Parliamentary Series No : 79

Name of the Institution : Office of the Parliamentary Commissioner for Administration

Shortcomings identified by the Committee	Action taken by the Institution to rectify the shortcomings / current status
Part 1 1. The Register of Internal Audit queries was not maintained up to date basis.	Due to the limited number of staff in the office, there are not enough officers to sustain an internal audit unit.
2. Register of Risk was not maintained up to date basis.	Due to the absence of an Internal Audit Unit, a Risk Registry has not been maintained.
3. The internal audit program had not been prepared at the beginning of the year after consulting with the Auditor General in terms of Financial Regulation 134(2).	Due to the absence of an Internal Audit Unit, an internal audit program has not been prepared.
4. The required number of Audit and Management Committee meeting had not been held during the year under review.	Due to the absence of an Internal Audit Unit, the Audit and Management Committee meeting has not been conducted.
Part 2 1. The website that is maintained by the institution does not provide an opportunity for the public to lodge complaints or to give commendations.	We will take the necessary actions in the future.
2. The audit opinion about the accounts of the institution has been a qualified opinion, disclaimed opinion or an unfavorable opinion.	In accordance with the Auditor General's report on the financial statements for the year ending December 31, 2022, the audit opinion regarding the institution's accounts is presented as a qualified opinion. It is hereby affirmed that the report accurately represents a true and fair depiction, with the exception of the considerations outlined in paragraph 1.6.
3. The performance agreements, covering the entire staff had not been drafted or entered.	Performance agreements have not been prepared at present and in the future, arrangements will be made for such agreements.
4. The institution had failed to identify the Sustainable Development Goals applicable to its scope. The targets to be reached to achieve the identified sustainable goals had not been decided. The indicators to measure the progress of implementation of Sustainable Development Goals had not been set.	In the future, we will endeavor to identify sustainable development goals in alignment with the nature of the institution's functions.

5. Out of the training opportunities planned, the extent of training opportunities granted, was less than 50%.	Due to the COVID-19 pandemic, officers were unable to participate in training programs during the first quarters of the year.
6. The institution had not identified three (03) performance indicators which can measure the progress of performing the functions of the institute so as to make its functions clear, in line with para 12.1 of Public Finance Circular No. 02/2020 dated 2020.08.28.	In the future, we will work to identify performance indicators that can measure the progress of the institution.

K.B.K. Hirimburegama

Parliamentary Commissioner for Administration

(Ombudsman)