



Annual Performance Report for the Year 2021

Judicial Service Commission Secretariat

ANNUAL PERFORMANCE REPORT OF THE JSC - 2021

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ABBREVIATIONS

01.	ASST. SEC.	- Assistant Secretary
02.	JUDGES & PLT	- Judges and Presidents of Labour Tribunals
03.	INT. AUD.	- Internal Auditor
04.	ASST. I.O.	- Assistant Investigation Officer
05.	ADMN. OFF.	- Administrative Officer
06.	P. AST.	- Programme Assistant
07.	ICT ASST.	- Information and Communication Technical Assistant
08.	CT. TYP.	- Court Typist
09.	CT. STENO.	- Court Stenographer
10.	CT. INT.	- Court Interpreters
11.	P.M.A.	- Public Management Assistant
12.	CT.B.B.	- Court Book Binder
13.	CT. CLERK	- Court Clerk
14.	SPO	- Scheduled Public Officers
15.	STAT. OFF.	- Statistical Officer
16.	O.E.S.	- Office Employee Service
17.	CT. ADMIN DIVISION	- Court Administration Division
18.	HRM DIVISION	- Human Resource Management Division
19.	IT DIVISION	- Information Technology Division

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நீதிச் சேவைகள் ஆணைக்குழுச் செயலகம், கொழும்பு 12.

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Institutional Profile and Executive Summary

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ABOUT US

1.1 The Judicial Service Commission (JSC)

The Judicial Service Commission has been established under the provisions of Article 111 D of the Constitution. The objective of establishing the Judicial Service Commission as an independent Commission is to safeguard the independence of the Judiciary. The Judicial Service Commission shall consist of the Chief Justice and two other Judges of the Supreme Court appointed by the President, subject to the provisions of Article 41 C of the Constitution. The Chief Justice shall be the Chairman of the Commission. A Secretary to the Commission shall be appointed by the Commission from among senior Judicial Officers of the Courts of First Instance.

His Lordship the Chief Justice Jayantha Jayasuriya PC is functioning as the Chairperson of the Judicial Service Commission from 29th April 2019. His Lordship Justice B.P. Aluwihare PC, Judge of the Supreme Court and His Lordship Justice L.T.B. Dehideniya, Judge of the Supreme Court are functioning as the other two members of the Commission. Mr. H.S. Somaratne, High Court Judge functions as the Secretary to the Judicial Service Commission. Mr. P.M.T. Bandara, District Judge (Special Class of the Judicial Service), Mr. D.M.D.C. Bandara, District Judge (Special Class of the Judicial Service) and Miss. Anandi Kanagarathnam, District Judge (Class I Grade I of the Judicial Service) function as Senior Assistant Secretaries of the Commission. In addition to the above, Miss. Anandi Kanagarathnam also holds the office as the Secretary to His Lordship Chief Justice.

In year 2021, the composition of the staff of the Judicial Service Commission Secretariat consisted of Executive Officers, Staff Officers, Management Assistants and Minor Staff.

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In order to achieve efficient dispensation of justice without any undue delays and also to strengthen the process of administration of Justice various courts have been established all over the island as shown below under the purview of the Judicial Service Commission.

I.	Permanent High Court at Bar	- 02
II.	Commercial High Court	- 01 (In 03 Court Halls)
III.	Provincial High Courts	- 33
IV.	Civil Appellate High Courts	- 22
V.	District Courts	- 31
VI.	District/Magistrate's Courts	- 52
VII.	Magistrate's Courts	- 49
VIII.	Juvenile Magistrate's Courts	- 02
IX.	Labour Tribunals	- 37

The staff operating under the Secretary to the Judicial Service Commission renders their fullest support in performing various tasks and duties vested on the Judicial Service Commission, by law.

The Judicial Service Commission has taken steps to strengthen and speedup the process of administration of justice required to strengthen the democracy of Sri Lanka by maintaining checks and balances with the executive and legislature while safeguarding the independence of the judiciary.

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1.2 Key Functions of Judicial Service Commission Secretariat

- Providing recommendations to His Excellency the President in relation to the appointments and disciplinary control of High Court Judges.
- Transfers and training of High Court Judges.
- The appointments, promotions, transfers and disciplinary control of the Judges of Courts of First Instance i.e. District Judges, Magistrates and Presidents of the Labour Tribunals.
- The appointments, promotions, transfers and disciplinary control of the officers in the Scheduled Public Officers' Service i.e. the Court staff.
- Proper supervision and the management of the entire courts system as mandated by the constitution.
- Appointment of Commissioner for Workmen's Compensation and appointment of Deputy/Assistant Commissioners as per Workmen's Compensation Ordinance No. 19 of 1934. Commissioner of Workmen's Compensation is mandated to provide for the payment of compensation to workmen who are injured in the course of their employment.
- The appointment, training and disciplinary control of Quazis who exercise the Family Court Jurisdiction of Muslim Community under the Muslim Marriage and Divorce act.
- Appointment of the Chairman and Members of the Administrative Appeals Tribunal under the Administrative Appeals Tribunal Act No 04 of 2002. Administrative Appeals Tribunal is the appellate body in respect of the decisions of the Public Service Commission and the National Police Commission.
- Appointment of a panel consisting of not more than 09 persons for the purpose of establishing the Agrarian Board of Review under the Agrarian Development Act No 46 of 2000 as amended by the Agrarian Development Act No 46 of 2011. Agrarian Board of Review is the appellate body in respect of decisions by Agrarian Tribunals.
- Functions as the Information Officer and the Designated Officer for all District Courts, Magistrate's Courts and the entire Scheduled Public Officers carder as regards to the requests made under the Right to Information Act No 12 of 2016.

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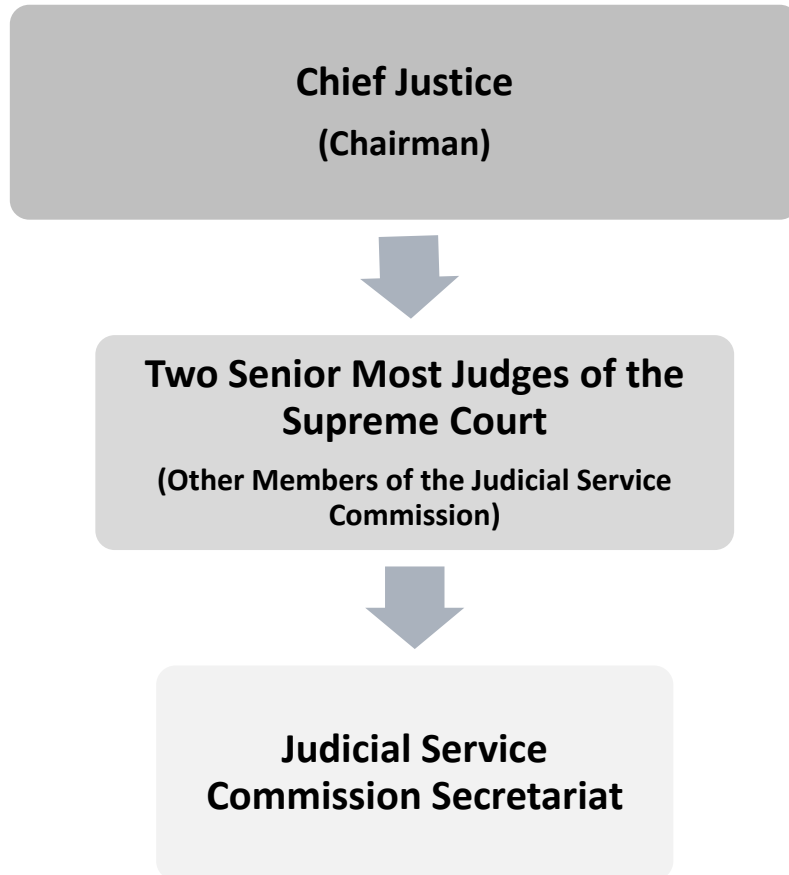
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- Providing recommendation for the appointment of 16 members including the Chairman of the Land Acquisition Board of Review which is mandated to entertain appeals as per the Land Acquisition Act No. 09 of 1950.
- The appointment of the Chairman and other Members of the Elders Maintenance Board which determines the maintenance applications of parents who are not looked after by children, in terms of Protection of the Rights of Elders Act No 09 of 2000 as amended by Act No 05 of 2011.

1.3 Organizational Structure of the Judicial Service Commission and the Judicial Service Commission Secretariat

Organizational Structure of the Judicial Service Commission

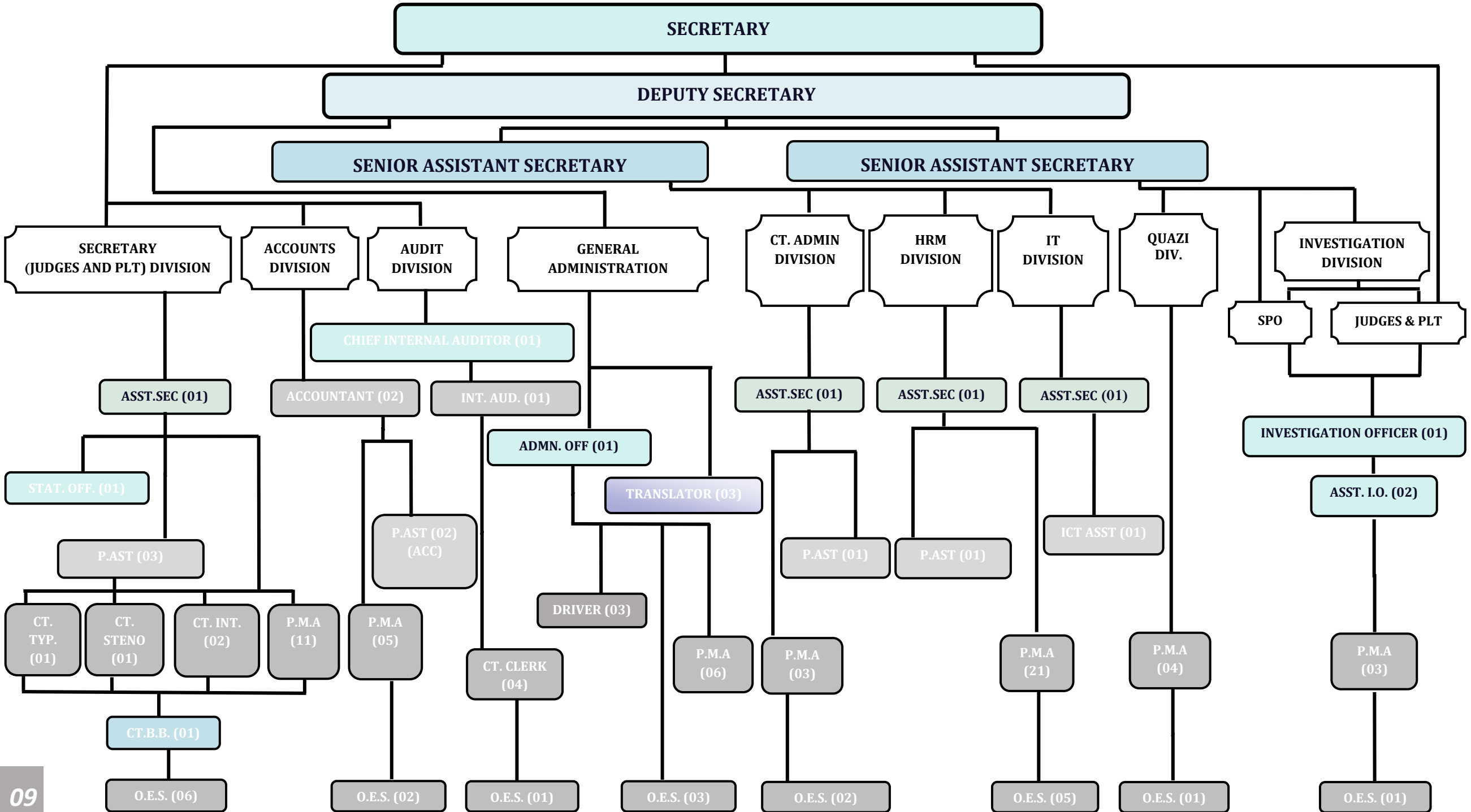


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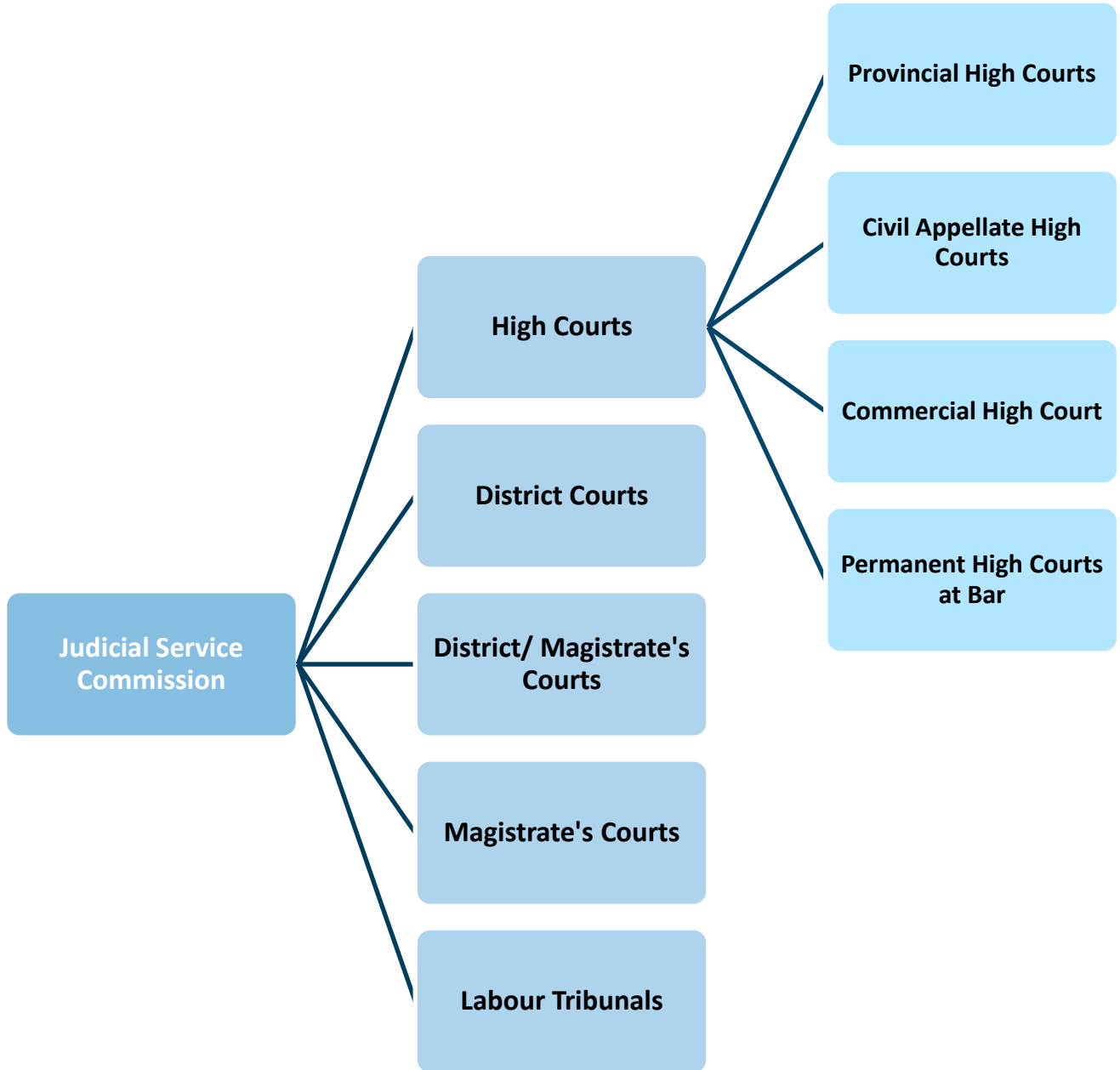
நீதிச் சேவைகள் ஆணைக்குழுச் செயலகம், கொழும்பு 12.

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Organizational Structure of the Judicial Service Commission Secretariat



Organizational Structure of the Court System



**Progress of the Organization and
Proposed Measures to Enhance the
Progress of the Organization**

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2.1 Measures Taken and the Progress Made By the Judicial Service Commission in the Year 2021 to Facilitate, Accelerate, Make Efficient and Strengthen the Administration of Justice

The Judicial Service Commission has made valuable contributions to strengthen and avoid delays in the administration of justice by coordinating with all stake holders and institutions that comes under the purview of the Judicial Service Commission.

- The main task of the Judicial Service Commission in the year 2021 was to facilitate the maintaining of the law and order situation of the country in the face of COVID 19 pandemic, by ensuring that the courts of 1st instance functioned continuously.
- Amidst various difficulties posed due to COVID 19 pandemic, Judicial Service Commission held Commission meetings (physically and remotely) regularly and took necessary decisions to ensure the continuous functioning of the Courts.
- Also at all instances JSC took steps to provide required guidance and instructions by way of circulars as to how the court functions should be held amidst COVID 19 pandemic. Operation of the said circulars were continuously monitored by the Judicial Service Commission.

With the subsiding of COVID 19 pandemic, in the latter part of 2021, Judicial Service Commission issued necessary directives for the Judges with the view of clearing the backlog of cases systematically, accumulated due to COVID 19 pandemic.

- Provided necessary directions and guidance to the Judges to minimize the prison overcrowding, in order to prevent the spread of COVID 19 pandemic within the prisons.
- Made provisions (within the mandate of the Judicial Service Commission) to utilize new technology to conduct remote Court hearings until such time the physical hearings are possible as previously. (To extend remand of prison inmates remotely)
- Apart from the above, Judicial Service Commission interfered and took prompt action as and when it was required to minimize the difficulties faced by various stake holders of the Justice Sector (Lawyers, Police Officers, Prison Officers, Coroners etc...) in the face of COVID 19 pandemic and during the period leading up to the gradual establishment of normal court functions, with the subsiding of the pandemic.

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Accordingly in the year 2021 from January 1st to December 31st, Judicial Service Commission has held 41 meetings and following measures/decisions have been taken in addition to attending to routine administrative matters such as, Appointment of Judges and Court Staff, Transfers of Judges and Court Staff, Performance appraisal of Judges and Court Staff etc..

- More than 1,200 public petitions have been attended to by the Judicial Service Commission received in relation to case delays, complaints against Judges, complaints against Court Staff and complaints in relation to other administrative matters. Solutions have been provided by the Judicial Service Commission in respect of the above as far as possible having made the necessary inquiries from respective courts. Similarly more than 43 requests forwarded under the Right to Information Act have also been attended to within the shortest possible time period.
- Further the Judicial Service Commission based on case statistics called has taken steps to convert;
 - Circuit Courts as permanent Magistrate's Courts depending on the number of cases,
 - Establishment of Combined Courts,
 - Splitting of Combined Courts as Permanent Magistrate's Courts and as Permanent District Courts. (Splitting of a combined court into two main courts is considered in instances where a combined court is no longer capable of effectively tackling the case load).

(Eg: 08 combined courts were split as Permanent Magistrate's Courts and as Permanent District Courts)

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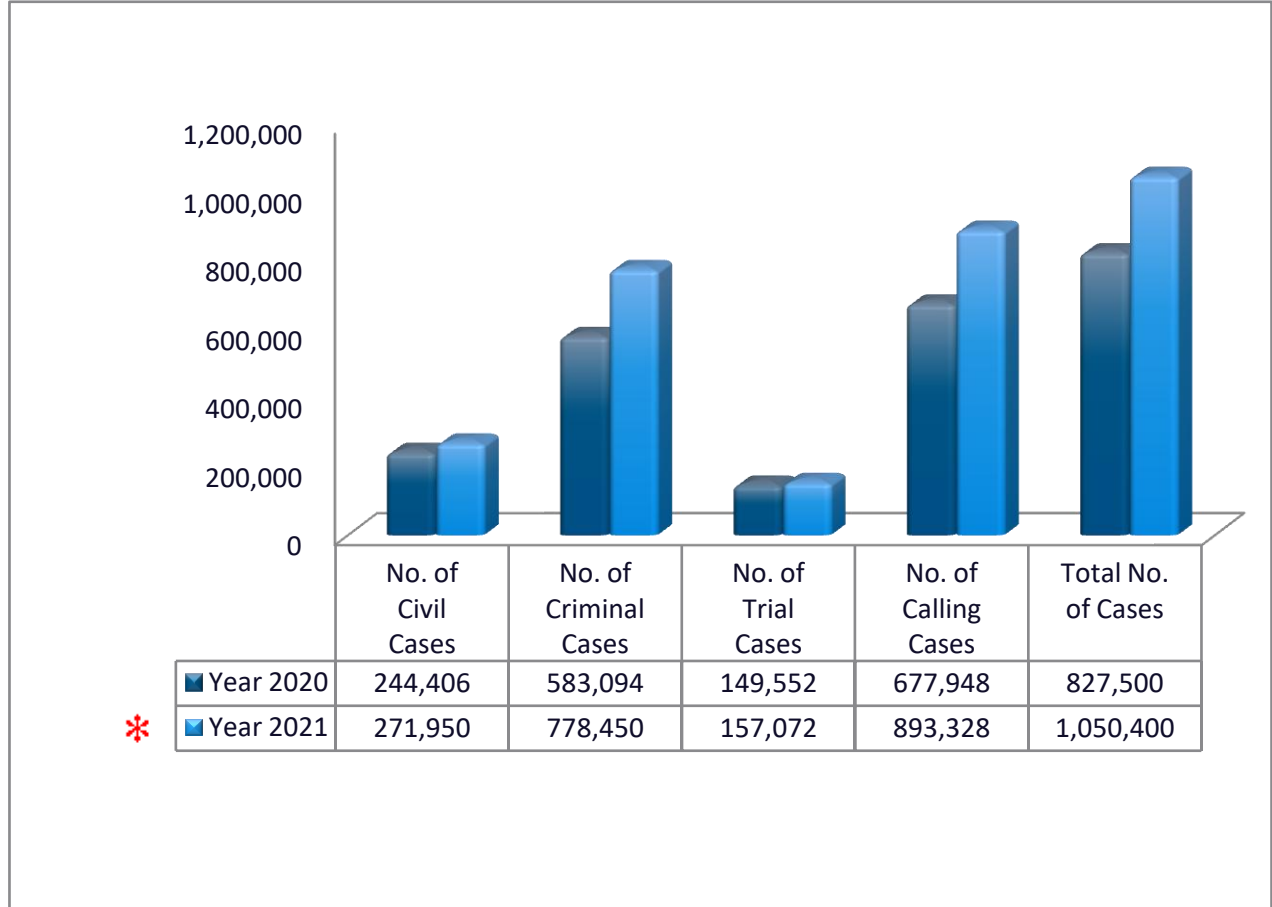
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- In comparison to 2020 Case statistics (no. of cases) of 2021 in all District and Magistrate's Courts are given below,

Case Statistics of District and Magistrate's Courts 2020 and 2021



* The increase in the number of cases in 2021 (as compared to 2020) is largely due to the disruptions occurred in holding normal court functions throughout the year 2021, as a result of covid-19 pandemic.

- The Judicial Service Commission by way of circulars has prescribed the minimum number of contested judgments/orders to be pronounced by a Judicial Officer within an incremental year, with the view of expediting the disposal of trial/inquiry matters. During the COVID 19 pandemic the said circulars were adopted with necessary changes.

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With the gradual receding of the threat posed by COVID 19 pandemic measures were introduced to fall back to the performance appraisal standards adopted before the onset of COVID 19 pandemic.

- To strengthen the process of expediting Civil and Criminal cases, experienced Judges have been appointed to Courts with large volumes of cases. To ensure that the carder vacancies of Judges and Judicial Officers do not hamper the smooth functioning of the courts, steps were taken to recruit 46 Judicial Officers.
- Selection and nomination of Judicial Officers for the Programmes/Workshops/ Seminars organized and conducted by the “Sri Lanka Judges’ Institute”, with the aim of improving the knowledge, skills and attitudes of the Judicial Officers.
- Nomination of Judicial Officers for other Programmes/Workshops/ Seminars.
- With the view of motivating the Judges, Judicial Service Commission has put in place a proper promotional criteria, a proper transfer policy as well as a proper criteria regarding granting of increments. Judicial Service Commission has also intervened to provide official bungalows and official vehicles etc. for Judicial Officers with aim of achieving the same goal.
- The implementation of Circular No. 422 issued by the Judicial Service Commission is closely supervised to ensure the expeditious disposal of Court Productions with the use of new technology. Accordingly all Magistrates have been directed to hold at least 05 auctions annually.
- In terms of the new service minute issued on 11/09/2018 (No. 2088/26 extraordinary gazette), measures have been taken to fill up the Scheduled Public Officers carder vacancies promptly.

Accordingly in 2021,

- 103 Grade III Court Registrars,
- 122 Grade III Court Stenographers,
- 615 Grade III Court Clerks have been recruited to fill up the carder vacancies.

- The transfers and promotions of Court staff (Scheduled Public Officers) are done based on transparent policies.

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Also the disciplinary matters pertaining to the Court staff (Scheduled Public Officers) are promptly attended to with the limited resources available at the Judicial Service Commission Secretariat.

- Efficiency Bar Examinations of all service categories have been held duly. Accordingly in 2021, 94 Court Registrars have been promoted to Grade II-I.
- Judicial Service Commission takes prompt action regarding the complaints received against Judges and Scheduled Public Officers. There is a proper mechanism to hold investigations and if necessary inquiries (disciplinary actions) in accordance with Article 111 H of the Constitution.
- Accordingly in 2021, 22 such Investigations have been conducted and out of that 18 have been completed. 08 Formal Disciplinary inquiries have commenced in 2021 and out of that 06 have been completed.

Due to the slow progress made in renovating the old Judicial Service Commission Secretariat premises, Judicial Service Commission Secretariat is still functioning (i.e. since 2017) at a temporary premises comprised of precast buildings and container boxes amidst severe space constrains. Despite such obstacles and disruption of normal court functions due to COVID 19 pandemic, Judicial Service Commission has achieved a lot during the year 2021.

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2.2 Steps Expected To Be Taken In Order To Enhance the Progress of the Institution

- Utilization of the tools used in 2021 to administrate and supervise the court system and the institutions that falls within the purview of the Judicial Service Commission more effectively and efficiently.
- Identify Courts with backlog of cases and take special measures to clear such backlogs expeditiously.
- Prioritizing the taking up of very old cases.
- Facilitating day today trials with the view of disposing cases without delays.
- Formulating a performance appraisal system to regulate the performance of Labour Tribunal Presidents.
- Filling up of carder vacancies in the Scheduled Public Officers service to ensure that the work at the court registries are not disrupted due to shortage of staff.
- Continue to conduct the training programs held previously to uplift the knowledge and attitude of the Scheduled Public Officers.
- Organizing of additional training programs to uplift the knowledge, skills and the attitude of the Scheduled Public Officers.
- Appointment of Judicial Officers and necessary staff personals to newly established courts where infrastructure is available.
- Taking steps to further expand and expedite the pilot project on Case Management implemented in collaboration with the USAID.
- Increase the resources at the Judicial Service Commission Secretariat.

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Financial Review of 2021

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				ACA -F	
Statement of Financial Performance for the period ended 31st December 2021					
Budget 2021		Note	Actual		
Rs.			2021 Rs.	Restated 2020 Rs.	
-	Revenue Receipts				
-	Income Tax	1			
-	Taxes on Domestic Goods & Services	2			} ACA-1
-	Taxes on International Trade	3			
-	Non Tax Revenue & Others	4			
-	Total Revenue Receipts (A)				
-	Non Revenue Receipts				
-	Treasury Imprests		74,510,000	89,266,000	ACA-3
-	Deposits		148,091	72,006	ACA-4
-	Advance Accounts		1,949,917	2,747,311	ACA-5
-	Other Main Ledger Receipts				
-	Total Non Revenue Receipts (B)		76,608,008	92,085,317	
-	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)		76,608,008	92,085,317	
-	Remittance to the Treasury (D)		212,637	33,086	
-	Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)		76,395,371	92,052,231	
-	Less: Expenditure				
-	Recurrent Expenditure				
69,620,000	Wages, Salaries & Other Employment Benefits	5	59,396,528	61,085,419	} ACA-2(ii)
21,360,000	Other Goods & Services	6	16,666,441	33,111,410	
400,000	Subsidies, Grants and Transfers	7	230,225	221,137	
-	Interest Payments	8			
-	Other Recurrent Expenditure	9			
91,380,000	Total Recurrent Expenditure (F)		76,293,194	94,417,966	
-	Capital Expenditure				
30,000,000	Rehabilitation & Improvement of Capital Assets	10	19,052,934	-	} ACA-2(ii)
1,080,000	Acquisition of Capital Assets	11	937,587	228,250	
-	Capital Transfers	12			
-	Acquisition of Financial Assets	13			
20,000	Capacity Building	14		47,000	
-	Other Capital Expenditure	15			
31,100,000	Total Capital Expenditure (G)		19,990,521	275,250	
-	Deposit Payments		130,192	51,091	ACA-4
-	Advance Payments		4,056,788	214,157	ACA-5
-	Other Main Ledger Payments				
-	Total Main Ledger Expenditure (H)		4,186,980	265,248	
-	Total Expenditure I = (F+G+H)		100,470,695	94,958,464	
-	Balance as at 31st December J = (E-I)		(24,075,324)	(2,906,233)	
-	Balance as per the Imprest Reconciliation Statement		(24,075,324)	(2,906,233)	ACA-7
-	Imprest Balance as at 31st December		(24,075,324)	(2,906,233)	ACA-3

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ACA-P

**Statement of Financial Position
As at 31st December 2021**

	Note	Actual	
		2021 Rs	2020 Rs
Non Financial Assets			
Property, Plant & Equipment	ACA-6	63,875,494	63,671,254
Financial Assets			
Advance Accounts	ACA-5/5(a)	8,075,835	5,968,964
Cash & Cash Equivalents	ACA-3	-	-
Total Assets		71,951,329	69,640,218
Net Assets / Equity			
Net Worth to Treasury		8,037,021	5,948,049
Property, Plant & Equipment Reserve		63,875,494	63,671,254
Rent and Work Advance Reserve	ACA-5(b)		
Current Liabilities			
Deposits Accounts	ACA-4	38,814	20,915
Unsettled Imprest Balance	ACA-3	-	-
Total Liabilities		71,951,329	69,640,218

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from ...07... to 37... and Notes to accounts presented in pages from 38... to 45... form an integral part of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.

<p>..... Chief Accounting Officer Name : Designation : Date : 25/12/2021</p> <p>H. Sanjeeva Somaratne Secretary Judicial Service Commission Colombo 12</p>	<p>..... Accounting Officer Name : Designation : Date : 25/12/2021</p> <p>H. Sanjeeva Somaratne Secretary Judicial Service Commission Colombo 12</p>	<p>..... Chief Financial Officer/ Chief Accountant/ Director (Finance)/ Commissioner (Finance) Name : Date : 2022/02/25</p> <p>S. M. Eranga Lakmali Accountant Judicial Service Commission Colombo 12.</p>
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நிதிச்சேவை ஆணைக்குழுச் செயலகம், கொழும்பு 12.

Judicial Service Commission Secretariat, Colombo 12.

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		ACA-C	
Statement of Cash Flows for the Period ended 31st December 2021			
		Actual	
		2021	Restated
		Rs.	2020
		Rs.	
Cash Flows from Operating Activities			
Total Tax Receipts		-	-
Fees, Fines, Penalties and Licenses		-	-
Profit		-	-
Non Revenue Receipts		-	-
Revenue Collected on behalf of Other Revenue Heads		4,675,110	4,231,202
Imprest Received		74,510,000	89,266,000
Recoveries from Advance		2,270,317	1,690,248
Deposit Received		148,091	72,006
Total Cash generated from Operations (A)		81,603,518	95,259,456
Less - Cash disbursed for:			
Personal Emoluments & Operating Payments		76,036,089	94,133,728
Subsidies & Transfer Payments		230,225	221,137
Expenditure incurred on behalf of Other Heads		-	331,006
Imprest Settlement to Treasury		212,637	33,086
Advance Payments		4,056,788	214,158
Deposit Payments		130,192	51,091
Total Cash disbursed for Operations (B)		80,665,931	94,984,206
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(A)-(B)		937,587	275,250
Cash Flows from Investing Activities			
Interest		-	-
Dividends		-	-
Divestiture Proceeds & Sale of Physical Assets		-	-
Recoveries from On Lending		-	-
Total Cash generated from Investing Activities (D)		-	-
Less - Cash disbursed for:			
Purchase or Construction of Physical Assets & Acquisition of Other Investment		937,587	275,250
Total Cash disbursed for Investing Activities (E)		937,587	275,250
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(D)-(E)		(937,587)	(275,250)
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G)=(C) + (F)		-	-
Cash Flows from Financing Activities			
Local Borrowings		-	-
Foreign Borrowings		-	-
Grants Received		-	-
Total Cash generated from Financing Activities (H)		-	-
Less - Cash disbursed for:			
Repayment of Local Borrowings		-	-
Repayment of Foreign Borrowings		-	-
Total Cash disbursed for Financing Activities (I)		-	-
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)		-	-
Net Movement in Cash (K) = (G) + (J)		-	-
Opening Cash Balance as at 01st January		-	-
Closing Cash Balance as at 31st December		-	-

අධිකරණ සේවා කොමිෂන් සභා ලේකම් කාර්යාලය, කොළඹ 12.

நிதிச்சேவை ஆணைக்குழுச் செயலகம், கொழும்பு 12.

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Basis of Reporting

1) Reporting Period

The reporting period for these Financial Statements is from 01st January to 31st December 2021.

2) Basis of Measurement

The Financial Statements have been prepared on historical cost modified by the revaluation of certain assets and accounted on a modified cash basis, unless otherwise specified.

The figures of the Financial Statements are presented in Sri Lankan rupees rounded to the nearest rupee.

3) Recognition of Revenue

Exchange and non exchange revenues are recognised on the cash receipts during the accounting period irrespective of relevant revenue period.

4) Recognition and Measurement of Property, Plant and Equipment (PP&E)

An item of Property, Plant and Equipment is recognized when it is probable that future economic benefit associated with the assets will flow to the entity and the cost of the assets can be reliably measured.

PP&E are measured at a cost and revaluation model is applied when cost model is not applicable.

5) Property, Plant and Equipment Reserve

This reserve account is the corresponding account of Property Plant and Equipment.

6) Cash and Cash Equivalents

Cash & cash equivalents include local currency notes and coins in hand as at 31st December 2021.

7) Changes in Formats of Financial Statements & Adjustment of Comparative Figures

Relevant adjustments have been made to the comparative figures for the year 2020 in line with the changes made in the financial statements for the year 2021.

ANNUAL PERFORMANCE REPORT OF THE JSC - 2021

3.5 Performance of the Revenue Collection

Rs. ,000

Revenue Code	Description of the Revenue Code	Revenue Estimate		Collected Revenue	
		Original	Final	Amount (Rs.)	as a % of Final Revenue Estimate
	Not applicable				

3.6 Performance of the Utilization of Allocation

Rs. ,000

Type of Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
	Original	Final		
Recurrent	91,380	91,380.00	76,293.194	83.49%
Capital	31,100	31,100	19,990.521	64.28%

3.7 In terms of F.R.208 grant of allocations for expenditure to this Department/District Secretariat/Provincial Council as an agent of the other Ministries/Departments

Rs. ,000

Serial No.	Allocation Received from Which Ministry/ Department	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
			Original	Final		
	NO					

අධිකරණ සේවා කොමිෂන් සභා ලේකම් කාර්යාලය, කොළඹ 12.

நிதிச்சேவை ஆணைக்குழுச் செயலகம், கொழும்பு 12.

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3.8 Performance of the Reporting of Non-Financial Assets

Rs. ,000

Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2021	Balance as per Financial Position Report as at 31.12.2021	Yet to be Accounted	Reporting Progress as a%
9151	Building and Structures	2,612.225	2,612.225		
9152	Machinery and Equipment	23,571.955	23,571.955		
9153	Land		*		
9154	Intangible Assets		-		
9155	Biological Assets		-		
9160	Work in Progress		-		
9180	Lease Assets		-		

*Steps have been taken to assess the land value at present.

3.9 Auditor General's Report

*Refer to page 25 for Auditor General's summary report dated 15.06.2022.

අධිකරණ සේවා කොමිෂන් සභා ලේකම් කාර්යාලය, කොළඹ 12.

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ජාතික විගණන කාර්යාලය தேசிய கணக்காய்வு அலுவலகம் NATIONAL AUDIT OFFICE



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My No. }

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உமது இல.
Your No. }

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Date }

2022 ජූනි 15 දින

ලේකම් (ප්‍රධාන ගණන්දීමේ නිලධාරී)

අධිකරණ සේවා කොමිෂන් සභාව

අධිකරණ සේවා කොමිෂන් සභාවේ 2021 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන පිළිබඳව 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව විගණකාධිපති සම්පිණ්ඩන වාර්තාව.

1. මූල්‍ය ප්‍රකාශන

1.1 මතය

අධිකරණ සේවා කොමිෂන් සභාවේ 2021 දෙසැම්බර් 31 දිනට මූල්‍ය තත්ත්වය ප්‍රකාශය, එදිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය කාර්යසාධන ප්‍රකාශය හා මුදල් ප්‍රවාහ ප්‍රකාශවලින් සමන්විත 2021 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන 2018 අංක 19 දරන ජාතික විගණන පනතේ විධිවිධාන සමඟ සංයෝජිතව කියවිය යුතු ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(1) ව්‍යවස්ථාවේ ඇතුළත් විධිවිධාන ප්‍රකාර මාගේ විධානය යටතේ විගණනය කරන ලදී. 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව අධිකරණ සේවා කොමිෂන් සභාව වෙත ඉදිරිපත් කරනු ලබන මෙම මූල්‍ය ප්‍රකාශන පිළිබඳව මාගේ අදහස් දැක්වීම් හා නිරීක්ෂණයන් මෙම වාර්තාවේ සඳහන් වේ. ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(6) ව්‍යවස්ථාව සමඟ සංයෝජිතව කියවිය යුතු 2018 අංක 19 දරන ජාතික විගණන පනතේ 10 වගන්තිය ප්‍රකාරව ඉදිරිපත් කළ යුතු විගණකාධිපති වාර්තාව යථා කාලයේදී පාර්ලිමේන්තුව වෙත ඉදිරිපත් කරනු ලැබේ.

අධිකරණ සේවා කොමිෂන් සභාවේ මූල්‍ය ප්‍රකාශනවලින් 2021 දෙසැම්බර් 31 දිනට අධිකරණ සේවා කොමිෂන් සභාවේ මූල්‍ය තත්ත්වය සහ එදිනෙන් අවසන් වර්ෂය සඳහා එහි මූල්‍ය කාර්යසාධනය හා මුදල් ප්‍රවාහය පොදුවේ පිළිගත් ගිණුම්කරණ මූලධර්මවලට අනුකූලව සත්‍ය හා සාධාරණ තත්ත්වයක් පිළිබිඹු කරන බව මා දරන්නා වූ මතය වේ.

අංක 306/72, පොල්දූව පාර, මන්නාරම, ශ්‍රී ලංකාව.

இல. 306/72, பொல்தூவ வீதி, மந்தரமுல்லை, இலங்கை.

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අධිකරණ සේවා කොමිෂන් සභා ලේකම් කාර්යාලය, කොළඹ 12.

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1.2 මතය සඳහා පදනම

ශ්‍රී ලංකා විගණන ප්‍රමිතීන්ට (ශ්‍රී.ලං.වි.ප්‍ර) අනුකූලව මා විගණනය සිදු කරන ලදී. මෙම විගණන ප්‍රමිතීන් යටතේ වූ මාගේ වගකීම, මෙම වාර්තාවේ මූල්‍ය ප්‍රකාශන විගණනය සම්බන්ධයෙන් විගණකගේ වගකීම යන කොටසේ තවදුරටත් විස්තර කර ඇත. මාගේ මතය සඳහා පදනමක් සැපයීම උදෙසා මා විසින් ලබා ගෙන ඇති විගණන සාක්ෂි ප්‍රමාණවත් සහ උචිත බව මාගේ විශ්වාසයයි.

1.3 මූල්‍ය ප්‍රකාශන සම්බන්ධයෙන් ප්‍රධාන ගණන්දීමේ නිලධාරීගේ වගකීම

පොදුවේ පිළිගත් ගිණුම්කරණ මූලධර්මවලට අනුකූලව හා 2018 අංක 19 දරන ජාතික විගණන පනතේ 38 වගන්තියේ සඳහන් විධිවිධානවලට අනුකූලව සත්‍ය හා සාධාරණ තත්ත්වයක් පිළිබිඹු කෙරෙන පරිදි මූල්‍ය ප්‍රකාශන පිළියෙල කිරීම හා වංචා සහ වැරදි හේතුවෙන් ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොරව මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකි වනු පිණිස අවශ්‍යවන අභ්‍යන්තර පාලනය තීරණය කිරීම ප්‍රධාන ගණන්දීමේ නිලධාරීගේ වගකීම වේ.

2018 අංක 19 දරන ජාතික විගණන පනතේ 16(1) වගන්තිය ප්‍රකාරව සභාව විසින් වාර්ෂික හා කාලීන මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකිවන පරිදි ස්වකීය ආදායම්, වියදම්, වත්කම් හා බැරකම් පිළිබඳ නිසි පරිදි පොත්පත් හා වාර්තා පවත්වා ගෙන යා යුතුය.

ජාතික විගණන පනතේ 38(1)(ඇ) උප වගන්තිය ප්‍රකාරව සභාවේ මූල්‍ය පාලනය සඳහා සඵලදායී අභ්‍යන්තර පාලන පද්ධතියක් සකස් කර පවත්වා ගෙන යනු ලබන බවට ප්‍රධාන ගණන්දීමේ නිලධාරී සහතික විය යුතු අතර එම පද්ධතියේ සඵලදායීත්වය පිළිබඳව කලින් කල සමාලෝචනයක් සිදු කර ඒ අනුව පද්ධතිය ඵලදායී ලෙස කරගෙන යාමට අවශ්‍ය වෙනස්කම් සිදු කරනු ලැබිය යුතුය.

1.4 මූල්‍ය ප්‍රකාශන විගණනය පිළිබඳ විගණකගේ වගකීම

සමස්ථයක් ලෙස මූල්‍ය ප්‍රකාශන, වංචා හා වැරදි හේතුවෙන් ඇතිවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොර බවට සාධාරණ තහවුරුවක් ලබාදීම සහ මාගේ මතය ඇතුළත් විගණන වාර්තාව නිකුත් කිරීම මාගේ අරමුණ වේ. සාධාරණ සහතිකවීම උසස් මට්ටමේ සහතිකවීමක් වන නමුත්, ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනය සිදු කිරීමේදී එය සෑම විටම ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් අනාවරණය කර ගන්නා බවට වන තහවුරු කිරීමක් නොවනු ඇත. වංචා සහ වැරදි තනි හෝ සාමූහික ලෙස බලපෑම නිසා ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් ඇති විය හැකි

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ජාතික විගණන කාර්යාලය
 தேசிய கணக்காய்வு அலுவலகம்
 NATIONAL AUDIT OFFICE

අතර, එහි ප්‍රමාණාත්මකභාවය මෙම මූල්‍ය ප්‍රකාශන පදනම් කර ගනිමින් පරිශීලකයන් විසින් ගනු ලබන ආර්ථික තීරණ කෙරෙහි වන බලපෑම මත රඳා පවතී.

ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනයේ කොටසක් ලෙස මා විසින් විගණනයේදී වෘත්තීය විනිශ්චය සහ වෘත්තීය සැකමුසුවෙන් යුතුව ක්‍රියා කරන ලදී. මා විසින් තවදුරටත්,

- ප්‍රකාශ කරන ලද විගණන මතයට පදනමක් සපයා ගැනීමේදී වංචා හෝ වැරදි හේතුවෙන් මූල්‍ය ප්‍රකාශනවල ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන් ඇතිවීමේ අවදානම් හඳුනාගැනීම හා තක්සේරු කිරීම සඳහා අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කර ක්‍රියාත්මක කරන ලදී. වරදවා දැක්වීම් හේතුවෙන් සිදුවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන්ගෙන් සිදුවන බලපෑමට වඩා වංචාවකින් සිදුවන්නා වූ බලපෑම ප්‍රබල වන්නේ ඒවා දුස්සන්ධානයෙන්, ව්‍යාජ ලේඛන සැකසීමෙන්, වෙනත්නාවිත මහභරීමෙන්, වරදවා දැක්වීමෙන් හෝ අභ්‍යන්තර පාලනයන් මහ භරීමෙන් වැනි හේතු නිසා වන බැවිනි.
- අභ්‍යන්තර පාලනයේ සඵලදායීත්වය පිළිබඳව මතයක් ප්‍රකාශ කිරීමේ අදහසින් නොවුවද, අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කිරීම පිණිස අභ්‍යන්තර පාලනය පිළිබඳව අවබෝධයක් ලබා ගන්නා ලදී.
- හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල ව්‍යුහය සහ අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණ අයුරින් මූල්‍ය ප්‍රකාශනවල ඇතුළත් බව ඇගයීම.
- මූල්‍ය ප්‍රකාශනවල ව්‍යුහය හා අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණව ඇතුළත් වී ඇති බව සහ හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල සමස්ථ ඉදිරිපත් කිරීම අගයන ලදී.

මාගේ විගණනය තුළදී හඳුනාගත් වැදගත් විගණන සොයාගැනීම්, ප්‍රධාන අභ්‍යන්තර පාලන දුර්වලතා හා අනෙකුත් කරුණු පිළිබඳව ප්‍රධාන ගණන්දීමේ නිලධාරී දැනුවත් කරමි.

1.5 වෙනත් නෛතික අවශ්‍යතා පිළිබඳ වාර්තාව

2018 අංක 19 දරන ජාතික විගණන පනතේ 6(1)(ඇ) වගන්තිය ප්‍රකාරව පහත සඳහන් කරුණු මා ප්‍රකාශ කරමි.

- (අ) මූල්‍ය ප්‍රකාශන ඉකුත් වර්ෂය සමඟ අනුරූප වන බවට ,
- (ආ) ඉකුත් වර්ෂයට අදාළ මූල්‍ය ප්‍රකාශන පිළිබඳව මා විසින් කර තිබුණු නිර්දේශ ක්‍රියාත්මක කර තිබුණි.

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2. මූල්‍ය සමාලෝචනය

2.1 නීති, රීති හා රෙගුලාසිවලට අනුකූල නොවීම

නියැදි විගණන පරීක්ෂණවලදී නිරීක්ෂණය වූ නීති, රීති හා රෙගුලාසිවල විධිවිධානවලට අනුකූල නොවූ අවස්ථා පහත විග්‍රහ කර දැක්වේ.

නීති, රීති හා රෙගුලාසිවලට යොමුව -----	අනුකූල නොවීම -----
<p>(අ) ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ මුදල් රෙගුලාසි සංග්‍රහය</p> <p>i. මුදල් රෙගුලාසි 262.2</p>	<p>වරක් ගෙවූ වවුචර් නැවත වරක් ගෙවීම් සඳහා ඉදිරිපත් නොවීම සඳහා ගෙවන ලද සියලුම වවුචර්වලත් ඒවා තහවුරු කරන ලියවිලිවලත් “ගෙවන ලදී” යන මුද්‍රාව යෙදිය යුතු වුවද එකතුව රු.29,735 ක් වූ ගෙවීම් වවුචර් 03 ක් සඳහා වූ බිල්පත් සම්බන්ධයෙන් එසේ කටයුතු කර නොතිබුණි.</p>
<p>(ආ) 2021 නොවැම්බර් 26 දිනැති අංක 03/2021 දරන රාජ්‍ය ගිණුම් මාර්ගෝපදේශයේ 3.1 ඡේදය</p>	<p>සිගාස් ඩෙස්ක්ටොප් යෙදුම මගින් 2021 දෙසැම්බර් 31 දිනට උත්පාදනය කරන ලද ශේෂ පිරික්සුම මූල්‍ය ප්‍රකාශනවලට අමුණා නොතිබුණි.</p>

3. මෙහෙයුම් සමාලෝචනය

3.1 කාර්යසාධන වාර්තාව

2020 අගෝස්තු 28 දිනැති අංක 02/2020 දරණ රාජ්‍ය මුදල් වක්‍රලේඛයේ 10.2 ඡේදය ප්‍රකාරව මූල්‍ය ප්‍රකාශන සමඟ කෙටුම්පත් කාර්යසාධන වාර්තාව ඉදිරිපත් කළ යුතු වූවත් කොමිෂන් සභාව විසින් සමාලෝචිත වර්ෂයේ සහ ඉකුත් වර්ෂයේ කාර්යසාධන වාර්තා ඉදිරිපත් කර නොතිබුණි. සමාලෝචිත වර්ෂයේ කෙටුම්පත් විගණකාධිපති සම්පිණ්ඩන වාර්තාව සඳහා 2022 ජූනි 09 දිනැතිව ලබා දී තිබූ පිලිතුරු ලිපියේ සඳහන් කර තිබුණේ ගරු නීතිපතිතුමාගේ අංක AG/28/2016 හා 2016.09.27 දිනැති ලිපිය ප්‍රකාරව සමස්ථ අධිකරණ පද්ධතියටම සහ අධිකරණයන් හි ස්වාධීනත්වය කෙරෙහි බලපාන කරුණු එහි අඩංගු වන බැවින් එකී වාර්තාව විගණකාධිපති වෙත ඉදිරිපත් කළ නොහැකි බවය.

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ජාතික විගණන කාර්යාලය
නේශියා කණ්ණකාර්යාලය
NATIONAL AUDIT OFFICE

3.2 වත්කම් කළමනාකරණය

- (අ) කොමිෂන් සභාවේ මෝටර් රථයක් අවුරුදු 04 ක පමණ කාලයක සිට නිශ්ක්‍රීයව පැවතුණි.
- (ආ) කොමිෂන් සභාවේ භාවිතා කරන වාහන 04 කට අදාළ දෛනික ධාවන සටහන් පොත්වල එකතුව කිලෝමීටර් 1018 ක් වූ ධාවනයන් සඳහා වාහනය පාවිච්චි කළ නිලධාරියාගේ අත්සන යොදා ගෙන තහවුරු කර නොතිබුණි.
- (ඇ) ලොග් සටහන් පොතෙහි වාහනය පිළිබඳ විස්තර දැක්වෙන පිටුවෙහි වාහන භාර නිලධාරියා විසින් අත්සන යෙදිය යුතු වුවද වාහන 02 ක් සම්බන්ධයෙන් එසේ සිදු කර නොතිබුණි.

3.3 කළමනාකරණ දුර්වලතා

2021 දෙසැම්බර් 31 දින වන විට වසර 04 ට වැඩි කාලයක සිට එක් නිලධාරියකුගෙන් අයවිය යුතු රු.185,000 ක ණය ශේෂයක් පැවතුණි.

4. යහපාලනය

4.1 අභ්‍යන්තර විගණනය

2017 ජූලි 18 දිනැති අංක DMS/1021/VOL 1 දරන කළමනාකරණ සේවා දෙපාර්තමේන්තුවේ ලිපිය මගින් අධිකරණ සේවා කොමිෂන් සභාවේ අභ්‍යන්තර විගණන ඒකකයක් පිහිටුවීම සඳහා කාර්ය මණ්ඩලය අනුමත කර තිබුණ ද විගණන දිනය වූ 2022 අප්‍රේල් 06 දින වන විටත් අභ්‍යන්තර විගණන ඒකකයක් පිහිටුවා නොතිබුණි.

5. මානව සම්පත් කළමනාකරණය

(අ) කාර්ය මණ්ඩල කළමනාකරණය

පහත කරුණු නිරීක්ෂණය කෙරේ.

- i. කොමිෂන් සභාවේ කාර්ය මණ්ඩල තොරතුරු අනුව 2021 දෙසැම්බර් 31 දිනට පුරප්පාඩු 48 ක් විය. එය අනුමත කාර්ය මණ්ඩලයෙන් සියයට 41 ක ප්‍රතිශතයක් ගෙන තිබුණි.
- ii. කොමිෂන් සභාවේ කාර්ය මණ්ඩල ගැනීම කෙරෙහි සෘජුවම බලපෑම් ඇති කරනු ලබන තනතුරු 07 ක පුරප්පාඩු 10 ක් පැවතුණි.

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- iii. කොමිෂන් සභාවේ අනුමත සේවක සංඛ්‍යාව ඉක්ම වූ තර්‍ය සේවක සංඛ්‍යාව 29 ක් විය.
- iv. ආයතනයේ අනුමත කාර්ය මණ්ඩලයට අයත් නොවන අධිකරණ රෙජිස්ට්‍රාර් තනතුර සඳහා නිලධාරීන් 05 දෙනකු බඳවා ගෙන තිබුණි.
- v. අධිකරණ පරිපාලන වැය විෂයය මගින් වැටුප් ගෙවනු ලැබූව ද අධිකරණ සේවා කොමිෂන් සභාව විසින් පරිපාලනය කරනු ලබන (පත්වීම්, උසස්වීම්, මාරුකිරීම් ආදිය) අධිකරණවල රාජකාරි සිදු කරනු ලබන විනිසුරුවරුන් සහ අධිකරණ කාර්ය මණ්ඩලය ඉහත විස්තරයට ඇතුළත් කර නොතිබුණි. එකී කාර්ය මණ්ඩලයේ අනුමත හා තර්‍ය සේවක සංඛ්‍යාව අධිකරණ සේවා කොමිෂන් සභාවෙන් හෝ අධිකරණ අමාත්‍යාංශයෙන් ලබාගත නොහැකි විය.

(ආ) මානව සම්පත් සංවර්ධන සැලැස්ම

2018 ජනවාරි 24 දිනැති අංක 02/2018 දරන රාජ්‍ය පරිපාලන චක්‍රලේඛය ප්‍රකාරව රාජ්‍ය ආයතන තුළ මානව සම්පත් සංවර්ධනය කිරීම සඳහා වූ චක්‍රලේඛයේ සඳහන් පහත විධිවිධාන විගණක දිනය වන විටත් ක්‍රියාත්මක කර නොතිබුණි.

- i. චක්‍රලේඛයේ ඇමුණුම 01 පදනම් කරගෙන කොමිෂන් සභාවේ සේවයේ නියුතු සමස්ත කාර්ය මණ්ඩලය සඳහාම වාර්ෂික කාර්යසාධන ගිවිසුම් අත්සන් කිරීම 2018 වර්ෂයේ සිට සිදු කළ යුතු වුවත් 2018,2019,2020,2021 යන වර්ෂ 04 සඳහාම උක්ත විධිවිධාන ප්‍රකාරව කටයුතු කර නොතිබුණි.
- ii. ඇමුණුම 02 ආකෘතිය පදනම් කර ගෙන ඉහත සඳහන් වර්ෂ 04 සඳහා මානව සම්පත් සංවර්ධන සැලැස්ම පිළියෙල කර නොතිබුණි.
- iii. මානව සංවර්ධන සැලැස්මක් සකස් කර නොතිබිය දී කාර්ය මණ්ඩල පුහුණු සඳහා සමාලෝචිත වර්ෂයේ රු.20,000 ක ප්‍රතිපාදන සලසා ගෙන එම මුළු ප්‍රතිපාදනයම ඉතිරි කර තිබුණි.


 එම්. සෝමතිලක
 නියෝජ්‍ය විගණකාධිපති
 විගණකාධිපති වෙනුවට

එම්. සෝමතිලක
නියෝජ්‍ය විගණකාධිපති
ජාතික විගණන කාර්යාලය

Performance Indicators

අධිකරණ සේවා කොමිෂන් සභා ලේකම් කාර්යාලය, කොළඹ 12.

நிதிச்சேவை ஆணைக்குழுச் செயலகம், கொழும்பு 12.

Judicial Service Commission Secretariat, Colombo 12.

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Performance Indicators

4.1 Action Plan of the Institution for Year 2021

No	Specific Indicators	Actual output as a percentage (%) of the expected output		
		100% - 90%	89% - 75%	74% - 50%
A - 1	Recruitment and appointment of the Judges of the Courts of First Instance being District Judges, Magistrates and Presidents of the Labor Tribunals	100%	-	-
A - 2	Take actions regarding the promotions, annual salary increments, transfers and various requests of Judicial Officers	100%	-	-
A - 3	Maintain personal files and leave files of Judicial Officers	-	75%	-
A - 4	Recruitment and appointment of Commissioner for Workmen's Compensation and Deputy Commissioner for Workmen's Compensation and recruitment and appointment of Members to Agrarian Boards of Review, Administrative Appeals Tribunals and Elders Maintenance Board	100%	-	-
A - 5	Preparation and issuance of various circulars related to Judicial Officers and the Judicial system	100%	-	-
A - 6	Obtain statistics of cases in Courts monthly through e-mail messages and computerize said statistics	-	85%	-
A - 7	Transfers of Scheduled Public Officers and Accounts Assistants, Development Officers, Programme Assistants	95%	-	-
A - 8	Take actions regarding the petitions received against Scheduled Public Officers	-	75%	-
A - 9	Provide Translators for foreign language translations and provide Sign Language Translators for other cases	100%	-	-
A - 10	Attachment of Interpreters and Stenographers	100%	-	-
A - 11	Conduct Efficiency Bar Examinations	-	-	46%
A - 12	Conduct competitive examinations for recruitments and relevant interviews according to the new Service Minute	-	-	60%
A - 13	Disciplinary Control and Investigation work related to officers from High Court Judges to Court Book Binders	-	80%	-
A - 14	Perform the administrative work related to 65 Quazi Courts all over the island (Recruitment of Quazi Judges and take actions against the complaints received against them)	-	-	70%
A - 15	Maintain training programmes of Scheduled Public Officers and Development Officers who are Non-Scheduled Public Officers	-	-	7%

අධිකරණ සේවා කොමිෂන් සභා ලේකම් කාර්යාලය, කොළඹ 12.

நிதிச்சேவை ஆணைக்குழுச் செயலகம், கொழும்பு 12.

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B - 1	Take actions regarding the petitions received by the Judicial Service Commission in respect of the judicial service	-	80%	-
B - 2	Matters related to Right to Information Act	90%	-	-
C - 1	Take necessary actions to repair the old office building of the Judicial Service Commission Secretariat	**	-	-
C - 2	Conduct general administrative and accounts work	100%	-	-

C - 1.** By vide letter dated 10.02.2021 numbered: JSC/CAC/05/02/2010 (02) the Rs.30million allocated for this repair through the expenditure no. 007-1-1-0-2001 has been transferred to the Ministry of Justice, Prison Affairs and Constitutional Reforms.

4.2 Performance Indicators formulated based on the Action Plan of the Institution

The under-mentioned Performance Indicators (which can be quantified) have been formulated having obtained the average of the indicators (A, B and C) referred to in Action Plan of the Institution under 4.1 referred to above.

No	Performance Indicators	Actual output as a percentage (%) of the expected output		
		100% - 90%	89% - 75%	74% - 50%
A	Taking action to recruit, appoint, attach, transfer, promote, train and disciplinary control of the posts falling under the purview (as per the constitution or other legislations) of the Judicial Service Commission.	-	80%	-
B	Responding to complaints made by the general public to the Judicial Service Commission and requests made under the Right to Information Act.	90%	-	-
C	General administration and accounts work of the Judicial Service Commission.	100%	-	-

අධිකරණ සේවා කොමිෂන් සභා ලේකම් කාර්යාලය, කොළඹ 12.

நிதிச்சேவை ஆணைக்குழுச் செயலகம், கொழும்பு 12.

Judicial Service Commission Secretariat, Colombo 12.

**Performance in Achieving
Sustainable Development Goals
(SDG)**

අධිකරණ සේවා කොමිෂන් සභා ලේකම් කාර්යාලය, කොළඹ 12.

நிதிச்சேவை ஆணைக்குழுச் செயலகம், கொழும்பு 12.

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Performance of the achieving Sustainable Development Goals

5.1 Identified Sustainable Development Goals

Goal/Objective	Targets	Indicators of the achievement	Progress of the achievement to date		
			0% - 49%	50% - 74%	75% - 100%
Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels	Promote the rule of law at the national level and ensure equal access to justice for all and to develop effective, accountable and transparent institutions at all levels	Number of requests made by Right to Information Act and percentage of responses	-	-	90%
		Number of petitions received related to SPO's and staff and percentage of responses	-	-	75%
		Number of petitions received related to litigations and percentage of responses	-	-	80%

අධිකරණ සේවා කොමිෂන් සභා ලේකම් කාර්යාලය, කොළඹ 12.

நிதிச்சேவை ஆணைக்குழுச் செயலகம், கொழும்பு 12.

Judicial Service Commission Secretariat, Colombo 12.

Summary of the Staff of the Judicial Service Commission

අධිකරණ සේවා කොමිෂන් සභා ලේකම් කාර්යාලය, කොළඹ 12.

நிதிச்சேவை ஆணைக்குழுச் செயலகம், கொழும்பு 12.

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Summary of the Cadre of the Judicial Service Commission for 2021

6.1 Summary of the Cadre Details of the Judicial Service Commission Secretariat

Position	Approved Cadre	Existing Cadre	Vacancies/(Excess)
Senior	15	10	05
Tertiary	04	02	02
Secondary	73	45	28
Primary	25	12	13
Contract Basis	-	-	-
Total	117	69	48

6.2 Management of Cadre Shortages at the Judicial Service Commission Secretariat

As at 31.12.2021, existing cadre of Judicial Service Commission stood at 69. Cadre vacancies in relation to various positions stood at 48, as a percentage it was 41% out of the approved cadre. 29 of these vacancies were filled by the Scheduled Public Officer service.

As the Judicial Service Commission Secretariat is housed at temporary premises in view of renovation of the old premises, cadre vacancies cannot be fulfilled due to space constraints.

අධිකරණ සේවා කොමිෂන් සභා ලේකම් කාර්යාලය, කොළඹ 12.

நிதிச்சேவை ஆணைக்குழுச் செயலகம், கொழும்பு 12.

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6.3 Human Resources Development

Summary of Training Programs Conducted for Scheduled Officers in the Judicial Service 2021

No.	Training Program	Medium	No. of Days Conducted	No. of Programs Conducted	No. of Employees Participated
1	Online training program conducted by National Social Development institute for Judicial Family Counselors. 28.08.2021 04.09.2021 11.09.2021 18.09.2021	Sinhala	04	04	74

(Due to the outbreak of **COVID 19** epidemic in the country throughout the year 2020, some of the training programs that were scheduled to be conducted could not be conducted as planned.)

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Compliance Report

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7. Compliance Report

NO	Applicable Requirement	Compliance Status (Complied/Not Complied)	Brief explanation for Non - Compliance	Corrective actions proposed to avoid Non-compliance in future
1	The following Financial statements/ accounts have been submitted on due date			
1.1	Annual Financial Statements	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and manufacturing Advance Accounts (Commercial Advance Accounts)	Not applicable		
1.4	Stores Advance Accounts	Not applicable		
1.5	Special Advance Accounts	Not applicable		
1.6	Others	-		
2	Maintenance of books and registers (FR445)			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Complied		
2.2	Personal emoluments register/ Personal emoluments cards has been maintained and update	Complied		
2.3	Register of Audit queries has been maintained and update	Complied		
2.4	Register of Internal Audit reports has been maintained and update	Not Complied	An internal audit unit has not been established due to insufficient space available	Reconstruction of the old Judicial Service Commission building
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for cheques and money orders has been maintained and update	Complied		
2.7	Inventory register has been maintained and update	Complied		

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2.8	Stocks register has been maintained and update	Complied		
2.9	Register of Losses has been maintained and update	Complied		
2.10	Commitment Register has been maintained and update	Complied		
2.11	Register of Counterfoil Books (GA – N20) has been maintained and update	Complied		
3	Delegation of functions for financial control (FR 135)			
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied		
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied		
3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied		
4	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual Internal Audit plan has been prepared	Not Complied	An internal audit unit has not been established due to insufficient space available	Reconstruction of the old Judicial Service Commission building
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		

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4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied		
5	Audit queries			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Complied		
6	Internal Audit			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019	Not Complied	An internal audit unit has not been established due to insufficient space available	Reconstruction of the old Judicial Service Commission building
6.2	All the internal audit reports has been replied within one month	Not Complied	An internal audit unit has not been established due to insufficient space available	Reconstruction of the old Judicial Service Commission building
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	Not Complied	An internal audit unit has not been established due to insufficient space available	Reconstruction of the old Judicial Service Commission building
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3)	Not Complied	An internal audit unit has not been established due to insufficient space available	Reconstruction of the old Judicial Service Commission building
7	Audit and Management Committee			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019	Not Complied	An internal audit unit has not been established due to insufficient space available	Reconstruction of the old Judicial Service Commission building
8	Asset Management			

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8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Complied		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied		
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Complied		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Complied		
9	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Not Complied	Though monthly summary reports have been prepared but they have not been submitted to the Auditor General	Will be conducted accurately in future
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Not Complied	Bids didn't reach even the assessed value	Complete disposal of the motor bicycle and look in to the possibility of reusing the motor vehicle after repairing

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9.3	The vehicle logbooks had been maintained and updated	Complied		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied		
10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous years settled	Not applicable		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Complied		
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied		
12	Advances to Public Officers Account			
12.1	The limits had been complied with	Complied		

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12.2	A time analysis had been carried out on the loans in arrears	Complied		
12.3	The loan balances in arrears for over one year had been settled	Not Complied	Relevant officer has vacated post	Actions have been taken to charge according to the Establishments Code and relevant circulars
13	General Deposit Account			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Not applicable		
13.2	The control register for general deposits had been updated and maintained	Not applicable		
14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Complied		
15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the regulations	Complied		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Complied		
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	No arrears revenue		

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16	Human Resource Management			
16.1	The staff had been paid within the approved cadre	Complied		
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017	Not Complied	The reports could not be prepared on due dates as a minimum number of staff is called to work due to Covid-19	Will proceed to send on due dates in future
17	Provision of information to the public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Complied		
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures	Complied		
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Complied		
18	Implementing citizens charter			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Principles of Citizen Charter are followed.		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per			

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	paragraph 2.3 of the circular			
19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Not Complied	The entire basis requirements which are necessary to obtain information have not been completed	Being prepared
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Not Complied	The entire basis requirements which are necessary to obtain information have not been completed	Human Resource Plan is being prepared
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Not Complied	The entire basis requirements which are necessary to obtain information have not been completed	Being prepared
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied		
20	Responses Audit Paras			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied		

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