



# Annual Performance Report for the Year 2022

Judicial Service Commission Secretariat

# ANNUAL PERFORMANCE REPORT OF THE JSC - 2022

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## ABBREVIATIONS

01.	ASST. SEC.	- Assistant Secretary
02.	JUDGES & PLT	- Judges and Presidents of Labour Tribunals
03.	INT. AUD.	- Internal Auditor
04.	ASST. I.O.	- Assistant Investigation Officer
05.	ADMN. OFF.	- Administrative Officer
06.	P. AST.	- Programme Assistant
07.	ICT ASST.	- Information and Communication Technical Assistant
08.	CT. TYP.	- Court Typist
09.	CT. STENO.	- Court Stenographer
10.	CT. INT.	- Court Interpreters
11.	P.M.A.	- Public Management Assistant
12.	CT.B.B.	- Court Book Binder
13.	CT. CLERK	- Court Clerk
14.	SPO	- Scheduled Public Officers
15.	STAT. OFF.	- Statistical Officer
16.	O.E.S.	- Office Employee Service
17.	CT. ADMIN DIVISION	- Court Administration Division
18.	HRM DIVISION	- Human Resource Management Division
19.	IT DIVISION	- Information Technology Division

## **Institutional Profile and Executive Summary**

# ANNUAL PERFORMANCE REPORT OF THE JSC - 2022

## ABOUT US

### 1.1 The Judicial Service Commission (JSC)

The Judicial Service Commission has been established under the provisions of Article 111 D of the Constitution. The objective of establishing the Judicial Service Commission as an independent Commission is to safeguard the independence of the Judiciary. The Judicial Service Commission shall consist of the Chief Justice and two other Judges of the Supreme Court appointed by the President, subject to the provisions of Article 41 C of the Constitution. The Chief Justice shall be the Chairman of the Commission. A Secretary to the Commission shall be appointed by the Commission from among senior Judicial Officers of the Courts of First Instance.

His Lordship the Chief Justice Jayantha Jayasuriya PC is functioning as the Chairperson of the Judicial Service Commission from 29<sup>th</sup> April 2019. His Lordship Justice B.P. Aluwihare PC, Judge of the Supreme Court and His Lordship Justice L.T.B. Dehideniya, Judge of the Supreme Court are functioning as the other two members of the Commission. Mr. H.S. Somaratne, High Court Judge functions as the Secretary to the Judicial Service Commission. Mr. P.M.T. Bandara, District Judge (Special Class of the Judicial Service), Mr. D.M.D.C. Bandara, District Judge (Special Class of the Judicial Service) and Miss. Anandi Kanagarathnam, District Judge (Class I Grade I of the Judicial Service) function as Senior Assistant Secretaries of the Commission. In addition to her duties as Senior Assistant Secretary of the Commission, Miss. Anandi Kanagarathnam functions as the Secretary to His Lordship the Chief Justice as well. In addition to the above, Mr. C.H.G. Liyanage Super Numerary Additional Magistrate - Colombo (Special Class of the Judicial Service) has also been attached to the Judicial Service Commission to attend to administrative duties of the Judicial Service Commission.

In year 2022, the composition of the staff of the Judicial Service Commission Secretariat consisted of Executive Officers, Staff Officers, Management Assistants and Minor Staff.

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In order to achieve the efficient dispensation of justice without any undue delays and also to strengthen the process of administration of Justice various courts have been established in all over the island as shown below under the purview of the Judicial Service Commission.

I.	Permanent High Court at Bar	- 02
II.	Commercial High Court	- 01 (04 Separate Court Halls)
III.	Provincial High Courts	- 34
IV.	Civil Appellate High Courts	- 22
V.	District Courts	- 33
VI.	District/Magistrate's Courts	- 52
VII.	Magistrate's Courts	- 54
VIII.	Juvenile Magistrate's Courts	- 02
IX.	Labour Tribunals	- 39

The staff operating under the Secretary to the Judicial Service Commission renders their fullest support in performing various tasks and duties vested in the Judicial Service Commission, by operation of the law.

The Judicial Service Commission has taken steps to strengthen and speedup the process of administration of justice required to strengthen the democracy of Sri Lanka by maintaining checks and balances with the executive and legislature while safeguarding the independence of the judiciary.

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### **1.2 Key Functions of Judicial Service Commission Secretariat**

- Providing recommendations to His Excellency the President in relation to the appointments and disciplinary control of High Court Judges.
- Transfers and training of High Court Judges.
- The appointments, promotions, transfers and disciplinary control of the Judges of Courts of First Instance i.e. District Judges, Magistrates and Presidents of the Labour Tribunals.
- The appointments, promotions, transfers and disciplinary control of the officers in the Scheduled Public Officers' Service i.e. the Court staff.
- Proper supervision and the management of the entire courts system as mandated by the constitution.
- Appointment of Commissioner for Workmen's Compensation and appointment of Deputy/Assistant Commissioners as per Workmen's Compensation Ordinance No. 19 of 1934. Commissioner of Workmen's Compensation is mandated to provide for the payment of compensation to workmen who are injured in the course of their employment.
- The appointment, training and disciplinary control of Quazis who exercise the Family Court Jurisdiction of Muslim Community under the Muslim Marriage and Divorce act.
- Appointment of the Chairman and Members of the Administrative Appeals Tribunal under the Administrative Appeals Tribunal Act No 04 of 2002. Administrative Appeals Tribunal is the appellate body which is mandated to entertain appeals in respect of the decisions made by the Public Service Commission and the National Police Commission.
- Appointment of a panel consisting of not more than 09 persons for the purpose of establishing the Agrarian Board of Review under the Agrarian Development Act No 46 of 2000 as amended by the Agrarian Development Act No 46 of 2011. Agrarian Board of Review is the appellate body which is mandated to entertain appeals in respect of the decisions made by the Agrarian Tribunals.

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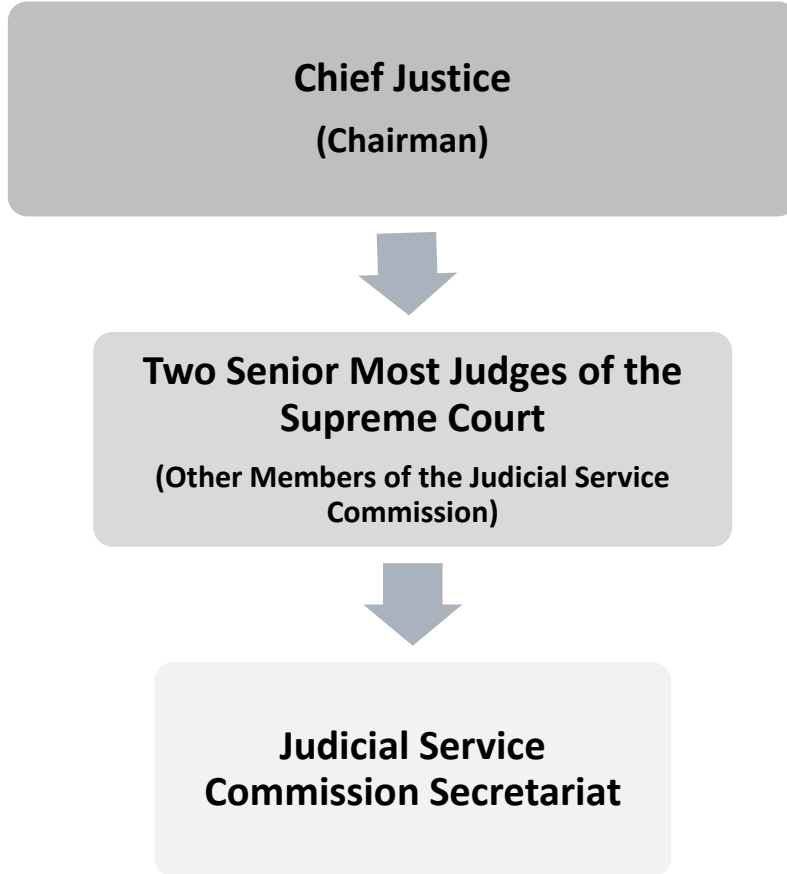
## **ANNUAL PERFORMANCE REPORT OF THE JSC - 2022**

- Functions as the Information Officer and the Designated Officer for all District Courts, Magistrate's Courts and the entire Scheduled Public Officers carder as regards to the requests made under the Right to Information Act No 12 of 2016.
- Providing recommendation for the appointment of 16 members including the Chairman of the Land Acquisition Board of Review which is mandated to entertain appeals as per the Land Acquisition Act No. 09 of 1950.
- The appointment of the Chairman and other Members of the Elders Maintenance Board which determines the maintenance applications of parents who are not looked after by children, in terms of Protection of the Rights of Elders Act No 09 of 2000 as amended by Act No 05 of 2011.

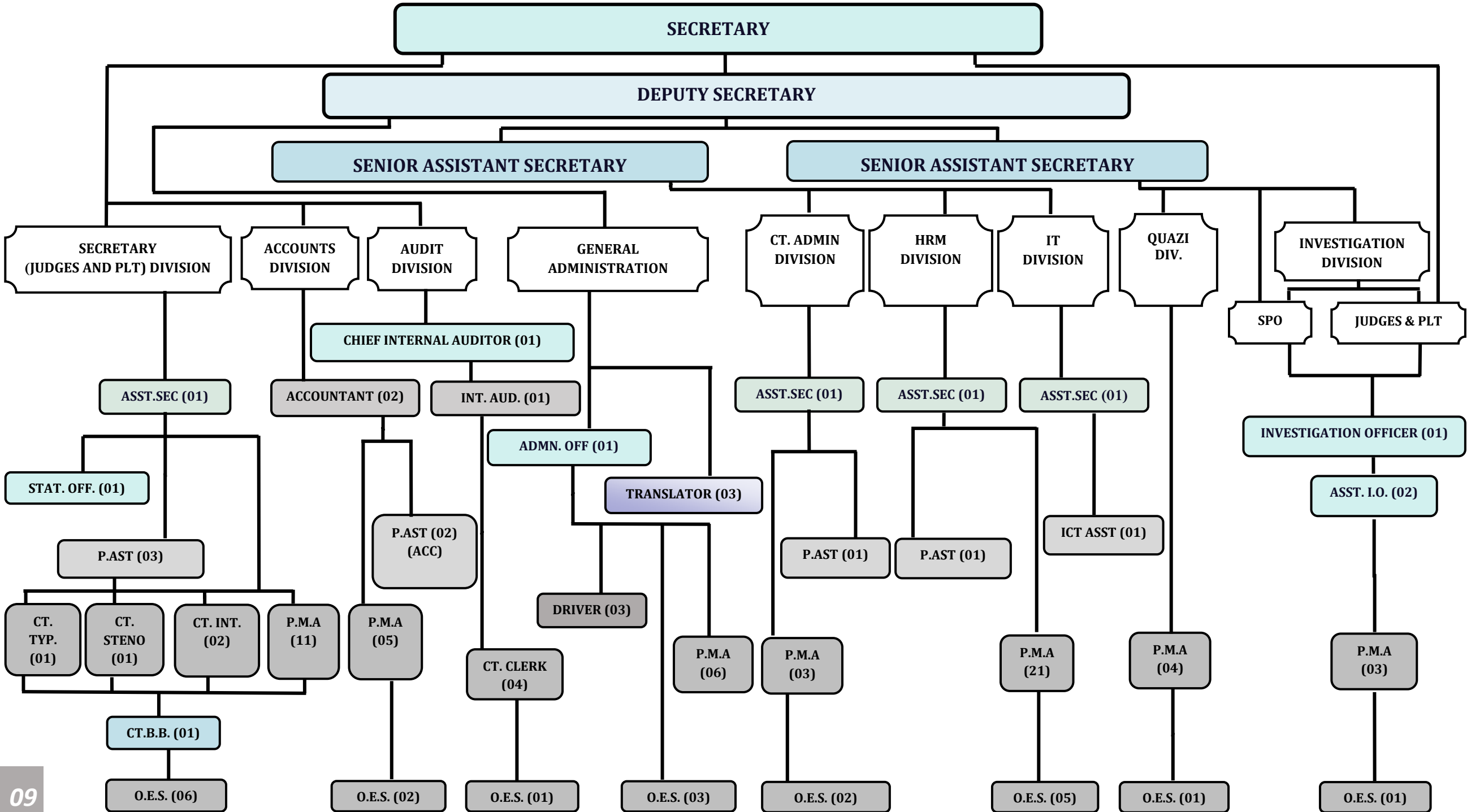
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### 1.3 Organizational Structure of the Judicial Service Commission and the Judicial Service Commission Secretariat

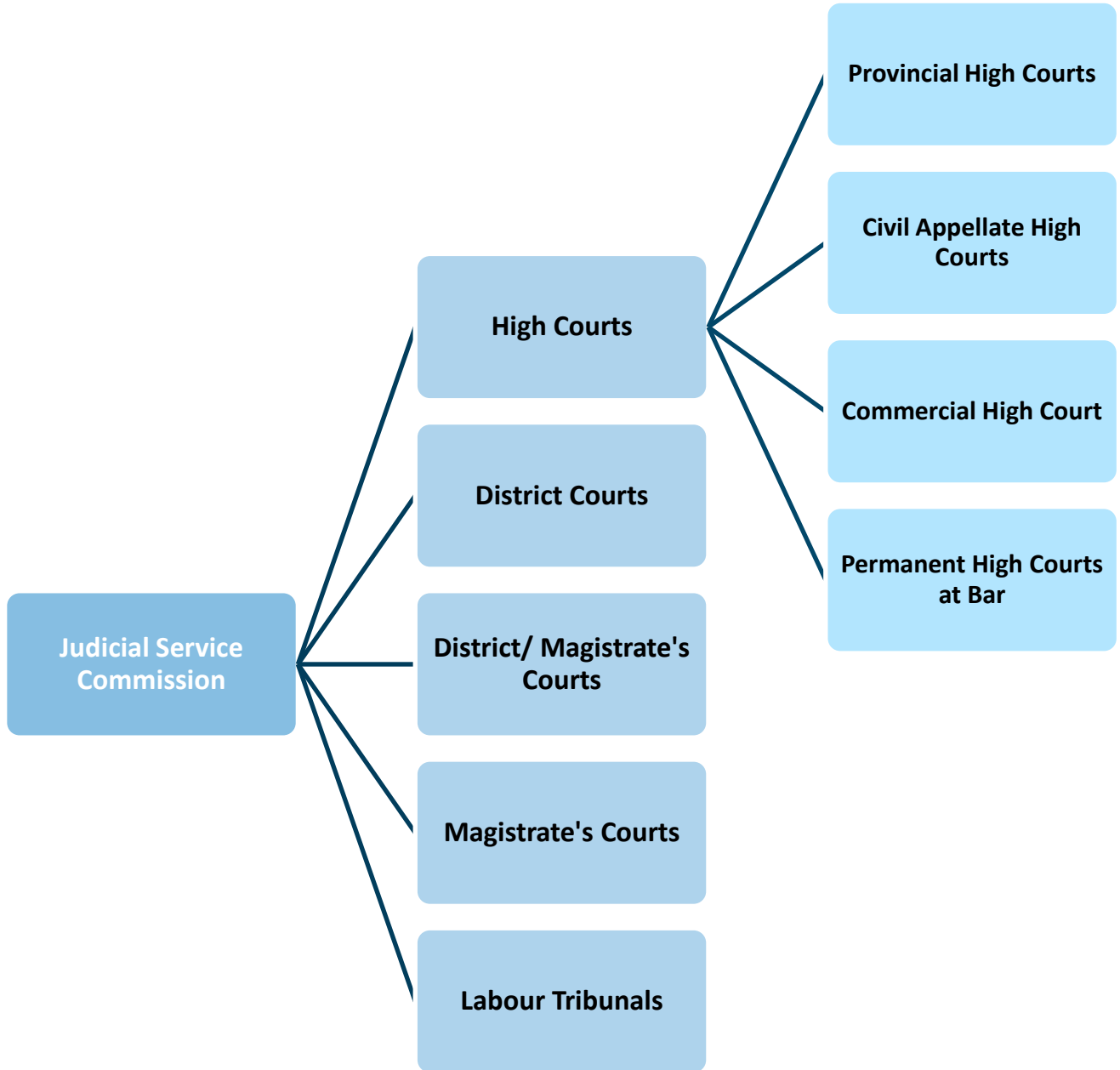
#### Organizational Structure of the Judicial Service Commission



Organizational Structure of the Judicial Service Commission Secretariat



**Organizational Structure of the Court System**



**Progress of the Organization and  
Proposed Measures to Enhance the  
Progress of the Organization**

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### 2.1 Measures Taken and the Progress Made By the Judicial Service Commission in the Year 2022 to Facilitate, Accelerate, Make Efficient and Strengthen the Administration of Justice

The Judicial Service Commission has taken several important steps with the view of strengthening and improving the administration of justice, in-consultation and coordination with all stake holders.

- One of the main tasks of the Judicial Service Commission at the beginning of year 2022 was to ensure that the functioning of Courts returned to normalcy with the gradual relaxation of COVID 19 restrictions.

In order to achieve the above, Judicial Service Commission issued circulars (directions/ guidelines) as and when it was required, applicable to all Judges, Judicial officers and Court Staff. Operation of the said circulars were continuously monitored by the Judicial Service Commission.

Adherence to the Circular Provisions referred to above by the other stakeholders of the sector, paved the way for the returning back to normalcy earlier than expected.

Apart from the above, Judicial Service Commission took systematic measures with the view of clearing the backlog of cases accumulated due to COVID 19 pandemic.

- Thereafter due to the situation prevailed in the country triggered by the economic meltdown and issues in relation to transport, Judicial Service Commission had to issue directives from time to time (depending on the circumstances) to ensure that the usual court functions were held continuously without any disruptions.
  - In order to achieve the above, Judicial Service Commission implemented a special human resource management plan to mobilize and utilize the limited human resources available (Particularly in terms of Court Staff) effectively.
- In the year 2022 from January 1<sup>st</sup> to December 31<sup>st</sup>, Judicial Service Commission has held 39 meetings and following measures/decisions have been taken in addition to attending to routine administrative matters such as, Appointment of Court Staff, Transfers of Judges and Court Staff, Performance appraisal of Judges and Court Staff etc..

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- Increased the number of courts in Colombo High Court by 01. (i.e. by establishing High Court No.08 in the Colombo High Court mainly to attend to writ, revision and appeal matters thus facilitating other High Courts of the Colombo High Court to concentrate on trial matters)
  - ↳ The above measure improved the efficiency of the disposal of Writ, Revision and Appeal matters as well as the speedy disposal of other trial matters.
- Increased the number of open courts in the Commercial High Court of Colombo by 01 (i.e. by establishing Court No.04 of the Commercial High Court) to facilitate the expeditious disposal of Commercial matters. The additional court was mainly tasked to attend to arbitration matters paving the way for other Commercial High Courts to attend to trial, inquiry and calling matters.
  - ↳ The above measure facilitated the expeditious disposal of arbitration matters as well as other Commercial matters.
- Establishment of 02 new separate District Courts (Mahara and Welisara District Courts) and conversion of 04 circuit courts as new Magistrate's Courts. (Kahatagasdigiliya, Madawachchiya, Kaluwanchikudy and Nochchiyagama Magistrate's Courts)
  - ↳ The above measure paved the way for the expeditious disposal of cases falling under the purview of the aforementioned jurisdictions and also facilitated clearing of the backlog.
- Further the Judicial Service Commission took steps to split the civil and criminal work of the under-mentioned Combined Courts by appointing Judges and supporting staff to take up civil matters and criminal matters separately, to facilitate the expeditious disposal of civil and criminal matters of the respective jurisdictions while retaining the Combined Court Structure for administrative purposes. (Splitting of a combined court into two main courts is considered in

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instances where a combined court is no longer capable of effectively tackling the civil and criminal case load as a single court unit).

- Kilinochchiya District and Magistrate's Court.
  - Walasmulla District and Magistrate's Court.
  - Tangalle District and Magistrate's Court.
  - Ruwanwella District and Magistrate's Court.
  - Gampola District and Magistrate's Court.
  - Balangoda District and Magistrate's Court.
  - Warakapola District and Magistrate's Court.
  - Minuwangoda District and Magistrate's Court.
- ↳ Splitting of the Civil and Criminal work as referred to above paved the way for the expeditious disposal of Civil and Criminal matters in the respective jurisdictions.
- Having identified the courts with heavy workload, newly recruited Judges were attached to such courts on "*supernumerary*" basis specifically to attend to very old cases.
- Appointment of a newly recruited Judge as *supernumerary* Addl. Magistrate Kegalle
  - Appointment of a newly recruited Judge as *supernumerary* Addl. District Judge Vavuniya
  - Appointment of a newly recruited Judge as *supernumerary* Addl. District Judge Wellawaya
- ↳ The above measure paved the way for the expeditious disposal of very old matters in the respective jurisdictions.
- Also having identified courts with a large number of undisposed court productions, newly recruited Judges were attached on "*supernumerary*" basis mainly to attend to the disposal of productions expeditiously.

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- Appointment of a newly recruited Judge as *supernumerary* Addl. Magistrate Negombo mainly to dispose productions.
  - Appointment of a newly recruited Judge as *supernumerary* Addl. Magistrate Kuliypitiya mainly to dispose productions.
  - Appointment of a newly recruited Judge as *supernumerary* Addl. Magistrate Kandy mainly to dispose productions.
- ↳ The above measure paved the way to ease the burden on the senior Judges in attending to production disposal matters and made the process of disposal of productions of the respective courts more efficient.
- Made provisions (within the mandate of the Judicial Service Commission) to utilize new technology to attend to Remand Extensions remotely of the prison inmates, until such time the said task could be done physically as usual.
- ↳ The above measure saved a lot of valuable Court time.
- Facilitated the use of new technology;
- Taking up of bail matters electronically (e-bail) in the Colombo High Courts No.04 and No.06 were further strengthened.
- ↳ The above steps taken by the Judicial Service Commission significantly contributed to minimize prison overcrowding and expediting the bail process.
- Amidst various difficulties posed due to COVID 19 pandemic, economic meltdown and transport issues, Judicial Service Commission held meetings regularly (physically and remotely) and took timely decisions to ensure that the usual court functions in courts throughout the island were held without any disruptions.
  - Apart from the above, Judicial Service Commission interfered and took prompt action as and when it was required to minimize the difficulties faced by various stake holders of the Justice Sector (ex: Attorneys at Law, Police Officers, Prison Officers, Coroners etc...) in the face of COVID 19 pandemic and the situation prevailed in the country

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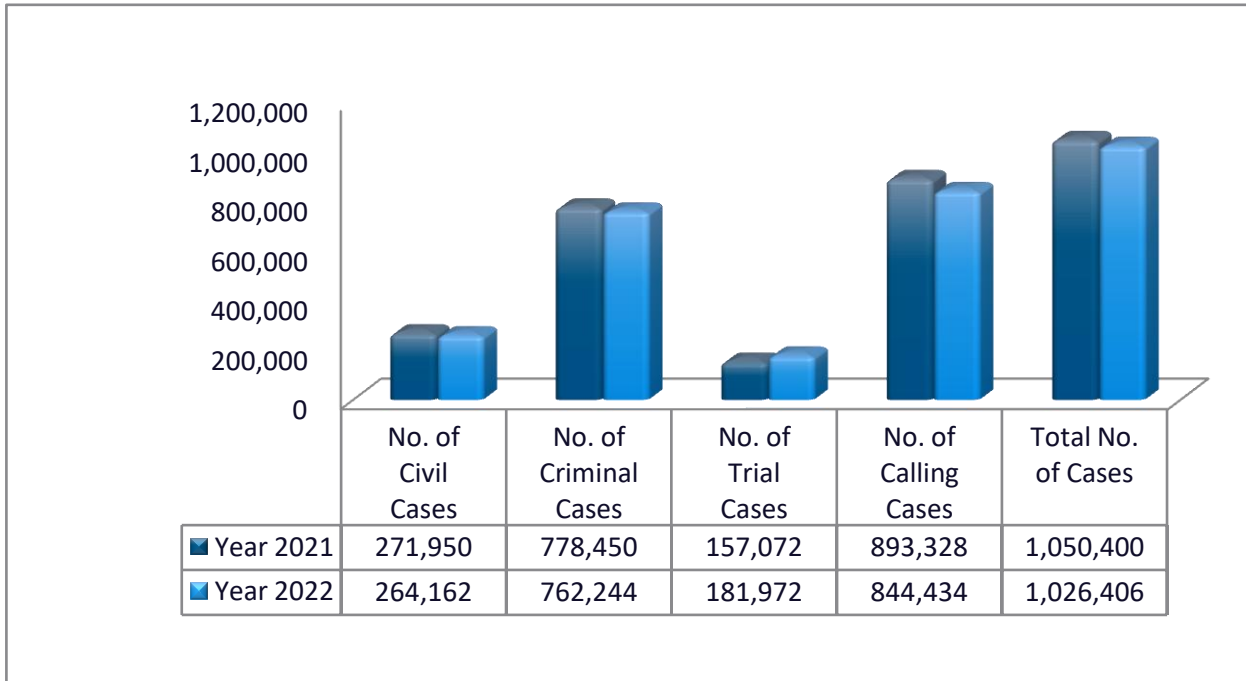
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triggered due to financial issues and transport difficulties during the period leading up to the gradual establishment of normal court functions.

- In addition to attending to routine administrative matters, in the year 2022 Judicial Service Commission has attended to more than 800 public petitions received by the Judicial Service Commission directly and through various other organizations and departments in relation to Judges, Court Staff and administrative matters of the courts.
- Further during the aforementioned period Judicial Service Commission has attended to 48 applications received under the Right to Information Act within the shortest possible time period.
- Case statistics (total no. of cases) of 2022 in all District and Magistrate's Courts In comparison to 2021 are given below,

### Case Statistics of District and Magistrate's Courts 2021 and 2022



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- The Judicial Service Commission by way of circulars has prescribed the minimum number of contested judgments/orders to be pronounced by a Judicial Officer within an incremental year, with the view of expediting the disposal of trial/inquiry matters. Even during the COVID 19 pandemic the said circulars were adopted subject to necessary changes to ensure the efficient disposal of cases even during such difficult times.

With the gradual receding of the threat posed by COVID 19 pandemic, measures were taken to fall back in to the performance appraisal standards adopted prior to the onset of COVID 19 pandemic.

- To strengthen the expeditious disposal of Civil and Criminal cases, experienced Judges were appointed to Courts with heavy workload. (During Transfers)
- Selection and nomination of Judicial Officers for the Programmes/Workshops/Seminars organized and conducted by the “Sri Lanka Judges’ Institute”, with the aim of improving the knowledge, skills and attitudes of the Judicial Officers.
- Nomination of Judicial Officers for other Programmes/Workshops/Seminars.
- The “Model Courts Project” which was initiated by the Judicial Service Commission in a few selected courts in collaboration with the USAID to reduce the case backlogs and to introduce ideal Case Management Systems with the use of new technology could not achieve its expected goals in 2020 and 2021 due to the onset of COVID 19 Pandemic. With the gradual returning back to normalcy Judicial Service Commission in collaboration with the USAID took various measures to fast track the Model Courts Project despite various obstacles.
- Accordingly by the end of 2022 it was possible to initiate the Model Courts Project to the courts referred to below;
  - (i) Commercial High Court of Colombo
  - (ii) High Court No.04 of Colombo
  - (iii) Magistrate Court Nugegoda
  - (iv) Additional Magistrate Court Nugegoda
  - (v) District Court Nugegoda

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(vi) Labour Tribunal No. 01 Colombo

(vii) Labour Tribunal No. 13 Colombo

- With the assistance of the USAID Judicial Service Commission took measures to train court staff on Management Skills and Customer Service.
- With the view of motivating the Judges, Judicial Service Commission has established;
  - (i) a transparent promotional criteria,
  - (ii) a transparent transfer policy,
  - (iii) a transparent increment procedure.
- Judicial Service Commission has also intervened as and when it was necessary to provide the infrastructure (Court Buildings, Official bungalows, Office Equipments, Official Vehicles and etc.) necessary for the Judicial Officers and Court Staff to perform their duties functions properly.
- Judicial Service Commission closely supervises the implementation of the Circular No. 422 issued by the Judicial Service Commission to ensure the expeditious disposal of Court Productions with the use of new technology. Accordingly all Magistrates have been directed to hold at least 05 auctions annually.
- With the aim of improving the knowledge of the court staff, Efficiency Bar Examinations have been held regularly.

Accordingly in 2022 the Efficiency Bar Examinations have been held in respect of;

- i) Supra Grade Court Management Service Assistants,
- ii) Judicial Interpreters,
- iii) Court Clerks,
- iv) Court Stenographers,
- v) Court Typists,
- vi) Court Book Binders.

- Judicial Service Commission with the limited resources available has taken prompt action regarding the complaints received against Judges and Scheduled Public Officers.

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There is a proper mechanism to hold investigations and if necessary inquiries (disciplinary actions) in accordance with Article 111 H of the Constitution.

- During the year 2022 amidst various constrains (due to COVID 19 pandemic, staff shortages at the Judicial Service Commission Secretariat including the investigating officers, issues in relation to transport and economic meltdown) a sizeable number of investigations and inquiries have been carried out against Judicial Officers and Court Staff.
  - 04 Formal Disciplinary inquiries were duly completed
  - 07 such preliminary Investigations were duly completed
  - Orders have been obtained to commence 15 fresh Preliminary Investigations and 05 Formal Disciplinary inquiry matters

It is regret to note that the Judicial Service Commission Secretariat is still functioning (i.e. since 2017) in a temporary premises comprising of precast buildings and container boxes amidst severe space constrains, due to the delay on the part of the relevant authorities to renovate the old Judicial Service Commission Secretariat premises on time.

Although the approved cadre of the Judicial Service Commission Secretariat is 117 as at 31.12.2022 existing cadre of the Judicial Service Commission Secretariat stood at 63 with 54 vacancies in relation to various posts. One of the main reasons to difficulty in filling up vacancies in Judicial Service Commission Secretariat is the space constrain referred to above.

Apart from the above there were a large number of Schedule Public Officer vacancies (closer to 1000) as well. Due to the decision by the treasury to postpone new recruitments indefinitely, managing Courts throughout the country with the limited Human Resources available became an extremely challenging task. Despite requests made from the relevant authorities, Judicial Service Commission was not successful in obtaining allocations to fill up the cadre vacancies.

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Despite such obstacles and disruption of normal court functions due to COVID 19 pandemic, economic meltdown and issues in relation to transport, Judicial Service Commission was able to achieve substantial progress during the year 2022.

### 2.2 Steps Expected To Be Taken In Order To Enhance the Progress of the Institution

- Utilize management and administrative tools adopted in 2021 to supervise and manage the court system and the institutions falling within the purview of the Judicial Service Commission, in a more effective and efficient manner.
- Identify Courts with heavy backlog of cases and to take special measures to clear such backlogs expeditiously.
- Prioritize the taking up of very old cases.
- Facilitate day today trials with the view of disposing cases without delays.
- Formulate a performance appraisal system to regulate the performance of Labour Tribunal Presidents.
- Fill up carder vacancies in the Scheduled Public Officers service to ensure that the work at the registry levels are not hampered due to staff shortages.
- Continue to conduct the training programs held previously to improve the knowledge and attitude of the Scheduled Public Officers.
- Organizing additional training programs to further achieve the objective referred to above.
- Functioning of newly established courts by appointing Judicial Officers and required staff.
- Taking steps to further expand and expedite the pilot project on Case Management (Model Courts Project) implemented in collaboration with the USAID.
- Increase the resources at the Judicial Service Commission Secretariat.

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## **Financial Review of 2022**

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நிதிச்சேவை ஆணைக்குழுச் செயலகம், கொழும்பு 12.

**Judicial Service Commission Secretariat, Colombo 12.**



# ANNUAL PERFORMANCE REPORT OF THE JSC - 2022

ACA-P

## Statement of Financial Position As at 31st December 2022

	Note	Actual	
		2022 Rs	2021 Rs
<b><u>Non Financial Assets</u></b>			
Property, Plant & Equipment	ACA-6	433,594,509	63,875,494
<b><u>Financial Assets</u></b>			
Advance Accounts	ACA-5/5(a)	8,250,141	8,075,835
Cash & Cash Equivalents	ACA-3	-	-
<b>Total Assets</b>		<b>441,844,650</b>	<b>71,951,329</b>
<b><u>Net Assets / Equity</u></b>			
Net Worth to Treasury		8,155,041	8,037,021
Property, Plant & Equipment Reserve		433,594,509	63,875,494
Rent and Work Advance Reserve	ACA-5(b)	-	-
<b><u>Current Liabilities</u></b>			
Deposits Accounts	ACA-4	95,100	38,814
Unsettled Imprest Balance	ACA-3	-	-
<b>Total Liabilities</b>		<b>441,844,650</b>	<b>71,951,329</b>

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from 01..... to 25 and Annexures to accounts presented in pages from 26... to 33... form an integral part of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.

.....  
Chief Accounting Officer  
Name :  
Designation :  
Date : 27/12/2022  
**H. Sanjeewa Somaratne**  
Secretary  
Judicial Service Commission  
Colombo 12

.....  
Accounting Officer  
Name :  
Designation :  
Date : 27/12/2022  
**H. Sanjeewa Somaratne**  
Secretary  
Judicial Service Commission  
Colombo 12

.....  
Chief Financial Officer/ Chief Accountant/  
Director (Finance)/ Commissioner (Finance)  
Name :  
Date : 2023/01/24  
**S. M. Eranga Lakmali**  
Accountant  
Judicial Service Commission  
Colombo 12.



අධිකරණ සේවා කොමිෂන් සභා ලේකම් කාර්යාලය, කොළඹ 12.

நிதிச்சேவை ஆணைக்குழுச் செயலகம், கொழும்பு 12.

Judicial Service Commission Secretariat, Colombo 12.

# ANNUAL PERFORMANCE REPORT OF THE JSC - 2022

ACA-C

## Statement of Cash Flows for the Period ended 31st December 2022

	Actual	
	2022 Rs.	2021 Rs.
<b>Cash Flows from Operating Activities</b>		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	-	-
Revenue Collected on behalf of Other Revenue Heads	6,793,640	4,675,110
Imprest Received	81,055,000	74,510,000
Recoveries from Advance	2,121,051	2,270,317
Deposit Received	151,510	148,091
<b>Total Cash generated from Operations (A)</b>	<b>90,121,201</b>	<b>81,603,518</b>
<b>Less - Cash disbursed for:</b>		
Personal Emoluments & Operating Payments	86,330,477	76,036,089
Subsidies & Transfer Payments	270,461	230,225
Expenditure incurred on behalf of Other Heads	-	-
Imprest Settlement to Treasury	219,868	212,637
Advance Payments	2,856,541	4,056,788
Deposit Payments	95,224	130,192
<b>Total Cash disbursed for Operations (B)</b>	<b>89,772,571</b>	<b>80,665,931</b>
<b>NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(A)-(B)</b>	<b>348,630</b>	<b>937,587</b>
<b>Cash Flows from Investing Activities</b>		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	-	-
<b>Total Cash generated from Investing Activities (D)</b>	<b>-</b>	<b>-</b>
<b>Less - Cash disbursed for:</b>		
Purchase or Construction of Physical Assets & Acquisition of Other Investment	348,630	937,587
<b>Total Cash disbursed for Investing Activities (E)</b>	<b>348,630</b>	<b>937,587</b>
<b>NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(D)-(E)</b>	<b>(348,630)</b>	<b>(937,587)</b>
<b>NET CASH FLOW FROM OPERATING &amp; INVESTMENT ACTIVITIES (G)=(C) + (F)</b>	<b>0</b>	<b>-</b>
<b>Cash Flows from Financing Activities</b>		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
<b>Total Cash generated from Financing Activities (H)</b>	<b>-</b>	<b>-</b>
<b>Less - Cash disbursed for:</b>		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
<b>Total Cash disbursed for Financing Activities (I)</b>	<b>-</b>	<b>-</b>
<b>NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)</b>	<b>-</b>	<b>-</b>
<b>Net Movement in Cash (K) = (G) + (J)</b>	<b>0</b>	<b>-</b>
Opening Cash Balance as at 01 <sup>st</sup> January	-	-
Closing Cash Balance as at 31 <sup>st</sup> December	-	-

3



අධිකරණ සේවා කොමිෂන් සභා ලේකම් කාර්යාලය, කොළඹ 12.

நிதிச்சேவை ஆணைக்குழுச் செயலகம், கொழும்பு 12.

Judicial Service Commission Secretariat, Colombo 12.

# ANNUAL PERFORMANCE REPORT OF THE JSC - 2022

## **Basis of Reporting**

### 1) Reporting Period

The reporting period for these Financial Statements is from 01<sup>st</sup> January to 31<sup>st</sup> December 2022.

### 2) Basis of Measurement

The Financial Statements have been prepared on historical cost modified by the revaluation of certain assets and accounted on a modified cash basis, unless otherwise specified.

The figures of the Financial Statements are presented in Sri Lankan rupees rounded to the nearest rupee.

### 3) Recognition of Revenue

Exchange and non exchange revenues are recognised on the cash receipts during the accounting period irrespective of relevant revenue period.

### 4) Recognition and Measurement of Property, Plant and Equipment (PP&E)

An item of Property, Plant and Equipment is recognized when it is probable that future economic benefit associated with the assets will flow to the entity and the cost of the assets can be reliably measured.

PP&E are measured at a cost and revaluation model is applied when cost model is not applicable.

### 5) Property, Plant and Equipment Reserve

This reserve account is the corresponding account of Property Plant and Equipment.

### 6) Cash and Cash Equivalents

Cash & cash equivalents include local currency notes and coins in hand as at 31<sup>st</sup> December 2022.

\* In cases where there are transactions which are specific to a particular reporting entity, relevant information can be entered in to the Financial Statements with approval of Department of State Accounts and the disclosure required for those specific transactions may be included under "Reporting Basis".

\* Only the accounting policies relevant to the reporting entity should be disclosed under the reporting basis.

## ANNUAL PERFORMANCE REPORT OF THE JSC - 2022

### 3.5 Performance of the Revenue Collection

Rs. ,000

Revenue Code	Description of the Revenue Code	Revenue Estimate		Collected Revenue	
		Original	Final	Amount (Rs.)	as a % of Final Revenue Estimate
	Not applicable				

### 3.6 Performance of the Utilization of Allocation

Rs. ,000

Type of Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
	Original	Final		
Recurrent	99,442	99,442	86,681	87.17%
Capital	1,100	1,100	348.630	31.69%

### 3.7 In terms of F.R.208 grant of allocations for expenditure to this Department/District Secretariat/Provincial Council as an agent of the other Ministries/Departments

Rs. ,000

Serial No.	Allocation Received from Which Ministry/ Department	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
			Original	Final		
	NO					

අධිකරණ සේවා කොමිෂන් සභා ලේකම් කාර්යාලය, කොළඹ 12.

நிதிச்சேவை ஆணைக்குழுச் செயலகம், கொழும்பு 12.

Judicial Service Commission Secretariat, Colombo 12.

## ANNUAL PERFORMANCE REPORT OF THE JSC - 2022

### 3.8 Performance of the Reporting of Non-Financial Assets

Rs. ,000

Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2022	Balance as per Financial Position Report as at 31.12.2022	Yet to be Accounted	Reporting Progress as a%
9151	Building and Structures	2,612.225	2,612.225		
9152	Machinery and Equipment	23,571.955	23,571.955		
9153	Land	379,000.000	379,000.000		
9154	Intangible Assets		-		
9155	Biological Assets		-		
9160	Work in Progress		-		
9180	Lease Assets		-		

### 3.9 Auditor General's Report

\*Refer to page 28 for Auditor General's summary report dated 31.05.2023.

අධිකරණ සේවා කොමිෂන් සභා ලේකම් කාර්යාලය, කොළඹ 12.

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**ANNUAL PERFORMANCE REPORT OF THE JSC - 2022**



**ජාතික විගණන කාර්යාලය**  
**தேசிய கணக்காய்வு அலுவலகம்**  
**NATIONAL AUDIT OFFICE**



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මගේ අංකය  
எனது இல. }  
My No. }

JLO/B/JSC/FA/2022/04

ඔබේ අංකය  
உமது இல. }  
Your No. }

දිනය  
திகதி }  
Date }

2023 මැයි 31 දින

ලේකම්

අධිකරණ සේවා කොමිෂන් සභාව

ශීර්ෂය 007 - අධිකරණ සේවා කොමිෂන් සභාවේ 2022 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන පිළිබඳව 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව විගණකාධිපති සම්පිණ්ඩන වාර්තාව.

1. මූල්‍ය ප්‍රකාශන

1.1 තත්ත්වගණනය කළ මතය

ශීර්ෂය 007 - අධිකරණ සේවා කොමිෂන් සභාවේ 2022 දෙසැම්බර් 31 දිනට මූල්‍ය තත්ත්වය පිළිබඳ ප්‍රකාශය, එදිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය කාර්ය සාධන ප්‍රකාශය හා මුදල් ප්‍රවාහ ප්‍රකාශවලින් සමන්විත 2022 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන 2018 අංක 19 දරන ජාතික විගණන පනතේ විධිවිධාන සමඟ සංයෝජිතව කියවිය යුතු ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154 (1) ව්‍යවස්ථාවේ ඇතුළත් විධිවිධාන ප්‍රකාර මාගේ විධානය යටතේ විගණනය කරන ලදී. 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව අධිකරණ සේවා කොමිෂන් සභාව වෙත ඉදිරිපත් කරනු ලබන මෙම මූල්‍ය ප්‍රකාශන පිළිබඳව මාගේ අදහස් දැක්වීම් හා නිරීක්ෂණයන් මෙම වාර්තාවේ සඳහන් වේ. ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(6) ව්‍යවස්ථාව සමඟ සංයෝජිතව කියවිය යුතු 2018 අංක 19 දරන ජාතික විගණන පනතේ 10 වගන්තිය ප්‍රකාරව ඉදිරිපත් කළ යුතු විගණකාධිපති වාර්තාව යථා කාලයේදී පාර්ලිමේන්තුව වෙත ඉදිරිපත් කරනු ලැබේ.

මෙම වාර්තාවේ 1.6 ඡේදයේ දක්වා ඇති කරුණුවලින් වන බලපෑම හැර, මූල්‍ය ප්‍රකාශනවලින් 2022 දෙසැම්බර් 31 දිනට අධිකරණ සේවා කොමිෂන් සභාවේ මූල්‍ය තත්ත්වය සහ එදිනෙන් අවසන් වර්ෂය සඳහා එහි මූල්‍ය කාර්යසාධනය හා මුදල් ප්‍රවාහය පොදුවේ පිළිගත් ගිණුම්කරණ මූලධර්මවලට අනුකූලව සත්‍ය හා සාධාරණ තත්ත්වයක් පිළිබිඹු කරන බව මා දරන්නා වූ මතය වේ.



# ANNUAL PERFORMANCE REPORT OF THE JSC - 2022



ජාතික විගණන කාර්යාලය  
 தேசிய கணக்காய்வு அலுவலகம்  
 NATIONAL AUDIT OFFICE

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**1.2 තත්වගණනය කළ මතය සඳහා පදනම**

මෙම වාර්තාවේ 1.6 ඡේදයේ දක්වා ඇති කරුණු මත පදනම්ව මාගේ මතය තත්වගණනය කරනු ලැබේ. ශ්‍රී ලංකා විගණන ප්‍රමිතීන්ට (ශ්‍රී.ලං.වි.ප්‍ර) අනුකූලව මා විගණනය සිදුකරන ලදී. මූල්‍ය ප්‍රකාශන සම්බන්ධයෙන් මාගේ වගකීම විගණකගේ වගකීම යන වගන්තියේ තවදුරටත් විස්තර කර ඇත. මාගේ මතය සඳහා පදනමක් සැපයීම උදෙසා මා විසින් ලබාගෙන ඇති විගණන සාක්ෂි ප්‍රමාණවත් සහ උචිත බව මාගේ විශ්වාසයයි.

**1.3 මූල්‍ය ප්‍රකාශන සම්බන්ධයෙන් ප්‍රධාන ගණන්දීමේ නිලධාරීගේ හා ගණන්දීමේ නිලධාරීගේ වගකීම**

පොදුවේ පිළිගත් ගිණුම්කරණ මූලධර්මවලට අනුකූලව හා 2018 අංක 19 දරන ජාතික විගණන පනතේ 38 වගන්තියේ සඳහන් විධිවිධානවලට අනුකූලව සත්‍ය හා සාධාරණ තත්වයක් පිළිබිඹු කෙරෙන පරිදි මූල්‍ය ප්‍රකාශන පිළියෙල කිරීම හා වංචා සහ වැරදි හේතුවෙන් ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොරව මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකි වනු පිණිස අවශ්‍යවන අභ්‍යන්තර පාලනය තීරණය කිරීම ප්‍රධාන ගණන්දීමේ නිලධාරීගේ වගකීම වේ.

2018 අංක 19 දරන ජාතික විගණන පනතේ 16(1) වගන්තිය ප්‍රකාරව සභාව විසින් වාර්ෂික හා කාලීන මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකිවන පරිදි ස්වකීය ආදායම්, වියදම්, වත්කම් හා බැරකම් පිළිබඳ නිසි පරිදි පොත්පත් හා වාර්තා පවත්වාගෙන යා යුතුය.

ජාතික විගණන පනතේ 38(1) (ඇ) උප වගන්තිය ප්‍රකාරව සභාවේ මූල්‍ය පාලනය සඳහා සඵලදායී අභ්‍යන්තර පාලන පද්ධතියක් සකස්කර පවත්වාගෙන යනු ලබන බවට ප්‍රධාන ගණන්දීමේ නිලධාරී සහතික විය යුතු අතර එම පද්ධතියේ සඵලදායීත්වය පිළිබඳව කලින් කල සමාලෝචනයක් සිදුකර ඒ අනුව පද්ධතිය ඵලදායී ලෙස කරගෙන යාමට අවශ්‍ය වෙනස්කම් සිදු කරනු ලැබිය යුතුය.

**1.4 මූල්‍ය ප්‍රකාශන විගණනය පිළිබඳ විගණකගේ වගකීම**

සමස්තයක් ලෙස මූල්‍ය ප්‍රකාශන, වංචා හා වැරදි හේතුවෙන් ඇතිවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොර බවට සාධාරණ තහවුරුවක් ලබාදීම සහ මාගේ මතය ඇතුළත් විගණන වාර්තාව නිකුත් කිරීම මාගේ අරමුණ වේ. සාධාරණ සහතිකවීම උසස් මට්ටමේ සහතිකවීමක් වන නමුත්, ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනය සිදුකිරීමේ දී එය සැමවිටම ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් අනාවරණය කර ගන්නා බවට වන තහවුරු කිරීමක් නොවනු ඇත. වංචා සහ වැරදි තනි හෝ සාමූහික ලෙස බලපෑම් නිසා ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් ඇති විය හැකි



# ANNUAL PERFORMANCE REPORT OF THE JSC - 2022

අතර, එහි ප්‍රමාණාත්මක භාවය මෙම මූල්‍ය ප්‍රකාශන පදනම් කර ගනිමින් පරිශීලකයන් විසින් ගනු ලබන ආර්ථික තීරණ කෙරෙහි වන බලපෑම මත රඳා පවතී.

ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනයේ කොටසක් ලෙස මා විසින් විගණනයේදී වෘත්තීය විනිශ්චය සහ වෘත්තීය සැකවුසු බවින් යුතුව ක්‍රියා කරන ලදී. මා විසින් තවදුරටත්,

- ප්‍රකාශ කරන ලද විගණන මතයට පදනමක් සපයා ගැනීමේදී වංචා හෝ වැරදි හේතුවෙන් මූල්‍ය ප්‍රකාශනවල ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන් ඇතිවීමේ අවදානම් හඳුනා ගැනීම හා තක්සේරු කිරීම සඳහා අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කර ක්‍රියාත්මක කරන ලදී. වරදවා දැක්වීම් හේතුවෙන් සිදුවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන්ගෙන් සිදුවන බලපෑමට වඩා වංචාවකින් සිදුවන්නා වූ බලපෑම ප්‍රබල වන්නේ ඒවා දුස්සන්ධානයෙන්, ව්‍යාජ ලේඛන සැකසීමෙන්, වේතනාන්විත මහ හැරීමෙන්, වරදවා දැක්වීමෙන් හෝ අභ්‍යන්තර පාලනයන් මහ හැරීමෙන් වැනි හේතු නිසා වන බැවිනි.
- අභ්‍යන්තර පාලනයේ සඵලදායීත්වය පිළිබඳව මතයක් ප්‍රකාශ කිරීමේ අදහසින් නොවුව ද, අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කිරීම පිණිස අභ්‍යන්තර පාලනය පිළිබඳව අවබෝධයක් ලබාගන්නා ලදී.
- හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල ව්‍යුහය සහ අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණ අයුරින් මූල්‍ය ප්‍රකාශනවල ඇතුළත් බව ඇගයීම.
- මූල්‍ය ප්‍රකාශනවල ව්‍යුහය හා අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණව ඇතුළත් වී ඇති බව සහ හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල සමස්ත ඉදිරිපත් කිරීම අගයන ලදී.

මාගේ විගණනය තුළ දී හඳුනාගත් වැදගත් විගණන සොයාගැනීම්, ප්‍රධාන අභ්‍යන්තර පාලන දුර්වලතා හා අනෙකුත් කරුණු පිළිබඳව ගණන්දීමේ නිලධාරී දැනුවත් කරමි.

### 1.5 වෙනත් නෛතික අවශ්‍යතා පිළිබඳ වාර්තාව

2018 අංක 19 දරන ජාතික විගණන පනතේ 6(1)(ඇ) වගන්තිය ප්‍රකාරව පහත සඳහන් කරුණු මා ප්‍රකාශ කරමි.

- (අ) මූල්‍ය ප්‍රකාශන ඉකුත් වර්ෂය සමඟ අනුරූප වන බව,
- (ආ) ඉකුත් වර්ෂයට අදාළ මූල්‍ය ප්‍රකාශන පිළිබඳ මා විසින් කර තිබුණු නිර්දේශ ක්‍රියාත්මක කර තිබුණි.



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ජාතික විගණන කාර්යාලය  
நேசிய கணக்காய்வு அலுவலகம்  
NATIONAL AUDIT OFFICE

75

## 1.6 මූල්‍ය ප්‍රකාශන පිළිබඳ අදහස් දැක්වීම

### 1.6.1 ආදායම්

වර්ෂය තුළ අපහරණය කරන ලද වාහන හා අනෙකුත් වත්කම් විකිණීමෙන් ලත් ආදායම වූ රු.3,603,750 ක් වූ වටිනාකම මුදල් ප්‍රවාහයේ ආයෝජන ක්‍රියාකාරකම්වලින් ජනිත වූ මුදල් ප්‍රවාහය යටතේ හිමිකම් ඉවත් කිරීමේ ප්‍රතිපාදන හා භෞතික වත්කම් විකිණීම යටතේ දැක්විය යුතු වූව ද, එය මෙහෙයුම් ක්‍රියාකාරකම්වලින් ජනිත වූ මුදල් ප්‍රවාහය යටතේ දක්වා තිබුණි.

### 1.6.2 අග්‍රිම සැසඳුම් ප්‍රකාශයේ ශේෂය

2022 දෙසැම්බර් 13 දිනැති අංක 2022/05 දරන රාජ්‍ය ගිණුම් මාර්ගෝපදේශයේ 7.5 ඡේදය ප්‍රකාරව 2022 දෙසැම්බර් 31 දිනට මූල්‍ය කාර්ය සාධන ප්‍රකාශයේ ශේෂය, අග්‍රිම සැසඳුම් ප්‍රකාශය අනුව ශේෂයේ සහ වසර අවසානයේ අග්‍රිම ශේෂයේ එකතුවට සමාන විය යුතු වුවත්, මූල්‍ය කාර්ය සාධන ප්‍රකාශයේ දෙසැම්බර් 31 දිනට රු.219,868 ක් වූ අග්‍රිම ශේෂය දක්වා නොතිබුණි.

### 1.6.3 අග්‍රිම ශේෂය

2022 දෙසැම්බර් 31 දිනට ඒසීඒ - 3 හි භාණ්ඩාගාර පොත් අනුව අග්‍රිම ශේෂය රු.219,868 ක් ලෙස දක්වා තිබුණ ද, මූල්‍ය තත්ත්වය පිළිබඳ ප්‍රකාශයේ එය මාර්ගෝපදේශයේ මුදල් ලෙස මූල්‍ය වත්කම් යටතේ ද, අග්‍රිම ශේෂය ලෙස ජංගම වගකීම් යටතේ ද දක්වා නොතිබුණි.

## 2. මූල්‍ය සමාලෝචනය

### 2.1 වියදම් කළමනාකරණය

- (අ) ප්‍රාග්ධන වැය විෂයයන් 02 කට අදාළව රු.600,000 ක සම්පූර්ණ ප්‍රතිපාදනයම ඉතිරි වී තිබුණි.
- (ආ) පුනරාවර්තන වැය විෂයයන් 05 ක් සඳහා ප්‍රතිපාදන රු.5,950,000 කින් රු.1,912,363 ක් ඉතිරි වී තිබූ අතර, එම ඉතිරිවීම් සියයට 25 සිට 95 දක්වා පරාසයක් ගෙන තිබුණි.
- (ඇ) 2022 අප්‍රේල් 26 දිනැති 03/2022 අංක දරන ජාතික අයවැය වක්‍රලේඛයේ 03 (vii) ඡේදය ප්‍රකාරව වර්ෂය තුළ වියදම් දැරීම සඳහා වෙන් කරන ලද ප්‍රතිපාදනවල ඉතිරි වීම් ඇත්නම් ඒවා වර්ෂය අවසන් වීමට පෙර වෙනත් වියදම් සඳහා යොදවා නොගත යුතු වුවත්, පුනරාවර්තන වැය විෂයයන් 02 ක රු.4,350,000 ක ප්‍රතිපාදන වෙනත් වැය විෂයයන්ට මාරු කර තිබුණි.



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## 2.2 බැරකම් හා බැඳීම්වලට එළඹීම

2023 වර්ෂයේ දී ගෙවන ලද 2022 වර්ෂයට අදාළ රු. 210,790 ක් වටිනා බැරකම්, බැරකම් ලේඛනයේ සහ 2022 දෙසැම්බර් 31 දිනට බැඳීම් හා බැරකම් පිළිබඳ ප්‍රකාශයේ ඇතුළත් කර නොතිබුණි.

## 2.3 ප්‍රධාන ගණන්දීමේ නිලධාරී/ ගණන්දීමේ නිලධාරී විසින් සිදුකළ යුතු සහතිකවීම්

2018 අංක 19 දරන ජාතික විගණන පනතේ 38 වන වගන්තියේ විධිවිධාන අනුව ප්‍රධාන ගණන්දීමේ නිලධාරී/ ගණන්දීමේ නිලධාරී විසින් පහත සඳහන් කරුණු සම්බන්ධයෙන් සහතිකවීම් කළයුතුව තිබුණත්, ඒ අනුව කටයුතු කර නොතිබුණි.

(අ) දෙපාර්තමේන්තුව මූල්‍ය පාලනය සඳහා සඵලදායී අභ්‍යන්තර පාලන පද්ධතියක් සකස් කර පවත්වාගෙන යනු ලබන බවට ප්‍රධාන ගණන්දීමේ නිලධාරී හා ගණන්දීමේ නිලධාරී සහතික විය යුතු අතර එම පද්ධතියේ සඵලදායීතාවය පිළිබඳව කලින් කල සමාලෝචනය සිදු කර ඒ අනුව පද්ධති ඵලදායී ලෙස කරගෙන යෑමට අවශ්‍ය වෙනස්කම් සිදු කරනු ලැබිය යුතු බවත්, එම සමාලෝචනයන් ලිඛිතව සිදු කර එහි පිටපතක් විගණකාධිපති වෙත ඉදිරිපත් කළ යුතුව තිබුණත්, එවැනි සමාලෝචනයන් සිදු කළ බවට ප්‍රකාශ විගණනයට ඉදිරිපත් කර නොතිබුණි.

(ආ) වාර්ෂික සහ වෙනත් මූල්‍ය ප්‍රකාශ අවශ්‍ය වේලාවන් ඇතුළත පිළියෙල කිරීම සිදුවන බවට ප්‍රධාන ගණන්දීමේ නිලධාරී හා ගණන්දීමේ නිලධාරී විසින් සහතික විය යුතු අතර, ඊට අමතරව විගණනය කරනු ලබන ආස්ථිතයට අදාළ වාර්ෂික වාර්තා පාර්ලිමේන්තුවට ඉදිරිපත් කිරීමට ප්‍රධාන ගණන්දීමේ නිලධාරී වගබලාගත යුතු වුවත්, වාර්තාවේ 3.1.2 (අ) ඡේදයේ සඳහන් විගණන නිරීක්ෂණය හේතුවෙන් එම අවශ්‍යතා ඉටුකර නොතිබුණි.



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ජාතික විගණන කාර්යාලය  
 தேசிய கணக்காய்வு அலுவலகம்  
 NATIONAL AUDIT OFFICE

gjh

2.4 නීති, රීති හා රෙගුලාසිවලට අනුකූල නොවීම

නීති, රීති හා රෙගුලාසිවලට යොමුව

අනුකූල නොවීම

(අ) ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ මුදල් රෙගුලාසි

i. 103 (1) (ඉ)

2021 දෙසැම්බර් 09 දින මෝටර් රථයක් හානියකට පත් වීම පිළිබඳව හානිපාඩු ලේඛනය තුළ ඇතුළත්කර නොතිබුණු අතර, 2022 වර්ෂයේ මූල්‍ය ප්‍රකාශන සමඟ ඉදිරිපත් කරනු ලබන පාඩු හා අත්හැරීම් පිළිබඳ ප්‍රකාශනයේ අයකර ගැනීම් සහ පොත්වලින් කපාහැරීම් පිළිබඳ ප්‍රකාශනයේ ද ඇතුළත් කර නොතිබුණි.

ii. 104 (1) (අ)

මෝටර් රථයකට සිදු වූ හානිය සම්බන්ධයෙන් මුදල් රෙගුලාසි ප්‍රකාර කටයුතු කර නොතිබුණි.

iii. 891

මුදල් රෙගුලාසි ප්‍රකාරව ඇප ලේඛනයක් පවත්වාගෙන ගොස් නොතිබුණි.

iv. 1646

මුදල් රෙගුලාසි ප්‍රකාරව වාහන 05 ක් සම්බන්ධයෙන් ධාවන සටහන් හා මාසික සාරාංශයේ මුල් පිටපත් විගණකාධිපති වෙත ඉදිරිපත් කර නොතිබුණි.

(ආ) 2016 දෙසැම්බර් 31 දිනැති රාජ්‍ය පරිපාලන චක්‍රලේඛ අංක 30/2016 හි 3.1 ඡේදය

චක්‍රලේඛය ප්‍රකාරව වාහන 05 ක් සම්බන්ධයෙන් ඉන්ධන දහනය පිළිබඳ පරීක්ෂාවක් සිදුකර නොතිබුණි.



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## 2.5 කත්කාර්යය අතුරු අග්‍රිම නිකුත් කිරීම හා පියවීම

2020 අගෝස්තු 28 දිනැති අංක 01/2020 දරන රාජ්‍ය මුදල් වකුලේඛයේ හා සංශෝධිත මුදල් රෙගුලාසි 371 (2) ප්‍රකාරව කිසියම් විශේෂිත කාර්යයන් සඳහා මණ්ඩලික නිලධාරීන්ට ලබාදෙන අතුරු අග්‍රිම දින 10 ක් ඇතුළත නැවත පියවිය යුතු වුවත්, එක් අවස්ථාක දී ලබාදුන් රු.100,000 ක් වූ අත්තිකාරම් සම්බන්ධයෙන් ඒ අනුව කටයුතු කර නොතිබුණි.

## 3. මෙහෙයුම් සමාලෝචනය

### 3.1 කාර්ය සාධනය

#### 3.1.1 වාර්ෂික කාර්ය සාධන වාර්තාව

(අ) 2020 අගෝස්තු 28 දිනැති අංක 02/2020 දරන වකුලේඛයේ 12.1 ඡේදය සහ 2022 මැයි 26 දිනැති PFD/RED/REG/02/CC/2022 මුදල් අමාත්‍යාංශ ලිපිය ප්‍රකාරව 2021 වර්ෂයේ වාර්ෂික කාර්ය සාධන වාර්තාව පාර්ලිමේන්තුවේ සභාගත කිරීමට කටයුතු කර නොතිබුණි.

(ආ) 2022 අගෝස්තු 28 දිනැති අංක 02/2020 දරන රාජ්‍ය මුදල් වකුලේඛයේ 10.2 ඡේදය ප්‍රකාරව 2018 අංක 19 දරන ජාතික විගණන පනතේ 16(2) වගන්තිය ප්‍රකාර වාර්ෂික මූල්‍ය ප්‍රකාශන සමඟ ඉදිරිපත් කළ යුතු වාර්ෂික කාර්ය සාධන වාර්තාව මූල්‍ය ප්‍රකාශන සමඟ ඉදිරිපත් කර නොතිබුණි.

#### 3.2 කළමනාකරණ දුර්වලතා

වසර 05 ට වැඩි කාලයක සිට පැවත එන සේවය හැර ගිය නිලධාරියෙකුගෙන් රු.185,000 ක ණයශේෂයක් අයකර ගැනීම සම්බන්ධයෙන් ආයතන සංග්‍රහයේ XXIV වෙනි පරිච්ඡේදයේ 4.5 හා 4.6 ඡේද ප්‍රකාරව කටයුතු කර නොතිබුණි.

## 4 නිරසර සංවර්ධනය

### 4.1 නිරසර සංවර්ධන වැඩසටහන

2018 අප්‍රේල් 27 දිනැති අංක එම්එස්ඩීඩබ්/08/65 දරන නිරසර සංවර්ධන හා වනජීවී අමාත්‍යාංශය විසින් නිකුත් කරන ලද ලිපිය ප්‍රකාරව දෙපාර්තමේන්තුව විසින් 2022 වර්ෂය සඳහා නිරසර සංවර්ධන අරමුණු හා දර්ශක හඳුනාගෙන එම නිරසර සංවර්ධන අරමුණු ඉටුකර ගැනීම සම්බන්ධීකරණය කිරීමට නිලධාරීන් පත්කොට නිරසර සංවර්ධන වැඩසටහනක් පිළියෙල කර නොතිබුණි.



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**4.2 පුරවැසි/සේවලාභී ප්‍රඥප්තිය හඳුන්වාදීම**

2008 පෙබරවාරි 06 දිනැති සහ 2018 ජනවාරි 24 දිනැති අංක 05/2008 සහ 05/2008 (i) දරන රාජ්‍ය පරිපාලන චක්‍රලේඛය ප්‍රකාරව රාජ්‍ය අංශයේ ක්‍රියාකාරකම් වඩාත් කාර්යක්ෂම කිරීමට සහ ඒ සඳහා සම්බන්ධවන්නා වූ පාර්ශවයන් අතර මනා අවබෝධයක් සහ එකිනෙකා අතර විශ්වාසය වැඩි දියුණු කිරීමට පුරවැසි/සේවලාභී ප්‍රඥප්තිය හඳුන්වාදීම සෑම රාජ්‍ය ආයතනයක් විසින්ම සිදුකළ යුතුව තිබුණ ද, දෙපාර්තමේන්තුවේ මේ දක්වා පුරවැසි/සේවලාභී ප්‍රඥප්තිය හඳුන්වාදීම සිදුකර නොතිබුණි.

**5. යහපාලනය**

**5.1 අභ්‍යන්තර විගණනය**

2018 අංක 19 දරන ජාතික විගණන පනතේ අංක 40 (1) වගන්තියේ විධිවිධාන ප්‍රකාරව ජාතික කෙටුම්පත් සම්පාදක දෙපාර්තමේන්තුවේ අභ්‍යන්තර විගණන ඒකකයක් පිහිටුවා ගැනීමට කටයුතු කර නොතිබුණු අතර, අභ්‍යන්තර විගණකවරයෙකු පත්කර නොතිබුණි. අධිකරණ අමාත්‍යාංශය විසින් 2022 වර්ෂය සඳහා අභ්‍යන්තර විගණනයක් සිදුකර තිබුණ ද, අභ්‍යන්තර විගණන අංශය මගින් අභ්‍යන්තර විගණන සැලැස්මක් සකස්කර නොතිබුණි.

**6. මානව සම්පත් කළමනාකරණය**

**6.1 අනුයුක්ත කාර්ය මණ්ඩලය, තර්ජන කාර්ය මණ්ඩලය**

සේවා කාණ්ඩය	අනුමත සංඛ්‍යාව	තර්ජන සංඛ්‍යාව	(පුරප්පාඩු) / අතිරික්තය
ජ්‍යෙෂ්ඨ මට්ටම	15	06	(9)
තෘතීය මට්ටම	04	01	(3)
ද්විතීය මට්ටම	73	42	(31)
ප්‍රාථමික මට්ටම	25	10	(15)
එකතුව	<u>117</u>	<u>59</u>	<u>(58)</u>





## **Performance Indicators**

අධිකරණ සේවා කොමිෂන් සභා ලේකම් කාර්යාලය, කොළඹ 12.

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## Performance Indicators

### 4.1 Action Plan of the Institution for Year 2022

No	Specific Indicators	Actual output as a percentage (%) of the expected output			
		100% - 90%	89% - 75%	74% - 50%	49% - 0%
A - 1	Recruitment and appointment of the Judges of the Courts of First Instance being District Judges, Magistrates and Presidents of the Labor Tribunals	100%			
A - 2	Take actions regarding the promotions, annual salary increments, transfers and various requests of Judicial Officers	100%			
A - 3	Maintain personal files and leave files of Judicial Officers	100%			
A - 4	Recruitment and appointment of Commissioner for Workmen's Compensation and Deputy Commissioner for Workmen's Compensation and recruitment and appointment of Members to Agrarian Boards of Review, Administrative Appeals Tribunals and Elders Maintenance Board	100%			
A - 5	Preparation and issuance of various circulars related to Judicial Officers and the Judicial system	100%			
A - 6	Obtain statistics of cases in Courts monthly through e-mail messages and computerize said statistics	100%			
A - 7	Transfers of Scheduled Public Officers and Accounts Assistants, Development Officers, Programme Assistants	100%			
A - 8	Take actions regarding the petitions received against Scheduled Public Officers	100%			
A - 9	Provide Translators for foreign language translations and provide Sign Language Translators for other cases	100%			
A - 10	Assigning Judicial Interpreters and Judicial Stenographers as appropriate at the request of the courts.	100%			
A - 11	Assigning Scheduled Public Officers and Development Officers temporary at the request of Judges and on the basis of service requirements.	100%			
A - 12	Conducting 17 Efficiency Bar Examinations		76%		
A - 13	Conduct 15 competitive open/limited examinations for recruitments according to the				26%

අධිකරණ සේවා කොමිෂන් සභා ලේකම් කාර්යාලය, කොළඹ 12.

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	new Service Minute				
<b>A - 14</b>	Nominating officers for training courses conducted for Judicial Interpreters conducted by the National Institute of Language Education and Training.	100%			
<b>A - 15</b>	Getting the Court Staff Carder approvals for the new courts to be established in the island according to the F.R. 71.	100%			
<b>A - 16</b>	Disciplinary Control and Investigation work related to officers from High Court Judges to Court Book Binders		75%		
<b>A - 17</b>	Perform the administrative work related to 65 Quazi Courts all over the island (Recruitment of Quazi Judges and take actions against the complaints received against them)		75%		
<b>A - 18</b>	Maintain training programmes of scheduled and non-scheduled government officers employed in all courts in the island and in this office.			66%	
<b>B - 1</b>	Take actions regarding the petitions received by the Judicial Service Commission in respect of the judicial service	90%			
<b>B - 2</b>	Matters related to Right to Information Act	100%			
<b>C - 2</b>	Conduct general administrative and accounts work	100%			

අධිකරණ සේවා කොමිෂන් සභා ලේකම් කාර්යාලය, කොළඹ 12.

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### 4.2 Performance Indicators formulated based on the Action Plan of the Institution

The under-mentioned Performance Indicators (which can be quantified) have been formulated having obtained the average of the indicators (A, B and C) referred to in Action Plan of the Institution under 4.1 referred to above.

No	Performance Indicators	Actual output as a percentage (%) of the expected output			
		100% - 90%	89% - 75%	74% - 50%	49% - 0%
A	Taking action to recruit, appoint, attach, transfer, promote, train and disciplinary control of the posts falling under the purview (as per the constitution or other legislations) of the Judicial Service Commission.	-	89%	-	-
B	Responding to complaints made by the general public to the Judicial Service Commission and requests made under the Right to Information Act.	95%	-	-	-
C	General administration and accounts work of the Judicial Service Commission.	100%	-	-	-

අධිකරණ සේවා කොමිෂන් සභා ලේකම් කාර්යාලය, කොළඹ 12.

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**Performance in Achieving  
Sustainable Development Goals  
(SDG)**

අධිකරණ සේවා කොමිෂන් සභා ලේකම් කාර්යාලය, කොළඹ 12.

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## ANNUAL PERFORMANCE REPORT OF THE JSC - 2022

### Performance of the achieving Sustainable Development Goals

#### 5.1 Identified Sustainable Development Goals

Goal/Objective	Targets	Indicators of the achievement	Progress of the achievement to date		
			0% - 49%	50% - 74%	75% - 100%
Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels	Promote the rule of law at the national level and ensure equal access to justice for all and to develop effective, accountable and transparent institutions at all levels	Number of requests made by Right to Information Act and percentage of responses	-	-	100%
		Number of petitions received related to SPO's and staff and percentage of responses	-	-	80%
		Number of petitions received related to litigations and percentage of responses	-	-	90%

අධිකරණ සේවා කොමිෂන් සභා ලේකම් කාර්යාලය, කොළඹ 12.

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## **Summary of the Staff of the Judicial Service Commission**

අධිකරණ සේවා කොමිෂන් සභා ලේකම් කාර්යාලය, කොළඹ 12.

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### Summary of the Cadre of the Judicial Service Commission for 2022

#### 6.1 Summary of the Cadre Details of the Judicial Service Commission Secretariat

Position	Approved Cadre	Existing Cadre	Vacancies/(Excess)
Senior	15	09	06
Tertiary	04	02	02
Secondary	73	42	31
Primary	25	10	15
Contract Basis	-	-	-
<b>Total</b>	<b>117</b>	<b>63</b>	<b>54</b>

#### 6.2 Management of Cadre Shortages at the Judicial Service Commission Secretariat

As at 31.12.2022, existing cadre of Judicial Service Commission stood at 63. Cadre vacancies in relation to various positions stood at 54, as a percentage it was 46% out of the approved cadre. 26 of these vacancies were filled by the Scheduled Public Officer service.

As the Judicial Service Commission Secretariat is housed at temporary premises in view of renovation of the old premises, cadre vacancies cannot be fulfilled due to space constraints.

අධිකරණ සේවා කොමිෂන් සභා ලේකම් කාර්යාලය, කොළඹ 12.

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## ANNUAL PERFORMANCE REPORT OF THE JSC - 2022

### 6.3 Human Resources Development

#### Summary of Training Programs Conducted for Scheduled Officers in the Judicial Service 2022

No.	Training Program	Medium	No. of Days Conducted	No. of Programs Conducted	No. of Employees Participated
1	<u>Zonal Trainings</u> Anuradhapura Zone	Sinhala	02	02	108
	Polonnaruwa Zone				97
	Tangalle Zone		02	02	94
	Hambantota Zone				81
2	Regular Training Programmes	Sinhala	05	02	50
3	Training Programmes for Family Counselors	Sinhala	04	02	76
<b>Total</b>					<b>506</b>

(Due to the outbreak of **COVID 19** epidemic and the situation prevailed in the country triggered due to financial issues and transport difficulties in the country throughout the year 2022, some of the training programs that were scheduled to be conducted could not be conducted as planned.)

අධිකරණ සේවා කොමිෂන් සභා ලේකම් කාර්යාලය, කොළඹ 12.

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## **Compliance Report**

අධිකරණ සේවා කොමිෂන් සභා ලේකම් කාර්යාලය, කොළඹ 12.

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## ANNUAL PERFORMANCE REPORT OF THE JSC - 2022

NO	Applicable Requirement	Compliance Status (Complied/Not Complied)	Brief explanation for Non - Compliance	Corrective actions proposed to avoid Non-compliance in future
<b>1</b>	The following Financial statements/ accounts have been submitted on due date			
<b>1.1</b>	Annual Financial Statements	Complied		
<b>1.2</b>	Advance to public officers account	Complied		
<b>1.3</b>	Trading and manufacturing Advance Accounts (Commercial Advance Accounts)	Not applicable		
<b>1.4</b>	Stores Advance Accounts	Not applicable		
<b>1.5</b>	Special Advance Accounts	Not applicable		
<b>1.6</b>	Others	-		
<b>2</b>	Maintenance of books and registers (FR445)			
<b>2.1</b>	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Complied		

අධිකරණ සේවා කොමිෂන් සභා ලේකම් කාර්යාලය, කොළඹ 12.

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2.2	Personal emoluments register/ Personal emoluments cards has been maintained and update	Complied		
2.3	Register of Audit queries has been maintained and update	Complied		
2.4	Register of Internal Audit reports has been maintained and update	Not Complied	An internal audit unit has not been established due to insufficient space available	Reconstruction of the old Judicial Service Commission building
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for cheques and money orders has been maintained and update	Complied		
2.7	Inventory register has been maintained and update	Complied		
2.8	Stocks register has been maintained and update	Complied		
2.9	Register of Losses has been maintained and update	Complied		
2.1	Commitment Register has been maintained	Complied		

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	and update			
<b>2.11</b>	Register of Counterfoil Books (GA – N20) has been maintained and update	Complied		
<b>3</b>	Delegation of functions for financial control (FR 135)			
<b>3.1</b>	The financial authority has been delegated within the institute	Complied		
<b>3.2</b>	The delegation of financial authority has been communicated within the institute	Complied		
<b>3.3</b>	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied		
<b>3.4</b>	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied		
<b>4</b>	Preparation of Annual Plans			
<b>4.1</b>	The annual action plan has been prepared	Complied		

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4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual Internal Audit plan has been prepared	Not Complied	An internal audit unit has not been established due to insufficient space available	Reconstruction of the old Judicial Service Commission building
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied		
5	Audit queries			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Complied		
6	Internal Audit			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019	Not Complied	An internal audit unit has not been established due to insufficient space available	Reconstruction of the old Judicial Service Commission building

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6.2	All the internal audit reports has been replied within one month	Not Complied	An internal audit unit has not been established due to insufficient space available	Reconstruction of the old Judicial Service Commission building
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	Not Complied	An internal audit unit has not been established due to insufficient space available	Reconstruction of the old Judicial Service Commission building
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3)	Not Complied	An internal audit unit has not been established due to insufficient space available	Reconstruction of the old Judicial Service Commission building
7	Audit and Management Committee			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019	Not Complied	An internal audit unit has not been established due to insufficient space available	Reconstruction of the old Judicial Service Commission building
8	Asset Management			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of	Complied		

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	Paragraph 07 of the Asset Management Circular No. 01/2017			
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied		
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Complied		

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8.5	The disposal of condemn articles had been carried out in terms of FR 772	Complied		
9	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Not Complied	-	Will be conducted accurately in future
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Complied		
9.3	The vehicle logbooks had been maintained and updated	Complied		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied		

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9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied		
10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous years settled	Not applicable		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Complied		
11	Utilization of Provisions			
11.1	The provisions allocated had been	Complied		

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	spent without exceeding the limit			
<b>11.2</b>	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied		
<b>12</b>	Advances to Public Officers Account			
<b>12.1</b>	The limits had been complied with	Complied		
<b>12.2</b>	A time analysis had been carried out on the loans in arrears	Complied		
<b>12.3</b>	The loan balances in arrears for over one year had been settled	Not Complied	Relevant officer has vacated post	Actions have been taken to charge according to the Establishments Code and relevant circulars
<b>13</b>	General Deposit Account			
<b>13.1</b>	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Not applicable		
<b>13.2</b>	The control register for general deposits had been updated and maintained	Not applicable		
<b>14</b>	Imprest Account			

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14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Complied		
15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the regulations	Complied		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Complied		
15.3	Returns of arrears of revenue forward to the Auditor General in	No arrears revenue		

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	terms of FR 176			
<b>16</b>	Human Resource Management			
<b>16.1</b>	The staff had been paid within the approved cadre	Complied		
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017	Complied		
<b>17</b>	Provision of information to the public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Complied		
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this	Complied		

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	website or alternative measures			
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Complied		
18	Implementing citizens charter			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Not Complied		Steps are being taken to introduce citizen's charter/ Citizens client's charter as per the Circular.
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	Not Complied		A methodology is being processed in order to implement and supervise citizen's charter/ Citizens client's charter as per the Circular.

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19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Not Complied	Failure to clearly recognize a more practical methodology for performance appraisal which enhances the efficiency and effectiveness of the court staff.	A committee has already been appointed to analyze and report the more practical methodology for annual performance reports which affect the advancement of efficiency and effectiveness of the court staff on their performance appraisal, and with the culmination of the committee's proceedings relevant recommendations shall be forwarded to the JSC and thereby the necessary action shall be taken.
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Not Complied	-	Human Resource Plan is being prepared
19.3	Annual performance agreements have been signed for the entire staff based on the format in	Not Complied	-	Human Resource Plan is being prepared

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	Annexure 01 of the aforesaid Circular			
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied		
20	Responses Audit Paras			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied		

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