

2020



வார்க்கை கார்டு காவல வர்க்கை வருடாந்த செயற்றிறன் அறிக்கை Annual Performance Report



ரசுக்கு குவாண்டி டெகார்தமேன்ருவு
அரசாங்க தகவல் திணைக்களம்
Department of Government Information

**Annual Performance Report
2020**



Department of Government Information

**No.163, Kirulapone Avenue
Polhengoda
Colombo 05**

Annual Performance Report for the year 2020

Department of Government Information

Expenditure Head No - 210

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Chapter 01

Institutional Profile/ Executive Summary

Institutional Profile / Executive Summary

- 1.1** Introduction
- 1.2** Vision, Mission and Objectives of the Institution
- 1.3** Key Functions
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- 1.5** Departments under the Ministry/ Major Divisions in the Department/
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 - a) Project
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1.1 INTRODUCTION

The “War Information Centre” was put into operation during the period of Second World War in the British colonial era, with the intention of making the public aware of the war information.

At the end of the war, on 31st July 1948, the "War Information Centre" was re-established at Galle Face Secretariat Complex as the "Department of Government Information" upon guidance and recommendations of Soulbury Commission in order to create create public awareness about Government Development Activities. In the beginning, the department consisted of three divisions, namely

1. News Providing Division
2. Government Books Division
3. Government Film Unit

The Department was set up under three main sections with the key objective of making the public aware of the Government’s National Development Role. The Institutional Structure of the department is

1. Monitoring the government’s development news and publicity activities
2. Bringing the official publications of the government to the public through the Government Publications Bureau (Printing and distribution)
3. Production and exhibition of documentaries by the Government Film Unit to raise public awareness at the village level on the development role played by the government.

Certain divisions of the department located in the Gall Face Secretariat complex were shifted from time to time to buildings such as Irrigation Department Building-Jawatta, Velona Building-Polwatta, Transworth House-Fort, and Atapattu Building-Sir Baron Jayathilake Mawatha. In the 90s, the department was shifted from a private building in Kollupitiya to Polhengoda premises where the Government Film Unit being operated. Since then, the departmental administration worked to set up all the divisions of the Department in one location. Consequently, strengthening the institution's infrastructure new five-storied Media Development Center was opened on 30.03.2012. This was a reward for the staff to deliver an efficient service.

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The position of Head of the Establishment, which was known as the Information Officer at the beginning, has now been upgraded to the post of Director General of Government Information. Mr.P.Nadeshana has served as the first Information Officer. The designation of the Head of Establishment has been promoted from Information Officer to the post of Director of Information, and then to the Director General of Information.

Mr. H.A.J Hulugalla, an experienced journalist and a newspaper editor, has been appointed as the Chief Information Officer of the Department of Government Information. Mr.L.R. Gunetilleke, Mr.S.P. Wettasinghe and Mr.P.B. Wijesinghe have served as Assistant News Officers.

Making a turning point in the Sri Lankan Mass Media, the magazine “Desathiya” was published on February 4, 1978 by the Department. “Desathiya” is a concept of Senior Minister Sarath Amunugama, then secretary to the Ministry of State. As a print media, “Desathiya” has been passing through crucial milestones over the ages nourishing the public knowledge continuously.

There can be found a number of writer generations, those who have been nurtured by “Desathiya” magazine, the path to knowledge of the universe for the Sri Lankan people. There are also many generations of readers. “Desathiya” is the only news magazine launched by the Sri Lankan public sector, representing all the classes from the policy maker to farmer and labourer. In particular, this magazine took on the main responsibility of popularizing government policies and development programs. Moreover, it has succeeded in creating an intellectual revolution in the minds of the people. The magazine has been successful in presenting information on social, economic, cultural, artistic, and international and many other fields in a very simple language, increasing the readers’ interest.

In addition, a weekly newspaper called "Thorathuru" and an English newspaper called "Alliance" were also published at the time.

The Department of Government Information, that commenced with a very small staff, had 237 permanent, casual, contract and daily service staff by the end of 2020.

The Department of Government information is unique among the government institutions since it is the institution that contacts directly with media organizations, which delivers news to the public. A news release issued by the department is a government announcement and must be extremely accurate.

While doing so, the department also had to comply with the decisions taken by the government from time to time. The government censored the news in 1979, 1980, 1981, 1983, 1987, 1995 and 2000 due to the unrest situations in the country. In such cases, it is the responsibility of the Director General of Government Information to censor the news as the competent public authority.

In 1993, for the first time, news broadcasts were allowed on television channels and this is considered as a turning point in media history. Simultaneously, the Department took another step to make information accessible to the public and established the National Information Center on 18 May 1995. The center was established at the “Transworks House” in Fort, Colombo and the “Press Club” was established there in to promote camaraderie among journalists.

The department was suddenly shifted from Transworks House to two stories in a private building in Kollupitiya.

The government aim was to identify the limitations of the state media structure and to get involved the people more in the development work. The Government Film Unit and the Publications Bureau have accomplished a great duty in fulfilling the responsibility of the Department in educating the people about the government's agricultural revival, strengthening of democracy and the public contribution to universal suffrage.

The Department of Government Information which carried out the government's publicity campaign not only locally but also internationally from the inception, has regularly distributed handbills, magazines and publications targeting the foreign embassies in Sri Lanka. During this period, special information about Sri Lanka was delivered to foreign countries through publications aimed at embassies such as “Week Happening in the Island” and “Introduction to Ceylon”. Later on, a quarterly magazine called "Sri Lanka Today" was published to spread information about Sri Lanka abroad.

The Government Publications Bureau has also been operating under a broad objective of printing and distributing the official publications of the Government, laws and regulations, for purchasing by the public. Mr. R.V.H.Vantwest has served as the founding officer here.

The Government Film Division that initiated by Mr. Jlio Petroni, has played a significant role in educating the public on the post-independence national development of the country through documentaries. Government Film Unit, which has created a number of distinguished documentary

film directors since then, has won awards in the documentary and semi-documentary categories at numerous foreign film festivals, including the Paris International Film Festival.

The Department of Government Information, which is moving towards the maximum that can be reached under the departmental structure created with independence in 1948, has been organized in recent years to suit the modern world and is functioning in a number of sections by 2020. The Department of Government Information comprising of Government Film Unit, Photography Division, Development Division, “Desathiya” Magazine Division, New Media Unit (www.news.lk), Government Publications Bureau, Media Accreditation Unit, Publicity Division and Research and Investigation Division has now become an active institution in the publishing and publicity sectors.

It can also be observed that the Department of Government Information committed to carrying out this role successfully, subject to change from time to time, through existing mechanisms.

Heads of the Department from the beginning

The following officers have held the posts of Information Officer, Director of Information and Director General of Information in the Government Information Department since 1948.

1948 – Mr. P. Nadeshan

1949 – Mr. D.I.H.A.J. Hulugalla

1950 – Mr.T.T.R.Vivien Horine

1952 - Mr. D.I.H.A.J. Hulugalla

1955 – Mr.Nadeshan Pararajasingam

1956 – Mr. G.Lionel Perera

1957 - Mr.G.W.A.M.Perera

1958 – Mr. James Perera

1959 – Mr. T.M. Jayarathnam

1960 – Mr. Thilak Eranga Gunarathna

1961 – Mr.W.L.Fernando

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- 1962 – S.B. Senanayake
- 1966 – Mr. D. Aluviyare
- 1967 – P.N. Meddegoda
- 1968 – Dr.S.L.B.Amunugama
- 1972 – Mr. P.H.Pramawardhana
- 1974 – Mr. W.R.P.Thilakarathna
- 1977 – Mr. S. Anura Gunasekara
- 1983 – Mrs. Manel Abeyrathne
- 1990 – Mr.K.S.Wimalasena
- 1991 – Mr. K.R.L.Wijewardhana
- 1992 – Dr.Sunanda Maddumabandara
- 1994 – Mr. Ariya Rubasinghe
- 2003 – Mr. K.A.B. J,P, Jayasekara
- 2004 – Mr. W.M. Piyasena
- 2005 – Mrs. Kanthi Wijethunaga
- Mr. S.D.Piyadasa
- 2006 – Mr. V.P.K Anusha Pelpita

Director Generals of Information.....

01.02.2009 to 06.05.2010	-	Mr. V.P.K Anusha Pelpita
07.05.2010 to 08.01.2015	-	Prof. Ariyaratne Ethugala
13.01.2015 to 07.05.2015 (Acting)	-	Mr. K.W.T.N.Amarathunga
08.05.2015 to 02.06.2017	-	Dr, Darshani Gunathilake
06.06.2016 to 29.09.2017	-	Dr. Ranga Kalansuriya
13.10.2017 to 26.10.2018	-	Attorney at Law Mr. Sudarshana Gunawardhana
27.10.2018 - up to now	-	Mr. Nalaka Kaluwewa

Vision

“Maintain an independent and responsible media culture”

Mission

“By taking steps to establish mutual communication media environment in Sri Lanka, to uplift media culture and to determine the rights of the general public for accurate information and vision of the government”

Goals

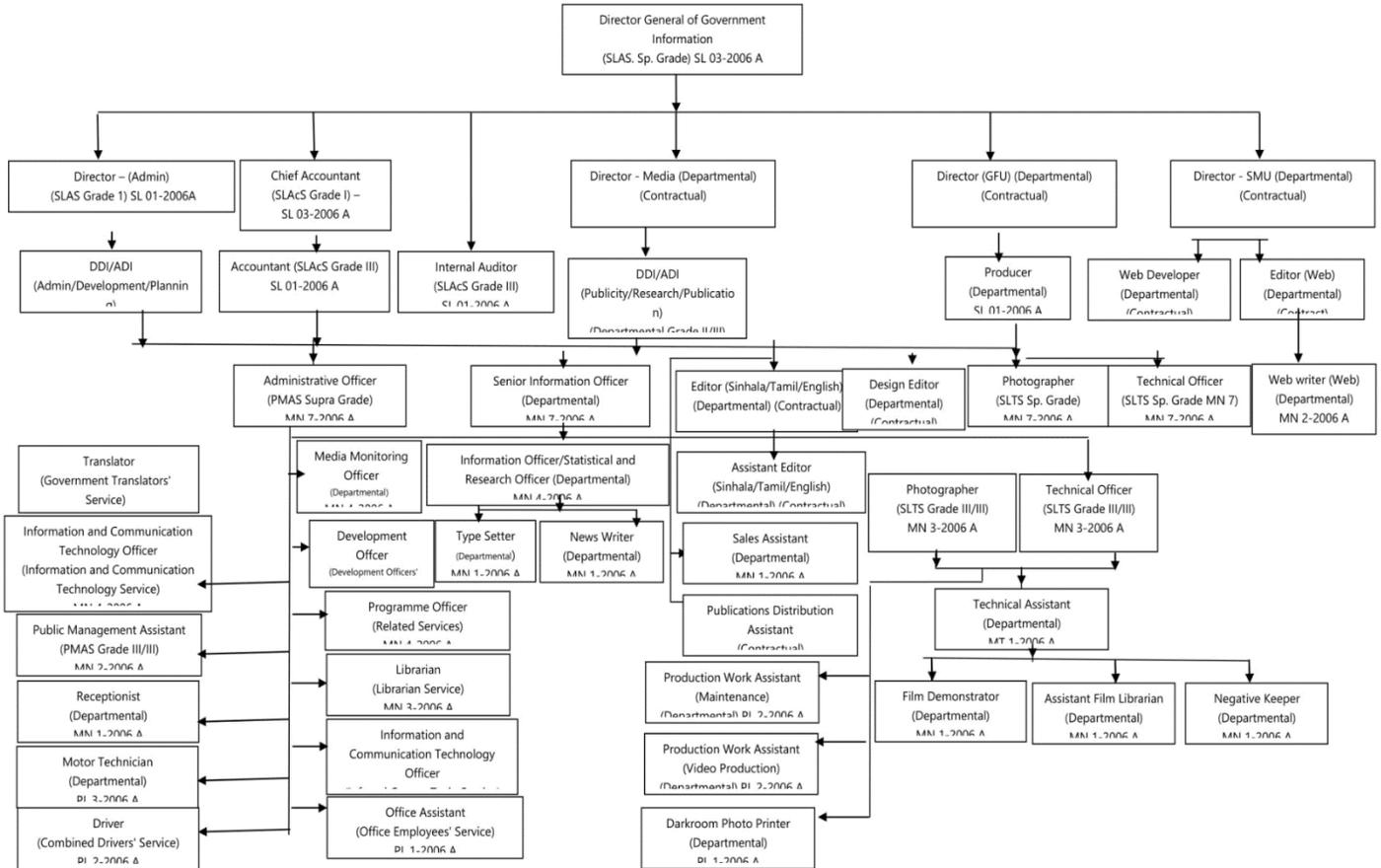
- Creating public awareness on topical activities with national importance including state policies and development strategies.
- Building an advance Media Culture.

- Leading and encouraging a Professional Media Culture
- Developing Human and Physical Resources to accomplish the goals above.
- Managing Information Technology (Digitalization) in line with Global Technological Trends.

1.1 Main Functions

- Creating a standard Media Culture
- Making the public aware of the Government's Development Publicity Procedure promoting the right to information,.
- Strengthening the Media Investigation Process.
- Ensuring the Freedom to Speech and expression establishing the Good Governance, Reconciliation and Sustainable Development.
- Producing professional journalists
- Conducting Investigations, developments and plans in relation with Media Field.

1.4 Organization Chart



1.5 Main Divisions of the Department

1. Administration Division
2. Account Division
3. Publicity Division
4. Development Division
5. New Media Unit
6. Desathiya and Desathiya Distribution Division
7. Photography Division
8. Government Film Division
9. District Media Unit Division
10. Media Accreditation Division
11. Digital Infrastructure Facilities Division
12. Government Publication Bureau
13. Research and Media Investigations
14. Liberty

1.6 Institutions/Funds maintained under the Ministry/Department/Provincial Council

There are no institutions maintained under the Department of Government Information

1.7 Details on foreign aided projects

There are no foreign aided projects in the Department of Government Information

Chapter 02

Progress and Objectives

Progress and Objectives

The vision of the Department of Government Information is to become the leader in government official news communication in keeping with the new technological priorities in communication, always collaborating with new technology.

The Department of Government Information is moving forward in the digital space where all tasks are being digitized and modernized, with the advent of digital technology that transcends traditional tasks.

As the news source, the Department of Government Information develops a network connecting all the media outlets and implements the government mechanism of providing government current and development information to all print and electronic media.

It is also a significant achievement for the Department of Government Information this year in being able to enhance the digital platform for communicating information to the public, facing the enormous challenge of being a reliable information provider to the public in today's digital space.

The Departmental Websites and Social Media Network have also been able to create a people-centric information network, introducing a number of different activities within a short period such as a year.

Digitalization

It is essential to ensure the accuracy and reliability of the information received by the public through social media as misinformation is often circulated on the social media network. Therefore, the department is working at present to provide reliable information to the public in the digital space using popular social media. Accordingly, the Department communicates reliable information directly to the public through www.dgi.gov.lk, the “Department of Government Information” YouTube Channel and Face Book Page and the www.newslk website and Twitter.

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Significant Achievements in Digitization-Department of Government Information

	Program	Implementation
Facilitating the media		
01	using the cloud storage to provide information	The Department of Government Information, which serves as the source of information to the media, has stepped forward in its traditional way and efficiently delivers videos, audios, photographs, and news releases to all media at once.
02	Prompt release of all media coverage done by the department to the media	Release of all videos, audio recordings, photographs etc. related to the programs implemented by the government to the media with an announcement containing information on the media coverage carried out. Prior to the introduction of this methodology, there was no formal methodology for this and it has enabled all activities to be well-coordinated among all media institutions.
03	Setting up a proper email system	Exchange information using nearly 200 email systems for all media in the country i.e. print, electronic, web media, new media, foreign media
04	Issuing media accreditations for all journalists	Create a database to replace the file-based media identity card issuance system and work to give journalists their professional dignity.
Providing information to the public directly		
	Maintaining the “Department of Government	Department of Government Information You Tube The channel, which was inactive at the time of January 2019, had only 12 viewers and by the end of that year was able to add more than 1000 viewers. The videos have been prepared and presented on various themes such as, INFO News, INFO Highlights, Inside, INFO News Parliament Highlights, Provincial Highlights, Taller, Documentary, Short video

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	Information” YouTube channel	Reel.Continuous transmission of 2019 elections result until the final official election result is a great achievement of the Department A large number of local and foreign people joined this YouTube channel at the moment and the channel was highly appreciated by the people.
	Maintaining the “Department of Government Information” Face Book page	As of January 2019, this facebook page has about 90,000 likes, and it has increased by 20,000 this year. The number of face book like, people reached, engage number increased day by day after the content was processed in a formal way. Here, videos, creative posts and photos related to current and development news are updated with a brief description. The transmission of the official election results of the 2019 Presidential Election and the posting of the official election results on Facebook gathered hundreds of thousands of people p around it. It has now been able to maintain a number of over one lakh “reached” per week.
	web Site www.news.lk	This is the official news website of the Government, which is updated 24 hours a day in all three languages. All current and development news is updated on this site. Face book page, YouTube channel and twitter pages are operated under this website. The official results of the 2019 Presidential Election were updated on the website, the Facebook page and the YouTube channel. In addition, the live broadcast of special media briefings including the Cabinet press briefing, was commenced this year and, is receiving a high response from the public.
	Desathiya	Efforts were made to release Desatia magazine, which has a 43-year history of condensing current and development as well as foreign information to the people, on the scheduled dates. Due to the Covid-19 epidemic in the country, the work of the Department was disrupted for many months. But the staff, who performed their duties from home, managed to publish ten (10) standard “Desathiya” magazines with a very high quality during the year 2020. Desathea magazine has been distributed to the readers through a formal distribution network covering the whole of Sri Lanka by distribution through Lake House.
Implementation of Media Archive System		
	Setting up a Digital Archive system	The department has also launched a project to convert films, videos, and photographs of historical significance to digital technology.

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		<p>About 100 old films have been converted to digital technology and are being preserved by now.</p> <p>In addition, the installation of the digital archive system was a major task accomplished in this year. This year was able to archive specific videos and photos on a daily basis.</p>
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systematically expanded system to deliver information to the media

Responsibilities and policies of the media sector are always important for the betterment of society. Therefore, the media institutions to be equipped with the information required for reliable and truthful reporting. Therefore, the Department of Government Information has taken steps to implement a program to communicate government development and current affairs information to the media through a formal system. Accordingly, a formal system has been introduced to provide videos, photographs and press releases to media institutions using cloud technology.

Special Achievements

In accordance with “Vistas of Prosperity” the policy statement of H.E. the President Gotabhaya Rajapaksa, this department has engaged its activities in the year 2020 under the subject of media research in order to create an advanced and quality media culture.

1. Publication of "Janamadhya Sankathana" as a professional journalism scholarly work to expand the subject of professional journalism, develop journalism education and develop the professional knowledge, skills and attitudes of journalists.
2. Working to create a quality professional media culture through academic knowledge exchange between the university's media studies departments on shaping the future course of the Sri Lankan media industry by discussing the issues that have arisen in the media sector in Sri Lanka and providing that information to the government,
3. Social issues that have arisen in the field of media today, the influence of media culture and media behavior are discussed jointly with the media research departments of state media institutions and informed by the heads of state media institutions for the necessary activities.

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4. Obtaining the views of university lecturers, public leaders, civil organizations and citizens about the media in Sri Lanka and bringing those views to the attention of the government in order to determine the future direction of the field.
5. Developing the knowledge, skills and attitudes of the teachers who teach the school media subject and maintaining an information system to develop media education at the school level according to the policy statement "Vision of Prosperity" and working for developing a good and quality media culture.

Under this,

- Promotion of School Media Club Program
- Registration of School Media Clubs
- Granting 100 Wall Newspapers to School Media Units
- Collecting the information of the school media subject teachers and providing them with media ID cards issued by the Government Information Department.

6. Under the Journalism Vocational Education and Journalist Training Program for,

- Providing practical media knowledge to officers working in the media units of the three armed forces and police as professional media officers (one program is currently being implemented)

7. Under the vision of prosperity, with the aim of creating a culturally advanced human being, conducting a series of film enjoyment programs monthly under the social responsibility of the media. (Only three programs have been held for the year 2020 due to the Covid-19 epidemic situation)

8. Update websites, compile news and actively maintain social media networks, identifying social media trends.

9. Carrying out live elections broadcasting through new media and live broadcasting of special press conferences including cabinet press briefing through social media.

10. Relaunching the government official news SMS service , which was inactive for some time, and starting to maintain it in Sinhala and English languages.

Goals and Challenges

The main responsibility and role of the department is to make the public aware of government policies, current activities of national importance including the government development process and the government role for the betterment of the public. The main objectives are to support and lead the management of the IT process in line with global technology trends and to build a free and responsible high media culture.

In order to fulfill the objectives of the government's "Vision of Prosperity" policy statement, it is expected to report to the people widely through social media and websites. In order to equip the people with correct information and knowledge, the primary anticipation in the year 2021 is to take the lead in establishing a perfect media policy in the society to fulfill the responsibility assigned to the media.



Nalaka Kaluwewa

Director General of Government Information

Chapter 03

Overall Financial Performance for the Year ended 31" December 2020

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Overall Financial Performance for the Year ended 31st December 2020

3.1 Statement of Financial Performance

ACA-F

Statement of Financial Performance for the period ended on 31st December 2020

Rs.

Budget 2020	Note	2020	Actual 2019	
-	Revenue Receipts			
-	Income Tax	1	-	-
-	Taxes on Domestic Goods & Services	2	-	-
-	Taxes on International Trade	3	-	-
-	Non Tax Revenue & Others	4	-	-
-	Total Revenue Receipts (A)		-	-
-	Non Revenue Receipts			
-	Treasury Imprests		236,775,000	310,930,000
-	Deposits		20,959,326	1,302,547
-	Advance Accounts		6,794,343	12,517,778
-	Other Receipts		20,989,638	21,131,019
-	Total Non Revenue Receipts (B)		285,518,307	345,881,344
-	Total Revenue Receipts and Non Revenue Receipts C = (A) + (B)		285,518,307	345,881,344
	Less :Expenditure			
-	Recurrent Expenditure			
135,080,000	Wages, Salaries & Other	5	155,804,392	133,366,714
	Employment Benefits			
119,947,000	Other Goods and Services	6	81,077,889	118,544,529
1,724,000	Subsidies, Grants and Transfers	7	1,717,002	1,723,193
-	Interest Payments	8	-	-

} ACA-1

} ACA-3

} ACA-4

} ACA-5

} ACA-2(ii)

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-	Other Recurrent Expenditure	9	15,300	
256,751,000	Total Recurrent Expenditure (D)		238,614,583	253,634,436
	Capital Expenditure			
19,416,000	Rehabilitation & Improvement Capital Assets	10	20,432,358	15,774,039
58,133,000	Aquisition of Capital Assets	11	5,743,484	45,571,377
-	- Capital Transfers	12	-	-
-	- Aquisition of Financial Assets	13	-	-
4,000,000	Cpacity Building	14	511,194	1,483,407
-	- Other Capital Expenditure	15	-	-
81,549,000	Total Capital Expenditure (E)		26,687,036	62,828,823
-	Main Ledger Expenditure (F)		28,547,229	13,627,757
-	Deposit Payments		21,300,737	572,382
-	Advance Payments		7,246,492	13,055,375
-	Total Expenditure G = (D+E+F)		293,848,848	330,091,016
-	Imprest Balance as at 31" December.H —(c-c)		(8,330,541)	15,790,328

ACA-2(ii)

ACA-4

ACA-5

3.3 Statement of Financial Position

ACA-8

Statement of Financial Position As at 31st December 2020

	Note	Actual	
		2020 (Rs)	2019 (Rs)
<u>Non Financial Assets</u>			
Property, Plant & Equipment	ACA-6	1,768,395,028	1,762,938,741
<u>Financial Assets</u>			
Advance Accounts			
Cash & Cash Equivalents			
Total Assets	ACA-5/5(A)	37,015,148	36,964,465
<u>Financial Assets</u>			
Advance Accounts	ACA-3	--	168,073
Cash & Cash Equivalents			
Total Assets		1,805,410,176	1,800,071,279
<u>Net Assets /Equity</u>			
Net Assets		28,425,236	28,033,141
Property, Plant & Equipment		1,768,395,028	1,762,938,741
Reserve			
Rent and Work Advance Reserve	ACA-5(२)	-	-
<u>Current Liabilities</u>			
Deposits Accounts			
Imprest Balance			
Total Liabilities	ACA-4	8,589,912	8,931,324

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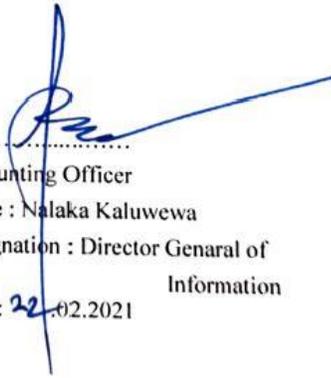
Current Liabilities	ACA-3	-	168,073
Deposits Accounts			
Imprest Balance			
Total Liabilities		1,805,410,176	1,800,071,279

Detail Accounting Statements in ACA format Nos. 1 to 6 presented in pages from 06 to 72 and Notes to accounts presented in pages from 73 to 89 form and integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.



.....
 Chief Accounting Officer
 Name : Jagath P. Wijeweera
 Designation : Secretary, Ministry of
 Mass Media
 Date : 23 .02.2021

Jagath P. Wijeweera
 Secretary
 Ministry of Mass Media
 Asidisi Medura, No. 163, Elvitigala Mawatha,
 Polhengoda, Colombo 5



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 Accounting Officer
 Name : Nalaka Kaluwewa
 Designation : Director General of
 Information
 Date : 22 .02.2021

Nalaka Kaluwewa
 Director General of Government Information
 Department of Government Information



.....
 Chief Accountant
 Name : H.A.U. Jayalath
 Date : 22 .02.2021

H. A. U. JAYALATH
 Chief Accountant
 Department of Government Information
 163, Nirulapona Avenue,
 Colombo 05,

3.4 Statement of Cash Flows

ACA-C

Statement of Cash Flows for the Period ended 31st
December 2020

	Actual	
	2020 (Rs..)	2019 (Rs.)
<u>Cash Flows from Operating Activities</u>		
Total Tax Reciepts	-	-
Fees, Fines, Penalties and Licenses Profit	-	-
Profits	-	-
Non Revenue Receipts	-	281,860
Revenue collected for other Heads	20,989,638	13,885,179
Imprest Receipts	236,775,000	310,930,000
Total Cash flow generated from Operations (a)	257,764,638	325,097,039
<u>Less – Cash disbursed for</u>		
Personal Emoluments & Ioerating Payments	230,036,891	230,937,450
Subsidies & Transfer Payments	1,717,002	1,723,193
Expenditure for other Expenditure Heads	6,827,049	18,792,295
Imprest Settlement to Treasury	-	-
Total Cash disbursed for Operations (b)	238,580,942	251,452,938
NET CASH FLOW FROM OPERATING ACTIVITIES (C)=(a)-(b))	19,183,696	73,644,101
<u>Cash Flows from Investing Activities</u>		
Interest	-	-
Deividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-

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Recoeries from on lending	-	-
Recovery of Advances	6,779,043	452,413
Total Cash generated from Investing Activities (d)	6,779,043	452,413
Less - Cash disbursed for:		
Purchase or Construction of Physical Assets & other	24,002,183	62,281,390
Acquisition of investments		
Advance Payment	1,787,218	11,331,894
Total Cash disbursed for Investing Activities (e)	25,789,401	73,613,284
NET CASH FLOW FROM INVESTING ACTIVITIES	(19,010,358)	(73,160,871)
(F)=(d)-(e)		
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (g)=(c) + (f)	173,338	483,230
<u>Cash Flows from Fianacing Activities</u>		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Deposit Receipts	20,959,326	257,225
Total Cash generated from Financing Activities (h)	20,959,326	257,225
<u>Less - Cash disbursed for:</u>		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Deposit payments	21,300,737	572,382

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Total Cash disbursed for Financing Activities (i)	21,300,717	572,382
NET CASH FLOW FROM FINANCING ACTIVITIES (I)=(h)-(i)	(341,411)	(315,157)
Net Movement in Cash (k) = (g) -(j)	(168,073)	168,073
Opening Cash Balance as at 01st January	168,073	-
Closing Cash Balance as at 31st December	(0)	168,073

3.5 *Notes to the Financial Statements*

Basis of Reporting

(1). Reporting Period

The reporting period for these financial statements is from January 1 to December 31, 2020.

(2). Basis of Measurement

Financial statements are prepared on historical costs and the historical costs of some assets are upgraded to revaluated value. Account preparation is done on an enhanced cash basis when not otherwise stated.

(3). Revenue Identification

Transferable and non-transferable income is recognized as income during the period in which the money is received, regardless of the period for which it is due.

(4). Identifying and measuring property, plant and equipment

Reliable measurable assets that are guaranteed to bring future economic benefits to the organization are identified as property, plant and equipment. Property, plant, and equipment

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are recognized for the cost and re-estimated value is used at instances where the cost model is not applicable.

(5). Property, Plant and Equipment Reserve Account

This reserve account is the correspondent account of property, plant and equipment.

(6). Cash and Cash Equivalents

Local currency notes and coins in hand as at 31 December 2020 consist of cash and cash equivalents.

3.6 *Performance of the Revenue Collection*

Revenue Code	Description of the Revenue Code	Revenue Estimate		Collected Revenue	
		Original	Final	Amount (Rs.)	as a % of Final Revenue Estimate
20.06.02.01	Vehicle	-	-	-	-
20.06.02.02	Other	-	-	-	-
20.02.01.01	Rent of Government Buildings and Houses	-	37.2	21.7	58.33
20.02.01.99	Revenue from Government Assets - Rent - Other Rent	-	-	-	-
20.02.02.99	Interest -Other	1,000	700	1,423.5	203.36
20.03.01.00	Sales and Fees - Departmental Sales	1,200	600	1,169.8	194.97

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20.03.02.99	Sales & Fees - Administrative Fees and Payments miscellaneous	-	7	7	100
20.03.03.02	Sales and fees - Fines and confiscation - Other	-	-	-	-
20.03.99.00	Sales and fees - Other receiving	900	150	414.14	276.09
20.05.99.00	Refractive assignment, National Lottery Board and other assignments	-	-	-	-

Rs.,000

3.7 Performance of the Utilization of Allocation

Rs. ,000

Type of Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
	Original	Final		
Recurrent	Rs.240,222,000	Rs.241,527,160	Rs.238,614,583	98.79
Capital	Rs 27,066,000	Rs. 27,910,000	Rs. 26,687,035	95.62

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3.8 Grant of allocations to this Department as an agent of the other Ministries/ Departments in terms of F.R. 208

Rs. ,000

Serial No.	Ministry/Department from which allocation received	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
			Original	Final		
01.	Ministry of Mass Media	To pay the assessment tax	-	560,844.00	560,844.00	100
		To pay 3% of the electricity bill to maintain the Ministry Tax Division in the Department Building		111,974.02	111,923.35	100
		Payment of salaries of the officers those who are appointed to the Department from the National Media Center		1,426,000.00	1,426,000.00	100
02.	Department of Government Printing	To pay 25% of the electricity bill to maintain their printing division in the department building		932,750.21	932,694.58	100
03.	Election Commission	To pay election duty overtime and travel expenditures	-	987,383.15	575,245.52	58
04.	Ministry of Defense	Payment of salaries of the officers those who are appointed to the Department from the National Media Center	-	5,369,500.29	3,220,341.00	60
				9,388,451.67	6,827,048.45	73

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3.9 Performance of the Reporting of Non-Financial Assets

Rs. ,000

Assets Code	Code Description	Balance as per board of survey report as 31.12.2019	Balance as per Board Financial Position Report as at 31.12.2019	Yet to be accounted	Reporting Progress as a%
9151	Building and Structures	-	300,848,000.00	-	100%
9152	Machinery and equipment		236,797,025.43	-	100%
9153	Land		1,227,750,000.00	-	100%
9154	intangible assets		-	-	100%
9155	Biological Assets		-	-	100%
9160	Work in Progress		3,000,000.00	-	100%
9180	Lease Assets		-	-	100%

3.10 Auditor General's Report

- ** . The Final Audit Report issued by the Auditor General to be scanned and placed here while submitting to the parliament.

Head 210 – Department of Government Information

1. Financial Statements

1.1 Qualified Opinion

The audit of the financial statements of the Department of Government Information for the year ended 31 December 2020 comprising the statement of financial position as at 31 December 2020 and the statement of financial performance and cash flow statement for the year then ended was carried out under my direction in pursuance of provisions in Article 154(1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with provisions of the National Audit Act, No.19 of 2018. The summary report containing my comments and observations on the financial statements of the Department was issued to the Accounting Officer on 30 July 2021 in terms of Section 11(1) of the National Audit Act, No.19 of 2018. The Annual Detailed Management Audit Report relevant to the Department was issued to the Accounting Officer on 30 July 2021 in terms of Section 11(2) of the National Audit Act, No.19 of 2018. This report will be tabled in Parliament in pursuance of provisions in Article 154(6) of the Constitution of the Democratic Socialist Republic of Sri Lanka to be read in conjunction with Section 10 of the National Audit Act, No.19 of 2018.

In my opinion, except for the effects of the matters described in paragraph 1.6 of this report, the financial statements give a true and fair view of the financial position of the Department as at 31 December 2020 and its financial performance and cash flows for the year then ended in accordance with Generally Accepted Accounting Principles.

1.2 Basis for Qualified Opinion

My opinion is qualified based on the matters described in paragraph 1.6 of this report. I conducted my audit in accordance with Sri Lanka Auditing Standards (SLAuSs). My responsibilities for the financial statements are further described in the Auditor's Responsibilities Section. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

1.3 Responsibilities of the Chief Accounting Officer and the Accounting Officer for the Financial Statements

The Chief Accounting Officer and the Accounting Officer are responsible for the preparation of financial statements that give a true and fair view in accordance with Generally Accepted Accounting Principles and provisions in Section 38 of the National Audit Act, No.19 of 2018 and for the determination of the internal control that is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

As per Section 16(1) of the National Audit Act, No.19 of 2018, the Department is required to maintain proper books and records of all its income, expenditure, assets and liabilities to enable the preparation of annual and periodic financial statements.

In terms of Sub-section 38(1)(c) of the National Audit Act, the Chief Accounting Officer and the Accounting Officer shall ensure that an effective internal control system for the financial control exists in the Department and carry out periodic reviews to monitor the effectiveness of such systems and accordingly make any alterations as required for such systems to be effectively carried out.

1.4 Auditor's Responsibilities for the Audit of the Financial Statements

My objective is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error and to issue an auditor's summary report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Sri Lanka Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate and its materiality depends on the influence on economic decisions taken by users on the basis of these financial statements.

As part of an audit in accordance with Sri Lanka Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Appropriate audit procedures were designed and performed to identify and assess the risk of material misstatement in financial statements whether due to fraud or errors in providing a basis for the expressed audit opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- An understanding of internal control relevant to the audit was obtained in order to design procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Department’s internal control.
- Evaluate the structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Evaluate the overall presentation, structure and content of the financial statements including disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Chief Accounting Officer and the Accounting Officer regarding, among other matters significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

1.5 Report on Other Legal Requirements

I express the following matters in terms of Section 6 (1) (d) of the National Audit Act, No. 19 of 2018.

- (a) The financial statements are consistent with the preceding year,
- (b) The recommendations made by me on the financial statements of the preceding year had been implemented.

1.6 Comments on Financial Statements

1.6.1 Financial Performance Statement

Audit Observation	Comment of the Accounting Officer	Recommendation
According to the financial performance statement, even though a sum of Rs. 5,743,484 had been incurred for acquisition of capital assets during the year under review, only a sum of Rs.	Although a sum of Rs. 5,743,484 was incurred for acquisition of capital assets during the year under review, only a sum of Rs. 4,842,327 was entered in the statement of non-financial assets	Financial statements should be prepared using accurate amount as the values of the vote ledger and the

4,842,327 had been shown in the statement of non-financial assets as purchasing. Accordingly a difference of Rs. 901,157 was observed.

as purchasing. This difference had occurred due to the facts that there was not a methodology to enter the assets purchased by District Secretariat Offices to the CIGAS account, missing several purchases when taking into journal and being taken an air-conditioner into the opening balance because of taking it into inventory in the year 2019.

financial statement totally with each other.

1.6.2 Cash Flow Statement

----- Audit Observation	Comment of the Accounting Officer	Recommendation
----- Expenses incurred for rehabilitation of financial assets and staff training amounting to Rs. 18,550,399 had been included in the expenses incurred for building or purchasing of physical assets and acquisition of other investments. As a result, net cash flow generated from investment activities and the net cash flow generated from operating and investment activities had been overstated and understated respectively by the same amount.	----- Expenses incurred for rehabilitation of financial assets and staff training was entered into the cash flow statement considering as it was as an expense incurred for rehabilitation of financial assets and staff training, building or purchasing of physical assets and acquisition of other investments because there was no any other item in the financial statement to show the said expenses. Therefore net cash flow generated from investment activities and the net cash flow generated from operating activities were overstated and understated respectively by Rs. 18,550,399.	----- Accurate amounts should be included when preparing financial statements.

1.6.3 Reconciliation Statement on the Advances to Public Officers Account

Audit Observation	Comment of the Accounting Officer	Recommendation
<p>Differences were observed in receipts, payment and debit balances during the year between the department books and the Treasury printouts relating to the Advances to Public Officers Account. However it had not been disclosed in the reconciliation statement.</p>	<p>Debit balances handed over by another institution were not entered in our monthly account summaries and however it was entered into the debtors and creditors register. The said amount of Rs. 2,038,544 was shown in the audit quires as the difference of debits during the year.</p> <p>The total of loan balances which had been credited to our institute and the loan balances which had been credited to other institute amounting to Rs. 12,253,618 was mentioned in the audit query as credits during the year according to the department books. The total of differences of debit and credit during the year mentioned above was mentioned in the audit query as the difference of maximum limit of debit balances.</p>	<p>Differences should be disclosed in the reconciliation statement accurately.</p>

2. **Financial Review**

2.1 **Expenditure Management**

The following observations are made

Audit Observation	Comment of the Accounting Officer	Recommendation
<p>(a) Provision of Rs. 2,149,160 had been transferred by a supplementary for 2 recurrent object codes and out of those object codes , a sum of Rs. 6,385,000 had been transferred to other recurrent object codes through F.R.66.</p>	<p>A sum of Rs.6, 385,000.00 was transferred through F.R.66 because there was savings of object codes relating to the expenditure of the Department for the year 2020. The treasury released a sum of Rs. 2,149,160.00 as provision on the request of the Ministry of Defense and that amount was credited to the expenditure codes of the Ministry of Defense and debited to the expenditure codes of our department.</p>	<p>According to the Financial Regulations 50, accurate estimates should be prepared for the expenditure.</p>
<p>(b) Provisions had been transferred exceeding the estimated provision of 4 capital object codes and 9 recurrent object codes from 43 per cent to 209 per cent through F.R.66. Hence it was observed that there was a weakness in preparing estimates.</p>	<p>Budgetary estimates for the year 2020 were prepared in June 2019 considering the situation prevailed at that time. However budgetary provision for the year 2020 was granted through 4 supplementary estimates and provisions were received less than the estimated provision for certain object codes. Further, on the situation prevailed in the Country at that time, differences were occurred between the estimated amount and actual amount.</p>	

2.2 **Incurring of Liabilities and Commitments**

The following observations are made.

Audit Observation	Comment of the Accounting Officer	Recommendation
(a) According to the Financial Regulations 94 (1), provisions allocated for the financial year should not be exceeded when incurring of liabilities and commitments. However liabilities had been incurred for 8 expenditure items exceeding the provision by a total of Rs. 2,308 508.	Budgetary provision for the year 2020 was granted through 4 supplementary estimates and provisions were received less than the estimated provision for certain expenditure items. Further, liabilities had to be incurred exceeding the provision due to the fact that actions had to be taken according to the situation prevailed within the Country.	According to the Financial Regulations, the amount of liability should not be exceeded the provision of the year.
(b) The value of 05 liabilities and commitments amounting to Rs.332,931 which had been settled during the year 2021 had not been included in the liabilities and commitments of the year under review.	Liabilities settled in the year 2021 not being included in the financial statements Observation is correct.	Liabilities should be included in the financial statements accurately.

2.3 **Certification of Accounting Officer**

Audit Observation	Comment of the Accounting Officer	Recommendation
<p>The Accounting Officer should certified to prepare and conduct an effective internal control system for the financial control of the Department and the effectiveness of the said system should be reviewed from time to time and necessary changes should be done in order to carry out the system effectively. Further those reviews should be done in writing and copies of those documents should be presented to the Auditor General. However statements had not been submitted to audit to confirm that such reviews had been done.</p>	<p>Deficiencies and weaknesses of the internal control system which is in operation in the Department were discussed in meetings of divisional heads and in audit and management committee meetings occasionally and actions were taken regarding deficiencies and weaknesses observed in those occasions.</p>	<p>Actions should be taken according to the terms of the Section 38 of the National Audit Act No. 19 of 2018.</p>

2.4 **Non-compliance with Laws, Rules and Regulations**

Instances of non-compliance with the provisions in laws, rules and regulations observed in the sample audit test checks are analyzed below

Reference to Laws, Rules and Regulations	Non compliance	Comment of the Accounting Officer	Recommendation
<p>(a) Paragraph 3 (a) of the Finance Ministry Circular No. F.M.01/2015/01 dated 15 May 2015.</p>	<p>Incidental allowance should be paid as US\$ 40 per day for a maximum period of 30 days in the</p>	<p>In the letter presented for the training course held in India of which the said officer</p>	<p>Payments of allowances should be made according to the instructions of relevant</p>

absence of participated, it circulars.
 payment as had mentioned
 incidental that ₹. 1500
 allowance by the (Indian
 foreign Rupees)will be
 government or paid for airfare
 donor agency to India and
 covering return, Course
 expenses such on fee,
 traveling, accommodation
 telephone and and food,
 airport taxes travelling as a
 incurred abroad. part of the
 However course and to get
 contrary to the to and from the
 Circular a sum of airport. Amount
 Rs. 201,234 had was not included
 been paid as in these
 incidental expensesfor
 allowance by the traveling within
 Department to India, airport
 the officer who taxes and
 had participated telephone except
 to a training for the
 programme held requirement of
 in India even the course.
 though the Indian Hence incidental
 government had allowance was
 paid. 1500 paid to the
 (Indian Rupee) officer according
 per day equals to to the Paragraph
 US\$. 21 and 3 (a) of the
 provided all Finance Ministry
 other relevant Circular No.
 facilities. F.M.01/2015/01
 dated 15 May
 2015.

(b) Public Finance Circular No. 01/2020 dated 28 August 2020.	Board of Survey reports for the year 2020 had not been submitted to the Auditor General.	Activities relating to Board of Survey for the year 2020 are being carried out for now and carrying out disposals is difficult because the staff of the Department has limited in this period of time. It is informed that as soon as those activities get done, board of survey will be completed and board of survey reports will be submitted.	Actions should be taken according to the circular instructions.
(c) Paragraph 3 of the Public Finance Circular No. 01/2014	Updated organization structure, details relating to approved cadre and actual cadre, plan for the requirement of imprest for annual activities and internal audit plan which should be included in the action plan had not been presented.	It was not included into the action plan by mistake.	- Do-

2.5 **Issuance and Settlement of Advances**

Audit Observation	Comment of the Accounting Officer	Recommendation
<p>According to the instructions of the Ministry of Finance Circular No. 03/2015 dated 14 July 2015 and the Public Finance Circular No.01/2020 dated 28 August 2020, ad hoc imprests should be settled within 10 days as soon as the relevant work is completed. However a sum of Rs. 362,000 obtained by 3 officers in 4 instances had been settled with a delay in 33 days to 125 days.</p>	<p>Delays in settlement of advances occurred due to the facts that curfew being operated in the country during this season, being reported a limited staff in government institutes, not being a possibility to make transactions regularly.</p>	<p>Actions should be taken according to the circular instructions.</p>

2.6 **Deposit Balances**

Audit Observation	Comment of the Accounting Officer	Recommendation
<p>In connection with 10 expired deposits amounting to Rs. 7,488,595, actions had not been taken according to the financial regulations 571 to credit to the state revenue or to refund as soon as possible or in connection with contract deposits, to recover the losses occurred from contracts.</p>	<p>The amount of retained money relating to the construction of new media center was Rs. 7,488,595. Actions are being taken to release this deposit.</p>	<p>Actions should be taken as per the financial regulations.</p>

3. **Operating Review**

3.1 **Failure to perform roles**

Audit Observation	Comment of the Accounting Officer	Recommendation
-----	-----	-----
According to the progress report submitted as at 31 December 2020, it was observed that 34 activities amounting to Rs. 10.5 million which had been planned to fulfill during the year under review in the action plan prepared according to the annual budget in order to achieve the objectives of the Department.	Most of activities in the annual action plan could not be fulfilled as planned due to the facts that a limited staff had to be called for duty because of the quarantine curfew and travel restrictions as a result of the COVID 19 pandemic spread out throughout the Country in the year 2020 and the said limited staff had to be deployed on essential media coverages.	Attention should be paid to fulfill the activities planned without delay.

3.2 **Expected completion level not being obtained**

Audit Observation	Comment of the Accounting Officer	Recommendation
-----	-----	-----
According to the progress report submitted as at 31 December 2020, it was observed that progress of 12 activities were in the range of 4 per cent to 100 per cent and the progress of 17 activities had not been mentioned even though those activities had been planned to fulfill during the	Expected target of several activities in the annual action plan could not be achieved as planned due to the facts that a limited staff had to be called for duty because of the quarantine curfew and travel restrictions as a result of the COVID 19 pandemic spread out throughout	Actions should be taken to achieve the expected target.

year under review in the action plan prepared according to the annual budget in order to achieve the objectives of the Department. the Country in the year 2020 and the said limited staff had to be deployed on essential media coverages.

3.3 Losses and Damages

Audit Observation	Comment of the Accounting Officer	Recommendation
<p>The vehicle belonged to the Department of government Information No. PD 9625 which had been deployed in the service of the Ministry of Mass media had met with an accident on 26 December 2016. At that time the vehicle had been driven by a person who had not hold a driving license. After the said accident a sum of Rs. 453,000 had been incurred by the Department during the year 2020 to repair the vehicle. However any compensation had not been recovered from the insurance and the said damage had not been disclosed in the financial statements. A preliminary report under the financial regulations 104 (3) had been presented on 04 September 2020 regarding the accident taken place on 26 December 2016. Although it had been decided to recover a sum of Rs. 453,000 from the person who had driven the vehicle, such recoveries had not been made even up to the date of this report.</p>	<p>The cab No. PD 9625 was parked in the vehicle park of the Department for a long period of time after the accident. In order to avoid the damage which can be occurred from the sun and rain, the repair was done after calling quotations. Incurring the expenditure by the Department. The Secretary to the Ministry of Mass Media was informed that investigations under the F.R. 104 was completed by the Ministry of Mass Media and actions were taken to get the instructions of the Department of Attorney General to proceed legal actions against the people those responsible in the purpose of recovering relevant loss.</p>	<p>Actions should be taken to get actions as per the financial regulations in connection with using public resources properly and to disclose in the financial statements.</p>

3.4 **Management Inefficiencies**

The following observations are made

Audit Observation	Comment of the Accounting Officer	Recommendation
-----	-----	-----
<p>(a) According to the approval of the Public Service Commission the officer acts on the post of Executive Producer (Departmental) had been appointed 3 times for acting duties of the post of Director (Government Films Section). At the time of appointing to this post for a period of a year since 01 July 2019, instructions had been given by the Public Service Commission to take necessary actions to fill the vacancy of the contract post without delay. However the said officer had been appointed continuously to the said post on acting basis by the Department.</p>	<p>It is mentioned that actions will be taken to appoint a qualified officer through calling applications in future according to the guidance of the Public Service Commission.</p>	<p>Immediate actions should be taken to fill the vacancies.</p>
<p>(b) A sum of Rs. 211,486 should be recovered from 3 officers who had vacated their posts and actions had not been taken to recover the said amount even up to</p>	<p>Instructions of the Department of Attorney General were requested to recover the balance of distress loan of 2 officers and the relevant instructions were not received yet. The other</p>	<p>Immediate actions should be taken to recover the receivables.</p>

28 February 2021 even though the said balance had been brought forward more than a period of 19 years.

female officer had made an appeal for considering her vacation of post and actions will be taken to recover the receivable amount on the decision of the said appeal.

- (c) A balance of loan of Rs.159,870 which should be recovered from an officer died on 19 December 2020, had not been recovered even up to 28 February 2021.
- Actions are being taken to recover the loan balance of Rs. 159,870 which should be recovered from late Mr. B.S.D. Premasundara died on 19 December 2020 from his dependents.
- Immediate actions should be taken to recover the receivables.

4. Achieving of Sustainable Development Targets

Audit Observation	Comment of the Accounting Officer	Recommendation
<p>Issuing of identity card for Journalists in a computerized system had been recognized as a sustainable development target. Although the progress of the said task had been mentioned as 100 per cent, under the progress of achieving sustainable development targets it had been mentioned as “Able to commence the design and implement of the software required to computerized the said job together with Sri Lanka Telecom since the year 2021”. Therefore a difference was observed between those information.</p>	<p>Sufficient training could not be given to the relevant staff for issuing identity cards for Journalists using the software due to the COVID 19 outbreak during the year 2020. Therefore several months of early 2021 had to be spent for the said training. For now such training was given and those activities are being implemented.</p>	<p>Correct information should be presented in reports.</p>

5. **Human Resources Management**

The following observations are made

Audit Observation	Comment of the Accounting Officer	Recommendation
(a) The approved cadre for the year 2020 was 343 and the actual cadre was 237. As a result there were 106 vacancies and actions had not been taken to fill those vacancies even up to the date of this report.	Out of the relevant vacancies, the Ministry of Public Administration had been informed to fill the vacancies of the combined services. Further actions are being taken to fill the vacancies of the departmental posts.	Actions should be taken to fill the vacancies of essential posts.
(b) According to the section 40 (1) of the National Audit Act No. 19 of 2018, an internal auditor should be appointed for a Department by the Accounting Officer. However an internal auditor had not been appointed for the Department of Government Information even up to April 2021.	It had been informed to the Ministry of Public Administration to appoint an internal auditor to the Department. Further it had been informed the Ministry of MassMedia to appoint an officer even on acting basis until a permanent appointment will be done.	Actions should be taken as per the provisions of the Act.

Chapter 04

Performance Indicators

Performance Indicators

4.1 Performance indicators of the Institute (Based on the Action Plan)

Specific Indicators	Actual output as a percentage (%) of the expected output		
	100% - 90%	75% - 89%	50% - 74%
Bringing information about the government's development campaign to the public to promote the right to information	90%	-	-
Update of official government news website in three languages	100%	-	-
Providing news to official government news website	100%	-	-
Providing news video to official government news website	100%	-	-
Expansion of the social media network and popularizing the news	100%	-	-
Increasing the number of people using Facebook, You Tube	-	75%	-
Issuing news and feature articles at district level and uploading the news on Face book page	100%	-	-
Preparation of telephone directory	100%	-	-
Updating the register of regional correspondents	100%	-	-
Establishment of District Media Units and Publication Bureaus	-	-	50%
Smart Media Trending Project	-	-	10%
Mojo Project	-	-	10%
On Demand Digital Media Awareness Project			
• Fiber Network System to Medium Level Project	100%	-	-
• Media ID Card Automated System	100%	-	-
• Firewall System	-	75%	-
• Dgi.lk Domain	-	-	35%
• Data & Voice Cable Neat Project – Part II	-	-	10%
Issuance of media ID cards for journalists and for special occasions	100%	-	-

Chapter 05

Performance of the achieving Sustainable Development Goals (SDG)

Performance of the achieving Sustainable Development Goals (SDG)

5.1 Indicate the Identified Respective Sustainable Development Goals

Goal / Objective	Targets	Indicators of the achievement	Progress of the Achievement to date		
			0% - 49%	50% - 74%	75% - 100%
Training of local correspondents/ school children (journalism students).	Introducing digital social media activities to journalists and school children in the districts	25 journalists and 100 school journalists trained by March	10%	-	-
Digital media applications Awareness development and fiber networking	Systematic digitization of Government Information Department	Providing seamless Mbps throughput for social media live programming	-	-	100%
Development of a data base for preparation of Media accreditations	Preparation of a data base where information of journalists can be obtained very quickly and providing media accreditations via a computerized system	Being able to set up Data Base for Journalists	-	-	100%
Establishment of the National Mojo Center	Initiating new world digital trends	This is an approved project (no financial provisions received).	10%	-	-

5.2 Briefly Explain the achievements and challenges of the sustainable Development Goals

Achievements of the sustainable Development Goals :

The Department of Government Information has launched social networking sites such as YouTube and Facebook to educate the public on sustainable development objectives and to create a broader understanding.

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The Data & Voice Cables, which had been arranged in an untidy manner in the departmental premises, was repaired by Sri Lanka Telecom.

Challenges :

The lack of human and capital resources available to provide accurate and reliable information to people quickly through social media has led to problems arising in certain situations in this competitive environment.

Chapter 06

Human Resources Profile

Human Resources Profile

1 Cadre Management

	Approved Cadre	Existing Cadre	Vacancies / (Excess)**
Senior	17	12	05
Territory	16	02	14
Secondary	244	176	68
Primary	53	46	07

06.2 ** Briefly state how the shortage or excess in human resources has been affected to the performance of the institute.

Shortage of tertiary and secondary level human resources has directly affected the performance of the department. Vacancies, especially in the technical staff, have made it difficult to carry out day-to-day duties. The main reason for this issue is the retirement of experienced and skilled officers who have been working in departmental posts. The main reason is the retirement of knowledgeable and skilled officers who have been working in departmental posts. There is also a shortage of officers for posts at various levels due to obstacles in granting promotions to vacancies.

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06.3 Human Resources Development

Name of the Program	No. of staff trained	Duration of the program	Total Investment (Rs'000)		Nature of the Program (Abroad/Local)	Output/ Knowledge Gained*
			Local Rs.	Foreign Rs.		
Training courses	36	Period from 2020.01.01 to 2020.12.31	181,000/-	-	Local	Obtaining subject knowledge relevant to each subject
Training Workshops	01	from 2020.02.16 to 2020.03.14	-	1,080 US \$	Foreign	Gain knowledge related to short film and short film preparation

*** Briefly state how the training program contributed to the performance of the institution**

Newly appointed officers to the Public Service have been able to perform their duties accurately, systematically and efficiently by being properly trained by external agencies in relation to the divisions to which they are attached and the duties assigned to them. It is also expected to achieve staff motivation through this. It is also believed that providing the opportunity to absorb new knowledge and update their knowledge will be of great help in enhancing the performance of the department. It has also been possible to streamline the digitization of the film division of the department by directing officers for foreign training.

In addition, through the foreign training provided to the officers, it has been possible to formalize the digitization of the activities of the film division of the department. Through digitization, the preservation of old films and documentaries has been initiated. It is expected that in the future the public / journalists or anyone else who needs will have the opportunity to use or view these preserved films or documentaries when needed. .

Due to the corona epidemic situation in the country in 2020, most of the officers performed their duties from home. Because of this, referrals for local or foreign training courses were overall reduced due to the practical difficulties of sending them to other institutions for training.

Chapter 07

Compliance Report

Compliance Report

No.	Applicable Requirement	Compliance Status (Complied/Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
1	The following Financial statements/accounts have been submitted on due date			
1.1	Annual financial statements	Comply with	-	-
1.2	Advance to public officers account	Comply with	-	-
1.3	Business and Manufacturing Advance Accounts(Commercial Advance Accounts)	Not relevant	-	-
1.4	Stores Advance Accounts	Not relevant	-	-
1.5	Special Advance Accounts	Not relevant	-	-
1.6	Others	Not relevant	-	-
2	Maintenance of books and registers (FR445)			
2.1	Fixed assets register has been maintained and updated in terms of Public Administration Circular 267/2018	Not comply with	S.A.C. No 271/2020 (Financial Statements- 2020) states that it is no longer necessary to maintain such records	
2.2	Personal emoluments register / Personal emoluments cards has been maintained and update	Comply with	-	-
2.3	Register of Audit queries has been maintained and updated	Comply with	-	-
2.4	Register of Internal Audit reports has been maintained and updated	Comply with	-	-
2.5	All the monthly account	Comply with	-	-

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	summaries (CIGAS) are prepared and submitted to the Treasury on due date			
2.6	Register for cheques and money orders been maintained and updated has been maintained and updated	Comply with	-	-
2.7	Inventory Register has been maintained and updated	Comply with	-	-
2.8	Stocks Register has been maintained and updated	Comply with	-	-
2.9	Register of losses has been maintained and updated	Comply with	-	-
2.10	Commitment Register has been maintained and updated	Comply with	-	-
2.11	Register of Counterfoil Books (GA — N20) has been maintained and updated	Comply with	-	-
03	Delegation of functions for financial control (FR 135)			
3.1	The financial authority has been delegated within the institute	Comply with	-	-
3.2	The delegation of financial authority has been communicated within the institute	Comply with	-	-
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Comply with	-	-
3.4	The controls has been adhered to by the Accountants in terms of State Account Circular	Comply with	-	-

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	171/2004 dated 11.05.2014 in using the Government Payroll Software Package			
4	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Comply with	-	-
4.2	The annual Procurement Plan has been prepared.	Comply with	-	-
4.3	The Annual Internal Audit Plan has been prepared	Not relevant	-	-
4.4	The annual estimate has been prepared and submitted to rhe N.B.D. on due date	Comply with	-	-
4.5	The annual cashflow has been submitted to the treasury Operations Department on time	Comply with	-	-
5	Audit Quarries			
5.1	All the audit quarries has been replied within the specified time fixed by the Audito Genral	Comply with	-	-
6	Internal Audit			
6.1	The Internal Audit Plan has been prepared at the begining of the year after consulting the Auditor General in terms of Financial Regualtion 134(2) DMA/1-2020	Not comply with	No officer has been appointed to the post of Internal Auditor	-
6.2	All the internal Audit Reports has been replied within one month	Comply with		
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of sub section 40(4) Of the National Audit Act No 19 of 2018	Not relevant		
6.4	All the copies of internal audit reports has been	Not relevant		

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	submitted to the Auditor General in terms of Financial Regulation 134(3)			
7	Audit and Management Committees			
7.1	According to DMA Circular 1-2019, at least 04 Audit and Management Committees were held during the relevant year	Not comply with	It could not be held due to the prevailing situation in the country	Actions will be taken as per circular in future
8	Asset Management			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's office in terms of paragraph 7 of the Asset Management Circular No 01/2017	Comply with		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of paragraph 13 of the aforesaid circular.	Comply with	-	-
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Not comply with	Board of survey is in progress	
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Not comply with	Board of survey is in progress	

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8.5	The disposal of condemn articles had been carried out in terms of FR 772	Not comply with	Board of survey is in progress	
9	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Comply with		
9.2	The condemned vehicles had been disposed within a period of less than 6 months after condemning	Not comply with	Because the process for this takes a long time	Decommissioned vehicles will be identified accurately and related activities will be carried out promptly
9.3	The vehicle logbooks had been maintained and updated	Comply with		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Not comply with	Necessary measures are being taken for the investigation of all vehicle accidents that have occurred, but have not been investigated yet.	
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Comply with	-	-
9.6	After the lease period, full ownership of the leased vehicle log books has been transferred	Comply with		
10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Not comply with	Being unable to submit this on the due date due to the prevailing situation in the country	Preparation by due date
10.2	The dormant accounts that had	Comply with	-	-

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	existed in the year under review or since previous years settled			
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Not comply with	Being unable to act according to the Financial Regulations due to the situation in the country	Measures will be taken in accordance with the FR
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Comply with	-	-
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per F.R. 94(1)	Not comply with	Due to the essential publicity activities of the government, the liabilities had to be exceeded beyond the provision limit	Approach liabilities not exceeding the Year end balance Provision limit
12	Advances to Public Officers Account			
12.1	The limits had been complied with	Comply with	-	-
12.2	A time analysis had been carried out on the loans in arrears	Comply with	-	-
12.3	The loan balances in arrears for over one year had been settled	Not comply with	Advice has been sought from the Attorney General and further action will be taken on the advice of the Attorney General	Taking action to settle debt balances in a timely manner in the future
13	General Deposit Account			
13.1	Action had been taken as per F. R.571 in relation to disposal of lapsed deposits	Not comply with	Issues related to the media center building have not been resolved so far	Acting in accordance with Financial Regulations to release retentions
13.2	The control register for	Comply with	-	-

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	General deposits had been updated and maintained			
14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review remitted to TSHD	Comply with	-	-
14.2	Ad—hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the work	Not comply with	Due to the prevailing situation in the country, it was not possible to settle the Ad—hoc sub imprests within one month of the completion of the relevant works.	Action in accordance with the F.R.371
14.3	Ad-hoc sub imprests had been issued not exceeding the approved limit in terms of F.R.371	Comply with	-	-
14.4	The balance of the imprest account had been reconciled with the treasury books monthly	Comply with	-	-
15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the relevant regulations	Comply with	-	-
15.2	The revenue collected is credited directly to the income without crediting the deposit account	Comply with	-	-
15.3	Arrears of income have been submitted to the Auditor General in terms of FR 176,	Not relevant	-	-
16	Human Resource Management			
16.1	Maintained the staff within approved staff limits	Comply with	-	-

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16.2	All the staff members are provided with Duty lists in written	Not comply with	Currently given only to the officers of the Administration and Accounts Divisions and it is being discussed to be given to the officers of all the divisions of the Department in future.	
16.3	All reports have been submitted to the Management Services Department in terms of MSD Circular No. 04/2017 dated 20.09.2017	Comply with	-	-
17	Provision of information to the public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Comply with	-	-
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures	Comply with	-	-
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Comply with	-	-
18	Implementing citizens charter			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and	Not comply with	Expect to prepare in the future	

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	Management		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	Not comply with	Expect to prepare in the future
19	Preparation of the Human Resource Plan		
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Not comply with	Expect to prepare in the future
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Comply with	-
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Not comply with	Action will be taken in the future to sign the agreements
19.4	The resource development plan has been prepared, capacity development programs have been developed and a senior officer has been assigned the responsibilities of implementing skills development programs in accordance with paragraph 6.5 of the above circular	Not comply with	It is expected to appoint a senior officer with responsibilities in the future
20	Responding to audit paragraphs		

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20.1	Correction of the shortcomings indicated by the Auditor General's Audit paragraphs for the previous year	Not comply with	Proceedings related to few audit paragraphs have not been completed	Relevant action is in progress
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Conclusion :

The key responsibility and role of this department are to make the public aware of government policies, current activities of national importance including the government development process and, the government's role on the betterment of the people. The main objectives of the Department are to encourage and lead towards independent, responsible and standard media culture, adapting to the changing global technological trends by upgrading the IT process.

In order to achieve this role, the officers are provided with the knowledge, skills, and environment that they need to carry out the responsibilities assigned. Much attention will be paid to the basic objectives of the establishment of the Department and each section of the Department is working to achieve the objectives. The Department plays the role of disseminating government development news to the public as well as other related objectives. Various activities are planned for this purpose and the approval of the Ministry is obtained for those plans at the beginning of the year.

Thereafter, activities related to the implementation of these plans are carried out throughout the year and the basic achievements are as follows..

- Establishing a standardized media tradition
- disseminating the news on government development programs to the public promoting the right to information
- Strengthening the media investigation process
- Ensuring freedom of speech and expression by establishing good governance, reconciliation and sustainable development
- Initiate research, development and planning Applicable to the media field

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The key activities carried out by the Department to achieve the above objectives can be categorized as follows.

- Awareness programs related to the functions of other Ministries (Journalists, School Children, Media Secretaries and other parties)
- Organizing media briefings (in connection with the press briefing to declare Cabinet decisions and the role of other Ministries and Institutions)
- Issuing News Releases
- Organizing Media Observation Tours
- Publishing articles and publications on Development Programs
 - Advertising development programs using new media (Face Book, You Tube, Twitter etc.)
- Issuing media identity cards for local and foreign journalists
- Preparation of daily investigation reports and informing the relevant sections on the need
- Conducting research and reporting on topical themes and new trends in the media field
- Production of documentaries and publicity
- Taking photographs covering national festivals and occasions to be conserved and conservation

The Department of Government Information will continue its day-to-day duties more efficiently through various roles and objectives in the coming year as well, supporting the achievement of government policies and objectives.



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163, කිරුළපන අවනිච්චි, පොල්හේන්ගොඩ, කොළඹ 05.

அரசாங்க தகவல் திணைக்களம்
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