පාර්ලිමේන්තු ප්‍රකාශන මාලා අංකය : 290
ආයතනයේ නම : දිස්ත්‍රික් ලේකම් කාර්යාලය, කළුතර

පාර්ලිමේන්තුවේ රජයේ ගිණුම් පිළිබඳ කාරක සභාව විසින් සභාගත කරන ලද වාර්තා සම්බන්ධයෙන් ස්ථාවර නියෝග අංක 119(4) යටතේ ගරු ආයතන භාර අමාත්‍යවරයාගේ නිරීක්ෂණ හා ගනු ලබන පියවර පාර්ලිමේන්තුව වෙත ඉදිරිපත් කිරීම.

பாராளுமன்ற வெளியீடு வரிசை எண் : 290
நிறுவனத்தின் பெயர்: மாவட்ட செயலகம், களுத்துறை

பாராளுமன்றத்தின் அரசாங்கக் கணக்குக் குழுவினால் சமர்ப்பிக்கப்பட்ட அறிக்கைகள் தொடர்பாக நிலையியற் கட்டளை 119(4) இன் கீழ் கௌரவ நிறுவனங்களுக்குப் பொறுப்பான அமைச்சரினால் மேற்கொள்ளப்பட்ட அவதானிப்புகள் மற்றும் நடவடிக்கைகளை பாராளுமன்றத்திற்கு சமர்ப்பித்தல்.

Parliamentary series No : 290
Name of the Institution: District secretariat, Kalutara

Submission of observations of the Hon Minister in charge of the institutions and steps taken with regard to the reports tabled by the committee on Public Accounts in terms of standing Order 119(4).

Submission of observations and steps taken in terms of the Standing Order No. 119(4) tabled by the Committee on Public Accounts of the Parliament of Sri Lanka

Parliamentary Series No. : 290

District Secretariat - Kalutara

1st Part:71.00

	Defects and Guidance pointed out by the Committee on Public Accounts	Actions taken by the Counting Officer	Current Progress
01	The Register on Damages has not been updated.	The subject officer was informed to update the register.	Maintained up to date.
02	The Register on Liabilities has not been updated.	The Officers have been informed.	The Register on Liabilities has been updated.
03	Vehicle listing Register has not been updated properly.	The subject Officer has been informed.	Maintained up to date.
04	The Annual Action Plan has not been prepared.	The relevant instructions were given to the officers to prepare the Annual Action plan on the respective date.	The Annual Action Plan of The District has been prepared.
05	Annual Procurement plan has not been prepared.	The relevant officers have been informed.	Has prepared.
06	The Audit Queries submitted by the Auditor General were not answered within one month of period.	The instructions were given to use whatsapp and e-mail to avoid the delay in getting required answers from Divisional Secretariats.	Answers will be obtained within a month whenever possible, or in case an interim reply will be obtained.
07	Instances were reported for not being responded to internal audit queries within a month.	Use whatsapp and e-mail to avoid the delay in getting required answers from Divisional Secretariats.	Officers have been informed to answer the internal audit queries within a month, but in case of delay they have been informed to obtain an interim reply.
08	Daily running charts and monthly summary reports of the pool vehicles have not been submitted to the Auditor General.	Although there was a delay during the COVID pandemic, the necessary steps have been taken to submit those running charts and monthly summary reports to the date.	Will be submitted to the Auditor General.

09	The disposal process of a condemned vehicle has not been done within a period of eight months.	Necessary steps are being taken to assign that vehicle for the studies of the students of Kalutara Technical College.	Final arrangements are being made to cancel the registration of the particular vehicle before handing it over to the study purposes of the students of Kalutara Technical College.
10	Required actions have not been taken in terms of the Financial Regulations 103, 104, 109 and 110 related to the accidents of government vehicles.	The relevant officers have been informed.	Necessary actions regarding the vehicles bearing numbers PD 6178 and PC 5367 have been taken as per the Financial Regulations. During the investigation regarding the vehicle bearing numberMC 7749, it was observed that its ownership is with another Ministry. Therefore necessary actions are being taken to transferthat vehicle.
11	The consumption of fuel of the vehicles of the District Secretariat has not been tested as per the provisions descried in the circular No. 2016/30 dated 29.12.2016.	Tests related to consumption of fuel couldn't be carried out properly in the years 2020 and 2021, because of the COVID pandemic and in 2022, because of the prevailed fuel crisis.	Tests related to consumption of fuel are currently being carried out.
12	The State Emblem has not been painted on every vehicle.	The relevant officers have been informed.	The State Emblem has been indicated on the front of the vehicle. Necessary actions will be taken to paint the State Emblem in future.
13	Balances which should have been adjusted as disclosed in the Bank Reconciliation Statements were not settled within a month in terms of the Financial regulations.	The relevant officers have been informed.	It has been settled.
14	There were outstanding loan balances dating back more than a year.	The officers have been informed to settle the outstanding loan balances.	Actions have been taken to settle them and the present progress is indicated in annexure 01.
15	Necessary actions have not been taken in terms of the FR 571 related to the	The relevant officers have been informed to settle the deposits of the General	Most of the deposits have been settled by now.Expired deposits are left on accounts

	overdue deposits of the General Deposit Accounts.	Deposit Account.	due to insufficient impressts.
16	Interim impressts have not been settled within 10 days of the completion of the task in terms of FR 371.	The relevant officers have been informed.	The Officers have been informed again to settle the impressts within 10 days.

2nd Part :71.00

	Defects and Guidance pointed out by the Committee on Public Accounts	Actions taken by the Counting Officer	Current Progress
17	A Human Resource Development Plan has not been duly prepared as per the provisions mentioned in the Public Administration Circular No. 02/2018 dated 24.01.2018.	Actions have been taken to prepare the Human Resource Development Plan for the coming years.	The Human Resource Development Plan for the year 2023/2024 has been prepared.
18	Performance agreements were not prepared and signed.	Performance agreements were issued and contracting started.	The performance contracts of the Divisional Secretaries have been done.
19	The audit opinion of the institute seemed to be not to the satisfactory level. Approach to the identified performance index was less than 24%.	The relevant officers have been informed.	Couldn't reach to the objectives of the performance index due to prevailed COVID pandemic and Economic Crisis in years 2021/2022.
20	The recommendations of the Auditor Generals' Report had not been implemented.	The relevant officers have been informed.	Actions have been taken to prepare a suitable programme to implement those recommendations.
21	The recommendations of the Committee on Public Accounts had not been implemented.	The relevant officers have been informed.	
22	All officers had not submitted Declaration of Assets and Liabilities.	The relevant officers have been informed.	Most of the Staff Officers have submitted the Declaration of Assets and Liabilities. The rest of the officers are also submitting it.

....
District Secretary
District Secretariat
Kalutara

Ginige Prasanna Janaka Kumara
District Secretary / Government Agent
Kalutara
Additional Secretary
Ministry of Home Affairs

O.M.P
....
Chief Accountant
District Secretariat
Kalutara

L.M. Pathirage
Chief Accountant
District Secretariate Office
Kalutara

Recommendation of the Secretary

Measures taken by the District Secretary are recommended and instructions have been given to District Secretaries to pay personal attention on the other shortcomings pointed out and to take corrective measures regarding them.

Pradeep Yasarathne

Secretary

Ministry of Public Administration, Home Affairs,

Provincial Councils and Local Government

Pradeep Yasarathna
Secretary
Ministry of Public Administration, Home Affairs,
Provincial Councils & Local Government
(Home Affairs Division)
"NILA MEDURA" Elvitigala Mawatha, Colombo 05.

Recommendation of the Minister and the Action Taken

Instruction have been given by me to the Ministry Secretary to take necessary steps by paying special attention on the instructions given to the District Secretary by the Committee on Public Accounts, to ensure that such shortcomings may not occur again and it is expected that the such measures would enable the provable level to reach the optimum level within the year 2024.

Hon.Dinesh Gunawardena (M.P.)

Prime Minister and

Minister of Public Administration, Home Affairs,

Provincial Councils and Local Government

Audit of Advance "B" Accounts of Government Officers – 2023

Attachment 01

Category	Name & Designation of the Officer	Balance as at 31.12.2022 (Rs.)	Balance as at 31.12.2023 (Rs.)	Current Progress
1. Deceased Officers	W. Dayananda Watcher Bulathsinhala Divisional Secretariat	121,395.26	97,395.26	Balance as at 09.04.2024 – Rs. 84,895.00 Rs. 3000.00 will be charged from January 2024 to March and Rs. 3500.00 will be charged from April onwards.
	L. Aruna GramaNiladhari Beruwala D.S.	209,738.00	209,738.00	It has been informed that the balance will be collected after receiving the Death Gratuity.
2. Retired Officers	R.P.M. Hemalatha Management Service Officer Madurawala D.S.		132,000.00	Has been settled by the April 2024 Summary of Accounts.
3. Interdicted Officers	D.A.J.P. Silva GramaNiladhari Kalutara D.S.	202,030.00	200,030.00	Agreed to pay Rs. 2000/- from 10.12.2023 on 10th day of every month and the balance will be paid on reinstatementin service.
4. Officers received Vacation of Post	T.D.U.V. Wijerathne Management Service Officer Kalutara D.S.	115,000.00	78,750.00	Balance – Rs. 70,000.00 Rs. 8,750.00 will be paid monthly from September 2023.
	N.T.P.G.A. Nayanajith K.K.S. Kalutara D.S.	78,363.41	58,203.41	Balance – Rs. 54,843.41 Rs. 1680/- will be collected monthly from the guarantor, A.S. Amarathunga.