

Performance Report

2022



Department of Civil Security

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Message from the Director General



I am extremely pleased to have the opportunity to issue this message on the Performance Report, which marks the current progress of the Department of Civil security.

Currently, this department consists of 24 forces, 04 training schools and 03 special projects spread over the entire island of Sri Lanka, and as the only auxiliary army in Sri Lanka consisting of nearly 34,500 troops, it is contributing to the great process of rebuilding the country in the post stage of the brutal thirty-year war. In addition to its main duties, this department, which is spread all over Sri Lanka, carries out agricultural projects by prioritizing paddy cultivation and has contributed to the production of quality organic fertilizers by carrying out the pioneering work of establishing green agriculture in Sri Lanka. Not stopping from that, the members of the Civil Security Department are currently working to develop export crops in Sri Lanka by carrying out a comprehensive mission of Sri Lanka cashew production. Also, in order to reduce the human-elephant conflict, work is done in connection with the wildlife department, where 4550 civil security members have been deployed in the wildlife offices for the maintenance of 318 electric fences (4638 km) established throughout the island and for the duties of driving away wild elephants.

The members of the Civil Security Department, who are actively involved in the restoration of such Buddhist shrines as well as the upliftment of Buddhist shrines scattered throughout the island, protect Buddhist centers and places of archaeological value from the pressures of various external parties. They are also contributing to the work. At the request of various government institutions, the security duties of those institutions and the Sri Lanka Police are active participants in the process of maintaining law and order, and the members of this department are currently engaged in the task of performing the constructions that are essential to the country in a very efficient and high quality manner at a relatively low cost.

On the advice of the Honorable President Ranil Wickramasinghe and the Honorable Prime Minister Dinesh Gunawardena, under the guidance of the Honorable Defense Secretary General Kamal Gunaratne (Retired), the services of the members of this department are provided for the country's agriculture industry as well as other development activities. It has been able to be done successfully. Although the estimated income from this department is 925 million rupees, it has been possible to earn a total income of 1939.1 million rupees, and an amount of 1565 million rupees has been credited to the government's income, and it can be pointed out according to the reports that there is an outstanding income of 374.1 million rupees.

Many special measures have been implemented to improve the professional knowledge of the civil defense member/members who have provided such a great service for the country, and many special measures have been started to improve their attitudes, skills and their service satisfaction. Meanwhile, by starting district officer training courses, leadership training courses and professional training courses for senior regulators/regulators, efforts have been made to get their contribution more effectively by providing them with the necessary knowledge to perform their duties well.

As in previous years, in the year 2022, providing houses to homeless members, providing necessary facilities to complete the work of those who could not complete the work on the houses, and providing free books and laptops for the education of their children are being done by the Civil Security Department. Thus, the primary objective has been to raise the social status of the members of the Civil Security Department.

Also, in order to curb the menace of dengue at the rural level throughout the island, conducting charity work and public awareness programs in connection with the offices of the local health and medical officers, conducting drug prevention counseling workshops and awareness programs by trained counselors for the purpose of creating a drug-free country, providing contributions to blood donation programs, it will be highly commendable for the department members to engage in social welfare activities such as lifesaving teams to protect the lives of people at home and abroad.

To promote the sustainable development of the motherland as well as to provide the necessary support to maintain law and order This year, under the theme of "A step for the century" to fulfill all the responsibilities assigned to us with dedication and in the best possible way, in accordance with the development approach of Sri Lanka for the next twenty-five years 2023 - 2048 While looking forward to give the maximum possible contribution for the work of building the island of Sri Lanka, I sincerely hope that the officers and members of the Civil Security Department and the civil work force will get the necessary strength and courage to carry out those tasks with high efficiency.

Major General NR Lamaheewa (Retd.)
RWP RSP NDU
Director General

Departmental Administrative Staff**Sri Lanka Army Staff**

S/N	Rank	Name of the Officer	Position
1	Major General	NR Lamahewa RWP RSP ndu	Director General
2	Brigadier	V Weerakkody (Retd.) MIM	Director Admin/ Research & Planning
3	Brigadier	DAK Dissanayaka (Retd.) WBV RWP RSP	Director Project/Media
4	Brigadier	IDD Fernando	Director Personnel
5	Colonel	MAHW Premachandra RSP	C/O - Anuradhapura
6	Colonel	DIA Perera RSP USP	Director Operations
7	Colonel	BAKSA Basnayaka	C/O - Horowpathana
8	Colonel	LGK Kithsiri	C/O - Katharagama
9	Lt. Col	RMCLKK Ratnayake	Director Training
10	Lt. Col	HRW De Silva	C/O Uhana
11	Lt. Col	KN Silva	Wildlife Co-ordinating Officer
12	Lt. Col	DJS Ponweera	C/O - Polonnaruwa
13	Lt. Col	DMM Subasinghe	D/Director Operations
14	Lt. Col	BAU Wickramanayaka RSP USP ndu	Secretary to the Director General
15	Lt. Col	UGAKNI Udadiwela RWP RSP	C/O - Monaragala
16	Lt. Col	RMB Rathnayaka	C/O - Headquarters
17	Lt. Col	UHTN Perera	C/O - Ampara
18	Lt. Col	DMSC Dasanayaka USP	D/Director Personnel
19	Lt. Col	MMG Wijethunga USP	C/O - Welioya
20	Lt. Col	UGAKSC Somapala USP ISC	C/O - Wishvamadu
21	Lt. Col	DMLT Dissanayaka USP PSC IG	C/O - Mulathiv
22	Lt. Col	HBMBN Bandara RWP RSP USP	C/O - Kilinochchi
23	Lt. Col	GRUB Abeyrathna	C/O - Seruwila
24	Lt. Col	RMC Kamalasiri USP	C/O - Wennawaththa
25	Lt. Col	AI Hettiarachchi	C/O - Gomarankadawala
26	Lt. Col	BHD Padmakumara	C/O - Pahalalanda
27	Lt. Col	ULC Jayasena	C/O – Kalpitiya
28	Lt. Col	DSP Wijesinghe	Director Transport
29	Lt. Col	SMADSW Jayasekara	C/O - Serupita
30	Lt. Col	WAAP Gunathilaka RSP PSC FSC IG	C/O - Mahaoya
31	Lt. Col	GRH Warnajith RSP USP	C/O - Vavuniya
32	Lt. Col	DMSDK Herath	C/O - Kandy

33	Lt. Col	SAKD Lekamarachchi RSP	C/O - Puttalam
34	Lt. Col	AS Kumara	D/Director Transport
35	Lt. Col	ERTA Samarakoon	D/Director Project
36	Lt. Col	DR Tharukarathna	C/O - Galkiriyagama
37	Lt. Col	NBUK Nishshanka RSP	C/O – Trincomalee
38	Lt. Col	SY Srimal	Director Welfare
39	Lt. Col	DLYA Lakpura	C/O - wilpattu
40	Lt. Col	SSD Rasika Kumara PSC	Senior S/O Pension
41	Lt. Col	AU Priyantha RSP	C/O - Kebithigollawa
42	Lt. Col	JJWK De Silva	Seva Vanitha Co-ordinating Officer
43	Major	A warnakulasuriya	S/O Projects
44	Major	MAD Kumara	C/O - Medirigiriya
45	Major	RSM Wijesinghe	Project Supervising Officer - Kuragala
46	Major	WAKC Priyantha	2 IC - Wennawatta
47	Major	KC Akalanka RSP	S/O - Procurement
48	Major	JP Wijethunga	S/O Projects
49	Major	TGTN Ariyadasa	2 IC - Mahaoya
50	Major	HMNN Premajayantha	S/O Operations
51	Captain	TWMK Abeysinghe RWP	OIC of the Sub Force - Welisara
52	Captain	AWSS Waduge	2 IC - Kondachchi
53	Captain	RADC Ranawaka	Legal Officer
54	Captain	RDRM Jayalath	S/O Transport
55	Captain	CHA Perera	

Sri Lanka Navy Staff

S/N	Rank	Name of the Officer	Position
1	Rear Admiral	UI Serasinghe WWV RSP USP PSC AOWC	Additional Director General
2	Commodore	GRDS Gamlath USP	Director Procurement
3	Captain	RPS Ranasinghe	C/O - Katunayake
4	Commander	TR Sahabandu	Special Investigation Officer
5	Commander	KUC Perera	C/O - Kondachchi Project
6	LCDR	NP Adassooriya	2 I/C - Kataragama
7	LCDR	SMA Shantha	2 I/C - Ampara
8	LCDR	RR Hewapathirana	S/O (Procurement)
9	LCDR	MJPTS Pathirana	Project Monitoring Officer
10	LCDR	AMCR Kumara	2 I/C – Headquarters
11	LCDR	NS Kumarajothi	D/Director - Technical

Sri Lanka Air Force Staff

S/N	Rank	Name of the Officer	Position
1	Squadron Leader	SUPK Lincoln	Assistant Secretary to the DG

Sri Lanka Police Staff

S/N	Rank	Name of the Officer	Position
1	CI	SK Mahanama	S/O Grievances
2	CI	SS Sarath Samantha	Deputy Commanding Officer - Lahugala
3	CI	JLP Priyadarshana	2IC - Kandy
4	CI	MAAPRK Munasinghe	2 IC – Seruwila
5	CI	DHLW Jayasinghe	SPO - Mihintale
6	IP	HMLT Herath	2IC - Serupita
7	IP	YBN Bandula	2IC – Trincomalee
8	IP	RAU Rupasinghe	Secretary to the ADG
9	IP	WMRK Wickramasinghe	2IC – Pahalalanda
10	IP	SS Thilakarathna	S/O - Headquarters
11	IP	BGAT Bandara	2IC – Gomarankadawala
12	IP	WMW Kulathilaka	S/O - Viharamahadevi
13	IP	VTGDTC Priyadarshana	2IC – Katunayake
14	IP	BG Gamini	Additional Officer - Madirigiriya
15	IP	J Wijewardhana	2IC - Anuradhapura
16	IP	PK Jayathunga	S/O - Welisara

All Island Services Staff

S/N	Name of the Officer	Rank	Service
1	Mrs. RR Bulathsinhala	Chief Accountant	SLACS 1
2	Mr. JA Jereed	A/D (Internal Audit)	SLACS 111
3	Mrs. HMD Silva	A/D (Accounts and Payments)	SLACS 111
4	Mr. VR Sampath	A/D (Project Accounts)	SLACS 111
5	Mrs. DNK Jayananda	A/D (Administration)	SLAS 111

Annual Performance Report for the year 2022

Department of Civil Security

Expenditure Head No. – 320

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1 Corporate Profile / Summary of Implementation

1.1 Introduction

As per Cabinet Decision (අමු/06/135/206/052) dated 02.08.2006 the Home Guard Service was established to assist the Sri Lanka Police Service under Section 52 of the Manpower and Supplementary Forces Act No. 40 of 1985. It was established as a new department named the "Department of Civil Security".

Under this department, 23 Force Headquarters and 05 Training Schools were established with a workforce of nearly 36,000 personnel.

As per the Extraordinary Gazette Notification dated Friday 12th June 2015, the posts of District Officers, Warden, Special grade, Warden, Sub Warden, and Civil Security have been declared as pensionable posts. As per the Cabinet decision of 05th March 2015, the role of the department was further expanded to carry out development activities in rural areas, Provincial Councils, and Local Government Institutions, using the vast manpower pool of the department to transform the same into a revenue-generating institution

1.2 Vision, Mission, Objectives of the Institution

1.2.1 Vision

“A Sustainably Developed Sri Lanka”

1.2.2 Mission

To be a great pioneer in the vision of prosperity as a “Complementary Labor Economic Force” while dedicating one's life to safeguarding the national security of the motherland of Sri Lanka and achieving the goals of national development and economic growth.”

1.3 Main functions

1. To Act as a paramilitary force to assist the Armed Forces and the Police Service, in the event of a security situation arising in the country.
2. Take action to protect the villages and towns that are affected in the event of a terrorist threat.
3. Assist the Armed Forces and the Police in maintaining law and order in the country.
4. Engage in security activities related to festivals and other important occasions of national importance.
5. Assist in disaster management activities in the event of various disasters (floods, landslides, tsunamis etc.) occurring in the country.
6. Provide services of the labor force in carrying out small and medium scale construction work of Provincial Councils and Local Government Institutions, Temples and Religious Places of worship.

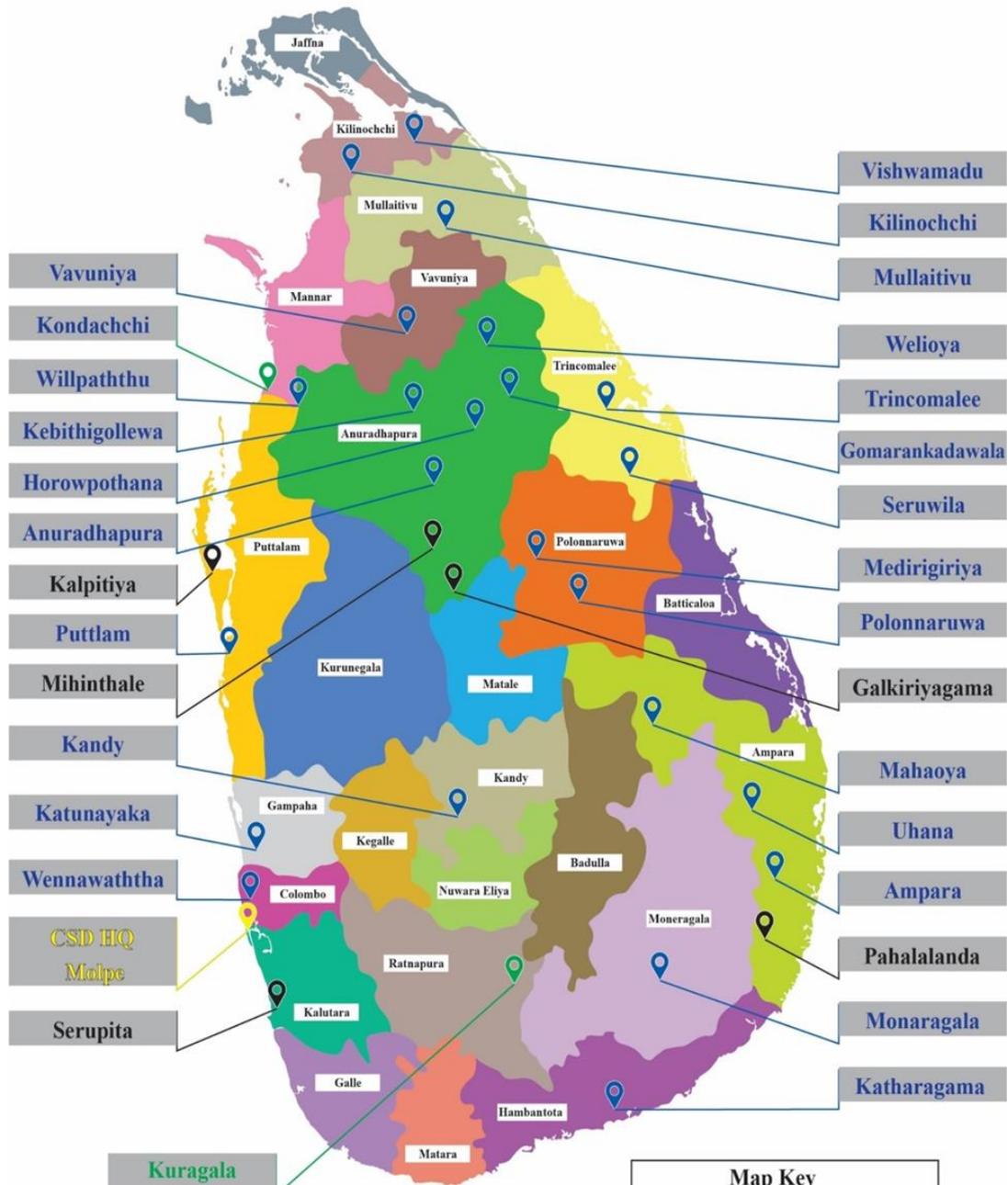
7. Provide security services in agreement with the department and procuring security services for government institutions.
8. Provide the services of the department's cultural groups for the ceremonial occasions in government institutions.
9. Provide the services of the members of the Civil Security Force, to assist the officers of the Department of Wildlife Conservation, in minimizing the damage caused by human-elephant conflicts in relevant areas.
10. Ensure the security of places of archeological value throughout the island and providing security as when required for places of tourist importance.
11. Support social welfare activities.
12. Engage in special functions prescribed by the President, the Minister in charge of the subject or the Government.

1.3.1 Various Special Projects Assigned to the Department of Civil Security

In addition to the above duties assigned by the Special Gazette Notification No. 1462/20 dated 13.09.2006 and Cabinet Memorandum No. අම/15/0089/610/003 dated 05 March 2015, the following duties are also assigned to this department by the Government.

- Strengthening the national food production of the country through various large-scale projects such as paddy, grain, vegetables, fruits and livestock throughout the island.
- Supporting the rising of a better generation of children through early childhood development centers established in difficult areas with less facilities.
- Providing teachers on a voluntary basis for difficult schools where there is a shortage of teachers.
- Installation and maintenance of large-scale water filters covering North and North Central areas.

Civil Security Department Force Headquarters \ Training School \ Project Office Establishment



1.5 Main Divisions under the Department

There are 23 Force Headquarters and 04 Training Schools functioning under the Department of Civil Security. The administration of the Force Headquarters / Training Schools is carried out by the Commanding Officers and the Second in Command Officers.

Nearly 35,000 personnel of the Department are directed to various field projects carried out by the Force Headquarters / Training Schools under the guidance of the Department Headquarters.

Force Headquarters – 23

- i. Headquarters
- ii. Wennawatta Force H/Q
- iii. Katunayake Force H/Q
- iv. Kandy Force H/Q
- v. Puttalam Force H/Q
- vi. Anuradhapura Force H/Q
- vii. Wipattu Force H/Q
- viii. Vavuniya Force H/Q
- ix. Kilinochchi Force H/Q
- x. Vishwamadu Force H/Q
- xi. Mullaitive Force H/Q
- xii. Welioya Force H/Q
- xiii. Kebithigollewa Force H/Q
- xiv. Horowpothana Force H/Q
- xv. Gomarankadawala Force H/Q
- xvi. Trincomalee Force H/Q
- xvii. Seruwila Force H/Q
- xviii. Polonnaruwa Force H/Q
- xix. Medirigiriya Force H/Q
- xx. Mahaoya Force H/Q
- xxi. Uhana Force H/Q
- xxii. Ampara Force H/Q
- xxiii. Monaragala Force H/Q
- xxiv. Katharagama Force H/Q

Training Schools - 04

- i. Aesthetic Training School, Serupita
- ii. Training School, Kalpitiya
- iii. High training School, Galkiriyagama
- iv. Training School, Pahalalanda

The Headquarters of the Department is responsible for the administration of the Force Headquarters and the Training Schools and the administrative functions are decentralized under 28 divisions.

- i. Office of the Director General
- ii. Office of the Additional Director General
- iii. Internal Audit Division
- iv. Establishment Division
- v. Accounts Division
- vi. Salary Division
- vii. Operations Division
- viii. Personnel Control Division
- ix. Procurement Division
- x. Transport Division
- xi. Training Division
- xii. Project Division
- xiii. Welfare Division
- xiv. Technology and Maintenance Division
- xv. Research and Development Division
- xvi. Media Division
- xvii. Identity Card Division
- xviii. Sports Division
- xix. Personal File Section
- xx. Electric fence coordinating unit
- xxi. Seva Vanitha Unit
- xxii. Yahasadhaka Fund
- xxiii. Suwasaviya Fund

The performance of the planned activities for the year 2022 is given separately for each Division of the Force Headquarters, Training Schools and Departments Headquarters.

1.6 Funds available under the Department

- Suwasawiya Fund
- Benevolent Fund
- Welfare Fund
- Sports Fund
- Buddhist Fund

1.7 Details of the Foreign Funded Projects (if any)

I. Name of the Project	-	} None
II. Donor Agency	-	
III. Estimated Cost of the Project – Rs. Mn	-	
IV. Project Duration	-	

2 Progress and Outlook

2.1 Departmental Progress

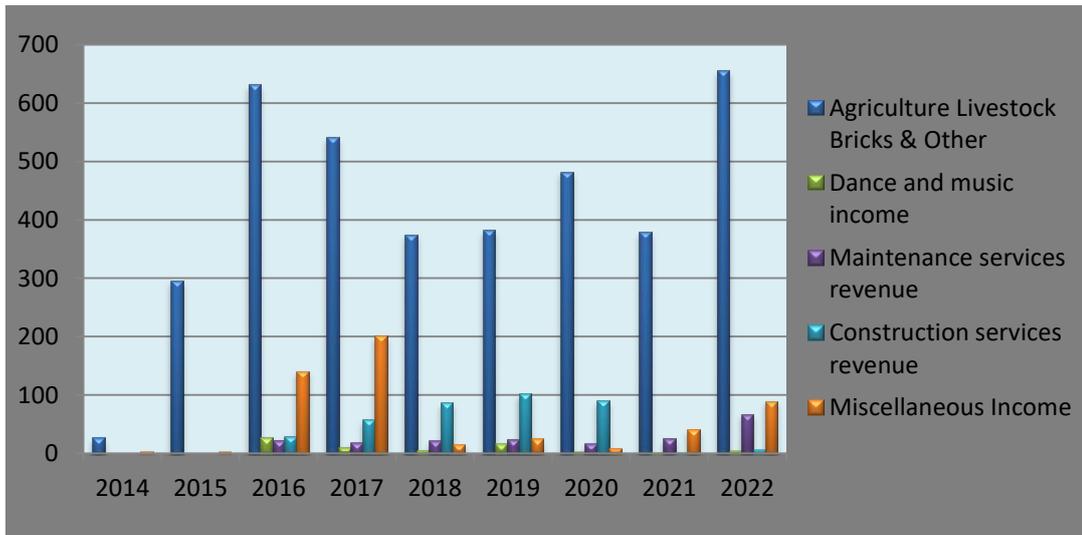
The Department of Civil Security contributed to the government's national development campaigns such as the “Nagenahira Nawodaya”, the “Uthuru Wasanthaya” and the Prosperity Vision after the war victory. Accordingly, large-scale Agri / livestock projects such as paddy, grain, and vegetable cultivation were undertaken to meet the food demand of the country and to promote food security. Projects required for the construction industry, such as bricks and block stones were also started. These projects are currently being implemented as long-term investments that transmit huge sums of money annually to the General Treasury and continue to contribute to the national development of the country.

In addition, the departmental personnel has been able to generate revenue through the provision of security duties for government institutions, construction, and maintenance of various other services.

Accordingly, Rs.1565 million has been credited to government Consolidated Fund in the year 2022 alone.

Following are the details of the revenue that has been credited to the government Consolidated Fund since 2014.

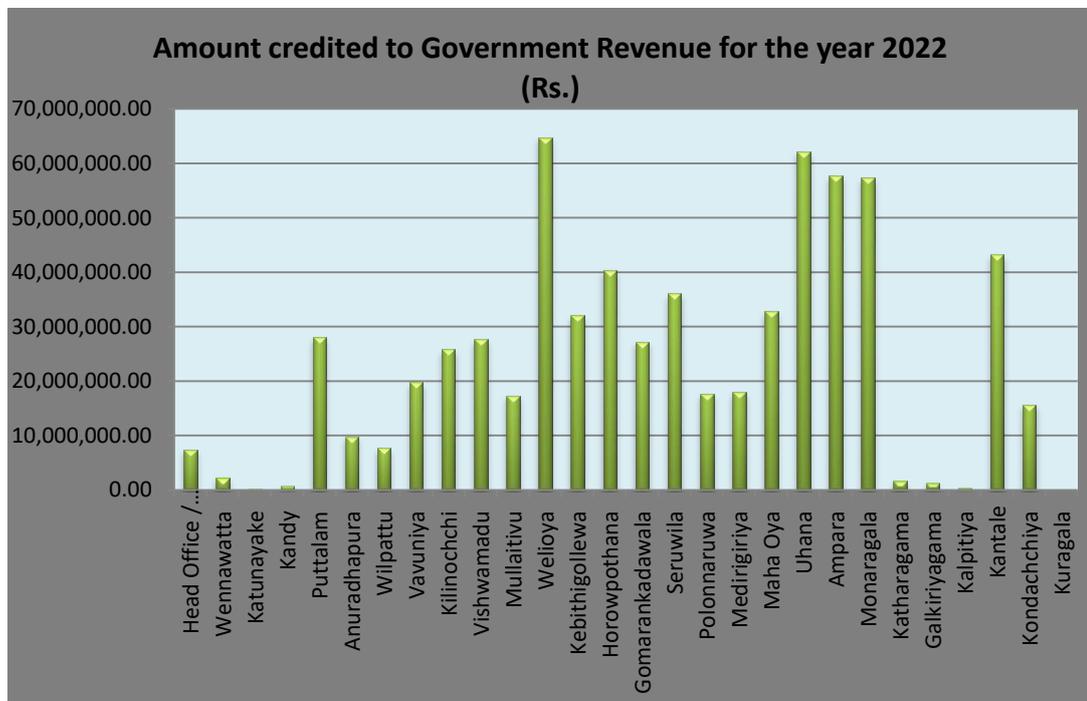
Project category	2014 Rs.M	2015 Rs.M	2016 Rs.M	2017 Rs.M	2018 Rs.M	2019 Rs.M	2020 Rs.M	2021 Rs.M	2022 Rs.M
Agriculture Livestock Bricks & Other	27	295	631	541	375	382	482.5	379.2	655.3
Security Services Revenue	38	25	204	312	491	606	375.7	320.49	741.7
Dance and music income	-	-	27	11	6	17	3	1.6	4.6
Maintenance services revenue	-	-	23	19	22	24	17.5	25.58	67.3
Construction services revenue	-	-	30	58	87	102	90.5	1.57	6.4
Miscellaneous Income	4	3	141	202	16	25	9	41.06	89.7
Total Collection	69	323	1,056	1,143	997	1,156	978.2	769.5	1565



2.1.1 Projects and Music Revenue credited to Consolidated fund for the year 2022 by the respective Force Headquarters, Training Camps

The above table is for the year 2022. The table shows the revenue generally shown under Agriculture, Livestock, Brick, Other, and Music categories as the progress of each institution separately under the respective Provincial Headquarters and Training Camps. Furthermore, the incomes and projects mentioned below are further detailed under respective force headquarters and training camps.

Force Headquarters / Training Camp	Amount credited to Government Revenue for the year 2022 (Rs.)
Head Office / Serupita	7,382,633.10
Wennawatta	2,287,716.70
Katunayake	200,700.00
Kandy	686,317.75
Puttalam	28,110,915.75
Anuradhapura	9,817,553.00
Wilpattu	7,724,208.50
Vavuniya	19,808,266.30
Kilinochchi	25,867,002.98
Vishwamadu	27,620,466.30
Mullaitivu	17,335,285.00
Welioya	64,729,838.26
Kebithigollewa	32,043,382.10
Horowpothana	40,444,789.00
Gomarankadawala	27,208,303.09
Seruwila	36,117,433.36
Polonnaruwa	17,688,951.68
Medirigiriya	17,929,869.66
Maha Oya	32,839,642.14
Uhana	62,136,708.31
Ampara	57,763,643.30
Monaragala	57,361,299.00
Katharagama	1,634,770.00
Galkiriyagama	1,213,400.00
Kalpitiya	367,341.00
Kantale	43,275,073.84
Kondachchiya	15,659,000.00
Kuragala	20,150.00
Total	655,274,660.12



2.2 Acting as an auxiliary force and human resource management of the Civil Security Department

A primary role of the department is to support the armed forces and the police service in maintaining law and order in the country after military victory. Accordingly, in the year 2022, 2182 civil security members were assigned to 314 police stations across the island. These duties will be implemented continuously in the coming years.

In addition, the human resources of the department are deployed in various functions as follows.

Duty	No of members
Protection/maintenance of archaeological and sacred sites	2539
Government Institution Security	2108
For electric fence maintenance	3274
Management of wild elephants and extermination of wild elephants	1291
City beautification project duties	120
Lifesaving team for disaster management work	98



2.3 Assistance of Civil Security Department for beach cleanup

For the safe removal of wastes and chemicals that accumulate on the beach on a daily basis, under the guidance and full supervision of the Disaster Management Center and the Maritime Environment Protection Authority, the labor contribution of the Civil Defense Department troops is carried out.



2.4 Contribution to national festivals and other important occasions

The Department of Civil Security participated with great pride in the 74th Independence Day celebration parade held on the morning of February 04 at Colombo Independence Square under the leadership of His Excellency Gotabaya Rajapaksa, the Executive President and Commander-in-Chief of the Democratic Socialist Republic of Sri Lanka.

Band and cultural group along with two divisions consisting of 14 officers and 382 Civil Security members also participated in the Independence Day parade.



2.5 Contribution to constructions

The services of trained CSD workers in the fields of masonry, carpentry, electrical, and plumbing are provided to various public sector institutions and places of worship for construction projects.

The summary of the construction projects implemented in the year 2022 is as follows.

S/N	Name of the construction project	Number of troops deployed
1	Providing skilled / untrained manpower for the construction project of 04 two storied buildings of Pallansena Prison.	20
2	Providing skilled / untrained manpower for the “ SPC -Osu Sala” Modernization Project.	06
3	Cleaning and maintaining “Ape Gama” premises	05



2.6 Resurgent Kooragala Archaeological Site Protection and Sacred Ground Construction Project

On 26.04.2013, the then Secretary of Defense Mr. Gotabhaya Rajapaksa during his visit to Kuragala instructed to Civil Security Department to recruit 54 youths living in the vicinity of the Kuragala Archaeological Site who were caught in the act of paganism. And to deploy them for the conservation of the sacred area. At present 200 troops have been deployed at the Kuragala Project Office.

In addition to the protection and conservation of archeological sites, they are also been deployed in various cultivation projects, government agencies and security duties.



2.7 Electric fence construction and maintenance

In order to save human and elephant lives in areas where elephant conflicts are common, the Department of Civil Defense in conjunction with the Ministry of Wildlife has implemented many elephant management and expulsion projects, construction and maintenance of electric fences. Under this, 318 electric fences with a length of 4638.112 Km are maintained and operated by deploying 4565 civil defense personnel.



2.8 Confirming the right of school and pre-school children to receive education

2.8.1 Attaching teachers to schools in remote areas

The Department of Civil Security has deployed 181 qualified teachers to 139 schools to ensure the right to education for children in schools with a shortage of teachers in remote areas. They had taken steps to ensure that the students who sat for the Grade 05 Scholarship Examination and the GCE Ordinary Level Examination would pass with distinctions. Therefore, those students have been appraised at the provincial level.

2.8.2 Providing teachers who wish to work voluntarily with schools in remote areas where there is a shortage of teachers

Under this, 186 Civil Security officers have been deployed as volunteer teachers to 138 schools in the North, North Central, and Eastern Provinces.



2.9 Management of troops based on national interests

More manpower was assigned in the year 2022 with the primary objective of making the country self-sufficient in essential vegetables, milk production and grains and creating a green agriculture industry in Sri Lanka.

2.9.1 Dambe Agriculture Project

Two troops attached to the Kataragama sub-office run under the Kataragama force headquarters have been deployed and started paddy cultivation on two acres of land in the 2022 high season at Dambe Farm.



2.9.2 Tangalla Netolpitiya Agricultural Project

08 civil defense members attached to the Tangalle sub-office run under the Kataragama force headquarters were deployed on a temporary basis by the Tangalle Regional Secretariat to cultivate two acres of turmeric, 2 ½ acres of brinjal cultivation, and 2 ½ acres of brinjal cultivation on an area of 08 acres located in the Kokwatta area of Netolpitiya. 2 ½ cassava cultivation was also started.



2.9.3 Tom EJC Mango Project

With the aim of strengthening the economy and nutrition level of the country, a 12.5 acre Tom EJC project is being maintained by the Trincomalee Force and due to proper maintenance, it is currently achieving a significant successful harvest and targeted monthly income. And the Trincomalee District Director of Agriculture has called this mango project as the biggest economic project in the district.



2.9.4 Agricultural projects run by Ampara Corps

Sugarcane Project



Papaya Project



Karankowa Agriculture Project



2.10 Conducting dengue control programs

In the year 2022, due to the large spread of dengue mosquitoes in the area, special dengue control programs have been implemented with the support of the regional health medical officers by identifying common places and places of dengue infection in the area.



2.11 Implementation of drug prevention programs to create a country free from the menace of drugs

Due to the large tendency of youths and children to use drugs in the area, with the aim of reducing it and freeing them from it, specially trained counselors related to drug prevention should be deployed in the Uhana force to implement counseling activities within the force and within the force area and to prevent them from using drugs has been redeemed.



2.12 Social welfare activities

Distribution of exercise books and distribution of spectacles to school children from low income families in Dambulla, Matale.



The program of distribution of coconut saplings and distribution of dry food items to 30 low-income families in Balagolla East Zone.



2.13 City beautification project duties

250 troops have been deployed throughout the year for city beautification project duties at various places like Vihara Maha Devi Park, Kaka Island Beach Park, Colombo Floating Market Complex, Madiwela Walkway etc.



2.14 Other projects implemented by the force



Donation of labor for hospital renovation



Providing necessary labor to build temples



Dighawapiya Pottery Project



The brick project

3 Overall financial performance for the year ended 31 December 2022

3.1 Financial Performance Statement

ACA-F

Financial Performance Statement for the period ended 31.12.2022

Rs.

Budget Current Year (2022)	N o t e	Actual		
		Current Year 2022	Previous Year Re- Adjust 2021	
-	Revenue Receipts			
-	Income Tax	1	-	-
-	Taxes on Domestic Goods & Services	2	-	-
-	Taxes on International Trade	3	-	-
-	Non-Tax Revenue & Others	4	-	-
-	Total Revenue Receipts (A)		-	-
-	Non-Revenue Receipts		-	-
-	Treasury Imprests		17,534,496,000	15,870,000,000
-	Deposits		1,164,671,237	845,298,908
-	Advance Accounts		362,403,224	369,086,396
-	Other Receipts		-	-
-	Total Non-Revenue Receipts (B)		19,061,570,461	17,084,385,304
-	Total Revenue Receipts & Non-Revenue Receipts C = (A)+(B)		19,061,570,461	17,084,385,304
	Remittances to the Treasury (D)		-	-
	Net income receipts and non-income receipts E = (C)-(D)		-	-
	Less: Expenditure		-	-
-	Recurrent Expenditure		-	-
19,028,495,000	Wages, Salaries & Other Employment Benefits	5	18,289,562,501	16,621,075,668
921,425,000	Other Goods & Services	6	825,136,675	482,414,545
38,560,000	Subsidies, Grants and Transfers	7	36,505,437	18,040,947
-	Interest Payments	8	-	-
-	Other Recurrent Expenditure	9	-	-
19,988,480,000	Total Recurrent Expenditure (D)		19,151,204,613	17,121,531,160

Capital Expenditure					
36,500,000	Rehabilitation & Improvement of Capital Assets	10	32,505,028	51,004,128	ACA - 2(II)
12,500,000	Acquisition of Capital Assets	11	11,506,192	31,517,671	
-	Capital Transfers	12	-	-	
-	Acquisition of Financial Assets	13	-	-	
3,000,000	Capacity Building	14	2,168,408	2,295,124	
160,600,000	Other Capital Expenditure	15	134,854,433	92,648,074	
212,600,000	Total Capital Expenditure (E)		181,034,062	177,464,997	
	Deposit Payments		1,373,769,684	664,944,893	ACA - 4
	Advance Payments		335,524,124	385,346,482	ACA - 5/5(A)
	Main Ledger Expenditure (F)		1,709,293,808	1,050,291,375	
	Total Expenditure G = (D+E+F)		21,041,532,483	18,349,287,532	
	Imprest Balance as at 31 st December 2021 H = (C-G)		(1,979,962,023)	(1,264,902,228)	

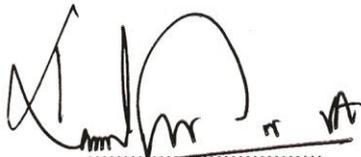
3.2 Statement of Financial Position

ACA-P

Statement of Financial Position For the Period ended 31st December 2022

Actual			
	Note	Current Year 2022	Previous Year 2021
		Rs.	Rs.
Non-Financial Assets			
Property, Plant & Equipment	ACA-6	2,314,614,772	2,306,368,580
Financial Assets			
Advance Accounts	ACA-5/5(A)	703,489,640	730,368,739
Cash & Cash Equivalents	ACA-3	-	-
Total Assets		3,018,104,412	3,036,737,319
Net Assets / Equity			
Net Worth to Treasury		473,508,701	291,289,354
Property, Plant & Equipment Reserve		2,314,614,772	2,306,368,580
Rent and Work Advance Reserve	ACA-5(b)		
Current Liabilities			
Deposits Accounts	ACA-4	229,980,938	439,079,386
Imprest Balance	ACA-3	-	-
Total Liabilities		3,018,104,412	3,036,737,319

Detail Accounting Statements in above ACA format Nos. 1 to 6 presented in pages from 23 to 25 and Notes to accounts presented in pages from 26 to 28 form and integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.



Chief Accounting Officer

General Kamal Gunaratne (Retd.)
WWW RWP RSP USP NDC PSC MPh
Secretary
Ministry of Defence

Date : 2023. 05. 24



Accounting Officer

Major General NR Lamahewa (Retd.)
RWP RSP NDU
Director General
Department of Civil Security

Date : 2023. 05. 17



Chief Accountant

R. R. Bulathsinhala
Department of
Civil Security

Date : 2023. 05. 17

3.3 Statement of Cash Flows

ACA-C

Statement of Cash Flows For the period ending December 31, 2022

	Actual	
	Current Year 2022	Previous Year Re- Adjust 2021
	Rs.	Rs.
Cash Flows from Operating Activities		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non-Revenue Receipts		
Revenue collected for other heads	2,343,545,361	1,625,982,850
Imprest Received	17,534,496,000	15,870,000,000
Advance recovery	360,988,811	367,836,993
Deposit Receipts	1,164,671,237	845,298,908
Total Cash generated from Operations (a)	21,403,701,409	18,709,118,751
Less - Cash disbursed for:		
Personal Emoluments & Operating Payments	19,023,974,256	17,020,366,688
Subsidies & Transfer Payments	36,505,437	18,040,947
Expenditure incurred on other Expenditure Heads	454,296,847	443,772,848
Finance Costs - Imprest Settlement to Treasury	-	-
Advance payments	334,121,122	384,528,377
Deposit payments	1,373,769,684	664,944,893
Total Cash disbursed for Operations (b)	21,222,667,346	18,531,653,754
Net cash flow from operating activities (c))=(a)-(b)	181,034,062	177,464,997
Cash Flows from Investing Activities		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Sub-loan recovery	-	-
Advance recovery	-	-
Total Cash generated from Investing Activities (d)	-	-
Less - Cash disbursed for:		

Purchase or Construction of Physical Assets & Acquisition of Other Investments	181,034,062	177,464,997
Advance payments	-	-
Total Cash disbursed for Investing Activities (e)	181,034,062	177,464,997
Net cash flow from investing activities (f)=(d)-(e)	(181,034,062)	(177,464,997)
Net cash flows from operating & investment activities (g)= (c) + (f)	-	-
Cash Flows from Financing Activities		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Deposit Receipts	-	-
Total Cash generated from Financing Activities (h)	-	-
Less - Cash disbursed for:		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Deposit payments	-	-
Total Cash disbursed for Financing Activities (i)	-	-
Net cash flow from financing activities (j)=(h)-(i)	-	-
Net Movement in Cash (k) = (g) -(j)	-	-
Opening Cash Balance as at 01 st January	-	-
Closing Cash Balance as at 31st December	-	-

3.4 Notes to Financial Statements

Basis of reporting

1) Reporting Period

The reporting period for these financial statements is for the period from 1 January to 31 December 2022.

2) Measurement basis

The Financial statements are prepared at historical cost and the historical cost of some assets has been revalued. Unless otherwise specified, account preparation is done on an improved cash basis.

Financial statements are presented in Sri Lanka Rupees to the nearest Rupee.

3) Recognition of income

Transfer and non-exchange income are recognized as income in the period in which they are received, regardless of the period they are due.

4) Identification and measurement of property, plant and equipment

When the assets of the company are assured of future economic return on the asset, and the assets can be reliably measured, those assets are recognized as property, plant and equipment.

Property, plant and equipment costs are identified and the revaluated value is used when the cost model is not applicable.

5) Property, plant and equipment reserve

This reserve account is the corresponding account of property, plant and equipment.

6) Cash and cash equivalents

The currency and cash equivalents comprise of local currency notes and coins as of 31 December 2022.

7) Changes made in the financial statement format and adjustment of previous year comparative values.

Relevant adjustments have been made to the comparative figures for the year 2021 in line with the changes made in the financial statements for the year 2022.

3.5 Performance of the Revenue Collection

Rs. ,000					
Revenue Code	Description of the Revenue Code	Revenue Estimate		Collected Revenue	
		Original Estimate (Rs.)	Final Estimate (Rs.)	Amount (Rs.)	as a % of Final Revenue Estimate
20.02.02.99	Interest			28,995,908	
20.03.99.00	Sales and fees			1,565,062,629	
20.04.01.00	House rent			745,646,410	
20.02.01.01	Rent of government buildings and houses			396,832	
20.06.02.01	Sale of Capital Assets (Vehicles)			127,550	
20.06.02.02	Sale of Capital Assets (Other)			3,316,032	

3.6 Performance of the Utilization of Allocation

Rs. ,000				
Type of Allocation	Allocation		Actual Expenditure (Rs.)	Allocation Utilization as a % of Final Allocation
	Original (Rs.)	Final (Rs.)		
Recurrent	20,030,580,000	19,988,480,000	19,151,204,613	95.81
Capital	170,500,000	212,600,000	181,034,062	85.15

3.7 In terms of F.R.208 grant of allocations for expenditure to this Department

Rs. ,000						
S/ N	Allocation Received from Which Ministry /Department	Purpose of the Allocation	Allocation		Actual Expenditure (Rs.)	Allocation Utilization as a % of Final Allocation
			Original (Rs.)	Final (Rs.)		
01	Sri Lanka Army	Salaries and allowances	88,522,075	88,522,075	88,522,075	100%
02	Department of Railways	Fee of Train Warrants	2,202,845	2,202,845	2,202,845	100%

3.8 Performance of the Reporting of Non-Financial Assets

Rs. ,000					
Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2021	Balance as per Financial Position Report as at 31.12.2021	Yet to be Accounted	Reporting Progress as a %
9151	Building and Structures		259,659,828.64		
9152	Machinery & Equipment		1,709,574,243.77		
9153	Land		284,669,000.00		
9154	Intangible Assets		-		
9155	Biological Assets		60,711,700.00		
9160	Work in Progress		-		
9180	Lease Assets		-		

3.9 Auditor General's Report

Please note that the Auditor General's final report has been included under Section 3.9 of the Sinhala Chapter in this Report.

4 Performance Indicators

4.1 Performance indicators of the Institute (Based on the Action Plan)

Specific Indicators	Actual output as a percentage (%) of the expected output		
	100%-90%	75%-89%	50%- 74%
Preparation and implementation of future projects and plans of the Department of Civil Security in accordance with His Excellency the President's "Vision for Prosperity " Policy Statement		√	
Preparation and implementation of departmental plans for the implementation of the National Sustainable Development Policies published by the National Council for Sustainable Development		√	
Preparation and approval of a new recruitment scheme for the Department of Civil Security Revise the currently approved promotion scheme as required			√
Formulation and implementation of a departmental citizen / client charter	√		
Preparation of performance agreements and implementation of human resource development plan (According to Public Administration Circular 02/2018)	√		
Achieving the desired production / harvest targets in Agriculture, Livestock and Various Production Projects of Civil Security Department Transfer of expected income to the Treasury.		√	
Proper execution of various Assigned projects to CSD such as constructions, places of worship and archeological sites maintenance, conservation, city beautification etc.		√	

5 Performance of achieving Sustainable Development Goals (SDG)

5.1 Identified Sustainable Development Objectives

Policies	Strategies	Goal / Objective	2022 Physical Progress *	0%-	49%	50%-	74%	75%-	100%
2.c Adopt measures to ensure the proper functioning of food commodity markets and their derivatives and facilitate timely access to market information, including on food reserves, in order to help limit extreme food price volatility	1. Carrying out various large scale agricultural, fruit, livestock and other local food production projects.	i. Cultivation of paddy, vegetables, maize, cashews, local mango, various grains, spices. Livestock production of milk, eggs, fish etc.	a. Number of acres cultivated / as crop Paddy - 4,160 acres Corn - 721 acres Cowpea - 36 acres Kurakkan - 232 acres Ulundu - 270 acres Sesame - 221 acres Peanut - 135 acres Other Crops - 3,198 acres b. Yield per kg / crop Paddy - 3,676,200 Kg Corn - 130,706 Kg Cowpea - 9,823 Kg Kurakkan - 41,629 Kg Ulundu - 41,800 Kg Sesame - 32,559 Kg Peanut - 147,236 Kg Other Crops - 3,529 Kg						✓
	3.Liquid milk sterilization and Introducing value added products using liquid milk	iii. Introducing a number of value-added products using liquid milk	Liquid milk yield = 11,361 L			✓			
3.5 Strengthen measures and treatments to prevent harmful alcohol use and hazardous drug use	7. Prevention of drug trafficking	i. Conducting awareness programs.	e. Number of Awareness Programs - 541						✓

4.1. By 2030, ensure that all girls and boys complete free, equal and high-quality primary and secondary education to achieve effective learning outcomes.	7. Deployment of knowledgeable and skilled Civil Security officers as teachers in 193 schools in the most difficult areas of the country where there is a shortage of teachers.	i. Attaching properly trained and skilled teachers to all schools in the island where there is a shortage of teachers by 2025 with the agreement of the Ministry of Education. And thereby ensuring the right of every child to education	Under this, 184 civil defense officers have been assigned as volunteer teachers for 142 schools, especially in the northern, central and eastern provinces.		✓													
	8. Maintaining day care and early childhood development centers for pre-school children in the Civil Defense Pre-School Network.	vi. Extending the CSD Pre-School Network to 750 by 2025 and providing pre-school and early childhood development facilities to about 5000 more children.	Under this, 560 preschool and early childhood development centers have been implemented. It has provided education and care to 13,428 children, for which 1,156 civil security members have been assigned as teachers.			✓												
	9. Giving an annual set of exercise books to all school age children of the members of the CSD	viii. Providing exercise books to all children of Civil Defense Force officers and allied low-income families by the year 2025	309,599 school books for the new year have been distributed to 39,747 school going children of Civil security members.			✓												
6 b. Support and strengthen the participation of local communities in improving water and sanitation management	1. Reconstruction of tanks island wide and working with relevant institutions for cleaning and repairing polluted tanks	i. Rehabilitation of filled and polluted tanks suitable for public consumption and for use in agriculture.	In the year 2022, the tanks have not been repaired. However, 480 civil defense personnel have been deployed to provide purified water day and night for 322 water filter machines installed by the following institutions in areas where kidney disease is prevalent.		✓													
			<table border="1"> <thead> <tr> <th>Institution</th> <th>Sri Lanka Navy Water Treatment Plants</th> <th>Shraddha TV Water Treatment Plants</th> <th>Other water treatment plants</th> </tr> </thead> <tbody> <tr> <td>Number of Centres</td> <td>243</td> <td>68</td> <td>11</td> </tr> <tr> <td>Number of troops</td> <td>320</td> <td>142</td> <td>18</td> </tr> </tbody> </table>				Institution	Sri Lanka Navy Water Treatment Plants	Shraddha TV Water Treatment Plants	Other water treatment plants	Number of Centres	243	68	11	Number of troops	320	142	18
			Institution				Sri Lanka Navy Water Treatment Plants	Shraddha TV Water Treatment Plants	Other water treatment plants									
Number of Centres	243	68	11															
Number of troops	320	142	18															

5.2 Achievements of Sustainable Development Goals and challenges faced

5.2.1 Achievements of the Sustainable Development Goals

- As per duties assigned to the department, it is required to identify what tasks fall under each sustainable goal.
- Link the said tasks with the Sustainable Development Goals to create novelty focusing on the sustainable development goals.
- Preparation of plans following instructions given to all of the divisions in the department to achieve the identified Sustainable Development Goals, include those plans in the 2021 Annual Plan and implement those plans.
- Out of the Sustainable Development Goals identified in paragraph 5.1 above, several objectives such as maintaining law and order and poverty alleviation have been fulfilled as a percentage of 75 within the scope of the department.

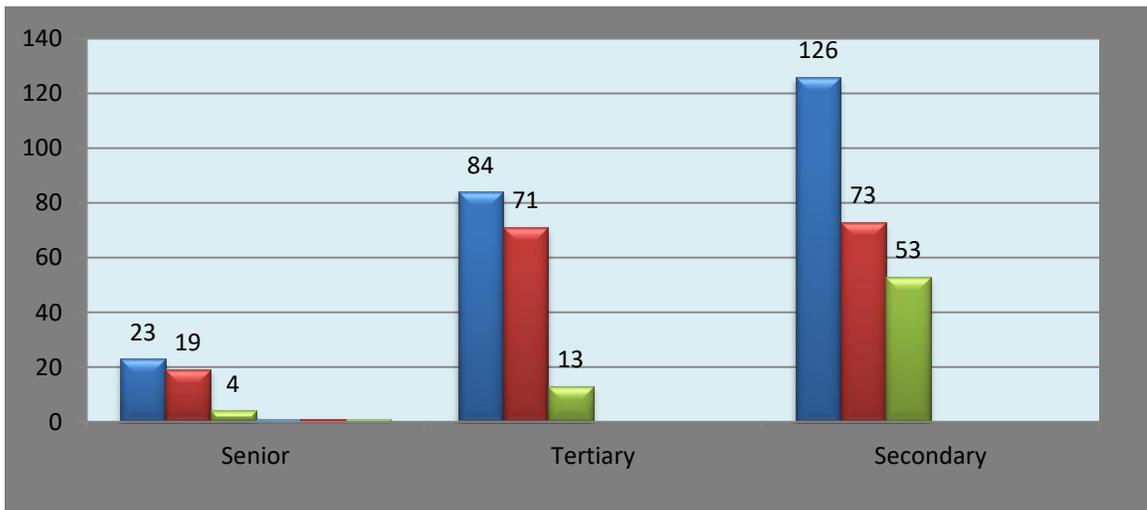
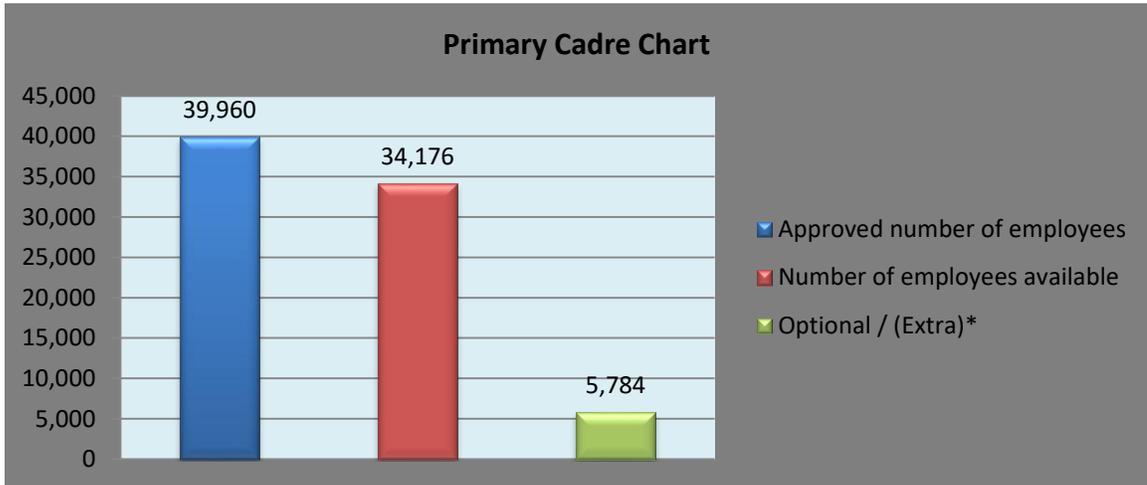
5.2.2 Challenges faced in sustainable development goals

- This department has a large labor force. One of the challenges is the lack of suitable lands for the workforce to carry out projects.
- Another challenge is the sudden scarcity of resources and the impact of unforeseen disasters when implementing those projects.
- The Department's Vision, Mission Statements, All Corporate Procedures, and Organizational Structures need to be updated to comply with the guidelines laid down by the National Council for Sustainable Development. Therefore, it takes some time to adapt to them.
- As this concept is a recent initiative, there is a lack of Organizational precedents that make this concept successful, enabling it to gain experience, knowledge, and infrastructure.
- The isolation of each of these institutions in the absence of a nationally coordinated program to determine what targets to be set at the institutional level, to tinter-coordinate the said targets, and to review the progress while achieving targets.

6 Human Resource Profile

6.1 Cadre Management

Level of service	Approved number of employees	Number of employees available	Optional / (Extra)*
Senior	23	19	04
Tertiary	84	71	13
Secondary	126	73	53
Primary	39,960	34,176	5,784
Total	40,193	34,339	5,854



6.2 How the lack or excess of human resources has affected the performance of the organization

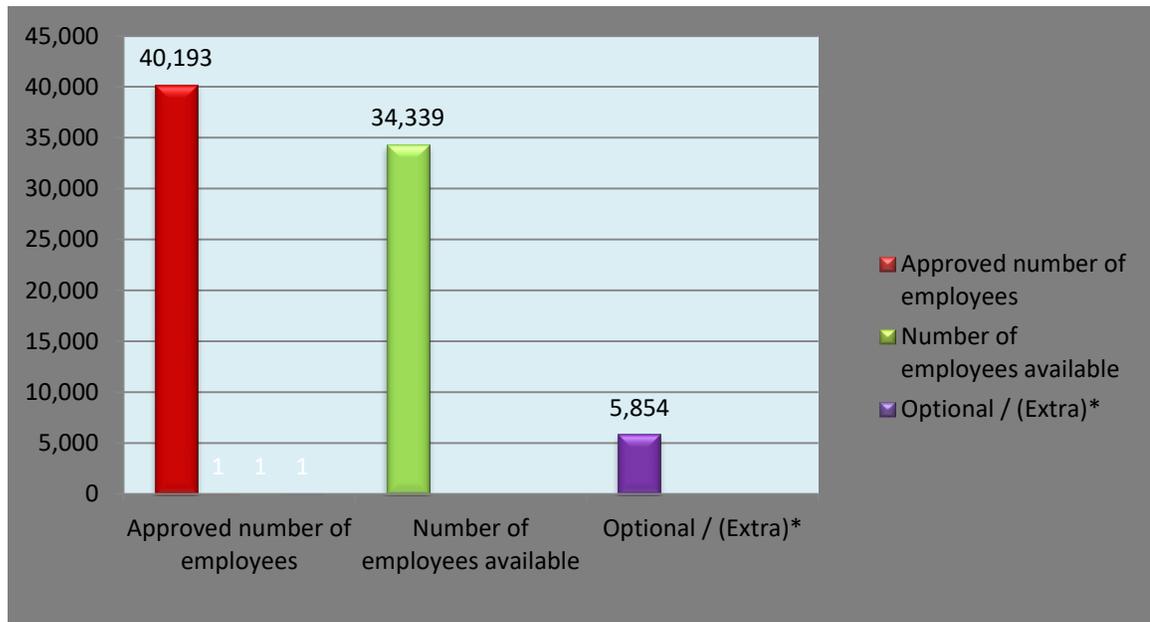
The Department of Management Services has been advised to cease recruitment to this department. Accordingly, for the last 10 years, this department has become an establishment where recruitment is not made in place of staff reductions in retirement, death, resignation, and dismissal.

As such, it is difficult to maintain the reputation and quality of the department which has upheld the Soldier’s commitment and intensive training in the fields of technical, aesthetic, sports, computer, and industrial. This is because of retirement, death, or lack of knowledge of skilled officers and the lack of recruits.

Accordingly, the shortage of human resources in every post within the approved staff cadre will lead to a certain percentage decline in the performance of this department.

The performance can be improved up to a satisfactory level if the Management Services Department approves the recruitment of new officers, subject to the restrictions stated above.

We further point out the fact that filling the above vacancies within the approved departmental cadre is a matter of urgency.



6.3 Human Resource Development

Name of the program	Number of employees trained	Duration of the program	Total investment (Rs'000)		Nature of Program (Local /Foreign)	Output/ Knowledge Gain*
			Local	Foreign		
Training Course on Force Administration for District Officer - Phase 01	28	13 Days	40	-	Local	Training & Skill development
Basic training course	61	01 Month	-	-	-Do-	-Do-
Training Course on Force Administration for District Officer - Phase 02	27	13 Days	40	-	-Do-	-Do-
Administrative workshop for CSD members	56	03 Days	240	-	-Do-	-Do-
Clerkship Course	50	01 Month	-	-	-Do-	-Do-
Administrative workshop for CSD members	62	05 Days	-	-	-Do-	-Do-
Handloom Workshop	34	11 Days	10	-	-Do-	-Do-
Aesthetic training	110	04 Months	160	-	-Do-	-Do-
Dance training	70	03 Months	120	-	-Do-	-Do-
Updating websites	01	06 Months	90	-	-Do-	-Do-
Government Procurement Process Workshop conducted by SKILL DEVELOPMENT FUND LTD	01	02 Days	7.5	-	-Do-	-Do-
Editing Course Phase 1		10 Days	-	-	-Do-	-Do-
Clerical Training Course conducted by Foundation Institute	40	10 Days	452	-	-Do-	-Do-
Medical Assistant and First Aid Course	70	03 Days	-	-	-Do-	-Do-
Bugle Editing Course	20	01 Month	-	-	-Do-	-Do-
Government Payroll System Course	04	03 Days	72	-	-Do-	-Do-
Coconut related products training workshop conducted by Coconut Development Authority	05	03 Days	-	-	-Do-	-Do-
Editing Course Phase 2	177	12 Days	-	-	-Do-	-Do-

6.3.1 Contribution of the training programs to the performance of the institution

- The main objective of establishing this department is to ensure the national security of the country while protecting the war-threatened villages. Accordingly, they have been recruited as per the timely requirement based on the fact that they should be the persons residing in the surrounding villages, but not considered the evaluation of educational, vocational, or other qualifications. Therefore, they were less professional and not technically skilled compared to other armed forces and Police. However, after the war, they were given basic and Leadership Training through the Departmental Training Schools on a set syllabus and timetable. That enabled them to transform into polite, disciplined, and professional forces like other armies. It is expected to develop their capacity like other forces through training in the current requirements of military combat, drill, drumming, aesthetics, and technology.

- As per the Scheme of Recruitment of the department, it is mandatory to have preliminary and leadership trainings to be confirmed in the service and eligible for the promotion..

- The provision of vocational training courses through external vocational training institutes enables the Civil Security members to earn extra income by running a self-own enterprise utilizing their knowledge and practice, even after retirement.

- In Additionally, it is expected to improve the performance of the department by training them in external institutions such as Universities, Vocational Training Centers, Youth Services Council, and National Apprenticeship Board through the lecturers and qualified resource persons in the department on the Establishment Code, Financial Regulations, procurement guidelines, public accounting, salary preparation, auditing, office procedures, second language, ect.

7 Compliance Report

No.	Applicable Requirement	Compliance Status (Complied/ Not Complied)	Brief explanation for Non-Compliance	Corrective actions proposed to avoid non-compliance in future
1	The following financial statements/accounts have been submitted on due date			
1.1	Annual Financial Statements	Complied	-	-
1.2	Advance to Public Officers Account	Complied	-	-
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Not Complied	Not applicable	-
1.4	Stores Advance Accounts	Not Complied	Not applicable	-
1.5	Special Advance Accounts	Not Complied	Not applicable	-
1.6	Others	Not Complied	Not applicable	-
2	Maintenance of books and registers (FR445)			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Complied	-	-
2.2	Personal emoluments register/ Personal emoluments cards have been maintained and update	Complied	-	-
2.3	Register of Audit queries has been maintained and update	Complied	-	-
2.4	Register of Internal Audit reports has been maintained and update	Complied	-	-
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied	-	-
2.6	Register for cheques and money orders has been maintained and update	Complied	-	-
2.7	Inventory register has been maintained and update	Complied	-	-
2.8	Stocks Register has been maintained and update	Complied	-	-
2.9	Register of Losses has been maintained and update	Complied	-	-
2.10	Commitment Register has been maintained and update	Complied	-	-
2.11	Register of Counterfoil Books (GA – N20) have been maintained and update	Complied	-	-
3	Delegation of functions for financial control (FR 135)			
3.1	The Financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied	-	-

3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied	-	-
3.4	The controls have been adhered to by the accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied	-	-
4	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Complied	-	-
4.2	The annual procurement plan has been prepared	Complied	-	-
4.3	The annual Internal Audit plan has been prepared	Complied	-	-
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied	-	-
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied	-	-
5	Audit queries			
5.1	All the audit queries have been replied within the specified time by the Auditor General	Complied	-	-
6	Internal Audit			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019	Complied	-	-
6.2	All the internal audit reports have been replied within one month	Complied	-	-
6.3	Copies of all the internal audit reports have been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	Complied	-	-
6.4	All the copies of internal audit reports have been submitted to the Auditor General in terms of Financial Regulation 134(3)	Complied	-	-
7	Audit and Management Committee			
7.1	Having maintained 04 audit and management committees in the relevant year)	Not Complied	Due to the fuel crisis in the second quarter, 03 committees have been held.	Items on the agenda of the meeting that could not be held in 2022 were discussed at the last Audit Management Committee meeting of 2022

8	Asset Management			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Complied	-	-
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied	-	-
8.3	The boards of survey were conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Complied	-	-
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Complied	-	-
8.5	The disposal of condemn articles have been carried out in terms of FR 772	Complied	-	-
9	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied	-	-
9.2	The condemned vehicles have been disposed of within a period of less than 6 months after condemning	Complied	-	-
9.3	The vehicle logbooks have been maintained and updated	Complied	-	-
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied	-	-
9.5	The fuel consumption of vehicles have been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied	-	-

9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	-	Not compatible	This department does not own leased vehicles.
10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied	-	-
10.2	The dormant accounts that had existed in the year under review or since previous years settled	Complied	-	-
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Complied	-	-
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Complied	-	-
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied	-	-
12	Advances to Public Officers Account			
12.1	The limits had been complied with	Complied	-	-
12.2	A time analysis had been carried out on the loans in arrears	Complied	-	-
12.3	The loan balances in arrears for over one year had been settled	Not Complied	Settlements are ongoing	
13	General Deposit Account			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Complied	-	-
13.2	The control register for general deposits had been updated and maintained	Complied	-	-
14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied	-	-
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task	Not Complied	Settled before end of the year	-
14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371	Complied	-	-
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Complied	-	-

15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the regulations	Complied	-	-
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Complied	-	-
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Complied	-	-
16	Human Resource Management			
16.1	The staff had been paid within the approved cadre	Complied	-	-
16.2	All members of the staff have been issued a duty list in writing	Complied	-	-
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017	Complied	-	-
17	Provision of information to the public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right to Information Act and Regulation	Complied	-	-
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures	Complied	-	-
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Complied	-	-
18	Implementing citizens charter			
18.1	A citizen's charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Complied	-	-
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	Complied	-	-

19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Complied	-	-
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied	-	-
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Complied	-	-
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied	-	-
20	Responses Audit Paras			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied	-	-

Performance Report – 2022		
Approval		
Major General NR Lamahewa (Retired)	Director General	
Members of the Editing and Revision Committee		
Lieutenant Colonel R.M.C.L.K.K. Ratnayake	Director (Training)	Chairman
Lieutenant Colonel L.R.M.U.B. Ratnayake	Deputy Director (Policies & Planning)	Member
Lieutenant Colonel E.R.K. Edirimuni	Senior Staff Officer	Member
Lieutenant Colonel A.S. Kumara	Deputy Director (Transport)	Member
Mr. V. R. Sampath	Assistant Director (Project Accounts)	Member
Supervision and guidance		
Rear Admiral W.D.E.M. Sudarshana (Retired)	Additional Director General	
Brigadier V. Weerakkody (Retired)	Director (Administration)	
Mrs. D. Narmada Jayananda	Assistant Director (Administration)	
Drafting, processing and Computer type setting		
Mrs. B.K.H. Mendis	Management Service Officer	