

2021



வார्षிக காரியகாமி வரகால வருடாந்த செயற்றிறன் அறிக்கை Annual Performance Report



ரசுல் குவாந்தி டெசார்தமேன்சுவல்
அரசாங்க தகவல் திணைக்களம்
Department of Government Information

Annual Performance report

2021



Department of Government Information

**No.163, Kirulapone Avenue
Polhengoda
Colombo 05**

Annual Performance Report
for the year 2021

Department of
Government Information

Expenditure Head No. : 210

Content

	<i>Page</i>
Chapter 01 - Institutional Profile/ Executive Summary	1 - 10
Chapter 02 - Progress and Objectives	11 - 17
Chapter 03-Overall Financial Performance	18 – 39
Chapter 04-Performance Indicators	40 - 45
Chapter 05 - Performance of the achieving Sustainable Development Goals (SDG)	46 - 49
Chapter 06 - Human Resources Profile	50 - 52
Chapter 07-Compliance Report	53 - 63
Conclusio	64 - 65

Chapter 01

Institutional Profile/ Executive Summary

Institutional Profile / Executive Summary

- 1.1** Introduction
- 1.2** Vision, Mission and Objectives of the Institution
- 1.3** Key Functions
- 1.4** Organization Chart
- 1.5** Departments under the Ministry/ Major Divisions in the Department/
Divisional Secretariats under the District Secretariat
- 1.6** Institutions/Funds maintained under the Ministry/Department/
Provincial Council
- 1.7** Details on foreign aided projects (if any)
 - a) Project
 - b) Contributing Agency
 - c) Estimated project Cost – Rs. Million
 - d) Project duration

1.1 INTRODUCTION

The “War Information Centre” was put into operation during the period of Second World War in the British colonial era, with the intention of making the public aware of the war information.

At the end of the war, on 31st July 1948, the "War Information Centre" was re-established at Galle Face Secretariat Complex as the "Department of Government Information" upon guidance and recommendations of Soulbury Commission in order to create public awareness about Government Development Activities. In the beginning, the department consisted of three divisions, namely

1. News Providing Division
2. Government Books Division
3. Government Film Unit

The Department was set up under three main sections with the key objective of making the public aware of the Government’s National Development Role. The Institutional Structure of the department is

1. Monitoring the government’s development news and publicity activities
2. Bringing the official publications of the government to the public through the Government Publications Bureau (Printing and distribution)
3. Production and exhibition of documentaries by the Government Film Unit to raise public awareness at the village level on the development role played by the government.

Certain divisions of the department located in the Gall Face Secretariat complex were shifted from time to time to buildings such as Irrigation Department Building-Jawatta, Velona Building- Polwatta, Transworth House-Fort, and Atapattu Building-Sir Baron Jayathilake Mawatha. In the 90s, the department was shifted from a private building in Kollupitiya to Polhengoda premises where the Government Film Unit being operated. Since then, the departmental administration worked to set up all the divisions of the Department in one location. Consequently, strengthening the institution's infrastructure new five-storied Media Development Center was opened on 30.03.2012. This was a reward for the staff to deliver an efficient service.

The position of Head of the Establishment, which was known as the Information Officer at the beginning, has now been upgraded to the post of Director General of Government Information. Mr.P.Nadeshana has served as the first Information Officer. The designation of the Head of Establishment has been promoted from Information Officer to the post of Director of Information, and then to the Director General of Information.

Mr. H.A.J Hulugalla, an experienced journalist and a newspaper editor, has been appointed as the Chief Information Officer of the Department of Government Information. Mr.L.R. Gunetilleke, Mr.S.P. Wettasinghe and Mr.P.B. Wijesinghe have served as Assistant News Officers.

Making a turning point in the Sri Lankan Mass Media, the magazine “Desathiya” was published on February 4, 1978 by the Department. “Desathiya” is a concept of Senior Minister Sarath Amunugama, then secretary to the Ministry of State. As a print media, “Desathiya” has been passing through crucial milestones over the ages nourishing the public knowledge continuously.

There can be found a number of writer generations, those who have been nurtured by “Desathiya” magazine, the path to knowledge of the universe for the Sri Lankan people. There are also many generations of readers. “Desathiya” is the only news magazine launched by the Sri Lankan public sector, representing all the classes from the policy maker to farmer and labourer. In particular, this magazine took on the main responsibility of popularizing government policies and development programs. Moreover, it has succeeded in creating an intellectual revolution in the minds of the people. The magazine has been successful in presenting information on social, economic, cultural, artistic, and international and many other fields in a very simple language, increasing the readers’ interest.

In addition, a weekly newspaper called "Thorathuru" and an English newspaper called "Alliance" were also published at the time.

The Department of Government Information, that commenced with a very small staff, had 233 permanent, casual, contract and daily service staff by the end of 2021.

The Department of Government information is unique among the government institutions since it is the institution that contacts directly with media organizations, which delivers news to the public. A news release issued by the department is a government announcement and must be extremely accurate.

While doing so, the department also had to comply with the decisions taken by the government from time to time. The government censored the news in 1979, 1980, 1981, 1983, 1987, 1995 and 2000 due to the unrest situations in the country. In such cases, it is the responsibility of the Director General of Government Information to censor the news as the competent public authority.

In 1993, for the first time, news broadcasts were allowed on television channels and this is considered as a turning point in media history. Simultaneously, the Department took another step to make information accessible to the public and established the National Information Center on 18 May 1995. The center was established at the “Transworks House” in Fort, Colombo and the “Press Club” was established there in to promote camaraderie among journalists.

The department was suddenly shifted from Transworks House to two stories in a private building in Kollupitiya.

The Department of Government Information which carried out the government's publicity campaign not only locally but also internationally from the inception, has regularly distributed handbills, magazines and publications targeting the foreign embassies in Sri Lanka. During this period, special information about Sri Lanka was delivered to foreign countries through publications aimed at embassies such as “Week Happening in the Island” and “Introduction to Ceylon”. Later on, a quarterly magazine called "Sri Lanka Today" was published to spread information about Sri Lanka abroad.

The Government Publications Bureau has also been operating under a broad objective of printing and distributing the official publications of the Government, laws and regulations, for purchasing by the public. Mr. R.V.H.Vantwest has served as the founding officer here.

The Government Film Division that initiated by Mr. Julio Petroni, has played a significant role in educating the public on the post-independence national development of the country through documentaries. Government Film Unit, which has created a number of distinguished documentary film directors since then, has won awards in the documentary and semi-documentary categories at numerous foreign film festivals, including the Paris International Film Festival.

The Department of Government Information, which is moving towards the maximum that can be reached under the departmental structure created with independence in 1948, has been organized in recent years to suit the modern world and is functioning in

a number of sections by 2021. The Department of Government Information comprising of Government Film Unit, Photography Division, Development Division, “Desathiya” Magazine Division, New Media Unit (www.news.lk), Government Publications Bureau, Media Accreditation Unit, Publicity Division and Research and Investigation Division has now become an active institution in the publishing and publicity sectors.

It can also be observed that the Department of Government Information committed to carrying out this role successfully, subject to change from time to time, through existing mechanisms.

Heads of the Department from the beginning

The following officers have held the posts of Information Officer, Director of Information and Director General of Information in the Government Information Department since 1948.

1948 – Mr. P. Nadeshan

1949 – Mr. D.I.H.A.J. Hulugalla

1950 – Mr.T.T.R.Vivien Horine

1952 - Mr. D.I.H.A.J. Hulugalla

1955 – Mr.Nadeshan Pararajasingam

1956 – Mr. G.Lionel Perera

1957 - Mr.G.W.A.M.Perera

1958 – Mr. James Perera

1959 – Mr. T.M. Jayarathnam

1960 – Mr. Thilak Eranga Gunarathna

1961 – Mr.W.L.Fernando

1962 – S.B. Senanayake

1966 – Mr. D. Aluviyare

1967 – P.N. Meddegoda

1968 – Dr.S.L.B.Amunugama

- 1972 – Mr. P.H.Pramawardhana
1974 – Mr. W.R.P.Thilakarathna
1977 – Mr. S. Anura Gunasekara
1983 – Mrs. Manel Abeyrathne
1990 – Mr.K.S.Wimalasena
1991 – Mr. K.R.L.Wijewardhana
1992 – Dr.Sunanda Maddumabandara
1994 – Mr. Ariya Rubasinghe
2003 – Mr. K.A.B. J,P, Jayasekara
2004 – Mr. W.M. Piyasena
2005 – Mrs. Kanthi Wijethunaga
Mr. S.D.Piyadasa
2006 – Mr. V.P.K Anusha Pelpita

Director Generals of Information.....

- 01.02.2009 to 06.05.2010 - Mr. V.P.K Anusha Pelpita
07.05.2010 to 08.01.2015 - Prof. Ariyaratne Ethugala
13.01.2015 to 07.05.2015 (Acting) - Mr. K.W.T.N.Amarathunga
08.05.2015 to 02.06.2017 - Dr, Darshani Gunathilake
06.06.2016 to 29.09.2017 - Dr. Ranga Kalansuriya
13.10.2017 to 26.10.2018 - Attorney at Law Mr. Sudarshana
Gunawardhana
27.10.2018 to 07.04.2021 - K.M.G.S. Nalaka Kaluwewa
Up to now since 2021.04.19 - Mohan Samaranayaka

Vision

“Maintain an independent and responsible media culture”

Mission

“By taking steps to establish mutual communication media environment in Sri Lanka, to uplift media culture and to determine the rights of the general public for accurate information and vision of the government”

Goals

- Creating public awareness on topical activities with national importance including state policies and development strategies.
- Building an advance Media Culture.
- Leading and encouraging a Professional Media Culture
- Developing Human and Physical Resources to accomplish the goals above.
- Managing Information Technology (Digitalization) in line with Global Technological Trends.

1.3. Main Functions

The department's role is to contribute through communication with the participation of public and private media organizations to achieve a high level of development and sustainable development goals

----- presentation structure of programs

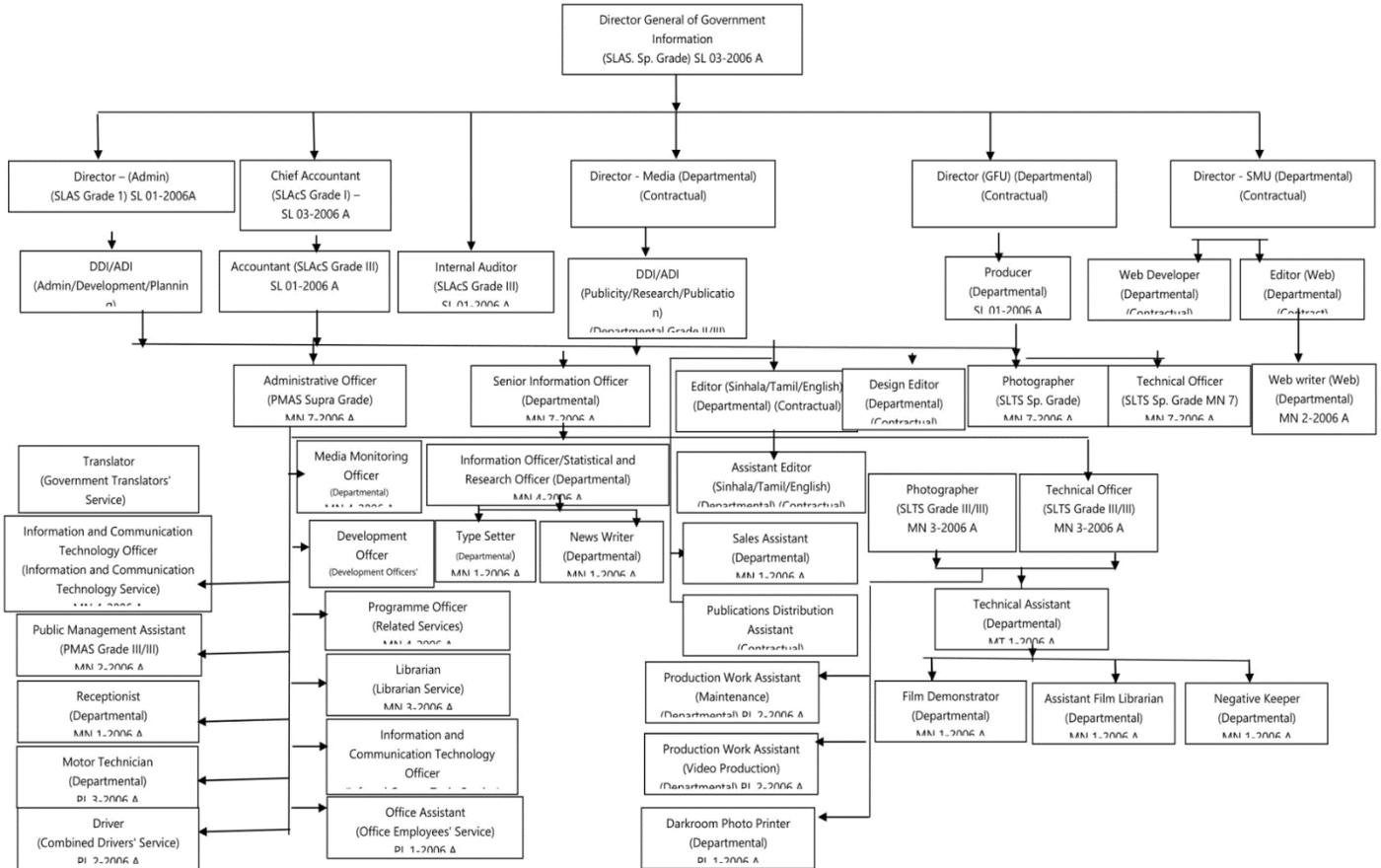
➤ Capital Programs

- Objective
- Current progress
- Future Prospects

➤ Development Projects (Daily and Short term projects)

- Mode of execution
- Progress

1.4 Organization Chart



1.1 Main Divisions of the Department

1. Administration Division
2. Account Division
3. Publicity Division
4. Development Division
5. New Media Unit
6. Desathiya and Desathiya Distribution Division
7. Photography Division
8. Government Film Division
9. District Media Unit Division
10. Media Accreditation Division
11. Digital Infrastructure Facilities Division
12. Government Publication Bureau
13. Research and Media Investigations
14. Liberty

1.2 Institutions/Funds maintained under the Ministry/Department/Provincial Council

There are no institutions maintained under the Department of Government Information

1.3 Details on foreign aided projects

There are no foreign aided projects in the Department of Government Information

Chapter 02

Progress and Objectives

Progress and Objectives

The vision of the Department of Government Information is to become the leader in government official news communication in keeping with the new technological priorities in communication, always collaborating with new technology.

The Department of Government Information is moving forward in the digital space where all tasks are being digitized and modernized, with the advent of digital technology that transcends traditional tasks.

As the news source, the Department of Government Information develops a network connecting all the media outlets and implements the government mechanism of providing government current and development information to all print and electronic media.

It is also a significant achievement for the Department of Government Information this year in being able to enhance the digital platform for communicating information to the public, facing the enormous challenge of being a reliable information provider to the public in today's digital space.

The Departmental Websites and Social Media Network have also been able to create a people-centric information network, introducing a number of different activities within a short period such as a year.

Digitalization

It is essential to ensure the accuracy and reliability of the information received by the public through social media as misinformation is often circulated on the social media network. Therefore, the department is working at present to provide reliable information to the public in the digital space using popular social media. Accordingly, the Department communicates reliable information directly to the public through www.dgi.gov.lk, the "Department of Government Information" YouTube Channel and Face Book Page and the www.newslk website and Twitter.

Significant Achievements in Digitization-Department of Government

	Program	Implementation
Facilitating the media		
01	using the cloud storage to provide information	The Department of Government Information, which serves as the source of information to the media, has stepped forward in its traditional way and efficiently delivers videos, audios, photographs, and news releases to all media at once.
02	Prompt release of all media coverage done by the department to the media	Release of all videos, audio recordings, photographs etc. related to the programs implemented by the government to the media with an announcement containing information on the media coverage carried out. Prior to the introduction of this methodology, there was no formal methodology for this and it has enabled all activities to be well-coordinated among all media institutions.
03	Setting up a proper email system	Exchange information using nearly 200 email systems for all media in the country i.e. print, electronic, web media, new media, foreign media
04	Issuing media accreditations for all journalists	Create a database to replace the file-based media identity card issuance system and work to give journalists their professional dignity.
Providing information directly to the public		
	Maintaining the “Department of Government Information” YouTube channel	Department of Government Information You Tube The channel, which was inactive at the time of January 2019, had only 12 viewers and by the end of that year was able to add more than 1000 viewers. The videos have been prepared and presented on various themes such as, INFO News, INFO Highlights, Inside, INFO News Parliament Highlights, Provincial Highlights, Taller, Documentary, Short video Reel.

		Continuous transmission of 2019 elections result until the final official election result is a great achievement of the Department A large number of local and foreign people joined this YouTube channel at the moment and the channel was highly appreciated by the people.
	Maintaining the “Department of Government Information” Face Book page	As of January 2019, this facebook page has about 90,000 likes, and it has increased by 20,000 this year. The number of face book like, people reached, engage number increased day by day after the content was processed in a formal way. Here, videos, creative posts and photos related to current and development news are updated with a brief description. The transmission of the official election results of the 2019 Presidential Election and the posting of the official election results on Facebook gathered hundreds of thousands of people p around it. It has now been able to maintain a number of over one lakh “reached” per week.
	web Site www.news.lk	This is the official news website of the Government, which is updated 24 hours a day in all three languages. All current and development news is updated on this site. Face book page, YouTube channel and twitter pages are operated under this website. In addition, the live broadcast of special media briefings including the Cabinet press briefing, was commenced this year and, is receiving a high response from the public.
	Desathiya	Efforts were made to release Desatia magazine, which has a 43-year history of condensing current and development as well as foreign information to the people, on the scheduled dates. Due to the Covid-19 epidemic in the country, the work of the Department was disrupted for many months. But the staff, who performed their duties from home, managed to publish ten (10) standard “Desathiya” magazines with a very high quality during the year 2021. Desathea magazine has been distributed to the readers through a formal distribution network covering the whole of Sri Lanka by distribution through Lake House.
Media Archive System		
	Setting up a Digital Archive system	The department has also launched a project to convert films, videos, and photographs of historical significance to digital technology.

		<p>About 100 old films have been converted to digital technology and are being preserved by now.</p> <p>In addition, the installation of the digital archive system was a major task accomplished in this year. This year was able to archive specific videos and photos on a daily basis.</p>
--	--	--

systematically expanded system to deliver information to the media

Arming media organizations with true information for reliable reporting is an urgent need for a good social existence. In order to communicate the government's development and current information to the media in a formal way, the government news department has started the formal method of providing videos, photos, press releases to the media organizations using cloud technology.

Special Achievements

In accordance with “Vistas of Prosperity” the policy statement of H.E. the President Gotabhaya Rajapaksa, this department has engaged its activities in the year 2021 under the subject of media research in order to create an advanced and quality media culture.

1. Publication of "Janamadhya Sankathana" as a professional journalism scholarly work to expand the subject of professional journalism, develop journalism education and develop the professional knowledge, skills and attitudes of journalists.
2. Working to create a quality professional media culture through academic knowledge exchange between the university's media studies departments on shaping the future course of the Sri Lankan media industry by discussing the issues that have arisen in the media sector in Sri Lanka and providing that information
3. Obtaining the views of university lecturers, public leaders, civil organizations and citizens about the media in Sri Lanka and bringing those views to the attention of the government in order to determine the future direction of the field.
4. Developing the knowledge, skills and attitudes of the teachers who teach the school media subject and maintaining an information system to develop media education at the school level according to the policy statement "Vision of Prosperity" and working for developing a good and quality media culture.

Under this,

- Promotion of School Media Club Program
- Registration of School Media Clubs
- Granting 100 Wall Newspapers to School Media Units

Collecting the information of the school media subject teachers and providing them with media ID cards issued by the Government Information

5. Under the Journalism Vocational Education and Journalist Training Program for,
 -
 - Providing practical media knowledge to officers working in the media units of the three armed forces and police as professional media officers (one program is currently being implemented)
6. Under the vision of prosperity, with the aim of creating a culturally advanced human being, conducting a series of film enjoyment programs monthly under the social responsibility of the media. (three programs have been interrupted due to the Covid-19 epidemic situation)
7. Update websites, compile news and actively maintain social media networks, identifying social media trends.
8. Carrying out live elections broadcasting through new media and live broadcasting of special press conferences including cabinet press briefing through social media.
9. Relaunching the government official news SMS service , which was inactive for some time, and starting to maintain it in Sinhala and English languages.
10. The Department of Government Information has established district media units centered on all 25 district secretariats.
11. The district media units upload their news on the Facebook page and District media unit progress review meetings are held through Zoom technology.
12. Organization of media visits by district media units

Media tours related to the project "Gama Samanga Pilisandarak" have been held in Kegalle, Kandy, Trincomalee, Kalutara and Matale districts.

In addition, media tours related to the project "Saubhagya Gammana" have been held in Kegalle district

13. Conducting annual motivational workshops for district media unit officers

Goals and Challenges

The main responsibility and role of the department is to make the public aware of government policies, current activities of national importance including the government development process and the government role for the betterment of the public. The main objectives are to support and lead the management of the IT process in line with global technology trends and to build a free and responsible high media culture.

In order to fulfill the objectives of the government's "Vision of Prosperity" policy statement, it is expected to report to the people widely through social media and websites. In order to equip the people with correct information and knowledge, the primarily anticipation in the year 2022 is to take the lead in establishing a perfect media policy in the society to fulfill the responsibility assigned to the media.



Mohan Samarananayaka

Director General of Government Information

Chapter 03

Overall Financial Performance for the Year ended 31" December

Overall Financial Performance for the Year ended 31st December

3.1 Statement of Financial Performance

ACA-F

Statement of Financial Performance for the period ended on 31st December 2021

Budget 2021	Note	Actual Re-Adjusted		
		2021 Rs.	2020 Rs.	
-	Revenue Receipts			
-	Income Tax	1	-	-
-	Revenue Receipts	2	-	-
-	Taxes on Domestic Goods & Services	3	-	-
-	Non Tax Revenue & Others	4	-	-
-	Total Revenue Receipts (A)		-	-
-	Non Revenue Receipts			
-	Treasury Imprests		328,786,100	236,775,000
-	Deposits		1,368,742	20,959,326
-	Advance Accounts		12,424,365	9,234,353
-	Other major Ledger Account Receipts		-	-
-	Total Non Revenue Receipts (B)		342,579,207	266,968,679
-	Total Revenue Receipts and Non Revenue Receipts C = (A) + (B)		342,579,207	266,968,679
	Remittances to Treasury (D)		1,256,028	-
	Net revenue receipts and non- revenue receipt E= (C) – (D)		341,323,179	266,968,679

Annual Performance Report - 2021

	Less :Expenditure				
-	Recurrent Expenditure		-	-	
180,320,000	Wages, Salaries & Other Employment Benefits	5	165,108,537	155,804,392	} ACA-2(ii)
115,025,000	Other Goods and Services	6	95,701,873	81,077,889	
1,500,000	Subsidies,Grants and Transfers	7	1,403,139	1,717,002	
-	Interest Payments	8	-	-	
-	Other Recurrent Expenditure	9	-	15,300	
296,845,000	Total Recurrent Expenditure (F)		262,213,549	238,614,583	
	Capital Expenditure				
63,500,000	Rehabilitation & Improvement Capital Assets	10	18,964,137	20,432,358	} ACA-2(ii)
172,626,000	Acquisition of Capital Assets	11	61,447,644	5,743,484	
-	Capital Transfers	12	-	-	
-	Acquisition of Financial Assets	13	-	-	
5,500,000	Capacity Building	14	714,500	511,194	
-	Other Capital Expenditure	15	-	-	
241,626,000	Total Capital Expenditure (G)		81,126,281	26,687,036	
-	Deposit Payments		1,795,836	21,300,737	ACA-4
-	Advance Payments		12,527,049	9,285,036	ACA-5
-	Other main Ledger Account Payments		-	-	
-	Main Ledger Expenditure (H)		14,322,884	30,585,773	
-	Total Expenditure I = (F+G+H)		357,662,714	295,887,392	
-	Balance as at 31. 12.2021 J=(E-I)		(16,339,536)	(28,918,713)	
	Balance as per Imprest reconciliation Statement		(16,339,536)	(28,918,713)	ACA-7
			-(16,339,536)	-	ACA-3
	Imprest Balance as at 31 .12.2021			(28,918,713)	

3.3 Statement of Financial Position

ACA-8

Statement of Financial Position As at 31st December 2021

	Note	Actual	
		2021 (Rs.)	2020 (Rs.)
Non Financial Assets			
Property, Plant & Equipment	ACA-6	1,820,584,025	1,768,395,025
Financial Assets			
Advance Accounts	ACA-5/5(a)	37,117,831	37,015,148
Cash & Cash Equivalents	ACA-3	-	-
Total Assets		1,857,701,856	1,805,410,173
Net Assets /Equity			
Net Assets for the Treasury		28,955,013	28,425,236
Property, Plant & Equipment Reserve		1,820,584,025	1,768,395,025
Rent and Work Advance Reserve	ACA-5(b)	-	-
Mobile Liabilities			
Deposits Accounts	ACA-4	8,162,818	8,589,912
Imprest Balance	ACA-3	-	-
Total Liabilities		1,857,701,856	1,805,410,173

Detail Accounting Statements in above format No. ACA 1 to ACA 7 presented in pages from 07 to 49 and Notes to accounts presented in pages from 50 to 65 form and integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.

We hereby certify that there is an effective internal control system for financial control in the reporting entity and that periodic reviews are conducted to monitor the effectiveness of the internal administration for financial control and accordingly make changes as necessary for the effective implementation of those systems.



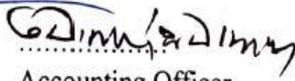
Chief Accounting Officer

Name : Anusha Palpita

Designation : Secretary, Ministry of Mass Media

Date : 26 .02.2022

V.P.K. Anusha Palpita
Secretary
Ministry of Mass Media
163, "Asidisi Medura", Kirulapona Mawatha,
Polhengoda, Colombo-05.



Accounting Officer

Name : Mohan Samaranayake

Designation : Director General of Information

Date : 24.02.2022

Mohan Samaranayake
Director General of Government Information
Department of Government Information
Colombo 05



Chief Accountant

Name : H.A.U. Jayalath

Date : 21 .02.2022

H. A. U. JAYALATH
Chief Accountant
Department of Government Information
163, Kirulapona Avenue,
Colombo 05.

3.4 Statement of Cash Flows

ACA-C

Statement of Cash Flows for the Period ended 31st December 2021

	Actual	
	2021 (Rs.)	Re-adjusted 2020 (Rs.)
<u>Cash Flows from Operating Activities</u>		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses Profit	-	-
Profits	-	-
Non Revenue Receipts	-	-
Revenue collected for other Heads	15,092,249	20,989,638
Imprest Receipts	328,786,100	236,775,000
Advance Recoveries	9,856,343	6,779,043
Deposit Receipts	1,368,742	20,959,326
Total Cash flow generated from Operations (a)	355,103,433	285,503,007
<u>Less – Cash disbursed for</u>		
Personal Emoluments & Ioerating Payments	274,673,473	248,587,290
Subsidies & Transfer Payments	1,403,139	1,717,002
Expenditure for other Expenditure Heads	6,308,509	6,827,049
Imprest Settlement to Treasury	1,256,028	-
Advance Payments	10,946,593	1,787,218
Deposit Payments	1,795,836	21,300,737
Total Cash disbursed for Operations (b)	296,383,578	280,219,296

NET CASH FLOW FROM OPERATING ACTIVITIES (C)=(a)-(b)	58,719,855	5,283,711
<u>Cash Flows from Investing Activities</u>		
Interest	-	-
Deividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoeries from on lending	-	-
Total Cash generated from Investing Activities (d)	-	-
Less - Cash disbursed for:		
Purchase or Construction of Physical Assets & other	58,719,855	5,451,784
Acquisition of investments		
Total Cash disbursed for Investing Activities (e)	58,719,855	5,451,784
NET CASH FLOW FROM INVESTING ACTIVITIES	(58,719,855)	(5,451,784)
(F)=(d)-(e)		
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (g)=(c) + (f)	0	(168,073)
<u>Cash Flows from financing Activities</u>		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Total Cash generated from Financing Activities (h)	-	-
<u>Less - Cash disbursed for:</u>		
Repayment of Local Borrowings	-	-

Repayment of Foreign Borrowings	-	-
Total Cash disbursed for Financing Activities (i)	-	-
NET CASH FLOW FROM FINANCING ACTIVITIES (I)=(h)-(i)	-	-
Net Movement in Cash (k) = (g) -(j)	0	(168,073)
Opening Cash Balance as at 01st January	-	168,073
Closing Cash Balance as at 31st December	0	(0)

3.5 *Notes to the Financial Statements*

Basis of Reporting

(1). Reporting Period

The reporting period for these financial statements is from January 1 to December 31, 2021.

(2). Basis of Measurement

Financial statements are prepared on historical costs and the historical costs of some assets are upgraded to revaluated value. Account preparation is done on an enhanced cash basis when not otherwise stated.

(3). Revenue Identification

Transferable and non-transferable income is recognized as income during the period in which the money is received, regardless of the period for which it is due.

(4). Identifying and measuring property, plant and equipment

Reliable measurable assets that are guaranteed to bring future economic benefits to the organization are identified as property, plant and equipment. Property, plant,

and equipment are recognized for the cost and re-estimated value is used at instances where the cost model is not applicable.

(5). Property, Plant and Equipment Reserve Account

This reserve account is the correspondent account of property, plant and equipment.

(6). Cash and Cash Equivalents

Local currency notes and coins in hand as at 31 December 2021 consist of cash and cash equivalents.

3.6 Performance of the Revenue Collection

Rs. ,000

Revenue Code	Description of Revenue Code	Revenue Estimate		Collected Revenue	
		Original	Original	Amount (Rs.)	as a % of Final Revenue Estimate
20.06.02.01	Vehicle	-	-	-	-
20.06.02.02	Other	-	-	166.405	0
20.02.01.01	Rent of Government Buildings and Houses	-	-	-	-
20.02.01.99	Revenue from Government Assets - Rent - Other Rent	-	-	-	-
20.02.02.99	Interest -Other	1,000	1,000	1,600.703	160.07
20.03.01.00	Sales and Fees	1,200	600	1,239.692	206.62

Annual Performance Report - 2021

	- Departmental Sales				
20.03.02.99	Sales & Fees - Administrative Fees and Payments miscellaneous	-	7	187.263	2675.19
20.03.03.02	Sales and fees - Fines and confiscation - Other	-	-	-	-
20.03.99.00	Sales and fees - Other receiving	500	150	480.829	320.55
20.05.99.00	Refractive assignment, National Lottery Board and other assignments	-	-	-	-

3.7 Performance of the Utilization of Allocation

Rs. ,000

Type of Allocation	Allocation			Allocation Utilization as a % of Final Allocation
	Original	Final		
Recurrent	Rs.296,845,000.00	Rs.296,845,000.00	Rs.262,213,548.21	88.33
Capital	Rs. 241,626,000.00	Rs. 241,626,000.00	Rs. 81,126,281.73	33.58

3.8 Grant of allocations to this Department as an agent of the other Ministries/ Departments in terms of F.R. 208

Rs. ,000

Serial No.	Ministry/Department from which allocation received	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
			Original	Final		
01.	Ministry of Mass Media	To pay the assessment tax	-	560,844.00	560,844.00	100
		To pay 3% of the electricity bill to maintain the Ministry Tax Division in the Department Building	-	150,000.00	111,350.60	74
		Payment for hall facilities and refreshments at the workshop held to enhance practical knowledge on development communication for press secretaries of Cabinet and State Ministries.	-	100,000.00	100,000.00	100

Annual Performance Report - 2021

		Payment for the provision of security service	-	4,139,100.00	3,578,580.00	86
02.	Department of Government Printing	To pay 25% of the electricity bill to maintain their printing division in the department building	-	1,200,000.00	927,921.64	77
03.	Ministry of Buddha Sashana	Payment for the provision of security service	-	573,156.00	-	0
			-	6,723,100.00	5,278,696.24	79

3.9 Performance of the Reporting of Non-Financial Assets

Rs. ,000

Assets Code	Code Description	Balance as per board of survey report as 31.12.2021	Balance as per Board Financial Position Report as at 31.12.2021	Yet to be accounted	Reporting Progress as a%
9151	Building and Structures	-	300,848,000.00	-	-
9152	Machinery and equipment		288,986,024.86	-	-
9153	Land		1,227,750,000.00	-	-
9154	intangible assets		-	-	-
9155	Biological Assets		-	-	-
9160	Work in Progress		3,000,000.00	-	-
9180	Lease Assets		-	-	-

3.10 Auditor General's Report

- ** The Final Audit Report issued by the Auditor General to be scanned and placed here while submitting to the parliament.

Head 210 – Department of Government Information

1. Financial Statements

1.1 Qualified Opinion

The audit of the financial statements of the Department of Government Information for the year ended 31 December 2021 comprising the statement of financial position as at 31 December 2021 and the statement of financial performance and cash flow statement for the year then ended was carried out under my direction in pursuance of provisions in Article 154(1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with provisions of the National Audit Act, No.19 of 2018. The summary report containing my comments and observations on the financial statements of the Department was issued to the Accounting Officer on 31 May 2022 in terms of Section 11(1) of the National Audit Act, No.19 of 2018. The Annual Detailed Management Audit Report relevant to the Department was issued to the Accounting Officer on 03 June 2022 in terms of Section 11(2) of the National Audit Act, No.19 of 2018. This report will be tabled in Parliament in pursuance of provisions in Article 154(6) of the Constitution of the Democratic Socialist Republic of Sri Lanka to be read in conjunction with Section 10 of the National Audit Act, No.19 of 2018.

In my opinion, except for the effects of the matters described in paragraph 1.6 of this report, the financial statements give a true and fair view of the financial position of the Department as at 31 December 2021 and its financial performance and cash flows for the year then ended in accordance with Generally Accepted Accounting Principles.

1.2 Basis for Qualified Opinion

My opinion is qualified based on the matters described in paragraph 1.6 of this report. I conducted my audit in accordance with Sri Lanka Auditing Standards (SLAuSs). My responsibilities for the financial statements are further described in the Auditor's Responsibilities Section. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

1.3 Responsibilities of the Chief Accounting Officer and the Accounting Officer for the Financial Statements

The Chief Accounting Officer and the Accounting Officer are responsible for the preparation of financial statements that give a true and fair view in accordance with Generally Accepted Accounting Principles and provisions in Section 38 of the National Audit Act, No.19 of 2018 and for the determination of the internal control that is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

As per Section 16(1) of the National Audit Act, No.19 of 2018, the Department is required to maintain proper books and records of all its income, expenditure, assets and liabilities to enable the preparation of annual and periodic financial statements.

In terms of Sub-section 38(1)(c) of the National Audit Act, the Chief Accounting Officer and the Accounting Officer shall ensure that an effective internal control system for the financial control exists in the Department and carry out periodic reviews to monitor the effectiveness of such systems and accordingly make any alterations as required for such systems to be effectively carried out.

1.4 Auditor's Responsibilities for the Audit of the Financial Statements

My objective is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error and to issue an auditor's summary report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Sri Lanka Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate and its materiality depends on the influence on economic decisions taken by users on the basis of these financial statements.

As part of an audit in accordance with Sri Lanka Auditing Standards, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Appropriate audit procedures were designed and performed to identify and assess the risk of material misstatement in financial statements whether due to fraud or errors in providing a basis for the expressed audit opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- An understanding of internal control relevant to the audit was obtained in order to design procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Department’s internal control.
- Evaluate the structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Evaluate the overall presentation, structure and content of the financial statements including disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Accounting Officer regarding, among other matters significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

1.5 Report on Other Legal Requirements

I express the following matters in terms of Section 6 (1) (d) of the National Audit Act, No. 19 of 2018.

- (a) The financial statements are consistent with the preceding year,
- (b) The recommendations made by me on the financial statements of the preceding year had been implemented.

1.6 Comments on Financial Statements

1.6.1 Accounting Deficiencies

Cash flow statement

Audit Observation	Comment of the Accounting Officer	Recommendation
<p>According to the paragraph 7.6 of the State Accounts Guideline No.2021/03, the cash flow statement should be prepared to direct method considering both money and cross entries. However a sum of Rs. 3,157,959 had been understated because the cash flow statement had been shown without cross entries.</p>	<p>It is informed that actions will be taken to enter the correct figures when preparing financial statements in future.</p>	<p>Actions should be taken according to the State Accounts Guideline.</p>

1.6.2 Books and Records not being maintained

Audit Observation	Comment of the Accounting Officer	Recommendation
According to the Financial regulations 110, a losses and damages register had not been maintained.	The losses and damages register is being updated.	According to the financial Regulation 110, a losses and damages register should be maintained under the format thereon.

2. Financial Review

2.1 Expenditure Management

Audit Observation	Comment of the Accounting Officer	Recommendation
A sum of Rs. 82,193,819 had been saved after transferring provisions of Rs. 27,150,000 relating to 09 expenditure codes to other expenditure codes through F.R. 66.	Not being implement a number of advertisements programmes due to COVID 19 , being fulfill requirements by managing vehicles belonged to the Department, transferring officers, vouchers not being present, requirements not being emerge, maintenance not being carryout as expected and suspension of construction of new building had affected to the savings.	Estimates should be prepared as accurate as possible.

2.2 Incurring of Liabilities and Commitments

Audit Observation	Comment of the Accounting Officer	Recommendation
(a) Actions had not been taken to settle 15 liabilities totaling Rs.	A sum of Rs. 40,000 was paid to the Distance Education Institute on	Actions should be taken to settle the liabilities.

1,162,393 which had 01.04.2022 under the been stated under 7 expenditure code 210-02- expenditure codes of the 2401. The rest of liabilities financial statements for were not submitted for the year 2021 even up to payment. February 2022.

- (b) Six liabilities totaling Rs. 763,252 relating to the previous year had been shown as the liabilities relating to the year under review when entering in to vote ledgers of the year 2022 without showing as liabilities relating to previous years.
- Observation is correct. Actions will be taken to rectify the vote ledger.
- Actions should be taken to note liabilities correctly.

2.3 Non-compliance with Laws, Rules and Regulations

Instances of non-compliance with the provisions in laws, rules and regulations observed in the sample audit test checks are analyzed below.

Reference to Laws, Rules and Regulations	Amount Rs.	Non compliance	Comment of the Accounting Officer	Recommendation
(a) Sub Section 2:2:1 of Section 4:1 of Chapter XLVIII of Volume II of Establishment Code of the Democratic Socialist Republic of Sri Lanka	-	A female officer attached to the transport Division had been released temporary to the Sri Lanka Telecommunication Regulatory Commission by the letter of the Director General of Government Information dated 23 November 2021 subject to a primary	The legal officer of the postal division Mrs. M.A.H. Athukorala had been appointed to carry out an investigation by the letter of the Secretary to the Ministry of Mass Media No.MMI/AD/	Actions should be taken according to the provisions of the Establishment Code.

investigation to be 2/1/-vol i
 held regarding dated
 irregularities which 23.09.2021.
 had been said to have
 done in repairing
 vehicles and in
 maintaining files
 during the period of
 the duty of the
 transport division.
 However such
 investigation had not
 been carried out up to
 3 March 2022. Further
 the Director
 (Administration) who
 was responsible for
 approving of vehicle
 repairs and services
 had been transferred
 to another Department
 on 26 October 2021.

(b) **Financial
 Regulations of
 the Democratic
 socialist
 Republic of Sri
 Lanka**

(i) F.R.571	7,652,315	Actions had not been taken regarding overdue deposits to credit to the state revenue or to refund and regarding contracts to recover the losses occurred from contracts. Further deposits valued at Rs. 7,488,595 older than 12 years had been included into it.	Retention money relating to construction of New media center was retained in the general deposit account. Losses are being assessed. Losses were assessed	Actions should be taken as per the Financial regulations.
--------------------	-----------	--	---	---

already for 9 items out of 10. Loss of one item was not assessed and handed over by the Department of State Engineering. Recovering will be made after receiving such values.

(ii) **F.R.802 (1)** - Seven vehicles belonging to the Department had been remained idle during a period of 3 months to 15 months as at 31 December 2021. Running of vehicles was limited due to limitation of duties and repairing of vehicles could not be carried out because of the garage was closed as a result of COVID outbreak of the year 2021. - Do -

2.4 Issuance and Settlement of Advances

Audit Observation	Comment of the Accounting Officer	Recommendation
a) Actions had not been taken to recover a sum of Rs. 159,870 and Rs. 150,700 from deceased and retired officers respectively as at the end of the year under review.	It is informed that actions will be taken to recover the loan balance of Rs. 159,870 which should be recovered from Mr. B.S.D. Premasundara who was died on 19.12.2020 from his death gratuity and Rs. 150,700 from the retirement gratuity of Mr. M.A. Jayasingha who retired on 31.12.2021 within this year.	Actions should be taken to recover balances of loans.
b) Actions had not been taken to recover the balances of loans amounting to Rs. 211,486 which should be recovered from 3 officers who had vacated their posts and a loan balance of Rs. 179,740 older than 5 years had been included in it.	It is informed that further actions will be taken to refer information and registers to the Attorney General's Department in connection with recovering a sum of Rs. 123,475 relating to Mr.O.C.L. Silva vacated post in the year 1997 and Rs. 56,265 relating to Mr. M. Ariyaratne vacated post in the year 2001 after receiving of instructions. The distress loan balance of Rs. 31,746 was settled by accounts head for march 2022.	Actions should be taken to recover the outstanding balance.

3. Operating Review

3.1 Procurement

Audit Observation	Comment of the Accounting Officer	Recommendation
Although the requirement of 42 computers had been recognized by the Department as at 18	The Director General had observed for purchasing of 52 computers for divisions of the	When making procurement, actions should be

February 2021, quotations had been called in two instances in this regard. Accordingly purchasing had been made based on the quotations presented on 31 May 2021 for 3 computers and on 25 August 2021 for 39 computers and an over payment of Rs. 4,189,600 had to be made for 11 computers due to rising of price because purchasing had not been made in one instance.

Department. Considering as an urgent requirement, quotations were called for purchasing of 03 computers on 24.05 2021 because of the fact that taking a lot of time for procurement activities relating to 39 computers. Meanwhile even though the major procurement was replied and recognized, there were difficulties for conducting meetings due to limitations of calling officers for duty because of the Covid pandemic. Accordingly it could be purchased 03 computers for the production division at lower price than the major procurement.

taken as possible as to take more advantage to the institution.

3.2 Not replying for Audit Queries

Audit quires issued to the Department but not replied even up to 31 May 2022 are given below.

Audit Observation	Comment of the Accounting Officer	Recommendation
(a) Examination of the process of repairing and servicing of vehicles. (b) Examination of irregularities of maintaining files of vehicles. (c) Examination of release of the service of the Department. (d) Audit of government officers advance "B" account for the year 2021. (e) Audit of financial statements for the year 2021 (f) Financial audit 2021	Replies for 6 audit queries sent after the date of 07 March 2022 are being prepared and actions will be taken to submit without delay.	Actions should be taken to reply within the period mentioned in the query.

4. Good Governance

4.1 Internal Audit

Audit observation	Comments of the Accounting officer	Recommendation
According to the Section 40 (I) of the National Audit Act No.19 of 2018, even though an internal auditor should be appointed to a Department by the Accounting Officer, an internal auditor had not been appointed to the Department even up to July 2022.	The vacancy of the internal auditor post should be filled appointing an officer by the Ministry of Public Services, Provincial Councils and Local Government. It is informed that requests were made by the Department in several times to fill the said vacancy and however an officer suitable to the post was not appointed.	Actions should be taken according to the section 40 (1) of the National Audit Act No.19 of 2018.

5. Human Resources Management

Audit Observation	Comment of the Accounting Officer	Recommendation
The approved cadre for the year 2021 was 330 and the actual cadre was 232. As a result there were 98 vacancies and 06 vacancies in senior level had included in it.	In connection with vacancies of island wide and combined service, updates were done through the PACIS software of the web site of Ministry of Public administration. It was taken time to fill vacancies of certain departmental posts due to the delays occurred when following relevant methodologies. Further new recruitments were temporary terminated since 01.09.2021 until further notice by the letter of the secretary to the Ministry of Mass Media No. MMI/5/7/Com – Vol 1 dated 21.09.2021.	Actions should be taken to fill the vacancies of existing cadre.

Chapter 4

Performance Indicators

Performance Indicators

4.1 Performance indicators of the Institute (Based on the Action Plan)

Specific Indicators	Actual output as a percentage (%) of the expected output		
	100% - 90%	75% - 89%	50% - 74%
Documentary Film Production, Short Video Production, Discussions, Production Advertisements,	-	-	58%
Media Coverage	105.9%	-	-
Live recording programs for the Internet	6450%	-	-
Cabinet Press Briefing, sign language productions, production of Tamil language program	256%	-	-
Issuance of press releases and official statements to the media	-	75%	-
Carrying out publicity activities related to special development projects	-	75%	-
Organizing Cabinet Press Briefings	95%	-	-
Organizing news conferences on specific programs of the government and release of development news	-	75%	-
Coordinating news conferences held at other institutions	-	75%	-
Issuance of official government press releases to the media	100%	-	-

Annual Performance Report - 2021

Organizing media observation trips related to development programs	-	-	50%
Coordinating media coverage	100%	-	-
Issuance of district level news	100%	-	-
Issuance of feature articles	100%	-	-
Organizing of media visits by district media units	-	-	23%
Preparation of telephone directories	-	-	0%
Screening of documentaries by district media units on special occasions	-	-	0%
Updating the register of regional journalists	100%	-	-
Uploading local news to Facebook page	100%	-	-
Conducting progress review meetings of media unit officers	-	-	40%
Regional Journalism Workshops	-	-	0%
Annual Motivational Workshop for District Media Unit Officers	100%	-	-
Publishing two issues of the six-monthly National Journal of Media Communication	-	-	50%
Preparation of daily media report (using TV nigh news and online social media news and daily newspapers)	100%	-	-
Research follow-up with universities	-	75%	-
Implementation of a joint program with the university's media studies departments to develop media research sector	-	75%	-

Annual Performance Report - 2021

The lecture series conducted through Zoom technology with the aim of increasing the communication and media literacy of the school students studying Media and Communication (Sinhala Media).	100%	-	-
Providing wall newspapers for school media clubs	100%	-	-
Providing a set of communication books to develop the media literacy of students in school media clubs	-	75%	-
Organizing of seminars for school students appearing for the media and communication subject of the General Certificate of Studies General Level and Advanced Level Examination.	100%	-	-
Printing of commemorative book “Janapati Alochana” on the occasion of His Excellency the President's two year anniversary	100%	-	-
Providing identity cards for school teachers who teach media and communication subjects	100%	-	-
Registration of School Media Clubs in the Department of Government Information and issuance of certificates	100%	-	-
Providing media education for school students through YouTube technology on the trends of modern media use in order to improve school media literacy.	100%	-	-
Maintaining a Facebook, YouTube page for school students on trends in modern media use to improve school media literacy	100%	-	-
Examining old negatives in the photographic conservatory	-	-	74%

Annual Performance Report - 2021

Preservation of such scanned photographs (Photo Archive)	-	89%	-
All photographs be made available to the Digital Conservatory for preservation	-	89%	-
Preparation of photo albums for visits of local and foreign diplomats, special occasions and state functions	-	-	74%
Organizing photo exhibitions	-	-	-
Covering special events and development activities at various locations in the country	-	-	74%
Publication of "Desathiya" news magazine	-	75%	-
Increasing the number of Reach in Social Media Face Book	100%	-	-
Increasing the number of Reach in Twitter, You Tube, Instagram	-	75%	-
Conducting 2 Government Digital Media Workshops	100%	-	-
Face Book boosting	90%	-	-
Media ID Printing	100%	-	-
ID card printing for special needs	100%	-	-
Office ID Card Printing	100%	-	-
Parliamentary Live telecasting to cover the parliamentary sessions	100%	-	-
Cabinet media coverage and ministry development news media coverage and live telecast	90%	-	-
Extending the current short news service through Mobitel and Dialog mobile phone networks to other telephone services	-	70%	-

Annual Performance Report - 2021

Publishing Short News Videos, Info News, Development Programs and Short Film Videos by Government Official You Tube Site	-	75%	-
--	---	-----	---

Chapter 05

Performance of the achieving Sustainable Development Goals (SDG)

Performance of the achieving Sustainable Development Goals (SDG)

5.1 Indicate the Identified Respective Sustainable Development Goals

Goal / Objective	Targets	Indicators of the achievement	Progress of the Achievement to date		
			0% - 49%	50% - 74%	75% - 100%
Documentary Film Production, Short Video Production, Discussions, Production Advertisements,	115	67	-	58%	-
Media Coverage	720	763	-	-	105.9%
Live recording programs for the Internet	04	258	-	-	6450%
Cabinet Press Briefing, sign language productions, production of Tamil language program	48	123	-	-	256%
Network Cabling at the DGI	To fill the gap of Network	Cabinet Approval has been received. (2022 .01. 19)	-	50%	-
Issuance of press releases and official statements to the media	100% maximum performance of these duties	In the year 2021, under the Covid	-	-	75%

Annual Performance Report - 2021

Carrying out publicity activities related to special development projects	assigned to the publicity department	situation faced by the country, it was possible to fulfill these objectives by 85% as a whole but not 100%.	-	-	75%
Organizing Cabinet Press Briefings			-	-	95%
Organizing news conferences on specific programs of the government and release of development news			-	-	75%
Coordinating news conferences held at other institutions			-	-	75%
Issuance of official government press releases to the media			-	-	100%
Organizing media observation trips related to development programs			-	50%	-
Coordinating media coverage			-	-	100%
Converting negatives of historical value into digital and handing them over to the digital library			-	-	-
Marketing of Government publications	Sales of Government Acts, Gazettes, Hansards and holding of stalls as per requirement	5.078 Million (Annual)	-	-	75%
Communicating accurate information to people immediately	Communicate government sustainable development information reliably and widely	Increasing the number of Reach in Social Media Face Book,	-	-	100%

		Twitter, You Tube, Instagram,			
Conduct social media training workshops	Improving the knowledge and efficiency of these tasks through proper training	Conducting 2 Government Digital Media Workshops	-	-	100%
Communication of news through government social media to attract more people's attention	Focusing and informing more people about the department's media platform	Face Book boosting	-	-	90%

5.2 Briefly Explain the achievements and challenges of the sustainable Development Goals

Achievements of the sustainable Development Goals :

The Department of Government Information has launched social networking sites such as YouTube and Facebook to educate the public on sustainable development objectives and to create a broader understanding.

The Data & Voice Cables, which had been arranged in an untidy manner in the departmental premises, was repaired by Sri Lanka Telecom. Easy data storage and data retrieval is available through the data system. It has helped improve efficiency.

Challenges :

The lack of human and capital resources available to provide accurate and reliable information to people quickly through social media has led to problems arising in certain situations in this competitive environment.

Chapter 06

Human Resources Profile

Human Resources Profile

06.1 Cadre Management

	Approved Cadre	Existing Cadre	Vacancies / (Excess)**
Senior	17	11	06
Territory	16	02	14
Secondary	244	177	67
Primary	53	42	11

06.2 ** Briefly state how the shortage or excess in human resources has been affected to the performance of the institute.

Shortage of tertiary and secondary level human resources has directly affected the performance of the department. Vacancies, especially in the technical staff, have made it difficult to carry out day-to-day duties. The main reason for this issue is the retirement of experienced and skilled officers who have been working in departmental posts. The main reason is the retirement of knowledgeable and skilled officers who have been working in departmental posts. There is also a shortage of officers for posts at various levels due to obstacles in granting promotions to vacancies.

06.3 Human Resources Development

Name of the Program	No. of staff trained	Duration of the program	Total Investment (Rs'000)		Nature of the Program (Abroad/Local)	Output/ Knowledge Gained*
			Local	Foreign		
			Rs.	Rs.		

Training courses	22	Period from 2021.01.01 to 2021.12.31	839,000/-	-	Local	Obtaining subject knowledge relevant to each subject
Training Workshops	-	-	-	-	Foreign	-

*** Briefly state how the training program contributed to the performance of the institution**

Newly appointed officers to the Public Service have been able to perform their duties accurately, systematically and efficiently by being properly trained by external agencies in relation to the divisions to which they are attached and the duties assigned to them. It is also expected to achieve staff motivation through this. It is also believed that providing the opportunity to absorb new knowledge and update their knowledge will be of great help in enhancing the performance of the department. It has also been possible to streamline the digitization of the film division of the department by directing officers for foreign training.

In addition, through the foreign training provided to the officers, it has been possible to formalize the digitization of the activities of the film division of the department. Through digitization, the preservation of old films and documentaries has been initiated. It is expected that in the future the public / journalists or anyone else who needs will have the opportunity to use or view these preserved films or documentaries when needed. .

Due to the corona epidemic situation in the country in 2021, most of the officers performed their duties from home. Because of this, referrals for local or foreign training courses were overall reduced due to the practical difficulties of sending them to other institutions for training.

Chapter 07

Compliance Report

Compliance Report

No.	Applicable Requirement	Compliance Status (Complied/ Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
1	The following Financial statements/accounts have been submitted on due date			
1.1	Annual financial statements	Comply with	-	-
1.2	Advance to public officers account	Comply with	-	-
1.3	Business and Manufacturing Advance Accounts(Commercial Advance Accounts)	Not Relevant	-	-
1.4	Stores Advance Accounts	Not Relevant	-	-
1.5	Special Advance Accounts	Not Relevant	-	-
1.6	Others	Not Relevant	-	-
2	Maintenance of books and registers (FR445)			
2.1	Fixed assets register has been maintained and updated in terms of Public Administration Circular 267/2018	Not comply with	It has been informed by St.Acc.Cir. 271/2019 (Financial Statements - 2019) that it is no longer necessary to maintain those documents.	
2.2	Personal emoluments register / Personal emoluments cards has been maintained and update	Comply with	-	-
2.3	Register of Audit queries has been maintained and updated	Comply with	-	-
2.4	Register of Internal Audit reports has been	Comply with	-	-

	maintained and updated			
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Comply with	-	-
2.6	Register for cheques and money orders been maintained and updated has been maintained and updated	Comply with	-	-
2.7	Inventory Register has been maintained and updated	Comply with	-	-
2.8	Stocks Register has been maintained and updated	Comply with	-	-
2.9	Register of losses has been maintained and updated	Comply with	-	-
2.10	Commitment Register has been maintained and updated	Comply with	-	-
2.11	Register of Counterfoil Books (GA — N20) has been maintained and updated	Comply with	-	-
03	Delegation of functions for financial control (FR 135)			
3.1	The financial authority has been delegated within the institute	Comply with	-	-
3.2	The delegation of financial authority has been communicated within the institute	Comply with	-	-
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Comply with	-	-

3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Comply with	-	-
4	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Comply with	-	-
4.2	The annual Procurement Plan has been prepared.	Comply with	-	-
4.3	The Annual Internal Audit Plan has been prepared	Not relevant	-	-
4.4	The annual estimate has been prepared and submitted to rhe N.B.D. on due date	Comply with	-	-
4.5	The annual cashflow has been submitted to the treasury Operation s Dipartment on time	Comply with	-	-
5	Audit Quaries			
5.1	All the audit quaries has been replied within the specified time fixed by the Audito Genral	Not comply with	Due to the absence of employees due to the Covid-19 pandemic Will proceed accordingly in future	It Will proceed accordingly in future
6	Internal Audit			
6.1	The Internal Audit Plan has been prepared at the beginning of the year after consulting the Auditor General in terms of	Not relevant	-	-

	Financial Regulation 134(2) DMA/1-2019			
6.2	All the internal Audit Reports has been replied within one month	Not comply with	Due to the absence of employees due to the Covid-19 pandemic Will proceed accordingly in future	It Will proceed accordingly in future
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of sub section 40(4) Of the National Audit Act No 19 of 2018	Not relevant	-	-
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3)	Not relevant		
7	Audit and Management Committees			
7.1	According to DMA Circular 1-2019, at least 04 Audit and Management Committees were held during the relevant year	Not comply with	Due to the absence of employees due to the Covid-19 pandemic Will proceed accordingly in future	It Will proceed accordingly in future
8	Asset Management			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's office in terms of paragraph 7 of the Asset Management Circular No 01/2017	Comply with		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office	Comply with	-	-

	in terms of paragraph 13 of the aforesaid circular.			
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Not comply with	Board of survey	is in progress
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Not comply with	Board of survey	is in progress
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Not comply with	Board of survey	is in progress
9	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Comply with	-	-
9.2	The condemned vehicles had been	Not comply with	The process for this takes a long time	Correctly identify the vehicles to be withdrawn from use and carry out related activities promptly
9.3	disposed within a period of less than 6 months after condemning	Comply with	-	-
9.4	The	Not comply with	Necessary measures are being taken for the investigation of all vehicle accidents that have occurred, but have not been investigated yet.	

Annual Performance Report - 2021

9.5	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Comply with	-	-
9.6	The fuel consumption of vehicles has been re-tested in terms of	Comply with	-	-
10	Public Administration Circular No. 30/2016 of 29.12.2016			
10.1	After the lease period, full ownership of the leased vehicle log books has been transferred	Not comply with	Due to the prevailing situation in the country, it was not possible submit on due date.	Preparation on due date
10.2	Management of Bank Accounts	Comply with	-	-
10.3	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Not comply with	Due to the prevailing situation in the country, it was not possible to follow Financial Regulations	follow Financial Regulations
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Comply with	-	-
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per F.R. 94(1)	Not comply with	Due to the essential publicity activities of the government, the liabilities had to be exceeded	Approach liabilities not exceeding the end Year end balance Provision limit

Annual Performance Report - 2021

			beyond the provision limit	
12	Advances			
12.1	The limits had been complied with	Comply with	-	-
12.2	A time analysis had been carried out on the loans in arrears	Comply with	-	-
12.3	The loan balances in arrears for over one year had been settled	Not comply with	Advice has been sought from the Attorney General and further action will be taken on the advice of the Attorney General	Taking action to settle debt balances in a timely manner in the future
13	General Deposit Account			
13.1	Action had been taken as per	Not comply with	The issues related to the media center building have not been resolved till now	Action in accordance with the F.R to release the retention.
13.2	F. R.571 in relation to disposal of lapsed deposits	Comply with	-	-
14	The			
14.1	deposits	Comply with	-	-
14.2	maintained	Not comply with	Due to the prevailing situation in the country, it was not possible to settle the Ad—hoc sub imprests within one month	Proceeding as per M.R.371

			of the completion of the relevant works.	
14.3	Imprest Account	Comply with	-	-
14.4	The balance in the cash book at the	Comply with	-	-
15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the relevant regulations	Comply with	-	-
15.2	The revenue collected is credited directly to the income without crediting the deposit account	Comply with	-	-
15.3	Arrears of income have been submitted to the Auditor General in terms of FR 176,	Not relevant	-	-
16	Human Resource Management			
16.1	Maintained the staff within approved staff limits	Comply with	-	-
16.2	All the staff members are provided with Duty lists in written	Not comply with	At present, duty lists is given only to the officers of the control and accounting sections, and it is being arranged to be given to the officers of all the sections of the department in the future	
16.3	All reports have been submitted to the Management Services Department in terms of MSD Circular No. 04/2017 dated 20.09.2017	Comply with	-	-
17	Provision of information to the public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act	Comply with	-	-

	and Regulation			
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures	Comply with	-	-
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Comply with	-	-
18	Implementing citizens charter			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Not comply with	Expect to prepare in the future	
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	Not comply with	Expect to prepare in the future	
19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Not comply with	Expect to prepare in the future	
19.2	A minimum training opportunity of not less than 12 hours per year for each member of	Comply with	-	-

Annual Performance Report - 2021

	the staff has been ensured in the aforesaid Human Resource Plan			
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Not comply with	Agreements will be signed in the future	
19.4	The resource development plan has been prepared, capacity development programs have been developed and a senior officer has been assigned the responsibilities of implementing skills development programs in accordance with paragraph 6.5 of the above circular	Not comply with	A senior officer is expected to be assigned these responsibilities in the future	
20	Responding to audit paragraphs			
20.1	Correction of the shortcomings indicated by the Auditor General's Audit paragraphs for the previous year	Not relevant	-	-

Conclusion :

The key responsibility and role of this department are to make the public aware of government policies, current activities of national importance including the government development process and, the government's role on the betterment of the people. The main objectives of the Department are to encourage and lead towards independent, responsible and standard media culture, adapting to the changing global technological trends by upgrading the IT process.

In order to achieve this role, the officers are provided with the knowledge, skills, and environment that they need to carry out the responsibilities assigned. Much attention will be paid to the basic objectives of the establishment of the Department and each section of the Department is working to achieve the objectives. The Department plays the role of disseminating government development news to the public as well as other related objectives. Various activities are planned for this purpose and the approval of the Ministry is obtained for those plans at the beginning of the year.

Thereafter, activities related to the implementation of these plans are carried out throughout the year and the basic achievements are as follows..

- Establishing a standardized media tradition
- disseminating the news on government development programs to the public promoting the right to information
- Strengthening the media investigation process
- Ensuring freedom of speech and expression by establishing good governance, reconciliation and sustainable development
- Initiate research, development and planning Applicable to the media field

The key activities carried out by the Department to achieve the above objectives can be categorized as follows.

- Awareness programs related to the functions of other Ministries (Journalists, School Children, Media Secretaries and other parties)
- Organizing media briefings (in connection with the press briefing to declare Cabinet decisions and the role of other Ministries and Institutions)
- Issuing News Releases
- Organizing Media Observation Tours
- Publishing articles and publications on Development Programs
- Advertising development programs using new media (Face Book, You Tube, Twitter etc.)
- Issuing media identity cards for local and foreign journalists
- Preparation of daily investigation reports and informing the relevant sections on the need
- Conducting research and reporting on topical themes and new trends in the media field
- Production of documentaries and publicity
- Taking photographs covering national festivals and occasions to be conserved and conservation

The Department of Government Information will continue its day-to-day duties more efficiently through various roles and objectives in the coming year as well, supporting the achievement of government.



රජයේ ප්‍රවෘත්ති දෙපාර්තමේන්තුව,
163, කිරුළපහ අවහිලි, පොල්හේන්ගොඩ, කොළඹ 05.

அரசாங்க தகவல் திணைக்களம்
இல.163, கிருலப்பனை மாவத்தை, பொல்ஹேன்கொடை, கொழும்பு 05.

Department of Government Information
No.163, Kirulapone Avenue, Polhengoda, Colombo 05

www.dig.gov.lk

www.news.lk