

Annual Report 2020

Name of Institution- National Child Protection Authority
Expenditure Head No - 120-01-02-2201

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01. Chapter - Institutional Profile/ Executive Summary

1.1 Introduction

The National Child Protection Authority paid greater attention to the National Policy on Child Protection in this year. The National Child Protection Authority has been active for the Best interest of the children of the country within this year as well.

The United Nations Convention on the Rights of the Child was adopted on the 20th of November 1989 as a universal declaration. This convention consists of 54 Articles through which the rights that every child in the world is entitled to and the duty of the state towards realizing those rights for children have been analyzed. Optional protocols were adopted to the Child Rights Convention in the year 2000 to protect children in armed conflict and to protect children from trafficking, prostitution and pornography.

The government of Sri Lanka also signed the United Nations Convention on the Rights of the Child in 1990. This Convention was ratified on 12th July 1991. A Presidential Task Force on Child Protection was established accordingly in December 1996 to recommend the measures required to ensure child rights within Sri Lanka. The said Task Force having investigated matters recommended the necessity of a public institution empowered as an authority to minimize child abuse. Accordingly, the National Child Protection Authority Bill was presented in Parliament by the Minister of Justice in August 1998. This Bill was unanimously passed in Parliament in November 1998. Accordingly, the National Child Protection Authority was established under the National Child Protection Authority Act No.50 of 1998. In June 1999, subsequent to the appointment of the Chairperson and the governing panel of the Authority, the Authority became operative. From the inception of the National Child Protection Authority up to now, it has been taking action to prevent child abuse, take proper steps relevant incidents of child abuse and to reintegrate child victims into the society.

Action is taken for child protection under the provisions of the National Child Protection Authority Act No.50 of 1998 and the Authority has been empowered by the Tsunami (Special Provisions) Act No.16 of 2005 as well to see to the advancement of the child victims of the Tsunami that occurred on 26th December 2004. Further, the Authority may intervene as a third party under the Prevention of Domestic Violence Act No.34 of 2005 when an incident of a child being subjected to domestic violence is reported.

1929 Child Help Line Sri Lanka, the 24 hour hotline, was established at the premises of the National Child Protection Authority on 22nd July 2010 for speedy and proper reporting of incidents of child abuse to act in the best interests of children. With the commencement of this telephone service, a gradual increase in reporting incidents of child abuse that had been hidden in society has been observed. Incidents and information on child abuse is reported through this service covering all the districts of Sri Lanka today and counseling services for children also can be obtained through this service.

The National Child Protection Authority has performed activities relevant to the National Action Plans of Child Protection during year 2020 as well.

1.2 Vision & Mission of the Institution

Vision

To create a child friendly and safe environment for children

Mission

To ensure that children are free from all forms of abuse

1.3 Key Functions

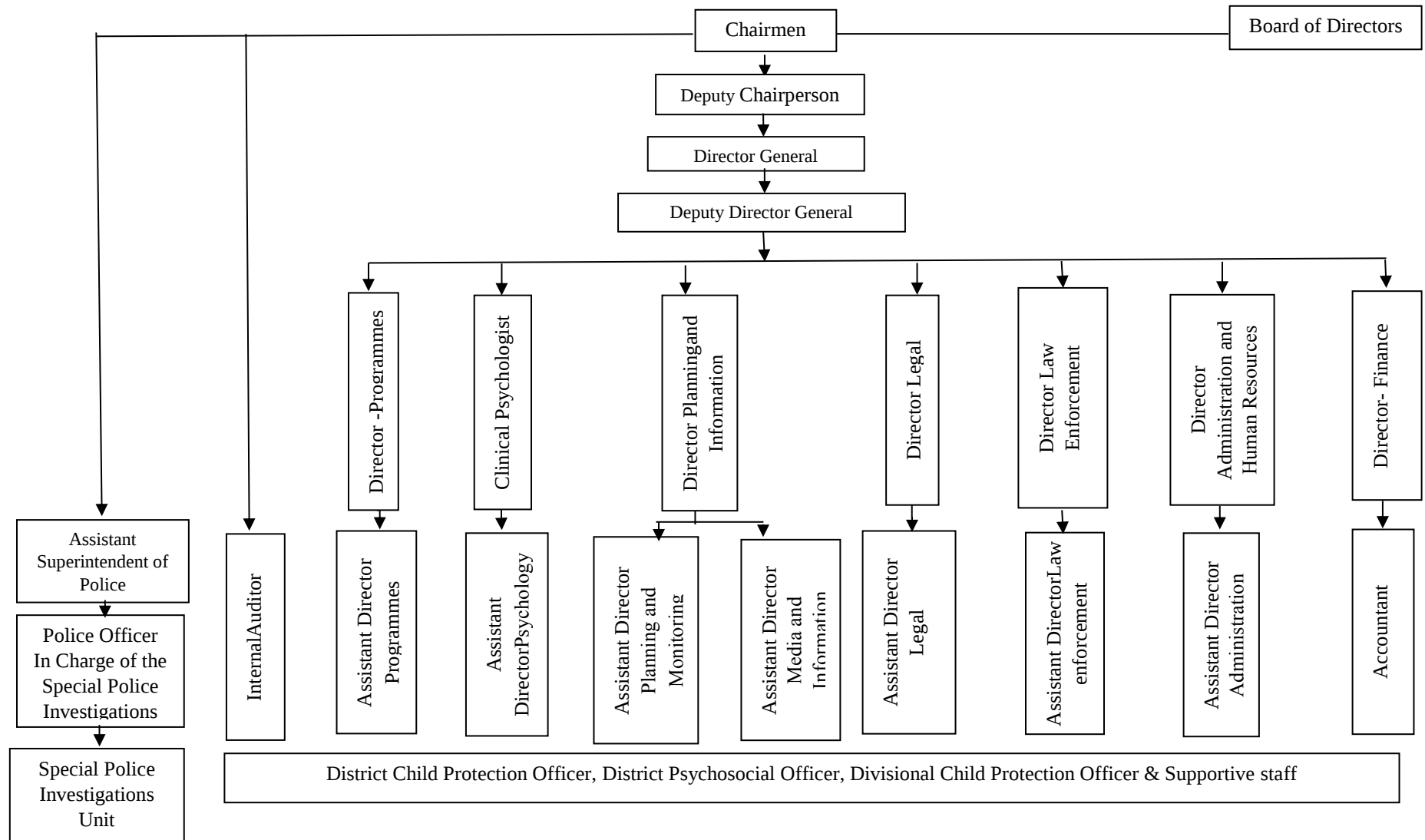
As per the National Child Protection Authority Act No. 50 of 1998, a comprehensive role has been assigned to the National Child Protection Authority. That role is outlined below in accordance with the 14 articles)

- (a)** To advise the Government in the formulation of a national policy on the prevention of child abuse and the protection and treatment of children who are victims of such abuse;
- (b)** To advise the Government on measures for the prevention of child abuse;
- (c)** To advise the Government on measures for the protection of the victims of such abuse;
- (d)** To create an awareness, of the right of a child to be protected from abuse and the methods of preventing child abuse;
- (e)** To consult the relevant ministries, Provincial Councils, local authorities, District and Divisional Secretaries, public and private sector organizations and recommend all such measures as are necessary, for the purpose of preventing child abuse and for protecting and safeguarding the interests of the victims of such abuse;
- (f)** To recommend legal, Administrative or other reforms required for the effective implementation of the national policy for the prevention of child abuse;
- (g)** To monitor the implementation of laws relating to all forms of child abuse;
- (h)** To monitor the progress of all investigations and criminal proceedings relating to child abuse;
- (i)** To recommend measures to address the humanitarian concerns relating to children affected by armed conflict and the protection of such children, including measures for their mental and physical well - being and their re-integration into society;
- (j)** To take appropriate steps where necessary for securing the safety and protection of children involved in criminal investigations and criminal proceedings;

- (k)** To receive complaints from the public relating to child abuse and where necessary, to refer such complaints to the appropriate authorities;
- (l)** To advise and assist Provincial Councils and local authorities and non-governmental organizations to co-ordinate campaigns against child abuse;
- (m)** To prepare and maintain a national data base on child abuse;
- (n)** in consultation with the relevant ministries and other authorities to supervise and monitor all religious and charitable institutions which provide child care services to children;
- (o)** To conduct, promote and co-ordinate, research in relation to child abuse and child protection;
- (p)** To provide information and education to the public regarding the safety of children and the protection of the interests of children;
- (q)** To engage in dialogue with all sections connected with tourism with a view to minimizing the opportunities for child abuse;
- (r)** To organize and facilitate, workshops, seminars and discussions, relating to child abuse;
- (s)** To liaise and exchange information with foreign Governments and international organizations, with respect to detection and prevention of all forms of child abuse.

1.4 Organizational Structure

Organizational Structure of the National Child Protection Authority in 2020



Board of Directors of the National Child Protection Authority in 2020

No.	Name of board member	Designation and date of appointment	Address of the place of duty Station
01	Professor Muditha Vidanapathirana	Chairmen (From 1 st of January 2020)	Professor of Forensic Medicine, Faculty of Forensic Medicine, University of Sri Jayewardenepura, Nugegoda
02	Mrs. Sujatha Alahapperuma, (AAL)	Deputy Chairperson (From 1 st of January 2020)	Retired High Court Judge
03	Mr. Hemamal Kasthuriarachchi (Observer)	Director General (From October 2020)	Ministry of Finance, Lotus Road, Colombo
04	Dr. (Mrs.) Swarna Wijethunga	Senior Psychiatry Specialist (Child and youth) (From January 2020)	Lady Ridgeway Hospital for Children, Borella
05	Dr. Senaka Gunathilake	Senior Pediatric Specialist Doctor (From January 2020)	District Hospital, Badulla
06	-	Clinical Psychiatrist (Vacant)	-
07	Mr. J. A. D. M. P. N. Jayakodi	Deputy Inspector General of Police (From March 2020)	Police Department, 331, Olcott Mawatha, Colombo
08	Mr. Susantha Balapatabadi	Additional Solicitor General (From June 2020)	Attorney General's Department, Colombo 12
09	Mrs. Chandrani Senarathne	Secretary (From January 2020)	National Pay Commission Room No. 2 – 116, Bandaranaike Memorial International Conference Hall, Colombo 07
10	Dr.(Mrs.) Hiranthi Wijemanna	Consultant in Independent Child Rights (From January 2020)	-
11	Dr. Kapila Bandara	Dean Faculty of Education University of Colombo (From January 2020)	Faculty of Education University of Colombo
12	Mr. Udayakumara Amarasinghe	Senior Lecturer in Criminology	University of Sri Jayawardanapura,

		University of Sri Jayawardanapura (From January 2020)	Gangodawila, Nugegoda
13	Mrs. Chandima Sigera	Commissioner (From January 2020)	Department of Probation & Child Care Services, Phase II, Sethsiripaya, Battaramulla
14	Mr. A. Wimalaweera Mr. B. K. Chandrakeerthi	Commissioner General of Labor (From January 2020 to October) (From November 2020)	Department of Labor, Kirula Road, Colombo 05
15	Mrs. Sujeewa Palliyaguruge	Director (Development) (From January 2020)	Women and Child Development, Preschool and primary education, Ministry of School Infrastructure & Education Services

Panel Members of the National Child Protection Authority in 2020

No.	Name of Panel member	Designation and date of appointment	Address of the place of duty Station
01	Mrs. Hasini Pallawala	Senior Additional Secretary (Administration) (From May 2020)	Ministry of Defense 15/5, Bauddhaloka Mawatha, Colombo 03
02	Mrs. P. J. D. Fernando	Senior Assistant Secretary (From June 2020)	Ministry of Public Services, Sethsiripaya, Battaramulla
03	Mr. N. A. K. Wijenayake	Senior Assistant Secretary (From June 2020)	Women and Child Development, Preschool and primary education, Ministry of School Infrastructure & Education Services
04	Mrs. Roshini Hettige	Senior Assistant Secretary (From June 2020)	Ministry of Justice, The supreme court complex, Adikarana Mawatha, Colombo 01
05	Mrs. M. C. S. Dewasurendra	Deputy Director (Planning) (From May 2020)	Ministry of Information and Mass Media, 163, Asi Disi Medura, Kirulapone

			Mawatha, Polhengoda, Colombo 05
06	Mr. K. P. N. T. N. Dewapriya	Senior Assistant Secretary (Administration i) (From June 2020)	Ministry of Education, Pannipitiya Mawatha, Isurupaya, Battaramulla
07	Mrs. Madhavi Gunawardhana	Commissioner (Women and Child Division) (From May 2020)	Department of Labor, Kirula Road, Colombo 05
08	Dr. H. S. R. Perera	Deputy Director General (Public Services ii) (From June 2020)	Ministry of Health and Indigenous Medical Services, 285, Baddegama Wimalawangsa Thera Mawatha, Colombo 10
09	Mr. C. H. Gamage	Senior Assistant Secretary (From June 2020)	Ministry of Tourism, 2 nd Floor, 51 B, York street, Colombo 01
10	-	Ministry of Local Government and Provincial Councils (Vacant)	-

Organizational Structure of the National Child Protection Authority in 2020

The following units operate at the Head Office of the National Child Protection Authority.

1. Office of Chairmen and Deputy Chairperson
2. Office of Director General
3. Administration and Human Resources Division
4. Finance Division
5. Planning and Information Division
 - 5.1 Planning and Monitoring Unit
 - 5.2 Information and Media Unit
 - Library
6. Programme Division
7. Psychosocial Division
8. Legal Division

9. Law Enforcement Division

9.1 1929 Sri Lanka Child Help Line Sri Lanka

9.2 Central Record Room

9.3 Video Evidence Recording Unit

9.4 Cyber Surveillance Unit

10. Internal Audit Division

11. Special Police Investigations Division

1.5 Departments under the Ministry/ Main Divisions of the Department/ Divisional Secretariat Offices under District Secretariat Offices

District and Divisional level officers are appointed to implement the function of the National Child Protection Authority Island wide.

No.	Designation	Attaching officers for the 25 District Secretariat Offices	Attaching officers for the 331 Divisional Secretariat Offices
01	District Child Protection Officer	Officers- 25	
02	District Psychosocial Officer	Officers- 25	
03	Divisional Child Protection Officer	Officers- 25	
04	Divisional Child Protection Officer		Officers- 331
Total number of officers		406	

1.6 Ministry/ Department/ Existing Institutions under the Provincial Council/ Funds

The National Child Protection Authority does not use funds in this manner.

1.7 Information on foreign aid projects

Project – 01

- a) Project name- Project relevant to the 24 hour 1929 Child Line service
- b) Contributor Agency- SAARC Fund
- c) Estimated cost of the project- Rs. 7.650 million
- d) Time limit of the project- 2020 (1 Year)

Project – 02

- a) Project name- Social Protection Project for Children
- b) Contributor Agency- Save the Children Organization
- c) Estimated cost of the project- Rs. 1.956 million
- d) Time limit of the project- 2020 (1 Year)

Chapter 02 – Progress and Future Outlook

The National Child Protection Authority functioned under 03 Action Plans in 2020. Financial provisions for those 03 Action Plans have been made in the following manner.

1. National Development Action Plan (Rs 38 million)
2. Action Plan for the 1929 round-the-clock service (Rs. 7.650 million)
3. Social Security Action Plan for Children (Rs. 1.956 million)

The functions of the National Child Protection Authority have been enforced by the National Child Protection Authority Act No: 50 of 1998. Separate Divisions have been established accordingly to carry out subject-related functions. These Divisions work for the best interest of Sri Lankan children, and ensure the rights of children in our country according to the Convention on the Rights of the Child.

The National Child Protection Authority, in collaboration with the Ministry of Education, State Ministry of Women and Child Development, Pre-schools and Primary Education, School Infrastructure and Education Service, Ministry of Justice, and the Ministry of Defence and all the institutions functioning under the purview of these entities, has formulated and implemented a programme to eradicate corporal punishment of children, sufferings of mental stress, sexual and other types of child abuse, child trafficking, child labour, and negligence.

The National Child Protection Authority forwarded the preliminary concept to the Minister of Justice for formulating a national plan to introduce “Foster Family” for all children staying in Children’s Homes to prevent abandoning and killing of children on any reason and to simplify the process of adopting children.

The Authority has steered its functions to achieve child-related goals, i.e. (SDG 04) Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all, (SDG 05) Achieve gender equality and empower all women and girls, (SDG 08) Goal 8. Promote sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all, (SDG 10-01) Establishment of appropriate legal policies eliminating unjust and misleading legal principles. (SDG 16) Promote peaceful and inclusive

societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels through its 03 Action Plans in 2020.

Cadre, Actual Staff and Vacancies of the National Child Protection Authority in the year 2020

Number	Designation	Salary Code	cadre	Actual Staff	Vacancies
01	Director General	HM -2-1	01	01	-
02	Deputy Director General	HM -1-3	01	-	01
03	Director - Administration and Human Resources	HM -1-1	01	01	-
04	Director - Finance	HM -1-1	01	01	-
05	Director – Law	HM -1-1	01	-	01
06	Clinical Psychiatrist	HM -1-1	01	-	01
07	Director - Planning and Information	HM -1-1	01	01	-
08	Director – Programme	HM -1-1	01	01	-
09	Director - Law Enforcement	HM -1-1	01	-	01
10	Assistant Director – Administration	MM -1-1	01	01	-
11	Assistant Director – Law	MM -1-1	01	01	-
12	Assistant Director – Programme	MM -1-1	01	01*	-
13	Assistant Director – Psychology	MM -1-1	01	01	-
14	Assistant Director – Planning and Monitoring	MM -1-1	01	01	-
15	Assistant Director – Media and Information	MM -1-1	01	-	01
16	Assistant Director – Law Enforcement	MM -1-1	01	-	01
17	Accountant	MM -1-1	01	01**	-
18	Internal Auditor	MM -1-1	01	01	-
19	Director Board Secretary	JM – 1-1	01	01	-
20	Administrative Officer	JM – 1-1	01	01	-
21	Programme Officer	JM – 1-1	01	-	01
22	Accounts Officer	JM – 1-1	01	01	-
23	Investigation Officer	JM – 1-1	01	01	-
24	Media and Information Officer	JM – 1-1	01	-	01
25	Planning and Monitoring Officer	JM – 1-1	01	01	-
26	Research and Welfare Officer	JM – 1-1	01	01	-
27	Evidence Video Recording Officer	JM – 1-1	01	-	01
28	Translator (English)	MA –4	01	-	01
29	Translator (Tamil)	MA –4	01	-	01
30	District Child Protection Officer	MA – 3	25	18	07
31	District Psychosocial Officer	MA – 3	25	14	11
32	Divisional Child Protection Officer	MA – 3	360	237	123
33	Administrative Assistant	MA – 3	01	01	-
34	Accounts Assistant	MA – 3	03	02	01
35	Media Assistant	MA – 3	03	01	02
36	Librarian	MA – 3	01	-	01
37	Planning Assistant	MA – 3	01	01	-
38	Legal Assistant	MA – 3	03	01	02

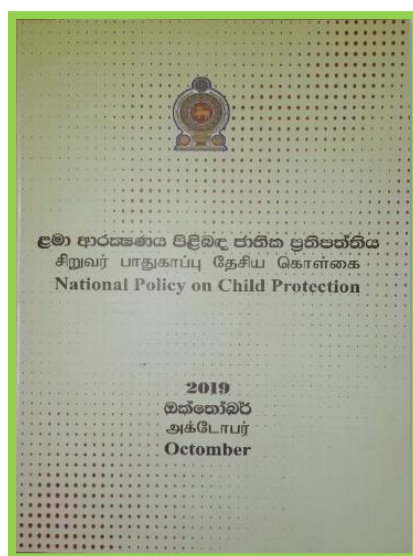
Number	Designation	Salary Code	cadre	Actual Staff	Vacancies
39	Investigation Assistant	MA – 3	02	-	02
40	Counselling Assistant	MA – 3	08	03	05
41	Programme Assistant	MA – 3	03	01	02
42	Evidence Video Recording Assistant	MA – 3	03	01	02
43	Internet Surveillance Assistant	MA - 3	01	-	01
44	Psychiatrist	MA - 3	03	01	02
45	Video Technical Assistant	MA – 2-1	03	01	02
46	Management Assistant (Technical)	MA – 2-1	15	09	06
47	IT Assistant	MA – 2-1	02	02	-
48	Management Assistant (Non-Tec)	MA – 1-1	32	24	08
49	Management Assistant (Sinhala Typing)	MA – 1-1	03	-	03
50	Management Assistant (Tamil Typing)	MA – 1-1	03	-	03
51	Management Assistant – Non-tech (Proof Reading Sinhala)	MA – 1-1	03	-	03
52	Management Assistant – Non-tech (Proof Reading Tamil)	MA – 1-1	03	-	03
53	Driver	PL-3	07	06	01
54	Messenger	PL-1	01	-	01
55	Office Employee	PL-1	03	02	01
56	Officer Labourer	PL-1	02	01	01
	Total		548	344	204

*Has been attached to the Ministry of Finance.

**Service has been suspended.

Printing of the National Policy on Child Protection

The Cabinet of Ministers, at its meeting held on 29.10.2019, granted approval to the National Policy on Child Protection which was one of the major tasks of the National Child Protection



Authority. Accordingly, 2000 trilingual copies of the National Policy on Child Protection were printed in 2000.

Preparation of the Five-Year Action Plan for the National Policy on Child Protection

Formulation of a Five-Year Action Plan to implement the National Policy on Child Protection was commenced in 2020. This task was carried out in collaboration with the following 10 Ministries according to the National Child Protection Authority Act No: 50 of 1998 covering 10 sectoral fields, i.e.

01. Ministry of Defence
02. Ministry of Finance
03. Ministry of Justice
04. Ministry of Education
05. Ministry of Health
06. Ministry of Labour
07. Ministry of Tourism
08. Ministry of Mass Media
09. Ministry of Public Administration, Provincial Council, and Local Government
10. State Ministry of Women and Child Development, Pre-school and Primary Education, School Infrastructure and Education Services

Discussions have been commenced with these Ministries. Four (04) meetings have been held with the Ministries of Justice, Labour, Mass Media, and Defence in 2020. Further, a model Action Plan prepared to educate the application of objectives of the Policy has been distributed to each Ministry to be used in preparing their respective Action Plans. Likewise, the sectoral fields of Justice and Law Reforms, Education, Defence and Law Enforcement, Health, Social Advancement, Labour and Employment, Tourism, Mass Media and Information Technology, Disaster and Child Affairs have been identified for implementing the Policy, and the rough strategic plans for respective field have been identified.



Preparation of Laws, Procedures and Guidelines in Relation to Child Protection

Depending on the discussion with the Minister of Justice, measures were taken to appoint 05 committees of scholars based on the following topics and formulate Laws, Procedures and Guidelines in relation to child protection.

The Minister of Justice had a discussion with the representatives of the National Child Protection Authority on 02.10.2020 on methods of settling issues faced by children who have to involve in the court proceedings. As per the above-mentioned discussion, five areas in the Law applicable to children have been identified. That is

1. Taking necessary measures to reach common agreement on the legal status of the definition for child since different ages have been mentioned in definitions given for the word “child” in Laws applicable to children, and the definition for child in different Laws and Acts imply different meanings.
2. Introducing a child-friendly court system for child-abuse cases.
3. Introducing a Guide for child-related Police Investigations.
4. Introducing a procedure on video evidences
5. Developing a punishment policy or punishment Guide on child abuse and juvenile delinquents for judges.

Five sub-committees consisting of scholars in those particular fields have been appointed under the above five areas.

- Committee membership for professionals in Law Education, freelance Law Professionals, and officials of the Attorney General’s Department and other scholars in the subject area.
- Obtained nominations for five committees from the Attorney General’s Department
- Assigned coordination and facilitation of committees to 05 non-government organizations which deal with the subject of child protection. (The relevant 05 non-government institutions have been identified.)
- Sought the assistance of 25 final-year students of the Law Faculty of the University of Colombo to carry out research activities in the respective field of Law.
- Advisor: Supreme Court Judge Ms. Shirani Thilakawardene
- Steering of Above committees: Deputy Chairman Sujatha Alahapperuma, Attorney-at-Law

The five committees appear below.

Sub - Committee	1. To reach common agreement on the legal status of the definition for child in different Laws and Acts	2. Introduce a child-friendly court system for child-abuse cases	3. Introduce a Guide for child-related Police Investigations	4. Introduce a procedure on video evidences	5. Develop a Punishment Policy or Punishment Guide on child abuse and juvenile delinquents for judges
Committee Members	1. Prof. Rose	1. President’s Counsel	1. Prof. Wasantha Senevirathna	1. Dr. Prathibha Mahanama	1. Prof. Jeewa Niriella

	Wijesekara 2. President's Counsel Palitha Fernando 3. Senior Lecturer Udaya Kumara Amarasinghe 4. Senior Lecturer Raja Gunaratne 5. Supun Jayawardena 6. Nihal Thalduwa 7. Two (02) representatives from Attorney General	Prashantha Lal de Silva 2. President's Counsel Upali Gunarathna 3. Senior Lecturer Mr. Amaradasa 4. Ranjan de Silva 5. Harshana Nanayakkara 6. Sanjeewani Abeykoon 7. Two (2) representatives of Attorney General	2. President's Counsel Kapila Vaidyaratna 3. Chandra Fernando 4. Attorney-at-Law (IGP) 4. Gamini Dissanayake 5. Attorney-at-Law (DIG) 5. Ajith Rohana 6. Two (2) representatives of Attorney General	2. President's Counsel U. R. de Silva 3. Senior Lecturer Ms Udayangani 4. Mahesh Katulanda 5. U.M. Sapukotana 6. Sandya Thalduwa 7. Two (2) representatives of Attorney General	2. President's Counsel Anuja Premarathna 3. Senior Lecturer Ms. Darshani 4. J.M. Wijebandara 5. Roshini Hettige 6. Tenny Fernando 7. Two (2) representatives of Attorney General
Coordination	UNICEF	Save the children	Asia Foundation and UNODC	Leads and World Vision	Child Fund

These sub-committees have

1. Carried out Need Assessment
2. Developed Concept paper
3. Held Stakeholder Workshops for collecting views and proposals
4. Obtained stakeholders' agreement

Preparation of National Policy for Child Day Care Centres

Preparation of a draft National Policy for Child Day Care Centres has been completed. A committee of scholars was appointed to review the draft and the said committee proposed to reformulate the Policy.

Defining Minimum Standards for Ensuring Child Protection and Monitoring

The National Child Protection Authority has identified 11 institutions that provide alternative child care services, and minimum standards have been defined for all of them.

For Orphan, Deserted and Destitute Children

1. Child Development Centres or Children's Homes
2. Government Receiving Homes

For Juvenile Delinquents

01. Government Remand Homes
02. Certified Schools
03. Child Offenders' Training Schools and Correction Centres

For Victimized Children

04. Victimized Children who are handed over to Fit Persons as an Alternative Care

For Temporary Alternative Care

05. Child Day Care Centres

For Monitoring the Protection of Children in Educational Centres

06. Early Childhood Development Centres
07. School Child Protection Committees/SCPC
08. Compulsory Education School Committees
09. Child Hostels

Eleven (11) tools for minimum Standards were set using ODK App Digital Technology to make it convenient for officers in those institutions to use them. These tools provide opportunity for caretakers of institutions to evaluate themselves the quality of their institution. Likewise, the National Child Protection Authority gets the opportunity to monitor the institutions which provide child care services.

Eleven (11) online minimum standards appear below.

1. Defined minimum standards and set the tool for minimum standards using ODK (Open Data Kit) Digital Technology for **Child Development Centres**.
2. Defined minimum standards and set the tool for minimum standards using ODK (Open Data Kit) Digital Technology for **Government Receiving Homes**.
3. Defined minimum standards and set the tool for minimum standards using ODK (Open Data Kit) Digital Technology for **Government Remand Homes**.
4. Defined minimum standards and set the tool for minimum standards using ODK (Open Data Kit) Digital Technology for **Certified Schools**.
5. Defined minimum standards and set the tool for minimum standards using ODK (Open Data Kit) Digital Technology for **Child Offenders' Training Schools and Correction Centres**.
6. Defined minimum standards and set the tool for minimum standards using ODK (Open Data Kit) Digital Technology for **Victimized Children who are handed over to Fit Persons as an Alternative Care**.

7. Defined minimum standards and set the tool for minimum standards using ODK (Open Data Kit) Digital Technology for **Child Day Care Centres**.
8. Defined minimum standards and set the tool for minimum standards using ODK (Open Data Kit) Digital Technology for **Early Childhood Development Centres**.
9. Defined minimum standards and set the tool for minimum standards using ODK (Open Data Kit) Digital Technology for School **Child Protection Committees/SCPC**.
10. Defined minimum standards and set the tool for minimum standards using ODK (Open Data Kit) Digital Technology for **Compulsory Education School Committees**.
11. Defined minimum standards and set the tool for minimum standards using ODK (Open Data Kit) Digital Technology for **Child Hostels**.

Monitoring of Child Development Centres Conducted in Religious and Charity Organizations that provide Child Care Services

The National Child Protection Authority monitors the Child Development Centres, and the monitoring process has been carried out more efficiently from this year using ODK Digital Technology. At the end of the monitoring process, Homes are classified based on the marks each of them scores. Measures are taken to enhance understanding on minimum standards that they should improve in order to achieve a higher place in the classification. Results of this monitoring process are used to instruct the Government on matters on which it should take action, if any. Defining of said minimum standards for Child Development Centres has been completed. Monitoring of 315 Child Development Centres has been completed using ODK software online in 2020. The Final Report prepared in this regard has been referred to the Secretary to the Line Ministry, National Commissioner of the Department of Probation and Child Care Services and to all Provincial Commissioners.



The following method has been used to formulate the “National Programme for Monitoring Child Development Centres”.

Defining of minimum standards have been carried out on the recommendations made in the Guide for Child Care Centres in Sri Lanka that has been drafted under the leadership of the National Child Protection Authority with the consensus of the all stakeholders concerned with child affairs.

Submission of the draft to the Director Board of the National Child Protection Authority, obtaining views and proposals from the Probation and Child Care Service Commissioners for the draft containing recommendations and amendments of the Board of Directors, preparation of the List of Minimum Standards according to those proposals, and raising awareness of the Secretary to the Ministry, Provincial Chief Secretaries, National Commissioner of Probation and Child Care Services and Provincial Commissioners of Probation and Child Care Services have been conducted.

Grading and Evaluation of Child Development Centres

Accordingly, 315 voluntary Child Development Centres were monitored in September 2020. Considering the marks scored by Child Development Centres upon the results of the monitoring process, they are classified in the following manner.

Grading and Evaluation

Range of Marks	Evaluation	Classification
1 – 4	Need immediate intervention since there is a grave threat for the protection of children.	
4 – 7	Should be improved although there is no grave threat for the protection of children.	
7 - 10	Could be satisfied about the protection of children. Could be monitored during the prescribed period.	

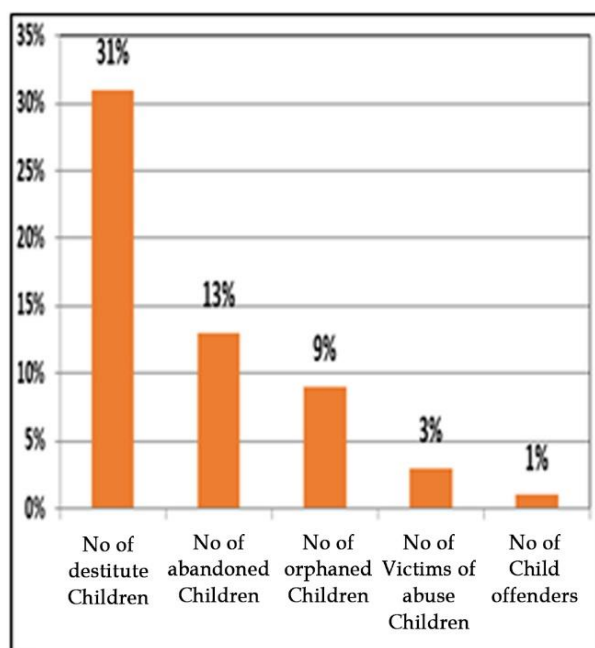
Results of the Monitoring of Child Development Centres Carried out in 2020 appear below.

Number of Child Development Centres monitored in 2020 = **315**

Total number of children receiving care in Child Development Centres in 2020 = **8775**

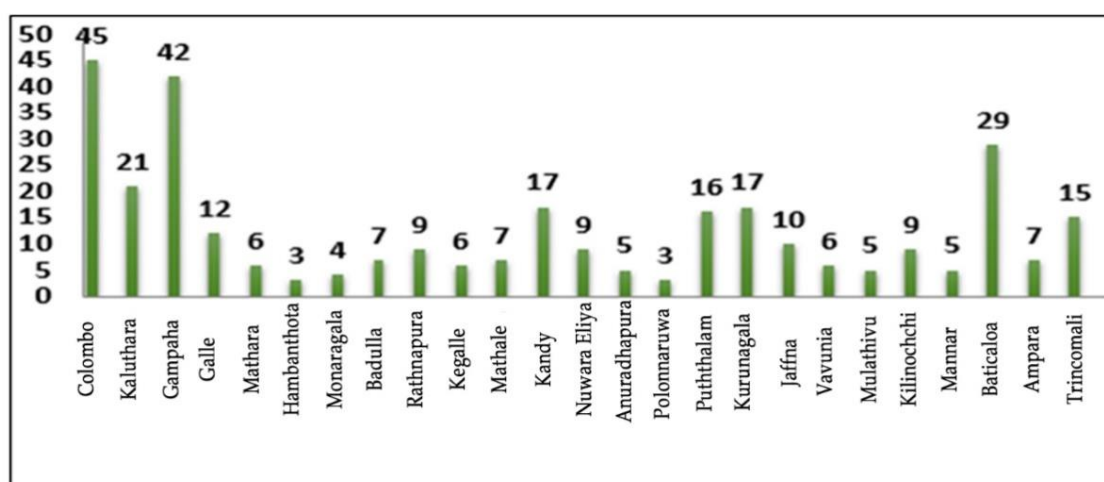
(1) Number of children staying over 03 years in Child Development Centres

Number of children staying over 03 years in Child Development Centres (n) = **4999 (57%)**

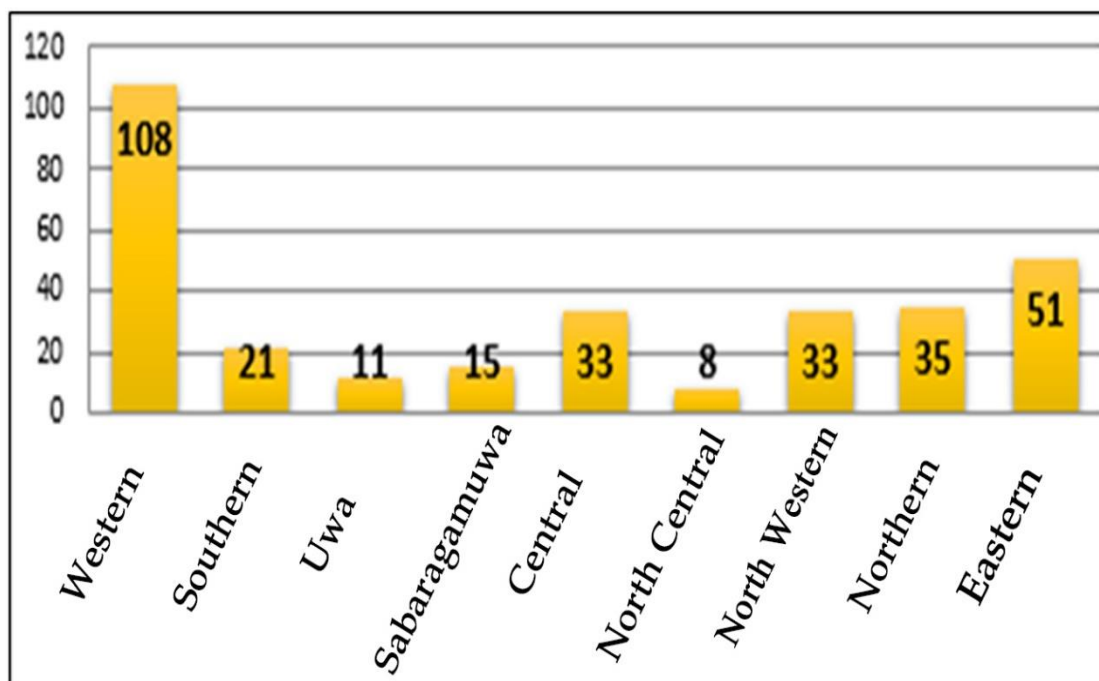


Type of Children	Number	Percentage
	8775	
Number of destitute children staying over 03 years	2748	31%
Number of deserted children staying over 03 years	1184	13%
Number of orphan children staying over 03 years	771	09%
Number of child victims of abuse cases staying over 03 years	288	03%
Number of children staying over 03 years	08	01%
Total Number of children staying over 03 years in Child Development Centres	4999	57%

District-wise Distribution of Voluntary Child Development Centres in the Island – 2020



Provincial-wise Distribution of Voluntary Child Development Centres in the Island – 2020



Monitoring of Voluntary Child Development Centres 2020 was completed. The total number of Voluntary Child Development Centres was 315. Three (03) main categories of Voluntary Child Development Centres in the island according to the classification under National Programme on Monitoring of Child Development Centres in 2020 appear below.

Number	Colour	Quantity
01	Red	02
02	Yellow	50
03	Green	263

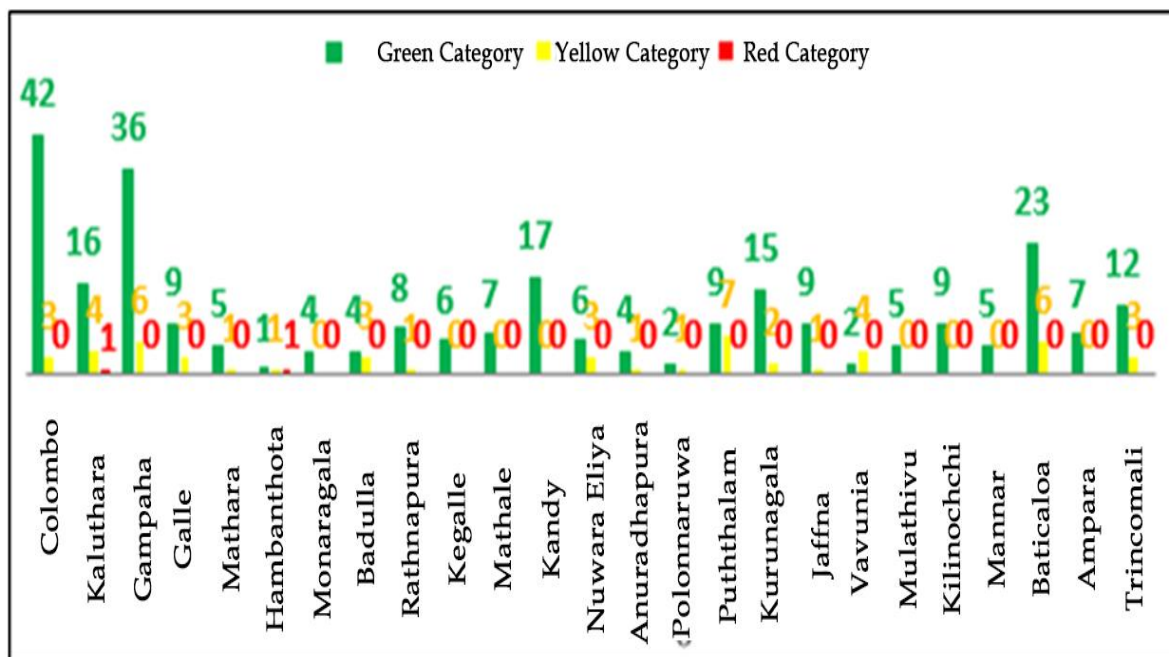
The two centres categorised under red were monitored by a team headed by the District Child Protection Officer within 02 weeks.

The centres which were categorised under red were monitored again by the Divisional Child Protection Officer within 02 months.

District-wise Distribution of Voluntary Child Development Centres in the Island – 2020

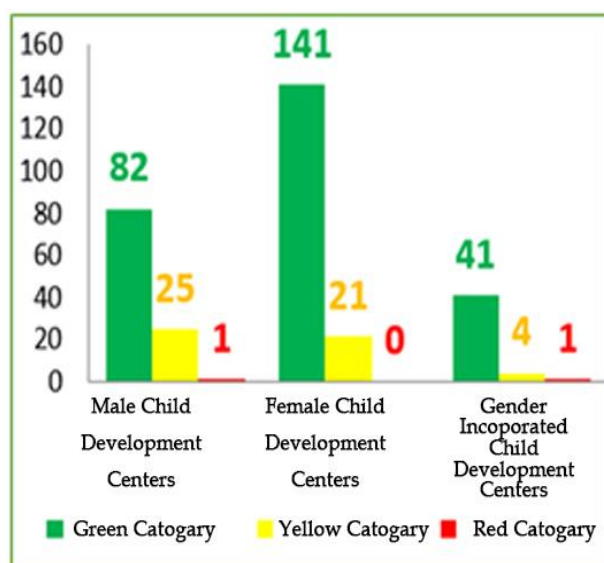
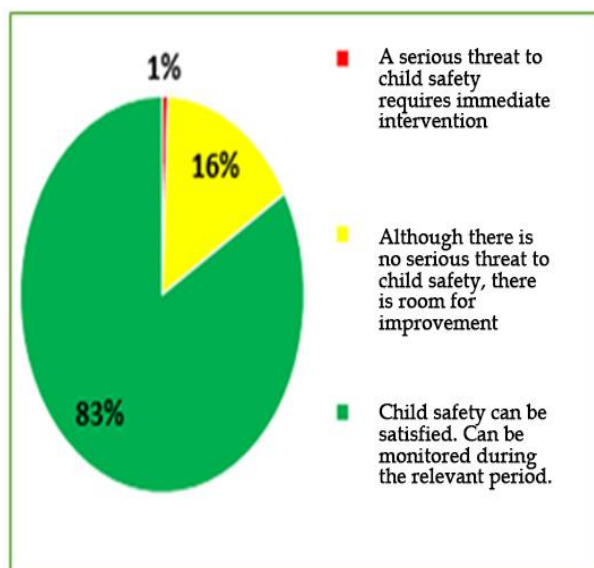
Red – 02, Yellow – 50, Green – 263

Three (03) Main Categories of Voluntary Child Development Centres in

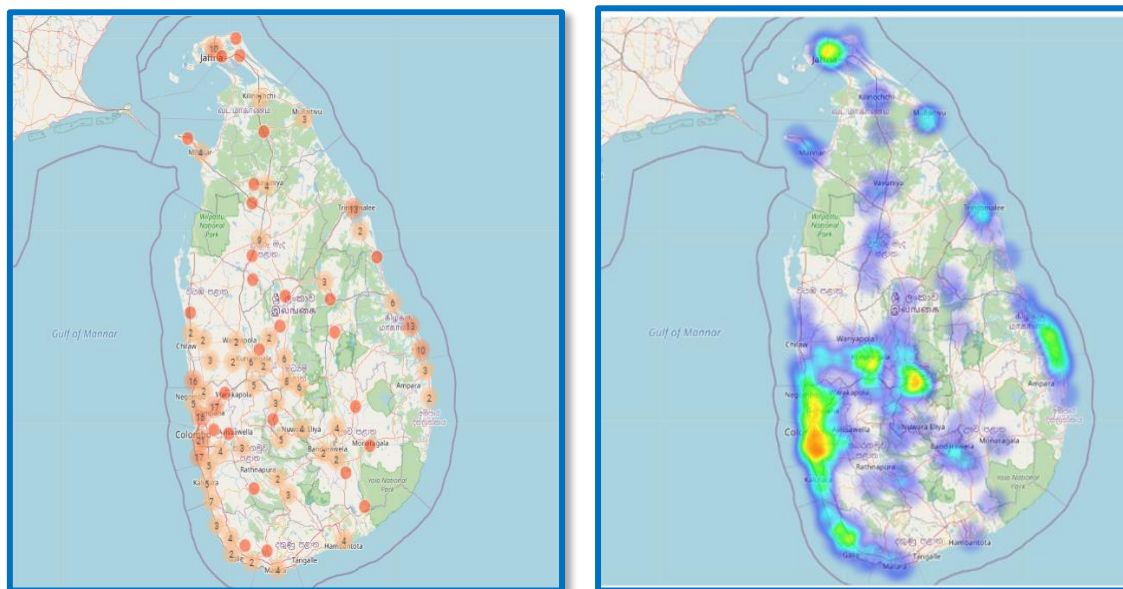


the Island According to the Classification under National Programme on Monitoring of Child Development Centres in 2020

Red – 02, Yellow – 50, Green – 263



GPS Map of the Monitoring of Children's Homes (315) clearly depicts the Distribution of Children's Homes in Sri Lanka 2020



Reports related to the status of each Child Development Centre prepared under this monitoring process have been referred to the relevant Provincial Commissioners.

Monitoring of School Child Protection Committees

The minimum standards have been defined to monitor the programme of School Child Protection Committees or the “Surekum Pawwa” programme initiated for grades from 6 to upper grades in 2012 in terms of the Education Circular no: 2011/17.

The Secretary to the Ministry of Education and Provincial Chief Secretaries have been made aware of the minimal standards of school Child Protection Committees.

The programme for raising awareness of Provincial Directors of Education on the online form on minimal standards commenced from the Uva Province.

Accordingly, the relevant Awareness Programme was held in the Auditorium of the Chief Secretary Office in Badulla with the participation of the Chairman of the National Child Protection Authority. The preparation of Sinhala and Tamil Questionnaires for online

monitoring of School Child Protection Committees has been completed incorporating all the amendments.



Monitoring of Government Receiving Homes

The monitoring of Government Receiving Homes is conducted to assess the status of the institution and to improve the protection, care, and development of every child who receive care in it by informing the result of the assessment to the Caretaker. Setting of minimum standards has been completed. Preparation of questionnaire using ODK software and the plans for implementation of the programme have been completed.

The ODK online form for the monitoring of Government Receiving Homes in terms of minimum standards has been prepared. This form could be used via ODK mobile phone application.

Monitoring of Government Remand Homes

The National Child Protection Authority has planned to monitor Government Remand Homes. Accordingly, the results of this monitoring process will be used to secure children in Government Remand Homes from all forms of delinquencies/misconducts and abuse under several subject areas, provide health facilities, assess existing minimum standards, and take immediate steps on existing vulnerable situations, if any.

Defining of minimum standards has been completed. Preparation of questionnaire using ODK software has been completed.

Monitoring of Government Certified Schools

The National Child Protection Authority has planned to monitor the Government Certified Schools.

Defining of minimum standards has been completed. The monitoring will help assess the status of the Certified Schools and improve the protection, care, and development of every child who receive care in it by informing the result of the assessment to the Caretaker, protect the victims of child abuse, protect their rights, and decide on all necessary action to rehabilitate them. Preparation of questionnaire using ODK software has been completed.

Monitoring of Child Offenders' Training Schools and Correction Centres

All arrangements have been made to monitor the Child Offenders' Training Schools and Correction Centres through ODK software.

Monitoring of Victimized Children who are handed over to Fit Persons as an Alternative Care

The National Child Protection Authority has planned to monitor the victimized children who are handed over to Fit Persons as an alternative care. On an occasion when the charge of child abuse is levelled against a parent or guardian, the child is handed over to a close relation or a reliable person of the family instead of keeping the child further with the same person. The court hands over children to those persons considering them as Fit Persons to provide such children with alternative care. However, the National Child Protection Authority receives complaints about the failure of those persons who become temporary custodians of children in fulfilling basic needs of children and incidents where children face hardships due to issues related to education.

Because of these reasons, diverse problems have emerged for the social integration of these children. Therefore, The National Child Protection Authority has taken measures to forward a proper method for monitoring these children to enhance their safety. The online questionnaire required to conduct the monitoring process in 2020 has been prepared using ODK software. Coordination with the National Probation Commissioner and Provincial Probation Commissioners has been completed regarding this matter. Defining of minimum standards has been completed.

Monitoring of Child Day Care Centres

The Child Day Care Centres occupies a significant place among institutions which provide child care services in Sri Lanka. Therefore, the National Child Protection Authority expects to initiate a programme to monitor the Child Day Care Centres. At the end of the monitoring process, Homes are classified based on the marks scored by each of them. Understanding on minimum standards that they should improve will be enhanced to help them achieve a higher place in the classification. Results of this monitoring process are used to instruct the Government on matters on which it should take action, if any. Defining of said minimum standards for these Centres has been completed. Preparation of questionnaire using ODK software has been completed. All district and divisional officers of the National Child Protection Authority have been made aware of the matter. Further, officers of the Department of Probation and Child Care Services in all provinces have been educated on the monitoring process.

National Programme for Monitoring of Early Childhood Development Centres

The National Child Protection Authority has taken measures to conduct the monitoring process of the Early Childhood Development Centres in two stages. The monitoring under stage 01 is to be carried out by the Divisional Child Protection Officer of the National Child Protection Authority, and the monitoring under stage 02 will be done by a team of nominated officers. Necessary coordination for this monitoring process has been completed. The online

questionnaire has been prepared using ODK software. Minimum standards have been defined. Directors of Education in charge of the subject of Early Childhood Development (Pre-schools) in Badulla and Monaragala districts have been made aware of this matter. Officers of the Children's Secretariat and the district and divisional officers of the National Child Protection Authority have been educated in this regard.

Monitoring of Compulsory Education Committees of School Children

The National Child Protection Authority has planned to monitor "School Committees" established in schools with the objective of securing rights of children of schooling age in Sri Lanka to compulsory education. This process monitors school committees and assists the Education Ministry to adjust such committees as per minimum Standards. Plans are afoot to initiate the monitoring process in 2020. The online questionnaire required to conduct this process using Digital Technology has been prepared. Coordination between the District Officers of the National Child Protection Authority and District Education Officers has been completed to implement the programme.

Monitoring of Child Hostels

The minimum standards have been defined in this regard. Accordingly, those standards are expected to be used for the monitoring process.

Rapid Need Assessment during COVID 19

This programme was carried out under several steps.

These tasks were conducted online.

1. 29th April 2020 – Urgent child protection needs during COVID 19 – Setting the questionnaire
2. 23rd May 2020 - Urgent child protection needs during COVID 19–Pre-test of the questionnaire was conducted.
3. 1st of June to 10th of June 2020 – The National Child Protection Authority, in collaboration with the UNICEF, Child Fund and the World Vision, completed the National Survey in June.
4. It was analysed, and the final report was prepared accordingly in September.

Protection of Abandoned Infants

The National Child Protection Authority takes all necessary measures to protect the victims of child abuse and to secure their rights for the prevention of child abuse and, for that purpose, consult relevant ministries, provincial councils, district and divisional secretaries and the organizations of private and public sector on appropriate occasions.

The Authority decided to deal with the protection and wellbeing of new-born babies who are deserted at various places due to different reasons in Sri Lanka. Accordingly, it is slated to set up counters in main hospitals in 09 provinces to accept such babies until their future care/custody is arranged. The Authority expects to establish these counters in collaboration with the Ministry of Health. Before implementing this task systematically and methodically, preliminary measures have been taken to collect data on the subject and to study them properly. Instructions have been given to the Government.

National Awareness Programme for School Child Protection Committees

Establishment of School Child Protection Committees and their activation can be cited as a major programme carried out by the National Child Protection Authority as per the Education Circular 2011/17. In 2020, the Authority conducted 203, 81 and 131 awareness programmes respectively for students, parents and teachers.

National Awareness Programme for (Officers who provide child care services and children) Child Development Centres

This programme is conducted to impart knowledge, develop skills and cultivate attitudes in officers who provide child care services on the wellbeing and protection of children who receive care in Child Development Centres. Likewise, awareness programmes are launched to educate children who receive care in these centres on their protection. Concept papers on these programmes have been prepared, and approval has been obtained.

National Awareness Programme for (Officers who provide child care services and children) Government Remand Homes

This programme is held for Government Remand Homes. The Authority conduct awareness programmes on child protection for children who receive care in the above institutions, and these programmes are organized to impart knowledge, develop skills, and attitudes in Child Protection Officers on the wellbeing and protection of children who receive care in Government Remand Homes. This programme has also been planned to raise knowledge, develop skills, and cultivate attitudes in Children. Necessary coordination has been completed.

National Awareness Programme for (Officers who provide child care services and children) Day Care Centre

These Awareness Programmes are launched for the staff of the Day Care Centres, and they are organized to enhance knowledge, develop skills, and attitudes of Child Protection Officers on the wellbeing and protection of children who receive care in those Centres. The objective of this programme is to create a child-friendly environment in these Centres. Necessary coordination for the programme has been completed.

National Awareness Programme for (Officers who provide child care services and children) Government Receiving Homes

This programme is conducted to raise awareness of the employees working in the Government Receiving Homes. These programmes are organized to enhance knowledge, develop skills and attitudes on the wellbeing and protection of children who receive care in Government Receiving Homes. Defining of minimal standards has been completed. Preparation of questionnaire applying ODK software has been completed.

National Programme for Ensuring the Protection of Children and Community in the Plantation Sector

With the objective of ensuring the protection of children and the community in the Plantation Sector, a programme containing psychosocial activities has been implemented. The objectives of the programme include protecting the children who live in estates from all forms of abuse

and bringing them up to be a group who live happily, identifying children in estates who have faced various issues, identifying factors affected for it and family background and referring them to necessary counselling with follow-up, launching creative and therapeutic programmes to minimise mental stress of estate children, providing estate children with opportunities to express their views, listening to estate children, improving decision making skill of estate children and their skill to face challenges successfully, enhancing their leadership skills and bequeathing the nation a younger generation with sound personality.

Accordingly, 03 programmes containing psychosocial activities have been conducted for children in Monarathennawatta in the Mawathagama Divisional Secretary's Division, Muwankandawatta in the Mawathagama Divisional Secretary's Division, and Jambugasmadawatta in Aranayaka Divisional Secretary Division. The number of beneficiaries of the programme was 104. Further, psychosocial instruments required to conduct a programme containing psychosocial activities for estate children in the Divisional Secretary's Divisions of Ambagamuwa, Mawathagama, Athuruliya, Pelmadulla, Mawathagama, Aranayake, Thawalama, Rattota, Polgahawela, Ukuwela, Gangawatakorale, Kahawatta, Kotmale, Medadumbara, Gangaihalakorale, Nivitigala, Badalkumbura, and Elpitiya have been purchased.

National Awareness Programme for Police Officers

This training helps all trainees of Police Training Schools in Sri Lanka to develop their knowledge, skills and attitudes on preventing various types of child abuses, protecting the victims of child abuses and eliminating causes affected. The Uva Province Programme was held in Monaragala under the patronage of the Chairman of the National Child Protection Authority, and the programme for Police Officers in Badulla was conducted at the Badulla District Secretariat.

National Awareness Programme for Teacher Trainees and the Academic Staff of National Colleges of Education on Child Protection

The Authority conducts programmes to raise awareness of Teacher Trainees in National Colleges of Education and the Academic Staff on Child Protection. Coordination for launching Awareness Programmes in National Colleges of Education established in the districts of Jaffna, Matara, Kandy, and Nuwara-Eliya has been completed.

National Awareness Programme for Professionals and the Staff of the Health Sector

This programme is conducted for Administrative Family Health Services Officers, Public Health Services Officers, Public Health Nursing Officer, Family Health Services Officers, Public Health Inspectors, Volunteer Health workers and doctors reading for postgraduate degree in order to make them a group of health professionals sensitive to matters concerning children, encourage them to make necessary interventions at community level to protect children from all forms of abuses, impart proper knowledge and skills on the way they should react to a child abuse or any such vulnerable situation. Further, this programme strengthens the relationship between the health professionals and the Authority.

Accordingly, 03 awareness programmes were conducted in MOH offices in Na-Ula, Nanattan and Girandurukotte in 2020, and the number of beneficiaries was 117.

Further, online awareness raising programme has been conducted for 54 doctors who study in the Postgraduate Institute of Medicine in 2020. The Child Protection Training of the Medical students in the Postgraduate Institute of Medicine was conducted on 18.12.2020 on ZOOM Technology.

Inclusion of Child Protection Methods in to the Curriculum of School Primary Section

Matters related to child protection are included in the school curriculum in order to protect every child in the schooling age from all forms of abuse, ensure their development and to build a younger generation with strong personality. The Authority held a discussion in this regard with the Ministry of Education. Tools required for this Training have been referred to the National Institute of Education for approval.

A supportive educational video footage for Teacher-Instructors was produced incorporating matters concerning child protection that should be included in the Curriculum of the Primary Section and submitted to the Academic Affairs Board. It was approved by the Board, and the training on related tools is expected to be carried out in collaboration with the Ministry of Education.

Tsunami Foster Parents Care Programme

The Tsunami (Special Provisions) Act No: 16 of 2005 were passed to make necessary arrangements for the protection and wellbeing of victimized children, and a number of functions have been carryout accordingly.

Tsunami Foster Parent Evaluation Board Programme: This programme is carried out district-wise annually. Accordingly, Evaluation Board has been held in Galle, Matara, Hambantota, Batticaloa and Ampara. Forty-nine (49) children receive care under this Foster Parent Programme.

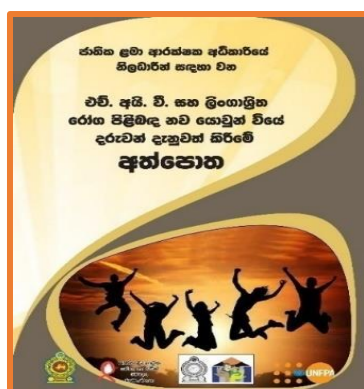
Educational Aid Programme: Educational aid was provided to 31 children every month in 2020 under this programme. Here, 24 children were provided with Rs. 5000.00 per head and 07 children were provided with Rs. 3500.00 per head as educational aid on the recommendation of the Tsunami Foster Parent Evaluation Board. Information of those children appears below.

	District	Number of Children Receiving Educational Aid
1	Galle	02
2	Hambantota	15
3	Matara	03
4	Batticaloa	05
5	Ampara	05
6	Kalutara	01
	Total	31

Educational and Other related Assistance for Victimized, Marginalised, and Vulnerable Children

Providing educational assistance to victimized, marginalised, and unprotected needy children identified at the investigation of complaints received to the National Child Protection Authority is the prime task. Accordingly, a sum of Rs. 2,236,500.00 has been distributed among 2144 children as educational aid.

Handbook for Training Officers of the National Child Protection Authority to Raise Awareness of Adolescents on HIV and Sexually-transmitted Diseases



This handbook was compiled to train officers of the National Child Protection Authority on raising awareness of adolescents on HIV and Sexually-transmitted Diseases. Funds for the production of manual were borne by the Ministry of Health and the technical support was given by the Chairman and the staff of the National Child Protection Authority.

Mapping of Vulnerable Children

Formation of concept papers and online forms to implement the pilot programme on mapping of vulnerable children in the Kalutara district has been completed.

Creation of Sticker to Raise Awareness on 1929 Child Helpline

Measures were taken to print 35,000 stickers in Sinhala and Tamil languages with the objective of disseminating the Child Helpline number 1929. These stickers have been exhibited in Child Development Centres, Child Day Care Centres and Early Childhood Development Centres.

Institutional Case Conference on Child Abuse

Victims of child abuse should be handed over to a suitable guardian before they discharge from the hospital. The decision on the guardian is taken at the Institutional Case Conference held in the hospital.

This Case Conference is organized by the Specialist Judiciary Medical Officer, Specialist Paediatrician, Specialist Psychologist, or Specialist Gynaecologist in the hospital. They should invite the District Child Protection Officer, District Psychosocial Officer, and Divisional Child Protection Officer of the National Child Protection Authority. The officers of the National Child Protection Authority attend to this conference.

The officers of the National Child Protection Authority took steps to create a poster with telephone numbers and email addresses of Child Protection Officers and to distribute copies among specialists while pasting another copy on the Notice Board of the Ward in 2020.

All these Child Protection Officers were provided with telephone numbers specific to their workstation with the assistance of the UNICEF.

Assistance to Build Child Mental Health

The National Child Protection Authority provides facilities to children who visit the place expecting psychosocial assistance and recording video evidence. Likewise, the Authority has provided psychosocial assistance to children who make special requests at the district and divisional levels.

Accordingly, the Authority extended psychosocial assistance to 91 children who visited the place to record evidence and 94 children who came directly to the National Child Protection Authority and who had made requests at the district and the divisional levels.

During the COVID outbreak, National Child Protection Authority conducted followings.

- Made necessary psychosocial intervention to refer a child with mental stress sent by the Hambantota District Secretariat to medical treatments.
- Purchased psychosocial instruments for children who were referred to the Authority by the Gampaha District Secretariat for being victims of COVID 19 catastrophe.
- Provided psychosocial assistance to children who were referred to the Authority by the Kurunegala District Secretariat for being victims of COVID 19 catastrophe.

Psychosocial Training for School Counsellor Teachers

The psychosocial awareness on child protection is made for school counsellor teachers through this programme. The objectives of the programme are counselling to children with relevance to child protection and improving the knowledge, attitude and skills of school counsellor teachers in relation to providing psychosocial assistance.

“Diriya” and Programme (Provide psychosocial assistance to victimized, marginalized unprotected children)

The victimized, marginalized and unprotected children and their families selected at Divisional Secretariat Division level are empowered through providing psychosocial assistance under this programme. Continuous psychosocial assistance along with required coordination has been given to 2290 children at divisional level.

“SithSaviya” National Child Focused Psychosocial Assistance Service

The Distant Psychosocial Assistance Service was commenced in this year as a novel method for the optimum benefit of the children in the country during the COVID- 19 pandemic, when a number of state and private organizations were closed. This was a concept by Professor Muditha Vidanapathirana, the Chairman of the National Child Protection Authority.

The key operational unit of this service is Psychosocial Division of the National Child Protection Authority. Service providing network in line with the above was established with the assistance of District Psychosocial Officers, District Child Protection Officers and Divisional Child Protection Officers, covering the whole island.

The principles of providing this mental aid and Psychosocial Assistance are look, listen and link. The assistance is given for the complaints directed to round-the-clock Child Helpline – 1929 of the National Child Protection Authority and for the requests made to the above-mentioned District and Divisional Officers of the National Child Protection Authority. The coordination of the activities, provision of technical instructions, operational and monitoring activities are done by the Psychosocial Division of the National Child Protection Authority.

Psychosocial Assistance was given to 363 complaints referred to the Psychosocial Division, among the complaints reported over the 1929 Child Helpline under the above service during the period when the COVID-19 pandemic was spreading severely in the country. The assistance such as provision of curfew permits, reunion of children separated from their parents due to the curfew imposed, liaise with the relief services implemented by the government, volunteer organizations and persons for the benefit of low-income families, and provide counselling for mental stress and related issues and referring the clients who need medical assistance to the relevant medical sections have been carried out.

In addition, mental aid and a number of special training workshops on the prevention of cybercrimes were given to the officers via Zoom and Microsoft Teams under this service.

An information system was developed, consisting of information on government and non-governmental organizations as well as government hospitals which provide counselling, psychiatric treatment and psychosocial assistance in the country at present. Published this system in the Website of the National Child Protection Authority. Accordingly, the National Child Protection Authority was able to provide relevant information to all the media institutions and to the general public.

Plans are also afoot to hold monthly progress review discussions at district level under this national service, liaising with all the officers, institutions who work for the maximum benefit of the children and professionals who provide psychosocial assistance. “National Data Base” was developed for Psychosocial Assistance.

“Saara Pesa” Hand Book on Psychosocial Case Studies



This Handbook consists of 70 case studies on 09 topics. The electronic version of this Handbook was also developed. This Handbook was developed to be used as a training module on child protection. It includes case studies on the optimal practices used by the Child

Protection Officers and the Psychosocial Officers in case of child abuse incidents occurred in various situations and institutions. The following fields are covered by this Handbook.

- Psychosocial intervention associated with Child Development Centres.
- Psychosocial intervention associated with Day Care Centres.
- Psychosocial intervention associated with Early Childhood Development Centres.
- Positive discipline and good child-parent relationships,
- Psychosocial intervention in sudden disasters.
- Psychosocial intervention associated with coastal areas.
- Psychosocial intervention for victimized, unprotected, marginalized and vulnerable children.
- Good student-teacher relationships.
- Psychosocial intervention for the children with special needs.

Psychosocial Intervention in the Coastal Areas

This is a programme implemented for the protection of the children living in the coastal areas. Coordination activities with regard to this programme were completed. Plans were afoot to implement the programmes started in each area at regional level.

Training of Teachers in Schools on Positive Discipline

The National Child Protection Authority operates a programme to train primary teachers in relation to positive discipline. Primary data that required for the coordination of the programmes were collected. 14, 835 copies of the handbook on positive discipline for parents and teachers (Shiksha), both in Sinhala and Tamil languages, were printed. Using this handbook, the teachers are trained with the aim of minimizing violence against children and punishment of children.

Psychosocial Training for Children and the Staff of Detention Homes and Certified Schools

This programme is implemented to provide psychosocial training for the children and the staff of detention homes and certified schools. Coordination activities were completed with regard to this training.

Guidelines and Minimal Standards for Child Development Centres (Children's Homes) in Sri Lanka

It is imperative to take action for the optimum benefit of the children in the Child Development Centres (Children's Homes) in Sri Lanka. The draft on Guidelines and Minimum Standards for Child Development Centres (Children's Homes) in Sri Lanka was developed by the National Child Protection Authority.

Electronic and Print Media (Posters, Leaflets, books etc.)

Preparation of printed publications such as posters, leaflets, books and magazines on varied themes to prevent child abuse

Posters and file covers were printed in 2020 also.

1. 15,000 posters were printed on “Good touch and Bad touch” (Figure 01)
2. 15,000 posters were printed on “I know how to protect myself” (Figure 02)
3. 10,000 file covers on the functions of the National Child Protection Authority and on the Child Helpline 1929 to raise awareness the school children (Figure 03)
4. The publication “Prevention and Management of Child Abuse” was printed in three languages. Sinhala – 5000, Tamil – 3000, English – 2000 (Figure 04)
5. The publication “Training Curriculum, Manual and Tools on identification, reporting and investigation of child trafficking” was prepared and printed as a programme for the total eradication of physical punishment, mental stress, sexual and other forms of abuses, child trafficking, child labour and negligence of children as per the “Vistas of Prosperity and Splendour” (Figure 05)
6. Printing of “Duty Record Book” 2021 (Figure 6)



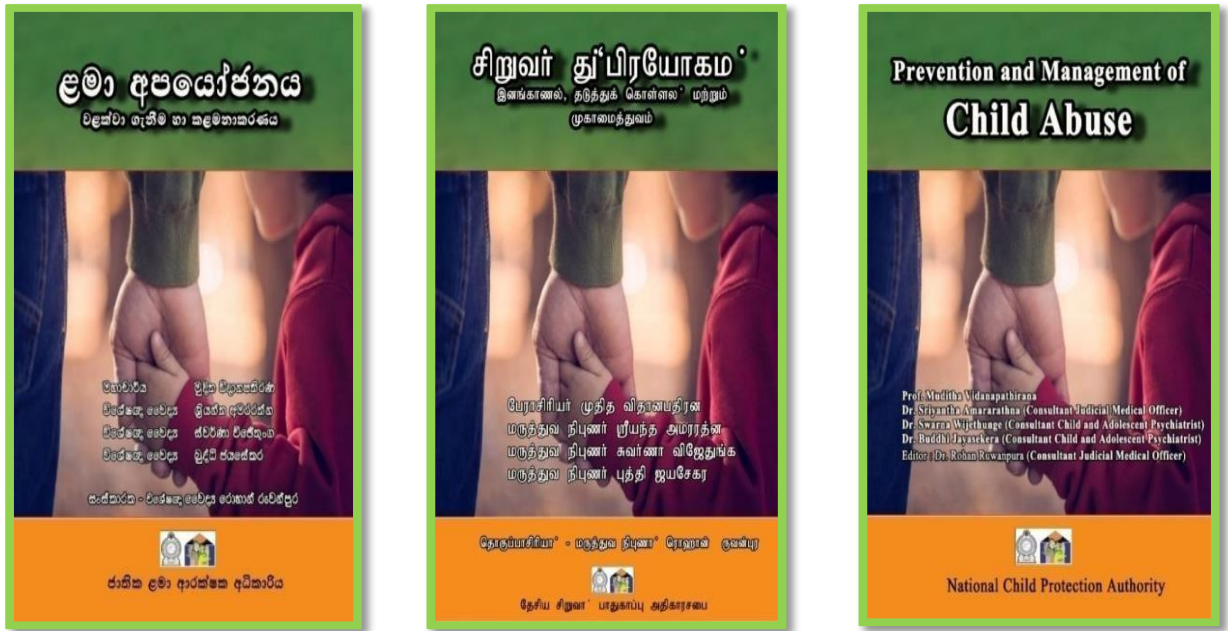
(Figure 01)



(Figure 02)



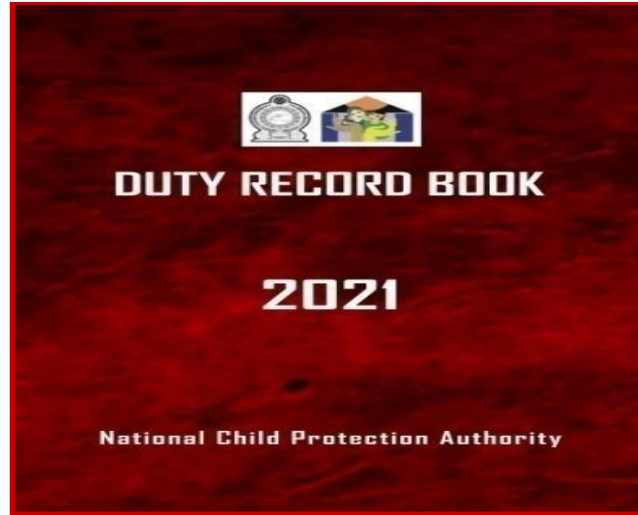
(Figure 3)



(Figure 04)



(Figure 05)



(Figure 06)

Official Website of the National Child Protection Authority

Developing the official website of the National Child Protection Authority www.childprotection.gov.lk is in progress and the updating has been completed. Forming a new website to provide more efficient information to the general public using the new technology was commenced by the AFFNO Private Institute as a corporate social responsibility.



National Day on Cruelty against children

Subsequent to the passing of National Child Protection Act No 50 of 1998 under the Cabinet Memorandum No: 08/1765/333/010 presented by Mrs. Sumedha G. Jayasena, the then Minister of Child Development and Women's Development, January 04th, the day on which the National Child Protection Authority came into operation, was declared as the National Day against Cruelty against children. Since then National Day on Cruelty against children is commemorated each year on the January 04th. This day was commemorated this year too.

National Day against Child Labour

A short video footage on child labour was produced and publicized to make the parents and children aware of this matter and to mark this day with a special message therein from Professor Muditha Vidanapathirana, the Chairman of the National Child Protection Authority.

World Children's Day

Celebrating the national event of World Children's Day was taken place this year as well. The theme of this year was "Let's Build our Nation". The commemoration event was held under the patronage of Prime Minister Mahinda Rajapaksha and under the aegis of the Ministry of Women and Child Affairs at "Ape Gama" premises. An exhibition was held by the National Child Protection Authority to make the school children, teachers, and the community aware of child protection.

Mobile exhibition held in line with the national event on World Children's Day at "Apegama"



International Day of the Girl Child

Twenty-Five (25) programmes at district level were conducted concurrently with the International Day of the Girl Child falling on the 11th of October.

Exhibitions and Mobile Services

Educational exhibitions are organized by various organizations in Sri Lanka. To raise awareness about the role of the National Child Protection Authority, educational exhibition stalls are provided every year on requests made by such institutions. "Podujana Sarani" mobile exhibition was held on 22.02.2020 at Embilipitiya. A mobile exhibition was held on 01.10.2020 at Apegama, Battaramulla, concurrently with the World Children's Day.

Electronic and Print Media Programme

National Child Protection Authority takes action to disseminate the information relevant to ensuring the child protection in Sri Lanka in coordination with mass media institutions. Issuing

press releases relevant to child protection to media and conducting press briefings are done to get the support of electronic and print media for child protection.

Programmes on child protection were conducted on regional radio services by the officers of the National Child Protection Authority. In addition, programmes were conducted in mass media with the participation of the officers of the National Child Protection Authority.

Mass Media Programmes in which the Officers of the National Child Protection Authority Serve as Resource Persons

Under the dissemination of information and knowledge on child safety and their rights as specified in the National Child Protection Authority Act, the children, the community and the professionals have been made aware through media. This method was adopted especially due to the COVID- 19 pandemic situation prevailed in the country at that time. The programmes are given below.

01	A lecture was delivered on the rights and protection of children for the programme “Punchi Parikalpakayan” held at Nelum Pokuna on 05.03.2020.
02	Participation in “Rise and Shine” programme telecast on Channel Eye On 10.03.2020
03	Participation in. “Eya” programme telecast on Channel Derana on 30.03.2020
04	Participation in “Big Focus” programme telecast on “Derana” on - .03.2020
05	Participation in “Nuga Sevana” programme telecast on Rupavahini Channel on 10.04.2020
06	News on Swarnavahini Channel 02.-05.2020
07	Participation in “COVID- 19 – Lama Asin” Programme on “Rupavahini”
08	Lecture on “Child Protection” held at the Sri Lanka Foundation Institute on 05.06.2020
09	Discussion with Sannasgala on 10.07.2020 regarding cyber-crimes on children.
10	Launching the online course on cyber protection on 22.07.2020.
11	Participation in “Big Focus” programme telecast on “Derana” on 17.08.2020.
12	Participation in “Balumgala” programme broadcast by Neth FM on 04.09.2020
13	The Deputy Chairperson Sujatha Alahapperuma participated in the programme telecast on TNL channel on 01.10.2020
14	Participation in “Straight from the Heart” programme broadcast by Sri Lanka Broadcasting Corporation English Service on 25.10.2020.



Monitoring of Reporting Child Abuse Cases by Daily Newspapers

Monitoring is underway to identify whether there is any news reporting on child abuse cases that reveal the identities of children. Likewise, action is taken on unethical news reporting

Press Releases

1. Implementation of the National Child Protection Policy. (06.01.2020)
2. Action Plan for the implementation of the National Policy on Child Protection. (08.01.2020)
3. The National Child Protection Authority took seven (07) persons who intimidated girls over the internet and sexually abused into its custody. (20.02.2020)
4. Announcement by the National Child Protection Authority to the public to collect information on a video circulating on social media showing a 6-year-old girl being sexually abused. (28.02.2020).
5. The National Child Protection Authority requests the Government to reserve a special hospital ward in each province to take care of the infants who are deserted by their parents. (06.03.2020)
6. Save the children who are in the Day Care Centres, Early Childhood Development Centres and Child Development Centres from Corona virus. (13.03.2020)
7. Strict legal action against those who disrupt investigations carried out by the National Child Protection Authority. (10.06.2020)
8. Another tuition master who sexually abused a 12-year-old boy was taken into the custody of National Child Protection Authority. (19.08.2020)
9. A new programme in line with the “Vistas of Prosperity and Splendour” from January 2020 by the National Child Protection Authority. (20.08.2020)
10. A Dancing Teacher who sexually abused an underage boy was taken into the custody of National Child Protection Authority. (24.08.2020)
11. A suspect who got a 15-year-old girl pregnant and fled was taken into the custody of National Child Protection Authority. (26.08.2020)
12. A series of psychosocial services by National Child Protection Authority during the period of COVID – 19 Pandemic. (02.09.2020).
13. The watcher in the school who sexually abused three Grade-five girls was taken into the custody of National Child Protection Authority. (03.09.2020)
14. A principal who committed the offence of cruelty to an underage boy was sentenced to 02-year rigorous imprisonment. (17.09.2020)
15. A person who caused grave sexual abuse to an underage boy was sentenced to 10-year rigorous imprisonment. (17.09.2020).
16. Broadcasting/Telecasting programmes during the period of COVID-19. (06.11.2020).
17. Launching 1929 Sri Lanka Child Protection App.(20.11.2020)

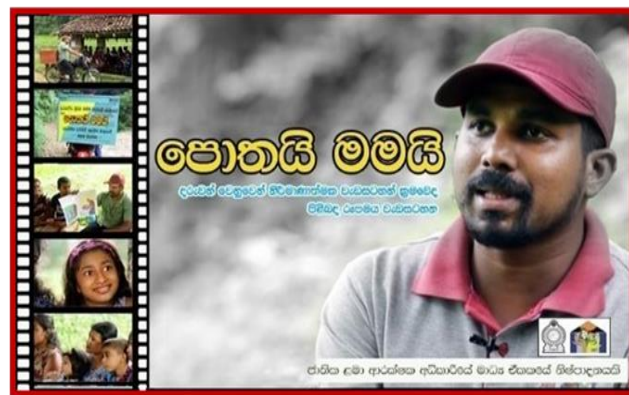
Provide Information on Child Protection via the Social Media

The Information and Media Unit of the National Child Protection Authority provides information on child protection to the community, children, professionals and the researchers using social media. The official Facebook Account and the YouTube Account of the National Child Protection Authority has been updated.

Production of Documentaries and Short Video Clips to raise public awareness on Child Protection

The Information and Media Unit of the National Child Protection Authority has done this task for the first time using its own human resources and technology.

01	Documentary named “Amal Bisoi Mamayi” to ensure child protection through children’s participation.
02	Documentary named “Pothayi Mamayi” to ensure child protection through children’s participation and skills development.
03	Short Video on child labour.
04	Short Video on sexual abuse of children and the Law.
05	Short Video on psychosocial intervention “Let’s love our children as they can feel it.”
06	“Pinimal” tele drama to showcase the effect on mentality of the children due to breakdown of the family and the responsibility of the society.
07	A song “Daruwekwenuwen minisek sitee”to popularize the 1929 Child Help Line App- By World Vision.
08	Short Video on combating cyber-crimes against children.





Online Game Application on Child Protection

This online game application was initiated to disseminate the knowledge on child protection as a pilot project. Plans are put into place to get the funding from Save the Children, World vision, Sarvodaya and Leads institutions. Accordingly, preliminary discussions have been held.



1929 Sri Lanka Child Help Line

This Unit was established in the premises of National Child protection Authority on 22nd July 2010, and it functions during 24 hours free of charge in Sinhala, Tamil and English languages.

To provide a more efficient and productive service, the 1929 Sri Lanka Child Protection App was officially introduced on 20.11.2020. The children and the community could submit evidences with relevant to child abuse incidents via audio, visual and printed media. In the year 2020, 8165 complaints were received to 1929 Sri Lanka Child Helpline.

1929 Sri Lanka Child Protection App

The National Child Protection Authority has developed this App for the first time using new technology and it functions as a donor-funded pilot programme from Save the Children, World Vision, Sarvodaya Fusion and Leads institutions. This App facilitates lodging of complaints with the evidences efficiently using short messages, audio records and video records.



Other ways of lodging complaints with the Authority

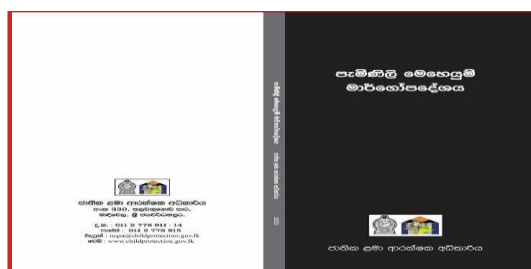
1. By visiting the Authority.
2. By letters.
3. Via Fax – 011 2778767
4. Email- chairman.ncpa@gmail.com
5. A separate WhatsApp Number for child abuse cases via Internet- 077 32 200 32

Compilation of Guide to Handle Complaints

This Guide was prepared for the first time in 2020 to facilitate investigations and handling complaints received by the Authority, taking into consideration the Criminal Procedure Code No. 15 of 1979, the Penal Code and other legal provisions and the Acts relevant to the children and in comply with the National Child Protection Authority Act.

The Guide for handling all the complaints received by the National Child Protection Authority with relevant to the children under 18 years of age in Sri Lanka specifies, in terms of the National Child Protection Act No 50 of 1998 that, how the officers of the Authority should intervene, how long they should take to intervene, who should be responsible, and what the authorized limitations are.

This Guide contains a chapter on the principles of the investigation procedure on child abuses, a chapter on how each Division of the National Child Protection Authority should intervene therein and a chapter of general instructions. It is applicable to all the officers who are delegated with the power of authority to conduct complaints, investigations and supervision.



Investigation and Monitoring Activities

1. Total Number of complaints received by the Investigation Division - 745
2. Number of complaints under investigation - 485
3. Number of closed complaints - 260
4. Referring of complaints on orders for giving evidence and information - 24
5. Number of case studies conducted this year - 28
6. Receiving of complaints lodged by visiting the Authority - 228

- Action has been taken to establish 09 Video Evidence Recoding units island wide for recording video evidence at provincial level.
- Training of Police Officers who are involved in Law enforcement with relevant to child abuse cases in the island.
- It has been proposed to the Government to establish Child Magistrate Courts for 9 provinces. (Only the two Child Magistrate Courts at Battaramulla and Jaffna are functioning at present).
- It has been proposed to the Government to establish Child High Courts in 09 provinces. (Only the Child High Court at Anuradhapura is functioning at present).
- It has been proposed to establish nine “Lama Piyasa” at provincial level.
- Provided necessary assistance to give the custody of victimized children to a Fit person after conducting case reviews.
- It has been proposed to the Government to establish nine counters to receive infants.

Progress on Law Enforcement

01	Total number of complaints	8165
02	Number of complaints under investigation	-
03	Number of complaints that concluded investigations	4120
04	Number of cases filed among the complaints that concluded investigations	303

05	Number of victimized children who are with their family unit from Among the victimized children involved in complaints	5667
06	Number of children who were removed from their family unit	528
07	Number of children who are engaged in their education as before (formal/non formal) as a percentage (Not Schooling – 643, as a percentage 8%)	92%
08	Number of children who were given psychological and social assistance from Properly trained individuals	1105

Psychosocial Assistance, Supervision and Monitoring of 1929 Child Help Line and Direct Complaints

Refer the direct complaints made to the Authority to the District/Divisional officers and carrying out follow up activities, refer those complaints to varied institutions, services and officers and provide necessary instructions and guidance in this regard for the best interest of the children.

Progress on the complaints made to 1929 – Psychosocial Division in 2020

●	Total number of complaints referred to the Division	1105
●	Number of Complaints that received preliminary reports	542
●	Number of Complaints for which preliminary reports have not been received	563
●	Number of complaints that were concluded after psychosocial intervention	129
●	Number of complaints with ongoing follow-up activities	413
●	Counselling for children	50
●	Psychosocial intervention over the telephone Likewise	732
●	Getting the children ready for recording of video evidence and supervision of recording	91
●	Participation in case conferences	21

Introducing Child Abuse Investigation Report of Child Protection Officer

When the information on the complaints received to the National Child Protection Authority over 1929 or other methods is inadequate, such information is referred to the Divisional Child Protection Officer and the recommendation on the investigation by the Child Protection Officer thereof will be sent to the Law Enforcement Division. The Authority introduced a special form in June 2020 named child abuse investigation report – CAIR to make it easier for the officer to garner such information and return it accurately, efficiently and effectively. This is a new format introduced this year.

Case Conference Evaluation Report

This report has been introduced for the purpose of reporting the progress of the Case Conferences held throughout the island with relevant to the children to the Authority.

First Report

The First Report on the complaints made to the regional police stations on child abuse must be informed to the National Child Protection Authority within 24 hours.

The Inspector General of Police has issued a Circular No: CRTM 1978 dated 31.08.2020 to all 494 Police Stations in the island in this regard. Accordingly, First Reports are sent to the Authority by each and every Police Station at present. The total number of such reports received this year is 222.

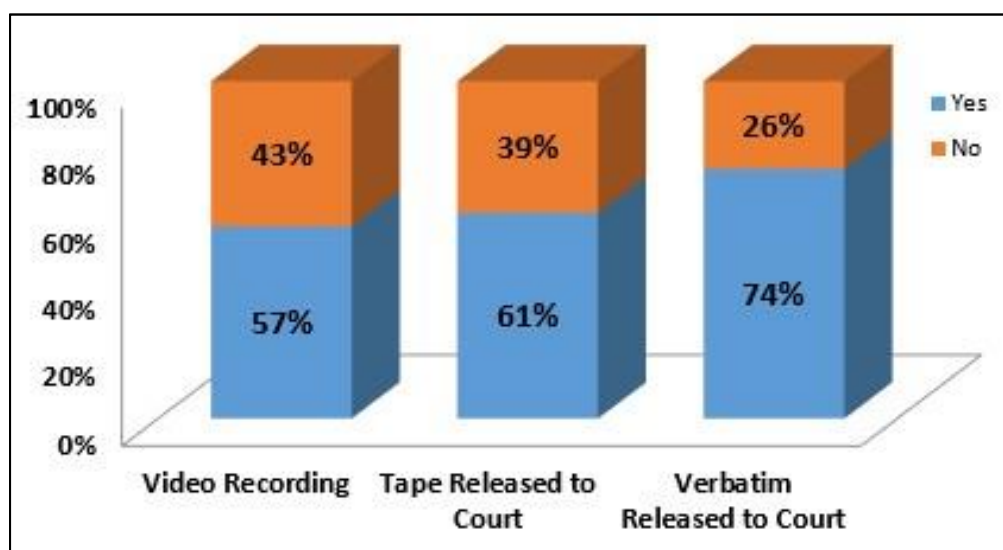
Since July 2020, the Authority monitors these First Reports via Police Complaint Update Monitoring System/Police CUMS)

Video Recording of the Evidences of Victimized Abused Children

A special unit functions in the National Child Protection Authority for video recording of evidence given by child victims of abuse. This unit video records evidence given by a child victim of abuse in terms of the Evidence (Special Provisions) Act No. 32 of 1999 and submit them to the court.

In the year 2020,

01	Number of video evidence requests received	156
02	Number of video recordings of evidence carried out	89
03	Number released to courts	54
04	Number of typed copies on verbal statements of the video evidence	40



Cyber Surveillance on Child Abuse

The National Child Protection Authority formed an Internet Operated Investigation Unit in 2001 to act against the threats for children on the Internet such as child abuse, sexual exploitation of children using networks such as Internet. In March 2020 this unit was transformed into a special Cyber Surveillance Unit with the assistance of Save the Children Fund.

Legal Functions

Recommend legal, administrative, or other amendments required for the effective implementation of the National Policy on Child Protection, provide legal advice for the prevention of child abuse, and monitor the progress of all investigations and criminal proceedings related to child abuse, appear in the Magistrate Court relevant to the court proceedings after the investigations carried out by the Special Police Investigation Unit of the National Child Protection Authority, liaise with the Legal Aid Commission to offer legal assistance free of charge to the victimized children are the functions carried out by the Legal Unit.

In addition to the Authority Act, its functions are governed by the following Acts as well.

- Tsunami (Special Provisions) Act No. 16 of 2005
- Prevention of Domestic Violence Act No. 34 of 2005

Handling and Management of Complaints

Total number of complaints referred to the Legal Unit over 1929 in 2020	1013
Total number of complaints referred to over 1929 and other methods in 2020	1103
Legal Assistance over the telephone	301
Legal assistance to the clients who visited the Legal Division	36
Follow-up on the complaints reported during 2011-2019	790
Number of case files that were completed with relevant to the period of 2011-2020	1165
Number concluded in 2020 out of the complaints referred to the Legal Division in 2020	226
Number of complaints referred to the Law Enforcement Unit for necessary action or to close the complaints	1165
Made recommendations on the public complaints on child abuse cases referred to the Legal Unit for the children who required educational assistance	70

Legal Assistance – (Directly or over the telephone)

This has been done during the COVID – 19 Pandemic for the purpose of providing an efficient and quick service for the general public.

Legal Advice to the general public and the staff of the Authority	381
Assistance over the phone	36
Assistance sought by visiting the Legal Unit	02
Appearing in the Court	17
Legal assistance to the fresh complaints received over 1929 in 2020	1103

Number of cases under the Tsunami (Special Provisions) Act No. 16 of 2005 in 2020

Serial No	Court	No. of cases
01.	Magistrate Court, Galle	06
02.	Magistrate Court, Hambantota	17
03.	Magistrate Court, Matara	07
04.	Magistrate Court, Ampara	08
05.	Magistrate Court, Battaicaloe	11
06.	Magistrate Court, Kalutara	02
	Total	51

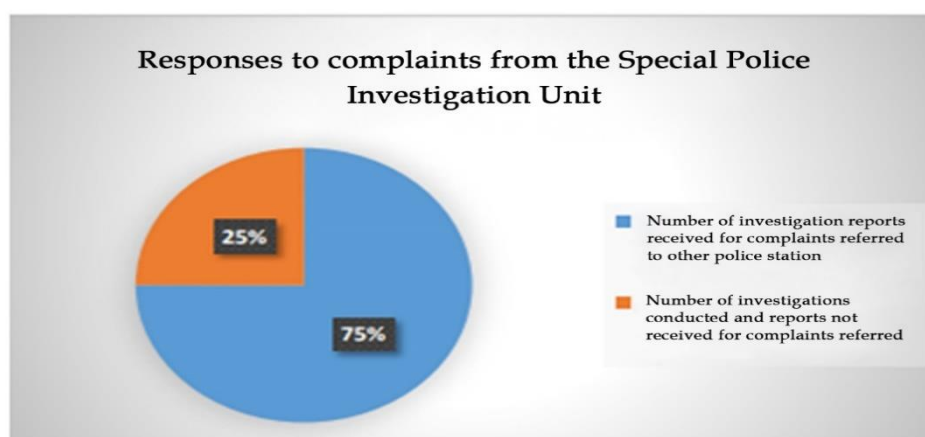
Fifteen (15) appearances have been made before the court for 12 cases in 2020.

Number of appearances made by the Legal Division in courts

Serial No	Court	Number of cases
01.	Colombo	03
02.	Galle	01
03.	Negombo	01
04.	Nuwara-Eliya	03
05.	Dambulla	01
06.	Gangodavila	01
07.	Battaramulla	02
	Total	12

Complaints received to the Special Police Investigation Unit over 1929 Child Helpline or through other ways

Complaints received to the Special Police Investigation Unit over 1929 Child Line or through other ways during 01.01.2020 to 31.12.2020		Number
01	Number of pieces of information	5604
02	Number referred to external police stations	5604
03	Number of responses received for the information referred to	4204
04	Number awaiting the progress on the investigation	1400
Total number of complaints investigated		5604



Filing of cases after arresting the suspects by the Special Police Investigation Unit of the National Child Protection Authority

In cases where the investigations made by the divisional police are not satisfied, investigations are carried out by the Special Police Investigation Unit of the National Child Protection Authority, suspects are arrested and the cases are filed.

1. Total number of cases filed in 2019 – 12
2. Total number of cases filed in 2020 – 50

Duties performed during the period from 01.01.2020 to 31.12.2020		Number
01	Juvenile crimes investigated by the Special Police Investigation Unit	35
02	Minor crimes investigated by the Special Police Investigation Unit under the Penal Code No:22 of 1995 Sri Lanka (offences committed as per the amended 345)	17
03	Extracts submitted for consultation of the Attorney General	20
Total number of cases filed		50

Cases are filed in the court on child abuses by the Special Police Investigation Unit.

Duties performed during the period from 01.01.2020 to 31.12.2020		Number
01	Number of cases filed in the courts in other provinces	20
02	Number of cases filed in the High Courts in Colombo	34
03	Number of cases filed in the Magistrate Courts in other provinces	37
04	Number of cases filed in the magistrate Court in Colombo	12
05	Number of cases filed in the Children's Magistrate Court in Battaramulla	07
Total		110

The officers of the Special Police Investigation Unit appear in the judicial proceedings relevant to child abuse.

Tasks Accomplished during the period from 01.01.2020 to 31.12.2020		Number
01	Number of appearances in High Court cases	591
02	Number of appearances in Magistrate Court cases	745
03	Number of appearances in Children's Magistrate Court in Battaramulla	548
Total		1884

Court Affairs

01	Number of indictments in other provinces	02
02	Number of indictments in High Courts in Colombo	34
03	Number of reporting in the Magistrate Courts of other provinces	37
04	Appearances in High Court cases	54
05	Appearances in Magistrate Court cases	49
06	Appearances in Children's Magistrate Court in Battaramulla	548

•	Total number of minor crimes investigated by the Special Police Investigation Unit	12
•	Offences falling under 345 of Penal Code No 22 of 1995 (Amended)	22
•	Extracts submitted for the consultation of the Attorney General	54
•	Number of letters received	1913
•	Number of letters re-referred, after taking action, and concluded	1783
•	Number of video interviews conducted	33
•	Number of summonses received	750
•	Number of warrants taken up for action	119

Amendment of National Child Protection Act No 50 of 1998

1. The approval of the Board of Directors was given in July 2020 for the amendment of National Child Protection Act No 50 of 1998 for the effective implementation of National Policy on Child Protection.
2. Necessary arrangements for the amendment are being made expeditiously at present by getting the contribution of the committee of scholars comprising 05 legal experts in this regard.

Inspecting Legitimacy of Media Reporting on Children

To inspect the legitimacy of the media in reporting on children and to prevent such problematic/illegal reporting, legal guidance was given in 2 instances.

Preparation and Implementation of Annual Action Plans

Functions of the National Child Protection Authority are given in the Section 4 of the National Child Protection Act No 50 of 1998. To discharge these functions, Action Plans are prepared annually and by those Action Plans financial provision is obtained.

Four ways of funding for the National Child Protection Authority: -

1. The General Treasury
2. Foreign funding
3. Fund of the National Child Protection Authority
4. Any payment for the functions discharged as per the Section 14 of the National Child Protection Act will be made by the non-governmental organizations.

Financial provision for the National Development Action Plan is given by the General Treasury. National Child Protection Authority functioned under three Action Plans in 2020.

1. National Development Action Plan
2. 24 Hour Toll Free Helpline Action Plan
3. Social Protection Action Plan

The National Development Action Plan was implemented utilizing the funds provided by the General Treasury while the implementation of the Action Plan related to 24 hours 1929 Child Helpline was funded by the SAARC. The Social Protection Action Plan for children was implemented by the funds of Save the Children Institute.

All the functions related to the prepared National Development Action Plan are implemented by the National Child Protection Authority.

Monthly District Progress Review Meetings

These meetings are held every month within the district itself by the District Officers with the participation of Divisional Child Protection Officers. District Child Protection Officers and the District Psychosocial Officers hold these meetings monthly with all the Divisional Child

Protection Officers. Ninety-Five (95) Progress Review Meetings were held in 2020. (Programmes had to be implemented overcoming several obstacles Due to Covid-19.)

Quarterly Progress Review Meetings for District Officers

These meetings are held on a quarterly basis by summoning all the District Child Protection Officers and District Psychosocial Officers to the Head Office to discuss the progress on annual Action Plans. One (01) meeting was held in 2020. (It was unable to hold the programmes physically due to the COVID 19 Pandemic, but the progress was continuously reviewed via Zoom)



Progress and the Performance Report

Functions of the National Child Protection Authority are given in the Section 14 of the National Child Protection Act No 50 of 1998. Action Plans are prepared to implement these functions. The Progress and the Performance Reports follow up the progress of the accomplishment of these functions according to the Action Plans prepared.

Performance Report is prepared each year for the purpose of submission to the Parliament to allocate provision for the coming year. The format for the preparation of this report is informed in writing by the line ministry. Since there was an interim budget in 2018 and 2019, the time range of the report was changed. (Therefore, the progress from January-December was included in both Performance Reports for the years 2018 and 2019. Generally, only the progress during first nine months' period of the year is included in the Performance Report)

This report comprises two sections

01. Compiling a concise report on physical progress of the functions discharged with the photographs.
02. Compiling a report containing only the data on physical and financial progress.

Update the Knowledge on Child Protection and Skills Development of the Officers

Continuous Professional Development Training – CPD was carried out via Zoom for a period of three hours each month to update the knowledge on child protection of the District, Divisional and the officers of the Head Office.

Serial No	Topic	Date	Resource Person or Institution
01	Training of operators of the 1929 Child Helpline to improve its quality (Zoom)	20.03.2020	Save the Children and Leads
02	Psychosocial First Aid Training for Child Protection Officers and Psychosocial Officers (Sinhala Medium) (Zoom)	22.04.2020	Save the Children and World Vision
03	Psychosocial First Aid Training for Child Protection Officers and Psychosocial Officers (Tamil Medium) (Zoom)	23.04.2020	Save the Children and World Vision
04	Awareness program on emergency child protection requirements during Covid 19 period (Zoom)	28.05.2020	Chairman, Deputy Chairman and the Director General & Heads of the Divisions of the National Child Protection Authority
05	How to empower Child Protection Officers to protect the children within the Internet. (Sinhala Medium) (Zoom)	13.05.2020	Ms. Madara Nuwarapaksha, Divisional Child Protection Officer, Kurunegala
06	How to empower Child Protection Officers to protect the children within the Internet. (Tamil Medium) (Zoom)	13.05.2020	Ms. Madara Nuwarapaksha, Divisional Child Protection Officer, Kurunegala (Tamil Translator- Mr. Harendra District Child Protection Officer- Nuwara-Eliya)
07	Technological guidance to combat cyber child abuses (Sinhala Medium) (Zoom)	06,08,09, May 2020	Mr. Ayesh Srinath-Cyber Crime Investigator-Save the Children
08	Technological guidance to combat cyber child abuses (Tamil Medium) (Zoom)	13.05.2020	Mr. Ayesh Srinath- Cyber Crime Investigator-Save the Children Tamil Translator- Mr.Harendra, District Child Protection Officer- Nuwara-Eliya
09	Inter-personal communication (Zoom)	25.06.2020	Mr. Kapila M. Gamage- Veteran journalist Tamil Translator- Mr. Harendra District Child Protection Officer- Nuwara-Eliya
10	Awareness raising for District and Divisional Officers on online supervision of Child Development Centres- ODK (Sinhala Medium) (Zoom)	07.07.2020	Mr. Rohana Ranasingha – Programme Director
11	Awareness raising for District and Divisional Officers on online supervision of Child Development Centres- ODK (Tamil Medium) (Zoom)	09.07.2020	Mr. RohanaRanasingha – Programme Director Tamil Translator- Mr. Harendra District Child Protection Officer- Nuwara-Eliya

12	Protection of law breaking, contradicting children (Sinhala Medium) (Zoom)	23.09.2020	Dr Hemal Jayawardhana, UNICEF Tamil Translator- Mr. Harendra District Child Protection Officer- Nuwara-Eliya
13	Prevention of violence to children and access to response against them (Tamil Medium) (Zoom)	25.11.2020	Dr Charika Marasingha
14	UN Convention on the Rights of the Child (Zoom)	02.12.2020	Mr. Ranjan Wettasingha- Save the Children
15	Physical Punishments for children (Zoom)	16.12.2020	Prof. Priyanjali de Silva

Chapter 03 - Overall Financial Performance for the year ended 31 December
2020

NATIONAL CHILD PROTECTION AUTHORITY
STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31,
DECEMBER 2020

DESCRIPTION	NOTE	Rs.	Rs.
		2020	2019
REVENUE			
Recurrent Grant -Treasury	1A	254,708,000.00	257,512,685.29
-Other Agencies		-	-
Other Income	1B	19,143,869.44	24,027,617.79
Treasury Grant for Implementation of NPA		19,546,813.41	54,449,445.60
Receipts for National Child Protection Fund	1C	-	-
TOTAL REVENUE		293,398,682.85	335,989,748.68
EXPENSES			
Administration Expenses	2	235,815,823.63	234,119,826.14
Other Operating Expenses	3	60,550,953.74	98,969,835.79
Project Expenses	4	-	-

National Child Protection Fund - Expenses	5	-	-
Finance Cost	6	-	-
TOTAL EXPENSES		296,366,777.37	333,089,661.93
NET SURPLUS / (DEFICIT) FOR THE PERIOD	7	(2,968,094.52)	2,900,086.75

NATIONAL CHILD PROTECTION AUTHORITY
STATEMENT OF FINANCIAL POSITION AS AT 31,DECEMBER 2020

		Rs.	Rs.
DESCRIPTION	NOTE	2020	2019
ASSETS			
NON CURRENT ASSETS			
Property, Plant & Equipments	8	58,538,978.40	67,929,606.03
Work - in Progress - Vauniya Building		-	3,982,463.55
Lease Hold Land		20,149,824.31	20,928,865.41
Investments & Savings	9	5,830,997.94	7,694,089.44
Long Term Receivables	10	58,676.82	131,147.25
Project Deficit	14-A	602,508.69	602,508.69
		85,180,986.16	101,268,680.37
CURRENT ASSETS			
Inventory - Stationery		1,422,866.73	364,096.06
Distress Loan Repayment		470,734.14	470,734.14
Accounts Receivable	11	4,447,066.10	8,889,325.37
Prepayments	12	521,848.57	639,557.47
Cash & Cash Equivalents	13	14,108,345.94	5,250,317.18
		20,970,861.48	15,614,030.22
TOTAL ASSETS		106,151,847.64	116,882,710.59
LIABILITIES			

NON CURRENT LIABILITIES			
Gratuity Provision		53,637,415.00	44,749,353.50
Project Surplus	14-A	3,358,669.02	3,322,669.02
National Child Protection Fund	14-B	584,997.27	584,997.27
		57,581,081.29	48,657,019.79
CURRENT LIABILITIES			
Accrued Expenses	15	6,101,123.80	5,876,289.91
Short Term Provisions	16	2,315,710.64	916,094.14
		8,416,834.44	6,792,384.05
TOTAL LIABILITIES		65,997,915.73	55,449,403.84
NET ASSETS		40,153,931.91	61,433,306.75
FINANCED BY			
Capital Grants	17	31,979,326.60	40,929,636.38
Capital Reserves		-	-
Revaluation Reserve		722,241.10	1,941,600.05
Retained Earnings		7,452,364.21	18,562,070.32
		40,153,931.91	61,433,306.75

NATIONAL CHILD PROTECTION AUTHORITY
CASH FLOW STATEMENT FOR THE YEAR ENDED 31, DECEMBER 2020

		Rs.	Rs.
PARTICULARS	NOTE	2020	2019
CASH FLOWS FROM OPERATING ACTIVITIES			
Surplus / (Deficit) from ordinary activities		(2,968,094.52)	2,900,086.75
<u>Prior Year Adjustments</u>			
Gratuity Provision		-	-
Capital Grant - Lease Land		-	-
Retained Earnings		(4,159,148.04)	(9,617,822.14)
National Child Protection Fund		-	906,547.00
Non Cash Movements			
Depreciation	8	15,218,792.02	21,123,948.16

Amortization of Lease Land		779,041.10	779,041.10
Amortization of Tsunami Grants		-	-
Amortization of Capital Grant		(14,778,474.17)	(20,683,630.31)
Amortization of Project Funds		-	1,118,491.78
Amortization of Capital Reserve		-	-
Amortization of Revaluation Reserves		(1,219,358.95)	11,600.05
Capital Grant - Equipments		-	-
Increase / (Decrease) in Retained Earnings		-	-
Increase/Decrease in Payables		224,833.89	(12,795,745.17)
Increase/Decrease in Short term provision		384,000.00	(865,940.00)
Increase/Decrease in Inventories		(1,058,770.67)	123,406.71
Increase/Decrease in Receivables		4,442,259.27	12,164,424.86
Increase/Decrease in Prepayment		117,708.90	27,169.07
Gratuity Provision		11,939,223.50	10,067,119.50
Net Cash Flows from Operating Activities		8,922,012.33	5,258,697.36
CASH FLOWS FROM INVESTING ACTIVITES			
Purchase of Fixed Assets		(5,833,714.39)	(2,751,473.00)
Fixed Asset Removals		-	-
Lease Hold Land		-	-
Work-in Progress - Vauniya Building		-	(956,315.41)
Increase/Decrease in Long term Receivables		72,470.43	369,896.11
Proceeds from Investment		1,863,091.50	288,537.21
Net Cash Flows from Investing Activities		(3,898,152.46)	(3,049,355.09)
CASH FLOWS FROM FINANCING ACTIVITES			
Gratuity Payment		(2,035,545.50)	(712,169.00)
Grants for Tsunami Sponsorship - Daily Mirror	14	36,000.00	-
Proceeds from Capital Grant	17	5,833,714.39	365,514.00
Net Cash Flows from Financing Activities		3,834,168.89	(346,655.00)
Net decrease in cash and cash equivalents		8,858,028.76	1,862,687.27
Cash and Cash equivalents at the beginning of the period		5,250,317.18	3,387,629.91
Cash and Cash equivalents at the end of the period	13	14,108,345.94	5,250,317.18

NATIONAL CHILD PROTECTION AUTHORITY
STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 31, DECEMBER 2020

Rs.

	Capital Grant	Revaluation Reserve	Retained Earnings	Total Equity
Restated balance at 1 January 2019	61,247,752.69	1,930,000.00	15,661,983.57	78,839,736.26
Comprehensive Income				
Profit for the year	-	-	2,900,086.75	2,900,086.75
Total Other Comprehensive Income / Expenses	(20,318,116.31)	11,600.05	-	(20,306,516.26)
Balance at 31 December 2019	40,929,636.38	1,941,600.05	18,562,070.32	61,433,306.75
Correction of prior period error	(5,550.00)	-	(8,141,611.59)	(8,147,161.59)
Restated balance at 1 January 2020	40,924,086.38	1,941,600.05	10,420,458.73	53,286,145.16
Comprehensive Income				
Profit / Loss for the year	-	-	(2,968,094.52)	(2,968,094.52)
Total Other Comprehensive Income / Expenses	(8,944,759.78)	(1,219,358.95)	-	(10,164,118.73)
Balance at 31 December 2020	31,979,326.60	722,241.10	7,452,364.21	40,153,931.91

.10 Auditor General's Report

Chairman

National Child Protection Authority,

Report of the Auditor General in terms of Section 12 of the National Audit Act, No. 19 of 2018 regarding the financial statements and other legal and regulatory requirements of the National Child Protection Authority for the year ended 31 December 2020

1. Financial Statement

1.1 The Qualified Opinion

The audit of the financial statements of the National Child Protection Authority for the year ended 31 December 2020 comprising the statement of financial position as at 31 December 2020 and the statement of financial performance, statement of changes in equity and cash flow statement for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, was carried out under my direction in pursuance of provisions in Article 154(1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with provisions of the National Audit Act No. 19 of 2018 and Finance Act No. 38 of 1971. In terms of the Article 154(6) of the Constitution, the audit report will be tabled in parliament in due course.

In my opinion, except for the effects of the matters described in the section for the Basis for the Qualified Opinion of this report, the accompanying financial statements give a true and fair view of the financial position of the Authority as at 31 December 2020, and of its financial performance and its cash flows for the year then ended in accordance with Sri Lanka Public Sector Accounting Standards.

1.2 Basis for Qualified Opinion

- (a) In terms of paragraph 76(c) of the Sri Lanka Public Sector Accounting Standard 01, deposits expected to be realized within 12 months after the reporting date should be identified as current assets, but a fixed deposit valued at Rs. 4,579,895 which

matures in 06 months had been stated under non-current assets in the statement of financial position.

- (b) Due to not reviewing the effective life time of the non-current assets in accordance with the paragraph 65 of the Sri Lanka Public Sector Accounting standards 07, cost of the fixed assets amounted to Rs.34,164,697 had been fully depreciated but still being used. Accordingly no actions had been taken to revise the estimated error in accordance with Sri Lanka Public Sector Accounting Standards No.03.
- (c) The total expenditure amounted to Rs.5, 754,823 incurred up to the year under review for the construction of a new boundary wall to replace the old boundary wall in front of the Authority had been accounted for as recurrent expenditure instead of being capitalized and the valuation of the old boundary wall had not been identified and removed from the books.

1.3 Other matters included in the 2020 Annual Report of the Authority

Other matters mean, matters which are expected to be provided to me after the date of this Audit Report and which have been entered in the 2020 Annual Report of the National Child Protection Authority, but that have not been included in financial statements and my Audit Report thereon. The Management should be held responsible on other information.

My opinion on financial statements does not cover other matters, and I do not assure or express any opinion whatsoever on it.

My responsibility, with regard to my audit on financial statements, is to read other matters that were identified above when such information could be obtained, and to see whether such other information is not quantitatively align with financial statements or my knowledge gained during the audit or any other means.

When going through the Annual Report of the Authority, if I am of the opinion that it contains quantitative misrepresentations, it should be communicated to those charged with the governance for corrections. If there are uncorrected misrepresentations further, such matters will be included in the report, to be tabled by me in Parliament, as per the Article 154 (6) of the Constitution.

1.4 Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with Sri Lanka Public Sector Accounting Standards, and for such internal control as management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Authority's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intend to liquidate the Authority or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Authority's financial reporting process.

As per Sub Section 16 (1) of the National Audit Act No. 19 of 2018, the Authority is required to maintain proper books and records of all its income, expenditure, assets and liabilities, to enable annual and periodic financial statements to be prepared of the Authority.

1.5 Auditor's Responsibility for the Audit of the Financial Statements

My objective is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Sri Lanka Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Sri Lanka Auditing Standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and

appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management.
- Conclude on the appropriateness of the management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Authority's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Authority to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

The controlling parties were briefed on important audit findings, key internal control deficiencies and other issues identified during my audit.

2 Report on other legal and regulatory requirements

2.1 The National Audit Act No. 19 of 2018 contains special provisions relating to the following requirements.

2.1.1 In accordance with the requirements of the Section 12(a) of the National Audit Act No. 19 of 2018, I obtained all the information and explanations required for the audit, and my investigation revealed that the proper financial reports had been maintained by the Authority.

2.1.2 In according with the requirements of the Section 6 (1) (d) (iii) of the National Audit Act No. 19 of 2018, that the financial statements presented for the year under review are consistent with the previous year.

2.1.3 Except the paragraph 1.2 (h), that the recommendations made by me during the last year in accordance with the requirements of the section 6 (1) (d) (iv) of the National Audit Act No. 19 of 2018 are contained in the financial statements presented.

2.2 Nothing caught to my attention as much as to make the following statements within the limitations of the measures adopted and the evidence obtained and quantifying the facts.

2.2.1 In accordance with the requirements of the Section 6 12 (d) of the National Audit Act No. 19 of 2018, that any member of the governing body of the Authority has any direct or indirect interest outside the ordinary business condition in any contract entered into by the Authority,

2.2.2 According to the requirements of the Section 12 (f) of the National Audit Act No. 19 of 2018, except the following observations, that the Authority has not complied with any applicable written law or general or special directions issued by the Board of Governors of the Authority

The Authority has informed the Secretary to the Ministry of Internal Transport by the letter dated March 26, 2015 to identify streamlining transportation of school children as a measure of preventing child abuse and to take appropriate action, but no follow up action had been taken.

2.2.3 According to the requirements of the Section 12 (i) of the National Audit Act No. 19 of 2018 that the Authority has not performed according to its powers functions and duties except the below-mentioned observations.

Powers, functions, duties -----	Observations -----
National Child Protection Act No.58 of 1998	
(a) Formulation of the National Child Protection policies in terms of Sections (a) (c) (f) of the Act.	The National Policy on National Child Protection for which the approval had been granted after 20 years of the establishment of Authority had not yet been implemented even by the audited date of 29 March 2021, the ancillary functions of the National Policy

including the recommending the legal, administrative or other amendments required for the effective implementation of the National Policy had not been performed.

(b) Section (k)

Preparation of procedures to receive complaints from the public on child abuse and where necessary, to refer such complaints to the appropriate authorities.

Out of 89,405 complaints reported to the authority from the year 2011 to year 2020, 40,668 complaints had been brought forward without being resolved and no procedure had been implemented to resolve these complaints expeditiously.

(d) Section (m)

Preparation and maintenance of a National Data Base on child abuse.

National Data Base in terms of the Act had not been prepared although 21 years had passed subsequent to the establishment of the Authority.

- As per the requirements of the Section 12(h) of the National Audit Act No 19 of 2018, the resources of the Authority had not been procured and utilized economically, efficiently and effectively within the time frames and in compliance with the applicable laws.

2.3 Other Audit Observations

- (a) Provision amounted to Rs. 3,690,000 had been made for 365 training and awareness programmes for 05 activities included in the annual action plan, only 01 program had only been conducted by spending only Rs. 17,000.
- (b) A sum of Rs. 602,509 as project deficit under non-current assets and a sum of Rs. 3,358,669 as project surplus under non-current assets had been stated in the statement of the financial position for more than 10 years without settlement.
- (c) The National Child Development Fund was established in the year 2010 for the prevention of the child abuse and the protection of the children who are victims of such abuse and to take all the actions to protect their rights, a balance amounted to Rs. 2,378,477 had been in this fund by the audited date of 29 March 2021 and since the year 2018 any money had not been spent to achieve the objectives of the fund.

(d) By following the emergency procurement procedures a sum of Rs. 250,000 had been spent for the production of a one-act Tele-drama based on the physical and psychological impact to the child and the social responsibility during the COVID 19 pandemic and this drama had not been telecast even by the audited date of 30 March 2021.

(e) Authority had spent a sum of Rs. 4,056,501 for printing 8,500 Nos. handbooks on 03 themes during the year 2019, out of which 6,800 Nos. books costing Rs. 3,245,200 had been stored even by the audited date of 08 March 2021 without distributing.

Sgd. Illegibly

W.P.C. Wickramarathna

Auditor General

Chapter 04 - Performance Indicators

4.1 Performance Indicators of the Authority (Based on the Action Plan)

Special Indicators	Actual output as a percentage of expected output		
	100%-90%	89%-75%	74%-50%
Meetings held on child protection	100%		
Publications on child protection	909%		
Training programmes on child protection			
Planning of policies on child protection			
Researches and studies carried out on child protection			
Number of School Child protection Committees			
Number of monitored Child Development Centres	100%		
Awareness Programmes on child protection			18%
Number of beneficiaries who obtained child protection service			73%
Number of appearances made for Case proceedings on child protection	723%		
Number of exhibitions held on child protection			67%
Capacity Building programmes			60%
Video recording of evidence	111%		
Minimal standards for child protection services	100%		

Chapter 05- Performance on Achieving Sustainable Development Goals

5.1 Specify the identified sustainable development goals

Sustainable Development Goals	Targets	Achievement Indicators	Progress on achieving up to now		
			49%-50%	74%-50%	100%-75%
5. Achieve gender equality and empower all women and girls	5.2 Eliminate all forms of violence against all women and girls in the public and private spheres, including trafficking and sexual and other types of exploitation	5.2.2. Proportion of women and girls aged 15 years and older subjected to sexual violence by persons other than the intimate partner in the previous 12 months, by age and place of occurrence.	19%		
08.Promote sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all	8.7 Take immediate and effective measures to eradicate forced labour, end modern slavery and human trafficking and secure the prohibition and elimination of the worst forms of child labour, including recruitment and use of	8.7.1. Proportion and number of children aged 5–17 years engaged in child labour, by sex and age.	13%		

	child soldiers, and by 2025 end child labour in all its forms.				
16.Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels	16.2 End abuse, exploitation, trafficking and all forms of violence against and torture of children.	16.2.1 Proportion of children aged 1–17 years who experienced any physical punishment and/or psychological aggression by caregivers in the past month.	35%	53%	

5.2 Explain briefly the achievements and the challenges faced in achieving sustainable development goals

Achievements are fulfilled based on the complaints received by the National Child Protection Authority. It has been observed that the Authority faces difficulties in achieving these objectives speedily due to the vacancies exist in the district and divisional staff. The adequacy and veracity of the information received with regard to the complaints affects the achievements.

06. Human Resources Framework

6.1 Cadre Management

Employee Category	Approved Cadre	Actual Cadre	Vacancies
Senior	18	12	06
Tertiary	11	06	05
Secondary	506	317	189
Primary	13	09	04
Total	548	344	204

6.2 How the shortage or the excess of human resources affect the performance of the Authority

There is a shortage of human resources in the National Child Protection Authority. This shortage has a negative impact on the performance of the Authority. Presence of an adequate staff is an essential fact for the effective implementation of the functions set out as per the vision and the mission of the Authority.

There is an unnecessary burden on the employees when discharging their duties due to the shortage of human resources and at the same time the duties performed by them are not that effective resulting in a negative impact on the performance. Shortage of human resources means shortage of skilled employees with competency required by the Authority which in turn has a negative impact.

6.3 Human Resources Development

Name of the programme (Conducted using Zoom)	Number of employees underwent training	Duration of the programme	Total Investment (Rs. Million)		Nature of the programme (Local/Foreign)
			Local	Foreign	
Training of operators of the 1929 Child line to improve its quality (Zoom)	08	02 hours			Local
Psychosocial First Aid Training for Child Protection Officers and Psychosocial Officers (Sinhala Medium) (Zoom)	150				
Psychosocial First Aid Training for Child Protection Officers and Psychosocial Officers (Tamil Medium) (Zoom)	50				
Awareness programme on emergency child protection	200				

requirements during Covid 19 period (Zoom)					
How to empower Child Protection Officers to protect the children within the Internet. (Sinhala Medium) (Zoom)	165				Local
How to empower Child Protection Officers to protect the children within the Internet. (Tamil Medium) (Zoom)	60				
Technological guidance to combat cyber child abuses (Sinhala Medium) (Zoom)	150				
Technological guidance to combat cyber child abuses (Tamil Medium) (Zoom)	50				
Inter personal communication (Zoom)	150				
Awareness raising for District and Divisional Officers on online supervision of Child Development Centres- ODK (Sinhala	150	02 hours			

Medium) (Zoom)					
Awareness raising for District and Divisional Officers on online supervision of Child Development Centres- ODK (Tamil Medium) (Zoom)	50				
Protection of law breaking, contradicting children (Sinhala Medium) (Zoom)	150				
Protection of law breaking, contradicting children (Tamil Medium) (Zoom)	50				
Prevention of cruelty to child and access to react against them (Zoom)	150				Local
Children's Right Charter of UN (Zoom)	140				
Physical Punishments for children (Zoom)	150				

***Explain briefly how the training programs contribute to the performance of the Authority**

By conducting training programs, it is expected to impart knowledge, develop skills and the cultivate attitudes in the officers. Then they will be able to discharge their duties efficiently provided they will be given formal training and thereby the performance will be at higher level. This will ease the achievement of the vision, mission and the objectives of the Authority. Accordingly, the National Child Protection Authority has conducted the training programmes as above using Zoom because of the pandemic situation prevailed in the country.

Chapter 07 – Compliance Report

Number	Requirement	Compliance/Non-Compliance	Give details if -incompliance	Decisions/Strategies to avoid incompliance in future
01.	The following financial statement accounts had been presented on due date			
1.1	Annual Financial Statements	Compliance		
1.2	Advance Account for Public Officers			
1.3	Business and Production Advance Account			
1.4	Store Advance Account			
1.5	Special Advance Account			
1.6	Other			
02.	Maintenance of Books and Registers (F.R. 445)	Compliance (i), (iii), (vi), (iv) are used		
2.1	Maintenance and update of Fixed Assets Register as per Public Administration Circular 26/7/2018	Compliance		
2.2	Maintenance and update of personnel emoluments register/cards			
2.3	Maintenance and update of Audit Queries Register	Compliance		
2.4	Maintenance and update of Internal Audit Reports	Compliance		

2.5	Preparation of monthly account summaries (CIGAS) and submit to the General Treasury on due date.			
2.6	Maintenance and update of cheques and Money Order register	Compliance		
2.7	Maintenance and update of inventory register	Compliance		
2.8	Maintenance and update of stores Register			
2.9	Maintenance and update of Loss and Damage Register	Compliance		
2.10	Maintenance and update of Liabilities Register			
2.11	Maintenance and update of counterfoil Register.			
03.	F.R.135. Delegation of Functions for Financial Control			
3.1	Delegation of functions within the Institution	Compliance		
3.2	Make aware on the delegation of functions in the Institution	Compliance		
3.3	Delegation of functions enabling each transaction to passes through two or more officers.	Compliance		
3.4	Taking action under the control of the Accountants in using Payroll Software Package as per the Public Accounts Circular No. 171/2014 dated 11.05.2014			
4.0	Preparation of Annual Plans	Compliance		
4.1	Preparation of Annual Action Plan	Compliance		
4.2	Preparation of Annual Procurement Plan	Compliance		
4.3	Preparation of Annual Internal Audit Report	Compliance		

4.4	Preparation and submission of annual estimate to the Department of national Budget on due date.			
4.5	Submission of annual financial flow statement to the Department of Treasury Operations on due date.	Compliance		
05	Audit Queries			
5.1	Giving answers to all the audit queries on the date prescribed by the Auditor General	Compliance		
06	Internal Audit			
6.1	Consult the Auditor General in preparation of Internal Audit program at the beginning of the year as per F.R. 134(2)/1-2019	Compliance		
6.2	Responses should be made to each Internal Audit Report within a period of month.		Incompliance	Answers were not given completely. Answers will be given on due date to rectify the shortcomings indicated by Audit
6.3	Copies of all the internal audit reports should be submitted to the Department of Audit Management as per the sub section 40(4) of the Audit Act No 19 of 2018	Inapplicable		
6.4	Copies of Internal Audit reports should be furnished to the Auditor – General as per F.R. 134(3)	Compliance		
07	Audit and Management Committees			
7.1	Holding at least 04 Audit and Management	Compliance		

	Committees in the year as per the Circular 1-2019			
08	Asset Management			
8.1	The information related to purchase and disposal of assets should be submitted to the Comptroller General's office as per the Para 7 of the Asset Management Circular No. 01/2017.	Compliance		
8.2	Taking action as per the Paragraph 13 of the above Circular.			
8.3	Submit the Inventory Reports to the Auditor General on time as per the Public Finance Circular 01/2020	Compliance		
8.4	Carrying out the surpluses, deficiencies and other recommendations revealed at the inventory during the time prescribed by the Circular		Incompliance	Disposal was delayed due to COVID – 19 situation and will be done in future
8.5	Disposal of condemned articles as per the F.R. 772			
09	Management of Vehicles			
9.1	Preparation of daily running charts and monthly summary reports for the pool vehicles and furnishing them to the Auditor General on time.			
9.2	Disposal of condemned vehicles within a period of less than 6 months			
9.3	Maintenance and update of log books for vehicles	Compliance		
9.4	Take action as per F.R. 103, 104, 109, and 110 for all the vehicle accidents.	Compliance		

9.5	Re-examining the amount of fuel burnt as per the Para 3.1 of Public Ad. Circular No. 2016/30 dated 29.12.2016		Incompliance	Action is taken to ensure compliance in future
9.6	Acquiring the ownership of the log books of the leased vehicles after the leasing.	Compliance		
10.	Management of Bank Accounts			
10.1	Preparation and certification of Bank Reconciliation Reports and submit for audit on due date.	Compliance		
10.2	Settling of inactive bank accounts during the year under review or continued from the past years.	Compliance		
10.3	Taking action with regard to the balances and adjustable balances revealed by the bank reconciliation reports and settling them within a month.		Incompliance	One month duration was exceeded in some instances
11	Usage of Provision			
11.1	Using provision not exceeding the limits.	Compliance		
11.2	No expenditure or commitment shall be incurred unless financial provision exists therefore in the Annual Estimates, and at no time shall the commitments, and the expenditure incurred exceed such provision for the financial year as per the F.R. 94(1)	Compliance		
12	Public Officers Advance Account			
12.1	Compliance with the limits	Compliance		

12.2	Time analysis for debt balances			
12.3	Settling of debt balances which remain existed for over one year	Compliance		
13	General Deposit Account			
13.1	Taking action as per F.R. 571 for lapsed deposits			
13.2	Maintenance and update of control account for the general deposits			
14	Imprest Accounts			
14.1	Balance of the cash book should be surrendered to the Department of Treasury Operations at the end of the year under review.			
14.2	Sub Imprest granted under F.R. 371 should be settled immediately within a month after the completion of the purpose for which it is granted.	Compliance		
14.3	Issuing imprest not exceeding the approved limit as per F.R. 371	Compliance		
14.4	Monthly reconciliation of balance imprest with the treasury books.			
15	Revenue Account			
15.1	Carrying out repayments from the revenue collection as per regulations.			
15.2	Directly credit the revenue collection not to the deposit account but to the revenue.			
15.3	Furnishing of returns of arrears of collection to the Auditor General			
16	Human Resources Management			

16.1	Maintenance of staff within the approved cadre	Compliance		
16.2	All the members of the cadre are given the Duty Lists		Incompliance	Updating of duty lists in progress
16.3	All the reports are submitted to the Department of Management Services as per the MSD Circular 04/2017 dated 20.09.2017	Compliance		
17	Give information to general public			
17.1	Appointment of an Information Officer as per the Right to Information Act and maintenance and update of an Information Register	Compliance		
17.2	The information on the Department can be obtained through its website and this website together with other alternative ways facilitate the general public to publish their commendations/complaints	Compliance		
17.3	Submit reports twice a year or once a year as per the sections 08 and 10 of the Right to Information Act.			
18	Implementation of Citizen Charter			
18.1	Compilation and implementation of Citizen/Client Charter as per the Public Ad. Circulars No. 05/2008 and 05/2008(1)			
18.2	Adopting a methodology to monitor and evaluate the Compilation and implementation of			

	Citizen/Client Charter as per the Para 2.3 of the said Circular.			
19	Compilation of Human Resources Plan			
19.1	Compiling a Human Resources Plan based on the format of the Annex 02 of Public Admin. Circular 02/2018 dated 24.01.2018	Compliance		
19.2	Ensure training opportunity to all the staff members for at least not less than 12 hours per year.	Compliance		
19.3	Signing annual performance agreements for all the staff based on the format in the annex 01 of the above Circular.		Incompliance	Action is taken to ensure compliance in future
19.4	Appoint a senior officer with assigning the responsibilities on the preparation of human resources development plan, development of capacity building programs and skills development programs.		Incompliance	Action is taken to ensure compliance in future
20	Responses to the Audit Paragraphs			
20.1	Rectify the errors shown by the Auditor General in the Audit Paragraphs of the previous years.		Incompliance	Action is being taken to rectify the shortcomings. Taking appropriate action to speedily rectify the shortcomings indicated and to avoid such happenings in future.