CM 038910 (E) / T-02 / 2nd reading

ANNUAL PERFORMANCE REPORT FOR THE YEAR 2022

Government Analyst's Department

Expenditure Head No. 233

No. 31, Isuru Mawatha, Pelawatta, Battaramulla.
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Deepika Senevirathne
Government Analyst

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Institutional Profile

1.1 Introduction

In September 1904, the Government Analyst's Department was started affiliating with Ceylon Medical College. British National Dr. K. C. Browning was appointed as the first government Analyst.

Later in 1913, it was established as the Government Analyst's Department. Subsequently, in 1934 it was reestablished under the Ministry of Local Government at the Independence Square, Colombo 07.

With being under foreign scientific officers from the beginning, Mr. W.R. Chanmugam was appointed as the first Sri Lankan Government Analyst in 1945. Services of the Government Analyst Department have been further expanded to encompass forensic questioned document examination in 1935. In 1940 Mr. Thambaia Nagendran was appointed as the first Government Examiner of Questioned Documents.

The Department has been under the Ministry of Defence from 1960 and of the Ministry of Justice from 1978 to date. Mrs. Yogarani Mahesan was the first female Government Analyst in the history of the Government Analyst's Department.

The department had to face many hassles and troubles in Independence Square for more than 100 years. Then on 10th of May 2013 the department moved to a new location in Pelawatta, Battaramulla.

The state-of-the-art facility in the six storied new building provided an ideal platform to introduce novel advanced technology to enhance forensic capabilities in providing scientific analytical services to the Law Court of the country.

The DNA laboratory of the Government Analyst's Department was established in 2013 with the aid of USAID (United States Agency for International Development). And further strengthened by KOICA (Korea International Corporation Agency) project. A new Digital Forensic Laboratory was completed during 2016 with the aid of KOICA project. Establishment of a DNA laboratory and the digital forensic laboratory are an extremely useful addition to the laboratory for effective criminal justice.

In light of the enhancement of the scientific analytical works the laboratories of the Government Analyst's Department was accredited as ISO/IEC 17025 by the Sri Lanka Accreditation Board (SLAB). Having started from a single scientist in 1904, at present, there are about 100 scientific staff officers in the field of Forensic and Food science and their service to the nation is of the essence.

At present Mrs. Deepika Senevirathne has been appointed as the 21st Government Analyst and Mr. J. M. R. Jayasundara was appointed as 7th Government Examiner of Questioned Documents. (Act)

1.2 Vision, Mission and Objectives

Vision

To form a fair and law abiding society

Mission

Providing Scientific Analytical, Advisory and Consultancy Service in the field of Forensic and Food Science to Law Courts, Law Enforcement Agencies and other Institutions.

Objectives

To assist the Process of Administration of Justice in a Fair and efficient manner.

1.3 Key Functions

The Government Analyst's Department, being the only forensic science laboratory in Sri Lanka, consists of two major divisions namely Food Science and Forensic Science. Food Science Division includes four areas namely Food, Liquor, Milk and Water. Forensic Science Division has nine (09) major disciplines as Forensic Ballistics, Forensic Serology and DNA, Forensic Toxicology, Explosives and Fire Investigation, Narcotic Drugs, Forensic Questioned Documents, Computer Forensic and Forensic Miscellaneous Section.

The Department proves to be a service providing institution in that it provides scientific analytical, advisory and consultancy services. The Government Analyst's Department issues analytical reports upon scientific examination and analysis on productions (evidence) referred to it by the Law Courts, Department of Police, Department of Customs, Department of Excise, Local Government Institutions, Ministry of Health, Port Authority as well as other Government Departments and Statutory Bodies. Further, it carries out analysis to ensure quality of food, liquor, milk, and dairy products with the samples being referred to the Department by the various Government Departments and state sponsored bodies. Additionally, the samples received from the Department of Customs are also analyzed for quality. The Questioned Documents Section prepares analytical reports after examination of the questioned documents forwarded by the Courts of Law.

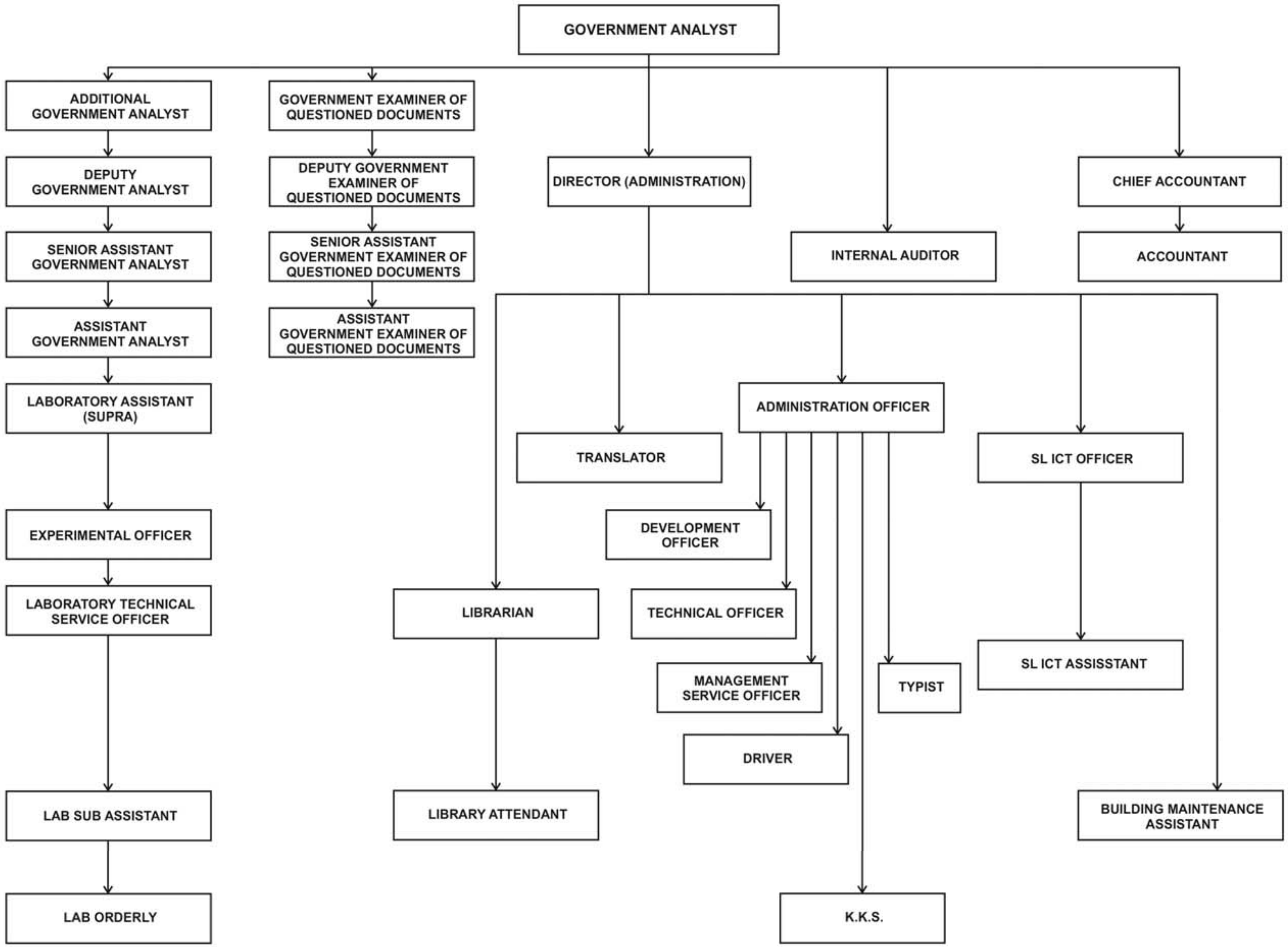
All productions (evidence samples) submitted for testing are analyzed according to various acts and ordinances such as the Food Act, National Environment Act, Excise Ordinance, Tobacco and Alcohol Act, Cosmetics, Drugs and Devices Act, Control of Pesticides Act, Fire Arms Ordinance, The Explosives Act, Poisons, Opium and Dangerous Drugs Ordinance, Motor Traffic Act, Criminal Procedure Code, Civil Proceeding Code, Evidence Ordinance etc.

Moreover, the Department provides investigation and consultancy service to the Police Department for crime scene investigations related to grave crimes such as explosions, shootings, fires and fatal motor traffic accidents in the country. Further scientists in the toxicology section attend for food testing in the missions of foreign VIP delegations in Sri Lanka. In support of scientific reports issued by Government Analyst's Department, officers appear before courts for expert testimony.

The Department also functions as the scientific/technical consultant to other Government Departments and Government sponsored institutions. The contribution by the officers to the Sri Lanka Standard Institute for making standards is an important service. The experts also assist in Technical Evaluation Committees of the Ministry of Defense for purchasing of arms, ammunition and a explosive substances for the Ministry of Defense.

Further, Department provides training for Judicial Medical Officers, Police, Scenes of Crime Officers, three forces, trainee lawyers of Attorney's General Department and public health inspectors etc, on forensic and food science.

1.4 Organizational Chart



1.5 Main Divisions of the Department

Forensic Science Section

1. Firearms and Ballistic

The evidence related to the offences such as illegal possession of firearms, firearms and other ballistic evidence alleged to connect with shootings in various crimes are examined and analyzed in firearms and ballistic section.

Further, experts in this section provide assistance to the police and other stakeholders in shooting scenes, vehicles and building investigations and reconstruction.

Firearms such as pistols, revolver, rifles and automatic firearms, locally made muzzle loading guns, such parts, spent cartridge cases, and fired bullets etc. are the common physical evidence forwarded to this section for examination and report.

Microscopically comparison analysis of above evidence will reveal the any involvement of the alleged firearms and other ballistic evidence to the crime.

2. Explosives and Fire Investigation

The Forensic experts in the Explosives section examine evidence associated with explosives related crimes such as explosions, possession of explosives or possession of bombs and other explosive devices. Defused components of explosive devices such as hand grenades locally made explosive devices and other improvised explosive devices are also examined in this section. Further, they provide assistance to the police and other stakeholders for the fire scene investigations. The laboratory can analyze fire debris from fire scenes for the presence of any ignitable liquid or substances.

3. Narcotic Drugs and Psychotropic Substances

The experts in the Narcotic Drugs Section Analyze illicit drugs, psychotropic substances such as heroin, cocaine, Cannabis, new psychotropic substances and tablets etc. seized by the Police, Narcotic Bureau or the Customs. After identification of the active substance in the seized material, further analysis is carried out to establish their purity and pure quantity.

4. Forensic Serology and DNA

The main function of the forensic experts in the Serology Section is to examine and analyze body fluids, bones, teeth or any other biological matter in any object recovered as evidence in grave crimes using DNA technology.

Further, they visit crime scenes related to homicide and help the police to collect biological and physical evidence including blood stains, semen stains, hair, blood patterns, fibers, glass, paint, scratch marks, tool marks, foot impressions etc, and the subsequent examination done in the laboratory.

Further, they visit scenes of fatal road traffic accidents and hit and run scenes and carry out scene reconstruction and recover important evidence as mentioned above.

5. Forensic Toxicology

The Experts in the Forensic Toxicology Section carry out comprehensive range of analysis to identify poisons for medico legal purposes and crime investigations. Post mortem samples forwarded by judicial medical officers in suspicious sudden deaths are subjected to analysis for narcotic drugs, different types of poisons, cyanide, corrosive acids, carbon monoxide etc.

In fatal accidents, the blood and urine of the drivers alleged to be under the influence of alcohol are analyzed for alcohol levels and for the presence of any narcotic drugs.

Further, any physical evidence like drugs, tablets, poison bottles, food are analyzed for identification of above mentioned poisons and drugs etc.

6. Examination Questioned Document

The Forensic Questioned Document Section mainly examines suspicious or questioned documents for legal or forensic purpose. All type of documents, handwritings and signatures are scientifically examined for their genuineness.

In such documents identification of alterations, erasers, distortions, additions, substitutions and examination of travel documents, passports, visa, writing instruments, inks, papers, glue marks, burnt or damaged document, forged currency, lottery tickets, revenue stamps, postal stamps, any document with government revenue for their genuineness or otherwise and other important inferences are communicated to the Law enforcement authorities.

7. Digital and Computer Forensic

This division was established in the Government Analyst's Department in 2016 and it is now functions as the sole digital evidence provider in the country to the Law Courts.

The laboratory carries out analysis of various type of digital evidence in four different disciplines. Digital data Analysis involves analysis of computer and Laptop Hard Disks, DVR Hard Disks and mobile phones, while Digital Photographic Analysis or image analysis includes Vehicle number plate enhancement, image enhancement, Image and video authentication, bio metric or face comparison and identification of individual with the image on CCTV video etc. Audio or voice and sound analysis is the science of authentication, audio enhancement, voice identification and verification.

8. Forensic Miscellaneous

The forensic scientists in the Miscellaneous Section examine all the other kind of physical evidence which cannot be specifically classified under other disciplinary.

Restoration of obliterated chassis numbers and engine numbers of suspicious vehicles and determination of the genuineness of such vehicles and identification of budded vehicle is one of the examinations handled by this section.

Scientific analysis and comparison of various physical evidence and trace evidence recovered from crime scenes such as glass fragments, paint smears and chips, fibers, soil, tools, tool marks, various marks and impressions (except finger marks) are conducted using scientific methods, and advanced analytical instruments

Food Science Section

1. Food Laboratory

Activities of Food and Milk Analytical Laboratory include analyzing and issuing reports (under Food Act No. 26 of 1980) for the food samples, milk and milk products, submitted by the authorized officers of the Health Department (MOH, Food Inspectors, PHI, etc.). Further, analyze and issue quality reports for food products, milk and milk products submitted by Food Control and Administration Unit (FCAU), other Government Institutions and Private Institutions, Department of Customs, Consumer Affairs Authority, Sri Lanka Tea Board and Sri Lanka Standards Institutions, etc. Further quality reports on water and waste water under the National Environmental Act were issued by the Government Analyst's Department.

2. Liquor Laboratory

Issue reports on the analysis of illicit liquors and tobacco products, sent by the Court of Law and also liquor samples from local liquor manufacturers and imported liquor samples submitted through the Excise Department. All the above liquor analysis is performed and reported under the Excise Ordinance.

For licensing of locally manufactured liquor and for imported liquor, the Excise Department forwards the samples to our Laboratory to obtain analytical report on the quality and the standard. This department incurs fees for such analysis from local liquor manufactures and from local agent for importation of foreign liquor and the department generated funds during tenure and credited to consolidated fund.

Finance Section

Finance Section is held responsible for affairs relating to accumulation of funds and financial management and control by way of efficiently, productively and economically utilization of funds with the objective of making available the necessary physical resources and infrastructure in order to assist the process of administration of justice in a fair and efficient manner. It also involves in maintaining accounting activities and providing financial information to stakeholders.

In performing the above duties, the division focuses much concern over the matters that include.

- Implementation of efficient and effective financial management system
- Direction and guidance on financial management.
- Ensuring the protection of the assets that are under the control of the Department.
- Handling of financial resources in compliance with the directions specified in Government Financial Regulations and Circulars.
- Paying special attention on accounting activities and reporting

Administration Section

This section takes charge for the assurance of trained and skillful human resource, provision of facilities necessary to assist the process of administration of justice in a fair and efficient manner and co-ordination of such other related activities. Other matters include arrangement for approval of cadres, preparation of recruitment procedures, selection for eligible recruitments, appointments, trainings, transfers, promotions and disciplinary control, overtime payments, provision of loan and advances, and issuance of internal circular as and when necessary.

1.6 Details of the Foreign Funded Project

Name of the Project	*Donor Agency*	*Estimated Cost of the Project*	*Project Duration*
Strengthen capacity building of Forensic Drug Analysis in the criminal justice system in Sri Lanka	KOICA (Korea)	4 million USD	2022-2025

Chapter 02

Progress and the future outlook

Progress on Analytical Reports

Number of cases reported is a measure of the progress that contributes to the administration of justice. The number of cases reported in 2022 was 40,756, which shows an increase of 12% compared to 2021. (The number of cases reported in 2021 is 36,328) And the number of cases received in the year 2022 is 42,895. The number of cases received in 2021 has increased by 46%. (The number of cases received in 2021 is 29,355)

Overall, the highest number of cases has been received from the Narcotics and Psychotropic Section and accordingly the highest number of reports have been issued from that section as well.

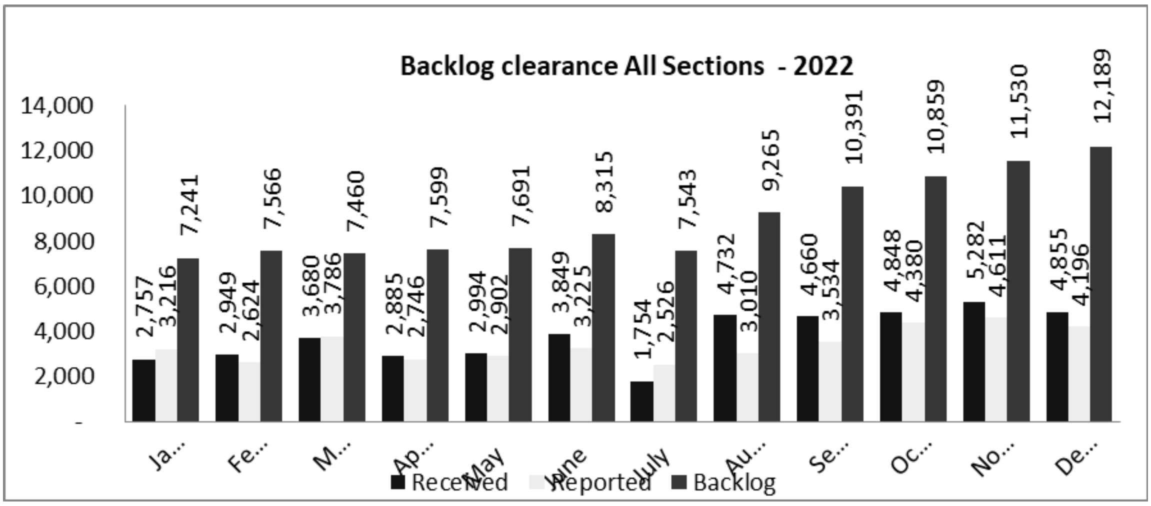
	2021	**2022**
Number of cases received	13,358	20,798
Number of cases reported	17,841	16,479

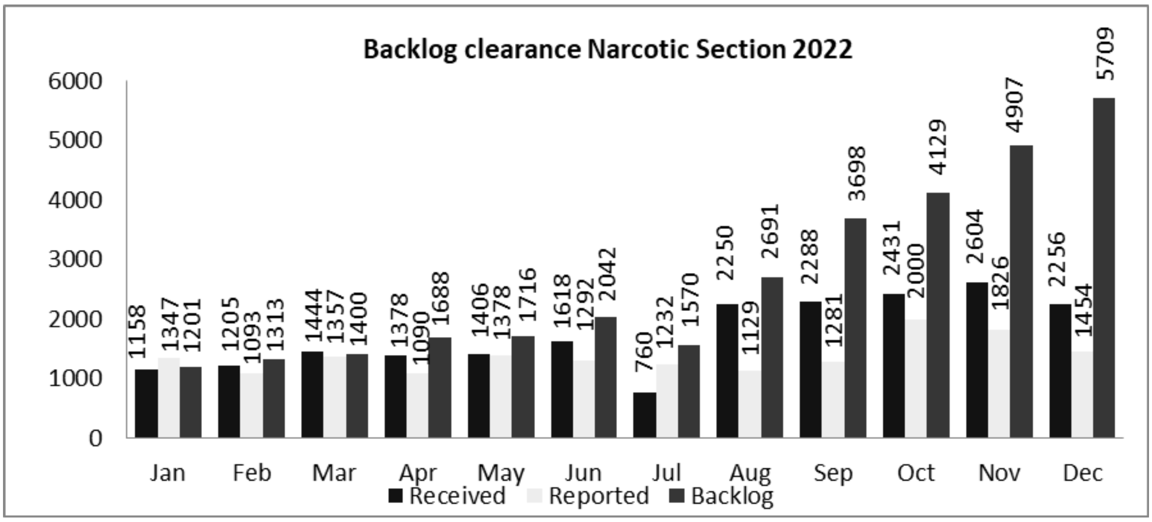
Despite the spread of the Covid epidemic and many economic challenges that the country was facing in the year 2020-2022, the officers of the department deceive due respect for their hard work and dedication.

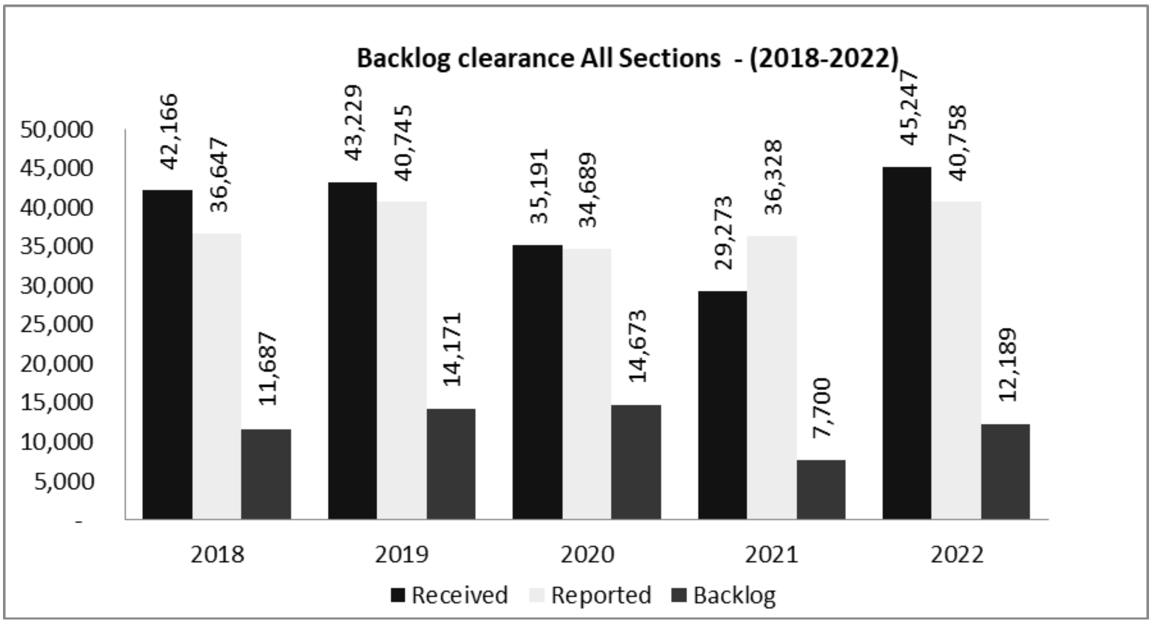
Section	Laboratory	No. of cases remaining as at 01.01.2022	No. of cases Received	No. of cases Reported	No. of cases not reported as at 31.12.2022
Forensic Science	Narcotic	1,390	20,798	16,479	5,709
	Firearms and Ballistics	221	434	441	214
	Explosives & Fires	163	835	821	177
	Forensic Toxicology	1,383	260	3,102	891
	Forensic Serology and DNA	2,567	1,955	1,462	3,060
	Questioned Documents Examination	80	721	697	104
	Computer Forensic	878	883	808	953
	Forensic Miscellaneous	365	458	598	225
Sub Total		**7,047**	**26,344**	**24,408**	**11,333**
Food Science	Liquor	392	7,295	7,091	596
	Liquor & Tobacco	192	2,953	3,063	82
	Samples of Food under Food Act	21	5,327	5,177	171
	Miscellaneous Foods	48	976	1,017	7
Sub Total		**653**	**16,551**	**16,348**	**856**
Total		**7,700**	**42,895**	**40,756**	**12,189**

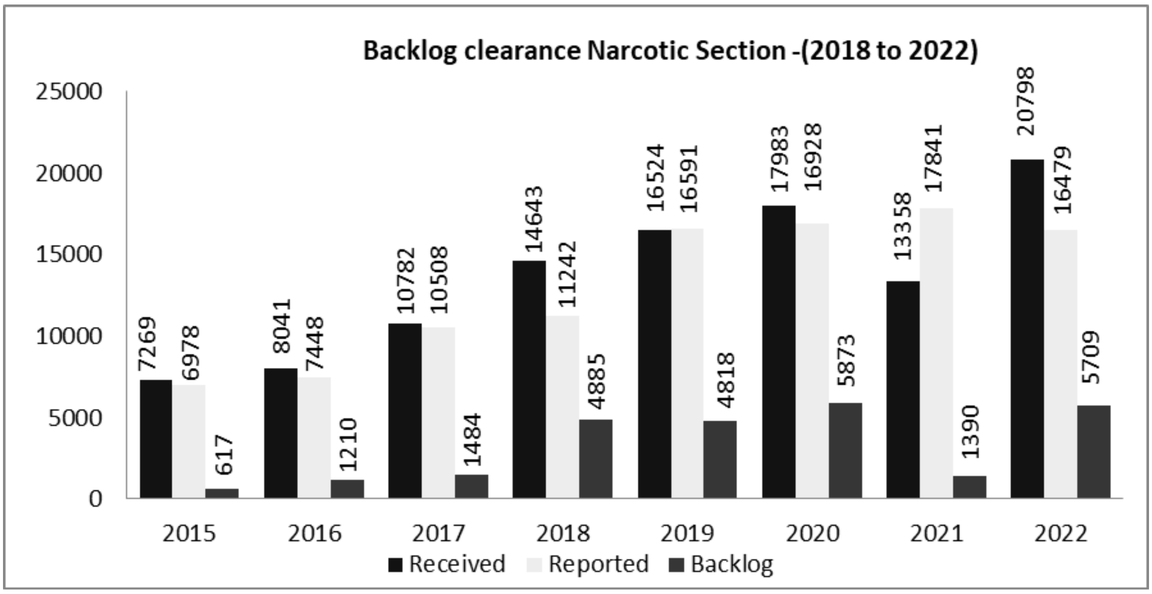
Other Activities

Activity	Amount
Number of Court Attendance	317 days
Number of Crime Scene Visit	535 days
VIP Food Testing by Officers of Toxicology Section	09 officers days
Lecture conducted	44 days
Local Training	1099 officers days
Foreign Training	12 officers days









1. Reduce backlog of work

It is very important to submit reports of cases submitted for reporting without delay. Presently 19 posts of Asst. Govt. Analyst Officers are vacant and applied for recruitment on special sanction. However, due to the fuel crisis that arose in the year 2022 and the restriction of summoning officials to officers due to economic issues, the amount of cases that remained relatively increased quantitatively. Also, the 46% increase in the receipt of cases also affected the increase in the amount of case goods left for analysis.

Though new officers were recruited and extra office hours were spent to reduce the backlog, not all arrears were cleared. Hence the number of scientific officers has to be increased. In order to ensure that the backlog is cleared while current cases are handled on time, staff will be required to work overtime. This will extend working hours during weekdays and may include hours during weekends. Incentive payments will be paid to ensure that the staff is motivated to carry out the task. The process will last until the backlog has been fully cleared.

It is also crucial to focus on maintaining the quality of the scientific analytical work at the highest level. Thus, the afore-mentioned approach of enhancing the efficiency should not comprise the quality of process.

2. Establish a Research and Development Unit

Knowledge and novel scientific technology is a very important asset of the department. New drugs and chemicals are incorporated into daily life of the people and the department should be able cater the needs of the people and judiciary system in scientific analytical, advisory and investigational perspective. A research unit is crucial for the department for innovation and knowledge acquisition. Opportunities has to be given to several competent, innovative, young scientists to obtain post graduate degree qualification in required areas from local universities or foreign universities if the subjects are not available in local universities.

3. Removal of court production

Due to the nature of judicial system in the country court cases may get delayed. The productions (evidences) of such court cases to which the government analyst reports were generated are getting accumulated as they are not removed by the respective officials and thereby occupying a lot of space in our store facilities.

4. Online video conferencing for expert testimony

In future it is vital to introduce online video conferencing for expert testimony, thereby saving time for travelling to all over the country and waiting time in the court house. As an initial step, we received two units of video conferencing equipment for expert testimony Ministry of Justice under UNDP Project.

5. Information and communication technology

With the growing number of cases the department is to explore the option of using information technology and information communication technology as a tool to increase productivity.

6. Automated system for Sample handling

An automated system is to be implemented for handling of samples and for the management of laboratory information.

7. Development of infrastructure facilities

There are some photos of the instruments that department received from local funds and foreign grants.

Firearms and Ballistics section

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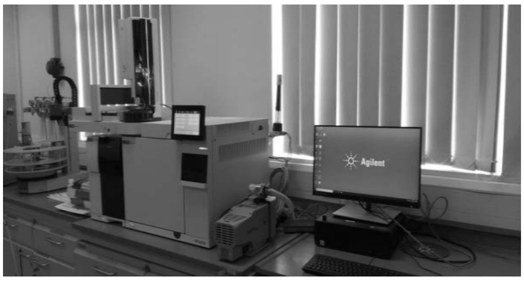
</td>
<td>Gas Chromatography – Mass Spectrometry

The Gas Chromatography – Mass Spectrometry equipment has been received by the explosive fire investigation laboratory under the UNODC project. This device is used to identify the type of explosives contained in detonated debris from an explosion and to test the content of flammable liquid residues in fire debris samples obtained during the fire investigations.</td>
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Narcotic drugs and psychotropic substance

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<tr>
<td>
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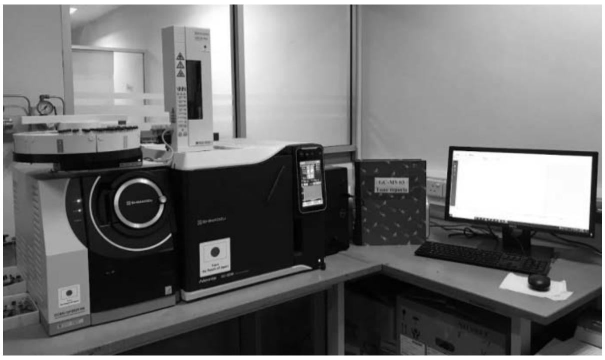
<td>Hand held Raman Spectroscopy Analyzer
Donated to the Narcotic & Psychotropic Substance laboratory by the United Nations Office on Drugs and Crime (UNODC)

The instrument is used for the,
- Identification of drugs
- Identification of adulterants in drug samples.</td>
</tr>
<tr>
<td>
</td>
<td>Gas Chromatography - Mass Spectrometry
GC-MS 04
Japan International Co-operation Agency (JICA) donated GCMS to the Narcotic laboratory.

The instrument is used for the,
- Definitive drug identification
- Quantitative Analysis.</td>
</tr>
</table>

	**Gas Chromatography Mass Spectrometry** **GC-MS 05** Japan International Co-operation Agency (JICA) donated GCMS to the Narcotic laboratory. The instrument is used for the, - Definitive drug identification - Quantitative Analysis.

Forensic Toxicology

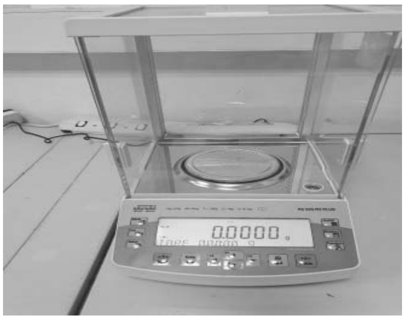
	GCMS- SHIMADZU Japan International Co-operation Agency (JAICA) Was handed over by the Police Department. Analysis of drugs and pesticides.
	UHPLC- SHIMADZU Japan International Co-operation Agency (JAICA) Was handed over by the Police Department. Analysis of drugs and pesticides.
	UV Spectrometer Analysis of drugs (Specialized for tablets) Colonmetric is used for metal analysis.

Food Science

	A tool provided by FAO Project. Provided for preparation of food samples (genetically modified) required for analysis. It is currently also used to prepare food samples for other analysis.
	A tool provided by FAO Project. Used to measure the weight of the food sample portions required in the preparation of samples for analysis.
	An instrument provided for the analysis of genetically modified food samples. Currently, this is also used to determine the amount of formaldehyde in fish.

Forensic Serology and DNA

 	2-8 °c Refrigerator (Brand Name -LABFREEZE) For storage samples Cases and samples containing various biological materials submitted by various courts and forensic doctors for DNA testing should be stored to preserve the conditions until their testing begins. This refrigerator is very useful for storing samples and cases in low temperature ranges of 2-8 °c.
	Photo Copy Machine (Multi-functional -Photo copy, Printing, Scan) (Brand-TOSHIBA) This machine is a multi-purpose device and is used to take relevant photocopies during case goods inspection, for scanning purposes and also to print the report prepared after the case goods inspection. As it is a multi-purpose instrument, it is also very useful for laboratory work.

	Analytical Balance Model No – AS 220R2 S/N 735446 Manufacturer – RADWG, Poland Local Agent – Analytical Instruments, Colombo 08. **Use for weighing of samples.** **Date :** 2022.01.18 **Expenditure : Rs.** 31,101,200.01
	Alcolyzyer System (Anton Paar) -02 Model No – DMA 4500M S/N 83660115 Manufacturer - Anton Paar, GMbH, Austria Local Agent – Analytical Instruments, Colombo 08. **Measurement of the alcoholic strength of distilled and fermented liquors.** **Date :** 2022.08.25 **Expenditure : Rs.** 210,700.00

Liquor Section

Special cases among the cases that department received in the year 2022

Explosives & Fire investigation unit

1. On 09.01.2022, an investigation was conducted into the explosion of a hot water geyser in a hotel room within Nuwara Eliya police jurisdiction.
2. On 19.04.2022, an investigation was conducted into an attempted arson of a fuel bowser near a fuel station by protesters reacting to the increase in fuel prices in Rambukkana police jurisdiction.
3. On 09.05.2022, a scientific fire investigation was conducted for case no 180, which involves incidents of arson in houses, buildings and vehicles across the island during public protests that occurred island-wide.
4. On 08.07.2022, an investigation was conducted regarding the death of two employees resulting from a sudden explosion in a building owned by C.G.V. Anthony and Sons private company. The incident was caused by the non-disposal of packages containing hazardous explosives.
5. On 09.07.2022, an investigation was conducted into the arson of the residence belonging to Prime Minister Ranil Wickremesinghe.
6. On 08.09.2022, an investigation was conducted into a high fire that caused damage to more than 60 collective houses at Kajima Estate, 14 Ferguson Road, Colombo.
7. On 04.11.2022, an investigation was conducted regarding 44 students from Panadura Nalluruwa Royal Primary School who were hospitalized due to breathing difficulties caused by a fire in neighboring house.
8. Pursuant to the order of the Aluth Kade Magistrare dated 10.11.2022, an investigation was conducted regarding three students from Gungamuwa Primary School who were injured due to an electrocution incident caused by police officers.

Narcotic Section

In the year 2022, the narcotic laboratory received more than 20,777 products relating to drug cases, the majority of which were related to heroin, cannabis and methamphetamine. Among these products , 5 cases of heroin, one case of methamphetamine and one case of cocaine, which were seized in large quantities (100kg – 400kg) in Sri Lanka, were analyzed.

In 2022, the laboratory analyzed NBOH category drugs, cathine, amphetamine, tablets containing methylene dioxy methamphetamine, and drug stamps containing lysergic acid diethylamide, all falling under the category of new psychoactive substances. These drugs are emerging trends in Sri Lanka

Firearms and Ballistic Section

1. The analyzed report of the shooting that occurred in Rambukkana on 19.04.2022 was released, and an on -site investigation was conducted.
2. The on-site investigation of the shooting incident in Negombo on 08.09.2022 was conducted, and the analyzed reports of the products related to the incident were subsequently released.
3. The on-site investigation of the shooting incident in front of the presidential residence on 29.08.2022 was conducted, and the analyzed reports were released.
4. The on-site investigation of the bus shooting incident in Danowita area was conducted, and the analyzed reports of the products were subsequently issued.
5. An on-site investigation was conducted at the crime scene near the president's private house in Mirihana.

Forensic Miscellaneous Analyzing Section

In 2022, the CM section actively engaged in noteworthy scientific experiments that garnered significant public attention.

- Locations investigated concerning the mid-2022 year protest incident.
    1. Presidential House

2. President’s office
3. Prime minister’s office
4. Prime minister’s house (Temple Trees)
5. Avenra Gardens Hotel premises (Identification investigations of burned vehicles.)
6. Identification investigations of the other burned vehicles in the island.
7. The vehicles and other related product of the murder of the honorable minister Amarakeerthi Athukorala

- Scientific experiments relating to the Chuda Manikhya (crest gem)
- Conducting the on-site investigation and issuing the analyzed report of the death of Mr. Dinesh Shafter in 2022

Forensic Questioned Documents Section and Digital Computer Crime Investigation Devision

In 2022, the Forensic Questioned Documents Section and the Digital and Computer Crime Analysis Division analyzed and reported on various case materials. These included crucial cases like the 2019 Easter Sunday terrorist attack and the significant incident on 07.09.2022, both of public importance and sensitivity.

- Approximately 120 reports have been issued concerning the identification of both the terrorists responsible for the Easter Sunday attack and the victims and fatalities of the incident.
- A report was issued, presenting vital scientific evidence after examining pertinent documents related to the controversial murder of journalist Lasantha Wickramathunga.
- A report was issued, presenting significant scientific evidence connected to the robbery of the relic casket from the ancient Kotavehera temple, leading to the subsequent arrest of the criminals involved.
- Relating to the 2022 protest incident a lot of products were received regarding shootings, arson and attacks and approximately 100 reports were issued. Among them the reports of the murder of parliament minister Amarakeerthi Athukorala and the death of a person because of a shooting in Rambukkana area were released.
- Following media coverage of the gold plate’s disappearance, at Katharagama Devala a report was issued in 2022, containing substantial scientific evidence related to the matter.
- A report featuring forensic scientific evidence was issued in relation to incidents involving hacking the Department of Examination’s website, altering and pilfering data, and entering false information into the websites of the Department of Labor, Employee Trust Fund, and Department of Motor Traffic.

Forensic Serology and DNA

The release of the third investigative report regarding the identification of individuals at the Sainthamaruthu mass blast site in connection with the Easter attack

Food Section
Analysis of Aflatoxin levels in cereal and cereal-related foods

Aflatoxin, produced by a type of fungus, is classified as a significant carcinogen. There are four main types: B1, B2, G1, and G2. Among them, the most detrimental effects stem from the aflatoxin B1group.

In Sri Lanka, among the materials that use to make foods, Yellow Maize, Corn is a major material. For this purpose imported corn is used because of the lack of local corn. It is necessary to test the Aflatoxin level of these corn because these cereal products are given to pregnant mothers and babies.

Among the maize samples imported to Sri Lanka in 2022, according to the results of the analysis of the samples sent to the Department of Government Analysis, the total amount of aflatoxin (B1+B2+G1+G2) from the 134 samples received from January to October 2022. 48% of samples exceeded the maximum permissible value of 30ppb.

Department of Government Analysis tested the received samples among the imported corn samples in Sri Lanka In 2022. And according to the results there were 48% samples that exceed the maximum level aflatoxin (B1+B2+G1+G2) 30ppb, Among the 24 samples received in November and December of 2022, only 12% of samples exceeded 30ppb. (As per general prohibition and sale under Part 11 of the Labeling and Miscellaneous Food Standards Regulations 1993 currently in force). Accordingly, as a result of making decisions based on analysis reports, a tendency to improve the status of imported maize can be seen.

There were 60% of samples that exceeded the maximum level of aflatoxin 04 ppb approved for infants and children from the 180 samples of cereal-related products received during January to December in 2022. There were 73% of samples that exceeded the maximum level of Aflatoxin B1 from the above samples.

Between January and December 2022, we subjected 180 samples of cereals and cereal-based products to aflatoxin testing. Out of these, 60% samples exceeded the maximum allowable value of 4ppb for total aflatoxin levels (B1+B2+G1+G2) meant for infants and children. Additionally, 73% of these samples exceeded the maximum value of 2 ppb especially for aflatoxin B1. It’s essential to note that these percentages were calculated based on the maximum values outlined in the Sri Lanka Standard Regulation 1036:2020, which specializes in processed cereal-based foods for infants and young children. However, under the current food and standards regulations established in 1993, the total aflatoxin content in any food intended or children between 1 to 3 years old should not exceed 1 ppb. Furthermore, for any age group, the total aflatoxin content in a food product should not surpass 30 ppb. As a result, four of the total grain- related food samples analyzed went beyond this specific limit.

Apart from grain-related products, the food department conducts analysis to find the amount of aflatoxin in other chili samples of imported dry chilies and food such as coconut oil, pepper, peanuts, etc.

Deepika Senevirathne
Government Analyst

Chapter 03

Overall Financial Performance

3.1 Statement of Financial Performance

					ACA -F
Statement of Financial Performance					
for the period ended 31st December 2022					
Budget 2022		**Note**	**Actual**		
			2022	**2021**	
Rs.			**Rs.**	**Rs.**	
-	**Revenue Receipts**		-	-	
-	**Income Tax**	1	-	-	
-	**Taxes on Domestic Goods & Services**	2	-	-	ACA-1
-	**Taxes on International Trade**	3	-	-	
-	**Non Tax Revenue & Others**	4	-	-	
-	**Total Revenue Receipts (A)**		-	-	
-	**Treasury Imprests**		482,131,000	523,984,000	ACA-3
-	**Deposits**		484,458	811,251	ACA-4
-	**Advance Accounts**		10,185,238	9,719,796	ACA-5
-	**Other Main Ledger Receipts**		-	-	
-	**Total Non Revenue Receipts (B)**		492,800,696	534,515,048	
	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)		492,800,696	534,515,048	
	Remittance to the Treasury (D)		1,523	3,965,500	
-	**Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)**		492,799,173	530,549,548	
	Less: Expenditure				
	Recurrent Expenditure				
216,655,000	**Wages, Salaries & Other Employment Benefits**	5	215,122,263	194,013,399	
277,630,000	**Other Goods & Services**	6	256,329,827	221,733,958	ACA-2(ii)
1,925,000	**Subsidies, Grants and Transfers**	7	1,754,760	1,782,260	
-	**Interest Payments**	8	-	-	
-	**Other Recurrent Expenditure**	9	-	-	
496,210,000	**Total Recurrent Expenditure (F)**		473,206,849	417,529,616	
	Capital Expenditure				
3,450,000	**Rehabilitation & Improvement of Capital Assets**	10	3,137,836	5,036,937	
102,600,000	**Acquisition of Capital Assets**	11	42,937,521	107,336,015	
-	**Capital Transfers**	12	-	-	ACA-2(ii)
-	**Acquisition of Financial Assets**	13	-	-	

20,000,000	**Capacity Building**	14	11,579,876	27,598,297	
55,000,000	**Other Capital Expenditure**	15	103,935	-	
181,050,000	**Total Capital Expenditure (G)**		57,759,168	139,971,249	
	Deposit Payments		436,784	539,569	ACA-4
	Advance Payments		8,932,732	11,029,048	ACA-5
	Other Main Ledger Payments		-	-	
	Total Main Ledger Expenditure (H)		9,369,516	11,568,617	
	Total Expenditure I = (F+G+H)		540,335,534	569,069,483	
677,260,000	**Balance as at 31st December J = (E-I)**		(47,536,361)	(38,519,935)	
	Balance as per the Imprest Reconciliation Statement		(47,536,361)	(38,519,935)	ACA-7
	Imprest Balance as at 31st December		-	-	ACA-3

3.2 Statement of Financial Position

ACA-P

Statement of Financial Position
As at 31st December 2022

	Note	Actual 2022 Rs	Actual 2021 Rs
Non Financial Assets			
Property, Plant & Equipment	ACA-6	2,556,229,880	2,435,137,992
Financial Assets			
Advance Accounts	ACA-5/5(a)	22,459,367	23,691,214
Cash & Cash Equivalents	ACA-3	-	-
Total Assets		**2,578,689,247**	**2,458,829,205**
Net Assets / Equity			
Net Worth to Treasury		22,031,247	23,310,767
Property, Plant & Equipment Reserve		2,556,229,880	2,435,137,992
Rent and Work Advance Reserve	ACA-5(b)	-	-
Current Liabilities			
Deposits Accounts	ACA-4	428,121	380,447
Unsettled Imprest Balance	ACA-3	-	-
Total Liabilities		**2,578,689,247**	**2,458,829,205**

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from 09 to 24 and Annexures to accounts presented in pages from 25 to 29 form an integral part of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Finacial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.

Chief Accounting Officer
Name : Wasantha Perera
Designation Secretary
Date Ministry of Justice, Prison Affairs and Constitutional Reforms
No. 19, Sri Sangaraja Mawatha,
Colombo 10.

Accounting Officer
Name : D. Senevirathne
Designation : Government Analyst
Government Analyst's Department
Date : No. 31, Isuru Mawatha,
Pelawatta Battaramulla
24/3/23

Chief Financial Officer/ Chief Accountant/
Director (Finance)/ Commissioner (Finance)
Name : V.P. Irosha Udayanganee
Chief Accountant
Government Analyst's Department
No. 31 Isuru Mawatha,
Pelawatta Battaramulla
Date : 24.02.2023

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3.3 Statement of Cash Flows

		ACA-C
Statement of Cash Flows for the Period ended 31st December - 2022		
	Actual	
	2022	**2021**
	Rs.	**Rs.**
Cash Flows from Operating Activities		-
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	-	-
Revenue Collected on behalf of Other Revenue Heads	50,385,780	38,074,016
Imprest Received	482,131,000	523,984,000
Recoveries from Advance	8,760,038	9,766,632
Deposit Received	484,458	811,251
Total Cash generated from Operations (A)	541,761,277	572,635,899
Less - Cash disbursed for:		
Personal Emoluments & Operating Payments	476,118,080	420,385,211
Subsidies & Transfer Payments	1,754,760	1,782,260
Expenditure incurred on behalf of Other Heads	-	-
Imprest Settlement to Treasury	1,523	3,965,500
Advance Payments	8,932,732	11,029,048
Deposit Payments	436,784	539,569
Total Cash disbursed for Operations (B)	487,243,879	437,701,587
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(A)-(B)	54,517,397	134,934,312
Cash Flows from Investing Activities		
Interest		
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	-	-
Total Cash generated from Investing Activities (D)	-	-
Less - Cash disbursed for:	-	-
Purchase or Construction of Physical Assets & Acquisition of Other Investment	54,517,397	134,934,312
Total Cash disbursed for Investing Activities (E)	54,517,397	134,934,312
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(D)-(E)		
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G)=(C) + (F)	(54,517,397)	(134,934,312)
Cash Flows from Fianacing Activities		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Total Cash generated from Financing Activities (H)	-	-
Less - Cash disbursed for:		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Total Cash disbursed for Financing Activities (I)	-	-
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)	-	-
Net Movement in Cash (K) = (G) + (J)	-	-
Opening Cash Balance as at 01st January	-	-
Closing Cash Balance as at 31st December	-	-

3.4 Notes to the Financial Statements

1) Reporting Period

The reporting period for these Financial Statements is from 01st January to 31St December 2022.

2) Basis of Preparation

The Financial Statements have been prepared on the basis of historical cost modified by the revaluation of certain assets and accounted on a modified cash basis, unless otherwise specified.

The figures of the financial Statements are presented in Sri Lankan rupees rounded to the nearest rupee.

3) Recognition of Revenue

Exchange and non-exchange revenues are recognized on the cash receipts during the accounting period irrespective of taxable period.

4) Recognition and Measurement of Property, Plant and Equipment (PP&E)

An item of Property, Plant and Equipment is recognized when it is probable that future economic benefit associated with the assets will flow to the entity and the cost of the assets can be reliably measured.

PP&E are measured at a cost and revaluation model is applied when cost model is not applicable.

5) Property, Plant and Equipment Reserve
This revaluation reserve account is the corresponding account of PP&E.

6) Cash and Cash Equivalents
Cash & cash equivalents include local currency notes and coins on hand as at 31st December 2022.

3.5 Performance of the Revenue Collection

Revenue Code	Description of the Revenue Code	Revenue Estimate	Collected Revenue		
		Original	Final	Amount (Rs.)	As a % of Final Revenue Estimate
20.02.01.01	Building Rent	150,000	150,000	409,009	255
20.03.02.99	Other	10,000,000	10,000,000	36,926,035	369
20.03.99.00	Other	500,000	500,000	2,046,103	372
20.02.02.99	Other (Interest)	750,000	750,000	968,903	129
20.03.01.00	Other	-	-	9,758,974	-
20.04.01.00	Other	-	-	276,755	-

3.6 Performance of Utilization of Allocation

Type of Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
	Original	Final		
Recurrent	496,210,000	496,210,000	473,206,849	95
Capital	181,050,000	181,050,000	57,759,168	32
Total	**677,260,000**	**677,260,000**	**530,966,017**	78

3.7 Grant of Allocations to this Department

Serial No.	Allocation Received from which Ministry/Department	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
			Original	Final		
Not Relevant						

3.8 Performance of the Reporting of Non-Financial Assets

Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2022	Balance as per Financial Position Report as at 31.12.2022	Yet to be Accounted	Reporting Progress as a %
9151	Building and Structures	1,100,000,000	1,100,000,000	-	100
9152	2.1 Motor Vehicles	102,806,796	102,806,796	-	100
9152	2.2 Machinery and Equipment	1,270,423,084	1,270,423,084	-	100
9153	Land	83,000,000	83,000,000	-	100
9154	Intangible Assets	-	-	-	-
9155	Biological Assets	-	-	-	-
9160	Work in Progress	-	-	-	-
9180	Lease Assets	-	-	-	-

Chapter 04

Performance Indicators

Performance Indicators of the institute

Indicators	Actual output as a percentage (%)
Completing the issuance of reports for products/samples/experiments	79%
Completing the issuance of the reports for uncompleted products/ samples/experiments during the current year of conversion.	59%
Issuing of reports pertaining to the crime scene visits in due time.	100%
Renovating two laboratories	20%
Capacity development as per the human resource development plan.	70%

Chapter 05

Sustainable Development Goals

Performance of the Achieving Sustainable Development Goals

Goal/Objective	Targets	Indicators of the achievement	Progress of the Achievement to date
By the time of 2030, to promote peace, justice and strong institutions, ensuring that scientific reports, generated after analyzing case evidence, are provided to law enforcement agencies within a maximum period of three months.	Promoting a peace and all included society for sustainable development, Providing justice for all, and establishing a effective, responsible and completed institutions for all the levels.	Completing the issuance of the reports of received products/samples/experiments.	79%
		Completing the issuance of the reports for uncompleted products/samples/experiments during the current year of conversion.	59%
		Issuing of reports pertaining to the crime scene visits in due time.	100%
		Renovating two laboratories	20%
		Capacity development as per the human resource development plan.	70%

Chapter 06

Human Resources Profile

6.1 Cadre Management

Levels of Officers	Approved Number	Actual Number
Senior Level	125	100
Tertiary Level	10	01
Secondary Level	116	92
Primary Level	84	60
Total	335	253

6.2 Shortage or Excess in Human Resources

	Designation	Service	Grade	Salary Code	Approved Cadre			Existing Cadre				Vacancies
					Permanent	Contract	Casual	Permanent	Contract	Casual	Other (Acting)	
1	Government Analyst	SLSS	Sp.	SL 3	1	-	-	1	-	-	-	0
2	Additional Government Analyst	SLSS	Sp.	SL 3	2	-	-	2	-	-	-	0
3	Government Examiner of	SLSS	Sp.	SL 1	1	-	-	0	-	-	1	1
4	Deputy Government Analyst	SLSS	I	SL 1	8	-	-	4	-	-	-	4
5	Deputy Government Examiner of Questioned Documents	SLSS	I	SL 1	2	-	-	0	-	-	-	2
6	Director (Administration)	SLAS	I	SL 1	1	-	-	0	-	-	1	1
7	Chief Accountant	SLAcS	I	SL 1	1	-	-	1	-	-	-	0
8	Internal Auditor	SLAcS	II/III	SL 1	1	-	-	0	-	-	-	1
9	Senior Government Analyst/Assistant Government Analyst	SLSS	II/III	SL 1	93	-	-	80	-	-	-	13
10	Senior Asst. Govt. Examiner of Questioned Document/Asst. Govt. Examiner of Questioned Document	SLSS	II/III	SL 1	14	-	-	12	-	-	-	2
11	Accountant	SLAcS	II/III	SL 1	1	-	-	0	-	-	-	1

	Designation	Service	Grade	Salary Code	Approved Cadre			Existing Cadre				Vacancies
					Permanent	Contract	Casual	Permanent	Contract	Casual	Other (Acting)	
	Senior Level Total				125	-	-	100	-	-	2	25
12	Laboratory Assistant (Supra)	SLTS Supra	Sp.	MN -7	5	-	-	0	-	-	-	5
13	Administrative Officer	PMAS Supra	Sp.	MN -7	1	-	-	1	-	-	-	0
14	Translator	TS	III	MN -6	2	-	-	0	-	-	-	2
15	Sri Lanka Information Technology Officer		II	MN -6	2	-	-	0	-	-	-	2
	Tertiary Level Total				10	0	0	1	0	0	0	9
16	Experimental Officer	Dept	I/II/III	MN -4	1	-	-	1	-	-	-	0
17	Development Officer	POS	I/II/III	MN -4	7	-	-	7	-	-	-	0
18	Librarian	SLGLS	I/II/III	MN -3	1	-	-	0	-	-	-	1
19	Laboratory Assistant	Dept	I/II/III	MN -3	50	-	-	43	-	-	-	7
20	Technical Officer	Dept	I/II/III	MN -3	1	-	-	0	-	-	-	1
21	Management Service Officer	PMAS	I/II/III	MN -2	36	-	-	27	-	-	-	9
22	Typist	Dept	I/II/III	MN -2	10	-	-	9	-	-	-	1
23	Sri Lanka Information Technology (Assistant)	Dept	I/II/III	MT-1	10	-	-	5	-	-	-	5
	Secondary Level Total				116	0	0	92	0	0	0	24
25	Drivers	DS	Sp/I/II/III	PL-3	21	-	-	17	-	-	-	4
26	Lab Assistant	Dept	I/II/III	PL-2	12	-	-	3	-	-	-	9
27	Building Maintenance Assistant	Dept	I/II/III	PL-2	2	-	-	0	-	-	-	2
28	Library Attendant	Dept	I/II/III	PL-2	1	-	-	1	-	-	-	0
29	Office Employee	OES	Sp/I/II/III	PL-1	38	-	-	30	-	-	-	8
30	Laboratory Oderly	Dept	I/II/III	PL-1	10	-	-	9	-	-	-	1
Primary Level Total					84	0	0	60	0	0	0	24
Total					335	0	0	253	0	0	0	82

6.3 Human Resources Development

Local Training

Name of the Officer	Occupation	Duration	Name of the Programme
1.Mrs. T M C P Thennakoon	Lab Orderly	14.12.2022	Chemical Safety & Risk Management
2.Mr. I A D C Madumal			
3.Mrs. H A P H Hettiarachchi			
4.Mrs. H D C H Gunathilake			
5.Mr. Sadun Pushpatharanga			
6.Mr. S A A B Perera			
7.Mr. R B K Pradeep Chandimal			
8.Mr. L P Ajith Pushpakumara			
9.Mr. Saranga Jayasinghe	Laboratory Technical Service Officer		
10.Mr. Bandara Ekanayake			
11. Mrs. D H Udeni Rajakaruna			
12.Mrs. W M N S Walisundara			
13.Mr. P C K Sudasinghe			
14.Mrs. M D C J Sudasinghe			
15.Mrs. I D N Manohari			
16.Mrs. R R D D M Rajapaksha			
17. Mrs. D G Jayamini Wasana	DO	06.10.2022, 07.10.2022	Programme of Internal Audit & Internal Audit Control System
18.Mrs. R W R K Rathnayake	SAGA	03.09.2022	Workplace Health & Safety
19. Mrs. C N Kulasekara			
20.Mrs. W D G Senarathne	MSO	27.05.2022	Training Programme of Audit Queries
21.Mr. H P U K Hewapathirana			
22.Ms. P D M Dilini	Laboratory Technical Service Officer	12.02.2022	Chemical Safety & Risk Management
23.Mrs. D G Hewage			
24.Mrs. J T Fernando			
25.Ms. N K A G Wimalakumari			
26.Mr. H W U Maduranga			
27.Mr. A P C N Abeywickrama			
28.Mr. D A P D P Ranasinghe			
29.Mrs. S D V M Disanayake			
30. Ms. R A D Dasunika			

Name of the Officer	Occupation	Duration	Name of the Programme
31.Mr. R S Munasinghe	MSO	14.02.2022	Workshop on Electrical Safety and Safe Use Electricity
32. Mr. A P Wickramage	KKS (Building Maintenance Assistance)		
33. Mr. K M C Sampath	Lab Orderly		
34.Mrs. C P Kumarapeli	SAGA	15.03.2022	Practical Workshop about New Technical Systems
35.Mr. U W K Premathilake			
36.Mrs. J M P I Jayathilake	Asst. Gov. Asst.		
37.Mr. W W H Weragala			
38.Mrs. I G D Ishani	DO		One Day Workshop about Accounts Systems
39. Mrs. H A K N Hapuarachchi	MSO		
40.Ms. K V K Shiromani	MSO	04.05.2022, 05.05.2022	Duties & Responsibilities of Accounts Clerk
41. Ms. W S Wijebandara	MSO	10.05.2022 – 12.05.2022	Induction Training Workshop
42.Mr. J A P K T Kumara			
43.Ms. S K Kudachchi			
44.Mrs. V S Priyadharshani	DO		
45.Mrs. U M Dahanayake	KKS	23.05.2022 – 24.05.2022	Telephone Skills & Etiquette Training Excellent Customer Service
46.Mrs. L S Hathurusinghe	SAGA	23.04.2022	Workshop on Laboratory System and Performance Improvement
47. Mrs. N Nizam			
48.Mrs. K P G K T Guruge			
49.Mrs. P S Liyanage			
50.Mrs. L A W K Dahanayake			
51.Mr. D M G C Bandara			
52.Ms. S Kulali			
53.Ms. W A I D Premachandra	SE for EQD		
54.Ms. J M P I Jayathilake	Asst. Gov. Asst.		
55.Mrs. M A K K P Perera	SAGA	28.05.2022	Waste Water Manager
56. Mrs. I J Ambepitiya			
57. Mrs. S M V D Mala			
58. Mrs. W G D Senarathne	MSO	27.05.2022	How to minimize Audit Queries and answer it satisfactorily
59.Mr. H P U K Hewapathirane			
60.Mrs. A M N H Abeywardhana	MSO	09.06.2022-10.06.2022	Two Days Workshop on Duties & Responsibilities of Leave Clerk
61.Mrs. B D Y R Wimalarathne	Director (Admin)	27,28-06.2022	Two Days Workshop on Computation of Civil Pension
62. Mrs. A M C J Adikari	AO	27,28-06.2022	
63. Mrs. W G D Senarathne	MSO	21,22.06.2022	Workshop on Annual Commodity Survey & Asset Utilization

Name of the Officer	Occupation	Duration	Name of the Programme
64.Mrs. M A K K P Perera	SAGA	13.06.2022	Certificate Course on Corporate Environmental Sustainability through Greening the Industries
65.Mr. R S Munasinghe	MSO	27.06.2022	Operation and Preventive Maintenance of Diesel Generators
66. Mr. A P Wickramage	KKS (Building Maintenance Assistance)		
67. Mr. K M C Sampath	Lab Orderly		
68. Mr. C P Welikala	SLIT Assistant	29.06.2022, 30.06.2022	Workshop on Annual Commodity Survey & Asset Utilization

Foreign Training/Scholarship

Name of the Officer & Designation	Country	Duration	Training
Mrs. W M P B K Warnasooriya SAGA	Thailand	December 2022- October 2024	Programme Msc. In Food Science and Technology
Mrs. C N Kulasekara SAGA	India	29.11.2022- 11.12.2022	ITEC – Advanced Analytical Techniques, Basic Principles and Application for Quantity Assessment of Drugs and Pharmaceutical Education and Pharmaceuticals
Mr. W W H Weragala Asst. Govt. Asst.		12.12.2022- 17.12.2022	ITEC – Narcotic Substances and Enforcement of Drug Laws

China Multi Lateral Programmes (Online)

Name of the Officer	Designation	Seminar
Mrs. K D W Panchami	Asst. Govt. Analyst	Seminar on Import & Export food Inspection and Food Safety for Officials of developing countries
Mrs. W S K Gunawardene	Laboratory Technical Service Officer	Seminar on Capacity Building for Young Officials from developing countries
Mrs. D G J J Wasana	Development Officer	Seminar on Capacity Building for female officials from developing countries
Mr. C P Welikala	SLIT Assistant	Seminar on Management and Application of government big data in the cloud environment

Name of the Officer	Occupation	Duration
Digital Section		
W A I D Premachandra	SE for EQD	08.11.2022-12.11.2022
S K N Sandagiri	SE for EQD	08.11.2022-12.11.2022
W G D L Gunathilake	SE for EQD	08.11.2022-12.11.2022
E M D T E Udangamuwa	SE for EQD	08.11.2022-12.11.2022
A M N D Chandrawansa	SE for EQD	08.11.2022-12.11.2022
P A Y Samanmali	Asst. Govt. Analyst for EQD	08.11.2022-12.11.2022
DNA Section		
R W R K Rathnayake	SAGA	08.11.2022-12.11.2022
P G de Silva	SAGA	08.11.2022-12.11.2022
R A B S Ranasinghe	Asst. Govt. Analyst	08.11.2022-12.11.2022
E Marasinghe	SAGA	08.11.2022-12.11.2022
U G S T Gamage	SAGA	08.11.2022-12.11.2022
R M L S Rathnayake	Asst. Govt. Analyst	08.11.2022-12.11.2022
K M D S Subaseela	Asst. Govt. Analyst	08.11.2022-12.11.2022
CT Section		
L S Hathurusinghe	SAGA	08.11.2022-12.11.2022
S L R Gunawardene	SAGA	08.11.2022-12.11.2022
T R M C Dilhani Manike	SAGA	08.11.2022-12.11.2022
S L Madunil	SAGA	08.11.2022-12.11.2022
H T T Priyadharshani	SAGA	08.11.2022-12.11.2022
P G P Chandrasiri	SAGA	08.11.2022-12.11.2022
C N Kulasekara	SAGA	08.11.2022-12.11.2022
Y H Madurawela	Asst. Govt. Analyst	08.11.2022-12.11.2022
E G R Thakshila	Asst. Govt. Analyst	08.11.2022-12.11.2022
CD Section		
K A D C Kodithuwakku	SAGA	08.11.2022-12.11.2022
K V Rathnapala	SAGA	08.11.2022-12.11.2022
U L Kathriarachchi	SAGA	08.11.2022-12.11.2022
E G Loku Umagiliyage	SAGA	08.11.2022-12.11.2022
V S Jayasekara	SAGA	08.11.2022-12.11.2022
C P Kumarapeli	SAGA	08.11.2022-12.11.2022
M A J Fernando	SAGA	08.11.2022-12.11.2022
A S Saputhanthri	SAGA	08.11.2022-12.11.2022
U W S Premathilake	SAGA	08.11.2022-12.11.2022
C K Bandara	SAGA	08.11.2022-12.11.2022
J M P I Jayathilake	SAGA	08.11.2022-12.11.2022
H N A Perera	SAGA	08.11.2022-12.11.2022
N N Bernard	Asst. Govt. Analyst	08.11.2022-12.11.2022

Name of the Officer	Occupation	Duration
W W H Weragala	Asst. Govt. Analyst	08.11.2022-12.11.2022
P P Malalasekara	Asst. Govt. Analyst	08.11.2022-12.11.2022
CE Section		
W A R Fernando	SAGA	08.11.2022-12.11.2022
P S Liyanage	SAGA	08.11.2022-12.11.2022
I H Kulathunga	SAGA	08.11.2022-12.11.2022
M E J Senevirathne	SAGA	08.11.2022-12.11.2022
T M P G C R Senevirathne	SAGA	08.11.2022-12.11.2022
M M Susantha Premalal	Experimental Officer	08.11.2022-12.11.2022
N I K Fernando	SAGA	08.11.2022-12.11.2022
L A W K Dahanayake	SAGA	08.11.2022-12.11.2022
A C S Dharmarathne	SAGA	08.11.2022-12.11.2022
W P A R D Bandara	SAGA	08.11.2022-12.11.2022
CB Section		
Y M W S Bandara	SAGA	08.11.2022-12.11.2022
D M G C Bandara	SAGA	08.11.2022-12.11.2022
C D Paranagama	Asst. Govt. Analyst	08.11.2022-12.11.2022

Chapter 07

Compliance Report

No.	Applicable Requirement	Compliance Status	Explanation for not compliance	Corrective Actions
1	**The following Financial statements/ accounts have been submitted on due date**			
1.1	Annual financial statements	Yes		
1.2	Advance to public officers account	Yes		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	N/A		
1.4	Stores Advance Accounts	N/A		
1.5	Special Advance Accounts	N/A		
1.6	Others – Deposit Account	Yes		
2	**Maintenance of books and registers (FR 445)**			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Yes		
2.2	Personal emoluments register/ Personal emoluments cards has been maintained and update	Yes		
2.3	Register of Audit queries has been maintained and update	Yes		
2.4	Register of Internal Audit reports has been maintained and update	N/A		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Yes		
2.6	Register for cheques and money orders has been maintained and update	Yes		
2.7	Inventory register has been maintained and update	Yes		
2.8	Stocks Register has been maintained and update	Yes		
2.9	Register of Losses has been maintained and update	Yes		
2.10	Commitment Register has been maintained and update	Yes		
2.11	Register of Counterfoil Books (GA N20) has been maintained and update	Yes		
3	**Delegation of functions for financial control (FR 135)**			
3.1	The financial authority has been delegated within the institute	Yes		
3.2	The delegation of financial authority has been communicated within the institute	Yes		
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Yes		

No.	Applicable Requirement	Compliance Status	Explanation for not compliance	Corrective Actions
3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Yes		
4	**Preparation of Annual Plans**			
4.1	The annual action plan has been Prepared	Yes		
4.2	The annual procurement plan has been prepared	Yes		
4.3	The annual Internal Audit plan has been prepared	N/A		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Yes		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Yes		
5	**Audit queries**			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Yes		
6	**Internal Audit**			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019	N/A		
6.2	All the internal audit reports has been replied within one month	N/A		
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	N/A		
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3)	N/A		
7	**Audit and Management Committee**			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019	N/A		
8	**Asset Management**			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Yes		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Yes		
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Yes		

No.	Applicable Requirement	Compliance Status	Explanation for not compliance	Corrective Actions
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Yes		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Yes		
9	**Vehicle Management**			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Yes		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Yes		
9.3	The vehicle logbooks had been maintained and updated	Yes		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Yes		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Yes		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Yes		
10	**Management of Bank Accounts**			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Yes		
10.2	The dormant accounts that had existed in the year under review or since previous years settled	N/A		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Yes		
11	**Utilization of Provisions**			
11.1	The provisions allocated had been spent without exceeding the limit	Yes		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Yes		
12	**Advances to Public Officers Account**			
12.1	The limits had been complied with	Yes		
12.2	A time analysis had been carried out on the loans in arrears	Yes		
12.3	The loan balances in arrears for over one year had been settled	No	Rs. 18,754/- balance will be settled after court case finalized.	

No.	Applicable Requirement	Compliance Status	Explanation for not compliance	Corrective Actions
13	**General Deposit Account**			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Yes		
13.2	The control register for general deposits had been updated and maintained	Yes		
14	**Imprest Account**			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Yes		
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task	Yes		
14.3	The ad-hoc sub imprests had been issued exceeding the limit approved as per F.R. 371	Yes		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Yes		
15	**Revenue Account**			
15.1	The refunds from the revenue had been made in terms of the regulations	Yes		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Yes		
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Yes		
16	**Human Resource Management**			
16.1	The staff had been paid within the approved cadre	Yes		
16.2	All members of the staff have been issued a duty list in writing	Yes		
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017	Yes		
17	**Provision of information to the public**			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Yes		
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures	Yes		
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Yes		

No.	Applicable Requirement	Compliance Status	Explanation for not compliance	Corrective Actions
18	**Implementing citizens charter**			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Yes		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular.	Yes		
19	**Preparation of Human Resource Plan**			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	No	Preparation of Human Resource Plan is in Progress	
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Yes		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	No	Preparation of Performance agreements is in progress.	
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Yes		
20	**Responses Audit Paras**			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	N/A		