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வருடாந்த செயலாற்றுகை அறிக்கை
ANNUAL PERFORMANCE REPORT

2023



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DEPARTMENT OF MANPOWER & EMPLOYMENT





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01

CHAPTER

Organizational Profile/
Implementation Abstract



1. Introduction

Department of Manpower and Employment

A country's manpower or human resources has a decisive influence on its development and progress. The impact of a nation's human resources on the positive growth and behaviour of key development factors such as economic development, innovation and creativity, workforce productivity, global competitiveness, social stability, health and well-being, demographic dividend, social progress, adaptation to technological change and human capital formation is immense. The inverse relationship between the development of a country and its development drivers is formed through the efficiency and effectiveness of human resources.

The Department of Manpower and Employment has been established to match Sri Lanka's human resources with the labour market by identifying global and local labour market trends. The Department of Manpower and Employment has been functioning since 01.01.2010 having its main objective of matching the labour market and the workforce.

1.1 Key Functions

1. Providing career guidance services
2. Collecting, analyzing and disseminating labour market information
3. Providing public employment services
4. Establishing international relations
5. Performing the functions related to human resource development

1.2. Vision, Mission and Objectives

Vision

To provide the leadership to create and exchange novel workforce solutions and services as necessary for our clients to be successful in the changing work-oriented world.

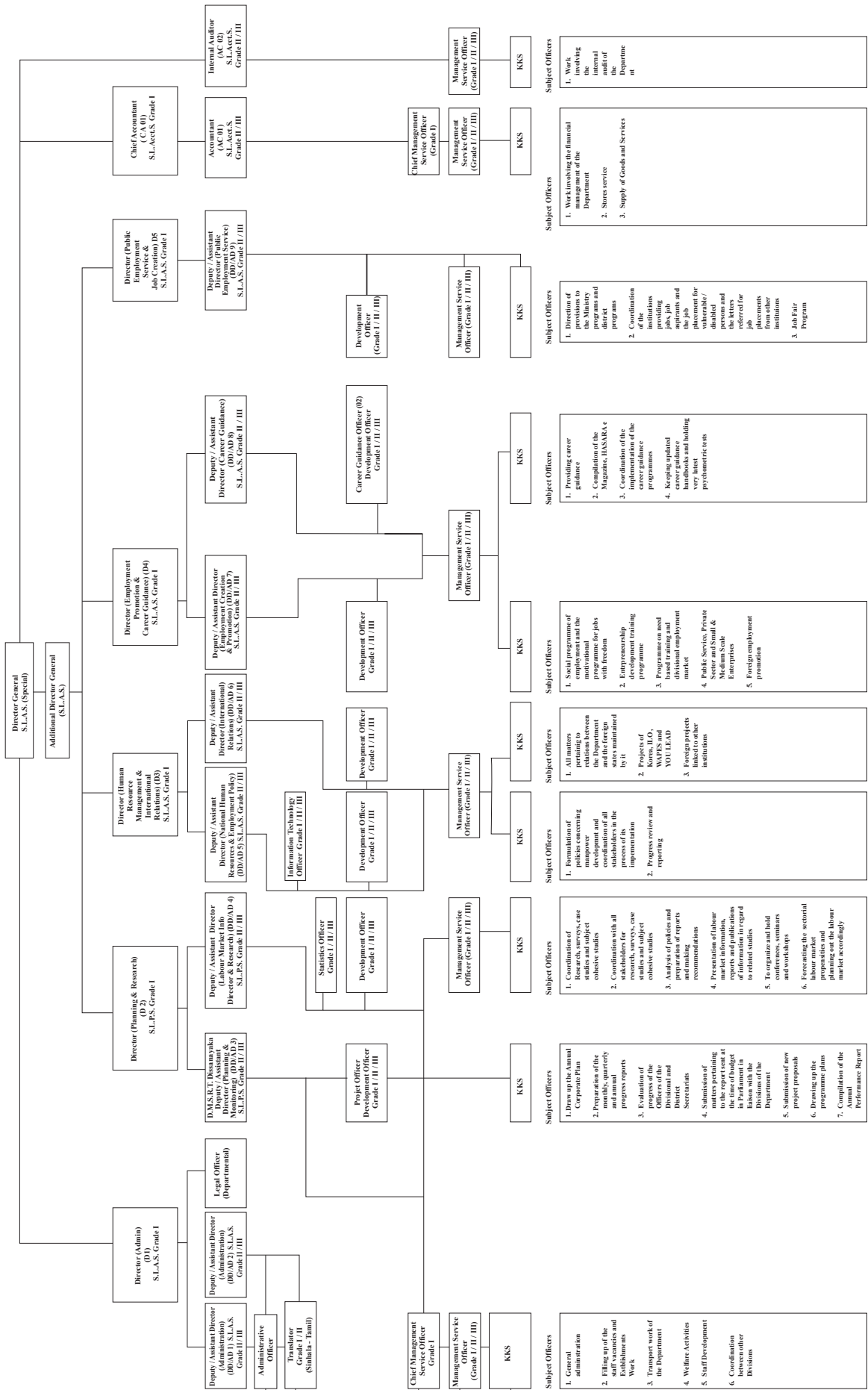
Mission

To build up a productive human capital focusing on employer satisfaction, ensuring a qualitative culture of work ethics, and to develop the human resources capital for the competitive advantage conforming to a qualitative culture of service ensuring employer satisfaction and the value of the creativity and also, to give it systemic leadership.

Objectives

- Increase the male labour force participation ratio from 70% to 73% and female labour force participation ratio from 32% to 34.5% by 2025, and increase the male labour force participation ratio to 75% and the female labour force participation ratio to 45% by 2030.
- Double (36.5% to 73%) the skilled/ professional workforce migration by 2030 and reduce the non-skilled workforce migration percentage
- Create a policy dialog to raise Sri Lanka's position of EDBI from 99 to 89 by 2025
- Provide Policy Guidelines for generating an efficient and ethical workforce to fulfil local and global demand by 2030.

1.3 Organizational Structure



1.4 Cadre Information

Staff Officers absorbed into the department upon transfer

Serial No.	Name	Position	Date of assuming duties
01	Mr. K.G.H.H.R. Kiriella	Director General	18.05.2023
02	Ms. C.K. Wijemanna	Additional Director General	08.06.2023
03	Ms. M.U.I Perera	Administrative Officer	29.05.2023

Staff Officers transferred from the department

Serial No.	Name	Position	Date of assuming duties
01	Mrs. Anusha Gokula Fernando	Director General	17.05.2023
02	Mr. S.K.W. Sisira Kumara	Director (Public Employment)	31.10.2023
03	Mr. Aruna S. R. Bandara	Assistant Director (Administration)	20.01.2023
04	Mr. D.L.K. Priyawansa	Assistant Director (Career Guidance)	03.04.2023

Approved and existing Cadre Information 31.12.2023

Serial No.	Position	Service	Approved	Existing	Vacancy
1	Director General	SLAS (Special)	1	1	0
2	Additional Director General	SLAS (Special)	1	1	0
3	Director (Administration)	SLAS I	1	1	0
4	Director (Employment Creation, Promotion and Career Guidance)	SLAS I	1	0	1
5	Director (Planning and Research)	SLPS I	1	1	0
6	Director (Human Resource Management)	SLAS I	1	1	0
7	Director (Public Employment)	SLAS I	1	0	1
8	Chief Accountant	SLAcs I	1	1	0
9	Accountant	SLAcs II/III	1	1	0
10	Internal Auditor	SLAcs II/III	1	0	1
11	Assistant Director (Administration)	SLAS II/III	2	0	2

12	Deputy Director (Planning and Progress Monitoring)	SLPS II/III	1	1	0
13	Deputy Director (Career Market Information and Research)	SLPS II/III	1	1	0
14	Assistant Director (Job Creation, Promotion) Assistant Director (Career Guidance)	SLPS II/III	2	0	2
15	Deputy Director (National Human Resource and Employment Policies)	SLAS II/III	2	1	1
16	Assistant Director (Public Employment)	SLAS II/III	1	1	0
17	Legal Officer	Departmental	1	0	1
18	Administrative Officer	PMS (Supra)	1	1	0
19	Translator (Sinhala - Tamil)	Translators' Service II/I	1	0	1
20	Translator (Sinhala - Tamil)	Translators' Service I	1	0	1
21	Information and Communication Technology Officer	SLICT I	1	0	1
22	Statistics Officer	Field/ Office based II/I	1	0	1
23	Career Guidance Officer *	Departmental III/II/ I	26	26	0
24	Project Officers	Allied service III/ II/ I	3	3	0
25	Human Resource Development Assistant	Allied service III/ II/ I	6	6	0
26	Development Officer	Development Officers' Service III/ II/ I	554	552	2
27	Public Management Service Officer	PMS III/ II/ I	35	18	17
28	Driver	Drivers Service III/ II/ I	8	8	0
29	Office Employee	OES III/ II/ I	7	7	0
	Total		664	632	32

1.5 Divisions of the Department

Serial No.	Division	Description
01	Administration Division	The administrative division conducts organizational and general administrative functions in order to facilitate the senior management of the department to achieve excellent performance by contributing to the internal administrative process to achieve the mission of the department.
02	Accounts Division	The Accounts Division performs the financial administrative work of the department. Payment of wages and salaries, management of cash flow and stores, and provision of information to the auditors are also performed by this division.
03	Internal Audit Division	In terms of Section 38(1)f of the National Audit Act No. 19 of 2018, the Internal Audit Division operates under the Accounting Officer. The division also supports the departmental functions by identifying the negligences, errors and deficiencies by finding whether the work of each department is per the Establishment Code, Financial Regulations and Circulars.
04	Planning and Progress Monitoring Unit	The division assists the management by preparing various plans for the Department, maintaining the relationship between the District Secretary and the Human Resource Development Officers serving at the divisional level, the Development Officers and the Head Office, obtaining the physical and financial progress from such officers, analyzing, preparing progress reports and referring them to the relevant parties.
05	Labour Market, Information & Research Unit	The division provides information on labour market to all stakeholders in an easy-to-use mode, in order to make efficient and effective decisions on the National Labour Market for policy making, for compilers of educational programmes, training and skill development programmes in the field of education.
06	Employment Creation, Promotion and Career Guidance Division	Contribute towards building a skillful workforce which attuned to the global labour market while providing the right career guidance services for the career selection and career development of the clients.
07	Human Resource Management Division	Provide necessary intervention and support to relevant institutions to make the necessary amendments and to implement the Sri Lanka National Human Resources Policy and Employment Policy approved by the Cabinet of Ministers. Coordinate the projects implemented in Sri Lanka by the International Organizations relevant to the scope of the department. Provide necessary facilities and knowledge to the officers of the department and conduct the propaganda about department's programmes

08	Public Employment Service Division	Establish and manage 25 District Public Employment Service Centers to efficiently provide lucrative employment opportunities for the Sri Lankan workforce in the private sector.
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District Public Employment Service Centres and Coordinating Officers

Colombo District Secretariat Mr. Janaka Bandara 011- 2369258	Gampaha District Secretariat Mr. Senarath Gamage 033 - 2248990
Kalutara District Secretariat Ms. Deepthi Kumari 034 - 2236162	Kandy District Secretariat Mr. Shashika Abeysingha 081- 2068229
Matale District Secretariat Ms. Shiranthi Wattegedara 066 – 222824	Nuwaraeliya District Secretariat Mr. W. Sirisena 052 - 2224186
Galle District Secretariat Mr. P.S. Gunarawardana 091 – 2233906	Matara District Secretariat Mr. G. Premasiri 041 2231319
Kilinochchi District Secretariat Mr. T. Kamaladasan 021 - 2283739	Batticaloa District Secretariat Mr. V. Thiruanandarasa 065 - 2227193
Ampara District Secretariat Ms. P. Puveetha 063- 2224499	Trincomalee District Secretariat Ms. Jesina Fasmi 026 - 2242393
Kurunegala District Secretariat Ms. G.A. Kumari 037 - 2221402	Puttalam District Secretariat Mr. N.P. Herath 032 - 2266253

Badulla District Secretariat Mr. S.A. Bandara 055 – 2228030	Anuradhapura District Secretariat Mr. K. Wijesingha 025 - 2234988
Polonnaruwa District Secretariat Mr. J.J. Wijesingha 027 – 2056715	Hambantota District Secretariat Mr. K. Wimalarathna 047 - 2256401
Monaragala District Secretariat Mr. N.K. Herath 055 - 2277248	Ratnapura District Secretariat Mr. Asanka Thilakarathna 045 - 2232996
Kegalle District Secretariat Mr. S. Jayaweera 035 - 2221733	Jaffna District Secretariat Mr. Liston Rajinikanth 021 – 2219359
Mannar District Secretariat Ms. E.P.Fernando 023 - 3120624	Mullativu District Secretariat Mr. J. Thusiraj 021- 2290037
Vavuniya District Secretariat Ms. C. Rajeshwarie 024 - 2228025	

1.6 Functions of the Departmental Divisions

Serial No.	Division	Functions
01	Administration Division	1. Maintaining the personal files of the officers 2. Identifying the training requirements and directing officers for the training programmes 3. Implementing the transfer policy 4. Routine mail operations 5. Recruitment, disciplinary, operations and administrative affairs of the Department 6. Fulfilling duties on transportation

02	Accounts Division	1. Paying of salaries and wages 2. Managing overall cash flow 3. Store Management Providing information to Audit Officers
03	Internal Audit Division	1. Special investigations 2. Audit and management committee meeting of the department and pre and post-activities. 3. Audit and management committee meeting of the ministry and pre and post-activities 4. Prepare risk-based plan and internal audit plan 5. Act as per the internal audit plan 6. Prepare a follow-up report
04	Planning and Progress Monitoring Unit	1. Prepare a Strategic Plan with the participation of all the divisions of the department 2. Prepare the Annual Action Plan with the participation of the divisions according to the Strategic Plan of the department and provide targets to the officers attached to the district and divisional secretariats accordingly. 3. Prepare project proposals and obtain approval by forwarding them to the National Planning Department. 4. Prepare the monthly progress report of the department 5. Prepare the Annual Performance Report and forward to table at the Parliament 6. Appraise the officers attached to the offices at the district and divisional level, annually. 7. Conduct the following meetings; • Meeting of the district coordinating officers • By-annual and annual progress review meetings • District monthly progress review meeting • Monthly progress review meeting chaired by the Secretary of the Ministry

		• Monthly Progress meeting chaired by the Hon. Minister of the relevant ministry • Audit Management Committee Meeting – Ministry 8. Maintain a data system on the physical and financial progress of all the officers of the department attached to the district and divisional secretariats.
05	Labour Market, Information & Research Unit	1. Prepare study reports 2. Conduct various interactive programmes with the stakeholders 3. Prepare study reports on the labour market 4. Compile monthly newspapers and magazines 5. Publish the labour market information Prepare data book on socio-economy
06	Employment Creation, Promotion and Career Guidance Division	1. Provide career guidance (For job seekers, parents and teachers) 2. Conduct encouraging programmes for self-employment 3. Provide career guidance for school children 4. Update the Career Guidance Handbook 5. Compile “Hasara” Magazine
07	Human Resource Management Division	1. Make recommendations and proposals to relevant institutions related to the promotion of each field under the National Human Resources and Employment Policy 2. Make recommendations and proposals on the management and effective use of human resources in Sri Lanka 3. Facilitate for online meetings 4. Supervise the preparation of the Department’s internal management information system 5. Implement the pilot project relevant to the digitalization of departmental affairs 6. Manage the Website of the department and the Web Portal for which the job seekers and job providers get registered 7. Maintain the social media of the Department (FB, YouTube, Twitter, LinkedIn, TikTok)

		8. Continuously provide the answers for the issues directed to the department 9. Inform the Departmental officers about the global job market and future jobs 10. Coordinate the programmes/projects implemented by the International Organizations relevant to the scope of the department
08	Public Employment Service Unit	1. Register the job seekers 2. Manage the Live Dashboard which includes the information of job seekers 3. Conduct District Job Fair 4. Register the institutions of the private sector 5. Match the jobs according to the qualifications of job seekers and refer them for interviews 6. Job placement and follow-up actions 7. Inform the job seekers about the job vacancies 8. Facilitate to enter the vocational training 9. Collect and publish the statistics on job positions 10. Guide for foreign employment 11. Organize and conduct the district job fair



02

CHAPTER

Progress and
Envisioned Future



2. Progress and Envisioned Future

Transferring Financial Values calculated for the Programmes implemented without financial provisions in 2023

Serial No.	Programme	Cost per beneficiary if the programme was implemented under the financial provisions (A)	Number of beneficiaries (B)	Financial value calculated (A)*(B)
01	Awareness programmes for parents	200.00	20,161	4,032,200.00
02	Motivation programmes for Self-employment	200.00	10,435	2,087,000.00
03	Training programmes on the requirement	200.00	6,273	1,254,600.00
04	Awareness programme for teachers	200.00	1,191	238,200.00
05	Awareness programmes for job seekers	200.00	22,814	4,562,800.00
06	One day programmes for entrepreneurship development	200.00	3,033	606,600.00
07	Provide career guidance service	200.00	30,840	6,168,000.00
Total			105,065	21,013,000.00

2.1 Progress of the Divisions

2.1.1. Internal Audit Division – Act as per the Internal Audit Plan 2023

Serial No.	Audit Query File No.	Audit Query	Relevant Division	Date of submission	Answer Date
01	DME/09/02/03/01	Inspect the maintainance of personal files	Administrative Division	2023.01.25	2023.02.13
02	DME/09/01/01/01	Employee training	Administrative Division	2023.02.01	2023.02.21

03	DME/09/02/03/01	Leave of the officers in the head office	Administrative Division	2023.03.01	2023.03.14
04	DME/09/01/01/01	Maintain Accounts book, ledger expenditure and other registers and CIGAS programme	Accounts Division	2023.04.20	2023.05.11
05	DME/09/02/03/01	Employee balance in the head office of the department	Administrative Division	2023.05.11	2023.06.14
06	DME/09/01/01/01	Distress loan	Administrative Division	2023.06.06	2023.07.06
07	DME/09/02/03/01	Management of procurement	Accounts Division	2023.06.15	2023.09.06
08	DME/09/01/01/01	Management of Paying-in-Vouchers - 2023	Accounts Division	2023.07.29	2023.09.06
09	DME/09/02/03/01	Remuneration payment of the department's head office	Accounts Division	2023.09.01	2023.09.07
10	DME/09/01/01/01	Public Deposit Account	Accounts Division	2023.09.11	2023.09.14
11	DME/09/02/03/01	Vehicle management February 2022-November 2023	Administrative Division	2023.12.04	2024.01.03
12	DME/09/01/01/01	Advance payment and settlement	Accounts Division	2023.12.06	2024.02.28
13	DME/09/01/01/01	Create Management Information System (MIS) for an active labour market	Human Resource and Management Division	2023.12.11	2024.01.11
14	DME/09/02/03/01	Transfers	Administrative Division	2024.01.23	2024.01.23

2.1.2 Labour Market Information Division – Progress of 2023

Seria I No.	Programme	Progress
01	Market potential for Blue Water Lilly related innovations	Describe the possibility of maintaining the current production related to a selected manufacturing village in Anuradhapura district and its value addition and disseminate the information about new entrepreneurs to the young community as a new product outside of a traditional entrepreneurial activity.
02	Polythene and plastic recycling as a means of income generation	Majority of the plastic and polythene waste is currently managed as general waste. Only a small portion of this is specifically collected and directed towards the recycling process. This study, comprehensively examined the existing methods and associated costs of collecting these plastic materials, alongside the market prices paid for these raw materials. Additionally, it analysed the costs and specific methods involved per ton in recycling these raw materials into other products. Since collecting polythene and plastic can be done as a profitable enterprise by collecting and delivering the materials to the collection centres, stockpiling and recycling and processing the raw materials and adding value to the products, this research was aimed at generating employment opportunities by collecting polythene and plastic as a business.
03	Palm-related products for the export market	Palm cultivation has traditionally spread in the Northern and Eastern parts of the Island. Different industries in those areas are based on Palm cultivation. In this study, the focus was on identifying various products that can be crafted by housewives in their spare time with the potential to be marketed internationally as income-generating items. Further, it targets their production potential.
04	Prepare Development of Promotional Models based on handloom businesses - 50%	There is a significant market for handicrafts. The primary objectives are to identify producers at the provincial level and connect them to key buyers and sellers. Accordingly, the attention was focused on the identification of common products and their prices and the problems for the industry etc. encouraging the young producers is the main aim of this task. Functional researches are further being carried out having coordination between the producers and buyers involving the departmental officers at the regional level.

Serial No.	Programme	Progress
05	Commercial activated carbon production	Attention was paid towards burning coconut shells under controlled conditions to obtain high-quality activated carbon. Several places in Kurunegala and Ratnapura districts were initially investigated for this case study, and it was observed that those institutions have halted their production activities due to the current market economic situation. Therefore, the proposed functional research to promote activated carbon production as a business has been stopped and it is planned to study the market problems of this industry in 2024.
06	Areca Nut leaf-related production	The study was discontinued as a sample of manufacturing establishments could not be provided.
07	Development of promotional models based on betel production	Information based on the districts of Gampaha, Kurunegala and Matale was collected. 74 betel growers and 15 wholesale buyers have been identified. Further referrals are to be made considering the export potential and betel types. The functional research will be carried out to obtain coordination between producers and buyers involving the officers of the department at the regional level.
Brain Storming - 03		
01	The need of a labour market information system	It requires labour market information to be divided as accurate, timely and regional for proper functioning and convenience of decision-making of every public employment service. It was discussed who the stakeholders are, the activities of the stakeholders and the data they should provide, the limits and scope of providing information and which institution should be the main operation centre. As such, the Department of Census and Statistics, the Federation of Employers and the Registrar General's Department were represented.
02	Job creation and promotion by producing Ayurvedic medicine economically	The field of Ayurveda, among the two main medical systems practised in Sri Lanka, is based on herbal medicine. Further, a significant number of people in Sri Lanka still follow Ayurvedic treatment. Therefore, a significant amount of exchange is drawn abroad to import medicines. Job creation and income generation at the national level can be fulfilled by systematic and planned

Serial No.	Programme	Progress
		cultivation and harvesting of medicinal plants that can be grown locally. Further value addition can control the flow of foreign exchange. The report has been prepared considering the above facts.
03	Elder population in Sri Lanka	Life expectancy at birth has increased mainly with the development of medical and food facilities in Sri Lanka. Further, the number of young dependents has decreased while the number of elderly dependents has increased due to the decrease in the birth rate. In this manner, a considerable amount from the local economy should be allocated to provide them with services, to take care of them, to engage them in social activities, and to provide medical facilities. Methods of bearing those costs for a developing country and alternative methods of elderly welfare were studied.

Individual Research – 07

Serial Number	Research/ Study	Progress and Current Situation
1.	Survey on Employment Breakdown in Apparel Sector	Colombo, Kalutara, Gampaha, Ratnapura, Kandy, Nuwara Eliya, Anuradhapura and Kurunegala districts have been selected for this study based on a sample of 365 Garment factories of the Export Development Board. Accordingly, a sample of garments in 08 districts was used to study the employee problems faced by such establishments in the garment sector. Thus, the Garment sector which represents a significant source of employment within the labour market has been examined in the study.
2.	Survey on Employment Breakdown in Construction Industry.	The main objectives of the study on the breakdown of jobs in the construction industry in Sri Lanka are to identify the existing jobs in the construction industry, the jobs that have been lost and the alternative income strategies adopted by the personnel in the construction industry. The research has been completed using a sample selected representing all the districts.

3.	Women's labor participation in Sri Lanka and problems in women's access to employment	For the above study, 2103 employed women and 2026 unemployed women were participated in, covering all the districts except Mullaitivu district. This research has studied the problems faced by employed women and the factors that affect women's unemployment.
4.	Survey on Employability of the Disability Community	It is important that all the working communities in the country contribute to the economic development in order to achieve economic development of Sri Lanka rapidly. Directing the disabled community to a certain job or other profession can be stated as an important requirement for the economic development of Sri Lanka. Further, welfare expenses for that community can be reduced and they can be socialized. Moreover, they can be socialized reducing the welfare expenses for that community. Accordingly, the employability of the disabled community in the age group of 15-35 was studied.
5.	General Education Current Policies, Problems and Solutions	General Education: The primary objective of general education is assisting a person to acquire the necessary life skills for a successful life. Current policies and related issues were discussed in this regard by analyzing the primary and secondary information/data in this field.

2.1.3 Career Guidance Division – Progress of 2023

Serial No.	Programme	Progress
01	“Nena Jaya” Career Guidance Programme	This programme was implemented for G.C.E. (A/Level) students in Sinhala and Tamil medium under the patronage of Bank of Ceylon. 5000 beneficiaries have been facilitated through 16 programmes.
02	“Skill Scan Clinic ” Programme	This programme was implemented at Setshiripaya Head Office and Polonnaruwa District to support the children of officials in public sector and students who have not qualified for G.C.E. (A/Level) in making educational and career decisions. The number of beneficiaries is 300.
03	Making video clips	Prepare 6 videos in Sinhala and Tamil media on the following themes to inform job seekers, school children and school leavers in the employment/ vocational programmes held at the district and regional level.

		1) Current trends on local and foreign job opportunities 2) Importance of skill development and new trends 3) Career opportunities and success stories and new trends
04	A programme to provide practical experience for high school students and school leavers to enter the job market with competence.	Field observation trips were organized to vocational training institutes and 11 Sinhala and Tamil medium programmes were implemented aiming to provide practical work experience to G.C.E. (A/Level) students. The number of beneficiary school students is 750.
05	Empowerment of job seekers for the desired foreign jobs	Island-wide programmes were conducted to inform the importance of obtaining NVQ certificates through RPL System for the experienced workers currently employed in the informal sector, without formal vocational training certificates. The number of workers who expressed their interest to obtain NVQ certificates through RPL method is 2416. (106 programmes have been conducted.)
06	Landscaping Programme	Three programmes covering Gampaha, Colombo and Kalutara districts were implemented with the aim of producing skilled professionals and entrepreneurs in the field of land scaping. The number of beneficiaries is 90.
07	Provide Technical training for self-employment	• Ornamental fish farming • Manufacture soap and washing powder • Ekel and coir broom production The number of beneficiaries is approximately 100.

2.1.4 Human Resource Management Division – Progress of 2023

Serial No.	Programme	Progress
08	Guru Saru Programme	This programme was implemented as a concept of the Minister of Labor and Foreign Employment, Hon. Manusha Nanayakkara, with the aim of protecting the dignity of the workers in the informal sector in Sri Lanka. This programme will strengthen the social security of the workers in informal sector while emphasizing the importance and value of their work to the community. Further, by identifying and promoting

		the dignity of the workers in the informal sector, the workers engaged in various informal jobs will be guided to establish the relevant job/service as a formal service enabling to have a better economic well-being and social status. 02. The inaugural programme was held on 01.11.2023 and the first phase is being implemented with workers representing the following sectors of the informal sector. • Three Wheeler Drivers Association • Local domestic workers • Electricians • Pre-School Teacher • Bus drivers and conductors • Masons, Carpenters and Tilers
09	LEED+ “Capacity building of DME staff for Scaling Up at National Level and Replication of the Model in the Eastern Province for inclusive job placement” – (ILO)	This programme aimed to develop the capacity of the staff of the Department of Manpower and Employment concerning the employment of differently-abled persons and to improve the process of employing differently-abled persons in the Eastern Province enabling persons with disabilities to participate in the economy at the national level. Programmes were implemented targeting 900 differently-abled beneficiaries in Trincomalee, Ampara and Batticaloa districts.

2.1.5 Public Employment Service Division - Progress of 2023

(i) Tasks performed by the Public Employment Services Division (PES) in 2023

- Initiate the registration of employment agencies through the online system from May 2023 under the guidance of the Public Employment Services Division, and accordingly register 62 private organizations and receive the vacancies available in those organizations.
- Advertise the job vacancies through the district WhatsApp groups, accept the job applications in Google Forms through the same groups and forward the applications to the respective registered private institutions.
- Register the job seekers (98739) through 25 Google Forms in 25 districts and this method enabled the collection and analysis of data on job seekers within the district.

- Buy the weekend newspapers; Silumina, Lankadeepa, the Sunday Observer, Weerakesari (Tamil) by the Public Employment Services Division of the Head Office and inform the prospective employees about the job vacancies published in such newspapers via the WhatsApp group of the head office at district level. Accordingly, the total number of job vacancies published in the above newspapers in 2023 is 5159.
- 620 of job requests forwarded by the Presidential Secretariat were sent to the relevant district public employment service centres to grant job opportunities in the private sector, and the progress of the same was submitted to the Presidential Secretariat.
- 08 job requests forwarded by the Prime Minister's Office were sent to the relevant district public employment service centres to grant job opportunities in the private sector, and the progress of the same was submitted to the Prime Minister's Office.
- Arrangements were made to conduct a special Job/ Career Fair 2023/06 at Diyatha Premises, Battaramulla on 06/06/2023 aiming to direct the job seekers in the Western Province to local/ foreign jobs with the participation of private institutions, and training institutes under the guidance of the Ministry of Education, Ministry of Cultural Affairs, Sports and Youth Affairs and Ministry of Information Technology with the support of the Department of Manpower.
- Conduct Glocal Fair 2023, the Special Mobile Service Programme at Muttaveli Stadium in Jaffna on the 15th and 16th of July, 2023 with the support of Jaffna District Secretariat under the the patronage of the Ministry of Labor and Foreign Employment.
- Design 13 video clips with the assistance of the district media units of 13 districts to inform the school students, school leavers and job seekers who are in contact with the district public employment service centres about the educational and economic background of the district.

(ii) Progress of District Job Fair and Divisional Job Fair – 2023

Serial No.	Programme	Number of Programmes	Number of private institutions participated	Number of prospective employees participated	Number of parents and others participated	Number of job matching	Number of job placements
01	District Job Fairs (Covering all the districts)	28	896	16,431	1,362	15,664	1,521
02	Divisional Job Fairs (covering 200 divisional secretariats)	203	2,488	33,775	2,482	27,405	4,811
	Total	231	3,384	50,216	3,844	43,069	6,332

(iii) Progress of District Career Fair - 2023

Serial No.	Programme	Number of Programmes	Number of training institutions participated	Number of prospective employees participated	Number of parents and others participated	Number directed for trainings
01	District Career Fairs (Covering all the districts)	50	465	12,128	1,653	3,694

(iv) Progress of Job/ Career Fair - 2023

Serial No.	Programme	Venue and Date	Number of Programmes	Number of private institutions and training institutions participated	Number of prospective employees participated	Number of job matching	Number of job placements
01	Job/ Career Fair conducted under the guidance of Western Provincial Council	Diyatha premises, Battaramulla 06/06/2023	01	Private Institutions - 27 Training Institutions - 35	470	144	35
02	Glocal Fair 2023 Jaffna District	Muttaweli ground, Jaffna 15 th and 16 th of July 2023	01	12	188	148 Physical- 86 Online- 62	10

2.2. Total Job Placement - As at 31.12.2023

The total number of employments during the year is 14015 through the methods; district job programmes, regional job programmes, employment under the public employment service of the head office and employment referred by officials personally. The number of job placements by the district and regional level job programmes is 6332, and the total number of job placements from the job providers who visited the district and regional offices and the employments referred to the district offices by the department for employment at the national level is 7683. Accordingly, the total amount of job placement is 14015. The job placement at the district level is reported as follows;

Total Job Placement - As at 31.12.2023

	District	Job Placement	Create Self-Employed Persons/ Entrepreneurs
1	Colombo	924	102
2	Gampaha	288	47
3	Kalutara	699	92
4	Kandy	986	185
5	Matale	750	133
6	Nuwaraeliya	437	111
7	Galle	733	283
8	Matara	950	508
9	Hambantota	660	140
10	Jaffna	953	464
11	Mannar	425	200
12	Vavuniya	263	113
13	Mullativu	3	17
14	Kilinochchiya	250	85
15	Batticaloa	346	269
16	Ampara	315	663
17	Trincomalee	139	15
18	Kurunegala	1,339	280
19	Puttalam	100	163
20	Anuradhapuraya	536	33
21	Polonnaruwa	128	86
22	Badulla	1,171	100
23	Monaragala	291	61
24	Ratnapura	656	176
25	Kegalle	673	139
	Total	14,015	4,465

Job Fair at Mihintale - 10/08/2023



Job Fair at Matara – 08/09/2023



Job Fair at Siyambalanduwa – 10/09/2023



Job Fair for directing the individuals within the Western Province in the pursuit of employment opportunities both locally/ foreign and facilitating access to training programmes was conducted under the initiative of Western Provincial Council on 06/06/2023 - Diyatha Premises, Battaramulla



Glocal Fair Programme – 2023 held at Muttaweli Play ground under the initiative of Ministry of Labour and Foreign Employment - 15th and 6th July 2023



2.3 Summary of physical and financial progress – As at 31.12.2023

	Programme/ Activity	Physical			Financial			Beneficiaries
		Target	Progress	Percentage	Target	Progress	Percentage	
1	Create a human resource with talents appropriate for jobs in the labour market							
	Conduct the district job fair	25	28	112.00%	3.500	3.360	96.00%	16,822
	Conduct the district career fair	25	35	140.00%				10,495
	Conduct the regional job fair	200	203	101.50%				33,775
	Design promotional video clips	6	13	216.67%	0.500	0.492	98.40%	
2	Labour Market information Survey							
	Case studies on Success Cases	7	4	57.14%	0.209	0.209	100.00%	
	Policy Sessions on LMI issues	3	3	100.00%	0.065	0.065	100.00%	
	Individual Study Reports 7	100%	90%	90%	0.226	0.155	68.58%	
3	Conduct Career Guidance Programmes							
	Conduct career guidance programmes for the students in Grade 9	1,200	1,791	149.25%	5.400	2.282	42.26%	55,362
	Conduct career guidance programmes for G.C.E. (Ordinary Level) students	1,200	2,685	223.75%				72,049
	Conduct career guidance programmes for G.C.E. (Advanced Level) students	1,200	1,339	111.58%				38,259
	Career guidance Week	300	212	70.67%	3.900	6.305	161.67%	10,318
	Design promotional video clips	8	8	100.00%	0.800	0.793	99.13%	

4	Public Employment Service							
	Register the job seekers	120,000	98,739	82.28%				98,739
	Register the vacancies	45,000	51,348	114.11%				51,348
	Direct the job seekers to the jobs	90,000	84,776	94.20%				84,776
	Placement of job seekers	20,000	14,015	70.08%				14,015
	Provide career guidance	30,000	65,198	217.33%				65,198
	Direct for the trainings	18,000	26,093	144.96%				26,093
	News papers to National PES Center And Vacancy Advertisement Dissamination	100%	100%	100%				0.060
	Enhancing the PES delivery system	100%	100%	100%	0.400	0.130	32.50%	
	<u>Job placement Programme in Northern province</u>							
	Register the job seekers	10,000	8,829	88.29%				8,829
	Placement of job seekers	3,000	1,894	63.13%				1,894
	Direct for the trainings	3,000	3,218	107.27%				3,218
	On the Job Training	250	126	50.40%				126
	Directed to the RPL	500	536	107.20%				536
5	<u>Establish internal management information system for an active labour market</u>							
	Procorns (Department Website)	100%	100%	100%	0.800	0.772	96.50%	
	Web Site Development	100%	70%	70%				
	Awereness Programe	100%	100%	100%				
6	<u>Job placement of diabled persons in Nothern Province</u>							
	Business institutions	200	160	80%	10.600	10.021	94.54%	160
	Beneficiaries	900	903	100%				903
	Beneficiaries of job fair	200	196	98%				196
	Job placement		44					44
7	Total (financial)				26.460	24.621	93.04%	

Future Targets -:

1. Conduct the NEET Group Survey covering 80 divisional secretariats in 25 districts to engage the youth population not involved in any employment, education or training into the active workforce in Sri Lanka. Thereafter, implement programmes to get them into the active workforce.
2. Conduct the programmes to introduce the concept of "Garusaru" to informal sector workers at the district level on par with the Glocal Fair. The awareness programmes are expected to be completed by August 2024. Furthermore, draft the relevant constitutions forming the National Board of Professionals following the establishment of sectoral sub-committees in the identified fields of the informal sector.
3. To achieve the Government's goal of making Sri Lanka a developed country by 2048, make the career awareness programmes covering all the students in Grade 9, G.C.E. (O/L) and G.C.E. (A/L) of the government schools that provide secondary education in Sri Lanka to make the students to select and prepare for a suitable field of job providing the opportunity to identify their capabilities.
4. SMART YOUTH CLUBS program to reduce the unemployment gap in Sri Lanka by establishing a strong youth group with leadership and creativity in every village to face future challenges effectively. This programme, as a pilot project, is to be implemented in three selected districts in 2024.
5. Implement a series of programmes to direct at least 30000 job seekers to the local and foreign labour market as smart workers during 2024.
6. It is planned to implement entrepreneurship training and development in a more formal and targeted manner from 2024. It is expected to work with a selected group of entrepreneurial personalities for a continuous period of 3-5 years as per a new module of Entrepreneurship Development.

Signature and official stamp of the Head of the Institution



03

CHAPTER

Overall Financial
Performance in the Year



Chapter 3 - Financial Performance for the Year ending on 31st of December 2023

3.1. Statement of Financial Performance for the Year ending on 31st of December 2023

								ACA – F
for the Year ending on 31 st of December 2023								
Statement of Financial Performance								
Amended budgetray provisions 2023				Note	Actual			
					Current Year	Previous Year		
					2023	2022		
Rs.					Rs.	Rs.		
-		Revenue receipts			-	-		} ACA -1
-		Income tax		1	-	-		
-		Taxes on Domestic Goods and Services		2	-	-		
-		Taxes on International Trade		3	-	-		
-		Non - Tax Revenue and Other		4	-	-		
-		Total Revenue Receipt (A)			-	-		
-		Non-Revenue Receipts			-	-		
-		Treasury Imprest			502,029,815	490,126,000		ACA -3
-		Deposits			285,572	1,535,395		ACA -4
-		Advance Accounts			20,384,844	16,622,102		ACA -5
		Other Main Ledger Account Receipts			-	-		
-		Total Non Revenue Receipts (B)			522,700,231	508,283,497		
-		Total Revenue Receipts and Non Revenue Receipts C = (A)+(B)			522,700,231	508,283,497		
		Imprest to the Treasury (D)			-	1,467,537		
		Net Revenue Receipts and Non-Revenue Receipts E = (C)+(D)			522,700,231	506,815,960		

	Less: Expenditure					
-	Recurrent Expenditure			-	-	
445,400,000	Salaries, Wages, and Other Employee Benefits	5		441,108,248	416,327,772	
93,512,400	Other Goods and Services	6		86,033,568	76,155,088	ACA-2(ii)
9,300,000	Subsidies, Grants and Transfers	7		6,209,792	6,992,689	
-	Interest Payment	8		-	-	
-	Other Recurrent Expenditure	9		-	-	
548,212,400	Total Recurrent Expenditure (F)			533,351,608	499,475,549	
	Capital Expenditure					
3,937,600	Rehabilitation and Improvement of Capital Assets	10		3,616,871	1,452,800	
2,850,000	Acquisition of Capital Assets	11		2,688,962	867,010	
-	Capital Transfers	12			-	ACA -2(ii)
-	Acquisition of Financial Assets	13		2,489,726	-	
2,500,000	Capacity Building	14			1,809,797	
27,000,000	Other Capital Expenditure	15		25,357,631	16,609,268	
36,287,600	Total Capital Expenditure (I)			34,153,190	20,738,875	
	Deposit Payments			465,286	1,194,892	ACA -4
	Advance Payments			32,161,863	32,031,202	ACA -5
	Other Main Ledger Payments			-	-	
	Main Ledger Expenditure (J)			32,627,149	33,226,094	
	Total Expenditure G = (F+I+J)			600,131,947	553,440,518	
-	Balance as at 31st December H= (E-G)			(77,431,716)	(46,624,558)	
	Balance as per Imprest			(77,431,716)	(46,624,558)	ACA -7
	Reconciliation Statement					
	Imprest Balance as at 31st of December			-	-	ACA -3
				-	-	

3.2. Statement of Financial Position

Statement of Financial Position as at 31st December 2023

					ACA – P
As at 31 st December 2023					
Statement of Financial Position					
			Actual		
	Note		2023		2022
	-	-	Rs.		Rs.
<u>Non-Financial Assets</u>					
Property, Plant and Equipment	ACA -6		140,981,909		140,171,764
<u>Financial Assets</u>					
Advance Accounts	ACA - 5/5(A)		66,196,731		54,419,712
Cash and Cash Equivalents	ACA -3		-		-
Total Assets			207,178,640		194,591,476
<u>Net Assets/ Equity</u>					
Net Assets to Treasury			65,844,041		53,887,309
Property, Plant and Equipment Reserve			140,981,909		140,171,764
Rent and Work Advance Reserve	ACA - 5(B)				
<u>Current Liabilities</u>					
Deposits Accounts	ACA -4		352,690		532,406
Imprest Balance	ACA -3		-		-
Total Liabilities			207,178,640		194,591,476

The accounts information presented in the forms ACA 1 to ACA 7 from pages 1 to 25 and the account details included in the attached pages bearing No. 26 to 52 are also part of this final account. These financial statements have been prepared in accordance with generally accepted accounting principles and have used the most appropriate accounting policies as disclosed in the notes to the financial statements. We hereby certify that the figures mentioned in the above final account, the related account notes and other accounting information have been compared with the books of accounts of the Treasury and are in agreement with the said figures.

We hereby certify that an effective internal control system for financial control is in place in the reporting entity and that periodic reviews are conducted to monitor the effectiveness of the internal control system for financial control and accordingly to make changes as necessary for the effective implementation of those systems.

Chief Accounting Officer	Accounting Officer	Chief Financial Officer/ Chief Accountant
Name:	Name:	Director (Finance)/ Commissioner (Finance)
Position:	Position:	Name:
Date:	Date:	Date:

3.3 Notes to the Financial Statements

Statement of Cash Flow for the Year Ended 31st December 2023

		ACA-C
for the Year Ended 31 st December 2023		
Statement of Cash Flow		
	Actual	
	2023	2022
	Rs.	Rs.
<u>Cash Flows from Operating Activities</u>		-
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non-Revenue Receipts	34,113,099	25,325,007
Revenue Collected for Other Heads	-	-
Imprest Receipts	502,029,815	490,126,000
Advance Recoveries	20,511,481	16,383,833
Receipts from Deposits	285,572	1,535,395
Cash Flow from Operating Activities (a)	556,939,967	533,370,235
<u>Less: Cash Disbursed for</u>		
Personal Emoluments and Operating Payments	504,564,968	474,089,275
Subsidies and Transfer Payments	6,037,294	6,992,689
Expenditure on Other Expenditure Heads	653,040	1,337,073
Imprest Settlement to the Treasury	-	1,467,537
Advance Payments	32,161,863	32,169,146
Deposit Payments	465,285	1,194,891
Cash Flow Spent on Operational Activities (b)	543,882,450	517,250,611
Net Cash Flow from Operational Activities (c)=(a)-(b)	13,057,517	16,119,624

<u>Cash Flows from Investing Activities</u>		
Interest	-	-
Dividends	-	-
Divestiture Proceeds and Sale of Physical Assets	-	-
Recovery from On Lending	-	-
Cash Flow from Operational Activities (d)	-	-
<u>Less- Cash Disbursed for</u>		
Construction or Purchase of Physical Assets and Acquisition of Other Investment	13,057,517	16,119,624
Total Cash Flow Disbursed for Investing Activities (e)	13,057,517	16,119,624
Net Cash Flow from Investing Activities (f)=(d)-(e)		
Net Cash Flow from Operational and Investing Activities (g)=(c) + (f)	(13,057,517)	(16,119,624)
Total Cash Flow Disbursed for Investing Activities (e)		
Net Cash Flow from Investing Activities (f)=(d)-(e)	-	-
<u>Cash Flow from Financing Activities</u>		
Local Borrowing	-	-
Foreign Borrowing	-	-
Grants Received	-	-
Total Cash Flow from Financing Activities (h)	-	-
<u>Less: Disbursed for</u>		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Total Cash Flow Disbursed for Financing Activities (i)	-	-
Cash Flow from Financing Activities (j)= (h)-(i)	-	-
Net Movement in Cash (k) = (h) -(j)	-	-
Opening Cash Balance as at 01st January	-	-
Closing Cash Balance as at 31st December	-	-

3.4 Revenue collection performance

Revenue Code	Description of the Revenue Code	Revenue Estimation		Collected Revenue	
		Original Estimate	Final Estimate	Amount	As a % of Final Revenue Estimate
Not applicable					

3.5 Performance of the Utilization of Provisions Allocated (If available)

Rs.000

Type of Provision	Provisions Allocated		Actual Expenditure	Utilized Provisions as a% of the used-up final provision
	Original Provision	Final Provision		
Recurrent	549,000	548,212.4	533,351.6	97
Capital	34,000	36,287.6	34,153.1	94

3.6 Provisions made to this Department/ District Secretariat/ Provincial Council as a representative of other Ministries/ Departments in terms of FR 208.

Donor Institution	Purpose of the Donation	Amount Donated
Not applicable		

3.7 Performance of Reporting Non-Financial Assets

Rs.000

Assets Code	Code Description	Balance as per the Board of Survey Report as at 31.12.2023	Balance as per the Financial Position Report as at 31.12.2023	To be accounted in the Future	Reporting Progress as a %
9151	Buildings and Structures				
9152	Machinery	140,981	140,981		100
9153	Land				
9154	Intangible Assets				
9155	Biological Assets	41			
9160	Work in Progress				
9180	Lease Assets				



ජාතික විගණන කාර්යාලය

தேசிய கணக்காய்வு அலுவலகம்

NATIONAL AUDIT OFFICE



මගේ අංකය
எனது இல. }
My No. }

LSW/B/MP/SR/01/2023

ඔබේ අංකය
உமது இல. }
Your No. }

දිනය
திகதி }
Date }

2024 මැයි 10 දින

ගණන්දීමේ නිලධාරී

මිනිස්බල හා රැකියා දෙපාර්තමේන්තුව

ශීර්ෂය 328 - මිනිස්බල හා රැකියා දෙපාර්තමේන්තුවේ 2023 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන පිළිබඳව 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව විගණකාධිපති සම්පිණ්ඩන වාර්තාව.

1. මූල්‍ය ප්‍රකාශන

1.1 තත්ත්වගණනය කළ මතය

ශීර්ෂය 328 - මිනිස්බල හා රැකියා දෙපාර්තමේන්තුවේ 2023 දෙසැම්බර් 31 දිනට මූල්‍ය තත්ත්වය පිළිබඳ ප්‍රකාශය, එදිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය කාර්යසාධන ප්‍රකාශය හා මුදල් ප්‍රවාහ ප්‍රකාශනය සහ ප්‍රමාණාත්මක ගිණුම්කරණ ප්‍රතිපත්තිවලට අදාළ තොරතුරුද ඇතුළත් මූල්‍ය ප්‍රකාශනවලට අදාළ සටහන්වලින් සමන්විත 2023 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන. 2018 අංක 19 දරන ජාතික විගණන පනතේ විධිවිධාන සමඟ සංයෝජිතව කියවිය යුතු ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(1) ව්‍යවස්ථාවේ ඇතුළත් විධිවිධාන ප්‍රකාර මාගේ විධානය යටතේ විගණනය කරන ලදී. 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව මිනිස්බල හා රැකියා දෙපාර්තමේන්තුව වෙත ඉදිරිපත් කරනු ලබන මෙම මූල්‍ය ප්‍රකාශන පිළිබඳව මාගේ අදහස් දැක්වීම් හා නිරීක්ෂණයන් මෙම වාර්තාවේ සඳහන් වේ. 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(2) වගන්තිය ප්‍රකාරව ගණන්දීමේ නිලධාරී වෙත වාර්ෂික විස්තරාත්මක කළමනාකරණ විගණන වාර්තාව 2024 මැයි 09 දින නිකුත් කරන ලදී. ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(6) ව්‍යවස්ථාව සමඟ සංයෝජිතව කියවිය යුතු 2018 අංක 19 දරන ජාතික විගණන පනතේ 10 වගන්තිය ප්‍රකාරව ඉදිරිපත් කළ යුතු විගණකාධිපති වාර්තාව යථා කාලයේදී පාර්ලිමේන්තුව වෙත ඉදිරිපත් කරනු ලැබේ.

මෙම වාර්තාවේ 1.6 ඡේදයේ දක්වා ඇති කරුණුවලින් වන බලපෑම හැර, මූල්‍ය ප්‍රකාශනවලින් 2023 දෙසැම්බර් 31 දිනට මිනිස්බල හා රැකියා දෙපාර්තමේන්තුවේ මූල්‍ය තත්ත්වය සහ එදිනෙන් අවසන් වර්ෂය සඳහා එහි මූල්‍ය කාර්යසාධනය හා මුදල් ප්‍රවාහය පොදුවේ පිළිගත් ගිණුම්කරණ මූලධර්මවලට අනුකූලව සත්‍ය හා සාධාරණ තත්ත්වයක් පිළිබිඹු කරන බව මා දරන්නා වූ මතය වේ.

1.2 තත්ත්වගණනය කළ මතය සඳහා පදනම

මෙම වාර්තාවේ 1.6 ඡේදයේ දක්වා ඇති කරුණු මත පදනම්ව මාගේ මතය තත්ත්වගණනය කරනු ලැබේ. ශ්‍රී ලංකා විගණන ප්‍රමිතීන්ට (ශ්‍රී.ලං.වි.ප්‍ර) අනුකූලව මා විගණනය සිදු කරන ලදී. මූල්‍ය ප්‍රකාශන සම්බන්ධයෙන් මාගේ වගකීම, විගණකගේ වගකීම යන වගන්තියේ තවදුරටත් විස්තර කර ඇත. මාගේ මතය සඳහා පදනමක් සැපයීම උදෙසා මා විසින් ලබා ගෙන ඇති විගණන සාක්ෂි ප්‍රමාණවත් සහ උචිත බව මාගේ විශ්වාසයයි.

1.3 මූල්‍ය ප්‍රකාශන සම්බන්ධයෙන් ප්‍රධාන ගණන්දීමේ නිලධාරීගේ හා ගණන්දීමේ නිලධාරීගේ වගකීම

පොදුවේ පිළිගත් ගිණුම්කරණ මූලධර්මවලට අනුකූලව හා 2018 අංක 19 දරන ජාතික විගණන පනතේ 38 වගන්තියේ සඳහන් විධිවිධානවලට අනුකූලව සත්‍ය හා සාධාරණ තත්ත්වයක්





පිළිබිඹු කෙරෙන පරිදි මූල්‍ය ප්‍රකාශන පිළියෙල කිරීම හා වංචා සහ වැරදි හේතුවෙන් ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොරව මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකි වනු පිණිස අවශ්‍යවන අභ්‍යන්තර පාලනය තීරණය කිරීම ගණන්දීමේ නිලධාරීගේ වගකීම වේ.

2018 අංක 19 දරන ජාතික විගණන පනතේ 16(1) වගන්තිය ප්‍රකාරව දෙපාර්තමේන්තුව විසින් වාර්ෂික හා කාලීන මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකිවන පරිදි ස්වකීය ආදායම්, වියදම්, වත්කම් හා බැරකම් පිළිබඳ නිසි පරිදි පොත්පත් හා වාර්තා පවත්වා ගෙන යා යුතුය.

ජාතික විගණන පනතේ 38(1)(ඇ) උප වගන්තිය ප්‍රකාරව දෙපාර්තමේන්තුවේ මූල්‍ය පාලනය සඳහා සඵලදායී අභ්‍යන්තර පාලන පද්ධතියක් සකස් කර පවත්වා ගෙන යනු ලබන බවට ගණන්දීමේ නිලධාරී සහතික විය යුතු අතර එම පද්ධතියේ සඵලදායීත්වය පිළිබඳව කලින් කල සමාලෝචනයක් සිදු කර ඒ අනුව පද්ධතිය ඵලදායී ලෙස කරගෙන යාමට අවශ්‍ය වෙනස්කම් සිදු කරනු ලැබිය යුතුය.

1.4 මූල්‍ය ප්‍රකාශන විගණනය පිළිබඳ විගණකගේ වගකීම

සමස්ථයක් ලෙස මූල්‍ය ප්‍රකාශන, වංචා හා වැරදි හේතුවෙන් ඇතිවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොර බවට සාධාරණ තහවුරුවක් ලබාදීම සහ මාගේ මතය ඇතුළත් විගණන වාර්තාව නිකුත් කිරීම මාගේ අරමුණ වේ. සාධාරණ සහතිකවීම උසස් මට්ටමේ සහතිකවීමක් වන නමුත්, ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනය සිදු කිරීමේදී එය සැම විටම ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් අනාවරණය කර ගන්නා බවට වන තහවුරු කිරීමක් නොවනු ඇත. වංචා සහ වැරදි තනි හෝ සාමූහික ලෙස බලපෑම නිසා ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් ඇති විය හැකි අතර, එහි ප්‍රමාණාත්මක භාවය මෙම මූල්‍ය ප්‍රකාශන පදනම් කර ගනිමින් පරිශීලකයන් විසින් ගනු ලබන ආර්ථික තීරණ කෙරෙහි වන බලපෑම මත රඳා පවතී.

ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනයේ කොටසක් ලෙස මා විසින් විගණනයේදී වෘත්තීය විනිශ්චය සහ වෘත්තීය සැකමුසුබවින් යුතුව ක්‍රියා කරන ලදී. මා විසින් තවදුරටත්,

- ප්‍රකාශ කරන විගණන මතයට පදනමක් සපයා ගැනීමේදී වංචා හෝ වැරදි හේතුවෙන් මූල්‍ය ප්‍රකාශනවල ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් ඇතිවීමේ අවදානම් හඳුනාගැනීම හා තක්සේරු කිරීම සඳහා අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කර ක්‍රියාත්මක කරන ලදී. වරදවා දැක්වීම් හේතුවෙන් සිදුවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් සිදුවන බලපෑමට වඩා වංචාවකින් සිදුවන්නා වූ බලපෑම ප්‍රබල වන්නේ ඒවා දුස්සන්ධානයෙන්, ව්‍යාජ ලේඛන සැකසීමෙන්, වෙනනාන්විත මහභරිමෙන්, වරදවා දැක්වීමෙන් හෝ අභ්‍යන්තර පාලනයන් මහ භරිමෙන් වැනි හේතු නිසා වන බැවිනි.
- අභ්‍යන්තර පාලනයේ සඵලදායීත්වය පිළිබඳව මතයක් ප්‍රකාශ කිරීමේ අදහසින් නොවුවද, අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කිරීම පිණිස අභ්‍යන්තර පාලනය පිළිබඳව අවබෝධයක් ලබා ගන්නා ලදී.
- හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල ව්‍යුහය සහ අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණ අයුරින් මූල්‍ය ප්‍රකාශනවල ඇතුළත් බව ඇගයීම.
- මූල්‍ය ප්‍රකාශනවල ව්‍යුහය හා අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණව ඇතුළත් වී ඇති බව සහ හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල සමස්ථ ඉදිරිපත් කිරීම අගයන ලදී.

මාගේ විගණනය තුළදී හඳුනාගත් වැදගත් විගණන සොයාගැනීම්, ප්‍රධාන අභ්‍යන්තර පාලන දුර්වලතා හා අනෙකුත් කරුණු පිළිබඳව ගණන්දීමේ නිලධාරී දැනුවත් කරමි.

1.5 වෙනත් තෛතික අවශ්‍යතා පිළිබඳ වාර්තාව

2018 අංක 19 දරන ජාතික විගණන පනතේ 6(1)(ඇ) වගන්තිය ප්‍රකාරව පහත සඳහන් කරුණු මා ප්‍රකාශ කරමි.

(අ) මූල්‍ය ප්‍රකාශන ඉකුත් වර්ෂය සමඟ අනුරූප වන බවට,

(ආ) ඉකුත් වර්ෂයට අදාළ මූල්‍ය ප්‍රකාශන පිළිබඳව මා විසින් කර තිබුණු නිර්දේශ ක්‍රියාත්මක කර තිබුණි.

1.6 මූල්‍ය ප්‍රකාශන පිළිබඳ අදහස් දැක්වීම

1.6.1 මූල්‍ය නොවන වත්කම්

මූල්‍ය නොවන වත්කම් ගිණුම්ගත කිරීමට අදාළව මහා භාණ්ඩාගාරයේ රාජ්‍ය ගිණුම් දෙපාර්තමේන්තුවේ 05/2023 දරණ උපදෙස් මාලාවේ 8.2 වගන්තිය ප්‍රකාරව මූල්‍ය නොවන වත්කම් නිබේනම් ඒවා නිසි පරිදි හඳුනාගෙන පිරිවැයට හෝ පිරිවැය හඳුනාගත නොහැකි අවස්ථාවලදී තක්සේරු කළ අගයට ගිණුම්ගත කළයුතු වුවද, 2023 වර්ෂයේ දෙපාර්තමේන්තුව නමට ලියාපදිංචි කරන ලද මිනි වෑන් රථයේ අගය හඳුනාගෙන නොතිබූ අතර ලියාපදිංචිය සඳහා වැයවූ රු.1,500,000 පමණක් සිගාස් වැඩසටහන තුළ වාර්තා කර තිබුණි.

2. මූල්‍ය සමාලෝචනය

2.1 වියදම් කළමනාකරණය

මූලධන වැය විෂයන් 3 ක ඉතිරි ප්‍රතිපාදන භාවිතා කර 2023 දෙසැම්බර් 28 දින රු.548,435 ක් වැය කර කැමරාවක් හා උපාංග ද, රු.352,000 ක් වැය කර ලැප්ටොප් පරිගණකයක්ද මිලදී ගෙන තිබූ අතර, 2023 වර්ෂයේ වාර්ෂික ප්‍රසම්පාදන සැලැස්ම තුළ මෙම ප්‍රසම්පාදනයන් ඇතුළත්ව නොතිබුණි. ප්‍රසම්පාදන අවශ්‍යතාව පිළිබඳ අනුමත සැලැස්මෙහි සංශෝධනයක්ද සිදුකර නොතිබුණි.

2.2 බැරකම් හා බැඳීම්වලට එළඹීම

2017 අප්‍රේල් 27 දිනැති අංක 255/2017 දරන රාජ්‍ය ගිණුම් චක්‍රලේඛයේ 01 ඡේදය පරිදි 2017 වර්ෂයේ සිට වාර්ෂික විසර්ජන පනත මගින් සලසා දෙනු ලබන ප්‍රතිපාදන ප්‍රශස්ථ මට්ටමින් උපයෝජනය හා අනුමත ප්‍රතිපාදන සීමාවන් ඉක්මවා බැඳීම් හා බැරකම්වලට නොඑළඹිය යුතු වුවද 328-1-1-0-1404 වැය විෂයය යටතේ ප්‍රතිපාදන ඉක්මවා රු.5,829,089 ක බැරකමක් සඳහා එළඹ තිබුණි.

2.3 ගණන්දීමේ නිලධාරී විසින් සිදු කළ යුතු සහතිකවීම්

2018 අංක 19 දරන ජාතික විගණන පනතේ 38 වන වගන්තියේ විධිවිධාන අනුව ගණන්දීමේ නිලධාරී විසින් පහත සඳහන් කරුණු සම්බන්ධයෙන් සහතික වීම් කළ යුතුව තිබුණත්, ඒ අනුව කටයුතු කර නොතිබුණි.



- (අ) දෙපාර්තමේන්තුව මූල්‍ය පාලනය සඳහා සඵලදායී අභ්‍යන්තර පාලන පද්ධතියක් සකස් කර පවත්වා ගෙන යනු ලබන බවට ගණන්දීමේ නිලධාරී සහතික විය යුතු අතර එම පද්ධතියේ සඵලදායීතාවය පිළිබඳව කලින් කල සමාලෝචනය සිදු කර ඒ අනුව පද්ධති ඵලදායී ලෙස කර ගෙන යෑමට අවශ්‍ය වෙනස්කම් සිදු කරනු ලැබිය යුතු බවත්, එම සමාලෝචනයන් ලිඛිතව සිදු කර එහි පිටපතක් විගණකාධිපති වෙත ඉදිරිපත් කළ යුතුව තිබුණත්, එවැනි සමාලෝචනයන් සිදු කළ බවට ප්‍රකාශ විගණනයට ඉදිරිපත් කර නොතිබුණි.
- (ආ) අභ්‍යන්තර විගණන කර්තව්‍ය නිසි පරිදි ක්‍රියාත්මක කිරීම සඳහා ඵලදායී ක්‍රමවේදයක් ඇති බවට ගණන්දීමේ නිලධාරී සහතික විය යුතු වුවත්, වාර්තාවේ 4.1 ඡේදයේ සඳහන් නිරීක්ෂණ අනුව එම අවශ්‍යතාවය ඉටු කර නොතිබුණි.

2.4 නීති රීති හා රෙගුලාසිවලට අනුකූල නොවීම

නීති රීති හා රෙගුලාසිවලට යොමුව	අනුකූල නොවීම -----
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- (අ) ශ්‍රී ලංකා සමාජවාදී
ජනරජයේ මුදල්
රෙගුලාසි සංග්‍රහය

- (i) මු.රෙ.104 (i) පාඩුවක් හෝ අලාභ හානියක් සිදුවූ විහාම එහි ප්‍රමාණය හා හේතු නිශ්චය වශයෙන් දැන ගැනීමටත්, එයට වගකිව යුත්තන් නිෂ්චය කිරීම සඳහාත් පරීක්ෂණ ආරම්භ කල යුතු වුවත් දෙපාර්තමේන්තුවට අයත් වාහන දෙකක් සමාලෝචිත වර්ෂයේදී අනතුරුවලට ලක්වී ඇතත් අදාල රෙගුලාසි ප්‍රකාරව කටයුතු කර නොතිබුණි.
- (ii) මු.රෙ.880 රජයේ මුදල්, ආදායම් හෝ බඩු බාහිරාදිය භාරගැනීම හෝ භාරව සිටීම, එසේ නැතහොත් රජයේ මුදල් බෙදාහැරීම හෝ මුද්දර නැතහොත් බඩු බාහිරාදිය නිකුත් කිරීම සම්බන්ධයෙන් පරිපාලනමය වශයෙන් වගකිව යුතු හෝ බලය පැවරීම යටතේ එම කටයුතු පවරනු ලැබ ඇති නිලධාරීන්ද, රජයේ ගිණුමට අදාල වවුචර සහතික කරන, වෙක්පත් අත්සන් කරන අයද ස්වකීය රාජකාරි කටයුතු අවංකව ඉටුකරන බවට 612 වැනි අධිකාරිය වන රජයේ නිලධාරීන්ගේ ඇප ආඥා පනත අනුව ඇප තැබිය යුතු වුවද, දෙපාර්තමේන්තුවේ නිලධාරීන්ගේ එවැනි ඇප තැබීමක් නිරීක්ෂණය නොවීය.

3. මෙහෙයුම් සමාලෝචනය

3.1 කාර්යසාධනය

3.1.1 දැක්ම හා මෙහෙවර

ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ අතිවිශේෂ ගැසට්පත්‍ර අංක 1640/31 අනුව මිනිස්බල හා රැකියා දෙපාර්තමේන්තුව පිහිටුවීමේ එක් අරමුණක් වන ජාතික මිනිස් බල ප්‍රතිපත්තිය සකස් කර ක්‍රියාත්මක කිරීම සිදුකළ යුතු වුවද, එකී අරමුණු 2023 වර්ෂය වන විටත් ඉටුකර ගැනීමට නොහැකිව පැවතුණි. 2015 වර්ෂයේදී සකස් කරන ලද ප්‍රතිපත්ති රාමුව සම්පාදනය කර වසර 05 කට අධික කාලයක් ඉක්මවා ගොස් ඇති බැවින් එය නැවත සංශෝධනය කර ක්‍රියාත්මක කිරීමේ ප්‍රතිපත්තියක් නිරීක්ෂණය නොවීය.

3.1.2 සැලසුම් කිරීම

පහත සඳහන් කරුණු නිරීක්ෂණය විය.

- (අ) දෙපාර්තමේන්තුවේ වාර්ෂික ක්‍රියාකාරී සැලැස්ම තුළ නිරූපණය නොවූ “ගරුසරු” නමින් වැඩසටහනක් 2023 වර්ෂයේදී ක්‍රියාත්මක කර තිබූ අතර, මෙම වැඩසටහන සඳහා පුවත්පත් දැන්වීම් පලකිරීමට රු.342,456 ක් වැය දරා තිබුණි.
- (ආ) 2023 වර්ෂයේ අනුමත ප්‍රසම්පාදන සැලැස්මට පරිබාහිරව රු.548,435 ක් වැයකර විධියේ කැමරාවක් හා උපාංගද, රු.352,500 ක් වටිනාකමක් සහිත ලැප්ටොප් පරිගණකයක්ද මිලදීගෙන තිබුණි. මෙකී ප්‍රසම්පාදන කාර්යයන් සැලසුම් සහගතව සිදුකර නොතිබූ අතර 2023 දෙසැම්බර් 28 දින මුදල් ගෙවා තිබුණද, ප්‍රසම්පාදන අත්පොතේ 4 පරිච්ඡේදය ප්‍රකාරව ප්‍රසම්පාදන සැලැස්ම වරින්වර පරීක්ෂා කර බලා සමාලෝචනය කිරීමක් සිදුකර නොතිබුණි.

3.1.3 කාර්යභාරයන් ඉටු නොකිරීම

ශ්‍රම වෙළඳපොළට වඩාත් ගැලපෙන යෝග්‍ය කුසලතාවලින් යුතු මානව සම්පතක් බිහිකිරීමේ වැය විෂය යටතේ ප්‍රවර්ධන විධියේ වැඩසටහන් 13 ක් නිර්මාණයට හා වෘත්තීය මාර්ගෝපදේශන වැඩසටහන් සඳහා ප්‍රවර්ධන විධියේ පට 6 ක් නිර්මාණය සඳහා රු.859,935 ක් වැය කර තිබුණද එකී කාර්යයන් අවසන්ව නොතිබුණි.

3.1.4 අපේක්ෂිත ප්‍රතිලාභ ලබා නොගැනීම

පහත සඳහන් කරුණු නිරීක්ෂණය විය.

- (අ) දෙපාර්තමේන්තුවේ කාර්යයන් වඩාත් කාර්යක්ෂමව හා ඵලදායී ලෙස ඉටුකිරීමේ අරමුණින්, අභ්‍යන්තර කළමනාකරණ තොරතුරු පද්ධතියක් නිර්මාණය කිරීමට 2021 වර්ෂයේදී පෞද්ගලික සමාගමක් සමඟ ඇති කරගෙන තිබූ එකඟතාවය පරිදි පළමු අදියර සඳහා රු.2,060,615 ක් ගෙවීම් කර තිබුණි. මෙම පද්ධතිය මගින් වැඩසටහන් සැලසුම් කිරීම, කාර්මික වෙළඳපල තොරතුරු සකස් කිරීම, නිවාඩු ලේඛන සැකසීම, පුහුණු කටයුතු හා ස්ථානමාරු කළමනාකරණය යන අංශ සිදුකිරීමට නියමිතව තිබුණද, සේවකයන්ගේ පුද්ගලික ලිපිගොනු තොරතුරු පමණක් පද්ධතිය තුළ පැවති අතර



අනෙකුත් අපේක්ෂිත තොරතුරු මෙහෙයුම් පද්ධතිය හරහා සිදුවන බවට තහවුරු නොවීය.

- (ආ) මහජනතාවට තොරතුරු සන්නිවේදනය වන හා තොරතුරු රැස්කිරීමේ වැදගත් කාර්යභාරයක් ඉටුකිරීමේ අරමුණින් දෙපාර්තමේන්තුවේ වෙබ් අඩවිය නිර්මාණය සඳහා පෞද්ගලික සමාගමක් සමඟ ගිවිසුම්ගතවී තිබූ අතර, ශ්‍රම වෙළඳපොළ තොරතුරු, වෘත්තීය මාර්ගෝපදේශ තොරතුරු සහ රැකියා අපේක්ෂක යනුවෙන් නිරූපන පහසුකම් තුනක් ලබාගෙන තිබූ නමුත් තාක්ෂණික දෝෂ හේතුවෙන් 2022 අග භාගයේදී රැකියා අපේක්ෂක පද්ධතිය ලියාපදිංචිවීම නතර වී පැවතුණි. විගණන අවස්ථාව වන විට රැකියා සේවා මධ්‍යස්ථාන නිරූපණය (icon) පමණක් පැවති අතර, ඉතිරි නිරූපණ අක්‍රීය කර තිබූ අතර වෙබ් අඩවියේ නඩත්තු කාර්යය සඳහා මාස 6 කට වරක් රු.175,000 ක් වැය දරා තිබුණි. 2023 වර්ෂයේ නොවැම්බර් මස සිට නිරූපන දෙකක් අක්‍රීය වී තිබූ බැවින් රු.90,000 ක මුදලකට නැවත ගිවිසුම් ගත වී තිබුණද, අදාළ පද්ධතිය අපේක්ෂිත පරිදි ඉටු වී නොතිබුණි.

3.2 ප්‍රසම්පාදනයන්

දෙපාර්තමේන්තුවට අයත් ජීප් රථයක් 2023 මැයි 11 දින අධිවේගී මාර්ගයේදී රේඛයේටරයේ උඩ බාර් කොටස පුපුරා යාම නිසා තලවතුගොඩ ප්‍රදේශයේ ගරාජයකට අලුත්වැඩියාව සඳහා යොමුකර තිබුණි. අදාළ ගරාජය 2023 මැයි 25 දින අලුත්වැඩියාව සඳහා රු.1,551,000 ක ඇස්තමේන්තුවක් ඉදිරිපත් කර තිබූ අතර අදාළ මිල ගණන් හා අලුත්වැඩියාවන් එම ආයතනයෙන් කර ගැනීමට සුදුසු බවට යාන්ත්‍රික ඉංජිනේරු වරයාගේ නිර්දේශය ලබාදීමට මාස තුනක කාල පරාසයක් සිදුවී තිබුණි. රේඛයේටර් උඩ බාර් කොටස පුපුරා යාම නිසා සිදු වූ හානියක් වාර්තා වී තිබූ අතර, එම හානිය මගින් වාර්තා වී නොතිබූ කාර්යයන් සඳහා එකී සියලු අමතර කොටස් යොදා ඇලුත්වැඩියාව සිදු කිරීම කර තිබුණි.

3.3 වත්කම් කළමනාකරණය

පහත සඳහන් කරුණු නිරීක්ෂණය විය.

- (අ) දෙපාර්තමේන්තුව විසින් රු.398,000 කට ශ්‍රී ලංකා රාජ්‍ය වානිජ (විවධ) නීතිගත සංස්ථාවෙන් මිලදී ගෙන තිබූ අඟල් 55” රූපවාහිනී යන්ත්‍ර දෙකක් දෙපාර්තමේන්තුවේ A හා B කලාප දෙකෙහි රු.54,704 ක් වැයකර ස්ථාපිත කර තිබුණද ඵලදායී ලෙස භාවිතයකින් තොරව පැවතුණි.
- (ආ) දෙපාර්තමේන්තුවේ මහජන රැකියා සේවා අංශය විසින් පවත්වන රැකියා පොළ, වෘත්තීය පොළ වැඩසටහන් ක්‍රියාත්මක කිරීමේදී ඒ සම්බන්ධ විධියේ පට සැකසීම, වෙබ් අඩවියේ පළකිරීම, ලේස්ලුක් පිටුවේ පළකිරීම සඳහා රු.548,435 ක් වැයකර කැමරාවක් හා උපාංග මිලදී ගෙන තිබුණි. 2022 වර්ෂයේදී මෙකී අවශ්‍යතා සඳහා රු.5,228,193 ක් වැයකර කැමරා 30 මිලදී ගෙන තිබූ නමුත් විධියේ නිර්මාණ සැකසීම සඳහා 2023 වර්ෂයේදීද බාහිර ආයතන සඳහා රු.859,935 ක් ගෙවා තිබුණි.

3.4 අනාර්ථික ගනුදෙනු

දෙපාර්තමේන්තුවේ ප්‍රධාන කාර්යාලයේ පවත්වාගෙන යන ගොඩනැගිල්ල සඳහා නාගරික සංවර්ධන හා ආයෝජන පුද්ගලික සමාගමට මාසිකව රු.3,548,342 ක කල්බදු වාරිකයක් බැගින් වාර්ෂිකව රු.42,580,104 ක පිරිවැයක් ගෙවීමට සිදුව ඇති අතර, අමාත්‍යාංශය සමඟ කටයුතු කිරීම හා පරිපාලන පහසුව සඳහා මෙහෙවර පියෙස හෝ කම්කරු මහලේකම් කාර්යාල ගොඩනැගිල්ලේ භාවිතා නොකරන පරිශ්‍රයක ස්ථාපිත කිරීමට අවශ්‍ය පියවර ගෙන නොතිබුණි.

4. යහපාලනය

4.1 අභ්‍යන්තර විගණනය

පහත සඳහන් කරුණු නිරීක්ෂණය විය.

(අ) 2018 අංක 19 දරන ජාතික විගණන පනතේ 38 වගන්තිය (i) (ඊ) වගන්තිය ප්‍රකාරව ප්‍රධාන ගණන්දීමේ නිලධාරියෙකු සහ ගණන්දීමේ නිලධාරියකුගේ වගකීම යටතේ අභ්‍යන්තර විගණන කාර්යය හා කර්තව්‍ය නිසි පරිදි ක්‍රියාත්මක කිරීම සඳහා ඵලදායී ක්‍රමවේදයක් ඇති බවට සහතික විය යුතු වුවත් දෙපාර්තමේන්තුවේ අභ්‍යන්තර විගණන නිලධාරී තනතුර වසර කිහිපයක් තිස්සේ පුරප්පාඩුව පැවතීමෙන් එම කර්තව්‍ය නිසි පරිදි ඉටු වී නොතිබුණි.

(ආ) 2019 ජනවාරි 12 දිනැති අංක DMA/01-2019 චක්‍රලේඛයේ 5.1.1 වගන්තිය ප්‍රකාරව දෙපාර්තමේන්තුවේ විගණන කළමනාකරණ කමිටුවේ කැඳවුම්කරු ප්‍රධාන අභ්‍යන්තර විගණක වශයෙන් විය යුතු වුවද, එකී තනතුර පුරප්පාඩුව පවතින බැවින් එකී චක්‍රලේඛයේ විධිවිධාන ප්‍රකාරව විගණන හා කළමනාකරණ කමිටු රැස්වීම් පවත්වා නොතිබුණි.



එච්.එම්.ද සොයිසා,

ජ්‍යෙෂ්ඨ සහකාර විගණකාධිපති,

විගණකාධිපති වෙනුවට



04

CHAPTER

Performance Indicators



4.1 Performance indicators of the Institute

Specialized Indicators	Actual Outcome as a Percentage (%) of the Expected Outcome		
	100% -90%	75% - 89%	50% - 74%
Registration of job seekers		82%	
Registration of vacancies	114%		
Job placement of job seekers			70%
Number of Career guidance programmes for school students	161%		
Commence self-employment and enterprise		89%	



05

CHAPTER

Performance in Achieving
Sustainable Development
Goals (SDG)



5.1 Performance in Achieving Sustainable Development Goals (SDG)

Target/ Objectives	Target	Index of Achievement	Progress of Achievement to date		
			0% -49%	50% - 74%	75% - 100%
Sustainable Development Goal 4 – Ensure inclusive and equitable, quality education and promote lifelong learning opportunities	Target 4.3 – By 2030, ensure equal access for all women and men to affordable and quality technical, vocational and tertiary education, including university	Provide career guidance for 20% of students who appear for G.C.E. (Ordinary Level) Examination			113%
		Provide career guidance for 20% of students who appear for G.C.E. (Advanced Level) Examination			82%
		Register 120,000 of job seekers in 2023			82%

Sustainable Development Goal 8 – Promoting sustained, inclusive and sustainable economic growth, full and productive	Target 8 By 2030, achieve full and productive employment and decent work for all women and men, including for young people and persons with disabilities.	Register 45,000 of job vacancies in 2023			114%
		Provide job opportunities for 20,000 of job seekers in 2023		70%	
		Create 5000 of entrepreneurs and self-employees in 2023			89%
		Provide career guidance for 30,000 of job seekers in 2023			217%
		Direct 18,000 of job seekers for the trainings in 2023			144%



06

CHAPTER

Human Resource Profile



6.1 Cadre Management as at 31.12.2023

	Approved Cadre	Existing Cadre	Vacancies ** (Excess)
Senior	20	12	8
Tertiary	5	1	4
Secondary	624	605	19
Primary	15	15	0

6.2 Impact of Human Resources Shortage on the Performance of the Institution

As per the above table, 08 posts out of the 20 posts of the staff grade remain vacant and 06 posts out of the said number are of the posts of the Sri Lanka Administrative Service.

An Internal Audit Division has been established in this Department which is identified under Grade A category. Since the post of the Internal Auditor is vacant, the required service is fulfilled by the Development Officers.

The posts of Translator, IT Officer and Statistics Officer, approved as posts of tertiary level, still remain vacant.

Further, 17 vacancies for the post of Management Service Officer and 02 vacancies for the post of Development Officer under the tertiary level are also vacant.

6.3 Training Programmes for the Officers of the Department in 2023

Serial No.	Description	Duration	Cost (Rs.)
01	Induction Training Programme	13,14,15. 02.2023	75,000.00
02	Drivers' Training	28.02.2023	25,000.00
03	Training on Personal File Management	23, 24.03.2023	28,500.00
04	Training on Preliminary Investigation	22,23,03.2023	28,500.00
05	Training on Government Payroll System	19,20,21,04.2023	54,000.00
06	Training on How to minimize audit problems	22,23.03.2023	15,000.00
07	Internal Auditing Programme	2023.04.24,25	22,500.00
08	Public Procurement Programme	2023.06.19,20	28,500.00
09	Final Accounts Programme	2023.03.16,17	52,500.00

10	Transport Management Programme	2023.06.20	18,000.00
11	National Diploma in Career Guidance	2023	1,040,000.00
12	Capacity Building Programme for HRDA	2023.11.16	78,825.00
13	Training of Salary Conversion	2023.02.16,17	9061.00
14	File Management Programme	2023.06.22	3250.00
15	Workshop on Recruitment of Leave Clerk	2023.08.25,26	28,500.00
16	Workshop on the Scheme of Recruitment	2023 10.11,12	9500.00
Total			1,516,636.00



07

CHAPTER

Compliance Report



Number	Requirement to be made relevant	Status of compliance (Complied/ Not complied)	Brief explanation if not complied	Corrective decisions/ measures proposed to avoid non-compliance in future
1	The under mentioned financial statements/ accounts have been submitted on the due date			
1.1	Annual financial report	Complied		
1.2	Advance account of public officers	Complied		
1.3	Trading and Manufacturing Advance Account (Commercial Advance Account)	N/A		
1.4	Stores Advance Account	N/A		
1.5	Special Advance Account	N/A		
1.6	Other	N/A		
2	Maintenance of Books and Registers (FR445)			
2.1	The Fixed Asset Register has been updated and maintained in terms of the Public Administration Circular No.267/2018	Complied		
2.2	The Emolument Register/ Personal Emolument Cards have been updated and maintained	Complied		
2.3	The Audit Queries Register has been updated and maintained	Complied		
2.4	The Internal Audit Report has been updated and maintained	Complied		
2.5	All the monthly Account Summaries (CIGAS) have been prepared and submitted to the General Treasury on the due date	Complied		
2.6	The Register of Cheques and Money Orders have been updated and maintained	Complied		
2.7	The Inventory Register has been updated and maintained	Complied		
2.8	The Stocks Register has been updated and maintained	Complied		
2.9	The Register of Losses has been updated and maintained	Complied		
2.10	The Register of Liabilities has been updated and maintained	Complied		
2.11	The Inventory Register of Counterfoil Books (GA-N20) has been updated and maintained	Complied		

Number	Requirement to be made relevant	Status of compliance (Complied/ Not complied)	Brief explanation if not complied	Corrective decisions/ measures proposed to avoid non-compliance in future
03	Delegation of functions for Financial Control (FR135)			
3.1	Financial powers have been delegated within the institution	Complied		
3.2	The deligation of financial authority within the institution has been communicated.	Complied		
3.3	Delegation of powers so as to pass each action through two or more officers	Complied		
3.4	The control has been adhered to by the Accountants as per the State Accounts Circular No. 171/2004 dated 11.15.2014 in using the government payroll software package	Complied		
4	Prepare the Annual Action Plan			
4.1	Prepare the Annual Procurement Plan	Complied		
4.2	Prepare the Annual Internal Audit Plan	Complied		
4.3	Prepare the Annual Estimate and submit it to the National Budget Department on due date	Complied		
4.4	Submit the Annual Cash Flow Statement to the Department of Treasury Operations on due date	Complied		
4.5	Prepare the Annual Plan	Complied		
5	Audit Queries			
	All the Audit Queries have been answered as at the date specified by the Auditor General	Complied		
6	Internal Audit	Complied		
6.1	Prepare the Internal Audit Plan in terms of FR 134 DMA/2019 in consultation with the Auditor General at the beginning of the year	Complied		
6.2	Submit the answers to all the internal audit reports within a month	Complied		
6.3	Submit the copies of all the internal audit reports to the Management Audit Department as per the Sub Section 40(4) of National Audit Act No 19 of 2018	Complied		
6.4	Submit the copies of all the	Complied		

Number	Requirement to be made relevant	Status of compliance (Complied/ Not complied)	Brief explanation if not complied	Corrective decisions/ measures proposed to avoid non-compliance in future
	internal audit reports to the Auditor General as per the FR 134(3)			
7	Audit and Management Committees	Complied		
7.1	A minimum of 04 meetings of audit and management committee have been conducted during the year as per DMA Circular 1-2019.	Complied		
8	Asset management			
8.1	The information on purchase and disposal of assets has been submitted to the Comptroller General's Office as per Paragraph 07 of Asset Management Circular No.01/2017.	Complied		
8.2	A suitable liaison officer has been appointed to coordinate the implementation of the Provisions of the aforesaid Circular and details of the nominated officer have been sent to the comptroller general's office as per Paragraph 13 of the said circular.	Complied		
8.3	The Boards of Survey have been conducted and the relevant reports have been sent to the Auditor General on due date as per the Public Finance Circular No. 05/2016.	Complied		
8.4	The excesses, deficits that were revealed at the board of survey, and other recommendations have been carried out during the period specified in the Circular.	Complied		
8.5	The disposal of condemned articles has been performed in terms of F.R 722	Complied		
9	Vehicle Management			
9.1	Daily running charts and monthly summary reports of pool vehicles have been prepared and submitted to the Auditor General on the due date.	Complied		
9.2	The condemned vehicles have been disposed within a period of	Complied		

Number	Requirement to be made relevant	Status of compliance (Complied/ Not complied)	Brief explanation if not complied	Corrective decisions/ measures proposed to avoid non-compliance in future
	less than 06 months after condemning.			
9.3	Vehicle log books have been updated and maintained.	Complied		
9.4	Actions have been taken in terms of F.R 103,104,109 and 110 with regard to every accident.	Complied		
9.5	The fuel consumption of vehicles have been retested as per the provisions of Paragraph 3.1 of Public Administration Circular No. 2016/30 dated 29.12.2016.	Complied		
9.6	The absolute ownership of the vehicle log books have been transferred after the lease term.	Complied		
10	Management of Bank Accounts			
10.1	Bank reconciliation statements have been prepared, certified and submitted for audit on the due date.	Complied		
10.2	Dormant bank accounts of the year under review or brought forward from the previous year have been settled.	Complied		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and those balances had been settled within one month.	Complied		
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit.	Complied		
11.2	The liabilities are not exceeding the limits of the remaining provisions at the end of the year after utilizing the provisions made as per F.R 94(1).	Not complied	Had to spend for essential expenditures exceeding the limits as the required provisions had not been provided.	Provide the provisions requested for essential expenditure

Number	Requirement to be made relevant	Status of compliance (Complied/ Not complied)	Brief explanation if not complied	Corrective decisions/ measures proposed to avoid non-compliance in future
12	Advance Accounts of Public Officers			
12.1	The limits had been complied with.	Complied		
12.2	A time analysis had been carried out on the loans in arrears.	Complied		
12.3	The loan balances in arrears for over one year have been settled.	Complied		
13	General Deposit Account			
13.1	The action had been taken as per F.R 571 concerning the disposal of lapsed deposits	Complied		
13.2	The control register for general deposits had been updated and maintained	Complied		
14	Imprest Account			
14.1	The balance in the cash book has been remitted to Treasury Operation Department at the end of the year under review.	Complied		
14.2	The ad-hoc sub imprests issued as per F.R 371 have been settled within one month from the completion of the task.	Complied		
14.3	The ad-hoc sub imprests have been issued not exceeding the limit approved as per F.R 371	Complied		
14.4	The balance of the imprest account has been reconciled with the Treasury Books monthly	Complied		
15	Revenue Account			
15.1	The repayments from the revenue collected have been made in terms of the regulations.	N/A		
15.2	The revenue collection has been directly credited to the revenue account without crediting to the deposit account.	N/A		
15.3	Returns of arrears of revenue have been forwarded to the Auditor General in terms of F.R 176.	N/A		
16	Human Resource Management			
16.1	The staff is maintained within the limits of approved cadre.	Complied		
16.2	Duty lists have been given to all the members of the staff in	Complied		

Number	Requirement to be made relevant	Status of compliance (Complied/ Not complied)	Brief explanation if not complied	Corrective decisions/ measures proposed to avoid non-compliance in future
	writing.			
16.3	All reports have been submitted to Management Service Department in terms of the MSD Circular No.04/2017 dated 20.09.2017	Complied		
17	Provision of Information to the Public	Complied		
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation.	Complied		
17.2	Information on the institution has been provided to the public through Website and facilities have been given to the public to publish appreciations/complaints on the institution through the website or other alternative ways.	Complied		
17.3	Reports have been submitted in accordance with Section 08 of Right to Information Act once or twice a year	Complied		
18	Implementing Citizens Charter			
18.1	Citizens'/ Clients' Charter has been compiled and implemented in accordance with Public Administration and Management Circular Nos. 05/2008 and 05/2018(1)	Complied		
18.2	A methodology has been established by the Institution in order to supervise and evaluate the compilation and implementation of Citizens'/ Clients' Charter as per Paragraph 2.3 of the said Circular.	Complied		
19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared based on the format in	Complied		

Number	Requirement to be made relevant	Status of compliance (Complied/ Not complied)	Brief explanation if not complied	Corrective decisions/ measures proposed to avoid non-compliance in future
	Annexure 02 of the Public Administration Circular No.02/2018 dated 24.01.2018.			
19.2	The training opportunity of not less than 12 hours per year has been ensured for each member of the staff in the aforesaid human resource plan.	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Complied		
19.4	A senior officer has been appointed entrusting the responsibilities of preparing the human resource development plan, organizing capacity building programmes and conducting skill development programmes as per Paragraph No.6.5 of the aforesaid Circular	Complied		
20	Responses to Audit Paras			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied		



9 වන මහල, සෙත්සිරිපාය, දෙවන අදියර, බත්තරමුල්ල.
දුරකථන : 0112187160 (අධ්‍යක්ෂ ජනරාල්), 0112186405 (සැලසුම් හා ප්‍රගති මෙහෙයුම් අංශය)

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