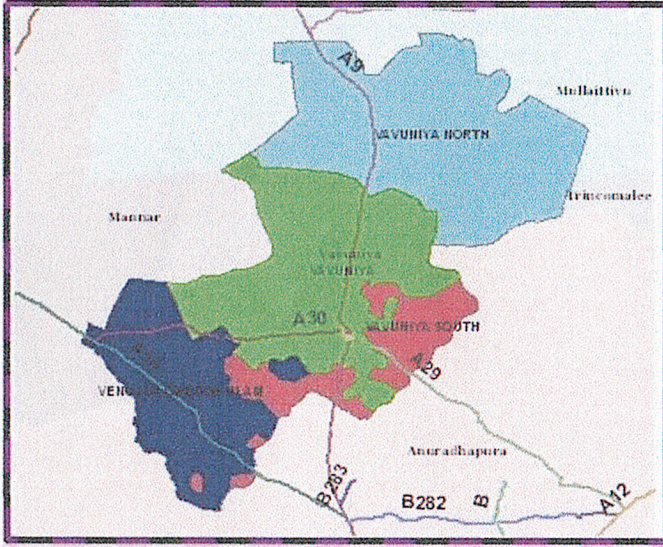




දිස්ත්‍රික් ලේකම් කාර්යාලය - වවුනියාව
மாவட்ட செயலகம் - வவுனியா
District Secretariat - Vavuniya



ආයතනයේ නම:- දිස්ත්‍රික් ලේකම්
காரியாலய - வவுனியාව

පාර්ලිමේන්තුවේ රජයේ ගිණුම් පිළිබඳ
කාරක සභාව විසින් සභාගත කරන ලද
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අංක 119(4) යටතේ ගරු ආයතන භාර
අමාත්‍යවරයාගේ නිරීක්ෂණ හා ගනු
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ඉදිරිපත් කිරීම

நிறுவனத்தின் பெயர்: மாவட்ட
செயலகம், வவுனியா

பாராளுமன்றத்தின் அரசு கணக்குக்
குழுவினால் முன்வைக்கப்பட்ட
அறிக்கை தொடர்பாக நிலையியற்
கட்டளை இலக்கம் 119(4) இன் கீழ்
கௌரவ அமைச்சரின்
அவதானிப்புக்களும் மற்றும் அது
தொடர்பாக எடுக்கப்படும்
நடவடிக்கைகளும்
பாராளுமன்றத்திற்கு சமர்ப்பித்தல்.

Name of the Institution:- District
Secretariat – Vavuniya

Submission of observations of
Hon.Minister and steps taken with
regard to the reports tabled by the
Parliamentary Committee on Public
Accounts in terms of Standing
Order No.119(4)

2021

Submission of Observations and the steps taken regarding the Standing order No.119 (4) tabled by the Parliamentary Committee on Public Accounts to the Parliament.

Parliament Serial No:-290

District Secretariat, Vavuniya.

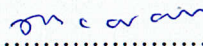
No	Shortcoming / Defects shown by the committee on Public Accounts and Guidance	Activities taken by the Accounting Officer and guiding.	Present Position
01	Register for cheques, money orders, etc. received were not maintained upto date basis.	The instruction has been given to be maintained upto date basis.	A register for cheques, money orders etc (GAM-83) is being maintained upto date.
02	A suitable liaison officer had not been appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer were not sent to the Comptroller General's Office in terms of Paragraph 13 of the previously mentioned circular.	Action has been already taken to nominate an officer as liaison officer to carry out the asset management task.	Chief Accountant District Secretariat, Vavuniya has been appointed and informed to Comptroller General's Office as a suitable liaison officer as per Asset Management Circular 01/2017 vide letter No. GA/VA/FIN/07/ASM/2021 dated 2021.03.26 and as well as via e-mail.
03	Condemned vehicles had not been disposed within a period of less than 8 months after condemning.	Two Vehicles bearing registration No.252-9899 and 252-9900 had been handed over to the Department of Irrigation in the year 2021. Further, we have received cancellation of registration of Motor vehicle by Motor Traffic Department since 2023.12.28 to sell it Vehicle No.17-8519 by action.	Approval has been given by the Secretary, Ministry of Public Administration and Home Affairs in order to carry out the auction vide letter No.HA/F/15Dispose/Common/2024 dated 2024.04.19 and we are going to be advertised on 2024.05.02 to proceed the procurement for disposal of Vehicle (auction) process as per Public Finance Circular No.01/2020.
04	A senior officer of the institution had not been named for the preparation of human resource development plans and to implement capacity and skill development programme.	Action has been taken to nominate a senior officer for preparation of human resource development plan.	Mr. T. Threskumar Addl. District Secretary/ Addl. Govt. Agent had already been nominated in our office since 2021.02.10 for the preparation and coordinating of human resource development plan vide letter No. GA/VA/EB/6/TR/HRDP/21 dated 2021.02.10 and sent to nominated Officer's details to the Secretary, Ministry of Public Services, Provincial Council and Local Government and Human Resource Development plan for 2024 has been prepared.
05	A methodology had not been formulated to measure the achievement of the identified service targets.	Action is being taken to formulate and measure relevant identified service targets.	A committee has been appointed to be formulated to measure and achieve identified service target (Key Performance Indicator) and also evaluation committee has been appointed and awareness programs conducted on 2023.06.22, 23, 28 and 2023.07.07 by the committee among

			the Divisional Secretaries vide letter No. GA/VA/FOB/KPI/02/19/2023 dated 2023.06.22. We have prepared a system for individual evaluation.
06	Performance aims (Action Plan) had not been submitted by the due date.	Corrective measures will be taken regarding the inefficiencies of the action plan.	Action plan for 2022, 2023 and 2024 have been prepared and submitted on due date.
07	Achievement of the identified indicator was less than 24%.	Action is being taken to identify the relevant parties to improve to identify indicator.	At present, action has taken to improve the achievement of the identified indicator to satisfactory level. A committee has been appointed to be formulated to measure and achieve identified service target (Service Indicator) and also evaluation committee has been appointed and awareness programs conducted on 2023.06.22, 23, 28 and 2023.07.07 by the committee among the Divisional Secretaries vide letter No. GA/VA/FOB/KPI/02/19/2023 dated 2023.06.22. We have prepared a system for individual evaluation. Further, the action regarding the Service Indicator at the Divisional Secretaries, Vavuniya North, Vavuniya South and Vengalachcheddikulam has been completed and the action is still going on only at Divisional Secretariat, Vavuniya.
08	Out of the training opportunities planned, the extent of training opportunities granted, was less than 50%.	Due to the Covid-19 pandemic situation unable to conduct the training.	At present, we are providing essential training in terms of Officers' Service Minutes due to the expenditure control is imposed by National Budget Circular No.02/2022, 02/2023 and NBD-01/2024.



 P.A.Sarathchandra,
 District Secretary/Government Agent
 District Secretariat,
 Vavuniya.

P.A.Sarathchandra
 District Secretary/Government Agent
 Vavuniya.

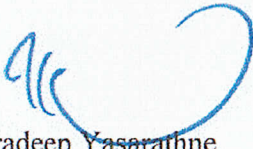


 A.S.Saseekaran,
 Chief Accountant,
 District Secretariat,
 Vavuniya.

A.S.Saseekaran
 Chief Accountant
 District Secretariat,
 Vavuniya.

Recommendation of the Secretary

Measures taken by the District Secretary are recommended and instructions have been given to District Secretaries to pay personal attention on the other shortcomings pointed out and to take corrective measures regarding them.



Pradeep Yasarathna

Secretary

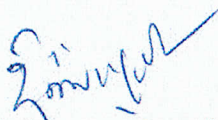
Ministry of Public Administration, Home Affairs,

Provincial Councils and Local Government

Pradeep Yasarathna
Secretary
Ministry of Public Administration, Home Affairs,
Provincial Councils & Local Government
(Home Affairs Division)
"NILA MEDURA" Elvitigala Mawatha, Colombo 05.

Recommendation of the Minister and the Action Taken

Instruction have been given by me to the Ministry Secretary to take necessary steps by paying special attention on the instructions given to the District Secretary by the Committee on Public Accounts, to ensure that such shortcomings may not occur again and it is expected that the such measures would enable the provable level to reach the optimum level within the year 2024.



Hon. Dinesh Gunawardena (M.P.)

Prime Minister and

Minister of Public Administration, Home Affairs,

Provincial Councils and Local Government