

Surveyor General's Performance Report for the year 2023
Sri Lanka Survey Department

Expenditure Head No – 288

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1. Institutional Profile

1.1 Introduction

The first Surveyor General of the Survey Department of Sri Lanka, which was established in Galle on 2nd of August 1800 AD as the first state department of Sri Lanka after four years as a colony of the British Empire, was Mr. Joseph Johnville . Carrying out the surveys required for reservation of lands for coffee/tea to strengthen the plantation economy and establishment of road system, acquisition of lands pertaining to the Waste Land Act introduced in 1897 were the main roles at that time and survey works of the department were carried out having satisfied with the accuracy that could be obtained from the surveying instruments that existed at that time.

By having undergone to good structural changes such as adapting to the office system instead of the camp system that existed at the beginning, having followed timely new technological advances, the survey Department is currently fulfilling a unique national service as the forerunner of the development activities of the country.

Among the specific surveys carried out in the previous year, declaration of coordinates of base line for declaration of maritime zones of Sri Lanka, surveys related to special government projects such as tank surveying under the Wari Saubhagya Program, surveying of national parks and new forest reservations, proposed cable car project near Nuwara Eliya city, safety zone related survey are prominent.

Similarly, under the mapping which is an important task of the departmental role, production of topographical maps and thematic maps pertaining to miscellaneous subjects that required for development activities and preparation of maps at customer requests are carried out and updating of geographical information system and providing data for fulfillment of national requirements as well as requirements in different government organizations have been carried out. Facility to obtain maps and data required for different organizations and public through the Customer Care Center have been provided

Entering of new information for the Investor's Guide of Reserves having used digital data owned by the department and updating has been carried out by the Information Technology Branch of the department. Also, directing the Geospatial data service developed by the Geographical Information System branch to the Internet and developing of new website for the Asian Conference for Remote Sensing (ACRS 2024) due to be held in 2004 and creation of applications required to collect related information can be mentioned as the specific work carried out in the previous year.

The most affecting matter for the performance of the department at present is shortage of the staff. It was somewhat overcome through the recruitment of 69 Multiple Task Development Officers in this year and receiving of cabinet approval for new recruitment of Surveyors and Map Technological officers is a gratifying fact.

The human resource development goals have been well achieved by providing quality service by properly managing the existing human resources and by directing officers to local and foreign courses to produce a group of people with professional skills.

Providing quality service by proper management of existing human resource as well as proper achieving of human resource development goals for producing a group of people with professional skills by directing officers to local and foreign courses have been fulfilled.

Similarly, for skill development and improvement of mental wellbeing of the officers of the department

- Facilitating for miscellaneous religious programs
- Providing library facilities
- Providing opportunities for carrom, table tennis and leather ball games
- Programs organized by the Music Circle to uplift the entertainment, singing & playing of musical instruments skills of the officers, are some of them.

Of them, being able to win the runner-up at the Public Service Table Tennis Tournament by the women's table tennis team is a special task.

In this year in which a commendable role has been played for welfare of employees, nearly six thousand officers belonging to miscellaneous services are currently working in the Surveyor General's Office, Provincial Offices, District Survey Offices and Divisional Survey Offices to fulfill the government and public needs and the 54th Surveyor General is currently leading the way for that.

1.2 Vision, Mission & Objectives

Vision

**To be The Leader of Land
Information right through**

Mission

**To provide
high quality land information products
and services
through professionally qualified
and dedicated personnel.**

Objectives

Arrangements have been made to provide the departmental service to the general public through an office network, which is dispersed island wide, consisting of provincial offices, district offices and Institute of Surveying and Mapping-Diyatalawa governed by the head office-Colombo. Functions of all these offices during the year under review were targeted for the following objectives.

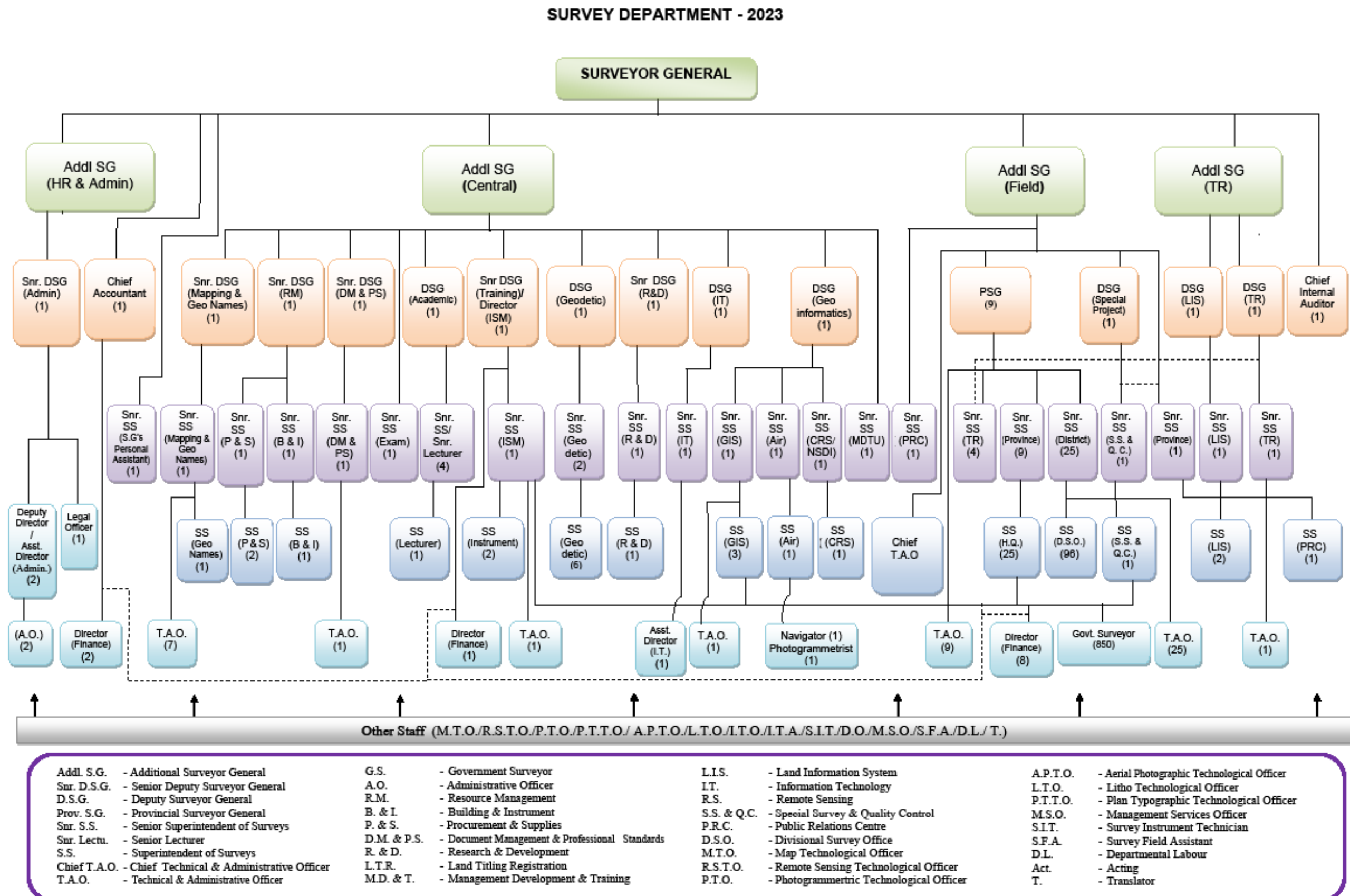
- Completion of the annual survey programme, mapping programme and the training programme of the Institute of Surveying and Mapping.
- Training of the Staff.
- Construction and maintenance of the immovable and movable resources required for programmes expected to be completed during the year.
- Govern and maintain the Standards of the surveying profession
- Use of government funds granted, for respective tasks which should have been completed during the year.
- Maintaining of discipline of the departmental staff and performing of welfare activities

1.3 Main functions

- Having carried out statutory surveys under the Land Development Ordinance and the State Land Ordinance, carrying out of diagram issuance activities for providing of grants.
- Surveying of lands and acquisition surveys which are the basic requirements for giant development schemes such as highways, widening of roads, and construction of air ports, harbours, tourism projects and power projects.
- Having carried out surveys as per the survey requisitions received from the Divisional Secretaries on miscellaneous requirements, submission of respective plans
- Carrying out of court commission surveys as per court requirements, submission of respective tracings before the courts and appearing in the court and giving evidences when necessary.
- Having surveyed all the state and private lands situated in the island in free of charge in terms of the Title Registration Act, implementation of the Bimsaviya Program which prepares cadastral maps as per the request of Department of Land Title Settlement and provides them to the Department of Land Registrar General for issue of title certificates.
- Preparation and update 1:50,000 topographical map series, reinstating the mile per inch topographical map series that were available since the inception of the department, preparation of 1:10,000 topographical map series so as to cover the entire island, preparation and publishing maps for thematic and special matters.
- Preparation of National Atlas in three languages.
- Safe keeping of the old plans prepared since the inception of the department and facilitating the public to obtain their title plan quickly and easily.
- Preparation of Final Village Plans and Final Topographical Plans under the Land Settlement Act.
- Conduction of examinations pertaining to the departmental staff.
- Preparation of land information system properly so as to cover the entire Island.
- Preparation and updating of geographical database using aerial photographs and satellite images so as to cover the entire island.
- Issue of aerial photographs taken by the department during the period of 1952-2014 so as to be able to use for mapping, development plans, customer requirements etc.
- Introducing of Light Detection and Ranging (LiDAR) technology to Sri Lanka and thereby facilitating to obtain data required .
- Introducing an accurate, precise geo names and database through the standardization, supporting the national unity associated with the heritage of Sri Lankan people.
- Providing the technical assistance required for implementation of formal national program for the common use and exchange of spatial data and information and assistance required for policy making, to the institute of Sri Lanka Information and Communication Technology.

- Establishment of geodetic control network and carrying out of surveys in high accuracy, introducing the Global Navigation Satellite System (GNSS) technology and facilitating the fulfillment of geodetic survey requirements by Global Navigation Satellite System (GNSS) technology and through the establishment of Sri Lanka Continuously Operating Reference System (SLCORS) network
- Training of officers as per the requirements of the department by conducting degree courses, higher diploma courses, diploma courses, certificate courses by the institute of Surveying and Mapping under the department and conducting practical training courses for the officers at the requests of other institutions.
- Referring for foreign scholarships and programs conducted by local organizations to improve the knowledge of the officers
- Conducting researches that may be required for the matters related to surveying of land and mapping.
- Proper maintaining of the standards required for the survey profession.
- Issuance of accreditation certificates regarding of the proficiency of the surveyor on cadastral surveying of government surveyors and registered surveyors under the Title Registration Act.
- Providing instructions and services on survey activities for government institutions.
- Conducting academic sessions for university students and officers in security forces to learn the role and the different divisions of the department.

1.4 Organizational Structure



1.5 Main divisions of the department

The main role of the survey department is surveying and mapping and 03 main divisions are maintained in the department to perform the said tasks.

1.5.1. Surveyor General's Office

1.5.2. Field Offices

1.5.3. Institute of Surveying and Mapping

1.5.1. Surveyor General's Office

Surveying is an island wide implemented field duty and is fully supervised by the Head Office. Preparation of topographical maps, preparation of thematic maps, and preparation of maps at customer requests are carried out in the head office. Collecting of land information required for the above matters by aerial photographs, satellite photographs and storing them for the purpose of issue as per requirements are the functions performed by the mapping related branches in the Surveyor General's office.

Functions such as human resource management and physical resource management for the purpose of maintenance of departmental work in optimum level, constructions of buildings required for the department are performed by the Establishment, Stores, and Building and Instrument Branches in the Surveyor General's office. Financial management of the department and granting of allocations and imprests for field office are carried out by the Accounts Branch of the department. In addition to that, all the information technology communication activities such as maintaining of digital data, maintaining of data bases that required for human, physical resource management, maintaining of survey requisition data system etc. and maintaining of web sites are carried out by the Information Technology Branch and the other technological branches of the department together. All the legal activities of the department are handled by the Legal Branch and Special Survey Unit has been established for carrying out the special surveys. Setting out of all the vertical and horizontal control points and maintaining and supervision of control network are carried out by the Geodetic Branch.

*Please refer the **Annexure i** for performance details.*

1.5.2. Field Offices

Nine (09) Provincial Surveyor General's Offices, twenty five (25) District Survey Offices, eighty seven (87) Divisional Survey Offices, seven (7) Offices for Geodetic Surveys and Special Surveys are maintained by the Survey Department to perform different types of surveys such as surveying of lands for different types of development projects, surveying of lands as the basic task required to issue land deeds to the public, surveying of lands under the "Bimsaviya" project to settle land titles, to fulfill different types of survey requirements on orders issued by courts in case of disputes.

*Please refer the **Annexure ii** for performance details.*

1.5.3. Institute of Surveying and Mapping-Diyathalawa

This institute, established with the view of providing of high quality education and experience on Surveying and Mapping, and facilities available for practical training on old and new land survey technological methods and acting as the only government owned institute dedicated for that, after the establishment by the parliamentary act No 21/1969, has been recognized as an institute of awarding of degree on surveying science under the university act No 16 of 1978 by the extra ordinary gazette dated 24.07.1990.

The Institute of Surveying and Mapping which implements with the vision of being the center of geo information education in the Asian region as its organizational vision, currently conducts four year degree course on surveying science and two year diploma courses on Cartography, Remote Sensing Technology, Photogrammetry, Plan Typography Technology, Litho Printing Technology and the course of providing of National Vocational Qualifications for survey field assistance (NVQ level 2,3)

Similarly, vocational training programmes required to enhance the skills and knowledge of the technical staff of the department are also conducted continuously and annually by this institute.

In addition to this, at the request of other government and semi government organizations, practical training programs called as surveying camps for the technical staff and the civil engineering students in surveying related local universities and university collages are conducted by this institute.

*Please refer the **Annexture iii** for performance details.*

2.0 Progress and the Future Outlook

Special tasks

The Survey Department of Sri Lanka is entrusted with the responsibility of fulfilling the national interest for surveying and mapping. Despite facing a shortage of staff due to non-implementation of recruitment of employees in the face of economic crisis that has to be faced to our country, 113% progress could be achieved as per the annual survey target.

Out of surveys carried out during this year, 57,800 allotments of land for the purpose of issue of grants under the Land Development Ordinance and issue of lease grants under the State Land Ordinance,, 77,300 allotments of land to issue title certificates under the Title Registration Act, 10,590 allotments of land for public needs under the Land Acquisition Act, 575 court commissions issued by the court, 1,440 hectares of engineering surveys for proposed projects and 43,470 allotments for surveys requested for miscellaneous purposes have been able to perform.

In addition to this, maps, digital data and aerial photographs have also been provided to different organizations as required.

Challenges

Develop, update and efficiently use of data base for geo information and land information management. Carrying out necessary activities to provide surveys and data required for miscellaneous development activities, security activities and management of different disasters based on national interests using modern technical methods.

Future Vision

It is expected to establish and maintain a land information system so as to assist for state land management and implementation of policy decisions taken by the government from time to time and to facilitate for sharing data with other parties, to fulfill the requests made by different organizations and the public regarding the different survey activities in a short period, to contribute as much as possible through the implementation of degree courses by Institute of Surveying and Mapping to meet the demand for higher education in the country in the field of Geo Information and Land Management. Further, it is expected to provide geo information and land information required for land management to other organizations and service providers through web services.

3.0 Overall Financial Performance for the Year

3.1 Statement of Financial Performance

Statement of Financial Performance for the period ended 31st December 2023					ACA-1F
Revised Budget Allocations 2023		Note	2023 Rs.	Actual 2022 Rs.	
200,000,000	Revenue Receipts		355,211,368	319,289,777.59	
-	Income Tax	1	-	-	ACA-1
-	Taxes on Domestic Goods & Services	2	-	-	
-	Taxes on International Trade	3	-	-	
-	Non Tax Revenue & Others	4	355,211,368	319,289,777.59	
200,000,000	Total Revenue Receipts (A)		355,211,368	319,289,777.59	
-	Non Revenue Receipts		-	4,068,792,144.72	
-	Treasury Imprints		4,032,834,000	3,877,335,000.00	ACA-3
-	Deposits		78,576,152	55,445,537.75	ACA-4
105,000,000	Advance Accounts		156,939,006	156,311,606.97	ACA-5
-	Other Main Ledger Receipts		-	-	
-	Total Non Revenue Receipts (B)		4,268,349,158	4,068,792,144.72	
405,000,000	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)		4,623,560,526	4,388,081,922.31	
-	Remittance to the Treasury (D)		109,423,275	1,500,000.00	
-	Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)		4,514,137,251	4,386,581,922.31	
4,431,000,000.00	Less: Expenditure				
-	Recurrent Expenditure		4,049,505,423	4,125,818,820.80	
3,774,494,680.00	Wages, Salaries & Other Employment Benefits	5	3,427,069,633	3,601,301,121.57	ACA-2001
635,850,000.00	Other Goods & Services	6	805,921,003	507,209,908.3	
20,120,000.00	Subsidies, Grants and Transfers	7	16,381,136	17,235,105.92	
-	Interest Payments	8	-	-	
555,320.00	Other Recurrent Expenditure	9	133,401	72,685.00	
4,431,000,000.00	Total Recurrent Expenditure (F)		4,049,505,423	4,125,818,820.80	
569,000,000.00	Capital Expenditure		201,818,333	61,682,019.76	
181,000,000.00	Rehabilitation & Improvement of Capital Assets	10	141,883,868	53,076,064.24	
11,000,000.00	Acquisition of Capital Assets	11	9,725,625	-	ACA-2002
-	Capital Transfers	12	-	-	
-	Acquisition of Financial Assets	13	-	-	
5,500,000.00	Capacity Building	14	5,472,715	6,704,455.52	
368,500,000.00	Other Capital Expenditure	15	34,786,095	1,901,500.00	
569,000,000.00	Total Capital Expenditure (G)		201,818,333	61,682,019.76	
150,000,000.00	Deposit Payments		64,550,036	124,077,791.45	ACA-4
-	Advance Payments		173,187,049	114,176,687.99	ACA-5
-	Other Main Ledger Payments		-	-	
-	Total Main Ledger Expenditure (H)		237,737,125	238,254,479.45	
-	Total Expenditure I = (F)+(G)+(H)		4,489,060,871	4,425,755,320.01	
-	Balance as at 31st December J = (E-I)		30,076,380	(39,173,397.70)	
-	Balance as per the Imprest Adjustment Statement		30,076,380	(39,173,397.70)	ACA-7
-	Imprest Balance as at 31st December		0	-	ACA-8

3.2 Statement of Financial Position

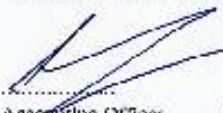
Statement of Financial Position As at 31st December 2023			
ACA-F			
	Note	2023 Rs	2022 Rs
Non Financial Assets			
Property, Plant & Equipment	ACA-6	11,074,119,758	10,600,869,259
Financial Assets			
Advance Accounts	ACA-5/5(a)	340,551,142	325,303,060
Cash & Cash Equivalents	ACA-3	-	-
Total Assets		11,414,670,900	10,926,172,318
Net Assets / Equity			
Net Worth to Treasury		314,203,108	312,981,141
Property, Plant & Equipment Reserve		11,074,119,758	10,600,869,259
Rent and Work Advance Reserve	ACA-5(b)	-	-
Current Liabilities			
Deposits Accounts	ACA-4	26,348,034	12,321,918
Unsettled Imprest Balance	ACA-3	-	-
Total Liabilities		11,414,670,900	10,926,172,318

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from 43 to 85 and Annexures to accounts presented in pages from 129 to 145 form an integral part of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

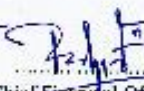
We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make iterations as required for such systems to be effectively carried out.


 Chief Accounting Officer
 Name :
 Designation :
 Date : 22.12.23

H.M.C.P. Harath
 Secretary
 Ministry of Tourism & Lands
 Mahipala Mawatha
 and Secretariat
 120045, Rajapalawada Road, Battaramulla.


 Accounting Officer
 Name :
 Designation :
 Date :

W. Sudath L.C. Perera
 Surveyor General
 Surveyor General's Office
 Colombo 05.


 Chief Financial Officer/ Chief Accountant/
 Director (Finance)/ Commissioner (Finance)
 Name :
 Date :

P. G. S. PRIYANTHA
 Director (Finance)
 Survey Department
 Colombo 05.

3.3 Statement of Cash Flows

Statement of Cash Flows for the Period ended 31st December 2023			ACA-C
	2023 Rs.	2022 Rs.	
Cash Flows from Operating Activities			
Total Tax Receipts	-	-	
Fees, Fines, Penalties and Licenses	359,211,168	119,289,778	
Profit	-	-	
Non Revenue Receipts	-	-	
Revenue Collected on behalf of Other Revenue Heads	178,448,587	249,347,446	
Interest Received	4,032,834,000	1,877,035,000	
Recoveries from Advances	154,681,371	140,861,677	
Deposit Received	78,576,152	55,445,538	
Value added tax received	169,710,891	72,639,017	
Total Cash generated from Operations (A)	4,913,462,469	4,714,618,455	
Less - Cash disbursed for:			
Personal Emoluments & Operating Payments	4,019,887,590	4,102,142,250	
Subsidies & Transfer Payments	6,313,587	17,307,791	
Expenditure incurred on behalf of Other Heads	214,180,203	237,750,567	
Interest Settlement to Treasury	109,428,274	1,500,000	
Advance Payments	191,358,261	113,737,938	
Deposit Payments	64,550,336	124,077,791	
Value added tax payment	115,045,316	63,481,236	
Total Cash disbursed for Operations (B)	4,711,763,574	4,659,997,573	
NET CASH FLOW FROM OPERATING ACTIVITIES (C) = (A) - (B)	201,699,096	54,620,883	
Cash Flows from Investing Activities			
Interest	-	-	
Dividends	-	-	
Divestiture Proceeds & Sale of Physical Assets	119,228	5,991,059	
Recoveries from On Lending	-	-	
Total Cash generated from Investing Activities (D)	119,228	5,991,059	
Less - Cash disbursed for:			
Capital Expenditure	201,818,323	60,611,941	
Total Cash disbursed for Investing Activities (E)	201,818,323	60,611,941	
NET CASH FLOW FROM INVESTING ACTIVITIES (F) = (D) - (E)	(201,699,096)	(54,620,883)	
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G) = (C) + (F)	0	0	
Cash Flows from Financing Activities			
Local Borrowings	-	-	
Foreign Borrowings	-	-	
Grants Received	-	-	
Total Cash generated from Financing Activities (H)	-	-	
Less - Cash disbursed for:			
Repayment of Local Borrowings	-	-	
Repayment of Foreign Borrowings	-	-	
Total Cash disbursed for Financing Activities (I)	-	-	
NET CASH FLOW FROM FINANCING ACTIVITIES (J) = (H) - (I)	-	-	
Net Movement in Cash (K) = (G) - (J)	-	-	
Opening Cash Balance as at 01st January	-	-	
Closing Cash Balance as at 31st December	-	-	

3.4 Notes to the Financing Statements

The following notes have been attached to the Financial Statements 2023

- Annexure (i) - Statement of losses and waivers (losses under F.R.106 and F.R.113)
- Annexure (ii) - Statement on write-off from books (statement of losses and waivers under FR109 during the year and statement of write-off from book and recoveries under FR109 during the year)
- Annexure (iii) - Statement of commitments and liabilities
- Annexure (viii) - The Status report as at 31/12/2023 on bank accounts opened in terms of Treasury Operation Circular No. 03/2015 of 23/10/2015.
- Annexure (ix) - Trial balance generated by the desktop CIGAS Application and Final Treasury Accounting Statements obtained from the New CIGAS web Application system

3.5 Performance of the Revenue Collection

Revenue Code	Description of the Revenue Code	Revenue Estimate		Collected Revenue	
		Original	Final	Amount (Rs.)	Final Revenue, as a percentage of the estimate
2003.02.04	Surveyor General's Revenue	450,000,000	300,000,000	359,211,367	120 %

3.6 Performance of the Utilization of provision allocated

Type of provision					Allocation		Actual Expenditure	utilization of provision as a percentage of final provision
					Original	Final		
Programme 1, Project 1								
Recurrent Expenditure								
Personnel Emoluments								
288	1	1	1001	Salaries & Wages	133,000,000	133,000,000	120,014,313.37	90
288	1	1	1002	Overtime & Holiday Payments	1,500,000	1,500,000	1,495,695.80	100
288	1	1	1003	Other Allowances	55,000,000	52,880,000	51,870,425.00	98
Travelling Expenditure								
288	1	1	1101	Domestic	1,000,000	1,000,000	821,231.70	82
Supplies								
288	1	1	1201	Stationery & Office Requisites	4,000,000	4,000,000	3,169,012.20	79
288	1	1	1202	Fuel	15,000,000	15,000,000	14,995,284.64	100
288	1	1	1203	Diets & Uniforms	100,000	76,000	76,000.00	100
288	1	1	1205	Other	500,000	500,000	218,649.10	44
Maintenance Expenditure								
288	1	1	1301	Vehicles	3,000,000	2,824,000	2,741,486.09	97
288	1	1	1302	Plant & Machinery	2,500,000	2,300,000	2,060,970.51	90

Services								
288	1	1	1401	Transport	10,100,000	8,700,000	8,700,000.00	100
288	1	1	1402	Postal & Communication	4,000,000	4,200,000	4,200,000.00	100
288	1	1	1403	Electricity & Water	15,000,000	23,000,000	21,509,746.96	94
288	1	1	1404	Rents & Local Government Taxes	6,000,000	4,900,000	4,899,999.60	100
288	1	1	1409	Other	20,000,000	18,000,000	17,923,777.84	100
Transfers								
288	1	1	1506	Property Loan Interest to Public Servants	20,000,000	18,820,000	15,517,444.30	82
Other Recurrent Expenditure								
288	1	1	1703	Implementation of official language policy	300,000	300,000	81,500.00	27
Capital Expenditure								
Rehabilitation and Improvements of Capital Assets								
288	1	1	2001	Buildings & Structures	30,000,000	30,000,000	19,684,073.05	66
288	1	1	2002	Plant, Machinery & Equipment	25,000,000	25,000,000	13,621,203.30	54
288	1	1	2003	Vehicles	7,000,000	7,000,000	4,101,306.76	59
Acquisition of Capital Assets								
288	1	1	2102	Furniture & office Equipment	1,000,000	3,000,000	2,601,283.36	87
288	1	1	2103	Plant, Machinery & Equipment	3,000,000	5,000,000	4,673,871.02	93
Capacity Building								
288	1	1	2401	Staff Trainings	1,000,000	1,500,000	1,459,100.00	97
Other Capital Expenditure								
288	1	1	2509	Other	72,000,000	67,500,000	38,541,995.14	57
Programme 2, Project 2								
Recurrent Expenditure								
Personnel Emoluments								
288	2	2	1001	Salaries & Wages	2,407,200,000	2,407,200,000	2,118,120,970.03	88
288	2	2	1002	Overtime & Holiday Payments	14,000,000	14,000,000	10,020,020.06	72
288	2	2	1003	Other Allowances	1,178,000,000	1,165,914,680	1,125,548,209.06	97
Travelling Expenditure								
288	2	2	1101	Domestic	120,500,000	130,500,000	116,178,143.69	89
288	2	2	1102	Foreign	-	1,300,000	-	-
Supplies								
288	2	2	1201	Stationery & Office Requisites	27,600,000	29,100,000	28,891,230.93	99
288	2	2	1202	Fuel	105,000,000	108,850,000	107,712,041.45	99
288	2	2	1203	Diets & Uniforms	1,300,000	1,300,000	1,184,000.00	91
288	2	2	1205	Other	25,000,000	27,000,000	25,932,076.38	96
Maintenance Expenditure								
288	2	2	1301	Vehicles	39,500,000	39,500,000	36,919,316.44	93
288	2	2	1302	Plant & Machinery	6,700,000	7,700,000	7,125,058.89	93
288	2	2	1303	Buildings & Structures	3,500,000	3,500,000	2,279,249.98	65

Services								
288	2	2	1401	Transport	41,600,000	38,100,000	36,585,695.40	96
288	2	2	1402	Postal & Communication	40,000,000	40,000,000	39,512,338.14	99
288	2	2	1403	Electricity & Water	20,000,000	25,000,000	24,397,976.50	98
288	2	2	1404	Rentals & Local Government Taxes	88,000,000	78,700,000	78,447,531.41	100
288	2	2	1408	Lease Rental for Vehicles Procured under operational leasing	2,900,000	2,900,000	2,458,770.00	85
288	2	2	1409	Other	17,900,000	17,900,000	15,682,615.00	88
Transfers								
288	2	2	1505	Subscriptions & Contributions	1,300,000	1,300,000	862,741.45	66
Other Recurrent Expenditure								
288	2	2	1701	Losses and Write-offs	-	235,320	-	-
Capital Expenditure								
Rehabilitation and Improvements of Capital Assets								
288	2	2	2001	Buildings & Structures	67,000,000	67,000,000	64,030,400.41	96
288	2	2	2002	Plant & Machinery	14,000,000	14,000,000	13,885,589.35	99
288	2	2	2003	Vehicles	41,000,000	41,000,000	32,561,295.06	79
Acquisition of Capital Assets								
288	2	2	2102	Furniture & Office equipment	2,000,000	2,000,000	1,944,196.00	97
288	2	2	2103	Plant & Machinery & Equipment	1,000,000	1,000,000	506,275.00	51
Capacity Building								
288	2	2	2401	Staff Trainings	4,000,000	4,000,000	3,963,635.00	99
Other Capital Expenditure								
288	2	2-0	2509	other	1,000,000	1,000,000	-	-
Sri Lanka Land Information Service System								
288	2	2	2509 (12)	Integrated Land Information System	280,000,000	280,000,000	280,000,000	-
288	2	2	2509 (17)		20,000,000	20,000,000	20,000,000	-

3.7 In terms of F.R.208, allocation granted to this department as a representative of the other Ministries /Departments

Serial No.	Ministry / department from which allocations were granted	Purpose of the allocation	Allocation	Actual expenditure	Allocation utilization as a percentage of final allocation
1	State Ministry of Land Management, State Enterprises, Land and Property Development	For the Bimsaviya Programme	157,000,000.00	155,212,909.27	98%

3.8 Performances of the Reporting of Non-Financial Assets

Assets code	Code description	Balance as per board of survey report as at 31.12.2023	Balance as per financial position report as at 31.12.2023	Yet to be accounted	Reporting progress as a %
9151	Building and Structures	1,720,671,895.16	1,720,671,895.16	-	-
9152	Machinery and Equipment	1,773,227,738.93	1,787,923,284.81	-	-
9153	Lands	7,579,529,500.00	7,579,529,500.00	-	-
9154	Intangible Assets	-	-	-	-
9155	Biological Assets	-	-	-	-
9160	Work in Progress	-	-	-	-
9180	Lease Assets	-	-	-	-

3.9 Auditor General's Report

Please refer the *Annexure iv*

4.0 Performance indicators

4.1 Performance indicators of the institute (based on the action plan)

Specific Indicators	Actual output as a percentage (%) of the expected output				
	>100%	100% - 90%	89% -75%	74%-50%	50%>
Statutory Surveys carried out for issuance of grants		√			
Acquisition surveys for government development activities				√	
Engineering surveys			√		
Miscellaneous surveys	√				
Court commission surveys	√				
Surveys carried out under the Title Registration Act	√				
Preparation and printing of cartographically enhanced Topographical maps in the scale of 1:50,000	√				
Preparation of maps in the scale of 1:10,000			√		
Preparation of cartographically enhanced maps in the scale of 1:10,000 and printing at the customer request	√				
Preparation of maps for different Administrative units				√	
Preparation of Thematic maps		√			
Preparation of maps on customer request	√				
Issue of digital geographical data	√				
Issue of maps as hard copies and flex prints	√				
Issue of plan copies	√				
Conducting examinations in the department	√				
Updating the Land Information System	√				
Providing data in Land Information System through online service	√				
Updating the Topographical Data base in the scale of 1:50,000	√				

Preparation of a seamless Topographical database in the scale of 1:50,000	√				
Updating the Topographical Data base in the scale of 1:10,000	√				
Updating the seamless Topographical Database in the scale of 1:10,000	√				
Providing data in geographical database through Online service	√				
Scanning and issuance of Aerial Photographs	√				
Re-standardization of existing geo names as per public views	√				
Maintaining the Geo name database in Sinhala and Tamil languages	√				
Maintaining Geo name database in Romanized manuscripts other than official languages			√		
Creating the National Spatial Data Infrastructure systems and providing data required for it.	√				
Updating the Departmental website	√				
Updating, having considered customer requests	√				
Setting out of Type B / Type C control points	√				
Maintaining of CORS Net work	√				
Setting out of Type C control points at the request of other organizations	√				
Field verification / Protection / Re-setting out of existing vertical control points	√				
Setting out of primary level lines		√			
Setting out of secondary level lines		√			
Setting out of tertiary level lines		√			
Setting out of secondary and tertiary level lines at the request of other organizations		√			
Other special surveys	√				
Revision of the Act of Institute of Surveying and Mapping			√		
Conducting of four year Surveying science degree course programme					√
Preparation of continuous professional development programs	√				
Conducting of continuous professional development programs for Senior Superintendent of Surveys	√				
Conducting of continuous professional development programs for Superintendent of Surveys	√				
Conducting of continuous professional development programs for Surveyors					√

Conducting of continuous professional development programs for Technical & Administrative Officers				√	
Conducting of diploma courses for officers in Sri Lanka Technological Service				√	
Conducting one day training programs	√				
Conducting short term training programs	√				

5.0 Performance in achieving the Sustainable Development Goals (SDG)

Preparation of data for development, investment and agriculture purposes, preparation of maps for spatial data analysis and conducting of trainings for proper employing of the staff etc. have been identified as sustainable development goals.

5.1 Respective Sustainable Development Goals identified

Goal/ Objective	Targets	Indicator of the achievement	Progress of the achievement			
			0% - 49%	50% - 74%	75% -100%	>100%
Preparation of surveying data for development, investment and agricultural purposes	Surveying of lands and preparation of database for development purposes	Area and Number of allotments surveyed				√
Preparation of maps for spatial data analysis	Preparation of maps for development	Number of maps, data bases				√
Survey training for proper employing of the staff	Conducting professional development programs	Number of exams / training programs			√	

5.2 Achievements and challenges in achieving sustainable development goals

Sustainable development strategies have been identified and action has been taken for that under three main objectives. Accordingly, 113% progress has been achieved under the preparation of survey data and 94% progress in mapping and 95% progress in conducting trainings have also been achieved. The main challenges facing the department are the lack of physical resources and the inability to obtain the resources required to attain the timely occurred technological advancements and the impact of economic crises.

6. Human Resource Profile

Improvement of the performance through the composition of the human resources of the department, the impact of the lack of human resources to the performance of the institution and the training courses, post graduate courses, foreign trainings and workshops that related to human resource development conducted by other institutions.

6.1 Cadre Management

Service Category	Approved Cadre	Cadre at the end of year	Vacancies
Senior	1144	934	210
Territory	83	21	62
Secondary	1222	980	242
Primary	4891	3107	1784
Total	7340	5042	2298

6.2 Shortage and excess of human resources that affect the performance of the Organization

This department consists of officers at different levels who perform technical work, normal office work and administrative work related to those functions. Among them considerable number of vacancies in Sri Lanka Survey Service, Sri Lanka Administrative Service, Sri Lanka Accountants' Service, Sri Lanka Technological Service, Survey Field Assistants Service, Departmental Services and services belonging to Combined Service are available. Due to considerable number of posts approved for the department lying vacant, works of the department have been negatively affected.

Although vacancies exist in the number of officers to be assigned to the department, duties have been performed through proper management of respective functions and duties can be performed more efficiently through filling the number of vacancies approved for the department.

6.3 Human Resource Development

6.3.1 Training Courses conducted by other Organizations

Name of the Program	No. of employees trained	Duration of program	Overall Investment		Output/Knowledge acquired
			Local	Foreign	
Official Language course (Tamil language) Department of Official Languages	116	150 hours	72,000.00	—	Acquired the basic knowledge on letters, words, people, objects of Tamil Language.
Maintenance of government vehicles- National Institute of Labor Studies	1	1day	5,000.00	—	Acquired knowledge on basic matters related to maintenance of government vehicles
Computer hardware with Network (CHC)- Vocational Training Center	1	06 months	34,000.00	—	The officer participated in this training acquired knowledge related to that subject area.
Network Administration with Security(DNA)- Vocational Training Center	1	06 months	36,000.00	—	The officer participated in this training acquired knowledge related to that subject area.

Higher National Diploma in Public Procurement and Contract Administration (HN - DIPPCA)- 2021/2022 -Sri Lanka Institute of Development Administration	1	14 months	30,000.00		The officer participated in this training acquired knowledge on procurement activities
Official Language Tamil Course – National Institute of Language Education	1	150 hours	5,000.00	–	Acquired the basic knowledge on letters, words, people, and objects of Tamil Language.
Sea Grass Drone Mapping Workshop - (Ministry of Environment)	1	03 days	Free	–	The officer participated in this training acquired knowledge related to that subject area.
Institutional Procurement and Supply Network Management - Construction Industry Development Authority	1	01 day	7,000.00	-	The officer participated in this training acquired knowledge related to that subject area.
Web Development – Find X	7	01 day	24,500.00	-	The officers participated in this training acquired knowledge related to that subject area.
Disciplinary Procedure in Public Sector - Sri Lanka Institute of Development Administration	5	01 day	Free	-	The officer participated in this training acquired knowledge related to that subject area.
Office Management and Establishment Code- National Institute of Labour Studies	30	01 day	14400.00	-	The officers participated in this training acquired knowledge related to that subject area.
Disciplinary Procedure- Skills Development Fund	1	01 day	9,500.00	-	The officer participated in this training acquired knowledge related to that subject area.
Official Language course - National Institute of Language Education	1	200 hours	15,000.00	-	The officer participated in this training acquired knowledge related to that subject area
Public Procurement Procedure – Vocational Training Center	2	02 days	9,500.00	-	The officers participated in this training acquired knowledge related to that subject area.
Microsoft Certified Azure Administrator - Vocational Training Center	1	06 months	35,500.00	-	The officer participated in this training acquired knowledge related to that subject area.
Certificate Course for 1 st Efficiency Bar Examination in Sri Lanka Technological Service – University of Sri Jayewardenepura	10	03 months	175,000.00	-	The officers participated in this training acquired knowledge related to that subject area.

Salary Conversion – Skills Development Fund	1	01 days	9,500.00	-	The officers participated in this training acquired knowledge related to that subject area.
Public Procurement Procedure - Vocational Training Center	1	01 days	9,500.00	-	The officer participated in this training acquired knowledge related to that subject area.
Role of the Account Clerks Skills Development Fund	2	01 day	19,000.00	-	The officers participated in this training acquired knowledge related to that subject area.
Annual Stores verification- National Institute of Labour Studies	1	01 day	10,000.00	-	The officer participated in this training acquired knowledge related to that subject area.
Public Sector salary payment procedure - National Institute of Labour Studies	1	01 day	9,500.00	-	The officer participated in this training acquired knowledge related to that subject area.
Office management and Financial Regulations - National Institute of Labour Studies	1	01 day	10,000.00	-	The officer participated in this training acquired knowledge related to that subject area.
Tender Procedure - Sri Lanka Institute of Development Administration	85	05 days	275,466.67		The officers participated in this training acquired knowledge related to that subject area.
Disciplinary Procedure - Sri Lanka Institute of Development Administration	21	05 days	Free		The officers participated in this training acquired knowledge related to disciplinary procedure.
Preparation of Project Proposals - Sri Lanka Institute of Development Administration	3	05 days	Free	-	The officers participated in this training acquired knowledge related to that subject area through this training
Digital Technology for Disaster Risk Management- Sri Lanka Institute of Development Administration	4	03 days	Free	-	The officers participated in this training acquired knowledge related to that subject area through this training
Technical Session 1- Management Development & Training Unit	110	01 day	Free	-	The officers participated in this training acquired knowledge related to that subject area.
Technical Session 2- Management Development & Training Unit	90	01 days	Free	-	The officers participated in this training acquired knowledge related to that subject area.

Continuing Professional Development Program(CPDP) for Officers in class I of Sri Lanka Surveyors' Service.-“Group A” - Management Development & Training Unit	16	05 days	Free	-	The officers participated in this training acquired knowledge related to that subject area.
Continuing professional Development Program(CPDP) for Technical and Administrative Officers and Officers in class I of Sri Lanka Technological Service - Management Development & Training Unit	10	03 days	Free	-	The officers participated in this training acquired knowledge related to that subject area.
Technical Session 3- Management Development & Training Unit	68	01 day	Free	-	The officers participated in this training acquired knowledge related to that subject area
Continuing professional Development Program (CPDP) for Officers in class I of Sri Lanka Surveyors' Service. - “Group B” 2023- Management Development & Training Unit	20	05 days	Free	-	The officers participated in this training acquired knowledge related to that subject area training
Technical Session 4- Management Development & Training Unit	90	01 days	Free	-	The officers participated in this training acquired knowledge related to that subject area training

6.3.2 Foreign Trainings and Workshops

Program	No. of Officers	Duration	Knowledge acquired
Post Graduate Diploma in Remote Sensing and Geographical Information System	02	From 01September 2023 to 31 May 2024	1. Remote Sensing Physics 2. Spectral Signature and visual image interpretation in position surveys 3. Remote sensing data errors, data products and their sources 4. Acquiring knowledge on Principles of Thermal and Microwave Remote Sensing
Geographical application to minimize disaster risks for environmental disasters	01	From 17to28 July 2023	Being aware of the use of Geographical Technology (Remote Sensing and Geographical Information System) in disaster management

Open sources GIS technology and GEO web services	07	From 07 to 15 August 2023	1. Conceptual awareness of open source GIS, analysis, database design and management 2. Identify of the principles of open source Internet mapping and the development of mapping applications link with spatial databases. 3. Developing online mapping applications using PHP, Google API and WMS (Web Map Service) with freely downloading geographical datasets.
Remote Sensing Data processing	03	From 09 to 20, October 2023	Remote Sensing Data Processing Urban monitoring, flood detection from remotely sensed multispectral or radar images, efficient processing of acquired data and providing accurate products
GNSS: Higher Technology and Applications	02	From November 28, to December 08 2023	1. Understanding the architecture and active principles of these advanced systems 2. Understanding data types and data manipulation in practical sessions 3. Familiarizing with the performance and the defects of systems and applications

7.0 Compliance Report

No.	Applicable requirement	Compliance status (complied / not complied)	Brief explanation for non-compliance	Corrective actions proposed to avoid non-compliance in future
1	The following Financial statements / accounts have been submitted on due date			
1.1	Annual financial statements	Complied		
1.2	Advance account to public officers	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Not applicable		
1.4	Stores Advance Accounts	Not applicable		
1.5	Special Advance Accounts	Not applicable		
1.6	Other	Not applicable		
2	Maintenance of books and registers (FR 445)			
2.1	Fixed assets register has been maintained and updated in items of Public Administration Circular 267/2018	Complied		
2.2	Personal emoluments register / Personal emoluments cards has been maintained and updated	Complied		
2.3	Register of Audit queries has been maintained and updated	Complied		
2.4	Register of Internal Audit reports has been maintained and updated	Complied		
2.5	Preparation of all the monthly account summaries (CIGAS) and submission to the Treasury on due date	Complied		

2.6	Updated register for cheques and money orders has been maintained	Complied		
2.7	Updated inventory register has been maintained	Complied		
2.8	Updated stocks register has been maintained	Complied		
2.9	Updated register of Losses has been maintained	Complied		
2.10	Updated commitment register has been maintained	Complied		
2.11	Updated register of Counterfoil Books (GA - N20) has been maintained	Complied		
3	Delegation of function for financial control (FR 135)			
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied		
3.3	The authority has been delegated in such manner so as to pass cash transaction through two or more officers	Complied		
3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2004 in using the Government Payroll Software Package.	Complied		
4	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual internal audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on due date	Complied		
5	Audit queries			
5.1	All the audit queries have been replied within the specified time by the Auditor General.	Complied		
6	Internal Audit			
6.1	The Internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulations 134(2)DMA/1-2019	Complied		
6.2	Each internal audit report has been responded within one month	All queries other than one were answered within a month		
6.3	Copies of all the internal audit reports have been submitted to the Management Audit Department in terms of Sub-section 40(1) of the National Audit Act. No. 19 of 2018	Complied		
6.4	All the copies of internal audit reports have been submitted to the Auditor General in terms of Financial Regulation 134(3).	Complied		

7	Audit and Management Committee			
7.1	At least o4 meetings of the Audit and Management Committee have been held during the year as per the DMA Circular 1/2019	Complied		
8	Assets Management			
8.1	The information about purchases of assets and disposals has been submitted to the Comptroller General's Office in terms of the paragraph 07 of the Asset Management Circular No.01/2017	Complied		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Officer in terms of paragraph 13 of the aforesaid circular	Complied		
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Complied		
8.4	Carrying out the excess and deficits that were disclosed through the board of survey and other relating recommendations, during the period specified in the circular	Complied		
8.5	Carrying out of disposal of condemned articles in terms of F.R. 722	Complied		
9	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied		
9.2	The condemned vehicles had been disposed within a period of less than 6 months after condemning	Not Complied	In working under several steps (Matters like appointment of Investigation Boards/ Assessment Boards, getting approval from the ministry, cancellation of the registration of vehicles, calling for bids etc.) when the work goes step by step, it takes time to obtain the respective board decisions.	By giving instructions to make board decisions quickly
9.3	The vehicle log books had been maintained and updated	Complied		
9.4	Regarding of every vehicle accident, action has been taken as per F.R. 103, 104, 109 and 110	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term.	Complied		

10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous years had been settled.	Complied		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Complied		
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied		
12	Advances to Public Officers Account			
12.1	The limits had been complied with	Complied		
12.2	A time analysis had been carried out on the loans in arrears	Complied		
12.3	The loan balances in arrears for over one year had been settled	Complied		
13	General Deposit Account			
13.1	The action had been taken as per F.R. 571 in relation to disposal for lapsed deposits	Complied		
13.2	The control register for general deposits had been updated and maintained	Complied		
14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub imprests had been issued not exceeding the approved limit as per F.R. 371	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Complied		
15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the regulations	Complied		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Complied		
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Complied		

16	Human Resource Management			
16.1	The staff had been paid within the approved cadre	Complied		
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circular No. 04/2017 dated 20.09.2017	Complied		
17	Provision of Information to the public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right to Information Act and Regulation	Complied		
17.2	Information about the institution have been provided by the Website and facilitating to publish appreciations / allegation of public against the institution through this website or alternative measures	Complied		
17.3	Bi-annual and annual reports have been submitted as per section 08 and 10 of the RTI Act	Complied		
18	Implementing citizens charter			
18.1	A citizens charter / Citizens client's charter has been formulated and implemented by the Institution in terms of the circular No. 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Complied		
18.2	A Methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	Complied		
19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No. 02/2018 dated 24.01.2018	Complied		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Complied		
19.4	A senior officer was appointed and assigned the responsibility of preparation of human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No. 6.5 of the aforesaid Circular	Complied		

20	Responses Audit Paras			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied		

8.0 Conclusion

In addition to fulfilling the targeted tasks as planned for the year under review, the department was able to successfully fulfill the urgent surveying and mapping requirements required for government development projects as well as social welfare activities and 113% progress in surveying activities was achieved. The service of all the services of the department and the staff members of different levels who made contribution to maintain the performance of the department properly are also highly appreciated. Also the support given by the officials of the Ministry of Tourism and Lands as well as all the trade unions in performing these functions was highly appreciated.

W. Sudath L.C. Perera
Surveyor General

Functions performed by the Branches of Surveyor General's Office

1. Human Resources and Administration Branch

Role

Efficient performance of organizational and administrative work related to human resource management including the recruitment of staff required for the purpose of maintenance of work in the department at optimum level, maintenance of personal files of departmental officials etc.

Performance

The following functions have been performed under the human resources management

	Function	Number that was to be dealt with	Number, dealt with
1	Recruitments to the service	297	69
2	Conducting of interviews	06	05
3	Confirmation in service	251	214
4	Promotions	263	228
5	Payment of increments	2357	2173
6	Conduction of Efficiency Bar Examinations	06	04
7	Vacation of post	36	36
8	Retirement	213	204
9	Resignation	23	23
10	Suspension of work	02	02
11	Reinstatement in service	11	11
12	Transfers	2172	2172
13	Approval of local /foreign leaves	98	95
14	Cabinet Memorandums	01	01

1.1 Disciplinary Branch

Role

Performance of all duties and coordinating activities related to taking disciplinary actions including conducting preliminary investigations, issue of charge sheets, warnings, conducting formal disciplinary investigations, issue of disciplinary orders as per the 2nd volume of the Establishment Code in respect

of officers of the survey service working in the department, officers of the combined service and all officers working in departmental posts.

Performance

Number of files that were being executed in Disciplinary Branch as at 01.01.2023	Number of files initiated in year 2023	Number of files completed during year 2023	Number of files currently running in the Disciplinary Branch as at 31.12.2023
49	18	20	47

1.2 Transport Branch

Role

Carrying out of work for the transport requirement of the head office, making arrangement for all activities related to vehicle repair/maintenance/inspection as well as all activities related to vehicle accidents.

Performance

	Subject	Number remaining in 2022	Requests received during the year	Number fulfilled in year 2023	Number that cannot be fulfilled in year 2023
1	Obtaining of revenue licenses		243	243	-
2	Receipt of letters related to vehicle accidents	1	132	133	-
3	Receipt of daily running charts		2379	2379	-
4	Vehicle repairs		30	30	-
5	Supplying of fuel for vehicles		184	184	-
6	Providing vehicles for official duties		573	515	58
7	Assignment of vehicles		12	12	-
8	Sending leave particulars		58	58	-
9	Assignment official vehicles		11	11	-
10	Submission of overtime/travelling expense vouchers		61	61	-
11	Vehicle insurance		318	318	-
12	Audit queries		6	6	-
13	Provision of vehicles for welfare activities		30	30	-
14	Concessionary drivers		15	15	-
15	Request for vehicle inspections	1	202	203	-
16	Conducting of driver training programs	1	7	8	-
	Total	3	4261	4206	58

Regarding accidents occurred in departmental vehicles following actions have been taken.

Number of accident files at the beginning of year 2023	Number of accidents occurred in year 2023	Number of accident files performed in year 2023	Number of accident files completed in year 2023	Number of accident files in progress & pending as at 31.12.2023
37	14	51	18	33

2. Legal Branch

Role

Handling of legal affairs related to the Department, providing assistance to the Attorney General when cases are filed in district court/high court/appeal court and supreme court by the department and when cases are filed against the department, providing solutions for legal issues faced by the departmental officers on duties, appearing for Surveyor General in investigations conducted against the department by the Human Rights Commission.

Performance

Action has been taken as follows regarding the cases pending in the court.

Court	Number that remained as at 01.01.2023	Number received during the period up to 31.12.2023	Number completed during the period up to 31.12.2023	Number remaining as at 31.12.2023
Supreme Court	31	09	05	35
Appeal Court	33	16	07	42
High Court	05	-	02	03
District Court	42	03	02	43

Action has been taken as follows in respect of the files for which preliminary action is done

Number as at 01.01.2023	Number received during 31.12.2023	Number completed during the period up to 31.12.2023 (charged or referred to withdraw)	Number of files referred to the Attorney General during the period up to 31.12.2023	Number of files being processed as at 31.12.2023
24	17	02	01	38

Referring files to the Attorney General for prosecution has been carried out as follows

Files referred as at 01.01.2023	Files referred during the period up to 31.12.2023	Number of files completed or prosecuted on instructions of the Attorney General during the period up to 31.12.2023	Number of files in progress in relation to prosecution as at 31.12.2023
09	01	01	09

Action has been taken as follows regarding the files referred to the Human Rights Commission.

Number as at 01.01.2023	Number received during the period up to 31.12.2023	Number completed during the period up to 31.12.2023	Number remaining as at 31.12.2023
11	01	01	10

3. Accounts Branch

Role

Proper maintaining of the departmental accounting system consisting of 35 paying offices, having prepared the annual recurrent and capital expenditure estimates of the department, referring them to the Department of State Budget and having obtained imprest from Department of Treasury Operations for the allocation received accordingly and having issued them to all the offices, taking action to utilize them effectively as per the state financial policies.

Maintaining financial management by keeping the expenditure within the allocation limits given to the department.

Taking action to collect the revenue of the department, through the head office and district offices.

Proper submission of responses for audit queries to respective parties and having prepared the annual financial statements of the department, submission of them on due date.

Performance

Please see pages 71-77 of the main report (overall financial performance for the Year), see pages 84-89 (Compliance Report).

4. Instrument and Building Branch

Role

- Carrying out of repairs and new constructions to be carried out in Surveyor General's Office, Provincial Surveyor General's Offices, District Survey Offices, and Divisional Survey Offices maintained in the buildings owned by the department and circuit bungalows owned by the department.
- Repair and servicing of surveying instruments and accessories thereof.
- Production of bolts required for survey control points
- Handling of verification of prefab camps owned by the department, removing and fixing of prefab camps.
- Co-ordination of the activities of the outside organizations who involved in the security and cleanliness of the Surveyor General's Office.
- Preparation of respective gazette notifications for obtaining of Divisional Survey Offices on rental basis
- Issue of clearances to the departmental staff in issue and return of departmental identity cards
- Settlement of bills for providing communication facilities to officials.

Performance

New constructions and repairs which Rs.50, 000.00 exceeded

Serial No.	Project	Cost (Rs.)
01	Obtaining a quality assurance certificate of the main building.	74,261. 25
02	For repair on Electrical Circuit in Information Technology Branch	3,394,616.78

03	• Partitioning a part of the room of Director (Finance) • Partitioning an office room for Transport Officer and making of sliding window for Disciplinary Branch • Arranging of bathroom facilities near Litho Printing Branch (Separation of bathroom cubicles using water-resistant materials)	705,200.00
04	Partitioning of server room in the Information Technology Branch	450,983.20
05	Repair of ceilings in store room of Litho Branch.	60,360.00
06	Construction of the quarters No.212	948,610.00
07	Purchase of paint and carpets required for repair of the daycare center.	51,390.00
08	Removal of unnecessary trees on the premises for repair of quarters No.66,84	75,000.00
09	Purchase of raw materials required to repair the damaged drainage system in the office and construction of a part of the drainage system.	144,100.00
10	1 st and 2 nd step of repair of the quarters No.66	1,413,127.57
11	For second step of quarters No.212 - painting, ceiling, making of electricity system	1,069,315.00
12	Repair of Surveyor General's quarters	288,162.05
13	Purchase of raw materials required for providing bathroom facilities for quarters No.212.	113,172.99
14	Interlock paving (In front of the Instrument & Building Branch)	1,722,524.00
15	Repair of the quarters No. 84	231,775.00
16	Purchase of 02 sand cubes for minor repairs at Surveyor General's office	52,000.00
17	Fixing of new electricity meters for quarters No 84, 150/30 , 141 and Surveyor General's quarters	482,646.15
18	Fixing of new water meters for quarters	271,934.50

Functions performed in the year 2023

1.	Electrical circuit of the Divisional Survey Office, Weeraketiya has been completed.
2.	Repair of Galle District Survey Office has been completed
3.	As per the annual Total Station service register, 275 Total Stations have been serviced/ repaired by Instrument Technicians and issued to the field (including one day servicing).
4.	150 Total station accessories, received due to service repair have been serviced / repaired and issued.
5.	24 Theodolites have been serviced
6.	15, C type bolts and 1020, A type bolts were produced for survey control points.
7.	Providing Servicing, Calibration and issuance to other organizations (03 Air Force Compass and calibration of 03 Licensed Surveying Instrument)
8.	Surveying instruments have been provided for 17 government schools and University of Sabaragamuwa under providing surveying instruments for outside organizations.
9.	160 applications for departmental identity cards have been received. 152 of them have been issued and 08 were returned due to defects.

Security and cleaning activities

Throughout the year under review, this service was performed under the supervision of the Instrument and Building Branch of the department. The security service was provided by Never Back Security Company and the Gagana Security and Cleaning Company up to 30.09.2023 and Nipuni Cleaning Company maintained the department clean, neat & tidy and attractive from 01.10.2023

5. Procurement and Supply Branch

Role

Obtaining and distribution of the annual goods and services requirements of the department, having followed the procurement process, maintenance of all the stores ledgers by having updated them properly and issue of clearances by having monitored the annual verification.

Performance

Capital purchases of over 87 million rupees, recurrent purchases of nearly 14 million rupees and recurrent purchases of nearly 0.1 million rupees for the Bimsaviya project have been made during the year 2023.

Verifications relevant to different branches in Surveyor General's Office, Provincial Surveyor General's Offices, District Survey Offices and Divisional Survey Offices and 747 ledgers maintained by the surveyors scattered all over the country, have been completed.

Out of them clearances were given for 545 government surveyors, all the Provincial Surveyor General Offices, all the District Survey Offices, all the Divisional Survey Offices and all the Stores Units in the Institute of Surveying and Mapping-Diyatalawa, all the circuit bungalows and holiday quarters and all the branches of Surveyor General's Office as at 2023.12.31 and files were settled.

Permanent clearances have been issued for 42 retired and resigned officers.

6. Information Technology Branch

Role

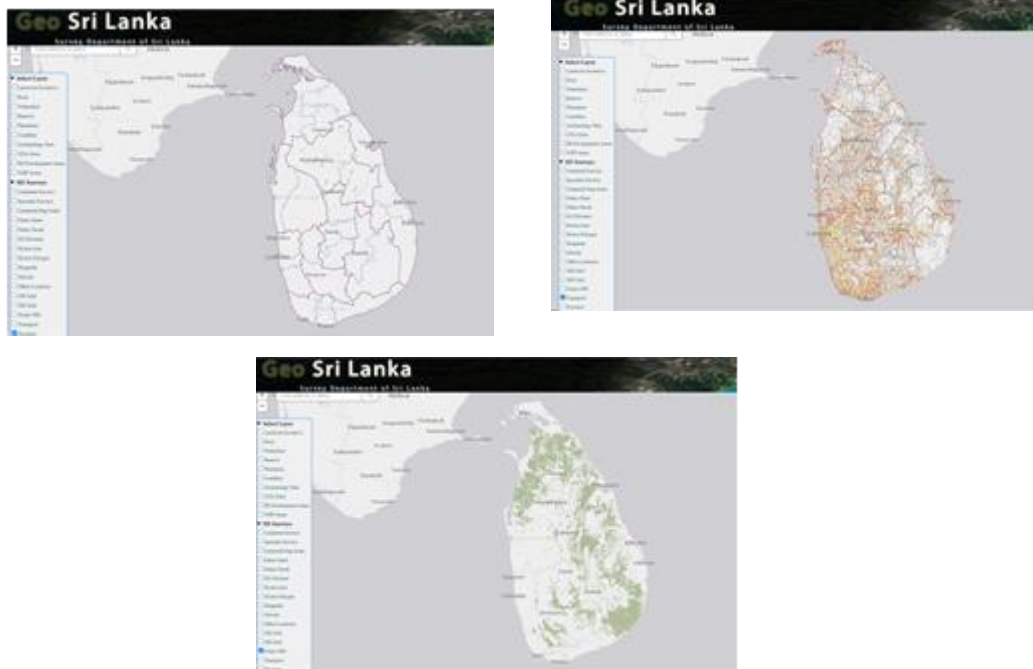
Having used advanced communication and digital data based methods such as internet connection, geographical data systems, with a view to providing qualitative service to the public, as a support service for obtaining information through the internet, and for administrative work, providing facilities required to use information technology for human resource management data storing and obtaining of information quickly and systematically.

Performance

The following data systems and software have been developed by the Information Technology Branch for the year 2023

1. Entering new information for the Investor's Guide and updating the existing information

For the Investor's Guide for Reserves software application launched by using digital data owned by the department and with a view to providing services for easy access for data to the investors as well as public, several features with new data and several existing data have been updated and thereby analytical facilities between new data have been improved.



2. Connecting the iLAS (Integrated Land Administration System) developed by the land Information Systems Branch to the internet.



3. Connecting the GSDS (Geospatial Data Service) developed by the Geographical Information Systems Branch to the internet.



4. Developing a new website for Asian Conference on Remote Sensing (ACRS 2024) and developing applications required for collecting related information and to maintain the future activities and thereby it is intended to fulfill the complete functions from the submission of research papers to the registration of the conference on that day .



5. With a view to making the provision of information through the internet more efficient, updating the information storage facilities pertaining to the network system.

7. Geodetic Survey Branch

Role

Maintaining the vertical and horizontal geodetic control network so as to cover the island and preparation of standards relating to geodetic surveying, maintenance and monitoring of data banks.

Performance

Special Survey activities carried out during the year

No.	Activity
1	Publishing of coordinates of the base line for declaration of the maritime zone of Sri Lanka.
2	Receiving the cabinet approval to work under the Public Private Partnership methodology to expand the SLCORSnet network
3	Re- observation of “ B” control points
4	Re- observation of “ A” control points
5	Providing the location of 400 control points in the area related to Divisional Survey Office, Ruwanwella
6	Establishment of 31 GCP points required for updating the 1:10,000 Topographical Data System in Matale District

Provision of special services carried out during the year

No.	Activity
1	Setting out of control points and monitoring activities for private organizations (Senerath Group, Aerotech Engineering (Pvt.)Ltd, Prasad Survey (Pvt.)Ltd)
2	Providing details of control points and bench marks to the licensed surveyors and other organizations

3	Providing services required to carry out surveys through SLCORSnet to licensed surveyors and surveyors and providing CORS Base Data as required.
4	Updating of control points and bench marks data system

8. Special Survey and Quality Control branch

Role

Efficient fulfillment of special development projects and emergency surveying requirements using new technological methodologies, having made prescribed quality controls in crisis issues related to geo information providing quality geo information for concerned sectors, providing a pioneering contribution on behalf of the department for the National Development Program by efficient fulfillment of surveying and mapping work required for providing relieves to people in case of emergency disaster situations affecting the Island.

Performance

- Survey of Kokilai Bird Sanctuary.
- Preparation of the map showing Security Zones of Ratmalana Airport and preparation of list of respective zone coordinates for gazette publication
- Surveying of Peradeniya-Wattegama railway track.
- Calibration of Master Compass for Sri Lanka Air Force.
- Analyzing court GPS instruments for providing of scientific evidences to courts
- Carrying out of surveys for re-opening the boundary including the 04 mile self-protective area existing in the tourism zone Yala Palatupana
- Surveying of Peradeniya University premise
- Obstacle Surveys of Katunayake Airport
- Carrying out Surveys under Bimsaviya.
- Preparation of digital plans.

In the year 2023, an amount of Rs.31,118,061.60 has been earned to the government by the above surveys carried out.

9. Geo Informatics Branch

9.1 Air survey Branch

Role

- Collection of topographical data, required for mapping and other development plans using Aerial Photographs, Satellite images, UAV and LiDAR data.
- Issuing high quality and reliable geographical data with high accuracy based on LiDAR data
- Reproduction of aerial photographs in digital form at customer requests.
- Scanning of aerial photographs for archiving.

Performance

Functions performed during the year 2023

- 92 of 10K sheets have been updated using 2D data extracted from satellite images (3564 sq.km)
- Creation of DSM by processing LiDAR point clouds at customer requests to cover 67.62 sq.km.
- Issue of LiDAR data as point clouds at customer requests - (39.56 sq. km)
DEM - 1575. sq.km, Contour lines - 48.16 sq. km, Rapid Ortho Images – 49.71 sq.km.

- Issuance of 360 Digital Images of Aerial photographs at customer requests.
- Scanning of 4,310 Aerial photographs (Film Positive and Negatives) for conservation process.

9.2 Remote Sensing Branch

Role

Updating of 1:50,000 Topographical digital database using high resolution satellite images so as to cover the entire Sri Lanka and providing updated data required for 1:50,000 mapping.

Updating the 1:10,000 Topographical digital database System using high resolution satellite images and providing updated data to Geographical Information System Branch for further enhancements.

Performance

- Updating of 30 sheets of 1:50,000 map series have been completed in this year using high resolution satellite images so as to cover and extent of 23,350 sq.km.of land area in Southern part of Sri Lanka.
- Updating of 79 sheets of 1:10,000 map series have been completed in this year using high resolution satellite images to cover and extent of 3115 sq.km.of land area.

9.3 Geographical Information System Branch

Role

Developing of topographical information systems, collecting, maintaining, updating and distributing of data to meet national needs as well as needs in different public institutions and the Survey Department

Performance

- Completion of Geographical Information System having updated 180 Sheets of 1:10000 (3.2Version)
- Preparation of Seamless Database by Incorporating Geo Names & Administrative boundaries.
- Incorporation of Life Location Codes into the Administrative Database.
- Preparation of Island Map for establishment of the Island Development Authority of Sri Lanka.
- Preparation of block map on Exploration and Development of Petroleum Resources in Sri Lanka for Petroleum Development Authority.
- Updating & publishing of Hospital Database in the departmental website.
- Developing a web service for topographical data for downloading free data.(10K, 50K & 250K selected sheets)

10. Mapping Branch

Role

Production of topographical maps and thematic maps relating to different subjects that required for development activities under mapping which is an important part of a role of the department, preparation of maps at customer requests, facilitating to purchase all map related products in both printed and digital manner. In addition to this, all printed maps can be obtained from the Institute of Surveying and Mapping - Diyatalawa and all District Survey Offices. Furthermore, the facility of home delivery of maps and digital data by a courier service has been introduced by the customer service center of the head office.

Performance

Works completed by the Topographical Mapping - Drawing Branch

- Second Edition of the 1:50,000 Topographical Map Series – preparation of 24 Maps
- Preparation of 09 Divisional Secretariat Maps
- Preparation of 174 maps in the scale of 1:10,000 at customer requests

Works completed by the Thematic Mapping Branch.

- Provincial maps (Southern province, Northern Province)
- Maps in school map series
- National park maps
- World maps
- Road maps
- Road & Town Atlas (Books)

Works completed by the Special Mapping Branch

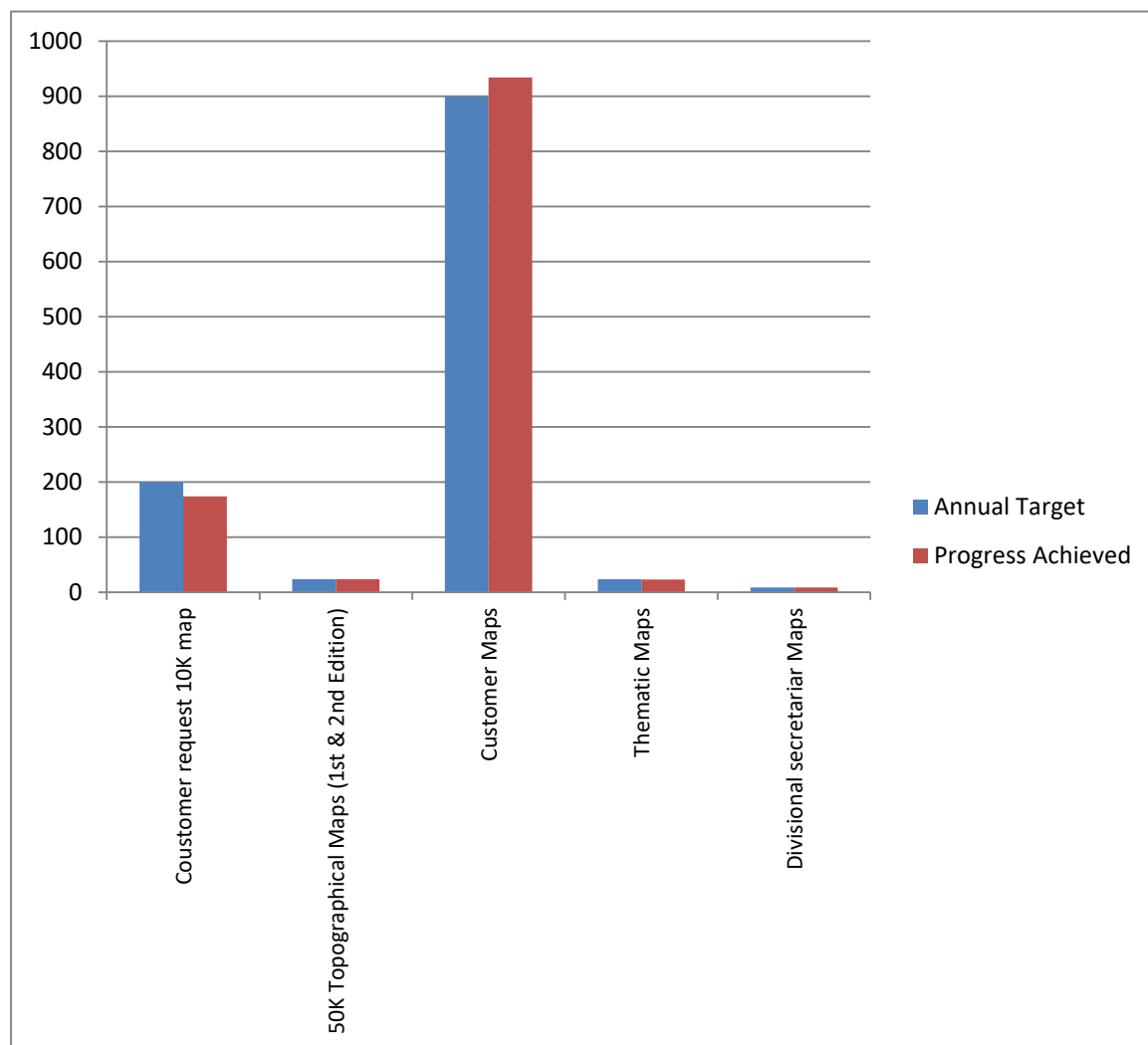
- 1,857 maps produced at customer request have been prepared

Works completed by the Quality Control Unit

- Map quality control in branches of Topographical Mapping (Drawing), Special Mapping and Thematic Mapping

Progress of map production in years 2023 is as follows.

Type of map	Unit	Annual target	Progress achieved
Preparation of 1:10,000 maps at customer requests	No. of Maps	200	174
Second Edition of 1:50,000 Topographical maps		24	24
Preparation of maps at customer requests (Digital & Printed)		900	934
Thematic maps		24	23
Divisional secretariat maps		9	9



Map Sale

Revenue has been earned as follows by sale of printed maps, digital maps and digital data and by having charged the royalty

Surveyor General's Office

Sale of printed maps	=	Rs. 5,940,775.06
Sale of Special maps for customer requirements	=	Rs. 3,331,955.50
Income from issue of digital data	=	Rs. 4,324,906.35

Institute of Surveying and Mapping and District survey offices

Sale of printed maps	=	Rs. 2,034,798.00
Total income from sale of maps, digital maps and digital data	=	Rs. 15,612,434.91

Special works carried out by the Mapping Branch

- The functions carried out by the Plan Typographic Branch, i.e. creating layout, making creations, other departmental requirements, respective for the year 2023 have been completed.

- Among the work carried out by the Book Binding Branch, field book binding and PE ledger binding are the main task and all work has been completed as per the number of work tickets.

The following books and ledger bindings are included in Special work carried out in 2023

Field books	-	5415 (Field books, Level books)
Book bindings	-	1148
Map mountings	-	67
PE ledgers	-	100

Maps, books and forms have been printed in the following quantities in this year.

Type	Number of books, sheets, or maps	No of Prints
Travellers Map	01	1,600
Road maps (Sinhala)	01	1,500
Town Maps	01	1,000
50k map sections	09	18,000
Re-printing of 50k map sections	20	14,500
Quarter sheets	01	12,600
Tenement lists	01	42,000
Letter heads (Surveyor General's Office)	01	6,000
EDM pages/ Field book pages	01	30,000
Inner cover of field books	01	6,000
Departmental Forms	32	74,850
PE ledgers	01	100
Road and Town Atlas	01	1,000
Outline maps(Sri Lanka & world)	02	6,000
Other maps(District maps, world Maps (S/E) School maps	05	1,500

11. Geographical Names Branch

Role

Introducing of accurate and conclusive standardized geographical names and database, which supportive to the national harmony that linked to the cultural heritage of Sri Lankan people.

Performance

- Updating 882 of public suggestions collected through the Geographical Names website.
- Romanization of 414 geographical names in the Geographical Names Database
- Revision of 320 geographical names in Geographical Name Database in Sinhala, English and Tamil languages

Activity	Unit	Annual target	Progress achieved
Entering public comments collected from the web database	No. of public comments	600	882
Romanization of geographical names in the Geographical Names Database	No. of geographical names	600	414
Amendment of geographical names in Sinhala, English and Tamil mediums	No. of geographical names	240	320

12. Document Management and Professional Standards Branch

Role

The plan copies prepared by the survey department since year 1800 and the plan copies currently prepared are kept safe in this Branch.

- Issue of plan copies at public requests
- Follow up on execution of court commissions
- Maintaining the record room up to date, having filed safely the certified copies of all statutory plans prepared carrying out of surveys in the field,
- When new surveys are carried out in old plans, maintaining the documents having amended accordingly
- Preparation of final village plans and final topographical plans after sending final reports by the Settlement Department having completed the land settlements.
- Repair of documents and safe keeping of documents as per preservation methods to preserve the documents older than 200 years avoiding destruction.
- Issue of pre-survey information (L 96A) for field works.

Performance

12.1 Issuance of Copies of Title Plans

	S.G.Office	District Survey Office
No. of plan copies	2233	25428
Income received	Rs. 3,618,20.00	

12.2 Extracts and diagrams issued to the public by District Survey Offices

No.of Settlement order diagrams(S)	No.of Outright grant diagrams (O)	No. of Vesting order Diagrams (V)	No. of Lease Diagrams (L)	No.of extracts	No.of L.D.O. Diagrams
38	1337	125	469	3033	4118

12.3 Court commission surveys

Balance, received but not implemented	892
Number, received in the year 2023	603
Number, completed in the year 2023	686
Number of remaining uncompleted work	809

12.4 Preparation of Final Village plans and Final Topographical plans under the Land Settlement Ordinance

After having settled the areas with village plans and topographical plans, final reports are issued by the Land Settlement Department and thereafter maps are prepared for archiving those village plans / topographical plans as final village plan areas / topographical plan areas.

Village plans / topographical plans remained at the end of year 2022	05
Village plans / topographical plans received in year 2023	04
Final Village plans / final topographical plans prepared & completed in year 2023	05
Remaining village plans / topographical plans at the end of year 2023	04

12.5 Updating old documents

Statutory plans that prepared having carried out surveys by all the field offices of the Survey Department are the plans prepared in different types as per respective areas. They are P.P./F.V.P./F.T.P./ V.P. / cadastral maps etc. When there is a preparation of new plan by a survey carried out in an area covered by old plans, having given reference to old plans, the documents in the record room also are updated.

Number of plans remained to be updated at the beginning of the year	2632
Number of plans received in year 2023	7885
Number of plans updated in year 2023	8619
Number of statutory plans and tenement lists prepared by the Registered Licensed Surveyors and not entered to the SRIMS in 2023	982
Number of remaining plans at the end of the year	2880

12.6 Archiving of Old Plans

Workshops are conducted by this branch to impart technical knowledge required for archiving and updating of plans prepared through a period of 223 years by the Survey Department by avoiding being destroyed them. Accordingly, this branch as well as each District Survey Office carries out document archiving in this way.

The number of plans repaired during the year 2023 by the Document Management Branch is 5518

Having scanned all the plans, maintaining a Data Management System (DMS) also is one of the most important functions of this branch.

Accordingly, the number of new/old plans included in the DMS data system during the year 2023 is 111,302.

12.7 Providing of old survey information (L-96 A information)

When pre-survey information (L 96 A) is requested for field work, they are issued by this branch. Accordingly, the number of L 96A information issued upon requests in year 2023 is 2331

13. Land Information System Branch

Role

Maintaining an updated land information system which land information can be provided for the public requirements.

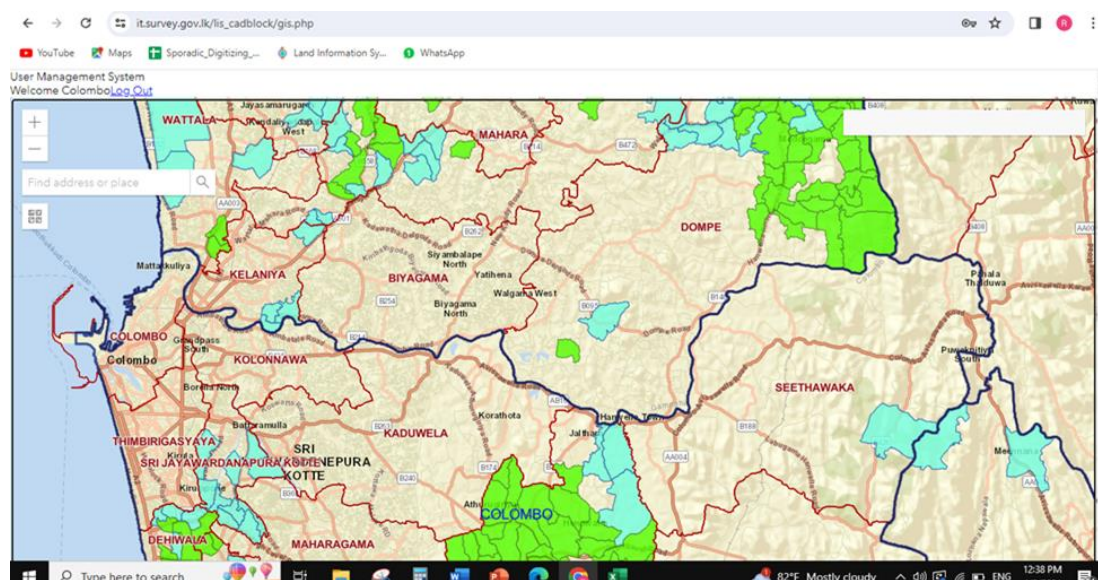
Performance

Having done pre-processing the digital data related to plans prepared in field surveying after quality check in district Survey Offices and Information Data System Branch, facilitating by a web application to re-use same data is performed by this branch. Similarly, old plans are being digitized with the

intension of facilitating the use of old plans prepared by the department for clients through a web application.

Progress	Cadastral Surveys		Sporadic Surveys		Digitizing of old plans	
	Lots	Sheets	Lots	Sheets	Outer Boundaries	Lots
Up to 2023	1,970,497	31,113	264,942	15,751	1,980	-
During 2023	159,407	4,312	20,911	1,975	15,550	39,699
At the end of 2023	2,129,904	35,425	285,853	17,726	17,530	39,699

- Updating and maintaining the software related to the Land Information database as per future requirements.
- Having prepared a web application (SD Cadblock) for preparation of block entries for cadastral maps, it has been published in the departmental web site for reference of departmental officials.
- Having developed an internet web application that facilitates to analyze data in terms of digital data, addition it for the use of clients
- Developing software required for automatic retrieval of data from Tenement List Data Management System (TLDMS) to Land Information Data System and improvement of software required for automatic downloading of data by Survey Requisition Information Management System (SRIMS) to the Land Information System.
- Making ready to enter all the cadastral maps included in Gampaha, Kalutara, Galle, Kurunegala, Nuwara Eliya, Kilinochchi and Mannar districts to the new data base and entering of data of Colombo district to the new database.
- Conducting the quality control related to the digitization of old plan, developing necessary applications required to prepare a methodology to enter the data into the Land Information Data System, preparation of guidelines and conducting workshops to make aware the field staff.



- Providing resource persons for programs conducted to make aware the Map Technical Officers, Government Surveyors, Superintendents of Surveys and Senior Superintendents of Surveys on digital data management and preparation of accurate data for Land Information Data System.
- Providing vocational training to 16 undergraduates in the universities of Colombo, Sabaragamuwa, Jayawardenepura and Sir John Kotalawala

14. National Spatial Data Infrastructure Branch

Role

As the key stakeholder in National Spatial Data Infrastructure (NSDI) platform of the country, the Survey Department, NSDI Branch is developing methods and procedures to integrate the Survey Department data model and the data services to align with national level NSDI model. Aiming above goal NSDI Branch engaging on following activities.

- Automation of the migration of different feature classes in Survey Department Database into NSDI Database.
- Developing new Metadata service as online service which follows ISO 19115(Data) standards. Which are compatible with NSDI Metadata structure
- Updating Survey Department 10K Data Dictionary and Data Catalogue to align with NSDI data model.
- Providing Survey Department data to be published in NSDI web portal.

Performance

- Developing tools to automate the migration of Transport and Building layers into NSDI data model.
- Developing metadata service for 1:50,000 Topographical dataset (Version 2.0) to be published in Survey Department website.
- Updating 10K Topographical Data Dictionary with existing information for Transport features
- Preparation of Survey Department data of Transport, Hydro, Building, Land use, Admin & Toponymy feature classes for uploading into the NSDI web portal

15. Research and Development Branch

Role

Having identified the weak areas that affected the progress of the department and submission of respective proposals to settle them, identifying new methodologies required for surveying and mapping in the department and introducing them to improve the productivity and efficiency of the department, introducing new technological methodologies through researches, training of officers to handle the new technology, preserving of the quality specification of the departmental maps and plans etc., amendment of Departmental Survey Regulations and Standing Orders in compliance with new technological methodologies.

Performance

- The initial phase of calculating of the new Land area of Sri Lanka has been completed.
- Publication of the 89th survey journal in August.
- Chapter 21 of the Departmental Survey Regulations has been referred to the respective committees to prepare in compliance with Circular No. 6/2022.
- Survey manual of Sri Lanka (vol.II) final report has been prepared. The submission of the final report has been delayed as since it should be re-adjusted as per the amendments in Chapter 21 of the above D.S.R
- The amendments required to finalize the E-journal have been referred to the Information Technology Branch.
- Fulfilling of ACRS 2024 preliminary organizing activities.

- Organizing of Sri Lanka Surveyors' Day celebration concurrently to the International Surveyors' Day, (21.03.2023).
- Organizing the celebration of the 223rd anniversary (02.08.2023) of the Survey Department
- Organizing and conducting of 02 workshops to develop the modern technological knowledge of department officials.
- Having created forms S-485 and S-456 uploading to the website.
- Upgrading existing applications in TLDMS and SRIMS data systems maintained by the department. Analyzing and Submission of suggestions for revisions.
- Reviewing the contents of the Departmental website based on the suggestions given by the respective branches of the Surveyor General's Office and submitting suggestions for updating.
- Having identified a group of scholars from the field to conduct inspections in the survey service and having appointed an inspection committee, handing over the inspections

16. Title Registration Survey Branch

Role

In terms of the "Title registration act No. 21 of 1998, organizing survey activities having joined with the Land Settlement Commissioner General's Office, Land Title Registrar General's Office for preparation of cadastral maps required for preparation of title certificates with a responsibility of the government on relative location, extent, standardized lot number of the land for lands of all the citizens in Democratic Socialist Republic of Sri Lanka, under the project of "Bimsaviya".

Under this program, preparation of annual programs, preparation of allocation estimates, managing the allocations received from the ministry, through 9 Provincial Survey General's Offices so as to cover all the district offices which Bimsaviya program is implemented, in the absence of adequate government surveyors, inviting of bids to obtain the services of Registered Licensed Surveyors and selecting of them.

Supervising the subsequent surveys carried out on lands for which title certificates have been issued and update the existing data bases using such data.

Dealing with complaints from the public and different local government institutions and participation for amending activities to the above act in coordination with other organizations and based on the issues and experiences encountered, progress review activities related to the Ministry of Lands, dealing with inquiries of Departments of Land Title Settlement, Title Registrar, Audit and the other institutions.

Issue of accreditation certificates to be obtained by a government or registered licensed surveyor for carrying out title registration surveys.

Targets estimated for the year 2023

Human resource details	Assingments	Targat – Land lots	Financial
Government Surveyors(8.1)	155	55,800	Rs.157 millions
Registered licenced surveyors selected by procurement	73	10,950	
Surveys for amendments (8.2)	-	550	
Subsequent surveys carried out by Registered Licensed Surveyors	-	10,000	
Total	228	77,300	Rs.157 millions

Performance

Human resource details	Number of lots completed in areas where declared by the commissioner of Tital registration	Number of subsequent survey lots requested by the Commissioner of Title Settlement in areas where title certificates have been issued	Sub Total	Number of subsequent survey lots carried out by Registered Licensed Surveyors in areas where Bimsaviya Surveys were carried out	Number of lots prepared as cadastral maps on survey requisitions of Divisional Secretaries	Grand total Land lots	Financial Rs. million
Government Surveyors	58,527	738	59,265	-	23,067	82,332	155.2
Registered licenced surveyors	14,436	21	14,457	11,185	4,020	29,662	
Total	72,963	759	73,722	11,185	27,087	111,994	155.2

Progress as a percentage

	Estimate	Progress	Percentage
Physical – Land lots	77,300	111,994	144.88 %
Financial – Rs. million	157.0	155.2	98.9 %

Taking action for the complaints lodged by the people regarding the issues arisen on title registration surveys. (By coordinating the departments, district and provincial offices, Commissioners of Tittle Settlement and Title Registration Offices)

Receiving of issues	Balance from previous year	Received during this year	Completed during this year	Balance
To S.G.Office	58	25	26	57
To District office	727	463	518	672

Issuance of Accreditation Certificates

Number, which accreditation certificates have been obtained as at 31.12.2022	-	1,860
Number of accreditation certificates which have been obtained in 2023	-	75
Total number of accreditation certificates which have been obtained as at 31.12.2023	-	1,935

17. Internal Audit Branch

Independence of the Internal Audit Branch which is implemented under the direct supervision of the Surveyor General, and Chief Internal Auditor has been determined by the Section 40 (3) of the National Audit Act and 134 (1) of the Financial Regulations

Role

Financial planning, internal administration, proper maintaining of books and accounts and assuring that it is properly continued, formality of internal inspection used to prevent and reveal errors and frauds of said affairs and maintaining an independent evaluation, conducting reviews on departmental performance and productivity.

Performance

At present, the internal audit branch consists of the chief internal auditor, three audit officers and a departmental assistant. On 2023.04.07, the former chief internal auditor obtained foreign leaves and from 2023.05.08 to 2023.10.20 the chief internal auditor of the Ministry of Lands performed duties as an acting of the post. From 2023.10.20 a chief internal auditor has been appointed for the Survey Department on the acting basis.

Three district offices, three provincial offices and five audits in head office have been carried out in year 2023

18. Examination Branch

Role

Conducting of recruitment examinations for all the departmental posts, efficiency bar examinations relevant to departmental officers as the power delegated by the Public Service Commission.

Performance

Serial No.	Name of examination	No. of applications received	No. of eligible applications	Exam held on / to be held on (date)	No. of candidates participated	Closing date of applications	Results issued on	No. of passes	No. of referred	Total expenditure (Rupees)	Expenditure per candidate (Rupees)
1	Second Efficiency Bar Examination for the posts belonging to Primary Un-skilled Service category (Departmental Assistant) – 2023(March)	01	01	2023. 03.13-17	01	2023. 02.03	2023. 03.27	01	-	-	-
2	Third Efficiency Bar Examination for the posts belonging to Primary Un-skilled Service category (Departmental Assistant) – 2023(March)	06	06	2023. 03.13-17	05	2023. 02.03	2023. 03.27	05	-	-	-
3	Second Efficiency Bar Examination for the officers in class II in Sri Lanka Surveyors' Service – 2020/2021(2023)	154	151	2023. 04.01	97	2022. 01.31	2023. 12.12	48	38	411,667.49	2726.28
4	First Efficiency Bar Examination for the officers in Survey Field Assistants' Service – 2023(May) (at district level)	02	02	2023. 05.08-19	01	2023. 02.27	2023. 06.09	01	-	-	-

5	Second Efficiency Bar Examination for the officers in Survey Field Assistants' Service – 2023(May)	16	14	2023. 05.13	13	2023. 02.27	2023. 06.05	13	-	5,850.00	418.00
6	Third Efficiency Bar Examination for the officers in Survey Field Assistants' Service – 2023(May) (at district level)	13	13	2023. 05.08-19	12	2023. 02.27	2023. 06.09	12	-	-	-
7	First Efficiency Bar Examination for the posts belonging to primary un-skilled service category (Departmental Assistant) – 2023(September)	01	01	2023. 09.11-15	01	2022. 07.28	2023. 10.02	01	-	-	-
8	Third Efficiency Bar Examination for the posts belonging to primary un-skilled service category (Departmental Assistant) – 2023(September)	06	06	2023. 09.11-15	06	2022. 07.28	2023. 10.02	05	-	-	-
9	First Efficiency Bar Examination for the post of Technical & Administrative Officer of Survey Department (Executive Service category) - 2023	01	01	2023. 09.22	01	2023. 08.28	2023. 10.05	01	-	7,500.00	7500.00
10	Second Efficiency Bar Examination for the officers in Survey Field Assistants' Service 2023(November)	19	49	2023. 09.11-11	41	2023. 08.31	2023. 12.08	38	-	-	-
11	Second Efficiency Bar Examination for the officers in Survey Field Assistants' Service 2023(November)	07	07	2023. 11.13-17	07	2023. 08.31	2023. 12.04	06	-	9505.00	194.00

19. Management Development & Training Division

Role

- Organizing of seminars, workshops etc. required to enhance the performance of officers
- Sending officers with respective qualifications for courses conducted by local and foreign organizations.

Performance

Please see page 80-84 (Human Resources Development) of the main report

20. Progress Branch

Role

- Handing over the letters sent by the branches of the Surveyor General's Office to the Postal Department
- Entering the letters received to the branches of the Surveyor General's Office to the mail tracking system and distributing them to respective branches
- Entering all the circulars of the department to the departmental website
- Translation of the documents in the department
- Granting approval required to employ the departmental officers on duties on overtime and holiday pay basis

- Providing facilities required for university students and officers in security forces who arrive to the department to learn the departmental role and to visit different branches in the department
- Preparation of progress report submitted for the budget committee stage, performance report of Surveyor General for the previous year
- Fulfilling the Roneo printing requirements of the branches in the Surveyor General's office.

Performance

- 27,715 letters have been handed over to the Postal Department.
- 16,359 letters received to the department have been entered to the mail tracking system
- 100 Circulars have been entered to the website.
- 57 letters (227 pages) have been translated under the Sinhala-English translations and due to the absence of a Tamil translator in the department, arrangements have been made to get 87 documents (283 pages) translated in to Tamil language by outside translators.

Technical terms that are specific to the department in circulars and circular letters translated by outside translators could be translated more accurately through the committee for checking Tamil translations appointed in the previous year.

- 996 approvals required to employ on duties on overtime and holiday pay basis have been granted.
- Progress report submitted for the budget committee stage 2024 and Surveyor General's performance report for the year 2023 have been prepared.
- 35 letters and forms (72,600 copies) have been Roneo printed

Functions performed by the field offices

1. Land Surveying

113% of progress for the target planned in 2023 was achieved.

Type of survey	Physical Performance					
	Annual target		Cumulative progress		Progress achieved (%)	
	Survey Months	Lots	Survey Months	Lots	Survey Months	Lots
Land Marking Surveys	2,890	57,800	2,784	55,687	96	96
Miscellaneous Surveys	1,449	43,470	1,525	45,741	105	105
Land Acquisition Surveys	353	10,590	200	5,999	57	57
Engineering Surveys (Hectare)	72	1,440	57	1,133	79	79
Court Commission Surveys (Commission Papers)		575		836		108
Cadastral Surveys (Bimsaviya)	2,577	77,300	3,733	111,994	145	145

Information regarding of surveys carried out in the year 2023

Surveys carried out under the Land Development Ordinance

- Surveys carried out for awarding grants under the Government Accelerated Development Program

Surveys carried out for other organizations under the State Land Ordinance

- Industrial zone surveys
- Surveys of Board of Investment of Sri Lanka
- Survey of dairy farm, Ridiyagama
- Surveys for general needs such as schools, cemeteries, stadiums

Acquisition surveys for government development activities

- Acquisition surveys of Central Expressway (Phase 3).
- Acquisition surveys for resettlement of people who displaced by the landslides at Deraniyagala
- Acquisition surveys for expansion of Sri Lanka Palali Airport
- Acquisition surveys for Pinnawala Elephant Orphanage and Zoo
- Acquisition surveys carried out under the Saubhagya Dakma Project

Land acquisition Survey for road and railway development works

- Surveys of Kadugannawa - Peradeniya (8.95km) railway line
- Surveys of Peradeniya - Gampola (12.7km) railway line
- Surveys of Wattegama - Pathanpaha (4.4km) railway line
- Surveys of Habarana - Kurunegala railway line
- Surveys of the proposed access road to Bingiriya Investment Zone

Surveys carried out as per timely requirements

- Surveys in Nelugala archaeological site
- Surveys in premises of University of Peradeniya
- Contour Survey in premises of Eastern University
- Surveys of Surakimu Ganga Project in Nuwara Eliya district
- Surveys of Kotiagala residual forest
- Surveys of Sacred areas
- Re opening surveys of Sacred area belonging to the Dimbulagala Aranya Senasana
- Surveys of Jethavanarama premises
- Re opening surveys of Yala Palatupana Tourism Development Area
- Surveys for preparation of maps that include the protected areas of Ratmalana Airport
- Surveys of Kokilayi Bird sanctuary
- Surveys of Valachchena Paper Mill
- Surveys of Horowpothana National Park
- Surveys of Somavathiya National Park Phase 1 and Phase 2
- Surveys of Polonnaruwa Flood Plains National Park
- Surveys of Knuckles conservation forest
- Surveys of Ceylon Electricity Board
- Surveys of Water Supply and Drainage Board
- Surveys of Janatha Estates Development Board and Ministry of Plantation
- Surveys of Department of Archaeology
- Surveys of National Housing Development Authority
- Surveys of the Garnet Sand Project

Engineering Surveys for development works

- Surveys of Northern Maha Ela
- Surveys of Minipe Ela
- Surveys in Moragahakanda-Kalu Ganga development project
- Surveys of Wayamba Ela
- Tank surveys carried out under the Wari Saubhagya
- Surveys of reconstruction of Marichukaddi/Kaddumuriv tank for drinking water

Surveys carried out for other organizations

- Surveys carried out on court commission
- Surveys carried out at the request of Mahaweli Authority/Department of Land Commissioner Department

2. Issuance of diagrams for providing of grants having carried out surveys under the Land Development Ordinance

District	Number of Diagrams Issued
Colombo	0
Gampaha	16
Kalutara	0
Kandy	92
Matale	775

NuwaraEliya	62
Galle	0
Matara	0
Hambantota	0
Jaffna	17
Mannar	0
Vavuniya	1
Mullativu	619
Kilinochchi	738
Batticaloa	0
Ampara	0
Trincomalee	0
Kurunegala	0
Puttalam	0
Anuradhapura	0
Polonnaruwa	279
Badulla	433
Monaragala	581
Ratnapura	129
Kegalla	214
Total	4118

3. Development of immovable and movable property

3.1 Construction and repairs that Rs.50,000.00 exceeded

	Province	Description	Expenditure (Rs.)
01	Western Province	Painting of the outer walls of Divisional Survey Office -Gampaha	283,086.00
02		Repair of the toilet in the record room of District Survey Office - Gampaha	420,000.00
03		Making a new rack of District Survey Office - Colombo	480,874.00
04		Purchase of 09 ceiling fans of District Survey Office - Colombo	163,640.00
05	Central Province	Repair of quarters at Provincial Surveyor General's Office	152,594.50
06		Painting of District Survey Office, Kandy	172,205.60
07		Repair of toilets in the office room of Senior Superintendent of Surveys in District Survey Office Kandy	135,650.00
08		Partitioning the dining room near the record room at District Survey office Kandy	164,000.00
09		Repair of the roof of District Office Nuwara Eliya	1,070,686.58
10		Repair of electricity system of circuit bungalow ,Katumana	99,850.06

11		Painting of circuit bungalow,Katumana	1,113,499.01
12		Curtaining of Divisional Survey Office Doluwa	71,345.00
13		Repair of ladies toilet at District Office Matale	83,636.45
14	Southern Province	Repair of plumbing and electricity system of the quarters of Senior Superintendent of Surveys, Matara	56,832.07
15		Repair of the ceiling of front verandah in the quarters of Senior Superintendent of Surveys, Matara	154,345.62
16		Repair of toilets in the quarters of Senior Superintendent of Surveys, Matara	429,431.83
17		Repair of window shutters and ceiling of outdoor roof and gutters of Divisional Survey Office, Matara	167,526.33
18		Making a new gutter for the roof of the garage of the District Survey' office, Matara	68,254.80
19		Repair of doors of quarters of the Senior Superintendent of Survey, Matara	149,373.15
20		Construction of north boundary wall of District Survey Office, Matara	1,461,719.69
21		Repair of roof in circuit bungalow, Kataragama	151,935.30
22		Repair of roof of the quarters of Senior Superintendent of Surveys, Hambantota	452,262.55
23		Repair of the building taken over to maintain the Divisional Survey Office, Weerakatiya	1,524,068.08
24		Painting of the quarters of Senior Superintendent of Surveys,Galle	1,180,734.00
25		Repair of roof of the main building in the quarters of Senior Superintendent of Surveys, Galle	1,842,150.00
26		Repair of the building taken over to maintain the District Survey Office, Weerakatiya and construction of proposed bathroom and toilet.	1,724,441.65
27		Repair of the roof of the dining room in the District Survey Office, Galle	319,872.50
28		Repair of the roof of the quarters of Senior Superintendent of Surveys, Galle	876,023.30
29		Repair of the roof bracket in the office room of Senior Superintendent of Surveys, Galle	64,605.00
30	Northern Province	Repair of toilets in Divisional Survey Office, Jaffna	341,656.53
31		Construction of the guardroom at District Survey Office, Jaffna	756,490.00
32		Repair of roof of the record room of District Survey Office, Kilinochchi	446,030.00
33		Minor repairs in District Survey Office, Kilinochchi	153,934.23
34		Paving interlocks at District Survey Office, Kilinochchi	845,664.72
35		Renovation works of District Survey Office, Mannar	2,157,006.76
36		Repair of the prefab camp at District Survey Office Mannar	1,242,957.19
37		Repair of the boundary wall of District Survey Office Mannar	951,360.56
38		Making of wire fence at District Survey Office Mannar	970,000.00
39		Repairs of roof and ceiling of District Survey Office, Vavuniya	135,266.00

40		Changing the roofing sheets of Prefab quarters No. 146	698,130.00
41		Paving Interlocks at District Survey Office, Vavuniya	938,477.80
42		Repair of Prefab quarters No. 151 of District Survey Office,	715,220.00
43		Paving Interlocks at District Survey Office, Vavuniya -Phase ii	363,858.80
44		Repair of the electrical system of Prefab quarters No. 151 of District Survey Office, Vavuniya	102,536.00
45	Eastern Province	Aluminum Partitioning of Provincial Surveyor General's Office	159,000.00
46		Fixing of cupboards in the record room of District Survey Office, Batticaloa	270,000.00
47		Repair of the roof of prefab Camp of Divisional Survey Office, Vanantharan	103,800.00
48		Making inside water supply in circuit bungalow, Pasikuda	64,679.50
49		Painting of Ampara circuit bungalow	548,160.00
50		Protecting the record room of District Survey Office, Ampara from Insect Infestation	111,186.16
51		Renovation of the record room of District Survey Office Trincomalee	2,157,006.76
52		Laying water drainage pipes at District Surveyor	216,560.60
53		Repairs of circuit Bungalow, Kuchchaveli	879,155.25
54	North Western Province	Completely re-making of the roof of quarters No. 61 of Technical and Administrative Officer of the District Survey Office, Puttalam	831,420.70
55		Having bound walls of a part of the prefab camp No. 18 at Divisional Survey Office, Anamaduwa by cement and developing it as an accommodation room for the Superintendent of Surveys.	999,285.51
56		Renovation of prefab Building, Kuliapitiya (Phase 1)	1,033,307.87
57		Renovation of prefab Building, Kuliapitiya (Phase 2)	1,622,080.47
58		Repairs of prefab quarters at Divisional Survey Office, Galigamuwa (Phase 1)	1,578,864.13
59		Repairs of prefab quarters at Divisional Survey Office, Galigamuwa (Phase 2)	891,835.80
60		Repairs of the existing electrical system of prefab quarters - Kuliapitiya	82,245.00
61		Repairs of the existing electrical system of prefab quarters at District Survey office, Galgamuwa	168,290.00
62		Purchase of sheets for the roof of the prefab quarters at District Survey Office , Galgamuwa (Phase 1)	376,110.00
63		Renovation of toilet system of divisional Survey office, Galgamuwa and Wariyapola	113,825.00
64		Fixing a protective cover in front of the public tracing branch at the District Survey Office, Kurunegala.	61,658.80
65		Repair of Pre Fab quarters No. 94	238,976.17
66		Repair of the front ceiling of District Survey Office, Polonnaruwa	472,912.14
67		Repair of the electrical and plumbing system of old circuit bungalow, Polonnaruwa	715723.37

68	North Central Province	Making the ceiling of the quarters of Senior Superintendent of Surveys, Medavachchiya	104,000.00
69		Termite Control of the quarters of Senior Superintendent of Surveys, Anuradhapura and repair of No. 37 Prefab Camp	499,516.20
70		Construction of an attached toilet to the office room of Senior Superintendent of Surveys, Anuradhapura	856,546.81
71		Repair of the roof of the quarters of Senior Superintendent of Surveys, Anuradhapura	70,195.00
72		Construction of the boundary wall at district survey office - Anuradhapura	499,872.93
73		Making pantry cupboards in the kitchen of the circuit bungalow, Anuradhapura	65,000.00
74		Making the toilet pit of the circuit bungalow, Anuradhapura	2,28260.00
75		Painting of the circuit bungalow, Anuradhapura	2,220,115.00
76		Repair of roof and window shade of upper floor of circuit bungalow, Anuradhapura	664,899.00
77		Repair of two frames of front gate of circuit bungalow Anuradhapura	78,000.00
78		Repair of the pit of the toilet of quarters of Surveyor General- North Central Province	68,175.00
79		Repair of the quarters of Technical & Administrative Officer, Anuradhapura	191,634.10
80		Painting & repairs of the quarters of Surveyor General, North Central Province	556,635.00
81	Province of Uva	Construction of a security wall in front of the Surveyor General's office	1,193,094.64
82		Repair of the mesh fence of Provincial Survey General's office	141,189.00
83		Construction of the fence between Provincial Surveyor General's office & District survey office	203,000.00
84		Repair of the roof of Divisional survey office, Bandarawela	1,177,428.20
85		Making a shade for clients of District survey office, Badulla	731,693.42
86		Repair of the electrical system of Divisional survey office, Bandarawela	72,220.00
87		Repair of the garage of Divisional survey office, Bandarawela	810,800.27
88		Repair of the bath room of the Senior Superintendent of Surveys in Divisional survey office, Mahiyanganaya	59,295.00
89		Repair of the roof of Divisional survey office, Badulla	98,850.00
90		Repair of quarters No.445/9 of District survey office, Monaragala	1,489,765.22
91		Repair of quarters of Senior Superintendent of Surveys of District survey office, Monaragala	2,490,123.77
92		Repair of three toilets in Divisional survey office, Monaragala	147,240.00
93		Repair of the wire fence around the land of Divisional survey office, Monaragala	60,000.00

94	Province of Sabaragamuwa	Termite control at the quarters of Senior Superintendent of Surveys (a section)& the quarters No.4/4	100,072.00
95		Termite control at the quarters of Senior Superintendent of Surveys (remaining section)	122,000.00
96		Making two gate pillars for fixing of the access gate of Divisional survey office, Embilipitiya	212,560.00
97		Fixing the access gate of Divisional survey office, Embilipitiya	294,203.00
98		Construction of retaining wall on the land where the Gorokgoda survey pool is located	503,402.32
99		Expansion and concreting of existing garage in District survey office, Rathnapura	319,173.10
100		Purchase of raw materials for painting of exterior walls, ceiling, iron door of the building of District survey office, Rathnapura	201,183.00
101		Fixing iron grills for windows of Divisional survey office, Embilipitiya	356,000.00

3.2 Vehicle Repairs that Rs.50,000.00 exceeded

Province	No. of vehicles maintained	Total cost (Rupees)
Western Province	17	3,997,774.07
Central Province	19	3,879,351.41
Southern Province	19	3,979,334.32
Northern Province	13	2,607,896.69
Eastern Province	16	2,527,102.42
North Western Province	18	4,044,755.53
North Central Province	13	2,357,297.63
Province of Uva	10	2,544,728.31
Province of Sabaragamuwa	20	5,852,112.38
Total	145	31,790,352.80

4. Training Programmes organized

Province	Training program	Category of the officers attended	Number
Western Province	Workshop on Government Payroll systems	Management Service Officers,	01
	Workshop on Pensions	Development officers	01
	Workshop for Government Surveyors	Survey services officers,	47
	Workshop on tracking segments of geodetic control points using GNSS instruments	Survey services officers, Survey Field Assistants	55

Central Province	Capacity program for Superintendent of Survey	Survey services officers	20
	Capacity program for Government Surveyors	Survey services officers	70
	Program on disciplinary proceeding for Superintendent of surveys & Government Surveyors	Survey services officers	84
	Capacity program for officers in Technological service	Technical & Administrative officers and Map Technological Officers	24
	For officers in management services & Development officers	Management services officers & Development officers	52
	Capacity program for all the drivers	Drivers	38
	Capacity program for survey overseers & survey field assistants	Survey Field Assistants	349
	Capacity program for all the departmental assistants	Departmental assistants	35
Southern Province	Awareness program on court surveys/process relating to preparation of cadastral maps and carrying out of surveys/SHRIM database	Survey services officers	124
	Regarding old plans and acts & ordinance	Map Technological Officers	25
	Office System/Establishment Code /Financial Regulations/Procurement Process/Payroll system/CIGAS/Computer/English/Tamil language	Management services officers & Development officers	70
	On book binding and use of modern Instruments	Survey Field Assistants Office assistant service Departmental Assistants	50
	Awareness program on vehicle maintenance and rules	Drivers	27
Northern Province	Second language (Sinhala) training program (100 hours)	Survey Field Assistants	70
	Training on procurement procedure and guidelines	Survey services, Management services, development officers and Survey Field Assistants	34
	Training for Drivers	Drivers	17
North Central Province	Awareness Program for Superintendents of Surveys and government surveyors	Survey services	96
	Training workshop for office staff	Management Services, Development Officers Survey Field Assistants, Office Assistant Service and Technological Service	20
	Awareness program for Staff	Survey Services, Management Services Development Officers Survey Field Assistants and, Office Assistant	40

Province of Uva	Procurement process and accounts	Technical and Administrative Officers Management t Service Officers and Development Officers	22
	Responsibility of Government Surveyors in providing accurate digital data	Survey Services officers	24
	Office system and data systems of the department	Technical and Administrative officers Management Services Officers and Development Officers	35
	Physical & Human resources in divisional survey office	Survey Overseers	8
Province of Sabaragamuwa	Training Program on court survey	Survey Services Officers	63
	Preparation of statutory plans for GNSS/ cadastral system	Survey Services Officers	23
	Knowledge and Skills Development Program for Technological Services Officers	Technological service	08
	Formalization of office work and improving computer literacy	Management Services Officers and Development Officers	11
	Program for Drivers	Drivers	09
	A program to develop knowledge in the use of modern technical instruments	Surveying Field Assistants	83
	Productivity Enhancement Program	Departmental Assistants and Office Assistants	15
Eastern Province	Training Program on CIGAS	Development Officers	01
	Training Workshop for Superintendents of Surveys and Surveyors	Survey Services Officers	
North Western Province	Course on making field and plan amendments, preparation of survey file, field work, field book entries, court survey etc.	Survey services Officers	72

Functions performed by the Institute of Surveying & Mapping

Performance

1. Courses conducted

1.1 Regular courses

Serial Number	Name of the course	Time	Date of Commencement	Date of completion / Date to be completed	Number of participants
1	Bachelor's Degree Course in Surveying Science (BDC / 16)	4 Years (Academic)	01.02.2022	31.01.2026	22
2	Pre requisite / 01 (PC/01)	03 Months	16.01.2023	12.04.2023	43

1.2 Short term courses conducted for officers in Survey Department

Serial Number	Name of the course	Number of days	Date of held	Number of participants
1	Orientation program for the new Superintendent of surveys who are to be promoted in the year 2023.	3	15.03.2023 - 17.03.2023	30
2	Orientation program for the new Senior superintendent of surveys who are to be promoted in the year 2023.	3	24.05.2023 - 26.05.2023	12
3	Orientation program for the new Technical & Administrative Officers who are to be promoted in the year 2023.	3	12.07.2023 - 14.07.2023	29
4	Continuous Professional Development Program conducted for class one officers in Survey Department of Sri Lanka, - Group A (conducted online)	5	10. 07.2023 13. 07.2023 17. 07.2023 20. 07.2023 27. 07.2023	58
5	Continuous Professional Development Program conducted for class one officers in Survey Department of Sri Lanka, - Group B (conducted online)	5	07.08.2023 10. 08.2023 24. 08.2023 14. 09.2023 21. 09.2023	64
6	Continuous Professional Development Program conducted for Map Technological Officers Group 1- (conducted online)	3	17.10.2023 18.10.2023 19.10.2023	145
7	Continuous Professional Development Program conducted for Map Technological Officers Group 2- (conducted online)	3	08.11.2023 13.11.2023 15.11.2023	114
8	Continuous Professional Development Program conducted for Map Technological Officers Group 3- (conducted online)	3	20.11.2023 22.11.2023 23.11.2023	28
9	Continuous Professional Development Program conducted for Map Technological Officers - 2023/2(Group 2) - conducted by the resource persons of the department.	3	18.12.2023 19.12.2023 20.12.2023	45

1.4 Short-term courses conducted for other organizations

Serial Number	Name of the course	Number of days	Number of participants	Date of held	Institution
1	Survey Camp for Civil Engineering Students	5	65	27.02.2023-03.03.2023	Institute of Advance Technology- Colombo
2	Survey Camp for Civil Engineering Students	5	57	20.03.2023-24.03.2023	Institute of Advance Technology- Jaffna
3	Survey Camp for Civil Engineering Students	5	49	24.04.2023-28.04.2023	Institute of Advance Technology- Galle
4	Training Program for RTK & GIS	3	27	05.07.2023-07.07.2023	International training Institute for Irrigation and Network Management - Kothmale
5	GIS for Beginners	5	17	17.07.2023-21.07.2023	Students of different government, semi-government, private organizations and universities
6	Training Program on Total Station & GPS	2	35	09.11.2023-10.11.2023	Technical Collage - Ratmalana
7	Training Program on Surveying, Leveling & GNSS	2	40	21.11.2023-22.11.2023	Provincial Deputy Chief Secretary-Sabaragamuwa (Engineering services)
8	GIS for Beginners	5	15	27.11.2023 - 01.12.2023	Sri Lanka Air Force

1.4 One Day Programs conducted for other organizations during this year

Serial Number	Institution	Date of held	No. of Participants
1	Technical Collage-Ratmalana	13.01.2023	44
2	Mo/Malwattawala Madhya Maha Vidyalaya	19.01.2023	25
3	Sri Lanka Navy	25.01.2023	72
4	Sri Lanka Air Force Combat Training School - Diyathalawa	03.02.2023	23
5	University of Sabaragamuwa	16.02.2023	93
6	Sri Lanka Air Force Combat Training School - Diyathalawa	15.03.2023	44
7	Naval and Maritime Academy- Trincomalee	2023.03.20	18
8	Naval and Maritime Academy- Trincomalee	23.03.2023	26
9	Sri Lanka Navy	29.03.2023	70
10	Ba/ Rathkarawwa Maha Vidyalaya	30.03.2023	60
11	Am/Dehi/Madagama Maha Vidyalaya	03.04.2023	46
12	Naval and Maritime Academy - Trincomalee	06.04.2023	38
13	Naval and Maritime Academy - Trincomalee	24.04.2023	33
14	Naval and Maritime Academy - Trincomalee	09.05.2023	27
15	Naval and Maritime Academy - Trincomalee	11.05.2023	32
16	Naval and Maritime Academy- Trincomalee	29.05.2023	46
17	Naval and Maritime Academy- Trincomalee	31.05.2023	30
18	Ba/ St.Thomas Maha Vidyalaya- Bandarawela	04.07.2023	17
19	University of Sabaragamuwa	17.07.2023	71
20	University of Sabaragamuwa	18.07.2023	66
21	Sri Lanka Navy	20.07.2023	39

22	Ba/ Vishaka balika Madhya Maha Vidyalaya, Bandarawela	25.07.2023	99
23	Sri Lanka Air Force Combat Training School - Diyathalawa	26.07.2023	42
24	Naval and Maritime Academy- Trincomalee	27.07.2023	34
25	Mara/Puhulwella Central College, Kirinda	28.07.2023	38
26	Sri Lanka Army Training School - Diyathalawa	07.08.2023	85
27	Ba /Vangiyakumura National School	08.08.2023	60
28	Sri Lanka Navy	09.08.2023	72
29	Commando Regiment Training School - Uva Kuda oya	25.08.2023	63
30	Ba /Nadungamuwa Maha Vidyalaya	29.08.2023	46
31	Ba /Sugatha Madhya Maha Vidyalaya	01.09.2023	16
32	Ba /Tamil Maha Vidyalaya, Bandarawela	04.09.2023	49
33	Sri Lanka Air Force Combat Training School - Diyathalawa	05.09.2023	19
34	Commando Regiment Training School - Uva Kuda oya	06.09.2023	48
35	Naval and Maritime Academy - Trincomalee	20.09.2023	35
36	Sri Lanka Army - Katukeliyawa	21.09.2023	21
37	Ba/ Diyatalawa Maha Vidyalaya	22.09.2023	15
38	Commando Regiment Training School - Uva Kuda oya	25.09.2023	57
39	Naval and Maritime Academy - Trincomalee	02.10.2023	18
40	Sir John Kotelawala Defense University	09.10.2023	19
41	Sri Lanka Navy	18.10.2023	75
42	Ba/ Dharmapala Maha Vidyalaya, Bandarawela	19.10.2023	87
43	Sri Lanka Air Force	20.10.2023	48
44	Sri Lanka Army	01.11.2023	23
45	Sri Lanka Navy	03.11.2023	22
46	D.S.Senanayaka Vidyalaya, Colombo	10.11.2023	47
47	Naval and Maritime Academy - Trincomalee	13.11.2023	29
48	Ba/Janadhipathi Vidyalaya - Ambagasdowa	14.11.2023	46
49	Ba/Janadhipathi Vidyalaya - Ambagasdowa	15.11.2023	23
50	Naval and Maritime Academy - Trincomalee	16.11.2023	33
51	Sri Lanka Artillery Camp - Minneriya	22.11.2023	23

Summary of the short term courses conducted in 2023			
One day	Two days	Three days	Five days or above
51	2	8	7

2. Constructions and repairs carried out that Rs. 50,000.00 is exceeded

Description	Expenditure (Rs.)
Painting of the quarters of the Director	360,320.00
Painting of Mahaweli hall	402,160.00
Repair of circuit bungalow 03	1,331,574.50
Repair of the quarters 52	530,268.00
Painting of boys hostel	334,281.00
Repair of circuit bungalow 01	188,202.50
Painting of classrooms	391,470.00
Repair of the toilet pit of quarters 8A	82,300.00
Repair of interior roads	328,000.00

3. Having spent an amount of Rs. 1,252,736.84 repairs that Rs.50,000.00 exceeded on 6 vehicles, have been carried out during the year.