අධිකරණ, බන්ධනාගාර කටයුතු හා ආණ්ඩුක්‍රම ව්‍යවස්ථා ප්‍රතිසංස්කරණ අමාත්‍යාංශය

நீதி, சிறைச்சாலை அலுவல்கள் மற்றும் அரசியலமைப்பு மறுசீரமைப்பு

Ministry of Justice, Prison Affairs and Constitutional Reforms

රාජ්‍ය ගිණුම් පිළිබඳ කාරක සභාවේ පාර්ලිමේන්තු ප්‍රකාශන මාලා - අංක 290

அரசாங்க கணக்குகள் பற்றிய குழுவின் பாராளுமன்ற வெளியீட்டுத் தொடர் – இல. 290

Series of Parliamentary Publications of the Committee of Public Accounts - No. 290

පාර්ලිමේන්තුවේ රජයේ ගිණුම් පිළිබඳ කාරක සභාව විසින් සභාගත කරන ලද වාර්තා සම්බන්ධයෙන් ස්ථාවර නියෝග අංක 119(4) යටතේ ගරු අමාත්‍යවරයාගේ නිරීක්ෂණ හා ගනු ලබන පියවර පාර්ලිමේන්තුව වෙත ඉදිරිපත් කිරීම

பாராளுமன்றத்தின் அரசாங்க கணக்குகள் பற்றிய குழுவினால் சபாபீடத்தில் வைக்கப்பட்ட அறிக்கைகள் தொடர்பில் நிலையியற் கட்டளை இலக்கம் 119(4) இன கீழ் கௌரவ அமைச்சரின் அவதானிப்புக்கள் மற்றும் மேற்கொள்ளப்பட்ட நடவடிக்கைகளை பாராளுமன்றத்தில் சமர்ப்பித்தல்

Submission of observations of Hon. Minister and steps taken with regard to the reports Tabled by the Committee on Public Accounts in terms of Standing Order No.119 (4)

Evaluation through Online Information Management System of the financial control and performance of public institutions, provincial councils and local government bodies For the Fiscal Year 2021

Name of the Ministry / Department	Head
01.Ministry of Justiceof Justice	110
02.State Ministry of Prison Reforms and Prisoners Rehabilitation	418
03.Department of Court Administration	228
04.Supreme Court Registrar's Department	234
05.Department of Debt Conciliation	231
06.Government Analyst’s Department	233
07.Legal Draftsman’s Department	230
08.Attorney General's Department	229
09.Department of Law Commission	235
10.Department of prisons	332
11.Department of Community Based Corrections	326

Evaluation through Online Information Management System of the financial control and performance of public institutions, provincial councils and local government bodies For the Fiscal Year 2021

Name and Head of the Institution : Ministry of Justice - 110
Parliamentary Publication Serial Number : 290

Weaknesses identified/ recommendations made by the Committee	Actions Taken to overcome such weaknesses and current status
First Part : 58 .00	
Fixed asset register was not maintained updated.	Currently, the fixed asset register is maintained updated.
Personnel Payroll/Personnel Pay Cards were not kept updated.	Personnel payroll is maintained updated. The personnel payroll is is so maintained updated before 20th every month.
Audit query register was not maintained updated.	Audit query register is maintained updated.
The CIGAS computer program , upon being implemented and monthly account summaries, upon being prepared have not been submitted to the Public Accounts Department before the due date in compliance with the guidelines issued by the Public Accounts Department.	According to the guidelines of the Public Accounts Department, monthly account summaries were prepared and submitted to the Public Accounts Department before the due date.
Checks receivable and money order register w as not kept updated.	The receivable cheque and money order register was not maintained updated by Shroff.
Inventory was not maintained updated.	Currently, the inventory is maintained updated.
Consumer inventory was not maintained updated.	Currently, the consumer article register is maintained updated.
The damage register was not maintained updated.	The loss and damage register is currently maintained updated.
There was no delegation of financial authorities in the institution as per Finance Regulation 135.	As per Finance Regulation 135 , delegation of financial authority in the institution has been done on 13.01.2021.Under the delegation of financial authority in the first part of the online information management system for the financial year 2021, it is clearly mentioned that the delegation of financial authority has been done in its page No. 06.
Annual action plan was not prepared.	The action plan for the year 2021 has been prepared in compliance with the Cabinet Decision dated 22.09.2015 an in accordacne with the iguidelines No MNPEA/AAG/15 issued by the Ministry of National Polic ices and Economic Affairs. Action plans for 2022,2023, and 2024 have been prepared in accordance with Public Finance Circular 20/2020.

Every audit query raised by the Auditor General was not answered within a month.	In the year 2023, 20 audit queries were received and 15 audit queries were answered within one month, and the remaining 05 audit queries were answered within 2 months. In the future, the officers have been informed to provide answers to the audit queries submitted by the Auditor General within one month.
Internal audit queries were not answered within a month.	In the future, arrangements will be made to send replies without delay.
Relevant reports of Board of Survey, upon being carried out respective board of surveys in accordance with F.R. 756(6), were not submitted to the Auditor General on the due date within the time frame mentioned in paragraph 11.1 of Part 1 of Public Finance Circular No. 01/2020 dated 28.08.2020.	According to the Public Finance Circular No. 01/2020 dated 28.08.2020, despites the board of survey of the Ministry was caught up by delay, it is now planned to be completed it within the stipulated time in the coming years.
The recommendations regarding surpluses and deficiencies revealed in the annual board of surveys were also not implemented within the stipulated period.	
Daily running notes and monthly summary reports for pool vehicles were not submitted to the Auditor General.	Daily running notes and monthly summary reports for the pool vehicles have now been submitted to the Auditor General.
No all the vehicles had the state emblem painted on them.	Arrangements will be made to paint the state emblem on all vehicles.
Upon utilization of the provision given for the object according to F.R. 94(1), liabilities have been created so that remaining provision limit thereof exceeded the approved limits.	Officers were instructed to enter into obligations only within the limits of the allocation made to the object as per F.R.94(1).
There were outstanding loan balances dating back more than a year.	**Outstanding balances due from deceased officers** • L.P.C.P.Sirivardhana - The amount of Rs.250,838.00 has been recovered. • H.R.N.M.I.Niyangoda - The amount of of Rs.220,103. 00 has been recovered • R.M.V. Vishwajit – To recover an outstanding sum of Rs.189,177. 00 necessary documents is being prepared for the death gratuity of the concerned officer and since the report of the dependents has been directed to be certified from the Divisional Secretary for the payment of the death gratuity, it was unable to prepare the death gratuity. **Outstanding loan balances due from retired officers** • NP Gallage - A sum of Rs.350,979.00 has been recovered from retirement gratuity.

	• PB Thennakone – A sum of Rs.17,789. 00 has been recovered from the retirement gratuity. **Outstanding loan balances due from the officerssuspended.** • M.I. Fernando - Rs.49,150.00 was notified to the concerned person by registered post and then the Grama Niladhari officer of the area. However, the loan balance has not been settled and accordingly a complaint has been lodged at Keselwatta police for recovery and until to date, the complaint has not been called by the Keselwatta police. Therefore, reminder letters have been sent but to date there has been no response from Keselwatta police. After that, the Moratuwa police station has been informed by letter and reminder letters have been sent to recover the debt, but there is no response until now. • PV Gunawardena - The relevant information has been forwarded to the Attorney General's Department on 23.12.2015 to take necessary legal steps to collect the loan balance of Rs.162,215.00 and currently a case is pending against this officer in the Colombo High Court. Evidence was called on 08.01.2024. • G.A.C.Gamaarachchi - Necessary arrangements are being made to collect the loan amount of Rs.111,832.00 from the guarantor . **Outstanding loan balances due from officers vacated in the posts.** • NGJC Narangaspitiya - Rs.20,590. 00 has been recovered. • H.S.C. Pushpa Kumara - The relevant information has been forwarded to the Attorney General's Department on 30.10.2017 and a pre - legal discussion was held on 16.11.2023 to take the necessary legal steps to recover the loan balance of Rs.121,392.00 . This case is to be called in future. • H.A.A. _ Chamara - the relevant information has been forwarded to the Attorney General's Department on 30.10.2017 to recover the loan in a sum of Rs. 117, 003.00.
No action was taken as per F.R.571 regarding the overdue deposits in the general deposit account.	Overdue deposits in the public deposit account have been dealt with in accordance with F.R. 571.
The interim imprestfor the work time being issued in terms of F.R. 371 was not settled within one month upon the completion of the work.	Necessary arrangements were made to settle within one month after the completion of the interim imprestfor the work time being issued in terms of F.R. 371.

Second part : 64 .00	
The citizen/clientharter was not properly prepared and implemented. The institution had not developed a system to monitor and evaluate the implementation of the institution's citizen/client charter.	Arrangements are being made to prepare the citizen/employee charter properly. A A system for monitoring and evaluation of its implementation will be developed and implemented in the future.
Work performance agreements were not prepared and contracted for the entire work force.	Although instructions were given to all departments to sign the performance agreements in the previous year, it was not done formally, and thus arrangements will be made to carry out those activities formally in the future.
The audit opinion on the institution's accounts was unqualified or adverse.	An audited opinion was expressed on the accounts for the financial year 2021 of the Ministry.
According to paragraph 12.1 of the Public Finance Circular No. 01/2020 dated 28.08.2020, 03 performance indicators that can measure institution's progress were not identified to clarify the role to be played by the institution..	For the 2021 performance report, measurable indexes such as the number of pieces of law reforms expected to be submitted in Parliament, the percentage of dispute settlement by Mediation Boards, the number of programs expected to be conducted for judicial officers, the number of complaints completed in respect of victims and witnesses, the number of programs expected to be conducted for non-judicial officers, the number of non-judicial officers to be trained, the number of persons expected to be provided with legal aid services have been identified very clearly.
The recommendations/orders of the Committee on Public Accounts were not implemented.	There were no orders or recommendations issued by the Committee on Public Accounts to the Ministry and it is clearly stated that no such order or recommendation was issued under point number 08 of the second part of the online information management system for the financial year 2021.

Name and Head of the Institution :State Ministry Prison Reforms and Prisoners Rehabilitation - 418
Parliamentary Publication Serial Number : 290

Weaknesses identified/recommendations made by the Committee	**Actions Taken to overcome such weaknesses and current status**
First part : 81 .00	
All audit queries submitted by the Auditor General were not answered within a month.	Regarding the year 2021, 14 audit inquiries have been received, of which , 13 have been answered within one month and only 01 has been answered within 02 months.
As per F.R.134(2), copies of internal audit reports were not submitted to the Auditor General.	Due to internal audit staff vacancies and due to the fact that an internal audit unit was not operating in the then State Ministry, it was unable to submit copies of internal audit reports to the Auditor General and to conduct audit management committee meetings.
Audit and Management Committees have not held at least 2 meeting sessions.	
The recommendations regarding surpluses deficiencies revealed at the annual board survey and other recommendations were not implemented within the stipulated period.	The State Ministry ceased to exist and its assets have now been transferred to other agencies and the remaining assets have been transferred to the Ministry of Justice. Accordingly, the officials were instructed to make the recommendations regarding the surpluses and deficiencies revealed at the board of survey, in the future.
Correspondences in proof of ownership of all vehicles all vehicles have not been in possession.	The ownership of allvehicles has now been handed over to the Ministry of Justice, Prison Affairs and Constitutional Reform.
Not all the vehicles had the state emblem painted on them.	In future, all the vehicles will be painted with the state emblem.
A vehicle has not been disposed within less than 8 months since it was not under serviceable.	In handing over the transport affairs of the then State Ministry of Prison Reform and Prisoner Rehabilitation to this Ministry, the vehicles related to the subject of transport were transferred to this Ministry. At this course, it was not reported that there was a vehicle that had not been disposed in less than 08 months after it was out of serviceable.
According to F.R. 103, 104, 109 and 110 , proper measures were not taken regarding government vehicle accidents.	Government vehicle accidents are dealt with according to F.R. 103, 104, 109 and 110.

There were outstanding loan balances dating back more than a year.	• A.N.A. Samaranayake - A case is pending against the officer in the Colombo District Court to recover outstanding loan balance in a sum of Rs. 110,854.68 .On 30.12.2019, the Attorney General's Department has been notified of the correct address for service of court processes. • J. M. S. Kumarasiri - A case is pending in the Gangoda District Court against the officer to recovert the outstanding loan balance of Rs.118,465.00. On 05.08.2023, it was informed to make steps to serve summons through the Grama Niladhari Officer of the Division in whose Division theofficer resides. The Attorney General's Department has also called for a report on the current status of the case.
The interim imprest issued for the time being in terms of F.R. 371 was not settled within one month after the completion of the work.	It was unable to settle the interim imprest within the stipulated period due to the a huge volume of duties.

Second part : 77 .00	
The number of planned training opportunities was less than 50%.	Due to the covid pandemic situation in the country, it was unable to provide planned training opportunities and in the future training opportunities will be provided to cover all officers.
The audit opinion on the institution's accounts was unqualified or adverse.	An audited opinion on the accounts for the financial year 2021 of the State Ministry has been issued.
The recommendations of the Auditor General's report had not been implemented..	Legal action has been taken with regard to outstanding loan balances that have existed for more than a year i.e. Rs. 110,854.68 as regards A.N.A. Samaranayake and a sum of Rs. 118,465.00 as regards M.S. Kumarasiri.

Name and Head of the Institution :Department of Courts Administration - 228
Parliamentary Publication Serial Number : 290

Weaknesses identified / recommendations made by the committee	Actions Taken to overcome such weaknesses and current status
First part : 81 .00	
As per Ptate Accounts Circular No. 171/2004 dated 11.05.2004, the first, second and third passwords related to the salary preparation computer software were not changed once in three months.	In terms of Public Accounts Circular No. 171/2004 dated 11.05.2004 , the High Courts have been notified to change the first, second and third passwords of the salary preparation computer software once in three months.
Annual action plan was not prepared.	Action plans for the year 2021 has been prepared according to the guidelinesNo. MNPEA/AAG/15 issued by the Ministry of National Polic ies and Economic Affairs in compliance with the Decisions dated 22.09.2015 of the Cabinet of Ministers. Action plans for 2022,2023, and 2024 have been prepared in accordance with the Public Finance Circular No. 20/2020.
Every audit query raised by the Auditor General was not answered within a month.	Steps will be taken to forward replies without delay.
Internal audit queries were not answered within a month.	
Not all the vehicles had the state emblem painted on them.	In future, all the vehicles will be painted with the state emblem.

There were outstanding loan balances dating back more than a year.	Following measures have been taken to settle outstanding loan balances that have been in existence for more than a year . i Appointment of committees consisting of Accountants, High Court Registrars and Registrars of other courts in each judicial zone and take steps to settle outstanding loan balances based on the committee's proposals. ii Since the death gratuity and pension gratuity have not been processed by the Pension Department, arrangements should be made to settle the debt balance immediately after the release of the death gratuity. And to inform the Courts to take steps to recover through the Department of Pensions only the outstanding loan balance from death gratuities which have not been applied for due to the absence of an owner. iii When it is not possible to confirm the permanent residence of the borrowers, settlement of the loan amount is to be done with the assistance of the Divisional Secretary and the Grama Niladari Officer upon confirming the residence of the borrowers and sending them letters directing the need to settle the loan balances. iv In cases where it is not possible to recover the loan amount from the borrower, arranging for the loan amount to be settled by the guarantors. v Taking steps to settle the balance of the debt by taking legal action. vi Information about the security deeds of property loan balances that have been in arrears for a long time is collected through court and work to settle the loan balances on such securities.
No action was taken as per F.R 571 regarding the overdue deposits in the general deposit account.	The retained money of the contractors related to the construction s and the securities related to the legal proceedings are in the general deposit account as overdue deposits. Since the retention money related to the constructions that are in operation for more than 02 years should be retained until the completion of the respective construction, the said deposits should be retained in the deposit account even if it exceeds 02 years. Also, deposits for foreign summons should be held until a court order is received. Also, the deposits that are more than 02 years old in the courts are deposit s ofbail relating to the proceedings and should be retained until the proceedings are over.

<table>
<tr><th colspan="2">Second part : 69.00</th></tr>
<tr><td>The citizen/clientcharter was not properly prepared and implemented.</td><td rowspan="7">Steps have been taken to make the Judicial Service Commission aware of the need to appoint a senior officer as it deals with matters such as proper preparation of the citizenclientcharter, monitoring and evaluation of its implementation, preparation of a human resource plan, preparation of human resource development plans and implementationof capacity building and skill development programs.</td></tr>
<tr><td>The institution had not developed a system to monitor and evaluate the implementation of the citizen/client charter of the institution.</td></tr>
<tr><td>As per the provisions of Public Administration Circular No. 02/2018 dated January 24, 2018, a properly prepared human resource plan was not prepared.</td></tr>
<tr><td>The HR plan prepared did not guaranteet more than 50% of the staff training opportunityeven at least 12 hours per year.</td></tr>
<tr><td>The work performance agreements were not prepared and signed as regards the entire staff.</td></tr>
<tr><td>There was no a senior officer nominated in the organization to prepare the human resource development plans and to implement capacity building and skill development programs.</td></tr>
<tr><td>The number of training opportunities provided was less than 50% of the planned training opportunities.</td></tr>
<tr><td>The audit opinion on the institution was unqualified or adverse.</td><td>An audited opinion has been expressed on the accounts of the institution for the financial year 2021 .</td></tr>
</table>

Name and Head of the Institution :Supreme Court Registrar's Department - 234	
Parliamentary Publication Serial Number : 290	

Weaknesses identified, recommendations made by the committee /	Actions Taken to overcome such weaknesses and current status
First part : 84 .00	
Inventory was not maintained updated.	Currently, the inventory is maintained updated.
As per state Accounts Circular No. 171/2004 dated 11.05.2004 , the first, second and third passwords related to the salary preparation computer software were not changed once in three months.	Salary processing system passwords are changed every three months.
All audit queries submitted by the Auditor General were not answered within a month.	Internal audit inquiries are responded to within one month.
As per F.R.134 (3), copies of internal audit reports were not submitted to the Auditor General.	Copies of responses to internal audit queries have been provided to the Auditor General.
As per F.R.134(2), copies of internal audit reports were not submitted to the Auditor General.	
No all the vehicles had the state emblem painted on them.	Displayed by boards with the state logo .
Log books for each vehicle were not maintained on an up-to-date basis.	Log books have been updated and maintained.
According to F.R. 103, 104, 109 , and 110 , proper measures were not taken regarding government vehicle accidents.	Investigations have been completed as per the prescribed financial regulations.
As per the provisions mentioned in section 3.1 of Public Administration Circular No. 2016/30 dated 29.12.2016, vehicles owned by the institution had not been checked on fuel consumption.	Will proceed to check the fuel combustion.
There were outstanding loan balances dating back more than a year.	There is only one employee's loan balance and efforts are being made to reduce the outstanding loan balance.

Second part 58.00	
There was no documentation of complaints regarding non-provision of requested information and no documentation was maintained explaining the action taken in this regard.	An officer has been appointed to submit information and complaints received will be recorded and action will be taken accordingly.
The organization had not identified sustainability goals in terms of its scope.	The organization has identified sustainability objectives within its scope.
Targets to be accomplished to achieve the identified sustainability goals were not determined.	Targets to be accomplished are identified to achieve the identified sustainability objectives.
Indicators were not specified to measure progress in implementing the identified Sustainable Development Goals.	Indicators have been identified to measure progress in implementing the identified Sustainable Development Goals.
As per the provisions of Public Administration Circular No. 02/2018 dated January 24, 2018 , a properly prepared human resource plan was not prepared.	A duly prepared human resource plan has been implemented as per the provisions contained in Circular No. 02/2018 dated January 24, 2018.
The HR plan prepared did not guaranteet more than 50% of the staff training opportunityeven at least 12 hours per year.	A minimum of 12 hours of training opportunities are guaranteed.
The work performance agreements were not prepared and signed as regards the entire staff.	Performance agreements have been signed by the entire staff.
The number of planned training opportunities was less than 50%.	More than 50% training opportunities have been provided as planned.
The audit opinion on the institution was unqualified or adverse.	The financial statements of the Registrar of the Supreme Court declare that the financial position of the Registrar of the Supreme Court as at 31 December 2021 and its financial performance and cash flow statement for the year then ended give a true and fair view in accordance with generally accepted accounting principles.
According to paragraph 12.1 of the State Finance Circular No. 01/2020 dated 28.08.2020, 03 performance indicators that can measure its progress were not identified to clarify the role to be played by the institution.	According to paragraph 12.1 of the State Finance Circular No. 01/2020 dated 28.08.2020, 03 performance indicators that can measure its progress have been identified to clarify the role to be played by the institution.

Evaluation through Online Information Management System of the financial control and performance of public institutions, provincial councils and local government bodies For the Fiscal Year 2021

Name and Heading of the Institution : Department of Debt Conciliation Board - 231	
Parliamentary Publication Serial Number : 290	

Weaknesses identified by the committee / recommendations made	**Actions Taken to overcome such weaknesses and current status**
First part : 91 .00	
As per State Accounts Circular No. 171/2004 dated 11.05.2004,the first, second and third passwords related to the salary preparation computer software were not changed once in three months.	At present, the first password related to the government payroll processing computer software is used only by the accountant.
Copies of internal audit reports were not submitted to the Management Audit Department after 01.08.2018 as per sub-section 40(4) of the National Audit Act No. 19 of 2018.	There is no internal audit unit in this department and internal audit activities are carried out by the internal audit division of the Ministry of Justice Constitution reforms.
As per F.R.134 (2), copies of internal audit reports were not submitted to the Auditor General.	
Daily running charts and monthly summary reports for pool vehicles were not submitted to the Auditor General.	This is Daily running charts and monthly summary reports for pool vehicles are being submitted to the Auditor General.
As per the provisions mentioned in paragraph 3.1 of State Administration Circular No. 2016/30 dated 29.12.2016 the vehicle owned by the institution had not been checked on fuel consumption.	The tests on the fuel consumption of the vehicles owned by the institute have been done so far.
The interim sub-imprests issued in terms of F.R. 371 were not settled within one month after the completion of the work.	The relevant officials were informed that the situation should be settled as soon as the sub-imprests tasks are completed. This is already in progress.
Staff had been recruited beyond the sanctioned limit.	Graduate trainees recruited in the year 2021 have been recruited to this department through the Divisional Secretariat offices beyond the approved limit, however, the staff has been approved.

Second part : 73 .00	
There was no a senior officer nominated in the organization to prepare the human resource development plans and to implement capacity building and skill development programs	I will give instructions to the concerned institution to nominate a senior officer in the institution to prepare human resource development plans and implement capacity and skill development programs.
The number of planned training opportunities was less than 50%.	By now, the amount of training opportunities that had been provided from the planned training opportunities has grown to 90%. In the year 2021, due to the Covid epidemic, the training opportunities did not work properly.
The audit opinion on the institution was unqualified or adverse.	The audit opinion on the company's accounts is qualified opinion.
Surcharges to be charged as per FR.119 were not charged.	It is not observed that there are surcharges to be charged in this department .

Name and Heading of the Institution : Government Analyst's Department- 233
Parliamentary Publication Serial Number : 290

Weaknesses identified by the committee / recommendations made	Actions Taken to overcome such weaknesses and current status
First Part : 8 1 .00	
As per F.R.134(2), copies of internal audit reports were not submitted to the Auditor General.	An officer was appointed to the position of Internal Auditor on acting basis to the department on 19.11.2021. However, the officer obtained the necessary information to prepare the internal audit plan in the year 2021 and there was no sufficient time to submit the reports as per the FR 134(2) to the Auditor General.
The recommendations regarding surpluses and deficiencies revealed in the annual board of surveys were also not implemented within the stipulated period.	There has been a delay in the 2021 board of survey due to the Covid epidemic situation across the country . The relevant institution has been instructed to make recommendations regarding the excesses and deficiencies revealed in the annual board of survey and other recommendations within the specified period.
Log books for each vehicle were not maintained on an up-to-date basis.	The log books have been updated by now.
According to F.R. 103, 104, 109 and 110 , proper measures were not taken regarding government vehicle accidents.	Necessary measures have been taken to end the delays as much as possible in dealing with capital regulations related to vehicle accidents . Delays in the receipt of police reports, as well as delays in the receipt of reports from accident investigation

	committees, contributed to the delay in investigations. At present, the relevant officials are given the necessary knowledge and instructions steps have been taken to initiate investigations and further proceedings as per the FR 103 and 104 and immediately after an accident occurs.
As per the provisions mentioned in paragraph 3.1 of State Administration Circular No. 2016/30 dated 29.12.2016 the vehicle owned by the institution had not been checked on fuel consumption.	At present, fuel combustion tests are planned to be conducted annually and, stset eht on yb detelpmoc neeb evahwfor the year 2023.
Upon utilization of the provision given for the object according to F.R. 94(1), liabilities have been created so that remaining provision limit thereof exceeded the approved limits.	In the year 2021, the commitments related to several budget subjects exceeded the allocation limits and it has been done as per the FR 94(2).
The interim sub-imprests issued in terms of F.R. 371 were not settled within one month after the completion of the work.	The officials have been informed in writing that the imprests received so far should be settled within the specified period and arrangements will be made to settle those imprests properly .

Second part : 7 0 .00	
As per the provisions of Public Administration Circular No. 02/2018 dated January 24, 2018 , a properly prepared human resource plan was not prepared.	A Human Resource Development Plan for the Year 2022/2023 was prepared on 23/11/2022.
The HR plan prepared did not guarantee t more than 50% of the staff training opportunityeven at least 12 hours per year.	In the year 2021, referral to local and foreign training was limited due to the widespread covid epidemic situation in the world and due to the movement restrictions and other obstacles in the country,. And in the year 2022/2023, training opportunities were arranged from the budget circulars, from local funds. Accordingly, from the year 2021 until now, it was not possible to provide sufficient training requirements to the officers, and the officers were only directed to the relevant courses was available for free.
The work performance agreements were not prepared and signed as regards the entire staff.	Performance agreements have been drawn up now.
There was no a senior officer nominated in the organization to prepare the human resource development plans and to implement capacity building and skill development programs.	Director (Administration) has been nominated to prepare Human Resource Development Plan.

The audit opinion on the institution was unqualified or adverse.	Although it is stated that the audit opinion of the institution is at the denial level or adverse level, according to the Auditor General's summary report issued on May 30, 2022, a qualified audit opinion has been expressed to the department. The relevant officials have been instructed to implement the recommendations mentioned in the Auditor General's report. There were no orders or recommendations issued by the Committee on Public Accounts and it is clearly stated that no such order or recommendation was issued in the online information management system for the financial year 2021.
The recommendations of the Auditor General's report had not been implemented.	
The recommendations/orders of the Committee on Public Accounts had not been implemented.	

Name and Title of the Institution : Legal Draftsman's Department - 230
Parliamentary Publication Serial Number : 290

Weaknesses identified by the committee / recommendations made	Actions Taken to overcome such weaknesses and current status
First part : 90 .00	
Responses to internal audit queries were not submitted within a month.	There is no internal audit report was issued to this department for the year 2021. At present, instructions have been given to submit answers to all internal audit queries received within a month, and have been done accordingly in the years 2022 and 2023.
Copies of internal audit reports were not submitted to the Management Audit Department after 08.01.2018.	There is no internal audit report was issued to this department for the year 2021. Since there is no internal audit unit in this department, the internal audit is carried out by the internal audit unit of the ministry and currently copies of the internal audit reports issued by the unit are submitted to the management audit department.
As per F.R.134 (3), copies of internal audit reports were not submitted to the Auditor General.	
As per F.R.134 (2), copies of internal audit reports were not submitted to the Auditor General.	
Relevant reports of Board of Survey, upon being carried out respective board of surveys in accordance with F.R. 756(6), were not submitted to the Auditor General on the due date within the time frame mentioned in paragraph 11.1 of Part 1 of Public Finance Circular No. 01/2020 dated 28.08.2020.	At present, an internal control system has been established to inspect the board of survey and submit the related reports to the Auditor General in accordance with FR.756(6).

The recommendations regarding surpluses and deficiencies revealed in the annual board of surveys were also not implemented within the stipulated period.	At present, according to FR756(6), the recommendations indicated by the Board of Survey Committee have been given the necessary instructions and guidelines to be implemented within the relevant period and have been dealt with accordingly in the year 2022.
Not all the vehicles had the state emblem painted on them.	Will be dealt with in the future.
Log books for each vehicle were not maintained on an up-to-date basis.	At present, the log books related to each vehicle are updated.
As per the provisions mentioned in paragraph 3.1 of State Administration Circular No. 2016/30 dated 29.12.2016 the vehicle owned by the institution had not been checked on fuel consumption.	Due to the restriction of fuel supply due to QR system in previous years, fuel checks of vehicles have not been carried out in circular mode. Currently necessary instructions have been given to the Transport Officer to take action for that.
Bank reconciliation statements were not prepared, certified and submitted for audit on due date.	At present, bank reconciliation statements are prepared, certified and submitted for audit on due dates.

Second part : 74 .00	
The organization had not identified sustainability goals in terms of its scope.	Arrangements have been made to report its progress according to the goals identified under number 16 of the Sustainable Development Goals.
The targets to be achieved to accomplish the identified sustainability objectives were not determined.	
Indicators were not specified to measure progress in implementing the identified sustainability goals.	
The Citizen/Beneficiary Charter was not properly prepared and implemented.	It will be prepared and implemented from the year 2022.
The institution had not developed a system to monitor and evaluate the implementation of the citizen/client charter of the institution.	
As per the provisions of Public Administration Circular No. 02/2018 dated January 24, 2018 , a properly prepared human resource plan was not prepared.	A human development plan has been prepared for the year 2022.
The HR plan prepared did not guarantee t more than 50% of the staff training opportunitie even at least 12 hours per year.	Training opportunities are limited due to adherence to the limitation of allocations made by the government and as it is a mandatory requirement to give priority to foreign training (of legal officers), however, in the future the human resource

	development plan will be revised to provide training opportunities to all staff. .
The work performance agreements were not prepared and signed as regards the entire staff.	Duty lists have been issued for the staff of the Combined service and steps are being taken to sign performance agreements for all staff.
There was no a senior officer nominated in the organization to prepare the human resource development plans and to implement capacity building and skill development programs.	Necessary measures have been taken for the year 2023.
The number of training opportunities provided was less than 50% of the planned training opportunities.	Training opportunities are limited due to adherence to the limitation of allocations made by the government and as it is a mandatory requirement to give priority to foreign training (of legal officers), and human resource development plan will be revised to provide training opportunities to all staff. .
The recommendations of the Auditor General's report had not been implemented.	Necessary measures have been taken to implement the recommendations of the Auditor General's report.

Name and Title of the Institution : Attorney General's Department - 229
Parliamentary Publication Serial Number : 290

Weaknesses identified by the committee / recommendations made	Actions Taken to overcome such weaknesses and current status
First part: 67.00	
Responses to internal audit queries were not submitted within a month.	It was difficult to send answers to audit queries due to the closure of offices following the Covid epidemic in the country. The relevant officials have been informed to take necessary measures to avoid the methods of sending audit query replies.
Relevant reports of Board of Survey, upon being carried out respective board of Surveys in accordance with F.R. 756(6), were not submitted to the Auditor General on the due date within the time frame mentioned in paragraph 11.1 of Part 1 of Public Finance Circular No. 01/2020 dated 28.08.2020.	The submission of the board of survey report was delayed due to situation in the country in the year 2021 and therefore the board of survey in the out stations could not be carried out within the stipulated time and due to the periodic closure of the offices, and the delay in the implementation of the recommendations of the goods survey. So far, the implementation of board of surveys and committee

The recommendations regarding surpluses and deficiencies revealed in the annual board of surveys were also not implemented within the stipulated period.	recommendations up to the year 2023 has been completed and the survey reports have been submitted to the Auditor General . The board of survey for the year 2023 is currently underway and has started.
According to F.R. 103, 104, 109 and 110 , proper measures were not taken regarding government vehicle accidents.	Actions have been taken regarding government vehicle accidents from the year 2021 as per the FR 103,104,109 and 110. It has also been correctly recorded in the computerized management information system of financial control and performance.
As per the provisions mentioned in paragraph 3.1 of State Administration Circular No. 2016/30 dated 29.12.2016 the vehicle owned by the institution had not been checked on fuel consumption.	In the year 2021, the fuel combustion tests of the vehicles have been completed and fuel combustion tests of all vehicles will be conducted continuously. It is also correctly recorded in the computerized management information system of financial control and performance.
Bank reconciliation statements were not prepared, certified and submitted for audit on due date.	The bank reconciliation statements for the year 2021 have been prepared, certified and submitted for audit by the due date. It is also correctly recorded in the computerized management information system of financial control and performance.
Dormant bank accounts which had been in existence since the year under review or previous years were not settled.	Arrangements were made to settle and close the inactive bank account in the year 2022.
Upon utilization of the provision given for the object ccording to F.R. 94(1), liabilities have been created so that remaining provision limit thereof exceeded the approved limits.	It happened to enter into an obligation for providing essential services to continue duties due to inadequate provisions and rising prices of goods although the necessary provision has been requested from the treasury for the provision of essential services for the year 202 1. Necessary measures will be taken to draw adequate provisions from the treasury and manage the existing provisions.
There were outstanding loan balances dating back more than a year.	An amount of Rs.1,022,635.00 has been recovered so far from the loan balance of Rs.1,636,157 owed by those who have retired by the end of 2021. In respect of other credit balances The necessary arrangements are being made as per the letter EST/6/04/LOL/1030 of the Director General of Institutions and the letter SA/SDA/1/1/21 of the Director General of Public Accounts.
The interim sub-imprests issued in terms of F.R. 371 were not settled within one month after the completion of the work.	The officials have been informed in writing that the imprests received so far should be settled within the 7 days and arrangements will be made to settle those imprests properly.

Interim sub-imprests have been issued exceeding the limit declared by FR.371.	In the future, interim relief will be given only according to the limit of 371.

Second part: 60.00	
The website maintained by the institution did not provide opportunities for the public to post complaints or compliments	There is no space on the website maintained by the department for the public to record complaints or compliments and the department has a separate unit called the Public Petitions Division consisting of legal officers and other staff to consider the written petitions received by the department.
The targets to be achieved to accomplish the identified sustainability goals were not determined.	As determined by the Sustainable Development Council , the 16th Sustainable Development Goal for the Attorney General's Department has been identified as the Sustainable Development Goal of Peace, Justice and Strong Institutions. To achieve this sustainable goal, the following goal has been set : " All have access to justice under the law and Being and promoting the rule of law at national and international levels" I would like to inform that necessary indicators will be prepared to measure the progress of the implementation of sustainable development objectives.
Identified Sustainable Development GoalsIndicators were not set to measure implementation progress.	
The Citizen/Client Charter was not properly prepared and implemented.	By now, the Attorney General's Department has prepared the Citizen/Service Beneficiary Charter and I inform that a system will be prepared to monitor and evaluate its implementation.
Institutions had not developed a system to monitor and evaluate the implementation of the Citizen/Service Beneficiary Charter.	
As per the provisions of Public Administration Circular No. 02/2018 dated January 24, 2018 , a properly prepared human resource plan was not prepared.	A human resource plan for year 2022 has been prepared according to the relevant public administration Circular Regulations to provide training opportunities to the staff of Attorney General's Department. I inform that the necessary amendments will be made to ensure that more than 50 percent of the staff have at least 12 hours of training opportunities per year.
The HR plan prepared did not guarantee more than 50% of the staff training opportunitie even at least 12 hours per year.	
The work performance agreements were not prepared and signed as regards the entire staff.	Tasks including the entire staff Performance agreements are being prepared.
There was no a senior officer nominated in the organization to prepare the human resource development plans and to implement capacity building and skill development programs.	A senior officer will be appointed in the institution to prepare human resource development plans and to implement capacity and skill development programs.

The number of training opportunities provided was less than 50% of the planned training opportunities.	In the year 2021, the planned training opportunities could not be implementeddue to the covid situation in the country and the offices were closed from time to time, and however, in the year 2023, training programs for officers were implemented.
The audit opinion on the institution was unqualified or adverse..	According to the 2021 Compilation Report of the Auditor General, the Auditor General stated that the financial position of the Attorney General's Department as of December 31, 2021, and its financial performance and cash flow for the year ending on that date reflect a true and fair view in accordance with generally accepted accounting principles. I inform that the recommendations of the Auditor General's report are being implemented.
All officers had not submitted asset liability statements.	I would like to inform you that all the officers have submitted their asset liability statements so far.

Name of the Institution and Head : Law Commission of Sri Lanka - 235
Parliamentary Publication Series No : 290

Weaknesses identified/recommendations made by the Committee	**Actions Taken to overcome such weaknesses and current status**
First Part:91.00	
The first password relevant to computer software of preparation of public salaries had not been used by the Accountant or authorized staff officer only as per the Public Finance Circulars No. 171/2004 dated 11.05.2004.	A computer software of preparation of Public Salaries, as per public finance Circular No. 171/2004 dated 11.05.2004, is not used for preparation of salaries in this Department.
The first, second and third passwords relevant to computer software of preparation of public salaries had not been changed once in three months, as per Public Finance Circular No. 171/2004 dated 11.05.2004.	
The annual action plan had not been prepared.	The annual action plan was prepared, on due date and submitted.
The annual procurement plan had not been prepared.	The annual procurement plan was prepared, on due date and submitted.

Examinations of combustion of fuel of vehicles, belongs the institution had not been carried out, as per provisions in paragraph 3.1of the Public Administration Circular No. 2016/30 dated 29.12.2016.	Action will be taken to instruct Law Commission to carry out examinations of combustion of fuel of vehicles belongs to the institutions in future as per the provisions in paragraph 3.1 of Public Administration Circular No. 2016/30 dated 29.12.2016.

Second Part : 52.00	
No. of training opportunities given from the planned training opportunities were less than 50%.	Ensuring a training opportunity not less than at least 12 hours as per a year for every member of the staff was not done in the above year due to the decreasing of training opportunities by limitation of gathering of people on Covid pandemic and also training opportunities, to be conducted is not suitable for our training necessities. Further, imprest for training was not given by the Department of Treasury Operations on the limitation of public expenses was also the reason for this.
The audit opinion on the accounts of the institution was disclaimer or adverse.	As assessment of the situation of the accounts of the institution has been declared, according to the Auditor General's Compendium Report dated 11.05.2021.

Name of the institution and Head : - Department of Prisons 232
Parliamentary Publication Series No : 290

Weaknesses identified/recommendations made by the Committee	**Actions Taken to overcome such weaknesses and current status**
First Part:70.00	
Register on receiving cheques and money orders were not maintained updated.	Instructions have been given to update the relevant register accurately.
Register on damages had not been maintained updated.	The register on damages and losses is currently maintained updated.
The first, second and third passwords relevant to computer software of preparation of public salaries had not been changed once in three months, as per Public Finance Circular No. 171/2004 dated 11.05.2004.	Proceedings are currently carried out as per the relevant circular.

Each audit query submitted by the Auditor General had not been replied within one month.	In replying for audit query, as details should be brought from the relevant institutions and checked and reply should be submitted, due to inadequate time, an interim reply is sent and action will be taken to reply promptly whenever possible.
Internal audit query had not been replied within one month.	Action is taken to reply within the prescribed time period and action is taken to send an interim reply requesting further time, in impossible cases.
Board of survey had not been conducted as per regulation 756(6) within the time frame mentioned in paragraph 11.1 of part 1 of Public Finance Circular No. 01/2020 dated 28.08.2020 and as such the relevant reports had not been submitted to the Auditor General.	Relevant activities have already been commenced as enable to submit reports relevant to the annual board of survey for the year 2023, on scheduled date.
Recommendations regarding the excess and deficiencies, disclosed at the annual board of survey and also other recommendations in respect thereof had not been implemented within the scheduled time frame.	
There is no in possession of letters of proof of title of all vehicles.	Letters of proof of title of vehicle which were procured by the Department of Prisons are in possession and part of the vehicles, which were provided by this Ministry, has been transferred formally and some vehicles cannot be transferred due to deficiencies in documents. Necessary actions are being taken to transfer those vehicles.
Daily running charts and monthly summarized reports regarding pool vehicles had not been submitted to the Auditor General.	Action is already being taken to submit relevant monthly summarized reports to the Auditor General.
A vehicle that has discarded had not been disposed within less than 08 month.	It has been planned to execute relevant activities in this year.
Proper procedures had not been taken regarding Government vehicle accident, as per F.R. 103,104,109 and 110.	It is already being handled property.
There were loan balances outstanding for a period more than one year.	Committees were appointed to conclude this proceedings promptly and necessary action are being taken to settle relevant outstanding loan balances according to the recommendations, to be given.
Lapsed deposits in the general deposit account had not been dealt with in terms of F.R. 571.	Action is being taken as per F.R. 571, regarding to the lapsed deposits in the general deposit account.

The ad-hoc interim imprest, which was issued as per F.R. 371, had not been settled within a month after completion of the purpose.	Officers are being informed for rectify this activities.
The collected revenue had not been credited directly to the revenue or had not been credited to the revenue account within less than one month after it was deposited in the deposit account.	Activities relevant to taking into account formally are being done.

Second Part : 81.00	
The performance agreements including entire staff had not been prepared and entered into an agreement.	Preparing of performance agreements including entire staff and entering into an agreement for the year 2021 had not been carried out formally and those deficiencies were corrected for the year 2022 and the performance agreements including entire staff was prepared and entered into an agreement for the year 2022.
No. of training opportunities given from the planned training opportunities were less than 50%.	Due to the inconvenient to calling and gathering officers for training activities on Covid pandemic situation in the country in the year 2021, the progress to be achieved was 50% and the planned training opportunities progress for the year 2022 was 99% and the planned training opportunities progress for the year 2023 is 100%.
The audit opinion on the account of the institution was disclaimer or adverse.	Even a disclaimed opinion was given only for the Prison Technical and Agricultural Activities advance account for the year end as at 31st December 2021, thereafter, rectifications were made with regards to the facts, pointed out by the audit and an assessed opinion was declared for the financial statement relevant to the year 2021 for head 232.
Recommendations of the Auditor General's Report had not been implemented.	Most of these recommendations have been implemented in the year 2021 and necessary further work is being done regarding the implementation of the rest.
Actions had not been taken to transfer formally the officers who completed maximum period of service.	The transfer committee has proposed to transfer 503 and 669 officers for the year 2022 and 2023 respectively. Drafting of scheme of transfers of staff officers and non-staff grade officer of the Department of Prisons has been commenced.

Name of the Institution and Head : - Department of Community Based Correction 326
Parliamentary Publication Series No : 290

Weaknesses identified/recommendations made by the Committee	Actions Taken to overcome such weaknesses and current status
First Part :80.00	
Fixed Assets Register had not been maintained updated.	Updating of fixed assets from the year 2012 up to date was carried out according to the CIGAS programme of the department, as mentioned in sub paragraph 8.1 of paragraph 08 of Public Finance Department Circular No. 267/2018. Fixed assets of the head office were currently coded.
Register on damages had not been maintained updated.	Register on damages is maintained and it was updated.
The first password relevant to computer, software of preparation of public salaries had not been used by the Accountant or authorized staff officer only, as per the Public Finance Circular No. 171/2004 dated 11.05.2004.	Action has already been taken according to the instructions given in the relevant circular.
The first, second and third passwords relevant to computer software of preparation of public salaries had not been changed once in three months, as per Public Finance Circular No. 171/2004 dated 11.05.2004.	Action has already been taken, according to the instructions, given in the relevant circular.
Copies of Internal Audit Reports had not been submitted to the Auditor General, as per F.R. 134 (2).	Any Internal Audit Reports had not been issued to this Department for the year 2021. As there is no internal audit unit in this department, Internal Audit Division of the Ministry is carrying out Internal Audit and currently, copies of Internal Audit Reports, issued by that Division, are submitted to the Department of Management Audit.

Board of survey had not been conducted as per regulation 756(6) within the time frame mentioned in paragraph 11.1 of part 1 of Public Finance Circular No. 01/2020 dated 28.08.2020 and as such the relevant reports had not been submitted to the Auditor General.	All board of survey activities for this year 2021, was already concluded and relevant reports were submitted to the Superintendent of Audits.
Recommendations regarding the excess and deficiencies, disclosed at the annual board of survey and also other recommendations in respect thereof had not been implemented within the scheduled time frame.	
The state emblem had not been painted on all vehicles.	State emblem was painted on a pool vehicle of the Department. Necessary action is being taken to paint state emblem on other 02 vehicles.
Examinations of combustion of fuel of vehicles, belongs the institution had not been carried out, as per provisions in paragraph 3.1of the Public Administration Circular No. 2016/30 dated 29.12.2016.	Fuel examination of two pool vehicles of the department was carried out and as one vehicle was sent to repair, it was not possible carry out fuel test on that vehicle. After the vehicle is repaired the fuel examination will be done.
Balances that were shown in bank reconciliation statements and were required to be adjusted had not been settled within one month as per financial regulations.	All settlements were already concluded.
There were loan balances outstanding for a period more than one year.	Final report of formal disciplinary inquiry with regard to an officer, who was interdicted, still not received. Therefore, further activities relevant thereto cannot be carried out. Action will be taken to recover loan balance outstanding immediately after that examination.
The ad-hoc interim imprest, which was issued as per F.R. 371, had not been settled within a month after completion of the purpose.	Officers have been instructed to settle ad-hoc interim imprest within a month after completion of the purpose.
Staff had been recruited exceeding approved limit.	Staff was attached according to the approved limit of the Department.

Weaknesses identified/recommendations made by the Committee	Actions Taken to overcome such weaknesses and current status
Second Part :31.00	
A website had not been designed and maintained for providing necessary information to the General Public, regarding the institution.	A website was designed to obtain necessary information to the General Public. The opportunity has been given in it to the General Public to lodge their responds.
The opportunity had not been given to the General Public to lodge complaints or compliments through the website, maintained by the institution.	
The citizen/client charter had not been properly prepared and implemented.	The citizen/client charter was already prepared and instructions have been given to divisional officers to exhibit it.
A methodology had not been prepared by the institution for monitoring and evaluating the implementation of the citizen/client charter of the institution.	A methodology was prepared for monitoring and evaluating the implementation of citizen/client charter. Senior Community Based Correction officer who is in charge of the province directly guides whether activities of the divisional office are implemented according to the relevant charter. If clients have issues on implementation of citizen/client charter, telephone numbers, email and fax numbers are exhibited to inform those to senior community based correction officer who in charge of the province and to head office.
A human resources plan, properly prepared as per Public Administration Circular No. 02/2018 dated 24.01.2018 had not been formulated.	Human Resources plan for the year 2023 was formulated, according to the provisions of the Public Administration Circular No. 02/2018.
A training opportunity at least not less than 12 hour for a year for more than 50% persons among the staff by the prepared Human Resources Plan had not been ensured.	Planned training opportunities, could not be provided on Covid Pandemic situation of the country and action will be taken to provide training opportunities in future as cover all officers.
The performance agreements including entire staff had not been prepared and entered into an agreement.	The performance agreements for the staff of the department for the year 2023 was prepared and entered into an agreement.
A senior officer had not been nominated to prepare Human Resource Development Plan and to implement capacity and skills development programmes, in the institution.	Senior community based correction officer was appointed to prepare Human Resources Development Plan and to implement capacity and skills development programmes.

Number of training opportunities, provided from the planned training opportunities was less than 50%.	Due to the Covid Pandemic in the country in 2021 as per the instructions given by the health sector the training programmes and gathering officers were limited and training programmes could not be conducted as expected.
Three task indicators, which progress can be measured as clear the role to be executed by the institution had not been identified, as per paragraph 12.1 of Public Finance Circular No. 02/2020 dated 28.08.2020.	Three task indicators have already been identified.
Recommendation of the Auditor General's report had not been implemented.	Most of the recommendations of the Auditor General's report were implemented.
Recommendations/orders of the Committee on Public Accounts had not been implemented.	Recommendations/orders of the Committee on Public Accounts are already being implemented as mentioned below. 1. Attention of the committee was drawn on sending replies for Audit queries and replies for audit queries will be submitted under the fully guidance of the Head of the Department only. 2. Action is being taken to revise the scheme of recruitment and promotions currently existing for the departmental officers of the Department of Community Based Correction subsequent to identify the issues in those scheme of recruitment and promotions. 3. Attention of the committee was drawn on the necessity of presence of correction centre for minor offenders who received orders and appropriate locations were explored, for the commencement of correction centers. A land which a closed school is situated in Kekirawa area was identified and for transfer that land to this department, Divisional Secretary of Kekirawa has directed for the approval of the Provincial Education Secretary. 4. Approval of Cabinet of Ministers was received to appoint a Board of Consultation for the further strengthening of Departmental activities. 5. Various programmes were made by the Department to make aware of General Public on Community Based Correction proceedings and in the year 2022, programmes of

	❖ Making aware of public officers (Divisional Secretariat Divisions) - 216 ❖ Making aware of judicial officers and attorneys-at-law - 41 ❖ Community awareness (as cover the Grama Niladhari Divisions) - 835 Were carried out and in addition to that in the year 2023, programmes of ❖ Making aware of public officers (Divisional Secretariat Divisions)- 99 ❖ Making aware of judicial officers and attorneys-at-law- 48 ❖ Making aware of police officers - 32 ❖ Community awareness (as cover the Grama Niladhari Divisions) - 973 were carried out 06. The Department of Community Based Correction has submitted facts to the Sentencing Policy Committee, chaired by Hon. Buwaneka Aluwihare,Esqr.Supreme Court Jude with regard to changing the time period of community based correction orders, given by each court for the same offence.
Declaration of assets and liabilities had not been furnished by the all officers.	Relevant officers have been instructed to furnish the declaration of assets and liabilities.
Action had not been taken to transfer properly the officers who completed maximum service period.	Action has been taken to transfer officers who completed service period, whenever possible, subject to the necessity of the Department.

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Secretary

Ministry of Justice, Prison Affairs and Constitutional Reforms

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