciliation as a major subject in every degree program
5. Revision of examination conditions with regard to G.C.E (O/L) and G.C.E (A/L) to sit for the examination in both Sinhala and Tamil languages.
6. Promotion of the establishing of ethnically mixed schools.

A representative from each university was appointed to obtain regular reports on the progress of implementing above recommendations and that information was sent, quarterly, to the Presidential Secretariat, in the year 2014.

04. Visa Recommendation Activities for the Foreign Students at Non State Higher Education Institutes

The task of recommending residence visas and Entry visas for Foreign Students at Non State Higher Education Institutes and forwarding them to the Immigration and Emigration Department has been performed by the division in 2014. The certified copies of the legal documents, including the details of the applicant non state higher education institute are kept under the custody of the division. Approved format and the prescribed documents should be submitted to obtain recommendations. Accordingly, the division has recommended 152 visa applications of the foreign students.

Table - 4.1 Details of the students who have obtained residence visas and Entry visas during the year 2014

	Country	No. of Students
01	Afghanistan	3
02	Australia	2
03	Bangladesh	7
04	Bhutan	1
05	Brazil	1
06	Canada	1
07	China	1
08	Congo	1
09	Germany	1
10	Fiji	1
11	Ghana	1
12	India	10
13	Japan	3
14	Kazakhstan	1
15	Kenya	2
16	Korea	16
17	Malaysia	9
18	Myanmar	1
19	Nepal	4
20	Nigeria	29
21	Oman	13
22	Pakistan	5
23	Portugal	1
24	Russia	2
25	Spain	1
26	Turkey	16
27	Uganda	4
28	England	10
29	Seychelles	1
30	South Africa	1
31	Vietnam	3
	Total	152

05. Maintaining and updating of an information system regarding local students who migrate abroad for studies

Considering the importance of keeping records with regard to local students who migrate abroad for studies, the Ministry of Higher Education is being performed the process of obtaining required data by coordinating with the Ministry of External Affairs. According to the data sent by foreign embassies and consulates, approximately, 10,000 students have gone abroad in 2014 for higher studies.

06. Facilitate the promotion of the Professional Management Accountancy Sector in Sri Lanka

The Ministry of Higher Education has conducted 04 meetings with the participation of a board of experts at State universities specialized in that sector, representatives of the higher education institutes who conduct professional Accountancy courses, and the government officials in order to prescribe general criteria on the certificates awarded and to include them into a qualification framework as per with the Cabinet Decision dated September 04, 2014.

07. The Staff of the Non- State Higher Education Division

Details regarding the approved Cadre and the staff who served at the division within 2014 are given below.

The vacancies for the Director and Assistant Director were filled in October, 2014 and in September 2014, respectively.

Table - 7.1 Composition of the Staff

Designation	Approved Cadre	Staff as at 31.12.2014
Additional Secretary	01	01
Director	01	01
Assistant Director	01	01
Development Officer	06	04
Management Assistant		
Office Assistant	01	01

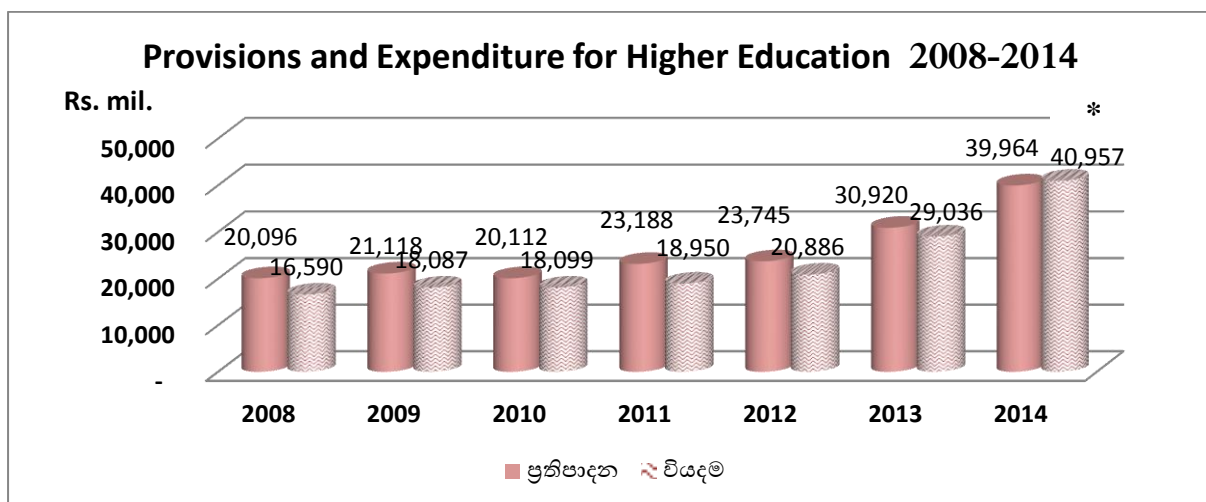
Planning Division - Ministry of Higher Education

Higher Education has gained a significant position in the procedure carried out by the Government with the objective of converting Sri Lanka into a hub of knowledge. When preparing the budget – 2014, a higher consideration has been given to achieve this objective. Similarly, the activities of the Ministry of Higher Education have been regularized under the main goals of enhancing the efficiency and the productivity, development of infrastructure, increasing the quality and the employability of the graduates, increment of opportunities and access to higher education, converting Sri Lankan higher education system into an internationally recognized level, and enhancing of research and innovations.

The Planning Division performs a significant role in achieving these main goals of the ministry. Implementation and regulation of the domestic and external projects that are operated under the purview of the ministry and reporting of their outcomes to the relevant institutes, compilation of the required plans for the preparation of budget estimates, compilation of the Action and Corporate Plan of the ministry, regulation of the implementation of plans of other institutes that are under the purview of the ministry, and the compilation of annual Review of Activities Report are the main tasks of the division.

Planning of the Preparation of Budget Estimates

Government provisions are given to the higher education sector, mainly under two sources: the University Grants Commission, and the Ministry of Higher Education. A major task of the Planning Division is to analyze the expenditure of the government provisions and to formulate plans for the allocation of provisions for the coming year. In the year 2014, the provision allocated to the state higher education sector was 39.9 billion Rupees, and its true expenditure was 40.9 billion Rupees. An analysis of the government provisions from the year 2008 to the year 2014 is given in the figure below.



* In this expenditure, It is included the funds released by the Treasury to settle arrears bills of the year 2013

Both the expenditure of the two universities and the advanced technological institutes that are under the direct control of the ministry, and the expenditure of the universities and the higher educational institutes that are under the direct supervision of the University Grants Commission are included in the above analysis of expenditure.

The supervision of the expenditure from the budgetary provisions is done by the Planning Division of the ministry, and the conducting of the progress review meetings as a review of this supervision is, also, a major task of the division.

Projects Supervised by the Division

Another major task of the Planning Division is the quarterly regulation of the projects, which is to find out the level of success of the development projects in the sense of achieving the expected development results within the relevant time frame and the cost estimate, implemented within the higher education system. Under this, in the year 2014, 157 projects implemented under domestic provisions and 10 projects implemented under foreign funds were supervised.

A brief analysis of the development projects implemented in the year 2014 is given below.

Institute	No. of Projects	Government Provisions Rs. Mn	Expenditure Rs. Mn
University Grants Commission	155	6,566.68	4,649.36
Minsitry	12	6,330.26	6,282.77
Projects under Domestic Funds	02	4,753.00	4,778.8
Projects under Foreign Funds	10	1,577.26	1,503.97
Total	167	12,896.94	10,932.13

Under this, information is gathered, quarterly, in institutional level, and it is probed, quarterly, whether the resources allocated for public investments have been used efficiently, and effectively. This information is updated, quarterly, on the website of the Ministry of Higher Education as well as on the website conducted by the Department of Project Management and Monitoring of the Ministry of Finance.

As another step of the said supervision, the division is vested with the responsibility of compilation of reports that has to be submitted to the Presidential Secretariat, Department of Government Information, and to the Ministry of Finance.

Further, the tasks of obtaining the required provisions for the coming year jointly with the Department of External Resources with regard to foreign projects that are under the direct control of the ministry, and guiding for implementation of new projects are done under the Planning division.

University Township Project

Implementation of the University Township Projects, which is a novel planning approach targeting the development of the university and its proximity for mutual benefits to both local and university communities, and the supervision of its progress is a duty of this division.

Under this, projects are being implemented at three Universities of Sri Jayewardenepura, Ruhuna and Moratuwa, and supervision activities are being carried out together with the committees appointed in this regard.

In addition to these three university township projects, Wayamba University, University of Jaffna, and the Gampaha Wickramarachchi Ayurveda Institute also expect to develop their institutes as per with this concept, and the relevant proposals have already been submitted to the Department of National Planning.

In the year 2014, the Planning Division has organized the conducting of following workshops and conferences.

- **January 16, 2014 - The discussion on enhancing efficiency and productivity of the higher education system held at the Ministry of Finance which was presided over by the Secretary to the Ministry of Finance and Planning.**

There, the progress of the action and corporate plan of the each institute was discussed, and the Ministry of Finance has made aware the gathering regarding the procedures to be followed in order to further enhance the efficiency and productivity of the higher education sector

.

January 29, 2014 - The discussion held at the University Grants Commission regarding the Action Plan 2014.

There, each university and institute presented Action Plan 2014, and the Minister of Higher Education has pointed out the way in which the action plans should be upgraded and informed that plans should be prepared so as to reach the required goals.

- **May 08th and 9th, 2014–Discussion on 1st Quarter Progress and Restructuring of the Management System.**

The first discussion was held at the Ministry of Finance on 08th May which was presided by the Secretary to the Ministry of Finance and the second discussion was held at the

MILODA Institute on 09th May. There, the ministry has submitted the 2014 budgetary progress. Further, the matters on implementation of the budget proposals, hostel project, procurement activities, and the vacancies of the Cadre were discussed.

- **Regional Committee on the Recognition of Qualifications in Higher Education in Asia and the Pacific– Hotel Galadari August 4 & 5, 2014**

13th Session of the Regional Committee on the Recognition of Qualifications in Higher Education in Asia and the Pacific was held at Hotel Galadari on August 4 & 5, 2014 with the participation of 52 delegates from 29 countries. The Ministry of Higher Education made this an opportunity to compare the Sri Lankan qualification frame with other countries.

SAARC workshop 'Innovation in Higher Education for Knowledge Based Economies and Economic Growth'

A three day workshop on 'Innovation in Higher Education for Knowledge Based Economies and Economic Growth' was held from October 10-12, 2014 at Global Towers by the Ministry of Higher Education with the assistance of SAARC Human Resource Development Centre, University Grants Commission and the Higher Education for the Twenty First Century Project (HETC) jointly with the Secretariat. The ministry made this an opportunity to share the knowledge and experience of economic growth for the regional corporation.

Preparation of the Annual Review of Activities Report of the ministry

Preparation of the annual Review of Activities Report of the ministry to be submitted in the Parliament is a main task of the Planning Division. The Planning Division has compiled the annual Review of Activities Report for the year 2014, too, by obtaining and analyzing the relevant reports from the UGC, two Buddhist universities, Advanced Technological Institute, and foreign projects.

A summary of the activities performed by this division within the year 2014 is as follows.

1. Regulation of the domestic and external projects

- Organization of the quarterly progress review meetings of the local construction projects and foreign projects and the compilation of progress reports.
- Uploading of data on the said projects to the ministerial web site and the Finance Ministry web site.
- Analyzing of project data, identification of issues, and review.
- Coordination of the projects informed by the Presidential Secretariat.
- Compilation of the reports requested by various institutes with regard to foreign projects.
- Compilation of the various reports in relation to the Township projects.
- Organization of the required activities with regard to the operational committee meetings of the foreign projects.

- Organization of the required activities to conduct meetings with foreign delegates who visit from time to time to monitor foreign funded projects.
- Monitoring of the progress of the ministerial Cabinet memoranda.

2. Formulation of Budget Reports

- Obtaining of project proposals for the annual budget report and compilation of the annual budget report.
- Organizing of budget discussions between the Ministry of Finance and other institutes.
- Progress review of the approved annual budget proposals.

3. Compilation and the supervision of the Action and Corporate plan Plan

- Compilation of the annual Corporate Plan of the ministry.
- Updating of the Strategic Plan of the ministry.
- Supervision and regulation of the formulation of Action and Corporate Plans of the other institutes that comes under the purview of the ministry, and organizing of the required workshops in this regard.
- The providing of the contribution representing the ministry for the assigned national action plans.

4. Compilation of reports requested by various institutes from time to time

- Compilation of the reports that has to be submitted to the Central Bank of Sri Lanka
- Providing of data in relation to the higher education sector for the compilation of the annual reports of the Ministry of Finance.
- Compilation of the reports on domestic and foreign projects requested by various institutes and ministries from time to time.
- Provision of data required by the Lessons Learnt Commission for their reports.
- Providing of information required by the Department of Census and Statistics.
- Providing information on identifying main sectors of the Department of Government Information.

5. Collecting, analyzing and maintaining of the data

- Collecting and analyzing of data required for the Key Performance Index (KPI) and the maintaining of data systems.
- Collecting and updating of data required for the ministerial activities, and compilation of reports.
 - In the year 2014, data were collected on language laboratories, internet and Wi-Fi facilities available at universities.
 - Collection of data on the foreign students studying in local universities.

6. Other functions

- Compilation of the Activity Calender of the ministry
- Supervision of the duties associated with the research proposal implementation subjected to the approval of the Department of National Planning.
- Updating of the World University Ranking Report.
- Participation in the functions for the formulation of SAARC Social Charter.
- Providing of ministerial contribution to the Senior Ministers' Secretariat to formulate the National Human Resources and Employment Policy.
- Providing of required data for the formulation of Human Rights action plan.
- Organizing of the required activities in order to carry out the responsibilities assigned by the Ministry of Child Development & Women's Affairs, within the ministry.
 - Providing of data for the Additional Secretaries of the ministry who have participated in the special district development meetings. (Puttalam, Rathnapura, Anuradhapura)

Staff of the Planning Division – 2014

The staff who have served in the Planning Division from 01.01.2014 to 31.12.2014

- G.M.R.D. Aponsu (Director - Planning)
 - H.A.R.P Fernando (Assistant Director)
 - K.A.G. Dilrukshi (Assistant Director)
 - W.P.H. Wijesinghe (Development Assistant)
 - A.B.M.J.C Bandara (Development Assistant)
 - P.P. Godagama (Development Officer)
 - U.J.P Fernando (Development Officer)
 - U.S. Maddhumage (Statistical Assistant)
 - E.D. Maduri Tharanga Kumari (Development Officer)
 - D.G.A.P Gunarathne (Development Officer)
 - Chandana Lakmal (Office Assistant)
-
- New recruitments from 01.01.2014 to 31.12.2014 - No
 - Officers resigned from the service from 01.01.2014 to 31.12.2014

G.A.T.D. Perera (Development Officer)

Accounts Division – Ministry of Higher Education

1. Under the Head No. 171 of the Annual Appropriation Act of the year 2014, a provision of Rs. 8,177,671,740.00 has been allocated to this ministry for relevant four projects under two programs, and at the end of the year 2014, cost of Rs. 8,108,322,359.00 was incurred of this. Accordingly, the total financial progress is 99%.

Relevant details are as follows;

Program	Project	Allocated Provisions	Expenditure Incurred	Progress
1. <u>Operations</u>	i) <u>Minister Office</u>			
	Recurrent	68,441,537.00	68,441,537.00	100%
	Capital	15,960,765.00	4,999,519.00	31.3%
	ii) Administrative and Establishment Services	208,520,526.00	208,420,017.00	99.95%
	Recurrent capital	4,906,699,912.00	4,905,996,678.00	99.98%
2. <u>Development</u>	iii) For Quality Enhancement of Higher Education	812,819,000.00	812,608,000.00	99.97%
	Recurrent	663,000,000.00	659,000,000.00	99.4%
	Capital	1,502,230,000.00	1,448,856,608.00	96.4%
	iv) Higher Education Development Projects			
Total Provisions and Expenditure		8,177,671,740.00	8,108,322,359.00	99%

2. Operation Program -

Project 2 - Administrative and Establishment Services

For the year 2014, the provisions allocated for the Capital Expenditure of this project was Rs. 4,906,699,912.00, and the total expenditure was Rs. 4,905,996,678.00

- ❖ Of this cost, Rs.4,537,791,297.00 was spent for the University Hostel Project, and it accounts for 92% of the total expenditure.
- ❖ Several stages of the Leadership Development program for the new entrant university students were conducted in the year 2014, and the expenditure in this regard was Rs. 265,630,215.00

3. Development Program

Project 3 - Institutional Support for the enhancement of the quality of the Higher education

Allocated Provisions by Estimates Cost Incurred

(i) Sri Lanka Institute of Advanced Technological Education

Recurrent Expenditure	525,000,000.00	525,000,000.00
capital Expenditure	250,000,000.00	250,000,000.00

(ii) Sri Lanka Bikkhu University

Recurrent Expenditure	122,334,000.00	122,123,000.00
capital Expenditure	300,000,000.00	296,000,000.00

(iii) Buddhist and Pali University of Sri Lanka

Recurrent Expenditure	165,485,000.00	165,485,000.00
capital Expenditure	113,000,000.00	113,000,000.00

Project 4 - Higher Education Development Project

- ❖ The total allocation in this regard was Rs. 1,502,230,000.00, and Rs. 1,448,856,608.00 has been spent.

Details of the expenditure are as follows (In Rupees)

➤ Tsunami Rehabilitation Project	72,000,000
➤ Higher Education for 21 st Century Project (HETC)	964,995,952
➤ South Eastern University Development Project (SEUDP)	253,607,497
➤ SATREPS Project for Development of Pollution Control & Environment Restoration Technologies of Waste Landfill Sites	88,812,613
➤ Improvement of Japanese Language Learning of University Of Kelaniya & University of Sabaragamuwa	42,730,491
➤ Building Research Excellence in Wildlife & Human Health in Sri Lanka	17,615,744
➤ Erasmus Mundas Action 2 Lot 9, Expert Exchange by Promoting Quality Education, Research & Training in South and South East Asia	756,965
➤ Norwegian Programme for Capacity Building in Higher Education & Research Development (NORHED) Project	8,337,346

4. Public Officers' Advance Account

Allocated amount Rs. 5,000,000.00

Incurred Expenditure Rs. 4,829,160.00

Details of the expenditure are as follows.

<u>Type of the Loan</u>	<u>No. of Officers</u>	<u>Amount</u>
Distress Loan	42	4,372,160
Bicycle Loan	02	12,000
Festival Advance	81	405,000
Special Advance	16	40,000
		<u>4,829,160</u>

Advance Account Reconciliation reports were prepared ,quarterly, and Final Account has been sent to the Auditor General before the prescribed date in terms of the F.R. 506 (d) .

5. Monthly Account Summery

Monthly Account Summaries have been forwarded to the Department of Public Accounts before the prescribed date.

6. Preparation of the Bank Reconciliations

Monthly Bank Reconciliations were updated and forwarded to the relevant divisions.

7. Audit Quarries

Nine Audit Queries were recived by the ministry within the year 2014, and 08 of them were answered as at 31.12.2014.

8. Annual Board of Survey

Board of Survery of the year 2014 was completed, appropriately.

9. Appropriation Account

Annual Appropriate Account of the year 2014 was submitted on the prescribed date.

Media Division - Ministry Of Higher Education

The Media Division has contributed, significantly, for the activities of the Ministry of Higher Education, which are performed with a clear vision for the future to convert Sri Lanka into the hub of knowledge in Asia. Accordingly, media coverage and media coordination with regard to development activities of the universities, institutes, and foreign projects, etc., that are under the purview of the Ministry of Higher Education, introductions, inaugurations, and other special occasions were done by the Media Division.

This division has covered the media advertising as well as coordination of the 15 universities that are under the direct supervision of the UGC, the two universities under the purview of the Ministry of Higher Education, and the Sri Lanka Institute of Advanced Technological Education.

Similarly, for the first time in Higher Education Ministerial history, a Web site of the Minister -in-Charge of the ministry, and a Face book page was created and updated properly by the Media Division. Further, the official Web site of the ministry was updated, regularly, by uploading news related to the ministry, news published in daily newspapers, photographs as well as video clips.

The target of all officers of the Media Division was to publish all the daily news on Websites at least on the same day by capturing the truth, promptly. When comparing with the media units in other ministries, the Media Division of the ministry has gained a significant progress due to this reason.

The Media Division has contributed to expedite the decision making in the way of making aware the Minister, Deputy Minister, and the Secretary by compiling and submitting a file containing news and articles published in daily and weekend newspapers with regard to the ministry, all the related institutes and the projects implemented.

The activities published by the Media Unit in 2014

- Photographs, videos and sound recording of the Leadership Program from the commencement to the end, media coordination and advertising activities -The activities of the training centers at Horana, Diyatalawa, Gannoruwa, and Buwelikada were covered.
- Transforming Education for the Digital Age (General Sir John Kotelawala Defence Academy, 09th January)
- Institute of Applied Statistics Sri Lanka Induction of the President, 9th January
- Unstoppable Sri Lanka 2020 Analyzing Development Workshop, 16th January
- Observation Tours of the Leadership Training at Trincomalee, Punawa, Minneriya, and Anuradhapura
- Inaugural Ceremony of the Faculty of Agriculture at Kilinochchi, Faculty of Engineering of the University of Jaffna
- University Students Competency test of Information Technology-Awards Ceremony
- Felicitation of Professor Dharma De Silva and introduction of Resource book- Management Education, globalization, business, exporting, marketing practice of articles, essays & lectures of Prof. Dharma De Silva
- Rural Entrepreneurship Development program (RED)
- Inaugural Ceremony of the Faculty of Commerce and Management at Eastern University of Sri Lanka
- Inauguration of Kavitha Painting Exhibition
- Kavitha Grand Finale
- SAIM Staff Development Program
- Commonwealth Educational media center for Asia and the Open University of Sri Lanka- Regional Workshop on ICT, Leadership in higher education
- AACSB International Advanced Quality Management Education Worldwide Through Accreditation Leadership and Value Added Services-Work Shop at Kingsbury Hotel
- Inauguration of Paintings Exhibition of the students at Sri Palee Campus, Horana

- Manasa Learning Providers Conference 2014
- Inspection of the hostels of Rajagiriya Ayurveda Medical students and the discussion on providing of hostel facilities for them
- Vesak Dhamma Sermon of Ven Mawarale Bhaddiya Thero at the Ministry Premises
- Prize Giving of the English Language Competition of the University Students
- The discussion between the minister and the Ambassador of Bhutan for the development of Higher Education in the two countries
- The discussion between the minister and the Ambassador of Vietnam for the development of Higher Education in the two countries
- Inauguration of the International Indigenous Healthcare Exhibition
- The 7th tourism outlook conference and the 03rd Tropical Coastal And Island Tourism Conference
- Ministers' participation in the Leadership Training – Gannoruwa, Buwelikada, Talathuoya Camps
- The National Literary Festival Sahitya Kala Prasadini 2014, organized by the Culture and the Arts Ministry
- Workshop on innovation in Higher Education for knowledge Based Economies and Economic growth in the SARRC Region
- Diploma Awarding Ceremony of the Sri Lanka Institute of Advanced Technological Education.

The officers who have resigned from the division in 2014 and the duties performed by them

1. R.D. Kesara Jayasiri - Development Assistant - Compilation of articles for newspapers
2. Gayan Iddamalgoda - Development Assistant - Compilation of articles for newspapers and coordination activities with newspapers
3. Chanaka Duhulwala - Office Assistant (Temporarily)

Kavitha Talent Project - Ministry of Higher Education

01. Goal :- To provide the nation with a creative and educated young generation who is endowed with full of talents.

02. Objectives:-To develop, showcase, reveal and evaluate the artistic talents of the competent students studied at universities and advanced technological institutes that are coming under the purview of the Ministry of Higher Education and to expose them into the international level.

03. Project Commencement: -Kavitha Project was planned in the year 2011.

3.1. Applications were invited in the year 2012, and the first Grand Finale and the Awards Ceremony were held at the Nelum Pokuna Theatre in 2013.

3.2. It was conducted under 07 divisions (54 contest as 27 contests in Sinhala Medium, 27 contests in Tamil medium) and the paintings and photography divisions were conducted without any language discrimination. The total number of contests was 56.

04. Second Awards Ceremony:-

The Second Awards Ceremony and the Grand Finale were conducted at the Bandaranaike Memorial International Conference Hall in the year 2014. Likewise in the first year, in this year, too, two Grand Finales and two Awards Ceremonies were conducted in Sinhala and Tamil mediums. Some contests that were held in the first season was removed when it came into the season 02, due to the less responses from the students.

- Before the commencement of this program, the activities such as preparation of payment vouchers and relevant documents were done. Within the relevant period the division was prepared for the 5th contest round of the Sinhala medium and the 3rd contest round of the Tamil medium. Within the period activities such as making aware of contestants, providing of food, lodging and theatre facilities for rehearsals was performed.

- From the period beginning 01.01.2014 to 31.01.2014, contest programs of the Sinhala medium 5th round and the Tamil medium 3rd round were conducted. There, training workshops for Sinhala medium music, dancing and painting contests were conducted.

Further, training workshops for Tamil medium contests were also conducted. These workshops were conducted at the National Institute of Education, Maharagama and at the Chitrasena- Vajira Dance Foundation. National Zoological Gardens were selected for the painting workshops.

Tamil medium third round and the Sinhala medium fifth round were shot at the Janakala Kendraya, Baththaramulla.

- Within the month February, the programs of the fifth round were shot and the workshops for broadcasters were conducted at the University of Sri Sri Jayewardenepura. Selecting of painting workshops and selecting of the contestants were held at the National Institute of Education, Maharagama, and the JanakalaKendraya, Baththaramulla. Further, payments for the participated judges and directors were settled at the end of the same month.
- The training workshops relevant to the 6th contest round of the Sinhala medium music division were held at the Budawaththa Institute from 01.03.2014 to 31.03.2014, and the Janakala Kendraya Baththaramulla was prepared with stage decorations and lighting. A photography workshop was organized at the Town hall premises. On the same day, another photography workshop was conducted at the School of Photography at Bambalapitiya.

Tamil medium music, dancing, comedy, folk dance training workshops was conducted at the National Institute of Education and the food and accommodation were also provided by the NIE. Music and Dancing fourth round contests of the Tamil medium were shot Baththaramulla“ Ape Gama” premises. In relation to the Grand Finale of the Sinhala and Tamil contests, coordination activities for printing of invitation cards and certificates, obtaining approvals for making required trophies and awards, settling of advance payments and preparation of budget estimates were performed by the staff. The activities of submitting the said tasks to the heads of ministry and obtaining relevant approvals were the tasks completed within this period.

- Shooting of the Tamil medium broadcaster, comedy contests were conducted at Janakala Kendraya, Baththaramulla from 01.04.2014 to 30.04.2014, and rehearsal workshops of the music Sinhala medium semi-finals were conducted at NIE, Baththaramulla.

Semi-finals of the Sinhala medium music and dancing programs were held at Janakala Kendraya, Baththaramulla.

The Grand finale was held at BMICH on 22nd and 24th May and the Paintings Exhibition was also held in parallel to this. J.D.A Perera Hall at the University of Visual and Performing Arts was reserved for this purpose. The tasks of mounting of those paintings, collecting of details of the contestant, preparation of a separate invitation card for the paintings exhibition, selection of paintings, providing of transport facilities were performed by the staff during this period.

Sending of invitations for the invited guests, reservation of seats at the hall, issuing of passes and printing, preparation of the vehicle passes, preparation of official identity cards for the officials, creation and printing of catalogues in relation to the Grand Finale were some of the tasks performed within this period.

- Activities with regard to the final contest program and awards ceremony were completed during the period from 01.05.2014 to 31.05.2014. There, preparation of a register of the all the participants, sending of invitations and coordination of the newspaper advertisements and other promotion campaigns were performed with regard to the final contest program and awards ceremony.

Activities like providing of food and accommodation, facilitating to receive the winning prizes to the students were assigned to officers.

Further, duties such as providing of financial aids for the contestants, settling of payments for the relevant institutes, providing transport facilities, calling for quotations for services and forwarding them to the Procurement Division were performed within this period.

The creations of the selected contestants of the literature division were published and they were distributed among the invited guests.

Activities in relation to Painting and Photography were performed. Training workshops for the Sinhala and Tamil Grand Finale were conducted at the National Institute of Education, Maharagama and at the Budawatta Dance Institute. Singing rehearsals were conducted at the Ajith Sounds, Mharagama.

On 16th and 17th May 2014, prepared for the paintings exhibition. The painting exhibition was held on 18th and 19th May 2014 at the Faculty of Visual Arts.

For the Grand Finale, the stage designing and lighting was done at the BMICH. The rehearsals of the grand finale of the Sinhala medium contests were conducted at the BMICH on 21.05.2014. The Sinhala medium grand finale was held on 22.05.2014. The rehearsals of the grand finale of the Tamil medium contests were held on 23.05.2014 and the Tamil medium grand finale was held on 24.05.2014.

Kavitha program was followed up and the students who won awards were appreciated. Initial plans with regard to the 2014/2015 Kavitha Contest program were compiled. Cost estimates were prepared in relation to the 2014/2015 Kavitha Contest program and they were submitted to the relevant officials to examine. Discussions were held to conduct a painting and photography exhibition and to conduct a music program at the university and advanced technological institute level. Conducted a meeting of the board of directors and drafted plans to conduct 2014/2015 Kavitha Contest program. Further, selecting of venues and drafting of relevant other plans were done within this period. The paintings and photographs submitted for the contest were handed over to the relevant students.

Planning of initial round contest programs of the Kavitha Talent 2014/2015 after having discussed with Kavitha coordinating officers at all the universities and advanced technological institutes.

Student Affairs Division–Ministry of Higher Education

The Student Affairs Division of the Ministry of Higher Education is a small division consisting of a Senior Consultant, development officer and a management assistant. The basic objective of this division is to taking action with regard to the improving of infrastructure of all the universities and the higher education institutes, and the division has played an active role for the success of the Leadership Skills and Positive Attitude Development program organized by the Ministry of Higher Education in the year 2014.

Tasks performed by the Student Affairs Division in the year 2014 can be cited as follows.

Leadership and Positive Attitude Development Program

The Leadership and Positive Attitude Development Program was conducted at four stages starting from September to December for the new entrant university students of the Academic Year 2014/2015. The Student Affairs Division contributed actively from the beginning to the end of the program to make it a success.

With the publishing of the selected students' lists for each training center, answering the inquiries from students was a duty of the division, and the division took every effort to solve the student inquiries in this regard.

. The coordination activities of the below mentioned tasks of the Leadership Training program were assigned to the Student Affairs division.

i. Selecting of Resource Persons for the lectures

In relation to the Leadership program, 5 lectures were conducted covering History, Globalization, Career Guidance, and University Education and the medical officers are conducting special lectures.

The resource persons for these lectures were selected so as to represent all the universities, and a special workshop and a training session was conducted at the Sri Lanka Foundation Institute on June 26, 2014 to train the resource persons on the aforesaid topics.

These resource persons were assigned for visiting lectures at all the training centers and coordination activities and alterations were done as required.

ii. Selecting of Interpreters

For the 2014/2015 Leadership Training program, both Sinhala and Tamil students were participated at three centers, therefore assistance of the interpreters had to be obtained to interpret all the activities done in Sinhala. Recruiting of qualified interpreters and coordinating them is another activity performed by the division.

iii. Cultural Program

In the Leadership Development program, three cultural programs were conducted in three days as one program per each day at all the centers. For this purpose, Sinhala, Tamil and Muslim music

and dancing items were selected. Training of these troops and coordination of them is also a task assigned to the division.

The paying vouchers with regard to the payments for all these activities were prepared and submitted for payments with the recommendation of the Senior Consultant, Mr. Keerthi Mawellage.

1. Fulfillment of the Requirements at Student Hostels of Universities.

- i) Taking action to fulfill the requirements of the university hostels by holding discussions with officers-in-charge of welfare and other relevant officials of universities once a month. Preparing a procedure to obtain the required funds either by the Ministry or universities.
- ii) Taking action to provide a television set for each university hostel and a computer for the hostel sub wardens.

2. Payment of Mahapola Scholarship and Bursary

- i) Plan to grant a certain aid for those who do not receive Mahapola or bursary but who are in need of such an aid at all the universities. (Currently the fund established in this regard is being strengthened and discussions are in progress to take steps in this regard at university level.)
- ii) If there is any issue on paying Mahapola Scholarship and Bursary at universities, to avoid such issues and regularizing of the paying process according to a schedule.

3. Aesthetic Activities

- i) Establishment of Aesthetic societies at each university as per with the Universities Act, updating them and maintaining them by providing the necessary equipment and human resources.
- ii) Implementation of programs for various Aesthetic activities at university level by complying by laws, appropriately.

4. Student Issues and Disciplinary Activities

- i) As per the instructions of the Hon. Minister, conducting of meetings with Vice Chancellors, deans, registrars, student counselors, and representatives of the student unions presided by the Hon. Minister regarding student affairs, requests and issues of the students, and making solutions for them.

- ii) Taking appropriate actions as per with the instructions of the Hon. Ministry regarding the disciplinary issues, student protests, as well as harmful activities of the university students.
- iii) Calling parents/ guardians of the students when required to make them aware regarding the activities of the students.

5. Other Activities with regard to the Academic Courses of the Universities

- i) Taking action to conduct discussions with Vice Chancellors, Senate representatives and intellectuals regarding the validity of the academic courses that are being conducted at universities in terms of the present economic world, and making aware of the Hon. Minister and the Secretary regarding the ideas, information and matters incidental thereto.

6. Activities of the Advanced Technological Institutes

- i) Taking actions to find out lapses with regard to the student welfare of the Advanced Technological Institutes, and to maintain the welfare activities properly by fulfilling the requirements.
- ii) Conducting discussions with directors of the Advanced Technological Institutes, lecturers, the Director General and the parents regarding disciplinary cases, and student issues, and providing of appropriate solutions for those issues.
- iii) Conducting discussions with student union officials regarding student issues and requests and providing of proper solutions for them.
- iv) The principal objective of this division is to be present at every instance with regard to the welfare, academic activities as well as in difficulties and issues of the students of all the universities and advanced technological institutes, and to provide solutions to all the matters by interacting with relevant government institutes, personnel, students and parents.

Internal Audit Division – Ministry Of Higher Education

Planning and implementation of internal audit programs for the Ministry of Higher Education and for the institutes under the purview of the ministry is the role of the Internal Audit Division.

The Chief Internal Auditor performs the duties of this division under the direct supervision of the Secretary to the Ministry.

The staff served at the Internal Audit Division in the year 2014

1. Ms. K.V.S. De Silva - Chief Internal Auditor, Sri Lanka Accountants' Service, Class 1
2. Ms. M.A.A.C.P Alwis - Development Officer
3. Ms. Sumedha Kumari Aratuwawa - Computer Assistant

The Role of the Internal Audit Division in 2014:

1. Conducting of Audit and Management Committee:-

As per with the Management Audit Circular No DMA/2009(1), the Audit and Management Committee of the ministry was established, and its composition is as follows.

Chairman – Dr.Sunil Jayantha Nawarathne, Secretary, Ministry of Higher Education

Member - Mr. A.N.Hapugala, Director, Department of Management Audit

Member- Mr. W.D. Dushmantha, Chief Accountant, Ministry of Higher Education

Observer –Ms. V.D.Sita, Audit Superintendent, Ministry of Higher Education

Convener -Ms. K.V.S. De Silva – Chief Internal Auditor, Ministry of Higher Education

In addition to those officials, Additional Secretaries of the ministry, Directors, Heads of the institutes and Project Directors are participating in committee meetings.

The committee met on four occasions on the dates of 02.04.2014, 07.07.2014, 03.10.2014, and 05.12.2014, and has taken action to avoid the lapses and improve the university system after having considered there commendations of the Internal Audit Reports, Auditor General Reports, Parliamentary Committee on Public Enterprises Reports (COPE) and the reports of the Committee on Public Accounts.

The Audit and Management Committee, having discussed the lapses of the below mentioned sectors, has given instructions and guidance to rectify those lapses.

- i. Preparation of Fixed Asset Registries of the universities and higher education institutes and completion of Board of Surveys on the prescribed date.
- ii. Taking action with regard to the delays in answering audit queries.
- iii. Updating of Strategic Plans of higher education institutes, taking action regarding the delays in preparation of Annual Action Plan, and tabling of Annual Reports in Parliament.

- iv. Follow up of internal audit affairs of the higher educational institutes. Under this, duties such as conducting of audit committees of those institutes in an efficient and productive manner, compilation of annual audit plans and its implementation, giving instructions after having discussed the progress of internal audit activities are being performed.
- v. Monitoring progress of the rectification of the accounting errors pointed out by the Auditor General in the Annual Financial Statements.
- vi. Reviewing of the annual budget provision utility of the ministry and the projects under the ministry.

2. With regard to the Sri Lanka Institute of Advanced Technological Education

- i. Conducting of special investigations on finance management at Ampara Hardy College of Technology
- ii. Conducting of system audit on the accounting package that has been introduced for the accounting activities of Sri Lanka Institute of Advanced Technology.
- iii. Conducting of a system audit on answer sheet evaluation process of the Sri Lanka Institute of Advanced Technology.
- iv. Conducting of a training program for directors, registrars, and accountants of all the advanced technological institutes to guide them to avoid lapses of the financial management and to strengthen the governance procedures.

3. Analyzing the facts that have been affected for the adverse audit opinions of the University of Peradeniya, Postgraduate Institute of Agriculture, Open University and Institute of Indigenous Medicine, and guidance for rectifying those lapses and progress reviewing.

Secretary Office - Ministry of Higher Education

Tasks performed by the staff of the Secretary Office, which is directly implemented under the Secretary to the Ministry, within the period under review are as follows.

- Assist with the requirements of the clients and guests who visit the Secretary Office, daily, and direct them to the Secretary.
- Record keeping of the letters and invitations received daily via e-mail, fax, by hand and post, on the priority basis, and making aware of the Secretary on these, and replying them.
- Coordination of the office diary of the Secretary, preparation of the letters and sending of email as per the instructions of the Secretary.
- Coordination of discussions of the Hon. Minister with universities, and other institutes.
- Coordination discussions with other institutes as per the requirement of the Secretary, preparation of the required documents, and follow up.
- Summarizing of the cabinet Memoranda, and submitting them to the Hon. Secretary through the Secretary, and follow up of the decisions.
- All the coordination activities with regard to the SAARC Summit.
- Participation in the monthly Accreditation and Quality Assurance Standing Committee Meetings representing the Secretary Office. Informing of the Secretary regarding the applications received for Non State Universities and updating of the relevant files for the use of the Secretary.
- Summarizing file Cabinet Memoranda file at once it received from the Cabinet Office with regard to the weekly Cabinet meetings, and submit it to the Hon. Minister after obtain the approval of the Secretary.
- All the coordination activities with regard to the UNESCO discussions and seminars.
- Preparation of urgent documents in relation to the legal matters.
- Updating and maintenance of the file on Federation of University Teacher's Association
- Taking necessary actions with regard to the letters received by the Presidential Secretariat.
- Reviewing of the advertisements on foreign scholarships and updating of Memoranda of Understanding and information in this regard.
- Maintaining of files on special programs implemented by the Ministry.
- Summarizing of newspaper articles of the daily newspapers that have been published relevant to the ministry and submit to the minister.

- Submitting of the files, letters received by the Secretary Office to the Secretary, and send the letters to relevant staff officers.
- Updating of the Register of Goods of the Secretary Office
- Updating and maintaining of files relevant to the Cabinet Memoranda, Cabinet Decisions, letters from Presidential Secretariat, Acts, and constitutes.
- . Obtaining and settling of advances required for the activities of the Secretary Office.

The Staff served at the Secretary Office of the Ministry of Higher Education as at 31.12.2014

CharikaLiyanarchchi	Coordination Secretary to the Secretary
K. DamithaErandaJeewakaPerera	Development Officer III
M.L.N Sanjeewani	Development Officer III
M.D.H Fernando	Development Officer III
YasheemaKalhariDassanayake	Development Officer III
W.D.MadushaPrasadini	Management Assistant (NODES)
YashikaLiyanarchchi	Computer Application Assistant (University of KLN)
BuddhikaSameeraKaldera	Office Assistants' Service (NODES)
ThusharaSampathDharmasena	Office Assistants' Service

The details of the officers who have served in this office from 01 January 2014 to 31 December 2014 and, subsequently, internally transferred, and the officers who have got new permanent appointments are as follows.

- Ms. A.S.M De Alwis – Development Officer- Has been internally transferred to the Information Technology Division on 28.01.2014
- Ms. Yasheema Kalhari Dassanayake, Development Officer – Has been transferred from the Ministry of Women and Child Affairs to this ministry on 31.03.2014.
- Ms. M.D.H. Fernando, Development Officer- Has been internally transferred to the legal division of the ministry on 20.08.2014

Special Programs managed by the Secretary Office staff

01. SIIP - Solutions, Ideas, innovation, Invention and Products

This program was organized by the Ministry of Higher Education to develop various innovative skills of the students at universities and higher Education institutes. The objective of this program, which organized as a competition, was to enhance the innovative and creative talents of the university students.

02. AACSB - The Association to Advance Collegiate School of Business

The workshop jointly conducted by the AACSB, America and the Ministry of Higher education. The objective of this workshop was to improve the Management degree at local universities so as to grant the students with a quality and world recognized Management degree. Accordingly, AACSB guides and provides required instructions to adopt the basics and conditions of the AACSB in relation to the Management Studies at local universities.

03. Hosting of the UNESCO -13th Session of the Regional Committee on the Recognition of Qualifications in Higher Education in Asia and the Pacific which was held conjunction with the Regional Workshop on Quality Assurance

Approximately, 60 representatives from foreign countries, and 100 people locally were participated in this occasion. The basic objectives of this program were to discuss regarding the recognition process of higher education qualifications and the challenges, National Qualification Framework (NQF), the National Information center (NIC) and degree information, certificates etc.

04. SAARC Conference - Innovation in Higher Education for Knowledge Based Economies and Economic Growth in the SAARC Region

This was, jointly, organized by the SAARC Human Resource Development Centre, Islamabad and the Ministry of Higher Education.

. Innovations of the higher education sector of all countries of the SAARC region were discussed. Further, it was discussed regarding the issues, new solutions, decisions and policies that can be made at regional level by evaluating the innovations, existing programs and policies of each country.

Leadership and Positive Attitude Development Program

The main objective of this Training Course is the development of leadership qualities of the students who have completed secondary education and proceeding to higher education. The future leadership of this country will be built up of the youth who receive higher education. They have to face various challenges in the university life as well as in the graduate's social role. The objective of higher education is to make creative personalities required for winning such challenges to make the future a success. In order to achieve such objective, the personal qualities such as mental alertness, time management, taking correct decisions, courage etc. should be developed. There are several objectives, expected to achieve by the Leadership Training Course designed for this purpose.

- ☆ Development of Leadership qualities
- ☆ Molding the basic social discipline
- ☆ Development of basic talents
- ☆ Creating mental awareness required to meet the challenges
- ☆ Generating correct social expectations
- ☆ Career guidance
- ☆ Developing mental balance

The Leadership Training program designed for achieving the above objectives is a residential course which will be conducted during a period of 21 days. This course has been designed to include the contribution of resource persons with knowledge and experience in various fields. Knowledge and training required will be provided to the participants utilizing various media such as lectures, discussions, group activities, etc.in this course.

The brief summary of the content of the Leadership Training Program held in the reviewing year is as follows.

- Physical Exercises - Walking / Running / Introduction of exercises for warming up the body and developing muscles
- Group Drill
- Evening Sports -Football, Volleyball, Basketball, Netball, Cricket etc.

- Cultural and miscellaneous activities-Opportunities are provided to present debates, singing, dancing, drama, etc. to enhance the art appreciation, mental health, talents of the students
- Hostel procedures and general hygiene
- Social traditions
- Conflict management
- Theoretical teachings and practical activities for improving leadership qualities, community service programs, collective activities, taking decisions to suit occasions, and instant group activities.
- Development of the self confidence
- Sex education and family planning
- First-aid
- Law and fundamental human rights
- Consultancy and Carrier Guidance
- Cultural tours
- Review and supervision

The activities of the Leadership Training were being performed amidst of various difficulties utilizing the staff available at the ministry, and steps are being taken to approve a separate staff in this regard. Accordingly, all the organizing activities, administration and operation of this project were done by the Additional Secretary (Administration and Finance). Selection of resource persons for the program, assigning them at training centers and recommendation of their payments was performed by the Students' Affaires Division. Organizing of the supervisory visits of the Hon. Minister and the Deputy Minister were done by the Sports and Talent Development Division, and the IT Division accounted for assigning students to training centers according to the capacity of those centers. All the procurement activities in this regard were performed by the Procurement Division, and the distribution of T-Shirts, caps, track bottoms, manuals and other printed documents and the providing of the transport facilities for the resource persons were carried out by the Administration Division. The settling of all the bills in this regard and the financial provisions for the program were carried out by the Establishments Division, Accounts Division and the University Grants Commission, respectively. This program is expected to continue in the future, and the basic activities relevant to the year 2015 were performed in the last quarter of the year 2014.

The three weeks residential training have to be given nearly to 23,500 students, but the other Government institutes do not own residential training centers with such capacity. At the same time, Commanders of the Army, Navy and Air Force were agreed to provide their residential training centers with all the resources available there, without even considering the depreciations for this training. Therefore, it was decided to conduct this training at the Armed Forces training centers.

Accordingly, in the year 2013, this program was conducted under 4 stages at 20 training centers and 02 stages of this had to implement in the year 2014. The Leadership Training program, which was conducted at the end of 2014, was commenced on 07.09.2014, and it, also, conducted in 4 stages. 80% of the selected students were participated in this. The total number of the participated students was 18,740. The 20 training centers and the number of students assigned for each training center is given in the table below.

Leadership Training - 2014

	Training Center	No. of Students Selected					No. of Students Participated					
		Batch I	Batch II	Batch III	Batch IV	Total	Batch I	Batch II	Batch III	Batch IV	Total	Participated %
1	Army Training School, Maduruoya	750	919	665	665	2,999	688	540	579	585	2,392	79.75
2	Infantry Training Center, Minneriya	800	988	635	523	2,946	652	680	458	471	2,261	76.74
3	Combat Training School, Ampara	550	632	481	-	1663	430	558	425	-	1,413	84.96
4	Marksmanship & Sniper Training School – Diyathalawa	155	185	121	-	461	120	137	96		353	76.57
5	Army School of Logistics – Trincomalee	600	646	451	-	1,697	462	566	371	-	1,399	82.43
6	Armored Crops Training Center, Kawarakkulama, Galkulama, Anuradhapura	200	238	152	-	590	133	176	133	-	442	74.91
7	School of Artillery, Minneriya	215	237	166	176	794	150	181	151	164	646	81.36
8	Sri Lanka School of Military Engineering, Thunkama, Ambilipitiya	330	431	362	-	1,123	250	277	322		849	75.60
9	School of Signal, Army Camp, Boowelikada, Kandy	235	297	174	-	706	180	223	154		557	78.89
10	Sri Lanka Light Infantry Training School, Boossa, Galle	350	412	340	-	1,102	234	270	280	-	784	71.14

11	Engineering Services Trade School, Thalawa, Anuradhapura	170	241	153	-	564	127	170	131	-	428	75.88
12	Sri Lanka Army Service Corps Training School, Tisawewa	263	361	254	-	878	201	247	202	-	650	74.03
13	Sri Lanka Army Ordnance Corps Training School, Dombagoda, Horana	293	331	335	-	959	218	212	217	-	647	67.46
14	Sri Lanka Army Electrical and Mechanical Engineering Training School, Gannoruwa, Kandy	292	380	277	-	949	220	253	214	-	687	72.39
15	Sri Lanka School of Military Police, Sudugalkanda, GirithalePolonnaruwa	296	405	192	-	893	315	278	130	-	723	80.96
16	Sri Lanka Army General Service Corps Trade School, Kuttigala, Padalangala, Ambilipitiya	202	275	111	-	588	160	200	88	-	448	76.19
17	Sri Lanka Navy School, Boossa	440	542	413	-	1,395	360	385	355	-	1100	78.85
18	Sri Lanka Navy School, ThalawathuOya, Kandy	295	381	230	-	906	231	258	211	-	700	77.26
19	Sri Lanka Air Force School – Diyathalawa	580	768	485	-	1,833	431	550	451	-	1432	78.12
20	Navy School – Poonewa	-	627	530	-	1,157	-	412	417	-	829	71.65
	Total	7,016	9,296	6,527	1,364	23,080	5,562	6,573	5,385	1,220	18,740	80.00

Approximately Rs 304 Mn was incurred for this program, and two track bottoms and T-shirts were issued for each participated students free-of –charge to wear for the activities at the training and thereafter, to wear at daily physical exercise program and sports activities at university. The expenditure incurred in the year 2014 is as follows.

Details of the Expenditure incurred for the Leadership Training -2014

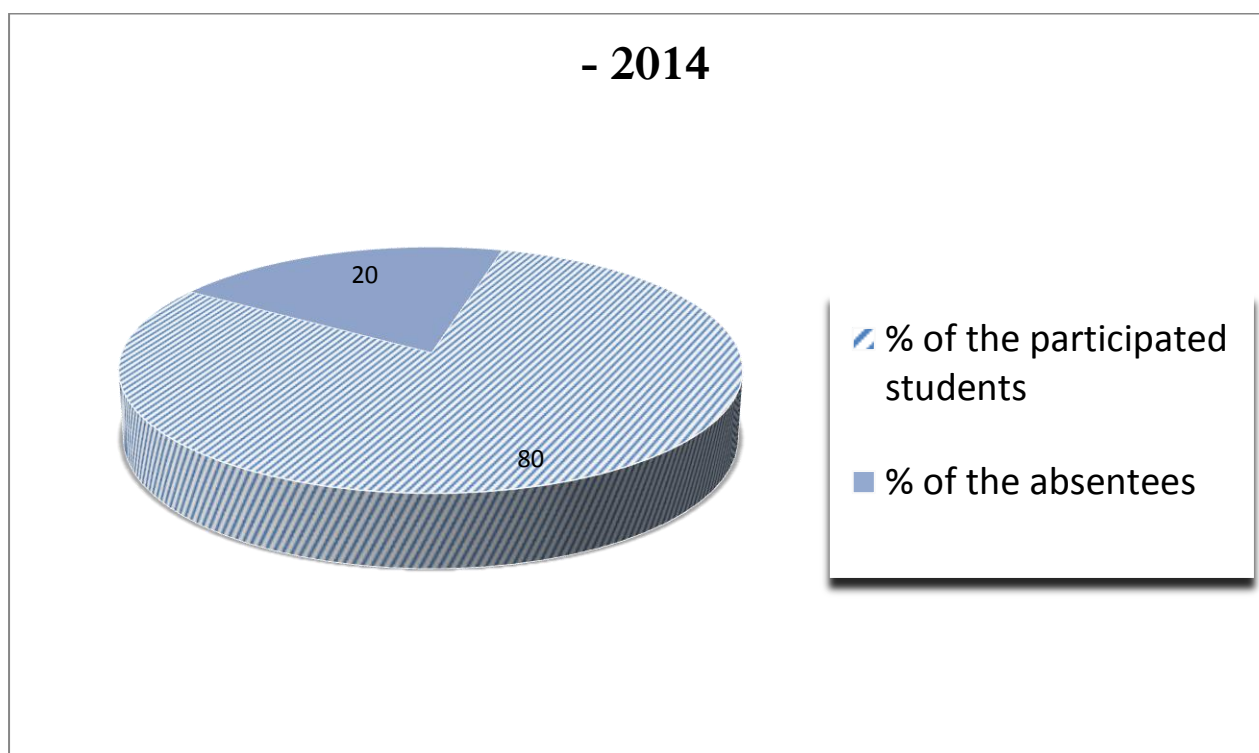
Description	Expenditure
T- shirts, track bottoms, and manuals	43,461,880.00
Cost of training centers	
For the Army	183,657,064.54
For the Navy	34,644,267.00
For the Air Force	1,2881,746.07
	274,644,957.61
Preparation and posting of letters	746,054.68
Printing	4,667,791.56
Supervision and official visits at the training centers	1,577,877.10
Payments for resource persons	5,232,767.60
Payments for interpretations	3,219,000.00
Payments for artists	7,804,800.00
Media activities	4,641,301.68
Transport cost	712,966.00
Other costs	724,752.27
Total	303,972,268.50

**Number of Students assigned for the Leadership Training/ Number of students reported/
Number of students who did not report.**

	No. of Students Assigned	No. of students reported	No. of students who did not report	% of the Reported Students
Female	13,954	11,878	2076	85.12%
Male	9,126	6,862	2264	75.19%
Total	23,080	18,740	4340	80.00%

.According to the given data, the majority of the participated students were female students. It is 63% of the participants. Students' attendance is 37%. The entire participation is 80%.

Leadership Training -2014 , Percentage of Participation



Reasons for students to not participate in this program

- Participation in this program is not compulsory for the university entrance.
- Conducting of exams such as CIMA, AAT, and Chartered on the same dates of the leadership program.
- Re-sitting for the A/L exam by the students who have not been selected for their preferred courses due to low Z-scores.

Eg. Students those who have been selected to the Bio Science degree, re-sit the A/L exam to get selected to the Medicine

Higher Education for Twenty First Century Project (HETC Project)
Ministry of Higher Education

Duration	: 5 ½ years
Financial Contribution	: World Bank
Total Project Value	: US \$ 40 Mn.
Credit No.	: 4686 L.K
Project Commencement	: November 1, 2010
Project Completion	: December 31, 2015
End of the loan grants	: June 30, 2016

Goal of the Project:

The goal of the project is to enhance the capacity of higher education system, institutes and human resources to deliver quality higher education services in line with equitable, social and economic development needs of the country.

Objectives of the Project:

- To build up an institutional framework for higher education sector of Sri Lanka
- To enhance the economic and social relevancy and the quality of the university education
- To set up a foundation to strengthen the alternative higher education sector
- To strengthen the organizing capacity and the human resources of the higher education sector, and to promote supervision and evaluation activities, policy analysis and dissemination of information.

Project Components

1. To institutionalize the standards of higher education
2. To promote the quality of teaching and learning
3. To strengthen the alternative higher education
4. Human resource development, supervision and evaluation, academic and communication activities

Physical Progress of the Year 2014

Component 1: To institutionalize the Standards for Higher Education

Sub Component 1.1: Develop a Sri Lanka Qualification Framework

- The Sri Lanka Qualification Framework was prepared and published by a national committee consisting with intellectuals in the education sector and experts in technology and professional sectors during the period of 2009-2012.
- The University Grants Commission issued the circular No. 5/2013 to implement this framework with immediate effect by all the universities.
- Sri Lanka Qualification Framework was reviewed, in 2014, in order to include the policy of the Ministry of Higher Education on results based education and student based learning of the higher education sector.

- The existing Sri Lanka Qualification Framework was updated and approved with the consent of all the parties. The final draft is ready to be submitted to the UGC for approval.

Sub Component 1.2: Develop a System to Ensure the Quality for Higher Education Sector

- The 2nd round of the institutional review was completed at 12 universities. As recommended, reviewing of the remaining three universities is expected to complete under the revised Institutional Review Guidance. Awareness programs were conducted at three universities, which have not been reviewed in the 2nd round. The Institutional Review Manual was revised and approved by the University Grants Commission. It was introduced on 12th May 2015 to be used in future institutional reviews.
- Subject and Course Review Manual are being revised.
- As per with the approved guidelines of the University Grants Commission, the units to ensure the internal quality at all the universities is planned to be incorporated. The UGC is planned to issue this circular to strengthen such units.
- A survey was carried out among the beneficiaries of quality assurance programs. Its report is being compiled.
 - A manual was prepared to ensure the quality of the alternative higher education sector.
 - Reviews were done at 11 Advanced Technological Institutes of Colombo, Kandy, Galle, Jaffna, Ampara, Trincomalee, Dehiwala, Batticaloa, Badulla, Kurunagala, and Kegalle.

Component 2: Promotion of High Quality Teaching and Learning

Sub Component 2.1: University Development Grants

The activity of the university development grants, which is amounting to Rs. 721 Mn was completed at the end of the year 2014. Its financial progress is 94%. A three month period up to March 31, 2015 was allowed for all the universities to finalize financial transactions.

(a) Improving of IT Skills

- For the year 2012/2013, IT skill tests were conducted at 15 universities. Its preliminary and intermediate test results were issued and certificates were awarded.
- Actions are being taken to conduct the next round of the above tests at all the universities.

(b) Improve English Language skills

- For the year 2012/2013, Reading, Writing, Listening and Speaking tests of the English Language Proficiency test among university students were conducted at 15 universities. The results were issued and certificates were awarded.
- Actions are being taken to conduct the next round of the above tests at all the universities.

(c) Innovation Development Grants for Arts Students

- The University Development Grants second round which was implemented for 17 courses at 11 universities with the objective of providing solutions for the issues of employability of the arts graduates of the universities is being activated further.
- Under this, English language, IT and soft skills of the students are being developed, further.

(d) Grants for the Improving of External Degree Programs

- Under the External Degree Program, Rs. 260 Mn has been granted to develop the skills for the employability of external graduates of all the universities except the Open University.
- This program was commenced in the year 2012 with the objective of promoting the substitution of an array of revisions recommended by the circular No. 932 issued by the UGC.
- Control and management, enhancing of the relevancy and quality of the courses, improving of study assistant systems and study resources and the promotion of degree awarding institutes and external training centers were the goals of these activities.
- Two review manuals have been published for the external degree courses and external training institutes.

Sub Component 2.2: Quality and the Provisions for the Innovations

- Under the Windows 1 and 2 of this grants system, 40 grants amounting to 945 Mn. have been provided to the universities. These grants have been awarded with the aim of providing the infrastructure needed to create graduates who suit for the 21st century job market by improving the quality and relevance of the courses.
- Under the Window 03 of this grant system, Rs.210 Mn has been provided to 7 faculties and postgraduate institutes. Under this, 19 M.Phil. degrees and 41 PhD's are being implemented.
- Under the Window 4 of this grant system, Rs. 110 Mn. Has been awarded for 11 research commercialization projects, and by that a connection is being developed between universities and industrial sector so as to bring a socioeconomic productivity to the country.

Component 3: To strengthen the alternative higher education

Sub component3.1: Modernization of the Sri Lanka Institute of Advanced Technological Education (SLIATE)

- Academic framework was set up for the SLIATE.
- Course Consultancy Committees were established for 12 courses.
- The task of constructing the Leadership and Quality Development Center of the SLIATE was delayed due to an ownership transfer issue of the recommended land in this regard. Instead of that, it is planned to establish at Dehiwala ATI and the construction contracts has been signed by now.
- Modern knowledge resources amounting to Rs. 30 million were provided to the Advanced Technological Institutes.

Sub component 3.2: Promoting Regional Equity of access to Alternative Higher Education

Rs.97.8 Mn worth Tangalle ATI building was completed and handed over and the second year programs are being conducted there.

- Rs.128.8 Mn worth Rathnapura ATI building was completed and handed over and the second year programs are being conducted there.
- Rs.120 Mn worth Vavuniya ATI building was completed and handed over and first year programs are being conducted there.
- Supplying of instruments and timber furniture to the Tangalle and Rathnapura ATIs has been completed. Supplying instruments and timber furniture for Vavuniya ATI is being processed.
- Rs. 31.5Mn worth instruments and timber products were provided to modernize 6 selected Advanced Technological Institutes.

Component 4: Human Resource Development, Supervision and Evaluation, Academic and Communication Activities

Sub Component 4.1: Human Resource Development

(a) Postgraduate degree awards to the academic staffs of the higher education institutes

- 170 academic staff members are reading for the PhD and master's degree programs awarded under this.
- 66 of them have completed the PhD / master's degree programs
- 388 research papers of them have been accepted for publication.
- 163 of them are awaiting acceptance after handing over the research papers.
- 94 scholars participated in foreign seminars while 41 of them participated in local seminars.
- 68 master's degree scholarships that have been awarded to the academic staff of the Sri Lanka Institute of Advanced Technological Education are being implemented.

(b) Short Term Training Programs for the Staffs of Higher Educational Institutes

- Short term training opportunities were provided for 2328 members of the university academic staff, 748 of the administrative staff and 335 of the non-academic staff.
- 39 handbooks were compiled for various subjects.
- All the University Staff Training Centers were developed.
- 45 training programs were conducted at these centers for the 1522 of the academic staff.
- A Division for Arts Education was established at the University of Peradeniya, and it is being implemented.
- 606 of the academic staff and 407 of the non-academic staff of the Sri Lanka Institute of Advanced Technological Institute were trained.

Sub Component 4.2 - *Supervision and Evaluation, Policy Analysis and Communication Activities*

- The supervision activities of the project are being implemented.
- Reporting is done using the financial recording formats revised in 2013. Supervisory visits to improve the capacity of the university project staff, and training programs in finance and recording were conducted.
- A procedure to supervise procurement activities has been set up. Timely procurement reviews were done and instructions and solutions were given to practical issues through field visits. Continuous training on procurement was given to the university project staffs.
- English and IT examinations, Grants for quality and innovations, external degree grants, innovative development grants for Arts students and postgraduate degree grants are being implemented at universities. Procedures have been prepared to measure financial, physical and procurement activities.
- Employability Surveys were conducted for graduates in 2014 of all the universities, and its report is being compiled.
- Employability Survey was conducted for the 2013 diploma holders of the SLIATE and the report was completed.

Physical Progress of the Project

66.5 %

Financial Progress of the Project

Rs. 2,947.80 Mn

58.49%

South Eastern University of Sri Lanka Development Project – Stage 1 B

South Eastern University of Sri Lanka Development Project – Stage 1 B was established under the loan agreement No. 836 signed between the Democratic Socialist Republic of Sri Lanka and the Kuwait Fund for Arab Economic Development on 20.12.2011. The objective of this project is to further develop the infrastructure facilities of the South Eastern University of Sri Lanka. The contribution of the Government in this regard is approximately Rs. 448 Mn. including the construction works, administrative expenses, and other government taxes.

By expanding the development activities of the South Eastern University of Sri Lanka, which consists of four faculties, namely Faculty of Arts and Culture, Faculty of Islamic Studies and Arabic Language, Faculty of Management & Commerce and Faculty of Applied Science, it is contributing to the social and economic development. By that, it is basically targeted to achieve the following objectives.

- Enhancing the quality of the degree programs awarded by the South Eastern University of Sri Lanka.
- Introducing of degree programs to meet the regional and national job demand.
- Development of other infrastructure facilities required to develop buildings so as to increase the number of students and staff.

Details of the Loan Provisions are given in the Table below.

	Item	Provisions from the Kuwait Fund			Provisions from the Consolidated Fund		Total Estimated Cost Rs. Mn.
		Provisions Kuwait Dinar	Estimated Cost %	Rs. Mn.	%	Rs. Mn	
1	Construction works	1,700,000.00	90%	805.56	10%	89.51	895.06
2	External Activities	450,000.00	90%	213.24	10%	23.69	236.93
3	Furniture and Devices	320,000.00	80%	151.63	20%	37.91	189.54
4	Consultancy Services	200,000.00	100%	94.77	0	0	94.77
5	Contingent liabilities	330,000.00	90%	156.37	10%	17.37	173.75
Total		3,000,000.00		1,421.57		168.48	1,590.05
12% VAT of the total amount from the Consolidated Fund							190.81
2% of the total amount from the National Building Joint Fund							31.80
Total							1,812.66

- Administration Expenditure Rs. 57.00 Mn.

Infrastructure development activities to be completed under Stage 1 B are as follows.

No.	Projects Name	Total estimated Cost	Contract Period
01	Building Complex for Student Hostel – Oluvil	302	18
02	Building Complex for Student Hostel – Samanthurei	130	18
03	Center for Literary Courses – Mt. Lavinia	69	12
04	Hydrologic Laboratory – Oluvil	252	18
05	University Residence – Oluvil	168	12
06	Common Cafeteria	70	9
07	Auditorium	200	15
08	Development of the Sports Complex including the Athletic Grounds – Oluvil	70	8

The Avant Guard Ltd. Provides the consultancy service for the above projects as per the contracts signed on 05.12.2012.

Details regarding the contracts awarded to complete above development activities are as follows.

Contract No.	Project	Value as per the Contract (Excluding VAT)	Name of the Contractor	Signed Date
SEUDP/CW/01	Building Complex for Student Hostel – Oluvil	263,886,708.60	Edward and Christy	05.06.2014
SEUDP/CW/02	Building Complex for Student Hostel – Samanthurei	117,558,557.00	Central Suppliers	30.05.2014
SEUDP/CW/03	Center for Literary Courses – Mt. Lavinia	64,850,953.00	Pannila Civil Engineers	30.05.2014
SEUDP/CW/04	Hydrologic Laboratory – Oluvil	263,334,385.00	Derinton Constructions	30.10.2014
SEUDP/CW/05	University Residence – Oluvil	173,129,132.00	Edward and Christy	30.10.2014

South Eastern University of Sri Lanka Development Project – Stage 1 B consists with following staff.

Designation	Cadre
Project Director	1
* Project Engineer	1
** Project Accountant	1
Project Secretary	1
*** Site Coordinator	1
Management Assistant / Accounts Assistant	1
**** Office Assistant	1
Driver	1

* Mr. Somanath Gamage has been serving as the Project Engineer since July 13, 2013.

** Mr. W.D.L. Dushmantha has been serving as the Project Accountant since November 25, 2013.

*** Mr. D.M. Ranjith Bandara was appointed as the Site Coordinator on January 01, 2013 and he resigned on December 31, 2014.

**** Mr. H.M Priyantha Wijaya Bandara has been appointed as an office assistant since 01 December 2014.

All the other officers are serving in relevant posts of the South Eastern University of Sri Lanka Development Project – Stage 1 B since September 01, 2012.

South Eastern University of Sri Lanka Development Project – Stage 1 B
Summary of Expenditure for the Year 2014

Description	Total
Office Rental and Expenditure related to that	1,272,450.76
Office Furniture	0.00
Office Devices	646,496.00
Electricity	468,153.32
Water Bills	7,060.78
Communication	153,094.84
Salaries of the Staff	5,000,705.83
Overtime	247,000.25
Transport	1,504,505.99
Stationary	211,024.00
Newspaper and Advertisements	11,950.00
Stamp Charges	54,758.72
Site maintaining and Renovations	85,070.80
Staff Training Programs	859,439.44
Books and Publications	0.00
Security Expenditure	0.00
Supervision and Evaluation	268,880.41
Other Expenditure	3,325.00
Consultancy Charges – Local*	6,577,801.97
Building Complex for Student Hostel – Samanthurei	34,571,947.29
Center for Literary Courses – Mt. Lavinia	24,809,638.48
Building Complex for Student Hostel – Oluvil	90,349,643.15
Hydrologic Laboratory – Oluvil	48,978,877.00
University Residence – Oluvil	34,075,826.40
Total	250,157,650.43
Consultancy Charges – (Foreign US \$)	26,462.21

Basic tasks performed by the Project in the year 2014, is as follows.

- Conducting of Steering Committee meetings.
- Conducting of Progress Review meetings.
- Compilation of procurement documents.
- Conducting of Procurement and Technical Committee meetings and obtaining of relevant documents.
- Preparation of minutes of the procurement and technical committee meetings.
- Preparation of contract awarding documents and related activities.
- Preparation of final accounts for the year 2013.
- Preparation of Appropriation Accounts.
- Preparation of the 2014 Progress Report.
- Preparation of the monthly account summary.
- Preparation of the Annual Budget.
- Updating of the data bank at the Department of Project Management and Monitoring with the details of the project.
- Preparation of documents for the reimbursement of expenditure.
- Conducting of Board of Survey meetings.
- Compilation of estimate reports.
- Submission of all the reports and data required by the ministry on time.

Education for Knowledge Society Project (EKSP)

The grants received under the Education for Knowledge Society Project (EKSP) were used under 03 divisions as follows.

1. Constructions and Renovations

Advanced Technology Institute	Task	Date of Completion	Approved Final Payment
<u>Dehiwala</u>	Renovation and Construction of Boundary Wall	2014-03-04	3,901,090.00
	Renovation of Girls' Hostel	2014-02-04	5,282,630.00
	Repairs to Internal Road	2014-02-14	4,984,079.00
	Construction of a Rubble Retaining Wall	2014-02-14	2,148,300.00
	Converting Three Storied Building as Counseling Room, Book Shop & Stores and Renovation	2013-12-18	2,651,390.00
	Renovation Of Library	2013-12-04	1,638,100.00
	Renovation of Administration Building & Lecture Hall	2014-05-02	5,430,434.64
	Electricity Work for Administration Building & Lecture Hall	2014-05-02	1,084,421.60
	Electricity Work for Girls' Hostel	2014-03-12	506,140.00
	Construction of Two Storied Security Building & Hardware Lab	2014-03-12	3,901,355.00
<u>Galle</u>	Bicycle Shed & Boundary Wall	2014-03-04	1,887,844.91
	Supplying of Air Conditioning	2014.03.19	1,369,237.30
	Construction Of Boundary Wall	2014-03-04	784,368.77
	Repairing of Internal Road	2014-02-04	585,367.20
	Renovation Work of ATI	2014-05-04	3,858,274.37
	Supplying And Fixing of Iron Grills In Workshops Building	2014-03-04	1,591,524.20
<u>Kurunagala</u>	Construction of Ceiling	2013-12-22	948,400.00
<u>Trincomalee</u>	Construction of Canteen And Common Room	2014-04-19	3,682,582.51
	Painting of Existing Building	2014-02-22	1,894,052.00

<u>Gampaha</u>	Partitioning Staff Rooms, Library & Construction of Store Room	2014-03-27	2,413,271.15
	Construction of Boundary Wall	2014-03-27	3,369,861.00
	Water Supply to ATI	2014-02-12	1,277,685.00
	Repairing of Old Building (Cafeteria)	2014-04-03	2,534,968.48
<u>Jaffna</u>	Construction of Canteen	2014-05-24	5,312,655.00
<u>Kandy</u>	Supplying & Fixing Partition for Library & Staff Room Cubicles	2014-03-21	1,170,281.10
	Supplying And Fixing of Iron Grills for Existing Windows & Staircase	2014-04-27	1,777,927.40
	Construction of Proposed Generator Room & Transformer Room	2014-04-27	1,816,083.54
	Electrical Installation	2014-04-30	8,046,558.76
	Renovation Work of ATI Kandy	2014-04-30	972,093.31
<u>Kegalle</u>	Construction of Rubble Retaining Wall	2014-05-28	4,829,821.00
<u>Colombo</u>	Supplying & Installation of 64KW Solar Power Plant	2014-04-10	13,340,000.00
		Total Expenditure	94,990,797.22

2. Purchasing of Office and Lecture Hall Furniture

Item No.	Item	Date of Completion	Approved Final Payment
1	Laboratory and workshop chairs	27.12.2013	1,740,650.00
2	Lecturer chairs	28.04.2014	492,760.00
3	Library chairs	28.04.2014	359,040.00
4	Computer chairs	16.02.2014	1,849,222.00
5	Lecture room chairs	19.02.2014	7,985,715.00
6	Computer Tables	28.02.2014	1,710,100.00
7	Iron Cupboards	28.02.2015	1,809,600.00
8	Lecturer tables	28.02.2016	1,663,890.00
9	White boards	28.02.2017	403,520.00
10	Veranda chairs	25.02.2014	329,340.00
11	Flexible chairs	13.05.2014	4,433,814.00
	Total		18,343,837.00

3. Purchasing of Library Books

Subject Scope	No. of Books
Accounting	4785
Agriculture	405
Building Service Engineering	240
Civil Engineering	520
Electrical Engineering	2390
English	4047
Food Technology	259
Information Technology	2339
Management	2689
Quantity Surveying	100
Tourism	1589
Total Number of Books	19363
Total Expenditure	34,121,518.35

ICT goods received (2014-01-01/2014-12-31) from the EKSP project

Item No.	Description	Qty.	Total Price Ex. VAT SLRs
1	Computer (HP ProDesk 400 GI Business PC)	1,000	89,970,000.00
2	DCP 650 VA UPS	1,200	5,604,000.00
3	Epson K100 Inkjet Printer	100	2,107,500.00
4	Laptop Computers	335	30,252,175.00
5	Multimedia Projectors	125	7,412,500.00
6	Photocopiers	36	4,176,000.00
Total amount			139,522,175.00