Form (No. 01)

Parliament Series No: **290**

Name of the Institution: Prime Minister's Office

| Weakness identified by the Committee | Action taken by the institution to rectify the weakness / current situation |
|---|---|
| Quarterly reconciliation statement of the approved imprest account balances had not been prepared comparing with the treasury account books and submitted to the Department of Treasury Operations before due date. | Due to the Corona endemic prevailed in 2021, reporting to work by the staff had been seriously restricted. In that situation, even the staff members had been sent for treatment and kept under quarantine. Consequently the situation had compelled to close the office. Under this circumstance, it was unable to send the report of the first quarter before 15 of April and due to that reason, this delay has occurred.<br><br>It was noted to prepare the quarterly reconciliation statement of the approved imprest accounts balance comparing with treasury account books and present before due date. Quarterly reconciliation statement of the imprest accounts of 2022 and 2023 have been sent on due date. |

**Sgd./Dinesh Gunawardena (P.M.)**
Prime Minister

2024.01.10