

Performance report 2023



Civil Security Department

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Director General's message



I am extremely pleased to have the opportunity to issue this message on the performance report on the progress of the Department of Civil Defense for the year 2023..

Currently, this department consists of 24 forces, 04 training schools and 03 special projects spread over the entire island of Sri Lanka and is contributing to the great process of rebuilding the country in the post phase of the thirty years brutal war as the only auxiliary army in Sri Lanka consisting of nearly 33250 troops. In addition to its main duties, this department, which is very strong spread throughout Sri Lanka, actively contributes to agricultural projects and the members of the Civil Defense Department are currently working to develop export crops in Sri Lanka by carrying out a wide mission of Sri Lanka cashew production. Also, in order to reduce elephant-human conflict, work is done in connection with the wildlife department, where 4381 civil defense members have been deployed to the wildlife offices for the maintenance of 318 electric fences (4429 km) established throughout the island and for the duties of driving away wild elephants.

Also, for the restoration of ancient Buddhist shrines including Dighavapiya Chaitya and Nilagiri Chaitya once again for the worship of Buddhist devotees from around the world, as well as for the upliftment of religious shrines scattered across the island, and members of the Department of Civil Defense are contributing for the task of protecting Buddhist centers and religious places of archaeological value from the influences of various external parties. At the request of various government institutions, department members have contributed to the security duties of those institutions are also becoming active participants in the process of maintaining law and order together with the Sri Lanka Police. And the task of carrying out small and medium-scale constructions that are essential for the country with high efficiency and high quality at a relatively low cost.

On the instructions of the Honorable President Ranil Wickramasinghe, the services of the members of this department are provided for the country's agriculture industry as well as other development activities under the guidance of the Honorable Minister of State Defense Pramita Bandara Thennakone and the Defense Secretary General Kamal Gunaratne (retired), and the goals and objectives given to the department have been successfully achieved in the last year. I would like to point out that although the estimated income from this department is 925 million rupees, a total income of 1939.1 million rupees has been earned and an amount of 1545 million rupees has been credited to the government's income.

Many special measures have been implemented to improve the professional knowledge of the civil defense members who have provided such a great service for the country, and many special measures have been started to improve their attitudes, skills and their service satisfaction. Meanwhile, by starting district officer training courses, leadership training courses and professional training courses for senior regulators, by providing them with the necessary knowledge to perform their duties well, efforts have been made to get their contribution more effectively.

In the past years as well as in the year 2023, the Department of Civil Defense is providing houses to the homeless members of the Civil Defense, and providing the necessary facilities to those who are unable to complete the work on their houses, and providing the necessary books for their children's education for free. Thus, the primary objective has been to raise the social status of members of the Civil Defense Department.

Also, in order to curb the menace of dengue at the rural level throughout the island, conducting charity work and public awareness programs in connection with the local health medical officer offices, conducting drug prevention counseling workshops and awareness programs by trained counselors for the purpose of creating a drug-free country, and contributing to blood donation programs. It will be highly commendable for the members of the department to engage in social welfare activities such as providing and performing the tasks of securing the lives of people at home and abroad by life saving teams.

In order to promote the sustainable development of the motherland as well as to provide the necessary support to maintain law and order, this year under the theme of "Step for the century" in accordance with the development approach of Sri Lanka for the next twenty five years 2023 - 2048 with dedication and commitment to all the responsibilities assigned to us. I sincerely hope that the officers and members of the civil defense department and the civilian staff will have the necessary strength and courage to carry out the task of building our motherland in the best way possible.

Air Vice Marshal RS Bianwila (Retd.)
VSV USP MBA (UK) NDC (India) PSC
 Director General

Departmental Administrative Staff

Sri Lanka Air Force Staff

a/a	Rank	Officer's Name	Position
1	Air Vice Marshal	RS Bianwila (Retired) VSV USP MBA (UK) NDC (India) PSC	Director General
2	Squadron Leader	KHASI Sandaruwan	Assistant Secretary Director General
3	Squadron Leader	RMAS Bandara	Director General Assistant

Sri Lanka Army Staff

a/a	Rank	Officer's Name	Position
1	Brigadier	WMSN Aragoda RWP RSP USP	Director controls
2	Brigadier	MDBMS Jayamanna (Retd)	Director Projects and Media
3	Brigadier	IDD Fernando	Director Personnel Control
4	Colonel	DI A Perera RSP USP	Director Operations
5	Colonel	HADM Sarathchandra	Director Training / Service Coordination
6	Colonel	LGK Kitsiri	Commanding Officer - Mullaitivu
7	Lt. Col	DJSL Ponweera	Commanding Officer - Polonnaruwa
8	Lt. Col	DMM Subhasinghe	Commanding Officer - Headquarters
9	Lt. Col	UGKRNI Udadivela RDP RSP USP	Commanding Officer - Monaragala
10	Lt. Col	LRMUB Ratnayake RSP	Commanding Officer - Serupita
11	Lt. Col	UHTN Perera	Staff Officer Projects (Seva Vanitha)
12	Lt. Col	WMG Wijetunga USP	Commanding Officer - Welioya
13	Lt. Col	UGSKSC Somapala USP ISC	Commanding Officer - Vishwamadu
14	Lt. Col	DMLT Dissanayake USP PSC IG	Commanding Officer - Anuradhapura
15	Lt. Col	HBMBN Bandara RWP RSP USP	Commanding Officer - Horovapothana
16	Lt. Col	RMC Kamalasiri USP	Commanding Officer – Wennawatta
17	Lt. Col	WAAP Gunathilaka RSP PSC IG LSC	Commanding Officer - Mahaoya
18	Lt. Col	GRH Varnajith RSP USP	Commanding Officer - Vavuniya
19	Lt. Col	WEMC Ekanayake USPPSC	Commanding Officer - Katunayake
20	Lt. Col	SDD Rasika Kumara	Commanding Officer - Wilpattu
21	Lt. Col	ERK Edirimuni RWP	Commanding Officer - Ampara
22	Lt. Col	AI Hettiarachi	Deputy Director Transport
23	Lt. Col	MAC Gunaratne KSP	Deputy Director Personnel Control
24	Lt. Col	JMW Bandara RSP PSC	Commanding Officer - Puttalam

25	Lt. Col	GIW Geekiyanage	Commanding Officer - Kilinochchi
26	Lt. Col	HTP Kumarasiri	Wildlife Liaison Officer
27	Lt. Col	BHD. Padmakumara	Commanding Officer - Kalpitiya Training School
28	Lt. Col	WMGJ Wanigasekara	Director Welfare
29	Lt. Col	ULC Jayasena	Commanding Officer Pahalanda Training School
30	Lt. Col	DSP Wijesinghe	Commanding Officer - Gomarankadawala
31	Lt. Col	WALA Kumara	Commanding Officer - Seruvila
32	Lt. Col	HMSDK Herath	Commanding Officer - Kandy
33	Lt. Col	DLYA Lakpura	Commander - Uhana
34	Lt. Col	SY Srimal	Commanding Officer - Kataragama
35	Lt. Col	RPKG Ranasingha	Commanding Officer - Wilpattu
36	Lt. Col	AU Priyantha RSP	Commanding Officer - Kabithigolleva
37	Lt. Col	HUPK Silva	Commanding Officer - Galkiriyagama
38	Major	A Warnakulasuriya	Staff Officer (Construction and Maintenance)
39	Major	WR Prasanna	Staff Officer (Procurement/Sports)
40	Major	RSM Wijesinghe	Staff Officer - Pension
41	Major	HMRP Kumar	Second Commanding Officer - Kataragama
42	Major	SC De silva RWP RSP	Commanding Officer - Kalpitiya Training School
43	Major	KC Akanka RSP	Commanding Officer - Trincomalee
44	Major	HVCJ Hapuarachchi RDP USP	Commanding Officer -Pahalanda Training School
45	Major	MAD Kumara	Commanding Officer - Madirigiriya
46	Major	PGT Jayasinghe	Law Officer
47	Major	KJRS Perera	Second Commanding Officer
48	Major	HKS Pradeep	Second Commanding Officer – Ampara
49	Major	JP Wijetunga	Senior Staff Officer (Projects)
50	Major	HMNN Premajayantha	Staff Officer (Security Services Co-ordination Officer)
51	Major	RDRM Jayalath	Maintenance and Transport Officer
52	Captain	WDMK Abeyasinghe RDP	Welisara sub force
53	Captain	UKRC Udawatha	Pallasena Project Co-ordination Officer

Sri Lanka Navy Staff

a/a	Rank	Officer's Name	Position
1	Rear Admiral	WBDM Sudharshana (Retd) RSP USP NDU PSC	Additional Director General
2	Commander	JAKS Jayakodi BA(DS) LLMC	Director - Procurement
3	Captain	RPS Ranasinghe	Commanding Officer - Katunayake
4	Captain	NCPN Nanayakkara	Officer-in-Charge - Special Investigation Unit
5	Commander	RJD Ranaweera	Staff Officer - Transport (Maintenance)
6	Lieutenant Commander	WT Wijeratne	Commanding Officer - Kondachchi
7	Lieutenant Commander	MJPT Sanjeeva Pathirana	Business Officer - Viharamahadevi Park
8	Lieutenant	AMCR Kumar	Senior Staff Officer - Board Studies

	Commander		and Investigations
9	Lieutenant Commander	SMA Shantha	Second Commanding Officer - Mahaoya
10	Lieutenant Commander	NS Kumarajothi	Deputy Director Technology
11	Lieutenant Commander	DAS Sandaruwan	Staff Officer - Procurement

Sri Lanka Police Staff

a/a	Rank	Officer's Name	Position
1	PLT	U Arulanandam	Officer In Charge - Police Division
2	PLT	JLP Priyadarshana	Second Commanding Officer Kandy
3	PLT	SS Samantha	Station Commander - Lahugala Sub-Force
4	PLT	MAPRK Munasinghe	Second Commanding Officer - Seruvila
5	PLT	DHLW Jayasinghe	Station Commander – Mihintala Sub-Force
6	PLT	HRRP Gunaratne	Second Commanding Officer - Polonnaruwa
7	SI	YBN Bandula	Second Commanding Officer - Horovapothana
8	SI	HMLT Herath	Second Commanding Officer – Serupita Training School
9	SI	PK Jayatunga	Second Commanding Officer - Gomarankadawala
10	SI	BGAT Bandara	Staff Officer - Welisara Stores
11	SI	SS Tillakaratne	Staff Officer - Headquarters Battalion
12	SI	WMRK Wickramasinghe	Second Commanding Officer - Pahalanda
13	SI	J Wijewardene	Second Commanding Officer - Anuradhapura
14	SI	WMW Kulathilaka	Staff Officer - Viharamahadevi Park
15	SI	VTGDTC Priyadarshana	Second Commanding Officer - Katunayake
16	SI	BG Gamini	Additional Officer - Madirigiriya
17	SI	HD Chandrasiri	Additional Officer - Welisara
18	SI	RD Gunaratne	Additional Officer - Serupita
19	SI	APJ Pitadeniya	Second Commanding Officer - Welioya

Island wide service staff

a/a	Permanent service	Officer's Name	Position
1	SLAcS I	Mrs. RR Bulathsinghala	Director Finance
2	SLAcS II	Mr. JA Jerried	Assistant Director (Internal Audit)
3	SLAcS III	Mr. VR Sampath	Assistant Director (Project Accounts)
4	SLAS III	Mrs. DNK Jayananda	Assistant Director (Administration)

Annual Performance Report for the year 2023

Department of Civil Defense

Expenditure Head Number – 320

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1 Corporate Profile / Implementation Summary

1.1 Introduction

In accordance with the powers assigned to the President under Section 52 of the Manpower Utilization and Supplementary Forces Act No. 40 of 1985, the Home Guard Force established for the purpose of aiding and assisting the Sri Lanka Police Service, Cabinet Decision dated 02.08.2006 (Ampa/06/135/206/ 052) was established as a new department called "Department of Civil Defense".

23 force headquarters and 04 training schools have been established under this department and nearly 33,250 manpower is employed.

According to the special gazette issued on Friday, 12th June 2015, the posts of District Officer, Controller/Regulator, Deputy Controller/Sub-Controller, Village Security/Civil Security in this department have been declared as pensionable posts. Further, according to the decision of the Cabinet dated 05th March 2015, the role of the department has been further studied by considering the ability to carry out development activities in rural areas, provincial councils and local government institutions by effectively using the large manpower pool of this department. was further expanded.

1.2 Vision, Mission, Objectives of the Institute

1.2.1 Vision

“A Sustainably Developed Sri Lanka”

1.2.2 Mission

"Dedicating himself to securing the national security of the motherland of Sri Lanka, achieving national development and economic growth goals, and being a great forerunner to the vision of prosperity as a 'supplementary labor economic force'."

1.3 Main functions

1. Acting as an auxiliary force to aid and assist the armed services and the police service as and when appropriate depending on the prevailing security situation in the country.
2. To protect the villages and towns affected by terrorist threats.
3. To assist the armed forces and police service in the task of maintaining law and order in the country.
4. Engaging in related security measures during festivals and other important occasions of national importance.
5. Assisting in disaster management activities during various calamities occurring in the country (floods, tsunamis, landslides etc).
6. Provision of labor force services in carrying out small and medium scale construction works of provincial councils and local government institutions, temples and religious shrines etc.

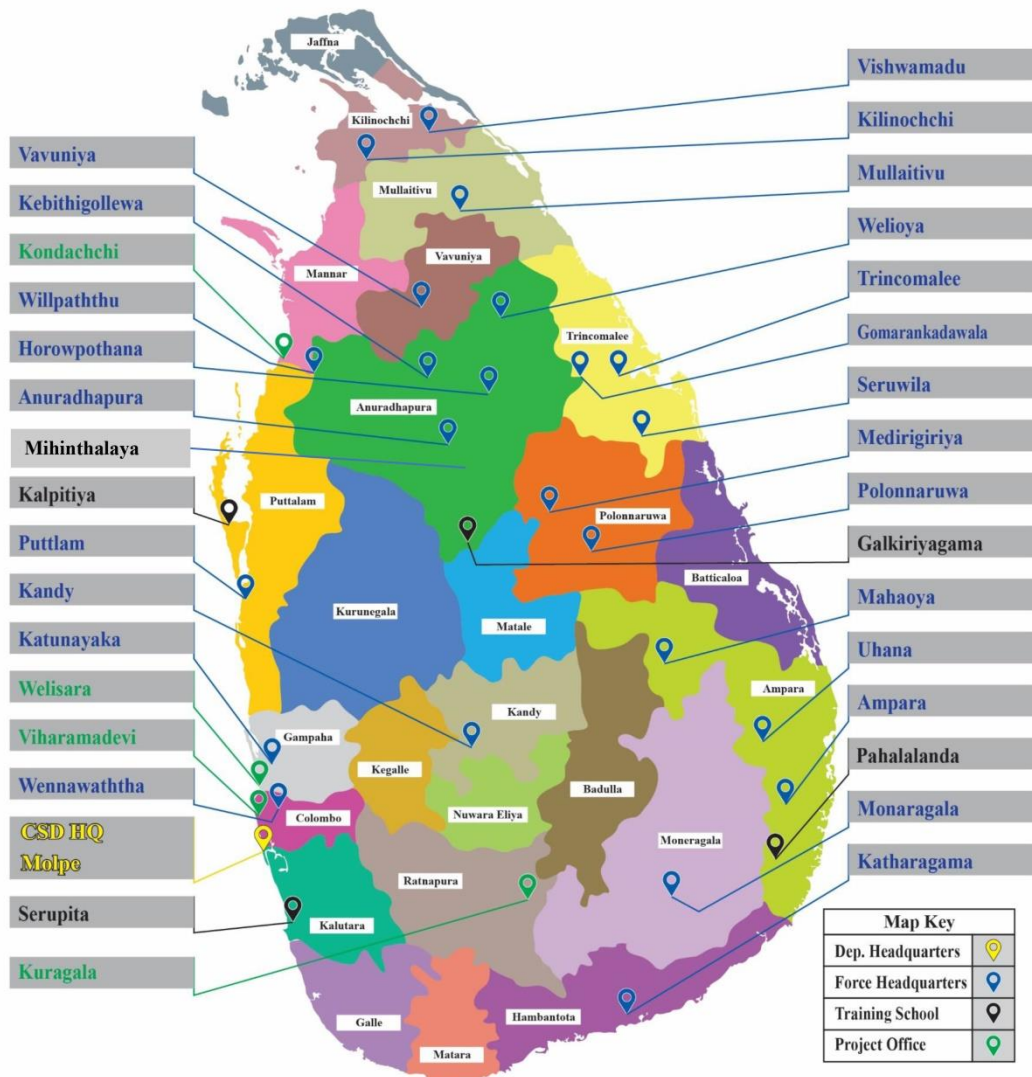
7. Provision of security services under contract with the department in providing security services to government agencies.
8. To provide the services of the cultural groups owned by the department for the festive occasions of the government institutions.
9. Providing the services of civil defense members to the department to assist the officials of the wildlife conservation department in order to reduce the damages caused by elephant - human conflicts in the respective areas.
10. To ensure the protection of places of archaeological value throughout the island and to provide protection as required for places of touristic importance.
11. To support social welfare activities.
12. Engaging in specific tasks as assigned by the President, Minister-in-Charge or the Government.

1.3.1 Various special projects assigned to the Civil Defense Department

In addition to the above duties assigned by the Government in the Special Gazette No. 1462 / 20 dated 13.09.2006 and the Cabinet Paper No. A/M/P/15/0089/610/003 dated 05th March 2015, the following duties are also assigned by the Government from time to time.

- To strengthen the country's national food production through various large-scale projects such as paddy, grains, vegetables, fruits, livestock etc.
- To support the creation of a good generation of children through early childhood development centers established in remote areas with less facilities.
- Provision of teachers on voluntary basis for difficult schools where there is shortage of teachers.
- Installation and maintenance of large scale water filtration plants covering North and North Central regions.

Placement of Civil Security Department Force/Training School/ Project Office



1.5 Main Divisions under the Department

23 force headquarters and 04 training schools are operating under the Department of Civil Defense and the administrative work of each force headquarters and training school is done by the commanding officers of the force headquarters/training schools and the second commanding officers.

Directing the department's nearly 33,250 human resources to various field projects is done by the force headquarters/training schools under the direction of the department headquarters.

Force Headquarters - 24

1. Headquarters
2. Wennawatta Force Headquarters
3. Katunayake Force Headquarters
4. Kandy Force Headquarters
5. Puttalam Force Headquarters
6. Anuradhapura Force Headquarters
7. Wilpathu Force Headquarters
8. Vavuniya Force Headquarters
9. Kilinochchi Force Headquarters
10. Vishwamadu Force Headquarters
11. Mullaitivu Force Headquarters
12. Welioya Force Headquarters
13. Kabithigollewa Force Headquarters
14. Horovpotana Force Headquarters
15. Force Headquarters, Gomarankadala
16. Trincomalee Force Headquarters
17. Seruvila Force Headquarters
18. Polonnaruwa Force Headquarters
19. Medirigiriya Force Headquarters
20. Mahaoya Force Headquarters
21. Uhana Balaka Headquarters
22. Ampara Force Headquarters
23. Monaragala Force Headquarters
24. Kataragama Force Headquarters

The departmental headquarters conducts control activities related to force headquarters and training schools and the control functions are decentralized under 23 divisions of the departmental headquarters.

- i. Director General Secretariat
- ii. Additional Director General's Office
- iii. Internal Audit Division
- iv. Institutional Section
- v. Accounts Division
- vi. Salary Division
- vii. Operations Division
- viii. Personnel Management Division
- ix. Procurement Division
- x. Transport Division
- xi. Training Division
- xii. Project Division
- xiii. Welfare Department
- xiv. Technology and Maintenance Division
- xv. Research and Development Division
- xvi. Media Division
- xvii. Sports section
- xviii. Personal files section
- xix. Electric fence coordination unit
- xx. Service Protection Unit
- xxi. Benevolent Fund
- xxii. Suvasaviya Fund
- xxiii. Pension Division

Training Schools – 04

1. Serupita visual & Serupita visual & Performing arts Training
2. Kalpitiya Training School
3. Galkiriagama Higher Training School
4. Pahallanda Training School

The performance of the planned works for the year 2023 in respect of each force headquarters, training school and division of the departmental

1.6 Funds available under the Department

- Suvasaviya Fund
- Benevolent Fund
- Welfare Fund
- Sports Fund
- Religious Fund

1.7 Details of Foreign Aided Projects

a) Name of the project	-	}	NO
b) Contributing Agency	-		
c) Estimated cost of the project - Rs. Mi	-		
d) Project duration	-		

2 Director General's message

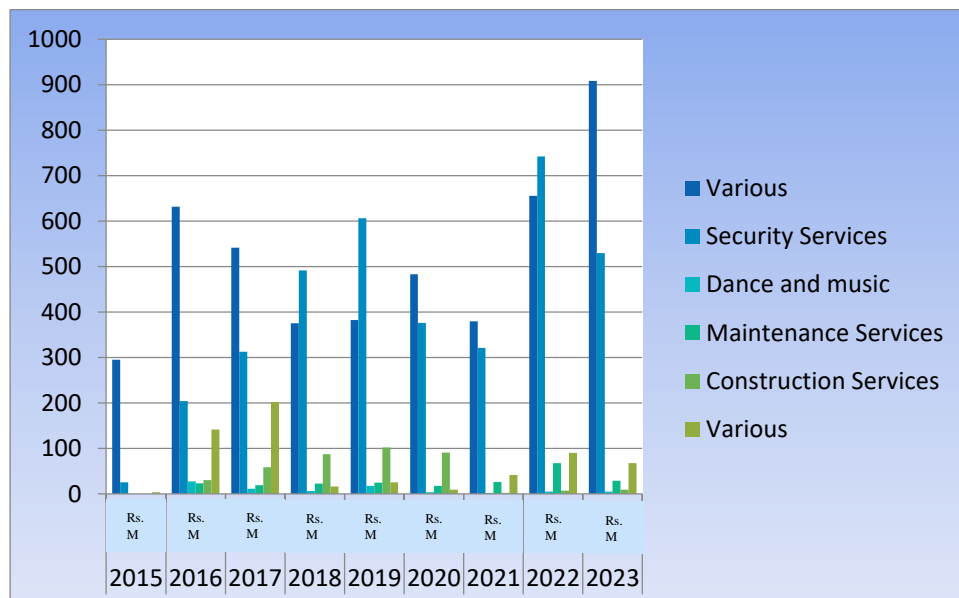
2.1 Departmental Progress

After the war victory, the Civil Defense Department contributed to the national development campaigns of the government such as Eastern Navodaya, Northern Spring and Prosperity Vision. Accordingly, to meet the country's food demand, large-scale agricultural and livestock projects such as grains and vegetables, and projects for the construction industry such as bricks and block stones were started. Those projects are currently being implemented as long-term investments in which a large amount of money is remitted to the Treasury annually, while also contributing continuously to the national development of the country.

Apart from this, the troops of these departments have been able to generate income through providing security duties, dance and band services, construction, maintenance and various services in government institutions.

Accordingly, 1,545,782,149.40 rupees have been credited to the Government's consolidated fund in the year 2023 alone as accrued income.

Project Category	2015	2016	2017	2018	2019	2020	2021	2022	2023
	Rs. Mn	Rs. Mn	Rs. Mn	Rs. Mn	Rs. Mn	Rs. Mn	Rs. Mn	Rs. Mn	Rs. Mn
Projects	295	631	541	375	382	482.5	379.2	655.3	907.8
Security Services	25	204	312	491	606	375.7	320.5	741.7	528.9
Dance & music	-	27	11	6	17	3	1.6	4.6	4.6
Maintenance Services	-	23	19	22	24	17.5	25.58	67.3	28.5
Construction Services	-	30	58	87	102	90.5	1.57	6.4	8.6
Various	3	141	202	16	25	9	41.06	89.7	67.1
Total	323	1,056	1,143	997	1,156	978.2	769.5	1565	1545.78

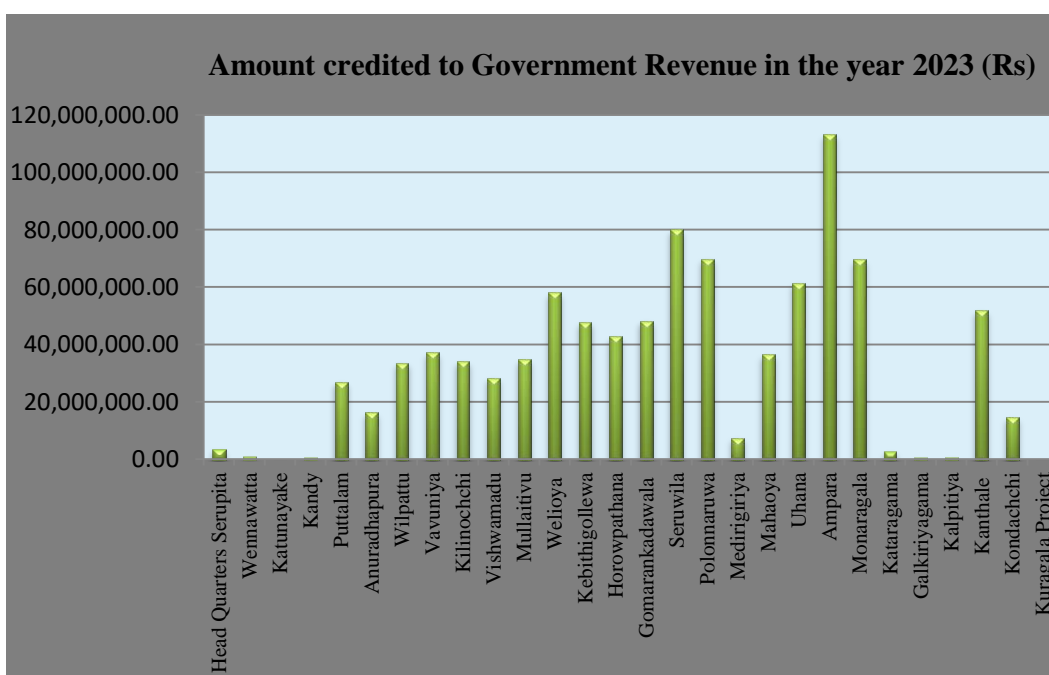


2.1.1 List of projects and cultural income credited to government income in the year 2023 by each force headquarters, training camps

2.1 above in relation to the year 2023. The table shows the general income under the categories of Agriculture, Livestock, and Bricks as the progress of the respective institutions separately under the respective force headquarters and training camps. Furthermore, the revenue and projects mentioned below are further detailed under respective force headquarters and training camps.

Force Headquarters / Training Schools / Sub Forces /Projects	Amount Credited to Government Revenue in 2023 (Rs.)
Ampara	113,140,647.76
Anuradhapura	16,262,236.70
Gomarankadawala	48,173,366.80
Horowpathana	42,799,134.50
Cabathigollewa	47,768,276.45
Kandy	544,970.00
Kanthale	51,820,467.08
Kataragama	2,631,181.20
Katunayake	-
Kilinochchi	34,233,911.34
Kuragala	-
Madrigiriya	7,507,615.56
Mahaoya	36,442,463.37
Monaragala	69,601,620.56
Mullaitivu	24,760,000.17
Polonnaruwa	69,901,879.29

Force Headquarters / Training Schools / Sub Forces /Projects	Amount Credited to Government Revenue in 2023 (Rs.)
Puttalam	27,049,603.65
Seruvila	80,169,113.75
Uhana	61,451,641.55
Wilpattu	33,622,063.80
Vavuniya	37,199,115.43
Welioya	58,186,751.12
Wennawatta	831,380.00
Kondachi	14,692,360.00
Galkiriyagama	581,752.50
Vishwamadu	28,367,137.80
Mihintale	-
Kalpitiya	721,095.00
Head Quarters / Serupita	3,589,303.75
Pahalalanda	451,780.00
Total	912,500,869.13



2.2 Acting as an auxiliary force and human resource management of civil defense departments

The primary role of the department is to support the armed forces and the police service in maintaining law and order in the country after military victory. Accordingly, in the year 2023, 2043 civil defense members have been assigned to 313 police stations across the island. These works will be implemented continuously in the coming years.

Apart from this, the departmental human resources are deployed in various functions as follows.

Task	Number of troops
For archaeological sites	322
Providing security for government agencies	1841
For electric fence maintenance and office work	3565
Management of wild elephants and driving away wild elephants	816
City decorations project duties	263
Construction duties	31
For religious places	2845



2.3 Contribution to national festivals and other important occasions

The Department of Civil Defense participated with great pride in the 75th Independence Day celebration parade held in the morning of February 04 at the Galle Mouth Square in Colombo under the leadership of the Executive President and Commander-in-Chief of the Democratic Socialist Republic of Sri Lanka, His Excellency Ranil Wickramasinghe.

For the parade, Band and the cultural group along with two divisions consisting of 14 officers and 361 Civil Guard personnel also took part in the salute.



2.4 Resurgent Kuragala Archaeological Site Protection and Sacred Ground Construction Project

On 26.04.2013, during the visit of former President Gotabaya Rajapaksa, then Secretary of Defense, Kooragala, which was under religious control, 54 young people from the village were recruited and employed for the conservation of Kooragala Puja land. Later, after the completion of the work, this place was made into a project office attached to the Wennawatta Force Headquarters and after that, this project office was maintained under the Kataragama Force and at present, with a group of 200 troops, run as a Kuragala Project Office, deploying troops for cultivation projects, government institutions security duties, etc.



2.5 Contribution to Construction

For construction projects, the services of trained civil defense workers in the fields of masons, carpenters, electricians, plumbers etc. are provided to various public sector institutions and religious shrines.

Under that, the summary of the construction projects implemented in the year 2023 is as follows

Sub No.	Details of Construction Project	No. of Troops Deployed
1	Providing skilled/unskilled labor for the construction project of 04 two-storied buildings in Pallansena Jail	23
2	Avissawella District Hospital Modernization Service	18



2.6 Construction and maintenance of electric fence

In order to save the lives of people and elephants in areas where elephant conflicts are common, the Department of Civil Defense, in conjunction with the Ministry of Wildlife, has implemented many projects of elephant management and removal, construction and maintenance of elephant stands. Under this, 4381 civil defense personnel are deployed and 318 electric fences with a length of 4429.545 Km are maintained and maintained.



2.7 Allocation of volunteer teachers to schools in remote areas where there is shortage of teachers and maintaining early childhood development centers

In order to ensure the right of children to receive education in schools where there is a shortage of teachers in the most difficult areas of the island, the Department of Civil Defense has assigned 180 qualified teachers to 142 schools in the Northern, North Central and Eastern provinces.



2.8 Agricultural Projects implemented from Force Headquarters under the Department

Kataragama Force Headquarters

- Dambe Agriculture Project - Starting 2 acres of paddy cultivation in the yala season and starting and maintaining a green chili plantation in about half an acre of land.



- Tangalle Netolpitiya Agricultural Project - 08 acres of land in Kokwatta area of Netolpitiya, two acres of turmeric, 2 ½ acres of brinjal and 2 ½ acres of cassava were cultivated.
- Manufacture and sale of compost fertilizers.

Seruwila Force Headquarters

- Tom EJC Mango Project - 800 mango saplings have been planted in an area of 4 1/2 acres and are successfully maintaining the plantation.



Ampara Force Headquarters

- Sugarcane Project



- Cashew Plantation Project



2.9 Conducting dengue control programs

Due to the widespread spread of dengue mosquitoes in the area in the year 2023, special dengue control programs have been implemented with the support of local health medical officers by identifying public places and dengue breeding sites.

Accordingly, 1229 members have been deployed for 123 dengue control programs conducted by various organizations in different areas across the country.



2.10 Implementation of drug prevention programs to create a country free from the menace of drugs

Due to the large tendency of youths and children to use drugs in the country, about 30 counseling programs have been implemented by employing specially trained counselors related to drug prevention with the aim of reducing it and freeig them from it.



2.11 Departmental Welfare Activities

Distribution of exercise books to school children of civil defense member families in Vishwamadu, Kilinochchi, Mulathivu areas and distribution of dry food items to the families of war heroes who died in Wilpattu



Housing program for families of selected Civil Defense members in Vishwamadu, Kilinochchi, Mullaitivu



2.12 City Beautification Project Duties

263 troops have been deployed throughout the year for city beautification project duties at various locations such as Vihara Maha Devi Park, Kaka Island Beach Park, Colombo Floating Market Complex, Madiwela Walkway etc.



2.13 Other projects implemented by the Force

- ❖ Providing labor for hospital renovation.
- ❖ Providing the necessary labor for the construction of Wehara temples.
- ❖ Carrying out pottery projects/ brick production projects/ animal projects/ indigo production projects etc..
- ❖ Running salon projects.

Wehara Temple Construction



09 troopers have been deployed for the saloon project - Ampara town.

Brick projects



3 Overall financial performance for the year ended 31 December 2023

3.1 Statement of Financial Performance

ACA - F

For the period ending on 31.12.2023
Financial Performance Statement

Budget Current year 2023		N o t e	Fact Rs.		
			Current year 2023	last year Reconciliation 2022	
-	Income receipts		-	-	
-	Income Tax	1	-	-	ACA-1
-	Tax on local goods and services	2	-	-	
-	Taxes on international trade	3	-	-	
-	Non-tax income and others	4	-	-	
-	Total income Receipts (a)		-	-	
-	Non-income receipts		-	-	
-	Treasury Chief		17,180,150,000	17,534,496,000	ACA-3
-	Deposits		1,106,675,531	1,164,671,237	ACA-4
-	Advance accounts		366,048,253	362,403,224	ACA-5/5 (a)
-	Other receipts		-	-	
-	Total non-revenue receipts (b)		18,652,873,784	19,061,570,461	
-	Total revenue receipts and non-revenue receipts c = (a)+(b)		18,652,873,784	19,061,570,461	
	Remittances to Treasury (d)		459,934,655	-	
	Net revenue receipts and non-revenue receipts e = (c)-(d)		18,192,939,129	19,061,570,461	
	Reduced: Cost		-	-	
-	Recurring expenses		-	-	ACA-2 (II)
17,822,273,000	Wages, salaries and other employee benefits	5	17,792,785,871	18,289,562,501	
757,127,000	Other goods and services	6	558,331,609	825,136,675	
111,200,000	Subsidies, Grants of Subsidy and Transfers	7	44,119,205	36,505,437	
-	Interest payments	8	-	-	
-	Other recurring expenses	9	-	-	
18,690,600,000	Total Recurring Expenses (f)		18,395,236,685	19,151,204,613	

	Capital expenses				
54,500,000	Capital asset rehabilitation and improvements	10	33,383,572	32,505,028	ACA – 2(II) A
6,700,000	Acquisition of capital assets	11	5,577,946	11,506,192	
-	Capital Transfers	12	-	-	
-	Acquisition of financial assets	13	-	-	
3,000,000	Capacity building	14	2,997,515	2,168,408	
322,300,000	Other capital expenditure	15	178,179,462	134,854,433	
386,500,000	Total Capital Expenditure (g)		220,138,495	181,034,062	
	Deposit payments		-	1,373,769,684	ACA - 4
	Advance payments		1,251,672,285	335,524,124	ACA – 5/5 (a)
	General Ledger Expenses (h)		285,305,473	1,709,293,808	
19,077,100,000.00	Total cost i = (f+g+h)		20,152,352,938	21,041,532,483	
	Opening balance as on 31st December j = (c-i)		(1,959,413,808)	(1,979,962,023)	

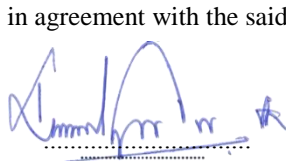
3.2 Statement of Financial Condition

ACA-P

Statement of Financial Condition As of 31st December 2023

			fact
	Note	Current year 2023	Last year 2022
		Rs.	Rs.
Non-financial Assets			
Property, plant and equipment	ACA - 6	1,761,457,769	2,314,614,772
Financial Assets			
Advance accounts	ACA - 5/5 (a)	622,746,859	703,489,640
Cash and cash equivalents	ACA - 3	-	-
Total assets		2,384,204,629	3,018,104,412
Net Assets / Mass			
Net assets		537,762,676	473,508,701
Inventory of property, plant and equipment		1,761,457,769	2,314,614,772
Rent and Work Advance Reserve	ACA - 5 (a)		
Mobile Responsibilities			
Deposit accounts	ACA -4	84,984,184	229,980,938
The ultimate balance	ACA -3	-	-
Total Liability		2,384,204,629	3,018,104,412

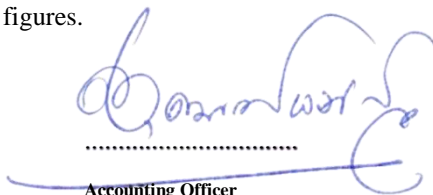
The account information presented in the above forms ACA 1 to ACA 6 shown on pages 23 to 25 and the account notes details included on pages 26 to 28 are also part of this final account. The most appropriate accounting policies have been used as disclosed in the notes to these financial statements. We hereby certify that the figures mentioned in the above final account, the related account notes and other accounting information have been compared with the books of accounts of the Treasury and they are in agreement with the said figures.



Chief Accounting Officer

General Kamal Gunaratne (Retired)
WWV RWP RSP USP
NDC PSC MPhil
Secretary
Ministry of Defence

Date : 2024.05.29



Accounting Officer

Air Vice Marshal RS Bianwila (Retired)
VSV USP MBA (UK)
NDC (India) PSC
Director General
Civil Defense Department

Date : 2024.05.16



Chief Accountant

RR Bulathsinhala
Civil Defense Department

Date : 2024.05.16

3.3 Statement of Cash Flows

ACA-C

For the period ending December 31, 2023 Statement of Cash Flows

	Fact	
	Current year 2023	Last year 2022
<u>Cash flows from operating activities</u>	Rs.	Rs.
Total Tax Receipts	-	-
Fees, Surcharges, Fines and Permits	-	-
Profit	-	-
Non-Revenue Receipts		
Revenue advances collected on behalf of other heads	2,293,347,741	2,343,545,361
	17,180,150,000	17,534,496,000
Advance recoveries	362,847,395	360,988,811
Deposit Receipts	1,106,675,531	1,164,671,237
Total cash flow generated from operating activities (a)	20,943,020,667	21,403,701,409
<u>Reduced - Cash Outlays:</u>		
Personnel salaries and operating expenses	18,239,775,853	19,023,974,256
Subsidy and transfer costs	44,119,205	36,505,437
Incurred on behalf of other expenditure heads expenditure	441,861,867	454,296,847
Advances paid to Treasury	459,934,655	-
Advance payments	285,518,308	334,121,122
Deposit payments	1,251,672,285	1,373,769,684
Cash flow spent on operating activities (b)	20,722,882,172	21,222,667,346
Net cash flow generated from operating activities (c) = (a)-(b)	220,138,495	181,034,062
<u>Cash flows generated from investing activities</u>		
Interest	-	-
Dividend	-	-
Quitting Provisions and Sale of Physical Assets	-	-
Debt collection	-	-
Advance charging	-	-
Cash flow generated from investing activities (d)	-	-

Reduced - Cash Outlays:		
Construction or purchase of physical assets and other investment acquisitions	220,138,495	181,034,062
Advance payments	-	-
Total cash flow used in investing activities (e)	220,138,495	181,034,062
Net cash flow generated from investing activities (e) = (d) - (e)	(220,138,495)	(181,034,062)
Net cash flow from operating and investing activities (g) = (c) + (e)	-	-
Cash flows from financing activities		
Domestic Borrowings	-	-
Foreign Borrowings	-	-
Receipt of Grants	-	-
Deposit Receipts	-	-
Total cash flow from financing activities (h)	-	-
Reduced - Cash Outlays:		
Domestic loan repayments	-	-
Foreign loan repayments	-	-
Deposit payments	-	-
Total cash flow used in financing activities (E)	-	-
Cash flow from financing activities (A)=(H)-(E)	-	-
Net change in cash (o) = (g) - (a)	0.00	0.00
Opening balance as on January 01	0.00	0.00
Closing balance as on 31st December	0.00	0.00

3.4 Notes to Financial Statements

3.4.1 Basis of Reporting

1. **Reporting period**
The period from 01 January to 31 December 2023 is the reporting period for which these financial statements relate.
2. **Measurement base**
The financial statements are prepared on historical cost basis and some assets are presented at revalued value. Unless otherwise stated, the accounts are prepared on an improved cash basis. The financial statements are presented in Sri Lanka Rupees to the nearest rupee.
3. **Revenue recognition**
Exchange and non-exchange income are recognized as income in the period in which the cash is received, regardless of the period in which they are due.
4. **Identification and measurement of property, plant and equipment**
Assets are recognized as property, plant and equipment when there is certainty that future economic benefits related to the asset will flow to the entity and the asset can be measured reliably.
Property, plant and equipment are recognized at cost and revalued value is used where the cost model is not applicable.
5. **Inventory of property, plant and equipment**
This reserve account is the corresponding account of property, plant and equipment.
6. **Cash and cash equivalents**
Cash and cash equivalents on hand as of December 31, 2023 consist of local currency notes and coins.
7. **Disclosure of non-financial assets (biological assets) not recognized in departmental books**
Due to the fact that the department does not own the land, the biological assets not recognized under non-financial assets in the 2023 financial statement have been disclosed under Annexure-x.
8. **Disclosure of non-financial assets (other plant and equipment) not accounted for in departmental books**
Other machinery and equipment not accounted for under non-financial assets in the 2023 financial statement, although identified and assessed locally by the department, are disclosed under Annexure xi.
9. **Revenue collected by Civil Defense Department on behalf of other heads**
As per the instructions given by the Public Accounts Department Guideline No. 05/2023, the revenue collected by the Civil Defense Department on behalf of other departments shall be reported in the Statement of Financial Performance (ACA-F) and in Form ACA-1 for the year ended 31.12.2023. not. The information is disclosed under Annexure xii.
10. **Report on arrears of income as on 31.12.2023**
The report on arrears of revenue prepared as on 31.12.2023 as per Treasury Operational Guidelines 03 of State Finance Circular No. 01/2020 is contained under Annexure xiii.
* In cases where there are transactions specific to a reporting entity, that information may be included in the financial statements with the approval of the Public Accounts Department. Also the disclosure required for those particular transactions may be included under “Reporting Basis”.
* Only the accounting policies relevant to the reporting entity should be disclosed under the reporting basis.

3.5 Revenue Collection Performance

Income code	Description of Income Code	Income estimate		Collected revenue	
		Original Estimate (Rs.)	Final Estimate (Rs.)	Amount (Rs.)	As % of final revenue estimate
20.02.02.99	Interest			736,303.64	
20.03.99.00	Sales and fees			26,978,550.32	
20.04.01.00	House rent			1,547,881,232.84	
20.02.01.01	Rent of government buildings and houses	-	-	717,288,582.91	
20.06.02.01	Sale of Capital Assets (Vehicles)	-	-	105,550.00	
20.06.02.02	Sale of Capital Assets (Other)	-	-	357,521.50	

3.6 Performance of Utilization of Allocated Provisions

Type of provision	Allocated provisions		Actual Cost (Rs.)	Allocations utilized, as % of final allocations delivered
	Initial Provision (Rs.)	Final Provision (Rs.)		
Repetitive	19,540,600,000	18,690,600,000	18,395,236,685	98.42%
Capital	372,500,000	386,500,000	220,138,495	56.96%

3.7 Provisions made to this Department / District Secretariat / Provincial Council as a representative of other Ministries / Departments, as per M.R. 208

Sub no	Purpose of provision	Provisions		Actual Cost (Rs.)	Allocations utilized, as % of final allocations delivered
		Initial Provisions (Rs.)	Final Provisions (Rs.)		
01	Payment of wages and allowances		98,156,765	98,156,765	100%
	Settlement of food ration expenses		4,773,812	4,773,812	100%
02	Free Rail Permit Expenses		8,411,050	8,411,050	100%

3.8 Nonfinancial Asset Reporting Performance

Asset code	Code description	Balance (Rs.) as per commodity survey report as on 31.12.2023	Balance (Rs.) as per financial status report as on 31.12.2023	To be accounted for in future	Reporting progress as %
9151	Buildings and structures	-	607,417,452.64	-	-
9152	Machinery	-	746,034,616.62	593,630,100	-
9153	Land	-	347,294,000.00	-	-
9154	Intangible assets	-	-	-	-
9155	Biological assets	-	60,711,700.00	-	-
9160	work in progress	-	-	-	-
9180	Leased assets	-	-	-	-

3.9 Auditor General's Report

Please note that the Auditor General's final report has been included under Section 3.9 of the Sinhala Chapter in this Report.

4 Performance indicators

4.1 Institutional Performance Indicators (Based on Action Plan)

Specific indicators	Actual output as a percentage (%) of expected output		
	100% - 90%	75% - 89%	50% - 74%
Prepare and implement future projects and plans of the Department of Civil Defense according to the manifesto of His Excellency the President.		√	
Preparation and implementation of departmental plans for the implementation of the National Sustainable Development Policy announced by the National Council for Sustainable Development		√	
Formulate and implement a Departmental Citizen/Employee Charter	√		
Prepare and implement Human Resource Development Plan (As per State Administration Circular 02/2018)		√	
Achieving the expected production/harvest targets of the Department of Civil Defence's agriculture, livestock and various production projects and remitting the expected revenue to the Treasury.		√	
Various constructions, shrines and archeological sites security maintenance, conservation, city beautification etc. assigned projects properly.		√	

5 Performance in meeting the Sustainable Development Goals (SDG).

5.1 Relevant Sustainable Development Goals identified

Policy objectives	Strategies	Target / Index	2023 Physical Progress	Winning percentage in 2023		
				0%-49%	50%-74%	75%-100%
1	2	3	4	5		
2.C Taking necessary measures to ensure proper functioning of food product markets and their by-products, including food reserves, to prevent marginal fluctuations in food prices.	1. Carrying out various large-scale agricultural, fruit, livestock and other local food production projects	i. Cultivation of paddy, vegetables, maize, cashew, local mangoes, various grains, spices annually and Production of milk, eggs, fresh water fish	<u>a.Number of acres planted/in terms of crops</u> Paddy - 7,416.75 acres Corn - 498 acre Cowpea - 218 acres 8 Kurakkan - 236 acres Urad dhal - 291.5 acres Sesami - 297 acres Groundnut - 302.5 acres Permanent crops - 4717.5 acres Chilli - 33.5 acre Other crops - 183 acres Annual crop - 693.25 acres 5 <u>b.Yield in kg/crop</u> Rice - 6,089,524 kg Corn - 146,408 kg Cashews - 57,793 kg Cowpea - 7,911 kg Kurakkan - 49,065 kg Urad dhal - 44,974 kg Sesame - 46,879 kg Green gram - 3,038 kg Groundnuts (raw) - 2,377 kg Groundnuts (dry) - 67,741 kg Other crops - 3,529 kg Chili - 99,581 kg Pumpkin - 11,633 kg 3 Other - 82,861 kg			✓

3.5 Strengthen measures and treatments to prevent harmful alcohol use and hazardous drug use	7. Prevention of drug trafficking	ii. Conduct annual awareness programs	30 drug prevention counseling and awareness programs have been conducted by the Civil Defense Department forces located throughout the island.			✓	
4.1. By 2030, ensure that all girls and boys complete free, equal and high-quality primary and secondary education to achieve effective learning outcomes.	7. Deploying civil defense officers with knowledge and skills as teachers in schools in very difficult areas where there is a shortage of teachers in the island.	V. By 2025, assign properly trained and competent teachers to all schools in the island where there is a shortage of teachers, based on the agreement of the Ministry of Education, thereby ensuring the right of every child to receive an education.	Under this, 183 civil defense officers have been assigned as volunteer teachers for 138 schools, especially in the northern, central and eastern provinces.		✓		
	8. Running day care and early childhood development centers for preschool children within the Civil Defense preschool network	Vi. By 2025, the civil defense preschool network will be further expanded to 750 and provide preschool and early childhood development facilities to about 5000 more children.	Under this, 553 preschool and early childhood development centers have been implemented. It has provided education and care to 12,793 children, for which 1,150 civil defense personnel have been assigned as teachers.			✓	
	9. Annual provision of a set of necessary exercise books to every school-age child of members of the Civil Defense Force.	Viii. By 2025, providing necessary exercise books to the children of Civil Defense Force officers and related low-income families.	136,998 school books needed for the new year have been distributed to 39306 school going children of Civil Defense Force members.			✓	

<p>6 b. Participation, encouragement and support of the local community in the management of water and sanitation</p>	<p>1. Dealing with relevant institutions to reset the built-up tanks all over the island and to clean and repair the contaminated tanks.</p>	<p>i. Rehabilitating silted up and polluted lakes for public consumption and agricultural use.</p>	<p>In the year 2023, the tanks have not been repaired. However, 573 civil defense personnel have been deployed to provide purified water day and night for 417 water filter machines installed by the following institutions in the areas where kidney disease is prevalent.</p>					<p>✓</p>		
			institution	Sri Lanka Navy Water Treatment Centers	Shraddhar upavahini Water Treatment Centers	Other water treatment plants				
			Number of Centres	313	84	20				
			Number of troops	405	136	32				

5.2 Achievements and Challenges in Achieving Sustainable Development Goals

5.2.1 Achievements in achieving the Sustainable Development Goal

- According to the role assigned to this department, to identify what the tasks are in line with the sustainable development goals.
- To further directly correlate those works with the relevant sustainable development goals and give them a new face with sustainable development goals as the primary focus.
- Prepare plans according to the instructions given to all sections of the department to achieve the identified sustainable development goals, include those plans in the annual plan report and implement those plans.
- Among the sustainable development objectives identified in paragraph 5.1 above, within the direct responsibilities of this department, several objectives such as maintaining law and order, poverty alleviation, etc., can be fulfilled in a percentage of about 75%.

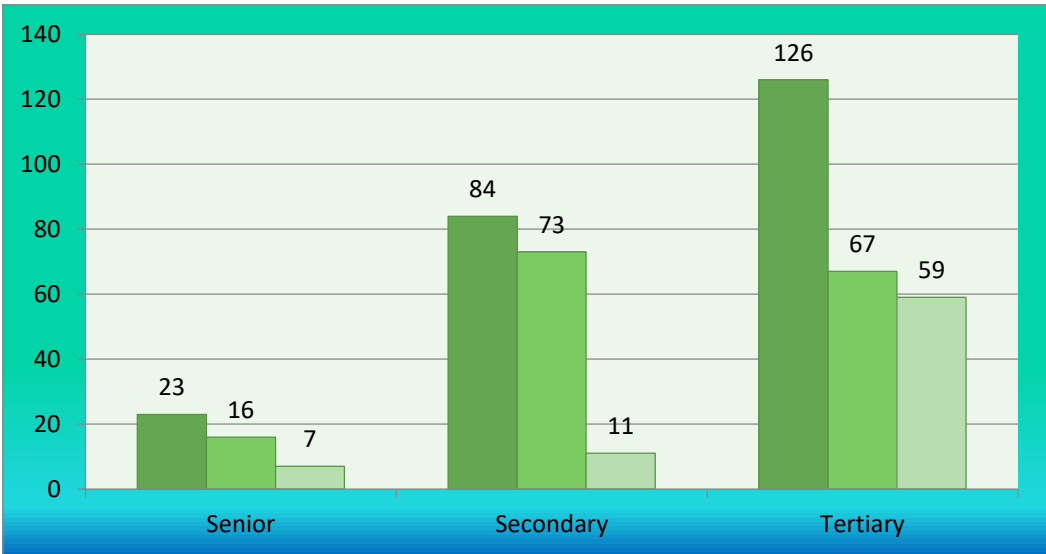
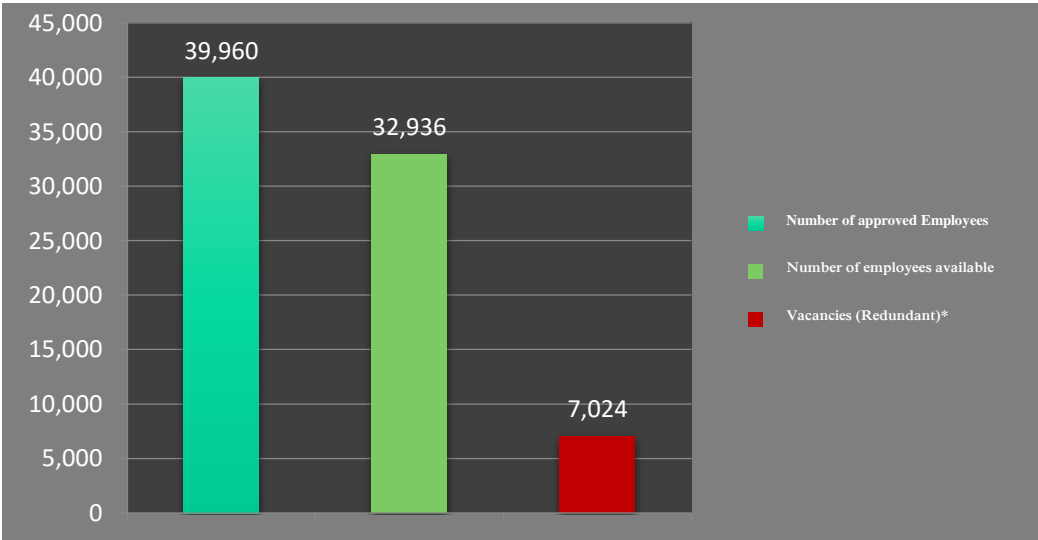
5.2.2 Challenges in achieving the Sustainable Development Goals

- This department has a large workforce. One of the challenges is the lack of suitable and formally assigned land for the implementation of various projects for the workforce.
- Another challenge is the sudden lack of resources and the effects of unexpected disasters in the implementation of those projects.
- In order to operate according to the guidelines given by the National Council for Sustainable Development, the vision of the department, the mission statements to all the organizational procedures, the organizational structure needs to be updated, so it takes some time to adapt to it.
- Since this concept is a new program introduced recently, lack of organizational precedents where this concept has been successfully implemented to provide experience, knowledge and infrastructure.
- What are the goals assigned to each institution in the sustainable development national program, the isolation of each institution in this program due to the lack of implementation of a comprehensive organizational program at the national level to review the progress of the inter-coordination and fulfillment of those goals.

6 Human Resource Profile

6.1 Workforce Management

Level of service	Approved number of employees	Number of employees available	Options / (Extra)*
Senior	23	16	7
Secondary	84	73	11
Tertiary	126	67	59
Primary	39,960	32,936	7,024
Total	40,193	33,092	7,101



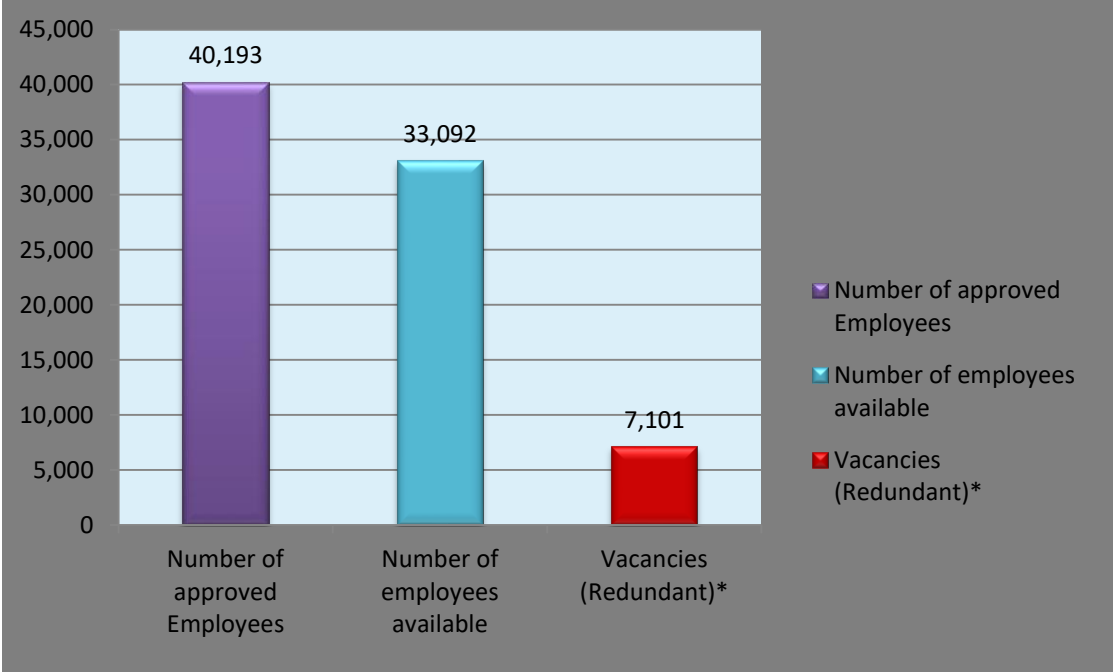
6.2 How the lack or excess of human resources has affected the performance of the organization

The Department of Management Services has been instructed not to make any new recruitments in this department. Accordingly, for nearly 10 years now, this department has been turned into a depleting department that cannot be replenished due to the decrease in staff due to the retirement, death, resignation, dismissal, etc. of the officers.

Accordingly, obstacles have arisen to continue the reputation and standard of the department acquired by the dedication and hard training of the troops in technical, aesthetic, sports, computer and industrial subjects. This is due to the loss of knowledge of skilled officers due to reasons such as retirement and death, and the lack of new recruitments.

At least if the requests made to the Department of Management Services to recruit fresh officers subject to the above-mentioned subject restrictions are approved, the said performance gap can be reduced positively.

It is further pointed out that filling up the vacancies in the approved staff for the department is very essential and should be given urgent attention.



6.3 Human Resource Development

Name of the program	Number of employees trained	Duration of the program	Total investment (Rs'000)		Nature of Program (Local/ Foreign)	Output/ Knowledge Acquired*
			Local	Foreign		
Agricultural Seed Production Workshop	30	from 2023.02.14 to 2023.02.16	175,725.00	-	local	Training and capacity building
Course on Warehousing (Skill Development Fund)	83	from 2023.03.31 to 2023.04.02	225,000.00	-	Same	Same
Government Institutions Expenditure and Payments Approval Procedures Regulations Online - Sri Lanka Development Administration	5	2023.05.30	54,000.00	-	Same	Same
Government payroll system - Miloda Institute	5	from 2023.05.24 to 2023.06.02 & to 2023.06.07	90,000.00	-	Same	Same
clerk course skill development fund in relation to regulations on institutions code	4	2023.06.27	43,000.00	-	Same	Same
Technical Course on Emergency Flood Rescue and Relief - Naval Headquarters	40 (Stage I, II - 20 per batch)	from 2023.09.01 to 2023.09.07 & from 2023.12.04 to 2023.12.10	579,735.00	-	Same	Same
Firefighting Course - Serupita	39	from 2023.08.21 to 2023.08.22	5,360.00	-	Same	Same
Clerk course in relation to regulations on institutions code skill development fund - HEADQUARTERS - SKILL DEVELOPMENT FUND LTD	48	from 2023.08.21 to 2023.08.22	456,000.00	-	Same	Same
Computer Engineering Technologies Pvt Ltd ICET CERTIFIED MASTER COURSE	2	06 months from 2023.07.09	140,000.00	-	Same	Same
Clerical Course relating to Regulations on Institutions Code Skill Development Fund - Head Office, Galkiriagama, Pahallanda	218	from 2023.10.07 to 2023.10.10 and from 2023.10.14 to 2023.10.16	544,863.00	-	Same	Same

Prag Institute Commodity Survey Course	1	2023.10.26	13,500.00	-	Same	Same
Regulator/ Sub-Regulator Edit Course	140	from 2023.06.12 to 2023.06.25	No	-	Same	Same
Regulator/ Sub-Regulator Edit Course	246	from 2023.06.12 to 2023.06.23	No	-	Same	Same
English Course Galgamuwa Institute of Advanced Education - Welioya Corps	71	03 months	106,500.00	-	Same	Same
Coir Products Workshop	43	from 2023.10.17 to 2023.10.20	26,000.00	-	Same	Same

*** Briefly explain how training programs contribute to the organization's performance.**

- The primary purpose of establishing this department was to protect the threatened villages during the war and ensure the national security of the country. Accordingly, they have been recruited only on the basis of people residing in the respective areas without evaluating their educational, professional or other qualifications based on the need of the day. Therefore, they were a group of people with less capacity in terms of professional and technical knowledge compared to other armed forces and police members. However, after the war victory, basic and leadership training was given to them through departmental training schools under a formal syllabus and schedule. This enabled them to transform into a polite, disciplined and professional army equal to other armies. Furthermore, their capacity as an army is expected to be developed through the training given to them in accordance with the current needs in subjects such as military warfare, drill, percussion, beauty, and technology.
- According to the promotion procedure approved by the department, it is mandatory to complete basic and leadership training to be permanent in the service and be eligible for further promotions.
- Providing various professional trainings from external professional training institutes, the civil defense members will be able to earn additional income by engaging in self-employment in various industries using their knowledge and practice even after retirement from service.
- In addition, from various external institutions like Universities, Vocational Training Centres, Youth Services Council, National Apprenticeship Board and qualified departmental resource, Institutional Code, Monetary Regulation Code, Procurement Code, Government Institutional Accounting, Payroll Processing, Audit, It is expected to increase the performance of the institution by providing various trainings such as office procedures, second language courses, etc.

7 Compliance Report

Number	Requirement to apply	Compliance Status (Compliant / Non Compliant)	If Non-complaint brief explanation for the same Specific decision	Actions suggested to avoid Non-Complaint in future
1	The following financial statements/accounts have been submitted on due date			
1.1	Annual Financial Statements	Compliant	-	-
1.2	Government Officers' Advance Account	Compliant	-	-
1.3	Business and Production Advance Accounts (Trade Advance Accounts)	Non Compliant	not applicable	-
1.4	Warehouse Advance Accounts	Non Compliant	not applicable	-
1.5	Special Advance Accounts	Non Compliant	not applicable	-
1.6	other	Non Compliant	not applicable	-
2	Maintenance of books and records (M.R.445)			
2.1	Update and maintain fixed assets register as per Public Administration Circular 267/2018.	Compliant	-	-
2.2	Updating and maintaining personnel payroll records/ personnel payroll cards.	Compliant	-	-
2.3	Updating and maintaining audit query register.	Compliant	-	-
2.4	Updating and maintaining internal audit report document.	Compliant	-	-
2.5	Prepare and submit all monthly account summaries (CIGAS) to the Treasury on due dates.	Compliant	-	-
2.6	Updating and maintaining cheque and money order register..	Compliant	-	-
2.7	Updating and maintaining inventory register.	Compliant	-	-
2.8	Updating and maintaining stock register	Compliant	-	-
2.9	Updating and maintaining the loss register.	Compliant	-	-
2.10	Updating and maintaining the credit register.	Compliant	-	-
2.11	Updating and maintaining Sub-Paper Book Register (GA – N20)..	Non Compliant	This is not used.	-

03	Exercise of functions for financial control (M.R. 135)			
3.1	Financial powers have been delegated within the institution	Compliant	-	-
3.2	Awareness within the organization of the delegation of financial powers.	Compliant	-	-
3.3	Delegation of authority so that every transaction is approved through two or more officers.	Compliant	-	-
3.4	According to Public Accounts Circular No. 171/2004 dated 11.05.2014, working under the control of accountants when using the government payroll software package.	Compliant	-	-
4	Preparation of Annual plans			
4.1	Preparation of Annual Action Plan.	Compliant		
4.2	Preparation of annual procurement plan.	Compliant	-	-
4.3	Preparation of annual internal audit plan	Compliant	-	-
4.4	Prepare the annual estimate and submit it to the National Budget Department (NBD) on due date.	Compliant	-	-
4.5	Annual Cash Flow Statement submitted to Treasury Operations Department on due date.	Compliant	-	-
5	Audit queries			
5.1	All audit queries have been answered by the date fixed by the Auditor General.	Compliant	-	-
6	Internal Audit			
6.1	In accordance with M.R.134(2) DMA/1-2019, after consultation with the Auditor General prepare the internal audit plan at the beginning of the year,	Compliant	-	-
6.2	Responding to every internal audit report within one month.	Compliant	-	-
6.3	Pursuant to subsection 40(4) of the National Audit Act No. 19 of 2018, copies of all internal audit reports have been submitted to the Management Audit Department.	Compliant	-	-
6.4	Financial Regulations 134:3- Copies of all internal audit reports submitted to the Auditor-General	Compliant	-	-
7	Audit and Management Committees			
7.1	As per DMA Circular 1-2019, having maintained at least 04 Audit and Management Committees during the relevant year.	Compliant	-	-

8	Asset Management			
8.1	According to Chapter 07 of Asset Management Circular No. 01/2017, information on asset purchases and misappropriations has been submitted to the Comptroller General's Office.	Compliant	-	-
8.2	As per Chapter 13 of the above mentioned circular, a suitable liaison officer has been appointed to coordinate the implementation of the provisions of the said circular and the information about that particular officer has been reported to the office of the Comptroller General.	Compliant	-	-
8.3	According to the State Finance Circular No. 05/2016, the commodity surveys have been conducted and the relevant reports have been submitted to the Auditor General on the due date.	Compliant	-	-
8.4	The excesses, deficiencies and other recommendations revealed in the annual commodity survey have been made within the period mentioned in the circular.	Compliant	-	-
8.5	Misappropriation of confiscated goods to carry out according to M. R. 772	Compliant	-	-
9	Vehicle management			
9.1	Prepare daily running notes and monthly summary reports for reserve vehicles and submit them to the Auditor General on the due date.	Compliant	-	-
9.2	Vehicles have been misused for less than 06 months after acquisition.	Non Compliant	necessary steps to dispose of the impounded vehicles are done very quickly, the work may be delayed in some places due to the weaknesses in the procedure.	This situation can be avoided by identifying and remedying the weaknesses in the procedure
9.3	Maintaining and updating vehicle log books.	Compliant	-	-
9.4	In relation to every vehicle accident, Proceedings as per M. R. 103,104,109, and 110.	Compliant	-	-
9.5	Re-inspection of fuel combustion of vehicles as per the instructions mentioned in paragraph 3.1 of State Administrative Circular No. 2016/30 dated 29.12.2016.	Compliant	-	-
9.6	After the lease period, full ownership of the leased vehicle log books has been transferred. -	-	Non Compliant	This department does not have leased vehicles.

10	Bank account management			
10.1	Prepare and certify bank reconciliation statements on due dates and submit them for audit.	Compliant	-	-
10.2	Settlement of inactive bank accounts brought forward from the year under review or from earlier years.	Compliant	-	-
10.3	Regarding the balances revealed in the bank reconciliation statements and which should have been adjusted, the balances have been settled within a period of one month by following the monetary regulations.	Compliant	-	-
11	Utilization of Provisions			
11.1	To incur expenses so that the provisions made, do not exceed their limits.	Compliant	-	-
11.2	As per M.R. 94(1), In terms of incurring liabilities not exceeding the remaining provision limit at the end of the year after utilization of the provision made.	Compliant	-	-
12	Advance Accounts of Government Officials			
12.1	Compliance with restrictions.	Compliant	-	-
12.2	Having done a time analysis of outstanding loan balances.	Compliant	-	-
12.3	Outstanding loan balances that have been in existence for more than a year have been settled..	Non Compliant	Under settlement	
13	General Deposit Account			
13.1	In respect of overdue deposits, having been dealt with according to M.R. 571	Compliant	-	-
13.2	Updating and maintaining control account for public deposits.	Compliant	-	-
14	Imprest account			
14.1	Cash book balance at the end of the year under review Remitted to Treasury Operations Department.	Compliant	-	-
14.2	Ad hoc interim measures issued under M.R. 371 have been settled within one month of the completion of said works.	Non Compliant	Settled before the end of the year	-
14.3	As per M.R. 371 the interim order has been issued so as not to exceed the sanctioned limit.	Compliant	-	-
14.4	Monthly reconciliation of opening account balance with treasury books.	Compliant	-	-
15	Income Account			
15.1	Repayments have been made out of the collected revenue in accordance with the relevant regulations.	Compliant	-	-
15.2	The accumulated income has been directly credited to the income instead of being credited to the deposit account.	Compliant	-	-
15.3	According to M.R. 176, the arrears of income reports have been submitted to the Auditor General.	Compliant	-	-
16	Human Resource Management			
16.1	Maintaining staff within the approved staffing limit.	Compliant	-	-
16.2	Duties have been given in writing to all	Compliant	-	-

	members of staff.			
16.3	All reports have been submitted to the Management Services Department as per MSD Circular No. 04/2017 dated 20.09.2017.	Compliant	-	-
17	Providing information to the public.			
17.1	Appoint an information officer and update and maintain a register of disclosure of information in accordance with the Freedom of Information Act and regulations.	Compliant	-	-
17.2	Information about the institution has been provided through its website, and the public has been facilitated to post praises/accusations about the institution through the website or through alternative channels	Compliant	-	-
17.3	Having submitted reports twice a year or once a year as per Sections 08 and 10 of the Freedom of Information Act.	Compliant	-	-
18	Implementation of Citizenship Charter			
18.1	Having compiled and implemented a citizen/client charter as per Ministry of Public Administration and Management circulars No. 05/2008 and 05/2018(1).	Compliant	-	-
18.2	According to paragraph 2.3 of the said circular, institutions have prepared a system to monitor and evaluate the preparation and implementation of the citizen/client charter.	Compliant	-	-
19	Formulation of human resource plan			
19.1	A human resource plan has been prepared based on Annex 02 form of Public Administration Circular No. 02/2018 dated 24.01.2018.	Compliant	-	-
19.2	A training opportunity of at least 12 hours per year for each member of the staff has been confirmed in the above mentioned HR plan.	Compliant	-	-
19.3	Annual performance agreements have been signed for all staff based on the format shown in Annexure 01 of the above circular.	Compliant	-	-
19.4	According to paragraph 6.5 of the above circular, a senior officer has been assigned the responsibility of preparing the human resource development plan, developing capacity development programs, and implementing skill development programs.	Compliant	-	-
20	Responding to audit passages.			
20.1	The deficiencies pointed out by the audit paragraphs issued by the Auditor General for previous years have been corrected.	Compliant	-	-

End

Performance Report - 2023		
Approval		
Air Vice Marshal RS Bianvilla	Director General	
Members of the Editing and Revision Committee		
Colonel H. A. D. M. Saratchandra	Director (Training)	Chairman
Lieutenant Colonel AI Hettiarachi	Deputy Director (Transport)	Member
Lt. Col. MA Chaminda Gunaratne	Deputy Director (Personnel Management)	Member
Lt Col WALA Kumar	Deputy Director (Projects)	Member
Mr. VR Sampath	Assistant Director (Project Accounts)	Member
Supervise and directing		
Rear Admiral W.D.E.M. Sudarshan (Retd)	Additional Director General	
Brigadier W. M. S. N. Aragoda	Director (Administration)	
Lieutenant Colonel DM Manjula Subhasinghe	Commanding Officer - Headquarters	
Drafting, layout and computer typing		
RKK Miss Rathnadevi	Women Deputy Controller	