

**PERFORMANCE REPORT FOR THE YEAR
2022**

**DEPARTMENT OF PROBATION AND CHILD
CARE SERVICES**

EXPENDITURE HEAD: 217



**Department of Probation and Child Care Services
Wing B, 3rd Floor, Sethsiripaya Stage II, Battaramulla.**

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01

**Institutional Profile / Executive
Summary**

1.1 Introduction

Probation System was tried out by the judiciary of Sri Lanka in the 1930s. The Probation of Offenders Ordinance passed in England in 1907 had an influence on the judiciary of Sri Lanka as well. Probation Ordinance No. 22 passed in 1944 was a result of the aforesaid influence. Probation system was established within the judiciary of Sri Lanka through this ordinance.

The task of initiating the probation services in Sri Lanka following the probation service of England was assigned to Mr. H. A. Leedin, a consultant from England, and the Probation Service commenced under the Department of Prisons with a few Probation Officers. After implementing on trial basis only in some judiciary zones of Sri Lanka, this service was recognized by the Judiciary. The need then emerged to improve the system.

After the government accepted the recommendations of the Committee headed by Judge Gratien in 1949, Probation service was expanded to cover all judiciary zones throughout the island. This service was administered by the Department of Prisons and Probation.

The report of Mr. Cyril Hamlin pointed out the importance of bringing the services provided for children under one institution with the implementation of the Children and Young Persons Ordinance and the commencement of Juvenile courts. As per the said recommendation, the Department of Probation and Child Care Services was founded on 01st October, 1956.

After the establishment of the Department of Probation and Child Care Services, functions of the detention houses, certified schools, Probation Offices etc. were extended under the purview of this Department, and Assistant Commissioners were appointed covering the entire island to assist the Commissioner of Probation and Child Care Services.

With the implementation of the 13th amendment to the Constitution in 1987, that structure changed, and Probation and Child Care Services was devolved to the Provincial Councils. With that, the post of Assistant Commissioner that had been introduced to support the Commissioner was abolished. Provincial Commissioners of Probation and Child Care Services were appointed for all provinces under the Provincial Councils and the probation offices were brought under their supervision.

Sri Lanka became a signatory to the United Nations Convention on the Rights of the Child in 1991, and the Child Rights Convention was ratified in 1992. For the purpose of fulfilling the provisions of the Convention, a new post called Child Rights Promotion Officer was created by the Department in 1999 aiming to cover the field duties, and officers were recruited to this post. These officers are serving throughout the island by now, attached to District and Divisional Secretariats. Programmes are implemented through them giving priority to the subjects of Probation as well Childcare.

The Department thus founded in 1956 was first brought under the Ministry of Social Services. It was brought under various ministries by subsequent governments. At the beginning of 1990, it was under the Ministry of Reform, Rehabilitation and Social Welfare, and after August 1994, it was brought under the Ministry of Health, Highways and Social Services. In 2001, it was under the purview of the Ministry of Social Services and Fisheries Community Housing Development, and in 2002, the department was placed under the Ministry of Health, Nutrition and Welfare. In 2003, the department was under the Ministry of Social Welfare, and in 2004, it was brought under the Ministry of Women's Empowerment and Social Welfare. It came under the Ministry of Child Development and Women's Advancement in 2005. From 2010, the department carried out its duties under the Ministry of Child Development and Women's Affairs, and from 2015 it was under the Ministry of Women and Child Affairs. It functioned under the Ministry of Women and Child Affairs and Dry Zone Development in 2018 and from 2019, the department was under the Ministry of Women and Child Affairs and Social Security. From 2020 it is functioning under the State Ministry of Women and Child Development, Pre-school and Primary Education, School Infrastructure and Education Services, and from 2022 up to now the department functions are carried under the Ministry of Women, Child Affairs and Social Empowerment.

1.2 Vision, Mission and Objectives of the Institution

Vision

A child sensitive and a child friendly society with ensured child rights.

Mission

Ensuring the rights of all children and providing them equal opportunities in line with national policies and international standards with specific attention to orphaned, abandoned, destitute children and children in conflict with the law.

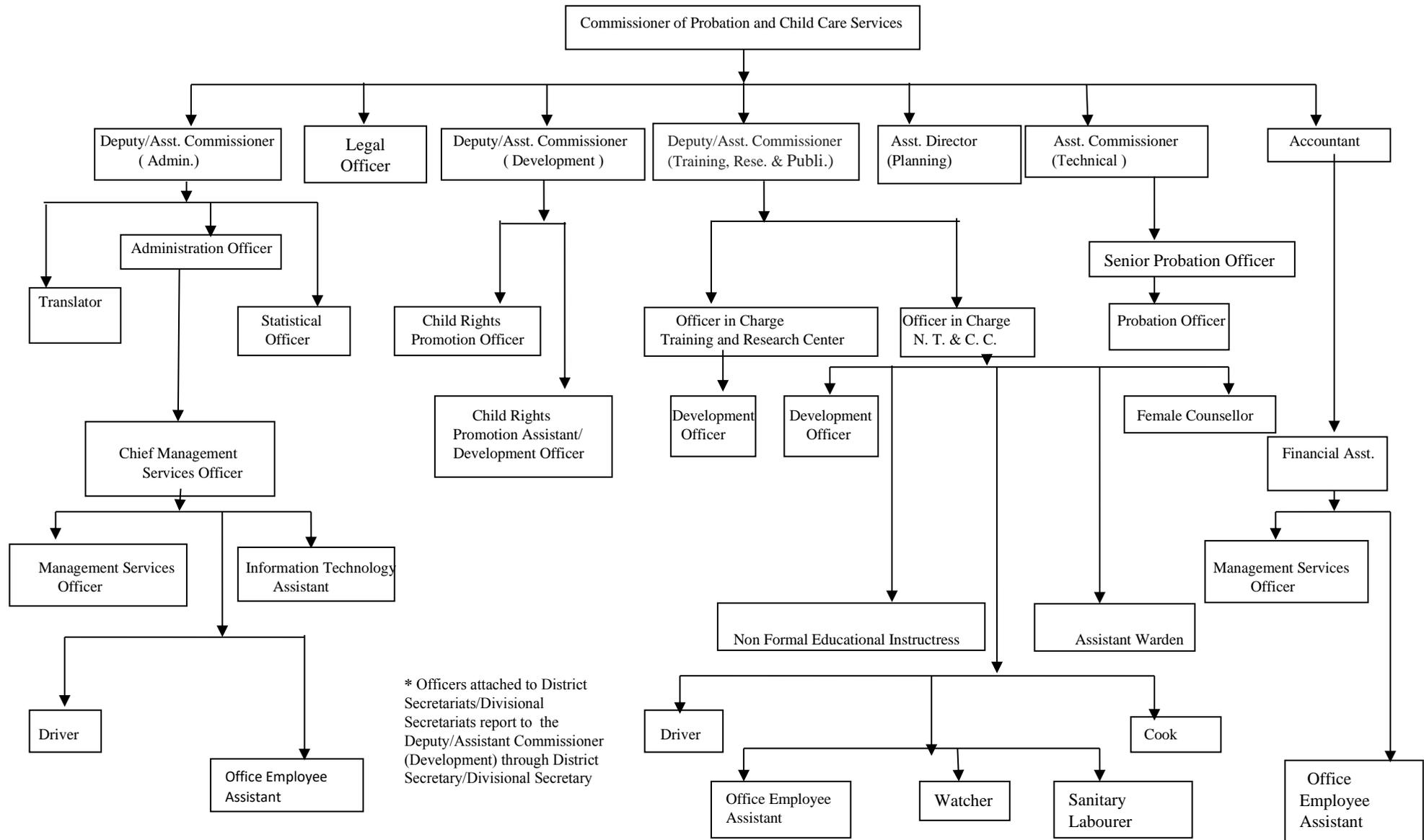
Objectives

- ❖ Rehabilitation of children in conflict with the law.
- ❖ Taking measures to safeguard the rights of orphaned, abandoned and destitute children.
- ❖ Safeguarding the rights of children subjected to legal issues.
- ❖ Taking action to promote and ensure child rights.
- ❖ Amendment of existing Acts and Ordinances on child rights in line with national and international standards, on the recommendations of relevant Ministries and Provincial Councils.
- ❖ Provision of technical knowhow and legal advice to Provincial Departments of Probation and Child Care Services when necessary.
- ❖ Provision of infrastructure facilities necessary to rehabilitate children in conflict with the law.
- ❖ Improving existing internal asset management methods.
- ❖ Provision an efficient service in a manner that satisfies the needs of the public.
- ❖ Training a proper staff who could efficiently protect child rights.

1.3 Key Functions

- ❖ Coordination with Provincial Departments of Probation and Child Care Services
- ❖ Foreign Adoptions
- ❖ Programmes to ensure children’s right to education
 - Provision of necessary assistance for needy children through Foster Parent Schemes such as “Athwela”, “Nenadiriya”, “Sipsaviya” and “*Sevana Sarana*”
 - Provision of educational assistance for children under “*Kepakaru Deguru*” scholarship scheme.
 - Sending back the children to school who are at risk of dropping out and attending intermittently.
- ❖ Establishment and strengthening social structures to ensure child rights
- ❖ Implementation of Children’s Club and Children’s Council programme to ensure children’s right to participate.
- ❖ Maintenance of the National Training and Counseling Services Centre for Children at Paratta to provide counselling for children in conflict with law.

1.4 Organizational Chart



1.5 Main Divisions of the Department

The responsibility of performing the functions of the Department of Probation and Childcare Services is held by the Commissioner with the assistance of a staff grade team of officers comprising of three Deputy/ Assistant Commissioners, of S.L.A.S, a Departmental Assistant Commissioner, Deputy/ Assistant Director (Planning), an Accountant, a Legal Officer, an Administrative Officer, Senior Probation Officer, Probation Officer and four Child Rights Promotion Officers.

Divisions of the Department

1. Establishment and Administration Division
2. Accounts Division
3. Probation Division
4. Development Division
5. Planning Division
6. National Training and Counselling Services Centre for Children, at Paratta

1.6 Details of foreign aided Projects

- | | | |
|-----|-------------------------------|---|
| (a) | Name of the project | : Child Protection Action Plan for Safety of Children |
| (b) | Donor Agency | : Save the Children Institution |
| (c) | Estimated Cost of the Project | : Rs. million. 1.8652 |
| (d) | Project time period | : 4 years |
| (a) | Name of the project | : UNICEF WORK PLAN |
| (b) | Donor Agency | : UNICEF |
| (c) | Estimated Cost of the Project | : Rs. . 10.684 million |
| (d) | Project time period | : one year 1 |

02
PROGRESS AND THE FUTURE
OUTLOOK

Probation and Child Care Services

Progress of the Action Plan - 2022

| Vote Particulars (A) | Name of the project (B) | Date of Commencement of Physical Works | Expected date of Completion | Project output | KPI | Total Cost Estimate Rs. Mn | Financial Progress (Rs Mn) | Financial Progress (%) | Physical Target | Physical Progress | Physical Progress (%) |
|----------------------|---|--|-----------------------------|--------------------|---|----------------------------|----------------------------|------------------------|--------------------|--------------------|-----------------------|
| 217-2-2-3-2202 | Providing financial assistance for needs identified through the children's home supervision and for maintaining children's homes at the minimum standards | 01.01.2022 | 31.12.2022 | 3 Children's Homes | No of Children's homes rehabilitated | 4.750 | 4.316 | 90 | 3 Children's Homes | 7 Children's Homes | 100 |
| Total | | | | | | 4.750 | 4.316 | | | | |
| 217-2-2-4-2202 | Providing physical resource deficiencies to the provincial child development centers | 01.01.2022 | 31.12.2022 | 6 centers | No. of Centers | 1.922 | 1.9080 | 99 | 6 centers | 6 centers | 100 |
| | Social re-integration of identified Children | 01.01.2022 | 31.12.2022 | 5 children | No of Children re-integrated into the society | 2.003 | 1.761 | 88 | 5 children | 5 children | 100 |
| | Training for Caregivers | 01.01.2022 | 31.12.2022 | 2 programs | No. of Training programs | 0.335 | 0.335 | 100 | 2 programs | 2 programs | 100 |
| | Coordination of Provincial | 01.01.2022 | 31.12.2022 | 7 meetings | No. of Meetings | 0.1515 | 0.1522 | 100 | 7 meetings | 7 meetings | 100 |

| | | | | | | | | | | | |
|-----------------------|---|------------|------------|----------------|---|--------------|---------------|----|----------------|----------------|-----|
| | Probation Departments | | | | | | | | | | |
| | Training programmes for Probation Officers & CRPOs on probation related laws & human trafficking | 01.01.2022 | 31.12.2022 | 3 programs | No. of Programs | 0.1135 | 0.1090 | 96 | 3 programs | 3 programs | 100 |
| | Projects cancelled as per Budget Circular No 03/2022 | 01.01.2022 | 31.12.2022 | | | 0.475 | | | | | |
| | Total | | | | | 5.000 | 4.2652 | | | | |
| 217-2-2-5-2202 | Programmes to develop positive parenting skills & positive discipline techniques in parents | 01.01.2022 | 31.12.2022 | Programmes 1 | No. of Programs | 0.185 | 0.1330 | 72 | Programmes 1 | Programmes 1 | 100 |
| | Capacity development programmes for children on how to become an admirable child. | 01.01.2022 | 31.12.2022 | Programmes 335 | No. of Programs | 1.670 | 1.6198 | 97 | Programmes 335 | Programmes 327 | 98 |
| | Providing financial and non-financial support for identified children in vulnerable families through care plans | 01.01.2022 | 31.12.2022 | care plans 275 | No. of care plans/ No. of children benefitted | 8.344 | 8.0899 | 97 | care plans 275 | care plans 208 | 75 |
| | Training of CRPOs on Case | 01.01.2022 | 31.12.2022 | 4 programs | No. of programs | 0.200 | 0.196 | 98 | programs 4 | programs 4 | 100 |

| | | | | | | | | | | | |
|--|------------|------------|--------------|-----------------|-------|--------|-----|--------------|--------------|-----|--|
| Management Guide | | | | | | | | | | | |
| Conducting programs such as trainings for Institutionalized children (Paratta) /skills development /capacity development | 01.01.2022 | 31.12.2022 | programs 1 | No. of Programs | 0.008 | 0.008 | 100 | programs 1 | programs 1 | 100 | |
| Implementation of proposed recommendations in the child – led research | 01.01.2022 | 31.12.2022 | programs 3 | No. of Programs | 0.095 | 0.000 | 0 | programs 3 | programs 0 | 0 | |
| Conducting children’s clubs and children’s council Meetings (at Divisional Secretary Division level) | 01.01.2022 | 31.12.2022 | Meetings 670 | No. of Meetings | 2.010 | 1.8803 | 93 | Meetings 670 | Meetings 639 | 95 | |
| Conducting children’s clubs and children’s council Meetings (At District Level) | 01.01.2022 | 31.12.2022 | Meetings 50 | No. of Meetings | 0.250 | 0.1931 | 77 | Meetings 50 | Meetings 43 | 86 | |
| Conducting the National Children’s Council (at National Level) | 01.01.2022 | 31.12.2022 | Meetings 1 | No. of Meetings | 0.030 | 0.0138 | 46 | Meetings 1 | Meetings 1 | 100 | |
| Conducting the National Monitoring Committee | 01.01.2022 | 31.12.2022 | Meetings 2 | No. of Meetings | 0.025 | 0.000 | 0 | Meetings 2 | Meetings 1 | 50 | |

| | | | | | | | | | | |
|--|------------|------------|---------------|-----------------|----------|--------|-----|---------------|---------------|-----|
| Meetings on Child Rights | | | | | | | | | | |
| Conducting Regional Monitoring Committee Meetings on Child Rights | 01.01.2022 | 31.12.2022 | Meetings 1340 | No. of Meetings | 3.249 | 2.9432 | 90 | Meetings 1340 | Meetings 1249 | 93 |
| ToT (Training of Trainers) Programs for the training of Rural Committee Members. | 01.01.2022 | 31.12.2022 | Programs 2 | No. of Programs | 0.041 | 0.0360 | 88 | Programs 2 | Programs 2 | 100 |
| Conducting Provincial Monitoring Committee Meetings on Child Rights | 01.01.2022 | 31.12.2022 | Meetings 14 | No. of Meetings | 0.131 | 0.1152 | 88 | Meetings 14 | Meetings 7 | 50 |
| Conducting Programs for Model Villages | 01.01.2022 | 31.12.2022 | Programs 1 | No. of Programs | 0.000 | 0.000 | 0 | Programs 1 | Programs 1 | 100 |
| Conducting mobile services for the children of Marginalized Communities and provision of legal documents | 01.01.2022 | 31.12.2022 | Programs 16 | No. of Programs | 0.696500 | 0.6302 | 90 | Programs 16 | Programs 14 | 88 |
| Support in ensuring the development and survival rights of vulnerable children. | 01.01.2022 | 31.12.2022 | Programs 6 | No. of Programs | 0.6350 | 0.6350 | 100 | Programs 6 | Programs 6 | 100 |

| | | | | | | | | | | |
|---|------------|------------|-----------------------|---------------------------|----------------|----------------|-----|-----------------------|-----------------------|-----|
| Annual Edition Conference of CRPO and providing opportunity for sharing experience | 01.01.2022 | 31.12.2022 | Programs 1 | No. of Programs | 0.380 | 0.000 | 0 | Programs 1 | Programs 0 | 0 |
| Conducting Progress Review Meetings (National/District) | 01.01.2022 | 31.12.2022 | 227 Meetings | No. of Meetings | 1.249580 | 0.9521 | 76 | Meetings 227 | Meetings 213 | 93 |
| Continuous monitoring of the performance of officers through the prevailing mechanism (Duty Records Book) | 01.01.2022 | 31.12.2022 | Duty Record Books 450 | No. of Duty Records Books | 0.567 | 0.5661 | 99 | Duty Record Books 450 | Duty Record Books 450 | 100 |
| World Children's Day programs | 01.01.2022 | 31.12.2022 | Programs 363 | No. of Programs | 1.4868 | 1.3426 | 90 | 363 Programs | 348 programs | 95 |
| Printing activities and publications | 01.01.2022 | 31.12.2022 | Publications 2 | No. of Publications | 0.150 | 0.1070 | 71 | Publications 2 | Publications 2 | 100 |
| Follow-up of beneficiaries of assistance programs | 01.01.2022 | 31.12.2022 | Meetings 1 | No. of Meetings | 0.020 | 0.0062 | 31 | 1 Meeting | 1 Meetings | 100 |
| Printing brochures on children's safety on the internet. | 01.01.2022 | 31.12.2022 | 1(24,000 Handouts) | No. of Handouts | 0.105 | 0.1050 | 100 | 1(24,000 Handouts) | 1 (24,000 Handout) | 100 |
| Special projects | 01.01.2022 | 31.12.2022 | 1 project | No. of projects | 0.017 | 0.0170 | 100 | 1 project | 1 project | 100 |
| Bills in hand | 01.01.2022 | 31.12.2022 | | | 0.4551 | 0.4533 | 99 | | | |
| Total | | | | | 22.0000 | 20.0428 | | | | |

| | | | | | | | | | | | |
|-----------------------|---|------------|------------|---------------|-----------------|--------|---------|-----|---------------|---------------|-----|
| 217-2-2-6-2202 | Providing educational support for the children who attend schools intermittently and are at risk of dropping out of school. | 01.01.2022 | 31.12.2022 | 2023 children | No. of children | 2.0785 | 2.0595 | 99 | 2023 children | 2021 children | 100 |
| | Kepakaru Deguru Scholarship program | 01.01.2022 | 31.12.2022 | 2000 children | No. of children | 16.800 | 16.6980 | 99 | 2000 children | 2000 children | 100 |
| | Providing Medical and Nutritional aid | 01.01.2022 | 31.12.2022 | 561 children | No. of children | 2.8785 | 2.7830 | 96 | 561 children | 503 children | 90 |
| | Assistance for Twins | 01.01.2022 | 31.12.2022 | 142 families | No. of families | 1.0985 | 1.0515 | 95 | 142 families | 135 families | 95 |
| | Assistance for children affected by floods | 01.01.2022 | 31.12.2022 | 20 children | No. of children | 0.458 | 0.4520 | 98 | 20 children | 19 children | 95 |
| | Senehasa Assistance (for children affected by Tsunami) | 01.01.2022 | 31.12.2022 | 4 children | No. of children | 0.039 | 0.0390 | 100 | 4 children | 4 children | 100 |
| | Educating children on the safe use of the internet. | 01.01.2022 | 31.12.2022 | 162 programs | No. of programs | 0.648 | 0.5960 | 92 | 162 programs | 173 programs | 106 |
| | Providing emergency assistance for affected children | 01.01.2022 | 31.12.2022 | 112 children | No. of children | 0.5655 | 0.5560 | 98 | 112 children | 112 children | 100 |
| | Follow-up on Protection Plan beneficiaries | 01.01.2022 | 31.12.2022 | 1 program | No. of programs | 0.0383 | 0.0382 | 99 | 1 program | 1 program | 100 |

| | | | | | | | | | | | |
|--|--|------------|------------|---------------------|--|----------------|----------------|-----|---------------------|---------------------|-----|
| | Establishing a resource pool for providing school supplies for children with financial difficulties. | 01.01.2022 | 31.12.2022 | 10 Resources pool | No. of resources pools | 0.7955 | 0.7937 | 99 | Resources pools 10 | Resources pools 10 | 100 |
| | Bills in hand | 01.01.2022 | 31.12.2022 | | | 0.6002 | 0.6000 | 99 | | | |
| | Total | | | | | 26.0000 | 25.6668 | | | | |
| Social Security Project for children (SAVE) - 403-2-4-6-2509-13 / 171-2-08-006-(2509)13 | Providing Financial and non-financial support through protection plans for the families having vulnerable children | 01.01.2022 | 31.12.2022 | Protection plans 15 | No. of Protection Plans /No. of beneficiary children | 0.533 | 0.533 | 100 | Protection Plans 15 | Protection plans 15 | 100 |
| | Assistance for Twins | 01.01.2022 | 31.12.2022 | Families 60 | No. of families | 0.4875 | 0.4200 | 86 | Families 60 | Families 53 | 88 |
| | Establishing a resource pool for providing school supplies for children with financial difficulties. | 01.01.2022 | 31.12.2022 | 25 districts | No. of resources pools | 0.506 | 0.424 | 83 | Districts 25 | Districts 21 | 84 |
| | Bills in hand | 01.01.2022 | 31.12.2022 | Districts 4 | No. of districts | 0.4882 | 0.4882 | 100 | Districts 4 | Districts 4 | 100 |
| | Total | | | | | 2.0150 | 1.8652 | | | | |
| UNICEF(UNICEF) - 171-2-08-12- | Providing assistance for children at serious risks | 01.01.2022 | 31.12.2022 | Children 1795 | No. of children | 8.9760 | 7.585 | 84 | Children 1795 | Children 1517 | 84 |

| | | | | | | | | | | | |
|-------------------|--|------------|------------|--------------------|--|---------------|----------------|-----|--------------------|--------------------|-----|
| 2202-03/13 | Implementation of protection plans for children at risk | 01.01.2022 | 31.12.2022 | 3 Protection plans | No. of Protection Plans /No. of beneficiary children | 0.2103 | 0.2103 | 100 | Protection plans 3 | Protection plans 3 | 100 |
| | Diversion of children guilty of minor offenses away from the judicial process and strengthening the family based care. | 01.01.2022 | 31.12.2022 | Programs 7 | No. of programs | 1.4511 | 1.4511 | 100 | Programs 7 | Programs 7 | 100 |
| | Tamil translation of the Census Report on Institutionalized children | 01.01.2022 | 31.12.2022 | Translations 1 | No. of Translations | 0.1319 | 0.1319 | 100 | Translations 1 | Translations 1 | 100 |
| | Staff Training of Children's homes – Southern Province | 01.01.2022 | 31.12.2022 | Programs 1 | No. of Programs | 0.1113 | 0.1113 | 100 | Programs 1 | Programs 1 | 100 |
| | Athwela – sponsorship Foster Parents Scheme | 01.01.2022 | 31.12.2022 | Programs 1 | No. of Programs | 1.195 | 1.195 | 100 | Programs 1 | Programs 1 | 100 |
| | Total | | | | | 12.076 | 10.6846 | | | | |

03

**Overall Financial Performance for the
Year ended 31st December 2022**

3.1 Statement of Financial Performance

ACA -F

Statement of Financial Performance for the period ended 31st December 2022

| Budget 2022 | Note | Actual | | | |
|-------------|--|--------|--------------------|-------------|-------------|
| | | 2022 | - | | |
| Rs. | | Rs. | 2,021 | Rs. | |
| - | Revenue Receipts | - | - | | |
| - | Income Tax | 1 | - | } ACA-1 | |
| - | Taxes on Domestic Goods & Services | 2 | - | | |
| - | Taxes on International Trade | 3 | - | | |
| - | NonTax Revenue & Others | 4 | - | | |
| - | Total Revenue Receipts (A) | | - | | |
| - | Non-Revenue Receipts | | - | | |
| - | Treasury Imprests | | 355,224,000 | 323,268,000 | ACA -3 |
| - | Deposits | | 1,015,398 | 1,592,875 | ACA 4 |
| - | Advance Accounts | | 13,488,176 | 13,386,895 | ACA -5 |
| - | Other Receipts (Main Ledger Accounts) | | - | - | |
| - | Total Non-Revenue Receipts (B) | | 369,727,574 | 338,247,770 | |
| - | Total Revenue Receipts & Non Revenue Receipts C = (A)+(B) | | 369,727,574 | 338,247,770 | |
| | Remittances to Treasury (D) | | 900,805 | 2,972,646 | |
| | Net Revenue Receipts & Non-Revenue Receipts E= (C) –(D) | | 368,826,769 | 335,275,124 | |
| | Less: Expenditure | | | | |
| - | Recurrent Expenditure | | - | - | } ACA-2(ii) |
| 329,140,000 | Wages, Salaries & Other Employment Benefits | 5 | 326,818,697 | 295,670,326 | |
| 38,310,000 | Other Goods & Services | 6 | 36,115,062 | 34,166,182 | |
| 3,290,000 | Subsidies, Grants and Transfers | 7 | 2,943,077 | 4,033,241 | |
| - | Interest Payments | 8 | - | - | |
| - | Other Recurrent Expenditure | 9 | - | - | |

| | | | | | |
|-------------|--|-----------|--------------------|--------------|--------------|
| 370,740,000 | Total Recurrent Expenditure (F) | | 365,876,836 | 333,869,749 | |
| | Capital Expenditure | | | | |
| 300,000 | Rehabilitation & Improvement of Capital Assets | 10 | 126,980 | 163,165 | } ACA- 2(ii) |
| 2,700,000 | Acquisition of Capital Assets | 11 | 2,392,756 | 2,631,358 | |
| 57,750,000 | Capital Transfers | 12 | 56,315,676 | 63,019,079 | |
| - | Acquisition of Financial Assets | 13 | - | - | |
| 400,000 | Capacity Building | 14 | 399,393 | 1,398,624 | |
| - | Other Capital Expenditure | 15 | - | - | |
| 61,150,000 | Total Capital Expenditure (G) | | 59,234,805 | 67,212,226 | |
| | Deposit Payments | | 1,216,812 | 1,361,924 | ACA -4 |
| | Advance Payments | | 12,122,037 | 12,365,939 | ACA -5 |
| | Other Main Ledger Payments | | - | - | |
| | Main Ledger Expenditure (H) | | 13,338,849 | 13,727,863 | |
| 431,890,000 | Total Expenditure I = (F+G+H) | | 438,450,490 | 414,809,838 | |
| - | Balance as at 31st December J=E-I | | (69,623,721) | (79,534,714) | |
| | Balance as per Imprest Reconciliation Statement | | (69,623,721) | (79,534,714) | ACA-7 |
| | Imprest Balance as at 31st December | | - | - | ACA-3 |
| | | | (69,623,721) | (79,534,714) | |

3.2 Statement of Financial Position

| Statement of Financial Position As at 31st December 2022 | | Actual | | ACA-P |
|---|------------|--------------------|--------------------|-------|
| | | 2022 Rs | 2021 Rs | |
| Non Financial Assets | | | | |
| Property, Plant & Equipment | ACA-6 | 81,847,822 | 81,571,822 | |
| Financial Assets | | | | |
| Advance Accounts | ACA-5/5(a) | 34,131,057 | 35,497,196 | |
| Cash & Cash Equivalents | ACA-3 | - | - | |
| Total Assets | | 115,978,879 | 117,069,018 | |
| Net Assets / Equity | | | | |
| Net Worth to Treasury | | 34,049,757 | 35,214,482 | |
| Property, Plant & Equipment Reserve | | 81,847,822 | 81,571,822 | |
| Rent and Work Advance Reserve | ACA-5(b) | - | - | |
| Current Liabilities | | | | |
| Deposits Accounts | ACA-4 | 81,300 | 282,714 | |
| Unsettled Imprest Balance | ACA-3 | - | - | |
| Total Liabilities | | 115,978,879 | 117,069,018 | |

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from 09 to 39 and Annexures to accounts presented in pages from 40 to 73 form an integral part of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.

| | |
|--|--|
| <p>Yamuna Perera Secretary Ministry of Women, Child Affairs and Social Empowerment 5th Floor, "Seethsiripaya" - Stage II, Battaramulla.</p> <p>Designation : Secretary Date : 2023.02.21</p> | <p>Nama Liyanage Accounting Officer Department of Probation & Child Care Services 3rd Floor, "Seethsiripaya" - Stage II, Battaramulla.</p> <p>Designation : Accounting Officer Date : 2023.02.21</p> |
|--|--|



A. J. Dirukshi
Chief Financial Officer/ Chief Accountant/
Director (Finance) / Commissioner (Finance)
Name :
Date : 2023.02.21
Accountant
Department of Probation & Child Care Services
3rd Floor, "Seethsiripaya" - 2nd Stage,
Battaramulla.

3.3 Statement of Cash Flows

ACA-C

**Statement of Cash Flows
for the Period ended 31st December 2022**

| | Actual | |
|--|--------------------|--------------------|
| | 2022 Rs. | 2021 Rs. |
| <u>Cash Flows from Operating Activities</u> | | - |
| Total Tax Receipts | - | - |
| Fees, Fines, Penalties and Licenses | - | - |
| Profit | - | - |
| Non-Revenue Receipts | - | - |
| Revenue Collected for the Other Heads | 17,882,080 | 21,523,051 |
| Imprests Received | 355,224,000 | 323,268,000 |
| Recoveries from Advance | 12,455,315 | 11,824,086 |
| Deposit Receipts | 1,015,398 | 1,592,875 |
| Total Cash generated from Operations (a) | 386,576,793 | 358,208,012 |
| <u>Less - Cash disbursed for:</u> | | |
| Personal Emoluments & Operating Payments | 352,166,204 | 320,335,710 |
| Subsidies & Transfer Payments | 2,943,077 | 4,033,241 |
| Expenditure on Other Heads | 6,872,989 | 205,722 |
| Imprest Settlement to Treasury | 900,805 | 2,972,646 |
| Advance Payments | 11,351,321 | 11,368,390 |
| Deposit Payments | 1,216,812 | 1,361,924 |
| Total Cash disbursed for Operations (b) | 375,451,208 | 340,277,633 |
| NET CASH FLOW FROM OPERATING ACTIVITIES (C)=(a)-(b) | 11,125,585 | 17,930,379 |
| <u>Cash Flows from Investing Activities</u> | | |
| Interest | - | - |

| | | |
|--|---------------------|---------------------|
| Dividends | - | - |
| Divestiture Proceeds & Sale of Physical Assets | - | - |
| Recoveries from On Lending | - | - |
| Total Cash generated from Investing Activities (d) | - | - |
| <u>Less - Cash disbursed for:</u> | | |
| Purchase or Construction of Physical Assets & Acquisition of Other Investment | 11,125,585 | 17,930,379 |
| Total Cash disbursed for Investing Activities (e) | 11,125,585 | 17,930,379 |
| NET CASH FLOW FROM INVESTING ACTIVITIES (F)=(d)-(e) | (11,125,585) | (17,930,379) |
| NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (g)=(c) + (f) | - | - |
| <u>Cash Flows from Financing Activities</u> | | |
| Local Borrowings | - | - |
| Foreign Borrowings | - | - |
| Grants Received | - | - |
| Total Cash generated from Financing Activities (h) | - | - |
| <u>Less - Cash disbursed for:</u> | | |
| Repayment of Local Borrowings | - | - |
| Repayment of Foreign Borrowings | - | - |
| Total Cash disbursed for Financing Activities (i) | - | - |
| NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(h)-(i) | - | - |
| Net Movement in Cash (k) = (g)+ (j) | - | - |
| Closing Cash Balance as at 31st December | - | - |
| Closing Cash Balance as at 31st December | - | - |

3.4 Notes to the Financial Statements

Basis of Reporting

01. Reporting Period

The reporting period relevant for these Financial Statements is from the 1st of January to 31st of December 2022.

02. Basis of Measurement

The Financial Statements have been prepared on historical cost modified by the revaluation of certain assets and accounted on modified cash basis, unless otherwise specified.

The figures of the Financial Statement are presented in Sri Lankan rupees rounded to the nearest rupee.

03. Recognition of Revenue

Exchange and non-exchange revenues are recognized as revenue receipts during the accounting period irrespective of taxable period.

04. Recognition and Measurement of Property, Plant and Equipment

An item of Property, Plant and Equipment is recognized when it is probable that future economic benefit associated with the assets will flow to the entity and the cost of the assets can be reliably measured.

Property, Plant and Machinery are measured at a cost and revaluation model is applied when cost model is not applicable.

05. Property, Plant and Machinery Reserve

This reserve account is the corresponding account of Property, Plant and Machinery.

06. Cash and Cash Equivalents

Cash and cash equivalents include local currency notes and coins in hand as at 31st December 2022.

* In cases of having transactions specific to a reporting entity, such information may be included in the financial statements with the approval of the Department of Public Accounts. Also disclosure required for the particular transaction could be included under the “Reporting Basis”.

* only the accounting policies relevant to its reporting entity should be disclosed under the reporting basis.

3.5 Performance of the Utilization of Allocation

| Type of Allocation | Allocation | | Actual Expenditure | Allocation Utilization as a % of Final Allocation |
|--------------------|-------------|-------------|--------------------|---|
| | Original | Final | | |
| Recurrent | 370,740,000 | 370,740,000 | 365,876,836 | 99% |
| Capital | 61,150,000 | 63,175,000 | 59,234,805 | 94% |

3.6 In terms of F.R.208, grant of allocations for expenditure to this

Department/ District Secretariat/Provincial Council as an agent of the other Ministries/ Departments

3.6-1 Districts

217-2-2-52202, 217-2-2-6-2202

| Serial No. | Allocation Received from which Ministry/Department | Purpose of the Allocation | Allocation | | Actual Expenditure | Allocation Utilization as a % of Final |
|------------|--|--|--------------|--------------|--------------------|--|
| | | | Original | Final | | |
| | | | Rs. ,000 | | | |
| 1 | Colombo | Affirming \ the rights of children at the underprivileged state and Empowering them through the provision of vocational training and financial support | 2,045,983.00 | 2,045,983.00 | 1,963,985.55 | 95.99 |
| 2 | Gampaha | | 2,485,550.00 | 2,485,550.00 | 2,485,390.00 | 99.99 |
| 3 | Kalutara | | 2,012,400.00 | 2,012,400.00 | 1,970,340.00 | 97.90 |
| 4 | Galle | | 2,805,290.00 | 2,805,290.00 | 2,769,566.72 | 98.72 |
| 5 | Matara | | 2,608,900.00 | 2,608,900.00 | 2,518,659.40 | 96.54 |
| 6 | Hambantota | | 2,526,979.00 | 2,526,979.00 | 2,430,062.32 | 96.16 |
| 7 | Anuradhapura | | 2,165,800.00 | 2,165,800.00 | 2,117,144.80 | 97.73 |
| 8 | Polonnaruwa | | 772,500.00 | 772,500.00 | 711,010.50 | 92.04 |
| 9 | Kurunegala | | 5,217,400.00 | 5,217,400.00 | 5,110,571.91 | 97.95 |
| 10 | Puttalam | | 1,152,400.00 | 1,152,400.00 | 1,114,813.50 | 96.73 |
| 11 | Kandy | | 4,013,552.00 | 4,013,552.00 | 3,987,284.75 | 99.34 |
| 12 | Matale | | 1,438,041.28 | 1,438,041.28 | 1,374,218.70 | 95.56 |
| 13 | Nuwara Eliya | | 1,324,700.00 | 1,324,700.00 | 1,300,661.00 | 98.18 |

| | | | | | | |
|----|--------------|--|----------------------|----------------------|----------------------|--------------|
| 14 | Rathnapura | | 2,633,430.28 | 2,633,430.28 | 2,601,925.13 | 98.80 |
| 15 | Kegalle | | 1,882,245.00 | 1,882,245.00 | 1,855,607.00 | 98.58 |
| 16 | Monaragala | | 1,673,800.00 | 1,673,800.00 | 1,650,788.00 | 98.62 |
| 17 | Badulla | | 2,249,500.00 | 2,249,500.00 | 2,012,283.00 | 89.45 |
| 18 | Jaffna | | 925,500.00 | 925,500.00 | 919,350.00 | 99.33 |
| 19 | Vavuniya | | 267,100.00 | 267,100.00 | 226,550.00 | 84.81 |
| 20 | Mannar | | 342,795.50 | 342,795.50 | 342,795.50 | 100 |
| 21 | Mullaitivu | | 223,600.00 | 223,600.00 | 183,980.00 | 82.28 |
| 22 | Kilinochchi | | 416,500.00 | 416,500.00 | 399,438.00 | 95.90 |
| 23 | Ampara | | 1,980,600.00 | 1,980,600.00 | 1,941,290.00 | 98.01 |
| 24 | Batticaloa | | 1,014,700.00 | 1,014,700.00 | 961,610.00 | 94.76 |
| 25 | Trincomalee | | 577,000.00 | 577,000.00 | 510,119.00 | 88.40 |
| | Total | | 44,756,266.06 | 44,756,266.06 | 43,459,444.78 | 97.10 |

3.6 – 2 Provincial Councils

217-2-2-3-2202, 217-2-2-4-2202, 217-2-2-5-2202

| Serial No. | Allocation Received from which Ministry/ Department | Purpose of the Allocation | Allocation | | Actual Expenditure | Allocation Utilization as a % of final Allocation |
|------------|---|--|--------------|--------------|--------------------|---|
| | | | Original | Final | | |
| 1 | Central | Provide financial assistance for needs identified through the supervision of children's homes and to maintain the minimum standards, provide physical resource deficiencies of the provincial child development centers, social re-integration of identified | 520,672.50 | 520,672.50 | 520,672.50 | 100 |
| 2 | North Western | | 530,000.00 | 530,000.00 | 530,000.00 | 100 |
| 3 | Sabaragamuwa | | 361,990.00 | 361,990.00 | 361,990.00 | 100 |
| 4 | North Central | | 1,399,500.00 | 1,399,500.00 | 1,399,500.00 | 100 |
| 5 | Southern | | 2,731,301.15 | 2,731,301.15 | 2,721,114.80 | 100 |
| 6 | Northern | | | | | |
| 7 | Eastern | | | | | |
| 8 | Western | | 2,856,200.20 | 2,856,200.20 | 2,842,200.20 | 100 |
| 9 | Uva | | | | | |
| 10 | Coordination of Provincial Probation Departments, conducting capacity building programs for the Probation Officers on the prevention of human trafficking and law | | 206,252.00 | 206,252.00 | 206,252.00 | 100 |

| | | | | | | |
|----|-----------------------------------|--|---------------------|---------------------|---------------------|-----|
| 11 | Provincial Commissioners' Meeting | children, training of care giving officers to children, coordination of Provincial Probation Departments, conduct capacity development programs on preventing human trafficking and laws for the Probation Officers. | 115,225.00 | 115,225.00 | 115,225.00 | 100 |
| | Total | | 8,721,140.85 | 8,721,140.85 | 8,696,954.50 | 100 |

3.7 Performance of the Reporting of Non-Financial Assets

| Asset Code | Code Description | Balance as per Board of Survey Report as at 31/12/2022 | Balance as per Financial Position Report as at 31/12/2022 | Yet to be Accounted | Reporting Progress as a % |
|-------------------|--------------------------|---|--|----------------------------|----------------------------------|
| 9151 | Buildings and Structures | 32,345,000 | 32,345,000 | | 100% |
| 9152 | Machinery and Equipment | 46,847,822 | 46,847,822 | | 100% |
| 9153 | Land | 2,655,000 | 2,655,000 | | 100% |
| 9154 | Intangible Assets | | | | |
| 9155 | Biological Assets | | | | |
| 9160 | Work in Progress | | | | |
| 9180 | Lease Assets | | | | |

3.8 Auditor General's Report



ජාතික විගණන කාර්යාලය

தேசிய கணக்காய்வு அலுவலகம்

NATIONAL AUDIT OFFICE



මගේ අංකය
எனது இல. }
My No. }

VOT/B/DPCC/02/2022/06

ඔබේ අංකය
உமது இல. }
Your No. }

දිනය
திகதி }
Date }

2023 මැයි 30 දින

ගණන්දීමේ නිලධාරී

පරිවාස හා ළමාරක්ෂක සේවා දෙපාර්තමේන්තුව,

ශීර්ෂය - 217 පරිවාස හා ළමාරක්ෂක සේවා දෙපාර්තමේන්තුවේ 2022 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන පිළිබඳව 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව විගණකාධිපති සම්පිණ්ඩන වාර්තාව.

1. මූල්‍ය ප්‍රකාශන

1.1 තත්ත්වගණනය කළ මතය

ශීර්ෂය - 217 පරිවාස හා ළමාරක්ෂක සේවා දෙපාර්තමේන්තුවේ 2022 දෙසැම්බර් 31 දිනට මූල්‍ය තත්ත්වය පිළිබඳ ප්‍රකාශය, එදිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය කාර්යසාධන ප්‍රකාශය හා මුදල් ප්‍රවාහ ප්‍රකාශවලින් සමන්විත 2022 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන 2018 අංක 19 දරන ජාතික විගණන පනතේ විධිවිධාන සමඟ සංයෝජිතව කියවිය යුතු ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(1) ව්‍යවස්ථාවේ ඇතුළත් විධිවිධාන ප්‍රකාර මාගේ විධානය යටතේ විගණනය කරන ලදී. 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව පරිවාස හා ළමාරක්ෂක සේවා දෙපාර්තමේන්තුව වෙත ඉදිරිපත් කරනු ලබන මෙම මූල්‍ය ප්‍රකාශන පිළිබඳව මාගේ අදහස් දැක්වීම හා නිරීක්ෂණයන් මෙම වාර්තාවේ සඳහන් වේ. 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(2) වගන්තිය ප්‍රකාරව ගණන් දීමේ නිලධාරී වෙත වාර්ෂික විස්තරාත්මක කළමනාකරණ විගණන වාර්තාව යථා කාලයේ දී නිකුත් කරනු ලැබේ. ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(6) ව්‍යවස්ථාව සමඟ සංයෝජිතව කියවිය යුතු 2018 අංක 19 දරන ජාතික විගණන පනතේ 10 වගන්තිය ප්‍රකාරව ඉදිරිපත් කළ යුතු විගණකාධිපති වාර්තාව යථා කාලයේ දී පාර්ලිමේන්තුව වෙත ඉදිරිපත් කරනු ලැබේ.





මෙම වාර්තාවේ 1.6 ඡේදයේ දක්වා ඇති කරුණුවලින් වන බලපෑම හැර, මූල්‍ය ප්‍රකාශනවලින් 2022 දෙසැම්බර් 31 දිනට පරිවාස හා ළමාරක්ෂක සේවා දෙපාර්තමේන්තුවේ මූල්‍ය තත්ත්වය සහ එදිනෙන් අවසන් වර්ෂය සඳහා එහි මූල්‍ය කාර්යසාධනය හා මුදල් ප්‍රවාහය පොදුවේ පිළිගත් ගිණුම්කරණ මූලධර්මවලට අනුකූලව සත්‍ය හා සාධාරණ තත්ත්වයක් පිළිබිඹු කරන බව මා දරන්නා වූ මතය වේ.

1.2 තත්ත්වගණනය කළ මතය සඳහා පදනම

මෙම වාර්තාවේ 1.6 ඡේදයේ දක්වා ඇති කරුණු මත පදනම්ව මාගේ මතය තත්ත්වගණනය කරනු ලැබේ. ශ්‍රී ලංකා විගණන ප්‍රමිතීන්ට (ශ්‍රී.ලං.වි.ප්‍ර) අනුකූලව මා විගණනය සිදු කරන ලදී. මූල්‍ය ප්‍රකාශන සම්බන්ධයෙන් මාගේ වගකීම, විගණකගේ වගකීම යන වගන්තියේ තවදුරටත් විස්තර කර ඇත. මාගේ මතය සඳහා පදනමක් සැපයීම උදෙසා මා විසින් ලබා ගෙන ඇති විගණන සාක්ෂි ප්‍රමාණවත් සහ උචිත බව මාගේ විශ්වාසයයි.

1.3 මූල්‍ය ප්‍රකාශනය සම්බන්ධයෙන් ප්‍රධාන ගණන්දීමේ නිලධාරීගේ හා ගණන්දීමේ නිලධාරීගේ වගකීම

පොදුවේ පිළිගත් ගිණුම්කරණ මූලධර්මවලට අනුකූලව හා 2018 අංක 19 දරන ජාතික විගණන පනතේ 38 වගන්තියේ සඳහන් විධිවිධානවලට අනුකූලව සත්‍ය හා සාධාරණ තත්ත්වයක් පිළිබිඹු කෙරෙන පරිදි මූල්‍ය ප්‍රකාශන පිළියෙල කිරීම හා වංචා සහ වැරදි හේතුවෙන් ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොරව මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකි වනු පිණිස අවශ්‍යවන අභ්‍යන්තර පාලනය තීරණය කිරීම ගණන්දීමේ නිලධාරීගේ වගකීම වේ.

2018 අංක 19 දරන ජාතික විගණන පනතේ 16(1) වගන්තිය ප්‍රකාරව පරිවාස හා ළමාරක්ෂක දෙපාර්තමේන්තුව විසින් වාර්ෂික හා කාලීන මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකිවන පරිදි ස්වකීය ආදායම්, වියදම්, වත්කම් හා බැරකම් පිළිබඳ නිසි පරිදි පොත්පත් හා වාර්තා පවත්වා ගෙන යා යුතුය.

ජාතික විගණන පනතේ 38(1)(ඇ) උප වගන්තිය ප්‍රකාරව දෙපාර්තමේන්තුවේ මූල්‍ය පාලනය සඳහා සඵලදායී අභ්‍යන්තර පාලන පද්ධතියක් සකස් කර පවත්වා ගෙන යනු ලබන බවට ගණන්දීමේ නිලධාරී සහතික විය යුතු අතර එම පද්ධතියේ සඵලදායීත්වය පිළිබඳව කලින් කල



සමාලෝචනයක් සිදු කර ඒ අනුව පද්ධතිය ඵලදායී ලෙස කරගෙන යාමට අවශ්‍ය වෙනස්කම් සිදු කරනු ලැබිය යුතුය.

1.4 මූල්‍ය ප්‍රකාශන විගණනය පිළිබඳ විගණකගේ වගකීම

සමස්ථයක් ලෙස මූල්‍ය ප්‍රකාශන, වංචා හා වැරදි හේතුවෙන් ඇතිවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන්ගෙන් තොර බවට සාධාරණ තහවුරුවක් ලබාදීම සහ මාගේ මතය ඇතුළත් විගණන වාර්තාව නිකුත් කිරීම මාගේ අරමුණ වේ. සාධාරණ සහතිකවීම උසස් මට්ටමේ සහතිකවීමක් වන නමුත්, ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනය සිදු කිරීමේදී එය සෑම විටම ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන් අනාවරණය කර ගන්නා බවට වන තහවුරු කිරීමක් නොවනු ඇත. වංචා සහ වැරදි තනි හෝ සාමූහික ලෙස බලපෑම නිසා ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් ඇති විය හැකි අතර, එහි ප්‍රමාණාත්මක භාවය මෙම මූල්‍ය ප්‍රකාශන පදනම් කර ගනිමින් පරිශීලකයන් විසින් ගනු ලබන ආර්ථික තීරණ කෙරෙහි වන බලපෑම මත රඳා පවතී.

ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනයේ කොටසක් ලෙස මා විසින් විගණනයේදී වෘත්තීය විනිශ්චය සහ වෘත්තීය සැකමුසුබවින් යුතුව ක්‍රියා කරන ලදී. මා විසින් තවදුරටත්,

- ප්‍රකාශ කරන ලද විගණන මතයට පදනමක් සපයා ගැනීමේදී වංචා හෝ වැරදි හේතුවෙන් මූල්‍ය ප්‍රකාශනවල ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන් ඇතිවීමේ අවදානම් හඳුනාගැනීම හා තක්සේරු කිරීම සඳහා අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කර ක්‍රියාත්මක කරන ලදී. වරදවා දැක්වීම් හේතුවෙන් සිදුවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන්ගෙන් සිදුවන බලපෑමට වඩා වංචාවකින් සිදුවන්නා වූ බලපෑම ප්‍රබල වන්නේ ඒවා දුස්සන්ධානයෙන්, ව්‍යාජ ලේඛන සැකසීමෙන්, වේතනාන්විත මහඟුරීමෙන්, වරදවා දැක්වීමෙන් හෝ අභ්‍යන්තර පාලනයන් මඟ හැරීමෙන් වැනි හේතු නිසා වන බැවිනි.
- අභ්‍යන්තර පාලනයේ සඵලදායීත්වය පිළිබඳව මතයක් ප්‍රකාශ කිරීමේ අදහසින් නොවුවද, අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කිරීම පිණිස අභ්‍යන්තර පාලනය පිළිබඳව අවබෝධයක් ලබා ගන්නා ලදී.
- හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල ව්‍යුහය සහ අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණ අයුරින් මූල්‍ය ප්‍රකාශනවල ඇතුළත් බව ඇගයීම.



- මූල්‍ය ප්‍රකාශනවල ව්‍යුහය හා අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණව ඇතුළත් වී ඇති බව සහ හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල සමස්ත ඉදිරිපත් කිරීම අගයන ලදී.

මාගේ විගණනය තුළදී හඳුනාගත් වැදගත් විගණන සොයාගැනීම්, ප්‍රධාන අභ්‍යන්තර පාලන දුර්වලතා හා අනෙකුත් කරුණු පිළිබඳව ගණන්දීමේ නිලධාරී දැනුවත් කරමි.

1.5 වෙනත් නෛතික අවශ්‍යතා පිළිබඳ වාර්තාව

2018 අංක 19 දරන ජාතික විගණන පනතේ 6(1)(ඇ) වගන්තිය ප්‍රකාරව පහත සඳහන් කරුණු මා ප්‍රකාශ කරමි.

- (අ) මූල්‍ය ප්‍රකාශන ඉකුත් වර්ෂය සමඟ අනුරූප වන බවට ,
- (ආ) ඉකුත් වර්ෂයට අදාළ මූල්‍ය ප්‍රකාශන පිළිබඳව මා විසින් කර තිබුණු නිර්දේශ ක්‍රියාත්මක කර තිබුණි.

1.6 මූල්‍ය ප්‍රකාශන පිළිබඳ අදහස් දැක්වීම

1.6 මූල්‍ය නොවන වත්කම්

උපදේශන ගාස්තුද ඇතුළත්ව රු. 2,350,000ක පිරිවැයක් දරා එක්සත් ජාතීන්ගේ ළමා අයිතිවාසිකම් පිළිබඳ ප්‍රඥප්තිය ක්‍රියාත්මක කිරීමේදී කාලීන හා නිවැරදි වාර්තා ඉදිරිපත් කිරීමේ අවශ්‍යතාවය සඳහා 2018 වර්ෂයේදී දෙපාර්තමේන්තුව වෙත පවරන ලද UNCRC දත්ත පද්ධතිය මූල්‍ය නොවන වත්කම් යටතේ දක්වා නොතිබුණි. මෙම දත්ත පද්ධතිය ක්‍රියාත්මක නොකොට නිෂ්කාර්යව පැවතුණි.



2. මෙහෙයුම් සමාලෝචනය

2.1. කාර්යසාධනය

2.1.1 කාර්යභාරය ඉටු නොකිරීම

දෙපාර්තමේන්තුවේ ප්‍රධාන කාර්යයන් අතරට ගැනෙන ළමා මූලික පර්යේෂණ පැවැත්වීම වෙනුවෙන් ක්‍රියාකාරී සැලැස්මට අනුව වසර තුළ ළමා මූලික පර්යේෂණ 03ක් සිදු කිරීමට සැලසුම් කර රු. 95,000ක ප්‍රතිපාදන වෙන් කර තිබුණද වසර තුළ ළමා මූලික පර්යේෂණ කිසිවක් සිදුකර නොතිබුණි. දෙපාර්තමේන්තු ප්‍රධාන කාර්යයන් කෙරෙහි අවධානයන් යොමු වී නොමැති බව එහිදී නිරීක්ෂණය විය.

2.1.2 අපේක්ෂිත නිමවුම් මට්ටම ලබා නොගැනීම

(අ) ප්‍රාදේශීය ලේකම් කොට්ඨාශ මට්ටමෙන් ළමා අයිතිවාසිකම් ප්‍රඥප්තිය ක්‍රියාත්මක කිරීම හා ළමුන්ට සුදුසු පරිසරයක් නිර්මාණය කිරීම සඳහා ප්‍රාදේශීය මෙහෙයුම් කමිටු ව්‍යුහය සක්‍රීය ලෙස පවත්වාගෙන යෑමේ අරමුණෙන් සමාලෝචිත වර්ෂයේ දිස්ත්‍රික්ක 25 ක ග්‍රාම නිලධාරී වසම් 335 ක් සඳහා රු.3,249,000ක ප්‍රතිපාදන වෙන්කර තිබුණි. එක් ග්‍රාම නිලධාරී වසමකින් එක් කාර්තුවකට එක් ප්‍රාදේශීය මෙහෙයුම් කමිටුවක් බැගින් වසර තුළ කමිටු 1340 ක් පැවැත්වීමට ඉලක්ක කර තිබුණද, අදාළ ලිපි ගොනු පරීක්ෂාවේදී කමිටු 405ක් පමණක් පවත්වා තිබුණි. වසර තුළ පැවැත්වීමට ඉලක්ක කළ කමිටු සංඛ්‍යාවෙන්, කමිටු රැස්වීම් පැවැත්වීමේ ප්‍රගතිය 30% ක් බව නිරීක්ෂණය වූ අතර ඒ සඳහා දරා ඇති වියදම 3,080,000 ක් වූ අතර එය වෙන් කළ ප්‍රතිපාදනයෙන් 95% විය.

(ආ) ඉදිරිපත් කළ ළමා මෙහෙයුම් කමිටු පැවැත්වීමේ ලිපිගොනු හා ප්‍රගති වාර්තා අනුව මෙහෙයුම් කමිටු පැවැත්වූ බවට සනාථ නොවන කමිටු රැස්වීම් ගණන 935 වූ අතර. එය 70%ක ඉහළ ප්‍රතිශතයක් ගෙන තිබුණි.

(ඇ) 2022 අනුමත ක්‍රියාකාරී සැලැස්ම අනුව නිවුන් දරු ආධාර ලබා දීම සඳහා පවුල් ඒකක 142 ක් ඉලක්ක කර ගනිමින් රු. 1,098,500ක ප්‍රතිපාදන වෙන්කර තිබූ අතර වසර තුළ රු. 1,076,000 වැය කර 98 % ක ප්‍රගතියක් ලබා ඇති බව දක්වා තිබුණද විගණනයට ඉදිරිපත් වූ ලිපිගොනු අනුව ආධාර මුදල් ලබා ගත් බවට සනාථ කෙරෙන පවුල් ඒකක



ගණන වනුයේ පවුල් 86 ක් පමණි. ඒ අනුව අපේක්ෂිත ආධාරලාභී පවුල් ඒකක 142 කින් පවුල් ඒකක 86 ක් සඳහා ආධාර මුදල් ලබා දී තිබුණි. ප්‍රතිශ 61% වූ අතර ආධාර මුදල් ලබා ගත් බවට ලදුපත් ඉදිරිපත් නොකරනලද පවුල් ඒකක සංඛ්‍යාව 56 කි.

2.2 වාර්ෂික කාර්යසාධන වාර්තාව

2018 අංක 19 දරන ජාතික විගණන පනතේ 16(2) වගන්තිය අනුව වාර්ෂික මූල්‍ය ප්‍රකාශන සමග වාර්ෂික කාර්ය සාධන වාර්තාව ඉදිරිපත් කර නොතිබුණි.

2.3 වත්කම් කළමනාකරණය

ගොරකාන, ගල්කණුව පාරේ පිහිටි දෙපාර්තමේන්තුවට අයත් ගොඩනැගිලි කිහිපයක් ප්‍රයෝජනයට නොගෙන නිශ්කාර්යව පැවතුණි.

3. මානව සම්පත් කළමනාකරණය

දෙපාර්තමේන්තුවේ නීති නිලධාරී තනතුර 2014 අගෝස්තු මාසයේ සිට පුරප්පාඩුව පැවතුණි.


 ඩබ්ලිව්. ආනන්ද
 ජ්‍යෙෂ්ඨ සහකාර විගණකාධිපති
 විගණකාධිපති වෙනුවට

පිටපත - ලේකම්, කාන්තා, ළමා කටයුතු හා සමාජ සවිබලගැන්වීමේ අමාත්‍යාංශය
 අධ්‍යක්ෂ ජනරාල්, රාජ්‍ය ගිණුම් දෙපාර්තමේන්තුව

04

Performance Indicators

4.1 Performance indicators of the Institute (Based on the Action Plan)

| Vote | Specific Indicator | Actual output as a Percentage (%) of the expected output | | |
|-----------------------|---|--|-----------|-----------|
| | | 100% - 90% | 75% - 89% | 50% - 74% |
| 217 -2 -2 – 3 – 2202 | No. of children’s homes rehabilitated | √ | | |
| 217 – 2 – 2- 4 – 2202 | No. of children’s homes supervised | √ | | |
| | No. of training programmes conducted for caregivers | √ | | |
| | No. of children re-integrated into the society | √ | | |
| 217 – 2 – 2- 5 - 2202 | No. of Care Plans prepared for development | | √ | |
| | No. of meetings conducted | √ | | |
| | No. of programmes conducted | √ | | |
| | No. of committees conducted | √ | | |
| | Amount of Educational Technology Tools provided | √ | | |
| | Alternative Care Policy | √ | | |
| 217-02-02-06-2202 | No. of children benefitted | √ | | |
| | No. of programmes conducted | √ | | |
| | No. of committees conducted | √ | | |

05

Performance of Achieving Sustainable Development Goals

5.1 Identified Respective Sustainable Development Goals

| Programme in the Annual Action Plan | Goal/ Objective | Targets | Indicators of the achievement | Progress of the Achievement to date | | |
|---|---|--|--|-------------------------------------|-----------|-----------|
| | | | | 0% - 49% | 50% - 74% | 75% - 100 |
| Medical Assistance | (3) Ensuring healthy lives and promoting all ages well-being. | (3-2) Eliminate preventable deaths of children under the age of five by the year 2030. | (3.3.5) Number of children assisted in the health intervention (*) | | | * 90% |
| Assistance for Twins | (2) Promote agriculture to end hunger and achieve food security and good nutrition. | (2 -1) Ensure that children and vulnerable families have access to adequate nutrition throughout the year by the year 2030 . | No. of children with nutritional deficiencies in need of assistance (As per * 2.1.1) | | | * 95% |
| Programs on Assistance of Sudden disasters / <i>Senehasa</i> Assistance/Flood assistance Programs | (13) Take urgent action to combat climate change and its impacts | (13 - b) Promote mechanisms for raising capacity for effective climate change related planning and management in least developed countries and small island developing States, including focusing on women, youth and local and marginal communities | (13.2.b.1) Number of children provided financial support to minimize the impact of sudden disasters targeting low income families | | | * 97.5% |
| Educational Assistance/ <i>Kepakaru Deguru</i> scholarships/ <i>Sevana Sarana</i> programme | (4) Ensure perfect, equitable quality education and promote lifelong learning opportunities for all | (4-1) To ensure that all girls and boys complete free, equitable and quality primary education and secondary education. | (4.1.1) Proportion of children and young people studying at all levels achieving at least a minimum proficiency level in reading and mathematics, as per Gender. | | | 100% |

| | | | | | | |
|--|--|--|---|--|--|----------|
| Preparation of Care Plans for Vulnerable Children | (1). End poverty in all its forms everywhere | 1.3.) Implement nationally appropriate social protection systems and measures for all, including individuals at ground levels, and by 2030 achieve sustainable coverage of the poor and vulnerable. | 1.3.1) The proportion of the population covered by social protection schemes /systems, distinguishing by Gender, children, unemployed persons, older persons, persons with disabilities, pregnant women, newborns, work-injury victims and the poor and the vulnerable. | | | * 75% |
| Implementation of Children's Club/ Children's Council Programmes | (4) Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all | (4.7) By 2030, ensure that all learners acquire the knowledge and skills needed to promote sustainable development , it is meant that it includes education on sustainable development, patterns of sustainable development, human rights and promoting peace and a society free from violence, valuing the cultural diversity and contributing to the sustainable development culturally. | (4.3.1) Participation rate of youth and adults by Gender in formal and non-formal education in the previous 12 months. | | | 93.6% |
| Training and Skills Development Programmes | 16) Promote peaceful and inclusive societies for sustainable development, provide accesses to justice for all and build effective, accountable and | 16.6) Establish effective, accountable and transparent institutions at all levels | (16.6.1) Primary government expenditures as a proportion of original approved budget, by sector (or by budget codes or similar) | | | 100% |

| | | | | | |
|---------------------------------|---|---|---|--|-----------|
| | inclusive institutions at all levels (16) creating peaceful and inclusive society for sustainable development and providing access to justice for all and building effective, accountable and inclusive entities at all levels. | | | | |
| Training and Skills Development | (16) creating peaceful and inclusive society for sustainable development and providing access to justice for all and building effective, accountable and inclusive entities at all levels. | (16.3) Ensuring access to justice for all and promoting the rule of law at National and International level | (16.3.1.) Number of children socialized/Number of children's Homes improved to prevent discrimination against children. (*) | | * 100% |

*Indices have been revised accordingly.

*indices have been formulated based on the relevant requests received to the department.

5.2 Challenges and Achievements of the Sustainable Development Goals

Challenges:

1. Inability to provide a specific training program in this regard to the entire staff of the department.
2. Having to rely only on the departmental baseline information when formulating the Indicators of Achievements.
3. Difficulty in matching the targets directly with the department role

Achievements:

1. Being able to align the SDGs with the activities of the Annual Action Plan

06

Human Resources Profile

6.1 Cadre Management

| | Approved Cadre | Existing Cadre | Vacancies/Excess |
|-----------|----------------|----------------|------------------|
| Senior | 8 | 5 | 3 |
| Tertiary | 229 | 225 | 4 |
| Secondary | 248 | 226 | 22 |
| Primary | 17 | 13 | 4 |

6.2 How the shortage of human resources has affected the performance of the institute

According to the approved cadre, there is a shortage of about 12 Child Rights Promotion Assistants. It has not been possible to provide services to such Divisional Secretariat divisions due to difficulty in filling these vacancies. Further, the activities related to the recruitment of officers for the post of legal officer and probation officer were being carried out, but due to the budget circular No. 03/2022 issued regarding the control of public expenditure, the recruitment had to be postponed. As the post of Legal Officer is still vacant, the department has to obtain the service of outside Legal Officers for legal issues received by the department.

6.3 Human Resource Development

| Program | No. of employees trained | Duration of the Programme | Total Investment | | Nature of the Programme/ (Abroad/ Local) | Output/ Knowledge Gained |
|--|--------------------------|---------------------------|------------------|---------|--|---|
| | | | Local | Foreign | | |
| Procurement Plan Training Workshop | 03 | 02 days | Rs.21,000.00 | - | Local | Providing knowledge relevant to subject areas. |
| For the second year of Post Graduate degree in Sociology | 01 | | Rs 10,000.00 | - | Local | Successful performance /fulfilment of subject wise duties |
| Advance B Account | 01 | 01 day | Rs. 3,750.00 | - | Local | Successful performance |

| | | | | | | |
|---|----|----------|--------------------|---|-------|---|
| | | | | | | /fulfilment of subject wise duties |
| Induction Training Workshop | 02 | 03 days | Rs 21,000.00 | - | Local | Successful performance /fulfilment of subject wise duties |
| Government Financial Regulation | 02 | 02 Days | Rs.18,000.00 | - | Local | Knowledge relevant to subject areas. |
| Awareness of the Public Accounting Systems and preparation of final accounts. | 02 | 02 days | Rs.15,000.00 | - | Local | Successful performance /fulfilment of subject wise duties |
| Efficiency Bar Pre – Plans | 02 | | ₹. 44,276.66 (50%) | - | Local | Successful performance /fulfilment of subject wise duties |
| For the Post Graduate Degree on Child Protection (A portion of the total amount) | 33 | 02 years | Rs.73,000.00 | - | Local | To provide knowledge relevant to subject areas/ Identification of the responsibility and nature of the Duty |
| For the second year of Post Graduate degree in Sociology | 01 | 2 years | Rs.60,000.00 (70%) | - | Local | Successful performance /fulfilment of subject wise duties |
| For the Administration activities and Financial Regulations of the Efficiency Bar Examination | 01 | 01 day | Rs.12,616.25 (50%) | - | Local | Knowledge relevant to subject areas. |
| For the second year of Bachelor | 01 | 02 years | Rs.36,750.00 | - | Local | To provide knowledge relevant to |

| | | | | | | |
|----------------------------|----|--|---------------------|---|-------|--|
| of Philosophy Degree | | | | | | subject areas/ Identification of the responsibility and nature of the Duty |
| Master Degree in Sociology | 01 | | Rs. 84,000.00 (70%) | - | Local | To provide knowledge relevant to subject areas/ Identification of the responsibility and nature of the Duty |

6.4 Contribution of Training Programmes to the Performance of the Institution

Updating the knowledge, skills and attitudes of officers of the Department of Probation and Child Care Services, which functions with the vision of providing opportunities for children to enjoy their rights in line with national and international policies, is a mandatory task. This need arises as children are the most susceptible group to changes in society. Availability of a team of officers with updated knowledge is of utmost importance to identify those challenges and provide the necessary support for them to face such challenges successfully. It is envisaged to provide an efficient and effective service by providing comprehensive knowledge on areas that children should be addressed within the fast-changing society, to Child Rights Promotion Officers and child Rights Promotion Assistants.

Furthermore, training opportunities were given to other officers such as Management Assistants and Office Employee Assistants as well to enhance the productivity of office work.

07

Compliance Report

| No. | Applicable Requirement | Compliance Status (Complied/Not complied) | Brief explanation for Non-Compliance | Corrective actions proposed to avoid non-compliance in future |
|------------|---|---|--------------------------------------|---|
| 1 | The following Financial Statements /accounts have been submitted on due date | | | |
| 1.1 | Annual Financial Statements | Complied | | |
| 1.2 | Advance to public officers account | Complied | | |
| 1.3 | Trading and Manufacturing Advance Accounts (Commercial Advance Accounts} | Not complied | Not a commercial enterprise | |
| 1.4 | Stores Advance Accounts | Not complied | Not a commercial enterprise | |
| 1.5 | Special Advance Accounts | Complied | | |
| 1.6 | Others | | | |
| 2 | Maintenance of books and registers (FR 445) | Complied | | |
| 2.1 | Fixed assets register has been updated and maintained in terms of Public Administration Circular 267/2018 | Complied | | |
| 2.2 | Personal emoluments register/Personal emoluments cards has been updated and maintained | Complied | | |
| 2.3 | Register of Audit queries has been updated and maintained | Complied | | |
| 2.4 | Register of Internal Audit reports has been updated and maintained | Complied | | |
| 2.5 | All the monthly accounts summaries (CIGAS) are prepared and submitted to | Complied | | |

| | | | | |
|----------|---|--------------|---|--|
| 2.6 | Register for cheques and money orders has been maintained and updated | Complied | | |
| 2.7 | Inventory register has been updated and maintained | Complied | | |
| 2.8 | Stocks Register has been updated and maintained. | Complied | | |
| 2.9 | Register of Losses has been updated and maintained | Complied | | |
| 2.10 | Commitment Register has been updated and maintained | Complied | | |
| 2.11 | Register of Counterfoil Books (GA-N20) has been maintained and updated | Complied | | |
| 3 | Delegation of functions for financial control (FR 135) | | | |
| 3.1 | The financial authority has been delegated within the institute | Complied | | |
| 3.2 | Raising awareness within the institution about the delegation of financial powers. | Complied | | |
| 3.3 | The authority has been delegated in such a manner so as to pass each transaction through two or more officers | Complied | | |
| 3.4 | The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package | Complied | | |
| 4 | Preparation of Annual Plans | | | |
| 4.1 | The annual action plan has been prepared | Complied | | |
| 4.2 | The annual procurement plan has been prepared | Complied | | |
| 4.3 | The annual Internal Audit plan has been prepared | Not Complied | Done by the Internal Audit division of the ministry | |

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| 4.4 | The annual estimate has been prepared and submitted to the NBD on due date | Complied | | |
| 4.5 | The annual cash flow has been submitted to the Treasury Operations Department on time | Complied | | |
| 5 | Audit queries | | | |
| 5.1 | Having replied to all the audit queries within the specified time as stipulated by the Auditor General. | Complied | | |
| 6 | Internal Audit | | | |
| 6.1 | The Internal Audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2) DMA/1-2019. | Not Complied | Done by the Internal Audit division of the ministry | |
| 6.2 | Having replied to all the internal audit reports within one month. | Complied | | |
| 6.3 | Copies of all the internal audit reports have been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No, 19 of 2018. | Not Complied | Done by the Internal Audit division of the ministry | |
| 6.4 | All the copies of internal audit reports have been submitted to the Auditor General in terms of Financial Regulations 134(3). | Not Complied | Done by the Internal Audit division of the ministry | |
| 7 | Audit and Management Committee | | | |
| 7.1 | Minimum of 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1 - 2019. | Not Complied | Done by the Internal Audit division of the ministry | |
| 8 | Asset Management | | | |

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| 8.1 | The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017. | Complied | | |
| 8.2 | A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular. | Complied | | |
| 8.3 | The annual verification of stores was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016 | Complied | | |
| 8.4 | Actions for the recommendations on excesses and deficits that were disclosed through the annual verification of stores and other relating recommendations were carried out during the period specified in the circular | Complied | | |
| 8.5 | The disposal of condemned articles had been carried out in terms of FR 772. | Complied | | |
| 9 | Vehicle Management | | | |
| 9.1 | The daily running charts and the monthly summaries of the pool of vehicles had been prepared and submitted to the Auditor General on due date. | Complied | | |
| 9.2 | The condemned vehicles had been disposed within a | Complied | | |

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| | period of less than 6 months after condemning. | | | |
| 9.3 | The vehicle log books had been updated and maintained. | Complied | | |
| 9.4 | Actions have been taken in terms of FR 103,104, 109 and 110 with regard to every vehicle accident. | Complied | | |
| 9.5 | The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016. | Not Complied | It was unable to re- test the fuel consumption of the vehicles as a limited amount of fuel was issued during this year and it is expected to carry out re-testing in the future. | |
| 9.6 | The absolute ownership of the leased vehicle log book has been transferred after the lease term. | Complied | | |
| 10 | Management of Bank Accounts | Complied | | |
| 10.1 | The bank reconciliation statements had been prepared, verified and submitted for the audit by the due date. | Complied | | |
| 10.2 | The dormant accounts that had existed in the year under review or since previous years have been settled. | Complied | | |
| 10.3 | The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month. | Complied | | |
| 11 | Utilization of Provisions | | | |

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| 11.1 | The provisions allocated had been spent without exceeding the limit | Complied | | |
| 11.2 | The liabilities not exceeding the provisions that remained at the end of the year has been settled in terms of F.R. 94(1) | Complied | | |
| 12 | Advances to Public Officers Account | Complied | | |
| 12.1 | The limits had been complied with | Complied | | |
| 12.2 | A time analysis had been carried out on the loans in arrears. | Complied | | |
| 12.3 | The loan balances in arrears for over one year had been settled. | Complied | | |
| 13 | General Deposit Account | | | |
| 13.1 | Action had been taken as per FR 571 in relation to disposal of lapsed deposits. | Complied | | |
| 13.2 | The control account for general deposits had been updated and maintained | Complied | | |
| 14 | Imprest Account | | | |
| 14.1 | The balance in the cash book at the end of the year under review had been remitted to TOD. | Complied | | |
| 14.2 | The ad-hoc sub imprests issued as per FR 371 settled within one month from the completion of the task. | Complied | | |
| 14.3 | The ad-hoc sub imprests had been issued in such a way not exceeding the approved limit as per FR 371. | Complied | | |
| 14.4 | The balances of the Imprest Account had been reconciled monthly with the Treasury books. | Complied | | |
| 15 | Revenue Account | | | |

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| 15.1 | The refunds from the revenue had been made in terms of the regulations. | Not Complied | Not a profit earning institution. | |
| 15.2 | The revenue collection had been directly credited to the revenue account without crediting to the deposit account. | Complied | | |
| 15.3 | Reports of arrears of revenue had been forwarded to the Auditor General in terms of FR 176 | Not Complied | Not a profit earning institution. | |
| 16 | Human Resource Management | | | |
| 16.1 | The staff had been maintained within the approved cadre. | Complied | | |
| 16.2 | All members of the staff have been issued a duty list in writing. | Complied | | |
| 16.3 | All reports have been submitted to the MSD in terms of their circular no. 04/2017 dated 20.09.2017. | Complied | | |
| 17 | Provision of Information to the Public | | | |
| 17.1 | An information officer has been appointed and a proper register of provided information is updated and maintained in terms of Right to Information Act and Regulation. | Complied | | |
| 17.2 | Information about the institution have been provided to the public in the website and facilities for public commendations/allegations have been provided through the website/ alternative means. | Complied | | |
| 17.3 | Bi-annual or Annual reports have been submitted as per section 08 and 10 of RTI Act | Complied | | |

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| 18 | Implementing the citizens charter | | | |
| 18.1 | A Citizens' Charter/Client's Charter has been formulated and implemented by the institution in terms of the circular no. 05/2008 and 05/20018 (1) of the Ministry of Public Administration and Management. | Complied | | |
| 18.2 | A methodology has been devised by the institution in order to monitor and assess the formulation and implementation of the Citizens' Charter/Client's Charter as per paragraph 2.3 of the said circular | Complied | | |
| 19 | Preparation of the Human Resource Plan | | | |
| 19.1 | A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No. 02/2018 dated 24.01.2018. | Complied | | |
| 19.2 | A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan | Complied. | | |
| 19.3 | Annual Performance Agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid circular. | Complied | | |
| 19.4 | A senior officer was appointed and assigned the responsibility of preparing human resource development plan, organizing capacity | Complied | | |

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| | building programmes and conducting skill development programmes as per paragraph no. 6.5 of the aforesaid circular. | | | |
| 20 | Responses to Audit Paras | | | |
| 20.1 | The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified. | Complied | | |