



2019

வார்க்க கார்டு காதல வார்கால வருடாந்த செயற்றிறன் அறிக்கை Annual Performance Report



ரக்டே குவார்கி டேகார்டுமேர்குவ
அரசாங்க தகவல் திணைக்களம்
Department of Government Information



**Annual Performance Report
2019**



Department of Government Information

**No.163, Kirulapone Avenue
Polhengoda
Colombo 05**

Annual Performance Report for the year 2019

Department of Government Information

Expenditure Head No - 210

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Chapter 01

Institutional Profile/ Executive Summary

Institutional Profile / Executive Summary

- 1.1** Introduction
- 1.2** Vision, Mission and Objectives of the Institution
- 1.3** Key Functions
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- 1.5** Departments under the Ministry/ Major Divisions in the Department/ Divisional Secretariats under the District Secretariat
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 - d) Project duration

1.1 INTRODUCTION

The “War Information Centre” was put into operation during the period of Second World War in the British colonial era, with the intention of making the public aware of the information. At the end of the war, on 31st July 1948, the "War Information Centre" was re-established at Galle Face Secretariat Complex as the "Department of Government Information" upon guidance and recommendations of Soulbury Commission in order to create create public awareness about Government Development Activities. In the beginning, the department consisted of three divisions, namely

1. News Providing Division
2. Government Books Division
3. Government Film Unit

The Department was set up under three main sections with the key objective of making the public aware of the Government’s National Development Role. The Institutional Structure of the department is

1. Monitoring the government’s development news and publicity activities
2. Bringing the official publications of the government to the public through the Government Publications Bureau (Printing and distribution)
3. Production and exhibition of documentaries by the Government Film Unit to raise public awareness at the village level on the development role played by the government.

Certain divisions of the department located in the Gall Face Secretariat complex were shifted from time to time to buildings such as Irrigation Department Building-Jawatta, Velona Building- Polwatta, Transworth House-Fort, and Atapattu Building-Sir Baron Jayathilake Mawatha. In the 90s, the department was shifted from a private building in Kollupitiya to Polhengoda premises where the Government Film Unit being operated. Since then, the departmental administration worked to set up all the divisions of the Department in one location. Consequently, strengthening the institution's infrastructure new five-storied Media Development Center was opened on 30.03.2012. This was a reward for the staff to deliver an efficient service.

The position of Head of the Establishment, which was known as the Information Officer at the beginning, has now been upgraded to the post of Director General of Government Information. Mr.P.Nadeshana has served as the first Information Officer. The designation of the Head of

Establishment has been promoted from Information Officer to the post of Director of Information, and then to the Director General of Information.

Mr. H.A.J Hulugalla, an experienced journalist and a newspaper editor, has been appointed as the Chief Information Officer of the Department of Government Information. Mr.L.R. Gunetileke, Mr.S.P. Wettasinghe and Mr.P.B. Wijesinghe have served as Assistant News Officers.

Making a turning point in the Sri Lankan Mass Media, the magazine “Desathiya” was published on February 4, 1978 by the Department. “Desathiya” is a concept of Senior Minister Sarath Amunugama, then secretary to the Ministry of State. As a print media, “Desathiya” has been passing through crucial milestones over the ages nourishing the public knowledge continuously.

There can be found a number of writer generations, those who have been nurtured by “Desathiya” magazine, the path to knowledge of the universe for the Sri Lankan people. There are also many generations of readers. “Desathiya” is the only news magazine launched by the Sri Lankan public sector, representing all the classes from the policy maker to farmer and labourer. In particular, this magazine took on the main responsibility of popularizing government policies and development programs. Moreover, it has succeeded in creating an intellectual revolution in the minds of the people. The magazine has been successful in presenting information on social, economic, cultural, artistic, and international and many other fields in a very simple language, increasing the readers’ interest.

In addition, a weekly newspaper called "Thorathuru" and an English newspaper called "Alliance" were also published at the time.

The Department of Government Information, that commenced with a very small staff, had 235 permanents, contract and daily service staff by the end of 2019.

The Department of Government information is unique among the government institutions since it is the institution that contacts directly with media organizations, which delivers news to the public. A news release issued by the department is a government announcement and must be extremely accurate.

While doing so, the department also had to comply with the decisions taken by the government from time to time. The government censored the news in 1979, 1980, 1981, 1983, 1987, 1995 and 2000 due to the unrest situations in the country. In such cases, it is the responsibility of the Director General of Government Information to censor the news as the competent public authority.

In 1993, for the first time, news broadcasts were allowed on television channels and this is considered as a turning point in media history. Simultaneously, the Department took another step to make information accessible to the public and established the National Information Center on 18 May 1995. The center was established at the “Transworks House” in Fort, Colombo and the “Press Club” was established there in to promote camaraderie among journalists.

The department was suddenly shifted from Transworks House to two storeies in a private building in Kollupitiya.

The government aim was to identify the limitations of the state media structure and to get involved the people more in the development work. The Government Film Unit and the Publications Bureau have accomplished a great duty in fulfilling the responsibility of the Department in educating the people about the government's agricultural revival, strengthening of democracy and the public contribution to universal suffrage.

The Department of Government Information which carried out the government's publicity campaign not only locally but also internationally from the inception, has regularly distributed handbills, magazines and publications targeting the foreign embassies in Sri Lanka. During this period, special information about Sri Lanka was delivered to foreign countries through publications aimed at embassies such as “Week Happening in the Island” and “Introduction to Ceylon”. Later on, a quarterly magazine called "Sri Lanka Today" was published to spread information about Sri Lanka abroad.

The Government Publications Bureau has also been operating under a broad objective of printing and distributing the official publications of the Government, laws and regulations, for purchasing by the public. Mr. R.V.H.Vantwest has served as the founding officer here.

The Government Film Division that initiated by Mr. Jlio Petroni, has played a significant role in educating the public on the post-independence national development of the country through documentaries. Government Film Unit, which has created a number of distinguished documentary film directors since then, has won awards in the documentary and semi-documentary categories at numerous foreign film festivals, including the Paris International Film Festival.

The Department of Government Information, which is moving towards the maximum that can be reached under the departmental structure created with independence in 1948, has been organized in

recent years to suit the modern world and is functioning in a number of sections by 2019. The Department of Government Information comprising of Government Film Unit, Photography Division, Development Division, “Desathiya” Magazine Division, New Media Unit (www.news.lk), Government Publications Bureau, Media Accreditation Unit, Publicity Division and Research and Investigation Division has now become an active institution in the publishing and publicity sectors.

It can also be observed that the Department of Government Information committed to carrying out this role successfully, subject to change from time to time, through existing mechanisms.

Heads of the Department from the beginning

The following officers have held the posts of Information Officer, Director of Information and Director General of Information in the Government Information Department since 1948.

1948 – Mr. P. Nadeshan

1949 – Mr. D.I.H.A.J. Hulugalla

1950 – Mr.T.T.R.Vivien Horine

1952 - Mr. D.I.H.A.J. Hulugalla

1955 – Mr.Nadeshan Pararajasingam

1956 – Mr. G.Lionel Perera

1957 - Mr.G.W.A.M.Perera

1958 – Mr. James Perera

1959 – Mr. T.M. Jayarathnam

1960 – Mr. Thilak Eranga Gunarathna

1961 – Mr.W.L.Fernando

1962 – S.B. Senanayake

1966 – Mr. D. Aluviyare

1967 – P.N. Meddegoda

1968 – Dr.S.L.B.Amunugama
1972 – Mr. P.H.Pramawardhana
1974 – Mr. W.R.P.Thilakarathna
1977 – Mr. S. Anura Gunasekara
1983 – Mrs. Manel Abeyrathne
1990 – Mr.K.S.Wimalasena
1991 – Mr. K.R.L.Wijewardhana
1992 – Dr.Sunanda Maddumabandara
1994 – Mr. Ariya Rubasinghe
2003 – Mr. K.A.B. J,P, Jayasekara
2004 – Mr. W.M. Piyasena
2005 – Mrs. Kanthi Wijethunaga
Mr. S.D.Piyadasa
2006 – Mr. V.P.K Anusha Pelpita

Director Generals of Information.....

01.02.2009 to 06.05.2010	-	Mr. V.P.K Anusha Pelpita
07.05.2010 to 08.01.2015	-	Prof. Ariyaratne Ethugala
13.01.2015 to 07.05.2015 (Acting)	-	Mr. K.W.T.N.Amarathunga
08.05.2015 to 02.06.2017	-	Dr, Darshani Gunathilake
06.06.2016 to 29.09.2017	-	Dr. Ranga Kalansuriya
13.10.2017 to 26.10.2018	-	Attorney at Law Mr. Sudarshana Gunawardhana
27.10.2018 - up to now	-	Mr. Nalaka Kaluwewa

Vision

“Maintain an independent and responsible media culture”

Mission

“By taking steps to establish mutual communication media environment in Sri Lanka, to uplift media culture and to determine the rights of the general public for accurate information and vision of the government”

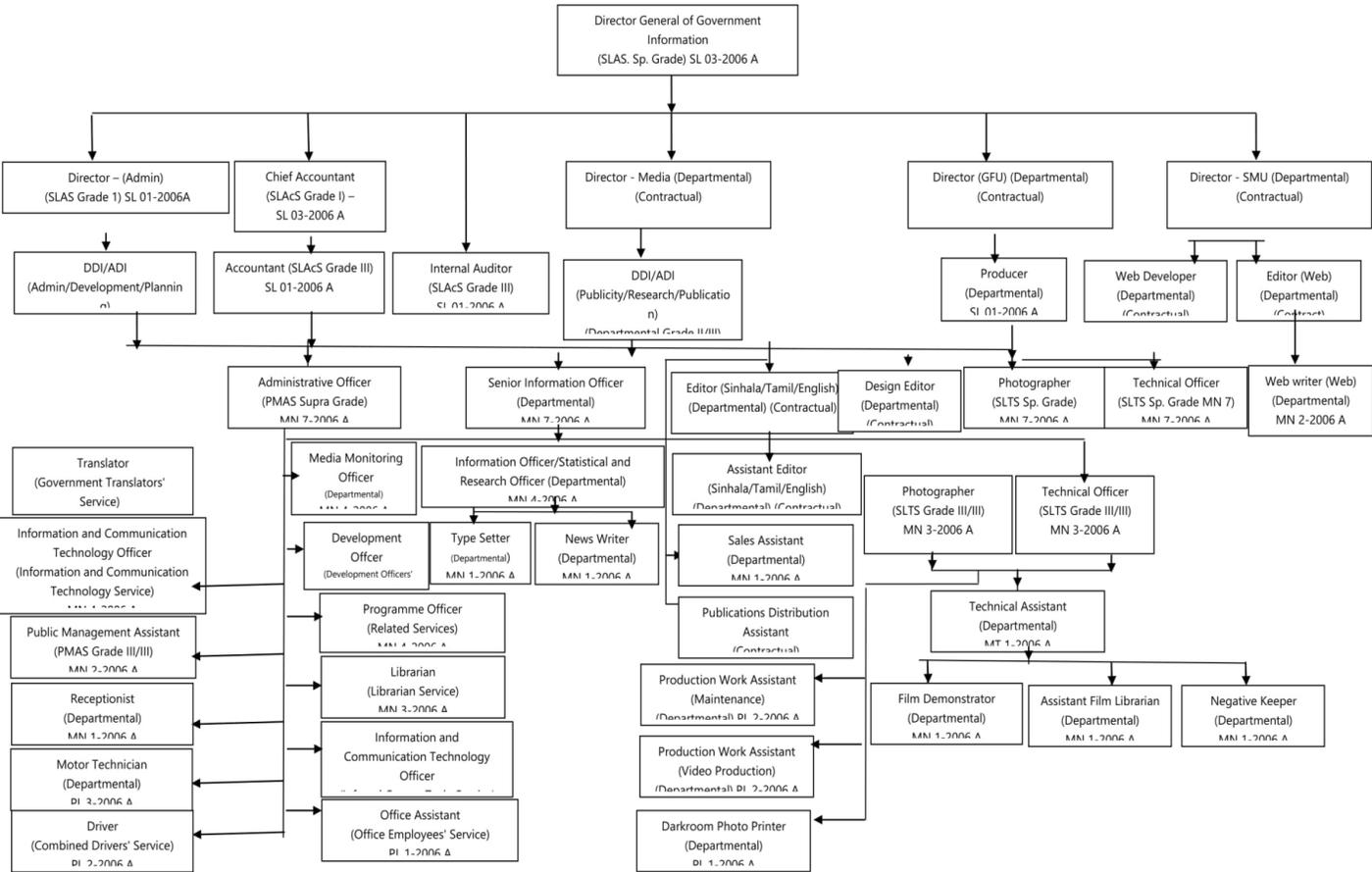
Goals

- Creating public awareness on topical activities with national importance including state policies and development strategies.
- Building an advance Media Culture.
- Leading and encouraging a Professional Media Culture
- Developing Human and Physical Resources to accomplish the goals above.
- Managing Information Technology (Digitalization) in line with Global Technological Trends.

1.3 Main Functions

- Creating a standard Media Culture
- Making the public aware of the Government's Development Publicity Procedure promoting the right to information,.
- Strengthening the Media Investigation Process.
- Ensuring the Freedom to Speech and expression establishing the Good Governance, Reconciliation and Sustainable Development.
- Producing professional journalists
- Conducting Investigations, developments and plans in relation with Media Field.

1.4 Organization Chart



1.5 Main Divisions of the Department

1. Administration Division
2. Account Division
3. Publicity Division
4. Development Division
5. New Media Unit
6. Desathiya and Desathiya Distribution Division
7. Photography Division
8. Government Film Division
9. District Media Unit Division
10. Media Accreditation Division
11. Digital Infrastructure Facilities Division
12. Government Publication Bureau
13. Research and Media Investigations

1.6 Institutions/Funds maintained under the Ministry/Department/Provincial Council

There are no institutions maintained under the Department of Government Information

1.7 Details on foreign aided projects

There are no foreign aided projects in the Department of Government Information

Chapter 02

Progress and Objectives

Progress and Objectives

The vision of the Department of Government Information is to become the leader in government official news communication in keeping with the new technological priorities in communication, always collaborating with new technology.

The Department of Government Information is moving forward in the digital space where all tasks are being digitized and modernized, with the advent of digital technology that transcends traditional tasks.

As the news source, the Department of Government Information develops a network connecting all the media outlets and implements the government mechanism of providing government current and development information to all print and electronic media.

It is also a significant achievement for the Department of Government Information this year in being able to enhance the digital platform for communicating information to the public, facing the enormous challenge of being a reliable information provider to the public in today's digital space.

The Departmental Websites and Social Media Network have also been able to create a people-centric information network, introducing a number of different activities within a short period such as a year.

Digitalization

It is imperative to ensure the accuracy and reliability of the information received by the public through social media as misinformation is often circulated on the social media network. Therefore, the department is working at present to provide reliable information to the public in the digital space using popular social media. Accordingly, the Department communicates reliable information directly to the public through www.dgi.gov.lk, the “Department of Government Information” YouTube Channel and Face Book Page and the www.newslk website and Twitter.

Significant Achievements in Digitization-Department of Government Information

	Program	Implementation
Facilitating the media		
01	using the cloud storage to provide information	The Department of Government Information, which serves as the source of information to the media, has stepped forward in its traditional way and efficiently delivers videos, audios, photographs, and news releases to all media at once.
02	Prompt release of all media coverage done by the department to the media	Release of all videos, audio recordings, photographs etc. related to the programs implemented by the government to the media with an announcement containing information on the media coverage carried out. Prior to the introduction of this methodology, there was no formal methodology for this and it has enabled all activities to be well-coordinated among all media institutions.
03	Setting up a proper email system	Exchange information using nearly 200 email systems for all media in the country i.e. print, electronic, web media, new media, foreign media
04	Issuing media accreditations for all journalists	Create a database to replace the file-based media identity card issuance system and work to give journalists their professional dignity.
Providing information directly to the public		
	Maintaining the “Department of Government Information” YouTube channel	Department of Government Information You Tube The channel, which was inactive at the time of January 2019, had only 12 viewers and by the end of that year was able to add more than 1000 viewers. The videos have been prepared and presented on various themes such as, INFO News, INFO Highlights, Inside, INFO News Parliament Highlights, Provincial Highlights, Taller, Documentary, Short video Reel. Continuous transmission of 2019 elections result until the final official election result is a great achievement of the Department. A large number of local and foreign people joined

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		<p>this YouTube channel at the moment and the channel was highly appreciated by the people.</p>
	<p>Maintaining the “Department of Government Information” Face Book page</p>	<p>As of January 2019, this facebook page has about 90,000 likes, and it has increased by 20,000 this year. The number of face book like, people reached, engage number increased day by day after the content was processed in a formal way. Here, videos, creative posts and photos related to current and development news are updated with a brief description. 2019 The transmission of the official election results of the 2019 Presidential Election and the posting of the official election results on Facebook gathered hundreds of thousands of people p around it. It has now been able to maintain a number of over one lakh “reached” per week.</p>
	<p>web Site www.news.lk</p>	<p>This is the official news website of the Government, which is updated 24 hours a day in all three languages. All current and development news is updated on this site. Face book page, YouTube channel and twitter pages are operated under this website.</p> <p>The official results of the 2019 Presidential Election were updated on the website, the Facebook page and the YouTube channel.</p> <p>In addition, the live broadcast of special media briefings including the Cabinet press briefing, was commenced this year and, is receiving a high response from the public.</p>
	<p>Desathiya</p>	<p>Arrangements were made to issue the magazine, which has a history of 42 years and is packed with timely and development as well as foreign information, once every two weeks as scheduled. In accordance with an agreement made with the Postal Department, a new methodology was introduced for the distribution of the magazine. As the first phase, the magazine will be available to the public at 100 post offices.</p>
<p>Implementation of Media Archive System</p>		
	<p>Setting up a digital archive system</p>	<p>The department has also launched a project to convert films, videos, and photographs of historical significance to digital technology. About 100 old films have been converted to digital technology and are being preserved by now.</p>

		In addition, the installation of the digital archive system was a major task accomplished in this year. This year it will be able to archive specific videos and photos on a daily basis.
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systematically expanded system to deliver information to the media

Responsibilities and policies of the media sector are always important for the betterment of society. Therefore, the media institutions to be equipped with the information required for reliable and truthful reporting. Therefore, the Department of Government Information has taken steps to implement a program to communicate government development and current affairs information to the media through a formal system. Accordingly, a formal system has been introduced to provide videos, photographs and press releases to media institutions using cloud technology.

Special Achievements

The following awards were received in 2019 in recognition of the role played by the Department of Government Information.

- Health Promotion Media Awards Ceremony – 2019
- Web Media Overall Excellence Award - “Department of Government Information” You Tube Channel
- Magazine Media Excellence Award - Desathiya Magazine
- Web Media Excellence Award - www.news.lk

Goals and Challenges

The main responsibility and role of the department is to make the public aware of government policies, current activities of national importance including the government development process and the government role for the betterment of the public. The main objectives are to support and lead the management of the IT process in line with global technology trends and to build a free and responsible high media culture.

The Department also expects to lead in the process of creating a secure and prosperous country by establishing a clear media policy in the society to fulfill the responsibility entrusted to the media to equip the people with accurate information and knowledge.

With these purposes, the Department of Government Information has given priority to the following basic programs for the year 2020.

01. Establishment of “Press Clubs”

01. The Department of Government Information plans to upgrade the Media Personal Facilitation center, which is to be built on the Departmental premises and to set up the main Press Club for the Western Province therein. It has been designed to accommodate up to 50 journalists at a time.

- Estimated cost - Rs. 40 million
- Time Range - expected to be completed in about 07 months.
- Status - Building Plan and bidding completed.
- Contract Awarding - scheduled in February 2020.
- Financial provisions - Rs. 4 million has been received from the vote on account 2020 and the next vote on account will allocate the remaining provisions Rs. 06 million.

02. Establishment of Provincial “Press Clubs”

District Secretaries and Officers of the District Media Units have already been instructed to identify suitable places to establish this facility at the provincial level. Accordingly, a location in Matara has been identified by now. A general plan will be prepared to select suitable locations in all the provinces for this purpose and after estimating the cost, the necessary allocations will be made in the next budget.

02. Creating highly skilled media professionals

01. In accordance with policies of the new government, a media-training institute is being planned to establish under state sponsorship, to develop the professional knowledge of journalists. The Department of Government Information has initiate the establishment of Vocational Media Training Institute on the instructions of the Hon. Minister of

Information and Mass Media, Dr. Bandula Gunawardena and the Hon. State Minister of Information and Mass Media, Lakshman Yapa Abeywardena. The work is carried out under the guidance of the Secretary to the Ministry of Information and Mass Media and the Secretaries to State Ministries.

Accordingly, curricular have been prepared to start a one-year diploma course in journalism, a six-month certificate course in journalism and a three-month Professional Journalism and Photography & Video Courses. This work is carried out by the following Advisory Board under the direction of the Director General of Government Information.

1. Prof. Kamal Waleboda
2. Dr. Dharmakeerthi Sri Ranjan
3. Assistant Director, Mr. Harsha B. Abeykoon

02. Actions are being made to publish an advanced journal on journalism targeting the university community, media professionals and academics, with the intention of creating a good media culture and to promoting a quality media professionalism.

03. “Recognizing the importance of freedom of speech and expression in creating a 21st century society, we do our utmost to protect them. It will be considered as the responsibility of the government to create an independent and undisturbed environment for the role of media institutions and the professionals therein.”

01. Taking into account the national responsibility of the state media institutions in creating a good media culture and the role in carrying out government development programs to the people, it has been decided to establish a National Mass Media Research Unit to evaluate the national role of state media institutions. This will be set up under the auspices of the Ministry of Information and Mass Media, integrating State Media. Preliminary arrangements to obtain Cabinet approval are being made.

02. It has been nearly two decades since the introduction of mass media to the school curriculum as a subject. However, at present school media society programs are not properly implemented in the school system. School Mass Media teachers are registered under the Department of Government Information, streamlining these programs and

improving the professional knowledge of the school mass media teachers. (The program is presently being implemented.)

03. Initiating different programs under the School Media Societies Regularization Program to register school media societies and to develop skill and knowledge of the students who are involved actively in journalism. (The program is presently being implemented.)

Under the first phase, 500 wall newspapers will be distributed under the auspices of the Ministry of Mass Media and the Department of Information, selecting national and other schools where school media societies are active.

Organizing symposiums jointly by local and international resource contributors in collaboration with the University Media Departments to create a professional & quality media service

04. Digitization - Short-Term Access

“Necessary steps are being taken to educate the society with knowledge, understanding and communication strategies on using and handling new media including the social media”

Expanding the role of government communication as the leader in the Government Official Communications, a mission has been launched to disseminate development news as well as important government information through the social media network using modern social media effectively.

- Redesigned Facebook page updated with current and development information.
- Live telecast of media discussions including Cabinet press briefing and, national events
- Taking steps to increase the number of Face book and you tube subscribers.
- Posting short videos in social media based on President Gotabaya Rahpaksha's speech on “Vistas of Prosperity and splendor”, the policy statement
- Publishing short videos and creative posts on Facebook and You tub based on special issues in the cabinet media meeting held every week.
- Increase the number of news videos created daily in collaboration with all Ministries.
- Establishment of Face book Closed Group (DGI Media Coordination) through social media to get information about the programs carried out by the Ministry. A program to pass the information obtained through this group to other media.

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- Setting up a cloud system to streamline media releases. Through this, information on all the programs covered by the department can be released to the media through video, audio, photographs, news releases etc. immediately.



Nalaka Kaluwewa

Director General of Government Information/ Accounting Officer

Chapter 03

Overall Financial Performance for the Year ended 31" December 2019

Overall Financial Performance for the Year ended 31st December 2019

3.1 Statement of Financial Performance

ACA-F

Statement of Financial Performance for the period ended on 31st December 2019

Rs.

Budget 2019	Note	2019	Actual 2018	
-	Revenue Receipts			
-	Income Tax	1	-	-
-	Taxes on Domestic Goods & Services	2	-	-
-	Taxes on International Trade	3	-	-
-	Non Tax Revenue & Others	4	-	-
-	Total Revenue Receipts (A)		-	-
-	Non Revenue Receipts			
-	Treasury Imprests		310,930,000	313,920,000
-	Deposits		1,302,547	12,885,524
-	Advance Accounts		12,517,778	10,198,266
-	Other Receipts		21,131,019	19,355,618
-	Total Non Revenue Receipts (B)		345,881,344	356,359,408
-	Total Revenue Receipts and Non Revenue Receipts		345,881,344	356,359,408
	C = (A) + (B)			
	Less :Expenditure			
-	Recurrent Expenditure			
135,080,000	Wages, Salaries & Other	5	133,366,714	123,629,519
	Employment Benefits			
119,947,000	Other Goods and Services	6	118,544,529	389,689,937

ACA-1

ACA-3

ACA-4

ACA-5/5(අ)/5(ඔ)

ACA-2(ii)

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1,724,000	Subsidies, Grants and Transfers	7	1,723,193	1,935,467	
-	Interest Payments	8	-	-	
-	Other Recurrent Expenditure	9	-	66,232	
256,751,000	Total Recurrent Expenditure (D)		253,634,436	515,321,155	
	Capital Expenditure				
19,416,000	Rehabilitation & Improvement	10	15,774,039	10,653,092	} ACA-2(ii)
	Capital Assets				
58,133,000	Aquisition of Capital Assets	11	45,571,377	26,633,580	
-	Capital Transfers	12	-	-	
-	Aquisition of Financial Assets	13	-	-	
4,000,000	Capacity Building	14	1,483,407	7,998,910	
-	Other Capital Expenditure	15	-	-	
81,549,000	Total Capital Expenditure (E)		62,828,823	45,285,582	
	Main Ledger Expenditure (F)		13,627,757	27,694,260	
-	Deposit Payments		572,382	12,677,878	ACA-4
-	Advance Payments		13,055,375	15,016,382	ACA-5/5(๕)/5(๖)
-	Total Expenditure G = (D+E+F)		330,091,016	588,300,997	
-	Imprest Balance as at		15,790,328	231,941,589	
	31" December. H				
	—(c-c)				

3.2 Statement of Financial Position

ACA-8

Statement of Financial Position As at 31st December 2019

	Note	Actual	
		2019 (Rs)	2018 (Rs)
<u>Non Financial Assets</u>			
Property, Plant & Equipment	ACA-6	1,762,938,741	1,588,921,581
<u>Financial Assets</u>			
Advance Accounts			
Cash & Cash Equivalents			
Total Assets	ACA-5/5(A)	36,964,465	36,426,868
<u>Financial Assets</u>			
Advance Accounts	ACA-3	168,073	-
Cash & Cash Equivalents			
Total Assets		1,800,071,279	1,625,348,449
Net Assets /Equity			
Net Assets		28,033,141	28,225,710
Property, Plant & Equipment		1,762,938,741	1,588,921,581
Reserve			
Rent and Work Advance Reserve	ACA-5(3)	-	-
Current Liabilities			
Deposits Accounts			
Imprest Balance			

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Total Liabilities	ACA-4	8,931,324	8,201,158
Current Liabilities	ACA-3	168,073	-
Deposits Accounts			
Imprest Balance			
Total Liabilities		1,800,071,279	1,625,348,449

Detail Accounting Statements in ACA format Nos. 1 to 6 presented in pages from 06 to 69 and Notes to accounts presented in pages from 70 to 89 form and integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.



.....
 Chief Accounting Officer
 Name : W.A.Chulananda Perera
 Designation : Secretary, Ministry of
 Information and Mass Media
 Date : 25 .02.2020



.....
 Accounting Officer
 Name : Nalaka Kaluwewa
 Designation : Director General of
 Information
 Date : 20 .02.2020



.....
 Chief Accountant
 Name : H.A.U.Jayalath
 Date : 17 .02.2020

W. A. CHULANANDA PERERA
 Secretary
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 310, D.R. Wijewardana Mawatha,
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Nalaka Kaluwewa
 Director General of Government Information
 Department of Government Information

H. A. U. JAYALATH
 Chief Accountant
 Department of Government Information
 163, Kirulapona Avenue,
 Colombo 05.

3.3 Statement of Cash Flows

ACA-C

Statement of Cash Flows for the Period ended 31st December 2019

	Actual	
	2019 (Rs.)	2018 (Rs.)
<u>Cash Flows from Operating Activities</u>		
Total Tax Reciepts	-	-
Fees, Fines, Penalties and Licenses Profit	-	-
Profits	-	-
Non Revenue Receipts	281,860	327,241,551
Revenue collected for other Heads	13,885,179	-
Imprest Receipts	310,930,000	-
Total Cash flow generated from Operations (a)	325,097,039	327,241,551
<u>Less – Cash disbursed for</u>		
Personal Emoluments & Ioerating Payments	230,937,450	267,254,968
Subsidies & Transfer Payments	1,723,193	1,935,467
Expenditure for other Expenditure Heads	18,792,295	-
Imprest Settlement to Treasury	-	-
Total Cash disbursed for Operations (b)	251,452,938	269,190,435
NET CASH FLOW FROM OPERATING ACTIVITIES (C)=(a)-(b))	73,644,101	58,051,116
<u>Cash Flows from Investing Activities</u>		
Interest	-	-
Deividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-

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Recoeries from on lending	-	-
Recovery of Advances	452,413	275,088
Total Cash generated from Investing Activities (d)	452,413	275,088
Less - Cash disbursed for:		
Purchase or Construction of Physical Assets & other	62,281,390	44,157,821
Acquisition of investments		
Advance Payment	11,331,894	13,970,719
Total Cash disbursed for Investing Activities (e)	73,613,284	58,128,540
NET CASH FLOW FROM INVESTING ACTIVITIES	(73,160,871)	(57,853,452)
(F)=(d)-(e)		
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (g)=(c) + (f)	483,230	197,664
<u>Cash Flows from Fianacing Activities</u>		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Deposit Receipts	257,225	12,460,214
Total Cash generated from Financing Activities (h)	257,225	12,460,214
<u>Less - Cash disbursed for:</u>		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Deposit payments	572,382	12,657,878
Total Cash disbursed for Financing Activities (i)	572,382	12,657,878

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NET CASH FLOW FROM FINANCING ACTIVITIES (I)=(h)-(i)	(315,157)	(197,664)
Net Movement in Cash (k) = (g) -(j)	168,073	-
Opening Cash Balance as at 01st January	-	-
Closing Cash Balance as at 31st December	168,073	-

3.4 *Notes to the Financial Statements*

Basis of Reporting

(1). **Reporting Period**

The reporting period for these financial statements is from January 1 to December 31, 2019.

(2). **Basis of Measurement**

Financial statements are prepared on historical costs and the historical costs of some assets are upgraded to revaluated value. Account preparation is done on an enhanced cash basis when not otherwise stated.

(3). **Revenue Identification**

Transferable and non-transferable income is recognized as income during the period in which the money is received, regardless of the period for which it is due.

(4). **Identifying and measuring property, plant and equipment**

Reliable measurable assets that are guaranteed to bring future economic benefits to the organization are identified as property, plant and equipment. Property, plant, and equipment are recognized for the cost and re-estimated value is used at instances where the cost model is not applicable.

(5). **Property, Plant and Equipment Reserve Account**

This reserve account is the correspondent account of property, plant and equipment.

(6). **Cash and Cash Equivalents**

Local currency notes and coins in hand as at 31 December 2019 consist of cash and cash equivalents.

3.5 Performance of the Revenue Collection

Rs.,000

Revenue Code	Description of the Revenue Code	Revenue Estimate			Collected Revenue	
		Original	Final	Amount (Rs.)	as a % of Final Revenue Estimate	
20.06.02.01	Vehicle	-	2,090	2,089.4	99	
20.06.02.02	Other	-	139	145.0	104	
20.02.01.01	Rent of Government Buildings and Houses	-	33.6	36.33	108	
20.02.01.99	Revenue from Government Assets - Rent - Other Rent	-	-	-	-	
20.02.02.99	Interest -Other	1,000	1,000	1,485.3	148	
20.03.01.00	Sales and Fees - Departmental Sales	1,200	1,200	3,122.3	260	
20.03.02.99	Sales & Fees - Administrative Fees and Payments miscellaneous	-	130	241	185	
20.03.03.02	Sales and fees - Fines and confiscation - Other	-	-	-	-	
20.03.99.00	Sales and fees - Other receiving	900	900	683.4	75	
20.05.99.00	Refractive assignment, National Lottery Board and other assignments	-	-	-	-	

3.7 Performance of the Utilization of Allocation

Rs. ,000

Type of Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
	Original	Final		
Recurrent	Rs.226,650.00	Rs.256,751.00	Rs.253,634.00	98.7
Capital	Rs. 57,150.00	Rs. 81,549.00	Rs. 62,879.00	77.1

3.8 grant of allocations to this Department as an agent of the other Ministries/ Departments in terms of financial regulation

Rs. ,000

Serial No.	Ministry/Department from which allocation received	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
			Original	Final		
01.	Ministry of Mass Media	To pay the assessment tax	-	560,844.00	560,844.00	100
		To pay 3% of the electricity bill to maintain the Ministry Tax Division in the Department Building		105,698.76	79,071.83	74.8
02.	Department of Government Printing	To pay 25% of the electricity bill to maintain their printing division in the department building	400,000.00	800,000.00	1,028,109.05	85.7

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03.	Ministry of Policy Planning, Economic Affairs, Children, Youth and Cultural Affairs	To pay the salary of Mr. LA Rohana who has been temporarily appointed to the Ministry of Policy Planning and Economic Affairs	-	389,770.53	389,770.53	100
04.	Election Commission	To pay election duty expenditures	-	1,199,110.00	1,184,010.89	98.7
05.	Ministry of Health, Nutrition and Indigenous Medicine	To pay for SEITEM Advertising	-	13,000,000.00	12,696,425.50	97.7
06.	Ministry of Defense	Payment of salaries of the officers those who are appointed to the Department from the National Media Center	-	2,000,000.00	1,069,655.00	53.5
07.	Ministry of Finance	To pay 3% of the electricity bill to maintain their tax division in the department building. Previously, Finance and Mass Media was one ministry (2019.01.01 – 2019.07.31)	-	150,000.00	44,301.24	29.5
			400,000.00	18,205,423.29	17,052,188.04	91.7

3.9 Performance of the Reporting of Non-Financial Assets

Rs. ,000

Assets Code	Code Description	Balance as per board of survey report as 31.12.2019	Balance as per Board Financial Position Report as at 31.12.2019	Yet to be accounted	Reporting Progress as a%
9151	Building and Structures	2019 Board of Survey of the year is in progress	300,848,000.00	-	} 99%
9152	Machinery and equipment		197,655,240.28		
9153	Land		1,227,750,000.00		
9154	intangible assets		-		
9155	Biological Assets		-		
9160	Work in Progress		3,000,000.00		
9180	Lease Assets		-		

3.10 Auditor General's Report

** The Final Audit Report issued by the Auditor General to be scanned and placed here while submitting to the parliament.

Head 210 – Department of Government Information
-----**1. Financial Statements**
-----**1.1 Qualified Opinion**

The audit of the financial statements of the Department of Government Information for the year ended 31 December 2019 comprising the statement of financial position as at 31 December 2019 and the statement of financial performance and cash flow statement for the year then ended was carried out under my direction in pursuance of provisions in Article 154(1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with the provisions of the National Audit Act, No.19 of 2018. In terms of Sub-section 11(1) of the National Audit Act, No. 19 of 2018, the summary report including my comments and observations on the financial statements of the Department of Government Information was issued to the Accounting Officer on 25 June 2020. In terms of Sub-section 11(2) of the National Audit Act, the Annual Detailed Management Audit Report relating to the Department of Government Information was issued on 28 September 2020 to the Accounting Officer. This report which should be read in conjunction with Article 154(6) of the Constitution of the Democratic Socialist Republic of Sri Lanka is submitted to Parliament in terms of Section 10 of the National Audit Act, No. 19 of 2018.

In my opinion except for the matters described in paragraph 1.6 of this report, the financial statements prepared in terms of the State Accounts Circular No:271/2019 of 03 December 2019 give a true and fair view of the financial position of the Department of Government Information as at 31 December 2019, and of its financial performance and cash flows for the year then ended in accordance with Generally Accepted Accounting Principles.

1.2 Basis for Qualified Opinion

I conducted my audit in accordance with Sri Lanka Auditing Standards (SLAuSs). My responsibilities, under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

1.3 Responsibilities of the Chief Accounting Officer and the Accounting Officer for the Financial Statements

The Chief Accounting Officer and the Accounting Officer are responsible for the preparation of financial statements that give a true and fair view in accordance with Generally Accepted Accounting Principles and provisions mentioned in Section 38 of the National Audit Act, No. 19 of 2018 and for such internal control as the Chief Accounting Officer and the Accounting Officer determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

As per Sub-section 16(1) of the National Audit Act No. 19 of 2018, the Department is required to maintain proper books and records of all its income, expenditure, assets and liabilities, to enable annual and periodic financial statements to be prepared of the Commission.

As per Sub-section 38(1) (c) of the National Audit Act, the Accounting Officer shall ensure that an effective internal control system for the financial control exists in the Department and carry out periodic reviews to monitor the effectiveness of such systems and accordingly make any alteration as required for such systems to be effectively carried out.

1.4 Auditor's Responsibilities for the Audit of the Financial Statements

My objective is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's summary report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Sri Lanka Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Sri Lanka Auditing Standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedure that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company’s internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

1.5 Report on the Legal Requirements

As required by Section 6 (1) (c) and 38 of the National Audit Act, No. 19 of 2018, I state the followings:

- (a) That the financial statements of the year correspond with the preceding year,
- (b) The recommendations on the financial statements for the preceding year had been made.

1.6 Comments of Financial Statements

1.6.1 Statement of Financial Position

Audit Observation -----	Recommendation -----	Comments of the Accounting Officer -----
Rs. 42,571,377 had been spent for acquisition of capital assets during the year, however, according to the statement of non-financial assets it was Rs. 42,400,678 and was observed a difference of Rs. 170,699.	All expenses incurred should be duly included in the financial statements.	According to the ledger Rs. 42,571,377 was incurred, however, only worth of Rs. 42,405,177 assets had been purchased by the department.

1.6.2 Statement of Cash Flow

The following observations are made.

Audit Observation	Recommendation	Comments of the Accounting Officer
-----	-----	-----
(a) In the statement of cash flow, non-revenue receipts had been mentioned as Rs. 281,860 and the revenue collected for the other heads had been mentioned as Rs. 13,885,179, however, according to the consolidated trial balance there had not been a line item as non-revenue receipts and the revenue collected for other heads was Rs. 21,131,018. Accordingly, cash flow from operating activities of the financial statement had been understated by Rs. 6,963,979.	Financial statements should be prepared as per the circular instructions and the values of the trial balance and the statement of cash flow should be equal accordingly.	In the statement of cash flow, although the revenue collected for the other heads had been mentioned as Rs. 13,885,813, the revenue collected for other heads has been mentioned as Rs. 21,131,018 according to the consolidated trial balance.
(b) In the statement of cash flow, the recoveries from advances had been mentioned as Rs. 452,413, however, according to consolidated trial balance it was mentioned as Rs. 10,062,947 and the cash generated from investing activities had been understated by Rs. 9,610,534 in the statement of cash flow.	Financial statements should be prepared in such a way that the values of trial balance and the statement of cash flow are same.	Though the recoveries from advances of Rs. 452,413 had been mentioned in the statement of cash flow, according to the consolidated trial balance that value has mentioned as Rs. 10,062,947.
(c) In the statement of cash flow, the deposits received had been mentioned as Rs. 257,225, however, it	Financial statements should be prepared in such a way that the values of trial balance	Though the deposits received of Rs. 257,222 had been mentioned in the statement of cash flow, according to the

was mentioned as Rs. 1,302,547 according to the consolidated trial balance and it had been caused to understate the cash generated from financing activities by Rs. 1,045,322. and the statement of cash flow are same. consolidated trial balance that value has mentioned as Rs. 1,302,546.

- (d) In the statement of cash flow, personal emoluments and operating payments had been mentioned as Rs. 230,937,450, however, it was mentioned as Rs. 248,176,053 according to the consolidated trial balance and it had been caused to understate the cash flow of cash disbursed for operations by Rs. 17,238,603. Financial statements should be prepared in such a way that the values of trial balance and the statement of cash flow are same. Though the personal emoluments and operating payments of Rs. 230,937,449 had been mentioned in the statement of cash flow, according to the consolidated trial balance that value has mentioned as Rs. 248,176,052.
- (e) In the statement of cash flow, the purchase or construction of physical assets and acquisition of other investments had been mentioned as Rs. 62,281,390, however, it was mentioned as Rs. 62,662,622 according to the consolidated trial balance. Accordingly, cash flow for disbursed for investing activities had been understated by Rs. 381,232. All expenses incurred should be duly included in the financial statements. Though the purchase or construction of physical assets and acquisition of other investments of Rs. 62,281,389 had been mentioned in the statement of cash flow that value has mentioned as Rs. 62,662,622 according to the consolidated trial balance.

1.6.3 Non-maintenance of Registers & Books

Audit Observation	Recommendation	Comments of the Accounting Officer
<p>Register of Losses</p> <p>Details such as the value of the loss, the cost of the repairs, the value recoverable had not been included relating to 03 motor vehicle accidents occurred in the year under review in the Register of Losses that should be maintained in accordance with the financial regulations 110 and the Register of Losses had not been maintained in an updated manner.</p>	<p>The Register of Losses should be maintained in an updated manner in terms of Financial Regulations 110.</p>	<p>Investigations relating to the vehicle accidents are in progress.</p>

2. Financial Review

2.1 Expenditure Management

Audit Observation	Recommendation	Comments of the Accounting Officer
<p>It was observed that the deficiencies of estimating Objects and there was a saving of 9 per cent to 68 per cent in the net provision relating to the 04 Recurrent Objects.</p>	<p>Correct expenditure estimates should be prepared in terms of financial regulation 50.</p>	<p>Provisions are saved due to the not arising requirements and the non-fulfillment of expected functions.</p>

2.2 Incurring Liabilities & Commitments

The following observations are made.

	Audit Observation	Recommendation	Comments of the Accounting Officer
	-----	-----	-----
(a)	The commitments of Rs. 595,812 had not been recorded in the annual financial statements paid by vouchers up to 31 May 2020.	All commitments should be disclosed as at 31 December of the year under review in terms of Financial Regulation 150.	Audit observation is accurate.
(b)	In terms of Financial Regulation 94(1), provisions should not be exceeded when incurring liabilities, however, the commitments of Rs. 11,842,717 exceeding the provisions had been made for 09 Objects.	The commitments should not be exceeded the provision during the year in terms of financial regulations.	These commitments were made for the requirements were arisen then and according to FR 94(2).

2.3 Deposits Balances

	Audit Observation	Recommendation	Comments of the Accounting Officer
	-----	-----	-----
	Actions, such as crediting to Revenue or refunding as soon as possible or when relates to contract, recovering losses of contracts had not been taken relating to lapsed deposits totaling Rs. 7,488,595 in terms of Financial Regulation 571.	Actions should be taken in terms of Financial Regulations.	This amount has not been released due to problems with the contract.

3. Operating Review

3.1 Non-performance of Functions

Audit Observation -----	Recommendation -----	Comments of the Accounting Officer -----
06 activities out of 64 activities should be completed relating to 07 strategies mentioned in the annual action plan had not been performed by the department.	Activities should be performed as planned in the year under review.	3D animation programs were not produced as there were no requests to produce from the Government Film Unit and the main reason for not publishing the Thingal Tamil magazine that has to be published concurrently with the Desathiya magazine was not published due to lack of suitable staff. The seminar which was scheduled to be held with the objective of promoting knowledge of the teachers in charge of the subject in order to improve the quality of the subject of mass media could not be implemented due to Easter attack in 2019.

3.2 Failure in Obtaining the Expected Output Level

Audit Observation -----	Recommendation -----	Comments of the Accounting Officer -----
08 activities which had been allocated Rs. 12.5 million provisions out of 64 activities mentioned in the annual action plan had not been achieved the	Activities should be performed as planned in the year under review.	03 out of 24 volumes of Desathiya magazine could not be printed due to an unavoidable reason, press conferences announcing

expected output level and ranged between 12 per cent to 96 per cent.

cabinet decisions were suspended by the previous government and certain activities were postponed until 2021 due to the presidential election at the end of the year and Easter attack.

3.3 Procurement

The following observations are made.

Audit Observation	Recommendation	Comments of the Accounting Officer
-----	-----	-----
(a) According to the section 4.2.1(e) of the Procurement Guideline, the procurement plan should be regularly updated at intervals not exceeding six months, however, the procurement plan had not been updated accordingly.	Actions should be taken according to the Procurement Guideline.	Kindly informed that the actions will be taken in the future according to the section 4.2.1(e) of the Procurement Guideline.
(b) According to the section 4.2.2(a) of the Procurement Guideline, Procurement Time Schedule should be prepared describing in chronological order, steps of each individual procurement action, from the point of commencement until its completion, however, procurement time schedule had not been prepared accordingly.	Actions should be taken according to the Procurement Guideline.	The procurement plan has been prepared by including procurement time schedule.

3.4 Losses and Damages

The following observations are made.

Audit Observation -----	Recommendation -----	Comments of the Accounting Officer -----
(a) A preliminary inquiry had not been conducted regarding 02 vehicle accidents occurred in the year 2019 for identifying responsible officers, taking actions for recovering the losses or damages in terms of Financial Regulations 104 and 105.	Actions should be taken as soon as possible after occurring an accident in terms of Financial Regulations.	The investigations have been initiated by obtaining notes from relevant officials regarding these accidents and further actions are in progress.
(b) The mobile phone and laptop computer issued to a former Director General had not been returned even by November 2020 and they had been shown as shortages in the reports on Board of Survey for the years 2014 and 2015. Even though a period of over 05 years had lapsed since non-returning of the items even by September 2020, the appropriate action in terms of Financial Regulations had not been taken.	The value of the loss or damage should be recovered from relevant officer.	The returning of these equipment to the department was discussed over the phone with the relevant officer and the officer said that the equipment would be returned as soon as possible.

3.5 Management Weaknesses

The following observations are made.

Audit Observation -----	Recommendation -----	Comments of the Accounting Officer -----
(a) The actions had not been taken to recover the loans of Rs. 195,040 older than 18 years from 02 officers who	Provisions in Section 4 of Chapter XXIV of the Establishment Code should be followed	We have forwarded the copies of all these letters to the Public Finance Department on 24 February

- had left service, even by June 2020. regarding the recovery of loans. 2020 and actions will be taken in the future after receiving the approval.
- (b) The loan balance of Rs. 244,390 which is outstanding more than 03 months and had to be recovered from a suspended officer had not been recovered even by November 2020. Provisions in Section 4 of Chapter XXIV of the Establishment Code should be followed regarding the recovery of loans. The Director General of Information has approved the payment of half salary with effect from 19 March 2020 until formal disciplinary inquiry is conducted and a final decision is taken. Only W&OP contribution, Agrahara contribution and stamp duty have been charged when paying the half salary after taking into account the financial difficulties of the officer.

4. Good Governance

4.1 Internal Audit

Audit Observation	Recommendation	Comments of the Accounting Officer
-----	-----	-----
In terms of Section 40(1) of the National Audit Act, No. 19 of 2018 and Financial Regulation 133, an Internal Auditor had not been appointed for the Department even by September 2020.	An Internal Audit Unit should be established in terms of National Audit Act No.19 of 2018 and Financial Regulations.	The relevant officer should be appointed by the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government for the post of Internal Auditor.

Chapter 04

Performance Indicators

Performance Indicators

4.1 Performance indicators of the Institute (Based on the Action Plan)

Specific Indicators	Actual output as a percentage (%) of the expected output		
	100% - 90%	75% - 89%	50% - 74%
Bringing information about the government's development campaign to the public to promote the right to information	-	86%	-
Establishing a standard media tradition	96%	-	-
Strengthening the media investigation process	-	-	63%
Ensuring freedom of speech and expression by establishing good governance, reconciliation and sustainable development	-	-	52%
Creating professional journalists	-	-	64%
Development and planning of research activities related to the field of media	-	75%	-

Chapter 05

Performance of the achieving Sustainable Development Goals (SDG)

Performance of the achieving Sustainable Development Goals (SDG)

5.1 Indicate the Identified Respective Sustainable Development Goals

Goal / Objective	Targets	Indicators of the achievement	Progress of the Achievement to date		
			0% - 49%	50% - 74%	75% - 100%
Re-empowerment and activation of global cooperation for sustainable development	To make the people aware of the objectives of sustainable development and to provide a comprehensive understanding in this regard	Conducting media briefings to inform Cabinet decisions	-	55%	-
		Conducting school media meetings	48%	-	-
		Building public awareness through Social Media. (you tube, face book, twitter)	-	-	80%

5.2 Briefly Explain the achievements and challenges of the sustainable Development Goals

Achievements of the sustainable Development Goals :

The Department of Government Information has launched social networking sites such as YouTube and Facebook to educate the public on sustainable development objectives and to create a broader understanding.

Challenges of the Sustainable Development Goals :

Provide accurate and reliable information to the public through social media in the current competitive environment.

Chapter 06

Human Resources Profile

Human Resources Profile

1 Cadre Management

	Approved Cadre	Existing Cadre	Vacancies / (Excess)**
Senior	17	12	05
Territory	16	02	14
Secondary	245	174	71
Primary	53	41	12

06.2 ** Briefly state how the shortage or excess in human resources has been affected to the performance of the institute.

Shortage of tertiary and secondary level human resources has directly affected the performance of the department. Vacancies, especially in the technical staff, have made it difficult to carry out day-to-day duties. The main reason for this issue is the retirement of experienced and skilled officers who have been working in departmental posts. The main reason is the retirement of knowledgeable and skilled officers who have been working in departmental posts. There is also a shortage of officers for posts at various levels due to obstacles in granting promotions to vacancies.

06.3 Human Resources Development

Name of the Program	No. of staff trained	Duration of the program	Total Investment (Rs'000)		Nature of the Program (Abroad/Local)	Output/ Knowledge Gained*
			Local Rs.	Foreign Rs.		
Training courses	140	Period from 2019.01.01 to 2019.12.31	735,2000/-	-	Local	Obtaining subject knowledge relevant to each subject
Training Workshops	01	from 2019.12.08 to 2019.12.15	-	68,700/- and 3,802.66 US \$	Foreign	Gain knowledge related to film conservation

*** Briefly state how the training program contributed to the performance of the institution**

Newly appointed officers to the Public Service have been able to perform their duties accurately, systematically and efficiently by being properly trained by external agencies in relation to the divisions to which they are attached and the duties assigned to them. It is also expected to achieve staff motivation through this. It is also believed that providing the opportunity to absorb new knowledge and update their knowledge will be of great help in enhancing the performance of the department. It has also been possible to streamline the digitization of the film division of the department by directing officers for foreign training.

In addition, through the foreign training provided to the officers, it has been possible to formalize the digitization of the activities of the film division of the department. Through digitization, the preservation of old films and documentaries has been initiated. It is expected that in the future the public / journalists or anyone else who needs will have the opportunity to use or view these preserved films or documentaries when needed. .

Chapter 07

Compliance Report

Compliance Report

No.	Applicable Requirement	Compliance Status (Complied/Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
1	The following Financial statements/accounts have been submitted on due date			
1.1	Annual financial statements	Comply with	-	-
1.2	Advance to public officers account	Comply with	-	-
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Not relevant	-	-
1.4	Stores Advance Accounts	Not relevant	-	-
1.5	Special Advance Accounts	Not relevant	-	-
1.6	Others	Not relevant	-	-
2	Maintenance of books and registers (FR445)/			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Not comply with	S.A.C. No 271/2019 (Financial Statements- 2019) states that it is no longer necessary to maintain such records	
2.2	Personal emoluments register / Personal emoluments cards has been maintained and update	Comply with	-	-
2.3	Register of Audit queries has been maintained and updated	Comply with	-	-
2.4	Register of Internal Audit reports has been	Comply with	-	-

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	maintained and updated			
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Comply with	-	-
2.6	Register for cheques and money orders has been maintained and updated	Comply with	-	-
2.7	Inventory Register has been maintained and updated	Comply with	-	-
2.8	Stocks Register has been maintained and updated	Comply with	-	-
2.9	Register of losses has been maintained and updated	Comply with	-	-
2.10	Commitment Register has been maintained and updated	Comply with	-	-
2.11	Register of Counterfoil Books (GA — N20) has been maintained and updated	Comply with	-	-
03	Delegation of functions for financial control (FR 135)			
3.1	The financial authority has been delegated within the institute	Comply with	-	-
3.2	The delegation of financial authority has been communicated within the institute	Comply with	-	-
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Comply with	-	-

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3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated I 1.05.2014 in using the Government Payroll Software Package	Comply with	-	-
4	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Comply with	-	-
4.2	The annual Procurement Plan has been prepared.	Comply with	-	-
4.3	The Annual Internal Audit Plan has been prepared	Not relevant	-	-
4.4	The annual estimate has been prepared and submitted to rhe N.B.D. on due date	Comply with	-	-
4.5	The annual cashflow has been submitted to the treasury Operation s Dipartment on time	Comply with	-	-
5	Audit Quarries			
5.1	All the audit quarries has been replied within the specified time fixed by the Audito Genral	Comply with	-	-
6	Internal Audit			
6.1	The Internal Audit Plan has been prepared at the begining of the year after consulting the Auditor	Not comply with	No officer has been appointed to the post of Internal Auditor	-

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	General in terms of Financial Regulation 134(2) DMA/1-2019			
6.2	All the internal Audit Reports has been replied within one month	Comply with	No audit queries received for 2019	
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of sub section 40(4) Of the National Audit Act No 19 of 2018	Not relevant		
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3)	Not relevant		
7	Audit and Management Committees			
7.1	According to DMA Circular 1-2019, at least 04 Audit and Management Committees were maintained during the relevant year	Comply with	-	-
8	Asset Management			
8.1	The information about purchases of assets and disposals was submitted to	Not comply with	All assets, including start-up balances, were added to the Cigas program in February 2020	

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	the Comptroller General's office in terms of paragraph 7 of the Asset Management Circular No 01/2017		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of paragraph 13 of the aforesaid circular.	Comply with	-
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Not comply with	Board of survey for the year 2019 is in progress
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Not comply with	Board of survey for the year 2019 is in progress

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8.5	The disposal of condemn articles had been carried out in terms of FR 772	Not comply with	Board of survey for the year 2019 is in progress	
9	Vehicle Management			
9.1	Vehicle Management	Comply with	-	-
9.2	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Not comply with	The process takes a long time	Accurately identify the condemned vehicles and complete the relevant actions expeditiously
9.3	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Comply with	-	-
9.4	The vehicle logbooks had been maintained and updated	Not comply with	Necessary action is being taken to investigate all vehicle accidents that have occurred but have not yet been investigated.	
9.5	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Comply with	-	-
9.6	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Comply with	-	-

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10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Comply with	-	-
10.2	The dormant accounts that had existed in the year under review or since previous years settled	Comply with	-	-
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Comply with	-	-
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Comply with	-	-
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per F.R. 94(1)	Not comply with	Due to the essential publicity activities of the government, the liabilities had to be exceeded beyond the provision limit	Approach liabilities not exceeding the Year end balance Provision limit
12	Advances to Public Officers Account			
12.1	The limits had been complied with	Comply with	-	-

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12.2	A time analysis had been carried out on the loans in arrears	Comply with	-	-
12.3	The loan balances in arrears for over one year had been settled	Not comply with	Advice has been sought from the Attorney General and further action will be taken on the advice of the Attorney General	Taking action to settle debt balances in a timely manner in the future
13	General Deposit Account			
13.1	Action had been taken as per F. R.571 in relation to disposal of lapsed deposits	Not comply with	Issues related to the media center building have not been resolved so far	Acting in accordance with Financial Regulations to release withholdings
13.2	The control register for General deposits had been updated and maintained	Comply with	-	-
14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review remitted to TSHD	Comply with	-	-
14.2	Ad—hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the work	Not comply with	Payments made for the Presidential election have not yet been reimbursed by the Elections Department	-
14.3	Ad-hoc sub imprests had been	Comply with	-	-

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	issued not exceeding the approved limit in terms of F.R.371			
14.4	The balance of the imprest account had been reconciled with the treasury books monthly	Comply with	-	-
15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the relevant regulations	Comply with	-	-
15.2	The revenue collected is credited directly to the income without crediting the deposit account	Comply with	-	-
15.3	Arrears of income have been submitted to the Auditor General in terms of FR 176,	Not relevant	-	-
16	Human Resource Management			
16.1	Maintained the staff within approved staff limits	Comply with	-	-
16.2	Duty lists hand been provided to all members of staff in written	Not comply with	Currently given only to the officers of the Administration and Accounts Divisions and it is being discussed to be given to the officers of all the divisions of the Department in future.	
16.3	All reports have been submitted to the Management Services	Comply with	-	-

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	Department in terms of MSD Circular No. 04/2017 dated 20.09.2017			
17	Provision of information to the public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Comply with	-	-
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures	Comply with	-	-
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Comply with	-	-
18	Implementing citizens charter			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry	Not comply with	Expect to prepare in the future	

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	of Public Administration and Management		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	Not comply with	Expect to prepare in the future
19	Preparation of the Human Resource Plan		
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Not comply with	Expect to prepare in the future
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Comply with	-
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Not comply with	Action will be taken in the future to sign the agreements
19.4	The resource development plan has been prepared, capacity development	Not comply with	Expect to appoint a senior officer with responsibilities in the future

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	programs have been developed and a senior officer has been assigned the responsibilities of implementing skills development programs in accordance with paragraph 6.5 of the above circular			
20	Responding to audit paragraphs			
20.1	Correction of the shortcomings indicated by the Auditor General's Audit paragraphs for the previous year	Not comply with	Proceedings related to few audit paragraphs have not been completed	Relevant action is in progress

Conclusion :

The key responsibility and role of this department are to make the public aware of government policies, current activities of national importance including the government development process and, the government's role on the betterment of the people. The main objectives of the Department are to encourage and lead towards independent, responsible and standard media culture, adapting to the changing global technological trends by upgrading the IT process.

In order to achieve this role, the officers are provided with the knowledge, skills, and environment that they need to carry out the responsibilities assigned. Much attention will be paid to the basic objectives of the establishment of the Department and each section of the Department is working to achieve the objectives. The Department plays the role of disseminating government development news to the public as well as other related objectives. Various activities are planned for this purpose and the approval of the Ministry is obtained for those plans at the beginning of the year.

Thereafter, activities related to the implementation of these plans are carried out throughout the year and the basic achievements are as follows..

- Establishing a standardized media tradition
- disseminating the news on government development programs to the public promoting the right to information
- Strengthening the media investigation process
- Ensuring freedom of speech and expression by establishing good governance, reconciliation and sustainable development
- Initiate research, development and planning Applicable to the media field

The key activities carried out by the Department to achieve the above objectives can be categorized as follows.

- Awareness programs related to the functions of other Ministries (Journalists, School Children, Media Secretaries and other parties)
- Organizing media briefings (in connection with the press briefing to declare Cabinet decisions and the role of other Ministries and Institutions)
- Issuing News Releases
- Organizing Media Observation Tours
- Publishing articles and publications on Development Programs
- Advertising development programs using new media (Face Book, You Tube, Twitter etc.)
- Issuing media identity cards for local and foreign journalists
- Preparation of daily investigation reports and informing the relevant sections on the need
- Conducting research and reporting on topical themes and new trends in the media field
- Production of documentaries and publicity
- Taking photographs covering national festivals and occasions to be conserved and conservation

The Department of Government Information will continue its day-to-day duties more efficiently through various roles and objectives in the coming year as well, supporting the achievement of government policies and objectives.



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163, කිරුළපොන අවුලිවි, පොල්හේන්ගොඩ, කොළඹ 05.

அரசாங்க தகவல் திணைக்களம்
இல.163, கிருலப்பனை மாவத்தை, பொல்ஹேன்கொடை, கொழும்பு 05.

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