

ආයතනයේ නම : රජයේ මුද්‍රණ දෙපාර්තමේන්තුව

පාර්ලිමේන්තුවේ රජයේ ගිණුම් පිළිබඳ කාරක සභාව විසින් සභාගත කරන ලද
වාර්තා සම්බන්ධයෙන් ස්ථාවර නියෝග අංක 119(4) යටතේ ගරු
අමාත්‍යවරයාගේ නිරීක්ෂණ හා ගනු ලබන පියවර පාර්ලිමේන්තුව වෙත ඉදිරිපත් කිරීම.

නிறுவනத்தின் பெயர் : அரசாங்க அச்சகத் திணைக்களம்
பாராளுமன்ற அரசாங்க கணக்குக் குழுவினால் சமர்ப்பிக்கப்பட்ட அறிக்கை
தொடர்பில் நிலையியற் கட்டளை இலக்கம் 119 (4) கீழ்
கௌரவ அமைச்சரின் அவதானிப்பு மற்றும் எடுக்கப்பட்ட
நடவடிக்கைகள் பாராளுமன்றத்திற்கு முன்வைத்தல்.

Name of the Institution : Department of Government Printing

Submission of observations of Hon Minister and Steps Taken with Regard To the Reports
Tabled by The Committee on Public Account in Terms of Standing Ordrer No 119(4)

MODEL (No. 01)

Parliamentary Publication Series No. 183

- Department of Government Printing

	<i>Shortcomings identified by the Committee</i>	<i>Action taken by the Department to correct shortcomings and current status</i>
Part one : 86:00		
i.	A seized vehicle has not been used for less than 06 months.	There were 5 vehicles that were seized and disposed of in the premises of this department, and those vehicles have been disposed of following the prescribed procurement procedures. One of the vehicles could not be solved at that time as the highest bidder later declined to buy it. Based on the recommendations received from the departmental procurement board that the prices should be called again, the technical evaluation committee has been referred to get the relevant technical recommendations.
ii.	There was no checks on the fuel purchase of vehicle owned by the Department. Government Administrative Circular No. 2016/30 of the 29 th of December 2016 as per the provisions mentioned in paragraph 3.1	<p>Fuel, consumption test of vehicles belonging to this department was last done on 14.06.2019. After that, due to this crisis situation caused by the spread of COVID-19 disease and fuel crisis, in the country. The fuel consumption related test could not be conducted till now.</p> <p>At present, as the fuel supply restrictions and QR code system provides only Quota system, fuel consumption test has to be postponed. However all the officials have been informed to carry out fuel consumption tests of the vehicles of the Department on time.</p>
iii.	After applying the Quota allocated to an item of expenditure as per F.R.94(1) the remaining appropriation limit exceeded the authorized limits.	These commitments are due to the fact that all the printing work related to the August 2020 General Election was undertaken by the government and the procurement of stationery and other materials required for the same.
iv.	There were outstanding loan balances from a period of more than one year.	Debt recovery report is shown in Annexure 01.



v.	No. action has been taken as per F. R. 571 regarding the overdue deposits in the General Deposit Account.	The total value of deposits over two years related to 2020 has now been settled.					
		Time analysis of deposit accounts as on 31.12.2020					
		<i>Name of ordinary deposit account</i>	<i>Treasury General Deposit Account No.</i>	<i>Less than one year</i>	<i>Year 1-2</i>	<i>Between year 2 and 5</i>	<i>Balance on 31.12.2022</i>
		Tender deposit account	6000-0-02-0-50	6,483,000.00	1,615,000.00	-	8,098,000.00
		Commercial print work deposit account	6000-0-0-13-0-35	42,909,252.18	53,362,380.59	-	96,271,632.77
		Temporary Detention of statutory payments	6000-0-0-18-0-03	104,275.18	326,031.18	-	430,306.18
vi.	Not all employees are given written assignments.	All officers of the department, foreman, all employees has been assign tasks. Also officers working in various sections of the department, in some category of production/ service in the printing industry have been assigned duties through assistant Government Printer. But there are cases where some officers have missed the assignments due to internal transfer from time to time.					
Second part – 57:00							
i.	Citizen / Service Beneficiary charter is not properly prepared and activated	Pursuant to public administration circular No. 05/ 2008 issued on 06.02.2008 regarding the introduction of the citizens/ Clients charter, citizens clients charter has been printed as a manual and arranged to be displayed in the reception. Accordingly all necessary arrangements have been made to operate as per 2023 circular.					
ii.	The Department has not developed a system to monitor and evaluate the implementation of the charter by the department's citizens/ service users.						
iii.	A Properly prepared Human Resource Plan is not prepared as per the Government Administration Regulations.	Manpower plan 2020 has not been prepared as per Public Administration Circular No. 62/ 2018 . But the training Plan for the year 2020 has been prepared and implemented. Also, the training Program is included in the annual action plan. It has been sent to the Ministry and it is planned to implement the training activities as included in the action plan.					



iv.	A Minimum training of 12 hours per year per employee is not specified in the H. R. Plan Prepared	Around 1,300 employees are working in this department and only Provision is made to organize training Programs to cover the entire staff in a year. Overspending is defined for such classes. (Technical training courses were given high priority) Due to such reasons, it is difficult to implement training Programs covering the entire staff in a year and train is always provided based on the need of the service.
v.	Performance contracts are not prepared and signed by the entire staff.	The number of employees in this department will be 1215 on 31.12.2022 and performance report as per General Form No. 185 have been signed for all of them so far and continue to do so. But most of the employees of this company are primary and secondary technical personnel who do not have sufficient understanding to complete this process. As it is observed that it is impractical to prepare performance contract reports annually for a large number of employees. Such as 1215 efforts are currently being made to seek the advice of the Ministry of Public Administration, Home Affairs and Provincial Council on the steps to complete them. As per Circular 02/2008 arrangements have been made for signing of performance Agreements for Staff Officers and Head of Departments.
vi	The volume of training opportunities provided was less than 50% of the planned training opportunities.	The pandemic situation in 2020 was beyond control of the department. Due to the spread of the COVID-19 virus, the planned training Programmes could not be implemented as expected. From March 16th 2020 to December 31st, 2020 the travel restriction, Quarantine curfew and strict health guidelines and all public service activities, gathering and events have halted during this period. There were instances where government bodies and other complexes were completely shut down. Those institutions were open of restricted regulations for essential services. More over gathering and meetings were not allowed during the period. The above reasons were beyond the departments control to conduct the training programme as pre planned. The situation was same in 2021. Despite the given reasons, training, Programs have been organized in 2022 and 2023 in order to represent majority of the employees.
vii	Shortcomings pointed out by the Auditor General were not rectified	So far, arrangements have been made to correct the shortcomings pointed out by the Auditor General.



viii	The achievements of the first identified performance indicator was less than 50%.	<p>The first performance indicator was identified the human resources development plan. Recruitment, performance indicators. Training activities were implemented as part of the plan. Hence the above plan could not be implemented due to the COVID-19 outbreak in 2020. This was beyond the Department's control. As the Public Service activities were halted due to the covid restriction, lockdown, Quarantine curfew safety health guidelines during the period of March 16, 2020 to December 31st, 2020. In certain instances they were limited as essential services. More over gatherings and meetings were completely prohibited, due to this reason the training Programme, recruitments and evaluation could not be executed as planned. This was a situation beyond the control of the departmental body and we humbly apologize for it. More over in 2022 and 2023, we conducted training programme by representing majority the employees</p> <p>As per above the employees at the department of Government printing received the opportunity to undergo the training programme as planned in 2022. And I'm pleased to inform you that many members working in this sector have been already referred for the training programme. But according to the policy decision taken by the Government 26.04.2022. We must act in accordance with the instructions of the National Budget Circular No. 03/ 2022 regarding control of Public expenditure.</p> <p>Also, the Public Service Commission has obtained essential clarifications in the Printing Service unit regarding the reactive Performance exam. I would also like to mention that in the First Quarter of 2003. It has arranged to conduct all promotion examinations. Certain Performance Indicators expectation have been met. Progress of 2022 is as per Annexure 02.</p>
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A Loan report on credit files that have been outstanding for more than a year

Serial No.	Name of employees, the said loan / advance received and amount of debt to be collected	Reasons for outstanding loans and action taken
01	Mr. M.Sirisena Disaster loan - Rs. 110,440.00	This officer was retired on 28.11.2017 by letter No. B 12/10173 A/2018 dated 23.02.2018. Due to the delay in providing the information required for the registration of the widow Orphan pension scheme. Later that information was referred to the Director General of pension and the File was returned due to his disabilities these files are being re-monitored.
02	Mr. G. S.S. Athukorala Disaster loan - Rs. 137,880.00	Worked as Print Editor in this department and retired on 24.04.2016. As this officer has not yet submitted the documents related to pension preparation the pension and pension gratuity cannot be prepared 21.02.2018 in the letters dated 06.06.2019, 23.09.2020 and 25.04.2022. It has been informed to submit the pension preparation without delay and pay the outstanding loan amount or else legal action will be taken.



03	Mr. H. D. S. Jayaratna Disaster loan - Rs. 152,320.00 Festival Advance - Rs. 2,000.00 Special Advance - Rs. 250.00 Rs. <u>154,570.00</u>	H.D. S. Jayaratna served as a Proof Reader in this Department and he was retired on 28.10.2013. As he did not fulfill the Basic Educational Qualification for the post and accordingly he is not eligible for pension rights as per the Public Service Commission Secretary's letter No. PSC/APL/6/106/2017 dated 18.10.2018. Due to this the government has not been able to collect the arrears due. The letter No. 15/873 ස.ස.අ./2019 dated 2021.02.23 is referred to the Attorney General to take Legal action regarding the recovery of this loan due to the fact that the debtor has been informed on several occasions to pay the relevant loan amount but has not responded. It has been informed by the letter C/52/2021 dated 03.04.2021 that the related legal proceedings are being carried out.
04	M. D. Nirodha Disaster loan - Rs. 90,300.00 Special Advance - Rs. 1,500.00 Rs. <u>91,800.00</u>	The attorney General's Department has sent an interim notice to this debtor but he has not yet responded the written notification has been issued to the Attorney General's Department and Legal proceedings are currently underway.
05	K. K. Anil Disaster loan - Rs. 822.72	The outstanding debt of this officer was Rs. 57,100 and the attorney General's Department has refused to file a case. Later upon the intervention of the department of the officer was informed and arranged to pay in monthly installments and he paid the money. Principal amount has been paid.
06	S. A. Rathanasara Disaster loan - Rs. 94,660.00	The case is pending in the Colombo District court under DNR O1432/ 2019 and original copies of all necessary documents have been handed over to the Attorney General's Department.
07	M. P.W. Peries Disaster loan - Rs. 39,245.00 Property loan - Rs. 271,720.00 Rs. <u>310,965.00</u>	The case under DMR 2631/2016 in the Colombo District court is over. Taking into account the date of 28th August 2018. When the final judgment was given the total outstanding amount and the related interest will directed to be paid in 55 installments of Rs. 10,000.00 each and the balance of Rs.10,938.55 on 28th of every month. At present a few installments have been paid. The debtor has been informed several times to pay the due amount and interest and accordingly only the interest amount has been paid twice. Further steps are being taken to recover the loan amount.
08	W. M. D. D. Sanjeewa Disaster loan - Rs. 121,400.00 Festival Advance - Rs. 8,750.00 Special Advance - Rs. 800.00 Rs. <u>130,950.00</u>	The case under DMR 2601/2020 being investigated in the Colombo District Court and all necessary documents have been handed over to the Attorney General's Department.
09	S. D. W. Amarasinghe Disaster loan - Rs. 118,800.00	The case under DMR 1866/2019 being investigated in the Colombo District Court and all necessary documents have been handed over to the Attorney General's Department.



10	A. A.J. K.Amarasinghe Disaster loan - Rs. 187,660.00	The case under DMR 1215/2019 is being under investigating in the Colombo District Court and summons notices have been issued to the accused and the next court date has not yet been announced.
11	P. H. S. Wijesinghe Disaster loan - Rs. 115,720.00 Festival Advance - Rs. 3,500.00 Special Advance - Rs. 1,250.00 <u>Rs. 120,470.00</u>	The case under DMR 5167/18 is being under investigation in the Colombo District Court and All the documents required for the case were submitted and summons were issued by the Attorney General's Department to the accused. The next court date has not yet been announced.
12	K. P. Sumith Disaster loan - Rs. 125,960.00 Festival Advance - Rs. 1,000.00 Property loan - Rs. 229,700.00 <u>Rs. 356,660.00</u>	The Attorney General's Department has refused to file a case against the officer's wife as he was died. Efforts are being made to called this arrears by arranging widow and destitute contribution to officer's collect wife. As the permanent address of the officer cannot be found. Efforts are being made to trace the address.
13	S. C. Wicramasinghe Disaster loan - Rs. 152,790.00 Festival Advance - Rs. 2,400.00 Special Advance - Rs. 2,250.00 <u>Rs. 157,440.00</u>	The validity of the bill complanint has been confirmed and handed over to the Attorney General's Department. No case number provided. We are waiting to get advice from the Attorney General about the next court date.
14	K.D. S. Lal Disaster loan - Rs. 55,175.00 Festival Advance - Rs. 1,800.00 <u>Rs. 56,975.00</u>	The case is being investicated under 28786/M of the District court of Avissawella. All the necessary documents have been handed over to the Attorney General's Department. As this officer is dead - arrange widow's contribution to his wife. It is expected that the amount will be collected in future according to his wishes.
15	B. A. P. Perera Disaster loan - Rs. 32,290.00	On 2004, January 12 th the Officer as the job was abandoned and after that looking up his address in the Electoral Register. Registered letters sent to that address were returned. An information letter has been sent to Nuwara-Eliya Divisional Secretariat regarding this officer. As soon as the response is received steps are being taken to recover the loan.
16	S. A. S. S. Perera Disaster loan - Rs. 33,200.00	As the address of this officer was not available the address was found by checking the voter list. Accordingly despite sending letters on 07.08.2020 and 23.09.2020 to pay the due amount, the debtor did not respond. Further steps are being taken to recover it.

17	D. D. P. C. Sirinayaka Disaster loan - Rs. 37,180.00 Festival Advance - Rs. 1,800.00 Special Advance - Rs. 300.00 - <u>Rs. 39,280.00</u>	The case under M/15994 is being heard the Matara District Court and all the case documents have been handed over to the Attorney General's Department.
18	L. A. Wjithananda Disaster loan - Rs. 45,530.00	Although the letter was sent on 08.07.2020. As per the voter registration address, the letter was send back and efforts are being made to confirm the address through concerned the Divisional secretariat.
19	K. Sithambareshan Disaster loan - Rs. 60,410.00 Festival Advance - Rs. 1,800.00 Property loan - Rs. 323,870.00 Guarantor - Rs. 11,730.00 - <u>Rs. 397,810.00</u>	While the case is Investigating in the Colombo District Court, a copy of the original title deed has been sent to the Mahara Land Registrar's Office for registration.
20	S.D. N.Kularatna Disaster loan - Rs. 86,335.00 Festival Advance - Rs. 800.00 Property loan - Rs. 40,350.00 Special Advance - Rs. 800.00 - <u>Rs. 128,285.00</u>	The pension department said the Officer had died and his wife was not entitled to widow/ Orphan pension scheme. But the wife has been told over the phone to send a letter expressing her willingness to receive contribution of widow/ orphan pension scheme allowance for 2 years of service after review of her file.
21	J. G. H.W Kumara Disaster loan - Rs. 59,850.00	The letter sent by Government Printer of GP/E/L/1/2015 dated 30.09.2020 and recommended for abandoned. It has not been approved by the Department of state Finance. How to recover this arrears is been considered.
22	B. P. Gunaratne Disaster loan - Rs. 25,440.00 Festival Advance - Rs. 900.00 Property loan - Rs. 117,620.00 - <u>Rs. 143,960.00</u>	The case is investigating in the Colombo District Court under DMR 2624/2016. All the necessary documents have been handed over to the Attorney General's Department.



23	K. A. Alwis Guarantor's loan - Rs. 20,970.00	The Ministry of Taxation vide letter dated 20.12.2021 of MME/AD02/02/04-29 has received approval from the ministry secretary to wave off this outstanding loan. Also January 2023 waved.
24	B. P. S. P. Gunatilaka Disaster loan - Rs. 96,590.00 Festival Advance - Rs. 1,500.00 - <u>Rs. 98,090.00</u>	This case is being investigating under DMR 3877/19 in Colombo District Court - and all the case document original copies were handed over to the Department of Attorney General on 26.03.2021 and legal proceedings are being taken.
25	M. R. Rashad Disaster loan - Rs. 40,430.00 Special Advance - Rs. 100.00 - <u>Rs. 40,530.00</u>	The necessary documents have been send to the Attorney General's Department. Further correspondence is under C/100/2017, The permanent address of the debtor has been confirmed at the kelani Divisional chief Secretariat - and the Attorney General's Department has been notified in this regard.
26	B. L. P. Kumara Disaster loan - Rs. 25,260.00	Although a letter was sent on 08.07.2020. As per the address in the electoral register the letter has been retrieved and efforts are being made to trace the current residential address.

Appendix 2

Appendix 2

Serial Number	Process Description	Annual Assesment		At the end of the Quarter	
		Fund (Rs. Million)	Physical	Fund (Rs. Million)	Physical
01.Trainings					
1	Tamil/ Sinhala Language Training Programme	0.3	100%	0.015	70%
2	Training Courses for Group of Office Staff	0.1	100%	-	-
3	Postgraduate Programme for the Executive Officers	0.9	100%	0.554	80%
4	Leadership Training Programme	0.1	100%	-	-
5	Vocational Training Courses for Group of Office Staff in the Sri Lanka Institute of Printing	0.5	100%	0.416	90%
6	Security Training Programme for the Security Officers	0.1	100%	-	-
7	Tamil/ Sinhala Language Training Programme	-	100%	0.225	70%
8	Postgraduate Programme for the Executive Officers	0.75	100%	0.15	50%
9	Vocational Training Courses for Printing Service	1.25	100%	1.036	60%
10	Printing Training Courses for Printing Service in Sri Lanka Institute of Printing on	-	100%	-	-
	Total	4	100%	2.396	42%

* The average duration of professional training courses is Six months or more, starting in the middle of the year and ending in the early part of the next year. So progress here is usually 50% percent.



Serial Number	Process Description	Annual Assesment		At the end of the Quarter	
		Fund (Rs. Million)	Physical	Fund (Rs. Million)	Physical
02. Recruitments					
1	Recruitment of Senior Executive & Executive Grade	1.5	100%	.	-
2	Recruitment of Supervisory Management Assistant (Technology)- MN3 Tech Head Forman, Head Printing Editor, Forman, Assistant Head Printing Editor	0.028	100%	0.03816	60%
3	Recruitment of Management Assistant (Technical) MT- I Tech Computer Typesetter & Designer Printing Editor, Pre-Press Planner, Offset Litho Print Operator, Letter Press Operator, Print Finisher, Printing Technician	0.05	100%	.	-
4	Recruitment of Management Assistant Non- Technical Warehouseman	0.005	100%	.	-
5	Recruitment of Primary Level Skilled Service Motor Mechanic Fitter Electrician	0.05	100%	.	-
6	Recruitment of Primary Level Semi Skilled Service Counter & Packer, Checker Forklift & Lister, Carpenter, Security Guard,Plumber	0.05	100%	0.02608	80%
7	Recruitment of Printing Work Aid 51 Vacancies	0.015	100%	.	-
	Total	1.698	100%	0.06424	20%

* 03/2022 Per National Budget circular No. BD/CBP/01/01/04-2022 dated 26.04.2022. It has been mentioned that the recruitment has been postponed as per serial No. VII.

Serial Number	Process Description	Annual Assestment		At the end of the Quarter	
		Fund (Rs. Million)	Physical	Fund (Rs. Million)	Physical
03. Efficiency BarExaminations					
1	Efficiency Bar Examinations for the Officers of OES & Drivers Service	0.05	100%	-	-
2	Efficiency Bar Examination for Printing/ Departmental Service	0.05	100%	-	10%
	MN 3 -I/ 11/ 111			-	-
	MN I -1/11/ III			-	20%
	MT 1/3-1/11/III			-	-
	PL 2 -I/ 11/ 111			-	50%
	PL3-I/II/111			0.00758	50%
	PL1-I/II/111			-	50%
	All EB's Twice for the Year			-	-
	Total			0.1	100%

- * Two times in the year 2022 under section 7 has been arranged to conduct the performance exam. Due to country's travel restrictions and Fuel crisis, the performance testing has been limited to providing opportunities to perform duties from home. However applications are called for the efficiency test conducted once a year and work is done as per PL 1, 2 and 3.
- * Further more of these employees are in the technical service categories they were asked to be trained in subjects such as general Administration, management and establishments code. Thus, efficiency bar exam break through. But all arrangements have been made to conduct this efficiency exam in the first quarters of 2023



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