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வருடாந்த அறிக்கை  
Annual Report

2021



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இலங்கை அபிவிருத்தி நிர்வாக நிறுவனம்  
Sri Lanka Institute of Development Administration



# **2021**

## **Annual Report**

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# 1. To Empower the Public Sector for a Better Tomorrow

The Sri Lanka Institute of Development Administration (SLIDA), a body incorporated under the Ministry in-charge of the subject of Public Administration, was established in May 1982, by Act No. 9 of 1982. It is the premier institute vested with the responsibility of competency enhancement and professional development of executives in the public sector.

Pursuing its core value of refolding public interest, SLIDA's key functional areas are providing trainings for public sector officials, management consultancy for public sector organizations and encouraging research among public sector officials.

SLIDA has been granted Master's Level degree awarding status by the University Grants Commission of Sri Lanka. SLIDA's School of Postgraduate Studies offers Masters in Public Management and Postgraduate Diploma in Public Management. This has been introduced to cater to the requirements of today's fast changing and challenging public management environment where Secretaries of Ministries, Chief Executive Officers, and other stakeholders alike are increasingly demanding a value added contribution.

Subject to the overall direction of the Minister in charge of the subject of Public Administration, the Governing Council of SLIDA is responsible for deciding the policies of the institute.

SLIDA has networked with several foreign universities and training institutions, such as London Civil Service College, Singapore Civil Service College, Beijing Foreign Studies University of China, Lal Bahadur Shastri National Academy of Administration in India, Monash University of Australia, Civil Service Training Institute of Maldives, Huazhong University of Science & Technology of China, that facilitate collaboration in training and research. Further, since 2018, SLIDA has retained a mutual relationships through memoranda of understanding (MOU) with the following institutions to enhance bilateral training and research corporation.

- National School of Public Policy (NSPP), of the Government of the Islamic Republic of Pakistan.
- Institute of Public Enterprises, Hyderabad, India.

In 2021, SLIDA has entered into a MOU with the 'Association of Human Resource Professionals (AHRP) of Sri Lanka' to enhance bilateral training, sharing knowledge and corporation.

Over the past 39 years, SLIDA has grown to become a strong institution, providing a comprehensive portfolio of services including knowledge enhancement, skill enhancement and organizational development and conducting research.

## **Vision**

“To be the Centre of Excellence for Public Sector Learning and Development in Asia.”

## **Mission**

Facilitate continuous improvement for an innovative, futuristic and a citizen-centric public service through learning and development, advisory services and research

## **Strategic Goals**

- To contribute to the national development goal of creating a more vibrant and effective public service
- To play a leading role in contributing to national level policy development
- To create a positive image for SLIDA in the minds of its stakeholders, which in turn will generate a greater demand for its learning & development programmes
- To transform SLIDA to be a collaborative centre for Public Administration and Management Development in South and South East Asia.

## **Key Functions**

- To build capacity of public sector managerial staff through portfolio of learning & development programmes
- To develop knowledge of the public sector officials through Post Graduate Degree programmes
- To develop a repository of purpose driven research studies related to Public Policy and Management
- To conduct organizational development services to improve the effectiveness & efficiency of Public Sector Institutions and State Owned Enterprises
- To conduct Efficiency Bar and language examinations for the public sector

## **Our Values**

Excellence, Commitment, Diversity, Accountability, Sustainability

## **Strategic Intent**

“To Empower the Public Sector for Better Sri Lanka Tomorrow”

## **Message of the Secretary to the Ministry of Public Services, Provincial Councils and Local Government/ Chairman of the Governing Council - SLIDA**



It is with immense pleasure that I write this message regarding the Sri Lanka Institute of Development Administration's 2021 annual performance report. The Sri Lanka Institute of Development Administration (SLIDA), which is under the purview of this Ministry, is a training facility for public sector executives tasked with increasing the productivity and efficiency of public sector and state-owned enterprises through capacity building of executives objective research and organized management.

Despite the COVID-19 pandemic, the SLIDA has successfully completed five induction training programmes for 578 officials from all-island services. A number of exceptional public sector leaders contributed to the said programmes. Additionally, 1008 officials received capacity-building programmes in accordance with their respective service minutes. Through three higher diploma programmes in procurement procedure and diploma programmes in office administration, administrative law and internal audit SLIDA has improved the capacity of 221 officers in 2021. Furthermore, SLIDA offered management consultancy services to a multitude of state-owned enterprises with the aim of developing a people-centric public service.

I appreciate the direction provided by the Hon. Minister of Public Administration, Home Affairs, Provincial Councils, and Local Government and the SLIDA governing council members in helping SLIDA accomplish the targeted objectives during the year under review.

Further, I appreciate the efforts of the Director General and staff of the SLIDA to realize the organizational goals of the SLIDA and it is my sincere wish that they will succeed in all of SLIDA's future endeavors.

J. J. Rathnasiri  
Secretary  
Ministry of Public Services, Provincial Councils and Local Government  
Chairman  
Governing Council, Sri Lanka Institute of Development Administration

## Message of the Director General



I add this message to the annual report of the Sri Lanka Institute of Development Administration with considerable satisfaction over the institution's performance in the year 2021, which was characterized by a global pandemic,

Despite the COVID-19 pandemic, the Sri Lanka Institute of Development Administration succeeded in conducting a wide range of training programmes in 2021, including induction training for newly recruited officers of all-island services and mandatory capacity development programmes for all-island services. Thus, we offered induction training to 578 officers of the Sri Lanka Administrative Service (open and limited), Sri Lanka Accountants' Service, Sri Lanka Information and Communication

Technology Service and Sri Lanka Engineering Service. Similarly, capacity development programmes were conducted for 1008 officers belonging to the Sri Lanka Administrative Service, Sri Lanka Accountants' Service and Sri Lanka Information and Communication Technology Service. Furthermore, six diploma programmes were conducted for 221 officials.

Despite the challenging circumstances of the COVID-19 outbreak in 2021, the Sri Lanka Institute of Development Administration successfully delivered residential induction training for newly recruited public service officers at regional centers for the first time.

The Sri Lanka Institute of Development Administration's Examination Division was given approval by the Cabinet of Ministers to administer selected exams to institutions in the public and semi-government sectors last year. Accordingly, 12 internal examinations for 649 candidates and 19 external examinations for 3562 candidates were held. Further, the institution's Centre for Language Studies conducted language courses for 497 officials. The School of Postgraduate Studies welcomed 50 new students in 2021, while 217 are already enrolled in postgraduate programmes.

The Information Technology Division developed seven software programmes in 2021 to maintain institutional service execution as well as qualitative improvement of institutional services.

It is with great pleasure that I recollect the successful completion of public sector training programmes whilst ensuring quality and health guidelines in the wake of the COVID-19 pandemic. Further, I would like to thank my staff for their commitment, cooperation and teamwork in making this feat possible.

On behalf of the Sri Lanka Institute of Development Administration, I thank the Hon. Janaka Bandara Thennakoon, Minister of Public Administration, Home Affairs, Provincial Councils, and Local Government for his constant support in achieving all objectives as well as the Governing Council for its direction and support.

Dr. P.G.D. Pradeepa Serasinghe  
Director General  
Sri Lanka Institute of Development Administration



## 2. Financial Highlights

### 2.1 Statement of Financial Position as at 31st December 2021

Sri Lanka Institute of Development Administration  
Statement of Financial Position as at 31<sup>st</sup> December 2021

	Notes	2021 Rs.cts	2020 Rs.cts
<b>ASSETS</b>			
<b>Current Assets</b>			
Bank Balances	03	27,767,239.67	24,462,465.87
3 Months Deposit	04	334,038,455.06	320,652,293.25
Receivables	05	48,147,705.42	46,843,764.05
Stock in Hand	06	6,447,974.83	5,537,033.28
Pre Payments	07	3,349,144.88	4,059,589.00
Advances		69,802.00	69,802.00
Staff Loans	08	13,984,709.70	14,151,150.57
		<b>433,805,031.56</b>	<b>415,776,098.02</b>
<b>Non- Current Assets</b>			
Property, Plant and Equipment	09	512,273,369.66	439,323,810.99
Gratuity Fund Investment	10	42,692,642.41	40,776,844.34
Deposit Account	11	1,299,500.00	1,299,500.00
		<b>556,265,512.07</b>	<b>481,400,155.33</b>
<b>TOTAL ASSETS</b>		<b>990,070,543.63</b>	<b>897,176,253.35</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Deposits Payable	12	18,186,857.65	20,441,324.41
Receipts in Advance	13	105,568,928.59	106,561,290.03
Accrued Expenses	14	3,385,385.55	4,480,123.73
Provision for uncertainty of Receivables		1,914,575.83	7,532,692.96
		<b>129,055,747.62</b>	<b>139,015,431.13</b>
<b>Non - Current Liabilities</b>			
Distance Learning Centre Ltd	15	18,205,648.23	19,860,707.06
Provision for Gratuity	16	35,718,857.50	34,741,715.00
		<b>53,924,505.73</b>	<b>54,602,422.06</b>
<b>TOTAL LIABILITIES</b>		<b>182,980,253.35</b>	<b>193,617,853.19</b>
<b>NET ASSETS</b>		<b>807,090,290.28</b>	<b>703,558,400.16</b>
<b>NET ASSETS/EQUITY</b>			
Deferred Income - Treasury Grant		530,983,210.45	544,802,377.59
Other Reserves - Assets Revaluation Reserves	17	161,121,423.94	58,615,807.00
Accumulated Surplus / Deficit	18	114,985,655.89	100,140,215.57
<b>TOTAL NET ASSETS/EQUITY</b>		<b>807,090,290.28</b>	<b>703,558,400.16</b>



## 2.2 Statement of Financial Performance for the Year Ended 31<sup>st</sup> December 2021

### Sri Lanka Institute of Development Administration Statement of Financial Performance for the Year Ended 31<sup>st</sup> December 2021

	Notes	2021 Rs.cts	2020 Rs.cts
<b>Revenue</b>			
Contribution from the Treasury	19	139,299,167.14	137,642,011.29
<b>Other Revenue</b>			
Course Fee	20	52,000.00	500.00
Hire of Halls		14,427,162.97	14,759,696.02
Sale of Publications		35,582.00	57,190.00
Income on Investments	21	17,218,579.03	23,512,978.80
Interest from Loans		607,168.51	545,298.98
Rent	22	6,057,464.89	7,971,788.51
Lease Rent		1,655,058.83	1,655,058.33
School of Post Graduate Studies		17,338,592.50	18,712,003.71
Language Programme		1,468,050.00	3,562,360.00
Consultancy	23	36,048,031.93	14,032,754.44
Institutional Share of Income		11,252,512.00	8,436,678.45
Sundry Income	24	19,767,087.53	11,504,728.53
<b>Total Revenue</b>		<b>265,226,457.33</b>	<b>242,393,047.06</b>
<b>Expenses</b>			
Personal Emoluments	25	111,658,312.84	112,686,048.16
Staff Welfare	26	3,658,596.88	3,317,128.95
Traveling Subsistence & Allowances	27	630,907.50	356,566.10
Utility & Other Services	28	26,615,991.20	27,817,214.60
Transportation	29	3,779,941.98	3,633,601.56
Repair & Maintenance of Fixed Assets	30	4,899,289.88	3,968,285.00
Supplies & Requisites	31	3,786,759.39	3,716,961.23
Financial Charges	32	930,179.00	743,353.00
Library Services	33	239,972.00	306,332.50
Training & Evaluation	34	81,600.00	72,160.00
Publication & Information Services	35	256,902.00	-
Depreciation	36	37,306,627.56	36,891,534.85
School of Post Graduate Studies	37	3,855,763.40	6,578,888.05
Language Programme	38	209,750.00	1,349,310.00

Consultancies	<b>39</b>	36,048,031.93	14,032,754.44
Provision of Gratuity		2,395,012.50	6,411,337.00
Provision for Uncertainty of Receivables		-	3,210,085.05
<b>Total Expenses</b>		<b>236,353,638.06</b>	<b>225,091,560.49</b>
<b>Surplus/ (deficit) for the period</b>		<b>28,872,819.27</b>	<b>17,301,486.57</b>

## 2.3 Cash Flow Statement for the Year Ended 31st December 2021

Sri Lanka Institute of Development Administration  
Cash Flow Statement for the Year Ended 31<sup>st</sup> December 2021

	2021 Rs.cts	2020 Rs.cts
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
<b>Net Surplus / Deficit for the Year</b>	<b>28,872,819.27</b>	<b>17,301,486.57</b>
Adjustment for the items which have no effect on movements of funds		
Depreciation	37,306,627.56	36,891,534.85
Over provision of Depreciation - Nuwaraeliya 2020	(40,664.97)	-
Amortization	(21,549,167.14)	(27,942,011.29)
Provision for Gratuity	2,395,012.50	6,411,337.00
Interest on Short Term Deposits	(17,218,579.03)	-
Provision for Uncertainty Receivable	(5,618,117.13)	3,210,085.05
Previous Year Adjustment	(14,027,378.95)	14,797,347.24
Effect of Motor Vehicle Revaluation	-	(9,211,381.47)
<b>Operating Surplus (Deficit) before Working Capital Changes</b>	<b>10,120,552.11</b>	<b>41,458,397.95</b>
Decreases/ (Increases) in Stocks	(910,941.55)	324,303.70
Decreases/ (Increases) in Advances	-	223,538.64
Decreases/ (Increases) in Prepayments	710,444.12	(578,827.67)
Decreases/ (Increases) in Staff Loans	166,440.87	1,908,684.56
Decreases/ (Increases) in Receivables	(1,303,941.37)	(24,785,434.94)
Increases/ (Decreases) in Deposits Payable	(2,254,466.76)	(1,370,687.27)
Increases/ (Decreases) in Accrued Expenses	(1,094,738.18)	1,364,485.52
Increases/ (Decreases) in Work In Progress	-	1,644,343.69
Increases/ (Decreases) in Receipts in Advance	(992,361.44)	714,767.56
Gratuity Paid	(1,417,870.00)	(4,609,438.50)
<b>Net Cash Flows from Operating Activities</b>	<b>(7,097,434.31)</b>	<b>(25,164,264.71)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Increases of Buildings	(3,659,722.22)	(4,507,809.24)
Increases of Furniture & Fittings	(1,597,336.60)	742,255.36
Increases of Office Equipment	(1,019,145.00)	638,263.52
Increases of Electrical Fixtures	(190,500.00)	2,827,221.60
Increases of Computers	(112,410.00)	(184,450.00)
Increases of Books	(94,904.50)	(125,009.95)
Increases of Other Assets	(539,936.00)	371,006.86
Rehabilitation of Vehicle	(495,950.00)	-
Gratuity Fund Investment	(1,915,798.07)	(2,695,184.80)
Interest on Short Term Deposits	17,218,579.03	-
Increases in Short Term Deposits	(13,386,161.81)	(18,360,973.91)
<b>Net Cash Flows from Investing Activities</b>	<b>(5,793,285.17)</b>	<b>(21,294,680.56)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Government Grant - Capital	7,730,000.00	8,200,000.00
Increase/ (Decrease) in DLC Ltd	(1,655,058.83)	(1,655,058.83)
<b>Net Cash Flows from Financing Activities</b>	<b>6,074,941.17</b>	<b>6,544,941.17</b>
Net Increase/ (Decrease) in Cash & Cash Equivalents	3,304,773.80	1,544,393.85
Cash & Cash Equivalents at beginning of the Period	24,462,465.87	22,918,072.02
<b>Cash &amp; Cash Equivalents at end of the Period</b>	<b>27,767,239.67</b>	<b>24,462,465.87</b>

## 2.4 Statement of Changes in Net Assets/Equity for the Year Ended 31st December 2021

Sri Lanka Institute of Development Administration  
Statement of Changes in Net Assets/Equity for the Year Ended 31<sup>st</sup> December 2021

	Attributable to Owners of the Controlling Entity			Total Net Assets/Equity
	Contributed Capital	Other Reserves	Accumulated Surpluses/(Deficits)	
	Rs.cts	Rs.cts	Rs.cts	Rs.cts
<b>Balance as at January 01 , 2020</b>	564,544,388.88	12,015,807.00	68,981,510.82	645,541,706.70
<b>Fixed Asset Revaluation</b>		46,600,000.00		46,600,000.00
<b><u>Change in Accounting Policy</u></b>				
Change in Accounting Policy				
Previous Year Adjustments			13,857,218.18	13,857,218.18
Restated Balance	<b>564,544,388.88</b>	<b>58,615,807.00</b>	<b>82,838,729.00</b>	<b>705,998,924.88</b>
<b>Change in net asset /equity for 2020</b>				
Contribution from Treasury - Capital	8,200,000.00			8,200,000.00
Deferred Income Amortization	(27,942,011.29)			(27,942,011.29)
Surplus / Deficit for the Period			17,301,486.57	17,301,486.57
<b>Balance at December 31 , 2020</b>				
<b>Carried Forward</b>	<b>544,802,377.59</b>	<b>58,615,807.00</b>	<b>100,140,215.57</b>	<b>703,558,400.16</b>
<b>Balance as at January 01 , 2021</b>	544,802,377.59	58,615,807.00	100,140,215.57	703,558,400.16
Building Revaluation Reserves		102,209,253.94		102,209,253.94
Assets Transferred from Other Institutes		296,363.00		296,363.00
<b><u>Change in Accounting Policy</u></b>				
Change in Accounting Policy				-
Previous Year Adjustments			(14,027,378.95)	(14,027,378.95)
Restated Balance	<b>544,802,377.59</b>	<b>161,121,423.94</b>	<b>86,112,836.62</b>	<b>792,036,638.15</b>
<b>Change in Net Asset /Equity for 2021</b>				
Contribution from Treasury - Capital	7,730,000.00			7,730,000.00
Deferred Income Amortization	(21,549,167.14)			(21,549,167.14)
Surplus / Deficit for the Period			28,872,819.27	28,872,819.27
<b>Balance as at December 31, 2021</b>				
<b>Carried Forward</b>	<b>530,983,210.45</b>	<b>161,121,423.94</b>	<b>114,985,655.89</b>	<b>807,090,290.28</b>

### 3. Members of the Governing Council

In terms of Section 6 (1) of the Sri Lanka Institute of Development Administration Act No.09 of 1982, the Hon. Minister of Public Services, Provincial Councils and Local Government appointed the following persons as members of the Governing Council for year 2021.

Mr. J.J.Rathnasiri  
Secretary, Ministry of Public Services, Provincial  
Councils & Local Government

- Chairman

Mr. Gamini S. Senarath  
Secretary to the Prime Minister, Prime Minister Office

- Member

Professor. K. Kapila. C. K. Perera  
Secretary, Ministry of Education

- Member

Mr. Sumith Abeysinghe  
Chairman, Finance Commission

- Member

Mr. Kaushal Mendis  
Director, Human Resources & Administration  
Gamma Pizzakraft Lanka (Pvt.) Limited

- Member

Mr. Gotabaya Jayarathne  
Former Secretary, Ministry of Higher Education

- Member

Mr. Nishantha Weerasinghe  
Additional Secretary to the Prime Minister, Prime  
Minister Office

- Member

Mr. M.S.S.S. Fernando  
Deputy Secretary to the Treasury, Ministry of Finance

- Member

Mr. N.H.M.Chithrananda  
Additional Secretary, State Ministry of Internal  
Security, Home Affairs & Disaster Management

- Member

Mr. R. G. Pandithakorrallage  
Director/ Chief HR Officer , Aitken Spence PLC

- Member

Dr. (Mrs) P.G.D. Pradeepa Serasinghe  
Director General of SLIDA

- Member

## 4. Senior Management and Faculty

**Dr (Mrs.) P.G.D. Pradeepa Serasinghe**

**Director General- SLIDA**

**Chairperson, Board of Directors, Distance Learning Centre**

SLAS (Special Grade)

PhD in Heritage Management, Postgraduate Institute of Archeology

MBA – School of Public Policy - University of Birmingham – (United Kingdom), BA (Hons) – Mass Communication and Sinhala, University of Sri Jayawardenepura, BSc, University of Peradeniya,

Master trainer at Civil Service College, Singapore.

Key Positions hold;

Director- Women's Bureau of Sri Lanka,

Secretary- National Education Commission of Sri Lanka,

Additional Secretary- Ministry of Cultural Affairs,

Additional Secretary (Public Administration- Ministry of Public Services, Provincial Councils and Local Government.)

**Mr. J. S. Prasad Piyasena**

**Additional Director General (Administration and Finance)**

SLAS (Special Grade)

Master of Sociology, University of Kelaniya.

PGD in Writership and Communication, University of Sri

Jayawardenapura, BSc. in Applied Science, University of

Sri Jayawardenapura

**Mrs. Neranjala J. Jayasundara**

**Additional Director General (Organizational Development)**

Msc. Environmental Economics, Post Graduate Institute of Agriculture, University of Peradeniya,

Bsc. Agriculture (Hons), University of Peradeniya,

Professional Certificate of Environment Management Carl Duisenberg Gesellschaft (CDG) in Germany.

Singapore Civil Service College Certified Master Trainer on Training Methodologies and National Trainer on Incident Command System in Disaster Management Certified by US Forest Service.

**Mr. W. M. M. G. D. Wijekoon**

**Additional Director General (Research and Development /Non-Managerial Training)**

MSc. (Urban Environmental Management), AIT-Thailand.

BA (Hons), (Geography), University of Colombo.

**Dr. S. R. S. N. Sudhasinghe**

**Actg. Additional Director General (PGDS)**

**Senior Consultant, Academic Coordinator –**

**School of Postgraduate Studies**

PhD in Development Administration (Specialized in Public Policy Management),

MA (Economics) University of Colombo,

PGD in Economic Development (University of

Colombo), BA (Hons.) University of Sri

Jayawardenepura.

### 4.1 Profiles of the Internal Faculty

**Mr. A. Lokugamage**

**Senior Consultant (Up to 04.01.2021)**

SLAcS (Grade – I)

MA (Finance Econ) University of Colombo,

PGD (Economic Development),

PGD (Corporate and Strategic Finance)

HNDA, DPFM, DIPPCA, Dip in IT,

MAAT

**Ms. Thanushka Abeywardana**

**Senior Consultant**

SLAS (Grade – I)

Master of International Relations, ICU, Tokyo, Japan

Master of Business Administration, University of Peradeniya,

Master of Environmental Science, University of Peradeniya,

PGD in e-governance, PIM, University of Sri Jayawardenapura

BSc (Special) in Zoology, University of Peradeniya

Diploma in Public Administration, SLIDA

**Mr. M. S. Anuruddha**

**Senior Consultant (Up to 03.02.2022)**

SLAcS (Grade I)

Master of Arts in Economics, University of Kelaniya Master

of Business Administration, University of Rajarata

PGD in International Relation from Bandaranayake Center for International Studies (BCIS)

BSc (Sp). In Marketing Management,

University of Sri Jayawardenepura

**Mr. K. Prasanna Chandith**

**Senior Consultant**

SLAS (Special Grade)

Master of Business Administration, University of Rajarata BSc

Science, University of Peradeniya

Diploma in Education for Sustainable Development, Uppasala University Sweden)

Diploma in Public Management (Sweden), Certified HR Auditor, Associate Professional of Green Building Council

**Mr. S. D. N. U. Senadeera**  
**Senior Consultant**

SLAS (Special Grade)

Master of Public Administration, Flinders University, Australia

Master of Arts in Linguistics, University of Kelaniya

Bachelor of Arts Degree, University of Peradeniya

**Mr. Shantha Weerasinghe**  
**Senior Consultant (Up to 10.05.2021)**

SLAS (Grade I)

Diploma in Public Management, SLIDA

Diploma in English, SLIDA

Master of Science in Organizational Management, University of Peradeniya

Post Graduate Diploma in Education, University of Colombo

Post Graduate Diploma in E- Governance, Postgraduate Institute of Management

Bachelor of Science, University of Kelaniya

**Mr. R. Rushandan**  
**Senior Consultant**

SLAS (Grade I)

Master of Development Studies (Hon.) The Melbourne University,  
Master of Arts in Sociology (Hon.) MKU, India, Bachelor of  
Veterinary Science (Hon.) Peradeniya, Postgraduate Certificate in  
Poverty Alleviation Strategies, SLIDA.

**Ms. Anusha Batawala Gamage**  
**Senior Consultant**

SLAS (Grade I)

Master in Development Studies (Hon) Specialized in Gender and  
Development - University of Melbourne, Australia, Master in  
Public Management (SLIDA), Postgraduate Diploma in  
Agricultural Economics (PGIA – University of Peradeniya),  
Postgraduate Diploma in e-governance (PIM – University of Sri  
Jayawardenapura), National Diploma in Human Resource  
Management (Merit) – Chartered Institute of Personnel  
Management, Dip. In Public Administration (Merit) – SLIDA,  
B.Sc. (Hons) Special Degree in Botany with Zoology & Chemistry  
(Subsidiary subject) – University of Colombo  
Associate Member of Chartered Institute of Personal Management  
(ACIPM)

Master trainer at Civil Service College, Singapore.

**Ms. Samantha Senanayake**  
**Senior Consultant**

SLAS Grade 1

Master of Information Systems (University of Melbourne,  
Australia), MSc in Information Management (SLIIT), Diploma in  
E-Government (PIM), Diploma in Diplomacy and World Affairs  
(BIDTI), Advance Certificate in Contract and Procurement  
Management (CIDA), BSc in Microbiology & Chemistry  
(University of Kelaniya)

**Mr. K. R. Gangadhara**  
**Senior Consultant**

SLAS (Grade 1)

Master of International and Development Economics (ANU,  
Australia)

Graduate Diploma in International and Development Economics  
(ANU, Australia)

BSc Sp. Degree in Geology, University of Peradeniya

Diploma in Public Administration (SLIDA)

**Mr. N.M.S.A. Bandara**  
**Consultant**

MSc. In Information Technology, University of Moratuwa, M.Sc. In  
Forestry, (University of Sri Jayawardenapura),

BSc (University of Sri Jayawardenapura)

**Ms J. M. H. M. G. Jayasekara**  
**Consultant (Up to 31.12.2021)**

SLAS (Grade II)

MA (Sociology), University of Kelaniya

LLB, Open University of Sri Lanka

Attorney at Law, Notary Public, Commissioner for Oaths

BA (Hons), University of Colombo

**Mr. L. C. M. Perera**  
**Associate Consultant (Up to 03.02.2021)**

MSc in Artificial Intelligence (AI), University of Moratuwa,  
Bachelor of IT in University of Colombo.



## 4.2 Profiles of the Service Facilitators

**Mr. D.S. Padmasiri**

**Director (Finance) (Up to 22.10.2021)**

SLAcS (Grade I)

BSc. (Special) in Public Administration

**Mr. Y. Aniruthanan**

**Director (Administration)**

SLAS (Grade I)

Master of Public Policy, RMIT University  
(Australia)

Master of development Studies, University of  
Colombo

B.Sc (Hons) Chemistry, University of Jaffna

**Mr. W A K S De Alwis**

**Director (Finance)**

SLAcS (Grade I)

MPP (Finance), KDI School South Korea

CPFA (SL), CIPFA (UK), BSc (Accountancy)

Special, University of Sri Jayawardhanapura

**Ms. R.A.S.P. Ranaweera**

**Registrar**

PGD (Ind. Mathematics)

B.Sc (Hons)

**Ms. T.D. Narangoda**

**Internal Auditor**

MA (Economics) University of Kelaniya

Chartered Public Finance Accountants (CA Sri Lanka)

PGD in Business and Financial Administration, Institute of  
Chartered Accountants of Sri Lanka

BBMtg.Human Resource (Hons.) University of Kelaniya

HNDIPPCA, SLIDA

**Ms. B.A.Priyani Balasooriya**

**Librarian**

Chartered Librarian, Fellow member (SLLA)

Master in Library & Information science, University of  
Kelaniya

Postgraduate Diploma in Education, University of Peradeniya  
BA, University of Kelaniya

Diploma in Management, Open University of Sri Lanka.

Diploma in Library & Information Science (SLLA)

**Ms. S.L.I. Samarawickrama**

**Assistant Registrar**

MA (Economics), University of Kelaniya

BSc Human Resource Management (Special), University of Sri  
Jayewardeneapura.

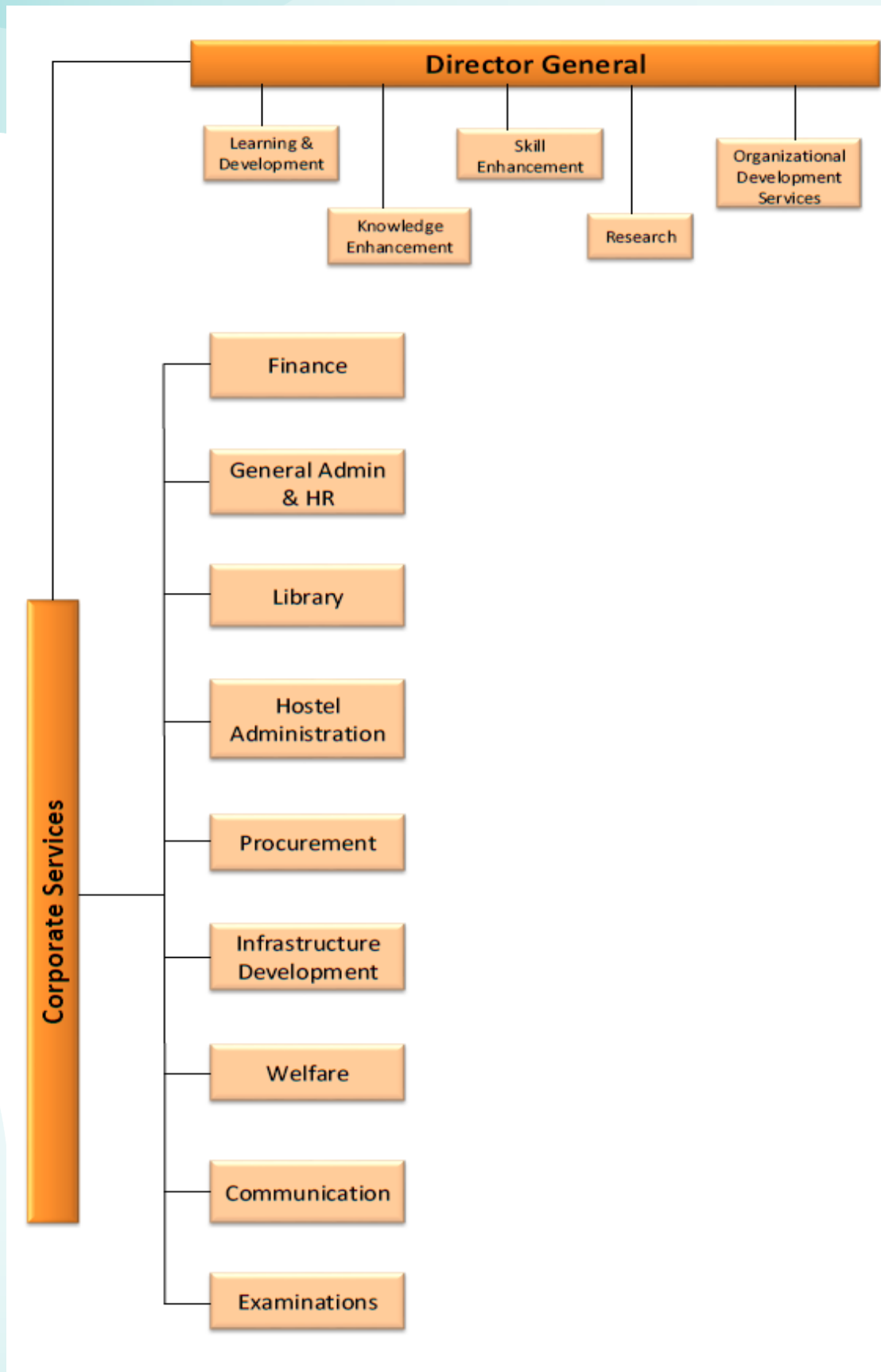
**Mrs. D.G.S.C. Niroshinie**

**Assistant Director (Exam)**

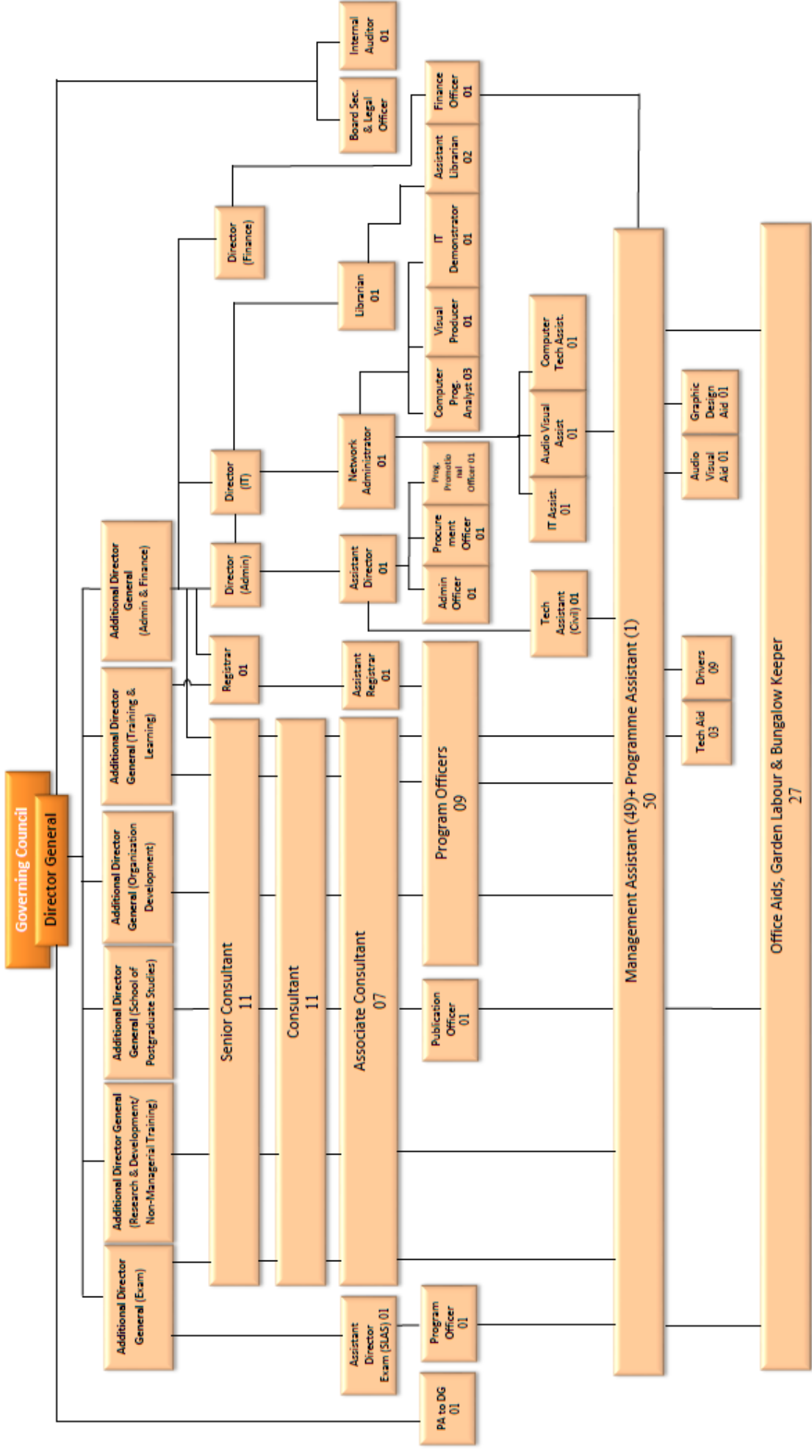
Master of Financial Economics, University of Colombo  
BA in Labour Education, University of Colombo

## 5. Functional and Organizational Structure

### 5.2 Functional Structure of SLIDA



## 5.2 Organizational Structure of SLIDA



## 6. Learning and Development Programmes - 2021

The Learning and Development Division is the focal entity dealing with all learning and development activities of SLIDA. It provides learning and development services to meet the capacity development needs of the officers of the public sector. For this purpose the division has an enabling structure.

SLIDA conducts the following activities for the competency building of public sector organizations and their managerial cadres.

1. Induction training for the new recruits (cadets) of the following all island services in accordance with the respective service minutes. (non fee-levying programmes)
  - i. Sri Lanka Administrative Service (SLAS)
  - ii. Sri Lanka Accountants' Service (SLAcS)
  - iii. Sri Lanka Planning Service (SLPS)
  - iv. Sri Lanka Scientific Service (SLSS)
  - v. Sri Lanka Architectural Services (SLArS)
  - vi. Sri Lanka Engineering Service (SLEngS)
  - vii. Sri Lanka Information and Communication Technology Service (SLICTS)
2. Mandatory capacity building programmes for Grade I and Grade III officers of all island services (non fee-levying Programmes)
3. Short Term Training Programmes (non fee-levying Programmes )
4. Diploma Programmes (fee-levying)
5. Customized Training Programmes – based on the requests made by public sector institutions and public enterprises (fee-levying programmes)
6. Management Consultancies (fee-levying)
7. Other Initiatives (non fee-levying & fee-levying Programmes)

### 6.1.1 Induction Training Programmes

The induction training of cadets of the all island services are held to equip them with the necessary knowledge, skills and attitudes to perform as front liners in their respective services.

Due to the Covid-19 pandemic during the year under review SLIDA has conducted five (05) induction training programmes for 578 officers, the details of which are given below.

SN	Service	No of Participants	Progress as per the date of 31 <sup>st</sup> December 2021
01	Induction Training Programme for Sri Lanka Administrative Service (SLAS) Open Batch	200	Ongoing
02	Induction Training Programme for Sri Lanka Administrative Service (SLAS) Limited Batch	52	Ongoing
03	Induction Training Programme for Officers of the Sri Lanka Accountant's Service – Open & Limited (SLAcS)	144	Ongoing
04	Induction training Programme for Sri Lanka Information and Communication Technology Service Class II – Grade II	61	Ongoing
05	Induction Training Programme of SLEngS	121	3 Groups – Completed 1 Group – Ongoing
<b>Total</b>		<b>578</b>	

### 6.1.2 Mandatory Learning and Development Programmes for all island services

The SLIDA has recognized that continuous enrichment and development of the knowledge, skills and attitudes that are necessary for the career development of officers of the all island services as one of its core responsibilities.

According to the service minutes of the all island services, it is a mandatory requirement for the officers of these services to complete induction training and capacity development programmes.

Therefore, nurturing a continuous learning culture among these officers is of paramount importance to ensure an efficient and effective public service. Accordingly, these programmes which are conducted solely for officers of the all island services based on the following concepts:

enriching specifically identified behavioral and technical competencies as required continuously updating and upgrading the knowledge and skills necessary to cope with the ever increasing challenges in a rapidly changing environment.

Accordingly, in the year 2021 the institute conducted mid-career capacity building programmes for 1008 officers of the Sri Lanka Administrative Service, Sri Lanka Accountants Service and Sri Lanka Information Communication Technology Service. The details of which are given below.

SN	Service	No of Programmes	No of Participants	Progress as per the date of 31 <sup>st</sup> December 2021
1	SLAS Grade I	06	210	02 – Completed 04 – Ongoing
2	SLAS Grade III	08	328	07 – Completed 01 – Ongoing
3	SLAcS Grade III	05	203	Ongoing
4	SLICTS Class I	01	65	Completed
5	SLICT Class II - Grade II	04	202	Completed
	<b>Total</b>	<b>24</b>	<b>1008</b>	

### 6.1.3 Skill Development Programme - Sri Lanka Scientific Service & Architectural Service Grade I, II & III

Managerial Competency Development Programme is designed for Sri Lanka Scientific Service, Architectural Service & Technological Service (Grade I, II & III) officers, and the goal of this programme is to improve their knowledge and skills and develop positive attitudes towards a better service.

This programme provides an opportunity to participants to enhance their professional competency and career development by exposing them to both the managerial and technical aspects required. This programme was planned to be conducted in 2019 and 2021, and the total number of participants is 441. During the year 2021, following two groups have completed this programmes.

SN	Group	No of Actual Participants	Progress as per the date of 31 <sup>st</sup> December 2021
1	Group 1	34	Completed
2	Group 2	39	Completed

## 6.2 Short Term Training Programmes

Four short term training programmes have been conducted by SLIDA during the period under review, in which a total of 148 officers were trained.

## 6.3 Diploma Programmes

Sri Lanka Institute of Development Administration (SLIDA) conducts diploma programmes in the field of Public Procurement and Contract Administration (HNDIPPCA), Office Management (DOM), Internal Auditing, English and Administrative Law. These Diplomas are very popular and have provided valuable contributions to develop the public sector performance.

The following Diploma programmes have been conducted during 2021.

SN	Name of the Programme	No of Participants	Progress as per the date of 31st December 2021
01	Higher National Diploma in Public Procurement and Contract Administration – 2020/2021 (WE)	39	On going
02	Higher National Diploma in Public Procurement and Contract Administration- 2020/2021 (Tuesday Group A)	54	On going
03	Higher National Diploma in Public Procurement and Contract Administration- 2020/2021 (Tuesday Group B)	32	On going
04	Diploma in Office Management – 2020/2021	34	On going
05	Diploma in Administrative Law (Sat)	38	Completed
06	Diploma in Internal Auditing	24	On going
	<b>Total</b>	<b>221</b>	

#### 6.4 Customized Learning and Development Programmes

These programmes have been specially designed to suit the requests made by the client organizations. During 2021, SLIDA has conducted 14 training programmes and trained 376 officers on the request of public sector institutions. The following customized programmes have been conducted in 2021.

SN	Client Organization	Field of Customized Training	No. of Participants
1	National Fertilizer Secretariat	Training Programme for Promoted Assistant Directors	26
2	National Fertilizer Secretariat	Training Programme for Promoted Assistant Directors	28
3	National Police Academy	Management and Development Training Programme for Newly Promoted Senior Superintendent of Police	38
4	Sri Lanka Navy Headquarters	Public Finance & Public Procurement Management Module 26th Logistics Sub Lieutenants Technical Course	22
5	National Police Academy	Management and Development Training Programme for Newly Promoted Senior Superintendent of Police (Group 2)	31
6	National Police Academy	Management and Development Training Programme for Newly Promoted Senior Superintendent of Police (Group 1)	38
7	National Police Academy	Management and Development Training Programme for Newly Promoted Senior Superintendent of Police (Group 3)	35
8	Civil Aviation Authority	Certificate Course in Management and Leadership	12



9	National Police Academy	Management and Development Training Programme for Newly Promoted Senior Superintendent of Police	47
10	Disaster Management Centre	Capacity building programme on Disaster Risk Management	30
11	Ministry of Buddhasasana, Religious and Cultural Affairs	Training Programme for Officers of the Central Cultural Fund and National Film Corporation	35
12	Special Task Force Training School	Workshop on Communication and Presentation Skills	15
13	Huminity & Inclusion Office	Handicap International Federation runs Programme	10
14	Post Graduate Institute of Medicine	Management & Leadership Workshop for Students of MSc Military Medicine	9

### 6.5 Management Consultancies

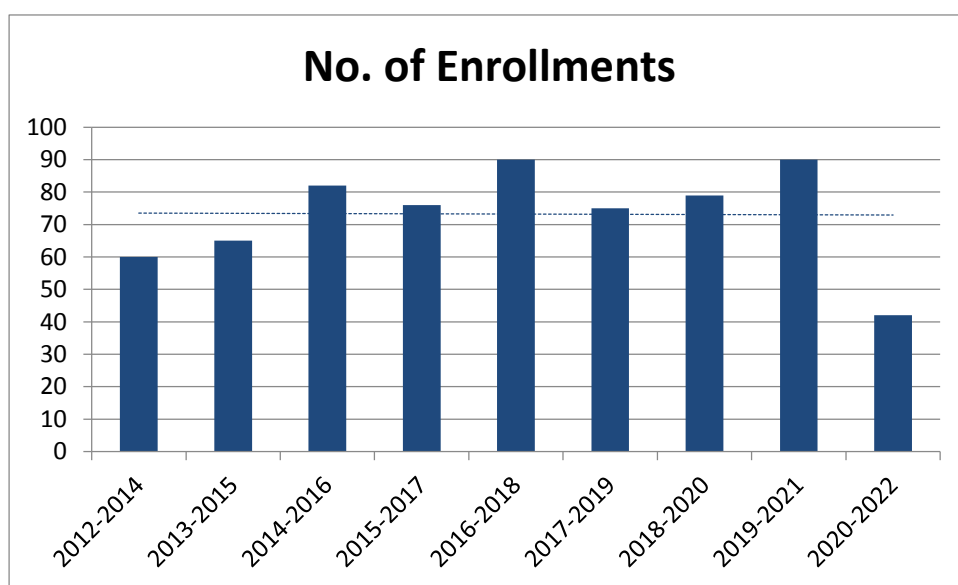
SLIDA Learning and Development Division was involved in providing management consultancies for public sector organizations. Usually these consultancies were conducted to review cadres, processes, workload assessment and to prepare of manuals & guidelines, corporate plans, HRD plans and performance improvement strategic plans. The following organizational development services were provided by SLIDA during 2021.

- Survey on Confidence Level Insurance - Insurance Regulatory Commission of Sri Lanka
- Preparation of Disciplinary Code / Code of Ethics for Manthai Salt Limited
- Preparation of Training Modules on Environment Sensitive Areas - Ministry of Environment funded by UNDP
- Developing the Training Modules- Office of the Chief Secretary North Central Province

## 7. School of Postgraduate Studies (SPS)

The University Grants Commission (UGC) in the year 2003, accredited SLIDA with a Master level degree awarding status, in accordance with an order made under Section 25A of the Universities Act No. 16 of 1978, as amended by Act No. 07 of 1985. Accordingly, the School of Postgraduate Studies (SPS) is established and there after the school continuously engaged with practitioners in the public sector at national, regional and international levels. This Master Degree programme is open to the private sector and it has proved to be the most demanding programme among the Armed forces, Police and health sector employees as it is held both on week days and weekends. The rationale for developing the Master of Public Management (MPM) programme has been based on the backdrop of today's fast changing and challenging public management environment where Secretaries of Ministries, Chief Executive Officers, and other stakeholders alike are increasingly demanding a value added contribution. This unique MPM programme enriches its study fellows to achieve a Master Degree and also equip them with skills to function with confidence at different managerial levels.

MPM of SPS is one of the leading practical master programmes in the country. Thus, selection process of participants, content of the programme and the delivery style are different from other similar programmes and has accordingly been designed with a second country practical exposure tour for the participants. As a result, there is a high demand from the practitioners to enroll in the programme and the number is growing.



Number of enrolments to MPM programme up to date

At the beginning of year 2021, the SPS organized the inauguration ceremony for the intake of 2020-2022 batch on the 28<sup>th</sup> June 2021 where 50 candidates were registered. During the year 2021, SPS has run three parallel batches of MPM with a total of 217 study fellows.

Committing to the creation, application, preservation and dissemination of knowledge, the SPS has organized several discussions and guest lectures for the public sector and the private sector participants on timely important topics. As a degree awarding institute, SPS conducts special events such as seminars to the public sector.

With the objective of providing relevant knowledge to the MPM course participants and interested parties in both public and private sector, the School of Postgraduate Studies of SLIDA organizes public lectures on important current topics of local and global relevance with a view to enhance the managerial capacity of executives in Sri Lanka's public and private sectors.

Following guest lectures were conducted by the school.

Dr. Ali Ahlam Nawaz, Group General Manager, Macksons Holdings, conducted a public lecture on 04<sup>th</sup> September 2021 online on "Managing Public Affairs in Public - Private Sectors of Locally and Internationally" which was attended by a large number of participants.

Dr. Gamini Batuwitage, Senior Consultant, World Bank, conducted a public lecture on 11<sup>th</sup> September 2021 online on "Efficiency and Effectiveness as Principles of Good Governance: Lessons for Sri Lanka" which was attended by a large number of participants.

Dr. Prathiba Mahanamahewa, former Dean of the Faculty of Law, University of Technology, Jamaica conducted a public lecture on 25<sup>th</sup> September 2021 online on "Human Rights and its Consequences for the Public Sector" which was attended by a large number of participants.

Dr. Gamini Batuwitage, Senior Consultant, World Bank, conducted a public lecture on 09<sup>th</sup> October 2021 online on "Social Capital: Civil Society, roles, rights and responsibilities of Citizens" which was attended by a large number of participants.

## 8. Examinations Conducted in 2021

The Examination Division of SLIDA has conducted 31 exams during 2021, where 19 were for external organizations and the rest were for internal programmes.

The external exams included recruitment examinations, efficiency bar examinations and internal promotion Examinations. The following external and internal exams have been conducted by SLIDA, during the period under review. Despite the Covid-19 pandemic situation, SLIDA examination division had been able to conduct a significant number of examinations throughout the year.

The exams conducted by SLIDA during 2021 are as mentioned below;

### 8.1 Internal Exams – 2021

S. No.	Institute	Exam	No. of Candidates
1	SLIDA	Higher National Diploma in Public Procurement and Contract Administration (HNDPPCA) - 3 <sup>rd</sup> Semester Examination	116
2	SLIDA	Higher National Diploma in Public Procurement and Contract Administration (HNDPPCA) - 3 <sup>rd</sup> Semester Examination	81
3	SLIDA	Higher National Diploma in Public Procurement and Contract Administration (HNDPPCA) - 3 <sup>rd</sup> Semester Examination	124
4	SLIDA	Higher National Diploma in Public Procurement and Contract Administration (HNDPPCA) - Repeat Examination	4
5	SLIDA	Examination for SLIDA Certified Drivers	2
6	SLIDA	SLIDA Diploma in Office Management	33
7	SLIDA	Diploma in Internal Auditing - 1st Semester Examination	23
8	SLIDA	Selection Competitive Examinations for Recruitment to the Post of Programme Officer	3
9	SLIDA	Selection Competitive Examinations for Recruitment to the Post of Management Assistant on Secondment Basis	60
10	SLIDA	Diploma in Stores Management	42
11	SLIDA	MPM 2018-2020 Semester VI Examination	64
12	SLIDA	MPM 2019-2021 Semester I	97

## 8.2 External Exams – 2021

S. No.	Institute	Exam	No. of Candidates
1	Ministry of Defence	Second Efficiency Bar Examination for Assistant Explosives Control Officers Grade II	6
2	State Ministry of Women and Child Development, Pre-Schools & Primary Education, School Infrastructure & Education Services	First Efficiency Bar Examination for Legal Officer	1
3	Register General's Department	Efficiency Bar Examination for Officers in Class III Grade I of the Registrar's Service	1
4	Ministry of Education	First Efficiency Bar Examination for the Post of Legal Officer	1
5	Ministry of Environment	Third Efficiency Bar Examination for Executive Officer Service Grade/Assistant Director (Grade I)	1
6	Department of Coast Conservation and Coastal Resource Management	Second Efficiency Bar Examination for the Post of Legal Officer	1
7	Department for Registration of Persons	Second Efficiency Bar Examination for the Post of Production Assistant/Document Assistant	18
8	Department of Hindu Religious and Cultural Affairs	First Efficiency Bar Examination for Assistant Guardian	1
9	Ministry of Public Services, Provincial Councils and Local Government	Recruitment Examination for Sri Lanka Engineering Service (Open) - 2020	3267
10	State Ministry of Estate Housing and Community Infrastructure	First Efficiency Bar Examination	73
11	State Ministry of Women and Child Development, Pre-Schools & Primary Education, School Infrastructure & Education service	Second Efficiency Bar Examination for Management Assistant (Non Tech) Service Category 2	5
12	Ministry of Environment	Second Efficiency Bar Examination for Executive Officer Service Grade/Assistant Director (Grade II)	2
13	Ministry of Public Services, Provincial Councils and Local Government	Computer Practical Test for 2 <sup>nd</sup> Efficiency Bar Examination for the Sri Lanka Administrative Service	165
14	Office of the Cabinet Ministers	Second Efficiency Bar Examination for Executive Officer Grade II	1
15	Department of Sports Development	First Efficiency Bar Examination for Officers in Grade III of the Executive Service Category in the Combined Service of Sports Officers	3

<b>16</b>	State Ministry of Home Affairs	First Efficiency Bar Examination for the Posts of Development Officer, Development Assistant, Development Coordinator	12
<b>17</b>	Land Commissioner General's Department	First Efficiency Bar Examination for Officers of Executive Service Category (Legal Officer)	2
<b>18</b>	Ministry of Power	First Efficiency Bar Examination for Sri Lanka Engineering Service - Grade III	1
<b>19</b>	Department of Probation and Child Care Services	First Efficiency Bar Examination for Assistant Commissioner (Tech)	1

## 9. Centre for Information Technology

The objective of this Centre is to support public sector organizations to develop their ICT capabilities through training and consultancy services. Due to the Covid 19 pandemic, SLIDA restricted its training programmes only for the induction and capacity building programmes. During this year, the Centre conducted thirteen programmes for induction and capacity building purposes. Nine online examinations were also conducted. These programmes were conducted using online technologies. We used the Microsoft Team software for conducting online sessions. Most of the lectures were conducted on “Work from Home System (WFH),” following the guidelines issued by Health Authorities. Microsoft Team software was obtained from the Microsoft Company, free of charge for the usage of SLIDA. In addition, seven software solutions were also implemented by the division to improve the service quality of SLIDA servicers.

### Induction and capacity building training programmes conducted during the period Jan - Dec 2021

No	Name of the Programme	No of Days	No of Target Programme	No of conducted Programmes	No of Participants	No of Participant days
1	Capacity Development Programme for Sri Lanka Information and Communication Technology Service Class 2 Grade II (Group 2) - Online 2021	20	01	01	36	720
2	Capacity Development Programme for Sri Lanka Information and Communication Technology Service Class 2 Grade II (Group 2) - Online 2021	20	01	01	58	1160
3	Capacity Development Programme for Sri Lanka Information and Communication Technology Service Class 2 Grade II (Group 2) - Online 2021	20	01	01	43	860
4	Capacity Development Programme for Sri Lanka Information and Communication Technology Service Class 2 Grade II (Group 2) - Online 2021	20	01	01	65	1300
5	Capacity building programme for Sri Lanka Administrative Service Class III Group H of 2012 Batch	03	01	01	40	120



6	Capacity building programme for Sri Lanka Administrative Service Class III Group G of 2012 Batch	03	01	01	40	120
7	Capacity building programme for Sri Lanka Administrative Service Class III Group F of 2012 Batch	03	01	01	44	132
8	Capacity building programme for Sri Lanka Administrative Service Class III Group E of 2012 Batch	03	01	01	44	132
9	Capacity building programme for Sri Lanka Administrative Service Class III Group D of 2012 Batch	03	01	01	30	90
10	Induction training programme for Sri Lanka Administrative Service (SLAS) Limited Batch – 2021 <b>Module on Information Processing and Analysis</b>	02	01	01	52	104
11	Induction training programme for Sri Lanka Administrative Service (SLAS) Open Batch – Online 2021 (Group C & D) <b>Module on Introduction to ICT and Implementation of e-Government Concept</b>	05	01	01	39	195
12	Induction training programme for Sri Lanka Administrative Service (SLAS) Limited -2021 <b>Module in ICT Applications and e-Government</b>	02	01	01	57	114
13	Induction training programme for Sri Lanka Information and Communication Technology Service - Class II- Grade II Open & Limited (Batch 02)	11	01	01	28	308
14	Induction training programme for Sri Lanka Information and Communication Technology Service - Class II- Grade II Open & Limited (Batch 03)	11	01	01	32	352

15	Sri Lanka Information and Communication Technology service- Capacity building programme for Class 1 – Group 1	14	01	01	57	798
	<b>Total</b>	<b>140</b>	<b>15</b>	<b>15</b>	<b>655</b>	<b>6505</b>

#### Online Examinations conducted during the period Jan – Sep 2021

No.	Examinations	No. of Candidates
1	SCDL Exam Distance Learning Center- Hambantota	26
2	CAPACITY BUILDING PROGRAMME FOR SRI LANKA ADMINISTRATIVE SERVICE CLASS III E-GOVERNMENT & SECURITY Module Examination for SLAS III 2012 CBP Group D	30
3	CAPACITY BUILDING PROGRAMME FOR SRI LANKA ADMINISTRATIVE SERVICE CLASS III E-GOVERNMENT & SECURITY Module Examination for SLAS III 2012 CBP Group E	44
4	CAPACITY BUILDING PROGRAMME FOR SRI LANKA ADMINISTRATIVE SERVICE CLASS III E-GOVERNMENT & SECURITY Module Examination for SLAS III 2012 CBP Group F	44
5	CAPACITY BUILDING PROGRAMME FOR SRI LANKA ADMINISTRATIVE SERVICE CLASS III E-GOVERNMENT & SECURITY Module Examination for SLAS III 2012 CBP Group G	40
6	CAPACITY BUILDING PROGRAMME FOR SRI LANKA ADMINISTRATIVE SERVICE CLASS III E-GOVERNMENT & SECURITY Module Examination for SLAS III 2012 CBP Group H	40

## 10. Centre for Language Studies (CLS)

The Centre for Language Studies at SLIDA conducts Sinhala, Tamil, and English language programmes mainly for public servants to develop their proficiency in the official languages and the link language. The official language programmes (Sinhala and Tamil) are conducted in collaboration with the Department of Official Languages for the participants of the induction training programmes of the all island services.

Centre for Language Studies offered the following courses in 2021 for the development of language skills and communicative competencies of the public officers in English, Tamil and Sinhala languages. Four hundred and ninety seven (497) officers participated in these courses during the year.

- SLIDA Diploma in English
- Certificate Course in English for Employment Purposes
- English and Official Language Courses for Induction Training Programmes

The official language course was scheduled for the SLAS 2021(Open) batch had to be postponed due to the changes made the official schedule as a result of the pandemic situation.

- English language and communicative competencies for SLAS officers in their capacity building programme.

## 11. General Administration

### 11.1 Cadre Management

#### 11.1.1 Cadre details as at 31.12.2021

	Approved Cadre	Existing Cadre	Vacancies
Senior	47	24	23
Tertiary	24	13	11
Secondary	54	42	12
Primary	41	30	11
<b>Total</b>	<b>166</b>	<b>109</b>	<b>57</b>

### 11.2 Human Resource Management

#### 11.2.1. The following positions have been filled on Secondment and permanent basis

S/N	Designation	No. of filled positions	Recruited basis
01	Senior Consultant	04	Secondment
02	Director (Finance)	01	Secondment
03	Programme Officer	02	Secondment / Permanent
04	Management Assistant	03	Secondment
05	Driver	01	Secondment

#### 11.2.3 The following positions fell vacant due to retirement, resignation, transfer and ending the Secondment period.

S/N	Designation	No. of vacant positions	Reason for the vacancy
01	Senior Consultant	01	Transferred
02	Director (Finance)	01	Transferred
03	IT Demonstrator	01	Resigned
04	Programme Officer	01	Transferred
05	Management Assistant	03	Resigned

### 11.3. Logistics Management

The following areas of the institution have been refurbished during the year under review

No.	Activities	Estimated Cost (Rs.Mn.)	Actual Cost (Rs.)
1	Renovation of Damage Boundary Wall (Part I )	2.40	812,596.00
2	Renovation of water bottle filling room	0.29	286,065.70
3	Renovation of "Sanwadani" Lecture Hall	1.06	951,707.91
4	Extension of Cubicles in Faculty Area	0.86	853,298.31
5	Renovation of Stage in the "Sanhida" Hall	0.85	756,972.00
6	Renovation of Nuwaraeliya Circuit Bungalow	0.14	139,183.15
7	Acquisition of Furniture	1.66	1,597,336.60
8	Supply & Installation of Computer Printers, Photocopy Machines, Multimedia, External Hard Disk & etc.		
*	External Hard Disk (2 Nos.)	1.10	21,900.00
*	Multifunction Printing Machines (2 Nos.)		918,000.00
*	Multifunction Printer with Fax (01 No.)		41,040.00
*	Dot Matrix Printer (01 No.)		43,500.00
*	Telephones (15 Nos.)		37,425.00
*	Digital Telephones (02 Nos.)		63,720.00
*	Wifi Routers (03 Nos.)		5,970.00
9	Purchase of books & e- materials	0.10	99,404.50
10	Purchase of Water Boilers, etc.	0.29	286,200.00
11	Supply & Installation of AC Machines, Fans & etc.	2.00	175,500.00
12	Miscellaneous		
*	Bells (4 Nos.)	0.30	27,600.00
*	Web Camera (16 Nos.)		55,200.00
*	Voice Recorders (2 Nos.)		54,800.00
*	Water Dispensers (04 Nos.)		81,396.00
*	Mic with Stand		16,400.00
*	Digital Theo meters (2 Nos.)		21,840.00
		<b>11.05</b>	<b>7,347,055.17</b>

## 12. Library and Information Services- Dr. H.S Wanasinghe Library

The Sri Lanka Institute of Development Administration Library also assists in meeting the information needs of the public / private sector executives who participate in the training. The Sri Lanka Institute of Development Administration Library contains a wide range of new books in the field of public administration and management and caters to the academic needs of the participants. The Institute of Development Administration of Sri Lanka is involved in introducing new training courses, updating existing courses and implementing counseling and research activities, and this library facilitates access to the information required.

### Subject field covered

Government Policy, Good Governance, Personality Development, Economic Development and Planning, Productivity, Environmental Management, Performance development, globalization, project management, Human Resource Management, Sustainable Development, Privatization, E-Governance and e-Business

### Services provided by the library

Library is open for bibliographic purposes from Monday to Saturday from 8.30 am to 5.00 pm. The library is closed on Sundays and public holidays.

To assist in teaching, learning and research activities the library staff can obtain information from the library of Sri Lanka through the use of tools such as library directories and pilot labels, as well as online database support.

In addition, facilities for personal study, laptops, and e-printing services have been provided for library users. Books and periodicals published in the library of the Sri Lanka Institute of Development Administration are retrieved from other libraries through the library interchange. A camera system has been installed to maintain the required level of security of information resources. Printing is carried out using digital technology.

### Library users with membership

Due to the Corona epidemic from March 2020 the Institute's courses were also restricted and library access was consequently restricted. The library was open only to the staff of the Institute.

### Without membership Library usage

Without membership Library usage was also minimal, as it was limited to short-term courses this year.

### Acquisition of library information resources.

#### Books

The number of books received as donations is as follows.

- As a sponsor – 36
- Special Donations – 10

**The total expenditure incurred in the year 2021 to acquire the information resources of the library is as follows.**

Purchased Item	Cost
Books	126,875.00
Periodicals (Local)	1,800.00
Periodicals (Overseas)	-
Newspapers	167,070.00
<b>Total</b>	<b>295,745.00</b>

The Library Book Survey will be conducted by the Administration Division of the Institute in November this year.

## 13. Special Events and Achievements of SLIDA in 2021

### 13.1 Reinforcing Learning and Development Initiatives for the Non-Managerial Category Staff of Public Service.

Sri Lanka Institute of Development Administration (SLIDA) has taken timely measures to reinforce learning and development initiatives for training and capacity development of staff of non-managerial category of the public service.

A special meeting was held on 2<sup>nd</sup> February 2021 at SLIDA with the participation of Deputy Chief Secretaries of Provinces and Directors of Management Development Training Units (MDTUs). The meeting was graced by Mr. J.J. Rathnasiri, The Secretary, Ministry of Public Service, Provincial Councils and Local Government. The Secretary emphasized the need of enhancing human resource development of the public service and asserted that the effort to be taken by SLIDA will be fruitful.

The Director General Dr. (Mrs.) Pradeepa Serasinghe conducted the meeting and Mr. D. Wijekoon, Additional Director General (Research and Development /Non Managerial Training) facilitated the event. The invitees expected direct facilitation from SLIDA to develop and deliver a quality and effective Non- Managerial training at the provincial level.



### 13.2 Sri Lanka Institute of Development Administration (SLIDA) signs Memorandum of Understanding (MoU) with Association of Human Resource Professionals (AHRP)

Sri Lanka Institute of Development Administration has signed a Memorandum of Understanding with the Association of Human Resource Professionals (AHRP) on 9th February 2021 at SLIDA. AHRP is a network of practicing professionals in the private sector to enhance mutual relations through sharing and exchanging professionals in the field of training, research and consultancy on Public Administration and Management for the mutual benefit of the private and public sector. The MoU was signed by AHRP President Mr. Ishan Danthanarayana and Director General SLIDA Dr. (Mrs) Pradeepa Serasinghe accompanied by Additional Directors Generals, Senior Academic Advisors, Faculty members of SLIDA and some officials from AHRP.





### 13.3 New Intake for MPM Programme 2020-2022

The inauguration ceremony of the Master of Public Management (MPM) 2020-2022 was held on June 28, 2021 on Microsoft Teams. Ceremony was administrated from SLIDA - Sankathani Hall. The Chief Guest of the ceremony was the Secretary, Ministry of Public Services, Provincial Councils & Local Government and the Chairman, Governing Council of SLIDA, Mr. J.J. Rathnasiri. Members of the Academic Boards also participated online. Dr.(Mrs.) Pradeepa Serasinghe Director General, SLIDA, addressed the gathering and explained the importance of higher studies for public officers. The ceremony was organized by the School of Postgraduate Studies, headed by Dr. Sepali Sudasinghe (Acting). Additional Director General (Postgraduate Studies).

### 13.4 Inauguration Ceremony of the Sri Lanka Administrative Service (SLAS) 2021 (Open Batch)

The inauguration ceremony of the Sri Lanka Administrative Service (SLAS) 2021 (Open Batch) was held at SLIDA main auditorium on the 2nd of August 2021. The Secretary of the Public Service, Provincial Councils and Local Government graced the occasion as the Chief Guest.

The Director General, Dr. (Mrs.) Pradeepa Serasinghe warmly welcomed the cadets at SLIDA-Colombo center and other three centers which are Mihintale in Anuradhapura, Polgolla in Kandy and Wakwella in Galle where the induction training programme taken place simultaneously. She highlighted that these new officers will have a great responsibility of directing the country for better future.

The Chief Guest Mr. J. J. Rathnasiri, Secretary of the Ministry of Public Service, Provincial Councils and Local Government in his speech stated that the new SLAS cadets are fortunate to join nearly 3200 Public Administrators in the country.

He also emphasized that administrators should have very good knowledge and understanding of culture, civil administration, social, economic environment, legal and financial aspects. He further stated that the induction training programme will be a good foundation for them to start their career with sound knowledge.

The main activity of the agenda was the award of appointment letters to cadets and all the distinguished guests and senior staff participated. Ms. Anusha Batawalagamage, Senior Consultant and Overall Coordinator delivered the vote of thanks.



### 13.5. New Software developed by the Sri Lanka Institute of Development Administration in 2021

1. Development of new learning management software for the following themes

New Learning Management System for Induction Training-  
[elearn.slida.lk/induction](http://elearn.slida.lk/induction)

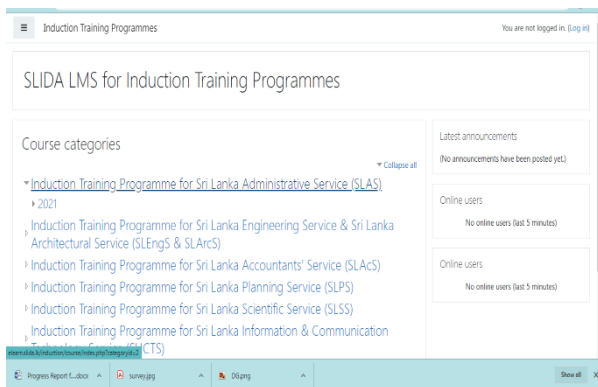
Learning Management System for Skill Development Training- [elearn.slida.lk/cbp](http://elearn.slida.lk/cbp)

Learning Management System for MPM Training- [elearn.slida.lk/mpm](http://elearn.slida.lk/mpm)

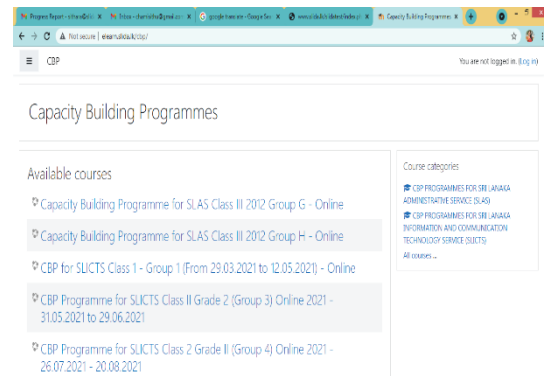
Learning management system for daily exercises- [elearn.slida.lk/lms](http://elearn.slida.lk/lms)

Learning Management system for Online Exams- [elearn.slida.lk/exam](http://elearn.slida.lk/exam)

2. Creating an SMS notification system for allowance payments- [apps.slida.lk/spis](http://apps.slida.lk/spis)
3. A new Web Server has been established to activate a new Website from 2022.



**New Learning Management System for Induction Training**



**Learning Management System for Skill Development Training**

### 13.6. Special Achievements

In 2021, country was severely affected by the Covid-19 pandemic and travel restrictions were imposed to prevent the spread of the pandemic. As this negatively impacted the scheduled training programmes and consultancy services of SLIDA, actions were taken to improve the online training and consultancy platform for most of the said subjects instead of on-premises training activities. Further, a number of government institutions were provided technical facilities to obtain online training facilities and web based conferences. Considering the situation at that time, it was a precedent for other institutions in Sri Lanka in conducting online training activities. Also, SLIDA developed “Government e-learning platform (GeLP)” with the support of ICTA for the public officers to promote distant training and learning. These programmes were very useful during the Covid-19 pandemic period as it helped officers who were unable to attend / follow the study programmes at SLIDA physically.

Also, in 2021 due to the Covid-19 pandemic, while whole country was under locked down (between August to December), SLIDA had successfully conducted induction training programmes for around 300 newly recruited Sri Lanka Administrative Service and Sri Lanka Engineering Service cadets using the ‘Bio-bubble’ concept. It is specially noted that the induction training program for the SLAS officers using the above concept was organized at the following four centres as residential programmes;

- Colombo- SLIDA
- Kandy- Polgolla Teaching College
- Galle- Wakwella Technical College
- Anuradhapura- Rajarata University of Srilanka, Mihinthale

It shows that SLIDA has accomplished its main role and responsibility of enhancing human resource development and supplying human resources to the public sector in time, without any disruption. Above program was highly appreciated by the Secretaries to the Ministries and Heads of Departments as it helped to fill the vacancies for the entry level officers of the executive services of the public sector.

## 14. Report of the Audit Committee

The Audit Committee, currently consisting of four members, in terms of the provisions in paragraph 4.2 of the Guidelines on Corporate Governance for State Owned Enterprises Circular No 2021/01 dated 16.11.2021, assists the Governing Council to ensure the integrity of the institution, timely compiled quality financial statements as per the accounting standards, carry out the financial reporting process and ensure adequate internal controls and risk management.

### Audit and Management Committee

#### Composition and Meetings

The members of the Audit Committee appointed by the Governing Council for year 2021 are as follows:

Name	Appointment Date
Mr. M.S.S.S. Fernando Deputy Secretary to the Treasury, Ministry of Finance	From 17.03.2021 up to date
Mr. Nishantha Weerasinghe Additional Secretary to the Prime Minister, Temple Trees	From 07.10.2021 up to date
Mr. Gotabaya Jayarathne Governing Council Member, SLIDA	From 31.03.2021 up to date
Mr. Kaushal Mendis Governing Council Member, SLIDA	From 03.03.2020 up to date
Mr. Sumith Abeysinghe Governing Council Member, SLIDA	From 10.09.2020 – resigned on 09.04.2021 on that meeting date
Mr. R.G. Pandithakorralage Governing Council Member, SLIDA	From 03.03.2020- resigned on 04.10.2021 that meeting date

Internal Auditor functioned as the Secretary to the Committee for the year-ending on 31<sup>st</sup> of December 2021. During the year, three Audit and Management Committee (AMC) meetings were held. Second quarter Audit and Management Committee meetings were not held as scheduled due to pandemic situation. (Country was locked down from 20.08.2021 to 01.10.2021) After normalization of the country third quarter and fourth quarter AMC meetings were held. Key agenda items discussed by the Audit Committee are as follows.

Meeting No. and Date	Discussed Key Actions
2021/01 – 09.04.2021	<ul style="list-style-type: none"> <li>• Compliance Report</li> <li>• Status of the Statutory Obligations</li> <li>• 2019 External Audit queries and management responses.</li> <li>• 2020 Internal Audit queries and management responses.</li> </ul>
2021/02 - 04.10.2021	<ul style="list-style-type: none"> <li>• Compliance Report</li> <li>• External Audit Queries and management responses</li> <li>• SLIDA Draft Budget for 2022</li> <li>• Status of the Statutory Obligations</li> </ul>
2021/03 – 16.12.2021	<ul style="list-style-type: none"> <li>• Compliance Report</li> <li>• Auditor General Report for the year ended 31.12.2020, as per section 13 (7) (A), Finance Act No. 38, 1971</li> <li>• Status of the Statutory Obligations</li> </ul>

A representative from the Auditor General's Department Ms. K.R.T. Menike, Superintendent of Audit participated as an observer. In addition the Chief Internal Auditor of the Ministry of Public Administration and Management also participated as an observer to the SLIDA Audit and Management Committee Meeting. Director General, and senior management were invited from time to time in order to brief the Audit Committee on specific matters.

#### **Purpose and Responsibilities of the Audit Committee**

In terms of the Public Enterprises Circular No. PED 2021/01, the Committee focuses on the following responsibilities and the requirements of the Government.

- a. Preparation, presentation and adequacy of disclosures in the Financial Statements, in accordance with the Sri Lanka Accounting Standards;
- b. Compliance with financial reporting requirements, information requirements of the Establishment Acts, Companies Act and other relevant financial reporting related regulations and requirements;
- c. Processes to ensure that the entity's internal controls and risk management procedures are adequate to meet the requirements of the Sri Lanka Auditing Standards;
- d. Ensuring performance of the entity's internal audit function;
- e. Identification, monitoring and management of significant business/ financial risk when there is no RC in place;
- f. Reporting on related party transactions of board members and key management personnel.

### **Financial Reporting**

The Committee reviews effectiveness of the financial reporting system in place, to ensure reliability of information provided to the stakeholders. The Committee assists the Governing Council to discharge their responsibility for the preparation of true and fair financial statements in accordance with the books of accounts and Sri Lanka Accounting Standards. The Committee reviews the adequacy and effectiveness of the internal control system and procedures to provide reasonable assurance that all transactions are accurately and completely recorded in the books of accounts.

The Committee reviewed all quarterly non-audited interim financial statements and financial statements, together with supporting information that included significant assumptions and judgments made in the preparation of financial statements.

### **Internal Controls**

The Audit Committee assessed the effectiveness of internal control over financial reporting system. This process assesses the adequacy and effectiveness of the internal controls and the processes for controlling risks to ensure compliance with laws and regulations. The Committee ensures that appropriate action is taken by the management on the recommendations of the Internal Auditors to improve the effectiveness of the internal control system of the SLIDA. The basis of the internal control framework, which enables the Governing Council to pursue its functions and take necessary measures.

### **Internal Audit**

The Audit Committee ensures that internal audit function is independent of the activities it audits and that it is performed according to the Annual Audit Plan with impartiality proficiency and due professional care. The Audit Committee monitored and reviewed the scope, resources, extent and effectiveness of the activities of SLIDA Internal Audit division.

**M.S.S.S. Fernando**

**Chairman**

**Audit and Management Committee**



Director General,  
Sri Lanka Institute of Development Administration

**The Report of the Auditor-General on the Financial Statements and Other Legal and Regulatory Requirements of the Sri Lanka Institute of Development Administration for the year ended 31<sup>st</sup> of December 2021, as per Section 12 of the National Audit Act No.19 of 2018**

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**1. Financial Statements**

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**1.1. Qualified Opinion**

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The audit of the financial statements of the Sri Lanka Institute of Development Administration, comprising of the Statement of Financial Position as at 31st of December 2021 and the Statement of Financial Performance, Statement of Changes in Net Assets for the year then ended, and Cash Flow Statement and Notes to the Financial Statements, including a summary of significant accounting policies, for the year ended 31st of December 2021, was conducted under my direction in pursuance of the provisions in Article 154(1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with the provisions of the National Audit Act No. 19 of 2018 and the Finance Act No. 38 of 1971. As per Article 154(6) of the Constitution of the Democratic Socialist Republic of Sri Lanka, my report shall be presented to the parliament in due time.

In my opinion, except for the effect of the matters discussed in the “Basis for Qualified Opinion” section of this report, the financial position of the Sri Lanka Institute of Development Administration as at 31st of December 2021, and of its financial performance and its cash flows for the year then ended, appear true and fair in accordance with Sri Lanka Accounting Standards.

**1.2. Basis for Qualified Opinion**

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- a) The impairment value of Rs. 13,378,660 for receivable balances of the School of Postgraduate Studies and Center for Language Studies was written off as an adjustment to the accumulated surplus of the previous year instead of deducting it from the profit of the current year as per section 41 of Sri Lanka Public Sector Accounting Standard No.03.

Therefore the surplus of the year in review was overstated by the above amount.

- b) The useful life of fixed assets costing Rs.210, 069, 771 which were fully depreciated but were still in use, had not been re-estimated and stated in the financial statements as per Sri Lanka Public Sector Accounting Standards No.03.
- c) An amount of Rs.7, 610, 160 which has been carried forward for over 5 years, had been recorded in the financial statements as a balance receivable from the Ministry, and even though it was not confirmed by the financial statements of the Ministry that such an amount was payable to the Institute, measures had not been taken to consider this and make the necessary adjustments in the financial statements of the Institute.
- d) From a debt balance of Rs.19,145,750 receivable from the School of Postgraduate Studies that was included in the debtors' balance, a 10%, i.e Rs.1,914,576, has been separated as doubtful debt without any basis, and adjusted to the financial statements instead of doing a detailed evaluation of each debtor balance individually and deciding on the amount of doubtful debts that should be separated.

This audit was conducted in accordance with Sri Lanka Auditing Standards (SLAuSs). My responsibility under those Auditing Standards is further described under the "Auditor's Responsibility for the Audit of the Financial Statements" section of this report. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

### **1.3. Other Information Included in the Annual Report of the Institution for the Year 2021**

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Other information consists of the information included in the Annual Report of 2021 that I have received before the date of this Audit Report, but not included in the Financial Statements and my auditor's report thereon. Management is responsible for the other information.

My opinion on the Financial Statements does not cover the other information and I do not express any form of assurance or conclusion thereon.

In connection with my audit of the Financial Statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Financial Statements or my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the other information I have obtained before the date of this Audit Report and on the work I have performed, I conclude that there is a material misstatement of this other



information, I am required to report that fact. I have nothing to report in this regard.

#### **1.4. Responsibilities of the Management and Those Charged with Governance for the Financial Statements**

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The management is responsible for the preparation and fair presentation of financial statements in accordance with Sri Lanka Accounting Standards, as well as for determining the necessary internal controls that would enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the management is responsible for assessing the Institute's ability to continue as a going concern, using the going concern basis of accounting, unless the management either intends to liquidate the Institute or has no realistic alternative but to cease operations, and disclosing the matters related to going concern.

Those charged with governance are responsible for the examination of the financial reporting process of the institution.

As per subsection 16(1) of the National Auditing Act No. 19 of 2018, the Institute should maintain proper books and records of all its income, expenditure, assets and liabilities to enable annual and periodic financial statements to be prepared in respect of the institution.

#### **1.5. Auditor's Responsibility for the Audit of the Financial Statements**

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My objective is to provide a reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit conducted in accordance with SLAuSs will always detect material misstatements. As material misstatements can arise from the individual or aggregate impact of fraud and error, they could be expected to influence the economic decisions made by users based on these financial statements.

I have exercised professional judgment and maintained professional skepticism throughout this audit, and conducted it in accordance with Sri Lanka Auditing Standards. Further,

- Obtaining sufficient and appropriate audit evidence, in identifying and assessing the risks of material misstatements in financial statements, whether due to fraud or error, and designing appropriate audit procedures to overcome the risks that arise due to fraud or error depending on the circumstance, is the basis for my opinion. The impact of a fraud is higher than that of a material misstatement because a fraud could transpire due to collusion, forgery, intentional omissions, misstatements or the override of internal control.
- I have obtained an understanding of the internal control of the Institute in order to design audit procedures that are appropriate in the circumstances, but I do not intend to express an opinion on the effectiveness of the institution's internal control.
- I have evaluated the reasonableness of the accounting policies and accounting estimates used, and the appropriateness of the related disclosures made by the management.
- I have concluded on the appropriateness of the management's use of the going concern basis of accounting, based on the audit evidence obtained as to whether there is a material uncertainty related to going concern of the Institute due to the events or conditions. If I conclude that a material uncertainty exists, I am required to draw attention to the related disclosures in the financial statements in the auditor's report and, if such disclosures are inadequate, to modify my opinion. However, future events or conditions may cause the institution to cease to continue as a going concern.
- I have evaluated the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Those charged with governance were informed of significant audit findings, including any significant deficiencies in internal control and other matters that were identified during the audit.

## **2. Report on Other Legal and Regulatory Requirements**

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- 2.1. National Auditing Act No. 19 of 2018 includes special provisions with regard to the following requirements.
- 2.1.1. As per the requirements of section 12(a) of the National Auditing Act No.19 of 2018, I have obtained all the relevant information and explanations which were necessary for the purpose of the audit, except for the effect of the matters I have described in the "Basis for Qualified

Opinion” section of the report, and as per my examination the Institute has maintained proper accounting records.

2.1.2. As per the requirements of section 6(1)(d)(III) of the National Auditing Act No.19 of 2018, the set of financial statements presented for audit is consistent with the previous year.

2.1.3. As per the requirements of section 6(1)(d)(IV) of the National Auditing Act No.19 of 2018, except for the observations made in section (c) of the “Basis for Qualified Opinion” of this report, the recommendations made by me in the previous year were included in the financial statements presented for audit.

2.2. Based on the procedures followed and the evidence obtained, and limited to material matters, nothing that requires the following applications were observed by me.

2.2.1. As per the requirement of section 12(d) of the National Auditing Act No.19 of 2018, that any member of the governing body of the Institute has any direct or indirect interest in any contract entered into by the Institute, other than those relating to the ordinary business activities.

2.2.2. As per the requirement of section 12(f) of the National Auditing Act No.19 of 2018, that the Institute has not complied with any applicable written law or other general or special directions issued by the governing body of the Institution, except for the following observations.

<b>Reference to Legal and Other Provisions</b>	<b>Observation</b>
(a) Section 10(05) of the Finance Act No.38 Of 1971	The net revenue that is leftover after an appropriation should be paid to the Consolidated Fund, but the Institute has not taken actions accordingly.
(b) Section 31 of the Sri Lanka Institute of Development Administration Act No.09 of 1982	Although no law can come to effect until the Minister himself approves it, the by-laws of the School of Postgraduate Studies had been used as the guidelines of the said division without obtaining such approval.
(c) Financial Regulations of the Government of the Democratic Socialist Republic of Sri Lanka: Financial Regulation 571	Measures have not been taken to include retained deposits amounting to Rs.520,015 that have exceeded 2 years, in the Revenue.

(d) Treasury Circular No.842 dated 19<sup>th</sup> December 1978.

Detailed descriptions of assets amounting to Rs.157,380,495 which were purchased before 2013 had not been added to the Assets Register and the Assets Register had not been updated.

(e) Section 2.8 of the Public Enterprises Circular No. PED 03/2015 dated 17<sup>th</sup> June 2015

Payments made in addition to the payments specified in the Circular requires the approval of the Minister of Finance. However, without obtaining such approval, a participation allowance of Rs.3,000/= per meeting for 08 meetings to an officer covering the duties of the Secretary to the Governing Council, and a participation allowance of Rs.6,000/= per meeting for 12 meetings to 06 members of the Academic Affairs Board and the Project TS Committee amounting to Rs. 440,500/= had been paid.

(f) Section 2.6 of the Public Enterprises Circular No. PED 01/2021 dated 16<sup>th</sup> November 2021

Even though the Secretary post of the Governing Council should be held by a qualified Chartered Secretary, the officer who is acting in the post of Secretary to the Governing Council has not fulfilled such qualifications.

(g) Rules relating to External Services

(i) Although Section No.07 specifies that the Institute shall not implement consultancy services that charge a professional fee from public institutions including corporations and statutory institutions, the Institute had charged a sum of Rs.222,975/= from 12 public institutions under the approval of the Governing Council in the year in review.

(ii) As per category F of the estimation preparation process, the allowance for assisting staff should be paid as 3% and 7% respectively to the staff officers and non-staff officers. However the staff officers and non-staff officers had been paid 3.8% and 6.2%

respectively as the allowance for assisting staff for conducting examinations.

2.2.3. As per the requirement of section 12(g) of the National Auditing Act No.19 of 2018, that the Institute has not performed according to its powers, functions and duties.

2.2.4. As per the requirement of section 12(h) of the National Auditing Act No.19 of 2018, that the resources of the Institute had not been procured and utilized economically, efficiently and effectively within the time frames and in compliance with the applicable laws.

### 3. Other Matters

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- (a) As per the Cabinet Memorandum No.13/0237/523/001 dated 19<sup>th</sup> April 2013, a secondment allowance of 50% had been paid to the academic staff employed on secondment basis. It had been decided at the Public Enterprise Committee on 14<sup>th</sup> November 2021 that in order to receive this payment the lecturers should complete 45 minimum lecture hours per month. However, from July 2015 to 31<sup>st</sup> January, 2021, a sum of Rs.7,785,350/= that should have been charged from lecturers who haven't covered the required minimum number of lecture hours accordingly, has not been charged.
- (b) Although the payments of the staff of postgraduate degree programmes had been carried out as per the approval of the Planning and Delivery Committee, the approval of payments through a Planning and Delivery Committee in this manner is not specified in the Rules relating to External Services approved by the Treasury.
- (c) Even though the approval to amend the Act which established the Institute had been granted in terms of the Cabinet Memorandum No.13/0150/523/005 dated 07<sup>th</sup> February 2013, this task has not been carried out despite 09 years having passed since the approval has been granted.
- (d) A sum of Rs.2,094,163 which was received for a training programme for the Sri Lanka Accounting Services, had been indicated as payable for over 05 years without either conducting the training programmes or paying off and settling the sum.

W.P.C. Wickramaratne  
Auditor-General