

ආයතනයේ නම :- දිස්ත්‍රික් ලේකම් කාර්යාලය - අම්පාර
පාර්ලිමේන්තුවේ රජයේ ගිණුම් පිළිබඳ කාරක සභාව විසින්
සභාගත කරන ලද වාර්තා සම්බන්ධයෙන් ස්ථාවර නියෝග අංක
119 (4) යටතේ ගරු අමාත්‍යවරයාගේ නිරීක්ෂණ හා ගනු ලබන
පියවර පාර්ලිමේන්තුව වෙත ඉදිරිපත් කිරීම.

பாராளுமன்ற வெளியீட்டுத் தொடர் இலக்கம் - 290
நிறுவனத்தின் பெயர்:- மாவட்ட செயலகம் அம்பாறை
பாராளுமன்றத்தின் அரசு கணக்குக் குழுவினால்
முன்வைக்கப்பட்ட அறிக்கை தொடர்பாக நிலையியற் கட்டளை
இலக்கம் 119(4)இன் கௌரவ அமைச்சரின் அவதானிப்புக்களும்
மற்றும் அது தொடர்பாக எடுக்கப்படும் நடவடிக்கைகளும்
பாராளுமன்றத்திற்கு சமர்ப்பித்தல்.

Name of the institution: - District Secretariat Ampara submission
of observation of Hon. Minister and Steps taken with regard to
the reports tabled by the Committee on public Accounts in terms
of Standing Order No.119 (4)

The shortcomings and guidance highlighted by public accounts committee	Action taken by the accounting Officer	Present Progress
First Part: 94.00 i. Not Prepared the annual Action Plan	Instructing relevant officers to prepare the Action Plan	Prepared from the year 2023
ii. Condemned vehicles had not been disposed of within a period of less than 8 months	Procurement board has been appointed on 13.03.2024 to take actions for auction the 07 numbers of registered vehicles	The Process is going on
iii. Fuel consumption of vehicles belonging to the District Secretariat had not been re-tested in terms of the provisions of paragraph 3.1 of the Public Administration circular No 30/2016 of 29.12.2016	Responsibility to check the fuel consumption of vehicles is handed over to the Additional District Secretary.	The Additional District Secretary has informed that the testing of fuel consumption of vehicles will be completed within the short period.
iv. Documents to confirm ownership of all vehicles were not in possession	On 12.09.2023 a letter was sent to the Secretary of the Ministry of Public Administration, Home Affairs Provincial Councils and Local Government to get the concern that there is no objection from the relevant ministries to take over the ownership of the vehicles (letter annexed here with). Reply letter from the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government dated on 07.12.2023 (letter annexed here with) The letter sent to the Ministry of Defense to get their supports on 04.01.2021 since previous ownership of the vehicles under the Ministry of Rehabilitation. The situation revealed	According to the information of the Secretary of Defense, we write letter to the Ministry of Justice. Prisons and Constitutional Reforms on 11.03.2024 to get the ownership of vehicles (letter annexed here with)

	in the last audit management committee meeting (letter annexed here with) The Ministry of Defense has informed to me on 26.02.2024 that the relevant documents of the vehicles are not in their custody. And also, he informed to me in the same letter that office of Rehabilitation Commissioner General under the scope of the Ministry of Justice (letter annexed here with)	
Second Part :76.00		
i. Citizen/Client charter had not been prepared or applied properly as per the circular number 05/2008 as amended by circular No. 05/2018 (i) dated 24.01.2018	Citizen/Client charter has been prepared	The Citizen/Client charter is being properly implemented
ii. A human resource plan drafted in keeping with the provisions of public administration circular No.02/2018 dated 24 th January 2018 was not available.	Necessary advice has been given to prepare the Human Resource Development Plan	Prepared from the year of 2023
iii. The human resource development plan that had been prepared, did not ensure at least a minimum training opportunity of not less than 12 hours per for more than 50% of the member of the staff.	Instruction has been given to the Assistant District Secretary to follow the necessary steps while preparing Human Resource Development plan.	Arrangements have been taken to provide additional 12 hours training to each employee through the Human Resource Development Plan. From the year of 2023.
iv. Performance agreements covering the entire staff had not been drafted or entered.		Preparation of performance contracts has been canceled by the Public Administration

v. Out of the training opportunities planned, the extent of training opportunities granted, was less than 50%	The necessary instructions has been given to implement the relevant training programs to the optimum level	Relevant training programs are being planned and implemented up to the maximum level according to the prepared human resource development plan from the year of 2023
vi. Achievement of the identified performance indicator is less than 24%	Instructions have been given to achieve all performance indicators targets	Actions are being taken as per the instructions

Government Agent/District secretary
District Secretariat,
Ampara

Chinthaka Abeywickrama
Government Agent
District Secretary
Ampara District


Chief Accountant,
District Secretariat,
Ampara

S.L. ATHAMBAWA
Chief Accountant
For Government Agent
Ampara - District

Recommendation of the Secretary

Measures taken by the District Secretary are recommended and instructions have been given to District Secretaries to pay personal attention on the other shortcomings pointed out and to take corrective measures regarding them.



Pradeep Yasarathna

Secretary

Ministry of Public Administration, Home Affairs,

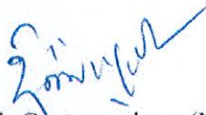
Provincial Councils and Local Government

Pradeep Yasarathna
Secretary

Ministry of Public Administration, Home Affairs,
Provincial Councils & Local Government
(Home Affairs Division)
"NILA MEDURA" Elvitigala Mawatha, Colombo 05.

Recommendation of the Minister and the Action Taken

Instruction have been given by me to the Ministry Secretary to take necessary steps by paying special attention on the instructions given to the District Secretary by the Committee on Public Accounts, to ensure that such shortcomings may not occur again and it is expected that the such measures would enable the provable level to reach the optimum level within the year 2024.



Hon. Dinesh Gunawardena (M.P.)

Prime Minister and

Minister of Public Administration, Home Affairs,

Provincial Councils and Local Government