



වාර්ෂික කාර්යසාධන වාර්තාව
வருடாந்த செயலாற்றுகை அறிக்கை
Annual Performance Report

2022

A Splendiferous District, Splendiferous Galle

දිස්ත්‍රික් ලේකම් කාර්යාලය - ගාල්ල
மாவட்டச் செயலகம் - காலி
District Secretariat - Galle





Performance Report 2022

District Secretariat - Galle

Address	No, 06, Colombo Road, Galle.
T.p.Number	091-2222233, 091-2234235, 091-2227580
Fax	091-2222972, 091-2234236
E Mail	disecgl@sltnet.lk
Web Site	www.galle.dist.gov.lk

Annual Performance Report for the year-2022
District Secretariat Galle
Expenditure Head No. 261

Contents

Chapter 01 – Institutional Profile/ Executive Summary.....	1
1.1 Introduction.....	1
1.2 Vision, Mission and Objectives of the Institution.....	7
1.3 Key Functions	8
1.4 Organization Chart.....	10
1.5 Main Divisions.....	11
Chapter 02 - Progress and Future Outlook.....	12
Chapter 03 – Overall Financial Performance for the Year ended 31 st December 2021	13
3.1 Statement of Financial Performance	13
3.3 Statement of Cash Flows	15
3.4 Notes to Financial Statements.....	17
3.5 Performance of Collecting Revenue	30
3.6 Performance of the Utilization of Allocation.....	30
3.7 In terms of F.R. 208 grant of allocations for expenditure to this District Secretariat as an agent of the other Ministries/ Departments	31
3.8 Performance of the Reporting of Non-Financial Assets	39
3.9 Auditor General’s Report.....	39
Chapter 04 – Performance Indicators.....	40
4.1 Performance Indicators of the Institution (Based on the Action Plan)	40
4.1.1 Related to District Secretariat	40
Chapter 05- Performance of the achieving Sustainable Development Goals	41
5.1 Identified respective Sustainable Development Goals.....	41
5.2 Achievements and challenges of the Sustainable Development Goals.....	41
6.1 Cadre Management	42
6.2 Impact of Human Resource Excess and the Shortage for the Performance of the Institution.	42
6.3 Human Resource Development.	43
Chapter 07- Compliance Report	51

Location and Topography

Administrative District, Galle which is bounded on the north by Kalutara and Ratnapura districts, on the east by Matara district and on the North and West by Indian ocean is extended within an area of 1652 square kilo meters. It includes 73km lengthy coastal belt from Bentota to Goviyapana.

When considered the topography of Galle District, its terrain is mostly low, flat to rolling plain with mountains in the central interior. Hiniduma Mountain, Kabaragala Mountain, Kondagala Mountain, Thibbotuwawa Mountain, Kekirihena Mountain, Wadiyahena Mountain, Balagala Mountain are very significant among them. The land-mass of Galle District is enriched with natural resources created with the quartzite belongs to Precambrian Era whereas red yellow podzolic is noteworthy amongst the others. The moonstone mines are also existed in the Meetiya goda area within the Divisional Secretariat Division, Ambalangoda. Further, marshes along with mangrove plants, coral reefs have also enriched the ecosystems of the coastal zone of the district. Coral reefs in Hikkaduwa which is a great creation of the nature is very much popular not only among of Sri Lankans but also the tourists around the world. It is a great tourist destination and assists for the development process of the Country.

Rainfall in Galle District basically depends on the tropical monsoon rain which falls on May to September and in addition, convectional and expressional rain account for a major share of the annual rainfall. The mean annual rainfall in Galle District is 226.15 mm whereas the general temperature has approximately been 85.30

C⁰. The main river named as “Gin Ganga” flows from the Sinharaja Forest to Gintota whereby ultimately reaches the sea. In addition water resources such as: Madu Ganga, Benthara River, and Koggala Oya are the small scale rivers that existed in this area. The high temperature and the heavy rainfall pattern have led to create evergreen healthy forests with natural values. A part of the Sinharaja forest which has been considered as a tropical rain forest and included in to the world heritage list is also belonged to the administrative district Galle.

Similarly, Rumassala Mountain which provides historical evidences for the Rama Ravana Era, and Galle Fort cum Galle rampart that signifies the colonial period of Sri Lanka and sacred places such as Seenigama which is dedicated for the God of Devol together with sacred temples namely: Yatagala and Paragoda, have been pilgrimaged throughout the history as noteworthy Buddhist sites established in Galle District.

Galle District has already occupied a considerable contribution to the national income of Sri Lanka. Agricultural crops such as paddy tea, rubber, coconuts and cinnamon are significant accordingly in this perspective. Coastal areas such as Bentota, Hikkaduwa, Koggala and Unawatuna have been the attractive tourist destinations while Ambalangoda is well reckoned for its puppets and masks productions. The Free Trade Zone, Koggala is also established at the South Corner of the Galle District within 10 km away and subsequently a huge number of youth have already been employed at this export industrial zone in Galle District.

Several basic indicators relevant to Galle District are as follows:-

Literacy (2021)	95%
Male	95.6%
Female	94.5%
Poverty Index (2016)	13.2
Computer Literacy (2020)	27.9
Internet Browsing ((Age in between. 5-69) (2021)	44.8%
E-mail utilization (Age in between. 5-69) (2021)	16.7%

Source - Department of Census and Statistics

Livelihood

Description	2019	2020	2021
Labour Force Participation Ratio			
Total	51.8	48.9	49.0
Male	71.8	68.3	69.1
Female	35	32.4	32
Employment Ratio			
Employed	94.3	93	93
Unemployed	5.7	7	7
Unemployment Ratio			
Male	4.1	5.4	5.0
Female	8.4	9.9	10.8

Sector	Percentage %
Agriculture	28.7
Industrial	28
Service	43.3

Employment 2022

Sector	Percentage %
Agriculture	28.7
Industrial	28
Service	43.3

Land Usage Pattern (2022)

Description	Extent (Km2)	Percentage%
Total Land mass	1,621.08	98.13
Internal Water Bodies	30.92	1.87
Total Extent of Land	1,652.00	100.00
Total Extent of Irrigated Land	1,275.25	78.67
Total Extent of Non-Irrigated Land	143.64	8.86
Total Extent of Forests	202.19	12.47
Total Extent of Land	1,621.08	100.00

Source:- Department of Census and Statics and District Land Use Planning Office.

Dry Farming (2022)

Crop	Extent of Land (Hectares)	Crop	Extent of Land (Hectares)
Tea	33,471.45	Betel	123.07
Rubber*	4,356	Arecanut	547.24
Coconut*	7,333	Mango	708.18
Cinnamon	12,934.37	Orange	170.23
Coffee	27.45	Lemon	151.2
Pepper	975.19	Jack Fruit	1,014.3
Cashew	12.48	Plantain	1,165.79
Clove	8.19	Pawpaw	262.79

*Economic Survey 2013/14(given as per the residence of the land owners)

Source:- Department of Census and Statics

The aforementioned sectors contribute to the national income of Sri Lankan economy and crops such as tea, rubber, coconut and cinnamon plays a major role in the Agriculture Sector.

In addition, traditional rush mats, traditional Beeralu lace making (bobbin lace) making, wooden carvings, traditional mask Industry together with puppets productions have been very famous amongst traditional industries within the district.

The Colombo-Matara Southern Express way has been affected to increase the contribution made by the Galle District over the entire national economic development of country. In addition, this has also been a back force with regard to the proper function of Tourist Industry and harbour related functions.

Population Data

The population of Galle district in the year 2022 is 1,146,167 whilst male population is 549,623 and female population is 596,544.

Divisional Secretariat Division	Male	Female	Total	Extent (km ²)	Population Density (Per 1 km ²)
Bentota	25,960	27,908	53,868	74	728
Balapitiya	34,468	38,217	72,685	55	1,322
Karandeniya	32,526	34,841	67,367	88	766
Elpitiya	33,488	36,280	69,768	150	465
Niyagama	18,625	19,720	38,345	109	352
Thawalama	17,200	17,949	35,149	178	198
Neluwa	15,515	15,356	30,871	155	199
Nagoda	27,956	30,066	58,022	179	324

Baddegama	24,744	27,056	51,801	66	785
Wanduramba	13,798	15,252	29,050	45	646
Welivitiya- Divithura	15,078	16,555	31,633	60	527
Ambalangoda	29,429	31,969	61,398	52	1,181
Gonapinuwala	11,060	12,389	23,450	27	869
Madampagama	17,714	18,864	36,579	24	1,524
Hikkaduwa	13,926	15,258	29,184	13	2,245
Rajgama	21,289	22,796	44,085	28	1,575
Four Gravets	52,597	57,078	109,675	24	4,570
Bope-Poddala	25,722	28,530	54,252	30	1,808
Akmeemana	39,781	44,054	83,835	65	1,290
Yakkalamulla	23,900	25,625	49,525	110	450
Imaduwa	22,947	25,429	48,376	67	722
Habaraduwa	31,898	35,351	67,249	53	1,269
Total	549,623	596,544	1,146,167	1,652	694

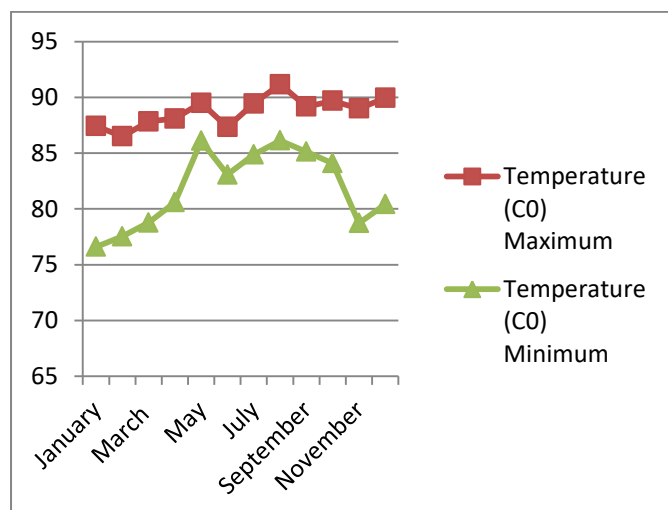
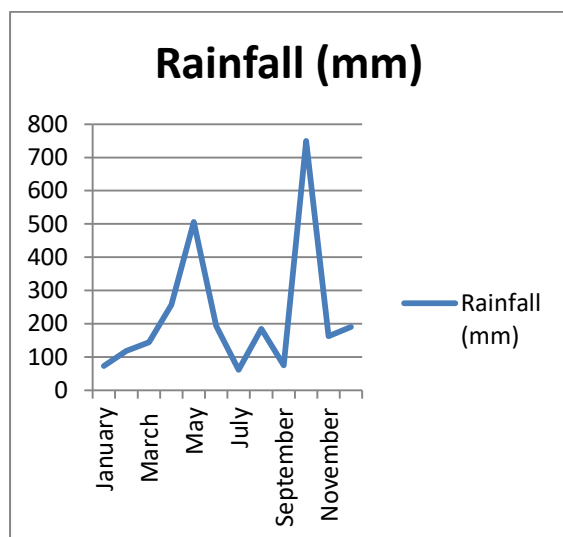
Source - Department of Census and Statistics

Temperature and Rainfall Pattern

Month	Rainfall	Annual Temperature (C ^o)	
	(mm)	Maximum	Minimum
January	72.9	87.42	76.61
February	118.1	86.50	77.54
March	144.2	87.84	78.77
April	257	88.10	80.60
May	505.8	89.50	86.10
June	192.7	87.33	83.07
July	61.5	89.45	84.87
August	184.4	91.16	86.13
September	74.6	89.17	85.13
October	749.9	89.68	84.10
November	162.3	89.00	78.73
December	190.4	89.94	80.42

Source -

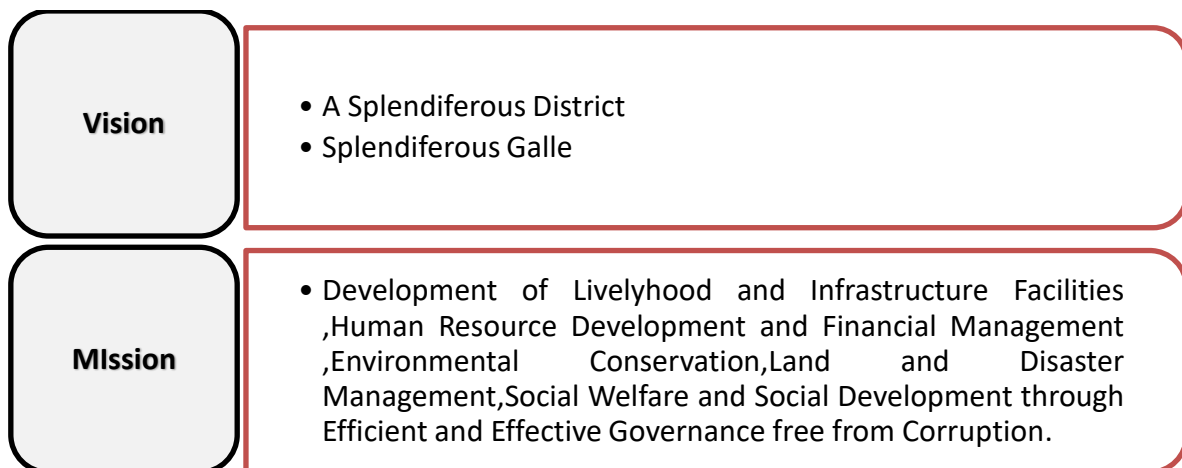
Department Meteorology -2022



Basic Statistical Data of the District – 2022

Province	Southern Province
Total Extent of Land	1,652 km ²
Number of Divisional Secretariats	22
Number of Grama Niladhari Divisions	896
Number of Villages	2,423
Total Number of Voters *	879,992
Number of Polling Districts Single *	268
Multiple	02
Number of Municipal Councils *	01
Number of Urban Councils *	02
Number of Pradeshiya Sabha *	17
Number of Circuit Bungalows (Under the Ministry of Home Affairs)	2
Number of Government Quarters (Under the Ministry of Home Affairs)	37
Number of Zonal Education Offices	04
Number of Schools	429
Number of Teachers	12,098
Number of Parliamentary Members	10
Number of Provincial Council Members	-
Number of Local Government Members	478
Estimated Population for the year 2022	1,147,000
Information of the year *2021	

1.2 Vision, Mission and Objectives of the Institution



Objectives

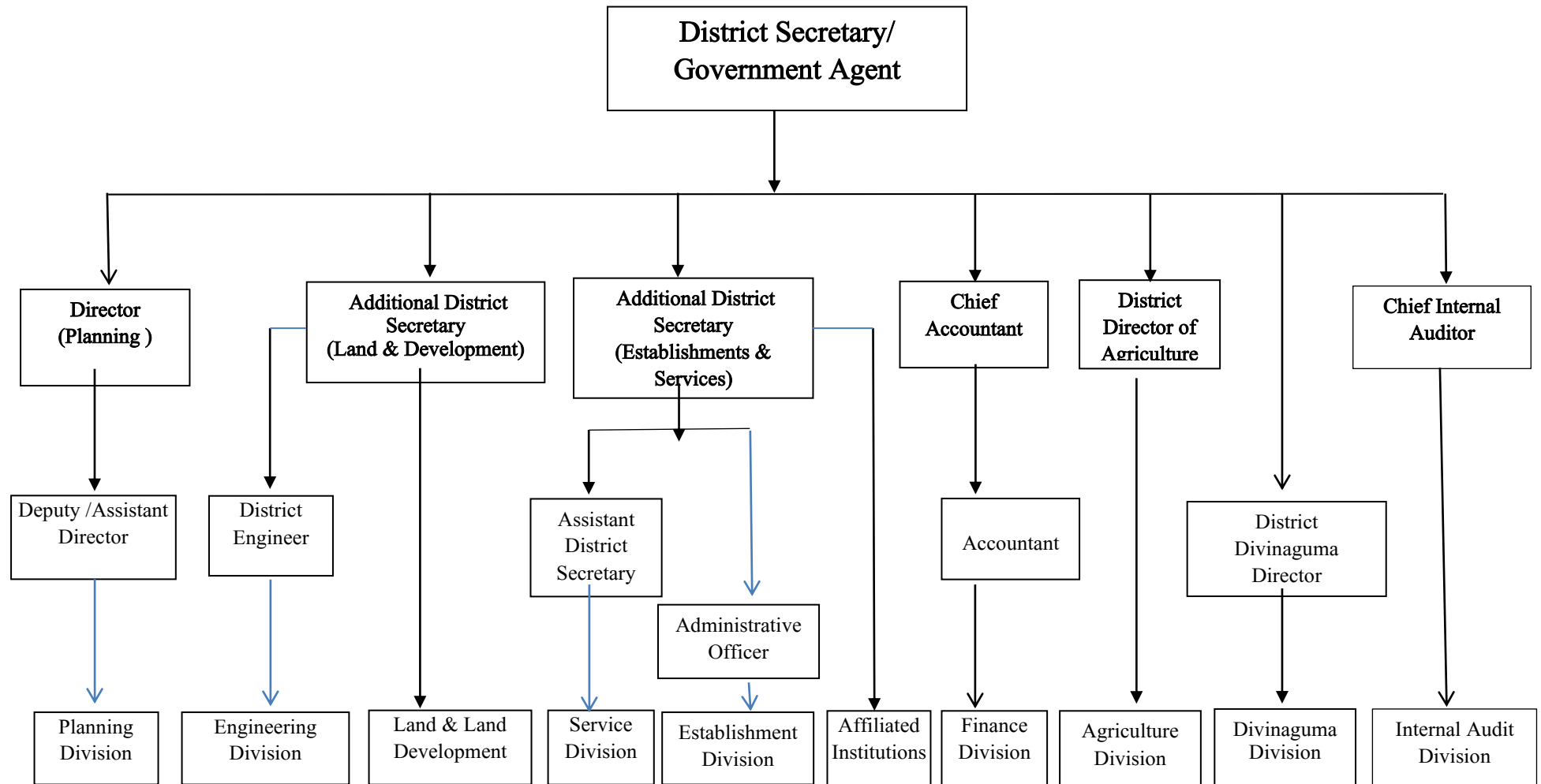
- Enactment of Public Administrative Mechanism up to the Grama Niladhari Divisional levels through the Divisional Secretariats by measuring actions as District Agent Institute of the Central Government.
- Granting economical livelihood and infrastructure facilities, development benefits within the District in sustainable manner for the General Public by measuring actions as a coordinated hub in regard to the preparation of combined development plans and as the Main Coordinating Institute on supervision process for the various development programmes which are being implemented within the district by the Statutory Boards representing central Government and Provincial Councils and Non- Governmental Organizations.
- Preparation of the Action Plans in order to supply a service after transmitting rapid actions up to the rural level through the Divisional Secretariats upon the economic, social and cultural benefits which are being granted to the General Public under the District by the Government and Non-Governmental Institutions.
- Updating maintenance of a database by collecting data under the perspectives of economic, social and cultural in respect of the rural and divisional level in order to originate permanent an affirm development process within the district.
- Collecting revenues, accounting, and remitting to the General Treasury over the entitle revenues by the various Government Institutions, Departments and corporations on behalf of their organizations within the district on the supplication of services to the General Public via District Secretariat and Divisional Secretariats.
- Re-establishment of the life conditions of the General Public at the extensive natural disasters recognized as flood, cyclone, drought and Tsunami conditions.

1.3 Key Functions

- Regulating and monitoring the administrative activities over the 22 Divisional Secretariats and 896 Grama Niladhari Divisions within the district.
- Coordinating the Central Government Ministries, Departments as the district representative by fulfilling the objectives, visions and activities over the said institutions.
- Holding District Coordinating Committee and planning, organizing, implementing and supervising the overall development activities in the district.
- Collecting revenue of various Ministries and Departments, on behalf of the Revenue Accounting Officer of those institutions and accounting and remitting the same to the General Treasury and intimate to the respective Revenue Accounting Officer.
- Acting as the Institute which represents the district in organizing national level and district level cultural, religious, and other state functions.

- Acting as a representative of the Election Commission in respect of every election process.
- Coordinating activities over the services such as Registration of the Deeds, Register of Births, Register of Death and Marriages and issuance of the copies of the relevant particulars within the limitations of the district.
- Re-establishment of the livelihood and making stable thereof by taking necessary actions such as organizing, implementing, supervising, and feed backing in respect of the Disaster Management Activities as the exclusive Government Representative at the extensive natural disasters such as drought, flood, cyclones and sea erosions and tsunami.
- Paying pension payments and coordinating the pension activities of the district.
- Coordinating as an efficient responsive institute on public complaints over their grievances or difficulties.
- Confirmation of possession of an allotment of land on behalf of landless citizens living in the district and taking measures to develop state lands and coordinating the relevant activities.

1.4 Organization Chart



1.5 Main Divisions

- Establishments Division
- Service Division
- Land Development Division
- Financial Division
- Planning Division
- Engineering Division
- Internal Audit Division

Divisional Secretariats under the purview of the District Secretariat

1. Divisional Secretariat - Galle Four Gravets
2. Divisional Secretariat - Thawalama
3. Divisional Secretariat - Niyagama
4. Divisional Secretariat - Ambalangoda
5. Divisional Secretariat - Karandeniya
6. Divisional Secretariat -Elpitiya
7. Divisional Secretariat - Neluwa
8. Divisional Secretariat -Nagoda
9. Divisional Secretariat - Balapitiya
10. Divisional Secretariat - Hikkaduwa
11. Divisional Secretariat - Akmeemana
12. Divisional Secretariat - Bentota
13. Divisional Secretariat -Habaraduwa
14. Divisional Secretariat - Baddegama
15. Divisional Secretariat -Yakkalamulla
16. Divisional Secretariat - Bope Poddala
17. Divisional Secretariat - Welivitiya Divithura
18. Divisional Secretariat - Imaduwa
19. Divisional Secretariat - Gonapinuwala
20. Divisional Secretariat - Rathgama
21. Divisional Secretariat - Madampagama
22. Divisional Secretariat - Wanduramba

Chapter 02 - Progress and Future Outlook

Galle district is the most populated district in Southern Province. 5.17% of population out of the total population of Sri Lanka i. e the population of 1,146,167 people distributed within 896 Grama Niladhari Divisions which are being functioned under 22 Divisional Secretariats in the District of Galle and the District Secretariat Galle steers the rural and divisional administrative activities of the district. In the year 2022, the administrative functions of the district are carried out by 3,857 public officers who served under the District Secretariat and 22 Divisional Secretariats.

In this year, an amount of Rs.2, 498 million has been allocated on behalf of the District Secretariat, Galle as budget estimated allocations under expenditure head 261. Rs. 2,276 million has been utilized out of the total allocations during the year. The percentage of the utilization of recurrent expenditure is 97% whereas the percentage of utilization of capital expenditure is 81%. The allocation given by 43 other Line Ministries and Departments is Rs.3,427million and It is highly commendable to be able to increase the utilization of this provision up to 95.23% with the help of all the officers of the District Secretariat, Divisional Secretariats and the institutions which provide essential technical support services.

This year the World Children's Day -2022 was celebrated with the participation of 250 low-income children selected from the schools in the district with the support of non-governmental organizations and lunch and school items were also provided for those children. The Senahasa Social Care Program implemented by the District Secretariat Galle to provide relief to the people who have faced severe economic difficulties amidst of local socio-economic challenges as well as in the world, continues to operate .

In the year 2022, Rs. 2 million have been spent for the capacity building of the officers in the District Secretariat and Divisional Secretariats. Various Programs such as annual Pirith chanting, annual trip, physical fitness programs, tree planting program and Kachchhari Night program were organized with the aim of promoting the physical and mental satisfaction of the officers beyond the eight hour duties.

It has been planned to continue the multi-sectorial integrated mechanism for empowering rural economic revitalization centers to ensure food security and nutrition, in the year 2023 as well. It has been planned to implement a multi-sectorial integrated mechanism under the fields of plantations and agriculture, industry, tourism and fisheries and animal production for the sustainable economic development of Galle district.

Also, we have already made preparations for the implementation of various programs and projects aimed at uplifting the income of the people of the district while carrying out tasks such as rural infrastructure development and capacity building.

I wish to make Galle splendiferous by making maximum use of existing resources and adapt to the existing conditions by guiding the staff in this year and the years ahead to achieve the goals of the institute as well as the goals of the entire government in accordance with the government policies coping with fuel crisis, food shortage, lack of electricity and economic instability prevailed in the country even though the Covid-19 epidemic situation has recovered in the middle of the year 2022.



Shantha Weerasinghe,
District Secretary/ Government Agent,
Administrative District ,Galle.

3.2 Statement of financial position

ACA-P

Statement of Financial Position As at 31st December 2022

	Note	Actual	
		2022 Rs	2021 Rs
Non Financial Assets			
Property, Plant & Equipment	ACA-6	4,381,167,219.00	4,264,554,228.00
Financial Assets			
Advance Accounts	ACA-5/5(a)	587,331,850.00	577,956,686.00
Cash & Cash Equivalents	ACA-3	115,536.00	194,086.00
Total Assets		4,968,614,605.00	4,842,705,000.00
Net Assets / Equity			
Net Worth to Treasury		(168,224,709.00)	(345,386,725.00)
Property, Plant & Equipment Reserve		4,381,167,219.00	4,264,554,228.00
Rent and Work Advance Reserve	ACA-5(b)	335,089,281.00	335,089,281.00
Current Liabilities			
Deposits Accounts	ACA-4	420,467,278.00	588,254,130.00
Unsettled Imprest Balance	ACA-3	115,536.00	194,086.00
Total Liabilities		4,968,614,605.00	4,842,705,000.00

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from 7 to 30 and Annexures to accounts presented in pages from 31 to 47 form an integral part of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.



Chief Accounting Officer
Neel Bandara Hapuhinne

Secretary

Ministry of Public Administration, Home
Affairs, Provincial Councils and Local
Government

Date : 21.02.2023



Accounting Officer
Shantha Weerasinghe

District Secretary-Galle /
Government Agent

Administrative District-
Galle

Date : 20/02/2023



Chief Accountant
Dilhani P. Liyanage

District Secretariat
Office-Galle

Date : 20/02/2023

Neel Bandara Hapuhinne
Secretary
Ministry of Public Administration, Home Affairs,
Provincial Councils & Local Government
Home Affairs Division



Shantha Weerasinghe
District Secretary / Government Agent
Galle.

Dilhani P. Liyanage
Chief Accountant
District Secretariat
Galle.

3.3 Statement of Cash Flows

ACA-C

Statement of Cash Flows for the Period ended 31st December 2022

	Actual	
	2022 Rs.	2021 Rs.
<u>Cash Flows from Operating Activities</u>		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	-	-
Revenue Collected on behalf of Other Revenue Heads	339,755,995	248,302,217
Imprest Received	5,445,304,000	6,095,984,086
Recoveries from Advance	122,801,800	122,586,140
Deposit Received	328,796,590	757,558,179
Total Cash generated from Operations (A)	6,236,658,385	7,224,430,622
<u>Less - Cash disbursed for:</u>		
Personal Emoluments & Operating Payments	3,277,391,929	3,486,984,967
Subsidies & Transfer Payments	1,104,277,362	1,871,541,887
Expenditure incurred on behalf of Other Heads	2,945,340	3,075,451
Imprest Settlement to Treasury	82,125,050	-
Advance Payments	123,255,637	135,840,436
Deposit Payments	496,583,442	852,905,094
Total Cash disbursed for Operations (B)	5,086,578,760	6,350,347,835
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(A)-(B)	1,150,079,625	874,082,787
<u>Cash Flows from Investing Activities</u>		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	349,765	308,040
Recoveries from On Lending	-	-
Total Cash generated from Investing Activities (D)	349,765	308,040
<u>Less - Cash disbursed for:</u>		
Purchase or Construction of Physical Assets & Acquisition of Other Investment	1,150,507,940	874,196,741
Total Cash disbursed for Investing Activities (E)	1,150,507,940	874,196,741
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(D)-(E)	(1,150,158,175)	(873,888,701)
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G)=(C)+(F)	(78,550)	194,086
<u>Cash Flows from Financing Activities</u>		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Total Cash generated from Financing Activities (H)	-	-
<u>Less - Cash disbursed for:</u>		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Total Cash disbursed for Financing Activities (I)	-	-
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)	-	-
Net Movement in Cash (K) = (G) + (J)	(78,550)	194,086
Opening Cash Balance as at 01st January	194,086	-
Closing Cash Balance as at 31st December	115,536	194,086

Statement of Expenditure for the period ended 31st December 2022

Expenditure Head No : 261

District Secretariat : Galle District Secretariat

Rs.

Expenditure Code	Note	Provisions				Expenditure			Net Effect			
		Finance Code	Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure Incurred by Other Ministry/Dept. Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Savings / Excess as a % of Revised Estimate (9)-(8)/(4)* 100	Reasons for the Variance
			(1)	(2)	(3) (-)/+	(4)=(1)+(2)+(3)	(5)	(6)	(7)= (5)+(6)	(8)=(4)-(7)		
Recurrent Expenditure												
<u>Programme (1)</u> Prog./Proj./Sub proj./Object code/Item												
OBJECT CODE WISE CLASSIFICATION OF WAGES, SALARIES & OTHER EMPLOYMENT BENEFITS												
<u>Personal Emoluments</u>												
1001 Salaries & Wages	5	11	907,000,000			907,000,000	897,964,304		897,964,304	9,035,696	1	Casual savings
1002 Overtime & Holiday Payments		11	23,700,000			23,700,000	18,997,128		18,997,128	4,702,872	20	According to National Budget Circular 03/2022, controlling overtime expenses for public expenditure control.
1003 Other Allowances		11	434,700,000			434,700,000	417,456,808	235,705 4,496,575	422,189,088	12,510,912	3	Casual savings
OBJECT CODE WISE CLASSIFICATION OF OTHER GOODS & SERVICES												
<u>Travelling Expenditure</u>												
1101 Domestic	6	11	27,700,000		(250,000)	27,450,000	24,775,683		24,775,683	2,674,317	10	According to National Budget Circular 03/2022, controlling travel expenses for public expenditure control.
Total (a)			27,700,000	-	(250,000)	27,450,000	24,775,683	-	24,775,683	2,674,317		
<u>Supplies</u>												
1201 Stationery & Office Requisites		11	17,300,000		2,700,000	20,000,000	19,982,621		19,982,621	17,379	0	Casual savings
1202 Fuel		11	28,800,000		1,270,000	30,070,000	29,726,677		29,726,677	343,323	1	Casual savings
1203 Diets & Uniforms		11	550,000			550,000	546,030		546,030	3,970	1	Casual savings
Total (b)			46,650,000	-	3,970,000	50,620,000	50,255,328	-	50,255,328	364,672		

Statement of Expenditure for the period ended 31st December 2022

Expenditure Head No : 261

District Secretariat : Galle District Secretariat

Rs.

Expenditure Code	Note	Provisions				Expenditure			Net Effect			
		Finance Code	Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/Dept. Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Savings / Excess as a % of Revised Estimate (9)=(8)/(4)* 100	Reasons for the Variance
			(1)	(2)	(3) -/+	(4)=(1)+(2)+(3)	(5)	(6)	(7)=(5)+(6)	(8)=(4)-(7)		
Maintenance Expenditure												
1301 Vehicles		11	15,500,000			15,500,000	14,064,899		14,064,899	1,435,101	9	According to the National Budget Circular 03/2022, controlling vehicle maintenance costs for government expenditure control.
1302 Plant and machinery		11	4,000,000		1,200,000	5,200,000	5,165,046		5,165,046	34,954	1	Casual savings
1303 Building and Structures		11	5,200,000			5,200,000	4,298,671		4,298,671	901,329	17	According to National Budget Circular 03/2022, control of building maintenance costs for government expenditure control.
Total (c)			24,700,000	-	1,200,000	25,900,000	23,528,616	-	23,528,616	2,371,384		
Services												
1401 Transport		11	6,600,000			6,600,000	1,210,000		1,210,000	5,390,000	82	Although allocation is requested for getting cabs on rental basis for the 3 sub-offices, receipt of government vehicles for those offices.
1402 Postal & Communication		11	14,300,000		880,000	15,180,000	14,513,036		14,513,036	666,964	4	Casual savings
1403 Electricity & Water		11	17,500,000			17,500,000	12,970,365		12,970,365	4,529,635	26	Control of water and electricity expenses and non-submission of December bills.
1404 Rents & Local Taxes		11	3,550,000		(650,000)	2,900,000	2,802,639		2,802,639	97,361	3	Casual savings
1409 Other		11	68,000,000		(4,400,000)	63,600,000	59,230,847		59,230,847	4,369,153	7	According to the National Budget Circular 03/2022, to control the expenses of banquets, festivals, etc. for public expenditure control.
Total (d)			109,950,000		(4,170,000)	105,780,000	90,726,887	-	90,726,887	15,053,113		
Total Expenditure on Other Goods & Services (a+b+c+d)			209,000,000		750,000	209,750,000	189,286,514	-	189,286,514	20,463,486		

Statement of Expenditure for the period ended 31st December 2022

Expenditure Head No : 261

District Secretariat : Galle District Secretariat

Rs.

Expenditure Code	Note	Provisions				Expenditure			Net Effect			
		Finance Code	Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/Dept. Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Savings / Excess as a % of Revised Estimate (9)-(8)/(4)*100	Reasons for the Variance
			(1)	(2)	(3) (-)/+	(4)=(1)+(2)+(3)	(5)	(6)	(7)= (5)+(6)	(8)=(4)-(7)		
OBJECT CODE WISE CLASSIFICATION OF TRANSFERS, GRANTS & SUBSIDIES	7											
Transfers												
1506 Property Loan Interest to Public Servants	11		15,200,000		(1,738,000)	13,462,000	11,817,374		11,817,374	1,644,626	12	Not getting property loan as expected
1508 Other												
Hall De Galle	11		3,400,000		988,000	4,388,000	4,153,064		4,153,064	234,936	5	Casual savings
Total			18,600,000	-	(750,000)	17,850,000	15,970,438	-	15,970,438	1,879,562		
OBJECT CODE WISE CLASSIFICATION OF INTEREST PAYMENTS	8											
Total												
OBJECT CODE WISE CLASSIFICATION OF OTHER RECURRENT EXPENDITURE	9											
1703 Implementation of the Official Languages Policy	11		3,000,000			3,000,000	2,945,340		2,945,340	54,660	2	Casual savings
Total			3,000,000	-	-	3,000,000	2,945,340	-	2,945,340	54,660		
Programme (1)												
Grand Total (Notes 5 to 9) Total Recurrent Expenditure			1,596,000,000	-	-	1,596,000,000	1,542,620,532	4,732,280	1,547,352,812	48,647,188		
Capital Expenditure												
Programme (1)												
OBJECT CODE WISE CLASSIFICATION OF PUBLIC INVESTMENT												
Rehabilitation & Improvements of Capital Assets	10											
2001 Buildings & Structures	11		10,000,000			10,000,000	9,502,747		9,502,747	497,253	5	Casual savings
2002 Plant, Machinery & Equipment	11		2,400,000			2,400,000	2,364,545		2,364,545	35,455	1	Casual savings
2003 Vehicles	11		8,000,000			8,000,000	7,517,737		7,517,737	482,263	6	According to the National Budget Circular 03/2022, carrying out only essential repairs for public expenditure control
Total (a)			20,400,000	-	-	20,400,000	19,385,029	-	19,385,029	1,014,971		

Statement of Expenditure for the period ended 31st December 2022

Expenditure Head No : 261

District Secretariat : Galle District Secretariat

Rs.

Expenditure Code	Note	Provisions				Expenditure			Net Effect			
		Finance Code	Annual Budgetary Provision (1)	Supplementary Estimate Provision (2)	FR 66/69 Transfers (3) (-)/+	Total Net Provision (4)=(1)+(2)+(3)	Expenditure as per the Cash Book (5)	Expenditure incurred by Other Ministry/Dept. Under the FR. 208 (As per the Treasury Printouts) (6)	Total Expenditure (7)=(5)+(6)	Savings / Excess (8)=(4)-(7)	Savings / Excess as a % of Revised Estimate (9)=(8)/(4) ^a 100	Reasons for the Variance
Acquisition of Capital Assets	11											
2102 Furniture & Office Equipment	11		9,000,000			9,000,000	8,998,839	8,998,839	1,161	0	Casual savings	
2103 Plant, Machinery & Equipment	11		15,000,000		1,030,000	16,030,000	16,029,623	16,029,623	377	0	Casual savings	
2104 Buildings & Structures	11		5,000,000		(1,030,000)	3,970,000	3,845,981	3,845,981	124,019	3	Casual savings	
Total (b)			29,000,000	-	-	29,000,000	28,874,443	28,874,443	125,557			
Capital Transfers	12											
Acquisition of Financial Assets	13											
Capacity Building	14											
2401 Staff Training	11		2,100,000			2,100,000	2,096,426	2,096,426	3,574	0		
Total (e)			2,100,000	-	-	2,100,000	2,096,426	2,096,426	3,574			
Other Capital Expenditure	15											
2509 - Other												
68-Rural Development Project			494,500,000			494,500,000	401,259,816	401,259,816	93,240,184	19	According to the National Budget Circular 03/2022, suspension of the implementation of projects related to the Gama Samaga Pilisandara, shortage of market goods, increase in the price of goods and non-availability of funds to settle bills in hand.	
69-Development of local government divisions			162,500,000			162,500,000	115,823,941	115,823,941	46,676,059	29	According to the National Budget Circular 03/2022, suspension of the implementation of projects related to the Gama Samaga Pilisandara, shortage of market goods, increase in the price of goods and non-availability of funds to settle bills in hand.	

Statement of Expenditure for the period ended 31st December 2022

Expenditure Head No : 261

District Secretariat : Galle District Secretariat

Expenditure Code	Note	Finance Code	Provisions				Expenditure			Net Effect		
			Annual Budgetary Provision (1)	Supplementary Estimate Provision (2)	FR 66/69 Transfers (3) (-)/+	Total Net Provision (4)=(1)+(2)+(3)	Expenditure as per the Cash Book (5)	Expenditure incurred by Other Ministry/Dept. Under the FR. 208 (As per the Treasury Printouts) (6)	Total Expenditure (7)=(5)+(6)	Savings / Excess (8)=(4)-(7)	Savings / Excess as a % of Revised Estimate (9)=(8)/(-4)* 100	Reasons for the Variance
70-Decentralized Budget			34,500,000			34,500,000	32,605,360	32,605,360	1,894,640		5	According to the National Budget Circular 03/2022, suspension of the implementation of projects related to the Gama Samaga Pilisandara, shortage of market goods, increase in the price of goods and non-availability of funds to settle bills in hand.
71-Rural Livelihood Development			159,000,000			159,000,000	128,805,103	128,805,103	30,194,897		19	According to the National Budget Circular 03/2022, suspension of the implementation of projects related to the Gama Samaga Pilisandara, shortage of market goods, increase in the price of goods and non-availability of funds to settle bills in hand.
Total (f)			850,500,000	-	-	850,500,000	678,494,220	678,494,220	172,005,780			
<i>Programme (1)</i>												
Total Expenditure on Public Investments (a+b+c+d+e+f)			902,000,000	-	-	902,000,000	728,850,118	728,850,118	173,149,882			
Grand Total (Notes 5 to 15) - Total Expenditure			2,498,000,000	-	-	2,498,000,000	2,271,470,650	4,732,280	2,276,202,930	221,797,070		

*Only the relevant expenditure votes should be included.


 Chief Accountant
 Date : 20/02/2023

Dilhani P. Liyanage
 Chief Accountant
 District Secretariat
 Galle.

Statement of Imprest Account for the year 2022

District Secretariat : Galle District Secretariat
Expenditure Head No : 261

Imprest Account No.	Imprest Balance as at 1st January 2022			Imprest Received			Imprest Settlement			Imprest Balance as at 31st December 2022			Imprest Balance as at 31st December 2022 as per Entity Books	Rs.
	1			2			3			4			*5	6
	Unsettled Sub Imprests	Unsettled Imprests (Excluding Unsettled Sub Imprests)	Total	Treasury	Other Sources	Total	Expenditure	Cash Remit to Treasury	Total	Unsettled Sub Imprest Balance	Unsettled Imprests	Total		
1(i)	1(ii)	1(iii)	2(i)	2(ii)	2(iii)=2(i)+2(ii)	3(i)	3(ii)	3(iii)=3(i)+3(ii)	4(i)	4(ii)	4(iii)=4(i)+4(ii)	5=1(iii)+2(iii)-3(iii)		
308/21	*194,086		194,086					78,550						
308/22				5,445,304,000	476,122,977	5,921,426,977	5,839,380,477	82,046,500	5,921,426,977				115,536	115,536

1. Please show reasons for difference between 4 and 6 above .

(1) Remitted to the Treasury but not updated cash book balance as at 31/12/2022

(2) Other reasons- Unsettled sub imprests of Karadeniya Divisional Secretariat

115,536

115,536

An outstanding balance of Rs: 194,086.00 from the year 2006 in Karadeniya Divisional Secretariat due to check fraud. After the formal disciplinary investigation conducted in this regard, the concerned person has been dismissed. In this regard, two cases have been filed in Balapitiya Magistrate's Court No. 93067 and Galle District Court No. 8518M. The judgment has been announced for the case in the Galle District Court and the above amount should be collected from the respondent. According to the order of the court, an amount of 78,550.00 has been re-settled out of the outstanding sum of Rs: 194,086.00. It has also been informed in the letter dated 12.10.2022 that the Karadeniya Divisional Secretary has sent the reference number KA/FD/01/01/10/2 and that the defendant has agreed to pay the remaining amount in installments annually. Accordingly, the amount to be recovered from the unsettled imprest is Rs: 115,536.00.

Case No. 93067 in Balapitiya Magistrate's Court has been adjourned to 26.04.2023

*Although this unsettled imprests balance has been adjusted from the year 2021, as there is further unsettled imprests balance, these figures have been adjusted in the Statement of Financial Performance, Statement of Cash Flows and Statement of Financial Position.

I hereby certify that the above information is true and correct.



Chief Accountant

Date : 20/02/2023

* This Balance should be shown in the Statement of Financial Performance

Dilhani P. Liyanage
Chief Accountant
District Secretariat
Galle.


Statement of Deposit Accounts as at 31st December 2022

Expenditure Head No : 261

District Secretariat : Galle District Secretariat

Rs.

Name of Deposit Accounts	Deposit Number	Balance as at 1st January 2022	Credited during the year	Debited during the year	Balance as at 31st December 2022	Balance as per Treasury Book as at 31st December 2022
Tender Deposits	6000-0-0-002-0-094-0	356,681	100,000	390,681	66,000	66,000
Deposits Temporary Retained Payable to Third Parties	6000-0-0-013-0-062-0	35,136,541	158,379,160	174,209,207	19,306,494	19,306,494
Retention Money for Construction	6000-0-0-016-0-045-0	319,353,154	76,475,635	155,519,525	240,309,264	240,309,264
Compensation	6000-0-0-017-0-015-0	233,407,754	93,841,795	166,464,029	160,785,520	160,785,520



 Chief Accountant
 Date : 20/02/2023

Dilhani P. Liyanage
 Chief Accountant
 District Secretariat
 Galle.

Statement of Advance Accounts as at 31st December 2022

Expenditure Head No : 261

District Secretariat : Galle District Secretariat

Name of Advance Account	Advance Account Number	No. of Advance Accounts	Balance as at 1st January 2022 (1)	Maximum Limits of Expenditure Rs.80,000,000		Minimum Limits of Receipts Rs.65,000,000		Maximum Limits of Debit Balance Rs.300,000,000	Maximum Limits of Liabilities Rs.....	Balance as per Treasury Books as at 31st December 2022
				Debits during the year		Credits during the year				
				(2)		(3)				
				In Cash	Through Cross Entries	In Cash	Through Cross Entries			
(1) Advance to Public Officers	261011	1	242,867,405	74,219,385	15,975,068	70,599,478	10,219,811	252,242,569		252,242,569


 Chief Accountant
 Date : 20/02/2023

Dilhan P. Liyanage
 Chief Accountant
 District Secretariat
 Galle.

Statement of Rent and Work Advance Accounts as at 31st December 2022
District Secretariat : Galle District Secretariat

Expenditure Head No : 261

Advance Number	Project Description	Paid Date	Voucher No.	Paid Amount (Rs.)	Balance as at 01.01.2022 (Rs.)	Recoveries During the Year 2022		Balance as at 31.12.2022(Rs.)
						For Previous Year	For Current Year	
(1) Rent Advance								
Total (a)								
(2) Work Advance								
9188-261-0-2-0-6-0	Construction of a new auditorium for 2000 seats in Galle	27.04.2019	158	100,000,000	100,000,000			100,000,000
9188-261-0-2-0-7-0	Construction of a new auditorium for 2000 seats in Galle	28.08.2019	173	30,000,000	30,000,000			30,000,000
9188-261-0-2-0-09-0	Construction of a new auditorium for 2000 seats in Galle	04.11.2019	3	5,139,892	5,139,892			5,139,892
9188-261-0-2-0-10-0	Construction of a new auditorium for 2000 seats in Galle	07.02.2020	8	62,907,171	62,907,171			62,907,171
9188-261-0-2-0-11-0	Construction of a new auditorium for 2000 seats in Galle	03.03.2020	1	30,393,751	30,393,751			30,393,751
9188-261-0-2-0-12-0	Construction of a new auditorium for 2000 seats in Galle	08.10.2020	15	106,648,467	106,648,467			106,648,467
Total (b)				335,089,281	335,089,281			335,089,281
Grand Total (a)+(b)				335,089,281	335,089,281			335,089,281

D
 Chief Accountant
 Date : 20/02/2023

Dilhani P. Liyanage
 Chief Accountant
 District Secretariat
 Galle.

Statement of Rent and Work Advance Reserve Accounts as at 31st December 2022

Expenditure Head No : 261

District Secretariat : Galle District Secretariat

Advance Number	Project Description	Balance as at 01.01.2022 (Rs.)	During the Year 2022		Balance as at 31.12.2022 (Rs.) 4=1+3-(2)
			Recoveries (Dr.)	Paid (Cr.)	
		(1)	(2)	(3)	
(1) Rent Advance					
Total (a)					
(2) Work Advance					
9189-261-0-2-0-6-0	Construction of a new auditorium for 2000 seats in Galle	100,000,000			100,000,000
9189-261-0-2-0-7-0	Construction of a new auditorium for 2000 seats in Galle	30,000,000			30,000,000
9189-261-0-2-0-9-0	Construction of a new auditorium for 2000 seats in Galle	5,139,892			5,139,892
9189-261-0-2-0-10-0	Construction of a new auditorium for 2000 seats in Galle	62,907,171			62,907,171
9189-261-0-2-0-11-0	Construction of a new auditorium for 2000 seats in Galle	30,393,751			30,393,751
9189-261-0-2-0-12-0	Construction of a new auditorium for 2000 seats in Galle	106,648,467			106,648,467
Total (b)		335,089,281	-	-	335,089,281
Grand Total (a)+(b)		335,089,281	-	-	335,089,281

Diy
 Chief Accountant
 Date : 20/02/2023

Dilhani P. Liyanage
 Chief Accountant
 District Secretariat
 Galle.



Cumulative Non Financial Asset Accounts Report- Central Govt-2022

ACA -6



Land-9153: 883,230,000.00 Table: SA 82
 Building- 9151: 2,262,377,815.75 Year: 2022
 Machinery-9152: 596,258,867.44 Rpt Date 2/17/2023 10:21:39 AM
 WIP-9160: 639,300,536.19 Head 261
 Intangible-9154: 0.00
 Lease-9180: 0.00

Ledger	Category	Item	Code	Cur. Bal.	Opp. Bal. Add.	Transfer-In	Purchase	Disposal	Balance
9151	1.1-Dwellings		61111	89,652,274.47	17,142,046.67	0.00	0.00	0.00	106,794,321.14
		Garages	****6111102	3,519,537.64	0.00	0.00	0.00	0.00	3,519,537.64
		Quarters	****6111107	86,132,736.83	5,642,046.67	0.00	0.00	0.00	91,774,783.50
		Circuit Bungalows	****6111108	0.00	11,500,000.00	0.00	0.00	0.00	11,500,000.00
9151	1.2-Non Residential Building		61112	2,103,666,791.41	92,496,105.75	0.00	3,449,980.59	45,736,913.47	2,153,875,964.28
		Office Building	****6111201	2,017,384,988.05	92,496,105.75	0.00	3,449,980.59	45,736,913.47	2,067,594,160.92
		Building for Public Entertainment	****6111204	86,281,803.36	0.00	0.00	0.00	0.00	86,281,803.36
9151	1.3-Other Structure		61113	1,707,530.33	0.00	0.00	0.00	0.00	1,707,530.33
		Harbors dams & other water works	****6111306	195,030.33	0.00	0.00	0.00	0.00	195,030.33
		Structures associated with mining subsoil assets	****6111307	1,500,000.00	0.00	0.00	0.00	0.00	1,500,000.00
		Communication line power line & pipelines	****6111308	12,500.00	0.00	0.00	0.00	0.00	12,500.00
9160	1.4-WIP-Building & Structure		61114	680,801,901.16	0.00	0.00	396,000.00	41,897,364.97	639,300,536.19
		WIP-Building & Structure	****611140	10,975,999.97	0.00	0.00	396,000.00	0.00	11,371,999.97
		Building for Public Entertainment	****6111411	11,698,489.51	0.00	0.00	0.00	0.00	11,698,489.51
		Office Building	****611148	658,127,411.68	0.00	0.00	0.00	41,897,364.97	616,230,046.71
9152	2.1-Transport Equipment		61121	177,015,000.00	31,590,000.00	0.00	0.00	3,600,000.00	205,005,000.00
		Passenger vehicle	****6112101	177,010,000.00	31,590,000.00	0.00	0.00	3,600,000.00	205,000,000.00
		Motor cycle	****6112109	5,000.00	0.00	0.00	0.00	0.00	5,000.00
9152	2.2-Other Machinery & Equipment		61122	344,712,905.46	46,030,369.28	0.00	25,028,461.83	24,517,869.13	391,253,867.44
		Office	****6112201	149,759,399.30	6,033,880.85	0.00	873,089.00	678,206.10	155,088,063.05

		Industrial & Manufacturing Equipment	***6112212	53,000.00	0.00	0.00	0.00	0.00	53,000.00
		Construction Equipment	***6112213	1,226,600.00	0.00	0.00	0.00	200.00	1,226,400.00
		Defence Equipment	***6112215	1,323,463.20	0.00	0.00	0.00	0.00	1,323,463.20
		Agricultural & Dairy Farm Equipment	***6112216	107,983.20	28,200.00	0.00	0.00	6,700.00	129,483.20
		Fire Protection Equipment	***6112217	200,783.20	0.00	0.00	144,550.00	0.00	345,333.20
9153	4.1-Land		61410	883,230,000.00	7,500,000.00	0.00	0.00	7,500,000.00	883,230,000.00
		Land	***614100	883,230,000.00	7,500,000.00	0.00	0.00	7,500,000.00	883,230,000.00

REMARKS

This is a computer-generated document. No signature is required.

Report Generated by the new CIGAS Web Application—Developed by S.Tharshan -
Director, Dept of State Accounts

Reasons for the Department Book values and Non Financial Assets report generated by New CIGAS web application are as follows.

Reasons for the opening balance difference,

Name of the Asset	Code number	Opening Balance as per Department books	Opening balance in Web Interface	Difference	Reasons for the difference
Building	9151	2,194,960,596.21	2,195,026,596.21	66,000.00	Entered opening balances of Building (Must be included to opn-Bal-Ad coloumn) were included as opening balance in Yakkalamulla and Karandeniya divisional secretariats
Cars and machinery	9152	505,561,731.11	521,727,905.46	16,166,174.35	Entered opening balances of Machinery (Must be included to opn-Bal-Ad coloumn) were included as opening balance in Yakkalamulla and Madampagama divisional secretariats and including Rs.17,280.50 to opn-Bal-Ad column when carrying forward opening balance of District Secretariat sub office

Statement of Imprest Reconciliation

Revenue Collected by Other Entities on behalf of Reporting Entity	-	
Expenditure incurred by Reporting Entity on behalf of Other Entities	3,263,651,920.00	
Debits made to Advance "B" Account on behalf of Other Entities	33,585,038.00	
Credits made to Advance "B" Account by Other Entities	8,878,782.00	3,306,115,740.00
Less:		
Revenue Collected by Reporting Entity on behalf of Other Entities	340,105,760.00	
Expenditure incurred by Other Entities on behalf of Reporting Entity	4,732,280.00	
Credits made to Advance "B" Account on behalf of Other Entities	50,861,293.00	
Debits made to Advance "B" Account by Other Entities	523,853.00	396,223,186.00
Imprest Adjustment Balance as at 31st December 2022		2,909,892,554.00

* Any Items can be added in addition to the above mentioned items if applicable.

3.5 Performance of Collecting Revenue

Rs. ,000

Revenue Code	Description of the Revenue Code	Revenue Estimate 2022		Collected Revenue 2022	
		Original Estimate	Final Estimate	Amount	As a Percentage of Final Revenue Estimate
10.03.07.02	Registration Fees*	-	-	55,829	-
10.03.07.03	Private Timber Transportation Fees*	-	-	772	-
10.03.07.04	Taxes on Selling and Assigning Motor Vehicles*	-	-	8	-
10.03.07.05	License Fees Related to the Ministry of Defense	380	380	546	144
10.03.07.09	Carbon Tax*	-	-	724	-
10.03.07.99	License Fees and Others	6,973	7,029	6,618	94
20.02.01.01	Rent on Government Buildings	2,500	2,500	2,967	119
20.02.02.99	Interest-Other	12,750	13,500	14,651	109
20.03.02.03	Fees under the Registration of Persons Act *	-	-	15,730	-
20.03.02.13	Examination Fees and Other Fees *	-	-	22,000	-
20.03.02.14	Fees under the Motor Traffic Act *	-	-	102,849	-
20.03.02.99	Sales and Fees-Administrative Fees and miscellaneous Payments	160	155	195	126
20.03.99.00	Sales and Fees-** Other Receipts	12,500	10,528	28,342	278
20.04.01.00	Social Security Contributions *	-	-	106,216	-
20.06.02.02	Selling of Capital Assets (Others)	149	257	350	136

* revenue estimates have not been prepared due to failure to receive necessary instructions from the Revenue Accounting Officer

** in The year 2022, income of the Hall the Galle hall was Rs.5,076,550.00 and its expenditure was 4,153,063.00

3.6 Performance of the Utilization of Allocation

Rs. ,000

Type of Allocation	Allocation		Actual Expenditure	Allocation Utilization as a percentage of Final Allocation
	Original	Final		
Recurrent	1,596,000	1,596,000	1,547,353	97
Capital	902,000	902,000	728,850	81

3.7 In terms of F.R. 208 grant of allocations for expenditure to this District Secretariat as an agent of the other Ministries/ Departments

Rs. ,000

Serial No.	Ministry/ Department from which allocations received	Purpose of the allocation	Allocations		Actual Expenditure	Allocation utilization as a percentage of the final allocation
			Original Allocation	Final Allocation		
1.	Ministry of Buddhasasana, Religious and Cultural Affairs	Programs for the construction and improvement to cultural centers, purchasing of machinery and equipment	2,429	2,429	2,426	99.85
2.		Thirasara Punya Grama program, development of underdeveloped temples, Programs	5,344	5,344	5,344	100.00
3.	Ministry of Defense	A resettlement program for families evicted from their place of residence due to floods , earths lips and high risk of landslide, payment of advances to damaged houses due to disasters ,projects for disaster mitigation, allowances for assessment of damages, ,prompt response in emergency situations, salaries & wages, other allowances, travelling, allowances for stationary	71,755	71,755	69,207	96.44
4.	Ministry of Health	Salaries & wages, other allowances, stationary expenses, traveling, interest on property loans for Government Servants ,purchasing of office equipment, Ayurveda	13,482	13,482	13,375	99.2

		Conservation Counsels.				
5.	Ministry of Agriculture	Salaries and Wages, Overtime and Holiday Pay, Other Allowances, Traveling Expenses, Stationery and Office needs, Fuel, Transport Services, Postal and Communication Services, Other Expenses, Interest on Property Loans for Government Employees, Vehicle Repairs, Projects Management Training, Dairy based value added product training program and Programs on paddy Cultivation, Saubhagya home garden cultivation Program	32,829	32,829	32,730	99.69
6.	Ministry of Land	Payment of salaries, allowances, traveling expenses, property loan interest, compensation and interest for acquisition of land for government purposes.	132,933	132,933	132,673	99.8
7.	Ministry of Education	Traveling expenses, stationery and office requirements, Physical Resource Development Programme, Seminar program for the students not qualified for GCE 2021 (O.L./ A.L.),	2,906	2,906	2,796	96.2
		Construction, development of Dhamma school activities, buildings and construction	3,500	3,500	1,764	50.40
8.	Ministry of Industries	Machinery and equipment Maintenance, Buildings and Construction and Maintenance, Improvements to Machinery and Equipment, Overtime and Holiday Pay, Traveling Expenses, Stationery and Office needs, Postal and Communication Services, Electricity and Water Services, Rent and Local Authority Tax , Other Expenses, Machinery and Equipment, "Vidatha"	6,119	6,119	6,066	99.13

		Programmes, Development Programmes				
9.	Ministry of Plantation	The project to build an export crop promotion center in the Holuwagoda Ecotourism Plantation Park, beekeeping project.	87,209	87,209	33,886	38.85
10.	Ministry of Women ,Child Affairs and Social Empowerment	Salaries and wages, other allowances, traveling expenses, stationery and office requirements, property loan interest for government employees, assistance for low-income disabled persons (welfare programs) Rs. 5000 Livelihood allowance for low-income kidney patients, Child Empowerment Program - Allowance for pre-school teachers, Assistance for high risk children, Women empowerment programs through entrepreneurship development, Nutritional food bags for pregnant mothers, Breakfast for pre-school children, Twin child support payment, Financial assistance for people over 70 years (Welfare Programmes), Financial assistance for people over 100 years of age (Welfare Programmes), Psychological counseling programs for beneficiaries of "Saubhagya" Production Villages, Incentive programme for the students of Higher Education Institutions, District Child Development Committee Meetings, "Saubhaga" Production village program , "Samurdhi Arunalu" Enterprise and Livelihood Development Programme.	1,151,440	1,151,440	1,143,188	99.28
11.		Program for development				

	Ministry of Sports and Youth Affairs	of rural playgrounds, establishment of youth agri-technology companies, traveling expenses, programs on youth activities, development of sports schools, stationery and office requirements, postal and communication services, electricity and water services, other, maintenance to machinery and equipment, rent and Local Authority Tax,	7,436	7,436	5,422	72.92
12.	Department of Muslim Religious and Cultural Affairs	Traveling expenses, stationery and office requirements, construction of Muslim cultural centers and improvements to mosques.	428	428	423	98.82
13.	Department of Government Information	Furniture and office equipment, overtime and holiday pay, traveling expenses, stationery and office needs, other expenses, repairs to machinery & Equipment, postal and communication services, purchasing of newspapers.	213	213	186	87.32
14.	Department of Sports Development	Traveling expenses, stationery and office requirements, fitness clubs and open exercise centers, other expenses, contribution to Divisional Secretariats.	785	785	784	99.95
15.	Department of Census and Statistics	Overtime and holiday pay, traveling expenses, stationery and office requirements, fuel, vehicle maintenance expenses, maintenance expenses to machinery and equipment, postal and communication services, electricity and water services, other expenses, acquisition of furniture and office equipment.	1,598	1,598	1,577	98.7

16.	Department of Textile Industry	Payment of allowances	576	576	576	100
17.	Department of Motor Traffic	Buildings and construction, Overtime and holiday pay, Other allowances, Stationery and office needs, Machinery and equipment maintenance expenses, Postal and communication services, Electricity and water services, Security services, Driving license fees, Other contracted services, Other administration expenses	2,217	2,217	2,174	98.08
18.	Department of Community Based Correction	Stationary and Office requirement	15	15	15	100
19.	Department of Manpower and Employment	Repairs to machinery and equipment, electricity bills, traveling expenses, stationery and office requirements, postal and communication services, rent, electricity and water services, job fair programs and career fair programs, covering of expenses incurred for stationery of Human Resource Profiles and other expenses , career guidance programs to make aware students, payment of telephone and internet bills,	1,451	1,451	1,248	86.01
20.	Department of Multipurpose Development Task Force	Communication services, interest on property loans of government employees, salaries and wages, overtime and holiday pay, other allowances, traveling expenses, stationery and office requirements.	492,249	492,249	403,814	82.03
21.	Ministry of Industries	Programs	15,135	15,135	15,135	100
22.	Ministry of Finance, Economic Stabilization and National Policy	Salaries ,Allowances, Interest of property loans, Stationary	14,999	14,999	14,946	99.65

23.	Ministry of Justice	Stationery, Membership Allowances and Hall Fees, Training Programs, Membership Allowances and Hall Fees, Chairman's Clerk Allowances, Labor Allowances, Divisional secretary's . Clerical Allowances, Stationery Allowances, Development Projects, Salaries, Allowances, Traveling Expenses, Duties relevant to interviews.	8,682	8,682	7,345	84.60
24.	Ministry of Justice, Prison Affairs and Constitutional Reforms	Stationery, Membership Allowances and Hall Fees, Training Programs, Membership Allowances and Hall Fees, Chairman's Clerk Allowances, Labor Allowances, Divisional secretary's. Clerical Allowances, Stationery Allowances, Development Projects, Salaries, Allowances, Traveling Expenses, Interview Duties	11,632	11,632	11,555	99.33
25.	Ministry of Highway	Programs	20	20	20	100.00
26.	Ministry of Transport and Highway	Programs	28,291	28,291	28,291	100.00
27.	Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government	Programs, Salaries and Wages, Other Allowances, Other, Postal and Communications, Electricity and Water, Furniture and Office Equipment, Salaries and Wages, Overtime Allowances, Local Traveling Expenses, Stationery, Fuel, Uniforms, Vehicles, Machinery and Equipment, Transport , Rent, Property Loan Interest, Staff Training, Salaries of newly appointed development officers, Allowances of newly appointed Development Officers / Allowances of graduate trainees	868,734	868,734	881,285	101.44

28.	Ministry of Public Services, Provincial Councils and Local Government	Salaries of newly appointed Development Officers, Allowances of newly appointed Development Officers / Allowances of graduate trainees	239,667	239,667	223,474	93.24
29.	Ministry of Environment	Allowances, Tree planting Program, Programs	18,095	18,095	17,727	97.97
30.	Ministry of Technology	Electricity Bills	1555	1555	1481	95.26
31.	Ministry of Public Security	Salaries and Allowances, Recurrent Expenditure	1375	1375	1371	99.66
32.	Ministry of Labour	Traveling	447	447	447	100.00
33.	Ministry of Labour and Foreign Employment	Traveling, Stationary, Programs	1567	1567	1486	94.80
34.	National Productivity Secretariat	Training Programs, Traveling	539	539	496	92.03
35.	Department of Buddhist Affairs	Traveling Expenses, Stationery, Progress Review Meetings, Shashanarakshaka Board Meetings, Cremation Ceremonies, Dhamma School Teacher Allowances, Machine Repairs, Dhamma School Textbook Distribution, Dhamma University Diploma Course, Telephone Allowances, District Sil Mata Meetings	43,965	43,844	43,844	100.00
36.	Department of Cultural Affairs	“Dolosmahe Pahana” Program, Stationery, Traveling Expenses, Artist Assistance Program, District Progress Review Meetings, Office Equipment, Postal and Telephone, State Dance Festival, Training Programs, Telephone Bills	4,691	4,691	4,678	99.72
37.	Department of Social Services	Salaries, Allowances, Property Loan Interest, Traveling Expenses, Stationery, Holiday Pay, Telephone Allowance, Conducting Interviews, Drug Prevention Program,	29,100	29,100	28,907	99.33

		National Apprenticeship Games, Purchasing of Office Equipment				
38.	Department of Probation and Child Care Services	Traveling expenses, stationery, conducting of district progress review meetings, providing assistance	3,463	3,463	3,404	98.31
39.	Department of Registration of Persons	Salaries, Allowances, Other Allowances, Language Allowances, Property Loan Interest, Traveling Expenses, Fuel, Stationery, Overtime Allowances, Other, Telephone Allowances, Vehicle Maintenance	30,086	30,086	29,893	99.36
40.	Department of Land Commissioner General	Salaries ,Allowances	196	196	196	100.00
41.	Department of Land Use Policy Planning	Traveling Expenses, Development Projects, Stationary, Programs	1,657	1,657	1,652	99.67
42.	State Ministry of Dhamma School, Pirivenas and Bhikku Education	Building and Construction	7,097	7,097	7,097	100.00
43.	Department of Pensions	Payment of civil and widow's pensions, postage and printing expenses, overtime and traveling expenses, purchasing of office equipment and rehabilitation and improvement of capital assets.	79,249	79,249	79,249	100.00
Total			3,427,156	3,427,035	3,263,653	95.23

3.8 Performance of the Reporting of Non-Financial Assets

Rs. ,000

Asset Code	Code Description	Balance as per Board of Survey Report as at 31.12.2022	Balance as per Financial Position Report as at 31.12.2022	Yet to be Accounted	Reporting Progress as a %
9151	Building and Structures	2,262,379	2,262,379	-	-
9152	Machinery and Equipment	596,259	596,259	-	-
9153	Land	883,230	883,230	-	-
9154	Intangible Assets	-	-	-	-
9155	Biological Assets	-	-	-	-
9160	Work in Progress	639,300	639,300	-	-
9180	Lease Assets	-	-	-	-

3.9 Auditor General's Report

This report is issued by the Auditor General is included at the end of this performance report.

Chapter 04 – Performance Indicators

4.1 Performance Indicators of the Institution (Based on the Action Plan)

4.1.1 Related to District Secretariat

Specific Indicators	Actual output as a percentage(%) of the expected output		
	90%-100%	89%-75%-	74%-50%
Percentage of allocation utilization	✓		
Percentage of imprest utilization	✓		
Percentage of completing renovation Activities	✓		
Percentage of revenue earnings	✓		
Percentage of public complaints dealt with	✓		
Number of payments	✓		
Number of financial statements	✓		
Number of training hours			✓
Number of offices surveyed (833)	✓		
Physical progress of the completed development projects.			
261-1-1-8-2509-068		✓	
261-1-1-8-2509-069		✓	
261-1-1-8-2509-070	✓		
261-1-1-8-2509-071		✓	
Financial progress of the completed development projects.			
261-1-1-8-2509-068		✓	
261-1-1-8-2509-069			✓
261-1-1-8-2509-070	✓		
261-1-1-8-2509-071			✓

4.1.2 Relevant to Other Ministries and Departments

Ministry to which provision has been made - Ministry of Sports and Youth Affairs
(Construction of side wall of Galagoda Junior School)

Specific Indicators	Actual output as a percentage of the expected output		
	90%-100%	89%-75%	74%-50%
Utilization of Allocations	✓		
Financial Progress	✓		
Physical Progress	✓		
Completed Development Projects	✓		

Ministry to which provision has been made – Ministry of Plantation (Establishment of Export Agricultural promotion center at Holuwagoda Eco tourism Plantation Park)

Specific Indicators	Actual output as a percentage of the expected output		
	90%-100%	75%-89%	50%-74%
Utilization of Allocations	✓		
Financial Progress	✓		
Physical Progress	✓		
Completed Development Projects	✓		

Chapter 05- Performance of the achieving Sustainable Development Goals

5.1 Identified respective Sustainable Development Goals

Serial No.	Target/Objective	Targets	Indicators of the Achievement	Progress of the Achievement to the date		
				90%-100%	75%-89%	50%-74%
3	Effective , uninterrupted sustainable economic growth for everybody and promotion of productive and better employments promotion	Utilization of allocations in an efficient manner within the district	Physical progress ,financial progress and percentage of allocation utilization		✓	
5	Build up strong infrastructure , encourage innovation by promoting perfect and sustainable industrialization					✓

5.2 Achievements and challenges of the Sustainable Development Goals.

Couldn't achieve expected goals due to suspend implementation of development projects in terms of the budget circular No.03/2022 dated 26.04.2022 of the Ministry of Finance.

Chapter 06- Human Resource Profile

6.1 Cadre Management

District Secreteriate

	Approved Cadre	Existing Cadre	Vacancies/(Excess)
Senior	18	17	1
Territory	4	3	1
Secondary	102	204	(102)
Primary	27	257	(6)

Divisional Secreteriates

	Approved Cadre	Existing Cadre	Vacancies/(Excess)
Senior	94	86	8
Territory	71	42	29
Secondary	2,808	3296	(488)
Primary	176	176	-

6.2 Impact of Human Resource Excess and the Shortage for the Performance of the Institution.

Despite the difficulties occurred due to recruiting officers exceeding the approved limit of the cadre and not appointing officers to the existing vacancies by the Ministry, action has taken in such a way that vacancies in the cadre and the excess staff do not make any impact to the functions of the institute.

6.3 Human Resource Development.

Human Resource Development							
Serial No.	Name of the Program	Number of Staff Trained	Duration of the Program (Days)	Total Investment (Rs.)		Nature of the Program (Abroad/ Local)	Output/ Knowledge Received *
				Local	Foriegn		
1	Development Training for drivers	62	01	38,170.00	-	Local	Knowledge of driving rules and ethics
2	District Women's day Capacity Development program in parallel to International women's Day 2022	110	01	54,442.50	-	Local	To give clear understanding of how women should live safely in the society.
3	Capacity Development Training for Office Assistants	66	01	32,927.50	-	Local	To give an understanding on discipline and general conduct prevail in the office.
4	Training on public relations and customer care.	66	01	35,345.00	-	Local	Importance of public relations/how to maintain good public relations
5	Training on Identification of development proposals and making of project reports	26	01	36,572.50	-	Local	Theoretical knowledge , project techniques and project report plan
6	Capacity Development Training for Office Assistants	75	01	42,095.00	-	Local	. To give an understanding on discipline and general conduct prevail in the office
7	Granting provisions for the Divisional Secretariat Nagoda to conduct a training program to make aware Grama	250	01	40,100.00	-	Local	Land Development Ordinance, Government Land Ordinance, Acquisition of Government Lands and Office

	Niladharies on land disputes and to conduct a training programe for office staff on attitude development and office procedures						Procedures, Attitude Development
8	Training on office procedures and file management	120	01	98,280.00	-	Local	To give correct understanding for the officers on office procedures and procedural rules
9	2022.03.29 Training program for Development officers (Environmental) on making of project reports 29.03.2022	40	01	39,160.00	-	Local	To give required knowledge for the officers who perform duties in relation to projects of the office.
10	Awareness of approved prices and materials for an electrical installation in Southern Province construction work and training on energy conservation	95	01	54,530.00	-	Local	. Basic knowledge on electrical installation in construction work and knowledge of energy conservation.
11	Training program on duties related to agriculture and Irrigation activities - Imaduwa	43	01	21,000.00	-	Local	To give knowledge on proper execution of duties related to agriculture and irrigation
12	Workshop on Ayurvedic treatments and medicine which help to maintain physical and mental well-being in day to day life.	100	01	-	-	Local	Awareness on healthy living, its benefits ,importance and how to maintain a healthy life style,

13	Training program on procurement process	200	01	59,750.00	-	Local	The overall process of procurement of goods and services required for the office and methods of bidding, rules and regulations related to procurement
14	Training program on procurement management	102	01	103,600.00	-	Local	The overall process of procurement of goods and services required for the office and methods of bidding, rules and regulations related to procurement
15	Granting provisions for Divisional Secretariats Karandeniya and Four Gravets in view of course fee of third efficiency bar examination for Grade I officers of Sri Lanka Technical Service.	2	-	35,000.00	-	Local	Subjects related to Grade 1 of Sri Lanka Technical Service
16	Training program on stress management	220	01	229,460.00	-	Local	Providing efficient service to public by motivating them to perform duties with satisfaction and clear mind
17	Awareness training program on Audit Act - Ambalangoda	40	01	19,339.50		Local	How to minimize audit queries raised as a result of auditing and preparation of correct and

							acceptable answers for audit queries
18	Office procedures, letter management and official letter writing - Rathgama	66	01	47,639.00	-	Local	To give good understanding for the office staff on office procedures and procedural rules prevail in the office
19	Training program on internal auditing -Karandeniya	100	01	50,600.00	-	Local	Scope, limitations and independency, responsibilities, role and qualities of internal auditing and knowledge regarding Audit Management Committees
20	Development of leadership skills and team spirit – Akmeemana	123	01	53,100.00		Local	Leadership criteria, importance of teamwork and leadership development activities
21	Disaster Management - Imaduwa	100	01	27,200.00	-	Local	Introduction to basic concepts of Disaster Management ,awareness of how to act in case of a disaster situation
22	Development of Public Relations, Interpersonal relationships and presentation skills- Baddegama	215	01	53,700.00	-	Local	.Introduction to basic concepts of interpersonal relationships and public relationships . Make aware the officers on new trends in the field
23	Inquiries into sudden deaths - Imaduwa	43	01	15,800.00	-	Local	Regarding matters such as detection ,examination and reporting

							of death
24	Preparation of Project Proposals - Ambalangoda	54	දින 01	26,057.00	-	Local	Knowledge on preparation of project proposals correctly
25	Advanced Computer Training - Elpitiya	82	01	51,000.00	-	Local	Development of technical knowledge to simplify and expedite process and work.
26	Capacity Development program- Yakkalamulla	120	01	50,000.00	-	Local	Attitude Development
27	Training on accident leave, compensation and insurance- Four Gravets	50	01	29,100.00	-	Local	Regarding taking leave and obtaining insurance in case of accidents as per the establishment Code.
28	Training on productivity activities- Bope Poddala	50	01	49,850.00	-	Local	Make aware on productivity activities
29	Salary processing and salary conversion- Niyagama	42	01	20,000.00	-	Local	To give an understanding on salary processing and salary conversion
30	Public relations and Customer care- Habaraduwa	70	01	50,150.00	-	Local	Maintaining of good public relations and minimizing conflicts
31	Awareness program on registration of land documents, services relevant to land registrar's office-Elpitiya	69	01	39,000.00	-	Local	Knowledge on rules and regulations relevant to Land Development Ordinance
32	Training program conducted by Pitadeniya center of the Forest Conservation	50	01	20,000.00	-	Local	To provide knowledge related to activities of the Forest Conservation Department

	Department - Elpitia						
33	Training program on positive thinking and self-motivation –Bope Poddala	50	01	22,400.00	-	Local	The correct guidance on positive thinking and self-motivation
34	Streamline filing procedure and to maintain of official letters and call up diaries - Ambalangoda	76	01	21,968.00	-	Local	Streamline the filing system , improve the knowledge of officers on use of official letters and call up diaries.
35	Awareness training program to educate officers on office procedures - Nagoda	60	01	12,170.00	-	Local	To give clear understanding for the officers on office procedures and procedural rules prevail in the office
36	Awareness training program for office staff on productivity promotion - Nagoda	100	01	10,330.00	-	Local	Upliftment of productivity and efficiency of the institute
37	Correct preparation of vouchers/requisition - Hikkaduwa	102	01	22,250.00	-	Local	Correct preparation of vouchers/requisition
38	Training program on attitude development - Gonapinuwala	140	01	22,800.00	-	Local	Knowledge on attitude development of the office staff
39	Training program on accounting - Yakkalamulla	64	01	22,500.00	-	Local	Knowledge on accounting
40	Entertainment program-Elpitiya	76	01	22,500.00	-	Local	An entertainment program for management of work related stress
41	Training program on information technology- Welivitiya Divithura	57	01	22,500.00	-	Local	Improvement of Team work, skills and attitudes

42	Training program on salary processing and salary conversion - Baddegama	70	01	22,500.00	-	Local	Knowledge on salary processing and salary conversion
43	Training program on file management- Wanduramba	75	01	22,700.00	-	Local	Procedural rules for the activities of the institution
44	Training program on Office Management - Akmeemana	91	01	22,500.00	-	Local	To be aware of office management methods and basic qualities of a formal office system
45	Training program on office procedures – Karandeniya	95	01	22,500.00	-	Local	Proper understanding for the office staff on office procedures and procedural rules in the office
46	Bentota	60	01	13,530.00			
47	Madampagama	55	01	22,500.00			
48	Preparation of project reports - Imaduwa	60	01	24,000.00	-	Local	Correct preparation of project reports
49	Answering for audit queries - Rathgama	42	01	22,540.00	-	Local	How to minimize audit queries raised as a result of auditing and preparation of correct and acceptable answers for audit queries
50	Training program on office procedures and new office rules	150	01	22,500.00	-	Local	To give correct understanding for the officers on office procedures and procedural rules in the office.
51	Development of computer literacy and skills - Niyagama	30	01	22,500.00	-	Local	Microsoft Excel & Access

52	Development of attitudes and skills –Four Gravets	125	01	22,500.00	-	Local	Knowledge on attitude development of the office staff
53	Training program on retirement of the officers and office procedures - Thawalama	86	01	22,500.00		Local	Correct understanding on retirement of the officers ,office procedures and procedural rules
54	Training on accounting- Bentota	50	01	8,970.00		Local	To give an understating on accounting
55	Procedural rules, file management, official letter transactions ,planning of a work shop and organizing - Balapitiya	108	01	22,300.00		Local	Proper understanding for the office staff on office procedures and procedural rules in the office
56	General conduct and discipline of public officers - Habaraduwa	90	01	22,500.00		Local	procedural rules relevant to activities of the institute
Total				2,018,926.00	-		

- ❖ By directing officers to training programs their capacity and attitudes will be developed while improving their knowledge via various sectors. Thereby the quality and accuracy of the public service given to general public will be developed and it will lead to create an efficient and enthusiastic public servant. Ultimately as a result of the above, efficiency and effectiveness of the institute will be uplifted and performance of the institute also be maintained at a higher level.

Chapter 07- Compliance Report

No	Applicable Requirement	Compliance Status(Complied/Not Complied)	Brief Explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
1	The following Financial statements /accounts have been submitted on the due date			
1.1	Annual Financial Statement	Complied		
1.2	Advance to public Officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Account)	-		
1.4	Stores Advance Accounts	-		
1.5	Special Advance Accounts	-		
1.6	Others	-		
2	Maintenance of books and registers (F.R 445)			
2.1	Fixed assets register has been maintained and updated in terms of Public Administration Circular 267/2018	Complied		
2.2	Personal emoluments register/Personal emoluments cards has been maintained and updated	Complied		
2.3	Register of audit query has been maintained and update	Complied		
2.4	Register of Internal Audit Report has been maintained and updated	Complied		
2.5	All monthly account summaries (CIGAS)are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for cheques and money orders has been maintained and updated	Complied		
2.7	Inventory register has been maintained and updated	Complied		
2.8	Stocks register has been maintained and updated	Complied		

No	Applicable Requirement	Compliance Status(Complied/Not Complied)	Brief Explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
2.9	Register of losses has been maintained and updated	Complied		
2.10	Commitment Register has been maintained and updated	Complied		
2.11	Register of Counterfoil Books (GA-N20) has been maintained and updated	Complied		
3	Delegation of functions for financial control (FR135)			
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied		
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied		
3.4	The controls has been adhered to by the Accountants in terms of State Accounts Circular No 171/2004 dated 11.05.2014 in using Government Payroll software Package	Complied		
4	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual Procurement plan has been prepared	Complied		
4.3	The annual internal audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow statement has been submitted to the Treasury Operations Department on due time	Complied		

No	Applicable Requirement	Compliance Status(Complied/Not Complied)	Brief Explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
5	Audit Queries			
5.1	All the audit queries have been replied within the specified time by the Auditor General	Not Complied	<p>62 new audit queries have been received for the year 2022 and observations have been given for 55 of those audit queries within a month .</p> <p>15 audit queries have been received with the month of December 2022.</p> <p>Observations have been given within a month for the audit query received on 19.12.2022, 13 audit queries received on 27.12.2022 and the audit query received on 30.12.2022.</p> <p>Auditor General's summary report has been submitted within 07 working days of the year 2022.</p> <p>Observations have been given to the Management Audit Report on due date.</p> <p>It has been taken more than a month to answer 07 audit queries due to implementation of various circulars to limit the attendance of the officers during the crisis situation prevailed in the country.</p>	Observations for the received audit queries should be provided within 3 or 7 days and the time period specified by the Auditor General is not sufficient to provide observations as the relevant answers should be obtained from respective institutions.
6	Internal Audit			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the auditor General in terms of Financial Regulation 134(2) DMA/1-2019	Compiled		
6.2	All the internal audit reports has been replied within one month	Not Complied	92 audit reports have been submitted to	. Making inquiries via the

No	Applicable Requirement	Compliance Status(Complied/Not Complied)	Brief Explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
			Divisional Secretariats in the year 2022 and out of which , answers for 37 reports of 14 Divisional Secretariats have been delayed. Issuance of various circulars to limit the attendance of the officers during the crisis situation prevailed in the country resulted to this situation.	telephone prior to the date scheduled for answering, sending of reminders, making frequent inquiries at the Divisional Audit Management committees
6.3	Copies of the all internal audit reports have been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No.19 of 2018.	Complied		
6.4	All the copies of internal audit reports have been submitted to the Auditor General in terms of Financial Regulation 134(3).	Complied		
7	Audit and Management committee			
7.1	Minimum of 04 meetings of the Audit and Management has been held during the year as per the DMA Circular 1-2019	Complied		
8	Asset management			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of paragraph 07 of the Asset Management Circular No. 01/2017	Complied		

No	Applicable Requirement	Compliance Status(Complied/Not Complied)	Brief Explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied		
8.3	The boards of survey was conducted and relevant reports submitted to the Auditor General on due date in terms of public Finance Circular No. 05/2016	Complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular.	Complied		
8.5	The disposal of Condemn articles had been carried out in terms of F.R. 772	Complied		
9	Vehicle Management			
9.1	The Daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date.	Complied		
9.2	The condemned vehicles had been disposed within a period less than 06 months after condemning.	Complied		
9.3	Vehicle log books had been maintained and updated	Complied		
9.4	The action has been taken in terms of F.R. 103,104,109 and 110 with regard to every vehicle accident	Complied		

No	Applicable Requirement	Compliance Status(Complied/Not Complied)	Brief Explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
9.5	The fuel consumption of vehicles has been retested in terms of the provisions of paragraph 3.1 of the Public Administration Circular No. 2016/30 of 29.12.2016	Not Complied	Fuel consumption of 05 vehicles out of 08 vehicles possessed by the District Secretariat has been tested.	Action could be taken to avoid this situation if there is no fuel issued in the country
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease	Complied		
10	Management of Bank Accounts			
10.1	The bank reconciliation statements have been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant account that had existed in the year under review or since previous years settled	Not Complied	This account couldn't be closed as a result of mismatching the balances in cash book and bank account due to the excess payment that occurred due to the cheque Fraud related to the official account no 035-1-00-1-16294980 which belongs to the Divisional Secretariat, Karandeniya	Supervision and formalization of internal administration related to Financial transactions
10.3	Action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made , and had those balances been settled within one month	Complied		
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		

No	Applicable Requirement	Compliance Status(Complied/Not Complied)	Brief Explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1) F.R. 94(1)	Complied		
12	Advance to Public Officers Account			
12.1	The limits had been complied with	Complied		
12.2	A time analysis had been made carried out on the loans in arrears	Complied		
12.3	Loans balances in arrears for over one year had been settled	Not Complied	Rs 53,300 from a deceased officer (L.L.D. Kelum) ,Rs 313,346.73 from three retired officers(W.M.S. Wijekoon, H.Sunil, S.H.R.A.Pushpakumara) and Rs.90,697.73 from a suspended officer (W.H.C.Wewalwala) should be recovered.	The loan balance amounted to Rs. 140,679.92 of the Development officer, W.H.C. Wewalwala who had vacated the post on 31.12.2017, is being paid by his wife in monthly installments of Rs. 2500 and Rs. 49,982.19 has already been recovered. His existing loan balance is Rs.90,697.73. Loan balance of Rs. 53,300.00 of Grama Niladhari (L.L.D.Kelum) who worked at the Divisional Secretariat Ambalangoda and died on

No	Applicable Requirement	Compliance Status(Complied/Not Complied)	Brief Explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
				16.07.2020 has already been settled
13	General Deposit Account			
13.1	The action had been taken as F.R. 571 in relation to disposal of lapsed deposits.	Complied		
13.2	The control register for general deposits had been updated and maintained	Complied		
14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review remitted to Treasury Operation Department	Complied		
14.2	The ad-hoc sub imprests issued as per F.R.371 settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R.371	Complied		
14.4	Balance of the imprest account had been reconciled with the treasury books monthly	Complied		
15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the regulations	Complied		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Complied		
15.3	Returns of arrears of revenue forwarded to the auditor General in terms of FR. 176	-		

No	Applicable Requirement	Compliance Status(Complied/Not Complied)	Brief Explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
16	Human Resource Management			
16.1	The staff had been paid within the approved cadre	Not Complied	No appointment is made by the District Secretary and excess of the staff is occurred due to assignment and making appointments by the Ministries exceeding the approved limit of the cadre.	The officers should be appointed in accordance with the approved cadre and action should be taken immediately to fill the vacancies
16.2	All the members of the staff have been issued a duty list in writing	Complied		
16.3	All the reports have been submitted to MSD in terms of their circular No. 04/2017 dated 20.09.2017.	Complied		
17	Provision of Information to the public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right to Information Act and Regulation	Complied		
17.2	Information about the institution to the public have been provided by website or alternative measures and has it been facilitated to appreciate /allegation to public against the public authority by this website or alternative measures.	Complied		
17.3	Bi-Annual and Annual reports have been submitted as per section 08 and 10 of the RIT.	Complied		

No	Applicable Requirement	Compliance Status(Complied/Not Complied)	Brief Explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
18	Implementation of citizens charter			
18.1	A citizens charter/Citizens client's charter has been formulated and implemented by the institution in terms of the circular number No. 05 / 2008 and 05 / 2008 (1) of Ministry of Public Administration and Management	Complied		
18.2	A methodology has been devised by the institution in order to monitor and assess the formulation and the implementation of Citizens Charter /Citizens client's charter as per paragraph 2.3 of the circular	Complied		
19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of the Public Administration Circular No.02/2018 dated 24.01.2018	Complied		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the format in Annexure 01 of the aforesaid Circular	Complied		
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing	Complied		

No	Applicable Requirement	Compliance Status(Complied/Not Complied)	Brief Explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
	capacity building programmes and conducting skill development programmes as per paragraph No. 6.5 of the afore said circular			
20	Responses Audit Paras			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified.	Complied		-
