පාර්ලිමේන්තු ප්‍රකාශන මාලා අංකය: 290

ආයතනයේ නම : බුද්ධශාසන, ආගමික හා සංස්කෘතික කටයුතු අමාත්‍යාංශය

පාර්ලිමේන්තුවේ රජයේ ගිණුම් පිළිබඳ කාරක සභාව විසින් සභාගත කරන ලද වාර්තා සම්බන්ධයෙන් ස්ථාවර නියෝග අංක 119(4) යටතේ ගරු. ආයතනය භාර අමාත්‍යවරයාගේ නිරීක්ෂණ හා ගනු ලබන පියවර පාර්ලිමේන්තුව වෙත ඉදිරිපත් කිරීම.

பாராளுமன்ற வெளியீட்டுத் தொடர் இலக்க: 290

நிறுவனத்தின் பெயர்: புத்தசாசனம், மத மற்றும் கலாசார அலுவல்கள் அமைச்சு

பாராளுமன்றத்தின் அரச கணக்குக் குழவினால் முன்வைக்கப்பட்ட அறிக்கை தொடர்பாக நிலையியற் கட்டளை இலக்கம் 119(4) இன் கீழ் நிறுவனங்களிற்குப் பொறுப்பான கௌரவ அமைச்சரின் அவதானிப்புக்களும் மற்றும் அது தொடர்பாக எடுக்கப்படும் நடவடிக்கைகளும் பாராளுமன்றத்திற்கு சமர்ப்பித்தல்.

Parliament Series No: 290

Name of the Institution: Ministry of Buddhasasana, Religious and Cultural Affairs

Submission of observations of Hon. Minister in charge of the institutions and steps taken with regards to the reports tabled by the Committee on Public Accounts in terms of Standing Order No. 119(4)

බුද්ධශාසන, ආගමික හා සංස්කෘතික කටයුතු අමාත්‍යාංශය

1. ජාතික උරුම, ප්‍රාසාංග කලා හා ග්‍රාමීය කලා ශිල්පී ප්‍රවර්ධන රාජ්‍ය අමාත්‍යාංශය
2. බුද්ධශාසන, ආගමික හා සංස්කෘතික කටයුතු අමාත්‍යාංශය - බුද්ධශාසන හා ආගමික කටයුතු අංශය
3. බුද්ධශාසන, ආගමික හා සංස්කෘතික කටයුතු අමාත්‍යාංශය - සංස්කෘතික කටයුතු අංශය
4. පුරාවිද්‍යා දෙපාර්තමේන්තුව
5. මහා භාරකාර දෙපාර්තමේන්තුව
6. සංස්කෘතික කටයුතු දෙපාර්තමේන්තුව
7. ජාතික ලේඛනාරක්ෂක දෙපාර්තමේන්තුව
8. මුස්ලිම් ආගමික හා සංස්කෘතික කටයුතු දෙපාර්තමේන්තුව
9. බෞද්ධ කටයුතු දෙපාර්තමේන්තුව
10. හින්දු ආගමික හා සංස්කෘතික කටයුතු දෙපාර්තමේන්තුව
11. ජාතික කෞතුකාගාර දෙපාර්තමේන්තුව
12. ක්‍රිස්තියානි ආගමික කටයුතු දෙපාර්තමේන්තුව

புத்தசாசனம்,மதமற்றும் கலாசார அலுவல்கள் அமைச்சு

1. தேசிய மரபுரிமைகள், இரங்குக் கலைகள் மற்றும் கிராமியக் கலைகள் மேம்பாட்டு இராஜாங்க அமைச்சு
2. புத்தசாசனம், மத மறறும் கலாசார அலுவல்கள் அமைச்சு - புத்தசாசனம் மற்றும் மத விவகார பிரிவு
3. புத்தசாசனம், மத மறறும் கலாசார அலுவல்கள் அமைச்சு - கலாசார விவகார பிலிவு
4. தொல்பொருளியல் திணைக்களம்
5. பொது நம்பிக்கைப் பொறுய்பாளர் திணைக்களம்
6. கலாசார அலுவல்கள் திணைக்களம
7. தேசிய சுவடிகள் காப்பக திணைக்களம்
8. முஸ்லிம் சமய, பண்பாட்டலுவல்பள் திணைக்களம்
9. பௌத்த அலுவல்கள் திணைக்களம்
10. இந்து சமய கலாசார அலுவல்கள் திணைக்களம்
11. தேசிய நூதனசாலைபள் திணைக்களம்
12. கிறிஸ்தவ மத அலுவல்கள் திணைக்களம்

Ministry of Buddhasasana, Religious and Cultural Affairs

1. State Ministry of National Heritage, Performing Arts and Rural Arts Promotion
2. Ministry of Buddhasasana, Religious and Cultural Affairs – Section of Buddhasasana and Religious Affairs
3. Ministry of Buddhasasana, Religious and Cultural Affairs – Section of Cultural Affairs
4. Department of Archaeology
5. Department of Public Trustee
6. Department of Cultural Affairs
7. Department of National Archives
8. Department of Muslim Religious and Cultural Affairs
9. Department of Buddhist Affairs
10. Department of Hindu Religious and Cultural Affairs
11. Department of National Museum
12. Department of Christian Religious Affairs

Evaluation of the Financial Compliance & Operational Performance of the State Institutions, Provincial Councils and Local Authorities by the Online Management Information System (MIS) - Financial Year 2021

Parliamentary Series No : 290

Institution : State Ministry of National Heritage, Performing Arts and Rural Arts Promotion

	Shortcoming identified by the Committee	Action taken by the Institution to rectify the shortcoming /current status
1	Answers had not been sent to all the audit queries of the Auditor General within one month after receiving such audit queries	Most of the Audit Queries received in the year 2022 pertaining to the Accounting year 2021 for the State Ministry of National Heritage, Performing Arts and Rural Arts newly established on August 09, 2020, have been replied within one month. As some of the audit queries were in respect of the institutions under the State Ministry of National Heritage, the replies had to be submitted calling answers through the Heads of those institutions and accordingly, about 02 months have lapsed in providing the replies by the National Heritage Division. Action is being taken to send the replies before the due date for the Audit Queries received at present.
2	The internal audit programme had not been submitted to the Auditor General in terms of Financial Regulation 134(2).	When the State Ministry of National Heritage was established, there was no Internal Auditor post for this Ministry in the Cadre approved by the Department of Management Services, and accordingly an Internal Audit Division had also not been established.

		Therefore, no internal audit has been carried out related to the financial year 2021.
3	The information about purchases of assets and disposals relating to year 2018 had not been submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017 of 26 June 2017.	The purchases were made under the Ministry of Education which was then established as a National Heritage Division in 2018. The information on purchased assets and disposals are reported to the Department of State Accounts through the CIGAS data System at the present
4	A suitable liaison officer appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer were not sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	The Chief Accountant of the National Heritage Division has been appointed as 'Coordinating Officer' by now
5	The relevant reports had not been submitted to the Auditor General by the due date after conducting Board of Survey in accordance with F.R. 756 (6) within the time frame mentioned in paragraph 11.1 of Part 1 of Public Finance Circular No. 01/2020 dated 28.08.2020.	The board of survey reports of 2020, 2021 had been submitted to the Auditor General. The preliminary work has been started for the board of survey related to 2023.
6	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were not carried out during the period specified in the circular	According to the board of survey relevant for 2022, surplus and deficiencies have been identified and further actions have been taken according to those recommendations.
7	The emblem of the state had not been painted on all pool vehicles.	State emblems are now affixed on the vehicles.

8	Fuel consumption of vehicles belonging to the Ministry / Department had not been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Fuel combustion tests have been started for all the vehicles.
9	A time analysis had not been carried out on the loans in arrears.	Time analysis has been carried out and illustrated under Annexure 3.3 in the Report of Advance 'B' Account of Public Officers prepared in the year 2022 related to the Financial Year 2021.
10	The staff details of the institution had not been sent to the Department of Management Services in line with the Management Services Circular No.04/2017 dated 20.09.2017.	Action has been taken to submit the information of Staff to the Management Services Department at the end of every quarter at present.
11	There was no register maintained to keep records of information provided/ not provided in response to the requests made by the public.	A register of information requested by the members of public is being maintained since the year 2023.
12	There were no records maintained to document complaints received about not furnishing information required by the public and to provide explanations on action taken with regard to such complaints.	The information related to the complaints for not providing the information and the action taken have been maintained and updated in the same Register of information mentioned above.
13	Citizen/ client charter had not been prepared or applied properly.	The actions are taken to prepare from 2024.
14	A methodology had not been formulated to monitor and evaluate the application of citizen/ client charter by the institution.	The necessary actions are taken to prepare and implement a method for that purpose from 2024

15	A human resource plan drafted in keeping with the provisions of public administration Circular No 02/2018 dated 24th January 2018 was not available.	A Human Resource Plan for the year 2024 has been prepared in terms of the Public Administration Circular No. 02/2018(1) dated 30.11.2023.
16	The human resource development plan that had been prepared, did not ensure at least a minimum training opportunity of not less than 12 hours per year for more than 50% of the member of the staff.	It has planned to provide a training opportunity of not less than 12 hours for the staff in the Human Resource Plan - 2024.
17	Performance agreements covering the entire staff had not been drafted or entered.	Agreements have been signed in respect of all the staff officers who are included in to the Annual Performance.
18	Out of the training opportunities planned, the extent of training opportunities granted, was less than 50%.	The existing cash flow conditions have led to such limited training opportunities.
19	The audit opinion about the accounts of the institution had been a disclaimed opinion or an unfavorable opinion.	Arrangements have been made to rectify the defects pointed out by the Audit and to implement the recommendations mentioned in the Report of the Auditor General and the necessary follow up and monitoring processes are being carried out.
20	Recommendations indicated in the Auditor General's Report had not been implemented.	

Parliamentary Series No : 290

Institution : Ministry of Buddhasasana, Religious and Cultural Affairs (Section of Buddhasasana and Religious Affairs)

	Shortcoming identified by the Committee	Action taken by the Institution to rectify the shortcoming /current status
1	Answers had not been submitted to all the internal audit queries within one month	3 internal audit queries have been submitted in 2022 and 02 out of those have been answered within a month. 03 internal audit inquiries have been submitted in 2023 and 02 out of those have been answered within a month. Steps have been taken to

		send an interim reply to internal audit queries from 2024
2	The information about purchases of assets and disposals relating to year 2018 had not been submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017 of 26 June 2017.	The information relevant for 2023 has been submitted appropriately to the Comptroller General's Office
3	The emblem of the state had not been painted on all pool vehicles.	Although not painted, temporary nameplates are installed.
4	Condemned vehicles were not disposed of within a period of less than 8 months after condemning.	As bids were received for less than the assessed amount, the disposal could not be done. Arrangements are made to sell considering as a wrecked vehicle in the future
5	Fuel consumption of vehicles belonging to the Ministry / Department had not been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Fuel tests could not be done as fuel had to be obtained through QR code. A committee has been appointed and the relevant combustion tests are being carried out at the present
6	Balances that are revealed by the findings of Bank Reconciliation Statements & should be adjusted had not been adjusted within a period of one month as per Financial Regulations.	Balances to be settled as per bank reconciliation prepared on 31.12.2023 are not existed and necessary rectifications have been made.

7	Financial provisions had been allocated to other institutes beyond the due date.	Steps have been taken to take over the released but unused allocation in 2023 to the ministry and provide back in the last quarter based on the requests made by the institutions. The actions will be taken to release the requested allocation in last quarter after obtaining necessary approvals according to the circular No. 01/2014 dated 10.01.2024 issued to control expenditures relevant for 2024 from the Ministry of Finance, Economic Stabilization & National Policies and F.R. 208
8	Loan balances in arrears for over 1 year had not been settled	Arrangements have been made to refer Mr. G.S.M. Karunarathna of the office employee service to a medical examination board. The arrangements will be made to collect the outstanding loan balance according to the decision of it There is an outstanding loan balance of Rs 24155/- to be collected from Mr. M.H. Sunith of office employee service who has been suspended duty. He has been informed again on 19.09.2023 to complete the payment
9	Action had not been taken as per F.R.571 in relation to dormant accounts.	Deposits which can be taken actions and released as per FR 571 have been released
10	The ad hoc sub imprests issued as per F.R. 371 had not been settled within one month from the completion of the task.	The steps have been taken to rectify this situation of 2021 in 2022. Accordingly, actions have been taken to properly settle the ad hoc interim imprests in 2023.

11	The imprest Reconciliation statement in which the approved imprest account balance is quarterly compared with the treasury books had not been submitted to the Treasury operations Department before the due date.	Actions have been taken to submit to the Department of Treasury Operations before the due date from 2022
12	The staff had been recruited/attached exceeding the approved limits	The number of office assistants of approved cadre before is more than the number of office assistants in the approved cadre by the Department of Management Services as at 28.03.2023. As multi-purpose assistants were recruited, only one officer exceeded the approved limit and the number of office assistant posts is within the approved limit by now
13	The audit opinion about the accounts of the institution had been a disclaimed opinion or an unfavorable opinion.	Actions have been taken to give special attention regarding the matters that led to the audit opinion and rectify them
14	Recommendations indicated in the Auditor General's Report had not been implemented.	2.7 A (ii) There is an outstanding loan balance of Rs 24155/- to be collected from Mr. M.H. Sunith of office employee service who has been suspended duty. He has been informed again on 19.09.2023 to complete the payment. (b) (v) The vehicle surveys were conducted under a three-person survey board on 20.05.2022 and the vehicle survey was conducted in relation to 27 vehicles owned by the Buddhasasana Division at that time. Other recommendations related to our division in that report have been implemented.

15	The directives/ recommendations issued by the Committee on Public Accounts had not been implemented.	There is an outstanding loan balance of Rs 24155/- to be collected from Mr. M.H. Sunith of office employee service who has been suspended duty. He has been informed again on 19.09.2023 to complete the payment Other recommendations related to our division in that report have been implemented.
16	All public officers had not submitted their declarations of assets and liabilities.	Actions are being taken to submit Declaration of Assets and liabilities.
17	Actions had not been taken to properly transfer the officers who had completed the maximum service period.	The details of the development officers who have served for more than 5 years have been sent to the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government under the annual transfers of 2024.

Parliamentary Series No : 290

Institution : Ministry of Buddhasasana, Religious and Cultural Affairs (Section of Cultural Affairs)

	Shortcoming identified by the Committee	Action taken by the Institution to rectify the shortcoming /current status
1	Answers had not been submitted to all the internal audit queries within one month	4 internal audit queries have been received for 2023. The answers for 3 audit queries out of these are directed and these were the internal audit queries that were submitted centered on regional cultural centers. Accordingly, the relevant observations had to be received through the regional cultural centers and the answers had to be prepared then. Therefore, it has taken more than one month for this. Steps have been taken to

		send an interim reply in such cases
2	The information about purchases of assets and disposals relating to year 2018 had not been submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017 of 26 June 2017.	Data on acquired assets and disposals has been submitted to the Comptroller General Office.
3	The emblem of the state had not been painted on all pool vehicles.	Vehicles of the pool are painted with the state emblem. Although unpainted, temporary nameplates are installed in addition.
4	Condemned vehicles were not disposed of within a period of less than 8 months after condemning.	Three-wheeler bearing number YY-8971 from the vehicles in condemned condition was seized on 10.01.2023. In addition, the vehicle bearing 301-4103 could not be disposed of as the highest bidder refused to purchase it. The vehicle bearing 18-7052 had not been bid for the state valuation rate. Again, the Buddhasasana Division referred vehicles bearing No. 301-4103 and No. 18-7052 for vehicle disposal on 18.10.2023, where the vehicle bearing No. 301-4103 was sold for the highest value. However, no offers were made there either for the state valuation of the vehicle for the license plate 18-7052. Consequently, the vehicle is being evaluated once more before being disposed of.

5	Fuel consumption of vehicles belonging to the Ministry / Department had not been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Initial measures are currently being taken to carry out the fuel emission test by the end of the first quarter of 2024.
6	Balances that are revealed by the findings of Bank Reconciliation Statements & should be adjusted had not been adjusted within a period of one month as per Financial Regulations.	The revealed balances from bank reconciliation statements of 2021 that needed to be settled have been settled by now. Actions were taken regarding the adjustments revealed from bank reconciliation statements during the prescribed period as per FR 395 and FR 396 in relation with 2022, 2023
7	Financial provisions had been allocated to other institutes beyond the due date.	Arrangements have been made to release all the provisions within the first and second quarters from 2024 onwards
8	Loan balances in arrears for over 1 year had not been settled	Annexure - 01 describes the steps carried out in respect of outstanding loan balances that have been active for longer than a year. (Attachment attached.)
9	Action had not been taken as per F.R.571 in relation to dormant accounts.	Actions were taken as per FR 571 regarding 6000 - 0 - 0 - 13 - 0 - 138 (Deposits held temporarily on behalf of the third party). Held deposit have not been released as the construction work is still being carried out (SAARC Cultural Centre) of 6000 - 0 - 0 - 16 - 0 - 73 (Contract Hold Deposit)
10	The ad hoc sub impressts issued as per F.R. 371 had not been settled within one month from the completion of the task.	Currently, measures are set up for settling the temporary imprest in less than a month.

11	The imprest Reconciliation statement in which the approved imprest account balance is quarterly compared with the treasury books had not been submitted to the Treasury operations Department before the due date.	The imprest reconciliation statements compared on a quarterly basis by the Ministry of Buddhasasana, Religious and Cultural Affairs are submitted to the Department of Treasury Operations and no separate submission is made by the Cultural Affairs Division.
12	The staff had been recruited/attached exceeding the approved limits	At present, there is no excess staff in any post beyond the approved limit and there are vacancies in 09 posts.
13	The audit opinion about the accounts of the institution had been a disclaimed opinion or an unfavorable opinion.	A qualified audit opinion has been submitted for 2021 and 2022 for the Cultural Affairs Division of the ministry. Actions have been taken to rectify the matters that led to the audit opinion with giving special attention.
14	Recommendations indicated in the Auditor General's Report had not been implemented.	Necessary measures have been taken to implement the recommendations of the Auditor General's report.
15	The directives/ recommendations issued by the Committee on Public Accounts had not been implemented.	Necessary action has been taken to implement the recommendations/orders of the Committee on Public Accounts.
16	All public officers had not submitted their declarations of assets and liabilities.	Declaration of Assets and liabilities of staff officers have been submitted by now.
17	Actions had not been taken to properly transfer the officers who had completed the maximum service period.	Steps have been taken to efficiently implement with officer transfers with effective from the year 2024.

Parliamentary Series No : 290

Institution : Department of Archaeology

	Shortcoming identified by the Committee	Action taken by the Institution to rectify the shortcoming /current status
1	Fixed Assets Register had not been updated and maintained	The Department has a fixed asset register. Information has been called for the purpose and the system is to be updated based on the information received.
2	Register of Losses had not been updated & maintained	The preparation of a register of destructions has been started in 2023. Information has been called for that and the system will be updated based on the information received.
3	The first password of the system had not been used only by the accountant or by an authorized staff officer.	The first password related to the software is used only by an authorized staff officer.
4	In terms of State Account Circular No. 171/2004 of 11.05.2004 the first, the second and the third passwords of the software system was not changed every three months.	First, second and third passwords have been changed once in three months.
5	Answers had not been sent to all the audit queries of the Auditor General within one month after receiving such audit queries	There were delays in obtaining replies from the regional offices and steps were taken to submit an interim reply.
6	Answers had not been submitted to all the internal audit queries within one month	
7	Documents to confirm ownership of all vehicles were not in possession.	There are 98 vehicles belong to the Department at present. Fifty two (52) out of them are bicycles and other 46 are vehicles. Ninety five (95) vehicles of the Department have the registered possession and there are 03 vehicles with the ownership of other Ministries and Departments at present. Action is being taken to get transferred the

		registered legal possession of the vehicles which do not have the possession with the Department at present. Similarly, Department does not have any vehicle which could not be verified the possession.
8	Daily running records and monthly summaries of the pool vehicles were not prepared and submitted to the Auditor General	The steps are taken to submit daily running charts and monthly summary reports for audit from 2024.
9	The emblem of the state had not been painted on all pool vehicles.	Steps have been taken to print the official name of the department and state emblem on all the vehicles.
10	Condemned vehicles were not disposed of within a period of less than 8 months after condemning.	4 vehicles need to be disposed have been identified according to the report of the special survey board (dated 11.08.2023) appointed to identify the vehicles need to be disposed in the department and further work is to be done as per the circular.
11	Log books on all vehicles were not maintained on up to date basis.	Log books are being updated as appropriate.
12	Bank reconciliation statements had not been prepared, certified and submitted for audit on the due date.	Bank reconciliation statement of January, 2024 has been submitted for audit on 14.02.2024. Accordingly, the Bank reconciliation statements will be submitted on due date in the future.
13	Balances that are revealed by the findings of Bank Reconciliation Statements & should be adjusted had not been adjusted within a period of one month as per Financial Regulations.	The balances needed to be adjusted that revealed in the bank reconciliation statements have been settled by now

14	Provisions allocated to a vote or a project or a programme or an expenditure head had been spent exceeding the limit.	No expenditure has been incurred beyond the allocation limit in the year 2023.
15	Liabilities exceeding the provisions that remained at the end of the year had been taken on in terms of F.R 94 (1)	The allocation limit has not been committed beyond the approved limits in the year 2023.
16	Loan balances in arrears for over 1 year had not been settled	The outstanding loan balances which have existed for more than one year have been settled by now
17	The ad hoc sub impresis issued as per F.R. 371 had not been settled within one month from the completion of the task.	The arrangements have been made to settle ad hoc interim imprests that have been issued under FR 371 within one month of the completion of the task
18	The staff had been recruited/attached exceeding the approved limits	The recruitments have been made within the approved limit
19	The human resource development plan that had been prepared did not ensure at least a minimum training opportunity of not less than 12 hours per year for more than 50% of the member of the staff.	Action is being taken in every way to provide the maximum number of training hours to every officer taking in to consideration the nature of proposed training programmes and the amount of provisions allocated to formulate the Training programmes. Action will be taken to conduct training programmes on more extensive training topics targeting every officer for the year 2024 and thereby to provide training opportunities for more officers and to organize programmes as to cover each officer within the approved limit of provisions.
20	Out of the training opportunities planned, the extent of training opportunities granted, was less than 50%.	The attention should be paid to conduct programs in accordance with the training plan within the available allocation limit.

		The training requests identified by Heads of the Divisions and Regional Assistant Directors as essential outside of the planned training programs have been given the opportunity in some cases depending on the need and priority. Accordingly, it has not been able to reach 100% of the planned training programs. It has been planned to give the priority to the training opportunities identified as essential for 2024.
21	The audit opinion about the accounts of the institution had been a disclaimed opinion or an unfavorable opinion.	The audit opinion on the accounts of the institution is a favorable opinion.
22	Recommendations indicated in the Auditor General's Report had not been implemented.	Most of the defects/ errors have been rectified so far and other defects are in the process of being rectified.
23	The directives/ recommendations issued by the Committee on Public Accounts had not been implemented.	Instructions have been given to the relevant parties on the implementation of recommendations / orders and it has been implementing accordingly.
24	The necessary action had not been taken to recover the loss caused to the Government by the officers as per Financial Regulation 156 (1).	No losses caused to the Government have been reported so far.
25	Surcharges ordered to pay as per FR 119 had not been recovered.	No surcharges to be levied have been reported so far.
26	Actions had not been taken to properly transfer the officers who had completed the maximum service period.	The officers who have exceeded 5 years of period of service up to date have been given transfers as per the Departmental Transfer Scheme.

Parliamentary Series No : 290

Institution : Department of Public Trustee

	Shortcoming identified by the Committee	Action taken by the Institution to rectify the shortcoming /current status
1	The relevant reports had not been submitted to the Auditor General by the due date after conducting Board of Survey in accordance with F.R. 756 (6) within the time frame mentioned in paragraph 11.1 of Part 1 of Public Finance Circular No. 01/2020 dated 28.08.2020.	The board of survey reports for 2021 and 2022 had been forwarded to the Government Audit Division by now. Survey Boards have been appointed for 2023 and board of survey is currently being carried out. Currently, it is planned to submit board of survey reports related to 2023 to the Auditor General on due date.
2	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were not carried out during the period specified in the circular	The recommendations given in the previous board of survey and other related recommendations have now been implemented.
3	Documents to confirm ownership of all vehicles were not in possession.	The company has the documents confirming the ownership of all the vehicles.
4	Daily running records and monthly summaries of the pool vehicles were not prepared and submitted to the Auditor General	Daily running charts of pool vehicles are submitted for the audit purposes and monthly summary reports also have been prepared.
5	The emblem of the state had not been painted on all pool vehicles.	The state emblem has been printed on all the vehicles.
6	There were no records maintained to document complaints received about not furnishing information required by the public and to provide explanations on action taken with regard to such complaints.	Records of there quests made and the responses that are sent along are being kept and maintained.

7	A website had not been created or maintained to provide information about the institute to the public.	The website is being created to provide information about the institution to the public.
8	The website that is maintained by the institution does not provide an opportunity for the public to lodge complaints or to give commendations.	The website is being updated. It is intended to provide an opportunity for the public to lodge complaints or to give recommendations.
9	Citizen/ client charter had not been prepared or applied properly.	Necessary actions are being taken in this regard.
10	A methodology had not been formulated to monitor and evaluate the application of citizen/ client charter by the institution.	Necessary actions are being taken in this regard.
11	A human resource plan drafted in keeping with the provisions of public administration Circular No 02/2018 dated 24th January 2018 was not available.	A human resources plan has been drafted for the year 2023/2024
12	The human resource development plan that had been prepared, did not ensure at least a minimum training opportunity of not less than 12 hours per year for more than 50% of the member of the staff.	A minimum of 12 hours of training opportunity has been included in the human resources plan prepared for the year 2023/2024.
13	Performance agreements covering the entire staff had not been drafted or entered.	The agreements covering the entire staff have been made through performance contracts.
14	A senior officer of the institution had not been named for the preparation of human resource development plans and to implement capacity and skill development programmes.	Although there are deficiencies due to a shortage of cadre in the administration section, the administrative officer has been appointed for the purpose.
15	Out of the training opportunities planned, the extent of training opportunities granted, was less than 50%.	Training will be conducted as scheduled from the year 2023.

Parliamentary Series No : 290

Institution : Department of Cultural Affairs

	Shortcoming identified by the Committee	**Action taken by the Institution to rectify the shortcoming /current status**
1	Answers had not been sent to all the audit queries of the Auditor General within one month after receiving such audit queries	Steps have been taken to overcome the deficiencies and provide answers to all the audit queries within a month.
2	The internal audit programme had not been submitted to the Auditor General in terms of Financial Regulation 134(2).	The post of Internal Auditor has been vacant for some time and requests have been made to the Ministry of Public Administration to assign an officer for it.
3	The relevant reports had not been submitted to the Auditor General by the due date after conducting Board of Survey in accordance with F.R. 756 (6) within the time frame mentioned in paragraph 11.1 of Part 1 of Public Finance Circular No. 01/2020 dated 28.08.2020.	The related reports were submitted to the Auditor General on due date in 2022 and the preliminary work for the board of survey of 2023 has been started.
4	Fuel consumption of vehicles belonging to the Ministry / Department had not been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Fuel consumption of 14 vehicles was tested by now and due to be tested for the rest of the vehicles in due course.
5	Loan balances in arrears for over 1 year had not been settled	Due to the non-disclosure of information of officers with balances of more than 20 years, it has become difficult to collect those balances.

6	Action had not been taken as per F.R.571 in relation to dormant accounts.	Instructions were given by relevant Consultancy Institutions to suspend the payments to the construction institutions as they have not completed the construction work. It was unable to release or credit the contract deposit money and withholding deposit money of Seylan Bank to the government revenue.
7	A human resource plan drafted in keeping with the provisions of public administration Circular No 02/2018 dated 24th January 2018 was not available.	Human Resources Plan has been prepared from 2021.
8	The human resource development plan that had been prepared, did not ensure at least a minimum training opportunity of not less than 12 hours per year for more than 50% of the member of the staff.	It has been planned to include at least 12 hours of training opportunities per year in the prepared human resources plan.
9	Performance agreements covering the entire staff had not been drafted or entered.	Performance Agreements are being prepared.
10	A senior officer of the institution had not been named for the preparation of human resource development plans and to implement capacity and skill development programmes.	A senior officer has been nominated in 2023.
11	Out of the training opportunities planned, the extent of training opportunities granted, was less than 50%.	Training opportunities given was less than 50% due to limitation of people gathering due to Covid -19. Steps will be taken to give training opportunities from next year onwards.

12	The audit opinion about the accounts of the institution had been a disclaimed opinion or an unfavorable opinion.	The audit opinion on the accounts of the institution for 2021 is a qualified opinion. Actions are taken to get a favorable opinion by rectifying the existed deficiencies.
13	Recommendations indicated in the Auditor General's Report had not been implemented.	By now, most of the shortcomings/errors have been rectified and plans are afoot to rectify the rest of the shortcomings.
14	Surcharges ordered to pay as per FR 119 had not been recovered.	No Recovery of surcharges.

Parliamentary Series No : 290

Institution : Department of National Archives

	Shortcoming identified by the Committee	Action taken by the Institution to rectify the shortcoming /current status
1	Loan balances in arrears for over 1 year had not been settled	Letters are referred to the respective institutions to settle the credit balance currently. Steps will be taken to collect credit of cut-off according to the State Monitory Circular upon the answer which will be received. Actions are taken to in term of the Budgetary Circular No. 118 in relation to receivable credit which are not settle up to new from the officers who were transferred.
2	The targets to be reached to achieve the identified sustainable goals had not been decided.	Implementing programmes and projects of the Department are made according to the sustainable development goals and mentioned in the annexure to manage in systematic way and conserve permanently the written heritage which is the fore most task of the Department, though it is difficult to identify and adjust the sustainable development goals / targets /
3	The indicators to measure the progress of implementation of Sustainable Development Goals been had not been set.	

<table>
<tr><td></td><td></td><td>development indicators as respectively for the sake of goal and functions of the department.</td></tr>
<tr><td>4</td><td>The human resource development plan that had been prepared did not ensure at least a minimum training opportunity of not less than 12 hours per year for more than 50% of the member of the staff.</td><td>A human resource plan has been prepared including at least 12 hours of training for each employee.</td></tr>
<tr><td>5</td><td>Performance agreements covering the entire staff had not been drafted or entered.</td><td rowspan="2">Actions are taken to make effective agreements and come to agreements with the entire staff as containing the relevant targets which will be fulfilled for year 2023 to the Department in keeping with the letter dated 23.01.2023 and No. MBNA/Sec/01 of the Ministry of Buddhasasana, Religious and Cultural Affairs.</td></tr>
<tr><td>6</td><td>Out of the training opportunities planned, the extent of training opportunities granted, was less than 50%.</td></tr>
<tr><td>7</td><td>The audit opinion about the accounts of the institution had been a disclaimed opinion or an unfavorable opinion.</td><td>The situational assessed opinion is entered for in relation to accounts of the institute according to the summery report of the Auditor General as per Section 11(1) of the National Audit Act bearing No. 19 of 2018 concerning the monitory statements for the year ended day of the 31st of December, 2021 of the Department of national Archives.</td></tr>
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Parliamentary Series No : 290

Institution : Department of Muslim Religious and Cultural Affairs

	Shortcoming identified by the Committee	**Action taken by the Institution to rectify the shortcoming /current status**
1	The internal audit programme had not been submitted to the Auditor General in terms of Financial Regulation 134(2).	Internal audit was not conducted by the department due to non-availability of an internal audit officer and a permanent accountant. However, an acting internal auditor has been appointed for this and the functions are being carried out according to FR 134(2) from 2024.
2	Daily running records and monthly summaries of the pool vehicles were not prepared and submitted to the Auditor General	Copies of daily running charts and monthly summaries have been submitted to the Auditor General.
3	The emblem of the state had not been painted on all pool vehicles.	Arrangements have been made to print the state emblem on all the vehicles of the Department.
4	Fuel consumption of vehicles belonging to the Ministry / Department had not been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	The fuel combustion tests were conducted for all the vehicles
5	Balances that are revealed by the findings of Bank Reconciliation Statements & should be adjusted had not been adjusted within a period of one month as per Financial Regulations.	Overdue balances revealed from bank reconciliation statements have been settled.

6	Loan balances in arrears for over 1 year had not been settled	According to the 2022 advance B account, there were 09 loan balances of more than one year out of which 02 loan balances have been settled. Provision has been made on the Pension Department website for settlement of two more loan balances. Our department working with the Ministry of Foreign Affairs in accordance with the correct the credit balance error in the Advance B Account which had been credited to a wrong expenditure head I would like to inform you that we are working to settle the remaining 04 loan balances that have been going on for a long time.
7	The institution had failed to identify the sustainable development goals applicable to its scope.	The Department's Sustainable Development Goals have already been identified and indicators for measuring progress have been set.
8	The targets to be reached to achieve the identified sustainable goals had not been decided.	
9	The indicators to measure the progress of implementation of Sustainable Development Goals been had not been set.	
10	A methodology had not been formulated to monitor and evaluate the application of citizen/ client charter by the institution.	A system has been developed for monitoring and reporting on the implementation of the Citizen/Beneficiary Charter of the Institute.

11	A human resource plan drafted in keeping with the provisions of public administration Circular No 02/2018 dated 24th January 2018 was not available.	The preparation of the Human Resource Development Plan has been started in relation to the department according to the Public Administration Circular No. 02/2023 (1) dated 30.11.2023. Accordingly, information is to be entered as per No 12, 13 and 14.
12	The human resource development plan that had been prepared did not ensure at least a minimum training opportunity of not less than 12 hours per year for more than 50% of the member of the staff.	
13	Performance agreements covering the entire staff had not been drafted or entered.	
14	A senior officer of the institution had not been named for the preparation of human resource development plans and to implement capacity and skill development programmes.	

Parliamentary Series No : 290

Institution : Department of Buddhist Affairs

	Shortcoming identified by the Committee	Action taken by the Institution to rectify the shortcoming /current status
1	Answers had not been submitted to all the internal audit queries within one month	Among the 11 Internal Audit queries issued in 2021, no answers have been received so far for Ruhunu Kataragama Temple and Sellakataragama Mahasen Rajamaha Temple. Reminders have been sent to the caretakers of the respective shrines to submit their answers.
2	The relevant reports had not been submitted to the Auditor General by the due date after conducting Board of Survey in accordance with F.R. 756 (6)	The board of survey reports of 2020, 2021 had been submitted to the Auditor General. Preliminary work has been carried out to conduct the board of survey for the year

	within the time frame mentioned in paragraph 11.1 of Part 1 of Public Finance Circular No. 01/2020 dated 28.08.2020.	ending on 31.12.2023. Accordingly, the survey is to be done and the relevant reports are to be submitted to the Auditor General on the due date.
3	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were not carried out during the period specified in the circular	Any surplus and deficiencies have not been revealed in the board of survey of the year ended on 31.12.2021. The disposal activities of 2021 have been implemented in December in relation to other recommendations. It is planned to implement the board of survey activities and the related recommendations in due time periods during this year
4	The emblem of the state had not been painted on all pool vehicles.	All vehicles, except those reserved for officials and to be reserved, have the state emblem painted on them.
5	A human resource plan drafted in keeping with the provisions of public administration Circular No 02/2018 dated 24th January 2018 was not available.	A human resource plan has been prepared for 2024.
6	The human resource development plan that had been prepared did not ensure at least a minimum training opportunity of not less than 12 hours per year for more than 50% of the member of the staff.	A minimum of 12 hours of training per year is planned for each employee in the human resource plan prepared for 2024
7	Performance agreements covering the entire staff had not been drafted or entered.	Subjects are divided among the entire staff and performance contracts are prepared according to those subjects.
8	Out of the training opportunities planned, the extent of training opportunities granted, was less than 50%.	Plans have been made to provide all the training opportunities as per the human resource plan made for 2024.

9	The audit opinion about the accounts of the institution had been a disclaimed opinion or an unfavorable opinion.	The relevant deficiencies have been rectified by now. Accordingly, the Auditor General has expressed a favorable opinion that the financial statements for 2022 reflect a true and fair situation in accordance with generally accepted accounting principles.
10	Actions had not been taken to properly transfer the officers who had completed the maximum service period.	Requests were made several times from the Ministry of Public Administration regarding the non-transfer of officials with more than five years of service in this Department and the information of all officers with more than five years of service has also been forwarded.

Parliamentary Series No : 290

Institution : Department of Hindu Religious and Cultural Affairs

	Shortcoming identified by the Committee	Action taken by the Institution to rectify the shortcoming /current status
1	Documents to confirm ownership of all vehicles were not in possession.	When the Department of Hindu Religious and Cultural Affairs was under the Ministry of National Integration, Official Languages, Social. Progress and Hindu Religious Affairs, the vehicle bearing number KF - 9142 was handed over to the department on 22.01.2019.The request and necessary form has been submitted to the Ministry of Justice to which the above vehicle currently belongs to transfer the ownership of this vehicle to the department.

2	Fuel consumption of vehicles belonging to the Ministry / Department had not been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	There are three vehicles for the use of the department Van (WP NA 9550) - A fuel combustion test has been conducted Car (WP KN 1748) - Being repaired Car (WP KF – 9142) - A fuel combustion test has been conducted
3	Loan balances in arrears for over 1 year had not been settled	The outstanding loan balances of officers named S Sinnakambi, Ariyapala and Sivalingam that formerly worked in the department and transferred are Rs 15,846.66, Rs 16,163 and Rs 14,452.75 respectively. This amounts could not be recovered for more than 31 years due to lack of details about those officers
4	The human resource development plan that had been prepared, did not ensure at least a minimum training opportunity of not less than 12 hours per year for more than 50% of the member of the staff.	Three days full time training for all staffs of Department was given in December 2023.
5	Out of the training opportunities planned, the extent of training opportunities granted, was less than 50%.	
6	Recommendations indicated in the Auditor General's Report had not been implemented.	Actions have been taken to implement the recommendations of the Auditor General's report.
7	Actions had not been taken to properly transfer the officers who had completed the maximum service period.	The Department sends the annual transfer request of the officers in C.S/A.T/02 format and the particulars

		of all the officers who have served for more than five years in the C.S/A.T/03 format is submitted annually to the Ministry of Public Administration.

Parliamentary Series No : 290

Institution : Department of National Museum

	Shortcoming identified by the Committee	Action taken by the Institution to rectify the shortcoming /current status
1	The information about purchases of assets and disposals relating to year 2018 had not been submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017 of 26 June 2017.	Not submitted in 2018 but on 2021, 2022 submitted.
2	The emblem of the state had not been painted on all pool vehicles.	All the vehicles owned by the department have displayed the state emblem by painting and stickers.
3	Fuel consumption of vehicles belonging to the Ministry / Department had not been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	The fuel combustion test has been done for all the vehicles being used. The lorry 42-8313 under repair and the jeep 32-1126 reserved to be repaired have not been tested for fuel combustion.
4	Loan balances in arrears for over 1 year had not been settled	The actions are to be taken according to the Financial Regulations Code and Public Finance Circular 01/2020 to write off Rs 8437 which is an unrecoverable amount that has been for more than one year. Mr. K.G.N.T. Lakmal was paying in

		installments and the payment has been stopped from May of 2023. Therefore, another letter has been sent to inform to make the payment
5	Action had not been taken as per F.R.571 in relation to dormant accounts.	All the deposit balances remained for more than 2 years as at 2019 have been settled. Actions have been taken according to FR 571 regarding the settlement of overdue deposits other than 2 uncompleted deposits in 2023.
6	The audit opinion about the accounts of the institution had been a disclaimed opinion or an unfavorable opinion.	The opinion for accounts was based on the non – valuation and accounting of museums buildings and lands controlled by the Department of National Museums. Since those lands and buildings did not belong to the department, arrangements are being made to take over the ownership, and so far the assessed museum plan and building that have been assigned the right has been accounted for.

Parliamentary Series No : 290

Institution : Department of Christian Religious Affairs

	Shortcoming identified by the Committee	Action taken by the Institution to rectify the shortcoming /current status
1	Condemned vehicles were not disposed of within a period of less than 8 months after condemning.	Write off has done after the approval under F.R. 109
2	Fuel consumption of vehicles belonging to the Ministry / Department had not been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Fuel consumption of pool vehicle of the Department had been re-tested.

3	Liabilities exceeding the provisions that remained at the end of the year had been taken on in terms of F.R 94 (1)	In 2021 liabilities exceeded the provision remained at the end of the year but in 2022 liabilities not exceeded the provision remained.

Somarathne Vidanapathirana
Secretary
Ministry of Buddhasasana, Religious & Cultural Affairs
No. 135, "Dahampaya"
Srimath Anagarika Dharmapala Mw
Colombo - 07.

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Somarathna Vidanapathirana

Secretary

Ministry of Buddhasasana, Religious and Cultural Affairs

VIDURA WICKRAMANAYAKA
Minister of Buddhasasana, Religious & Cultural Affairs
Ministry of Buddhasasana, Religious & Cultural Affairs
No. 135, Srimath Anagarika Dharmapala Mawatha,
Colombo - 07.

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Vidura Wickremanayake

Hon. Minister

Ministry of Buddhasasana, Religious and Cultural Affairs

Annexure 01

No.	Name of the Creditor	Category of the loan	Loan Amount Rs. As at 31.12.2021	Recoveries Rs.	Deductions Rs.	Balance Loan Amount Rs. As at 31.12.2023	Reasons the delay and the present status
Deceased Officer							
1	W.A.D.Thilakarathne	Distress Loan	101,300.00	30,000.00	-	71,300.00	On 18/05/2022 a letter has been submitted to Director of Pensions, referring to remit Rs.1500 the Widowers' and Orphans' Pension and take measures to remunerate it to the Ministry. A letter was forwarded to Director of Pensions on 31/01/2023. As a reply for said letter, letter was sent by Department of Pensions requesting some information in regard on 30/03/2023. A reply letter with relevant information was sent on 10/04/2023 and a cheque was submitted on 2023/07/04. On 15/08/2023, a letter was issued to the Pension Department requesting to send the amount each month. The accountant of the Pension Department has begun deduct Rs. 5,000 from each of Mrs. N.A.D.M. Swaranalatha's pension by cheques .
2	Mrs. A. Dhammika De Silva	Distress Loan	36,450.00	26,730.00	-	9,720.00	Currently, Amount is collected from the guarantors monthly.
3	Mr.A.J.K.M. W.Heen Banda	Festival Advance	5,000.00	-	5,000.00	-	According to State ACCOUNTS circular 01/2020 and as per Section 01 in F.R. 110(60)(A) Chief Accounting Officer has empowered to waive off outstanding loan balances not exceeding Rs.25,000/=, therefore, measures have taken to write off the outstanding loan balance of Rs.5000 of this officer. (Transfer Sheet dated on 22.09.2023)

Suspended Officers							
1	Mr.A.M.C.Bandara	distress Loan	142,520.00	-	-	142,520.00	A letter has been sent to Divisional Secretariat, Welimada regarding the confirmation of residence on 08.08.2022. A letter has been sent to the Election Office requesting to send the current residential address on 24.08.2022. A reply letter has been sent by Divisional Secretary, Welimada on 23.09.2022 confirming the residence. A letter has been sent on 30.03.2023 asking to settle the arrears of disaster loan. A letter has been sent to Divisional Secretariat, Welimada on 15.08.2023 requesting for details about him .
2	S.M.N.B.Samarasinghe	distress Loan	87,300.00	-	-	87,300.00	The Attorney General has informed to forward an account statement. The reply letter has been submitted on 18.04.2022 and comprehensive account statement was referred to the Attorney General on 30/06/2022.The Attorney General's Department has submitted a letter requesting information for a Kaduwela District Court case on 31.03.2023 .Details on Mr.M.Chandrasekaraka who is the guarantee of Additional Secretary has been requested by the Attorney General Department through telephone conversation on on 26/04/2023 and the reply was forwarded on 27/04/2023.
3	H.R.C.M.Samaranayake	distress Loan	73,802.00	73,802.00	-	-	Loan amount is settled from guarantors.

4	H.P.Jayadasa	distress Loan	38,565.00	-	-	38,565.00	The letters have been sent to the debtor and guarantor informing to pay the outstanding loan amount on 02.02.2022. In addition, a letter has been forwarded to the debtor and guarantor on 02.07.2022. Another letter was sent to the creditor on 21.03.2023. A letter was sent to the Zonal Education Director- Thangalla requesting the details of Mr.D.G.Kularathna who is the guarantor on 17.05.2023.
5	J.M.Rafik	distress Loan	39,230	-	-	39,230	Letters were sent informing to payment of the outstanding debt were to the debtor and guarantor on 02.02.2022. The Grama Sevaka's phone number is unreachable. A letter was issued to the Election Office requesting that the current residence address on 24.08. 2022. , the Election Office sent a reply letter on 06.09. 2022. , a letter was sent to the creditor and guarantor informing to settle the outstanding balance of the distress loan on 21.03. 2023.
6	K.K.N. Kularatna	distress Loan	50,610	15,000	-	35,610.00	The Creditor has promised to pay the outstanding loan balance in installments.
7	K.A.R.Nishantha	distress Loan Festival Advance	distress - 106,650.00 Festival - 4,000.00	-	-	110,650.00	The loan file of this officer was requested from Department of Motor Traffic . But still it was not received to our ministry .
8	M.S. Sabir	Festival Advance	5,000.00	-	5,000.00	-	According to State ACCOUNTS circular 01/2020 and as per Section 01 in F.R. 110(60)(A) Chief Accounting Officer has empowered to waive off outstanding loan balances not exceeding Rs.25,000/=, therefore, measures have taken to waive off the outstanding loan balance of Rs.5000 of this officer.
9	H.T.P.Vijitha Kumara	distress Loan	33,145.00	17,000.00	-	16,145.00	Outstanding loan balance is being paid in installments and currently the outstanding loan

4	Mr.R.D.Jagath Siri Kulathunga	Distress Loan	197,666.00	197,666.00	-	-	Loan amount is settled (Transfer Sheet dated on 28.02.2022)
5	Mr.S.N.J.Wijedasa	Distress Loan	25,938.88	25,938.88		-	Loan amount is settled (Transfer Sheet dated on 28.02.2022)
6	Mr. G.G.B. Karunadasa	Distress Loan	55,760.00	-	-	55,760.00	Since the appointment of this officer is not permanent, it is unable to charge the loan amount from the death gratuity. Measures should be taken to recover the loan amount from the death gratuity after receiving the letter of appointment. A letter has been sent to the Ministry of Public Administration on 15.08.2023 requesting to send the letter of appointment immediately.
7	Mr. K.G.Upali	Distress Loan	77,245.00	7,425.00		69,820.00	Currently, Amount is collected from the guarantors monthly At present the outstanding loan balance is Rs.69,820 .
	Total		**499,359.88**	**287,759.88**	**5,000.00**	**206,600.00**	

Pensioned Officers							
1	**K.A.S.R.Kaluarachchi**	Distress Loan	128,732.40	-	-	128,732.40	The Creditor has given consent to levy the amount from her pension .But her pension is not complied yet.
2	A.P.M.Mendis	Distress loan festival Advance	Distress- 11,630.00 Festival- 2500.00	14,130.00	-	-	Loan amount is settled (Transfer Sheet dated on 21.12.2022)
3	R.G.S.Subasinghe	Distress Loan	61,740.00	61,740.00	-	-	Loan amount is settled (Transfer Sheet dated on 21.12.2022)
4	S.W.B.I.Shriyani	Distress Loan	105,020.00	105,020.00		-	Loan amount is settled (Transfer Sheet dated on 21.06.2022)
	Total		309,622.40	180,890.00	-	128,732.40	

							balance is Rs.16,145.
10	D.N.W.Shanal Randima	Distress Loan, Festival Advance	Distress Loan-73,640 Festival Advance - 6250	35,050.00	-	44,840.00	The distress loan amount is being collected from the guarantors. At present, the outstanding balance of disaster loans is Rs.44,840. Outstanding festival advance credit amount is Rs.6250.00 It it is not difficult to collected the relevant festival advance loan balance even after informing by registered mail, i have noted to take further measures as specified in the State Account Circular 01/2020,Part I and F.R. no 113 (60 (a)).
11	K.M.K.C.Bandara	Festival Advance	7,500.00	-		7,500.00	A letter has been sent informing to settle outstanding loan balances immediately.
12	W.U.D.Alwis	Distress Loan, Festival Advance	Distress-60,680.00 Festival - 7,500.00	58,252.00	-	9,928.00	The distress loan amount is being collected from the guarantors. At present, the outstanding balance of disaster loans is Rs.2428. Outstanding festival advance credit amount is Rs.7500.00 It is not difficult to collected the relevant festival advance loan balance even after informing by registered mail, i have noted to take further measures as specified in the State Account Circular 01/2020,Part I and F.R. no 113 (60 (a)).
	Total		736,392.50	199,104.00	5,000.00	532,288.00	

Officers who have left the service							
1	**D.C.S.Kubukage**	distress Loan	104,258.00	-	-	104,258.00	Approved to waive off this loan amount has been submitted to Public Finance Department.
2	R.P.D.N.Jayaweera	distress Loan	68,200.00	68,200.00	-	-	At present, the outstanding loan amount has been recovered on 14.02.2022.

3	D.L.K.Gamage	distress Loan	60,100.00	40,000.00	-	20,100.00	Rs. 40,000 has been paid. . A letter was sent on 27.01.2023 informing to pay the outstanding loan amount which is Rs. 20,100.00. Another letter was sent on 12.07.2023.
4	R.K.N.Preethi Kumara	distress Loan	96,130.00	-	-	96,130.00	Letters have been sent to the debtor and guarantor informing them to pay the outstanding debt on 02.02.2022, Details on the address was obtained by contacting the Grama Sevaka . A letter was sent to the Election Office on 24.08.2022 requesting to send the current residential address. A reply letter has been sent from the Election Office on 06.09.2022. A letter has been sent to the debtor on 10.03.2023 informing him to pay the outstanding amount of disaster loan.
5	C.B.R.N.M.Bandara	distress Loan	190,580.22	38,000.00	-	152,580.22	Loan is being paid in installments (2022.10.12-Rs.8,000/- , 2022.11.21-Rs.10,000/- , 2022.12.27 Rs.10,000.00 , 2023.02.15 - Rs.10,000.00
	Total		**519,268.22**	**146,200.00**	**-**	**373,068.22**	

Officers on casual/temporary salary							
1	M.K.M.D.Alwis	Festival Advance	1,000.00	-	1,000.00	-	According to the State Account Circular 01/2020 in Part I, and in F.R. 113 (60 (a)) authority given to the Chief Accounts Officer to waive off outstanding loan balances not exceeding Rs.25,000/=, thereby, the outstanding loan balance of the officer is Rs. 1000 has been waived off. (Transfer Sheet dated on 22.09.2023)
	Total		**1,000.00**	-	**1,000.00**	-	
	Sub Total		**2,065,643.00**	**813,953.88**	**11,000.00**	**1,240,689.12**	